

# Board of Trustees

## Education and Workforce Development Committee Meeting

Tuesday, November 12, 2019

3:00 p.m.

Ann Richards Administration  
Building, Board Room  
Pecan Campus  
McAllen, Texas



SOUTH TEXAS  
COLLEGE

*In the Making!*

Online Copy

**South Texas College  
Board of Trustees  
Education and Workforce Development Committee  
Ann Richards Administration Building, Board Room  
Pecan Campus, McAllen, Texas  
Tuesday, November 12, 2019 @ 3:30 p.m.**

**AGENDA**

“At anytime during the course of this meeting, the Board of Trustees may retire to Executive Session under Texas Government Code 551.071(2) to confer with its legal counsel on any subject matter on this agenda in which the duty of the attorney to the Board of Trustees under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code. Further, at anytime during the course of this meeting, the Board of Trustees may retire to Executive Session to deliberate on any subject slated for discussion at this meeting, as may be permitted under one or more of the exceptions to the Open Meetings Act set forth in Title 5, Subtitle A, Chapter 551, Subchapter D of the Texas Government Code.”

- I. Approval of Minutes for Tuesday, October 8, 2019 Committee Meeting..... 3 - 8
- II. Review and Recommend Action as Necessary on Proposed Revisions to Policy 1312: Student Appeal of Course Grades ..... 9 - 10
- III. Presentation on Perceptions of Dual Credit Students and Their Parents..... 11 - 16
- IV. Presentation on the 2019-2020 /10<sup>th</sup> Anniversary Season of the South Texas College Drama Department ..... 17 - 29

## **Approval of Minutes for Tuesday, October 8, 2019 Committee Meeting**

The Minutes for the Education and Workforce Development Committee meeting of Tuesday, October 8, 2019 are presented for Committee approval.

**South Texas College  
Board of Trustees  
Education and Workforce Development Committee  
Ann Richards Administration Building, Board Room  
Pecan Campus, McAllen, Texas  
Tuesday, October 8, 2019 @ 3:30 p.m.**

**MINUTES**

The Education and Workforce Development Committee Meeting was held on Tuesday, October 8, 2019 in the Ann Richards Administration Building Board Room at the Pecan Campus in McAllen, Texas. The meeting commenced at 3:35 p.m. with Dr. Alejo Salinas, Jr. presiding.

Members present: Dr. Alejo Salinas, Jr.

Other Trustees present: Mr. Paul R. Rodriguez, Ms. Rose Benavidez, and Mr. Rene Guajardo

Members absent: Mrs. Victoria Cantú and Mr. Gary Gurwitz

Also present: Dr. Shirley A. Reed, Dr. Anahid Petrosian, Dr. David Plummer, Mr. Matthew Hebbard, Dr. Brett Millan, Dr. Rebecca De Leon, Mr. Pablo Hernandez, Mr. Karey Barnes, Ms. Cindy Blanco, Mrs. Christina Cavazos, Ms. Yvette Gonzalez, and Mr. Andrew Fish

**Approval of Minutes for Tuesday, September 10, 2019 Committee Meeting**

As Chairman and sole Committee Member present, Dr. Alejo Salinas, Jr. approved the Minutes for the Education and Workforce Development Committee meeting of Tuesday, September 10, 2019 are presented for Committee as written.

**Review and Action as Necessary on Revisions to 2019-2020 Academic Calendar and 2020-2021 Academic Calendar**

The Committee was asked to recommend Board approval of the proposed revisions to the 2019-2020 Academic Calendar and 2020-2021 Academic Calendar to accurately reflect that the College will be closed for Memorial Day, a federal holiday, on:

- Monday, May 25, 2020 and
- Monday, May 31, 2021

In previous years, Memorial Day has been explicitly identified on the Academic Calendar as a day that the College is closed. This is consistent with the College's observance of federal holidays. There was an error in a revision to the 2019-2020 Academic Calendar that led to the unintentional removal of the designated observance of Memorial Day in that calendar, and this error was carried over to the 2020-2021 Academic Calendar.

Administration revised their calendar review procedures to avoid similar errors moving forward.

### **Enclosed Documents**

The proposed revisions to the 2019-2020 Academic Calendar and 2020-2021 Academic Calendar were provided in the packet. The revisions were proposed specifically to reflect that the College would be closed on Memorial Day each year, in observance of the federal holiday.

As Chairman and sole Committee Member present, Dr. Alejo Salinas, Jr. recommended on behalf of the Education and Workforce Development Committee that the Board approve the proposed revisions to the 2019-2020 Academic Calendar and the 2020-2021 Academic Calendar as presented.

### **Review and Recommend Action as Necessary on Proposed Revisions to Instruction and Student Services Policies**

Administration requested that the Education and Workforce Development Committee recommend Board approval of the proposed revisions to the following Instruction and Student Service Policies:

a. Policy #3200: Student Admissions

The revisions were necessary to:

- Update non-discrimination language;
- Update terminology used;
- Clarify that Dual Enrollment Academy Programs are selective admission programs; and
- Add the Bachelor of Science in Nursing (RN-to-BSN) program to the Selective Admission programs.

This complies with SACS requirements.

b. Policy #3204: Student Records

The revisions were necessary to:

- Specify that disciplinary notations resulting from violations of the Student Code of Conduct are included as student records.

This complies with Texas State Law HB 449.

c. Policy #3311: Reporting Grades and Transcript Maintenance

The revisions were necessary to:

- Specify that South Texas College transcripts may include disciplinary notations as mandated by state law.

This complies with Texas State Law HB 449.

d. Policy #3312: Student Appeal of Course Grades

The revisions were necessary to:

- Clearly establish that the responsibility to initiate the grade appeal process resides with the student, and outlines the timeframe and process by which students may initiate the grade appeal process.

This complies with SACS requirements.

e. Policy #3313: Student Grievance or Complaint

The revisions were necessary to:

- Update the list of classes protect from discrimination by College policy;
- Establish that a student complaint is a formal process, rather than an informal process; and
- Direct students toward the Student Handbook for more information on the grievance and complaint process.

This complies with SACS requirements.

- f. Policy #3342: Graduation Requirements for the B.A.S, B.A.T., **B.S.N.**, A.A., A.S. and A.A.S. Degrees and Certificate of Completion

A further revision to policy #3342 was distributed at the Committee meeting. The revisions were necessary to:

- Update the policy to include the Bachelor of Science in Nursing degree;
- Update the policy to reflect current information about Commencement Exercises;
- Provided clarification on baccalaureate degree programs generally, including:
  - A minimum of 120 hours are required; and
  - The Core Curriculum requirements must be met with a minimum 2.0 G.P.A.
- Provided clarification on associate degree programs generally, including:
  - The Core Curriculum requirements must be met with a minimum 2.0 G.P.A.
  - Graduates from an associate degree program may earn an additional associate degree of a different degree type.

This complies with SACS requirements.

- g. Policy #3650: Student **Rights and Responsibilities**, Conduct and Discipline

The revisions were necessary to:

- Update the policy to include a purpose statement, and to clarify that the Student Handbook is the definitive document outlining inappropriate behavior and disciplinary procedures.
- Update the policy to support the College's focus on students' Rights and Responsibilities
- Establish a requirement for the College to publish procedures, guidelines and other information on Students' Rights regularly, including online, via email, and through hard copy as appropriate.

This complies with SACS requirements.

The proposed changes were reviewed by President's Cabinet and President's Administrative Staff committee, as well as the departments/stakeholders that administer each policy.

The proposed revisions were noted in the packet, with proposed additions highlighted in yellow and proposed deletions indicated with red strikethrough.

Dr. Alejo Salinas, Jr. provided feedback to administration, but refrained from making a recommendation for Board action. Dr. Salinas' feedback requested that administration consider incorporating his suggestions into the proposals presented for the Board's review. No action was taken by the Committee.

## **Adjournment**

There being no further business to discuss, the Education Workforce Development Committee Meeting of the South Texas College Board of Trustees adjourned at 4:18 p.m.

I certify that the foregoing are the true and correct Minutes of the October 8, 2019 Education and Workforce Development Committee of the South Texas College Board of Trustees.

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Dr. Alejo Salinas, Jr.  
Presiding

## **Review and Recommend Action as Necessary on Proposed Revisions to Policy #1312: Student Appeal of Course Grades**

On October 8, 2019, administration brought seven Instruction and Student Service Policies to the Education and Workforce Development Committee for review of proposed revisions. Six of those seven policies were presented for the Board's consideration, and the proposed revisions were adopted as recommended by the Education and Workforce Development Committee.

The seventh policy, Policy #3312: Student Appeal of Course Grades, was not presented to the Board of Trustees on October 29, 2019, as administration continued to discuss the feedback received from the Committee, and worked to incorporate that feedback into strengthening the policy.

The revisions are necessary to:

- Clearly establish that the responsibility to initiate the grade appeal process resides with the student, and outlines the timeframe and process by which students may initiate the grade appeal process.

This complies with SACS requirements.

The proposed revisions to Policy 3312: Student Appeals of Course Grades, are noted on the following page, with revisions marked as follows:

- Yellow highlighting indicates proposed new language that was presented to the Education and Workforce Development Committee on October 8, 2019.
- Blue highlighting indicates further revisions stemming from the Committee discussion on October 8, 2019.
- Blue highlighting of red-strikethrough text indicates text that would be deleted from the version initially reviewed by the Committee on October 8, 2019.

The proposed changes have been reviewed by President's Cabinet and President's Administrative Staff committee, as well as the departments/stakeholders that administer each policy.

The Education and Workforce Development Committee is asked to recommend Board approval of the proposed revisions to Policy #3312: Student Appeal of Course Grades as presented, and which supersedes any previously adopted Board policy.

## MANUAL OF POLICY

<b>Title</b>	<b>Student Appeal of Course Grades</b>	<b>3312</b>
<b>Legal Authority</b>	<b>Approval of the Board of Trustees</b>	
<b>Date Approved by Board</b>	<b>Board Minute Order dated November 9, 1995</b> <b>As Amended by Board Minute Order Dated July 20, 2006</b> <b>As Amended by Board Minute Order Dated August 21, 2008</b> <b>As Amended by Board Minute Order Dated MMDDYYYY</b>	

Students at South Texas College have the right to appeal academic grades, ~~which they consider manifestly unjust or erroneous~~ in cases where there is a grade dispute or possible grading error. It is the responsibility of the student to initiate the grade appeal process by contacting the faculty member directly no later than 30 calendar days after the end of the semester in which the grade was issued.

The ~~primary~~ responsibility for assigning grades in a course belongs to the faculty member. ~~and the~~ The only grounds for appealing a course grade would be ~~appealing—in the absence of~~ compelling evidence of discrimination, differential treatment, ~~and /~~ or procedural irregularities, ~~, the judgment of the faculty member responsible for the course must remain determinant final.~~ In circumstances where the faculty member of record is no longer an active employee of the college, this responsibility will rest with the program chair.

In the event of an appeal, the South Texas College Grade Appeal Process must be followed. Appeals reaching the final level of review will be heard by the STC Grade Appeal Committee.

Procedures for appealing course grades are ~~readily~~ available in the Student Handbook and on the South Texas College web site. The decision of the STC Grade Appeal Committee is final and concludes the approved South Texas College grade appeal process.

## **Presentation on Perceptions of Dual Credit Students and Their Parents**

South Texas College and local school district partners have been successful at helping students earn academic or workforce credentials through a variety of dual credit programs.

### **Qualitative Survey of Dual Credit Seniors**

In an effort to better understand and increase the matriculation of dual credit students into South Texas College upon graduation from high school, the STC Research and Analytical Studies (RAS) team has conducted a survey on the students' perception of the dual credit program, as well as how those students believe their parents feel.

The RAS study was motivated by peer-reviewed research on Hispanic Serving Institutions (HSI) that indicated family support and approval was significantly important in the student's decision-making process.

- If parental perceptions are a drag on dual-to-traditional matriculation, we should see a difference between student and parent opinions of STC today.

RAS surveyed 4,661 high school seniors scheduled to graduate in 2019 and enrolled in a dual credit program course in the Spring 2019 semester. 877, or 19% of those students, participated in the study.

### **Results of Survey**

The survey revealed the following positive news:

- Sixty-one percent (61%) of participants reported a *very favorable* opinion of STC.
- Sixty-three percent (63%) of participants reported that their parents or guardians had a *very favorable* opinion.
- Since these figures are essentially the same, this suggests parental perceptions are not a drag on matriculation.

Participant responses were also examined to determine whether the student held a more favorable, similarly favorable, or less favorable view of STC than their parent or guardian.

- Sixty-nine percent (69%) reported that their opinion of STC matched that of their parent or guardian.
- Seventeen percent (17%) reported that their opinion of STC was more favorable than that of their parent or guardian.
- Fourteen percent (14%) reported that their opinion of STC was less favorable than that of their parent or guardian. These two figures are likewise essentially the same, given the survey's 3% margin of error.

Mr. Matt Dabrowski, Qualitative Researcher with RAS, will present this survey and its results to the Education and Workforce Development Committee. This presentation is provided for the Committee's review and feedback to administration, and no action is requested.



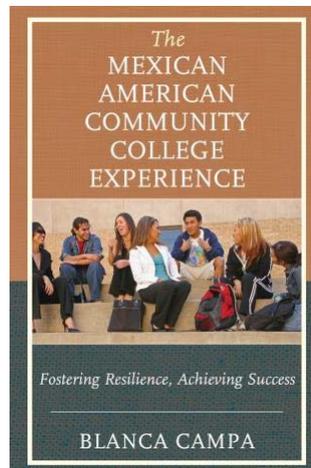
SOUTH TEXAS  
COLLEGE

## Perceptions of STC: Dual Credit Students & Their Parents

Research & Analytical Services  
Matt Dabrowski, Qualitative Researcher

### Tackling the Perception Question

- What can we know about what drives the **dual-to-traditional pathway**?
- Guided by peer-reviewed literature, which suggests **family support & approval** is key to student decision making
- A unique survey of **dual-credit seniors**



Campa 2017



## Survey Results

Do **you** have a favorable or unfavorable opinion of South Texas College? To the best of your knowledge, do **your parents or guardians** have a favorable or unfavorable opinion of South Texas College?

	<u>Reported Student %</u>		<u>Perceived Parents %</u>
Very favorable	61%	Very favorable	63%
Somewhat favorable	34%	Somewhat favorable	24%
Somewhat unfavorable	2%	Somewhat unfavorable	2%
Very unfavorable	*	Very unfavorable	*
Don't know	3%	Don't know	10%

	<u>Crosstab %</u>
Student opinion = parent opinion	69%
Student opinion > parent opinion	17%
Parent opinion > student opinion	14%

Source: South Texas College survey, April 9-May 3, 2019, n=877, margin of error +/- 3%.

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## Takeaways & Future Research

- A useful **null result**, both setting data benchmarks and suggesting lines of future research
- If family opinion about STC is in fact as positive as the students' own opinions, the survey data provides some evidence that **family disapproval is not acting as a drag** on dual-credit matriculation.
- According to student reports, **fewer than 1-in-5 seniors say their parents have a lower opinion of STC** than they themselves do
- RAS will continue to chip away at these questions as part of our research agenda

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## Other RAS Research on Dual Credit

- NACEP Students & Counselors evaluation surveys
- Library Quality student surveys
- Regular Faculty/S-Sections data analysis
- Independent Dual Enrollment data analysis
- Regular reporting, including:
  - *Dual Success Metrics*
  - *Course Success Rates*
  - *Hours & Credentials Earned (the "Yellow Table")*



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## Conclusion & Time for Questions

**Thank you.**



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## Research & Analytical Services Student Survey

### Dual Credit Matriculation

Field Dates: April 9-May 3, 2019

Sample Size: n=877

Ticket #: 2612

Matt Dabrowski, Qualitative Researcher

## Executive Summary

Research & Analytical Services conducted a survey for the Office of Dual Credit Programs & School District Partnerships. The eligible cohort was dual-credit seniors (i.e. those students with 2019 graduation years) enrolled in the Spring 2019 semester. Eight hundred seventy-seven students (877, 19%) responded on a list of 4,661.

The motivation for this study is the peer-reviewed research on the HSI community college experience (e.g. Campa 2017), which highlights the importance of family support and approval in the student's decision-making process.

Sixty-one percent (61%) of dual-credit seniors reported a *very favorable* opinion of STC. When asked about their parents or guardians, 63% reported that these persons had a *very favorable* opinion of STC. Fewer than 3% of respondents reported an unfavorable opinion of STC, either for themselves or their parents/guardians.

Sixty-nine percent (69%) of students reported that their opinion of STC matched their parents' opinion. Seventeen percent (17%) reported that their opinion was more favorable than their parents', and 14% said their parents' opinion was more favorable.

This represents a useful *null result*: if family opinion about STC is in fact as positive as the students' own opinions, the survey data provides some evidence that family disapproval is not acting as a drag on dual-credit matriculation.

## Results

### Do you have a favorable or unfavorable opinion of South Texas College?

	Freq	% Valid	% Total
<b>Very favorable</b>	517	60.9	59.0
<b>Somewhat favorable</b>	285	33.6	32.5
<b>Somewhat unfavorable</b>	20	2.4	2.3
<b>Very unfavorable</b>	2	0.2	0.2
<b>Don't know</b>	25	2.9	2.9
<b>&lt;NA&gt;</b>	28		3.2
<b>Total</b>	877	100.0	100.0

**To the best of your knowledge, do your parents or guardians have a favorable or unfavorable opinion of South Texas College?**

	Freq	% Valid	% Total
<b>Very favorable</b>	532	63.0	60.7
<b>Somewhat favorable</b>	206	24.4	23.5
<b>Somewhat unfavorable</b>	19	2.3	2.2
<b>Very unfavorable</b>	3	0.4	0.3
<b>Don't know</b>	84	10.0	9.6
<b>&lt;NA&gt;</b>	33		3.8
<b>Total</b>	877	100.0	100.0

**Student's own opinion vs. parents' opinion**

*Percentages each indicate proportion of the entire table, i.e. 50.8% of respondents selected very favorable to both questions.*

		Family				
		<b>Very fav</b>	<b>Smwt fav</b>	<b>Smwt unfav</b>	<b>Very unfav</b>	<b>DK</b>
Student	<b>Very fav</b>	50.8	7.8	0.4		1.9
	<b>Smwt fav</b>	11.5	15.5	1.3	0.1	5.1
	<b>Smwt unfav</b>	0.4	0.7	0.5	0.1	0.7
	<b>Very unfav</b>			0.1	0.1	
	<b>DK</b>	0.4	0.4			2.3
	<b>#Total cases</b>	532.0	206.0	19.0	3.0	84.0

## **Presentation on the 2019-2020 /10th Anniversary Season of the South Texas College Drama Department**

Mr. Joel Jason Rodriguez, Department Chair for Drama, will present on the 2019 – 2020 Season of the South Texas College Drama Department. This also marks their 10<sup>th</sup> Anniversary Season.

Founded in 2008 by Dr. John F. Carroll, the South Texas College Drama Department initially offered five courses and staged one production each semester. A year after its foundation, the first five students declared themselves as Drama Majors.

Now, in Fall 2019, there are 68 Drama Majors at South Texas College, with hundreds more taking courses and participating in productions. These students are supported by 2 full time faculty, 2 adjunct instructors, and 2 full time staff. Another 5 dual credit adjunct instructors offer drama courses with school district partners. Altogether, students and community members come together to stage 5 productions at South Texas College each year:

- 2 each fall semester,
- 2 each spring semester, and
- 1 during the summer.

Mr. Rodriguez will discuss the courses that comprise the South Texas College Drama Program. The coursework and the stage productions provide a great variety of experience on stage and behind the scenes. These experiences help prepare students for a variety of fields in stage, film, television, and other related fields.

Mr. Rodriguez will also speak to the impact of a generous memorial scholarship honoring Dr. Carroll and through which two drama majors receive direct financial aid at South Texas College.

Finally, Mr. Rodriguez will provide a brief review of the past productions, and invite the committee members and audience to support the South Texas College Drama Department as patrons of upcoming performances.

This presentation is provided for the Committee's review and feedback to administration, and no action is requested.



**OUR DRAMA PROGRAM THEN...**

THE DRAMA PROGRAM WAS ESTABLISHED IN 2008 BY  
DR. JOHN F. CARROLL

IN 2009, WE RECRUITED OUR FIRST 5 DRAMA MAJORS

<u>Courses &amp; Productions</u>	<u>Faculty</u>
➤ 5 courses per semester	➤ 1 Full Time Drama Instructor
➤ 1 production per semester	➤ 4 Adjunct Instructors
	➤ 1 Dual Credit Adjuncts

## OUR DRAMA PROGRAM NOW...

### Students

- 68 Drama Majors
- 287 Students Enrolled
- 59 Graduates since 2012

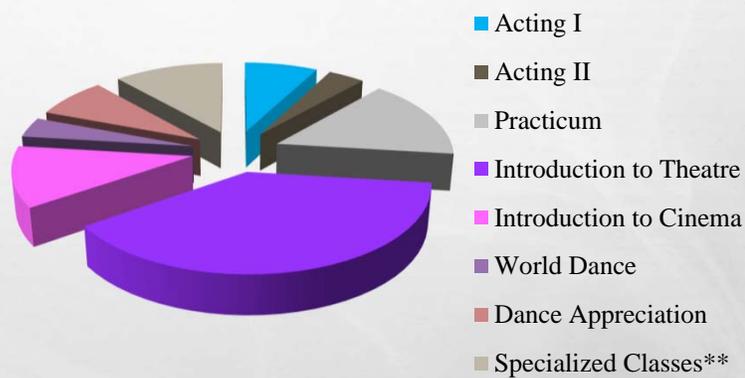
### Faculty

- 2 Full Time Instructors
- 2 Adjunct Instructors
- 5 Dual Credit Adjuncts

### Staff

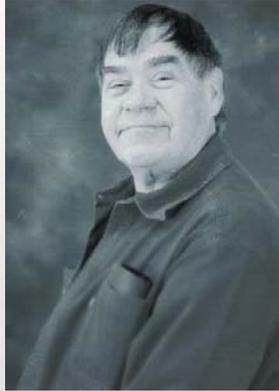
- 1 Theatre Support Services Coordinator
- 1 Theatre Support Services Technician

### *Drama Program Sections*



\*\*Specialized Classes : Stagecraft I, Introduction to Costume, Makeup

## DR. JOHN F. CARROLL DRAMA SCHOLARSHIP



Drama Department Founder, Dr. John Carroll passed away September 16, 2016.

Through a generous donation from Dr. Carroll's family, the Drama Department established a memorial scholarship in his name. The scholarship is to award two Drama Majors for their merit in theatre. Each student can receive a scholarship up to \$1,000 which will be divided between Fall and Spring semesters.

## WHAT WE DO ...



### FALL PRODUCTIONS

- 1 MAIN STAGE
- 1 BLACK BOX STUDIO

### SPRING PRODUCTIONS

- 1 MAIN STAGE
- 1 BLACK BOX STUDIO

### SUMMER PRODUCTION

- 1 MAIN STAGE

## WHAT WE DO...CONTINUED

### HANDS-ON EXPERIENCE

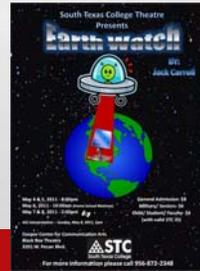
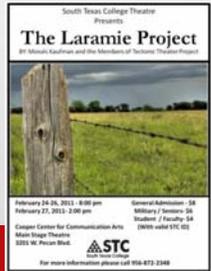
- SET CONSTRUCTION
- SCENIC PAINTING
- COSTUME BUILDING
- MAKEUP APPLICATION
- PROP BUILDING
- LIGHT AND SOUND TECHNOLOGY

## BUT WAIT, WE DO THIS TOO...

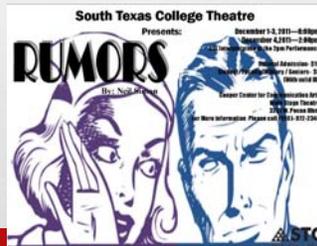
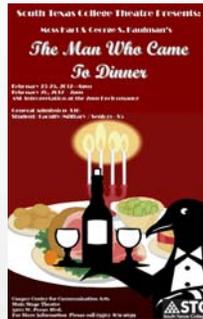
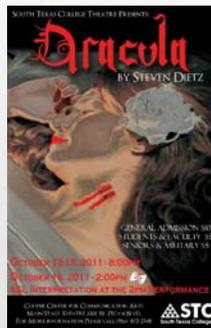
### Portfolio Opportunities

- Stage Management
- House Management
- Run Crew
- Sound Design
- Set Design
- Costume Design
- Makeup Design
- Graphic Design
- Videography
- Directing
- And Much More ...

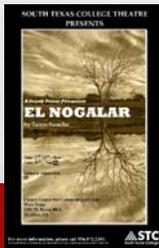
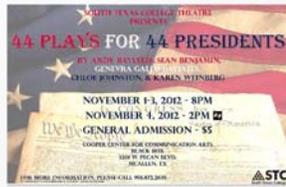
# 2010-2011



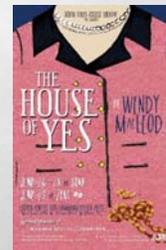
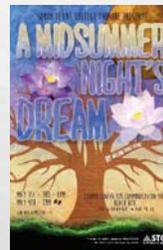
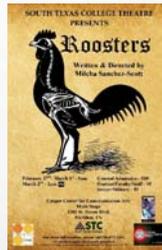
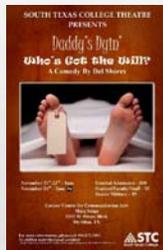
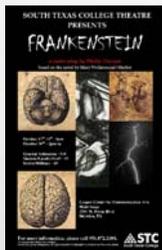
# 2011-2012



# 2012-2013



# 2013-2014





# 2016-2017

South Texas College Theatre Presents

**THE MAN WHO SHOT LIBERTY VALANCE**  
BY JETHRO COMPTON

**THE JUNGLE BOOK**  
BY GREG BANKS

**BOEING BOEING**  
By M. C. Smith

**OEDIPUS REX**  
SOPHOCLES

**PURPLE EYES**  
Written and Performed by Josh Incino

**WOYZECK**  
A Play by George Büchner  
Adapted by Luis Moreno

# 2017-2018

South Texas College Theatre Presents

**THE TURN OF THE SCREW**  
HENRY JAMES

**THE INDIAN WANTS THE BRONX**  
BY HANSEL MYRBERG

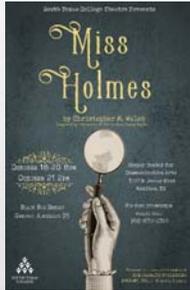
**THE ILLUSION**  
by Gory Kusbner  
freely adapted from Pierre Corneille's L'Illusion Comique

**THE ELEPHANT MAN**  
by Bernard Pomerance

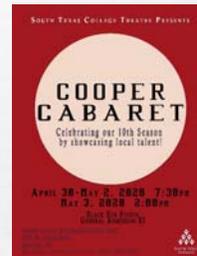
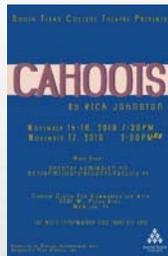
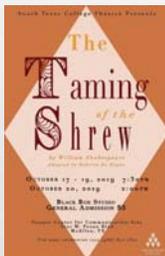
**columbinus**  
by the United States Theatre Project

**SOUTH TEXAS THEATRE AUDITIONS**

# 2018-2019



# 2019-2020



## WHAT YOU CAN DO ...

### SEE A SHOW!

- MAIN STAGE PRODUCTIONS
  - GENERAL ADMISSION - \$10
  - STUDENTS/FACULTY - \$5
  - MILITARY/SENIORS - \$5
- STUDIO & SUMMER PRODUCTIONS
  - GENERAL ADMISSION - \$5

## YOU CAN ALSO...

### BECOME A SUBSCRIBER!

- GENERAL SEATING PASS
  - STUDENTS/FACULTY - \$15
  - MILITARY/SENIORS - \$15
  - GENERAL/COMMUNITY - \$25
- RESERVED SEATING PASS
  - STUDENTS/FACULTY - \$25
  - MILITARY/SENIORS - \$25
  - GENERAL/COMMUNITY - \$35

## SEE YOU AT THE THEATRE!

*“I regard the theatre as the greatest of all art forms, the most immediate way in which a human being can share with another the sense of what it is to be a human being”*

*– Oscar Wilde*