

South Texas College
Board of Trustees
Finance, Audit, and Human Resources Committee
Ann Richards Administration Building Board Room
Pecan Campus, McAllen, Texas
Tuesday, April 14, 2026 @ 5:00 p.m.

Agenda

“At anytime during the course of this meeting, the Board of Trustees may retire to Executive Session under Texas Government Code 551.071(2) to confer with its legal counsel on any subject matter on this agenda in which the duty of the attorney to the Board of Trustees under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code. Further, at anytime during the course of this meeting, the Board of Trustees may retire to Executive Session to deliberate on any subject slated for discussion at this meeting, as may be permitted under one or more of the exceptions to the Open Meetings Act set forth in Title 5, Subtitle A, Chapter 551, Subchapter D of the Texas Government Code.”

- I. Approval of March 10, 2026 Finance, Audit, and Human Resources Committee Minutes
- II. Review and Action as Necessary on Approval of Purchases, Purchase Renewal, Renewals, and Interlocal Agreement
 - Purchases
 - 1) Computers, Laptops, Tablets, and Monitors
 - 2) Furniture
 - 3) Institutional Membership
 - 4) Training Vehicle for Law Enforcement Academies and Continuing Education Trainings
 - 5) Training Vehicle for Law Enforcement Academies and Continuing Education Trainings
 - Purchase Renewal
 - 6) Enrollment Management System Agreement
 - Renewals
 - 7) Network Cabling Services for Building Renovation Projects
 - 8) Vehicle Maintenance and Repair Services
 - Interlocal Agreement
 - 9) Interlocal Cooperation Contract for Reunification Tabletop Exercise
- III. Review and Recommend Action on Firm for Delinquent Tax Collection Services for Hidalgo County and Starr County
- IV. Discussion and Action as Necessary on Request for Proposal (RFP) Solicitations for College Insurance Providers and Associated Criteria
- V. Update on New Financial Report on Contracts for Services and Products

- VI. Discussion and Action as Necessary on Schedule for Non-Summer Four-and-a-Half-Day Work Week and a Summer 36-Hour Work Week
- VII. Review and Recommend Action to Renew the Hidalgo County Agreement for Tax Assessment Collection
- VIII. Review and Recommend Action to Renew the Starr County Agreement for Tax Assessment Collection
- IX. Discussion and Action as Necessary on Legal Services
- X. Review and Recommend Action on Legal Services Agreement with O'Hanlon, Demerath & Castillo
- XI. Review and Recommend Acceptance of Internal Audit Annual Report for FY 2025
- XII. Review and Recommend Action to Adopt the Second Reading of Local Board Policy Included in Numbered Update 50
 - A. Adopt CRB (Local) – Technology Resources: Artificial Intelligence
- XIII. Review and Discussion of First Reading of Local Policy
 - A. Adopt DEC (Local) – Compensation and Benefits: Leaves and Absences
- XIV. Review and Discussion of First Reading of Local Board Policies Included in Numbered Update 49 and Numbered Update 50
 - A. Adopt BA (Local) – College District Governance
 - B. Adopt BAA (Local) – College District Governance: Board Legal Status
 - C. Adopt BBE (Local) – Board Members: Authority
 - D. Adopt BCA (Local) – Board Internal Organization: Board Officers and Officials
 - E. Adopt BD (Local) – Board Meetings
 - F. Adopt DH (Local) – Employee Standards of Conduct
 - G. Adopt DHB (Local) – Employee Standards of Conduct: Child Abuse and Neglect Reporting
 - H. Adopt DJA (Local) – Assignment, Work Load, and Schedules: Telework

Supporting Documentation

NOTICE OF A PUBLIC MEETING

Notice is hereby given that a meeting of Board of Trustees will be held on April 28, 2026 at Ann Richards Administration Building Board Room for the purpose of considering and taking action on all matters on the agenda for the meeting, including approval of an agreement with the law firm as special counsel to perform all legal services necessary to collect delinquent property taxes and authorizing the execution of such agreement.

The agreement to be considered is necessary for the delinquent taxes owed to South Texas College to be collected in the most effective manner. South Texas College desires that such delinquent tax, penalties and interest be collected as provided in the Texas Tax Code.

The law firm is fully qualified to provide this representation, being the largest delinquent tax collection law firm in the State of Texas, as well as the United States and having been engaged in this specialized legal service. In addition, the law firm possesses infrastructure and technology, such as call center technology, that the South Texas College does not currently possess.

The specialized legal services required by this agreement cannot be adequately performed by the attorneys and supporting personnel of the South Texas College due to the high cost of implementing the appropriate infrastructure and technology and employing sufficient in-house attorneys and staff with the level of experience and competence necessary to perform these activities.

The law firm will be compensated on a contingent fee basis as provided in the Texas Tax Code Sections 6.30, 33.07, 33.08, and 33.48. These Texas Tax Code sections specifically provide for an additional penalty on delinquent taxes to compensate collection attorneys. A contract to pay inside or outside attorneys on an hourly basis would represent an additional cost to the South Texas College.

Entering into the proposed agreement is in the best interests of the residents of South Texas College because the delinquent taxes will be professionally and competently collected without the additional costs to the South Texas College of implementing infrastructure and technology, and employing in-house personnel or paying outside counsel on an hourly fee basis which would otherwise be required.