

South Texas College
Board of Trustees
Finance, Audit, and Human Resources Committee
Ann Richards Administration Building Board Room
Pecan Campus, McAllen, Texas
Monday, August 12, 2024 @ 5:15 p.m.

Agenda

“At anytime during the course of this meeting, the Board of Trustees may retire to Executive Session under Texas Government Code 551.071(2) to confer with its legal counsel on any subject matter on this agenda in which the duty of the attorney to the Board of Trustees under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code. Further, at anytime during the course of this meeting, the Board of Trustees may retire to Executive Session to deliberate on any subject slated for discussion at this meeting, as may be permitted under one or more of the exceptions to the Open Meetings Act set forth in Title 5, Subtitle A, Chapter 551, Subchapter D of the Texas Government Code.”

- I. Approval of June 11, 2024 Finance, Audit, and Human Resources Committee Minutes
- II. Review and Action as Necessary on Award of Proposal, Purchases, Renewals, and Interlocal Agreements

Award of Proposal

1) Campus Dining and Food Trucks – Starr County Campus (Award)

Purchases and Renewals (Instructional Items)

2) Online Tutoring Service Agreement (Purchase)

3) Software and Educational Supplies (Purchase) – **Grant Funded**

4) Lease of Trucks (Renewal)

Purchases and Renewals (Non-Instructional Items)

5) Audio Visual Equipment and Supplies (Purchase)

6) Computer Components, Peripherals, Software, and Supplies (Purchase)

7) Maintenance Equipment, Parts, and Supplies (Purchase)

8) Purchase of Materials and Supplies (Purchase)

Purchases and Renewals (Technology Items)

9) Communication Services for Radios and Equipment (Purchase)

10) Banner Application Maintenance Agreement (Renewal)

11) Data Hosting and Maintenance Agreement (Renewal)

12) Data Storage Hardware Maintenance Agreement (Renewal)

13) Datacenter Uninterrupted Power Supply (UPS) Maintenance (Renewal)

14) Digital Signature Software Subscription Agreement (Renewal)

15) Email Backup Online License Subscription (Renewal)

16) Email Security Software License Agreement (Renewal)

17) Enterprise Software Licenses and Maintenance Agreements (Renewal)

18) Internet Service Agreement – District Wide (Renewal)

19) Lease Management Software (Renewal)

20) Network Hardware and Software Maintenance Agreements (Renewal)

21) Oracle License Maintenance Agreement (Renewal)

22) Server Hardware and Software Maintenance and Support Agreement (Renewal)

23) System Appliances Maintenance Agreement (Renewal)

Interlocal Agreements - Purchases
24) Facility Rental Agreement (Purchase/Rental)
25) Facility Usage Agreement (Lease/Rental)
Interlocal Agreements
26) Contract Training Agreement (Renewal)

- III. Discussion and Action as Necessary on Legal Services
- IV. Discussion and Action as Necessary to Terminate Legal Services Agreement with Guerrero Law Firm
- V. Discussion on Proposed Legal Services Related to Trademark Requirements
- VI. Review and Recommend Action on Disposal of Surplus Property Valued at \$5,000 and Above
- VII. Presentation on Employee Vacancy and Turnover Rates
- VIII. Review and Discussion of Department Chair Compensation Model at South Texas College
- IX. Review and Recommend Action on Proposed Employee Compensation Plan for FY 2024 – 2025
- X. Review and Recommend Action on Proposed Employee Staffing Plan for FY 2024 – 2025
- XI. Review and Recommend Action on Proposed Budget for FY 2024 - 2025
- XII. Discussion and Action as Necessary on Potential Cash Defeasance of South Texas College Limited Taxable Refunding Bonds, Series 2020
- XIII. Review and Discussion of Potential Cash Defeasance of South Texas College Limited Taxable Refunding Bonds, Series 2020
- XIV. Review and Discussion of South Texas College Proposed 2024 Tax Rate
- XV. Review and Action as Necessary To Recommend Record Vote and Schedule A Public Hearing Regarding Adoption of the Proposed Tax Rate that Exceeds the No-New-Revenue Tax Rate and/or the Voter-Approval Tax Rate
- XVI. Review and Recommend Action to Request a Best and Final Offer from the Vendors for Operation of College Bookstore
- XVII. Review and Recommend Acceptance of Internal Audit Report in the Area of Student Organization Funds Handling

- XVIII. Review and Recommend Acceptance of Internal Auditor's Annual Statement of Organizational Independence
- XIX. Review and Recommend Action on Internal Audit Charter
- XX. Review and Recommend Action on Proposed Projects for Internal Auditor for FY 2024 – 2025
- XXI. Review and Recommend Action to Revise Personnel Policy
 - A-1. Revise DBB (Local) Employment Requirements and Restrictions - Medical Examinations and Communicable Diseases