

**SOUTH TEXAS COLLEGE  
BOARD OF TRUSTEES REGULAR MEETING  
Tuesday, January 27, 2026 @ 5:30 p.m.  
Ann Richards Administration Building Board Room  
Pecan Campus, McAllen, Texas 78501**

**AGENDA**

"At anytime during the course of this meeting, the Board of Trustees may retire to Executive Session under Texas Government Code 551.071(2) to confer with its legal counsel on any subject matter on this agenda in which the duty of the attorney to the Board of Trustees under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code. Further, at anytime during the course of this meeting, the Board of Trustees may retire to Executive Session to deliberate on any subject slated for discussion at this meeting, as may be permitted under one or more of the exceptions to the Open Meetings Act set forth in Title 5, Subtitle A, Chapter 551, Subchapter D of the Texas Government Code. At this meeting, the Board of Trustees may deliberate on and take any action deemed appropriate by the Board of Trustees on the following subjects:"

- I. Call Meeting to Order**
- II. Determination of Quorum**
- III. Invocation**
- IV. Public Comments**
- V. Mission Moment**
- VI. Update by the College President**
- VII. Consideration and Action on Consent Agenda**
  - A. Approval of Board Meeting Minutes ..... 4 - 116
    - 1. UPDATED September 23, 2025 Regular Board Meeting Minutes
    - 2. November 25, 2025 Public Hearing and Special Board Meeting
    - 3. November 25, 2025 Regular Board Meeting
- VIII. Consideration and Action on New Items**
  - 1. Presentation of the Delinquent Tax Collection Report for the Period Ending November 30, 2025 ..... 117 - 125
  - 2. Report of New Grants ..... 126 - 127
  - 3. Approval of Order #2026-007 Calling for May 2, 2026 Election of STC Trustees for Single-Member Trustee District #5, and Single-Member Trustee District #7 ..... 128 - 133
- IX. Consideration and Action on Committee Items**
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    - 1. Review of Presentations Prepared for the Finance, Audit and Human Resources Committee ..... 134 - 211

- a. Presentation on Status of Fiscal Year 2025 Financial Audit
- b. Presentation on South Texas College Foundation Annual Report
- c. Update and Discussion of Executive Leadership Succession Plan
2. Review and Action as Necessary on Consent Agenda Items from the Finance, Audit, and Human Resources Committee ..... 212 - 264
  - a. Review and Action as Necessary on Award and Rejection of Proposals, and Approval of Purchases, Purchase Renewal, and Purchase and Trade-In ..... 213 - 224
    - Award of Proposal**
      - 1) Chemical Waste Disposal Services
    - Rejection of Proposals**
      - 2) High-Pressure Air Compressor for Fire Science Training Program
      - 3) One (1) Ton Pickup Truck for Fire Science Program
    - Purchases**
      - 4) Birthing Simulator Manikin (Grant Funded)
      - 5) Building Automation System Upgrade
      - 6) Furniture
      - 7) Laser Cutter Table (Grant Funded)
      - 8) Network Equipment and Parts
      - 9) Plumbing Training Systems (Grant Funded)
    - Purchase Renewal**
      - 10) Red Hat Licenses Maintenance and Support Agreement
    - Purchase and Trade-In**
      - 11) Portable Planetarium System
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  - c. Approval on Legal Services Agreement with Law Office of Javier Villalobos, P.C. .... 226 - 229
  - d. Approval on Proposed Budget Amendment for FY 2025 – 2026 ..... 230 - 234
  - e. Approval on Increasing Vacation and Sick Leave Accruals.. 235 - 239
  - f. Approval on Voluntary Early Retirement Program ..... 240 - 256
  - g. Approval of Designated Limited Public Forums in Response to Texas Senate Bill 2972..... 257 - 264
3. Review and Recommend Action on Legal Services Agreement with O'Hanlon, Demerath & Castillo ..... 265 - 271
4. Update and Discussion on Organizational Culture Climate Survey ..... 272 - 280

## **B. Facilities Items**

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a.	Approval on Schematic Design of the Pecan Plaza East Building B Renovation for Cosmetology and Department of Public Safety Expansion.....	297 - 312
b.	Approval on Contracting Construction Services for the Pecan Campus Athletic Support Building R .....	313 - 323
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e.	Approval on Color Selection for the Dr. Ramiro R. Casso Health Science Professions Campus Health Science Professions and Conference Center Building E .....	346 - 353
f.	Approval on Substantial Completion of the Mid Valley Campus South Academic Building H Repair & Renovations of Damaged Roof and Interior Areas Phase II .....	354 - 360
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	<b>A. Update and Action as Necessary on Personnel Matters (Texas Government Code 551.074, Personnel Matters)</b>	
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	A. Next Meetings:	
	• <u>Tuesday, February 10, 2026</u>	
	➤ 3:00 p.m. - Education & Workforce Development Committee	
	➤ 4:00 p.m. – Facilities Committee	
	➤ 5:00 p.m. – Finance, Audit and Human Resources Committee	
	• <u>Tuesday, February 24, 2026</u>	
	➤ 5:30 p.m. – Regular Board Meeting	
	B. Other Announcements:	
	• NACEP Dual Credit Summit, February 15-17, 2026 at South Padre Island, TX.	

### **Approval of Board Meeting Minutes**

The following Board Meeting Minutes are submitted for approval:

- 1) September 23, 2025 Regular Board Meeting Minutes - UPDATED
- 2) November 25, 2025 Public Hearing & Special Board Meeting
- 3) November 25, 2025 Regular Board Meeting

The Chair is asked to call for revisions to the Minutes, if any are necessary.

If no revisions are suggested, the Chair is asked to adopt the Minutes as presented.

If any trustee has revisions to suggest, the Chair is asked to call for a motion to approve the Minutes with the suggested revision.

**SOUTH TEXAS COLLEGE  
BOARD OF TRUSTEES REGULAR MEETING  
Tuesday, September 23, 2025 @ 5:30 p.m.  
Ann Richards Administration Building Board Room  
Pecan Campus, McAllen, Texas 78501**

**Minutes**

**Call Meeting to Order:**

The Regular Board Meeting of the South Texas College Board of Trustees was held on Tuesday, September 23, 2025 in the Ann Richards Administration Building Board Room at the Pecan Campus in McAllen, Texas. The meeting commenced at 6:05 p.m. with Chair, Dr. Alejo Salinas, Jr. presiding.

Members present: Mr. Paul R. Rodriguez, Ms. Rose Benavidez, Mr. Danny Guzman, Ms. Dalinda Gonzalez-Alcantar, Ms. Victoria Cantu, and Mr. David De Los Rios.

Members absent: None.

Also present: Dr. Ricardo J. Solis, Ms. Mary Del Paz, Dr. Rodney Rodriguez, Ms. Deyadira Leal, Ms. Myriam Lopez, Dr. Jesus Campos, Dr. Anahid Petrosian, Mr. Lucio Gonzalez, Chief Ruben Suarez, Ms. Melissa Pena, Dr. Fernando Chapa, Dr. Matt Hebbard, Mr. Nick Hinojosa, Mr. Luis De La Garza, Dr. Brett Millan, Dr. Rebecca De Leon, Mr. George McCaleb, Mr. Andrew Fish, Mr. Rick De La Garza, Ms. Kelly Nelson, Ms. Marcela Baez, Mr. David Valdez, Mr. Mark Goulet, Mr. Ben Castillo, Ms. Amanda Sotelo, Mr. Khalil Abdullah, Dr. Marcos Silva, Ms. Carla Rodriguez, Mr. Frank Jason Gutierrez, Ms. Lynell Williams, Mr. Issac Garza, Ms. Emily Jimenez, Mr. Jorge Perez, Mr. Alex Mendoza, Mr. Juan Eduardo Martinez, Mr. Sergio Riojas, Mr. Dirk Gullion, Ms. Nicole Gullion, Mr. Nick Gullion, Mr. Robert Barrera, Mr. Jose Luis Silva, Mr. Robert Pruneda, Mr. Brian Godinez, Ms. Yesenia Tijerina, Ms. Carolina Civarolo, Ms. Claudia Olivares, Dr. Margo Vargas Ayala, Ms. Monica Benitez, Mr. Javier Villalobos, Mr. John Gates via teleconference, Mr. Robert Gomez , and Ms. Venisa Earhart.

**Determination of a Quorum**

A quorum was present and a notice of the meeting was posted.

**Invocation**

Dr. Margo Vargas-Ayla, Interim Dean for Nursing and Allied Health said the invocation.

**Public Comments**

No public comments were given and a notice of the meeting was posted.

### **Update by the College President**

Dr. Ricardo J. Solis, College President, provided a brief update, including the following items:

- Meeting with Edinburg partners to expand Dual, CTE and Training courses to the area.
- Respiratory Therapy Program successful passing of their Annual Report of Current Status and Resource Assessment.
- Received notification for the College Promise National Impact Award
- Events: Convocation, Superintendent Leadership Meeting, and Border Trade Alliance

### **Update and Action as Necessary on Pending Litigation for Cause No. C-3127-25-D (Texas Government Code 551.071, Consultation with Attorney)**

<b>Purpose</b>	Administration will provide an update on pending litigation for Cause No. C-3127-25-D.
<b>Recommendation</b>	<b>It is recommended that the Board of Trustees of South Texas College approve and authorize the following Minute Order proposed for consideration:</b> The Board of Trustees of South Texas College approves and authorizes action as recommended by legal counsel pending litigation for Cause No. C-3127-25-D.

No action was taken on this item.

### **Consultation with Attorney Regarding Employee Grievance Policy, Pending Complaints, and Review of Complaints. (Texas Government Code 551.071, Consultation with Attorney)**

<b>Purpose</b>	Administration will consult with attorney regarding employee grievance policy, pending complaints, and review of complaints.
<b>Recommendation</b>	No action is needed.

Upon a motion by Mr. Danny Guzman and a second by Mr. David De Los Rios the Board of Trustees of South Texas College approve and authorize to proceed as directed, as discussed in Executive Session.

The motion carried.

### **Update and Action as Necessary on Ground Maintenance Agreement (Texas Government Code 551.071, Consultation with Attorney)**

**Purpose** Administration will provide an update on the Ground Maintenance Agreement.

**Recommendation** **It is recommended that the Board of Trustees of South Texas College approve and authorize the following Minute Order proposed for consideration:**  
The Board of Trustees of South Texas College approves and authorizes action as discussed regarding the Ground Maintenance Agreement.

Upon a motion by Mr. Danny Guzman and a second by Mr. David De Los Rios the Board of Trustees of South Texas College approve and authorize to allow the attorneys to proceed as discussed in Executive Session.

The motion carried.

### **Update and Action as Necessary on Rio Grande City Debt Collection for Discrepancy on Water Billing for South Texas College Starr County Campus (Texas Government Code 551.071, Consultation with Attorney)**

**Purpose** Administration will review the Rio Grande City Debt Collection for Discrepancy on Water Billing for South Texas College Starr County Campus.

**Recommendation** **It is recommended that the Board of Trustees of South Texas College approve and authorize the following Minute Order proposed for consideration:**  
The Board of Trustees of South Texas College approves and authorizes action as discussed regarding the Rio Grande City Debt Collection for Discrepancy on Water Billing for South Texas College Starr County Campus.

Upon a motion by Mr. Danny Guzman and a second by Ms. Victoria Cantu the Board of Trustees of South Texas College approve and authorize to proceed as discussed in Executive Session.

The motion carried

### **Review and Discussion of Board Policies (Texas Government Code 551.071, Consultation with Attorney)**

**Purpose** Administration will discuss the Board Policies in executive session.

**Recommendation** No Action is needed on this item.

Upon a motion by Ms. Victoria Cantu and a second by Mr. David De Los Rios the Board of Trustees of South Texas College approve and authorize the College attorneys revise South Texas College Board Policy DGBA(Local) and the appropriate Board policy regarding Internal Auditor as discussed in Executive Session.

Ms. Cantu went on record saying that she wanted to remind the College Faculty that they work for and report to the College President, Dr. Solis and not any individual Trustee. She stated that this be kept as a friendly reminder.

The motion carried.

### **Review and Action as Necessary on the Board Reorganization (Texas Government Code 551.071, Consultation with Attorney)**

**Purpose** Administration will discuss Board Reorganization in executive session.

**Recommendation** It is recommended that the Board of Trustees of South Texas College approve and authorize the following Minute Order proposed for consideration:  
The Board of Trustees of South Texas College approves and authorizes action as discussed regarding the Board Reorganization.

No action was taken on this item.

**Discussion and Action as Necessary on Potential Litigation with  
Personnel (Texas Government Code 551.071, Consultation with  
Attorney)**

- Purpose** Administration will discuss the options regarding potential litigation in executive session.
- Recommendation** **It is recommended that the Board of Trustees of South Texas College approve and authorize the following Minute Order proposed for consideration:**  
The Board of Trustees of South Texas College approves and authorizes action as discussed regarding the Potential Litigation.

No action was taken on this item.

### **Approval of Board Meeting Minutes**

The following Board Meeting Minutes are submitted for approval:

- 1) August 26, 2025 Public Hearing & Special Board Meeting
- 2) August 26, 2025 Regular Board Meeting

The Chair is asked to call for revisions to the Minutes, if any are necessary.

If no revisions are suggested, the Chair is asked to adopt the Minutes as presented.

If any trustee has revisions to suggest, the Chair is asked to call for a motion to approve the Minutes with the suggested revision.

The minutes were accepted as written by the Board Chair.

## Report of New Grants

**Grant Title:** Perkins State Leadership

**Awarding Agency:** Texas Higher Education Coordinating Board (THECB)

**Division and Department Awarded:** Institutional Advancement and External Affairs,  
Office of Sponsored Initiatives

**Amount Awarded:** \$260,000

**Funding Period:** September 2025 – September 2026

**Strategic Goal #2:** Promote Academic Integrity and Excellence

**Project Summary:** Funding will allow STC to develop an innovative framework that includes CTE Fellows, professional development and training modules, a Subject Matter Expert Series, and a centralized hub of resources for educators working with special population students. The CTE Educator Framework is designed to address and potentially eliminate the barriers faced by CTE students and educators by consolidating available resources and established best practices. The project will build a network of faculty leaders who promote best practices and strive for continuous improvement in academic quality and student outcomes.

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**Grant Title:** Dual Credit Healthcare CTE Grant

**Awarding Agency:** Texas Workforce Commission

**Division and Department Awarded:** Academic Affairs and Economic Development,  
Dual Credit Programs

**Amount Awarded:** \$38,478

**Funding Period:** August 29, 2025 to August 31, 2026

**Strategic Goal #3:** Create Educational Opportunities for Students

**Project Summary:** Funding will establish the Medical Office Specialist Dual Credit CTE Healthcare Program. The program will provide students with a comprehensive set of skills that are important for success in medical environments and the healthcare field.

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Dr. Rodney Rodriguez gave a summary of the new grants.

## **Presentation on Enrollment**

<b>Purpose</b>	Dr. Matt Hebbard, Vice President of Student Affairs and Enrollment Management will present the Enrollment update to the Board.
<b>Justification</b>	To inform the Board about the updated enrollment numbers and strategies.
<b>Enclosed Documents</b>	None.
<b>Staff Resource</b>	Dr. Matt Hebbard, VP of Student Affairs and Enrollment Dr. Fernando Chapa, Dean of Institutional Research & Effectiveness
<b>Recommendation</b>	No action is required from the Board. This item is presented for information purposes.

Dr. Matt Hebbard made his enrollment presentation to the Board. The Board requested that he present more metrics at the October 14, 2025 Education and Workforce Development meeting.

## **Review of Presentations Delivered to Finance, Audit, and Human Resources Committee**

The following presentations were delivered to the Finance, Audit, and Human Resources Committee on Tuesday, September 9, 2025:

### **Review and Discussion of Economic Impact Study of South Texas College for Fiscal Year 2023-2024**

<b>Purpose</b>	To review and discuss the Economic Impact Study of South Texas College for Fiscal Year 2023-2024.
<b>Justification</b>	<p>The last Economic Impact Study was conducted in Fiscal Year 2013-2014; therefore, a new assessment is needed to identify the current value of the College to the regional economy.</p> <p>The Economic Impact Study was conducted by Lightcast, and provides clarity on the role of the College in the economic development and investment analysis of Hidalgo and Starr counties, increasing the residents' awareness of the College's commitment to the area.</p> <p>Michael Gilman will provide a summary of the findings presented in Appendix A.</p>
<b>Enclosed Documents</b>	Appendix A – Economic Impact Study of South Texas College for Fiscal Year 2023-2024 Presentation.
<b>Staff Resource</b>	Mary Del Paz, Vice President for Finance and Administrative Services Myriam Lopez, Associate Vice-President - Finance and Management
<b>Recommendation</b>	No action was required from the Committee. This item was presented for information purposes.

Ms. Dalinda Gonzalez-Alcantar asked that this item be presented to the Board at the October 28, 2025 Board meeting.

## **Review and Discussion of Presentation on Employee Grievances and Reporting Channels**

**Purpose** To provide an overview of the employee grievance process and reporting channels.

**Justification** To illustrate the process for receiving, responding, and resolving complaints involving employees in accordance with Board Policy and internal associated procedures, and to review existing reporting channels. The presentation provides alignment and a better understanding of STC's handling of employee complaints.

### **A. Policy DGBA (Local): Personnel-Management Relations: Employee Grievances**

The key elements describing the steps taken from start to finish by stakeholders will be illustrated. This illustration raises awareness of South Texas College policy DGBA.

### **B. Reporting Channels – Anonymous**

Administration will present the existing reporting channels whereby all employees may submit their concerns anonymously at their discretion.

The reporting channels are as follows:

Fraud Survey – The primary purpose of the fraud survey is to serve as an anti-fraud control mechanism per Auditing Standard (AU) Section 316 issued by the American Institute of Certified Public Accountants (AICPA) . AU Section 316 acknowledges hotlines as a useful tool in detecting and deterring fraud, especially misstatements in financial statements, such as falsification of accounting records and theft of assets or fraudulent expenditures.

The fraud survey is conducted by the Internal Auditor on an annual basis during the month of September. The fraud survey comments are compiled by the Internal Auditor and issued to the Vice President of Finance and Administrative Services, who disseminates the comments to the respective Vice Presidents or to the President, depending on the nature of the comment. The President or the Vice Presidents must review the comments and provide a response to each comment, including corrective action steps, if applicable.

The responses are updated on the initial fraud survey provided by the Internal Auditor and submitted to the Internal Auditor and External Auditor by November 1<sup>st</sup> of each year, prior to completion of the external audit and annual financial report. The External Auditor takes additional steps to assess the risk of a misstatement, such as asking

management questions about their awareness and understanding of fraud.

Fraud and Integrity Hotline – The primary purpose of the Fraud and Integrity Hotline is to provide employees with a mechanism whereby anonymous reports may be filed when an employee does not feel comfortable discussing the issues via the other existing channels. The anonymous reporting hotline services are via NAVEX, an independent company.

The Fraud and Integrity Hotline reports are received by the Executive Director of Human Resources and Talent Development and the Internal Auditor.

State Auditor's Office Fraud, Waste, and Abuse Hotline - The Texas State Auditor's Office operates a hotline to allow individuals, including employees, to confidentially report suspected misuse of state resources. Reports can be submitted online, by phone, or by mail, and may involve issues like false reporting, theft, or unethical conduct by state employees or contractors. The hotline is managed by the SAO's Investigations Team, which reviews submissions and may refer cases to appropriate agencies for further action. The system is designed to promote accountability and integrity across Texas state government operations.

The State Auditor's Office Hotline reports are received by the Office of the President.

Title IX – An employee may report an incident of sexual harassment, sexual violence, gender-based harassment, interpersonal violence (including domestic and dating violence), stalking, or other Title IX issues to the Title IX Coordinator.

Reports, Complaints, and Appeals On-line Reporting - This on-line reporting page contains links to the primary forms used by South Texas College for employees to file a report, or submit a complaint. The reports are submitted to the respective responsible department, such as Human Resources or Environmental Health, Safety, and Risk.

- The reporting options are as follows:
  - ⇒ Campus Security Authority Report
  - ⇒ Complaints Concerning Faculty/Staff
  - ⇒ Complaints Concerning Students
  - ⇒ Report Sexual Misconduct by Student or Employee
  - ⇒ Report a Safety Incident

**Enclosed  
Documents**

Appendix A – Policy DGBA (Local) Personnel-Management Relations: Employee Grievances

**Staff Resource** Mary Del Paz, Vice President for Finance and Administrative Services  
Claudia E. Olivares, Employee Relations and Talent Development

**Recommendation** No action was required from the committee. This item was presented for information purposes only.

Ms. Dalinda Gonzalez-Alcantar asked that this be presented to the entire Board at a later time.

## **Review and Action as Necessary on Consent Agenda Items from the Finance, Audit, and Human Resources Committee**

The following Consent Agenda items were thoroughly discussed by the Finance, Audit, and Human Resources Committee. All trustees, whether a member of the Committee or not, received all supporting documentation and were invited to participate in the deliberation on each item. Non-committee members did not participate in Committee votes for recommendation of Board action.

Administration believes that all questions raised during the Committee discussion of Consent Agenda items were resolved to the Committee's satisfaction at the meeting, and the items are presented here substantially as recommended by the Committee, for approval by the Board of Trustees.

Any trustee may request any item be removed from the Consent Agenda for further discussion. Otherwise, the Board is asked to formally act on the full consent agenda, according to the details and recommended action presented for each item in the following pages.

The Finance, Audit, and Human Resources Committee recommended Board action on the following items as presented:

- a. Approval on Award of Proposals, Purchases, Renewals, Purchase Renewals, and Interagency Agreement at a total cost of \$1,564,669.20
- b. Approval of Acceptance of the South Texas College Chief Executive Officer Academic Year 2024 – 2025 Report on Sexual Harassment, Sexual Assault, Dating Violence, and Stalking Incidents Under Texas Education Code, Section 51.253(c)
- c. Approval to Conduct an Employee Climate Survey and Assess Services

**It is recommended that the Board of Trustees of South Texas College approve and authorize the following Minute Order proposed for consideration:**

The Board of Trustees of South Texas College approve and authorize items "a- c" of the Finance, Audit, and Human Resources Committee Consent Agenda as presented.

### **Approval Recommended:**

**Dr. Ricardo J. Solis**  
**President**

Upon a motion by Mr. Danny Guzman and a second by Ms. Dalinda Gonzalez-Alcantar the Board of Trustees of South Texas College approved and authorized items "a- c" of the Finance, Audit, and Human Resources Committee Consent Agenda as presented.

The motion carried.

**Consent Agenda:**

**a. Approval of Award of Award of Proposals, Purchases, Purchase Renewals, Renewals, and Interagency Agreement a total cost of \$1,564,669.20**

Purpose and Justification – Administration requests Board approval of the following purchases, renewals, and interlocal agreements at a total cost of \$1,564,669.20.

The Director of Purchasing has reviewed each item, including the procurement procedures and evaluation of all responses, and recommended approval as follows:

The Director of Purchasing has reviewed each item, including the procurement procedures and evaluation of all responses, and recommends approval as follows:

Recommendation: It is requested that the Committee recommend for Board approval of the award of proposals, purchases, purchase renewals, renewals, and interagency agreement at a total cost of \$1,564,669.20, as listed below:

**Award of Proposals**

- of 1) **Campus Dining and/or Food Truck Services – Pecan Campus:** award the proposals for Campus Dining and/or Food Truck Services – Pecan Campus to **Chick-fil-A 27th Nolana** (McAllen, TX) and **Laredo Comidas, LLC** (McAllen, TX) for the period beginning October 1, 2025 through September 31, 2026, with two one-year options to renew, at no cost to the College;
- 2) **Re-Bid Campus Dining and Food Truck Services – Technology Campus:** award the proposal for Campus Dining and Food Truck Services – Technology Campus to **Chick-fil-A Sharyland Towne Crossing** (Mission, TX) for the period beginning October 1, 2025 through September 31, 2026, with two one-year options to renew, at no cost to the College;

**Purchases**

- 3) **Professional Support Services for Software Integration:** purchase professional support services for software integration from **TouchNet Information Systems, Inc.** (Atlanta, GA), a sole source vendor, for the period beginning September 1, 2025 through October 31, 2028 at a total amount of \$60,000.00;
- 4) **Graduation Facility Lease Agreement:** purchase a graduation facility lease agreement from **Viper Arena, LLC/ dba Bert Ogden Arena** (Edinburg, TX), a sole source vendor for the period beginning at 8:00 a.m. Friday, December 12, 2025 through midnight Saturday, December 13, 2025, at an estimated total amount of \$45,000.00;
- 5) **End Point Protection Software Cloud Subscription:** purchase an end point protection software cloud subscription from **Netsync Network Solutions, Inc.** (Houston, TX), a State of Texas Department of Information Resources (DIR) approved vendor, for the period beginning November 13, 2025 through November 12, 2028, at an estimated total amount of \$473,554.23;

**Purchase  
Renewals**

- 6) Microsoft Campus License Agreement:** renew the Microsoft campus license agreement with **SHI Government Solutions, Inc.** (Somerset, NJ), a State of Texas Department of Information Resources (DIR) approved vendor, for the period beginning November 1, 2025 through October 31, 2026, at an estimated total amount of \$300,594.66;
- 7) Subscription Training and Equipment Partnership Lease Agreement:** renew the subscription training and equipment partnership lease agreement with **VirTra, Inc.** (Chandler, AZ), sole-source vendor, for the period beginning November 16, 2025 through November 15, 2026, at an estimated total amount of \$63,793.11;

**Renewals**

- 8) Equipment Rental Services:** renew the equipment rental services contracts with **Satori Exhibits, LLC** (Pharr, TX) and **Texas First Rentals, LLC** (San Antonio, TX) for the period beginning December 1, 2025 through November 30, 2026, at an estimated total amount of \$50,000.00;
- 9) Industrial Supplies, Materials, and Accessories:** renew the industrial supplies, materials, and accessories contracts with the vendors listed in Appendix A for the period beginning November 25, 2025 through November 24, 2026, at an estimated total amount of \$250,000.00, which is based on prior year expenditures;

**APPENDIX A**

**Vendors List**

<b>Vendor (City, State)</b>	<b>Vendor (City, State)</b>
<b>Airgas USA LLC</b> (McAllen, TX)	<b>AOC</b> (Brownsville, TX)
<b>Burton Companies</b> (Weslaco, TX)	<b>CV Industrial Hardware LLC</b> (Mission, TX)
<b>Linde Gas and Equipment Inc.</b> (Pharr, TX)	<b>Matheson Tri Gas</b> (San Benito, TX)
<b>Triple S Steel/dba Alamo Iron Works</b> (San Antonio, TX)	<b>United Welding Supply LLC</b> (Edinburg, TX)

- 10) Merchant Services:** renew the merchant services contract with **PNC Merchant Services** (Pittsburgh, PA) for the period beginning December 1, 2025 through November 30, 2026, at an estimated total amount of \$300,000.00, which is based on prior year expenditures;

**Interagency  
Agreement**

- 11) Employee Assistance Program (EAP) Agreement:** renew the employee assistance program (EAP) agreement with **The University of Texas Health Science Center at Houston** (Houston, TX) through an interagency agreement for the period beginning November 1, 2025 through October 31, 2026, at an estimated total annual amount of \$21,727.20 for 1,646 full-time employees, at a monthly rate of \$1.10 per employee.

This item was approved by the Board as part of the consent agenda action.

**Consent Agenda:**

**b. Approval on Acceptance of the South Texas College Chief Executive Officer Academic Year 2024 – 2025 Report on Sexual Harassment, Sexual Assault, Dating Violence, and Stalking Incidents Under Texas Education Code, Section 51.253(c)**

**Purpose** Pursuant to the Texas Education Code (TEC), Section 51.253(a), the College's Title IX Coordinator is required to submit a written report no fewer than every three months to the College's Chief Executive Officer regarding reports ***received from employees*** who are required to report under TEC, Section 51.252.

According to the TEC, the Chief Executive Officer of every higher education institution must also submit a data report at least once during each fall or spring semester to the governing body and then cause the report to be submitted to the Texas Higher Education Coordinating Board (THECB) and certify to the THECB that the report has been presented to the governing body and posted on the College's website.

**Justification** TEC Section 51.252 requires ***employees*** of higher education institutions to report actual or suspected incidents of sexual harassment, sexual assault, dating violence, or stalking committed by or against a student or employee to the Title IX Coordinator or a Deputy Title IX Coordinator. If an employee fails to report or falsely reports such incidents, SB212 subjects these employees to criminal liability (misdemeanor) and termination of employment. During academic year 2024 - 2025 (commencing September 1, 2024), the College did receive reports concerning sexual harassment, sexual assault, dating violence, or stalking incidents from employees. The College did not find that any employee failed to make a required report.

For the purposes of complying with the reporting requirements under TEC Section 51.253(a), these reports have been modeled following guidance by the Texas Higher Education Coordinating Board.

**Enclosed Documents** Appendix A – The South Texas College CEO's SB212 Annual Report for the period of September 1, 2024 through August 31, 2025.

**Staff Resource** Todd C. Nelson, Contracts & Regulatory Resources Officer; Title IX & 504 Coordinator

**Recommendation** The Committee recommended Board acceptance of the South Texas College Chief Executive Officer Academic Year 2024 – 2025 Report on Sexual Harassment, Sexual Assault, Dating Violence, and Stalking Incidents Under Texas Education Code, Section 51.253(c) as presented.

This item was approved by the Board as part of the consent agenda action.

**Consent Agenda:**

**c. Approval to Conduct an Employee Climate Survey and Assess Services**

**Purpose** To conduct an employee climate survey and assess services for Fiscal Year 2026.

**Justification** Employee climate surveys provide organizations with valuable feedback to improve culture, boost engagement, and increase productivity, leading to higher employee retention, better decision-making, and improved overall performance. By assessing employee perceptions of the work environment, leaders can identify specific areas for improvement, such as management effectiveness or communication, allowing for the development of targeted, data-driven strategies to enhance the employee experience and productive workplace.

Administration plans to solicit proposals or procure services to conduct an employee climate survey in Fiscal Year 2026, contingent on the selected vendor's specifications and availability.

The benefits of performing an employee climate survey include, but are not limited to,

- fostering a culture of trust and continuous improvement,
- strengthening employee confidence in leadership.
- highlighting what motivates employees, leading to higher job satisfaction,
- boost innovation, employees who feel heard and supported tend to contribute new ideas and concepts, thus benefiting an organization's growth.
- retaining top talent

Administration will research the types of surveys available, including the focus, cost range, and vendor options.

Information will be presented to the Board at a later time for approval.

**Funding** Funds for this expenditure are budgeted in the Finance and Administrative Services budget for FY 2025 – 2026.

**Staff Resource** Mary Del Paz, Vice President for Finance and Administrative Services

**Recommendation** The Committee recommended Board approval to conduct an employee climate survey and assess services for the Fiscal Year 2026.

This item was approved by the Board as part of the consent agenda action.

## **Review and Recommend Action on Internal Audit Charter**

<b>Purpose</b>	To approve the Internal Audit Charter for the period of September 1, 2025 through August 31, 2026.
<b>Justification</b>	<p>A change to the language the audit charter is included. The change to the document is highlighted with strikethrough under the 'Organization' section. The change is necessary to reflect that the Internal Auditor will report functionally to the Board of Trustees only. This reporting structure will more accurately reflect our existing practices and more closely align with the College's 'Admin Organizational Chart.'</p> <p>An Internal Audit Charter is required by the Institute of Internal Auditors (IIA) Standards. Specifically, IIA Attribute Standard 1000 states that "The purpose, authority, and responsibility of the internal audit activity must be formally defined in an Internal Audit Charter, consistent with the Definition of Internal Auditing, the Code of Ethics, and the Standards. The chief audit executive must periodically review the Internal Audit Charter and present it to senior management and the board for approval."</p> <p>The Internal Audit Charter is a formal document that defines the internal audit activity's purpose, authority, and responsibility. The charter establishes the internal audit activity's position within the organization, including the nature of the internal auditor's functional reporting relationship with the board; authorizes access to records, personnel, and physical properties relevant to the performance of engagements; and defines the scope of internal audit activities. Final approval of the Internal Audit Charter resides with the board.</p> <p>This item was presented at the August 12, 2025, Committee Meeting and was deferred by the Committee Chair to the August 26, 2025 Regular Board Meeting so that all Board members would be available to review and vote. At the August 26, 2025, Regular Board Meeting, the item was not considered, and no action was taken. This item was presented again at the September 9, 2025 Committee Meeting and was deferred by the Committee Chair to the September 23, 2025 Regular Board Meeting.</p>
<b>Enclosed Documents</b>	Appendix A – Internal Audit Charter Appendix B – Organizational Chart
<b>Staff Resource</b>	Mr. Khalil Abdullah, Chief Internal Auditor
<b>Recommendation</b>	<b><i>It is recommended that the Board of Trustees of South Texas College approve and authorize the following Minute Order proposed for consideration:</i></b>

The Board of Trustees of South Texas College approves and authorizes the Internal Audit Charter for the period of September 1, 2025 through August 31, 2026, as presented.

This item was deferred. Ms. Dalinda Gonzalez-Alcantar went on record to say that legal counsel will be working on this item and that we are currently working under the current Internal Audit Charter for FY 2024 – 2025 as it exists now until we adopt a new charter.

Upon a motion by Ms. Dalinda Gonzalez-Alcantar and a second by Mr. David De Los Rios the Board of Trustees of South Texas College approved and authorized to extend the current charter until further review.

The motion carried.

## **Review and Recommend Action on Proposed Projects for Internal Auditor for FY 2025 – 2026**

**Purpose** To approve the proposed projects for the Internal Auditor for FY 2025 – 2026.

**Justification** The Audit Charter requires that an annual work plan using an appropriate risk-based methodology be submitted to the Board of Trustees for review and approval.

Staff is recommending projects for the Board's consideration for the Internal Auditor's review for Fiscal Year 2025 - 2026. The projects listed below are proposed as the assignments for the Internal Auditor.

- FY 2025 - 2026 (Scheduled)
  1. Fraud Survey
  2. Effort Reporting
  3. Scholarships
  4. Administrative Vehicles
  5. Advisory / Consulting Engagements
  6. HR Processes – Hiring & Staffing
  7. Environmental Health & Safety
  8. Account Reconciliations
  9. Fixed Assets

This item was presented at the August 12, 2025, Committee Meeting and was deferred by the Committee Chair to the August 26, 2025 Regular Board Meeting so that all Board members would be available to review and vote. At the August 26, 2025, Regular Board Meeting, the item was not considered, and no action was taken. This item was presented again at the September 9, 2025 Committee Meeting and was deferred by the Committee Chair to the September 23, 2025 Regular Board Meeting.

**Enclosed Documents** Appendix A – List of Internal Audits conducted for FY 2015 through FY 2025

**Staff Resource** Mr. Khalil Abdullah, Chief Internal Auditor  
Dr. Ricardo J. Solis, President  
Mary Del Paz, Vice President for Finance and Administrative Services

**Recommendation**     ***It is recommended that the Board of Trustees of South Texas College approve and authorize the following Minute Order proposed for consideration:***

The Board of Trustees of South Texas College approves and authorizes the proposed projects for the Internal Auditor for FY 2025 – 2026 as presented.

This item was deferred.

## **Review and Discussion of First Reading of Local Board Policies Included in Numbered Update 49**

<b>Purpose</b>	To review proposed updates to the local policies listed in Appendix A to align with the Texas Association of School Boards (TASB) policy manual.
<b>Justification</b>	<p>TASB issues numbered updates semiannually to the College. The number updates respond to changes to state and federal law, court cases, and decisions by the attorney general, and may also contain suggested changes to an existing local policy or the development of a new local policy made by TASB.</p> <p>This item was presented at the August 12, 2025, Committee Meeting and was deferred by the Committee Chair to the August 26, 2025 Regular Board Meeting so that all Board members would be available to review and vote. At the August 26, 2025, Regular Board Meeting, the item was not considered, and no action was taken.</p>
<b>Enclosed Documents</b>	<p>Appendix A – List of Policies</p> <p>Appendix B - Policies</p>
<b>Staff Resource</b>	<p>Mary Del Paz, Vice President for Finance and Administrative Services</p> <p>Matthew S. Hebbard, Vice President for Student Affairs and Enrollment Management</p> <p>Cynthia A. Blanco, Dean of Enrollment Systems and Registrar</p> <p>George McCaleb, Executive Director for Facilities Operations and Maintenance</p> <p>Todd Nelson, Contracts and Regulatory Resources Officer-Title IX &amp; 504 Coordinator</p> <p>Venisa Earhart, Board Relations Administrator</p>
<b>Recommendation</b>	No action is required from the Board at this time. This item is presented as a First Reading to obtain feedback for staff, and will be scheduled for a Second Reading at the next Board meeting for board action.

This item was deferred.

**Appendix A**

<b>Item</b>	<b>Policy</b>	<b>Last Adopted Date</b>	<b>Update</b>	<b>Explanatory Notes</b>
A.	BCA (Local) – Board Internal Organization: Board Officers and Officials	9/27/2022	49	New recommended local policy language provides additional information about the selection of board officers and the duties and responsibilities of the officers. Additional revisions are to align the policy with applicable law.
B.	BCB (Local) – Board Internal Organization: Board Committees	9/27/2022	49	New recommended local policy language addresses the formation and authority of board committees, which are committees composed exclusively of members of the board and make non-binding recommendations in an area of specified responsibility.
C.	BCE (Local) – Board Internal Organization: Advisory Committees	New Policy	49	This new recommended local policy addresses the formation and authority of advisory committees, which are mainly composed of college district staff, students, or community members and make non-binding recommendations to the board within an area of specified responsibility.
D.	CG (Local) – Safety Program	3/28/2023	49	Recommended revisions include the addition of guidelines and procedures for responding to disasters, fire safety and prevention programs, and safe instructional procedures and regulations to the list of areas of responsibility for an administrator developing a Comprehensive Safety Program. References have been added to policies that provide more information related to emergency response procedures and the community college's information security program.
E.	DIAB (Local) – Freedom from Discrimination, Harassment, and Retaliation: Other Protected Characteristics	6/24/2025	49	Language related to Retaliation has been updated and reorganized to clarify the scope and applicability of the prohibition on retaliation. The Examples have been revised to reference intimidation and coercion. Language related to False Claims has been reorganized and updated to provide clarity regarding the distinction between prohibited retaliation and discipline for false claims and the applicability of the prohibition on false claims to students.

Item	Policy	Last Adopted Date	Update	Explanatory Notes
F.	ECC (Local) – Instructional Arrangements: Course Load and Schedules	10/29/2024	49	Recommended revisions reflect amendments to Coordinating Board rules for applying Exceptions to the limit of courses a student may drop and to allow Appeals. Additional changes have been made for clarity.
G.	FFDB (Local) – Freedom from Discrimination, Harassment, and Retaliation: Other Protected Characteristics	6/24/2025	49	Language related to Retaliation has been updated and reorganized to clarify the scope and applicability of the prohibition on retaliation. The Examples have been revised to reference intimidation and coercion. Language related to Failure to Report and False Claims has been updated and reorganized for clarity, including the addition of references to an employee's responsibility to comply with reporting requirements and the prohibition on intentional false claims and statements.
H.	FLBC (Local) – Student Conduct: Prohibited Organizations and Hazing	New Policy	49	New recommended local policy language addresses campus hazing in response to the federal Stop Campus Hazing Act. Provisions have been added related to Hazing Prohibited, Reporting Procedures, Investigation of the Report, and Access to Policy, Procedures, and Related Materials.

### **Appendix B**

Policies follow in the packet.

## **Review and Discussion of First Reading of Local Board Policies**

<b>Purpose</b>	To review proposed revisions to local board policies listed in Appendix A to align with College operations.
<b>Justification</b>	<p>The local board policies reflect the College's internal operations. Below is a justification for each local policy.</p> <p>This item was presented at the August 12, 2025, Committee Meeting and was deferred by the Committee Chair to the August 26, 2025, Regular Board Meeting so that all Board members would be available to review and vote. At the August 26, 2025, Regular Board Meeting, the item was not considered, and no action was taken.</p>
<b>Enclosed Documents</b>	<p>Appendix A – List of Policies</p> <p>Appendix B – Policies</p>
<b>Staff Resource</b>	<p>Matthew Hebbard, Vice President for Student Affairs and Enrollment Management</p> <p>Cynthia Blanco, Dean of Enrollment Systems and Registrar</p> <p>Mary Del Paz, Vice President for Finance and Administrative Services</p> <p>Myriam Lopez, Associate Vice President - Finance and Management</p> <p>Claudia Olivares, Director for Human Resources – Employee Relations and Title IX</p> <p>George McCaleb, Executive Director - Facilities Operations and Maintenance</p>
<b>Recommendation</b>	No action is required from the Board. This item is presented as a First Reading to obtain feedback for staff, and will be scheduled for a Second Reading at the next Board meeting for Board action.

This item was deferred.

### **Appendix A**

Policy	Last Adopted Date	Justification
Policy DGBA (LOCAL) – Personnel – Management Relations: Employee Grievances	6/24/2025	The policy has been amended to clarify procedures under Level One of the Grievance Process, and a new section has been added to address complaints involving Board Members and the College President.
Policy FB (LOCAL) – Admissions	01/30/2024	A part of the 89 <sup>th</sup> Texas Legislature and pursuant to Senate Bill 365 and Texas Education Code, 51.931(c-2), each public institution of higher education is required to adopt, post on the institution's Internet website, and submit to the Texas Higher Education Coordinating Board a policy regarding the admissions made by the institution under this section, including the period for which an applicant's course credits or grades will be considered by the institution under the policy.
Policy GD (LOCAL) – Community Expression and Use of College Facilities	06/25/2024	Amended the “Fees for Use” section of the policy to include partnering school districts as an exception.

### **Appendix B**

Policies follow in the packet.

## Review and Discussion of First Reading of Local Board Policy

<b>Purpose</b>	To review the local board policy listed in Appendix A to align with College operations.
<b>Justification</b>	<p>The local board policy reflects the College's internal operations. In accordance with the Public Funds Investment Act (PFIA), this policy is required to be Board-approved annually. At this time, there are no changes to the policy.</p> <p>In accordance with Policy CAK (Legal Framework), the governing body shall review and adopt its investment policy not less than annually.</p>
<b>Enclosed Documents</b>	<p>Appendix A – List of Policy</p> <p>Appendix B – Policy</p>
<b>Staff Resource</b>	Mary Del Paz, Vice President for Finance and Administrative Services Myriam Lopez, Associate Vice President - Finance and Management
<b>Additional Information</b>	<p>Information for this item was not available at the time of the September 9, 2025, Finance, Audit, and Human Resources Committee meeting, and is presented to the Board without a Committee recommendation.</p> <p>The policy is included to allow for the first reading at the September Board Meeting, and for the second reading to be included at the October Board Meeting. This policy must be board-approved in October per PFIA.</p>
<b>Recommendation</b>	No action is required from the Board. This item is presented as a First Reading to obtain feedback for staff, and will be scheduled for a Second Reading at the next Board meeting for board action.

This item was deferred.

### Appendix A

Policy	Last Adopted Date	Justification
Policy CAK (LOCAL) – Appropriations and Revenue Sources: Investments	10/29/2024	The policy requires annual Board approval, even if no changes are made, to comply with the Public Funds Investment Act (PFIA) requirements.

**Appendix B**

Policy follows in the packet.

## **Review of Presentations Prepared for the Facilities Committee**

The following presentation was delivered to the Facilities Committee on Tuesday, September 9, 2025:

### **Review and Discussion on Contracting Architectural and Engineering On-Call Services**

**Purpose** To discuss contracting on-call architectural and engineering services for district-wide construction projects less than \$500,000 in total construction costs.

**Justification** A pre-approved pool of architectural, civil engineering, and mechanical, electrical, and plumbing (MEP) engineering firms reduces the estimated project schedules by not soliciting qualifications on a project-by-project basis. It is recommended that the design on-call services apply to construction projects with budgets under \$500,000, and a minimum of three (3) to five (5) firms in each professional discipline be approved for a period of one year, with the option to renew for two additional one-year periods, with Board approvals.

College staff would present solicitations of qualifications for architectural firms and engineering firms for Board approval, and then recommend contracting with each firm as construction projects under \$500,000 are initiated. The assignment of projects to each firm can be based on a rotational basis or on the most qualified, and then monitored on an annual basis to ensure an equitable amount of work and fees are awarded to each firm on the list.

The selection of a firm per project can be based on considerations including, but not limited to, the following:

- Type of project
- Location of project
- Previous experience with the building
- Previous experience with the site
- Firms availability

The Board of Trustees last approved a pool of on-call design firms on June 26, 2014, which expired in 2017 after renewals. This process has proven effective and allows architectural and engineering design services to be expedited.

**Enclosed Documents** None.

**Staff Resource** Ricardo de la Garza, Executive Director for Facilities Planning & Construction

Mary Del Paz, Vice President for Finance and Administrative Services

**Recommendation** This item was presented for the Board's review and discussion only. No recommendation was requested.

Mr. Rick De La Garza gave an update on this item.

## **Review and Action as Necessary on Consent Agenda Items from the Facilities Committee**

The following Consent Agenda items were thoroughly discussed by the Facilities Committee. All trustees, whether a member of the Committee or not, received all supporting documentation and were invited to participate in the deliberation on the items. Non-committee members did not participate in Committee votes for recommendation of Board action.

Administration believes that all questions raised during the Committee discussion of Consent Agenda items were resolved to the Committee's satisfaction at the meeting, and the items are presented here substantially as recommended by the Committee, for approval by the Board of Trustees.

Any trustee may request an item or items be removed from the Consent Agenda for further discussion. Otherwise, the Board is asked to formally act on the full consent agenda, according to the details and recommended action presented for each item in the following pages.

The Facilities Committee recommended Board action on the following items as presented:

- a. Approval on Renaming the Dr. Ramiro R. Casso Nursing and Allied Health Campus to the Dr. Ramiro R. Casso Health Science Professions Campus
- b. Approval on Color Selections for the Pecan West Continuing Education and Testing Center Building A
- c. Approval on Contracting Construction Services for the Pecan Campus Physical Plant Building E Cooling Tower Above-Ground Piping System
- d. Approval on Contracting Construction Services for the Dr. Ramiro R. Casso Health Science Professions Campus - Health Science Professions Building E
- e. Approval on Contracting Construction Services for the Dr. Ramiro R. Casso Health Science Professions Campus East Building A Renovation of Radiology Lab to Multipurpose Skills Lab and Community Pharmacy Lab
- f. Approval on Final Completion of the Technology Campus Advanced Technical Careers Building B Atrium Ceiling Repairs

Upon a motion by Mr. Paul Rodriguez and a second by Ms. Victoria Cantu the Board of Trustees of South Texas College approve and authorize items "a – f" of the Facilities Committee Consent Agenda as presented.

The motion carried.

**Consent Agenda:**

**a. Approval on Renaming the Dr. Ramiro R. Casso Nursing and Allied Health Campus to the Dr. Ramiro R. Casso Health Science Professions Campus**

<b>Purpose</b>	To approve renaming the campus as presented.
<b>Justification</b>	<p>The Dr. Ramiro R. Casso Nursing and Allied Health Campus was named for the instruction offered in allied health fields and in nursing. After discussions between College staff and Administration, it is proposed to rename the campus to the Dr. Ramiro R. Casso Health Science Professions Campus.</p> <p>The newly proposed name is to better address the broad range of instruction and training at the campus.</p>
<b>Enclosed Documents</b>	None.
<b>Staff Resource</b>	<p>Dr. Anahid Petrosian, Vice President and Provost for Academic Affairs and Economic Development</p> <p>Mary Del Paz, Vice President for Finance and Administrative Services</p>
<b>Recommendation</b>	The Committee recommended Board approval to rename the Dr. Ramiro R. Casso Nursing and Allied Health Campus to the Dr. Ramiro R. Casso Health Science Professions Campus as presented.

This item was approved by the Board as part of the consent agenda action.

**Consent Agenda:**

**b. Approval of Color Selections for the Pecan West Continuing Education and Testing Center Building A**

<b>Purpose</b>	To approve the interior color selections for the project.
<b>Justification</b>	<p>On December 6, 2023, the Board approved contracting architectural services with goERO International, LLC./dba ERO Architects. On January 28, 2025, the Board approved contracting construction services with E-Con Group, LLC.</p> <p>goERO International, LLC./dba ERO Architects has prepared a presentation and color board for review by the Facilities Committee.</p>
<b>Enclosed Documents</b>	Appendix A – Color Selections
<b>Staff Resource</b>	<p>Ricardo de la Garza, Executive Director for Facilities Planning &amp; Construction</p> <p>Mary Del Paz, Vice President for Finance and Administrative Services</p>
<b>Recommendation</b>	The Committee recommended Board approval of the color selections for the Pecan West Continuing Education and Testing Center Building A project as presented.

This item was approved by the Board as part of the consent agenda action.

**Appendix A**

Color Selections followed in the packet.

**Consent Agenda:**

**c. Approval on Contracting Construction Services for the Pecan Campus Physical Plant Building E Cooling Tower Above-Ground Piping System**

**Purpose** To contract construction services for the project.

**Justification** On March 25, 2025, the Board of Trustees approved the solicitation of construction services for the project. On June 24, 2025, the Board rejected a construction services proposal. The project was deemed over budget by Administration, and then re-solicited with an updated scope of work.

The project consists of constructing an above-ground piping system for the cooling tower.

The proposed scope of work is summarized as follows:

- Disconnection and abandonment of existing underground piping system.
- Construction of an above-ground piping system.

**Enclosed Documents** Appendix A – RFP Solicitation Information  
Appendix B – Project Presentation  
Appendix C – Ranking and Evaluations of Respondents  
Appendix D – Fact Sheet

**Funding** The total estimated cost of the Pecan Campus Physical Plant Building E Cooling Tower Above Ground Piping System Project 2024-010R, including construction, design, and miscellaneous, is \$731,250.

- Construction \$650,000
  - Design 65,000
  - Miscellaneous 16,250
- Total** **\$731,250**

The funds are available in the Renewals & Replacements Fund for use in FY 2025 – 2026.

**Staff Resource** Ricardo de la Garza, Executive Director for Facilities Planning & Construction  
Mary Del Paz, Vice President for Finance and Administrative Services

**Recommendation** Administration requests the Facilities Committee recommend Board approval to authorize contracting construction services with Johnson Controls, Inc. in the amount of **\$886,178** for the Pecan Campus Physical Plant Building E Cooling Tower Above Ground Piping System project as presented.

This item was approved by the Board as part of the consent agenda action.

**Appendix A**

RFP Solicitation Information

Advertised on	July 16, 2025 and July 23, 2025
RFP Responses Due	August 21, 2025
RFP Issued To	Three (3) Vendors
Responses Received From	Four (4) Responses
Responses Reviewed By	Representative from the Engineer, Facilities Operations & Maintenance, Facilities Planning & Construction, and Purchasing Departments

**Appendix B**

Project Presentation follows in the packet.

**Appendix C**

Ranking and Evaluations of Respondents follow in the packet.

**Appendix D**

Fact Sheet follows in the packet.

**Consent Agenda:**

**d. Approval on Contracting Construction Services for the Dr. Ramiro R. Casso Nursing and Allied Health Campus - Health Science Professions Building E**  
**Purpose** To contract construction services for the project.

**Justification** On February 25, 2025, the Board of Trustees approved the solicitation of construction services for the project.

The project consists of renovating the building to accommodate labs and instructional spaces for various health science professions, faculty/staff areas, and conference rooms expansion.

The proposed scope of work is summarized as follows:

- Renovation of the existing building for faculty/staff and instruction.
- Construction of a conference rooms expansion.

**Enclosed Documents** Appendix A – RFP Solicitation Information  
Appendix B – Project Presentation  
Appendix C – Ranking and Evaluations of Respondents  
Appendix D – Fact Sheet

**Funding** The total Nursing and Allied Health Campus - Health Science Professions Building E Project 2023-020C project budget, including construction, design, miscellaneous, FFE, and technology, is \$7,297,552.50.

• Construction	\$6,169,052.50
• Design	443,500.00
• Miscellaneous	131,000.00
• FFE	277,000.00
• Technology	277,000.00
<b>Total</b>	<b>\$7,297,552.50</b>

The funds are available in the Unexpended Construction Plant Fund for use in FY 2025 – 2026.

**Staff Resource** Ricardo de la Garza, Executive Director for Facilities Planning & Construction  
Mary Del Paz, Vice President for Finance and Administrative Services

**Recommendation** The Committee recommended Board approval to authorize contracting construction services with Tri-Gen Construction, LLC in the amount of **\$6,557,100** for the Nursing and Allied Health Campus - Health Science Professions Building E project as presented.

This item was approved by the Board as part of the consent agenda action.

**Appendix A**  
RFP Solicitation Information

Advertised on	August 13, 2025 and August 20, 2025
RFP Responses Due	August 28, 2025
RFP Issued To	Five (5) Vendors
Responses Received From	Five (5) Responses
Responses Reviewed By	Representative from the Architect, Facilities Operations & Maintenance, Facilities Planning & Construction, and Purchasing Departments

**Appendix B**  
Project Presentation followed in the packet.

**Appendix C**  
Ranking and Evaluations of Respondents followed in the packet.

**Appendix D**  
Fact Sheet followed in the packet.

**Consent Agenda:**

**e. Approval on Contracting Construction Services for the Dr. Ramiro R. Casso Nursing and Allied Health Campus East Building A Renovation of Radiology Lab to Multipurpose Skills Lab and Community Pharmacy Lab**

**Purpose** To contract construction services for the project.

**Justification** On April 22, 2025, the Board of Trustees approved the solicitation of construction services for the project.

The project consists of renovating the existing Radiology lab to a Multipurpose Skills Lab for instruction, and renovating the Community Pharmacy Lab on the 3<sup>rd</sup> floor to meet American Society of Health-System Pharmacists / Accreditation Council for Pharmacy Education (ASHP/ACPE) standards for accreditation.

The proposed scope of work is summarized as follows:

- Renovation and conversion of the Radiology Lab
  - Total Renovation Space 1,278 sq. ft.
- Renovation of the Community Pharmacy Lab on 3<sup>rd</sup> Floor
  - Total Square Feet = 1,373 sq. ft.
  - Spaces to Include:
    - Large Pharmacy Lab
    - Pharmacy Prep Area
    - Pharmacy Storage

**Enclosed Documents** Appendix A – RFP Solicitation Information  
Appendix B – Project Presentation  
Appendix C – Ranking and Evaluations of Respondents  
Appendix D – Fact Sheet

**Funding** The total estimated cost of the Dr. Ramiro R. Casso Nursing and Allied Health Campus East Building A Renovation of Radiology Lab to Multipurpose Skills Lab Project 2023-003C, including construction, design, miscellaneous, FFE, and technology, is \$161,640.

- Construction \$125,000
- Design 12,500
- Miscellaneous 3,500
- FFE 10,320
- Technology 10,320
- Total \$161,640**

The total estimated cost of the Dr. Ramiro R. Casso Nursing and Allied Health Campus East Building A Community Pharmacy Lab Renovations Project 2025-005C, including construction, design, miscellaneous, FFE, and technology, is \$355,607.

- Construction \$274,600
- Design 27,460
- Miscellaneous 6,865

- FFE 23,341
- Technology 23,341
- Total \$355,607**

The funds are available in the Unexpended Construction Plant Fund for use in FY 2025 – 2026.

**Staff Resource** Ricardo de la Garza, Executive Director for Facilities Planning & Construction  
Mary Del Paz, Vice President for Finance and Administrative Services

**Recommendation** The Committee recommended Board approval to authorize contracting construction services with CRC Development & Construction Co., LLC. in the amount of **\$265,320.00** for the Dr. Ramiro R. Casso Nursing and Allied Health Campus East Building A Renovation of Radiology Lab to Multipurpose Skills Lab and Community Pharmacy Lab project as presented.

This item was approved by the Board as part of the consent agenda action.

#### **Appendix A**

##### RFP Solicitation Information

Advertised on	July 23, 2025 and July 30, 2025
RFP Responses Due	August 14, 2025
RFP Issued To	Seven (7) Vendors
Responses Received From	Six (6) Responses
Responses Reviewed By	Facilities Operations & Maintenance, Facilities Planning & Construction, and Purchasing Departments

#### **Appendix B**

Project Presentation followed in the packet.

#### **Appendix C**

Ranking and Evaluations of Respondents followed in the packet.

#### **Appendix D**

Fact Sheet followed in the packet.

**Consent Agenda:**

**f. Approval on Final Completion of the Technology Campus Advanced Technical Careers Building B Atrium Ceiling Repairs**

**Purpose** To approve final completion and release of final payment for the project.

**Justification** On July 22, 2025, the Board of Trustees approved Substantial Completion of this project.

- Contractor: CCL Contracting, LLC.

Final Completion, including punch list items, was accomplished as required in the Owner/Contractor agreement for this project. The original cost approved for this project was \$42,800.

**Enclosed Documents** Appendix A – Current Budget Status  
Appendix B – Photos  
Appendix C – Final Completion Letter  
Appendix D – Fact Sheet

**Funding** The funds for Technology Campus Advanced Technical Careers Building B Atrium Ceiling Repairs Project 2025-027R are available in the Unexpended Plant Fund for use in FY 2025 – 2026.

**Staff Resource** Ricardo de la Garza, Executive Director for Facilities Planning & Construction  
Mary Del Paz, Vice President for Finance and Administrative Services

**Recommendation** The Committee recommended Board approval of final completion and release of final payment with CCL Contracting, LLC. in the amount of \$1,753.61 for the Technology Campus Advanced Technical Careers Building B Atrium Ceiling Repairs project as presented.

This item was approved by the Board as part of the consent agenda action.

**Appendix A**

Current Budget Status

Technology Campus Advanced Technical Careers Building B Atrium Ceiling Repairs					
Construction Budget	Approved Proposal Amount	Net Total Change Orders	Current Project Cost	Previous Amount Paid	Remaining Balance
\$42,800.00	42,800.00	\$7,298.59	\$35,501.41	\$33,747.80	\$1,753.61

**Appendix B**

Photos follow in the packet.

**Appendix C**

Final Completion Letter follows in the packet.

**Appendix D**

Fact Sheet follows in the packet.

## **Review and Recommend Action on Contracting Architectural Services for the Pecan Plaza East Building B Renovation for Cosmetology and Police Department Project**

**Purpose** To contract architectural services for the project.

**Justification** Architectural services are necessary for design and construction administration services for this project. The design scope of work includes, but is not limited to, design, analysis, and preparation of plans and specifications, permit applications, construction administration, and inspection of the project.

The project consists of creating an area for the new Cosmetology Program. The proposed scope of work is summarized as follows:

- Design and renovation to accommodate the Cosmetology Program and expansion of the Police/Security Department
- Renovation for the Cosmetology Area 9,916 sq. ft.
- Renovation for the Security Area 4,787 sq. ft.
- **Total Renovated Space: 14,703 sq. ft.**

On April 23, 2024, the Board of Trustees approved soliciting architectural services for this project. College staff evaluated the submitted statements of qualifications from the architectural firms in Rounds 1 and 2 of the evaluation process. On August 12, 2025, the Facilities Committee recommended proceeding to Round 3 of the evaluation process for the top two (2) ranked firms. On August 26, 2025, the Board of Trustees requested to interview the top two (2) ranked architectural firms and approved the questions to be asked at the interviews.

The scoring from the Board of Trustees Round 3 evaluations, conducted on September 22, 2025, will be tabulated, and the scoring option approved by the Board in a previous agenda item will be utilized.

**Enclosed Documents** Appendix A – Project Presentation  
Note: The Evaluation Summary of the Round 3 scoring will be provided at the Board meeting.

**Funding** The total Pecan Plaza East Building B Renovation for for Cosmetology and Police Department Project 2024-005C estimated cost, including construction, design, miscellaneous, FFE, and technology, is \$6,664,135.

- Construction \$5,146,050
- Design 514,605
- Miscellaneous 128,652
- FFE 437,414
- Technology 437,414

**Total**

**\$6,664,135**

The funds are available in the Unexpended Construction Plant Fund for use in FY 2025 – 2026.

**Staff Resource**

Ricardo de la Garza, Executive Director for Facilities Planning & Construction  
Mary Del Paz, Vice President for Finance and Administrative Services

Upon a motion by Mr. Paul Rodriguez and a second by Mr. David De Los Rios the Board of Trustees of South Texas College approved and authorized to contract architectural services with ERO International LLC, DBA ERO Architects for the Pecan Plaza East Building B Renovation for Cosmetology and Police Department project as presented.

The motion carried.

**Appendix A**

Project Presentation follows in the packet

### **Approval of Financial Reports for July 2025**

Administration recommends Board approval of the financial reports for the month of July 2025.

The following financial reports have been provided under separate cover:

- 1) Quarterly Investment Report and Money Market Accounts for July 2025.
- 2) Summary of Revenues for July 2025.
- 3) Summary of State Appropriations Revenue for July 2025.
- 4) Summary of Property Tax Revenue for July 2025.
- 5) Summary of Expenditures by Classification for July 2025.
- 6) Summary of Expenditures by Function for July 2025.
- 7) Summary of Auxiliary Fund Revenues and Expenditures for July 2025.
- 8) Summary of Grant Revenues and Expenditures for July 2025.
- 9) Foundation Financial Activity for July 2025.

Ms. Mary Del Paz, Vice President for Finance and Administrative Services, was available to respond to questions posed by the Board.

Upon a motion by Mr. Paul Rodriguez and a second by Ms. Victoria Cantu the Board of Trustees of South Texas College approved and authorized the submitted financial reports for the month of July 2025.

The motion carried.

### **Review of Informational Reports as of August 2025**

Administration includes the following information reports as of August 2025 for the Board's information.

- 1) Checks for \$125,000 and above for August 2025.
- 2) Check Register for August 2025.
- 3) Summary of Purchase Orders (Purchasing) for August 2025.
- 4) Summary of Bid Solicitations (Purchasing) for August 2025.
- 5) Employee New Hires for August 2025.
- 6) Employee Resignations/Retirements for August 2025.

The reports are presented for review by the Board and are provided under separate cover.

Ms. Mary Del Paz, Vice President for Finance and Administrative Services, was available to respond to questions posed by the Board.

No action is required from the Board. This item is presented for information purposes.

## **Discussion and Action as Necessary Regarding Complaints and Review Process**

<b>Purpose</b>	Administration and legal counsel recommended board action as necessary related to complaints and the grievance review process.
<b>Justification</b>	Legal Counsel has requested an agenda item that will permit the Board of Trustees for South Texas College to act as necessary following an update and recommendation related to complaints and the grievance review process.
<b>Enclosed Documents</b>	None
<b>Staff Resource</b>	Mr. Ben Castillo, Legal Counsel Ms. Mary Del Paz, Vice President for Finance and Administrative Services
<b>Recommendation</b>	<b>It is recommended that the Board of Trustees of South Texas College approve and authorize the following Minute Order proposed for consideration:</b> The Board of Trustees is asked to approve and authorize action as necessary and upon the recommendation of legal counsel in response to complaints and the grievance review process.

### **Approval Recommended:**

**Dr. Ricardo J. Solis**  
**President**

No action was taken on this item.

## **Announcements**

### **A. Next Meetings:**

- *Tuesday, October 14, 2025*
  - 3:00 p.m. - Education & Workforce Development Committee
  - 4:00 p.m. – Facilities Committee
  - 5:00 p.m. – Finance, Audit and Human Resources Committee
- *Tuesday, October 28, 2025*
  - 5:30 p.m. – Regular Board Meeting

### **B. Other Announcements:**

- Fall Convocation will be held on Friday, September 26, 2025 at the McAllen Convention Center. Breakfast is from 8:00 AM to 10:00 AM. Program starts at 10:00 AM.
- ACCT Leadership Congress is October 22, 2025 to October 25, 2025 in New Orleans, LA.

## **Adjournment**

There being no further business to discuss, the Regular Board Meeting of the South Texas College Board of Trustees adjourned at 8:42 p.m.

I certify the foregoing are the true and correct minutes of the Tuesday, September 23, 2025 Regular Board Meeting of the South Texas College Board of Trustees.

X\_\_\_\_\_

Mr. Danny Guzman

Board Secretary

**SOUTH TEXAS COLLEGE  
BOARD OF TRUSTEES  
Public Hearing and Special Board Meeting  
Tuesday, November 25, 2025 @ 5:00 p.m.  
Ann Richards Administration Building Board Room  
Pecan Campus, McAllen, Texas 78501**

**Minutes**

**Call Meeting to Order:**

The Public Hearing and Special Board Meeting of the South Texas College Board of Trustees was held on Tuesday, November 25, 2025 in the Ann Richards Administration Building Board Room at the Pecan Campus in McAllen, Texas. The meeting commenced at 5:06 p.m. with Dr. Alejo Salinas, Jr. presiding.

Members present: Mr. Paul Rodriguez, Mr. Danny Guzman via teleconference, Ms. Rose Benavidez via teleconference, Ms. Dalinda Gonzalez-Alcantar, and Mr. David De Los Rios.

Members absent: Ms. Victoria Cantu

Also present: Dr. Ricardo J. Solis, Ms. Mary Del Paz, Dr. Anahid Petrosian, Mr. Javier Villalobos, Ms. Amanda Sotelo, Mr. Robert Pena, Ms. Francine Perez, Dr. Jesus Campos, Ms. Alicia Correa, Ms. Gardenia Perez, Dr. Matt Hebbard, Mr. Javier Cuellar, Mr. Joe Vela, Dr. Marcos Silva, Mr. Frank Salinas, Ms. Marcela Beas, Mr. Cristian Guajardo, Dr. Rebecca De Leon, Dr. Rodney Rodriguez, Mr. Mark Goulet via teleconference, Mr. Sergio Rojas, Mr. Andrew Fish, and Ms. Venisa Earhart.

**Determination of a Quorum**

A quorum was present and a notice of the meeting was posted.

**Public Comments**

No public comments were given and a notice of the meeting was posted.

**The Public Hearing on Amendment and Restatement of the Tax Abatement Agreements between South Texas College and Monte Alto Windpower, LLC and Monte Alto Windpower, LLC – Phase II (Terra-Gen Development Company LLC)**

The Public Hearing on the Proposed 2025 Tax Rate opened at 5:07 p.m. and consisted of:

- The Public Hearing on Amendment and Restatement of the Tax Abatement Agreements between South Texas College and Monte Alto Windpower, LLC and Monte Alto Windpower, LLC – Phase II (Terra-Gen Development Company LLC).
- Public Comments  
No Public Comments were given at the required notice of the meeting.
- Closing of the Public Hearing on Amendment and Restatement of the Tax Abatement Agreements between South Texas College and Monte Alto Windpower, LLC and Monte Alto Windpower, LLC – Phase II (Terra-Gen Development Company LLC).

The Public Hearing closed at 5:18 p.m.

No action was requested under this presentation agenda item.

## **Consideration and Approval of Variance Request – Monte Alto Windpower, LLC**

<b>Purpose</b>	To consider the acceptance of an investment of \$184,000,000 for Monte Alto Windpower, LLC project, which will require Board approval of a variance, since the investment project of \$184,000,000 is below the \$200,000,000 minimum investment required in the Guidelines and Criteria Governing Tax Abatement Agreements by \$16,000,000.
<b>Justification</b>	<p>Terra-Gen Development Company, LLC requested an amendment and restatement of the Board-approved tax abatement agreement for Monte Alto Windpower, LLC.</p> <p>The original investment was \$246,000,000 and the amended investment of \$184,000,000 is below the minimum \$200,000,000 investment requirement, reflected in the College's Guidelines and Criteria Governing Tax Abatement Agreements adopted by the College's Board of Trustees on October 28, 2025, under Schedule II, Section 1, which states:</p> <p>"The minimum amount of new real and/or personal property capital investment shall exceed \$200 million."</p>
<b>Additional Information</b>	Information for this item was not available at the time of the November 11, 2025 Finance, Audit, and Human Resources Committee meeting, and is presented to the Board without a Committee recommendation.
<b>Funding</b>	No funding required.
<b>Staff Resource</b>	Mary Del Paz, Vice President for Finance and Administrative Service Myriam Lopez, Associate Vice President – Finance and Management Ben Castillo, South Texas College Legal Counsel Robert Peña, Texas Energy Consultant

Upon a motion by Mr. Paul Rodriguez and a second by Mr. David De Los Rios the Board of Trustees approved and authorized the investment of \$184,000,000 for Monte Alto Windpower, LLC project, which will require Board approval of a variance, since the investment project of \$184,000,000 is below the \$200,000,000 minimum investment required in the Guidelines and Criteria Governing Tax Abatement Agreements by \$16,000,000, as presented.

The motion carried.

**Review and Recommend Action to Amend and Restate the Tax Abatement Agreements between South Texas College and Monte Alto Windpower, LLC and Monte Alto Windpower, LLC – Phase II (Terra-Gen Development Company LLC)**

**Purpose** To amend and restate the tax abatement agreements between the South Texas College and the Monte Alto Windpower, LLC and Monte Alto Windpower, LLC – Phase II (Terra-Gen Development Company, LLC).

**Justification** Terra-Gen Development Company, LLC requested an amendment and restatement to the Board-approved tax abatement agreements for two (2) projects (Monte Alto Windpower, LLC and Monte Alto Windpower, LLC – Phase II) because Terra-Gen Development Company, LLC, could not meet the commencement date of the projects approved on February 22, 2022 by the College's Board of Trustees.

Other changes made to the projects are as follows:

- Monte Alto Windpower, LLC: The original investment of \$246,000,000 has been amended to \$184,000,000, and is no below the minimum \$200,000,000 investment requirement, as reflected in the College's Guidelines and Criteria Governing Tax Abatement Agreements, adopted by the College's Board of Trustees on October 28, 2025.
- Monte Alto II Windpower, LLC: The original investment of \$156,000,000 has been amended to \$203,000,000, which now meets the minimum investment requirement reflected in the College's Guidelines and Criteria Governing Tax Abatement Agreements.

Consideration and approval of the variance for the Monte Alto Windpower, LLC is presented to the Board for approval in this packet under a previous item.

Before approving a tax abatement agreement, the Board shall hold a public hearing and provide notice at least 30 days before the scheduled time of the meeting.

The notice of Public Hearing was published on College's homepage as required. Notices were also submitted to taxing entities within the project boundary, as required under Chapter 312 of the Texas Tax Code.

According to Robert Peña, Texas Energy Consultant, on July 22, 2025, an agreement was reached with Hidalgo County on these projects at a 50% tax rebate percentage.

**Enclosed Documents**

Appendix A – PowerPoint Presentation  
Appendix B – Proposed Amend and Restate Tax Abatement Agreements

**Funding**

No funding.

**Staff Resource**

Mary Del Paz, Vice President for Finance and Administrative Service  
Myriam Lopez, Associate Vice President – Finance and Management  
Ben Castillo, South Texas College Legal Counsel  
Robert Peña, Texas Energy Consultant

**Recommendation**

***It is recommended that the Board of Trustees of South Texas College approve and authorize the following Minute Order Proposed for consideration:***

The Board of Trustees approves and authorizes to amend and restate the tax abatement agreements between the South Texas College and the Monte Alto Windpower, LLC and Monte Alto Windpower, LLC – Phase II (Terra-Gen Development Company, LLC).

Upon a motion by Mr. Paul Rodriguez and a second by Mr. David De Los Rios the Board of Trustees approved and authorized to amend and restate the tax abatement agreements between the South Texas College and the Monte Alto Windpower, LLC and Monte Alto Windpower, LLC – Phase II (Terra-Gen Development Company, LLC).

The motion carried.

### **Adjournment**

There being no further business to discuss, the Public Hearing and Special Board Meeting of the South Texas College Board of Trustees adjourned at 5:20 p.m.

I certify the foregoing are the true and correct minutes of the Tuesday, November 25, 2025 Public Hearing and Special Board Meeting of the South Texas College Board of Trustees.

X\_\_\_\_\_

Mr. Danny Guzman

Board Secretary

**SOUTH TEXAS COLLEGE  
BOARD OF TRUSTEES REGULAR MEETING  
Tuesday, November 25, 2025, 2025 @ 5:30 p.m.  
Ann Richards Administration Building Board Room  
Pecan Campus, McAllen, Texas 78501**

**Minutes**

**Call Meeting to Order:**

The Regular Board Meeting of the South Texas College Board of Trustees was held on Tuesday, November 25, 2025 in the Ann Richards Administration Building Board Room at the Pecan Campus in McAllen, Texas. The meeting commenced at 5:33 p.m. with Chair, Dr. Alejo Salinas, Jr. presiding.

Members present: Mr. Paul R. Rodriguez, Mr. Danny Guzman via teleconference, Ms. Rose Benavidez via teleconference, Ms. Dalinda Gonzalez-Alcantar, and Mr. David De Los Rios.

Members absent: Ms. Victoria Cantu.

Also present: Dr. Ricardo J. Solis, Ms. Mary Del Paz, Dr. Anahid Petrosian, Ms. Deyadira Leal, Mr. Javier Villalobos, Dr. Matt Hebbard, Mr. Khalil Abdullah, Mr. Ken Lyons via teleconference, Dr. Ali Esmaeilli, Dr. Rodney Rodriguez, Mr. George McCaleb, Ms. Christina Cavazos, Ms. Lynda Lopez, Mr. Luis De La Garza, Mr. Luis Silva, Mr. Jose Vela, Ms. Claudia Olivares, Ms. Francine Perez, Mr. David Valdez, Dr. Marcos Silva, Dr. Rebecca De Leon, Mr. Rick De La Garza, Mr. Martin Villarreal, Ms. Alicia Correa, Dr. Jesus Campos, Mr. Tony Matamoros, Ms. Gardenia Perez, Chief Ruben Suarez, Mr. Jorge Sanchez, Ms. Cindy Zavala, Ms. Alina Cantu, Mr. Ben Castillo, Ms. Kelly Salazar, Blair Ryan via teleconference, Dr. Zachary Suarez, Mr. Robert Pena, Ms. Laurel McLeaish, Mr. Sergio Rojas, Mr. Frank Salinas, Mr. Jose L. Silva, Mr. Andrew Fish, and Ms. Venisa Earhart.

**Determination of a Quorum**

A quorum was present and a notice of the meeting was posted.

**Invocation**

Dr. Matthew Hebbard, Vice President of Student Affairs and Enrollment Services said the invocation.

**Public Comments**

Ms. Laurel McLeaish of RGV Futuro made public comment and a notice of the meeting was posted.

### **Update by College President**

Dr. Ricardo Solis gave an update on the following items:

### **Approval of Board Meeting Minutes**

The following Board Meeting Minutes are submitted for approval:

- 1) March 25, 2025 Regular Board Meeting Minutes - UPDATED
- 2) October 28, 2025 Public Hearing & Special Board Meeting
- 3) October 28, 2025 Regular Board Meeting

The Chair is asked to call for revisions to the Minutes, if any are necessary.

If no revisions are suggested, the Chair is asked to adopt the Minutes as presented.

If any trustee has revisions to suggest, the Chair is asked to call for a motion to approve the Minutes with the suggested revision.

Hearing no corrections, Dr. Alejo Salinas, Chair, accepted the minutes as presented.

## Report of New Grants

**Grant Title:** Pre-Apprenticeship Career Pathways

**Awarding Agency:** Texas Workforce Commission

**Division and Department Awarded:** AAED, Center for Advanced Training and Apprenticeships (CATA)

**Amount Awarded:** \$7,733

**Funding Period:** November 1, 2025 – October 31, 2026

**Strategic Goal #2: Develop, Align and Optimize Educational Programs**

**Project Summary:** Funding will support preparatory instruction for seven foster youth enrolled in three Pre-Apprenticeship Programs: Computer User Support Specialist, Construction Technician, and Industrial Machinery Mechanic. These preparatory classes, lasting six months or less, provide the foundational skills necessary for participants to meet the requirements of their apprenticeship agreements.

**Grant Title:** Texas Reskilling and Upskilling (TRUE) 2025-27

**Awarding Agency:** Texas Higher Education Coordinating Board

**Division and Department Awarded:** AAED, Center for Advanced Training and Apprenticeships (CATA)

**Amount Awarded:** \$218,339

**Funding Period:** October 2025 – October 2027

**Strategic Goal #2: Develop, Align and Optimize Educational Programs**

**Project Summary:** Funding from the Texas Higher Education Coordinating Board will provide 242 hours of Plumbing Technician training for 36 displaced workers over a two-year period. The funds will cover expenses related to instruction, books, supplies, testing, equipment, curriculum development, student support services, marketing and outreach, job placement assistance, and data administration.

**Grant Title:** Texas Mutual Community Funding - Workforce Development and Safety Training

**Awarding Agency:** Texas Mutual Insurance Company

**Division and Department Awarded:** AAED, Center for Advanced Training and Apprenticeships (CATA) and Continuing Education and Workforce Development (CEWD)

**Amount Awarded:** \$99,000

**Funding Period:** October 2025 – October 2026

**Strategic Goal #2: Develop, Align and Optimize Educational Programs**

**Project Summary:** Funding from Texas Mutual Insurance Company will support workforce development and safety training for 279 underserved participants in construction, manufacturing, warehousing, and transportation. Training will include OSHA, CPR/First Aid, NCCER, CDL, and HAZMAT programs. The funds will cover costs for supplies, credentials, and licensing.

**Grant Title:** Adult Education and Literacy Service Core Provider Grant

**Awarding Agency:** Texas Workforce Commission

**Division and Department Awarded:** AAED, Continuing Education and Workforce Development (CEWD)

**Amount Awarded:** \$461,209 (additional funds); Total amended grant award: \$1,469,624

**Funding Period:** July 1, 2025 - June 30, 2026

**Strategic Goal #2: Develop, Align and Optimize Educational Programs**

**Project Summary:** Funding will support Integrated English Literacy and Civics Education (IELCE) Section 243 services in Hidalgo and Starr counties. The program will serve individuals with less than a high school education, including up to 786 participants with language barriers and low educational attainment. Workforce Preparation under the Integrated Education and Training (IET) program will focus on workplace ethics, active listening, critical thinking, communication, customer service, digital literacy, and other essential soft skills. Additionally, the grant will fund occupational skills training in areas such as Entrepreneurship and Small Business, Forklift Certification, Microsoft Office Specialist, and Welding.

Dr. Rodney Rodriguez gave an update on the new grants received.

## **Presentation of the Delinquent Tax Collection Report for the Period Ending August 31, 2025**

<b>Purpose</b>	Kelly R. Salazar, from Linebarger Goggan Blair & Sampson, will present the Delinquent Tax Collection Report through August 31, 2025.
<b>Justification</b>	To inform the Board about the efforts, methods, and frequency with which Linebarger Goggan Blair & Sampson, LLP has contacted the delinquent taxpayer to ensure the collection of outstanding taxes. They will also present the progress made by detailing the amount of property taxes collected for Hidalgo County and Starr County.
<b>Enclosed Documents</b>	Appendix A – Delinquent Tax Collection Report.
<b>Funding</b>	No funds are required.
<b>Staff Resource</b>	Kelly R. Salazar, from Linebarger Goggan Blair & Sampson, LLP Mary Del Paz, Vice President for Finance and Administrative Services Myriam Lopez, Associate Vice-President-Finance and Management

Ms. Kelly R. Salazar with Linebarger Goggan Blair & Sampson, LLP gave the presentation. No action was required on this item.

## **Discussion and Action as Necessary on Inter-Institutional Agreement for the Cougar to Jaguar – Rural Scholars Pathway Between Coastal Bend College and South Texas College**

<b>Purpose</b>	To approve the Inter-Institutional Agreement between Coastal Bend College (CBC) and the South Texas College (STC) establishing the Cougar to Jaguar – Rural Scholars Pathway program.
<b>Justification</b>	<p>The Agreement outlines the collaborative academic partnership between CBC and STC, including program eligibility, advising alignment, cohort structure, financial commitments, student supports, and data-sharing. The program provides CBC graduates with an opportunity to complete high-demand bachelor's degrees at South Texas College, with tuition and mandatory fees covered after grants and gift aid through last-dollar scholarships or third-party sponsorships</p> <p>Key elements of the Agreement include:</p> <ul style="list-style-type: none"><li>• Annual cohorts of 15 CBC graduates, with at least 75% Pell-eligible</li><li>• Coordinated advising, degree-map alignment, and shared student-success supports</li><li>• Eligibility for high-demand bachelor's programs in organizational leadership, management/technology, health/allied fields, and applied sciences</li><li>• Joint commitment to wraparound services, micro-grants, and data-sharing for monitoring outcomes</li><li>• A two-year term with options for renewal and teach-out provisions for enrolled students</li></ul>
<b>Enclosed Documents</b>	None
<b>Funding</b>	No funds are required.
<b>Staff Resource</b>	Dr. Matthew S. Hebbard, Vice President for Student Affairs & Enrollment Management

Upon a motion by Ms. Dalinda Gonzalez-Alcantar and a second by Mr. David De Los Rios the Board of Trustees of South Texas College approved and authorized the Inter-Institutional Agreement between Coastal Bend College and South Texas College for the Cougar to Jaguar – Rural Scholars Pathway.

The motion carried.

## **Approval of Resolution #2026-004 and Ballot Casting Votes for Members of the Hidalgo County Appraisal District Board of Directors for Calendar Years 2026 – 2029**

**Purpose** Approval of a Resolution and Ballot casting votes for members of the Hidalgo County Appraisal District Board of Directors for Calendar Years 2026 - 2029 is requested.

**Justification** The Appraisal District Board of Directors consists of nine (9) members: five (5) voting members who are appointed by participating entities, three (3) members elected by voters of the county, and one (1) ex-officio member, by which state statute is the County Tax Assessor/Collector, Pablo “Paul” Villarreal, Jr.

At the November 19, 2024 Special Board Meeting, the Board of Trustees approved a nomination of Joe D. Olivarez by written resolution.

Since that time, four (4) candidates have been declared by Mr. Rolando Garza, Chief Appraiser, and the South Texas College Board of Trustees is asked to cast their votes by written resolution at the first or second open meeting after having received this notice, which was delivered to South Texas College on Friday, October 31, 2025. South Texas College is allowed 160 votes. Votes can be cast for one candidate or distributed among any number of candidates. A voting unit can only cast its votes for candidates named on the ballot. There is no provision for write-in candidates.

The four candidates declared by the Chief Appraiser are:

Richard A. Garza  
George Martinez  
David Moreno  
Joe D. Olivarez

**Funding** No funding is required.

**Enclosed Documents** Resolution 2026-004 is included in the packet.

**Staff Resource** Ms. Venisa Earhart, Board Relations Administrator

Upon a motion by Mr. Paul Rodriguez and a second by Mr. Danny Guzman the Board of Trustees of South Texas College approved and adopted Resolution #2026-004 casting:

80 votes for Richard Garza  
80 votes for Joe D. Olivarez

on the official ballot for the members of the Hidalgo County Appraisal District Board of Directors for Calendar Years 2026 - 2029 as presented.

The motion carried.

## **Approval of Resolution #2026-005 and Ballot Casting Votes for Members of the Starr County Appraisal District Board of Directors for Calendar Years 2026 – 2027**

**Purpose** Approval of a Resolution and Ballot casting votes for members of the Starr County Appraisal District Board of Directors for Calendar Years 2026 - 2027 is requested.

**Justification** The Appraisal District Board of Directors consists of five (5) directors who are elected by the taxing units that participate in the district, which governs Starr Central Appraisal District. Additionally, Ms. Ameida Salinas serves on the Board as a non-voting Director.

At the November 28, 2024 Regular Board meeting, the Board of Trustees approved a nomination of Eloy Vera and Eloy Garza by written resolution.

Since that time, five (5) candidates have been declared by Ms. Sonia R. Garza, Chief Appraiser, and the South Texas College Board of Trustees is asked to cast their votes by written resolution prior to December 15, 2025. South Texas College is allowed 428 votes. Votes can be cast for one candidate or distributed among any number of candidates. A voting unit can only cast its votes for candidates named on the ballot. There is no provision for write-in candidates.

The five candidates declared by the Chief Appraiser are:

Jaime Escobar	Eleazar Velasquez
Rogelio Olivarez, Jr.	Eloy Vera
Encarnacion Saenz, III	

**Funding** No funds are required.

**Enclosed Documents** Resolution 2026-005 is included in the packet.

**Staff Resource** Ms. Venisa Earhart, Board Relations Administrator

Upon a motion by Ms. Rose Benavidez and a second by Mr. Paul Rodriguez the Board of Trustees of South Texas College approved and adopted Resolution #2026-005 casting

214 votes for Eleazar Velasquez  
214 votes for Eloy Vera

on the official ballot for the members of the Starr County Appraisal District Board of Directors for Calendar Years 2026 – 2027 as presented. The motion carried.

**Update and Action as Necessary Mid Valley Campus South Academic Building H Damage Insurance Payment (Texas Government Code 551.071, Consultation with Attorney)**

**Purpose** Administration will provide an update on the Mid Valley Campus South Academic Building H Damage Insurance Payment.

Upon a motion by Mr. Paul Rodriguez and a second by Mr. David De Los Rios the Board of Trustees of South Texas College approved and authorized action as discussed in Executive Session regarding the Mid Valley Campus South Academic Building H Damage Insurance Payment.

The motion carried.

**Update and Action as Necessary on Pecan West Continuing Education and Texting Center Building A Concrete Testing Results (Texas Government Code 551.071, Consultation with Attorney)**

**Purpose** Administration will provide an update on the Pecan West Continuing Education and Texting Center Building A Concrete Testing Results.

Upon a motion by Mr. Paul Rodriguez and a second by Mr. David De Los Rios the Board of Trustees of South Texas College approved and authorized action as discussed in Executive Session regarding the Pecan West Continuing Education and Texting Center Building A Concrete Testing Results.

The motion carried.

## **Review of Presentations Delivered to Education and Workforce Committee**

The following presentation was delivered to Education and Workforce Development Committee on Tuesday, November 11, 2025:

### **Presentation on the South Texas College Child Development Center**

<b>Purpose</b>	<p>At the October 28, 2025 Regular Board Meeting, Trustee Victoria Cantu had a number of questions about the operation of the South Texas College Mid-Valley Campus Child Development Center (CDC).</p> <p>This presentation is provided to address those questions and foster further discussion.</p>
<b>Justification</b>	<p>The Child Development Center (CDC) was established in 2007 through federal CCAMPIS grant funding to serve as a teaching laboratory for students in the Child Development and Early Childhood programs and provide child care services to eligible student parents. Since 2008, the CDC has maintained a 4-star quality rating from Workforce Solutions and, since 2010, National Accreditation through the National Accreditation Commission for Early Care and Education Programs.</p> <p>Ms. Veronica Rodriguez, Program Chair for Child Development and Early Childhood, will provide an overview of the CDC's current capacity and enrollment, its historical reliance on federal and state grant support, and its established tuition and fee structure. She will also discuss considerations and recommendations for future operations.</p>
<b>Staff Resources</b>	<p>Ms. Veronica Rodriguez, Program Chair for Child Development and Early Childhood</p>

No action was requested on this item.

## **Presentation on the South Texas College and Edcouch-Elsa ISD Partnership for Non-Credit Programming**

<b>Purpose</b>	<p>At the October 28, 2025 Regular Board Meeting, the Board of Trustees approved an interlocal agreement supporting educational programming in Edcouch-Elsa ISD (EEISD).</p> <p>This presentation will provide an update on the activities related to that partnership.</p>
<b>Justification</b>	<p>On November 4, 2025, STC administration gathered to discuss the partnership opportunities supported by the interlocal agreement with EEISD.</p> <p>With EEISD Board President Juan Jose Ybarra joining by teleconference, administration outlined the steps to properly prepare for, promote, and operate programming that would benefit the communities of EEISD.</p> <p>Mr. Ybarra identified a leadership team from EEISD who will be point of contact to help ensure the facilities are prepared as needed for the courses to be offered. He also suggested reviewing the proposed timeline of activities to support proper planning.</p> <p>STC will meet with EEISD's leadership team to identify space needs and support required from EEISD to promote these non-credit programs to the communities.</p> <p>STC will work to launch grant-funded courses, including ESL, ESL/Bus Driving, ESL/Forklift, and CPR programs by Spring 2026 as long as facilities and equipment are available.</p> <p>Longer-term goals include offering Construction Technician, Certified Customs Specialist, OSHA 10 and 30, Phlebotomy, and EKG certificate programs. These may be offered by Fall 2026 if facilities and equipment are ready.</p>
<b>Staff Resources</b>	<p>Ms. Olivia De La Rosa, Dean for Continuing Education and Workforce Development</p>

No action was required on this item.

## **Presentation on Adult Learner Enrollment Efforts and JagReconnect Program**

<b>Purpose</b>	Mr. Matamoros, Dean of Enrollment Services, provided an update on strategic enrollment initiatives focused on adult learners who have completed some college coursework but have not earned a credential (stop-outs). The presentation will also include an overview of the JagReconnect Program.
<b>Justification</b>	This presentation will outline current strategies aimed at re-engaging adult learners and increasing enrollment among students with prior college experience but no degree. Mr. Matamoros will highlight the successful launch and first-year outcomes of the JagReconnect Program in Fall 2025, along with ongoing efforts to support this population.
<b>Enclosed Documents</b>	PowerPoint presentation is included in the packet for the Board's information and review.
<b>Funding</b>	No funds are required.
<b>Staff Resource</b>	Tony Matamoros, Dean of Enrollment Services.

No action is required on this item.

## **Review and Action as Necessary on Consent Agenda Items from the Education and Workforce Committee**

The following Consent Agenda items were thoroughly discussed by the Economic and Workforce Development Committee. All trustees, whether a member of the Committee or not, received all supporting documentation and were invited to participate in the deliberation on each item. Non-committee members did not participate in Committee votes for recommendation of Board action.

Administration believes that all questions raised during the Committee discussion of Consent Agenda items were resolved to the Committee's satisfaction at the meeting, and the items are presented here substantially as recommended by the Committee, for approval by the Board of Trustees.

Any trustee may request any item be removed from the Consent Agenda for further discussion. Otherwise, the Board is asked to formally act on the full consent agenda, according to the details and recommended action presented for each item in the following pages.

The Education and Workforce Development Committee recommended Board action on the following items as presented:

- a. Approval to Offer the Proposed Artificial Intelligence Associate of Applied Science Degree and Certificate Credentials in Fall 2026

Upon a motion by Mr. David De Los Rios and a second by Mr. Paul Rodriguez the Board of Trustees of South Texas College approved and authorized item "a" of the Education and Workforce Development Committee Consent Agenda as presented.

The motion carried.

**Consent agenda:**

**a. Approval to Offer the Proposed Artificial Intelligence Associate of Applied Science Degree and Certificate Credentials in Fall 2026**

<b>Purpose</b>	Administration seeks a committee recommendation for Board approval to finalize and offer the Artificial Intelligence Associate of Applied Science and Certificate credentials in Fall 2026.
<b>Justification</b>	<p>Administration has undertaken an extensive review of the proposed new programs, including determination of occupational need, student demand, and a survey of competing programs in our service area.</p> <p>The Artificial Intelligence pathway at South Texas College consists of a 32 semester credit hour certificate that builds into a 60 semester credit hour Associate of Applied Science degree. This pathway will prepare students for employment in fields such as Junior Data Analyst, AI Research Assistant, Junior Software Engineer or AI Customer Support Specialist.</p> <p>Market data shows increasing demand and job opportunities in this field, at competitive salaries.</p>
<b>Enclosed Documents</b>	The Credential Development Proposal is available upon request.
<b>Funding</b>	Budget projections anticipate the program reaching positive net revenue by year three, as our students begin earning the two-year degree and the associated performance-based funding mechanisms take effect.
<b>Staff Resources</b>	<p>Dr. Brett Millan, Associate Vice President for Academic Success and Advancement</p> <p>Mr. Francisco Salinas, Assistant Professor of Cybersecurity</p>

This item was approved by the Board as part of the consent agenda action.

## **Review of Presentations Delivered to Finance, Audit, and Human Resources Committee**

The following presentation was delivered to the Finance, Audit, and Human Resources Committee on Tuesday, November 11, 2025:

### **Update on Organization Culture Climate Survey**

<b>Purpose</b>	To provide an update and obtain guidance from the Board of Trustees regarding survey focus, questions, and themes to include in the fiscal year 2026 organization culture climate survey.
<b>Justification</b>	<p>On September 23, 2025, the Board of Trustees approved conducting an employee climate survey and assessing services in fiscal year 2026.</p> <p>Climate surveys provide organizations with valuable feedback to enhance their culture, increase productivity, improve employee retention, and develop targeted, data-driven strategies that enhance the employee experience.</p> <p>The Administration requests guidance and feedback from the Board of Trustees regarding the focus, themes, and questions to be included in the climate survey.</p>
<b>Enclosed Documents</b>	Appendix A – Presentation
<b>Staff Resource</b>	Mary Del Paz, Vice President for Finance and Administrative Services

No action was required on this item.

## **Review and Discussion of Senate Bill 37 – An Act Relating to the Governance of Public Institutions of Higher Education**

**Purpose** To provide an overview of Senate Bill 37 (SB 37) and its provisions.

**Justification** The presentation provides an overview of the requirements of SB 37, specific to institutional governance, implications for compliance, and operational adjustments.

Key provisions of SB 37:

- Curriculum and Academic Programs
- Institutional Governance
- Coordination and Oversight of Institutions of Higher Education

**Enclosed Documents** Appendix A – Senate Bill 37 Presentation

**Staff Resource** Anahid Petrosian, Vice President and Provost for Academic Affairs and Economic Development  
Mary Del Paz, Vice President for Finance and Administrative Services  
Alicia Correa, Director of Benefits and Compensation  
Claudia Olivares, Director of Employee Relations and Talent Development  
Laura Casas, Senior Manager for Staffing and Recruiting

No action was required on this item.

## **Review and Discussion of Procedures for Determining Sponsorships and Donations through External Affairs**

<b>Purpose</b>	Dr. Ricardo J. Solis, President, and Ms. Olivia Gomez, Director of External Affairs, will present the procedures for determining sponsorships and donations through External Affairs.
<b>Justification</b>	Dr. Alejo Salinas, Jr., Chairman of the Board of Trustees, requested that the College President present the procedures for determining sponsorships and donations through External Affairs.
<b>Enclosed Documents</b>	None.
<b>Funding</b>	No funds are required.
<b>Staff Resource</b>	Dr. Ricardo J. Solis, President Ms. Olivia Gomez, Director of External Affairs

No action was required on this item.

## **Review and Action as Necessary on Consent Agenda Items from the Finance, Audit, and Human Resources Committee**

The following Consent Agenda items were thoroughly discussed by the Finance, Audit, and Human Resources Committee. All trustees, whether a member of the Committee or not, received all supporting documentation and were invited to participate in the deliberation on each item. Non-committee members did not participate in Committee votes for recommendation of Board action.

Administration believes that all questions raised during the Committee discussion of Consent Agenda items were resolved to the Committee's satisfaction at the meeting, and the items are presented here substantially as recommended by the Committee, for approval by the Board of Trustees.

Any trustee may request any item be removed from the Consent Agenda for further discussion. Otherwise, the Board is asked to formally act on the full consent agenda, according to the details and recommended action presented for each item in the following pages.

The Finance, Audit, and Human Resources Committee recommended Board action on the following items as presented:

- a. Approval on Monte Cristo Phase II Windpower, LLC (Terra-Gen Development Company, LLC) Tax Abatement Application
- b. Review and Action as Necessary of Rescind Award of Proposal, and Approval of Purchases, Purchase Renewals, Renewals, and Interagency Agreements at the cost of \$1,553,629.19
- c. Approval of Proposed Budget Amendment for FY 2025 - 2026
- d. Approval of Annual Investment Report for FY 2024 – 2025
- e. Approval on 2025 Tax Roll/Tax Levy for Hidalgo and Starr Counties
- f. Approval on Change Orders for Contract with Precision Task Group (PTG) / Workday
- g. Approval on South Texas College Public Transportation Agency Safety Plan
- h. Approval to Adopt Local Board Policy Included in Numbered Update 49
  - A. Adopt FLBC (Local) – Student Conduct: Prohibited Organizations and Hazing
- i. Approval to Adopt Local Board Policy Included in Numbered Update 49
  - A. Adopt DIAB (Local) – Freedom from Discrimination, Harassment, and Retaliation: Other Protected Characteristics
- j. Approval to Adopt Local Board Policies
  - A. Adopt CDC (LOCAL) – Accounting: Audits
  - B. Adopt DGBA (LOCAL) – Personnel – Management Relations: Employee Grievances
  - C. Adopt FB (LOCAL) – Admissions
  - D. Adopt GD – (LOCAL) Community Expression and Use of College Facilities

Upon a motion by Ms. Dalinda Gonzalez-Alcantar and a second by Mr. Paul Rodriguez the Board of Trustees of South Texas College approved and authorized items “a- j” of the Finance, Audit, and Human Resources Committee Consent Agenda as presented. Mr. Danny Guzman requested that Legal Counsel add language to Item “j. D” policy GD (LOCAL) that states that the President has the authority to allow non-profit organizations to use college facilities.

The motion carried.

**Consent Agenda:**

**a. Approval on Monte Cristo Phase II Windpower, LLC (Terra-Gen Development Company, LLC) Tax Abatement Application**

**Purpose** To approve the tax abatement application for Monte Cristo Phase II Windpower, LLC (Terra-Gen Development Company, LLC, as the exclusive developer), to enable the College's participation in the new Phase II project.

**Justification** Terra-Gen Development Company, LLC, has submitted the application for tax abatement for its wind-powered electric generating facilities located within Hidalgo County and South Texas College boundaries to participate in the new tax abatement agreement with the Windpower renewable energy company.

Terra-Gen submitted the application for Phase II for the Monte Cristo Windpower, LLC, with the following specs:

- Project will begin construction no later than the 4<sup>th</sup> quarter of 2027, and it is currently anticipated that construction will be completed by the 4<sup>th</sup> quarter of 2028.
- The improvements are expected to have an estimated value of approximately \$223,388,000, although the Hidalgo County Appraisal District will determine the actual value. The improvements for Monte Cristo Phase II Windpower, LLC will include:
  - ⇒ Seeking 50% abatement of taxes effective for ten (10) full calendar years beginning on January 1 of the tax year.
  - ⇒ Proposed wind power generation facilities, expected to be comprised of 236 megawatts of nameplate capacity, located in the Hidalgo County Enterprise Zone.
  - ⇒ Expected to include between 53 to 62 wind turbines ranging from 3.4 and 4.0 megawatts turbines from a tier 1 manufacturer, although the exact number may vary substantially depending on factors such as the type and size of turbines used and site wind characteristics.

Subsequent to the review and discussion of the application for the proposed tax abatement for the Terra-Gen Development Company, LLC, Monte Cristo Phase II Windpower, LLC project, a tax abatement agreement will be presented to the Board for approval at a later date. Notice of the public hearing will be advertised at least 30 days prior to the scheduled date of the hearing.

Robert Pena, Texas Energy Consultant, has been invited to attend the Committee meeting to discuss their proposal and answer any questions.

**Enclosed Documents**

Appendix A – PowerPoint presentation  
Appendix B – Monte Cristo Phase II Application

**Funding**

No funding.

**Staff Resource**

Mary Del Paz, Vice President for Finance and Administrative Service  
Myriam Lopez, Associate Vice President – Finance and Management  
Robert Peña, Texas Energy Consultant

This item was approved by the Board as part of the consent agenda action.

**Consent Agenda:**

**b. Review and Action as Necessary on Rescind Award of Proposal and Approval of Purchases, Purchase Renewals, Renewals, and Interagency Agreements at a cost of \$1,553,629.19**

Purpose and Justification – Administration requests Board approval of the following Review and Action as Necessary on Rescind Award of Proposal and Approval of Purchases, Purchase Renewals, Renewals, and Interagency Agreements at a total cost of \$1,553,629.19.

The Director of Purchasing has reviewed each item, including the procurement procedures and evaluation of all responses, and recommended approval as follows:

The Director of Purchasing has reviewed each item, including the procurement procedures and evaluation of all responses, and recommends approval as follows:

Recommendation: The Committee recommended Board approval of the rescind award of proposal, purchases, purchase renewals, renewals, and interagency agreements at a total cost of \$1,553,629.19, as listed below:

**Rescind Award of Proposals**

- 1) **Purchase and Installation of Parking Lot LED Light Poles and Fixtures – Pecan Campus and Starr County Campus:** rescind the May 27, 2025 Board award to **Lexine Inc.** (McAllen, TX), for the purchase and installation of parking lot LED light poles and fixtures – Pecan Campus and Starr County Campus;

**Purchases**

- 2) **Automotive Instructional Equipment:** purchase automotive instructional equipment from **Advance Stores Company Incorporated** (Raleigh, NC), a Texas Association of School Boards (TASB) – Buyboard and OMNIA Partners approved vendor, at a total amount of \$101,516.14;
- 3) **Automotive Training Equipment:** purchase automotive training equipment from **Genuine Parts Company/ dba NAPA Auto Parts** (McAllen, TX), a Texas Association of School Boards (TASB) – Buyboard approved vendor, at a total amount of \$50,000.00;
- 4) **Compact Desktop Laser System:** purchase a compact desktop laser system from **Technical Laboratory Systems, Inc.** (Houston, TX), The Interlocal Purchasing System (TIPS) approved vendor, at a total amount of \$50,744.00;
- 5) **Computers, Laptops, Tablets, and Monitors:** purchase computers, laptops, tablets, and monitors from the vendors listed in Appendix A at a total amount of \$179,996.65.

**APPENDIX A**  
**Vendors List**

Vendor (City, State)	Purchasing Cooperative	Amount
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<b>Dell Marketing, LP</b> (Dallas, TX)	OMNIA Partners	\$179,588.65
<b>Apple, Inc.</b> (Dallas, TX)	Choice Partners Cooperative	\$408.00
Total Amount:		\$179,996.65

- 6) **Maintenance Parts and Lab Supplies:** purchase maintenance parts and lab supplies from **Harbor Freight Tools USA, Inc.** (Dallas, TX), The Interlocal Purchasing System approved vendor, and **Lowe's Companies, Inc.** (Dallas, TX), an OMNIA Partners approved vendor, for the period beginning September 1, 2025 through August 31, 2026, at an estimated total amount of \$80,000.00;
- 7) **Mobile Firefighter Training Device:** purchase a mobile firefighter training device from **Taylord Systems, LLC** (Spokane Valley, WA), a sole source vendor, at a total amount of \$68,750.00;
- 8) **Security Cameras and Accessories:** purchase security cameras and accessories from the vendors listed in Appendix A for the period beginning June 25, 2025 through June 24, 2026, at an additional estimated amount of \$150,000.00, from the Board approved vendors;

**APPENDIX A**  
**Vendors List**

<b>Vendor (City, State)</b>	<b>Vendor (City, State)</b>
<b>DAC</b> (Houston, TX) (New)	<b>Digi Security Systems</b> (Dallas, TX)
<b>Halifax Security, Inc.</b> (Las Vegas, NV)	<b>Superior Alarms</b> (McAllen, TX)

- 9) **Shuttle Bus:** purchase a shuttle bus from **Model 1 Commercial Vehicles, Inc.** (Indianapolis, IN), a Houston-Galveston Area Council (HGAC) Cooperative Purchasing Program approved vendor, at a total amount of \$135,058.20;

- Purchase Renewals**
- 10) Server Software and Hardware Maintenance Support Agreement:** renew the server software and hardware maintenance support agreement with **Netsync Network Solutions** (Houston, TX), a State of Texas Department of Information Resources (DIR) approved vendor, for the period beginning September 1, 2025 through August 31, 2026, at a total amount of \$118,149.32;
- 11) Virtual Desktop Infrastructure (VDI) VMware Maintenance Agreement:** renew the virtual desktop infrastructure (VDI) VMware maintenance agreement with **Netsync Network Solutions** (Houston, TX), a State of Texas Department of Information Resources (DIR) approved vendor, for the period beginning October 25, 2025 through October 24, 2028, at a total amount of \$501,914.88, with three (3) annual payments of \$167,304.96;

**Renewals**

- 12) Financial Advisor Services:** renew the financial advisor services contract with **TRB Capital Markets, LLC/ dba Estrada Hinojosa** (Harlingen, TX) for the period beginning March 1, 2026 through February 28, 2027;
- 13) Moving Services:** renew the moving services contracts with the vendors listed in Appendix A for the period beginning March 1, 2026 through February 28, 2027, at an estimated total amount of \$100,000.00, which is based on prior year expenditures;

**APPENDIX A**  
**Vendors List**

Vendor (City, State)	Vendor (City, state)
<b>Chapa's Moving Express, LLC</b> (McAllen, TX) (New)	<b>Gateway Printing &amp; Office Supply, Inc.</b> (Edinburg, TX)
<b>Groves Moving &amp; Storage</b> (McAllen, TX)	

**Interlocal Agreements**

- 14) State Records Inquiry Access Agreements:** renew the state records inquiry access agreements with the State of Texas agencies listed in Appendix A, through interagency agreements, for the period beginning January 1, 2026 through December 31, 2026, at an estimated total amount of \$17,500.00, which is based on prior year expenditures.

**APPENDIX A**  
**State of Texas Agencies**

State of Texas Agency	Amount
Texas Health and Human Services (Austin, TX)	\$500.00
Texas Department of Motor Vehicles (DMV) (Austin, TX)	\$5,000.00
Texas Department of Public Safety (DPS) (Austin, TX)	\$12,000.00

<b>Total Amount:</b>	\$17,500.00
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This item was approved by the Board as part of the consent agenda action.

**Consent Agenda:**

**c. Approval of Proposed Budget Amendment for FY 2025 - 2026**

**Purpose** Administration recommends Board approval of the proposed budget amendment for FY 2025 – 2026.

**Justification** The budget amendment is proposed to decrease the Unrestricted Fund revenues and expenditures by \$783,410 due to the reduction in State Appropriations. The Texas Higher Education Coordinating Board notified the College that the state appropriation for FY 2025 - 2026 will be reduced by \$783,410, as a result, the total State Appropriation for FY 2025 - 2026 is \$988,735 less than the State Appropriation for FY 2024 - 2025. The College will receive less State Appropriation revenue as a result of the Performance Tier change and the FY2024 – 2025 Projected Settle-Up.

**Enclosed Documents** Appendix A – Budget Summary  
Appendix B – Presentation

**Staff Resource** Mary Del Paz, Vice President for Finance and Administrative Services

This item was approved by the Board as part of the consent agenda action.

**Consent Agenda:**

**d. Approval of Annual Investment Report for FY 2024 – 2025**

<b>Purpose</b>	To approve the College's Annual Investment Report for FY 2024 - 2025.
<b>Justification</b>	To comply with the State Auditor's Office (SAO) requirement that higher education institutions report to the SAO certain investment information prescribed by the General Appropriations Act (82 <sup>nd</sup> Legislature), Article III, Rider 5-Investment Reports. The governing board of each of the educational institutions is required to file with the SAO, Comptroller of Public Accounts, Legislative Budget Board, and the Governor an annual report of all investment transactions involving endowment funds, short-term and long-term investment funds, and all other securities transactions. The College's Policy CAK Appropriations and Revenue Sources: Investments requires the independent auditor to review the Investment report at least annually, and the result of the review is reported to the Board of Trustees.
<b>Enclosed Documents</b>	Appendix A – Annual Investment Report
<b>Funding</b>	No funds are required.
<b>Staff Resource</b>	Dr. Ricardo J. Solis, President Mary Del Paz, Vice President for Finance and Administrative Services

This item was approved by the Board as part of the consent agenda action.

**Consent Agenda:**

**e. Approval on 2025 Tax Roll/Tax Levy for Hidalgo and Starr Counties**

<b>Purpose</b>	To approve the 2025 Tax Roll/Tax Levy for Hidalgo and Starr Counties in order to be in compliance with Section 26.09 Item (e) of the Property Tax Code.
<b>Justification</b>	<p>To ensure that the College complies with Section 26.09 Item (e) of the Property Tax Code, which states:</p> <p>“The assessor shall enter the amount of tax determined as provided by this section in the appraisal roll and submit it to the governing body of the unit for approval. The appraisal roll with amounts of tax entered as approved by the governing body constitutes the unit’s tax roll.”</p> <p>Mr. Pablo “Paul” Villarreal, JR., RTA, Assessor-Collector of Hidalgo County, and Ms. Maria Amedia Salinas, TAC, Assessor-Collector of Starr County, have completed the appraisal roll in the amount of tax determined as provided by Section 29.06 Item (e) of the Property Tax Code, and have submitted to the South Texas College the tax roll/tax levy totaling \$108,250,102.59.</p>
<b>Enclosed Documents</b>	Appendix A – Comparison of Tax Rolls for Tax Year 2024 and 2025 Appendix B – Notice of Public Meeting
<b>Funding</b>	No funding required.
<b>Staff Resource</b>	Mary Del Paz, Vice President for Finance and Administrative Service Myriam Lopez, Associate Vice President – Finance and Management

This item was approved by the Board as part of the consent agenda action.

**Consent Agenda:**

**f. Approval on Change Orders for Contract with Precision Task Group (PTG) / Workday**

**Purpose** To approve Change Orders for Contract with Precision Task Group (PTG) / Workday).

**Justification** To request approval of two (2) Change Orders (#19 - #20) for PTG for the following services, not to exceed the listed amounts, as follows:

<b>Cost Breakdown</b>	<b>Budget</b>	<b>Budget Reallocation/ Change Order</b>	<b>Remaining Balance</b>
Contingency	\$50,450.00	(\$47,746.00)	\$2,704.00
Conferences	\$61,054.40	(\$61,054.00)	\$0.40
PTG Post Production Support		\$80,000.00	\$80,000.00
Additional Tenant for Backup		\$28,800.00	\$28,800.00
<b>Total</b>	<b>\$111,504.40</b>	<b>\$0</b>	<b>\$111,504.40</b>

The grand total of these Change Orders is \$108,800 and will be funded with budget reallocations from the project budget lines of contingency and conferences.

The total Workday budget was approved by the Board and further amended; therefore, it will not be impacted.

**Funding** Funds for this expenditure are budgeted in the Workday budget for FY 2025 – 2026, based on the proposed reallocation of the budget.

**Staff Resource** Mary del Paz, Vice President for Finance and Administrative Services  
Myriam Lopez, Associate Vice President – Finance and Management

This item was approved by the Board as part of the consent agenda action.

**Consent Agenda:**

**g. Approval on South Texas College Public Transportation Agency Safety Plan**

**Purpose** To approve the South Texas College Public Transportation Agency Safety Plan.

**Justification** To improve public transportation safety to the highest practicable level in the State of Texas and comply with Federal Transit Administration (FTA) requirements.

The Plan is reviewed and updated annually, as required, in order to be in compliance when operating the STC Jag Express.

The Plan must be approved annually by the Board of Trustees to ensure that the necessary processes are in place to accomplish both enhanced safety at the local level and the goals of the National Safety Plan, the Agency Safety Plan, and the tenets of Safety Management System, including a Safety Management Policy and the processes for Safety Risk Management, Safety Assurance, and Safety Promotion, per 49 U.S.C. 5329.1.

**Enclosed Documents** Appendix A – South Texas College Public Transportation Agency Safety Plan

**Funding** No funds are required.

**Staff Resource** Mary Del Paz, Vice President for Finance and Administrative Services  
Ruben Suarez, Chief of Police for the Department of Public Safety  
Alina O. Cantu, Public Safety & Transportation Services Manager

This item was approved by the Board as part of the consent agenda action.

**Consent agenda:**

**h. Approval to Adopt Local Board Policy Included in Numbered Update 49**

**Purpose** To review the local board policy listed in Appendix A to align with College operations.

**Justification** TASB issues numbered updates semiannually to the College. The number updates respond to changes to state and federal law, court cases, and decisions by the attorney general, and may also contain suggested changes to an existing local policy or the development of a new local policy made by TASB.

This item was presented at the August 12, 2025, Committee Meeting and was deferred by the Committee Chair to the August 26, 2025, Regular Board Meeting so that all Board members would be available to review and vote. At the August 26, 2025, Regular Board Meeting, the item was not considered, and no action was taken.

This item was presented at the September 9, 2025, Committee Meeting and was deferred to the September 23, 2025 Board Meeting. At the September 23, 2025, Board Meeting, the item was deferred, and no action was taken.

This item was presented at the October 14, 2025, Committee Meeting and was deferred to the October 28, 2025 Board Meeting. At the October 28, 2025, Board Meeting, the item was deferred. The Board recommended including a definition of hazing in the policy, but no action was taken.

**Enclosed Documents** Appendix A – List of Policy  
Appendix B – Policy

**Staff Resource** Matthew S. Hebbard, Vice President for Student Affairs and Enrollment Management

**Recommendation** The Committee recommended Board approval to adopt the local district update policy listed in Appendix A, as presented, and which supersedes any previously adopted Board policy.

This item was approved by the Board as part of the consent agenda action.

**Appendix A**

Item	Policy	Last Adopted Date	Update	Explanatory Notes
A.	FLBC (Local) – Student Conduct: Prohibited Organizations and Hazing	New Policy	49	<p>New recommended local policy language addresses campus hazing in response to the federal Stop Campus Hazing Act. Provisions have been added related to Hazing Prohibited, Reporting Procedures, Investigation of the Report, and Access to Policy, Procedures, and Related Materials.</p> <p>Additionally, as recommended by the Board, the College staff included the definition of hazing in the policy.</p>
<b>Policy Modifications are reflected as follows:</b>				
Additions: <b>blue font</b>		Deletions: <del>red font with a strikethrough.</del>		Repositioned: <ul style="list-style-type: none"> <li><del>Moved From</del></li> <li><u>Moved To</u></li> </ul>

**Appendix B**

Policy follows in the packet.

**Consent agenda:**

**i. Approval to Adopt Local Board Policy Included in Numbered Update 49**

**Purpose** To review proposed updates to the local policies listed in Appendix A to align with the Texas Association of School Boards (TASB) policy manual.

**Justification** TASB issues numbered updates semiannually to the College. The number updates respond to changes to state and federal law, court cases, and decisions by the attorney general, and may also contain suggested changes to an existing local policy or the development of a new local policy made by TASB.

This item was presented at the August 12, 2025, Committee Meeting and was deferred by the Committee Chair to the August 26, 2025, Regular Board Meeting so that all Board members would be available to review and vote. At the August 26, 2025, Regular Board Meeting, the item was not considered, and no action was taken.

This item was presented at the September 9, 2025, Committee Meeting and was deferred to the September 23, 2025, Board Meeting. At the September 23, 2025, Board Meeting, the item was deferred, and no action was taken.

This item was presented at the October 14, 2025, Committee Meeting and was deferred to the October 28, 2025, Board Meeting. At the October 28, 2025, Board Meeting, the item was deferred, and no action was taken.

**Enclosed Documents** Appendix A – List of Policy  
Appendix B - Policy

**Staff Resource** Mary Del Paz, Vice President for Finance and Administrative Services  
Todd Nelson, Contracts and Regulatory Resources Officer-Title IX & 504 Coordinator  
Ben Castillo, South Texas College Legal Counsel

This item was approved by the Board as part of the consent agenda action.

### **Appendix A**

Item	Policy	Last Adopted Date	Update	Explanatory Notes
B.	DIAB (Local) – Freedom from Discrimination, Harassment, and Retaliation: Other Protected Characteristics	6/24/2025	49	Language related to Retaliation has been updated and reorganized to clarify the scope and applicability of the prohibition on retaliation. The Examples have been revised to reference intimidation and coercion. Language related to False Claims has been reorganized and updated to provide clarity regarding the distinction between prohibited retaliation and discipline for false claims and the applicability of the prohibition on false claims to students.
<b>Policy Modifications are reflected as follows:</b>				
Additions: <b>blue font</b>		Deletions: <del>red font with a strikethrough.</del>		Repositioned: <ul style="list-style-type: none"> <li><del>Moved From</del></li> <li><u>Moved To</u></li> </ul>

### **Appendix B**

Policies follow in the packet.

**Consent agenda:**

**j. Approval to Adopt Local Board Policies**

**Purpose**

To review proposed revisions to local board policies listed in Appendix A to align with College operations.

**Justification**

The local board policies reflect the College's internal operations.

This item was presented at the August 12, 2025, Committee Meeting and was deferred by the Committee Chair to the August 26, 2025, Regular Board Meeting so that all Board members would be available to review and vote. At the August 26, 2025, Regular Board Meeting, the item was not considered, and no action was taken.

This item was presented at the September 9, 2025, Committee Meeting and was deferred by the Committee Chair to the September 23, 2025 Regular Board Meeting. At the September 23, 2025, Board Meeting, the item was deferred, and no action was taken.

This item was presented at the October 14, 2025, Committee Meeting and was deferred by the Committee Chair to the October 28, 2025 Regular Board Meeting. At the October 28, 2025, Board Meeting, the item was deferred, and no action was taken.

**Enclosed Documents**

Appendix A – List of Policies and Justification  
Appendix B – Policies  
Appendix C – Examples of DGBA Policies from other Texas Community Colleges  
Appendix D – Fee schedules for each campus

**Staff Resource**

Matthew Hebbard, Vice President for Student Affairs and Enrollment Management  
Cynthia Blanco, Dean of Enrollment Systems and Registrar  
Mary Del Paz, Vice President for Finance and Administrative Services  
Myriam Lopez, Associate Vice President - Finance and Management  
Claudia Olivares, Director for Human Resources – Employee Relations and Title IX  
George McCaleb, Executive Director - Facilities Operations and Maintenance

This item was approved by the Board as part of the consent agenda action.

### **Appendix A**

<b>Item</b>	<b>Policy</b>	<b>Last Adopted Date</b>	<b>Justification</b>
A.	Policy CDC (LOCAL) – Accounting: Audits	5/28/2024	The policy was amended to include a new section to address internal auditor reporting and direction of work.
B.	Policy DGBA (LOCAL) – Personnel – Management Relations: Employee Grievances	6/24/2025	The policy has been amended to include a new section to address complaints involving Board Members and the College President.
C.	Policy FB (LOCAL) – Admissions	01/30/2024	A part of the 89 <sup>th</sup> Texas Legislature and pursuant to Senate Bill 365 and Texas Education Code, 51.931(c-2), each public institution of higher education is required to adopt, post on the institution's Internet website, and submit to the Texas Higher Education Coordinating Board a policy regarding the admissions made by the institution under this section, including the period for which an applicant's course credits or grades will be considered by the institution under the policy.
D.	Policy GD (LOCAL) – Community Expression and Use of College Facilities	06/25/2024	Amended the “Fees for Use” section of the policy to include partnering school districts as an exception.
<b>Policy Modifications are reflected as follows:</b>			
Additions: <b>blue font</b>		Deletions: <del>red font with a strikethrough.</del>	Repositioned: <ul style="list-style-type: none"> <li>• <del>Moved From</del></li> <li>• <u>Moved To</u></li> </ul>

### **Appendix B**

Policies follow in the packet.

## **Review and Recommend Action on Appraisal District Allocated Cost Payments for Hidalgo County**

**Purpose** To approve the Appraisal District Allocated Cost Payments for Hidalgo County for property valuation assessments conducted annually for tax purposes during the tax year.

**Justification** To ensure that the College complies with Section 6.06 item (d) of Property Tax Code, which states:

“Each taxing unit participating in the district is allocated a portion of the amount of the budget equal to the proportion that the total dollar amount of property taxes imposed in the district by the unit for the tax year in which the budget proposal is prepared bears to the sum of the total dollar amount of property taxes imposed in the district by each participating unit for that year.”

The Appraisal District is considered a sole source provider, and the College and other taxing entities must utilize their service to determine the assessed valuation of properties.

The estimated allocation for Tax Year 2025, according to the Hidalgo County budget, is in the amount of \$1,519,788 for the Hidalgo County Appraisal District. The first quarterly invoice is due by February 2, 2026. Each taxing unit is responsible for paying its allocation in four equal payments.

**Enclosed Documents** Appendix A – Changes to Tax Year 2025 Allocations  
Appendix B – Hidalgo County Projected Entity Assessment

**Funding** Funds for these expenditures are budgeted in the Hidalgo Appraisal/Collection Fee budget for FY 2025 - 2026.

**Staff Resource** Mary Del Paz, Vice President for Finance and Administrative Service  
Myriam Lopez, Associate Vice President – Finance and Management

Upon a motion by Ms. Dalinda Gonzalez-Alcantar and a second by Mr. Paul Rodriguez the Board of Trustees of South Texas College approved and authorized the Appraisal District Allocated Cost Payments for Hidalgo County in the amount of \$1,519,788.

The motion carried.

**Appendix A**

Changes to Tax Year 2025 Allocations, in comparison to the previous year, are as follows:

	<b>Tax Levy</b>	<b><u>Hidalgo County</u></b>
2025		\$ 1,519,788.00
2024		<u>1,291,490.00</u>
Increase/(Decrease)		\$ 228,298.00
Percentage Increase/(Decrease)		<u>17.67%</u>

The changes are based on the Hidalgo County Appraisal District budget with an increase of \$2,633,530 from \$17,039,729 to \$19,673,259.

## **Review and Action as Necessary on Appraisal District Allocated Cost Payments for Starr County**

**Purpose** To approve the Appraisal District Allocated Cost Payments for Starr County for property valuation assessments conducted annually for tax purposes during the tax year.

**Justification** To ensure that the College complies with Section 6.06 item (d) of Property Tax Code, which states:

“Each taxing unit participating in the district is allocated a portion of the amount of the budget equal to the proportion that the total dollar amount of property taxes imposed in the district by the unit for the tax year in which the budget proposal is prepared bears to the sum of the total dollar amount of property taxes imposed in the district by each participating unit for that year.”

The Appraisal District is considered a sole source provider, and the College and other taxing entities must utilize their service to determine the assessed valuation of properties.

The estimated allocation for Tax Year 2025, according to the Starr County budget, is in the amount of \$169,143.10 for the Starr County Appraisal District. The first quarterly invoice is due by December 31, 2025. Each taxing unit is responsible for paying its allocation in four equal payments.

At the time of publication of the November 11, 2025 Committee packet, the Starr County Appraisal District had not yet submitted the appraisal-allocated cost amount

**Enclosed Documents** Appendix A – Changes to Tax Year 2025 Allocations  
Appendix B – FY 2026 Allocated Payments for Tax Year 2025

**Funding** Funds for these expenditures are budgeted in the Starr Appraisal/Collection Fee budget for FY 2025 - 2026.

**Staff Resource** Mary Del Paz, Vice President for Finance and Administrative Service  
Myriam Lopez, Associate Vice President – Finance and Management

Upon a motion by Ms. Dalinda Gonzalez-Alcantar and a second by Mr. David De Los Rios the Board of Trustees of South Texas College approved and authorized the Appraisal District Allocated Cost Payments for Starr County in the amount of \$169,143.10.

The motion carried.

**Appendix A**

Changes to Tax Year 2025 Allocations, in comparison to the previous year, are as follows:

Tax Levy		<b><u>Starr County</u></b>
2025		\$ 169,143.10
2024		160,710.12
Increase/(Decrease)		<u>\$ 8,432.98</u>
Percentage Increase/(Decrease)		<u>5.25%</u>

The changes are based on the Starr County Appraisal District budget with an increase of \$182,087.21 from \$2,128,610.83 to \$2,310,698.04.

## **Discussion and Action as Necessary on Proposed Parking Citation Forgiveness Program**

**Purpose** To approve the proposed Parking Citation Forgiveness Program, which is a new initiative aimed at supporting the College food pantry and the Jaguar closet.

**Justification** The program will allow students with qualifying parking citations the opportunity to bring in donations from an approved donation list in exchange for waiving qualifying citations from their parking record. Two options have been prepared for the Board's review and feedback.

The program will occur three times a year (Fall, Spring, Summer), for a designated one-week period. Donations will be accepted one time per program period for each student who qualifies.

The total of the unpaid citations by employee classifications is as follows:

<b>Unpaid Citations (February 2023 to September 2025)</b>	
<b>Unpaid Citation by Employee Classifications</b>	<b>Amount</b>
Student	\$47,405
Faculty/Staff	\$1,840
DMV Owner	\$90,500
Guest	\$2,795
Unidentified	\$21,925
<b>Unpaid Citations</b>	<b>\$164,465</b>

**Additional Information** The Finance, Audit, and Human Resources Committee did not make a recommendation on this item and asked that two (2) options be presented to the full Board of Trustees for deliberation and action.

**Enclosed Documents** Appendix A – PowerPoint Presentation  
Appendix B – Procedures

**Funding** No funding required.

**Staff Resource** Mary Del Paz, Vice President for Finance and Administrative Services  
Ruben Suarez, Chief of Police for the Department of Public Safety  
Cindy Zavala, Parking and Security Services Manager

Upon a motion by Ms. Dalinda Gonzalez-Alcantar and a second by Mr. David De Los Rios the Board of Trustees of South Texas College approved and authorized an alternative option to those presented for the Parking Citation Forgiveness Program. The Board requested that the forgiveness program include language that citations will be cleared once. If the student receives additional tickets after the first “forgiveness” they will not have another opportunity to participate in the program.

The motion carried.

### **Review and Discussion of College’s Current Organizational Chart**

<b>Purpose</b>	Dr. Ricardo J. Solis will discuss the College’s current organizational chart with the Board.
<b>Justification</b>	Dr. Alejo Salinas, Jr., Chairman of the Board of Trustees, requested that the College President discuss the College’s current Organizational Chart.
<b>Enclosed Documents</b>	Appendix A - Current organizational chart for South Texas College
<b>Funding</b>	No funds are required.
<b>Staff Resource</b>	Dr. Ricardo J. Solis, President
<b>Recommendation</b>	No action is necessary on this item.

No presentation was made. No action was required on this item. Ms. Dalinda Gonzalez-Alcantar asked that this item be “pinned” until another time. Discussion on this item was deferred until a later unspecified time.

## **Review and Discussion of Executive Leadership Succession Plan**

<b>Purpose</b>	Dr. Ricardo J. Solis, President will discuss the Executive Leadership Succession Plan with the Board.
<b>Justification</b>	Dr. Alejo Salinas, Jr., Chairman of the Board of Trustees, requested that the College President discuss the Executive Leadership succession plan as per Board Goal Number 9 developed in November 2024.
<b>Enclosed Documents</b>	None
<b>Funding</b>	No funds are required.
<b>Staff Resource</b>	Dr. Ricardo J. Solis, President
<b>Recommendation</b>	No action is necessary on this item.

No presentation was made. No action was required on this item. Ms. Dalinda asked that this item be deferred to a later time.

## **Review and Recommend Action on Internal Audit Charter**

**Purpose** To approve the Internal Audit Charter for the period of September 1, 2025 through August 31, 2026.

**Justification** A change to the language the audit charter is included. The change to the document is highlighted with strikethrough under the 'Organization' section. The change is necessary to reflect that the Internal Auditor will report functionally to the Board of Trustees only. This reporting structure will more accurately reflect our existing practices and more closely align with the College's 'Admin Organizational Chart.'

An Internal Audit Charter is required by the Institute of Internal Auditors (IIA) Standards. Specifically, IIA Attribute Standard 1000 states that "The purpose, authority, and responsibility of the internal audit activity must be formally defined in an Internal Audit Charter, consistent with the Definition of Internal Auditing, the Code of Ethics, and the Standards. The chief audit executive must periodically review the Internal Audit Charter and present it to senior management and the board for approval."

The Internal Audit Charter is a formal document that defines the internal audit activity's purpose, authority, and responsibility. The charter establishes the internal audit activity's position within the organization, including the nature of the internal auditor's functional reporting relationship with the board; authorizes access to records, personnel, and physical properties relevant to the performance of engagements; and defines the scope of internal audit activities. Final approval of the Internal Audit Charter resides with the board.

This item was presented at the August 12, 2025, Committee Meeting and was deferred by the Committee Chair to the August 26, 2025 Regular Board Meeting so that all Board members would be available to review and vote. At the August 26, 2025, Regular Board Meeting, the item was not considered, and no action was taken.

This item was presented at the September 9, 2025, Committee Meeting and was deferred until protocols can be reviewed by the entire Board of Trustees. At the September 23, 2025 Board Meeting, the item was deferred, and no action was taken.

This item was presented at the October 14, 2025, Committee Meeting and was deferred until the October Board Meeting. At the October 28, 2025 Board Meeting, the item was deferred, and no action was taken. This item was presented at the November 11, 2025 Committee Meeting and was deferred until the November Board Meeting.

**Enclosed** Appendix A – Internal Audit Charter

**Documents**                      Appendix B – Organizational Chart

**Staff Resource**                Mr. Khalil Abdullah, Chief Internal Auditor

**Recommendation**    ***It is recommended that the Board of Trustees of South Texas College approve and authorize the following Minute Order proposed for consideration:***

Upon a motion by Ms. Dalinda Gonzalez-Alcantar and a second by Mr. David De Los Rios the Board of Trustees of South Texas College approves and authorizes the Internal Audit Charter for the period of September 1, 2025 through August 31, 2026, as presented.

The motion carried.

## **Review and Recommend Action on Proposed Projects for Internal Auditor for FY 2025 – 2026**

**Purpose** To approve the proposed projects for the Internal Auditor for FY 2025 – 2026.

**Justification** The Audit Charter requires that an annual work plan using an appropriate risk-based methodology be submitted to the Board of Trustees for review and approval.

Staff is recommending projects for the Board's consideration for the Internal Auditor's review for Fiscal Year 2025 - 2026. The projects listed below are proposed as the assignments for the Internal Auditor.

- FY 2025 - 2026 (Scheduled)
  1. Fraud Survey
  2. Effort Reporting
  3. Scholarships
  4. Administrative Vehicles
  5. Advisory / Consulting Engagements
  6. HR Processes – Hiring & Staffing
  7. Environmental Health & Safety
  8. Account Reconciliations
  9. Fixed Assets

This item was presented at the August 12, 2025, Committee Meeting and was deferred by the Committee Chair to the August 26, 2025 Regular Board Meeting so that all Board members would be available to review and vote. At the August 26, 2025, Regular Board Meeting, the item was not considered, and no action was taken.

This item was presented at the September 9, 2025, Committee Meeting and was deferred until the September 23, 2025 Board Meeting. At the September 23, 2025 Board Meeting, the item was deferred, and no action was taken.

This item was presented at the October 14, 2025, Committee Meeting and was deferred until the October Board Meeting. At the October 28, 2025 Board Meeting, the item was deferred, and no action was taken. This item was presented at the November 11, 2025 Committee Meeting and was deferred until the November Board Meeting.

**Enclosed Documents**

Appendix A – List of Internal Audits conducted for FY 2015 through FY 2025

**Staff Resource**

Mr. Khalil Abdullah, Chief Internal Auditor  
Dr. Ricardo J. Solis, President  
Mary Del Paz, Vice President for Finance and Administrative  
Services

Upon a motion by Ms. Dalinda Gonzalez-Alcantar and a second by Mr. David De Los Rios the Board of Trustees of South Texas College approved and authorized the proposed projects for the Internal Auditor for FY 2025 – 2026 as presented. Mr. Danny Guzman requested that a Work Session be held in January before the Board Meeting to discuss this item further.

The motion carried.

## **Review and Action as Necessary on Consent Agenda Items from the Facilities Committee**

The following Consent Agenda items were thoroughly discussed by the Facilities Committee. All trustees, whether a member of the Committee or not, received all supporting documentation and were invited to participate in the deliberation on the items. Non-committee members did not participate in Committee votes for recommendation of Board action.

Administration believes that all questions raised during the Committee discussion of Consent Agenda items were resolved to the Committee's satisfaction at the meeting, and the items are presented here substantially as recommended by the Committee, for approval by the Board of Trustees.

Any trustee may request an item or items be removed from the Consent Agenda for further discussion. Otherwise, the Board is asked to formally act on the full consent agenda, according to the details and recommended action presented for each item in the following pages.

The Facilities Committee recommended Board action on the following items as presented:

- a. Approval on Contracting Construction Services for the District Wide Directional Wayfinding Signage
- b. Approval on Final Completion of the Regional Center for Public Safety Excellence Perimeter Fence

Upon a motion by Mr. Paul Rodriguez and a second by Mr. David De Los Rios the Board of Trustees of South Texas College approve and authorize items "a – b" of the Facilities Committee Consent Agenda as presented.

**Consent Agenda:**

**a. Approval on Contracting Construction Services for the District Wide Directional Wayfinding Signage**

<b>Purpose</b>	To contract construction services for the project.
<b>Justification</b>	<p>On February 25, 2025, the Board of Trustees approved the solicitation of construction services for the project.</p> <p>The projects consist of installing updated facility signage district-wide.</p> <p>The proposed scope of work is summarized as follows:</p> <ul style="list-style-type: none"><li>• Installation of new facility signage</li><li>• Installation of updated facility signage</li></ul>
<b>Enclosed Documents</b>	<p>Appendix A – RFP Solicitation Information</p> <p>Appendix B – Project Presentation</p> <p>Appendix C – Ranking and Evaluations of Respondents</p> <p>Appendix D – Fact Sheet</p>
<b>Funding</b>	<p>The total estimated cost of the District Wide Facility Signage Project 2025-029C is \$500,000.</p> <p>The funds are available in the Unexpended Construction Plant Fund for use in FY 2025 – 2026.</p> <p>The total estimated cost of the District Wide Signage Replacement Project 2025-028R is \$250,000.</p> <p>The funds are available in the Renewals and Replacements Fund for use in FY 2025 – 2026.</p>

This item was approved by the Board as part of the consent agenda action.

**Appendix A**

RFP Solicitation Information

Advertised on	September 17, 2025 and September 24, 2025
RFP Responses Due	October 2, 2025
RFP Issued To	Five Hundred Eighty (580) Vendors
Responses Received From	Four (4) Vendors, of which two (2) submitted incomplete required documentation; therefore, they were not considered.
Responses Reviewed By	Facilities Operations & Maintenance, Facilities Planning & Construction, and Purchasing Departments

**Appendix B**

Project Presentation followed in the packet.

**Appendix C**

Ranking and Evaluations of Respondents followed in the packet.

**Appendix D**

Fact Sheet followed in the packet.

**Consent Agenda:**

**b. Approval on Final Completion of the Regional Center for Public Safety Excellence Perimeter Fence**

**Purpose** To approve final completion and release of final payment for the project.

**Justification** On October 28, 2025, the Board of Trustees approved Substantial Completion of this project.  

- Contractor: AJ3 Construction, LLC.

Final Completion, including punch list items, was accomplished as required in the Owner/Contractor agreement for this project. The original cost approved for this project was \$118,139.76.

**Enclosed Documents** Appendix A – Current Budget Status  
Appendix B – Photos  
Appendix C – Final Completion Letter  
Appendix D – Fact Sheet

**Funding** The funds for the Regional Center for Public Safety Excellence Perimeter Fence Project 2022-009C are available in the Unexpended Construction Plant Fund for use in FY 2025 – 2026.

**Staff Resource** Ricardo de la Garza, Executive Director for Facilities Planning & Construction  
Mary Del Paz, Vice President for Finance and Administrative Services

This item was approved by the Board as part of the consent agenda action.

**Appendix A**

Current Budget Status

Regional Center for Public Safety Excellence Perimeter Fence					
Construction Budget	Approved Proposal Amount	Net Total Change Orders	Current Project Cost	Previous Amount Paid	Remaining Balance
\$168,000.00	\$118,139.76	\$0	\$118,139.76	\$38,069.59	\$80,070.17

**Appendix B**

Photos followed in the packet.

**Appendix C**

Final Completion Letter followed in the packet.

**Appendix D**

Fact Sheet followed in the packet.

## **Review and Recommend Action as Necessary on the Process for the Selection of On-Call Services from Architects and Engineers**

**Purpose** To review and take action as necessary on the process for the selection of on-call architectural and engineering services for district-wide construction projects.

**Justification** A pre-approved pool of architectural, civil engineering, and mechanical, electrical, and plumbing (MEP) engineering firms reduces the estimated project schedules by eliminating the need to solicit qualifications on a project-by-project basis.

On November 11, 2025, the Facilities Committee discussed procurement processes for on-call professional services with legal counsel.

Based on the discussion, College staff has provided the following three (3) step process for firm selection and project assignment for the Board's review.

Step 1		Submittal Requirement
1	Execution of Offer	Pass/Fail
2	Grant Forms (if required)	Pass/Fail
3	References for Three (3) Projects	Pass/Fail

Step 2	
1	Staff will evaluate and rank the Request for Qualifications per the Board's approved criteria.
	1. Statement of Interest – 100 points 2. Prime Firm – 100 points 3. Project Team – 100 points 4. Representative Projects – 100 points 5. References – 100 points 6. Project Execution – 100 points
2	Staff will present to the Facilities Committee all the qualified firms and recommend the number and names of the firms to be placed in the pool based on the number of projects.
3	The Facilities Committee will recommend for approval to the Board of Trustees the number and names of the firms to be included in the on-call pool.

Per the November 11, 2025, Facilities Committee meeting, it was discussed by the committee and legal counsel that architects and engineers would be assigned projects on a rotational basis.

College staff proposes assigning the projects with the highest cost to the highest-ranked firms, and presenting them to the Board to contract accordingly as each project proceeds.

Depending on the number of projects and the number of firms in each discipline's pool, the rotational order would begin again as needed.

Step 3	
1	Staff will present to the Facilities Committee the selected firms based on a rotational basis, using the highest-ranked firm assigned to the estimated highest valued project.

College staff is proposing the number of firms to include in the pool for each profession, for FY2026 through FY2029, based on the number of projects as follows:

#	Professions	No. of Projects	Proposing
1	Architects	8	5-8 Firms
2	Civil Engineers	4	2-3 Firms
3	Mechanical, Electrical, and Plumbing (MEP) Engineers	5	3-5 Firms

The contract terms are proposed as follows:

- Two (2) years with an option to renew for an additional one (1) year term

**Enclosed Documents**

Appendix A – Texas Government Code 2254.004: Contract for Professional Services of Architect, Engineer, or Surveyor  
Appendix B – List of FY 2026-2029 Possible Projects

**Staff Resource**

Ricardo de la Garza, Executive Director for Facilities Planning & Construction  
Deyadira Leal, Director for Purchasing  
Mary Del Paz, Vice President for Finance and Administrative Services

Upon a motion by Mr. David De Los Rios and a second by Mr. Danny Guzman the Board of Trustees of South Texas College approves and authorizes the process for the selection of architectural and engineering on-call services, as presented.

The motion carried.

## **Appendix A**

*Texas Government Code Section 2254.004: CONTRACT FOR PROFESSIONAL SERVICES OF ARCHITECT, ENGINEER, OR SURVEYOR.*

- (a) In procuring architectural, engineering, or land surveying services, a governmental entity shall:*
  - (1) first select the most highly qualified provider of those services on the basis of demonstrated competence and qualifications; and*
  - (2) then attempt to negotiate with that provider a contract at a fair and reasonable price.*
- (b) If a satisfactory contract cannot be negotiated with the most highly qualified provider of architectural, engineering, or land surveying services, the entity shall:*
  - (1) formally end negotiations with that provider;*
  - (2) select the next most highly qualified provider; and*
  - (3) attempt to negotiate a contract with that provider at a fair and reasonable price.*
- (c) The entity shall continue the process described in Subsection (b) to select and negotiate with providers until a contract is entered into.*

## **Appendix B**

List of FY 2026-2029 Possible Projects follows in the packet.

### **Approval of Financial Reports for September 2025**

Administration recommends Board approval of the financial reports for the month of September 2025.

The following financial reports have been provided under separate cover:

- 1) Quarterly Investment Report and Money Market Accounts for September 2025.
- 2) Summary of Revenues for September 2025.
- 3) Summary of State Appropriations Revenue for September 2025.
- 4) Summary of Property Tax Revenue for September 2025.
- 5) Summary of Expenditures by Classification for September 2025.
- 6) Summary of Expenditures by Function for September 2025.
- 7) Summary of Auxiliary Fund Revenues and Expenditures for September 2025.
- 8) Summary of Grant Revenues and Expenditures for September 2025.
- 9) Foundation Financial Activity for September 2025.

Ms. Mary Del Paz, Vice President for Finance and Administrative Services, was available to respond to questions posed by the Board.

Upon a motion by Mr. Paul Rodriguez and a second by Mr. David De Los Rios the Board of Trustees of South Texas College approved and authorized the submitted financial reports for the month of September 2025.

### **Review of Informational Reports as of October 2025**

Administration includes the following information reports as of October 2025 for the Board's information.

- 1) Checks for \$125,000 and above for October 2025.
- 2) Check Register for October 2025.
- 3) Summary of Purchase Orders (Purchasing) for October 2025.
- 4) Summary of Bid Solicitations (Purchasing) for October 2025.
- 5) Employee New Hires for October 2025.
- 6) Employee Resignations/Retirements for October 2025.

The reports are presented for review by the Board and are provided under separate cover.

Ms. Mary Del Paz, Vice President for Finance and Administrative Services, was available to respond to questions posed by the Board.

No action was required from the Board. This item is presented for information purposes.

## **Announcements**

### **A. Next Meetings:**

- Tuesday, January 13, 2026
  - 3:00 p.m. - Education & Workforce Development Committee
  - 4:00 p.m. – Facilities Committee
  - 5:00 p.m. – Finance, Audit and Human Resources Committee
- Tuesday, January 27, 2026
  - 5:30 p.m. – Regular Board Meeting

### **B. Other Announcements:**

- The College will be closed on November 27-30, 2025 in observance of the Thanksgiving holiday.
- There will be no Committee or Board meetings in December 2025.
- Commencement Ceremonies will take place on Saturday, December 13, 2025 at the Bert Ogden Arena beginning at 10:00 AM.
- The College will be closed for Winter Break on December 18, 2025 – January 4, 2026.

## **Adjournment**

There being no further business to discuss, the Regular Board Meeting of the South Texas College Board of Trustees adjourned at 7:52 p.m.

I certify the foregoing are the true and correct minutes of the Tuesday, November 25, 2025 Regular Board Meeting of the South Texas College Board of Trustees.

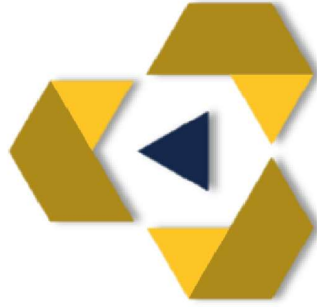
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Mr. Danny Guzman

Board Secretary

## **Presentation of the Delinquent Tax Collection Report for the Period Ending November 30, 2025**

<b>Purpose</b>	Kelly R. Salazar, from Linebarger Goggan Blair & Sampson, will present the Delinquent Tax Collection Report through November 30, 2025.
<b>Justification</b>	To inform the Board about the efforts, methods, and frequency with which Linebarger Goggan Blair & Sampson, LLP has contacted the delinquent taxpayer to ensure the collection of outstanding taxes. They will also present the progress made by detailing the amount of property taxes collected for Hidalgo County and Starr County.
<b>Enclosed Documents</b>	Appendix A – Delinquent Tax Collection Report.
<b>Funding</b>	No funds are required.
<b>Staff Resource</b>	Kelly R. Salazar from Linebarger Goggan Blair & Sampson, LLP Mary Del Paz, Vice President for Finance and Administrative Services Myriam Lopez, Associate Vice-President-Finance and Management
<b>Recommendation</b>	No action is required from the Board. This item is presented for information purposes.



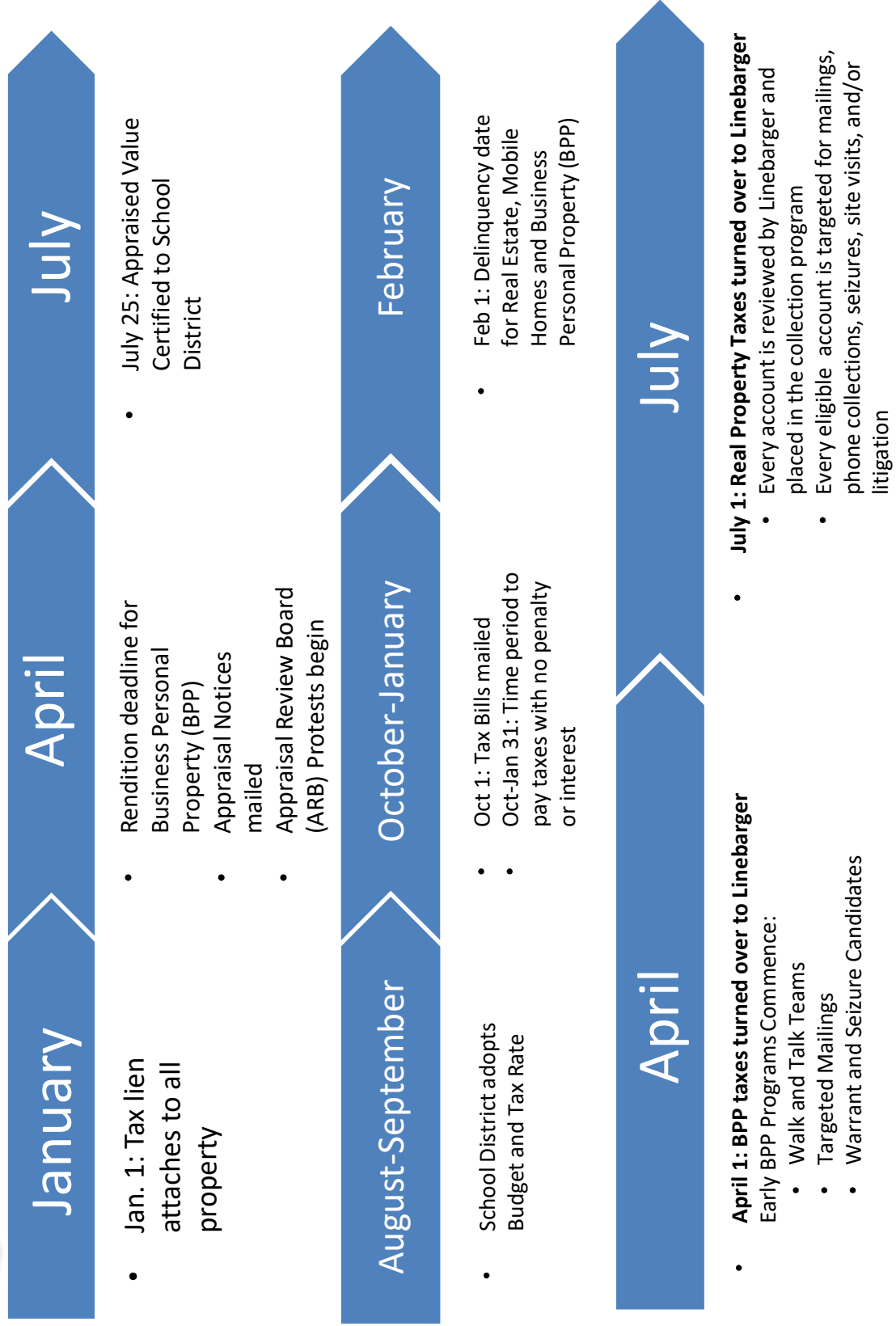
# **SOUTH TEXAS COLLEGE**

**Delinquent Tax Collection Report**  
**September 01, 2025 – November 30, 2025**





# Important Tax Cycle Dates





SOUTH TEXAS  
COLLEGE

# Collection Activities - Hidalgo County

September 01, 2025 – November 30, 2025

330 Lawsuits Filed—\$281,056

270 Lawsuits Disposed—\$246,678

11,579 Incoming/Outgoing Calls

1,613 In-House Visits

912 Property Inspections

323 Payment Agreements

1<sup>st</sup> Quarter  
Linebarger collected  
\$1,388,695  
in base, penalty & interest  
in Hidalgo County



# Collection Activities - Starr County

September 01, 2025 – November 30, 2025

97 Lawsuits Filed - \$117,779

53 Lawsuits Disposed - \$77,473

2,879 Incoming/Outgoing Calls

86 In-House Visits

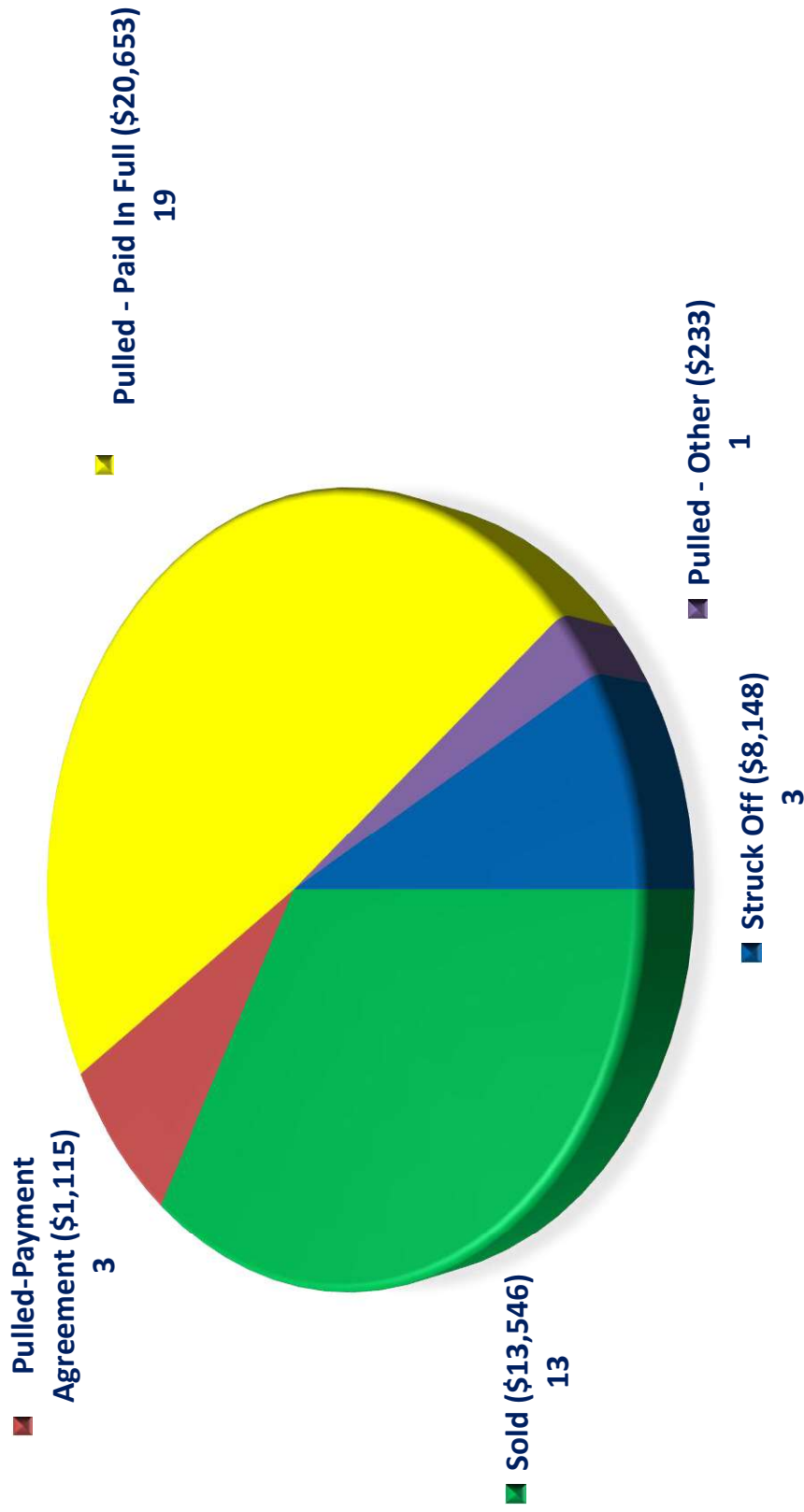
82 Property Inspections

34 Payment Agreements

1<sup>st</sup> Quarter  
Linebarger collected  
\$178,604  
in base, penalty & interest  
in Starr County

# Tax Sale Results - Hidalgo County

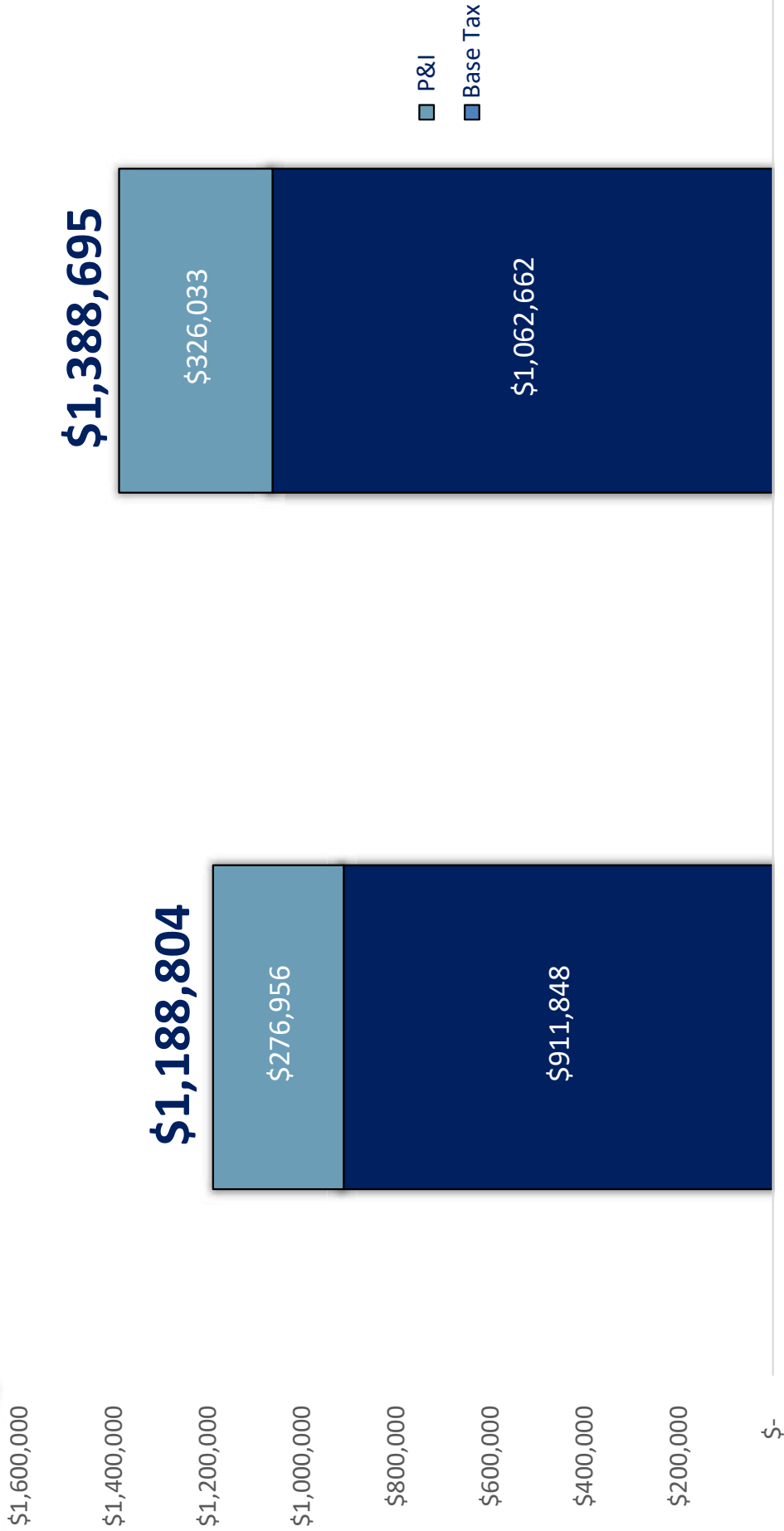
September 01, 2025 – November 30, 2025





# Collection Comparison – Hidalgo County

1<sup>st</sup> Quarter: September 01, 2025 – November 30, 2025



September 2024 - November 2024  
DTR: \$10,430,474  
Outstanding Balance: \$9,434,348

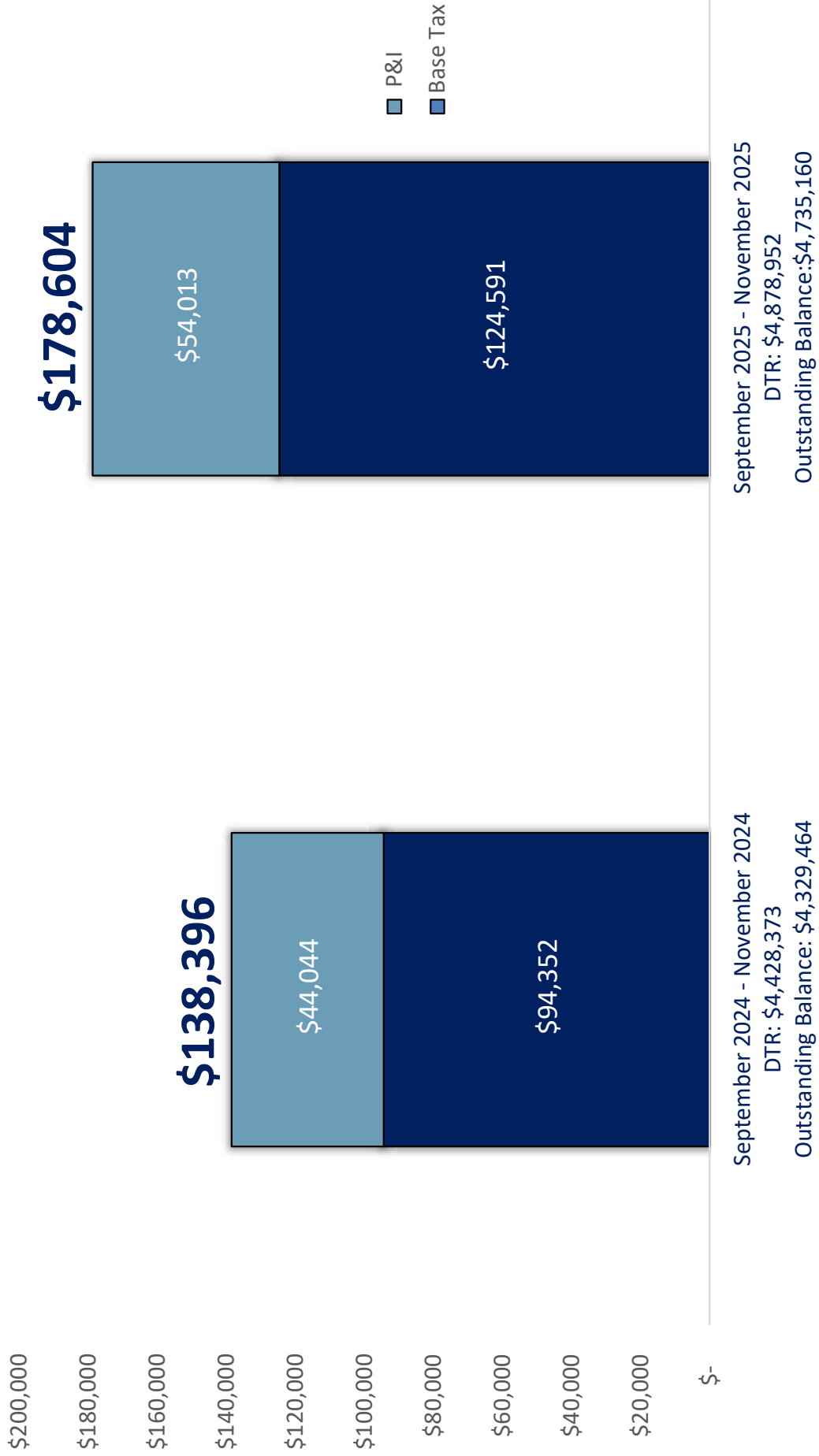
September 2025 - November 2025  
DTR: \$11,677,243  
Outstanding Balance: \$10,516,741

Source: Hidalgo County Tax Office Data  
Note: Outstanding Balance is Base Tax Only



# Collection Comparison – Starr County

1<sup>st</sup> Quarter: September 01, 2025 – November 30, 2025



Source: Starr County Tax Office Data  
Note: Outstanding Balance is Base Tax Only



**SOUTH TEXAS  
COLLEGE**

**THANK YOU!**



## **Report of New Grants**

**Grant Title:** Skilling, Upskilling and Reskilling McAllen's Workforce

**Awarding Agency:** Development Corporation of McAllen, Inc.

**Division and Department Awarded:** AAED, Center for Advanced Training and Apprenticeships (CATA)

**Amount Awarded:** \$450,000

**Funding Period:** October 1, 2025 – September 30, 2026

### **Strategic Goal #2: Develop, Align and Optimize Educational Programs**

**Project Summary:** Funding will support training for up to 750 incumbent workers across a wide range of industries, including manufacturing, construction and materials, energy, logistics and freight, warehousing, food and beverage, automotive, metalworking, electronics, and packaging. The curriculum will incorporate cutting-edge, state-of-the-art equipment to ensure programs remain current and industry-relevant. Training will be delivered through multiple modalities to meet the specific needs of both employers and incumbent workers.

**Grant Title:** The McAllen Healthcare Workforce Project: Retain, Recruit, and Elevate

**Awarding Agency:** Development Corporation of McAllen, Inc.

**Division and Department Awarded:** AAED, Health Science Professions (HSP)

**Amount Awarded:** \$500,000

**Funding Period:** October 1, 2025 – September 30, 2026

### **Strategic Goal #2: Develop, Align and Optimize Educational Programs**

**Project Summary:** Funding will be used to help alleviate the ongoing healthcare workforce shortage by bolstering faculty retention, enhancing recruitment efforts, and strengthening student engagement within South Texas College's (STC) Health Science Professions programs. Resources will support expanded educational opportunities, faculty development initiatives, and financial incentives designed to sustain a steady and well-prepared pipeline of healthcare professionals.

**Grant Title:** Commercial Motor Vehicle Operator Safety Training

**Awarding Agency:** U.S. Department of Transportation (US DOT), Federal Motor Carrier Safety Administration (FMCSA)

**Division and Department Awarded:** AAED, Continuing Education and Workforce Development (CEWD)

**Amount Awarded:** \$77,485

**Funding Period:** December 1, 2025 – September 30, 2028

**Strategic Goal #2: Develop, Align and Optimize Educational Programs**

**Project Summary:** Funding will be used to expand access to commercial motor vehicle operator safety training with the goal of reducing both the severity and frequency of commercial motor vehicle-related crashes on U.S. roadways. The project will recruit at least 40 current and former United States Armed Forces members—including Guard and Reserve personnel—and their spouses and will provide 20 of these qualified participants with advanced, safety-focused training. In addition, placement services will be offered to support their transition into employment within the transportation industry.

## **Approval of Order #2026-007 Calling for May 2, 2026 Election of STC Trustees for Single-Member Trustee District #5, and Single-Member Trustee District #7**

**Purpose** Approval of the Order #2026-007 Calling for the May 2, 2026 Election of an STC Trustee for single-member trustee District #5 and single-member trustee District #7 is requested.

**Justification** The Order Calling for the General Election of Board members for single-member trustee District #5 and single-member trustee District #7 is provided in the packet for the Board's review. The election must be called by February 13, 2026 in order to proceed with the Saturday, May 2, 2026 election.

### **Engagement of County Election Departments**

The proposed order authorizes Dr. Ricardo J. Solis as College President to act as necessary to contract with Hidalgo County for the administration of this election. This will allow the College to formally engage the Hidalgo County Elections Department to approve polling places for early voting and election day and to undertake other logistic activities as included in their engagement contracts.

### **Proposed Polling Locations**

#### **Hidalgo County**

Proposed Polling Locations are still being developed by the Hidalgo County Elections Department. These will identify the times, dates, and locations of Early Voting Polling Places and Election Day Polling Places.

Because Hidalgo County has state authorization for county-wide polling places on Election Day, voters who live within single-member districts #5 or #7 will be able to vote at any polling location administered by the Hidalgo County Elections Department throughout the county on Election Day, similar to the Early Voting process.

The College will have the opportunity to make further amendments to the Order as needed in response to concurrent elections and coordination with the Hidalgo County Elections Department.

Election Order #2026-007 Calling for the May 2, 2026 Election of an STC Trustee for single-member trustee District #5 and single-member trustee District #7 has been presented to legal counsel for review and feedback.

**Funding** No funding is required.

**Enclosed Documents**

**Enclosed Documents:**

Election Order #2026-007 Calling for the May 2, 2026 Election of an STC Trustee for single-member trustee District #5 and single-member trustee District #7 is included in the packet.

**Staff Resource**

Venisa Earhart, Board Relations Administrator

**Recommendation**

***It is recommended that the Board of Trustees of South Texas College approve and authorize the following Minute Order proposed for consideration:***

The Board of Trustees of South Texas College approves and authorizes Election Order #2026-007 Calling for the May 2, 2026 Election of an STC Trustee for single-member trustee District #5 and single-member trustee District #7 as presented.

**Approval Recommended:**

**Dr. Ricardo J. Solis**  
**President**

# ORDER #2026-007 CALLING GENERAL ELECTION

IT IS ORDERED BY THE BOARD OF TRUSTEES OF THE SOUTH TEXAS COLLEGE DISTRICT THAT:

**Section 1. Call of Election; Date; Eligible Electors; and Hours.** A general election shall be held on **Saturday, May 2, 2026**, within and throughout single-member trustee District No. 5 and single-member trustee District No. 7 of the South Texas College District. At this general election, only the resident, qualified electors of single-member trustee District No. 5 shall be entitled to vote for a trustee to represent District No. 5 on the Board of Trustees of the South Texas College District and only the resident, qualified electors of single-member trustee District No. 7 shall be entitled to vote for a trustee to represent District No. 7 on the Board of Trustees of the South Texas College District (the "Election").

The hours during which the polling places for each voting precinct within each single-member trustee district are to be open at the Election shall be from 7:00 o'clock a.m. to 7:00 o'clock p.m.

**Section 2. Single-Member Trustee Districts; Boundaries Thereof.** The geographical boundaries of single-member trustee District No. 5 and of single-member trustee District No. 7 are designated as follows:

## **SINGLE-MEMBER TRUSTEE DISTRICT NO. 5**

The presently existing boundaries of the respective Hidalgo County Election Precincts that are wholly or partially within the territorial boundaries of South Texas College's Single-Member Trustee District No.5 are hereby designated as the voting precincts for that Single-Member Trustee District, and consist of the following Hidalgo County Election Precincts; and as more accurately described in the map made part of the redistricting resolution adopted by the Board of Trustees of the South Texas Community College District Board of Trustees on December 14, 2021:

Precinct 012	Precinct 053	Precinct 107	Precinct 152	Precinct 228
Precinct 013	Precinct 059	Precinct 108	Precinct 154	Precinct 239
Precinct 014	Precinct 060	Precinct 109	Precinct 158	Precinct 240
Precinct 019	Precinct 068	Precinct 116	Precinct 159	Precinct 245
Precinct 024	Precinct 069	Precinct 117	Precinct 221	Precinct 258
Precinct 030	Precinct 075	Precinct 143	Precinct 222	
Precinct 031	Precinct 105	Precinct 144	Precinct 223	

Also included is the portion of Precinct 167 east of Ware Rd.

### **SINGLE-MEMBER TRUSTEE DISTRICT NO. 7**

The presently existing boundaries of the respective Hidalgo County Election Precincts that are wholly or partially within the territorial boundaries of South Texas College's Single-Member Trustee District No. 7 are hereby designated as the voting precincts for that Single-Member Trustee District, and consist of the following Hidalgo County Election Precincts; and as more accurately described in the map made part of the redistricting resolution adopted by the Board of Trustees of the South Texas Community College District Board of Trustees on December 14, 2021:

Precinct 001	Precinct 046	Precinct 104	Precinct 163	Precinct 225
Precinct 015	Precinct 056	Precinct 110	Precinct 179	Precinct 237
Precinct 016	Precinct 058	Precinct 119	Precinct 180	Precinct 242
Precinct 017	Precinct 070	Precinct 121	Precinct 181	Precinct 249
Precinct 032	Precinct 079	Precinct 126	Precinct 184	Precinct 255
Precinct 033	Precinct 085	Precinct 127	Precinct 189	Precinct 259
Precinct 041	Precinct 087	Precinct 130	Precinct 192	
Precinct 043	Precinct 090	Precinct 142	Precinct 202	
Precinct 044	Precinct 092	Precinct 153	Precinct 213	

Also included is the portion of Precinct 250 north of Mile 10 Rd. N.

**Section 3. Early Voting Clerk and Deputy Early Voting Clerk(s).** The Early Voting Clerks and the Deputy Early Voting Clerk(s) shall be the following:

#### **Hidalgo County**

Hidalgo County Early Voting Clerk:	Hilda A. Salinas, Hidalgo County Election Administrator
Hidalgo County Deputy Early Voting Clerk(s):	To be appointed by the Hidalgo County Early Voting Clerk

The duties of the Early Voting Clerk and the Deputy Early Voting Clerk(s) shall be those prescribed by the Texas Election Code. The early voting clerk's office shall remain open for early voting activities during the hours the polls are required to be open for voting on Election Day.

**Section 4. Early Voting Days, Dates, Hours, And Polling Places:** Early voting by personal appearance shall commence on **Monday, April 20, 2026** and terminate on **Tuesday, April 28, 2026**. The **main early voting polling place** and each **temporary branch early voting polling places**, for early voting by personal appearance, shall be as follows:

**MAIN EARLY VOTING POLLING PLACE**

**Hidalgo County**

Elections Annex  
317 N. Closner Blvd  
Edinburg Texas 78539

**TEMPORARY BRANCH EARLY VOTING POLLING PLACES**

**Hidalgo County**

Any voter who is entitled to vote an early voting ballot by personal appearance for an STC Single-Member District within Hidalgo County, Texas may do so at the **main early voting polling place** or at any **temporary branch early voting polling place** throughout Hidalgo County, established. Early voting shall be conducted in accordance with the Texas Election Code during the early voting period, as set forth in Exhibit A, the *Hidalgo County May 2, 2026 Local Entities Election Early Voting Polling Locations Dates and Times*.

**Section 5. Early Voting Clerk; Application for Ballot Voted by Mail.** The mailing and physical address of the Early Voting Clerk for the Election where an application for a ballot to be voted by mail is to be submitted shall be as follows:

**Hidalgo County**

STC Early Voting Clerk  
Election Administration  
County of Hidalgo  
P.O. Box 659  
Edinburg, Texas 78540-0659

**Section 6. Election Day Polling Places**

**Hidalgo County**

District-wide voting is permitted in Hidalgo County and voters may vote at any designated voting place, as set forth in Exhibit B, the *Hidalgo County May 2, 2026 Local Entities Elections Countywide Polling Places Election Day Locations*.

**Section 7. Notice of Election.** Notice of the Election shall be given in the manner prescribed by the Texas Election Code.

**Section 8. Authorized to Execute.** The Chairperson of the Board of Trustees of South Texas College District is authorized to execute this Order, and the Secretary of the Board of Trustees is authorized to attest the same on behalf of the Board of Trustees of the South Texas College District.

The President of South Texas College is authorized to do all other things legal and necessary in connection with the holding and consummation of the Election.

**Section 9. Delegation of Authority to President.** The President of the College is delegated the authority of approving the final precinct voting locations in conjunction with the Hidalgo County Elections Administrator.

**PASSED AND APPROVED** on the 27<sup>th</sup> day of January, 2026.

**SOUTH TEXAS COLLEGE DISTRICT**

By: \_\_\_\_\_  
Dr. Alejo Salinas, Jr.  
Chair, Board of Trustees

**ATTEST:**


\_\_\_\_\_  
Mr. Danny Guzman  
Secretary, Board of Trustees

## **Review of Presentations Delivered to Finance, Audit, and Human Resources Committee**

The following presentation was delivered to the Finance, Audit, and Human Resources Committee on Tuesday, January 13, 2026:

### **Presentation on Status of Fiscal Year 2025 Financial Audit**

<b>Purpose</b>	Ms. Esmeralda Yniguez and staff from Carr, Riggs & Ingram, LLC reviewed the results of the Annual Comprehensive Financial Report for the Fiscal Years Ended August 31, 2025 and 2024 with the Committee and will respond to any questions on the audit.
<b>Justification</b>	To demonstrate the College's dedication to transparency, accountability, and informed governance, the final Fiscal Year 2025 financial audit will be presented at the Board meeting on January 27, 2026.
<b>Enclosed Documents</b>	Draft of the Annual Comprehensive Financial Report for the Fiscal Years Ended August 31, 2025 and 2024 is included under separate cover.
<b>Staff Resource</b>	Mary Del Paz, Vice President for Finance and Administrative Services Myriam Lopez, Associate Vice President - Finance and Management
<b>Recommendation</b>	No action was required from the Committee. This item was presented for information purposes.



## South Texas College District Report to the Board of Trustees

### Overview of the Annual Comprehensive Financial Report For the year ended August 31, 2025

Presented by:  
Carla Gomez, CPA, Senior Manager  
Chad Young, Supervising Senior Associate

*This report is intended solely for the use of the Board of Trustees and management.*

## Compliance with Financial Reporting

- Annual Comprehensive Financial Report for year ending 8/31/2025 presented in conformity with generally accepted accounting principles (GAAP) are required by:
  - Texas Higher Education Coordinating Board, US Department of Education and other grantor agencies
  - Board of Trustees, taxpayers, employees and other interested parties.
- Annual Comprehensive Financial Report (with additional historical and statistical information) is required for:
  - Participation in the Government Finance Officers Association's Certificate of Achievement for Excellence in Financial Reporting.
  - **CONGRATULATIONS** on award received for ACFR FYE August 31, 2024 for the 22nd consecutive year.
  - ACFR FYE August 31, 2025 has been prepared to comply with GFOA's requirements.
- The District is in compliance with the above reporting requirements.
- The District maintains responsibility for the accuracy and completeness of the financial statements and fairness of the presentation.

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## Independent Auditor's Reports

### Financial Statements

District's Financial Statements subject to audit include:

- Statements of Net Position (Exhibit 1)
- Statements of Revenues, Expenses, and Changes in Net Position (Exhibit 2)
- Statements of Cash Flows (Exhibit 3)
- Notes to the Basic Financial Statements

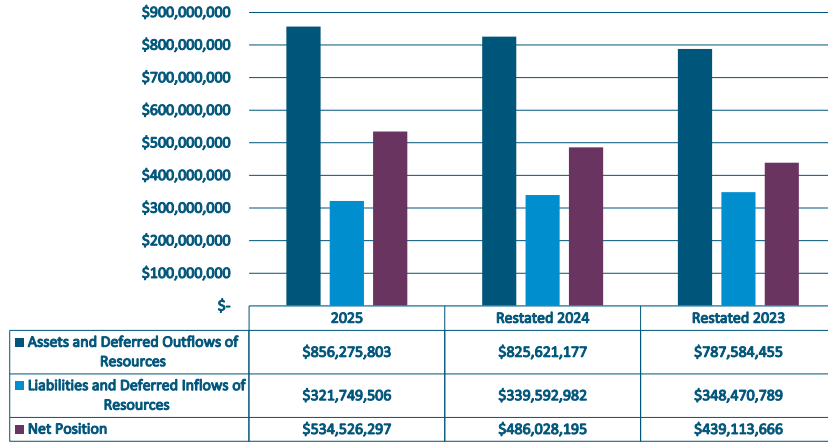
Opinion on the Financial Statements of the District:

- **Unmodified Opinion – Best opinion available**
  - Financial Statements are presented fairly in accordance with accounting principles generally accepted in the United States of America.
  - No audit areas where an opinion could not be rendered.
  - “In relation to” opinion provided for supplementary schedules (Schedules A-D) and schedules of expenditures of federal and state awards (Schedules E-F)
- **Emphasis of Matter:**
  - Change in accounting principle due to implementation of GASB 101 – *Compensated absences* resulted in restatement of beginning net position in the amount of \$664,293.

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### Statement of Net Position

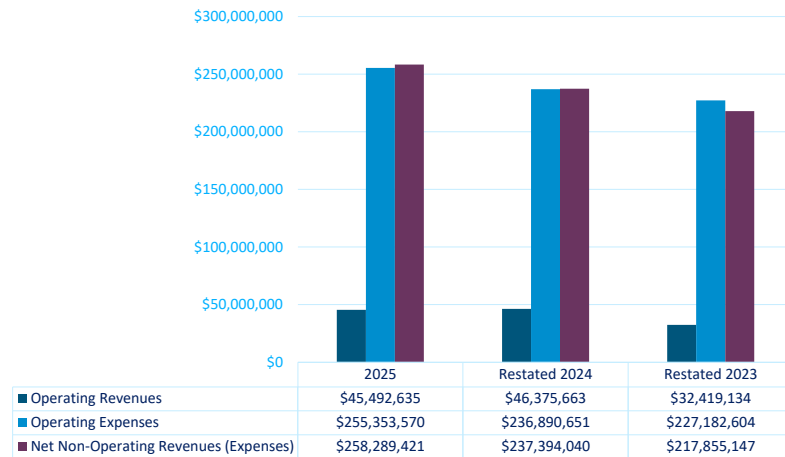


Data obtained from each year's Statements of Net Position (Exhibit 1 pages 35-36)

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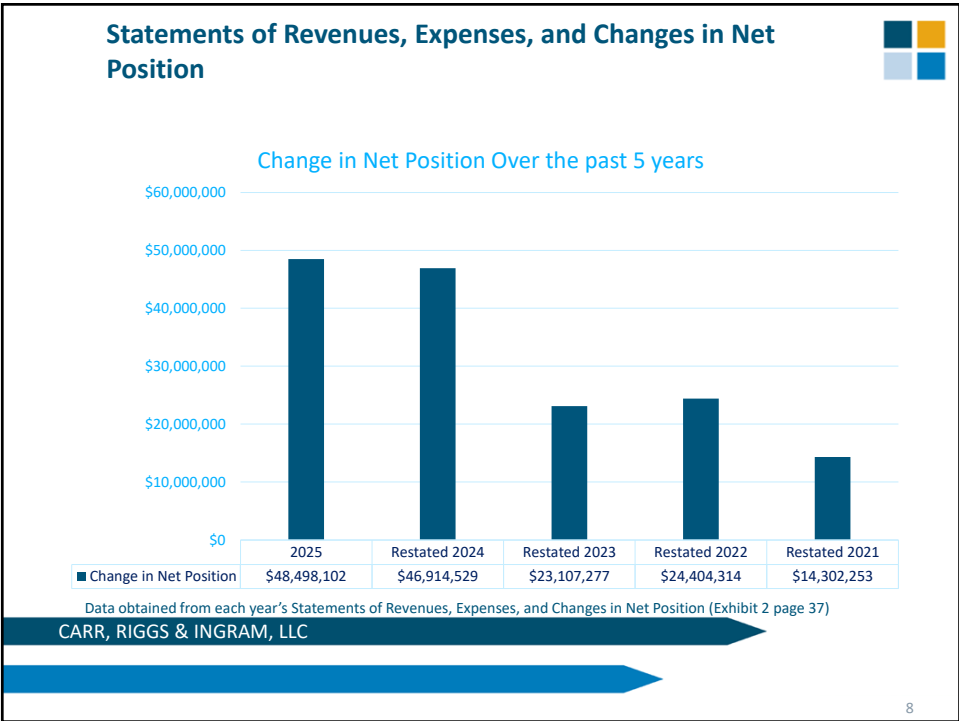
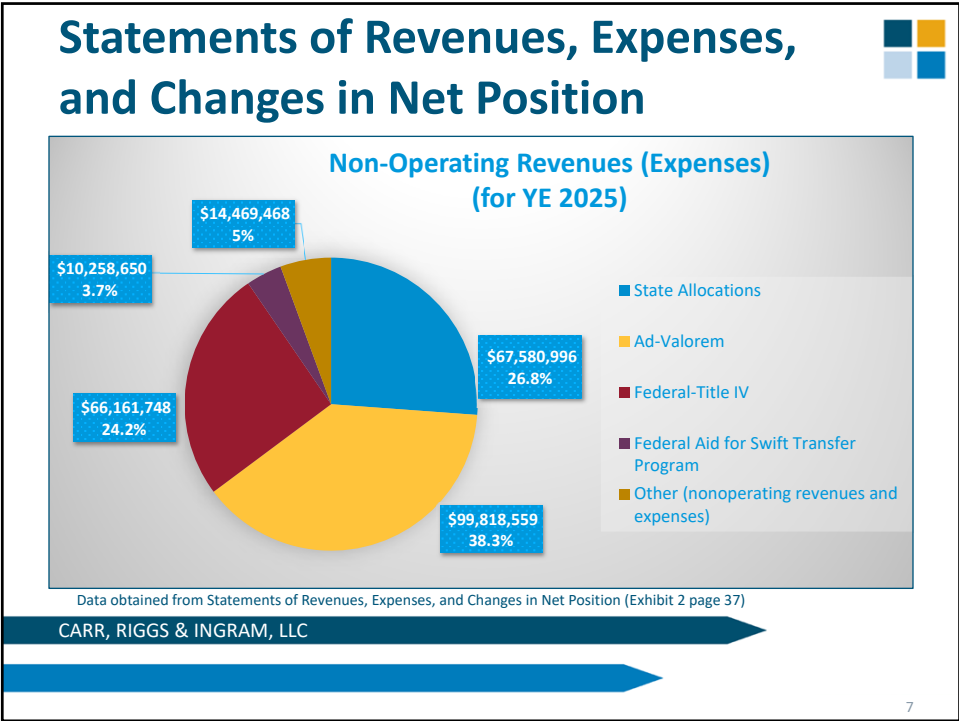
### Statements of Revenues, Expenses, and Changes in Net Position

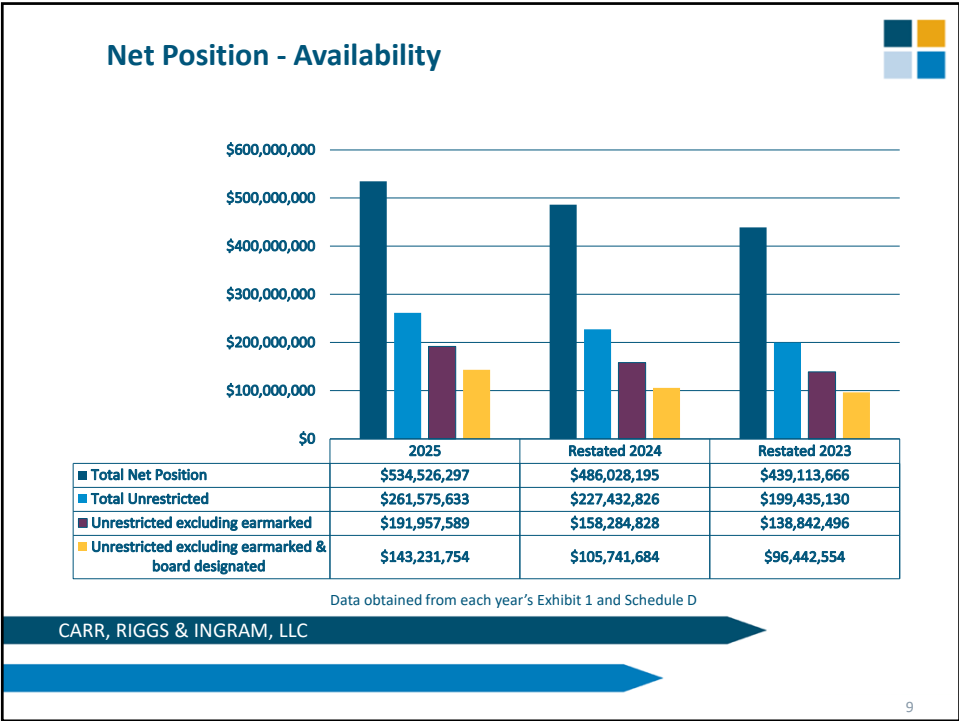


Data obtained from each year's Statements of Revenues, Expenses, and Changes in Net Position (Exhibit 2 page 37)

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### Unrestricted Net Assets Available for Operations

- Current Unrestricted fund balance (not including designated fund balance)= \$143.2 million
- Next FY's budgeted unrestricted expenses per month = \$20.9 million
- Unrestricted net asset balance covers about **6.9 months** of expenditures
- Typically, a 3 month coverage is recommended for a healthy fund balance.

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## Federal and State Awards Highlights

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## Independent Auditor's Reports

Single Audit

Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*

- Unmodified opinion / No findings noted

Report on Compliance for each Major Federal Program and on Internal Control over Compliance Required by the **Uniform Guidance**

- Audited requirements that could have a *direct and material effect on each of the Major Federal Programs*
- Major Programs: Student Financial Assistance Cluster; Connecting Minorities Communities Pilot Program
- Unmodified opinion / No findings noted

Report on Compliance for the Major State Program and on Internal Control over Compliance Required by the **Texas Grant Management Standards**

- Audited requirements that could have a *direct and material effect on the Major State Program*
- Major Programs: Texas Educational Opportunity Grant (TEOG)
- Unmodified opinion / No findings noted

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## Federal and State Awards Highlights



Schedule of Findings and Questioned Costs  
Single Audits - Unmodified Opinions  
No findings noted

Total Expenditures of Federal Awards (Schedule E) \$ 73,152,047

**Major Programs:**

Assistance Listing Number	Federal Programs	
11.028	Connecting Minorities Communities Pilot Program	\$ 1,211,974
84.007	Federal Supplemental Educational Opportunity Grants	945,800
84.033	Federal Work-Study Program	694,674
84.063	Federal Pell Grant Program	<u>64,521,274</u>
		\$ 67,373,722

Total Expenditures of State Awards (Schedule F) \$ 9,475,981

**Major Program:**

Texas Education Opportunity Grant	\$ 8,090,841
-----------------------------------	--------------

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## Schedule of Findings and Questioned Costs



Section I - Summary of Auditor's Results

**Financial Statements**

1. Type of Auditor's report issued: Unmodified
2. Internal control over financial reporting:
  - a. Material weakness (es) identified? yes X no
  - b. Significant deficiency (ies) identified that are not considered to be material weaknesses? yes X none reported
  - c. Noncompliance material to financial statements noted? yes X no

**Federal Awards**

1. Type of Auditor's report issued on compliance for major programs: Unmodified
2. Internal control over major programs:
  - a. Material weakness (es) identified? yes X no
  - b. Significant deficiency (ies) identified that are not considered to be material weaknesses? yes X none reported
3. Any audit findings disclosed that are required to be reported in accordance with 2 CFR Part 200.516(a)? yes X no
4. Identification of major federal programs:

Assistance Listing number	Name of Federal program or cluster
11.028	Connecting Minority Communities Pilot Program
84.007, 84.033, 84.063	Student Financial Assistance Cluster

Dollar threshold used to distinguish between type A and type B programs: \$2,194,561

Auditee qualified as low-risk auditee under 2CFR 200.520? No

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# Schedule of Findings and Questioned Costs (Continued)



## Section I - Summary of Auditor's Results (Continued)

### State Awards

1. Type of Auditor's report issued on compliance for major programs: Unmodified
2. Internal control over the major program:
  - a. Material weakness (es) identified? ☐ yes ☒ no
  - b. Significant deficiency (ies) identified that are not considered to be material weaknesses? ☐ yes ☒ none reported
3. Any audit findings disclosed that are required to be reported in accordance with *Texas Grant Management Standards* (TxGMS)? ☐ yes ☒ no
4. Identification of the major state program:

Name of state program or cluster  
Texas Educational Opportunity Grant

Dollar threshold used to distinguish between type A and type B programs: \$750,000

Auditee qualified as low-risk auditee under *Texas Grant Management Standards* (TxGMS)? No

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# Communications with Governance

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## Required Communications for the Board of Trustees and Management



- Auditor Responsibility
- Management's Responsibility
- Judgements and Sensitive Estimates
- Management Communication Letter
  - Discussed with District on December 19, 2025

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## Questions



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## Presenters

Carla Gomez  
Senior Manager  
956-686-3701  
cgomez@CRLadv.com

Chad Young  
Supervising Senior Associate  
956-686-3701  
cyoung@CRLadv.com

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## **Presentation on South Texas College Foundation Annual Report**

<b>Purpose</b>	The Executive Director of External Affairs and Foundation presented the South Texas College Foundation annual report.
<b>Justification</b>	<p>To comply with the Memorandum of Understanding (MOU) requirements, outlined in item number 13, Annual Reports by Foundation, which states the following:</p> <p>Within a reasonable time following the end of its fiscal year, the Foundation shall provide an annual report of its revenue and activities to the College Board of Trustees of the College. Once per year, the Foundation shall provide a report of its activities at a public meeting of the College Board of Trustees. The Foundation shall provide a copy of its annual Form 990 (not including Schedule B to Form 990) to the College within thirty (30) days of filing the Form 990 with the Internal Revenue Service.</p> <p>The annual report presented is based on major activities, funding opportunities, and the financial reports for Fiscal Year 2024 – 2025.</p>
<b>Enclosed Documents</b>	<p>Appendix A – Presentation on STC Foundation Annual Report</p> <p>Appendix B – Completed Tax Form 990 for FY 2024</p> <p>Appendix C – 3rd Annual Gala Budget and Income</p> <p>Appendix D – Fiscal Year 2025 and 2026 Financial Reports</p>
<b>Funding</b>	No funds are required.
<b>Staff Resource</b>	<p>Dr. Marcos Silva, Executive Director of External Affairs and Foundation</p> <p>Marcela Beas, Interim Director of Foundation</p> <p>Julissa Rodriguez-Canales, STCF Accountant II</p>
<b>Recommendation</b>	No action was required from the Committee. This item was presented for information purposes.

# South Texas College Foundation Annual Report

Dr. Marcos Silva  
Executive Director of Fundraising & Foundation  
STC Foundation



## Purpose and Justification

- This annual report as required by the MOU is to keep the South Texas College Board of Trustees informed of the activities of the South Texas College Foundation in its support of the students, programs and faculty of South Texas College.
- This annual report is based on major activities, funding opportunities and financials for the FY 2025 & FY 2026 up to Oct.



## South Texas College Foundation (STCF) Employees:

- Dr. Rodney Rodriguez, Vice President for Institutional Advancement & External Affairs
- Dr. Marcos Silva, Executive Director of Foundation & External Affairs
- Marcela Beas, Director of Fundraising & Foundation
- Julissa Rodriguez, Accountant II
- Lisa Quintanilla, Senior AA



## STCF Board of Directors:

- Laura Warren, President
- Gary Gurwitz, Vice President
- Sam Vale, Secretary
- Adel Felix, Treasurer/Finance Committee Chair
- Alonzo Cantu, Board Member
- Yvonne "Bonnie" Gonzalez, Board Member
- James "Jim" Collins, Board Member
- Jennifer Vale, Board Member
- Paul Rodriguez, Board Liaison



## Appendix B

### Tax Form 990 completed in 2024



## Appendix D

### Financial Report



## Fiscal Year 2024 Financial Reports – Balance Sheet

South Texas College Foundation Balance Sheet As of October 31, 2025 and August 31, 2025		
	YTD FY 2026 10/31/2025	FY 2025 8/31/2025
<b>ASSETS</b>		
<b>Current Assets:</b>		
Cash and cash equivalents - Checking- unrestricted	\$ 293,800	\$ 136,709
Cash and cash equivalents - Money Market - unrestricted	155,346	154,707
Certificate of Deposit - restricted funds	208,497	206,491
Certificate of Deposit - Jesse Villarreal STC Spirit of Leadership	7,732	7,648
Accounts receivable	61,267	45,000
Silent Auction Items	3,050	
<b>Total Current Assets</b>	<b>\$ 729,692</b>	<b>\$ 550,555</b>
<b>Total Assets</b>	<b>\$ 729,692</b>	<b>\$ 550,555</b>
<b>LIABILITIES AND NET ASSETS</b>		
<b>Current Liabilities:</b>		
Accounts payable	\$ 360	\$ 13,793
<b>Total Liabilities</b>	<b>\$ 360</b>	<b>\$ 13,793</b>
<b>Net Assets:</b>		
Unrestricted	513,103	322,623
Restricted	216,229	214,139
<b>TOTAL NET ASSETS</b>	<b>\$ 729,332</b>	<b>\$ 536,762</b>
<b>TOTAL LIABILITIES AND NET ASSETS</b>	<b>\$ 729,692</b>	<b>\$ 550,555</b>



## Fiscal Year 2024 Financial Reports - Income Statement

South Texas College Foundation Income Statement For the Period Ended October 31, 2025 and August 31, 2025		
	9/1/2025 10/31/2025	9/1/2024 8/31/2025
<b>Support and Revenue</b>		
Contributions - Restricted	22,445	\$ 281,766
Contributions - Restricted - In-Kind		60,000
Contributions - Unrestricted	25,822	84,089
Contributions GALA - 2024 - Unrestricted		60,335
Contributions GALA - 2025 - Unrestricted	219,005	55,500
Contributions GALA - 2025 - STC - In-Kind	45,822	
Contributions GALA - 2025 - Media-In-Kind	33,050	
Interest Income	3,582	14,205
<b>Total Support and revenue</b>	<b>\$ 349,726</b>	<b>\$ 555,985</b>
<b>Expenses and Distributions</b>		
Program support and scholarships	3,425	316,334
In-Kind Donations		60,000
General and administrative	6,053	34,543
GALA (2024)		88,461
GALA (2025)	68,806	14,235
GALA (2025) - STC - In-Kind	45,822	
GALA (2025) - Media - In-Kind	33,050	
<b>Total Expenses and Distributions</b>	<b>157,156</b>	<b>\$ 513,573</b>
<b>Increase (Decrease) in Net Position</b>	<b>192,570</b>	<b>\$ 42,412</b>
<b>NET POSITION</b>		
Net Position-Beginning of Year, as restated	536,762	494,350
<b>Net Position-End of Year</b>	<b>\$ 729,332</b>	<b>\$ 536,762</b>



# Appendix C

## 2025 Gala Update



### 3<sup>rd</sup> Annual STCF Gala

- Approximate Income Raised - \$191,371.02

<i>Estimated Profit</i>			
Expenses Budgeted		\$ 83,132.40	
Budget proposed to Foundation Board		\$ 75,000.00	
Title Sponsorship	\$40,000 each	\$ 40,000.00	
Executive Sponsorships	\$15,000 each	\$ 15,000.00	
Diamond Sponsorships	\$10,000 each	\$ 40,000.00	
Platinum Sponsorships	\$5,000 each	\$ 85,000.00	
Gold Sponsorships	\$2,500 each	\$ 40,000.00	
Bronze Sponsorships	\$1,500 each	\$ 9,000.00	
Pledges		\$ 9,800.00	
Auction Items		\$ 35,704.42	
	Gross Profit	\$ 274,504.42	
	Net Profit	\$ 191,372.02	Expense to Revenue Ratio: 30%
			2024 gross profit \$ 198K
			2024 net profit (minus in-kind) \$132K
In-Kind: Media/Promotion	\$ 33,050.00		
In-Kind: STC (salaries & benefits)	\$ 45,822.00		
	Total	\$ 78,872.00	



## 3<sup>RD</sup> Annual STCF Gala – Thank You



## STC Foundation Announcements

- **STC Foundation Board Retreat and Meeting**
  - Aligning our support with STC
- **STC Foundation & Noble Partnership**
  - Established Endowment
  - Matching Fund
  - Employment Opportunities for Students
- **STC Foundation & Terra-Gen Partnership**
  - Valley Promise Program and Jag Reconnect
  - Technical Programs Scholarships
  - Emergency Fund
- **Growing Team**
- **New Initiatives: Diversify Revenue Streams**
  - Naming Right Opportunities
  - Long-term Donors

# TIME TO ROAR



# TAX RETURN FILING INSTRUCTIONS

FORM 990

FOR THE YEAR ENDING

August 31, 2024

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**Prepared For:**

South Texas Community College Education Foundation  
3201 West Pecan Blvd.  
McAllen, TX 78501

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**Prepared By:**

Burton, McCumber & Longoria, LLP  
205 Pecan Blvd  
McAllen, TX 78501

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**Amount Due or Refund:**

Not applicable

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**Make Check Payable To:**

Not applicable

---

**Mail Tax Return and Check (if applicable) To:**

Not applicable

---

**Return Must be Mailed On or Before:**

Not applicable

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**Special Instructions:**

This return has been prepared for electronic filing. If you wish to have it transmitted electronically to the IRS, please sign, date, and return Form 8879-TE to our office. We will then submit the electronic return to the IRS. Do not mail a paper copy of the return to the IRS. Return Form 8879-TE to us by July 15, 2025.

Form **8879-TE****IRS E-file Signature Authorization  
for a Tax Exempt Entity**

OMB No. 1545-0047

For calendar year 2023, or fiscal year beginning SEP 1, 2023, and ending AUG 31, 2024**2023**Department of the Treasury  
Internal Revenue Service**Do not send to the IRS. Keep for your records.****Go to [www.irs.gov/Form8879TE](http://www.irs.gov/Form8879TE) for the latest information.**Name of filer **SOUTH TEXAS COMMUNITY COLLEGE EDUCATION  
FOUNDATION**EIN or SSN  
**74-2860857**Name and title of officer or person subject to tax **ADEL FELIX  
TREASURER****Part I Type of Return and Return Information**

Check the box for the return for which you are using this Form 8879-TE and enter the applicable amount, if any, from the return. Form 8038-CP and Form 5330 filers may enter dollars and cents. For all other forms, enter whole dollars only. If you check the box on line **1a, 2a, 3a, 4a, 5a, 6a, 7a, 8a, 9a, or 10a** below, and the amount on that line for the return being filed with this form was blank, then leave line **1b, 2b, 3b, 4b, 5b, 6b, 7b, 8b, 9b, or 10b**, whichever is applicable, blank (do not enter -0-). But, if you entered -0- on the return, then enter -0- on the applicable line below. **Do not complete more than one line in Part I.**

<b>1a</b> Form 990 check here <input checked="" type="checkbox"/>	<b>b</b> Total revenue, if any (Form 990, Part VIII, column (A), line 12) .....	<b>1b</b> <u>802,031.</u>
<b>2a</b> Form 990-EZ check here <input type="checkbox"/>	<b>b</b> Total revenue, if any (Form 990-EZ, line 9) .....	<b>2b</b> _____
<b>3a</b> Form 1120-POL check here <input type="checkbox"/>	<b>b</b> Total tax (Form 1120-POL, line 22) .....	<b>3b</b> _____
<b>4a</b> Form 990-PF check here <input type="checkbox"/>	<b>b</b> Tax based on investment income (Form 990-PF, Part V, line 5) .....	<b>4b</b> _____
<b>5a</b> Form 8868 check here <input type="checkbox"/>	<b>b</b> Balance due (Form 8868, line 3c) .....	<b>5b</b> _____
<b>6a</b> Form 990-T check here <input type="checkbox"/>	<b>b</b> Total tax (Form 990-T, Part III, line 4) .....	<b>6b</b> _____
<b>7a</b> Form 4720 check here <input type="checkbox"/>	<b>b</b> Total tax (Form 4720, Part III, line 1) .....	<b>7b</b> _____
<b>8a</b> Form 5227 check here <input type="checkbox"/>	<b>b</b> FMV of assets at end of tax year (Form 5227, Item D) .....	<b>8b</b> _____
<b>9a</b> Form 5330 check here <input type="checkbox"/>	<b>b</b> Tax due (Form 5330, Part II, line 19) .....	<b>9b</b> _____
<b>10a</b> Form 8038-CP check here <input type="checkbox"/>	<b>b</b> Amount of credit payment requested (Form 8038-CP, Part III, line 22) .....	<b>10b</b> _____

**Part II Declaration and Signature Authorization of Officer or Person Subject to Tax**

Under penalties of perjury, I declare that ☒ I am an officer of the above entity or ☐ I am a person subject to tax with respect to (name of entity) \_\_\_\_\_, (EIN) \_\_\_\_\_ and that I have examined a copy of the 2023 electronic return and accompanying schedules and statements, and, to the best of my knowledge and belief, they are true, correct, and complete. I further declare that the amount in Part I above is the amount shown on the copy of the electronic return. I consent to allow my intermediate service provider, transmitter, or electronic return originator (ERO) to send the return to the IRS and to receive from the IRS (a) an acknowledgement of receipt or reason for rejection of the transmission, (b) the reason for any delay in processing the return or refund, and (c) the date of any refund. If applicable, I authorize the U.S. Treasury and its designated Financial Agent to initiate an electronic funds withdrawal (direct debit) entry to the financial institution account indicated in the tax preparation software for payment of the federal taxes owed on this return, and the financial institution to debit the entry to this account. To revoke a payment, I must contact the U.S. Treasury Financial Agent at 1-888-353-4537 no later than 2 business days prior to the payment (settlement) date. I also authorize the financial institutions involved in the processing of the electronic payment of taxes to receive confidential information necessary to answer inquiries and resolve issues related to the payment. I have selected a personal identification number (PIN) as my signature for the electronic return and, if applicable, the consent to electronic funds withdrawal.

**PIN: check one box only**

☒ I authorize **BURTON, MCCUMBER & LONGORIA, LLP** to enter my PIN **83499**  
ERO firm name Enter five numbers, but do not enter all zeros

as my signature on the tax year 2023 electronically filed return. If I have indicated within this return that a copy of the return is being filed with a state agency(ies) regulating charities as part of the IRS Fed/State program, I also authorize the aforementioned ERO to enter my PIN on the return's disclosure consent screen.

☐ As an officer or person subject to tax with respect to the entity, I will enter my PIN as my signature on the tax year 2023 electronically filed return. If I have indicated within this return that a copy of the return is being filed with a state agency(ies) regulating charities as part of the IRS Fed/State program, I will enter my PIN on the return's disclosure consent screen.

Signature of officer or person subject to tax

Date 7/15/2025**Part III Certification and Authentication**

**ERO's EFIN/PIN.** Enter your six-digit electronic filing identification number (EFIN) followed by your five-digit self-selected PIN.

**74830674260****Do not enter all zeros**

I certify that the above numeric entry is my PIN, which is my signature on the 2023 electronically filed return indicated above. I confirm that I am submitting this return in accordance with the requirements of **Pub. 4163**, Modernized e-File (MeF) Information for Authorized IRS e-file Providers for Business Returns.

ERO's signature Rebecca M. Daxue, CPA

Date

7/15/2025**ERO Must Retain This Form - See Instructions****Do Not Submit This Form to the IRS Unless Requested To Do So****For Privacy Act and Paperwork Reduction Act Notice, see instructions.**Form **8879-TE** (2023)

Form

990

Department of the Treasury  
 Internal Revenue Service

Return of Organization Exempt From Income Tax

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)  
 Do not enter social security numbers on this form as it may be made public.  
 Go to [www.irs.gov/Form990](http://www.irs.gov/Form990) for instructions and the latest information.

OMB No. 1545-0047  

2023

Open to Public Inspection

**A** For the 2023 calendar year, or tax year beginning SEP 1, 2023 and ending AUG 31, 2024

**B** Check if applicable:  
☐ Address change  
☐ Name change  
☐ Initial return  
☐ Final return/terminated  
☐ Amended return  
☐ Application pending

**C** Name of organization  
 SOUTH TEXAS COMMUNITY COLLEGE EDUCATION FOUNDATION  
 Doing business as  
 Number and street (or P.O. box if mail is not delivered to street address) Room/suite  
 3201 WEST PECAN BLVD.  
 City or town, state or province, country, and ZIP or foreign postal code  
 MCALLEN, TX 78501  
**F** Name and address of principal officer: ADEL FELIX  
 3201 WEST PECAN BLVD, MCALLEN, TX 78501

**D** Employer identification number  
 74-2860857  
**E** Telephone number  
 956-872-2160  
**G** Gross receipts \$ 846,347.  
**H(a)** Is this a group return for subordinates? ☐ Yes ☒ No  
**H(b)** Are all subordinates included? ☐ Yes ☐ No  
 If "No," attach a list. See instructions  
**H(c)** Group exemption number

**I** Tax-exempt status: ☒ 501(c)(3) ☐ 501(c) ( ) (insert no.) ☐ 4947(a)(1) or ☐ 527

**J** Website: N/A

**K** Form of organization: ☒ Corporation ☐ Trust ☐ Association ☐ Other

**L** Year of formation: 2007

**M** State of legal domicile: TX

Part I

Summary

Activities & Governance

1 Briefly describe the organization's mission or most significant activities: THE MISSION OF THE SOUTH TEXAS COLLEGE FOUNDATION IS TO GARNER RESOURCES THAT ASSIST SOUTH TEXAS  
 2 Check this box ☐ if the organization discontinued its operations or disposed of more than 25% of its net assets.  
 3 Number of voting members of the governing body (Part VI, line 1a) 3 7  
 4 Number of independent voting members of the governing body (Part VI, line 1b) 4 7  
 5 Total number of individuals employed in calendar year 2023 (Part V, line 2a) 5 0  
 6 Total number of volunteers (estimate if necessary) 6 0  
 7 a Total unrelated business revenue from Part VIII, column (C), line 12 7a 0.  
 b Net unrelated business taxable income from Form 990-T, Part I, line 11 7b 0.

Revenue

	Prior Year	Current Year
8 Contributions and grants (Part VIII, line 1h)	181,844.	652,062.
9 Program service revenue (Part VIII, line 2g)	0.	0.
10 Investment income (Part VIII, column (A), lines 3, 4, and 7d)	0.	1,770.
11 Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)	12,612.	148,199.
12 Total revenue - add lines 8 through 11 (must equal Part VIII, column (A), line 12)	194,456.	802,031.

Expenses

	Prior Year	Current Year
13 Grants and similar amounts paid (Part IX, column (A), lines 1-3)	0.	443,717.
14 Benefits paid to or for members (Part IX, column (A), line 4)	0.	0.
15 Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10)	0.	0.
16a Professional fundraising fees (Part IX, column (A), line 11e)	0.	0.
b Total fundraising expenses (Part IX, column (D), line 25)	0.	0.
17 Other expenses (Part IX, column (A), lines 11a-11d, 11f-24e)	0.	52,560.
18 Total expenses. Add lines 13-17 (must equal Part IX, column (A), line 25)	0.	496,277.
19 Revenue less expenses. Subtract line 18 from line 12	194,456.	305,754.

Net Assets or Fund Balances

	Beginning of Current Year	End of Year
20 Total assets (Part X, line 16)	225,636.	497,646.
21 Total liabilities (Part X, line 26)	37,040.	3,296.
22 Net assets or fund balances. Subtract line 21 from line 20	188,596.	494,350.

Part II

Signature Block

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here

Signature of officer  
 ADEL FELIX, TREASURER  
 Type or print name and title

Date

Paid Preparer Use Only

Print/Type preparer's name  
 REBECCA M. GARCIA, CPA  
 Preparer's signature  
 Rebecca Garcia, CPA  
 Date  
 7/15/2025  
 Check ☒ if self-employed  
 PTIN  
 P01332945  
 Firm's name  
 BURTON, MCCUMBER & LONGORIA, LLP  
 Firm's EIN  
 74-2609610  
 Firm's address  
 205 PECAN BLVD  
 MCALLEN, TX 78501  
 Phone no.  
 956-618-2300

May the IRS discuss this return with the preparer shown above? See instructions ☒ Yes ☐ No

LHA For Paperwork Reduction Act Notice, see the separate instructions. 332001 12-21-23 Form 990 (2023)

SEE SCHEDULE O FOR ORGANIZATION MISSION STATEMENT CONTINUATION

**SOUTH TEXAS COMMUNITY COLLEGE EDUCATION  
FOUNDATION**

Form 990 (2023)

74-2860857 Page **2**

**Part III Statement of Program Service Accomplishments**

Check if Schedule O contains a response or note to any line in this Part III ☒ **X**

**1** Briefly describe the organization's mission:  
THE MISSION OF THE SOUTH TEXAS COLLEGE FOUNDATION IS TO GARNER  
RESOURCES THAT ASSIST SOUTH TEXAS COLLEGE IN ACHEVING EDUCATIONAL  
EXCELLENCE, SERVICING THE DIVERSE NEEDS OF THE COLLEGE THROUGH  
PARTNERSHIPS AND FUNDRAISING FROM VARIOUS PRIVATE SECTORS. WE HAVE A

**2** Did the organization undertake any significant program services during the year which were not listed on the prior Form 990 or 990-EZ? ☐ Yes ☒ **X** No  
 If "Yes," describe these new services on Schedule O.

**3** Did the organization cease conducting, or make significant changes in how it conducts, any program services? ☐ Yes ☒ **X** No  
 If "Yes," describe these changes on Schedule O.

**4** Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. Section 501(c)(3) and 501(c)(4) organizations are required to report the amount of grants and allocations to others, the total expenses, and revenue, if any, for each program service reported.

**4a** (Code: ) (Expenses \$ 463,717. including grants of \$ 443,717. ) (Revenue \$ )  
SCHOLARSHIPS AWARDED TO STUDENTS OF SOUTH TEXAS COLLEGE

**4b** (Code: ) (Expenses \$ including grants of \$ ) (Revenue \$ )

**4c** (Code: ) (Expenses \$ including grants of \$ ) (Revenue \$ )

**4d** Other program services (Describe on Schedule O.)

(Expenses \$ including grants of \$ ) (Revenue \$ )

**4e** Total program service expenses 463,717.

**SOUTH TEXAS COMMUNITY COLLEGE EDUCATION  
FOUNDATION**

Form 990 (2023)

74-2860857 Page **3****Part IV Checklist of Required Schedules**

	Yes	No
<b>1</b> Is the organization described in section 501(c)(3) or 4947(a)(1) (other than a private foundation)? <i>If "Yes," complete Schedule A</i>	<b>X</b>	
<b>2</b> Is the organization required to complete <i>Schedule B, Schedule of Contributors</i> ? See instructions	<b>X</b>	
<b>3</b> Did the organization engage in direct or indirect political campaign activities on behalf of or in opposition to candidates for public office? <i>If "Yes," complete Schedule C, Part I</i>		<b>X</b>
<b>4</b> <b>Section 501(c)(3) organizations.</b> Did the organization engage in lobbying activities, or have a section 501(h) election in effect during the tax year? <i>If "Yes," complete Schedule C, Part II</i>		<b>X</b>
<b>5</b> Is the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization that receives membership dues, assessments, or similar amounts as defined in Rev. Proc. 98-19? <i>If "Yes," complete Schedule C, Part III</i>		<b>X</b>
<b>6</b> Did the organization maintain any donor advised funds or any similar funds or accounts for which donors have the right to provide advice on the distribution or investment of amounts in such funds or accounts? <i>If "Yes," complete Schedule D, Part I</i>		<b>X</b>
<b>7</b> Did the organization receive or hold a conservation easement, including easements to preserve open space, the environment, historic land areas, or historic structures? <i>If "Yes," complete Schedule D, Part II</i>		<b>X</b>
<b>8</b> Did the organization maintain collections of works of art, historical treasures, or other similar assets? <i>If "Yes," complete Schedule D, Part III</i>		<b>X</b>
<b>9</b> Did the organization report an amount in Part X, line 21, for escrow or custodial account liability; serve as a custodian for amounts not listed in Part X; or provide credit counseling, debt management, credit repair, or debt negotiation services? <i>If "Yes," complete Schedule D, Part IV</i>		<b>X</b>
<b>10</b> Did the organization, directly or through a related organization, hold assets in donor-restricted endowments or in quasi-endowments? <i>If "Yes," complete Schedule D, Part V</i>		<b>X</b>
<b>11</b> If the organization's answer to any of the following questions is "Yes," then complete Schedule D, Parts VI, VII, VIII, IX, or X, as applicable.		
<b>a</b> Did the organization report an amount for land, buildings, and equipment in Part X, line 10? <i>If "Yes," complete Schedule D, Part VI</i>		<b>X</b>
<b>b</b> Did the organization report an amount for investments - other securities in Part X, line 12, that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part VII</i>		<b>X</b>
<b>c</b> Did the organization report an amount for investments - program related in Part X, line 13, that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part VIII</i>		<b>X</b>
<b>d</b> Did the organization report an amount for other assets in Part X, line 15, that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part IX</i>		<b>X</b>
<b>e</b> Did the organization report an amount for other liabilities in Part X, line 25? <i>If "Yes," complete Schedule D, Part X</i>		<b>X</b>
<b>f</b> Did the organization's separate or consolidated financial statements for the tax year include a footnote that addresses the organization's liability for uncertain tax positions under FIN 48 (ASC 740)? <i>If "Yes," complete Schedule D, Part X</i>		<b>X</b>
<b>12a</b> Did the organization obtain separate, independent audited financial statements for the tax year? <i>If "Yes," complete Schedule D, Parts XI and XII</i>		<b>X</b>
<b>b</b> Was the organization included in consolidated, independent audited financial statements for the tax year? <i>If "Yes," and if the organization answered "No" to line 12a, then completing Schedule D, Parts XI and XII is optional</i>		<b>X</b>
<b>13</b> Is the organization a school described in section 170(b)(1)(A)(ii)? <i>If "Yes," complete Schedule E</i>		<b>X</b>
<b>14a</b> Did the organization maintain an office, employees, or agents outside of the United States?		<b>X</b>
<b>b</b> Did the organization have aggregate revenues or expenses of more than \$10,000 from grantmaking, fundraising, business, investment, and program service activities outside the United States, or aggregate foreign investments valued at \$100,000 or more? <i>If "Yes," complete Schedule F, Parts I and IV</i>		<b>X</b>
<b>15</b> Did the organization report on Part IX, column (A), line 3, more than \$5,000 of grants or other assistance to or for any foreign organization? <i>If "Yes," complete Schedule F, Parts II and IV</i>		<b>X</b>
<b>16</b> Did the organization report on Part IX, column (A), line 3, more than \$5,000 of aggregate grants or other assistance to or for foreign individuals? <i>If "Yes," complete Schedule F, Parts III and IV</i>		<b>X</b>
<b>17</b> Did the organization report a total of more than \$15,000 of expenses for professional fundraising services on Part IX, column (A), lines 6 and 11e? <i>If "Yes," complete Schedule G, Part I. See instructions</i>		<b>X</b>
<b>18</b> Did the organization report more than \$15,000 total of fundraising event gross income and contributions on Part VIII, lines 1c and 8a? <i>If "Yes," complete Schedule G, Part II</i>	<b>X</b>	
<b>19</b> Did the organization report more than \$15,000 of gross income from gaming activities on Part VIII, line 9a? <i>If "Yes," complete Schedule G, Part III</i>		<b>X</b>
<b>20a</b> Did the organization operate one or more hospital facilities? <i>If "Yes," complete Schedule H</i>		<b>X</b>
<b>b</b> If "Yes" to line 20a, did the organization attach a copy of its audited financial statements to this return?		
<b>21</b> Did the organization report more than \$5,000 of grants or other assistance to any domestic organization or domestic government on Part IX, column (A), line 1? <i>If "Yes," complete Schedule I, Parts I and II</i>	<b>X</b>	

**SOUTH TEXAS COMMUNITY COLLEGE EDUCATION  
FOUNDATION**

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Form 990 (2023)

**Part IV Checklist of Required Schedules** (continued)

	Yes	No
<b>22</b> Did the organization report more than \$5,000 of grants or other assistance to or for domestic individuals on Part IX, column (A), line 2? <i>If "Yes," complete Schedule I, Parts I and III</i>		<b>X</b>
<b>23</b> Did the organization answer "Yes" to Part VII, Section A, line 3, 4, or 5, about compensation of the organization's current and former officers, directors, trustees, key employees, and highest compensated employees? <i>If "Yes," complete Schedule J</i>		<b>X</b>
<b>24a</b> Did the organization have a tax-exempt bond issue with an outstanding principal amount of more than \$100,000 as of the last day of the year, that was issued after December 31, 2002? <i>If "Yes," answer lines 24b through 24d and complete Schedule K. If "No," go to line 25a</i>		<b>X</b>
<b>24b</b> Did the organization invest any proceeds of tax-exempt bonds beyond a temporary period exception?		
<b>24c</b> Did the organization maintain an escrow account other than a refunding escrow at any time during the year to defease any tax-exempt bonds?		
<b>24d</b> Did the organization act as an "on behalf of" issuer for bonds outstanding at any time during the year?		
<b>25a</b> <b>Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations.</b> Did the organization engage in an excess benefit transaction with a disqualified person during the year? <i>If "Yes," complete Schedule L, Part I</i>		<b>X</b>
<b>b</b> Is the organization aware that it engaged in an excess benefit transaction with a disqualified person in a prior year, and that the transaction has not been reported on any of the organization's prior Forms 990 or 990-EZ? <i>If "Yes," complete Schedule L, Part I</i>		<b>X</b>
<b>26</b> Did the organization report any amount on Part X, line 5 or 22, for receivables from or payables to any current or former officer, director, trustee, key employee, creator or founder, substantial contributor, or 35% controlled entity or family member of any of these persons? <i>If "Yes," complete Schedule L, Part II</i>		<b>X</b>
<b>27</b> Did the organization provide a grant or other assistance to any current or former officer, director, trustee, key employee, creator or founder, substantial contributor or employee thereof, a grant selection committee member, or to a 35% controlled entity (including an employee thereof) or family member of any of these persons? <i>If "Yes," complete Schedule L, Part III</i>		<b>X</b>
<b>28</b> Was the organization a party to a business transaction with one of the following parties? (See the Schedule L, Part IV, instructions for applicable filing thresholds, conditions, and exceptions):		
<b>a</b> A current or former officer, director, trustee, key employee, creator or founder, or substantial contributor? <i>If "Yes," complete Schedule L, Part IV</i>		<b>X</b>
<b>b</b> A family member of any individual described in line 28a? <i>If "Yes," complete Schedule L, Part IV</i>		<b>X</b>
<b>c</b> A 35% controlled entity of one or more individuals and/or organizations described in line 28a or 28b? <i>If "Yes," complete Schedule L, Part IV</i>		<b>X</b>
<b>29</b> Did the organization receive more than \$25,000 in noncash contributions? <i>If "Yes," complete Schedule M</i>		<b>X</b>
<b>30</b> Did the organization receive contributions of art, historical treasures, or other similar assets, or qualified conservation contributions? <i>If "Yes," complete Schedule M</i>		<b>X</b>
<b>31</b> Did the organization liquidate, terminate, or dissolve and cease operations? <i>If "Yes," complete Schedule N, Part I</i>		<b>X</b>
<b>32</b> Did the organization sell, exchange, dispose of, or transfer more than 25% of its net assets? <i>If "Yes," complete Schedule N, Part II</i>		<b>X</b>
<b>33</b> Did the organization own 100% of an entity disregarded as separate from the organization under Regulations sections 301.7701-2 and 301.7701-3? <i>If "Yes," complete Schedule R, Part I</i>		<b>X</b>
<b>34</b> Was the organization related to any tax-exempt or taxable entity? <i>If "Yes," complete Schedule R, Part II, III, or IV, and Part V, line 1</i>	<b>X</b>	
<b>35a</b> Did the organization have a controlled entity within the meaning of section 512(b)(13)?		<b>X</b>
<b>b</b> If "Yes" to line 35a, did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? <i>If "Yes," complete Schedule R, Part V, line 2</i>		
<b>36</b> <b>Section 501(c)(3) organizations.</b> Did the organization make any transfers to an exempt non-charitable related organization? <i>If "Yes," complete Schedule R, Part V, line 2</i>		<b>X</b>
<b>37</b> Did the organization conduct more than 5% of its activities through an entity that is not a related organization and that is treated as a partnership for federal income tax purposes? <i>If "Yes," complete Schedule R, Part VI</i>		<b>X</b>
<b>38</b> Did the organization complete Schedule O and provide explanations on Schedule O for Part VI, lines 11b and 19?	<b>X</b>	

**Note:** All Form 990 filers are required to complete Schedule O

**Part V Statements Regarding Other IRS Filings and Tax Compliance**

Check if Schedule O contains a response or note to any line in this Part V ☐

	Yes	No
<b>1a</b> Enter the number reported in box 3 of Form 1096. Enter -0- if not applicable	0	
<b>1b</b> Enter the number of Forms W-2G included on line 1a. Enter -0- if not applicable	0	
<b>c</b> Did the organization comply with backup withholding rules for reportable payments to vendors and reportable gaming (gambling) winnings to prize winners?		
	<b>1c</b>	

**SOUTH TEXAS COMMUNITY COLLEGE EDUCATION  
FOUNDATION**

Form 990 (2023)

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**Part V Statements Regarding Other IRS Filings and Tax Compliance** (continued)

		Yes	No
<b>2a</b> Enter the number of employees reported on Form W-3, Transmittal of Wage and Tax Statements, filed for the calendar year ending with or within the year covered by this return	2a 0		
<b>b</b> If at least one is reported on line 2a, did the organization file all required federal employment tax returns?	2b		
<b>3a</b> Did the organization have unrelated business gross income of \$1,000 or more during the year?	3a		X
<b>b</b> If "Yes," has it filed a Form 990-T for this year? If "No" to line 3b, provide an explanation on Schedule O	3b		
<b>4a</b> At any time during the calendar year, did the organization have an interest in, or a signature or other authority over, a financial account in a foreign country (such as a bank account, securities account, or other financial account)?	4a		X
<b>b</b> If "Yes," enter the name of the foreign country See instructions for filing requirements for FinCEN Form 114, Report of Foreign Bank and Financial Accounts (FBAR).			
<b>5a</b> Was the organization a party to a prohibited tax shelter transaction at any time during the tax year?	5a		X
<b>b</b> Did any taxable party notify the organization that it was or is a party to a prohibited tax shelter transaction?	5b		X
<b>c</b> If "Yes" to line 5a or 5b, did the organization file Form 8886-T?	5c		
<b>6a</b> Does the organization have annual gross receipts that are normally greater than \$100,000, and did the organization solicit any contributions that were not tax deductible as charitable contributions?	6a		X
<b>b</b> If "Yes," did the organization include with every solicitation an express statement that such contributions or gifts were not tax deductible?	6b		
<b>7 Organizations that may receive deductible contributions under section 170(c).</b>			
<b>a</b> Did the organization receive a payment in excess of \$75 made partly as a contribution and partly for goods and services provided to the payor?	7a		X
<b>b</b> If "Yes," did the organization notify the donor of the value of the goods or services provided?	7b		
<b>c</b> Did the organization sell, exchange, or otherwise dispose of tangible personal property for which it was required to file Form 8282?	7c		X
<b>d</b> If "Yes," indicate the number of Forms 8282 filed during the year	7d		
<b>e</b> Did the organization receive any funds, directly or indirectly, to pay premiums on a personal benefit contract?	7e		
<b>f</b> Did the organization, during the year, pay premiums, directly or indirectly, on a personal benefit contract?	7f		
<b>g</b> If the organization received a contribution of qualified intellectual property, did the organization file Form 8899 as required?	7g		
<b>h</b> If the organization received a contribution of cars, boats, airplanes, or other vehicles, did the organization file a Form 1098-C?	7h		
<b>8 Sponsoring organizations maintaining donor advised funds.</b> Did a donor advised fund maintained by the sponsoring organization have excess business holdings at any time during the year?	8		
<b>9 Sponsoring organizations maintaining donor advised funds.</b>			
<b>a</b> Did the sponsoring organization make any taxable distributions under section 4966?	9a		
<b>b</b> Did the sponsoring organization make a distribution to a donor, donor advisor, or related person?	9b		
<b>10 Section 501(c)(7) organizations.</b> Enter:			
<b>a</b> Initiation fees and capital contributions included on Part VIII, line 12	10a		
<b>b</b> Gross receipts, included on Form 990, Part VIII, line 12, for public use of club facilities	10b		
<b>11 Section 501(c)(12) organizations.</b> Enter:			
<b>a</b> Gross income from members or shareholders	11a		
<b>b</b> Gross income from other sources. (Do not net amounts due or paid to other sources against amounts due or received from them.)	11b		
<b>12a Section 4947(a)(1) non-exempt charitable trusts.</b> Is the organization filing Form 990 in lieu of Form 1041?	12a		
<b>b</b> If "Yes," enter the amount of tax-exempt interest received or accrued during the year	12b		
<b>13 Section 501(c)(29) qualified nonprofit health insurance issuers.</b>			
<b>a</b> Is the organization licensed to issue qualified health plans in more than one state? <b>Note:</b> See the instructions for additional information the organization must report on Schedule O.	13a		
<b>b</b> Enter the amount of reserves the organization is required to maintain by the states in which the organization is licensed to issue qualified health plans	13b		
<b>c</b> Enter the amount of reserves on hand	13c		
<b>14a</b> Did the organization receive any payments for indoor tanning services during the tax year?	14a		X
<b>b</b> If "Yes," has it filed a Form 720 to report these payments? If "No," provide an explanation on Schedule O	14b		
<b>15</b> Is the organization subject to the section 4960 tax on payment(s) of more than \$1,000,000 in remuneration or excess parachute payment(s) during the year? If "Yes," see the instructions and file Form 4720, Schedule N.	15		X
<b>16</b> Is the organization an educational institution subject to the section 4968 excise tax on net investment income? If "Yes," complete Form 4720, Schedule O.	16		X
<b>17 Section 501(c)(21) organizations.</b> Did the trust, or any disqualified or other person engage in any activities that would result in the imposition of an excise tax under section 4951, 4952 or 4953? If "Yes," complete Form 6069.	17		

**SOUTH TEXAS COMMUNITY COLLEGE EDUCATION  
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**Part VI Governance, Management, and Disclosure.** For each "Yes" response to lines 2 through 7b below, and for a "No" response to line 8a, 8b, or 10b below, describe the circumstances, processes, or changes on Schedule O. See instructions.

Check if Schedule O contains a response or note to any line in this Part VI

☒**Section A. Governing Body and Management**

	1a	7	Yes	No
<b>1a</b> Enter the number of voting members of the governing body at the end of the tax year ..... If there are material differences in voting rights among members of the governing body, or if the governing body delegated broad authority to an executive committee or similar committee, explain on Schedule O.		7		
<b>b</b> Enter the number of voting members included on line 1a, above, who are independent .....	<b>1b</b>	7		
<b>2</b> Did any officer, director, trustee, or key employee have a family relationship or a business relationship with any other officer, director, trustee, or key employee? .....			<b>2</b>	X
<b>3</b> Did the organization delegate control over management duties customarily performed by or under the direct supervision of officers, directors, trustees, or key employees to a management company or other person? .....			<b>3</b>	X
<b>4</b> Did the organization make any significant changes to its governing documents since the prior Form 990 was filed? .....			<b>4</b>	X
<b>5</b> Did the organization become aware during the year of a significant diversion of the organization's assets? .....			<b>5</b>	X
<b>6</b> Did the organization have members or stockholders? .....			<b>6</b>	X
<b>7a</b> Did the organization have members, stockholders, or other persons who had the power to elect or appoint one or more members of the governing body? .....			<b>7a</b>	X
<b>b</b> Are any governance decisions of the organization reserved to (or subject to approval by) members, stockholders, or persons other than the governing body? .....			<b>7b</b>	X
<b>8</b> Did the organization contemporaneously document the meetings held or written actions undertaken during the year by the following:				
<b>a</b> The governing body? .....			<b>8a</b>	X
<b>b</b> Each committee with authority to act on behalf of the governing body? .....			<b>8b</b>	X
<b>9</b> Is there any officer, director, trustee, or key employee listed in Part VII, Section A, who cannot be reached at the organization's mailing address? If "Yes," provide the names and addresses on Schedule O .....			<b>9</b>	X

**Section B. Policies** (This Section B requests information about policies not required by the Internal Revenue Code.)

	Yes	No
<b>10a</b> Did the organization have local chapters, branches, or affiliates? .....	<b>10a</b>	X
<b>b</b> If "Yes," did the organization have written policies and procedures governing the activities of such chapters, affiliates, and branches to ensure their operations are consistent with the organization's exempt purposes? .....	<b>10b</b>	
<b>11a</b> Has the organization provided a complete copy of this Form 990 to all members of its governing body before filing the form? .....	<b>11a</b>	X
<b>b</b> Describe on Schedule O the process, if any, used by the organization to review this Form 990. ....		
<b>12a</b> Did the organization have a written conflict of interest policy? If "No," go to line 13 .....	<b>12a</b>	X
<b>b</b> Were officers, directors, or trustees, and key employees required to disclose annually interests that could give rise to conflicts? .....	<b>12b</b>	
<b>c</b> Did the organization regularly and consistently monitor and enforce compliance with the policy? If "Yes," describe on Schedule O how this was done .....	<b>12c</b>	
<b>13</b> Did the organization have a written whistleblower policy? .....	<b>13</b>	X
<b>14</b> Did the organization have a written document retention and destruction policy? .....	<b>14</b>	X
<b>15</b> Did the process for determining compensation of the following persons include a review and approval by independent persons, comparability data, and contemporaneous substantiation of the deliberation and decision?		
<b>a</b> The organization's CEO, Executive Director, or top management official .....	<b>15a</b>	X
<b>b</b> Other officers or key employees of the organization .....	<b>15b</b>	X
If "Yes" to line 15a or 15b, describe the process on Schedule O. See instructions. ....		
<b>16a</b> Did the organization invest in, contribute assets to, or participate in a joint venture or similar arrangement with a taxable entity during the year? .....	<b>16a</b>	X
<b>b</b> If "Yes," did the organization follow a written policy or procedure requiring the organization to evaluate its participation in joint venture arrangements under applicable federal tax law, and take steps to safeguard the organization's exempt status with respect to such arrangements? .....	<b>16b</b>	

**Section C. Disclosure**

**17** List the states with which a copy of this Form 990 is required to be filed NONE

**18** Section 6104 requires an organization to make its Forms 1023 (1024 or 1024-A, if applicable), 990, and 990-T (section 501(c)(3)s only) available for public inspection. Indicate how you made these available. Check all that apply.  
☐ Own website ☐ Another's website ☒ Upon request ☐ Other (explain on Schedule O)

**19** Describe on Schedule O whether (and if so, how) the organization made its governing documents, conflict of interest policy, and financial statements available to the public during the tax year.

**20** State the name, address, and telephone number of the person who possesses the organization's books and records  
**MYRIAM LOPEZ - 956-872-4655**  
**3201 WEST PECAN BLVD, MCALLEN, TX 78501**



**SOUTH TEXAS COMMUNITY COLLEGE EDUCATION  
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**Part VII** Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees *(continued)*

(A) Name and title	(B) Average hours per week (list any hours for related organizations below line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC/1099-NEC)	(E) Reportable compensation from related organizations (W-2/1099-MISC/1099-NEC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
<b>1b Subtotal</b> .....								0.	0.	0.
<b>c Total from continuation sheets to Part VII, Section A</b> .....								0.	0.	0.
<b>d Total (add lines 1b and 1c)</b> .....								0.	0.	0.

**2** Total number of individuals (including but not limited to those listed above) who received more than \$100,000 of reportable compensation from the organization 0

	Yes	No
<b>3</b> Did the organization list any <b>former</b> officer, director, trustee, key employee, or highest compensated employee on line 1a? <i>If "Yes," complete Schedule J for such individual</i> .....	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>4</b> For any individual listed on line 1a, is the sum of reportable compensation and other compensation from the organization and related organizations greater than \$150,000? <i>If "Yes," complete Schedule J for such individual</i> .....	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>5</b> Did any person listed on line 1a receive or accrue compensation from any unrelated organization or individual for services rendered to the organization? <i>If "Yes," complete Schedule J for such person</i> .....	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**Section B. Independent Contractors**

**1** Complete this table for your five highest compensated independent contractors that received more than \$100,000 of compensation from the organization. Report compensation for the calendar year ending with or within the organization's tax year.

(A) Name and business address	(B) Description of services	(C) Compensation
NONE		
<b>2</b> Total number of independent contractors (including but not limited to those listed above) who received more than \$100,000 of compensation from the organization <span style="float:right">0</span>		

**SOUTH TEXAS COMMUNITY COLLEGE EDUCATION  
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74-2860857 Page **9****Part VIII Statement of Revenue**Check if Schedule O contains a response or note to any line in this Part VIII ☐

				(A) Total revenue	(B) Related or exempt function revenue	(C) Unrelated business revenue	(D) Revenue excluded from tax under sections 512 - 514
<b>Contributions, Gifts, Grants and Other Similar Amounts</b>	<b>1 a</b> Federated campaigns	<b>1a</b>					
	<b>b</b> Membership dues	<b>1b</b>					
	<b>c</b> Fundraising events	<b>1c</b>					
	<b>d</b> Related organizations	<b>1d</b>					
	<b>e</b> Government grants (contributions)	<b>1e</b>					
	<b>f</b> All other contributions, gifts, grants, and similar amounts not included above	<b>1f</b>	652,062.				
	<b>g</b> Noncash contributions included in lines 1a-1f	<b>1g</b>	\$ 20,000.				
	<b>h Total.</b> Add lines 1a-1f			652,062.			
<b>Program Service Revenue</b>	<b>2 a</b>	<b>Business Code</b>					
	<b>b</b>						
	<b>c</b>						
	<b>d</b>						
	<b>e</b>						
	<b>f</b> All other program service revenue						
	<b>g Total.</b> Add lines 2a-2f						
<b>Other Revenue</b>	<b>3</b> Investment income (including dividends, interest, and other similar amounts)			1,770.			1,770.
	<b>4</b> Income from investment of tax-exempt bond proceeds						
	<b>5</b> Royalties						
	<b>6 a</b> Gross rents	<b>6a</b>	(i) Real (ii) Personal				
	<b>b</b> Less: rental expenses	<b>6b</b>					
	<b>c</b> Rental income or (loss)	<b>6c</b>					
	<b>d</b> Net rental income or (loss)						
	<b>7 a</b> Gross amount from sales of assets other than inventory	<b>7a</b>	(i) Securities (ii) Other				
	<b>b</b> Less: cost or other basis and sales expenses	<b>7b</b>					
	<b>c</b> Gain or (loss)	<b>7c</b>					
	<b>d</b> Net gain or (loss)						
	<b>8 a</b> Gross income from fundraising events (not including \$ _____ of contributions reported on line 1c). See Part IV, line 18	<b>8a</b>		192,515.			
	<b>b</b> Less: direct expenses	<b>8b</b>		44,316.			
	<b>c</b> Net income or (loss) from fundraising events			148,199.			148,199.
	<b>9 a</b> Gross income from gaming activities. See Part IV, line 19	<b>9a</b>					
<b>b</b> Less: direct expenses	<b>9b</b>						
<b>c</b> Net income or (loss) from gaming activities							
<b>10 a</b> Gross sales of inventory, less returns and allowances	<b>10a</b>						
<b>b</b> Less: cost of goods sold	<b>10b</b>						
<b>c</b> Net income or (loss) from sales of inventory							
<b>Miscellaneous Revenue</b>	<b>11 a</b>	<b>Business Code</b>					
	<b>b</b>						
	<b>c</b>						
	<b>d</b> All other revenue						
	<b>e Total.</b> Add lines 11a-11d						
<b>12</b>	<b>Total revenue.</b> See instructions			802,031.	0.	0.	149,969.

**SOUTH TEXAS COMMUNITY COLLEGE EDUCATION  
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Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response or note to any line in this Part IX ☐

	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
<b>Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.</b>				
<b>1</b> Grants and other assistance to domestic organizations and domestic governments. See Part IV, line 21	442,867.	442,867.		
<b>2</b> Grants and other assistance to domestic individuals. See Part IV, line 22	850.	850.		
<b>3</b> Grants and other assistance to foreign organizations, foreign governments, and foreign individuals. See Part IV, lines 15 and 16				
<b>4</b> Benefits paid to or for members				
<b>5</b> Compensation of current officers, directors, trustees, and key employees				
<b>6</b> Compensation not included above to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B)				
<b>7</b> Other salaries and wages				
<b>8</b> Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions)				
<b>9</b> Other employee benefits				
<b>10</b> Payroll taxes				
<b>11</b> Fees for services (nonemployees):				
<b>a</b> Management				
<b>b</b> Legal	8,217.		8,217.	
<b>c</b> Accounting	1,200.		1,200.	
<b>d</b> Lobbying				
<b>e</b> Professional fundraising services. See Part IV, line 17				
<b>f</b> Investment management fees				
<b>g</b> Other. (If line 11g amount exceeds 10% of line 25, column (A), amount, list line 11g expenses on Sch O.)	2,819.		2,819.	
<b>12</b> Advertising and promotion	7,500.		7,500.	
<b>13</b> Office expenses	1,127.		1,127.	
<b>14</b> Information technology				
<b>15</b> Royalties				
<b>16</b> Occupancy				
<b>17</b> Travel				
<b>18</b> Payments of travel or entertainment expenses for any federal, state, or local public officials				
<b>19</b> Conferences, conventions, and meetings				
<b>20</b> Interest				
<b>21</b> Payments to affiliates				
<b>22</b> Depreciation, depletion, and amortization				
<b>23</b> Insurance				
<b>24</b> Other expenses. Itemize expenses not covered above. (List miscellaneous expenses on line 24e. If line 24e amount exceeds 10% of line 25, column (A), amount, list line 24e expenses on Schedule O.)				
<b>a</b> <b>IN-KIND DONATION EXPENS</b>	20,000.	20,000.		
<b>b</b> <b>CATERING</b>	6,143.		6,143.	
<b>c</b> <b>SUPPLIES &amp; MATERIALS</b>	3,044.		3,044.	
<b>d</b> <b>EQUIPMENT RENTAL</b>	2,000.		2,000.	
<b>e</b> All other expenses	510.		510.	
<b>25</b> <b>Total functional expenses.</b> Add lines 1 through 24e	496,277.	463,717.	32,560.	0.
<b>26</b> <b>Joint costs.</b> Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation. Check here <input type="checkbox"/> if following SOP 98-2 (ASC 958-720)				

**SOUTH TEXAS COMMUNITY COLLEGE EDUCATION  
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**Part X Balance Sheet**

Check if Schedule O contains a response or note to any line in this Part X ☐

		(A) Beginning of year		(B) End of year
<b>Assets</b>	<b>1</b> Cash - non-interest-bearing .....	220,436.	1	426,490.
	<b>2</b> Savings and temporary cash investments .....		2	
	<b>3</b> Pledges and grants receivable, net .....		3	
	<b>4</b> Accounts receivable, net .....	5,200.	4	68,656.
	<b>5</b> Loans and other receivables from any current or former officer, director, trustee, key employee, creator or founder, substantial contributor, or 35% controlled entity or family member of any of these persons .....		5	
	<b>6</b> Loans and other receivables from other disqualified persons (as defined under section 4958(f)(1)), and persons described in section 4958(c)(3)(B) .....		6	
	<b>7</b> Notes and loans receivable, net .....		7	2,500.
	<b>8</b> Inventories for sale or use .....		8	
	<b>9</b> Prepaid expenses and deferred charges .....		9	
	<b>10a</b> Land, buildings, and equipment: cost or other basis. Complete Part VI of Schedule D .....	10a		
	<b>b</b> Less: accumulated depreciation .....	10b	10c	
	<b>11</b> Investments - publicly traded securities .....		11	
	<b>12</b> Investments - other securities. See Part IV, line 11 .....		12	
	<b>13</b> Investments - program-related. See Part IV, line 11 .....		13	
	<b>14</b> Intangible assets .....		14	
<b>15</b> Other assets. See Part IV, line 11 .....		15		
<b>16 Total assets.</b> Add lines 1 through 15 (must equal line 33) .....		225,636.	16	497,646.
<b>Liabilities</b>	<b>17</b> Accounts payable and accrued expenses .....	37,040.	17	3,296.
	<b>18</b> Grants payable .....		18	
	<b>19</b> Deferred revenue .....		19	
	<b>20</b> Tax-exempt bond liabilities .....		20	
	<b>21</b> Escrow or custodial account liability. Complete Part IV of Schedule D .....		21	
	<b>22</b> Loans and other payables to any current or former officer, director, trustee, key employee, creator or founder, substantial contributor, or 35% controlled entity or family member of any of these persons .....		22	
	<b>23</b> Secured mortgages and notes payable to unrelated third parties .....		23	
	<b>24</b> Unsecured notes and loans payable to unrelated third parties .....		24	
	<b>25</b> Other liabilities (including federal income tax, payables to related third parties, and other liabilities not included on lines 17-24). Complete Part X of Schedule D .....		25	
	<b>26 Total liabilities.</b> Add lines 17 through 25 .....		37,040.	26
<b>Net Assets or Fund Balances</b>	<b>Organizations that follow FASB ASC 958, check here</b> <input checked="" type="checkbox"/> <b>and complete lines 27, 28, 32, and 33.</b>			
	<b>27</b> Net assets without donor restrictions .....	37,668.	27	272,273.
	<b>28</b> Net assets with donor restrictions .....	150,928.	28	222,077.
	<b>Organizations that do not follow FASB ASC 958, check here</b> <input type="checkbox"/> <b>and complete lines 29 through 33.</b>			
	<b>29</b> Capital stock or trust principal, or current funds .....		29	
	<b>30</b> Paid-in or capital surplus, or land, building, or equipment fund .....		30	
	<b>31</b> Retained earnings, endowment, accumulated income, or other funds .....		31	
	<b>32 Total net assets or fund balances</b> .....	188,596.	32	494,350.
<b>33 Total liabilities and net assets/fund balances</b> .....		225,636.	33	497,646.

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**SOUTH TEXAS COMMUNITY COLLEGE EDUCATION  
FOUNDATION**

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**Part XI Reconciliation of Net Assets**

Check if Schedule O contains a response or note to any line in this Part XI ☐

<b>1</b>	Total revenue (must equal Part VIII, column (A), line 12)	<b>1</b>	802,031.
<b>2</b>	Total expenses (must equal Part IX, column (A), line 25)	<b>2</b>	496,277.
<b>3</b>	Revenue less expenses. Subtract line 2 from line 1	<b>3</b>	305,754.
<b>4</b>	Net assets or fund balances at beginning of year (must equal Part X, line 32, column (A))	<b>4</b>	188,596.
<b>5</b>	Net unrealized gains (losses) on investments	<b>5</b>	
<b>6</b>	Donated services and use of facilities	<b>6</b>	
<b>7</b>	Investment expenses	<b>7</b>	
<b>8</b>	Prior period adjustments	<b>8</b>	
<b>9</b>	Other changes in net assets or fund balances (explain on Schedule O)	<b>9</b>	0.
<b>10</b>	Net assets or fund balances at end of year. Combine lines 3 through 9 (must equal Part X, line 32, column (B))	<b>10</b>	494,350.

**Part XII Financial Statements and Reporting**

Check if Schedule O contains a response or note to any line in this Part XII ☐

<p><b>1</b> Accounting method used to prepare the Form 990: <input type="checkbox"/> Cash <input checked="" type="checkbox"/> Accrual <input type="checkbox"/> Other _____ If the organization changed its method of accounting from a prior year or checked "Other," explain on Schedule O.</p> <p><b>2a</b> Were the organization's financial statements compiled or reviewed by an independent accountant? _____ If "Yes," check a box below to indicate whether the financial statements for the year were compiled or reviewed on a separate basis, consolidated basis, or both: <input type="checkbox"/> Separate basis <input type="checkbox"/> Consolidated basis <input type="checkbox"/> Both consolidated and separate basis</p> <p><b>b</b> Were the organization's financial statements audited by an independent accountant? _____ If "Yes," check a box below to indicate whether the financial statements for the year were audited on a separate basis, consolidated basis, or both: <input type="checkbox"/> Separate basis <input type="checkbox"/> Consolidated basis <input type="checkbox"/> Both consolidated and separate basis</p> <p><b>c</b> If "Yes" to line 2a or 2b, does the organization have a committee that assumes responsibility for oversight of the audit, review, or compilation of its financial statements and selection of an independent accountant? _____ If the organization changed either its oversight process or selection process during the tax year, explain on Schedule O.</p> <p><b>3a</b> As a result of a federal award, was the organization required to undergo an audit or audits as set forth in the Uniform Guidance, 2 C.F.R. Part 200, Subpart F? _____</p> <p><b>b</b> If "Yes," did the organization undergo the required audit or audits? If the organization did not undergo the required audit or audits, explain why on Schedule O and describe any steps taken to undergo such audits _____</p>	<table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th></th> <th>Yes</th> <th>No</th> </tr> </thead> <tbody> <tr> <td><b>2a</b></td> <td></td> <td style="text-align: center;">X</td> </tr> <tr> <td><b>2b</b></td> <td></td> <td style="text-align: center;">X</td> </tr> <tr> <td><b>2c</b></td> <td></td> <td></td> </tr> <tr> <td><b>3a</b></td> <td></td> <td style="text-align: center;">X</td> </tr> <tr> <td><b>3b</b></td> <td></td> <td></td> </tr> </tbody> </table>		Yes	No	<b>2a</b>		X	<b>2b</b>		X	<b>2c</b>			<b>3a</b>		X	<b>3b</b>		
	Yes	No																	
<b>2a</b>		X																	
<b>2b</b>		X																	
<b>2c</b>																			
<b>3a</b>		X																	
<b>3b</b>																			

Form **990** (2023)

**SCHEDULE A**  
**(Form 990)**

Department of the Treasury  
Internal Revenue Service

**Public Charity Status and Public Support**  
Complete if the organization is a section 501(c)(3) organization or a section 4947(a)(1) nonexempt charitable trust.  
Attach to Form 990 or Form 990-EZ.  
Go to [www.irs.gov/Form990](http://www.irs.gov/Form990) for instructions and the latest information.

OMB No. 1545-0047

**2023**

**Open to Public Inspection**

Name of the organization **SOUTH TEXAS COMMUNITY COLLEGE EDUCATION FOUNDATION** Employer identification number **74-2860857**

**Part I Reason for Public Charity Status.** (All organizations must complete this part.) See instructions.

The organization is not a private foundation because it is: (For lines 1 through 12, check only one box.)

- 1 ☐ A church, convention of churches, or association of churches described in **section 170(b)(1)(A)(i).**
- 2 ☐ A school described in **section 170(b)(1)(A)(ii).** (Attach Schedule E (Form 990).)
- 3 ☐ A hospital or a cooperative hospital service organization described in **section 170(b)(1)(A)(iii).**
- 4 ☐ A medical research organization operated in conjunction with a hospital described in **section 170(b)(1)(A)(iii).** Enter the hospital's name, city, and state: \_\_\_\_\_
- 5 ☒ An organization operated for the benefit of a college or university owned or operated by a governmental unit described in **section 170(b)(1)(A)(iv).** (Complete Part II.)
- 6 ☐ A federal, state, or local government or governmental unit described in **section 170(b)(1)(A)(v).**
- 7 ☐ An organization that normally receives a substantial part of its support from a governmental unit or from the general public described in **section 170(b)(1)(A)(vi).** (Complete Part II.)
- 8 ☐ A community trust described in **section 170(b)(1)(A)(vi).** (Complete Part II.)
- 9 ☐ An agricultural research organization described in **section 170(b)(1)(A)(ix)** operated in conjunction with a land-grant college or university or a non-land-grant college of agriculture (see instructions). Enter the name, city, and state of the college or university: \_\_\_\_\_
- 10 ☐ An organization that normally receives (1) more than 33 1/3% of its support from contributions, membership fees, and gross receipts from activities related to its exempt functions, subject to certain exceptions; and (2) no more than 33 1/3% of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975. See **section 509(a)(2).** (Complete Part III.)
- 11 ☐ An organization organized and operated exclusively to test for public safety. See **section 509(a)(4).**
- 12 ☐ An organization organized and operated exclusively for the benefit of, to perform the functions of, or to carry out the purposes of one or more publicly supported organizations described in **section 509(a)(1)** or **section 509(a)(2).** See **section 509(a)(3).** Check the box on lines 12a through 12d that describes the type of supporting organization and complete lines 12e, 12f, and 12g.
  - a ☐ **Type I.** A supporting organization operated, supervised, or controlled by its supported organization(s), typically by giving the supported organization(s) the power to regularly appoint or elect a majority of the directors or trustees of the supporting organization. **You must complete Part IV, Sections A and B.**
  - b ☐ **Type II.** A supporting organization supervised or controlled in connection with its supported organization(s), by having control or management of the supporting organization vested in the same persons that control or manage the supported organization(s). **You must complete Part IV, Sections A and C.**
  - c ☐ **Type III functionally integrated.** A supporting organization operated in connection with, and functionally integrated with, its supported organization(s) (see instructions). **You must complete Part IV, Sections A, D, and E.**
  - d ☐ **Type III non-functionally integrated.** A supporting organization operated in connection with its supported organization(s) that is not functionally integrated. The organization generally must satisfy a distribution requirement and an attentiveness requirement (see instructions). **You must complete Part IV, Sections A and D, and Part V.**
  - e ☐ Check this box if the organization received a written determination from the IRS that it is a Type I, Type II, Type III functionally integrated, or Type III non-functionally integrated supporting organization.

f Enter the number of supported organizations \_\_\_\_\_

g Provide the following information about the supported organization(s).

(i) Name of supported organization	(ii) EIN	(iii) Type of organization (described on lines 1-10 above (see instructions))	(iv) Is the organization listed in your governing document?		(v) Amount of monetary support (see instructions)	(vi) Amount of other support (see instructions)
			Yes	No		
<b>Total</b>						

**SOUTH TEXAS COMMUNITY COLLEGE EDUCATION  
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Schedule A (Form 990) 2023

**Part II Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)**

(Complete only if you checked the box on line 5, 7, or 8 of Part I or if the organization failed to qualify under Part III. If the organization fails to qualify under the tests listed below, please complete Part III.)

**Section A. Public Support**

Calendar year (or fiscal year beginning in)	(a) 2019	(b) 2020	(c) 2021	(d) 2022	(e) 2023	(f) Total
<b>1</b> Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")			44,574.	181,844.	652,062.	878,480.
<b>2</b> Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
<b>3</b> The value of services or facilities furnished by a governmental unit to the organization without charge						
<b>4 Total.</b> Add lines 1 through 3			44,574.	181,844.	652,062.	878,480.
<b>5</b> The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f)						
<b>6 Public support.</b> Subtract line 5 from line 4.						878,480.

**Section B. Total Support**

Calendar year (or fiscal year beginning in)	(a) 2019	(b) 2020	(c) 2021	(d) 2022	(e) 2023	(f) Total
<b>7</b> Amounts from line 4			44,574.	181,844.	652,062.	878,480.
<b>8</b> Gross income from interest, dividends, payments received on securities loans, rents, royalties, and income from similar sources					1,770.	1,770.
<b>9</b> Net income from unrelated business activities, whether or not the business is regularly carried on				12,612.	148,199.	160,811.
<b>10</b> Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.)						
<b>11 Total support.</b> Add lines 7 through 10						1041061.
<b>12</b> Gross receipts from related activities, etc. (see instructions)					12	
<b>13 First 5 years.</b> If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and <b>stop here</b>						<input type="checkbox"/>

**Section C. Computation of Public Support Percentage**

<b>14</b> Public support percentage for 2023 (line 6, column (f), divided by line 11, column (f))	<b>14</b>	84.38	%
<b>15</b> Public support percentage from 2022 Schedule A, Part II, line 14	<b>15</b>		%
<b>16a 33 1/3% support test - 2023.</b> If the organization did not check the box on line 13, and line 14 is 33 1/3% or more, check this box and <b>stop here.</b> The organization qualifies as a publicly supported organization			<input checked="" type="checkbox"/>
<b>b 33 1/3% support test - 2022.</b> If the organization did not check a box on line 13 or 16a, and line 15 is 33 1/3% or more, check this box and <b>stop here.</b> The organization qualifies as a publicly supported organization			<input type="checkbox"/>
<b>17a 10% -facts-and-circumstances test - 2023.</b> If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the facts-and-circumstances test, check this box and <b>stop here.</b> Explain in Part VI how the organization meets the facts-and-circumstances test. The organization qualifies as a publicly supported organization			<input type="checkbox"/>
<b>b 10% -facts-and-circumstances test - 2022.</b> If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the facts-and-circumstances test, check this box and <b>stop here.</b> Explain in Part VI how the organization meets the facts-and-circumstances test. The organization qualifies as a publicly supported organization			<input type="checkbox"/>
<b>18 Private foundation.</b> If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see instructions			<input type="checkbox"/>

Schedule A (Form 990) 2023

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**Part III Support Schedule for Organizations Described in Section 509(a)(2)**

(Complete only if you checked the box on line 10 of Part I or if the organization failed to qualify under Part II. If the organization fails to qualify under the tests listed below, please complete Part II.)

**Section A. Public Support**

Calendar year (or fiscal year beginning in)	(a) 2019	(b) 2020	(c) 2021	(d) 2022	(e) 2023	(f) Total
<b>1</b> Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.") .....						
<b>2</b> Gross receipts from admissions, merchandise sold or services performed, or facilities furnished in any activity that is related to the organization's tax-exempt purpose .....						
<b>3</b> Gross receipts from activities that are not an unrelated trade or business under section 513 .....						
<b>4</b> Tax revenues levied for the organization's benefit and either paid to or expended on its behalf .....						
<b>5</b> The value of services or facilities furnished by a governmental unit to the organization without charge .....						
<b>6 Total.</b> Add lines 1 through 5 .....						
<b>7a</b> Amounts included on lines 1, 2, and 3 received from disqualified persons .....						
<b>b</b> Amounts included on lines 2 and 3 received from other than disqualified persons that exceed the greater of \$5,000 or 1% of the amount on line 13 for the year .....						
<b>c</b> Add lines 7a and 7b .....						
<b>8 Public support.</b> (Subtract line 7c from line 6.)						

**Section B. Total Support**

Calendar year (or fiscal year beginning in)	(a) 2019	(b) 2020	(c) 2021	(d) 2022	(e) 2023	(f) Total
<b>9</b> Amounts from line 6 .....						
<b>10a</b> Gross income from interest, dividends, payments received on securities loans, rents, royalties, and income from similar sources .....						
<b>b</b> Unrelated business taxable income (less section 511 taxes) from businesses acquired after June 30, 1975 .....						
<b>c</b> Add lines 10a and 10b .....						
<b>11</b> Net income from unrelated business activities not included on line 10b, whether or not the business is regularly carried on .....						
<b>12</b> Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.) .....						
<b>13 Total support.</b> (Add lines 9, 10c, 11, and 12.)						

**14 First 5 years.** If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and **stop here** ☐

**Section C. Computation of Public Support Percentage**

<b>15</b> Public support percentage for 2023 (line 8, column (f), divided by line 13, column (f)) .....	<b>15</b>	%
<b>16</b> Public support percentage from 2022 Schedule A, Part III, line 15 .....	<b>16</b>	%

**Section D. Computation of Investment Income Percentage**

<b>17</b> Investment income percentage for <b>2023</b> (line 10c, column (f), divided by line 13, column (f)) .....	<b>17</b>	%
<b>18</b> Investment income percentage from <b>2022</b> Schedule A, Part III, line 17 .....	<b>18</b>	%

**19a 33 1/3% support tests - 2023.** If the organization did not check the box on line 14, and line 15 is more than 33 1/3%, and line 17 is not more than 33 1/3%, check this box and **stop here**. The organization qualifies as a publicly supported organization ☐

**b 33 1/3% support tests - 2022.** If the organization did not check a box on line 14 or line 19a, and line 16 is more than 33 1/3%, and line 18 is not more than 33 1/3%, check this box and **stop here**. The organization qualifies as a publicly supported organization ☐

**20 Private foundation.** If the organization did not check a box on line 14, 19a, or 19b, check this box and see instructions ☐

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**Part IV Supporting Organizations**

(Complete only if you checked a box on line 12 of Part I. If you checked box 12a, Part I, complete Sections A and B. If you checked box 12b, Part I, complete Sections A and C. If you checked box 12c, Part I, complete Sections A, D, and E. If you checked box 12d, Part I, complete Sections A and D, and complete Part V.)

**Section A. All Supporting Organizations**

	Yes	No
<b>1</b> Are all of the organization's supported organizations listed by name in the organization's governing documents? <i>If "No," describe in Part VI how the supported organizations are designated. If designated by class or purpose, describe the designation. If historic and continuing relationship, explain.</i>		
<b>2</b> Did the organization have any supported organization that does not have an IRS determination of status under section 509(a)(1) or (2)? <i>If "Yes," explain in Part VI how the organization determined that the supported organization was described in section 509(a)(1) or (2).</i>		
<b>3a</b> Did the organization have a supported organization described in section 501(c)(4), (5), or (6)? <i>If "Yes," answer lines 3b and 3c below.</i>		
<b>b</b> Did the organization confirm that each supported organization qualified under section 501(c)(4), (5), or (6) and satisfied the public support tests under section 509(a)(2)? <i>If "Yes," describe in Part VI when and how the organization made the determination.</i>		
<b>c</b> Did the organization ensure that all support to such organizations was used exclusively for section 170(c)(2)(B) purposes? <i>If "Yes," explain in Part VI what controls the organization put in place to ensure such use.</i>		
<b>4a</b> Was any supported organization not organized in the United States ("foreign supported organization")? <i>If "Yes," and if you checked box 12a or 12b in Part I, answer lines 4b and 4c below.</i>		
<b>b</b> Did the organization have ultimate control and discretion in deciding whether to make grants to the foreign supported organization? <i>If "Yes," describe in Part VI how the organization had such control and discretion despite being controlled or supervised by or in connection with its supported organizations.</i>		
<b>c</b> Did the organization support any foreign supported organization that does not have an IRS determination under sections 501(c)(3) and 509(a)(1) or (2)? <i>If "Yes," explain in Part VI what controls the organization used to ensure that all support to the foreign supported organization was used exclusively for section 170(c)(2)(B) purposes.</i>		
<b>5a</b> Did the organization add, substitute, or remove any supported organizations during the tax year? <i>If "Yes," answer lines 5b and 5c below (if applicable). Also, provide detail in Part VI, including (i) the names and EIN numbers of the supported organizations added, substituted, or removed; (ii) the reasons for each such action; (iii) the authority under the organization's organizing document authorizing such action; and (iv) how the action was accomplished (such as by amendment to the organizing document).</i>		
<b>b Type I or Type II only.</b> Was any added or substituted supported organization part of a class already designated in the organization's organizing document?		
<b>c Substitutions only.</b> Was the substitution the result of an event beyond the organization's control?		
<b>6</b> Did the organization provide support (whether in the form of grants or the provision of services or facilities) to anyone other than (i) its supported organizations, (ii) individuals that are part of the charitable class benefited by one or more of its supported organizations, or (iii) other supporting organizations that also support or benefit one or more of the filing organization's supported organizations? <i>If "Yes," provide detail in Part VI.</i>		
<b>7</b> Did the organization provide a grant, loan, compensation, or other similar payment to a substantial contributor (as defined in section 4958(c)(3)(C)), a family member of a substantial contributor, or a 35% controlled entity with regard to a substantial contributor? <i>If "Yes," complete Part I of Schedule L (Form 990).</i>		
<b>8</b> Did the organization make a loan to a disqualified person (as defined in section 4958) not described on line 7? <i>If "Yes," complete Part I of Schedule L (Form 990).</i>		
<b>9a</b> Was the organization controlled directly or indirectly at any time during the tax year by one or more disqualified persons, as defined in section 4946 (other than foundation managers and organizations described in section 509(a)(1) or (2))? <i>If "Yes," provide detail in Part VI.</i>		
<b>b</b> Did one or more disqualified persons (as defined on line 9a) hold a controlling interest in any entity in which the supporting organization had an interest? <i>If "Yes," provide detail in Part VI.</i>		
<b>c</b> Did a disqualified person (as defined on line 9a) have an ownership interest in, or derive any personal benefit from, assets in which the supporting organization also had an interest? <i>If "Yes," provide detail in Part VI.</i>		
<b>10a</b> Was the organization subject to the excess business holdings rules of section 4943 because of section 4943(f) (regarding certain Type II supporting organizations, and all Type III non-functionally integrated supporting organizations)? <i>If "Yes," answer line 10b below.</i>		
<b>b</b> Did the organization have any excess business holdings in the tax year? <i>(Use Schedule C, Form 4720, to determine whether the organization had excess business holdings.)</i>		

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**Part IV Supporting Organizations** (continued)

- 11** Has the organization accepted a gift or contribution from any of the following persons?
- a** A person who directly or indirectly controls, either alone or together with persons described on lines 11b and 11c below, the governing body of a supported organization?
- b** A family member of a person described on line 11a above?
- c** A 35% controlled entity of a person described on line 11a or 11b above? *If "Yes" to line 11a, 11b, or 11c, provide detail in Part VI.*

	Yes	No
<b>11a</b>		
<b>11b</b>		
<b>11c</b>		

**Section B. Type I Supporting Organizations**

- 1** Did the governing body, members of the governing body, officers acting in their official capacity, or membership of one or more supported organizations have the power to regularly appoint or elect at least a majority of the organization's officers, directors, or trustees at all times during the tax year? *If "No," describe in Part VI how the supported organization(s) effectively operated, supervised, or controlled the organization's activities. If the organization had more than one supported organization, describe how the powers to appoint and/or remove officers, directors, or trustees were allocated among the supported organizations and what conditions or restrictions, if any, applied to such powers during the tax year.*
- 2** Did the organization operate for the benefit of any supported organization other than the supported organization(s) that operated, supervised, or controlled the supporting organization? *If "Yes," explain in Part VI how providing such benefit carried out the purposes of the supported organization(s) that operated, supervised, or controlled the supporting organization.*

	Yes	No
<b>1</b>		
<b>2</b>		

**Section C. Type II Supporting Organizations**

- 1** Were a majority of the organization's directors or trustees during the tax year also a majority of the directors or trustees of each of the organization's supported organization(s)? *If "No," describe in Part VI how control or management of the supporting organization was vested in the same persons that controlled or managed the supported organization(s).*

	Yes	No
<b>1</b>		

**Section D. All Type III Supporting Organizations**

- 1** Did the organization provide to each of its supported organizations, by the last day of the fifth month of the organization's tax year, (i) a written notice describing the type and amount of support provided during the prior tax year, (ii) a copy of the Form 990 that was most recently filed as of the date of notification, and (iii) copies of the organization's governing documents in effect on the date of notification, to the extent not previously provided?
- 2** Were any of the organization's officers, directors, or trustees either (i) appointed or elected by the supported organization(s) or (ii) serving on the governing body of a supported organization? *If "No," explain in Part VI how the organization maintained a close and continuous working relationship with the supported organization(s).*
- 3** By reason of the relationship described on line 2, above, did the organization's supported organizations have a significant voice in the organization's investment policies and in directing the use of the organization's income or assets at all times during the tax year? *If "Yes," describe in Part VI the role the organization's supported organizations played in this regard.*

	Yes	No
<b>1</b>		
<b>2</b>		
<b>3</b>		

**Section E. Type III Functionally Integrated Supporting Organizations**

- 1** Check the box next to the method that the organization used to satisfy the Integral Part Test during the year (see instructions).
- a** ☐ The organization satisfied the Activities Test. Complete line 2 below.
- b** ☐ The organization is the parent of each of its supported organizations. Complete line 3 below.
- c** ☐ The organization supported a governmental entity. Describe in Part VI how you supported a governmental entity (see instructions).

**2 Activities Test. Answer lines 2a and 2b below.**

- a** Did substantially all of the organization's activities during the tax year directly further the exempt purposes of the supported organization(s) to which the organization was responsive? *If "Yes," then in Part VI identify those supported organizations and explain how these activities directly furthered their exempt purposes, how the organization was responsive to those supported organizations, and how the organization determined that these activities constituted substantially all of its activities.*

- b** Did the activities described on line 2a, above, constitute activities that, but for the organization's involvement, one or more of the organization's supported organization(s) would have been engaged in? *If "Yes," explain in Part VI the reasons for the organization's position that its supported organization(s) would have engaged in these activities but for the organization's involvement.*

**3 Parent of Supported Organizations. Answer lines 3a and 3b below.**

- a** Did the organization have the power to regularly appoint or elect a majority of the officers, directors, or trustees of each of the supported organizations? *If "Yes" or "No" provide details in Part VI.*
- b** Did the organization exercise a substantial degree of direction over the policies, programs, and activities of each of its supported organizations? *If "Yes," describe in Part VI the role played by the organization in this regard.*

	Yes	No
<b>2a</b>		
<b>2b</b>		
<b>3a</b>		
<b>3b</b>		

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**Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations**

- 1** ☐ Check here if the organization satisfied the Integral Part Test as a qualifying trust on Nov. 20, 1970 ( *explain in Part VI*). **See instructions.**  
All other Type III non-functionally integrated supporting organizations must complete Sections A through E.

Section A - Adjusted Net Income		(A) Prior Year	(B) Current Year (optional)
1 Net short-term capital gain	1		
2 Recoveries of prior-year distributions	2		
3 Other gross income (see instructions)	3		
4 Add lines 1 through 3.	4		
5 Depreciation and depletion	5		
6 Portion of operating expenses paid or incurred for production or collection of gross income or for management, conservation, or maintenance of property held for production of income (see instructions)	6		
7 Other expenses (see instructions)	7		
8 <b>Adjusted Net Income</b> (subtract lines 5, 6, and 7 from line 4)	8		

Section B - Minimum Asset Amount		(A) Prior Year	(B) Current Year (optional)
1 Aggregate fair market value of all non-exempt-use assets (see instructions for short tax year or assets held for part of year):			
a Average monthly value of securities	1a		
b Average monthly cash balances	1b		
c Fair market value of other non-exempt-use assets	1c		
d <b>Total</b> (add lines 1a, 1b, and 1c)	1d		
e <b>Discount</b> claimed for blockage or other factors <i>(explain in detail in Part VI)</i> :			
2 Acquisition indebtedness applicable to non-exempt-use assets	2		
3 Subtract line 2 from line 1d.	3		
4 Cash deemed held for exempt use. Enter 0.015 of line 3 (for greater amount, see instructions).	4		
5 Net value of non-exempt-use assets (subtract line 4 from line 3)	5		
6 Multiply line 5 by 0.035.	6		
7 Recoveries of prior-year distributions	7		
8 <b>Minimum Asset Amount</b> (add line 7 to line 6)	8		

Section C - Distributable Amount		Current Year
1 Adjusted net income for prior year (from Section A, line 8, column A)	1	
2 Enter 0.85 of line 1.	2	
3 Minimum asset amount for prior year (from Section B, line 8, column A)	3	
4 Enter greater of line 2 or line 3.	4	
5 Income tax imposed in prior year	5	
6 <b>Distributable Amount.</b> Subtract line 5 from line 4, unless subject to emergency temporary reduction (see instructions).	6	
7 <input type="checkbox"/> Check here if the current year is the organization's first as a non-functionally integrated Type III supporting organization (see instructions).		

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**Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations** (continued)

Section D - Distributions		Current Year
1	Amounts paid to supported organizations to accomplish exempt purposes	1
2	Amounts paid to perform activity that directly furthers exempt purposes of supported organizations, in excess of income from activity	2
3	Administrative expenses paid to accomplish exempt purposes of supported organizations	3
4	Amounts paid to acquire exempt-use assets	4
5	Qualified set-aside amounts (prior IRS approval required - provide details in Part VI)	5
6	Other distributions (describe in Part VI). See instructions.	6
7	<b>Total annual distributions.</b> Add lines 1 through 6.	7
8	Distributions to attentive supported organizations to which the organization is responsive (provide details in Part VI). See instructions.	8
9	Distributable amount for 2023 from Section C, line 6	9
10	Line 8 amount divided by line 9 amount	10

Section E - Distribution Allocations (see instructions)	(i) Excess Distributions	(ii) Underdistributions Pre-2023	(iii) Distributable Amount for 2023
1 Distributable amount for 2023 from Section C, line 6			
2 Underdistributions, if any, for years prior to 2023 (reasonable cause required - explain in Part VI). See instructions.			
3 Excess distributions carryover, if any, to 2023			
a From 2018			
b From 2019			
c From 2020			
d From 2021			
e From 2022			
f <b>Total</b> of lines 3a through 3e			
g Applied to underdistributions of prior years			
h Applied to 2023 distributable amount			
i Carryover from 2018 not applied (see instructions)			
j Remainder. Subtract lines 3g, 3h, and 3i from line 3f.			
4 Distributions for 2023 from Section D, line 7: \$			
a Applied to underdistributions of prior years			
b Applied to 2023 distributable amount			
c Remainder. Subtract lines 4a and 4b from line 4.			
5 Remaining underdistributions for years prior to 2023, if any. Subtract lines 3g and 4a from line 2. For result greater than zero, explain in Part VI. See instructions.			
6 Remaining underdistributions for 2023. Subtract lines 3h and 4b from line 1. For result greater than zero, explain in Part VI. See instructions.			
7 <b>Excess distributions carryover to 2024.</b> Add lines 3j and 4c.			
8 Breakdown of line 7:			
a Excess from 2019			
b Excess from 2020			
c Excess from 2021			
d Excess from 2022			
e Excess from 2023			

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**Part VI**

**Supplemental Information.** Provide the explanations required by Part II, line 10; Part II, line 17a or 17b; Part III, line 12; Part IV, Section A, lines 1, 2, 3b, 3c, 4b, 4c, 5a, 6, 9a, 9b, 9c, 11a, 11b, and 11c; Part IV, Section B, lines 1 and 2; Part IV, Section C, line 1; Part IV, Section D, lines 2 and 3; Part IV, Section E, lines 1c, 2a, 2b, 3a, and 3b; Part V, line 1; Part V, Section B, line 1e; Part V, Section D, lines 5, 6, and 8; and Part V, Section E, lines 2, 5, and 6. Also complete this part for any additional information.  
(See instructions.)

**Schedule B**  
(Form 990)Department of the Treasury  
Internal Revenue Service**Schedule of Contributors**Attach to Form 990, 990-EZ, or 990-PF.  
Go to [www.irs.gov/Form990](http://www.irs.gov/Form990) for the latest information.

OMB No. 1545-0047

**2023**

Name of the organization

SOUTH TEXAS COMMUNITY COLLEGE EDUCATION  
FOUNDATION

Employer identification number

74-2860857

Organization type (check one):

**Filers of:****Section:**

Form 990 or 990-EZ

☒ 501(c)( 3 ) (enter number) organization☐ 4947(a)(1) nonexempt charitable trust **not** treated as a private foundation☐ 527 political organization

Form 990-PF

☐ 501(c)(3) exempt private foundation☐ 4947(a)(1) nonexempt charitable trust treated as a private foundation☐ 501(c)(3) taxable private foundationCheck if your organization is covered by the **General Rule** or a **Special Rule**.**Note:** Only a section 501(c)(7), (8), or (10) organization can check boxes for both the General Rule and a Special Rule. See instructions.**General Rule**

- ☐
- For an organization filing Form 990, 990-EZ, or 990-PF that received, during the year, contributions totaling \$5,000 or more (in money or property) from any one contributor. Complete Parts I and II. See instructions for determining a contributor's total contributions.

**Special Rules**

- ☒
- For an organization described in section 501(c)(3) filing Form 990 or 990-EZ that met the 33 1/3% support test of the regulations under sections 509(a)(1) and 170(b)(1)(A)(vi), that checked Schedule A (Form 990), Part II, line 13, 16a, or 16b, and that received from any one contributor, during the year, total contributions of the greater of
- (1)**
- \$5,000; or
- (2)**
- 2% of the amount on (i) Form 990, Part VIII, line 1h; or (ii) Form 990-EZ, line 1. Complete Parts I and II.

- ☐
- For an organization described in section 501(c)(7), (8), or (10) filing Form 990 or 990-EZ that received from any one contributor, during the year, total contributions of more than \$1,000
- exclusively*
- for religious, charitable, scientific, literary, or educational purposes, or for the prevention of cruelty to children or animals. Complete Parts I (entering "N/A" in column (b) instead of the contributor name and address), II, and III.

- ☐
- For an organization described in section 501(c)(7), (8), or (10) filing Form 990 or 990-EZ that received from any one contributor, during the year, contributions
- exclusively*
- for religious, charitable, etc., purposes, but no such contributions totaled more than \$1,000. If this box is checked, enter here the total contributions that were received during the year for an
- exclusively*
- religious, charitable, etc., purpose. Don't complete any of the parts unless the
- General Rule**
- applies to this organization because it received
- nonexclusively*
- religious, charitable, etc., contributions totaling \$5,000 or more during the year ..... \$ .....

**Caution:** An organization that isn't covered by the General Rule and/or the Special Rules doesn't file Schedule B (Form 990), but it **must** answer "No" on Part IV, line 2, of its Form 990; or check the box on line H of its Form 990-EZ or on its Form 990-PF, Part I, line 2, to certify that it doesn't meet the filing requirements of Schedule B (Form 990).

For Paperwork Reduction Act Notice, see the instructions for Form 990, 990-EZ, or 990-PF.

Schedule B (Form 990) (2023)

Name of organization <b>SOUTH TEXAS COMMUNITY COLLEGE EDUCATION FOUNDATION</b>	Employer identification number <b>74-2860857</b>
---	---

**Part I Contributors** (see instructions). Use duplicate copies of Part I if additional space is needed.

(a) No.	(b) Name, address, and ZIP + 4	(c) Total contributions	(d) Type of contribution
1	RIO SOUTH TEXAS EDUCATION FOUNDATION 801 N BRYAN RD, OFFICE 167 MISSION, TX 78572	\$ 250,000.	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
2	ECONOMIC MOBILITY SYSTEMS 3000 PEGASUS PARK DRIVE SUITE 900 DALLAS, TX 75247	\$ 77,500.	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
3	J.P. MORGAN PO BOX 4521 NEWARK, DE 19714-4521	\$ 55,000.	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
4	AEP TEXAS 501 SILVERSIDE RD, SUITE 123 WILMINGTON, DE 19809	\$ 30,000.	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
5	SANTA FE FOUNDATION INC 1918 S 10TH ST MCALLEN, TX 78503-5404	\$ 25,000.	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
6	GILLESIE P BAKER JR 30 WILWOOD DR #91 GEORGETOWN, TX 78633	\$ 20,000.	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)

Schedule B (Form 990) (2023)

Page **2**

Name of organization

SOUTH TEXAS COMMUNITY COLLEGE EDUCATION  
FOUNDATION

Employer identification number

74-2860857

**Part I Contributors** (see instructions). Use duplicate copies of Part I if additional space is needed.

(a) No.	(b) Name, address, and ZIP + 4	(c) Total contributions	(d) Type of contribution
7	DOCTORS HOSPITAL AT RENAISSANCE 5501 S MCCOLL EDINBURG, TX 78539	\$ 15,000.	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
8	RAYMOND JAMES CHARITABLE PO BOX 23559 ST. PETERSBURG, FL 33742	\$ 50,000.	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
9	TERRA GEN DEVELOPMENT COMPANY 437 MADISON AVE, 22ND FL NEW YORK, NY 10022	\$ 40,000.	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
10	RIO GRANDE VALLEY COMMUNITY FOUNDATIONS 1200 ASH AVE MCALLEN, TX 78501	\$ 30,245.	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
11	AT&T 4941 EASTERN AVE BELL, CA 90201	\$ 20,000.	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input checked="" type="checkbox"/> (Complete Part II for noncash contributions.)
		\$	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)

74-2860857

(d)  
Date received

100 LAPTOPS

\$ 20,000.

05/28/24

(d)  
Date received

\$ \_\_\_\_\_

(d)  
Date received

\$ \_\_\_\_\_

(d)  
Date received

\$ \_\_\_\_\_

(d)  
Date received

\$ \_\_\_\_\_

(d)  
Date received

\$

Schedule B (Form 990) (2023)

Page **4**

Name of organization

SOUTH TEXAS COMMUNITY COLLEGE EDUCATION  
FOUNDATION

Employer identification number

74-2860857

**Part III**

Exclusively religious, charitable, etc., contributions to organizations described in section 501(c)(7), (8), or (10) that total more than \$1,000 for the year from any one contributor. Complete columns (a) through (e) and the following line entry. For organizations completing Part III, enter the total of exclusively religious, charitable, etc., contributions of \$1,000 or less for the year. (Enter this info. once.) \$ \_\_\_\_\_

Use duplicate copies of Part III if additional space is needed.

(a) No. from Part I	(b) Purpose of gift	(c) Use of gift	(d) Description of how gift is held

## (e) Transfer of gift

Transferee's name, address, and ZIP + 4

Relationship of transferor to transferee

(a) No. from Part I	(b) Purpose of gift	(c) Use of gift	(d) Description of how gift is held

## (e) Transfer of gift

Transferee's name, address, and ZIP + 4

Relationship of transferor to transferee

(a) No. from Part I	(b) Purpose of gift	(c) Use of gift	(d) Description of how gift is held

## (e) Transfer of gift

Transferee's name, address, and ZIP + 4

Relationship of transferor to transferee

(a) No. from Part I	(b) Purpose of gift	(c) Use of gift	(d) Description of how gift is held

## (e) Transfer of gift

Transferee's name, address, and ZIP + 4

Relationship of transferor to transferee



**SOUTH TEXAS COMMUNITY COLLEGE EDUCATION  
FOUNDATION**

Schedule G (Form 990) 2023

**74-2860857** Page **2**

**Part II Fundraising Events.** Complete if the organization answered "Yes" on Form 990, Part IV, line 18, or reported more than \$15,000 of fundraising event contributions and gross income on Form 990-EZ, lines 1 and 6b. List events with gross receipts greater than \$5,000.

		(a) Event #1	(b) Event #2	(c) Other events NONE	(d) Total events (add col. (a) through col. (c))
		GALA (event type)	(event type)	(total number)	
Revenue	<b>1</b> Gross receipts .....	192,515.			192,515.
	<b>2</b> Less: Contributions .....				
	<b>3</b> Gross income (line 1 minus line 2) .....	192,515.			192,515.
Direct Expenses	<b>4</b> Cash prizes .....				
	<b>5</b> Noncash prizes .....				
	<b>6</b> Rent/facility costs .....	3,538.			3,538.
	<b>7</b> Food and beverages .....	29,207.			29,207.
	<b>8</b> Entertainment .....				
	<b>9</b> Other direct expenses .....	11,571.			11,571.
	<b>10</b> Direct expense summary. Add lines 4 through 9 in column (d) .....				44,316.
	<b>11</b> Net income summary. Subtract line 10 from line 3, column (d) .....				148,199.

**Part III Gaming.** Complete if the organization answered "Yes" on Form 990, Part IV, line 19, or reported more than \$15,000 on Form 990-EZ, line 6a.

		(a) Bingo	(b) Pull tabs/instant bingo/progressive bingo	(c) Other gaming	(d) Total gaming (add col. (a) through col. (c))
Revenue	<b>1</b> Gross revenue .....				
	<b>2</b> Cash prizes .....				
Direct Expenses	<b>3</b> Noncash prizes .....				
	<b>4</b> Rent/facility costs .....				
	<b>5</b> Other direct expenses .....				
	<b>6</b> Volunteer labor .....	<input type="checkbox"/> Yes _____ % <input type="checkbox"/> No	<input type="checkbox"/> Yes _____ % <input type="checkbox"/> No	<input type="checkbox"/> Yes _____ % <input type="checkbox"/> No	
	<b>7</b> Direct expense summary. Add lines 2 through 5 in column (d) .....				
	<b>8</b> Net gaming income summary. Subtract line 7 from line 1, column (d) .....				

**9** Enter the state(s) in which the organization conducts gaming activities: \_\_\_\_\_

**a** Is the organization licensed to conduct gaming activities in each of these states? ☐ Yes ☐ No

**b** If "No," explain: \_\_\_\_\_

**10a** Were any of the organization's gaming licenses revoked, suspended, or terminated during the tax year? ☐ Yes ☐ No

**b** If "Yes," explain: \_\_\_\_\_

**SOUTH TEXAS COMMUNITY COLLEGE EDUCATION  
FOUNDATION**

Schedule G (Form 990) 2023

74-2860857 Page 3

- 11** Does the organization conduct gaming activities with nonmembers? ☐ Yes ☐ No
- 12** Is the organization a grantor, beneficiary or trustee of a trust, or a member of a partnership or other entity formed to administer charitable gaming? ☐ Yes ☐ No
- 13** Indicate the percentage of gaming activity conducted in:
- |                                      |            |   |
|--------------------------------------|------------|---|
| <b>a</b> The organization's facility | <b>13a</b> | % |
| <b>b</b> An outside facility         | <b>13b</b> | % |
- 14** Enter the name and address of the person who prepares the organization's gaming/special events books and records:

Name \_\_\_\_\_

Address \_\_\_\_\_

- 15a** Does the organization have a contract with a third party from whom the organization receives gaming revenue? ☐ Yes ☐ No
- b** If "Yes," enter the amount of gaming revenue received by the organization \$ \_\_\_\_\_ and the amount of gaming revenue retained by the third party \$ \_\_\_\_\_
- c** If "Yes," enter name and address of the third party:

Name \_\_\_\_\_

Address \_\_\_\_\_

**16** Gaming manager information:

Name \_\_\_\_\_

Gaming manager compensation \$ \_\_\_\_\_

Description of services provided \_\_\_\_\_

☐ Director/officer      ☐ Employee      ☐ Independent contractor

**17** Mandatory distributions:

- a** Is the organization required under state law to make charitable distributions from the gaming proceeds to retain the state gaming license? ☐ Yes ☐ No
- b** Enter the amount of distributions required under state law to be distributed to other exempt organizations or spent in the organization's own exempt activities during the tax year \$ \_\_\_\_\_

**Part IV Supplemental Information.** Provide the explanations required by Part I, line 2b, columns (iii) and (v); and Part III, lines 9, 9b, 10b, 15b, 15c, 16, and 17b, as applicable. Also provide any additional information. See instructions.

74-2860857 Page 4

<b>Part IV</b>	<b>Supplemental Information</b> <i>(continued)</i>
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SCHEDULE I  
(Form 990)

Department of the Treasury  
Internal Revenue Service

Grants and Other Assistance to Organizations,  
Governments, and Individuals in the United States  
Complete if the organization answered "Yes" on Form 990, Part IV, line 21 or 22.

Attach to Form 990.

Go to [www.irs.gov/Form990](http://www.irs.gov/Form990) for the latest information.

Name of the organization

SOUTH TEXAS COMMUNITY COLLEGE EDUCATION  
FOUNDATION

Part I General Information on Grants and Assistance

Employer identification number  
74-2860857

OMB No. 1545-0047

2023

Open to Public  
Inspection

1 Does the organization maintain records to substantiate the amount of the grants or assistance, the grantees' eligibility for the grants or assistance, and the selection criteria used to award the grants or assistance?

Yes No

X

Yes

No

Describe in Part IV the organization's procedures for monitoring the use of grant funds in the United States.

Part II Grants and Other Assistance to Domestic Organizations and Domestic Governments. Complete if the organization answered "Yes" on Form 990, Part IV, line 21, for any recipient that received more than \$5,000. Part II can be duplicated if additional space is needed.

1 (a) Name and address of organization or government	(b) EIN	(c) IRC section (if applicable)	(d) Amount of cash grant	(e) Amount of noncash assistance	(f) Method of valuation (book, FMV, appraisal, other)	(g) Description of noncash assistance	(h) Purpose of grant or assistance
SOUTH TEXAS COLLEGE 3201 PECAN BLVD MCALLEN, TX 78501	74-2683499		433,867.	0.			SCHOLARSHIPS

2 Enter total number of section 501(c)(3) and government organizations listed in the line 1 table

3 Enter total number of other organizations listed in the line 1 table

For Paperwork Reduction Act Notice, see the Instructions for Form 990.

Schedule I (Form 990) 2023

**Grants and Other Assistance to Domestic Individuals.**  
Part III can be duplicated if additional space is needed.

(a) Type of grant or assistance	(b) Number of recipients	(c) Amount of cash grant	(d) Amount of non-cash assistance	(e) Method of valuation (book, FMV, appraisal, other)	(f) Description of noncash assistance

## PART I, LINE 2:

SOUTH TEXAS COLLEGE IS RESPONSIBLE FOR MONITORING AND COMPLIANCE OF GRANT FUNDS DISTRIBUTED TO THEM. SOUTH TEXAS COLLEGE FOUNDATION SERVES GENERALLY AS A FLOW THROUGH TO RECEIVE FUNDS FROM OUTSIDE SOURCES THAT HAVE SPECIFIC GIVING GUIDELINES.

**SCHEDULE O  
(Form 990)**

Department of the Treasury  
Internal Revenue Service

**Supplemental Information to Form 990 or 990-EZ**

Complete to provide information for responses to specific questions on  
Form 990 or 990-EZ or to provide any additional information.  
Attach to Form 990 or Form 990-EZ.  
Go to [www.irs.gov/Form990](http://www.irs.gov/Form990) for the latest information.

OMB No. 1545-0047

**2023**

Open to Public  
Inspection

Name of the organization

SOUTH TEXAS COMMUNITY COLLEGE EDUCATION  
FOUNDATION

Employer identification number  
74-2860857

FORM 990, PART I, LINE 1, DESCRIPTION OF ORGANIZATION MISSION:

COLLEGE IN ACHEVING EDUCATIONAL EXCELLENCE, SERVICING THE DIVERSE NEEDS  
OF THE COLLEGE THROUGH PARTNERSHIPS AND FUNDRAISING FROM VARIOUS  
PRIVATE SECTORS. WE HAVE A UNIQUE ABILITY TO APPLY FOR FUNDS, SUPPORT  
DIVERSE GROUPS, AND SERVE THE COMMUNITY IN WAYS THE COLLEGE MAY BE  
LIMITED TO.

FORM 990, PART III, LINE 1, DESCRIPTION OF ORGANIZATION MISSION:

UNIQUE ABILITY TO APPLY FOR FUNDS, SUPPORT DIVERSE GROUPS, AND SERVE  
THE COMMUNITY IN WAYS THE COLLEGE MAY BE LIMITED TO.

FORM 990, PART VI, SECTION B, LINE 11B:

A COPY OF FORM 990 IS PROVIDED TO THE BOARD OF DIRECTORS FOR THEIR REVIEW  
AND APPROVAL PRIOR TO FILING.

FORM 990, PART VI, SECTION B, LINE 15:

THE FOUNDATION DOES NOT PAY ANY OF ITS BOARD MEMBERS AND DOES NOT HAVE ANY  
EMPLOYEES.

FORM 990, PART VI, SECTION C, LINE 19:

THE FOUNDATION MAKES AVAILABLE THE DOCUMENTS DESCRIBED ON PAGE 6, LINE 18,  
UPON REQUEST.





SOUTH TEXAS COMMUNITY COLLEGE EDUCATION  
FOUNDATION

Schedule R (Form 990) 2023 **Part V Transactions With Related Organizations.** Complete if the organization answered "Yes" on Form 990, Part IV, line 34, 35b, or 36.

74-2860857 Page 3

**Note:** Complete line 1 if any entity is listed in Parts II, III, or IV of this schedule.

**1** During the tax year, did the organization engage in any of the following transactions with one or more related organizations listed in Parts II-IV?

	Yes	No
<b>a</b> Receipt of (i) interest, (ii) annuities, (iii) royalties, or (iv) rent from a controlled entity		X
<b>b</b> Gift, grant, or capital contribution to related organization(s)	X	
<b>c</b> Gift, grant, or capital contribution from related organization(s)		X
<b>d</b> Loans or loan guarantees to or for related organization(s)		X
<b>e</b> Loans or loan guarantees by related organization(s)		X
<b>f</b> Dividends from related organization(s)		
<b>g</b> Sale of assets to related organization(s)		X
<b>h</b> Purchase of assets from related organization(s)		X
<b>i</b> Exchange of assets with related organization(s)		X
<b>j</b> Lease of facilities, equipment, or other assets to related organization(s)		X
<b>k</b> Lease of facilities, equipment, or other assets from related organization(s)		
<b>l</b> Performance of services or membership or fundraising solicitations for related organization(s)		X
<b>m</b> Performance of services or membership or fundraising solicitations by related organization(s)		X
<b>n</b> Sharing of facilities, equipment, mailing lists, or other assets with related organization(s)		X
<b>o</b> Sharing of paid employees with related organization(s)		X
<b>p</b> Reimbursement paid to related organization(s) for expenses		
<b>q</b> Reimbursement paid by related organization(s) for expenses		X
<b>r</b> Other transfer of cash or property to related organization(s)		X
<b>s</b> Other transfer of cash or property from related organization(s)		X

**2** If the answer to any of the above is "Yes," see the instructions for information on who must complete this line, including covered relationships and transaction thresholds.

(a) Name of related organization	(b) Transaction type (a-s)	(c) Amount involved	(d) Method of determining amount involved
(1) SOUTH TEXAS COLLEGE	B	433,867. COST	
(2)			
(3)			
(4)			
(5)			
(6)			



SOUTH TEXAS COMMUNITY COLLEGE EDUCATION  
FOUNDATION

Schedule R (Form 990) 2023

74-2860857 Page 5

**Part VII** Supplemental Information

Provide additional information for responses to questions on Schedule R. See instructions.

**PART II, IDENTIFICATION OF RELATED TAX-EXEMPT ORGANIZATIONS:**

**NAME, ADDRESS, AND EIN OF RELATED ORGANIZATION:**

SOUTH TEXAS COLLEGE

EIN: 74-2683499

3201 PECAN BLVD

MCALLEN, TX 78501

PRIMARY ACTIVITY: UNIVERSITY

DIRECT CONTROLLING ENTITY: N/A

Foundation Gala 2025 Budget

		BUDGET	ACTUAL
		\$	
Overall Budget		\$ 75,000.00	
Venue	Mission Event Center	\$ 6,725.00	6,725.00
Amazon Products	Frames, culinary items	\$ 200.00	379.24
Printing	Copyzone & FedEx	\$ 2,320.00	1,931.86
Printing	Thank you cards & Invitations	\$ 1,280.00	
Chef Coats	Ipro		210.00
Décor	Cantu's Special Events	\$ 3,500.00	11,122.30
	Flowers	\$ 3,000.00	-
	Satori (everything)	\$ 18,220.00	25,860.00
Alcohol	Cash Bar	\$ 1,000.00	1,000.00
	Wine	\$ 3,281.00	1912.00
	Security	\$ 1,050.00	1,050.00
Caterer	For both food and dessert	\$ 27,200.00	31,392.00
Photobooth	Roaming Photography	\$ 1,100.00	1,100.00
Special Event Insurance	Montalvo Insurance	\$ 500.00	450.00
	Remaining	\$ 5,624.00	83,132.40

Estimated Profit

Expenses Budgeted	\$ 83,132.40
Budget proposed to Foundation Board	\$ 75,000.00
Title Sponsorship \$40,000 each	\$ 40,000.00
Executive Sponsorships \$15,000 each	\$ 15,000.00
Diamond Sponsorships \$10,000 each	\$ 40,000.00
Platinum Sponsorships \$5,000 each	\$ 85,000.00
Gold Sponsorships \$2,500 each	\$ 40,000.00
Bronze Sponsorships \$1,500 each	\$ 9,000.00
Pledges	\$ 9,800.00
Auction Items	\$ 35,704.42
Gross Profit	\$ 274,504.42
Net Profit	\$ 191,372.02
	Expense to Revenue Ratio: 30%
	2024 gross profit \$ 198K
	2024 net profit (minus in-kind) \$132K

In-Kind: Media/Promotion	\$ 33,050.00
In-Kind: STC (salaries & benefits)	\$ 45,822.00
Total	\$ 78,872.00

## **Fiscal Year 2025 and 2026 Financial Reports**

1. Balance Sheet
2. Income Statement
3. Detail of Support and Revenue
4. Detail of Expenses
5. Restricted Fund Balances

South Texas College Foundation  
Balance Sheet  
As of October 31, 2025 and August 31, 2025

	YTD FY 2026 <u>10/31/2025</u>	FY 2025 <u>8/31/2025</u>
<b>ASSETS</b>		
<b>Current Assets:</b>		
Cash and cash equivalents - Checking- unrestricted	\$ 293,800	\$ 136,709
Cash and cash equivalents - Money Market - unrestricted	155,346	154,707
Certificate of Deposit - restricted funds	208,497	206,491
Certificate of Deposit - Jesse Villarreal STC Spirit of Leadership	7,732	7,648
Accounts receivable	61,267	45,000
Silent Auction Items	3,050	
<b>Total Current Assets</b>	<b><u>\$ 729,692</u></b>	<b><u>\$ 550,555</u></b>
 <b>Total Assets</b>	 <b><u><u>\$ 729,692</u></u></b>	 <b><u><u>\$ 550,555</u></u></b>
 <b>LIABILITIES AND NET ASSETS</b>		
<b>Current Liabilities:</b>		
Accounts payable	\$ 360	\$ 13,793
<b>Total Liabilities</b>	<b><u>\$ 360</u></b>	<b><u>\$ 13,793</u></b>
 Net Assets:		
Unrestricted	513,103	322,623
Restricted	216,229	214,139
<b>TOTAL NET ASSETS</b>	<b><u>\$ 729,332</u></b>	<b><u>\$ 536,762</u></b>
<b>TOTAL LIABILITIES AND NET ASSETS</b>	<b><u><u>\$ 729,692</u></u></b>	<b><u><u>\$ 550,555</u></u></b>

**South Texas College Foundation**  
**Income Statement**  
For the Period Ended October 31, 2025 and August 31, 2025

	9/1/2025		9/1/2024
	10/31/2025		8/31/2025
<b>Support and Revenue</b>			
Contributions - Restricted	22,445	\$	281,766
Contributions - Restricted - In-Kind			60,000
Contributions - Unrestricted	25,822		84,089
Contributions GALA - 2024 - Unrestricted			60,335
Contributions GALA - 2025 - Unrestricted	219,005		55,500
Contributions GALA - 2025 - STC - In-Kind	45,822		
Contributions GALA - 2025 - Media-In-Kind	33,050		
Interest Income	3,582		14,295
<b>Total Support and revenue</b>	<b>\$ 349,726</b>	\$	<b>555,985</b>
<b>Expenses and Distributions</b>			
Program support and scholarships	3,425		316,334
In-Kind Donations			60,000
General and administrative	6,053		34,543
GALA (2024)			88,461
GALA (2025)	68,806		14,235
GALA (2025) - STC - In-Kind	45,822		
GALA (2025) - Media - In-Kind	33,050		
<b>Total Expenses and Distributions</b>	<b>157,156</b>	\$	<b>513,573</b>
<b>Increase (Decrease) In Net Position</b>	<b>192,570</b>	\$	<b>42,412</b>
<b>NET POSITION</b>			
<b>Net Position-Beginning of Year, as restated</b>	536,762		494,350
<b>Net Position-End of Year</b>	<b>\$ 729,332</b>	\$	<b>536,762</b>

South Texas College Foundation  
Detail of Support and Revenue  
09/01/2025-10/31/2025

<u>Donor</u>	<u>Amount</u>
Innovative Educators	\$ 500
Dr. Annette Wingard, DNP - RN-BSN Scholarship	\$ 11,200
Anthony P. Ramirez Emerging Leaders Scholarship	\$ 1,245
The Rio Grande Valley Philanthropic Foundation (STEM)	\$ 9,500
<b>Restricted Contributions</b>	<b>\$ 22,445</b>
Reimbursement from South Texas College	\$ 25,622
Donor contributions	\$ 200
<b>Unrestricted Contributions</b>	<b>\$ 25,822</b>
Title Sponsorship	\$ 40,000
Executive Sponsorship	\$ 15,000
Diamond Sponsorship	\$ 30,000
Platinum Sponsorship	\$ 50,000
Gold Sponsorship	\$ 32,500
Bronze Sponsorship	\$ 6,000
Silent Auction	\$ 11,260
Live Auction	\$ 24,445
Pledges	\$ 9,800
<b>Contributions GALA - 2025</b>	<b>\$ 219,005</b>
In-Kind Donation (STC salaries & benefits)	\$ 45,822
<b>Contributions GALA - 2025</b>	<b>\$ 45,822</b>
In-Kind Donation (media)	\$ 33,050
<b>Contributions GALA - 2025</b>	<b>\$ 33,050</b>
<b>Interest Income</b>	<b>\$ 3,582</b>
<b>Total Support and Revenue</b>	<b>\$ 349,726</b>

South Texas College Foundation  
Detail of Expenses  
09/01/2025-10/31/2025

**South Texas College - Program Support**

Philippine Nursing Association	1,000
<b>Total STC - Program Support</b>	<b>1,000</b>

**South Texas College - Student Support Services**

STC - Workforce Summit (DHR )	2,425
<b>Total STC - Student Support Services</b>	<b>2,425</b>

<b>Subtotal Program Support &amp; Scholarships</b>	<b>\$ 3,425</b>
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**Bank & Administrative**

Bank Fees	896
Office Supplies	140
Insurance: Liability & Directors	4,657
<b>Total Bank &amp; Administrative</b>	<b>5,693</b>

**Professional Fees**

Attorney Fees	360
<b>Total Professional Fees</b>	<b>360</b>

<b>Subtotal General &amp; Administrative</b>	<b>\$ 6,053</b>
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<b>GALA Expenses - 2025 - (actual expenses)</b>	<b>\$ 68,806</b>
<b>GALA Expenses - In-Kind - (STC salaries &amp; benefits)</b>	<b>\$ 45,822</b>
<b>GALA Expenses - In-Kind - (media)</b>	<b>\$ 33,050</b>

<b>Total Expenses</b>	<b>\$ 157,156</b>
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South Texas College Foundation  
Restricted Fund Balances  
September 1, 2025 - October 31, 2025

	<u>Req. Balance</u>	<u>Contributions</u>	<u>Distributions</u>	<u>Fund Balance</u>
Terry Canales	\$ 2,000			\$ 2,000
Mark Edwards	\$ 300			\$ 300
Amy Espinas Memorial Art Award	\$ 2,000			\$ 2,000
Anthony P. Ramirez Emerging Leaders Scholarship	\$ 3,395	\$ 245		\$ 3,640
Border Pacific Railroad Co	\$ 10,000			\$ 10,000
City of McAllen Scholarship	\$ 2,500			\$ 2,500
City of McAllen - Food Pantry	\$ 4,000			\$ 4,000
Dr. Annette Wingard, DNP -RN-BSN Scholarship	\$ 53,652	\$ 5,700		\$ 59,352
Dr. Rodney Rodriguez Scholarship Fund	\$ 2,316			\$ 2,316
Foundation Gala - 2023	\$ 473			\$ 473
Foundation Scholarship - 2023	\$ 48,713			\$ 48,713
Innovative Educators Inc	\$ 1,000			\$ 1,000
Jesse Villarreal Scholarship	\$ 7,733			\$ 7,733
La Joya Windpower Scholarship	\$ 40,000			\$ 40,000
Philippine Nurses Association of S. TX RGV Chapter	\$ 1,000		\$ 1,000	\$ -
RGV Lead Scholarship	\$ 5,000			\$ 5,000
RGV Partnership Foundation Scholarship	\$ 20,000			\$ 20,000
RGV Philanthropic Foundation (STEM)		\$ 9,500		\$ 9,500
Rose First Starr Scholarship	\$ 20,000			\$ 20,000
Samuel Ramos (Starr County)	\$ 1,000			\$ 1,000
Santa Fe Foundation Inc dba The Wine Classic	\$ 19,100			\$ 19,100
She is You Scholarship	\$ 3,500			\$ 3,500
The Sonia Chapa Gomez "Amor de Dios" Flamenco Scholarship	\$ 3,200			\$ 3,200
Valley Scholars Scholarships	\$ 3,900			\$ 3,900
Valley Promise	\$ 10			\$ 10
Restricted Fund Balance	\$ 254,792	\$ 15,445	\$ 1,000	\$ 269,237

## **Update and Discussion of Executive Leadership Succession Plan**

<b>Purpose</b>	Dr. Ricardo J. Solis, President, discussed the Executive Leadership Succession Plan with the Committee for review and discussion.
<b>Justification</b>	<p>As part of the College President's strategic objectives established in November 2024, Chairman Dr. Alejo Salinas, Jr. requested a discussion with the President regarding the leadership succession strategy.</p> <p>A succession plan for South Texas College is essential to ensure continuity, stability, and long-term success in leadership and critical roles. The College must adapt to changing educational needs, having a clear strategy for identifying and developing future leaders minimizes disruptions caused by retirements, resignations, or unexpected vacancies. It helps preserve institutional knowledge, maintain operational efficiency, and align leadership transitions with the college's strategic goals. Additionally, a well-structured succession plan fosters employee development, boosts morale, strengthens organizational resilience, maintains accreditation confidence, and reduces operational and financial disruption, ensuring that South Texas College remains prepared to meet challenges and sustain its mission of serving students and the community effectively.</p>
<b>Enclosed Documents</b>	Appendix A – Executive Leadership Succession Plan Appendix B – Presentation
<b>Funding</b>	No funds are required.
<b>Staff Resource</b>	Dr. Ricardo J. Solis, College President
<b>Recommendation</b>	No action was required from the Committee. This item was presented for information and feedback purposes only.

## Executive Leadership Succession Plan

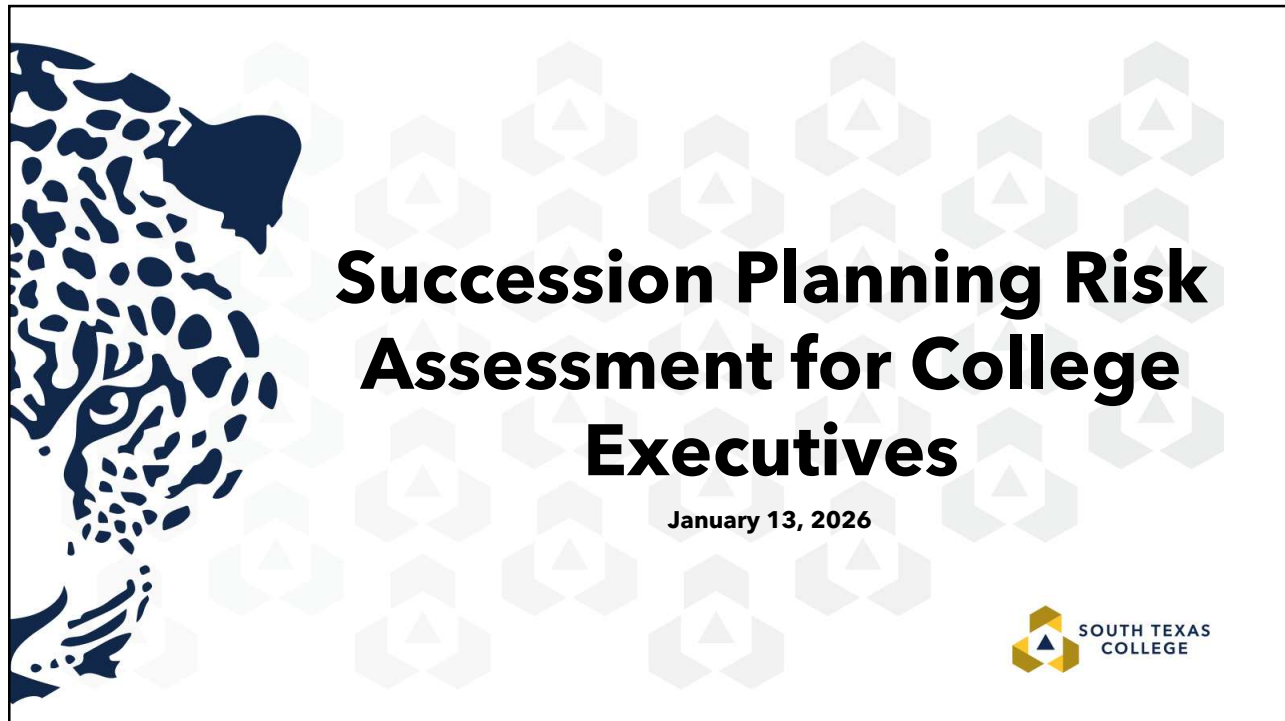
Position	Potential Successor(s) (Interim or Non-Interim)	Key Competencies
College President	<ul style="list-style-type: none"> <li>• Vice President for Institutional Advancement and External Affairs</li> <li>• Vice President for Finance and Administrative Services</li> </ul>	<ul style="list-style-type: none"> <li>• Vision &amp; Strategy</li> <li>• Academic &amp; Student Success Leadership</li> <li>• Governance &amp; Ethical Leadership</li> <li>• Financial &amp; Operational Stewardship</li> <li>• Community, Government &amp; Workforce Engagement</li> <li>• Talent &amp; Organizational Leadership</li> <li>• Communication &amp; Trust Building</li> <li>• Innovation &amp; Institutional Effectiveness</li> <li>• Personal Leadership &amp; Resilience</li> </ul>
Vice President and Provost for Academic Affairs and Economic Development	<ul style="list-style-type: none"> <li>• Associate Vice President for Academic Success and Advancement</li> <li>• Associate Vice President for Dual Credit Programs and School District Partnerships</li> </ul>	<ul style="list-style-type: none"> <li>• Curriculum &amp; Instructional Leadership</li> <li>• Strategic Leadership &amp; Innovation</li> <li>• Vision Communication &amp; Alignment</li> <li>• Instructional Continuity &amp; Digital Learning</li> <li>• Change Management &amp; Adaptability</li> <li>• Curriculum &amp; Program Development</li> <li>• Operational Oversight &amp; Budget Management</li> <li>• Compliance &amp; Accreditation Standards</li> <li>• Faculty Development &amp; Shared Governance</li> <li>• Collaboration &amp; Relationship Building</li> <li>• Partnership Expansion (Schools, Universities, Industry)</li> <li>• Student Success Focus</li> </ul>

## Executive Leadership Succession Plan

Position	Potential Successor(s) (Interim or Non-Interim)	Key Competencies
Vice President for Finance and Administrative Services	<ul style="list-style-type: none"> <li>• Associate Vice President for Finance and Management</li> <li>• Comptroller</li> </ul>	<ul style="list-style-type: none"> <li>• Financial and Accounting Acumen and Expertise</li> <li>• Budget Development and Modeling</li> <li>• Risk Management and Mitigation</li> <li>• Personnel Management</li> <li>• Facilities and Construction Management</li> <li>• Safety and Security Management</li> <li>• Internal Controls and Compliance</li> <li>• Cost-containment</li> <li>• Analytical Skills</li> <li>• Operations Efficiencies, Transparency, and Accountability</li> <li>• Process Automation and Optimization</li> <li>• Leadership Project and Change Management</li> <li>• Data-driven Decision-making</li> <li>• Strategic and Mission-driven Planning and Performance</li> </ul>
Vice President for Student Affairs and Enrollment Management	<ul style="list-style-type: none"> <li>• Dean of Enrollment Systems</li> <li>• Dean of Student Affairs</li> </ul>	<ul style="list-style-type: none"> <li>• Executive Leadership Across Student Lifecycle</li> <li>• Enrollment Strategy &amp; Student Success</li> <li>• Partnership Development &amp; Stewardship</li> <li>• Cross-Divisional Collaboration</li> <li>• Budget &amp; Resource Management</li> <li>• Data-Driven Decision-Making</li> <li>• Policy, Compliance &amp; Risk Management</li> <li>• Organizational Design &amp; Change Leadership</li> <li>• Crisis &amp; Continuity Leadership</li> <li>• Executive &amp; Public Communication</li> </ul>

## Executive Leadership Succession Plan

Position	Potential Successor(s) (Interim or Non-Interim)	Key Competencies
Vice President for Technology, Information, and Planning Services	<ul style="list-style-type: none"> <li>•Associate Vice President – Institutional Research and Planning</li> <li>•Associate Vice President – Technology and Chief Information Officer</li> </ul>	<ul style="list-style-type: none"> <li>•Information Technology &amp; Security</li> <li>•Library &amp; Learning Support Services</li> <li>•Strategic Planning &amp; Continuous Improvement</li> <li>•Talent Recruitment &amp; Staff Development</li> <li>•Budgeting &amp; Resource Management</li> <li>•Analytical Skills</li> <li>•Risk Management</li> <li>•Information Proficiency</li> </ul>
Vice President for Institutional Advancement and External Affairs	<ul style="list-style-type: none"> <li>•Executive Director - Foundation and External Affairs</li> <li>•Executive Director - Sponsored Initiatives</li> </ul>	<ul style="list-style-type: none"> <li>•Institutional Advancement &amp; External Affairs</li> <li>•Fundraising &amp; Foundation Management</li> <li>•Grant &amp; Sponsored Program Administration</li> <li>•Marketing &amp; Public Relations Strategy</li> <li>•Strategic Planning &amp; Execution</li> <li>•Executive Communication &amp; Relationship Building</li> <li>•Financial Oversight &amp; Resource Management</li> <li>•Compliance &amp; Regulatory Adherence</li> </ul>



## Purpose

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- . Ensures stability in leadership
- . Protects strategic continuity
- . Maintains accreditation confidence
- . Reduces operational and financial disruption
- . Builds internal leadership capacity
- . Fosters employee development
- . Boosts morale
- . Strengthens organizational resilience



## Executive Roles Included

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- College President
- Vice President and Provost for Academic Affairs and Economic Development
- Vice President for Finance and Administrative Services
- Vice President for Student Affairs and Enrollment Management
- Vice President for Technology, Information, and Planning Services
- Vice President for Institutional Advancement and External Affairs



## Executive Leadership Succession Plan

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**Position:** College President

**Potential Successor(s) (Interim or Non-Interim):**

- Vice President for Institutional Advancement and External Affairs
- Vice President for Finance and Administrative Services



## Executive Leadership Succession Plan Key Competencies

### College President

- . Vision & Strategy
- . Academic & Student Success Leadership
- . Governance & Ethical Leadership
- . Financial & Operational Stewardship
- . Community, Government & Workforce Engagement
- . Talent & Organizational Leadership
- . Communication & Trust Building
- . Innovation & Institutional Effectiveness
- . Personal Leadership & Resilience



## Executive Leadership Succession Plan

**Position:** Vice President and Provost for Academic Affairs and Economic Development

**Potential Successor(s) (Interim or Non-Interim):**

- Associate Vice President for Academic Success and Advancement
- Associate Vice President for Dual Credit Programs and School District Partnerships



## Executive Leadership Succession Plan Key Competencies

### Vice President and Provost for Academic Affairs and Economic Development

- Curriculum & Instructional Leadership
- Strategic Leadership & Innovation
- Vision Communication & Alignment
- Instructional Continuity & Digital Learning
- Change Management & Adaptability
- Curriculum & Program Development
- Operational Oversight & Budget Management
- Compliance & Accreditation Standards
- Faculty Development & Shared Governance
- Collaboration & Relationship Building
- Partnership Expansion (Schools, Universities, Industry)
- Student Success Focus



## Executive Leadership Succession Plan

**Position:** Vice President for Finance and Administrative Services

### Potential Successor(s) (Interim or Non-Interim):

- Associate Vice President for Finance and Management
- Comptroller



## Executive Leadership Succession Plan Key Competencies

### Vice President for Finance and Administrative Services

- Financial and Accounting Acumen and Expertise
- Budget Development and Modeling
- Risk Management and Mitigation
- Personnel Management
- Facilities and Construction Management
- Safety and Security Management
- Internal Controls and Compliance
- Cost-containment
- Analytical Skills
- Operations Efficiencies, Transparency, and Accountability
- Process Automation and Optimization
- Leadership Project and Change Management
- Data-driven Decision-making
- Strategic and Mission-driven Planning and Performance



## Executive Leadership Succession Plan

**Position:** Vice President for Student Affairs and Enrollment Management

**Potential Successor(s) (Interim or Non-Interim):**

- Dean of Enrollment Systems
- Dean of Student Affairs



## Executive Leadership Succession Plan Key Competencies

### Vice President for Student Affairs and Enrollment Management

- Executive Leadership Across Student Lifecycle
- Enrollment Strategy & Student Success
- Partnership Development & Stewardship
- Cross-Divisional Collaboration
- Budget & Resource Management
- Data-Driven Decision-Making
- Policy, Compliance & Risk Management
- Organizational Design & Change Leadership
- Crisis & Continuity Leadership
- Executive & Public Communication



## Executive Leadership Succession Plan

**Position:** Vice President for Technology, Information, and Planning Services

**Potential Successor(s) (Interim or Non-Interim):**

- Associate Vice President - Institutional Research and Planning
- Associate Vice President - Technology and Chief Information Officer



## Executive Leadership Succession Plan Key Competencies

### Vice President for Technology, Information, and Planning Services

- Information Technology & Security
- Library & Learning Support Services
- Strategic Planning & Continuous Improvement
- Talent Recruitment & Staff Development
- Budgeting & Resource Management
- Analytical Skills
- Risk Management
- Information Proficiency



## Executive Leadership Succession Plan

**Position:** Vice President for Institutional Advancement and External Affairs

**Potential Successor(s) (Interim or Non-Interim):**

- Executive Director - Foundation and External Affairs
- Executive Director - Sponsored Initiatives



## **Executive Leadership Succession Plan Key Competencies**

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### **Vice President for Institutional Advancement and External Affairs**

- Institutional Advancement & External Affairs
- Fundraising & Foundation Management
- Grant & Sponsored Program Administration
- Marketing & Public Relations Strategy
- Strategic Planning & Execution
- Executive Communication & Relationship Building
- Financial Oversight & Resource Management
- Compliance & Regulatory Adherence



## **Top Strategic Risks**

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1. Loss of Institutional Vision
2. Delayed Decision-Making
3. Interruption of Strategic Initiatives
4. Leadership Gaps in Critical Departments



## **Top Operational Risks**

1. Knowledge Loss
2. Talent Gaps in Leadership Pipeline
3. Documentation Gaps
4. Transition-Induced Workflow Delays



## **Top Financial Risks**

1. Budget Disruptions
2. Increased Executive Recruitment Costs
3. Contractual/Grant Delays During Transitions



## Next Steps

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- . Conduct Leadership Risk Assessment
- . Define Competency Framework for Executives
- . Professional Development Plans
- . Emergency Succession Protocol
- . Formal Appointment Process
- . Onboarding and Transition Management
- . Prepare Succession Plan for Associate Vice Presidents and Administration
- . Annual Succession Plan Reviews



THANK  
YOU.

Any questions?



## **Review and Action as Necessary on Consent Agenda Items from the Finance, Audit, and Human Resources Committee**

The following Consent Agenda items were thoroughly discussed by the Finance, Audit, and Human Resources Committee. All trustees, whether a member of the Committee or not, received all supporting documentation and were invited to participate in the deliberation on each item. Non-committee members did not participate in Committee votes for recommendation of Board action.

Administration believes that all questions raised during the Committee discussion of Consent Agenda items were resolved to the Committee's satisfaction at the meeting, and the items are presented here substantially as recommended by the Committee, for approval by the Board of Trustees.

Any trustee may request any item be removed from the Consent Agenda for further discussion. Otherwise, the Board is asked to formally act on the full consent agenda, according to the details and recommended action presented for each item in the following pages.

The Finance, Audit, and Human Resources Committee recommended Board action on the following items as presented:

- a. Review and Action as Necessary on Award and Rejection of Proposals, and Approval of Purchases, Purchase Renewal, and Purchase and Trade-In at the cost of \$1,742,484.18
- b. Approval on Purchase of TEXSISS Application for Workday Student Implementation
- c. Approval on Legal Services Agreement with Law Office of Javier Villalobos, P.C.
- d. Approval on Proposed Budget Amendment for FY 2025 – 2026
- e. Approval on Increasing Vacation and Sick Leave Accruals
- f. Approval on Voluntary Early Retirement Program
- g. Approval of Designated Limited Public Forums in Response to Texas Senate Bill 2972

**It is recommended that the Board of Trustees of South Texas College approve and authorize the following Minute Order proposed for consideration:**

The Board of Trustees of South Texas College approve and authorize items "a - g" of the Finance, Audit, and Human Resources Committee Consent Agenda as presented.

**Approval Recommended:**

**Dr. Ricardo J. Solis**  
**President**

**Consent Agenda:**

**a. Review and Action as Necessary on Award and Rejection of Proposals, and Approval of Purchases, Purchase Renewal, and Purchase and Trade-In at the cost of \$1,742,484.18**

Purpose and Justification – Administration requests Board approval of the following Review and Action as Necessary on Rescind Award of Proposal and Approval of Purchases, Purchase Renewals, Renewals, and Interagency Agreements at a total cost of \$1,742,484.18.

The Director of Purchasing has reviewed each item, including the procurement procedures and evaluation of all responses, and recommended approval as follows:

The Director of Purchasing has reviewed each item, including the procurement procedures and evaluation of all responses, and recommends approval as follows:

**Award of Proposal – 1) Chemical Waste Disposal Services**

<b>Purpose</b>	Award the proposal for Chemical Waste Disposal Services to <b>Terrabella Environmental Services</b> (Leming, TX).
<b>Justification</b>	To remove chemical waste from the college. The services will include the removal of both hazardous and non-hazardous waste. The services will include segregating, bulking, lab packing, preparation of shipping documents, labeling, transportation, and disposal of chemical wastes in accordance to all applicable regulations.
<b>Funding</b>	Funds for this expenditure are budgeted in the Facilities, Operations and Maintenance.
<b>Enclosed Documents</b>	Appendix A – Project Timeline and Information Other information is included in the Supporting Documentation.
<b>Staff Resource</b>	Mary Del Paz, Vice President for Finance and Administrative Services George McCaleb, Executive Director of Facilities Maintenance and Operations Jorge Sanchez, Environmental Health and Safety Manager
<b>Recommendation</b>	The Committee recommends Board approval to award the proposal for Chemical Waste Disposal Services to <b>Terrabella Environmental Services</b> (Leming, TX) for the period beginning January 28, 2026 through January 29, 2027 with two one-year options to renew, at an estimated total amount of \$60,000.00.

## **APPENDIX A**

### **Project Timeline and Information**

Advertised RFP	October 15, 2025 and October 22, 2025
RFP Responses Due	November 3, 2025
RFP Issued To	Five Hundred Ninety-Two (592) Vendors
Responses Received From	One (1) Vendor
Responses Reviewed By	Chemistry Program, Facilities Operations and Maintenance, and Purchasing Department
Highest-Ranked Vendor	Terrabella Environmental Services

### **Rejection of Proposal – 2) High-Pressure Air Compressor for Fire Science Training Program**

**Purpose** Reject the one (1) proposal received for the High-Pressure Air Compressor for Fire Science Training Program.

**Justification** Administration determined that the proposal received did not meet the necessary requirements for the product's use.

A new Request for Proposal (RFP) will be solicited for this product with additional requirements.

**Staff Resource** Dr. Anahid Petrosian, Vice President and Provost for Academic Affairs and Economic Development  
Jose Vela, Point of Contact for Business, Public Safety, and Technology  
Robert Vela, Jr, Site Administrator for Regional Center for Public Safety and Excellence

**Recommendation** The Committee recommends Board approval to reject the one (1) proposal received for the High-Pressure Air Compressor for Fire Science Program.

### **Rejection of Proposal – 3) One (1) Ton Pickup Truck for Fire Science Program**

<b>Purpose</b>	Reject the four (4) proposals received for the One (1) Ton Pickup Truck for Fire Science Program.
<b>Justification</b>	Administration has determined that the current solicitation document requires revision.  A new Request for Proposal (RFP) will be solicited for this product with additional requirements.
<b>Staff Resource</b>	Dr. Anahid Petrosian, Vice President and Provost for Academic Affairs and Economic Development Jose Vela, Point of Contact for Business, Public Safety, and Technology Robert Vela, Jr, Site Administrator for Regional Center for Public Safety and Excellence
<b>Recommendation</b>	The Committee recommends Board approval to reject the four (4) proposals received for the One (1) Ton Pickup Truck for Fire Science Program.

### **Purchases – 4) Birthing Simulator Manikin (Grant Funded)**

<b>Purpose</b>	Purchase a birthing simulator manikin from <b>Gaumard Scientific Co. Inc.</b> (Miami, FL), a Texas Association of School Boards – Buyboard approved vendor.
<b>Justification</b>	To enhance the Associate Degree in Nursing (ADN) Program, by acquiring a lifelike childbirth simulator. This advanced simulator offers students a realistic and immersive experience of labor and delivery, equipping them to handle the complexities of real-world scenarios. It allows students to practice essential techniques and procedures—such as medication administration, labor assistance, and complication management—in a safe, controlled setting. This hands-on training helps minimize the risk of errors when students transition to real clinical environments.
<b>Funding</b>	Funds for this expenditure are budgeted in the Carl Perkins Grant budget for FY 2025 – 2026.
<b>Enclosed Documents</b>	Other information is included in the Supporting Documentation.
<b>Staff Resource</b>	Dr. Anahid Petrosian, Vice President and Provost for Academic Affairs and Economic Development

Dr. Margo A. Vargas-Ayala, Interim Dean for Health Science Professions

**Recommendation** The Committee recommends Board approval to purchase a birthing simulator manikin from **Gaumard Scientific Co. Inc.** (Miami, FL), a Texas Association of School Boards – Buyboard approved vendor, at a total amount of \$93,938.00.

#### **Purchases – 5) Building Automation System Upgrade**

**Purpose** Purchase a building automation system upgrade from **Siemens Industry, Inc.** (San Antonio, TX), a Sourcewell Purchasing Cooperative approved vendor.

**Justification** The College's current Building Automation System has reached end-of-life after more than twenty (20) years, introducing compliance and cybersecurity vulnerabilities. This system is a centralized network controlling a building's key subsystems like Heating Ventilation Air Conditioning (HVAC) and lighting using sensors and controllers to optimize performance, save energy, cut costs, improve comfort, and enhance overall efficiency through automated scheduling and data analysis.

Upgrading to a modern solution will ensure alignment with current IT standards, provide advanced cyber safety monitoring, and maintain compatibility with future technologies. This investment reduces operational risk, protects critical infrastructure, and enables smart building integration while preserving backward compatibility. Additionally, it minimizes the likelihood of system downtime and supports uninterrupted business continuity for essential College operations.

**Funding** Funds for this expenditure are budgeted in the Renewals and Replacements District-Wide Building Automation Systems Replacements budget for FY 2025 – 2026.

**Enclosed Documents** Other information is included in the Supporting Documentation.

**Staff Resource** Mary Del Paz, Vice President for Finance and Administrative Services  
George McCaleb, Executive Director of Facilities Maintenance and Operations  
Ricardo De La Garza, Executive Director of Facilities Planning and Construction

**Recommendation** The Committee recommends Board approval to purchase a building automation system upgrade from **Siemens Industry, Inc.** (San

Antonio, TX), a Sourcewell Purchasing Cooperative approved vendor, at a total amount of \$997,750.00.

## **Purchases – 6) Furniture**

<b>Purpose</b>	Purchase furniture from the vendors listed in Appendix A.
<b>Justification</b>	To provide new furniture that will enhance the everyday activities of our academic environment while upgrading or replacing outdated and worn-out items that no longer serve our students, faculty, and staff effectively. This investment will enable students, faculty, and staff to engage comfortably and productively in classes, study sessions, collaborative projects, and daily operations.
<b>Funding</b>	Funds for these expenditures are budgeted in the requesting department budgets for FY 2025 – 2026 as follows: Facilities Planning and Construction.
<b>Enclosed Documents</b>	Appendix A – Vendors List Appendix B – District-Wide Furniture Request Summary Other information is included in the Supporting Documentation.
<b>Staff Resource</b>	Mary Del Paz, Vice President for Finance and Administrative Services Ricardo De La Garza, Executive Director of Facilities Planning and Construction
<b>Recommendation</b>	The Committee recommends Board approval to purchase furniture from the vendors listed in Appendix A at a total amount of \$92,538.54.

## **APPENDIX A**

### **Vendors List**

Vendor (City, State)	Purchasing Cooperative	Amount
<b>Gateway Printing and Office Supply, Inc.</b> (Edinburg, TX)	OMNIA Partners and The Interlocal Purchasing System	\$21,498.13
<b>Indeco Sales, Inc.</b> (Belton, TX)	Sourcewell	\$65,730.41
<b>Wenger Corporation</b> (Owatonna, MN)	Texas Association of School Boards – Buyboard	\$5,310.00
Total Amount:		\$92,538.54

## **APPENDIX B**

### **District-Wide Furniture Request Summary**

<b>Pecan Campus</b>	
50	Classroom Student Chairs
14	Faculty/Staff Office Desks
10	Faculty/Staff Office Chairs
14	Bookcases
8	Armchairs
6	Seat Lounges
3	Cube Tables
1	4 Drawer Cabinet

#### **Purchases – 7) Laser Cutter Table (Grant Funded)**

<b>Purpose</b>	Purchase a laser cutter table from <b>Lab Resources, Inc.</b> (Tomball, TX), a Texas Association of School Boards – Buyboard approved vendor.
<b>Justification</b>	To enhance the Advanced Engineering Design Technology (AEDT), Advanced Manufacturing Technology (AMT) and Welding Technology (WLDG) by enabling integration of automated fabrication processes into instructional frameworks. This system provides students with experiential learning in precision cutting and joint preparation through computer-controlled operations, aligning with industry standards and contemporary manufacturing practices. Its application fosters a comprehensive understanding of automation-driven fabrication and equips graduates with the technical proficiency required for high-performance industrial environments.
<b>Funding</b>	Funds for this expenditure are budgeted in the Carl Perkins Grant budget for FY 2025 – 2026.
<b>Enclosed Documents</b>	Other information is included in the Supporting Documentation.
<b>Staff Resource</b>	Dr. Anahid Petrosian, Vice President and Provost for Academic Affairs and Economic Development Jose Vela, Point of Contact for Business, Public Safety, and Technology
<b>Recommendation</b>	The Committee recommends Board approval to purchase a laser cutter table from <b>Lab Resources, Inc.</b> (Tomball, TX), a Texas Association of School Boards – Buyboard approved vendor, at a total amount of \$162,998.00.

### **Purchases – 8) Network Equipment and Parts**

<b>Purpose</b>	Purchase network equipment and parts from <b>CXtec, Inc.</b> (Syracuse, NY), The Interlocal Purchasing System (TIPS) approved vendor.
<b>Justification</b>	To replace units that have reached the end of their life and are no longer supported by the manufacturer. The upgrade will include network switches, wireless access points, fiber patch cables, copper patch cables, and SFPs, all of which are essential to improving network performance, reliability, and security across the campus. Modernizing this infrastructure will ensure consistent and efficient connectivity, directly benefiting students, faculty, and staff by supporting access to critical academic and administrative resources.
<b>Funding</b>	Funds for this expenditure are budgeted in the Systems and Networking budget for FY 2025 – 2026.
<b>Enclosed Documents</b>	Other information is included in the Supporting Documentation.
<b>Staff Resource</b>	Dr. Jesús Campos, Interim Vice President for Information Services, Planning, Performance, & Strategic Initiatives Lucio Gonzalez, Associate Vice President for Technology and Chief Information Officer.
<b>Recommendation</b>	The Committee recommends Board approval to purchase network equipment and parts from <b>CXtec, Inc.</b> (Syracuse, NY), The Interlocal Purchasing System (TIPS) approved vendor for the period beginning September 1, 2025 through August 31, 2026, at an estimated total amount of <b>\$150,000.00</b> .

**Purchases – 9) Plumbing Training Systems (Grant Funded)**

<b>Purpose</b>	Purchase plumbing training systems from <b>Toolkit Technologies, Inc.</b> (Austin, TX), The Interlocal Purchasing System (TIPS) approved vendor.
<b>Justification</b>	To provide the Center for Advanced Training and Apprenticeships Program students with realistic, hands-on plumbing experience that meets industry and apprenticeship standards. This equipment enhances workforce readiness, meets employers' needs, and enhances the quality of training offered. It is a practical, space-efficient investment that directly enhances the program's instructional capabilities.
<b>Funding</b>	Funds for this expenditure are budgeted in the Texas Reskilling and Upskilling Through Education (TRUE) Grant budget for FY 2025 – 2026.
<b>Enclosed Documents</b>	Other information is included in the Supporting Documentation.
<b>Staff Resource</b>	Dr. Anahid Petrosian, Vice President and Provost for Academic Affairs and Economic Development Dr. Carlos Margo, Dean for Center for Advanced Training and Apprenticeships
<b>Recommendation</b>	The Committee recommends Board approval to purchase plumbing training systems from <b>Toolkit Technologies, Inc.</b> (Austin, TX), The Interlocal Purchasing System (TIPS) approved vendor, at a total amount of <b>\$52,950.00</b> .

## **Purchase Renewals – 10) Red Hat Licenses Maintenance and Support Agreement**

<b>Purpose</b>	Renew the Red Hat licenses maintenance and support agreement with <b>Netsync Network Solutions</b> (Houston, TX), a State of Texas Department of Information Resources (DIR) approved vendor.
<b>Justification</b>	To provide one year of support and maintenance to the servers running on Red Hat software. The support provides critical updates and patches to mitigate security risks and support for the servers running the Red Hat software. The servers running Red Hat support applications such as Banner and Jagnet serve students, faculty, and staff district-wide.
<b>Funding</b>	Funds for this expenditure are budgeted in the Systems and Networking budget for FY 2025 – 2026. Funds for subsequent fiscal years will be included in future proposed budgets.
<b>Enclosed Documents</b>	Other information is included in the Supporting Documentation.
<b>Staff Resource</b>	Dr. Jesús Campos, Interim Vice President for Information Services, Planning, Performance, & Strategic Initiatives Lucio Gonzalez, Associate Vice President for Technology and Chief Information Officer
<b>Recommendation</b>	The Committee recommends Board approval to renew the Red Hat licenses maintenance and support agreement with <b>Netsync Network Solutions</b> (Houston, TX), a State of Texas Department of Information Resources (DIR) approved vendor, for the period beginning February 10, 2026 through February 9, 2027, at a total amount of \$87,224.64.

### **Purchase and Trade-In – 11) Portable Planetarium System**

**Purpose** Purchase a portable planetarium system from **Digitalis Education Solutions, Inc.** (Bremerton, WA), a sole-source vendor. Also requested is the approval to trade in the existing planetarium and remove the Asset from the College's inventory and general ledger.

**Justification** To be utilized for student instruction across the district, specifically supporting astronomy courses within the Physical Science Program under the Division of Math, Science, Information Technology, and Bachelor Programs. Additionally, it will serve as a key resource for departmental outreach initiatives, providing engaging educational experiences at various public schools in the area

The current planetarium asset that will be traded in is as follows:

STC Asset No.	STC Tag No.	Asset Description	Asset Cost
BA-10001637	21776	Panasonic Planetarium PT-DZ57OU -Acquisition Date: 1/8/2014 -Fully Depreciated	\$31,905.00

**Funding** Funds for this expenditure are budgeted in the Physical Science budget for FY 2025 – 2026.

**Enclosed Documents** Other information is included in the Supporting Documentation.

**Staff Resource** Dr. Anahid Petrosian, Vice President and Provost for Academic Affairs and Economic Development  
Dr. Ravindra Nandigam, Point of Contact for Physics and Engineering Programs

**Recommendation** The Committee recommends Board approval to purchase a portable planetarium system from **Digitalis Education Solutions, Inc.** (Bremerton, WA), a sole-source vendor, at a total amount of \$45,085.00. Also requested is the approval to trade in the existing planetarium (College Asset No. BA-10001637) and to remove the Asset from the College's inventory and general ledger.

Recommendation: It is requested that the Committee recommend for Board approval of the award and rejection of proposals, and approval of purchases, purchase renewal, and purchase and trade-in at a total cost of \$1,742,484.18, as listed below:

- Award of Proposal**
- 1) **Chemical Waste Disposal Services:** award the proposals for Chemical Waste Disposal Services to **Terrabella Environmental Services** (Leming, TX) for the period beginning January 28, 2026 through January 29, 2027 with two one-year options to renew, at an estimated total amount of \$60,000.00;
- Rejection of Proposals**
- 2) **High-Pressure Air Compressor for Fire Science Training Program:** reject the one (1) proposal received for the High-Pressure Air Compressor for Fire Science Program;
- 3) **One (1) Ton Pickup Truck for Fire Science Program:** reject the four (4) proposals received for the One (1) Ton Pickup Truck for Fire Science Program;
- Purchases**
- 4) **Birthing Simulator Manikin (Grant Funded):** purchase a birthing simulator manikin from **Gaumard Scientific Co. Inc.** (Miami, FL), a Texas Association of School Boards – Buyboard approved vendor, at a total amount of \$93,938.00;
- 5) **Building Automation System Upgrade:** purchase a building automation system upgrade from **Siemens Industry, Inc.** (San Antonio, TX), a Sourcewell Purchasing Cooperative approved vendor, at a total amount of \$997,750.00;
- 6) **Furniture:** purchase furniture from the vendors listed in Appendix A at a total amount of \$92,538.54;

## **APPENDIX A**

### **Vendors List**

Vendor (City, State)	Purchasing Cooperative	Amount
<b>Gateway Printing and Office Supply, Inc.</b> (Edinburg, TX)	OMNIA Partners and The Interlocal Purchasing System	\$21,498.13
<b>Indeco Sales, Inc.</b> (Belton, TX)	Sourcewell	\$65,730.41
<b>Wenger Corporation</b> (Owatonna, MN)	Texas Association of School Boards – Buyboard	\$5,310.00
Total Amount:		\$92,538.54

- 7) **Laser Cutter Table (Grant Funded):** purchase a laser cutter table from **Lab Resources, Inc.** (Tomball, TX), a Texas Association of School Boards – Buyboard approved vendor, at a total amount of \$162,998.00;

- 8) **Network Equipment and Parts:** purchase network equipment and parts from **CXtec, Inc.** (Syracuse, NY), The Interlocal Purchasing System (TIPS) approved vendor for the period beginning September 1, 2025 through August 31, 2026, at an estimated total amount of \$150,000.00;
- 9) **Plumbing Training Systems (Grant Funded):** purchase plumbing training systems from **Toolkit Technologies, Inc.** (Austin, TX), The Interlocal Purchasing System (TIPS) approved vendor, at a total amount of \$52,950.00;

**Purchase Renewal**

- 10) **Red Hat Licenses Maintenance and Support Agreement:** renew the Red Hat licenses maintenance and support agreement with **Netsync Network Solutions** (Houston, TX), a State of Texas Department of Information Resources (DIR) approved vendor, for the period beginning February 10, 2026 through February 9, 2027, at a total amount of \$87,224.64;

**Purchase and Trade-In**

- 11) **Portable Planetarium System:** purchase a portable planetarium system from **Digitalis Education Solutions, Inc.** (Bremerton, WA), a sole-source vendor, at a total amount of \$45,085.00. Also requested is the approval to trade in the existing planetarium (College Asset No. BA-10001637) and to remove the Asset from the College's inventory and general ledger.

**Consent Agenda:**

**b. Approval on Purchase of TEXSISS Application for Workday Student Implementation**

<b>Purpose</b>	To purchase TEXSISS Application for Workday Student Implementation from <b>SaaS Implementation and Support LLC (dba SISSCORP)</b> (new) (McKinney, TX), The Interlocal Purchasing System (TIPS) approved vendor.
<b>Justification</b>	<p>TEXSISS is a Texas-specific application designed to extend Workday Student functionality and ensure compliance with Texas Education Code and Texas Administrative Code reporting requirements. It supports all mandatory Texas Higher Education Coordinating Board (THECB) reporting, including CBM reports, Texas Success Initiative (TSI), formula funding, state financial aid reporting, and other statutory obligations.</p> <p>By integrating seamlessly within the Workday environment and leveraging existing Workday Student data and security, TEXSISS eliminates manual reporting processes and reduces reliance on external systems. This approach minimizes compliance risks, prevents costly errors, and ensures timely, accurate submissions to state agencies. TEXSISS streamlines workflows, improves efficiency, and safeguards institutional reputation and funding, providing a secure and future-ready solution for compliance and operational success.</p>
<b>Funding</b>	The funding source for this expenditure is budgeted in the Workday Student budget for FY 2025 – 2026. Funds for subsequent fiscal years will be included in future proposed budgets.
<b>Staff Resource</b>	Dr. Matthew S. Hebbard, Vice President for Student Affairs and Enrollment Management Mary Del Paz, Vice President for Finance and Administrative Services Cynthia Blanco, Dean of Enrollment Systems and Registrar
<b>Recommendation</b>	The Committee recommended Board approval to purchase TEXSISS Application for Workday Student Implementation from <b>SaaS Implementation and Support LLC (dba SISSCORP)</b> (new) (McKinney, TX), The Interlocal Purchasing System (TIPS) approved vendor for the period beginning February 1, 2026 through August 31, 2030, at a total amount of \$844,707.93, with the first payment of \$74,620.93, the second payment of \$125,363.00, the third payment of \$179,090.00, the fourth payment of \$232,817.00, and fifth and final payment of \$232,817.00.

**Consent Agenda:**

**c. Approval on Legal Services Agreement with Law Office of Javier Villalobos, P.C.**

<b>Purpose</b>	To approve the legal services agreement with the Law Office of Javier Villalobos, P.C. (McAllen, TX).
<b>Justification</b>	<p>To include the flat fee and the scope of services in the agreement.</p> <p>On June 8, 2021, the Board of Trustees awarded a contract to the Law Office of Javier Villalobos, P.C., to serve as the College's legal counsel.</p> <p>On June 24, 2025, the Board of Trustees approved to modify the payment terms of the contract from an hourly rate to a fixed monthly retainer fee of \$5,000.00, effective July 1, 2025.</p>
<b>Funding</b>	Funds for this expenditure are budgeted in the Legal Services budget for FY 2025 – 2026.
<b>Enclosed Documents</b>	Appendix A – Agreement for Legal Services Appendix B – Policy BCC Board Internal Organization: Attorney
<b>Staff Resource</b>	Dr. Ricardo J. Solis, President Mary Del Paz, Vice President for Finance and Administrative Services
<b>Recommendation</b>	The Committee recommended Board approval of legal services agreement with Law Office of Javier Villalobos, P.C. (McAllen, TX).

## AGREEMENT FOR LEGAL SERVICES

THIS AGREEMENT is made and entered by and between the South Texas College, hereinafter referred to as "Client," and Law Office of Javier Villalobos, P.C., beginning July 1, 2025 and ending when terminated by either Party in accordance with Article 3 below.

### WITNESSETH:

Client, does hereby retain, employ, constitute, and appoint Law Office of Javier Villalobos, P.C., hereinafter referred to as "Attorney." Client does hereby agree and contract for the legal services to be provided for and on behalf of Client. Representation as Attorney shall include, but not be limited to advising, counseling, negotiating, investigating, handling, prosecuting, and/or defending on behalf of Client. Personnel issues are not included in this agreement. Attorney is hereby authorized and empowered through this document to use and employ such other persons and/or entities that Attorney deems necessary for the proper handling of said matters. Client has the right to terminate this agreement with 30 days notice.

## ARTICLE 1

### FACTORS CONSIDERED IN COMPUTATION OF FEE

1.01 Written Agreement. Attorney and Client agree that it is feasible and desirable to reach a clear agreement as to the basis of the fee charges to be made in order to prevent later misunderstandings. Therefore, Attorney and Client agree that it is beneficial to reduce to writing the understanding of Attorney and Client regarding the fee.

1.02 Factors in Setting Fee. In determination of the total fee to be charged Client, Attorney will consider the following factors and guidelines approved by the Supreme Court of Texas and in the Code of Professional Responsibility on what is a reasonable fee:

- a) The time and labor required, the novelty and difficulty of the questions involved, and the skill requisite to perform the legal services properly;
- b) The likelihood, if apparent to Client, that the acceptance of the particular employment will preclude other employment by Attorney;
- c) The fee customarily charged in the locality for similar legal services;
- d) The amount involved and the results obtained;
- e) The time limitations imposed by Client or by the circumstances;
- f) The nature and length of the professional relationship with Client;
- g) The experience, reputation, and ability of the lawyer or lawyers performing the services;

h) Whether the fee is fixed or contingent; and

1.03 Scope of Services

- STC hereby secures the services of Attorney to perform and render Legal Services to STC. The Attorney agrees to perform legal services for the flat fee as assigned which includes, but is not limited to, the following as appropriate and required:
  - Attending Board and Committee meetings and advising Board members, Committee members, and Administration, as appropriate and required.
  - Providing legal counsel and guidance to the Board of Trustees and administrative staff on such matters as
    - ⇒ Elections
    - ⇒ Tax Abatement Agreements
    - ⇒ Real Estate (or outsource, separate contract if necessary)
    - ⇒ Procurement procedures and contracts (interpretation of procurement law and review of certain contracts, development of a standardized contract form for most services the College solicits to be included as part of the RFP or RFQ document) and contract compliance
    - ⇒ Construction contracts
    - ⇒ Litigation representation (or outsource, separate contract if necessary)
    - ⇒ General higher education matters including, but not limited to, tort and civil liabilities
  - If needed for a specific item, attend Board and Committee meetings and advise Board members, Committee members, and Administration, as appropriate and required.
  - Additional legal counsel services and advising as requested and authorized by the President.

1.04 Payment. In consideration for the services to be rendered on behalf of Client by Attorney, Client hereby agrees to pay Attorney a monthly flat fee of \$5,000.00 at the beginning of each month. As the hours worked per month may greatly vary, fees are considered earned as soon as paid and are a fee earned for work completed for the previous month. This flat fee shall cover fees for all legal work assigned to or handled by the Attorney.

Court costs, deposition costs, duplication costs, telephone, copier fees, filing fees, runner and litigation travel expenses, long distance telephone expenses, accountant's fees, appraiser's fees, client expenses, consultant's fees, marketing fees, investigator's and other professional fees incurred on Client's behalf (including specialized or local legal counsel), and other disbursements will be paid directly by Client.

## ARTICLE 2

### ENTIRE AGREEMENT OF THE PARTIES

2.01 This contract embodies the entire agreement of the parties hereto with respect to the matters herein contained, and it is agreed, modified, or revoked unless by written agreement signed by both parties and attached hereto and made a part hereof. FURTHER, CLIENT ACKNOWLEDGES THAT IN ADDITION TO CLIENT HAVING READ THIS

AGREEMENT IN ITS ENTIRETY, THE UNDERSIGNED ATTORNEY HAS ANSWERED ANY QUESTIONS CONCERNING THE AGREEMENT RAISED BY CLIENT AND CLIENT UNDERSTANDS THE AGREEMENT AND CONSIDERS IT TO BE FAIR AND REASONABLE.

2.02 INSURANCE Attorney shall provide proof of professional liability insurance with coverage of not less than \$1,000,000 per occurrence.

### ARTICLE 3

#### TERM OF AGREEMENT

3.01 This agreement may be terminated by STC with a 30-day notice. Attorney is not entitled to any severance or any further compensation other than what contracted.

THIS CONTRACT IS SIGNED on \_\_\_\_, 2026.

\_\_\_\_\_  
Dr. Alejo Salinas, Chair  
South Texas College

/s/ Javier Villalobos  
\_\_\_\_\_  
Law Office of Javier Villalobos, P.C.

**Consent Agenda:**

**d. Approval on Proposed Budget Amendment for FY 2025 – 2026**

<b>Purpose</b>	Administration recommends Board approval of the proposed budget amendment for FY 2025 – 2026.
<b>Justification</b>	<p>The proposed budget amendment increases the Unrestricted Fund revenues and expenditures by \$3,195,000 to provide additional funding for the Workday ERP system in FY 2026. This amount reflects the remaining balance of the project's allocated budget to the Finance and Human Capital Management ERP implementation that was not utilized in prior fiscal years. The total Workday ERP budget remains unchanged.</p> <p>The additional funding will be used by the Business Office and Human Resources staff for staff training, conferences, PTG advisory services, new functionalities, contingency funding, and building custom applications that extend the capabilities of Workday to meet the college's business needs.</p>
<b>Enclosed Documents</b>	Appendix A – Budget Summary Appendix B – Presentation
<b>Funding</b>	The proposed additional funding for the Workday ERP system will be funded from the Unrestricted Fund Balance Designation for the ERP System.
<b>Staff Resource</b>	Mary del Paz, Vice President for Finance and Administrative Services Myriam Lopez, Associate Vice-President-Finance and Management
<b>Recommendation</b>	The Committee recommended Board approval of the proposed budget amendment for FY 2025 – 2026, as presented.

# Proposed Budget Amendment for FY 2025 - 2026

JANUARY 13, 2026

MARY DEL PAZ, MBA, CPA, CFE, CGMA  
VICE PRESIDENT FOR FINANCE AND ADMINISTRATIVE SERVICES

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## Summary of Proposed Budget Amendment Revenue and Expenditures

Fund	Amended Budget	Proposed Amendment	Amended Budget
Unrestricted Fund	\$249,576,035	\$3,195,000	\$252,771,035

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## Proposed Budget Amendment Summary - Unrestricted Fund

### Revenue Summary

Revenue Source and Carryover Allocations	Amended Budget	Budget Amendment	Amended Budget
Total State Appropriations	\$ 64,725,379	\$ -	\$ 64,725,379
Total Tuition	60,162,524	-	60,162,524
Total Fees	2,830,966	-	2,830,966
Total M&O Property Taxes	85,163,229	-	85,163,229
Total Other Revenues	15,063,893	-	15,063,893
Total Carryover Allocations	21,630,044	3,195,000	24,825,044
<b>Total Revenues and Carryover Allocations</b>	<b>\$ 249,576,035</b>	<b>\$ 3,195,000</b>	<b>\$ 252,771,035</b>

Revenue Source	Increase/ (Decrease)	Description
Total Carryover Allocations	\$3,195,000	\$3,195,000 due to the additional funding for the Workday ERP system. Additional funding will be used for staff training, conferences, PTG advisory services, new functionalities, contingency funding, and building custom applications that extend the capabilities of Workday to meet the College's business needs.
<b>Total Revenue Increase</b>	<b>\$3,195,000</b>	

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## Proposed Budget Amendment Summary - Unrestricted Fund

### Expenditures Summary

Expenditures/Transfers & Reserves	Amended Budget	Budget Amendment	Amended Budget
Total Salaries	\$ 133,122,233	\$ -	\$ 133,122,233
Total Benefits	33,432,303	-	33,432,303
Total Operating	38,333,833	1,155,000	39,488,833
Total Technology	18,540,059	2,040,000	20,580,059
Total Travel	3,151,471	-	3,151,471
Total Capital Outlay	2,393,064	-	2,393,064
Total Scholarships	403,106	-	403,106
<b>Total Expenditures</b>	<b>\$ 229,376,069</b>	<b>\$ 3,195,000</b>	<b>\$ 232,571,069</b>
<b>Transfers &amp; Reserves</b>			
Transfer to Unexpended Plant Fund - Construction	10,000,000	-	10,000,000
Transfer to Renewals & Replacements Plant Fund	1,000,000	-	1,000,000
Transfer to Student Activities Fund	1,175,000	-	1,175,000
Contingency Fund	8,024,966	-	8,024,966
<b>Total Transfers &amp; Reserves</b>	<b>20,199,966</b>	<b>-</b>	<b>20,199,966</b>
<b>Total Expenditures/Transfers &amp; Reserves</b>	<b>\$ 249,576,035</b>	<b>\$ 3,195,000</b>	<b>\$ 252,771,035</b>

Expenditures	Increase/ (Decrease)	Description
Total Operating	\$1,155,000	\$1,155,000 due to the additional funding for the Workday ERP system. Additional funding will be used for staff training, conferences, and contingency funding.
Total Technology	\$2,040,000	\$2,040,000 due to the additional funding for the Workday ERP system. Additional funding will be used for PTG advisory services, new functionalities, and building custom applications that extend the capabilities of Workday to meet the College's business needs.
<b>Total Expenditures Increase</b>	<b>\$3,195,000</b>	

Questions?



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# South Texas College

## Unrestricted Fund

Fiscal Year Ending August 31, 2026  
AMENDED

### Revenue Summary

Revenue Source and Carryover Allocations	Amended Budget	Budget Amendment	Amended Budget
Total State Appropriations	\$ 64,725,379	\$ -	\$ 64,725,379
Total Tuition	60,162,524	-	60,162,524
Total Fees	2,830,966	-	2,830,966
Total M&O Property Taxes	85,163,229	-	85,163,229
Total Other Revenues	15,063,893	-	15,063,893
Total Carryover Allocations	21,630,044	3,195,000	24,825,044
<b>Total Revenues and Carryover Allocations</b>	<b>\$ 249,576,035</b>	<b>\$ 3,195,000</b>	<b>\$ 252,771,035</b>

### Expenditures Summary

Expenditures/Transfers & Reserves	Amended Budget	Budget Amendment	Amended Budget
Total Salaries	\$ 133,122,233	\$ -	\$ 133,122,233
Total Benefits	33,432,303	-	33,432,303
Total Operating	38,333,833	1,155,000	39,488,833
Total Technology	18,540,059	2,040,000	20,580,059
Total Travel	3,151,471	-	3,151,471
Total Capital Outlay	2,393,064	-	2,393,064
Total Scholarships	403,106	-	403,106
<b>Total Expenditures</b>	<b>\$ 229,376,069</b>	<b>\$ 3,195,000</b>	<b>\$ 232,571,069</b>
<b>Transfers &amp; Reserves</b>			
Transfer to Unexpended Plant Fund - Construction	10,000,000	-	10,000,000
Transfer to Renewals & Replacements Plant Fund	1,000,000	-	1,000,000
Transfer to Student Activities Fund	1,175,000	-	1,175,000
Contingency Fund	8,024,966	-	8,024,966
<b>Total Transfers &amp; Reserves</b>	<b>20,199,966</b>	<b>-</b>	<b>20,199,966</b>
<b>Total Expenditures/Transfers &amp; Reserves</b>	<b>\$ 249,576,035</b>	<b>\$ 3,195,000</b>	<b>\$ 252,771,035</b>

### Consent Agenda:

#### e. Approval on Increasing Vacation and Sick Leave Accruals

**Purpose** To align the number of hours granted for monthly vacation and sick leave accruals with the majority of the number of working hours in the College workweek, which is 9 hours.

**Justification** The increase in monthly leave accrual is an employee benefit aimed at enhancing job satisfaction, boosting morale, and improving retention, and is proposed to take effect on September 1, 2026.

The number of hours granted for monthly vacation and sick leave accrual, will increase from 8 hours to 9 hours. The vacation accrual tiers will be adjusted accordingly. The maximum vacation carry over, from one fiscal year to the next will increase from 96 hours to 108 hours.

#### Vacation Leave Proposed Hours

Vacation Tiers	Current	Proposed	Difference
Under 5 Years	8.00	9.00	1.00
5 Years	10.00	11.25	1.25
10 Years	12.00	13.50	1.50
15 Years	14.00	15.75	1.75
20+ Years	16.00	18.00	2.00

#### Sick Leave Proposed Hours

	Current	Proposed	Difference
Sick Leave	8	9	1

#### Projected Maximum Vacation Leave and Sick Leave Payouts and Liabilities Based on Hourly Rate

Maximum Payout / Liability	Current Cost	Proposed Cost	Projected Increase
Maximum Vacation Payout	\$7,430,164	\$8,358,934	\$928,770
Maximum Vacation Liability	2,455,286	2,500,339	45,053
Maximum Sick Payout	1,417,057	1,467,906	50,849
Maximum Sick Liability	\$1,984,559	\$2,051,597	\$67,037

**Enclosed Documents**

Appendix A – PowerPoint

- Funding** No funding is required. Additional hours will be available for employees to use for vacation and sick leave.
- Staff Resource** Mary Del Paz, Vice President for Finance and Administrative Services  
Myriam Lopez, Associate Vice-President-Finance and Management  
Alicia Correa, Director Benefits and Compensation Human Resources
- Recommendation** The Committee recommended Board approval of the Increasing Vacation and Sick Leave Accruals, as presented.



## **Increasing Vacation and Sick Leave Accruals**



### **Purpose**

- To align the number of hours granted for monthly vacation and sick leave accruals with the majority of the number of working hours in the College workweek, which is 9 hours.
- The increase in monthly leave accrual is an employee benefit aimed at enhancing job satisfaction, boosting morale, and improving retention, and is proposed to take effect on September 1, 2026.
- The number of hours granted for monthly vacation and sick leave accrual, will increase from 8 hours to 9 hours.
- The vacation accrual tiers will be adjusted accordingly.
- The maximum vacation carry over, from one fiscal year to the next will increase from 96 hours to 108 hours.

## Vacation Leave Proposed Hours

Vacation Tiers	Current	Proposed	Difference
Under 5 Years	8.00	9.00	1.00
5 Years	10.00	11.25	1.25
10 Years	12.00	13.50	1.50
15 Years	14.00	15.75	1.75
20+ Years	16.00	18.00	2.00

## Sick Leave Proposed Hours

	Current	Proposed	Difference
Sick Leave	8	9	1

## Projected Maximum Vacation Leave and Sick Leave Payouts and Liabilities Based on Hourly Rate

Maximum Payout / Liability	Current Cost	Proposed Cost	Projected Increase
Maximum Vacation Payout	\$7,430,164	\$8,358,934	\$928,770
Maximum Vacation Liability	2,455,286	2,500,339	45,053
Maximum Sick Payout	1,417,057	1,467,906	50,849
Maximum Sick Payout Liability	\$1,984,559	\$2,051,597	\$67,037

Thank You.

Questions?

**Consent Agenda:**

**f. Approval on Voluntary Early Retirement Program**

**Purpose** To review and discuss the Voluntary Early Retirement for Fiscal Year 2027.

**Justification** **Purpose:**

Administration is proposing to implement a Voluntary Early Retirement Program (VERP) for eligible employees as of August 2027 as a strategic initiative to recognize and honor the long-standing contributions of employees. This approach not only provides a dignified and supportive transition for those who may be ready to explore retirement, but also creates opportunities to realign organizational resources, to promote succession planning, and to reduce costs.

The VERP will balance operational efficiency with compassion, ensuring that our valued employees can retire with confidence and appreciation for their service.

**Eligibility:**

To qualify for the VERP, employees must meet the following criteria as of August 31, 2027:

- Full-time equivalent (FTE) regular position
- Total combined age and years of service must equal at least 80
- Minimum of 25 years of service with South Texas College
- Minimum age of 55

**Highlights:**

- Youngest qualifying employee will be 55 years old with 28 years of service
- Oldest qualifying employee will be 79 years old with 28 years of service
- Annual Rehire Savings (at 75%): \$2,227,772
- Annual Benefits Savings: \$579,221
- All qualifying employees are retirement eligible
- Breakeven Year – Tiers: 2 years and 0.5 months
- Breakeven Year – Flat 75%: 2 years and 4 months

**Payout Cost**

	Employee Count		Option 1		Option 2	
			50% / 75% / 100% Tier Payout Highlights		75% Payout Highlights	
Faculty	59	56.2%	\$3,179,191	54.9%	\$3,651,879	54.6%
Staff- Admin	11	10.5%	1,175,127	20.3%	1,189,651	17.8%
Staff- Non Admin	35	33.3%	1,438,521	24.8%	1,841,786	27.6%
Total Count/Payout	105	100%	\$5,792,839	100%	\$6,683,315	100%
Cost Break-Even Month/Year			2 Years and 0.5 Months		2 Years and 4 Months	

The tiers of payout, depending on total of age and service are as follows:

- 50% Payout: 80-89 (Age + Service)
- 75% Payout: 90-99 (Age + Service)
- 100% Payout: 100 and above (Age + Service)

#### Options to Pay

Payment Date	Option 1	Option 2	Option 3
August 31 - 2027	100%	50%	N/A
Mid-January - 2028	N/A	50%	100%

#### Enclosed Documents

Appendix A – PowerPoint

#### Funding

Proposed funding for this expenditure from the Unrestricted Fund Balance.

#### Staff Resource

Mary Del Paz, Vice President for Finance and Administrative Services  
Myriam Lopez, Associate Vice-President-Finance and Management

#### Recommendation

The Committee recommended Board approval of the Voluntary Early Retirement Program, as presented.



## Purpose

- ▶ Administration is proposing to implement a Voluntary Early Retirement Program (VERP) for eligible employees as of August 2027.
- ▶ The program recognizes and honors the long-standing service of eligible employees.
- ▶ Provides a supportive transition to retirement while allowing for strategic realignment of resources.
- ▶ Balances operational efficiency with compassion and appreciation for service.
- ▶ Realign organization resources and reduce costs.

## Eligibility

To qualify for the VERP, employees must meet the following criteria as of August 31, 2027:

- Full-time equivalent (FTE) regular position
- Total combined age and years of service must equal at least 80
- Minimum of 25 years of service with South Texas College
- Minimum age of 55.

## Highlights

To qualify for the VERP, employees must meet the following criteria as of August 31, 2027:

- Youngest qualifying employee will be 55 years old with 28 years of service
- Oldest qualifying employee will be 79 years old with 28 years of service
- Annual Rehire Savings (at 75%): \$2,227,772
- Annual Benefits Savings: \$579,221
- All qualifying employees are retirement eligible
- Breakeven Year – Tiers: 2 years and 0.5 months
- Breakeven Year – Flat 75%: 2 years and 4 months

## Payout Costs

			Option 1		Option 2	
	Employee Count		50% / 70% / 100% Tier Payout Highlights		75% Payout Highlights	
Faculty	59	56.2%	\$3,179,191	54.9%	\$3,651,879	54.6%
Staff- Admin	11	10.5%	1,175,127	20.3%	1,189,651	17.8%
Staff- Non Admin	35	33.3%	1,438,521	24.8%	1,841,786	27.6%
Total Count/Payout	105	100%	\$5,792,839	100%	\$6,683,315	100%
Cost Break Even Year			2 Years and 0.5 Months		2 Years and 4 Months	

The tiers of payout, depending on total of age and service are as follows:

- 50% Payout: 80-89 (Age + Service)
- 75% Payout: 90-99 (Age + Service)
- 100% Payout: 100 and above (Age + Service)

## Salary/Payout

### Option 1 – Percentage Payout Tiers

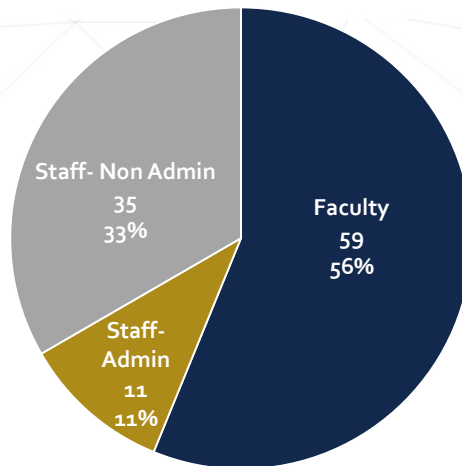
50% / 75% / 100% Payout								
	Employee Count	Employee Count at 50%	50%	Employee Count at 75%	75%	Employee Count at 100%	100%	Total
Faculty	59	30	\$ 1,198,195	23	\$ 1,475,355	6	\$ 505,641	\$ 3,179,191
Staff- Admin	11	5	321,039	3	270,104	3	583,984	1,175,127
Staff - Non-Admin	35	25	876,401	8	422,380	2	139,740	1,438,521
Grand Total	105	60	\$ 2,395,635	34	\$ 2,167,839	11	\$ 1,229,366	\$ 5,792,839

### Option 2 – Flat 75% Payout

75% Payout		
	Employee Count	75%
Faculty	59	\$ 3,651,879
Staff- Admin	11	1,189,651
Staff - Non-Admin	35	1,841,786
Grand Total	105	\$ 6,683,315

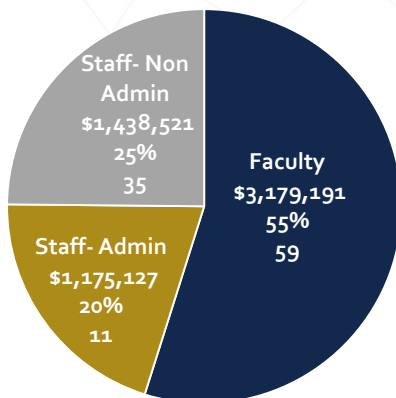
## Salary/Payout

Employee Count - Total: 105

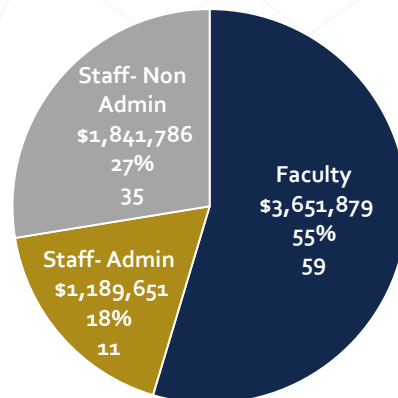


## Salary/Payout Cost By Classification

50% / 75% / 100% Tier Payout - Total: \$5,792,839

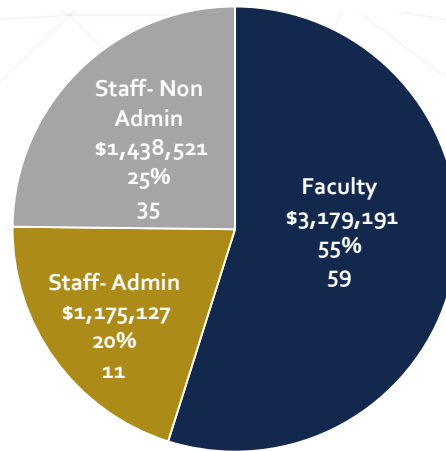


75% Payout - Total: \$6,683,315



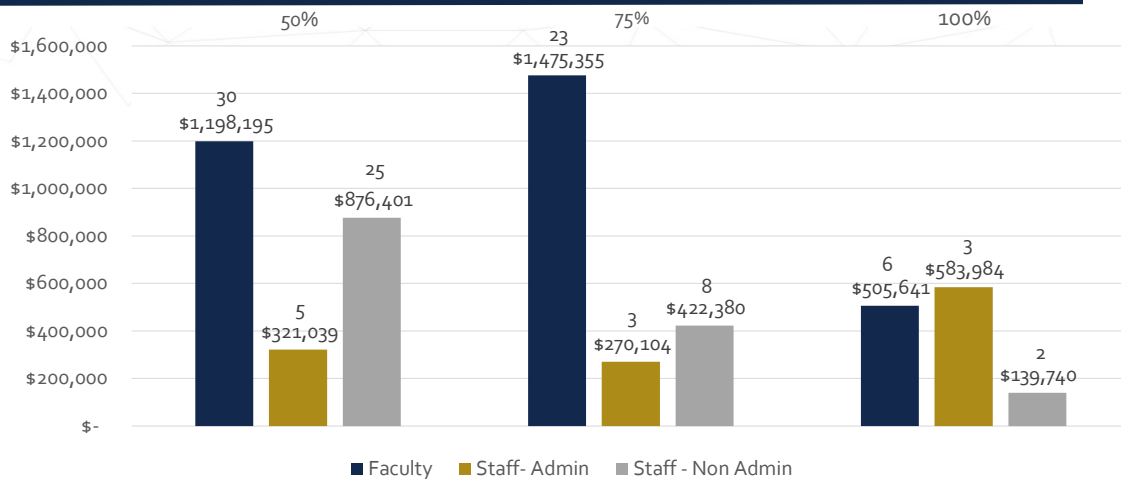
## Salary/Payout Cost By Classification

**50% / 75% / 100% Tier Payout - Total: \$5,792,839**



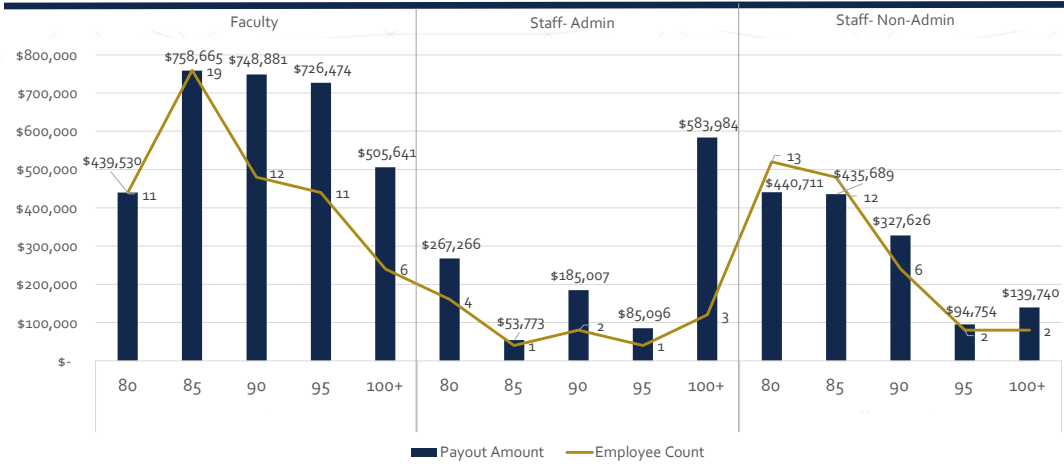
## Salary/Payout

**50% / 75% / 100% Tiers Payout Cost Tiers By Classification**



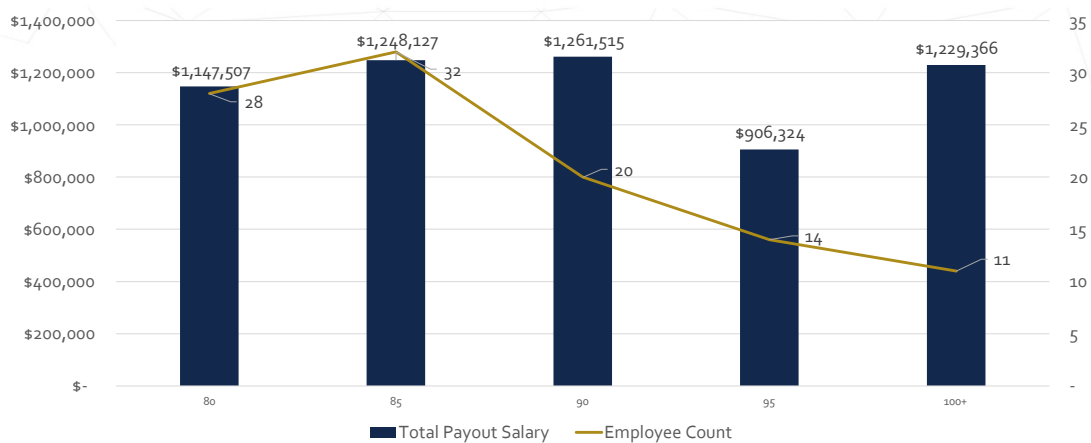
## Salary/Payout

50% / 75% / 100% Tiers Payout and Employee Count – By Classification and Total Age/ Service



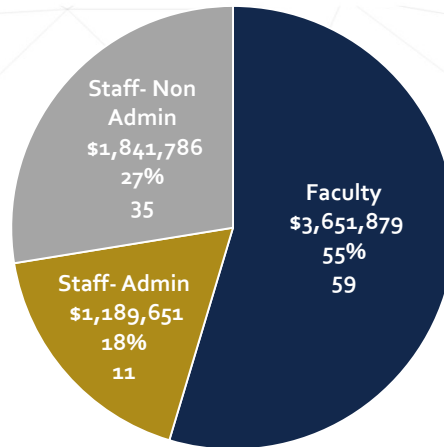
## Salary/Payout

50% / 75% / 100% Tiers Payout and Employee Count – By Age/ Service



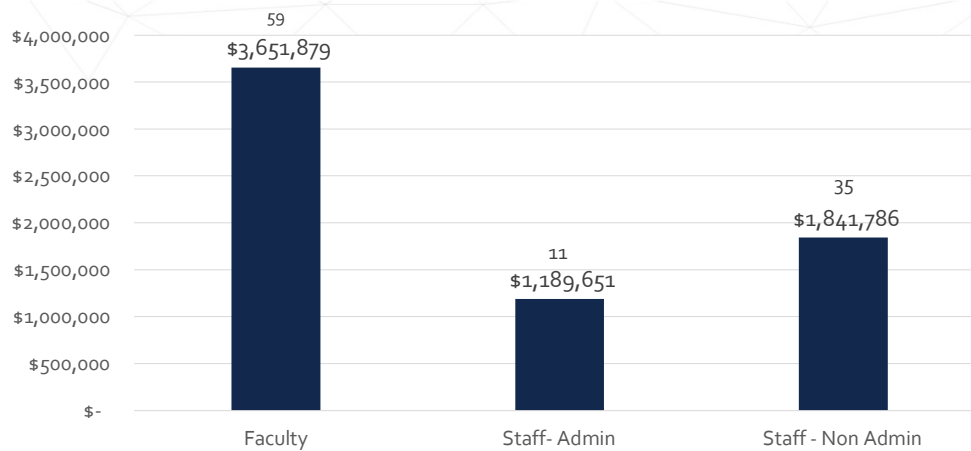
## Salary/Payout Cost By Classification

75% Payout - Total: \$6,683,315



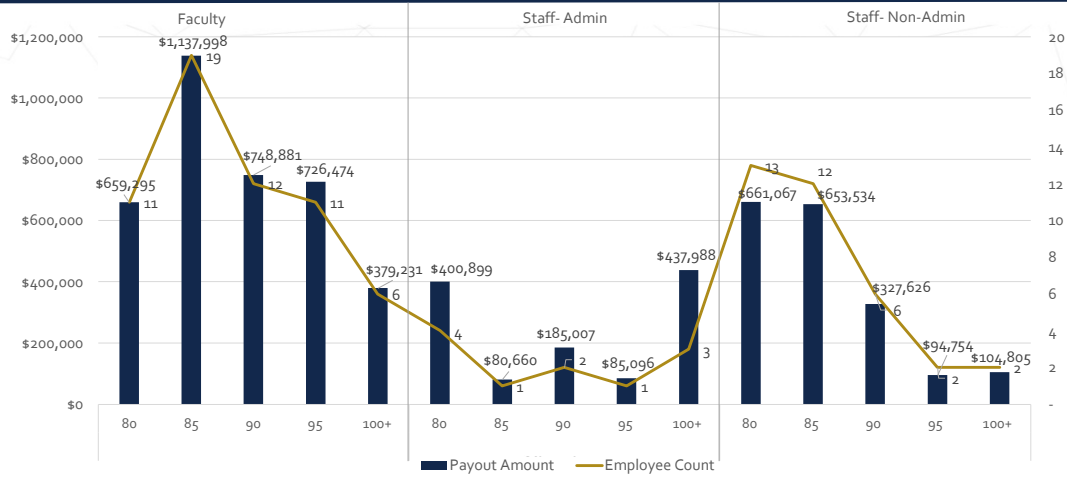
## Salary/Payout

### 75% Tiers Payout Cost Tiers By Classification



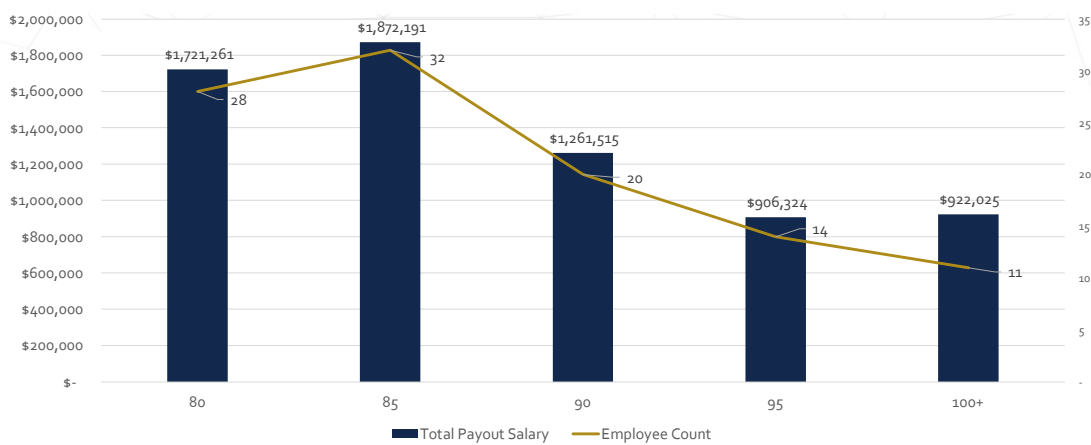
## Salary/Payout

### 75% Payout Cost and Employee Count – By Classification and Total Age/ Service



## Salary/Payout

### 75% Tiers Payout and Employee Count - By Age/ Service



## Benefits Support for Early Retirement Inquiries

When contacted by employees interested in the Early Retirement Option, Benefits will:

Review the employee's retirement eligibility under

- Teacher Retirement System (TRS)
- Optional Retirement Program (ORP)

Review retirement scenarios based on:

- TRS tier
- Years of service
- Age

Identify potential early retirement impacts

- Early retirement penalties may apply depending on individual circumstances
- Up to a 53% early-age reduction annuity may occur under TRS

## Benefits & Retirement Process Guidance

Review employee eligibility for health insurance coverage under Employee Retirement System (ERS).

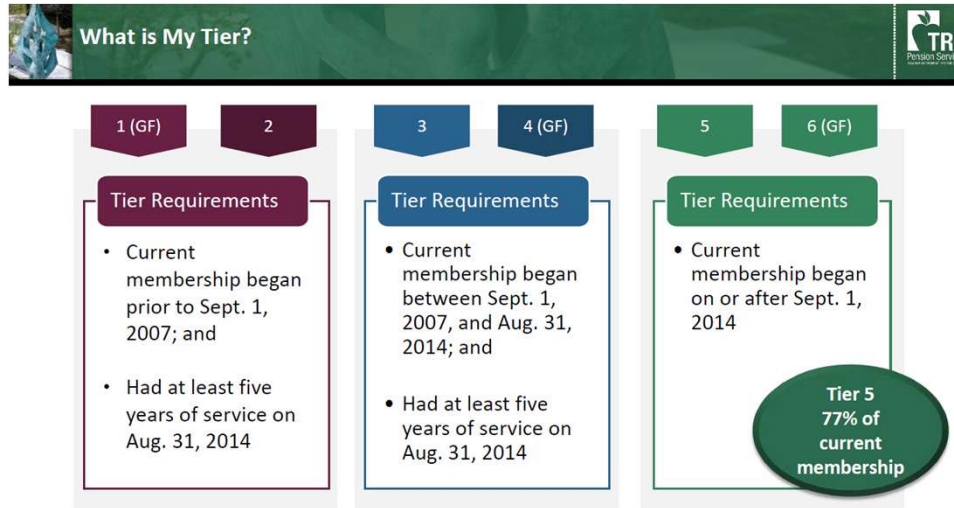
Provide guidance on next steps to begin the retirement process with:

- Teacher Retirement System (TRS)
- Optional Retirement Program (ORP)

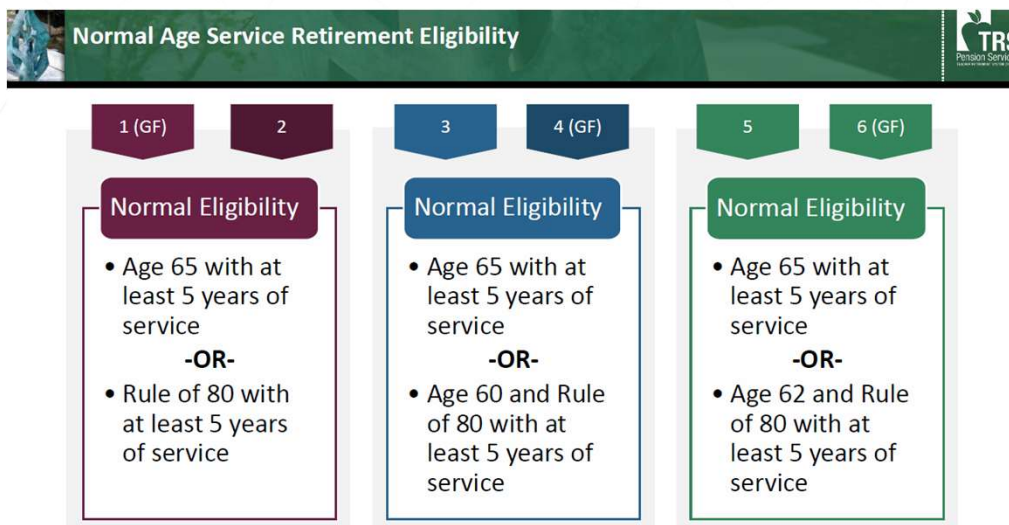
**Important Notes:**

- A **minimum two-month window** is required between the retirement date and process initiation to complete all required paperwork
- Eligibility requirements may vary and are **subject to change based on individual factors**

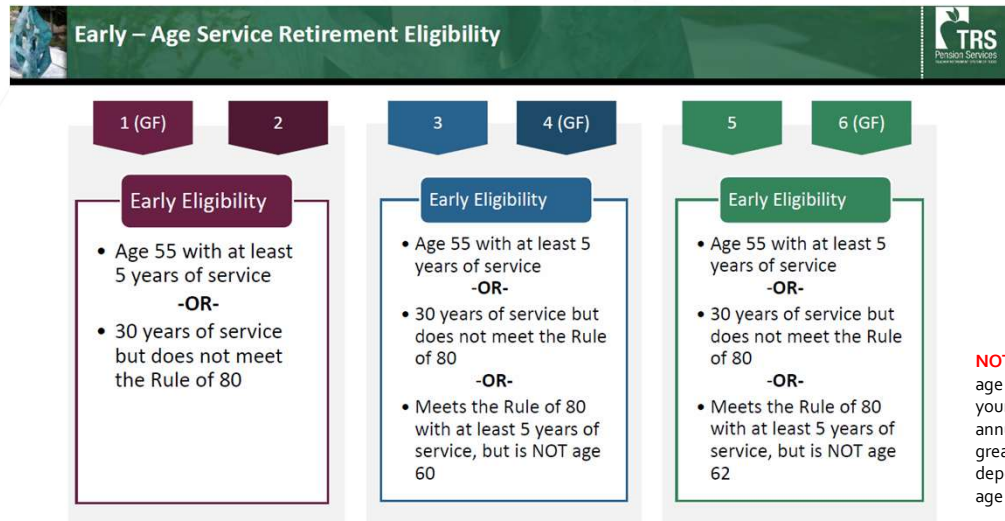
## TRS Retirement Eligibility Requirements



## TRS Retirement Eligibility Requirements Normal Age Retirement



## TRS Retirement Eligibility Requirements Early Age Retirement



## ORP Retirement Eligibility Requirements

- 1.) ORP funds are available for distribution when employee terminate employment with an ORP Employer.
- 2.) There are no minimum age or years of service requirements. (Participants who are at least age 70-1/2 are permitted to take pre-termination distributions.)
- 3.) The IRS has a 10% early withdrawal penalty that generally applies to withdrawals made before age 59-1/2 but there are penalty exceptions for employees who terminate all employment after age 55.

## ERS Health Insurance Eligibility

- 1.) 10 years of employment in a full-time position with STC + Age 65 **OR**
- 2.) 10 years of employment in a full-time position with STC + Rule of 80

**Thank You.**

**Questions?**

## Break Even Analysis of 50-100% Payout - Including a 3% Yearly Pay Raise (Starting Year 3)

Bracket	Employee Count	Sum of Salary	Average Salary	% Payout	Total Payout Salary	Rehire - 75%	Rehire Estimated Year 1 Savings	Benefits Savings
80	28	\$ 2,295,015	\$ 81,965	50.0%	\$ 1,147,507	\$ 1,721,261	\$ 573,754	\$ 149,176
85	32	2,496,255	78,008	50.0%	1,248,127	1,872,191	624,064	162,257
90	20	1,682,019	84,101	75.0%	1,261,515	1,261,515	420,505	109,331
95	14	1,208,432	86,317	75.0%	906,324	906,324	302,108	78,548
100+	11	1,229,366	111,761	100.0%	1,229,366	922,025	307,342	79,909
<b>Grand Total</b>	<b>105</b>	<b>\$ 8,911,087</b>	<b>\$ 84,867</b>		<b>\$ 5,792,839</b>	<b>\$ 6,683,315</b>	<b>\$ 2,227,772</b>	<b>\$ 579,221</b>

### Break Even Analysis

		Recouping Payout with Annual Savings from Rehiring at 75%		
FY2027 Initial Cost	FY2028 Remaining Cost	FY2029 Remaining Cost	FY2030 Net Savings	FY2031 Net Savings
\$ 1,147,507	\$ 424,578	\$ (320,040)	\$ (1,086,996)	\$ (1,876,960)
1,248,127	461,807	(348,103)	(1,182,310)	(2,041,543)
1,261,515	731,678	185,947	(376,156)	(955,122)
906,324	525,668	133,592	(270,246)	(686,199)
1,229,366	842,116	443,248	32,414	(390,745)
<b>\$ 5,792,839</b>	<b>\$ 2,985,847</b>	<b>\$ 94,645</b>	<b>\$ (2,883,293)</b>	<b>\$ (5,950,570)</b>

## Faculty/Staff/Classification Summary

Salary Summary - Faculty/Staff								
Sum of Salary Bracket	80	85	90	95	100+	Total Salaries	Total Payout	% of Total
Faculty	\$ 879,060	\$ 1,517,330	\$ 998,509	\$ 968,631	\$ 505,641	\$ 4,869,172	\$ 3,179,191	54.9%
Staff- Admin	534,532	107,546	246,677	113,461	583,984	1,586,201	1,175,127	20.3%
Staff- Non Admin	881,422	871,379	436,834	126,339	139,740	2,455,715	1,438,521	24.8%
<b>Total Salaries</b>	<b>\$ 2,295,015</b>	<b>\$ 2,496,255</b>	<b>\$ 1,682,019</b>	<b>\$ 1,208,432</b>	<b>\$ 1,229,366</b>	<b>\$ 8,911,087</b>	<b>\$ 5,792,839</b>	<b>100%</b>

Employee Count Summary - Faculty/Staff							
Count of Salary Bracket	80	85	90	95	100+	Grand Total	% of Total
Faculty	11	19	12	11	6	59	56.2%
Staff- Admin	4	1	2	1	3	11	10.5%
Staff- Non Admin	13	12	6	2	2	35	33.3%
<b>Grand Total</b>	<b>28</b>	<b>32</b>	<b>20</b>	<b>14</b>	<b>11</b>	<b>105</b>	<b>100%</b>

## Faculty/Staff/Classification Summary

Salary Summary - Classification								
Sum of Salary Bracket	80	85	90	95	100+	Total Salaries	Total Payout	% of Total
FAC	\$ 879,060	\$ 1,517,330	\$ 998,509	\$ 968,631	\$ 505,641	\$ 4,869,172	\$ 3,179,191	54.9%
EAP-Adm	534,532	107,546	246,677	113,461	583,984	1,586,201	1,175,127	20.3%
EAP	381,637	465,464	395,942		99,555	1,342,597	820,061	14.2%
ATS	258,232	269,069	40,893	55,890		624,083	336,237	5.8%
TEC	176,803	96,660				273,463	136,732	2.4%
OTS	64,750	40,186		70,450	40,186	215,571	145,491	2.5%
<b>Total Salaries</b>	<b>\$ 2,295,015</b>	<b>\$ 2,496,255</b>	<b>\$ 1,682,019</b>	<b>\$ 1,208,432</b>	<b>\$ 1,229,366</b>	<b>\$ 8,911,087</b>	<b>\$ 5,792,839</b>	<b>100%</b>

Employee Count Summary - Classification							
Count of Salary Bracket	80	85	90	95	100+	Grand Total	% of Total
FAC	11	19	12	11	6	59	56.2%
EAP	5	6	5		1	17	16.2%
ATS	5	4	1	1		11	10.5%
EAP-Adm	4	1	2	1	3	11	10.5%
OTS	1	1		1	1	4	3.8%
TEC	2	1				3	2.9%
<b>Grand Total</b>	<b>28</b>	<b>32</b>	<b>20</b>	<b>14</b>	<b>11</b>	<b>105</b>	<b>100%</b>

## Break Even Analysis of 75% Payout - Including a 3% Yearly Pay Raise (Starting Year 3)

Bracket	Employee Count	Sum of Salary	Average Salary	% Payout	Total Payout Salary	Rehire - 75%	Rehire Estimated Year 1 Savings	Benefits Savings
80	28	\$2,295,015	\$ 81,965	75.0%	\$1,721,261	\$ 1,721,261	\$ 573,754	\$ 149,176
85	32	2,496,255	78,008	75.0%	1,872,191	1,872,191	624,064	162,257
90	20	1,682,019	84,101	75.0%	1,261,515	1,261,515	420,505	109,331
95	14	1,208,432	86,317	75.0%	906,324	906,324	302,108	78,548
100+	11	1,229,366	111,761	75.0%	922,025	922,025	307,342	79,909
<b>Grand Total</b>	<b>105</b>	<b>\$8,911,087</b>	<b>\$ 84,867</b>		<b>\$6,683,315</b>	<b>\$ 6,683,315</b>	<b>\$ 2,227,772</b>	<b>\$ 579,221</b>

Break Even Analysis				
			Recouping Payout with Annual Savings from Rehiring at 75%	
FY2027 Initial Cost	FY2028 Remaining Cost	FY2029 Remaining Cost	FY2030 Net Savings	FY2031 Net Savings
\$ 1,721,261	\$ 998,331	\$ 253,714	\$ (513,242)	\$ (1,303,207)
1,872,191	1,085,871	275,961	(558,246)	(1,417,480)
1,261,515	731,678	185,947	(376,156)	(955,122)
906,324	525,668	133,592	(270,246)	(686,199)
922,025	534,774	135,906	(274,927)	(698,086)
<b>\$ 6,683,315</b>	<b>\$ 3,876,323</b>	<b>\$ 985,121</b>	<b>\$ (1,992,818)</b>	<b>\$ (5,060,094)</b>

## Faculty/Staff/Classification Summary

Salary Summary - Faculty/Staff								
Sum of Salary Bracket	Column Labels							
	80	85	90	95	100+	Total Salaries	Total Payout	% of Total
Faculty	\$ 879,060	\$1,517,330	\$ 998,509	\$968,631	\$ 505,641	\$ 4,869,172	\$ 3,651,879	54.6%
Staff- Admin	534,532	107,546	246,677	113,461	583,984	1,586,201	1,189,651	17.8%
Staff- Non Admin	881,422	871,379	436,834	126,339	139,740	2,455,715	1,841,786	27.6%
<b>Total Salaries</b>	<b>\$ 2,295,015</b>	<b>\$2,496,255</b>	<b>\$1,682,019</b>	<b>\$1,208,432</b>	<b>\$1,229,366</b>	<b>\$ 8,911,087</b>	<b>\$ 6,683,315</b>	<b>100%</b>

Employee Count Summary - Faculty/Staff							
Count of Salary Bracket	Column Labels						
	80	85	90	95	100+	Grand Total	% of Total
Faculty	11	19	12	11	6	59	56.2%
Staff- Admin	4	1	2	1	3	11	10.5%
Staff- Non Admin	13	12	6	2	2	35	33.3%
<b>Grand Total</b>	<b>28</b>	<b>32</b>	<b>20</b>	<b>14</b>	<b>11</b>	<b>105</b>	<b>100%</b>

## Faculty/Staff/Classification Summary

Salary Summary - Classification								
Sum of Salary Bracket	Column Labels							
	80	85	90	95	100+	Total Salaries	Total Payout	% of Total
FAC	\$ 879,060	\$1,517,330	\$ 998,509	\$968,631	\$ 505,641	\$ 4,869,172	\$ 3,651,879	54.6%
EAP	381,637	465,464	395,942		99,555	1,342,597	1,006,948	15.1%
EAP-Adm	534,532	107,546	246,677	113,461	583,984	1,586,201	1,189,651	17.8%
ATS	258,232	269,069	40,893	55,890		624,083	468,062	7.0%
OTS	64,750	40,186		70,450	40,186	215,571	161,678	2.4%
TEC	176,803	96,660				273,463	205,097	3.1%
<b>Total Salaries</b>	<b>\$ 2,295,015</b>	<b>\$2,496,255</b>	<b>\$1,682,019</b>	<b>\$1,208,432</b>	<b>\$1,229,366</b>	<b>\$ 8,911,087</b>	<b>\$ 6,683,315</b>	<b>100%</b>

Employee Count Summary - Classification							
Count of Salary Bracket	Column Labels						
	80	85	90	95	100+	Grand Total	% of Total
FAC	11	19	12	11	6	59	56.2%
EAP	5	6	5		1	17	16.2%
ATS	5	4	1	1		11	10.5%
EAP-Adm	4	1	2	1	3	11	10.5%
OTS	1	1		1	1	4	3.8%
TEC	2	1				3	2.9%
<b>Grand Total</b>	<b>28</b>	<b>32</b>	<b>20</b>	<b>14</b>	<b>11</b>	<b>105</b>	<b>100%</b>

**Consent Agenda:**

**g. Approval of Designated Limited Public Forums in Response to Texas Senate Bill 2972**

<b>Purpose</b>	Administration requests that the Committee recommend to the Board the proposed Designated Limited Public Forum locations in response to Texas Senate Bill 2972.
<b>Justification</b>	<p>A part of the 89th Texas Legislature and pursuant to Senate Bill 2972 requires institutions of higher education to designate areas on campus as public forums.</p> <p>S.B. 2972 authorizes the governing board of a public institution of higher education to designate the areas on the institution's campus that are public forums, consistent with the First Amendment to the U.S. Constitution and the Texas Constitution.</p> <p>The proposed designated limited public forum locations are intended for students enrolled at and employees of the college to assemble or distribute written material.</p> <p>These designated limited outdoor areas include the following locations:</p> <ul style="list-style-type: none"><li>• Flagpole locations at all campuses</li></ul> <p>The designated limited indoor areas for written material include the following:</p> <ul style="list-style-type: none"><li>• Bulletin Boards located in common areas and in hallways in each building district-wide, unless otherwise designated as limited to a specific purpose.</li></ul>
<b>Enclosed Documents</b>	Appendix A - Texas Senate Bill 2972
<b>Staff Resource</b>	Mary Del Paz, Vice President for Finance and Administrative Services George McCaleb, Executive Director for Facilities Operations and Maintenance
<b>Recommendation</b>	The Committee recommended Board approval of the proposed Designated Limited Public Forum locations in response to Texas Senate Bill 2972, as presented.

## Chapter 1158

S.B. No. 2972

### AN ACT

relating to expressive activities at public institutions of higher education.

BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF TEXAS:

SECTION 1. Sections 51.9315(a)(2) and (3), Education Code, are amended to read as follows:

(2) "Expressive activities" means any speech or expressive conduct protected by the First Amendment to the United States Constitution or by Section 8, Article I, Texas Constitution, and includes assemblies, protests, speeches, the distribution of written material, the carrying of signs, and the circulation of petitions. The term does not include:

(A) commercial speech;

(B) defamation;

(C) unlawful harassment;

(D) incitement to imminent unlawful activity;

(E) obscenity; or

(F) threats to engage in unlawful activity.

(3) "Governing board" and "institution" [~~"Institution"~~] of higher education" have [~~has~~] the meanings [~~meaning~~] assigned by Section 61.003.

SECTION 2. Section 51.9315, Education Code, is amended by amending Subsections (b), (c), (d), and (f) and adding Subsections (d-1), (k), and (l) to read as follows:

(b) It is the policy of this state and the purpose of this section to protect the expressive rights of persons guaranteed by the constitutions of the United States and of this state by:

(1) recognizing freedom of speech and assembly as central to the mission of institutions of higher education; and

(2) ensuring that students enrolled at and employees of an institution of higher education ~~[all persons]~~ may assemble peaceably on the campuses of the institution ~~[institutions of higher education]~~ for expressive activities, including to listen to or observe the expressive activities of others.

(c) An institution of higher education shall[+]

~~[(1) ensure that the common outdoor areas of the institution's campus are deemed traditional public forums; and~~

~~[(2)]~~ permit students enrolled at and employees of the institution ~~[any person]~~ to engage in expressive activities in the common outdoor ~~[those]~~ areas of the institution's campus freely, as long as the expressive activity ~~[person's conduct]~~:

(1) ~~[(A)]~~ is not unlawful; and

(2) ~~[(B)]~~ does not materially and substantially disrupt the functioning of the institution.

(d) Notwithstanding Subsection (c), an institution of higher education may adopt a policy that imposes reasonable restrictions on the time, place, and manner of expressive activities of students enrolled at and employees of the institution in the common outdoor areas of the institution's campus if those restrictions:

(1) are narrowly tailored to serve a significant

1 institutional interest;

2 (2) employ clear, published, content-neutral, and  
3 viewpoint-neutral criteria;

4 (3) provide for ample alternative means of expression;  
5 and

6 (4) allow members of the university community to  
7 assemble or distribute written material without a permit or other  
8 permission from the institution.

9 (d-1) The governing board of an institution of higher  
10 education shall designate the areas on the institution's campus  
11 that are public forums, consistent with the First Amendment to the  
12 United States Constitution and Section 8, Article I, Texas  
13 Constitution.

14 (f) Each institution of higher education shall adopt a  
15 policy detailing ~~[students']~~ rights and responsibilities regarding  
16 expressive activities at the institution. The policy must:

17 (1) allow:

18 (A) members of the university community ~~[any~~  
19 ~~person]~~ to, subject to reasonable restrictions adopted under  
20 Subsection (d), engage in expressive activities on campus,  
21 including by responding to the expressive activities of others; and

22 (B) student organizations and faculty to,  
23 subject to Subdivision (2)(B)(ii) and Subsection (h), invite  
24 speakers to speak on campus;

25 (2) prohibit:

26 (A) using a device to amplify sound while  
27 engaging in expressive activities on campus during class hours

1 that:

2 (i) intimidate others;

3 (ii) interfere with campus operations; or

4 (iii) interfere with an institution

5 employee's or a peace officer's lawful performance of a duty;

6 (B) during the last two weeks of a semester or  
7 term, engaging in expressive activities:

8 (i) in the common outdoor areas of the

9 institution's campus in a manner that materially and substantially

10 disrupts the functioning of the institution;

11 (ii) by inviting speakers to speak on

12 campus;

13 (iii) by using a device to amplify sound; or

14 (iv) by using drums or other percussive

15 instruments;

16 (C) camping or erecting tents or other living  
17 accommodations on campus;

18 (D) wearing a disguise or other means of  
19 concealing a person's identity while engaging in expressive  
20 activities on campus with the intent to:

21 (i) obstruct the enforcement of the  
22 institution's rules or the law by avoiding identification;

23 (ii) intimidate others; or

24 (iii) interfere with an institution

25 employee's or a peace officer's lawful performance of a duty;

26 (E) lowering the institution's flag of the United  
27 States or of this state with the intent to raise the flag of another

1 nation or a flag representing an organization or group of people;  
2 and

3 (F) engaging in expressive activities on campus  
4 between the hours of 10 p.m. and 8 a.m.;

5 (3) [~~2~~] establish disciplinary sanctions for  
6 students, student organizations, or employees [~~faculty~~] who unduly  
7 interfere with the expressive activities of others on campus or  
8 violate an institution policy or state law;

9 (4) [~~3~~] include a grievance procedure for  
10 addressing complaints of a violation of this section;

11 (5) require students enrolled at or employees of the  
12 institution to present proof of identity and status at the  
13 institution on request by an institution official on the  
14 institution's campus engaging in an official duty;

15 (6) [~~4~~] be approved by a majority vote of the  
16 institution's governing board before final adoption; and

17 (7) [~~5~~] be posted on the institution's Internet  
18 website.

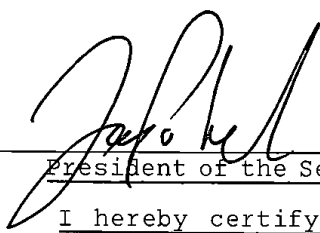
19 (k) Nothing in this section limits the authority of an  
20 institution of higher education to adopt rules differentiating  
21 between the rights of students and employees to engage in  
22 expressive activities on campus and those of persons not affiliated  
23 with the institution.

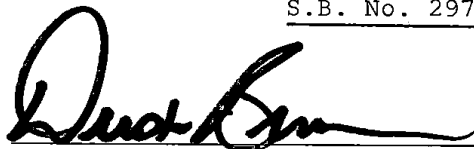
24 (l) Nothing in this section may be construed to limit or  
25 infringe on a person's right to freedom of speech or expression  
26 protected by the First Amendment to the United States Constitution  
27 or by Section 8, Article I, Texas Constitution.

1       SECTION 3. Section 51.9315, Education Code, as amended by  
2 this Act, applies beginning with the 2025-2026 academic year.

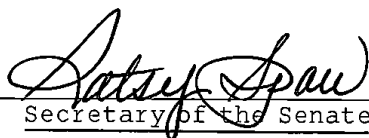
3       SECTION 4. This Act takes effect immediately if it receives  
4 a vote of two-thirds of all the members elected to each house, as  
5 provided by Section 39, Article III, Texas Constitution. If this  
6 Act does not receive the vote necessary for immediate effect, this  
7 Act takes effect September 1, 2025.

S.B. No. 2972

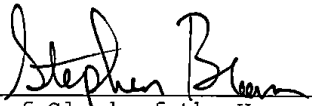
  
President of the Senate

  
Speaker of the House

I hereby certify that S.B. No. 2972 passed the Senate on May 14, 2025, by the following vote: Yeas 21, Nays 10; May 29, 2025, Senate refused to concur in House amendments and requested appointment of Conference Committee; May 30, 2025, House granted request of the Senate; June 1, 2025, Senate adopted Conference Committee Report by the following vote: Yeas 22, Nays 9. \_\_\_\_\_

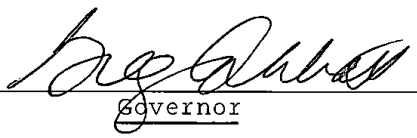
  
Secretary of the Senate

I hereby certify that S.B. No. 2972 passed the House, with amendments, on May 28, 2025, by the following vote: Yeas 97, Nays 39, two present not voting; May 30, 2025, House granted request of the Senate for appointment of Conference Committee; June 1, 2025, House adopted Conference Committee Report by the following vote: Yeas 97, Nays 39, one present not voting. \_\_\_\_\_

  
Chief Clerk of the House


Approved:

6-17-25  
Date

  
Governor

FILED IN THE OFFICE OF THE  
TEXAS SECRETARY OF STATE  
5:00 P.M. O'CLOCK

JUN 20 2025

  
Secretary of State

## **Review and Recommend Action on Legal Services Agreement with O'Hanlon, Demerath & Castillo**

<b>Purpose</b>	Approval of legal services agreement with O'Hanlon, Demerath & Castillo (Austin, TX).
<b>Justification</b>	<p>The firm will provide support for institutional operations and ensure compliance with all applicable laws and regulations. Responsibilities include reviewing and negotiating contracts, assisting with the development and implementation of policies, advising on risk management and liability matters, and offering guidance on employment, labor, and student-related legal issues. These services are essential to safeguard the College's interests and maintain compliance with federal, state, and local requirements.</p> <p>On June 24, 2024, the President approved a contract with O'Hanlon, Demerath &amp; Castillo, as allowed by Policy BCC, with an initial term of six (6) months and automatic renewals for successive six (6) month periods.</p> <p>The contract is now presented for Board approval to provide advice and representation until terminated by either party by providing thirty (30) days advance written notice to the other party.</p>
<b>Funding</b>	Funds for this expenditure are budgeted in the Legal Services budget for FY 2025 – 2026.
<b>Enclosed Documents</b>	Appendix A – Agreement for Legal Services Appendix B – Policy BCC Board Internal Organization: Attorney
<b>Staff Resource</b>	Dr. Ricardo J. Solis, President Mary Del Paz, Vice President for Finance and Administrative Services
<b>Recommendation</b>	<p><b><i>It is recommended that the Board of Trustees of South Texas College approve and authorize the following Minute Order proposed for consideration:</i></b></p> <p>The Board of Trustees of South Texas College approves and authorizes the legal services agreement with O'Hanlon, Demerath &amp; Castillo (Austin, TX) as presented.</p>

## LEGAL SERVICES AGREEMENT

This Legal Services Agreement (“Agreement”) is entered into and made effective as of [Effective Date] (“Effective Date”) by and between:

South Texas College (“College”), a political subdivision of the State of Texas, with administrative offices located at 3201 W. Pecan Blvd., McAllen, Texas 78501; and

O’Hanlon, Demerath & Castillo (“Firm”), with its principal place of business at 808 West Ave., Austin, Texas 78701. The Firm also maintains offices in Fort Worth, Texas; San Antonio, Texas; Pharr, Texas; and Edinburg, Texas.

The College and the Firm may be referred to individually as a “Party” and collectively as the “Parties.”

### 1. Engagement and Scope of Services

**1.1 Engagement.** The College engages the Firm to provide legal services as requested by the College from time to time, and the Firm accepts such engagement, subject to the terms of this Agreement and applicable rules of professional conduct.

**1.2 Scope.** Services may include legal advice, research, drafting, negotiation, representation, administrative proceedings, litigation services, and other related legal services as specifically requested and authorized by the College (each, an “Authorized Matter”).

The Firm agrees to perform legal services which includes, but is not limited to, the following as appropriate and required:

- Providing legal counsel and guidance to the Board of Trustees and administrative staff on such matters as:
  - ⇒ Employment law (Title IX federal regulations, review of practices regarding federal laws on discrimination, retaliation, equal opportunity, veterans employment preference, human resources development)
  - ⇒ Personnel matters
  - ⇒ Drafting, Advising, Reviewing, and Updating of Personnel and Non-Personnel Policies
  - ⇒ Procurement procedures and contracts (interpretation of procurement law and review of certain contracts, development of a standardized contract form for most services the College solicits to be included as part of the RFP or RFQ document) and contract compliance
  - ⇒ Texas Open Meetings Act
  - ⇒ Texas Public Information Act
  - ⇒ Public Information Request Responses
  - ⇒ Construction contracts

- ⇒ IRS examinations
- ⇒ Intellectual Property
- ⇒ State and International Matters and Engagements
- ⇒ Litigation representation (or outsource, separate contract if necessary)
- ⇒ General higher education matters including, but not limited to, tort and civil liabilities
- ⇒ Elections
- ⇒ Tax Abatement Agreements
- ⇒ Real Estate (or outsource, separate contract if necessary)
- ⇒ Land Use, Environmental, Health and Safety
- ⇒ Family Educational Rights and Privacy Act (FERPA)

- Additional legal counsel services and advising as requested and authorized by the President.
- If needed for a specific item, attend Board and Committee meetings and advise Board members, Committee members, and Administration, as appropriate and required.

### **1.3 Authorization; Primary Contacts.**

- (a) The College will designate an authorized representatives (the “College Representatives”) who may request services, approve staffing, and approve expenses as described in this Agreement.
- (b) The Firm’s primary contact for the College will be: Benjamin Castillo (or designee).
- (c) The Firm will not undertake a new Authorized Matter or materially expand the scope of an existing matter without request/authorization from the College Representative (email sufficient).

**1.4 No Guarantee.** The Firm makes no promise or guarantee regarding outcomes.

## **2. Term; Automatic Renewal**

**2.1 Initial Term.** This Agreement begins on the Effective Date and continues for one (1) year (the “Initial Term”).

**2.2 Automatic Renewal.** This Agreement will automatically renew for successive one (1) year terms (each a “Renewal Term”) unless either Party provides written notice of non-renewal at least thirty (30) days before the end of the then-current term.

## **3. Fees; Hourly Rates; Billing**

**3.1 Hourly Rates.** The College will pay the Firm for time actually and reasonably spent on Authorized Matters at the following hourly rates:

- Attorney: \$250.00 per hour
- Paralegal / Legal Assistant: \$90.00 per hour

**3.2 No Other Rates Without Written Amendment.** No other rates apply unless the Parties execute a written amendment signed by authorized representatives of both Parties.

**3.3 Billing Increments.** Time will be billed in 0.1 hour (six-minute) increments.

**3.4 Invoices; Detail.** The Firm will submit invoices monthly (unless otherwise agreed) and each invoice will include, at a minimum: matter name/number, date, timekeeper name and role, task description, time billed, rate, and total charges.

**3.5 Payment Terms.** The College will pay properly submitted, undisputed invoices in accordance with College payment procedures, typically within net thirty (30) days of receipt of a proper invoice.

**3.6 Disputed Charges.** The College may dispute an invoice by providing written notice identifying the disputed items within thirty (30) days of receipt. The College will pay undisputed amounts while the Parties work in good faith to resolve disputed amounts.

#### **4. Expenses and Costs**

**4.1 Reimbursable Expenses.** The College will reimburse the Firm for reasonable and necessary out-of-pocket expenses incurred for Authorized Matters (e.g., filing fees, service of process, deposition transcripts), provided such expenses are (i) documented, and (ii) allowed under College policies and applicable law.

**4.2 Pre-Approval Threshold.** The Firm must obtain written pre-approval (email sufficient) from the College Representative before incurring any single expense over \$500.00 or any non-routine expense.

**4.3 No Markup.** Reimbursable expenses will be billed at cost with no surcharge or markup unless expressly approved in writing.

#### **5. Staffing and Supervision**

**5.1 Appropriate Staffing.** The Firm will staff matters efficiently using appropriately qualified personnel and will supervise all work performed for the College.

**5.2 No Delegation That Creates Conflicts.** The Firm will not delegate work in a manner that creates a conflict of interest or violates ethical duties.

#### **6. Conflicts of Interest**

**6.1 Conflicts; Other Governmental Clients.** The Firm acknowledges and discloses that it may represent, now or in the future, other governmental entities, public bodies, or related organizations with which the College conducts business in the region. The Firm will perform appropriate conflict checks for each Authorized Matter and will promptly notify the College in writing if the Firm becomes aware of an actual or potential conflict of interest relating to the Firm's representation of the College. Where required or appropriate under applicable rules of professional conduct, the Firm will request the College's informed written consent before proceeding, and the Firm will not undertake or continue representation where the conflict cannot be waived or otherwise ethically managed.

**6.2 Ongoing Duty to Update.** The Firm will promptly notify the College Representative in writing upon learning of any actual or potential conflict arising during the term and will comply with applicable conflict-waiver requirements.

## **7. Confidentiality; Privilege; Public Information**

**7.1 Confidentiality.** The Firm will maintain the confidentiality of all non-public College information obtained in connection with services under this Agreement and will use such information only to provide services to the College.

**7.2 Attorney-Client Privilege / Work Product.** The Parties intend that communications seeking or providing legal advice are privileged and protected to the fullest extent permitted by law. The Firm will take reasonable measures to preserve privilege and confidentiality.

**7.3 Open Records / Public Information Requests.** The College may be subject to public information/open records laws. If the Firm receives a request, subpoena, or demand for College records or information relating to an Authorized Matter, the Firm will promptly notify the College Representative (unless legally prohibited) and cooperate as reasonably requested.

## **8. File Ownership; Work Product; Return of Materials**

**8.1 Client File.** Subject to ethical obligations and applicable law, the College owns the client file for Authorized Matters.

**8.2 Return/Transfer.** Upon request or upon termination, the Firm will reasonably cooperate in transferring the client file to the College or successor counsel.

**8.3 Retention of Copies.** The Firm may retain copies consistent with professional responsibility rules and record retention practices, provided confidentiality is maintained.

## **9. Independent Contractor**

The Firm is an independent contractor. Nothing in this Agreement creates an employment relationship, partnership, or joint venture between the Parties.

## **10. Sovereign Immunity; No Waiver**

Nothing in this Agreement is intended to waive, and shall not be construed as waiving, any immunity, defense, or limitation of liability available to the College under applicable law. Any waiver must be express and cannot be implied.

## **11. Termination**

**11.1 Termination for Convenience.** Either Party may terminate this Agreement without cause upon thirty (30) days' prior written notice to the other Party.

**11.2 Obligations Upon Termination.** Upon termination, the College will pay for legal services properly performed through the effective date of termination at the rates stated herein, plus approved reimbursable expenses incurred through that date.

**11.3 Transition Assistance.** The Firm will reasonably cooperate to transition matters to the College or successor counsel, consistent with professional obligations.

## **12. Notices**

All notices required or permitted under this Agreement must be in writing and delivered by hand, certified mail (return receipt requested), or email (with confirmation of receipt) to the addresses below (or to any updated address provided by written notice in accordance with this section).

### **Notices to the College:**

South Texas College  
Attn: Office of the President  
3201 W. Pecan Blvd.  
McAllen, Texas 78501

### **Notices to the Firm:**

O'Hanlon, Demerath & Castillo  
Attn: Benjamin Castillo  
808 West Ave.  
Austin, Texas 78701  
Email: bcastillo@808west.com

Notices are effective upon receipt.

## **13. Governing Law; Venue**

This Agreement is governed by the laws of the State of Texas (without regard to conflict-of-law rules). Venue for any action related to this Agreement will be in [Hidalgo County, Texas] or another venue as required by applicable law.

## **14. Insurance**

The Firm shall maintain, at its own expense, insurance coverage in the types and amounts required by the College for the performance of services under this Agreement, including without limitation professional liability (errors and omissions) coverage, if required. Upon the College's request, the Firm shall furnish the College with certificates of insurance and/or other evidence of coverage reasonably acceptable to the College and shall provide updated evidence of coverage upon renewal or material change to such policies.

Attorney shall provide proof of professional liability insurance with coverage of not less than \$1,000,000 per occurrence.

## **15. Entire Agreement; Amendments; Severability; Counterparts**

**15.1 Entire Agreement.** This Agreement constitutes the entire agreement between the Parties regarding the subject matter and supersedes prior negotiations or understandings.

**15.2 Amendments.** Any amendment must be in writing and signed by authorized representatives of both Parties.

**15.3 Severability.** If any provision is held unenforceable, the remainder will remain in effect.

**15.4 Counterparts; Electronic Signatures.** This Agreement may be executed in counterparts and by electronic signature, each of which is deemed an original.

## **SIGNATURES**

### **SOUTH TEXAS COLLEGE**

By: \_\_\_\_\_

Name: Dr. Alejo Salinas

Title: Chair, Board of Trustees

Date: \_\_\_\_\_

### **O'HANLON, DEMERATH & CASTILLO**

By: \_\_\_\_\_

Benjamin Castillo

Title: Shareholder

Date: \_\_\_\_\_

## **Update and Discussion on Organizational Culture Climate Survey**

<b>Purpose</b>	To provide an update regarding the vendor to conduct the fiscal year 2026 organizational culture climate survey.
<b>Justification</b>	<p>On September 23, 2025, the Board of Trustees approved conducting an employee climate survey and assessing services in Fiscal Year 2026. On November 11, 2025, Administration presented an update to the Board of Trustees to request guidance and feedback regarding the focus, themes, and questions to be included in the climate survey.</p> <p>Administration is providing an update to the Board of Trustees regarding the vendor identified to administer the employee climate survey.</p> <p>College staff contacted multiple vendors that administer employee surveys and performed a comprehensive review of their services and associated costs.</p> <p>People Element has been selected to conduct the climate survey for the College in Fiscal Year 2026, as the vendor best aligns with the College's objectives.</p> <p>People Element was selected based on the following services:</p> <ul style="list-style-type: none"><li>• Survey customization.</li><li>• Actionable next steps for success and strategies to maximize organizational value.</li><li>• Reporting and comprehensive analytical dashboards.</li><li>• Hands-on guidance across all phases of the process.</li><li>• Anonymity and confidentiality of survey respondents.</li></ul>
<b>Enclosed Documents</b>	Appendix A – Presentation
<b>Staff Resource</b>	Mary Del Paz, Vice President for Finance and Administrative Services
<b>Recommendation</b>	No action is required from the Board. This item is presented for information and feedback purposes only.



## Purpose

An employee climate survey is a tool used to assess the overall work environment and employee perceptions about various aspects of their workplace.

An employee climate survey will:

- ▶ Validate alignment between stated values and actual practice.
- ▶ Enhance employee morale, retention, and performance.
- ▶ Support ethical responsibility and accountability.
- ▶ Identify strengths and problem areas in management.
- ▶ Strengthen trust and organizational culture.

## Survey Timeline & Board Review

### » Board Review

- » September 2025 – Board approved climate survey be conducted.
- » November 2025 – Board feedback on survey questions.
- » January 2026 – Board update on vendor selection.

### » Survey Timeline

- » Week 0 (Jan – Feb 2026): Agreement executed.
- » Weeks 1-4 (Feb – Mar 2026): Survey setup and preparation (3-4 weeks).
- » Weeks 5-7 (Mar – Apr 2026): Survey open window (2-3 weeks, recommended).
- » Week 8 (Apr – June 2026): Data review by vendor, report finalized and presented.

*The implementation timeline is flexible and contingent upon STC approvals and staff availability.*

## Potential Vendors and Associated Cost

Vendor	Cost Estimate	Additional Fees
<b>People Element</b>	<b>\$24,999</b>	<b>No</b>
Culture Amp	\$41,000	No
Quantum Workplace	\$49,912	No
Modern Think	\$49,000 - \$58,000	No
Ruffalo NL (RNL)	Approximately \$30,000	Travel Fee

*\* Services may vary between vendors, which affects the overall cost.*

## Who is People Element?

- ▶ A workforce-intelligence partner that provides validated employee surveys, expert consulting, and real-time analytics to help organizations understand employee perceptions and drive meaningful change.
- ▶ Headquartered in Denver, Colorado, with a platform that enables remote access for clients and users.
- ▶ Serves clients nationwide.
- ▶ Provide experienced and knowledgeable staff.

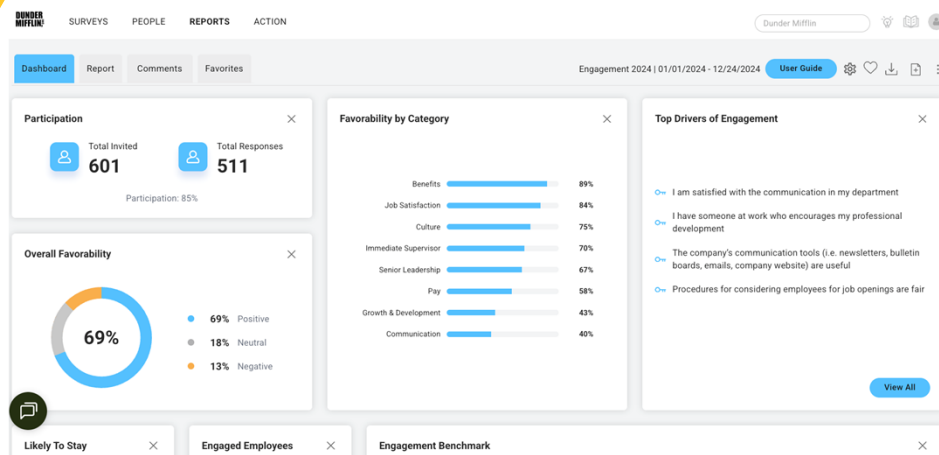
## Key Advantages and Deliverables – People Element

- ▶ Pricing flexibility to align with college budget.
- ▶ Flexible contract term to meet college needs.
- ▶ Anonymous survey that keeps respondents' identities confidential.
- ▶ Survey customization and assistance with question development and survey framework.
- ▶ Executive team presentation and action planning guidance.

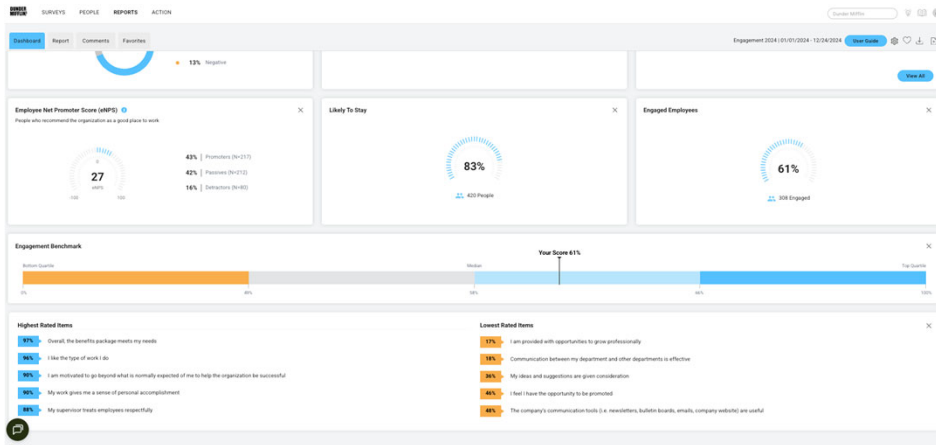
## Key Advantages and Deliverables – People Element

- ▶ Assistance in drafting a communication message that encourages participation and highlights confidentiality.
- ▶ All survey data are securely stored on People Element's servers, with no transfer to college systems and no server-level access by college staff, preserving strict confidentiality.
- ▶ Customizable reporting, real-time dashboards, industry benchmark comparison, and multiple export options.

## Dashboard Example – People Element



## Dashboard Example – People Element



## Dashboard Example – People Element

### Summary

Close

View By Category	N	Mean	Favorability %			Favorability Comparison	Last 6 months
Benefits	456	4.30	3	8	89	20	▼-6
Communication	508	3.07	37	23	40	-29	▼-36
Culture	509	3.97	9	16	75	6	▼-10
Growth & Development	508	3.23	34	23	43	-26	▼-22
Immediate Supervisor	492	3.85	11	19	70	1	▼-9
Job Satisfaction	506	4.15	4	12	84	15	▼-4
Pay	488	3.61	13	28	58	-11	▼-4
Senior Leadership	496	3.72	13	20	67	-2	▼-11

## Dashboard Example – People Element



## References

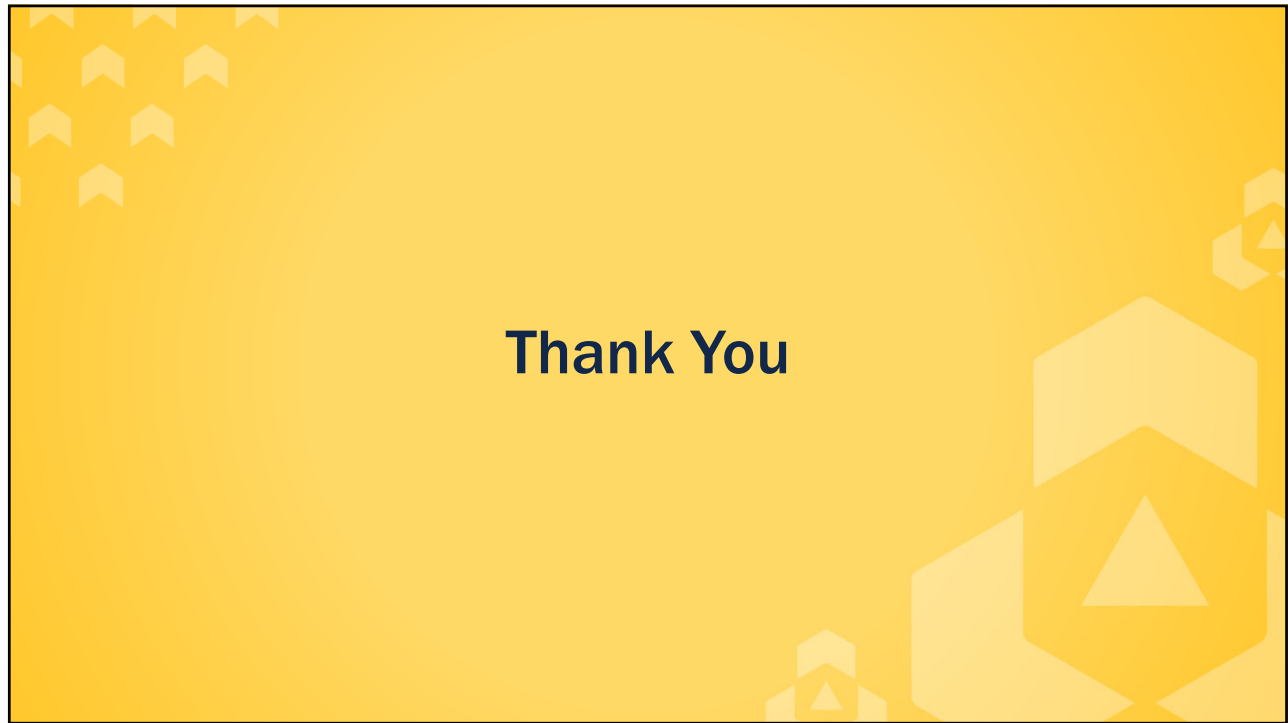
- ▶ **Public research university in the state of Georgia.**
  - ▶ Five years of continued use of People Element.
  - ▶ *“Overall, People Element is a great company to work with. As a university, we love their data presentation, and the platform is very intuitive. They clearly explain the meaning behind the data trends and present the findings to our Cabinet, which is extremely helpful.”*
- ▶ **Nationwide disaster recovery and restoration company in Texas.**
  - ▶ Four years of continued use of People Element.
  - ▶ *“We have used other survey firms in the past, and we have had the best survey response rate with People Element.”*

## References

- **Education and intervention services company for special needs students.**
  - Three years of continued use of People Element.
  - *“They excel during executive presentations, demonstrating flexibility in presentation style and content to meet the organization’s needs. The presenter researched our industry in advance, allowing him to effectively answer all the questions our executives had during the executive presentation.”*
- **Residential and commercial lawn, tree, and pest control services company in Texas.**
  - Three years of continued use of People Element, with a recent renewal extending the contract for an additional three years.
  - *“They understand our needs and offer effective post-survey support, including an executive summary with industry benchmarking.”*

## Sample Questions

- *Management avoids taking actions that could compromise ethical standards.*
- *The college’s stated values are reflected in daily operations.*
- *The workplace culture promotes mutual respect and collaboration.*
- *Management shows genuine concern for employee well-being.*
- *I trust management to follow through on their commitments.*
- *I would recommend this college as a place with strong values and integrity.*
- *Are all employees extended the same opportunity for advancement?*
- *What does management do well in demonstrating integrity and care?*



## **Review of Presentations Delivered to Facilities Committee**

The following presentation was delivered to the Facilities Committee on Tuesday, January 13, 2026:

### **Update on Status of Unexpended Plant Fund Construction Projects and Renewals & Replacements Projects**

<b>Purpose</b>	The Facilities Planning and Construction staff prepared the attached design and construction update. This update summarizes the status of each capital improvement and renewals & replacements project currently in progress, including a categorization based on priority.
<b>Enclosed Documents</b>	Appendix A – Capital Improvement Projects Milestones Appendix B – Budget Report Appendix C – Capital Improvement Projects Overview Appendix D – Renewals & Replacements Projects Overview Appendix E – Outstanding Issues
<b>Staff Resource</b>	Ricardo de la Garza, Executive Director for Facilities Planning & Construction Mary Del Paz, Vice President for Finance and Administrative Services
<b>Recommendation</b>	This item was presented for the Committee's information only. No action was requested.

#### **Appendix A**

Capital Improvement Projects Milestones follows in the packet.

#### **Appendix B**

Budget Report follows in the packet.

#### **Appendix C**

Capital Improvement Projects Overview follows in the packet.

#### **Appendix D**

Renewals & Replacements Projects Overview follows in the packet.

#### **Appendix E**

Outstanding Issues follows in the packet.

## FY 2025 - 2026 Capital Improvement Projects Project Milestone with Board Approved Dates

#	Projects	FPC Project Managers	Architect/ Engineer	Schematic Designs Board Approved	Contractor	Start / NTP Date	Substantial Completion Date	Final Completion
<b>Pecan Campus</b>								
1	Pecan Campus Kinesiology Bldg Q Phase I	MV	Boultinghouse Simpson Gates Architects 6/28/22	6/27/2023	3/25/2025	6/17/2025	7/28/2026	8/25/2026
2	Cooper Center for Performing Arts Bldg L Expansion and Renovations for the Music and Dance Programs	MV	Brown Reynolds Watford Architects 6/28/22	10/31/2023	11/19/2024	1/13/2025	5/26/2026	6/23/2026
3	Business and Science Bldg G Engineering Lab Renovation	DV	Sam Garcia Architects 1/28/2025	5/25/2025	1/27/2026	2/16/2026	7/28/2026	8/25/2026
4	Student Services Building K Renovation	DV	Sam Garcia Architects 1/28/2025	7/22/2025	3/24/2026	4/13/2026	9/22/2026	10/27/2026
5	Athletic Field Building R Improvements	KN	3/25/2025	8/12/2025	1/27/2026	2/27/2026	8/27/2026	9/27/2026
6	Institutional Support Services Building N Expansion	MV	6/24/2025	2/24/2026	6/23/2026	7/23/2026	7/27/2027	8/24/2027
7	Pecan Campus North Academic Humanities Bldg. P Faculty & Staff office Renovation	DV	NA	TBD	TBD	TBD	TBD	TBD
8	Pecan Campus North Academic Humanities Bldg. P for Accounts Receivable and Grand Accounting Departments	DV	NA	TBD	TBD	TBD	TBD	TBD

## FY 2025 - 2026 Capital Improvement Projects Project Milestone with Board Approved Dates

#	Projects	FPC Project Managers	Architect/ Engineer	Schematic Designs Board Approved	Contractor	Start / NTP Date	Substantial Completion Date	Final Completion
<b>Pecan West</b>								
9	Continuing Education Bldg A	DV	ERO Architects 12/6/2024	6/25/2024	E-Con Group, LLC. 1/28/2025	3/27/2025	5/28/2026	6/28/2026
10	Parking & Site Improvements	DV	Perez Consulting Engineers 1/31/2023	N/A	GST Construction, Inc. 1/28/2025	4/3/2025	Contingent on Building Project	Contingent on Building Project
<b>Pecan Plaza</b>								
11	Human Resources Building A Renovation	KN	6/23/2026	10/27/2026	4/27/2027	5/27/2027	5/30/2028	6/27/2028
12	East Building B Renovation for Cosmetology	KN	9/23/2025	1/27/2026	7/28/2026	8/6/2026	8/31/2027	9/28/2027
13	East Building B Department of Public Safety Expansion	KN	9/23/2025	1/27/2026	7/28/2026	8/6/2026	8/31/2027	9/28/2027
14	West Building C Folkorico Renovation	KN	TBD	TBD	TBD	TBD	TBD	TBD
<b>Technology Campus</b>								
15	Truck Driving Range Canopy	TBD	TBD	TBD	TBD	TBD	TBD	TBD
16	Advanced Technical Careers Building B Automotive Lab Exhaust System	TBD	TBD	TBD	TBD	TBD	TBD	TBD

**FY 2025 - 2026 Capital Improvement Projects  
Project Milestone with Board Approved Dates**

#	Projects	FPC Project Managers	Architect/ Engineer	Schematic Designs Board Approved	Contractor	Start / NTP Date	Substantial Completion Date	Final Completion
<b>Nursing &amp; Allied Health Campus</b>								
17	East Building A Renovation of Radiology Lab to Multipurpose Skills Lab	MV	11/26/2024	4/22/2025	9/23/2025	11/10/2025	6/23/2026	7/28/2026
18	East Building A Breakroom and Offices Expansion Renovation	TBD	TBD	TBD	TBD	TBD	TBD	TBD
19	Regional Workforce Development Healthcare Center Building E Renovation	DV	7/16/2024	2/25/2025	7/23/2025	11/7/2025	11/24/2026	12/15/2026
20	East Building A Community Pharmacy Lab	MV	11/26/2024	4/22/2025	9/23/2025	11/10/2025	6/23/2026	7/28/2026
<b>Starr County Campus</b>								
21	Physical Plant Building P Additional Pole Lights	TBD	TBD	TBD	TBD	TBD	TBD	TBD
22	Exterior Solar Panels Structures	TBD	TBD	TBD	TBD	TBD	TBD	TBD

# FY 2025 - 2026 Capital Improvement Projects Project Milestone with Board Approved Dates

#	Projects	FPC Project Managers	Architect/ Engineer	Schematic Designs Board Approved	Contractor	Start / NTP Date	Substantial Completion Date	Final Completion
Regional Center for Public Safety Excellence								
23	F.L.A.G. Training Area Gas Supply Line	TBD	TBD	TBD	TBD	TBD	TBD	TBD
24	Emergency Response Support Facility	TBD	TBD	TBD	TBD	TBD	TBD	TBD
25	Obstacle Course and Fitness Trail	TBD	TBD	TBD	TBD	TBD	TBD	TBD
Higher Education Center La Joya								
26	Welding Lab Relocation	TBD	TBD	TBD	TBD	TBD	TBD	TBD
District Wide								
27	Facility Signage	DV	N/A	6/24/2025	2/24/2026	4/28/2026	5/26/2026	6/23/2026
28	Entry Monument Signs	KN	N/A	2/25/2025	11/25/2025	12/28/2025	6/23/2026	7/23/2026
29	Interior Facility Signage	KN	N/A	2/25/2025	1/27/2026	2/9/2026	8/25/2026	9/22/2026

Red text signifies projected dates

**South Texas College**  
**Construction Projects Presented to Board of Trustees Report**  
**Fiscal Year 2025-2026**  
**As of December 31, 2025**

Total Project Budget Summary	FY26 Unexpended Plant Fund	FY26 Renewal & Replacement Plant Fund
FY 2026 Total Construction Project Budget	\$ 51,750,917.00	\$ 16,616,504.00
Budget Amendment		
Prior to FY 2026 Approved Projects	\$ 6,902,490.17	\$ 887,931.61
FY 2026 Proposed and Approved Projects	\$ -	\$ -
FY 2026 Proposed Projects for the Month of November 2025	\$ 1,192,800.00	\$ 250,000.00
<b>FY 2026 Total Project Estimated Budget Balance</b>	<b>\$ 43,655,626.83</b>	<b>\$ 15,478,572.39</b>

Project Reference Number	Project Name	Total Project Budget/Actual*	
		CIP Fund	R&R Fund
Board Approved on September 23, 2025			
	NAH Campus - Renaming from Dr. Ramiro R. Casso Nursing and Allied Health Campus To Dr. Ramiro R. Casso Health Science Professions Campus		
	Pecan Campus - Color Selection for Pecan West Continuing Education and Testing Center Building A		
*2024-010R	Pecan Campus - Construction Services above-Ground Piping System for Physical Plant Building E Cooling Tower (Project cost \$731,250 / Johnson Controls Inc. \$886,178)		\$ 886,178.00
*2023-020C	NAH Campus - Construction Service for the Dr. Ramiro R. Casso Nursing and Allied Health - Health Science Professions Building E (Project cost \$7,297,552.50/ Tri-Gen Construction LLC \$6,557,100)	\$ 6,557,100.00	
*2023-003C	NAH Campus - Construction Service for Renovation of Radiology Lab to Multipurpose Skills Lab for the Dr. Ramiro R. Casso Nursing and Allied Health - East Building A (Project cost \$161,640.00 / CRC Development & Construction Co.)		
*2025-005C	NAH Campus - Construction Service for Renovation of Radiology Lab to Community Pharmacy Lab for the Dr. Ramiro R. Casso Nursing and Allied Health - East Building A (Project cost \$355,607 / CRC Development & Construction CO., LLC \$265,320)	\$ 265,320.00	
*2025-027R	Technology Campus - Final Completion of Atrium Ceiling Repairs for Advanced Technical Careers Building B (Original Cost \$42,800 less change orders \$7,298.59 total project cost \$35,501.41 /Outstanding payment \$1,753.61)		\$ 1,753.61
*2024-005C	Pecan Plaza - Contracting Architectural Services for Renovation for Cosmetology and Police Department at East Building B - (Project cost \$6,664,135.00)		
Total Board Approval on September 2025		\$ 6,822,420.00	\$ 887,931.61
Board Approved on October 28, 2025			
*2022-009C	RCPSE - Substantial Completion, Perimeter Fence (Project Cost \$118,139.76 / Outstanding Payment \$80,070.17)	\$ 80,070.17	
	District Wide - Building names		
	On-Call Services for Process Selection on Architects and Engineers		
Total Board Approval on October 2025		\$ 80,070.17	\$ -

Project Reference Number	Project Name	Total Project Budget/Actual*	
		CIP Fund	R&R Fund
Board Approved on November 25, 2025			
	Pecan Campus - Contracting Architectural Services for the Athletic Field Building R - March 25, 2025 Board meeting updated motion		
	Pecan Campus - Approval on the Schematic Design and Construction Services Solicitation for the Physical Plant Building E Cooling Tower Above Ground Piping System (Construction Budget \$650,000 and Engineer's Estimated Construction Project \$720,000) - March 25, 2025 Board meeting updated motion	\$ 650,000.00	
	Technology Campus - Approval Contracting Construction Services for Advance Technical Careers Building B Atrium Ceiling Report - March 25, 2025 Board meeting updated motion.	\$ 42,800.00	
2025-029C	Water Tower Logo Replacement - Interlocal Agreement between McAllen Public Utility and South Texas College. - March 25, 2025 Board meeting updated motion	\$ 500,000.00	\$ 250,000.00
	District Wide - Approval Contracting Construction Services for New Directional Wayfinding Signage		
2025-028R	District Wide - Approval Contracting Construction Services for New Directional Wayfinding Signage		
*2022-009C	RCPSE - Final Completion, Perimeter Fence (Project Cost \$118,139.76 / Outstanding Payment \$80,070.17)		
	Recommend Action on the Process for the Selection On-Call Services for Process Selection on Architects and Engineers		
Total Board Approval on November 2024		\$ 1,192,800.00	\$ 250,000.00
Board Approved on December 2025			
No projects were presented			
Total Board Approval on December 2025		\$ -	\$ -
Total FY26 Board Approved Projects		\$ 8,095,290.17	\$ 1,137,931.61

\* The Projects were presented to the Board of Trustees in prior months. The first four digits identify the budgeted fiscal year.

South Texas College Unexpended Plant Fund - Capital Improvement Projects (CIP) Project Status FY 2025 - 2026																		
#	Projects	FPC Project Managers	Not Started	Project Development	Design Phase	Bidding and Negotiations	Construction Phase	Substantial Completion	Final Completion	Move In	Completed	Total Project Budget	Amount Paid	Total Project Balance	FY2526 Budget	Priority Status	Architect/ Engineering Firm	Contractor
Pecan Campus																		
1	Library Building F Space Modifications	DV					●					\$ 192,000.00	\$ 231,666.82	\$ (39,667)	\$ 192,000.00	Low	N/A	O&M
2	Pecan Campus Kinesiology Building Q Phase I	MV					●					\$ 7,118,000.00	\$ 1,399,465.53	\$ 5,718,534	\$ 7,118,000.00	High	Boultinghouse Simpson Gates Architects	Tri-Gen Construction
3	Cooper Center for Performing Arts Building L Expansion and Renovations for the Music and Dance Programs	MV					●					\$ 5,996,600.00	\$ 3,025,048.31	\$ 2,971,552	\$ 5,996,600.00	High	BRW Architects	Peacock Construction
4	North Academic Humanities Building P Renovations for Account Receivable and Grant	TBD				●						\$ 94,500.00	\$ -	\$ 94,500	\$ 94,500.00	Low	TBD	TBD
5	Student Services Building K Renovations	DV			●							\$ 2,419,584.00	\$ 37,811.12	\$ 2,381,773	\$ 2,419,584.00	Low	Sam Garcia Architects	TBD
6	Business and Science Building G Engineering Lab Renovation	DV				●						\$ 466,500.00	\$ 9,523.12	\$ 456,977	\$ 466,500.00	Low	Sam Garcia Architects	TBD
7	Athletic Field Improvements	KN						●				\$ 28,000.00	\$ 26,639.89	\$ 1,360	\$ 28,000.00	Low	N/A	TBD
8	Institutional Support Services Building N Expansion	MV			●							\$ 1,085,032.00	\$ 489.73	\$ 1,084,542	\$ 1,085,032.00	Low	BRW Architects	TBD
9	Athletic Field Building R	KN				●						\$ 554,600.00	\$ 4,738.50	\$ 549,862	\$ 554,600.00	Low	TBD	Negrete
10	North Academic Humanities Building P Faculty and Staff Office Renovation	DV					●					\$ 61,680.00	\$ -	\$ 61,680	\$ 61,680.00	Low	NA	TBD
11	North Academic Humanities Building P VPFAS Expansion	DV	●									\$ 21,520.00	\$ -	\$ 21,520	\$ 21,520.00	Low	TBD	TBD
Pecan Campus Subtotal												\$ 18,038,016	\$ 4,735,383	\$ 13,302,633	\$ 18,038,016			
Pecan West																		
12	Pecan West Continuing Education Building A & Testing Center Addition	DV					●					\$ 7,625,000.00	\$ 2,778,817.43	\$ 4,846,183	\$ 7,625,000.00	High	ERO Architects	ECON
13	Pecan West Continuing Education Parking & Site Improvements	DV					●					\$ 2,470,245	\$ 643,253	\$ 1,826,992	\$ 2,470,245	High	Perez Consulting Engineers	GST Construction, Inc.
Pecan West Subtotal												\$ 10,095,245	\$ 3,422,071	\$ 6,673,174	\$ 10,095,245			

South Texas College Unexpended Plant Fund - Capital Improvement Projects (CIP) Project Status FY 2025 - 2026																		
#	Projects	FPC Project Managers	Not Started	Project Development	Design Phase	Bidding and Negotiations	Construction Phase	Substantial Completion	Final Completion	Move In	Completed	Total Project Budget	Amount Paid	Total Project Balance	FY2526 Budget	Priority Status	Architect/ Engineering Firm	Contractor
Pecan Plaza																		
14	Human Resources Building A Renovation	KN	●									\$ 546,000.00	\$ -	\$ 546,000	\$ 546,000.00	Low	TBD	TBD
15	East Building B Renovation for Cosmetology	KN			●							\$ 311,446.00	\$ 491.62	\$ 310,954	\$ 311,446.00	Low	ERO Architects	TBD
16	East Building B Department of Public Safety Expansion	KN			●							\$ 155,525.00	\$ -	\$ 155,525	\$ 155,525.00	Low	ERO Architects	TBD
17	West Building C Folkorico Renovation	KN	●									\$ 86,000.00	\$ -	\$ 86,000	\$ 86,000.00	Low	TBD	TBD
Pecan Plaza Subtotal												\$ 1,098,971	\$ 492	\$ 1,098,479	\$ 1,098,971			
Technology Campus																		
18	Truck Driving Range Canopy	MV	●									\$ 87,000	\$ -	\$ 87,000	\$ 87,000.00	Low	TBD	TBD
19	Advanced Technical Careers Building B Automotive Lab Exhaust System	MV	●									200,500	\$ -	\$ 200,500	\$ 200,500.00	Low	TBD	TBD
Technology Campus Subtotal												\$ 287,500	\$ -	\$ 287,500	\$ 287,500			
Dr. Ramiro R. Casso Health Science Professions Campus																		
20	Health Science Professions Campus East Building A Renovation of Radiology Lab to Multipurpose Skills Lab	MV					●					\$ 186,270.00	\$ 11,420.21	\$ 174,850	\$ 186,270.00	Low	Boultinghouse Simpson Gates Architects	CRC Development
21	Health Science Professions Campus East Building A Breakroom and Offices Expansion Renovation	TBD	●									\$ 142,450.00	\$ -	\$ 142,450	\$ 142,450.00	Low	TBD	O&M
22	Health Science Professions Campus Building E Renovation	DV					●					\$ 5,294,405.00	\$ 408,875.38	\$ 4,885,530	\$ 5,294,405.00	High	ERO Architects	Tri-Gen Construction
23	Health Science Professions Campus East Building A Community Pharmacy Lab	MV					●					\$ 398,906.00	\$ 23,570.19	\$ 375,336	\$ 398,906.00	High	Boultinghouse Simpson Gates Architects	CRC Development
Health Science Professiona Campus Subtotal												\$ 6,022,031	\$ 443,866	\$ 5,578,165	\$ 6,022,031			
Starr County Campus																		
24	Physical Plant Building P Additional Pole Lights	TBD	●									\$ 73,000	\$ -	\$ 73,000	\$ 73,000.00	Low	TBD	TBD
25	Exterior Solar Panels Structures	TBD	●									\$ 346,250	\$ -	\$ 346,250	\$ 346,250.00	Low	TBD	TBD
Starr County Campus Subtotal												\$ 419,250	\$ -	\$ 419,250	\$ 419,250			

South Texas College Unexpended Plant Fund - Capital Improvement Projects (CIP) Project Status FY 2025 - 2026																		
#	Projects	FPC Project Managers	Not Started	Project Development	Design Phase	Bidding and Negotiations	Construction Phase	Substantial Completion	Final Completion	Move In	Completed	Total Project Budget	Amount Paid	Total Project Balance	FY2526 Budget	Priority Status	Architect/ Engineering Firm	Contractor
Regional Center for Public Safety Excellence																		
27	F.L.A.G. Training Area Gas Supply Line	TBD	●									\$ 24,000	\$ -	\$ 24,000	\$ 24,000.00	Low	TBD	TBD
28	Emergency Response Support Facility	TBD	●									\$ 181,600	\$ -	\$ 181,600	\$ 181,600.00	Low	TBD	TBD
29	Obstacle Course and Fitness Trail	TBD	●									\$ 219,500	\$ -	\$ 219,500	\$ 219,500.00	Low	TBD	TBD
Regional Center for Public Safety Excellence Subtotal												\$ 425,100	\$ -	\$ 425,100	\$ 425,100			
Higher Education Center La Joya																		
30	Welding Lab Relocation Relocate existing Welding Lab structure	MV	●									\$ 300,000	\$ -	\$ 300,000	\$ 300,000	Low	TBD	TBD
Higher Education Center La Joya Subtotal												\$ 300,000	\$ -	\$ 300,000	\$ 300,000			
District Wide																		
31	Outdoor Furniture	TO	●									\$ 50,000.00	\$ -	\$ 50,000	\$ 50,000.00	Low	N/A	TBD
32	Renovation and Contingencies	N/A										\$ 948,750.00	\$ -	\$ 948,750	\$ 948,750.00	N/A	N/A	TBD
33	Land	N/A										\$ 3,000,000.00	\$ -	\$ 3,000,000	\$ 3,000,000.00	N/A	N/A	N/A
34	Campus Master Plan	N/A	●									\$ 375,000.00	\$ -	\$ 375,000	\$ 375,000.00	Low	N/A	TBD
35	Facility Signage	DV				●						\$ 750,000.00	\$ -	\$ 750,000	\$ 750,000.00	Low	N/A	TBD
36	Removal of Existing Trees Removal of any existing trees for all campuses.	N/A										\$ 25,900.00	\$ -	\$ 25,900	\$ 25,900.00	Low	N/A	N/A
37	Project Cost Control Reserve	N/A	●									\$ 8,625,154.00	\$ -	\$ 8,625,154	\$ 8,625,154.00	High	N/A	N/A
38	Entry Monument Signs	KN			●							\$ 1,040,000.00	\$ -	\$ 1,040,000	\$ 1,040,000.00	High	N/A	TBD
39	Interior Facility Signage	KN			●							\$ 250,000.00	\$ -	\$ 250,000	\$ 250,000.00	High	N/A	N/A
District Wide Subtotal												\$ 15,064,804	\$ -	\$ 15,064,804	\$ 15,064,804			
Totals			15	0	6	4	9	0	0	0	0	\$ 51,750,917	\$ 8,601,811	\$ 43,149,106	\$ 51,750,917			

South Texas College  
Renewal and Replacement Projects  
Project Status  
FY 2025 - 2026

#	Projects	FPC Project Manager	Not Started	Project Development	Design Phase	Bidding and Negotiations	Construction Phase	Substantial Completion	Final Completion	Move In	Completed	Total Project Budget	Amount Paid	Total Project Balance	FY2526 Budget	Priority Status	Architect/ Engineering Firm	Contractor
Pecan Campus																		
1	Stucco Repainting Phase II - M, N, and T	KN						●				\$ 503,000	\$ 97,234.09	\$ 405,766	\$ 10,000.00	Low	N/A	Terra Fuerte
2	Library Building F Exterior Building Envelope Repairs	DV			●							\$ 125,000	\$ -	\$ 125,000	\$ 140,000.00	High	TBD	TBD
3	Stucco Repainting Phase II - L	KN						●				\$ 22,774	\$ 17,426.80	\$ 5,347	\$ 4,000.00	Low	N/A	Terra Fuerte
4	HVAC Replacements Phase II - PCN Bldg. G	MV				●						\$ 529,000	\$ 463,305.81	\$ 65,694	\$ 880,500.00	Low	Sigma	TBD
5	HVAC Replacements Phase II - PCN Bldg. H	MV				●						\$ 529,000	\$ 34,772.94	\$ 494,227	\$ 880,500.00	Low	Sigma	TBD
6	HVAC Replacements Phase II - PCN Bldg. X	MV	●									\$ 133,000	\$ 174.37	\$ 132,826	\$ 220,500.00	Low	Sigma	TBD
7	HVAC Replacements Phase II - PCN Bldg. K	MV	●									\$ 133,000	\$ -	\$ 133,000	\$ 222,000.00	Low	TBD	TBD
8	HVAC Replacements Phase II - PCN Bldg. C	MV	●									\$ 397,000	\$ -	\$ 397,000	\$ 662,000.00	Low	TBD	TBD
9	HVAC Replacements Phase II - PCN Bldg. F	MV	●									\$ 265,000	\$ -	\$ 265,000	\$ 442,000.00	Low	TBD	TBD
10	Physical Plant Building E Cooling Tower Above Ground Piping System	MV					●					\$ 820,000	\$ 168,213.82	\$ 651,786	\$ 749,020.00	High	DBR	JCI
11	Business and Science Building G Data Cabling Infrastructure Replacement	DV	●									\$ 80,000	\$ -	\$ 80,000	\$ 80,000	Low	N/A	TBD
12	Student Activities Building H Data Cabling Infrastructure Replacement	DV	●									\$ 80,000	\$ -	\$ 80,000	\$ 80,000	Low	N/A	TBD
13	Social Science Building T Second Classroom and Conference Room Upgrades	DV	●									\$ 500,000	\$ -	\$ 500,000	\$ 560,000	Low	TBD	TBD
14	Stucco Repainting Phase III - Bldg E,F,G,J,K,H and X	KN	●									\$ 701,000	\$ -	\$ 701,000	\$ 701,000	Low	N/A	TBD
Pecan Campus Subtotal												\$ 4,817,774	\$ 781,128	\$ 4,036,646	\$ 5,631,520			

South Texas College  
Renewal and Replacement Projects  
Project Status  
FY 2025 - 2026

#	Projects	FPC Project Manager	Not Started	Project Development	Design Phase	Bidding and Negotiations	Construction Phase	Substantial Completion	Final Completion	Move In	Completed	Total Project Budget	Amount Paid	Total Project Balance	FY2526 Budget	Priority Status	Architect/ Engineering Firm	Contractor
Mid Valley Campus																		
15	South Academic Building H Repair & Renovations of Damaged Roof and Interior Areas (Phase II)	DV					●					\$ 1,730,000	\$ 1,021,654.37	\$ 708,346	\$ 688,412.00	Low	Milnet Architectural Services	Rio United Builders
16	HVAC Replacements Phase I - MVC Bldg. E	MV					●					\$ 778,780	\$ 34,743.49	\$ 744,037	\$ 720,564.00	Low	Ethos	JCI
17	HVAC Replacements Phase I - MVC Bldg. F	MV					●					\$ 389,330	\$ 17,490.85	\$ 371,839	\$ 360,232.00	Low	Ethos	JCI
18	HVAC Replacements Phase I - MVC Bldg G	MV					●					\$ 1,362,890	\$ 60,619.96	\$ 1,302,270	\$ 1,260,859.00	Low	Ethos	JCI
19	Resurfacing of Parking Lot 2 Resurfacing of Lot #2	TBD	●									\$ 138,000	\$ -	\$ 138,000	\$ 115,000.00	Low	TBD	TBD
20	Building A and B Canopy Fabric Replacement	TBD	●									\$ 60,000	\$ -	\$ 60,000	\$ 50,000.00	Low	N/A	TBD
21	Repainting of Perimeter Fence	TBD	●									\$ 48,000	\$ -	\$ 48,000	\$ 40,000.00	Low	N/A	TBD
22	Replacement of Perimeter Fence	TBD	●									\$ 54,000	\$ -	\$ 54,000	\$ 45,000.00	Low	N/A	TBD
23	Resurfacing of Parking Lot 7	TBD	●									\$ 360,000	\$ -	\$ 360,000	\$ 300,000.00	Low	TBD	TBD
Mid Valley Campus Subtotal												\$ 4,921,000	\$ 1,134,509	\$ 3,786,491	\$ 3,580,067			
Technology Campus																		
24	Replacement of Existing Perimeter Fence & Regrading of Existing Swales	TBD	●									\$ 90,000	\$ -	\$ 90,000	\$ 75,000.00	Low	TBD	TBD
25	Institute for Advanced Manufacturing Building E Ceiling Liner Replacement	TBD	●									\$ 96,000	\$ -	\$ 96,000	\$ 80,000.00	Low	TBD	TBD
Technology Campus Subtotal												\$ 186,000	\$ -	\$ 186,000	\$ 155,000			
Dr. Ramiro R. Casso Health Science Professions Campus																		
26	NAH East Building A Westside Window Waterproofing Repairs	TBD	●									\$ 80,000	\$ -	\$ 80,000	\$ 90,000.00	Low	TBD	TBD
27	NAH East Building A Westside Elevators Repairs	O&M		●								\$ 250,000	\$ -	\$ 250,000	\$ 350,000.00	Medium	N/A	TBD
Health Science Professiona Campus Subtotal												\$ 330,000	\$ -	\$ 330,000	\$ 440,000			

South Texas College Renewal and Replacement Projects Project Status FY 2025 - 2026																		
#	Projects	FPC Project Manager	Not Started	Project Development	Design Phase	Bidding and Negotiations	Construction Phase	Substantial Completion	Final Completion	Move In	Completed	Total Project Budget	Amount Paid	Total Project Balance	FY2526 Budget	Priority Status	Architect/ Engineering Firm	Contractor
Starr County Campus																		
28	Stucco Repainting Phase II: Bldg D,F,J	KN					●					\$ 253,000	\$ 124.96	\$ 252,875	\$ 24,000.00	Low	N/A	Terra Fuerte
29	Administration/Bookstore: Bldg A Data Cabling Infrastructure Replacement	DV					●					\$ 60,000	\$ 15,644.69	\$ 44,355	\$ 50,000.00	Low	TBD	TBD
30	Center for Learning Excellence Building B Data Cabling Infrastructure Replacement	DV					●					\$ 60,000	\$ 15,644.69	\$ 44,355	\$ 50,000.00	Low	TBD	TBD
31	North Academic Building C Data Cabling Infrastructure Replacement	DV					●					\$ 60,000	\$ 39,146.48	\$ 20,854	\$ 50,000.00	Low	TBD	TBD
32	Booster Pumps Panel Replacement	TBD	●									\$ 30,000	\$ -	\$ 30,000	\$ 25,000.00	Low	TBD	TBD
Starr County Campus Subtotal												\$ 463,000	\$ 70,561	\$ 392,439	\$ 199,000			
District Wide																		
33	Renewals & Replacements	N/A										\$ 151,000	\$ -	\$ 151,000	\$ 151,000.00	N/A	N/A	N/A
35	Fire Alarm Panel Replacement/Upgrade	O&M		●								\$ 102,500	\$ -	\$ 102,500	\$ 102,500.00	Low	N/A	TBD
36	Interior LED Lighting Replacements	O&M		●								\$ 110,000	\$ 37,642.00	\$ 72,358	\$ 110,000.00	Low	N/A	TBD
37	Ext. Walkway LED Lighting Replacements	O&M		●								\$ 50,000	\$ -	\$ 50,000	\$ 50,000.00	Low	N/A	TBD
38	Building Automation Systems Replacements	O&M		●								\$ 76,500	\$ -	\$ 76,500	\$ 1,001,500.00	Low	N/A	TBD
39	Flooring Replacements	KN	●									\$ 504,000	\$ -	\$ 504,000	\$ 504,000.00	Medium	N/A	TBD
40	HVAC Replacements	O&M	●									\$ 527,000	\$ 19,831	\$ 507,169	\$ 527,000.00	Low	N/A	TBD
41	Exterior Lighting Replacements	O&M		●								\$ 279,000	\$ -	\$ 279,000	\$ 279,000.00	Low	N/A	TBD
43	Water Tower Logo Replacements	DV			●							\$ 80,000	\$ -	\$ 80,000	\$ 80,000.00	N/A	N/A	TBD
44	Outdoor Furniture Replacements	KN	●									\$ 154,000	\$ -	\$ 154,000	\$ 130,000.00	N/A	N/A	TBD
46	Project Cost Control Reserve	N/A	●									\$ 1,300,087	\$ -	\$ 1,300,087	\$ 2,769,417.00	N/A	N/A	TBD
42	Signage Replacement	DV			●							\$ 250,000	\$ -	\$ 250,000	\$ 250,000.00	N/A	N/A	TBD
34	Marker Boards Replacement	TBD		●								\$ 301,500	\$ -	\$ 301,500	\$ 301,500.00	Low	N/A	TBD
45	AV Equipment Replacements	N/A	●									\$ 130,000	\$ -	\$ 130,000	\$ 130,000.00	N/A	N/A	TBD
47	Painting Replacements	TBD	●									\$ 180,000	\$ -	\$ 180,000	\$ 150,000.00	Low	N/A	TBD
48	Resurfacing of Asphalt Drives	TBD	●									\$ 42,000	\$ -	\$ 42,000	\$ 35,000.00	Low	N/A	TBD
49	Irrigation System Controls Upgrade	TBD	●									\$ 48,000	\$ -	\$ 48,000	\$ 40,000.00	Low	N/A	TBD
District Wide Subtotal												\$ 4,285,587	\$ 57,473	\$ 4,228,114	\$ 6,610,917			
Totals		0	11	6	0	0	4	0	0	0	0	\$ 15,003,361	\$ 2,043,671	\$ 12,959,691	\$ 16,616,504			

**Outstanding Issues - Action Plan**  
**January 13, 2026 Facilities Committee Meeting**  
*as of January 7, 2026*

#	Description of Issues	Responsible Parties	Status	Due Date	Comments/Notes	Resolution / Action Item
<b>Pecan Campus</b>						
1	Pecan Campus North Academic Humanities Building P - Water Infiltration (Warranty Item since 2018)	D. Wilson Construction	Pending	5/31/2023 <b>See notes in bold.</b> 2/13/2025 5/8/2025 6/30/2025 7/31/2025 9/9/2025 10/7/2025 1/7/2026	<i>2/28/2018: First warranty request was issued to Contractor.</i> <i>5/8/2023: Meeting with D. Wilson, PBK Architects, BEAM Professionals, Amtech, and College staff to discuss the status of the water infiltration issues and request a Plan of Action from D. Wilson on how they plan to remediate the issues.</i> <i>5/15/2023: Meeting with D. Wilson, PBK Architects, BEAM Professionals, Amtech, Old Castle, and College staff to follow up with the status of Plan of Action from D. Wilson and path forward. D. Wilson stated that Plan of Action would be forwarded to College by 5/16/2023 but was not received by the College.</i> <b>Full accounting of dates in September 2024 Facilities Committee and Board packets.</b> <i>5/8 - 10/7/25: D. Wilson is pending to provide status of the updated report on pending items they are working on: 1)Status of window leaks and response from RabaKistner on root cause of window leak issue, 2)Shelf Angle review-D.Wilson is pending comments from PBK, 3) Window Sills-work performed by D.Wilson will need to be verified if performance is successful, 6) Weep installation-work performed by D.Wilson will need to be verified if performance is successful; College is working on processsing a proposal from Test and Balance consultant to conduct new test reports to verify current operation of HVAC System. D.Wilson has replaced additional windows due to hazing issues .</i> <i>1/7/2026:D. Wilson is pending to provide status of the updated report on pending items they are working on: 1)Status of window leaks and response from RabaKistner on root cause of window leak issue, 2)Shelf Angle review-D.Wilson is pending comments from PBK, 3) Window Sills-work performed by D.Wilson will need to be verified if performance is successful, 6) Weep installation-work performed by D.Wilson will need to be verified if performance is successful;7)D.Wilson has replaced additional windows due to hazing issues; 8) College has worked with Test and Balance consultant to conduct new test reports to verify operation of HVAC System regarding negative pressure issue. Reports issued and system has been adjusted to make sure it is operating in positive pressure. College staff has replaced all stained ceiling tiles and cleaning all window and walls of water stains. College will schedule a walk through of the building with D. Wilson to confirm no signs of water stains are present. Once completed, College will wait for next rain events to confirm there are no visual signs of water infiltration..</i>	<i>5/18/2023: Plan of Action from D. Wilson to be reviewed by all team members for approval.</i> <b>Refer to September 2024 Facilities Committee and Board packets for full accounting of intervening dates.</b> <i>2/13/2025: Contractor is still working on remaining unresolved items.</i> <i>6/30/2025: Need to schedule a meeting with D. Wilson to review items; the College is requesting a proposal from a Testing and Balancing Consultant.</i> <i>7/31/2025: Need to schedule a meeting with D. Wilson to review items; College is reviewing proposal from Testing and Balancing Consultant.</i> <i>9/9/2025: FPC and FOM staff are scheduled to meet with the T&amp;B consultant on 9/11/2025 to review the scope of work.</i> <i>10/7/2025:FPC is processing a proposal from a T&amp;B consultant to verify the existing conditions of the HVAC System.</i> <i>1/1/2026: College to schedule walk through with D.Wilson to verify that there are no signs of previous visual water stains on ceilings, walls, and windows, and then wait for future rain events to verify that no new signs of water infiltrations are present.</i>

Mid Valley Campus						
2	Mid Valley Campus South Academic Building H - Repair of Roof Damage and Interior Areas (Insurance Claim)	Hartford Insurance, Public Adjuster	Pending	5/31/2023 See notes in bold. 2/13/2025 5/8/2025 7/31/2025 9/9/2025 10/7/2025	<p>5/4/2023: Public Adjuster met on site with Hartford Insurance to perform a final walk through of building to verify damages listed by Public Adjuster. Hartford to provide a response in 2 to 4 weeks.</p> <p>5/17/2023: Construction documents (roof only) have been completed by the Architect and the College has begun the solicitation for construction services.</p> <p><b>Refer to September 2024 Facilities Committee and Board packets for full accounting of intervening dates.</b></p> <p>7/29/2024 - 2/13/2025: No Change from 7/10/2024-still pending letter from City of Weslaco stating the required code requirements to be followed by the project team.</p> <p>5-7-2025: Letter from Weslaco was received with code requirements. Architect finalized plans, Construction services awarded for Phase II and contract is pending. Public Adjuster has received bid register of bids submitted as requested.</p> <p>7/31/2025: The Bid Proposal from the Contractor has been forwarded to the Public Adjuster.</p> <p>9/9/2025: Construction work is ongoing. Discussions with the Public Adjuster and College's insurance company is pending to be scheduled to discuss status of work.</p> <p>10/7/2025: Construction work is ongoing. Discussions with the Public Adjuster and College's insurance company is pending to be scheduled to discuss status of work.</p>	<p>5/18/2023: Awaiting final settlement from Hartford Insurance and recommendation from Public Adjuster.</p> <p><b>Refer to September 2024 Facilities Committee and Board packets for full accounting of intervening dates.</b></p> <p>7/10/2024 - 2/13/2025: Pending letter from the City of Weslaco stating the required code requirements that are to be followed by the project team.</p> <p>7/31/2025: Received the letter from the City of Weslaco regarding code requirements. Pending response from Public Adjuster.</p> <p>9/9/2025: Discussion is pending with Public Adjuster and Insurance company.</p> <p>10/7/2025: Discussion is pending with Public Adjuster and Insurance company.</p>
Health Science Professions Campus						
3	Health Science Professions Campus West Building B NAH West & Simulation Center - Wall/Floor Cracks and Water Infiltration	D. Wilson Construction	Pending	5/31/2023 See notes in bold. 2/13/2025 5/8/2025 6/30/2025 9/9/2025 10/7/2025 1/7/2026	<p>Up to 5/2/2023: College staff has been meeting with D. Wilson and ERO Architects to investigate the wall/floor cracks on the 1st floor and water infiltration on the 3rd floor that have showed up in the last couple of years. Some repairs have been done but additional cracks have arisen.</p> <p><b>Refer to September 2024 Facilities Committee and Board packets for full accounting of intervening dates.</b></p> <p>7/29/24 - 9/4/24: Contractor to repair floor and wall tile in kitchen area and assist with repairs to interior corridor drywall cracks. Architect to provide details for interior wall repairs. Grading on exterior of kitchen is needed to provide proper drainage away from building. College staff to meet to review timeline regarding water infiltration versus first occurrence of wall crack issues.</p> <p>2/13/2025: Additional gypsum board wall cracks are still occurring. D. Wilson has in building has provided an update stating what they believe the cause of the cracks and have stated that ERO is in agreement. The College will request a meeting with the project team to discuss the timeline and review of the previous issues and new issues.</p> <p>5/8/2025 - 7/31/25: Architect and Contractor are reviewing cause of crack issues. Pending meeting with Architect and Contractor to review new responses and their findings.</p> <p>9/9/2025: College staff have noticed possible new wall cracks (8-6-2025) and forwarded them to D. Wilson for response. A meeting will be scheduled to review the current status of pending issues.</p> <p>10/7/2025: Pending a meeting to be scheduled with the contractor and architect to review the current status of pending issues.</p> <p>12/8/2025: Met with D. Wilson and College staff to review and note cracks on interior walls to note where the contractor will add control joints and repair walls. In addition, the College noted concerns that the Architect's and Contractor's previous conclusion that the wall cracks were caused by a water leak on the southwest corner of the building may not be conclusive due to the timing of when the water leaks occurred and when the cracks began appearing. The College will need to review with the College staff and Administration. D. Wilson worked on doing wall repairs during the Winter Break.</p>	<p>5/18/2023: Awaiting results from investigative moisture study and site observations. Pending direction from Architect to Contractor for resolving cracks and water infiltration.</p> <p><b>Refer to September 2024 Facilities Committee and Board packets for full accounting of intervening dates.</b></p> <p>9/4/2024: Contractor, Architect, and College will work together to make the necessary repairs and modifications as per the Architect's recommendations. Owner to meet to discuss wall crack timeline.</p> <p>2/13/2025: The College will request a meeting with the project team to discuss the status of the issues.</p> <p>5/8/2025 - 7/31/25: Pending meeting with Contractor and Architect.</p> <p>9/9/2025: Pending meeting with Contractor and Architect.</p> <p>10/7/2025: Pending meeting with Contractor and Architect</p> <p>1/7/2026: College staff to review the current status of the wall cracks with Administration.</p>

## **Review and Action as Necessary on Consent Agenda Items from the Facilities Committee**

The following Consent Agenda items were thoroughly discussed by the Facilities Committee. All trustees, whether a member of the Committee or not, received all supporting documentation and were invited to participate in the deliberation on the items. Non-committee members did not participate in Committee votes for recommendation of Board action.

Administration believes that all questions raised during the Committee discussion of Consent Agenda items were resolved to the Committee's satisfaction at the meeting, and the items are presented here substantially as recommended by the Committee, for approval by the Board of Trustees.

Any trustee may request an item or items be removed from the Consent Agenda for further discussion. Otherwise, the Board is asked to formally act on the full consent agenda, according to the details and recommended action presented for each item in the following pages.

The Facilities Committee recommended Board action on the following items as presented:

- a. Approval on Schematic Design of the Pecan Plaza East Building B Renovation for Cosmetology and Department of Public Safety Expansion
- b. Approval on Contracting Construction Services for the Pecan Campus Athletic Support Building R
- c. Approval on Contracting Construction Services for the Pecan Campus Business and Science Building G Engineering Labs Renovation
- d. Approval on Contracting Construction Services for the District Wide HVAC Replacements Phase II at Pecan Campus
- e. Approval on Color Selection for the Dr. Ramiro R. Casso Health Science Professions Campus Health Science Professions and Conference Center Building E
- f. Approval on Substantial Completion of the Mid Valley Campus South Academic Building H Repair & Renovations of Damaged Roof and Interior Areas Phase II
- g. Approval on Substantial Completion of the District Wide Stucco Repainting Phase II at Pecan Campus

***It is recommended that the Board of Trustees of South Texas College approve and authorize the following Minute Order proposed for consideration:***

The Board of Trustees of South Texas College approve and authorize items "a – g" of the Facilities Committee Consent Agenda as presented.

**Approval Recommended:**

**Dr. Ricardo J. Solis**  
**President**

**Consent Agenda:**

**a. Approval on Schematic Design of the Pecan Plaza East Building B Renovation  
for Cosmetology and Department of Public Safety Expansion**

**Purpose** To approve the schematic design and solicitation of construction services for the project.

**Justification** Schematic design is the first phase of basic design services provided by the project design team and establishes the basis on which the project design team proceeds with design development and construction documents.

On September 23, 2025, the Board of Trustees approved contracting architectural services with ERO International LLC, DBA ERO Architects. The architect has worked with College staff to develop a schematic design to meet the needs of the program.

Design and construction of the project to include the following:

**Cosmetology:**

- Classrooms
- Computer Lab
- Training Labs
- Hair and Shampoo Stations
- Dispensary Room
- Laundry Room
- Storage
- Offices
- Workroom
- Reception/Lobby
- Support Spaces

**Total Square Footage: 10,033 sq. ft.**

**Department of Public Safety:**

- Conference Room
- Training Lab
- Offices
- Storage Rooms
- Workroom
- Lobby
- Support Spaces

**Total Square Footage: 4,965 sq. ft.**

**Total Combined Square Footage: 14,998 sq. ft.**

The architect's estimated construction cost for the project is \$5,183,949.

## Construction Budget

	\$5,146,050
<u>Architect's Estimated Construction Cost</u>	<u>5,183,949</u>
Variance	

(\$37,899)

### Enclosed Documents

Appendix A – Schematic Design  
Appendix B – Fact Sheet

### Funding

The total Pecan Plaza East Building B Renovation for Cosmetology and Department of Public Safety Expansion Project 2024-005C estimated cost, including construction, design, miscellaneous, FFE, and technology, is \$6,664,135.

• Construction	\$5,146,050
• Design	514,605
• Miscellaneous	128,652
• FFE	437,414
• Technology	437,414
<b>Total</b>	<b>\$6,664,135</b>

The funds are available in the Unexpended Construction Plant Fund for use in FY 2025 – 2026.

### Staff Resource

Ricardo de la Garza, Executive Director for Facilities Planning & Construction  
Mary Del Paz, Vice President for Finance and Administrative Services

### Recommendation

The Facilities Committee recommended Board approval of the schematic design and authorization to proceed with the solicitation of construction services for the Pecan Plaza East Building B Renovation for Cosmetology and Department of Public Safety Expansion project as presented.

#### Appendix A

Schematic Design follows in the packet.

#### Appendix B

Fact Sheet follows in the packet.

# PECAN PLAZA - BUILDING B POLICE DEPARTMENT, SECURITY, & COSMETOLOGY RENOVATION

## SCHEMATIC DESIGN

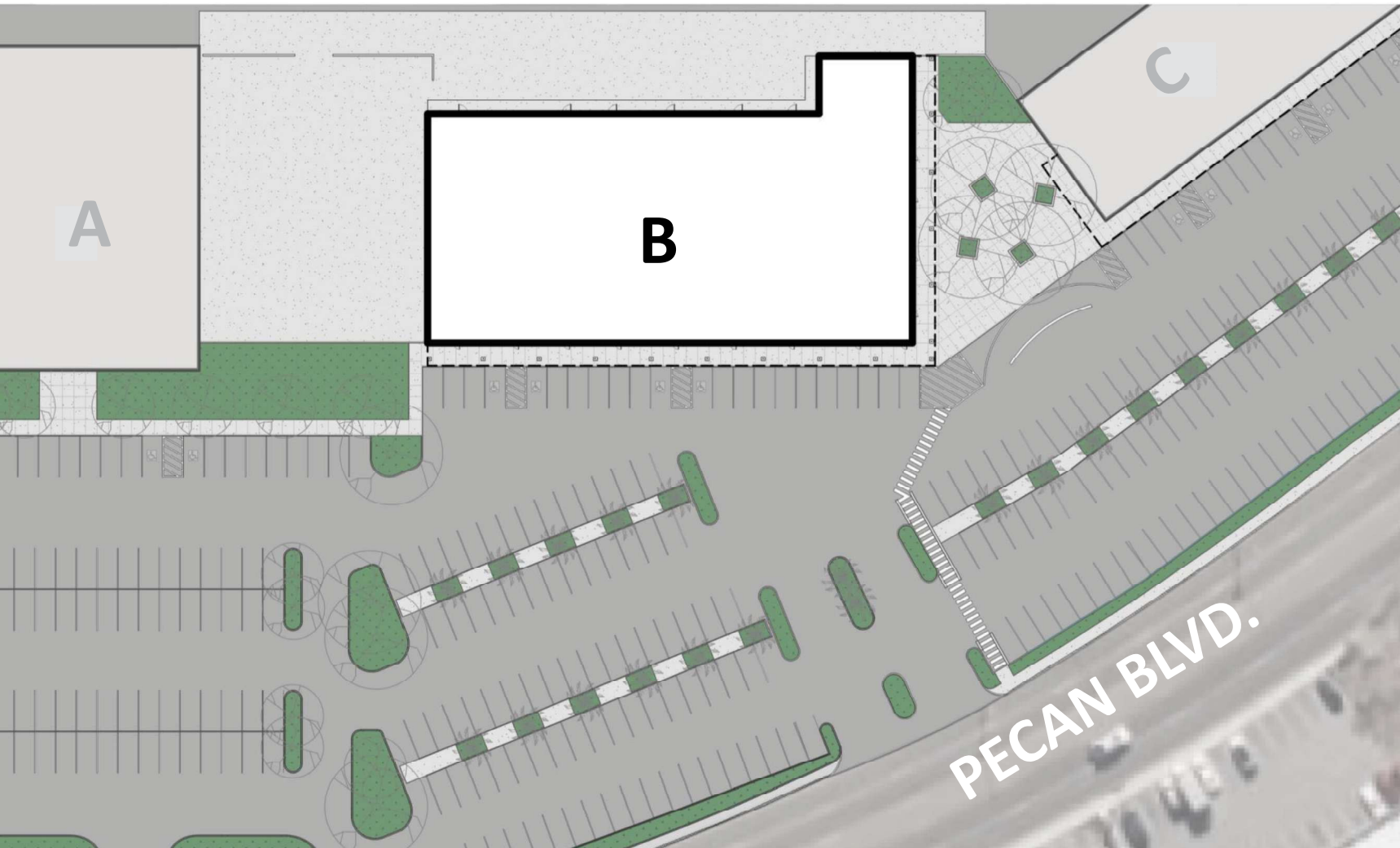
JANUARY 2026



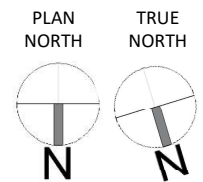
© 2026 ERO Architects. Images and calculations are for preliminary design presentation purposes and may not represent final designs.



- Site Plan
- Program
- Floor Plan
- Exterior Views
- Project Schedule
- Project Budget



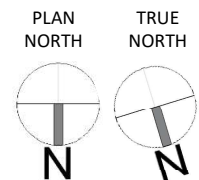
# SITE PLAN



# PROGRAM

	Name/Space	Total SF	Comments
	<b>Cosmetology</b>	<b>10,033 SF</b>	
1.	Faculty	996 SF	Offices, Work / Breakroom, and Storage
2.	Educational	6,464 SF	Nails & Pedi Lab, Wax & Facial Lab, Hair & Makeup Lab, Dispensary / Laundry, Computer Lab, Student Lounge, Lobby, and Classrooms
3.	Building Services	2,573 SF	MDF, Electrical, Janitor's Closet, Restrooms, and Circulation
	<b>Security / Police Department</b>	<b>4,965 SF</b>	
4.	Security	2,052 SF	Offices, Conference Room, Work Room, Breakroom, and Storage
5.	Police Department / Shared	1,223 SF	Offices, Physical Training Room, and Conference Room
6.	Building Services	1,690 SF	Restrooms, Electrical, and Circulation
	<b>Existing</b>	<b>7,043 SF</b>	
7.	Police Department	7,043 SF	Not in Scope
<b>Total SF</b>		<b>22,041 SF</b>	

DEPARTMENT LEGEND	
COSMETOLOGY	SECURITY / POLICE DEPARTMENT
 FACULTY	 SECURITY
 EDUCATIONAL	 POLICE DEPARTMENT / SHARED
 BUILDING SERVICES	



5

# NORTH - EAST ENTRANCE



# NORTH - EAST ENTRANCE



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# NORTH - WEST ENTRANCE



# NORTH - WEST ENTRANCE



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**ERO**  
ARCHITECTS

# NORTH - WEST ENTRANCE



# NORTH - WEST ENTRANCE



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# PROJECT SCHEDULE

Timeline	Description	Comments
November – January	Schematic Design	On-Going
February – July	Design Development & Construction Drawings	
August – September	Bidding and Negotiation	
12 months	Construction	



The illustrated timeline will most likely vary or alter due to Owner review and approval delays, procurement and contract schedules, weather delays, and any unforeseen conditions.

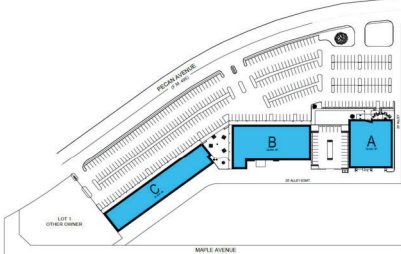

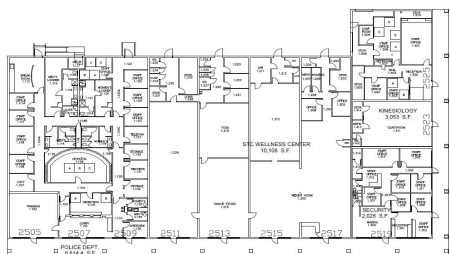


# PROJECT BUDGET

Budget	Probable Cost of Construction	Difference
\$5,146,050	\$5,183,949	\$37,899



Project Fact Sheet  
12/17/2025

Project Name				Pecan Plaza East Building B Renovation for Cosmetology				Project No.		2024-005C	
Funding Source(s):				Unexpended Fund							
				FY 24-25			FY 25-26			Total Actual Expenditures To Date	
				FY 24-25 Actual		Variance of Project Budget vs. Actual	FY 25-26 Actual Expenditures		Variance of Project Budget vs. Actual		
				Total Project Budget	Expenditures	Actual Expenditures	Project Budget	Actual Expenditures	Expenditures		
Construction:				\$ 5,146,050.00	\$ -	\$ 5,146,050.00		\$ -	\$ -	\$ -	
Design				\$ 514,605.00	\$ -	\$ 514,605.00	-	-	-	-	
Miscellaneous:				\$ 128,652.00	\$ 491.62	\$ 128,160.38	-	-	-	\$ 491.62	
FFE:				\$ 437,414.00	\$ -	\$ 437,414.00		-	-	-	
Technology:				\$ 437,414.00	\$ -	\$ 437,414.00		-	-	-	
Total:				\$ 6,664,135.00	\$ 491.62	\$ 6,663,643.38	\$ -	\$ -	\$ -	\$ 491.62	
Project Team				Board Status							
Approval to Solicit Architect/Engineer: 4/23/2025				Board Approval of Schematic Design		NA	Location	Vendor	Contract Amount	Actual Expenditures	Variance
Architect/Engineer: ERO Architects							PCN Plaza		\$ 42,800.00	\$ -	\$ 42,800.00
Contractor:				Substantial Completion		TBD	Board Acceptance		TBD		
STC FPC Project Manager: Kelly Nelson				Final Completion		TBD	Board Acceptance		TBD		
Project Description				Project Scope							
This project will involve, but not limited to, replacing existing ceiling liner with new ceiling liner				Need to replace existing damaged ceiling liner in the Atrium area of the exposed ceiling.							
Projected Timeline											
Board Approval to Solicit Architect/Engineer	Board Approval of Architect/Engineer	Board Approval of Schematic Design	Board Approval of Contractor	Construction Start Date	Board Approval of Substantial Completion Date		Board Approval of Final Completion Date		FFE Completion of Move In		
4/23/2024	9/23/2025	1/27/2025	9/22/2026	10/21/2026	11/23/2027		1/18/2028		2/18/2028		
Project Calendar of Expenditures by Fiscal Year											
Fiscal Year	Construction		Design	Miscellaneous		FFE	Tech		Project Total		
2024-25	-		-	491.62		-	-		\$ 491.62		
2025-26	-		-	-		-	-		\$ -		
Project Total	\$ -		\$ -	\$ 491.62		\$ -	\$ -		\$ 491.62		
Current Agenda Item											
01/13/2026 Facilities Committee Meeting - Review and Recommend Action on Schematic Design for the Pecan Plaza East Building B Renovation for Cosmetology and Department of Public Safety Expansion											
											
PECAN PLAZA								BUILDING B PECAN PLAZA			

FPC Project Manager

*Kelvin*

FPC Director

*Roberto S Gomez*

FPC Executive Director

*[Signature]*

**Consent Agenda:**

**b. Approval on Contracting Construction Services for the Pecan Campus Athletic Support Building R**

**Purpose** To contract construction services for the project.

**Justification** On March 25, 2025, the Board of Trustees approved contracting architectural services with Negrete & Kolar Architects, LLP. for the project. On August 26, 2025, the Board of Trustees approved the solicitation of construction services for the project.

The project consists of constructing a building near the athletic fields.

The proposed scope of work is summarized as follows:

- Construction of a building adjacent to the athletic fields
- Building Spaces: Storage, Restrooms, Concession Area, Custodial Room, Electrical and Mechanical Rooms
- Total Square Feet: 1,707 sq. ft.

**Enclosed Documents** Appendix A – RFP Solicitation Information  
Appendix B – Project Presentation  
Appendix C – Ranking and Evaluations of Respondents  
Appendix D – Fact Sheet

**Funding** The total Pecan Campus Athletic Support Building R Project 2025-001C estimated cost, including construction, design, miscellaneous, and FFE, is \$569,300.

• Construction	\$468,000
• Design	46,800
• Miscellaneous	14,500
• FFE	25,000
• Technology	15,000
<b>Total</b>	<b>\$569,300</b>

The funds are available in the Unexpended Construction Plant Fund for use in FY 2025 – 2026.

**Staff Resource** Ricardo de la Garza, Executive Director for Facilities Planning & Construction  
Mary Del Paz, Vice President for Finance and Administrative Services

**Recommendation** The Facilities Committee recommended Board approval to authorize contracting construction services with **Araiza General Construction** in the amount of **\$876,324** for the Pecan Campus Athletic Support Building R project as presented.

**Appendix A**  
RFP Solicitation Information

Advertised on	November 19, 2025 and November 26, 2025
RFP Responses Due	December 9, 2025
RFP Issued To	Six Hundred Five (605) Vendors
Responses Received From	Eight (8) Vendors
Responses Reviewed By	Facilities Operations & Maintenance, Facilities Planning & Construction, a Representative from the Architect, and the Purchasing Department.

**Appendix B**  
Project Presentation follows in the packet.

**Appendix C**  
Ranking and Evaluations of Respondents follow in the packet.

**Appendix D**  
Fact Sheet follows in the packet.



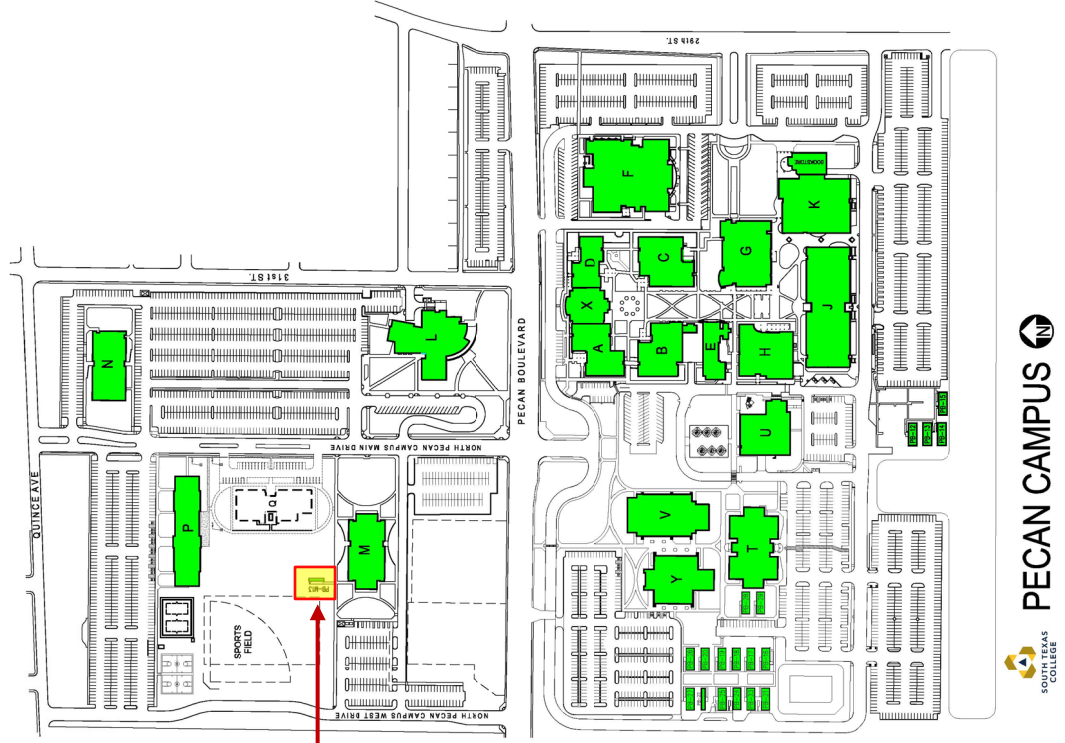
**PECAN CAMPUS**  
**ATHLETIC FIELD BUILDING R**  
**2025-026C**



# SITE PLAN



**PROJECT LOCATION**





**LEGEND**

<span style="display:inline-block; width:15px; height:15px; background-color:yellow;"></span>	SNACK KIOSK
<span style="display:inline-block; width:15px; height:15px; background-color:lightblue;"></span>	SPORTS STORAGE
<span style="display:inline-block; width:15px; height:15px; background-color:lightgreen;"></span>	PLUMBING CHASE
<span style="display:inline-block; width:15px; height:15px; background-color:lightcoral;"></span>	MENS
<span style="display:inline-block; width:15px; height:15px; background-color:lightblue;"></span>	WOMENS
<span style="display:inline-block; width:15px; height:15px; background-color:lightyellow;"></span>	UTILITIES
<span style="display:inline-block; width:15px; height:15px; background-color:lightgrey;"></span>	ELECTRICAL

# PROPOSED DESIGN FLOOR PLAN



## PROPOSED DESIGN

## **Requested By**

- Student Activities and Wellness

## **Scope of Work**

- Athletic Field Facility 1707 s.f.
  - Storage
  - Restrooms
  - Concession Area

## **Estimated Total Project Budget**

• Construction	\$ 468,000
• Design	46,800
• Miscellaneous	14,500
• FFE	25,000
• <u>Technology</u>	<u>15,000</u>
• Total Project Budget	<b>\$ 569,300</b>

# **PECAN CAMPUS ATHLETIC FIELD BUILDING**

SCOPE OF WORK & ESTIMATED BUDGET



**SOUTH TEXAS COLLEGE  
PECAN CAMPUS ATHLETIC FIELD BUILDING R  
PROJECT NO. 25-26-1026**

VENDOR NAME		5 Star GC Construction, LLC	8/A Builders, LLC	Araiza General Construction	EBE Investments, Inc./ dba EB Merit Construction	Econ Group, LLC	Holchemont, LTD	NM Contracting, LLC	SpawGlass Contractors, Inc.
ADDRESS		3209 Melody Ln	7706 Expway 83	480-B N Sam Houston Blvd	505 E Interstate 2	3025 S Sugar Rd	900 N Main St	2022 Orchid Ave	3008 W Spur 54
CITY/STATE/ZIP		Mission, TX 78574	Mission, TX 78572	San Benito, TX 78586	Pharr, TX 78577	Edinburg, TX 78539	McAllen, TX 78501	McAllen, TX 78504	Harlingen, TX 78552
PHONE		956-655-6829	956-321-1769		956-601-0336	956-259-8005	956-686-2901	956-631-5667	956-412-9880
FAX		956-599-9055					956-686-2925	956-627-3959	
CONTACT		Peyton Oakley	Arnold Ochoa	Eduardo Araiza	Aurelio Turrubiates	Gilbert Enriquez	Michael C. Montalvo	Noel Munoz, Jr.	David Ajlani
#	Description	Proposed	Proposed	Proposed	Proposed	Proposed	Proposed	Proposed	Proposed
1	Pecan Campus Athletic Field Building R - Base Proposal	\$ 1,199,000.00	\$ 1,424,157.37	\$ 876,324.00	\$ 1,321,003.00	\$ 1,290,000.00	\$ 1,183,000.00	\$ 1,312,700.00	\$ 1,483,249.00
2	Alternate #1 Irrigation & Landscape to include materials and labor	\$ 35,000.00	\$ 17,359.25	\$ 31,000.00	\$ 22,050.00	\$ 43,500.00	\$ 18,000.00	\$ 39,200.00	\$ 17,860.00
3	Begin Work Within	10 Working Days	14 Working Days	15 Working Days	5 Working Days	10 Working Days	10 Working Days	10 Working Days	10 Working Days
4	Completion of Work Within	225 Calendar Days	217 Calendar Days	180 Calendar Days	180 Calendar Days	240 Calendar Days	124 Calendar Days	180 Calendar Days	210 Calendar Days
TOTAL BASE PROPOSAL		\$ 1,199,000.00	\$ 1,424,157.37	\$ 876,324.00	\$ 1,321,003.00	\$ 1,290,000.00	\$ 1,183,000.00	\$ 1,312,700.00	\$ 1,483,249.00
TOTAL BASE PROPOSAL WITH ALTERNATE #1		\$ 1,234,000.00	\$ 1,441,516.62	\$ 907,324.00	\$ 1,343,053.00	\$ 1,333,500.00	\$ 1,201,000.00	\$ 1,351,900.00	\$ 1,501,109.00
TOTAL EVALUATION POINTS		76.47	71.14	90.01	70.72	73.71	79.53	73.17	69.84
RANKING		3	6	1	7	4	2	5	8

The Director of Purchasing has reviewed all the responses and evaluations completed.

**SOUTH TEXAS COLLEGE  
PECAN CAMPUS ATHLETIC FIELD BUILDING R  
PROJECT NO. 25-26-1026  
EVALUATION SUMMARY**

VENDOR NAME	5 Star	8/A Builders, LLC	General Construction	EBE Investments, Inc./ dba EBI Merit Construction	Econ Group, LLC	Holcherrmont, LTD	NM Contracting, LLC	SpawGlass Contractors, Inc.
ADDRESS	GC Construction, LLC	7706 Expway 83	480-B N San Houston Blvd	505 E Interstate 2	3025 S Sugar Rd	900 N Main St	2022 Orchid Ave	3008 W Spur 54
CITY/STATE/ZIP	Mission, TX 78574	Mission, TX 78572	San Benito, TX 78586	Pharr, TX 78577	Edinburg, TX 78539	McAllen, TX 78501	McAllen, TX 78504	Harlingen, TX 78552
PHONE	956-655-6829	956-321-1769		956-601-0336	956-259-8005	956-686-2901	956-631-5667	956-412-9880
FAX	956-599-9055					956-686-2925	956-627-3959	
CONTACT	Peyton Oakley	Arnold Ochou	Eduardo Arvizu	Aurelio Turrubiates	Gilbert Enriquez	Michael C. Montalvo	Noel Munoz Jr.	David Ajlani
	32.88	27.68	45	29.85	30.56	33.33	30.04	26.58
	32.88	27.68	45	29.85	30.56	33.33	30.04	26.58
	32.88	27.68	45	29.85	30.56	33.33	30.04	26.58
	32.88	27.68	45	29.85	30.56	33.33	30.04	26.58
1	The Respondent's price proposal. (up to 45 points) -a. Refer to RFP Section 4, Pricing and Delivery Schedule.							
2	The Respondent's experience and reputation. (up to 10 points) -a. Provide total number of current company employees. -b. Provide dollar amounts for each project contracted in the past twenty four months. -c. Provide number of years your company has been in business. -d. Are there currently or in the past five years, any judgments, claims, arbitration proceedings, claim on bonds or suits pending or outstanding against your organization or its officers? -e. Provide a customer reference list of no less than five (5) organizations from whom your organization has previously provided services of equal type and scope within the past five (5) years as requested in the RFP. Reference list is to include company name, contact person, telephone number and description of the project. References will be contacted as part of this evaluation.	9	9	9	10	9	7	8
		9	9	9	9	9	8	9
		8	7	7	8	7	7	7
		9	9	8	9	8	8	7
		8	8	8	8	8	7	8
3	The quality of the Respondent's goods or services. (up to 10 points) -a. Describe your company's quality control program. -b. Explain the methods used to maintain quality control in the construction project. -c. Describe company's process for addressing warranty claims. -d. Describe the experience of key personnel responsible for maintaining quality control. -e. Provide examples of past STC construction projects or other similar projects. (all respondents will receive an minimum of 3 points for item (e) unless it is determined that past performance bond is poor). Reference for similar projects will be contacted and responses will be considered as part of this evaluation.	9	10	7	9	8	7	8
		9	9	9	9	9	7	9
		7	8	7	8	8	7	8
		9	9	8	8	9	8	9
		8	8	8	8	8	7	8
4	The Respondent's safety record. (up to 5 points) -a. Provide copy of your company's safety program or describe how job site safety is managed. Include safety policies which employees must be in compliance with. -b. What is your company's Experience Modifier Rate (EMR) for the three (3) most recent annual insurance-year ratings? -c. Have you had any OSHA fines within the last three (3) years? If yes, provide details.	3	4	4	4	5	5	4
		4	4	3	4	4	4	4
		4	4	4	4	4	4	4
		4	4	4	4	4	4	4
		4	4	4	4	4	4	4

**SOUTH TEXAS COLLEGE  
PECAN CAMPUS ATHLETIC FIELD BUILDING R  
PROJECT NO. 25-26-1026  
EVALUATION SUMMARY**

VENDOR NAME	5 Star GC Construction, LLC		8/A Builders, LLC		Anariza General Construction		EBE Investments, Inc./ dba EBE Merit Construction		Econ Group, LLC		Holchemont, LTD		NM Contracting, LLC		SpawGlass Contractors, Inc.	
	6	7	7	7	7	6.6	8	7	7	7	7	7	7	7	7	7
5 The Respondent's proposed personnel, (up to 8 points) -a. Provide resumes of the Respondent's team that will be directly involved in the project. The resume must include experience in similar projects, number of years with the firm and city of residence. -b. Describe the project assignment and the percent of time each team will be involved in the project. -c. Provide list of member(s) on your staff, directly involved in managing the project, who are Certified Construction Manager through the Construction Management Association of America (CMAA) or similar. -d. Within 24 hours after the proposal delivery date and time, provide a list of key subcontractors to be used including a list of five projects recently completed by each subcontractor.	7	7	7	7	7	6.6	7	6.8	7	7	7	6.6	7	7	7	7
	6	7	7	7	7	6	3	5	5	5	8	7	7	7	7	7
	7	7	7	7	7	6.6	5	4.8	7	6.4	7	6.8	7	6.6	7	7
	7	7	7	7	7	6	6	7	7	7	6	6	6	7	7	7
	7	7	7	7	7	6	5	4.8	7	6.4	7	6.8	7	6.6	7	7
6 The Respondent's financial capability in relation to the size and scope of the project, (up to 8 points) -a. Attach a list of all construction projects completed in your company's ability to bond for the entire construction cost of the project and total bonding limitation. -b. Is your company currently in default on any loan agreement or financing agreement with any bank, financial institution or other entity? If yes, provide details and prospects for resolution. -c. Provide a list and description of all construction projects currently under contract including total cost and start and end dates. -d. Attach a Dunn and Bradstreet Analysis or current financial statements, preferably audited.	8	7	7	7	7	6.8	3	5	5	5	8	7	7	7	7	7
	7	7	7	7	7	6.8	5	4.8	7	6.4	7	6.8	7	6.6	7	7
	7	7	7	7	7	6	6	7	7	7	6	6	6	7	7	7
	7	7	7	7	7	6	5	4.8	7	6.4	7	6.8	7	6.6	7	7
	6	6	6	6	6	6.8	5	4.8	7	6.4	7	6.8	7	6.6	7	7
7 The Respondent's organization and approach to the project, (up to 6 points) -a. Provide a statement of the project approach. -b. Submit a work schedule with key dates and milestones. -c. Do you anticipate difficulties in serving STC and how do you plan to manage these? What assistance will you require from STC?	5	4	4	4	4	4.8	6	4	4	4	2	6	5	5.2	5	4.8
	5	5	5	5	5	4.8	4	4.6	5	4.8	4	3.6	5	5.2	5	4.8
	5	5	5	5	5	4.8	4	4.6	5	4.8	4	3.6	5	5.2	5	4.8
	6	5	5	5	5	4.8	4	4.6	5	4.8	4	3.6	5	5.2	5	4.8
	5	4	4	4	4	4.8	4	4.6	5	4.8	4	3.6	5	5.2	5	4.8
8 The Respondent's time frame for completing the project, (up to 7 points) -a. Refer to RFP Section 4, Pricing and Delivery Schedule.	3.99	4.06	4.06	4.06	4.81	4.81	5.07	3.75	3.75	3.75	7	4.93	4.26	4.26	4.26	4.26
	3.99	4.06	4.06	4.06	4.81	4.81	5.07	3.75	3.75	3.75	7	4.93	4.26	4.26	4.26	4.26
	3.99	4.06	4.06	4.06	4.81	4.81	5.07	3.75	3.75	3.75	7	4.93	4.26	4.26	4.26	4.26
	3.99	4.06	4.06	4.06	4.81	4.81	5.07	3.75	3.75	3.75	7	4.93	4.26	4.26	4.26	4.26
	3.99	4.06	4.06	4.06	4.81	4.81	5.07	3.75	3.75	3.75	7	4.93	4.26	4.26	4.26	4.26
9 The impact on the ability of the district to comply with laws and rules relating to historically underutilized businesses. (up to 1 point)	0	1	1	1	1	1	0	0	0	0	1	1	0	0	0	0
	0	1	1	1	1	1	0	0	0	0	1	1	0	0	0	0
	0	1	1	1	1	1	0	0	0	0	1	1	0	0	0	0
	0	1	1	1	1	1	0	0	0	0	1	1	0	0	0	0
	0	1	1	1	1	1	0	0	0	0	1	1	0	0	0	0
<b>TOTAL EVALUATION POINTS</b>	76.47		71.14		90.01		70.72		73.71		79.53		73.17		69.84	
<b>RANKING</b>	3		6		1		7		4		2		5		8	

The Director of Purchasing has reviewed all the responses and evaluations completed.

**Project Fact Sheet  
12/17/2025**

<b>Project Name:</b> Pecan Campus - Athletic Field Building R			<b>Project No.</b> 2025-026C		
<b>Funding Source(s):</b> Unexpended Plant Fund					
			<b>FY 24-25</b>		<b>FY 25-26</b>
			<b>FY 24-25</b>	<b>Variance of</b>	<b>FY 25-26</b>
			<b>Actual</b>	<b>Project Budget</b>	<b>Actual</b>
			<b>Expenditures</b>	<b>vs. Actual</b>	<b>Expenditures</b>
	<b>Original</b>	<b>Project Budget</b>	<b>Project Budget</b>	<b>Expenditures</b>	<b>Expenditures</b>
Construction:	\$ 468,000.00		\$ -	\$ -	
Design:	46,000.00	46,000.00	-	46,000.00	-
Miscellaneous:	10,000.00	4,500.00	4,738.50	(238.50)	-
FFE:	25,000.00		-	-	-
Technology:	15,000.00		-	-	-
<b>Total:</b>	<b>\$ 564,000.00</b>	<b>\$ 50,500.00</b>	<b>\$ 4,738.50</b>	<b>\$ 45,761.50</b>	<b>\$ 153.37</b>
					<b>\$ (153.37)</b>
					<b>\$ 4,891.87</b>

<b>Project Team</b>		<b>Board Status</b>			
<b>Approval to Solicit</b>	1/28/2025	<b>Board Approval of</b> <b>Schematic Design</b> 08/26/2025  <b>Substantial</b> <b>Completion</b> TBD  <b>Final Completion</b> TBD	<b>Vendor</b>	<b>Contract</b>	<b>Actual</b>
<b>Architect/Engineer:</b>	Negrete & Kohlar			<b>Amount</b>	<b>Expenditures</b>
<b>Architect/Engineer:</b>	TBD		Negrete & Kohlar	\$ 31,590.00	\$ -
<b>Contractor:</b>	TBD		TBD	\$ -	\$ -
<b>STC FPC Project Manager:</b> Kelly Nelson			<b>Board Acceptance</b>		<b>TBD</b>
			<b>Board Acceptance</b>		<b>TBD</b>

<b>Project Description</b>	<b>Project Scope</b>
Athletic Field Improvements	Design and Construction of a new Athletic Filed facility to include: Storage, Restrooms and Concession Area.

<b>Projected Timeline</b>							
Board Approval to Solicit Architect/Engineer	Board Approval of Architect/Engineer	Board Approval of Schematic	Board Approval of Contractor	Construction Start Date	Board Approval of Substantial Completion Date	Board Approval of Final Completion Date	FFE Completion of Move In
1/28/2025	3/25/2025	8/26/2025	1/27/2026	2/27/2026	08/27/2026	09/22/2026	10/27/2026

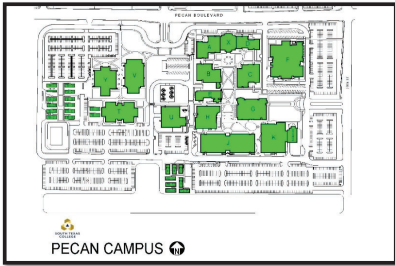
  

<b>Project Calendar of Expenditures by Fiscal Year</b>						
<b>Fiscal Year</b>	<b>Construction</b>	<b>Design</b>	<b>Miscellaneous</b>	<b>FFE</b>	<b>Tech</b>	<b>Project Total</b>
2024-25	-	-	4,738.50			\$ 4,738.50
2025-26	-	-	153.37	-	-	\$ 153.37
<b>Project Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,891.87</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,891.87</b>


  

<b>Current Agenda Item</b>
01/13/2026 Facilities Committee Meeting - Review and Recommend Action on Contracting Construction Services for the Pecan Campus Athletic Support Building R

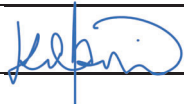
  



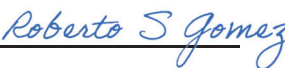
PECAN CAMPUS



FPC Project Manager



FPC Director



FPC Executive Director



**Consent Agenda:**

**c. Approval on Contracting Construction Services for the Pecan Campus  
Business and Science Building G Engineering Labs Renovation**

<b>Purpose</b>	To contract construction services for the project.															
<b>Justification</b>	<p>On January 28, 2025, the Board of Trustees approved contracting architectural services with Sam Garcia Architect, LLC. for the project. On May 27, 2025, the Board of Trustees approved the solicitation of construction services for the project.</p> <p>The project consists of renovating space to construct engineering labs.</p> <p>The proposed scope of work is summarized as follows:</p> <ul style="list-style-type: none"><li>• Three (3) Engineering Labs</li><li>• Storage/Prep Area</li></ul> <p>Square Feet: 3,616 sq. ft.</p>															
<b>Enclosed Documents</b>	Appendix A – RFP Solicitation Information Appendix B – Project Presentation Appendix C – Ranking and Evaluations of Respondents Appendix D – Fact Sheet															
<b>Funding</b>	<p>The total Pecan Campus Business and Science Building G Engineering Labs Renovation Project 2023-014C estimated cost, including construction, design, miscellaneous, and FFE, is \$500,000.</p> <table><tr><td>• Construction</td><td>\$400,000</td><td></td></tr><tr><td>• Design</td><td>40,000</td><td></td></tr><tr><td>• Miscellaneous</td><td>10,000</td><td></td></tr><tr><td>• FFE</td><td>50,000</td><td></td></tr><tr><td><b>Total</b></td><td></td><td><b>\$500,000</b></td></tr></table> <p>The funds are available in the Unexpended Construction Plant Fund for use in FY 2025 – 2026.</p>	• Construction	\$400,000		• Design	40,000		• Miscellaneous	10,000		• FFE	50,000		<b>Total</b>		<b>\$500,000</b>
• Construction	\$400,000															
• Design	40,000															
• Miscellaneous	10,000															
• FFE	50,000															
<b>Total</b>		<b>\$500,000</b>														
<b>Staff Resource</b>	Ricardo de la Garza, Executive Director for Facilities Planning & Construction Mary Del Paz, Vice President for Finance and Administrative Services															
<b>Recommendation</b>	The Facilities Committee recommended Board approval to authorize contracting construction services with <b>CRC Development &amp; Construction Co., LLC</b> in the amount of <b>\$264,650</b> for the Pecan Campus Business and Science Building G Engineering Labs Renovation project as presented.															

**Appendix A**  
RFP Solicitation Information

Advertised on	November 26, 2025 and December 3, 2025
RFP Responses Due	December 11, 2025
RFP Issued To	Six Hundred Six (606) Vendors
Responses Received From	Five (5) Vendors
Responses Reviewed By	Facilities Operations & Maintenance, Facilities Planning & Construction, a Representative from the Architect, and the Purchasing Department.

**Appendix B**  
Project Presentation follows in the packet.

**Appendix C**  
Ranking and Evaluations of Respondents follow in the packet.

**Appendix D**  
Fact Sheet follows in the packet.



## **PECAN CAMPUS**

Business and Science Building G  
Engineering Lab Renovation  
2023-014C



# SITE PLAN



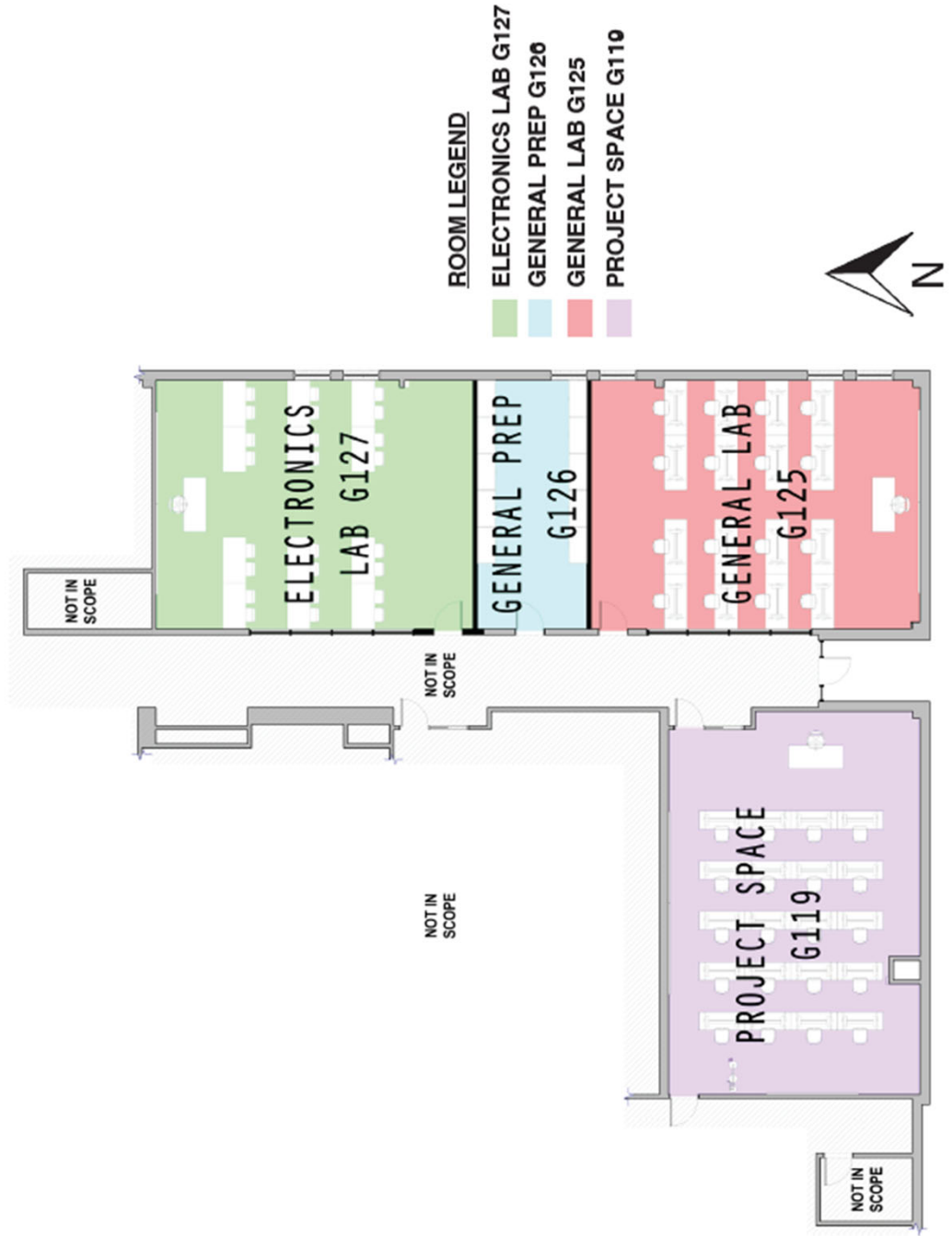
**PROJECT LOCATION**



# PROJECT LOCATION



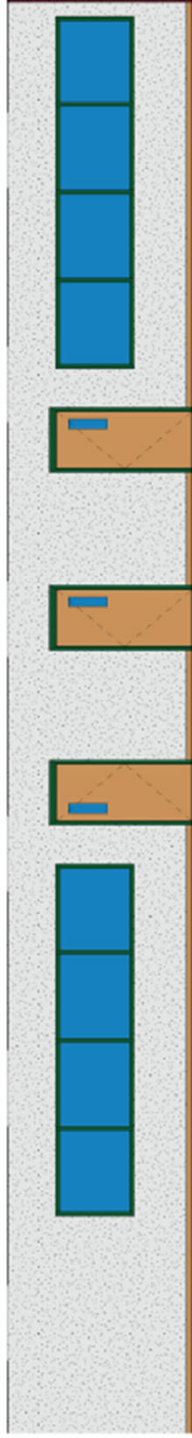
# PROPOSED FLOOR PLAN



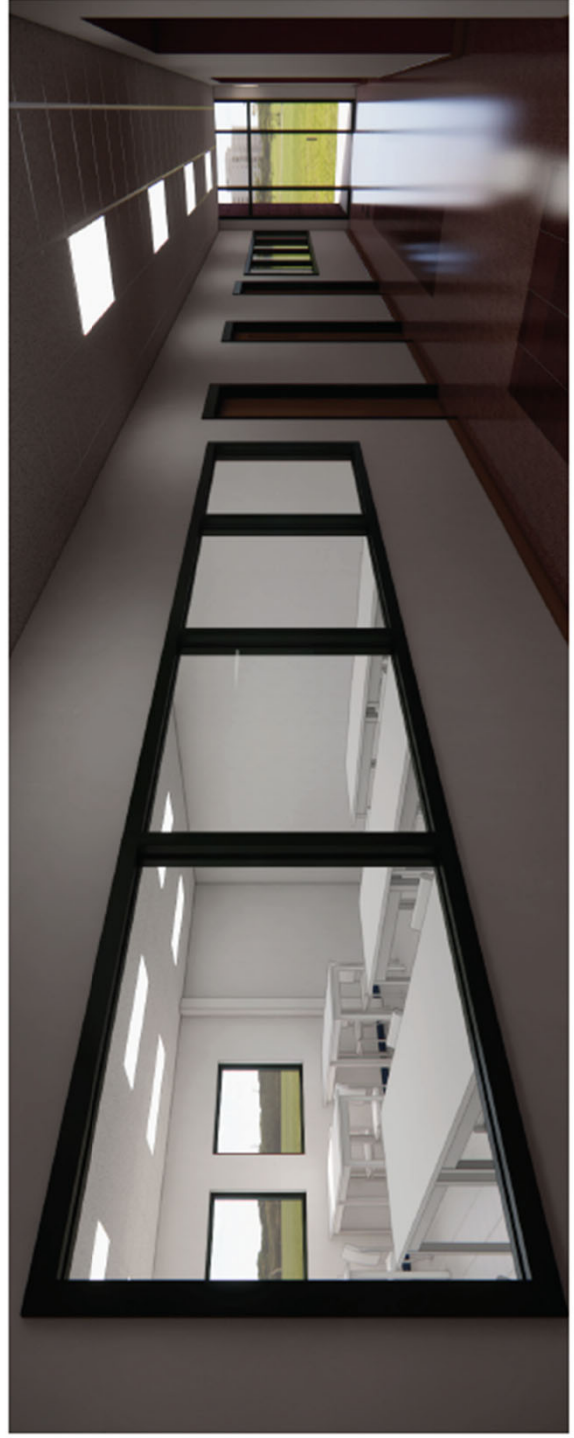
# PROPOSED INTERIOR VIEWS



HALLWAY ELEVATION



HALLWAY PERSPECTIVE



# PECAN CAMPUS BUSINESS AND SCIENCE BUILDING ENGINEERING LAB RENOVATION



## **Requested By**

Engineering Department

## **Scope of Work**

Renovation of four (4) existing Classrooms/ labs for the Physical Science and Engineering Department. Rooms include Rm: 119,125, 126 and 127.

## **Estimated Total Project Budget**

Construction	\$ 400,000
Design	40,000
Miscellaneous	10,000
FFE	50,000
Total Project Budget	\$500,000

**SOUTH TEXAS COLLEGE  
PECAN CAMPUS - BUSINESS AND SCIENCE BUILDING G ENGINEERING LABS RENOVATION  
PROJECT NO. 25-26-1025**

<b>VENDOR NAME</b>	Araiza General Construction	Big Texas Builders	CRC Development & Construction Co., LLC	Holchemont, LTD	SpawGlass Contractors, Inc.
<b>ADDRESS</b>	480-B N Sam Houston Blvd	600 Round Rock Dr	2016 S 45th St	900 N Main St	3008 W Spur 54
<b>CITY/STATE/ZIP</b>	San Benito, TX 78586	Round Rock, TX 78681	McAllen, TX 78503	McAllen, TX 78501	Harlingen, TX 78552
<b>PHONE</b>			208-972-1192	956-686-2901	956-412-9880
<b>FAX</b>				956-686-2925	
<b>CONTACT</b>	Alexis Araiza	Suave Pereira	Carlo Cantu	Michael C. Montalvo	David Ajlani
<b>#</b>	<b>Description</b>	<b>Proposed</b>	<b>Proposed</b>	<b>Proposed</b>	<b>Proposed</b>
1	Base Proposal: Pecan Campus Business and Science Building G Engineering Lab Renovation	\$ 351,610.99 \$ 300,000.00	\$ 232,650.00	\$ 353,000.00	\$ 389,000.00
2	Alternate #1 Additional Classroom Interior Windows	\$ 20,000.00 \$ 8,000.00	\$ 32,000.00	\$ 21,000.00	\$ 8,600.00
3	Begin Work Within	15 Working Days	10 Working Days	10 Working Days	10 Working Days
4	Completion of Work Within	180 Calendar Days	150 Calendar Days	140 Calendar Days	122 Calendar Days
5	If Alternate #1 is selected, an additional calendar days	0 Calendar Days	14 Calendar Days	0 Calendar Days	0 Calendar Days
<b>TOTAL BASE PROPOSAL</b>		\$ 351,610.99 \$ 300,000.00	\$ 232,650.00	\$ 353,000.00	\$ 389,000.00
<b>TOTAL BASE PROPOSAL/ WITH ALTERNATE #1</b>		\$ 371,610.99 \$ 308,000.00	\$ 264,650.00	\$ 374,000.00	\$ 397,600.00
<b>TOTAL EVALUATION POINTS</b>		74.62	88.09	75.80	73.96
<b>RANKING</b>		4	1	3	5

The Director of Purchasing has reviewed all the responses and evaluations completed.

**SOUTH TEXAS COLLEGE  
PECAN CAMPUS - BUSINESS AND SCIENCE BUILDING G ENGINEERING LABS RENOVATION  
PROJECT NO. 25-26-1025  
EVALUATION SUMMARY**


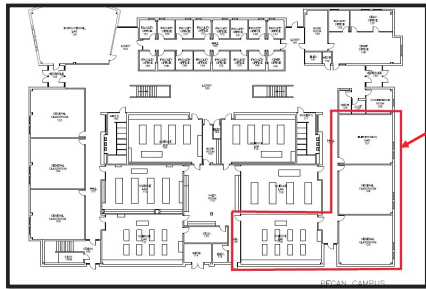
VENDOR		Araiza General Construction		Big Texas Builders		CRC Development & Construction Co. LLC		Holchemont, LTD		SpawGlass Contractors, Inc.	
ADDRESS		480-B N Sam Houston Blvd		600 Round Rock Dr		2016 S 45th St		900 N Main St		3008 W Spur 54	
CITY/STATE/ZIP		San Benito, TX 78586		Round Rock, TX 78681		McAllen, TX 78503		McAllen, TX 78501		Harlingen, TX 78552	
PHONE						208-972-1192		956-686-2901		956-412-9880	
CONTACT		Eduardo Araiza		Suave Pereira		Carlo Cantu		Michael C. Montalvo		David Ajlani	
1	The Respondent's price proposal. (up to 45 points) -a. Refer to RFP Section 4, Pricing and Delivery Schedule.	32.04	32.04	38.66	38.66	45	45	31.84	31.84	29.95	29.95
		32.04		38.66		45		31.84		29.95	
		32.04		38.66		45		31.84		29.95	
		32.04		38.66		45		31.84		29.95	
		32.04		38.66		45		31.84		29.95	
2	The Respondent's experience and reputation. (up to 10 points) -a. Provide total number of current company employees. -b. Provide dollar amounts for each project contracted in the past twenty four months. -c. Provide number of years your company has been in business. -d. Are there currently or in the past five years, any judgements, claims, arbitration proceedings, claim on bonds or suits pending or outstanding against your organization or its officers? -e. Provide a customer reference list of no less than five (5) organizations from whom your organization has previously provided services of equal type and scope within the past five (5) years as requested in the RFP. Reference list is to include company name, contact person, telephone number and description of the project. References will be contacted as part of this evaluation.	7	8.6	7	6.8	9	8.6	9	8.8	9	8.8
		9		7		8		9		9	
		9		7		9		9		8	
		9		8		8		8		9	
		9		5		9		9		9	
3	The quality of the Respondent's goods or services. (up to 10 points) -a. Describe your company's quality control program. -b. Explain the methods used to maintain quality control in the construction project. -c. Describe company's process for addressing warranty claims. -d. Describe the experience of key personnel responsible for maintaining quality control. -e. Provide examples of past STC construction projects or other similar projects. (all respondents will receive an minimum of 3 points for item (e) unless it is determined that past performance bond is poor). Reference for similar projects will be contacted and responses will be considered as part of this evaluation.	8	8.4	8	7.6	8	8	8	8.4	8	8.6
		9		8		7		9		9	
		9		8		8		9		8	
		8		8		8		8		9	
		8		6		9		8		9	
4	The Respondent's safety record. (up to 5 points) -a. Provide copy of your company's safety program or describe how job site safety is managed. Include safety policies which employees must be in compliance with. -b. What is your company's Experience Modifier Rate (EMR) for the three (3) most recent annual insurance-year ratings? -c. Have you had any OSHA fines within the last three (3) years? If yes, provide details.	4	4	4	3.8	4	3.8	4	4	4	4
		4		4		4		4		4	
		4		4		4		4		4	
		4		4		3		4		4	
		4		3		4		4		4	

**SOUTH TEXAS COLLEGE  
PECAN CAMPUS - BUSINESS AND SCIENCE BUILDING G ENGINEERING LABS RENOVATION  
PROJECT NO. 25-26-1025  
EVALUATION SUMMARY**

VENDOR		Araiza General Construction		Big Texas Builders		CRC Development & Construction Co. LLC		Holchemont, LTD		SpawGlass Contractors, Inc.	
5	The Respondent's proposed personnel. (up to 8 points) -a. Provide resumes of the Respondent's team that will be directly involved in the project. The resume must include experience in similar projects, number of years with the firm and city of residence. -b. Describe the project assignment and the percent of time each team will be involved in the project. c. Provide list of member(s) on your staff, directly involved in managing the project, who are Certified Construction Manager through the Construction Management Association of America (CMAA) or similar. -d. Within 24 hours after the proposal delivery date and time, provide a list of key subcontractors to be used including a list of five projects recently completed by each subcontractor.	6	6.4	6	6.4	7	7	7	6.8	7	7
		7		7		7		7			
		7		7		7		7			
		6		7		6		7			
		6		5		7		7			
6	The Respondent's financial capability in relation to the size and scope of the project. (up to 8 points) -a. Attach a letter of intent from a surety company indicating your company's ability to bond for the entire construction cost of the project and total bonding limitation. -b. Is your company currently in default on any loan agreement or financing agreement with any bank, financial institution or other entity? If yes, provide details and prospects for resolution. -c. Provide a list and description of all construction projects currently under contract including total cost and start and end dates. -d. Attach a Dunn and Bradstreet Analysis or current financial statements, preferably audited.	6	6.8	6	6.2	7	6.8	7	7	7	7
		7		6		6		7		7	
		7		7		7		7		7	
		7		6		7		7		7	
		7		6		7		7		7	
7	The Respondent's organization and approach to the project. (up to 6 points) -a. Provide a statement of the project approach. -b. Submit a work schedule with key dates and milestones. -c. Do you anticipate difficulties in serving STC and how do you plan to manage these? What assistance will you require from STC?	4	4.8	4	4.4	5	5	4	4.6	5	4.8
		5		5		5		5		4	
		5		5		5		4		5	
		5		5		5		5		5	
		5		3		5		5		5	
8	The Respondent's time frame for completing the project. (up to 7 points) -a. Refer to RFP Section 4, Pricing and Delivery Schedule.	2.58	2.58	7	7	2.89	2.89	3.36	3.36	3.81	3.81
		2.58		7		2.89		3.36		3.81	
		2.58		7		2.89		3.36		3.81	
		2.58		7		2.89		3.36		3.81	
		2.58		7		2.89		3.36		3.81	
9	The impact on the ability of the district to comply with laws and rules relating to historically underutilized businesses. (up to 1 point)	1	1	0	0	1	1	1	1	0	0
		1		0		1		1		0	
		1		0		1		1		0	
		1		0		1		1		0	
		1		0		1		1		0	
TOTAL EVALUATION POINTS		74.62		80.86		88.09		75.80		73.96	
RANKING		4		2		1		3		5	

The Director of Purchasing has reviewed all the responses and evaluations completed.

**Project Fact Sheet**  
**1/6/2026**

<b>Project Name:</b> Pecan Campus - Business and Science Building G - Engineering Lab Renovation					<b>Project No.</b> 2023-014C						
<b>Funding Source(s):</b> Unexpended Plant Fund											
		<b>FY 24-25</b>				<b>FY 25-26</b>					
	<b>Original Project Budget</b>	<b>Project Budget</b>	<b>FY 24-25 Actual Expenditures</b>	<b>Variance of Project Budget vs. Actual Expenditures</b>	<b>Project Budget</b>	<b>FY 25-26 Actual Expenditures</b>	<b>Variance of Project Budget vs. Actual Expenditures</b>	<b>Total Actual Expenditures To Date</b>			
Construction:	\$ 400,000.00	\$ 400,000.00	\$ -	\$ 400,000.00	\$ 400,000.00	\$ -	\$ 400,000.00	\$ -			
Design:	40,000.00	40,000.00	9,000.00	31,000.00	8,000.00	16,560.00	(8,560.00)	25,560.00			
Miscellaneous:	10,000.00	10,000.00	523.12	9,476.88	8,500.00	5,335.77	3,164.23	5,858.89			
FFE:	50,000.00	50,000.00	-	50,000.00	50,000.00	-	50,000.00	-			
Technology:	-	-	-	-	-	-	-	-			
<b>Total:</b>	<b>\$ 500,000.00</b>	<b>\$ 500,000.00</b>	<b>\$ 9,523.12</b>	<b>\$ 490,476.88</b>	<b>\$ 466,500.00</b>	<b>\$ 21,895.77</b>	<b>\$ 444,604.23</b>	<b>\$ 31,418.89</b>			
<b>Project Team</b>					<b>Board Status</b>						
<b>Approval to Solicit Architect/Engineer:</b> 10/22/2024 Sam Garcia <b>Architect/Engineer:</b> Architects  <b>Contractor:</b> TBD  <b>STC FPC Project Manager:</b> David Valdez					<b>Board Approval of Schematic Design</b> 5/25/2025  <b>Substantial Completion</b> TBD  <b>Final Completion</b> TBD					<b>Contract Amount</b> <b>Actual Expenditures</b> <b>Variance</b>	
										Vendor	Contract Amount
					Sam Garcia Architects	\$ 36,000.00	\$ 25,560.00	\$ 10,440.00			
TBD	\$ -	\$ -	\$ -								
					<b>Board Acceptance</b> TBD						
					<b>Board Acceptance</b> TBD						
<b>Project Description</b>					<b>Project Scope</b>						
Renovation of four (4) existing Classrooms/ labs for the Physical Science and Engineering Department.					Renovation of four (4) existing Classrooms/ labs for the Physical Science and Engineering Department. Rooms include Rm: 119,125, 126 and 127. Create two engineering labs with a Prep Room in the center and modify an existing Science Lab into a Physical Science classroom. <b>Approx. 3,616 SF</b>						
<b>Projected Timeline</b>											
Board Approval to Solicit Architect/Engineer	Board Approval of Architect/Engineer	Board Approval of Schematic	Board Approval of Contractor	Construction Start Date	Board Approval of Substantial Completion Date	Board Approval of Final Completion Date	FFE Completion of Move In				
10/22/2024	1/28/2025	5/25/2025	1/27/2026	2/24/2026	7/28/2026	8/25/2026	7/31/2026				
<b>Project Calendar of Expenditures by Fiscal Year</b>											
Fiscal Year	Construction	Design	Miscellaneous	FFE	Tech	Project Total					
2024-25	-	9,000.00	523.12	-	-	\$ 9,523.12					
2025-26	-	16,560.00	5,335.77	-	-	\$ 21,895.77					
<b>Project Total</b>	<b>\$ -</b>	<b>\$ 25,560.00</b>	<b>\$ 5,858.89</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 31,418.89</b>					
<b>Current Agenda Item</b>											
01/13/2026 Facilities Committee Meeting - Review and Recommend Action on Contracting Construction Services for the Pecan Campus Business and Science Building G Engineering Labs Renovation.											
<div style="display: flex; justify-content: space-around; align-items: flex-start;"> <div style="text-align: center;">  <p>Project Location</p> </div> <div style="text-align: center;">  <p>Project Location</p> <p>Business and Science Building G</p> </div> </div>											

FPC Project Manager David A. Valdez

FPC Director Roberto S Gomez

FPC Executive Director 

### Consent Agenda:

#### d. Approval on Contracting Construction Services for the District Wide HVAC Replacements Phase II at Pecan Campus

<b>Purpose</b>	To contract construction services for the project.						
<b>Justification</b>	<p>On January 28, 2025, the Board of Trustees approved contracting engineering services with Sigma HN Engineers, PLLC. for the project.</p> <p>This project consists of replacing a total of seven (7) heating, ventilation, and air conditioning (HVAC) units at Business and Science Building G and Student Activities Building H. This project is the second phase of the district-wide replacement efforts.</p> <p>The proposed scope of work is summarized below:</p> <ul style="list-style-type: none"> <li>• Replacement of HVAC units at the following Pecan Campus buildings: <table> <tr> <td>○ Business and Science Building G</td><td style="text-align: right;">4 Units</td></tr> <tr> <td>○ Student Activities Center Building H</td><td style="text-align: right;">3 Units</td></tr> <tr> <td style="border-top: 1px solid black;">Total</td><td style="text-align: right; border-top: 1px solid black;">7 Units</td></tr> </table> </li> </ul>	○ Business and Science Building G	4 Units	○ Student Activities Center Building H	3 Units	Total	7 Units
○ Business and Science Building G	4 Units						
○ Student Activities Center Building H	3 Units						
Total	7 Units						
<b>Enclosed Documents</b>	Appendix A – RFP Solicitation Information Appendix B – Project Presentation Appendix C – Ranking and Evaluations of Respondents Appendix D – Fact Sheet						
<b>Funding</b>	<p>The total District Wide HVAC Replacements Phase II at Pecan Campus Project 2025-015R estimated cost, including construction, design, miscellaneous, FFE, and technology, is \$1,986,000.</p> <ul style="list-style-type: none"> <li>• Construction \$1,800,000</li> <li>• Design 180,000</li> <li>• Miscellaneous 6,000</li> <li><b>Total</b> <span style="float: right;"><b>\$1,986,000</b></span></li> </ul> <p>The funds are available in the Renewals and Replacements Fund for use in FY 2025 – 2026.</p>						
<b>Staff Resource</b>	Ricardo de la Garza, Executive Director for Facilities Planning & Construction Mary Del Paz, Vice President for Finance and Administrative Services						
<b>Recommendation</b>	The Facilities Committee recommended Board approval to authorize contracting construction services with <b>Johnson Controls</b> in the amount of <b>\$1,518,234.50</b> for the District Wide HVAC Replacements Phase II at Pecan Campus project as presented.						

**Appendix A**  
RFP Solicitation Information

Advertised on	November 19, 2025 and November 26, 2025
RFP Responses Due	December 11, 2025
RFP Issued To	Six Hundred Forty-One (641) Vendors
Responses Received From	Five (5) Vendors
Responses Reviewed By	Facilities Operations & Maintenance, Facilities Planning & Construction, Representative from the Engineer, and the Purchasing Department

**Appendix B**  
Project Presentation follows in the packet.

**Appendix C**  
Ranking and Evaluations of Respondents follow in the packet.

**Appendix D**  
Fact Sheet follows in the packet.



# **PECAN CAMPUS**

## District Wide HVAC Replacements Phase II

### 2025-01R



# SITE PLAN



PROJECT  
LOCATIONS

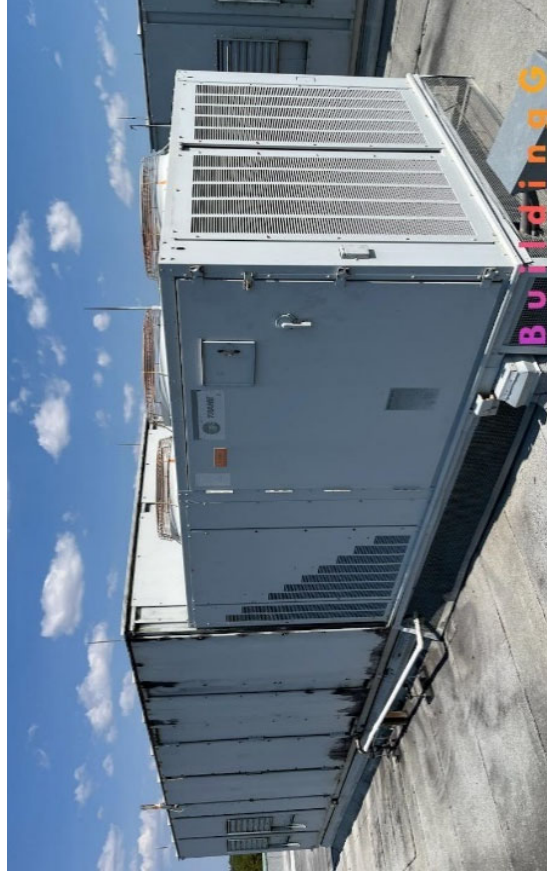


Student Activities  
Center Building H

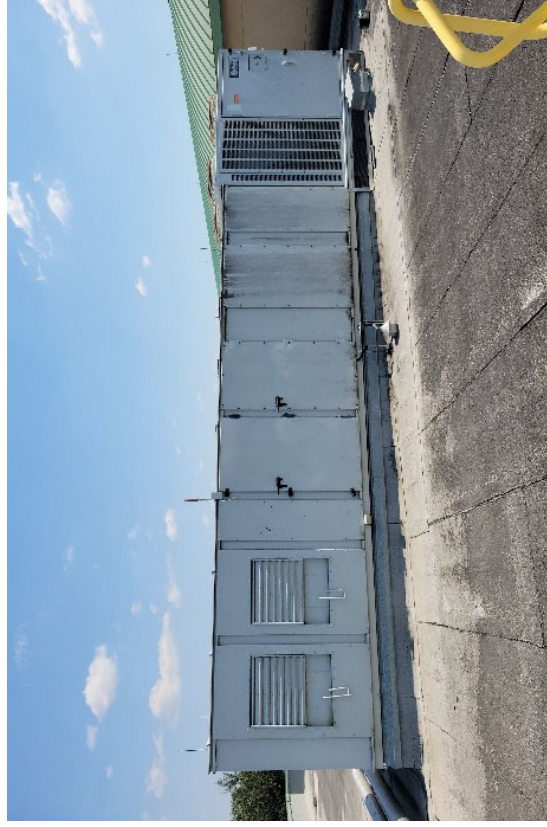
Business &  
Science Building G



# EXISTING PHOTOS



Business and Science Building G



Student Activities Center Building H

# DISTRICT WIDE HVAC REPLACEMENTS PHASE II PECAN CAMPUS



## **Requested By**

Facilities Operations and Maintenance

## **Scope of Work**

Removal and replacement of multiple existing air conditioning units and ultraviolet lights at the Pecan Campus.

## **Estimated Total Project Budget**

Construction	\$ 1,800,000
Design	180,000
Miscellaneous	6,000
Total Project Budget	\$ 1,986,000

**SOUTH TEXAS COLLEGE  
DISTRICT WIDE HVAC REPLACEMENT PHASE II - PECAN CAMPUS  
PROJECT NO. 25-26-1027**

<b>VENDOR NAME</b>	A&A Villa Construction, LLC	Central Air & Heating Service, Inc.	Johnson Controls	Texas Chiller Systems, LLC	Victoria Air Conditioning, LTD
<b>ADDRESS</b>	4300 S M St	3028 Wilson Rd	1240 Vo Tech Dr Ste C	1443 N Tower Rd	200 S Ben Jordan St
<b>CITY/STATE/ZIP</b>	McAllen, TX 78503	Harlingen, TX 78552	Weslaco, TX 78599	Alamo, TX 78516	Victoria, TX 77901
<b>PHONE</b>			956-451-5470	956-800-4353	361-578-5241
<b>CONTACT</b>	Manuel Villa	Selena Rivas	Omar Rodriguez	Baldemar Quintero	Jennifer Marr
<b>#</b>	<b>Description</b>	<b>Proposed</b>	<b>Proposed</b>	<b>Proposed</b>	<b>Proposed</b>
1	Base Proposal: Pecan Campus - Building G Business and Science	\$ 900,000.00	\$ 859,452.06	\$ 914,700.00	\$ 911,500.00
2	Base Proposal: Pecan Campus - Building H Student Activities Center	\$ 1,040,000.00	\$ 658,782.44	\$ 695,000.00	\$ 681,500.00
3	Begin Work Within	30 Working Days	30 Working Days	10 Working Days	10 Working Days
4	Completion of Work Within	330 Calendar Days	200 Calendar Days	60 Calendar Days tentative on equipment arrival	290 Calendar Days
<b>TOTAL BASE PROPOSAL AMOUNT BUILDING G AND BUILDING H</b>		\$ 1,940,000.00	\$ 1,518,234.50	\$ 1,609,700.00	\$ 1,593,000.00
<b>TOTAL EVALUATION POINTS</b>		75.22	91.00	82.24	87.74
<b>RANKING</b>		5	1	4	3




The Director of Purchasing has reviewed all the responses and evaluations completed.

**SOUTH TEXAS COLLEGE  
DISTRICT WIDE HVAC REPLACEMENT PHASE II - PECAN CAMPUS  
PROJECT NO. 2S-26-1027  
EVALUATION SUMMARY**

	VENDOR NAME	A&A		Central Air & Heating Service, Inc.		Johnson Controls		Texas Chiller Systems, LLC		Victoria Air Conditioning, LTD	
		Villa Construction, LLC		3028 Wilson Rd		1240 Vo Tech Dr Ste C		1443 N Tower Rd		200 S Ben Jordan St	
	ADDRESS	4300 South M St		Harlingen, TX 78552		Weslaco, TX 78599		Alamo, TX 78516		Victoria, TX 77901	
	CITY/STATE/ZIP	McAllen, TX 78503				956-451-5470		956-800-4353		361-578-5241	
	PHONE					Omar Rodriguez		Baldemar Quintero		Jennifer Marr	
	CONTACT	Manuel Villa		Selena Rivas							
1	The Respondent's price proposal. (up to 45 points) -a. Refer to RFP Section 4, Pricing and Delivery Schedule.	35.21	41.18	45	42.44	42.88	42.88	42.88	42.88	42.88	42.88
		35.21	41.18	45	42.44	42.88	42.88	42.88	42.88	42.88	42.88
		35.21	41.18	45	42.44	42.88	42.88	42.88	42.88	42.88	42.88
		35.21	41.18	45	42.44	42.88	42.88	42.88	42.88	42.88	42.88
		35.21	41.18	45	42.44	42.88	42.88	42.88	42.88	42.88	42.88
2	The Respondent's experience and reputation. (up to 10 points) -a. Provide total number of current company employees. -b. Provide dollar amounts for each project contracted in the past twenty four months. -c. Provide number of years your company has been in business. -d. Are there currently or in the past five years, any judgments, claims, arbitration proceedings, claim on bonds or suits pending or outstanding against your organization or its officers? -e. Provide a customer reference list of no less than five (5) organizations from whom your organization has previously provided services of equal type and scope within the past five (5) years as requested in the RFP. Reference list to include company name, contact person, telephone number and description of the project. References will be conducted as part of this evaluation.	7	9	8.6	9	8.2	8.4	8.4	8.4	8.4	8.4
		7	9	8.6	9	8.2	8.4	8.4	8.4	8.4	8.4
		7	9	8.6	9	8.2	8.4	8.4	8.4	8.4	8.4
		7	9	8.6	9	8.2	8.4	8.4	8.4	8.4	8.4
		7	9	8.6	9	8.2	8.4	8.4	8.4	8.4	8.4
3	The quality of the Respondent's goods or services. (up to 10 points) -a. Describe your company's quality control program. -b. Explain the methods used to maintain quality control in the construction project. -c. Describe company's process for addressing warranty claims -d. Describe the experience of key personnel responsible for maintaining quality control. -e. Provide examples of past STC construction projects or other similar projects. (all respondents will receive an minimum of 3 points for item (e) unless it is determined that past performance bond is poor). Reference for similar projects will be contacted and responses will be considered as part of this evaluation.	8	9	8.4	9	8.4	8.4	8.4	8.4	8.4	8.4
		8	9	8.4	9	8.4	8.4	8.4	8.4	8.4	8.4
		8	9	8.4	9	8.4	8.4	8.4	8.4	8.4	8.4
		8	9	8.4	9	8.4	8.4	8.4	8.4	8.4	8.4
		8	9	8.4	9	8.4	8.4	8.4	8.4	8.4	8.4
4	The Respondent's safety record. (up to 5 points) -a. Provide copy of your company's safety program or describe how job site safety is managed. Include safety policies which employees must be in compliance with. -b. What is your company's Experience Modifier Rate (EMR) for the three (3) most recent annual insurance-year ratings? -c. Have you had any OSHA fines within the last three (3) years? If yes, provide details.	4	5	4.2	5	4.2	4.2	4.2	4.2	4.2	4.2
		4	5	4.2	5	4.2	4.2	4.2	4.2	4.2	4.2
		4	5	4.2	5	4.2	4.2	4.2	4.2	4.2	4.2
		4	5	4.2	5	4.2	4.2	4.2	4.2	4.2	4.2
		4	5	4.2	5	4.2	4.2	4.2	4.2	4.2	4.2

**SOUTH TEXAS COLLEGE  
DISTRICT WIDE HVAC REPLACEMENT PHASE II - PECAN CAMPUS  
PROJECT NO. 25-26-1027  
EVALUATION SUMMARY**

VENDOR NAME	A&A Villa Construction, LLC		Central Air & Heating Service, Inc.		Johnson Controls		Texas Chiller Systems, LLC		Victoria Air Conditioning, LTD	
	7	7	7	7	6	7	8	7	7	7
5	6.2		7		6.8		7.2		6.8	
6	7	7	8	8	8	8	8	8	8	8
	7	7	7	7	7	7	7	7	7	7
	6	6	7	7	7	7	6	7	7	7
	6	6	6	6	7	7	6	6	6	6
	6	6	7	7	7	7	7	7	7	7
7	5	5	5	5	5	5	5	5	5	5
	5	5	5	5	5	5	5	5	5	5
	4	4	5	5	5	5	5	5	5	5
	5	5	4	4	4	4	4	4	4	4
	5	5	5	5	5	5	5	5	5	5
8	4.21	4.21	7	7	6.60	6.60	0	0	5.06	5.06
	4.21	4.21	7	7	6.60	6.60	0	0	5.06	5.06
	4.21	4.21	7	7	6.60	6.60	0	0	5.06	5.06
	4.21	4.21	7	7	6.60	6.60	0	0	5.06	5.06
	4.21	4.21	7	7	6.60	6.60	0	0	5.06	5.06
9	0	0	0	0	0	0	0	0	0	0
	0	0	0	0	0	0	0	0	0	0
	0	0	0	0	0	0	0	0	0	0
	0	0	0	0	0	0	0	0	0	0
	0	0	0	0	0	0	0	0	0	0
<b>TOTAL EVALUATION POINTS</b>										
<b>RANKING</b>										
The Director of Purchasing has reviewed all the responses and evaluations completed.										

<b>Project Name:</b> DW - HVAC Replacements Phase II - Pecan Campus Building G and H				<b>Project No.</b> 2025-015R			
<b>Funding Source(s):</b> Renewals and Replacements Fund							
		<b>FY24-25</b>				<b>FY25-26</b>	
	<b>Original Total</b>		<b>FY 24-25</b>	<b>Variance of Project</b>		<b>FY 25-26</b>	<b>Variance of Project</b>
	<b>Project Budget</b>	<b>Project Budget</b>	<b>Actual Expenditures</b>	<b>Budget vs. Actual Expenditures</b>	<b>Project Budget</b>	<b>Actual Expenditures</b>	<b>Budget vs. Actual Expenditures</b>
Construction:	\$ 1,800,000.00	\$ 1,800,000.00	\$ -	\$ 1,800,000.00	\$ 1,800,000.00	\$ -	\$ 1,800,000.00
Design:	180,000.00	180,000.00	80,730.00	99,270.00	180,000.00	-	180,000.00
Miscellaneous:	6,000.00	6,000.00	523.12	5,476.88	1,500.00	-	1,500.00
FFE:	-	-	-	-	-	-	-
Technology:	-	-	-	-	-	-	-
<b>Total:</b>	<b>\$ 1,986,000.00</b>	<b>\$ 1,986,000.00</b>	<b>\$ 81,253.12</b>	<b>\$ 1,904,746.88</b>	<b>\$ 1,981,500.00</b>	<b>\$ -</b>	<b>\$ 1,981,500.00</b>
<b>Project Team</b>				<b>Board Status</b>			
<b>Approval to Solicit</b>				<b>Vendor</b>			
<b>Architect/Engineer:</b> 10/29/2024				<b>Contract Amount</b>			
<b>Architect/Engineer:</b> Sigma HN Engineers				<b>Actual Expenditures</b>			
<b>Contractor:</b> TBD				<b>Variance</b>			
<b>Board Approval of Schematic Design</b>				<b>Board Acceptance</b>			
N/A				TBD			
<b>Substantial Completion</b>				<b>Board Acceptance</b>			
TBD				TBD			
<b>Final Completion</b>				<b>Board Acceptance</b>			
TBD				TBD			
<b>STC FPC Project Manager:</b> Martin Villarreal							
<b>Project Description</b>				<b>Project Scope</b>			
Replace existing aging air conditioning roof top units to reduce repairs.				Removal and replacement of multiple existing air conditioning units with UV lights in buildings G, H, & X at the Pecan Campus.			
<b>Projected Timeline</b>							
<b>Board Approval to Solicit Architect/Engineer</b>	<b>Board Approval of Architect/Engineer</b>	<b>Board Approval of Schematic Design</b>	<b>Board Approval of Contractor</b>	<b>Construction Start Date</b>	<b>Board Approval of Substantial Completion Date</b>	<b>Board Approval of Final Completion Date</b>	<b>FFE Completion of Move In</b>
10/29/2023	1/28/2025	N/A	1/27/2026	2/18/2026	10/27/2026	11/24/2026	N/A
<b>Project Calendar of Expenditures by Fiscal Year</b>							
<b>Fiscal Year</b>	<b>Construction</b>	<b>Design</b>	<b>Miscellaneous</b>	<b>FFE</b>	<b>Tech</b>	<b>Project Total</b>	
2024-25		80,730.00	523.12			\$ 81,253.12	
2025-26			-			\$ -	
<b>Project Total</b>	<b>\$ -</b>	<b>\$ 80,730.00</b>	<b>\$ 523.12</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 81,253.12</b>	
<b>Current Agenda Item</b>							
N/A							
<div style="display: flex; justify-content: space-around; align-items: flex-end;"> <div style="text-align: center;">  <p>Business and Science Building G</p> </div> <div style="text-align: center;">  <p>Student Activities Center Building H</p> </div> <div style="text-align: center;">  <p>Ann Richards Administration Building X</p> </div> </div>							

FPC Project Manager Martin Villarreal

FPC Director Roberto S Gomez

FPC Executive Director [Signature]

**Consent Agenda:**

**e. Approval on Color Selection for the Dr. Ramiro R. Casso Health Science Professions Campus Health Science Professions and Conference Center Building E**

<b>Justification</b>	<p>On May 28, 2024, the Board approved contracting architectural services with goERO International, LLC. dba ERO Architects. On August 26, 2025, the Board approved contracting construction services with Tri-Gen Construction, LLC.</p> <p>ERO Architects has prepared a presentation and color board for review by the Facilities Committee. Representatives from ERO Architects will attend the meeting to present and answer any questions.</p>
<b>Enclosed Documents</b>	<p>Appendix A – Presentation and Color Selections</p>
<b>Staff Resource</b>	<p>Ricardo de la Garza, Executive Director for Facilities Planning &amp; Construction Mary Del Paz, Vice President for Finance and Administrative Services</p>
<b>Recommendation</b>	<p>The Facilities Committee recommended Board approval of the color selections for the Dr. Ramiro R. Casso Health Science Professions Campus Health Science Professions and Conference Center Building E project as presented.</p>

**Appendix A**

Presentation and Color Selections follow in the packet.



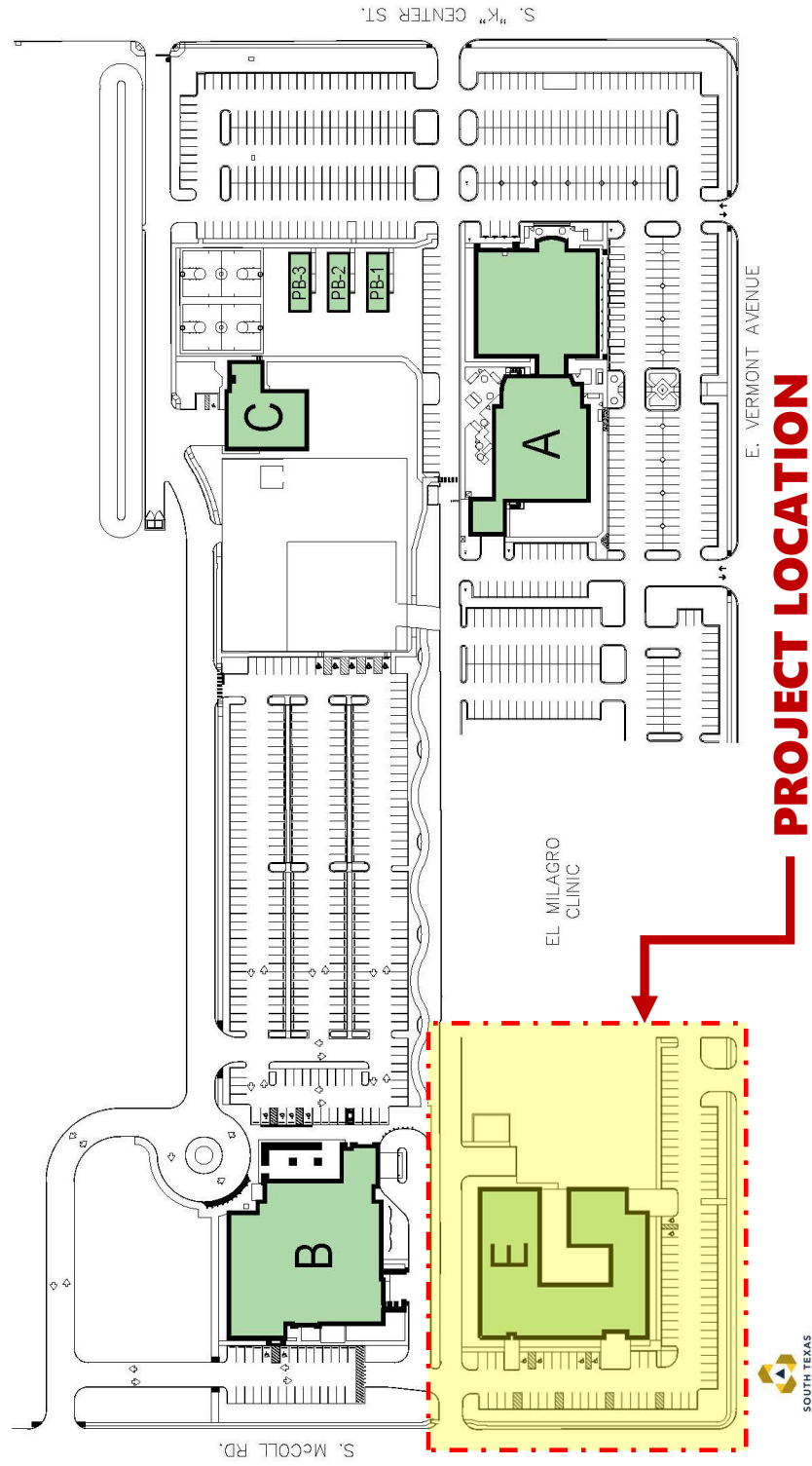
# **DR. RAMIRO R. CASSO HEALTH SCIENCE PROFESSIONS CAMPUS**

**Health Science Professions and  
Conference Center Building E**

**2023-020C**



# PROJECT LOCATION



HEALTH SCIENCE PROFESSIONS CAMPUS









**SOUTH TEXAS  
COLLEGE**



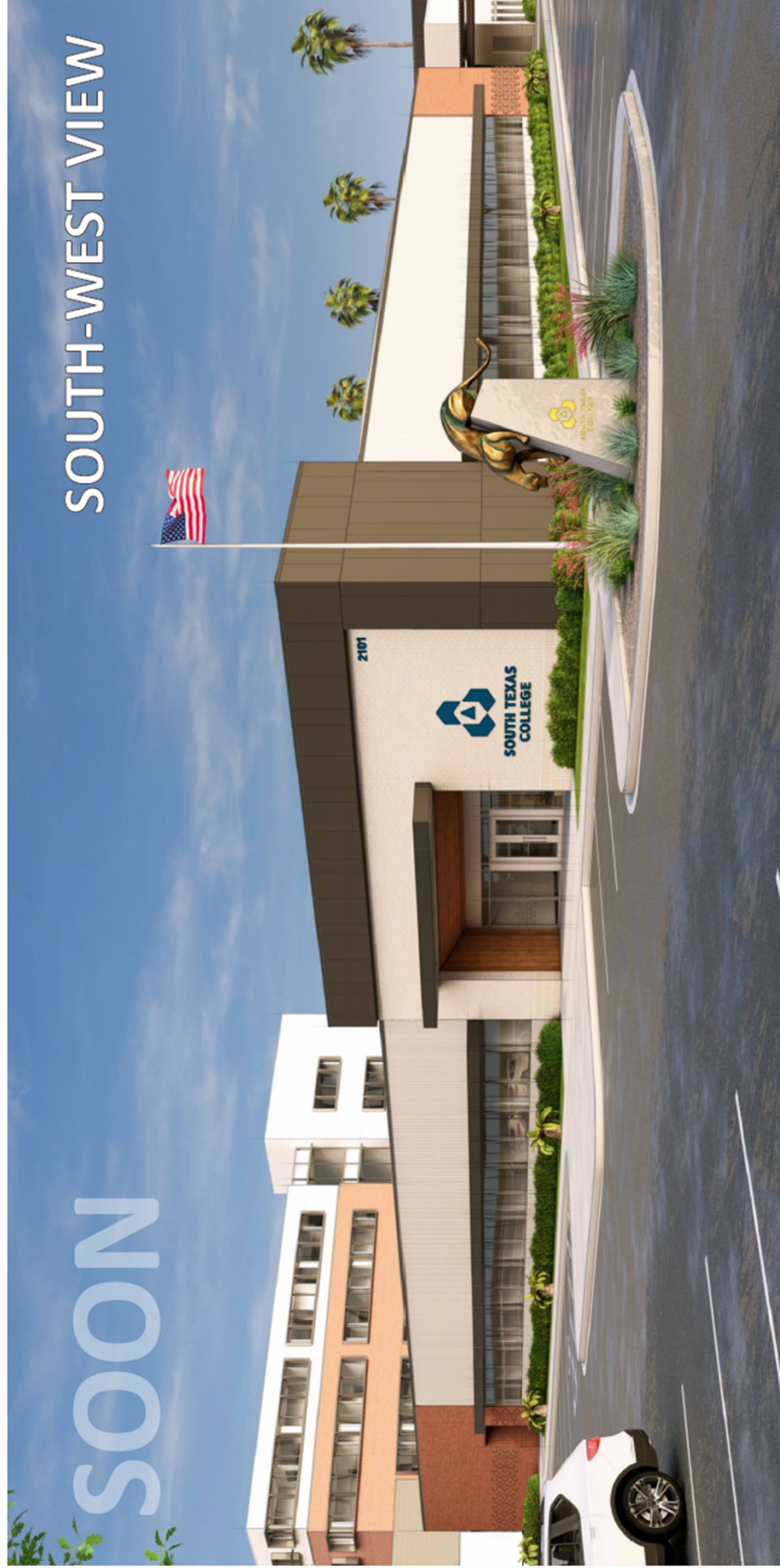


**SOUTH TEXAS  
COLLEGE**



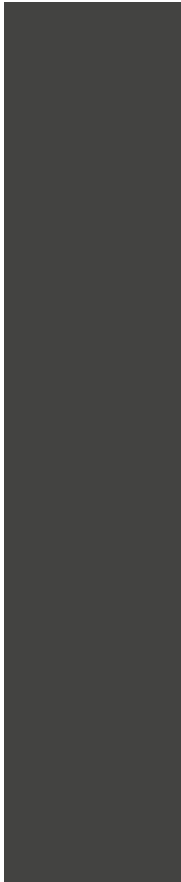
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EXISTING BUILDING - 21,968 S.F.	
	FACULTY SUPPORT SPACES
	ADMINISTRATIVE SPACES
	EDUCATIONAL SPACES
	BUILDING SUPPORT
BUILDING EXPANSION - 6,800 S.F.	
	CONFERENCE ROOMS
	BUILDING SUPPORT
TOTAL BUILDING S.F. 28,768 S.F.	

# EXTERIOR RENDERINGS



# EXTERIOR RENDERINGS

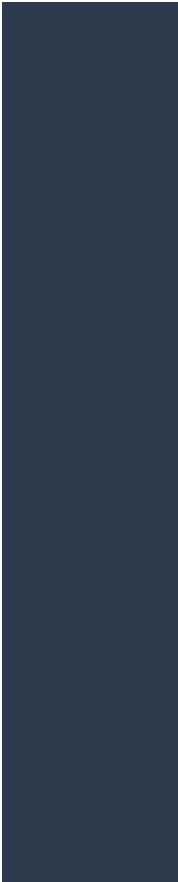




PT - 4

SHERWIN WILLIAMS

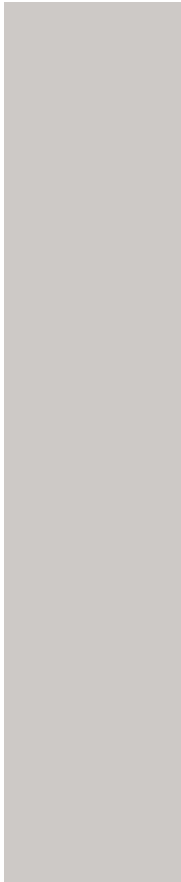
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PT - 3

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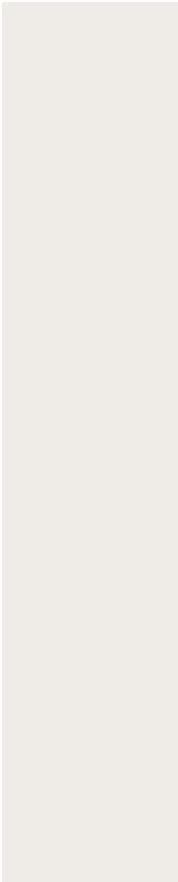
9178 IN THE NAVY



PT - 2

SHERWIN WILLIAMS

6001 GRAYISH



PT - 1

SHERWIN WILLIAMS

7004 SNOWBOUND



CT - 2, 3, 4, & 5 - DALTILE

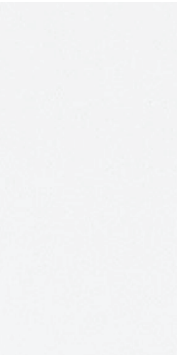
INDOTERRA - WHITE DESERT (COLOR REFERENCE)

353



CT - 1 - DALTILE

INDOTERRA - TRAIL (COLOR REFERENCE)



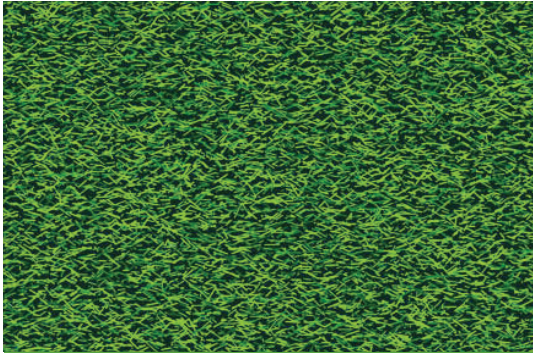
QUARTZ - 1 - WILSONART

SERENE



PLAM - 1 - WILSONART

CAFELLE



TF - 1

RFS SPORTS

IMPACT TURF



RB - 1 - ROPPE

BLACK BROWN



WC - 1

MDC WALLCOVERINGS

ZINTRA - JUNGLE - LINEN

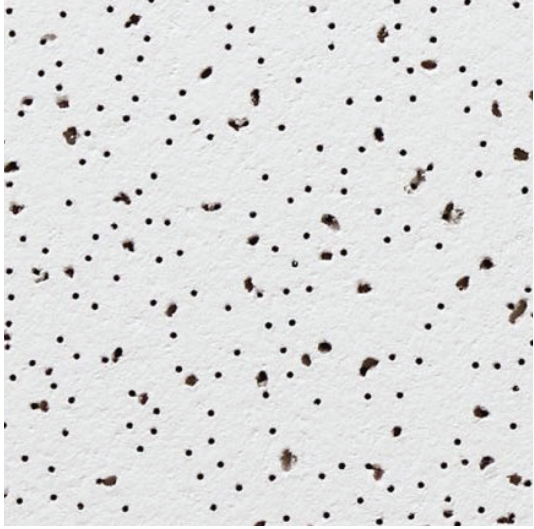
(COLOR REFERENCE)



TP - 1

SCRANTON PRODUCTS

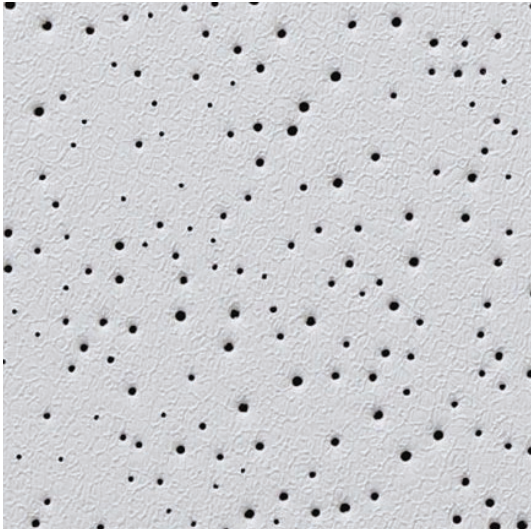
SHALE



TYPE - 1

USG CEILINGS

RADAR



TYPE - 3

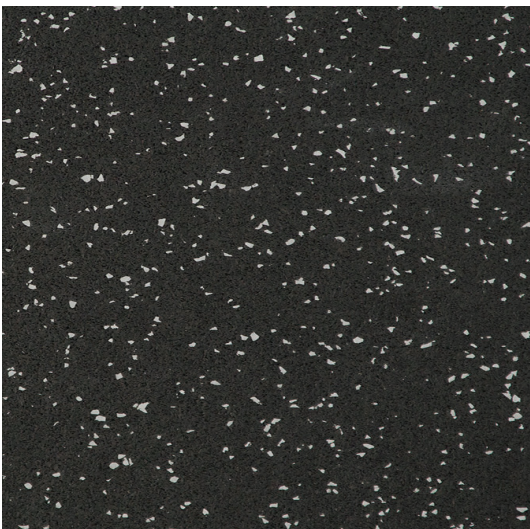
USG CEILINGS

CLEAN ROOM



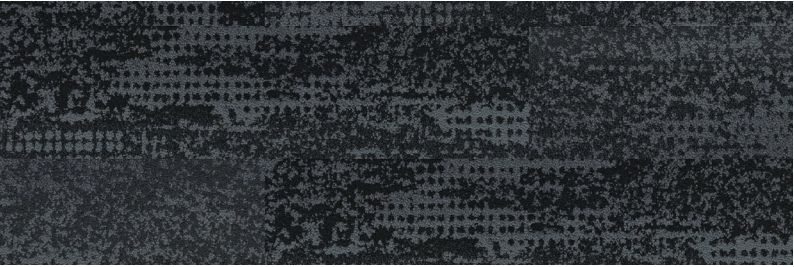
LVT - 2 - PATCRAFT

NUMIX - SEPIA FLECK



FF - 1 - ROPPE

RECOIL FITNESS - LIGHT GRAY



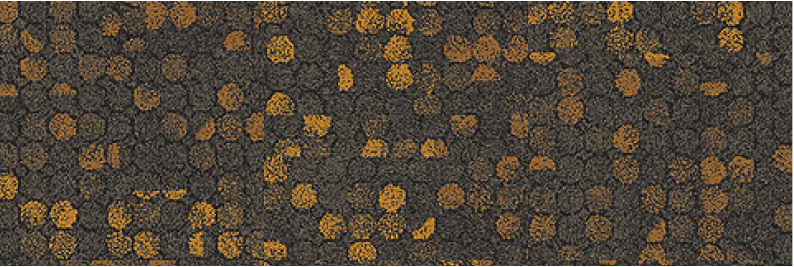
CPT - 1 - 1 - SHAW CONTRACT

LIVING SYSTEMS - RESPOND - DEEPEST



CPT - 2 - 2 - INTERFACE

NYLON STREETS - MERCER STREET - IRON CIRCLE



CPT - 3 - 3 - INTERFACE

NYLON STREETS - BROOME STREET - YELLOW GLASS



CPT - 4 - 4 - INTERFACE

NYLON STREETS - WHEELER STREET - IRON SQUARE

**Consent Agenda:**

**f. Approval on Substantial Completion of the Mid Valley Campus South Academic Building H Repair & Renovations of Damaged Roof and Interior Areas Phase II**

- Purpose** To approve substantial completion of the project.
- Justification** College staff visited the site and developed a construction punch list on December 3, 2025.
- Architect: Milnet Architectural Services, PLLC.
  - Contractor: Rio United Builders, LLC.
- A Certificate of Substantial Completion has been issued. Substantial Completion was accomplished within the time allowed in the Owner/Contractor agreement for this project by Rio United Builders, LLC. The original cost approved for this project was \$619,207.19.
- Enclosed Documents** Appendix A – Current Budget Status  
Appendix B – Photos  
Appendix C – Substantial Completion  
Appendix D – Fact Sheet
- Funding** The funds for the Mid Valley Campus South Academic Building H Repair & Renovations of Damaged Roof and Interior Areas Phase II Project 2022-038R are available in the Renewals and Replacements Fund for use in FY 2025 – 2026.
- Staff Resource** Ricardo de la Garza, Executive Director for Facilities Planning & Construction  
Mary Del Paz, Vice President for Finance and Administrative Services
- Recommendation** The Facilities Committee recommended Board approval of substantial completion of the Mid Valley Campus South Academic Building H Repair & Renovations of Damaged Roof and Interior Areas Phase II project as presented.

**Appendix A**

Current Budget Status

Mid Valley Campus South Academic Building H Repair & Renovations of Damaged Roof and Interior Areas Phase II					
Construction Budget	Approved Proposal Amount	Net Total Change Orders	Current Project Cost	Previous Amount Paid	Remaining Balance
\$1,061,314.00	\$619,207.19	\$0	\$619,207.19	\$228,627.33	\$390,582.86

**Appendix B**

Photos follow in the packet.

**Appendix C**

Substantial Completion follows in the packet.

**Appendix D**

Fact Sheet follows in the packet.

## Mid Valley Campus South Academic Building H Repair & Renovations of Damaged Roof and Interior Areas Phase II



Mid Valley Campus South Academic Building H  
Repair & Renovations of Damaged Roof and Interior Areas Phase II



## Mid Valley Campus South Academic Building H Repair & Renovations of Damaged Roof and Interior Areas Phase II





# AIA® Document G704® – 2017

## Certificate of Substantial Completion

**PROJECT:** *(name and address)*

Mid Valley Campus South Academic  
Building H Repair of Damaged Roof and  
Interior Areas (Phase II)  
800 W. Railroad St, Building H, Weslaco,  
TX 78596

**CONTRACT INFORMATION:**

Contract For: General Construction

**CERTIFICATE INFORMATION:**

Certificate Number: 1

Date: 05-20-2025

Date: 12-08-2025

**OWNER:** *(name and address)*

South Texas College  
3200 W. Pecan Blvd. Bldg. N-179  
McAllen, TX 78501

**ARCHITECT:** *(name and address)*

Milnet Architectural Services, PLLC  
608 S. 12th St McAllen, TX.  
McAllen, TX 78501

**CONTRACTOR:** *(name and address)*

Rio United Builders  
5783 Iowa Rd.  
Mission, TX 78574

The Work identified below has been reviewed and found, to the Architect's best knowledge, information, and belief, to be substantially complete. Substantial Completion is the stage in the progress of the Work when the Work or designated portion is sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work for its intended use. The date of Substantial Completion of the Project or portion designated below is the date established by this Certificate. *(Identify the Work, or portion thereof, that is substantially complete.)*

\_\_\_\_\_  
**ARCHITECT** *(Signature)*

BY: Rodolfo R. Molina, Jr., President

*(Printed name, title, and license number if required)*

12-03-2025

*Date Of Substantial Completion*

**WARRANTIES**

The date of Substantial Completion of the Project or portion designated above is also the date of commencement of applicable warranties required by the Contract Documents, except as stated below:

*(Identify warranties that do not commence on the date of Substantial Completion, if any, and indicate their date of commencement.)*

**WORK TO BE COMPLETED OR CORRECTED**

A list of items to be completed or corrected is attached hereto, or transmitted as agreed upon by the parties, and identified as follows: *(Identify the list of Work to be completed or corrected.)*

See attached Punchlist 01

The failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents. Unless otherwise agreed to in writing, the date of commencement of warranties for items on the attached list will be the date of issuance of the final Certificate of Payment or the date of final payment, whichever occurs first. The Contractor will complete or correct the Work on the list of items attached hereto within Thirty(30) days from the above date of Substantial Completion.

Cost estimate of Work to be completed or corrected: \$10,000.00

The responsibilities of the Owner and Contractor for security, maintenance, heat, utilities, damage to the Work, insurance, and other items identified below shall be as follows:

*(Note: Owner's and Contractor's legal and insurance counsel should review insurance requirements and coverage.)*

The Owner and Contractor hereby accept the responsibilities assigned to them in this Certificate of Substantial Completion:

\_\_\_\_\_  
**CONTRACTOR** *(Signature)*

BY: Dagoberto Perez, President

*(Printed name and title)*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
**OWNER** *(Signature)*

BY: Dr. Ricardo J. Solis, President

*(Printed name and title)*

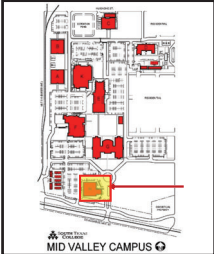
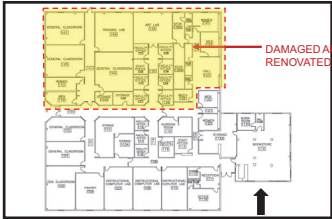

\_\_\_\_\_  
*Date*

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**User Notes:**

(693452258a12a9124e0ea939)

**Project Fact Sheet**  
**1/6/2026**

<b>Project Name:</b> MVC - South Academic Building H Repair and Renovations				<b>Project No.:</b> 2022-038R					
<b>Funding Source(s):</b> Renewals and Replacement Fund									
			<b>FY21-22</b>			<b>FY22-23</b>			
	<b>Original Project Budget</b>	<b>Revised Project Budget</b>	<b>FY 21-22 Actual Expenditures</b>	<b>Variance of Project Budget vs. Actual Expenditures</b>		<b>FY 22-23 Actual Expenditures</b>	<b>Variance of Project Budget vs. Actual Expenditures</b>		
Construction:*	\$ 600,000.00	\$ 1,061,314.00	\$ -	\$ -		\$ 630,000.00	\$ 34,504.00	\$ 595,496.00	
Design:*	60,000.00	106,131.00	-	-		40,163.00	39,796.06	366.94	
Miscellaneous:	12,000.00	31,889.00	-	456.12	(456.12)	25,000.00	27,071.35	(2,071.35)	
FFE:	158,700.00	158,700.00	-	-		-	-	-	
Technology:	125,000.00	90,212.00	-	-		-	-	-	
<b>Total:</b>	<b>\$ 955,700.00</b>	<b>\$ 1,448,246.00</b>	<b>\$ -</b>	<b>\$ 456.12</b>	<b>\$ (456.12)</b>	<b>\$ 695,163.00</b>	<b>\$ 101,371.41</b>	<b>\$ 593,791.59</b>	
			Funds will be used from the insurance claim and savings from other projects.			*Amount for Phase I Roof Replacement only Construction Cost is \$666,000.			
			<b>FY23-24</b>			<b>FY24-25</b>			
			<b>FY 23-24 Actual Expenditures</b>	<b>Variance of Project Budget vs. Actual Expenditures</b>		<b>FY 23-24 Actual Expenditures</b>	<b>Variance of Project Budget vs. Actual Expenditures</b>		
Construction:*			\$ 1,305,000.00	\$ 642,140.50	\$ 662,859.50	\$ 1,061,314.00	\$ 228,624.33	\$ 832,689.67	
Design:*			130,000.00	23,287.21	106,712.79	106,131.00	24,862.13	81,268.87	
Miscellaneous:			10,000.00	11.10	9,988.90	31,889.00	901.57	30,987.43	
FFE:			160,000.00	-	160,000.00	158,700.00	-	158,700.00	
Technology:			125,000.00	-	125,000.00	90,212.00	-	90,212.00	
<b>Total:</b>			<b>\$ 1,730,000.00</b>	<b>\$ 665,438.81</b>	<b>\$ 1,064,561.19</b>	<b>\$ 1,448,246.00</b>	<b>\$ 254,388.03</b>	<b>\$ 1,193,857.97</b>	
			<b>FY25-26</b>					<b>Total Actual Expenditures To Date</b>	
			<b>FY 25-26 Actual Expenditures</b>	<b>Variance of Project Budget vs. Actual Expenditures</b>					
Construction:*			\$ 425,000.00	\$ -	\$ 425,000.00			\$ 870,764.83	
Design:*			9,500.00	-	9,500.00			48,149.34	
Miscellaneous:			5,000.00	-	5,000.00			912.67	
FFE:			158,700.00	-	158,700.00			-	
Technology:			90,212.00	-	90,212.00			-	
<b>Total:</b>			<b>\$ 688,412.00</b>	<b>\$ -</b>	<b>\$ 688,412.00</b>			<b>\$ 919,826.84</b>	
<b>Project Team</b>			<b>Board Status</b>						
<b>Approval to Solicit Architect/Engineer:</b>	10/26/2021		<b>Board Approval of Schematic Design</b>			<b>Vendor</b>	<b>Contract Amount</b>	<b>Actual Expenditures</b>	<b>Variance</b>
<b>Architect/Engineer:</b>	Milnet Architectural Services		N/A			Milnet Architectural Services	\$93,233	\$ -	\$93,233.13
						Holchemont, Ltd. (Phase I - Roof Replacement)	\$ 676,644.50	\$ -	\$ 676,644.50
						Rio United Builders (Phase II - Repair of Interior Areas)	\$ 619,207.19	\$ -	\$ 619,207.19
<b>Contractor:</b>	Phase I - Holchemont, Ltd. Phase II - Rio United Builders		Phase I - 1/18/2024 Phase II - TBD			Phase I - 2/27/2024 Phase II - TBD			
<b>STC FPC Project Manager:</b>	David Valdez		Phase I - 2/28/2024 Phase II - TBD			Phase I - 5/28/2024 Phase II - TBD			
<b>Project Description</b>			<b>Project Scope</b>						
Repair the existing roof and renovate the interior due to a recent heavy rain storm damage. Renovate approximately 6,720 square feet of interior space.			Repair the roof membrane with a new Garland roof membrane. Demolish the interior gypsum board walls, flooring, ceiling, and lighting fixtures and renovate the damaged areas with new materials to match existing.						
<b>Projected Timeline</b>									
Board Approval to Solicit Architect/Engineer	Board Approval of Architect/Engineer	Board Approval of Schematic Design	Board Approval of Contractor	Construction Start Date	Board Approval of Substantial Completion Date	Board Approval of Final Completion Date	FFE Completion of Move In		
Phase I - 10/26/2021	3/29/2022	N/A	6/27/2023	7/15/2023	02/27/2024	5/28/2024	N/A		
Phase II - 10/26/2021	3/29/2022	N/A	4/22/2025	6/18/2025	12/25/2025	01/23/2026	02/23/2026		
<b>Project Calendar of Expenditures by Fiscal Year</b>									
<b>Fiscal Year</b>	<b>Construction</b>	<b>Design</b>	<b>Miscellaneous</b>	<b>FFE</b>	<b>Tech</b>	<b>Project Total</b>			
2021-22	\$ -	\$ -	\$ 456.12	\$ -	\$ -	\$ -	\$ -	\$ 456.12	
2022-23	34,504.00	39,796.06	27,071.35	-	-	-	-	\$ 101,371.41	
2023-24	642,140.50	23,287.21	11.10	-	-	-	-	\$ 665,438.81	
2024-25	228,624.33	24,862.13	901.57	-	-	-	-	\$ 254,388.03	
2025-26	24,862.13	901.57	-	-	-	-	-	\$ 25,763.70	
<b>Project Total</b>	<b>\$ 905,268.83</b>	<b>\$ 87,945.40</b>	<b>\$ 28,440.14</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,021,654.37</b>	
<b>Current Agenda Item</b>									
<b>01/13/26 Facilities Committee Meeting - Review and Recommend Action on Substantial Completion for the Mid Valley Campus South Academic Building H Repair &amp; Renovations of Damaged Roof and Interior Areas Phase II</b>									
<div style="display: flex; justify-content: space-around; align-items: flex-start;"> <div style="text-align: center;">  <p>PROJECT LOCATION</p> </div> <div style="text-align: center;">  <p>DAMAGED AREA TO BE RENOVATED</p> <p>North</p> </div> <div style="text-align: center;">  </div> </div>									

FPC Project Manager David A. Valdez

FPC Director Roberto S Gomez

FPC Executive Director [Signature]

**Consent Agenda:**

**g. Approval on Substantial Completion of the District Wide Stucco Repainting Phase II at Pecan Campus**

**Justification** College staff visited the site and developed a construction punch list on October 30, 2025.

- Contractor: Terra Fuerte Construction, LLC

A Certificate of Substantial Completion has been issued. Substantial Completion was accomplished within the time allowed in the Owner/Contractor agreement for this project by Terra Fuerte Construction, LLC. The original cost approved for this project, which included Buildings L, M, N, and T, was \$140,000.00.

**Enclosed Documents** Appendix A – Current Budget Status  
Appendix B – Photos  
Appendix C – Substantial Completion  
Appendix D – Fact Sheet

**Funding** The funds for the District Wide Stucco Repainting Phase II at Pecan Campus Project 2024-014R are available in the Renewals and Replacements Fund for use in FY 2025 – 2026.

**Staff Resource** Ricardo de la Garza, Executive Director for Facilities Planning & Construction  
Mary Del Paz, Vice President for Finance and Administrative Services

**Recommendation** The Facilities Committee recommended Board approval of substantial completion of the District Wide Stucco Repainting Phase II at Pecan Campus project as presented.

**Appendix A**

Current Budget Status

District Wide Stucco Repainting Phase II at Pecan Campus					
Construction Budget	Approved Proposal Amount	Net Total Change Orders	Current Project Cost	Previous Amount Paid	Remaining Balance
\$500,000.00	\$140,000.00	\$0	\$140,000.00	\$133,000.00	\$7,000.00

**Appendix B**

Photos follow in the packet.

**Appendix C**

Substantial Completion follows in the packet.

**Appendix D**

Fact Sheet follows in the packet.

## District Wide Stucco Repainting at Pecan Campus – Building M



## District Wide Stucco Repainting at Pecan Campus – Building L



## District Wide Stucco Repainting at Pecan Campus – Building T



## District Wide Stucco Repainting at Pecan Campus – Building N



# Substantial Completion Acceptance

**Project Name:** District Wide Repainting of Exterior Stucco - Pecan Campus  
**Project No.:** 24-25-1015  
**Owner:** South Texas College  
**Contractor:** Terra Fuerte  
**A/E Firm:** N/A

## Scope of Work Covered by This Acceptance:

Recoating of Stucco and repainting of Hollow Metal doors on Building M, N, L & T at the Pecan Campus

Effective Date of Acceptance: 10/30/2025

This constitutes the Owner's acceptance for Beneficial Occupancy: Yes ☒ No ☐

In accordance with plans and specifications of the Contract, this is to confirm the results of the substantial completion inspection(s). The "punch list(s)" of items remaining to be completed or corrected as of the effective date of this acceptance, is formally issued under separate cover. It is expressly understood that the failure to include any items on such list (s) does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents. In accordance with the Contract, the Date of Substantial Completion is that Date jointly certified by the Architect/Engineer, owner and Contractor that the Work is sufficiently completed for the Owner to utilize it, or designated portion thereof, for the intended purpose.

As of the effective date noted above, the Contractor is relieved of the responsibilities for utilities, maintenance, security, custodial services, and insurance coverage, which may pertain specifically to the Work, covered by this acceptance. The Contractor remains responsible; however, to maintain full insurance coverage as required by the Contract for any areas of the project not yet accepted, and such coverage as may be necessary for its employees and subcontractors while engaged in completion of the punch list items as identified above.

The Owner and A/E will continue to inspect the entire project, including the work accepted herein, until final completion and acceptance of all elements of the work. This inspection will cover such defects as may have been overlooked as well as the items currently remaining on the punch list (s). The date of Substantial Completion Acceptance of the Project or portion designated above is the date of issuance established by this document, which is also the date of commencement of applicable warranties required by the Contract Documents.

The **Contractor** shall complete/correct the items identified on the punch list(s) within \_\_\_\_\_ Calendar days from the Effective Date of this Acceptance.

AJ Saldana DBO [Signature] 12/17/25  
Printed Name and Title Signature Date

The **Architect/Engineer** agrees that the Work noted in this Acceptance is sufficiently complete to be used as intended.

N/A  
Printed Name and Title Signature Date



With the exception of those items noted on the attached "punch list(s)", the **Owner** accepts the Work designated herein as Substantially Complete as of the Effective Date of this Acceptance.

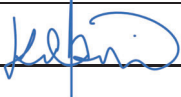
ROBERTO S. GOMEZ DIRECTOR [Signature] 12/12/25  
Printed Name and Title Signature Date



# Project Fact Sheet

## 12/17/2025

<b>Project Name</b>				District Wide Stucco Repainting Phase II - Pecan Campus Buildings M, N, T & L				<b>Project No.</b>		2024-014R									
<b>Funding Source(s):</b>				Renewals & Replacements Fund															
				<b>FY 23-24</b> <div style="display: flex; justify-content: space-between;"> <div> <b>Total</b>  <b>Project Budget</b> </div> <div> <b>FY 23-24</b>  <b>Actual</b>  <b>Expenditures</b> </div> <div> <b>Variance of</b>  <b>Project Budget</b>  <b>vs. Actual</b>  <b>Expenditures</b> </div> </div>			<b>FY 24-25</b> <div style="display: flex; justify-content: space-between;"> <div> <b>Total</b>  <b>Project Budget</b> </div> <div> <b>FY 24-25</b>  <b>Actual Expenditures</b> </div> <div> <b>Variance of</b>  <b>Project Budget</b>  <b>vs. Actual</b>  <b>Expenditures</b> </div> </div>												
Construction:				\$ 500,000.00	\$ -	\$ 500,000.00	\$ 500,000.00	\$ 114,523.45	\$ 385,476.55										
Design				-	-	-	-	-	-										
Miscellaneous:				3,000.00	137.44	2,862.56	3,000.00		3,000.00										
FFE:				-	-	-	-	-	-										
Technology:				-	-	-	-	-	-										
<b>Total:</b>				<b>\$ 503,000.00</b>	<b>\$ 137.44</b>	<b>\$ 502,862.56</b>	<b>\$ 503,000.00</b>	<b>\$ 114,523.45</b>	<b>\$ 388,476.55</b>										
				<b>FY 25-26</b> <div style="display: flex; justify-content: space-between;"> <div> <b>Total</b>  <b>Project Budget</b> </div> <div> <b>FY 23-24</b>  <b>Actual</b>  <b>Expenditures</b> </div> <div> <b>Variance of</b>  <b>Project Budget</b>  <b>vs. Actual</b>  <b>Expenditures</b> </div> </div>						<b>Total Actual</b> <b>Expenditures To</b> <b>Date</b>									
Construction:				\$ -	\$ -	\$ -				\$ 114,523.45									
Design				-	-	-				-									
Miscellaneous:				-	-	-				137.44									
FFE:				-	-	-				-									
Technology:				-	-	-				-									
<b>Total:</b>				<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>				<b>\$ 114,660.89</b>									
<b>Project Team</b>				<b>Board Status</b>															
<b>Approval to Solicit</b>		N/A		<b>Board Approval of Schematic</b>		NA		<b>Location</b>		<b>Vendor</b>		<b>Contract</b>		<b>Actual</b>		<b>Variance</b>			
<b>Architect/Engineer:</b>		N/A						Building L		Terra Fuerte		\$ 21,000.00		\$ 17,426.80		\$ 3,573.20			
								Building M		Terra Fuerte		\$ 37,800.00		\$ 32,678.10		\$ 5,121.90			
<b>Contractor:</b>		Terra Fuerte						Building N		Terra Fuerte		\$ 64,400.00		\$ 50,281.25		\$ 14,118.75			
								Building T		Terra Fuerte		\$ 16,800.00		\$ 14,187.30		\$ 2,612.70			
				<b>Substantial Completion</b>		TBD		<b>Board Acceptance</b>		TBD									
<b>STC FPC Project Manager:</b>				Kelly Nelson		<b>Final Completion</b>		TBD		<b>Board Acceptance</b>		TBD							
<b>Project Description</b>				<b>Project Scope</b>															
Painting of Exterior Stucco for Building(s) - Cooper Center for Performing Arts Building L, Information Technology Building M, Institutional Support Services Building N, and Social Sciences Building T.				Painting of Exterior Stucco - continuing project for painting of exterior stucco walls on various buildings on the Pecan Campus.															
<b>Projected Timeline</b>																			
<b>Board Approval to Solicit Architect/Engineer</b>		<b>Board Approval of Architect/Engineer</b>		<b>Board Approval of Schematic Design</b>		<b>Board Approval of Contractor</b>		<b>Construction Start Date</b>		<b>Board Approval of Substantial Completion Date</b>		<b>Board Approval of Final Completion Date</b>		<b>FFE Completion of Move In</b>					
N/A		N/A		N/A		10/29/2024		5/5/2025		1/27/2026		2/24/2026		N/A					
<b>Project Calendar of Expenditures by Fiscal Year</b>																			
<b>Fiscal Year</b>	<b>Construction</b>		<b>Design</b>		<b>Miscellaneous</b>		<b>FFE</b>		<b>Tech</b>		<b>Project Total</b>								
2023-24	-		-		137.44		-		-		\$ 137.44								
2024-25	114,523.45		-		-		-		-		\$ 114,523.45								
2025-26	-		-		-		-		-		\$ -								
<b>Project Total</b>	<b>\$ 114,523.45</b>		<b>\$ -</b>		<b>\$ 137.44</b>		<b>\$ -</b>		<b>\$ -</b>		<b>\$ 114,660.89</b>								
<b>Current Agenda Item</b>																			
<b>01/13/2026 Facilities Committee Meeting</b> -Review and Recommend Action on Substantial Completion of the District Wide Stucco Repainting Phase II - Pecan Campus Buildings M, N, T & L																			
   				<div style="text-align: right;">Pecan Campus</div>															
<div style="border: 1px solid black; padding: 2px; width: fit-content;">Cooper Center for Performing</div> <div style="border: 1px solid black; padding: 2px; width: fit-content;">Information Technology</div> <div style="border: 1px solid black; padding: 2px; width: fit-content;">Institutional Support Services</div> <div style="border: 1px solid black; padding: 2px; width: fit-content;">Social Sciences Building T</div>																			

FPC Project Manager 

FPC Director  FPC Executive Director 

## **Approval of Financial Reports for October and November 2025**

Administration recommends Board approval of the financial reports for the month of October and November 2025.

The following financial reports have been provided under separate cover:

- 1) Quarterly Investment Report and Money Market Accounts for October and November 2025.
- 2) Summary of Revenues for October and November 2025.
- 3) Summary of State Appropriations Revenue for October and November 2025.
- 4) Summary of Property Tax Revenue for October and November 2025.
- 5) Summary of Expenditures by Classification for October and November 2025.
- 6) Summary of Expenditures by Function for October and November 2025.
- 7) Summary of Auxiliary Fund Revenues and Expenditures for October and November 2025.
- 8) Summary of Grant Revenues and Expenditures for October and November 2025.
- 9) Foundation Financial Activity for October and November 2025.

Ms. Mary Del Paz, Vice President for Finance and Administrative Services, will respond to questions posed by the Board.

**It is recommended that the Board of Trustees of South Texas College approve the following Minute Order proposed for consideration:**

The Board of Trustees of South Texas College approves and authorizes the submitted financial reports for the month of October and November 2025.

**Approval Recommended:**

**Dr. Ricardo J. Solis**  
**President**

## **Review of Informational Reports as of November and December 2025**

Administration includes the following information reports as of November and December 2025 for the Board's information.

- 1) Checks for \$125,000 and above for November and December 2025.
- 2) Check Register for November and December 2025.
- 3) Summary of Purchase Orders (Purchasing) for November and December 2025.
- 4) Summary of Bid Solicitations (Purchasing) for November and December 2025.
- 5) Employee New Hires for November and December 2025.
- 6) Employee Resignations/Retirements for November and December 2025.

The reports are presented for review by the Board and are provided under separate cover.

Ms. Mary Del Paz, Vice President for Finance and Administrative Services, will respond to questions posed by the Board.

No action is required from the Board. This item is presented for information purposes.

**Update and Action as Necessary on Personnel Matters (Texas  
Government Code 551.074, Personnel Matters)**

**Purpose** Administration will review Personnel Matters.

**Recommendation** **It is recommended that the Board of Trustees of South Texas College approve and authorize the following Minute Order proposed for consideration:**  
The Board of Trustees of South Texas College approves and authorizes action as discussed regarding Personnel Matters.

## **Announcements**

### **A. Next Meetings:**

- Tuesday, February 10, 2026
  - 3:00 p.m. - Education & Workforce Development Committee
  - 4:00 p.m. – Facilities Committee
  - 5:00 p.m. – Finance, Audit and Human Resources Committee
- Tuesday, February 24, 2026
  - 5:30 p.m. – Regular Board Meeting

### **B. Other Announcements:**

- Pending Announcements.