



**SOUTH TEXAS  
COLLEGE**

# **Board of Trustees**

## **Education and Workforce Development Committee Meeting**

**Tuesday, June 11, 2024**

**3:30 p.m.**

**Ann Richards Administration Building  
A 142 Conference Room  
Pecan Campus  
McAllen, Texas**

**Online Copy**

**South Texas College  
Board of Trustees  
Education and Workforce Development Committee  
Ann Richards Administration Building A 142 Conference Room  
Pecan Campus, McAllen, Texas  
Tuesday, June 11, 2024 @ 3:30 p.m.**

**AGENDA**

“At anytime during the course of this meeting, the Board of Trustees may retire to Executive Session under Texas Government Code 551.071(2) to confer with its legal counsel on any subject matter on this agenda in which the duty of the attorney to the Board of Trustees under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code. Further, at anytime during the course of this meeting, the Board of Trustees may retire to Executive Session to deliberate on any subject slated for discussion at this meeting, as may be permitted under one or more of the exceptions to the Open Meetings Act set forth in Title 5, Subtitle A, Chapter 551, Subchapter D of the Texas Government Code.”

- I. Approval of Minutes for the Tuesday, May 14, 2024 Committee Meeting..... 3 - 8
- II. Review and Recommend Action on Proposed 2025 – 2026 Academic Calendar  
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- III. Presentation and Discussion of South Texas College Summer Camps Offered in 2024  
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## **Approval of Minutes for the Tuesday, May 14, 2024 Committee Meeting**

The Minutes for the Education and Workforce Development Committee meetings of Tuesday, May 14, 2024 are presented for Committee approval.

**South Texas College  
Board of Trustees  
Education and Workforce Development Committee  
Ann Richards Administration Building Board Room  
Pecan Campus, McAllen, Texas  
Tuesday, May 14, 2024 @ 3:30 p.m.**

**MINUTES**

The Education and Workforce Development Committee Meeting was held on Tuesday, May 14, 2024 in the Ann Richards Administration Building Board Room at the Pecan Campus in McAllen, Texas. The meeting commenced at 3:30 p.m. with Mrs. Victoria Cantu presiding.

Members present: Mrs. Victoria Cantu, Mrs. Dalinda Gonzalez-Alcantar, and Mr. Danny Guzman

Other Trustees present: Ms. Rose Benavidez, Dr. Alejo Salinas, Jr., and Mr. Paul R. Rodriguez

Members absent: None

Also present: Dr. Ricardo J. Solis, Dr. Anahid Petrosian, Dr. Jesus Campos, Dr. Fernando Chapa, Mrs. Melissa Renner, Dr. Rebecca De Leon, Mrs. Sara Lozano, Dr. Ali Esmaeili, Mr. Tony Matamoros, Ms. Shannon Perales, Ms. Lynda Lopez, Mrs. Myra De La Garza, Mr. Daniel Montez, Mr. Eric Ramirez, and Mr. Andrew Fish.

**Approval of Minutes for the Tuesday, February 13, 2024 Committee Meeting**

The Minutes for the Education and Workforce Development Committee meetings of Tuesday, February 13, 2024 were presented for Committee approval.

Mrs. Cantu called for any corrections to the Minutes as written. Hearing none, she adopted the Minutes for the February 13, 2024 Committee Meeting as presented.

## **Review and Recommend Action on Proposed Interlocal Agreement for Dual Credit Programs**

Administration requested a committee recommendation of Board approval of the Interlocal Agreement for Dual Credit Programs partnerships for academic year 2024 - 2025. These agreements cover a variety of partnerships with In-District: School districts within the College's service area of Hidalgo and Starr counties.

### **Background**

South Texas College works with partnering school districts to execute agreements to specify the partnership terms that help the College and Districts maintain a high level of quality and service to participating dual credit high school students. The agreements are updated annually, and include all Board-approved changes to the tuition and fee structures and policies that impact dual credit programs.

### **Proposed Interlocal Agreement**

Administration recommended the approval and adoption of the proposed Interlocal Agreement for academic year 2024 – 2025 by the South Texas College Board of Trustees, as well as the governing board of each partnering district.

The agreement would assist in the communication of and response to any compliance concerns with administration of partnering districts and the College.

The South Texas College Board of Trustees would be asked to approve the form and content of the agreement for academic year 2024 - 2025, which would then be sent to each partnering district for review and approval by the governing boards.

### **Changes for FY 2024 - 2025**

There were no substantive changes proposed for the interlocal agreement template that were approved by the Board of Trustees for FY 2023 – 2024, and they were submitted with only minor revisions.

Upon a motion by Mr. Danny Guzman and a second by Mrs. Dalinda Gonzalez-Alcantar, the Education and Workforce Development Committee recommended Board approval of the proposed Interlocal Agreement for Dual Credit Program partnerships for academic year 2024 - 2025, for In-District school districts. The motion carried.

## **Review and Action as Necessary on Proposed Memorandum of Understanding with the National Alliance of Concurrent Enrollment Partnerships**

In February 2024, South Texas College partnered once again with the National Alliance of Concurrent Enrollment Partnerships (NACEP) to host the third annual Summit for Dual Credit Programs.

The three-day summit included fantastic keynote speakers and breakout sessions representing concurrent enrollment partnerships, from the higher education perspective as well as other stakeholders including K-12 school districts, from institutions across the nation. Over 270 participants attended from 32 states, bringing with them valuable insights and lessons learned from delivering dual credit courses to students from diverse regional and socio-economic backgrounds.

Dr. Rebecca De Leon, Associate Vice President for Dual Credit Programs & School District Partnerships, provided an update on the third annual summit, including revenues and expenditures and lessons learned to provide an even better summit next year.

Dr. De Leon then discussed the proposed Memorandum of Understanding (MOU) with NACEP to partner on the fourth annual Summit for Dual Credit Programs, which would again be hosted at the South Padre Island Convention Center, from February 16 – 18, 2025.

The Board's authorization to finish negotiations and execute the proposed MOU would be necessary to support another highly successful summit, which would further highlight South Texas College's role as a national leader in the concurrent enrollment environment and allow the College to learn with and from fellow colleges and invested stakeholders from across the nation.

Upon a motion by Mr. Danny Guzman and a second by Mrs. Dalinda Gonzalez-Alcantar, the Education and Workforce Development Committee recommended Board approval of the proposed Memorandum of Understanding with the National Alliance of Concurrent Education Partnerships as presented. The motion carried.

### **Review and Recommend Action on Proposed Interlocal Agreement for P-Tech Campus Agreement with Idea Public Schools**

Administration requested a committee recommendation of Board approval of an Interlocal Agreement with IDEA Public Schools to serve as the Institution of Higher Education partner for their designated San Juan P-TECH Campus.

The P-TECH designation stands for "Pathways in Technology Early College High School" and includes a clear focus on career and work-based education programs. The IDEA San Juan Campus provides students a pathway toward a degree in Computer Science.

While South Texas College normally enters into an Interlocal Agreement with the school district to provide dual credit opportunities across the district, this agreement would be the first agreement between South Texas College and IDEA Public Schools, and would be limited specifically to the campus in San Juan. This agreement would not create or imply any partnership for dual credit programs at other campuses of IDEA Public Schools.

This special agreement was written to comply with all prevailing laws and rules, including those established by the State of Texas, the Texas Higher Education Coordinating Board, and the Texas Education Agency, for statewide dual credit goals.

Once executed, this agreement would specify partnership terms to foster the College's high level of quality and service to the campus and participating students. The terms of the agreement assist in clear communication and responses to any concerns that may arise in compliance or administrative matters.

Upon a motion by Mrs. Dalinda Gonzalez-Alcantar and a second by Mr. Danny Guzman, the Education and Workforce Development Committee recommended Board of an Interlocal Agreement with IDEA Public Schools to serve as the Institution of Higher Education partner for their designated San Juan P-TECH Campus. The motion carried.

### **Status Report on the 2019 – 2025 Strategic Plan**

Dr. Fernando Chapa, Dean of Institutional Research, Effectiveness, and Strategic Planning, provided a status report on the 2019 – 2025 Strategic Plan. Strategic Planning is required as part of the College's ongoing accreditation by the Southern Association of Colleges and Schools – Commission on Colleges (SACSCOC).

Strategic planning is a crucial step for institutions of higher education. This process helps stakeholders focus on long-term goals, and outline specific initiatives that can align operational plans to those strategic goals. This also helps leadership develop budgets carefully aligned to the College's long-term goals.

As the College approaches the end of the 2019 – 2025 Strategic Plan and undertakes preparation for the next cycle, Dr. Chapa provided the Board with an overview of the five Strategic Goals of the current plan, including a highlight of the major directions identified for each goal and specific initiatives that supported those directions.

The Strategic Goals for the current plan cycle were:

1. Lead Community Engagement
2. Promote Academic Integrity and Excellence
3. Create Educational Opportunities for Students
4. Foster Student Success
5. Cultivate Institutional Excellence

Dr. Chapa shared data tracked by the College to help gauge successes and challenges in meeting established goals, and to help ensure accurate, timely data informs the planning cycle for the next strategic planning period.

Mrs. Dalinda Gonzalez-Alcantar noted that one data point she was interested in learning more about where the main factors that impacted persistence rates or caused failure to persist.

Mrs. Victoria Cantu noted that she was interested in strategies that can lead to increased degree attainment.

Administration coordinated a Board Work Session, tentatively scheduled in the first week of June 2024, that would include a discussion of the ongoing planning for the 2026 – 2032 Strategic Planning cycle.

No action was requested at this time.

### **Adjournment**

There being no further business to discuss, the Education Workforce Development Committee Meeting of the South Texas College Board of Trustees adjourned at 4:27 p.m.

I certify that the foregoing are the true and correct Minutes of the May 14, 2024 Education and Workforce Development Committee of the South Texas College Board of Trustees.

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Mrs. Victoria Cantu, Presiding



## **Review and Recommend Action on Proposed 2025-2026 Academic Calendar**

The Education and Workforce Development Committee is asked to review the proposed 2025-2026 Academic Calendar and recommend Board approval as presented.

The Academic Calendar Steering Committee, which includes membership from each area of the College and Student Government representation, has developed the FY 2025 – 2026 Academic Calendar.

The calendar was developed to be compatible with local area school district calendars and other higher education institutions in Texas. The calendar was presented to South Texas College faculty and staff for review, feedback, and input during the months of March and April. Input received from staff and faculty was incorporated into the proposed calendar.

The proposed calendar has been approved by the Academic Calendar Steering Committee and has been reviewed by Faculty Senate, Council of Chairs, Academic Council and Institutional Leadership Council.

The proposed calendar follows in the packet for the Committee's review and consideration.

The Education and Workforce Development Committee is asked to recommend Board approval of the 2025-2026 Academic Calendar as presented.

# 2025-2026 Calendar



**FINAL DRAFT 05-14-24**

## Fall Semester 2025 (August 25 - December 14)

August 13 (Wednesday)	New Faculty Start Date – New Faculty Benefits & Orientation (Human Resources)
August 14 (Thursday)	New Faculty Orientation
August 15 (Friday)	New Faculty Service Area Tour
August 18 (Monday)	Faculty Return – Academic Affairs Assembly / Division Meetings
August 19 (Tuesday)	Faculty Preparation Day / Departmental Meetings
August 20 (Wednesday)	Faculty Preparation Day / Departmental Meetings
August 21 (Thursday)	Faculty Preparation Day / Full-Time Faculty Teaching Dual Credit Courses PD Day / Departmental Meetings
August 22 (Friday)	Faculty Preparation Day / Departmental Meetings
August 23 (Saturday)	Adjunct & Dual Credit Faculty Professional and Organizational Development Day
<b>August 25 (Monday)</b>	<b>Classes Begin</b>
September 1 (Monday)	College Closed – Labor Day
September 10 (Wednesday)	Census Day - Twelfth Class Day
September 26 (Friday)	College Closed – Fall Convocation*
November 14 (Friday)	Last Day to Withdraw
November 27 – 30 (Thursday – Sunday)	College Closed - Thanksgiving Holiday
December 8 – 14 (Monday – Sunday)	Finals
December 13 (Saturday)	Commencement Ceremonies*
December 13 (Saturday)	Certificate and Degree Award Date
December 14 (Sunday)	End of Term
December 15 (Monday)	Last Day to Submit Grades
December 18 – January 4 (Thurs. – Sun.)	Winter Break (College Closed)

*\* Subject to change depending on availability of venue.*

# 2025-2026 Calendar



## Spring Semester 2026 (January 20 – May 14)

January 5 (Monday)	College Opens – Staff return
January 5 (Monday)	New Faculty Start Date – New Faculty Benefits & Orientation (Human Resources)
January 12 (Monday)	Faculty Return – Division / Department Meetings
January 13 – 16 (Tuesday-Friday)	Faculty Preparation Day / Departmental Meetings
January 17 (Saturday)	Adjunct & Dual Credit Faculty Professional and Organizational Development Day
January 19 (Monday)	Martin Luther King, Jr. Day – College Closed
<b>January 20 (Tuesday)</b>	<b>Classes Begin</b>
January 27 – 30 (Tuesday – Friday)	Distance Learning Symposium*
February 4 (Wednesday)	Census Day - Twelfth Class Day
February 13 (Friday)	College Closed – College-Wide Professional Development Day*
March 16 - 22 (Monday - Sunday)	College Closed - Spring Break
April 2 – 5 (Thursday – Sunday)	College Closed - Semester Break
April 20 (Monday)	Last Day to Withdraw
May 8 – 14 (Friday – Thursday)	Finals
May 14 (Thursday)	End of Term
May 15 – 16 (Friday - Saturday)	Commencement Ceremonies*
May 16 (Saturday)	Certificate and Degree Award Date
May 18 (Monday)	Last Day to Submit Grades
May 25 (Monday)	College Closed – Memorial Day

*\*Subject to change depending on availability of venue.*

# 2025-2026 Calendar



## Summer Session 2026 (June 1 – August 7)

<b>June 1 (Monday)</b> .....	<b>Classes Begin</b>
June 16 (Tuesday) .....	Census Day - Twelfth Class Day
June 19 (Friday).....	College Closed - Juneteenth
July 3 (Friday) .....	College Closed-Independence Day
July 6 – 7 (Monday & Tuesday).....	No classes (For Summer III only)
July 23 (Thursday) .....	Last Day to Withdraw
August 6 (Thursday) .....	End of Term/Finals (Classes Meeting M-R)
August 7 (Friday) .....	End of Term /Finals (Classes Meeting M-F)
August 8 (Saturday).....	Certificate and Degree Award Date
August 10 (Monday) .....	Last Day to Submit Grades

## SI – Minimester (June 1 – July 2)

<b>June 1 (Monday)</b> .....	<b>Classes Begin</b>
June 4 (Thursday) .....	Census Day - Fourth Class Day
June 19 (Friday).....	College Closed - Juneteenth
June 25 (Thursday).....	Last Day to Withdraw
July 2 (Thursday) .....	End of Term/Finals
July 3 (Friday) .....	College Closed-Independence Day
July 6 (Monday).....	Last Day to Submit Grades

## SII – Minimester (July 8 – August 7)

<b>July 8 (Wednesday)</b> .....	<b>Classes Begin</b>
July 13 (Monday).....	Census Day - Fourth Class Day
July 31 (Friday) .....	Last Day to Withdraw
August 6 (Thursday) .....	End of Term/Finals (Classes Meeting M-R)
August 7 (Friday) .....	End of Term /Finals (Classes Meeting M-F)
August 10 (Monday) .....	Last Day to Submit Grades

## Committee Membership and Timeline

### Academic Calendar 2025-2026

February 23, 2024

#### Committee Membership

Christina Cavazos, Curriculum	Olivia de la Rosa, Continuing Education
Juan Miguel Galvan, Student Financial Services	Alondra Hinojosa, Student Government
Elizabeth Hollenbeck, Library Services	Marc Cardenas, Student Government
Bradley Davis, IEA	Alejandra Cantu, Dual Credit Programs
Cynthia Blanco, Admissions & Records	Monica Perez, OVPAA
Jesus Ramirez, Admissions & Records	Fidel Rodriguez, Faculty Senate
Rosangela Mancillas, Public Relations	Joel Jason Rodriguez, Council of Chairs
Georgina Marr, Human Resources	Dr. Wendi JW Williams, MSITB (faculty)
Aaron Guajardo, Human Resources	Erika Guerra, BPST (faculty)
Norma Jimenez, Cashier's Office	Nathaniel Weber, LA (faculty)
Willie Langley, Purchasing	Kirk Neckel, SBS (faculty)
Carla Rodriguez, Resource Dev., Mgmt. & Compliance	Dr. Theresa Garza, NAH (faculty)

#### Timeline and Process

February 23, 2024	Calendar Committee meet to propose a preliminary draft calendar. (Materials provided in advance)
February 26 - March 22, 2024	Time for review and feedback by faculty and staff. Committee members distribute the draft calendar to faculty and staff in their area for feedback. <b>Feedback due by March 22, 2024.</b>
March 29, 2024 (tentative)	Calendar Committee may meet to review collected feedback from faculty and staff and revise draft, if applicable.
April 1 - May 3, 2024	Draft Calendar will be presented to Academic Council, Institutional Leadership Council, Council of Chairs, and Faculty Senate.
May 6 - May 10, 2024	Calendar Committee members will vote on the Final Draft Calendar via email.
May 13, 2024	Final Calendar will be submitted to the Vice President for Academic Affairs.
June 11, 2024	Final Calendar will be presented at the Board of Trustees Education and Workforce Development Committee Meeting.
June 25, 2024	Final Calendar will be submitted to the Board of Trustees.

## **Presentation and Discussion of South Texas College Summer Camps Offered in 2024**

Ms. Olivia De La Rosa, Director of Continuing, Professional and Workforce Education, will present on the College's Summer Camp offerings in 2024.

Summer Camps have been a successful strategy to engage prospective and current students and partner with local school districts to provide a variety of educational and fun activities throughout our service area. These camps offer hands-on activities to engage and excite students as young as 9-years-old and up through young adults. Activities help participants discover and explore new interests, or expand on established skills.

This year's offerings will include camps held throughout the Valley, including sections at the Mid-Valley Campus, Nursing and Allied Health Campus, Pecan Campus, Pecan Plaza, Starr County Campus, and Technology Campus.

Ms. De La Rosa will provide an overview of camp opportunities that include the following titles:

<ul style="list-style-type: none"><li>• 3D Printing Basics</li><li>• Advanced Welding</li><li>• Arduino Projects Engineering</li><li>• Automotive/Diesel Repair Fundamentals</li><li>• Aviation Camp</li><li>• Bachelor's Summer Youth Leadership Camp</li><li>• Basic Floral Design</li><li>• Biology Explorers</li><li>• Biotechnology Camp</li><li>• Cookie Decorating Camp</li><li>• Cyberpatriot</li></ul>	<ul style="list-style-type: none"><li>• Drone Piloting Fundamentals</li><li>• Exploring the World of Welding</li><li>• FAA Remote Pilot Certificate Review</li><li>• FANUC Robotics Fundamentals</li><li>• Home Maintenance Mastery</li><li>• Job Interviewing Workshop</li><li>• Lego EV3 Robotics</li><li>• Sewing Camp</li><li>• Speech and Debate Camp</li><li>• Summer Drumline Camp</li><li>• Tool &amp; Die Making</li><li>• Virtual Reality Architecture</li></ul>
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The presentation will include a review of marketing efforts, including the dedicated website at <https://www.southtexascollege.edu/youth-camps/index.html>, and an overview of the registration process and pricing structure for the camps.

No action is requested. This information is presented to the Education and Workforce Development Committee for discussion and feedback.