

South Texas College
Board of Trustees
Finance, Audit, and Human Resources Committee
Ann Richards Administration Building Board Room
Pecan Campus, McAllen, Texas
Tuesday, April 9, 2019 @ 5:30 p.m.

“At anytime during the course of this meeting, the Board of Trustees may retire to Executive Session under Texas Government Code 551.071(2) to confer with its legal counsel on any subject matter on this agenda in which the duty of the attorney to the Board of Trustees under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code. Further, at anytime during the course of this meeting, the Board of Trustees may retire to Executive Session to deliberate on any subject slated for discussion at this meeting, as may be permitted under one or more of the exceptions to the Open Meetings Act set forth in Title 5, Subtitle A, Chapter 551, Subchapter D of the Texas Government Code.”

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**Approval of March 19, 2019 Finance, Audit, and Human Resources Committee
Minutes**

The Minutes for the Finance, Audit, and Human Resources Committee Meeting of March 19, 2019 are presented for Committee approval.

**South Texas College
Board of Trustees
Finance, Audit, and Human Resources Committee
Ann Richards Administration Building Board Room
Pecan Campus, McAllen, Texas
Tuesday, March 19, 2019 @ 5:30 p.m.**

Minutes

The Finance, Audit, and Human Resources Committee Meeting was held on Tuesday, March 19, 2019 in the Ann Richards Administration Building Board Room at the Pecan Campus in McAllen, Texas. The meeting commenced at 5:40 p.m. with Mr. Roy de León presiding.

Members present: Mr. Roy de León, Mr. Paul R. Rodriguez, and Mr. Rene Guajardo

Other Trustees Present: Mrs. Victoria Cantú, Mr. Gary Gurwitz and Dr. Alejo Salinas, Jr.

Members absent: Ms. Rose Benavidez

Also present: Dr. Shirley A. Reed, Mr. Jesus Ramirez, Mrs. Mary Elizondo, Dr. David Plummer, Mrs. Becky Cavazos, Mrs. Myriam Lopez, Mr. Paul Varville, Mr. Lucio Gonzalez, Ms. Monica Perez, Mr. Robert Pena, Mr. Tyler Pierce, Mr. Milton Howard, and Mr. Andrew Fish

**Approval of February 12, 2019 Finance, Audit, and Human Resources
Committee Minutes**

Upon a motion by Mr. Paul R. Rodriguez and a second by Mr. Roy de León, the Minutes for the Finance, Audit, and Human Resources Committee Meeting of February 12, 2019 were approved as written. The motion carried.

**Review and Recommend Action on Award of Proposals, Purchases, and
Renewals**

Upon a motion by Mr. Paul R. Rodriguez and a second by Mr. Rene Guajardo, the Finance, Audit, and Human Resources Committee recommended Board approval of the award of proposals, purchases, and renewals as listed below:

A. Award of Proposals

- 1) **Network Cabling Services for Building Renovation Projects (Award):** award the proposal for network cabling services for building renovation projects to **BridgeNet Communications** (Donna, TX) and **Telepro Communications** (Mission, TX), for the

period beginning March 27, 2019 through March 26, 2020 with two one-year options to renew, at an estimated amount of \$592,000.00;

- 2) **Pecan Campus Building J Analog to Digital Audiovisual Upgrade – Phase II (Award):** award the proposal for the Pecan Campus Building J analog to digital audiovisual upgrade – phase II to **Audio Visual Aids** (San Antonio, TX), at a total amount of \$474,249.00;
- 3) **Purchase of Utility Terrain Vehicles (Award):** award the proposal for the purchase of utility terrain vehicles to **Amigo Power Equipment** (Edinburg, TX), at a total amount of \$49,947.00;
- 4) **Pecan Campus Athletic Field Fence Enclosure (Reject):** reject all proposals received for the Pecan Campus athletic field fence enclosure due to the re-advertisement of the project with multiple options;

B. Instructional Items

- 5) **Classroom Instructional Podiums (Purchase):** purchase classroom instructional podiums from **Computer Comforts, Inc.** (Kemah, TX), from The Interlocal Purchasing System (TIPS) purchasing cooperative approved vendor, at a total amount of \$77,677.05;
- 6) **Instructional Equipment (Purchase):** purchase of instructional equipment from **Snap-On Industrial** (Crystal Lake, IL), a sole source vendor, at a total amount of \$65,577.20;
- 7) **Ultrasound Equipment and Radiology Equipment Maintenance (Purchase):** purchase ultrasound equipment and radiology equipment maintenance from **GE Healthcare/ dba GE Medical Systems Ultrasound & Primary Care Diagnostic, LLC. and GE Precision Healthcare, LLC.** (Chicago, IL), a sole source vendor, at an equipment amount of \$19,440.00 and maintenance amount of \$32,345.00 for the period beginning February 1, 2019 through March 14, 2021, at a total amount of \$51,785.00;
- 8) **Metal Products for Welding Programs (Renewal):** renew the contracts for metal products for welding programs for the period beginning May 29, 2019 through May 28, 2020, at an estimated amount of \$50,000.00, based on prior year expenditures. The vendors are as follows:
 - **Alamo Iron Works** (Brownsville, TX)
 - **Industrial Supplier Larey, Inc. / dba International Industrial Supply, Co.** (Brownsville, TX)
 - **Rio Grande Steel** (Edinburg, TX)

C. Non-Instructional Item

- 9) **Travel Services (Renewal):** renew the contract for travel services with **Shands-Brooks Travel** (McAllen, TX), for the period beginning May 20, 2019 through May 19, 2020, at a service fee of \$25.00 per airline ticket;

D. Technology Items

- 10) **Computers, Laptops, and Tablets (Purchase):** purchase of computers, laptops, and tablets from the State of Texas Department of Information Resources (DIR) approved

vendor **Dell Marketing, LP.** (Dallas, TX), and **CDW Government, Inc.** (Vernon, IL) a Sourcewell approved vendor, in the total amount of \$183,941.61;

- 11) Adobe License Subscription Agreement (Renewal/Purchase):** renew/purchase the Adobe license subscription agreement with **Software House International (SHI) Government Solutions** (Austin, TX), a State of Texas Department of Information Resources (DIR), Texas Association of School Boards – Buyboard and/or Purchasing Cooperative of America (PCA) approved vendors, for the period beginning April 6, 2019 through April 5, 2020, at an estimated amount of \$60,000.00.

Recommend Action - The total for all award of proposals, purchases, and renewals was \$1,605,176.86.

The motion carried.

**Discussion and Action as Necessary on Proposed Tuition, Differential Tuition,
and Fees for FY 2019 - 2020**

- a. Tuition and Fees**
- b. Differential Tuition**
- c. Projected Student Cost Increase Scenarios**
- d. Proposed Base Expenditures**
- e. Salary Adjustment Information**
- f. Projected Budget Summary Scenarios**

Approval of proposed Tuition, Differential Tuition, and Fees for FY 2019 - 2020 for traditional students will be requested at the March 26, 2019 Board meeting.

For Fiscal Year 2019 - 2020, instructional program costs were analyzed and differential tuition revenues were evaluated against program expenditures. Adjustments to differential tuition rates were proposed to reduce sustainability gaps.

In addition, a tuition rate increase of \$5 per semester credit hour and a change to the Registration Fee from two rates based on payment date of \$100 and \$160 to one rate of \$150 per student per semester were proposed. The In-District tuition rate was previously increased by \$2 per semester credit hour in Fiscal Year 2016. The Out-of-District tuition rate was previously increased by \$2 per semester credit hour in Fiscal Year 2006.

The proposed changes for FY 2019 - 2020 were provided in the packet, as summarized below:

a. Tuition and Fees

- Increase the FY 2019 – FY 2020 tuition rates for In-District and Out-of-District by \$5 per semester credit hour
- Change the Registration Fee from two rates based on payment date of \$100 and \$160 to one rate of \$150 per student per semester

b. Differential Tuition

- Increase differential tuition rates per credit hour for FY 2019 – FY 2020 for 17 programs
- Add new differential tuition rates per credit hour for FY 2019 – FY 2020 for four programs

c. Projected Student Cost Increase Scenarios

- Examples of the proposed tuition, differential tuition, and fee rates impact on students in three different programs for FY 2019 – FY 2020.
 - ⇒ C1 - Associate Degree Nursing
 - ⇒ C2 - Chemistry
 - ⇒ C3 - Computer Aided Drafting & Design

d. Proposed Base Expenditures

- Establish FY 2019 – FY 2020 salary and benefit expenditure budgets for a Student Direct Wage Pool of \$200,000 and \$18,000, respectively.
- Increase the FY 2019 – FY 2020 salary and benefits expenditure budgets for a \$1 increase in the direct wage salary rate by \$120,000 and \$10,800, respectively.
- Increase the FY 2019 – FY 2020 operating expenditure budget for temporary agency staff and information technology maintenance and other increased costs by \$600,000 and \$1,236,968 (or 3.5% of total operating expenditures), respectively.

e. Salary Adjustment Information

- Information on the estimated additional expenditures for salary adjustment options for FY 2019 – FY 2020 are enclosed.

f. Projected Budget Summary Scenarios

- The impact of the proposed changes on revenues and expenditures for FY 2019 – FY 2020 are enclosed.
 - ⇒ F1
 - Revenues – Projected state appropriation revenue increase and property tax revenue increase
 - Expenditures – Increase of salary and benefit budget for Student Direct Wage Pool, \$1 increase in the direct wage rate, increase of temporary agency staff in operating budget, and increase of 3.5% in operating budget
 - ⇒ F2
 - Revenues – Projected state appropriation revenue increase, and property tax revenue increase, In-District and Out-of-District tuition rate of \$5, and Registration Fee of \$150 increase
 - Expenditures – Increase of salary and benefit budget for Student Direct Wage Pool, \$1 increase in the direct wage rate, increase of temporary agency staff in operating budget, and increase of 3.5% in operating budget
 - ⇒ F3
 - Revenues – Projected state appropriation revenue increase, property tax revenue increase, In-District and Out-of-District tuition rate of \$5, increase Differential Tuition rates, and Registration Fee of \$150 increase

- Expenditures – Increase of salary and benefit budget for Student Direct Wage Pool, \$1 increase in the direct wage rate, increase of temporary agency staff in operating budget, and increase of 3.5% in operating budget

Reviewers - The proposed tuition, differential tuition, and fees for FY 2019 – 2020 were reviewed by staff, the President's Cabinet, and President's Administrative Staff.

Dr. Salinas noted that differential tuition charges might be considered a necessary subsidy for the viability of affected programs.

Mr. Paul R. Rodriguez asked whether the proposal accounted for a salary increase for faculty and staff. Administration confirmed that this was for flat salaries, with no proposed increases.

The Committee asked what it might take to provide a 2%, 2 1/2 %, or 3% increase to faculty and staff, to keep salaries comparable to other public sector jobs in education, and administration agreed to review these options and provide an updated presentation to the Board of Trustees.

No action was taken.

Discussion and Action as Necessary on Terra-Gen Development Company, LLC, Tax Abatement Applications

The Terra-Gen Development Company, LLC, Tax Abatement Applications would be scheduled for review at the March 26, 2019 Board meeting.

Purpose – Terra-Gen Development Company, LLC, submitted four (4) applications for tax abatements for their wind powered electric generating facilities in Hidalgo County, Starr County, and Cameron County. Approval of the tax abatement applications was needed in order for the College to participate in a tax abatement agreement with a wind power renewable energy company.

Justification – Property Tax Code Chapter 312 authorizes a taxing unit to enter into a tax abatement agreement in order to offer a temporary real property and/or tangible personal property tax abatement for a limited period of time as an inducement for financial investment in the development or redevelopment of certain taxable property. The property tax code requires that a taxing unit establish guidelines and criteria governing tax abatement agreements and approve a resolution to allow the College to participate in tax abatements.

Background – The Board of Trustees adopted the current guidelines and criteria, and resolution electing to participate in Tax Abatement Agreements on November 28, 2017. The College's Guidelines and Criteria for Granting Tax Abatements are effective for a two-year period from the adoption date. The current New Capital Investment minimum threshold is \$200 million.

The Board of Trustees approved the Mesteño Windpower, LLC tax abatement on October 30, 2018. The tax agreement with Mesteño Windpower, LLC included a 75% abatement of taxes with an estimated project value of \$159,800,000, an up-front scholarship payment in the amount of \$50,000, and Annual Payments in Lieu of Taxes in the amount of \$25,805 for ten (10) years.

Terra-Gen Development Company, LLC, was the exclusive developer of four (4) projects: Buenos Aires Windpower, LLC, Monte Cristo Windpower, LLC, La Joya Windpower, LLC and West Willacy Windpower, LLC (Monte Alto). Terra-Gen Development Company, LLC had submitted tax abatement applications for each of the projects.

The improvements for Buenos Aires Windpower, LLC and Monte Cristo Windpower, LLC would consist of proposed wind power generation facilities, expected to be comprised of 201 megawatts of nameplate capacity located in Hidalgo County. Each project would begin construction no later than the 2nd quarter of 2020 and it was anticipated that construction would be completed by the 3rd quarter of 2021. The improvements were expected to have an estimated value of approximately \$223,388,000 each, although the actual value would be determined by an appraisal from the Hidalgo County Appraisal District.

The improvements for Buenos Aires Windpower, LLC and Monte Cristo Windpower, LLC were expected to include approximately 88 wind turbines; 82 with a nameplate capacity of 2.2 megawatts and 6 with a nameplate capacity of 3.45 megawatts, although the exact number may vary substantially depending on factors such as the type of turbines used and site wind characteristics.

The improvements for La Joya Windpower, LLC, would consist of a proposed wind power generation facility located in Hidalgo and Starr Counties, expected to be comprised of 210 megawatts of power of which 203 megawatts of the proposed wind power generation facility would be located in Hidalgo County. Construction would begin no later than 4th quarter of 2019 and it was currently anticipated that construction would be completed by the 4th quarter of 2020. The improvements were expected to have an estimated value of approximately \$223,388,000 although the actual value would be determined by an appraisal from the Hidalgo County and Starr County Appraisal Districts.

The improvements for La Joya Windpower, LLC were expected to include approximately 90 wind turbines; 83 with a nameplate capacity of 2.2 megawatts and 7 with a nameplate capacity of 3.45 megawatts, although the exact number may vary substantially depending on factors such as the type of turbines used and site wind characteristics.

The improvements for West Willacy Windpower, LLC (Monte Alto), would consist of a proposed wind power generation facility located in Hidalgo and Cameron Counties, expected to be comprised of 201 megawatts of power of which 143 megawatts of nameplate capacity would be located in Hidalgo County. Construction would begin no later than 4th quarter of 2019 and it was currently anticipated that construction would be completed by the 4th quarter of

2020. The improvements were expected to have an estimated total value of approximately \$223,388,000 of which approximately \$175,000,000 would be in Hidalgo County and approximately \$48,388,000 would be in Cameron County. The actual value of the improvements would be determined by an appraisal from the Hidalgo County and Cameron County Appraisal Districts.

The improvements for West Willacy Windpower, LLC (Monte Alto) were expected to include approximately 61 wind turbines; 54 with a nameplate capacity of 2.2 megawatts and 7 with a nameplate capacity of 3.45 megawatts, although the exact number may vary substantially depending on factors such as the type of turbines used and site wind characteristics.

The West Willacy Windpower, LLC (Monte Alto) New Capital Investment of \$175 million in Hidalgo County did not meet the estimated New Capital Investment minimum threshold of \$200 million per the College's Guidelines and Criteria for Granting Tax Abatements. Approval for an exception to the College's guidelines would be required from the Board of Trustees because the estimated value of the proposed tax abatement project is below the minimum threshold.

Proceeding with the approval of the applications for the proposed tax abatements for the Terra-Gen Development Company, LLC projects would allow College staff to move forward with getting additional information such as the tax abatement agreements and tax abatement resolutions for Board of Trustees approval in April.

Mr. Tyler Pierce, Associate Developer for Terra-Gen Development Company LLC and Robert Pena, Local Developer/Consultant – President of Texas Energy attended the Committee meeting to discuss their proposal and answer any questions.

Reviewers – Mr. Jesus Ramirez, South Texas College's Legal Counsel, and Mrs. Mary Elizondo, Vice President for Finance and Administrative Services, reviewed this item and will discuss and provide additional information and address questions by the Committee as needed.

Enclosed Documents – The Terra-Gen Development Company Presentation, the Estimated Market and Taxable Value spreadsheets prepared by Terra-Gen Development Company, LLC, and the four (4) tax abatement applications were provided in the packet for the Committee's information and review.

The Committee informally recommended that the Chairman of the Board appoint a committee to review the proposals and negotiate any terms as appropriate. This committee would then make a formal recommendation to the Board of Trustees.

No action was taken.

Adjournment

There being no further business to discuss, the Finance, Audit, and Human Resources Committee Meeting of the South Texas College Board of Trustees adjourned at 7:58 p.m.

I certify that the foregoing are the true and correct Minutes of the March 19, 2019 Finance, Audit, and Human Resources Committee Meeting of the South Texas College Board of Trustees.

Mr. Roy de León
Committee Chair

Review and Discussion of Mission Economic Development Authority (MEDA) Scholarship Fund Awards

In 2012, the Mission Economic Development Authority (MEDA) developed a scholarship trust fund to be managed by Edward Jones and to provide scholarship benefits to City of Mission residents pursuing higher education and workforce training at South Texas College.

South Texas College administration has prepared a report showing the history of scholarships awarded through the MEDA Scholarship Trust Fund. Administration has also provided a summary of the benefit recipients' performance and demographic information.

The history of awards shows that since its inception the MEDA Scholarship has benefited 420 individual students enrolled at South Texas College. These awards have been made for each term from Fall 2013 through Spring 2019, resulting in a total of 653 scholarship awards to those 420 students, totaling \$782,500.00.

The attached PowerPoint provides a breakdown of graduation/enrollment status, showing that of these 420 students, 81% (340 students) have either graduated or are still enrolled, while the remaining 19% (80 students) are not enrolled in Spring 2019 and have not yet graduated. This is a greater retention rate than the general population, which may indicate the pivotal role these funds play in helping these students stay in their program of study through completion.

Mike Carranza, Interim Dean of Enrollment Services, will present an update on the revenue and distribution of the scholarship funds. Additional data will be provided in the packet to showcase the demographic profile of the MEDA Scholarship participants. These demographic profiles are provided to demonstrate the impact that the availability of these funds has in helping provide access to higher education for students who have a greater need for financial support, and are highly motivated and successful when that support is available.

Detailed reporting of the scholarship disbursements from the MEDA Scholarship Trust Fund distributions since Fall 2013 is provided for the Committee's review. These distributions are drawn from the interest on the invested principal, as managed by Edward Jones. There is a balance of \$68,599.75 available for scholarship disbursements to support Mission students work toward their academic and workforce goals in Summer 2019.

The MEDA Scholarship is advertised to eligible students through the College's scholarship website, the Mission CISD, and announcements in various media outlets, as identified below:

- STC Scholarship website
- STC Social Media Accounts
- Texas Border Business
- Rio Grande Guardian
- Mission CISD
- 710 KURV
- Telemundo 40
- The Monitor
- Progress Times
- Direct Mail
- Email

Enclosed Documents – The PowerPoint presentation and additional student demographic information follow in the packet for the Committee's information and review.

The two Summary of Activity Reports have been reviewed by the Vice President for Finance and Administrative Services, the Comptroller, and the Interim Dean of Enrollment Services.

This information is provided to the Finance, Audit, and Human Resources Committee for review and discussion, and feedback to staff, and no action is requested at this time.

MEDA Update

Mike Carranza
Interim Dean of Enrollment Services
April 3, 2019

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MEDA Merit Scholarship

Eligibility/Continued Eligibility:

- Permanent resident of the City of Mission
- Maintain a 2.5 cumulative GPA each semester
- Enroll in at least two semesters each year
- Complete a minimum of 12 credit hours per year
- Remain in Good Standing with STC with respect to financial, academic, and student disciplinary

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MEDA Scholarship Programs

Student Scholarship

- **Part-Time Student Scholarship:** Enrolled for a minimum of **6** credit hours during each semester for a maximum of **8** semesters.
- **Three Quarter Time Scholarship:** Enrollment for a minimum of **9** credit hours during each semester for a maximum of **5** semesters
- **Full-Time Scholarship:** Enrolled for a minimum of **12** credit hours during each semester for a maximum of **4** semesters.

Scholarships awards based on enrollment (Maximum \$3,200.00)

- 12 credit hours- \$800 9 credit hours- \$600 6 credit hours- \$400

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MEDA Funds Received

Month Disbursement Received	Disbursements Received
June 2013	\$160,784.54
June 2014	\$185,937.10
July 2015	\$187,900.18
May 2016	\$173,937.78
May 2017	\$180,511.68
May 2018	\$193,928.47
Total Funds Received	\$1,082,999.75

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MEDA Scholarship Fund Summary of Activity

Fiscal Year	Students	Award	Less Funds Designated/Set Aside for current & future semesters		
MEDA Funds Received		\$1,082,999.75			
2013-2014	47	\$64,200.00	2013-2014	0 Students	(\$0.00)
2014-2015	96	\$113,000.00	2014-2015	0 Students	(\$0.00)
2015-2016	97	\$130,000.00	2015-2016	0 Students	(\$0.00)
2016-2017	151	\$156,800.00	2016-2017	51 Students	(\$27,800.00)
2017-2018	143	\$184,600.00	2017-2018	67 Students	(\$80,500.00)
2018-2019 (Fall & Spring only)	119	\$133,900.00	2018-2019	63 Students	(\$123,600.00)
Disbursed		(\$782,500.00)		181 Students	(\$231,900.00)
Cash Balance		\$300,499.75			
Funds Designated	181	(\$231,900.00)			
Available Balance (Summer)		\$68,599.75			

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Total Aid Awarded To Mission Students

Award Year	MEDA	Other Aid	Total
2013-2014 (47 students)	\$64,200.00	\$224,031.79	\$288,231.79
2014-2015 (96 students)	\$113,000.00	\$433,448.29	\$546,448.29
2015-2016 (97 students)	\$130,000.00	\$452,340.60	\$582,340.60
2016-2017 (151 students)	\$156,800.00	\$684,229.11	\$841,029.11
2017-2018 (143 students)	\$184,600.00	\$663,462.88	\$848,062.88
2018-2019 (Fall & Spring only) (119 students)	\$133,900.00	\$399,863.00	\$533,763.00
Disbursed	\$782,500.00	\$2,857,375.67	\$3,639,875.67

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MEDA Scholarship Impact

- 420 Mission Students have benefited from the MEDA scholarship since the start of the program in Fall 2013
- 340 (81%) students have either Graduated and/or are still enrolled
- 80 (19%) students are not enrolled for Spring 2019 and have not yet graduated

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2018-2019 MEDA Bachelor Degree Recipients:

Major	Male	Female
Organizational Leadership	1	5
Computer Information Technology	3	2
Medical & Health Services	0	3
Technology Management	2	0
Total	6	10

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2018-2019 MEDA Recipients by Division:

Major	Male	Female
Nursing and Allied Health	4	15
Liberal Arts and Social Sciences	10	21
Business and Technology	13	4
Math and Science	2	8
Total	29	48

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93 MEDA Recipients Currently Enrolled

Currently Enrolled for Spring 2019		
	Male	Female
AA	13	14
AAS	10	19
AAT	0	7
AS	3	8
Bachelors	6	10
Certificate	3	0
Total	35	58

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MEDA Student Profile (420)

Fall 2013 – Spring 2019

Age	Men	Women
18 to 20	23	30
21 to 25	57	95
26 to 30	34	45
31 to 35	21	30
36 to 40	11	16
41 to 45	6	22
46 to 50	5	9
51 to 55	2	5
56- to 60	5	4
	164	256

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Academic Standing (420)

Fall 2013 – Spring 2019

GPA	Male	Female
0 to 2.0	3	1
2.0 to 2.599	12	17
2.6 to 2.99	38	46
3.0 to 3.599	85	142
3.6 to 3.99	24	46
4.0	2	4
	164	256

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Forms of Communication

STC Scholarship website
STC Social Media Accounts
Texas Border Business
Rio Grande Guardian
Mission CISD
Progress Times

710 KURV
Telemundo 40
The Monitor
Direct mail
Email

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Questions

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Review and Recommend Action on Award of Proposals, Purchases, Renewals, and Interlocal Agreement

Approval of the following award of proposals, purchases, renewals, and interlocal agreement will be requested at the April 23, 2019 Board meeting.

The Director of Purchasing has reviewed each item, including the procurement procedures and evaluation of all responses, and recommends approval as follows:

- A. Award of Proposals**
- B. Instructional Item**
- C. Non-Instructional Items**
- D. Technology Items**
- E. Interlocal Agreement**

A. Award of Proposals

1) Building Moving Services (Award)

Award the proposal for building moving services to **Iglesias Bros. House Movers** (Edinburg, TX), and **Zuniga's House Mover, LLC.** (San Juan, TX), for the period beginning May 1, 2019 through April 30, 2020 with two one-year options to renew, at an estimated amount of \$70,000.00.

Purpose – Facilities Planning and Construction is requesting building moving services for the relocation of portable buildings through the college district as needed.

Justification and Benefit – It is necessary to move portable buildings to accommodate enrollment needs at various campuses. The award to each vendor will be based on their pricing and their availability.

Background – Proposal documents were advertised on February 25, 2019 and March 4, 2019 and issued to three (3) vendors. Two (2) responses were received on March 19, 2019 and reviewed by Facilities Planning and Construction and the Purchasing Department.

Funds for this expenditure are budgeted in the Construction – Portable Building Relocation and Moving Services budgets for FY 2018 - 2019 and FY 2019 - 2020 pending Board approval of the budget.

2) Online Continuing Education Services (Award)

Award the proposal for online continuing education services to **Cengage Learning, Inc. /dba ed2go** (Temecula, CA), for the period beginning May 1, 2019 through April 30, 2020 with two one-year options to renew, at an estimated cost of \$36.00 to \$4,595.00 per class. There are no deposits required, no minimum orders or any initial inventory to purchase.

Purpose – Continuing Professional and Workforce Education is requesting online continuing education services, which will include some of the following courses: accounting, business, college readiness, computer applications, design and composition, health care and medical, language and arts, law and legal, personal development, teaching and education, technology, writing and publishing, etc.

Justification and Benefit – The online continuing education services will provide the community with online, non-credit, instructor-facilitated continuing and professional education courses covering the full spectrum from skills training and re-tooling to professional development and personal enrichment.

Background – Proposal documents were advertised on March 8, 2019 and March 15, 2019 and issued to two (2) vendors. One (1) response was received on March 28, 2019 and reviewed by Continuing Professional and Workforce Education and the Purchasing Department.

Funds for this expenditure are budgeted in the Continuing Education – State and Continuing Education – Non State budgets for FY 2018 – 2019 and FY 2019 – 2020 pending Board approval of the budget.

B. Instructional Items

3) Birthing and Pediatric Simulator Manikins (Purchase)

Purchase a birthing and a pediatric simulator manikin from **Gaumard** (Miami, FL), a sole source vendor, at a total amount of \$92,583.00.

Purpose – The Associate Degree Nursing (ADN) program in the Division of Nursing and Allied Health is requesting the purchase of a birthing simulator and pediatric simulator for student instruction in the obstetrics and pediatric simulation labs.

Justification and Benefit – The manikins are needed to ensure that students are getting hands-on experience with equipment located at hospital sites. This equipment is also part of the overall simulation experience that has become a widely accepted method of instruction by accrediting bodies to better prepare students for real-life experience in a safe and non-threatening environment.

The birthing manikin is designed to provide “real” and complete birthing simulation experience before, during, and after delivery. It is equipped with fetal heart sounds, cervix dilation, perinatal monitor, realistic uterus, placental delivery, and complicated pregnancy deliveries like shoulder dystocia and indubitable newborn baby.

The pediatric manikin is designed for physiologic scenarios designed to help providers of all levels to develop the specialized skills needed to effectively communicate, diagnose, and treat young patients in all clinical areas. Students will be able to experience, emergency interventions, real patient support, lung sounds, heart sounds, and stomach distension.

Funds for this expenditure are budgeted in the i3 HEAL2 Project grant for FY 2018 – 2019.

C. Non – Instructional Items

4) Furniture (Purchase)

Purchase furniture from the National Cooperative Purchasing Alliance (NCPA), OMNIA Partners formerly National Intergovernmental Purchasing Alliance (NIPA), The Interlocal Purchasing System (TIPS), and Sourcewell Purchasing Cooperatives approved vendors, at a total amount of \$189,318.75.

#	Vendor	Amount
A	Allsteel, Inc./Broussard Group (Muscatine, IA/San Antonio, TX)	\$4,218.64
B	Clarus Glassboards/Gateway Printing and Office Supply, Inc. (Fort Worth, TX/Edinburg, TX)	\$ 15,389.50
C	Datum Filing Systems, Inc./Gateway Printing and Office Supply, Inc. (Emigsville, PA/Edinburg, TX)	\$4,142.24
D	Exemplis Corporation/Gateway Printing and Office Supply, Inc. (Cypress, CA/Edinburg, TX)	\$ 36,207.44
E	The Hon Company/Gateway Printing and Office Supply, Inc. (Muscatine, IA/Edinburg, TX)	\$15,102.50
F	Krueger International, Inc./Gateway Printing and Office Supply, Inc. (Green Bay, WI/Edinburg, TX)	\$90,483.38
G	National Office Furniture/Gateway Printing and Office Supply, Inc. (Jasper, IN/Edinburg, TX)	\$8,098.90
H	Versteel/Gateway Printing and Office Supply, Inc. (Jasper, IN/Edinburg, TX)	\$14,044.80
I	Via Seating/Gateway Printing and Office Supply, Inc. (Sparks, NV/Edinburg, TX)	\$1,631.35
Furniture Total		\$189,318.75

The purchases can be summarized as follows:

- Allsteel, Inc./Broussard Group (Muscatine, IA/San Antonio, TX)
 - ⇒ Pecan Campus
 - 8 Conference Chairs for Curriculum & Student Learning and Dual Enrollment Offices
- Clarus Glassboards/Gateway Printing and Office Supply, Inc. (Edinburg, TX)
 - ⇒ Nursing and Allied Health Campus
 - 10 Mobile Glassboards for the Active Learning Classrooms at NAH Building B
- Datum Filing Systems, Inc./Gateway Printing and Office Supply, Inc. (Edinburg, TX)
 - ⇒ Pecan Campus
 - 4 Open Shelving Units for Curriculum & Student Learning and Dual Enrollment Offices
 - ⇒ Nursing and Allied Health Campus
 - 4 Open Shelving Units for the Office of Student Advising

- Exemplis Corporation/Gateway Printing and Office Supply, Inc. (Edinburg, TX)
 - ⇒ Pecan Campus
 - 1 Faculty/Staff Office Chair for the Center of Learning Excellence
 - 1 Faculty/Staff Office Chair for the Computer Information Technology Program
 - 1 Faculty/Staff Office Chair for the Technology Management Program
 - 8 Faculty/Staff Office Chairs for Curriculum & Student Learning and Dual Enrollment Offices
 - ⇒ Mid Valley Campus
 - 105 Chairs for the Center of Learning Excellence
 - ⇒ Nursing and Allied Health Campus
 - 9 Faculty/Staff Office Chairs for the Office of Student Advising
- The Hon Company/Gateway Printing and Office Supply, Inc. (Edinburg, TX)
 - ⇒ Pecan Campus
 - 1 Faculty/Staff Desk for the Computer Information Technology Program
 - 5 Bookcases for the Facilities Planning and Construction
 - 1 Faculty/Staff Desk for the Physic Program
 - 1 Faculty/Staff Desk for the Technology Management Program
 - 10 Vertical File Cabinets and 8 Bookcases for Curriculum & Student Learning and Dual Enrollment
 - ⇒ Nursing and Allied Health Campus
 - 8 Vertical File Cabinets and 8 Bookcases for the Office of Student Advising
- Krueger International, Inc./Gateway Printing and Office Supply, Inc. (Edinburg, TX)
 - ⇒ Pecan Campus
 - 4 Computer Lab Chairs for the Division of Math and Science
 - 1 Faculty/Staff Desk for the Center of Learning Excellence
 - Cubicles for the Business Office
 - 8 Chairs for the Chemistry Program
 - 11 Faculty/Staff Desks, 17 Guest Chairs, and 3 Tables for Curriculum & Student Learning and Dual Enrollment
 - ⇒ Nursing and Allied Health Campus
 - 30 Chairs for the Centers for Learning Excellence
 - 43 Chairs for the Active Learning Classrooms at Building B
 - 8 Faculty/Staff Desks and 8 Guest Chairs for the Office of Student Advising
 - ⇒ Technology Campus
 - 2 Guest Chairs for the Centers for Learning Excellence
- National Office Furniture/Gateway Printing and Office Supply, Inc. (Edinburg, TX)
 - ⇒ Nursing and Allied Health Campus
 - 2 Tables and 4 Open Area Seats for the Office of Student Advising
- Versteel/Gateway Printing and Office Supply, Inc. (Edinburg, TX)
 - ⇒ Mid Valley Campus
 - 12 Tables for the Centers for Learning Excellence
- Via Seating/Gateway Printing and Office Supply, Inc. (Edinburg, TX)
 - ⇒ Pecan Campus
 - 1 Director Chair for Grant Development, Management and Compliance

➤ **2 Director Chairs for the Curriculum & Student Learning and Dual Enrollment Offices**

Fund for these expenditures are budgeted in the requesting department budgets for FY 2018 - 2019 as follows: Business Office, Centers for Learning Excellence, Chemistry, Computer Information Technology, Facilities Planning and Construction, Division of Math & Science, NAH Student Success Center Lib Repurpose-FFE, New Furniture, Pecan Building D Renovations-FFE, Physics, STC in Focus (Grant), and Technology Management Program.

5) Training Services (Purchase)

Purchase training services from **Evolve High Performance Academy** (McAllen, TX), a sole source vendor, for the period beginning May 1, 2019 through August 31, 2019, at an estimated amount of \$50,000.00.

Purpose – Continuing Education, Professional, and Workforce Education is requesting to purchase training services for insurance agencies. The training is completely customized for the insurance industry to meet their specific needs.

Justification and Benefit – Since Continuing Education does not have the expertise in house to provide this type of customized training, this contract will allow us to expand our customer base by providing training to businesses in the insurance industry.

Funds for this expenditure are budgeted in the Continuing Education - State budget for FY 2018 – 2019.

6) Engineering Services-Geotechnical and Materials Testing (Renewal)

Renew the engineering services-geotechnical and materials testing contracts for the period beginning May 22, 2019 through May 21, 2020 with the following vendors:

- **Millennium Engineering Group, Inc.** (Pharr, TX)
- **Raba Kistner, Inc.** (McAllen, TX)
- **Terracon Consultants, Inc.** (Pharr, TX)

Purpose – Facilities Planning and Construction is requesting to renew the engineering services-geotechnical and materials testing contracts for district wide projects.

Justification and Benefit – The services will include some of the following tests: soil conditions for proper foundation design, select fill dirt for proper compaction, concrete samples for concrete pours, sub-grades, caliche base and asphalt parking areas, structural steel reinforcing, steel welding, floors for levelness, fireproof materials, environmental conditions including air quality, and identifying asbestos type materials.

Fees for these services could range from \$5,000 to \$45,000 depending on the scope and complexity of each construction project.

Background – The Board awarded the contracts for engineering services-geotechnical and materials testing at the May 29, 2018 Board of Trustees meeting for one year with two one-

year annual renewals. The first renewal period begins May 22, 2019 and ends May 21, 2020.

Award	Board Meeting Date	Original Term	Renewal Term
Original	5/29/18	5/22/18 – 5/21/19	2 – one year options
1 st Renewal	4/23/19		5/22/19 – 5/21/20

The vendors have complied with all the terms and conditions of the contract and services have been satisfactory.

Funds for this expenditure are budgeted in various Construction budgets for FY 2018 -2019 and FY 2019 - 2020 pending Board approval of the budget.

D. Technology Items

7) Computers, Laptops, and Printers (Purchase)

Purchase of computers, laptops, and printers from the State of Texas Department of Information Resources (DIR) approved vendors **Dell Marketing, LP.** (Dallas, TX) and **CRC Computer Repair Center** (McAllen, TX), at a total amount of \$445,706.95.

All purchase requests for computers, laptops, and printers have been evaluated by Information Technology and the Chief Information Officer. Information Technology does not have refurbished systems available for new hires. Instructional and/or business need must be clearly identified/justified for any equipment that is outside standard configuration or does not replace existing office systems. (Ex. mobile devices)

An itemized list with justification is included for your review and information.

Information Technology used the following criteria when recommending the purchase of technology:

- Systems being requested meet the South Texas College standard configuration
- The new systems will replace an older model (5+ years and out of warranty)
- Software requirements exceed the system capacity

The purchases can be summarized as follows:

- Staff Computers
 - ⇒ 2 Computers for Central Receiving Department
 - ⇒ 5 Computers for Purchasing Department
- Student Computers
 - ⇒ 540 Computers for Information Technology
 - ⇒ 36 Computers for Computer Science Program
 - ⇒ 8 Computers for Pharmacy Technology Program

- Student Laptops
 - ⇒ 1 Laptop for Radiologic Technology Program
- Faculty Laptops
 - ⇒ 2 Laptops for Computer Science Program
 - ⇒ 4 Laptops for NAH Simulation Lab
 - ⇒ 1 Laptop for Medical and Health Services Mgmt Bachelor Program
 - ⇒ 5 Laptops for Developmental Mathematics
- Student Printers
 - ⇒ 6 Printers for Learning Commons and Open Labs

Funds for these expenditures are budgeted in the requesting programs and departments budgets for FY 2018 - 2019 as follows: Central Receiving, Purchasing Department, Computer Science, Information Technology, Learning Commons and Open Labs, Pharmacy Technology, Radiologic Technology, NAH Simulation, MSB Bachelor Program, and Developmental Mathematics.

8) Information Security Services (Purchase)

Purchase information security services from **Software House International (SHI) Government Solutions** (Austin, TX), a State of Texas Department of Information Resources (DIR) and a Choice Partners Purchasing Cooperative approved vendor, for the period beginning May 1, 2019 through August 31, 2019, at an estimated amount of \$48,178.00.

Purpose – Information Security is requesting the purchase of professional services in the areas of security incidents and configuring redundancy on applications.

Justification and Benefit – Professional services to assist with redundancy and disaster recovery capabilities for our critical password management solution that Information Technology and Information Security uses to manage all credentials. In addition, incident response services for digital forensic penetration assessments and specified security training to Information Technology (IT) staff.

Funds for this expenditure are budgeted in the Information Technology Project Management, Risk, and Security budget for FY 2018 – 2019.

9) Network Hardware Equipment (Purchase)

Purchase network hardware equipment from **Insight Public Sector** (Tempe, AZ/McAllen, TX), a State of Texas Department of Information Resources (DIR) and U. S. Communities Government Purchasing Alliance approved vendor, at a total amount of \$78,206.24.

Purpose – Information Technology is requesting the purchase of four (4) network switches, nineteen (19) connection modules, four (4) patch cables, and one (1) uninterruptible power supply (UPS) to support the Starr County Campus disaster recovery area.

Justification and Benefit – The network switches, connection modules, and cables will be used to support the network connectivity for business continuity of Banner applications and various databases. The UPS will prevent data loss on network devices due to power outages, power surges, and spikes in power.

Funds for this expenditure are budgeted in the Systems and Networking budget for FY 2018 – 2019.

10)Servers and Phones (Purchase)

Purchase servers and phones from **Netsync Network Solutions** (Houston, TX), a State of Texas Department of Information Resources (DIR) approved vendor, at a total amount of \$215,574.10.

Purpose – Information Technology is requesting the purchase of four (4) servers, which will be installed at the Starr County Campus disaster recovery area and one hundred (100) office phones. The servers will host Banner applications and databases for disaster recovery purposes and the phones will be installed as needed for faculty and staff.

Justification and Benefit – The servers are needed to provide business continuity to our Banner applications in case of a disaster or power outage at the Pecan Campus. The office phones are needed to replace non-functioning and/or end of life phones.

Funds for this expenditure are budgeted in the Systems and Networking budget for FY 2018 – 2019.

11)Telephone Services (Purchase)

Purchase telephone services from **Smartcom Telephone, LLC.** (McAllen, TX), for the period beginning May 1, 2019 through June 20, 2020, at an estimated monthly amount of \$11,700.00 and an estimated amount of \$163,800.00.

Purpose – At the July 25, 2017 Board of Trustees meeting, the telephone services contract was awarded to Smartcom Telephone, LLC. for three years and two one-year options to renew, at an annual amount of \$68,400.00. Due to the addition of the new bond building and new added services, Information Technology is requesting the approval to increase the telephone services contract amount.

Justification and Benefit – The services include local and long distance, 1-800, and POTS lines for fire and elevator and alarms and faxes. Some of the new added services are as follows: emergency response locations, number of call center agents, help desk call center upgrade, police department call center modification, and additional 1-800 numbers.

Funds for this expenditure are budgeted in the Telecom budget for FY 2018 – 2019 and FY 2019 – 2020 pending Board approval of the budget.

12)VMware vRealize Operations Software (Purchase)

Purchase VMware vRealize operations software from **Dell Marketing, L.P.** (Dallas, TX), a State of Texas Department of Information Resources (DIR) approved vendor, at a total amount of \$30,658.88.

Purpose – Information Technology is requesting the purchase of this software in order to gather performance metrics and log analytics from the College's virtual server infrastructure.

Justification and Benefit – The VMware vRealize operations software delivers real-time performance metrics, log analytics, and proactive capacity management, which allows for faster incident resolution and compliance monitoring activities. This functionality for Banner, Jagnet, and college wide applications.

Funds for this expenditure are budgeted in the Systems and Networking budget for FY 2018 – 2019.

13)Email Backup Online Subscription (Renewal)

Renew the email backup online subscription from **Technologent** (Irving, CA), a State of Texas Department of Information Resources (DIR) approved vendor, for the period beginning May 1, 2019 through August 31, 2020, at a total amount of \$49,304.64.

Purpose – Information Technology is requesting to renew the email backup online subscription to support email retention and archiving.

Justification and Benefit – This solution provides the functionality to backup, archive, and restore email online. This allow for the long retention of email and for a faster recovery of emails as needed.

Funds for this expenditure are budgeted in the Systems and Networking budget for FY 2018 – 2019.

14)Security Software (Renewal)

Renew the security software contract with **Software House International (SHI) Government Solutions** (Austin, TX), for the period beginning March 15, 2019 through December 14, 2019, at a total amount of \$12,220.40.

Purpose – Information Security is requesting to renew DUO security software to continue having two-factor authentication (also known as 2FA) for critical applications and services.

Justification and Benefit – DUO adds another layer of security for user passwords; it reduces the risk for compromised credentials by adding a second factor other than something they have or something they are. It adds an extra step to the login process for multiply College applications.

Funds for this expenditure are budgeted in the Information Security budget for FY 2018 – 2019.

15)Server Hardware Maintenance Agreement (Renewal)

Renew the server hardware maintenance agreement with **Dell Marketing, L.P.** (Dallas, TX), a State of Texas Department of Information Resources (DIR) approved vendor, for the period beginning May 5, 2019 through May 4, 2020, at a total amount of \$12,259.24.

Purpose – Information Technology is requesting to renew the server hardware maintenance agreement for the Dell servers used for the virtual computing at all campuses. These servers support instruction computers, call center computers, and enrollment center computers.

Justification and Benefit – The hardware maintenance agreement supports and maintains the College's servers that support computers district wide. This agreement provides twenty-four (24) hour year round technical support.

Funds for this expenditure are budgeted in the Systems and Networking budget for FY 2018 – 2019.

16)Server Virtualization Management Console Maintenance Agreement (Renewal)

Renew the server virtualization management console maintenance agreement with **Dell Marketing, L.P.** (Dallas, TX), a State of Texas Department of Information Resources (DIR) approved vendor, for the period beginning May 1, 2019 through April 30, 2020, at a total amount of \$37,398.30.

Purpose – Information Technology is requesting to renew the maintenance agreement for the server virtualization management console for the College's virtual server infrastructure.

Justification and Benefit – The server virtualization management console maintenance agreement supports the monitoring, troubleshooting, and management of the College's virtual servers. The virtual management console manages servers that host the College's applications and websites. The maintenance agreement offers twenty-four (24) hour year round technical support.

Funds for this expenditure are budgeted in the Systems and Networking budget for FY 2018 – 2019.

E. Interlocal Agreement

17)Data Collection and Strategic Planning Support Services for Starr County Strategic Planning Project (Interlocal Agreement/Purchase)

Purchase data collection and strategic planning support services for Starr County strategic planning project through an interlocal agreement between South Texas College and **The University of Texas – Rio Grande Valley (UTRGV) – Data and Information Services Center (DISC)** (Edinburg, TX), for the period beginning April 30, 2019 through December 31, 2019, at a total amount of \$40,000.00.

Purpose – The Division of Information Services, Planning, Performance, and Strategic Initiatives is requesting the data collection and strategic planning support services, which will

be used to create an interactive, cloud-based asset map. The asset map will allow users to display the assets such as highways, bridges, cities, education institutions, economic development organizations, businesses, etc., that support economic development in Starr County to facilitate the development of the strategic plan and the report. This includes participating in the scheduled community meetings, meetings with the strategic planning team, the strategic stakeholders conference, creating charts, tables, and graphics, and writing the report. This will also support the creation of a strategic economic development plan for Starr County.

Justification and Benefit – This project is intended to meet the strategic planning support requirement outlined in the EDA planning grant awarded to South Texas College.

Background – DISC has worked on several asset mapping projects such as Ignite, an asset map and comprehensive economic development strategy focused on the health care industry in Hidalgo County in 2009 (Hidalgo County Judge's Office), and STRREDs, an asset map and rural economic development strategy for the agriculture industry in the Rio Grande Valley in 2011 (UDSA), and has the personnel and experience to successfully complete the proposed projects. STC and UTRGV had worked collaboratively on a similar grant in 2005 and 2009 that focused on the development of an asset map for the advanced manufacturing industry for "Rio South Texas", an area of seven (7) counties including Cameron, Hidalgo, Starr, and Willacy (Rio Grande Valley), Jim Hogg, Zapata, and Webb (Laredo). As part of that project, UTRGV and consultants gathered data on the assets related to advanced manufacturing in Rio South Texas, created a Rio South Texas Asset Mapping website with data on the advanced manufacturing industry, and prepared a report on the findings.

Funds for this expenditure are budgeted in the EDA Planning grant budget for FY 2018 – 2019.

Recommendation:

It is requested that the Finance, Audit, and Human Resources Committee recommend for Board approval at the April 23, 2019 Board meeting the award of proposals, purchases, renewals, and interlocal agreement as listed below:

- A. Award of Proposals**
- B. Instructional Item**
- C. Non-Instructional Items**
- D. Technology Items**
- E. Interlocal Agreement**

A. Award of Proposals

- 1) Building Moving Services (Award):** award the proposal for building moving services to **Iglesias Bros. House Movers** (Edinburg, TX), and **Zuniga's House Mover, LLC.** (San Juan, TX), for the period beginning May 1, 2019 through April 30, 2020 with two one-year options to renew, at an estimated amount of \$70,000.00;

- 2) Online Continuing Education Services (Award):** award the proposal for online continuing education services for the period beginning May 1, 2019 through April 30, 2020 with two one-year options to renew, at an estimated amount cost of \$36.00 to \$4,595.00 per class. There are no deposits required, no minimum orders or any initial inventory to purchase;

B. Instructional Item

- 3) Birthing and Pediatric Simulator Manikins (Purchase):** purchase a birthing and a pediatric simulator manikin from **Gaumard** (Miami, FL), a sole source vendor, at a total amount of \$92,583.00;

C. Non – Instructional Items

- 4) Furniture (Purchase):** purchase furniture from the National Cooperative Purchasing Alliance (NCPA), OMNIA Partners formerly National Intergovernmental Purchasing Alliance (NIPA), The Interlocal Purchasing System (TIPS), and Sourcewell Purchasing Cooperatives approved vendors, at a total amount of \$189,318.75;

#	Vendor	Amount
A	Allsteel, Inc./Broussard Group (Muscatine, IA/San Antonio, TX)	\$4,218.64
B	Clarus Glassboards/Gateway Printing and Office Supply, Inc. (Fort Worth, TX/Edinburg, TX)	\$ 15,389.50
C	Datum Filing Systems, Inc./Gateway Printing and Office Supply, Inc. (Emigsville, PA/Edinburg, TX)	\$4,142.24
D	Exemplis Corporation/Gateway Printing and Office Supply, Inc. (Cypress, CA/Edinburg, TX)	\$ 36,207.44
E	The Hon Company/Gateway Printing and Office Supply, Inc. (Muscatine, IA/Edinburg, TX)	\$15,102.50
F	Krueger International, Inc./Gateway Printing and Office Supply, Inc. (Green Bay, WI/Edinburg, TX)	\$90,483.38
G	National Office Furniture/Gateway Printing and Office Supply, Inc. (Jasper, IN/Edinburg, TX)	\$8,098.90
H	Versteel/Gateway Printing and Office Supply, Inc. (Jasper, IN/Edinburg, TX)	\$14,044.80
I	Via Seating/Gateway Printing and Office Supply, Inc. (Sparks, NV/Edinburg, TX)	\$1,631.35
Furniture Total		\$189,318.75

- 5) Training Services (Purchase):** purchase training services from **Evolve High Performance Academy** (McAllen, TX), a sole source vendor, for the period beginning May 1, 2019 through August 31, 2019, at an estimated amount of \$50,000.00;

- 6) Engineering Services – Geotechnical and Materials Testing (Renewal):** renew the engineering services – geotechnical and materials testing contracts for the period beginning May 22, 2019 through May 21, 2020, with the following vendors:
- a. Millennium Engineers Group, Inc.** (Pharr, TX)
 - b. Raba Kistner, Inc.** (McAllen, TX)
 - c. Terracon Consultants, Inc.** (Pharr, TX)

D. Technology Items

- 7) Computers, Laptops, and Printers (Purchase):** purchase computers, laptops, and printers from the State of Texas Department of Information Resources (DIR) approved vendors **Dell Marketing, LP.** (Dallas, TX) and **CRC Computer Repair Center** (McAllen, TX), at a total amount of \$445,706.95;
- 8) Information Security Services (Purchase):** purchase information security services from **Software House International (SHI) Government Solutions** (Austin, TX), a State of Texas Department of Information Resources (DIR) and a Choice Partners Purchasing Cooperative approved vendor, for the period beginning May 1, 2019 through August 31, 2019, at an estimated amount of \$48,178.00;
- 9) Network Hardware Equipment (Purchase):** purchase network hardware equipment from **Insight Public Sector** (Tempe, AZ/McAllen, TX), a State of Texas Department of Information Resources (DIR) and U. S. Communities Government Purchasing Alliance approved vendor, at a total amount of \$78,206.24;
- 10) Servers and Phones (Purchase):** purchase servers and phones from **Netsync Network Solutions** (Houston, TX), a State of Texas Department of Information Resources (DIR) approved vendor, at a total amount of \$215,574.10;
- 11) Telephone Services (Purchase):** purchase telephone services from **Smartcom Telephone, LLC.** (McAllen, TX), for the period beginning May 1, 2019 through June 20, 2020, at an estimated monthly amount of \$11,700.00 and an estimated amount of \$163,800.00;
- 12) VMware vRealize Operations Software (Purchase):** purchase VMware vRealize operations software from **Dell Marketing, L.P.** (Dallas, TX), a State of Texas Department of Information Resources (DIR) approved vendor, at a total amount of \$30,658.88;
- 13) Email Backup Online Subscription (Renewal):** renew the email backup online subscription from **Technogent** (Irving, CA), a State of Texas Department of Information Resources (DIR) approved vendor, for the period beginning May 1, 2019 through August 31, 2020, at a total amount of \$49,304.64;
- 14) Security Software (Renewal):** renew the security software contract with **Software House International (SHI) Government Solutions** (Austin, TX), for the period beginning March 15, 2019 through December 14, 2019, at a total amount of \$12,220.40;
- 15) Server Hardware Maintenance Agreement (Renewal):** renew the server hardware maintenance agreement with **Dell Marketing, L.P.** (Dallas, TX), a State of Texas Department of Information Resources (DIR) approved vendor, for the period beginning May 5, 2019 through May 4, 2020, at a total amount of \$12,259.24;
- 16) Server Virtualization Management Console Maintenance Agreement (Renewal):** renew the server virtualization management console maintenance

agreement with **Dell Marketing, L.P.** (Dallas, TX), a State of Texas Department of Information Resources (DIR) approved vendor, for the period beginning May 1, 2019 through April 30, 2020, at a total amount of \$37,398.30;

E. Interlocal Agreement

17)Data Collection and Strategic Planning Support Services for Starr County Strategic Planning Project (Interlocal Agreement/Purchase): purchase data collection and strategic planning support services for Starr County strategic planning project through an interlocal agreement between South Texas College and **The University of Texas – Rio Grande Valley (UTRGV) – Data and Information Services Center (DISC)** (Edinburg, TX), for the period beginning April 30, 2019 through December 31, 2019, at a total amount of \$40,000.00.

Recommend Action - The total for all award of proposals, purchases, renewals, and interlocal agreement is \$1,535,208.50.

SOUTH TEXAS COLLEGE
1. BUILDING MOVING SERVICES
PROJECT NO. 18-19-1052

VENDOR				Iglesias Bros. House Movers						Zuniga's House Mover, LLC.					
ADDRESS				4708 E Richardson Rd						4307 N Veterans Blvd					
CITY/STATE/ZIP				Edinburg, TX 78542						San Juan, TX 78589					
PHONE				956-867-3259						956-227-0639					
FAX										956-782-7976					
CONTACT				Jose L. Iglesias						Hugo A. Zuniga					
#	Unit #	Size	Cost to Move From:	To Technology*	To Mid Valley*	To Starr*	To Pecan*	To Nursing*	To RCPSE*	To Technology	To Mid Valley	To Starr	To Pecan	To Nursing	To RCPSE
1	Pecan PB 6	24'4" x 60'4"	Pecan	\$7,500	\$7,500	\$9,000	\$7,000	\$7,500	\$7,500	\$10,800	\$11,880	\$12,420	\$10,800	\$10,800	\$11,340
2	Pecan PB 7	24'4" x 60'	Pecan	\$7,500	\$7,500	\$9,000	\$7,000	\$7,500	\$7,500	\$10,800	\$11,880	\$12,420	\$10,800	\$10,800	\$11,340
3	Pecan PB 8	24'4" x 60'4"	Pecan	\$7,500	\$7,500	\$9,000	\$7,000	\$7,500	\$7,500	\$10,800	\$11,880	\$12,420	\$10,800	\$10,800	\$11,340
4	Pecan PB 9	24'4" x 60'4"	Pecan	\$7,500	\$7,500	\$9,000	\$7,000	\$7,500	\$7,500	\$10,800	\$11,880	\$12,420	\$10,800	\$10,800	\$11,340
5	Pecan PB 10	24'4" x 60'4"	Pecan	\$7,500	\$7,500	\$9,000	\$7,000	\$7,500	\$7,500	\$10,800	\$11,880	\$12,420	\$10,800	\$10,800	\$11,340
6	Pecan PB 11	24'4" x 60'4"	Pecan	\$7,500	\$7,500	\$9,000	\$7,000	\$7,500	\$7,500	\$10,800	\$11,880	\$12,420	\$10,800	\$10,800	\$11,340
7	Pecan PB 12	24'4" x 60'4"	Pecan	\$7,500	\$7,500	\$9,000	\$7,000	\$7,500	\$7,500	\$10,800	\$11,880	\$12,420	\$10,800	\$10,800	\$11,340
8	Pecan PB 13	24'4" x 60'4"	Pecan	\$7,500	\$7,500	\$9,000	\$7,000	\$7,500	\$7,500	\$10,800	\$11,880	\$12,420	\$10,800	\$10,800	\$11,340
9	Pecan PB 14	24'4" x 60'4"	Pecan	\$7,500	\$7,500	\$9,000	\$7,000	\$7,500	\$7,500	\$10,800	\$11,880	\$12,420	\$10,800	\$10,800	\$11,340
10	Pecan PB 15	24'4" x 60'4"	Pecan	\$7,500	\$7,500	\$9,000	\$7,000	\$7,500	\$7,500	\$10,800	\$11,880	\$12,420	\$10,800	\$10,800	\$11,340
11	Pecan PB 16	24' x 64'	Pecan	\$7,500	\$7,500	\$9,000	\$7,000	\$7,500	\$7,500	\$10,800	\$11,880	\$12,420	\$10,800	\$10,800	\$11,340
12	Pecan PB 17	24' x 64'	Pecan	\$7,500	\$7,500	\$9,000	\$7,000	\$7,500	\$7,500	\$10,800	\$11,880	\$12,420	\$10,800	\$10,800	\$11,340
13	Pecan PB 18	24' x 64'	Pecan	\$7,500	\$7,500	\$9,000	\$7,000	\$7,500	\$7,500	\$10,800	\$11,880	\$12,420	\$10,800	\$10,800	\$11,340
14	Pecan PB 19	24' x 64'	Pecan	\$7,500	\$7,500	\$9,000	\$7,000	\$7,500	\$7,500	\$10,800	\$11,880	\$12,420	\$10,800	\$10,800	\$11,340
15	Pecan PB 20	24' x 64'	Pecan	\$7,500	\$7,500	\$9,000	\$7,000	\$7,500	\$7,500	\$10,800	\$11,880	\$12,420	\$10,800	\$10,800	\$11,340
16	Pecan PB 21	24' x 64'	Pecan	\$7,500	\$7,500	\$9,000	\$7,000	\$7,500	\$7,500	\$10,800	\$11,880	\$12,420	\$10,800	\$10,800	\$11,340
17	Pecan PB 22	12' x 64'	Pecan	\$5,000	\$5,000	\$7,000	\$5,000	\$5,000	\$5,000	\$10,800	\$11,880	\$12,420	\$10,800	\$10,800	\$11,340
18	Pecan PB 23	24' x 64'	Pecan	\$7,500	\$7,500	\$9,000	\$7,000	\$7,500	\$7,500	\$10,800	\$11,880	\$12,420	\$10,800	\$10,800	\$11,340
19	Pecan PB 24	24' x 64'	Pecan							\$10,800	\$11,880	\$12,420	\$10,800	\$10,800	\$11,340
20	Pecan PB 25	24' x 64'	Pecan	\$7,500	\$7,500	\$9,000	\$7,000	\$7,500	\$7,500	\$10,800	\$11,880	\$12,420	\$10,800	\$10,800	\$11,340
21	Pecan PB 26	24' x 64'	Pecan	\$7,500	\$7,500	\$9,000	\$7,000	\$7,500	\$7,500	\$10,800	\$11,880	\$12,420	\$10,800	\$10,800	\$11,340
22	Pecan PB 27	24' x 64'	Pecan	\$7,500	\$7,500	\$9,000	\$7,000	\$7,500	\$7,500	\$10,800	\$11,880	\$12,420	\$10,800	\$10,800	\$11,340
23	Pecan PB 28	24' x 64'	Pecan	\$7,500	\$7,500	\$9,000	\$7,000	\$7,500	\$7,500	\$10,800	\$11,880	\$12,420	\$10,800	\$10,800	\$11,340
24	Pecan PB 29	24' x 64'	Pecan	\$7,500	\$7,500	\$9,000	\$7,000	\$7,500	\$7,500	\$10,800	\$11,880	\$12,420	\$10,800	\$10,800	\$11,340
25	Pecan PB M13	10' x 44'	Pecan	\$3,500	\$3,500	\$5,500	\$3,000	\$3,500	\$3,500	\$4,950	\$5,445	\$5,940	\$4,950	\$4,950	\$5,198
26	Pecan PB 3	24' x 36'	Pecan West - Park and Ride	\$5,500	\$5,500	\$7,500	\$5,000	\$5,500	\$5,500	\$9,350	\$10,285	\$11,220	\$9,350	\$9,350	\$9,818
27	Tech Campus PB1	50'4" x 20'3"	Technology	\$7,000	\$7,500	\$9,000	\$7,500	\$7,500	\$7,500	\$10,350	\$11,285	\$12,220	\$10,350	\$10,350	\$10,818
28	Tech Campus PB2	72' x 24'	Technology	\$7,000	\$7,500	\$9,000	\$7,500	\$7,500	\$7,500	\$12,650	\$13,915	\$15,180	\$12,650	\$12,650	\$13,283

SOUTH TEXAS COLLEGE
1. BUILDING MOVING SERVICES
PROJECT NO. 18-19-1052

VENDOR				Iglesias Bros. House Movers						Zuniga's House Mover, LLC.					
ADDRESS				4708 E Richardson Rd						4307 N Veterans Blvd					
CITY/STATE/ZIP				Edinburg, TX 78542						San Juan, TX 78589					
PHONE				956-867-3259						956-227-0639					
FAX										956-782-7976					
CONTACT				Jose L. Iglesias						Hugo A. Zuniga					
#	Unit #	Size	Cost to Move From:	To Technology*	To Mid Valley*	To Starr*	To Pecan*	To Nursing*	To RCPSE*	To Technology	To Mid Valley	To Starr	To Pecan	To Nursing	To RCPSE
29	Tech Campus PB3	64' x 23'9"	Technology	\$7,000	\$7,500	\$9,000	\$7,500	\$7,500	\$7,500	\$10,800	\$11,880	\$12,420	\$10,800	\$10,800	\$11,340
30	Tech Campus PB4	30'3" x 50'1"	Technology	\$7,000	\$7,500	\$9,000	\$7,500	\$7,500	\$7,500	\$10,800	\$11,880	\$12,420	\$10,800	\$10,800	\$11,340
31	Tech Campus PB5	24' x 64'	Technology	\$7,000	\$7,500	\$9,000	\$7,500	\$7,500	\$7,500	\$10,800	\$11,880	\$12,420	\$10,800	\$10,800	\$11,340
32	Tech Campus PB6	24' x 64'	Technology	\$7,000	\$7,500	\$9,000	\$7,500	\$7,500	\$7,500	\$10,800	\$11,880	\$12,420	\$10,800	\$10,800	\$11,340
33	Tech Campus PB7	24' x 64'	Technology	\$7,000	\$7,500	\$9,000	\$7,500	\$7,500	\$7,500	\$10,800	\$11,880	\$12,420	\$10,800	\$10,800	\$11,340
34	Starr Cnty PB 1	24' x 64'	Starr County	\$9,000	\$9,000	\$7,000	\$9,000	\$9,000	\$9,000	\$13,650	\$15,600	\$13,000	\$13,650	\$13,650	\$14,300
35	Starr Cnty PB 2	24' x 64'	Starr County	\$9,000	\$9,000	\$7,000	\$9,000	\$9,000	\$9,000	\$13,650	\$15,600	\$13,000	\$13,650	\$13,650	\$14,300
36	Starr Cnty PB 3	24' x 64'	Starr County	\$9,000	\$9,000	\$7,000	\$9,000	\$9,000	\$9,000	\$13,650	\$15,600	\$13,000	\$13,650	\$13,650	\$14,300
37	MV Campus PB L1	31' x 72'	Mid Valley	\$10,000	\$9,000	\$12,000	\$10,000	\$10,000	\$10,000	\$15,730	\$14,300	\$17,160	\$15,730	\$15,730	\$15,015
38	MV Campus PB 1	24' x 64'	Mid Valley	\$7,500	\$7,000	\$9,000	\$7,500	\$7,500	\$7,500	\$13,068	\$11,880	\$15,600	\$13,068	\$13,068	\$12,747
39	MV Campus PB 2	24' x 64'	Mid Valley	\$7,500	\$7,000	\$9,000	\$7,500	\$7,500	\$7,500	\$13,068	\$11,880	\$15,600	\$13,068	\$13,068	\$12,474
40	MV Campus PB 3	24' x 64'	Mid Valley	\$7,500	\$7,000	\$9,000	\$7,500	\$7,500	\$7,500	\$13,068	\$11,880	\$15,600	\$13,068	\$13,068	\$12,474
41	MV Campus PB 4	24' x 64'	Mid Valley	\$7,500	\$7,000	\$9,000	\$7,500	\$7,500	\$7,500	\$13,068	\$11,880	\$15,600	\$13,068	\$13,068	\$12,474
42	MV Campus PB 5	24' x 64'	Mid Valley	\$7,500	\$7,000	\$9,000	\$7,500	\$7,500	\$7,500	\$13,068	\$11,880	\$15,600	\$13,068	\$13,068	\$12,474
43	MV Campus PB 6	24' x 64'	Mid Valley	\$7,500	\$7,000	\$9,000	\$7,500	\$7,500	\$7,500	\$13,068	\$11,880	\$15,600	\$13,068	\$13,068	\$12,474
44	MV Campus PB 7	12' x 30'	Mid Valley	\$3,500	\$1,500	\$4,500	\$3,500	\$3,500	\$3,500	\$10,450	\$9,500	\$11,400	\$10,450	\$10,450	\$9,975
45	MV Campus PB 8	24' x 64'	Mid Valley	\$7,500	\$7,000	\$9,000	\$7,500	\$7,500	\$7,500	\$13,068	\$11,880	\$15,600	\$13,068	\$13,068	\$12,474
46	NAHC PB 1	24' x 64'	Nursing	\$7,500	\$7,500	\$9,000	\$7,500	\$7,000	\$7,500	\$10,800	\$11,880	\$12,420	\$10,800	\$10,800	\$11,340
47	NAHC PB 2	24' x 64'	Nursing	\$7,500	\$7,500	\$9,000	\$7,500	\$7,000	\$7,500	\$10,800	\$11,880	\$12,420	\$10,800	\$10,800	\$11,340
48	NAHC PB 3	24' x 64'	Nursing	\$7,500	\$7,500	\$9,000	\$7,500	\$7,000	\$7,500	\$10,800	\$11,880	\$12,420	\$10,800	\$10,800	\$11,340
49	2nd Year Price Escalation			0%						10%					
50	3rd Year Price Escalation			0%						10%					
TOTAL EVALUATION POINTS				79.99						81.65					
RANKING				2						1					

*\$1,200 added to each portable where crossbeams are needed to move building.

The Director of Purchasing has reviewed all vendor responses and evaluations completed.

SOUTH TEXAS COLLEGE
1. BUILDING MOVING SERVICES
PROJECT NO. 18-19-1052 -- EVALUATION SUMMARY - SERVICES ONLY

VENDOR		Iglesias Bros. House Movers		Zuniga's House Mover, LLC.	
STREET		4708 E Richardson Rd		4307 N Veterans Blvd	
CITY/STATE/ZIP		Edinburg, TX 78542		San Juan, TX 78589	
PHONE		956-867-3259		956-787-2417	
FAX				956-782-7976	
CONTACT		Jose L. Iglesias		Hugo A. Zuniga	
1	The purchase price. (up to 40 points)	40	40	32	32
		40		32	
		40		32	
2	The reputation of the vendor and the vendor's goods and/or services. (up to 18 points)	11	11	17	15.66
		12		15	
		10		15	
3	The quality of the vendor's goods and/or services. (up to 18 points)	12	11.33	17	15.66
		10		15	
		12		15	
4	The extent to which the vendor's goods and/or services meet the College's needs. (up to 15 points)	11	10.66	14	13
		11		13	
		10		12	
5	The vendor's past relationship with the College. (up to 3 points)	2	2	3	3
		2		3	
		2		3	
6	The impact on the ability of the College to comply with laws and rules relating to Historically Underutilized Businesses. (up to 1 point)	0	0	0	0
		0		0	
		0		0	
7	The total long-term cost to the College to acquire the vendor's goods or services. (up to 5 points)	5	5	1	2.33
		5		3	
		5		3	
TOTAL EVALUATION POINTS		79.99		81.65	
RANKING		2		1	

The Director of Purchasing has reviewed all vendor responses and evaluations completed.

SOUTH TEXAS COLLEGE
2. ONLINE CONTINUING EDUCATION SERVICES
PROJECT NO. 18-19-1055

VENDOR		Cengage Learning, Inc./ dba ed2go
ADDRESS		41923 2nd St #300
CITY/STATE/ZIP		Temecula, CA 92590
PHONE		951-972-3745
CONTACT		Cory Eyler
#	Description	Proposed
Instructor- Led Courses		
1	Accounting and Finance 24-72 Hour Courses	\$75.00 - \$295.00
2	Business 24-96 Hour Courses	\$75.00 - \$295.00
3	College Readiness 24-48 Hour Courses	\$65.00 - \$129.00
4	Computer Applications 24-96 Hour Courses	\$65.00 - \$295.00
5	Design and Composition 24-72 Hour Courses	\$65.00 - \$199.00
6	Health Care and Medical 8-96 Hour Courses	\$48.00 - \$320.00
7	Language and Arts 24-96 Hour Courses	\$65.00 - \$295.00
8	Law and Legal 24-48 Hour Courses	\$65.00 - \$129.00
9	Personal Development 11-96 Hour Courses	\$36.00 - \$295.00
10	Teaching and Education 48-96 Hour Courses	\$129.00 - \$295.00
11	Technology 24-72 Hour Courses	\$75.00 - \$225.00
12	Writing and Publishing 24-72 Hour Courses	\$65.00 - \$199.00
Advanced Career Training		
1	Business and Professional 10-445 Hour Courses	\$195.00 - \$3,495.00
2	Career Online High School 750 Hour Courses	\$1,095.00
3	Healthcare and Fitness 16-400 Hour Courses	\$695.00 - \$2,495.00
4	Hospitality and Service Industry 45-500 Hour Courses	\$399.00 - \$2,095.00
5	Information Technology and Software Development 35-500 Hour Courses	\$495.00 - \$3,595.00
6	Management and Corporate 10-600 Hour Courses	\$195.00 - \$3,495.00
7	Media and Design 100-380 Hour Courses	\$450.00 - \$2,895.00
8	Skilled Trades and Industrial 16-400 Hour Courses	\$695.00 - \$2,195.00
9	Software Development 600 Hour Course	\$4,595.00
10	Sustainable Energy and Going Green 16 - 400 Hour Courses	\$595.00 - \$2,195.00
TOTAL EVALUATION POINTS		94.65
RANKING		1

The Director of Purchasing has reviewed all vendor responses and the evaluations completed.

SOUTH TEXAS COLLEGE
2. ONLINE CONTINUING EDUCATION SERVICES
PROJECT NO. 18-19-1055 - SERVICE ONLY

VENDOR		Cengage Learning, Inc./ dba ed2go	
STREET		41923 2nd St #300	
CITY/STATE/ZIP		Temecula, CA 92590	
PHONE		951-972-3745	
CONTACT		Cory Eyler	
1	The purchase price. (up to 40 points)	40	40
		40	
		40	
2	The reputation of the vendor and the vendor's goods and/or services. (up to 18 points)	18	17.33
		17	
		17	
3	The quality of the vendor's goods and/or services. (up to 18 points)	15	16.66
		18	
		17	
4	The extent to which the goods or services meet the district's needs. (up to 15 points)	12	13.33
		14	
		14	
5	The vendor's past relationship with the College. (up to 3 points)	3	3
		3	
		3	
6	The impact on the ability of the college to comply with laws and rules relating to Historically Underutilized Businesses. (up to 1 point)	0	0
		0	
		0	
7	The long-term cost to the College to acquire the vendor's goods or services. (up to 5 points)	4	4.33
		5	
		4	
TOTAL EVALUATION POINTS		94.65	
RANKING		1	

The Director of Purchasing has reviewed all vendor responses and the evaluations completed.

SOUTH TEXAS COLLEGE
3. BIRTHING AND PEDIATRIC SIMULATOR MANIKINS

NAME			Gaumard	
ADDRESS			14700 SW 136th St	
CITY/STATE/ZIP			Miami, FL 33196	
PHONE			305-971-3790	
FAX			305-252-0755	
CONTACT			Abigail Rodriguez	
#	Qty	Description	Unit Price	Extension
1	1	Victoria Advanced Birthing Simulator Package	\$ 62,500.00	\$ 62,500.00
2	1	Estimated Shipping and Handling	\$ 569.00	\$ 569.00
3	1	Pediatric HAL Medium Skin 5 year old Simulator	\$ 22,450.00	\$ 22,450.00
4	1	Bedside Virtual Monitor	\$ 2,095.00	\$ 2,095.00
5	1	Wire Connectivity Option	\$ 100.00	\$ 100.00
6	1	AP Pacing Option	\$ 400.00	\$ 400.00
7	1	Finger Stick	\$ 360.00	\$ 360.00
8	1	Wireless Streaming Audio	\$ 3,000.00	\$ 3,000.00
9	1	Pediatric Incident Wound Kit	\$ 320.00	\$ 320.00
10	1	Pediatric Physical Abuse Wound Kit	\$ 240.00	\$ 240.00
11	1	Pediatric Burn Wound Kit	\$ 300.00	\$ 300.00
12	1	Estimated Shipping and Handling	\$ 249.00	\$ 249.00
TOTAL AMOUNT			\$ 92,583.00	

SOUTH TEXAS COLLEGE
4. DISTRICT WIDE FURNITURE REQUEST
APRIL 23, 2019

#	Qty	Description	Unit Price	Extension	Requesting Department
Allsteel, Inc. / Broussard Group (OMNIA Partners formerly NIPA)					
1	8	SCU-UWDF Scout Upholstered Back Chair, Adj Arms	\$ 496.08	\$ 3,968.64	Pecan Bldg D Renovation-FFE - Dr. Shirley A. Reed
					Conference Chairs needed Pecan Campus Bldg D
2	1	Labor to receive, inspect, deliver, install and remove debris	\$ 250.00	\$ 250.00	
		Allsteel, Inc. Total		\$ 4,218.64	
Clarus Glassboards / Gateway Printing and Office Supply, Inc. (NCPA)					
1	10	Go Mobile Glassboard 40"x73, 4 Casters, CBC-301	\$1,351.45	\$13,514.50	STC in FOCUS - Anahid Petrosian
					Mobile Glassboards to be used at the Active Learning
					Classrooms located at the Nursing Allied Health Bldg B
2	1	Labor to receive, inspect, deliver, install and remove debris	\$1,875.00	\$1,875.00	
		Clarus Glassboards Total		\$15,389.50	
Datum Filing Systems, Inc. / Gateway Printing and Office Supply, Inc. (TIPS)					
1	4	1836KH Heavy Duty Plus Trackslider Top Shelf	\$ 29.95	\$ 119.80	NAH Student Success Ctr Lib Repurpose-FFE - Dr. Shirley A. Reed
	20	1836TH Unslotted Heavy Duty Plus Shelf 36"x18"D	\$ 29.95	\$ 599.00	Shelves will be used at Nursing Allied Health Bldg B
	2	7618LC Closed L Upright 18"D x 76 1/4"H	\$ 57.62	\$ 115.24	
	3	7618TO Open T Upright 18"D x 76 1/4"H	\$ 59.09	\$ 177.27	
	8	BS36 Single Rivet Shelf Support 36"	\$ 4.29	\$ 34.32	
	40	HR18 Heavy Duty Plus Shelf Reinforcement 18"	\$ 2.75	\$ 110.00	
	40	HS-3614 Heavy Duty Plus Shel Support 36",	\$ 4.42	\$ 176.80	
2	4	2442KH Heavy Duty Plus Trackslider top Shelf 42"	\$ 42.48	\$ 169.92	Pecan Bldg D Renovation-FFE - Dr. Shirley A. Reed
	20	2442th Unslotted Heavy Duty Plus Shelf 42"Wx24"D	\$ 42.48	\$ 849.60	Shelves will be used at the Pecan Campus Bldg D
	1	2448KH Heavy Duty Plus Trakslider Top Shelf 48"Wx24"D	\$ 49.31	\$ 49.31	
	5	2448TH Unslotted Heavy Duty Plus Shelf 48"Wx24"D	\$ 49.31	\$ 246.55	
	4	7624LC Closed "L" Upright 24"Dx76 1/4"H	\$ 64.59	\$ 258.36	
	3	7624TO Open "T" Upright 24"Dx76 1/4"H	\$ 61.71	\$ 185.13	
	8	BS42 Single Rivet Shelf Support 42"	\$ 6.10	\$ 48.80	
	2	BS48 Single Rivert Shelf Support 48"	\$ 6.97	\$ 13.94	
	50	HR24 Heavy Duty Plus Shelf Reinforcement 24"	\$ 3.22	\$ 161.00	
	40	HS-4211 Heavy Duty Plus Support 42"	\$ 6.37	\$ 254.80	
	10	HS-4811 Heavy Duty Shelf Support 48"	\$ 7.24	\$ 72.40	
3	1	Labor to receive, inspect, deliver, install and remove debris	\$ 500.00	\$ 500.00	
		Datum Filing Systems, Inc. Total		\$ 4,142.24	

SOUTH TEXAS COLLEGE
4. DISTRICT WIDE FURNITURE REQUEST
APRIL 23, 2019

#	Qty	Description	Unit Price	Extension	Requesting Department
Exemplis Corporation / Gateway Printing and Office Supply, Inc. (OMNIA Partners formerly NIPA)					
1	1	40Y.A17 TR2 Sit On It Task Enhanced Synchro Control Chair	\$450.80	\$450.80	Centers for Learning Excellence - Jesus Campos
					Faculty/Staff chair to be used at the Pecan Campus CLE
2	1	40Y.A17 TR2 Sit On It Task Enhanced Synchro Control Chair	\$450.80	\$450.80	Computer Information Tech Program - Saeed Molki
					Faculty/Staff chair to be used at the Pecan Campus Bldg M
3	1	40Y.A17 TR2 Sit On It Task Enhanced Synchro Control Chair	\$450.80	\$450.80	Technology Management Program - Oscar Plaza
					Faculty/Staff chair to be used at the Pecan Campus Annex
4	105	Rio Light Task Chair	\$213.50	\$22,417.50	Centers for Learning Excellence - Jesus Campos
					Chairs will be used by students, staff, and library patrons at
					the Mid Valley Campus CLE
5	9	40Y.A17 TR2 Sit On It Task Enhanced Synchro Control Chair	\$450.80	\$4,057.20	NAH Student Success Ctr Lib Repurpose-FFE - Dr. Shirley A. Reed
					Faculty/Staff Chairs to be used at the NAH Building A
6	8	40Y.A17 TR2 Sit On It Task Enhanced Synchro Control Chair	\$450.80	\$3,606.40	Pecan Bldg D Renovation-FFE - Dr. Shirley A. Reed
					Faculty/Staff Chairs to be used at Pecan Building D Renovation
7	1	Labor to receive, inspect, deliver, install and remove debris	\$4,773.94	\$4,773.94	
		Exemplis Corporation Total		\$36,207.44	
The Hon Company / Gateway Printing and Office Supply, Inc. (OMNIA Partners formerly NIPA)					
1	1	H38291R 38000 30Dx66W-2R Desk with Lock Single Pedestal	\$678.92	\$678.92	Computer Information Tech Program - Saeed Molki
	1	H38216L 38000 24Dx48Wx29-1/2H 2L with Lock Flush Return	\$446.16	\$446.16	Faculty/Staff Desk to be used at Pecan Campus Bldg M
2	5	HS72ABC Brigade Bookcase 5-Shelf 12-5/8D x 34-1/2W x 71H	\$204.12	\$1,020.60	Facilities Planning & Construction - Ricardo De La Garza
					Bookcases needed the Facilities Planning and Construction
					Filing Room
3	1	H38291R 38000 30Dx66W-2R Desk with Lock Single Pedestal	\$678.92	\$678.92	Physics Program - Ravindra Nandigam
	1	H38216L 38000 24Dx48Wx29-1/2H 2L with Lock Flush Return	\$446.16	\$446.16	Faculty/Staff Desk to be used at Pecan Campus Bldg G
4	1	H38291R 38000 30Dx66W-2R Desk with Lock Single Pedestal	\$678.92	\$678.92	Technology Management Program - Oscar Plaza
	1	H38216L 38000 24Dx48Wx29-1/2H 2L with Lock Flush Return	\$446.16	\$446.16	Faculty/Staff Desk to be used at Pecan Campus Annex
5	8	H314 Vertical File Cabinet, 4 Drawer Letter with Lock	\$262.50	\$2,100.00	NAH Student Success Ctr Lib Repurpose-FFE - Dr. Shirley A. Reed
	8	HS72ABC Brigade Bookcase 5-Shelf 12-5/8D x 34-1/2W x 71H	\$204.12	\$1,632.96	Bookcases and Vertical File Cabinets to be used at NAH Bldg A

SOUTH TEXAS COLLEGE
4. DISTRICT WIDE FURNITURE REQUEST
APRIL 23, 2019

#	Qty	Description	Unit Price	Extension	Requesting Department
6	10	H314 Vertical File Cabinet, 4 Drawer Letter with Lock	\$262.50	\$2,625.00	Pecan Bldg D Renovation-FFE - Dr. Shirley A. Reed
	10	HS72ABC Brigade Bookcase 5-Shelf 12-5/8D x 34-1/2W x 71H	\$204.12	\$2,041.20	Bookcases and Vertical File Cabinets to be used at Pecan Bldg D
7	1	Labor to receive, inspect, deliver, install and remove debris	\$2,307.50	\$2,307.50	
The Hon Company Total				\$15,102.50	
Krueger International, Inc. / Gateway Printing & Office Supply, Inc. (Sourcewell)					
1	4	TPNAU Torsion Pedestal Base Armless Chair	\$362.88	\$1,451.52	Division of Math & Science - Ali Esmaeili
					Computer Lab Chairs needed at Pecan Campus Bldg V
2	2	RAPWAUS Rapture Four-Leg Armchair,Uph Seat/Poly Back	\$209.77	\$419.54	Centers for Learning Excellence - Jesus Campos
					Faculty/Staff Guest Chairs to be used at the
					Technology Campus CLE
3	1	7D/D3066-74P-F Desk, Full Modesty Panel,74P Edge,30x66"W	\$601.44	\$601.44	Centers for Learning Excellence - Jesus Campos
	1	7D/R2448-74P-P Desk, Return, Partial Modesty Panel,74P	\$437.28	\$437.28	Faculty/Staff Desk to be used at Pecan Campus Bldg C
	1	S7P/1530WBBF Files Supporting Ped-Box/Box/File-30" Nominal	\$439.20	\$439.20	
	1	S7P/1524WFF Files Supporting Ped-File 24" Nominal Depth	\$381.12	\$381.12	
4	15	Wireworks Standard Horizontal Rail,24"L,Black	\$13.44	\$201.60	Business Office - Myriam Lopez
	5	Wireworks Standard Horizontal Rail,30"L,Black	\$14.88	\$74.40	Cubicles to be used by staff at the Business Office
	6	Wireworks Domestic Powerbase Trim/Raceway,24"W	\$31.68	\$190.08	
	2	Wireworks Domestic Powerbase Trim/Raceway,24"W	\$37.92	\$75.84	
	6	Wireworks Top Caps 24" W	\$12.96	\$77.76	
	2	Wireworks Top Caps,30"W	\$15.36	\$30.72	
	8	Wireworks Top Cap Splice Plate	\$0.48	\$3.84	
	1	Wireworks 90 Degree 2 way "L" Corner,Unp 42"H	\$136.32	\$136.32	
	1	Wireworks 90 Degree 2 way "L" Corner Unp 66"H	\$159.84	\$159.84	
	1	Wireworks 90 Degree 2 way"L"Corner Unp 42-66"H	\$161.76	\$161.76	
	1	Wireworks End of Run Condition Unp 42"H	\$47.52	\$47.52	
	1	Wireworks End of Run Condition 66"H	\$60.96	\$60.96	
	2	Wireworks 180 Degrees 2 Way InLine Conn 42"H	\$29.76	\$59.52	
	2	Wireworks 180 Degree 2 Way InLine Conn 66"H	\$39.84	\$79.68	
	6	Wireworks Laminate Tile 24Wx24"H	\$136.32	\$817.92	
	12	Wireworks Laminate Tile 24Wx36"H	\$163.68	\$1,964.16	
	2	Wireworks Laminate Tile 30Wx24"H	\$151.68	\$303.36	
	4	Wireworks Laminate Tile 30Wx36"H	\$182.40	\$729.60	
	1	Wireworks Universal Overhead w/Steel Door On Module 54"W	\$394.08	\$394.08	
	1	Wireworks 90 Degree Corner Countertop No Notch 74P	\$202.08	\$202.08	
	1	Wireworks Straight Cntrtop, No Notch 74P Edge 54"W	\$184.32	\$184.32	

SOUTH TEXAS COLLEGE
4. DISTRICT WIDE FURNITURE REQUEST
APRIL 23, 2019

#	Qty	Description	Unit Price	Extension	Requesting Department
	1	Wireworks Universal Base Infeed w/Bezel 6Circuit 72"Whip	\$109.44	\$109.44	
	1	Wireworks 17" Panel to Panel Jumper 6 Circuit	\$41.76	\$41.76	
	1	Wireworks 20" Panel to Panel Jumper 6 Circuit	\$42.24	\$42.24	
	1	Wireworks 15 Amp Duplex Receptacle w/Bezel 6 Circuit 1	\$15.36	\$15.36	
	1	Wireworks 15 Amp Duplex Receptacle w/Bezel 6 Circuit 2	\$15.36	\$15.36	
	1	Wireworks 15 Amp Duplex Receptacle w/Bezel 6 Circuit 4	\$15.36	\$15.36	
	2	Wireworks Rigid Wireway 10 Wire System 6 Circuit 24" W, Pnl	\$55.68	\$111.36	
	1	Wireworks Rigid Wireway 10 Wire System 6 Circuit 30"W, Pnl	\$58.08	\$58.08	
	1	Wireworks Rectangular Worksurface 74P Edge 24x54"W	\$203.04	\$203.04	
	1	Wireworks Rectangular Worksurface 74P Edge 24x78"W	\$222.72	\$222.72	
	1	Files Supporting Ped-Box/File 24" Nominal	\$416.16	\$416.16	
	1	Files Supporting Ped File 24" Nom Path	\$381.12	\$381.12	
	1	Universal Shelf/Cabinet Task Light 48"W for 54"	\$47.04	\$47.04	
5	30	TPNAU Torsion Pedestal Base Chair, Armless, Uphol	\$362.88	\$10,886.40	Centers for Learning Excellence - Jesus Campos
					Chairs to be used at the Nursing Allied Health CLE
6	43	SNNAU Strive Nesting Armless Chair	\$249.96	\$10,748.28	STC in FOCUS - Anahid Petrosian
					Chairs to be used at the Active Learning Classrooms at Nursing
					Allied Health Bldg B
7	8	SNNAU Strive Nesting Armless Chair	\$259.64	\$2,077.12	Chemistry Program - Ravindra Nandigam
					Chairs to be used at the Chemistry Collaborate
					Room at Pecan Bldg V
8	8	7D/D3066-74P-F Desk Full Modesty Panel, 74P Edge 30x66"W	\$601.44	\$4,811.52	NAH Student Success Ctr Lib Repurpose-FFE - Dr. Shirley A. Reed
	8	7D/R2448-74P-F Desk, Return, Full Modesty Panel, 74P Edge, 24x48"W	\$437.28	\$3,498.24	Faculty/Staff Desks to be used at the Nursing Allied Health
	8	S7P/1530WBBF Files Supporting Ped-Box/Box/File - 30" Nominal Depth	\$439.20	\$3,513.60	Bldg A
	8	S7P/1524WFF Files Supporting Ped-File/File 24" Nominal Depth	\$381.12	\$3,048.96	
	8	RAPWAUS Rapture Four-Leg Armchair	\$209.76	\$1,678.08	
9	8	7D/D3066-74P-F Desk, Full Modesty Panel, 74P Edge, 30x66"W	\$601.44	\$4,811.52	Pecan Bldg D Renovation-FFE - Dr. Shirley A. Reed
	8	7D/R2448-74P-F Desk, Return, Full Modesty Panel, 74P Edge, 24x48"W	\$437.28	\$3,498.24	Faculty /Staff Desks to be used at the Pecan Campus Bldg D
	8	S7P/1530WBBF Files Supporting Ped-Box/Box/File-30" Nominal	\$439.20	\$3,513.60	
	8	S7P/1524WFF Files Supporting Ped-File/File-24" Nominal	\$381.12	\$3,048.96	
	2	7D/D3066-74P-F Desk, Full Modesty Panel, 74P Edge, 30x66"W	\$601.44	\$1,202.88	
	2	7D/D2472-74P-F Desk, Full Modesty Panel, 74P Edge, 24x72"W	\$524.64	\$1,049.28	
	2	7D/B2442-74P-F Desk, Bridge, Full Modesty Panel, 74P Edge, 24x42"W	\$399.84	\$799.68	
	2	S7P/1530WBBF Files Supporting Ped-Box/Box/File-30" Nominal	\$439.20	\$878.40	

SOUTH TEXAS COLLEGE
4. DISTRICT WIDE FURNITURE REQUEST
APRIL 23, 2019

#	Qty	Description	Unit Price	Extension	Requesting Department
	2	S7P/1524WFF Files Supporting Ped-File/File-24" Nominal Depth	\$381.12	\$762.24	
	17	RAPWAUS Rapture Four-Leg Arm Chair,Uph Seat/Poly Back	\$209.76	\$3,565.92	
	2	BR35FX-74P Barron Fixed Leg,Round,LX Base,74P Edge,42" Dia	\$732.96	\$1,465.92	
10	1	PIFR3684T-74P Pirouette Table Rectangular,36x84",29H,74P Edge	\$898.56	\$898.56	Pecan Bldg D Renovation-FFE - Dr. Shirley A. Reed
					Table to used at the Pecan Campus Bldg D
11	4	46.0002.24 Wireworks Standard Horizontal Rail,24"L,Black	\$13.44	\$53.76	Centers for Learning Excellence - Jesus Campos
	8	46.0002.30 Wireworks Standard Horizontal Rail,30"L,Black	\$14.88	\$119.04	Reception/Circulation Desk to be used at the Starr County CLE
	2	46.0040.24 Wireworks Top Caps,24"W	\$12.96	\$25.92	
	4	46.0040.30 Wireworks Top Caps,30"W	\$15.36	\$61.44	
	6	46.0365 Wireworks Top Cap Splice Plate	\$0.48	\$2.88	
	2	46.1215.24 Wireworks Tech Panel Single Side Base Raceway	\$23.04	\$46.08	
	4	46.1215.30 Wireworks Tech Panel Single Side Base Raceway	\$25.92	\$103.68	
	1	PCP9042 Wireworks 90 Degree 2-Way "L" Corner,Unuphol,42"H	\$136.32	\$136.32	
	1	PEP36 Wireworks End-of-Run Condition,36"H	\$44.16	\$44.16	
	1	PEP42 Wireworks End-of-Run Condition,42"H	\$47.52	\$47.52	
	1	PFP36 Wireworks 180 Degree 2-Way In-Line Connection,36"H	\$28.32	\$28.32	
	2	PFP42 Wireworks 180 Degree 2-Way In-Line Connection,42"H	\$29.76	\$59.52	
	1	PFPV3642 Wireworks 180 Degree 2-Way In-Line Connection,36-42"H	\$35.52	\$35.52	
	2	PLT2436 Wireworks Laminate Tile,24Wx36"H	\$163.68	\$327.36	
	2	PLT2442 Wireworks Laminate Tile,24Wx42"H	\$176.16	\$352.32	
	2	PLT3030 Wireworks Laminate Tile,30Wx30"H	\$163.20	\$326.40	
	4	PLT3036 Wireworks Laminate Tile,30Wx36"H	\$182.40	\$729.60	
	2	PLT3042 Wireworks Laminate Tile,30Wx42"H	\$197.28	\$394.56	
	1	PW9024-S-74P Wireworks 90 Degree Corner Countertop, No Notch,74P	\$202.08	\$202.08	
	1	PWCT60-LS-74P Wireworks Straight Countertop, Left Std Notch,74P	\$190.56	\$190.56	
	1	PWCT60-S-74P WireWorks Straight Cntrtop,No Notch,74P Edge,60"W	\$190.56	\$190.56	
	1	PWR2460-74P Wireworks Rectangular Worksurface,74P Edge,24x60"W	\$209.76	\$209.76	
	1	PWR2484-74P Wireworks Rectangular Worksurface,74P Edge,24x84"W	\$231.84	\$231.84	
	1	S7P/1524WBBF 700 Series Files Supporting Ped-Box/Box/File-24"	\$416.16	\$416.16	
	1	S7P/1524WFF 700 Series Files Supporting Ped-File/File-24" Nominal Dep	\$381.12	\$381.12	
11	1	Labor to receive, inspect, deliver, install and remove debris	\$8,645.00	\$8,645.00	
		Krueger International, Inc. Total		\$90,483.38	
National Office Furniture / Gateway Printing and Office Supply, Inc. (OMNIA Partners formerly NIPA)					
1	2	N32T36MGL Reno 36 Round Coffee Table	\$ 607.95	\$ 1,215.90	NAH Student Success Ctr Lib Repurpose-FFE - Dr. Shirley A. Reed
	4	N985MAX Swift Armless Seat	\$ 1,536.75	\$ 6,147.00	Lobby tables and seating to be used at NAH Bldg A

SOUTH TEXAS COLLEGE
4. DISTRICT WIDE FURNITURE REQUEST
APRIL 23, 2019

#	Qty	Description	Unit Price	Extension	Requesting Department
2	1	Labor to receive, inspect, deliver, install and remove debris	\$ 736.00	\$ 736.00	
		National Office Furniture Total		\$ 8,098.90	
		Versteel / Gateway Printing and Office Supply, Inc. (NCPA)			
1	24	WAW2 3060VIFX Wavelink W2, 30x60 Vibe, Table	\$ 530.20	\$ 12,724.80	Centers for Learning Excellence - Jesus H. Campos
				\$ -	Tables for the Centers for Learning Excellence to
					used by students at the Mid Valley Campus
2	1	Labor to receive, inspect, deliver, install and remove debris	\$ 1,320.00	\$ 1,320.00	
		Versteel Total		\$ 14,044.80	
		Via Seating / Gateway Printing and Office Supply, Inc. (TIPS)			
1	1	3405.62C.51A18S.18BB.16 Riva Act II, High Back Task Chair	\$ 505.45	\$ 505.45	New Furniture - Ricardo De La Garza
					Director Chair needed at Pecan Campus Annex
2	2	3405.62C.51A18S.18BB.16 Riva Act II, High Back Task Chair	\$ 505.45	\$ 1,010.90	Pecan Bldg D Renovation-FFE - Dr. Shirley A. Reed
					Director Chairs needed at Pecan Campus Bldg D
3	1	Labor to receive, inspect, deliver, install and remove debris	\$ 115.00	\$ 115.00	
		Via Seating Total		\$ 1,631.35	
		Furniture Total		\$ 189,318.75	

SOUTH TEXAS COLLEGE
5. TRAINING SERVICES

NAME			Evolve High Performance Academy	
ADDRESS			4037 W Expway 83 Ste 180	
CITY/STATE/ZIP			McAllen, TX 78501	
PHONE			956-358-1480	
CONTACT			Jorge Salinas	
#	Qty	Description	Unit Price	Extension
1	1	Training Services Period: 5/1/19 - 8/31/19	\$ 50,000.00	\$ 50,000.00
TOTAL AMOUNT			\$ 50,000.00	



Purchasing and Distribution Services
3200 W. Pecan Blvd., McAllen TX 78501

t (956) 872-4681
f (956) 872-4688

PO Box 9701, McAllen, TX 78502-9701
www.SouthTexasCollege.edu

March 8, 2019

Millennium Engineering Group, Inc.
Attn: Mr. Raul Palma
5804 North Gumwood Avenue
Pharr, TX 78577

Dear Mr. Palma,

On May 29, 2018, South Texas College awarded a contract to Millennium Engineering Group, Inc. for Engineering Services-Geotechnical and Materials Testing. The award allowed for two one-year renewal options on the contract if the terms and conditions remain the same. We are currently in the last few months of the first year of the contract and would like to renew for an additional one-year period. The first renewal period will be from May 22, 2019 through May 21, 2020.

We are requesting that you respond to us in writing if this would be acceptable to your company. For your convenience, we are providing a place for your signature approval at the bottom of the letter. If in acceptance of this extension, you may sign where indicated. The letter may be returned via fax at (956) 872-4688 or email to Becky Cavazos at beckyc@southtexascollege.edu.

Sincerely,

Rebecca R. Cavazos
Director of Purchasing

Renewal of contract accepted through May 21, 2020 with no change in the terms and conditions as per the South Texas College proposal previously submitted.

Authorized Signature: _____

Name (Printed): _____

Date: _____



Purchasing and Distribution Services
3200 W. Pecan Blvd., McAllen TX 78501

t (956) 872-4681
f (956) 872-4688

P.O. Box 9701, McAllen, TX 78502-9701
www.SouthTexasCollege.edu

March 8, 2019

Raba Kistner, Inc.
Attn: Mr. William L. Raba
800 East Hackberry
McAllen, TX 78501

Dear Mr. Raba,

On May 29, 2018, South Texas College awarded a contract to Raba Kistner, Inc. for Engineering Services-Geotechnical and Materials Testing. The award allowed for two one-year renewal options on the contract if the terms and conditions remain the same. We are currently in the last few months of the first year of the contract and would like to renew for an additional one-year period. The first renewal period will be from May 22, 2019 through May 21, 2020.

We are requesting that you respond to us in writing if this would be acceptable to your company. For your convenience, we are providing a place for your signature approval at the bottom of the letter. If in acceptance of this extension, you may sign where indicated. The letter may be returned via fax at (956) 872-4688 or email to Becky Cavazos at beckyc@southtexascollege.edu.

Sincerely,

Rebecca R. Cavazos
Director of Purchasing

Renewal of contract accepted through May 21, 2020 with no change in the terms and conditions as per the South Texas College proposal previously submitted.

Authorized Signature: _____

Name (Printed): _____

Date: _____

Isidoro Arjona, P.E., PMP, F.ASCE
03/08/19



Purchasing and Distribution Services
3200 W. Pecan Blvd., McAllen TX 78501

t (956) 872-4681
f (956) 872-4688

P.O. Box 9701, McAllen, TX 78502 9701
www.SouthTexasCollege.edu

March 8, 2019

Terracon Consultants, Inc.
Attn: Mr. Jorge A. Flores
1506 Mid Cities Drive
Pharr, TX 78577

Dear Mr. Flores,

On May 29, 2018, South Texas College awarded a contract to Terracon Consultants, Inc. for Engineering Services-Geotechnical and Materials Testing. The award allowed for two one-year renewal options on the contract if the terms and conditions remain the same. We are currently in the last few months of the first year of the contract and would like to renew for an additional one-year period. The first renewal period will be from May 22, 2019 through May 21, 2020.

We are requesting that you respond to us in writing if this would be acceptable to your company. For your convenience, we are providing a place for your signature approval at the bottom of the letter. If in acceptance of this extension, you may sign where indicated. The letter may be returned via fax at (956) 872-4688 or email to Becky Cavazos at beckyc@southtexascollege.edu.

Sincerely,

Rebecca R. Cavazos
Director of Purchasing

Renewal of contract accepted through May 21, 2020 with no change in the terms and conditions as per the South Texas College proposal previously submitted.

Authorized Signature: _____

Name (Printed): _____

Date: _____

SOUTH TEXAS COLLEGE
7. DISTRICT WIDE TECHNOLOGY REQUEST
APRIL 23, 2019

COMPUTERS					
#	Qty	Description	Unit Price	Extension	Requesting Department
1	2	Computer 3060 MT, i5-8400 Processor, 500GB Hard Drive, 8GB Memory	\$705.00	\$ 1,410.00	Central Receiving - Becky Cavazos
		Intel Integrated Graphics, 20" Monitors, Warranty			Replacement of out of warranty systems for dept staff
2	5	Precision 5820 Tower XCTO Base, Intel Xeon W-2133,	\$1,438.86	\$ 7,194.30	Purchasing Department - Becky Cavazos
		8GB Memory, 256GB Hard Drive, Warranty			Replacement of out of warranty systems for dept staff
3	500	Computer 3060 MT, i5-8400 Processor, 500GB Hard Drive, 8GB Memory	\$705.00	\$ 352,500.00	Information Technology - Lucio Gonzalez
		Intel Integrated Graphics, 20" Monitors, Warranty			Replacement of out of warranty systems for students
4	40	Wyse 5030 PCoIP Zero Client, 32MB Flash / 512 MB DDR3 RAM,	\$539.50	\$ 21,580.00	Information Technology - Lucio Gonzalez
		USB Sound Bar, 20" Monitor, Monitor Mount			Replacement of obsolete systems for students
5	36	Computer 3060 MT, i5-8400 Processor, 500GB Hard Drive, 8GB Memory	\$720.00	\$ 25,920.00	Computer Science Program - Saeed Molki
		Intel Integrated Graphics, 20" Monitors, Warranty			Replacement of out of warranty systems for student lab
6	8	Computer 3060 MT, i5-8400 Processor, 500GB Hard Drive, 8GB Memory	\$720.00	\$ 5,760.00	Pharmacy Technology Program - Theresa Garza
		Intel Integrated Graphics, 20" Monitors, Warranty			Replacement of out of warranty systems for students
COMPUTER TOTAL				\$414,364.30	
LAPTOPS					
7	1	Precision 5520 XCTO, Intel Core i5-6300HQ, 8GB Memory, 256GB	\$1,878.79	\$ 1,878.79	Computer Science Program - Saeed Molki
		Hard Drive, Intel Dual Band Wireless Driver, Briefcase, Adapters, Mouse, Warranty			New system for dept faculty
8	1	Laptop Latitude 5490 BTX, Intel Core i5-8350U, 256GB Hard Drive	\$925.00	\$ 925.00	Radiologic Technology Program - Crystal Bird
		Battery, 8GB Memory, Intel Dual Band Wireless Driver, Warranty			New system for student lab
9	4	Laptop Latitude 3590 BTX, Intel Core i5-8250U, 256GB Hard Drive	\$734.25	\$ 2,937.00	NAH Simulation Lab - Ruben Torres
		Battery, 8GB Memory, Intel Dual Band Wireless Driver, Warranty			Replacement of outdated systems for instructional use for manikins
10	1	Precision 5530 XCTO, Intel Core Xeon E-2176M, 16GB Memory, 512GB	\$2,729.86	\$ 2,729.86	Computer Science Program - Saeed Molki
		Hard Drive, Intel Dual Band Wireless Driver, Briefcase, Adapters, Warranty			New system for dept faculty
11	1	Laptop Latitude 5290 2-in-1 BTX Base, Intel Core i5-8350U, 256GB Hard Drive	\$1,417.00	\$ 1,417.00	MSB Bachelor Program - Dr. Emma Miller
		Battery, 8GB Memory, Intel Dual Band Wireless Driver, Warranty			New system for dept faculty
12	5	Laptop Latitude 5290 2-in-1 BTX Base, Intel Core i5-8350U, 256GB Hard Drive	\$1,417.00	\$ 7,085.00	Developmental Mathematics - Pablo Cortez
		Battery, 8GB Memory, Intel Dual Band Wireless Driver, Warranty			New systems for dept faculty
LAPTOP TOTAL				\$ 16,972.65	
PRINTERS					
13	6	HP LaserJet Enterprise M608dn 512, HP 3 Yr Warranty,	\$ 2,395.00	\$ 14,370.00	Learning Commons and Open Labs - Lelia Salinas
		1 GB Memory DIMM Kit, HP LaserJet 2100 Sheet Paper Tray			Replacement of out of warranty systems for student labs
PRINTER TOTAL				\$14,370.00	
COMPUTER/LAPTOP/PRINTER TOTAL				\$445,706.95	

SOUTH TEXAS COLLEGE
8. INFORMATION SECURITY SERVICES

NAME			Software House International (SHI) Government Solutions	
ADDRESS			1301 S MoPac Expressway Ste 375	
CITY/STATE/ZIP			Austin, TX 78746	
PHONE			800-870-6079	
FAX			512-732-0232	
CONTACT			Valerie Soja	
#	Qty	Description	Unit Price	Extension
1	1	McAfee Solution Services Consulting - Technical Support Period: 5/1/19 to 8/31/19	\$ 42,978.00	\$ 42,978.00
2	1	Thycotic Secret Server Installed - Professional Services	\$ 5,200.00	\$ 5,200.00
TOTAL AMOUNT			\$48,178.00	

SOUTH TEXAS COLLEGE
9. NETWORK HARDWARE EQUIPMENT

NAME			Insight Public Sector	
ADDRESS			6820 S Harl Ave	
CITY/STATE/ZIP			Tempe, AZ 85283	
LOCAL ADDRESS			2712 N McColl Rd McAllen, TX	
PHONE			956-465-8080	
FAX			630-295-7881	
CONTACT			Darak Weaver	
#	Qty	Description	Unit Price	Extension
1	2	Nexus 9300 with 48p 10/25G SFP+ and 6p 100G QSFP28	\$ 9,710.00	\$ 19,420.00
2	2	SNTC-8x5xNBD Nexus 9300 with 48p	\$ 485.52	\$ 971.04
3	2	Nexus 9500 or 9300 ACI Base Software NX-OS Rel 14.0	\$ -	\$ -
4	2	Nexus 3k/9K Fixed Accessory Kit	\$ -	\$ -
5	8	Nexus 2K/3K/9K Single Fan, port Side Exhaust airflow	\$ -	\$ -
6	4	Nexus NEBs AC 650W PSU - Port Side Exhaust	\$ -	\$ -
7	4	Power Cord, 125 VAC 13A NEMA 5-15 Plug, North America	\$ -	\$ -
8	16	Tricentric 10GBASE-SR-SFP Module, Enterprise-Class	\$ 280.00	\$ 4,480.00
9	2	OPT OUT PID FOR ACI ADV Subscription USE ONLY	\$ -	\$ -
10	2	ACI Advantage SW License for a 10/25/40G+ Nexus 9K Leaf	\$ 7,200.00	\$ 14,400.00
11	2	SWISS UPGRADES ACI Advantage SW license for a 10/25/40G	\$ 504.00	\$ 1,008.00
12	1	Nexus 9300 Series, 36p 40/100G QSFP28	\$ 13,000.00	\$ 13,000.00
13	1	SNTC-8x5xNBD Nexus 9300 Series, 36p 40/100G QSFP28	\$ 687.40	\$ 687.40
14	1	Nexus 9500, 9300, 3000 Base NX-OS Software Rel 9.2.3	\$ -	\$ -
15	1	Nexus 3K/9K Fixed Accessory Kit	\$ -	\$ -
16	3	Nexus Fan, 65CFM, port side exhaust airflow	\$ -	\$ -
17	2	Nexus AC 1100W PSU - Port Side Exhaust	\$ -	\$ -

SOUTH TEXAS COLLEGE
9. NETWORK HARDWARE EQUIPMENT

NAME			Insight Public Sector	
#	Qty	Description	Unit Price	Extension
18	2	Power Cord, 125 VAC 13A NEMA 5-15 Plug, North America	\$ -	\$ -
19	1	Tricentric 10GBASE-SR-SFP Module, Enterprise-Class	\$ 800.00	\$ 800.00
20	4	40GBASE-CR4 Passive Copper Cable, 3m	\$ 100.00	\$ 400.00
21	1	Opt Out Pid For ACI ADV Subscription Use Only	\$ -	\$ -
22	1	LAN Enterprise License for Nexus 9300 Platform	\$ 3,200.00	\$ 3,200.00
23	1	Swss Upgrades LAN Enterprise License for Nexus 9300 PI	\$ 256.20	\$ 256.20
24	1	Nexus 9300 Series, 36p 40/100G QSFP28	\$ 13,000.00	\$ 13,000.00
25	1	SNTC-8x5xNBD Nexus 9300 Series, 36p 40/100G QSFP28	\$ 687.40	\$ 687.40
26	1	Nexus 9500, 9300, 3000 Base NX-OS Software Rel 9.2.3	\$ -	\$ -
27	1	Nexus 3k/9K Fixed Accessory Kit	\$ -	\$ -
28	3	Nexus Fan, 65CFM, port side exhaust airflow	\$ -	\$ -
29	2	Nexus AC 1100W PSU - Port Side Exhaust	\$ -	\$ -
30	2	Power Cord, 125 VAC 13A NEMA 5-15 Plug, North America	\$ -	\$ -
31	2	Tricentric 10GBASE-SR-SFP Module, Enterprise-Class	\$ 800.00	\$ 1,600.00
32	1	Opt Out Pid For ACI ADV Subscription Use Only	\$ -	\$ -
33	1	LAN Enterprise License for Nexus 9300 Platform	\$ 3,200.00	\$ 3,200.00
34	1	SWSS Upgrades LAN Enterprise License for Nexus 9300 PI	\$ 256.20	\$ 256.20
35	1	Tripp Lite UPS Smart 2200VA 1920W Rackmount AVR Pure Sign Wave 100V/110V USB DB9 2URM Energy Star-UPS-1920 WATT-2200 VA	\$ 840.00	\$ 840.00
TOTAL AMOUNT			\$	78,206.24

SOUTH TEXAS COLLEGE
10. SERVERS AND PHONES

NAME			Netsync Network Solutions	
ADDRESS			2500 W Loop S Ste 410/510	
CITY/STATE/ZIP			Houston, TX 77027	
PHONE			713-877-5136	
CONTACT			Hung Nguyen	
#	Qty	Description	Unit Price	Extension
1	1	VxRail PRODEPLOY Plus Tracking	\$ -	\$ -
2	1	30 Day Post Deploy Assist VxRail	\$ 117.60	\$ 117.60
3	1	RP For VMS Implementation Assistance	\$ 710.50	\$ 710.50
4	600	1 Training Credit Valid 1 year (PDP)	\$ 0.40	\$ 240.00
5	1	Installation	\$ -	\$ -
6	1	VxRail Software Image V4.7=MA	\$ -	\$ -
7	4	VxRail-500 TPM 1.2 Module AF	\$ 30.30	\$ 121.20
8	4	VxRail-500 Dual Hot PLG 1100W PS F	\$ 404.20	\$ 1,616.80
9	4	VxRail-500 USA Ship MOD-F	\$ 40.60	\$ 162.40
10	4	Onsite Implementation for VxRail Node	\$ 1,881.60	\$ 7,526.40
11	4	VxRail 14G P570 2U1N 2S NVMe ENT AF	\$ 8,130.50	\$ 32,522.00
12	1	C13-C14 PDU Rack Power CRD 2M N.AM	\$ -	\$ -
13	4	VxRail-500 B6 READYRAILS II W/CMA 2UINAF	\$ 97.50	\$ 390.00
14	4	VxRail-500 2SP570HSDM125OL	\$ 1,086.30	\$ 4,345.20
15	4	VxRail-500 PercHBA330+RAIDCTR12Gb 2SLP F	\$ 92.60	\$ 370.40
16	8	VxRail Intel CPU Slv 4116 2.1 G 12C 24T 1S F	\$ 783.50	\$ 6,268.00
17	4	VxRail-500 RISER R740CNFG6 And Boss CTR	\$ 135.70	\$ 542.80
18	48	VxRail-500 Memory 32GB RDIMM AF	\$ 592.40	\$ 28,435.20
19	1	VxRail-500 Factory Ord Rq 2666Mhz RDIMMs	\$ -	\$ -
20	4	VxRail-500 NDC SFP28 DP 25GB F	\$ 457.60	\$ 1,830.40
21	4	VxRail-500 INSTALL KIT SFP 25 25GB F	\$ 10.20	\$ 40.80
22	36	VxRail 1.9TB Capacity SATA 2.5in SSD F	\$ 1,013.80	\$ 36,496.80
23	1	VxRail-500 Diskless NVMe Configuration F	\$ -	\$ -
24	8	VxRail 800GB Cache SSD 2.5in	\$ 1,479.30	\$ 11,834.40
25	4	Pro-Support W/NBD VSAN ENT HW SUPP 3 Year	\$ 7,531.30	\$ 30,125.20
26	1	Re-Cover Point For VM For 1-NODE HCIA	\$ -	\$ -
27	1	Re-Cover Point For VM For 1-NODE HCIA =1B	\$ -	\$ -
28	1	Pro-Support W/NBD Software Support	\$ -	\$ -
29	1	VxRAIL VMWare vSAN Enterprise	\$ -	\$ -
30	2	VxRAIL VMWare vSAN Enterprise 3Y Maint=IG	\$ -	\$ -
31	1	Pro-Support W/NBD VSAN ENT SW Support	\$ -	\$ -
32	8	VxRAIL Hyper Converged OS(BS F)=IG	\$ 1,737.00	\$ 13,896.00

SOUTH TEXAS COLLEGE
10. SERVERS AND PHONES

NAME			Netsync Network Solutions	
#	Qty	Description	Unit Price	Extension
33	4	Pro-Support Software Support	\$ 833.80	\$ 3,335.20
34	36	VxR Hyper Covered OS (CAP 1.92 SATA)=CF	\$ 384.60	\$ 13,845.60
35	4	Pro-Support Software Support	\$ 830.80	\$ 3,323.20
36	1	VxRAIL Software Image V4.7=MA	\$ -	\$ -
37	2	C13-C14 PDU Rack Power CRD 2M N.AM	\$ -	\$ -
38	1	VxRAIL-500 Factory Ord Rq 2666Mhz RDIMMs	\$ -	\$ -
39	1	VxRail-500 Diskless NVMe Configuration F	\$ -	\$ -
40	1	Re-Cover Point For VM FOR 1-NODE HCIA	\$ -	\$ -
41	1	Re-Cover Point For VM FOR 1-NODE HCIA =1B	\$ -	\$ -
42	1	Pro-Support W/NBD Software Support	\$ -	\$ -
43	1	VxRAIL Vmware Vsan Enterprise	\$ -	\$ -
44	2	VxRAIL Vmware VvSANEnterprise 3Y Maint=IG	\$ -	\$ -
45	1	Pro-Support W/NBD VSAN ENT SW Support	\$ -	\$ -
46	1	VxRail Software Image V4.7=MA	\$ -	\$ -
47	2	C13-C14 PDU Rack Power CRD 2M N.AM	\$ -	\$ -
48	1	VxRAIL-500 Factory Ord Rq 2666Mhz RDIMMs	\$ -	\$ -
49	1	VxRail-500 Diskless NVMe Configuration F	\$ -	\$ -
50	1	Re-Cover Point For VM FOR 1-NODE HCIA	\$ -	\$ -
51	1	Re-Cover Point For VM FOR 1-NODE HCIA =1B	\$ -	\$ -
52	1	Pro-Support W/NBD Software Support	\$ -	\$ -
53	1	VxRAIL VMWare vSAN Enterprise	\$ -	\$ -
54	2	VxRAIL VMWare vSANEnterprise 3Y Maint=IG	\$ -	\$ -
55	1	Pro-Support W/NBD VSAN ENT SW Support	\$ -	\$ -
56	1	VxRAIL Software Image V4.7=MA	\$ -	\$ -
57	2	C13-C14 PDU Rack Power CRD 2M N.AM	\$ -	\$ -
58	1	VxRail-500 Factory Ord Rq 2666Mhz RDIMMs	\$ -	\$ -
59	1	VxRail-500 Diskless NVMe Configuration F	\$ -	\$ -
60	1	Re-Cover Point For VM FOR 1-NODE HCIA	\$ -	\$ -
61	1	Re-Cover Point For VM FOR 1-NODE HCIA =1B	\$ -	\$ -
62	1	Pro-Support W/NBD Software Support	\$ -	\$ -
63	1	VxRail VMWare Vsan Enterprise	\$ -	\$ -
64	2	VxRAIL VMWare vSANEnterprise 3Y Maint=IG	\$ -	\$ -
65	1	Pro-Support W/NBD VSAN ENT SW Support	\$ -	\$ -
66	1	Shipping and Handling	\$ 140.00	\$ 140.00
67	100	Cisco UC Phone 7841	\$ 173.38	\$ 17,338.00
TOTAL AMOUNT			\$ 215,574.10	

SOUTH TEXAS COLLEGE
11. TELEPHONE SERVICES

NAME			Smartcom Telephone, LLC.	
ADDRESS			600 Ash Ave	
CITY/STATE/ZIP			McAllen, TX 78501	
PHONE			956-687-7070	
FAX			956-213-1203	
CONTACT			Alan Yoder	
#	Qty	Description	Unit Price	Extension
1	14	Telephone Services Period: 5/1/19 - 6/20/20	\$ 11,700.00	\$ 163,800.00
TOTAL AMOUNT			\$ 163,800.00	

SOUTH TEXAS COLLEGE
12. VMWARE VREALIZE OPERATIONS SOFTWARE

NAME			Dell Marketing, L.P.	
ADDRESS			P O Box 676021	
CITY/STATE/ZIP			Dallas, TX 75267	
PHONE			800-456-3355	
CONTACT			Michael Villa	
#	Qty	Description	Unit Price	Extension
1	14	VLA VMWare VRealize Operations 7 ADV per CPU	\$ 1,496.88	\$ 20,956.32
2	14	VLA VMWare Prod Sup/Sub for VMW VRLZ Ops 7 Adv per CPU for 1 Year	\$ 693.04	\$ 9,702.56
TOTAL AMOUNT			\$ 30,658.88	

SOUTH TEXAS COLLEGE
13. EMAIL BACKUP ONLINE SUBSCRIPTION

NAME			Technologent	
ADDRESS			100 Spectrum Ctr Dr Ste 700	
CITY/STATE/ZIP			Irvine, CA 92618	
PHONE			210-393-8299	
CONTACT			Wesley Poth	
#	Qty	Description	Unit Price	Extension
1	2001	EMC Spanning Renewal SEL Spanning O365 Base 2001-5000 Period: 5/1/19 - 4/30/20	\$ 18.48	\$ 36,978.48
2	2001	SEL Spanning O365 Base 2001-5000 Prortd Period: 5/1/20 - 5/31/20	\$ 1.54	\$ 3,081.54
3	2001	SEL Spanning O365 Base 2001-5000 Prortd Period: 6/1/20 - 6/30/20	\$ 1.54	\$ 3,081.54
4	2001	SEL Spanning O365 Base 2001-5000 Prortd Period: 7/1/20 - 7/31/20	\$ 1.54	\$ 3,081.54
5	2001	SEL Spanning O365 Base 2001-5000 Prortd Period: 8/1/20 - 8/31/20	\$ 1.54	\$ 3,081.54
TOTAL AMOUNT			\$ 49,304.64	

SOUTH TEXAS COLLEGE
14. SECURITY SOFTWARE

NAME			Software House International (SHI) Government Solutions	
ADDRESS			1301 S MoPac Expway Ste 375	
CITY/STATE/ZIP			Austin, TX 78746	
PHONE			800-870-6079	
FAX			512-732-0232	
CONTACT			Joseph Muniz	
#	Qty	Description	Unit Price	Extension
1	1	Duo MFA Edition Duo Security; Period: 3/15/19 - 12/14/19	\$ (5,145.20)	\$ (5,145.20)
2	1	Duo Access EDU Edition - Faculty/Staff/ Associates/Affiliates Under 2,500 Duo Security; Period: 3/15/19 - 12/14/19	\$ 17,365.60	\$ 17,365.60
TOTAL AMOUNT			\$ 12,220.40	

SOUTH TEXAS COLLEGE
15. SERVER HARDWARE MAINTENANCE AGREEMENT

NAME			Dell Marketing, L.P.	
ADDRESS			P O Box 676021	
CITY/STATE/ZIP			Dallas, TX 75267	
PHONE			800-456-3355	
CONTACT			Michael Villa	
#	Qty	Description	Unit Price	Extension
1	1	Server Hardware Maintenance Agreement Contract No. 70137 Period: 5/5/19 - 5/4/20	\$ 12,259.24	\$ 12,259.24
TOTAL AMOUNT			\$ 12,259.24	

SOUTH TEXAS COLLEGE
16. SERVER VIRTUALIZATION MANAGEMENT CONSOLE
MAINTENANCE AGREEMENT

NAME			Dell Marketing, L.P.	
ADDRESS			P O Box 676021	
CITY/STATE/ZIP			Dallas, TX 75267	
PHONE			800-456-3355	
CONTACT			Michael Villa	
#	Qty	Description	Unit Price	Extension
1	30	VLA VMWare UPG VShpere 6 ENT to VShpere 6 ENT Plus for 1 Processor Period: 5/1/19 - 4/30/20	\$ 367.84	\$ 11,035.20
2	30	VLA VMWare Prod Sup/Sub Vshpere 6 ENT Plus for 1 Proc for 1 Year Period: 5/1/19 - 4/30/20	\$ 878.77	\$ 26,363.10
TOTAL AMOUNT			\$ 37,398.30	

SOUTH TEXAS COLLEGE
17. DATA COLLECTION AND STRATEGIC PLANNING SUPPORT
SERVICES FOR STARR COUNTY STRATEGIC PLANNING PROJECT

NAME			The University of Texas- Rio Grande Valley (UTRGV) - Data and Information Services Center (DISC)	
ADDRESS			1201 W University Dr	
CITY/STATE/ZIP			Edinburg, TX 78539	
PHONE			956-665-7185	
CONTACT			Michael Uhrbrock	
#	Qty	Description	Unit Price	Extension
1	1	Data Collection and Strategic Planning Support Services Period: 4/30/19 - 12/31/19	\$ 40,000.00	\$ 40,000.00
TOTAL AMOUNT			\$ 40,000.00	

Review and Recommend Action to Revise Policy #4714: Acceptable Use of Information Resources

Approval to revise Policy #4714: Acceptable Use of Information Resources will be requested at the April 23, 2019 Board meeting.

Purpose – The proposed policy revisions update the policy to be current and relevant.

Justification – The request for the revision to the policy is necessary for the following reasons:

- To include board members as a user under the scope section.
- To clarify users subject to the policy and better clarify user responsibilities and information monitoring.

Background – Policy #4714: Acceptable Use of Information Resources was approved by the Board of Trustees on March 27, 2018.

Reviewers – The revised policy has been reviewed by staff, President's Cabinet, and President's Administrative Staff.

Enclosed Documents – The revised policy and the Information Resources Security Guidelines follow in the packet for the Committee's review and information.

The additions to the policy are highlighted in yellow and the deletions are designated with a red strikeout.

It is requested that the Finance, Audit, and Human Resources Committee recommend for Board approval, at the April 23, 2019 Board meeting, Policy #4714: Acceptable Use of Information Resources as presented and which supersede any previously adopted Board policy.

MANUAL OF POLICY

Title	Acceptable Use of Information Resources	4714
Legal Authority	Approval of the Board of Trustees	Page 1 of 2
Date Approved by Board	As Amended by Board Minute Order dated April 23, 2019	

I. Purpose

The purpose of this policy is to protect the College network and information resources. Inappropriate use exposes South Texas College to risks including virus attacks, compromise of network systems and services, and legal issues. The intent of this policy is not to impose restrictions that are contrary to the institutions established culture of openness, trust and integrity. South Texas College endeavors to protect employees, students and the institution from illegal or damaging actions by individuals, either knowingly or unknowingly. Effective security is a team effort involving the participation and support of everyone at the college who deals with information resources.

II. Policy

Scope

This policy applies to all users of information resources, including but not limited to: students, employees, **Board members**, contractors, consultants, temporaries and guests, including all personnel affiliated with third parties, whether on campus or from remote locations.

Passwords for college information resources are considered as a type of key to access an information resource. For this reason, passwords are considered as an extension of an information resource that are a direct responsibility of the assigned individual.

Acceptable Use

State law provides protection against abuse of information resources or against unauthorized use. In the same manner, the College shall define activities that are not acceptable and that might break the law, impact operations or create a negative environment.

1. Responsibilities of User of College Information Resources

- a) Protect information that is classified as confidential or protected by law.
- b) Protect the user identification and password that is assigned or updated.
- c) Adhere to the Information Security Mobile Device Security Standard when connecting personal devices to college information resources.
- d) Immediately report lost or stolen devices that are owned by the College or personal devices that contain College data.
- e) Respect intellectual property rights.
- f) Adhere to the terms of software licensed by the College or installed on College information resources.
- g) Use information resources in a manner that complies with State and Federal law.

2. Prohibited Uses of College Information Resources

- a) Sharing the password for your College user accounts.
- b) Attempting to gain or gaining unauthorized access to information resources.
- c) Sending unsolicited email messages unrelated to College functions.
- d) Intercepting electronic communications.
- e) Disabling or tampering with the security controls applied to information resources.
- f) Performing actions on information resources that result in disruption or performance degradation.
- g) Transmitting or displaying media content in a manner that violates the College's policy, including, but not limited to, Policy 4216 Harassment, Discrimination, and Sexual Misconduct.

MANUAL OF POLICY

Title	Acceptable Use of Information Resources	4714
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Legal Authority **Approval of the Board of Trustees** **Page 2 of 2**

Date Approved by Board **As Amended by Board Minute Order dated April 23, 2019**

- h) Copyright infringement by illegally downloading, streaming, or sharing protected material.
- i) Use of information resources for personal profit, commercial reasons, non-College fundraising, political campaigning or any illegal activity, with the exception of activities sponsored by the College.
- j) Intentionally or knowingly installing, executing, or providing to another user, a program or file that could result in the damage or unauthorized modification of an information resource.
- k) Personally owned devices can only connect via our wireless network.

Administrative Discretion

The Board of Trustees grants the President and the Administration of the College the authority to develop and adopt guidelines implementing this policy and assuring that Users are advised of the guidelines and the penalties for their violation.

Enforcement

Any User violating this policy or related guidelines is subject to immediate disciplinary action, which may include loss of privileges, termination of employment, student expulsion or termination of a contract. Notwithstanding the foregoing, a User violating this policy may be subject to civil damages and criminal liability.

Monitoring

To ensure compliance with College policies and laws related to the use and security of information resources, information security personnel have the authority and responsibility to monitor network traffic and use of information resources. Electronic mail transmissions and other use of the College's information resources shall not be considered private and may be subject to Public Information Requests.

III. Definitions

Information Resources – Any and all computer printouts, online display devices, mass storage media, and all computer-related activities involving any device capable of receiving email, browsing Web sites, or otherwise capable of receiving, storing, managing, or transmitting data including, but not limited to, mainframes, servers, Network Infrastructure, personal computers, notebook computers, handheld computers, pagers, distributed processing systems, network attached and computer controlled medical and laboratory equipment (i.e. embedded technology), telecommunication resources, network environments, telephones, fax machines, and printers. Additionally, it is the procedures, equipment, facilities, software, and Data that are designed, built, operated, and maintained to create, collect, record, process, store, retrieve, display, and transmit information.

User – A person or entity which has been given the privilege to access the College's Information Resources.

IV. History

Origination Date Approved by Board	March 27, 2018
Date Reviewed and Approved by Board	March 27, 2018 April 23, 2019

Information Resources Security Guidelines

1. General

These guidelines, under the authority of South Texas College *Policy #4712- Information Resources Security*, set forth the framework for a comprehensive Information Security Program as required under Texas Administrative Code and other applicable regulatory requirements.

2. Scope

Information Resources Security Guidelines apply to all individuals that have, or may require, access to the college's information resources and those with responsibility for maintaining the information resources.

Information Resources are: Any and all computer printouts, online display devices, magnetic storage media, and all computer-related activities involving any device capable of receiving email, browsing Web sites, or otherwise capable of receiving, storing, managing, or transmitting electronic data including, but not limited to, mainframes, servers, personal computers, notebook computers, hand-held computers, personal digital assistants (PDA), pagers, distributed processing systems, network-attached and computer-controlled medical and laboratory equipment (i.e. embedded technology), telecommunication resources, network environments, telephones, fax machines, printers. Additionally, included are the procedures, equipment, facilities, software and data that are designed, built, operated, and maintained to create, collect, record, process, store, retrieve, display, and transmit information.

3. Responsibilities

3.1 Information Resource Manager (IRM)

The chief information officer (CIO) is designated as the college's information resources manager (IRM) as required in the Texas Administrative Code §211.20(b). The IRM is responsible for management of the college's information resources. The designation of a college IRM is intended to establish clear accountability for setting policy for information resources management activities, provide for greater coordination of the college's information activities, and ensure greater visibility of such activities within and between institutions.

3.2 Information Security Officer (ISO)

The chief information security officer (CISO) is designated as the college's Information Security Officer (ISO) as required in Texas Administrative Code §202.71(b) to document and maintain an up-to-date information security program for the college. It is the duty and responsibility of the CISO, under the authority of the vice president for information services and planning, to:

1. Cultivate, review, and interpret new sources of information on current and emerging laws, rules, regulations, and industry practice in relation to information technology security. Liaison with local, state and federal authorities requiring information and reports on security incidents.

2. Develop and recommend policies and establish procedures and practices, in cooperation with owners and custodians, necessary to ensure the security of information resources assets against unauthorized or accidental modification, destruction, or disclosure.
3. Monitor the effectiveness of defined controls for mission critical information and report, at least annually, to the vice president for information services and planning the status and effectiveness of information resources security controls.
4. Design, implement, and provide training policies, standards, guidelines, and security monitoring processes in relation to general control, security programs, privacy regulations, and development and operation of the college's technology infrastructure.

3.3 Owner of an Information Resource (Data Owner)

The owner of an information resource is a person responsible for a business function and for determining controls and access to information resources supporting that business function. Owners are responsible for and authorized to approve access and to formally assign custody of an information asset, judge the asset's value, specify data control requirements and convey them to users and custodians, and ensure compliance with applicable controls. College owners will, typically, be South Texas College administrators.

3.4 Custodian of an Information Resource (Data Custodian)

A custodian of an information resource is a person responsible for implementing owner-defined controls and access to an information resource. Custodians also provide physical and procedural safeguards for information resources, assist owners in evaluating the cost-effectiveness of controls and monitoring, and implement monitoring techniques and procedures for detecting, reporting and investigating breaches in information security.

Because custodians, by virtue of their system responsibilities, have access to information resources that are generally outside the scope of their positions, they also have additional ethical and procedural responsibilities, shown in the Administrative and Privileged Access Users section 3.6 below. College custodians, typically, will have database management and server administration responsibilities.

3.5 User of an Information Resource

All individuals accessing information resources at South Texas College must formally acknowledge and abide by the Guidelines for the Acceptable Use of Information Resources. Formal acknowledgement by all individuals accessing information resources is a requirement of the Texas Administrative Code §202.72(3) and serves as a compliance and enforcement tool. Devices designated for public access shall be configured to enforce security policies and procedures without the requirement for formal acknowledgement. Users of information resources have the following responsibilities:

1. Individuals authorized to use college computing resources are prohibited from attempting to violate the security of other computer users on any system accessible via the college computer network. The violation or attempted violation of system security is grounds for revocation of computer access privileges, suspension or discharge of employees, suspension or expulsion of students and possible prosecution under federal or state law.

2. Individuals are responsible for the security of any computer account issued to them and will be held accountable for any activity that takes place in their accounts. Any discovered violation or attempted violation of system security must be reported immediately to the CISO.
3. Each faculty and staff member (including student staff) who has access to the college's central computer systems or any terminal or workstation device connected to the college computer network is responsible for using only those resources and materials required to fulfill his or her job functions. Moreover, such use must be appropriate and consistent with those job functions and must not violate or compromise the privacy or security of any data and/or systems accessible via the college computer network.
4. Users must follow recommended security procedures for machines under their control, including, but not limited to, the use of virus scanning software and application of software and operating systems updates, and will be held accountable for any activity that takes place on those machines.
5. Users are responsible for ensuring that backup copies of essential data and software used on personal computers under their control are made frequently enough to prevent unacceptable loss of such data and software.
6. Each person having access to an administrative database is responsible for ensuring the privacy and security of any information accessible to him/her in the normal course of his/her work.
7. Each person is responsible for the security of any terminal or workstation device accessible to him/her in the normal course of his/her work.

3.6 Administrative and Privileged Access Users

Certain designated persons are given broader access to information resources because their job responsibilities require such access. Typically, such persons are responsible for providing administrative service such as system maintenance, data management, and user support. The term "broader access" covers a range from wider access than given to an ordinary system user, up to and including complete access to all resources on the computer system. These responsibilities are considered additions to the responsibilities acknowledged by all ordinary computer users and by the authorizers of computer privileges.

1. Not to "browse" through the computer information of system users while using the powers of privileged access unless such browsing: is a specific part of their job description; is required during file system repair, management, or restoration; is necessary to investigate suspicious or system-impairing behavior or possible violations of college policy; or is specifically requested by, or has the approval of, the person who authorized their privileged access.
2. Not to disclose, to any unauthorized person, computer information observed while operating with privileged access.
3. Not to copy any computer information for any purpose other than those authorized under their defined job responsibilities or pursuant to an authorized investigation or review.

4. Not to do any special favors for any user, member of management, friend, or any other person regarding access to college computers. Such a favor would be anything that circumvents prevailing security protections or standards.
5. Not to tell or disclose to any unauthorized person the information required to gain privileged access, or to engage in careless practices that would reveal that information to unauthorized persons.
6. Not to attempt to gain or use privileged access outside of assigned responsibility (e.g., on other machines) or beyond the time when such access is no longer required in assigned job functions.
7. Not to change or develop any computer software in a way that would disclose computer information to persons not authorized to have it, or make it possible to retain any special access privilege once that authorized privilege has been terminated by management.
8. Not to make arrangements on computer system(s) under their charge that will impair the security of other systems. In order to comply with this restriction, a system administrator setting up authorized networking connections should make use of available controls and protections as fully as reasonably possible.

Furthermore, all other persons given broader-than-normal access privileges on college computer systems agree that they will:

1. Report all suspicious requests, incidents, and situations regarding a college computer to an appropriate member of local management, CISO, CIO, or IS&P Client Services.
2. Use all available software protections to safeguard computer system(s) under their charge from unauthorized access by any person or another computer.
3. Take steps to the best of their ability to comply with all computer security standards and policies in force and furthermore, advise management and/or designated computer security representatives of deficiencies in these standards.
4. Conduct themselves in a manner that will foster security awareness and understanding among users.

4. Classification and Management of Electronic Data

Information resource security safeguards must be applied based on the confidentiality requirements of the data and systems. Information containing any confidential data must be identified, documented, and adequately protected. Data Classification Guidelines shall be used to identify and manage electronic data. All data owners are responsible for classifying electronic data processed by systems under their purview based on data sensitivity and risk so that the appropriate security controls can be applied.

5. Risk Management

Risk management is intended to ensure that reasonable steps have been taken to prevent situations that can interfere with accomplishing the college's mission. To that end, the following measures shall be taken:

1. In accordance with Texas Administrative Code §202.75 a security risk analysis of information resources shall be performed and documented. The frequency of the risk analysis shall be dependent upon the criticality of the resource and the magnitude of any changes to the information resource infrastructure.
2. The performance and frequency of both internal and external information resource security audits and vulnerability assessments shall be consistent with all regulatory and non-regulatory requirements applicable to the college, such as the Payment Card Industry Data Security Standard (PCI-DSS).
3. The vice president for information services and planning, acting as the president's designated representative, shall make the final security risk management decisions and must approve the security risk management plan.

6. Change Management

Change management ensures that changes do not introduce any new vulnerability to systems or processes, and that changes do not negatively impact the availability of information resources. Change control management procedures must be implemented, at a minimum, for systems handling confidential information, to monitor and control hardware and software configuration changes.

The CIO shall develop and implement change control procedures. All college units shall adhere to the change control procedures prescribed.

7. Information Resources Security Safeguards

1. All computer systems, networks connections, hardware, and software are the property of South Texas College.
2. Every information resource must have an owner responsible for the security of the resource. The owner must as a minimum address information security issues related to planning, implementing, maintaining, and disposing of the information resource.
3. Information resources systems which use passwords shall be based on industry best practices on password usage and documented security risk management decisions.
4. When confidential or sensitive information from another college or state agency is received by South Texas College in connection with the transaction of official business, the confidentiality or sensitivity of the information shall be maintained in accordance with the conditions imposed by the providing agency or college.

5. Appropriate audit trails shall be maintained to provide accountability for updates to mission critical information, hardware and software and for all changes to automated security or access rules.
6. A sufficiently complete history of transactions shall be maintained to permit an audit of the college's mission critical information resources system by logging and tracing the activities of individuals through the system.
7. Test functions shall be kept either physically or logically separate from production functions. Copies of production data shall not be used for testing unless the data has been declassified or unless all personnel involved in testing are otherwise authorized access to the production data.
8. Supervisors are responsible for ensuring that access privileges are revoked or modified as appropriate for any employee in their charge who is terminating, transferring, and/or changing duties. Supervisors should provide notification to the appropriate custodian of an information resource whenever an employee's access privileges should be revoked or changed as a result of the employee's change in status. The custodian of each information resource shall establish procedures to ensure that all security privileges associated with an employee's job function are revoked once it is known that the employee has ceased employment with the college. The separating employee shall cease to have any further access to confidential and sensitive information via college computing resources.
9. Appropriate information security and audit controls shall be incorporated into new systems. Each phase of systems acquisition shall incorporate corresponding development or assurances of security controls.

8. Network & Telecommunications

Technology Resources is designated the responsibility for the networking infrastructure at South Texas College, which includes all cabling, wireless signaling, and connected electronic devices, to ensure reliability of operations, proper accessibility to resources, and protection of data integrity.

Technology Resources is required to approve all access methods, installation of all network hardware connected to the local-area network, and methods and requirements for attachment of any computer systems or devices to any college network to ensure that access to the network does not compromise the operations and reliability of the network, or compromise the integrity of use of information contained within the network.

9. Portable Computing and Remote Access

To preserve the confidentiality, integrity, and availability of college information, users accessing the college's networking infrastructure remotely must do so in accordance with these guidelines and all college policies, standards, and/or procedures regarding acceptable use of information resources. All college and non-college owned portable computing devices storing college data must also comply with the college's Wireless Access Guidelines.

10. Business Continuity

The college shall develop and maintain a written business continuity plan in accordance with the Texas Administrative Code §202.74 so effects of a disaster are minimized and to provide for the timely resumption of mission-critical functions. For the purposes of this rule, the authority and responsibility for reviewing and approving South Texas College's business continuity plan has been delegated by the president to the chief project administrator.

As part of the college business continuity plan, the CIO shall be responsible for maintaining a written disaster recovery plan for information resources. The disaster recovery plan will:

1. Contain measures which address the impact and magnitude of loss or harm resulting from an interruption;
2. Identify recovery resources and a source for each;
3. Contain step-by-step instructions for implementing the Plan;
4. Be tested either formally or informally at least annually. Information learned from tests conducted will be used to update the existing plan.

Backups are a business requirement to enable the recovery of data and applications in the case of events such as natural disasters, system disk drive failures, espionage, data entry errors, human error, or systems operations errors.

Backup practices shall be commensurate with the risk and value of the system and data in accordance with risk management decisions implemented by the Data Owner. Mission critical data shall be backed up on a scheduled basis and stored off site in a secure, environmentally safe, locked facility accessible only to authorized college personnel.

11. Physical Controls

Without physical control over the access to information resources, there can be no security from unauthorized use of those resources because malicious or inexperienced persons could obtain access to the operating system of servers and/or desktop machines and thereby view, copy, delete, or otherwise cause harm to the files on the system. Therefore, the following procedures are critical to protecting the college's information resources:

1. All college information processing areas must be protected by physical controls appropriate for the size and complexity of the operations and the criticality or sensitivity of the systems operated at those locations.
2. Managers shall conduct reviews of physical security measures annually, as well as whenever facilities or security procedures are significantly modified.
3. Physical access to centrally administered computer facilities is restricted to individuals having prior authorization from Technology Resources. Authorized visitors shall be supervised.

4. The responsibility for securing departmentally administered computer facilities and/or equipment from unauthorized physical access and/or improper use rests with the manager responsible for the facility and/or equipment.
5. Information resources shall be protected from environmental hazards. Designated employees shall be trained to monitor environmental control procedures and equipment and shall be trained in appropriate responses in case of emergencies or equipment problems. Emergency procedures shall be developed and regularly tested at least annually.
6. No terminal or workstation logged in to a current job session capable of accessing confidential or sensitive information shall be left unattended unless appropriate measures, such as password protected keyboard locking, have been taken to prevent unauthorized use. The owner of the logged-in account is responsible for any activity that occurs during a job session logged-in under that account.
7. Data and software essential to the continued operation of critical college functions will be backed up. The security controls over the backup resources will be as stringent as the protection required of the primary resources. Backup of data and software stored on centrally administered computer systems is the responsibility of Technology Resources. Mission critical data shall be backed up on a scheduled basis and stored off site in a secure, environmentally safe, locked facility accessible only to authorized personnel.

12. Vendor Access

Vendors serve an important function in the support of hardware and software and in some cases even the operations of computer networks, servers, and/or applications. Those responsible for the third party service procurement activities and other affected departments must be aware of security implications of the service, and must institute methods for selecting and retaining only those service providers that are capable of maintaining appropriate safeguards for the information resources to which they will have access.

Contracts must require that vendors comply with all applicable college rules associated with these guidelines, practice standards and agreements, and address all federal and state laws to which South Texas College must adhere to ensure that the college remains in compliance with such law.

The college shall control vendor access to its data based on data sensitivity, confidentiality, and risk (as determined in accordance with Section 5 of these guidelines). Any deviation from these standard provisions will require the approval of the college president.

13. Security Training

New employee orientation will be used to introduce information awareness and inform new employees of information security policies and procedures. The college shall also provide an ongoing information security awareness education program for all users. The CISO is responsible for oversight of the training program to ensure compliance with the training requirements set forth in Texas Administrative Code §202.71.

14. Security Monitoring

Pursuant to Texas Administrative Code §202.72(2) and to ensure compliance with these guidelines and state laws and regulations related to the use and security of information resources, Technology Resources personnel have the authority and responsibility to monitor network traffic and use of information resources to confirm that security practices and controls are adhered to and are effective.

15. Incident Management

Incidents involving computer security will be managed by the chief information security officer and will be reported as required by federal or state law or regulation. The CISO is required to establish and follow Incident Management Procedures to ensure that each incident is reported, documented and resolved in a manner that restores operation quickly and if required, maintains evidence for further disciplinary, legal, or law enforcement actions.

16. Software Licensing

All software used on college computers will be used in accordance with the applicable software license. Unauthorized or unlicensed use of software is regarded as a serious violation subject to disciplinary action and any such use is without the consent of the college.

Systems administrators have the right to remove software from college computers for cause. For example, if a user is unable to show proof of license, or if the software is not required for college business purposes, or causes problems on the college-owned computer.

All departments or individuals managing college-owned computers will periodically audit all computers to inventory and document all installed software. All departments are responsible for the accurate accounting of software purchased by the department and must ensure that the installation of the software complies with the license agreement of the software. For audit purposes, departments must maintain proof of purchase and/or original installation media for each software package.

17. Violations

Machines on the campus data communications network will be disconnected if they are deemed by the chief information security officer to be dangerous to the remainder of campus or to the Internet in general.

Penalties for violation of this procedure range from loss of computer resource usage privileges to dismissal from the college, prosecution, and/or civil action. Each case will be determined separately on its merits and in accordance with existing college disciplinary policies and procedures. Violations will be reported to the CIO or the vice president for information services & planning.

18. References

Texas Administrative Code, Chapter 202
FTC Safeguards Rule and the Gramm-Leach-Bliley Act ("GLBA")
Texas Government Code, Section 441
Payment Card Industry (PCI) Data Security Standard
IRM Act, 2054.075(b)
The State of Texas Penal Code, Chapters 33 and 33A
DIR Practices for Protecting Information Resources Assets
Copyright Act of 1976
Computer Fraud and Abuse Act of 1986
Computer Security Act of 1987

19. Change History

Date	Name	Description
10/29/2009	Steven Bourdon	Minor grammatical edits, edited last sentence of section 17.
11/09/2009	Steven Bourdon	Removed Data Stewards, corrected sentence spacing.
01/25/2010	Steven Bourdon	Section 3.5 – minor grammatical edits.
02/16/2016	Victor Gonzalez	Adjusted references to TAC 202 to match the revised version of the document.

**Discussion and Action as Necessary on Starr County Tax Resale Properties and
Resolution Authorizing Tax Resale**

Approval of the Starr County Tax Resale Properties and the Resolution Authorizing the Tax Resale will be requested at the April 23, 2019, Board meeting.

Purpose – The law office of Linebarger Goggan Blair & Sampson, LLP is requesting consideration and possible action on the tax resale of ten (10) properties in Starr County.

Justification – The Texas Property Tax Code requires approval from all taxing entities for the resale of a property for an amount that is less than the appraised value on a resale auction.

Background - On December 4, 2018 Linebarger Goggan Blair & Sampson, LLP held a Tax Resale Auction at the Starr County Courthouse for twenty (20) struck off properties located within Starr County. Ten (10) properties are presented for consideration. The tax resale auction was published in the Starr County Town Crier newspaper in Rio Grande City.

Linebarger Goggan Blair & Sampson, LLP is submitting for the Board of Trustees' consideration the analysis of the bids received. The total amount the College will receive is \$3,111.47 for Starr County properties.

As of the publication of the Finance, Audit, and Human Resources Committee packet, the bids have been approved by the City of Rio Grande City, and are in process of being submitted to Starr County, Rio Grande City CISD, City of Roma, and Roma ISD for their consideration.

Enclosed Documents - The Resolutions Authorizing the Tax Resale, a listing of the bids, the legal description for each property, as well as the amount of the bid, the South Texas College amount, and the Analysis of Bids Received follow in the packet for the Committee's information and review.

A representative from Linebarger Goggan Blair & Sampson, LLP will be present at the meeting to address any questions by the committee.

It is requested that the Finance, Audit, and Human Resources Committee recommend for Board approval at the April 23, 2019 Board meeting, the Starr County Tax Resale Bids and the Resolution Authorizing the Tax Resale to Linebarger Goggan Blair & Sampson, LLP as presented.

SOUTH TEXAS COLLEGE

RESOLUTION NO. _____

On the 23rd day of April, 2019, at the regularly scheduled meeting of the South Texas College Board of Trustees , a motion was duly made and seconded to resell the property described on the attached list, which was acquired by the College through previous tax foreclosure proceedings. The property was sold in accordance with Texas Tax Code Ann. §34.05.

Discussion was then conducted, and upon completion of the same the South Texas College Board President called for a vote on the motion, and the same was passed by majority. Now therefore:

BE IT RESOLVED that the South Texas College Board of Trustees approved the bid received on the property described in the attached list and authorizes the South Texas College Board President to execute the tax resale deed conveying the approved property.

SIGNED on this _____ day of April, 2019.

Paul R. Rodriguez
Board Chairman
South Texas College

ATTEST:

Mr. Roy de León
Board Secretary

LINEBARGER GOGGAN BLAIR & SAMPSON, LLP
DECEMBER 4, 2018 TAX RESALE LIST
SOUTH TEXAS COLLEGE

SUIT NO.	LEGAL DESCRIPTION	ACCOUNT NUMBER	TAXES & FEES OWED	AMOUNT OF BID	AMOUNT FOR COUNTY
TS-09-26 2	0.154 acre, more or less, being Lot 12, Moraida Subdivision, a subdivision in Starr County, Texas, according to the map or plat thereof, recorded in Volume 719, Page 660, Deed Records of Starr County, Texas	0068825	\$20,691.20	\$19,000.00	\$345.39
TS-13-41 3	Abstract 325, Porcion 104, J De La Garza, Share 92, .4470-08475-03000-000000	0013247	\$9,228.91	\$6,500.00	\$191.44
TS-15-233 4	0.215 acre, more or less, out of Share No. 16-B, Porcion No. 72, Starr County, Texas, as described in deed dated August 14, 1989, from Yolanda Perez Vecchio to Eisai Perez Vecchio Jr., in Volume 600, Page 178, Official Records of Starr County, Texas.	0057625	\$53,573.81	\$5,000.00	\$206.81
TS-98-133 5	Lot 7, Block ' B ' SOLIS-Subdivision, Town of Grulla, according to the map or plat thereof recorded in Volume 1, Page 135, Map Records of Starr County Texas	0004051	\$29,106.51	\$2,500.00	\$3.39
TS-08-156 12	.0745 acre, more or less, situated in Porcion 78, D. Garcia Survey, Abstract 82, Starr County, Texas, as described in deed dated March 17, 1986, from Ageo Morales, et al. to Rosa M. Acevedo, et al., in Volume 529, Page 854, Official Records of Starr County, Texas	0046019	\$22,791.60	\$6,000.00	\$199.33
TS-10-27 13	A portion of Lot 3, known as Lot 3-A, Block 10, Mike's Subdivision, a subdivision in Starr County, Texas, as described in Volume 903, Page 150, Official Records of Starr County, Texas, AND Improvements only situated on Lot Three (3), Block Ten (10), Mike's Subdivision, Located in Starr County, Texas	0080070 AND 0068378	\$37,616.99	\$16,000.00	\$833.61

TS-10-112 17	The East one-half of Lot 9, Block 112, Town of Rio Grande City, Starr County, Texas, as described in Volume 530, Page 832, Official Records of Starr County, Texas AND Lot 10, Block 112, Town of Rio Grande City, Starr County, Texas, as described in Volume 530, Page 832, Official Records of Starr County, Texas	0002358 AND 0062372	\$20,609.51	\$3,500.00	\$43.14
TS-10-114 18	Lot 8, Block 1, Gomez Addition, an addition to the City of Rio Grande City , Starr County, Texas, as described iin Volume 578, Page 702, Official Records of Starr County, Texas	0055139	\$11,524.76	\$4,500.00	\$138.36
TS-11-68 19	Lots 2 and 3, San Antonio Subdivision, an addition to Starr County, Texas, as described in Volume 443, Page 861, Deed Records of Starr County, Texas	0000716	\$98,287.28	\$14,000.00	\$466.52
TS-14-77 20	All that certain tract of land situated in Porcion No. 78, Abstract 82, Ancient Jurisdiction of Camargo, now Starr County, Texas, and described as 0.50 acres, more or less, being the Second Tract, in deed dated December 20, 1980, from Ruben Ellert to Rodolfo Ellert, in Volume 435, Page 281, Deed Records of Starr County, Texas; SAVE & EXCEPT however, that certain 0.19 acre tract, described in Volume 435, Page 281, Deed Records of Starr County, Texas; leaving herein a residue of 0.31 acres, more or less	0005701	\$17,070.39	\$10,500.00	\$683.48

Total \$3,111.47

LAW OFFICES
OF
LINEBARGER GOGGAN BLAIR & SAMPSON, LLP
ATTORNEYS AT LAW
1512 S. LONE STAR WAY
EDINBURG, TEXAS 78539

Telephone: (956) 383-4500
Facsimile: (956) 383-7820

April 23, 2019

Paul R. Rodriguez
Board Chairman
South Texas College
3201 W. Pecan Blvd.
McAllen, Texas 78501

RE: TAX RESALE PROPERTIES

Dear Mr. Rodriguez:

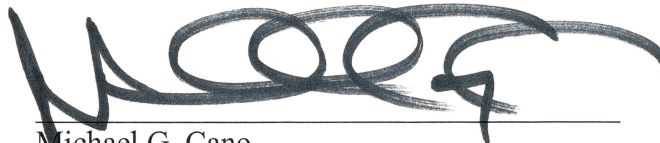
On December 4, 2018, our firm held a Tax Resale at the Starr County Courthouse. We placed twenty (20) previously struck-off properties for resale throughout Starr County. The resale of these properties was published in the Starr County Town Crier.

We received bids on ten (10) previously struck off properties. We are enclosing for the consideration of the Board of Trustees, an analysis of the bids received which indicates the amount to be prorated amongst the District and all other taxing jurisdictions. We are also in the process of submitting the bids to Starr County, Rio Grande City CISD, City of Roma and Roma ISD for their consideration. The City of Rio Grande City has already approved their bids.

If you have any questions or require further information, please do not hesitate to call me.

Very truly yours,

**LINEBARGER GOGGAN BLAIR
& SAMPSON, LLP**

A handwritten signature in dark ink, appearing to read 'M. G. Cano', written over a horizontal line.

Michael G. Cano
Partner



LINEBARGER
ATTORNEYS AT LAW

SOUTH TEXAS COLLEGE

APRIL 23, 2019

TAX RESALE BIDS

LINEBARGER GOGGAN BLAIR & SAMPSON, LLP
ATTORNEYS AT LAW

1512 S. LONE STAR WAY
EDINBURG, TEXAS 78539
PHONE: 956.383.4500
FAX: 956.383.7820
www.lgbs.com

ANALYSIS OF BID RECEIVED FOR TAX RESALE PROPERTY

STYLE OF CASE: TS-09-26, Roma Independent School District, City Of Roma, South Texas College And Starr County vs. Leonel E. Moraida, Jr., Aka Leonel Ernesto Moraida, Jr. Aka Leonel Moraida, Jr. Aka Leonel Moraida, Et Al

0068825

LEGAL DESCRIPTION: 0.154 acre, more or less, being Lot 12, Moraida Subdivision, a subdivision in Starr County, Texas, according to the map or plat thereof, recorded in Volume 719, Page 660, Deed Records of Starr County, Texas.

PROPERTY LOCATION:

JUDGMENT DATE: 7/1/2014

DATE OF TAX SALE: 12/2/2014

YEARS IN JUDGMENT: 1996 - 2013

SHERIFF'S DEED RECORDED: 2/11/2015

AMOUNT OF JUDGMENT: \$13,184.24

DATE OF TAX RESALE: 12/4/2018

COSTS OF SALE: \$1,202.00

AMOUNT OF BID: \$19,000.00

CURRENT APPRAISED VALUE: \$38,780.00

VALUE AT JUDGMENT: \$42,130.00

Entity Name	Judgment Amount Due Each Entity	Percentage To Be Received	Amount You Will Receive
Roma I.S.D	\$7,717.80	66.05%	\$11,756.36
South Texas College	\$753.10	1.94%	\$345.39
Starr County	\$4,713.34	32.01%	\$5,696.25

COMMENTS: PLEASE APPLY PROCEEDS PURSUANT TO TEXAS PROPERTY TAX CODE SECTION 34.06 (B) - (E). JUDGMENT YEARS ARE TO BE PAID BEFORE POST JUDGMENT YEARS. ANY REMAINING BALANCE SHOULD BE REMOVED.

BIDDER: Olga Reyna 779 Ridge Rd. Roma, Tx 78584
.....



ATTENTION

TAX RESALE FORECLOSURE

THIS PROPERTY WAS SEIZED
FOR DELINQUENT TAXES AND WILL BE
SOLD AT PUBLIC AUCTION
ON THU. MAR. 20, 2008

FOR MORE INFORMATION PLEASE CALL: 761-295-1191
OR VISIT OUR WEBSITE WWW.LOBS.COM

TAX RESALE NO.

ANDERSON BROS. REALTY LLC
100 WILLOW ST., SUITE 100
BIRMINGHAM, TN 38202

ANALYSIS OF BID RECEIVED FOR TAX RESALE PROPERTY

STYLE OF CASE: TS-13-41, Roma Independent School District, Starr County And South Texas College vs. V C Guerra Estate

0013247

LEGAL DESCRIPTION: Abstract 325, Porcion 104, J De La Garza, Share 92, .4470-08475-03000-000000

PROPERTY LOCATION: No Picture Available

JUDGMENT DATE: 5/31/2016

DATE OF TAX SALE: 7/5/2016

YEARS IN JUDGMENT: 1974 - 2016

SHERIFF'S DEED RECORDED: 10/28/2016

AMOUNT OF JUDGMENT: \$7,507.24

DATE OF TAX RESALE: 12/4/2018

COSTS OF SALE: \$593.00

AMOUNT OF BID: \$6,500.00

CURRENT APPRAISED VALUE: \$11,320.00

VALUE AT JUDGMENT: \$6,290.00

Entity Name	Judgment Amount Due Each Entity	Percentage To Be Received	Amount You Will Receive
Roma I.S.D	\$4,247.21	56.57%	\$3,341.88
South Texas College	\$243.31	3.25%	\$191.44
Starr County	\$3,016.72	40.18%	\$2,373.68

COMMENTS: PLEASE APPLY PROCEEDS PURSUANT TO TEXAS PROPERTY TAX CODE SECTION 34.06 (B) - (E). JUDGMENT YEARS ARE TO BE PAID BEFORE POST JUDGMENT YEARS. ANY REMAINING BALANCE SHOULD BE REMOVED.

BIDDER: Jose A. & Maria C. Ruiz Nunez 1752 Austin St. Rio Grande City, Tx 78582
.....

ANALYSIS OF BID RECEIVED FOR TAX RESALE PROPERTY

STYLE OF CASE: TS-15-233, Roma Independent School District, South Texas College And Starr County vs. Eisai Perez Vecchio, Jr. A/K/A Eisai P. Vecchio

0057625

LEGAL DESCRIPTION: 0.215 acre, more or less, out of Share No. 16-B, Porcion No. 72, Starr County, Texas, as described in deed dated August 14, 1989, from Yolanda Perez Vecchio to Eisai Perez Vecchio Jr., in Volume 600, Page 178, Official Records of Starr County, Texas.

PROPERTY LOCATION:

JUDGMENT DATE: 3/24/2017

DATE OF TAX SALE: 11/7/2017

YEARS IN JUDGMENT: 1992 - 2016

SHERIFF'S DEED RECORDED: 1/9/2018

AMOUNT OF JUDGMENT: \$47,564.13

DATE OF TAX RESALE: 12/4/2018

COSTS OF SALE: \$1,127.00

AMOUNT OF BID: \$5,000.00

CURRENT APPRAISED VALUE: \$10,770.00

VALUE AT JUDGMENT: \$36,810.00

Entity Name	Judgment Amount Due Each Entity	Percentage To Be Received	Amount You Will Receive
Roma I.S.D	\$28,791.16	60.53%	\$2,344.38
South Texas College	\$2,532.11	5.23%	\$206.81
Starr County	\$16,240.86	34.15%	\$1,322.44

COMMENTS: PLEASE APPLY PROCEEDS PURSUANT TO TEXAS PROPERTY TAX CODE SECTION 34.06 (B) - (E). JUDGMENT YEARS ARE TO BE PAID BEFORE POST JUDGMENT YEARS. ANY REMAINING BALANCE SHOULD BE REMOVED.

BIDDER: Julia P. Trevino 7 Frank Lane Rio Grande City, Tx 78582







ANALYSIS OF BID RECEIVED FOR TAX RESALE PROPERTY

STYLE OF CASE: TS-98-133, Rio Grande City Consolidated Independent School District And Starr- Zapata County Education District No. 27 vs. Felix Contreras

0004051

LEGAL DESCRIPTION: Lot 7, Block ' B ' SOLIS-Subdivision, Town of Grulla, according to the map or plat thereof recorded in Volume 1, Page 135, Map Records of Starr County Texas.

PROPERTY LOCATION:

JUDGMENT DATE: 8/17/2009

DATE OF TAX SALE: 12/10/2010

YEARS IN JUDGMENT: 1976-2008

SHERIFF'S DEED RECORDED: 3/25/2011

AMOUNT OF JUDGMENT: \$17,451.79

DATE OF TAX RESALE: 12/4/2018

COSTS OF SALE: \$2,325.00

AMOUNT OF BID: \$2,500.00

CURRENT APPRAISED VALUE: \$9,740.00

VALUE AT JUDGMENT: \$11,150.00

Entity Name	Judgment Amount Due Each Entity	Percentage To Be Received	Amount You Will Receive
Rio Grande City C.I.S.D	\$11,527.67	66.05%	\$115.60
South Texas College	\$338.67	1.94%	\$3.39
Starr County	\$5,585.45	32.01%	\$56.01

COMMENTS: PLEASE APPLY PROCEEDS PURSUANT TO TEXAS PROPERTY TAX CODE SECTION 34.06 (B) - (E). JUDGMENT YEARS ARE TO BE PAID BEFORE POST JUDGMENT YEARS. ANY REMAINING BALANCE SHOULD BE REMOVED.

BIDDER: Jorge Enrique Cruz Resendiz PO Box 953 Garciasville, Tx 78547





ANALYSIS OF BID RECEIVED FOR TAX RESALE PROPERTY

STYLE OF CASE: TS-08-156, Rio Grande City Consolidated Independent School District, Starr County, City Of Rio Grande City And South Texas College vs. Rosa Acevedo, Aka Rosa M. Acevedo A/K/A Rosa Ana Acevedo, Et Al

0046019

LEGAL DESCRIPTION: .0745 acre, more or less, situated in Porcion 78, D. Garcia Survey, Abstract 82, Starr County, Texas, as described in deed dated March 17, 1986, from Ageo Morales, et al. to Rosa M. Acevedo, et al., in Volume 529, Page 854, Official Records of Starr County, Texas

PROPERTY LOCATION:

JUDGMENT DATE: 8/25/2016

DATE OF TAX SALE: 11/7/2018

YEARS IN JUDGMENT: 1991 - 2015

SHERIFF'S DEED RECORDED: 1/9/2018

AMOUNT OF JUDGMENT: \$17,624.21

DATE OF TAX RESALE: 12/4/2018

COSTS OF SALE: \$2,276.00

AMOUNT OF BID: \$6,000.00

CURRENT APPRAISED VALUE: \$27,750.00

VALUE AT JUDGMENT: \$21,020.00

Entity Name	Judgment Amount Due Each Entity	Percentage To Be Received	Amount You Will Receive
Rio Grande City C.I.S.D	\$11,275.04	63.97%	\$2,382.42
City of Rio Grande City	\$688.30	3.91%	\$145.44
South Texas College	\$943.36	5.35%	\$199.33
Starr County	\$4,717.51	26.77%	\$996.81

COMMENTS: PLEASE APPLY PROCEEDS PURSUANT TO TEXAS PROPERTY TAX CODE SECTION 34.06 (B) - (E). JUDGMENT YEARS ARE TO BE PAID BEFORE POST JUDGMENT YEARS. ANY REMAINING BALANCE SHOULD BE REMOVED.

BIDDER: Daniel Diaz PO Box 734 Rio Grande City, Tx 78582



ANALYSIS OF BID RECEIVED FOR TAX RESALE PROPERTY

STYLE OF CASE: TS-10-27, Rio Grande City Consolidated Independent School District, South Texas College And Starr County vs. Feliberto Gonzalez

0080070 & 0068378

LEGAL DESCRIPTION: A portion of Lot 3, known as Lot 3-A, Block 10, Mike's Subdivision, a subdivision in Starr County, Texas, as described in Volume 903, Page 150, Official Records of Starr County, Texas, **AND**

Improvements only situated on Lot Three (3), Block Ten (10), Mike's Subdivision, Located in Starr County, Texas

PROPERTY LOCATION:

JUDGMENT DATE: 12/9/2015

DATE OF TAX SALE: 11/7/2017

YEARS IN JUDGMENT: 1995 - 2014

SHERIFF'S DEED RECORDED: 1/9/2018

AMOUNT OF JUDGMENT: \$31,112.26

DATE OF TAX RESALE: 12/4/2018

COSTS OF SALE: \$692.00

AMOUNT OF BID: \$16,000.00

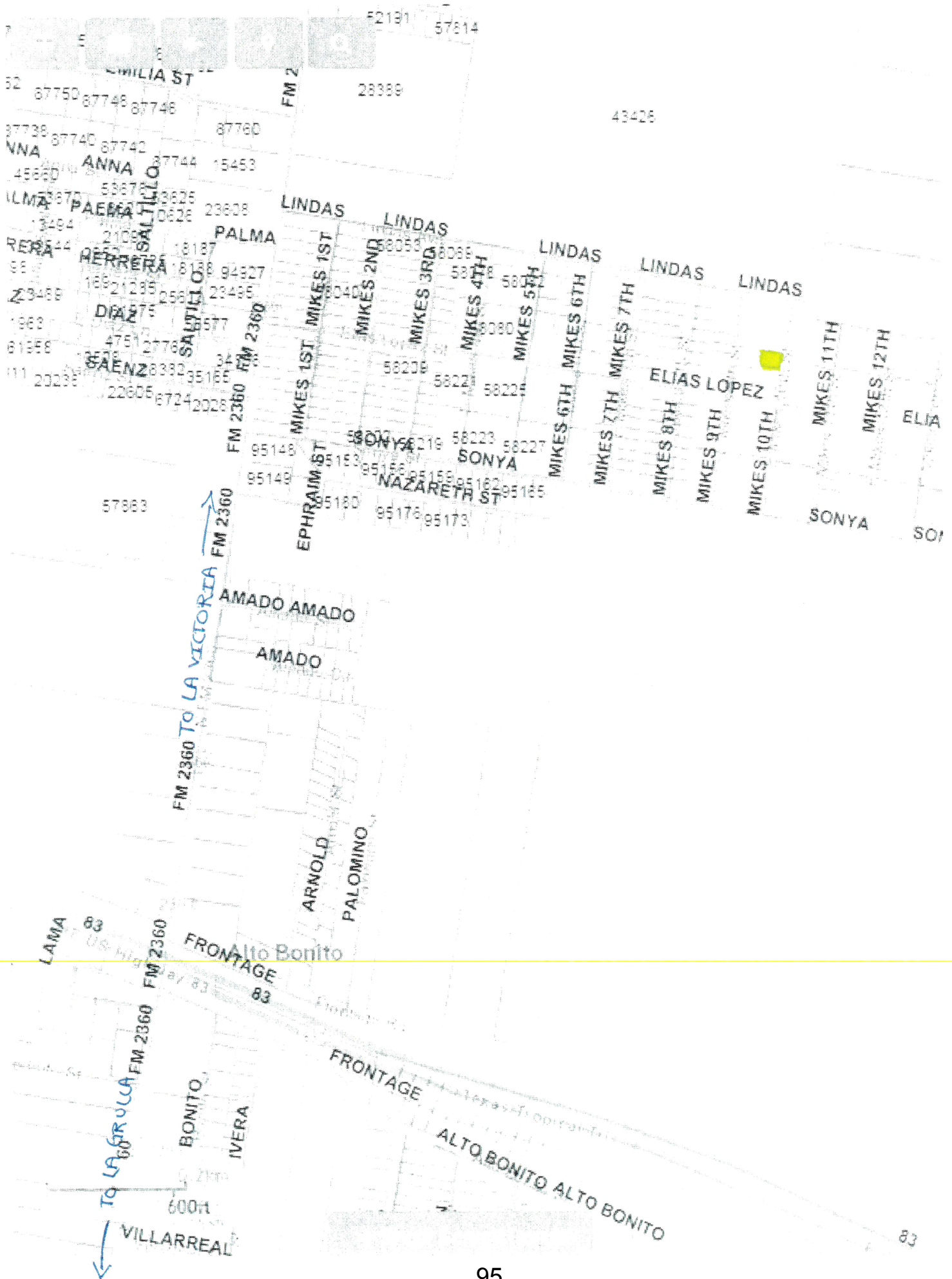
CURRENT APPRAISED VALUE: \$37,870.00

VALUE AT JUDGMENT: \$37,160.00

Entity Name	Judgment Amount Due Each Entity	Percentage To Be Received	Amount You Will Receive
Acct. 0080070			
Rio Grande City C.I.S.D	\$940.42	56.63%	\$462.71
South Texas College	\$100.03	6.02%	\$49.21
Starr County	\$620.31	37.35%	\$305.21
Acct.0068378			
Rio Grande City C.I.S.D	\$18,023.56	61.20%	\$8,868.04
South Texas College	\$1,594.22	5.41%	\$784.40
Starr County	\$9,833.72	33.39%	\$4,838.43

COMMENTS: PLEASE APPLY PROCEEDS PURSUANT TO TEXAS PROPERTY TAX CODE SECTION 34.06 (B) - (E). JUDGMENT YEARS ARE TO BE PAID BEFORE POST JUDGMENT YEARS. ANY REMAINING BALANCE SHOULD BE REMOVED.

BIDDER: Virginia Rivera de Salinas 397 Sunset St Rio Grande City, Tx 78582





ATTENTION
TAX REBATE FORECLOSURE
THIS PROPERTY HAS BEEN
FORFEITED BY THE STATE AND ALL OF
THE RIGHTS OF THE OWNER
WILL BE FORFEITED
FOR NON-PAYMENT OF TAXES
DO NOT OBTAIN A MORTGAGE LOAN
TAX REBATE 13

ANALYSIS OF BID RECEIVED FOR TAX RESALE PROPERTY

STYLE OF CASE: TS-10-112, Rio Grande City Consolidated Independent School District, City Of Rio Grande City, South Texas College And Starr County vs. Block Investment Corporation

0002358 & 0062372

LEGAL DESCRIPTION: The East one-half of Lot 9, Block 112, Town of Rio Grande City, Starr County, Texas, as described in Volume 530, Page 832, Official Records of Starr County, Texas
AND

Lot 10, Block 112, Town of Rio Grande City, Starr County, Texas, as described in Volume 530, Page 832, Official Records of Starr County, Texas

PROPERTY LOCATION:

JUDGMENT DATE: 3/2/2017

DATE OF TAX SALE: 11/7/2017

YEARS IN JUDGMENT: 1991 - 2016

SHERIFF'S DEED RECORDED: 1/9/2018

AMOUNT OF JUDGMENT: \$16,165.69

DATE OF TAX RESALE: 12/4/2018

COSTS OF SALE: \$2,488.00

AMOUNT OF BID: \$3,500.00

CURRENT APPRAISED VALUE: \$14,490.00

VALUE AT JUDGMENT: \$9,780.00

Entity Name	Judgment Amount Due Each Entity	Percentage To Be Received	Amount You Will Receive
Acct. 0002358			
Rio Grande City C.I.S.D	\$3,090.54	57.35%	\$193.47
City of Rio Grande City	\$317.84	5.90%	\$19.90
South Texas College	\$229.64	4.26%	\$14.38
Starr County	\$1,751.10	32.49%	\$109.62
Acct. 0062372			
Rio Grande City C.I.S.D	\$6,180.38	57.35%	\$386.90
City of Rio Grande City	\$635.66	5.90%	\$39.79
South Texas College	\$459.41	4.26%	\$28.76
Starr County	\$3,501.12	32.49%	\$219.18

COMMENTS: PLEASE APPLY PROCEEDS PURSUANT TO TEXAS PROPERTY TAX CODE SECTION 34.06 (B) - (E). JUDGMENT YEARS ARE TO BE PAID BEFORE POST JUDGMENT YEARS. ANY REMAINING BALANCE SHOULD BE REMOVED.

BIDDER: Heraldo Gonzalez 48 N. Dr. Mario Ramirez Ave Roma, Tx 78584





ANALYSIS OF BID RECEIVED FOR TAX RESALE PROPERTY

STYLE OF CASE: TS-10-114, Rio Grande City Consolidated Independent School District, South Texas College And Starr County vs. Veronica Casas, Et Al

0055139

LEGAL DESCRIPTION: Lot 8, Block 1, Gomez Addition, an addition to the City of Rio Grande City , Starr County, Texas, as described iin Volume 578, Page 702, Official Records of Starr County, Texas

PROPERTY LOCATION:

JUDGMENT DATE: 12/15/2011

DATE OF TAX SALE: 11/7/2017

YEARS IN JUDGMENT: 1991 - 2010

SHERIFF'S DEED RECORDED: 1/9/2018

AMOUNT OF JUDGMENT: \$6,134.69

DATE OF TAX RESALE: 12/4/2018

COSTS OF SALE: \$728.00

AMOUNT OF BID: \$4,500.00

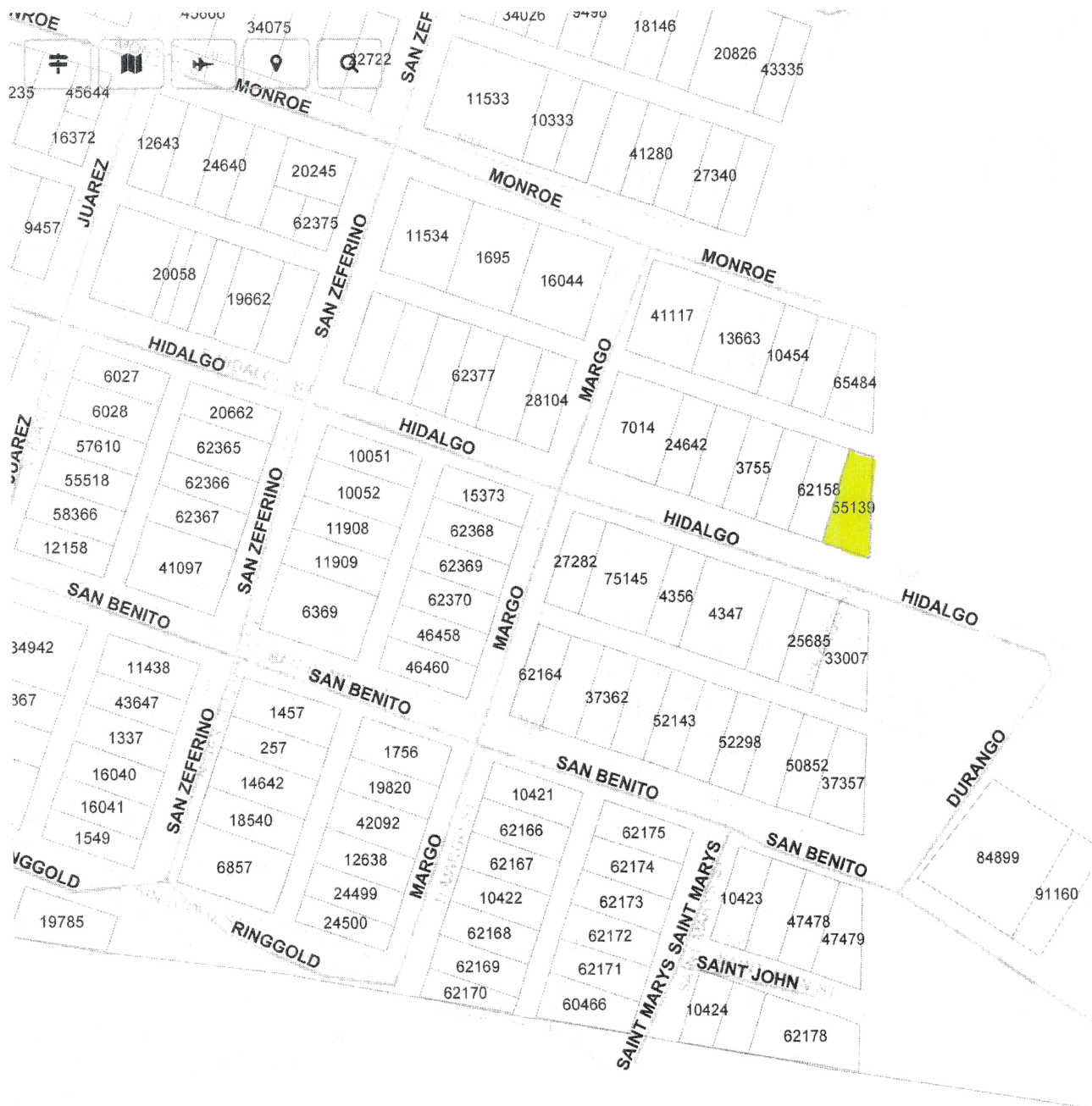
CURRENT APPRAISED VALUE: \$5,690.00

VALUE AT JUDGMENT: \$5,690.00

Entity Name	Judgment Amount Due Each Entity	Percentage To Be Received	Amount You Will Receive
Rio Grande City C.I.S.D	\$3,716.57	60.58%	\$2,285.19
City of Rio Grande City	\$234.48	3.82%	\$144.17
South Texas College	\$225.03	3.67%	\$138.36
Starr County	\$1,958.61	31.93%	\$1,204.28

COMMENTS: PLEASE APPLY PROCEEDS PURSUANT TO TEXAS PROPERTY TAX CODE SECTION 34.06 (B) - (E). JUDGMENT YEARS ARE TO BE PAID BEFORE POST JUDGMENT YEARS. ANY REMAINING BALANCE SHOULD BE REMOVED.

BIDDER: Heraldo Gonzalez 48 N. Dr. Mario Ramirez Ave Roma, Tx 78584
.....



+ Show Search Results

60m
200ft



ANALYSIS OF BID RECEIVED FOR TAX RESALE PROPERTY

STYLE OF CASE: TS-11-68, Rio Grande City Consolidated Independent School District, City of Rio Grande City, South Texas College And Starr County vs. Eva T. Alvarez, Et Al

0000716

LEGAL DESCRIPTION: Lots 2 and 3, San Antonio Subdivision, an addition to Starr County, Texas, as described in Volume 443, Page 861, Deed Records of Starr County, Texas

PROPERTY LOCATION:

JUDGMENT DATE: 5/19/2016

DATE OF TAX SALE: 4/4/2017

YEARS IN JUDGMENT: 1983 - 2015

SHERIFF'S DEED RECORDED: 6/20/2017

AMOUNT OF JUDGMENT: \$84,129.20

DATE OF TAX RESALE: 12/4/2018

COSTS OF SALE: \$624.00

AMOUNT OF BID: \$14,000.00

CURRENT APPRAISED VALUE: \$58,400.00

VALUE AT JUDGMENT: \$57,510.00

Entity Name	Judgment Amount Due Each Entity	Percentage To Be Received	Amount You Will Receive
Rio Grande City C.I.S.D	\$60,223.20	71.58%	\$9,575.10
City of Rio Grande City	\$4,234.81	5.03%	\$673.30
South Texas College	\$2,934.19	3.50%	\$466.52
Starr County	\$16,737.00	19.89%	\$2,661.08

COMMENTS: PLEASE APPLY PROCEEDS PURSUANT TO TEXAS PROPERTY TAX CODE SECTION 34.06 (B) - (E). JUDGMENT YEARS ARE TO BE PAID BEFORE POST JUDGMENT YEARS. ANY REMAINING BALANCE SHOULD BE REMOVED.

BIDDER: Alvaly Ramirez 508 Jaime J. Zapata Lopeno, Tx 78564



ANALYSIS OF BID RECEIVED FOR TAX RESALE PROPERTY

STYLE OF CASE: TS-14-77, Rio Grande City Consolidated Independent School District, City Of Rio Grande City, South Texas College And Starr County vs. Rodolfo Ellert (Deceased)

0005701

LEGAL DESCRIPTION: All that certain tract of land situated in Porcion No. 78, Abstract 82, Ancient Jurisdiction of Camargo, now Starr County, Texas, and described as 0.50 acres, more or less, being the Second Tract, in deed dated December 20, 1980, from Ruben Ellert to Rodolfo Ellert, in Volume 435, Page 281, Deed Records of Starr County, Texas; **SAVE & EXCEPT** however, that certain 0.19 acre tract, described in Volume 435, Page 281, Deed Records of Starr County, Texas; leaving herein a residue of 0.31 acres, more or less

PROPERTY LOCATION:

JUDGMENT DATE: 12/20/2016

DATE OF TAX SALE: 4/4/2017

YEARS IN JUDGMENT: 1989 - 2015

SHERIFF'S DEED RECORDED: 6/20/2017

AMOUNT OF JUDGMENT: \$13,557.43

DATE OF TAX RESALE: 12/4/2018

COSTS OF SALE: \$1,759.00

AMOUNT OF BID: \$10,500.00

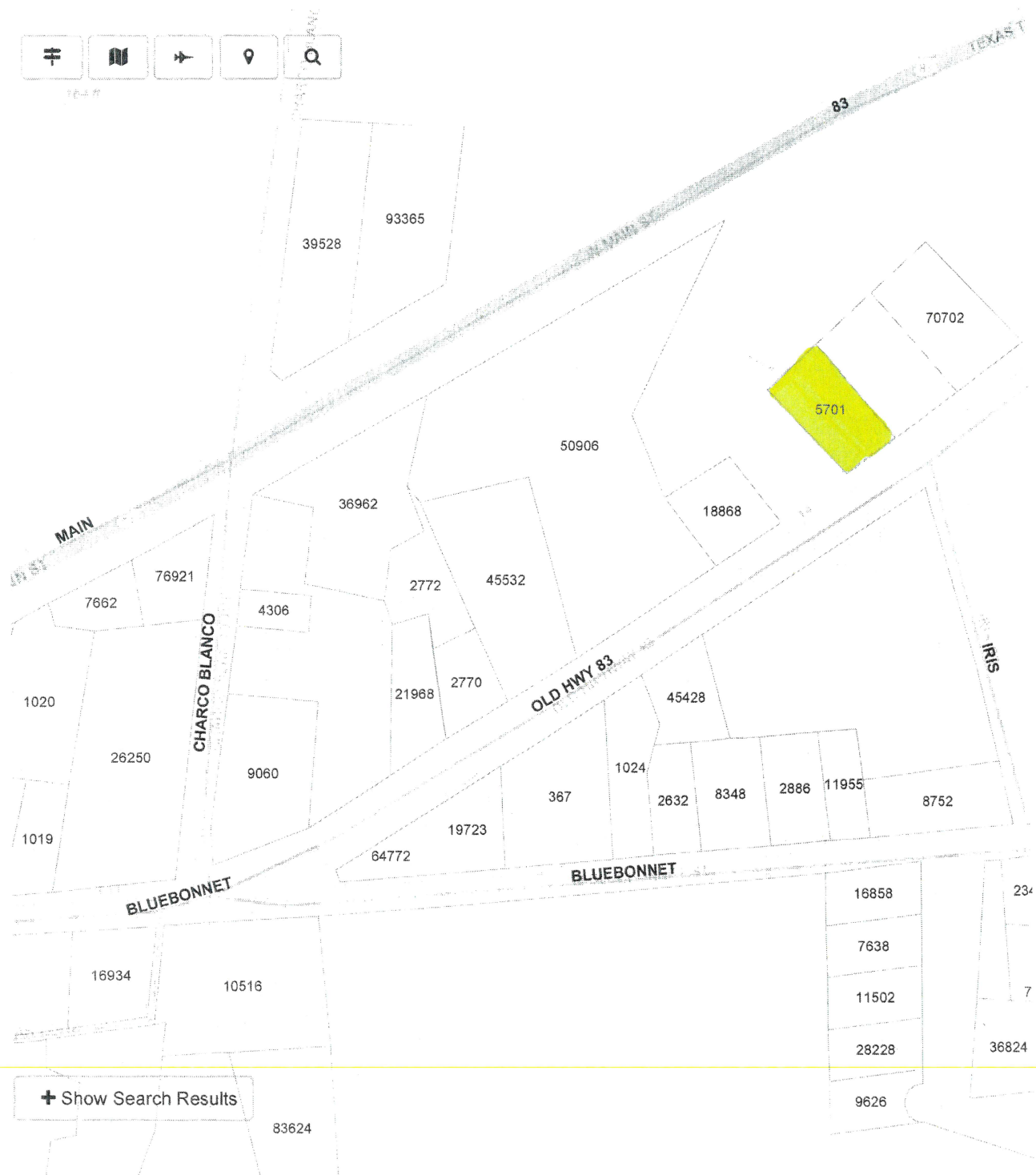
CURRENT APPRAISED VALUE: \$8,760.00

VALUE AT JUDGMENT: \$15,580.00

Entity Name	Judgment Amount Due Each Entity	Percentage To Be Received	Amount You Will Receive
Rio Grande City C.I.S.D	\$1,753.98	12.94%	\$1,130.86
City of Rio Grande City	\$1,425.76	10.51%	\$919.24
South Texas College	\$1,060.09	7.82%	\$683.48
Starr County	\$9,317.60	68.73%	\$6,007.42

COMMENTS: PLEASE APPLY PROCEEDS PURSUANT TO TEXAS PROPERTY TAX CODE SECTION 34.06 (B) - (E). JUDGMENT YEARS ARE TO BE PAID BEFORE POST JUDGMENT YEARS. ANY REMAINING BALANCE SHOULD BE REMOVED.

BIDDER: Juan J. Salinas 107 Las Lomas Rio Grande City, Tx 78582
.....





Discussion and Action as Necessary on Hidalgo County Tax Resale Private Bid and Resolution Authorizing Tax Resale Bid

Approval of the Hidalgo County Tax Resale Private Bid and the Resolution Authorizing the Tax Resale Bid will be requested at the April 23, 2019, Board meeting.

Purpose – The law office of Linebarger Goggan Blair & Sampson, LLP is requesting consideration and possible action on the tax resale private bid for one (1) property in Hidalgo County.

Justification – The Texas Property Tax Code requires approval from all taxing entities for the resale of a property for an amount that is less than the appraised value on a resale auction.

Background - On September 26, 2018, Linebarger Goggan Blair & Sampson, LLP received a Private Bid from the City of Alamo for one (1) struck off property located within Hidalgo County and it is presented for consideration.

Linebarger Goggan Blair & Sampson, LLP is submitting for the Board of Trustees' consideration the analysis of the bid received. The total amount the College will receive for this property is \$7.43.

In accordance with Texas Tax Code Sec. 34.05(i), any private bid received must have the approval of all taxing entities. As of the publication of the Finance, Audit, and Human Resources Committee packet, the private bid has been approved by Hidalgo County, South Texas Independent School District and Pharr-San Juan-Alamo ISD.

Enclosed Documents - The Resolution Authorizing the Tax Resale, a list of the bid, the legal description of the property, as well as the amount of the bid, the South Texas College amount, and the Analysis of the Bid Received follow in the packet for the Committee's information and review.

A representative from Linebarger Goggan Blair & Sampson, LLP will be present at the meeting to address any questions by the committee.

It is requested that the Finance, Audit, and Human Resources Committee recommend for Board approval at the April 23, 2019 Board meeting, the Hidalgo County Tax Resale Private Bid and the Resolution Authorizing the Tax Resale to Linebarger Goggan Blair & Sampson, LLP as presented.

SOUTH TEXAS COLLEGE

RESOLUTION NO. _____

On the 23rd day of April, 2019, at the regularly scheduled meeting of the South Texas College Board of Trustees , a motion was duly made and seconded to resell the property described on the attached list, which was acquired by the College through previous tax foreclosure proceedings. The property was sold in accordance with Texas Tax Code Ann. §34.05.

Discussion was then conducted, and upon completion of the same the South Texas College Board President called for a vote on the motion, and the same was passed by majority. Now therefore:

BE IT RESOLVED that the South Texas College Board of Trustees approved the bid received on the property described in the attached list and authorizes the South Texas College Board President to execute the tax resale deed conveying the approved property.

SIGNED on this _____ day of April, 2019.

Paul R. Rodriguez
Board Chairman
South Texas College

ATTEST:

Mr. Roy de León
Board Secretary

LINEBARGER GOGGAN BLAIR & SAMPSON, LLP
SEPTEMBER 26, 2018 PRIVATE BID
SOUTH TEXAS COLLEGE

SUIT NO.	LEGAL DESCRIPTION	ACCOUNT NUMBER	TAXES & FEES OWED	AMOUNT OF BID	AMOUNT TO STC
T-1603-12-H	The green area lying West of and Adjacent to all of Lot 1, Alamo Trails Subdivision, an addition to the City of Alamo, Hidalgo County, Texas, according to the map or plat thereof, recorded in Volume 47, Page 33, Map Records of Hidalgo County, Texas.	A2170-00-000-0000-00	\$5,236.58	\$1,500.00	\$7.43

Total \$7.43

LAW OFFICES
OF
LINEBARGER GOGGAN BLAIR & SAMPSON, LLP
ATTORNEYS AT LAW
1512 S. LONE STAR WAY
EDINBURG, TEXAS 78539

Telephone: (956) 383-4500
Facsimile: (956) 383-7820

April 23, 2019

Mr. Paul R. Rodriguez
Board Chair
Ann Richards Admin. Building Board Room
Pecan Campus, McAllen, Tx 78501

RE: PRIVATE BID

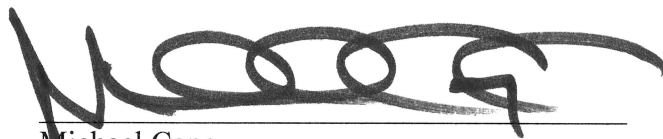
Dear Mr. Rodriguez:

On September 26, 2018, our firm received a private bid from the City of Alamo on One (1) previously struck off property. We are enclosing for the consideration of the Board of Trustees an analysis of the bid received which indicates the amount to be prorated amongst the District and all other taxing jurisdictions. This private bid has already been approved by Hidalgo County, South Texas Independent School District and Pharr-San Juan-Alamo ISD.

If you have any questions or require further information, please do not hesitate to call me.

Very truly yours,

**LINEBARGER GOGGAN BLAIR
& SAMPSON, LLP**

A handwritten signature in dark ink, appearing to read 'Michael Cano', written over a horizontal line.

Michael Cano
Partner



LINEBARGER

ATTORNEYS AT LAW

SOUTH TEXAS COLLEGE

April 23, 2019

TAX RESALE PRIVATE BID

LINEBARGER GOGGAN BLAIR & SAMPSON, LLP
ATTORNEYS AT LAW
1512 S. LONE STAR WAY
EDINBURG, TEXAS 78539
PHONE: 956.383.4500
FAX: 956.383.7820
www.lgbs.com

ANALYSIS OF PRIVATE BID RECEIVED FOR STRUCK-OFF PROPERTY

STYLE OF CASE: Suit No T-1603-12-H, Pharr - San Juan - Alamo Independent School District,
City Of Alamo And South Texas College, Et Al vs. Hector M. Gutierrez Family

LEGAL DESCRIPTION: The green area lying West of and Adjacent to all of Lot 1, Alamo Trails
Subdivision, an addition to the City of Alamo, Hidalgo County, Texas, according to the map or
plat thereof, recorded in Volume 47, Page 33, Map Records of Hidalgo County, Texas
A2170-00-000-0000-00

PROPERTY LOCATION: Hector Dr., Alamo

JUDGMENT DATE: 6/3/2013

DATE OF TAX SALE: 5/2/2017

YEARS IN JUDGMENT: 2006 - 2012

SHERIFF'S DEED RECORDED: 7/13/2017

AMOUNT OF JUDGMENT: \$20,291.56

DATE OF TAX RESALE: 9/26/2018

COSTS OF SALE: \$1,391.00

AMOUNT OF BID: \$1,500.00

CURRENT APPRAISED VALUE: \$5,890.00

VALUE AT JUDGMENT: \$57,428.00

Entity Name	Judgment Amount Due Each Entity	Percentage To Be Received	Amount You Will Receive
PSJA I.S.D.	\$9,837.56	61.68%	\$67.23
City of Alamo	\$4,342.74	0.00%	\$0.00
South Texas I.S.D.	\$339.90	2.13%	\$2.32
South Texas College	\$1,087.18	6.82%	\$7.43
Hidalgo County	\$4,233.45	26.54%	\$28.93
Hidalgo Co. Drain. Dist. No. 1	\$450.73	2.83%	\$3.08

COMMENTS: PLEASE APPLY PROCEEDS PURSUANT TO TEXAS PROPERTY TAX CODE SECTION
34.06 (B) - (E). JUDGMENT YEARS ARE TO BE PAID BEFORE POST JUDGMENT YEARS. ANY
REMAINING BALANCE SHOULD BE REMOVED.

BIDDER: City of Alamo, 420 N. Tower Road, Alamo, Tx 78516
.....





Review and Recommend Action to Renew the Hidalgo County Agreement for Tax Assessment Collection

Approval to renew the Hidalgo County Agreement for Tax Assessment and Collection for current and delinquent taxes collected from September 1, 2019 through August 31, 2020 will be requested at the April 23, 2019 Board meeting.

Purpose – The Hidalgo County Agreement for Tax Assessment and Collection must be approved by the College by June 1, 2019. Approval of the tax assessment and collection fee is needed in order for the Hidalgo County Tax Assessor to assess and collect taxes levied.

Justification – Texas Property Tax Code, Sec. 6.27 (c) Compensation for Assessment and Collection indicates that, the assessor or collector is entitled to a reasonable fee, not to exceed actual costs incurred, for which it assesses and collects taxes. Texas Education Code, Sec. 130.121 (c) Tax Assessment and Collection indicates that, the tax assessor and tax collector shall receive compensation in an amount agreed on between the appropriate parties, but not to exceed two percent of the ad valorem taxes assessed. The Inter-Local Cooperation Agreement requires the County, after reviewing actual collection costs, to submit a proposed fee to the College, which may include a cost increase of no more than 5% per year, prior to May 1st. The College will then have until June 1st to accept the recommended fee.

Background – The Board of Trustees approved the Inter-Local Cooperation Agreement for Tax Assessment and Collection with Hidalgo County on March 11, 1996 with an option to renew for subsequent tax years. The contract was last renewed on April 24, 2018, and the annual fee approved was \$103,212.00. Mr. Pablo Villarreal, Jr., RTA for Hidalgo County, has advised the College that the annual fee for tax year 2019 will remain at \$103,212.00. The monthly collection fee of approximately \$8,601.00 is reduced from taxes collected during the month and the remaining funds are wired to the South Texas College's bank depository account.

Below is a summary of fee increases charged by Hidalgo County during the period of FY 2010 – FY 2011 and FY 2019 – FY 2020. Also included is the percentage of the fee to the assessed levy.

Ten Year History of Fees for Hidalgo County Tax Assessment and Collection				
Year	Fee	Increase over Previous Year	Total Tax Levy	% of Total Tax Levy
2019 - 2020	\$103,212.00	0%	Not Available	Not Available
2018 - 2019	\$103,212.00	0%	\$62,236,679.08	0.17%
2017 - 2018	\$103,212.00	5%	\$62,624,834.26	0.16%
2016 - 2017	\$98,304.00	0%	\$59,701,217.59	0.16%
2015 - 2016	\$98,304.00	0%	\$56,408,070.41	0.17%

Ten Year History of Fees for Hidalgo County Tax Assessment and Collection				
Year	Fee	Increase over Previous Year	Total Tax Levy	% of Total Tax Levy
2014 - 2015	\$98,304.00	5%	\$52,781,657.49	0.19%
2013 - 2014	\$93,626.00	0%	\$42,343,115.93	0.23%
2012 - 2013	\$93,626.00	0%	\$41,616,411.41	0.22%
2011 - 2012	\$93,626.00	0%	\$41,248,920.80	0.23%
2010 - 2011	\$93,626.00	5%	\$41,499,214.55	0.23%

Funding Source – The annual collection fee is reduced monthly from taxes collected during the month.

Enclosed Documents – The Hidalgo County Collection of Taxes Contract follows in the packet for the Committee's information and review. The Inter-Local Cooperation Agreement for Tax Assessment and Collections follows in the packet for the Board's review and information.

It is requested that the Finance and Human Resources Committee recommend for Board approval at the April 23, 2019 Board Meeting, the renewal of the Hidalgo County Agreement for Tax Assessment and Collection for current and delinquent taxes collected at an annual fee of \$103,212.00 from September 1, 2019 through August 31, 2020 as presented.

Office of Tax Assessor - Collector
COUNTY of HIDALGO

Pablo "Paul" Villarreal, Jr. RTA



P.O. Box 178
Edinburg, Texas 78540-0178
Ph. (956) 318-2157
Fax (956) 318-2733
www.hidalgocountytax.org

April 2, 2019

Ms. Shirley A. Reed, M.B.A., Ed. D, President
South Texas College
P.O. Box 9701
McAllen, TX. 78502

Dear Ms. Reed:

As per Clause VI, consideration of our Collection of Taxes Contract, be advised that the fee for the taxable year 2019 will remain at **\$103,212.00**. Effective September 1, 2019

Please sign, date and return this letter to us as soon as possible.

Sincerely,

Pablo (Paul) Villarreal Jr.



Pablo (Paul) Villarreal, Jr. PCC
Hidalgo County Tax Assessor-Collector

XC: Hon. Ramon Garcia
Hidalgo County Judge

Mr. Ray Eufrazio
Hidalgo County Auditor

Accepted & Agreed:



Signature

Title

Date

Review and Recommend Action to Renew the Starr County Agreement for Tax Assessment Collection

Approval to renew the Starr County Agreement for Tax Assessment and Collection for current and delinquent taxes collected from September 1, 2019 through August 31, 2020 will be requested at the April 23, 2019 Board meeting.

Purpose – The Starr County Agreement for Tax Assessment and Collection must be approved by the College by June 1, 2019. Approval of the tax assessment and collection fee is needed in order for the Starr County Tax Assessor to assess and collect taxes levied.

Justification – Texas Property Tax Code, Sec. 6.27 (c) Compensation for Assessment and Collection, the assessor or collector is entitled to a reasonable fee, not to exceed actual costs incurred, for which it assesses and collects taxes.

Background – The Board of Trustees approved the Inter-Local Cooperation Agreement for Tax Assessment and Collection with Starr County on August 14, 2017, with an option to renew for subsequent tax years. The contract was last renewed on April 24, 2018, and the annual fee approved was 3.5% of the College's total tax collections for the period of September 1, 2018 through August 31, 2019 for tax year 2018. The annual fee for Fiscal Year 2019 is estimated to be \$149,887.98. Ms. Maria Ameida Salinas, Tax Assessor-Collector for Starr County, has advised the College that the annual fee for tax year 2019 will remain at 3.5% of the College's total tax collections. The annual fee for Fiscal Year 2020 is estimated to be \$155,811.42. The monthly collection fee of approximately \$12,984.29 will be reduced from taxes collected during the month and the remaining funds collected are paid to the College.

Below is a summary of fees charged by Starr County each year for the past nine years and the estimated fee for Fiscal Year 2019 and Fiscal Year 2020 based on a rate of 3.5% of total tax collections.

Ten Year History of Fees for Starr County Tax Assessment and Collection					
Year	Flat Fee or Percent of Total Collections	Fee Amount	Percent Increase over Previous Year	Total Tax Levy	Percent of Total Tax Levy
2019 – 2020	3.5%	\$155,811.42**	3.95%	Not Available	Not Available
2018 – 2019	3.5%	\$149,887.98**	1.37%	\$4,058,100.49	3.69%
2017 – 2018*	3.5%	\$147,862.05	68.24%	\$3,933,751.72	3.76%
2016 - 2017	Flat	\$87,886.00	0%	\$3,494,095.10	2.52%
2015 - 2016	Flat	\$87,886.00	0%	\$3,871,198.83	2.27%
2014 - 2015	Flat	\$87,886.00	0%	\$3,352,380.96	2.62%

Ten Year History of Fees for Starr County Tax Assessment and Collection					
Year	Flat Fee or Percent of Total Collections	Fee Amount	Percent Increase over Previous Year	Total Tax Levy	Percent of Total Tax Levy
2013 - 2014	Flat	\$87,886.00	0%	\$2,735,855.80	3.21%
2012 - 2013	Flat	\$87,886.00	0%	\$2,735,414.30	3.21%
2011 - 2012	Flat	\$87,886.00	0%	\$2,978,854.04	2.95%
2010 - 2011	Flat	\$87,886.00	0%	\$3,307,592.42	2.66%

*In Fiscal Year 2018, Starr County changed the annual fee from a flat rate to 3.5% of all current and delinquent base taxes collected. Prior to Fiscal Year 2018, Starr County assessed a flat rate fee of \$87,886.00

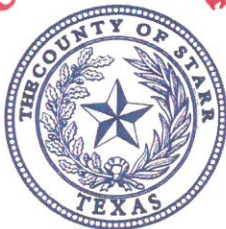
**Estimated Fee Amount

Funding Source – The annual collection fee is reduced monthly from taxes collected during the month. Funds for these expenditures will be budgeted in the Starr Appraisal/Collection Fee budget for FY 2019 – 2020, pending Board approval of the budget.

Enclosed Documents – The Starr County Collection of Taxes Contract follows in the packet for the Committee’s information and review.

It is requested that the Finance and Human Resources Committee recommend for Board approval at the April 23, 2019 Board Meeting, the renewal of the Starr County Agreement for Tax Assessment and Collection for current and delinquent taxes collected at a fee of 3.5% of the College’s total tax collection, or approximately \$155,811.42, pending approval from the Starr County Commissioners Court from September 1, 2019 through August 31, 2020 as presented.

COUNTY OF



STARR

MA. AMEIDA SALINAS

Tax Assessor-Collector

STARR COUNTY

RIO GRANDE CITY, TEXAS 78582

COUNTY COURT HOUSE

STARR COUNTY

RIO GRANDE CITY, TEXAS 78582

March 28, 2019

Dr. Shirley A. Reed, President

South Texas College
3201 W. Pecan Blvd
McAllen, Texas 78501

Dear Dr. Reed:

As per Clause VI, Consideration of our Collection of Taxes Contract, be advised that the fee for the taxable year 2019 will be 3.5% of all current and delinquent base taxes collected from September 1, 2019 through August 31, 2020 as per Commissioner's Court approval on March 11th, 2019.

If you need additional information, please contact me at your earliest convenience.

Please sign, date and return this letter to us as soon as possible.

Sincerely,



COUNTY OF STARR
MA. AMEIDA SALINAS
TAX ASSESSOR-COLLECTOR

Ma. Ameida Salinas, TAC
Starr County Tax Assessor/Collector

ACCEPTED & AGREED

By: _____
South Texas College

Date: _____

**Discussion and Action as Necessary on Proposed Annual Salary Adjustment for
Faculty and Non-Faculty Personnel for FY 2019 – 2020**

Approval of Proposed Annual Salary Adjustment for Faculty and Non-Faculty Personnel for FY 2019 – 2020 will be requested at the April 23, 2019 Board meeting.

1. Faculty Salary Adjustment

The College has a Faculty Salary Schedule that includes steps based on degree attainment and years of service with the College.

The approved Faculty Salary Plan for FY 2018 - 2019 was based on an average increase of 3%. The base for a master's degree was increased from \$42,166 to \$42,657 or by an additional \$491.00. The average 3% increase and step adjustments were approved by the Board for FY 2018 - 2019 at a total cost of approximately \$926,280.

In keeping with the College's commitment to retain and recruit qualified Faculty, the proposed preliminary faculty salary increase for FY 2019 - 2020 is approximately \$934,072, which is based on an average increase of 3%. The proposed faculty salary increases may need to be adjusted prior to final approval of the Staffing Plan by the Board, based on final revenue projections.

Faculty Salary Increases				
Category	Number of Faculty	Average Increase Percentage	FY 2018 - 2019 Increase Amount	FY 2019 - 2020 Proposed Increase Amount
Faculty	533	3%	\$926,280	\$934,072

2. Non-Faculty Personnel Salary Adjustment

In Fiscal Year 2018 - 2019, salary increases in the amount of approximately \$1,088,895 were awarded for existing non-faculty positions which were based on a 3% increase.

In keeping with the College's commitment to recruit and retain qualified non-faculty personnel, the following estimated salary increases for Fiscal Year 2019 - 2020 totaling \$1,185,859, based on 3% increase for eligible personnel, are proposed. The proposed salary increases may need to be adjusted prior to final approval of the Staffing Plan by the Board, based on final revenue projections.

Non-Faculty Personnel Salary Increases				
Category	Number of Employees	Increase Percentage	FY 2018 - 2019 Increase Amount	FY 2019 - 2020 Proposed Increase Amount
Classified	393	3%	\$298,577	\$333,657
Professional/Technical	493	3%	635,797	685,982
Administrative	52	3%	132,429	140,760
Executive	5	3%	22,092	25,460
Total	933		\$1,088,895	\$1,185,859

The FY 2019 - 2020 proposed estimated annual salary increases total \$934,072 for Faculty and \$1,185,859 for Non-Faculty Personnel, for a grand total of \$2,119,931.

Proposed Annual Salary Adjustment for Faculty and Non-Faculty Personnel for FY 2019 - 2020 are subject to the availability of funding and Board approval of the final budget.

Dr. Shirley Reed, President, and Mary Elizondo, Vice President for Finance and Administrative Services will be present at the Board meeting to address any questions by the Board.

It is recommended that the Finance, Audit, and Human Resources Committee recommend for Board approval at the April 23, 2019 Board Meeting, the Proposed Annual Salary Increases for Faculty and Non-Faculty Personnel for FY 2019 - 2020 as presented.

Discussion and Action as Necessary on South Texas College Education Foundation's Form 802, Periodic Report of a Nonprofit Corporation with Revised Board of Directors

Approval of South Texas College Education Foundation's Form 802, Periodic Report of a Nonprofit Corporation with revised Board of Directors will be requested at the April 23, 2019 Board meeting.

Purpose – The College is proposing to amend the Registered Directors on Form 802, Periodic Report of a Nonprofit Corporation on file with the Office of Secretary of State.

Justification – A nonprofit corporation is required by Section 22.357 of the Texas Business Organization Code to file a period report (Form 802, Periodic Report of a Nonprofit Corporation) every four years in order for the organization to stay active, that lists the names and addresses of the Registered Agent and all Directors and Officers of the corporation. A minimum of three Board of Directors is required and must include a President and a Secretary. Two of the Board of Directors listed for the South Texas College Education Foundation are no longer serving as the South Texas College Board of Directors', the College would like to amend the Foundation's Board of Directors to align with the Board of Directors currently serving South Texas College.

Background – The College amended the name of the foundation, Registered Agent/Registered Office, and the Articles of Incorporation in May 2016 to align with the name change from South Texas Community College to South Texas College. The name of the Board members were also amended in Form 802, Periodic Report of a Non Profit Corporation in 2016.

The revisions to Form 802 are the following:


Table A			
#	Item	From	To
1	Item 6 – Name and addresses of Directors	Deleted <ul style="list-style-type: none"> Rose Benavidez, 601 E Main Street, Rio Grande City, Texas 78582 USA Graciela Farias, P.O. Box 92, La Joya, Texas 78560 USA Jesse Villarreal, Gonzalez Elementary, 3801 W 5 1/2 N, Weslaco, Texas 78596 USA 	Added <ul style="list-style-type: none"> Dr. Alejo Salinas, Jr., 301 E Peter Street, Edinburg, Texas 78539 USA Victoria Cantú, 1713 Diamond Avenue, Penitas, Texas 78576 USA Rene Guajardo. 950 West 6th Street, Mercedes, Texas 78570 USA
2	Item 7 – Name and addresses of Officers	Deleted <ul style="list-style-type: none"> Dr. Alejo Salinas, Jr., Vice President, 301 E Peter Street, Edinburg, Texas 78539 USA 	Added <ul style="list-style-type: none"> Rose Benavidez, Vice President, 601 E , Main Street, Rio Grande City, Texas 78582 USA

Table A			
#	Item	From	To
	Item 7 – Name and addresses of Officers (Continued)	Revised Title <ul style="list-style-type: none"> Roy de León, President, 201 Star Street, Mercedes, Texas 78570 USA Paul R. Rodriguez, Secretary, 6013 North 10th Street, McAllen, Texas 78504 USA 	Revised Title <ul style="list-style-type: none"> Roy de León, Secretary, 201 Star Street, Mercedes, Texas 78570 USA Paul R. Rodriguez, President, 6013 North 10th Street, McAllen, Texas 78504 USA

Enclosed Documents – The Current Form 802 on file with the Office of Secretary of State and the proposed revisions to Form 802, Periodic Report of a Nonprofit Corporation follow in the packet for the Committee's information and review.

Dr. Shirley A. Reed, President, and Mary Elizondo, Vice President for Finance and Administrative Services, will be present at the April 9, 2019 Finance, Audit, and Human Resources Committee meeting to address any questions by the committee.

It is requested that the Finance, Audit, and Human Resources Committee recommend for Board approval at the April 23, 2019 Board meeting, the South Texas College Education Foundation's Form 802, Periodic Report of a Nonprofit Corporation with revised Board of Directors as presented.

Form 802 (Revised 08/12)	 Periodic Report of a Nonprofit Corporation	This space reserved for filing office use.
Submit in duplicate to: Secretary of State Reports Unit P.O. Box 12028 Austin, TX 78711-2028 Phone: (512) 475-2705 FAX: (512) 463-1423 Dial: 7-1-1 for Relay Services Filing Fee: See Instructions		

File Number: _____

1. The name of the corporation is: *(A name change requires an amendment; see Instructions)*

2. It is incorporated under the laws of: *(Set forth state or foreign country)* _____

3. The name of the registered agent is:

☐ A. The registered agent is a corporation (cannot be entity named above) by the name of:

OR

☐ B. The registered agent is an individual resident of the state whose name is:

<i>First Name</i>	<i>MI</i>	<i>Last Name</i>	<i>Suffix</i>
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4. The registered office address, which is identical to the business address of the registered agent in Texas, is:
(Only use street or building address; see Instructions)

<i>Street Address</i>	<i>City</i>	TX	<i>State</i>	<i>Zip Code</i>
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5. If the corporation is a foreign corporation, the address of its principal office in the state or country under the laws of which it is incorporated is:

<i>Street or Mailing Address</i>	<i>City</i>	<i>State</i>	<i>Zip Code</i>	<i>Country</i>
----------------------------------	-------------	--------------	-----------------	----------------

6. The names and addresses of all directors of the corporation are: *(A minimum of three directors is required.)*
(If additional space is needed, include the information as an attachment to this form for item 6.)

<i>First Name</i>	<i>MI</i>	<i>Last Name</i>	<i>Suffix</i>	
<i>Street or Mailing Address</i>	<i>City</i>	<i>State</i>	<i>Zip Code</i>	<i>Country</i>

<i>First Name</i>	<i>MI</i>	<i>Last Name</i>	<i>Suffix</i>	
<i>Street or Mailing Address</i>	<i>City</i>	<i>State</i>	<i>Zip Code</i>	<i>Country</i>

<i>First Name</i>	<i>MI</i>	<i>Last Name</i>	<i>Suffix</i>	
<i>Street or Mailing Address</i>	<i>City</i>	<i>State</i>	<i>Zip Code</i>	<i>Country</i>

7. The names, addresses, and titles of all officers of the corporation are: (The offices of president and secretary must be filled, but both may not be held by the same officer.)

(If additional space is needed, include the information as an attachment to this form for item 7.)

					Officer Title
					President
<i>First Name</i>		<i>MI</i>	<i>Last Name</i>		<i>Suffix</i>
<i>Street or Mailing Address</i>		<i>City</i>	<i>State</i>	<i>Zip Code</i>	<i>Country</i>

					Officer Title
					Secretary
<i>First Name</i>		<i>MI</i>	<i>Last Name</i>		<i>Suffix</i>
<i>Street or Mailing Address</i>		<i>City</i>	<i>State</i>	<i>Zip Code</i>	<i>Country</i>

					Officer Title
<i>First Name</i>		<i>MI</i>	<i>Last Name</i>		<i>Suffix</i>
<i>Street or Mailing Address</i>		<i>City</i>	<i>State</i>	<i>Zip Code</i>	<i>Country</i>

Execution:

The undersigned affirms that the person designated as registered agent has consented to the appointment. The undersigned signs this document subject to the penalties imposed by law for the submission of a materially false or fraudulent instrument and certifies under penalty of perjury that the undersigned is authorized under the provisions of law governing the entity to execute the filing instrument.

Date: _____

Signature of authorized officer

Item 6. Additional Information (Continued)

Rene		Guajardo			
<i>First Name</i>	<i>MI</i>	<i>Last Name</i>			<i>Suffix</i>
950 West Sixth Street		Mercedes	TX	78570	USA
<i>Street or Mailing Address</i>		<i>City</i>	<i>State</i>	<i>Zip Code</i>	<i>Country</i>