

Board of Trustees

Education and Workforce Development Committee Meeting

Tuesday, September 10, 2019

3:00 p.m.

Ann Richards Administration
Building, Board Room
Pecan Campus
McAllen, Texas



In the Making!

Online Copy

**South Texas College
Board of Trustees
Education and Workforce Development Committee
Ann Richards Administration Building, Board Room
Pecan Campus, McAllen, Texas
Tuesday, September 10, 2019 @ 3:00 p.m.**

AGENDA

“At anytime during the course of this meeting, the Board of Trustees may retire to Executive Session under Texas Government Code 551.071(2) to confer with its legal counsel on any subject matter on this agenda in which the duty of the attorney to the Board of Trustees under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code. Further, at anytime during the course of this meeting, the Board of Trustees may retire to Executive Session to deliberate on any subject slated for discussion at this meeting, as may be permitted under one or more of the exceptions to the Open Meetings Act set forth in Title 5, Subtitle A, Chapter 551, Subchapter D of the Texas Government Code.”

- I. Approval of Minutes for Tuesday, August 13, 2019 Committee Meeting 3 - 7
- II. Presentation and Recommendation for Board Action on the South Texas College Strategic Plan for 2019 - 2025 8 - 22
- III. Presentation on the Approval Process for South Texas College to Offer the Bachelor of Science in Nursing “RN-to-BSN” Program 23 - 30
- IV. Review and Discussion of the Bachelor of Science in Nursing “RN-to-BSN” Prospective Student Guide 31 - 77
- V. Presentation on South Texas College Summer Leadership Institute (SLI) 78 - 86

Approval of Minutes for Tuesday, August 13, 2019 Committee Meeting

The Minutes for the Education and Workforce Development Committee meeting of Tuesday, August 13, 2019 are presented for Committee approval.

**South Texas College
Board of Trustees
Education and Workforce Development Committee
Ann Richards Administration Building, Board Room
Pecan Campus, McAllen, Texas
Tuesday, August 13, 2019 @ 3:30 p.m.**

MINUTES

The Education and Workforce Development Committee Meeting was held on Tuesday, August 13, 2019 in the Ann Richards Administration Building Board Room at the Pecan Campus in McAllen, Texas. The meeting commenced at 3:35 p.m. with Dr. Alejo Salinas, Jr. presiding.

Members present: Dr. Alejo Salinas, Jr., Mr. Gary Gurwitz, and Mrs. Victoria Cantú

Other Trustees present: Mr. Paul R. Rodriguez

Members absent: None

Also present: Dr. Shirley A. Reed, Dr. Anahid Petrosian, Dr. David Plummer, Dr. Rebecca De Leon, Dr. Carlos Margo, Dr. Ety Bischoff, and Mr. Andrew Fish.

Approval of Minutes for Tuesday, July 9, 2019 Committee Meeting

Upon a motion by Mr. Gary Gurwitz and a second by Mrs. Victoria Cantú, the Minutes for the Education and Workforce Development Committee meeting of Tuesday, July 9, 2019 were approved as written. The motion carried.

**Review and Discussion on Proposed Reorganization of Division of
Liberal Arts and Social Sciences**

The Education and Workforce Development Committee was asked to review and discuss the proposed reorganization of the Division of Liberal Arts and Social Sciences, and to provide feedback to administration.

Background

South Texas College offers over 120 academic and workforce degree and certificate programs, organized under four instructional divisions. The instructional divisions are:

- Division of Business, Public Safety, and Technology
- Division of Liberal Arts and Social Sciences

- Division of Math, Science, and Bachelor Programs
- Division of Nursing and Allied Health

Growth within Division of Liberal Arts and Social Sciences

The Division of Liberal Arts and Social Sciences (LASS) was always the largest instructional division within the College. During the course of the previous years, the development of new programs, increased enrollment within specific disciplines, and increased faculty caused substantial growth within LASS.

Based on the number of course sections, full-time faculty, and part-time faculty during the Spring 2019 semester, the LASS was nearly twice the size of the next largest Division of Math, Science, and Bachelor Programs.

Spring 2019				
Division	Course Sections	Number of Faculty		
		Full Time	Part Time: Adjunct / Dual Credit	Total Faculty
Business, Public Safety and Technology	1,013	140	80	220
Liberal Arts and Social Sciences	2,470	262	196	458
Math, Science and Bachelor Program	1,290	137	135	272
Nursing and Allied Health	502	107	16	123
Total	5,275	646	427	1,073

Designation of Assistant Deans

Academic Affairs implemented special assignments for three faculty to serve as Assistant Deans to provide the administrative support in the management of the divisions. These special assignments were not formal positions, and were compensated through a partial course release and a monthly stipend, as per the Board-approved Pay Plan.

Timing of Proposed Reorganization

With the announced retirement of Dr. Margaretha Bischoff, Dean of Liberal Arts and Social Sciences, in December 2019, there was an opportunity to reorganize the Division into two separate divisions that were more manageable.

Proposed Reorganization

Working with department chairs, faculty, and staff within the division, administration proposed splitting LASS into two separate divisions:

- Division of Social & Behavioral Sciences
- Division of Liberal Arts

Staffing Needs for Proposed Reorganization

The current Dean for Liberal Arts and Social Sciences position could be re-designated as a Dean for Social & Behavioral Sciences position; however, a new Dean position would be necessary for Liberal Arts.

Administration recommended the creation of a new Dean position for the Liberal Arts Division.

Both new Division Deans would be supported by existing Assistant Dean special assignments.

The Finance, Audit, and Human Resources Committee would be asked to review this proposal, and to recommend Board approve the addition of a new Dean for Liberal Arts to the Staffing Plan for FY 2019 – 2020. The new Dean would begin January 2020, and the partial year salary would be funded from salary savings.

Timeline to complete the proposed search for two Deans:

<u>Dates</u>	<u>Activity</u>
8/15/2019 to 9/20/2019	Advertise Both Positions
9/3/2019 to 9/6/2019	Create Two Search Committees
9/23/2019 to 9/30/2019	Search Committees Meet to Select Candidates for Interview
10/8/2019 to 10/11/2019	Search Committees Conduct Interviews
10/28/2019 to 10/31/2019	On Campus Candidate Forum: Liberal Arts
11/4/2019 to 11/8/2019	On Campus Candidate Forum: Social & Behavioral Sciences
11/18/2019 to 11/26/2019	Make Official Offers to Start January 2020

Backup Documentation

An organizational chart showing the proposed restructuring of LASS was provided in the packet for the Committee's review and discussion.

No action was necessary. This item was presented for the Committee's information and feedback to administration.

Presentation on South Texas College Summer Camps

On February 19, 2019, Dr. Rebecca De Leon, Dean for Dual Credit Programs and School District Partnerships, presented to the Education and Workforce Development Committee a proposed schedule of South Texas College Summer Camps scheduled for summer 2019.

These camps were designed for elementary-, middle-, and high-school aged students, with some camps open to all students, and others designed in partnership with specific school districts. Dr. De Leon reviewed the Summer Camps booklet that identified

partnering districts and other entities to provide awareness and registration information about these fantastic opportunities for local students.

Dr. De Leon, joined by Dr. Carlos Margo, Associate Dean for Industrial Training and Economic Development, provided an update to the Committee on the success of the wide variety of camps.

Dr. De Leon and Dr. Margo described the community engagement through Academic Summer Camps, Advanced Manufacturing Career Summer Camps, and Continuing Education Summer Camps.

Many of these camps were conducted through engagements by local school districts and limited to students designated by those districts, while others were open to public participation. The College also partnered with several local vendors to offer specialized programs, such as aviation and drone piloting, as summer camps.

After their review of the summer camps completed this season, Dr. De Leon and Dr. Margo reviewed the lessons learned by South Texas College administration this year, and how they planned for even greater offerings and enhanced public participation for Summer 2020.

This presentation was provided for the Committee's review and feedback to administration, and no action was requested.

Adjournment

There being no further business to discuss, the Education Workforce Development Committee Meeting of the South Texas College Board of Trustees adjourned at 4:15 p.m.

I certify that the foregoing are the true and correct Minutes of the August 13, 2019 Education and Workforce Development Committee of the South Texas College Board of Trustees.

Dr. Alejo Salinas, Jr.
Presiding

Presentation and Recommendation for Board Action on the South Texas College Strategic Plan for 2019 - 2025

Administration has prepared a working draft of the STC Strategic Plan for 2019 – 2025. This plan has been designed based upon environmental scanning and input from faculty, staff, students, and Board of Trustees.

In December 2018, the Board reviewed and adopted proposed revisions to the Vision, Mission, and Core Values of South Texas College, as developed through a series of stakeholder engagement sessions, research, and continued review and discussion by institutional committees, such as:

- President's Cabinet,
- President's Administrative Staff,
- Planning & Development Committee,
- Academic Council,
- SWOT Analysis Discussions,
- Professional Development Day Fall 2018

The Board Members were further engaged during the February 2019 Board Retreat, where they undertook an analysis of the Opportunities and Threats that the College should consider while developing its long-term strategic plan. Below are additional research and engagement sessions conducted in development of the strategic plan:

- Environmental Scan of Economic, Social, Regulatory, & Technical Environments,
- Institutional Key Performance Indicators,
- Student Engagement, and
- Consulting Services,

At each engagement session, further feedback and comment were solicited and incorporated as appropriate. This feedback and guidance was used by the Strategic Planning Committee as a guide in developing the formal 2019 – 2025 Strategic Directions and Strategic Goals for South Texas College.

Following is a proposal draft of the South Texas College Strategic Plan for 2019 – 2025, including the following elements:

- Vision
- Institutional Mission
- Core Values
- Strategic Goals
- Strategic Directions


A copy of the working draft of the South Texas College Strategic Plan for 2019 – 2025 is provided within the Committee packet for the members' review.

With Board approval and support of the working draft of the South Texas College Strategic Plan for 2019 – 2025, administration would continue to develop metrics to evaluate the successful completion of strategic goals, and would prepare a final draft of the document for review.

Dr. Shirley A. Reed, President, Dr. David Plummer, Interim Executive Vice President for Educational Program and Student Achievement, and Dr. Fernando Chapa, Dean for Institutional Research, Effectiveness, and Strategic Planning, will present the proposed South Texas College Strategic Plan for 2019 – 2025 and solicit feedback from the Committee.

The Education and Workforce Development Committee is asked to recommend Board approval and support of the working draft of the South Texas College Strategic Plan for 2019 – 2025 as presented.

2019-2025



SOUTH TEXAS
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Strategic Plan

Dr. David C. Plummer
VP for Information Services, Planning,
Performance & Strategic Initiatives

1

Laying the Foundation: Developing the 2019- 2025 Strategic Plan

Strategic planning at South Texas College is a systematic and collaborative process that establishes the future direction for the college and translates its vision into specific achievable goals and objectives.

Dynamic

Collaborative

Continuous Process

Planning Development



Leadership Team

Academic Affairs

Dr. Maricela Silva
 Dr. Christopher Nelson, LASS
 Dr. Theresa Garza, NAH
 Dr. Maria Cervantes, MSB
 Yvonne Chapa, LASS
 Charles Neumann, LASS
 Pablo Cortez, MSB
 Sharon Rice, NAH
 Magdalena Handy, NAH
 Sara Lozano, BPST

Finance and Administrative Services

Katarina Bugariu
 Laura Requena
 Martha N. Perez

Student Affairs & Enrollment Management

Dr. Larry Barroso
 Elibariki Nguma

IS, Planning, Performance & SI

Dr. Lelia Salinas
 Dr. Fernando Chapa
 Nancy M. González

Campus Administrators

Dr. Arturo Montiel, Starr County Campus
 Daniel Montez, Mid-Valley Campus

Distance Education

Ana Peña

Dual Credit

Dr. Rebecca de Leon

Faculty Senate

Shannon Perales

Public Relations & Marketing

Daniel Ramirez

Continuing Education

Lorena Treviño

Strategic Planning Information Reviewed

- IPEDs Research
- EMSI: Environmental Scan of Economic, Social, Regulatory, & Technical Environments
- SWOT
- Focus Groups
- President's Cabinet
- Board Retreat Feedback
- Key Performance Indicators
- Student Engagement Data
- Consultant Feedback
- PDC Planning Retreat
- PAS Feedback
- Academic Council Feedback

Board Retreat February 16, 2019

Opportunities

- Program Alignment with Workforce
- Parental Communication
- Community Communication
- ISD Partner Communication

Threats

- Competing Institutions
- Legislative Influences
- Communication Issues
- Feeble Human Resources (unfilled positions & retention of employees)

External Consultant

Participation

- Administration
- Faculty
- Staff
- Students

7 Campus Sessions

- Mid-Valley (1)
- Nursing & Allied Health (1)
- Starr (1)
- Pecan (4)



**SOUTH TEXAS
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Strategic Plan

2019–2025

Strategic Goals and Directions

Lead Community Engagement: South Texas College is the catalyst for engaging and strengthening the communities through diverse efforts.

1. Enhance and leverage partnerships with school districts to improve college matriculation.
2. Strengthen and develop partnerships with local organizations to align educational opportunities with community and workforce needs.
3. Improve community awareness of South Texas College's educational options, programs and services.



Strategic Plan

2019–2025

Strategic Goals and Directions

Promote Academic Integrity and Excellence:

South Texas College is dedicated to creating a dynamic and innovative educational environment based on excellence, academic honesty, rigor, and continuous improvement.

1. Promote, support, develop and expand the use of dynamic, innovative, and engaging classroom instruction.
2. Recruit and retain excellent faculty and staff.
3. Expand professional development for all faculty and staff.
4. Nurture a culture that values meaningful assessment of student learning.



Strategic Plan

2019–2025

Strategic Goals and Directions

Create Educational Opportunities for Students:

South Texas College is committed to providing accessible and inclusive educational opportunities that enable a seamless transfer to advanced degrees or align with emerging workforce needs.

1. Strengthen college readiness for all students in our region.
2. Align programs with emerging technologies and changing needs in the job market.
3. Deliver world class online programs and student experiences.
4. Expand and enhance transfer opportunities.



Strategic Plan

2019–2025

Strategic Goals and Directions

Foster Student Success: South Texas College is devoted to providing students with accessible pathways and effective support structures that promote persistence, educational attainment, academic achievement, personal and professional growth.

1. Develop pathways to academic and educational achievement to encompass all students.
2. Construct a network of support systems to help students enter and stay on a path leading to employment and/or further education.
3. Provide educational guidance, student mentoring, internship program opportunities, and other experiences.



Strategic Plan

2019–2025

Strategic Goals and Directions

Cultivate Institutional Excellence: South Texas College creates a culture of excellence through integrity, collaboration, transparency, accountability, fiscal responsibility, and leveraging technology.

1. Establish a streamlined, well-structured, and efficient set of communication processes at the College.
2. Improve leadership and personal accountability at every level of the institution to better facilitate regular and effective cross-functional teamwork and dialogue.
3. Safeguard the sound financial condition and financial management of the College.
4. Deliver high level innovative customer-oriented services and business practices.



THANK YOU!
Any questions?



2019 – 2025 Strategic Plan



Mission Statement

South Texas College is a public institution of higher education that provides educational opportunities through excellence in teaching and learning, workforce development, cultural enrichment, community service, and regional and global collaborations.

Vision Statement

South Texas College will be a global model in educational innovation serving as a catalyst to drive regional prosperity, economic development, and the social mobility of those we serve.

Core Values

Student Success: We are committed to the personal, academic and career goals of each student.

Excellence: We are committed to excellence and innovation in teaching, learning, and services.

Opportunity: We are committed to providing access and support for students to achieve their academic and career goals.

Community: We are committed to equitable results through inclusion, diversity, collaboration, and engagement.

Integrity: We are committed to being respectful, professional, honest, accountable, and transparent.

Proposed Strategic Goals & Directions

Strategic Goal

Lead Community Engagement: South Texas College is the catalyst for engaging and strengthening the communities through diverse efforts.

Strategic Directions

- 1) Enhance and leverage partnerships with school districts to improve college matriculation.
- 2) Strengthen and develop partnerships with local organizations to align educational opportunities with community and workforce needs.
- 3) Improve community awareness of South Texas College's educational options, programs and services.

Working Draft

Strategic Goal

Promote Academic Integrity and Excellence: South Texas College is dedicated to creating a dynamic and innovative educational environment based on excellence, academic honesty, rigor, and continuous improvement.

Strategic Directions

- 1) Promote, support, develop and expand the use of dynamic, innovative, and engaging classroom instruction.
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Working Draft

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Working Draft

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- 3) Safeguard the sound financial condition and financial management of the College.
- 4) Deliver high level innovative customer-oriented services and business practices.

Working Draft

Presentation on the Approval Process for South Texas College to Offer the Bachelor of Science in Nursing “RN-to-BSN” Program

South Texas College seeks to provide a pathway for currently licensed registered nurses to attain a Bachelor of Science in Nursing (BSN) degree and to meet the increasing demand for bachelor degreed nurses in the Rio Grande Valley.

Registered Nurses – ADN and BSN

Upon completion of either an Associate Degree Nursing (ADN) and Bachelor of Science in Nursing (BSN) program, a graduate is eligible to take the National Council for Licensure Examination for Registered Nurses (NCLEX-RN). The same Registered Nurse (RN) licensure is granted upon successful completion, regardless whether the examinee holds the ADN or BSN degree.

- ADN programs focus on fundamental nursing skills, knowledge, and clinical experiences that provide the students adequate training for entry into the nursing profession.
- BSN programs provide additional clinical and academic training beyond the ADN program, which includes:
 - Evidence-based nursing practice and research;
 - Interprofessional communication;
 - Professionalism;
 - Health promotion;
 - Community and population health;
 - Leadership for quality care and patient safety;
 - Management of information and patient care technology; and
 - Healthcare policy.

Employers in the Rio Grande Valley are encouraging working nurses with ADN degrees and current RN licensure to attain a BSN. A BSN will open new career opportunities to working nurses who lack that academic credential and training. South Texas College is proud to provide that pathway to the Valley’s nurses, and is eager to start meeting the incredible local demand.

Approval Process for South Texas College

The 85th Texas Legislature passed SB 2118, which provided the legal authorization for South Texas College and other qualified colleges to offer a BSN Program. With the legal authority granted, the College undertook the necessary steps to receive approval from the Texas Board of Nursing, Texas Higher Education Coordinating Board, and the Southern Association of Colleges and Schools Commission on Colleges to offer the curriculum and confer the BSN degree.

Initial Delay

The approval process began with a comprehensive review of the proposed program by the South Texas College Board of Trustees in August 2017, which resulted in Board approval for administration to begin the application process.

As administration undertook the process, they determined that there were several ambiguities in the procedure. No community college in Texas had previously secured authorization to offer a Bachelor of Science in Nursing program, and the necessary procedural steps had not yet been codified by the Texas Board of Nursing (TBON) and the Texas Higher Education Coordinating Board (THECB). Administration subsequently withdrew their application and informed the Board of Trustees that the process was delayed while administration waited for additional clarification from the THECB and TBON.

Administration continued to work with the TBON and the THECB to resolve concerns and questions about the application process, and rallied further support from stakeholders in the region.

Successful Application Approval of the South Texas College RN-to-BSN Program

On January 15, 2019, the South Texas College Board of Trustees once again approved and authorized the proposed Bachelor of Science in Nursing Program, which authorized a new start on the application process.

The College submitted applications to the THECB, TBON, and SACSCOC:

THECB – Approval received March 29, 2019

The THECB application required documentation supporting:

- Need for the program
 - Employer Need including letters of support
 - Student demand including student need survey
 - Explanation of how the program does not duplicate but complement existing programs in the region
- Enrollment Projections
- Evidence of Success for ADN program
- Description of program
- Plans to evaluate program to include student learning outcomes
- List Faculty and qualifications
- List student support services for student persistence and completion
- Library Services and Learning Support
- Physical Facilities
- Plans for Programmatic Accreditation
- Financial Support
- Articulation Agreements with other institutions
- Clinical Site agreements

TBON – Approval received March 29, 2019

The TBON application required documentation supporting:

- demonstrated evidence for the BSN's need in the area;
- detailed descriptions of the proposed program,
- provided evidence of the financial and administrative support,
- described each faculty member's credentials and experience,
- included proof of students' input to the curriculum design.

In addition, as part of the program description, the college identified all the differentiated competencies, included the syllabi for all the proposed courses, and fully explained the policies and procedures for the management of Clinical Learning Experiences.

SACSCOC – Approval Received August 2, 2019

The SACSCOC application required documentation supporting:

- How we determined need for the program
- Specific details of the program
- How we will assess student learning
- How we will evaluate the program
- Description of Faculty and their qualifications
- Library and Learning Resources provided for program
- Student Services for program
- Financial Support for program
- Physical Facilities for program

With the August 2, 2019 SACSCOC approval, the College completed the approval process and is prepared to move forward with the first cohort in Spring 2020!

This presentation is provided for the Committee's review and feedback to administration, and no action is requested.



Bachelor of Science in Nursing RN-to-BSN Program Development and Approval Process

**Education & Workforce Development Committee
Tuesday, September 10, 2019**

**Presenter: Dr. Anahid Petrosian
Interim Vice President for Academic Affairs**

Outline

RN-to-BSN Degree Program

- **Senate Bill 2118**
- **Program Development Process**
 - **Local & Regional Support**
- **Application Timeline**
- **Approval Timeline**
- **Next Phase: RN-to-BSN Program Accreditation**



Bachelor of Science in Nursing



Texas Legislative Authorization

- In June 2017, 85th Texas Legislature enacted **SB 2118** that provided legislative authority for Texas Community Colleges to offer the Bachelor of Science in Nursing.



Program Development Process



The RN-to-BSN Program Development Justification:

- To provide opportunities for registered nurses in Hidalgo and Starr counties to pursue a Bachelor of Science in Nursing (BSN) degree.
- To address the projected shortage for bachelor-level educated nurses in health care facilities in the Rio Grande Valley.



Program Development Process



College Entities involved in the Program Development Process:

- Associate Degree Nursing Department Faculty
- Nursing & Allied Health Division Curriculum Committee
- Institutional Research, Effectiveness, and Strategic Planning
- College Curriculum Committee
- Academic Affairs Counsel
- Planning and Development Council



Local & Regional Support

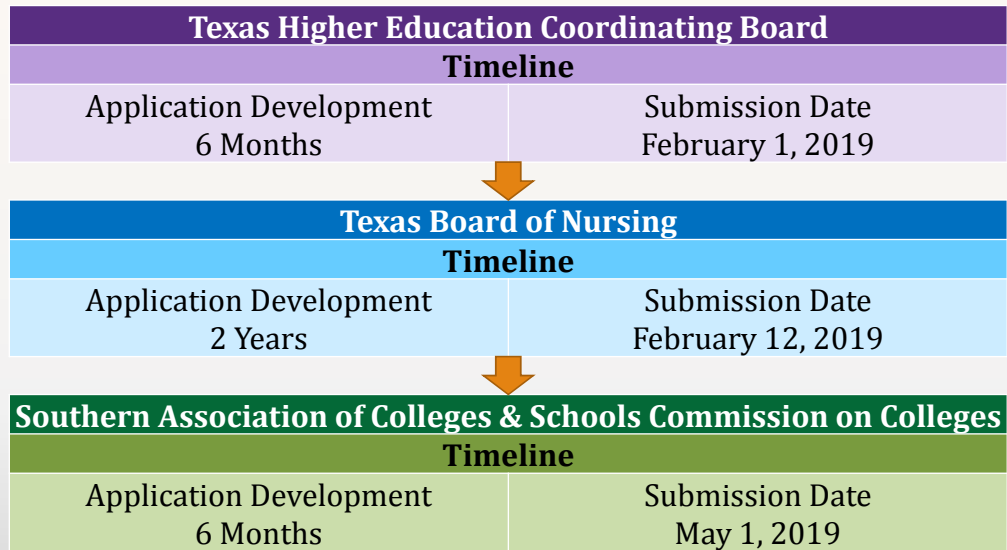


South Texas College received Letters of Support from the following Health Care Organizations in support of the RN-to-BSN Program

- South Texas Health System
- Mission Regional Medical Center
- Rio Grande Regional Hospital
- Doctors Hospital at Renaissance
- Cornerstone Regional Hospital
- Knapp Medical Center
- McAllen Heart Hospital
- Starr County Memorial Hospital
- Valley Baptist Medical Center
- Presidente Home Care



RN-to-BSN Application Timeline



RN-to-BSN Approval Timeline

Approval Date	Internal Approval
January 15, 2019	Education & Workforce Development Committee
January 29, 2019	South Texas College Board of Trustees
Approval Date	External Approval
March 29, 2019	Associate Degree Nursing Accreditation (ACEN)
March 29, 2019	Texas Higher Education Coordinating Board
March 29, 2019	Texas Board of Nursing
August 2, 2019	Southern Association of Colleges and Schools Commission on Colleges



Next Phase: RN-to-BSN Program Accreditation



South Texas College will be eligible to apply for ACEN accreditation of the RN-to-BSN program a semester before the first cohort of students graduate.

Activities	Timeline
Submit Application for Candidacy	March 2020
Submit Candidacy Report	June 2020
Prepare Self-Study Report	Summer 2020
Submit Self-Study Report	September 2020
Schedule Site Visit	October 2020
Evaluation Review Panel	January 2021
ACEN Accreditation	March 2021



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Thank you for your Support!



Review and Discussion of the Bachelor of Science in Nursing “RN-to-BSN” Prospective Student Guide

South Texas College will begin offering the RN-to-BSN Program in Spring 2020, and needs to begin accepting and evaluating applications to the first cohort of 30 students by early November 2019.

Recruitment of Prospective Applicants

The South Texas College Nursing & Allied Health Division will use social media and the Division website to announce upcoming information sessions. Staff have fielded a number of inquiries from recent ADN program graduates and other regional registered nurses who have expressed an interest in the RN-to-BSN Program, and is advising them to watch for scheduled information sessions. The information sessions will provide each of these potential students with information on the application and selection process.

Prospective Student Guide

In March 2016, administration reviewed a detailed ADN Prospective Student Guide with the Education and Workforce Committee, and received feedback on improving this document. The purpose of the guide is to ensure clear and consistent information is provided to all interested applicants, the process is transparent and well-explained, and the selection criteria for the high-demand ADN Program is reasonable and evenly applied to all candidates.

With the recent final approvals for South Texas College to offer the BSN Program, administration has developed an appropriate application process and selection process, and has developed the Prospective Student Guide for the RN-to-BSN Program.

Administration will present the Prospective Student Guide to the Education and Workforce Committee, and discuss the application process, selection criteria, and other program elements with the trustees.


This presentation is provided for the Committee’s review and feedback to administration, and no action is requested.





Bachelor of Science in Nursing RN-to-BSN Program Prospective Student Guide & Selection Process

Education & Workforce Development Committee
Tuesday, September 10, 2019


Presenter:
Dr. Jayson Valerio, Dean of Nursing and Allied Health



Outline



- Bachelor of Science in Nursing
- Program Description
- RN-to-BSN Degree Requirements
- Program Application Requirements
- Recruitment & Application Timeline
- Program Selection Process
- Prospective Student Guide



Bachelor of Science in Nursing RN-to-BSN Program

- 85th Texas Legislature enacted **SB 2118** that provided legislative authority for Texas community colleges that meet selective criteria to offer the BSN Program
- **South Texas College has received approval** from the following entities to offer the RN-to-BSN Degree Program
 - Texas Board of Nursing (TBON)
 - Texas Higher Education Coordinating Board
 - Southern Association of Colleges and Schools Commission on Colleges (SACSCOC)



Program Description

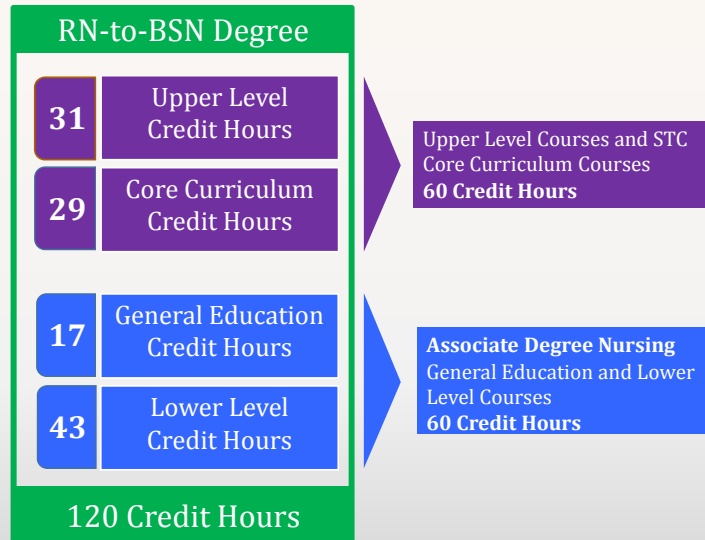


- The RN-to-BSN Program is designed to respond to the increased demand for baccalaureate-level nurses in Hidalgo and Starr counties.
- The program will provide increased access to the BSN degree for applicants who already possess a current:
 - Unencumbered RN License to practice in Texas, or
 - Enhanced Nurse Licensure Compact RN License (eNLC)*
- The program will be delivered in a hybrid instructional model along with clinical coursework.
 - Hybrid model is a combination of face-to-face classroom instruction and online learning

* RN who can practice in their home state and other eNLC states

RN-to-BSN Degree Requirements

Students entering the RN-to-BSN Program with an Associate Degree Nursing will require a maximum of 60 additional credit hours to attain a Bachelor of Science in Nursing



Program Application Requirements RN-to-BSN Program

TO QUALIFY

- ✓ Associate Degree Nursing (AAS-ADN) from a regionally accredited institution with a minimum GPA of 2.5 on a 4.0 scale
- ✓ Completion of required core curriculum courses with a minimum GPA of 2.5 on a 4.0 scale
- ✓ Current, unencumbered RN License to practice in Texas **or** an Enhanced Nurse Licensure Compact RN License

TO SUBMIT

- ✓ Information Session Certificate of Completion
- ✓ Letter of Intent and Professional Resume
- ✓ Three letters of professional recommendation
- ✓ Completed and Signed Functional Abilities Standard Requirements Form
- ✓ Proof of required immunizations and clinical requirements

Recruitment & Application Timeline

Spring 2020



The program will begin offering information sessions for prospective students in September 2019.

Application Timeline, Submission & Review	
Activity	Dates
Application Submission Period	November 4-8, 2019
Application Review Period	November 11-14, 2019
Notification of Applicant Status	November 15, 2019
Deadline to Accept or Deny Admission	November 20, 2019
Mandatory Orientation for Admitted Cohort	November 25, 2019
Spring 2020 Classes Begin	January 21, 2020

Program Selection Process

RN-to-BSN Program

Selection Criteria

Required Points

1. Cumulative GPA - Associate Degree Nursing
2. Cumulative GPA - Core Curriculum Courses

Additional Points (Optional)

3. STC Associate Degree in Nursing Graduate
4. RN Work Experience

Cohort Selection

Spring 2020 Cohort

- 30 Students
- Mixed cohort of Full-Time and Part-Time Students
- No quota for enrollment status, selection is based solely on the Point System

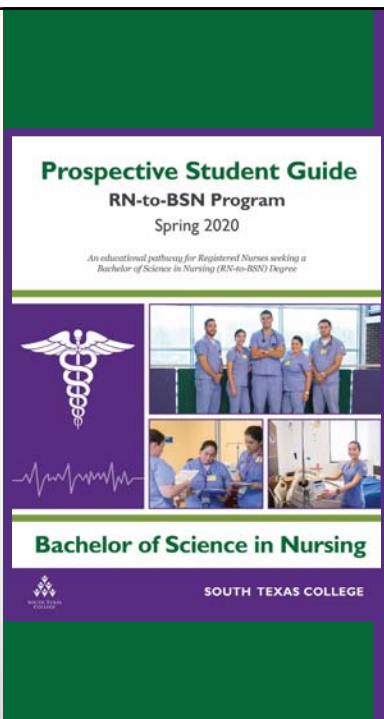
Selection Criteria Point System

POINTS BASED ON ACADEMIC RECORD		Points	Enter Points
1. Cumulative GPA upon conferral of Associate of Applied Science – Associate Degree Nursing (AAS-ADN)	4.00 - 3.50	1.5	
	3.49 - 3.00	1	
	2.90 - 2.50	.5	
2. Cumulative GPA - Core Curriculum As calculated on GPA Calculation Worksheet	4.00 - 3.50	1.5	
	3.49 - 3.00	1	
	2.90 - 2.50	.5	
ADDITIONAL POINTS The following items are not required to apply for the program; however, it will assist the applicant to earn additional points.		Points	Enter Points
3. South Texas College Graduates who have completed an Associate of Applied Science – Associate Degree Nursing		1	
4. Evidence of Registered Nurse Work Experience (see curriculum vitae)	6 years and above	1	
	3-5 years	.5	
	0-2 years	.25	
Maximum Points: 5		Total Points:	

Prospective Student Guide

South Texas College has developed a **Prospective Student Guide** for the Registered Nurse (RN) to Bachelor of Science in Nursing (BSN) Degree Program (RN-to-BSN) to provide:

- ✓ **General information about the program**
- ✓ **Guidance for the application process**
 - Admission to South Texas College
 - Program Information
 - Degree Plans
 - Application Requirements
 - Notification of Application Status
 - Appendices: Additional Resources





Prospective Student Guide

RN-to-BSN Program

DRAFT
September 5, 2019

Spring 2020

*An educational pathway for Registered Nurses seeking a
Bachelor of Science in Nursing (RN-to-BSN) Degree*



Bachelor of Science in Nursing

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PROGRAM SUMMARY

Approval to Offer RN-to-BSN Program and Program Description

South Texas College has received approval from the Texas Board of Nursing, Texas Higher Education Coordinating Board, and the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) to offer the Registered Nurse-to-Bachelor of Science in Nursing (RN-to-BSN) Program.

Program Description

The RN-to-BSN Program is designed to respond to the increased demand for baccalaureate-level nurses in Hidalgo and Starr counties by providing increased access to the BSN degree to applicants who already possess a current, unencumbered RN License to practice in Texas or an Enhanced Nurse Licensure Compact RN License. The program focuses on advancing competencies, skills, and values needed to meet the demands of the current healthcare system.

The degree consists of 47 hours of lower-division coursework, 42 hours of core curriculum, and 31 hours of upper-division coursework (total 120 credit hours). Prospective students must have earned an Associate of Applied Science – Associate Degree Nursing (AAS-ADN) and completed the core curriculum. Therefore, to earn the BSN, a student will need to complete the remaining 29 core curriculum credit hours and the 31 additional credit hours beyond the Associate Degree in Nursing. The upper-division coursework focuses on the BSN role in evidence-based nursing practice and research, interprofessional communication, professionalism, health promotion, community and population health, leadership for quality care and patient safety, management of information and patient care technology, and healthcare policy. The program coursework will be delivered in a hybrid instructional model through a carefully planned blend of both classroom and online learning activities, and clinicals.

The program will begin recruiting prospective students in September 2019, and begin receiving applications in November 2019, in order to accept the first 30 student cohort for the Spring 2020 semester.

Program Degree Plans and Selection Process

Prospective students may apply for the Spring 2020 semester as either full-time or part-time students. Both full-time and part-time degree plans will be offered once per year for a cohort of 30 students, and full-time and part-time students accepted into the program will be part of one mixed cohort. There is no quota for each status, as selection is based solely on the Point System described below.

Selection Process

The RN-to-BSN Program selection process is Competitive Entry based on a Point System. Points are given for the following selection criteria: cumulative GPA upon conferral of AAS-ADN, core curriculum cumulative GPA, and additional points as listed on the Application Form. A Cutoff Score is calculated for each application period based on the qualified applicant pool, the number of slots available, and may vary for each application period. Completed applications are ranked from highest to lowest points and admission is based solely on this ranking.

Information Session, Application Requirements, and Notification of Status

The RN-to-BSN Program is a selective admissions program requiring students to meet all program application requirements before being eligible to apply. To be considered for program admission, completed applications must be received during the application periods indicated in the RN-to-BSN timeline section of this summary.

Due to limited resources, some applicants who meet all program application requirements may not be admitted to the program for the application period in which they apply. Applicants who are not admitted for the current period are encouraged to meet with the RN-to-BSN Program Academic Coach for guidance on their potential next steps.

Prospective Student Information Session

Prospective students are required to attend an Information Session to learn more about the program and the application process prior to submission of an application. Students who successfully complete the *Information Session Assessment* at the end of the session will receive a Certificate of Completion. This certificate must be submitted with the RN-to-BSN Program Application.

RN-to-BSN Program Application Requirements

- Admitted to South Texas College through submission of an online application (ApplyTexas.Org)
 - Issued a South Texas College ID Number (A#)
 - Issued a JagMail account
- Documents Required:
 - Current, unencumbered RN License to practice in Texas or an Enhanced Nurse Licensure Compact RN License
 - Official transcripts of record that include the following:
 - Conferred Associate of Applied Science – Associate Degree Nursing (AAS-ADN)
 - with a cumulative GPA of 2.5 or higher
 - Completed Core Curriculum with a cumulative GPA of 2.5 or higher
 - Information Session Certificate of Completion
 - Personal letter of intent and curriculum vitae detailing academic career and professional experience
 - Three letters of professional recommendation from faculty members or employers
 - Official documentation of all required immunizations and clinical requirements
 - Completed and signed Functional Abilities Standard Requirements Form

Notification of Application Status

Qualified applicants will be notified of their application status through their JagMail account. Should any of the admitted applicants decline admission, an alternate will be offered admission to the program. A random draw (through a lottery system) of alternate applicants will be used as needed.

Application Timeline for Spring 2020 Semester

Application Submission Period	November 4-8, 2019
Application Review Period	November 11-14, 2019
Notification of Applicants (admitted, alternate, or denied)	November 15, 2019
Deadline to Accept or Deny Admission	November 20, 2019
Mandatory Orientation for Admitted Cohort	November 25, 2019
Spring 2020 Classes Begin	January 21, 2020

FLOWCHART OF RN-to-BSN APPLICATION PROCESS



FLOWCHART of RN-to-BSN APPLICATION PROCESS

STEP 1:

Requirements Prior to Applying to the RN-to-BSN Degree Program

- Attend required **“Prospective Student Information Session”**
- Complete the *Information Session Assessment* to receive **Certificate of Completion**
- Submit an online **application for admission to STC** through ApplyTexas.Org
- Submit **all required documentation and official transcripts** to the Office of Admissions & Records

Applicant must:

- Have earned an Associate of Applied Science - Associate Degree Nursing from a regionally accredited institution with a minimum GPA of 2.5 on a 4.0 scale
- Have completed the State core curriculum requirements with a minimum GPA of 2.5 on a 4.0 scale
- Have a current, unencumbered RN License to practice in Texas or an Enhanced Nurse Licensure Compact RN License
- Have been admitted by South Texas College and issued an ID Number and JagMail account

STEP 2:

Applying to the RN-to-BSN Degree Program

**Complete and sign
RN-to-BSN
Degree Program
Application**

Submit application with the following documentation:

- Copy of current RN License
- Information Session Certificate of Completion
- Personal letter of intent and curriculum vitae detailing academic career and professional experience
- Three letters of professional recommendation from faculty members or employers
- Official transcripts indicating conferral of AAS-ADN and core curriculum requirements
- Record of immunizations
- PPD results or chest x-ray
- Copy of CPR-HCP-BLS Certification
- Completed and signed Functional Abilities Standard Form
- Proof of Health Insurance

FLOWCHART of RN-to-BSN APPLICATION PROCESS

STEP 3:

Notification of Application Status



ADMISSION TO SOUTH TEXAS COLLEGE



ADMISSION TO SOUTH TEXAS COLLEGE

Students are admitted to South Texas College through the provisions of Board Policy 3200, Student Admissions. General admission to the College does not imply admission to all programs of the College. The Nursing and Allied Health Division offers selective programs with application requirements. Prospective students must meet all program application requirements before being eligible to apply to selective programs.

South Texas College has developed a checklist to assist prospective students with the process of admission. Please follow the Admission to South Texas College Checklist (Appendix A). Students must enroll with South Texas College in order to register for courses. Please complete the admission process with the Office of Admissions & Records (OAR). For more information or assistance, contact the OAR at 956-872-8311 and/or visit a South Texas College Admissions Office.

Prospective students must have **completed and on file** the following requirements to apply to South Texas College.

- Application for admission to South Texas College through ApplyTexas.org.
- Official transcripts submitted to the Office of Admissions & Records.
- Proof of vaccination – beginning January 2012, all new students who did not attend South Texas College in the Fall of 2011 are required to show proof of immunization against bacterial meningitis

Transfer Students

Students transferring from another accredited college or university are eligible for admission and adhere to the same application requirements. Transfer students must also comply with Board Policy 3200 and 3320. For more information or assistance, contact the OAR at 956-872-8311 and/or visit a South Texas College Admissions Office.

Note to transfer students: When transferring credits from former colleges/universities to South Texas College, only the credits transfer, not the GPA.

International Students

The college is authorized under federal law to enroll students who are valid F-1 or M-1 visa holders under the Student Exchange and Visitor Information System (SEVIS) and authorized by the United States Citizenship and Immigration Services (USCIS). Upon initial admission to the College, international students must comply with all federal regulations in order to obtain a student visa prior to enrollment, and must remain in compliance throughout the duration of their study. For assistance contact the Office of Admissions & Records, Residency Specialist at 956-872-2250.

It is recommended that international students schedule their TOEFL Exam during the application process. For more information or assistance, contact the International Toll Free number at 866-665-7822.

RN-to-BSN PROGRAM INFORMATION

Marketable Skills
Prospective Student Information Session



RN-to-BSN PROGRAM INFORMATION

The Bachelor of Science in Nursing RN-to-BSN Program focuses on advancing competencies, skills, and values needed to meet the demands of the current healthcare system. The degree consists of 47 credit hours of lower division courses accepted from the Associate Degree Nursing track, 42 required credit hours for the Core Curriculum, and 31 hours comprised of upper-division coursework to be offered at the Nursing and Allied Health Campus in McAllen, Texas. The upper-division coursework includes the BSN role in evidence-based, nursing practice and research, interprofessional communication, professionalism, health promotion, community and population health, leadership for quality care and patient safety, management of information and patient care technology, and healthcare policy.

The Bachelor of Science in Nursing RN-to-BSN Program will prepare graduates for leadership and management positions in a health care facility. The Program will be delivered in a **hybrid instructional model** through a carefully planned blend of both classroom and online learning activities, and **clinical coursework**.

Through the Bachelor of Science in Nursing, RN-to-BSN Program outcomes, the student will be able to:

1. Apply clinical judgment and knowledge based on the nursing program of study, evidenced-based practice outcomes, and research studies as the basis for decision-making and comprehensive, safe patient and population care.
2. Deliver safety and quality improvement initiatives as a provider of patient care, and as part of the interdisciplinary healthcare team, as an advocate, and as a manager of nursing care.
3. Demonstrate clinical inquiry and analysis in applying patient care technologies and information systems to support safe nursing practice and population risk reduction.
4. Participate in monitoring institutional, professional, and public healthcare policy to maintain adherence to standards of practice within legal, ethical, and regulatory frameworks of the professional nurse.
5. Manage care transitions across the healthcare continuum and promote a culture of health in the community and population with diverse communities in collaboration with members of the interdisciplinary health care team.
6. Demonstrate effective leadership and advocacy that reflects the values, ethics, and continuing competence of the nursing profession.
7. Provide leadership skills to financial resources, human resources, clinical management, and professional issues in providing and evaluating care.

Marketable Skills

After completion of the RN-to-BSN Program, students are able to increase their value to a hospital or healthcare organization, as it makes them a more skilled asset to the health care team. A South Texas College RN-to-BSN graduate will acquire the following skills making them more appealing to employers:

- a. Strengthened Management Skills
Through targeted coursework, RN-to-BSN students are provided an in-depth training in staffing, leadership and management skills, budgeting, and cost-effective day-to-day operations.
- b. Effective Leadership Skills
In today's complex health care delivery system, RN-to-BSN students boost their leadership skills as they are expected to run departments efficiently, act as role models, and adapt to the pressures confronted in today's healthcare environment.
- c. Proficient in Applying Evidence-Based Practice (EBP)
The RN-to-BSN Program is focused on applying the principles of EBP in the workplace. The RN-to-BSN degree plan has a separate capstone course on EBP where students are required to formulate

a capstone project designed to yield better patient outcomes in the health care setting/department where the students work.

d. Foster an Attitude of Continuous (Continued) Learning

This is an effective trait rather than a skill that South Texas College has nurtured in the ADN program. In today's ever-evolving and rapid-pace healthcare environment, students need to develop this trait to keep abreast with the latest trends in their field of specialty and expand their knowledge to stay ahead.

e. Effective Financial Skills

The RN-to-BSN coursework provides a solid foundation of instruction in healthcare fiscal planning and accountability for costs and outcomes. This instruction is designed to produce a budget manager equipped with the knowledge, skills, and principles in financial management, as well as knowledge of the political, economic, and social factors that affect healthcare.

The RN-to-BSN Program at South Texas College is approved by the Texas Board of Nursing, the Texas Higher Education Coordinating Board, and the Southern Association of Colleges and Schools.

Prospective Student Information Session

The RN-to-BSN Program offers **Information Sessions** for prospective students. Prospective students are **required** to complete an Information Session, either face-to-face or online, to learn about program information and requirements, program tracks, point system evaluation, application period, and clinical requirements. Prospective students who complete the Information Session (face-to-face or online) will need to successfully complete the *Information Session Assessment* and print a **Certificate of Completion**. This certificate must be submitted with the RN-to-BSN Program Application.

The dates and times of Information Sessions are published on the [RN-to-BSN Webpage](#).

Face-to-Face Information Session

Information Sessions are offered at the Nursing and Allied Health (NAH) Campus, 1101 E Vermont in McAllen, Texas. Sessions are scheduled approximately one (1) hour and students are recommended to "book a session" via the [RN-to-BSN Webpage](#). Applicants must bring proper identification, and have a copy of their official or unofficial college or university transcript for review if applicable. During the face-to-face session, the applicant will be able to ask questions regarding the RN-to-BSN Program.

Online Information Session

An [Online Information Session](#) is designed for those applicants who are not able to attend a face-to-face Information Session. Once the applicant has completed the online session, the applicant can email the RN-to-BSN Program Academic Coach any questions he/she may have.

Certificate of Completion

Applicants who complete the Information Session, either face-to-face or online, and successfully complete the *Information Session Assessment*, will be able to attain the Certificate of Completion online. This certificate is one of the required documents for applying to the RN-to-BSN Program. The certificate must be within the academic year of application submission.

DEGREE PLANS

Full-Time

Part-Time



DEGREE PLANS

Full-Time Degree Plan

The full-time degree plan for the RN-to-BSN Program is designed for individuals who would like to pursue the program on a full-time basis.

DEGREE PLAN			
Bachelor of Science in Nursing RN-to-BSN Degree Program			
Course Sequence: Full-Time Track			
FIRST YEAR - SPRING			Credit Hours
First Minimester			
NURS	3370	Professional Development & Interprofessional Collaboration	3
NURS	3302	Contemporary Issues in Nursing & Healthcare	3
Second Minimester			
NURS	3304	Holistic Assessment Across the Lifespan	3
NURS	3312	Nursing Informatics	3
FIRST YEAR - SUMMER			
First Minimester			
NURS	3401	Population Focused Community Health Care	4
NURS	3102	Population Focused Community Health Care - Clinical	1
Second Minimester			
NURS	3310	Evidence-Based Nursing Practice and Research	3
NURS	3320	Public and Global Health Policy	3
SECOND YEAR – FALL			
NURS	3408	Leadership and Management in Professional Nursing	4
NURS	3108	Leadership and Management in Professional Nursing - Clinical	1
Second Minimester			
NURS	3301	Nursing Capstone - Capstone	3
TOTAL CREDIT HOURS			31

Part-Time Degree Plan

The part-time degree plan for the RN-to-BSN Program is designed for individuals who would like to pursue the program on a part-time basis.

DEGREE PLAN Bachelor of Science in Nursing RN-to-BSN Degree Program Course Sequence: Part-Time Track			
FIRST YEAR - SPRING			Credit Hours
First Minimester			
NURS	3370	Professional Development & Interprofessional Collaboration	3
Second Minimester			
NURS	3302	Contemporary Issues in Nursing & Healthcare	3
NURS	3304	Holistic Assessment Across the Lifespan	3
FIRST YEAR - SUMMER			
NURS	3401	Population Focused Community Health Care	4
NURS	3102	Population Focused Community Health Care - Clinical	1
SECOND YEAR - FALL			
First Minimester			
NURS	3312	Nursing Informatics	3
Second Minimester			
NURS	3310	Evidence-Based Nursing Practice and Research	3
NURS	3320	Public and Global Health Policy	3
SECOND YEAR - SPRING			
First Minimester			
NURS	3408	Leadership and Management in Professional Nursing	4
NURS	3108	Leadership and Management in Professional Nursing - Clinical	1
Second Minimester			
NURS	3301	Nursing Capstone - Capstone	3
TOTAL CREDIT HOURS			31

PROGRAM REQUIREMENTS

Selection Process and Criteria

Application Requirements

Point System Evaluation Form

Prospective Student Application Checklist



PROGRAM REQUIREMENTS

The Registered Nurse (RN) to Bachelor of Science in Nursing (BSN) [RN-to-BSN] Program is a **selective admissions program** with program application requirements. Prospective students must meet all program application requirements before being eligible to apply to the program. To be considered for program admission, applications must be submitted during the application periods as published on the RN-to-BSN Program webpage. Due to limited resources, some applicants who meet all program application requirements may not be admitted to the program for the application period in which they apply. Applicants who are not admitted for the current period are encouraged to meet with the RN-to-BSN Program Academic Coach.

Selection Process

The RN-to-BSN Program selection process is **Competitive Entry based on a Point System**. Points are given for the following selection criteria: cumulative GPA upon conferral of AAS-ADN, core curriculum cumulative GPA, and additional points as listed on the Application Form. A **Cutoff Score** is calculated for each application period based on the qualified applicant pool, the number of slots available, and may vary for each application period. Completed applications are ranked from highest to lowest points and admission is based solely on this ranking. Applicants with total points **equal** to the cutoff score will be designated as alternates. Should any of the admitted applicants decline admission, an alternate will be offered admission to the program. A random draw (through a lottery system) of alternate applicants will be used as needed. Alternate applicants not selected for the application period must re-apply to be considered for the next application cycle.

Selection Criteria

The selection criteria are used to assess the applicant's score. Points are given for the following selection criteria:

1. Cumulative GPA upon conferral of AAS-ADN degree
2. Cumulative GPA of State required core curriculum, and
3. Additional points as listed on the evaluation form.

Additional Points

The RN-to-BSN Program offers applicants the opportunity to earn **Additional Points**, which are not required for applying to the program; however, they will assist applicants to earn additional points towards the total score. For a list of the additional points, review the Point System Evaluation Form on page 19 of this Guide.

Application Requirements

Prospective students must meet all program application requirements in order to be eligible to apply to the RN-to-BSN Program. However, meeting the program application requirements is not a guarantee of program admission. Requirements are listed below.

RN-to-BSN Program Application Requirements

- Admitted to South Texas College through submission of an online application (ApplyTexas.Org)
 - Issued a **South Texas College ID Number (A#)**
 - Issued a **JagMail account**
- Documents Required:
 - Current, unencumbered **RN License** to practice in Texas or an Enhanced Nurse Licensure Compact RN License
 - **Official transcripts** of record that include the following:
 - Conferred Associate of Applied Science – Associate Degree Nursing (AAS-ADN) with a cumulative GPA of 2.5 or higher
 - Completed Core Curriculum with a cumulative GPA of 2.5 or higher
 - Information Session **Certificate of Completion**

- Personal **letter of intent and curriculum vitae** detailing academic career and professional experience
- **Three letters of professional recommendation** from faculty members or employers
- Official documentation of all **required immunizations and clinical requirements**
- Completed and signed **Functional Abilities Standard Requirements Form**

Functional Abilities Standard *

The Functional Abilities Standard includes the essential functions, which every South Texas College NAH student is expected to perform and are necessary for successful participation in the RN-to-BSN Program. These are necessary in order to provide healthcare services in a safe, ethical, and legal manner. Students participating in a South Texas College NAH Program are expected to demonstrate the essential functions listed below, with or without reasonable accommodation.

- | | | |
|--------------------------|-----------------|--|
| - Read | - Fine Motor | - Tactile |
| - Arithmetic Competence | - Motor Control | - Ability to use computers |
| - Critical Thinking | - Visual | - Ability to complete tasks/examinations |
| - Communication | - Auditory | within required time limits |
| - Behavior Social Skills | - Smell | |

These are applicable in classroom, laboratories, and clinical/practicum settings. The South Texas College NAH Program uses independent clinical education sites that may or may not be able to offer the same reasonable accommodations that are made available by the College.

*** NOTE:** Any student wishing to request reasonable accommodations due to a documented disability must initiate the process by contacting an ADA representative from the South Texas College Office of Disability Support Services for information and procedures at 956-683-3137 or 956-872-2513. A complete list of the required Functional Abilities Standard of the Nursing & Allied Health programs can be found in *Appendix G*.

Clinical Requirements

Once a prospective student is admitted into the RN-to-BSN Program, they will be required to fulfill additional immunizations and clinical requirements. For a full list of clinical requirements, please refer to *Appendix H: Clinical Requirements*.

Program Cost

The total program cost for each RN-to-BSN Program track is provided in *Appendix F: Program Cost*. The Lippincott-Kluwer platform for all RN-to-BSN Program textbooks is \$974.76.

Point System Evaluation Form

Program Selection Process: The RN-to-BSN Program selection process is based on a Point System Evaluation. The following selection criteria are used to determine the applicant's points.

POINTS BASED ON ACADEMIC RECORD		Points	Enter Points
1. Cumulative GPA upon conferral of Associate of Applied Science – Associate Degree Nursing (AAS-ADN)	4.00 - 3.50	1.5	
	3.49 - 3.00	1	
	2.90 - 2.50	.5	
2. Core Curriculum Cumulative GPA As calculated on GPA Calculation Worksheet	4.00 - 3.50	1.5	
	3.49 - 3.00	1	
	2.90 - 2.50	.5	
ADDITIONAL POINTS The following items are not required to apply for the program; however, it will assist the applicant to earn additional points.		Points	Enter Points
3. South Texas College Graduates who have completed an Associate of Applied Science – Associate Degree Nursing		1	
4. Evidence of Registered Nurse Work Experience (see curriculum vitae)	6 years and above	1	
	3-5 years	.5	
	0-2 years	.25	
Maximum Points: 5		Total Points:	

Cumulative GPA Calculation Worksheet – Core Curriculum

This worksheet is provided to prospective students to calculate the cumulative GPA for core curriculum courses. First, using the grading system below for converting letter grades to points, enter your grade points for each course listed. Then multiply the grade points by the number of credit hours for each course and enter the total points. The final step will be to calculate your cumulative GPA by (1) adding the total points and (2) dividing that number by 42, enter result as your cumulative GPA.

Grading System: A=4 points B=3 points C=2 points

COURSE		GRADE POINTS	Multiply	CREDIT HOURS	TOTAL POINTS
ENGL 1301	Composition I		x	3	
ENGL 1302	Composition II – Rhetoric		x	3	
BIOL 2401	Anatomy and Physiology I		x	4	
BIOL 2402	Anatomy and Physiology II		x	4	
HIST 1301 or HIST 2327	United States History I or Mexican-American History I		x	3	
HIST 1302 or HIST 2328	United States History II or Mexican-American History II		x	3	
GOVT 2305	Federal Government		x	3	
GOVT 2306	Texas Government		x	3	
PSYC 2301 or PSYC 2314	General Psychology or Lifespan Growth and Development		x	3	
MATH 1442	Elementary Statistical Methods		x	4	
Component Area Option: Course Name 			x	3	
Creative Arts Elective: Course Name 			x	3	
Language, Philosophy & Culture Elective: Course Name 			x	3	
TOTAL GRADE POINTS					
Calculate cumulative GPA for core curriculum courses: Total the points earned then divide by 42 (total number of credit hours)					÷ 42
Cumulative GPA					

Prospective Student Application Checklist

Prospective students must meet all application requirements to apply to the RN-to-BSN Program. Meeting the application requirements is not a guarantee of program admission. **Below is a list of items and documents required to submit a completed application.**

	Check Mark (√)	List of Requirements
1.		Prospective Student Information Session
		<ul style="list-style-type: none"> I have received my Certificate of Completion for attending the Information Session and successfully completing the Information Session Assessment
2.		Requirements to be Eligible to Apply
		<ul style="list-style-type: none"> I have submitted an online application for admission online through ApplyTexas.Org and provided all required documents including official college transcripts to the Office of Admissions & Records
		<ul style="list-style-type: none"> I have been issued an South Texas College ID Number (A#) and JagMail account
		<ul style="list-style-type: none"> I have earned an Associate of Applied Science – Associate Degree Nursing (AAS-ADN) with a cumulative GPA of 2.5 or higher
		<ul style="list-style-type: none"> I have completed 42 hours of transferable State required core curriculum credits with a minimum GPA of 2.5 on a 4.0 scale
		<ul style="list-style-type: none"> I have a current, unencumbered RN License to practice in Texas or Enhanced Nurse Licensure Compact RN License
3.		Required Documents
		<ul style="list-style-type: none"> Printed copy of current, unencumbered RN License or Enhanced Nurse Licensure Compact RN License
		<ul style="list-style-type: none"> Certificate of Completion for attending the Information Session and successfully completing the Information Session Assessment
		<ul style="list-style-type: none"> Personal letter of intent and curriculum vitae detailing academic career and professional experience
		<ul style="list-style-type: none"> Three letters of professional recommendation from faculty members or employers
		<ul style="list-style-type: none"> Official transcripts of record that include the following: <ul style="list-style-type: none"> Conferred Associate of Applied Science – Associate Degree Nursing (AAS-ADN) Completed Core Curriculum If applicable, all prerequisite courses have been transferred and are listed on the Official South Texas College transcript
		<ul style="list-style-type: none"> Official documentation of all required immunizations or proof of positive serology: <ul style="list-style-type: none"> Tetanus/Diphtheria/Pertussis (Tdap) – within the last 10 years Hepatitis B – 3 vaccine series is required or proof of positive serology MMR – 2 doses are required or proof of positive serology Varicella – 2 doses are required or positive serology Meningitis (MCV4) for entering students under the age of 22 – <u>1 dose</u> is accepted if within the <u>last 5 years</u> or must have <u>2 completed doses</u>
		<ul style="list-style-type: none"> PPD result (repeated every year) or chest X-ray every two (2) years
		<ul style="list-style-type: none"> CPR-HCP-BLS Certification by the American Heart Association
		<ul style="list-style-type: none"> Completed Functional Abilities Standard Requirements Form
		<ul style="list-style-type: none"> Proof of Health Insurance

NOTIFICATION OF APPLICATION STATUS

Admitted Status

Alternate Status

Denied Status



NOTIFICATION OF APPLICATION STATUS

The South Texas College RN-to-BSN Program communicates via JagMail to inform all applicants of their admission status. Notification Letters will be emailed on the specified date listed on the Application Form. Applicants should make sure their JagMail account is working in order to receive notification of application status. Please contact the IT Service Desk if you are not receiving JagMail or your account needs to be reset.

Email: isphelp@southtexascollege.edu

Phone: 956-872-2111

Qualified applicants with total points **above** the cutoff score will be pre-admitted and applicants with total points **below** the cutoff score will be denied. Applicants with total points **equal** to the cutoff score will be designated as alternates. Should any of the admitted applicants decline admission, an alternate will be offered admission to the program. The program **does not** have a **waiting-list**. Applicants who are not admitted for the current period are encouraged to meet with the RN-to-BSN Program Academic Coach.

Admitted Status

Applicants with total points above the cutoff score will be accepted and notified of their application status through JagMail. Applicants must officially accept their admission to the program on or before the mandatory orientation by submitting the acceptance form (emailed with the admittance letter). The mandatory orientation will outline all the details of the program, including but not limited to additional requirements like immunizations, uniform, and class registration.

Alternate Status

Applicants with total points equal to the cutoff score will be designated as alternates and notified of their application status through JagMail. Should any of the admitted applicants decline, an alternate will be offered admissions to the program. A random draw (through a lottery system) of alternate applicants will be used as needed.

Denied Status

Applicants with total points below the cutoff score will be denied and notified of their application status through JagMail. Denied applicants are encouraged to meet with the RN-to-BSN Program Academic Coach.

Upon the denied applicant's request, further consultation can be held to meet with the:

- RN-to-BSN Program Director
 - Applicant can meet with the RN-to-BSN Program Director after the applicant has met with the RN-to-BSN Program Academic Coach.
- NAH Division Dean
 - Applicant can meet with the NAH Division Dean after the applicant has met with the RN-to-BSN Program Academic Coach and RN-to-BSN Program Director.

RN-to-BSN PROGRAM APPLICATION FORM





RN-to-BSN Program APPLICATION FORM Spring 2020

Application Instructions

The applicant is responsible for submitting a complete and signed application along with all required documents. Incomplete applications will not be considered. Please print legibly.

Submission Protocol

Prospective students must complete the following parts of the application:

- Part A: Student Information
- Part B: Application Requirements
- Part C: Point System Evaluation Form
- Part D: Acknowledgement Form

Applications are to be submitted to the RN-to-BSN Program Academic Coach at the NAH campus (*Office 120 or 122*), ONLY during the application period. The Academic Coach will verify that all sections of the application form are complete and all required documents have been submitted with the application form. This section is completed jointly by the applicant and the RN-to-BSN Program Academic Coach during the application submission period.

Selective Program

The RN-to-BSN Program is a selective admissions program requiring students to meet all program application requirements before being eligible to apply. To be considered for program admission, applications must be submitted during the application periods. Due to limited resources, some applicants who meet all program application requirements may not be admitted to the program for the application period in which they apply.

Application Timeline for Spring 2020 Semester

Application Submission Period	November 4-8, 2019
Application Review Period	November 11-14, 2019
Notification of Applicants (admitted, alternate, or denied)	November 15, 2019
Deadline to Accept or Deny Admission	November 20, 2019
Mandatory Orientation for Admitted Cohort	November 25, 2019
Spring 2020 Classes Begin	January 21, 2020

Program Selection Process

The RN-to-BSN Program selection process is **Competitive Entry based on a Point System**. Points are given for the following selection criteria: cumulative GPA upon conferral of AAS-ADN, core curriculum cumulative GPA, and additional points as listed on the Application Form. A **Cutoff Score** is calculated for each application period based on the qualified applicant pool, the number of slots available, and may vary for each application period. Completed applications are ranked from highest to lowest points and admission is based solely on this ranking.

Notification of Application Status

Applicants will be notified of application status through JagMail. Applicants with total points **above** the cutoff score will be admitted and applicants with total points **below** the cutoff score will be denied. Applicants with total points **equal** to the cutoff score will be designated as alternates. Should any of the admitted applicants decline admission, an alternate will be offered admission to the program. A random draw (through a lottery system) of alternate applicants will be used as needed. Alternate applicants not selected for the application period must re-apply for the next application cycle.

Part A: Student Information

South Texas College ID Number (A#) _____ **Date** _____

Student Name (Last Name, First Name, MI) _____

Address _____

City _____ State _____ Zip Code _____

Primary Phone # _____ **Other Phone #** _____

JagMail _____@stu.southtexascollege.edu

Degree Plan ☐ Full-time ☐ Part-time

Part B: Application Requirements

Use this checklist to confirm all necessary requirements are completed and required documents are being submitted with this application.

- ☐ I have been admitted to South Texas College through submission of an online application (ApplyTexas.Org)
 - I have been issued a **South Texas College ID Number (A#)**
 - I have been issued a **JagMail account**

Documents Required:

- ☐ Current, unencumbered **RN License** to practice in Texas or an Enhanced Nurse Licensure Compact RN License
- ☐ Information Session **Certificate of Completion**
- ☐ Personal **letter of intent and curriculum vitae** detailing academic career and professional experience
- ☐ **Three letters of professional recommendation** from faculty members or employers
- ☐ **Official transcripts** of record that include the following:
 - Conferred Associate of Applied Science – Associate Degree Nursing (AAS-ADN) with a cumulative GPA of 2.5 or higher
 - Completed Core Curriculum with a cumulative GPA of 2.5 or higher
 - If applicable, all prerequisite courses have been transferred and are listed on the Official South Texas College transcript
- ☐ Official documentation of all **required immunizations** or proof of positive serology:
 - Tetanus/Diphtheria/Pertussis (Tdap) – within the last 10 years
 - Hepatitis B – 3 vaccine series is required or proof of positive serology
 - MMR – 2 doses are required or proof of positive serology
 - Varicella – 2 doses are required or positive serology
 - Meningitis (MCV4) for entering students under the age of 22 – 1 dose is accepted if within the last 5 years or must have 2 completed doses
- ☐ **PPD result** (repeated every year) or **chest X-ray** every two (2) years
- ☐ **CPR-HCP-BLS Certification** by the American Heart Association
- ☐ Completed and signed **Functional Abilities Standard Requirements Form**
- ☐ Proof of **Health Insurance**

Part C: Point System Evaluation Form

POINTS BASED ON ACADEMIC RECORD		Points	Enter Points
1. Cumulative GPA upon conferral of Associate of Applied Science – Associate Degree Nursing (AAS-ADN)	4.00 - 3.50	1.5	
	3.49 - 3.00	1	
	2.90 - 2.50	.5	
2. Cumulative GPA - Core Curriculum As calculated on GPA Calculation Worksheet	4.00 - 3.50	1.5	
	3.49 - 3.00	1	
	2.90 - 2.50	.5	
ADDITIONAL POINTS The following items are not required to apply for the program; however, it will assist the applicant to earn additional points.		Points	Enter Points
3. South Texas College Graduates who have completed an Associate of Applied Science – Associate Degree Nursing		1	
4. Evidence of Registered Nurse Work Experience (see curriculum vitae)	6 years and above	1	
	3-5 years	.5	
	0-2 years	.25	
Maximum Points: 5		Total Points:	

Part D: Acknowledgement Form

This section is completed jointly by the applicant and the Academic Coach during the application submission period. The RN-to-BSN Program Academic Coach will verify that all sections of the application form are complete and that all required documents have been submitted with the application form.

Acknowledgement by Applicant:

(Applicant will initial the following statements during the meeting with the RN-to-BSN Program Academic Coach)

- _____ I have completed the application process and submitted all required documents for the RN-to-BSN Program.
- _____ I understand the selection criteria for the RN-to-BSN Program.
- _____ I understand that due to limited program resources, some applicants who meet all the admission requirements may not be granted admission to the RN-to-BSN Program.
- _____ I understand that if my application is denied for the current application period, I must re-apply to be considered for the next application period.
- _____ I understand that the Cutoff Score may vary every application period and I am currently applying with _____ points.
- _____ I understand that upon official acceptance to the RN-to-BSN Program and before I can begin the program, I must meet all clinical requirements in order to attend the clinical sites/affiliates, and/or any other clinical requirements stipulated by clinical affiliates.
- _____ I understand I will be notified by South Texas College JagMail.
- _____ I understand that **upon acceptance** to the RN-to-BSN Program, and **before I can start my classes, I must:**
- Complete an Alcohol and 10-Panel Drug Screen (urinalysis); results must be negative
 - Complete the "Student Clinical/Practicum Hospital Orientation" online
 - Comply with any other clinical requirements stipulated by clinical affiliates

I certify that the information provided within this application is true and understand that reporting false information will result in my disqualification from the applicant pool and program. I further understand that I will not be eligible to re-apply.

Applicant's Signature

A00
ID Number

DATE: _____

Acknowledgement by RN-to-BSN Program Academic Coach:

(RN-to-BSN Program Academic Coach will initial the following statements during the meeting with the applicant)

- _____ Applicant has submitted a complete application form.
- _____ Applicant has submitted all required documents.
- _____ I have verified the Point System Evaluation Form completed by applicant.
- _____ I have provided a signed copy of this document to the applicant for his/her record.

Signature, RN-to-BSN Program Academic Coach

DATE: _____

Please print, RN-to-BSN Program Academic Coach

APPENDICES



APPENDIX A

ADMISSION TO SOUTH TEXAS COLLEGE CHECKLIST

☐ **Application – Transcripts - Vaccination**

Complete an Application for Admission. Apply online at www.applytexas.org. Provide official transcripts from your high school, or proof of GED completion (test scores or certificate) and any college transcripts. Contact your previous education institution(s) to request official transcripts. Transcripts may be delivered in person or mailed to the Office of Admissions and Records. Beginning January 2012, all new students who did not attend South Texas College in the Fall of 2011 will be required to show proof of immunization against bacterial meningitis. Please visit <http://www.southtexascollege.edu/info/vaccinate/> for more information.

☐ **Financial Aid**

Free cash, scholarships, work opportunities and emergency loans are available to eligible students. Complete the financial aid application online at <https://www.fafsa.ed.gov>, or in person at the financial aid office. FAFSA Federal School Code: 031034. Prospective students and parents may visit <http://www.southtexascollege.edu/stcdps/> to view institutional reports and information regarding FERPA, campus safety and student success.

☐ **Testing**

If you are required to take a state-mandated reading, writing and/or math assessment test (TSI Exam), please logon to the South Texas College Marketplace at https://secure.touchnet.com/C20193_ustores/web/index.jsp, select a testing site/center and register for an exam. Once you have received your test scores, visit the Advising office to complete the advisement process and to prepare for registration.

☐ **Advising**

Advisors will assist you in reviewing test requirements, managing your degree plan, and ensuring that you are aware of campus tools and resources that will assist you in becoming a successful student. Visit the advising center at a campus near you to plan your schedule and review your degree plan. You must fulfill the state-mandated assessment test requirements before completing the advisement process.

☐ **Registration**

Use the Advisement Form to select courses from the current [course schedule](#). You may register in person or use the online student portal JagNet: <https://jagnet.southtexascollege.edu>. Username and PIN are required for online registration. You will not receive a registration confirmation. You should verify your schedule online, by phone or in person before classes start.

☐ **Orientation**

Complete the mandatory new student orientation **First Year Connection**. Orientation sessions are held before each semester, and are scheduled according to division/major. You must attend your academic division orientation. Visit the Welcome Center, or sign up online at <http://life.southtexascollege.edu/activities/fvc/>.

☐ **Tuition & Fees**

Pay tuition and fees. Enrollment is complete only upon full payment of tuition and fees, financial aid award or approved installment plan. Tuition must be paid in full by the due date or you risk being dropped from your classes. Financial Aid awards are posted to your account on or before the tuition due date. Continue to check JagNet for the most current information regarding your financial aid status. Emergency loans are subject to availability.

☐ **Books**

Buy your books. You may buy your books at the campus bookstore. The bookstore may have used books for sale which can save you money.

☐ **Go to Class - Student Life**

Be in class, not in line the first class day. Attendance is mandatory for students receiving financial aid. You must be attending class to be eligible for your final refund. Check out Student Life! Get connected and meet people through intramural sports, activities, cultural events, clubs, Student Government, volunteer and leadership opportunities.

☐ **Graduate**

Stay on track for graduation! Make sure that you take courses in your degree plan - it is your roadmap to graduation. If you have questions about your degree plan, changing your major, or planning your schedule please visit an Advising office at a campus near you.

APPENDIX B

CORE CURRICULUM REQUIREMENTS

Completion of Core Curriculum is required to apply to the RN-to-BSN Program.

South Texas College Core Curriculum		
Prefix and Number	Course Title	Semester Credit Hrs.
ENGL 1301	Composition I	3
ENGL 1302	Composition II – Rhetoric	3
BIOL 2401	Anatomy and Physiology I	4
BIOL 2402	Anatomy and Physiology II	4
HIST 1301 or HIST 2327	United States History I or Mexican-American History I	3
HIST 1302 or HIST 2328	United States History II or Mexican-American History II	3
GOVT 2305	Federal Government	3
GOVT 2306	Texas Government	3
PSYC 2301 or PSYC 2314	General Psychology or Lifespan Growth and Development	3
MATH 1442	Elementary Statistical Methods	4
	Component Area Option – See Appendix E	3
	Creative Arts Elective – See Appendix D	3
	Language, Philosophy & Culture Elective – See Appendix C	3
	TOTAL CREDIT HOURS	42

APPENDIX C

LANGUAGE, PHILOSOPHY & CULTURE ELECTIVES

ARTS 1304 Art History II
ENGL 2321 British Literature
ENGL 2326 American Literature
ENGL 2331 World Literature
ENGL 2341 Introduction to Forms of Literature
ENGL 2351 Mexican American Literature
HUMA 1301 Introduction to Humanities I – Western
HUMA 1305 Introduction to Mexican-American Studies
HUMA 2319 American Minority Studies
HUMA 2323 World Cultures
MUSI 1307 Music Literature
PHIL 1301 Introduction to Philosophy
PHIL 1304 Introduction to World Religions
PHIL 2303 Introduction to Logic
PHIL 2306 Introduction to Ethics
PHIL 2307 Introduction to Social and Political Philosophy
PHIL 2316 Classical Philosophy
PHIL 2321 Philosophy of Religion
SGNL 2301 Intermediate American Sign Language I
SPAN 2311 Intermediate Spanish I
SPAN 2312 Intermediate Spanish II
SPAN 2313 Spanish for Native/ Heritage Speakers I
SPAN 2315 Spanish for Native/ Heritage Speakers II

APPENDIX D

CREATIVE ARTS ELECTIVES

ARCH 1301 Architectural History I
ARCH 1302 Architectural History II
ARTS 1301 Art Appreciation
ARTS 1303 Art History I
DANC 1305 World Dance
DANC 2303 Dance Appreciation
DRAM 1310 Introduction to Theater
DRAM 2366 Introduction to Cinema
HUMA 1302 Introduction to Humanities II – NonWestern
HUMA 1311 Mexican-American Fine Arts Appreciation
MUSI 1306 Music Appreciation
MUSI 1310 American Music

APPENDIX E

COMPONENT AREA OPTIONS

BCIS 1305 Business Computer Applications
BIOL 1322 Nutrition and Diet Therapy I
BIOL 2406 Environmental Biology
BIOL 2416 Genetics
BIOL 2421 Microbiology for Science Majors
CHEM 2423 Organic Chemistry I
CHEM 2425 Organic Chemistry II
COSC 1301 Introduction to Computing
COSC 1320 C Programming
COSC 1337 Programming Fundamentals II
COSC 1436 Programming Fundamentals I
COSC 2425 Computer Organization
COSC 2436 Programming Fundamentals III
EDUC 1100 Learning Framework
EDUC 1300 Learning Framework
ENGR 1201 Introduction to Engineering
ENGR 1304 Engineering Graphics
ENGR 2301 Engineering Mechanics – Statics
ENGR 2302 Engineering Mechanics – Dynamics
ENGR 2405 Electrical Circuits I
KINE 1164 Introduction to Physical Fitness and Wellness
MATH 2305 Discrete Mathematics
MATH 2418 Linear Algebra
MATH 2420 Differential Equations
PSYC 1300 Learning Framework
SPCH 1311 Introduction to Speech Communication
SPCH 1315 Public Speaking
SPCH 1318 Interpersonal Communications
SPCH 1321 Business and Professional Communication
SPCH 2333 Discussion and Small Group Communication
SPCH 2335 Argumentation and Debate

APPENDIX F PROGRAM COST

PROGRAM COST							
Spring 2020							
	RN-to-BSN Full-time Track			RN-to-BSN Part-time Track			
	Semester			Semester			
	1	2	3	1	2	3	4
	Credit Hours			Credit Hours			
	12	11	8	9	5	9	8
Tuition	\$924.00	\$847.00	\$616.00	\$693.00	\$385.00	\$693.00	\$616.00
Differential Tuition	\$900.00	\$825.00	\$600.00	\$675.00	\$375.00	\$675.00	\$600.00
Registration Fee	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00
Information Tech Fee	\$360.00	\$330.00	\$240.00	\$270.00	\$150.00	\$270.00	\$240.00
Learning Support Fee	\$144.00	\$132.00	\$96.00	\$108.00	\$60.00	\$108.00	\$96.00
Student Activity Fee	\$48.00	\$44.00	\$32.00	\$36.00	\$20.00	\$36.00	\$32.00
Other Fees	\$246.00	\$218.00	\$157.00	\$186.00	\$154.00	\$227.00	\$157.00
Insurance Fee	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00
Books	\$600.00	\$521.00	130.00	\$473.00	\$270.00	\$380.00	\$127.00
Supplies	\$170.00	\$50.00	\$50.00	\$170.00	\$50.00	\$50.00	\$50.00
Equipment, Tools & Other Expenses	\$100.00	\$50.00	\$50.00	\$100.00	\$50.00	\$50.00	\$50.00
Total Credit Hours	31			31			
Program Semester Cost	\$3842.00	\$3367.00	\$2321.00	\$3061.00	\$1864.00	\$2839.00	\$2318.00
Program Total Cost	\$9,530.00			\$10,082.00			

Source: South Texas College Student Financial Services and Division of Nursing & Allied Health

APPENDIX G

FUNCTIONAL ABILITIES STANDARD REQUIREMENTS FORM

Standard for Functional Abilities of Nursing & Allied Health Programs

The Functional Abilities Standard includes the essential functions which every South Texas College NAH student is expected to perform for successful participation in the Program. These are necessary in order to provide healthcare services in a safe, ethical, and legal manner. Students participating in a South Texas College NAH Program are expected to demonstrate the essential functions listed below, with or without reasonable accommodation. These are applicable in classroom, laboratories, and clinical/practicum settings. The South Texas College NAH Program uses independent clinical education sites that may or may not be able to offer the same reasonable accommodations that are made available by the College. Any student wishing to request reasonable accommodations due to a documented disability must initiate the process by contacting an ADA representative from the South Texas College Office of Disability Support Services for information and procedures at (956) 683-3137 or (956) 872-2513.

Please initial each item.

1. **READ:** I am able to read and understand printed materials used in the classroom and health care settings such as textbooks, signs, medical supply packages, policy and procedure manuals, and patient records.
2. **ARITHMETIC COMPETENCE:** I am able to read and understand columns of numbers and measurement marks, count rates, tell time, use measuring tools, write numbers in records, and calculate (add, subtract, multiply, divide) mathematical information such as fluid volumes, weights and measurements, and vital signs.
3. **CRITICAL THINKING:** I possess sufficient ability to:
 - comprehend and process information in a timely manner
 - acquire and apply information from classroom instruction, skills laboratory experiences, independent learning, and group projects
 - prioritize multiple tasks, process information, and make decisions
 - collect, interpret, and assess data about patients
 - observe, measure, and interpret normal and abnormal patient responses to interventions, and appropriately modify treatment interventions
 - act safely and ethically in the lab and clinical/practicum setting
4. **COMMUNICATION:** I am able to:
 - communicate effectively, in English, in oral and written form with peers, instructors, patients, and other health care professionals
 - complete assignments and tests in both written and oral formats
 - give directions, explain procedures, give oral reports, speak on the telephone, and interact with others
 - document care using appropriate terminology, accuracy, efficiency, and in a legible manner
 - comprehend, interpret, and follow oral and written instructions
 - recognize, interpret, and respond to nonverbal behavior of self and others
 - interpret and communicate information regarding the status, safety, and care of patients
5. **BEHAVIORAL SOCIAL SKILLS:** I am able to:
 - develop therapeutic relationships with patients and others
 - work in stressful situations with multiple patients and colleagues at the same time
 - interact appropriately with individuals of all ages, genders, races, socio-economic, religious, and cultural backgrounds

- establish rapport and work effectively with peers, patients/clients, and instructors (ask advice, seek information, and share)
- negotiate interpersonal conflicts
- cope with the fast pace of class/lab/clinic, heavy workloads, classroom and/or patient demands, changes in schedule; motivate a sometimes discouraged patient; and demonstrate patience and empathy with patients
- focus attention on task, monitor own emotions, perform multiple responsibilities concurrently, deal with the unexpected, handle strong emotions (i.e. grief, revulsion), manage impulses
- tolerate close physical contact with co-workers and sick or injured patients who may have multiple problems and diagnoses
- cope with patients who may be terminally ill
- exercise appropriate work ethics, including the maintenance of confidentiality
- recognize and respond appropriately to potentially dangerous situations
- maintain the emotional health and stability required to fully utilize intellectual capabilities, demonstrate good judgment, and render patient care

6. **FINE MOTOR:** I possess manual dexterity necessary to palpate muscles and/or bony prominences, pick up objects with hands, grasp small objects, write with pen or pencil, and squeeze fingers.

7. **MOTOR CONTROL:** I am in good physical condition and have a moderate amount of strength in order to:

- safely adjust, move, position, and lift patients and equipment
- safely assist and protect patients who are walking with and without assistive devices, exercising, or performing other activities
- provide for the patient's safety in all patient care activities
- reach arms above head and below waist, stoop/twist, stretch, bend, kneel, squat, push, pull, walk, sit, or crawl as the need arises; move quickly (respond to emergency) while maintaining safe posture/body mechanics
- perform bimanual activities easily
- obtain and maintain CPR certification (American Heart Association CPR for Healthcare Providers)
- use proper body mechanics for all skills related to patient care, and apply standard precautions when rendering patient care treatment
- possess the endurance necessary to perform 40-hour work weeks during clinical education courses
- stand and maintain balance during classroom or therapeutic procedures/activities for long periods of time, and maintain a high energy level throughout the day

8. **VISUAL:** I am able to:

- read small numbers/scales and fine print on goniometers, other measuring devices and computer screens accurately to ensure safe treatment
- recognize and interpret facial expressions and body language
- discriminate differences and changes in skin and soft tissue
- recognize a patient's physiological status
- assess a patient's environment
- recognize depths and use peripheral vision

9. **AUDITORY:** I am able to:

- recognize and respond to normal speaking level sounds/verbal communication, auditory equipment timers, and alarms in an environment with a moderate level of background noise
- effectively use equipment to assess blood pressure, pulse rate, and breath sounds

10. **SMELL:** I am able to detect odors from client, such as smoke, gases or noxious smells.

11. **TACTILE:** I am able to:

- feel vibrations (palpate pulses)
- detect and assess changes or abnormalities in skin texture, skin temperature, muscle tone, and joint movement
- detect environmental temperature (drafts, cold and hot)
- adjust physical therapy equipment

12. I have the ability to use computers and complete computer-based assignments.

13. I have the ability to complete tasks/examinations within required time limits in the classroom, laboratory and in the clinical areas.

Student signature

If under the age of 18, parent or guardian signature required

Print name

Print name of parent or legal guardian

Date

Date

Revised 7/10/19

APPENDIX H CLINICAL REQUIREMENTS

There will be additional clinical requirements **once you are admitted** into the RN-to-BSN Program. Please use the list below to prepare for submission of these additional requirements.

<u>Alcohol and 10-Panel Drug Screen</u> (urinalysis) results must be negative
Influenza vaccine (required from August – April) <u>MUST</u> have <u>vial lot # and vial expiration date</u> documented
Tuberculosis screen – must be Negative; expires annually; students with positive TB screen must provide negative chest x-ray report every 2 years
Current Driver’s License, State ID, Passport, or US Military ID with visible signature
Social Security Card for verification purposes (required by some clinical affiliates and state licensing boards) <u>must be signed</u>
Complete <u>Disclosure Statement</u>
Complete <u>Manual of Policy 3337 (NAH Policy)</u>
Complete “Student Clinical/Practicum Hospital Orientation” – instructions will be given at orientation

South Texas College
Nursing & Allied Health Division
1101 E. Vermont
McAllen, TX 78501
T: 956-872-3100
W: [insert NAH web link](#)
E: [insert RN-to-BSN info link](#)



Presentation on South Texas College Summer Leadership Institute (SLI)

The Summer Leadership Institute (SLI) is held annually, and provides local school district personnel from Hidalgo and Starr counties with the opportunity to learn more about South Texas College, and specifically to learn about the programs and opportunities available to their students upon enrollment at South Texas College.

While the SLI was originally developed specifically for counselors at the high school campuses, it has been expanded to also include other leaders within the districts. The engagement of these front-line district personnel helps them better understand the value that South Texas College offers to their students, and the tremendous resources that the College has available to assist with registration, financial aid, and other enrollment services. Prepared with this understanding and appreciation, the SLI graduates are the foundation of a network of colleagues helping students find their pathway toward academic and workforce training at South Texas College.

During the Summer Leadership Institute, the participants are provided with 12 days of intensive training sessions and tours of South Texas College's campus. During these sessions and tours, they meet and develop connections with South Texas College administration and staff in the student services departments and educational programs, and are also exposed to the state-of-the-art facilities at South Texas College.

Counselors receive a \$2,000 stipend for participating in the Summer Leadership Institute and are able to use the training as a part of their required professional development hours. The stipend rate is based upon the hourly rate Counselors receive at the school district.

Graduates of the Summer Leadership Institute are prepared to advocate on behalf of the College, including helping students overcome barriers to access and success, informing students of support services available at South Texas College, and encouraging a college-going culture at their home districts. In turn, College personnel learn from the participants by engaging them in discussions of best practices and the needs of their students, helping the College continue to improve its services and offerings.

Mr. Pablo Hernandez Jr, Dean of Student Affairs, Dr. Nancy Garcia, Director of Comprehensive Advising and Mentoring Services and Mr. Willie Johnson, Coordinator of Academic Advising, will provide the Committee with an in-depth review of the SLI Objectives and will then review the data gathered through assessments conducted before- and after each SLI. These assessments help gauge each participants understanding of South Texas College, and their preparedness and confidence in guiding students toward a pathway to and through South Texas College.

The presentation will include a review of the specific activities undertaken by the participants, and a discussion of future plans – including the development of a similar program for parents in the South Texas College District. This presentation is provided for the Committee's review and feedback to administration, and no action is requested.



SUMMER LEADERSHIP INSTITUTE

2019

SUMMER LEADERSHIP INSTITUTE

- Intensive training program for K-12 counselors and leaders
- Cohort of 17 from districts in Starr and Hidalgo Counties
- Participants receive stipend from STC
- Sessions held for 12 days on College campus in July
- Led and organized by Student Affairs team
- More than 300 school district leaders trained in 12 years



CREATING A COLLEGE-GOING CULTURE

- Transform image and perception of the College
- Build relationships with STC student services administrators, staff, and departments
- Connect with college educational programs, services, and facilities
- Learn strategies to help students transition to College



CREATING A COLLEGE-GOING CULTURE

- Share best practices
- Identify student barriers and how to help students overcome and succeed
- Build a knowledge base of the resources STC offers to support student achievement
- Become student advocates and promote a college-going culture in their districts



DISTRICTS REPRESENTED - 2019

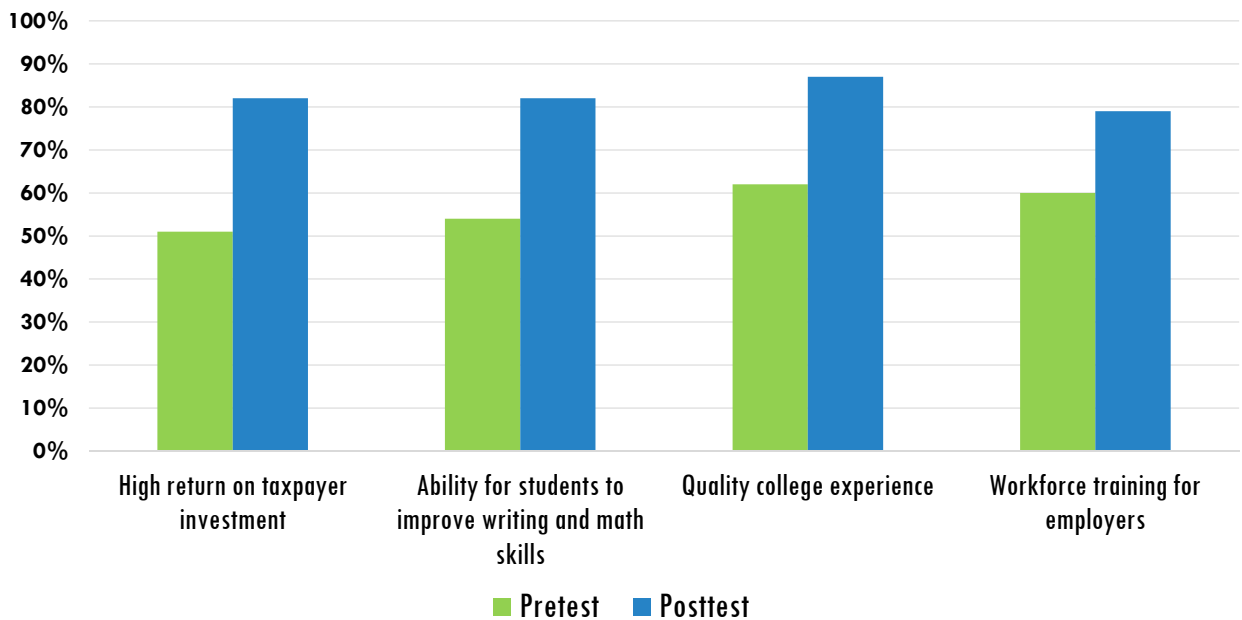
Donna	McAllen
Edcouch-Elsa	Mercedes
Edinburg	Mission
Faith Christian Academy	Progreso
Hidalgo	PSJA
IDEA Public Schools	Rio Grande City
La Joya	Roma
La Villa	San Isidro



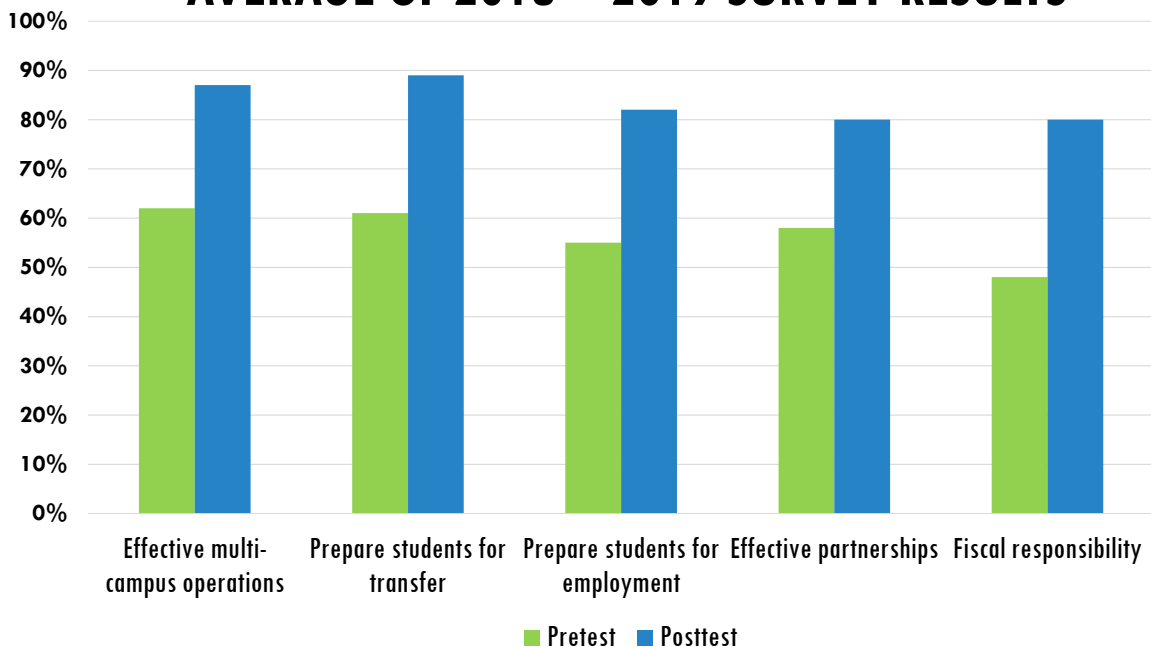
IMPACTFUL CHANGES IN PERCEPTION



AVERAGE OF 2018 – 2019 SURVEY RESULTS



AVERAGE OF 2018 – 2019 SURVEY RESULTS



QUALITATIVE DATA THEMES

- Affordable
- Quality
- Opportunity
- Attainable
- Accessible
- Achievable



CAMPUS TOURS







EXECUTIVE TEAM DISCUSSION SESSION



FUTURE PLANS

- **Build capacity to host more cohorts during Summer**
- **Expand to high school dual credit faculty**
- **Develop a parent version of the Leadership Institute**
- **Increase college advisement services at high schools**
- **Showcase services and facilities to the public and community**



QUESTIONS?

