

**South Texas College**  
**Board of Trustees**  
**Finance, Audit, and Human Resources Committee**  
**Ann Richards Administration Building Board Room**  
**Pecan Campus, McAllen, Texas**  
**Tuesday, September 10, 2024 @ 5:15 p.m.**

**Agenda**

“At anytime during the course of this meeting, the Board of Trustees may retire to Executive Session under Texas Government Code 551.071(2) to confer with its legal counsel on any subject matter on this agenda in which the duty of the attorney to the Board of Trustees under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code. Further, at anytime during the course of this meeting, the Board of Trustees may retire to Executive Session to deliberate on any subject slated for discussion at this meeting, as may be permitted under one or more of the exceptions to the Open Meetings Act set forth in Title 5, Subtitle A, Chapter 551, Subchapter D of the Texas Government Code.”

- I. Approval of August 12, 2024 Finance, Audit, and Human Resources Committee Minutes
  
- II. Review and Action as Necessary on Purchases, Renewals, and Interlocal Agreements
  - Purchases and Renewals - Instructional Item
    - 1) Graduation Facility Lease Agreement (Lease/Purchase)
  - Purchases and Renewals - Non-Instructional Items
    - 2) Catering Services (Renewal)
    - 3) Chiller Maintenance Agreement and Repair Services (Renewal)
    - 4) Equipment Rental Services (Renewal)
    - 5) Fire Suppression Systems Service (Renewal)
    - 6) In-Store Purchase of Materials and Supplies (Renewal)
    - 7) Staff Uniforms and Service Agreement (Purchase/Rental)
    - 8) Vehicle Maintenance and Repair Services – II (Renewal)
  - Purchases and Renewals - Technology Items
    - 9) Dual Enrollment Software License Agreement (Renewal)
    - 10) Microsoft Campus License Agreement (Renewal)
    - 11) Media Monitoring Software Agreement (Renewal)
  - Interlocal Agreements
    - 12) Facility Lease Agreement (Lease/Rental)
    - 13) Professional Development Services (Purchase)
  
- III. Discussion and Action as Necessary on Legal Services
  
- IV. Discussion and Action as Necessary on Resolution #2025-002 for Use of Unrestricted Fund Balance for Student Tuition Scholarships
  
- V. Discussion and Action as Necessary on Proposed Budget Amendment for FY 2024 – 2025

- VI. Review and Recommend Action to Modify Approvals Required for Release of Disbursements
- VII. Presentation and Action as Necessary on Acceptance of South Texas College Chief Executive Officer Reporting Requirements for Academic Year 2023 – 2024 of Sexual Harassment, Sexual Assault, Dating Violence, and Stalking Incidents Under Texas Education Code, Section 51.253(c)
- VIII. Review and Recommend Acceptance of Internal Audit Annual Report for FY 2024
- IX. Review and Recommend Action to Adopt New Business and Support Services Policy and Retire Current Policy
  - A-1. Adopt CS (Local) Information Security
  - A-2. Retire Policy #4712: Information Resources Security Electronic Communications
- X. Review and Recommend Action to Revise Personnel Policy
  - A-1. Revise DEC (Local) Compensation and Benefits – Leaves and Absences
- XI. Review and Recommend Action to Adopt New Personnel Policies and Retire Current Policies
  - A-1. Adopt DEAB (Local) Compensation Plan – Wage and Hour Laws
  - A-2. Retire Policy # 4520: Compensation for Overtime
  - B-1. Adopt DJ (Local) Assignment, Work load, and Schedules
  - B-2. Retire Policy #3800: Full Time Regular Faculty (On Board Approved Staffing Plan) Assignments and Workloads As Conditions of Employment
  - B-3. Retire Policy #3803: Conditions of Employment of Full Time Faculty Teaching During Summer Terms
  - B-4. Retire Policy #3809: Maximum Teaching Load for Adjunct Faculty
  - B-5. Retire Policy 3810: Workload of Employees Retired Under Teacher Retirement System
  - B-6. Retire Policy #4510: Hours of Work
  - C-1. Adopt DLB (Local) Employee Performance – Suspension
  - C-2. Retire Policy #4901: Standards of Conduct
  - D-1 Adopt DM (Local) Termination of Employment
  - E-1. Adopt DMAA (Local) Term Contracts – Termination Mid-Contract