

South Texas College
Board of Trustees
Finance, Audit, and Human Resources Committee
Ann Richards Administration Building Board Room
Pecan Campus, McAllen, Texas
Tuesday, February 18, 2025 @ 4:30 p.m.

Agenda

“At anytime during the course of this meeting, the Board of Trustees may retire to Executive Session under Texas Government Code 551.071(2) to confer with its legal counsel on any subject matter on this agenda in which the duty of the attorney to the Board of Trustees under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code. Further, at anytime during the course of this meeting, the Board of Trustees may retire to Executive Session to deliberate on any subject slated for discussion at this meeting, as may be permitted under one or more of the exceptions to the Open Meetings Act set forth in Title 5, Subtitle A, Chapter 551, Subchapter D of the Texas Government Code.”

- I. Approval of January 14, 2025 Finance, Audit, and Human Resources Committee Minutes

- II. Review and Action as Necessary on Award of Proposals, Reject Proposal, Purchases, Renewals, and Lease Agreement
 - Award of Proposals
 - 1) Moving Services
 - 2) Sport Utility Vehicle
 - Reject Proposal
 - 3) Food Truck Services – Technology Campus Purchases
 - 4) Food and Related Non-Food Products Renewals
 - 5) Adobe License Subscription Agreement
 - 6) External Auditor Services
 - 7) Firewall Servers and Software Maintenance Agreement
 - 8) Server Software Maintenance and Support Agreement
 - Lease Agreement
 - 9) Graduation Facility Lease Agreement

- III. Review and Recommend Action on Financial Advisor Services

- IV. Review and Recommend Action on Renewal of Delinquent Tax Collection Services for Hidalgo County and Starr County

- V. Review and Recommend Action on Resolution 2025-006 on a Written Statement for a Contingency Fee for Professional Legal Services Contract

- VI. Review and Recommend Action on Resolution 2025-007 to Impose an Additional 15 Percent Penalty and Additional Fees for Collection Cost of Delinquent Taxes as Authorized Under Sections 33.07, 33.08, and 33.48 of the Texas Property Tax Code for Attorney’s Compensation

- VII. Presentation and Action as Necessary Regarding Acceptance of South Texas College Law Enforcement Racial Profiling Report for Calendar Year 2024
- VIII. Update on The College's Enterprise Resource Planning (ERP) System
- IX. Review and Recommend Action on Change Orders for Contract with Precision Task Group (PTG) / Workday
- X. Review and Recommend Action on Ratification of Use of Unrestricted Fund Balance for Current Semester Unpays
- XI. Discussion and Action as Necessary on Rio Grande City Debt Collection for Discrepancy on Water Billing for South Texas College Starr County Campus
- XII. Review and Recommend Action to Adopt New Personnel Policies and Retire Current Policies
 - A-1. Adopt DHA (LOCAL) – Employee Standards of Conduct: Searches and Alcohol/ Drug Testing
 - A-2. Retire Policy #4213: Drug-Free and Alcohol-Free Workplace and Campus
 - B-1. Adopt DMD (LOCAL) – Termination of Employment: Resignation
 - B-2. Retire Policy #4922: Separation of Employment and Re-Employment
- XIII. Review and Recommend Action to Retire Current Policies
 - A. Retire Policy #3120: Field and International Studies Courses
 - B. Retire Policy #4118: Provision of Letter of Appointment: Faculty, Administrative, or Executive Employee
- XIV. Review and Recommend Action to Adopt Numbered Update 46, 47, and 48 Local Policies
 - A. BBD (Local) – Board Members: Orientation and Training
 - B. CGC (Local) -Safety Program: Emergency Plans and Alerts
 - C. DBA (Local) – Employment Requirements and Restrictions: Credentials and Records
 - D. DC (Local) – Employment Practices
 - E. DHB (Local) – Employee Standards of Conduct: Child Abuse and Neglect Reporting
 - F. DK (Local) – Professional Development

Supporting Documentation

NOTICE OF A PUBLIC MEETING

Notice is hereby given that a meeting of Board of Trustees will be held on February 25, 2025 at Ann Richards Administration Building Board Room for the purpose of considering and taking action on all matters on the agenda for the meeting, including approval of an agreement with the law firm of Linebarger Goggan Blair & Sampson, LLP as special counsel to perform all legal services necessary to collect delinquent property taxes and authorizing the execution of such agreement.

The agreement to be considered is necessary for the delinquent taxes owed to South Texas College to be collected in the most effective manner. South Texas College desires that such delinquent tax, penalties and interest be collected as provided in the Texas Tax Code.

The Linebarger Goggan Blair & Sampson, LLP firm is fully qualified to provide this representation, being the largest delinquent tax collection law firm in the State of Texas, as well as the United States and having been engaged in this specialized legal service for more than 40 years. In addition, the Linebarger Goggan Blair and Sampson, LLP firm possesses infrastructure and technology, such as call center technology, that the South Texas College does not currently possess.

Linebarger Goggan Blair & Sampson, LLP has represented South Texas College for the past twenty-seven (27) years with competence and professionalism, in the collection of delinquent property taxes, beginning on May 1, 1997.

The specialized legal services required by this agreement cannot be adequately performed by the attorneys and supporting personnel of the South Texas College due to the high cost of implementing the appropriate infrastructure and technology and employing sufficient in-house attorneys and staff with the level of experience and competence necessary to perform these activities.

Linebarger will be compensated on a contingent fee basis as provided in the Texas Tax Code Sections 6.30, 33.07, 33.08, and 33.48. These Texas Tax Code sections specifically provide for an additional penalty on delinquent taxes to compensate collection attorneys. A contract to pay inside or outside attorneys on an hourly basis would represent an additional cost to the South Texas College.

Entering into the proposed agreement is in the best interests of the residents of South Texas College because the delinquent taxes will be professionally and competently collected without the additional costs to the South Texas College of implementing infrastructure and technology, and employing in-house personnel or paying outside counsel on an hourly fee basis which would otherwise be required.