

SOUTH TEXAS COLLEGE
BOARD OF TRUSTEES REGULAR MEETING
Tuesday, May 28, 2024 @ 5:30 p.m.
Ann Richards Administration Building Board Room
Pecan Campus, McAllen, Texas 78501

AGENDA

“At anytime during the course of this meeting, the Board of Trustees may retire to Executive Session under Texas Government Code 551.071(2) to confer with its legal counsel on any subject matter on this agenda in which the duty of the attorney to the Board of Trustees under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code. Further, at anytime during the course of this meeting, the Board of Trustees may retire to Executive Session to deliberate on any subject slated for discussion at this meeting, as may be permitted under one or more of the exceptions to the Open Meetings Act set forth in Title 5, Subtitle A, Chapter 551, Subchapter D of the Texas Government Code. At this meeting, the Board of Trustees may deliberate on and take any action deemed appropriate by the Board of Trustees on the following subjects:”

COVID-19 Public Health / Attendance Measures

Due to COVID-19 and Social Distancing recommendations, members of the public are encouraged to watch the live broadcast of the meeting at:

<https://admin.southtexascollege.edu/president/agendas/live.html>.

- I. Call Meeting to Order**
- II. Determination of Quorum**
- III. Invocation**
- IV. Mission Moment**
- V. Public Comments**
- VI. Consideration of New Items**
 1. Recognition of Outgoing Trustee
 2. Welcome to Returning and Newly Elected Trustees
 - Ms. Rose Benavidez representing District #1,
 - Mrs. Victoria Cantu representing District #2, and
 - Mr. David De Los Rios representing District #6
 3. Recognition of Outgoing Board Officers for 2020 - 2024
 4. Election of Board Officers
 5. Request for Consideration of Appointment as Board Committee Chair and Committee Member
 - a. Education and Workforce Development Committee
 - b. Facilities Committee
 - c. Finance, Audit, and Human Resources Committee

6. Deliberation and Action as Necessary on Self-Assessment of the Board of Trustees
7. Deliberation and Action as Necessary on Assessment of the College President
8. Review and Action as Necessary on Quarterly Investment Report for Quarter Ending February 29, 2024

VII. Update by the College President

VIII. Presentations

- A. Presentation of the Delinquent Tax Collection Report for the Period Ending February 29, 2024

IX. Consideration and Action on Consent Agenda

- A. Approval of Board Meeting Minutes
 1. April 23, 2024 Regular Board Meeting
 2. May 1, 2024 Board Work Session
 3. May 14, 2024 Special Board Meeting

X. Consideration and Action on Committee Items

A. Education and Workforce Development Committee Items

1. Review of Presentations Delivered to the Education and Workforce Development Committee
 - a. Status Report on the 2019 – 2025 Strategic Plan
2. Review and Action as Necessary on Consent Agenda Items from the Education and Workforce Development Committee
 - a. Approval of Proposed Memorandum of Understanding with the National Alliance of Concurrent Enrollment Partnerships
 - b. Approval of Proposed Interlocal Agreement for P-Tech Campus Agreement with Idea Public Schools
3. Review and Action as Necessary on Proposed Interlocal Agreement and ISD Partnership Support for Dual Credit Programs

B. Finance, Audit, and Human Resources Committee Items

1. Review of Presentations Prepared for Finance, Audit, and Human Resources Committee
 - a. Update on Change Order for Contract with Precision Task Group (PTG) / Workday
 - b. Review and Discussion of Preliminary Summaries of Unrestricted Projected Revenues and Expenditures for FY 2024 - 2025 with Comparison to FY 2023 – 2024 Amended Budget

2. Review and Action as Necessary on Consent Agenda Items from the Finance, Audit, and Human Resources Committee

a. Approval of Award of Proposals, Purchases, Renewals, and Interlocal Agreement

Award of Proposals

- 1) Medical Office Skills Training (Award)
- 2) Purchase of LED Lamps (Award)
- 3) Purchase of Welding Equipment (Award)
- 4) Small Business Skills Training (Award)
- 5) Trailer for Flammable Liquid and Gas Firefighter Training (Award)

Purchases and Renewals - Instructional Items

- 6) Adult Stimulator Manikin (Purchase)
- 7) Powered Ambulance Cot (Purchase)
- 8) Welding Gases, Metal, and Supplies (Purchase)
- 9) Nursing and Allied Health Equipment and Supplies (Renewal)

Purchases and Renewals - Non-Instructional Items

- 10) Furniture (Purchase)
- 11) Parts and Supplies (Purchase)
- 12) Campus Dining and Food Trucks – II (Renewal)
- 13) Campus Dining and Food Trucks – II (Renewal)
- 14) Ground Maintenance (Renewal)

Purchases and Renewals - Technology Items

- 15) Computers, Laptops, Tablets, Monitors, Servers, and Printers (Purchase)
- 16) Server Hardware Equipment (Purchase) – Grant Funded
- 17) Servers (Purchase)
- 18) Software Subscription (Purchase)
- 19) Datacenter Switches and Server Maintenance (Renewal)
- 20) Network Cabling and Equipment Installation Services (Renewal)
- 21) Network Software Maintenance (Renewal)
- 22) VMware Maintenance (Renewal)
- 23) Web Application Firewall Software/Cloud Subscription Agreement (Renewal)

Interlocal Agreement

- 24) Institutional Membership (Purchase)

b. Approval of Revised Appraisal District Allocated Cost Payments for the 2024 Assessment Fees for Hidalgo County

c. Approval of Vacation Payout for WorkDay ERP Implementation Primary Leads and Co-Leads for FY 2024

d. Approval of Jurisdictional and Interagency Support Memorandum of Understanding (MOU) Between South Texas College Police Department and the City of Mission Police Department

e. Approval of Proposed Annual Salary Increases for Faculty and Non-Faculty Personnel for FY 2024 – 2025

- f. Approval to Implement a Semi-Monthly Payroll for All Employees Effective January 2025 and Provide a One-Time Gap Bridging Retention Payment Supporting the Transition
- g. Approval to Revise Proposed Projects for Internal Auditor for FY 2023 – 2024
- h. Approval to Revise Policy DAA: Employment Objectives – Equal Employment Opportunity
- i. Approval to Adopt New Personnel Policy and Retire Current Policy
 - A-1. Adopt DEE (Local) Compensation and Benefits – Expense Reimbursement
 - A-2. Retire Policy #5700: Official Travel of Employees
- j. Approval to Adopt New Local Governance Policy BG (Local) Administrative Organization
- k. Approval to Adopt New Business and Support Services Policies and Retire Current Policies
 - A-1. Adopt CAA (Local) Appropriations and Revenue Sources – State and Federal Revenue Sources
 - A-2. Retire Policy #5510: Grants
 - B-1. Adopt CAIA (Local) Ad Valorem Taxes – Exemptions and Payments
 - B-2. Retire Policy #5425: Ad Valorem Taxes
 - C-1. Adopt CAIC (Local) Ad Valorem Taxes – Selection and Duties of Chief Tax Officials
 - D-1. Adopt CAM (Local) Appropriations and Revenue Sources – Grants, Funds, Donations From Private Sources
 - D-2. Retire Policy #5125: Establishment and Management of Endowment Funds
 - D-3. Retire Policy #5910: Acceptance of Gifts and Bequests
 - E-1. Adopt CB (Local) Depository of Funds
 - F-1. Adopt CD (Local) Accounting
 - F-2. Retire Policy #5410: Accounting
 - G-1. Adopt CDA (Local) Accounting – Financial Reports and Statements
 - G-2. Retire Policy #5330: Budget and Financial Reporting
 - H-1. Adopt CDC (Local) Accounting – Audits
 - H-2. Retire Policy #5450: External Audits
 - H-3. Retire Policy #5460: Internal Audit Function
 - I-1. Adopt CFE (Local) Purchasing and Acquisition – Vendor Relations
 - J-1. Adopt CIA (Local) Equipment and Supplies Management – Records Management
 - J-2. Retire Policy #2500: Records Management
 - K-1. Adopt CR (Local) Technology Resources
 - K-2. Retire Policy #4714: Acceptable Use of Information Resources

I. Approval to Adopt New Students Policies and Retire Current Policies

- A-1. Adopt FA (Local) Equal Educational Opportunity
- B-1. Adopt FEA (Local) Financing Education – Financial Aid and Scholarships
- B-2. Retire Policy #3322: Student Financial Aid - Satisfactory Academic Progress (SAP)
- C-1. Adopt FFAC (Local) Wellness and Health Services – Communicable Diseases
- C-2. Retire Policy #3680: Students With or Who Have Been Exposed to Communicable Diseases
- C-3. Retire Policy # 3690: Bacterial Meningitis Vaccine Requirement
- D-1. Adopt FFE (Local) Student Welfare – Freedom from Bullying
- E-1. Adopt FL (Local) Student Rights and Responsibilities
- E-2. Retire Policy #3610: Academic Advising of Students
- E-3. Retire Policy #3615: Student Orientation Program
- E-4. Retire Policy #3635: Student Representation on Campus Committees
- E-5. Retire Policy #3642: Use of Real Life Nude Models
- E-6. Retire Policy #3681: Participation in Clinical, Simulation, or Laboratory
- E-7. Retire Policy #5560: Student Financial Accounting Operating Standards
- F-1. Adopt FM (Local) Discipline and Penalties

m. Approval to Retire Five (5) Current Policies

- 1. Policy #1900: Delineation of Information to be Included on Building Plaques for New, Expanded, and Renovated Buildings
 - 2. Policy #3021: Student Recruitment and Institutional Integrity
 - 3. Policy #5470: Identity Theft Program
 - 4. Policy #6105: Naming of College Facilities
 - 5. Policy #6900: Master Planning
- 3. Review and Action as Necessary on Renewal of the Starr County Agreement for Tax Assessment Collection
 - 4. Discussion and Action as Necessary on Contract for Electric Power Services

C. Facilities Committee Items

- 1. Review and Action as Necessary on Consent Agenda Items from the Facilities Committee
 - a. Approval of Interior Color Selection for Technology Campus Welding Lab Expansion Building F
 - b. Rejection of Construction Services Proposals for the Pecan Campus Kinesiology Building S

- c. Approval of Final Completion on the Pecan Campus North Academic Humanities Building P Renovation for Administrative and Support Services Office
 - d. Approval of Final Completion of the Mid Valley Campus South Academic Building H Repair & Renovations of Damaged Roof and Interior Areas Phase I
2. Review and Action as Necessary on Contracting Architectural Services for the District Office Building Renovation
 3. Update on Activities Related to Emergency Repairs at Pecan Campus Physical Plant Building E Cooling Towers
 4. Update on Status of Unexpended Plant Fund Construction Projects and Renewals & Replacements Projects

XI. Review and Approval of Financial Reports, Checks, and Purchasing Reports

- A. Approval of Financial Reports for March 2024
- B. Review and Approval of Checks and Purchasing Reports for April 2024

XII. Review and Action as Necessary on Executive Session Items

- A. Review and Action as Necessary on Status of Litigation Related to the Pecan Campus Sand Volleyball Courts Project (Texas Government Code 551.071, Consultation with Attorney)
- B. Review and Discussion of College President's Contract (Texas Government Code 551.074, Personnel Matters)

XIII. Announcements

A. Next Meetings:

- Thursday, June 6, 2024
 - 11:00 a.m. – Board Work Session
- Tuesday, June 11, 2024
 - 3:00 p.m. – Education and Workforce Development Committee
 - 4:00 p.m. – Facilities Committee
 - 5:00 p.m. – Finance, Audit, and Human Resources Committee
- Tuesday, June 25, 2024
 - 5:30 p.m. – Regular Board Meeting

B. Other Announcements:

- South Texas College will be closed Wednesday, June 19, 2024 in observance of Juneteenth.