

# Board of Trustees

## Education and Workforce Development Committee Meeting

Tuesday, February 09, 2021

4:00 p.m.

Ann Richards Administration  
Building, Board Room  
Pecan Campus  
McAllen, Texas



*In the Making!*

Online Copy



**South Texas College  
Board of Trustees  
Education and Workforce Development Committee  
Ann Richards Administration Building, Board Room  
Pecan Campus, McAllen, Texas  
Tuesday, February 9, 2021 @ 4:00 p.m.**

**AGENDA**

“At anytime during the course of this meeting, the Board of Trustees may retire to Executive Session under Texas Government Code 551.071(2) to confer with its legal counsel on any subject matter on this agenda in which the duty of the attorney to the Board of Trustees under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code. Further, at anytime during the course of this meeting, the Board of Trustees may retire to Executive Session to deliberate on any subject slated for discussion at this meeting, as may be permitted under one or more of the exceptions to the Open Meetings Act set forth in Title 5, Subtitle A, Chapter 551, Subchapter D of the Texas Government Code.”

- I. Approval of Minutes for Tuesday, January 12, 2021 Committee Meeting..... 3 - 8
- II. Presentation on South Texas College Starr County Campus Proposed Workforce Program Expansion ..... 9 - 17
- III. Presentation on Dual Credit Programs: Bridging Student Success..... 18 - 31



## **Approval of Minutes for Tuesday, January 12, 2021 Committee Meeting**

The Minutes for the Education and Workforce Development Committee meeting of Tuesday, January 12, 2021 are presented for Committee approval.



**South Texas College  
Board of Trustees  
Education and Workforce Development Committee  
Ann Richards Administration Building, Board Room  
Pecan Campus, McAllen, Texas  
Tuesday, January 12, 2021 @ 4:00 p.m.**

**MINUTES**

The Education and Workforce Development Committee Meeting was held on Tuesday, January 12, 2021 in the Ann Richards Administration Building Board Room at the Pecan Campus in McAllen, Texas. The meeting commenced at 4:04 p.m. with Mrs. Victoria Cantú presiding.

Members present: Mrs. Victoria Cantú, Dr. Alejo Salinas, Jr., and Mr. Gary Gurwitz

Other Trustees present: Mr. Paul R. Rodriguez and Mr. Danny Guzman

Members absent: None

Also present: Dr. David Plummer, Dr. Anahid Petrosian, Mr. Matthew Hebbard, Dr. Rebecca De Leon, Mr. Mike Carranza, Mr. Eli Nguma, and Mr. Andrew Fish.

**Approval of Minutes for Tuesday, December 8, 2020 Committee Meeting**

Mr. Gary Gurwitz moved for approval of the Minutes for the Education and Workforce Development Committee meeting of Tuesday, December 8, 2020. The motion carried.

**Presentation on Student Activities and Wellness: Student Engagement During the Pandemic**

Mr. Elibariki Nguma, Director of Student Activities and Wellness, delivered a presentation on the operations of his department during the pandemic.

Mr. Nguma covered a number of vital functions his team supports to promote student orientation, engagement, and success, including:

- First Year Connection Orientation
- Student Events
- Student Leadership Academy
- Student Government Association
- Student Organizations



- Intramural Sports
- Student Food Pantries
- Additional Support Services

While each of these functions has been impacted by the ongoing pandemic, staff and students have implemented safety procedures in accordance with the College's COVID-19 protocols. Mr. Nguma reviewed a number of the changes, such as transition to online orientations and meetings, social distancing and limited attendance at in-person events, and even guidelines that have allowed intramural sports in safe, limited capacities.

This information was provided for the Committee's information and feedback to administration, and no action was requested.

### **Presentation on Dual Credit Faculty: Standards, Approval Process, and Support**

Dr. Rebecca De Leon, Dean for Dual Credit Programs & School District Partnerships reviewed and discussed the onboarding of school district teachers to serve as dual credit faculty for South Texas College, including the rigorous standards, meticulous approval process, and high level of support for district administration and teachers to ensure the students are provided high quality college courses.

At the December 8, 2020, Education and Workforce Development Committee, the committee asked about the support and guidance offered to local school districts, to help them recruit and prepare teaching staff that could be approved as South Texas College Dual Credit faculty. Dr. De Leon has developed this presentation as a high-level overview of the process.

#### **Dual Credit Program Standards**

South Texas College promotes and protects very high standards to ensure that all college courses, including those at the dual credit level, meet the rigor and quality required by accreditation, state, and the College's integrity. The roles and responsibilities of the College and partnering School Districts to meet these standards is outlined in the interlocal agreement signed with each district, and complies with applicable accreditation standards, coordinating board requirements, and laws.

The College maintains and distributes written manuals and reference guides to help organize and communicate these complicated issues, and Dr. De Leon will review those documents. The manual and reference guides include:

- Dual Credit Programs Instructional and Quality Standards Manual: Academic Affairs Division
- Dual Credit Programs Enrollment and Support Services Manual: Student Affairs and Enrollment Management Division
- Reference Guide for Adjunct, Dual Credit Faculty & STC Faculty Teaching Dual Credit Courses



- South Texas College Faculty Handbook
- South Texas College Dual Credit Faculty 4-Step Review Process

### **Faculty Approval Process**

A critical component to maintain the integrity of the dual credit programs is the faculty approval process. South Texas College adheres to the same standards in approving dual credit faculty as all other College faculty. Specifically, for Dual Credit Faculty, this includes:

1. Initial communication with District administration and teachers
2. Formal application to South Texas College
3. Review by Department Chair and Faculty Committee
4. Review by South Texas College Office of Human Resources

At each point in the process, the College communicates clearly with interested teachers and District administrators, providing mentorship and guidance to those who need support to successfully qualify as faculty.

### **Professional Development**

The Dual Credit Programs team coordinates with several departments throughout the College to offer professional development opportunities that provide continued support to District teachers serving concurrently as dual credit faculty. These include face-to-face and online formats, with adjustments as required during the current pandemic.

### **Next Steps**

In a continued effort to improve our partnerships with school districts, administration was working directly with Campus Administrators from partnering School Districts to discuss the dual credit faculty approval process. The goal was to better align the College's requirements with Districts' procedures, to smooth the pathway for dedicated, qualified teachers to offer higher education instruction as dual credit faculty members.

This information was provided for the Committee's information and feedback to administration, and no action was requested.

### **Presentation on CARES Act Funding and Continued Student Support**

Mr. Matthew Hebbard, Vice President for Student Affairs and Enrollment Management, provided a presentation on federal CARES Act Funding and its continued support of South Texas College's students.

Student-focused funding was provided by the Coronavirus Aid, Relief, and Economic Security Act through two allocations, to support students impacted by the pandemic:

- Higher Education Emergency Relief Fund - \$10,011,199.00
- Minority Serving Institution Scholarship Fund - \$1,255,089.00



South Texas College implemented criteria consisted with US Department of Education guidance to identify eligible students and award CARES Act funding:

- Enrolled, or accepted for enrollment, toward a degree or certificate
- Eligibility for federal student aid
- Traditional College Student (high school diploma or equivalent)
- Maintain federal "Satisfactory Academic Progress"

Mr. Hebbard discussed the development and implementation of these eligibility requirements. He then reviewed the tools developed and used to inform students of the opportunity, and to expedite the review and processing of applications for CARES Act relief funds and disbursement to students.

Of the full \$11,266,288 received for disbursement to students, \$10,011,799 had already gone directly to eligible students. Mr. Hebbard reviewed the plan to disburse the remaining balance, including efforts to reach eligible students who have not yet applied for CARES Act support, and secondary distribution to prior recipients.

### **Reallocation of Institutional Support Funds toward Student Support**

In addition to the \$11,266,288 in CARES Act funding earmarked for direct student support, South Texas College received another allocation of \$10,011,199.00 for institutional support. Initial Department of Education Guidance on the use of funds to reimburse certain costs has since been revised, as presented to the Board on December 15, 2020. At that time, the Board authorized the reallocation of approximately \$6.3 million of those institutional support funds to support direct emergency aid checks to eligible students, under the same CARES Act requirements.

### **Additional Minority Serving Institution Scholarship Fund Award**

In early January, the College received notification from the US Department of Education that the Minority Serving Institution Scholarship Fund award allocation would be increased by \$11,550, to a new total of \$1,266,639.00. This additional funding would be presented to the Board at a special meeting on January 12, 2021. Upon Board approval, the additional funds would be included among funds to be disbursed to students impacted by the pandemic.

This information was provided for the Committee's information and feedback to administration, and no action was requested.



## **Adjournment**

There being no further business to discuss, the Education Workforce Development Committee Meeting of the South Texas College Board of Trustees adjourned at 5:22 p.m.

I certify that the foregoing are the true and correct Minutes of the January 12, 2021 Education and Workforce Development Committee of the South Texas College Board of Trustees.

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Mrs. Victoria Cantú  
Presiding



## **Presentation on South Texas College Starr County Campus Proposed Workforce Program Expansion**

Dr. David Plummer, Interim President, and Dean Sara Lozano, Dean of the Division of Business, Public Safety, and Technology, will provide a review of the proposed workforce program expansions to improve and align facilities with the workforce training needs at Starr County Campus.

The presentation will cover the proposed expansions to increase capacity and resources for the following programs:

- Automotive
  - Proposal includes an expansion that would separate Automotive from Welding, providing room for overhead doors and open bays, lifts, storage space, and room for future expansion.
- Welding
  - Proposal includes better utilization of current space, as well as expansion into adjacent classroom spaces to serve traditional and Continuing Education courses, as well as an expansion of the outdoor welding lab facility, to double its current capacity.
- Heating, Ventilation, Air Conditioning, and Refrigeration (HVAC-R)
  - Proposal includes expanding the current space from 2 to 4 classrooms to provide adequate space for traditional and dual credit course enrollment, as well as the addition of a covered outdoor slab for HVAC Brazing.
- Electrician Assistant
  - Proposal includes merging two classrooms into a large lab space, with increased ceiling height to accommodate new wind and solar power training equipment.

The proposed expansions would impact facilities at three buildings at Starr County Campus. With support from the Committee and the Board, administration would begin more detailed planning of Capital Improvement Project (CIP) documentation, which would help outline cost estimates and develop initial sketches to support later design and construction documents.

Any renovation project would be brought to the Facilities Committee and Board of Trustees for approval as appropriate.

This presentation is for the Committee's information and feedback to staff, and no action is requested.





# South Texas College

## Starr County Campus

### Proposed Workforce Program Expansion

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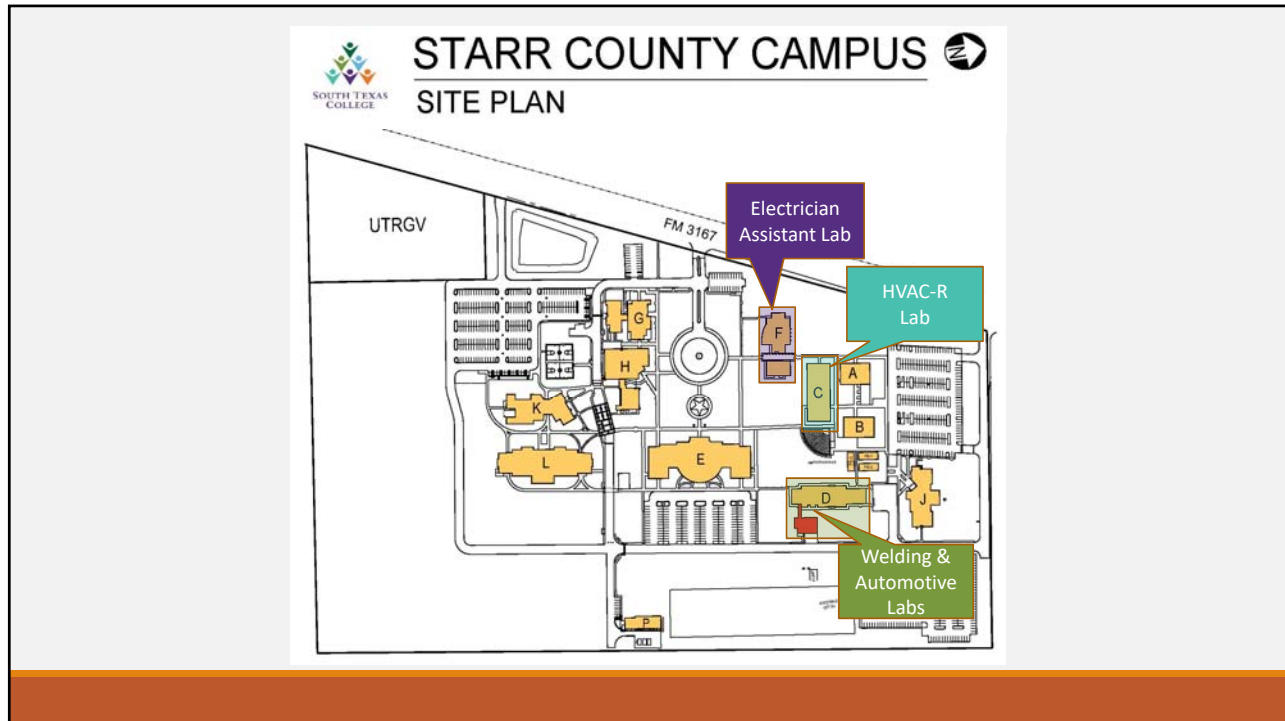
Dr. David Plummer, Interim President  
Sara Lozano, Dean, Division of Business, Public Safety and Technology

## Business, Public Safety, and Technology Division

Proposal to Increase Capacity for:

- Automotive Program
- Welding Program
- Heating, Ventilation, Air Conditioning, and Refrigeration Program (HVAC-R) Program
- Electrician Assistant Program





## Expansion Proposal

### Automotive & Welding Programs

SOUTH TEXAS COLLEGE – STARR COUNTY CAMPUS  
BUILDING D





## Automotive Technology Program

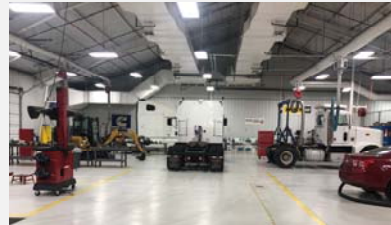
- New expansion location on the east side of Building D would provide:
  - Overhead doors and open bays for alignment rack and lifts.
  - Storage space for equipment and tools.
  - Access to existing classrooms, office space, and storage in Building D.
  - Possible expansion for future needs.



### Existing Automotive / Welding Lab at Starr Campus



### Existing Automotive and Diesel Labs at Technology Campus



## Welding Program

- The Welding Lab expansion could:
  - Utilize all current space, with removal of the Automotive Lab.
  - Expand into adjacent classroom spaces.
  - Provide additional space needed for Continuing Education to offer Welding classes.
  - Expand the Outdoor Welding Lab to the north to create an identical lab space, equipped for 14 booths.



Interior Automotive / Welding Lab



Exterior Welding Lab



## Expansion Proposal Heating, Ventilation, Air Conditioning, and Refrigeration Program (HVAC-R)

SOUTH TEXAS COLLEGE – STARR COUNTY CAMPUS  
BUILDING C



## Heating, Ventilation, Air Conditioning, and Refrigeration Program (HVAC-R)

- The HVAC-R Lab expansion could:
  - Expand from 2 classrooms to 4 classrooms
  - Provide adequate space and equipment for traditional and dual credit classes.
  - Provide an outdoor concrete slab and covering for HVAC Brazing.

### Indoor HVAC-R Lab – Mobile trainers (Indoor/outdoor unit on one platform)



### Classroom and Computer Lab – Future HVAC use.





## HVAC-R Brazing

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## Expansion Proposal Electrician Assistant Program

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SOUTH TEXAS COLLEGE – STARR COUNTY CAMPUS  
BUILDING F



## Electrician Assistant Program

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- The Electrical Assistant Lab expansion could:
  - Create one large room and potentially increase the ceiling height to allow adequate space for the Wind and Solar trainers.

Starr County Campus Electrician Assistant Lab



Technology Campus Classrooms with Wind Trainers





## **Presentation on Dual Credit Programs: Bridging Student Success**

South Texas Community College was established in 1993 to address the profound workforce and higher education needs of Hidalgo and Starr County. A driving mission of the newly founded community college was the creation of a true college-going culture within its service area.

Since 2000, the College's Dual Credit Programs have been instrumental in developing and maintaining partnerships with local school districts. These partnerships open pathways to higher education and workforce training for students throughout the region. The College has enrolled and graduated many first-generation college students, many of them receiving their first higher education opportunities through tuition- and fee-waived dual credit courses.

Dr. Rebecca De Leon, Dean for Dual Credit Programs & School District Partnerships will present a comprehensive review of the history and current state of Dual Credit Programs, including ongoing program quality and assessment, student support, professional development support of partnering districts, and the outstanding national and state recognitions of the College's Dual Credit Programs.

Finally, Dr. De Leon will provide a report on the tremendous efforts to recognize all of the College's local school district partners during the January 2021 Board Appreciation Month. Dr. De Leon coordinated the personal delivery of Gift Boxes to all school board members serving Hidalgo and Starr Counties at partnering districts, as well as presentations to their school board meetings by South Texas College Trustees, Interim President Dr. David Plummer, and/or by Dr. De Leon and her team.

This information is provided for the Committee's information and feedback to administration, and no action is requested.

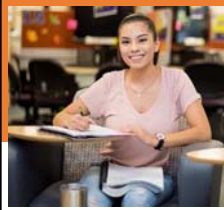




## OUTLINE

- Overview
- Program Quality & Assessment
- Student Support
- Professional Development
- National & State Recognitions





# STC DUAL CREDIT PROGRAMS

## Overview

STC has one of the **largest** Dual Credit Programs in the State of Texas. **Since 2000**, the College has served **over 115,000** dual credit students tuition-free.

- **2** Counties (Hidalgo and Starr)
- **21** School Districts
- **70** High School Sites
- **13,000+** Students per semester
- **1,500** Course Sections and 200 unique courses
- Over **570 Faculty**

Saving students and families **over \$278 million dollars** in tuition and fees.



## PARTNERSHIPS

South Texas College serves over 13,000 dual credit students through an **extensive network of partners and faculty**.



**70 High School Sites**

**21 School Districts**

**21 Superintendents**

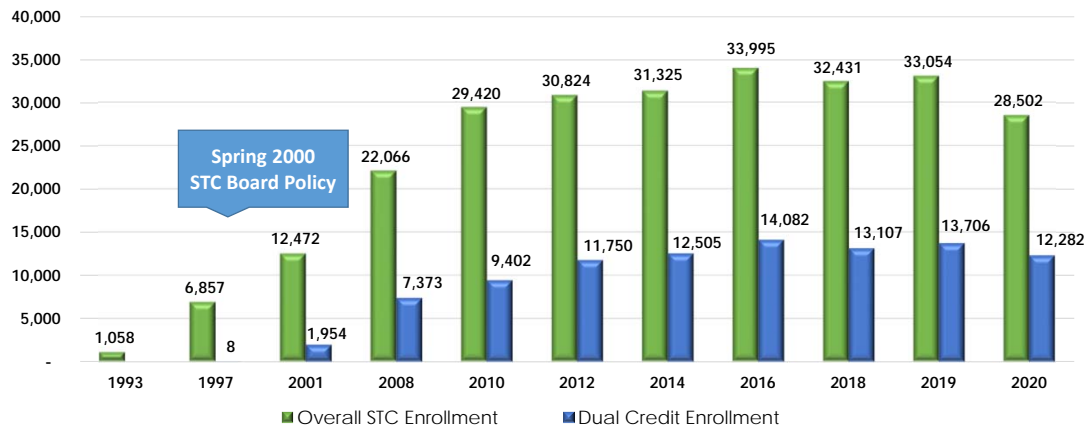
**300+ District Staff**

**500+ Faculty**



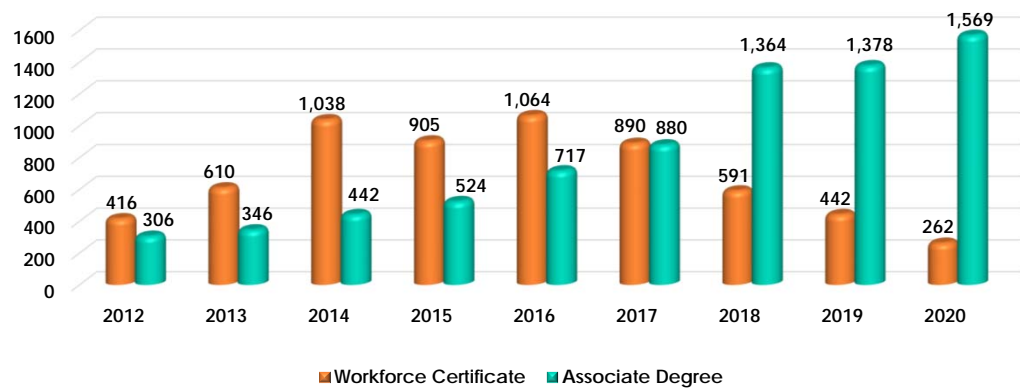
# SOUTH TEXAS COLLEGE

ENROLLMENT: 1993-2020



## DUAL CREDIT GRADUATES

CERTIFICATE AND ASSOCIATE: 2012-2020





# DUAL CREDIT IS DEFINED AS...



## Must be Eligible

Eligible high school students enrolling in College course(s)



## Receive Double Credit

Receiving credit for course(s) from both the College and high school



## Taught by Qualified Instructors

Course(s) are taught by approved high school teacher or on the College campus



## Courses that Meet Student Interest

Course(s) include academic and technical courses

Source: Texas Higher Education Coordinating Board

## the BENEFITS



### Waived Tuition

Save up to 2 years of tuition



### Access to STC's Resources & Services

- Library Services
- Tutoring Services
- Advising
- Career Services
- Counseling
- University Relations
- Student Clubs



### Transferable courses

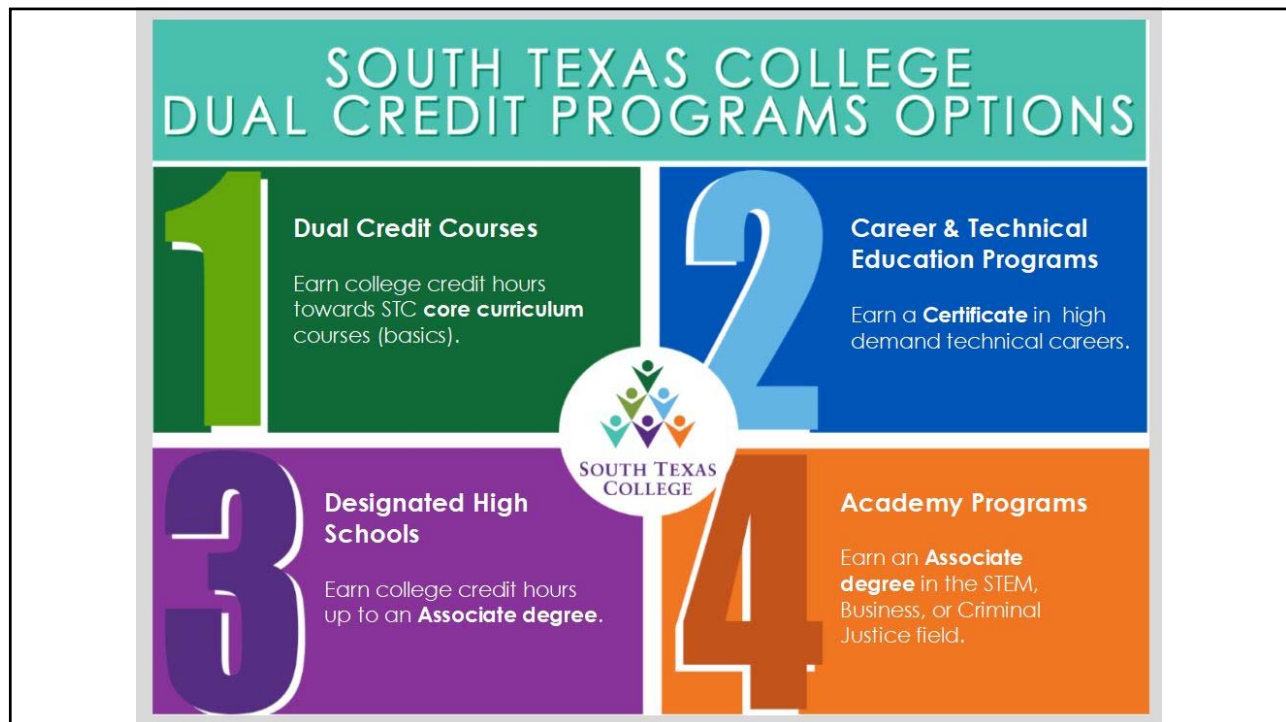
Transfer academic courses to other Texas public universities



### Career & Technical Educational


- Gain hands-on experience
- Stay up-to-date with industry trends
- Network and connect with others






# 1

## Dual Credit Courses



- Start as early as 11<sup>th</sup> grade
- Over 200 unique courses** offered
- Students can earn college credit hours toward **STC Core courses** (42 credit hours)
- Up to an **Associate Degree** (60 credit hours)





# 2

## Career & Technical Education Programs



- Start as early as 9<sup>th</sup> grade (spring semester)
- **Over 40 workforce programs**
- High school endorsements align with workforce programs
- Students can earn college credit hours toward a **Certificate or an Associate of Applied Science Degree**

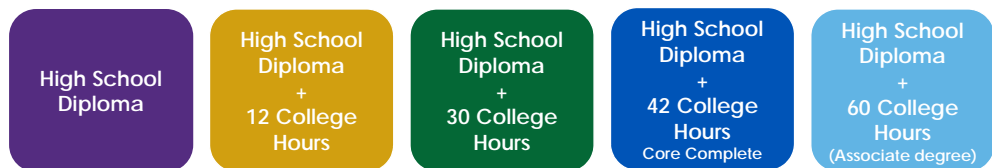


# 3

## Designated High Schools

- Start as early as 9<sup>th</sup> grade (spring semester)
- STC partners
  - **32** Early College High Schools
  - **8** T-STEM Schools
  - **3** P-TECH Schools
- Students can earn college credit hours up to an **Associate Degree** (60 credit hours)

### Pathway to Success





## 4

Academy  
Programs

- Start in the 11th grade
- Application based – competitive, selection process
- 2 year Associate Degree programs
- Students can earn an **Associate Degree** in
  - Biology
  - Engineering
  - Criminal Justice
  - Computer Science
  - Business Administration
  - Teaching
  - Pre-Pharmacy



## PROGRAM QUALITY & ASSESSMENT







## STUDENT SUPPORT





## STUDENT SUPPORT

- Information Sessions
- Recruitment Presentations
- Student Events
- Starfish
- Student Blackboard Module
- Advising



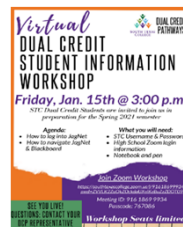
## ADVISING MODEL

### Methods



- One-to-One Advising
- Group Advising
- Online Advising

### First-Time Dual Credit Student Module

- Online Advising Tool via Blackboard
- Introduce college knowledge and policies during or prior to first college semester





 SOUTH TEXAS  
COLLEGE
  Experience  
Exceptional

# A STUDENT GUIDE TO COMPLETION

ALIGNING COLLEGE-LEVEL DEGREES WITH  
HIGH SCHOOL ENDORSEMENTS



- Developed to assist high school students, parents/guardians, and counselors to **make informed choices** about educational pathways
- Alignment of High School Endorsements and dual credit courses
- Available on the STC Dual Credit Programs webpage

## PROFESSIONAL DEVELOPMENT





## PROFESSIONAL DEVELOPMENT

### School Districts

- In collaboration with various departments, the Dual Credit Programs offers a variety of **professional development opportunities** to partnering school district staff, administrators, and faculty

#### Administration

- Superintendents Summit
- Principals Summit
- CTE Summit
- Grant Collaboration Trainings



#### ISD Staff

- Counselor's Updates
- Summer Leadership Institute
- College Advising Training
- Librarian Trainings



## PROFESSIONAL DEVELOPMENT

### Dual Credit Faculty

- DELTA Online – required of all Dual Credit Faculty
- Onboarding Dual Credit Meeting with Department Chair
- Blackboard Trainings & Certifications
- Adjunct/Dual Credit Faculty Professional Development Day
- Course/Discipline Specific Training
- FOCUS Academy



ADJUNCT &  
DUAL CREDIT FACULTY  
PROFESSIONAL DEVELOPMENT DAY  
SPRING 2020





# RECOGNITIONS



## RECOGNITIONS

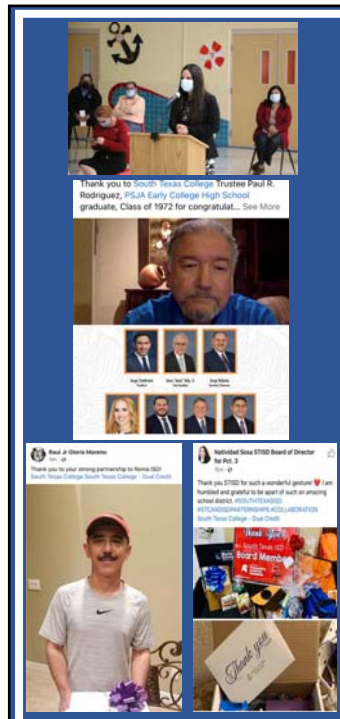
### Dual Credit Programs

South Texas College Dual Credit Programs has had the honor of receiving National and State Recognitions

- **2020** Accreditation from the National Alliance of Concurrent Enrollment Partnerships (NACEP)
- **2016** Received Commendation from Southern Association of Colleges and Schools Commission of Colleges (SACSCOC) for Dual Credit Programs
- **2015** Recognized as a “Bright Spot in Hispanic Education” by the White House Initiative on Education Excellence for Hispanics
- **2014** Selected as a finalist for the Excelencia in Education Award
- **2009** Selected as a Star Award winner from the Texas Higher Education Coordinating Board (in partnership with PSJA ISD)







## ISD Board Appreciation

- Fall 2020:
  - Dual Credit Programs, President's Office and Public Relations Office coordinated ISD Board Appreciation Gift Boxes in lieu of the Annual Board Appreciation Breakfast.
- January 2021:
  - Dual Credit Programs Administrators personally delivered Gift Boxes to each partnering school districts.
  - STC Board Members, Interim President, and Dual Credit Programs Administration presented at ISD Board Meetings.



*Thank you!*



## ACCESS & SUCCESS



South Texas College has one of the largest Dual Credit Programs in the State of Texas. The program was established in 1997 to provide dual credit opportunities to high school students.



Since 2000, South Texas College has served over 115,000 dual credit high school students **TUITION-FREE**, saving families over \$278 million in tuition and fees.

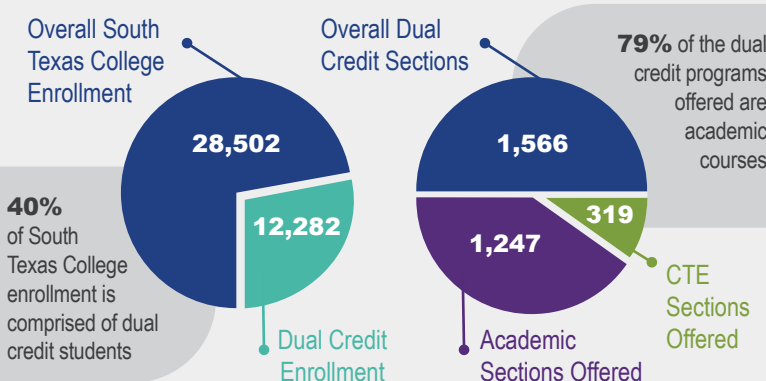
## Dual Credit Options

South Texas College Dual Credit Programs offer the following options:

- ▶ Dual Credit Courses
- ▶ Career & Technical Education Programs
- ▶ Designated High Schools
- ▶ Academy Programs



## Program Enrollment: Fall 2020



## Program Graduates: Spring 2020

In 2020, South Texas College had a total of 1,984 graduates from its Dual Credit Programs.

**531**

**Career & Technical Education Graduates**

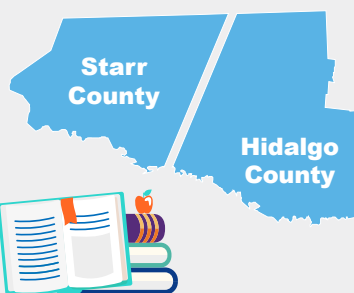
**1,453**

**Associate Degree Graduates**



\*Disclaimer: Graduate numbers for May 2020

## PARTNERSHIP PROFILE



South Texas College serves over 15,000 dual credit students through an extensive network of partners and faculty throughout 2 counties.

**Serving 2 Counties**

### South Texas College and School District Partnerships

**21**

**School Districts**

**70**

**High Schools**

**370**

**Dual Credit Faculty**

### Designated High Schools and Academy Programs

**7**

**Academy Programs**

**8**

**T-STEM Schools**

**32**

**Early College High Schools**

**3**

**P-TECH Schools**



## Recognition

South Texas College's Dual Credit Programs has had the honor of receiving several National and State Recognitions.

- ▶ **2020** - Received National Alliance of Concurrent Enrollment Partnerships (NACEP) accreditation
- ▶ **2015** - Early College High Schools recognized as a "Bright Spot in Hispanic Education" by the White House Initiative on Education Excellence for Hispanics
- ▶ **2014** - Academy Programs was selected as a finalist for the 2014 Excelencia in Education Award
- ▶ **2009** - High School Recovery Program was selected as a Star Award winner from THECB (in partnership with PSJA ISD)

