

**SOUTH TEXAS COLLEGE**  
**BOARD OF TRUSTEES REGULAR MEETING**  
**Tuesday, August 23, 2022 @ 5:30 p.m.**  
**Ann Richards Administration Building Board Room**  
**Pecan Campus, McAllen, Texas 78501**

**AGENDA**

“At anytime during the course of this meeting, the Board of Trustees may retire to Executive Session under Texas Government Code 551.071(2) to confer with its legal counsel on any subject matter on this agenda in which the duty of the attorney to the Board of Trustees under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code. Further, at anytime during the course of this meeting, the Board of Trustees may retire to Executive Session to deliberate on any subject slated for discussion at this meeting, as may be permitted under one or more of the exceptions to the Open Meetings Act set forth in Title 5, Subtitle A, Chapter 551, Subchapter D of the Texas Government Code. At this meeting, the Board of Trustees may deliberate on and take any action deemed appropriate by the Board of Trustees on the following subjects:”

**COVID-19 Public Health / Attendance Measures**

Due to COVID-19 and Social Distancing recommendations, members of the public are encouraged to watch the live broadcast of the meeting at: <https://admin.southtexascollege.edu/president/agendas/live.html>.

- I. Call Meeting to Order**
- II. Determination of Quorum**
- III. Invocation**
- IV. Public Comments**
- V. Presentations**
  1. Recognition of Dr. Ricardo J. Solis for First Year of Presidency
  2. Presentation on Public Relations & Marketing
- VI. Update by the College President**
- VII. Consideration and Action on Consent Agenda**
  1. Approval of Board Meeting Minutes
    - a. July 26, 2022 Regular Board Meeting
    - b. August 9, 2022 Special Board Meeting
  2. Approval and Acceptance of Grant Award
    - 1) Texas Department of Agriculture, Child and Adult Care Food Program Application Renewal in the amount of \$50,526.70
    - 2) Texas Workforce Commission, Information Technology (IT) Registered Apprenticeship Expansion Grant in the amount of \$119,886
    - 3) Texas Workforce Commission, Building Construction Trades Training Project in the amount of \$60,000

- 4) Texas Workforce Commission, Explore STEM! for Students with Disabilities additional funds in the amount of \$40,022
- 5) Texas Higher Education Coordinating Board, Texas Reskilling and Upskilling through Education (TRUE) Grant Program, in the amount of \$385,500
- 6) Region One Education Service Center, Adult Education and Family Literacy ACT Service Agreement, in the amount of \$226,649.64
- 7) The John G. and Marie Stella Kenedy Memorial Foundation, Scholarship in the amount of \$15,000
- 8) Any Additional Grant(s) Pending Official Award

**VIII. Consideration and Action on New Items**

1. Initial Review and Discussion of Proposed Policies for Adoption and Retirement of Current Policies
  - A-1. Adopt New Policy: AB College District – Name and Definitions
  - A-2. Retire Current Policy #1000: Preamble & Definitions
  
  - B-1. Adopt New Policy: BA Board Legal Status
  
  - C-1. Adopt New Policy: BBB Board Members - Elections
  - C-2. Retire Current Policy #1300: Single-Member Districts
  - C-3. Retire Current Policy #1400: Elections
  - C-4. Retire Current Policy #1410: Oath of Office
  
  - D-1. Adopt New Policy: BBD Board Members – Orientation and Training
  - D-2. Retire Current Policy #1520: Orientation and Training of Trustees
  
  - E-1. Adopt New Policy: BBE Board Members - Authority
  - E-2. Retire Current Policy #1001: Authority & Functions of the Board, Committees and Individual Trustees
  - E-3. Retire Current Policy #1630: Texas Open Meetings Act
  
  - F-1. Adopt New Policy: BBF Board Members - Ethics
  - F-2. Retire Current Policy #1020: Goals for Trustees
  - F-3. Retire Current Policy #1510: Code of Ethics for Board Members
  
  - G-1. Adopt New Policy: BBG Board Members – Compensation and Expenses
  - G-2. Retire Current Policy #1530: Compensation and Expenses
  
  - H-1. Adopt New Policy: BBH Board Members – Conventions, Conferences, and Workshops
  
  - I-1. Adopt New Policy: BCA Board Internal Organization – Board Officers and Officials
  - I-2. Retire Current Policy #1100: Board Officers
  
  - J-1. Adopt New Policy: BCB Board Internal Organization – Board Committees
  - J-2. Retire Current Policy #1110: Board Committees

- K-1. Adopt New Policy: BCC Board Internal Organization - Attorney
- K-2. Retire Current Policy #2200: Legal Counsel
  
- L-1. Adopt New Policy: BCG Board Internal Organization – Board Evaluation
  
- M-1. Adopt New Policy: BD Board Meetings
- M-2. Retire Current Policy #1610: Types of Meetings
- M-3. Retire Current Policy #1620: Meeting Procedures
- M-4. Retire Current Policy #1625: Notice of Meeting: Contents of Notice
- M-5. Retire Current Policy #1640: Agenda
- M-6. Retire Current Policy #1645: Consent Agenda
- M-7. Retire Current Policy #1650: Quorum
- M-8. Retire Current Policy #1660: Minutes
  
- N-1. Adopt New Policy: BDB Board Meetings – Public Participation
  
- O-1. Adopt New Policy: BE Policy and Bylaw Development
- O-2. Retire Current Policy #1700: Board Policies
- O-3. Retire Current Policy #2300: Developing, Recommending, and Implementing Policy
  
- P-1. Adopt New Policy: BFA Chief Executive Officer Qualifications and Duties
- P-2. Retire Current Policy #1010: Authority & Functions of the College President
- P-3. Retire Current Policy #Policy 2100: Duties and Responsibilities of the President
- P-4. Retire Current Policy #Policy 2110: Qualifications of the President
  
- Q-1. Adopt New Policy: BFD Chief Executive Officer – Retirement or Resignation
- Q-2. Retire Current Policy #2160: Retirement or Resignation of the President

**Policies Retired with No New Policy Adopted:**

- R-1. Retire Current Policy #1011: Relationship Between Board and President
- S-1. Retire Current Policy #1200: Qualifications for Service as Trustee
- T-1. Retire Current Policy #1210: Resignation of Trustee
- U-1. Retire Current Policy #1220: Vacancy on the Board of Trustees
- V-1. Retire Current Policy #1230: Removal from Office
- W-1. Retire Current Policy #1511: Trustee Duty to Disclose Substantial Interests in a Business Entity or in Real Estate; Disclosure Requirements and Abstention
- X-1. Retire Current Policy #1512: Nepotism: Public Officials
- Y-1. Retire Current Policy #1670: Executive Sessions
- Z-1. Retire Current Policy #1671: Executive Session Certified Agenda
- AA-1. Retire Current Policy #1800: Position on Legislative Matters

**IX. Consideration and Action on Committee Items**

A. Finance, Audit, and Human Resources Committee Items

- 1. Review of Presentation to the Finance, Audit, and Human Resources Committee:
  - a. Review and Discussion of South Texas College Proposed 2022 Tax Year Tax Rate

2. Conduct a Record Vote to Schedule a Public Hearing Regarding Adoption of the Proposed Tax Rate that Exceeds the No-New-Revenue Tax Rate and/or the Voter-Approval Tax Rate
3. Review and Action as Necessary on Consent Agenda Items from the Finance, Audit, and Human Resources Committee
  - a. Approval of Solicitation of Proposals, Purchases, Renewals, and Interlocal Agreement
    - A. Solicitation of Proposals
      - 1) Campus Dining Services – Food Trucks (Solicit)
      - 2) District Wide Network Equipment Upgrade (Solicit)
      - 3) Purchase of Portable Air Purifiers (Solicit)
    - B. Purchases and Renewals (B-a. Technology Items)
      - 4) Banner Application Maintenance Agreement (Renewal)
      - 5) Communication Software Agreement (Renewal): renew the communication software agreement with Hit Labs, Inc. (Lehi, UT), a sole source vendor, for the period beginning September 1, 2022 through August 31, 2023, at an estimated amount of \$75,038.91;
      - 6) Data Hosting and Maintenance Agreement (Renewal)
      - 7) Data Storage Hardware Maintenance Agreement (Renewal)
      - 8) Email Backup Online License Subscription (Renewal)
      - 9) Email Security Software License Agreement (Renewal)
      - 10) Enterprise Software Licenses and Maintenance Agreements (Renewal)
      - 11) Internet Service Agreement – District Wide (Renewal)
      - 12) Network Hardware and Software Maintenance Agreement (Renewal)
      - 13) Oracle License Maintenance Agreement (Renewal)
      - 14) Public Website Hosting Services Agreement (Renewal)
      - 15) Server Hardware Maintenance and Support Agreement (Renewal)
      - 16) Support Services Agreement (Renewal)
      - 17) System Appliances Maintenance Agreement (Renewal)
    - C. Interlocal Agreement
      - 18) Service Agreement (Interlocal Agreement)
  - b. Approval of Vendor Registration on the Electronic Bids and Proposals System for Receiving Notification of College Solicitations
  - c. Acceptance of Internal Auditor's Annual Statement of Organizational Independence
  - d. Approval of Internal Audit Charter
  - e. Approval of Proposed Projects for Internal Auditor for FY 2022 – 2023
4. Review and Action as Necessary on Contract Training Agreement with Pharr-San Juan-Alamo Independent School District
5. Review and Action as Necessary on Award of Proposal for Cyber Liability Insurance

**B. Facilities Committee Items**

1. Review of Updates to the Facilities Committee:
  - a. Review and Update on Project Scope Location for the Pecan Campus North Academic Humanities Building P Renovations for the Accountability, Risk, and Compliance Department and the Office of Institutional Equity
  - b. Review and Update on Proposed Modifications and Phases for the Pecan Campus Library Building F
2. Review and Action as Necessary on Consent Agenda Items from the Facilities Committee
  - a. Approval to Proceed with Solicitation of Civil Engineering Services for a Subdivision Plat for the Pecan Campus West Property
  - b. Approval to Proceed with Solicitation of Architectural Services and Selection of a Location for the Pecan Campus Continuing Education Building
  - c. Approval to Terminate the Architectural Services Contract with ERO Architects and Cancellation of the Pecan Campus Library Building F Renovation and Expansion
  - d. Approval of Schematic Design of the Technology Campus Master Plan Phase I Welding Lab Building F
  - e. Approval to Contract Construction Services for the Starr County Campus Workforce Center Building D Welding Lab Expansion
3. Review and Action as Necessary to Contract Construction Services for the Pecan Campus Ann Richards Administration Building A Renovation for the President's Office
4. Review and Action to Approve Annual Facility Usage Agreements
5. Update on Status of Unexpended Plant Fund Construction Projects and Renewals & Replacements Projects

**X. Consideration and Approval of Checks and Financial Reports**

**XI. Executive Session**

- A. Update and Action as Necessary Regarding Pending Litigation
  - a. Cause No. CL-21-0901-E; Deborah K. Villalon vs. South Texas College

**XII. Announcements**

- A. Next Meetings:
  - Tuesday, September 13, 2022
    - 3:00 p.m. – Education and Workforce Development Committee
    - 4:00 p.m. – Facilities Committee
    - 5:00 p.m. – Finance, Audit, and Human Resources Committee
  - Tuesday, September 27, 2022
    - 5:30 p.m. – Regular Board Meeting

B. Other Announcements:

- The College will be closed on Monday, September 5, 2022, in observance of Labor Day.
- Wednesday, September 7, 2022 is Fall 2022 Census Day
- The College will be closed Friday, September 23, 2022 to conduct College Wide Professional and Organizational Development Day.