

Board of Trustees

Education and Workforce Development Committee Meeting

Tuesday, August 13, 2019

3:30 p.m.

Ann Richards Administration
Building, Board Room
Pecan Campus
McAllen, Texas



SOUTH TEXAS
COLLEGE

In the Making!

Online Copy

**South Texas College
Board of Trustees
Education and Workforce Development Committee
Ann Richards Administration Building, Board Room
Pecan Campus, McAllen, Texas
Tuesday, August 13, 2019 @ 3:30 p.m.**

AGENDA

“At anytime during the course of this meeting, the Board of Trustees may retire to Executive Session under Texas Government Code 551.071(2) to confer with its legal counsel on any subject matter on this agenda in which the duty of the attorney to the Board of Trustees under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code. Further, at anytime during the course of this meeting, the Board of Trustees may retire to Executive Session to deliberate on any subject slated for discussion at this meeting, as may be permitted under one or more of the exceptions to the Open Meetings Act set forth in Title 5, Subtitle A, Chapter 551, Subchapter D of the Texas Government Code.”

- I. Approval of Minutes for Tuesday, July 09, 2019 Committee Meeting 3 - 8
- II. Review and Recommend Action on Proposed Reorganization of Division of Liberal Arts and Social Sciences 9 - 11
- III. Presentation on South Texas College Summer Camps..... 12 - 21

Approval of Minutes for Tuesday, July 9, 2019 Committee Meeting

The Minutes for the Education and Workforce Development Committee meeting of Tuesday, July 9, 2019 are presented for Committee approval.

**South Texas College
Board of Trustees
Education and Workforce Development Committee
Ann Richards Administration Building, Board Room
Pecan Campus, McAllen, Texas
Tuesday, July 9, 2019 @ 3:30 p.m.**

MINUTES

The Education and Workforce Development Committee Meeting was held on Tuesday, July 9, 2019 in the Ann Richards Administration Building Board Room at the Pecan Campus in McAllen, Texas. The meeting commenced at 3:33 p.m. with Mr. Gary Gurwitz presiding.

Members present: Mr. Gary Gurwitz

Other Trustees present: None

Members absent: Dr. Alejo Salinas, Jr. and Mrs. Victoria Cantú

Also present: Dr. Shirley A. Reed, Dr. Anahid Petrosian, Mr. Matthew Hebbard, Dr. David Plummer, Dr. Jesus Campos, Dr. Rebecca De Leon, Dr. Larry Barroso, Ms. Lisa Aleman, and Mr. Andrew Fish.

Approval of Minutes for Thursday, June 13, 2019 Committee Meeting

The Minutes for the Education and Workforce Development Committee meeting of Thursday, June 13, 2019 were presented for Committee approval.

As the sole Education and Workforce Development Committee member in attendance, Mr. Gary Gurwitz moved the Minutes for the Education and Workforce Development Committee meeting of Thursday, June 13, 2019 be approved as written. The motion carried.

**Review and Recommend Action on Proposed FY 2019 - 2020
Committee Meeting Schedule**

The Education and Workforce Development Committee was asked to review the following proposed schedule and recommend amendment or approval as appropriate. The Board will be asked to review and take action on a calendar of Committee and Board Meetings for FY 2019 - 2020 at the July 23, 2019 Regular Board Meeting.

The proposed meeting schedule for the Education and Workforce Development Committee was as follows:

| <u>Weekday</u> | <u>Date</u> | <u>Meeting Time</u> |
|----------------|--------------------|---------------------|
| Tuesday | September 10, 2019 | 3:30 p.m. |
| Tuesday | October 8, 2019 | 3:30 p.m. |
| Tuesday | November 12, 2019 | 3:30 p.m. |
| Tuesday | December 3, 2019 | 3:30 p.m. |
| Tuesday | January 14, 2020 | 3:30 p.m. |
| Tuesday | February 11, 2020 | 3:30 p.m. |
| Tuesday | March 10, 2020 | 3:30 p.m. |
| Tuesday | April 14, 2020 | 3:30 p.m. |
| Tuesday | May 12, 2020 | 3:30 p.m. |
| Tuesday | June 9, 2020 | 3:30 p.m. |
| Tuesday | July 14, 2020 | 3:30 p.m. |
| Tuesday | August 11, 2020 | 3:30 p.m. |
| Tuesday | September 8, 2020 | 3:30 p.m. |

Education and Workforce Development Committee Meetings are generally scheduled for the second Tuesday of each month, and are proposed for a new starting time of 3:30 p.m. There may be some deviation based upon scheduling conflicts, and any adjustments would be communicated with as much early notification as practical.

A full calendar view of the proposed Committee and Board meeting schedule was provided in the packet for the Committee's information.

As the sole Education and Workforce Development Committee member in attendance, Mr. Gary Gurwitz recommended Board approval and adoption of the proposed FY 2019 – 2020 Committee meeting schedule as presented.

Review and Recommend Action on Memorandum of Understanding and Interlocal Agreement for Dual Credit Program Partnerships with Local School Districts for Academic Year 2019 – 2020

The Education and Workforce Development Committee was asked to recommend Board action as necessary on the memorandum of understanding and interlocal agreement (MOU) for dual credit program partnerships with local school districts for academic year 2019 – 2020.

Background

South Texas College has required partnering school districts to execute an (MOU in previous years, which outlined the partnership terms that help the College and Districts maintain a high level of quality and service to participating dual credit high school

students. The MOU was updated annually, and included all Board-approved changes to the tuition and fee structures and policies that impacted dual credit programs.

There have been concerns regarding non-compliance with the MOU by several school districts. Administration sought an opportunity to help the partnering Districts and the College hold one another accountable to the MOU while avoiding disruption of the opportunities and services these partnerships offer to the students of the region.

McAllen ISD Interlocal Agreement in Lieu of MOU

For several years, McAllen ISD has required an Interlocal Agreement, in lieu of an MOU. This Interlocal Agreement closely paralleled the MOU signed with other partnering districts, but was submitted to and approved by the McAllen ISD School Board and the South Texas College Board of Trustees.

Proposed Memorandum of Understanding and Interlocal Agreement

Based on this approach and seeking Board-level support for the terms of the Dual Credit Program partnership terms, administration recommended the approval and adoption of the MOU for academic year 2019 - 2020 by the South Texas College Board of Trustees, as well as the governing board of each partnering district. It was hoped that this would assist in the communication of and response to any compliance concerns with administration of partnering districts and the College.

Recognition of Dual Credit Program Partnership

Section 2 of the proposed MOU includes a requirement that the school district recognize their higher education partner when reporting and publicizing high school students' completion of dual credit courses, degrees, or certificates, and the waiving of tuition and fees.

This section includes specific requirements to ensure that South Texas College and School District Partners adequately recognize one another while publicizing the opportunities provided through this dual credit partnership. The packet includes some examples of school district publications, with varying compliance toward this recognition of the partnership.

Non-compliance with the terms of the proposed agreement would be reported to the District's Superintendent and the College President.

The South Texas College Board of Trustees would be asked to approve the form and content of the MOU for academic year 2019 - 2020, which would then be sent to each partnering district for review and approval by the governing boards.

As the sole Education and Workforce Development Committee member in attendance, Mr. Gary Gurwitz recommended Board approval of the memorandum of understanding and interlocal agreement (MOU) for dual credit program partnerships with local school districts for academic year 2019 – 2020 as presented.

Presentation on the South Texas College Library Services 2018 Annual Report Highlights

Dr. Jesus Campos, Dean of Library and Learning Support Services, reviewed the South Texas College Library Services – 2018 Annual Report.

This report includes data that highlights trends in the use of the library and learning support services at South Texas College. Dr. Campos illustrated the role of libraries in supporting academic careers by providing the space, services, and resources necessary for successful college completion.

Changing Role of Libraries

Dr. Campos also provided data that illustrates the changing role of libraries, as access to technology changes how students use the provided resources. He reviewed the changes in specific areas of library utilization by students, and the correlating needs that have arisen.

This included a review of the transition into a new age of digital information and the distractions that come with it, where some students are in many cases best served by a quiet place to study and direct access to curated, reputable sources of information.

Dr. Campos discussed library collection and usage trends, the library art gallery exhibits and events, and the role of library services in directly supporting the academic disciplines.

This presentation was provided for the Committee's review and feedback to administration, and no action was requested.

Presentation on the South Texas College – College Connections' Jaguar Pride: Making Exceptional Connections

Dr. Larry Barroso, Director of College Connections, presented College Connections' Jaguar Pride: Making Exceptional Connections.

The College Connections team manages recruitment and outreach activities that include:

- Graduating dual credit students who seek to continue higher education at STC;
- First time in college (FTIC) students looking for higher education or workforce training;
- Non-traditional students, such as returning students, or working adults seeking training in new fields.

The strategies of the College Connections team align with the College's focus on developing a culture within our communities that values going to college and successfully attaining a credential. This is also in line with the state-wide TX60x30, which seeks to

have 60% of young adults in Texas holding a higher education credential by the year 2030.

College Connections is central in the establishment of enrollment strategies, and the recruitment efforts that support those strategies. This includes working with families, rather than strictly with prospective students, to develop an understanding of the incredible value of higher education and the opportunities provided by college credentials.

Dr. Barroso reviewed the research that supports the value of early college connections in enrollment strategies, and the impact of these strategies on actual enrollment.

Finally, Dr. Barroso highlighted events throughout the district and with various audiences, promoting a College going culture in Hidalgo and Starr Counties.

This presentation is provided for the Committee's review and feedback to administration, and no action is requested.

Adjournment

There being no further business to discuss, the Education Workforce Development Committee Meeting of the South Texas College Board of Trustees adjourned at 4:42 p.m.

I certify that the foregoing are the true and correct Minutes of the July 9, 2019 Education and Workforce Development Committee of the South Texas College Board of Trustees.

Dr. Alejo Salinas, Jr.
Presiding

Review and Discussion on Proposed Reorganization of Division of Liberal Arts and Social Sciences

The Education and Workforce Development Committee is asked to review and discuss the proposed reorganization of the Division of Liberal Arts and Social Sciences, and to provide feedback to administration.

Background

South Texas College offers over 120 academic and workforce degree and certificate programs, organized under four instructional divisions. The instructional divisions are:

- Division of Business, Public Safety, and Technology
- Division of Liberal Arts and Social Sciences
- Division of Math, Science, and Bachelor Programs
- Division of Nursing and Allied Health

Growth within Division of Liberal Arts and Social Sciences

The Division of Liberal Arts and Social Sciences (LASS) has always been the largest instructional division within the College. During the course of the past several years, the development of new programs, increased enrollment within specific disciplines, and increased faculty have caused substantial growth within LASS.

Based on the number of course sections, full-time faculty, and part-time faculty during the Spring 2019 semester, the LASS is nearly twice the size of the next largest Division of Math, Science, and Bachelor Programs.

| Spring 2019 | | Number of Faculty | | |
|---|-----------------|-------------------|--|---------------|
| Division | Course Sections | Full Time | Part Time: Adjunct / Dual Credit | Total Faculty |
| Business, Public Safety and Technology | 1,013 | 140 | 80 | 220 |
| Liberal Arts and Social Sciences | 2,470 | 262 | 196 | 458 |
| Math, Science and Bachelor Program | 1,290 | 137 | 135 | 272 |
| Nursing and Allied Health | 502 | 107 | 16 | 123 |
| Total | 5,275 | 646 | 427 | 1,073 |

Designation of Assistant Deans

Academic Affairs has implemented special assignments for three faculty to serve as Assistant Deans to provide the administrative support in the management of the divisions. These special assignments are not formal positions, and are compensated through a partial course release and a monthly stipend, as per the Board-approved Pay Plan.

Timing of Proposed Reorganization

With the announced retirement of Dr. Margaretha Bischoff, Dean of Liberal Arts and Social Sciences, in December 2019, there is the opportunity to reorganize the Division into two separate divisions that are more manageable.

Proposed Reorganization

Working with department chairs, faculty, and staff within the division, administration proposes splitting LASS into two separate divisions:

- Division of Social & Behavioral Sciences
- Division of Liberal Arts

Staffing Needs for Proposed Reorganization

The current Dean for Liberal Arts and Social Sciences could be re-designated as a Dean for Social & Behavioral Sciences; however, a new Dean position would be necessary for Liberal Arts.

Administration recommends the creation of a new Dean position for the Liberal Arts Division.

Both new Division Deans would be supported by existing Assistant Dean special assignments.

The Finance, Audit, and Human Resources Committee will be asked to review this proposal, and to recommend Board approve the addition of a new Dean for Liberal Arts to the Staffing Plan for FY 2019 – 2020. The new Dean would begin January 2020, and the partial year salary would be funded from salary savings.

Timeline to complete the proposed search for two Deans:

| <u>Dates</u> | <u>Activity</u> |
|--------------------------|---|
| 8/15/2019 to 9/20/2019 | Advertise Both Positions |
| 9/3/2019 to 9/6/2019 | Create Two Search Committees |
| 9/23/2019 to 9/30/2019 | Search Committees Meet to Select Candidates for Interview |
| 10/8/2019 to 10/11/2019 | Search Committees Conduct Interviews |
| 10/28/2019 to 10/31/2019 | On Campus Candidate Forum: Liberal Arts |
| 11/4/2019 to 11/8/2019 | On Campus Candidate Forum: Social & Behavioral Sciences |
| 11/18/2019 to 11/26/2019 | Make Official Offers to Start January 2020 |

Backup Documentation

An organizational chart showing the proposed restructuring of LASS follows in the packet for the Committee's review and discussion.

No action is necessary. This item is presented for the Committee's information and feedback to administration.

**Office of the Vice President for Academic Affairs
(Dr. Anahid Petrosian, Interim)**

**Division of Liberal Arts
(New Dean Position)**
Assistant Deans (2)
(Faculty Special Assignments)
Programs 11; Faculty 160; Sections 1,626

History, Philosophy, and Mexican American Studies
(Sean Kennedy)
Faculty 40;
Sections 380

English
(Richard Coronado)
Faculty 47;
Sections 544

Communication Arts
(Rosalinda Cantu)
Faculty 14;
Sections 135

Developmental Reading and Writing
(Florinda Rodriguez)
Faculty 19;
Sections 135

World Languages, Humanities & Sign Language
(Della Magdaleno)
Faculty 10;
Sections 169

Music
(William Buhidar)
Faculty 10;
Sections 112

Arts
(vacant)
Faculty 18;
Sections 130

Drama
(Joel J. Rodriguez)
Faculty 2;
Sections 21

Dance
IN DEVELOPMENT
(Chair – TBD)
Faculty: TBD
Sections TBD

**Division of Social & Behavioral Sciences
(Reclassification of Existing Dean Position)**
Assistant Dean (1)
(Faculty Special Assignment)
Programs 9; Faculty 109; Sections 772

Sociology/ Social Work Anthropology
Rolando Longoria
Faculty 14;
Sections 94

Psychological Science
(Carlos Gonzalez)
Faculty 19;
Sections 137

Political Science
(Dr. Robert Ballinger)
Faculty 35;
Sections 243

Criminal Justice
(James Blair)
Faculty 19;
Sections 106

Education/ College Success
(Rene Zuniga)
Faculty 12;
Sections 107

Child Development Early Childhood
(Veronica Rodriguez)
Faculty 4;
Sections 41

Kinesiology
(Dr. Rebecca de los Santos)
Faculty 6;
Sections 44

Departments/ Programs-
Division of Liberal Arts

Departments/Programs-
Division of Social & Behavioral Sciences

Presentation on South Texas College Summer Camps

On February 19, 2019, Dr. Rebecca De Leon, Dean for Dual Credit Programs and School District Partnerships, presented to the Education and Workforce Development Committee a proposed schedule of South Texas College Summer Camps scheduled for summer 2019.

These camps were designed for elementary-, middle-, and high-school aged students, with some camps open to all students, and others designed in partnership with specific school districts. Dr. De Leon reviewed the Summer Camps booklet that identified partnering districts and other entities to provide awareness and registration information about these fantastic opportunities for local students.

Dr. De Leon, joined by Dr. Carlos Margo, Associate Dean for Industrial Training and Economic Development, will provide an update to the Committee on the success of the wide variety of camps..

Dr. De Leon and Dr. Margo will describe the community engagement through Academic Summer Camps, Advanced Manufacturing Career Summer Camps, and Continuing Education Summer Camps.

Many of these camps were conducted through engagements by local school districts and limited to students designated by those districts, while others were open to public participation. The College also partnered with several local vendors to offer specialized programs, such as aviation and drone piloting, as summer camps.

After their review of the summer camps completed this season, Dr. De Leon and Dr. Margo will review the lessons learned by South Texas College administration this year, and how they will plan for even greater offerings and enhanced public participation for Summer 2020.

This presentation is provided for the Committee's review and feedback to administration, and no action is requested.



SOUTH TEXAS COLLEGE SUMMER CAMPS

Presentation for:
South Texas College EWDC
August 13, 2019

Presenters:
Dr. Rebecca De Leon, Dean, Dual Credit Programs & School District Partnerships
Dr. Carlos Margo, Associate Dean, Industry Training & Economic Development



OVERVIEW

- 2019 Summer Camp Offerings
 - Academic Summer Camps
 - Advanced Manufacturing Career Summer Camps
 - Continuing Education Summer Camps

- Lessons Learned for Summer 2020



SUMMER CAMP OFFERINGS

Academic

- TexPREP Program
- Governor’s Summer Merit Program (GSMP)
- Waterbotics
- TSI Prep
- Cyberpatriot
- ArchiAdventure

Advanced Manufacturing Career

- Bionics
- Lego
- Drones
- Tool & Die
- Aviation

Continuing Education

- Sewing
- Aviation



ACADEMIC SUMMER CAMPS

| Camp Name | Department/Division Host |
|---------------------------------|---|
| TexPREP Program | Dual Credit Programs |
| Governor’s Summer Merit Program | Dual Credit Programs |
| Waterbotics | Engineering Department |
| Math TSI Bootcamp | Mathematics Department |
| Cyberpatriot | Computer Science Department and IS&P Division |
| ArchiAdventure | AEDT Program |

ACADEMIC CAMPS

DUAL CREDIT PROGRAMS

Total
302

TexPREP Program

| Date | # of Students | Campus | ISD partner(s) |
|-------------------|----------------------------|---------------------|-------------------------|
| June 10 - July 18 | 80 students | Mid-Valley | Weslaco ISD |
| | 99 students 70 students | Pecan Campus | Hidalgo ISD PSJA ISD |
| | 103 students | Starr County Campus | Roma ISD |



ACADEMIC CAMPS

DUAL CREDIT PROGRAMS

Total
50

Governor's Summer Merit Program (GSMP)

| Date | # of Students | Campus | ISD partner(s) |
|-------------------|---------------------------|---------------------|-------------------------|
| June 10 - July 18 | 11 students | Mid-Valley | Weslaco ISD |
| | 21 students 3 students | Pecan Campus | Hidalgo ISD PSJA ISD |
| | 15 students | Starr County Campus | Roma ISD |



ACADEMIC CAMPS

MATH & SCIENCE DEPARTMENT

Total
40

Waterbotics

(partnership with City of McAllen Public Utility)

| Date | # of Students | Campus |
|-------------------|---------------|--------|
| July 8 – July 12 | 20 students | Pecan |
| July 15 – July 19 | 20 students | Pecan |



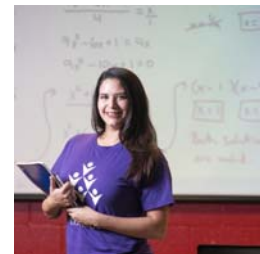
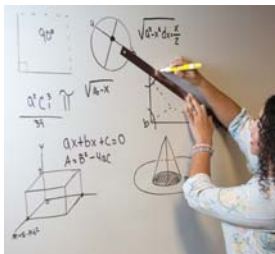
ACADEMIC CAMPS

MATH & SCIENCE DEPARTMENT

Total
27

Math TSI Bootcamp

| Date | # of Students | Campus |
|-----------------|---------------|--------|
| May 27 – May 31 | 27 students | Pecan |



ACADEMIC CAMPS

MATH & SCIENCE DEPARTMENT and IS&P DIVISION

**Total
11**

Cyberpatriot

| Date | # of Students | Campus | ISD partner(s) |
|-----------------|---------------|--------|------------------|
| June 24-28, 201 | 11 students | Pecan | Vanguard Academy |



ACADEMIC CAMPS

AEDT DEPARTMENT

**Total
29**

ArchiAdventure

| Date | # of Students | Campus | ISD partner(s) |
|-------------------|---------------|------------|------------------|
| June 17 - June 20 | 29 students | Technology | Vanguard Academy |



ADVANCED MANUFACTURING CAREER SUMMER CAMPS

ADV. MANUFACTURING CAREER CAMPS

**Total
345**

La Joya ISD (4 Day Camp)

| Camp Name | Date | # of Students | Campus |
|--|-------------------|---------------------|-----------------------|
| First RGV Lego League | June 3 - July 11 | 103 students | Technology |
| First RGV First Tech Challenge | June 3 – June 14 | 43 students | Technology |
| McAllen Flight Academy Aviation | June 24 – June 28 | 22 students | Technology |
| McAllen Flight Academy Drones | June 17 – June 28 | 65 students | Technology |
| Tool & Die Making | June 17 – June 28 | 11 students | Technology |
| FESTO Bionics | June 3 – June 14 | 81 students | Technology |
| Drones, FESTO | May 10 | 20 students | Trevino Middle School |



ADV. MANUFACTURING CAREER CAMPS

Sharyland ISD – Shimatsu Elementary

| Camp Name | Date | # of Students | Campus |
|---|---------|---------------|------------|
| Drones, Aviation, Lego, Bionics, Tool & Die | June 28 | 109 students | Technology |

Weslaco ISD

| Camp Name | Date | # of Students | Campus |
|-------------------------|--------|---------------|------------|
| First RGV Teachers Camp | July 9 | 16 students | Mid-Valley |



ADV. MANUFACTURING CAREER CAMPS

Explore STEM Grant Camp

| Camp Name | Date | # of Students | Campus |
|-----------|--------------------|---------------|------------|
| Drones | July 22 – July 26 | 12 students | Technology |
| Bionics | July 22 – July 26 | 19 students | Technology |
| Lego | July 22 – July 26 | 17 students | Technology |
| Drones | July 29 – August 2 | 19 students | Mid-Valley |
| Bionics | July 29 – August 2 | 22 students | Mid-Valley |

**Total
89**

ADV. MANUFACTURING CAREER CAMPS

First RGV

| Camp Name | Date | # of Students | Campus |
|----------------------|-----------------------|---------------|------------|
| Lego Camp | July 8 | 15 students | Technology |
| Lego League | August 12 – August 16 | 20 students | Technology |
| First Tech Challenge | August 12 – August 16 | 20 students | Technology |
| Drones | August 19 - August 23 | 20 students | Technology |

**Total
75**

CONTINUING EDUCATION CAMPS

Aviation

| Date | # of Students | Campus | ISD Partner(s) |
|-------------------|---------------|------------|--------------------|
| June 10 – 13 | 7 students | Technology | Mission |
| July 22 – July 25 | 6 students | Technology | Open to the Public |



Sewing

| Date | # of Students | Campus | ISD Partner(s) |
|-------------------|---------------|-------------|--------------------|
| June 17 – June 20 | 7 students | Pecan Plaza | Open to the Public |

LESSONS LEARNED

- Conduct a team meeting to brainstorm camp ideas
- Start collection of camp information by Fall 2019
- Publish summer camp booklet to ISD's by Spring 2020
- Create a collaborative summer camp website
- Expansion of public participation and marketing strategies