

**South Texas College**  
**Board of Trustees**  
**Finance, Audit, and Human Resources Committee**  
**Student Union Building, 2nd Floor**  
**Pecan Campus, McAllen, Texas**  
**Tuesday, May 10, 2022 @ 5:30 p.m.**

**Agenda**

“At anytime during the course of this meeting, the Board of Trustees may retire to Executive Session under Texas Government Code 551.071(2) to confer with its legal counsel on any subject matter on this agenda in which the duty of the attorney to the Board of Trustees under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code. Further, at anytime during the course of this meeting, the Board of Trustees may retire to Executive Session to deliberate on any subject slated for discussion at this meeting, as may be permitted under one or more of the exceptions to the Open Meetings Act set forth in Title 5, Subtitle A, Chapter 551, Subchapter D of the Texas Government Code.”

- I. Approval of April 12, 2022 Finance, Audit, and Human Resources Committee Minutes..... 1-18
- II. Discussion and Action as Necessary on Hidalgo County Tax Resale Private Bid and Resolution #2022-013 Authorizing Tax Resale Bid ..... 19-47
- III. Review and Action as Necessary on Award of Proposals, Rejection of Proposal, Purchases, and Renewals.....48-100
  - A. Award of Proposals
    - 1) Building Moving Services - II (Award)
    - 2) Insurance Risk Management Consultant Services (Award)
    - 3) Telephone Services (Award)
    - 4) Temporary Personnel Services (Award)
  - B. Rejection of Proposal
    - 5) District Wide Wireless Network Equipment Upgrade (Reject)
  - C. Purchases and Renewals
    - a. Instructional Items
      - 6) Online Tutoring Services (Purchase)
    - b. Non-Instructional Item
      - 7) Consultant Services Contract (Purchase)
      - 8) Bond Counsel Services (Renewal)
      - 9) Collection Agency Services (Renewal)
      - 10) Custodial Supplies (Renewal)
      - 11) Geotechnical and Materials Testing Services (Renewal)
    - c. Technology Items
      - 12) Audio Visual Equipment (Purchase)
      - 13) Computers, Laptops, and Tablets (Purchase)
      - 14) Software License, Maintenance, and Support Agreement (Renewal)
      - 15) Time and Attendance Software License, Maintenance, and Support Agreements (Renewal)

- IV. Review and Discussion of Preliminary Summary of Unrestricted Projected Revenues and Expenditures for FY 2022 - 2023 with Comparison to FY 2021 – 2022 Amended Budget ..... 101-124
  
- V. Review and Recommend Action on Unrestricted Fund Balance Designations as of August 31, 2022 and Funding Plan for the Construction Projects Using the Unrestricted Fund Balance Designations..... 125-128
  
- VI. Review and Action as Necessary on the Metric to Determine the Minimum Unrestricted Fund Financial Reserve Level ..... 129-131

**Approval of April 12, 2022 Finance, Audit, and Human Resources Committee Minutes**

The Minutes for the Finance, Audit, and Human Resources Committee Meeting of April 12, 2022 are presented for Committee approval.

**South Texas College  
Board of Trustees  
Finance, Audit, and Human Resources Committee  
Ann Richards Administration Building Board Room  
Pecan Campus, McAllen, Texas  
Tuesday, April 12, 2022 @ 5:30 p.m.**

**Minutes**

The Finance, Audit, and Human Resources Committee Meeting was held on Tuesday, April 12, 2022 in the Ann Richards Administration Building Board Room at the Pecan Campus in McAllen, Texas. The meeting commenced at 5:42 p.m. with Mr. Rene Guajardo presiding.

Members present: Mr. Rene Guajardo, Dr. Alejo Salinas, Jr. and Mr. Paul R. Rodriguez

Other Trustees Present: Ms. Rose Benavidez

Members absent: None

Also present: Dr. Ricardo J. Solis, Mrs. Mary Elizondo, Dr. David Plummer, Dr. Rodney Rodriguez, Mrs. Rebecca Cavazos, Mrs. Myriam Lopez, Mr. George McCaleb, Dr. Jesus Campos, Mr. Ricardo De La Garza, Mrs. Laura Requena, Dr. Fernando Chapa, Mrs. Sara Lozano, Mr. Lucio Gonzalez, Dr. Sylvia Flores, Mrs. Kelly Salzar, and Mr. Andrew Fish.

**Approval of March 8, 2022 Finance, Audit, and Human Resources  
Committee Minutes**

Upon a motion by Dr. Alejo Salinas, Jr. and a second by Mr. Paul R. Rodriguez, the Minutes for the Finance, Audit, and Human Resources Committee Meeting of March 8, 2022 were approved as written. The motion carried.

**Review and Action as Necessary on Award of Proposals, Rejection of  
Proposal, Purchases, and Renewals**

Approval of the following award of proposals, rejection of proposal, purchases, and renewals, will be requested at the April 26, 2022 Board meeting.

The Director of Purchasing has reviewed each item, including the procurement procedures and evaluation of all responses, and recommended approval as follows:

Finance, Audit, and Human Resources  
Committee Minutes 04-12-2022



Upon a motion by Mr. Paul R. Rodriguez and a second by Dr. Alejo Salinas, Jr., the Finance, Audit, and Human Resources Committee recommended Board approval of the award of proposals, rejection of proposal, purchases, and renewals as listed below, except for item #9 for the Consultant Services Contract:

**A. Award of Proposals**

- 1) Online Continuing Education Services (Award):** award the proposal for online continuing education services to **ed2go, Cengage Learning** (Temecula, CA), for the period beginning May 1, 2022 through April 30, 2023 with two one-year options to renew, at an estimated cost of each class between \$34.00 and \$4,595.00, which is charged to students registered for the class. There are no deposits required, no minimum orders, or any initial inventory to purchase. A percentage ranging from 10% to 25% of the tuition is paid to South Texas College, which is based on the total cost;
- 2) Purchase of Semi-Trucks (Award):** award the proposal for the purchase of semi-trucks to **Doggett Freightliner** (Pharr, TX), at a total amount of \$91,000.00;
- 3) Recruitment Advertising Services (Award):** award the proposal for recruitment advertising services to **JobElephant** (Diego, CA), for the period beginning May 31, 2022 through May 30, 2023 with two one-year options to renew, at no cost to the College for their services. The cost of advertisements published for vacant positions by companies, such as Indeed, LinkedIn, and Chronicle of Higher Ed, etc. is estimated at \$77,500.00;
- 4) Vehicle Maintenance and Repair Services (Award):** award the proposal for vehicle maintenance and repair services for the period beginning May 29, 2022 through May 28, 2023 with two one-year options to renew, at an estimated amount of \$100,000.00, which is based on prior year expenditures. The vendors are as follows:

Vendor (City, State)	Vendor (City, State)
<b>Art's Trucks &amp; Equipment</b> (McAllen, TX)	<b>Charles Clark Chevrolet, Co.</b> (McAllen, TX)
<b>Haboken Enterprises, LLC./ dba Golf Cart Crossing</b> (Pharr, TX)	<b>Pan American Auto, LLC.</b> (Pharr, TX)
<b>Southern Tire Mart, LLC.</b> (Columbia, MS) (New)	<b>Spikes Motors, Inc.</b> (Mission, TX)
<b>Stutz Auto Service, Inc.</b> (McAllen, TX)	<b>Trancasa USA, Inc.</b> (Pharr, TX)
<b>Truckers Sales &amp; Service, LLC.</b> (Corpus Christi, TX) (New)	

**B. Rejection of Proposal**

- 5) Purchase of Automatic Heavy-Duty Truck (Reject):** reject the three (3) proposals received for the purchase of an automatic heavy-duty truck, since the proposals did not include a trailer with the truck as requested;

**C. Purchases and Renewals (C-a. Instructional Items)**

- 6) Mobile Hotspot Service Extension (Purchase/Subscribe):** purchase/subscribe the mobile hotspot service extension with **AT&T Mobility, LLC.** (Carol Stream, IL), a State of Texas Department of Information Resources (DIR) approved vendor, for the period beginning May 1, 2022 through August 31, 2022, at an estimated amount of \$52,480.00. The monthly subscription cost per device is \$40.00. On July 27, 2021, the Board approved the purchase of the mobile hotspot service and on November 23, 2021 the Board approved the extension of the service through April 30, 2022;
- 7) Medical Office Skills Training (Renewal):** renew the medical office skills training contract with **Practice Management Institute** (San Antonio, TX), for the period beginning July 1, 2022 through June 30, 2023, at no cost to the College. The student or employee participating in the training program will pay the training fee and South Texas College will receive a 30% commission;
- 8) Small Business Skills Training (Renewal):** renew the small business skills training contract with **Leadership Empowerment Group, LLC.** (Mercedes, TX), for the period beginning July 1, 2022 through June 30, 2023, at no cost to the College. The student or employee participating in the training program will pay the training fee and South Texas College will receive 30% commission;

**C. Purchases and Renewals (C-b. Non-Instructional Items)**

- ~~**9) Consultant Services Contract (Purchase):** purchase a consultant services contract with **Pathfinders Public Affairs** (Edinburg, TX), a sole source vendor, for the period beginning April 1, 2022 through March 31, 2023, at a total amount of \$95,000.00, which will be paid monthly;~~
- 10) Grounds Maintenance (Renewal):** renew the grounds maintenance contract with **TLC Total Lawn Care, LLC.** (Weslaco, TX), for the period beginning July 26, 2022 through July 25, 2023, at an estimated amount of \$448,035.84 for mowing, tree trimming, shredding services, irrigation inspections, and without exceeding an estimated amount of \$175,000.00 for various plants, replacement plants, and landscaping as needed, and without exceeding and estimated amount of \$50,000.00 for sprinkler system repairs as needed, for a total estimated amount of \$673,035.84;
- 11) Network Cabling and Equipment Installation Services (Renewal):** renew the network cabling and equipment installation services contracts, for the period beginning July 26, 2022 through July 25, 2023, at an estimated amount of \$70,000.00, which is based on prior year expenditures. The vendors are as follows:
  - **BridgeNet Communications** (Donna, TX)
  - **Network Cabling Services** (Houston, TX)
  - **Telepro Communications** (Mission, TX)
- 12) Travel Services (Renewal):** renew the travel services contract with **Echo Travel** (Edinburg, TX), for the period beginning July 1, 2022 through June 30, 2023, at a service fee of \$25.00 per airline ticket;

**C. Purchases and Renewals (C-c. Technology Items)**

- 13) Computers, Laptops, and Monitors (Purchase):** purchase computers, laptops, and monitors from the State of Texas Department of Information Resources (DIR) approved vendors **Dell Marketing, LP.** (Dallas, TX) and **Apple, Inc.** (Dallas, TX), at a total amount of \$154,573.66;
- 14) Network Switches (Purchase):** purchase network switches from **Netsync Network Solutions** (Houston, TX), a State of Texas Department of Information Resources (DIR) approved vendor, at a total amount of \$38,436.72;
- 15) Servers (Purchase):** purchase servers from **Dell Marketing, LP.** (Dallas, TX), a State of Texas Department of Information Resources (DIR) approved vendor, at a total amount of \$135,890.77;
- 16) Servers, Equipment, and Software Licenses (Purchase):** purchase servers, equipment, and software licenses from **Netsync Network Solutions** (Houston, TX), a State of Texas Department of Information Resources (DIR) approved vendor, at a total amount of \$394,895.38;
- 17) Internet Services for South Texas College Sites (Renewal):** renew the internet services for South Texas College sites contract with **Smartcom Telephone, LLC.** (McAllen, TX), for the period beginning July 1, 2022 through June 30, 2023, at an estimated amount of \$50,000.00;
- 18) Server Maintenance and Support Agreement (Renewal):** renew the server maintenance and support agreement with **Dell Marketing, LP.** (Dallas, TX), a State of Texas Department of Information Resources (DIR) approved vendor, for the period beginning February 6, 2022 through August 31, 2023, at a total amount of \$20,080.36.

Recommend Action - The total for all award of proposals, rejection of proposal, purchases, and renewals was \$1,872,892.73. The motion carried.

**Review and Recommend Action to Adopt New TASB Policy and Retire Current Policy**

- a. New TASB Policy GK - Relations with Educational Accreditation Agencies
- b. Retire Current Policy # 3347: Substantive Change Reporting

Approval to adopt new TASB Policy GK – Relations with Educational Agencies and retire Current Policy #3347: Substantive Change Reporting will be requested at the April 26, 2022 Board of Trustees meeting.

Purpose – To adopt new TASB Policy and the retire current policy to align with the Texas Association of School Boards (TASB) policy manual.

Justification – The College initiated a Policy Management Program with TASB in an effort to standardize the format and enhance the content of the College’s Board approved policies. Current Policies would be retired as new TASB Policies were approved by the Board of Trustees.

The request to adopt the new TASB policy was necessary for the following reasons:

- To align the policy with TASB’s policy manual.
- To strengthen the policy language to a current and legally comprehensive policy.
- To maintain good standing with our regional accreditation from the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC)

Background – Current Policy #3347 – Substantive Change Reporting, was first adopted on November 27, 2012 and was recently amended in March 26, 2019.

Policy #3347: Substantive Change Reporting was needed to maintain good standing with our SACSCOC regional accreditation. The proposed new TASB Policy GK was more comprehensive and addressed Substantive Change Reporting as required by SACSCOC, as well as general accreditation mandates with institutional and programmatic accreditors.

Reviewers – The new policy was reviewed by staff, administrators, TASB staff, STC Legal Counsel, and the College’s Planning and Development Council, which included faculty, staff, and administrators.

Enclosed Documents - The new policy and the current policy were provided in the packet for the Committee’s review and information.

Dr. Anahid Petrosian, Interim Vice President for Academic Affairs, and Dr. Fernando Chapa, Dean of Institutional Research, Effectiveness and Strategic Planning, attended the Committee Meeting to address questions by the Committee.

Upon a motion by Dr. Alejo Salinas, Jr. and a second by Mr. Paul R. Rodriguez, the Finance, Audit, and Human Resources Committee recommended Board approval to adopt new TASB Policy GK – Relations with Educational Accrediting Agencies and retire Current Policy #3347: Substantive Change Reporting, as presented and which supersedes any previously adopted Board policy. The motion carried.

## **Review and Recommend Action to Renew the Hidalgo County Agreement for Tax Assessment Collection**

Approval to renew the Hidalgo County Agreement for Tax Assessment and Collection for current and delinquent taxes collected from September 1, 2022 through August 31, 2023 will be requested at the April 26, 2022 Board meeting.

Purpose – The Hidalgo County Agreement for Tax Assessment and Collection must be approved by the College by June 1, 2022. Approval of the tax assessment and collection fee was needed in order for the Hidalgo County Tax Assessor to assess and collect taxes levied.

Justification – Texas Property Tax Code, Sec. 6.27 (c) Compensation for Assessment and Collection, indicates that the assessor or collector is entitled to a reasonable fee, not to exceed actual costs incurred, for which it assesses and collects taxes. Texas Education Code, Sec. 130.121 (b) Tax Assessment and Collection, indicates that each governing board shall be authorized to have the taxable property in its district assessed and/or its taxes collected, in whole or in part, by the tax assessors and/or tax collectors, respectively, of any county, city, taxing district, or other governmental subdivision in which all or any part of the junior college district is located. The Inter-Local Cooperation Agreement requires the County, after reviewing actual collection costs, to submit a proposed fee to the College, which may include a cost increase of no more than 5% per year, prior to May 1st. The College will then have until June 1st to accept the recommended fee.

Background – The Board of Trustees approved the Inter-Local Cooperation Agreement for Tax Assessment and Collection with Hidalgo County on March 11, 1996 with an option to renew for subsequent tax years. The contract was last renewed on April 27, 2021, and the annual fee approved was \$103,212.00. Mr. Pablo Villarreal, Jr., RTA for Hidalgo County, has advised the College that the annual fee for tax year 2022 will increase by \$5,160.00 to \$108,372.00. The monthly collection fee of approximately \$9,031.00 is reduced from taxes collected during the month and the remaining funds are wired to the South Texas College’s bank depository account.

Below is a summary of fees charged by Hidalgo County each year for the periods of FY 2012 – 2013 to FY 2022- 2023.

<b>Ten Year History of Fees for Hidalgo County Tax Assessment and Collection</b>			
<b>Fiscal Year</b>	<b>Fee</b>	<b>Increase over Previous Year</b>	<b>Total Tax Levy</b>
2022 – 2023	\$108,372.00	5%	Not Available
2021 - 2022	\$103,212.00	0%	\$71,315,412.72

<b>Ten Year History of Fees for Hidalgo County Tax Assessment and Collection</b>			
<b>Fiscal Year</b>	<b>Fee</b>	<b>Increase over Previous Year</b>	<b>Total Tax Levy</b>
2020 – 2021	\$103,212.00	0%	\$66,982,283.00
2019 – 2020	\$103,212.00	0%	\$64,711,985.97
2018 - 2019	\$103,212.00	0%	\$63,236,679.08
2017 – 2018	\$103,212.00	5%	\$62,624,834.26
2016 – 2017	\$98,304.00	0%	\$59,701,217.59
2015 – 2016	\$98,304.00	0%	\$56,408,070.41
2014 – 2015	\$98,304.00	5%	\$52,781,657.49
2013 – 2014	\$93,626.00	0%	\$42,343,115.93
2012 – 2013	\$93,626.00	0%	\$41,616,411.41

Funding Source – The annual collection fee is reduced monthly from taxes collected during the month. Funds for these expenditures would be budgeted in the Hidalgo Appraisal/Collection Fee budget for FY 2022 – 2023, pending Board approval of the budget.

Enclosed Documents – Clause VI, Consideration of the Hidalgo County Collection of Taxes Inter-Local Cooperation Amended Agreement for Tax Assessment and Collection Contract was provided in the packet for the Committee’s review and information.

Upon a motion by Dr. Alejo Salinas, Jr. and a second by Mr. Paul R. Rodriguez, the Finance, Audit, and Human Resources Committee recommended Board approval of the renewal of the Hidalgo County Agreement for Tax Assessment and Collection for current and delinquent taxes collected at an annual fee of \$108,372.00 from September 1, 2022 through August 31, 2023 as presented. The motion carried.

## **Review and Recommend Action to Renew the Starr County Agreement for Tax Assessment Collection**

Approval to renew the Starr County Agreement for Tax Assessment and Collection for current and delinquent taxes collected from September 1, 2022 through August 31, 2023 will be requested at the April 26, 2022 Board meeting.

Purpose – The Starr County Agreement for Tax Assessment and Collection must be approved by the College by June 1, 2022. Approval of the tax assessment and collection fee was needed in order for the Starr County Tax Assessor to assess and collect taxes levied.

Justification – Texas Property Tax Code, Sec. 6.27 (c) Compensation for Assessment and Collection, indicates that the assessor or collector is entitled to a reasonable fee, not to exceed actual costs incurred, for which it assesses and collects taxes. Texas Education Code, Sec. 130.121 (b) Tax Assessment and Collection, indicates that each governing board shall be authorized to have the taxable property in its district assessed and/or its taxes collected, in whole or in part, by the tax assessors and/or tax collectors, respectively, of any county, city, taxing district, or other governmental subdivision in which all or any part of the junior college district is located.

Background – The Board of Trustees approved the Inter-Local Cooperation Agreement for Tax Assessment and Collection with Starr County on August 14, 2017, with an option to renew for subsequent tax years. The contract was last renewed on April 27, 2021, and the annual fee approved was 3.5% of the College's total tax collections for the period of September 1, 2021 through August 31, 2022 for tax year 2021. The annual fee for Fiscal Year 2022 is estimated to be \$165,733.73. Ms. Maria Ameida Salinas, Tax Assessor-Collector for Starr County, has advised the College that the annual fee for tax year 2022 will remain at 3.5% of the College's total tax collections. The annual fee for Fiscal Year 2023 is estimated to be \$172,363.08, based on 3.5% of the College's total estimated tax collections for the period of September 1, 2022 through August 31, 2023. The FY 2022-2023 annual fee estimation of \$172,363.08 is an increase of approximately \$6,629.35 from the projected FY 2021-2022 annual fee expense. The monthly collection fee of approximately \$14,363.59 will be reduced from taxes collected for the College.

Below is a summary of fees charged by Starr County each year for the periods of FY 2012 – 2013 to FY 2019 – 2021 and the estimated fee for Fiscal Year 2021 – 2022 and Fiscal Year 2022 – 2023, based on a rate of 3.5% of total tax collections.

<b>Ten Year History of Fees for Starr County Tax Assessment and Collection</b>				
<b>Fiscal Year</b>	<b>Fee</b>	<b>Increase over Previous Year</b>	<b>% of Tax Collection</b>	<b>Total Tax Levy</b>
2022 – 2023	\$172,363.08***	4.00%	3.5%	Not Available
2021 – 2022	\$165,733.73**	8.79%	3.5%	\$4,418,023.95
2020 – 2021	\$152,346.31	6.76%	3.5%	\$4,108,455.73
2019 – 2020	\$142,693.53	(3.50%)	3.5%	\$4,010,125.41
2018 – 2019	\$147,863.11	0.001%	3.5%	\$4,058,100.49
2017 – 2018	\$147,862.05*	68.24%	3.5%	\$3,933,751.72
2016 – 2017	\$87,886.00	0%	N/A	\$3,494,095.10
2015 – 2016	\$87,886.00	0%	N/A	\$3,871,198.83
2014 – 2015	\$87,886.00	0%	N/A	\$3,352,380.96
2013 – 2014	\$87,886.00	0%	N/A	\$2,735,855.80
2012 – 2013	\$87,886.00	0%	N/A	\$2,735,414.30

\*In Fiscal Year 2018, Starr County changed the annual fee from a flat rate to 3.5% of all current and delinquent base taxes collected. Prior to Fiscal Year 2018, Starr County assessed a flat rate fee of \$87,886.00

\*\*Estimated Fee Amount to be paid by August 31, 2022

\*\*\*Estimated Fee Amount to be approved on April 26, 2022 Board Meeting

Funding Source – The annual collection fee is reduced monthly from taxes collected during the month. Funds for these expenditures would be budgeted in the Starr Appraisal/Collection Fee budget for FY 2022 – 2023, pending Board approval of the budget.

Enclosed Documents – Clause VI, Consideration of the Starr County Collection of Taxes Inter-Local Cooperation Agreement for Tax Assessment and Collection Contract was provided in the packet for the Committee’s review and information.

Upon a motion by Dr. Alejo Salinas, Jr. and a second by Mr. Paul R. Rodriguez, the Finance, Audit, and Human Resources Committee recommended Board approval of the renewal of the Starr County Agreement for Tax Assessment and Collection for current and delinquent taxes collected at a fee of 3.5% or approximately \$172,363.08 for the tax year 2022 of the College’s total tax collected from September 1, 2022 through August 31, 2023, as per the Starr County Commissioner’s Court approval on February 28, 2022, as presented. The motion carried.



## **Review and Action as Necessary on Resolution 2022-012 on a Written Statement for Professional Legal Services Contract**

Approval of Resolution 2022-012 on a written statement for professional legal services contract, under Texas Government Code 2254.1036, will be requested at the April 26, 2022 Board meeting.

This applied to the delinquent tax collection services for Hidalgo County and Starr County for the period of May 1, 2022 through April 30, 2023.

Purpose – To comply with Texas Government Code 2254.1036, Political Subdivision: Contract Notice; Approval by Governing Body, which required a written statement when a political subdivision enters and approves a contingency fee contract for legal services.

Justification – A written statement when a political subdivision enters and approves a contingency fee contract delinquent tax collection legal services was required by Texas Government Code 2254.1036, include the following:

- There is a substantial need for the legal services;
- The legal services cannot be adequately performed by the attorney and supporting personnel of the political subdivision; and
- The legal services cannot reasonably be obtained from attorneys in private practice under a contract providing only for the payment of hourly fees, without regard to the outcome of the matter, because of the nature of the matter for which the services will be obtained or because the political subdivision does not have funds to pay the estimated amount required under a contract providing only for the payment of hourly fees.

Background – The contract for delinquent tax collection services was awarded to Linebarger Goggan Blair & Sampson, LLP at the March 31, 2020 Board meeting for the contract period beginning May 1, 2020 through April 30, 2021, with two (2) one-year renewal options. As per Texas Government Code 2254.1036, a written notice was published when the delinquent tax collection services contract was awarded to Linebarger Goggan Blair & Sampson, LLP. Linebarger Goggan Blair & Sampson, LLP, was well qualified and competent to perform the legal services required to comply with the terms of this contract and provided these specialized legal services to the College and the College was well satisfied with the quality and outcome of the legal services provided. A resolution was recommended to meet the requirements of Texas Government Code 2254.1036.

Enclosed Documents – The Resolution for the Approving Contract with Linebarger Goggan Blair & Sampson, LLP was provided in the packet for the Committee's information and review.

Upon a motion by Mr. Paul R. Rodriguez and a second by Dr. Alejo Salinas, Jr., the Finance, Audit, and Human Resources Committee recommended Board approval of approval of the

Resolution 2022-012 on a written statement and finding of the College’s need for specialized contingent fee legal services, under Texas Government Code 2254.1036 as presented. The motion carried.

**Review and Action on Renewal of Delinquent Tax Collection Services for Hidalgo County and Starr County**

Approval to renew the contract with Linebarger Goggan Blair & Sampson, LLP to provide delinquent tax collection services for Hidalgo County and Starr County at a 15 percent fee based on the amount of delinquent tax, penalty, and interest collected for a period from May 1, 2022 through April 30, 2023 will be requested at the April 26, 2022 Board meeting.

Purpose – The delinquent tax collection services contract with Linebarger Goggan Blair & Sampson, LLP would expire on April 30, 2022. Approval to renew the contract for a one-year period was needed in order to provide collection services for delinquent property taxes that are owed to the College.

Justification - Property Tax Code Section 6.30 (c) states that the governing body of a taxing unit may contract with any competent attorney to represent the unit to enforce the collection of delinquent taxes. The attorney’s compensation was set in the contract, but the total amount of compensation provided may not exceed 20 percent of the amount of delinquent tax, penalty, and interest collected. The Board of Trustees previously approved a 15 percent penalty fee. The additional penalty was due on July 1 to the previous tax year.

Background – The contract for delinquent tax collection services was awarded to Linebarger Goggan Blair & Sampson, LLP at the March 31, 2020 Board meeting for the contract period beginning May 1, 2020 through April 30, 2021 with two (2) one-year renewal options. The current proposed renewal was the last renewal of the two (2) one-year renewal options.

Award	Board Meeting Date	Original Term	Renewal Term
Original	03/21/20	05/01/20 – 04/20/21	2 – one year options
1 <sup>st</sup> Renewal	02/23/21		05/01/21 – 04/30/22
2 <sup>nd</sup> Renewal	02/22/22		05/01/22 – 04/30/23

Effective September 1, 2019 the Legislature passed HB 2826 related to procurement of a contingent fee contract for legal services, including the amendment to Texas Government Code 2254.102, that adds a new subsection (e) that applies to a contract for legal services entered into under Section 6.30 of the Tax Code. In addition, Section 2254.1036 of the Texas Government Code requires written notice of the meeting before governing body approves to go into a contingent fee contract for legal services.

The notice of public meeting was published accordance with the Texas Government Code requirements on the South Texas College website.

This item was reviewed and discussed by the Finance, Audit, and Human Resources Committee on February 8, 2022 and recommended for Board approval, but was not presented to the Board of Trustees since posting the notice required by the Texas Government Code 2254.1036 was pending.

Funding Source – The delinquent tax collection services fee of 15 percent received from the taxpayer was paid to the delinquent tax attorney from the tax collection revenues collected by Hidalgo County and Starr County.

Enclosed Documents - A Summary of Cumulative Delinquent Tax Levy Collections by Fiscal Year and a Summary Total Tax Levy Uncollected, and the Notice of Public Meeting was provided in the packet for the Committee's information and review.

Upon a motion by Mr. Paul R. Rodriguez and a second by Dr. Alejo Salinas, Jr., the Finance, Audit, and Human Resources Committee recommended Board approval of the last renewal of the Delinquent Tax Contracts for Hidalgo County and Starr County at a 15 percent fee based on the amount of delinquent tax, penalty, and interest collected with Linebarger Goggan Blair & Sampson, LLP for one-year period from May 1, 2022 to April 30, 2023 as presented. The motion carried.

**Discussion and Action as Necessary on Resolution 2022-008 to Impose an Additional 15% Penalty for Collection Cost of Delinquent Taxes as Authorized Under Section 33.07 and 33.08 of the Texas Property Tax Code for Attorney's Compensation**

Discussion and Approval will be requested at the April 26, 2022 Board meeting as follows:

- Discussion of Resolution 2022-08 imposing an additional 15 percent penalty for collection cost of delinquent taxes as authorized under Section 33.07 and 33.08 of the Texas Property Tax Code for attorney's compensation
- Approval of Resolution 2022-08 imposing an additional 15 percent penalty for collection cost of delinquent taxes as authorized under Section 33.07 of the Texas Property Tax Code for attorney's compensation

Purpose – A resolution authorizing the College to levy an additional 15 percent penalty to the delinquent 2021 district taxes was needed to enforce the collection of delinquent taxes by compensating the attorney for the collection of delinquent taxes, penalty, and interest which will remain delinquent on July 1, 2022.

Justification – Board action was necessary on the Resolution previously prepared by legal counsel to approve the additional 15 percent penalty for the attorney’s compensation for the collection cost of delinquent taxes for Hidalgo County and Starr County collection services.

According to Section 6.30 (c), Attorneys Representing Taxing Units, of the Texas Property Tax Code, the total amount of the contracted attorney’s compensation may not exceed 20 percent of the amount of delinquent tax, penalty, and interest collected.

Background – The Resolution to impose an additional 15 percent penalty for the collection of outstanding delinquent taxes for the tax year 2020 was approved by the Board on February 19, 2021.

This item was reviewed and discussed by the Finance, Audit, and Human Resources Committee on February 8, 2022 and recommended for Board approval, but was not presented to the Board of Trustees since posting the notice required by the Texas Government Code 2254.1036 was pending.

Below are the Texas Property Tax Codes relevant for the additional penalty for collection:

- **Texas Property Tax Code 33.07** - allows entities to assess an additional penalty for collection costs for taxes due before June 1<sup>st</sup> based on the delinquent balance as of July 1<sup>st</sup> to defray the cost of collection. In addition, the amount of the additional penalty may not exceed the amount of the compensation specified in the contract with the attorney to be paid in connection with the collection of the delinquent taxes. The College’s resolution to impose an additional 15% penalty for prior years has included Texas Property Tax Code 33.07.
- **Texas Property Tax Code 33.08** – implementation of Texas Property Tax Code 33.08 is optional and represents a change from prior years. This tax code allows entities to assess an additional penalty for collection costs for taxes that become delinquent on or after June 1<sup>st</sup> under the sections listed below that were not previously assessed an additional penalty for collection costs under section 33.07:
  - ⇒ Tax Code 26.075(j) - Petition Election to Reduce Tax Rate of Taxing Unit Other than School District
  - ⇒ Tax Code 26.15 (e) - Correction of Tax Roll
  - ⇒ Tax Code 31.03 - Split Payment of Taxes
  - ⇒ Tax Code 31.031 - Installment Payments of Certain Homestead Taxes
  - ⇒ Tax Code 31.032 - Installment Payments of Taxes on Property in Disaster Area or Emergency Area that has been Damaged as a Result of Disaster or Emergency
  - ⇒ Tax Code 31.033 - Installment Payments of Taxes on Property in Disaster Area or Emergency Area that has not been Damaged as a Result of Disaster or Emergency
  - ⇒ Tax Code 31.04 - Postponement of Delinquency Date
  - ⇒ Tax Code 42.42 - Corrected and Supplemental Tax Bills

At the April 12, 2022 Finance, Audit, and Human Resources Committee Meeting, Linebarger Goggan Blair & Sampson, LLP proposed to add to their collections and to their resolution the accounts allowed by Texas Property Tax Code 33.08, Additional Penalty for Collection Costs for Taxes Due on or After June 1<sup>st</sup>. This tax code allows entities to assess an additional penalty for collection cost for taxes that become delinquent on or after June 1<sup>st</sup> under certain tax codes.

The Finance, Audit, and Human Resources Committee requested that the additional information regarding Section 33.08 disclosed at the meeting and pending information from Linebarger Goggan Blair & Sampson, LLP, be considered in making the recommendation to the Board of Trustees.

Enclosed Documents – The Resolution to be completed with the delinquent tax attorney firm awarded for the collection of Delinquent Taxes were included in the packet for the Committee's review and information.

The Finance, Audit, and Human Resources Committee did not take formal action on this item.

### **Review and Discussion on Implementing a Four-and-a-Half-Day Work Week Pilot Schedule for June 2022 and July 2022**

Mary Elizondo, Vice President for Finance and Administrative Services, presented on implementing a four-and-a-half-day work week pilot schedule for June 2022 and July 2022 for the Committee's feedback.

Purpose – To revise working hours during the months of June 2022 and July 2022, to a four-and-a-half-day work week schedule, while meeting the forty (40) hour work week requirement.

Justification – The modified work week schedule is a common practice in community colleges and is recognized as a cost reduction measure and an incentive for employees.

Background – Benefits to the proposed four-and-a-half-day work week include:

- Extend business hour coverage/customer service periods Monday-Thursday, either at the beginning or end of the day
- Ability for employees to better manage personal responsibilities during a weekday
- Extend weekend time to spend with family/children on summer break
- Reduction of monthly utility cost
- Attract and retain employees and reduce turnover

The modified work week schedule would begin the week of June 6, 2022 and end on July 29, 2022. Possible proposed options for the modified work week schedule are as follows:

<b>Monday-Thursday Schedule</b>	<b>Monday-Thursday Lunch Break</b>	<b>Friday Schedule</b>
8:00 am – 5:30 pm	Half Hour	8:00 am – 12:00 pm
8:00 am – 6:00 pm	Full Hour	8:00 am – 12:00 pm

A survey to gain feedback regarding the proposed work week schedule had been completed and was ready for distribution to all employees. The survey results would provide additional information useful in selecting a work-day schedule(s). Supervisors would work with their staff to implement the new work-day schedule(s) and cover peak periods, such as registration days, and would be responsible for monitoring that student and other services would not be negatively impacted.

Currently, exempt employees take Vacation Leave and Sick Leave in eight-hour increments. This would require a revision to the Policy# 4308: Sick Leave and Policy# 4306: Vacation Leave Accrual to allow exempt employees to submit four hour leave requests.

Reviewers - The proposed modified work week schedule was reviewed by staff and Cabinet Members.

Mary Elizondo, Vice President for Finance and Administrative Services attended the Committee Meeting to address any questions by the Committee.

The Committee reacted favorably to the presentation, and recommended that administration release the internal survey and provide an update once the results had been analyzed.

The Finance, Audit, and Human Resources Committee did not take formal action on this item.

### **Discussion and Action as Necessary on Proposed Budget Amendment for FY 2021 - 2022**

Approval of a proposed budget amendment for FY 2021 – 2022 in the amount of \$2,905,890 will be requested at the April 26, 2022 Board meeting.

As a result of the proposed funding for upcoming prioritized construction projects, a budget amendment was requested. The total budgeted revenues and expenditures for the Unexpended Plant Fund - Construction for fiscal year 2021 – 2022 would increase as follows:

**Fiscal Year 2021 - 2022  
 Budgeted Revenues and Expenditures**

Fund	Exh.	Amended Budget	Proposed Amendment	Amended Budget
Unexpended Plant Fund - Construction	A	14,333,819	2,905,890	17,239,709

The budget amendment details and presentation were provided in the packet for the Committee’s information and review.

The budget amendment was proposed as follows:

**1. Budget Amendment – Use of Previously Earmarked Funds in the Unrestricted Fund to the Unexpended Plant Fund - Construction**

A budget amendment was proposed to use \$2,905,890 from the funds previously earmarked by the Board of Trustees from the Bond 2001 in the total amount of \$4,600,000 for the Satellite Center Expansion in the Unexpended Plant Fund – Construction. The Board of Trustees previously approved the use of earmarked funds in the amount of \$660,000 for the Pecan Campus Ann Richards Administration Building A Renovation for the President’s Office Project, and \$1,034,110 for renovation projects for the Pecan Campus North Academic Humanities Building P Renovation for the Office of the Vice President for Finance and Administrative Services, Department of Accountability, Risk and Compliance, and the Office of Institutional Equity.

The use of the remaining amount of the previously earmarked funds totaling \$2,905,890 were needed for the purpose of partially funding upcoming capital improvement projects as follows:

- 1) Pecan Campus Kinesiology Building Phase I
- 2) Pecan Campus Cooper Center for Performing Arts Building L Expansion and Renovations for the Music and Dance Program
- 3) Pecan Campus Department of Public Safety Building
- 4) Pecan Campus Continuing Education Building

The revenue and expenditure budgets will be amended as follows:

**Fiscal Year 2021 – 2022  
 Unexpended Plant Fund – Construction Revenue Adjustments**

Revenues	Amended Budget	Proposed Amendment	Amended Budget
Fund Balance Deduction	\$9,953,259	\$2,905,890	\$12,859,149
<b>Total Fund Balance Deduction</b>	<b>\$9,953,259</b>	<b>\$2,905,890</b>	<b>\$12,859,149</b>

**Fiscal Year 2021 – 2022**  
**Unexpended Plant Fund – Construction Expenditure Adjustments**

Expenditures	Amended Budget	Proposed Amendment	Amended Budget
Projected Draws for Approved Projects	\$12,883,120	\$48,218	\$12,931,338
Fund Balance Addition	1,450,699	2,857,672	4,308,371
<b>Total Projected Draws for Approved Projects</b>	<b>\$14,333,819</b>	<b>\$2,905,890</b>	<b>\$17,239,709</b>

The budget amendment details and presentation were provided in the packet for the Committee’s information and review.

Mrs. Mary Elizondo, Vice President for Finance and Administrative Services, presented the Proposed Budget Amendment for FY 2021 – 2022.

The Committee noted that on April 12, 2022, the Facilities Committee did not recommend approval to proceed with the proposed Pecan Campus Department of Public Safety Building. Administration agreed that the funding included within the proposed amendment could be reallocated among the other three projects, and would revise the scope of the amendment as necessary for presentation to the Board of Trustees.

The Finance, Audit, and Human Resources Committee did not take formal action on this item.

**Adjournment**

There being no further business to discuss, the Finance, Audit, and Human Resources Committee Meeting of the South Texas College Board of Trustees adjourned at 6:07 p.m.

I certify that the foregoing are the true and correct Minutes of the April 12, 2022 Finance, Audit, and Human Resources Committee Meeting of the South Texas College Board of Trustees.

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Mr. Rene Guajardo  
 Committee Chair



## **Discussion and Action as Necessary on Hidalgo County Tax Resale Private Bid and Resolution #2022-013 Authorizing Tax Resale Private Bid**

Approval of a Hidalgo County Tax Resale Private Bid and the Resolution #2022-013 Authorizing the Tax Resale Bid will be requested at the May 31, 2022 Board Meeting.

Purpose – The law office of Linebarger Goggan Blair & Sampson, LLP is requesting consideration and possible action on the tax resale private bid for two (2) properties in Hidalgo County.

Justification – The Texas Property Tax Code requires approval from all taxing entities for the resale of a property.

Background - On April 14, 2022, Linebarger Goggan Blair & Sampson, LLP received a Private Bid packet from Perdue Brandon Field Collins & Mott LLP, for two (2) struck off properties located within Hidalgo County and it is presented for consideration.

Linebarger Goggan Blair & Sampson, LLP is submitting for the Board of Trustees' consideration the analysis of the bid received. The total amount the College will receive for this property is \$2,563.19 (combined).

In accordance with Texas Tax Code Sec. 34.05(i), any private bid received must have the approval of all taxing entities. As of the publication of the Board packet, the private bid is pending approval by Hidalgo County, Hidalgo County Drainage District #01, City of Mercedes, Mercedes Independent School District and South Texas Independent School District.

Enclosed Documents - Resolution #2022-013 Authorizing the Tax Resale, a list of the bid, the legal description of the property, as well as the amount of the bid, the South Texas College amount, and the Analysis of the Bid Received follow in the packet for the Committee's information and review.

A representative from Linebarger Goggan Blair & Sampson, LLP will be present at the Committee meeting to address any questions by the Committee.

It is requested that the Finance, Audit, and Human Resources Committee recommend for Board approval at the May 31, 2022 Board meeting, the Hidalgo County Tax Resale Private Bid and the Resolution #2022-013 Authorizing the Tax Resale Bid as presented.

**RESOLUTION OF THE BOARD OF TRUSTEES**  
**OF SOUTH TEXAS COLLEGE**

On the \_\_\_\_ day of \_\_\_\_\_, 2022, at the regularly scheduled meeting of the Board of Trustees of South Texas College, a motion was duly made and seconded to resell properties described on Exhibit "A" attached hereto, which were acquired through tax foreclosure proceedings. The properties are being sold in accordance with Texas Tax Code Ann. §34.05.

Discussion was then conducted, and upon completion of the same the Chair of the Board called for a vote on the motion, and the same was passed by majority. Now therefore:

**BE IT RESOLVED** that the Board of Trustees of South Texas College approves the bids received on the properties described in the attached Exhibit "A" and authorizes the Chair of the Board to execute the tax resale deed(s) conveying the approved properties.

SIGNED on this \_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
Rose Benavidez  
Chair of the Board  
South Texas College

Attest:

\_\_\_\_\_  
Victoria Cantu  
Board Secretary  
South Texas College

**South Texas College Bids**

Item	Tax Suit	Legal Description	Current Market Value (HCAD)	Amount Of Bid	Amount To South Texas College	Buyer
1	T-090-07-B	ACCT. NO. V0575-02-000-0020-00; LOT 20, VALLE DE PALMAS SUBDIVISION, UNIT 2, AN ADDITION TO THE CITY OF MERCEDES, HIDALGO COUNTY, TEXAS, ACCORDING TO THE MAP OR PLAT THEREOF, RECORDED IN VOLUME 24, PAGE 147-B, MAP RECORDS OF HIDALGO COUNTY, TEXAS.	\$10,073.00	\$10,073.00	\$384.35	CITY OF MERCEDES
2	T-0954-17-A	PROPERTY CODE: GEO: C7000-00-007-0008-00 DESCRIPTION: TRACT 1: LOT 8, BLOCK 7, COLONIA GARZA, AN ADDITION TO THE CITY OF MERCEDES, HIDALGO COUNTY, TEXAS, ACCORDING TO THE MAP OR PLAT THEREOF RECORDED IN THE OFFICE OF THE COUNTY CLERK OF HIDALGO COUNTY, TEXAS.	\$33,782.00	\$33,782.00	\$2,178.84	CITY OF MERCEDES



# Property No. 1

**T-090-07-B**

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# PERDUE BRANDON

ATTORNEYS AT LAW

**SHERIFF'S RESALE DISTRIBUTION SHEET**

<b>CAUSE NO.</b>	T-090-07-B
<b>ACCOUNT NO.:</b>	V0575-02-000-0020-00
<b>RESALE DATE:</b>	10/4/2022
<b>BID AMOUNT:</b>	\$10,073.00
<b>PURCHASER INFO:</b>	City of Mercedes
	400 S. Ohio Ave.
	Mercedes, TX 78570

**DISTRIBUTION**

Bid Amount:	\$10,073.00
Costs:	\$2,227.00
Net to Distribute:	\$7,846.00

**COSTS**

Cost Description	Totals	Amount to Be Distributed for Costs	Remaining Balances	Payable To
Publication Fees	\$162.00	\$162.00	\$0.00	PBFCM
Ad Litem Fee	\$750.00	\$750.00	\$0.00	David R. Gorena
Court Costs	\$765.00	\$765.00	\$0.00	Hidalgo Co. District Clerk
Sheriff's Fees	\$275.00	\$275.00	\$0.00	Hidalgo Co. Sheriff's Office
Abstract Fees	\$0.00	\$0.00	\$0.00	
Recording Fees	\$100.00	\$100.00	\$0.00	PBFCM
LGBS Fees	\$175.00	\$175.00	\$0.00	LGBS
0	\$0.00	\$0.00	\$0.00	
0	\$0.00	\$0.00	\$0.00	
Subtotal:	\$2,227.00	\$0.00	\$0.00	
<b>TOTAL (all costs)</b>		<b>\$2,227.00</b>		

Bid Amount	\$10,073.00
Less Tax Sale Costs	\$2,227.00
Balance Forward of Bid Amount to be Distributed for Taxes	\$7,846.00

**JUDGMENT TAXES - DISBURSED**

Entity Name	Tax Year(s)	Bid Amount to be Distributed for Judgment Taxes	Percentage Of Judgment	Amount To Be Issued
Mercedes Independent School District		\$7,846.00	47.0315%	\$3,690.09
Hidalgo County		\$7,846.00	18.2084%	\$1,428.63
South Texas Independent School District		\$7,846.00	1.3838%	\$108.57
Hidalgo County Drainage District #01		\$7,846.00	1.8792%	\$147.45
South Texas College		\$7,846.00	4.8987%	\$384.35
City of Mercedes		\$7,846.00	26.5984%	\$2,086.91
0		\$7,846.00	0.0000%	\$0.00
0		\$7,846.00	0.0000%	\$0.00
<b>Total</b>			100.0000%	\$7,846.00

# Hidalgo CAD

2021

## Property

### Account

Property ID:	312202	Legal Description:	VALLE DE PALMAS UT 2 LOT 20
Geographic ID:	V0575-02-000-0020-00	Zoning:	RS
Type:	Real	Agent Code:	
Property Use Code:			
Property Use Description:			

### Location

Address:	1613 HEREFORD ST TX	MapSCO:	
Neighborhood:	VALLE DE PALMAS #2	Map ID:	CMC VOL 24 PG 147B
Neighborhood CD:	V057502		

### Owner

Name:	CITY OF MERCEDES	Owner ID:	1100550
Mailing Address:	ATTN: PERDUE, BRANDON, FIELDER, COLLINS & MOTT PO BOX 2916 MCALLEN, TX 78502-2916	% Ownership:	100.0000000000%
		Exemptions:	EX-XV

## Values

(+) Improvement Homesite Value:	+	\$0	
(+) Improvement Non-Homesite Value:	+	\$0	
(+) Land Homesite Value:	+	\$0	
(+) Land Non-Homesite Value:	+	\$10,073	Ag / Timber Use Value
(+) Agricultural Market Valuation:	+	\$0	\$0
(+) Timber Market Valuation:	+	\$0	\$0
-----			
(=) Market Value:	=	\$10,073	
(-) Ag or Timber Use Value Reduction:	-	\$0	
-----			
(=) Appraised Value:	=	\$10,073	
(-) HS Cap:	-	\$0	
-----			
(=) Assessed Value:	=	\$10,073	

## Taxing Jurisdiction

Owner: CITY OF MERCEDES  
 % Ownership: 100.000000000000%  
 Total Value: \$10,073

Entity	Description	Tax Rate	Appraised Value	Taxable Value	Estimated Tax
CAD	APPRAISAL DISTRICT	0.000000	\$10,073	\$0	\$0.00
CMC	CITY OF MERCEDES	0.775000	\$10,073	\$0	\$0.00
DR1	DRAINAGE DISTRICT #1	0.126400	\$10,073	\$0	\$0.00
GHD	HIDALGO COUNTY	0.575000	\$10,073	\$0	\$0.00
JCC	SOUTH TEXAS COLLEGE	0.171500	\$10,073	\$0	\$0.00
R11	ROAD DIST 11	0.000000	\$10,073	\$0	\$0.00
SMC	MERCEDES ISD	1.352000	\$10,073	\$0	\$0.00
SST	SOUTH TEXAS SCHOOL	0.049200	\$10,073	\$0	\$0.00
Total Tax Rate:		3.049100			
Taxes w/Current Exemptions:					\$0.00
Taxes w/o Exemptions:					\$307.14

**Improvement / Building**

No improvements exist for this property.

**Land**

#	Type	Description	Acres	Sqft	Eff Front	Eff Depth	Market Value	Prod. Value
1	L	LOT	0.1542	6715.00	68.00	98.75	\$10,073	\$0

**Roll Value History**

Year	Improvements	Land Market	Ag Valuation	Appraised	HS Cap	Assessed
2022	\$0	\$10,073	0	10,073	\$0	\$10,073
2021	\$0	\$10,073	0	10,073	\$0	\$10,073
2020	\$0	\$10,073	0	10,073	\$0	\$10,073
2019	\$0	\$10,073	0	10,073	\$0	\$10,073
2018	\$0	\$10,073	0	10,073	\$0	\$10,073
2017	\$0	\$10,073	0	10,073	\$0	\$10,073
2016	\$0	\$9,401	0	9,401	\$0	\$9,401
2015	\$0	\$9,401	0	9,401	\$0	\$9,401
2014	\$0	\$9,401	0	9,401	\$0	\$9,401
2013	\$2,145	\$9,401	0	11,546	\$0	\$11,546
2012	\$2,145	\$9,401	0	11,546	\$0	\$11,546
2011	\$2,145	\$9,401	0	11,546	\$0	\$11,546
2010	\$5,495	\$16,788	0	22,283	\$0	\$22,283
2009	\$5,830	\$16,788	0	22,618	\$0	\$22,618
2008	\$6,333	\$16,788	0	23,121	\$0	\$23,121

**Deed History - (Last 3 Deed Transactions)**


#	Deed Date	Type	Description	Grantor	Grantee	Volume	Page	Deed Number
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1	8/26/2019	SHD	SHERIFF'S DEED	BDS INC	CITY OF MERCEDES	3050759
2	11/28/2000	QCD	QUITCLAIM DEED	SCHWARZ BRAD	BDS INC	924111
3	7/19/2000	DWW	DEED WITHOUT WARRANTY	SCHWARZ MARK A TRUSTEE	SCHWARZ BRAD	890091

**Tax Due**

Property Tax Information as of 03/04/2022

Amount Due if Paid on:  -

Year	Taxing Jurisdiction	Taxable Value	Base Tax	Base Taxes Paid	Base Tax Due	Discount / Penalty & Interest	Attorney Fees	Amount Due
------	---------------------	---------------	----------	-----------------	--------------	-------------------------------	---------------	------------

NOTE: Penalty & Interest accrues every month on the unpaid tax and is added to the balance. Attorney fees may also increase your tax liability if not paid by July 1. If you plan to submit payment on a future date, make sure you enter the date and RECALCULATE to obtain the correct total amount due.



1602 HEREFORD ST

1602 BRAHMA ST

102 W DEPA

1606 HEREFORD ST

1605 HEREFORD ST

1613 HEREFORD ST

1610 HEREFORD ST

T-090-070-B

1614 HEREFORD ST

1617 HEREFORD ST

10100 ANGUS ST

28





29

03/16/2022 11:43





## **Property No. 2**

**T-0954-17-A**

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# PERDUE BRANDON

ATTORNEYS AT LAW

**SHERIFF'S RESALE DISTRIBUTION SHEET**

CAUSE NO.	T-0954-17-A
ACCOUNT NO.:	C7000-00-007-0008-00
RESALE DATE:	10/4/2022
BID AMOUNT:	\$33,782.00
PURCHASER INFO:	City of Mercedes
	400 S. Ohio Ave.
	Mercedes, TX 78570

**DISTRIBUTION**

Bid Amount:	\$33,782.00
Costs:	\$2,198.00
Net to Distribute:	<b>\$31,584.00</b>

**COSTS**

Cost Description	Totals	Amount to Be Distributed for Costs	Remaining Balances	Payable To
Publication Fees	\$162.00	\$162.00	\$0.00	PBFCM
Ad Litem Fee	\$750.00	\$750.00	\$0.00	Christopher Cavazos
Court Costs	\$491.00	\$491.00	\$0.00	Hidalgo Co. District Clerk
Sheriff's Fees	\$275.00	\$275.00	\$0.00	Hidalgo Co. Sheriff's Office
Abstract Fees	\$175.00	\$175.00	\$0.00	PBFCM
Recording Fees	\$100.00	\$100.00	\$0.00	PBFCM
LGBS Fees	\$245.00	\$245.00	\$0.00	LGBS
0	\$0.00	\$0.00	\$0.00	
0	\$0.00	\$0.00	\$0.00	
Subtotal:	\$2,198.00	\$0.00	\$0.00	
<b>TOTAL (all costs)</b>		<b>\$2,198.00</b>		

Bid Amount	\$33,782.00
Less Tax Sale Costs	\$2,198.00
Balance Forward of Bid Amount to be Distributed for Taxes	\$31,584.00

**JUDGMENT TAXES - DISBURSED**

Entity Name	Tax Year(s)	Bid Amount to be Distributed for Judgment Taxes	Percentage Of Judgment	Amount To Be Issued
City of Mercedes		\$31,584.00	34.5614%	\$10,915.87
Hidalgo County		\$31,584.00	15.2302%	\$4,810.31
Hidalgo County Drainage District #1		\$31,584.00	2.9578%	\$934.19
South Texas College		\$31,584.00	6.8985%	\$2,178.84
South Texas Independent School District		\$31,584.00	2.1518%	\$679.63
Mercedes Independent School District		\$31,584.00	38.2002%	\$12,065.15
0		\$31,584.00	0.0000%	\$0.00
0		\$31,584.00	0.0000%	\$0.00
<b>Total</b>			100.0000%	<b>\$31,584.00</b>

# Hidalgo CAD

2022 

## Property

### Account

Property ID:	151121	Legal Description:	COLONIA GARZA LOT 8 BLK 7
Geographic ID:	C7000-00-007-0008-00	Zoning:	RS
Type:	Real	Agent Code:	
Property Use Code:			
Property Use Description:			

### Location

Address:	523 SILVER AVE MERCEDDES, TX	Map ID:	CMC VOL 3 PG 55
Neighborhood:	COLONIA GARZA		
Neighborhood CD:	C700000		

### Owner

Name:	CITY OF MERCEDDES	Owner ID:	1100550
Mailing Address:	ATTN: PERDUE, BRANDON, FIELDER, COLLINS & MOTT PO BOX 2916 MCALLEN, TX 78502-2916	% Ownership:	100.000000000000%
		Exemptions:	EX-XV

## Values

(+) Improvement Homesite Value:	+	\$0	
(+) Improvement Non-Homesite Value:	+	\$0	
(+) Land Homesite Value:	+	\$0	
(+) Land Non-Homesite Value:	+	\$33,782	Ag / Timber Use Value
(+) Agricultural Market Valuation:	+	\$0	\$0
(+) Timber Market Valuation:	+	\$0	\$0
-----			
(=) Market Value:	=	\$33,782	
(-) Ag or Timber Use Value Reduction:	-	\$0	
-----			
(=) Appraised Value:	=	\$33,782	
(-) HS Cap:	-	\$0	
-----			
(=) Assessed Value:	=	\$33,782	

## Taxing Jurisdiction

Owner: CITY OF MERCEDES  
 % Ownership: 100.0000000000%  
 Total Value: \$33,782

Entity	Description	Tax Rate	Appraised Value	Taxable Value	Estimated Tax
CAD	APPRAISAL DISTRICT	0.000000	\$33,782	\$0	\$0.00
CMC	CITY OF MERCEDES	0.775000	\$33,782	\$0	\$0.00
DR1	DRAINAGE DISTRICT #1	0.126400	\$33,782	\$0	\$0.00
GHD	HIDALGO COUNTY	0.575000	\$33,782	\$0	\$0.00
JCC	SOUTH TEXAS COLLEGE	0.171500	\$33,782	\$0	\$0.00
R11	ROAD DIST 11	0.000000	\$33,782	\$0	\$0.00
SMC	MERCEDES ISD	1.352000	\$33,782	\$0	\$0.00
SST	SOUTH TEXAS SCHOOL	0.049200	\$33,782	\$0	\$0.00
Total Tax Rate:		3.049100			
Taxes w/Current Exemptions:					\$0.00
Taxes w/o Exemptions:					\$1,030.05

**Improvement / Building**

No improvements exist for this property.

**Land**

#	Type	Description	Acres	Sqft	Eff Front	Eff Depth	Market Value	Prod. Value
1	L	LOT	0.2041	8890.00	70.00	127.00	\$33,782	\$0

**Roll Value History**

Year	Improvements	Land Market	Ag Valuation	Appraised	HS Cap	Assessed
2022	\$0	\$33,782	0	33,782	\$0	\$33,782
2021	\$0	\$33,782	0	33,782	\$0	\$33,782
2020	\$0	\$33,782	0	33,782	\$0	\$33,782
2019	\$6,335	\$33,782	0	40,117	\$0	\$40,117
2018	\$6,335	\$13,335	0	19,670	\$0	\$19,670
2017	\$6,335	\$13,335	0	19,670	\$0	\$19,670
2016	\$6,020	\$13,335	0	19,355	\$0	\$19,355
2015	\$6,020	\$13,335	0	19,355	\$0	\$19,355
2014	\$8,703	\$13,335	0	22,038	\$0	\$22,038
2013	\$21,064	\$13,335	0	34,399	\$0	\$34,399
2012	\$21,484	\$13,335	0	34,819	\$0	\$34,819
2011	\$21,905	\$13,335	0	35,240	\$0	\$35,240
2010	\$22,326	\$13,335	0	35,661	\$797	\$34,864
2009	\$22,991	\$13,335	0	36,326	\$2,971	\$33,355
2008	\$25,452	\$13,335	0	38,787	\$6,028	\$32,759

**Deed History - (Last 3 Deed Transactions)**


#	Deed	Type	Description	Grantor	Grantee	Volume	Page	Deed
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	Date					Number
1	8/26/2019	SHD	SHERIFF'S DEED	GUTIERREZ BEATRICE	CITY OF MERCEDES	3050763
2	9/14/1991	CONV	CONVERSION	PONCE PILAR	GUTIERREZ BEATRICE	
3		CONV	CONVERSION	KILGORE JESSE & NELLIE	PONCE PILAR	

### Tax Due

Property Tax Information as of 03/07/2022

Amount Due if Paid on: 

Year	Taxing Jurisdiction	Taxable Value	Base Tax	Base Taxes Paid	Base Tax Due	Discount / Penalty & Interest	Attorney Fees	Amount Due
------	---------------------	---------------	----------	-----------------	--------------	-------------------------------	---------------	------------

NOTE: Penalty & Interest accrues every month on the unpaid tax and is added to the balance. Attorney fees may also increase your tax liability if not paid by July 1. If you plan to submit payment on a future date, make sure you enter the date and RECALCULATE to obtain the correct total amount due.



524 GARCIA AVE

510 GARCIA AVE

637 A

CIA

36  
VER

523 SILVER AVE

511 SILVER AVE

654 ANAQUITAS ST

Anaquitas Street

T-0954-17-A

Silver Avenue

536 SILVER AVE

536 SILVER AVE

516 SILVER AVE

717 ANAQUITAS ST

20  
5 m





37

03/16/2022 11:35



**NOTICE OF CONFIDENTIALITY RIGHT:  
IF YOU ARE A NATURAL PERSON, YOU MAY REMOVE OR STRIKE ANY OF THE  
FOLLOWING INFORMATION FROM THIS INSTRUMENT BEFORE IT IS FILED FOR  
RECORD IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOUR  
DRIVER'S LICENSE NUMBER.**

THE STATE OF TEXAS	§	
	§	RESALE DEED
COUNTY OF HIDALGO	§	

KNOW ALL MEN BY THESE PRESENTS that CITY OF MERCEDES, MERCEDES INDEPENDENT SCHOOL DISTRICT, HIDALGO COUNTY, SOUTH TEXAS INDEPENDENT SCHOOL DISTRICT, HIDALGO COUNTY DRAINAGE DISTRICT #01 and SOUTH TEXAS COLLEGE, acting by and through the presiding officer of its governing body, hereunto duly authorized by resolution and order of each respective governing body which is duly recorded in their official Minutes ("GRANTOR") as authorized by Section 34.05, Texas Property Tax Code, for and in consideration of the sum of \$10,073.00, in hand paid by CITY OF MERCEDES ("GRANTEE") the receipt of which is hereby acknowledged and confessed, has granted and conveyed and by these presents do grant and convey unto said grantee all right, title and interest of that CITY OF MERCEDES, MERCEDES INDEPENDENT SCHOOL DISTRICT, HIDALGO COUNTY, SOUTH TEXAS INDEPENDENT SCHOOL DISTRICT, HIDALGO COUNTY DRAINAGE DISTRICT #01 and SOUTH TEXAS COLLEGE, in the property herein conveyed, acquired by tax foreclosure sale heretofore held, in Cause No. T-090-07-B styled MERCEDES INDEPENDENT SCHOOL DISTRICT, CITY OF MERCEDES AND SOUTH TEXAS COLLEGE vs. BDS., INC., A TEXAS CORPORATION, ET AL, said property being described as:

ACCT. NO. V0575-02-000-0020-00; LOT 20, VALLE DE PALMAS SUBDIVISION, UNIT 2,  
AN ADDITION TO THE CITY OF MERCEDES, HIDALGO COUNTY, TEXAS,  
ACCORDING TO THE MAP OR PLAT THEREOF, RECORDED IN VOLUME 24, PAGE  
147-B, MAP RECORDS OF HIDALGO COUNTY, TEXAS.

GRANTOR excludes and excepts from this conveyance any warranties, express or implied, on the property, including, without limitation, any warranties arising by common law or Section 5.023 of the Property Code.

GRANTOR conveys the property:

- (a) "as is", "with all faults" and without any warranty as to condition or environmental hazard,
- (b) subject to all restrictions, easements, rights-of-way leases, oil, gas and mineral leases, royalties, mineral conveyances, and mineral reservations of record, if any, in the office of the County Clerk of said County,
- (c) subject to any right of redemption; and
- (d) subject to rights of parties in possession.

GRANTOR disclaims any warranty, guaranty or representation, oral or written, on:

- (a) the nature and condition of the property or other items conveyed hereunder, without limitation, the water, soil and geology,

- (b). the suitability of the property conveyed hereunder for any and all activities and uses which GRANTEE may elect to conduct thereon,
- (c). the existence of any environmental hazards or conditions thereon, (including but not limited to the presence of asbestos or other hazardous materials),
- (d). compliance with applicable environmental laws, rules or regulations; and
- (e). the compliance of the property with any laws, ordinances, or regulations of any governmental entity or body.

By acceptance of this deed, GRANTEE acknowledges and agrees:

- (a). that GRANTOR acquired the property through foreclosure of a tax lien as Trustee and as such has little, if any, knowledge of the physical or economic characteristics of the property,
- (b). GRANTEE has inspected the property and is relying solely on its own investigation of the same and not on any information provided or to be provided by on behalf of GRANTOR,
- (c). that any information provided with respect to the property was obtained from a variety of sources,
- (d). GRANTOR (1) has not made any independent investigation or verification of such information; and (2) does not make any representations as to the accuracy or completeness of such information; and
- (e). that if there are any improvements on the property, GRANTOR shall not be responsible for or liable to GRANTEE for any construction defects, errors omissions, or any other conditions affecting the property.

GRANTEE or anyone claiming by, through or under GRANTEE, hereby fully releases GRANTOR, CITY OF MERCEDES, MERCEDES INDEPENDENT SCHOOL DISTRICT, HIDALGO COUNTY, SOUTH TEXAS INDEPENDENT SCHOOL DISTRICT, HIDALGO COUNTY DRAINAGE DISTRICT #01 and SOUTH TEXAS COLLEGE, and its respective employees, officers, directors, representatives, attorneys and agents (hereinafter "GRANTOR'S PARTIES") from any and all claims that it may now have or hereafter acquire against GRANTOR'S PARTIES for any cost, loss, liability, damage, expense, demand, action or cause of action arising from or related to the conveyance of the premises herein as well as any construction defects, errors, omissions, or other conditions affecting the property and other items conveyed hereunder. GRANTEE further acknowledges and agrees that this release shall be given full force and effect according to each of its express terms and provisions, including, but not limited to, those relating to unknown and suspected claims, damages and causes of action. This covenant releasing GRANTOR'S PARTIES shall be a covenant running with the property and shall be binding upon GRANTEE, its successors and assigns. GRANTOR hereby assigns without recourse or representation of any nature to GRANTEE, effective upon the execution and delivery hereof, any and all claims that GRANTOR may have for any such errors, omissions or defects in the property and other items conveyed hereunder. As a material covenant and condition of this conveyance, GRANTEE agrees that in the event of any such construction defects, errors, omissions or on account of any other conditions affecting the property, GRANTEE shall look solely to GRANTOR'S predecessors or to such contractors and consultants as may have contracted for work in connection with the property and other items conveyed hereunder for any redress or relief. Upon the assignment by GRANTOR of its claims, GRANTEE releases GRANTOR'S PARTIES of all right, express or implied, GRANTEE may have against GRANTOR arising out of or resulting from any errors, omissions or defects in the property and other items conveyed hereunder. GRANTEE further understands that some of GRANTOR'S predecessors in interest may be or become insolvent, bankrupt, judgment-proof or otherwise incapable of responding in damages and GRANTEE may have no remedy against such predecessors, contractors or consultants.

GRANTEE HEREBY FURTHER AGREES ON BEHALF OF ITSELF AND ITS SUCCESSORS AND ASSIGNS TO INDEMNIFY, PROTECT, DEFEND, SAVE AND HOLD HARMLESS GRANTOR'S PARTIES FROM AND AGAINST ANY AND ALL DEBTS, DUTIES, OBLIGATION, LIABILITIES, SUITS, CLAIMS, DEMANDS, CAUSE OF ACTION, DAMAGES, LOSSES, COSTS AND EXPENSES (INCLUDING, WITHOUT LIMITATION, ATTORNEYS' FEES AND EXPENSES AND COURT COSTS) IN ANY WAY RELATING TO, CONNECTED WITH OR ARISING OUT OF THE PROPERTY AND OTHER ITEMS CONVEYED HEREUNDER OR THE OWNERSHIP, LEASING, USE, OPERATION, MAINTENANCE AND MANAGEMENT THEREOF FROM AND AFTER THE DATE HEREOF, INCLUDING, WITHOUT LIMITATION, THE COST OF ANY REMOVAL OF HAZARDOUS SUBSTANCES OR CONTAMINANTS FROM THE PROPERTY AND OTHER ITEMS CONVEYED HEREUNDER.

TO HAVE AND TO HOLD said premises, together with all and singular the rights, privileges and appurtenances thereto in any manner belonging unto the CITY OF MERCEDES, its successors, beneficiaries, heirs and assigns forever, so that neither the CITY OF MERCEDES, MERCEDES INDEPENDENT SCHOOL DISTRICT, HIDALGO COUNTY, SOUTH TEXAS INDEPENDENT SCHOOL DISTRICT, HIDALGO COUNTY DRAINAGE DISTRICT #01 and SOUTH TEXAS COLLEGE, nor any person claiming under it shall at any time hereafter have, claim or demand any right or title to the aforesaid premises or appurtenances, or any part thereof.

Taxes for post judgment years and for the current year are assumed by, and are to be paid by GRANTEE.

THIS SALE IS BEING CONDUCTED PURSUANT TO STATUTORY OR JUDICIAL REQUIREMENTS. BIDDERS BID ON THE RIGHTS, TITLE, AND INTERESTS, IF ANY, IN THE REAL PROPERTY OFFERED.

THE PROPERTY IS SOLD AS IS, WHERE IS, AND WITHOUT ANY WARRANTY, EITHER EXPRESS OR IMPLIED. NEITHER THE COUNTY NOR THE SHERIFF'S DEPARTMENT WARRANTS OR MAKES ANY REPRESENTATIONS ABOUT THE PROPERTY'S TITLE, CONDITION, HABITABILITY, MERCHANTABILITY, OR FITNESS FOR A PARTICULAR PURPOSE. BUYERS ASSUME ALL RISKS.

IN SOME SITUATIONS, A LOT OF FIVE ACRES OR LESS IS PRESUMED TO BE INTENDED FOR RESIDENTIAL USE. HOWEVER, IF THE PROPERTY LACKS WATER OR WASTEWATER SERVICE, THE PROPERTY MAY NOT QUALIFY FOR RESIDENTIAL USE. A POTENTIAL BUYER WHO WOULD LIKE MORE INFORMATION SHOULD MAKE ADDITIONAL INQUIRIES OR CONSULT WITH PRIVATE COUNSEL.

ESTA VENTA SE LLEVARÁ A CABO DE CONFORMIDAD CON LOS REQUISITOS LEGALES O JUDICIALES. LOS POSTORES HARÁN UNA OFERTA POR EL TÍTULO, LOS DERECHOS E INTERESES, SI ALGUNO, EN LA PROPIEDAD OFRECIDA.

LA PROPIEDAD SE VENDE COMO ESTÁ, EN EL LUGAR DONDE SE ENCUENTRA, Y SIN NINGUNA GARANTÍA, YA SEA EXPRESA O IMPLÍCITA. NI EL CONDADO, NI LA OFICINA DEL ALGUACIL GARANTIZAN O HACEN NINGUNA REPRESENTACIÓN SOBRE EL TÍTULO DE LA PROPIEDAD, CONDICIÓN, HABITABILIDAD, COMERCIALIZACIÓN, O IDONEIDAD PARA UN PROPÓSITO PARTICULAR. LOS COMPRADORES ASUMEN TODOS LOS RIESGOS.

EN ALGUNAS SITUACIONES, UN LOTE DE CINCO HECTÁREAS O MENOS SE PRESUME QUE ES APTO PARA USO RESIDENCIAL. SIN EMBARGO, SI LA PROPIEDAD NO TIENE SERVICIOS DE AGUA POTABLE O AGUAS RESIDUALES, LA PROPIEDAD NO PUEDE CALIFICAR PARA EL USO RESIDENCIAL. UN COMPRADOR POTENCIAL QUE DESEE MÁS INFORMACIÓN, DEBERÁ HACER ESTUDIOS ADICIONALES O CONSULTAR CON UN ABOGADO PRIVADO.

IN TESTIMONY WHEREOF, the taxing authorities herein have caused these presents to be executed on \_\_\_\_\_.

SOUTH TEXAS COLLEGE

\_\_\_\_\_  
Rose Benavidez, Chair of the Board

THE STATE OF TEXAS

§

COUNTY OF HIDALGO

§

§

ACKNOWLEDGMENT

BEFORE ME, the undersigned authority, on this day personally appeared, Rose Benavidez, known to me to be the person and officer whose name is subscribed to the foregoing instrument, and acknowledged to me that s/he executed the same for the purposes and consideration therein expressed and in the capacity therein stated.

GIVEN UNDER MY HAND AND SEAL OF OFFICE on \_\_\_\_\_.

\_\_\_\_\_  
NOTARY PUBLIC, in and for the  
STATE OF TEXAS  
My Commission Expires: \_\_\_\_\_

Grantee: CITY OF MERCEDES  
400 S. OHIO AVE.  
MERCEDES, TX 78570

AFTER RECORDING, RETURN TO:  
PERDUE, BRANDON, FIELDER, COLLINS & MOTT, L.L.P.  
P.O. BOX 2916  
MCALLEN, TX 78502



**NOTICE OF CONFIDENTIALITY RIGHT:  
IF YOU ARE A NATURAL PERSON, YOU MAY REMOVE OR STRIKE ANY OF THE  
FOLLOWING INFORMATION FROM THIS INSTRUMENT BEFORE IT IS FILED FOR  
RECORD IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOUR  
DRIVER'S LICENSE NUMBER.**

THE STATE OF TEXAS	§	
	§	RESALE DEED
COUNTY OF HIDALGO	§	

KNOW ALL MEN BY THESE PRESENTS that CITY OF MERCEDES, HIDALGO COUNTY, HIDALGO COUNTY DRAINAGE DISTRICT #1, SOUTH TEXAS COLLEGE, SOUTH TEXAS INDEPENDENT SCHOOL DISTRICT and MERCEDES INDEPENDENT SCHOOL DISTRICT, acting by and through the presiding officer of its governing body, hereunto duly authorized by resolution and order of each respective governing body which is duly recorded in their official Minutes ("GRANTOR") as authorized by Section 34.05, Texas Property Tax Code, for and in consideration of the sum of \$33,782.00, in hand paid by CITY OF MERCEDES ("GRANTEE") the receipt of which is hereby acknowledged and confessed, has granted and conveyed and by these presents do grant and convey unto said grantee all right, title and interest of that CITY OF MERCEDES, HIDALGO COUNTY, HIDALGO COUNTY DRAINAGE DISTRICT #1, SOUTH TEXAS COLLEGE, SOUTH TEXAS INDEPENDENT SCHOOL DISTRICT and MERCEDES INDEPENDENT SCHOOL DISTRICT, in the property herein conveyed, acquired by tax foreclosure sale heretofore held, in Cause No. T-0954-17-A styled CITY OF MERCEDES vs. BEATRICE GUTIERREZ (DECEASED), said property being described as:

PROPERTY CODE: GEO: C700000007000800  
DESCRIPTION: TRACT 1: LOT 8, BLOCK 7, COLONIA GARZA, AN ADDITION TO THE CITY OF MERCEDES, HIDALGO COUNTY, TEXAS, ACCORDING TO THE MAP OR PLAT THEREOF RECORDED IN THE OFFICE OF THE COUNTY CLERK OF HIDALGO COUNTY, TEXAS.

GRANTOR excludes and excepts from this conveyance any warranties, express or implied, on the property, including, without limitation, any warranties arising by common law or Section 5.023 of the Property Code.

GRANTOR conveys the property:

- (a). "as is", "with all faults" and without any warranty as to condition or environmental hazard,
- (b). subject to all restrictions, easements, rights-of-way leases, oil, gas and mineral leases, royalties, mineral conveyances, and mineral reservations of record, if any, in the office of the County Clerk of said County,
- (c). subject to any right of redemption; and
- (d). subject to rights of parties in possession.

GRANTOR disclaims any warranty, guaranty or representation, oral or written, on:

- (a). the nature and condition of the property or other items conveyed hereunder, without limitation, the water, soil and geology,

- (b). the suitability of the property conveyed hereunder for any and all activities and uses which GRANTEE may elect to conduct thereon,
- (c). the existence of any environmental hazards or conditions thereon, (including but not limited to the presence of asbestos or other hazardous materials),
- (d). compliance with applicable environmental laws, rules or regulations; and
- (e). the compliance of the property with any laws, ordinances, or regulations of any governmental entity or body.

By acceptance of this deed, GRANTEE acknowledges and agrees:

- (a). that GRANTOR acquired the property through foreclosure of a tax lien as Trustee and as such has little, if any, knowledge of the physical or economic characteristics of the property,
- (b). GRANTEE has inspected the property and is relying solely on its own investigation of the same and not on any information provided or to be provided by on behalf of GRANTOR,
- (c). that any information provided with respect to the property was obtained from a variety of sources,
- (d). GRANTOR (1) has not made any independent investigation or verification of such information; and (2) does not make any representations as to the accuracy or completeness of such information; and
- (e). that if there are any improvements on the property, GRANTOR shall not be responsible for or liable to GRANTEE for any construction defects, errors omissions, or any other conditions affecting the property.

GRANTEE or anyone claiming by, through or under GRANTEE, hereby fully releases GRANTOR, CITY OF MERCEDES, HIDALGO COUNTY, HIDALGO COUNTY DRAINAGE DISTRICT #1, SOUTH TEXAS COLLEGE, SOUTH TEXAS INDEPENDENT SCHOOL DISTRICT and MERCEDES INDEPENDENT SCHOOL DISTRICT, and its respective employees, officers, directors, representatives, attorneys and agents (hereinafter "GRANTOR'S PARTIES") from any and all claims that it may now have or hereafter acquire against GRANTOR'S PARTIES for any cost, loss, liability, damage, expense, demand, action or cause of action arising from or related to the conveyance of the premises herein as well as any construction defects, errors, omissions, or other conditions affecting the property and other items conveyed hereunder. GRANTEE further acknowledges and agrees that this release shall be given full force and effect according to each of its express terms and provisions, including, but not limited to, those relating to unknown and suspected claims, damages and causes of action. This covenant releasing GRANTOR'S PARTIES shall be a covenant running with the property and shall be binding upon GRANTEE, its successors and assigns. GRANTOR hereby assigns without recourse or representation of any nature to GRANTEE, effective upon the execution and delivery hereof, any and all claims that GRANTOR may have for any such errors, omissions or defects in the property and other items conveyed hereunder. As a material covenant and condition of this conveyance, GRANTEE agrees that in the event of any such construction defects, errors, omissions or on account of any other conditions affecting the property, GRANTEE shall look solely to GRANTOR'S predecessors or to such contractors and consultants as may have contracted for work in connection with the property and other items conveyed hereunder for any redress or relief. Upon the assignment by GRANTOR of its claims, GRANTEE releases GRANTOR'S PARTIES of all right, express or implied, GRANTEE may have against GRANTOR arising out of or resulting from any errors, omissions or defects in the property and other items conveyed hereunder. GRANTEE further understands that some of GRANTOR'S predecessors in interest may be or become insolvent, bankrupt, judgment-proof or otherwise incapable of responding in damages and GRANTEE may have no remedy against such predecessors, contractors or consultants.

GRANTEE HEREBY FURTHER AGREES ON BEHALF OF ITSELF AND ITS SUCCESSORS AND ASSIGNS TO INDEMNIFY, PROTECT, DEFEND, SAVE AND HOLD HARMLESS GRANTOR'S PARTIES FROM AND AGAINST ANY AND ALL DEBTS, DUTIES, OBLIGATION, LIABILITIES, SUITS, CLAIMS, DEMANDS, CAUSE OF ACTION, DAMAGES, LOSSES, COSTS AND EXPENSES (INCLUDING, WITHOUT LIMITATION, ATTORNEYS' FEES AND EXPENSES AND COURT COSTS) IN ANY WAY RELATING TO, CONNECTED WITH OR ARISING OUT OF THE PROPERTY AND OTHER ITEMS CONVEYED HEREUNDER OR THE OWNERSHIP, LEASING, USE, OPERATION, MAINTENANCE AND MANAGEMENT THEREOF FROM AND AFTER THE DATE HEREOF, INCLUDING, WITHOUT LIMITATION, THE COST OF ANY REMOVAL OF HAZARDOUS SUBSTANCES OR CONTAMINANTS FROM THE PROPERTY AND OTHER ITEMS CONVEYED HEREUNDER.

TO HAVE AND TO HOLD said premises, together with all and singular the rights, privileges and appurtenances thereto in any manner belonging unto the CITY OF MERCEDES, its successors, beneficiaries, heirs and assigns forever, so that neither the CITY OF MERCEDES, HIDALGO COUNTY, HIDALGO COUNTY DRAINAGE DISTRICT #1, SOUTH TEXAS COLLEGE, SOUTH TEXAS INDEPENDENT SCHOOL DISTRICT and MERCEDES INDEPENDENT SCHOOL DISTRICT, nor any person claiming under it shall at any time hereafter have, claim or demand any right or title to the aforesaid premises or appurtenances, or any part thereof.

Taxes for post judgment years and for the current year are assumed by, and are to be paid by GRANTEE.

THIS SALE IS BEING CONDUCTED PURSUANT TO STATUTORY OR JUDICIAL REQUIREMENTS. BIDDERS BID ON THE RIGHTS, TITLE, AND INTERESTS, IF ANY, IN THE REAL PROPERTY OFFERED.

THE PROPERTY IS SOLD AS IS, WHERE IS, AND WITHOUT ANY WARRANTY, EITHER EXPRESS OR IMPLIED. NEITHER THE COUNTY NOR THE SHERIFF'S DEPARTMENT WARRANTS OR MAKES ANY REPRESENTATIONS ABOUT THE PROPERTY'S TITLE, CONDITION, HABITABILITY, MERCHANTABILITY, OR FITNESS FOR A PARTICULAR PURPOSE. BUYERS ASSUME ALL RISKS.

IN SOME SITUATIONS, A LOT OF FIVE ACRES OR LESS IS PRESUMED TO BE INTENDED FOR RESIDENTIAL USE. HOWEVER, IF THE PROPERTY LACKS WATER OR WASTEWATER SERVICE, THE PROPERTY MAY NOT QUALIFY FOR RESIDENTIAL USE. A POTENTIAL BUYER WHO WOULD LIKE MORE INFORMATION SHOULD MAKE ADDITIONAL INQUIRIES OR CONSULT WITH PRIVATE COUNSEL.

ESTA VENTA SE LLEVARÁ A CABO DE CONFORMIDAD CON LOS REQUISITOS LEGALES O JUDICIALES. LOS POSTORES HARÁN UNA OFERTA POR EL TÍTULO, LOS DERECHOS E INTERESES, SI ALGUNO, EN LA PROPIEDAD OFRECIDA.

LA PROPIEDAD SE VENDE COMO ESTÁ, EN EL LUGAR DONDE SE ENCUENTRA, Y SIN NINGUNA GARANTÍA, YA SEA EXPRESA O IMPLÍCITA. NI EL CONDADO, NI LA OFICINA DEL ALGUACIL GARANTIZAN O HACEN NINGUNA REPRESENTACIÓN SOBRE EL TÍTULO DE LA PROPIEDAD, CONDICIÓN, HABITABILIDAD, COMERCIALIZACIÓN, O IDONEIDAD PARA UN PROPÓSITO PARTICULAR. LOS COMPRADORES ASUMEN TODOS LOS RIESGOS.

EN ALGUNAS SITUACIONES, UN LOTE DE CINCO HECTÁREAS O MENOS SE PRESUME QUE ES APTO PARA USO RESIDENCIAL. SIN EMBARGO, SI LA PROPIEDAD NO TIENE SERVICIOS DE AGUA POTABLE O AGUAS RESIDUALES, LA PROPIEDAD NO PUEDE CALIFICAR PARA EL USO RESIDENCIAL. UN COMPRADOR POTENCIAL QUE DESEE MÁS INFORMACIÓN, DEBERÁ HACER ESTUDIOS ADICIONALES O CONSULTAR CON UN ABOGADO PRIVADO.

IN TESTIMONY WHEREOF, the taxing authorities herein have caused these presents to be executed on \_\_\_\_\_.

SOUTH TEXAS COLLEGE

\_\_\_\_\_  
Rose Benavidez, Chair of the Board

THE STATE OF TEXAS

§

COUNTY OF HIDALGO

§

§

ACKNOWLEDGMENT

BEFORE ME, the undersigned authority, on this day personally appeared, Rose Benavidez, known to me to be the person and officer whose name is subscribed to the foregoing instrument, and acknowledged to me that s/he executed the same for the purposes and consideration therein expressed and in the capacity therein stated.

GIVEN UNDER MY HAND AND SEAL OF OFFICE on \_\_\_\_\_.

\_\_\_\_\_  
NOTARY PUBLIC, in and for the  
STATE OF TEXAS

My Commission Expires: \_\_\_\_\_

Grantee: CITY OF MERCEDES  
400 S. OHIO AVE.  
MERCEDES, TX 78570

AFTER RECORDING, RETURN TO:  
PERDUE, BRANDON, FIELDER, COLLINS & MOTT, L.L.P.  
P.O. BOX 2916  
MCALLEN, TX 78502

## **Review and Action as Necessary on Award of Proposals, Rejection of Proposal, Purchases, and Renewals**

Approval of the following award of proposals, rejection of proposal, purchases, and renewals, will be requested at the May 31, 2022 Board meeting.

The Director of Purchasing has reviewed each item, including the procurement procedures and evaluation of all responses, and recommends approval as follows:

- A. Award of Proposals**
- B. Rejection of Proposal**
- C. Purchases and Renewals**
  - a. Instructional Item**
  - b. Non-Instructional Items**
  - c. Technology Items**

### **A. Award of Proposals**

#### **1) Building Moving Services – II (Award)**

Award the proposal for building moving services – II to **Zuniga’s House Mover, LLC.** (San Juan, TX), for the period beginning June 1, 2022 through May 31, 2023 with two one-year options to renew, at an estimated amount of \$50,000.00.

Purpose – Facilities Planning and Construction is requesting building moving services for the relocation of portable buildings as needed throughout the College district.

Justification and Benefit – It is necessary to move portable buildings to accommodate enrollment needs at various campuses.

Background – Proposal documents were advertised on March 30, 2022 and April 6, 2022 and issued to four (4) vendors. One (1) response was received on April 19, 2022 and reviewed by Facilities Planning and Construction and the Purchasing Department.

Funds for this expenditure are budgeted in the Construction – Portable Building Relocation and Moving Services budgets for FY 2021 – 2022 and FY 2022 – 2023 pending Board approval of the budget.

#### **2) Insurance Risk Management Consultant Services (Award)**

Award the proposal for insurance risk management consultant services to **Acrisure, LLC./ dba Carlisle Insurance** (Corpus Christi, TX), for the period beginning June 1, 2022 through May 31, 2023 with four one-year options to renew, at a total annual amount of \$25,000.00.

Purpose – The Vice President for Finance and Administrative Services and Office of Accountability, Risk, and Compliance has requested insurance risk management consultant services for the annual review and recommendations concerning the College’s insurance and ongoing consulting as needed.

Justification and Benefit – The consultant will assist the College in evaluating current insurance coverage to determine if it is adequate and make recommendations regarding any changes needed, soliciting and evaluating bids for insurance coverages, providing evaluations, and making recommendations to College administration regarding any potential loss situations. In addition, the insurance services consultant assists the College staff in the processing of claims, responding to questions arising from claims, and other insurance related information, including domestic and international issues.

Background – Proposal documents were advertised on April 13, 2022 and April 20, 2022 and issued to sixteen (16) vendors. Three (3) responses were received on May 3, 2022 and reviewed by the Office of Accountability, Risk and Compliance, and Purchasing Department.

Funds for this expenditure are budgeted in the Insurance budget for FY 2021 – 2022 and FY 2022 – 2023 pending Board approval of the budget.

### **3) Telephone Services (Award)**

Award the proposal for telephone services to **Smartcom Telephone, LLC.** (McAllen, TX), for the period beginning June 21, 2022 through June 20, 2025 with two one-year options to renew, at an estimated monthly amount of \$13,400.00 and an estimated annual amount of \$160,800.00.

Purpose – Information Technology (IT) is requesting the purchase of telephone services for faculty, staff, students, and visitors at all the South Texas College campuses.

All campuses require telephone services which will include local and long distance, 1-800, and POTS lines for fire and elevator alarms and fax machine lines.

Background – Proposal documents were advertised on March 30, 2022 and April 6, 2022 and issued to nine (9) vendors. Three (3) responses were received on April 26, 2022 and reviewed by Information Technology and the Purchasing Department.

Funds for this expenditure are budgeted in the Telecom budget for FY 2021 – 2022 and FY 2022 – 2023 pending Board approval of the budget.

### **4) Temporary Personnel Services (Award)**

Award the proposal for temporary personnel services for the period beginning June 29, 2022 through June 28, 2023 with two one-year options to renew, at an estimated amount of \$450,000.00, which is based on prior year expenditures. The qualified vendors are as follows:

<b>Vendor (City/State)</b>	<b>Vendor (City/State)</b>
<b>Exceptional Staffing, LLC.</b> (Edinburg, TX) (New)	<b>Fewell Professional Services, LLC. / dba FPS Staffing</b> (McAllen, TX)
<b>Five Star Staffing, LLC. / dba Spherion Staffing</b> (McAllen, TX)	<b>Hire Quest, LLC. / dba Snelling Staffing Services</b> (Goose Creek, SC) (New)
<b>Infojini, Inc.</b> (Columbia, MD) (New)	<b>Manpower Group US, Inc.</b> (McAllen, TX)
<b>Onin Staffing</b> (McAllen, TX)	<b>People Ready, Inc.</b> (Tacoma, WA) (New)
<b>R&amp;D Contracting, Inc. / dba R&amp;D Personnel</b> (McAllen, TX)	<b>Readymen Staffing Services</b> (Pharr, TX) (New)
<b>Region Staffing, Inc.</b> (Pharr, TX)	<b>Select Staff</b> (Edinburg, TX)
<b>Temps Plus Staffing Service</b> (McAllen, TX)	<b>Texas Staffing Pros, LLC.</b> (McAllen, TX)

Purpose – The Office of Human Resources is requesting the purchase of temporary personnel services for instructional programs and support services departments requesting personnel.

Justification and Benefit – The proposals were reviewed to ensure compliance with South Texas College’s requirements that the agencies provide documentation of their liability and worker’s compensation insurance coverages. Additionally, South Texas College requested that the agency prescreen prospective employees and make this information available to the College. All agencies that submitted proposals were in compliance with the requirements.

Background – Proposal documents were advertised on March 30, 2022 and April 6, 2022 and issued to thirty-three (33) vendors. Fourteen (14) responses were received on April 19, 2022 and reviewed by the Office of Human Resources and Purchasing Department.

Funds for this expenditure are budgeted in the various department budgets for FY 2021 – 2022 and FY 2022 – 2023 pending Board approval of the budget.

**B. Rejection of Proposal**

**5) District Wide Wireless Network Equipment Upgrade (Reject):** reject one (1) proposal received for the district wide wireless network equipment upgrade and advertise this project in order to comply with the federal procurement guidelines related to receiving multiple responses.

**C. Purchases and Renewals (C-a. Instructional Item)**

**6) Online Tutoring Services (Purchase)**

Purchase an additional online tutoring services agreement from **Upswing International, Inc.** (Durham, NC), a sole source vendor, for the period beginning June 1, 2022 through August 31, 2022, at a total amount of \$40,800.00 for one thousand seven hundred (1,700) service hours.



Purpose – The Center for Learning Excellence is requesting to purchase additional hours for the online tutoring services, which are utilized by students throughout the College district.

Justification and Benefit – The service agreement will include online tutoring and retention services in English, Math, Developmental English, Developmental Math, Developmental Reading, History, Economics, Philosophy, Education, Business, Political Science, Nursing, Psychology, Spanish, Allied Health, Biology, Chemistry, Physics, Sociology, and many other subjects. These services supplement and enhance the services provided at the College's Centers for Learning Excellence by allowing students to access services outside of regular operating hours and from any location, and, in some cases, providing tutors for subjects in which it is difficult to find qualified tutors locally. These tutoring services provide new, enhanced features such as audio and video tutoring capabilities, data and analytics dashboards, and the ability to schedule appointments and select and rate tutors. The provision of online tutoring services in accordance with SACS Best Practices for Electronically Offered Degree and Certificate Programs, which stipulate that the institution recognizes that appropriate services must be available for students regardless of their location on or off campus. Usage of the online tutoring service has increased during this academic year, and approximately 2/3 of the hours purchased have already been used. The Centers for Learning Excellence is seeking to purchase additional hours to continue providing this service to students for the rest of the academic year.

Funds for this expenditure are budgeted in the Centers for Learning Excellence budget for FY 2021 – 2022.

### **C. Purchases and Renewals (C-b. Non – Instructional Items)**

#### **7) Bond Counsel Services (Renewal)**

Renew the bond counsel services contract with **Ricardo Perez Law Firm, PLLC.** (McAllen, TX), for the period beginning August 1, 2022 through July 31, 2023.

Purpose – The Business Office is requesting to renew the bond counsel services for representation in the areas of public education bond law, tax law, local government law, the trial and appeal of bond validation actions, and the issuance of tax-exempt Texas Community College District, Texas School District, and other relevant entities bonds and notes.

Justification and Benefit – The bond counsel services provide advice and counsel to administrative staff, the President, Board Committees, and Board of Trustees with some of the following matters:

- Bond counsel will be expected to provide, as a part of its basic service fee, policy development, review and drafting of documents, briefs, opinions, negotiations, litigation, research as well as legal advice from time to time pertaining to matters directly or indirectly related to the bond program and corresponding tax issues.
- Consult with South Texas College officials, Business Office staff, and the Colleges outside Legal Counsel and Financial Advisor, concerning all legal questions relating to the issuance, refinancing, defeasance, and management of debt.

- Assist in the preparation of specified sections of the Preliminary Official Statement and the Final Official Statement, and be responsible for the proper scope, legal effectiveness, and compliance with applicable regulatory requirements of the entirety of both documents, subject to the understanding that bond counsel will not be expected to independently verify data contained in the Official Statements that is generated by the client or third parties.
- Assist in making presentations and required submissions and obtain approval of the Bond Review Board and any other state entity with supervisory powers over the issuance of bonds by South Texas College, including the Texas Office of Attorney General.
- Perform all usual and necessary legal services with reference to the authorization, sale, and delivery of any debt issuance and bond refunding that South Texas College may require, including resolutions, agreements, and minute orders, as needed.
- Represent South Texas College in the preparation of any bond refunding and purchase contracts and insuring that all participants, including underwriters and investment banking firms, whether retained or contracted by South Texas College, disclose all conflicts of interest to and with South Texas College and any other 174 July 27, 2021 Regular Board Meeting Page 53, Revised 07/23/2021 @ 10:52 AM parties involved in the bonds. Assist South Texas College in presentations to the major rating agencies in order to obtain rating for the bonds.
- Attend Board meetings and Finance Committee meetings to the extent required or requested by the College.
- Provide tax opinion on debt issues and bond refunding.
- Prepare any Internal Revenue Service filings required by federal tax law. Assist in any Internal Revenue Service inquiry and actions as needed.
- Render other written opinions of bond counsel pertaining to investment earnings and any amounts required to be related to the United States as excess arbitrage earnings, if any, and any other written opinion of counsel which may be required under the terms of the Bond Resolutions or under the Internal Revenue Code, as amended.
- Assist with post-issuance matters, such as providing direction for compliant private use activity, including aiding in annual calculation.
- Provide analysis and resolution of tax issues associated with financing plans.
- Prepare documents calling any bond election, notice thereof, submitting election documents to the U.S. Justice Department for preclearance and canvassing of election results.
- File all required bond-related documents and obtain approval of such from the Texas Office of Attorney General.
- Provide a complete bond transcript in paper and electronic format at the conclusion of each financing.
- Provide advice and counsel on continuing compliance with securities, tax, and other applicable law pertaining to bonds.
- All other matters necessary or incidental to the refunding and issuance of the bonds.

Background – The Board awarded the contract for bond counsel services at the July 27, 2021 Board of Trustees meeting for one-year with two one-year annual renewals. The first renewal period begins on August 1, 2022 and ends July 31, 2023.

Award	Board Meeting Date	Original Term	Renewal Term
Original	7/27/21	8/1/21 – 7/31/22	2 – one year options
1 <sup>st</sup> Renewal	5/31/22		8/1/22 – 7/31/23

The vendor has complied with all the terms and conditions of the contract and services have been satisfactory.

Funds for this expenditure are budgeted in the Legal Services budget for FY 2021 – 2022 and FY 2022 – 2023 pending Board approval of the budget.

### 8) Collection Agency Services (Renewal)

Renew the collection agency services contracts for the period beginning September 1, 2022 through August 31, 2023, at no charge to the College. The vendors are as follows:

Primary	<b>S &amp; S Recovery, Inc.</b> (Memphis, TN)
Secondary	<b>Immediate Credit Recovery, Inc.</b> (Poughkeepsie, NY) <b>Key 2 Recovery, Inc.</b> (Hamilton, OH)

Purpose – The Business Office is requesting to renew the contracts for collection agency services for the collection of delinquent accounts due to the College from students, faculty, and staff.

Justification and Benefit – The collection agency services provide collection of delinquent emergency student loans, tuition and fees, accounts receivable, and other unpaid accounts. Students may have delinquent balances due to circumstances such as returned checks and/or financial aid award reversals. Employees may also have delinquent accounts due to failure to comply with wavier reimbursement guidelines.

Background – The Board awarded the contracts for collection agency services at the July 28, 2020 Board of Trustees meeting for one year with two one-year annual renewals. The last renewal period begins on September 1, 2022 and ends August 31, 2023.

Award	Board Meeting Date	Original Term	Renewal Term
Original	7/28/20	9/1/20 – 8/31/21	2 – one year options
1 <sup>st</sup> Renewal	6/22/21		9/1/21 – 8/31/22
2 <sup>nd</sup> Renewal	5/31/22		9/1/22 – 8/31/23

The vendors have complied with all the terms and conditions of the contract and services have been satisfactory.

**9) Custodial Supplies (Renewal)**

Renew the custodial supplies contracts for the period beginning August 18, 2022 through August 17, 2023, at an estimated amount of \$288,000.00, which is based on prior year expenditures. The vendors are as follows:

Primary Vendor	<b>Gulf Coast Paper, Co.</b> (Brownsville, TX)
Secondary Vendors	<b>Rio Paper &amp; Supply, LLC.</b> (Pharr, TX) <b>Gateway Printing &amp; Office Supply, Inc.</b> (Edinburg, TX) <b>Yanitor Paper and Supplies, LLC.</b> (Pharr, TX)

Purpose – The Custodial Department is requesting to purchase custodial supplies which will be used throughout the College district as needed. It will include cleaning solutions, disinfecting sprays, disinfecting liquid solutions, hand towels, tissue paper, mops, brooms, gloves, trash bags, and other miscellaneous supplies.

Justification and Benefit – The custodial supplies are needed for the day-to-day cleaning, disinfecting, and maintenance of all South Texas College facilities. These supplies are essential for the health and safety of all students, faculty, staff, and visitors.

Background – The Board awarded the contracts for custodial supplies at the July 27, 2021 Board of Trustees meeting for one-year with two one-year annual renewals. The first renewal period begins on August 18, 2022 and ends August 17, 2023.

Award	Board Meeting Date	Original Term	Renewal Term
Original	7/27/21	8/18/21 – 8/17/22	2 – one year options
1 <sup>st</sup> Renewal	5/31/22		8/18/22 – 8/17/23

The vendors have complied with all the terms and conditions of the contract and services have been satisfactory.

Funds for this expenditure are budgeted in the Custodial budget for FY 2021 – 2022 and FY 2022 – 2023, pending Board approval of the budget.

**10) Geotechnical and Materials Testing Services (Renewal)**

Renew the geotechnical and materials testing services contracts for the period beginning July 28, 2022 through July 27, 2023, for services ranging from \$5,000 to \$45,000 per project. The firms are as follows:

Firm (City/State)	Firm (City/State)
<b>L&amp;G Consulting Engineers, Inc.</b> (Mercedes, TX)	<b>Millennium Engineers Group, Inc.</b> (Pharr, TX)
<b>Raba Kistner, Inc.</b> (McAllen, TX)	<b>Terracon Consultants, Inc.</b> (Pharr, TX)

Purpose – Facilities Planning and Construction is requesting to renew geotechnical and materials testing services which will be provided as needed for various construction projects.

Justification and Benefit – Some of the anticipated engineering services which may be provided are testing of the following:

Soil conditions for proper foundation design	Select fill dirt for proper compaction
Concrete samples during concrete pours	Sub-grades, caliche base, and asphalt for parking areas
Structural steel reinforcing	Steel Welding
Floors for levelness	Fireproof materials
Environmental conditions including air quality	Identifying asbestos type materials

Background - The Board awarded the geotechnical and materials testing services contracts at the July 27, 2021 Board of Trustees meeting for one-year with two one-year annual renewals. The first renewal period begins July 28, 2022 and ends July 27, 2023.

Award	Board Meeting Date	Original Term	Renewal Term
Original	7/27/21	7/28/21 – 7/27/22	2 – one year options
1 <sup>st</sup> Renewal	5/31/22		7/28/22 – 7/27/23

The vendors have complied with all the terms and conditions of the contract and services have been satisfactory.

Funds for this expenditure are budgeted in the Construction budgets for FY 2021 – 2022 the FY 2022 – 2023, pending Board approval of the budget.

**C. Purchases and Renewals (C-c. Technology Items)**

**11) Audio Visual Equipment (Purchase)**

Purchase audio visual equipment from **B&H Photo Video** (New York, NY), an E&I Cooperative Services approved vendor, at a total amount of \$30,381.07.

Purpose – Educational Technologies is requesting to purchase audio visual equipment to upgrade the Pecan Campus Building U conference/event room to better support large mic count and Teams/Zoom special event requests. The purchase will include some of the following items: audio visual cables, mixer, switcher, display, and microphones.

Justification and Benefit – The audio visual equipment upgrade will provide state-of-the-art resources that will enhance event experiences for students, faculty, staff, and the community. The purchase of the audio visual cables, mixer, switcher, display, and microphones are needed to update or replace outdated/obsolete equipment and to provide better service to our faculty, staff, and community by enhancing communication, collaboration, and knowledge sharing across all environments. With the library renovation, spaces like the Pecan Campus Rainbow room and Building H Cafeteria will not be available

for events which will dramatically increase the use of the conference/event room for standard, large, and Teams/Zoom event related requests that need this support.

Funds for this expenditure are budgeted in the Educational Technologies Maintenance and Replacement budget for FY 2021 – 2022.

## **12) Computers, Laptops, and Tablets (Purchase)**

Purchase of computers, laptops, and tablets from the State of Texas Department of Information Resources (DIR) approved vendors **Dell Marketing, LP.** (Dallas, TX) and **Apple Inc.** (Dallas, TX), at a total amount of \$313,517.93.

All purchase requests for computers, laptops, and tablets have been evaluated by the Information Technology and the Chief Information Officer. Information Technology does not have refurbished systems available for new hires. Instructional and/or business need must be clearly identified/justified for any equipment that is outside standard configuration or does not replace existing office systems. (Ex. mobile devices)

An itemized list with justification is included for your review and information.

Information Technology used the following criteria when recommending the purchase of technology:

- Systems being requested meet the South Texas College standard configuration
- The new systems will replace an older model (5+ years and out of warranty)
- Software requirements exceed the system capacity

The purchases can be summarized as follows:

- Student Computers
  - ⇒ 11 Computers for Art Program
- Student Laptops
  - ⇒ 3 Laptops for Learning Commons and Open Labs
  - ⇒ 2 Laptops for Cybersecurity Program
- Student Tablets
  - ⇒ 2 Tablets for Cybersecurity Program
- Staff Computers
  - ⇒ 3 Computers for Educational Technologies
  - ⇒ 1 Computer for Student Assessment Center
  - ⇒ 1 Computer for Library Services
  - ⇒ 1 Computer for Education Program
  - ⇒ 1 Computer for Department of Public Safety
- Staff Laptops
  - ⇒ 1 Laptop for Student Financial Services

- ⇒ 4 Laptops for Student Assessment Center
- ⇒ 4 Laptops for Educational Technology Maintenance and Replacement
- ⇒ 2 Laptops for Technology Projects
- ⇒ 1 Laptop for Distance Learning
- ⇒ 7 Laptops for Advising
- ⇒ 2 Laptops for Architectural and Engineering Design Technology Program
- ⇒ 5 Laptops for Library Services
- ⇒ 2 Laptops for Industry Training and Economic Development
  
- Faculty Laptops
  - ⇒ 1 Laptop for Computer Science Program
  - ⇒ 2 Laptops for Health Administrative Services Program
  - ⇒ 2 Laptops for Sociology Program
  - ⇒ 1 Laptop for Cybersecurity Program
  - ⇒ 1 Laptop for Bachelors of Nursing
  
- Grant Student Computers
  - ⇒ 26 Computers for Cybersecurity Program
  
- Grant Staff Laptops
  - ⇒ 25 Laptops for Department of Public Safety

Funds for these expenditures are budgeted in the requesting department budgets for FY 2021 - 2022 as follows: Art Program, Learning Commons and Open Labs, Cybersecurity Program, Educational Technologies, Student Assessment Center, Library Services, Education Program, Department of Public Safety, Student Financial Services, Educational Technology Maintenance and Replacement, Technology Projects, Distance Learning, Advising, Architectural and Engineering Design Technology Program, Industry Training and Economic Development, Computer Science Program, Health Administrative Services Program, Sociology Program, Bachelors of Nursing, and Higher Education Emergency Relief Funds (HEERF) - Grant.

### **13) Software License, Maintenance, and Support Agreements (Renewal)**

Renew the software license, maintenance, and support agreements with **Evisions, LLC**. (Irvine, CA), a sole source vendor, for the period beginning August 1, 2022 through August 31, 2025, at a total amount of \$187,979.00.

Purpose – Information Technology is requesting to renew the software, license, maintenance, and support agreements that include the following software programs: Argos Enterprise, FormFusion Enterprise, IntelCheck AP Enterprise, and IntelCheck Payroll Enterprise.

Justification and Benefit – The software programs are used in conjunction with Banner to complete day to day operations by various departments.

<b>Software</b>	<b>Functions</b>	<b>Period</b>
Argos Enterprise	Various Banner Reports	9/1/22 – 8/31/25
FormFusion Enterprise	Banner Purchase Orders	8/1/22 – 8/31/25
IntelleCheck AP Enterprise	Banner Vendor and Student Checks	8/1/22 – 8/31/25
IntelleCheck Payroll Enterprise	Banner Employee Checks	4/1/23 – 8/31/25

Funds for this expenditure are budgeted in the Business Office budget for FY 2021 – 2022 and FY 2022 – 2023 pending Board approval of the budget.

**14) Time and Attendance Software License, Maintenance, and Support Agreements (Renewal)**

Renew the time and attendance software license, maintenance, and support agreements with **TimeClock Plus, LLC.** (San Angelo, TX), a sole source vendor, for the period beginning September 1, 2022 through August 31, 2023, at an estimated amount of \$47,164.08.

Purpose – Business Office is requesting to renew the time and attendance software license, maintenance, and support agreements which are used by employees to clock in and out and request leave.

Justification and Benefit – This system is used to review timecards and in conjunction with Banner to complete the payroll processing for all employees of the College.

Funds for this expenditure are budgeted in the Business Office budget for FY 2022 – 2023 pending Board approval of the budget.

**Recommendation:**

It is requested that the Finance, Audit, and Human Resources Committee recommend for Board approval at the May 31, 2022 Board meeting the award of proposals, rejection of proposal, purchases, and renewals as listed below:

- A. Award of Proposals**
- B. Rejection of Proposal**
- C. Purchases and Renewals**
  - a. Instructional Item**
  - b. Non-Instructional Items**
  - c. Technology Items**

**A. Award of Proposals**

- 1) Building Moving Services - II (Award):** award the proposal for building moving services – II to **Zuniga’s House Mover, LLC.** (San Juan, TX), for the period



beginning June 1, 2022 through May 31, 2023 with two one-year options to renew, at an estimated amount of \$50,000.00;

- 2) **Insurance Risk Management Consultant Services (Award):** award the proposal for insurance risk management consultant services to **Acrisure, LLC. / dba Carlisle Insurance** (Corpus Christi, TX), for the period beginning June 1, 2022 through May 31, 2023 with four one-year options to renew, at a total annual amount of \$25,000.00;
- 3) **Telephone Services (Award):** award the proposal for telephone services to **Smartcom Telephone, LLC.** (McAllen, TX), for the period beginning June 21, 2022 through June 20, 2025 with two one-year options to renew, at an estimated monthly amount of \$13,400.00 and an estimated annual amount of \$160,800.00;
- 4) **Temporary Personnel Services (Award):** award the proposal for temporary personnel services for the period beginning June 29, 2022 through June 28, 2023 with two one-year options to renew, at an estimated amount of \$450,000.00, which is based on prior year expenditures. The qualified vendors are as follows:

Vendor (City/State)	Vendor (City/State)
<b>Exceptional Staffing, LLC.</b> (Edinburg, TX) (New)	<b>Fewell Professional Services, LLC. / dba FPS Staffing</b> (McAllen, TX)
<b>Five Star Staffing, LLC. / dba Spherion Staffing</b> (McAllen, TX)	<b>Hire Quest, LLC. / dba Snelling Staffing Services</b> (Goose Creek, SC) (New)
<b>Infojini, Inc.</b> (Columbia, MD) (New)	<b>Manpower Group US, Inc.</b> (McAllen, TX)
<b>Onin Staffing</b> (McAllen, TX)	<b>People Ready, Inc.</b> (Tacoma, WA) (New)
<b>R&amp;D Contracting, Inc. / dba R&amp;D Personnel</b> (McAllen, TX)	<b>Readymen Staffing Services</b> (Pharr, TX) (New)
<b>Region Staffing, Inc.</b> (Pharr, TX)	<b>Select Staff</b> (Edinburg, TX)
<b>Temps Plus Staffing Service</b> (McAllen, TX)	<b>Texas Staffing Pros, LLC.</b> (McAllen, TX)

#### B. Rejection of Proposal

- 5) **District Wide Wireless Network Equipment Upgrade (Reject):** reject one (1) proposal received for the district wide wireless network equipment upgrade and advertise this project in order to comply with the federal procurement guidelines related to receiving multiple responses;

#### C. Purchases and Renewals (C-a. Instructional Item)

- 6) **Online Tutoring Services (Purchase):** purchase an online tutoring services agreement from **Upswing International, Inc.** (Durham, NC), a sole source vendor, for the period beginning June 1, 2022 through August 31, 2022, at a total amount of \$40,800.00 for one thousand seven hundred (1,700) service hours;

**C. Purchases and Renewals (C-b. Non-Instructional Items)**

- 7) **Bond Counsel Services (Renewal):** renew the bond counsel services contract with **Ricardo Perez Law Firm, PLLC.** (McAllen, TX), for the period beginning August 1, 2022 through July 31, 2023;
- 8) **Collection Agency Services (Renewal):** renew the collection agency services contracts for the period beginning September 1, 2022 through August 31, 2023, at no charge to the College. The vendors are as follows:

Primary	<b>S &amp; S Recovery, Inc.</b> (Memphis, TN)
Secondary	<b>Immediate Credit Recovery, Inc.</b> (Poughkeepsie, NY) <b>Key 2 Recovery, Inc.</b> (Hamilton, OH)

- 9) **Custodial Supplies (Renewal):** renew the custodial supplies contracts for the period beginning August 18, 2022 through August 17, 2023, in the amount of \$288,000.00, which is based on prior year expenditures. The vendors are as follows:

Primary Vendor	<b>Gulf Coast Paper, Co.</b> (Brownsville, TX)
Secondary Vendors	<b>Rio Paper &amp; Supply, LLC.</b> (Pharr, TX) <b>Gateway Printing &amp; Office Supply, Inc.</b> (Edinburg, TX) <b>Yanitor Paper and Supplies, LLC.</b> (Pharr, TX)

- 10) **Geotechnical and Materials Testing Services (Renewal):** renew the geotechnical and materials testing services contracts for the period beginning July 28, 2022 through July 27, 2023, for services ranging from \$5,000 to \$45,000 per project. The firms are as follows:

Firm (City/State)	Firm (City/State)
<b>L&amp;G Consulting Engineers, Inc.</b> (Mercedes, TX)	<b>Millennium Engineers Group, Inc.</b> (Pharr, TX)
<b>Raba Kistner, Inc.</b> (McAllen, TX)	<b>Terracon Consultants, Inc.</b> (Pharr, TX)

**C. Purchases and Renewals (C-c. Technology Items)**

- 11) **Audio Visual Equipment (Purchase):** purchase audio visual equipment from **B&H Photo Video** (New York, NY), an E&I Cooperative Services approved vendor, at a total amount of \$30,381.07;
- 12) **Computers, Laptops, and Tablets (Purchase):** purchase computers, laptops, and tablets from the State of Texas Department of Information Resources (DIR) approved vendors **Dell Marketing, LP.** (Dallas, TX) and **Apple, Inc.** (Dallas, TX), at a total amount of \$313,517.93;
- 13) **Software License, Maintenance, and Support Agreements (Renewal):** renew the software license, maintenance, and support agreements with **Evisions, LLC.** (Irvine, CA), a sole source vendor, for the period beginning August 1, 2022 through August 31, 2025, at a total amount of \$187,979.00;
- 14) **Time and Attendance Software License, Maintenance, and Support Agreements (Renewal):** renew the time and attendance software license, maintenance, and support agreements with **TimeClock Plus, LLC.** (San Antonio,

TX), a sole source vendor, for the period beginning September 1, 2022 through August 31, 2023, at a total amount of \$47,164.08.

Recommend Action - The total for all award of proposals, rejection of proposal, purchases, and renewals is \$1,593,642.08.

**SOUTH TEXAS COLLEGE**  
**1. BUILDING MOVING SERVICES- II**  
**PROJECT NO. 21-22-1057**

VENDOR				Zuniga's House Mover, LLC.					
ADDRESS				4307 N Veterans Blvd					
CITY/STATE/ZIP				San Juan, TX 78589					
PHONE				956-227-0639					
CONTACT				Hugo A. Zuniga					
#	Unit #	Size	Cost to move from:	To Pecan Campus	To Technology Campus	To Starr County Campus	To Mid Valley Campus	To Nursing Allied Health Campus	To Regional Center for Public Safety Excellence
<b>Pecan Campus</b>									
1	Pecan PB 6	24'4" X 60'4"	Pecan	\$15,000	\$16,500	\$22,500	\$19,500	\$16,500	\$17,500
2	Pecan PB 7	24'4" X 60'	Pecan	\$15,000	\$16,500	\$22,500	\$19,500	\$16,500	\$17,500
3	Pecan PB 8	24'4" X 60'4"	Pecan	\$15,000	\$16,500	\$22,500	\$19,500	\$16,500	\$17,500
4	Pecan PB 9	24'4" X 60'4"	Pecan	\$15,000	\$16,500	\$22,500	\$19,500	\$16,500	\$17,500
5	Pecan PB 10	24'4" X 60'4"	Pecan	\$15,000	\$16,500	\$22,500	\$19,500	\$16,500	\$17,500
6	Pecan PB 11	24'4" X 60'4"	Pecan	\$15,000	\$16,500	\$22,500	\$19,500	\$16,500	\$17,500
7	Pecan PB 12	24'4" X 60'4"	Pecan	\$15,000	\$16,500	\$22,500	\$19,500	\$16,500	\$17,500
8	Pecan PB 13	24'4" X 60'4"	Pecan	\$15,000	\$16,500	\$22,500	\$19,500	\$16,500	\$17,500
9	Pecan PB 14	24'4" X 60'4"	Pecan	\$15,000	\$16,500	\$22,500	\$19,500	\$16,500	\$17,500
10	Pecan PB 15	24'4" X 60'4"	Pecan	\$15,000	\$16,500	\$22,500	\$19,500	\$16,500	\$17,500
11	Pecan PB 16	24' X 64'	Pecan	\$15,000	\$16,500	\$22,500	\$19,500	\$16,500	\$17,500
12	Pecan PB 17	24' X 64'	Pecan	\$15,000	\$16,500	\$22,500	\$19,500	\$16,500	\$17,500
13	Pecan PB 18	24' X 64'	Pecan	\$15,000	\$16,500	\$22,500	\$19,500	\$16,500	\$17,500
14	Pecan PB 19	24' X 64'	Pecan	\$15,000	\$16,500	\$22,500	\$19,500	\$16,500	\$17,500
15	Pecan PB 20	24' X 64'	Pecan	\$15,000	\$16,500	\$22,500	\$19,500	\$16,500	\$17,500
16	Pecan PB 21	24' X 64'	Pecan	\$15,000	\$16,500	\$22,500	\$19,500	\$16,500	\$17,500
17	Pecan PB 22	12' X 64'	Pecan	\$15,000	\$16,500	\$22,500	\$19,500	\$16,500	\$17,500
18	Pecan PB 23	24' X 64'	Pecan	\$15,000	\$16,500	\$22,500	\$19,500	\$16,500	\$17,500
19	Pecan PB 24	24' X 64'	Pecan	\$15,000	\$16,500	\$22,500	\$19,500	\$16,500	\$17,500
20	Pecan PB 25	24' X 64'	Pecan	\$15,000	\$16,500	\$22,500	\$19,500	\$16,500	\$17,500
21	Pecan PB 26	24' X 64'	Pecan	\$15,000	\$16,500	\$22,500	\$19,500	\$16,500	\$17,500
22	Pecan PB 27	24' X 64'	Pecan	\$15,000	\$16,500	\$22,500	\$19,500	\$16,500	\$17,500
23	Pecan PB 28	24' X 64'	Pecan	\$15,000	\$16,500	\$22,500	\$19,500	\$16,500	\$17,500
24	Pecan PB 29	24' X 64'	Pecan	\$15,000	\$16,500	\$22,500	\$19,500	\$16,500	\$17,500
25	Pecan PB M13	10' X 44'	Pecan	\$10,000	\$11,500	\$17,500	\$13,500	\$11,500	\$12,500
26	Pecan PB 3	24' X 36'	Pecan West at Park and Ride	\$10,000	\$11,500	\$17,500	\$13,500	\$11,500	\$12,500

**SOUTH TEXAS COLLEGE  
1. BUILDING MOVING SERVICES- II  
PROJECT NO. 21-22-1057**

VENDOR				Zuniga's House Mover, LLC.					
ADDRESS				4307 N Veterans Blvd					
CITY/STATE/ZIP				San Juan, TX 78589					
PHONE				956-227-0639					
CONTACT				Hugo A. Zuniga					
#	Unit #	Size	Cost to move from:	To Pecan Campus	To Technology Campus	To Starr County Campus	To Mid Valley Campus	To Nursing Allied Health Campus	To Regional Center for Public Safety Excellence
<b>Technology Campus</b>									
27	Tech Campus PB1	50'4" X 20'3"	Technology	\$16,500	\$15,000	\$22,500	\$19,500	\$16,500	\$17,500
28	Tech Campus PB2	72' X 24'	Technology	\$19,500	\$17,500	\$25,500	\$23,500	\$19,500	\$22,500
29	Tech Campus PB3	64' X 23'9"	Technology	\$16,500	\$15,000	\$22,500	\$19,500	\$16,500	\$17,500
30	Tech Campus PB4	30'3" X 50'1"	Technology	\$17,500	\$15,000	\$25,500	\$22,500	\$17,500	\$19,500
31	Tech Campus PB5	24' X 64'	Technology	\$16,500	\$15,000	\$22,500	\$19,500	\$16,500	\$17,500
32	Tech Campus PB6	24' X 64'	Technology	\$16,500	\$15,000	\$22,500	\$19,500	\$16,500	\$17,500
33	Tech Campus PB7	24' X 64'	Technology	\$16,500	\$15,000	\$22,500	\$19,500	\$16,500	\$17,500
<b>Starr County Campus</b>									
34	Starr Co. PB 1	24' X 64'	Starr	\$19,500	\$19,500	\$15,000	\$22,500	\$19,500	\$22,500
35	Starr Co. PB 2	24' X 64'	Starr	\$19,500	\$19,500	\$15,000	\$22,500	\$19,500	\$22,500
36	Starr Co. PB 3	24' X 64'	Starr	\$19,500	\$19,500	\$15,000	\$22,500	\$19,500	\$22,500
<b>Mid Valley Campus</b>									
37	MV Campus PB L1	31' X 72'	Mid Valley						
38	MV Campus PB 1	24' X 64'	Mid Valley	\$19,500	\$19,500	\$25,500	\$15,000	\$19,500	\$17,500
39	MV Campus PB 2	24' X 64'	Mid Valley	\$19,500	\$19,500	\$25,500	\$15,000	\$19,500	\$17,500
40	MV Campus PB 3	24' X 64'	Mid Valley	\$19,500	\$19,500	\$25,500	\$15,000	\$19,500	\$17,500
41	MV Campus PB 4	24' X 64'	Mid Valley	\$19,500	\$19,500	\$25,500	\$15,000	\$19,500	\$17,500
42	MV Campus PB 5	24' X 64'	Mid Valley	\$19,500	\$19,500	\$25,500	\$15,000	\$19,500	\$17,500
43	MV Campus PB 6	24' X 64'	Mid Valley	\$19,500	\$19,500	\$25,500	\$15,000	\$19,500	\$17,500
44	MV Campus PB 7	12' X 30'	Mid Valley	\$13,500	\$13,500	\$19,500	\$10,000	\$13,500	\$12,500
45	MV Campus PB 8	24' X 64'	Mid Valley	\$19,500	\$19,500	\$25,500	\$15,000	\$19,500	\$17,500
<b>Nursing and Allied Health Campus</b>									
46	NAHC PB 1	24' X 64'	Nursing	\$16,500	\$16,500	\$22,500	\$19,500	\$15,000	\$17,500
47	NAHC PB 2	24' X 64'	Nursing	\$16,500	\$16,500	\$22,500	\$19,500	\$15,000	\$17,500
48	NAHC PB 3	24' X 64'	Nursing	\$16,500	\$16,500	\$22,500	\$19,500	\$15,000	\$17,500

**SOUTH TEXAS COLLEGE  
1. BUILDING MOVING SERVICES- II  
PROJECT NO. 21-22-1057**

<b>VENDOR</b>				<b>Zuniga's House Mover, LLC.</b>					
<b>ADDRESS</b>				<b>4307 N Veterans Blvd</b>					
<b>CITY/STATE/ZIP</b>				<b>San Juan, TX 78589</b>					
<b>PHONE</b>				<b>956-227-0639</b>					
<b>CONTACT</b>				<b>Hugo A. Zuniga</b>					
#	Unit #	Size	Cost to move from:	To Pecan Campus	To Technology Campus	To Starr County Campus	To Mid Valley Campus	To Nursing Allied Health Campus	To Regional Center for Public Safety Excellence
<b>Regional Center for Public Safety Excellence</b>									
49	RCPSE 1	12' X 44'	Regional Center for Public Safety Excellence	\$12,500	\$12,500	\$19,500	\$13,500	\$12,500	\$10,000
50	RCPSE 2	24' X 64'	Regional Center for Public Safety Excellence	\$17,500	\$17,500	\$22,500	\$17,500	\$17,500	\$15,000
51	RCPSE 3	24' X 64'	Regional Center for Public Safety Excellence	\$17,500	\$17,500	\$22,500	\$17,500	\$17,500	\$15,000
<b>Regional Center for Public Safety Excellence</b>									
52	RCPSE 4	24' X 64'	Regional Center for Public Safety Excellence	\$17,500	\$17,500	\$22,500	\$17,500	\$17,500	\$15,000
53	RCPSE 5	24' X 64'	Regional Center for Public Safety Excellence	\$17,500	\$17,500	\$22,500	\$17,500	\$17,500	\$15,000
54	RCPSE 6	24' X 64'	Regional Center for Public Safety Excellence	\$17,500	\$17,500	\$22,500	\$17,500	\$17,500	\$15,000
<b>Price Escalation 2nd Year</b>				10%					
<b>Price Escalation 3rd Year</b>				20%					
<b>TOTAL EVALUATION POINTS</b>				88.66					
<b>RANKING</b>				1					

The Director of Purchasing has reviewed all the responses and evaluations completed.

\*The proposal criteria follows in the packet for further explanation of each criteria.

**SOUTH TEXAS COLLEGE**  
**1. BUILDING MOVING SERVICES - II**  
**PROJECT NO. 21-22-1057**  
**EVALUATION SUMMARY**

<b>VENDOR</b>		Zuniga's House Mover, LLC.	
<b>STREET</b>		4307 N Veterans Blvd	
<b>CITY/STATE/ZIP</b>		San Juan, TX 78589	
<b>PHONE</b>		956-227-0639	
<b>CONTACT</b>		Hugo A. Zuniga	
1	The purchase price. (up to 40 points)	40	40
		40	
		40	
2	The reputation of the vendor and the vendor's goods and/or services. (up to 18 points)	14	15.66
		17	
		16	
3	The quality of the vendor's goods and/or services. (up to 18 points)	15	14
		12	
		15	
4	The extent to which the vendor's goods and/or services meet the College's needs. (up to 15 points)	12	13
		14	
		13	
5	The vendor's past relationship with the College. (up to 3 points)	3	3
		3	
		3	
6	The impact on the ability of the College to comply with laws and rules relating to Historically Underutilized Businesses. (up to 1 point)	0	0
		0	
		0	
7	The total long-term cost to the College to acquire the vendor's goods or services. (up to 5 points)	3	3
		3	
		3	
<b>TOTAL EVALUATION POINTS</b>		88.66	
<b>RANKING</b>		1	

The Director of Purchasing has reviewed all the responses and evaluations completed.

\*The proposal criteria follows in the packet for further explanation of each criteria.

**SOUTH TEXAS COLLEGE**  
**1. PROPOSAL CRITERIA - SERVICE ONLY**

		Service Only	
		Points	Score Key
<b>1</b>	<b>Criterion 1: The purchase price</b> a. The low bidder gets the maximum points b. Divide the lowest proposal by each of the other proposal(s)	<b>40</b>	
<b>2</b>	<b>Criterion 2: The reputation of the vendor and of the vendor's goods or services</b> a. Number of Years in Business b. References (similar projects) c. Services/Installation d. Professional Licenses/Certifications	<b>18</b>	<b>15-18</b> <b>10-14</b> <b>5-9</b> <b>0-4</b> <b>Excellent</b> <b>Acceptable</b> <b>Marginal</b> <b>Poor/No Response</b>
<b>3</b>	<b>Criterion 3: The quality of the vendor's goods or service</b> a. Warranty b. Service Support/Response Time c. Goods/Product (manufacturer life) d. Product Performance	<b>18</b>	<b>15-18</b> <b>10-14</b> <b>5-9</b> <b>0-4</b> <b>Excellent</b> <b>Acceptable</b> <b>Marginal</b> <b>Poor/No Response</b>
<b>4</b>	<b>Criterion 4: The extent to which the goods or services meet the district's needs</b> a. Time Frame to complete the project b. Delivery Time Frame of product(s) c. Number of staff d. Meet or exceed the specifications	<b>15</b>	<b>12-15</b> <b>7-11</b> <b>3-6</b> <b>0-2</b> <b>Excellent</b> <b>Acceptable</b> <b>Marginal</b> <b>Poor/No Response</b>
<b>5</b>	<b>Criterion 5: The vendor's past relationship with the district</b> a. Quality of Past Performances with STC  <b>****New Vendors will receive two points</b>	<b>3</b>	<b>3</b> <b>2</b> <b>1</b> <b>0</b> <b>Excellent</b> <b>Acceptable/New Vendor</b> <b>Marginal</b> <b>Poor/No Response</b>
<b>6</b>	<b>Criterion 6: The impact on the ability of the district to comply with laws and rules relating to Historically Underutilized Businesses</b> a. Provided the Certification	<b>1</b>	<b>1</b> <b>0</b> <b>Yes</b> <b>No</b>
<b>7</b>	<b>Criterion 7: The total long-term cost to the district to acquire the vendor's goods or services; and</b> a. Annual Escalation Increase b. Annual Maintenance Cost	<b>5</b>	<b>5</b> <b>3-4</b> <b>1-2</b> <b>0</b> <b>Excellent</b> <b>Acceptable</b> <b>Marginal</b> <b>Poor/No Response</b>
<b>8</b>	<b>Criterion 8: Any other relevant factor specifically listed in the request for bids or proposals, e.g.:</b> a. Financial Standing b. Potential or Pending Sale of Business		Up to 5 points will be used from the purchase price if applicable
<b>Total Points</b>		<b>100</b>	

**Definitions of evaluation terms:**

- Excellent** - respondent provided information which fully addressed or exceeded the requirements
- Acceptable** - respondent provided information which addressed most but not all of the requirements
- Marginal** - respondent provided minimal information on requirements
- Poor/No response** - respondent provided inadequate responses to requirements or did not respond



**SOUTH TEXAS COLLEGE**  
**2. INSURANCE RISK MANAGEMENT CONSULTANT SERVICES**  
**PROJECT NO. 21-22-1063**

<b>VENDOR</b>	Acrisure, LLC./ dba Carlisle Insurance	Shepard Walton King Insurance Group, a HUB International Company	Valley Risk Consulting, Inc.
<b>ADDRESS</b>	500 N Water St Ste 900	121 Pecan Blvd	1200 Fresno Ste C
<b>CITY/STATE</b>	Corpus Christi, TX 78401	McAllen, TX 78501	McAllen, TX 78501
<b>PHONE</b>	361-884-2775	956-682-2841	956-664-1430
<b>FAX</b>	361-884-3470	956-630-4015	877-279-8119
<b>CONTACT</b>	Chase Carlisle	Chris Graham	Roger Garza
<b>#</b>	<b>Description</b>	<b>Proposal</b>	<b>Proposal</b>
1	1st Year Consultant Fee	\$ 25,000.00	\$ 35,000.00
2	2nd Year Consultant Fee	\$ 25,000.00	\$ 36,050.00
3	3rd Year Consultant Fee	\$ 25,000.00	\$ 37,131.00
4	4th Year Consultant Fee	\$ 25,000.00	\$ 38,245.00
5	5th Year Consultant Fee	\$ 25,000.00	\$ 39,392.00
<b>TOTAL PROPOSAL AMOUNT</b>		\$ 125,000.00	\$ 185,818.00
<b>TOTAL EVALUATION POINTS</b>		88.19	75.8
<b>RANKING</b>		1	3

The Director of Purchasing has reviewed all the responses and evaluations completed.

\*The proposal criteria follows in the packet for further explanation of each criteria.

**SOUTH TEXAS COLLEGE**  
**2. INSURANCE RISK MANAGEMENT CONSULTANT SERVICES**  
**PROJECT NO. 21-22-1063**  
**EVALUATION SUMMARY**

<b>VENDOR</b>		Acrisure, LLC./ dba Carlisle Insurance		Shepard Walton King Insurance Group, a HUB International Company		Valley Risk Consulting, Inc.	
<b>ADDRESS</b>		500 N Water St Ste 900		121 Pecan Blvd		1200 Fresno Ste C	
<b>CITY/STATE/ZIP</b>		Corpus Christi, TX 78401		McAllen, TX 78501		McAllen, TX 78501	
<b>PHONE</b>		361-884-2775		956-682-2841		956-664-1430	
<b>FAX</b>		361-884-3470		956-630-4015		877-279-8119	
<b>CONTACT</b>		Chase Carlisle		Chris Graham		Roger Garza	
1	The purchase price. (up to 40 points)	31	31.2	20.98	20.98	40	40
		31		20.98		40	
		31		20.98		40	
2	The reputation of the vendor and the vendor's goods or services. (up to 18 points)	17	17.33	17	17.33	14	12.83
		18		18		10	
		17		17		15	
3	The quality of the vendor's goods or services. (up to 18 points)	17	17.33	17	17.33	14	12.83
		18		18		10	
		17		17		15	
4	The extent to which the vendor's goods or services meet the college's needs. (up to 15 points)	14	14.33	14	14	10	10.33
		15		15		10	
		14		13		11	
5	The vendor's past relationship with the college. (up to 3 points)	3	3	3	3	2	2
		3		3		2	
		3		3		2	
6	The impact on the ability of the college to comply with laws and rules relating to Historically Underutilized Businesses. (up to 1 point)	0	0	0	0	1	1
		0		0		1	
		0		0		1	
7	The total long-term cost to the college to acquire the vendor's goods or services. (up to 5 points)	5	5	3	3.16	5	5
		5		3		5	
		5		3.5		5	
<b>TOTAL EVALUATION POINTS</b>		88.19		75.8		83.99	
<b>RANKING</b>		1		3		2	

The Director of Purchasing has reviewed all the responses and evaluations completed.

\*The proposal criteria follows in the packet for further explanation of each criteria.

**SOUTH TEXAS COLLEGE**  
**2. PROPOSAL CRITERIA - SERVICE ONLY**

		Service Only	
		Points	Score Key
<b>1</b>	<b>Criterion 1: The purchase price</b> a. The low bidder gets the maximum points b. Divide the lowest proposal by each of the other proposal(s)	40	
<b>2</b>	<b>Criterion 2: The reputation of the vendor and of the vendor's goods or services</b> a. Number of Years in Business b. References (similar projects) c. Services/Installation d. Professional Licenses/Certifications	18	15-18 10-14 5-9 0-4  Excellent Acceptable Marginal Poor/No Response
<b>3</b>	<b>Criterion 3: The quality of the vendor's goods or service</b> a. Warranty b. Service Support/Response Time c. Goods/Product (manufacturer life) d. Product Performance	18	15-18 10-14 5-9 0-4  Excellent Acceptable Marginal Poor/No Response
<b>4</b>	<b>Criterion 4: The extent to which the goods or services meet the district's needs</b> a. Time Frame to complete the project b. Delivery Time Frame of product(s) c. Number of staff d. Meet or exceed the specifications	15	12-15 7-11 3-6 0-2  Excellent Acceptable Marginal Poor/No Response
<b>5</b>	<b>Criterion 5: The vendor's past relationship with the district</b> a. Quality of Past Performances with STC  ****New Vendors will receive two points	3	3 2 1 0  Excellent Acceptable/New Vendor Marginal Poor/No Response
<b>6</b>	<b>Criterion 6: The impact on the ability of the district to comply with laws and rules relating to Historically Underutilized Businesses</b> a. Provided the Certification	1	1 0  Yes No
<b>7</b>	<b>Criterion 7: The total long-term cost to the district to acquire the vendor's goods or services; and</b> a. Annual Escalation Increase b. Annual Maintenance Cost	5	5 3-4 1-2 0  Excellent Acceptable Marginal Poor/No Response
<b>8</b>	<b>Criterion 8: Any other relevant factor specifically listed in the request for bids or proposals, e.g.:</b> a. Financial Standing b. Potential or Pending Sale of Business		Up to 5 points will be used from the purchase price if applicable
<b>Total Points</b>		<b>100</b>	

**Definitions of evaluation terms:**

- Excellent** - respondent provided information which fully addressed or exceeded the requirements
- Acceptable** - respondent provided information which addressed most but not all of the requirements
- Marginal** - respondent provided minimal information on requirements
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**SOUTH TEXAS COLLEGE**  
**3. TELEPHONE SERVICES**  
**PROJECT NO. 21-22-1056**

VENDOR		Lingo Telecom, LLC./dba Lingo			Smartcom Telephone, LLC.			VTX Communications, LLC./ dba VTX1 Companies		
ADDRESS		3475 Piedmont Rd NE Ste 1260			600 Ash Ave			881 E Hidalgo Ave		
CITY/STATE/ZIP		Atlanta, GA 30305			McAllen, TX 78501			Raymondville, TX 78580		
PHONE		866-405-4646			956-687-7070			956-642-1328		
FAX					956-213-1196			956-642-1051		
CONTACT		Chris Ramsey			Alan Yoder			Jeffrey Patterson		
#	Description	Qty	One-Time Charge Year 1	Monthly Recurring Charge Year 1-3	Qty	One-Time Charge Year 1	Monthly Recurring Charge Year 1-3	Qty	One-Time Charge Year 1	Monthly Recurring Charge Year 1-3
<b>PRIs</b>										
1	PRI- McAllen (Pecan Campus, Pecan Plaza, Nursing and Allied Health Campus, Technology Campus)	5	\$200/per location	\$199.99 per PRI	7	\$0.00	\$249 ea \$1,743 Total/Mo	7	\$500.00	\$2,415/Mo
2	PRIs- Pharr (Higher Education Center)	1	\$200/per location	\$199.99 per PRI						
3	PRIs—La Joya (Higher Education Center)	1	\$200/per location	\$199.99 per PRI						
4	PRIs- Weslaco (Mid Valley Campus)	1	\$200/per location	\$199.99 per PRI	1	\$0.00	\$249 ea \$249 Total/Mo	1	\$250.00	\$345/Mo
5	PRIs- Rio Grande City (Starr County Campus)	1	\$200/per location	\$199.99 per PRI	1	\$0.00	\$249 ea \$249 Total/Mo	1	\$250.00	\$345/Mo
6	Additional PRIs to be added after the initial installation.	Per PRI	\$200/per location	\$199.99 per PRI	Per PRI	\$0.00	\$249 ea \$249 Total/Mo	Per PRI	\$250.00	\$345/Mo
<b>SIPs</b>										
7	SIPs- McAllen (Pecan Campus, Pecan Plaza, Nursing and Allied Health Campus, and Technology Campus)				161	\$0.00	\$10.82 ea \$1,742.02 Per Mo			
8	SIPs –Pharr (Higher Education Center)				0	N/A	N/A - PBX at Pecan Campus			
9	SIPs- La Joya (Higher Education Center)				0	N/A	N/A - PBX at Pecan Campus			
10	SIPs- Regional Center for Public Safety Excellence				0	N/A	N/A - PBX at Pecan Campus			
11	SIPs- Weslaco (Mid Valley Campus)				23	\$0.00	\$10.82 ea \$248.86 Per Mo			
12	SIPs- Rio Grande City (Starr County Campus)				23	\$0.00	\$10.82 ea \$248.86 Per Mo			
13	Additional SIPs to be added after the initial installation.				Per SIP	\$0.00	\$10.82 ea			
<b>DIDs</b>										
14	10,000 DIDs	10,000	\$0.00	\$0.10 per DID	10,000	\$0.00	\$0.00	10,000	\$0.00	\$1,500/Mo
<b>Additional DIDs</b>										
15	Additional DIDs for growth to be added after the initial installation- locations to be determined.	Unlimited	\$0.00	\$0.10 per DID	Per DID	\$0.00	\$0.00	Per DID	\$0.00	Per 20 = \$3/Mo Per 100 = \$15/Mo
<b>POTS Lines</b>										
16	Pecan Campus	90	\$0.00	\$53.32 - Bronze Pots \$54.32 - Gold Pots	-90	\$0.00	\$15.95 ea \$1,435.50 Per Mo	-90	\$3,694.11	\$3,599.10 Per Mo

**SOUTH TEXAS COLLEGE**  
**3. TELEPHONE SERVICES**  
**PROJECT NO. 21-22-1056**

VENDOR		Lingo Telecom, LLC./dba Lingo			Smartcom Telephone, LLC.			VTX Communications, LLC./ dba VTX1 Companies		
ADDRESS		3475 Piedmont Rd NE Ste 1260			600 Ash Ave			881 E Hidalgo Ave		
CITY/STATE/ZIP		Atlanta, GA 30305			McAllen, TX 78501			Raymondville, TX 78580		
PHONE		866-405-4646			956-687-7070			956-642-1328		
FAX					956-213-1196			956-642-1051		
CONTACT		Chris Ramsey			Alan Yoder			Jeffrey Patterson		
#	Description	Qty	One-Time Charge Year 1	Monthly Recurring Charge Year 1-3	Qty	One-Time Charge Year 1	Monthly Recurring Charge Year 1-3	Qty	One-Time Charge Year 1	Monthly Recurring Charge Year 1-3
17	Mid Valley Campus	16	\$0.00	\$55.30 - Bronze Pots \$56.30 - Gold Pots	-16	\$0.00	\$15.95 ea \$255.20 Per Mo	-16	\$734.85	\$639.84 Per Mo
18	Pecan Plaza	13	\$0.00	\$53.32 - Bronze Pots \$54.32 - Gold Pots	13	\$0.00	\$15.95 ea \$207.35 Per Mo	13	\$614.88	\$519.87 Per Mo
19	Nursing and Allied Health Campus	13	\$0.00	\$53.32 - Bronze Pots \$54.32 - Gold Pots	13	\$0.00	\$15.95 ea \$207.35 Per Mo	13	\$614.88	\$519.87 Per Mo
20	Technology Campus	16	\$0.00	\$53.32 - Bronze Pots \$54.32 - Gold Pots	16	\$0.00	\$15.95 ea \$255.20 Per Mo	16	\$734.85	\$639.84 Per Mo
21	Starr County Campus	29	\$0.00	\$55.30 - Bronze Pots \$56.30 - Gold Pots	29	\$0.00	\$15.95 ea \$462.55 Per Mo	29	\$1,254.72	\$1,159.71 Per Mo
<b>Vendor Port Charges</b>										
22	McAllen		\$0.00	\$0.00		\$0.00	\$0.00		\$0.00	\$0.00
23	Weslaco		\$0.00	\$0.00		\$0.00	\$0.00		\$0.00	\$0.00
24	Rio Grande City		\$0.00	\$0.00		\$0.00	\$0.00		\$0.00	\$0.00
<b>Per-Minute Charges</b>										
25	Local Service (unlimited in Brownsville 568 LATA)		\$0.00	Unlimited Local Calling - Bronze Pots Unlimited Local & Intra-LATA Calling - Gold Pots		N/A	\$0.00		Included	
26	Long-Distance		\$0.00	\$0.02/per min - Bronze Pots 1,500 mins Free LD per line - Gold Pots		N/A	\$0.029 Interstate \$0.039 Intrastate		Included	
27	International					N/A	Market Price		Varies by Country	
28	Toll-Free		\$2.00	\$0.019 per min		N/A	\$1.50/Mo plus \$0.06/Min			\$4.99/Mo plus \$0.10/Min
29	Calling Features - 12 Call Features (Caller ID, Call Forward, Remote Call Forward, Hunling/Rollover, Call Return, Call Trace, Call Block, 3-Way Call, Repeat Dial, Speed Call, Call Selector, Call Waiting)		\$0.00	No call feates - Bronze Pots 12 Calling Feature Set - Gold Pots						

**SOUTH TEXAS COLLEGE**  
**3. TELEPHONE SERVICES**  
**PROJECT NO. 21-22-1056**

VENDOR		Lingo Telecom, LLC./dba Lingo			Smartcom Telephone, LLC.			VTX Communications, LLC./ dba VTX1 Companies		
ADDRESS		3475 Piedmont Rd NE Ste 1260			600 Ash Ave			881 E Hidalgo Ave		
CITY/STATE/ZIP		Atlanta, GA 30305			McAllen, TX 78501			Raymondville, TX 78580		
PHONE		866-405-4646			956-687-7070			956-642-1328		
FAX					956-213-1196			956-642-1051		
CONTACT		Chris Ramsey			Alan Yoder			Jeffrey Patterson		
#	Description	Qty	One-Time Charge Year 1	Monthly Recurring Charge Year 1-3	Qty	One-Time Charge Year 1	Monthly Recurring Charge Year 1-3	Qty	One-Time Charge Year 1	Monthly Recurring Charge Year 1-3
<b>Setup/Conversion</b>										
30	Setup/conversion		\$0.00	\$0.00		\$0.00	\$0.00		Included	
<b>Design, Installation, Testing, and Costs for Maintaining the System</b>										
31	Design Costs		\$0.00	\$0.00		\$0.00	\$0.00		Included	
32	Installation costs including porting of all numbers		\$0.00	\$0.00		\$0.00	\$0.00		Included	
33	Testing Costs		\$0.00	\$0.00		\$0.00	\$0.00		Included	
34	Maintenance Costs		\$0.00	\$0.00		\$0.00	\$0.00		Included	
<b>Directory Listing Rates</b>										
35	Directory Listing Rates		\$0.00	\$2.00 Bronze or Gold Pots		\$0.00 Single Level \$6.50 per caption	\$52.00		N/A	
<b>Fees and Taxes</b>										
36	Federal Subscriber Line Charge	Included in proposed rates	\$0.00	\$0.00					TBD	
<b>McAllen</b>										
	POTS (per line)					\$ 5.27	\$ 5.27			
	PRI (23b+d)					\$ 27.05	\$ 27.05			
	SIP (per trunk)					\$ -	\$ -			
<b>Weslaco</b>										
	POTS (per line)					\$ 5.27	\$ 5.27			
	PRI (23b+d)					\$ 27.05	\$ 27.05			
	SIP (per trunk)					\$ -	\$ -			
<b>Rio Grande City</b>										
	POTS (per line)					\$ 5.27	\$ 5.27			
	PRI (23b+d)					\$ 27.05	\$ 27.05			
	SIP (per trunk)					\$ -	\$ -			
37	Federal Universal Service Fee	Mandatory amount as required by Federal/Local/State authorities that all carriers are required to charge.							TBD	
<b>McAllen</b>										
	POTS (per line)					\$ 0.92	\$ 0.92			
	PRI (23b+d)					\$ 4.71	\$ 4.71			
	SIP (per trunk)					\$ -	\$ -			

**SOUTH TEXAS COLLEGE  
3. TELEPHONE SERVICES  
PROJECT NO. 21-22-1056**

<b>VENDOR</b>		Lingo Telecom, LLC./dba Lingo			Smartcom Telephone, LLC.			VTX Communications, LLC./ dba VTX1 Companies		
<b>ADDRESS</b>		3475 Piedmont Rd NE Ste 1260			600 Ash Ave			881 E Hidalgo Ave		
<b>CITY/STATE/ZIP</b>		Atlanta, GA 30305			McAllen, TX 78501			Raymondville, TX 78580		
<b>PHONE</b>		866-405-4646			956-687-7070			956-642-1328		
<b>FAX</b>					956-213-1196			956-642-1051		
<b>CONTACT</b>		Chris Ramsey			Alan Yoder			Jeffrey Patterson		
#	Description	Qty	One-Time Charge Year 1	Monthly Recurring Charge Year 1-3	Qty	One-Time Charge Year 1	Monthly Recurring Charge Year 1-3	Qty	One-Time Charge Year 1	Monthly Recurring Charge Year 1-3
<b>Weslaco</b>										
	POTS (per line)					\$ 0.92	\$ 0.92			
	PRI (23b+d)					\$ 4.71	\$ 4.71			
	SIP (per trunk)					\$ -	\$ -			
<b>Rio Grande City</b>										
	POTS (per line)					\$ 0.92	\$ 0.92			
	PRI (23b+d)					\$ 4.71	\$ 4.71			
	SIP (per trunk)					\$ -	\$ -			
38	911 Fee		Mandatory amount os required by Federal/Local/State authorities that all carriers are required to charge.						TBD	
<b>McAllen</b>										
	POTS (per line)					\$ 0.50	\$ 0.50			
	PRI (23b+d)					\$ 11.50	\$ 11.50			
	SIP (per trunk)					\$ 0.50	\$ 0.50			
<b>Weslaco</b>										
	POTS (per line)					\$ 0.50	\$ 0.50			
	PRI (23b+d)					\$ 11.50	\$ 11.50			
	SIP (per trunk)					\$ 0.50	\$ 0.50			
<b>Rio Grande City</b>										
	POTS (per line)					\$ 0.50	\$ 0.50			
	PRI (23b+d)					\$ 11.50	\$ 11.50			
	SIP (per trunk)					\$ 0.50	\$ 0.50			
39	Federal End-Users Port Charges		Mandatory amount os required by Federal/Local/State authorities that all carriers are required to charge.						TBD	
<b>McAllen</b>										
	POTS (per line)					\$ 0.33	\$ 0.33			
	PRI (23b+d)					\$ -	\$ -			
	SIP (per trunk)					\$ -	\$ -			
<b>Weslaco</b>										
	POTS (per line)					\$ 0.33	\$ 0.33			
	PRI (23b+d)					\$ -	\$ -			
	SIP (per trunk)					\$ -	\$ -			



**SOUTH TEXAS COLLEGE  
3. TELEPHONE SERVICES  
PROJECT NO. 21-22-1056**

<b>VENDOR</b>		Lingo Telecom, LLC./dba Lingo			Smartcom Telephone, LLC.			VTX Communications, LLC./ dba VTX1 Companies		
<b>ADDRESS</b>		3475 Piedmont Rd NE Ste 1260			600 Ash Ave			881 E Hidalgo Ave		
<b>CITY/STATE/ZIP</b>		Atlanta, GA 30305			McAllen, TX 78501			Raymondville, TX 78580		
<b>PHONE</b>		866-405-4646			956-687-7070			956-642-1328		
<b>FAX</b>					956-213-1196			956-642-1051		
<b>CONTACT</b>		Chris Ramsey			Alan Yoder			Jeffrey Patterson		
#	Description	Qty	One-Time Charge Year 1	Monthly Recurring Charge Year 1-3	Qty	One-Time Charge Year 1	Monthly Recurring Charge Year 1-3	Qty	One-Time Charge Year 1	Monthly Recurring Charge Year 1-3
<b>Rio Grande City</b>										
	POTS (per line)					\$ 0.33	\$ 0.33			
	PRI (23b+d)					\$ -	\$ -			
	SIP (per trunk)					\$ -	\$ -			
40	Municipal Right-Away Fee	Mandatory amount os required by Federal/Local/State authorities that all carriers are required to charge.							TBD	
<b>McAllen</b>										
	POTS (per line)					\$ 2.54	\$ 2.54			
	PRI (23b+d)					\$ 58.42	\$ 58.42			
	SIP (per trunk)					\$ 2.54	\$ 2.54			
<b>Weslaco</b>										
	POTS (per line)					\$ 2.61	\$ 2.61			
	PRI (23b+d)					\$ 60.03	\$ 60.03			
	SIP (per trunk)					\$ 2.61	\$ 2.61			
<b>Rio Grande City</b>										
	POTS (per line)					\$ 2.34	\$ 2.34			
	PRI (23b+d)					\$ 53.82	\$ 53.82			
	SIP (per trunk)					\$ 2.34	\$ 2.34			
41	Federal Taxes	Mandatory amount os required by Federal/Local/State authorities that all carriers are required to charge.							TBD	
<b>McAllen</b>										
	POTS (per line)					\$ -	\$ -			
	PRI (23b+d)					\$ -	\$ -			
	SIP (per trunk)					\$ -	\$ -			
<b>Weslaco</b>										
	POTS (per line)					\$ -	\$ -			
	PRI (23b+d)					\$ -	\$ -			
	SIP (per trunk)					\$ -	\$ -			
<b>Rio Grande City</b>										
	POTS (per line)					\$ -	\$ -			
	PRI (23b+d)					\$ -	\$ -			
	SIP (per trunk)					\$ -	\$ -			

**SOUTH TEXAS COLLEGE  
3. TELEPHONE SERVICES  
PROJECT NO. 21-22-1056**

<b>VENDOR</b>		Lingo Telecom, LLC./dba Lingo			Smartcom Telephone, LLC.			VTX Communications, LLC./ dba VTX1 Companies		
<b>ADDRESS</b>		3475 Piedmont Rd NE Ste 1260			600 Ash Ave			881 E Hidalgo Ave		
<b>CITY/STATE/ZIP</b>		Atlanta, GA 30305			McAllen, TX 78501			Raymondville, TX 78580		
<b>PHONE</b>		866-405-4646			956-687-7070			956-642-1328		
<b>FAX</b>					956-213-1196			956-642-1051		
<b>CONTACT</b>		Chris Ramsey			Alan Yoder			Jeffrey Patterson		
#	Description	Qty	One-Time Charge Year 1	Monthly Recurring Charge Year 1-3	Qty	One-Time Charge Year 1	Monthly Recurring Charge Year 1-3	Qty	One-Time Charge Year 1	Monthly Recurring Charge Year 1-3
42	State and Local Taxes	Mandatory amount os required by Federal/Local/State authorities that all carriers are required to charge.							TBD	
<b>McAllen</b>										
	POTS (per line)					\$ -	\$ -			
	PRI (23b+d)					\$ -	\$ -			
	SIP (per trunk)					\$ -	\$ -			
<b>Weslaco</b>										
	POTS (per line)					\$ -	\$ -			
	PRI (23b+d)					\$ -	\$ -			
	SIP (per trunk)					\$ -	\$ -			
<b>Rio Grande City</b>										
	POTS (per line)					\$ -	\$ -			
	PRI (23b+d)					\$ -	\$ -			
	SIP (per trunk)					\$ -	\$ -			
43	Primary Interexchange Carrier (PIC) Switch Over Charges	Included in proposed rates	\$0.00	\$0.00					TBD	
<b>McAllen</b>										
	POTS (per line)					\$ -	\$ -			
	PRI (23b+d)					\$ -	\$ -			
	SIP (per trunk)					\$ -	\$ -			
<b>Weslaco</b>										
	POTS (per line)					\$ -	\$ -			
	PRI (23b+d)					\$ -	\$ -			
	SIP (per trunk)					\$ -	\$ -			
<b>Rio Grande City</b>										
	POTS (per line)					\$ -	\$ -			
	PRI (23b+d)					\$ -	\$ -			
	SIP (per trunk)					\$ -	\$ -			
44	Standard Business Line - Government Rate									
<b>McAllen</b>										
	POTS (per line)					\$ 15.95	\$ 15.95			
	PRI (23b+d)					\$ 249.00	\$ 249.00			
	SIP (per trunk)					\$ 10.82	\$ 10.82			

**SOUTH TEXAS COLLEGE  
3. TELEPHONE SERVICES  
PROJECT NO. 21-22-1056**

<b>VENDOR</b>		Lingo Telecom, LLC./dba Lingo			Smartcom Telephone, LLC.			VTX Communications, LLC./ dba VTX1 Companies			
<b>ADDRESS</b>		3475 Piedmont Rd NE Ste 1260			600 Ash Ave			881 E Hidalgo Ave			
<b>CITY/STATE/ZIP</b>		Atlanta, GA 30305			McAllen, TX 78501			Raymondville, TX 78580			
<b>PHONE</b>		866-405-4646			956-687-7070			956-642-1328			
<b>FAX</b>					956-213-1196			956-642-1051			
<b>CONTACT</b>		Chris Ramsey			Alan Yoder			Jeffrey Patterson			
#	Description	Qty	One-Time Charge Year 1	Monthly Recurring Charge Year 1-3	Qty	One-Time Charge Year 1	Monthly Recurring Charge Year 1-3	Qty	One-Time Charge Year 1	Monthly Recurring Charge Year 1-3	
<b>Weslaco</b>											
	POTS (per line)					\$ 15.95	\$ 15.95				
	PRI (23b+d)					\$ 249.00	\$ 249.00				
	SIP (per trunk)					\$ 10.82	\$ 10.82				
<b>Rio Grande City</b>											
	POTS (per line)					\$ 15.95	\$ 15.95				
	PRI (23b+d)					\$ 249.00	\$ 249.00				
	SIP (per trunk)					\$ 10.82	\$ 10.82				
<b>Other Fees and Taxes</b>											
45	Paper Invoice Fee	1	\$0.00	\$7.99							
46	Fiber Construction to Mid Valley Campus								\$34,756.54 (Waived \$0)		
<b>Escalation</b>											
Year 4	Customer may maintain existing pricing, but Lingo may update product/service technologies.			\$5,064.15 + Toll Charges, Taxes, and Fees			No change on monthly recurring charges				
Year 5	Customer may maintain existing pricing, but Lingo may update product/service technologies.			\$5,064.15 + Toll Charges, Taxes, and Fees. Estimates are based upon 9 PRI (or equivalent combination of SIP trunks) and 177 POTS lines. Additional Services may be added during the 5 years at the rates stated above in Exhibit 2			No change on monthly recurring charges				
<b>TOTAL EVALUATION POINTS</b>		61.26			96			72.71			
<b>RANKING</b>		3			1			2			

The Director of Purchasing has reviewed all the responses and evaluations completed.

\*The proposal criteria follows in the packet for further explanation of each criteria.

**SOUTH TEXAS COLLEGE**  
**3. TELEPHONE SERVICES**  
**PROJECT NO. 21-22-1056**  
**EVUALATION SUMMARY**

<b>VENDOR</b>		Lingo Telecom, LLC./ dba Lingo	Smartcom Telephone, LLC.	VTX Communications, LLC./ dba VTX1 Companies			
<b>ADDRESS</b>		3475 Piedmont Rd NE Ste 1260	600 Ash Ave	881 E Hidalgo Ave			
<b>CITY/STATE/ZIP</b>		Atlanta, GA 30305	McAllen, TX 78501	Raymondville, TX 78580			
<b>PHONE</b>		866-405-4646	956-687-7070	956-642-1328			
<b>FAX</b>			956-213-1196	956-642-1051			
<b>CONTACT</b>		Chris Ramsey	Alan Yoder	Jeffrey Patterson			
1	The purchase price. (up to 40 points)	17.6	17.6	40	40	19.89	19.89
		17.6		40		19.89	
		17.6		40		19.89	
2	The reputation of the vendor and the vendor's goods or services. (up to 18 points)	10	10.33	17	17	14	15.83
		11		17		17	
		10		17		16.5	
3	The quality of the goods or services. (up to 18 points)	13	14.33	16	17	14	16
		14		18		17	
		16		17		17	
4	The extent to which the goods or services meet the College's needs. (up to 15 points)	12	12	14	14	13	13.33
		12		14		14	
		12		14		13	
5	The vendor's past relationship with the College. (up to 3 points)	2	2	3	3	3	2.66
		2		3		2	
		2		3		3	
6	The impact on the ability of the College to comply with laws relating to Historically Underutilized Businesses. (up to 1 point)	0	0	0	0	0	0
		0		0		0	
		0		0		0	
7	The total long-term cost to the college to acquire the vendor's goods or services. (up to 5 points)	5	5	5	5	5	5
		5		5		5	
		5		5		5	
<b>TOTAL EVALUATION POINTS</b>		61.26		96		72.71	
<b>RANKING</b>		3		1		2	

The Director of Purchasing has reviewed all the responses and evaluations completed.

\*The proposal criteria follows in the packet for further explanation of each criteria.

**SOUTH TEXAS COLLEGE**  
**3. PROPOSAL CRITERIA - SERVICE ONLY**

		Service Only	
		Points	Score Key
<b>1</b>	<b>Criterion 1: The purchase price</b> a. The low bidder gets the maximum points b. Divide the lowest proposal by each of the other proposal(s)	<b>40</b>	
<b>2</b>	<b>Criterion 2: The reputation of the vendor and of the vendor's goods or services</b> a. Number of Years in Business b. References (similar projects) c. Services/Installation d. Professional Licenses/Certifications	<b>18</b>	<b>15-18</b> <b>10-14</b> <b>5-9</b> <b>0-4</b>  <b>Excellent</b> <b>Acceptable</b> <b>Marginal</b> <b>Poor/No Response</b>
<b>3</b>	<b>Criterion 3: The quality of the vendor's goods or service</b> a. Warranty b. Service Support/Response Time c. Goods/Product (manufacturer life) d. Product Performance	<b>18</b>	<b>15-18</b> <b>10-14</b> <b>5-9</b> <b>0-4</b>  <b>Excellent</b> <b>Acceptable</b> <b>Marginal</b> <b>Poor/No Response</b>
<b>4</b>	<b>Criterion 4: The extent to which the goods or services meet the district's needs</b> a. Time Frame to complete the project b. Delivery Time Frame of product(s) c. Number of staff d. Meet or exceed the specifications	<b>15</b>	<b>12-15</b> <b>7-11</b> <b>3-6</b> <b>0-2</b>  <b>Excellent</b> <b>Acceptable</b> <b>Marginal</b> <b>Poor/No Response</b>
<b>5</b>	<b>Criterion 5: The vendor's past relationship with the district</b> a. Quality of Past Performances with STC  <b>****New Vendors will receive two points</b>	<b>3</b>	<b>3</b> <b>2</b> <b>1</b> <b>0</b>  <b>Excellent</b> <b>Acceptable/New Vendor</b> <b>Marginal</b> <b>Poor/No Response</b>
<b>6</b>	<b>Criterion 6: The impact on the ability of the district to comply with laws and rules relating to Historically Underutilized Businesses</b> a. Provided the Certification	<b>1</b>	<b>1</b> <b>0</b>  <b>Yes</b> <b>No</b>
<b>7</b>	<b>Criterion 7: The total long-term cost to the district to acquire the vendor's goods or services; and</b> a. Annual Escalation Increase b. Annual Maintenance Cost	<b>5</b>	<b>5</b> <b>3-4</b> <b>1-2</b> <b>0</b>  <b>Excellent</b> <b>Acceptable</b> <b>Marginal</b> <b>Poor/No Response</b>
<b>8</b>	<b>Criterion 8: Any other relevant factor specifically listed in the request for bids or proposals, e.g.:</b> a. Financial Standing b. Potential or Pending Sale of Business		Up to 5 points will be used from the purchase price if applicable
<b>Total Points</b>		<b>100</b>	

**Definitions of evaluation terms:**

- Excellent - respondent provided information which fully addressed or exceeded the requirements**
- Acceptable - respondent provided information which addressed most but not all of the requirements**
- Marginal - respondent provided minimal information on requirements**
- Poor/No response - respondent provided inadequate responses to requirements or did not respond**

**SOUTH TEXAS COLLEGE**  
**4. TEMPORARY PERSONNEL SERVICES**  
**PROJECT NO. 21-22-1058**

VENDOR	Exceptional Staffing, LLC.	Fewell Professional Services/ dba FPS Staffing	Five Star Staffing, LLC./ dba Spherion Staffing	Hire Quest, LLC./ dba Snelling Staffing Services	Infojini, Inc.	Manpower Group US, Inc.	Onin Staffing	PeopleReady, Inc.	R&D Contracting, Inc./ dba R&D Personnel	Readymen Staffing Services	Region Staffing, Inc.	Select Staff	Temps Plus Staffing Service	Texas Staffing Pros, LLC.	
ADDRESS	931 S McColl Rd Ste A	4305 N 10th St Ste A-5	3321 McColl Rd	111 Springhall Dr	10015 Old Columbia Rd Ste B215	5000 W Military Highway Ste 115	340 N McColl Rd Ste E	1015 A St	4409 N 22nd St	1601 N Cage Blvd Ste B	1309 W Nolana Loop Ste C	2220 W Trenton Rd	2516 Buddy Owens Blvd	4104 N 23rd St	
CITY/STATE/ZIP	Edinburg, TX 78539	McAllen, TX 78504	McAllen, TX 78501	Goose Creek, SC 29445	Columbia, MD 21046	McAllen, TX 78503	McAllen, TX 78501	Tacoma, WA 98402	McAllen, TX 78504	Pharr, TX 78577	Pharr, TX 78577	Edinburg, TX 78539	McAllen, TX 78504	McAllen, TX 78504	
PHONE	956-329-1019	956-803-0077	956-961-4298	956-686-5465	443-257-0086	956-630-9415	956-704-1533	956-630-4661	956-971-0152	956-787-0100	956-630-5300	956-631-8367	956-687-8367	956-682-6500	
FAX		956-232-3939			443-283-4249		956-704-1558	956-630-4475	956-971-0258	956-787-0115	956-504-5223	956-630-8367	956-687-8368	956-682-6502	
CONTACT	Chris Brasher	Teresa Fewell Du Bois	Vivki Koon	Ricardo Flores	Sandeep Harjani	Mary Ochoa	J. Reid Markle	Mireya M. Tabarez	Javier Gonzalez	Maria Alcantara	Jamie Salazar	Valerie Reyna	Ebed Silva	Sam Olivares	
#	Description	Proposed	Proposed	Proposed	Proposed	Proposed	Proposed	Proposed	Proposed	Proposed	Proposed	Proposed	Proposed	Proposed	
1	Mark Up Percentage	40%	40%	38%	32%	48%	36%	40%	50%	34%	30%	36%	50%	35%	42%
2	Overtime Mark Up Percentage	Bill Rate X 1.5	38%	Any hours above 40 will be billed at a reduced mark-up rate of 35%.	Bill Rate X 1.5	Bill Rate X 1.5	Bill Rate X 1.5	The overtime markup will be the same as the markup for regular hours.	1.5 times the final Bill Rate	No change on markup rate	Did not address this item.	Bill Rate X 1.5	50%	Bill Rate X 1.5	42%
3	Wait period if STC wishes to hire	120 Days	720 Working Hours	1-100 Hours: 17% 101-200 Hours: 15% 201-300 Hours: 13% 301-400 Hours: 11% 401-500 Hours: 9% 501-620 Hours: 7% 621+ Hours: No Fee	520 Days	6 Months	0-30 Days: 100% Permanent Placement Fee 31-60 Days: 25% Discount from Permanent Placement Fee 61-90 Days: 50% Discount from Permanent Placement Fee -91+ hours Until Day of Hire: 75% Discount from Permanent Placement Fee	520 Hours	520 Hours	520 hours	520 hours / 90 days	90 Days	Ninety (90) Working days if employee is working forty (40) hour weeks.	85 Working Business Days	600 Hours or 15 Weeks
4	Background Checks Conducted	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
5	Number of Years in Business	6	4	75	18	15+	74	28	33	23	12	11	30	13	15
6	Number of Employees	3	8	6	250	500+	28,000	671	220,000	12	90+	300	300	8 Internal 95 External	150
7	References	- La Abuela Mexican Food, Inc. - GR Fresh - Exquisita Tortillas, Inc.	- Lower Rio Grande Valley Economic Development Counsel - Noble Texas Builders - Harlingen Arts & Entertainment - Tex Mex Recycling - Bridgepoint Insurance	- Woodcrafters Home Products, LLC. - TST NaTrim, LLC. - Rio Grande Poultry, LTD. - Royal Technologies, Co.	-Aguirre Framing & Construction -Regal Rexnord -Fox Packaging	- Capital Metropolitan Transportation Authority - Louisville Water Company - Integrated Technology Solutions and Services, Inc. - Synergy Systems and Services, Inc.	- Rio Grande Pak Foods, Inc. - Grand Rapids Foam Technologies, - Charles Clark Chevrolet - Hesselbein Tires - Coldwell Banker - Lineage Logistics	- IAA - Zarsky - City of Palmhurst	- Galvotec Alloy, Inc. - Lone Star National Bank - Denso Ten America, Ltd.	- Coast Tropical - Rio Truss - S&J Produce	- L&F Distributors - Productos Winnuts - WR USA, LLC.	- Don Hugo Produce - Grand Rapids Foam Technology - Cinch Connectors	No References were listed.	No References were listed.	
8	Describe your testing and/or pre-employment screening procedures. Specifically, what type of background check do you conduct and does it include checking on whether potential employee is on a sexual offender's database, or other criminal activity?	Yes, we can check all those categories upon request of client.	Pre-employment screening that ensures that all employees will be a match for the job required. Screenings includes: Background checks, social security verifications, pre-employment skill test, drug screening, interview process, reference checks.	Background checks are tailored specifically to each client's requirements.	Conduct individual screening such as: public data, National Sex Offender site from the Department of Justice and Texas Public Sex Offender website.	Stated they have a thorough screening process that delivers quality and properly credentialed candidates. Conducts phone interviews, HR interviews, on-line test, reference checks, background checks, to ensure that the resource is a perfect match for the client's requirements.	Manpower Group will work with STC to meet requirements for background check and screenings. In addition to oral, urine and hair follicle drug testing, we offer a variety of criminal background checks that search county, statewide or federal court records.	We also run a National Background Screening along with a Manual County Criminal Search. Every candidate that we place must take and pass a pre-employment six (6) panel drug test.	Performs background checks and drug tests at the request of our customers.	Application process includes resume, skills evaluation, complete background check and a drug screen.	Use Background.com and Hidalgo County Records	We run a national background check with Peoplefacts.com and a five (5) panel pre-employment drug screen.	A phone screening is conducted, if candidate meets the qualifications the candidate is scheduled for an in-person interview. They are instructed to apply online and they authorize for a criminal background check to be conducted.	Our pre-employment screening procedures require a minimum of two (2) interviews, as well as a minimum of two (2) reference checks and if required education verification.	Employees require mandatory, Pre-employment, Random, and post accident drug screening. We use TX DPS and backgroundchecks.com, which include State and Nationwide checks.
9	What is your policy on checking references?	Call references listed on application.	FPS staffing provides reference checks on each applicant prior to sending them to an assignment. This enables us to make sure that we send only qualified candidates to work in your company.	Conducts reference checks on a minimum of two (2) previous employers as part of our standard pre-screening procedure.	We call to verify references.	We request 3-5 references from previous organizations and our recruitment manager contacts the references. Conduct all the required checks and start the onboarding process.	Manpower Group checks an applicants work references by contacting former employers by phone or fax.	We make every effort to get references before placing our candidates. There are some instances where we might just be able to verify employment. If the teammate has worked with us before then we are able to get a reference from the customer where our teammate was placed previously.	Will conduct formal reference checks upon STC's request.	We call references to verify statements by potential employees.	We call or make contact with references provided.	We mirror customers requests.	References are checked upon request of the client.	Minimum of three (3) year work history is required for reference checks.	We require two (2) verifiable references.
<b>Escalation</b>															
2nd Year	0%	N/A	38.25%	32%	0%	40%	50%	34%	30%	36%				42%	
3rd Year	0%	N/A	38.50%	32%	0%	40%	50%	0%	30%	36%				42%	

**NO  
BACKUP  
FOR**

**5. District Wide  
Wireless Network  
Equipment Upgrade  
(Reject)**



**SOUTH TEXAS COLLEGE**  
**6. ONLINE TUTORING SERVICES**

<b>NAME</b>			Upswing International, Inc.	
<b>ADDRESS</b>			P O Box 926	
<b>CITY/STATE/ZIP</b>			Durham, NC 27702	
<b>PHONE</b>			844-879-8779	
<b>CONTACT</b>			Nina Baltierra	
#	Qty	Description	Unit Price	Extension
1	1,700	Professional Upswing Tutoring Hours 24/7 Tutoring Hours with Professional Upswing Coaches. Period: 5/25/22 - 8/31/22	\$ 24.00	\$ 40,800.00
<b>TOTAL AMOUNT</b>			\$	40,800.00



Purchasing and Distribution Services  
3201 W. Pecan Blvd., McAllen, TX 78501

t (956) 872-4681  
f (956) 872-4688

P.O. Box 9701, McAllen, TX 78502-9701  
[www.SouthTexasCollege.edu](http://www.SouthTexasCollege.edu)

May 24, 2022

Ricardo Perez Law Firm, PLLC.  
Attn: Mr. Ricardo Perez  
208 Lindberg Ave  
McAllen, TX 78501

Dear Mr. Perez:

On July 27, 2021, South Texas College awarded a contract to the Ricardo Perez Law Firm, PLLC. for Bond Counsel Services. The award allowed for two one-year renewal options on the contract if the terms and conditions remain the same. We are currently in the last few months of the first year of the contract and would like to renew for an additional one-year period. The first renewal period will be from August 1, 2022 through July 31, 2023.

We are requesting that you respond to us in writing if this would be acceptable to your company. For your convenience, we are providing a place for your signature approval at the bottom of the letter. If in acceptance of this extension, you may sign where indicated. The letter may be return via fax at (956) 872-4688 or email to Becky Cavazos at [beckyc@southtexascollege.edu](mailto:beckyc@southtexascollege.edu).

Sincerely,

Rebecca R. Cavazos  
Director of Purchasing

Renewal of contract accepted through July 31, 2023 with no change in terms and conditions as per the South Texas College bid previously submitted.

Authorized Signature: \_\_\_\_\_

Name Printed: \_\_\_\_\_

Date: \_\_\_\_\_



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May 24, 2022

S&S Recovery, Inc.  
Attn: Mr. John Welborn  
4210 Altruria Rd #131  
Memphis, TN 38135

Dear Mr. Welborn:

On July 28, 2020, South Texas College awarded a contract to S&S Recovery, Inc. for Collection Agency Services. The award allowed for two one-year renewal options on the contract if the terms and conditions remain the same. We are currently in the last few months of the second year of the contract and would like to renew for an additional one-year period. The last renewal period will be from September 1, 2022 through August 31, 2023.

We are requesting that you respond to us in writing if this would be acceptable to your company. For your convenience, we are providing a place for your signature approval at the bottom of the letter. If in acceptance of this extension, you may sign where indicated. The letter may be return via fax at (956) 872-4688 or email to Becky Cavazos at [beckyc@southtexascollege.edu](mailto:beckyc@southtexascollege.edu).

Sincerely,

Rebecca R. Cavazos  
Director of Purchasing

Renewal of contract accepted through August 31, 2023 with no change in terms and conditions as per the South Texas College bid previously submitted.

Authorized Signature: \_\_\_\_\_

Name Printed: \_\_\_\_\_

Date: \_\_\_\_\_



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May 24, 2022

Immediate Credit Recovery, Inc.  
Attn: Ms. Wendy Bianco  
6 Neptune Rd Ste 110  
Poughkeepsie, NY 12601

Dear Ms. Bianco:

On July 28, 2020, South Texas College awarded a contract to Immediate Credit Recovery, Inc. for Collection Agency Services. The award allowed for two one-year renewal options on the contract if the terms and conditions remain the same. We are currently in the last few months of the second year of the contract and would like to renew for an additional one-year period. The last renewal period will be from September 1, 2022 through August 31, 2023.

We are requesting that you respond to us in writing if this would be acceptable to your company. For your convenience, we are providing a place for your signature approval at the bottom of the letter. If in acceptance of this extension, you may sign where indicated. The letter may be return via fax at (956) 872-4688 or email to Becky Cavazos at [beckyc@southtexascollege.edu](mailto:beckyc@southtexascollege.edu).

Sincerely,

Rebecca R. Cavazos  
Director of Purchasing

Renewal of contract accepted through August 31, 2023 with no change in terms and conditions as per the South Texas College bid previously submitted.

Authorized Signature: \_\_\_\_\_

Name Printed: \_\_\_\_\_

Date: \_\_\_\_\_



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8c

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May 24, 2022

Key 2 Recovery, Inc.  
Attn: Mr. Justin Kailer  
201 N Brookwood Ave  
Hamilton, OH 45013

Dear Mr. Kailer:

On July 28, 2020, South Texas College awarded a contract to Key 2 Recovery, Inc. for Collection Agency Services. The award allowed for two one-year renewal options on the contract if the terms and conditions remain the same. We are currently in the last few months of the second year of the contract and would like to renew for an additional one-year period. The last renewal period will be from September 1, 2022 through August 31, 2023.

We are requesting that you respond to us in writing if this would be acceptable to your company. For your convenience, we are providing a place for your signature approval at the bottom of the letter. If in acceptance of this extension, you may sign where indicated. The letter may be return via fax at (956) 872-4688 or email to Becky Cavazos at [beckyc@southtexascollege.edu](mailto:beckyc@southtexascollege.edu).

Sincerely,

Rebecca R. Cavazos  
Director of Purchasing

Renewal of contract accepted through August 31, 2023 with no change in terms and conditions as per the South Texas College bid previously submitted.

Authorized Signature: \_\_\_\_\_

Name Printed: \_\_\_\_\_

Date: \_\_\_\_\_





May 24, 2022

Gulf Coast Paper, Co.  
Attn: Mr. Jorge A. Guerra  
635 Billy Mitchell Blvd.  
Brownsville, TX 78521

Dear Mr. Guerra:

On July 27, 2021, South Texas College awarded a contract to Gulf Coast Paper, Co. for Custodial Supplies. The award allowed for two one-year renewal options on the contract if the terms and conditions remain the same. We are currently in the last few months of the first year of the contract and would like to renew for an additional one-year period. The first renewal period will be from August 18, 2022 through August 17, 2023.

In accordance with your company's proposal submitted in response to our competitive solicitation, your company is permitted a 5-10% increase in prices for the renewal term.

We are requesting that you respond to us in writing if this would be acceptable to your company. For your convenience, we are providing a place for your signature approval at the bottom of the letter. If in acceptance of this extension, you may sign where indicated. The letter may be return via fax at (956) 872-4688 or email to Becky Cavazos at [beckyc@southtexascollege.edu](mailto:beckyc@southtexascollege.edu).

Sincerely,

Rebecca R. Cavazos  
Director of Purchasing

Renewal of contract accepted through August 17, 2023 with no change in terms and conditions as per the South Texas College bid previously submitted.

Authorized Signature: \_\_\_\_\_

Name Printed: \_\_\_\_\_

Date: \_\_\_\_\_



9b  
Purchasing and Distribution Services  
3201 W. Pecan Blvd., McAllen, TX 78501

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[www.SouthTexasCollege.edu](http://www.SouthTexasCollege.edu)

May 24, 2022

Rio Paper & Supply, LLC.  
Attn: Mr. Jesus A. Sanchez  
1800 Mozelle Ave  
Pharr, TX 78577

Dear Mr. Sanchez:

On July 27, 2021, South Texas College awarded a contract to Rio Paper & Supply, LLC. for Custodial Supplies. The award allowed for two one-year renewal options on the contract if the terms and conditions remain the same. We are currently in the last few months of the first year of the contract and would like to renew for an additional one-year period. The first renewal period will be from August 18, 2022 through August 17, 2023.

In accordance with your company's proposal submitted in response to our competitive solicitation, your company is permitted a 4-8% increase in prices for the renewal term.

We are requesting that you respond to us in writing if this would be acceptable to your company. For your convenience, we are providing a place for your signature approval at the bottom of the letter. If in acceptance of this extension, you may sign where indicated. The letter may be return via fax at (956) 872-4688 or email to Becky Cavazos at [beckyc@southtexascollege.edu](mailto:beckyc@southtexascollege.edu).

Sincerely,

Rebecca R. Cavazos  
Director of Purchasing

Renewal of contract accepted through August 17, 2023 with no change in terms and conditions as per the South Texas College bid previously submitted.

Authorized Signature: \_\_\_\_\_

Name Printed: \_\_\_\_\_

Date: \_\_\_\_\_





9c  
Purchasing and Distribution Services  
3201 W. Pecan Blvd., McAllen, TX 78501

t (956) 872-4681  
f (956) 872-4688

P.O. Box 9701, McAllen, TX 78502-9701  
www.SouthTexasCollege.edu

May 24, 2022

Gateway Printing & Office Supply, Inc.  
Attn: Mr. Chris Diaz  
315 S Closner  
Edinburg, TX 78539

Dear Mr. Diaz:

On July 27, 2021, South Texas College awarded a contract to Gateway Printing & Office Supply, Inc. for Custodial Supplies. The award allowed for two one-year renewal options on the contract if the terms and conditions remain the same. We are currently in the last few months of the first year of the contract and would like to renew for an additional one-year period. The first renewal period will be from August 18, 2022 through August 17, 2023.

We are requesting that you respond to us in writing if this would be acceptable to your company. For your convenience, we are providing a place for your signature approval at the bottom of the letter. If in acceptance of this extension, you may sign where indicated. The letter may be return via fax at (956) 872-4688 or email to Becky Cavazos at [beckyc@southtexascollege.edu](mailto:beckyc@southtexascollege.edu).

Sincerely,

Rebecca R. Cavazos  
Director of Purchasing

Renewal of contract accepted through August 17, 2023 with no change in terms and conditions as per the South Texas College bid previously submitted.

Authorized Signature: \_\_\_\_\_

Name Printed: \_\_\_\_\_

Date: \_\_\_\_\_



Purchasing and Distribution Services  
3201 W. Pecan Blvd., McAllen, TX 78501

t (956) 872-4681  
f (956) 872-4688

9d

P.O. Box 9701, McAllen, TX 78502-9701  
[www.SouthTexasCollege.edu](http://www.SouthTexasCollege.edu)

May 24, 2022

Yanitor Paper and Supplies, LLC.  
Attn: Mr. Carlos Franco  
5420 N Athol St  
Pharr, TX 78577

Dear Mr. Franco:

On July 27, 2021, South Texas College awarded a contract to Yanitor Paper and Supplies, LLC. for Custodial Supplies. The award allowed for two one-year renewal options on the contract if the terms and conditions remain the same. We are currently in the last few months of the first year of the contract and would like to renew for an additional one-year period. The first renewal period will be from August 18, 2022 through August 17, 2023.

We are requesting that you respond to us in writing if this would be acceptable to your company. For your convenience, we are providing a place for your signature approval at the bottom of the letter. If in acceptance of this extension, you may sign where indicated. The letter may be return via fax at (956) 872-4688 or email to Becky Cavazos at [beckyc@southtexascollege.edu](mailto:beckyc@southtexascollege.edu).

Sincerely,

Rebecca R. Cavazos  
Director of Purchasing

Renewal of contract accepted through August 17, 2023 with no change in terms and conditions as per the South Texas College bid previously submitted.

Authorized Signature: \_\_\_\_\_

Name Printed: \_\_\_\_\_

Date: \_\_\_\_\_



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May 24, 2022

L&G Consulting Engineers, Inc.  
Attn: Mr. Jacinto Garza  
2100 W Expway 83  
Mercedes, TX 78570

Dear Mr. Garza:

On July 27, 2021, South Texas College awarded a contract to the L&G Consulting Engineers, Inc. for Geotechnical and Materials Testing Services. The award allowed for two one-year renewal options on the contract if the terms and conditions remain the same. We are currently in the last few months of the first year of the contract and would like to renew for an additional one-year period. The first renewal period will be from July 28, 2022 through July 27, 2023.

We are requesting that you respond to us in writing if this would be acceptable to your company. For your convenience, we are providing a place for your signature approval at the bottom of the letter. If in acceptance of this extension, you may sign where indicated. The signed letter must be return via fax at (956) 872-4688 or email to Becky Cavazos at [beckyc@southtexascollege.edu](mailto:beckyc@southtexascollege.edu).

Sincerely,

Rebecca R. Cavazos  
Director of Purchasing

Renewal of contract accepted through July 27, 2023 with no change in terms and conditions as per the South Texas College bid previously submitted.

Authorized Signature: \_\_\_\_\_

Name Printed: \_\_\_\_\_

Date: \_\_\_\_\_



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May 24, 2022

Millennium Engineers Group, Inc.  
Attn: Mr. Raul Palma  
5804 N Gumwood Ave  
Pharr, TX 78577

Dear Mr. Palma:

On July 27, 2021, South Texas College awarded a contract to the Millennium Engineers Group, Inc. for Geotechnical and Materials Testing Services. The award allowed for two one-year renewal options on the contract if the terms and conditions remain the same. We are currently in the last few months of the first year of the contract and would like to renew for an additional one-year period. The first renewal period will be from July 28, 2022 through July 27, 2023.

We are requesting that you respond to us in writing if this would be acceptable to your company. For your convenience, we are providing a place for your signature approval at the bottom of the letter. If in acceptance of this extension, you may sign where indicated. The signed letter must be return via fax at (956) 872-4688 or email to Becky Cavazos at [beckyc@southtexascollege.edu](mailto:beckyc@southtexascollege.edu).

Sincerely,

Rebecca R. Cavazos  
Director of Purchasing

Renewal of contract accepted through July 27, 2023 with no change in terms and conditions as per the South Texas College bid previously submitted.

Authorized Signature: \_\_\_\_\_

Name Printed: \_\_\_\_\_

Date: \_\_\_\_\_



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3201 W. Pecan Blvd., McAllen, TX 78501

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f (956) 872-4688

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[www.SouthTexasCollege.edu](http://www.SouthTexasCollege.edu)

May 24, 2022

Raba Kistner, Inc.  
Attn: Ms. Katrin Leonard  
800 E Hackberry  
McAllen, TX 78501

Dear Ms. Leonard:

On July 27, 2021, South Texas College awarded a contract to the Raba Kistner, Inc. for Geotechnical and Materials Testing Services. The award allowed for two one-year renewal options on the contract if the terms and conditions remain the same. We are currently in the last few months of the first year of the contract and would like to renew for an additional one-year period. The first renewal period will be from July 28, 2022 through July 27, 2023.

We are requesting that you respond to us in writing if this would be acceptable to your company. For your convenience, we are providing a place for your signature approval at the bottom of the letter. If in acceptance of this extension, you may sign where indicated. The signed letter must be return via fax at (956) 872-4688 or email to Becky Cavazos at [beckyc@southtexascollege.edu](mailto:beckyc@southtexascollege.edu).

Sincerely,

Rebecca R. Cavazos  
Director of Purchasing

Renewal of contract accepted through July 27, 2023 with no change in terms and conditions as per the South Texas College bid previously submitted.

Authorized Signature: \_\_\_\_\_

Name Printed: \_\_\_\_\_

Date: \_\_\_\_\_



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[www.SouthTexasCollege.edu](http://www.SouthTexasCollege.edu)

May 24, 2022

Terracon Consultants, Inc.  
Attn: Mr. Jorge A. Flores  
1506 Mid Cities Dr  
Pharr, TX 78577

Dear Mr. Flores:

On July 27, 2021, South Texas College awarded a contract to the Terracon Consultants, Inc. for Geotechnical and Materials Testing Services. The award allowed for two one-year renewal options on the contract if the terms and conditions remain the same. We are currently in the last few months of the first year of the contract and would like to renew for an additional one-year period. The first renewal period will be from July 28, 2022 through July 27, 2023.

We are requesting that you respond to us in writing if this would be acceptable to your company. For your convenience, we are providing a place for your signature approval at the bottom of the letter. If in acceptance of this extension, you may sign where indicated. The signed letter must be return via fax at (956) 872-4688 or email to Becky Cavazos at [beckyc@southtexascollege.edu](mailto:beckyc@southtexascollege.edu).

Sincerely,

Rebecca R. Cavazos  
Director of Purchasing

Renewal of contract accepted through July 27, 2023 with no change in terms and conditions as per the South Texas College bid previously submitted.

Authorized Signature: \_\_\_\_\_

Name Printed: \_\_\_\_\_

Date: \_\_\_\_\_

**SOUTH TEXAS COLLEGE**  
**11. AUDIO VISUAL EQUIPMENT**

		<b>NAME</b>	B&H Photo Video	
		<b>ADDRESS</b>	420 9th Ave	
		<b>CITY/STATE/ZIP</b>	New York, NY 10001	
		<b>PHONE</b>	800-947-8003	
		<b>FAX</b>	800-858-5517	
		<b>CONTACT</b>	Robert Meskin	
#	Qty	Description	Unit Price	Extension
1	1	Samsung QBR-B 75" 4K Commercial LED Display/Reg	\$ 2,076.75	\$ 2,076.75
2	16	Comprehensive-C MCRFLX AV/IT 18G HDMI CBL-Deep OR/Reg	\$ 31.79	\$ 508.64
3	12	Comprehensive-C MCRFLX AV/IT 18G HDMI CBL-Deep RE/Reg	\$ 50.99	\$ 611.88
4	9	Comprehensive-C MCRFLX AV/IT 18G HDMI CBL-Deep BLK/Reg	\$ 53.60	\$ 482.40
5	2	VADDIO Thin PRFL Wall Mnt f/SNY&PAN CAMs/Reg	\$ 105.31	\$ 210.62
6	2	AJA HD/SD USB 3.0 Capture DVC w/HDMI Input/Reg	\$ 323.19	\$ 646.38
7	2	SABRETN 10-port USB Charge Station 12A/60W-BLK/Reg	\$ 24.30	\$ 48.60
8	20	BELKIN USB-A to USB-C Cable - 3.3'/Black/Reg	\$ 5.99	\$ 119.80
9	3	Middle Atlantic 1SP SLF, 8"D w/1U FA, BPC/Reg	\$ 52.65	\$ 157.95
10	1	SKB RCB Roto Shallow Rack Platform/Reg	\$ 110.99	\$ 110.99
11	2	SKB 6U Rack Stacks w/Roto RCKS/WHLS+HNDL/Reg	\$ 236.24	\$ 472.48
12	2	Whirlwind Snake Fan/Fan 4/XLR/F to 4/XLR/M 10'/Reg	\$ 68.25	\$ 136.50
13	2	Netgear GS308 8PRT GGBT Ethernet UNMNG Switch/Reg	\$ 21.88	\$ 43.76
14	1	Netgear Prosafe Plus 24-port Gigabit Switch/Reg	\$ 155.51	\$ 155.51
15	4	Neutrik-Connect 30 Deg Angled RK PNL f/12 D-Sized	\$ 63.47	\$ 253.88
16	4	Neutrik-Connect Rack Panel Angled 30 Degree 19"/Reg	\$ 59.98	\$ 239.92
17	1	TEC-NEC 4-40 x 3/8" Flat Head Screws (100 -pk/Blk)/Reg	\$ 10.79	\$ 10.79
18	20	Neutrik-Connect Blank Plate Sized f/D Series-Blac/Reg	\$ 0.76	\$ 15.20
19	10	Neutrik-Connect Ethercon CAT6a Shielded Receptacl/Reg	\$ 15.47	\$ 154.70
20	15	Neutrik-Connect HDMI 2.0 Feedthru Adpt D-Housing/I/Reg	\$ 12.58	\$ 188.70
21	15	Netrik-Connect BNC-D Feedthru/Isoltd Housing/75/B/Reg	\$ 8.27	\$ 124.05
22	20	Audio-Technical 3' XLRf-XLRM Balanced Mic Cable/Reg	\$ 14.31	\$ 286.20



**SOUTH TEXAS COLLEGE**  
**11. AUDIO VISUAL EQUIPMENT**

NAME			B&H Photo Video	
#	Qty	Description	Unit Price	Extension
23	10	Audio-Technical 6' XLRf-XLRM Balanced Mic Cable/Reg	\$ 15.12	\$ 151.20
24	1	Mackie 32CH WRLS DGTL Mixer w/Built in Wifi/Reg	\$ 1,124.99	\$ 1,124.99
25	1	Art S8-3Way 8-Ch Balanced 3-W Mic Splitter/Reg	\$ 247.49	\$ 247.49
26	6	Shure Dual Docking Charger w/Power Supply/Reg	\$ 186.02	\$ 1,116.12
27	24	Shure Lithium Rechargeable Battery f/Axient+/Reg	\$ 86.40	\$ 2,073.60
28	8	Shure 6' BNC Cable f/Remote Antenna Mounting/Reg	\$ 21.89	\$ 175.12
29	9	Shure QLXD124/85 HH/LVLR WL Mic-H50:534-598M/Reg	\$ 1,326.24	\$ 11,936.16
30	4	Koptul Premium SDI Cable BNC to BNC 3'/Reg	\$ 14.21	\$ 56.84
31	3	Canare L-3CFW HDSDI Video Cable BNC M to M 3' Grn/Reg	\$ 14.96	\$ 44.88
32	4	Canare L-3CFW HDSDI Video Cable BNC M to M 3' Blu/Reg	\$ 14.96	\$ 59.84
33	4	Canare L-3CFW HDSDI Video Cable BNC M to M 3' Red/Reg	\$ 14.96	\$ 59.84
34	20	Black Magic Micro Converter Bidirect SDI/HDMI 3G/PS/Reg	\$ 64.80	\$ 1,296.00
35	2	Black Magic ATEM Mini Extreme ISO Switch/Reg	\$ 1,118.88	\$ 2,237.76
36	1	Black Magic Multiview 4/Reg	\$ 427.68	\$ 427.68
37	1	Black Magic Multiview 16/Reg	\$ 1,291.68	\$ 1,291.68
38	1	Chief K1 Desk Mnt Single Display 2L Arm Blk/Reg	\$ 182.04	\$ 182.04
39	1	Chief Ceiling Plate 6 x 6" 1.5" Couplr - Blk/Reg	\$ 42.77	\$ 42.77
40	1	Chief Fixed Extension Column 36"/Reg	\$ 36.94	\$ 36.94
41	1	Chief Hardware Kit/Reg	\$ 11.17	\$ 11.17
42	1	Chief Med Fusion Micro-Adj Tilt Wall Mnt-Blk/Reg	\$ 144.50	\$ 144.50
43	2	Middle Atlantic TD2LK 2SP Rack Drawer w/Lock Blk/Reg	\$ 211.95	\$ 423.90
44	1	Shipping and Handling	\$ 184.85	\$ 184.85
<b>TOTAL AMOUNT</b>			\$	30,381.07

**SOUTH TEXAS COLLEGE**  
**12. DISTRICT WIDE TECHNOLOGY REQUEST**  
**MAY 24, 2022**

<b>COMPUTERS</b>					
#	Qty	Description	Unit Price	Extension	Requesting Department
1	1	Dell OptiPlex 3090 Micro XCTO, Intel Core i5-10500T, 16GB Memory 256GB Hard Drive, Micro Vesa Mount with Adapter, Warranty	\$ 1,120.04	\$ 1,120.04	Marie Evans - Educational Technologies New system for department staff
2	1	Dell OptiPlex 5090 Tower XCTO, Intel Core i7-10700, 16GB Memory 512GB Hard Drive, 22" Monitor, Warranty	\$ 1,025.14	\$ 1,025.14	Adrian Lozano - Student Assessment Center Replacement of non-working system for department staff
3	24	Dell Precision 3650 Tower , Intel Core i7-11700, 64GB Memory 1 TB Hard Drive, 22" Monitor, Warranty	\$ 3,386.46	\$ 81,275.04	Dr. Ali Esmaili - Business/Math/Science/Tech-Restrict-Cybersecurity Replacement of out-of-warranty systems for cybersecurity student lab
4	2	Dell PowerEdge R640 Server, 2.5 Intel Xeon Silver 42162.1G, (6) 8GB RDIMM, 3200 MT/s, Chassis with up to 10 Hard Drives and 3PCIe Slots, Warranty	\$ 7,971.68	\$ 15,943.36	Dr. Ali Esmaili - Business/Math/Science/Tech-Restrict-Cybersecurity New systems for cybersecurity student lab
5	1	Dell Precision 3650 Tower, Intel Core i7-11700K, 32GB Memory 512GB Hard Drive, NVIDIA RTX A4000, Warranty	\$ 2,495.50	\$ 2,495.50	Jesus Campos - Library Services Replacement of out-of-warranty system for department staff
6	1	Apple 24" iMac with Retina 4.5 Display, 8GB Memory, 512GB Storage, 3 Year Apple Care Warranty	\$ 1,866.00	\$ 1,866.00	Juan Ramirez - Education Program Replacement of out-of-warranty systems for department staff
7	5	Apple 24" iMac with Retina 4.5 Display, 16GB Memory, 512GB Storage, 3 Year Apple Care Warranty	\$ 1,866.00	\$ 9,330.00	Luis Corpus - Art Program Replacement of out-of-warranty systems for student lab
8	6	Apple 24" iMac with Retina 4.5 Display, 8GB Memory, 512GB Storage, 3 Year Apple Care Warranty	\$ 1,866.00	\$ 11,196.00	Luis Corpus - Art Program Replacement of out-of-warranty systems for student lab.
9	2	Dell OptiPlex 7090 Micro BTX, Intel i7-11700T, 16GB Memory, 512 GB Hard Drive, 75 4k Interactive Touch Monitor, Warranty	\$ 5,615.70	\$ 11,231.40	Marie Evans - Educational Technologies New systems for department staff
11	1	Dell OptiPlex 5090 Tower XCTO, Intel Core i7-10700, 16GB Memory 512GB Hard Drive, 22" Monitor, Warranty	\$ 1,025.14	\$ 1,025.14	Ruben Suarez - Department of Public Safety New systems for department staff
<b>COMPUTER TOTAL</b>				<b>\$ 136,507.62</b>	
<b>LAPTOPS</b>					
12	4	Laptop Latitude 5420 XCTO Base, Intel Core i5-1145G7, 8GB Memory, 256GB Hard Drive, Intel Iris Xe Graphics, Warranty	\$ 1,110.53	\$ 4,442.12	Adrian Lozano - Student Assessment Center New systems for department staff
13	1	Laptop Mobile Precision Workstation 5560 BTX, Intel Core i7-11800H, 32GB Memory, 512GB Hard Drive, NVIDIA T1200 w/4GB, USB-C Mobile Adapter, Warranty	\$ 2,952.26	\$ 2,952.26	Marie Evans - Educational Technology Replacement of out-of-warranty system for department staff
14	1	Laptop Mobile Precision Workstation 7760 CTO, Intel Core i5-11500H, 8GB Memory, 256GB Hard Drive, Intel UHD Graphics, Warranty	\$ 2,068.01	\$ 2,068.01	Marie Evans - Educational Technology Replacement of out-of-warranty system for department staff

**SOUTH TEXAS COLLEGE**  
**12. DISTRICT WIDE TECHNOLOGY REQUEST**  
**MAY 24, 2022**

#	Qty	Description	Unit Price	Extension	Requesting Department
15	1	Laptop Mobile Precision Workstation 7560 CTO, Intel Core i7-11800H, 32GB Memory, 1TB Hard Drive, NVIDIA RTX T1200 w/4GB, Warranty	\$ 2,813.28	\$ 2,813.28	Marie Evans - Educational Technology Replacement of out-of-warranty system for department staff
16	2	Laptop Latitude 5320 XCTO Base, Intel Core i5-1145G7, 8GB Memory, 256GB Hard Drive, Intel Iris Xe Graphics, Power Companion, Pen, Warranty	\$ 1,388.37	\$ 2,776.74	Marie Evans - Educational Technology New systems for department staff
17	1	Laptop Mobile Precision 5560 CTO, Intel Core i7-11800H, 32GB Memory, 1TB Hard Drive, NVIDIA T1200 w/4GB, Warranty	\$ 2,745.85	\$ 2,745.85	Marie Evans - Educational Technology Replacement of out-of-warranty systems for department staff
18	1	Apple 16" MacBook Pro, 32GB Memory, MK1A3LL/A 1 TB Storage, 3 Year Apple Care Warranty	\$ 3,630.00	\$ 3,630.00	Saeed Molki - Computer Science Program New system for department faculty
19	1	Laptop Latitude 5320 BTX Base, Intel Core i5-1145G7, 16GB Memory, 256GB Hard Drive, Intel Iris Xe Graphics, Power Companion, Pen, Docking Station, Warranty	\$ 1,425.75	\$ 1,425.75	Annette Wingard - Bachelor's of Nursing New system for department faculty
20	1	Laptop Mobile Precision Workstation 5560 CTO, Intel Core i7-11800H, 32GB Memory, 512GB Hard Drive, NVIDIA T1200 w/4GB, Warranty	\$ 2,618.79	\$ 2,618.79	Rachel Sale - Distance Learning Replacement of non-working system for department staff
21	3	Laptop Latitude 5420 XCTO Base, Intel Core i5-1145G7, 16GB Memory, 256GB Hard Drive, Intel Iris Xe Graphics, Warranty	\$ 1,171.45	\$ 3,514.35	Arturo Solano - Learning Commons and Open Labs New systems for student open lab
22	2	Laptop Mobile Precision Workstation 7760 CTO, Intel Core i9-11950H, 32GB Memory, 1TB Hard Drive, NVIDIA RTX A5000, 4-Port USB-C Hub, Warranty	\$ 3,959.99	\$ 7,919.98	Laura Salas - Architectural and Engineering Design Technology Program New systems for department staff
23	25	Laptop Latitude 5430 Rugged, Intel Core i5-1135G7, 16GB Memory, 256GB Hard Drive, Intel Iris Graphics, Warranty, Havis Docking Station, Havis Control Module, Installation,	\$ 3,677.52	\$ 91,938.00	Myriam Lopez - (HEERF Institutional Award) for Ruben Suarez - Department of Public Safety
	21	Havis Side Mounted Telescoping Device, Havis C-MD 119 Mounting Component, and (4) Harvis Premium Passenger Side Mount Packages	\$ 440.79	\$ 9,256.59	New systems for police and security vehicles
24	2	Laptop Latitude Bundle 5420 BTX Base, Intel Core i5-1145G7, 8GB Memory, 256GB Hard Drive, Intel Iris Xe Graphics, Keyboard and Mouse, Docking Station, Warranty	\$ 1,469.14	\$ 2,938.28	Theresa Garza - Health Administrative Services New systems for department faculty
25	7	Laptop Latitude Bundle 5420 BTX Base, Intel Core i5-1145G7, 8GB Memory, 256GB Hard Drive, Intel Iris Xe Graphics, Docking Station, Warranty	\$ 1,422.80	\$ 9,959.60	Nancy Garcia - Advising New systems for new department staff
26	1	Laptop Latitude Bundle 5420 BTX Base, Intel Core i5-1145G7, 8GB Memory, 256GB Hard Drive, Intel Iris Xe Graphics, Keyboard and Mouse, Docking Station, Warranty	\$ 1,412.62	\$ 1,412.62	Juan M Galvan - Student Financial Services New system for department staff
27	1	Laptop Latitude 5420 BTX Base, Intel Core i5-1145G7, 8GB Memory, 256GB Hard Drive, Intel Iris Xe Graphics, Warranty	\$ 1,110.53	\$ 1,110.53	Rolando Longoria - Sociology Program New system for department faculty

**SOUTH TEXAS COLLEGE**  
**12. DISTRICT WIDE TECHNOLOGY REQUEST**  
**MAY 24, 2022**

#	Qty	Description	Unit Price	Extension	Requesting Department
28	1	Laptop Latitude 5420 BTX Base, Intel Core i5-1145G7, 8GB Memory, 256GB Hard Drive, Intel Iris Xe Graphics, Warranty	\$ 1,110.53	\$ 1,110.53	Rolando Longoria - Sociology Program New system for department faculty
29	3	Laptop Mobile Precision Workstation 5560 CTO, Intel Core i7-11800H, 32GB Memory, 512GB Hard Drive, NVIDIA T1200 w/4GB, USB-C Mobile Adapter, Warranty	\$ 2,473.15	\$ 7,419.45	Lisa Walters - Library Services New systems for department staff
30	2	Laptop Latitude 5420 BTX Base, Intel Core i5-1145G7, 8GB Memory, 256GB Hard Drive, Intel Iris Xe Graphics, Warranty	\$ 1,110.53	\$ 2,221.06	Lisa Walters - Library Services New systems for department staff
31	2	Apple MacBook 13 inch, Pro-Space Gray, 8GB Memory, 512GB Storage 3 Year Apple Care Warranty	\$ 1,537.45	\$ 3,074.90	Francisco Salinas - Cybersecurity Program New systems for student labs
32	2	Laptop Mobile Precision Workstation 5560 CTO, Intel Core i7-11800H, 32GB Memory, 512GB Hard Drive, NVIDIA T1200 w/4GB, Docking Station, Warranty	\$ 2,473.15	\$ 4,946.30	Carlos Margo - Industry Training and Economic Development Replacement of out-of-warranty systems for department staff
33	1	Laptop Latitude 7420, Intel Core i7-1185G7, 16GB Memory, 512GB Hard Drive, Iris Xe Graphics, Backpack, Warranty	\$ 2,283.32	\$ 2,283.32	Francisco Salinas - Cybersecurity Program New system for department faculty
		<b>LAPTOP TOTAL</b>		<b>\$ 174,578.31</b>	
<b>TABLETS</b>					
34	2	Apple iPad Air, Wi-Fi, 10.9 inch, Space Gray, 64GB Memory, 3 Year Apple Care Warranty	\$ 1,216.00	\$ 2,432.00	Francisco Salinas - Cybersecurity Program New systems for student labs
		<b>TABLET TOTAL</b>		<b>\$ 2,432.00</b>	
		<b>COMPUTER/LAPTOP/TABLET TOTAL</b>		<b>\$ 313,517.93</b>	

**SOUTH TEXAS COLLEGE**

**13. SOFTWARE LICENSE, MAINTENANCE, AND SUPPORT AGREEMENTS**

<b>NAME</b>			Evisions, LLC.	
<b>ADDRESS</b>			440 Exchange Ste 200	
<b>CITY/STATE/ZIP</b>			Irvine, CA 92602	
<b>PHONE</b>			714-824-5252	
<b>CONTACT</b>			Jennifer Fleissner	
<b>#</b>	<b>Qty</b>	<b>Description</b>	<b>Unit Price</b>	<b>Extension</b>
1	1	Argos Enterprise for Subscription Year 1 Period: 9/1/22 - 8/31/23	\$ 15,920.00	\$ 15,920.00
2	1	Argos Enterprise for Subscription Year 2 Period: 9/1/23 - 8/31/24	\$ 16,557.00	\$ 16,557.00
3	1	Argos Enterprise for Subscription Year 3 Period: 9/1/23 - 8/31/24	\$ 17,219.00	\$ 17,219.00
4	1	FormFusion Enterprise for Subscription Year 1 Period: 8/1/22 - 8/31/23	\$ 24,663.00	\$ 24,663.00
5	1	FormFusion Enterprise for Subscription Year 2 Period: 9/1/23 - 8/31/24	\$ 23,676.00	\$ 23,676.00
6	1	FormFusion Enterprise for Subscription Year 3 Period: 9/1/24 - 8/31/25	\$ 24,623.00	\$ 24,623.00
7	1	IntelleCheck AP Enterprise for Subscription Year 1 Period: 8/1/22 - 8/31/23	\$ 12,321.00	\$ 12,321.00
8	1	IntelleCheck AP Enterprise for Subscription Year 2 Period: 9/1/23 - 8/31/24	\$ 11,828.00	\$ 11,828.00
9	1	IntelleCheck AP Enterprise for Subscription Year 1 Period: 9/1/24 - 8/31/25	\$ 12,302.00	\$ 12,302.00
10	1	IntelleCheck Payroll Enterprise for Subscription Year 1 Period: 4/1/23 - 8/31/23	\$ 4,740.00	\$ 4,740.00
11	1	IntelleCheck Payroll Enterprise for Subscription Year 2 Period: 9/1/23 - 8/31/24	\$ 11,828.00	\$ 11,828.00
12	1	IntelleCheck Payroll Enterprise for Subscription Year 3 Period: 9/1/24 - 8/31/25	\$ 12,302.00	\$ 12,302.00
<b>TOTAL AMOUNT</b>			\$	187,979.00

**SOUTH TEXAS COLLEGE**  
**14. TIME AND ATTENDANCE SOFTWARE LICENSE, MAINTENANCE, AND**  
**SUPPORT AGREEMENTS**

<b>NAME</b>			TimeClock Plus, LLC.	
<b>ADDRESS</b>			1 Timeclock Dr	
<b>CITY/STATE/ZIP</b>			San Angelo, TX 76904	
<b>PHONE</b>			325-223-9500	
<b>CONTACT</b>			Samantha Martinez	
#	Qty	Description	Unit Price	Extension
1	2300	Timeclock Plus Professional Annual Clockable Employee License	\$ 10.50	\$ 24,150.00
2	1	Hardware Support and Maintenance	\$ 23,014.08	\$ 23,014.08
<b>TOTAL AMOUNT</b>			\$	47,164.08

**Review and Discussion of Preliminary Summary of Unrestricted Projected Revenues and Expenditures for FY 2022 - 2023 with Comparison to FY 2021 – 2022 Amended Budget**

Enclosed is the Preliminary Summary of Unrestricted Projected Revenues and Expenditures for FY 2022 - 2023 with Comparison to the FY 2021 - 2022 amended budget for your information and review.

This is a preliminary plan for the next fiscal year that includes the following assumptions:

**Revenues:**

- State appropriations are expected to increase \$92,913 in FY 2022 - 2023. The projected increase is mainly due to the increases in other state appropriation revenues consisting of Optional Retirement Plan (ORP) and Teacher Retirement System (TRS). The state contract hour appropriation revenue is based on the state allocation schedules and other state revenues are based on projected funding for eligible employees.

<b>State Appropriations</b>	<b>FY 2021 - 2022</b>	<b>FY 2022 - 2023</b>	<b>Increase/ (Decrease)</b>
State Appropriations	\$40,094,035	\$40,094,033	\$(2)
Other State Appropriation-ORP	532,963	551,137	18,174
Other State Appropriation-TRS	2,191,868	2,266,609	74,741
Other State Appropriation-HEGI	6,235,046	6,235,046	-
Hazlewood Reimbursement	45,000	45,000	-
<b>Total State Appropriation</b>	<b>\$49,098,912</b>	<b>\$49,191,825</b>	<b>\$92,913</b>

- Tuition for FY 2022 - 2023 is based on projected enrollment of 17,197 traditional students, a 14% decrease from Fall 2021, and 11,100 dual enrollment tuition free students for Fall 2022. In total, tuition revenue is projected to decrease \$2,129,525 in FY 2022 - 2023.

<b>Tuition</b>	<b>FY 2021 - 2022</b>	<b>FY 2022 - 2023</b>	<b>Increase/ (Decrease)</b>
Academic & Differential Tuition-Net TPEG	\$30,976,503	\$28,846,978	\$(2,129,525)
Continuing Ed/ITED-Net TPEG	2,990,658	2,990,658	-
<b>Total Tuition</b>	<b>\$33,967,161</b>	<b>\$31,837,636</b>	<b>\$(2,129,525)</b>

- Fees for FY 2022 - 2023 are based on projected enrollment of 17,197 traditional students, a 14% decrease from Fall 2021, and 11,100 dual enrollment tuition free students for Fall 2022. The projections indicate a decrease in fees revenue of \$2,234,550 in FY 2022 - 2023.

<b>Fees</b>	<b>FY 2021 - 2022</b>	<b>FY 2022 - 2023</b>	<b>Increase/ (Decrease)</b>
Total Fees	\$28,686,753	\$26,452,203	\$(2,234,550)

- M&O Property Tax revenue for FY 2022 - 2023 is expected to increase \$7,615,335, due to an anticipated increase in tax collections and property values.

<b>M&amp;O Property Taxes</b>	<b>FY 2021 - 2022</b>	<b>FY 2022 - 2023</b>	<b>Increase/ (Decrease)</b>
Total M&O Property Taxes	\$58,273,025	\$65,888,360	\$7,615,335

- Other revenue is expected to remain at the FY 2021 – 2022 level.

<b>Other Revenues</b>	<b>FY 2021 - 2022</b>	<b>FY 2022 - 2023</b>	<b>Increase/ (Decrease)</b>
Dual Credit Cost Reimbursement	\$5,000,000	\$5,000,000	\$-
Dual Credit Academy Participation Fee	350,000	350,000	-
Interest	600,000	600,000	-
Administrative Costs and Shuttle System Contribution	421,716	421,716	-
Testing Commissions	950	950	-
Conferences-Continuing, Professional, and Workforce Education	64,742	64,742	-
<b>Total Other Revenues</b>	<b>\$6,437,408</b>	<b>\$6,437,408</b>	<b>\$-</b>

- The HEERF Lost Revenue is projected to decrease \$3,655,461 in FY 2022 – 2023. The decrease is due to the decrease in the Higher Education Emergency Relief Fund (HEERF) Lost Revenue. The HEERF Lost Revenue represents the revenues expected by the College but were reduced or eliminated as a result of the COVID-19 pandemic. The HEERF Lost Revenue is funded from the HEERF III Institutional Portion allocated to the College.

<b>HEERF Lost Revenue</b>	<b>FY 2021 - 2022</b>	<b>FY 2022 - 2023</b>	<b>Increase/ (Decrease)</b>
Total HEERF Lost Revenue	\$ 7,738,146	\$4,082,685	\$(3,655,461)

- Carryover Allocations are projected to increase \$3,743,584 in FY 2022 - 2023. The increase resulted from the decrease of \$845,336 in the Unexpended Construction Plant Transfer allocation, the removal of \$231,448 in the One-Time Return to Campus Safely COVID-19 Training and Response Strategies Payment allocation, and the removal of \$1,346 in the Retention Incentive Payment allocation being partially offset by the increase in the Salary and Benefits allocation of \$2,721,656 and the addition of the Welding Equipment allocation of \$2,100,058.



<b>Carryover Allocations</b>	<b>FY 2021 - 2022</b>	<b>FY 2022 - 2023</b>	<b>Increase/ (Decrease)</b>
Unexpended Construction Plant Transfer	\$4,345,336	\$3,500,000	\$(845,336)
Continuing, Professional, and Workforce Education	450,000	450,000	-
Contingency Fund	2,000,000	2,000,000	-
Developmental Studies Book Royalties	4,813	4,813	-
One-Time Return to Campus Safely COVID-19 Training and Response Strategies Payment	231,448	-	(231,448)
Retention Incentive Payment	1,346	-	(1,346)
Salary and Benefits	-	2,721,656	2,721,656
Welding Equipment	-	2,100,058	2,100,058
<b>Total Carryover Allocations</b>	<b>\$7,032,943</b>	<b>\$10,776,527</b>	<b>\$3,743,584</b>

In total, revenues and carryover allocations will increase as follows:

<b>Revenues and Carryover Allocations</b>	<b>FY 2021 - 2022</b>	<b>FY 2022 - 2023</b>	<b>Increase/ (Decrease)</b>
State Appropriations	\$49,098,912	\$49,191,825	\$92,913
Tuition-Net of TPEG	33,967,161	31,837,636	(2,129,525)
Fees	28,686,753	26,452,203	(2,234,550)
M&O Property Taxes	58,273,025	65,888,360	7,615,335
Other Revenues	6,437,408	6,437,408	-
HEERF Lost Revenue	7,738,146	4,082,685	(3,655,461)
Carryover Allocations	7,032,943	10,776,527	3,743,584
<b>Total Revenues and Carryover Allocations</b>	<b>\$191,234,348</b>	<b>\$194,666,644</b>	<b>\$3,432,296</b>

**Expenditures, Transfers and Reserves:**

- The Salary expenditures budget for FY 2022 - 2023 is proposed to increase by \$5,997,277. The increase is due to the removal of the COVID-19 Training and Retention Incentive Payments in the amount of \$401,250 and the decrease due to vacancies and new hires in the amount of \$170,567 being offset by the increase in funding for the faculty instructional pools in the amount of \$1,000,000, the increase in funding for positions that were previously frozen in the amount of \$619,415, the increase in funding for new positions approved in FY 2021 – 2022 in the amount of \$123,750, the increase in funding for annual faculty and staff salary increases, compensation study adjustments and divisional salary adjustments and new positions in the amount of \$4,825,929.

	<b>Changes to FY 2022 - 2023 Salary Budget</b>	<b>Amount</b>
1.	Proposed Removal of COVID-19 Training and Retention Incentive Payments	\$(401,250)
2.	Changes in Salaries due to Vacancies and New Hires	(170,567)
3.	Proposed Faculty Instructional Pool Increase	1,000,000
4.	Restoration of Frozen Positions Approved in FY 2021 - 2022	619,415
5.	Funding for New Positions Approved in FY 2021 – 2022	123,750
6.	Proposed Annual Salary Increase, Compensation Study Adjustments, and Division Salary Adjustments and New Positions	4,825,929
	<b>Total</b>	<b>\$5,997,277</b>

Additional modifications to salary expenditures including reductions may be necessary prior to final approval of the Staffing Plan by the Board and based on revised revenue projections and subject to the availability of funding and Board approval of the final budget.

- The Benefits expenditures budget for FY 2022 - 2023 is proposed to increase by \$2,853,217 primarily due to an increase in on-behalf retirement and insurance expenditures, the additional funding for the faculty instructional pools, funding for the frozen positions that were previously frozen, funding for new positions, annual salary increases, compensation study adjustments, and divisional salary adjustments and new positions being offset by the removal of the COVID-19 Training and Retention Incentive Payments, and the decrease due to vacancies and new hires.
- The Operating expenditures budget for FY 2022 - 2023 is proposed to increase by \$2,086,783 based on the needs of the College's departments.
- The Travel expenditures budget for FY 2022 - 2023 is proposed to decrease by \$94,711. Approximately 25 percent of the travel budget represents local mileage reimbursement for faculty.
- The Capital Outlay expenditures budget for FY 2022 - 2023 is proposed to increase by \$1,454,810 based on the needs of the College's departments.
- The Transfers and Reserves budget for FY 2022 - 2023 is proposed to decrease by \$9,054,502. The decrease is due to the removal of the Transfer to the Continuing Education Unexpended Plant Fund of \$845,336, the removal of the Fund Balance Reserve in the amount of \$4,553,705, and the decrease in the HEERF Fund Balance Reserve of \$3,655,461.

In total, expenditures, transfers and reserves will increase as follows:

<b>Expenditures, Transfers &amp; Reserves</b>	<b>FY 2021 - 2022</b>	<b>FY 2022 - 2023</b>	<b>Increase/ (Decrease)</b>
Salaries	\$99,382,688	\$105,379,965	\$5,997,277
Benefits	30,950,663	33,803,880	2,853,217
Operating	37,644,217	39,731,000	2,086,783
Travel	2,229,954	2,324,665	94,711
Capital Outlay	1,524,058	2,978,868	1,454,810
<b>Total Expenditures</b>	<b>171,731,580</b>	<b>184,218,378</b>	<b>12,486,798</b>
Transfers & Reserves			
Transfer to Unexpended Plant Fund	3,500,000	3,500,000	-
Transfer to CE Unexpended Plant Fund	845,336	-	(845,336)
Transfer to Office of ITED	865,581	865,581	-
Contingency Fund	2,000,000	2,000,000	-
Fund Balance Reserve	4,553,705	-	(4,553,705)
HEERF Fund Balance Reserve	7,738,146	4,082,685	(3,655,461)
<b>Total Transfers &amp; Reserves</b>	<b>19,502,768</b>	<b>10,448,266</b>	<b>(9,054,502)</b>
<b>Total Expenditures, Transfers &amp; Reserves</b>	<b>\$191,234,348</b>	<b>\$194,666,644</b>	<b>\$3,432,296</b>

The Preliminary Summary of Unrestricted Projected Revenues and Expenditures for FY 2022 - 2023 with Comparison to the FY 2021 - 2022 amended budget follows in the packet for the Committee's review and information. In order to balance the unrestricted fund budget, the College will continue to monitor trends, update projections and adjust revenues and expenditures as needed.

Additional changes may be required to the budget revenue and expenditure projections, prior to final presentation to the Board based on revised revenue projections.

Mrs. Mary Elizondo, Vice President for Finance and Administrative Services, will present the Preliminary Summary of Unrestricted Projected Budget for FY 2022 – 2023 at the May 10, 2022 Finance, Audit, and Human Resources Committee meeting and will address any questions by the committee.

No action is required from the Committee. This item is presented for information and feedback to staff.

South Texas College

Unrestricted Fund

Scenario #2E

Based on FY 2021

Fall: 17,197, Spring: 14,773, Summer:

Preliminary FY 2022 - 2023 (Next Year) Budget Summary with Comparison to FY 2021 - 2022 (Current Year)

As of May 3, 2022

Summary of Revenues and Carryover Allocations	FY 2021 - 2022 Budget (Amended)	FY 2022 - 2023 Budget (Preliminary)	% of Total Revenues	Difference FY 2022 Amended to FY 2023 Preliminary
State Appropriations	\$ 40,094,035	\$ 40,094,033	20.60%	\$ (2)
<i>Other State Appropriation-ORP</i>	532,963	551,137	0.28%	18,174
<i>Other State Appropriation-TRS</i>	2,191,868	2,266,609	1.16%	74,741
<i>Other State Appropriation-HEGI</i>	6,235,046	6,235,046	3.20%	-
<i>Other State Appropriation-Hazlewood Reimbursement</i>	45,000	45,000	0.02%	-
Other State Appropriations Subtotal	9,004,877	9,097,792	4.64%	92,915
<b>Total State Appropriations</b>	<b>49,098,912</b>	<b>49,191,825</b>	<b>25.27%</b>	<b>92,913</b>
<i>Academic &amp; Differential Tuition-Net TPEG</i>	30,976,503	28,846,978	14.82%	(2,129,525)
<i>Continuing Ed/ITED-Net TPEG</i>	2,990,658	2,990,658	1.54%	-
<b>Total Tuition-Net of TPEG</b>	<b>33,967,161</b>	<b>31,837,636</b>	<b>16.35%</b>	<b>(2,129,525)</b>
<b>Total Fees</b>	<b>28,686,753</b>	<b>26,452,203</b>	<b>13.59%</b>	<b>(2,234,550)</b>
<b>Total M&amp;O Property Taxes</b>	<b>58,273,025</b>	<b>65,888,360</b>	<b>33.85%</b>	<b>7,615,335</b>
<b>Total Other Revenues</b>	<b>6,437,408</b>	<b>6,437,408</b>	<b>3.31%</b>	<b>-</b>
<b>Total HEERF Lost Revenue</b>	<b>7,738,146</b>	<b>4,082,685</b>	<b>2.10%</b>	<b>(3,655,461)</b>
<b>Total Carryover Allocations</b>	<b>7,032,943</b>	<b>10,776,527</b>	<b>5.53%</b>	<b>3,743,584</b>
<b>Total Revenues and Carryover Allocations</b>	<b>\$ 191,234,348</b>	<b>\$ 194,666,644</b>	<b>100.00%</b>	<b>\$ 3,432,296</b>

Summary of Expenditures	FY 2021 - 2022 Budget (Amended)	FY 2022 - 2023 Budget (Preliminary)	% of Total Expenditures	Difference FY 2022 Amended to FY 2023 Preliminary
<b>Total Salaries</b>	<b>\$ 99,382,688</b>	<b>\$ 105,379,965</b>	<b>54.13%</b>	<b>\$ 5,997,277</b>
<b>Total Benefits</b>	<b>30,950,663</b>	<b>33,803,880</b>	<b>17.37%</b>	<b>2,853,217</b>
<b>Total Operating</b>	<b>37,644,217</b>	<b>39,731,000</b>	<b>20.41%</b>	<b>2,086,783</b>
<b>Total Travel</b>	<b>2,229,954</b>	<b>2,324,665</b>	<b>1.19%</b>	<b>94,711</b>
<b>Total Capital Outlay</b>	<b>1,524,058</b>	<b>2,978,868</b>	<b>1.53%</b>	<b>1,454,810</b>
<b>Total Expenditures</b>	<b>\$ 171,731,580</b>	<b>\$ 184,218,378</b>	<b>94.63%</b>	<b>\$ 12,486,798</b>
<b>Transfers &amp; Reserves</b>				
Transfer to Unexpended Plant Fund	3,500,000	3,500,000	1.80%	-
Transfer to CE Unexpended Plant Fund	845,336	-	0.00%	(845,336)
Transfer to R&R Plant Fund	-	-	0.00%	-
Transfer to Office of ITED	865,581	865,581	0.44%	-
Contingency Fund	2,000,000	2,000,000	1.03%	-
Fund Balance Reserve	4,553,705	-	0.00%	(4,553,705)
HEERF Fund Balance Reserve	7,738,146	4,082,685	2.10%	(3,655,461)
<b>Total Transfers &amp; Reserves</b>	<b>19,502,768</b>	<b>10,448,266</b>	<b>5.37%</b>	<b>(9,054,502)</b>
<b>Total Expenditures, Transfers &amp; Reserves</b>	<b>\$ 191,234,348</b>	<b>\$ 194,666,644</b>	<b>100.00%</b>	<b>\$ 3,432,296</b>

<b>Revenues and Carryover Allocations over Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ -</b>
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SOUTH TEXAS  
COLLEGE

# Preliminary Unrestricted Budget Summary for FY 2022 - 2023

MAY 10, 2022

MARIA G. ELIZONDO, MBA, CPA, CFE, CGMA  
VICE PRESIDENT FOR FINANCE AND ADMINISTRATIVE SERVICES

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## Preliminary Unrestricted Revenues FY 2022 - 2023

Summary of Revenues	FY 2021 - 2022 Budget (Amended)	FY 2022 - 2023 Budget (Proposed)*	Increase/ (Decrease)
State Appropriations	\$40,094,035	\$40,094,033	\$(2)
<i>Other State Appropriations:</i>			
Optional Retirement Plan	532,963	551,137	18,174
Teacher Retirement System	2,191,868	2,266,609	74,741
Higher Education Group Insurance	6,235,046	6,235,046	-
Hazlewood Reimbursement	45,000	45,000	-
Other State Appropriations Subtotal	9,004,877	9,097,792	92,915
<b>Total State Appropriations</b>	<b>49,098,912</b>	<b>49,191,825</b>	<b>92,913</b>
<b>Total Tuition-Net of TPEG</b>	<b>33,967,161</b>	<b>31,837,636</b>	<b>(2,129,525)</b>
<b>Total Fees</b>	<b>28,686,753</b>	<b>26,452,203</b>	<b>(2,234,550)</b>
<b>Total M&amp;O Property Taxes</b>	<b>58,273,025</b>	<b>65,888,360</b>	<b>7,615,335</b>
<b>Total Other Revenues</b>	<b>6,437,408</b>	<b>6,437,408</b>	<b>-</b>
<b>Total HEERF Lost Revenue</b>	<b>7,738,146</b>	<b>4,082,685</b>	<b>(3,655,461)</b>
<b>Total Carryover Allocations</b>	<b>7,032,943</b>	<b>10,776,527</b>	<b>3,743,584</b>
<b>Total Revenues</b>	<b>\$191,234,348</b>	<b>\$194,666,644</b>	<b>\$3,432,296</b>

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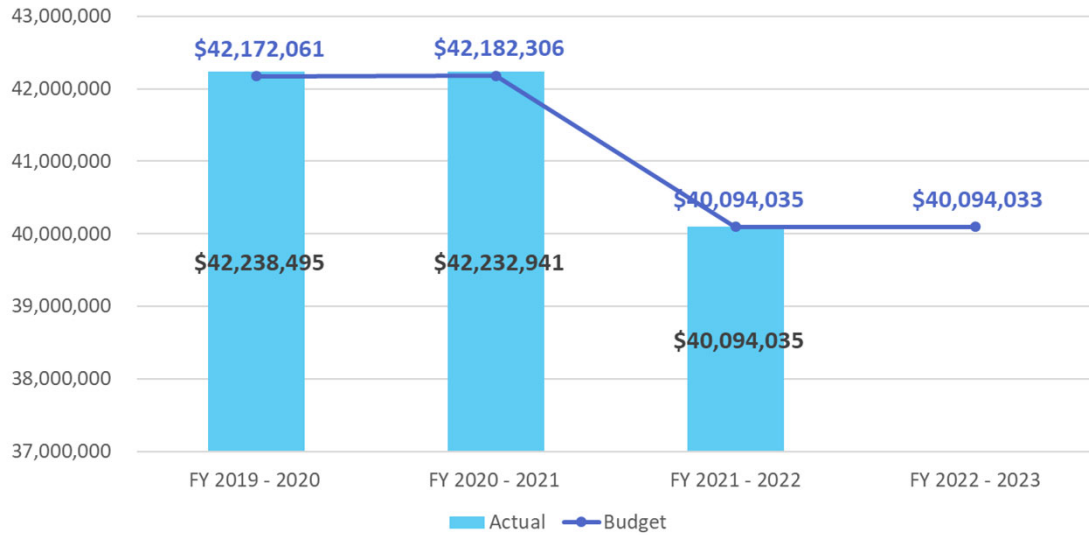
## Preliminary Unrestricted Expenditures FY 2022 - 2023

Summary of Expenditures	FY 2021 - 2022 Budget (Amended)	FY 2022 - 2023 Budget (Proposed)*	Increase/ (Decrease)
Total Salaries	\$99,382,688	\$105,379,965	\$5,997,277
Total Benefits	30,950,663	33,803,880	2,853,217
Total Operating	37,644,217	39,731,000	2,086,783
Total Travel	2,229,954	2,324,665	94,711
Total Capital Outlay	1,524,058	2,978,868	1,454,810
<b>Total Expenditures</b>	<b>\$171,731,580</b>	<b>\$184,218,378</b>	<b>\$12,486,798</b>
<b>Transfers &amp; Reserves</b>			
Transfer to Unexpended Plant Fund	3,500,000	3,500,000	-
Transfer to CE Unexpended Plant Fund	845,336	-	(845,336)
Transfer to Office of ITED	865,581	865,581	-
Contingency Fund	2,000,000	2,000,000	-
Fund Balance Reserve	4,553,705	-	(4,553,705)
HEERF Fund Balance Reserve	7,738,146	4,082,685	(3,655,461)
<b>Total Transfers &amp; Reserves</b>	<b>19,502,768</b>	<b>10,448,266</b>	<b>(9,054,502)</b>
<b>Total Expenditures, Transfers &amp; Reserves</b>	<b>\$191,234,348</b>	<b>\$194,666,644</b>	<b>\$3,432,296</b>
<b>Revenues over Expenditures</b>	<b>\$-</b>	<b>\$-</b>	<b>\$-</b>

## FY 2022 - 2023 State Contact Hour Appropriation Changes

Appropriation Category	Revenue Increase/(Decrease)
State Appropriations	\$92,913

### FY 2019 – 2020 to FY 2022 - 2023 State Appropriations History



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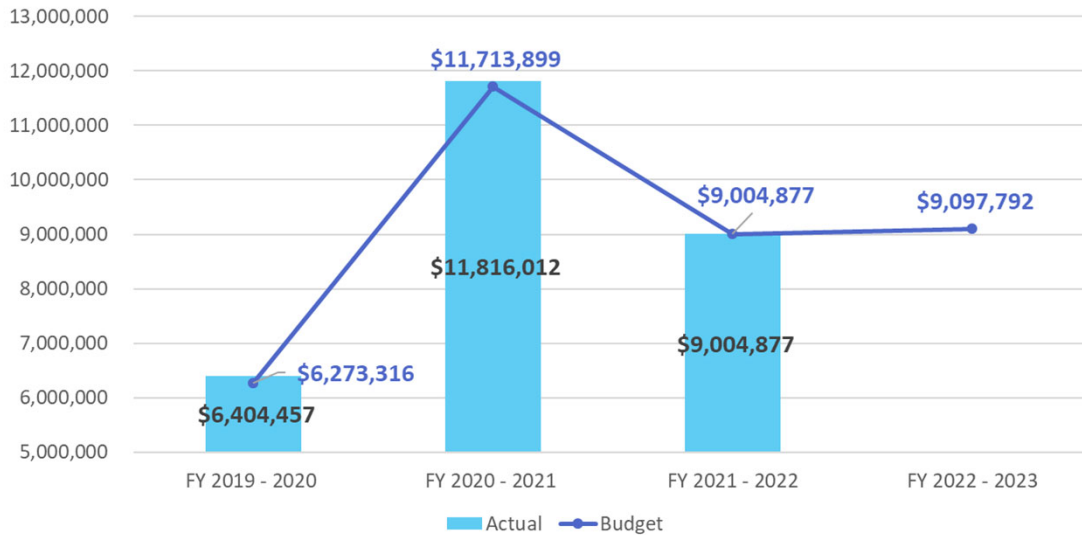
### FY 2022 - 2023 State On-Behalf Appropriation Changes

Appropriation Category	Revenue Increase/(Decrease)
Other State Appropriation:	
Optional Retirement Program	18,174
Teacher Retirement System	74,741
<b>Total Other State Appropriation Changes</b>	<b>\$92,913</b>

Expenditure Category	Revenue Increase/(Decrease)
Benefits	
Retirement-ORP Eligible	18,174
Retirement-TRS Eligible	74,741
<b>Total Benefits Changes</b>	<b>\$92,913</b>

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## FY 2019 – 2020 to FY 2022 - 2023 State On-Behalf Appropriation History



## FY 2022 - 2023 Traditional and Dual Credit Enrollment Headcount Projection

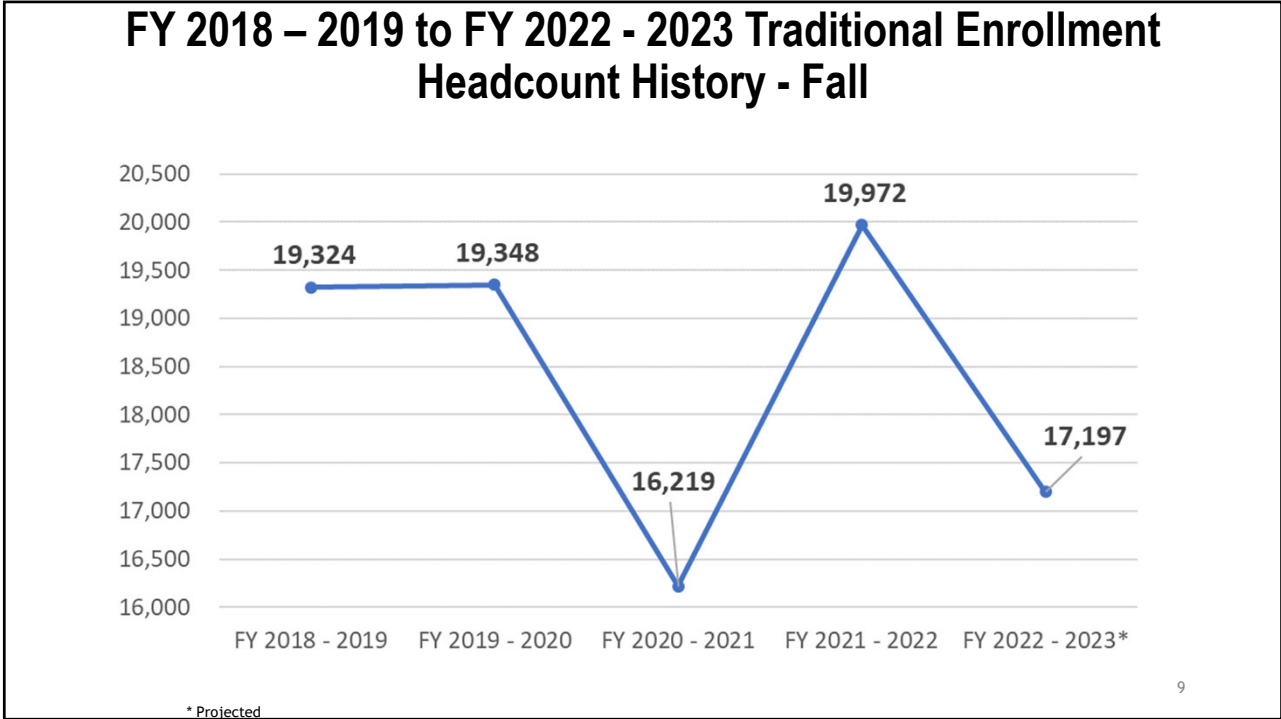
Term	FY 2021 - 2022 Traditional (Actual and Projected)	FY 2022 - 2023 Traditional Projected	Enrollment Decrease (from FY 2021 - 2022)	% Reduction
Fall	19,972	17,197	(2,775)	-13.9%
Spring	18,532	14,773	(3,759)	-20.3%
Summer*	7,071	7,174	103	1.5%
Total	45,575	37,223	(6,431)	14.1%

Term	FY 2021 - 2022 Traditional (Actual and Projected)	FY 2022 - 2023 Dual Credit Projected	Enrollment Decrease (from FY 2021 - 2022)	% Reduction
Fall	9,191	11,100	1,909	9.6%
Spring	11,242	10,569	(673)	-3.6%
Summer*	6,622	3,624	(2,998)	-42.4%
Total	27,055	25,293	(1,762)	-6.5%

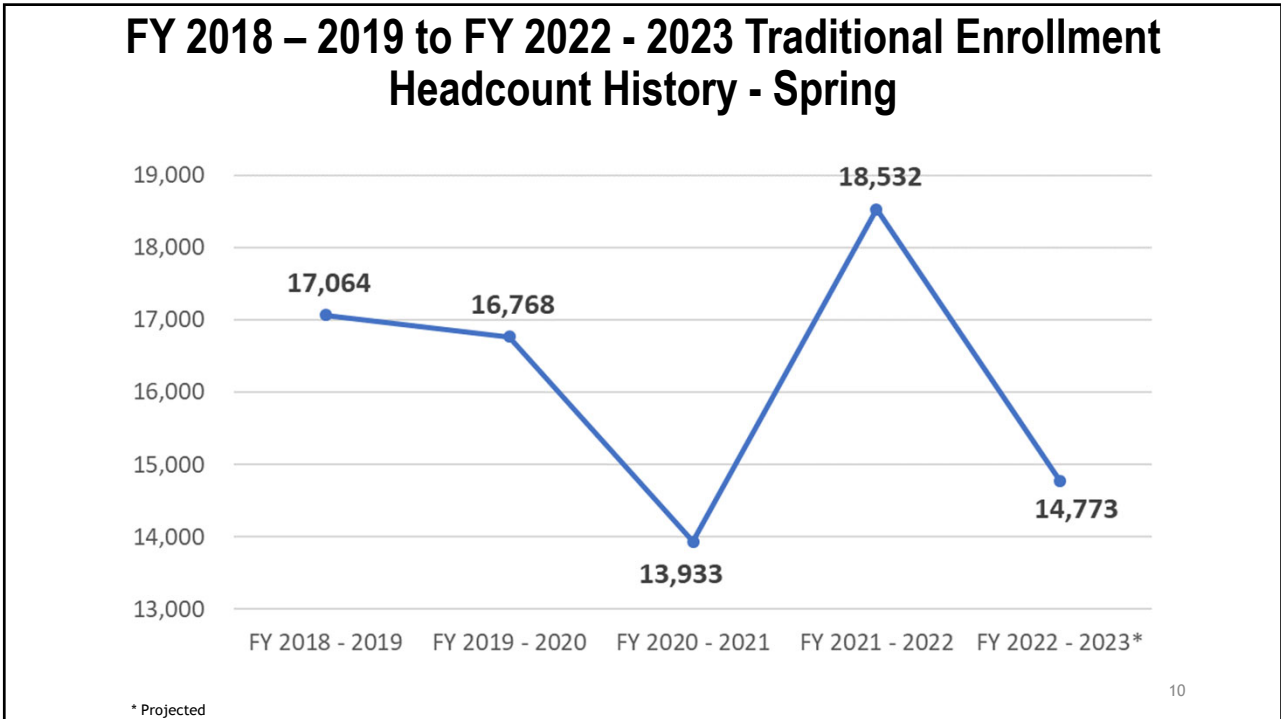
\* Projected - FY 2020 - 2021 Summer Headcount

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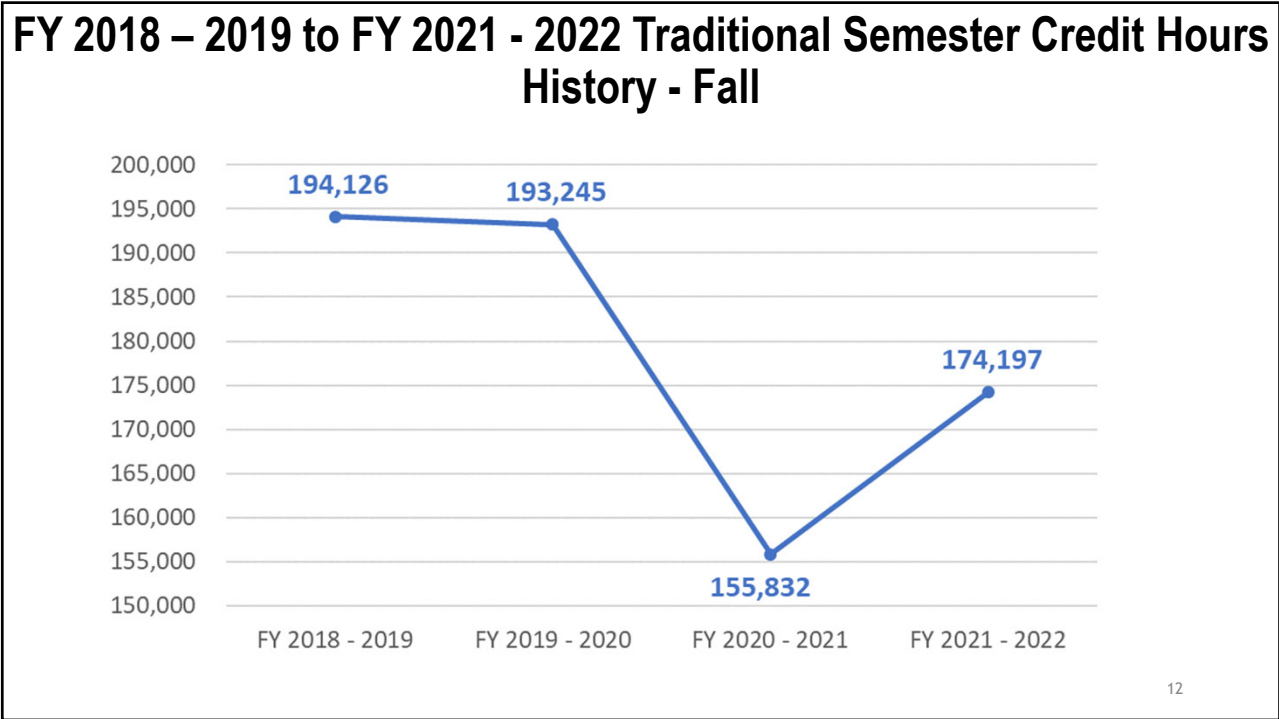
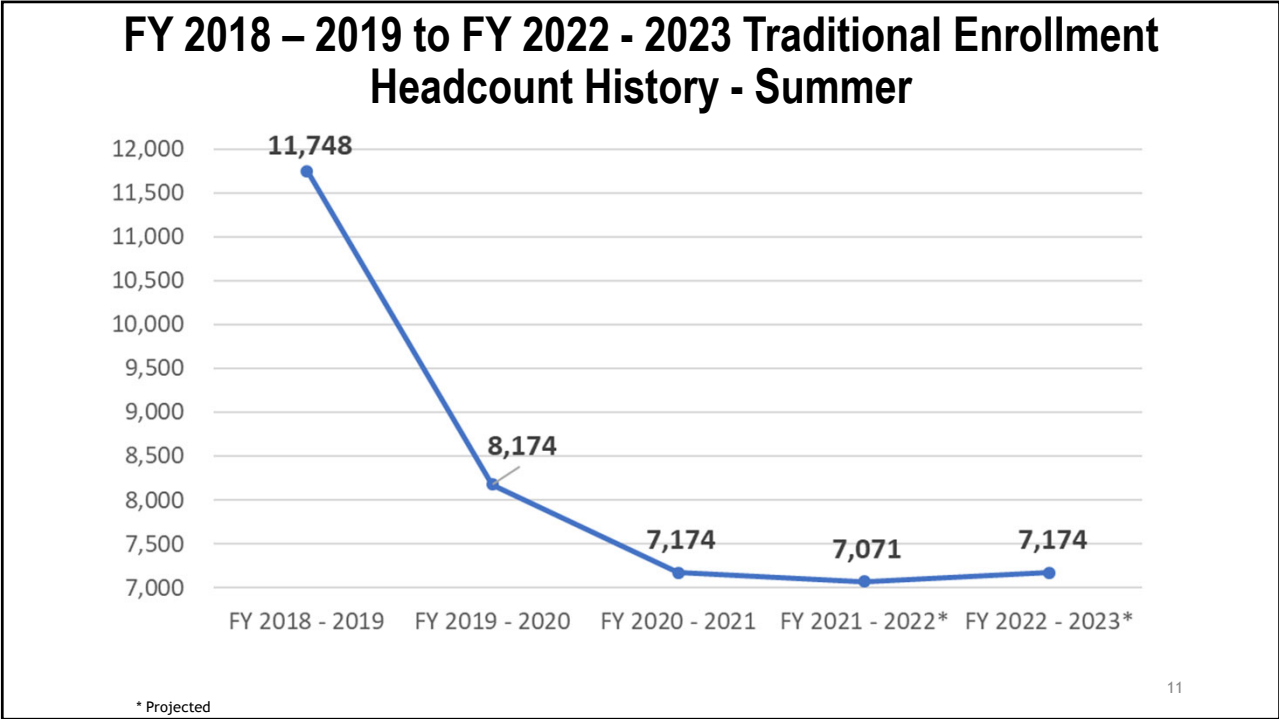




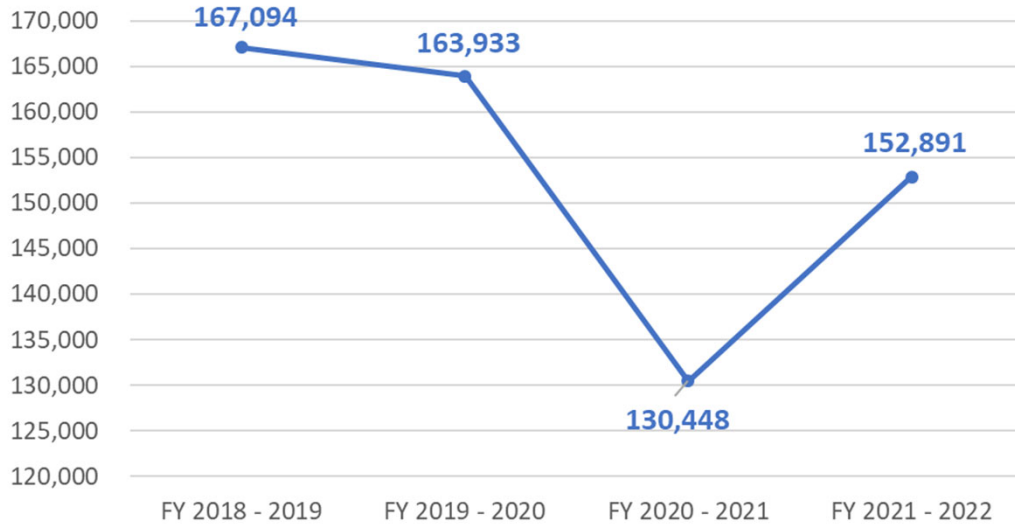
\* Projected



\* Projected

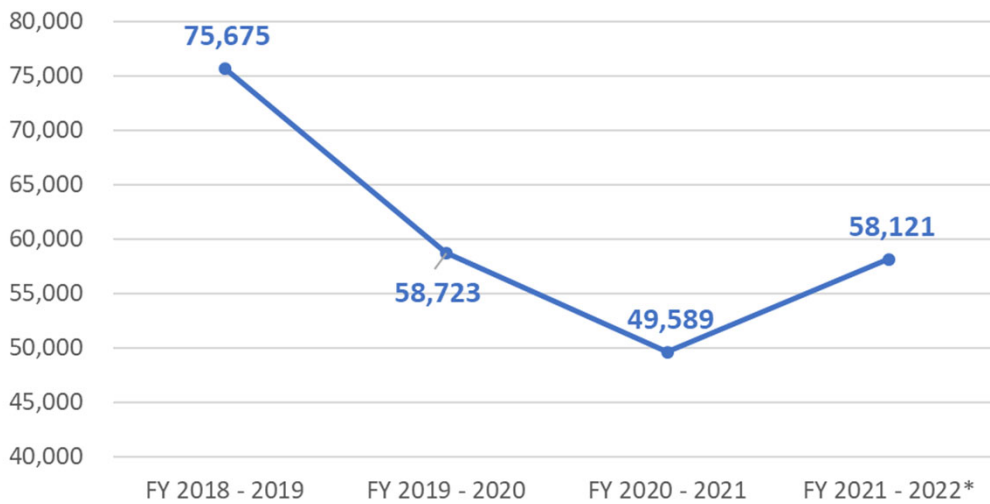


### FY 2018 – 2019 to FY 2021 - 2022 Traditional Semester Credit Hours History - Spring



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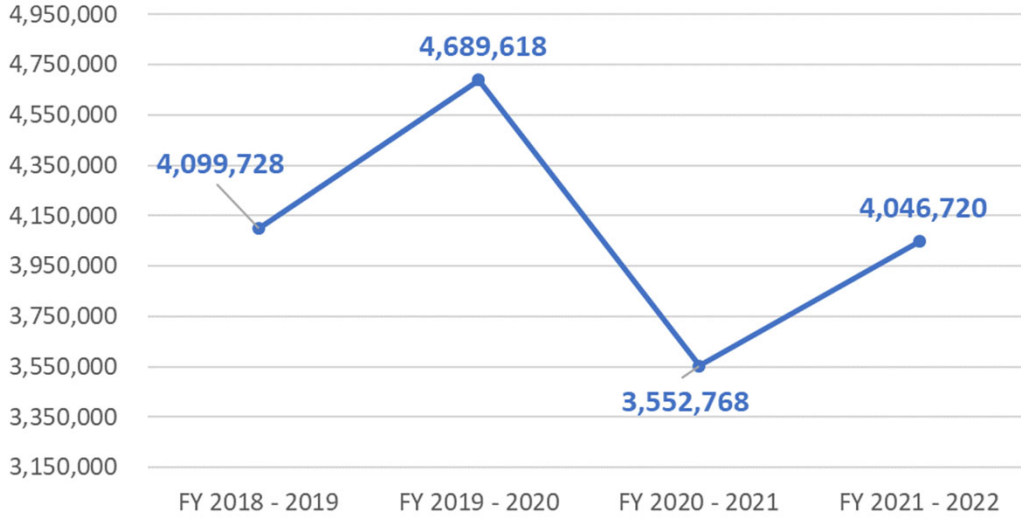
### FY 2018 – 2019 to FY 2021 - 2022 Traditional Semester Credit Hours History - Summer



\* Projected

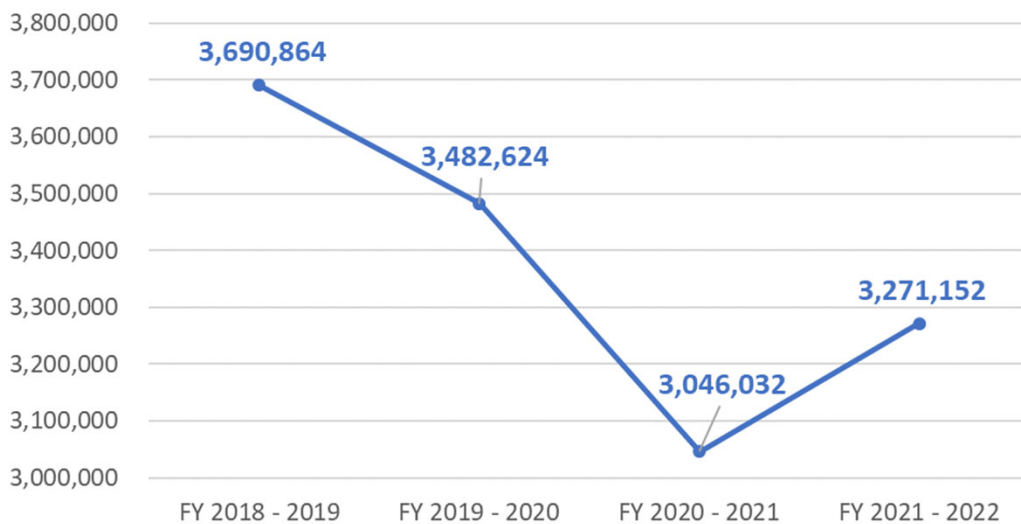
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### FY 2018 – 2019 to FY 2021 - 2022 Traditional Contact Hours History - Fall

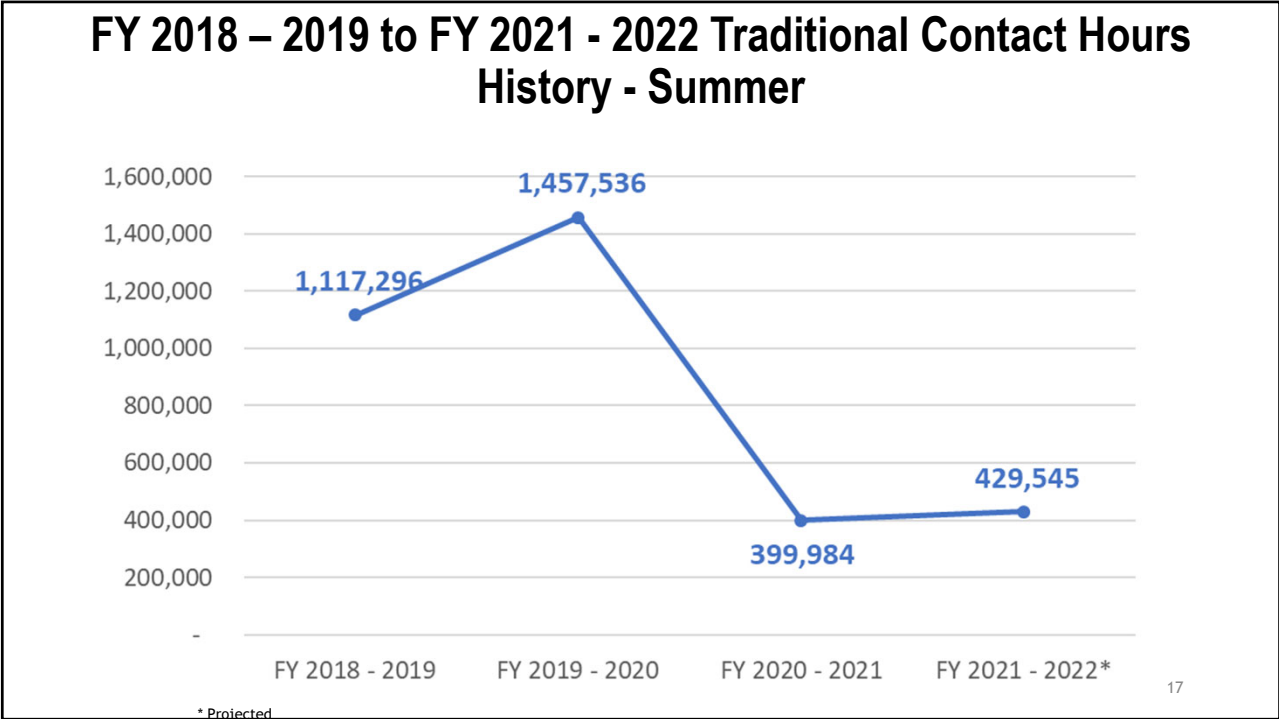


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### FY 2018 – 2019 to FY 2021 - 2022 Traditional Contact Hours History - Spring

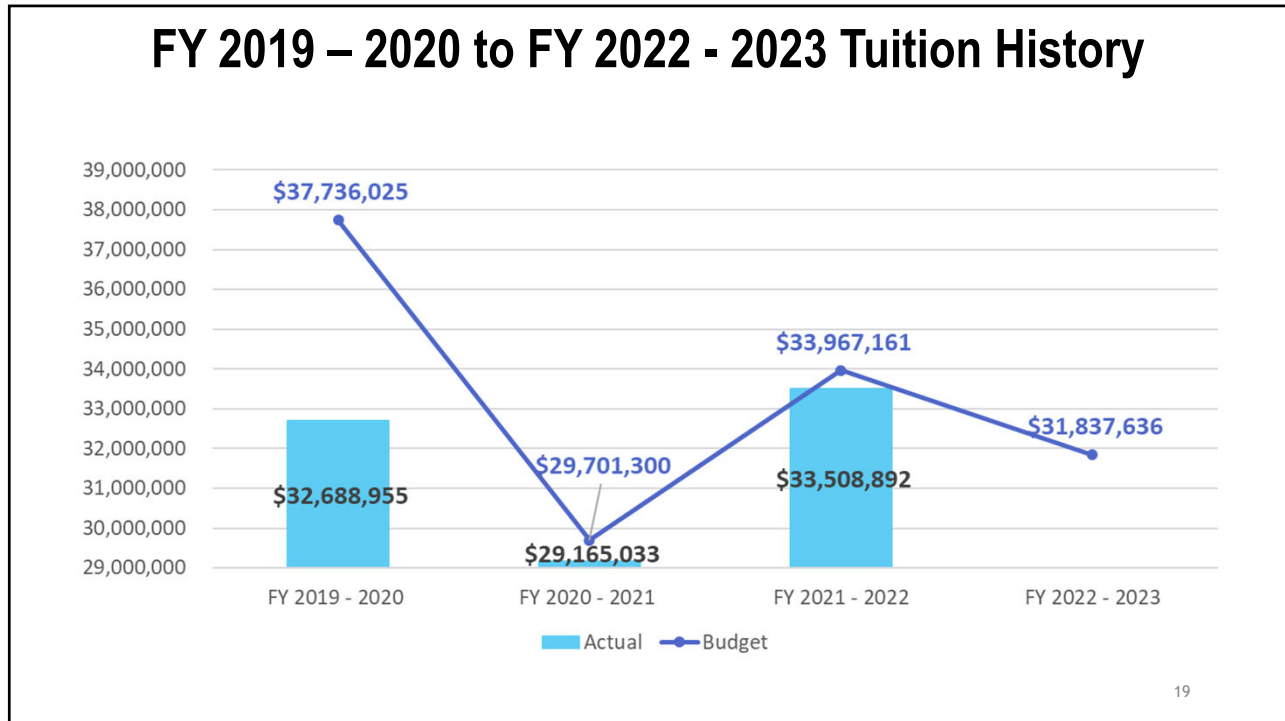


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### FY 2022 - 2023 Tuition Changes

Tuition Category	Revenue Increase/(Decrease)
Academic Tuition Decrease Due to Trend and Enrollment Reduction	\$(2,174,128)
Differential Tuition Decrease Due to Trend and Enrollment Reduction	(159,874)
Bachelor of Applied Science in Organizational Leadership Increase Due to Trend	84,450
Continuing, Professional, and Workforce Education (CPWE)	-
Texas Public Education Grants (TPEG)	120,027
<b>Total Tuition Changes-Net of TPEG</b>	<b>\$(2,129,525)</b>

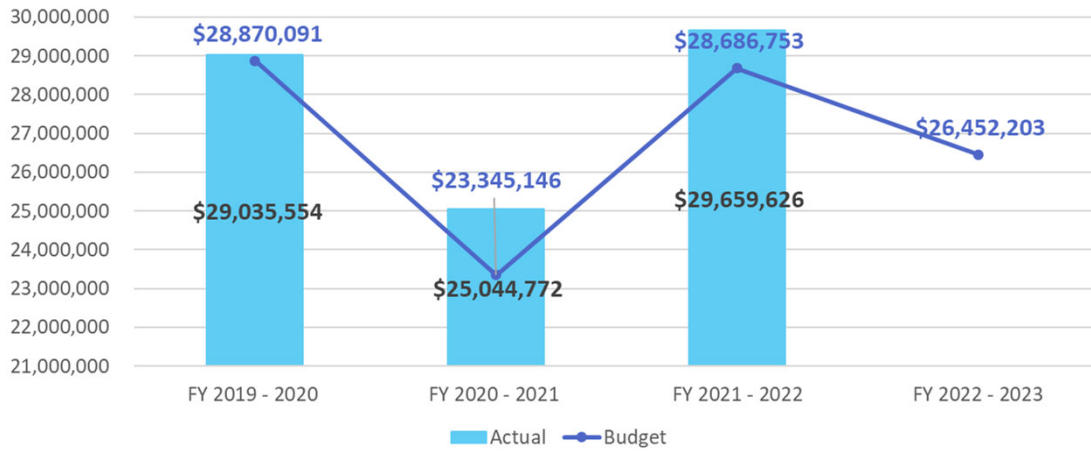


### FY 2022 - 2023 Fee Changes

Fee Category	Revenue Increase/(Decrease)
Fee Decrease Due to Trend and Enrollment Reduction	\$(2,234,550)

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### FY 2019 – 2020 to FY 2022 - 2023 Fee History



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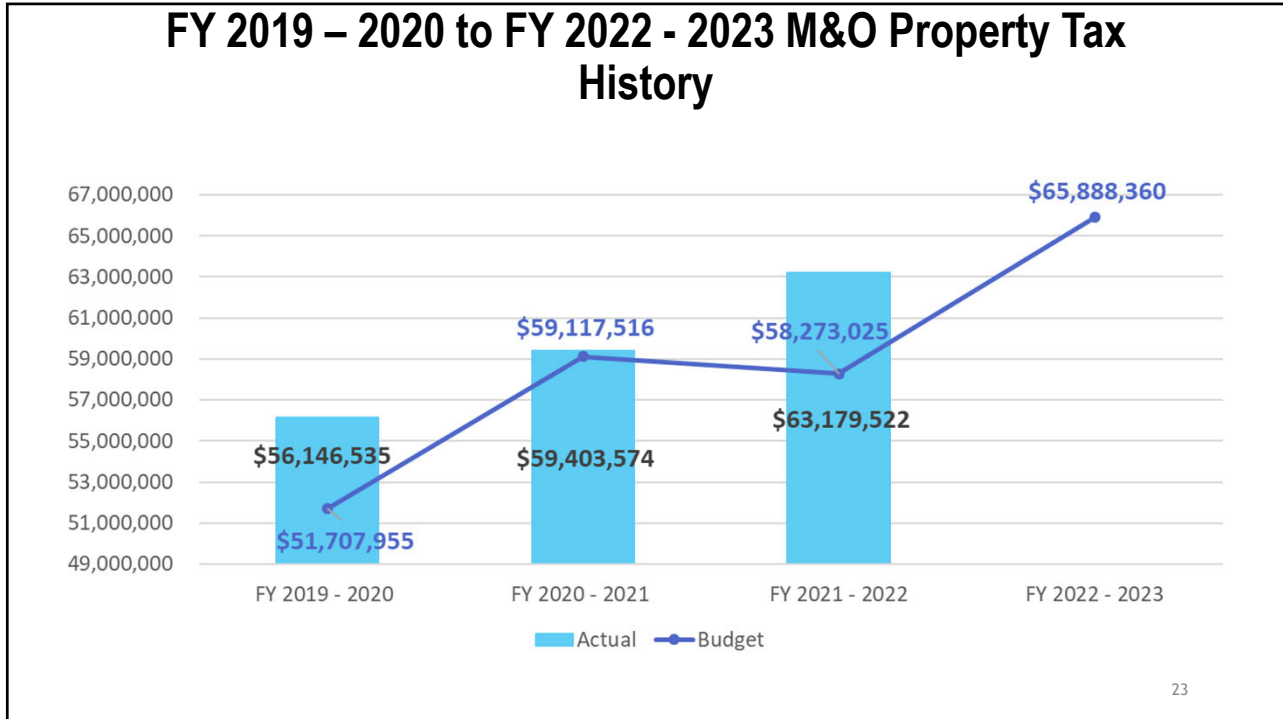
### FY 2022 - 2023 M&O Property Tax Changes

M&O Property Taxes	Revenue Increase/(Decrease)
M&O Tax Collections, Delinquent Tax, and Penalties and Interest*	\$7,615,335

\* Based on increased collection revenues

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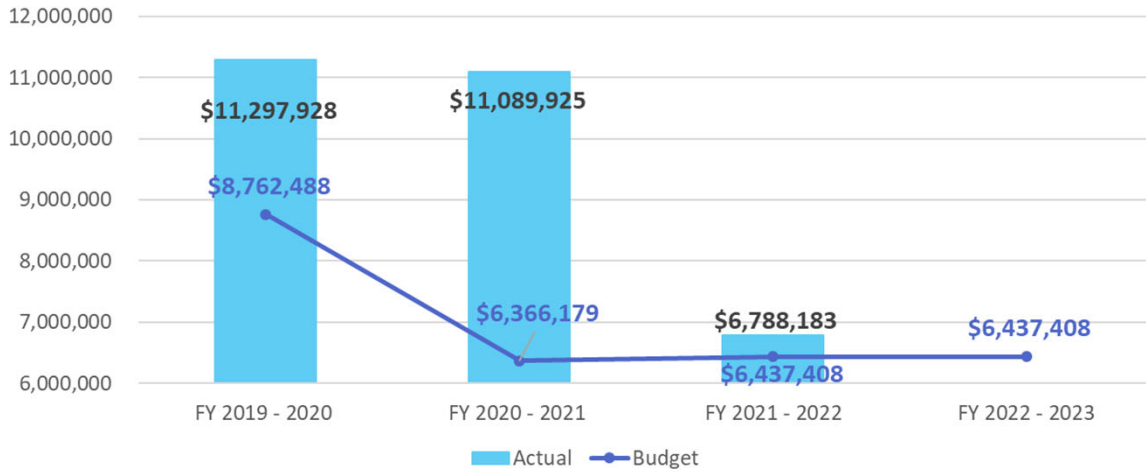


### FY 2022 - 2023 Other Revenue Changes

Other Revenue Category	Revenue Increase/(Decrease)
Dual Credit Enrollment Cost Reimbursement Increase	\$-
Dual Credit Academy Participation Fee Reduction	-
Interest	-
Administrative Costs	-
Testing Commissions Reduction	-
Conferences-Continuing, Professional, and Workforce Education	-
<b>Total Other Revenue Changes</b>	<b>\$-</b>

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### FY 2019 – 2020 to FY 2022 - 2023 Other Revenue History



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### FY 2022 - 2023 HEERF Lost Revenue

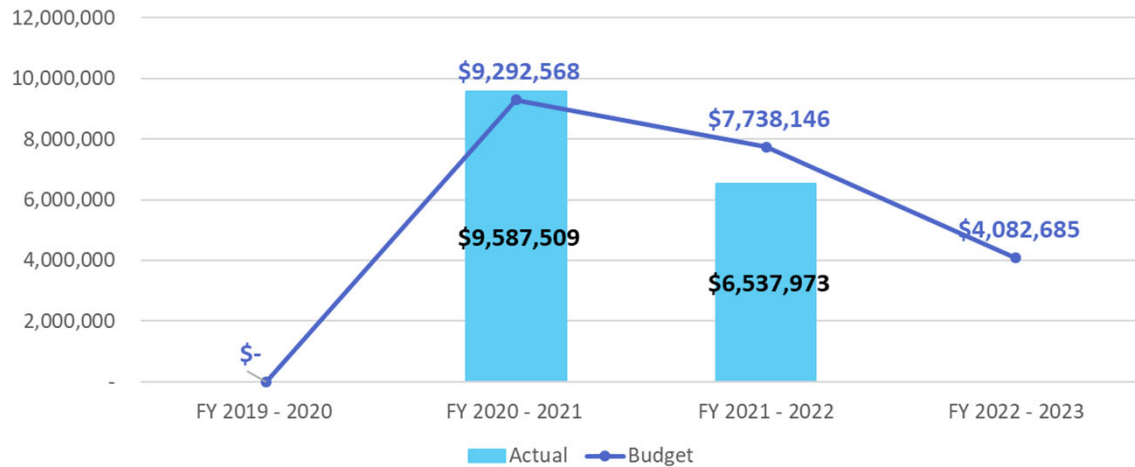
HEERF Lost Revenue Category	Revenue Increase/(Decrease)
HEERF Lost Revenue	\$4,082,685

Expenditure Category	Revenue Increase/(Decrease)
HEERF Fund Balance Reserve	\$4,082,685

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## FY 2019 – 2020 to FY 2022 - 2023 HEERF Lost Revenue History



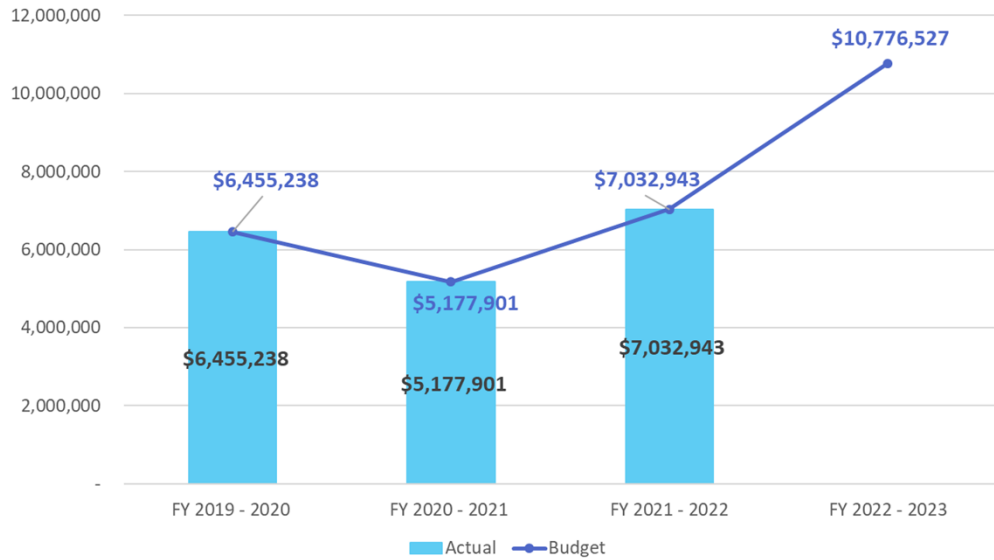
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## FY 2022 - 2023 Carryover Allocations Revenue Changes

Carryover Allocation Category	Revenue Increase/(Decrease)
Contingency Fund	\$-
Unexpended Construction Plant Fund	(845,336)
Developmental Studies Book Royalties	-
Continuing, Professional, and Workforce Education	-
One-Time Return to Campus Safely COVID-19 Training and Response Strategies Payment	(231,448)
Retention Incentive Payment	(1,346)
Salary and Benefits	2,721,656
Welding Equipment	2,100,058
<b>Total Carryover Allocations Revenue Changes</b>	<b>\$3,743,584</b>

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### FY 2019 – 2020 to FY 2022 - 2023 Carryover Allocations Revenue History



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### FY 2022 - 2023 Salary Expenditure Changes

Expenditure Category	Expenditure Increase/(Decrease)
<b>Salaries Increase Proposals:</b>	
Removal of COVID-19 Training and Retention Incentive Payments	\$(401,250)
Changes in Salaries due to Vacancies and New Hires	(170,567)
Instructional Pool Funding Increase	1,000,000
Restoration of Frozen Positions Approved in FY 2021 - 2022	619,415
Funding for New Positions Approved in FY 2021 - 2022	123,750
Annual Salary Increase, Compensation Study Adjustments, and Division Salary Adjustments and New Positions	4,825,929
<b>Salaries Increase Total</b>	<b>\$5,997,277</b>

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## FY 2022 - 2023 Expenditure Changes

Expenditure Category	Expenditure Increase/(Decrease)
Salaries Increase Total	\$5,997,277
Benefits Increase Due to Increase in On-Behalf Expenditures and Additional Salary Expenditures	2,853,217
Operating Increase Due to Requests from Financial Managers	2,086,783
Travel Increase Due to Requests from Financial Managers	94,711
Capital Increase Due to Requests from Financial Managers	1,454,810
<b>Total Expenditure Changes</b>	<b>\$12,486,798</b>

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## FY 2022 - 2023 Transfers & Reserves Changes

Transfers & Reserves Category	Expenditure Increase/(Decrease)
Transfer to CE Unexpended Plant Fund	\$(845,336)
Fund Balance Reserve	(4,553,705)
HEERF Fund Balance Reserve	(3,655,461)
<b>Total Transfers &amp; Reserves</b>	<b>\$(9,054,502)</b>

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## FY 2022 - 2023 Revenues over Expenditures

Summary of Revenues and Expenditures	Budgeted Amount
Total Revenue	\$194,666,644
Total Expenditures, Transfers & Reserves	194,666,644
<b>Revenues over Expenditures</b>	<b>\$-</b>

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## Preliminary Unrestricted Revenues FY 2022 - 2023

Summary of Revenues	FY 2021 - 2022 Budget (Amended)	FY 2022 - 2023 Budget (Proposed)*	Increase/ (Decrease)
State Appropriations	\$40,094,035	\$40,094,033	\$(2)
<i>Other State Appropriations:</i>			
Optional Retirement Plan	532,963	551,137	18,174
Teacher Retirement System	2,191,868	2,266,609	74,741
Higher Education Group Insurance	6,235,046	6,235,046	-
Hazlewood Reimbursement	45,000	45,000	-
Other State Appropriations Subtotal	9,004,877	9,097,792	92,915
<b>Total State Appropriations</b>	<b>49,098,912</b>	<b>49,191,825</b>	<b>92,913</b>
<b>Total Tuition-Net of TPEG</b>	<b>33,967,161</b>	<b>31,837,636</b>	<b>(2,129,525)</b>
<b>Total Fees</b>	<b>28,686,753</b>	<b>26,452,203</b>	<b>(2,234,550)</b>
<b>Total M&amp;O Property Taxes</b>	<b>58,273,025</b>	<b>65,888,360</b>	<b>7,615,335</b>
<b>Total Other Revenues</b>	<b>6,437,408</b>	<b>6,437,408</b>	<b>-</b>
<b>Total HEERF Lost Revenue</b>	<b>7,738,146</b>	<b>4,082,685</b>	<b>(3,655,461)</b>
<b>Total Carryover Allocations</b>	<b>7,032,943</b>	<b>10,776,527</b>	<b>3,743,584</b>
<b>Total Revenues</b>	<b>\$191,234,348</b>	<b>\$194,666,644</b>	<b>\$3,432,296</b>

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## Preliminary Unrestricted Expenditures FY 2022 - 2023

Summary of Expenditures	FY 2021 - 2022 Budget (Amended)	FY 2022 - 2023 Budget (Proposed)*	Increase/ (Decrease)
Total Salaries	\$99,382,688	\$105,379,965	\$5,997,277
Total Benefits	30,950,663	33,803,880	2,853,217
Total Operating	37,644,217	39,731,000	2,086,783
Total Travel	2,229,954	2,324,665	94,711
Total Capital Outlay	1,524,058	2,978,868	1,454,810
<b>Total Expenditures</b>	<b>\$171,731,580</b>	<b>\$184,218,378</b>	<b>\$12,486,798</b>
<b>Transfers &amp; Reserves</b>			
Transfer to Unexpended Plant Fund	3,500,000	3,500,000	-
Transfer to CE Unexpended Plant Fund	845,336	-	(845,336)
Transfer to Office of ITED	865,581	865,581	-
Contingency Fund	2,000,000	2,000,000	-
Fund Balance Reserve	4,553,705	-	(4,553,705)
HEERF Fund Balance Reserve	7,738,146	4,082,685	(3,655,461)
<b>Total Transfers &amp; Reserves</b>	<b>19,502,768</b>	<b>10,448,266</b>	<b>(9,054,502)</b>
<b>Total Expenditures, Transfers &amp; Reserves</b>	<b>\$191,234,348</b>	<b>\$194,666,644</b>	<b>\$3,432,296</b>
<b>Revenues over Expenditures</b>	<b>\$-</b>	<b>\$-</b>	<b>\$-</b>

# THANK YOU

## Questions?



**Review and Recommend Action on Unrestricted Fund Balance Designations as of August 31, 2022 and Funding Plan for the Construction Projects Using the Unrestricted Fund Balance Designations**

Approval of the Unrestricted Fund Balance Designations as of August 31, 2022 and the funding plan for the construction projects using the Unrestricted Fund Balance Designations will be requested at the May 31, 2022 Board meeting.

Purpose – To approve the changes to the Unrestricted Fund Balance Designations as of August 31, 2022 and the funding plan for the construction projects using the Unrestricted Fund Balance Designations to fund Welding program equipment.

Justification – Changes to the Unrestricted Fund Balance Designations as of August 31, 2022 and a funding plan for the construction projects using the Unrestricted Fund Balance Designations is necessary. Approval is needed to increase the Unrestricted Fund Balance Designations for the Enterprise Resource Planning (ERP) System, release the Unrestricted Fund Balance Designations for equipment needed by the Welding program, and create a funding plan includes the release of Unrestricted Fund Balance Designations in fiscal year 2023 – 2024 to fund the completion of Unexpended Plant Fund – Construction capital improvement projects.

**1. Increase of the Unrestricted Fund Balance Designations for the ERP System**

The Unrestricted Fund Balance Designations represents the College’s intended future use of available resources and must be approved by the Board of Trustees. The amount approved as the Unrestricted Fund Balance Designations appears on the College’s Comprehensive Annual Financial Report and is itemized as Board Designated.

As of August 31, 2021, the total fund balance in the Unrestricted Fund is \$104,432,951, which includes the Board designated amount of \$37,500,000, as reflected in the table below. The total designations of \$37,500,000 include the following:

<b>Fund Balance Designations Per Category</b>	<b>FY 2020 - 2021</b>
Employee Health Insurance Premiums Due to Rising Costs of Employee Health Insurance and Uncertainty of Continued State Funding	\$7,500,000
Upgrade of the College’s Enterprise Resource Planning (ERP) System	18,000,000
Deferred Maintenance of Facilities	4,000,000
College’s Business Continuity of Operations in the Event of Serious Incidents or Disasters	6,000,000
Furniture Replacements	2,000,000
<b>Total Fund Balance Designation as of August 31, 2021</b>	<b>\$37,500,000</b>

Management is proposing an additional Unrestricted Fund Balance designation in the amount of \$2,000,000 in Fiscal Year 2021 - 2022 for upgrade of the College’s ERP System.



This recommendation is presented because the acquisition of a new ERP system with updated technological features will be necessary in the future. The College must be prepared to fund a high cost ERP system.

**2. Release the Unrestricted Fund Balance Designations for Equipment Needed by the Welding Program**

Administration also recommends to release the Unrestricted Fund Balance designations in the amount of \$2,100,058 for the purpose of funding equipment needed by the Welding program in fiscal year 2022 – 2023.

Including the proposed additional fund balance designation for the College’s Enterprise Resource Planning (ERP) System in the amount of \$2,000,000 and the release of the Unrestricted Fund Balance designations for the Welding program equipment in the amount of \$2,100,058, the total designations as of August 31, 2022 would be \$37,399,942, as follows.

<b>Summary of Fund Balance Designations ERP Increase and Welding Equipment Decrease August 31, 2022</b>			
<b>Fund Balance Designations Per Category</b>	<b>FY 2020 - 2021</b>	<b>FY 2021 - 2022</b>	<b>Increase/ (Decrease)</b>
Health Insurance Premiums	\$7,500,000	\$7,500,000	\$-
ERP Procurement and Infrastructure Maintenance & Renewal	18,000,000	20,000,000	2,000,000
Facilities Deferred Maintenance	4,000,000	3,899,942	(100,058)
Business Continuity and Disaster Plan	6,000,000	6,000,000	-
Furniture Replacement	2,000,000	-	(2,000,000)
<b>Total Fund Balance Designation as of August 31</b>	<b>\$37,500,000</b>	<b>\$37,399,942</b>	<b>\$(100,058)</b>

As reflected below, as of August 31, 2022, without considering the FY 2021 – 2022 activity, the total estimated Undesignated Unrestricted Fund Balance is \$64,932,951 which represents approximately four (4.1) months of budgeted expenditures. Per Policy #5350: Unrestricted Fund Balance, the College should maintain an Unrestricted Fund Balance sufficient to cover no less than four months of budgeted expenditures. After the completion of the FY 2021 – 2022 audit, management may propose an additional increase to the upgrade of the ERP system designation contingent on the final increase to the fund balance due to FY 2021 – 2022 activity, including the GASB liabilities.

<b>Unrestricted Fund Balance</b>			
	Undesignated Fund Balance	Designated Fund Balance	Total Fund Balance
Fund Balance – September 1, 2021	\$66,932,951	\$37,500,000	\$104,432,951
FY 2021 – 2022 Additional Designation	(2,000,000)	2,000,000	-
FY 2021 – 2022 Release of Unrestricted Fund Balance Designations	2,100,058	(2,100,058)	-
<b>Fund Balance – Projected August 31, 2022</b>	<b>\$67,033,009</b>	<b>\$37,399,942</b>	<b>\$104,432,951</b>

<b>Unrestricted Months Expense in Reserve</b>	
	Undesignated Fund Balance
Adjusted Fund Balance	\$67,033,009
# Months Expenses in Reserve	4.1 Months

### **3. Funding Plan for Construction Projects Using the Unrestricted Fund Balance Designations**

At the March 29, 2022 Board of Trustees meeting, the Board of Trustees approved the use of funds previously earmarked from the Bond 2001 in the total amount of \$4,600,000 for the Satellite Center Expansion in the Unexpended Plant Fund – Construction. The Board of Trustees approved the use of \$1,034,110 from the earmarked funds for renovation projects for the Pecan Campus North Academic Humanities Building P Renovation for the Office of the Vice President for Finance and Administrative Services, Department of Accountability, Risk and Compliance, and the Office of Institutional Equity.

At the April 26, 2022 Board of Trustees meeting, the Board of Trustees approved the additional use of funds previously earmarked from the Bond 2001 for the Satellite Center Expansion in the Unexpended Plant Fund – Construction in the amount of \$2,905,890 for partially funding upcoming capital improvement projects as follows:

- 1) Pecan Campus Kinesiology Building Phase I
- 2) Pecan Campus Cooper Center for Performing Arts Building L Expansion and Renovation for the Music and Dance Program
- 3) Pecan Campus Continuing Education Building

The use of the funds previously earmarked from the Bond 2001 for the Satellite Center Expansion in the Unexpended Plant Fund – Construction allowed for the partial funding of construction projects, however additional funding sources are needed for their completion.

Administration recommends the creation of a funding plan for the construction projects using the Unrestricted Fund Balance Designations to ensure their completion. The proposed plan

includes funding the construction projects with funds resulting from the release of Unrestricted Fund Balance Designations in fiscal year 2023 – 2024. Administration estimates that approximately \$12,500,000 will need to be released from the Unrestricted Fund Balance Designations in fiscal year 2023 – 2024, however this amount is subject to change as the projects develop.

Including the release of the Unrestricted Fund Balance Designations in fiscal year 2023 – 2024, the projected total designations as of August 31, 2024 would be \$24,899,842, as follows.

<b>Summary of Projected Fund Balance Designations Construction Projects Decrease August 31, 2024</b>			
<b>Fund Balance Designations Per Category</b>	<b>FY 2021 - 2022</b>	<b>FY 2023 - 2024</b>	<b>Increase/ (Decrease)</b>
Health Insurance Premiums	\$7,500,000	\$2,000,000	\$(5,500,000)
ERP Procurement and Infrastructure Maintenance & Renewal	20,000,000	20,000,000	-
Facilities Deferred Maintenance	3,899,942	-	(3,899,942)
Business Continuity and Disaster Plan	6,000,000	2,899,942	(3,100,058)
Furniture Replacement	-	-	-
<b>Total Fund Balance Designation as of August 31</b>	<b>\$37,399,942</b>	<b>\$24,899,842</b>	<b>\$(12,500,000)</b>

Reviewers – The funding plan for the construction projects using the Unrestricted Fund Balance Designations and the release of Unrestricted Fund Balance designations to fund equipment needed by the Welding program has been reviewed by Cabinet members.

Mary Elizondo, Vice President for Finance and Administrative Services will be present at the Committee Meeting to address any questions by the Committee.

It is requested that the Finance, Audit, and Human Resources Committee recommend for Board approval at the May 31, 2022 Board meeting, the funding plan for the construction projects using the Unrestricted Fund Balance Designations and the release of Unrestricted Fund Balance Designations for Welding program equipment, as presented.

### **Review and Action as Necessary on the Metric to Determine the Minimum Unrestricted Fund Financial Reserve Level**

Approval of the metric to determine the minimum Unrestricted Fund Financial Reserve Level will be requested at the May 31, 2022 Board meeting.

Purpose – To approve a change to the metric used to determine the minimum Unrestricted Fund Financial Reserve Level. Administration will update the Committee regarding the projected Unrestricted Fund Balance as of August 31, 2022 and the impact of the Board Unrestricted Fund Balance Designations, GASB 68, Accounting and Financial Reporting for Pensions, and GASB 75, Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions, requirements on the metric used to determine the Unrestricted Fund balance.

Justification – Board Policy #5350: Unrestricted Fund Balance states that “The College shall maintain an unrestricted fund balance sufficient to cover no less than four months of budgeted expenditures, unless the Board of Trustees approves the use, transfer, or designation of fund balance, and a plan to restore the fund balance to the minimum amount.”

Background – The College’s Unrestricted Fund Balance is a component of the overall financial management strategy and long-term financial planning that is used to ensure stable service delivery, meet future needs and protect against financial stability. The Unrestricted Fund Balance represents the financial reserve that the College maintains to provide sufficient cash flow to meet operating needs and to ensure continued operations of the College in case of a financial hardship. The College’s Unrestricted Fund Balance has been negatively impacted due to the implementation of GASB 68 and GASB 75 and has put the College at risk of not complying with Board Policy #5350.

The College’s Unrestricted Fund Balance consists of Unrestricted Fund Balance Designations and Unrestricted Undesignated Funds. The Unrestricted Fund Balance Designations represents the College’s intended future use of available resources that have been approved by the Board of Trustees. Unrestricted Undesignated Funds represent the amount of the Unrestricted Fund Balance that has not been committed or assigned to a specific purpose.

As of August 31, 2021, the Unrestricted Fund Balance Designations and Unrestricted Undesignated Funds are as follows:

<b>Unrestricted Fund Balance</b>	<b>As of August 31, 2021</b>	
Unrestricted Undesignated Fund Balance		\$66,932,951
Unrestricted Fund Balance Designations		
Employee Health Insurance Premiums	7,500,000	
Enterprise Resource Planning (ERP) System Upgrade	18,000,000	
Deferred Maintenance of Facilities	4,000,000	
Business Continuity	6,000,000	
Furniture Replacements	2,000,000	
Total Unrestricted Fund Balance Designations		37,500,000
<b>Total Unrestricted Fund Balance</b>		<b>\$104,432,951</b>

The projected Unrestricted Fund Balance Designations and Unrestricted Undesignated Funds as of August 31, 2022 are as follows:

<b>Projected Unrestricted Fund Balance</b>			
	Undesignated Fund Balance	Designated Fund Balance	Total Fund Balance
Fund Balance – September 1, 2021	\$66,932,951	\$37,500,000	\$104,432,951
FY 2021 – 2022 Projected Increase to Fund Balance	6,863,657	-	6,863,657
FY 2021 – 2022 Additional ERP System Designation	(2,000,000)	2,000,000	-
FY 2021 – 2022 Release for Welding Program Equipment	2,100,058	(2,100,058)	-
<b>Fund Balance – Projected August 31, 2022</b>	<b>\$73,896,666</b>	<b>\$37,399,942</b>	<b>\$111,296,608</b>

The projected Unrestricted Undesignated Fund Balance as of August 31, 2022 in the amount of \$73,896,666 represents approximately four and one-half (4.6) months of budgeted expenditures.

The College’s external auditor, Carr, Riggs, & Ingram, is in agreement that Policy #5350: Unrestricted Fund Balance may be revised to use different metrics such as those presented below.

The methodology to calculate the minimum Unrestricted Fund Balance would be to change the metric used to determine the minimum Unrestricted Fund Balance to reflect the Total Unrestricted Fund Balance, including the Unrestricted Undesignated Fund Balance and the Unrestricted Fund Balance Designations.

A comparison of the different methodologies to calculate the minimum Unrestricted Fund Balance are as follows:

<b>Methodology</b>	<b>Amount</b>	<b>Minimum Unrestricted Fund Balance Financial Reserve Level</b>
Unrestricted Undesignated Fund Balance	\$73,796,608	4.6 months
Total Unrestricted Undesignated Fund Balance and Designated Fund Balance	111,296,608	7.1 months

Recommendation – Administration recommends to change the metric used to determine the minimum Unrestricted Fund Balance to reflect the Total Unrestricted Fund Balance, which includes the Unrestricted Fund Balance and the Unrestricted Fund Balance Designations.

Mary Elizondo, Vice President for Finance and Administrative Services, will be present at the Committee meeting to address any questions by the Committee.

It is recommended that the Finance, Audit, and Human Resources Committee recommend for Board approval at the May 31, 2022 Board meeting, the metric to determine the minimum Unrestricted Fund Financial Reserve Level, as requested.