



**SOUTH TEXAS
COLLEGE**

Board of Trustees

Regular Board Meeting

**Tuesday, May 27, 2025
5:30 p.m.**

**Pecan Campus
Ann Richards Administration
Building
Board Room
McAllen, Texas**

Online Copy

**SOUTH TEXAS COLLEGE
BOARD OF TRUSTEES REGULAR BOARD MEETING
Tuesday, May 27, 2025 @ 5:30 p.m.
Ann Richards Administration Building Board Room
Pecan Campus, McAllen, Texas 78501**

AGENDA

"At anytime during the course of this meeting, the Board of Trustees may retire to Executive Session under Texas Government Code 551.071(2) to confer with its legal counsel on any subject matter on this agenda in which the duty of the attorney to the Board of Trustees under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code. Further, at anytime during the course of this meeting, the Board of Trustees may retire to Executive Session to deliberate on any subject slated for discussion at this meeting, as may be permitted under one or more of the exceptions to the Open Meetings Act set forth in Title 5, Subtitle A, Chapter 551, Subchapter D of the Texas Government Code. At this meeting, the Board of Trustees may deliberate on and take any action deemed appropriate by the Board of Trustees on the following subjects:"

COVID-19 Public Health / Attendance Measures

Due to COVID-19 and Social Distancing recommendations, members of the public are encouraged to watch the live broadcast of the meeting at:

<https://admin.southtexascollege.edu/president/agendas/live.html>.

- I. Call Meeting to Order**
- II. Determination of Quorum**
- III. Invocation**
- IV. Public Comments**
- V. Update by the College President**
- VI. Consideration and Action on Consent Agenda**
 - A. Approval of Board Meeting Minutes
 - 1. April 22, 2025 Regular Board Meeting 5 - 33
- VII. Consideration of New Items**
 - A. General Agenda Items
 - 1. Review and Action as Necessary on Quarterly Investment Report for Quarter Ending February 28, 2025 34 - 51
 - 2. Presentation of the Delinquent Tax Collection Report for the Period Ending February 28, 2025 52 - 60
 - 3. Presentation on Transformational Recruitment Strategy and Plan 61 - 66
 - 4. Review and Recommend Action on Designated Veteran Parking Initiative MOU 67 - 73
 - 5. Presentation on the February 2025 Dual Credit Program Summit..... 74 - 80

B. Education and Workforce Development

1. Review and Action as Necessary on Proposed 2026 – 2027 Academic Calendar 81 - 85
2. Review and Recommend Action on Proposed Interlocal Agreement for Dual Credit Programs..... 86
3. Review and Recommend Action on Proposed IDEA San Juan P-TECH Interlocal Agreement for Dual Credit Programs 87

VIII. Consideration and Action on Committee Items

A. Finance, Audit, and Human Resources Committee Items

1. Review and Action as Necessary on Consent Agenda Items from the Finance, Audit, and Human Resources Committee..... 88 - 156
 - a. Approval on Award of Proposals, Purchases, Renewals, and Interlocal Agreement 89 - 110

Award of Proposals

- 1) Building Moving Services
- 2) Dental Lab Equipment – Grant Funded
- 3) Maintenance Department Vehicles
- 4) Network Cabling Services for Building Renovation Projects
- 5) Pecan Campus Building D Auditorium Audiovisual Upgrade
- 6) Purchase and Installation of LED Flat Panels – Starr County Campus Building E
- 7) Purchase and Installation of Parking Lot LED Light Poles and Fixtures – Pecan Campus and Starr County Campus

Purchases

- 8) Computers, Laptops, Tablets, and Monitors
- 9) Furniture
- 10) Mobile Medical Carts – Grant Funded
- 11) Solar/Wind Energy Training Systems

Renewals

- 12) Cosmetology Supplies and Equipment
- 13) Medical Office Skills Training
- 14) Network Cabling and Equipment Installation Services
- 15) Telephone Services
- 16) Temporary Personnel Services

Interlocal Agreements

- 17) City Vehicle Usage Agreement

- b. Approval to Purchase a Vendor Management, Electronic Bidding, and Contract Management System 111 - 118
- c. Approval on Resolution #2025-009 for Adoption of Rules Relating to Electronic Bids or Proposals 119 - 122
- d. Approval on Bond Counsel Services 123 - 125
- e. Approval on Schedule for Non-Summer Four-and-a-Half-Day Work Week and a Summer 36-Hour Work Week..... 126 - 128

- f. Approval to Accept of Internal Audit Report in the Area of Senate Bill 17 129 - 138
- g. Approval on Resolutions #2025-010, #2025-011, and #2025-012 Regarding Services Provided to the Public by Students of Workforce Programs 139 - 148
- h. Approval to Revise Local Policy..... 149 - 156
 - Policy DGBA (LOCAL) – Personnel-Management Relations: Employee Grievances
- 2. Discussion and Action as Necessary to Reject Proposals for Non-Credit Course Registration and Management Software 157

B. Facilities Committee Items

- 1. Review of Presentations Presented at Facilities Committee Meeting
 - a. Review and Update on the Sustainability Program..... 158 - 164
- 2. Review and Action as Necessary on Consent Agenda Items from the Facilities Committee 165 - 205
 - a. Approval on Schematic Design and Authorization to Proceed with Solicitation of Construction Services for the Pecan Campus Business and Science Building G Engineering Labs Renovation 166 - 176
 - b. Approval on Substantial Completion of the Technology Campus Resurfacing of Parking Lot #2 and Regrading of Existing Swales 177 - 182
 - c. Approval on Substantial and Final Completion of the District Wide Flooring Replacements Phase IV at Technology Campus Technical Careers Building B 183 - 189
 - d. Approval on Final Completion of the District Wide Flooring Replacements Phase IV at Pecan Campus Sylvia Esterline Center for Learning Excellence Building C..... 190 - 195
 - e. Approval on Final Completion of the District Wide Flooring Replacements Phase IV at Starr County Campus Student Services Building G.. 96 - 201
 - f. Approval on the Round 3 Evaluation Process to Contract Architectural and Engineering Services..... 202 - 203
 - g. Approval on the Negotiation and Execution of a Lease Agreement for Upper-Level Criminal Justice Course Offerings..... 204 - 205
- 2. Review and Update on Five-Year Plan for the Unexpended Plant Fund Budget 206 - 211
- 3. Update on Status of Unexpended Plant Fund Construction Projects and Renewals & Replacements Projects..... 212 - 227

IX.	Approval of Financial Reports for March 2025	228
X.	Review of Informational Reports as of April 2025	229
XI.	Review and Action as Necessary on Executive Session Items.....	230
	A. Discussion and Action as Necessary Review and Discussion of College President's Contract (Texas Government Code 551.074, Personnel Matters)..	
XII.	Announcements	231

A. Next Meetings:

- Tuesday, June 10, 2025
 - 3:00 p.m. – Education and Workforce Development Committee
 - 4:00 p.m. – Facilities Committee
 - 5:00 p.m. – Finance, Audit, and Human Resources Committee

- Tuesday, June 24, 2025
 - 5:30 p.m. – Regular Board Meeting

B. Other Announcements:

- The College will be closed June 19, 2025 in observance of Juneteenth.

Approval of Board Meeting Minutes

The following Board Meeting Minutes are submitted for approval:

- 1) April 22, 2025 Regular Board Meeting

The Chair is asked to call for revisions to the Minutes, if any are necessary.

If no revisions are suggested, the Chair is asked to adopt the Minutes as presented.

If any trustee has revisions to suggest, the Chair is asked to call for a motion to approve the Minutes with the suggested revision.

**SOUTH TEXAS COLLEGE
BOARD OF TRUSTEES REGULAR MEETING
Tuesday, April 22, 2025 @ 5:30 p.m.
Ann Richards Administration Building Board Room
Pecan Campus, McAllen, Texas 78501**

Minutes

Call Meeting to Order:

The Regular Board Meeting of the South Texas College Board of Trustees was held on Tuesday, April 22, 2025 in the Ann Richards Administration Building Board Room at the Pecan Campus in McAllen, Texas. The meeting commenced at 5:32 p.m. with Chair, Dr. Alejo Salinas, Jr. presiding.

Members present: Mr. Paul R. Rodriguez, Mr. Danny Guzman, Ms. Rose Benavidez, Ms. Dalinda Gonzalez-Alcantar, Ms. Victoria Cantu, and Mr. David De Los Rios.

Members absent: None.

Also present: Dr. Ricardo J. Solis, Ms. Mary Del Paz, Dr. Rodney Rodriguez, Ms. Deyadira Leal, Mrs. Myriam Lopez, Dr. Jesus Campos, Dr. Anahid Petrosian, Mr. Danny Montez, Ms. Carla Rodriguez, Ms. Lynda Lopez, Dr. Matt Hebbard, Mr. Luis De La Garza, Dr. Zachary Suarez, Dr. Brett Millan, Ms. Claudia Olivares, Dr. Rebecca De Leon, Mr. Lucio Gonzalez, Ms. Olivia Gomez, Ms. Myra De La Garza, Mr. George McCaleb, Ms. Amanda Sotelo, Dr. Ali Esmaeili, Mr. Andrew Fish, Mr. Rick De La Garza, Mr. Luis Silva, Dr. Rachel Sale, Mr. John Gates, Ms. Kelly Nelson, Ms. Alicia Aleman, Mr. Javier Villalobos, Mr. Luis Pruneda via teleconference, Mr. Andrew Fish, Mr. Ruben Hernandez, Ms. Monica Benitez, Ms. Marcela Beas, Mr. Jerry Lopez, Mr. Martin Villarreal, Mr. Jesus Cortez, Mr. David Valdez, and Ms. Venisa Earhart.

Determination of a Quorum

A quorum was present and a notice of the meeting was posted.

Invocation

Ms. Claudia Olivares, Director of Human Resources Employee Relations and Title IX, said the invocation.

Public Comments

No public comments were given and a notice of the meeting was posted.

Update by the College President

Dr. Ricardo J. Solis, College President, provided a brief update, including the following items:

- Completed work with Achieving the Dream initiative through Dr. Connie Green. Assisted with review and recommendations for our strategic goals and an action plan for persistence. Held a successful data summit with faculty that focused on institutional performance metrics on persistence within faculty's scope. Dr. Chapa and his team are following up on final report.
- Met with She Is University representatives to discuss the launch of their first scholarship, which has been awarded to STC. Scholarship will be for women who want to pursue an education in construction and real estate.
- Celebrated our first Dual Credit Program graduates from Roma ISD with an EMT certificate. A total of 10 students completed the program.
- Attended the Rio Plex Summit in Houston.

College Engagement Events:

- Attended and served as the Keynote Speaker for the Urban County Leadership Conference where I also was recognized and provided the Leadership Award.
- Welcomed more than 200 students for this year's STEM Summit. Students had an opportunity to learn about STC and had hands-on training in areas such as AI, robotics, and engineering.
- Hosted RGV Futuro Forums for two significant races: City of McAllen Commissioner and McAllen ISD School Board, very well attended.
- Hosted the Rio Guardian's event: The Future of Automation in the Rio Grande Valley at the Student Union.

Approval of Board Meeting Minutes

The following Board Meeting Minutes were submitted for approval:

- 1) March 25, 2025 Regular Board Meeting

The Chair is asked to call for revisions to the Minutes as written.

No revisions were suggested, and the Chair adopted the Minutes as written

Report on New Grants

Purpose	Mrs. Carla M. Rodriguez, Executive Director of the Office of Sponsored Initiatives, has reported the following listing of grants recently accepted by the College.
Justification	These grants have been approved and accepted by the College President, in compliance with Board Policy CAM – <i>Appropriations and Revenue Sources: Grants, Funds, Donations from Private Sources</i> , and are reported here for the Board's information and feedback to administration.
Enclosed Documents	List of the grants received.
Staff Resource	Dr. Rodney Rodriguez, Vice President of Institutional Advancement and External Affairs
Recommendation	No action was required from the Board. This item is presented for information purposes.

Grant Title: Governor's Summer Merit Program

Awarding Agency: Texas Workforce Commission

Division Awarded: Academic Affairs and Economic Development

Departments Awarded: Center for Advanced Training & Apprenticeships (CATA) & Continuing Education and Workforce Development (CEWD)

Amount Awarded: \$99,909

Funding Period: April 1, 2025 to October 31, 2025

Strategic Goal #3 Alignment: Create Educational Opportunities for Students

Project Summary: Funding will provide a Summer STEM Camp Program for Hidalgo and Starr County high school students. The program comprises 12 non-residential (day) camps delivered through 19 sessions, each lasting five (5) days and 20 hours in length. The camps will be held at Pecan, Technology, Starr County, and Mid-Valley campuses, and are scheduled during the months of June and July 2025. The camps will include the following STEM fields: Diesel Engines; Industrial Robotics; Residential Wiring; Heating, Ventilation, and Air Conditioning (HVAC); Construction and Craftsmanship; Drone Piloting; Electronics and Programming; Biotechnology; Cybersecurity; and Welding. Up to 340 eligible high school students will be served.

Ms. Rose Benavidez asked how the recruitment is being handled through the school districts. Dr. Petrosian said that Continuing Education works with the schools. Ms. Benavidez asked that she be kept informed on how the Starr County school districts are being recruited for these programs.

Review of Presentations Delivered to Education and Workforce Committee

The following presentation was delivered to the Education and Workforce Committee on Tuesday, April 8, 2025:

A. Review of dual Credit Programs Eligibility Criteria Assessment and Recommendations

Purpose Administration will review recommended changes to the Dual Credit Program Eligibility Criteria, specifically regarding the implementation of a pilot program to offer a “non-degree seeking” option for dual credit students.

Justification The Texas Higher Education Coordinating Board has recently updated eligibility criteria for dual credit programs, introducing a classification for “non-degree seeking” students who have earned fewer than 15 credit hours. Under this new classification, students are not required to meet Texas Success Initiative (TSI) college readiness standards.

Once a non-degree seeking student completes 15 credit hours, they must demonstrate TSI compliance and transition to degree-seeking status to continue enrolling in dual credit courses.

Administration has collaborated with Instructional Deans to review the necessary framework for high school students to participate in this pathway. Policy and Interlocal Agreement revisions will be presented for Board approval as the pilot’s final preparations are completed in May 2025.

South Texas College administration has engaged with ISD superintendents, who have expressed strong support for this initiative. This model balances flexibility in dual credit enrollment with safeguards to promote student success, including adherence to academic standing and financial aid eligibility criteria. Key components of this approach include:

- **Internal Eligibility Review** by ISD – Ensuring students are academically supported and prepared for their college coursework.
- **Dual Credit Programs Advisement** – Providing guidance before students reach the 15-credit threshold.
- **Faculty Assessment** – Preparing for anticipated enrollment growth.

- **Adherence to an Established Instructional Plan–**
Ensuring non-degree seeking students enroll in approved courses aligned with their academic progress.

Administration will seek Board approval in May 2025 of the necessary steps to pilot the Non-Degree Seeking Dual Credit pathway for the 2025–2026 academic year. The program’s performance will be assessed before determining recommendations for future implementation.

Staff Resources Dr. Anahid Petrosian, Vice President and Provost for Academic Affairs and Economic Development
Dr. Rebecca De Leon, Associate Vice President for Dual Credit Programs and School District Partnerships

Recommendation No action is requested.
This item was to provide information and solicit feedback from the trustees.

No action was required on this item. It was presented for information purposes only.

B. Presentation on Library & Learning Support Services

Purpose Information Services, Planning, Performance, & Strategic Initiatives will review the role and operations of the Library & Learning Support Services group, including Library Services, Learning Commons & Open Labs, and Centers for Learning Excellence.

Justification It is important for the Committee to be informed periodically about the operations and services offered by Library Services, Learning Commons & Open Labs, and Centers for Learning Excellence and how these departments serve to provide information materials, technology rich spaces, academic support services, and cultural enrichment opportunities to students, faculty, staff, and the community. These services promote teaching and learning at the College and contribute meaningfully to community engagement in furtherance of the Colleges mission, vision, and values.

Enclosed Documents A copy of the presentation slides is included.

Staff Resources Interim VP of Information Services, Planning, Performance, & Strategic Initiatives and Dean of Library & Learning Support Services Dr. Jesús Campos; Associate Dean of Library Services Elizabeth Hollenbeck, Director of Learning Commons & Open

Recommendation Labs Arturo Solano, and Director of Centers for Learning Excellence Lynell Williams.
This presentation was for the Education and Workforce Development Committee's information and feedback. No action is requested.

No action was required on this item. It was presented for information purposes only.

Review of Presentations Delivered to Finance, Audit and Human Resources Committee

The following presentation was delivered to the Finance, Audit, and Human Resources Committee on Tuesday, April 8, 2025:

A. Review and Discussion of the FY 2025 – 2026 Budget Development

Purpose Mary Del Paz, Vice President for Finance and Administrative Services provided an update on the College's FY 2025 – 2026 Budget Development

As part of the budget planning process, the College is evaluating the revenue and expenditure budget considerations influencing the preparation of the FY 2025 – 2026 budget.

Justification The College's annual budget cycle includes the budget planning process that consists of projecting revenues and expenditures based on historical trend and assumptions for the upcoming fiscal year. The revenue and expenditure budget development considerations are used as the basis for the upcoming fiscal year assumptions and are a fundamental component of developing a proposed balanced budget. The proposed balanced budget is reviewed by staff, the President's Cabinet, and the Finance, Audit, and Human Resources Committee before it is presented for approval by the Board of Trustees at the annual Budget Hearing.

Enclosed Documents Appendix A – PowerPoint

Staff Resource Mary Del Paz, Vice President for Finance and Administrative Services

Recommendation No action was required from the Committee. This item was presented for information and feedback to staff.

No action was required on this item. It was presented for information purposes only.

Review and Action as Necessary on Consent Agenda Items from the Finance, Audit, and Human Resources Committee

The following Consent Agenda items were thoroughly discussed by the Finance, Audit, and Human Resources Committee. All trustees, whether a member of the Committee or not, received all supporting documentation and were invited to participate in the deliberation on each item. Non-committee members did not participate in Committee votes for recommendation of Board action.

Administration believes that all questions raised during the Committee discussion of Consent Agenda items were resolved to the Committee's satisfaction at the meeting, and the items are presented here substantially as recommended by the Committee, for approval by the Board of Trustees.

Any trustee may request any item be removed from the Consent Agenda for further discussion. Otherwise, the Board is asked to formally act on the full consent agenda, according to the details and recommended action presented for each item in the following pages.

The Finance, Audit, and Human Resources Committee recommended Board action on the following items as presented:

- a. Approval of Award of Proposals, Purchases, and Renewals \$1,650,738.17
- b. Approval on Write-off of Fixed Assets/Capital Assets Valued at \$5,000 and Over
- c. Approval to Renew the Hidalgo County Agreement for Tax Assessment Collection
- d. Approval to Renew the Starr County Agreement for Tax Assessment Collection
- e. Approval on Proposed Revision to Tuition and Fees Schedule for FY 2025 – 2026 for Testing Fees
- f. Approval on Change Orders for Contract with Precision Task Group (PTG) / Workday
- g. Approval to Retire Current Policies
 - A. Retire Policy #2600: Lay Advisory Committees
 - B. Retire Policy #3110: Access to Instructional Services

Upon a motion by Mr. David de los Rios and a second by Ms. Victoria Cantu the Board of Trustees of South Texas College approved and authorized items a without item #2 of item a, b, c, d, e, f and g of the Finance, Audit, and Human Resources Committee Consent Agenda as presented. Item #2 under item a of the consent agenda was removed as per the request of VP Mary Del Paz due to the vendor providing the proposal for the wrong item.

The motion carried.

Upon a motion by Ms. Dalinda Gonzalez-Alcantar and a second by Ms. Victoria Cantu the Board of Trustees of South Texas College approved and authorized the rejection of item #2 under item a of the consent agenda.

The motion carried.

Consent Agenda:

a. Approval of Award Proposals, Purchases and Renewals a total cost of \$1,650,738.17

Recommendation: It is requested that the Committee recommend for Board approval of the award of proposals, purchases, and renewals at a total cost of \$1,650,738.17, as listed below:

- Award of Proposals**
- 1) **Online Continuing Education Services:** award the proposal for online continuing education services to **Cengage Learning, Inc.** (Mason, OH) for the period beginning May 1, 2025 through April 30, 2026, with two one-year options to renew at no cost to the College;
 - 2) **Purchase of LED Lamps:** award the proposal for the purchase of LED lamps to **RGV Electrical Supply** (Mission, TX) at a total amount of \$19,249.34;
 - 3) **Vehicle and Environmental Graphics:** award the proposals for vehicle and environmental graphics to the vendors listed in Appendix A for the period beginning April 23, 2025 through April 22, 2026 at an estimated total amount of \$80,000.00;

**APPENDIX A
Vendors List**

Vendor (City, State)	Vendor (City, State)
ASAP Printing Solutions (McAllen, TX)	Huntington Sky Production, LTD/ dba FastSigns (McAllen, TX)
JettMedia, LLC (McAllen, TX)	Nation Signs (McAllen, TX)
Sign Depot USA, LLC (Pharr, TX)	

- 4) **Vehicle Maintenance and Repair Services:** award the proposals for vehicle maintenance and repair services to the vendors listed in Appendix A for the period beginning May 29, 2025 through May 28, 2026, with two one-year options to renew at an estimated total amount of \$90,000.00;

**APPENDIX A
Vendors List**

Vendor (City, State)	Vendor (City, State)
Haboken Enterprises, LLC/ dba Golf Cart Crossing (Pharr, TX)	Pan American Auto, LLC (Pharr, TX)
McAllen Quick Lube, Inc. / dba RGV Tire Pros / dba Valvoline Express Care (McAllen, TX)	

- Purchases**
- 5) **Computers, Laptops, Tablets, and Monitors:** purchase computers, laptops, tablets, and monitors from the vendors listed in Appendix A at a total amount of \$712,657.22;

APPENDIX A
Vendors List

Vendor (City, State)	Purchasing Cooperative	Amount
Apple, Inc. (Dallas, TX)	Choice Partners Cooperative	\$6,154.00
Dell Marketing, LP (Dallas, TX)	State of Texas Department of Information Resources	\$706,503.22
Total Amount:		\$712,657.22

- 6) **Furniture:** purchase furniture from the vendors listed in Appendix A at a total amount of \$110,678.59;

APPENDIX A
Vendors List

Vendor (City, State)	Purchasing Cooperative	Amount
Computer Comforts, Inc. (Kemah, TX)	The Interlocal Purchasing System (TIPS)	\$17,133.80
Gateway Printing and Office Supply, Inc. (Edinburg, TX)	OMNIA Partners, Sourcewell, The Interlocal Purchasing System (TIPS)	\$92,349.79
JMJS, Inc. / The Exceptional Home Center (McAllen, TX)	The Interlocal Purchasing System (TIPS)	\$1,195.00
Total Amount:		\$110,678.59

- 7) **Global Navigation Satellite System Base and Rover Kits – Grant Funded:** purchase global navigation satellite system base and rover kits from **AIITerra Central, Inc.** (McAllen, TX), a State of Texas Department of Information Resources (DIR) approved vendor, for the period beginning April 24, 2025 through April 23, 2028, at an estimated total amount of \$60,110.62;
- 8) **Network Equipment, Licenses, and Accessories:** purchase network equipment, licenses, and accessories from **Netsync Network Solutions** (Houston, TX), a State of Texas Department of Information Resources (DIR) approved vendor for the period beginning April 1, 2025 through August 31, 2025, at an estimated total amount of \$80,000.00;
- 9) **Security Operation Center and Managed Detection and Response Services:** purchase security operation center and managed detection and response services from **Netsync Network Solutions** (Houston, TX), a State of Texas Department of Information Resources (DIR) approved vendor for the period beginning July 1, 2025 through September 1, 2028, at an estimated total amount of \$473,042.40;

Renewals

- 10) **Insurance Risk Management Consultant Services:** renew the insurance risk management consultant services with **Acrisure, LLC/ dba Carlisle Insurance** (Corpus Christi, TX), for the period beginning

June 1, 2025 through May 31, 2026 at a total annual amount of
\$25,000.00.

This item was approved by the Board as part of consent agenda action.

b. Approval on Write-off of Fixed Assets/Capital Assets Valued at \$5,000 and Over

Purpose	To approve the write-off of fixed assets/capital assets valued at \$5,000 and over.
Justification	<p>The Fixed Assets/Inventory Department is requesting to write-off obsolete and no longer in use software programs, duplicate assets, auctioned assets, lost or stolen assets, and vehicles declared a total loss. These assets totaling \$1,286,626.75, will be removed, as applicable, from the College's inventory system and capital asset ledger.</p> <p>Due to the transition from Banner to Workday, the Fixed Assets/Inventory Department conducted an audit of all software and discovered that some were no longer in use and would not be renewed. The removal of these assets has been verified and confirmed with the cost center manager. For the non-software assets, the Fixed Assets/Inventory Department also audited assets for duplicate assets and auctioned assets that had been previously approved by the President with a value below \$5,000.</p> <p>As per Policy CIB – Equipment and Supplies Management: Disposal of Property and Department Procedures, the capital assets value and associated accumulated depreciation will be written off from the College's capital asset ledger, and the reduction will be reflected on the Comprehensive Annual Financial Report as of August 31, 2025.</p>
Enclosed Documents	Appendix A – Fixed Assets lists of obsolete assets FA21/22 and FA23 was included in the Board packet for the Board's review.
Funding	No funds are required.
Staff Resource	Mary Del Paz, Vice President for Finance and Administrative Services Deyadira Leal, Director of Purchasing
Recommendation	The Committee recommended approval for the write-off of fixed assets/capital assets valued at \$5,000 and over and for these assets to be removed from the College's inventory system and capital asset ledger.

This item was approved by the Board as part of consent agenda action.

Consent Agenda:

c. Approval to Renew the Hidalgo County Agreement for Tax Assessment Collection

Purpose	To approve the renewal of the Hidalgo County Agreement for Tax Assessment and Collection for current and delinquent taxes collected from September 1, 2025 through August 31, 2026.
Justification	<p>To ensure that the College complies with Section 6.27 item (c) of the Property Tax Code, which states:</p> <p>“The assessor or collector for a taxing unit other than a county is entitled to reasonable compensation, which may not exceed the actual cost incurred, for assessing or collecting taxes for a taxing unit pursuant to Subsection (b) of Section 6.23 of this code.”</p> <p>The Inter-Local Cooperation Agreement requires the County, after reviewing actual collection costs, to submit a proposed fee to the College, which may include a cost increase of no more than 5% per year, prior to May 1st. The College will then have until June 1st to accept the recommended fee.</p> <p>The Hidalgo County Agreement for Tax Assessment and Collection must be approved by the College by June 1, 2024. Approval of the tax assessment and collection fee is needed in order for the Hidalgo County Tax Assessor to assess and collect taxes levied.</p>
Enclosed Documents	Appendix A – History of Fees for Hidalgo County Tax Assessment and Collection and Appendix B – Hidalgo County Collection Contract were included in the Board packet for the Board’s review.
Funding	The annual collection fee is reduced monthly from taxes collected during the month. Funds for these expenditures will be budgeted in the Hidalgo Appraisal/Collection Fee budget for Fiscal Year 2025 – 2026, pending Board approval of the budget.
Staff Resource	Mary Del Paz, Vice President for Finance and Administrative Service Myriam Lopez, Associate Vice President – Finance and Management
Recommendation	The Committee recommended Board approval on the renewal of the Hidalgo County Agreement for the Tax Assessment and Collection for current and delinquent taxes collected at an annual fee of \$108,372.00 from September 1, 2025 through August 31, 2026 as presented.

This item was approved by the Board as part of consent agenda action.

Consent Agenda:

d. Approval to Renew the Starr County Agreement for Tax Assessment Collection

Purpose To approve the renewal of the Starr County Agreement for Tax Assessment and Collection for current and delinquent taxes collected from September 1, 2025 through August 31, 2026.

Justification To ensure that the College complies with Section 6.27 item (c) of the Property Tax Code, which states:

“The assessor or collector for a taxing unit other than a county is entitled to reasonable compensation, which may not exceed the actual cost incurred, for assessing or collecting taxes for a taxing unit pursuant to Subsection (b) of Section 6.23 of this code.”

The Inter-Local Cooperation Agreement requires the County, after reviewing actual collection costs, to submit a proposed fee to the College, which may include a cost increase of no more than 5% per year, prior to May 1st. The College will then have until June 1st to accept the recommended fee.

The Starr County Agreement for Tax Assessment and Collection must be approved by the College by June 1, 2024. Approval of the tax assessment and collection fee is needed in order for the Hidalgo County Tax Assessor to assess and collect taxes levied.

Enclosed Documents Appendix A – History of Fees for Starr County Tax Assessment and Collection and
Appendix B – Starr County Collection Contract were included in the Board packet for the Board’s review.

Funding The annual collection fee is reduced monthly from taxes collected during the month. Funds for these expenditures will be budgeted in the Hidalgo Appraisal/Collection Fee budget for Fiscal Year 2025 – 2026, pending Board approval of the budget.

Staff Resource Mary Del Paz, Vice President for Finance and Administrative Service
Myriam Lopez, Associate Vice President – Finance and Management

Recommendation The Committee recommended Board approval on the renewal of the Starr County Agreement for the Tax Assessment and Collection for current and delinquent taxes collected at a fee of 2% or approximately \$102,652.18 from September 1, 2025 through August 31, 2026, pending Starr County Commissioner’s Court approval on April 14, 2025, as presented.

This item was approved by the Board as part of consent agenda action.

Consent Agenda:

**e. Approval on Proposed Revision to Tuition and Fees Schedule for FY 2025 – 2026
for Testing Fees**

Purpose Approve the proposed deletion of the HiSET Exam Fees from the Testing Fees Tuition and Fees Schedule for FY 2025 – 2026.

Justification On March 25, 2025, the Board of Trustees approved the Tuition and Fees Schedules for FY 2025 – 2026.

At this time, Administration is asking for the deletion of the HiSET Exam Fees since the vendor, PSI, no longer operates the HiSET exam in the state of Texas.

The proposed deletion of the HiSET Exam Fees is listed in Appendix A.

Enclosed Documents Appendix A – Testing Fees for deletion was included in the Board packet for the Board's review.

Staff Resource Dr. Matthew Hebbard, Vice President for Student Affairs and Enrollment Management
Mary Del Paz, Vice President for Finance and Administrative Services

Recommendation The Committee recommended Board approval of the proposed revisions to the Tuition and Fees Schedule for FY 2025 – 2026 for Testing Fees listed in Appendix A as presented.

This item was approved by the Board as part of consent agenda action.

Consent Agenda

**f. Approval on Change Orders for Contract with Precision Task Group (PTG) /
Workday**

Purpose To approve Change Orders for Contract with Precision Task Group (PTG) / Workday).

Justification To gain approval of two (2) Change Orders (#17 - #18) for PTG for the following services, not to exceed the listed amounts:

Budget Categories	Amount
#17 PTG Support for integrations, security, presentations, enhancements	\$291,561
#18 Additional tenant for backup purposes. 6 - month period (Bi-Weekly Payroll)	15,000
Total	\$306,561

The grand total of these Change Orders is \$306,561 and will be funded with budget reallocations from other project budget lines.

The total Workday budget was approved by the Board and further amended, therefore, will not be impacted.

Funding Funds for this expenditure are budgeted in the Workday budget for FY 2024 – 2025 based on the proposed reallocation of the budget.

Staff Resource Mary Del Paz, Vice President for Finance and Administrative Services
Myriam Lopez, Associate Vice President – Finance and Management

Recommendation The Committee recommended Board approval of two (2) Change Orders for the estimated upcoming expenses of \$306,561 for the Contracts with Precision Task Group (PTG) / Workday as presented.

This item was approved by the Board as part of consent agenda action.

Consent Agenda

g. Approval to Retire Current Policies

Purpose	To retire the current policies to align with the Texas Association of School Boards (TASB) policy manual.
Justification	<p>Based on internal operations and functions, content from the retired policies may transition to a procedure, handbook, or operations manual as deemed appropriate by College staff.</p> <p>The retired policies have been reviewed by staff and administrators.</p>
Enclosed Documents	<p>Appendix A – List of Retired Policies and</p> <p>Appendix B –Retired Policies were included in the Board packet for the Board’s review.</p>
Staff Resource	<p>Dr. Anahid Petrosian, Vice President and Provost for Academic Affairs and Economic Development</p> <p>Dr. Brett Millan, Associate Vice President for Academic Success and Advancement</p> <p>Venisa Earhart, Board Relations Administrator</p>
Recommendation	The Committee recommended Board approval to retire current policies as presented.

This item was approved by the Board as part of consent agenda action.

Consideration of New Items

The Facilities Committee did not meet in April 2025. These items were all presented for deliberation and action by the Board of Trustees and without a committee recommendation.

Review and Discussion on a Shooting Range Project

Purpose	To discuss the options of constructing a shooting range.
Justification	<p>Administration has reviewed an opportunity regarding a potential partnership with the City of McAllen and the McAllen Police Department to construct a shooting range in a North McAllen site. After discussions with College staff and evaluation, Administration is proposing not to proceed with this option at this time.</p> <p>Administration is reevaluating the previously planned shooting range options at the Regional Center for Public Safety Excellence (RCPSE). Academic Affairs staff will develop a plan for the needs of the program, such as the number of lanes, the length of the lanes, the number of classrooms, etc.</p>
Staff Resource	<p>Anahid Petrosian, Vice President for Academic Affairs and Economic Development</p> <p>Mary Del Paz, Vice President for Finance and Administrative Services</p> <p>Ricardo de la Garza, Executive Director for Facilities Planning & Construction</p>
Recommendation	This item was presented only for discussion. No action is requested.

Chair, Dr. Alejo Salinas, requested that the discussion on this item be deferred until a later time.

Review and Recommend Action on Contracting Architectural Services for the Pecan Campus Institutional Support Services Building N Expansion

Purpose To contract architectural services for the project.

Justification Architectural services are necessary for design and construction administration services for this project. The design scope of work includes, but is not limited to, design, analysis, preparation of plans and specifications, permit applications, construction administration, and inspection of the project.

The project consists of expanding the existing Institutional Support Services Building N to provide more space for the Business Office, Purchasing, and Facilities Planning & Construction departments.

The proposed scope of work is summarized as follows:

- Expansion of Building N to the east and west sides of the building.
- Total Expansion 10,665 sq. ft.

Enclosed Documents Appendix A – RFQ Solicitation Information
Appendix B – Project Presentation
Appendix C – Ranking and Evaluations of Respondents
Appendix D – Fact Sheet
were included in the Board packet for the Board's review.

Staff Resource Ricardo de la Garza, Executive Director for Facilities Planning & Construction
Mary Del Paz, Vice President for Finance and Administrative Services

The Board of trustees of South Texas College agreed to defer this item until the top 2 vendors can present their projects to the Board of Trustees. The concern from Mr. Danny Guzman was that there was so little point difference between the top two candidates for this project.

Review and Recommend Action on Schematic Design and Authorization to Proceed with Solicitation of Construction Services for the Nursing and Allied Health Campus East Building A Renovation of Radiology Lab to Multipurpose Skills Lab and Community Pharmacy Lab Renovations

Purpose To approve the schematic design and solicitation of construction services for the project.

Justification Schematic design is the first phase of basic design services provided by the project design team and establishes the basis on which the project design team proceeds with design development and construction documents.

On November 12, 2024, the Board of Trustees approved contracting architectural services with Boultinghouse Simpson Gates Architects. The architect has worked with College staff to develop a schematic design to meet the needs of the Nursing and Allied Health departments.

The project consists of renovating the existing Radiology lab to a Multipurpose Skills Lab for instruction, and renovating the Community Pharmacy Lab on the 3rd floor to meet American Society of Health-System Pharmacists / Accreditation Council for Pharmacy Education (ASHP/ACPE) standards for accreditation.

The proposed scope of work is summarized as follows:

- Renovation and conversion of the Radiology Lab
 - Total Renovation Space 1,278 sq. ft.
- Renovation of the Community Pharmacy Lab on 3rd Floor
 - Total Square Feet = 1,373 sq. ft.
 - Spaces to Include:
 - Large Pharmacy Lab
 - Pharmacy Prep Area
 - Pharmacy Storage

Construction Budget (Radiology Lab)	\$125,000
Construction Budget (Community Pharmacy Lab)	<u>274,600</u>
Total Construction Budget	\$399,600

Architect's Estimated Construction Cost	\$ <u>482,400</u>
Variance	

(\$82,800)

Enclosed Documents Appendix A – Schematic Design and
Appendix B – Fact Sheet were included in the Board packet for the Board's review.

Staff Resource Ricardo de la Garza, Executive Director for Facilities Planning & Construction

Mary Del Paz, Vice President for Finance and Administrative Services

Upon a motion by Mr. Paul Rodriguez and a second by Ms. Rose Benavidez the Board of Trustees of South Texas College approved and authorized the schematic design and solicitation of construction services for the Nursing and Allied Health Campus East Building A Renovation of Radiology Lab to Multipurpose Skills Lab and Community Pharmacy Lab Renovations as presented.

The motion carried.

Review and Recommend Action on Contracting Construction Services for the Pecan Campus Kinesiology Building Q

Purpose To contract construction services for the project.

Justification On June 27, 2023, the Board of Trustees approved the solicitation of construction services for the project. On May 28, 2024, the Board rejected construction services proposals for the project. On July 26, 2024, the Board approved a new location for the building.

The project consists of the construction of a new 16,715 square-foot Kinesiology Building to be located between the Pecan Campus North Academic Humanities Building P and the Information Technology Building M, along the main north/south drive.

- Design and construction of the structure to include:
 - Various Exercise and Training Areas, Four Classrooms, Computer Lab, Multipurpose Room, Staff Offices, Main Lobby Area, Reception, Workroom, Storage Rooms, Lockers, Showers, Restrooms, and Support Service Areas
- Approximate square feet of the proposed space: 16,715 s.f.

Enclosed Documents Appendix A – RFP Solicitation Information,
Appendix B – Project Presentation,
Appendix C – Ranking and Evaluations of Respondents, and
Appendix D – Fact Sheet

Upon a motion by Mr. Paul Rodriguez and a second by Ms. Victoria Cantu the Board of Trustees of South Texas College approved and authorized contracting construction services with **Tri-Gen Construction, LLC** in the amount of **\$7,070,000** for the Pecan Campus Kinesiology Building Q project as presented.

The motion carried.

Review and Recommend Action on Contracting Construction Services for the Regional Center for Public Safety Excellence Perimeter Fence

Purpose	To contract construction services for the project.
Justification	<p>On January 28, 2025, the Board of Trustees approved the solicitation of construction services for the project.</p> <p>The project consists of constructing a perimeter fence on the south side of the property for additional security.</p> <p>The proposed scope of work is summarized as follows:</p> <ul style="list-style-type: none">• Constructing a perimeter fence• Total Linear Feet: Approximately 4,200
Enclosed Documents	Appendix A – RFP Solicitation Information, Appendix B – Project Presentation, Appendix C – Ranking and Evaluations of Respondents and Appendix D – Fact Sheet were all provided in the Board packet for the Board's review.
Staff Resource	Ricardo de la Garza, Executive Director for Facilities Planning & Construction Mary Del Paz, Vice President for Finance and Administrative Services

Upon a motion by Mr. Paul Rodriguez and a second by Mr. David De Los Rios the Board of Trustees of South Texas College approved and authorized contracting construction services with **AJ3 Construction, LLC.** in the amount of **\$118,139.76** for the Regional Center for Public Safety Excellence Perimeter Fence project as presented.

The motion carried.

**Review and Recommend Action on Contracting Construction
Services for the Mid Valley Campus South Academic Building H
Repair & Renovations of Damaged Roof and Interior Areas Phase II**

Purpose	To contract construction services for the project.
Justification	<p>On May 12, 2021, heavy rain storms damaged the roof, which resulted in interior areas sustaining water damage.</p> <p>Phase I consisted of the repair and replacement of the existing damaged roof and was completed in 2024. Phase II consists of renovating and repairing the damaged interior areas.</p> <p>The proposed scope of work is summarized as follows:</p> <ul style="list-style-type: none">• Repair and renovation of classrooms, a piano lab, an art lab, storage rooms, offices, and corridors.• Items to be repaired within these areas include walls, flooring, painting, ceiling tile, HVAC ducts, ceiling tile, and batt insulation
Enclosed Documents	Appendix A – RFP Solicitation Information, Appendix B – Project Presentation, Appendix C – Ranking and Evaluations of Respondents, and Appendix D – Fact Sheet were included in the Board packet for the Board's review.
Staff Resource	Ricardo de la Garza, Executive Director for Facilities Planning & Construction Mary Del Paz, Vice President for Finance and Administrative Services

Upon a motion by Mr. Paul Rodriguez and a second by Ms. Victoria Cantu the Board of Trustees of South Texas College approves and authorizes contracting construction services with **Rio United Builders, LLC.** in the amount of **\$619,207.10** for the Mid Valley Campus South Academic Building H Repair & Renovations of Damaged Roof and Interior Areas Phase II project as presented.

The motion carried.

Review and Recommend Action on Substantial Completion of the Starr County Campus Building Q Automotive Lab Expansion

Purpose	To approve substantial completion of the project.
Justification	<p>College staff and the Architect visited the site and developed a construction punch list on March 28, 2025.</p> <ul style="list-style-type: none">• Architect: Able City, LLC.• Contractor: Triun, LLC. <p>A Certificate of Substantial Completion has been issued. Substantial Completion was not accomplished within the time allowed in the Owner/Contractor agreement for this project by Triun, LLC. The original cost approved for this project was \$2,330,000.</p>
Enclosed Documents	Appendix A – Current Budget Status, Appendix B – Photos, Appendix C – Substantial Completion Letter, and Appendix D – Fact Sheet were included in the Board packet for the Board's review.

Upon a motion by Mr. Paul Rodriguez and a second by Mr. David De Los Rios the Board of Trustees of South Texas College approves and authorizes the substantial completion of the Starr County Campus Building Q Automotive Lab Expansion project as presented.

The motion carried.

Review and Recommend Action on Substantial Completion of the Starr County Campus North Academic Building C HVAC-R Outdoor Covered Area Expansion

Purpose	To approve substantial completion of the project.
Justification	<p>College staff and the Architect visited the site and developed a construction punch list on March 28, 2025.</p> <ul style="list-style-type: none">• Architect: Able City, LLC.• Contractor: Triun, LLC. <p>A Certificate of Substantial Completion has been issued. Substantial Completion was not accomplished within the time allowed in the Owner/Contractor agreement for this project by Triun, LLC. The original cost approved for this project was \$438,000.</p>
Enclosed Documents	Appendix A – Current Budget Status Appendix B – Photos Appendix C – Substantial Completion Letter Appendix D – Fact Sheet

Staff Resource Ricardo de la Garza, Executive Director for Facilities Planning & Construction
Mary Del Paz, Vice President for Finance and Administrative Services

Upon a motion by Mr. Paul Rodriguez and a second by Ms. Victoria Cantu the Board of Trustees of South Texas College approves and authorizes the substantial completion of the Starr County Campus North Academic Building C HVAC-R Outdoor Covered Area Expansion project as presented.

The motion carried.

Review and Recommend Action on Substantial Completion of the District Wide Flooring Replacements Phase IV at Pecan Campus Sylvia Esterline Center for Learning Excellence Building C

Purpose To approve substantial completion of the project.

Justification College staff and the Architect visited the site and developed a construction punch list on April 2, 2025.

- Contractor: Diaz Floors & Interiors, Inc.

A Certificate of Substantial Completion has been issued. Substantial Completion was accomplished within the time allowed in the Owner/Contractor agreement for this project by Diaz Floors & Interiors, Inc. The original cost approved for this project was \$72,240.

Enclosed Documents Appendix A – Current Budget Status,
Appendix B – Photos,
Appendix C – Substantial Completion Letter, and
Appendix D – Fact Sheet were included in the Board packet for the Board's review.

Staff Resource Ricardo de la Garza, Executive Director for Facilities Planning & Construction
Mary Del Paz, Vice President for Finance and Administrative Services

Upon a motion by Mr. Paul Rodriguez and a second by Mr. David De Los Rios the Board of Trustees of South Texas College approves and authorizes the substantial completion of the District Wide Flooring Replacements Phase IV at Pecan Campus Sylvia Esterline Center for Learning Excellence Building C project as presented.

The motion carried.

Review and Recommend Action on Substantial Completion of the District Wide Flooring Replacements Phase IV at Starr County Campus Student Services Building G

Purpose	To approve substantial completion of the project.
Justification	<p>College staff and the Architect visited the site and developed a construction punch list on March 26, 2025.</p> <ul style="list-style-type: none">• Contractor: Diaz Floors & Interiors, Inc. <p>A Certificate of Substantial Completion has been issued. Substantial Completion was accomplished within the time allowed in the Owner/Contractor agreement for this project by Diaz Floors & Interiors, Inc. The original cost approved for this project was \$20,912.</p>
Enclosed Documents	Appendix A – Current Budget Status, Appendix B – Photos, Appendix C – Substantial Completion Letter, and Appendix D – Fact Sheet were included in the Board packet for the Board's review.
Staff Resource	Ricardo de la Garza, Executive Director for Facilities Planning & Construction Mary Del Paz, Vice President for Finance and Administrative Services

Upon a motion by Mr. Paul Rodriguez and a second by Ms. Victoria Cantu the Board of Trustees of South Texas College approves and authorizes the substantial completion of the District Wide Flooring Replacements Phase IV at Starr County Campus Student Services Building G project as presented.

The motion carried.

Review and Recommend Action on Interagency Cooperation Contract between Baylor University Institute of Reading Development and South Texas College

Purpose	To approve the interagency cooperation contract.
Justification	<p>The agreement permits Baylor University Institute of Reading Development to use general classrooms space on Saturdays and Sundays from June 7, 2025 through July 13, 2025.</p> <p>The Interagency Cooperation Contract with the Baylor University Institute of Reading Development for the use of instructional facilities from June 7, 2025 through July 13, 2025. The Baylor University Institute of Reading Development has taken place on the South Texas College campus for the past several years. The Board approved a previous contract with Baylor University Institute of Reading Development on April 24, 2018, between June 15, 2018 and July 15, 2018, and on February 25, 2020, between June 6, 2020 and July 12, 2020 for the use of instructional facilities at Pecan Campus. This program provides reading enrichment to students who will be entering kindergarten through twelfth grade in the following Fall Semester.</p>
Enclosed Documents	<p>Appendix A – Draft Agreement</p> <p>Appendix B – Cost Calculation</p>
Staff Resource	<p>George McCaleb, Executive Director for Facilities Operations & Maintenance</p> <p>Mary Del Paz, Vice President for Finance and Administrative Services</p>

Upon a motion by Mr. Paul Rodriguez and a second b Mr. David De Los Rios the Board of Trustees of South Texas College approves and authorizes the new Interagency Cooperation Contract with Baylor University Institute of Reading Development for use of instructional facilities at the Pecan Campus from June 7, 2025 through July 13, 2025 as presented.

The motion carried.

Approval of Financial Reports for February 2025

Administration recommends Board approval of the financial reports for the month of February 2025.

The following financial reports have been provided under separate cover:

- 1) Quarterly Investment Report and Money Market Accounts for February 2025.
- 2) Summary of Revenues for February 2025.
- 3) Summary of State Appropriations Revenue for February 2025.
- 4) Summary of Property Tax Revenue for February 2025.
- 5) Summary of Expenditures by Classification for J February 2025.
- 6) Summary of Expenditures by Function for February 2025.
- 7) Summary of Auxiliary Fund Revenues and Expenditures for February 2025.
- 8) Summary of Grant Revenues and Expenditures for February 2025.
- 9) Foundation Financial Activity for February 2025.

Ms. Mary Del Paz, Vice President for Finance and Administrative Services, will respond to questions posed by the Board.

Upon as motion by Mr. Paul Rodriguez and a second by Mr. David De Los Rios the Board of Trustees of South Texas College approves and authorizes the submitted financial reports for the month of February 2025.

Review of Informational Reports as of March 2025

Administration includes the following information reports as of March 2025 for the Board's information.

- 1) Checks for \$125,000 and above for March 2025.
- 2) Check Register for March 2025.
- 3) Summary of Purchase Orders (Purchasing) for March 2025.
- 4) Summary of Bid Solicitations (Purchasing) for March 2025.
- 5) Employee New Hires for March 2025.
- 6) Employee Resignations/Retirements for March 2025.

The reports were presented for review by the Board and are provided under separate cover.

Ms. Mary Del Paz, Vice President for Finance and Administrative Services, was available to respond to questions posed by the Board.

No action was required from the Board. This item was presented for information purposes.

Review and Discussion of College President's Contract (Texas Government Code 551.074, Personnel Matters)

The Board of Trustees is asked to review and take action as necessary regarding a proposed amendment to the President's Contract.

Upon a motion by Mr. Paul Rodriguez and a second by Ms. Dalinda Gonzalez-Alcantar the Board of Trustees of South Texas College approved and authorized the proposed amendments to the President's Contract as discussed.

Announcements

A. Next Meetings:

- Tuesday, May 13, 2025
 - 3:30 p.m. - Education & Workforce Development Committee
 - 4:00 p.m. – Facilities Committee
 - 5:00 p.m. – Finance, Audit and Human Resources Committee
- Tuesday, May 27, 2025
 - 5:30 p.m. – Regular Board Meeting

B. Other Announcements:

- Spring **Dual Credit** Commencement Ceremonies will be held on Friday, May 9, 2025 at the Bert Ogden Arena beginning at 9:00 a.m.
- Spring **Traditional** Commencement Ceremonies will be held on Saturday, May 10, 2025 at the Bert Ogden Arena beginning at 9:30 a.m.
- The College will be closed on Monday, May 26, 2025 in observance of Memorial Day.

Adjournment

There being no further business to discuss, the Regular Board Meeting of the South Texas College Board of Trustees adjourned at 7:27 p.m.

I certify the foregoing are the true and correct minutes of the Tuesday, April 22, 2025 Regular Board Meeting of the South Texas College Board of Trustees.

X_____

Mr. Danny Guzman

Board Secretary

Review and Action as Necessary on Quarterly Investment Report for Quarter Ending February 28, 2025

Purpose	To approve the College's Quarterly Investment Report for the Quarter Ended February 28, 2025 that will be presented by Ms. Emily Upshaw from Valley View Consulting, L.L.C.
Justification	<p>To comply with the Texas Public Funds Information Act (PFIA) and the College's Policy CAK Appropriations and Revenue Sources: Investments that require an Investment Report to be prepared and submitted to the Board of Trustees and the President on a quarterly basis.</p> <p>Ms. Upshaw will present an overview of the investments, the annual interest earnings, the quarterly interest earnings, and the economic overview.</p>
Enclosed Documents	Appendix A - Quarterly Investment Report
Funding	No funds are required.
Staff Resource	Dr. Ricardo J. Solis, President Mary Del Paz, Vice President for Finance and Administrative Services
Recommendation	<p><i>It is recommended that the Board of Trustees of South Texas College approve and authorize the following Minute Order proposed for consideration:</i></p> <p>The Board of Trustees of South Texas College approves and authorizes the Quarterly Investment Report for the Quarter Ended February 28, 2025.</p>



SOUTH TEXAS COLLEGE

QUARTERLY INVESTMENT REPORT

For the Quarter Ended

February 28, 2025

Prepared by

Valley View Consulting, L.L.C.

The investment portfolio of the South Texas College is in compliance with the Public Funds Investment Act and the South Texas College Investment Policy.

<u>Maria G. Del Paz, Vice President for Finance & Administrative Services</u>	<u>Date</u>
<u>Myriam Lopez, Associate Vice President-Finance and Management</u>	<u>Date</u>
<u>Paul R. Rodriguez, Board of Trustees, Designated Investment Officer</u>	<u>Date</u>

Disclaimer: These reports were compiled using information provided by the South Texas College. No procedures were performed to test the accuracy or completeness of this information. The market values included in these reports were obtained by Valley View Consulting, L.L.C. from sources believed to be accurate and represent proprietary valuation. Due to market fluctuations these levels are not necessarily reflective of current liquidation values. Yield calculations are not determined using standard performance formulas, are not representative of total return yields and do not account for investment adviser fees.

Summary

Quarter End Results by Investment Category:

Asset Type	November 30, 2024			February 28, 2025		
	Book Value	Market Value		Book Value	Market Value	Ave. Yield
DDA/MMA/NOW	\$ 88,438,402.39	\$ 88,438,402.39		\$ 181,084,403.23	\$ 181,084,403.23	3.52%
Pools	1,815,776.24	1,815,776.24		1,835,722.31	1,835,722.31	4.36%
CD/Security	330,295,468.58	330,619,935.34		311,474,170.01	312,068,912.43	4.61%
Totals	\$ 420,549,647.21	\$ 420,874,113.97		\$ 494,394,295.55	\$ 494,989,037.97	4.21%

Current Quarter Portfolio Performance (1)

Average Quarterly Yield 4.21%

Rolling Three Month Treasury 4.36%
Rolling Six Month Treasury 4.39%
TexPool 4.36%

Year-to-Date Portfolio Performance (2)

Average Quarter End Yield 4.40%

Rolling Three Month Treasury 4.56%
Rolling Six Month Treasury 4.61%
TexPool 4.54%

INTEREST EARNINGS

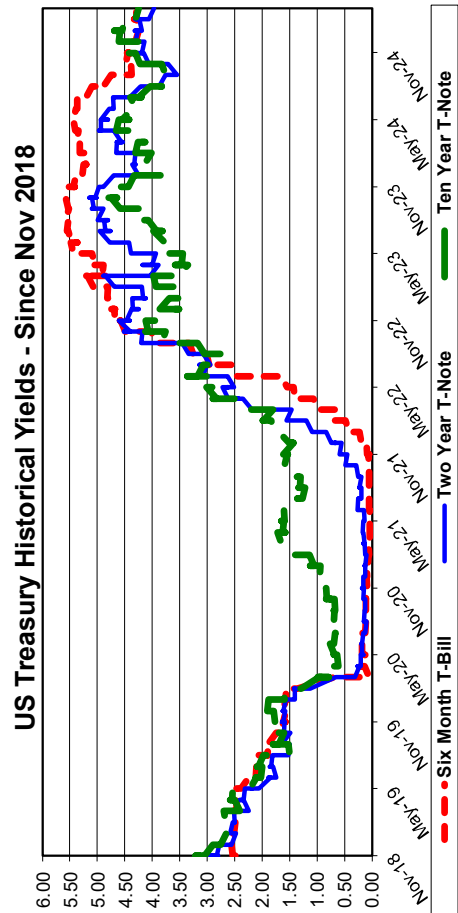
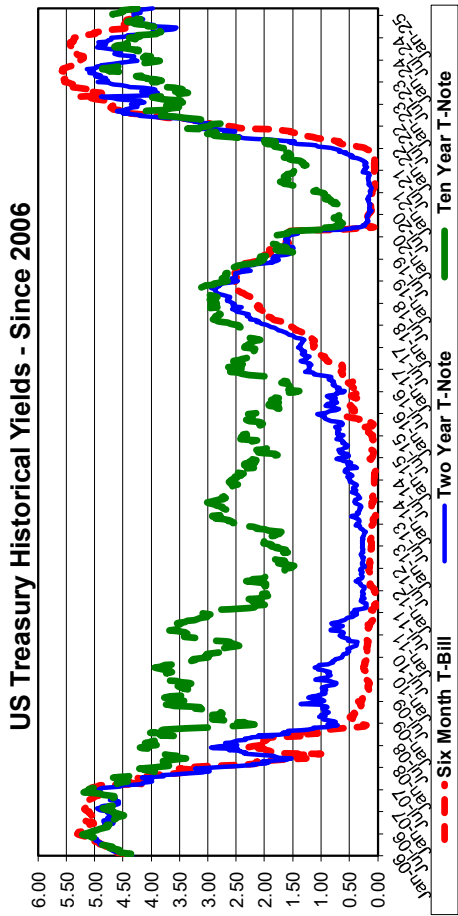
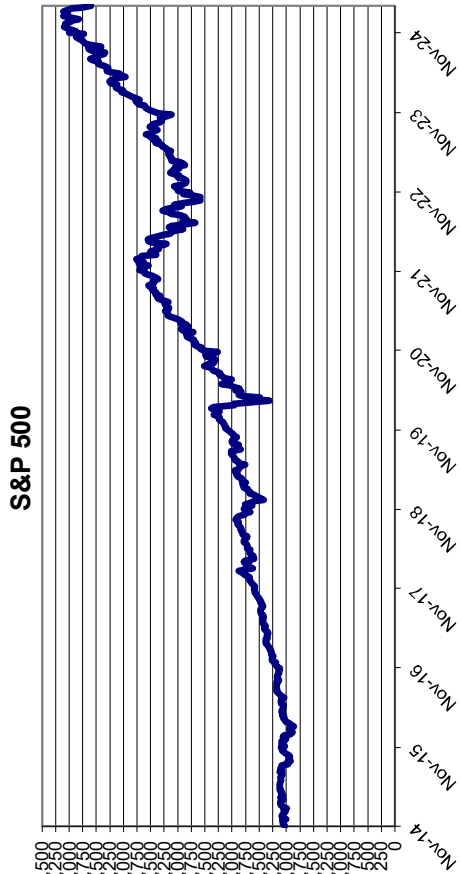
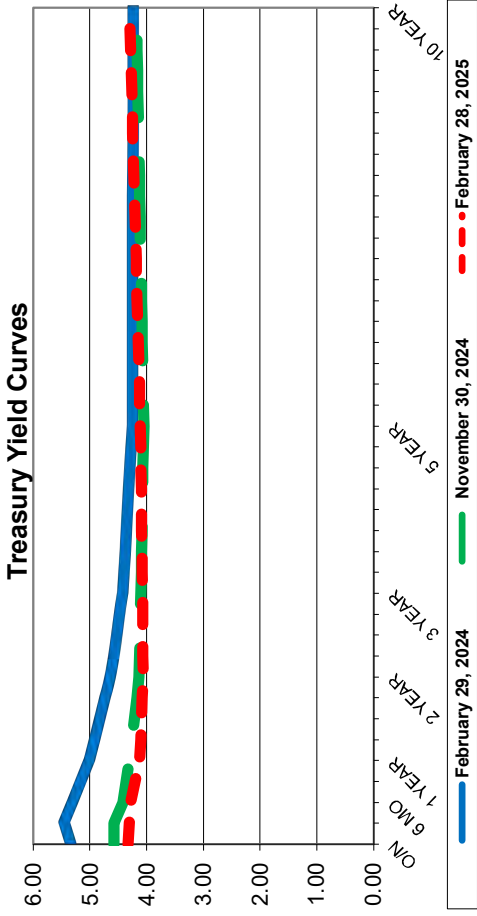
	PRIOR YEAR	CURRENT YEAR
Quarterly Interest Earned	\$4,520,457.77 (Unaudited)	\$4,796,101.66 (Unaudited)
Accrued Interest-End of Quarter	\$1,306,218.31 (Unaudited)	\$2,461,593.87 (Unaudited)
Fiscal YTD Interest Earned	\$8,567,174.38 (Unaudited)	\$9,712,513.05 (Unaudited)

(1) Current Quarter Portfolio Performance - yields based on adjusted book value, realized and unrealized gains/losses and investment advisory fees are not considered. The yield for the reporting month is used for bank, pool, and money market balances. □
(2) Fiscal Year-to-Date Performance - yields calculated using quarter end report yields and adjusted book values and does not reflect a total return analysis or account for advisory fees.

Economic Overview

2/28/2025

The Federal Open Market Committee (FOMC) kept the Fed Funds target range at 4.25% - 4.50% (Effective Fed Funds trade +/-4.33%). Expectations for additional rate cuts are volatile with current estimates at three 0.25% cuts projected during 2025. February Non-Farm Payroll increased slightly to +151k new jobs, but the Three Month Rolling Average decreased to +200 (from the previous +327k). Fourth Quarter 2024 GDP remained +2.3% with 2.8% expansion for all of 2024. The S&P 500 Stock Index dipped +/-8% to 5,600. The yield curve continued a slight checkmark shape. Crude Oil bounced below \$70 per barrel. Inflation remains above the FOMC 2% target (Core PCE +/-2.6% and Core CPI +/-3.3%). Declining global economic outlook and ongoing/expanding international political disruptions increases uncertainty.



**Investment Holdings
February 28, 2025**

Description	Rating	Coupon/ Discount	Maturity Date	Settlement Date	Original Face/ Par Value	Book Value	Market Price	Market Value	Life (Days)	Yield
American Nat'l Bank & Trust MMA		4.67%	03/01/25	02/28/25	\$ 13,483,884.36	\$ 13,483,884.36	1.00	\$ 13,483,884.36	1	4.67%
PNC Bank MMA - Operating		2.94%	03/01/25	02/28/25	90,798,450.42	90,798,450.42	1.00	90,798,450.42	1	2.94%
PNC Bank MMA - Operating #2		1.92%	03/01/25	02/28/25	1,533,763.45	1,533,763.45	1.00	1,533,763.45	1	1.92%
PNC Bank MMA - Payroll		2.56%	03/01/25	02/28/25	2,518.13	2,518.13	1.00	2,518.13	1	2.56%
PNC Bank MMA - Payroll #2		1.92%	03/01/25	02/28/25	11,627.96	11,627.96	1.00	11,627.96	1	1.92%
PNC Bank MMA - Student		2.48%	03/01/25	02/28/25	1,116,510.07	1,116,510.07	1.00	1,116,510.07	1	2.48%
PNC Bank MMA - Student #2		1.92%	03/01/25	02/28/25	25,036.58	25,036.58	1.00	25,036.58	1	1.92%
PNC Bank - Federal Draw Down		2.27%	03/01/25	02/28/25	62,897.62	62,897.62	1.00	62,897.62	1	2.27%
PNC Bank MMA		2.94%	03/01/25	02/28/25	14,447,013.55	14,447,013.55	1.00	14,447,013.55	1	2.94%
PNC Bank MMA - I&S Bond 96,02,03, 04,07,10,14,15		1.92%	03/01/25	02/28/25	272,283.14	272,283.14	1.00	272,283.14	1	1.92%
PNC Bank - Construction E&G Transfer		1.92%	03/01/25	02/28/25	25,036.44	25,036.44	1.00	25,036.44	1	1.92%
PNC Bank - Construction E&G Transfer		2.58%	03/01/25	02/28/25	7,835,931.49	7,835,931.49	1.00	7,835,931.49	1	2.58%
Veritex Bank MMA		4.42%	03/01/25	02/28/25	4,137,841.91	4,137,841.91	1.00	4,137,841.91	1	4.42%
NexBank MMA		4.65%	03/01/25	02/28/25	47,331,608.11	47,331,608.11	1.00	47,331,608.11	1	4.65%
TexPool LGIP	AAA	4.36%	03/01/25	02/28/25	1,835,722.31	1,835,722.31	1.00	1,835,722.31	1	4.36%
Bank OZK CD		5.37%	03/05/25	10/10/23	8,596,709.24	8,596,709.24	100.00	8,596,709.24	5	5.52%
Veritex Bank CD		5.17%	03/24/25	07/17/23	7,599,081.93	7,599,081.93	100.00	7,599,081.93	24	5.17%
Bank OZK CD		4.26%	03/26/25	09/26/24	105,749.20	105,749.20	100.00	105,749.20	26	4.35%
American Nat'l Bank & Trust CD		4.50%	04/25/25	04/25/23	16,293,134.94	16,293,134.94	100.00	16,293,134.94	56	5.04%
Southside Bank CD		4.52%	05/06/25	11/06/24	5,056,964.39	5,056,964.39	100.00	5,056,964.39	67	4.60%
Bank OZK CD		5.37%	05/07/25	10/10/23	10,745,886.56	10,745,886.56	100.00	10,745,886.56	68	5.52%
US Treasury	Aaa/AA+	2.75%	05/15/25	01/12/24	4,981,756.46	4,981,756.46	99.68	4,984,140.60	76	4.57%
American Nat'l Bank & Trust CD		5.10%	05/29/25	11/30/23	9,593,353.14	9,593,353.14	100.00	9,593,353.14	90	5.23%
American Nat'l Bank & Trust CD		5.10%	06/05/25	12/07/23	6,389,345.32	6,389,345.32	100.00	6,389,345.32	97	5.23%
FAMCA		4.54%	07/16/25	01/16/24	15,000,000.00	15,000,000.00	100.05	15,008,197.20	138	4.54%
East West Bank CD		4.39%	07/31/25	08/30/24	3,066,758.40	3,066,758.40	100.00	3,066,758.40	153	4.49%
East West Bank CD		4.24%	08/04/25	02/04/25	4,513,086.73	4,513,086.73	100.00	4,513,086.73	157	4.33%
American Nat'l Bank & Trust CD		4.60%	08/14/25	02/15/24	5,245,267.89	5,245,267.89	100.00	5,245,267.89	167	4.71%
East West Bank CD		4.39%	09/02/25	08/30/24	8,193,721.56	8,193,721.56	100.00	8,193,721.56	186	4.49%
FHLMC	Aaa/AA+	0.38%	09/23/25	02/02/24	15,000,000.00	14,677,231.30	97.85	14,676,991.65	207	4.33%
US Treasury	Aaa/AA+	4.25%	10/15/25	02/02/24	10,000,000.00	9,998,271.44	100.00	10,000,000.00	229	4.28%
US Treasury	Aaa/AA+	4.25%	10/15/25	03/07/24	5,000,000.00	4,987,199.21	100.00	5,000,000.00	229	4.68%
Bank OZK CD	Aaa/AA+	4.25%	10/31/25	10/31/24	5,070,939.59	5,070,939.59	100.00	5,070,939.59	245	4.34%
US Treasury	Aaa/AA+	4.50%	11/15/25	03/07/24	15,000,000.00	14,986,688.41	100.19	15,028,007.85	260	4.63%
FFCB	Aaa/AA+	4.63%	12/08/25	03/07/24	15,000,000.00	14,996,108.42	100.28	15,042,178.80	283	4.66%
East West Bank CD		4.14%	02/04/26	02/04/25	332,842.43	332,842.43	100.00	332,842.43	341	4.23%
US Treasury	Aaa/AA+	1.63%	02/15/26	05/14/24	8,000,000.00	7,760,809.97	97.64	7,810,874.96	352	4.90%
FHLB	Aaa/AA+	4.65%	02/23/26	03/07/24	7,000,000.00	7,004,605.24	100.46	7,032,006.45	360	4.58%
FHLB	Aaa/AA+	4.88%	03/13/26	05/14/24	15,000,000.00	14,997,183.23	100.72	15,107,383.95	378	4.90%
FFCB	Aaa/AA+	4.63%	04/01/26	05/14/24	5,000,000.00	4,986,266.33	100.42	5,021,006.25	397	4.89%
US Treasury	Aaa/AA+	3.75%	04/15/26	07/03/24	10,000,000.00	9,888,036.43	99.61	9,960,546.90	411	4.80%
FAMCA		4.72%	05/12/26	07/15/24	14,000,000.00	14,000,000.00	100.69	14,096,222.00	438	4.72%
US Treasury	Aaa/AA+	3.63%	05/15/26	09/25/24	1,000,000.00	1,000,115.42	99.45	994,531.25	441	3.61%
US Treasury	Aaa/AA+	4.13%	06/15/26	07/03/24	10,000,000.00	9,924,903.44	100.08	10,007,812.50	472	4.74%

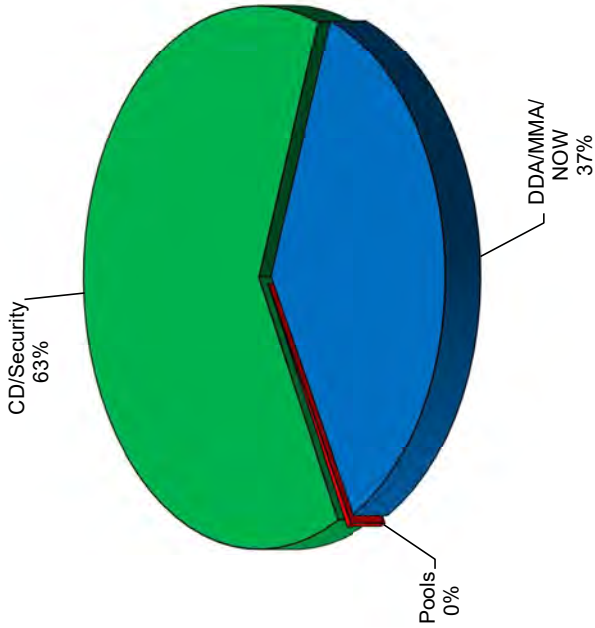
**Investment Holdings
February 28, 2025**

Description	Rating	Coupon/ Discount	Maturity Date	Settlement Date	Original Face\ Par Value	Book Value	Market Price	Market Value	Life (Days)	Yield
US Treasury	Aaa/AA+	4.63%	06/30/26	10/31/24	5,000,000.00	5,027,579.28	100.70	5,035,156.25	487	4.19%
FAMCA		3.60%	07/27/26	09/26/24	15,000,000.00	15,000,000.00	99.32	14,897,819.85	514	3.60%
FAMCA		4.18%	08/04/26	11/01/24	15,000,000.00	15,000,000.00	100.08	15,012,103.05	522	4.18%
US Treasury	Aaa/AA+	4.63%	09/15/26	01/29/25	7,000,000.00	7,042,838.54	100.86	7,060,429.67	564	4.21%
US Treasury	Aaa/AA+	3.50%	09/30/26	10/31/24	8,000,000.00	7,921,050.16	99.18	7,934,375.04	579	4.15%
US Treasury	Aaa/AA+	4.13%	10/31/26	01/29/25	15,000,000.00	14,976,544.19	100.14	15,021,093.75	610	4.22%
US Treasury STRIPS	Aaa/AA+	0.00%	11/15/26	01/29/25	7,000,000.00	6,514,141.22	93.36	6,535,193.14	625	4.26%
						\$ 495,722,966.86		\$ 494,989,037.97	190	4.21%
									(1)	(2)

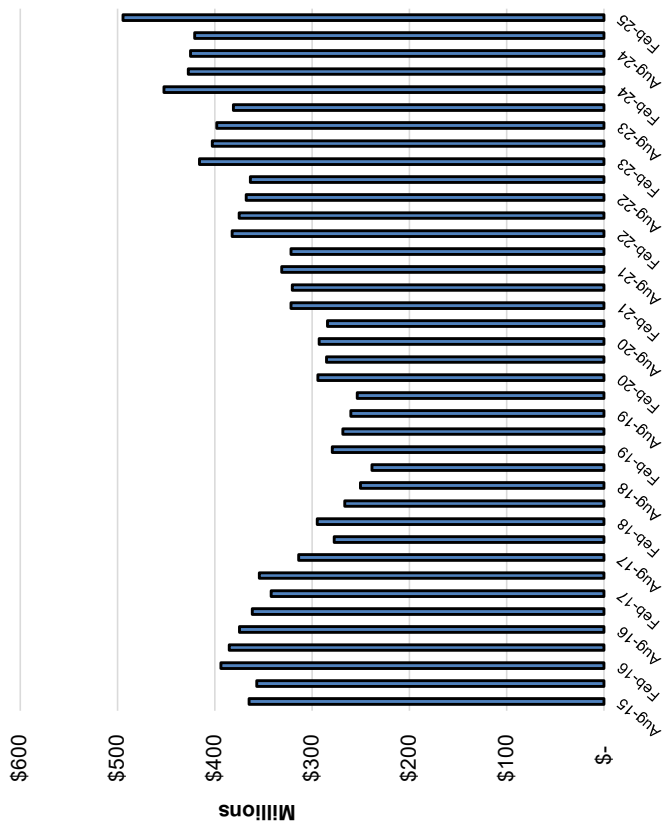
(1) **Weighted average life** - Pools, Money Market Funds, and Bank Deposits are assumed to have a one day maturity.

(2) **Weighted average yield to maturity** - The weighted average yield to maturity is based on Adjusted Book Value, adviser fees and realized and unrealized gains/losses are not considered. The pool and mutual fund yields are the average for the last month of the quarter. Bank deposit yields are estimated from the monthly allocated earnings.

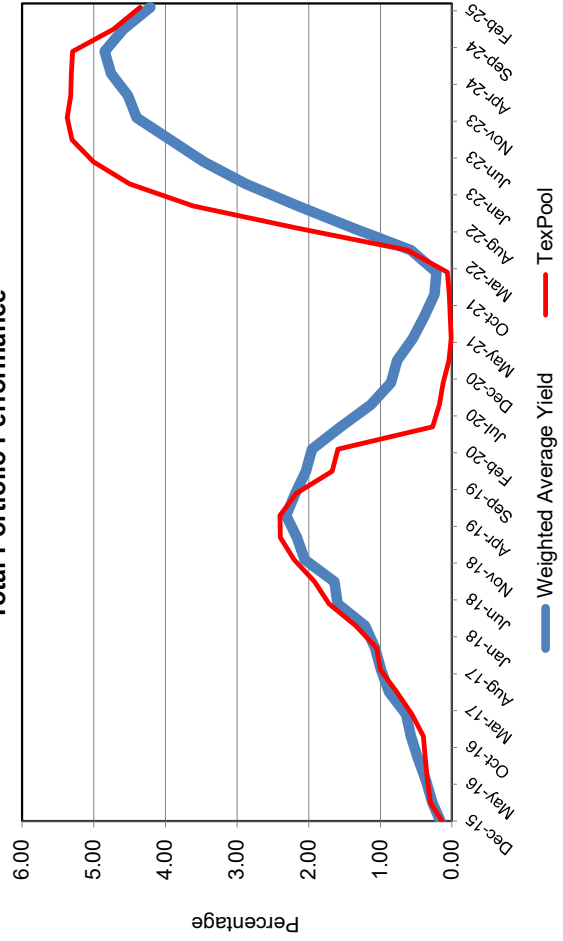
Portfolio Composition



Quarter-End Book Value



Total Portfolio Performance



Book & Market Value Comparison

Issuer/Description	Yield	Maturity Date	Book Value 11/30/24	Increases	Decreases	Book Value 02/28/25	Market Value 11/30/24	Change in Market Value	Market Value 02/28/25
American Nat'l Bank & Trust MMA	4.67%	03/01/25	\$ 13,329,707.89	\$ 154,176.47	\$ -	\$ 13,483,884.36	\$ 13,329,707.89	\$ 154,176.47	\$ 13,483,884.36
PNC Bank MMA - Operating	2.94%	03/01/25	15,112,544.46	75,685,905.96	-	90,798,450.42	15,112,544.46	75,685,905.96	90,798,450.42
PNC Bank MMA - Operating #2	1.92%	03/01/25	273,451.01	1,260,312.44	-	1,533,763.45	273,451.01	1,260,312.44	1,533,763.45
PNC Bank MMA - Payroll	2.56%	03/01/25	1,164.99	1,353.14	-	2,518.13	1,164.99	1,353.14	2,518.13
PNC Bank MMA - Payroll #2	1.92%	03/01/25	21,045.18	-	(9,417.22)	11,627.96	21,045.18	(9,417.22)	11,627.96
PNC Bank MMA - Student	2.48%	03/01/25	661,184.31	455,325.76	-	1,116,510.07	661,184.31	455,325.76	1,116,510.07
PNC Bank MMA - Student #2	1.92%	03/01/25	25,045.18	-	(8.60)	25,036.58	25,045.18	(8.60)	25,036.58
PNC Bank - Federal Draw Down	2.27%	03/01/25	19,480.26	43,417.36	-	62,897.62	19,480.26	43,417.36	62,897.62
PNC Bank MMA	2.94%	03/01/25	1,032,062.35	13,414,951.20	-	14,447,013.55	1,032,062.35	13,414,951.20	14,447,013.55
PNC Bank MMA - I&S Bond 96.02.03, 04.07.10, 14.15	1.92%	03/01/25	25,044.72	247,238.42	-	272,283.14	25,044.72	247,238.42	272,283.14
PNC Bank - Construction E&G Transfer	1.92%	03/01/25	25,045.02	-	(8.58)	25,036.44	25,045.02	(8.58)	25,036.44
PNC Bank - Construction E&G Transfer	2.58%	03/01/25	7,024,621.17	811,310.32	-	7,835,931.49	7,024,621.17	811,310.32	7,835,931.49
Veritex Bank MMA	4.42%	03/01/25	4,090,505.45	47,336.46	-	4,137,841.91	4,090,505.45	47,336.46	4,137,841.91
NexBank MMA	4.65%	03/01/25	46,797,500.40	534,107.71	-	47,331,608.11	46,797,500.40	534,107.71	47,331,608.11
TexPool LGIP	4.36%	03/01/25	1,815,776.24	19,946.07	-	1,835,722.31	1,815,776.24	19,946.07	1,835,722.31
Texas Capital Bank CD	4.75%	12/02/24	16,363,035.93	-	(16,363,035.93)	-	16,363,035.93	(16,363,035.93)	-
BOK Financial CDARS	5.50%	12/05/24	2,458,350.92	-	(2,458,350.92)	-	2,458,350.92	(2,458,350.92)	-
East West Bank CD	5.02%	01/31/25	2,025,124.69	-	(2,025,124.69)	-	2,025,124.69	(2,025,124.69)	-
American Nat'l Bank & Trust CD	4.50%	02/02/25	16,227,113.60	-	(16,227,113.60)	-	16,227,113.60	(16,227,113.60)	-
* American Nat'l Bank & Trust CD	4.71%	02/06/25	10,381,368.98	-	(10,381,368.98)	-	10,381,368.98	(10,381,368.98)	-
East West Bank CD	5.02%	02/28/25	6,059,823.73	-	(6,059,823.73)	-	6,059,823.73	(6,059,823.73)	-
Bank OZK CD	5.52%	03/05/25	8,481,142.31	115,566.93	-	8,596,709.24	8,481,142.31	115,566.93	8,596,709.24
Veritex Bank CD	5.17%	03/01/25	7,500,910.67	98,171.26	-	7,599,081.93	7,500,910.67	98,171.26	7,599,081.93
Bank OZK CD	4.35%	03/26/25	104,619.85	1,129.35	-	105,749.20	104,619.85	1,129.35	105,749.20
American Nat'l Bank & Trust CD	5.04%	04/25/25	16,109,719.37	183,415.57	-	16,293,134.94	16,109,719.37	183,415.57	16,293,134.94
Southside Bank CD	4.60%	05/06/25	5,000,000.00	56,964.39	-	5,056,964.39	5,000,000.00	56,964.39	5,056,964.39
Bank OZK CD	5.52%	05/07/25	10,601,427.89	144,458.67	-	10,745,886.56	10,601,427.89	144,458.67	10,745,886.56
US Treasury	4.57%	05/15/25	4,960,152.26	21,604.20	-	4,981,756.46	4,962,597.65	21,542.95	4,984,140.60
American Nat'l Bank & Trust CD	5.23%	05/29/25	9,473,518.68	119,834.46	-	9,593,353.14	9,473,518.68	119,834.46	9,593,353.14
American Nat'l Bank & Trust CD	5.23%	06/05/25	6,309,505.80	79,839.52	-	6,389,345.32	6,309,505.80	79,839.52	6,389,345.32
FAMCA	4.54%	07/16/25	15,000,000.00	-	-	15,000,000.00	15,017,410.80	(9,213.60)	15,008,197.20
East West Bank CD	4.49%	07/31/25	3,033,742.78	33,015.62	-	3,066,758.40	3,033,742.78	33,015.62	3,066,758.40
East West Bank CD	4.33%	08/04/25	-	4,513,086.73	-	4,513,086.73	-	4,513,086.73	4,513,086.73
American Nat'l Bank & Trust CD	4.71%	08/14/25	5,186,107.61	59,160.28	-	5,245,267.89	5,186,107.61	59,160.28	5,245,267.89
East West Bank CD	4.49%	09/02/25	8,105,510.90	88,210.66	-	8,193,721.56	8,105,510.90	88,210.66	8,193,721.56
FHLMC	4.33%	09/23/25	14,538,676.93	138,554.37	-	14,677,231.30	14,522,681.85	154,309.80	14,676,991.65
US Treasury	4.28%	10/15/25	9,997,592.09	679.35	-	9,998,271.44	9,987,890.60	12,109.40	10,000,000.00
US Treasury	4.68%	10/15/25	4,982,168.34	5,030.87	-	4,987,199.21	4,993,945.30	6,054.70	5,000,000.00
Bank OZK CD	4.34%	10/31/25	5,018,079.50	52,860.09	-	5,070,939.59	5,018,079.50	52,860.09	5,070,939.59
US Treasury	4.63%	11/15/25	14,982,080.55	4,607.86	-	14,986,688.41	15,016,757.85	11,250.00	15,028,007.85
FFCB	4.66%	12/08/25	14,994,885.35	1,223.07	-	14,996,108.42	15,038,358.90	3,819.90	15,042,178.80
East West Bank CD	4.23%	02/04/26	-	332,842.43	-	332,842.43	-	332,842.43	332,842.43
US Treasury	4.90%	02/15/26	7,699,653.43	61,156.54	-	7,760,809.97	7,751,250.00	59,624.96	7,810,874.96
FHLB	4.58%	02/23/26	7,005,746.82	-	(1,141.58)	7,004,605.24	7,026,201.14	5,805.31	7,032,006.45
FHLB	4.90%	03/13/26	14,996,522.23	661.00	-	14,997,183.23	15,100,569.00	6,814.95	15,107,383.95
FFCB	4.89%	04/01/26	4,983,191.11	3,075.22	-	4,986,266.33	5,022,181.75	(1,175.50)	5,021,006.25
US Treasury	4.80%	04/15/26	9,863,518.86	24,517.57	-	9,888,036.43	9,930,078.10	30,468.80	9,960,546.90
FAMCA	4.72%	05/12/26	14,000,000.00	-	-	14,000,000.00	14,087,490.90	8,731.10	14,096,222.00
US Treasury	3.61%	05/15/26	1,000,138.98	-	(23.56)	1,000,115.42	991,132.81	3,398.44	994,531.25
US Treasury	4.74%	06/15/26	9,910,584.18	14,319.26	-	9,924,903.44	9,980,468.80	27,343.70	10,007,812.50

Valley View Consulting, L.L.C.

South Texas College

Book & Market Value Comparison

Issuer/Description	Yield	Maturity Date	Book Value 11/30/24	Increases	Decreases	Book Value 02/28/25	Market Value 11/30/24	Change in Market Value	Market Value 02/28/25
US Treasury	4.19%	06/30/26	5,032,676.07	-	(5,096.79)	5,027,579.28	5,028,125.00	7,031.25	5,035,156.25
FAMCA	3.60%	07/27/26	15,000,000.00	-	-	15,000,000.00	14,845,157.70	52,662.15	14,897,819.85
FAMCA	4.18%	08/04/26	15,000,000.00	-	-	15,000,000.00	14,978,221.50	33,881.55	15,012,103.05
US Treasury	4.21%	09/15/26	-	7,042,838.54	-	7,042,838.54	-	7,060,429.67	7,060,429.67
US Treasury	4.15%	09/30/26	7,908,778.17	12,271.99	-	7,921,050.16	7,900,312.48	34,062.56	7,934,375.04
US Treasury	4.22%	10/31/26	-	14,976,544.19	-	14,976,544.19	-	15,021,093.75	15,021,093.75
US Treasury STRIPS	4.26%	11/15/26	-	6,514,141.22	-	6,514,141.22	-	6,535,193.14	6,535,193.14
TOTALS / AVERAGE	4.21%		\$ 420,549,647.21	\$ 127,375,162.52	\$ (53,530,514.18)	\$ 494,394,295.55	\$ 420,874,113.97	\$ 74,114,924.00	\$ 494,989,037.97

* CD was redeemed early

**Allocation
February 28, 2025
Book Value**

	Total	Operating	Operating Construction	Endowment	Interest & Sinking
American Nat'l Bank & Trust MMA	\$ 13,483,884.36	\$ -	\$ 13,483,884.36	\$ -	\$ -
PNC Bank MMA - Operating	90,798,450.42	90,798,450.42	-	-	-
PNC Bank MMA - Operating #2	1,533,763.45	1,533,763.45	-	-	-
PNC Bank MMA - Payroll	2,518.13	2,518.13	-	-	-
PNC Bank MMA - Payroll #2	11,627.96	11,627.96	-	-	-
PNC Bank MMA - Student	1,116,510.07	1,116,510.07	-	-	-
PNC Bank MMA - Student #2	25,036.58	25,036.58	-	-	-
PNC Bank - Federal Draw Down	62,897.62	62,897.62	-	-	-
PNC Bank MMA	14,447,013.55	-	-	-	14,447,013.55
PNC Bank MMA - I&S Bond 96,02,03, 04,07,10,14,15	272,283.14	-	-	-	272,283.14
PNC Bank - Construction E&G Transfer	25,036.44	-	25,036.44	-	-
PNC Bank - Construction E&G Transfer	7,835,931.49	-	7,835,931.49	-	-
Veritex Bank MMA	4,137,841.91	-	4,137,841.91	-	-
NexBank MMA	47,331,608.11	34,673,404.65	11,366,219.07	-	1,291,984.39
TexPool LGIP	1,835,722.31	-	1,118,981.39	-	716,740.92
03/05/25-Bank OZK CD	8,596,709.24	8,596,709.24	-	-	-
03/24/25-Veritex Bank CD	7,599,081.93	7,599,081.93	-	-	-
03/26/25-Bank OZK CD	105,749.20	105,749.20	-	-	-
04/25/25-American Nat'l Bank & Trust CD	16,293,134.94	16,293,134.94	-	-	-
05/06/25-Southside Bank CD	5,056,964.39	-	5,056,964.39	-	-
05/07/25-Bank OZK CD	10,745,886.56	10,745,886.56	-	-	-
05/15/25-US Treasury	4,981,756.46	4,981,756.46	-	-	-
05/29/25-American Nat'l Bank & Trust CD	9,593,353.14	9,593,353.14	-	-	-
06/05/25-American Nat'l Bank & Trust CD	6,389,345.32	6,389,345.32	-	-	-
07/16/25-FAMCA	15,000,000.00	15,000,000.00	-	-	-
07/31/25-East West Bank CD	3,066,758.40	-	-	-	3,066,758.40
08/04/25-East West Bank CD	4,513,086.73	-	4,513,086.73	-	-
08/14/25-American Nat'l Bank & Trust CD	5,245,267.89	5,245,267.89	-	-	-
09/02/25-East West Bank CD	8,193,721.56	-	8,193,721.56	-	-
09/23/25-FHLMC	14,677,231.30	14,677,231.30	-	-	-
10/15/25-US Treasury	9,998,271.44	9,998,271.44	-	-	-
10/15/25-US Treasury	4,987,199.21	4,987,199.21	-	-	-
10/31/25-Bank OZK CD	5,070,939.59	-	5,070,939.59	-	-
11/15/25-US Treasury	14,986,688.41	14,986,688.41	-	-	-
12/08/25-FFCB	14,996,108.42	14,996,108.42	-	-	-

**Allocation
February 28, 2025
Book Value**

	Total	Operating	Operating Construction	Endowment	Interest & Sinking
02/04/26–East West Bank CD	332,842.43	–	–	332,842.43	–
02/15/26–US Treasury	7,760,809.97	7,760,809.97	–	–	–
02/23/26–FHLB	7,004,605.24	7,004,605.24	–	–	–
03/13/26–FHLB	14,997,183.23	14,997,183.23	–	–	–
04/01/26–FFCB	4,986,266.33	4,986,266.33	–	–	–
04/15/26–US Treasury	9,888,036.43	9,888,036.43	–	–	–
05/12/26–FAMCA	14,000,000.00	14,000,000.00	–	–	–
05/15/26–US Treasury	1,000,115.42	1,000,115.42	–	–	–
06/15/26–US Treasury	9,924,903.44	9,924,903.44	–	–	–
06/30/26–US Treasury	5,027,579.28	5,027,579.28	–	–	–
07/27/26–FAMCA	15,000,000.00	15,000,000.00	–	–	–
08/04/26–FAMCA	15,000,000.00	15,000,000.00	–	–	–
09/15/26–US Treasury	7,042,838.54	7,042,838.54	–	–	–
09/30/26–US Treasury	7,921,050.16	7,921,050.16	–	–	–
10/31/26–US Treasury	14,976,544.19	14,976,544.19	–	–	–
11/15/26–US Treasury STRIPS	6,514,141.22	6,514,141.22	–	–	–
Totals	\$ 494,394,295.55	\$ 413,464,065.79	\$ 60,802,606.93	\$ 332,842.43	\$ 19,794,780.40

Allocation

February 28, 2025

Market Value

	Total	Operating	Operating Construction	Endowment	Interest & Sinking
American Nat'l Bank & Trust MMA	\$ 13,483,884.36	\$ —	\$ 13,483,884.36	\$ —	\$ —
PNC Bank MMA - Operating	90,798,450.42	90,798,450.42	—	—	—
PNC Bank MMA - Operating #2	1,533,763.45	1,533,763.45	—	—	—
PNC Bank MMA - Payroll	2,518.13	2,518.13	—	—	—
PNC Bank MMA - Payroll #2	11,627.96	11,627.96	—	—	—
PNC Bank MMA - Student	1,116,510.07	1,116,510.07	—	—	—
PNC Bank MMA - Student #2	25,036.58	25,036.58	—	—	—
PNC Bank - Federal Draw Down	62,897.62	62,897.62	—	—	—
PNC Bank MMA	14,447,013.55	—	—	—	14,447,013.55
PNC Bank MMA - I&S Bond 96,02,03, 04,07,10,14,15	272,283.14	—	—	—	272,283.14
PNC Bank - Construction E&G Transfer	25,036.44	—	25,036.44	—	—
PNC Bank - Construction E&G Transfer	7,835,931.49	—	7,835,931.49	—	—
Veritex Bank MMA	4,137,841.91	—	4,137,841.91	—	—
NexBank MMA	47,331,608.11	34,673,404.65	11,366,219.07	—	1,291,984.39
TexPool LGIP	1,835,722	—	1,118,981.39	—	716,740.92
03/05/25–Bank OZK CD	8,596,709.24	8,596,709.24	—	—	—
03/24/25–Veritex Bank CD	7,599,081.93	7,599,081.93	—	—	—
03/26/25–Bank OZK CD	105,749.20	105,749.20	—	—	—
04/25/25–American Nat'l Bank & Trust CD	16,293,134.94	16,293,134.94	—	—	—
05/06/25–Southside Bank CD	5,056,964.39	—	5,056,964.39	—	—
05/07/25–Bank OZK CD	10,745,886.56	10,745,886.56	—	—	—
05/15/25–US Treasury	4,984,140.60	4,984,140.60	—	—	—
05/29/25–American Nat'l Bank & Trust CD	9,593,353.14	9,593,353.14	—	—	—
06/05/25–American Nat'l Bank & Trust CD	6,389,345.32	6,389,345.32	—	—	—
07/16/25–FAMCA	15,008,197.20	15,008,197.20	—	—	—
07/31/25–East West Bank CD	3,066,758.40	—	—	—	3,066,758.40
08/04/25–East West Bank CD	4,513,086.73	—	4,513,086.73	—	—
08/14/25–American Nat'l Bank & Trust CD	5,245,267.89	5,245,267.89	—	—	—
09/02/25–East West Bank CD	8,193,721.56	—	8,193,721.56	—	—
09/23/25–FHLMC	14,676,991.65	14,676,991.65	—	—	—
10/15/25–US Treasury	10,000,000.00	10,000,000.00	—	—	—
10/15/25–US Treasury	5,000,000.00	5,000,000.00	—	—	—
10/31/25–Bank OZK CD	5,070,939.59	—	5,070,939.59	—	—
11/15/25–US Treasury	15,028,007.85	15,028,007.85	—	—	—
12/08/25–FFCB	15,042,178.80	15,042,178.80	—	—	—

Allocation
February 28, 2025
Market Value

	Total	Operating	Operating Construction	Endowment	Interest & Sinking
02/04/26–East West Bank CD	332,842.43	–	–	332,842.43	–
02/15/26–US Treasury	7,810,874.96	7,810,874.96	–	–	–
02/23/26–FHLB	7,032,006.45	7,032,006.45	–	–	–
03/13/26–FHLB	15,107,383.95	15,107,383.95	–	–	–
04/01/26–FFCB	5,021,006.25	5,021,006.25	–	–	–
04/15/26–US Treasury	9,960,546.90	9,960,546.90	–	–	–
05/12/26–FAMCA	14,096,222.00	14,096,222.00	–	–	–
05/15/26–US Treasury	994,531.25	994,531.25	–	–	–
06/15/26–US Treasury	10,007,812.50	10,007,812.50	–	–	–
06/30/26–US Treasury	5,035,156.25	5,035,156.25	–	–	–
07/27/26–FAMCA	14,897,819.85	14,897,819.85	–	–	–
08/04/26–FAMCA	15,012,103.05	15,012,103.05	–	–	–
09/15/26–US Treasury	7,060,429.67	7,060,429.67	–	–	–
09/30/26–US Treasury	7,934,375.04	7,934,375.04	–	–	–
10/31/26–US Treasury	15,021,093.75	15,021,093.75	–	–	–
11/15/26–US Treasury STRIPS	6,535,193	6,535,193	–	–	–
Totals	\$ 494,989,038	\$ 414,058,808	\$ 60,802,607	\$ 332,842	\$ 19,794,780

Allocation

November 30, 2024

Book Value

	Total	Operating	Operating Construction	Endowment	Interest & Sinking
American Nat'l Bank & Trust MMA	\$ 13,329,707.89	\$ —	\$ 13,329,707.89	\$ —	\$ —
PNC Bank MMA - Operating	15,112,544.46	15,112,544.46	—	—	—
PNC Bank MMA - Operating #2	273,451.01	273,451.01	—	—	—
PNC Bank MMA - Payroll	1,164.99	1,164.99	—	—	—
PNC Bank MMA - Payroll #2	21,045.18	21,045.18	—	—	—
PNC Bank MMA - Student	661,184.31	661,184.31	—	—	—
PNC Bank MMA - Student #2	25,045.18	25,045.18	—	—	—
PNC Bank - Federal Draw Down	19,480.26	19,480.26	—	—	—
PNC Bank MMA	1,032,062.35	—	—	—	1,032,062.35
PNC Bank MMA - I&S Bond 96,02,03, 04,07,10,14,15	25,044.72	—	—	—	25,044.72
PNC Bank - Construction E&G Transfer	25,045.02	—	25,045.02	—	—
PNC Bank - Construction E&G Transfer	7,024,621.17	—	7,024,621.17	—	—
Veritex Bank MMA	4,090,505.45	—	4,090,505.45	—	—
NexBank MMA	46,797,500.40	34,282,136.59	11,237,958.46	—	1,277,405.35
TexPool LGIP	1,815,776.24	—	1,106,823.01	—	708,953.23
12/02/24–Texas Capital Bank CD	16,363,035.93	16,363,035.93	—	—	—
12/05/24–BOK Financial CDARS	2,458,350.92	—	2,108,453.11	349,897.81	—
01/31/25–East West Bank CD	2,025,124.69	—	—	—	2,025,124.69
02/02/25–American Nat'l Bank & Trust CD	16,227,113.60	16,227,113.60	—	—	—
02/28/25–East West Bank CD	6,059,823.73	—	4,034,699.04	—	2,025,124.69
03/05/25–Bank OZK CD	8,481,142.31	8,481,142.31	—	—	—
03/24/25–Veritex Bank CD	7,500,910.67	7,500,910.67	—	—	—
03/26/25–Bank OZK CD	104,619.85	104,619.85	—	—	—
04/25/25–American Nat'l Bank & Trust CD	16,109,719.37	16,109,719.37	—	—	—
05/06/25–Southside Bank CD	5,000,000.00	—	5,000,000.00	—	—
05/07/25–Bank OZK CD	10,601,427.89	10,601,427.89	—	—	—
05/15/25–US Treasury	4,960,152.26	4,960,152.26	—	—	—
05/29/25–American Nat'l Bank & Trust CD	9,473,518.68	9,473,518.68	—	—	—
06/05/25–American Nat'l Bank & Trust CD	6,309,505.80	6,309,505.80	—	—	—
07/16/25–FAMCA	15,000,000.00	15,000,000.00	—	—	—
07/31/25–East West Bank CD	3,033,742.78	—	—	—	3,033,742.78
08/07/25–American Nat'l Bank & Trust CD	10,381,368.98	10,381,368.98	—	—	—
08/14/25–American Nat'l Bank & Trust CD	5,186,107.61	5,186,107.61	—	—	—
09/02/25–East West Bank CD	8,105,510.90	—	8,105,510.90	—	—
09/23/25–FHLMC	14,538,676.93	14,538,676.93	—	—	—

**Allocation
November 30, 2024
Book Value**

	Total	Operating	Operating Construction	Endowment	Interest & Sinking
10/15/25–US Treasury	9,997,592.09	9,997,592.09	—	—	—
10/15/25–US Treasury	4,982,168.34	4,982,168.34	—	—	—
10/31/25–Bank OZK CD	5,018,079.50	—	5,018,079.50	—	—
11/15/25–US Treasury	14,982,080.55	14,982,080.55	—	—	—
12/08/25–FFCB	14,994,885.35	14,994,885.35	—	—	—
02/15/26–US Treasury	7,699,653.43	7,699,653.43	—	—	—
02/23/26–FHLB	7,005,746.82	7,005,746.82	—	—	—
03/13/26–FHLB	14,996,522.23	14,996,522.23	—	—	—
04/01/26–FFCB	4,983,191.11	4,983,191.11	—	—	—
04/15/26–US Treasury	9,863,518.86	9,863,518.86	—	—	—
05/12/26–FAMCA	14,000,000.00	14,000,000.00	—	—	—
05/15/26–US Treasury	1,000,138.98	1,000,138.98	—	—	—
06/15/26–US Treasury	9,910,584.18	9,910,584.18	—	—	—
06/30/26–US Treasury	5,032,676.07	5,032,676.07	—	—	—
07/27/26–FAMCA	15,000,000.00	15,000,000.00	—	—	—
08/04/26–FAMCA	15,000,000.00	15,000,000.00	—	—	—
09/30/26–US Treasury	7,908,778.17	7,908,778.17	—	—	—
Totals	\$ 420,549,647.21	\$ 348,990,888.04	\$ 61,081,403.55	\$ 349,897.81	\$ 10,127,457.81

Allocation

November 30, 2024

Market Value

	Total	Operating	Operating Construction	Endowment	Interest & Sinking
American Nat'l Bank & Trust MMA	\$ 13,329,707.89	\$ —	\$ 13,329,707.89	\$ —	\$ —
PNC Bank MMA - Operating	15,112,544.46	15,112,544.46	—	—	—
PNC Bank MMA - Operating #2	273,451.01	273,451.01	—	—	—
PNC Bank MMA - Payroll	1,164.99	1,164.99	—	—	—
PNC Bank MMA - Payroll #2	21,045.18	21,045.18	—	—	—
PNC Bank MMA - Student	661,184.31	661,184.31	—	—	—
PNC Bank MMA - Student #2	25,045.18	25,045.18	—	—	—
PNC Bank - Federal Draw Down	19,480.26	19,480.26	—	—	—
PNC Bank MMA	1,032,062.35	—	—	—	1,032,062.35
PNC Bank MMA - I&S Bond 96,02,03, 04,07,10,14,15	25,044.72	—	—	—	25,044.72
PNC Bank - Construction E&G Transfer	25,045.02	—	25,045.02	—	—
PNC Bank - Construction E&G Transfer	7,024,621.17	—	7,024,621.17	—	—
Veritex Bank MMA	4,090,505.45	—	4,090,505.45	—	—
NexBank MMA	46,797,500.40	34,282,136.59	11,237,958.46	—	1,277,405.35
TexPool LGIP	1,815,776.24	—	1,106,823.01	—	708,953.23
12/02/24–Texas Capital Bank CD	16,363,035.93	16,363,035.93	—	—	—
12/05/24–BOK Financial CDARS	2,458,350.92	—	2,108,453.11	349,897.81	—
01/31/25–East West Bank CD	2,025,124.69	—	—	—	2,025,124.69
02/02/25–American Nat'l Bank & Trust CD	16,227,113.60	16,227,113.60	—	—	—
02/28/25–East West Bank CD	6,059,823.73	—	4,034,699.04	—	2,025,124.69
03/05/25–Bank OZK CD	8,481,142.31	8,481,142.31	—	—	—
03/24/25–Veritex Bank CD	7,500,910.67	7,500,910.67	—	—	—
03/26/25–Bank OZK CD	104,619.85	104,619.85	—	—	—
04/25/25–American Nat'l Bank & Trust CD	16,109,719.37	16,109,719.37	—	—	—
05/06/25–Southside Bank CD	5,000,000.00	—	5,000,000.00	—	—
05/07/25–Bank OZK CD	10,601,427.89	10,601,427.89	—	—	—
05/15/25–US Treasury	4,962,597.65	4,962,597.65	—	—	—
05/29/25–American Nat'l Bank & Trust CD	9,473,518.68	9,473,518.68	—	—	—
06/05/25–American Nat'l Bank & Trust CD	6,309,505.80	6,309,505.80	—	—	—
07/16/25–FAMCA	15,017,410.80	15,017,410.80	—	—	—
07/31/25–East West Bank CD	3,033,742.78	—	—	—	3,033,742.78
08/07/25–American Nat'l Bank & Trust CD	10,381,368.98	10,381,368.98	—	—	—
08/14/25–American Nat'l Bank & Trust CD	5,186,107.61	5,186,107.61	—	—	—
09/02/25–East West Bank CD	8,105,510.90	—	8,105,510.90	—	—
09/23/25–FHLMC	14,522,681.85	14,522,681.85	—	—	—

**Allocation
November 30, 2024
Market Value**

	Total	Operating	Operating Construction	Endowment	Interest & Sinking
10/15/25–US Treasury	9,987,890.60	9,987,890.60	—	—	—
10/15/25–US Treasury	4,993,945.30	4,993,945.30	—	—	—
10/31/25–Bank OZK CD	5,018,079.50	—	5,018,079.50	—	—
11/15/25–US Treasury	15,016,757.85	15,016,757.85	—	—	—
12/08/25–FFCB	15,038,358.90	15,038,358.90	—	—	—
02/15/26–US Treasury	7,751,250.00	7,751,250.00	—	—	—
02/23/26–FHLB	7,026,201.14	7,026,201.14	—	—	—
03/13/26–FHLB	15,100,569.00	15,100,569.00	—	—	—
04/01/26–FFCB	5,022,181.75	5,022,181.75	—	—	—
04/15/26–US Treasury	9,930,078.10	9,930,078.10	—	—	—
05/12/26–FAMCA	14,087,490.90	14,087,490.90	—	—	—
05/15/26–US Treasury	991,132.81	991,132.81	—	—	—
06/15/26–US Treasury	9,980,468.80	9,980,468.80	—	—	—
06/30/26–US Treasury	5,028,125.00	5,028,125.00	—	—	—
07/27/26–FAMCA	14,845,157.70	14,845,157.70	—	—	—
08/04/26–FAMCA	14,978,221.50	14,978,221.50	—	—	—
09/30/26–US Treasury	7,900,312.48	7,900,312.48	—	—	—
Totals	\$ 420,874,113.97	\$ 349,315,354.80	\$ 61,081,403.55	\$ 349,897.81	\$ 10,127,457.81

Investment Policy Compliance
February 28, 2025

Authorized Investments	Maximum %	Actual Market Value	% of Portfolio	Status
U.S. Treasury Bills/Notes/Bonds	100%	\$ 105,372,162	21.3%	Pass
U.S. Agencies and Instrumentalities	100%	115,893,909	23.4%	Pass
States, Counties, Cities and Other	25%	–	0.0%	N/A
Financial Institution Deposits	100%	271,887,245	54.9%	Pass
Government Money Market Mutual Funds	25%	–	0.0%	N/A
Eligible Investment Pools	50%	1,835,722	0.4%	Pass
Total		\$ 494,989,037.97	100.0%	

Presentation of the Delinquent Tax Collection Report for the Period Ending February 28, 2025

Purpose	Jaime E. Gonzalez from Linebarger Goggan Blair & Sampson, will present the Delinquent Tax Collection Report through February 28, 2025.
Justification	To inform the Board about the efforts, methods, and frequency with which Linebarger Goggan Blair & Sampson, LLP has contacted the delinquent taxpayer to ensure the collection of outstanding taxes. They will also present the progress made by detailing the amount of property taxes collected for Hidalgo County and Starr County.
Enclosed Documents	Appendix A – Delinquent Tax Collection Report.
Funding	No funds are required.
Staff Resource	Jaime E. Gonzalez from Linebarger Goggan Blair & Sampson, LLP Mary Del Paz, Vice President for Finance and Administrative Services Myriam Lopez, Associate Vice President for Finance and Management
Recommendation	No action is required from the Board. This item is presented for information purposes.



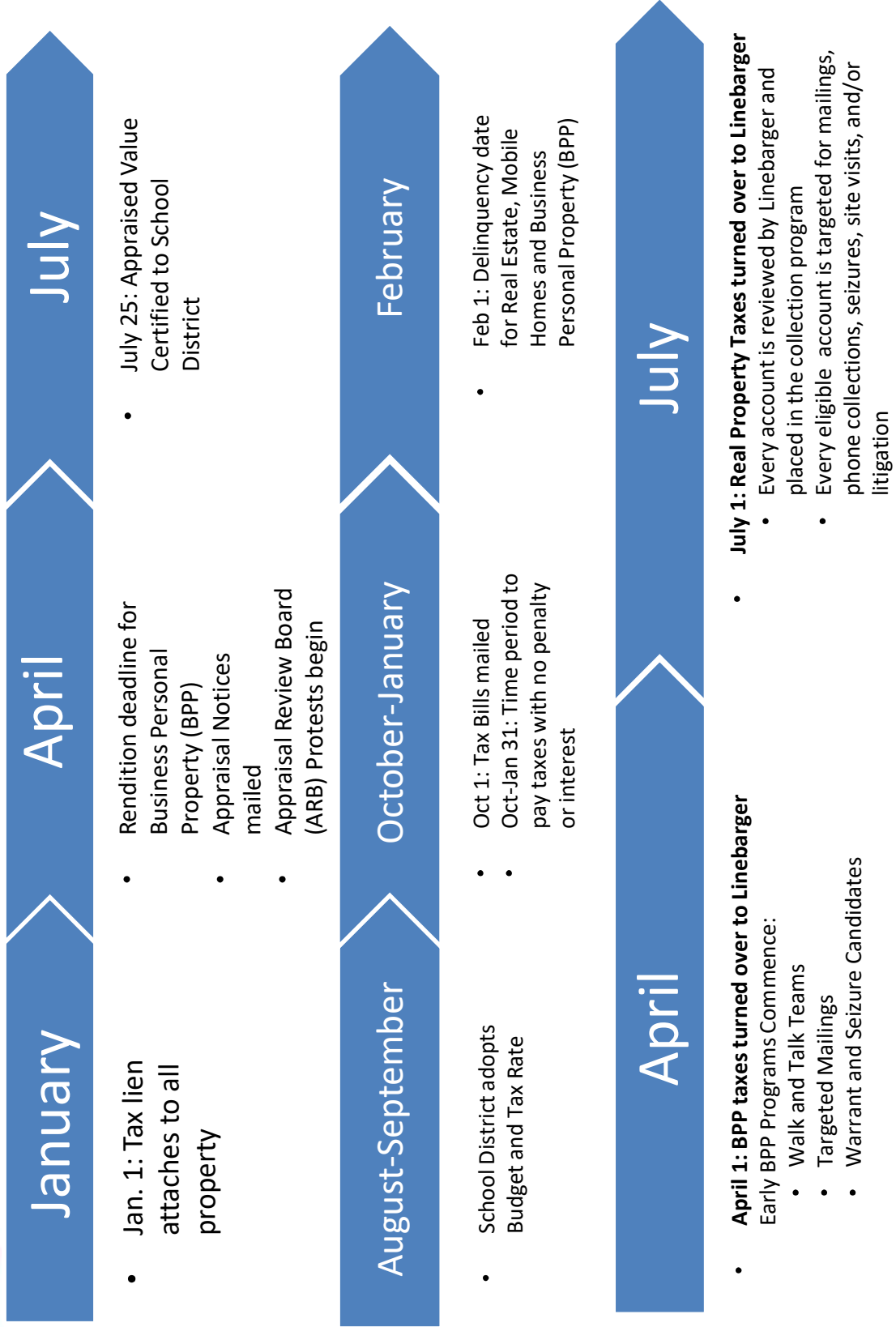
SOUTH TEXAS COLLEGE

Delinquent Tax Collection Report
December 01, 2024 – February 28, 2025





Important Tax Cycle Dates





Collection Activities - Hidalgo County

December 01, 2024 – February 28, 2025

413 Lawsuits Filed—\$317,254

186 Lawsuits Disposed—\$140,665

729 Payoff Request

12,948 Incoming/Outgoing Calls

15,533 Statements Mailed

203 Payment Agreements

Year To Date
Linebarger collected
\$2,197,735
in base, penalty & interest, refunds
in Hidalgo County



Collection Activities - Starr County

December 01, 2024 – February 28, 2025

60 Lawsuits Filed - \$61,354

56 Lawsuits Disposed - \$55,135

35 Payoff Request

3,622 Incoming/Outgoing Calls

6,671 Statements Mailed

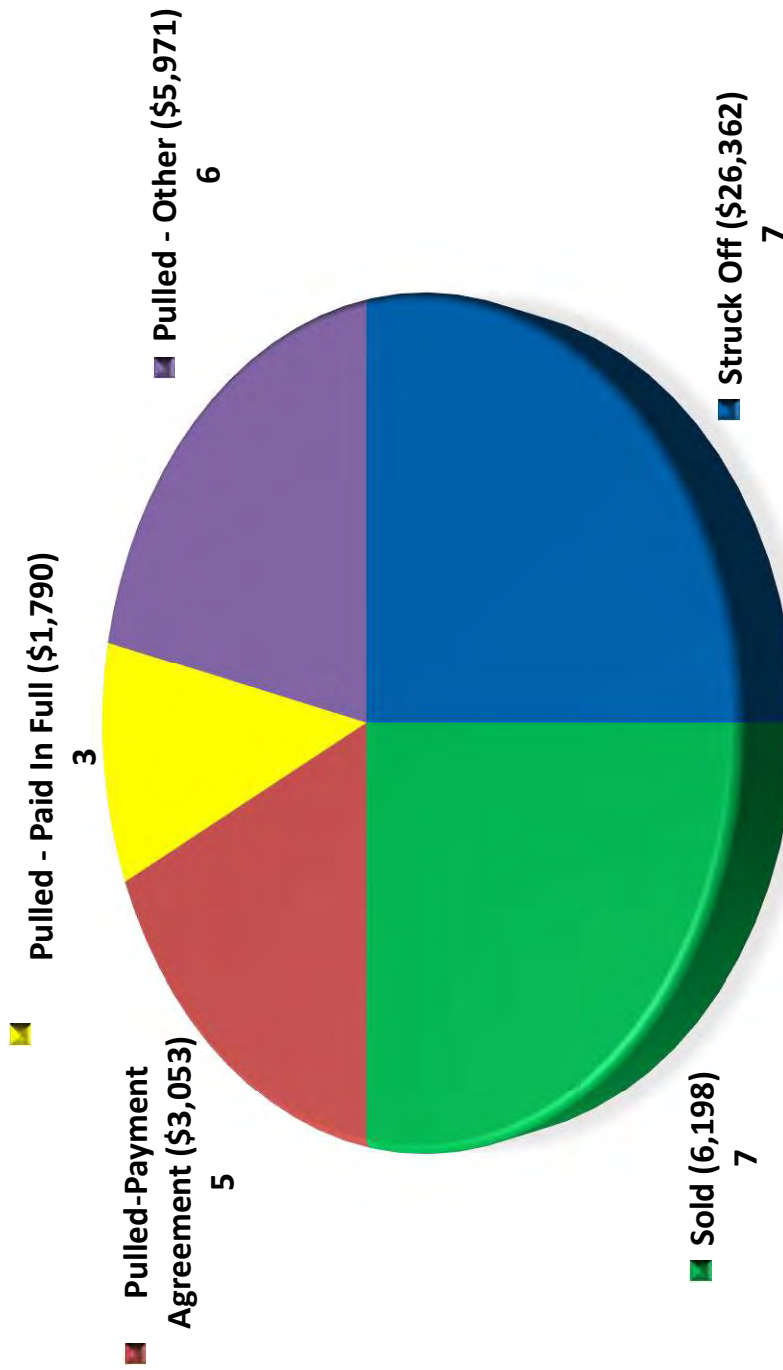
43 Payment Agreements

Year To Date
Linebarger collected
\$309,595
in base, penalty & interest
in Starr County



Tax Sale Results – Starr County

December 01, 2024 – February 28, 2025





Collection Comparison – Hidalgo County

2nd Quarter: December 01, 2024 – February 28, 2025

\$907,155



■ P&I
■ Base Tax

\$764,006



December 2023 - February 2024
DTR: \$9,302,237

December 2024 - February 2025
DTR: \$10,430,474

Source: Hidalgo County Tax Office Data



Collection Comparison – Starr County

2nd Quarter: December 01, 2024 – February 28, 2025

\$238,457



December 2023 - February 2024
DTR: \$4,136,855

\$171,199



December 2024 - February 2025
DTR: \$4,428,373

Source: Starr County Tax Office Data



**SOUTH TEXAS
COLLEGE**

THANK YOU



Presentation on Transformational Recruitment Strategy and Plan

Purpose Administration will present the initial assessment findings of the Valley Promise Program's Year 1 launch and progress.

Justification Under the leadership of the College President, the STC Board of Trustees, and the STC Foundation, South Texas College launched the Valley Promise program in April 2024. In November, the College appointed Ms. Melissa Peña-Montes as the inaugural Director of the Valley Promise to lead the initiative and promote the program across the College's service district.

In consultation with the Vice President for Student Affairs and Enrollment Management, Ms. Peña-Montes conducted an initial assessment of the program's Year 1 launch and progress. She identified immediate gaps and areas for improvement, including the need to rebuild relationships with school district leaders and counselors, enhance promotion of the Promise program to prospective students and families, and establish clearer metrics for high school recruiter performance.

As a result of this assessment, the College placed the existing recruiting department under the Director's supervision to ensure strategic alignment and direct control over recruitment efforts. This transition has proven highly successful, resulting in a threefold increase in the number of pledges in Year 2 and sustained enrollment growth.

This spring, Ms. Peña-Montes and her team have led multiple enrollment drives across all College campuses, hosted One-Stop events at high schools, and participated in numerous community outreach efforts. These efforts have significantly transformed recruitment and outreach across the region. She has also developed an innovative, forward-thinking plan to engage students and parents as early as the 9th grade and to build strong relationships with prospective students, including former dual credit participants, to ensure a smooth transition to STC after graduation.

The Valley Promise program recently celebrated its first cohort of 45 graduates and continues its full-force push to increase enrollment for the upcoming fall semester. Ms. Peña-Montes has challenged her team with the bold goal of achieving 100% enrollment of all pledges while expanding the program's reach to serve students at every high school in the district.

She will present her vision for this transformative strategy, which centers on early engagement and making STC the regional leader in enrollment and student success. She will also showcase new

technology designed to track students as they transition from high school to STC.

Staff Resources Dr. Matt Hebbard, Vice President of Student Affairs and Enrollment Management

Ms. Melissa Peña-Montes

Recommendation No action is requested.

This item is to provide information and solicit feedback from the trustees.

Valley Promise

Strategic enrollment transformation



**SOUTH TEXAS
COLLEGE**

Regional Snapshot

Region	Counties Served	Number of participating ISDs	Number of participating Promise high schools	Current Status (as of Spring 2025)	Number of students in program
Rio Grande Valley	2	22	76	Implementation Year 2	Class of 2024: 600 Scholars 908 Enrollment Class of 2025: 3,295 pledges and counting*

FTIC Recruitment - Where we are now?

Pledges Received	Enrolled Fall
3,295	1,354

Driving Innovation in Recruitment

Community Registration Pop-Up Events

- Peñitas Library - May 3, 2025 - RSVP: 57 - Attended: 36
- Precinct 1 Community Registration Pop-Up - TBA

All Access & One Stop All Access

- 26 All-Access Completed
- 11 All-Access Pending
- 12 One Stop All-Access Completed

Driving Innovation in Recruitment

Summer 2025 – Recruiter’s Metrics

- The goals balance realistic outreach and enrollment targets, while keeping recruiters engaged with both direct student contact and field outreach

Activity	Weekly Goal Per Recruiter	Weekly Total (All Recruiters)	13-Week Cumulative Goals Per Recruiter
1:1 Appointments (virtual or in-office)	30	120	1,730
Community Based Appointments	12	48	624
FTIC Registered	-133	-532	1,730
Follow – Ups/Reminders (calls, texts, emails)	125	500	1,625

What’s Next in Recruitment

- Stronger data reporting for real-time strategy
- Expand faculty/staff program showcase involvement
 - Fall/Spring Preview Days
 - Grade Level Showcasing Days



Purposeful Target
messaging/engagement
for Parents & Students



Recruiter Metrics –
Conversion and
Completion Phases



Dual collaboration – early
engagement

Key Strategies for Enrollment Growth

- Engage students and parents early
- Address barriers during high school
- Redesign Division organizational structure
- Build staff capacity for expanded outreach and recruitment

Key Strategies for Enrollment Growth

- Focus on student success and completion
- Target students with prior dual and no degree
- Expand “last dollar” funding to support free college for all
- Network with state and national philanthropists

Review and Recommend Action on Designated Veteran Parking Initiative MOU

Purpose Administration requests approval of an MOU between South Texas College and Hidalgo County to support Designated Parking for Veterans at all South Texas College campuses in Hidalgo County.

Justification In recognition of the service and sacrifices made by United States military veterans, South Texas College (STC) has been invited to participate in a collaborative initiative with Hidalgo County to provide specially designated parking spaces for veterans on campus.

County Judge Richard F. Cortez, on behalf of the Hidalgo County Commissioners Court, formally extended this opportunity to STC. The initiative is designed to visibly honor veterans by reserving parking spaces near entrances commonly accessed by the public and veteran constituents. As part of this tribute, Hidalgo County will provide STC with official signage identifying these veteran-designated parking spaces. Installation of the signage may also be completed by the County upon request.

To formalize this partnership, STC and Hidalgo County have entered into a **Memorandum of Understanding (MOU)** effective April 15, 2025. The MOU outlines the shared responsibilities and commitment to the well-being of veterans and the broader public. Key elements include:

- STC will designate specific parking spaces near building entrances for veterans.
- STC will notify the County of the number of signs required and indicate whether STC or the County will handle installation.
- The County will provide the necessary signage and, STC will install it on STC property.
- The agreement supports public health, safety, and welfare and reaffirms both institutions' dedication to serving those who have served our country.

This initiative aligns with STC's ongoing efforts to support student veterans and veteran community members through visibility, access, and respect. Implementation will be coordinated through the Vice President for Student Affairs and Enrollment Management, with input from Facilities Planning and Operations.

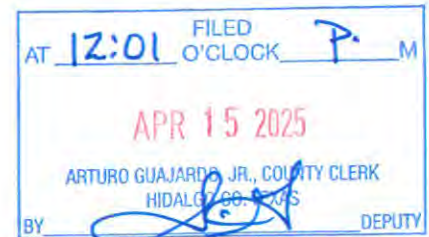
Enclosed Document Copy of Memorandum of Understanding between South Texas College and Hidalgo County

Staff Resources Dr. Matt Hebbard, Vice President of Student Affairs and Enrollment Management and Mr. Juan Miguel Galvan, Director of Financial Services

Recommendation ***It is recommended that the Board of Trustees of South Texas College approve and authorize the following Minute Order proposed for consideration:***

The Board of Trustees of South Texas College approves and authorizes the Memorandum of Understanding between South Texas College and Hidalgo County to Designate Parking Spaces for Veterans as presented.

COUNTY OF HIDALGO §
STATE OF TEXAS §



**MEMORANDUM OF UNDERSTANDING
TO DESIGNATE PARKING SPACES FOR VETERANS**

This Memorandum of Understanding ("MOU") is made on this 15th day of April, 2025, by and among the **COUNTY OF HIDALGO, TEXAS** (the "County"), and South Texas College (STC)/(educational institution), located within the County of Hidalgo.

WHEREAS, the County and the educational institution desire to recognize the service that U.S. military veterans (the "Veterans") have made for their country and the personal sacrifices that many of them have endured in the process of that service; and

WHEREAS, the general welfare of the Veterans is a common objective of the County and the educational institution; and

WHEREAS, it is the objective of the County and STC to collaborate with each other to ensure that the Veterans have convenient access to buildings owned by the County and the educational institution; and

WHEREAS, the County and STC desire to provide the Veterans with specially designated parking spaces located close to the entrances to the buildings of the County and STC commonly accessed by citizens of the County and the educational institution; and

WHEREAS, the County has agreed to provide signage to STC for the purpose of designated specific parking areas to be utilized by the Veterans; and

WHEREAS, the purpose of this MOU is to memorialize the understanding between the parties that the County will provide STC with such signage on the condition that the educational institution agrees to designate such parking areas; and

WHEREAS, the educational institution has agreed to designate parking areas to be utilized by the Veterans; and

WHEREAS, the County finds that this MOU serves a public purpose for the health, safety, and wellbeing of the residents of Hidalgo County.

NOW, THEREFORE, in consideration of the mutual promises, conditions, and covenants expressed between the parties, it is understood and agreed by and between the County and the educational institution as follows:

1. Responsibilities of the County. The County will provide the educational institution with signage to indicate that specific parking spaces with access to public buildings owned and operated by the educational institution are set aside for the Veterans. If requested by the educational institution, the County will agree to install the signage at the designated parking spaces.

2. Responsibilities of the educational institution.

(a) The educational institution will designate parking spaces for the Veterans near the entrances to buildings of the educational institution that are regularly accessed by the public.

(b) The educational institution will notify the County, in writing, of the amount of signage that it needs for the designated parking spaces.

(c) At the time the educational institution requests the signage from the County, it will notify the County:

(i) That the educational institution desires for the County to install the signage; or

(ii) That the educational institution will install the signage.

3. Effective Date. This MOU is effective upon the date that it is executed by both parties and ends on _____, 202__. The term of this MOU may be extended by a mutual written agreement of the parties. This MOU may be terminated by either party without cause upon thirty (30) days' prior written notice to the other party.

4. Confidentiality. In the event this collaborative effort requires the mutual sharing of information made confidential by state or federal law, such information will only be exchanged as allowed by applicable law.

5. Liability. This MOU is not intended to extend the liability of the parties beyond that provided by law. Neither party waives, nor shall be deemed to waived, any immunity or defenses that would otherwise be available to it against claims arising from third parties.

6. Indemnification. THE PARTIES AGREE TO BE RESPONSIBLE FOR THEIR OWN NEGLIGENT ACTS OR OMISSIONS OR OTHER TORTIOUS CONDUCT IN THE COURSE OF THE PERFORMANCE OF THE AGREEMENT EVIDENCED BY THIS MOU WITHOUT WAIVING ANY SOVEREIGN IMMUNITY, GOVERNMENTAL IMMUNITY, OR OTHER DEFENSES AVAILABLE TO THE PARTIES UNDER STATE OR FEDERAL LAW. NOTHING IN THIS PARAGRAPH SHALL BE CONSTRUED TO CREATE OR GRANT ANY RIGHTS, CONTRACTUAL OR OTHERWISE, IN OR TO ANY THIRD PERSONS OR ENTITIES.

7. Dispute Resolution. The parties agree to mandatory participation in mediation as an alternative dispute resolution process before any action, suit, litigation or other legal proceeding arising out of or in any way relating to this MOU may be commenced.

8. No Waiver. No waiver by the County of any breach of any provision of this MOU shall be deemed to be a waiver of any preceding or succeeding breach of the same or any provision hereof.

9. Amendment. This MOU may be amended or modified by the consent of both parties at any time during its term. Amendments to this MOU must be in writing and signed by both parties. No change in, addition to, or waiver of any term or condition of this MOU shall be binding upon either party unless approved in writing by an authorized representative of each party.

10. Entire Agreement. This MOU contains the entire agreement between the parties hereto and each party acknowledges that neither has made (either directly or through any agent or representative) any representations or agreements in connection with this MOU not specifically set forth herein.

11. Texas Law to Apply. This MOU shall be construed under and in accordance with the laws of the State of Texas and all obligations of the parties created hereunder are performable in Hidalgo County, Texas. The parties hereby consent to personal jurisdiction in Hidalgo County, Texas.

12. Assignment. Neither party shall assign any right, benefit, or duty under this MOU without the other party's prior written consent.

13. Counterparts. This MOU may be executed in any number of counterparts, including facsimile or scanned/mailed PDF documents. Each such counterpart, facsimile, or scanned/mailed PDF document shall be deemed an original instrument, all of which, together, shall constitute one and the same executed MOU.

14. This MOU shall be binding upon and inure to the benefit of the parties and their respective successors and assigns where permitted by this Agreement.

15. The parties to this MOU agree that all activities shall be conducted in a manner that does not discriminate against any person on a basis prohibited by applicable law, including without limitation, race, gender, color, national origin, religion, sex, age, veteran status, disability or any other protected status.

16. The parties agree to comply with all applicable state or federal statutes, rules, regulations, grant or contract provision, subsequent federal guidance, or other similar restriction that imposes additional or greater requirements than those stated in this MOU that is directly applicable to the performance of either party under this MOU.

17. The headings and captions in this MOU are solely for convenient reference and shall not be deemed to affect the meaning or interpretation of any provision or paragraph hereof.

18. Immunity. This MOU is expressly made subject to the County's sovereign immunity, Title 5 of the Texas Civil Practice and Remedies Code, and any applicable governmental immunity, and all applicable federal and state law. No provision of this MOU is in any way intended to constitute a waiver of immunities from suit or from liability that the County has by operation of law.

19. In case any one or more provisions of this MOU are for any reason hold to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality or unenforceability will not affect any other provision hereof, and this MOU will be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

20. The execution and performance of this MOU by the County and the educational institution have been duly authorized by all necessary laws, resolutions, or corporate action, and this MOU constitutes the valid and enforceable obligations of the County and the educational institution in accordance with its terms.

[Signature page follows.]

EXECUTED TO BE EFFECTIVE as indicated above.

COUNTY:

COUNTY OF HIDALGO, TEXAS

By: 
RICHARD F. CORTEZ, County Judge

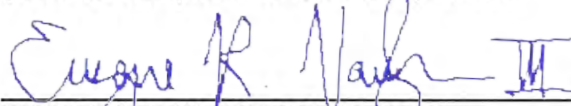
ATTEST:


ARTURO GUAJARDO, JR., County Clerk



APPROVED AS TO FORM FOR HIDALGO COUNTY:

JONES, GALLIGAN, KEY & LOZANO, L.L.P.

By: 
EUGENE R. VAUGHAN, III, Partner

educational institution:

SOUTH TEXAS COLLEGE

By: _____
RICARDO J. SOLIS, President

APPROVED BY
COMMISSIONERS COURT
ON: 4/15/25 BMS
AI-99106

Presentation on the February 2025 Dual Credit Programs Summit

Purpose	Administration will provide a presentation with an overview of the 2025 Summit for Dual Credit Programs, hosted in collaboration with the National Alliance of Concurrent Enrollment Partnerships. The Summit was held at the South Padre Island Convention Center on February 16-18, 2025.
Justification	<p>Background:</p> <p>In February 2025, South Texas College partnered with the National Alliance of Concurrent Enrollment Partnerships (NACEP) to host the fourth annual Dual Credit Programs Summit. The three-day event featured a national keynote speaker, breakout sessions, and drew over 250 participants from 35 states sharing insights on dual credit delivery for diverse student populations.</p> <p>Dr. Rebecca De Leon, Associate Vice President for Dual Credit Programs & School District Partnerships, will provide a summary of the event, including financials and key takeaways from participants.</p>
Staff Resources	Dr. Rebecca De Leon, Associate Vice President for Dual Credit Programs & School District Partnerships
Recommendation	No action is requested. Please note date for 2026 Summit for Dual Credit Programs: February 15-17.

SUMMIT FOR DUAL CREDIT PROGRAMS

FEB. 16-18, 2025 | SOUTH PADRE ISLAND, TX




Presentation for the South Texas College EWD Committee
 May 13, 2025 | 3 PM
 Dr. Rebecca De Leon, Associate Vice President for Dual Credit Programs and School District Partnerships

Summit Overview

- ✓ Hosted by **South Texas College** and the **National Alliance of Concurrent Enrollment Partnerships**.
- ✓ A premier conference tailored for higher education institutions, school districts and state/national entities.
- ✓ The Summit provides attendees with valuable information and key takeaways regarding dual credit and college readiness.



SUMMIT FOR DUAL CREDIT PROGRAMS




Participation & Representation



- ✓ 266 registered
- ✓ 258 attended
- ✓ 35 states represented
 - Institutions of Higher Education
 - State Agencies
 - Workforce Development
 - School Districts

**SUMMIT FOR
DUAL CREDIT PROGRAMS**



25 Years of Success in Dual Credit Partnerships - Panelists



Chris Coxon
Managing Director
Educate Texas



Dr. Alejandro Elias
Superintendent of Schools
PSJA ISD



Dr. Daniel P. King
Executive Director
Region One Education Service Center



Dr. Rebecca De Leon
*Associate Vice President for
Dual Credit Programs and
School District Partnerships*
South Texas College

**SUMMIT FOR
DUAL CREDIT PROGRAMS**



Keynote Speaker – Jason A. Hunt



- Jason Hunt is a dynamic, engaging, and passionate author, speaker, and trainer.
- Focused on helping people lead through influence rather than title.
- Provided unique tools to navigate the complicated world of relationships, resulting in less turnover, a stronger organizational culture, and more job satisfaction.



**SUMMIT FOR
DUAL CREDIT PROGRAMS**



Summit Session

- ✓ **6 Conference Tracks**
 - Partnerships and Collaborations
 - Dual Credit for Beginners
 - Program Innovation
 - Student Pathways
 - Data, Measurement & Research
 - Policy and Funding
- ✓ **6 Breakout Rounds**
- ✓ **36 Sessions**



**SUMMIT FOR
DUAL CREDIT PROGRAMS**



Preconference

Dual Credit Programs leadership provided insight for **48 attendees** from **34 institutions** on topics such as:

- ✓ Policies & Procedures
- ✓ Program Scheduling
- ✓ Faculty Credentialing
- ✓ Enrollment Services
- ✓ Support Services



**SUMMIT FOR
DUAL CREDIT PROGRAMS**



Thank you, sponsors!

**SUMMIT FOR
DUAL CREDIT PROGRAMS**

NACEP CORNERSTONE & KEYSTONE PARTNERS

DualEnroll

Pearson

Canusia, Inc.
Your Complete CEP Solution Provider

parchment
AN INSTRUCTURE COMPANY

DIAMOND SPONSORS

BibliU

territorium

SILVER SPONSORS

Cengage

OnRamps

McMURRY
UNIVERSITY
DUAL CREDIT ACADEMY
Powered by TEL
Education

BRONZE SPONSORS

AUDIO
VISUAL
AIDS

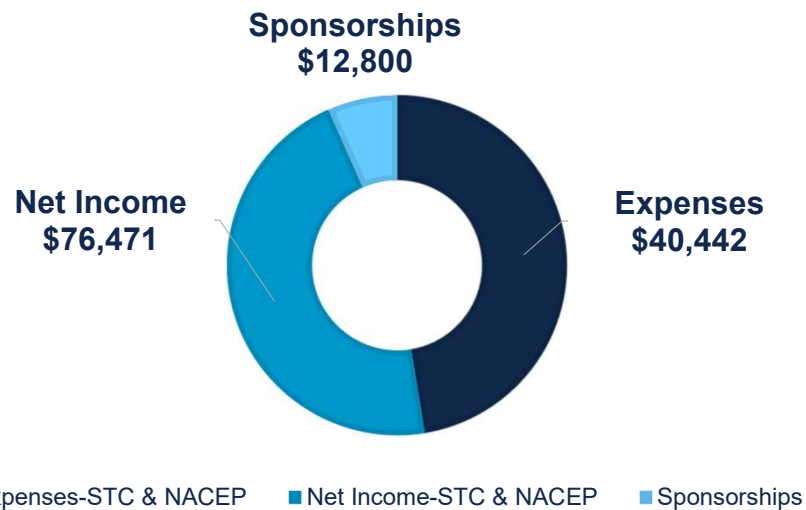
Mc
Graw
Hill

THE NROC PROJECT

2025 Conference Proceeds

Total Income
\$116,914

Net Income: \$76,470
STC Profit: \$38,235
NACEP Profit: \$38,235



**SUMMIT FOR
DUAL CREDIT PROGRAMS**



Attendee Takeaways



"This was a **great opportunity** to learn the '**secret sauce**' STC is using to bring dual credit **opportunities to their service area**. We will need to adapt for scale."



"**Very practical information** that has the potential of **guiding the efforts** in my district."



"I really enjoyed **learning about the South Texas programs and partnerships**. It was a **great panel**."



"I **gained a wealth of knowledge and ideas** as well as **ways to improve our program**. It was very insightful."




**SUMMIT FOR
DUAL CREDIT PROGRAMS**







**Join us for the
2026 SUMMIT FOR DUAL CREDIT PRGRAMS
Feb. 15-17, 2026 | South Padre Island, Tx**



**SUMMIT FOR
DUAL CREDIT PROGRAMS**



**Thank you for your support,
on behalf of the
South Texas College
Dual Credit Programs.**

Review and Recommend Action on Proposed 2026-2027 Academic Calendar

Purpose	Administration seeks a committee recommendation for Board approval of the proposed 2026-2027 Academic Calendar.
Justification	<p>The Academic Calendar Steering Committee, which includes membership from each area of the College and Student Government representation, has developed the FY 2026 – 2027 Academic Calendar.</p> <p>The calendar was developed to be compatible with local area school district calendars and other higher education institutions in Texas. The calendar was presented to South Texas College faculty and staff for review, feedback, and input during the months of March and April. Input received from staff and faculty was incorporated into the proposed calendar.</p> <p>The proposed calendar has been approved by the Academic Calendar Committee and has been reviewed by Faculty Senate, Staff Council, Council of Chairs, Academic Council and the Institutional Leadership Council.</p>
Enclosed Documents	<p>Proposed 2026 – 2027 Academic Calendar</p> <p>Calendar Committee Membership and Timeline</p>
Funding	No funding impact
Staff Resources	Ms. Christina Cavazos, Director of Curriculum, Planning, and Compliance
Additional Information	The Education and Workforce Committee did not meet in May 2025; therefore, this item is presented without a committee recommendation. Administration recommends approval as presented.
Recommendation	<p><i>It is recommended that the Board of Trustees of South Texas College approve and authorize the following Minute Order proposed for consideration:</i></p> <p>The Board of Trustees of South Texas College approves and authorizes the 2026-2027 Academic Calendar as presented.</p>

2026-2027 Calendar



FINAL DRAFT 05/05/2025

Fall Semester 2026 (August 24 - December 13)

August 12 (Wednesday)	New Faculty Start Date – New Faculty Benefits & Orientation (Human Resources)
August 13 (Thursday)	New Faculty Orientation
August 14 (Friday)	New Faculty Service Area Tour
August 17 (Monday)	Faculty Return – Academic Affairs Assembly / Division Meetings
August 18 (Tuesday)	Faculty Preparation Day / Departmental Meetings
August 19 (Wednesday)	Faculty Preparation Day / Departmental Meetings
August 20 (Thursday)	Faculty Preparation Day / Full-Time Faculty Teaching Dual Credit Courses PD Day / Departmental Meetings
August 21 (Friday)	Faculty Preparation Day / Departmental Meetings
August 22 (Saturday)	Adjunct & Dual Credit Faculty Professional and Organizational Development Day
August 24 (Monday)	Classes Begin
September 7 (Monday)	College Closed – Labor Day
September 9 (Wednesday)	Census Day - Twelfth Class Day
September 18 (Friday)	College Closed – Fall Convocation*
October 5 (Monday)	Spring 2027 Registration Begins
November 13 (Friday)	Last Day to Withdraw
November 26 – 29 (Thursday – Sunday)	College Closed - Thanksgiving Holiday
December 7 – 13 (Monday – Sunday)	Finals
December 12 (Saturday)	Commencement Ceremonies*
December 12 (Saturday)	Certificate and Degree Award Date
December 13 (Sunday)	End of Term
December 14 (Monday)	Last Day to Submit Grades
December 17 – January 3 (Thurs. – Sun.)	Winter Break (College Closed)

** Subject to change depending on availability of venue.*

2026-2027 Calendar



Spring Semester 2027 (January 19 – May 13)

January 4 (Monday)	College Opens – Staff return
January 4 (Monday)	New Faculty Start Date – New Faculty Benefits & Orientation (Human Resources)
January 11 (Monday)	Faculty Return – Division / Department Meetings
January 12 – 15 (Tuesday-Friday)	Faculty Preparation Day / Departmental Meetings
January 16 (Saturday)	Adjunct & Dual Credit Faculty Professional and Organizational Development Day
January 18 (Monday)	Martin Luther King, Jr. Day – College Closed
January 19 (Tuesday)	Classes Begin
January 26 – 29 (Tuesday – Friday)	Distance Learning Symposium*
February 3 (Wednesday)	Census Day - Twelfth Class Day
February 12 (Friday)	College Closed – College-Wide Professional Development Day*
March 15 - 21 (Monday - Sunday)	College Closed - Spring Break
March 25 – 28 (Thursday – Sunday)	College Closed - Semester Break
April 5 (Monday)	Summer/Fall 2027 Registration Begins ¹
April 19 (Monday)	Last Day to Withdraw
May 7 – 13 (Friday – Thursday)	Finals
May 13 (Thursday)	End of Term
May 14 – 15 (Friday - Saturday)	Commencement Ceremonies*
May 15 (Saturday)	Certificate and Degree Award Date
May 17 (Monday)	Last Day to Submit Grades
May 31 (Monday)	College Closed – Memorial Day

**Subject to change depending on availability of venue.*

¹ Tentative date: May change depending on Workday implementation.

2026-2027 Calendar



Summer Session 2027 (June 1 – August 6)

June 1 (Tuesday)	Classes Begin
June 16 (Wednesday)	Census Day - Twelfth Class Day
June 18 (Friday)	College Closed - Juneteenth
July 5 (Monday)	College Closed-Independence Day
July 5 – 6 (Monday & Tuesday)	No classes (For Summer III only)
July 23 (Friday)	Last Day to Withdraw
August 5 (Thursday)	End of Term/Finals (Classes Meeting M-R)
August 6 (Friday)	End of Term /Finals (Classes Meeting M-F)
August 7 (Saturday)	Certificate and Degree Award Date
August 9 (Monday)	Last Day to Submit Grades

SI – Minimester (June 1 – July 2)

June 1 (Tuesday)	Classes Begin
June 4 (Friday)	Census Day - Fourth Class Day
June 18 (Friday)	College Closed - Juneteenth
June 25 (Friday)	Last Day to Withdraw
July 2 (Friday)	End of Term/Finals
July 5 (Monday)	College Closed-Independence Day
July 6 (Tuesday)	Last Day to Submit Grades

SII – Minimester (July 7 – August 6)

July 7 (Wednesday)	Classes Begin
July 12 (Monday)	Census Day - Fourth Class Day
July 30 (Friday)	Last Day to Withdraw
August 5 (Thursday)	End of Term/Finals (Classes Meeting M-R)
August 6 (Friday)	End of Term /Finals (Classes Meeting M-F)
August 9 (Monday)	Last Day to Submit Grades

Committee Membership and Timeline

Academic Calendar 2026-2027

Rev. March 27, 2025

Committee Membership

Christina Cavazos, Curriculum	Jose. R Soto, Student Government (Starr)
Juan Miguel Galvan, Student Financial Services	Liyah Uvalle, Student Government (Mid Valley)
Elizabeth Hollenbeck, Library Public Services	Alejandra Cantu, Dual Credit Programs
Bradley Davis, IEA	Monica Perez, OVPPAAED
Cynthia Blanco, Admissions & Records	Monica Benitez, Staff Council
Jesus Ramirez, Admissions & Records	Fidel Rodriguez, Faculty Senate
Rosangela Mancillas, Communication & Creative Services	Joel Jason Rodriguez, Council of Chairs
Georgina Marr, Human Resources	Dr. Wendi JW Williams, MSITB (faculty)
Marittza Adame, Cashier's Office	Erika Guerra, BPST (faculty)
Willie Langley, Purchasing	Nathaniel Weber, LA (faculty)
Carla M. Rodriguez, Office of Sponsored Initiatives	Helen Meave, SBS (faculty)
Olivia de la Rosa, Continuing Education & Workforce Development	Dr. Theresa Garza, NAH (faculty)

Timeline and Process

February 27, 2025	Calendar Committee meet to propose a preliminary draft calendar. (Materials provided in advance)
February 28 – March 24, 2025	Time for review and feedback by faculty and staff. Committee members distribute the draft calendar to faculty and staff in their area for feedback. Feedback due by March 24, 2025.
March 28, 2025 (tentative)	Calendar Committee may meet to review collected feedback from faculty and staff and revise draft, if applicable.
April 1 – May 2, 2025	Draft Calendar will be presented to Academic Council, Institutional Leadership Council, Council of Chairs, Staff Council, and Faculty Senate.
May 5 – May 9, 2025	Calendar Committee members will vote on the Final Draft Calendar via email.
May 12, 2024	Final Calendar will be submitted to the Vice President and Provost for Academic Affairs and Economic Development.
June 10, 2025	Final Calendar will be presented at the Board of Trustees Education and Workforce Development Committee Meeting.
June 24, 2025	Final Calendar will be presented to the Board of Trustees for approval.

Review and Recommend Action on Proposed Interlocal Agreement for Dual Credit Programs

Purpose	Administration requests that the Education and Workforce Development Committee recommend Board approval of the Interlocal Agreement for Dual Credit Program partnerships with In-District school districts in Hidalgo and Starr counties for academic year 2025–2026.
Justification	<p>Background:</p> <p>South Texas College annually renews agreements with partner school districts to define terms for dual credit programs, incorporating any Board-approved changes to tuition, fees, and related policies. These agreements support consistent service and compliance across partnerships. They also facilitate communication and compliance efforts between the College and school districts.</p> <p>Agreement Summary:</p> <p>The proposed agreement includes the Non-Degree Seeking Option Pilot presented to the Education and Workforce Development Committee in April 2025. The agreement will be submitted to each partner district's governing board following Board approval.</p>
Funding	The College is not expected to incur unrecouped costs.
Staff Resources	Dr. Rebecca De Leon, Associate Vice President for Dual Credit Programs & School District Partnerships
Additional Information	The Education and Workforce Committee did not meet in May 2025; therefore, this item is presented without a committee recommendation. Administration recommends approval as presented.
Recommendation	<p><i>It is recommended that the Board of Trustees of South Texas College approve and authorize the following Minute Order proposed for consideration:</i></p> <p>The Board of Trustees of South Texas College approves and authorizes the 2025–2026 Interlocal Agreement for In-District Dual Credit Program partnerships as presented</p>

Review and Recommend Action on Proposed IDEA San Juan P-TECH Interlocal Agreement for Dual Credit Programs

Purpose	Administration seeks a committee recommendation for Board approval of an Interlocal Agreement with IDEA Public Schools, designating South Texas College as the higher education partner for their San Juan P-TECH Campus for FY 2025 – 2026.
Justification	<p>Background:</p> <p>The initial Agreement was presented to the Board in May 2024 where approval was given to establish and support a Computer Science pathway under the P-TECH (Pathways in Technology Early College High School) model, emphasizing career and work-based education. It is specific to the San Juan campus and does not apply to other IDEA campuses.</p> <p>Agreement Summary:</p> <p>The proposed agreement includes the Non-Degree Seeking Option Pilot presented to the Education and Workforce Development Committee in April 2025. The agreement will be submitted to the partner district's governing board following Board approval.</p>
Funding	The College is not expected to incur unrecouped costs.
Staff Resources	Dr. Rebecca De Leon, Associate Vice President for Dual Credit Programs & School District Partnerships
Additional Information	The Education and Workforce Committee did not meet in May 2025; therefore, this item is presented without a committee recommendation. Administration recommends approval as presented.
Recommendation	<p><i>It is recommended that the Board of Trustees of South Texas College approve and authorize the following Minute Order proposed for consideration:</i></p> <p>The Board of Trustees of South Texas College approves and authorizes the 2025–2026 Interlocal Agreement with IDEA Public Schools for the San Juan P-TECH Campus.</p>

Review and Action as Necessary on Consent Agenda Items from the Finance, Audit, and Human Resources Committee

The following Consent Agenda items were thoroughly discussed by the Finance, Audit, and Human Resources Committee. All trustees, whether a member of the Committee or not, received all supporting documentation and were invited to participate in the deliberation on each item. Non-committee members did not participate in Committee votes for recommendation of Board action.

Administration believes that all questions raised during the Committee discussion of Consent Agenda items were resolved to the Committee's satisfaction at the meeting, and the items are presented here substantially as recommended by the Committee, for approval by the Board of Trustees.

Any trustee may request any item be removed from the Consent Agenda for further discussion. Otherwise, the Board is asked to formally act on the full consent agenda, according to the details and recommended action presented for each item in the following pages.

The Finance, Audit, and Human Resources Committee recommended Board action on the following items as presented:

- a. Approval of Award of Proposals, Purchases, Renewals, and Interlocal Agreement at a total cost of \$2,147,207.16
- b. Approval to Purchase a Vendor Management, Electronic Bidding, and Contract Management System
- c. Approval on Resolution #2025-009 for Adoption of Rules Relating to Electronic Bids or Proposals
- d. Approval on Bond Counsel Services
- e. Approval on Schedule for Non-Summer Four-and-a-Half-Day Work Week and a Summer 36-Hour Work Week
- f. Approval to Accept of Internal Audit Report in the Area of Senate Bill 17
- g. Approval on Resolutions #2025-010, #2025-011, and #2025-012 Regarding Services Provided to the Public by Students of Workforce Programs
- h. Approval to Revise Local Policy
 - Policy DGBA (LOCAL) – Personnel-Management Relations: Employee Grievances

It is recommended that the Board of Trustees of South Texas College approve and authorize the following Minute Order proposed for consideration:

The Board of Trustees of South Texas College approve and authorize items a- h of the Finance, Audit, and Human Resources Committee Consent Agenda as presented.

Approval Recommended:

Dr. Ricardo J. Solis
President

Consent Agenda:

a. Approval of Award Proposals, Purchases and Renewals a total cost of \$2,147,207.16

Purpose and Justification – Administration requests Board approval of the following purchases, renewals, and interlocal agreements at a total cost of \$2,147,207.16.

The Director of Purchasing has reviewed each item, including the procurement procedures and evaluation of all responses, and recommended approval as follows:

The Director of Purchasing has reviewed each item, including the procurement procedures and evaluation of all responses, and recommends approval as follows:

Award of Proposals – 1) Building Moving Services

Purpose	Award the proposal for building moving services to Zuniga’s House Mover, LLC (San Juan, TX).
Justification	To relocate portable buildings, as needed, throughout the College district. The relocation of the portables offers essential flexibility, allowing rapid deployment of classroom and administrative space to campuses experiencing growth, thus maintaining optimal learning environments without the substantial timeframes associated with traditional construction. This adaptive approach safeguards our commitment to providing accessible, high-quality education.
Funding	Funds for this expenditure are budgeted in the District-Wide Renovations and Contingency Construction budget for FY 2024 - 2025. Funds for subsequent fiscal years will be included in future proposed budgets.
Enclosed Documents	Appendix A – Project Timeline and Information Other information is included in the Finance Supplemental Booklet
Staff Resource	Mary Del Paz, Vice President - Finance and Administrative Services Ricardo De La Garza, Executive Director - Facilities Planning and Construction
Recommendation	The Committee recommended Board approval to award the proposal for building moving services to Zuniga’s House Mover, LLC (San Juan, TX) for the period beginning June 1, 2025 through May 31, 2026, with two one-year options to renew, at an estimated total amount of \$50,000.00.

APPENDIX A

Project Timeline and Information

Advertised RFP	March 12, 2025 and March 19, 2025
RFP Responses Due	April 3, 2025
RFP Issued To	Four (4) Vendors

Responses Received From	One (1) Vendor
Responses Reviewed By	Facilities Planning and Construction and the Purchasing Department
Highest-Ranked Vendor	Zuniga's House Mover, LLC

Award of Proposals – 2) Dental Lab Equipment – Grant Funded

Purpose Award the proposal for dental lab equipment to **Henry Schein Dental** (Melville, NY).

Justification To acquire the necessary lab equipment for the Dental Hygiene Program, which is crucial for providing the students with essential hands-on training. Modern equipment will allow students to simulate real-world scenarios, mastering techniques in a controlled academic environment, ultimately leading to higher competency and better practical skills necessary for successful careers.

Funding Funds for this expenditure are budgeted in the Increase in Nursing and Allied Health Care Certified Professionals Project Grant budget for FY 2024 - 2025.

Enclosed Documents Appendix A – Project Timeline and Information
Other information is included in the Finance Supplemental Booklet

Staff Resource Dr. Anahid Petrosian, Vice President and Provost for Academic Affairs and Economic Development
Margo A. Vargas-Ayala, Interim NAH Division Dean

Recommendation The Committee recommended Board approval to award the proposal for dental lab equipment to **Henry Schein Dental** (Melville, NY) at a total amount of \$178,469.61.

APPENDIX A

Project Timeline and Information

Advertised RFP	April 2, 2025 and April 9, 2025
RFP Responses Due	April 24, 2025
RFP Issued To	Four (4) Vendors
Responses Received From	One (1) Vendor
Responses Reviewed By	Clinical Simulation, Office of Sponsored Initiatives, and the Purchasing Department
Highest-Ranked Vendor	Henry Schein Dental

Award of Proposals – 3) Maintenance Department Vehicles

Purpose	Award the proposals for maintenance department vehicles to Payne Rio Grande City Ford LLC (Rio Grande City, TX).
Justification	To procure two (2) vehicles to ensure efficient and effective campus operations. These vehicles will significantly enhance our team's ability to respond promptly to maintenance requests and transport heavy equipment and supplies. Pick-up trucks offer the necessary cargo capacity and durability to handle tasks ranging from landscaping to facility repairs and emergency response, ultimately minimizing downtime and ensuring a safe and well-maintained environment for students, faculty, and staff. This investment will streamline operations, improve response times, and contribute to the overall upkeep and functionality of the College.
Funding	Funds for this expenditure are budgeted in the Loss Fund and the Facilities Maintenance budget for FY 2024 - 2025.
Enclosed Documents	Appendix A – Project Timeline and Information Other information is included in the Finance Supplemental Booklet
Staff Resource	Mary Del Paz, Vice President - Finance and Administrative Services George McCaleb, Executive Director - Facilities Operations and Maintenance
Recommendation	The Committee recommended Board approval to award the proposal for maintenance department vehicles to Payne Rio Grande City Ford LLC (Rio Grande City, TX) at a total amount of \$97,617.50.

APPENDIX A

Project Timeline and Information

Advertised RFP	March 26, 2025 and April 2, 2025
RFP Responses Due	April 10, 2025
RFP Issued To	Six (6) Vendors
Responses Received From	One (1) Vendor
Responses Reviewed By	Facilities Operations and Maintenance and the Purchasing Department
Highest-Ranked Vendor	Payne Rio Grande City Ford LLC

Award of Proposals – 4) Network Cabling Services for Building Renovation Projects

Purpose	Award the proposal for network cabling services for building renovation projects to the vendors listed in Appendix A.
Justification	To enhance the network services, including the internet, in the buildings scheduled for renovation or upgrade. Various renovation projects are scheduled for the upcoming year, and due to the scope of the work during the renovations, data drops and network cabling will need to be replaced or added.
Funding	Funds for this expenditure are budgeted in the District-Wide Renovations and Contingency Construction budget for FY 2024 - 2025. Funds for subsequent fiscal years will be included in future proposed budgets.
Enclosed Documents	Appendix A – Vendors List Appendix B – Project Timeline and Information Other information is included in the Finance Supplemental Booklet
Staff Resource	Dr. Jesús Campos, Interim Vice President for Information Services, Planning, Performance, & Strategic Initiatives Lucio Gonzalez, Associate Vice President -Technology and Chief Information Officer
Recommendation	The Committee recommended Board approval to award the proposal for network cabling services for building renovation projects to the vendors listed in Appendix A for the period beginning May 28, 2025 through May 27, 2026, with two one-year options to renew at an estimated total amount of \$250,000.00.

APPENDIX A

Vendors List

Primary Vendor	BridgeNet Communications, LLC (Donna, TX)
Secondary Vendor	Telepro Communications (Mission, TX)

APPENDIX B

Project Timeline and Information

Advertised RFP	March 12, 2025 and March 19, 2025
RFP Responses Due	April 3, 2025
RFP Issued To	Seven (7) Vendors
Responses Received From	Two (2) Vendors
Responses Reviewed By	Information Technology, Facilities Planning and Construction, and the Purchasing Department
Highest-Ranked Vendor	Vendors listed in Appendix A

Award of Proposals – 5) Pecan Campus Building D Auditorium Audiovisual Upgrade

Purpose	Award the proposal for the Pecan Campus Building D Auditorium audiovisual upgrade to Audio Visual Aids (San Antonio, TX).
Justification	To upgrade the audiovisual systems at the auditorium, improving the clarity and impact of presentations, lectures, performances, and events. Modern technology allows seamless multimedia integration, remote participation, and advanced sound and lighting, fostering a more engaging and accessible environment. This upgrade supports academic excellence by facilitating dynamic teaching and learning and elevates the quality of campus-wide events, attracting and retaining students, faculty, and community members.
Funding	Funds for this expenditure are budgeted in the Pecan Campus Ann Richards Administration Bldg. D Auditorium Upgrade budget for FY 2024 - 2025.
Enclosed Documents	Appendix A – Project Timeline and Information Other information is included in the Finance Supplemental Booklet
Staff Resource	Dr. Jesús Campos, Interim Vice President for Information Services, Planning, Performance, & Strategic Initiatives Yolanda Martinez, Director - Educational Technologies
Recommendation	The Committee recommended Board approval to award the proposal for the Pecan Campus Building D Auditorium audiovisual upgrade to Audio Visual Aids (San Antonio, TX) at an estimated total amount of \$67,562.40.

APPENDIX A

Project Timeline and Information

Advertised RFP	March 26, 2025 and April 2, 2025
RFP Responses Due	April 10, 2025
RFP Issued To	Eighteen (18) Vendors
Responses Received From	Two (2) Vendors
Responses Reviewed By	Educational Technologies, Information Technology, and the Purchasing Department
Highest-Ranked Vendor	Audio Visual Aids

Award of Proposals – 6) Purchase and Installation of LED Flat Panels – Starr County Campus Building E

Purpose	Award the proposal for the purchase and installation of LED flat panels - Starr County Campus Building E to Metro Electric, Inc. (McAllen, TX).
Justification	To replace the LED flat panels at the Starr County Campus, in alignment with the College's sustainability initiative. LED flat panels lighting reduces energy consumption, cuts maintenance costs thanks to its longer lifespan, and reduces the use of lamps containing harmful chemicals, contributing to environmental protection.
Funding	Funds for this expenditure are budgeted in the District-Wide Interior LED Lighting Replacements budget for FY 2024 - 2025.
Enclosed Documents	Appendix A – Project Timeline and Information Other information is included in the Supporting Documentation.
Staff Resource	Mary Del Paz, Vice President - Finance and Administrative Services Ricardo De La Garza, Executive Director - Facilities Planning and Construction George McCaleb, Executive Director – Facilities Operations and Maintenance
Recommendation	The Committee recommended Board approval to award the proposal for the purchase and installation of LED flat panels - Starr County Campus Building E to Metro Electric, Inc. (McAllen, TX) at a total amount of \$82,254.00.

APPENDIX A

Project Timeline and Information

Advertised RFP	April 9, 2025 and April 16, 2025
RFP Responses Due	April 24, 2025
RFP Issued To	Twenty (20) Vendors
Responses Received From	Three (3) Vendors
Responses Reviewed By	Facilities Operations and Maintenance, Facilities Planning and Construction, and Purchasing Departments
Highest-Ranked Vendor	Metro Electric, Inc.

Award of Proposals – 7) Purchase and Installation of Parking Lot LED Light Poles and Fixtures – Pecan Campus and Starr County Campus

Purpose	Award the proposal for the purchase and installation of parking lot LED light poles and fixtures - Pecan Campus and Starr County Campus to Lexine Inc. (McAllen, TX).
Justification	To replace the parking lot LED lights and fixtures for the Pecan Campus and Starr County Campus, in alignment with the College's sustainability initiative. LED lighting reduces energy consumption, cuts maintenance costs thanks to its longer lifespan, and reduces the use of lamps containing harmful chemicals, contributing to environmental protection.
Funding	Funds for this expenditure are budgeted in the District-Wide Exterior Lighting Replacements budget for FY 2024 - 2025.
Enclosed Documents	Appendix A – Project Timeline and Information Other information is included in the Supporting Documentation.
Staff Resource	Mary Del Paz, Vice President - Finance and Administrative Services Ricardo De La Garza, Executive Director - Facilities Planning and Construction George McCaleb, Executive Director – Facilities Operations and Maintenance
Recommendation	The Committee recommended Board approval to award the proposal for the purchase and installation of parking lot LED light poles and fixtures - Pecan Campus and Starr County Campus to Lexine Inc. (McAllen, TX) at a total amount of \$93,856.00.

APPENDIX A

Project Timeline and Information

Advertised RFP	April 16, 2025 and April 23, 2025
RFP Responses Due	May 1, 2025
RFP Issued To	Twenty-Two (22) Vendors
Responses Received From	Six (6) Vendors
Responses Reviewed By	Facilities Operations and Maintenance, Facilities Planning and Construction, and Purchasing Departments
Highest-Ranked Vendor	Lexine Inc.

Purchases – 8) Computers, Laptops, Tablets, and Monitors

Purpose	Purchase computers, laptops, tablets, and monitors from the vendors listed in Appendix A.
Justification	<p>To provide new systems, replace out-of-warranty systems (over five years old), and meet software requirements for those systems that exceed the capacity for students, faculty, and staff based on the Information Technology criteria.</p> <p>The requested systems meet the College's standard configurations.</p>
Funding	Funds for these expenditures are budgeted in the requesting department budgets for FY 2024 - 2025 as follows: Learning Commons and Open Labs, Centers for Learning Excellence, Carl Perkins Grant, Cybersecurity Program, Engineering Program, Clinical Simulation Program, Physics Program, Culinary Arts Program, Computer Science Program, Respiratory Therapy Program, Division of Social and Behavioral Sciences, Facility Maintenance, Division of Liberal Arts, Business Office, Law Enforcement Program, Fire Science Program, and Architectural and Engineering Design Technology Program.
Enclosed Documents	<p>Appendix A – Vendors List</p> <p>Appendix B – District-Wide Technology Request Summary</p> <p>Other information is included in the Finance Supplemental Booklet</p>
Staff Resource	<p>Dr. Jesús Campos, Interim Vice President for Information Services, Planning, Performance, & Strategic Initiatives</p> <p>Lucio Gonzalez, Associate Vice President -Technology and Chief Information Officer</p>
Recommendation	The Committee recommended Board approval to purchase computers, laptops, tablets, and monitors from the vendors listed in Appendix A at a total amount of \$177,938.10.

APPENDIX A

Vendors List

Vendor (City, State)	Purchasing Cooperative	Amount
Apple, Inc. (Dallas, TX)	Choice Partners Cooperative	\$2,524.00
Dell Marketing, LP (Dallas, TX)	State of Texas Department of Information Resources (DIR) OMNIA Partners	\$168,274.10
Insight Public Sector (Chandler, AZ)	OMNIA Partners	\$7,140.00
Total Amount:		\$177,938.10

APPENDIX B

District-Wide Technology Request Summary

Student Computers		4	Respiratory Therapy Program
1	Learning Commons and Open Labs	1	Division of Social and Behavioral Sciences
6	Centers for Learning Excellence	Staff Computers	
Student Laptops		1	Facility Maintenance
10	Office of Sponsored Initiatives - Carl Perkins Grant	Staff Laptops	
20	Cybersecurity Program	2	Division of Liberal Arts
10	Engineering Program	5	Business Office
10	Clinical Simulation	1	Cybersecurity Program
12	Physics Program	1	Learning Commons and Open Labs
Student Monitors		Staff Tablets	
7	Centers for Learning Excellence	1	Law Enforcement
Faculty Laptops		1	Fire Science
6	Culinary Arts Program	Staff Monitors	
1	Computer Science Program	18	Architectural and Engineering Design Technology

Purchases – 9) Furniture

Purpose	Purchase furniture from the vendors listed in Appendix A.
Justification	To provide new furniture that will enhance the everyday activities of our academic environment while upgrading or replacing outdated and worn-out items that no longer serve our students, faculty, and staff effectively. This investment will enable students, faculty, and staff to engage comfortably and productively in classes, study sessions, collaborative projects, and daily operations.
Funding	Funds for these expenditures are budgeted in the requesting department budgets for FY 2024 - 2025 as follows: Center for Learning Excellence, Cosmetology Program, Fire Science Program, New Furniture, Regional Center for Public Safety Excellence, RR District Wide Outdoor Furniture Replacements.
Enclosed Documents	Appendix A – Vendors List Appendix B – District-Wide Furniture Request Summary Other information is included in the Finance Supplemental Booklet
Staff Resource	Mary Del Paz, Vice President for Finance and Administrative Services Ricardo De La Garza, Executive Director of Facilities Planning and Construction
Recommendation	The Committee recommended Board approval to purchase furniture from the vendors listed in Appendix A at a total amount of \$127,814.99.

APPENDIX A

Vendors List

Vendor (City, State)	Purchasing Cooperative	Amount
BSN Sports (Dallas, TX)	Texas Association of School Boards – Buyboard	\$5,690.00
Gateway Printing and Office Supply, Inc. (Edinburg, TX)	OMNIA Partners, Sourcewell, The Interlocal Purchasing System (TIPS)	\$74,530.75
Landscape Forms (Kalamazoo, MI)	OMNIA Partners	\$17,546.56
Siddons-Martin Emergency Group (Denton, TX)	Texas Association of School Boards – Buyboard	\$10,210.00
Tree Top Products, LLC (Batavia, IL)	The Interlocal Purchasing System (TIPS)	\$19,837.68
Total Amount:		\$127,814.99

APPENDIX B
District-Wide Furniture Request Summary

Pecan Campus	
8	Shelves for the Cosmetology Program
21 Lounge Seats, 4 Corner Seats, 5 Rectangular Tables, 50 Armless Chairs, 12 Stools, 12 Round Tables for the Student Union	
2	Shelves for the Center for Learning Excellence
Regional Center for Public Safety Excellence	
8	Lockers for the Fire Academy Program
1	Five (5) Row Aluminum Bleachers for the Fire Academy and Police Academy
Starr County Campus	
3	Shelves for the Fire Science Program
Technology Campus	
8	Outdoor Trash Cans, 5 Tables, and 14 Benches for the Technology Campus

Purchases – 10) Mobile Medical Carts – Grant Funded

Purpose	Purchase mobile medical carts from Howard Technology Solutions/Howard Medical (Laurel, MS), The Interlocal Purchasing System (TIPS) approved vendor.
Justification	To enhance the learning experience for credit and non-credit healthcare programs. The nursing students will benefit from using the mobile medical carts to practice virtual patient assessments, supporting bedside charting, documentation, and medication administration. These carts help healthcare professionals manage workflows efficiently, featuring a centralized control panel and secure medication storage with electronic locking options for enhanced safety. This will aid students in developing critical skills while maintaining high security and patient care standards.
Funding	Funds for this expenditure are budgeted in the Increase in Nursing and Allied Health Care Certified Professionals Project Grant budget for FY 2024 – 2025.
Enclosed Documents	Other information is included in the Supporting Documentation.
Staff Resource	Dr. Anahid Petrosian, Vice President and Provost for Academic Affairs and Economic Development Margo A. Vargas-Ayala, Interim NAH Division Dean
Recommendation	The Committee recommended Board approval to purchase mobile medical carts from Howard Technology Solutions/Howard Medical (Laurel, MS), The Interlocal Purchasing System (TIPS) approved vendor, at a total amount of \$53,895.00.

Purchases – 11) Solar/Wind Energy Training Systems

Purpose	Purchase solar/wind energy training systems from Advanced Technologies Consultants (Plymouth, MI), The Interlocal Purchasing System (TIPS) approved vendor.
Justification	To enhance and expand the Electrician Technology Program at the Starr County Campus, the initiative will acquire seven (7) solar and wind energy training systems. These systems will give students valuable hands-on experience with renewable energy technologies, an increasingly essential area within the electrical trade. By outfitting the Starr Campus with this specialized equipment, students will be able to complete all program requirements locally, including coursework in sustainable energy systems that previously required travel to the Technology Campus. This investment will support the development of a workforce equipped to meet the growing demands of the green energy sector.
Funding	Funds for this expenditure are budgeted in the Electrician Assistant Program budget for FY 2024 – 2025.
Enclosed Documents	Other information is included in the Supporting Documentation.
Staff Resource	Dr. Anahid Petrosian, Vice President and Provost for Academic Affairs and Economic Development Jose Vela, Business, Public Safety & Technology
Recommendation	The Committee recommended Board approval to purchase solar/wind energy training systems from Advanced Technologies Consultants (Plymouth, MI), The Interlocal Purchasing System (TIPS) approved vendor, at a total amount of \$252,000.00.

Renewals – 12) Cosmetology Supplies and Equipment

Purpose	Renew the cosmetology supplies and equipment contracts with the vendors listed in Appendix A.
Justification	To enhance the Cosmetology Program by acquiring cosmetology supplies and equipment. This procurement aims to enhance the quality of student training, supporting instructional needs and providing the students with access to high-quality supplies from various sources, ensuring a conducive learning environment and optimal hands-on experience throughout the program.
Funding	Funds for this expenditure are budgeted in the Cosmetology Program budget for FY 2024 – 2025. Funds for subsequent fiscal years will be included in future proposed budgets.
Enclosed Documents	Appendix A – Vendors List Appendix B – Renewal Terms
Staff Resource	Dr. Anahid Petrosian, Vice President and Provost for Academic Affairs and Economic Development Jose C. Vela, Architectural and Engineering Design Technology Instructor
Recommendation	The Committee recommended Board approval to renew the cosmetology supplies and equipment contracts with the vendors listed in Appendix A for the period beginning June 26, 2025 through June 25, 2026, at an estimated total amount of \$110,000.00.

APPENDIX A

Vendors List

Vendor (City, State)	Vendor (City, State)
The Burmax Co., Inc. (Holtsville, NY)	Hinojosa Beauty Supplies, LLC (McAllen, TX)
Kaemark (Giddings, TX) (New)	Marianna Industries, Inc. (Omaha, NE)
SalonEquipment.com, LLC (Brea, CA)	STB USA, LLC (McAllen, TX)
Universal Companies, Inc. (Abingdon, VA) (New)	

APPENDIX B
Renewal Terms

The Board awarded the contract as follows:

Term: June 25, 2024 – one year with two (2) one-year annual renewals			
Award	Board Meeting Date	Original Term	Renewal Term
Original	6/25/2024	6/26/2024 – 6/25/2025	
First Renewal	5/27/2025		6/26/2025 – 6/25/2026

The vendor has complied with all the terms and conditions of the contract, and services have been satisfactory.

Renewals – 13) Medical Office Skills Training

Purpose	Renew the medical office skills training contract with Assistex, Inc./ dba Practice Management Institute (San Antonio, TX).
Justification	<p>To expand training for medical office staff in areas such as managing front office staff, billing and coding, record retention, and anything else that will help make a medical office more efficient. The Office of Continuing Education and Workforce Development does not have the trainers to provide this type of training, so this contract will allow the department to meet this need and expand its customer base.</p> <p>As outlined in the agreement, the College will collect payments from the students on behalf of the vendor and remit the funds, retaining a 30% commission.</p>
Enclosed Documents	Appendix A – Renewal Terms
Staff Resource	<p>Dr. Anahid Petrosian, Vice President and Provost for Academic Affairs and Economic Development</p> <p>Olivia D. De La Rosa, Dean - Continuing Education and Workforce Development</p>
Recommendation	The Committee recommended Board approval to renew the medical office skills training contract with Assistex, Inc./ dba Practice Management Institute (San Antonio, TX) for the period beginning July 1, 2025 through June 30, 2026, at no cost to the College.

APPENDIX A

Renewal Terms

The Board awarded the contract as follows:

Term: May 28, 2024 – one year with two (2) one-year annual renewals			
Award	Board Meeting Date	Original Term	Renewal Term
Original	5/28/2024	7/01/2024 – 6/30/2025	
First Renewal	5/27/2025		7/01/2025 – 6/30/2026

The vendor has complied with all the terms and conditions of the contract, and services have been satisfactory.

Renewals – 14) Network Cabling and Equipment Installation Services

Purpose	Renew the network cabling and equipment installation services with the vendors listed in Appendix A.
Justification	To ensure seamless connectivity and enhanced security across the district, by providing on-demand internet connections and surveillance camera installations. These services encompass the deployment of necessary data cabling in renovated spaces, along with the expansion of existing internet lines to classrooms and offices, and the strategic installation and connection of both new and replacement surveillance cameras district-wide. This service will address the evolving technological and security needs of our campuses, providing reliable infrastructure and proactive safety measures.
Funding	Funds for this expenditure are budgeted in the various requesting department budgets for FY 2024 – 2025. Funds for subsequent fiscal years will be included in future proposed budgets.
Enclosed Documents	Appendix A – Vendors List Appendix B – Renewal Terms
Staff Resource	Dr. Jesús Campos, Interim Vice President for Information Services, Planning, Performance, & Strategic Initiatives Lucio Gonzalez, Associate Vice President -Technology and Chief Information Officer
Recommendation	The Committee recommended Board approval to renew the network cabling and equipment installation services with the vendors listed in Appendix A for the period beginning July 26, 2025 through July 25, 2026, at an estimated total amount of \$95,000.00.

APPENDIX A

Vendors List

Primary Vendor	Telepro Communications (Mission, TX)
Secondary Vendor	BridgeNet Communications (Donna, TX)

APPENDIX B
Renewal Terms

The Board awarded the contract as follows:

Term: June 27, 2023 – one year with two (2) one-year annual renewals			
Award	Board Meeting Date	Original Term	Renewal Term
Original	6/27/2023	7/26/2023 – 7/25/2024	
First Renewal	5/28/2024		7/26/2024 – 7/25/2025
Final Renewal	5/27/2025		7/26/2025 – 7/25/2026

The vendor has complied with all the terms and conditions of the contract, and services have been satisfactory.

Renewals – 15) Telephone Services

Purpose	Renew the telephone services with Smartcom Telephone, LLC (McAllen, TX).
Justification	To provide a telecommunications system that offers a range of traditional phone services, such as digital and analog lines, direct dialing, local, long distance, international service, and toll-free service, accessible at all campuses for faculty, staff, students, and visitors. These services include POTS lines (Plain Old Telephone Service) for the fire and elevator alarms and fax machine lines.
Funding	Funds for this expenditure are budgeted in the Telecom budget for FY 2024 – 2025. Funds for subsequent fiscal years will be included in future proposed budgets.
Enclosed Documents	Appendix A – Renewal Terms
Staff Resource	Dr. Jesús Campos, Interim Vice President for Information Services, Planning, Performance, & Strategic Initiatives Lucio Gonzalez, Associate Vice President -Technology and Chief Information Officer
Recommendation	The Committee recommended Board approval to renew the telephone services with Smartcom Telephone, LLC (McAllen, TX), for the period beginning June 21, 2025 through June 20, 2026, at an estimated monthly amount of \$13,400.00, and an estimated annual amount of \$160,800.00.

APPENDIX A

Renewal Terms

The Board awarded the contract as follows:

Term: May 26, 2022 – one year with three (3) one-year annual renewals			
Award	Board Meeting Date	Original Term	Renewal Term
Original	5/26/2022	6/21/2022 – 6/20/2025	
First Renewal	5/27/2025		6/21/2025 - 6/20/2026

The vendor has complied with all the terms and conditions of the contract, and services have been satisfactory.

Renewals – 16) Temporary Personnel Services

Purpose	Renew the temporary personnel services with the vendors listed in Appendix A.
Justification	To provide flexibility and efficiency in managing staffing needs. In situations involving peak workloads, project-based initiatives, or unexpected staff absences, temporary personnel offer immediate access to qualified professionals. This allows departments to maintain productivity and meet deadlines without compromising quality. By utilizing temporary personnel services, organizations can adapt quickly to changing demands, optimize resource allocation, and ensure operational continuity, ultimately enhancing overall efficiency.
Funding	Funds for this expenditure are budgeted in the various departments' budgets for FY 2024 – 2025. Funds for subsequent fiscal years will be included in future proposed budgets.
Enclosed Documents	Appendix A – Vendors List Appendix B – Renewal Terms
Staff Resource	Mary Del Paz, Vice President - Finance and Administrative Services Dr. Zachary Z. Suarez, Executive Director - Human Resources and Talent Development
Recommendation	The Committee recommended Board approval to renew the temporary personnel services with the vendors listed in Appendix A for the period beginning June 29, 2025 through June 28, 2026, at an estimated total amount of \$350,000.00.

APPENDIX A

Vendors List

Vendor (City, State)	Vendor (City, State)
Express Employment Professionals (McAllen, TX)	Fewell Professional Services/ dba FPS Staffing (McAllen, TX)
Five Star Staffing, LLC/ dba Spherion Staffing (McAllen, TX)	Infojini, Inc. (Columbia, MD)
Manpower Group US, Inc. (McAllen, TX)	Onin Staffing, LLC (McAllen, TX)
PeopleReady, Inc. (Tacoma, WA)	Texas Staffing Pros, LLC (McAllen, TX)

APPENDIX B

Renewal Terms

The Board awarded the contract as follows:

Term: June 25, 2024 – one year with two (2) one-year annual renewals			
Award	Board Meeting Date	Original Term	Renewal Term
Original	6/25/2024	6/29/2024 – 6/28/2025	
First Renewal	5/27/2025		6/29/2025 – 6/28/2026

The vendor has complied with all the terms and conditions of the contract, and services have been satisfactory.

Interlocal Agreement – 17) City Vehicle Usage Agreement

Purpose	Modify the term of the city vehicle usage agreement with the City of McAllen (McAllen, TX).
Justification	<p>To enable South Texas College to utilize a city vehicle, which will allow students in the two-week bus driving program to practice their maneuvers and driving skills in preparation for the skills test required to obtain their Class A commercial driver's license, including the passenger endorsement.</p> <p>Classes are scheduled monthly, with a maximum enrollment of four students per class.</p>
Staff Resource	<p>Dr. Anahid Petrosian, Vice President and Provost for Academic Affairs</p> <p>Olivia De La Rosa, Dean – Continuing Education and Workforce Development</p>
Recommendation	The Committee recommended Board approval to modify the term of the city vehicle usage agreement with the City of McAllen (McAllen, TX). The current agreement period, which was extended on October 29, 2024, covers the dates of October 1, 2024 through August 31, 2025. The modified proposed agreement will extend the agreement period from May 1, 2025 through April 30, 2027.

Consent Agenda:

b. Approval to Purchase a Vendor Management, Electronic Bidding, and Contract Management System

Purpose Purchase a vendor management, electronic bidding, and contract management system from Vertosoft/OpenGov (Leesburg, VA), a State of Texas Department of Information Resources (DIR) approved vendor.

Justification To replace the existing system purchased in the Fall of 2020 and currently in use, but whose term will expire on June 30, 2025. The contract management and vendor management system is used to automate and centralize the procurement process, improve vendor engagement, and enhance solicitations collaboration.

The key modules for the Vendor Management, Electronic Bidding, and Contract Management System are as follows:

1. Vendor Registration
2. Contract Management
3. Bid Module/Proposal Submission (not utilized in the current system)

The system capabilities are as follows:


- Streamlines operations by implementing a more efficient, standardized, and transparent procurement process.
- Enhances vendor management through robust tracking and communication tools, improving relationships with vendors.
- Enables secure electronic submissions of bids and proposals via a cloud-based platform. (Optional to the vendor.)
- Ensures complete submissions by verifying that all required documents and signatures are included, reducing the risk of disqualification. (Optional to the vendor.)
- Automates key tasks such as bid validation and compliance checks, improving efficiency and reducing human error.
- Boosts transparency by providing real-time visibility into procurement activities and decision-making processes.
- Maintains confidentiality and security by restricting system access to authorized users only, protecting sensitive information, and maintaining process integrity.
- Avoids receiving late bids or proposals due to 3rd party delivery services.

Vendors who prefer not to submit an electronic proposal will be permitted to submit a paper version instead.

Enclosed Documents	Appendix A – Pricing Schedule Appendix B - Presentation
Funding	Funds for this expenditure are budgeted in the Purchasing Department budget for FY 2024 – 2025. Funds for subsequent fiscal years will be included in future proposed budgets.
Staff Resource	Mary Del Paz, Vice President for Finance and Administrative Services Deyadira Leal, Director of Purchasing
Recommendation	The Committee recommended Board approval to purchase a vendor management, electronic bidding, and contract management system from Vertosoft/OpenGov (Leesburg, VA), a State of Texas Department of Information Resources (DIR) approved vendor for the period beginning June 1, 2025 through September 30, 2028, at a total amount of \$146,688.40.


APPENDIX A
Pricing Schedule

Description	Proposal
Term 1 Period: 06/01/2025 - 09/30/2025	
OpenGov Enterprise Procurement and Contracts	\$8,299.08
Custom Professional Services Deployment	\$32,220.96
Term 1 Total:	\$40,520.04
Term 2 Period: 10/01/2025 - 09/30/2026	
OpenGov Enterprise Procurement and Contracts	\$32,677.56
Term 2 Total:	\$32,677.56
Term 3 Period: 10/01/2026 - 09/30/2027	
OpenGov Enterprise Procurement and Contracts	\$34,311.44
Term 3 Total:	\$34,311.44
Term 4 Period: 10/01/2027 - 09/30/2028	
OpenGov Enterprise Procurement and Contracts	\$36,027.00
Term 4 Total:	\$36,027.00
Term 5 Period: 10/01/2028 - 10/31/2028	
OpenGov Enterprise Procurement and Contracts	\$3,152.36
Term 5 Total:	\$3,152.36
TOTAL AMOUNT:	\$146,688.40



Vendor Management, Electronic Bidding, and Contract Management System

Deyadira Leal, Director of Purchasing
May 13, 2025



**SOUTH TEXAS
COLLEGE**

Key Modules

The key modules for the Vendor Management, Electronic Bidding, and Contract Management System are as follows:

1. Vendor Registration
2. Contract Management
3. Bid Module/Proposal Submission (not utilized in the current system)

Vendor Registration

- Vendors can register for free
- They can create a personal login to receive email notifications for new solicitations, addendums, and important due dates.
- Self-service feature that simplifies onboarding and maintains vendors informed of relevant opportunities.
- Vendors can manage their accounts, submit bids, and track progress independently.
- Enhances engagement and reduces manual intervention.

Contract Management Module

- Provides the Purchasing staff access to active contracts, filters, and exports contract data, including vendor documentation.
- Streamlines contract creation and sends automatic reminders for expiration dates and lead times. Contract owners receive email notifications before expiration, providing time for renewals or vendor cancellation notifications
- Automates notifications and contract management tools improve communication, reduce delays, and enhance efficiency.

Bid Module/Proposal Submission (Optional to the vendor)

- Streamlines communication of Request for Proposal (RFP) and Request for Qualifications (RFQ) requirements and timelines to vendors. Purchasing distributes updates, publishes addendums, and manages vendor inquiries all online.
- The system is customizable to accommodate changing laws or procedures.
- Vendor names remain confidential until submission, and proposal details are locked until the deadline.
- Supports secure, online committee evaluations for efficient proposal reviews.
- The system simplifies solicitation development, reduces administrative overhead, and accelerates the procurement cycle.
- Vendors who prefer not to submit an electronic proposal will be permitted to submit a paper version.

System Capabilities

- Streamlines operations by implementing a more efficient, standardized, and transparent procurement process.
- Enhances vendor management through robust tracking and communication tools, improving relationships with vendors.
- Enables secure electronic submissions of bids and proposals via a cloud-based platform. (Optional to the vendor.)
- Ensures complete submissions by verifying that all required documents and signatures are included, reducing the risk of disqualification. (Optional to the vendor.)

System Capabilities

- Automates key tasks such as bid validation and compliance checks, improving efficiency and reducing human error.
- Boosts transparency by providing real-time visibility into procurement activities and decision-making processes.
- Maintains confidentiality and security by restricting system access to authorized users only, protecting sensitive information, and maintaining process integrity.
- Avoids receiving late bids or proposals due to 3rd party delivery services.

Resolution 2025-009

- Before this system may be implemented, the College must comply with Texas Education Code § 44.0313, which requires that the Board of Trustees formally adopt rules governing the use of electronic systems for receiving bids or proposals.
- These rules will establish clear procedures to ensure that all electronic submissions are properly handled, securely stored, and remain confidential until the time they are reviewed.
- Board approval of these rules is required before the electronic system may be used in the College procurement process.

Implementation Plan

- **Phase 1: System Configuration and Customization**
 - Align system features with internal procurement processes and procedures.
- **Phase 2: Vendor Onboarding and Training**
 - Vendor registration and training on the electronic submission system.
 - Purchasing Department staff training for the new system.
- **Phase 3: Go Live**
 - Full system deployment and transition from the old system.
 - OpenGov support and monitoring during the implementation and deployment.
- **Phase 4: Continuous Improvement and Feedback**
 - Collect feedback from users and make necessary adjustments to enhance the system.

Questions

Consent Agenda:

c. Approval on Resolution #2025-009 for Adoption of Rules Relating to Electronic Bids or Proposals

Purpose To obtain Board of Trustees approval of Resolution #2025-009 for the adoption of rules relating to electronic bids or proposals.

Justification The Purchasing Department is proposing the procurement and implementation of a secure electronic solution for receiving bids or proposals. The system is intended to modernize and streamline procurement operations by allowing vendors to submit bids or proposals electronically through a secure platform.

The submission of bids or proposals using the vendor management system Vertosoft/OpenGov presented to the Finance Committee previously in this packet, is optional for the vendors. Bids or proposals will be accepted by the College either by the electronic system submission or manually delivered to the College.

Before this system may be implemented, the College must comply with Texas Education Code § 44.0313, which requires that the Board of Trustees formally adopt rules governing the use of electronic systems for receiving bids or proposals. These rules will establish clear procedures to ensure that all electronic submissions are properly handled, securely stored, and remain confidential until the time they are reviewed. Board approval of these rules is required before the electronic system may be used in the College procurement process.

Texas Education Code § 44.0313 states the following:

- A) A school district may receive bids or proposals under this chapter through electronic transmission if the board of trustees of the school district adopts rules to ensure the identification, security, and confidentiality of electronic bids or proposals and to ensure that the electronic bids or proposals remain effectively unopened until the proper time.

The rules are incorporated as Exhibit A in the resolution.

Enclosed Documents Resolution #2025-009

Funding Funds for this expenditure are budgeted in the Purchasing Department for FY 2024 – 2025. Funds for subsequent fiscal years will be included in future proposed budgets.

Staff Resource Mary Del Paz, Vice President for Finance and Administrative Services

Deyadira Leal, Director of Purchasing

Recommendation The Committee recommended Board approval of resolution #2025-009 for the adoption of rules relating to electronic bids or proposals as per Texas Education Code 44.0313.

Adoption of Rules Relating to Electronic Bids or Proposals

WHEREAS, in connection with its purchasing activities, South Texas College (the “College”) finds it necessary and desirable from time to time to require vendors, or offer vendors the option, to submit bids or proposals in electronic format;

WHEREAS, the College has entered into a licensing agreement with Vertosoft (“OpenGov”) to use OpenGov’s electronic purchasing and contract management system, which provides the College with, among other things, the ability to publicize solicitations and receive and evaluate proposals and bids electronically;

WHEREAS, in accordance with Texas Education Code §44.0313: “A school district may receive bids or proposals under this chapter through electronic transmission if the board of trustees of the school district adopts rules to ensure the identification, security, and confidentiality of electronic bids or proposals and to ensure that the electronic bids or proposals remain effectively unopened until the proper time;”

WHEREAS, the term “school district” as used in Texas Education Code §44.0313 includes junior college districts;

WHEREAS, the College is a junior college district; and,

WHEREAS, the College has created rules, which are attached hereto as Exhibit “A” (the “Rules”), to ensure the identification, security, and confidentiality of electronic bids or proposals and to ensure that the electronic bids or proposals remain effectively unopened until the proper time;

THEREFORE, BE IT HEREBY RESOLVED THAT:

As required by Texas Education Code §44.0313, the College’s Board of Trustees adopts the Rules, which shall be implemented and followed in connection with all electronic bids or proposals accepted by the College.

Adopted the _____ of _____, 2025

Chair

Dr. Alejo Salinas, Chairman
Board of Trustees
South Texas College

Exhibit A

1. All electronic bids or proposals submitted electronically may be processed exclusively through the platform provided pursuant to the College's agreement with OpenGov. (the "System").
2. College personnel and vendors must access the System exclusively through the use of a unique user account and password.
3. The System will send an email notification of a solicitation to all vendors who are registered in the System's vendor list. The email notification will include a link to the solicitation.
4. Vendors can view a solicitation advertisement only without being registered in the System. However, vendors must be registered and provide all required information in order to submit a bid or proposal electronically.
5. Individual user passwords will be stored in a manner that cannot be accessed by any other user. The OpenGov Administrator will be able to reset the password only through a System-generated program based on a user request to reset a password.
6. All data transmitted between the College and vendors will be encrypted using standard security technology.
7. The System will limit inactivity by causing a session to expire based on a preset time period.
8. All actions taken by any user within the System shall be subject to audit.
9. The System will not accept any bids or proposals after the published closing date and time.
10. The System will allow for bids or proposals to be electronically unsealed only by authorized, password-enabled College personnel. No College personnel will have the ability to unseal any bid or proposal prior to the published date and time for opening the bid or proposal. The System shall be locked and cannot be unsealed until the date and time indicated. The date and time can be extended, if necessary.
11. The System will automatically populate a bid tabulation which will not be available for public disclosure after being unsealed by authorized College personnel. Vendors are not able to view the bid tabulation in the System from any web browser without having the Purchasing Administrator making it public. Subject to public disclosure under Texas law, the content shall remain confidential until after award of the contract.
12. Authorized College personnel shall make the award of the contract through the System, which shall send an email notification to the awarded and non-awarded vendors. Whether the proposal was submitted manually or electronically. The award information will not be accessible to the vendors; therefore, vendors would need to follow the public information request process.
13. The System will retain electronic copies of the vendors' proposals for the minimum time period required pursuant to the state of Texas records retention schedule or for an extended period of time if required by the College.

Consent Agenda:
d. Approval on Bond Counsel Services

Purpose	To approve the renewal of the bond counsel services with Ricardo Perez Law Firm, PLLC (McAllen, TX).
Justification	<p>To provide bond counsel services and represent the College in the areas of public education bond law, tax law, local government law, the trial and appeal of bond validation actions, and the issuance, refunding, or defeasement of tax-exempt bonds and notes. Also, to provide legal advice and counsel to the College's President, Administrative staff, Board Committees, and the Board of Trustees as needed on the services listed above.</p> <p>The bond counsel also provides the services described in Appendix B.</p>
Funding	Funds for this expenditure are budgeted in the Legal Services budget for FY 2024 – 2025. Funds for subsequent fiscal years will be included in future proposed budgets.
Enclosed Documents	Appendix A – Renewal Terms Appendix B – Bond Counsel Services
Staff Resource	Mary Del Paz, Vice President - Finance and Administrative Services Myriam M. Lopez, Associate Vice-President - Finance and Management
Recommendation	The Committee recommended Board approval to renew the bond counsel services with Ricardo Perez Law Firm, PLLC (McAllen, TX), for the period beginning August 1, 2025 through July 31, 2026.

The vendor has complied with all the terms and conditions of the contract, and services have been satisfactory.

APPENDIX B

Bond Counsel Services

1. Provide, as a part of its basic service fee, policy development, review, and drafting of documents, briefs, opinions, negotiations, litigation, research, as well as legal advice from time to time on matters directly or indirectly related to the bond program and corresponding tax issues.
2. Consult with the College's outside Legal Counsel, Financial Advisor, and College Officials concerning all legal questions relating to the issuance, refinancing, defeasance, and management of debt.
3. Assist in the preparation of specified sections of the Preliminary Official Statement and the Final Official Statement, and be responsible for the proper scope, legal effectiveness, and compliance with applicable regulatory requirements of the entirety of both documents, subject to the understanding that bond counsel will not be expected to independently verify data contained in the Official Statements that is generated by the client or third parties.
4. Assist in making presentations and required submissions, and obtain approval of the Bond Review Board and any other state entity with supervisory powers over the issuance of bonds by the College, including the Texas Office of Attorney General.
5. Perform all usual and necessary legal services concerning the authorization, sale, and delivery of any debt issuance and bond refunding that the College may require, including resolutions, agreements, and minute orders, as needed.
6. Represent South Texas College in the preparation of any bond refunding and purchase contracts and ensure that all participants, including underwriters and investment banking firms, whether retained or contracted by the College, disclose all conflicts of interest to and with the College and any other parties involved in the bonds. Assist the College in presentations to the major rating agencies to obtain bond ratings.
7. Attend Board meetings and Finance and Human Resources Committee meetings to the extent required or requested by the College.
8. Provide tax opinion on debt issues and bond refunding.
9. Prepare any Internal Revenue Service (IRS) filings required by federal tax law and assist in any inquiry related to past, present, and future bond debt, and actions as needed.
10. Render other written opinions of bond counsel on investment earnings and any amounts required to be related to the United States as excess arbitrage earnings, if any, and any other written opinion of counsel which may be required under the terms of the Bond Resolutions or the Internal Revenue Code, as amended.
11. Assist with post-issuance matters, such as providing direction for compliant private use activity, including aiding in annual calculation.
12. Provide analysis and resolution of tax issues associated with financing plans.
13. Prepare documents calling any bond election, notice thereof, submitting election documents to the U.S. Justice Department for preclearance, and canvassing of election results.

14. File all required bond-related documents and obtain approval of such from the Texas Office of the Attorney General.
15. Provide a complete bond transcript in paper and electronic format after each financing.
16. Provide advice and counsel on continuing compliance with securities, tax, and other applicable laws regarding bonds.
17. All other matters necessary or incidental to the refunding, defeasement, and issuance of the bonds.

Consent Agenda:

e. Approval on Schedule for Non-Summer Four-and-a-Half-Day Work Week and a Summer 36-Hour Work Week

Purpose To approve the schedule of a non-summer four-and-a-half-day work week and a summer 36-hour work week for Fiscal Year 2026, starting August 2025 and ending in August 2026.

Justification The modified work schedule has proven effective for the college in terms of talent retention, employee satisfaction, and market competitiveness in recruiting new employees.

The standard schedule for the College will be a Non-Summer four-and-a-half-day work week and a Summer 36-hour work week, however, the schedule will continue to be monitored and evaluated for effectiveness and may be revised as deemed necessary.

The standard work schedules are as follows:

Non-Summer Work Schedule

- The four-and-a-half work week consists of the following:
 - ⇒ Begins the week before the fall semester begins in August 2025 and concludes the week of the May 2026 graduation ceremonies.
 - ⇒ Monday – Thursday
 - 8:00 am – 5:30 pm (Half hour Lunch)
 - 7:30 am – 5:00 pm (Half hour Lunch)
 - 7:45 am – 5:15 pm (Half hour Lunch)
 - 8:00 am – 6:00 pm (Full hour Lunch)
 - ⇒ Friday
 - 8:00 am – 12:00 pm (applicable for all schedules above)

Summer Work Schedule

- The 36-hour work week schedule consists of the following:
 - ⇒ Begins the week after the May 2026 graduation and concludes two weeks before the Fall semester begins in August 2026.
 - ⇒ Monday – Thursday
 - Full-time employees will work four (4) days for nine (9) hours each day, totaling 36 hours. Exceptions or flexible schedules may be applied for positions required to work on Friday.

⇒ Friday

- A 4-hour Leave Paid College Closed will be populated every week for the duration of the Summer period for non-exempt employees.

Exceptions outside these schedules would be made at the discretion and approval of the supervisor. Supervisors will have the final authority to approve an employee's schedule, considering the department's needs. Supervisors will ensure that administrative offices are open during regular business hours of 8:00 a.m. – 5:00 p.m. Monday – Thursday, or as otherwise required by specific departments and programs.

Enclosed Documents

Appendix A – Board Approval of Work Week Schedule

Funding

No funds are required

Staff Resource

Dr. Ricardo J. Solis, President
Mary Del Paz, Vice President for Finance and Administrative Services

Recommendation

The Committee recommended Board approval of the schedule for non-summer four-and-a-half-day work week and a summer 36-hour work week for Fiscal Year 2026.

Appendix A

Board Approval of Work Week Schedule

Board Approval	Summary
May 2022	Transition to Four-and-a-Half Day Work Week Scheduling <ul style="list-style-type: none"> • Summer pilot schedule of a four-and-a-half-day work week Schedule
July 2022	Implement a Four-and-a-Half-Day Work Week Schedule Starting August 1, 2022 and Ending on August 31, 2023 <ul style="list-style-type: none"> • Extended the pilot schedule after July 2022, to a four-and-a-half-day work week schedule beginning August 1, 2022, and continuing through fiscal year 2022 - 2023.
March 2023	Implement a 36-Hour Work Week Summer Schedule Starting May 15, 2023 and Ending on August 13, 2023 <ul style="list-style-type: none"> • A 36-hour work week was approved
July 2023	Implement a Four-and-a-Half-Day Work Week Schedule for Fiscal Year 2024 and to Include a Summer Schedule Period of a 36-Hour Work Week <ul style="list-style-type: none"> • Summer schedule and four-and-a-half-day work week on July 2023 for all of Fiscal Year 2024
July 2024	Establish a Standard Schedule of a Non-Summer Four-and-a-Half-Day Work Week and a Summer 36-Hour Work Week

Board Approval	Summary
	<ul style="list-style-type: none">• Summer schedule and a four-and-a-half-day workweek to be implemented throughout Fiscal Year 2025

Consent Agenda

f. Approval to Accept the Internal Audit Report in the Area of Senate Bill 17

Purpose	To recommend Board acceptance of the Internal Audit Report in the Area of Senate Bill 17 after discussion of the procedures, finding, and recommendation conducted by Mr. Khalil Abdullah, Chief Internal Auditor.
Justification	<p>The Internal Audit Function, reviews and appraises business activities, integrity of records, and effectiveness of operations in accordance with the Institute of Internal Auditors International <i>Standards</i> for the Professional Practice of Internal Auditing. It assists the College in accomplishing its objectives by evaluating and improving the effectiveness of the College's risk management, governance, and internal controls.</p> <p>The SB 17 audit was included in the FY 2025 Audit Plan and encompassed a review of Texas Education Code 51.3525, Senate Bill 17 Guidance.</p>
Enclosed Documents	Appendix A – Internal Audit Report
Funding	No funds are required.
Staff Resource	Dr. Ricardo J. Solis, President Mary Del Paz, Vice President for Finance and Administrative Services Khalil Abdullah, Chief Internal Auditor
Recommendation	The Committee recommended Board acceptance of the Internal Audit Report in the Area of Senate Bill 17 as presented.



OFFICE OF INTERNAL AUDITS

SOUTH TEXAS COLLEGE

3201 W. Pecan Blvd. • McAllen, Texas 78501 • Office (956) 872-6709

March 11, 2025

Dr. Ricardo J. Solis, President
South Texas College
3201 W. Pecan Blvd.
McAllen, TX 78501

Dr. Solis,

As part of the fiscal year 2025 Audit Plan, the Office of Internal Audits completed the Senate Bill 17 Audit.

The objective of the audit was to review the College's compliance with Senate Bill 17 'Responsibility of Boards Regarding Diversity, Equity, and Inclusion Initiatives.'

We appreciated the assistance provided by South Texas College's management and other personnel. We hope the information and analyses presented in our report are helpful.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Khalil M. Abdullah".

Khalil M. Abdullah CPA, CIA, CGAP, MAcc
Chief Internal Auditor

cc: Ms. Mary Del Paz, Vice President of Finance and Administrative Services
Finance, Audit, and Human Resources Committee, South Texas College Board of Trustees

SENATE BILL 17 AUDIT REPORT



**SOUTH TEXAS
COLLEGE**

OFFICE OF INTERNAL AUDITS

March 11, 2025



Table of Contents

EXECUTIVE SUMMARY	4
BACKGROUND	5
AUDIT OBJECTIVE.....	5
AUDIT SCOPE & METHODOLOGY	5
AUDIT RESULTS.....	6
CONCLUSION.....	9

EXECUTIVE SUMMARY

The Senate Bill (SB) 17 Audit was included in the South Texas College Board of Trustee's fiscal year 2025 Audit Plan. The audit included a review of Texas Education Code 51.3525, Senate Bill 17 Guidance distributed by the College, and Guidance from the Texas Association of School Boards (TASB).

The objective of the audit was to review the College's compliance with Senate Bill 17 'Responsibility of Boards Regarding Diversity, Equity, and Inclusion Initiatives.'

The scope of the audit included activity from January 1, 2024 through December 31, 2024. The audit was not designed nor intended to be a detailed study of every relevant control system, procedure, or transaction. Accordingly, any opportunities for improvement presented in this report may not be all-inclusive of areas where improvements could be made.

Overall, it was determined that the College established an adequate system of internal controls over Senate Bill 17 Compliance and the following controls were observed:

- Efforts were made to educate faculty/staff on compliance requirements;
- The Institutional Equity Office was dissolved and appropriate adjustments were made to employees' job responsibilities;
- Adoption of multiple SB 17 related policies;
- The creation of an STC Senate Bill 17 webpage containing detailed information and links to guidance, the bill, and TASB FAQs on DEI initiatives;
- Establishment of certification procedures;
- Establishment of VP acknowledgment forms;
- Established 3rd party contractor relations procedures as well as a vendor acknowledgment form;

BACKGROUND

In 2023, Senate Bill 17, Responsibility of Governing Boards Regarding Diversity, Equity, and Inclusion Initiatives, was signed into law amending Texas Education Code (TEC) 51.3525. The law went into effect January 1, 2024. Under this law, public institutions of higher education are not permitted to engage in diversity, equity, and inclusion (DEI) activities. Prohibitions include:

- Establishing a DEI Office;
- Performing the duties of a DEI Office;
- Requiring or considering DEI statements;
- Establishing Preferences based on race, sex, color, ethnicity, or national origin;
- Requiring participation in DEI training;

TEC 51.3525 requires that the state auditor periodically conduct a compliance audit of each institution of higher education to determine whether the institution has spent state money in violation of SB 17. The schedule established by the state auditor must ensure that each institution of higher education is audited at least once every four years.

AUDIT OBJECTIVE

The objective of the audit was to review the College's compliance with Senate Bill 17 'Responsibility of Boards Regarding Diversity, Equity, and Inclusion.'

AUDIT SCOPE & METHODOLOGY

The scope of the audit included activity from January 1, 2024 through December 31, 2024. To accomplish the audit objective, we performed the following:

- Evaluated the College's readiness to certify compliance with Texas Education Code 51.5325;
- Interviewed key personnel including The Executive Director of HR, Director of Business Process and Accountability, Contracts and Regulatory Resources Officer, etc.;
- Obtained and reviewed relevant policies and procedures;
- Reviewed required employee trainings;

- Evaluated policy on the prohibition of establishing a DEI office and for hiring or assigning an employee or contracting with a third party to perform the duties of a DEI office;
- Reviewed communications distributed to faculty / staff related to educating them on SB 17 compliance;
- Reviewed job postings to ensure the removal of any DEI related statements;

AUDIT RESULTS

South Texas College made efforts to inform employees about Senate Bill 17. In July of 2024 the Vice President of Finance and Administrative Services' distributed information related to Senate Bill 17 compliance by Faculty/Staff News. The e-mail provided guidance along with a link to the College's website which included links to TASB frequently asked questions as well as other useful information. The College's SB 17 website posts the contact information for the College's Business Process and Accountability Office and encourages employees to contact them if they have questions related to SB 17 compliance.

Certification of Compliance:

Institutions may not spend appropriated funds until the Board of Trustees submits to the legislature and the Texas Higher Education Coordinating Board, a report certifying the Board's compliance with Texas Education Code 51.5325 during the preceding fiscal year. This applies beginning with funds appropriated for fiscal year starting September 1, 2024. Based on a review of supporting documentation, we were able to confirm that South Texas College's President and Chair of the Board of Trustees certified compliance with SB 17 on August 12, 2024.

Training:

Requiring DEI training as a condition of enrolling at the institution or performing any institution function is prohibited by SB 17. The College contracts with Vector LMS Higher Education Online Training to provide training for its employees. In order to ensure compliance with SB 17, The Executive Director of Human Resources and Talent Development along with one other employee from HR, reviewed each of the Vector training modules. They identified a training titled 'Diversity and Inclusion' that potentially could have created compliance issues with SB 17. That training was removed and is no longer required to be completed by STC Employees. Based on our review of the current list of trainings offered in FY 2023, 2024, and 2025 we were able to confirm that

the ‘Diversity and Inclusion’ training module is no longer offered to South Texas College employees.

DEI Office and Related Duties:

SB 17 compliance requires the closure of any office or units that are responsible for DEI initiatives and places a restriction on hiring or assigning employees to perform DEI related duties. After learning of the SB 17 requirements, STC management closed its Diversity, Equity, and Inclusion Office. Based on a review of budget information and confirmation from The Executive Director of Human Resources and Talent Development, we were able to confirm that there is no longer any budget associated with a DEI office at South Texas College. Additionally, there was a total of three (3) employees who previously worked within the DEI office. Their titles are listed below:

- Director of Institutional Equity, Title IX, and 504 Coordinator;
- Institutional Equity Manager;
- Institutional Equity Investigator.

Two out the three employees working in the office have since separated from the College to pursue other opportunities. The employee that remained had their job assignment adjusted and no longer has any responsibilities associated with DEI. Their job title was also changed. For example, their previous job title was ‘Institutional Equity Investigator,’ and now their title is ‘Title IX and 504 Compliance Manager.’ Based on our review, it was determined that the College dissolved its DEI office and took steps to ensure that employees’ job titles and responsibilities were changed to comply with SB 17.

Hiring and Employment Practices:

Hiring and employment practices must exclude DEI statements and must not allow for preferential treatment on the basis of race, sex, color, ethnicity, or national origin to an applicant for employment, an employee, or a participant in any function of the institution. The Executive Director of Human Resources and Talent Development explained that DEI statements are not included in any South Texas College job postings.

Jobs posted on the College's website after January 1, 2024 were reviewed. None of the postings contained a DEI related statement. Additionally, The Executive Director of Human Resources and Talent Development created the 'Guidance for Search Committee Members on Compliance with Senate Bill 17' form. This document is provided to all search committee members and provides information on what to do and what to avoid doing when evaluating potential employees. The form will help ensure that SB 17 compliance information is considered by the search committees when going through the process of hiring new employees at STC.

Policies and Procedures:

South Texas College established several policies related to SB 17 compliance, including the following:

- For employees:
 - DAA (LOCAL) – Employment Objectives: Equal Employment Opportunity
- For employee and contractor discipline respectively related to SB 17 noncompliance
 - DH (LOCAL) – Employee Standards of Conduct and CFE (LOCAL) – Purchasing and Acquisitions: Vendor Relations; and
- For students:
 - FA (LOCAL) – Equal Educational Opportunity

We determined that the policies adopted by the College align with requirements from TEC 51.3525. No exceptions were noted in this area.

Monitoring:

Division acknowledgment certification and compliance checklists are being established to obtain the certification of middle management as well as the Vice Presidents. The Department of Business Process and Accountability plans to perform an internal assessment on SB 17 compliance during fiscal year 2025.



CONCLUSION

Overall, it was determined that the College established adequate controls over SB 17 compliance. The DEI office was dissolved and employee titles and job responsibilities were appropriately adjusted; policies were established to ensure compliance; a certification process and procedures were put into place; employee's training modules were reviewed and adjusted; hiring practices were reviewed to ensure alignment with SB 17; and management is making plans to complete monitoring procedures related with compliance.

A handwritten signature in blue ink, appearing to read "Khalil M. Abdullah".

Khalil M. Abdullah CPA, CIA, CGAP, MAcc
Chief Internal Auditor

3/11/2025

Consent Agenda

g. Approval on Resolutions #2025-010, #2025-011, and #2025-012 Regarding Services Provided to the Public by Students of Workforce Programs

Purpose	Administration requests that the Committee recommend Board approval on resolutions #2025-010, #2025-011, and #2025-012 regarding services provided to the public by students of Cosmetology, Welding, and Automotive Workforce programs at less than fair market value.
Justification	<p>In a written legal opinion from O'Hanlon, Demerath & Castillo, South Texas College, through its Board of Trustees, may provide services to the public through students of Cosmetology, Welding, and Automotive Workforce programs at no cost. This should be done in conjunction with the adoption of a resolution that recites adherence to the South Texas College Policy CIB (Local) – Equipment and Supplies Management: Disposal of Property, specifically to the three-part test regarding the use of public funds. The three-part test requires the Board of Trustees to determine that the conveyance is not a gift of public funds by considering the following:</p> <ul style="list-style-type: none">a. The predominant purpose of the alternative method of disposal is to accomplish a public purpose, not to benefit private parties;b. The Board shall retain sufficient control over the disposed items to ensure the public purpose is accomplished and to protect the public's investment; andc. The College District shall receive a return benefit. <p>The resolution has been reviewed by the President, the Vice President and Provost for Academic Affairs and Economic Development, the Vice President for Finance and Administrative Services, and Mr. Mark Goulet, from O'Hanlon, Demerath & Castillo Law Firm.</p>
Enclosed Documents	Appendix A – Resolution #2025-010 – Cosmetology Appendix B – Resolution #2025-011 – Welding Appendix C – Resolution #2025-012 – Automotive
Staff Resource	Dr. Anahid Petrosian, Vice President and Provost for Academic Affairs and Economic Development Mary Del Paz, Vice President for Finance and Administrative Services
Recommendation	The Committee recommended Board approval on resolutions #2025-010, #2025-011, and #2025-012 regarding services provided to the public by students of Cosmetology, Welding, and Automotive Workforce programs, as presented.

BOARD OF TRUSTEES FOR SOUTH TEXAS COLLEGE
RESOLUTION #2025-010 REGARDING SERVICES PROVIDED TO THE PUBLIC BY
STUDENTS OF THE COSMETOLOGY PROGRAM

THE STATE OF TEXAS)
)
COUNTY OF HIDALGO)

On this the ____ day of May 2025, the Board of Trustees of South Texas College convened at a lawfully called and posted meeting, and with sufficient members present to constitute a quorum, and the Board of Trustees resolved as follows:

WHEREAS, the Board of Trustees of South Texas College recognizes the critical importance of providing accessible and affordable higher education to its students;

WHEREAS, the Board of Trustees understands the importance of providing high-quality education for its students;

WHEREAS, it is also vital for the College to provide students with hands-on experience and training in a real-world setting, while maintaining high standards of service and safety and enabling them to achieve their full potential;

WHEREAS, providing students participating in the Cosmetology program with an opportunity to work on direct services to the public at no cost, is an intentional strategy to provide them with job training that will enhance their skills, allow them to gain practical experience, and give them an advantage as they seek future employment opportunities and promotions;

WHEREAS, the public will benefit from services performed by students with the understanding that these services will be under monitoring and supervision of qualified instructors; and

WHEREAS, the Board of Trustees of South Texas College finds that the enhancement of the Cosmetology program to provide services to the public at no cost:

- 1) Serves a public purpose by providing students valuable occupational and instructional learning experiences;

- 2) Possesses sufficient budgetary controls through the College's faculty and staff to ensure that the public purpose is accomplished through the Cosmetology program design and implementation; and
- 3) That periodic reviews are conducted to ensure that the College receives a public benefit from the Cosmetology program expansion, including making adjustments as necessary to ensure this objective.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of South Texas College hereby,

1. Approves and adopts the findings and recitals in the Preamble of this Resolution as true and correct and authorizes and approves the offering of student services to the public as part of the Cosmetology program curriculum at no cost, in accordance with Policy CIB (Local) – Equipment and Supplies Management: Disposal of Property and the College's administrative procedures maintained by the Division of Academic Affairs and Economic Development and subject to the following conditions.
2. The Board finds that the Cosmetology program, which provides student-provided services to the public at no cost, serves an occupational and instructional public purpose by providing students with valuable training, experience, and skills required for licensure or course completion. In addition to the direct benefit to students, the expansion of the Cosmetology program will also likely benefit the College and the public by:
 - a. Avoiding the administrative burden for South Texas College of having to price services, handle receipts, collect sales tax, etc.;
 - b. Publicity for South Texas College Cosmetology program;
 - c. Cultivating a skilled workforce within the community;
 - d. Encouraging economic development and growth; and
 - e. Building goodwill in the community by providing needed services at no cost.
3. The public purpose is also served by the student-provided services subject to this Resolution. The services provided by the students generate significant return benefits for South Texas College, including facilitating student success, hands-on training experience, and reengagement, is expected to increase student retention and graduation rates. Students, families of students, the community, and the College will succeed by enhancing educational attainment and contributing to the development of a skilled workforce. The College will also receive a return on its investment by the enhancement to its reputation and standing within the community and beyond. The initiatives are also calculated to foster stronger community ties and reinforce STC's role as a pivotal institution in the region, thereby yielding long-term benefits that extend beyond the immediate financial investment.
4. The Board of Trustees shall require that all services be performed under the direct supervision of licensed and experienced instructors to ensure quality and safety, and

the completion of a waiver by customers acknowledging that students will perform the services.

5. The Board of Trustees authorizes staff to plan and implement administrative procedures for the offering of services to the public to enhance high-quality student education and training.
6. The Board of Trustees shall require that the respective faculty or staff oversee the offering of services, including student progress, public feedback, and budgetary oversight. This shall maintain sufficient control of the services provided to the public and the benefits provided to the Cosmetology students.
7. The Board of Trustees shall require that services offered through the Cosmetology program curriculum be evaluated periodically to determine the extent to which the public purpose is met to allow for the opportunity for adjustment as needed, to ensure that it continues to meet the goals of both student education and its primary public purpose.
8. The Board of Trustees declares that the primary objective of the services offered as part of the Cosmetology program curriculum is to directly support student success, which aligns with South Texas College's mission to provide accessible, affordable, and high-quality education.
9. The Board hereby authorizes administration to implement the necessary administrative procedures to carry out the services as presented.
10. This resolution shall take effect immediately upon its adoption and shall remain in effect until modified, amended, or rescinded by the Board of Trustees.

Members of the Board voted, PASSED, APPROVED, AND ADOPTED this on the _____ day of May 2025.

South Texas College

By: _____
Dr. Alejo Salinas, Jr.
Chair
Board of Trustees

ATTEST:

By: _____
Danny Guzman
Secretary
Board of Trustees

**BOARD OF TRUSTEES FOR SOUTH TEXAS COLLEGE
RESOLUTION #2025-011 REGARDING SERVICES PROVIDED TO THE PUBLIC BY
STUDENTS OF THE WELDING PROGRAM**

THE STATE OF TEXAS)
)
COUNTY OF HIDALGO)

On this the ____ day of May 2025, the Board of Trustees of South Texas College convened at a lawfully called and posted meeting, and with sufficient members present to constitute a quorum, and the Board of Trustees resolved as follows:

WHEREAS, the Board of Trustees of South Texas College recognizes the critical importance of providing accessible and affordable higher education to its students;

WHEREAS, the Board of Trustees understands the importance of providing high-quality education for its students;

WHEREAS, it is also vital for the College to provide students with hands-on experience and training in a real-world setting, while maintaining high standards of service and safety and enabling them to achieve their full potential;

WHEREAS, providing students participating in the Welding program with an opportunity to work on direct services to the public at no cost, is an intentional strategy to provide them with job training that will enhance their skills, allow them to gain practical experience, and give them an advantage as they seek future employment opportunities and promotions;

WHEREAS, the public will benefit from services performed by students with the understanding that these services will be under monitoring and supervision of qualified instructors; and

WHEREAS, the Board of Trustees of South Texas College finds that the enhancement of the Welding program to provide services to the public at no cost:

- 1) Serves a public purpose by providing students valuable occupational and instructional learning experiences;

- 2) Possesses sufficient budgetary controls through the College's faculty and staff to ensure that the public purpose is accomplished through the Welding program design and implementation; and
- 3) That periodic reviews are conducted to ensure that the College receives a public benefit from the Welding program expansion, including making adjustments as necessary to ensure this objective.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of South Texas College hereby,

1. Approves and adopts the findings and recitals in the Preamble of this Resolution as true and correct and authorizes and approves the offering of student services to the public as part of the Welding program curriculum at no cost, in accordance with Policy CIB (Local) – Equipment and Supplies Management: Disposal of Property and the College's administrative procedures maintained by the Division of Academic Affairs and Economic Development and subject to the following conditions.
2. The Board finds that the Welding program, which provides student-provided services to the public at no cost, serves an occupational and instructional public purpose by providing students with valuable training, experience, and skills required for licensure or course completion. In addition to the direct benefit to students, the expansion of the Welding program will also likely benefit the College and the public by:
 - a. Avoiding the administrative burden for South Texas College of having to price services, handle receipts, collect sales tax, etc.;
 - b. Publicity for South Texas College Welding program;
 - c. Cultivating a skilled workforce within the community;
 - d. Encouraging economic development and growth; and
 - e. Building goodwill in the community by providing needed services at no cost.
3. The public purpose is also served by the student-provided services subject to this Resolution. The services provided by the students generate significant return benefits for South Texas College. including facilitating student success, hands-on training experience, and reengagement is expected to increase student retention and graduation rates. Students, families of students, the community, and the College will succeed by enhancing educational attainment and contributing to the development of a skilled workforce. The College will also receive a return on its investment by the enhancement to its reputation and standing within the community and beyond. The initiatives are also calculated to foster stronger community ties and reinforce STC's role as a pivotal institution in the region, thereby yielding long-term benefits that extend beyond the immediate financial investment.
4. The Board of Trustees shall require that all services be performed under the direct supervision of licensed and experienced instructors to ensure quality and safety, and

the completion of a waiver by customers acknowledging that students will perform the services.

5. The Board of Trustees authorizes staff to plan and implement administrative procedures for the offering of services to the public to enhance high-quality student education and training.
6. The Board of Trustees shall require that the respective faculty or staff oversee the offering of services, including student progress, public feedback, and budgetary oversight. This shall maintain sufficient control of the services provided to the public and the benefits provided to the Welding students.
7. The Board of Trustees shall require that services offered through the Welding program curriculum be evaluated periodically to determine the extent to which the public purpose is met to allow for the opportunity for adjustment as needed, to ensure that it continues to meet the goals of both student education and its primary public purpose.
8. The Board of Trustees declares that the primary objective of the services offered as part of the Welding program curriculum is to directly support student success, which aligns with South Texas College's mission to provide accessible, affordable, and high-quality education.
9. The Board hereby authorizes administration to implement the necessary administrative procedures to carry out the services as presented.
10. This resolution shall take effect immediately upon its adoption and shall remain in effect until modified, amended, or rescinded by the Board of Trustees.

Members of the Board voted, PASSED, APPROVED, AND ADOPTED this on the _____ day of May 2025.

South Texas College

By: _____
Dr. Alejo Salinas, Jr.
Chair
Board of Trustees

ATTEST:

By: _____
Danny Guzman
Secretary
Board of Trustees

**BOARD OF TRUSTEES FOR SOUTH TEXAS COLLEGE
RESOLUTION #2025-012 REGARDING SERVICES PROVIDED TO THE PUBLIC BY
STUDENTS OF THE AUTOMOTIVE PROGRAM**

THE STATE OF TEXAS)
)
COUNTY OF HIDALGO)

On this the ____ day of May 2025, the Board of Trustees of South Texas College convened at a lawfully called and posted meeting, and with sufficient members present to constitute a quorum, and the Board of Trustees resolved as follows:

WHEREAS, the Board of Trustees of South Texas College recognizes the critical importance of providing accessible and affordable higher education to its students;

WHEREAS, the Board of Trustees understands the importance of providing high-quality education for its students;

WHEREAS, it is also vital for the College to provide students with hands-on experience and training in a real-world setting, while maintaining high standards of service and safety and enabling them to achieve their full potential;

WHEREAS, providing students participating in the Automotive program with an opportunity to work on direct services to the public at no cost, is an intentional strategy to provide them with job training that will enhance their skills, allow them to gain practical experience, and give them an advantage as they seek future employment opportunities and promotions;

WHEREAS, the public will benefit from services performed by students with the understanding that these services will be under monitoring and supervision of qualified instructors; and

WHEREAS, the Board of Trustees of South Texas College finds that the enhancement of the Automotive program to provide services to the public at no cost:

- 1) Serves a public purpose by providing students valuable occupational and instructional learning experiences;

- 2) Possesses sufficient budgetary controls through the College's faculty and staff to ensure that the public purpose is accomplished through the Automotive program design and implementation; and
- 3) That periodic reviews are conducted to ensure that the College receives a public benefit from the Automotive program expansion, including making adjustments as necessary to ensure this objective.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of South Texas College hereby,

1. Approves and adopts the findings and recitals in the Preamble of this Resolution as true and correct and authorizes and approves the offering of student services to the public as part of the Automotive program curriculum at no cost, in accordance with Policy CIB (Local) – Equipment and Supplies Management: Disposal of Property and the College's administrative procedures maintained by the Division of Academic Affairs and Economic Development and subject to the following conditions.
2. The Board finds that the Automotive program, which provides student-provided services to the public at no cost, serves an occupational and instructional public purpose by providing students with valuable training, experience, and skills required for licensure or course completion. In addition to the direct benefit to students, the expansion of the Automotive program will also likely benefit the College and the public by:
 - a. Avoiding the administrative burden for South Texas College of having to price services, handle receipts, collect sales tax, etc.;
 - b. Publicity for South Texas College Automotive program;
 - c. Cultivating a skilled workforce within the community;
 - d. Encouraging economic development and growth; and
 - e. Building goodwill in the community by providing needed services at no cost.
3. The public purpose is also served by the student-provided services subject to this Resolution. The services provided by the students generate significant return benefits for South Texas College, including facilitating student success, hands-on training experience, and reengagement, is expected to increase student retention and graduation rates. Students, families of students, the community, and the College will succeed by enhancing educational attainment and contributing to the development of a skilled workforce. The College will also receive a return on its investment by the enhancement to its reputation and standing within the community and beyond. The initiatives are also calculated to foster stronger community ties and reinforce STC's role as a pivotal institution in the region, thereby yielding long-term benefits that extend beyond the immediate financial investment.
4. The Board of Trustees shall require that all services be performed under the direct supervision of licensed and experienced instructors to ensure quality and safety, and

the completion of a waiver by customers acknowledging that students will perform the services.

5. The Board of Trustees authorizes staff to plan and implement administrative procedures for the offering of services to the public to enhance high-quality student education and training.
6. The Board of Trustees shall require that the respective faculty or staff oversee the offering of services, including student progress, public feedback, and budgetary oversight. This shall maintain sufficient control of the services provided to the public and the benefits provided to the Automotive students.
7. The Board of Trustees shall require that services offered through the Automotive program curriculum be evaluated periodically to determine the extent to which the public purpose is met to allow for the opportunity for adjustment as needed, to ensure that it continues to meet the goals of both student education and its primary public purpose.
8. The Board of Trustees declares that the primary objective of the services offered as part of the Automotive program curriculum is to directly support student success, which aligns with South Texas College's mission to provide accessible, affordable, and high-quality education.
9. The Board hereby authorizes administration to implement the necessary administrative procedures to carry out the services as presented.
10. This resolution shall take effect immediately upon its adoption and shall remain in effect until modified, amended, or rescinded by the Board of Trustees.

Members of the Board voted, PASSED, APPROVED, AND ADOPTED this on the _____ day of May 2025.

South Texas College

By: _____
Dr. Alejo Salinas, Jr.
Chair
Board of Trustees

ATTEST:

By: _____
Danny Guzman
Secretary
Board of Trustees

Consent Agenda

h. Approval to Revise Local Policy

Purpose	To revise the local policy listed in Appendix A to align with College operations.
Justification	The local policy was revised to reflect the updates to the College's internal operations. Below is a justification for the revised local policy.
Enclosed Documents	Appendix A – Policy and justification Appendix B – Policy
Staff Resource	Mary Del Paz, Vice President for Finance and Administrative Services Zach Suarez, Executive Director for Human Resources and Talent Development
Recommendation	The Committee recommended Board approval to revise Policy DGBA (LOCAL) – Personnel-Management Relations: Employee Grievances, as presented, and which supersedes any previously adopted Board policy.

Appendix A

Revised Policies	Justification
Policy DGBA (LOCAL) – Personnel-Management Relations: Employee Grievances	This policy revision serves to provide explicit clarification that the decision rendered by the Level Two Administrator constitutes the final resolution under this policy and is not subject to further appeal.

Appendix B

Policies follow in the packet.

PERSONNEL-MANAGEMENT RELATIONS
EMPLOYEE GRIEVANCES

DGBA
(LOCAL)

**Employee
Grievances**

College District employees have the right to present grievances concerning their wages, hours of employment, or conditions of work, either individually or through a representative that does not claim the right to strike. Employees can seek to redress a grievance by filing a complaint in accordance with this policy.

Guiding Principles
Informal Process

The Board encourages employees to discuss their concerns with their supervisor or other appropriate administrator who has the authority to address the concerns.

Concerns should be expressed as soon as possible to allow early resolution at the lowest possible administrative level.

Even after initiating the formal grievance process, the College District encourages employees to seek informal resolution of concerns. An employee whose concerns are resolved may withdraw a formal grievance at any time. Informal resolution should not extend any deadlines in this policy, except by mutual written consent.

Definition

A complaint or grievance is defined as an unresolved issue concerning an employee's wages, hours of employment, unlawful dismissal/contract termination, or conditions of work.

In this policy, the terms "complaint" and "grievance" shall have the same meaning.

Notification of Rights

The College District shall inform employees of this policy through appropriate College District publications.

The processes described in this policy shall not create new or additional rights beyond those granted by law or other Board policies.

**Freedom from
Retaliation**

Neither the Board nor any College District employee shall unlawfully retaliate against an employee for bringing a concern or complaint.

**Whistleblower
Complaints**

Employees shall file whistleblower complaints within the time specified by law. Such complaints shall first be filed in accordance with initiating grievances at Level Two, below. Timelines for the employee and the College District set out in this policy may be shortened to allow the College President to make a final decision within 60 days of the initiation of the complaint. [See DG(LEGAL)]

**Other Complaint
Processes**

Employees shall file complaints according to the procedures established by the College President, except as required by law. For complaints protected by law within this policy, employees shall file according to the policies listed below. Some of these policies require appeals to be submitted in accordance with DGBA(LOCAL) after the relevant complaint process:

PERSONNEL-MANAGEMENT RELATIONS
EMPLOYEE GRIEVANCES

DGBA
(LOCAL)

1. Complaints alleging discrimination, including violations of Title IX (gender), Title VII (sex, race, color, religion, national origin), ADEA (age), or Section 504 (disability). [See DIAA and DIAB]
2. Complaints alleging certain forms of harassment, including harassment by a supervisor and violations of Title VII. [See DIAA and DIAB]
3. Complaints concerning retaliation relating to discrimination and harassment. [See DIAA and DIAB]
4. Complaints concerning a commissioned peace officer who is an employee of the College District. [See CHA]
5. Complaints concerning an employment preference for former foster children. [See DC]
6. Complaints arising from the dismissal of term contract faculty members. [See DMAA]
7. Complaints concerning the nonrenewal or termination of term contract faculty members. [See DMAB]

General Provisions

Filing

Employees shall file grievances and appeals in writing to the office of human resources (OHR). The College District shall provide an appropriate filing form in electronic format. An employee shall file a grievance within 10 calendar days of the date the employee first knew, or with reasonable diligence should have known, of the decision or action giving rise to the grievance.

Employees may file complaints and supporting documentation electronically via the College District's complaint submission webpage. Electronic filings shall be timely if the OHR receives the filing by the close of business on the deadline, as indicated by the date/time shown on the electronic communication.

The employee shall attach copies of any documents that support the grievance to the complaint form. If the employee does not have copies, the employee may present the original documents at the Level One conference. After the Level One conference, the employee may not submit new documents unless the employee did not know the documents existed before the Level One conference.

The College District may dismiss any grievance form that an employee submits as incomplete in any material aspect. The employee may refile the grievance with all the required information if the refile is within the designated time limit.

Scheduling
Conferences

The College District shall make reasonable attempts to schedule conferences at a mutually agreeable time. If the employee fails to

PERSONNEL-MANAGEMENT RELATIONS
EMPLOYEE GRIEVANCES

DGBA
(LOCAL)

appear at a scheduled conference, the College District may hold the conference and issue a decision in the employee's absence.

Response

At Levels One and Two, "response" shall mean a written communication to the employee from the appropriate administrator. Responses may be hand-delivered, sent by electronic communication to the employee's email address of record, or sent by U.S. Mail to the employee's mailing address of record. Mailed responses shall be timely if they are postmarked by U.S. Mail on or before the deadline.

Days

"Days" shall mean College District business days, unless otherwise noted. In calculating timelines under this policy, the day a document is filed is "day zero." The following business day is "day one."

Representative

"Representative" means any person or an organization that does not claim the right to strike and is designated by the employee to represent him or her in the complaint process.

The employee may designate a representative through written notice at any level of this process. If the employee designates a representative with fewer than three days' notice to the College District before a scheduled conference, the College District may reschedule the conference to a later date, if desired, in order to include the College District's counsel. The College District may be represented by counsel at any level of the process.

**Consolidating
Complaints**

Complaints arising out of an event or a series of related events shall be addressed in one complaint. Employees shall not file separate or serial complaints arising from any event or series of events that have been or could have been addressed in a previous complaint.

When two or more complaints are sufficiently similar in nature and remedy sought to permit their resolution through one proceeding, the College District may consolidate the complaints.

Time Limits and Cost

All time limits shall be strictly complied with, unless extended by mutual written consent signed by both parties or by extenuating circumstances that are properly documented with the OHR and shared with both parties. A College District working day is defined as a day that the College District at large is open and conducting business. Announcing a decision in the employee's presence constitutes communication of the decision. Each party shall pay its own costs incurred during the course of the grievance, including attorney fees.

Grievance Process

Level One

The Level One administrator shall be the lowest level administrator in the employee's chain of command with the authority to remedy the alleged problem. If that administrator is the vice president in the

PERSONNEL-MANAGEMENT RELATIONS
EMPLOYEE GRIEVANCES

DGBA
(LOCAL)

employee's chain of command or the College President, the grievance procedure shall begin at Level Two, as appropriate.

The Level One procedure is as follows:

1. The administrator may investigate as necessary and shall schedule a conference with the employee within 15 calendar days after the grievance filing date.
2. The administrator may set reasonable time limits for the conference. The administrator may issue a decision on the basis of the written complaint in instances where an employee is unwilling to conference with the Level One administrator.
3. Absent extenuating circumstances, the administrator may provide the employee a written response within 15 calendar days following the conference stating whether the grievance is being granted or not. If the grievance is being granted, the administrator will inform the employee whether the relief requested is being granted either in whole or in part or whether an alternate form of relief is being offered. In reaching a decision, the administrator may consider information provided at the grievance conference and any other relevant documents or information the administrator believes will help resolve the grievance.
4. The administrator shall forward to the OHR or designee:
 - a. All documents submitted by the employee at Level One, if applicable;
 - b. The written response issued at Level One, if any, and any attachments; and
 - c. All other documents relied upon by the Level One administrator in reaching the Level One decision.

Level Two

Vice President

If the employee did not receive the relief requested at Level One or if the time for a response from the Level One administrator has expired, the employee may request a conference with the vice president or designee to appeal the Level One decision.

The appeal notice must be filed in writing, on a form provided by the College District, within 10 calendar days of the date of the written Level One response or, if no response was received, within 15 calendar days of the Level One response deadline.

After receiving notice of the appeal, the Level One administrator shall forward to the Level Two administrator:

1. The original complaint form and any attachments;

PERSONNEL-MANAGEMENT RELATIONS
EMPLOYEE GRIEVANCES

DGBA
(LOCAL)

2. All other documents submitted by the employee at Level One;
3. The written response issued at Level One, if any, and any attachments; and
4. All other documents relied upon by the Level One administrator in reaching the Level One decision.

The Level Two administrator may schedule a conference within 15 calendar days after the appeal notice is filed. The conference shall be limited to the issues and documents presented by the employee at Level One and identified in the Level Two appeal notice. At the conference, the employee may provide information concerning any documents or information made part of the Level One conference. The Level Two administrator may set reasonable time limits for the conference.

The Level Two administrator may provide the employee a written response within 30 calendar days following the conference or 30 calendar days after the appeal notice is received. In reaching a decision, the Level Two administrator may consider information provided at the Level One conference, information provided at the Level Two conference, and any other relevant documents or information the Level Two administrator believes will help resolve the complaint. **The employee complaint decision of the Vice-President is final and not appealable under this policy.**

College President In instances where the respective department does not have a vice president, the employee may present the written complaint to the College President. A complaint concerning the proposed termination of an at-will employee may be presented to the College President if the employee has alleged unlawful retaliation, harassment, or discrimination in the complaint.

If the complaint is not resolved to the employee's satisfaction at Level One, and if the employee's supervisor is a vice president or the employee's respective department does not have a vice president, the employee may present the complaint to the College President. The complaint shall be submitted to the College President not later than 10 calendar days from the date of the decision at Level One. The employee shall provide a clear and concise statement detailing the reason(s) why the Level One decision was not acceptable to the employee.

The College President may consult with the executive director of human resources or designee and may, not later than 30 calendar days following receipt of the complaint, issue a written decision, which shall be mailed and/or emailed to the employee. The decision of the College President may grant or deny the remedy being

PERSONNEL-MANAGEMENT RELATIONS
EMPLOYEE GRIEVANCES

DGBA
(LOCAL)

requested by the employee, or offer an alternative resolution. The employee complaint decision of the College President is final and not appealable under this policy.

Public Comment to the Board

Nothing in this policy precludes an employee who has exhausted the procedures in this policy from addressing the Board of Trustees at the next regular public meeting in accordance with the provision for hearing of citizens. The Board is not required to take any action concerning a grievance but will listen to the employee's concerns. [See BDB]

Proposed Termination of an At-Will Employee

An at-will employee who is proposed for termination may file a complaint concerning the proposed termination directly with the College President, bypassing Level One and Level Two (vice president), if the employee's complaint alleges that the proposed termination constitutes unlawful retaliation, harassment, or discrimination. A complaint concerning the proposed termination of an at-will employee may be presented to the College President within three working days from the date the employee was informed of the proposed termination. The decision of the College President is final and not appealable under this policy.

Retaliation

The College District prohibits retaliation against an employee who files a complaint or grievance under this policy, serves as a witness, or otherwise participates in an investigation. The provisions of the policy do not extend into a due process procedure.

The policy is an internal procedure designed to provide employees with the opportunity to address complaints.

Other Grievance Provisions

The process described in this policy shall not be construed to create new or additional rights beyond those granted by law or Board policy, nor is it intended to create constitutional due process rights or to require a full evidentiary hearing or "mini-trial" at any level.

Complaints arising out of an event or a series of related events that occurred prior to the filing of the complaint shall be addressed in one complaint.

Employees shall not bring separate or serial complaints arising from any event or series of events that have been or could have been addressed in a previous complaint.

Employees who have identical grievances and who seek the same remedy may jointly file a group grievance. A group grievance must be signed by all of the employees in a group and be presented by a representative of the group. The grievance must identify the person acting as the representative of the group. The group representative may be one of the employees in the group or some other

PERSONNEL-MANAGEMENT RELATIONS
EMPLOYEE GRIEVANCES

DGBA
(LOCAL)

person or entity chosen by the group. Any communications regarding the grievance between the College District and the employee group and any decision regarding disposition of the grievance shall be made through the group representative only.

Malicious, false, or frivolous complaints are a violation of the College District's standards of conduct and may be cause for corrective action.

Any supervisor or management official with responsibility for hearing a grievance at Level One or Level Two who knowingly fails to conduct a conference with the grievant within the time period prescribed by this policy may be subject to disciplinary action.

Discussion and Action as Necessary to Reject Proposals for Non-Credit Course Registration and Management Software

Purpose Reject the two (2) proposals received for Non-Credit Course Registration and Management Software.

Justification Administration has determined that one proposal is incomplete, and the second one does not comply with the terms and conditions of the proposal.

Staff Resource Dr. Anahid Petrosian, Vice President and Provost for Academic Affairs and Economic Development
Olivia D. De La Rosa, Dean - Continuing Education and Workforce Development

Additional Information Information for this item was not available at the time of the May 13, 2025 Committee meeting, and is presented to the Board without a Committee recommendation.

Recommendation **It is recommended that the Board of Trustees of South Texas College approve and authorize the following Minute Order proposed for consideration:**

The Board of Trustees of South Texas College approves and authorizes the rejection of proposals for non-credit course registration and management software as presented.

Approval Recommended:

Dr. Ricardo J. Solis
President

Review of Presentations Delivered to the Facilities Committee

The following presentation was delivered to the Facilities Committee on Tuesday, May 13, 2025:

Review and Update on the Sustainability Programs

Purpose	Administration is providing information regarding the sustainability programs in place at South Texas College.
Justification	<p>The College's sustainability efforts are focused on reducing environmental damage in day-to-day operations by implementing activities that advance sustainable practices, such as initiatives in energy and water conservation by using Building Automation Systems (BAS) and waste minimization programs.</p> <p>The Environmental, Health, Safety & Risk (EHS&R) Department serves the college by collaborating with different departments to enhance sustainability efforts at South Texas College.</p> <p>The following sustainability programs will be presented:</p> <ul style="list-style-type: none">• Energy Conservation• Water Conservation• Waste Minimization (Recycling Program)
Enclosed Documents	Appendix A – Sustainability Programs Presentation
Staff Resource	Jorge L. Sanchez, Environmental, Health & Safety (EHS) Manager George McCaleb, Executive Director of Facilities Operations and Maintenance Mary Del Paz, Vice President for Finance and Administrative Services
Recommendation	No action was required from the Committee. This item was presented for information purposes.

Appendix A

Sustainability Programs Presentation follows in the packet.

SUSTAINABILITY

By: Jorge L. Sanchez

Environmental, Health, and Safety Manager



Campus Operations

- Reduce Environmental Impact
- College Community Engagement
- Sustainable Practices
 - Energy Consumption
 - Water Conservation
 - Waste Management



College Community Engagement

- Departments Involved
 - Facilities Operations and Maintenance
 - Facilities Planning and Construction
 - Central Receiving
 - Business Office
 - Science Division



Waste Minimization Programs

- Recycling Program
 - Tires
 - Toners
 - Metals
 - Cardboard
 - Paper
 - Refrigerants
 - Batteries
 - Electronics (E Waste)
 - Auction Surplus



Certification of Destruction

This certifies that the materials that were received February 6, 2025, from STC were destroyed by Tex-Mex Recycling authorized personnel, pursuant to our regular internal process.

Tex-Mex Recycling complied with the procedures listed below to ensure that the scrap plastic parts bought were properly handled and destroyed. (See attached list).

Destruction Procedure:

1. All parts were ultimately destroyed during the normal course of business procedures.
2. All parts were destroyed by shredding, grinding or crushing method, rendering them useless for their original intended application.
3. All parts were destroyed in a secure area, with no identification tags or any symbols identifying the unit to the original holder.
4. All parts were recycled in an environmentally sound manner.

DESCRIPTION	Amount
Toners HP/Xerox/Dell/West Point Products	110

Sign: Maritza Barrera Date: 2/9/25
Name: Maritza Barrera

131.8-F Certificate of Destruction Form Effective Date: 02-17-20 Rev. 4
Tex-Mex Recycling, LLC
2801 Calaveritas Avenue, Macomb Texas 75051



SOUTH TEXAS
COLLEGE
ENVIRONMENTAL, HEALTH AND SAFETY
DEPARTMENT

Questions?

FOM Secretaries

Alondra Flores
Pecan E204

Victoria Montalvo
Pecan E204

Contact information
EHS: 956-872-3718

Maintenance Request
956-872-2107

Manages Sustainability Programs

- Energy Consumption
- Water Conservation
- Waste Minimization
- Recycling

Energy Specialist

- Building Automation System (BAS)
- Siemens Controls

Risk Management

- Insurance
- Risk Assessments
- Incident Reporting and Investigation (shared function with EHS)
- College Safety Committee
- Departmental Business Continuity

Jorge L. Sanchez

Environmental Hlth & Safety Mgr

Department	Call
Facilities Operations & Maintenance	956-872-2074
Location	Email
Pecan Campus - E 214	jsanchez_4605@southtexascollege.edu

Alejandro J. Olmeda

Energy Management Specialist

Department	Call
Facility Maintenance	956-872-3581
Location	Email
Pecan Campus - E126	olmeda@southtexascollege.edu

Ken Lyons

Risk Manager

Department	Call
Facilities Operations & Maintenance	956-872-6744
Location	Email
Pecan Campus - E206	klyons_0202@southtexascollege.edu



SOUTH TEXAS
COLLEGE
ENVIRONMENTAL HEALTH AND SAFETY
DEPARTMENT

Review and Action as Necessary on Consent Agenda Items from the Facilities Committee

The following Consent Agenda items were thoroughly discussed by the Facilities Committee. All trustees, whether a member of the Committee or not, received all supporting documentation and were invited to participate in the deliberation on the items. Non-committee members did not participate in Committee votes for recommendation of Board action.

Administration believes that all questions raised during the Committee discussion of Consent Agenda items were resolved to the Committee's satisfaction at the meeting, and the items are presented here substantially as recommended by the Committee, for approval by the Board of Trustees.

Any trustee may request an item or items be removed from the Consent Agenda for further discussion. Otherwise, the Board is asked to formally act on the full consent agenda, according to the details and recommended action presented for each item in the following pages.

The Facilities Committee recommended Board action on the following items as presented:

- a. Approval on Schematic Design and Authorization to Proceed with Solicitation of Construction Services for the Pecan Campus Business and Science Building G Engineering Labs Renovation
- b. Approval on Substantial Completion of the Technology Campus Resurfacing of Parking Lot #2 and Regrading of Existing Swales
- c. Approval on Substantial and Final Completion of the District Wide Flooring Replacements Phase IV at Technology Campus Technical Careers Building B
- d. Approval on Final Completion of the District Wide Flooring Replacements Phase IV at Pecan Campus Sylvia Esterline Center for Learning Excellence Building C
- e. Approval on Final Completion of the District Wide Flooring Replacements Phase IV at Starr County Campus Student Services Building G
- f. Approval on the Round 3 Evaluation Process to Contract Architectural and Engineering Services
- g. Approval on the Negotiation and Execution of a Lease Agreement for Upper-Level Criminal Justice Course Offerings

It is recommended that the Board of Trustees of South Texas College approve and authorize the following Minute Order proposed for consideration:

The Board of Trustees of South Texas College approve and authorize items a – g of the Facilities Committee Consent Agenda as presented.

Approval Recommended:

Dr. Ricardo J. Solis
President

Consent Agenda:

a. Approval on Schematic Design and Authorization to Proceed with Solicitation of Construction Services for the Pecan Campus Business and Science Building G Engineering Labs Renovation

Purpose To approve the schematic design and solicitation of construction services for the Pecan Campus Business and Science Building G Engineering Labs Renovation project.

Justification Schematic design is the first phase of basic design services provided by the project design team and establishes the basis on which the project design team proceeds with design development and construction documents.

On January 28, 2025, the Board of Trustees approved contracting architectural services with Sam Garcia Architect, LLC. The architect has worked with College staff to develop a schematic design to meet the needs of the program.

- Design and construction of the renovation to include:

- **Instructional Spaces**

- Three (3) Engineering Labs
- Storage/Prep Area

Square Feet: 3,616 sq. ft.

The estimated construction cost for the project is \$400,000.

Construction Budget

Enclosed Documents Appendix A – Schematic Design
Appendix B – Fact Sheet

Funding The total Pecan Campus Business and Science Building G Engineering Labs Renovation Project 2023-014C estimated cost, including construction, design, miscellaneous, and FFE, is \$500,000.

• Construction	\$400,000	
• Design	40,000	
• Miscellaneous	10,000	
• FFE	50,000	
Total		\$500,000

The funds are available in the Unexpended Construction Plant Fund for use in FY 2024 – 2025.

Staff Resource Ricardo de la Garza, Executive Director for Facilities Planning & Construction

Mary Del Paz, Vice President for Finance and Administrative Services

Recommendation The Committee recommended Board approval of the schematic design and authorization to proceed with the solicitation of construction services for the Pecan Campus Business and Science Building G Engineering Labs Renovation project as presented.

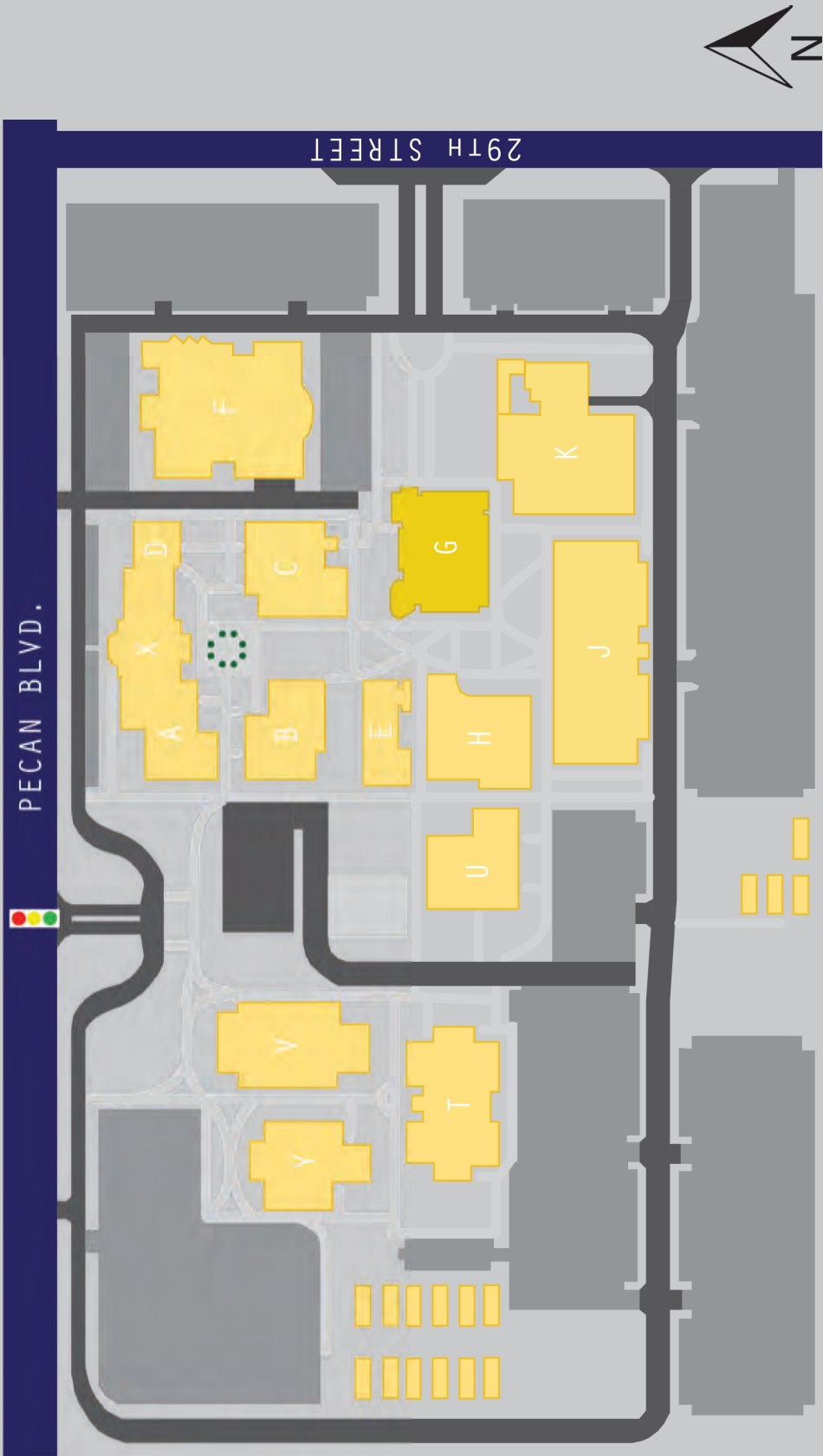
Appendix A

Schematic Design follows in the packet.

Appendix B

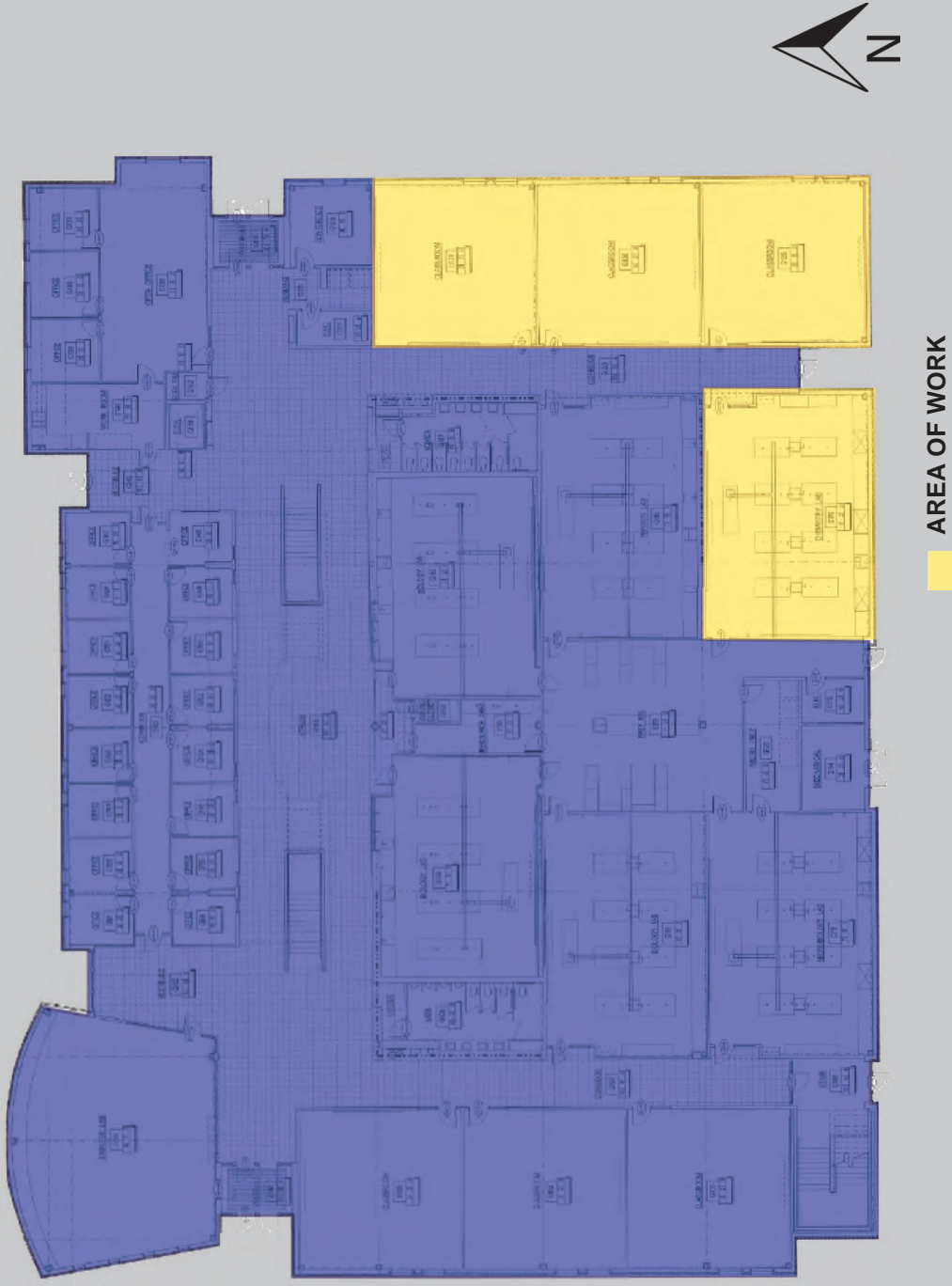
Fact Sheet follows in the packet.

PECAN CAMPUS BUSINESS AND SCIENCE BUILDING G - ENGINEERING LAB RENOVATION



PECAN CAMPUS BUSINESS AND SCIENCE BUILDING G - ENGINEERING LAB RENOVATION

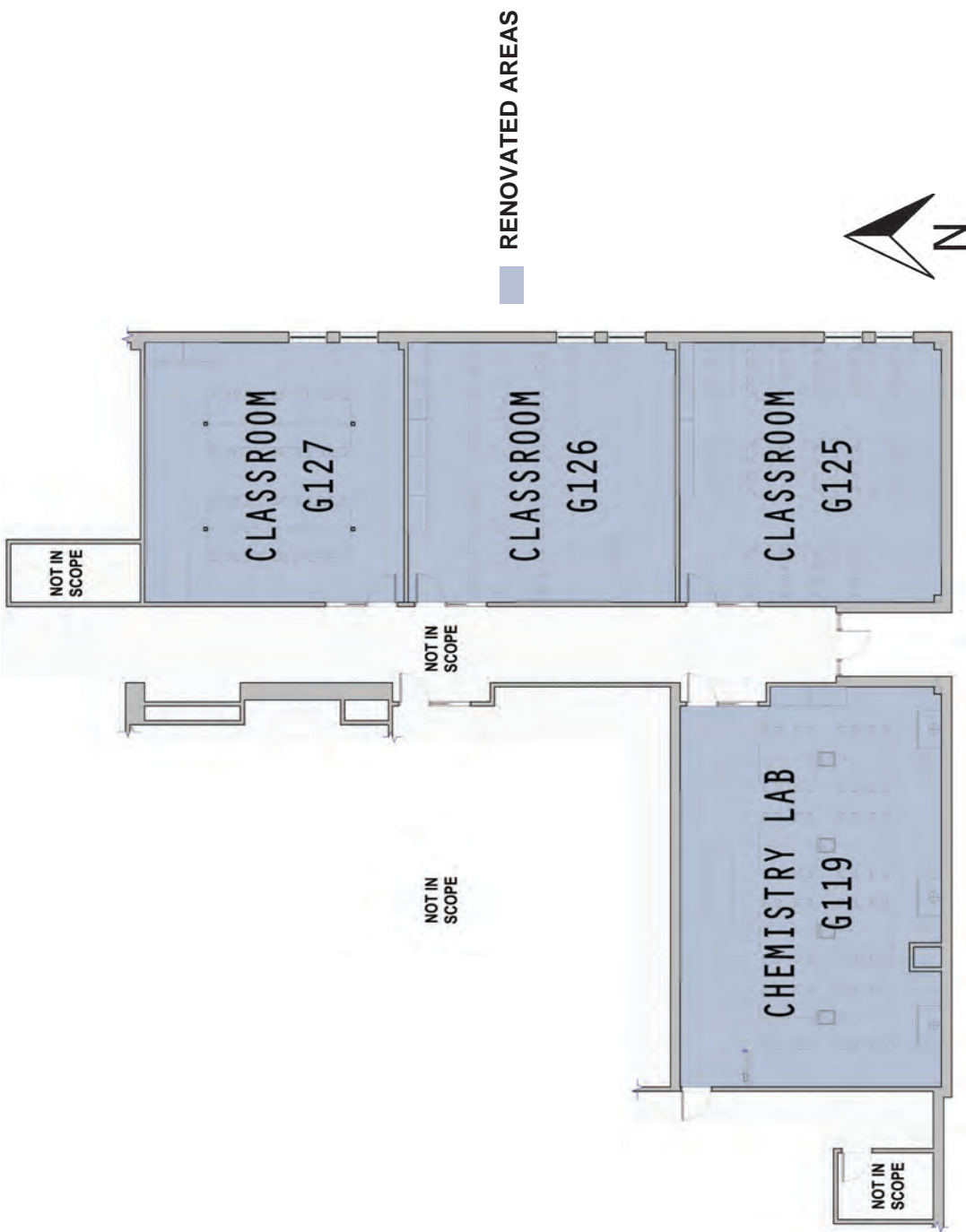
BUILDING PLAN



 SAM GARCIA ARCHITECT

 SOUTH TEXAS
COLLEGE

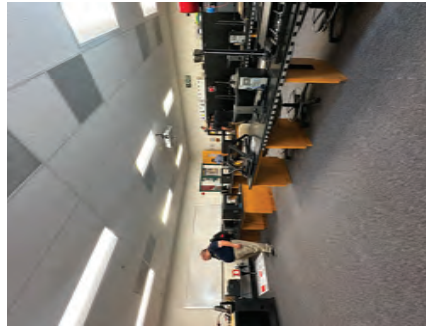
SCHEMATIC DESIGN - AREA OF WORK



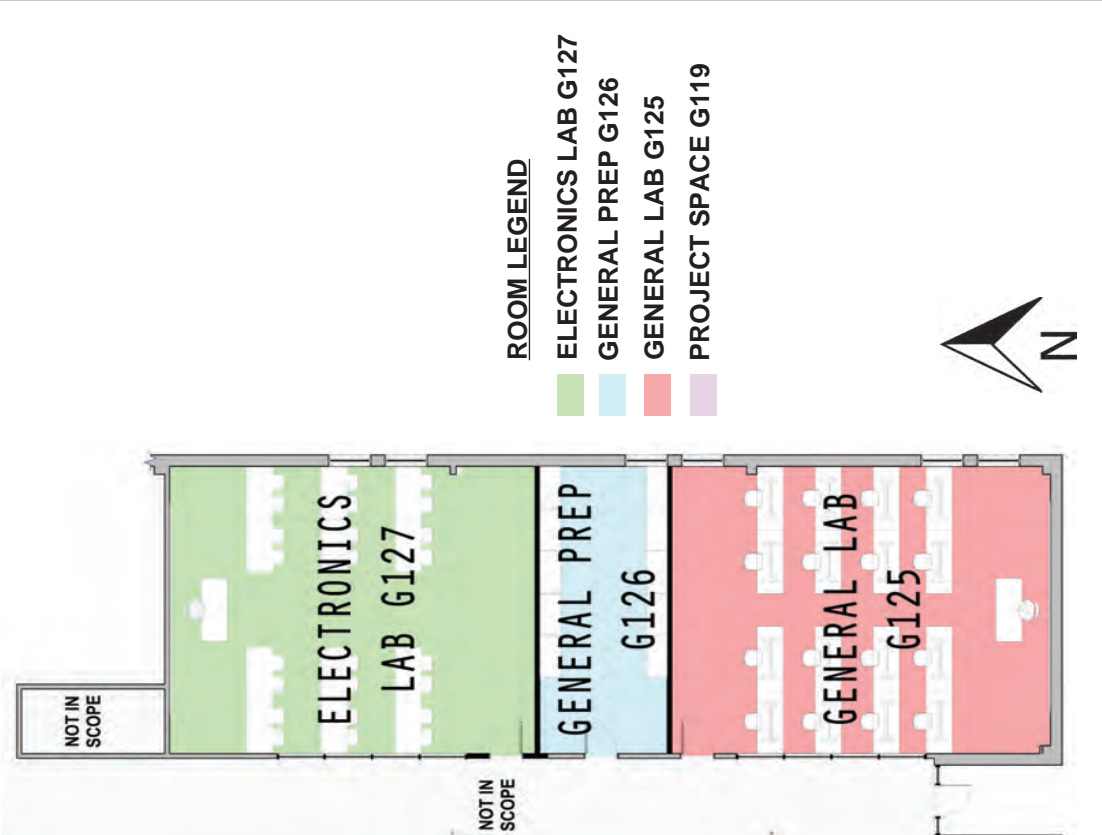
PECAN CAMPUS
BUSINESS AND
SCIENCE
BUILDING G -
ENGINEERING LAB
RENOVATION



PECAN CAMPUS
BUSINESS AND
SCIENCE
BUILDING G -
ENGINEERING LAB
RENOVATION

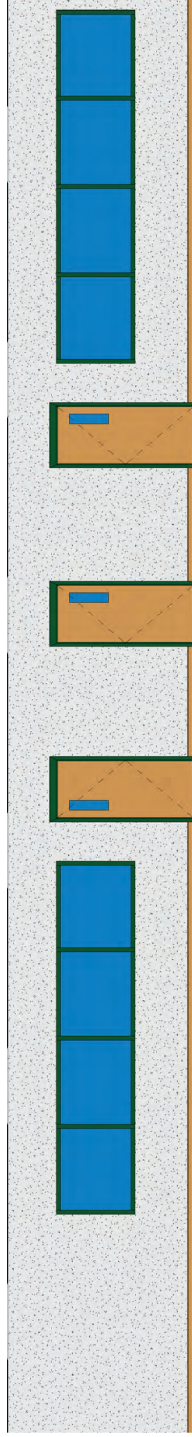


SCHEMATIC DESIGN - AREA OF WORK

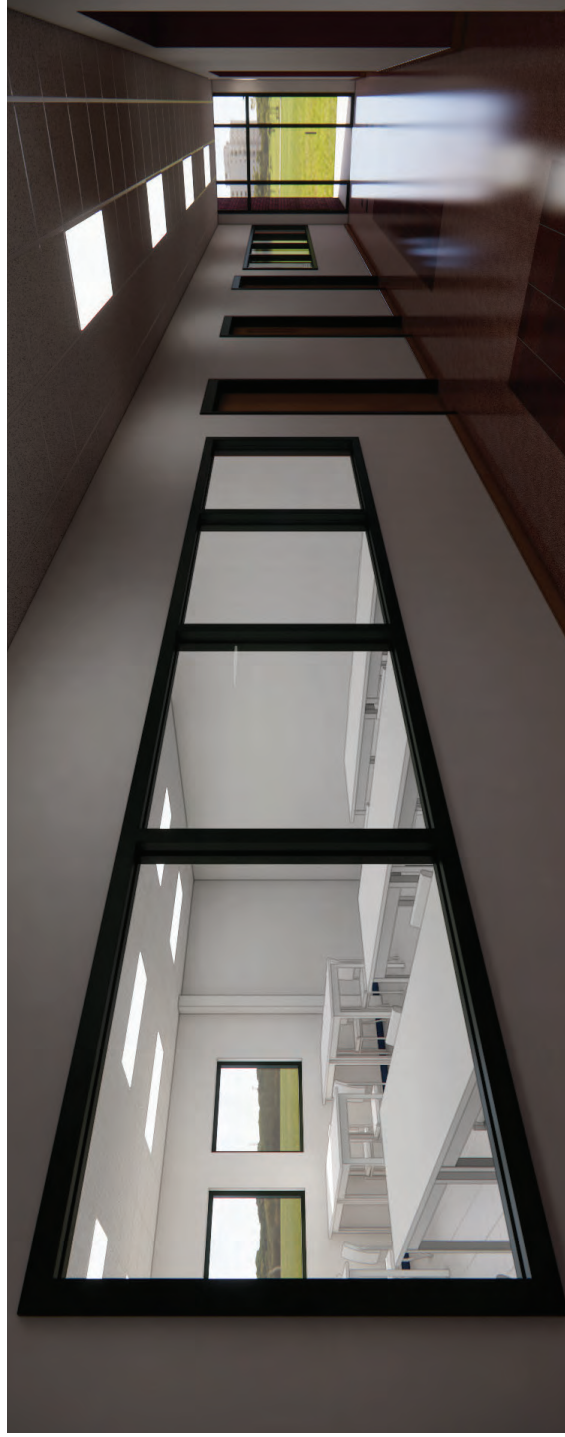


SCHEMATIC DESIGN - PROPOSED INTERIOR VIEW


HALLWAY ELEVATION



HALLWAY PERSPECTIVE



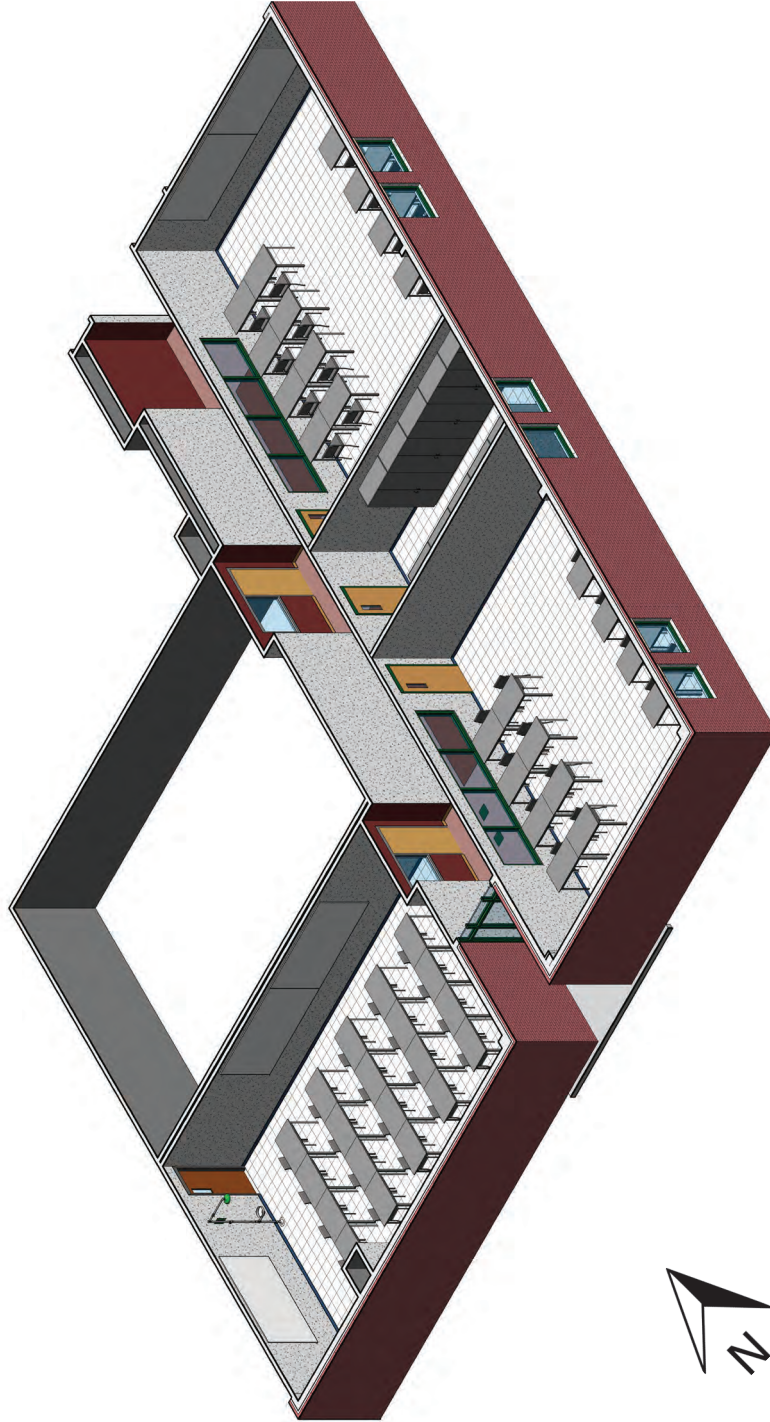
PECAN CAMPUS
BUSINESS AND
SCIENCE
BUILDING G -
ENGINEERING LAB
RENOVATION

 SAM GARCIA ARCHITECT

 SOUTH TEXAS
COLLEGE

SCHEMATIC DESIGN - AREA OF WORK

PECAN CAMPUS
BUSINESS AND
SCIENCE
BUILDING G -
ENGINEERING LAB
RENOVATION



 SAM GARCIA ARCHITECT



PECAN CAMPUS
BUSINESS AND
SCIENCE
BUILDING G -
ENGINEERING LAB
RENOVATION

ESTIMATED COST OF CONSTRUCTION:

\$400,000



Project Fact Sheet
5/8/2025

Project Name: Pecan Campus - Business and Science Building G - Engineering Lab Renovation		Project No. 2023-014C					
Funding Source(s): Unexpended Plant Fund							
	Original Project Budget	FY 24-25 Project Budget	FY 24-25 Actual Expenditures	Variance of Project Budget vs. Actual Expenditures	Total Actual Expenditures To Date		
Construction:	\$ 400,000.00	\$ 400,000.00	\$ -	\$ 400,000.00	\$ -		
Design:	40,000.00	40,000.00	-	40,000.00	-		
Miscellaneous:	10,000.00	10,000.00	523.12	9,476.88	523.12		
FFE:	50,000.00	50,000.00	-	50,000.00	-		
Technology:	-	-	-	-	-		
Total:	\$ 500,000.00	\$ 500,000.00	\$ 523.12	\$ 499,476.88	\$ 523.12		
Project Team		Board Status					
Approval to Solicit Architect/Engineer: 10/22/2024 Sam Garcia Architect/Engineer: Architects	Board Approval of Schematic Design TBD		Vendor Sam Garcia Architects Contract Amount \$ 36,000.00 Actual Expenditures \$ - Variance \$ 36,000.00				
Contractor: TBD	Substantial Completion TBD		Board Acceptance TBD				
STC FPC Project Manager: David Valdez	Final Completion TBD		Board Acceptance TBD				
Project Description		Project Scope					
Renovation of four (4) existing Classrooms/ labs for the Physical Science and Engineering Department.		Renovation of four (4) existing Classrooms/ labs for the Physical Science and Engineering Department. Rooms include Rm: 119,125, 126 and 127. Create two engineering labs with a Prep Room in the center and modify an existing Science Lab into a Physical Science classroom. Approx. 3,616 SF					
Projected Timeline							
Board Approval to Solicit Architect/Engineer	Board Approval of Architect/Engineer	Board Approval of Schematic	Board Approval of Contractor	Construction Start Date	Board Approval of Substantial Completion Date	Board Approval of Final Completion Date	FFE Completion of Move In
10/22/2024	1/28/2025	5/25/2025	8/26/2025	9/15/2025	2/24/2026	03/24/2026	2/15/2026
Project Calendar of Expenditures by Fiscal Year							
Fiscal Year	Construction	Design	Miscellaneous	FFE	Tech	Project Total	
2024-25	-	-	523.12	-	-	\$ 523.12	
Project Total	\$ -	\$ -	\$ 523.12	\$ -	\$ -	\$ 523.12	
Current Agenda Item							
05/13/25 Facilities Committee Meeting: Review and Recommend Action on Schematic Design and Authorization to Proceed with Solicitation of Construction Services for the Pecan Campus Business and Science Building G Engineering Labs Renovation							
							
				Business and Science Building G			

FPC Project Manager David A Valdez

FPC Director N/A

FPC Executive Director RHA

Consent Agenda:

b. Approval on Substantial Completion of the Technology Campus Resurfacing of Parking Lot #2 and Regrading of Existing Swales

Purpose To approve substantial completion of the project.

Justification College staff and the Architect visited the site and developed a construction punch list on April 28, 2025.

- Engineer: Perez Consulting Engineers, LLC
- Contractor: D&J Site Construction

A Certificate of Substantial Completion has been issued. Substantial Completion was accomplished within the time allowed in the Owner/Contractor agreement. The original cost approved for this project was \$178,723.73.

Enclosed Documents Appendix A – Current Budget Status
Appendix B – Photos
Appendix C – Substantial Completion Letter
Appendix D – Fact Sheet

Funding The funds for the Technology Campus Resurfacing of Parking Lot #2 and Regrading of Existing Swales Project 2024-010R are available in the Renewals & Replacements Fund for use in FY 2024 – 2025.

Staff Resource Ricardo de la Garza, Executive Director for Facilities Planning & Construction
Mary Del Paz, Vice President for Finance and Administrative Services

Recommendation The Committee recommended Board approval of substantial completion for the Technology Campus Resurfacing of Parking Lot #2 and Regrading of Existing Swales project as presented.

Appendix A

Current Budget Status

Technology Campus Resurfacing of Parking Lot #2 and Regrading of Existing Swales					
Construction Budget	Approved Proposal Amount	Net Total Change Orders	Current Project Cost	Previous Amount Paid	Remaining Balance
\$350,000.00	\$178,723.73	\$0	\$178,723.73	\$33,130.30	\$145,593.43

Appendix B

Photos follow in the packet.

Appendix C

Substantial Completion Letter follows in the packet.

Appendix D

Fact Sheet follows in the packet.

Technology Campus Resurfacing of Parking Lot #2 and Regrading of Existing Swales



Technology Campus Resurfacing of Parking Lot #2 and Regrading of Existing Swales



Substantial Completion Acceptance

Project Name: STC Technology Campus - Resurfacing of Parking Lot #2 & Regrading of Existing Swales
Project No.: 24-25-1013
Owner: South Texas College
Contractor: D&J Site Constuction, LLC
A/E Firm: Perez Consulting Engineers

Scope of Work Covered by This Acceptance:

Work consisted of the rehabilitation of parking lot #2 including regrading of adjacent drainage swales and new pavement markings and signage.

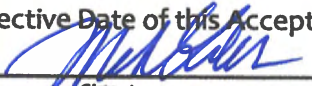
Effective Date of Acceptance: Monday, April 28, 2025

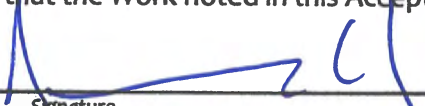
This constitutes the Owner's acceptance for Beneficial Occupancy: Yes ☒ No ☐

In accordance with plans and specifications of the Contract, this is to confirm the results of the substantial completion inspection(s). The "punch list(s)" of items remaining to be completed or corrected as of the effective date of this acceptance, is formally issued under separate cover. It is expressly understood that the failure to include any items on such list (s) does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents. In accordance with the Contract, the Date of Substantial Completion is that Date jointly certified by the Architect/Engineer, owner and Contractor that the Work is sufficiently completed for the Owner to utilize it, or designated portion thereof, for the intended purpose.

As of the effective date noted above, the Contractor is relieved of the responsibilities for utilities, maintenance, security, custodial services, and insurance coverage, which may pertain specifically to the Work, covered by this acceptance. The Contractor remains responsible; however, to maintain full insurance coverage as required by the Contract for any areas of the project not yet accepted, and such coverage as may be necessary for its employees and subcontractors while engaged in completion of the punch list items as identified above.

The Owner and A/E will continue to inspect the entire project, including the work accepted herein, until final completion and acceptance of all elements of the work. This inspection will cover such defects as may have been overlooked as well as the items currently remaining on the punch list (s). The date of Substantial Completion Acceptance of the Project or portion designated above is the date of issuance established by this document, which is also the date of commencement of applicable warranties required by the Contract Documents.

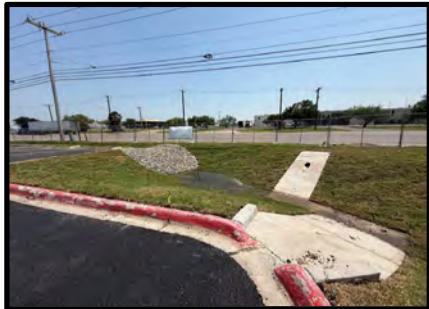


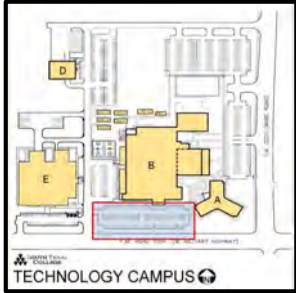
The Contractor shall complete/correct the items identified on the punch list(s) within		30
Calendar days from the Effective Date of this Acceptance.		
D&J Site Constuction, LLC		5-6-2025
Printed Name and Title	Signature	Date

The Architect/Engineer agrees that the Work noted in this Acceptance is sufficiently complete to be used as intended.		
Perez Consulting engineers		5/6/2025
Printed Name and Title	Signature	Date

With the exception of those items noted on the attached "punch list(s)", the Owner accepts the Work designated herein as Substantially Complete as of the Effective Date of this Acceptance.		
South Texas College		
Printed Name and Title	Signature	Date



Project Fact Sheet
5/8/2025

Project Name: Technology Campus - Resurfacing of Parking Lot #2 and Regrading of Swale										Project No. 2024-010R	
Funding Source: Renewal and Replacements Fund											
		FY 23-24				FY 24-25					
		Original Project Budget		FY 23-24		FY 24-25		Variance of Project Budget vs. Actual Expenditures		Total Actual Expenditures To Date	
		Project Budget		Actual Expenditures		Project Budget		Actual Expenditures			
Construction:		\$ 350,000.00	\$ 350,000.00	\$ -	\$ 350,000.00	\$ 350,000.00	\$ 33,130.30	\$ 316,869.70	\$ -		
Design:		35,000.00	35,000.00	10,816.25	24,183.75	7,000.00	13,795.75	(6,795.75)	24,612.00		
Miscellaneous:		10,000.00	10,000.00	521.40	9,478.60	5,000.00	331.72	4,668.28	853.12		
FFE:		-	-	-	-	-	-	-	-		
Technology:		-	-	-	-	-	-	-	-		
Total:		\$ 395,000.00	\$ 395,000.00	\$ 11,337.65	\$ 383,662.35	\$ 362,000.00	\$ 47,257.77	\$ 314,742.23	\$ 25,465.12		
Project Team						Board Status					
Approval to Solicit Architect/Engineer: 10/31/2023						Contract Amount					
Architect/Engineer: Perez Consulting Engineers						Actual Expenditures					
Contractor: D&J Construction						Variance					
						Vendor					
						Perez Consulting Engineers \$ 30,080.00 \$ 24,612.00 \$ 5,468.00					
						D&J Construction \$ 178,723.73 \$ - \$ 178,723.73					
STC FPC Project Manager: Kelly Nelson						Board Acceptance					
						TBD					
						Board Acceptance					
						TBD					
Project Description						Project Scope					
Parking lot 2 on the South side of the Technology Campus will be resurfaced. The swale on the South side of parking lot # 2 and along Military Hwy will be regraded.						Design and Construction of parking lot #2 resurfacing and regrading of swale along Military Highway. Parking Lot # 2: 53,606 SF, Swale: 13.045 SF Parking Spaces: 142- HCP Parking: 5					
Projected Timeline											
Board Approval to Solicit Architect/Engineer		Board Approval of Architect/Engineer		Board Approval of Schematic Design		Board Approval of Contractor		Construction Start Date		Board Approval of Substantial Completion Date	
10/31/2023		3/26/2024		N/A		11/28/2024		2/3/2024		5/27/2025	
								Board Approval of Final Completion Date		FFE Completion of Move In	
								6/24/2025		N/A	
Project Calendar of Expenditures by Fiscal Year											
Fiscal Year		Construction		Design		Misc.		FFE		Tech	
2023-24		\$ -		\$ 10,816.25		\$ 521.40		\$ -		\$ -	
2024-25		\$ 33,130.30		\$ 13,795.75		\$ 331.72		\$ -		\$ -	
Project Total		\$ 33,130.30		\$ 24,612.00		\$ 853.12		\$ -		\$ -	
Current Agenda Item											
05/13/25-Facilities Committee Meeting - Review and Recommend Action on Substantial Completion of Technology Campus Resurfacing of Parking Lot #2 and Regrading of Existing Swales											
<div></div>											

FPC Project Manager

[Signature]

FPC Director N/A

FPC Executive Director

[Signature]

Consent Agenda:

c. Approval on Substantial and Final Completion of the District Wide Flooring Replacements Phase IV at Technology Campus Technical Careers Building B
Purpose To approve substantial and final completion of the project.

Justification College staff and the Architect visited the site and developed a construction punch list on April 14, 2025.

- Contractor: Diaz Floors & Interiors, Inc.

A Certificate of Substantial Completion has been issued. Substantial Completion and Final Completion, including punch list items, were accomplished within the time allowed in the Owner/Contractor agreement. The original cost approved for this project was \$63,403.37.

Enclosed Documents

- Appendix A – Current Budget Status
- Appendix B – Photos
- Appendix C – Substantial Completion Letter
- Appendix D – Final Completion Letter
- Appendix E – Fact Sheet

Funding The funds for the District Wide Flooring Replacements Phase IV Project 2025-014R are available in the Unexpended Construction Plant Fund for use in FY 2024 – 2025.

Staff Resource Ricardo de la Garza, Executive Director for Facilities Planning & Construction
Mary Del Paz, Vice President for Finance and Administrative Services

Recommendation The Committee recommended Board approval of substantial completion, final completion, and release of final payment in the amount of \$53,488.37 Diaz Floors & Interiors, Inc. for the District Wide Flooring Replacements Phase IV at Technology Campus Technical Careers Building B project as presented.

Appendix A

Current Budget Status

District Wide Flooring Replacements Phase IV at Technology Campus Technical Careers Building B					
Construction Budget	Approved Proposal Amount	Net Total Change Orders	Current Project Cost	Previous Amount Paid	Remaining Balance
\$75,770.00	\$63,403.37	(\$9,915.00)	\$53,488.37	\$0	\$53,488.37

Appendix B

Photos follow in the packet.

Appendix C

Substantial Completion Letter follows in the packet.

Appendix D

Final Completion Letter follows in the packet.

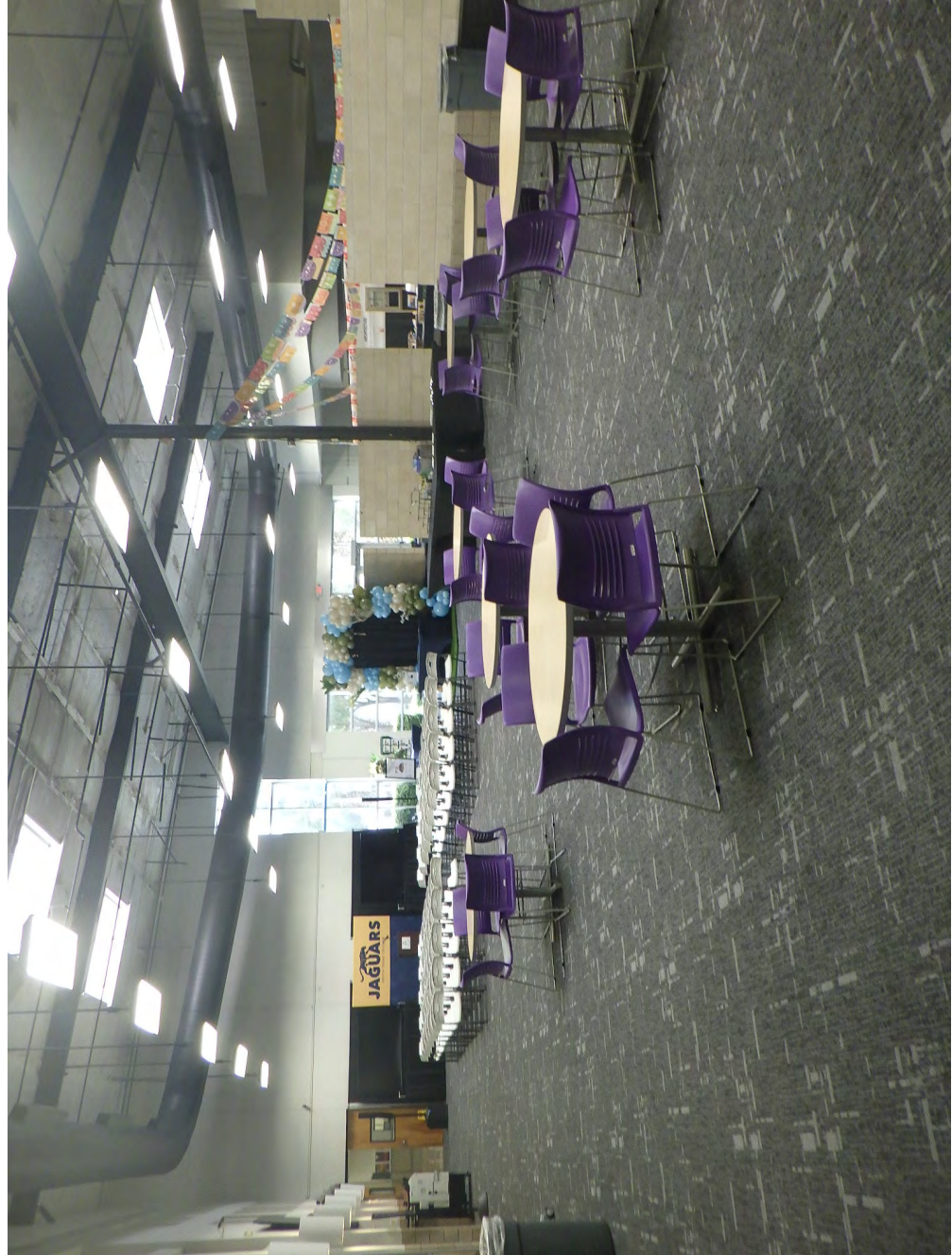
Appendix E

Fact Sheet follows in the packet.

District Wide Flooring Replacements Phase IV at Technology Campus Technical Careers Building B



District Wide Flooring Replacements Phase IV at Technology Campus Technical Careers Building B



Substantial Completion Acceptance

Project Name: District-Wide Flooring Replacement Technology Campus Advanced Technical Carrers Building B

Project No.: 24-25-1037

Owner: South Texas College

Contractor: Diaz Floors & Interiors Inc.

A/E Firm: N/A

Scope of Work Covered by This Acceptance:

New Carpet installation and rubber base board at Technology Campus Building B Atirum area only.

Effective Date of Acceptance: 4/14/2025

This constitutes the Owner's acceptance for Beneficial Occupancy: Yes ☒ No ☐

In accordance with plans and specifications of the Contract, this is to confirm the results of the substantial completion inspection(s). The "punch list(s)" of items remaining to be completed or corrected as of the effective date of this acceptance, is formally issued under separate cover. It is expressly understood that the failure to include any items on such list (s) does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents. In accordance with the Contract, the Date of Substantial Completion is that Date jointly certified by the Architect/Engineer, owner and Contractor that the Work is sufficiently completed for the Owner to utilize it, or designated portion thereof, for the intended purpose.

As of the effective date noted above, the Contractor is relieved of the responsibilities for utilities, maintenance, security, custodial services, and insurance coverage, which may pertain specifically to the Work, covered by this acceptance. The Contractor remains responsible; however, to maintain full insurance coverage as required by the Contract for any areas of the project not yet accepted, and such coverage as may be necessary for its employees and subcontractors while engaged in completion of the punch list items as identified above.

The Owner and A/E will continue to inspect the entire project, including the work accepted herein, until final completion and acceptance of all elements of the work. This inspection will cover such defects as may have been overlooked as well as the items currently remaining on the punch list (s). The date of Substantial Completion Acceptance of the Project or portion designated above is the date of issuance established by this document, which is also the date of commencement of applicable warranties required by the Contract Documents.

The **Contractor** shall complete/correct the items identified on the punch list(s) within Calendar days from the Effective Date of this Acceptance.

ANDRES DIAZ. *Andres Diaz* 4/14/25
Printed Name and Title Signature Date

The **Architect/Engineer** agrees that the Work noted in this Acceptance is sufficiently complete to be used as intended.

N/A
Printed Name and Title Signature Date

With the exception of those items noted on the attached "punch list(s)", the **Owner** accepts the Work designated herein as Substantially Complete as of the Effective Date of this Acceptance.

RICARDO DELA GARZA EXEC DIRECTOR of FPL *Rdg* 4-14-2025
Printed Name and Title Signature Date



P.O. BOX 9701
McAllen, TX 78502-9701

Facilities Planning & Construction
3200 W. Pecan Blvd. • McAllen, TX 78501

(956) 872-3737
(956) 872-3747

May 05, 2025

South Texas College
3200 W. Pecan Blvd., Bldg N., Suite 179
McAllen, TX 78501

Re: RFP 24-25-1037 District Wide Flooring Replacement – Technology Campus Advanced
Technical Careers Building B

South Texas College Facilities Planning and Construction recommends Final Acceptance of the STC
District Wide Flooring Replacement Technology Campus Advanced Technical Careers Building B as of
April 28, 2025 and recommends release of final payment to Diaz Floors & Interiors, LLC.



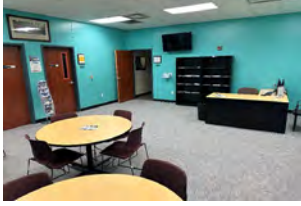

If you have any questions, please contact our office.

Sincerely,

Rick de la Garza, Executive Director
Facilities Planning & Construction
3200 W. Pecan Blvd., Bldg. N. Suite 179
McAllen, TX 78501
Phone: 956-872-3737
Fax: 956-872-3747



Project Fact Sheet
5/8/2025

Project Name		District Wide - Flooring Replacement Phase IV		Project No.		2025-014R	
Funding Source(s):		Renewals & Replacements Fund					
		FY 24-25		Variance of Project Budget vs. Actual			
		FY 24-25		FY 24-25			
		Actual		Actual			
		Expenditures		Expenditures			
		Project Budget		Project Budget			
Construction:		\$ 500,000.00		\$ 2,424.44		\$ 497,575.56	
Design		\$ -		\$ -		\$ -	
Miscellaneous:		\$ 4,000.00		\$ 294.00		\$ 3,706.00	
FFE:		\$ -		\$ -		\$ -	
Technology:		\$ -		\$ -		\$ -	
Total:		\$ 504,000.00		\$ 2,718.44		\$ 501,281.56	
Project Team		Board Status					
Approval to Solicit		Board Approval of Schematic		Location		Contract Amount	
Architect/Engineer: N/A		NA		Vendor		Actual Expenditures	
Architect/Engineer: N/A		Design		PCN Bldg. M		Diaz Floors & Ints. \$ 2,424.44	
Contractor: Diaz Floors & Interiors LLC				MVC Bldg. G		Terra Fuerte \$ 37,359.20	
PCN Bldg. C				PCN Bldg. C		Diaz Floors & Ints. \$ 72,240.00	
Tech Bldg. B				PCN Bldg. H		5StarGC \$ 124,830.00	
STARR Bldg. G				STARR Bldg. G		Diaz Floors & Ints. \$ 20,912.00	
5 Star GC Construction				Tech Bldg. B		Diaz Floors & Ints. \$ 63,403.37	
PCN Bldg. H							
STC FPC Project Manager: Kelly Nelson		Substantial Completion		PCN C -04/02/2025		MVC G: PCN C-4/22/2025	
		MVC G - 8/30/2024		STARR G -3/26/2025		09/24/2024	
				TECH B -4/14/2025		STARR G - 4/22/2025	
		Final Completion		MVC G - 10/25/2024		Board Acceptance	
						MVC G: 11/26/2024	
Project Description		Project Scope					
Replacing various flooring material district wide due to flooring reaching their life expectancy. Request for Proposals or Request for Quotes are issued depending on the estimated construction cost.		Every fiscal year, different facilities are scheduled to have the flooring replaced. Maintenance developed a flooring priority schedule determining which flooring material needs to be replaced. Average six flooring replacements per fiscal year.					
Projected Timeline							
Board Approval to Solicit Architect/Engineer		Board Approval of Architect/Engineer		Board Approval of Schematic Design		Board Approval of Contractor	
N/A		N/A		N/A		1/28/2025	
		Construction Start Date		Board Approval of Substantial Completion Date		Board Approval of Final Completion Date	
		3/4/2025		7/22/2025		8/26/2025	
						FFE Completion of Move In	
						N/A	
Project Calendar of Expenditures by Fiscal Year							
Fiscal Year		Construction		Design		Miscellaneous	
2024-25		2,424.44		-		294.00	
Project Total		\$ 2,424.44		\$ -		\$ 294.00	
Current Agenda Item							
05/13/25 Facilities Committee Meeting: Review and Recommend Action on Final Completion of the District Wide Flooring Replacements Phase IV at Pecan Campus Sylvia Esterline Center for Learning Excellence Building C & Starr County Campus Student Services Building G. Also, Substantial Completion and Final Completion of the District Wide Flooring Replacements Phase IV Technology Campus Advanced Technical Careers Building B.							
							
Pecan Campus Sylvia Esterline Center for Learning Excellence		Pecan Campus Students Activities Center Building H		Starr County Campus Student Services Building G		Technology Campus Advanced Technical Careers Building B	

FPC Project Manager



FPC Director N/A

FPC Executive Director



Consent Agenda:

**d. Approval on Final Completion of the District Wide Flooring Replacements
Phase IV at Pecan Campus Sylvia Esterline Center for Learning Excellence
Building C**

- Purpose** To approve final completion of the project.
- Justification** On April 22, 2025, the Board of Trustees approved Substantial Completion of this project.
- Contractor: Diaz Floors & Interiors, Inc.
- Final Completion, including punch list items, was accomplished as required in the Owner/Contractor agreement for this project. The original cost approved for this project was \$72,240.
- Enclosed Documents** Appendix A – Current Budget Status
Appendix B – Photos
Appendix C – Final Completion Letter
Appendix D – Fact Sheet
- Funding** The funds for the District Wide Flooring Replacements Phase IV Project 2025-014R are available in the Unexpended Construction Plant Fund for use in FY 2024 – 2025.
- Staff Resource** Ricardo de la Garza, Executive Director for Facilities Planning & Construction
Mary Del Paz, Vice President for Finance and Administrative Services
- Recommendation** The Committee recommended Board approval of final completion and release of final payment of \$3,612 to Diaz Floors & Interiors, Inc. for the District Wide Flooring Replacements Phase IV at Pecan Campus Sylvia Esterline Center for Learning Excellence Building C project as presented.

Appendix A
Current Budget Status

District Wide Flooring Replacements Phase IV at Pecan Campus Sylvia Esterline Center for Learning Excellence Building C					
Estimated Construction Budget	Approved Proposal Amount	Net Total Change Orders	Current Project Cost	Previous Amount Paid	Remaining Balance
\$108,927	\$72,240	\$0	\$72,240	\$68,628	\$3,612

Appendix B
Photos follow in the packet.

Appendix C

Final Completion Letter follows in the packet.

Appendix D

Fact Sheet follows in the packet.

District Wide Flooring Replacements Phase IV at
Pecan Campus Sylvia Esterline Center for Learning Excellence Building C



District Wide Flooring Replacements Phase IV at
Pecan Campus Sylvia Esterline Center for Learning Excellence Building C





P.O. BOX 9701
McAllen, TX 78502-9701

Facilities Planning & Construction
3200 W. Pecan Blvd. • McAllen, TX 78501

(956) 872-3737
(956) 872-3747

May 05, 2025

South Texas College
3200 W. Pecan Blvd., Bldg N., Suite 179
McAllen, TX 78501

Re: RFP 24-25-1037 District Wide Flooring Replacement – Pecan Campus Sylvia Esterline Center for Learning Excellence Building C

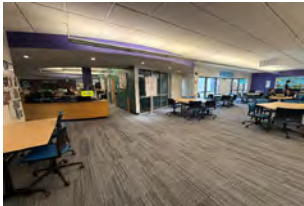

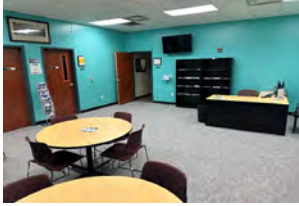

South Texas College Facilities Planning and Construction recommends Final Acceptance of the STC **District Wide Flooring Replacement Pecan Campus Sylvia Esterline Center for Learning Excellence Building C** as of **April 28, 2025** and recommends release of final payment to Diaz Floors & Interiors, LLC.

If you have any questions, please contact our office.

Sincerely,

Rick de la Garza, Executive Director
Facilities Planning & Construction
3200 W. Pecan Blvd., Bldg. N. Suite 179
McAllen, TX 78501
Phone: 956-872-3737
Fax: 956-872-3747

Project Fact Sheet
5/8/2025

Project Name						District Wide - Flooring Replacement Phase IV		Project No.		2025-014R	
Funding Source(s):						Renewals & Replacements Fund					
						FY 24-25		Variance of Project Budget vs. Actual			
						Total Project Budget	FY 24-25 Actual Expenditures			Total Actual Expenditures To Date	
Construction:						\$ 500,000.00	\$ 2,424.44	\$ 497,575.56		\$	2,424.44
Design						\$ -	\$ -	\$ -			-
Miscellaneous:						\$ 4,000.00	\$ 294.00	\$ 3,706.00		\$	294.00
FFE:						\$ -	\$ -	\$ -			-
Technology:						\$ -	\$ -	\$ -			-
Total:						\$ 504,000.00	\$ 2,718.44	\$ 501,281.56			\$ 501,281.56
Project Team						Board Status					
Approval to Solicit Architect/Engineer: N/A						Board Approval of Schematic Design NA		Contract Amount		Actual Expenditures Variance	
Architect/Engineer: N/A						Location Vendor					
Contractor: Diaz Floors & Interiors LLC						PCN Bldg. M		Diaz Floors & Ints.	\$ 2,424.44	\$ 2,424.44	\$ -
PCN Bldg. C Tech Bldg. B						MVC Bldg. G		Terra Fuerte	\$ 37,359.20	\$ -	\$ 37,359.20
STARR Bldg. G						PCN Bldg. C		Diaz Floors & Ints.	\$ 72,240.00	\$ -	\$ 72,240.00
5 Star GC Construction						PCN Bldg. H		5StarGC	\$ 124,830.00	\$ -	\$ 124,830.00
						STARR Bldg. G		Diaz Floors & Ints.	\$ 20,912.00	\$ -	\$ 20,912.00
						Tech Bldg. B		Diaz Floors & Ints.	\$ 63,403.37	\$ -	\$ 63,403.37
PCN Bldg. H						Substantial Completion MVC G - 8/30/2024		PCN C -04/02/2025 STARR G -3/26/2025 TECH B -4/14/2025		MVC G: PCN C-4/22/2025 STARR G - 4/22/2025	
STC FPC Project Manager: Kelly Nelson						Final Completion MVC G - 10/25/2024		Board Acceptance		MVC G: 11/26/2024	
Project Description						Project Scope					
Replacing various flooring material district wide due to flooring reaching their life expectancy. Request for Proposals or Request for Quotes are issued depending on the estimated construction cost.						Every fiscal year, different facilities are scheduled to have the flooring replaced. Maintenance developed a flooring priority schedule determining which flooring material needs to be replaced. Average six flooring replacements per fiscal year.					
Projected Timeline											
Board Approval to Solicit Architect/Engineer N/A		Board Approval of Architect/Engineer N/A		Board Approval of Schematic Design N/A		Board Approval of Contractor 1/28/2025		Construction Start Date 3/4/2025		Board Approval of Substantial Completion Date 7/22/2025	
								Board Approval of Final Completion Date 8/26/2025		FFE Completion of Move In N/A	
Project Calendar of Expenditures by Fiscal Year											
Fiscal Year		Construction		Design		Miscellaneous		FFE		Tech	
2024-25		2,424.44		-		294.00		-		-	
Project Total		\$ 2,424.44		\$ -		\$ 294.00		\$ -		\$ -	
Current Agenda Item											
05/13/25 Facilities Committee Meeting: Review and Recommend Action on Final Completion of the District Wide Flooring Replacements Phase IV at Pecan Campus Sylvia Esterline Center for Learning Excellence Building C & Starr County Campus Student Services Building G. Also, Substantial Completion and Final Completion of the District Wide Flooring Replacements Phase IV Technology Campus Advanced Technical Careers Building B.											
<div><div></div><div></div><div></div><div></div></div> <div><div>Pecan Campus Sylvia Esterline Center for Learning Excellence</div><div>Pecan Campus Students Activities Center Building H</div><div>Starr County Campus Student Services Building G</div><div>Technology Campus Advanced Technical Careers Building B</div></div>											

FPC Project Manager

FPC Director N/A

FPC Executive Director

Consent Agenda:

**e. Approval on Final Completion of the District Wide Flooring Replacements
Phase IV at Starr County Campus Student Services Building G**

Purpose	To approve final completion of the project.
Justification	<p>On April 22, 2025, the Board of Trustees approved Substantial Completion of this project.</p> <ul style="list-style-type: none">• Contractor: Diaz Floors & Interiors, Inc. <p>Final Completion, including punch list items, was accomplished as required in the Owner/Contractor agreement for this project. The original cost approved for this project was \$20,912.</p>
Enclosed Documents	<p>Appendix A – Current Budget Status Appendix B – Photos Appendix C – Final Completion Letter Appendix D – Fact Sheet</p>
Funding	The funds for the District Wide Flooring Replacements Phase IV Project 2025-014R are available in the Unexpended Construction Plant Fund for use in FY 2024 – 2025.
Staff Resource	<p>Ricardo de la Garza, Executive Director for Facilities Planning & Construction Mary Del Paz, Vice President for Finance and Administrative Services</p>
Recommendation	The Committee recommended Board approval of final completion and release of final payment of \$1,045.60 to Diaz Floors & Interiors, Inc. for the District Wide Flooring Replacements Phase IV at Starr County Campus Student Services Building G project as presented.

Appendix A
Current Budget Status

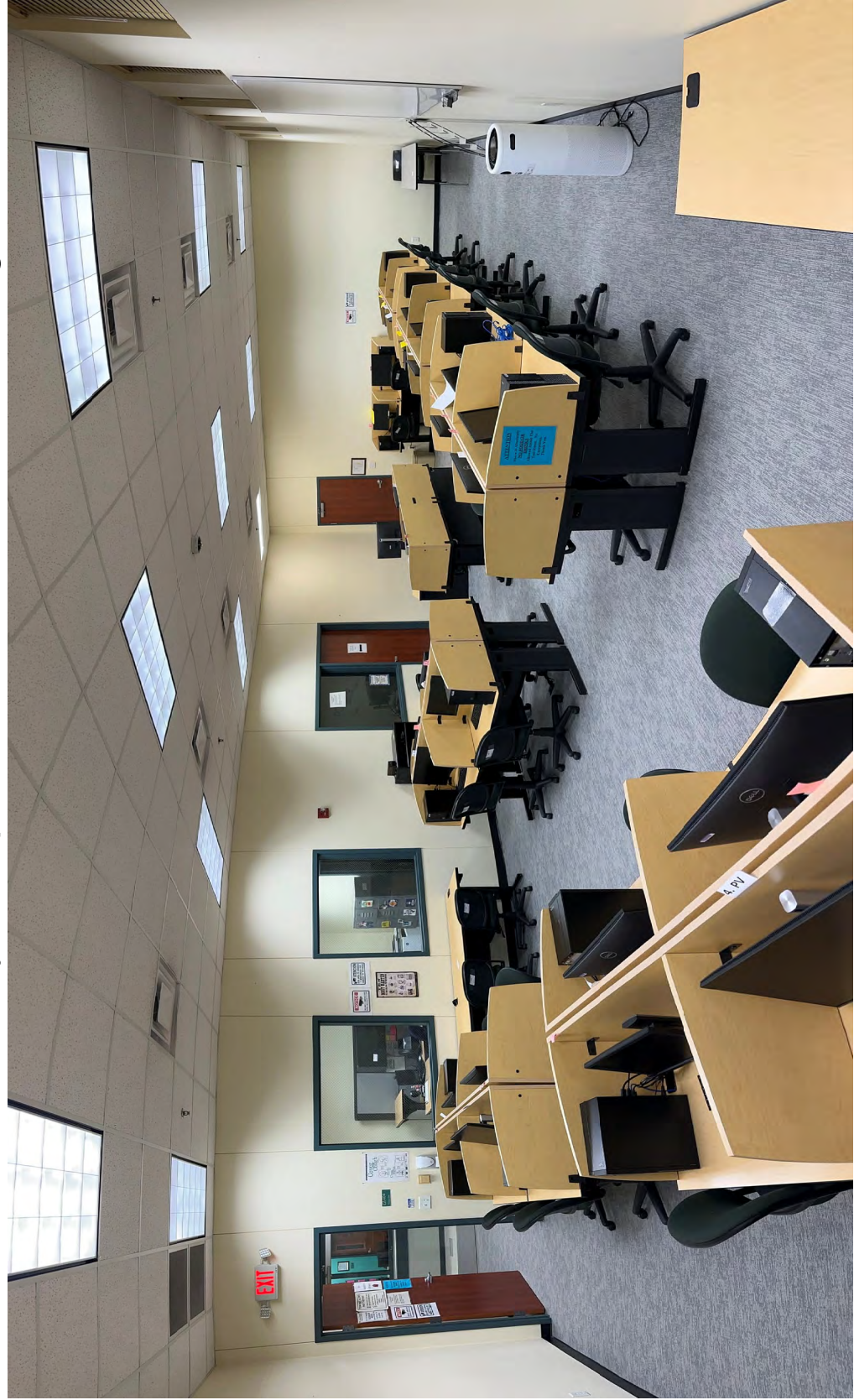
District Wide Flooring Replacements Phase IV at Starr County Campus Student Services Building G					
Estimated Construction Budget	Approved Proposal Amount	Net Total Change Orders	Current Project Cost	Previous Amount Paid	Remaining Balance
\$23,422.00	\$20,912.00	\$0	\$20,912.00	\$19,866.40	\$1,045.60

Appendix B
Photos follow in the packet.

Appendix C
Final Completion Letter follows in the packet.

Appendix D
Fact Sheet follows in the packet.

District Wide Flooring Replacements Phase IV at Starr County Campus Student Services Building G



District Wide Flooring Replacements Phase IV at
Starr County Campus Student Services Building G





P.O. BOX 9701
McAllen, TX 78502-9701

Facilities Planning & Construction
3200 W. Pecan Blvd. • McAllen, TX 78501

(956) 872-3737
(956) 872-3747

May 05, 2025

South Texas College
3200 W. Pecan Blvd., Bldg N., Suite 179
McAllen, TX 78501

Re: RFP 24-25-1037 District-Wide Flooring Replacement – Starr County Campus Student Services Building G

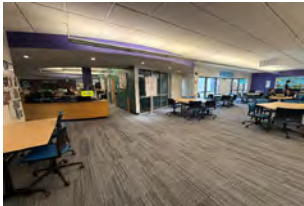

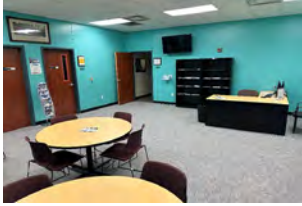

South Texas College Facilities Planning and Construction recommends Final Acceptance of the STC **District Wide Flooring Replacement Starr County Campus Student Services Building G** as of **April 04, 2025** and recommends release of final payment to Diaz Floors and Interiors, LLC.

If you have any questions, please contact our office.

Sincerely,

Rick de la Garza, Executive Director
Facilities Planning & Construction
3200 W. Pecan Blvd., Bldg. N. Suite 179
McAllen, TX 78501
Phone: 956-872-3737
Fax: 956-872-3747

Project Fact Sheet
5/8/2025

Project Name						District Wide - Flooring Replacement Phase IV	
Project No.						2025-014R	
Funding Source(s): Renewals & Replacements Fund							
		FY 24-25		Variance of Project Budget vs. Actual Expenditures		Total Actual Expenditures To Date	
		Total Project Budget	FY 24-25 Actual Expenditures				
Construction:		\$ 500,000.00	\$ 2,424.44	\$ 497,575.56		\$ 2,424.44	
Design		\$ -	\$ -	\$ -		\$ -	
Miscellaneous:		\$ 4,000.00	\$ 294.00	\$ 3,706.00		\$ 294.00	
FFE:		\$ -	\$ -	\$ -		\$ -	
Technology:		\$ -	\$ -	\$ -		\$ -	
Total:		\$ 504,000.00	\$ 2,718.44	\$ 501,281.56		\$ 501,281.56	
Project Team				Board Status			
Approval to Solicit Architect/Engineer: N/A		Board Approval of Schematic Design NA		Contract Amount		Actual Expenditures Variance	
Architect/Engineer: N/A		Design		Location Vendor			
Contractor: Diaz Floors & Interiors LLC				PCN Bldg. M Diaz Floors & Ints.		\$ 2,424.44 \$ 2,424.44 \$ -	
PCN Bldg. C Tech Bldg. B				MVC Bldg. G Terra Fuerte		\$ 37,359.20 \$ - \$ 37,359.20	
STARR Bldg. G				PCN Bldg. C Diaz Floors & Ints.		\$ 72,240.00 \$ - \$ 72,240.00	
5 Star GC Construction				PCN Bldg. H 5StarGC		\$ 124,830.00 \$ - \$ 124,830.00	
				STARR Bldg. G Diaz Floors & Ints.		\$ 20,912.00 \$ - \$ 20,912.00	
				Tech Bldg. B Diaz Floors & Ints.		\$ 63,403.37 \$ - \$ 63,403.37	
PCN Bldg. H		Substantial Completion MVC G - 8/30/2024		PCN C -04/02/2025 STARR G -3/26/2025 TECH B -4/14/2025		MVC G: PCN C-4/22/2025 STARR G - 4/22/2025	
STC FPC Project Manager: Kelly Nelson		Final Completion MVC G - 10/25/2024		Board Acceptance		MVC G: 11/26/2024	
Project Description				Project Scope			
Replacing various flooring material district wide due to flooring reaching their life expectancy. Request for Proposals or Request for Quotes are issued depending on the estimated construction cost.				Every fiscal year, different facilities are scheduled to have the flooring replaced. Maintenance developed a flooring priority schedule determining which flooring material needs to be replaced. Average six flooring replacements per fiscal year.			
Projected Timeline							
Board Approval to Solicit Architect/Engineer	Board Approval of Architect/Engineer	Board Approval of Schematic Design	Board Approval of Contractor	Construction Start Date	Board Approval of Substantial Completion Date	Board Approval of Final Completion Date	FFE Completion of Move In
N/A	N/A	N/A	1/28/2025	3/4/2025	7/22/2025	8/26/2025	N/A
Project Calendar of Expenditures by Fiscal Year							
Fiscal Year	Construction	Design	Miscellaneous	FFE	Tech	Project Total	
2024-25	2,424.44	-	294.00	-	-	2,718.44	
Project Total	\$ 2,424.44	\$ -	\$ 294.00	\$ -	\$ -	\$ 2,718.44	
Current Agenda Item							
05/13/25 Facilities Committee Meeting: Review and Recommend Action on Final Completion of the District Wide Flooring Replacements Phase IV at Pecan Campus Sylvia Esterline Center for Learning Excellence Building C & Starr County Campus Student Services Building G. Also, Substantial Completion and Final Completion of the District Wide Flooring Replacements Phase IV Technology Campus Advanced Technical Careers Building B.							
							
Pecan Campus Sylvia Esterline Center for Learning Excellence		Pecan Campus Students Activities Center Building H		Starr County Campus Student Services Building G		Technology Campus Advanced Technical Careers Building B	

FPC Project Manager

FPC Director N/A

FPC Executive Director

Consent Agenda:

f. Approval on the Round 3 Evaluation Process to Contract Architectural and Engineering Services

Purpose To review and approve Round 3 evaluation process for the design firm.

Justification Architectural and engineering services are necessary for design and construction administration services for construction projects. The design scope of work includes, but is not limited to, design, analysis, preparation of plans and specifications, permit applications, construction administration, and inspection of the project.

Background The Board of Trustees approved the evaluation and selection process for architectural and engineering services on July 20, 2023. College staff evaluates the submissions from the architectural and engineering firms in Rounds 1 and 2 of the evaluation process. The Board of Trustees may employ Round 3 of the evaluation process and take additional steps to evaluate the firms, including requesting a presentation and/or an interview.

On April 22, 2025, the Board of Trustees approved to proceed with a Round 3 evaluation for the Pecan Campus Institutional Support Services Building N Expansion project. The top two (2) ranked architectural firms will be invited to make a presentation to the Board on the topics listed below.

Evaluation Questions

1. How will your design support the space programming needs to meet the usage of this space, including flow of traffic, furniture options, and storage? **(0 – 20 points)**
2. What considerations will you undertake to support the needs of the program? **(0 – 20 points)**
3. What design elements will ensure the space delivers a strong, positive impact for the College? **(0 – 20 points)**
4. What steps will your firm undertake to contain costs and deliver the project within the proposed budget? Provide details describing the team's knowledge and experience with the local construction market. **(0 – 20 points)**
5. What examples can you provide of comparable projects designed by your team? **(0 – 20 points)**

Scoring Rubric

- Each trustee will score the presentations according to the following rubric:
 - a. 20 points: Excellent
 - b. 15 points: Good
 - c. 10 points: Fair
 - d. 5 points: Poor
 - e. 0 points: Not addressed

Enclosed Documents None.

Staff Resource Ricardo de la Garza, Executive Director for Facilities Planning & Construction
Mary Del Paz, Vice President for Finance and Administrative Services

Recommendation The Committee recommended Board approval of the Round 3 evaluation process for evaluating and selecting architectural and engineering firms as presented.

Consent Agenda:

g. Approval on the Negotiation and Execution of a Lease Agreement for Upper-Level Criminal Justice Course Offerings

Purpose	To recommend Board approval of the continued negotiation and execution of a lease agreement for offering upper-level Criminal Justice courses in McAllen, Texas.
Justification	<p>The College is working with Sam Houston State University (SHSU) to support SHSU in offering a bachelor's in Criminal Justice/Law Enforcement in McAllen, Texas. This program would increase the opportunities for South Texas College Law Enforcement and Criminal Justice graduates to earn a bachelor's degree from a premier institution in that field without leaving the region.</p> <p>The agreement would permit SHSU to use general classroom space for instruction, offering afternoon and evening courses. Currently, the Fall 2025 and Spring 2025 semesters are planned for this agreement.</p>
Enclosed Documents	Appendix A – Cost Calculation
Staff Resource	<p>Dr. Anahid Petrosian, Vice President and Provost for Academic Affairs and Economic Development</p> <p>Dr. Brett J. Millan, Associate Vice President for Academic Success and Advancement</p> <p>Ms. Mary Del Paz, Vice President for Finance and Administrative Services</p>
Recommendation	The Committee recommended Board approval of proceeding with the negotiation and execution of a lease agreement with Sam Houston State University to offer upper-level Criminal Justice courses in McAllen, Texas as presented.

STC Facility Use Charges Schedule

Appendix A

2025 Fall Semester

Space	Size (sf)	Number of Classrooms/Offices	Weekly Sections	Weekly Sections per Utilization %	Average			Monthly Rental Rate (\$/sq)	Monthly Rental Cost (\$)	Semester Rental Cost (\$)
					Weekly Utilization Factor (%)	Weekly Utilization Factor (%)	Weekly Utilization Factor (%)			
24-Seat Classroom *(Note 1)	616	1	40	6	15%			3.09	\$ 285.52	\$ 1,284.82
Total Utilized Space	616	1							\$ 285.52	\$ 1,284.82

2026 Spring Semester

Space	Size (sf)	Number of Classrooms/Offices	Weekly Sections	Weekly Sections per Utilization %	Average			Monthly Rental Rate (\$/sq)	Monthly Rental Cost (\$)	Semester Rental Cost (\$)
					Weekly Utilization Factor (%)	Weekly Utilization Factor (%)	Weekly Utilization Factor (%)			
24-Seat Classroom *(Note 1)	616	1	40	6	15%			3.09	\$ 285.52	\$ 1,284.82
Total Utilized Space	616	1							\$ 285.52	\$ 1,284.82

\$ 285.52 \$ 2,569.64

*Notes:


- (1) The classroom availability at Pecan Campus South Academic Buidling J (616 sq. ft.): -
J1.206 - Classroom
Two class days per week 2pm to 8 pm
No Weekend Classes

Review and Update on Five-Year Plan for the Unexpended Plant Fund Budget

Purpose	Update on the planned budget projections for five (5) years of the Unexpended Plant Fund budget.
Justification	Administration and College staff develop plans for funding future and ongoing projects beyond the current fiscal year. The budget includes proposed funding and budget transfers from other funds needed to meet the College's long-term construction plans.
Enclosed Documents	Appendix A – Five-Year Unexpended Plant Fund Budget Plan
Staff Resource	Ricardo de la Garza, Executive Director for Facilities Planning & Construction Mary Del Paz, Vice President for Finance and Administrative Services
Recommendation	This item was presented for the Board's information only. No action is requested.

Appendix A

Five-Year Unexpended Plant Fund Budget Plan follows in the packet.




SOUTH TEXAS COLLEGE

SOUTH TEXAS COLLEGE
Capital Improvement Projects (CIP)

Unexpended Plant Fund
As of May 7, 2025

Mary Del Paz , MBA, CPA, CFE, CGMA
Vice President for Finance and Administrative Services



Proposed Projects FY 2026 - FY 2032

<p><u>Pecan Campus</u></p> <ul style="list-style-type: none"> • Library Space Modifications • Pecan West Continuing Education Building A • Pecan West Parking and Site Improvements • Kinesiology Building Q • Cooper Center for Performing Arts Building L Music and Dance Expansion and Renovation • Business and Science Building G Engineering Lab Renovation • Student Services Building K Renovation • North Academic Humanities Building P Renovations for Accounts Receivable, Grant Accounting and Faculty and Staff Offices • Operations Support Center Building Z • Administration Building • Institution Support Services Building N • Athletic Field Improvements • Canopy for Basketball Court • Athletic Field Building R • Relocation of Portable Buildings • Building P VPFAS Renovation 	<p><u>Pecan Plaza</u></p> <ul style="list-style-type: none"> • Human Resources Building A Renovation • Child Care Development Center – Remodel • East Building B Renovation for Cosmetology • Building C Folklorico Renovation • East Building B Department of Public Safety Expansion <p><u>Nursing & Allied Health</u></p> <ul style="list-style-type: none"> • East Building A Conversion of Radiology Lab to Multipurpose Skills Lab • East Building A Breakroom and Offices Expansion • Canopy for Basketball Court • East Building A Community Pharmacy Lab & Pharmacy Technology Lecture Renovation • Regional Workforce Development Healthcare Center Building E <p><u>Starr County Campus</u></p> <ul style="list-style-type: none"> • Canopy for Basketball Court • Physical Plant Building P Additional Pole Lights <p><u>Mid Valley Campus</u></p> <ul style="list-style-type: none"> • Site Drainage Upgrades
--	---

Proposed Projects FY 2026 - FY 2032 - *continued*

Technology Campus

- Institute for Advanced Manufacturing Building E Collaboration Lab
- Automotive Lab Exhaust System
- Emerging Technologies Building A & Advanced Technical Careers B Renovations
- Athletic Field and Basketball Court Improvements
- Shipping and Receiving Building D Warehouse Expansion
- Truck Driving Range Canopy
- Canopy for Basketball Court

Regional Center for Public Safety Excellence

- Multi-Story Fire Training Structure Building
- Multi-purpose Public Safety Training Pavilion
- Confined Space / Trench Rescue Training Area
- Inventory and Logistics Facility
- F.L.A.G. Training Area Gas Supply Line
- Emergency Response Support Facility
- Obstacle Course and Fitness Trail
- Student Services Building

District Wide

- Land and Facility Purchases
- CIP Additional Projects
- **Renovations and Contingencies**
- Project Cost Control Reserve
- **Outdoor Furniture**
- **Entry Monument Signs**
- **Facility Signage**
- Digital Marquee Sign in Front of Cooper Center
- **Interior Facility Signage**
- Removal of Existing Trees
- Campus Master Plan

Grand Total \$176,012,822.82

Unexpended Plant Fund Proposed Projects Impact on Unrestricted Fund Balance

Fiscal Year	Unexpended Plant Fund				Unrestricted Fund
	Unrestricted Transfer In	Interest Income	Project Costs	Ending Fund Balance	Number of Months in Reserve
FY 2025				\$ 49,121,531.31	
FY 2026	\$ 17,000,000.00	\$ 1,597,790.89	\$ 57,949,066.63	\$ 9,770,255.57	6.1
FY 2027	34,000,000.00	773,117.88	44,327,266.19	216,107.26	4.1
FY 2028	31,500,000.00	702,735.22	32,199,538.00	219,304.48	2.6
FY 2029	21,000,000.00	475,212.53	21,318,052.00	376,465.02	1.8
FY 2030	9,000,000.00	217,890.68	9,068,900.00	525,455.69	1.5
FY 2031	5,000,000.00	132,770.51	5,150,000.00	508,226.20	1.4
FY 2032	5,500,000.00	135,370.18	6,000,000.00	143,596.38	0.4
Total	\$ 123,000,000.00	\$ 4,034,887.89	\$ 176,012,822.82	\$ 143,596.38	

Reduced Proposed Projects FY 2026 - FY 2032

Pecan Campus

- Library Space Modifications
- Pecan West Continuing Education Building A
- Pecan West Parking and Site Improvements
- Kinesiology Building Q
- Cooper Center for Performing Arts Building L Music and Dance Expansion and Renovation
- Business and Science Building G Engineering Lab Renovation
- Student Services Building K Renovation
- North Academic Humanities Building P Renovations for Accounts Receivable, Grant Accounting and Faculty and Staff Offices
- ~~Operations Support Center Building Z~~
- ~~Administration Building~~
- Institution Support Services Building N
- Athletic Field Improvements
- ~~Canopy for Basketball Court~~
- Athletic Field Building R
- Relocation of Portable Buildings
- Building P VPFAS Renovation

Pecan Plaza

- Human Resources Building A Renovation
- ~~Child Care Development Center—Remodel~~
- East Building B Renovation for Cosmetology
- Building C Folklorico Renovation
- East Building B Department of Public Safety Expansion

Nursing & Allied Health

- East Building A Conversion of Radiology Lab to Multipurpose Skills Lab
- East Building A Breakroom and Offices Expansion
- ~~Canopy for Basketball Court~~
- East Building A Community Pharmacy Lab & Pharmacy Technology Lecture Renovation
- Regional Workforce Development Healthcare Center Building E

Starr County Campus

- ~~Canopy for Basketball Court~~
- Physical Plant Building P Additional Pole Lights

Mid Valley Campus

- Site Drainage Upgrades

Reduced Proposed Projects FY 2026 - FY 2032 - continued

Technology Campus

- ~~Institute for Advanced Manufacturing Building E Collaboration Lab~~
- Automotive Lab Exhaust System
- ~~Emerging Technologies Building A & Advanced Technical Careers B Renovations~~
- Athletic Field and Basketball Court Improvements
- ~~Shipping and Receiving Building D Warehouse Expansion~~
- Truck Driving Range Canopy
- ~~Canopy for Basketball Court~~

Regional Center for Public Safety Excellence

- ~~Multi-Story Fire Training Structure Building~~
- ~~Multi-purpose Public Safety Training Pavilion~~
- ~~Confined Space / Trench Rescue Training Area~~
- ~~Inventory and Logistics Facility~~
- F.L.A.G. Training Area Gas Supply Line
- Emergency Response Support Facility
- Obstacle Course and Fitness Trail
- ~~Student Services Building~~

District Wide

- Land and Facility Purchases
- CIP Additional Projects
- Renovations and Contingencies
- Project Cost Control Reserve
- Outdoor Furniture
- Entry Monument Signs
- Facility Signage
- Digital Marquee Sign in Front of Cooper Center
- Interior Facility Signage
- Removal of Existing Trees
- Campus Master Plan

Grand Total \$93,642,187.82

Reduced Unexpended Plant Fund Proposed Projects Impact on Unrestricted Fund Balance

Fiscal Year	Unexpended Plant Fund				Unrestricted Fund
	Unrestricted Transfer In	Interest Income	Project Costs	Ending Fund Balance	Number of Months in Reserve
FY 2025				\$ 49,121,531.31	
FY 2026	\$ 10,000,000.00	\$ 1,767,854.64	\$ 51,531,566.63	\$ 9,357,819.32	6.4
FY 2027	12,000,000.00	517,745.94	21,142,891.19	732,674.07	5.2
FY 2028	7,000,000.00	212,190.03	6,034,680.00	1,910,184.11	4.6
FY 2029	5,000,000.00	184,797.41	5,607,150.00	1,487,831.52	4.3
FY 2030	4,000,000.00	127,119.67	5,325,900.00	289,051.18	4.0
FY 2031	2,000,000.00	58,007.30	2,000,000.00	347,058.49	3.8
FY 2032	2,000,000.00	60,617.63	2,000,000.00	407,676.12	3.0
Total	\$ 42,000,000.00	\$ 2,928,332.63	\$ 93,642,187.82	\$ 407,676.12	

Total Unexpended Plant Fund Proposed Projects Not Funded

Fiscal Year	Project Costs	Reduced Project Costs	Not Funded Project Cost
FY 2026	\$ 57,949,066.63	\$ 51,531,566.63	\$ 6,417,500.00
FY 2027	44,327,266.19	21,142,891.19	23,184,375.00
FY 2028	32,199,538.00	6,034,680.00	26,164,858.00
FY 2029	21,318,052.00	5,607,150.00	15,710,902.00
FY 2030	9,068,900.00	5,325,900.00	3,743,000.00
FY 2031	5,150,000.00	2,000,000.00	3,150,000.00
FY 2032	6,000,000.00	2,000,000.00	4,000,000.00
Total	\$ 176,012,822.82	\$ 93,642,187.82	\$ 82,370,635.00

Unexpended Plant Fund Proposed Projects Not Funded

Technology Campus

- Institute for Advanced Manufacturing Building E Collaboration Lab
- Emerging Technologies Building A & Advanced Technical Careers B Renovations
- Shipping and Receiving Building D Warehouse Expansion
- Canopy for Basketball Court

Regional Center for Public Safety Excellence

- Multi-Story Fire Training Structure Building
- Multi-purpose Public Safety Training Pavilion
- Confined Space / Trench Rescue Training Area
- Inventory and Logistics Facility
- Student Services Building

Pecan Campus

- Operations Support Center Building Z
- Administration Building
- Canopy for Basketball Court

Pecan Plaza

- Child Care Development Center – Remodel

Nursing & Allied Health

- Canopy for Basketball Court

Starr County Campus

- Canopy for Basketball Court

Grand Total \$82,370,635.00



Thank you
Questions?

Update on Status of Unexpended Plant Fund Construction Projects and Renewals & Replacements Projects

Purpose	The Facilities Planning and Construction staff prepared the attached design and construction update. This update summarizes the status of each capital improvement and renewals & replacements project currently in progress, including a categorization based on priority.
Enclosed Documents	Appendix A – Capital Improvement Projects Milestones Appendix B – Budget Report Appendix C – Capital Improvement Projects Overview Appendix D – Renewals & Replacements Projects Overview Appendix E – Outstanding Issues
Staff Resource	Ricardo de la Garza, Executive Director for Facilities Planning & Construction Mary Del Paz, Vice President for Finance and Administrative Services
Recommendation	This item was presented for the Board's information only. No action is requested.

Appendix A

Capital Improvement Projects Milestones follows in the packet.

Appendix B

Budget Report follows in the packet.

Appendix C

Capital Improvement Projects Overview follows in the packet.

Appendix D

Renewals & Replacements Projects Overview follows in the packet.

Appendix E

Outstanding Issues follows in the packet.

Status of Unexpended Plant Fund Construction Projects in Progress - FY 25 May 2025

Project	Current Activity	% Complete	Date to Complete	Total Project Budget	Amount Paid	Total Project Balance
Pecan Campus						
Library Bldg. F Space Renovation	1. Space Modification Projects	-	-	\$ 240,000.00	\$ 231,666.82	\$ 8,333.18
Kinesiology Bldg. Q	1. Construction Phase 2. Contract Negotiations	95%	May 2025	\$ 5,579,120.00	\$ 397,245.76	\$ 5,181,874.24
Cooper Ctr. for Performing Arts Bldg. L Music and Dance Expansion & Renovations	1. Construction Phase 2. Construction in Progress	7%	January 2026	\$ 10,606,225.00	\$ 961,340.21	\$ 9,644,884.79
Business & Science Bldg. G Engineering Lab Renovation	1. Design Phase 2. Schematic Design	90%	May 2025	\$ 500,000.00	\$ -	\$ 500,000.00
Student Services Building K Renovation	1. Design Phase 2. Schematic Design	5%	August 2025	\$ 2,119,556.00	\$ -	\$ 2,119,556.00
North Academic Humanities Building P Renovation for the Accounts Receivable and Grant Accounting Departments	1. Design Phase	50%	May 2025	\$ 94,500.00	\$ -	\$ 94,500.00
Operations Support Center Building Z	1. Not Started	0%	TBD	\$ 780,000.00	\$ -	\$ 780,000.00
Athletic Field Improvements	1. Construction Phase 2. Contract Negotiations	50%	May 2025	\$ 50,740.00	\$ -	\$ 50,740.00
Institutional Support Services Building N Expansion	1. Project Development 2. Solicitation of Architectural Services	50%	June 2025	\$ 317,152.00	\$ -	\$ 317,152.00
Administration Building S	1. Not Started	0%	TBD	\$ 3,000,000.00	\$ -	\$ 3,000,000.00
Athletic Field Building R	1. Design Phase 2. Contract Negotiations	50%	May 2025	\$ 564,000.00	\$ -	\$ 564,000.00
Pecan Campus Total				\$ 32,291,293.00	\$ 1,590,252.79	\$ 22,261,040.21
Pecan West						
Continuing Education Building & Testing Center Bldg. A	1. Construction Phase 2. Construction in Progress	45%	May 2026	\$ 4,932,329.00	\$ 422,529.17	\$ 4,509,799.83
Pecan West Continuing Education Parking & Site Improvements	1. Subdivision Plat	90%	May 2025	\$ 1,702,186.00	\$ 155,551.33	\$ 1,546,634.67
	1. Construction Phase 2. Construction in Progress	75%	May 2026			
Pecan West Total				\$ 6,634,515.00	\$ 578,080.50	\$ 6,056,434.50
Pecan Plaza						
Human Resources Bldg. A Renovation	Not Started	0%	TBD	\$ 545,400.00	\$ -	\$ 545,400.00
East Building B Renovation for Cosmetology	Not Started	0%	TBD	\$ 990,615.00	\$ -	\$ 990,615.00
Pecan Plaza Total				\$ 1,536,015.00	\$ -	\$ 1,536,015.00

Status of Unexpended Plant Fund Construction Projects in Progress - FY 25 May 2025

Project	Current Activity	% Complete	Date to Complete	Total Project Budget	Amount Paid	Total Project Balance
Mid Valley Campus						
Student Union Building F Financial Aid Renovation	1. Construction Phase	90%	May 2025	\$ 22,000.00	\$ -	\$ 22,000.00
Child Development Center Portable PB-L2 Canopy Expansion	1. Construction Phase 2. Construction in Progress	10%	May 2025	\$ 65,000.00	\$ 502.12	\$ 64,497.88
Workforce Center Bldg. D Welding Expansion	1. Project Complete	100%	January 2025	\$ -	\$ 1,232,702.03	\$ (1,232,702.03)
Workforce Center Bldg. M Automotive Lab Expansion	1. Project Complete	100%	January 2025	\$ -	\$ 2,270,986.68	\$ (2,270,986.68)
Workforce Center Bldg. D HVAC-R Classroom and Outdoor Covered Area	1. Project Complete	100%	January 2025	\$ -	\$ 1,037,397.35	\$ (1,037,397.35)
Mid Valley Campus Total				\$ 87,000.00	\$ 4,541,588.18	\$ (4,454,588.18)
Technology Campus						
Welding Lab Expansion Building F	1. Construction Phase 2. Final Completion	90%	June 2025	\$ 2,694,087.00	\$ 3,832,101.72	\$ (1,138,014.72)
Institute for Advanced Manufacturing Bldg. E Collaboration Lab Renovation	1. Not Started	0%	TBD	\$ 285,000.00	\$ -	\$ 285,000.00
Athletic Field and Basketball Court	1. Not Started	0%	TBD	\$ 144,600.00	\$ -	\$ 144,600.00
Technology Campus Total				\$ 3,123,687.00	\$ 3,832,101.72	\$ (708,414.72)
Nursing and Allied Health Campus						
East Bldg. A Renovation of Radiology Lab to Multipurpose Skills Lab	1. Design Phase 2. Construction Documents	90%	May 2025	\$ 161,640.00	\$ -	\$ 161,640.00
East Bldg. A Breakroom and Offices Expansion Renovation	1. Not Started	TBD	TBD	\$ 142,450.00	\$ -	\$ 142,450.00
Regional Workforce Development Healthcare Center Building E Renovation	1. Design Phase 2. Construction Documents	30%	July 2025	\$ 5,561,500.00	\$ 6,162.08	\$ 5,555,337.92
East Building A Community Pharmacy Lab	1. Design Phase 2. Construction Documents	90%	May 2025	\$ 165,514.00	\$ 4,850.50	\$ 160,663.50
Nursing and Allied Health Campus Total				\$ 6,031,104.00	\$ 11,012.58	\$ 6,020,091.42

Status of Unexpended Plant Fund Construction Projects in Progress - FY 25 May 2025

Project	Current Activity	% Complete	Date to Complete	Total Project Budget	Amount Paid	Total Project Balance
Starr County Campus						
Workforce Center Bldg. Q Automotive Expansion	1. Construction Phase 2. Final Completion	90%	June 2025	\$ 765,800.00	\$ 2,012,249.31	\$ (1,246,449.31)
North Academic Bldg. C HVAC-R Outdoor Covered Area	1. Construction Phase 2. Final Completion	90%	June 2025	\$ 159,389.00	\$ 330,379.69	\$ (170,990.69)
Cultural Arts Center Building F Renovation	1. Not Started	0%	TBD	\$ 155,000.00	\$ -	\$ 155,000.00
Starr County Campus Total				\$ 1,080,189.00	\$ 2,342,629.00	\$ (1,262,440.00)
Regional Center for Public Safety Excellence						
Perimeter Fencing	1. Construction Phase 2. Contract Negotiations	50%	May 2025	\$ 192,500.00	\$ 502.12	\$ 191,997.88
Parking Lot #1 for Additional Spaces	1. Construction Phase 2. Construction in Progress	90%	May 2025	\$ 329,170.00	\$ 79,438.98	\$ 249,731.02
Regional Center for Public Safety Excellence Total				\$ 521,670.00	\$ 79,941.10	\$ 441,728.90
District Wide						
Fence Enclosures	Not Started	Not Started	Not Started	\$ 35,000.00	\$ -	\$ 35,000.00
Outdoor Furniture	Not Started	Not Started	Not Started	\$ 25,000.00	\$ 5,275.00	\$ 19,725.00
Land and Facility Purchasing	Not Started	Not Started	Not Started	\$ 3,000,000.00	\$ -	\$ 3,000,000.00
Renovations and Contingencies	Not Started	Not Started	Not Started	\$ 948,750.00	\$ 11,390.18	\$ 937,359.82
Campus Master Plan	Not Started	Not Started	Not Started	\$ 375,000.00	\$ -	\$ 375,000.00
Facility Signage	1. Design Phase	5%	June 2025	\$ 500,000.00	\$ -	\$ 500,000.00
Removal of Existing Trees	Not Started	Not Started	Not Started	\$ 25,900.00	\$ -	\$ 25,900.00
Entry Monument Signs	1. Design Phase	5%	August 2025	\$ 1,040,000.00	\$ -	\$ 1,040,000.00
Interior Facility Signage	1. Design Phase	5%	June 2025	\$ 250,000.00	\$ -	\$ 250,000.00
Project Cost Control Reserve	Not Started	Not Started	Not Started	\$ 9,947,295.00	\$ -	\$ 9,947,295.00
District Wide Total				\$ 16,146,945.00	\$ 16,665.18	\$ 16,130,279.82
Unexpended Plant Fund Construction Project Total				\$ 67,452,418.00	\$ 12,992,271.05	\$ 46,020,146.95

Note: These expenditures reflect total project costs, including previous fiscal years

South Texas College
Construction Projects Presented to Board of Trustees Report
Fiscal Year 2024-2025
As of April 30, 2025

Total Project Budget Summary	FY25 Unexpended Plant Fund	FY25 Renewal & Replacement Plant Fund
FY 2025 Total Construction Project Budget	\$ 58,383,418.00	\$ 13,440,885.00
Budget Amendment		
Prior to FY 2025 Approved Projects	\$ 36,755,968.17	\$ 5,975,899.30
FY 2025 Proposed and Approved Projects	\$ 13,812,897.00	\$ 5,007,961.20
FY 2025 Proposed Projects for the Month of April 2025	\$ -	\$ -
FY 2025 Total Project Estimated Budget Balance	\$ 7,814,552.83	\$ 2,457,024.50

Project Reference Number	Project Name	Total Project Budget/Actual*	
		CIP Fund	R&R Fund
Board Approved on September 24, 2024			
2025-025C	Pecan Campus: Solicitation of Consulting Services for an Assessment of Administrative and Non-Instructional Facilities Space	\$ 250,000.00	
2025-026C	Pecan Campus: Mechanical Engineering Services for Physical Plant Building E Cooling Tower Above Ground Piping System	\$ 731,250.00	
Taken in November 2024	NAH Campus: Solicitation of Architectural Services for Pharmacy Lab Renovation Building A	\$ -	
Taken in November 2024	NAH Campus: Solicitation of Architectural Services for Renovation of Radiology Lab to Multipurpose Skills Lab Building A	\$ -	
*2022-023R	NAH Campus: Final Completion Generator Replacement Building A		\$ 10,070.15
*2022-019R	Pecan Campus: Final Completion Generator Replacement Building J		\$ 18,733.55
Total Board Approval on September 2024		\$ 981,250.00	\$ 28,803.70
Board Approved on October 29, 2024			
Approved in January 2025	Pecan Campus: Solicitation Architectural Services for Engineering Lab Building G	\$ -	
Approved in January 2025	Pecan Campus: Engineering Services for HVAC Replacement Phase II District Wide	\$ -	
	Mid Valley Campus: Construction Services for Child Development Center Canopy Portable Building L2A	\$ -	
*2024-12R	Mid Valley Campus: Substantial Completion district wide Flooring replacement Phase III North Academic Building G		\$ 360,800.00
	Pecan Campus, MV Campus, & Starr Campus: Construction Services for Stucco Repainting District Wide		\$ 950,000.00
Total Board Approval on October 2024		\$ -	\$ 1,310,800.00
Board Approved on November 19, 2024			
	Pecan Campus: Design Services status update Kinesiology Building Q	\$ -	
2025-004C	Pecan Campus: Architectural Services for Expansion Institutional Support Services Building N	\$ 4,991,220.00	
	Pecan Campus: Architectural Services for Administration Building	\$ -	
*2024-010R	Pecan Campus: Engineering Services for Cooling tower above ground piping system Physical Plant Building E		\$ 731,250.00

Total Project Budget Summary		FY25 Unexpended Plant Fund	FY25 Renewal & Replacement Plant Fund
*2023-003C	NAH Campus: Contracting Architectural Services for renovation of Radiology Lab to Multipurpose Skills Lab and Community Pharmacy Lab Building A	\$ 517,247.00	
*2022-043C	Pecan Campus: Contracting Construction Services for Expansion and Renovation for Music and Dance Programs Cooper Center for Performing Arts Building A	\$ 10,766,375.00	
*2024-010R	Technology Campus: Contracting Construction Services for Resurface and Regrading of Existing Swales Parking Lot #2		\$ 395,000.00
*2024-008C	RCPSE: Contracting Construction Services for Additional parking spaces Parking Lot #1	\$ 330,700.00	
*2024-012R	Mid Valley Campus: Final Completion for District wide Flooring replacement Phase II North Academic Building G		\$ 37,359.20
Total Board Approval on November 2024		\$ 16,605,542.00	\$ 1,163,609.20
Board Approved on December 2024			
No projects were presented			
Total Board Approval on December 2024		\$ -	\$ 1,163,609.20
Board Approved on January 28, 2025			
2025-001C	Pecan Campus: Solicitation of Architectural Services for Athletic Field	\$ 569,300.00	
*2023-014C	Pecan Campus: Solicitation Architectural Services for Engineering Lab Building G	\$ 500,000.00	
*2021-001C	Pecan Campus: Contracting Architectural Services for Renovation Student Services (Cashiers) Building K	\$ 2,419,584.00	
2025-015R	Pecan Campus: Engineering Services for HVAC Replacement Phase II District Wide		\$ 1,986,000.00
2025-027R	Technology Campus: Solicitation Construction Services for Atrium Ceiling Repairs Advanced Technical Careers Building B		\$ 61,200.00
*2022-009C	RCPSE: Solicit Construction Services for Perimeter Fence RCPSE Building	\$ 193,000.00	
*2020-037R	Pecan Campus: Contracting Construction Services for Reseeding and Regrading Athletic Fields		\$ 111,000.00
*2021-002C	Pecan West: Contracting Construction Services Continuing Education and Testing Center Building A	\$ 10,651,375.00	
*2023-018C	Pecan West: Contracting Construction Services for Parking and Site Improvement	\$ 1,875,000.00	
*2023-013R	Mid Valley Campus: Contracting Construction Services for HVAC Replacement District Wide		\$ 2,530,000.00
2025-014R	District Wide: Contracting Construction Services for Flooring Replacements Phase IV		\$ 504,000.00
*2022-012C	Mid Valley Campus: Change Order for Automotive Lab Expansion Building M	\$ 49,928.75	
*2022-014C	Mid Valley Campus: Final Completion for HVAC-R Classroom and Covered Area Building D	\$ 55,056.30	
*2022-013C	Mid Valley Campus: Final Completion for Welding Expansion and Renovation Workforce Center Building D	\$ 78,230.99	
*2022-012C	Mid Valley Campus: Final Completion for Automotive Lab Expansion Workforce Center Building M	\$ 120,974.95	
Total Board Approval on January 2025		\$ 16,512,449.99	\$ 5,192,200.00

Total Project Budget Summary		FY25 Unexpended Plant Fund	FY25 Renewal & Replacement Plant Fund
Board Approved on February 25, 2025			
2025-008C	District Wide: Directional Wayfinding Signage with New College Logo and Authorization to Solicit Construction Services	\$ 250,000.00	
2025-028R	District Wide: Directional Wayfinding Signage Replacement with New College Logo and Authorization to Solicit Construction Services		\$ 250,000.00
2025-007C	District Wide: Entry Monument Signage with New College Logo and Authorization to Solicit Construction Services	\$ 1,040,000.00	
*2023-020C	NAH Campus-Regional Workforce Development Healthcare Center - Schematic Design, Budget Increase, and authorization to Proceed with Solicitation of Construction Services for Building E	\$ 1,736,052.50	
2025-004C	Mid Valley Campus: Contracting Construction Services - Child Development Center Canopy for Portable Building L2. (CCAMPIS grant contribution of \$62,944.22 Plus \$65,000.00 Total cost \$127,944.22)	\$ 65,000.00	
*2022-036C	Technology Campus: Substantial Completion of the Welding Lab Expansion for Building F	\$ 561,559.16	
Total Board Approval on February 25, 2025		\$ 3,652,611.66	\$ 250,000.00
Board Approved on March 25, 2025			
2025-001C	Pecan Campus: Contracting Architectural Services for Athletic Field for Building R	\$ 569,300.00	
*2024-010R	Pecan Campus: Schematic Design and Authorization to proceed with Solicitation of Construction Services for Cooling Tower Above Ground Piping System for Building E		\$ 731,250.00
2025-027R	Technology Campus: Contracting Construction Services for Atrium Ceiling Repairs for Advanced Technical Careers Building B		\$ 61,200.00
Total Board Approval on March 25, 2025		\$ 569,300.00	\$ 731,250.00
Board Approved on April 22, 2025			
2025-002C	Pecan Campus: Contracting Architectural Services for Institutional Support Services Expansion for Building N	\$ 4,991,220.00	
*2023-003C	NAH Campus: Schematic Design and Authorization to proceed with Solicitation of Construction Services for Renovation of Radiology Lab to Multipurpose Skills Lab Renovation for East Building A	\$ 161,640.00	
2025-005C	NAH Campus: Schematic Design and Authorization to proceed with Solicitation of Construction Services for Renovation of Community Pharmacy Lab for East Building A	\$ 355,607.00	
*2022-042C	Pecan Campus: Contracting Construction Services for Kinesiology Building Q	\$ 5,666,426.96	
*2022-009C	RCPE: Contracting Construction Services for Perimeter Fence	\$ 192,706.00	
*2022-038R	Mid Valley Campus: Contracting Construction Services for Repair & Renovation of Damaged Roof and Interior Areas Phase II for South Academic Building H	\$ 680,979.66	
*2022-005R	Starr County Campus: Substantial Completion for Automotive Lab Expansion Building Q		\$ 1,050,436.40
*2022-007C	Starr County Campus: Substantial Completion for HVAC-R Outdoor Covered Area Expansion for North Academic Building C	\$ 199,131.90	
2025-014R	Pecan Campus: Substantial Completion of District Wide Flooring Replacements Phase IV for Sylvia Esterline Center for Learning Excellence Building C		\$ 72,240.00
2025-014R	Starr County Campus: Substantial Completion of District Wide Flooring Replacements Phase IV for Student Services Building G		\$ 20,912.00
Total Board Approval on April 22, 2025		\$ 12,247,711.52	\$ 1,143,588.40
Total FY25 Board Approved Projects		\$ 50,568,865.17	\$ 10,983,860.50

* The Projects were presented to the Board of Trustees in prior months. The first four digits identify the budgeted fiscal year.

South Texas College
Unexpended Plant Fund - Capital Improvement Projects (CIP)
Project Status
FY 2024 - 2025

#	Projects	FPC Project Managers	Not Started	Project Development	Design Phase	Bidding and Negotiations	Construction Phase	Substantial Completion	Final Completion	Move In	Completed	Total Project Budget	Amount Paid	Total Project Balance	FY2425 Budget	Priority Status	Architect/ Engineering Firm	Contractor
Pecan Campus																		
1	Library Building F Space Modifications	DV					●					\$ 1,135,000	\$ 231,667	\$ 903,333	\$ 240,000	Low	N/A	O&M
2	Pecan Campus Kinesiology Building Phase I	MV				●						\$ 6,177,150	\$ 397,246	\$ 5,779,904	\$ 5,579,120	High	Boultinghouse Simpson Gates Architects	TBD
3	Cooper Center for Performing Arts Building L Expansion and Renovations for the Music and Dance Programs	MV					●					\$ 10,224,375	\$ 961,340	\$ 9,263,035	\$ 10,606,225	High	BRW Architects	Peacock Construction
4	Business and Science Building G Engineering Lab Renovation	DV			●							\$ 500,000	\$ -	\$ 500,000	\$ 500,000	Low	Sam Garcia Architects	TBD
5	Student Services Building K Renovations	DV			●							\$ 2,615,760	\$ -	\$ 2,615,760	\$ 2,119,556	Low	Sam Garcia Architects	TBD
6	North Academic Humanities Building P Renovations for Accounts Receivable and Grant	TBD			●							\$ 94,500	\$ -	\$ 94,500	\$ 94,500	Low	TBD	TBD
7	Operations Support Center Building Z	MV	●									\$ 5,000,000	\$ -	\$ 5,000,000	\$ 780,000	Low	TBD	TBD
8	Athletic Field Improvements	KN				●						\$ 50,740	\$ -	\$ 50,740	\$ 50,740	Low	TBD	TBD
9	Athletic Field Building R	KN				●						\$ 564,000	\$ -	\$ 564,000	\$ 50,740	Low	TBD	TBD
10	Institutional Support Services Building N Expansion	MV		●								\$ 5,759,100	\$ -	\$ 5,759,100	\$ 317,152	Low	TBD	TBD
11	Administration Building S	KN	●									\$ 31,200,000	\$ -	\$ 31,200,000	\$ 3,000,000	Low	TBD	TBD
Pecan Campus Subtotal												\$ 63,320,625	\$ 1,590,253	\$ 61,730,372	\$ 23,338,033			
Pecan West																		
12	Pecan West Continuing Education Building A & Testing Center Addition	DV					●					\$ 9,087,683	\$ 422,529	\$ 8,665,154	\$ 4,932,329	High	ERO Architects	ECON
13	Pecan West Continuing Education Parking & Site Improvements	DV					●					\$ 2,794,942	\$ 155,551	\$ 2,639,391	\$ 1,702,186	High	Perez Consulting Engineers	GST Construction, Inc.
Pecan West Subtotal												\$ 11,882,625	\$ 578,081	\$ 11,304,545	\$ 6,634,515			
Pecan Plaza																		
14	Human Resources Building A Renovation	KN	●									\$ 550,000	\$ -	\$ 550,000	\$ 545,400	Low	TBD	TBD
15	East Building B Renovation for Cosmetology	KN	●									\$ 6,664,135	\$ -	\$ 6,664,135	\$ 990,615	Low	TBD	TBD
Pecan Plaza Subtotal												\$ 7,214,135	\$ -	\$ 7,214,135	\$ 1,536,015			

South Texas College Unexpended Plant Fund - Capital Improvement Projects (CIP) Project Status FY 2024 - 2025																		
#	Projects	FPC Project Managers	Not Started	Project Development	Design Phase	Bidding and Negotiations	Construction Phase	Substantial Completion	Final Completion	Move In	Completed	Total Project Budget	Amount Paid	Total Project Balance	FY2425 Budget	Priority Status	Architect/ Engineering Firm	Contractor
Mid-Valley Campus																		
16	Student Union Building F Financial Aid Renovation	MV					●					\$ 89,000	\$ -	\$ 89,000	\$ 22,000	Low	N/A	O&M
17	Child Development Center Canopy Expansion	MV					●					\$ 65,000	\$ 502	\$ 64,498	\$ 65,000	High	TBD	Calidad Construction, LLC
18	Workforce Center Building D Welding Expansion	MV									●	\$ 1,539,755	\$ 1,232,702	\$ 307,053	\$ -	High	PBK Architects	Holchemont
19	Workforce Center Building M Automotive Lab Expansion	MV									●	\$ 2,648,275	\$ 2,270,987	\$ 377,288	\$ -	High	PBK Architects	Holchemont
20	Workforce Center Building D HVAC-R Classroom and Outdoor Covered Area	MV									●	\$ 1,235,430	\$ 1,037,397	\$ 198,033	\$ -	High	PBK Architects	Holchemont
Mid-Valley Subtotal												\$ 5,577,460	\$ 4,541,588	\$ 1,035,872	\$ 87,000			
Technology Campus																		
21	Welding Lab Expansion Building F	MV						●				\$ 3,108,000	\$ 3,832,102	\$ (724,102)	\$ 2,694,087	High	EGV Architects	Kimber 1985
22	Institute for Advanced Manufacturing Building E Collaboration Lab Renovation	TBD	●									\$ 285,000	\$ -	\$ 285,000	\$ 285,000	Low	TBD	TBD
23	Athletic Field and Basketball Court	TBD	●									\$ 282,000	\$ -	\$ 282,000	\$ 144,600	Low	TBD	TBD
Technology Campus Subtotal												\$ 3,675,000	\$ 3,832,102	\$ (157,102)	\$ 3,123,687			
Dr. Ramiro R. Casso Nursing & Allied Health Campus																		
24	East Building A Renovation of Radiology Lab to Multipurpose Skills Lab	MV			●							\$ 163,296	\$ -	\$ 163,296	\$ 161,640	Low	Boultinghouse Simpson Gates Architects	TBD
25	East Building A Breakroom and Offices Expansion Renovation	TBD	●									\$ 147,950	\$ -	\$ 147,950	\$ 142,450	Low	TBD	O&M
26	Regional Workforce Development Healthcare Center Building E Renovation	DV			●							\$ 5,561,500	\$ 6,162	\$ 5,555,338	\$ 5,561,500	High	ERO Architects	TBD
27	East Building A Community Pharmacy Lab	MV			●							\$ 369,337	\$ 4,851	\$ 364,487	\$ 165,514	High	Boultinghouse Simpson Gates Architects	TBD
Nursing and Allied Health Campus Subtotal												\$ 6,242,083	\$ 11,013	\$ 6,231,070	\$ 6,031,104			
Starr County Campus																		
28	Workforce Building Q Automotive Expansion	MV						●				\$ 2,551,300	\$ 2,012,249	\$ 539,051	\$ 765,800	High	Able City, LLC	Triun Construction
29	North Academic Building C HVAC-R Classroom and Outdoor Covered Area	MV						●				\$ 514,628	\$ 330,380	\$ 184,248	\$ 159,389	High	Able City, LLC	Triun Construction
30	Cultural Arts Center Building F Renovation	MV	●									\$ 352,500		\$ 352,500	\$ 155,000	Low	TBD	TBD
Starr County Campus Subtotal												\$ 3,418,428	\$ 2,342,629	\$ 1,075,799	\$ 1,080,189			

South Texas College Unexpended Plant Fund - Capital Improvement Projects (CIP) Project Status FY 2024 - 2025																		
#	Projects	FPC Project Managers	Not Started	Project Development	Design Phase	Bidding and Negotiations	Construction Phase	Substantial Completion	Final Completion	Move In	Completed	Total Project Budget	Amount Paid	Total Project Balance	FY2425 Budget	Priority Status	Architect/ Engineering Firm	Contractor
Regional Center for Public Safety Excellence																		
31	Perimeter Fencing	DV					●					\$ 193,000	\$ 502	\$ 192,498	\$ 192,500	Low	TBD	TBD
32	Parking Lot #1 for Additional Spaces	DV					●					\$ 330,700	\$ 79,439	\$ 251,261	\$ 329,170	High	Perez Consulting Engineers	Earthworks, LLC
Regional Center for Public Safety Excellence Subtotal												\$ 523,700	\$ 79,941	\$ 443,759	\$ 521,670			
District Wide																		
33	Fence Enclosures	MV	●									\$ 35,000	\$ -	\$ 35,000	\$ 35,000	Low	N/A	TBD
34	Outdoor Furniture	OS		●								\$ 25,000	\$ 5,275	\$ 19,725	\$ 25,000	Low	N/A	TBD
35	Land	N/A										\$ 3,000,000	\$ -	\$ 3,000,000	\$ 3,000,000	N/A	N/A	N/A
36	Renovation and Contingencies	N/A										\$ 948,750	\$ 11,390	\$ 937,360	\$ 948,750	N/A	N/A	TBD
37	Campus Master Plan	N/A	●									\$ 375,000	\$ -	\$ 375,000	\$ 375,000	Low	N/A	TBD
38	Facility Signage	DV			●							\$ 500,000	\$ -	\$ 500,000	\$ 500,000	Low	N/A	TBD
39	Removal of Existing Trees	TBD	●									\$ 25,900	\$ -	\$ 25,900	\$ 25,900	Low	N/A	TBD
40	Entry Monument Signs	KN			●							\$ 1,040,000	\$ -	\$ 1,040,000	\$ 1,040,000	High	N/A	TBD
41	Interior Facility Signage	KN			●							\$ 250,000	\$ -	\$ 250,000	\$ 250,000	High	N/A	N/A
42	Project Cost Control Reserve	N/A	●									\$ 9,947,295	\$ -	\$ 9,947,295	\$ 9,947,295	High	N/A	N/A
District Wide Subtotal												\$ 16,146,945	\$ 16,665	\$ 16,130,280	\$ 16,146,945			
Totals			12	3	6	0	8	1	0	0	3	\$ 118,001,001	\$ 12,992,271	\$ 105,008,730	\$ 58,499,158			

South Texas College Renewal and Replacement Projects Project Status FY 2024 - 2025																		
#	Projects	FPC Project Manager	Not Started	Project Development	Design Phase	Bidding and Negotiations	Construction Phase	Substantial Completion	Final Completion	Move In	Completed	Total Project Budget	Amount Paid	Total Project Balance	FY2425 Budget	Priority Status	Architect/ Engineering Firm	Contractor
Pecan Campus																		
1	Reseeding and Regrading of Athletic Fields	DV					●					\$ 111,000	\$ -	\$ 111,000	\$ 111,000	Low	N/A	GST Construction, Inc.
2	Library Building F Exterior Building Envelope Repairs	TBD	●									\$ 125,000	\$ -	\$ 125,000	\$ 125,000	High	TBD	TBD
3	Stucco Repainting Phase II	KN					●					\$ 503,000	\$ 137	\$ 502,863	\$ 503,000	Low	N/A	Terra Fuerte
4	Institutional Support Services Building N Training Room Upgrade	TBD									●	\$ 61,000	\$ -	\$ 61,000	\$ 61,000	Low	N/A	TBD
5	Ann Richards Administration Building D Auditorium Upgrade	TBD					●					\$ 70,000		\$ 70,000	\$ 70,000	Low	N/A	TBD
6	HVAC Replacements Phase II - PCN Bldg. G	MV			●							\$ 529,000	\$ 174	\$ 528,826	\$ 529,000	Low	TBD	TBD
7	HVAC Replacements Phase II - PCN Bldg. H	MV			●							\$ 529,000	\$ 174	\$ 528,826	\$ 529,000	Low	TBD	TBD
8	HVAC Replacements Phase II - PCN Bldg. X	MV			●							\$ 133,000	\$ 173	\$ 132,827	\$ 133,000	Low	TBD	TBD
9	HVAC Replacements Phase II - PCN Bldg. K	MV	●									\$ 133,000	\$ -	\$ 133,000	\$ 133,000	Low	TBD	TBD
10	HVAC Replacements Phase II - PCN Bldg. C	MV	●									\$ 397,000	\$ -	\$ 397,000	\$ 397,000	Low	TBD	TBD
11	HVAC Replacements Phase II - PCN Bldg. F	MV	●									\$ 265,000	\$ -	\$ 265,000	\$ 265,000	Low	TBD	TBD
12	South Academic Building J Generator Replacement	DV							●			\$ 344,100	\$ 358,715	\$ (14,615)	\$ -	High	DBR	Metro Electric
13	Physical Plant Building E Cooling Tower Above Ground Piping System	MV			●							\$ 820,000		\$ 820,000	\$ -	High	DBR	TBD
Pecan Campus Subtotal												\$ 4,020,100	\$ 359,375	\$ 3,660,725	\$ 2,856,000			
Mid Valley Campus																		
14	South Academic Building H Repair & Renovations of Damaged Roof and Interior Areas (Phase II)	DV				●						\$ 1,730,000	\$ 76,868	\$ 1,653,132	\$ 1,448,246	Low	Milnet Architectural Services	TBD
15	HVAC Replacements Phase I - MVC Bldg. E	MV					●					\$ 778,780	\$ 34,743	\$ 744,037	\$ 755,064	Low	Ethos	JCI
16	HVAC Replacements Phase I - MVC Bldg. F	MV					●					\$ 389,330	\$ 17,491	\$ 371,839	\$ 377,482	Low	Ethos	JCI
17	HVAC Replacements Phase I - MVC Bldg G	MV					●					\$ 1,362,890	\$ 60,620	\$ 1,302,270	\$ 1,321,387	Low	Ethos	JCI
18	Stucco Repainting Phase II	KN					●					\$ 303,000	\$ 137	\$ 302,863	\$ 303,000	Low	N/A	Terra Fuerte
19	Student Union Building F Multipurpose Room Upgrade	TBD			●							\$ 69,000	\$ -	\$ 69,000	\$ 69,000	Low	N/A	TBD
Mid Valley Campus Subtotal												\$ 4,633,000	\$ 189,860	\$ 4,443,140	\$ 4,274,179			

South Texas College Renewal and Replacement Projects Project Status FY 2024 - 2025																		
#	Projects	FPC Project Manager	Not Started	Project Development	Design Phase	Bidding and Negotiations	Construction Phase	Substantial Completion	Final Completion	Move In	Completed	Total Project Budget	Amount Paid	Total Project Balance	FY2425 Budget	Priority Status	Architect/ Engineering Firm	Contractor
Dr. Ramiro R. Casso Nursing & Allied Health Campus																		
20	NAH East Building A Westside Window Waterproofing Repairs	TBD	●									\$ 80,000	\$ -	\$ 80,000	\$ 90,000	Low	TBD	TBD
21	NAH East Building A Westside Elevators Repairs	O&M		●								\$ 250,000	\$ -	\$ 250,000	\$ 250,000	Medium	N/A	TBD
22	NAH East Building A Generator Replacements	DV									●	\$ 422,000	\$ 225,181	\$ 196,819	\$ -	Low	DBR	Metro Electric
Nursing and Allied Health Campus Subtotal												\$ 752,000	\$ 225,181	\$ 526,819	\$ 340,000			
Technology Campus																		
23	Advanced Technical Careers Bldg. B Atrium Ceiling Reparis	KN					●					\$ 61,200	\$ -	\$ 61,200	\$ 75,000	Low	TBD	CCL Contracting
24	Resurfacing of Parking Lot #2 & Regrading of Existing Swales	KN						●				\$ 362,000	\$ -	\$ 362,000	\$ 395,000	Low	Perez Consulting Engineers	D&J Construction
Technology Campus Subtotal												\$ 423,200	\$ -	\$ 423,200	\$ 470,000			
Starr County Campus																		
25	Stucco Repainting Phase II	KN					●					\$ 253,000	\$ 125	\$ 252,875	\$ 253,000	Low	N/A	Terra Fuerte
26	Administration/Bookstore Building A Data Cabling Infrastructure Replacement	TBD		●								\$ 60,000	\$ -	\$ 60,000	\$ 60,000	Low	TBD	TBD
27	Center for Learning Excellence Building B Data Cabling Infrastructure Replacement	RDLG		●								\$ 60,000	\$ -	\$ 60,000	\$ 60,000	Low	TBD	TBD
28	North Academic Building C Data Cabling Infrastructure Replacement	RDLG		●								\$ 60,000	\$ -	\$ 60,000	\$ 60,000	Low	TBD	TBD
29	Manuel Benavides, Jr. Rural Technology Center Building J Analog to Digital Replacement	RDLG				●						\$ 298,000	\$ -	\$ 298,000	\$ 298,000	Low	TBD	TBD
Starr County Campus Subtotal												\$ 731,000	\$ 125	\$ 730,875	\$ 731,000			

South Texas College Renewal and Replacement Projects Project Status FY 2024 - 2025																		
#	Projects	FPC Project Manager	Not Started	Project Development	Design Phase	Bidding and Negotiations	Construction Phase	Substantial Completion	Final Completion	Move In	Completed	Total Project Budget	Amount Paid	Total Project Balance	FY2425 Budget	Priority Status	Architect/ Engineering Firm	Contractor
District Wide																		
30	Renewals & Replacements	N/A										\$ 151,000	\$ -	\$ 151,000	\$ 151,000	N/A	N/A	N/A
31	Marker Boards Replacement	TBD		●								\$ 301,500	\$ -	\$ 301,500	\$ 301,500	Low	N/A	TBD
32	Fire Alarm Panel Replacement/Upgrade	O&M		●								\$ 102,500	\$ -	\$ 102,500	\$ 102,500	Low	N/A	TBD
33	Interior LED Lighting Replacements	O&M		●								\$ 110,000	\$ -	\$ 110,000	\$ 110,000	Low	N/A	TBD
34	Ext. Walkway LED Lighting Replacements	O&M		●								\$ 50,000	\$ 38,782	\$ 11,218	\$ 50,000	Low	N/A	TBD
35	Building Automation Systems Replacements	O&M		●								\$ 76,500	\$ -	\$ 76,500	\$ 76,500	Low	N/A	TBD
36	Flooring Replacements	KN					●					\$ 504,000	\$ 2,949	\$ 501,051	\$ 504,000	Medium	N/A	Diaz Flooring / 5 Star GC Construction
37	HVAC Replacements	O&M	●									\$ 527,000	\$ 38,512	\$ 488,488	\$ 527,000	Low	N/A	TBD
38	Exterior Lighting Replacements	O&M		●								\$ 279,000	\$ 106,403	\$ 172,597	\$ 279,000	Low	N/A	TBD
39	Signage Replacement	DV			●							\$ 250,000	\$ -	\$ 250,000	\$ 250,000	N/A	N/A	TBD
40	Water Tower Logo Replacements	DV		●								\$ 80,000	\$ -	\$ 80,000	\$ 80,000	N/A	N/A	TBD
41	Outdoor Furniture Replacements	KN				●						\$ 154,000	\$ -	\$ 154,000	\$ 154,000	N/A	N/A	TBD
42	AV Equipment Replacements	N/A	●									\$ 130,000	\$ -	\$ 130,000	\$ 130,000	N/A	N/A	TBD
43	Project Cost Control Reserve	N/A	●									\$ 1,300,087	\$ -	\$ 1,300,087	\$ 1,300,087	N/A	N/A	TBD
District Wide Subtotal												\$ 4,015,587	\$ 186,646	\$ 3,828,941	\$ 4,015,587			
Totals		0	2	10	1	1	3	1	0	0	1	\$ 14,574,887	\$ 961,188	\$ 13,613,700	\$ 12,686,766			

Outstanding Issues - Action Plan
May 13, 2025 Facilities Committee Meeting
as of May 8, 2025

#	Description of Issues	Responsible Parties	Status	Due Date	Comments/Notes	Resolution / Action Item
Pecan Campus						
1	Pecan Campus North Academic Humanities Building P - Water Infiltration (Warranty Item since 2018)	D. Wilson Construction	Pending	5/31/2023 See notes in bold. 2/13/2025 5/8/2025	<p>2/28/2018: First warranty request was issued to Contractor.</p> <p>5/8/2023: Meeting with D. Wilson, PBK Architects, BEAM Professionals, Amtech, and College staff to discuss the status of the water infiltration issues and request a Plan of Action from D. Wilson on how they plan to remediate the issues.</p> <p>5/15/2023: Meeting with D. Wilson, PBK Architects, BEAM Professionals, Amtech, Old Castle, and College staff to follow up with the status of Plan of Action from D. Wilson and path forward. D. Wilson stated that Plan of Action would be forwarded to College by 5/16/2023 but was not received by the College.</p> <p>Refer to September 2024 Facilities Committee and Board packets for full accounting of intervening dates.</p> <p>9/4/2024: Administration authorized meeting with the Contractor at the Contractor's request. College staff, architect, and consultants met with Contractor and their team to review status of the issues. Owner forwarded photos of water infiltration into the building as Contractor requested.</p> <p>2/13/2025: On 1/2/25, D. Wilson provided an updated report on the status of several items they are working on: 1)Foggy Glass Replacement was completed, 2)Requested a Test and Balance Report of the building and STC provided it to them on January 8, 2025,3) Window Leaks-D. Wilson has engaged with RabaKistner, Inc, to assist in finding the root cause of the issue, 4) Shelf Angle review- D. Wilson is pending comments from PBK, 5)Window sills-work by D. Wilson will need to be verified , 6) Weep installation-work by D. Wilson will need to be verified</p> <p>5/8/2025:D. Wilson is pending to provide status of the updated report on pending items they are working on: 1)Status of window leaks and response from RabaKistner on root cause of window leak issue, 2)Shelf Angle review-D. Wilson is pending comments from PBK, 3) Window Sills-work performed by D. Wilson will need to be verified if performance is successful, 6) Weep installation-work performed by D. Wilson will need to be verified if performance is successful</p>	<p>5/18/2023: Plan of Action from D. Wilson to be reviewed by all team members for approval.</p> <p>Refer to September 2024 Facilities Committee and Board packets for full accounting of intervening dates.</p> <p>9/4/2024:Architect to work with Contractor on latest solution for brick weep issue. Contractor to work on latest water infiltrations based on field photographs provided to Contractor.</p> <p>2/13/2025: Contractor is still working on remaining unresolved items.</p>
2	Mid Valley Campus South Academic Building H - Repair of Roof Damage and Interior Areas (Insurance Claim)	Hartford Insurance, Public Adjuster	Pending	5/31/2023 See notes in bold. 2/13/2025 5/8/2025	<p>5/4/2023: Public Adjuster met on site with Hartford Insurance to perform a final walk through of building to verify damages listed by Public Adjuster. Hartford to provide a response in 2 to 4 weeks.</p> <p>5/17 /2023: Construction documents (roof only) have been completed by the Architect and the College has begun the solicitation for construction services.</p> <p>Refer to September 2024 Facilities Committee and Board packets for full accounting of intervening dates.</p> <p>7/29/2024 - 2/13/2025:No Change from 7/10/2024-still pending letter from City of Weslaco stating the required code requirements to be followed by the project team.</p> <p>5-7-2025:Letter from Weslaco was receieved with code requirements. Architect finalized plans, Construction services awarded for Phase II and contract is pending,Public Adjuster has recieved bid register of bids submitted as requested.</p>	<p>5/18/2023: Awaiting final settlement from Hartford Insurance and recommendation from Public Adjuster.</p> <p>Refer to September 2024 Facilities Committee and Board packets for full accounting of intervening dates.</p> <p>7/10/2024 - 2/13/2025:Pending letter from the City of Weslaco stating the required code requirements that are to be followed by the project team.</p>

<i>Mid Valley Campus</i>						
3	Mid Valley Campus Workforce Center Building D - Automotive, Welding, and HVAC-R Labs	Holchemont, Ltd.	Complete	2/6//2024 5/9/2024 6/3/2024 7/10/2024 7/29/2024 9/4/2024 2/13/2025	<p>2/6/2024: Construction work is in progress. There have been various delays due to incorrect information on As-Built drawings regarding existing underground utilities and infrastructure. In addition, the design team has required sufficient time to provide design solutions to the issues. The contractor has provided Change Proposals for Contractor's General Conditions and are currently being reviewed by the Design Team and Owner. There have been delays caused by the Contractor coordination and delays in material. The project team is working to resolve the change order to benefit both parties.</p> <p>2/28/2024:The project team is working to resolve the change order that is fair to the Contractor and Owner.</p> <p>4/2/2024 - 6/3/2024:The project team is continuing to resolve the change order fairly.</p> <p>7/10/2024: The Architect, Contractor, and Owner met on June 27, 2024 and are waiting for a response from the Contractor regarding an updated change proposal.</p> <p>7/29/2024:Waiting on response from Contractor regarding an updated change proposal.</p> <p>9/4/2024:Waiting on response from Contractor regarding an updated change proposal.</p> <p>2/23/2025:Project Team came to an agreement with the change proposal and the Board approved the change order and final completions of the projects on January 28, 2025. Item Complete.</p>	<p>2/6/2024: The construction of the project is nearing Substantial Completion in possibly March with the exception of material delays. The Project Team is working on a change order that is fair to the Contractor and Owner.</p> <p>2/28/2024 - 4/2/24: The Project Team is working on the change order.</p> <p>5/9/2024 - 6/3/24:The Architect and Owner are pending to meet with the Contractor to discuss a change order.</p> <p>7/10/2024: The Architect, Contractor, and Owner met to review the change order request on June 27, 2024 and awaiting response from the Contractor.</p> <p>7/29/24 - 9/4/24:Pending response from Contractor for revised change proposal that is fair to all parties.</p> <p>2/13/2025:Item Complete-Board approved final change order and Final Completion of the projects on January 28, 2025. Item Complete.</p>
<i>Nursing and Allied Health Campus</i>						
4	Nursing and Allied Health Campus West Building B NAH West & Simulation Center - Wall/Floor Cracks and Water Infiltration	D. Wilson Construction	Pending	5/31/2023 See notes in bold. 2/13/2025 5/8/2025	<p>Up to 5/2/2023: College staff has been meeting with D. Wilson and ERO Architects to investigate the wall/ floor cracks on the 1st floor and water infiltration on the 3rd floor that have showed up in the last couple of years. Some repairs have been done but additional cracks have arisen. Refer to September 2024 Facilities Committee and Board packets for full accounting of intervening dates.</p> <p>7/29/24 - 9/4/24: Contractor to repair floor and wall tile in kitchen area and assist with repairs to interior corridor drywall cracks. Architect to provide details for interior wall repairs. Grading on exterior of kitchen is needed to provide proper drainage away from building. College staff to meet to review timeline regarding water infiltration versus first occurrence of wall crack issues.</p> <p>2/13/2025:Additional gypsum board wall cracks are still occurring. D.Wilson has in building has provided an update stating what they believe the cause of the cracks and have stated that ERO is in agreement. The College will request a meeting with the project team to discuss the timeline and review of the previous issues and new issues.</p> <p>5/8/2025:Architect and Contractor are reviewing cause of crack issues. Pending meeting with Architect and Contractor to review new responses and their findings.</p>	<p>5/18/2023: Awaiting results from investigative moisture study and site observations. Pending direction from Architect to Contractor for resolving cracks and water infiltration. Refer to September 2024 Facilities Committee and Board packets for full accounting of intervening dates.</p> <p>9/4/2024:Contractor, Architect, and College will work together to make the necessary repairs and modifications as per the Architect's recommendations. Owner to meet to discuss wall crack timeline.</p> <p>2/13/2025: The College will request a meeting with the project team to discuss the status of the issues.</p> <p>5/8/2025: Construction to begin when contracts finalized. Pending insurance adjustment recommendation from Public Adjuster.</p>

Starr County Campus						
5	Starr County Campus Workforce Center Building D - Automotive Lab and HVAC-R Lab	Triun	Pending	<p>2/6/2024</p> <p>2/28/2024</p> <p>4/2/2024</p> <p>5/9/2024</p> <p>2/13/2025</p> <p>5/8/2025</p>	<p>2/6/2024: Construction work is in progress. There have been various delays due to incorrect information on As-Built drawings regarding existing underground utilities and infrastructure. In addition, the design team has required sufficient time to provide design solutions to the issues. The contractor has provided a Change Proposal for Contractor's General Conditions and is currently being reviewed by the Design Team and Owner. There have been delays caused by the Contractor's coordination of product submittals and installation of construction materials. The project team is working to resolve the change order that is fair to the Contractor and Owner.</p> <p>2/28/24 - 4/2/24: The project team has worked together to provide a change order that is fair to the Contractor and Owner. It will be presented to the Facilities Committee at the April committee meeting.</p> <p>5/9/2024: The change order was approved by the Board on April 23, 2024 .</p> <p>2/13/2025: The contractor is late in completing this project. Per the approved change order on April 23, 2025, the contractor substantial completion date was established as August 9, 2024. As of February 13, 2025, the contractor has not completed the work. The Contractor's latest schedule provided to the College states that they will be complete by February 28, 2025 which will make them 162 days late by contract.</p> <p>5/8/2025: Contractor achieved Substantial Completion on April 2,2025. College will need to discuss how to proceed with closing out the project due to the delay in construction time.by the contractor.</p>	<p>2/6/2024: The construction of the project is in progress and the Contractor's revised schedule has Substantial Completion scheduled for August. The Project Team is working on a change order that is fair to the Contractor and Owner.</p> <p>2/28/2024: The project team is working to resolve the change order that is fair to the Contractor and Owner.</p> <p>4/2/2024: The project team has developed a change order that is fair to the Contractor and Owner and will be presented at the April Facilities Committee Meeting.</p> <p>5/9/2024:Item has been resolved.</p> <p>2/13/2025: Contractor should have been completed with construction by August 9, 2024. Time delays will need to be reviewed with Administration on how to proceed with closing out this project.</p> <p>5/8/2025: College needs to review how to proceed with closing out the project due to the contractor's delay in construction.</p>

Approval of Financial Reports for March 2025

Administration recommends Board approval of the financial reports for the month of March 2025.

The following financial reports have been provided under separate cover:

- 1) Quarterly Investment Report and Money Market Accounts for March 2025.
- 2) Summary of Revenues for March 2025.
- 3) Summary of State Appropriations Revenue for March 2025.
- 4) Summary of Property Tax Revenue for March 2025.
- 5) Summary of Expenditures by Classification for J March 2025.
- 6) Summary of Expenditures by Function for March 2025.
- 7) Summary of Auxiliary Fund Revenues and Expenditures for March 2025.
- 8) Summary of Grant Revenues and Expenditures for March 2025.
- 9) Foundation Financial Activity for March 2025.

Ms. Mary Del Paz, Vice President for Finance and Administrative Services, will respond to questions posed by the Board.

It is recommended that the Board of Trustees of South Texas College approve the following Minute Order proposed for consideration:

The Board of Trustees of South Texas College approves and authorizes the submitted financial reports for the month of March 2025.

Approval Recommended:

Dr. Ricardo J. Solis
President

Review of Informational Reports as of April 2025

Administration includes the following information reports as of March 2025 for the Board's information.

- 1) Checks for \$125,000 and above for April 2025.
- 2) Check Register for April 2025.
- 3) Summary of Purchase Orders (Purchasing) for April 2025.
- 4) Summary of Bid Solicitations (Purchasing) for April 2025.
- 5) Employee New Hires for April 2025.
- 6) Employee Resignations/Retirements for April 2025.

The reports are presented for review by the Board and are provided under separate cover.

Ms. Mary Del Paz, Vice President for Finance and Administrative Services, will respond to questions posed by the Board.

No action is required from the Board. This item is presented for information purposes.

**Review and Discussion of College President's Contract (Texas
Government Code 551.074, Personnel Matters)**

The Board of Trustees is asked to review and take action as necessary regarding a proposed amendment to the President's Contract.

It is recommended that the Board of Trustees of South Texas College approve and authorize the following Minute Order proposed for consideration:

The Board of Trustees of South Texas College approves and authorizes the proposed amendment to the President's Contract as presented.

Approval Recommended:

Dr. Ricardo J. Solis
President

Announcements

A. Next Meetings:

- Tuesday, June 10, 2025
 - 3:00 p.m. – Education and Workforce Development Committee
 - 4:00 p.m. – Facilities Committee
 - 5:00 p.m. – Finance, Audit, and Human Resources Committee
- Tuesday, June 24, 2025
 - 5:30 p.m. – Regular Board Meeting

B. Other Announcements:

- The College will be closed June 19, 2025 in observance of Juneteenth.