



**SOUTH TEXAS  
COLLEGE**

# **Board of Trustees**

## **Board Work Session**

**Monday, September 22, 2025  
12:00 p.m.**

**Pecan Campus  
Ann Richards Administration  
Building  
Board Room  
McAllen, Texas**

**Online Copy**

**SOUTH TEXAS COLLEGE**  
**Board Work Session**  
**Monday, September 22, 2025 @ 12:00 p.m.**  
**Ann Richards Administration Building**  
**Board Room**  
**Pecan Campus, McAllen, Texas**

**AGENDA**

"At anytime during the course of this meeting, the Board of Trustees may retire to Executive Session under Texas Government Code 551.071(2) to confer with its legal counsel on any subject matter on this agenda in which the duty of the attorney to the Board of Trustees under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code. Further, at anytime during the course of this meeting, the Board of Trustees may retire to Executive Session to deliberate on any subject slated for discussion at this meeting, as may be permitted under one or more of the exceptions to the Open Meetings Act set forth in Title 5, Subtitle A, Chapter 551, Subchapter D of the Texas Government Code. At this meeting, the Board of Trustees may deliberate on and take any action deemed appropriate by the Board of Trustees on the following subjects:"

- I. Call Meeting to Order**
- II. Determination of Quorum**
- III. Review and Evaluation of the Pecan Plaza East Building B Renovation for Cosmetology and Police Department Project Interviews with Architectural Firms..... 2 - 3**
- IV. Announcements**
  - A. Next Meetings:
    - Tuesday, October 14, 2025
      - 3:00 p.m. - Education & Workforce Development Committee
      - 4:00 p.m. – Facilities Committee
      - 5:00 p.m. – Finance, Audit and Human Resources Committee
    - Tuesday, October 28, 2025
      - 5:30 p.m. – Regular Board Meeting
  - B. Other Announcements:
    - Fall Convocation will be held on Friday, September 26, 2025 at the McAllen Convention Center. Breakfast is from 8:00 AM to 10:00 AM. Program starts at 10:00 AM.
    - ACCT Leadership Congress is October 22, 2025 to October 25, 2025 in New Orleans, LA.

## **Review and Evaluation of the Pecan Plaza East Building B Renovation for Cosmetology and Police Department Project Interviews with Architectural Firms**

**Purpose** To review and evaluate the architectural firms' interviews as part of the Round 3 evaluation process for the Pecan Plaza East Building B Renovation for Cosmetology and Police Department project.

**Justification** Architectural and engineering services are necessary for design and construction administration services for construction projects. The design scope of work includes, but is not limited to, design, analysis, preparation of plans and specifications, permit applications, construction administration, and inspection of the project.

On August 26, 2025, the Board of Trustees recommended proceeding to Round 3 of the evaluation process for the top two (2) ranked firms. The top-ranked architectural firms are Orange Made, LLC., and goERO International, LLC./ dba ERO Architects, and are invited to an interview and make a presentation on September 22, 2025, to the Board on the topics listed below.

### Evaluation Questions

1. How will your design support the space programming needs to meet the usage of this space, including flow of traffic, furniture options, and storage? **(0 – 20 points)**
2. What considerations will you undertake to support the needs of the program? **(0 – 20 points)**
3. What design elements will ensure the space delivers a strong, positive impact for the College? **(0 – 20 points)**
4. What steps will your firm undertake to contain costs and deliver the project within the proposed budget? Provide details describing the team's knowledge and experience with the local construction market. **(0 – 20 points)**
5. What examples can you provide of comparable projects designed by your team? **(0 – 20 points)**

### Scoring Rubric

- Each trustee will score the presentations according to the following rubric:
  - a. 20 points: Excellent
  - b. 15 points: Good
  - c. 10 points: Fair
  - d. 5 points: Poor
  - e. 0 points: Not addressed

The scoring from the Board of Trustees Round 3 evaluations will be tabulated, and only the scoring from Round 3 will be utilized to determine the final ranking and selection.

Evaluation forms will be provided to the Board Members to be filled out and turned in to the Purchasing Department representative at the end of the interviews. The final evaluation scoring will be provided at the September 23, 2025, Board meeting.

**Enclosed  
Documents**

None.

**Staff Resource**

Ricardo de la Garza, Executive Director for Facilities Planning & Construction  
Mary Del Paz, Vice President for Finance and Administrative Services  
Deyadira Leal, Director of Purchasing

**Recommendation**

The Board of Trustees will review and evaluate the architectural firms' interviews as part of the Round 3 evaluation process for the Pecan Plaza East Building B Renovation for Cosmetology and Police Department project. No action is required at this time.