

SOUTH TEXAS COLLEGE
BOARD OF TRUSTEES REGULAR MEETING
Tuesday, September 24, 2024 @ 5:30 p.m.
Ann Richards Administration Building Board Room
Pecan Campus, McAllen, Texas 78501

AGENDA

“At anytime during the course of this meeting, the Board of Trustees may retire to Executive Session under Texas Government Code 551.071(2) to confer with its legal counsel on any subject matter on this agenda in which the duty of the attorney to the Board of Trustees under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code. Further, at anytime during the course of this meeting, the Board of Trustees may retire to Executive Session to deliberate on any subject slated for discussion at this meeting, as may be permitted under one or more of the exceptions to the Open Meetings Act set forth in Title 5, Subtitle A, Chapter 551, Subchapter D of the Texas Government Code. At this meeting, the Board of Trustees may deliberate on and take any action deemed appropriate by the Board of Trustees on the following subjects:”

COVID-19 Public Health / Attendance Measures

Due to COVID-19 and Social Distancing recommendations, members of the public are encouraged to watch the live broadcast of the meeting at:

<https://admin.southtexascollege.edu/president/agendas/live.html>.

- I. Call Meeting to Order**
- II. Determination of Quorum**
- III. Invocation**
- IV. Mission Moment**
- V. Public Comments**
- VI. Presentations**
 - A. Presentation of the South Texas College Faculty Spotlight for Academic Year 2023 - 2024
 - B. Presentation on Environmental, Health, Safety, & Risk (EHS&R)
 - C. Presentation of the Delinquent Tax Collection Report for the Period Ending May 31, 2024
- VII. Update by the College President**
- VIII. Consideration and Action on Consent Agenda**
 - A. Approval of Board Meeting Minutes
 - 1. August 27, 2024 Public Hearing & Special Board Meeting
 - 2. August 27, 2024 Regular Board Meeting
 - 3. September 10, 2024 Special Board Meeting

IX. Consideration and Action on New Items

1. Report of New Grants Awards
2. Review and Discussion of Department Chair Compensation Model at South Texas College

X. Consideration and Action on Committee Items

A. Education and Workforce Development Committee Items

1. Review of Presentations to the Education and Workforce Development Committee:
 - a. Update on South Texas College Summer Campus Offered in 2024

B. Finance, Audit, and Human Resources Committee Items

1. Review and Action as Necessary on Consent Agenda Items from the Finance, Audit, and Human Resources Committee
 - a. Approval of Purchases, Renewals, and Interlocal Agreements

Purchases and Renewals - Instructional Item

- 1) Graduation Facility Lease Agreement (Lease/Purchase)

Purchases and Renewals - Non-Instructional Items

- 2) Catering Services (Renewal)
- 3) Chiller Maintenance Agreement and Repair Services (Renewal)
- 4) Equipment Rental Services (Renewal)
- 5) Fire Suppression Systems Service (Renewal)
- 6) In-Store Purchase of Materials and Supplies (Renewal)
- 7) Staff Uniforms and Service Agreement (Purchase/Rental)
- 8) Vehicle Maintenance and Repair Services – II (Renewal)

Purchases and Renewals - Technology Items

- 9) Dual Enrollment Software License Agreement (Renewal)
- 10) Microsoft Campus License Agreement (Renewal)
- 11) Media Monitoring Software Agreement (Renewal)

Interlocal Agreements

- 12) Facility Lease Agreement (Lease/Rental)
- 13) Professional Development Services (Purchase)

- b. Approval of Resolution #2025-002 for Use of Unrestricted Fund Balance for Student Tuition Scholarships
- c. Approval of Proposed Budget Amendment for FY 2024 – 2025
- d. Approval to Modify Approvals Required for Release of Disbursements

- e. Acceptance of South Texas College Chief Executive Officer Reporting Requirements for Academic Year 2023 – 2024 of Sexual Harassment, Sexual Assault, Dating Violence, and Stalking Incidents Under Texas Education Code, Section 51.253(c)
- f. Acceptance of Internal Audit Annual Report for FY 2024
- g. Approval to Adopt New Business and Support Services Policy and Retire Current Policy
 - A-1. Adopt CS (Local) Information Security
 - A-2. Retire Current Policy #4712: Information Resources Security Electronic Communications
- h. Approval to Revise Personnel Policy
 - A-1. Revise DEC (Local) Compensation and Benefits – Leaves and Absences
- i. Approval to Adopt New Personnel Policies and Retire Current Policies
 - A-1. Adopt DEAB (Local) Compensation Plan – Wage and Hour Laws
 - A-2. Retire Policy # 4520: Compensation for Overtime
 - B-1. Adopt DJ (Local) Assignment, Work load, and Schedules
 - B-2. Retire Policy #3800: Full Time Regular Faculty (On Board Approved Staffing Plan) Assignments and Workloads as Conditions of Employment
 - B-3. Retire Policy #3803: Conditions of Employment of Full Time Faculty Teaching During Summer Terms
 - B-4. Retire Policy #3809: Maximum Teaching Load for Adjunct Faculty
 - B-5. Retire Policy 3810: Workload of Employees Retired Under Teacher Retirement System
 - B-6. Retire Policy #4510: Hours of Work
 - C-1. Adopt DLB (Local) Employee Performance – Suspension
 - C-2. Retire Policy #4901: Standards of Conduct
 - D-1 Adopt DM (Local) Termination of Employment
 - E-1. Adopt DMAA (Local) Term Contracts – Termination Mid-Contract

C. Facilities Committee Items

- 1. Review and Action as Necessary on Consent Agenda Items from the Facilities Committee
 - a. Approval to Proceed with Solicitation of Consulting Services for an Assessment of Administrative and Non-Instructional Facility Space Needs for Pecan Campus
 - b. Approval to Proceed with Solicitation of Mechanical Engineering Services for the Pecan Campus Physical Plant Building E Cooling Tower Above Ground Piping System
 - c. Approval to Proceed with Solicitation of Architectural Services for the Nursing and Allied Health Campus East Building A
 - 1. Community Pharmacy Lab Renovations
 - 2. Renovation of Radiology Lab to Multipurpose Skills Lab
 - d. Approval of Final Completion for the Nursing and Allied Health Campus NAH East Building A Generators Replacement..... 195 - 200
 - e. Approval of Final Completion for Pecan Campus South Academic Building J Generator Replacement

2. Update on Status of Unexpended Plant Fund Construction Projects and Renewals & Replacements Projects

XI. Approval of Financial Reports for July 2024

XII. Review and Approval of Checks for August 2024

XIII. Review and Action as Necessary on Executive Session Item

- A. Discussion and Action as Necessary on Self-Assessment of the Board of Trustees (Texas Government Code 551.074, Personnel Matters)

XIV. Announcements

A. Next Meetings:

- Tuesday, October 15, 2024
 - 3:30 p.m. - Education & Workforce Development Committee
 - 4:00 p.m. – Facilities Committee
 - 5:00 p.m. – Finance, Audit and Human Resources Committee
- Tuesday, October 29, 2024
 - 5:30 p.m. – Regular Board Meeting

B. Other Announcements:

- Fall 2024 Convocation will be held on Friday, September 27, 2024 at the McAllen Convention Center, at 8:00 am to 12:00 pm.
- The South Texas College Foundation Gala will be held on Wednesday, October 16, 2024 at the McAllen Convention Center at 6:00 pm to 9:00 pm.
- The Association of Community College Trustees 2024 Leadership Congress will be held in Seattle Washington from October 23 – 26, 2024.
- Board Retreat will be held on Saturday, November 2, 2024