

**South Texas College
Board of Trustees
Finance, Audit, and Human Resources Committee
Ann Richards Administration Building Board Room
Pecan Campus, McAllen, Texas
Tuesday, April 8, 2025 @ 5:00 p.m.**

Agenda

“At anytime during the course of this meeting, the Board of Trustees may retire to Executive Session under Texas Government Code 551.071(2) to confer with its legal counsel on any subject matter on this agenda in which the duty of the attorney to the Board of Trustees under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code. Further, at anytime during the course of this meeting, the Board of Trustees may retire to Executive Session to deliberate on any subject slated for discussion at this meeting, as may be permitted under one or more of the exceptions to the Open Meetings Act set forth in Title 5, Subtitle A, Chapter 551, Subchapter D of the Texas Government Code.”

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- II. Review and Action as Necessary on Award of Proposals, Purchases, and Renewals..... 16-32
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 - 2) Purchase of LED Lamps
 - 3) Vehicle and Environmental Graphics
 - 4) Vehicle Maintenance and Repair Services
 - Purchases
 - 5) Computers, Laptops, Tablets, and Monitors
 - 6) Furniture
 - 7) Global Navigation Satellite System Base and Rover Kits – **Grant Funded**
 - 8) Network Equipment, Licenses, and Accessories
 - 9) Security Operation Center and Managed Detection and Response Services
 - Renewals
 - 10) Insurance Risk Management Consultant Services
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- V. Review and Recommend Action to Renew the Starr County Agreement for Tax Assessment Collection..... 40-42
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**Approval of March 11, 2025 Finance, Audit, and Human Resources Committee
Minutes**

Purpose

The Minutes for the Finance, Audit, and Human Resources Committee Meeting of March 11, 2025, are presented for Committee approval.

**South Texas College
Board of Trustees
Finance, Audit, and Human Resources Committee
Ann Richards Administration Building Board Room
Pecan Campus, McAllen, Texas
March 11, 2025 @ 4:00 p.m.**

Minutes

The Finance, Audit, and Human Resources Committee Meeting was held on Tuesday, March 11, 2025 in the Ann Richards Administration Building Board Room at the Pecan Campus in McAllen, Texas. The meeting commenced at 4:06 p.m. with Mrs. Dalinda Gonzalez-Alcantar presiding.

Members present: Ms. Dalinda Gonzalez-Alcantar, Mr. Paul Rodriguez, and Mr. Danny Guzman.

Other Trustees Present: Dr. Alejo Salinas, Jr. Ms. Rose Benavidez via teleconference

Members absent: None

Also present: Dr. Ricardo J. Solis, Ms. Mary Del Paz, Dr. Jesus Campos, Dr. Anahid Petrosian, Ms. Myriam Lopez, Ms. Deyadira Leal, Dr. Zachary Suarez, , Dr. Matt Hebbard, Dr. Rodney Rodriguez, Dr. Brett Millan, Ms. Alicia Correa, Ms. Claudia Olivares, Chief Ruben Suarez, Mr. Danny Montez, Mr. Paul Hernandez, Mr. Jesus Cortez, Ms. Cynthia Blanco, Ms. Lorena Martinez, Mr. Luis De La Garza, Dr. Carlos Margo, Mr. Javier Villalobos, Mr. Andrew Fish, Dr. Margo Vargas-Ayala, Ms. Olivia De La Rosa, Ms. Lynda Lopez, Ms. Veronica Rodriguez, Mr. Juan Miguel Galvan, Mr. Gustavo Garcia, Mr. Robert Vela, Jr., Mr. Lucio Gonzalez, Mr. Leonel Garcia, Mr. Jose Vela, and Ms. Venisa Earhart.

**Approval of February 18, 2025 Finance, Audit, and Human
Resources Committee Minutes**

The Minutes for the Finance, Audit, and Human Resources Committee Meeting of February 18, 2025, were presented for Committee approval.

Ms. Gonzalez-Alcantar called for any corrections to the Minutes as written. Hearing no corrections, Ms. Gonzalez-Alcantar adopted the Minutes for the February 18, 2025 Committee Meeting as presented.

**Review and Discussion of Mission Economic Development Authority (MEDA)
Scholarship Fund Trust with Edward Jones for Student Scholarships and Report on
Funds Distributed and Awarded**

Purpose	Ms. Lorena Martinez, Financial Aid Specialist presented a report on the Mission Economic Development Authority (MEDA) Scholarship Fund Trust.
Justification	To provide the status of the MEDA Scholarship Fund Trust, including the annual obligated amount of distribution, the activity of the trust, and the distribution of MEDA scholarship funds to the students.
Enclosed Documents	Appendix A – Recap of Market Value Activity, Distributions Paid to College, and Fees of the Trust was included in the packet. Appendix B – PowerPoint Presentation was included in the packet.
Staff Resource	Mary Del Paz, Vice President for Finance and Administrative Services Dr. Matthew Hebbard, Vice President for Student Affairs and Enrollment Management Lorena Martinez, Financial Aid Specialist Gustavo Garcia, Coordinator of Scholarships & Outreach
Recommendation	No action was required from the Committee. This item was presented for information and feedback to staff.

**Review and Action as Necessary on Award of Proposals, Reject Proposal,
Purchases, Renewals, and Lease Agreement**

Purpose and Justification – Administration requested the Committee recommend Board approval of the following award of proposals, purchases, and renewals at a total cost of \$434,500.77.

The Director of Purchasing has reviewed each item, including the procurement procedures and evaluation of all responses, and recommended approval as follows:

Upon a motion by Mr. Danny Guzman and a second by Mr. Paul Rodriguez the Committee recommended Board approval of the award of proposals, purchases, and renewals at a total cost of \$434,500.77, as listed below:

Recommendation: It is requested that the Committee recommend for Board approval of the award of proposals, purchases, and renewals at a total cost of \$434,500.77, as listed below:

Award of Proposals	1) Sport Utility Vehicles II: award the proposal for sport utility vehicles II to Payne Auto Group (Weslaco, TX) at a total amount of \$ 65,586.50;
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- 2) **Starr County Campus Building J Analog to Digital Classroom Upgrade:** award the proposal for the Starr County Campus Building J analog to digital classroom upgrade to **Audio Visual Aids** (San Antonio, TX) at a total amount of \$94,805.11;

Purchases

- 3) **Computers, Laptops, and Tablets:** purchase computers, laptops, and tablets from the vendors listed in Appendix A at a total amount of \$60,726.23;

APPENDIX A
Vendors List

Vendor (City, State)	Purchasing Cooperative	Amount
Apple, Inc. (Dallas, TX)	Choice Partners Cooperative	1,632.00
Dell Marketing, LP (Dallas, TX)	State of Texas Department of Information Resources (DIR)	59,094.23
Total Amount:		\$60,726.23

Renewals

- 4) **Audio Video Production Services:** renew the audio video production services with **First Born Productions LLC** (Los Fresnos, TX) for the period beginning April 24, 2025 through April 23, 2026, at an estimated total amount of \$80,000.00;
- 5) **Internet Managed Services Agreement:** renew the internet managed services agreement with Spectrum Enterprise through the **Texas Department of Information Resources (DIR)** (Austin, TX) for the period beginning May 1, 2025 through April 30, 2026 at an estimated monthly amount of \$6,106.46 and an estimated total annual amount of \$73,277.57;
- 6) **Internet Services Agreement:** renew the internet services agreement with Spectrum Enterprise through the **Texas Department of Information Resources (DIR)** (Austin, TX) for the period beginning April 1, 2025 through March 31, 2026 at an estimated monthly amount of \$5,008.78 and an estimated total annual amount of \$60,105.36

The motion carried.

Review and Recommend Action on Proposed Revisions to Tuition and Fees Schedules for FY 2025 – 2026

Purpose Approve proposed revisions to the Tuition and Fees Schedules for FY 2025 – 2026, which include the following:

- Deleting the Non-Credit Students Tuition and Fees schedule and creating and approving the following:
 - ⇒ Center for Advanced Training and Apprenticeships (CATA) Non-Credit Students Tuition and Fees schedule
 - ⇒ Continuing Education and Workforce Development (CWED) Non-Credit Tuition and Fees schedule

Justification The proposed revisions are as follows:

- Delete the Reinstatement Fee (after Census date) from the Credit Students and the Dual Credit Students – Non-Sponsored Tuition and Fees schedules.
- Administration proposes the implementation of specific schedules for the CATA and CWED Students Tuition and Fees, as opposed to including them in a single schedule. The schedules also outline levels of courses provided and also provide cost recovery for materials and supplies.
- Instead of referring to the Non-Credit Tuition and Fees schedule that is being deleted, the Regional Center for Public Safety Excellence (RCPSE) Tuition and Fees schedule will be updated to include the appropriate tuition and fees. Library Fees will be added to the schedule since the services are offered to the students. Fees of cost recovery are added for
 - ⇒ Air Trailer (per 8 hour use)
 - ⇒ FireVent Trailer (per 8 hour use)
 - ⇒ Fire training props (per 8 hour use)
- Increases in the Child Development Center Students Tuition and Fees are also proposed as reflected on the schedule.
- The Employee Fees and the Non-Employees/Non-Student Fees Schedules will now reference the updated Child Development Center Students Tuition and Fees schedule.
- Administration is proposing a \$10 increase for parking permits, from \$25 to \$35, for FY 2025 - 2026 to cover rising operating costs, increases in security staff required at campus events,

and the operation of the new parking call center. Additionally, the increase will cover the annual subscription fee incurred for the new parking system, T2, that records parking permits and fines.

The proposed revisions are highlighted in yellow on the Schedules.

Enclosed Document

Appendix A - Ten (10) proposed Schedules and the Schedule proposed to be deleted was included in the packet

Staff Resource

Mary Del Paz, Vice President for Finance and Administrative Services
Dr. Anahid Petrosian, Vice President and Provost for Academic Affairs and Economic Development
Dr. Matthew Hebbard, Vice President for Student Affairs and Enrollment Management

Recommendation

The Committee recommended Board approval of the proposed revisions to the Tuition and Fees Schedules for FY 2025 – 2026 listed in Appendix A as presented.

Upon a motion by Mr. Paul Rodriguez and a second by Ms. Dalinda Gonzalez-Alcantar, the Committee recommended Board approval of the proposed revisions to the Tuition and Fees Schedules for FY 2025 – 2026 listed in Appendix A as presented.

The motion carried.

Mr. Guzman expressed concern regarding the increase to the Parking Permit cost from \$25.00 to \$35.00 per year. He pointed out that some of students cannot afford the additional \$10.00 per year for their parking permit. He asked VP Del Paz if we had gone through all avenues possible to find additional money so that we would not have to impose on our students.

VP Del Paz and Chief Suarez both advised that there were no other avenues to bring in the additional revenue that this increase would bring into the College. Ms. Gonzalez-Alcantar pointed out that while we were considering the increase to the Parking Permit we were eliminating the \$200.00 Reinstatement Fee and that was more of a benefit to students. She also stated that it was harder for a student to pay \$200 than \$10.

Mr. Guzman wanted to go on record that he did not agree with the \$10.00 increase.

Update and Discussion on Revisions to FY 2024 – 2025 Employee Staffing Plan

Purpose	VP Mary Del Paz provided an update on revisions to vacant or filled position(s) that were approved by the President in accordance with Policy DEA (Local) Compensation and Benefits: Compensation Plan.
Justification	<p>The revisions were initiated by College Administrators and approved by the College President. They are based on assessments of the position's duties, responsibilities, and the needs and objectives of the College department.</p> <p>These revisions are deemed critical and include changes on title and for pay grades, as appropriate to the position's duties, and are effective in the month in which the President's approval was received.</p> <p>The placement and rationale of the reclassified position(s) are included in Appendix A.</p>
Enclosed Documents	Appendix A – Reclassification of Filled or Vacant Non-Faculty Positions with Title Changes, Pay Grade Revisions, and/or Salary Adjustments and Organization Changes, Policy DEA (Local), Job Descriptions, and Organizational Charts
Funding	Funds for these reclassifications are available in the FY 2024 – 2025 salary budget, and the net effect on the FY 2024 – 2025 Salary Budget and Unrestricted Fund Budget is zero.
Staff Resource	Mary Del Paz, Vice President for Finance and Administrative Services Dr. Zachary Suarez, Executive Director for Human Resources and Talent Development
Recommendation	No action was required from the Committee. This item was presented for information only.

No action was required on this item.

Discussion and Action as Necessary on Revisions to FY 2024 – 2025 Employee Staffing Plan and Employee Compensation Plan

Purpose	To propose revisions to filled or vacant position(s) in accordance with Policy DLC (Local) Employee Performance: Promotion and Demotion.
Justification	<p>College Administration proposes Board approval on revisions to the FY 2024 – 2025 Employee Staffing Plan and Employee Compensation Plan based on assessments of the position's duties, responsibilities, and the needs and objectives of the College department.</p> <p>These revisions are deemed critical and include changes in title and pay grades, as appropriate to the position's duties.</p> <p>The placement and rationale of the reclassified position(s) are included in Appendix A.</p>
Enclosed Documents	Appendix A – Reclassification of Filled or Vacant Non-Faculty Positions with Title Changes, Pay Grade Revisions, and Salary Adjustments, Policy DLC (Local), Job Descriptions, and Organizational Charts
Staff Resource	Mary Del Paz, Vice President for Finance and Administrative Services Dr. Zachary Suarez, Executive Director for Human Resources and Talent Development
Recommendation	The Committee recommended Board approval on revisions to the FY 2024 – 2025 Employee Staffing Plan and Employee Compensation Plan to reclassify filled or vacant position(s) in accordance with Policy DLC (Local) with the exception of the renaming of the Director of Global Affairs and Economic Development to Director of Public Affairs.

Upon a motion by Mr. Paul Rodriguez and a second by Mr. Danny Guzman, the Committee recommended Board approval of the revisions to the FY 2024 – 2025 Employee Staffing Plan and Employee Compensation Plan to reclassify filled or vacant position(s) in accordance with Policy DLC (Local) with the exception of item number 1 on the list, Director of Global Affairs and Economic Development name change to Director of Public Affairs.

The motion carried.

After much discussion, the Committee and members of the Board who were in attendance asked to see a revised job description for the Director of Public Affairs position as the job description that was provided was unclear.

Ms. Gonzalez-Alcantar was concerned that waiting to approve this position would delay the posting of the position and hiring someone to do the job. She has been advocating for more out reach to the underserved areas of the community and felt that this position would allow for that.

Mr. Guzman asked if this position could be eliminated to cover the additional revenue that the increase in the cost of the Parking Permits would bring in. Dr. Salinas said that the job description was not clear and that it needed to be redone. Dr. Rodney Rodriguez, VP of Institutional Advancement and External Affairs was asked to revise the job description so that the Board could review. Mr. Guzman suggested that the Board could have a work session to discuss this position in depth. Mr. Rodriguez stated that the Committee was not recommending that this position be removed from the staffing plan, but that the job description be revised so that the Board had a clearer understanding of what the person hired to this position would be doing.

Update on Student Workday Scope of Work and Budget Amendment

Purpose	Ms. Cynthia Blanco, Dean of Enrollment Systems and Registrar, provided an update on the initial steps on the implementation of the Workday Student Enterprise Resource Planning (ERP) System.
Justification	<p>At the September 12, 2023, Public Hearing and Special Board Meeting, the Board of Trustees approved the purchase of the Enterprise Resource Planning System, Workday.</p> <p>Administration is providing an update on the College's (ERP) System for Student.</p>
Enclosed Documents	Appendix A – Student Your Way Project Timeline
Funding	Funds for this expenditure were Board approved in the ten-year budget for Workday in the amount of \$42,934,470, which has been revised to \$38,893,437 due to two Change Orders reducing Subscription and Staff Augmentation budgets.
Staff Resource	Dr. Matthew Hebbard, Vice President for Student Affairs and Enrollment Management Cynthia Blanco, Dean of Enrollment Systems and Registrar
Recommendation	No action was required from the Committee. This item was presented for information purposes.

No action was necessary on this item.

Ms. Cynthia Blanco gave a very brief summary of what this Workday Scope of Work was about. However, she did not have all of the necessary information at the time of the Committee meeting to answer questions that the Committee may have had. She advised that she would give a more detailed presentation at the Board meeting on March 25, 2025.

Update on Students Awarded South Texas College Relgnite Scholarship

Purpose	Matthew S. Hebbard, Vice President for Student Affairs and Enrollment Management provided an update on Students awarded South Texas College Relgnite Scholarship
Justification	<p>At the September 24, 2025, Board Meeting, the Board of Trustees approved the Resolution #2025-002 for use of Unrestricted Fund Balance for student tuition scholarships to support three (3) Key Initiatives including the funding of the Relgnite Scholarship.</p> <p>Administration is providing an update on the Relgnite Scholarship spring awards. The Relgnite scholarship is designed to support returning (Stop-Out) students who are near the completion of their degree, wish to continue their higher education, and face significant barriers to re-enrollment due to prior debt. Scholarship funds were made available during the Spring Semester. Through the Relgnite scholarship, the College successfully awarded 18 students a total of \$19, 325.04 in scholarship. Of the 18 recipients, 12 students have been identified as potentially graduating within the 2025 academic calendar.</p> <p>The Relgnite Scholarship continues to play a critical role in helping student overcome financial obstacle, ensuring they have the opportunity to finish their degrees and achieve their academic goals.</p>
Enclosed Documents	Appendix A – Students Awarded South Texas College Relgnite Scholarship
Funding	Funds for this scholarship were board approved for \$150,000 in FY 25
Staff Resource	Matthew S. Hebbard, Vice President for Student Affairs and Enrollment Management Otoniel Matamoros, Dean – Enrollment Services
Recommendation	No action was required from the Committee. This item was presented for information purposes.

Dr. Hebbard advised that 18 students received assistance for the first cycle of the Relgnite Scholarship award. His team is now in the process of identifying students for the upcoming Fall semester. During the first round (Spring 2025) 50 students were identified as potential recepients but those who were not awarded Relgnite funds were awarded other scholarships.

No action was necessary on this item.

Review and Recommend Action to Adopt New Personnel Policies and Retire Current Policies

Purpose	To adopt the new Personnel Policies and retire the current policies to align with the Texas Association of School Boards (TASB) policy manual.
Enclosed Documents	Appendix A – List of New and Retired Policies Appendix B – New Policies
Staff Resource	Mary Del Paz, Vice President for Finance and Administrative Services Dr. Zachary Suarez, Executive Director of Human Resources and Talent Development
Recommendation	The Committee recommends Board approval to adopt the new local Personnel Policies DGBA, DH, DMAB, and DMC, and retire the current policies as presented, and which supersedes any previously adopted Board policy.

Appendix A

List of New and Retired Policies

Adopt New Policy	Retired Policy(ies)	Retired Policy Content Transition
A-1. DGBA (LOCAL) – Personnel-Management Relations: Employee Grievances	A-2. Policy #4904: Employee Complaint Procedure	All of the content from the retired policy is included in the new local policy.
B-1. DH (LOCAL) – Employee Standards of Conduct	N/A	N/A
C-1. DMAB (LOCAL) – Term Contracts: Nonrenewal	N/A	N/A

Adopt New Policy	Retired Policy(ies)	Retired Policy Content Transition
D-1. DMC (LOCAL) – Termination of Employment: Reduction in Force	D-2. Policy #4912: Termination or Reduction of Personnel Due to Financial Exigency or Program Change	All of the content from the retired policy is included in the new local policy.

Appendix B

New policies followed in the packet.

Upon a motion by Mr. Paul Rodriguez and a second by Mr. Danny Guzman the Committee recommended Board approval to adopt the new local Personnel Policies DGBA, DH, DMAB, and DMC, and retire the current policies as presented, and which supersedes any previously adopted Board policy.

The motion carried.

Review and Recommend Action to Revise Local Policy

Purpose	To revise the local policy listed in Appendix A to align with College operations.
Justification	The local policy was revised to reflect the updates to the College's internal operations. Below is a justification for the revised local policy.
Enclosed Documents	Appendix A – Policy and Justification Appendix B – Policy
Staff Resource	Mary Del Paz, Vice President for Finance and Administrative Services Deyadira Leal, Director of Purchasing
Recommendation	The Committee recommended Board approval to revise local Policy CDB to be effective September 1, 2025, as presented, and which supersedes any previously adopted Board policy.

Appendix A

Revised Policies	Justification
A-1. Policy CDB (LOCAL) – Accounting: Inventories	To increase the capitalization threshold for individual capital assets from \$5,000 to \$10,000 to align with the recent revision issued by the Office of Management and Budget (OMB) under the Uniform Guidance 2 CFR Part 200, effective October 1, 2024. Increasing the CBD inventory threshold to \$10,000 ensures alignment with the revised OMB Uniform Guidance, maintaining consistency with federal standards and audit requirements.

Appendix B

Policies followed in the packet.

Upon a motion by Mr. Paul Rodriguez and a second by Mr. Danny Guzman the Committee recommended Board approval to revise local Policy CDB to be effective September 1, 2025, as presented, and which supersedes any previously adopted Board policy.

The motion carried.

Review and Recommend Action to Adopt Numbered Update 47 and 48 Local Policies

- Purpose** To adopt numbered update policies listed in Appendix A to align with the Texas Association of School Boards (TASB) policy manual.
- Enclosed Documents** Appendix A – List of Policies
Appendix B – Policies
- Staff Resource** Mary Del Paz, Vice President for Finance and Administrative Services
Myriam Lopez, Associate Vice-President for Finance and Management
Ruben Suarez, Chief of Police
- Recommendation** The Committee recommended Board approval to adopt local numbered update policies CDE and CHA as presented, and which supersedes any previously adopted Board policy.

Appendix A

Item	Policy	Update	Explanatory Notes
A.	CDE (Local) – Accounting: Financial Ethics	48	At Federal Awards Disclosure, recommended revisions to the disclosure requirements are to align the text with amendments to the OMB Guidelines reflected in CAAB. A reference to policy CAA has been added for more information related to awards and grants.
B.	CHA (Local) – Site Management: Security	47	Recommended revisions to this local policy address the application of SB 1445 to the Employment of Peace Officers and Telecommunicators, Medical and Psychological Examinations, Misconduct Investigations, and Personnel Files.

Appendix B

Policies followed in the packet.

Upon a motion by Mr. Paul Rodriguez and a second by Mr. Danny Guzman the Committee recommended Board approval to adopt local numbered update policies CDE and CHA as presented, and which supersedes any previously adopted Board policy.

The motion carried.

Adjournment

There being no further business to discuss, the Finance, Audit, and Human Resources Committee Meeting of the South Texas College Board of Trustees adjourned at 5:25 p.m.

I certify that the foregoing are the true and correct Minutes of the March 11, 2025 Finance, Audit, and Human Resources Committee Meeting of the South Texas College Board of Trustees.

Mrs. Dalinda Gonzalez-Alcantar, Presiding

Review and Action as Necessary on Award of Proposals, Purchases, and Renewals

The Director of Purchasing has reviewed each item, including the procurement procedures and evaluation of all responses, and recommended approval as follows:

Award of Proposals – 1) Online Continuing Education Services

Purpose Award the proposal for online continuing education services to **Cengage Learning, Inc.** (Mason, OH).

Justification To provide the community with online, non-credit, instructor-facilitated continuing and professional education courses covering the entire spectrum from skills training and re-tooling to professional development and personal enrichment. The online continuing education services include the following courses: accounting, business, college readiness, computer applications, design and composition, health care and medical, language and arts, law and legal, personal development, teaching and education, technology, writing and publishing, etc.

Funding The College will incur no cost.

Enclosed Documents Appendix A – Project Timeline and Information
Other information is included in the Supporting Documentation.

Staff Resource Dr. Anahid Petrosian, Vice President and Provost for Academic Affairs and Economic Development
Olivia D. De La Rosa, Dean - Continuing Education and Workforce Development

Recommendation The Committee recommends Board approval to award the proposal for online continuing education services to **Cengage Learning, Inc.** (Mason, OH) for the period beginning May 1, 2025 through April 30, 2026, with two one-year options to renew, at no cost to the College.

APPENDIX A

Project Timeline and Information

Advertised RFP	February 26, 2025 and March 5, 2025
RFP Responses Due	March 13, 2025
RFP Issued To	Seven (7) Vendors
Responses Received From	One (1) Vendor
Responses Reviewed By	Continuing Education and Workforce Development and the Purchasing Department
Highest Ranked Vendor	Cengage Learning, Inc.

Award of Proposals – 2) Purchase of LED Lamps

Purpose	Award the proposal for the purchase of LED lamps to RGV Electrical Supply (Mission, TX).
Justification	To replace the fluorescent lighting with LED lamps at the Starr County Campus, in alignment with the College's sustainability initiative. LED lighting reduces energy consumption, cuts maintenance costs thanks to its longer lifespan, and reduces the use of lamps containing harmful chemicals, contributing to environmental protection.
Funding	Funds for this expenditure are budgeted in the District-Wide Interior Led Lighting Replacements budget for FY 2024 - 2025.
Enclosed Documents	Appendix A – Project Timeline and Information Other information is included in the Supporting Documentation.
Staff Resource	Mary Del Paz, Vice President - Finance and Administrative Services Ricardo De La Garza, Executive Director - Facilities Planning and Construction
Recommendation	The Committee recommends Board approval to award the proposal for the purchase of LED lamps to RGV Electrical Supply (Mission, TX) at a total amount of \$19,249.34.

APPENDIX A

Project Timeline and Information

Advertised RFP	February 19, 2025 and February 26, 2025
RFP Responses Due	March 13, 2025
RFP Issued To	Twelve (12) Vendors
Responses Received From	Three (3) Vendors
Responses Reviewed By	Facilities Operations & Maintenance, Facilities Planning & Construction, and Purchasing Departments
Highest Ranked Vendor	RGV Electrical Supply

Award of Proposals – 3) Vehicle and Environmental Graphics

Purpose	Award the proposals for vehicle and environmental graphics to the vendors listed in Appendix A.
Justification	To enhance the College’s outreach by providing constant exposure through vehicle and environmental graphics to a broad audience in local communities, at events, and during daily commutes. The graphics services consist of the installation of wraps and decals for College-owned vehicles and the installation of environmental graphics (wall wraps and floor & surface vinyl) that may be placed on the interior or exterior of each building district-wide. These graphics services are purchased as needed throughout the fiscal years.
Funding	Funds for this expenditure are budgeted in the various requesting departments’ budgets for FY 2024 – 2025.
Enclosed Documents	Appendix A – Vendors List Appendix B – Project Timeline and Information Other information is included in the Supporting Documentation.
Staff Resource	Mary Del Paz, Vice President - Finance and Administrative Services Lynda Lopez, Executive Director - Public Relations and Marketing
Recommendation	The Committee recommends Board approval to award the proposals for vehicle and environmental graphics to the vendors listed in Appendix A for the period beginning April 23, 2025 through April 22, 2026, at an estimated total amount of \$80,000.00.

APPENDIX A

Vendors List

Vendor (City, State)	Vendor (City, State)
ASAP Printing Solutions (McAllen, TX)	Huntington Sky Production, LTD/ dba FastSigns (McAllen, TX)
JettMedia, LLC (McAllen, TX)	Nation Signs (McAllen, TX)
Sign Depot USA, LLC (Pharr, TX)	

APPENDIX B

Project Timeline and Information

Advertised RFP	March 5, 2025 and March 12, 2025
RFP Responses Due	March 26, 2025
RFP Issued To	Twenty-six (26) Vendors
Responses Received From	Five (5) Vendors
Responses Reviewed By	Purchasing Department
Highest Ranked Vendor	Vendors listed in Appendix A

Award of Proposals – 4) Vehicle Maintenance and Repair Services

Purpose	Award the proposals for vehicle maintenance and repair services to the vendors listed in Appendix A.
Justification	To provide maintenance and repair services for the College’s motor vehicle fleet. These services include vehicle preventive maintenance, general repair work, air condition system repairs, towing services, state inspections, roadside assistance, and routine vehicle oil changes, maintaining the College vehicles in a safe working condition for the South Texas College staff and faculty to drive throughout the district. In addition, all materials, labor, supplies, and equipment necessary for performing the services will be included.
Funding	Funds for this expenditure are budgeted in the various requesting departments’ budgets for FY 2024 – 2025. Funds for subsequent fiscal years will be included in future proposed budgets.
Enclosed Documents	Appendix A – Vendors List Appendix B – Project Timeline and Information Other information is included in the Supporting Documentation.
Staff Resource	Mary Del Paz, Vice President - Finance and Administrative Services George E. McCaleb, Executive Director - Facilities Operations and Maintenance
Recommendation	The Committee recommends Board approval to award the proposals for vehicle maintenance and repair services to the vendors listed in Appendix A for the period beginning May 29, 2025 through May 28, 2026, with two one-year options to renew, at an estimated total amount of \$90,000.00.

APPENDIX A

Vendors List

Vendor (City, State)	Vendor (City, State)
Haboken Enterprises, LLC/ dba Golf Cart Crossing (Pharr, TX)	Pan American Auto, LLC (Pharr, TX)
McAllen Quick Lube, Inc. / dba RGV Tire Pros/ dba Valvoline Express Care (McAllen, TX)	

APPENDIX B

Project Timeline and Information

Advertised RFP	March 5, 2025 and March 12, 2025
RFP Responses Due	March 26, 2025
RFP Issued To	Twenty-three (23) Vendors
Responses Received From	Five (5) Vendors, of which two (2) submitted incomplete required documentation; therefore, they were not considered.
Responses Reviewed By	Purchasing Department
Highest Ranked Vendor	Vendors listed in Appendix A

Purchases – 5) Computers, Laptops, Tablets, and Monitors

Purpose	Purchase computers, laptops, tablets, and monitors from the vendors listed in Appendix A.
Justification	<p>To provide new systems, replace out-of-warranty systems (over five years old), and meet software requirements for those systems that exceed the capacity for students, faculty, and staff based on the Information Technology criteria.</p> <p>The requested systems meet the College’s standard configurations.</p>
Funding	Funds for these expenditures are budgeted in the requesting department budgets for FY 2024 - 2025 as follows: Learning Commons and Open Labs, Technology Renewal Fund, Music Program, Child Development Program, Renewals and Replacements, Cybersecurity Program, Criminal Justice Program, Vocational Nursing Program, Information Technology Program, Human Resources, Computer Science, Campus Police, Theatre and Dance, Educational Technology Maintenance and Replacement, Division of Social and Behavioral Sciences, Computer Information Technology Bachelor Program, Admissions and Records, Dual Credit Programs, and Research and Analytical Services.
Enclosed Documents	<p>Appendix A – Vendors List</p> <p>Appendix B – District-Wide Technology Request Summary</p> <p>Other information is included in the Supporting Documentation.</p>
Staff Resource	<p>Dr. Jesús Campos, Interim Vice President for Information Services, Planning, Performance, & Strategic Initiatives</p> <p>Lucio Gonzalez, Associate Vice President - Technology and Chief Information Officer</p>
Recommendation	The Committee recommends Board approval to purchase computers, laptops, tablets, and monitors from the vendors listed in Appendix A at a total amount of \$712,657.22.

APPENDIX A **Vendors List**

Vendor (City, State)	Purchasing Cooperative	Amount
Apple, Inc. (Dallas, TX)	Choice Partners Cooperative	\$6,154.00
Dell Marketing, LP (Dallas, TX)	State of Texas Department of Information Resources (DIR)	\$706,503.22
Total Amount:		\$712,657.22

APPENDIX B
District-Wide Technology Request Summary

Student Computers	
22	Learning Commons and Open Labs
464	Technology Renewal Fund
Student Monitors	
50	Technology Renewal Fund
Student Laptops	
18	Learning Commons and Open Labs
Faculty Computers	
1	Music Program
1	Child Development Program
97	Technology Renewal Fund
5	Starr Campus Technology Center - Building J
Faculty Laptops	
1	Cybersecurity Program
1	Criminal Justice Program
1	Vocational Nursing Program
6	Information Technology Program
1	Child Development Program

Faculty Tablets	
1	Music Program
Staff Computers	
6	Human Resources
1	Computer Science
12	Campus Police
110	Technology Renewal Fund
1	Theatre and Dance
5	Educational Technology Maintenance and Replacement
Staff Laptops	
2	Division of Social and Behavioral Sciences
3	Human Resources
1	Computer Information Technology Bachelor Program
1	Computer Science
1	Admissions and Records
4	Dual Credit Programs
1	Research and Analytical Services
5	Campus Police

Purchases – 6) Furniture

Purpose	Purchase furniture from the vendors listed in Appendix A.
Justification	To provide new furniture that will enhance the everyday activities of our academic environment while upgrading or replacing outdated and worn-out items that no longer serve our students, faculty, and staff effectively. This investment will enable students, faculty, and staff to engage comfortably and productively in classes, study sessions, collaborative projects, and daily operations.
Funding	Funds for these expenditures are budgeted in the requesting department budgets for FY 2024 - 2025 as follows: Adjunct Faculty - Pecan Campus, Art Program, Campus Police, Computer Science, District Wide Renovations & Contingencies, Division Nursing and Allied Health, Finance and Administrative Services, New Furniture, Office of Student Re-Engagement, Regional Center for Public Safety Excellence, RR Starr Manuel Benavidez, Jr. Rural Tech Center Bldg. J Analog to Digital Replacement, Safety and Security, Student Assessment Center.
Enclosed Documents	Appendix A – Vendors List Appendix B – District-Wide Furniture Request Summary Other information is included in the Supporting Documentation.
Staff Resource	Mary Del Paz, Vice President for Finance and Administrative Services Ricardo De La Garza, Executive Director of Facilities Planning and Construction
Recommendation	The Committee recommends Board approval to purchase furniture from the vendors listed in Appendix A at a total amount of \$110,678.59.

APPENDIX A **Vendors List**

Vendor (City, State)	Purchasing Cooperative	Amount
Computer Comforts, Inc. (Kemah, TX)	The Interlocal Purchasing System (TIPS)	\$17,133.80
Gateway Printing and Office Supply, Inc. (Edinburg, TX)	OMNIA Partners, Sourcewell, The Interlocal Purchasing System (TIPS)	\$92,349.79
JMJS, Inc. / The Exceptional Home Center (McAllen, TX)	The Interlocal Purchasing System (TIPS)	\$1,195.00
Total Amount:		\$110,678.59

APPENDIX B
District-Wide Furniture Request Summary

Mid Valley Campus
16 Student Stools for the Art Program
Nursing and Allied Health Campus
2 Faculty/Staff Chairs for the Division of Nursing and Allied Health
Pecan Campus
1 Vertical File for the Department of Safety and Security
1 Credenza for Finance and Administrative Services Division
1 Faculty/Staff Chair for the Student Assessment Center
2 Faculty/Staff Chairs for Computer Science
2 Mobile Boards and 1 Wall Board for the History and Cosmetology Programs
1 Shelving Unit for the Campus Police
1 Faculty/Staff Chair for the Pecan Building Annex
1 Faculty/Staff Chair for the Office of Student Re-Engagement
Regional Center of Public Safety
1 Lounge Seating for the Regional Center of Public Safety
Starr County Campus
5 Podiums and 5 Cabinets for Educational Technologies
Technology Campus
17 Staff/Faculty Chairs, 4 File Cabinets, 13 Bookcases, 1 Round Table, 15 Staff/Faculty Desks for Faculty and Staff at the Technology Campus

Purchases – 7) Global Navigation Satellite System Base and Rover Kits – Grant Funded

Purpose	Purchase global navigation satellite system base and rover kits from AllTerra Central, Inc. (McAllen, TX), a State of Texas Department of Information Resources (DIR) approved vendor.
Justification	To enhance the Architectural and Engineering Design Technology program by procuring two (2) Global Navigation Satellite System Base and Rover kits, which will allow students in the Land Surveying courses to get more direct exposure and hands-on experience with standard industry equipment and technology.
Funding	Funds for this expenditure are budgeted in the Carl Perkins Grant budget for FY 2024 – 2025.
Enclosed Documents	Other information is included in the Supporting Documentation.
Staff Resource	Dr. Anahid Petrosian, Vice President and Provost for Academic Affairs and Economic Development Jose Vela, Business Public Safety & Technology
Recommendation	The Committee recommends Board approval to purchase global navigation satellite system base and rover kits from AllTerra Central, Inc. (McAllen, TX), a State of Texas Department of Information Resources (DIR) approved vendor, for the period beginning April 24, 2025 through April 23, 2028, at an estimated total amount of \$60,110.62.

Purchases – 8) Network Equipment, Licenses, and Accessories

Purpose	Purchase network equipment, licenses, and accessories from Netsync Network Solutions (Houston, TX), a State of Texas Department of Information Resources (DIR) approved vendor.
Justification	To procure network equipment, licenses, and accessories, as needed district-wide, to support the various needs and daily operations of classroom instruction, office operations, connectivity between surveillance cameras and servers, data closets, and converting analog systems to digital.
Funding	Funds for this expenditure are budgeted in the various requesting departments' budgets for FY 2024 – 2025. Funds for subsequent fiscal years will be included in future proposed budgets.
Enclosed Documents	Other information is included in the Supporting Documentation.
Staff Resource	Dr. Jesús Campos, Interim Vice President for Information Services, Planning, Performance, & Strategic Initiatives Lucio Gonzalez, Associate Vice President -Technology and Chief Information Officer
Recommendation	The Committee recommends Board approval to purchase network equipment, licenses, and accessories from Netsync Network Solutions (Houston, TX), a State of Texas Department of Information Resources (DIR) approved vendor for the period beginning April 1, 2025 through August 31, 2025, at an estimated total amount of \$80,000.00.

Purchases – 9) Security Operation Center and Managed Detection and Response Services

Purpose	Purchase security operation center and managed detection and response services from Netsync Network Solutions (Houston, TX), a State of Texas Department of Information Resources (DIR) approved vendor.
Justification	To procure a cloud-based security operations center as a service that provides a platform to ingest, correlate, and action data from the cloud, network, and endpoints. The service will include certified security experts to assist in mitigating vulnerabilities and proactively focusing on continually improving the overall College Wide security posture.
Funding	Funds for this expenditure are budgeted in the Information Technology Project Management, Risk and Security, and Information Security budgets for FY 2024 – 2025. Funds for subsequent fiscal years will be included in future proposed budgets.
Enclosed Documents	Other information is included in the Supporting Documentation.
Staff Resource	Dr. Jesús Campos, Interim Vice President for Information Services, Planning, Performance, & Strategic Initiatives Lucio Gonzalez, Associate Vice President -Technology and Chief Information Officer
Recommendation	The Committee recommends Board approval to purchase security operation center and managed detection and response services from Netsync Network Solutions (Houston, TX), a State of Texas Department of Information Resources (DIR) approved vendor for the period beginning July 1, 2025 through September 1, 2028, at an estimated total amount of \$473,042.40.

Renewals – 10) Insurance Risk Management Consultant Services

Purpose	Renew the insurance risk management consultant services with Acrisure, LLC/dba Carlisle Insurance (Corpus Christi, TX).
Justification	To review and provide recommendations regarding the College's insurance coverage and assess their adequacy. This includes evaluating the need for any changes, soliciting and assessing insurance bids, offering recommendations to College administration on potential loss scenarios, and, in addition, supporting the College staff in processing claims, addressing claims-related inquiries, and providing information on insurance matters, both domestic and international.
Funding	Funds for this expenditure are budgeted in the Insurance budget for FY 2024 – 2025. Funds for subsequent fiscal years will be included in future proposed budgets.
Enclosed Documents	Appendix A – Renewal Terms
Staff Resource	Mary Del Paz, Vice President - Finance and Administrative Services Frank Jason Gutierrez, Director - Business Process and Accountability
Recommendation	The Committee recommends Board approval to renew the insurance risk management consultant services with Acrisure, LLC dba Carlisle Insurance (Corpus Christi, TX), for the period beginning June 1, 2025 through May 31, 2026 at a total annual amount of \$25,000.00.

APPENDIX A

Renewal Terms

The Board awarded the contract as follows:

Term: May 26, 2022 – one year with four (4) one-year annual renewals			
Award	Board Meeting Date	Original Term	Renewal Term
Original	5/26/2022	6/01/2022 – 5/31/2023	
First Renewal	3/28/2023		6/01/2023 – 5/31/2024
Second Renewal	3/26/2024		6/01/2024 – 5/31/2025
Third Renewal	4/22/2025		6/01/2025 – 5/31/2026

The vendor has complied with all the terms and conditions of the contract, and services have been satisfactory.

Recommendation: It is requested that the Committee recommend for Board approval of the award of proposals, purchases, and renewals at a total cost of \$1,650,738.17, as listed below:

Award of Proposals

- 1) **Online Continuing Education Services:** award the proposal for online continuing education services to **Cengage Learning, Inc.** (Mason, OH) for the period beginning May 1, 2025 through April 30, 2026, with two one-year options to renew at no cost to the College;
- 2) **Purchase of LED Lamps:** award the proposal for the purchase of LED lamps to **RGV Electrical Supply** (Mission, TX) at a total amount of \$19,249.34;
- 3) **Vehicle and Environmental Graphics:** award the proposals for vehicle and environmental graphics to the vendors listed in Appendix A for the period beginning April 23, 2025 through April 22, 2026 at an estimated total amount of \$80,000.00;

**APPENDIX A
Vendors List**

Vendor (City, State)	Vendor (City, State)
ASAP Printing Solutions (McAllen, TX)	Huntington Sky Production, LTD/ dba FastSigns (McAllen, TX)
JettMedia, LLC (McAllen, TX)	Nation Signs (McAllen, TX)
Sign Depot USA, LLC (Pharr, TX)	

- 4) **Vehicle Maintenance and Repair Services:** award the proposals for vehicle maintenance and repair services to the vendors listed in Appendix A for the period beginning May 29, 2025 through May 28, 2026, with two one-year options to renew at an estimated total amount of \$90,000.00;

**APPENDIX A
Vendors List**

Vendor (City, State)	Vendor (City, State)
Haboken Enterprises, LLC/ dba Golf Cart Crossing (Pharr, TX)	Pan American Auto, LLC (Pharr, TX)
McAllen Quick Lube, Inc. / dba RGV Tire Pros / dba Valvoline Express Care (McAllen, TX)	

- Purchases** **5) Computers, Laptops, Tablets, and Monitors:** purchase computers, laptops, tablets, and monitors from the vendors listed in Appendix A at a total amount of \$712,657.22;

APPENDIX A
Vendors List

Vendor (City, State)	Purchasing Cooperative	Amount
Apple, Inc. (Dallas, TX)	Choice Partners Cooperative	\$6,154.00
Dell Marketing, LP (Dallas, TX)	State of Texas Department of Information Resources	\$706,503.22
Total Amount:		\$712,657.22

- 6) Furniture:** purchase furniture from the vendors listed in Appendix A at a total amount of \$110,678.59;

APPENDIX A
Vendors List

Vendor (City, State)	Purchasing Cooperative	Amount
Computer Comforts, Inc. (Kemah, TX)	The Interlocal Purchasing System (TIPS)	\$17,133.80
Gateway Printing and Office Supply, Inc. (Edinburg, TX)	OMNIA Partners, Sourcewell, The Interlocal Purchasing System (TIPS)	\$92,349.79
JMJS, Inc. / The Exceptional Home Center (McAllen, TX)	The Interlocal Purchasing System (TIPS)	\$1,195.00
Total Amount:		\$110,678.59

- 7) Global Navigation Satellite System Base and Rover Kits – Grant Funded:** purchase global navigation satellite system base and rover kits from **AltTerra Central, Inc.** (McAllen, TX), a State of Texas Department of Information Resources (DIR) approved vendor, for the period beginning April 24, 2025 through April 23, 2028, at an estimated total amount of \$60,110.62;
- 8) Network Equipment, Licenses, and Accessories:** purchase network equipment, licenses, and accessories from **Netsync Network Solutions** (Houston, TX), a State of Texas Department of Information Resources (DIR) approved vendor for the period beginning April 1, 2025 through August 31, 2025, at an estimated total amount of \$80,000.00;
- 9) Security Operation Center and Managed Detection and Response Services:** purchase security operation center and managed detection and response services from **Netsync Network Solutions** (Houston, TX), a State of Texas Department of Information Resources (DIR)

approved vendor for the period beginning July 1, 2025 through September 1, 2028, at an estimated total amount of \$473,042.40;

Renewals **10) Insurance Risk Management Consultant Services:** renew the insurance risk management consultant services with **Acrisure, LLC/ dba Carlisle Insurance** (Corpus Christi, TX), for the period beginning June 1, 2025 through May 31, 2026 at a total annual amount of \$25,000.00.

**Discussion and Action as Necessary on Write-off of Fixed Assets/Capital Assets
Valued at \$5,000 and Over**

Purpose	To approve the write-off of fixed assets/capital assets valued at \$5,000 and over.
Justification	<p>The Fixed Assets/Inventory Department is requesting to write-off obsolete and no longer in use software programs, duplicate assets, auctioned assets, lost or stolen assets, and vehicles declared a total loss. These assets totaling \$1,286,626.75, will be removed, as applicable, from the College's inventory system and capital asset ledger.</p> <p>Due to the transition from Banner to Workday, the Fixed Assets/Inventory Department conducted an audit of all software and discovered that some were no longer in use and would not be renewed. The removal of these assets has been verified and confirmed with the cost center manager. For the non-software assets, the Fixed Assets/Inventory Department also audited assets for duplicate assets and auctioned assets that had been previously approved by the President with a value below \$5,000.</p> <p>As per Policy CIB – Equipment and Supplies Management: Disposal of Property and Department Procedures, the capital assets value and associated accumulated depreciation will be written off from the College's capital asset ledger, and the reduction will be reflected on the Comprehensive Annual Financial Report as of August 31, 2025.</p>
Enclosed Documents	Appendix A – Fixed Assets lists of obsolete assets FA21/22 and FA23.
Funding	No funds are required.
Staff Resource	Mary Del Paz, Vice President for Finance and Administrative Services Deyadira Leal, Director of Purchasing
Recommendation	The Committee recommends approval for the write-off of fixed assets/capital assets valued at \$5,000 and over and for these assets to be removed from the College's inventory system and capital asset ledger.

SOUTH TEXAS COLLEGE
WRITE OFF LIST OF OBSOLETE SOFTWARE VALUED AT \$5,000 AND OVER- LIST FA21/FA22
MARCH 31, 2025

#	Asset ID	Asset Name	Asset Identifier	Grant Tag	Acquisition Date	Acquisition Cost	Date Reported Missing or No Longer In Use	Net Book Value	Reference ID
1	BA-10003782	PIX Software 64	32109		7/14/1998	\$ 10,544.00	11/5/2022	\$ -	000002552
2	BA-10003783	Cisco Works Windows Software	32110		7/14/1998	\$ 6,473.92	11/5/2022	\$ -	000002553
3	BA-10003824	Integration Software	32115		10/20/1998	\$ 15,471.00	3/4/2025	\$ -	000003714
4	BA-10003826	Software License	26227		7/28/2000	\$ 25,175.00	3/4/2025	\$ -	000004805
5	BA-10003828	Newsfile Collection Software	32176		1/18/2001	\$ 5,755.00	5/21/2024	\$ -	000006326
6	BA-10003829	Webinservice License	25519		7/26/2001	\$ 5,000.00	9/9/2024	\$ -	000006690
7	BA-10001166	Scanmark 2800 Software	0000006782		1/24/2002	\$ 6,076.10	5/15/2024	\$ -	000007266
8	BA-10003830	Cardiff Teleform Software	32185		2/6/2002	\$ 5,540.00	5/15/2024	\$ -	000007494
9	BA-10003831	Class Track Scheduling Software	17150		9/4/2002	\$ 17,498.00	2/18/2020	\$ -	000009168
10	BA-10003832	Lab Pack Software	26254		2/12/2004	\$ 10,910.00	11/29/2016	\$ -	000009750
11	BA-10003833	Computing System Application Software	32195		5/28/2004	\$ 255,869.00	3/24/2025	\$ -	000010012
12	BA-10003838	Argos Server Software	32198		6/21/2005	\$ 39,000.00	8/8/2019	\$ -	000012529
13	BA-10000946	FSDIRECT-FACILITY (Event) Scheduling	17200		11/5/2009	\$ 8,328.30	7/14/2015	\$ -	N00017771
14	BA-10000951	24C-HD-NVMS Avigilon HD NVMS Software	43074		8/24/2010	\$ 5,500.72	2/4/2022	\$ -	N00018529
15	BA-10000953	MaintenanceDirect-Work Order Mgmt	17205		12/15/2010	\$ 17,717.46	1/11/2016	\$ -	N00018717
16	BA-10000954	Banner Travel/Expense Management	22549		1/19/2011	\$ 132,276.41	3/6/2020	\$ -	N00018738
17	BA-10000955	WebCheckout Resource Management and Scheduling Software	33263		3/31/2011	\$ 9,000.00	2/5/2025	\$ -	N00018845
18	BA-10000960	Huddle Project Management/Team Collaboration Software	21325		11/8/2011	\$ 5,000.00	3/6/2020	\$ -	N00019822
19	BA-10000995	Meltware Buzz Platform Software	23282		7/31/2014	\$ 9,999.00	3/10/2020	\$ -	N00022115
20	BA-10000996	Proofpoint Targeted Attack Protection License	23708		9/12/2014	\$ 14,904.00	3/10/2020	\$ -	N00022585
21	BA-10001008	Gynecology Application Software	34521		3/22/2016	\$ 5,859.98	3/27/2025	\$ -	N00024336
22	BA-10001009	Transvaginal Application Software	34522		3/22/2016	\$ 11,751.34	3/27/2025	\$ -	N00024337
23	BA-10001010	Breast Application Software	34523		3/22/2016	\$ 5,859.98	3/27/2025	\$ -	N00024338
24	BA-10001011	Obstetrics Application Software	34524		3/22/2016	\$ 5,859.98	3/27/2025	\$ -	N00024339
25	BA-10001012	Abdomen Application Software	33325		3/22/2016	\$ 17,611.30	3/27/2025	\$ -	N00024340
26	BA-10001013	NCSimul V9 Educational Software License	34082		3/29/2016	\$ 5,000.00	3/24/2025	\$ -	N00024428
27	BA-10001014	SonoSim Edition Software - Hardware Bundle w/Laptop	30562		5/13/2016	\$ 13,590.00	3/27/2025	\$ -	N00024500
28	BA-10001017	GE CT Simulator (Unlimited License) Tier 4 Pricing	34141		8/2/2016	\$ 24,375.00	3/27/2025	\$ -	N00024923
29	BA-10001028	Career Coach Subscription License	32360		2/1/2017	\$ 25,500.00	3/24/2025	\$ -	N00025496
30	BA-10001027	Disability Support Services Software License	32349		2/22/2017	\$ 8,245.00	2/19/2025	\$ -	N00025495
31	BA-10001030	VIM-605 VIMEDIX Abdominal Package 1 - Software	34039	5000027526	5/4/2017	\$ 6,240.00	3/27/2025	\$ -	N00025643
32	BA-10001031	VIM-608 VIMEDIX Abdominal Package 3 - Software	34040	5000027527	5/4/2017	\$ 6,240.00	3/27/2025	\$ -	N00025644
33	BA-10001032	VIM-614 VIMEDIX Ob/Gyn Urinary System Anomalies Software	34041	5000027527	5/4/2017	\$ 9,588.00	3/27/2025	\$ -	N00025645
34	BA-10001037	MRISIM04-GE MRI Simulator Unlimited License	32400		6/8/2017	\$ 7,500.00	3/27/2025	\$ -	N00026481
35	BA-10001034	Unlimited Site-License Wolfram Mathematica	23526		7/25/2017	\$ 16,659.28	7/13/2022	\$ -	N00026037
36	BA-10001035	Multisim Education 25 User License	32431		7/31/2017	\$ 5,941.00	3/4/2025	\$ -	N00026038
37	BA-10001042	Trendkite Media Monitoring Software	29476		8/31/2017	\$ 15,000.00	8/9/2022	\$ -	N00026529
38	BA-10001045	INCAP-SIEM-50M-CLD Incapsula SIEM Integration Software	35537		12/14/2017	\$ 5,298.83	1/19/2023	\$ -	N00028621
39	BA-10001046	e-Portfolio Software License (2018)	35533	5000044796	1/19/2018	\$ 9,900.00	9/9/2024	\$ -	N00029009
40	BA-10001047	v7 Professional Employee License	35527		2/12/2018	\$ 15,036.94	2/22/2023	\$ -	N00029235
41	BA-10001048	CISOBOX Information Security Incident Management Software	35538		2/19/2018	\$ 12,995.00	2/22/2023	\$ -	N00029252
42	BA-10001050	NM-64FW-0170 WhatUp Gold Total Plus License	36751		5/9/2018	\$ 6,594.50	5/9/2023	\$ -	N00030845
43	BA-10001053	Mish Guru Platform Service License	39530		6/5/2018	\$ 6,000.00	6/13/2023	\$ -	N00030918
44	BA-10001060	Job Description Software - Annual License	42121		8/31/2018	\$ 12,500.00	3/3/2025	\$ -	N00031722
45	BA-10001064	Playposit Proof of Concept License	36837		10/11/2018	\$ 6,500.00	12/13/2023	\$ -	N00032589

SOUTH TEXAS COLLEGE
WRITE OFF LIST OF OBSOLETE SOFTWARE VALUED AT \$5,000 AND OVER- LIST FA21/FA22
MARCH 31, 2025

#	Asset ID	Asset Name	Asset Identifier	Grant Tag	Acquisition Date	Acquisition Cost	Date Reported Missing or No Longer In Use	Net Book Value	Reference ID
46	BA-10001068	Enrollment Bot Annual Subscription Software	36896		1/28/2019	\$ 35,000.00	1/25/2024	\$ -	N00033123
47	BA-10001072	INF02087 ChemDraw Professional Site License	45993		6/10/2019	\$ 15,338.00	1/31/2025	\$ -	N00033767
48	BA-10001071	Instant Messenger Application Software	45994		6/13/2019	\$ 49,500.00	6/10/2024	\$ -	N00033766
49	BA-10001073	APM Music License	38652		7/3/2019	\$ 6,500.00	7/10/2024	\$ -	N00033930
50	BA-10001076	20 Floating Polyworks Inspector License	42964		4/17/2020	\$ 11,000.00	3/24/2025	\$ 550.06	N00035177
51	BA-10001080	Interview Stream Software	42992		1/28/2021	\$ 5,000.00	2/26/2025	\$ 1,000.10	N00035623
52	BA-10001081	INFO2091-B Chemdraw Prime Site License	46260		4/29/2021	\$ 5,493.00	1/31/2025	\$ 1,373.25	N00035888
53	BA-10001082	INFO2094-B Chemdraw Professional License	46270		4/29/2021	\$ 6,768.00	1/31/2025	\$ 1,692.00	N00035889

SOUTH TEXAS COLLEGE
WRITE OFF OF ASSETS VALUED AT \$5,000 AND OVER- LIST FA23
MARCH 31, 2025

#	Asset ID	Asset Name	Asset Identifier	Grant Tag	Serial Number	Acquisition Date	Acquisition Cost	Net Book Value	Reference ID
1	BA-10001127	Hydraulic Shearing (Scotchman/ 40 Tons)II	2631	5000002205	T800FF599	5/19/1999	\$ 5,313.42	\$ -	000003509
2	BA-10003787	NT Server 350 MHZ Pentium II Processor	X0000003448		0017392696	12/16/1999	\$ 22,700.00	\$ -	000004643
3	BA-10003788	Memory 1024mb Ms610-Da	5585		SNAY01216707	11/7/2000	\$ 57,604.00	\$ -	000006113
4	BA-10003827	3.7 Aluminum Dish	X0000005081		AP02188	11/17/2000	\$ 19,914.04	\$ -	000006031
5	BA-10003595	1992 Oldsmobile Bravada				10/1/2001	\$ 6,750.00	\$ -	000008451
6	BA-10001184	LCD Sony Projector	6943	5000000954		11/13/2001	\$ 6,819.05	\$ -	000007522
7	BA-10001174	P/N 108740754 Definity Phone System	X0000005253			12/18/2001	\$ 8,370.64	\$ -	000007501
8	BA-10001185	XGA LCD Projector 17 00 Ansi Lumens Sharp	X0000004997			1/16/2002	\$ 5,643.32	\$ -	000007536
9	BA-10001196	15X5 Fastback Binder System	7778		13308	7/1/2002	\$ 5,890.00	\$ -	000007801
10	BA-10003791	Classroom Lectern	7883	5000004491	654181032E12484	8/28/2002	\$ 7,390.03	\$ -	000008428
11	BA-10003793	Polycom Viewstation	X0000012101			1/9/2003	\$ 10,362.05	\$ -	000008929
12	BA-10001241	Sanyo Projector	X0000008810		308316925	12/15/2004	\$ 5,736.29	\$ -	000012129
13	BA-10001243	Sanyo Projector	11165			12/15/2004	\$ 5,736.29	\$ -	000012191
14	BA-10001244	Sanyo Projector	X0000007577		210334353	12/15/2004	\$ 5,736.29	\$ -	000012195
15	BA-10001245	Sharp Projector	X0000008810		308316925	12/15/2004	\$ 5,736.29	\$ -	000012196
16	BA-10001248	Extron Switcher	9852		816766006	12/15/2004	\$ 5,207.55	\$ -	000012291
17	BA-10001250	Extron Switcher	9887		815534023	12/15/2004	\$ 5,207.55	\$ -	000012294
18	BA-10001251	Extron Switcher	9885		816766031	12/15/2004	\$ 5,207.55	\$ -	000012295
19	BA-10001252	Extron Switcher	10936		815534026	12/15/2004	\$ 5,207.55	\$ -	000012297
20	BA-10001253	Extron Switcher	10919		815534010	12/15/2004	\$ 5,207.55	\$ -	000012298
21	BA-10001254	Extron Switcher	10977		901719003	12/15/2004	\$ 5,207.55	\$ -	000012303
22	BA-10001255	Extron Switcher	11155		816766010	12/15/2004	\$ 5,207.55	\$ -	000012305
23	BA-10001256	Extron Switcher	11164		816766019	12/15/2004	\$ 5,207.55	\$ -	000012307
24	BA-10001258	Extron Switcher	11013		816766018	12/15/2004	\$ 5,207.55	\$ -	000012311
25	BA-10003599	1998 GMC Pick Up Sierra	X0000009896		1GTEK19M8WR0038EX	4/11/2005	\$ 15,475.00	\$ -	000011102
26	BA-10003820	Sun Fire T2000 Server 8 core 1.2GHZ	X13585		0722NNNOKG	6/19/2007	\$ 14,496.00	\$ -	N00016205
27	BA-10003412	2018 Ford Transit Cargo Van - Unit #138	35601		1FTYE1YM6JK08677	6/11/2018	\$ 23,832.75	\$ 8,142.62	N00030907

Review and Recommend Action to Renew the Hidalgo County Agreement for Tax Assessment Collection

Purpose	To approve the renewal of the Hidalgo County Agreement for Tax Assessment and Collection for current and delinquent taxes collected from September 1, 2025 through August 31, 2026.
Justification	<p>To ensure that the College complies with Section 6.27 item (c) of the Property Tax Code, which states:</p> <p>“The assessor or collector for a taxing unit other than a county is entitled to reasonable compensation, which may not exceed the actual cost incurred, for assessing or collecting taxes for a taxing unit pursuant to Subsection (b) of Section 6.23 of this code.”</p> <p>The Inter-Local Cooperation Agreement requires the County, after reviewing actual collection costs, to submit a proposed fee to the College, which may include a cost increase of no more than 5% per year, prior to May 1st. The College will then have until June 1st to accept the recommended fee.</p> <p>The Hidalgo County Agreement for Tax Assessment and Collection must be approved by the College by June 1, 2024. Approval of the tax assessment and collection fee is needed in order for the Hidalgo County Tax Assessor to assess and collect taxes levied.</p>
Enclosed Documents	<p>Appendix A – History of Fees for Hidalgo County Tax Assessment and Collection</p> <p>Appendix B – Hidalgo County Collection Contract</p>
Funding	The annual collection fee is reduced monthly from taxes collected during the month. Funds for these expenditures will be budgeted in the Hidalgo Appraisal/Collection Fee budget for Fiscal Year 2025 – 2026, pending Board approval of the budget.
Staff Resource	Mary Del Paz, Vice President for Finance and Administrative Service Myriam Lopez, Associate Vice President – Finance and Management
Recommendation	The Committee recommends Board approval on the renewal of the Hidalgo County Agreement for the Tax Assessment and Collection for current and delinquent taxes collected at an annual fee of \$108,372.00 from September 1, 2025 through August 31, 2026 as presented.

Appendix A

Summary of Contract

History of Fees for Hidalgo County Tax Assessment and Collection			
Fiscal Year	Fee	Increase over Previous Year	Total Tax Levy
2025 – 2026	\$108,372.00	0%	Not Available
2024 – 2025	\$108,372.00	0%	\$92,313,237.87
2023 – 2024	\$108,372.00	0%	\$83,552,787.83
2022 – 2023	\$108,372.00	5%	\$75,375,088.72
2021 - 2022	\$103,212.00	0%	\$71,315,412.72
2020 – 2021	\$103,212.00	0%	\$66,982,283.00
2019 – 2020	\$103,212.00	0%	\$64,711,985.97
2018 - 2019	\$103,212.00	0%	\$63,236,679.08
2017 – 2018	\$103,212.00	5%	\$62,624,834.26
2016 – 2017	\$98,304.00	0%	\$59,701,217.59
2015 – 2016	\$98,304.00	0%	\$56,408,070.41

Office of Tax Assessor-Collector

COUNTY of HIDALGO

Pablo "Paul" Villarreal, Jr. PCC.



April 1, 2025

Dr. Ricardo J. Solis, President
South Texas College
P.O. Box 9701
McAllen, TX. 78502

P.O. Box 178
Edinburg, Texas 78540-0178
Ph. (956) 318-2157
Fax (956) 318-2733
www.hidalgocountytax.org

Dear Dr. Solis:

As per Clause VI, consideration of our Collection of Taxes Contract be advised that the fee for the taxable year 2025 will remain at **\$108,372**. Effective September 1, 2025.

Please sign, date and return this letter to us as soon as possible.

Sincerely,

Pablo (Paul) Villarreal, Jr. PCC
Hidalgo County Tax Assessor-Collector

XC: Hon. Richard F. Cortez
Hidalgo County Judge

Ms. Letty Chavez
Hidalgo County Auditor

Accepted & Agreed:

By: _____
Signature

Title

Date



Review and Recommend Action to Renew the Starr County Agreement for Tax Assessment Collection

Purpose	To approve the renewal of the Starr County Agreement for Tax Assessment and Collection for current and delinquent taxes collected from September 1, 2025 through August 31, 2026.
Justification	<p>To ensure that the College complies with Section 6.27 item (c) of the Property Tax Code, which states:</p> <p>“The assessor or collector for a taxing unit other than a county is entitled to reasonable compensation, which may not exceed the actual cost incurred, for assessing or collecting taxes for a taxing unit pursuant to Subsection (b) of Section 6.23 of this code.”</p> <p>The Inter-Local Cooperation Agreement requires the County, after reviewing actual collection costs, to submit a proposed fee to the College, which may include a cost increase of no more than 5% per year, prior to May 1st. The College will then have until June 1st to accept the recommended fee.</p> <p>The Starr County Agreement for Tax Assessment and Collection must be approved by the College by June 1, 2024. Approval of the tax assessment and collection fee is needed in order for the Hidalgo County Tax Assessor to assess and collect taxes levied.</p>
Enclosed Documents	<p>Appendix A – History of Fees for Starr County Tax Assessment and Collection</p> <p>Appendix B – Starr County Collection Contract (Final contract to be provided and presented at the April Board Meeting after the Commissioner's Court approval)</p>
Funding	The annual collection fee is reduced monthly from taxes collected during the month. Funds for these expenditures will be budgeted in the Hidalgo Appraisal/Collection Fee budget for Fiscal Year 2025 – 2026, pending Board approval of the budget.
Staff Resource	Mary Del Paz, Vice President for Finance and Administrative Service Myriam Lopez, Associate Vice President – Finance and Management
Recommendation	The Committee recommends Board approval on the renewal of the Starr County Agreement for the Tax Assessment and Collection for current and delinquent taxes collected at a fee of 2% or approximately \$102,652.18 from September 1, 2025 through August 31, 2026, pending Starr County Commissioner's Court approval on April 14, 2025, as presented.

Appendix A

Summary of Contract

History of Fees for Starr County Tax Assessment and Collection				
Fiscal Year	Fee	Increase over Previous Year	% of Tax Collection	Total Tax Levy
2025 – 2026	\$102,652.18***	4.00%	2.0%	Not Available
2024 – 2025	\$98,704.02**	(39.40%)	2.0%	\$5,305,188.96
2023 – 2024	\$162,867.35	0.82%	3.5%	\$4,833,955.92
2022 – 2023	\$161,545.49	(2.36%)	3.5%	\$4,515,974.35
2021 – 2022	\$165,449.34	8.60%	3.5%	\$4,418,023.95
2020 – 2021	\$152,346.31	6.76%	3.5%	\$4,108,455.73
2019 – 2020	\$142,693.53	(3.50%)	3.5%	\$4,010,125.41
2018 – 2019	\$147,863.11	0.001%	3.5%	\$4,058,100.49
2017 – 2018	\$147,862.05*	68.24%	3.5%	\$3,933,751.72
2016 – 2017	\$87,886.00	0%	N/A	\$3,494,095.10
2015 – 2016	\$87,886.00	0%	N/A	\$3,871,198.83

*In Fiscal Year 2018, Starr County changed the annual fee from a flat rate to 3.5% of all current and delinquent base taxes collected. Prior to Fiscal Year 2018, Starr County assessed a flat rate fee of \$87,886.00

**Estimated Fee Amount to be paid by August 31, 2025

***Estimated Fee Amount to be approved on April 22, 2025 Board Meeting



STARR

AMEIDA SALINAS

Tax Assessor-Collector

STARR COUNTY

RIO GRANDE CITY, TEXAS 78582

COUNTY COURT HOUSE

STARR COUNTY

RIO GRANDE CITY, TEXAS 78582

March 31st, 2025

Dr. Ricardo J. Solis, President

South Texas College
3201 W. Pecan Blvd
McAllen, Texas 78501

Dear Dr. Solis:

As per Clause VI, Consideration of our Collection of Taxes Contract, be advised that the fee for tax year 2025 will be 2% of all current and delinquent base taxes collected from September 1, 2025 through August 31, 2026 pending Commissioner's Court approval on April 14th, 2025.

If you need additional information, please contact me at your earliest convenience.

Please sign, date and return this letter to us as soon as possible.

Sincerely,

Ma. Ameida Salinas, TAC
Starr County Tax Assessor/Collector



COUNTY OF STARR
MA. AMEIDA SALINAS
TAX ASSESSOR-COLLECTOR


ACCEPTED & AGREED

By: _____
South Texas College

Date: _____

Review and Discussion of FY 2025 – 2026 Budget Development

Purpose	<p>Mary Del Paz, Vice President for Finance and Administrative Services will provide an update on the College's FY 2025 – 2026 Budget Development</p> <p>As part of the budget planning process, the College is evaluating the revenue and expenditure budget considerations influencing the preparation of the FY 2025 – 2026 budget.</p>
Justification	<p>The College's annual budget cycle includes the budget planning process that consists of projecting revenues and expenditures based on historical trend and assumptions for the upcoming fiscal year. The revenue and expenditure budget development considerations are used as the basis for the upcoming fiscal year assumptions and are a fundamental component of developing a proposed balanced budget. The proposed balanced budget is reviewed by staff, the President's Cabinet, and the Finance, Audit, and Human Resources Committee before it is presented for approval by the Board of Trustees at the annual Budget Hearing.</p>
Enclosed Documents	<p>Appendix A – PowerPoint</p>
Staff Resource	<p>Mary Del Paz, Vice President for Finance and Administrative Services</p>
Recommendation	<p>No action is required from the Committee. This item is presented for information and feedback to staff.</p>






FY 2025 - 2026
Budget Development
Unrestricted Fund

Mary Del Paz, MBA, CPA, CFE, CGMA
 Vice President for Finance and Administrative Services
 April 8, 2025

1

FY 2025 – 2026 | Budget Objectives

-  **Produce a Balanced Budget**
 Total Revenue Equal Total Expenditures
-  **Maintain Benchmarks**
 Instruction Function – Approximately 50% of Total Expenditures Budgeted
 Salaries and Benefits – Approximately 75% or Lower of Total Expenditures Budgeted
 (Excluding Transfers and Reserves)
-  **Maintain Financial Responsibility, Sustainability, and Control**

2

FY 2025 – 2026 | Budget Cycle Timeline

	September-December	January	February	March	April	May	June	July	August
Integrated Budget Planning Process	Environmental Scan/Analysis, Strategic Planning, Risk Assessment, Multi-Year Comprehensive Operation Plan, Departmental IE Plans, Long-Range Financial Plan, Budget Planning (Prioritize/Reallocate, Outcomes/Decision Making/Continuous Planning, Fiscal Year Strategic Investment Priorities)								
	Revenue Projections		Revenue and Expenditure Projections						
Budget Planning and Development		Instructions, Guidelines, and Alert Notice							
			Department Requests - Operating		Department Requests - Staffing				
Budget Development Review					Preliminary Review by Finance, Audit, and Human Resources Committee				
Preliminary Budget Review					Department and Cabinet Review				
					Preliminary Review by Finance, Audit, and Human Resources Committee				
Budget Approval							Construction Budget Approval	Staffing Plan Approval	Hearing Publication
							Staffing Requests Approval	Pay Plan Review	Budget Hearing
									Budget Approval

3

FY 2025 – 2026 | Key Highlights



1. Salaries and Benefits
 - Continue TASB Compensation Maintenance Review for all positions
 - Added focus on: Faculty Master Level, Police Officers, Bus Drivers, Librarians, Counselors, Managers, Adjunct Faculty, Part-time Pay, Executive Management Maintenance Review
2. Operating Expenditures Pool – Zero Based Budgeting
3. Travel Expenditures Pool – Zero Based Budgeting
4. Analysis of Sufficiency of Operating and Travel by Department
5. Technology Expenditures Pool – Zero Based Budgeting

4

FY 2025 – 2026 | Key Highlights



- 6. Capital Expenditures (10,000 or above) – Zero Based Budgeting
- 7. Identify efficiencies to reduce expenses, maintaining expense budgets at a level to account for rising costs
- 8. HB8 Performance Outcome Projections for FY 26
- 9. 5-Year Capital Improvement Plan
- 10. 89th Legislature – FY2026 and FY2027

5

State Appropriations Revenue – Formula Funding Model



6

State Appropriations Revenue – State Performance Measures

- **Credentials of Value** – Number of credentials of value awarded which includes degrees, certificates, and other credentials/licenses/awards from credit and non-credit programs
- **Credentials of Value Awarded in High-Demand Fields** – Additional weight applied to number of credentials of value awarded in high-demand occupations
- **Transfer Success** – Number of students who earn at least 15 SCH or the equivalent and transfer to a four-year university
- **Dual Credit** – Number of students who complete a sequence of at least 15 SCH or the equivalent for dual credit courses that apply toward academic and workforce program requirement at the collegiate level
- 89th Legislative Updates

7

Resolution 2025-008

Resolution of Support for Continued Investment in the Dynamic Community College Funding Model – February 25, 2025

- Continued investment in the outcomes-based funding model established by House Bill 8
- Full funding for the supplemental appropriations request for the FY 2024-2025 biennium
- Formula funding recommendations for the FY 2026-2027 biennium as proposed by the Texas Higher Education Coordinating Board.
- Amendments to the Performance Tier to include students who transfer to private or independent institutions of higher education in Texas

8

FY 2025 – 2026 | Financial Aid for Swift Transfer (FAST)

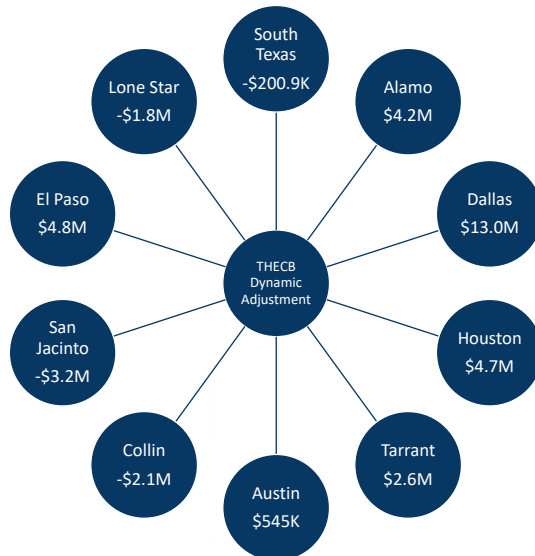
The FAST program provides funding to participating public institutions of higher education so they can offer dual credit courses to educationally disadvantaged students at no cost to these students.

- The FY 2026 (2025-2026) tuition rate is \$58.52 per semester credit hour (or equivalent).
- The FY 2025 (2024-2025) tuition rate is \$56.87 per semester credit hour (or equivalent).

Note: FY24 FAST Funding totaled \$8,822,990

9

FY 2025 – 2026 | Dynamic Adjustment for FY2025



THECB Forecast	\$56, 743, 212
THECB Payment	\$56, 542, 347
Net Decrease	\$(200, 865)

10

FY 2025 – 2026 | Revenue Budget Considerations

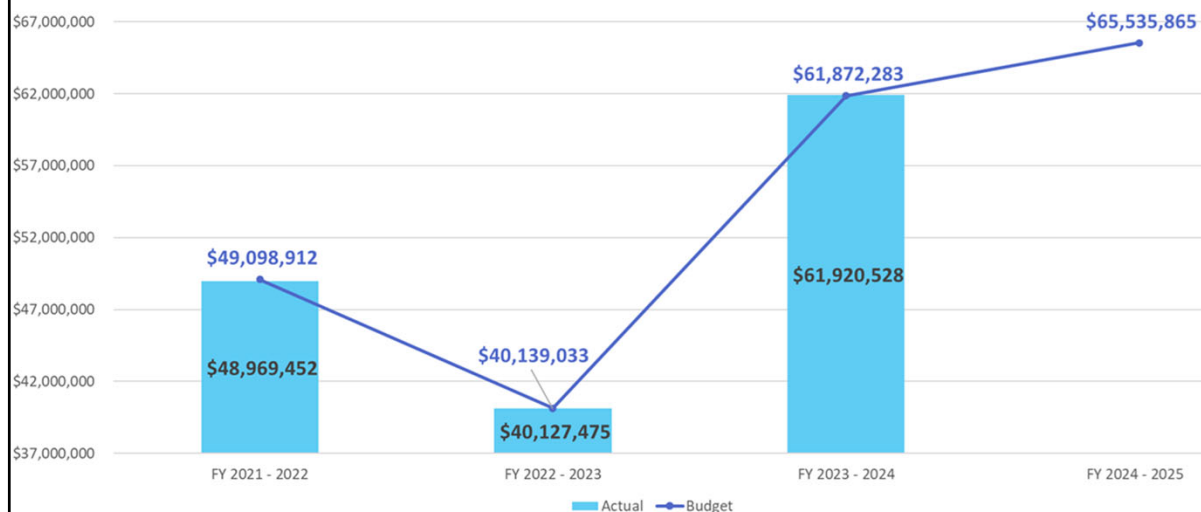


State Appropriation Revenue

- Outcomes Based Formula Funding (HB8)
 - Projection: Pending from the Texas Higher Education Coordinating Board (THECB)
- FAST Funding (HB8)
 - Financial Aid for Swift Transfer (FAST)
- Approximately 26% of total revenues

11

FY 2021 - 2022 to FY 2024 - 2025 State Appropriations History



12

FY 2025 – 2026 | Revenue Budget Considerations



Tuition and Fee Revenue

- Student Enrollment Projections
- Approved Simplified Tuition Rates
 - Projection: Remain at FY 2024 – 2025 Level
- Increases in Fees: Parking, Continuing Education, CATA, and Childcare Development Center
- Decreases in Fees: Deleted reinstatement fee
- Approximately 29% of total revenues

13

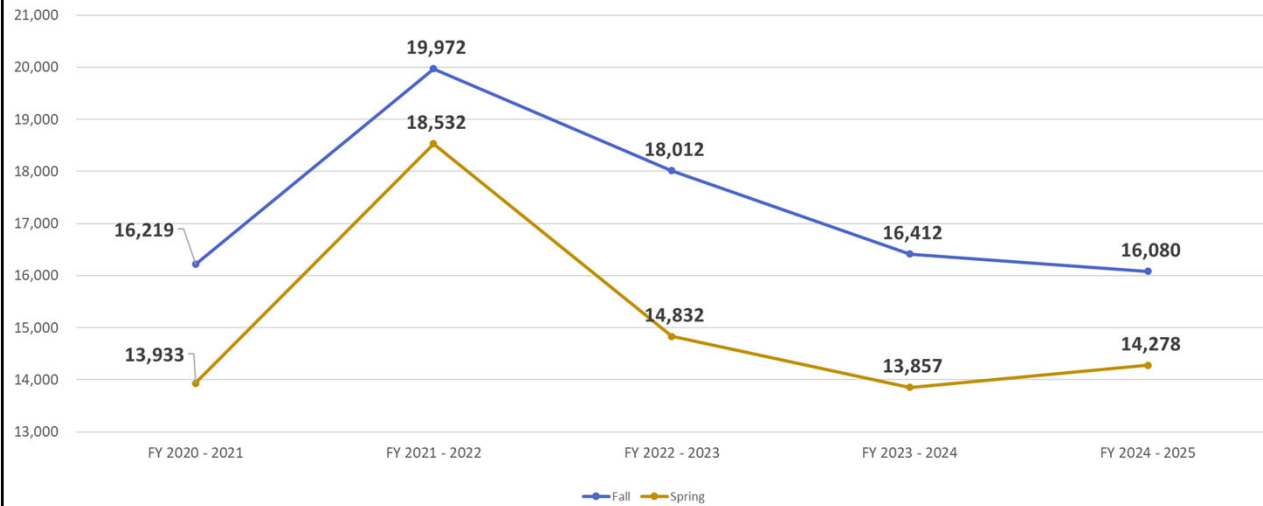
FY 2024 - 2025 Traditional and Dual Credit Enrollment Headcount Actual/Projected – FY24 and FY25

Term	FY 2023 - 2024 Traditional Actual	FY 2024 - 2025 Traditional Actual*/Projected	Increase (Decrease)
Fall	16,412	16,080*	(332)
Spring	13,857	14,278*	421
Summer	7,349	7,234	(115)
Total	37,618	37,592	(26)

Term	FY 2023 - 2024 Dual Credit Actual	FY 2024 - 2025 Dual Credit Actual*/Projected	Increase (Decrease)
Fall	10,270	11,564*	1,294
Spring	12,178	13,376*	1,198
Summer	4,523	4,541	18
Total	26,971	29,481	2,510

14

FY 2020 - 2021 to FY 2024 - 2025 Traditional Enrollment Headcount History – Fall and Spring



15

FY 2025 – 2026 | Revenue Budget Considerations



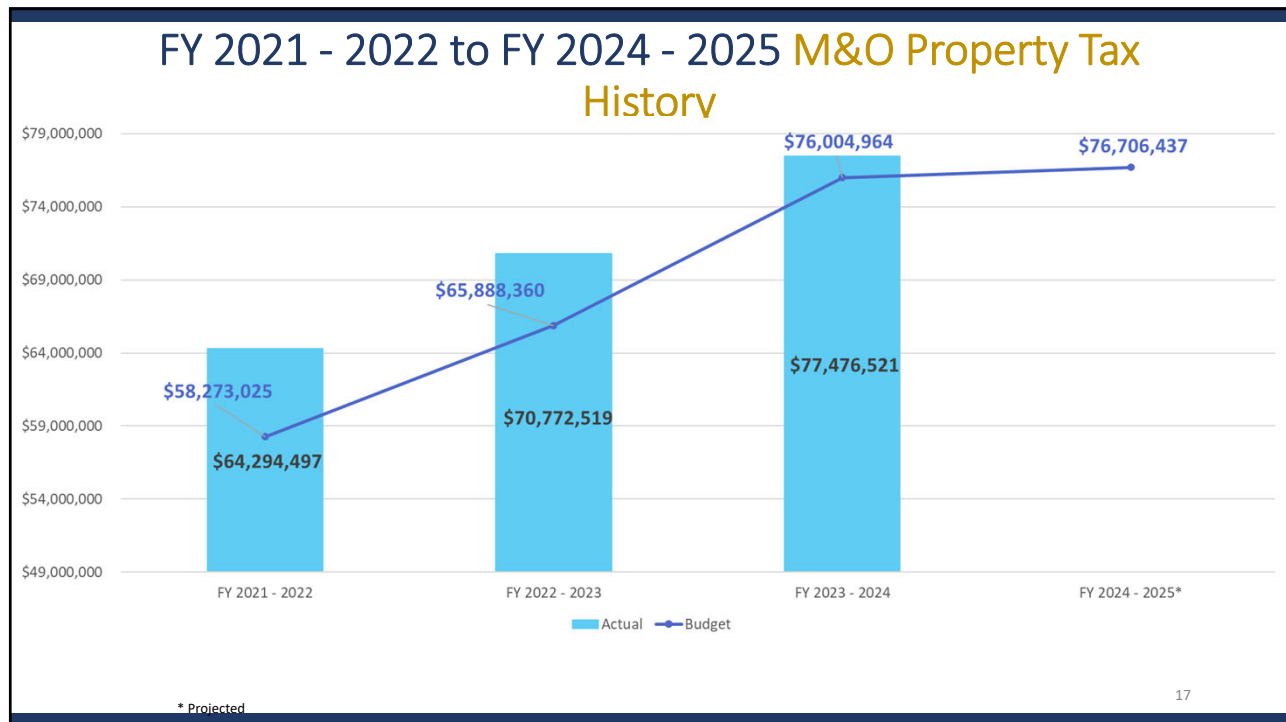
Property Tax Revenue

- Property Tax Assessed Valuation and Collections
- Certified Values Determined in July
- Projection: Increase from FY 2024 – 2025 Level
- Approximately 33% of total revenues

Other Revenues and Carryover Allocations

- Fund Balance Carryover Allocations for Plant Fund Transfer, ERP System
- Interest Revenue
- Projection: Increase from FY 2024 – 2025 Level
- Approximately 12% of total revenues

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FY 2025 – 2026 | Expenditure Budget Considerations



Salary and Benefit Expenditures

- TASB Scenarios for Annual Faculty and Staff Salary Increase
- TASB Review of Positions
- New Positions and Salary Adjustments/Position Reclassifications Proposed by College
- Reinstatement of Frozen Positions
- Projection: Increase from FY 2024 – 2025 Level
- Approximately 75% of expenditures

FY 2025 – 2026 | Expenditure Budget Considerations



Operating Expenditures

- Analysis of Sufficient Funding
- Approximately 17% of expenditures

Technology Expenditures

- Technology expenditures budgeted and tracked separately.
- Approximately 5% of expenditures

Travel Expenditures

- Analysis of Sufficient Funding
- Approximately 1% of expenditures

19

FY 2025 – 2026 | Expenditure Budget Considerations



Capital Expenditures

- Threshold increased from \$5,000 to \$10,000 per unit
- Approximately 2% of expenditures

Fund Balance Carryover Expenditures

- ERP Costs funded from Carryover Fund Allocations
- Unexpended Plant Fund Transfers

20



**Discussion and Action as Necessary on Proposed Revision to Tuition and Fees
Schedule for FY 2025 – 2026 for Testing Fees**

Purpose	Approve the proposed deletion of the HiSET Exam Fees from the Testing Fees Tuition and Fees Schedule for FY 2025 – 2026.
Justification	<p>On March 25, 2025, the Board of Trustees approved the Tuition and Fees Schedules for FY 2025 – 2026.</p> <p>At this time, Administration is asking for the deletion of the HiSET Exam Fees since the vendor, PSI, no longer operates the HiSET exam in the state of Texas.</p> <p>The proposed deletion of the HiSET Exam Fees is listed in Appendix A.</p>
Enclosed Documents	Appendix A – Testing Fees for deletion
Staff Resource	Dr. Matthew Hebbard, Vice President for Student Affairs and Enrollment Management Mary Del Paz, Vice President for Finance and Administrative Services
Recommendation	The Committee recommends Board approval of the proposed revisions to the Tuition and Fees Schedule for FY 2025 – 2026 for Testing Fees listed in Appendix A as presented.

Appendix A
Testing Fees

	Board Approved FY 2025-2026	Proposed FY 2025-2026
TESTING FEES:		
HiSET Exam Fee (All Five Exams- 1st and 4th Attempts) <ul style="list-style-type: none"> • HiSET Exam Fee-Reading only \$25.00 • HiSET Exam Fee-Writing only \$25.00 • HiSET Exam Fee-Math only \$25.00 • HiSET Exam Fee-Science only \$25.00 • HiSET Exam Fee-Social Studies only \$25.00 	Students will register through the ETS website and pay all applicable fees online, including Test Center Fees. Fees subject to change	Delete
HiSET Exam Fee (All Five Exams- 2nd, 3rd, 5th, and 6th Attempts) <ul style="list-style-type: none"> • HiSET Exam Fee-Reading only \$15.00 • HiSET Exam Fee-Writing only \$15.00 • HiSET Exam Fee-Math only \$15.00 • HiSET Exam Fee-Science only \$15.00 • HiSET Exam Fee-Social Studies only \$15.00 	Students will register through the ETS website and pay all applicable fees online, including Test Center Fees. Fees subject to change	Delete

Review and Recommend Action on Change Orders for Contract with Precision Task Group (PTG) / Workday

Purpose To approve Change Orders for Contract with Precision Task Group (PTG) / Workday).

Justification To gain approval of two (2) Change Orders (#17 - #18) for PTG for the following services, not to exceed the listed amounts:

Budget Categories	Amount
#17 PTG Support for integrations, security, presentations, enhancements	\$291,561
#18 Additional tenant for backup purposes. 6 - month period (Bi-Weekly Payroll)	15,000
Total	\$306,561

The grand total of these Change Orders is \$306,561 and will be funded with budget reallocations from other project budget lines.

The total Workday budget was approved by the Board and further amended, therefore, will not be impacted.

Funding Funds for this expenditure are budgeted in the Workday budget for FY 2024 – 2025 based on the proposed reallocation of the budget.

Staff Resource Mary Del Paz, Vice President for Finance and Administrative Services
Myriam Lopez, Associate Vice President – Finance and Management

Recommendation The Committee recommends Board approval of two (2) Change Orders for the estimated upcoming expenses of \$306,561 for the Contracts with Precision Task Group (PTG) / Workday as presented.

**Discussion and Action as Necessary to Reclassify Existing Vacant Position in
Accordance with Policy DEA (Local)**

Purpose	To reclassify existing vacant position in accordance with Policy DEA (Local) Compensation and Benefits: Compensation Plan.
Justification	<p>College Administration proposes Board approval on revisions to the FY 2024 – 2025 Employee Staffing Plan and Employee Compensation Plan based on an assessment of the position's duties, responsibilities, and the needs and objectives of the College department.</p> <p>This revision is deemed critical and includes a title change, as appropriate to the position's duties. This reclassification responds to the evolving dynamics of regional competition. It ensures the College is structured to deliver its mission of student success across every corner of our service area.</p> <p>The placement of the new proposed position within the College's Compensation Plan for FY 2024 – 2025 and rationale are listed in Appendix A.</p> <p>This position reclassification was presented at the March 11, 2025 Committee meeting and was not recommended for Board approval, pending review.</p>
Enclosed Documents	Appendix A – Reclassification of Vacant Non-Faculty Position Appendix B – Policy DEA (Local) Appendix C – Job Description Appendix D – Organizational Chart
Funding	No funds are required.
Staff Resource	Dr. Rodney Rodriguez, Vice President for Institutional Advancement and External Affairs Mary Del Paz, Vice President for Finance and Administrative Services
Recommendation	The Committee recommends Board approval to reclassify existing vacant position in accordance with Policy DEA (Local).

Appendix A

Reclassification of Vacant Non-Faculty Positions

Institutional Advancement and External Affairs Division

Organization	Position Title	Classification	Pay Grade	Salary Range	Rationale
100014 Institutional Advancement and External Affairs	<u>Current</u> Director - Global Affairs and Economic Development	Executive Administrative Professional	9	\$85,544 - \$123,101	Vacant – The Director of Regional Affairs and Outreach will lead initiatives to strengthen STC’s presence and partnerships within Hidalgo and Starr County. This role serves as an institutional liaison focusing on community engagement, strategic partnerships, promoting educational programs, and helps support the recruitment, retention, and graduation of our students to provide the skilled professionals needed in the region.
	<u>Proposed</u> Director - Regional Affairs and Outreach	Executive Administrative Professional	9	\$85,544 - \$123,101	

COMPENSATION AND BENEFITS
COMPENSATION PLAN

DEA
(LOCAL)

The College President shall recommend an annual compensation plan for all College District employees. [See also DEAA] The compensation plan may include wage and salary structures, stipends, benefits, and incentives. The recommended plan shall support College District goals for hiring and retaining highly qualified employees. The Board shall review and approve the compensation plan to be used by the College District. The Board shall also determine the total compensation package for the College President. [See BF series]

Pay Administration

The College President shall implement the compensation plan and establish procedures for plan administration consistent with the budget. The College President or designee shall classify each job title within the compensation plan based on the qualifications, duties, and market value of the position.

Pay Increases

The College President shall recommend to the Board an amount for employee pay increases as part of the annual budget. The College President or designee shall determine pay adjustments for individual employees, within the approved budget following established procedures.

*Mid-Year Pay
Increases*

Contract
Employees

A contract employee's pay may be increased after performance on the contract has begun only if authorized by the compensation plan of the College District or there is a change in the employee's job assignment or duties during the term of the contract that warrants additional compensation. Any such changes in pay that do not conform with the compensation plan shall require Board approval. [See DEA(LEGAL) for provisions on pay increases and public hearing requirements]

Noncontract
Employees

The College President or designee may grant a pay increase to a noncontract employee after duties have begun because of a change in the employee's job assignment that warrants additional compensation or to address pay parity. The College President shall report any such pay increases to the Board at the next regular meeting.

Pay During Closing

The Board delegates to the College President the authority to close the worksite at any College District campus due to conditions that make travel to or habitation of the worksite a risk to employee health and safety, and to pay employees during this emergency closure whether or not the workdays are scheduled to be made up at a later date. An emergency closure is a closure induced by conditions such as, but is not limited to, inclement weather or natural disasters. During an emergency closure, employees who have the ability to work or who are working remotely will be required to do so.

COMPENSATION AND BENEFITS
COMPENSATION PLAN

DEA
(LOCAL)

**Gifts, Grants, and
Donations for Salary
Supplements**

The College District may accept gifts, grants, donations, or other considerations designated to be used as a salary supplement for an employee in accordance with Government Code 659.0201.

South Texas College Classification Description

Title: Director- Regional Affairs and Outreach

Department: Institutional Advancement and External Affairs

Reports to: Vice President for Institutional Advancement and External Affairs

Pay Grade: Executive Administrative Professional – 9

Salary Range: \$85,544-\$123,101

Date: 2/19/25

FLSA Status: Exempt

General Statement of Job

Reporting to the Vice President for Institutional Advancement and External Affairs (VPIAEX), the Director of Regional Affairs and Outreach will lead initiatives to strengthen STC's presence and partnerships within Hidalgo and Starr County. This role serves as an institutional liaison focusing on community engagement, strategic partnerships, promoting educational programs, and helps support the recruitment, retention, and graduation of our students to provide the skilled professionals needed in the region.

Specific Duties and Responsibilities

Essential Functions:

Community Engagement:

1. Develops and implements strategies to enhance STC's visibility and reputation in Hidalgo and Starr Counties.
2. Develops and maintains strong relationships with local and regional community leaders, organizations, and businesses.
3. Represents STC at community events, forums, and local government meetings to promote the college's mission and programs.
4. Helps **support** the recruitment, retention, and graduation of our students to provide the skilled professionals needed in the region.

Partnership Development:

5. Analyzes and identifies community needs and opportunities for partnership with local and regional community leaders, organizations, and businesses.
6. Identifies and cultivates relationships with local businesses, non-profits, educational institutions, and other stakeholders to create collaborative programs that address community needs and support student success.

Outreach Programs:

7. Collaborates with senior leadership and academic departments to develop strategies for regional engagement and outreach.
8. Oversees the planning and execution of outreach initiatives targeting prospective students, including workshops, informational sessions, and community events.

9. Collaborates with faculty, staff, and senior administrators to align regional outreach efforts with academic programs and institutional goals.
10. Collaborates with the college's Communication and Creative Services Department to ensure the college's presence in regional media and promotional materials.
11. Coordinates outreach programs to promote the college's educational offerings, events, and initiatives in the local and regional areas.

Other essential functions:

12. Leads the creation of regional initiatives that align with the college's mission and long-term goals.
13. Develops and manages the budget for regional affairs and outreach initiatives.
14. Assist with securing external funding or sponsorships for regional-focused projects, partnerships, and initiatives.
15. Tracks and reports on the effectiveness of outreach programs and initiatives, providing regular updates to senior leadership.
16. Collects and analyzes data on regional engagement and community impact to measure the success of outreach efforts.
17. Represents the college as a member of organizations as appropriate and attends off-campus events, which may involve evenings and/or weekends.
18. Travels throughout the college district and requires some out of state travel, as needed.
19. Performs other duties as assigned.

Required Education and Experience

1. **Education:** Master's degree required. Degree in Education, Public Administration, Community Development, or a related field preferred.
2. **Experience:** At least five years of experience in higher education administration, community outreach, or a related area, with a minimum of two years in a supervisory role.
3. **Skills:** Strong leadership and interpersonal skills; proven ability to build partnerships; excellent communication and public speaking abilities; experience with grant writing and management; proficiency in data analysis; commitment to diversity and inclusion.
4. Professional working proficiency in writing, reading, and/or speaking Spanish is preferred but not required.
5. Experience in higher education and in community college setting is preferred.

Required Knowledge, Skills and Abilities

1. Superior written, verbal, and interpersonal communication skills.
2. Strong organizational skills, attention to detail, and the ability to be self-motivated and disciplined.
3. A motivated self-starter who takes initiative, anticipates, challenges, and follows through to deliver results.
4. A personable and engaging individual with a consistently professional appearance when interacting with internal and external constituents.
5. A hardworking, self-motivated individual who fully dedicates energy to a cause and is willing to "go beyond the job description", including extending extra effort when necessary to see projects to successful conclusions.

Checks, Certificates, Licenses, and Registrations

1. Security Sensitive position: all applicants are subject to a criminal background check under South Texas College policy.
2. In addition, subject to a federal background check.
3. Must have or qualify for a valid Texas driver's license and proof of liability insurance.

Physical Requirements

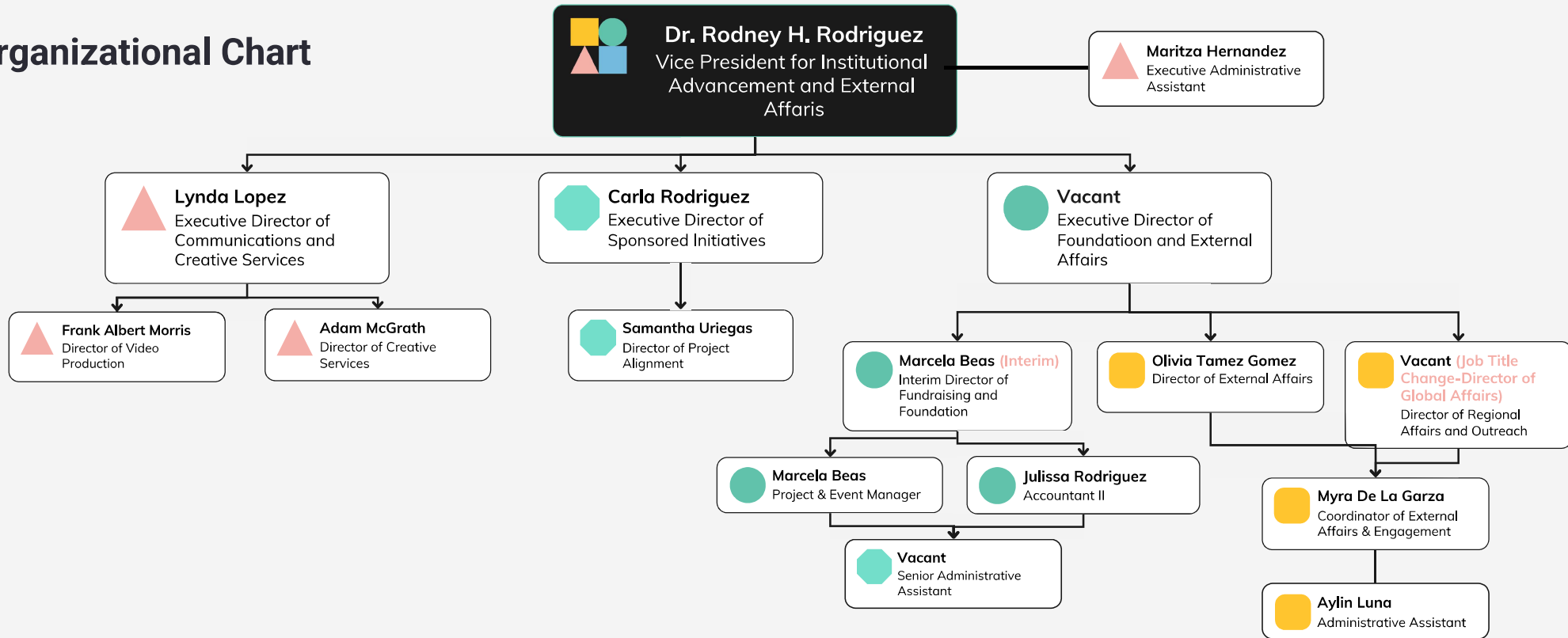
1. Exerting up to 20 pounds of force occasionally, and/or up to 10 pounds of force to move objects.
2. Perceiving the nature of sounds at normal speaking levels with or without correction.
3. Ability to receive detailed information through oral communication, and to make the discrimination in sound.
4. Ability to make rational decisions through sound logic and deductive processes.
5. Applying pressure to an object with the fingers and palm.
6. Picking, pinching, typing, or otherwise working, primarily with fingers rather than with the whole hand as in handling.
7. Expressing or exchanging ideas by means of the spoken word including the ability to convey detailed or important spoken instructions to other workers accurately and concisely.
8. Sitting, particularly for sustained periods of time.
9. Close visual acuity to perform an activity such as: preparing and analyzing data and figures, transcribing, viewing a computer terminal, and/or extensive reading, including color, depth perception, and field vision.
10. Mobility to accomplish tasks, particularly for long distances or moving from one work site to another.

The above job description is not intended as, nor should it be construed as, exhaustive of all responsibilities, skills, efforts, or working conditions associated with this job.

Reasonable accommodations may be made to enable qualified individuals with disabilities to perform the essential functions of this job.

The College District does not discriminate or tolerate discrimination against any employee, applicant for employment, student, or applicant for admission on the basis of race, color, national origin, ethnicity, religion, age, sex, sexual orientation, gender, gender identity, gender expression, pregnancy, parental status, disabilities, genetic information, veteran status, or any other protected category under applicable local, state, or federal law. Conduct that excludes participation, denies benefits, or subjects others to discrimination is prohibited. The College District complies with all applicable policies and state and federal legislation in order to combat discrimination.

Organizational Chart



Review and Recommend Action to Retire Current Policies

Purpose	To retire the current policies to align with the Texas Association of School Boards (TASB) policy manual.
Justification	<p>Based on internal operations and functions, content from the retired policies may transition to a procedure, handbook, or operations manual as deemed appropriate by College staff.</p> <p>The retired policies have been reviewed by staff and administrators.</p>
Enclosed Documents	Appendix A – List of Retired Policies Appendix B –Retired Policies
Staff Resource	Dr. Anahid Petrosian, Vice President and Provost for Academic Affairs and Economic Development Dr. Brett Millan, Associate Vice President for Academic Success and Advancement Venisa Earhart, Board Relations Administrator
Recommendation	The Committee recommends Board approval to retire current policies as presented.

Appendix A

List of Retired Policies

Retired Policy(ies)	Retired Policy Content Transition
A. Policy #2600: Lay Advisory Committees	None of the content from the retired policy is included in the new local policy or procedure, handbook, manual, etc.
B. Policy #3110: Access to Instructional Services	All of the content from the retired policy is included in the new local policy AD (Board adopted 10/29/2024).

Appendix B

Policies follow in the packet.

MANUAL OF POLICY

Title	Lay Advisory Committees	2600
Legal Authority	Approval of the Board of Trustees	
Date Approved by Board	Board Minute Order dated November 9, 1995	

Lay advisory committees may be used by the College administration, faculty and staff in the identification, development, and evaluation of College programs. In accordance with Board policy, such committees serve without pay under procedures and regulations prescribed by the College Administration.

RETIRED

MANUAL OF POLICY

Title	Access to Instructional Services	3110
Legal Authority	Approval of the Board of Trustees	
Date Approved by Board	Board Minute Order dated August 11, 1995 As Amended by Board Minute Order dated August 19, 2004	

The College is committed to provide access to educational opportunities to the communities in Hidalgo and Starr counties through quality instructional programs that meet the needs of students, local business and industry. The commitment includes offering courses relevant to the fields of study and academic disciplines at the various campuses and centers throughout the College's service area, partnerships with local public schools to provide instructional services through dual enrollment, and delivery of quality instruction through distance education and asynchronous education.

The College is also committed to provide non-credit courses, professional development programs, workshops, seminars, and conferences for the communities the College serves in Hidalgo and Starr counties.

Supporting Documentation

Award of Proposals/ Purchases/ Renewals
Supporting Documentation

TABLE OF CONTENTS

Items	Attached Documents
Award of Proposals	
1) Online Continuing Education Services	1) Summary – Terms
2) Purchase of LED Lamps	2) Summary – Price
3) Vehicle and Environmental Graphics	3) Summary – Terms
4) Vehicle Maintenance and Repair Services	4) Summary – Terms
Purchases	
5) Computers, Laptops, Tablets, and Monitors	5) Summary – Price
6) Furniture	6) Summary – Price
7) Global Navigation Satellite System Base and Rover Kits – Grant Funded	7) Summary – Terms and Price
8) Network Equipment, Licenses, and Accessories	8) Summary – Terms and Price
9) Security Operation Center and Managed Detection and Response Services	9) Summary – Terms and Price
Renewals	
10) Insurance Risk Management Consultant Services a. Acrisure, LLC/dba Carlisle Insurance	10) N/A

SOUTH TEXAS COLLEGE
1. ONLINE CONTINUING EDUCATION SERVICES
PROJECT NO. 24-25-1052

VENDOR		Cengage Learning, Inc.
ADDRESS		5191 Natorp Blvd
CITY/STATE/ZIP		Mason, OH 45040
PHONE		855-520-6806
CONTACT		Rya Conrad-Bradshaw
#	Description	Proposed
Instructor Facilitated Short Courses - Bundles		
1	Products: Arts and Design, Business, Computer Applications, Computer Science, Health and Fitness, Information Technology, Language, Legal, Math and Science, Teacher Professional Development, Test Prep, and Writing Hours: 23 - 96	\$90.00 - \$385.00
Instructor Facilitated Short Courses - Fundamentals		
2	Products: Arts and Design, Business, Computer Applications, Computer Science, Construction and Trades, Health and Fitness, Hospitality, Information Technology, Language, Legal, Math and Science, Teacher Professional Development, Test Prep, and Writing Hours: 1 - 84	\$8.00 - \$339.00
Career Training Programs Courses - Advanced Career Training		
3	Products: Arts and Design, Business, Computer Applications, Computer Science, Construction and Trades, Health and Fitness, Hospitality, Information Technology, Language, Legal, Teacher Professional Development, and Writing Hours: 0 - 1,000	\$145.00 - \$4,995.00
Career Training Programs Courses - Advanced Career Training - Bundles		
4	Products: Business, Computer Applications, Construction and Trades, Health and Fitness, Hospitality, Information Technology, Teacher Professional Development, and Writing Hours: 52 - 795	\$895.00 - \$5,095.00
TOTAL EVALUATION POINTS		94
RANKING		1

The Director of Purchasing has reviewed all the responses and evaluations completed.

SOUTH TEXAS COLLEGE
1. ONLINE CONTINUING EDUCATION SERVICES
PROJECT NO. 24-25-1052

VENDOR		Cengage Learning, Inc.	
ADDRESS		5191 Natorp Blvd	
CITY/STATE/ZIP		Mason, OH 45040	
PHONE		855-520-6806	
CONTACT		Rya Conrad-Bradshaw	
1	The purchase price. (up to 37 points)	37	37
		37	
		37	
2	The reputation of the vendor and the vendor's goods and/or services. (up to 18 points)	18	18
		18	
		18	
3	The quality of the vendor's goods and/or services. (up to 16 points)	16	16
		16	
		16	
4	The extent to which the goods or services meet the district's needs. (up to 15 points)	15	15
		15	
		15	
5	The vendor's past relationship with the College. (up to 3 points)	3	3
		3	
		3	
6	The impact on the ability of the college to comply with laws and rules relating to Historically Underutilized Businesses. (up to 1 point)	0	0
		0	
		0	
7	The long-term cost to the College to acquire the vendor's goods or services. (up to 5 points)	5	5
		5	
		5	
8	For a contract for goods and services, other than goods and services related to telecommunications and information materials, whether the vendor or the vendor’s ultimate parent company or majority owner: a. Has its place of business in this state; or b. Employs at least 500 persons in this state. (up to 5 points)	0	0
		0	
		0	
TOTAL EVALUATION POINTS		94	
RANKING		1	

The Director of Purchasing has reviewed all the responses and evaluations completed.

*The proposal criteria follows in the packet for further explanation of each criteria.

SOUTH TEXAS COLLEGE
1. PROPOSAL CRITERIA - SERVICE ONLY

		Service Only	
		Points	Score Key
1	Criterion 1: The purchase price a. The low bidder gets the maximum points b. Divide the lowest proposal by each of the other proposal(s)	37	
2	Criterion 2: The reputation of the vendor and of the vendor's goods or services a. Number of Years in Business b. References (similar projects) c. Services/Installation d. Professional Licenses/Certifications	18	15-18 10-14 5-9 0-4 Excellent Acceptable Marginal Poor/No Response
3	Criterion 3: The quality of the vendor's goods or service a. Warranty b. Service Support/Response Time c. Goods/Product (manufacturer life) d. Product Performance	16	14-16 10-13 5-9 0-4 Excellent Acceptable Marginal Poor/No Response
4	Criterion 4: The extent to which the goods or services meet the district's needs a. Time Frame to complete the project b. Delivery Time Frame of product(s) c. Number of staff d. Meet or exceed the specifications	15	12-15 7-11 3-6 0-2 Excellent Acceptable Marginal Poor/No Response
5	Criterion 5: The vendor's past relationship with the district a. Quality of Past Performances with STC ****New Vendors will receive two points	3	3 2 1 0 Excellent Acceptable/New Vendor Marginal Poor/No Response
6	Criterion 6: The impact on the ability of the district to comply with laws and rules relating to Historically Underutilized Businesses a. Provided the Certification	1	1 0 Yes No
7	Criterion 7: The total long-term cost to the district to acquire the vendor's goods or services; and a. Annual Escalation Increase b. Annual Maintenance Cost	5	5 3-4 1-2 0 Excellent Acceptable Marginal Poor/No Response
8	Criterion 8: For a contract for goods and services, other than goods and services related to telecommunications and information materials, whether the vendor or the vendor's ultimate parent company or majority owner: a. Has its place of business in this state; or b. Employs at least 500 persons in this state.	5	5 0 Yes No
9	Criterion 9: Any other relevant factor specifically listed in the request for bids or proposals, e.g.: a. Financial Standing b. Potential or Pending Sale of Business		Up to 5 points will be used from the purchase price if applicable

Total Points

100

Definitions of evaluation terms:

Excellent - respondent provided information which fully addressed or exceeded the requirements
Acceptable - respondent provided information which addressed most but not all of the requirements
Marginal - respondent provided minimal information on requirements
Poor/No response - respondent provided inadequate responses to requirements or did not respond

**SOUTH TEXAS COLLEGE
2. PURCHASE OF LED LAMPS
PROJECT NO. 24-25-1051**

							Option 1		Option 2	
VENDOR			Crawford Electric Supply		Facility Solutions Group, Inc.		RGV Electrical Supply		RGV Electrical Supply	
ADDRESS			1105 Business Park Dr		4401 Westgate Blvd Ste 310		800 E Interstate Hwy 2 Ste 7		800 E Interstate Hwy 2 Ste 7	
CITY/STATE/ZIP			Mission, TX 78572		Austin, TX 78745		Mission, TX 78572		Mission, TX 78572	
PHONE			956-519-1422		361-882-5685		956-424-6157		956-424-6157	
FAX			956-519-1455		361-883-0189					
CONTACT			Alfonso Cerda		Christopher McRae		Hugo Jimenez		Hugo Jimenez	
#	Qty	Description	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
1	517	LED Lights CPX 2x4 AL08 SWW7 M2	\$ 47.73	\$ 24,676.41	\$ 49.22	\$ 25,446.74	\$ 46.02	\$ 23,792.34	\$ 34.22	\$ 17,691.74
	1	Shipping and Handling	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2	11	LED Lights CPX 2x4 AL08 SWW7 IE10WCP	\$ 215.17	\$ 2,366.87	\$ 222.47	\$ 2,447.17	\$ 182.90	\$ 2,011.90	\$ 141.60	\$ 1,557.60
	1	Shipping and Handling	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
3	Number of Days For Delivery		2-3 Weeks		21 Days		1-3 Weeks		3-5 Days	
TOTAL AMOUNT PROPOSED			\$ 27,043.28		\$ 27,893.91		\$ 25,804.24		\$ 19,249.34	
TOTAL EVALUATION POINTS			52.78		48.09		76.05		87.99	
RANKING			3		4		2		1	

The Director of Purchasing has reviewed all the responses and evaluations completed.

**SOUTH TEXAS COLLEGE
2. PURCHASE OF LED LAMPS
PROJECT NO. 24-25-1051**

						Option 1		Option 2	
VENDOR		Crawford Electric Supply		Facility Solutions Group, Inc.		RGV Electrical Supply		RGV Electrical Supply	
ADDRESS		1105 Business Park Dr		4401 Westgate Blvd Ste 310		800 E Interstate Hwy 2 Ste 7		800 E Interstate Hwy 2 Ste 7	
CITY/STATE/ZIP		Mission, TX 78572		Austin, TX 78745		Mission, TX 78572		Mission, TX 78572	
PHONE		956-519-1422		361-882-5685		956-424-6157		956-424-6157	
CONTACT		Alfonso Cerda		Christopher McRae		Hugo Jimenez		Hugo Jimenez	
1	The purchase price. (up to 47 points)	33.45	33.45	32.43	32.43	35.06	35.06	47	47
		33.45		32.43		35.06		47	
		33.45		32.43		35.06		47	
2	The reputation of the vendor and of the vendor's goods or services. (up to 10 points)	9	8	9	8.33	8	7.66	8	7.66
		8		8		8		8	
		7		8		7		7	
3	The quality of vendor's goods or services. (up to 16 points)	3	3	3	3	14	14	14	14
		3		3		13		13	
		3		3		15		15	
4	The extent to which the goods or services meet the districts needs. (up to 18 points)	3	2.33	3	3	13	12.33	13	12.33
		3		3		13		13	
		1		3		11		11	
5	The Vendor's past relationship with the district. (up to 3 points)	1	1	1	1.33	2	2	2	2
		1		1		2		2	
		1		2		2		2	
6	The impact on STC's ability to comply with laws and rules relating to Historically Underutilized Businesses. (up to 1 point)	0	0	0	0	0	0	0	0
		0		0		0		0	
		0		0		0		0	
7	For a contract for goods and services, other than goods and services related to telecommunications and information materials, whether the vendor or the vendor's ultimate parent company or majority owner: a. Has its place of business in this state; or b. Employs at least 500 persons in this state. (up to 5 points)	5	5	0	0	5	5	5	5
		5		0		5		5	
		5		0		5		5	
TOTAL EVALUATION POINTS		52.78		48.09		76.05		87.99	
RANKING		3		4		2		1	

The Director of Purchasing has reviewed all the responses and evaluations completed.

*The proposal criteria follows in the packet for further explanation of each criteria.

SOUTH TEXAS COLLEGE
2. PROPOSAL CRITERIA - PRODUCT ONLY

	Product Only		
	Points	Score Key	
1 Criterion 1: The purchase price a. The low bidder gets the maximum points b. Divide the lowest proposal by each of the other proposal(s)	47		
2 Criterion 2: The reputation of the vendor and of the vendor's goods or services a. Number of Years in Business b. References (similar projects)	10	8-10 5-7 2-4 0-1	Excellent Acceptable Marginal Poor/No Response
3 Criterion 3: The quality of the vendor's goods or service a. Warranty b. Service Support/Response Time c. Goods/Product (manufacturer life) d. Product Performance	16	14-16 9-13 4-8 0-3	Excellent Acceptable Marginal Poor/No Response
4 Criterion 4: The extent to which the goods or services meet the district's needs a. Delivery Time Frame of product(s) b. Meet or exceed the specifications	18	14-18 9-13 4-8 0-3	Excellent Acceptable Marginal Poor/No Response
5 Criterion 5: The vendor's past relationship with the district a. Quality of Past Performances with STC ****New Vendors will receive two points	3	3 2 1 0	Excellent Acceptable/New Vendor Marginal Poor/No Response
6 Criterion 6: The impact on the ability of the district to comply with laws and rules relating to historically underutilized businesses a. Provided the Certification	1	1 0	Yes No
7 Criterion 7: The total long-term cost to the district to acquire the vendor's goods or services a. Annual Maintenance Cost b. Annual Escalation Increase			Up to 5 points will be used from the purchase price if applicable
8 Criterion 8: For a contract for goods and services, other than goods and services related to telecommunications and information materials, whether the vendor or the vendor's ultimate parent company or majority owner: a. Has its place of business in this state; or b. Employs at least 500 persons in this state.	5	5 0	Yes No
9 Criterion 9: Any other relevant factor specifically listed in the request for bids or proposals, e.g.: a. Financial Standing b. Potential or Pending Sale of Business c. Trade-In of outdated equipment			Up to 5 points will be used from the purchase price if applicable
Total Points	100		

Definitions of evaluation terms:

Excellent - respondent provided information which fully addressed or exceeded the requirements

Acceptable - respondent provided information which addressed most but not all of the requirements

Marginal - respondent provided minimal information on requirements

Poor/No response - respondent provided inadequate responses to requirements or did not respond

SOUTH TEXAS COLLEGE
3. VEHICLE AND ENVIRONMENTAL GRAPHICS
PROJECT NO. 24-25-1053

VENDOR		ASAP Printing Solutions	Huntington Sky Production, LTD/ dba FastSigns	JettMedia, LLC	Nation Signs	Sign Depot USA, LLC
ADDRESS		2012 Orchid Ave	3900 N 23rd St	1204 E Upas Ave	700 W McColl Rd Ste C	105 E Interstate 2 Ste F
CITY/STATE/ZIP		McAllen, TX 78504	McAllen, TX 78501	McAllen, TX 78501	McAllen, TX 78501	Pharr, TX 78577
PHONE		956-630-6116	956-618-1800	956-207-7522	956-867-7775	956-687-7446
FAX		956-668-1669				
CONTACT		Sean O'Connor	Ernest Macias	Randy Garza	Javier Rodriguez	Ruben Cepeda
#	Description	Proposed	Proposed	Proposed	Proposed	Proposed
1	Printed Adhesive Vinyl (Standard)				\$3.00 sq. ft.	\$6.76 sq. ft.
2	Printed Adhesive Vinyl (Premium)				\$6.00 sq. ft.	\$8.46 sq. ft.
3	RTA Vinyl/Vinyl Wall Wrap			\$6.00 - \$8.00 sq. ft.	\$8.00 sq. ft.	\$7.23 sq. ft.
4	RTA Films	\$7.00 sq. ft.				
5	Reflective Vinyl			\$18.00 sq. ft.		\$22.10 sq. ft.
6	Vinyl on Coroplast (Plastic Board)				\$7.50 sq. ft.	
7	Clear Films	\$8.50 sq. ft.				
8	Specialty Films	\$9.25 sq. ft.				
9	Simple/Complex Wall Murals					\$11.01 - \$13.56 sq. ft.
10	Vehicle Wraps	\$6.50 sq. ft.	\$14.25 sq. ft.	\$12.00 sq. ft.	\$10.00 sq. ft.	\$11.01 sq. ft.
11	Window Perforated				\$8.50 sq. ft.	\$11.01 - \$11.86 sq. ft.
12	Magnets					\$14.41 sq. ft.
13	Canvas Prints				\$6.00 sq. ft.	\$15.26 sq. ft.
14	Removal of Graphics/Window Film	\$100.00 Minimum Charge \$2.98 sq. ft. Easy Removal \$4.98 sq. ft. Moderate Removal \$6.98 sq. ft. Difficult Removal \$9.98 sq. ft. Extremely Difficult	Will vary depending on size, age, and condition of existing material; average cost is \$100 per hour	Depending on size, type, and age of vinyl; \$3.00-\$5.00 sq. ft.		Removal of all adhesive products on windows/buildings/vehicles up to 8' height; \$3.00
15	Set-Up Charges		N/A	\$75.00	N/A	Set-up charges are included in the sq. ft. price
2nd Year Escalation		9%	10%	5%	2%	5%
3rd Year Escalation		9%	30%	5%	2%	7%

The Director of Purchasing has reviewed all the responses and evaluations completed.

SOUTH TEXAS COLLEGE
4. VEHICLE MAINTENANCE AND REPAIR SERVICES
PROJECT NO. 24-25-1054

VENDOR		Haboken Enterprises, LLC/ dba Golf Cart Crossing	Judco, Inc./ dba Art's Trucks & Equipment	Naumann Hobbs/ dba Transwest Mobile Truck Repair	Pan American Auto, LLC	McAllen Quick Lube, Inc./ dba RGV Tire Pros/ dba Valvoline Express Care
ADDRESS		1122 E Interstate 2	3001 E Expway 83	4010 S 43rd Place	3225 N Sugar Rd	2408 Pecan Blvd
CITY/STATE/ZIP		Pharr, TX 78577	McAllen, TX 78503	Phoenix, AZ	Pharr, TX 78577	McAllen, TX 78501
PHONE		956-783-3946	956-686-2326	801-598-1670	956-322-3194	956-682-4278
FAX			956-686-5179			
CONTACT		Isaac J. Martinez		Dan Cornia	Omar F. Molina	Daniel Ramirez
#	Description	Proposed	Proposed	Proposed	Proposed	Proposed
Preventive Maintenance						
1	Cars, SUV's, Light Duty Trucks / Pickups, Vans, Medium Duty Trucks, ATV/UTV/Golf			\$115.00 per hour plus parts		
2	Ambulances, Fire Trucks, Shuttle Buses, Heavy Duty Trucks			\$130.00 per hour plus parts		
3	Light Duty - 5 Qt Conventional					\$44.99
4	Light Duty - 5 Qt Semi Synthetic					\$57.99
5	Light Duty - 5 Qt Full Synthetic					\$79.99
6	Light Duty - 5 Qt Special Full Synthetic					\$99.99
7	Light Duty - 6 Qt Full Synthetic				\$88.30	
8	Light Duty - 7 Qt Full Synthetic				\$94.29	
9	Medium Duty - 8 Qt Full Synthetic				\$100.29	
10	Diesel - 13 Qt 15W40				\$126.95	
11	Diesel - 15 Qt 15W40 + Filter					\$119.99
12	Diesel - 26 ft box truck (International)				\$306.25	
13	Golf Carts and Various Clubcars	\$120.00 per hour				
14	Street Legal Clubcars	\$135.00 per hour				
15	Light Duty Automobiles				\$95.00 per hour	
16	Medium Duty Automobiles				\$95.00 per hour	
17	Heavy Duty Diesel Trucks				\$125.00 per hour	
Hazardous Waste Disposal						
18	Hazardous Waste	N/A	5%	Up to \$100 depending on quantity of waste		
Repair Work						
19	Labor for general repair work	\$120.00	\$140.00	\$135.00	\$95.00	\$135.00
20	Markup over cost of parts	30%	30%	35%	30%	45%
Other Services						
21	Tow Truck Services	N/A		\$150 Flat rate plus hourly at \$115 per hour after the first hour	\$185.00	Starting at \$95.00
22	Heavy Duty Tow Service				\$550.00	

SOUTH TEXAS COLLEGE
4. VEHICLE MAINTENANCE AND REPAIR SERVICES
PROJECT NO. 24-25-1054

VENDOR		Haboken Enterprises, LLC/ dba Golf Cart Crossing	Judco, Inc./ dba Art's Trucks & Equipment	Naumann Hobbs/ dba Transwest Mobile Truck Repair	Pan American Auto, LLC	McAllen Quick Lube, Inc./ dba RGV Tire Pros/ dba Valvoline Express Care
23	Texas State Vehicle Inspection	N/A	\$7.00 for Passenger \$40.00 for Commercial	N/A	\$40.00	N/A
24	Emergency Roadside Service	N/A		No fee, just a minimum of 3 hours of labor at \$135 per hour	\$55.00 service fee added to normal rate of \$95.00	Provides roadside assistance for vehicles with service history at their shop
25	Vehicle Wash Services	N/A	\$40.00 for Passenger \$140.00 for Commercial	N/A	\$65.00	N/A
26	Describe Other Available Services:	Golf cart sales, Utility vehicle sales (Clubcar Carryall), service and repairs	Commercial paint and body fabrication	N/A	Windshield, brakes, alignments, backup alarms, tint, mufflers, backup cameras, full vehicle maintenance and repair	Engine and transmission repairs, A/C work, brakes, suspension work, tires, and other services
Price Escalation						
27	2nd Year	3%	N/A	3%	0%	5%
28	3rd Year	3%	N/A	3%	0%	5%
29	Not Considered		****	****		

The Director of Purchasing has reviewed all the responses and evaluations completed.

****The vendors submitted incomplete required documentation; therefore, they were not considered.

SOUTH TEXAS COLLEGE
5. DISTRICT-WIDE TECHNOLOGY REQUEST
April 22, 2025

#	Qty	Description	Unit Price	Extension	Requesting Department
COMPUTERS					
1	1	Apple Mac mini M4 Pro Chip, 48GB Memory, 1TB Storage	\$ 1,918.00	\$ 1,918.00	Arturo Solano - Learning Commons and Open Labs
		3-Year AppleCare			New system for student lab
2	3	Dell OptiPlex Tower 7020, Intel Core i5 14500, 32GB Memory, 512 Hard Drive	\$ 1,047.71	\$ 3,143.13	Arturo Solano - Learning Commons and Open Labs
		22" Monitor, Warranty			New systems for student lab
3	18	Dell OptiPlex Tower 7020, Intel Core i5 14500, 32GB Memory, 512 Hard Drive	\$ 1,047.71	\$ 18,858.78	Arturo Solano - Learning Commons and Open Labs
		22" Monitor, Warranty			Replacement of out-of-warranty systems for student lab
4	6	Dell OptiPlex Tower 7020, Intel Core i5-14500, 32GB Memory,	\$ 898.71	\$ 5,392.26	Zachary Suarez - Human Resources
		512GB Hard Drive, Warranty			Replacement of out-of-warranty systems for department staff
5	1	Apple 24" iMac with Retina 4.5K Display M4 Silver, 16GB Memory, 512GB Storage	\$ 1,718.00	\$ 1,718.00	Daniel Cather - Music Program
		3-Year AppleCare			Replacement of out-of-warranty system for department faculty
6	1	Dell OptiPlex Tower Plus 7020, Intel Core i7 14700, 16GB Memory,	\$ 1,429.99	\$ 1,429.99	Saeed Molki - Computer Science
		512 Hard Drive, 27" Monitor, Warranty			New system for new department staff
7	5	Dell OptiPlex Tower Plus 7020, Intel Core i7 14700, 16GB Memory,	\$ 1,217.24	\$ 6,086.20	Maria Del Paz - Renewals and Replacements
		512 Hard Drive, 24" Monitor, Warranty			Starr Campus Technology Center Building J
					New systems for department faculty
8	1	Dell OptiPlex Tower 7020, Intel Core i5-14500, 32GB Memory,	\$ 898.71	\$ 898.71	Veronica Rodriguez - Child Development Program
		512GB Hard Drive, Warranty			Replacement of out-of-warranty system for department faculty
9	8	Dell OptiPlex Tower 7020, Intel Core i5-14500, 32GB Memory,	\$ 898.71	\$ 7,189.68	Ruben Suarez - Campus Police
		512GB Hard Drive, Warranty			Replacement of out-of-warranty systems for department staff
10	4	Dell Precision Tower 3680, Intel Core i7- 14700, 32GB Memory,	\$ 3,084.00	\$ 12,336.00	Ruben Suarez - Campus Police
		512GB Hard Drive, (7) 24" Monitors, Warranty			Replacement of out-of-warranty systems for department staff
11	371	Dell OptiPlex Tower 7020, Intel Core i5-14500, 32GB Memory,	\$ 898.71	\$ 333,421.41	Monica Trevino -Technology Renewal Fund
		512GB Hard Drive, Warranty			Replacement of out-of-warranty systems for student lab
12	97	Dell OptiPlex Tower 7020, Intel Core i5-14500, 32GB Memory,	\$ 898.71	\$ 87,174.87	Monica Trevino -Technology Renewal Fund
		512GB Hard Drive, Warranty			Replacement of out-of-warranty systems for department faculty
13	110	Dell OptiPlex Tower 7020, Intel Core i5-14500, 32GB Memory,	\$ 898.71	\$ 98,858.10	Monica Trevino -Technology Renewal Fund
		512GB Hard Drive, Warranty			Replacement of out-of-warranty systems for department staff
14	93	Dell OptiPlex Tower 3000 Thin Client, Intel Pentium CPU N6005, 8GB Memory,	\$ 339.00	\$ 31,527.00	Monica Trevino -Technology Renewal Fund
		64GB Hard Drive, Warranty			Replacement of out-of-warranty systems for student lab
15	1	Dell OptiPlex Small FF Tower, Intel Core i5, 32GB Memory	\$ 1,026.76	\$ 1,026.76	Jason Rodriguez - Theatre and Dance
		512GB Hard Drive, 22" Monitor, Warranty			Replacement of out-of-warranty system for department staff
16	5	Dell OptiPlex Micro FF Tower 7020, Intel Core i7 14700, 16GB Memory,	\$ 1,160.00	\$ 5,800.00	Yolanda Martinez - Educational Technology Maintenance and Replacement
		512GB Hard Drive, Monitor, Warranty			Replacement of out-of-warranty systems for department staff digital signage
COMPUTERS TOTAL:				\$ 616,778.89	

SOUTH TEXAS COLLEGE
5. DISTRICT-WIDE TECHNOLOGY REQUEST
April 22, 2025

#	Qty	Description	Unit Price	Extension	Requesting Department
LAPTOPS					
17	1	Dell Laptop Precision Workstation 5690, Intel Core Ultra 7 165H, 32GB Memory	\$ 2,817.75	\$ 2,817.75	Francisco Salinas - Cybersecurity Program
		512GB Hard Drive, Warranty			New system for department faculty
18	1	Dell Laptop Latitude 5450 XCTO Base, Intel Core Ultra 5 135U, 16GB Memory,	\$ 1,160.00	\$ 1,160.00	Vanessa Salinas - Criminal Justice Program
		256GB Hard Drive, Warranty			Replacement of damaged system for department faculty
19	1	Dell Laptop Precision Workstation 5690, Intel Core Ultra 7 155H, 32GB Memory	\$ 2,785.85	\$ 2,785.85	Arturo Solano - Learning Commons and Open Labs
		1TB Hard Drive, Warranty			New system for student lab
20	2	Dell Laptop Latitude 5450 XCTO Base, Intel Core Ultra 5 135U, 16GB Memory,	\$ 1,395.47	\$ 2,790.94	Dr. Eric Reittinger - Division of Social and Behavioral Sciences
		256GB Hard Drive, Docking Station, Keyboard and Mouse, Warranty			Replacement of out-of-warranty systems for department staff
21	1	Dell Laptop Latitude 5450 XCTO Base, Intel Core Ultra 5 135U, 16GB Memory,	\$ 1,395.47	\$ 1,395.47	Jessica Neely - Vocational Nursing Program
		256GB Hard Drive, Docking Station, Keyboard and Mouse, Warranty			Replacement of out-of-warranty system for department faculty
22	3	Dell Laptop Mobile Precision Workstation 5690, Intel Core Ultra 7 165H, 64GB Memory	\$ 2,830.58	\$ 8,491.74	Zachary Suarez - Human Resources
		512GB Hard Drive, Docking Station, Warranty			New systems for new department staff
23	1	Apple 14" MacBook Pro with 14-Core CPU, 24GB Memory, 1TB Storage, Space Black	\$ 2,518.00	\$ 2,518.00	Saeed Molki - Computer Information Technology Bachelor Program
		4-Year AppleCare			Replacement system for department staff
24	17	Dell Laptop Latitude 5450 XCTO Base, Intel Core Ultra 5 135U, 16GB Memory,	\$ 1,345.00	\$ 22,865.00	Arturo Solano - Learning Commons and Open Labs
		256GB Hard Drive, Warranty			New systems for student lab
25	1	Dell Laptop Mobile Precision Workstation 7680 CTO, Intel Core i7-13850HX, 32GB Memory	\$ 1,345.00	\$ 1,345.00	Saeed Molki - Computer Science Program
		512GB Hard Drive, Briefcase, Warranty			Replacement system for department staff
26	1	Dell Laptop Latitude 5450 XCTO Base, Intel Core Ultra 5 135U, 16GB Memory,	\$ 1,367.00	\$ 1,367.00	Cynthia Blanco - Admissions and Records
		256GB Hard Drive, Docking Station, Keyboard and Mouse, Warranty			Replacement system for department staff
27	1	Dell Laptop Mobile Precision Workstation 7680 CTO, Intel Core i7-13850HX, 32GB Memory	\$ 3,201.00	\$ 3,201.00	Dr. Rebecca De Leon - Dual Credit Programs
		512GB Hard Drive, Docking Station, (2) 24" Monitors, Warranty			Replacement of out-of-warranty system for department staff
28	2	Dell Laptop Latitude 5450 XCTO Base, Intel Core Ultra 5 135U, 16GB Memory,	\$ 1,395.47	\$ 2,790.94	Dr. Rebecca De Leon - Dual Credit Programs
		256GB Hard Drive, Docking Station, Keyboard and Mouse, Warranty			Replacement systems for department staff
29	5	Dell Laptop Mobile Precision Workstation 7680 CTO, Intel Core i7-13850HX, 32GB Memory	\$ 2,769.00	\$ 13,845.00	Angelita Teniente - Information Technology Program
		1TB Hard Drive, Docking Station, Warranty			Replacement of out-of-warranty systems for department faculty
30	1	Dell Laptop Latitude 5450 XCTO Base, Intel Core Ultra 5 135U, 16GB Memory,	\$ 1,395.47	\$ 1,395.47	Veronica Rodriguez - Child Development Program
		256GB Hard Drive, Docking Station, Keyboard and Mouse, Warranty			Replacement of out-of-warranty system for department faculty
31	1	Dell Laptop Latitude 5450 XCTO Base, Intel Core Ultra 5 135U, 16GB Memory,	\$ 1,416.97	\$ 1,416.97	Serkan Celtek - Research and Analytical Services
		256GB Hard Drive, 24" Monitor, Cable, Warranty			Replacement of out-of-warranty system for department staff
32	1	Dell Laptop Mobile Precision Workstation 5490, Intel Core Ultra 7 165H, 32GB Memory	\$ 2,593.00	\$ 2,593.00	Angelita Teniente - Information Technology Program
		1TB Hard Drive, Docking Station, Warranty			Replacement of out-of-warranty system for department faculty

SOUTH TEXAS COLLEGE
5. DISTRICT-WIDE TECHNOLOGY REQUEST
April 22, 2025

#	Qty	Description	Unit Price	Extension	Requesting Department
33	1	Dell Laptop Mobile Precision Workstation 7680 CTO, Intel Core i7-13850HX, 32GB Memory	\$ 3,201.00	\$ 3,201.00	Dr. Rebecca De Leon - Dual Credit Programs
		512GB Hard Drive, (2) 24" Monitors, Docking Station, Warranty			Replacement system for department staff
34	5	Dell Pro Rugged 14" Laptop, Intel Core Ultra 7 165U, 16GB Memory	\$ 2,068.84	\$ 10,344.20	Ruben Suarez - Campus Police
		512GB Hard Drive, Warranty			Replacement of out-of-warranty systems for department staff
LAPTOPS TOTAL:			\$	86,324.33	
TABLETS					
35	1	Dell Latitude 2-in-1 Tablet 7320 with Folio, Memory, 16GB	\$ 2,104.00	\$ 2,104.00	Daniel Cather - Music Program
		256GB Hard Drive, Detachable Keyboard and Active Pen, Warranty			New system for department faculty
TABLETS TOTAL:			\$	2,104.00	
MONITORS					
36	50	Dell 22" Monitor P2225HAS	\$ 149.00	\$ 7,450.00	Monica Trevino -Technology Renewal Fund
		3-Year Warranty			Replacement of out-of-warranty monitors for student lab
MONITORS TOTAL:			\$	7,450.00	
COMPUTERS/LAPTOPS/TABLETS/MONITORS TOTAL AMOUNT:			\$	712,657.22	

SOUTH TEXAS COLLEGE
6. DISTRICT-WIDE FURNITURE REQUEST
April 22, 2025

#	Qty	Description	Unit Price	Extension	Requesting Department
Computer Comforts, Inc. (TIPS)					
1	5	Power-Lift Tables with Electronics Bay 48"Wx30"D	\$ 2,241.92	\$ 11,209.60	RR Starr Manuel Benavidez, Jr. Rural Tech Center Bldg. J Analog to Digital Replacement - Mary Del Paz
	5	Cable Cutout with Grommets (2") Left corner location	\$ 22.32	\$ 111.60	Podiums are needed for the analog-to-digital upgrade of Starr County Building J
	5	Cable Cutout with Grommets (2") Rear center location	\$ 22.32	\$ 111.60	
	5	Cable Cutout with Grommets (2") Right corner location	\$ 22.32	\$ 111.60	
	5	Cable Cutout with Grommets (2") Centered half-of-half on the right	\$ 22.32	\$ 111.60	
	5	Cable Cutout with Grommets (2") Centered half-of-half on the left	\$ 22.32	\$ 111.60	
	5	Assembly	\$ 25.00	\$ 125.00	
	5	Rack Box Cabinet 24"Wx30"Dx30.125"H	\$ 559.24	\$ 2,796.20	
	5	Assembly	\$ 10.00	\$ 50.00	
	10	Box and pallet material charge	\$ 30.00	\$ 300.00	
	1	Shipping Estimate	\$ 2,095.00	\$ 2,095.00	
Computer Comforts, Inc. Total:				\$ 17,133.80	
Gateway Printing and Office Supply, Inc. (OMNIA Partners, Sourcewell and TIPS)					
1	17	SIT 3323M.A81 Knack Multi Function Control Chair w/Multi Adjustable Arms	\$ 596.50	\$ 10,140.50	New Furniture - Ricardo De La Garza
	15	S7P/1524WFF Files Supporting Ped-File/File-24" Nominal Depth	\$ 564.85	\$ 8,472.75	Furniture is needed to replace all faculty and staff office furniture at the Technology Campus Emerging A
	8	7D/D3072-74P-F Desk, Full Modesty Panel, 74P Edge, 30x72"W	\$ 897.60	\$ 7,180.80	
	15	S7P/1530WBBF Files Supporting Ped-Box/Box/File-30" Nom Depth	\$ 650.65	\$ 9,759.75	
	3	H314 Vertical File 4 Drawer, w/ Lock, Black	\$ 488.37	\$ 1,465.11	
	7	7D/D3066-74P-F Desk, Full Modesty Panel, 74P Edge, 30x66"W	\$ 891.00	\$ 6,237.00	
	7	7D/B2448-74P-F Desk, Bridge, Full Modesty Panel, 74P Edge, 24x48"W	\$ 648.45	\$ 4,539.15	
	13	HS72ABC Bookcase 5 Shelf 12-5/8D x 34-1/2W x 71H	\$ 353.68	\$ 4,597.84	
	1	PR25FX-74P Portico Round Fixed Leg Table with LX Base74P Edge, 30" Dia	\$ 534.60	\$ 534.60	
	1	Tariff Surcharge - HON	\$ 124.29	\$ 124.29	
	1	Tariff Surcharge - Krueger International (KI)	\$ 996.40	\$ 996.40	
	1	Tariff Surcharge - Sit on It	\$ 192.67	\$ 192.67	
2	16	Cramer Stools Fusion R+, Med Back, 2 Way, No Arms	\$ 764.50	\$ 12,232.00	Art Program - Carlos Limas
					Stools will be used to replace the current classroom stools in the Mid Valley Campus, Building G, Room 106 Design Studio
3	1	H314 Vertical File 4 Drawer w/Lock, Black	\$ 488.37	\$ 488.37	Safety and Security - Cindy Zavala
					The Department of Safety and Security requires a cabinet for storing items
4	1	NCG02042439895 Waveworks Media Storage Credenza, 24D x 48W, Mocha	\$ 3,206.25	\$ 3,206.25	Finance and Administrative Services - Mary Del Paz
					The credenza will offer crucial additional storage space and provide a functional workspace for staff collaboration.
5	1	SIT 3323M.A81 Knack Multi Function Control Chair w/Multi Adjustable Arms	\$ 596.50	\$ 596.50	Student Assessment Center - Guadalupe A . Lozano
					The chair is intended to replace an outdated chair currently used at the Testing Center

SOUTH TEXAS COLLEGE
6. DISTRICT-WIDE FURNITURE REQUEST
April 22, 2025

#	Qty	Description	Unit Price	Extension	Requesting Department
6	2	SIT 3323M.A81 Knack Multi Function Control Chair w/Multi Adjustable Arms	\$ 596.50	\$ 1,193.00	Computer Science - Saeed Molki The chairs are intended to replace an outdated chair s used by staff.
7	2	KIM N95CCX Swift, 3 Seat Lounge, Chair	\$ 3,016.35	\$ 6,032.70	Regional Center for Public Safety Excellence - Robert Vela For student to improve the student experience by creating a more comfortable engaging lounge/study area.
8	2	Go Mobile M, 4 Glass Boards 40"x73", Frame Stain Silver	\$ 1,155.01	\$ 2,310.02	Adjunct Faculty - Pecan Campus - Monica M. Perez Boards for instructional use by faculty members in the History and Cosmetology departments.
9	1	GHEHMYSM45WH Dry Erase Board 60" x 48" Tempered Glass Surface	\$ 1,530.79	\$ 1,530.79	Adjunct Faculty - Pecan Campus - Monica M. Perez Wall boards for the Office of Academic Operations.
10	2	SWNAU Strive High Density Armless Chair	\$ 210.65	\$ 421.30	Division Nursing and Allied Health - Margo Vargas -Ayala Chairs are needed to accommodate guest in the lobby area
11	1	RXHS-361872 Die Rack Shelving Unit, 36Wx18Dx72H	\$ 512.83	\$ 512.83	Campus Police - Johnny Barboza Shelving unit is needed to organize and securely store ammunition
12	1	Labor to receive, inspect, deliver, install and remove debris	\$ 9,585.17	\$ 9,585.17	
Gateway Printing and Office Supply, Inc. Total:				\$ 92,349.79	
JMJS, Inc. / The Exceptional Home Center (TIPS)					
1	1	7765VBK Prestige High Back Executive Chair, Black	\$ 540.00	\$ 540.00	District Wide Renovations & Contingencies - Mary Del Paz Chair will be used by Staff at Pecan Building Annex
2	1	7765VBK Prestige High Back Executive Chair, Black	\$ 570.00	\$ 570.00	Office of Student Re-Engagement - Luisa Cantu Ramirez Chair will be used by Staff at Pecan Building K
3	1	Labor to receive, inspect, deliver, install and remove debris	\$ 85.00	\$ 85.00	
JMJS, Inc. Total:				\$ 1,195.00	
Furniture Total				\$ 110,678.59	

SOUTH TEXAS COLLEGE
7. GLOBAL NAVIGATION SATELLITE SYSTEM BASE AND ROVER KITS - GRANT FUNDED

VENDOR			AllTerra Central, Inc.	
ADDRESS			1209 E Jasmine Ave	
CITY/STATE/ZIP			McAllen, TX 78501	
CONTACT			Wilburn Valladares	
Period: 04/24/2025 - 04/23/2028				
#	Qty	Description	Unit Price	Extension
1	2	Hardware w/ Power Supply	\$ 6,790.00	\$ 13,580.00
2	2	Configuration Level - Base and Rover Mode	\$ 16,100.00	\$ 32,200.00
3	2	Rover Rod, 2M, AL, Snap-Lock, FLY	\$ 141.17	\$ 282.34
4	2	Bipod, Thumb-Release, 1/2-13SS Universal, FLY	\$ 172.07	\$ 344.14
5	2	Bag, 2M Pole, Snap-Lock Series	\$ 76.32	\$ 152.64
6	2	TSC5, Bracket, USB Cable, DC Charger	\$ 3,809.25	\$ 7,618.50
7	2	Access General Survey - Perpetual License	\$ 2,692.50	\$ 5,385.00
8	2	ATC Trimable Access Technical Support - 2 Years	\$ 274.00	\$ 548.00
9	2	RTK Network Subscription - CMRx TX/OK/NM/AZ - No Cost for 3 Years	\$ -	\$ -
10	1	Equipment Training - Covers field SW & Workflow - Up to 8 Hours - No Cost	\$ -	\$ -
TOTAL AMOUNT			\$ 60,110.62	

SOUTH TEXAS COLLEGE
8. NETWORK EQUIPMENT, LICENSES, AND ACCESSORIES

VENDOR			Netsync Network Solutions	
ADDRESS			2500 West Loop South Ste. 410/510	
CITY/STATE/ZIP			Houston, TX 77027	
CONTACT			Xavier Treviño	
Period: 04/01/2025 - 08/31/2025				
#	Qty	Description	Unit Price	Extension
1	1	Network Equipment, Licenses, and Accessories	\$ 80,000.00	\$ 80,000.00
TOTAL AMOUNT			\$ 80,000.00	

SOUTH TEXAS COLLEGE

9. SECURITY OPERATION CENTER AND MANAGED DETECTION AND RESPONSE SERVICES

VENDOR			Netsync Network Solutions	
ADDRESS			2500 West Loop South Ste. 410/510	
CITY/STATE/ZIP			Houston, TX 77027	
CONTACT			Xavier Treviño	
#	Qty	Description	Unit Price	Extension
Year 1 Period: 07/01/2025 - 09/01/2026				
1	2390	Arctic Wolf Core User License - Gold (MDR)	\$ 47.74	\$ 114,098.60
2	335	Arctic Wolf Core Server License - Gold (MDR)	\$ 50.68	\$ 16,977.80
3	2	Arctic Wolf 1000 Series Sensor - 8 x 1G with RJ45 Connectors	\$ 2,180.64	\$ 4,361.28
4	2900	Arctic Wolf MDR Office 365 user license	\$ 4.76	\$ 13,804.00
5	1	Arctic Wolf IR JumpStart Retainer	\$ 3,634.40	\$ 3,634.40
6	1	Arctic Wolf Threat Intelligence	\$ 3,634.40	\$ 3,634.40
7	1	Arctic Wolf Aurora Platform	\$ 1,090.32	\$ 1,090.32
8	2	Arctic Wolf Sensor/Scanner Shipping	\$ 120.00	\$ 240.00
Year 1 Total:				\$ 157,840.80
Year 2 Period: 09/01/2026 - 09/01/2027				
9	2390	Arctic Wolf Core User License - Gold (MDR)	\$ 47.64	\$ 113,859.60
10	335	Arctic Wolf Core Server License - Gold (MDR)	\$ 50.40	\$ 16,884.00
11	2	Arctic Wolf 1000 Series Sensor - 8 x 1G with RJ45 Connectors	\$ 2,180.52	\$ 4,361.04
12	2900	Arctic Wolf MDR Office 365 user license	\$ 5.16	\$ 14,964.00
13	1	Arctic Wolf IR JumpStart Retainer	\$ 3,575.16	\$ 3,575.16
14	1	Arctic Wolf Threat Intelligence	\$ 2,762.16	\$ 2,762.16
15	1	Arctic Wolf Aurora Platform	\$ 1,194.84	\$ 1,194.84
Year 2 Total:				\$ 157,600.80
Year 3 Period: 09/01/2027 - 09/01/2028				
16	2390	Arctic Wolf Core User License - Gold (MDR)	\$ 47.64	\$ 113,859.60
17	335	Arctic Wolf Core Server License - Gold (MDR)	\$ 50.40	\$ 16,884.00
18	2	Arctic Wolf 1000 Series Sensor - 8 x 1G with RJ45 Connectors	\$ 2,180.52	\$ 4,361.04
19	2900	Arctic Wolf MDR Office 365 user license	\$ 5.16	\$ 14,964.00
20	1	Arctic Wolf IR JumpStart Retainer	\$ 3,575.16	\$ 3,575.16
21	1	Arctic Wolf Threat Intelligence	\$ 2,762.16	\$ 2,762.16
22	1	Arctic Wolf Aurora Platform	\$ 1,194.84	\$ 1,194.84
Year 3 Total:				\$ 157,600.80
TOTAL AMOUNT			\$ 473,042.40	