

South Texas College
Board of Trustees
Finance, Audit, and Human Resources Committee
Ann Richards Administration Building Board Room
Pecan Campus, McAllen, Texas
Tuesday, September 11, 2018 @ 5:30 p.m.

“At anytime during the course of this meeting, the Board of Trustees may retire to Executive Session under Texas Government Code 551.071(2) to confer with its legal counsel on any subject matter on this agenda in which the duty of the attorney to the Board of Trustees under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code. Further, at anytime during the course of this meeting, the Board of Trustees may retire to Executive Session to deliberate on any subject slated for discussion at this meeting, as may be permitted under one or more of the exceptions to the Open Meetings Act set forth in Title 5, Subtitle A, Chapter 551, Subchapter D of the Texas Government Code.”

- I. Approval of August 14, 2018 Finance, Audit, and Human Resources Committee Minutes.....1-23
- II. Discussion and Action as Necessary on Mesteño Windpower, LLC, Tax Abatement Application and Resolution for the Tax Abatement Agreement24-75
- III. Review and Action as Necessary on Award of Proposal, Purchases, Renewals, and Interlocal Agreements (Non-Bond Proceeds).....76-100
- IV. Review and Action as Necessary on Award of Proposal and Purchase for the 2013 Bond Construction Program Funded by Non-Bond Proceeds 101-105
- V. Discussion and Action as Necessary to Continue Partnership with Food Bank of the Rio Grande Valley, Inc. for Support of Pecan Campus Food Pantry 106-110
- VI. Review and Discussion of Position Vacancy Report Recap for FY 2017 – 2018 111-128

**Approval of August 14, 2018 Finance, Audit, and Human Resources Committee
Minutes**

The Minutes for the Finance, Audit, and Human Resources Committee Meeting of August 14, 2018 are presented for Committee approval.

**South Texas College
Board of Trustees
Finance, Audit, and Human Resources Committee
Ann Richards Administration Building Board Room
Pecan Campus, McAllen, Texas
Tuesday, August 14, 2018 @ 5:30 p.m.**

Minutes

The Finance, Audit, and Human Resources Committee Meeting was held on Tuesday, August 14, 2018 in the Ann Richards Administration Building Board Room at the Pecan Campus in McAllen, Texas. The meeting commenced at 6:15 p.m. with Mr. Roy de León presiding.

Members present: Mr. Roy de León, Mr. Paul R. Rodriguez, Ms. Rose Benavidez, and Mr. Rene Guajardo

Other Trustees Present: None

Members absent: None

Also present: Dr. Shirley A. Reed, Mrs. Mary Elizondo, Dr. David Plummer, Mr. Matthew Hebbard, Mr. George McCaleb, Mrs. Becky Cavazos, Mrs. Myriam Lopez, Mrs. Brenda Jo Balderaz, Mr. Khalil Abdullah, Mr. Paul Varville, Ms. Alicia Gomez, Dr. Jesus Campos, Ms. Maribel Contreras, and Mr. Andrew Fish

**Approval of July 10, 2018 Finance, Audit, and Human Resources
Committee Minutes**

Upon a motion by Mr. Paul R. Rodriguez and a second by Ms. Rose Benavidez, the Minutes for the Finance, Audit, and Human Resources Committee Meeting of July 10, 2018 were approved as written.

**Review and Recommend Action as Necessary on Interlocal
Agreement for Transportation Services between South Texas College
and the Lower Rio Grande Valley Development Council**

Approval of the Interlocal Agreement for the Jag Express Intercampus Transportation Services between South Texas College and the Lower Rio Grande Valley Development Council (LRGVDC) for a one year period of September 1, 2018 through August 31, 2019 would be requested at the August 28, 2018 Board meeting.

Background – The Interlocal Agreement for the Jag Express Intercampus Transportation Services was approved on August 22, 2017 for the period of September 1, 2017 through August 31, 2018.

The services include the Circulator (Yellow) and Park & Ride routes operated by the College. The Circulator route provides transportation between the College's Pecan Campus, Technology Campus and Nursing and Allied Health Campus. The Park & Ride routes provides transportation between the Park & Ride Facility directly to and from Pecan Campus and Pecan Plaza.

In addition, the services included the Mid Valley Campus (Purple Line) and Starr County Campus (Green Line), which was operated by the LRGVDC.

The annual operating costs for the services were presented in the packet, and at the August 14, 2018 Committee meeting, the costs were updated as follows. Red strikethrough shows the deleted amounts, and yellow highlighting marks the new STC payment to LRGVDC:

	Amount
Total Operating Cost for Services	\$1,221,040
Contributions:	
State/Federal Operating	(616,607)
City of Weslaco and Weslaco EDC Contribution	(78,292)
Lower Rio Grande Valley Development Council Match	(40,000)
Total Contributions	\$734,899
Total Net Cost to STC	\$486,141
STC In-Kind and Direct Expenditures	358,882
STC Payment to LRGVDC	127,259 167,259
Total Net Cost to South Texas College	\$486,141

Annual Costs by transportation routes were updated at the August 14, 2018 committee meeting and the new route costs were provided as follows. Red strikethrough shows the deleted amounts, and yellow highlighting marks the new STC payment to LRGVDC:

Transportation Routes	Total Operating Cost for System	Contributions	STC In-Kind & Direct Expenditures	STC Payment to LRGVDC
Mid Valley (Purple)	\$162,677	\$149,625	\$0	\$13,052
Starr (Green)	447,993	236,966 196,966	96,820	144,207 154,207
Circulator (Yellow)	377,365	226,393	150,972	0
Park & Ride	233,005	121,915	111,090	0
Total	\$1,221,040	\$734,899 \$694,899	\$358,882	\$127,259 \$167,259

The State/Federal Contributions in the amount of \$616,607 represent 50 percent of operating expenses, such as fuel, bus driver salaries and benefits, and vehicle insurance, and 80 percent of expenses related to capital expenses and preventive maintenance such as tire maintenance, full service oil changes, vehicle battery replacement, and yearly vehicle state inspection.

In Fiscal Year 2018, the cost to the College totaled \$437,926 for the Jag Express Intercampus Transportation Services. The City of Weslaco and the Economic Development Corporation of Weslaco contributed the amounts of \$39,236 and \$39,000, respectively.

Justification - The Interlocal Agreement was intended to establish an intercampus bus route to serve all of the College's campuses. The bus routes would benefit students, faculty, and staff of South Texas College and thereby serve the goals of both organizations by facilitating access to the College and its educational programs and to increase use of public transportation in the area.

The bus routes would be free of charge to the students, faculty, and staff of South Texas College.

The responsibilities of South Texas College in this Agreement would be to:

- 1) To operate and maintain seven buses owned by the College and three buses leased from LRGVDC for the Circulator (yellow) and Park & Ride transportation routes during the College's business days and hours of service according to a schedule;
- 2) To promote ridership by College students, faculty and staff (promotion efforts will include publicizing the service through newsletters, email notifications, signage at

special events and semester registration, and other means it determines would be beneficial to increase participation and raise awareness of the service); and

- 3) To designate boarding locations at each campus with appropriate signage at each of its campus stop locations.

Funding Source - Funds for this expenditure were budgeted in the Student Transportation Services budget for FY 2018 - 2019.

Reviewers – The Interlocal Agreement was reviewed by Mr. Tom Logan, Director of Valley Metro at the Lower Rio Grande Valley Development Council, Vice President for Finance and Administrative Services, Chief Administrator for Department of Public Safety, Comptroller, and by the College's Legal Counsel.

Enclosed Documents - A copy of the Interlocal Agreement and Ridership was provided in the packet for the Committee's information and review.

Presenters – Ms. Maribel Contreras from the Lower Rio Grande Development Council (LRGVDC) presented the information on this initiative at the August 14, 2018 Finance, Audit, and Human Resources committee meeting.

At the Committee meeting, administration informed the Committee that the total requested direct cash payment would be \$167,259, which exceeded the information included in that Committee's packet by \$40,000. These changes are reflected in the information provided above within these Minutes.

Upon a motion by Mr. Paul R. Rodriguez and a second by Mr. Rene Guajardo, the Finance and Human Resources Committee recommended Board approval of the proposed Interlocal Agreement between South Texas College and the Lower Rio Grande Valley Development Council (LRGVDC) for a one year period of September 1, 2018 through August 31, 2019, as presented. The motion carried.

Review and Action as Necessary on Award of Proposals, Purchases, Renewals, and Interlocal Agreement (Non-Bond Proceeds)

Upon a motion by Ms. Rose Benavidez and a second by Mr. Paul R. Rodriguez, the Finance, Audit, and Human Resources Committee recommended Board approval of the award of proposals, purchases, renewals, and interlocal agreement (Non-Bond Proceeds) as listed below:

A. Awards

- 1) **Custodial Supplies (Award):** award the proposal for custodial supplies for the period beginning August 18, 2018 through August 17, 2019 with two one-year

options to renew, at an estimated amount of \$250,000.00, which is based on prior year expenditures. The vendors are as follows:

- Primary: **Gulf Coast Paper, Co.** (Brownsville, TX)
- Secondary: **Rio Paper & Supply, LLC.** (Pharr, TX)

- 2) **Pest Control Services (Award):** award the proposal for pest control services to **Bug Works Termite & Pest Control, Co.** (McAllen, TX), for the period beginning September 1, 2018 through August 31, 2019, at an estimated amount of \$18,719.00;
- 3) **Printing Projects and General Purpose Printing (Award):** award the proposal for printing projects and general purpose printing, for the period beginning September 1, 2018 through August 31, 2019, at an estimated amount of \$216,747.64;
 - a. **Printing Projects** – At an estimated amount of \$116,747.64 to the following vendors in the amounts listed below:

Publications	Vendor	Estimated Amount
Division Brochures FY 2018 - 2019	Gateway Printing & Office Supply, Inc. (Edinburg, TX)	\$2,714.75
Program of Study Brochures FY 2018 - 2019	Gateway Printing & Office Supply, Inc. (Edinburg, TX)	\$3,477.90
Class Schedules FY 2018 - 2019 Summer/Fall 2019	Valley Town Crier (McAllen, TX)	\$26,583.65
Class Schedules FY 2018 - 2019 Spring 2019	Valley Town Crier (McAllen, TX)	\$9,300.54
Official Stationery	CBS Print/dba Copy Zone (McAllen, TX)	\$13,674.00
Business Cards	FedEx Office (McAllen, TX)	\$19,990.00
Student Catalog FY 2018 - 2019	EP Graphics, Inc. (Berne, IN)	\$17,620.00
View Book with Mailer FY 2018 - 2019	Copy Plus (McAllen, TX)	\$3,571.20
Graduation Programs FY 2018 - 2019	Capital Spectrum, Inc. (Austin, TX)	\$17,870.00
CPWE Brochures FY 2018 - 2019	Copy Plus (McAllen, TX)	\$1,945.60

- b. **General Purpose Printing** – At an estimated amount of \$100,000.00 to the following nine (9) vendors:

Vendors (City, State)	Vendors (City, State)
ASAP Printing Solutions (McAllen, TX)	Copy Plus (McAllen, TX)
CBS Print/ dba Copy Zone (McAllen, TX)	FedEx Office (McAllen, TX)
Gateway Printing & Office Supply, Inc. (Edinburg, TX)	Grunwald Printing, Co. (Corpus Christi, TX)
Parra's Printing, Inc. (McAllen, TX) (New)	Promo Universal, LLC. (Corpus Christi, TX)
San Antonio Printing (McAllen, TX)	

- 4) **Professional Recruitment Services (Award):** award the proposal for professional recruitment services for the period beginning September 1, 2018 through August 31, 2019 with two one-year options to renew, at an estimated amount of an average search cost of \$63,000 per position. The vendors are as follows:

- **Myers McRae, Inc.** (Macon, GA)
- **Gold Hill Associates** (Jackson, MS)
- **Greenwood/Asher & Associates, Inc.** (Miramar Beach, FL)

B. Instructional Items

- 5) **Forensic Hardware and Software (Purchase):** purchase forensic hardware and software from **Digital Intelligence, Inc.** (New Berlin, WI), a sole source vendor, at a total amount of \$262,206.00;
- 6) **Science Equipment and Supplies (Purchase):** purchase science equipment and supplies from **Thermo Fisher Science/dba Fisher Science Education** (Hanover Park, IL), a U. S. Communities Purchasing Cooperative approved vendor, for the period beginning September 1, 2018 through August 31, 2019, at an estimated amount \$50,000.00, which is based on prior year expenditures;

C. Non – Instructional Items

- 7) **Furniture (Purchase):** purchase furniture from the National Cooperative Purchasing Alliance (NCPA), National Intergovernmental Purchasing Alliance (NIPA), National Joint Powers Alliance (NJPA), Texas Association of School Boards – Buyboard, TIPS Purchasing Cooperative, and the State of Texas Multiple Award Schedule (TXMAS) approved vendors, at a total amount of \$101,850.62;

#	Vendor	Amount
A	Allsteel Inc./Gateway Printing and Office Supply, Inc. (Muscatine, IA/Edinburg, TX)	\$8,499.52
B	Computer Comforts, Inc. (Kemah, TX)	\$3,259.88
C	Datum Filing Systems, Inc./Gateway Printing and Office Supply, Inc. (Emigsville, PA/Edinburg, TX)	\$2,188.02

#	Vendor	Amount
D	Exemplis Corporation/Gateway Printing and Office Supply, Inc. (Cypress, CA/Edinburg, TX)	\$6,011.98
E	Inscape Corporation/Gateway Printing and Office Supply, Inc. (Falconer, NY/Edinburg, TX)	\$6,588.52
F	The Hon Company/Gateway Printing and Office Supply, Inc. (Muscatine, IA/Edinburg, TX)	\$7,062.22
G	Krueger International, Inc./Gateway Printing and Office Supply, Inc. (Green Bay, WI/Edinburg, TX)	\$34,958.32
H	Versteel/Gateway Printing and Office Supply, Inc. (Jasper, IN/Edinburg, TX)	\$12,365.52
I	Watson/Gateway Printing and Office Supply, Inc. (Poulsbo, WA/Edinburg, TX)	\$20,916.64
Furniture Total		\$101,850.62

- 8) **Beverage Products (Renewal):** renew the beverage products contract with **PepsiCo** (Hidalgo, TX), for the period beginning October 13, 2018 through October 12, 2019, at an estimated amount of \$50,000.00, which is based on prior year expenditures. PepsiCo will also include a \$20,000.00 annual discretionary payment to the College;
- 9) **Commercial Card Services (Renewal):** renew the commercial card services with **BBVA Compass** (McAllen, TX), for the period beginning September 1, 2018 through August 31, 2018, at no charge to the College;
- 10) **Office Supplies (Renewal):** renew the office supplies contracts for the period beginning October 1, 2018 through September 30, 2019, at an estimated amount of \$475,000.00 with the following vendors:
 - **Primary: Gateway Printing & Office Supply, Inc.** (Edinburg, TX)
 - **Secondary: Cielo Office Products** (McAllen, TX) and **Copy Plus, LLC.** (McAllen, TX)

D. Technology

- 11) **Banner Travel and Expense System (Purchase):** purchase a Banner travel and expense system from Ellucian, Inc. through **Texas A&M University – Corpus Christi** (Corpus Christi, TX) acting by and through the State of Texas Department of Information Resources (DIR) for the Texas Connection Consortium, the annual subscription is for the period beginning September 1, 2018 through August 31, 2019, at a cost of \$37,000.00, which includes 5,000 expense reports per year and a fixed fee of \$19,980.00 for implementation, at a total amount of \$56,980.00;
- 12) **Student Enrollment Management System Agreement (Purchase):** purchase a student enrollment management system agreement with **Admissions US, LLC., a wholly owned subsidiary of Campus Management, Corp.** (Boca Raton, FL), a sole source vendor, for the period beginning September 28, 2018 through September 27, 2019, at a total amount of \$51,250.00;

- 13) **Banner Application Maintenance Agreement (Renewal):** renew the Banner application maintenance agreement with Ellucian, Inc. through **Texas A&M University – Corpus Christi** (Corpus Christi, TX) acting by and through the State of Texas Department of Information Resources (DIR) for the Texas Connection Consortium (TCC), for the period beginning September 1, 2018 through August 31, 2019, at an estimated amount of \$378,140.49;
- 14) **Data Hosting and Maintenance Agreement (Renewal):** renew the data hosting and maintenance agreement with **TouchNet Information Systems, Inc.** (Lenexa, KS), a sole source vendor, for the period beginning September 1, 2018 through August 31, 2019, at a total amount of \$215,664.38;
- 15) **Email Security Software License Agreement (Renewal):** renew the email security software license agreement with **SHI Government Solutions** (Austin, TX), a State of Texas Department of Information Resources (DIR) approved vendor, for the period beginning September 30, 2018 through September 29, 2019, at a total amount of \$45,171.20;
- 16) **Enterprise Software Licenses and Maintenance Agreements (Renewal):** renew the enterprise software licenses and maintenance agreements with **SHI Government Solutions** (Austin, TX), a State of Texas Department of Information Resources (DIR) approved vendor, for the period beginning August 30, 2018 through September 20, 2019, at a total amount of \$111,827.40;
- 17) **Hardware and Software Maintenance and Support Agreements (Renewal):** renew the hardware and software maintenance and support agreements with **Dell Marketing, LP.** (Dallas, TX), a State of Texas Department of Information Resources (DIR) approved vendor, for the period beginning September 1, 2018 through August 31, 2019, at a total amount of \$143,462.09;
- 18) **Internet Service – Pecan Campus (Renewal):** renew the internet service – Pecan Campus with Time Warner Cable/Spectrum, through the State of Texas **Department of Information Resources** (DIR) (Austin, TX), for the period beginning September 1, 2018 through August 31, 2019, at a monthly amount of \$11,003.33 and annual amount of \$132,039.96;
- 19) **Network Hardware and Software Maintenance Agreement (Renewal):** renew the network hardware and software maintenance agreement with **Insight Public Sector** (Tempe, AZ/McAllen, TX), a State of Texas Department of Information Resources (DIR) approved vendor, for the period beginning September 1, 2018 through August 31, 2019, at a total amount of \$175,670.17;
- 20) **Oracle License Maintenance Agreement (Renewal):** renew the Oracle license maintenance agreement with **Oracle America, Inc.** (Dallas, TX), a State of Texas Department of Information Services (DIR) approved vendor, for the period beginning September 1, 2018 through August 31, 2019, at a total amount of \$442,092.30;
- 21) **Public Website Hosting Services (Renewal):** renew the public website hosting services with **Rackspace Hosting, Inc.** (San Antonio, TX), a sole source vendor, for the period beginning September 1, 2018 through August 31, 2019, at a total amount of \$78,348.96;

E. Interlocal Agreement

- 22) **Professional Development Services (Interlocal Agreement/Renewal):** renew the professional development services with **Region One Education Service Center** (Edinburg, TX), through an interlocal agreement, for the period beginning September 1, 2018 through August 31, 2019, at a total amount of \$14,237.50.

Recommend Action - The total for all award of proposals, purchases, renewals, and interlocal agreement (Non-Bond Proceeds) was \$3,269,407.71.

The motion carried.

Review and Action as Necessary on Purchases for the 2013 Bond Construction Program Funded by Non-Bond Proceeds

Upon a motion by Mr. Paul R. Rodriguez and a second by Ms. Rose Benavidez, the Finance, Audit, and Human Resources Committee recommended Board approval of the purchases for the 2013 Bond Construction Program Funded by Non-Bond Proceeds as listed below:

A. Non-Bond Proceeds -- Maintenance and Operation Taxes (M&O)

- 1) **Furniture (Purchase):** purchase furniture from the National Cooperative Purchasing Alliance (NCPA) and National Joint Power Alliance (NJPA) approved vendors, at a total amount of \$78,729.55.

#	Vendor	Amount
A	Krueger International, Inc./Gateway Printing & Office Supply, Inc. (Green Bay, WI/Edinburg, TX)	\$68,135.00
B	Landscape Forms (Kalamazoo, MI)	\$10,594.55
	Total Amount	\$78,729.55

- 2) **Birthing Simulator (Purchase):** purchase a birthing simulator from **Gaumard** (Miami, FL), a sole source vendor, at a total amount of \$63,043.00.

Recommend Action - The total for the purchases for the 2013 Bond Construction Program and Related Projects Funded by Non-Bond Proceeds was \$141,772.55.

The motion carried.

Review and Action as Necessary on Disposal of Surplus Property Valued at \$5,000 and Over

Approval to dispose of surplus property valued at \$5,000 and over through a live auction would be requested at the August 28, 2018 Board of Trustees meeting.

Purpose – The Fixed Assets Department requested authorization to complete the disposal of surplus property valued at \$5,000 and over through a live auction.

Justification and Benefit – It was necessary to dispose of obsolete, damaged, and non-functioning property for safety purposes and due to the lack of storage area for surplus property.

Background – The surplus property was reviewed through an evaluation process by the departments to determine if the items were damaged beyond repair and unable to be utilized district wide. After this evaluation process, the department submitted a request to have the property removed from the department and relocated to the Shipping and Receiving Warehouse for auction.

The auction items were located at the South Texas College Receiving Department, 3700 W. Military Hwy., McAllen, TX. The auction would be scheduled for the month of September at the auctioneers' site due to lack of space at the Central Receiving Warehouse.

The items valued over \$5,000 were included in the College's inventory through the Banner system.

Enclosed Documents - The listing of the items to be auctioned was provided in the packet for the Committee's review and information.

Upon a motion by Mr. Paul R. Rodriguez and a second by Mr. Rene Guajardo, the Finance, Audit, and Human Resources Committee recommended Board approval of the disposal of surplus property valued at \$5,000 and over through a live auction as presented. The motion carried.

Review and Action as Necessary on the Membership Agreement to Participate in the Sourcwell Purchasing Cooperative

Approval on the membership agreement to participate in the Sourcwell Purchasing Cooperative formerly National Joint Powers Alliance (NJPA) Purchasing Cooperative would be requested at the August 28, 2018 Board of Trustees meeting.

Purpose – The Purchasing Department requested authorization to participate in the purchasing cooperative, which would provide larger purchase discounts, reduce administrative cost in preparing request for proposal (RFP), and reduce the solicitation cost.

Justification – The Board of Trustees previously approved the purchasing cooperative participation with the National Joint Powers Alliance (NJPA) at the May 24, 2016 Board of Trustees meeting. NJPA has been acquired by Sourcewell to provide a greater number of products and services for public agencies.

Sourcewell was also available to all levels of government, schools, higher education institutions, and non-profit entities to provide a greater number of products and services.

The following are some of the benefits:

- There is no annual membership fee
- No bulk purchasing is required
- Quality products and services
- Significant discounts
- National vendors are available
- No lengthy costly bid processes
- No advertising or posting fees
- Annual evaluation of contracts
- Reasonable shipping fees (if any)
- Maintains open competition for purchases by complying with purchasing laws of Texas

Purchase through these cooperatives was optional and would be completed only after it was determined to be the best value for the College. Some of the participants in the cooperative were local vendors.

A couple of the vendors that participate in this cooperative included:

- Krueger International – Bond and Non-Bond Furniture
- CDW – Classroom Tablets, Printers, Monitors, Toner Cartridges, and USBs.

Participation in this purchasing cooperative would provide additional sources of vendors, which have competitively awarded bids. This membership would not preclude participation in the State of Texas Department of Information Resources (DIR) Purchasing Cooperative, State of Texas Multiple Award Schedule (TXMAS), and State of Texas Term contracts.

The participation in these purchasing cooperatives would benefit the College during transition periods of the state contracts and prevent any delaying in procuring products and services.

Mary Elizondo, Vice President for Finance and Administrative Services and Becky Cavazos, Director of Purchasing, attended the August 14, 2018 Finance and Human Resources Committee to address any questions by the committee.

Upon a motion by Mr. Paul R. Rodriguez and a second by Mr. Rene Guajardo, the Finance, Audit, and Human Resources Committee recommended Board approval of on the membership agreement to participate in the Sourcewell Purchasing Cooperative formerly National Joint Powers Alliance (NJPA) Purchasing Cooperative as presented. The motion carried.

Review and Recommend Action on Proposed FY 2018 - 2019 Committee Meeting Schedule

The Finance, Audit, and Human Resources Committee was asked to review the following proposed schedule and recommend amendment or approval as appropriate. The Board would be asked to review and take action on a calendar of Committee and Board Meetings for FY 2018 - 2019 at the August 28, 2018 Regular Board Meeting.

The proposed meeting schedule for the Finance, Audit, and Human Resources Committee was as follows:

<u>Weekday</u>	<u>Date</u>	<u>Meeting Time</u>
Tuesday	September 11, 2018	5:30 p.m.
Tuesday	October 9, 2018	5:30 p.m.
Tuesday	November 6, 2018	5:30 p.m.
Tuesday	December 4, 2018	5:30 p.m.
Tuesday	January 15, 2019	5:30 p.m.
Tuesday	February 12, 2019	5:30 p.m.
Tuesday	March 5, 2019	5:30 p.m.
Tuesday	April 9, 2019	5:30 p.m.
Tuesday	May 14, 2019	5:30 p.m.
Tuesday	June 11, 2019	5:30 p.m.
Tuesday	July 9, 2019	5:30 p.m.
Tuesday	August 13, 2019	5:30 p.m.
Tuesday	September 10, 2019	5:30 p.m.

Finance, Audit, and Human Resources Committee Meetings were generally scheduled for the second Tuesday of each month. There may be some deviation based upon

scheduling conflicts, and any adjustments would be communicated with as much early notification as practical.

A full calendar view of the proposed Committee and Board meeting schedule was provided in the packet for the Committee's information.

Upon a motion by Mr. Paul R. Rodriguez and a second by Ms. Rose Benavidez, the Finance, Audit, and Human Resources Committee recommended Board approval of the proposed Committee meeting schedule as presented. The motion carried.

Review and Recommend Action to Revise the Resolution Authorizing Investment Brokers, Dealers, Banks, and Investment Pools

Approval to revise the Resolution Authorizing Investment Brokers, Dealers, Banks, and Investment Pools would be requested at the August 28, 2018 Board meeting.

Purpose – One additional bank, East West Bank, was recommended to be added to the approved bank list. The Texas Public Funds Investment Act (PFIA) requires that the Board of Trustees approve any broker and dealer firms that will be used to transact investment business with the College. In addition, the College's Investment Policy requires that the Board of Trustees approve any banks and investment pools that will be used to transact investment business with the College. As per Policy #5120: *Investment Policy* and Investment Strategy Statement and in accordance with the PFIA, the Board of Trustees shall at least annually, review, revise, and adopt a list of qualified Investment Providers.

Justification – The Resolution Authorizing Investment Brokers, Dealers, Banks, and Investment Pools was approved and authorized on January 31, 2017, as amended. A proposed revised list of brokers, dealers, banks, and investment pools, which included one additional bank, East West Bank, that operate in the Texas public fund arena and have extensive knowledge of the requirements and constraints of the PFIA, was included as Exhibit "A".

Background – The Board adopted specific limitations on banks that could be used for College deposits with the adoption of Resolution Authorizing Investment Brokers, Dealers, Banks, and Investment Pools on January 31, 2017, as amended. Valley View Consulting, LLC, the investment advisor under contract with the College, identified East West Bank and their offerings to be favorable to the College.

Reviewers – The Resolution was reviewed by Valley View Consulting, LLC (Investment Advisor) and was previously reviewed by South Texas College's legal counsel. No changes were presented except the addition of one bank to Exhibit "A".

Enclosed Documents – The revised Resolution Authorizing Investment Brokers, Dealers, Banks, and Investment Pools was provided in the packet for the Committee's information and review.

Dr. Shirley A. Reed, President, and Mary Elizondo, Vice President for Finance and Administrative Services, attended the August 14, 2018 Finance and Human Resources Committee meeting to address any questions by the committee.

Upon a motion by Mr. Paul R. Rodriguez and a second by Ms. Rose Benavidez, the Finance and Human Resources Committee recommended Board approval of Resolution Authorizing Investment Brokers, Dealers, Banks, and Investment Pools as presented, and which supersedes any previously adopted Board Resolution. The motion carried.

Discussion and Action as Necessary on Revising the Metric to Determine the Minimum Unrestricted Fund Financial Reserve Level

Approval of revising the metric to determine the minimum unrestricted fund financial reserve level was expected to be requested at the August 28, 2018 Board meeting.

Purpose – Given the negative impact of GASB 68 and GASB 75 on the College's unrestricted fund balance, the College proposed a change to the financial reserve metric used to determine the minimum unrestricted fund financial reserve level.

The College's existing Unrestricted Fund Balance Policy #5350 was approved by the Board of Trustees prior to the required implementation of recent GASB standards for OPEB liabilities. Policy #5350 requires the College to maintain an unrestricted fund balance sufficient to cover no less than four months of budgeted expenditures. With the impact of the GASB 75 and its effect on the fund balance, the College might no longer meet the current minimum reserve metric and might therefore need to transition from the current method used to calculate the adequate level of the unrestricted financial reserve level to the Annual Days Cash on Hand method.

The unrestricted fund balance would be decreased by an amount approximately equal to the OPEB liability, which was estimated to be \$95,621,499 at the publication of the Committee packet on August 10, 2018. Therefore, the use of the unrestricted fund balance would no longer be a proper measurement of resource adequacy for current operations. Reserve level policies should provide meaningful targets to ensure continued operations of the College in case of a financial hardship. As of the publishing of the Finance, Audit, and Human Resources committee packets, the Employees Retirement System (ERS) of Texas had not released the College's final liability allocation amount, which may be different than the estimated \$95,621,499.

The unrestricted fund financial reserve level using the Annual Days Cash on Hand method is calculated by dividing the current unrestricted current cash, cash equivalents

and short-term investments by unrestricted budgeted expenditures, excluding transfers, contingencies, and other reserves, for the next fiscal year multiplied by 365. With the Annual Days Cash on Hand proposal, the College would revise Policy #5350 to maintain 120 days of unrestricted expenditures, excluding transfers, contingencies, and other reserves, as the minimum level for the College's annual days cash on hand.

The College's external auditor, Carr, Riggs, & Ingram, was in agreement that Policy #5350: Unrestricted Fund Balance may be revised to use different metrics such as Annual Days Cash on Hand.

Current Unrestricted Fund Balance Level Calculation – Excluding GASB 75 Impact

Current Unrestricted Fund Balance as of August 31, 2017	Fiscal Year 2018 Budgeted Unrestricted Expenditures (excluding transfers, contingencies, and other reserves)	Number of Months in Reserve
\$125,620,844	\$182,124,817	8.3 months

Current Unrestricted Fund Balance Level Calculation – Including Estimated GASB 75 Impact

Current Unrestricted Fund Balance as of August 31, 2017	Fiscal Year 2018 Budgeted Unrestricted Expenditures (excluding transfers, contingencies, and other reserves)	Number of Months in Reserve
\$29,999,345	\$182,124,817	1.9 months

Proposed Unrestricted Fund Financial Reserves Level-Annual Days Cash on Hand – Including GASB 75 Impact

Current Unrestricted Cash, Cash Equivalents, and Short-Term Investments as of August 31, 2017	Fiscal Year 2018 Budgeted Unrestricted Expenditures (excluding transfers, contingencies, and other reserves)	Number of Days in Reserve
\$153,120,281	\$182,124,817	306 days (10.2 months)

Dr. Shirley A. Reed, President, and Mary Elizondo, Vice President for Finance and Administrative Services attended the August 14, 2018 Finance and Human Resources Committee meeting to provide an update and address any questions by the committee.

At the August 14, 2018 Committee meeting, Mrs. Elizondo shared that while no final liability allocation had been announced, there was a discussion about a new method to calculate liability based upon the number of retirees from each participating entity. Due to South Texas College's relative young age and therefore relatively low number of retirees compared to other ERS participants, the College's liability might be significantly

reduced, perhaps as low as \$13M. Depending on the final liability under GASB 75, the proposed changes might not be necessary.

The Finance, Audit, and Human Resources Committee took no action on this item, preferring to await announcement of the final liability allocation before committing to any changes.

Review and Recommend Action to Revise Policy #5350: Unrestricted Fund Balance

Approval to revise Policy #5350: Unrestricted Fund Balance was scheduled for presentation at the August 28, 2018 Board meeting.

Purpose – The proposed policy revisions would update the current policy, which was last revised by the Board in 2013.

Justification – The request for the revision to the policy was necessary for the following reasons:

- To change the title of Policy #5350: Unrestricted Fund Balance to Unrestricted Fund Financial Reserve Level.
- Recent GASB changes and the impact to the existing fund balance calculation have resulted in the need to use other liquidity metrics in order to assess the adequacy of the College's reserves.
- The use of fund balance as the primary measure of operating reserve adequacy is distorted by the reporting of GASB 68 and 75. In order to be in compliance with the four months minimum fund balance level, an addition of approximately \$31 million to the fund balance would be required considering the current estimated other postemployment benefits (OPEB) liability of \$95,621,499. The addition to the fund balance estimate of \$31 million does not include Fiscal Year 2018 activity, therefore a larger increase to the fund balance may be required to maintain compliance.
- Replace the use of Fund Balance with the Annual Days Cash on Hand as the primary financial ratio used to measure the adequacy of the College's reserve.
- Establish 120 days of unrestricted budgeted expenditures, excluding transfers, contingencies, and other reserves, as the minimum level for the College's Annual Days Cash on Hand.

Background – Policy #5350: Unrestricted Fund Balance was approved by the Board of Trustees on October 28, 2013, and was amended on November 26, 2013.

Reviewers – The revised policy was reviewed by staff and discussed with the external auditor, Carr, Riggs & Ingram.

Enclosed Documents – The revised policy was provided in the packet for the Committee's review and information.

The additions to the policy were in italics and highlighted in yellow and the deletions were designated with a red strikeout.

Due to the uncertainty of the final liability under GASB 75, as discussed in the previous agenda item, the Finance, Audit, and Human Resources Committee took no action and asked that an update be presented to the Board of Trustees on August 28, 2018, along with any recommendation for action as necessary.

Review and Discussion of South Texas College Proposed 2018 Tax Rate

Chapter 26 of the Property Tax code requires taxing units to comply with truth-in-taxation laws in adopting the tax rate. The laws have two purposes: to make taxpayers aware of tax rate proposals and to allow taxpayers, in certain cases, to roll back or limit a tax increase. The truth-in-taxation law requires a taxing unit to calculate two (2) tax rates, the effective tax rate and the rollback tax rate, after receiving its certified appraisal roll from the chief appraiser.

Comparing a proposed tax rate to these two (2) rates determines which truth-in-taxation steps apply. A taxing unit must publish special notices and hold public hearings before adopting a tax rate that exceeds the lower of the effective tax rate or the rollback tax rate. The College is proposing to adopt a tax rate that does not exceed the lower of the effective tax rate or the rollback tax rate and therefore, is not required to hold two public hearings.

The notice of effective tax rate concerning the 2018 Property Tax Rate was published on August 8, 2018 in accordance with the Truth-In-Taxation requirements in the Monitor and the Starr County and Mid Valley Town Crier.

The compiled data for both counties and the Truth-in-Taxation calculation used to determine the tax rates is reflected below:

2018 Tax Year Rates				
	M&O RATE	DEBT RATE	RATE	REVENUE
Effective Tax Rate			\$0.1818	\$68,860,580
Rollback Tax Rate	\$0.1486	\$0.0380	\$0.1866	\$70,540,470
<i>Proposed Tax Rate</i>	<i>\$0.1400</i>	<i>\$0.0380</i>	<i>\$0.1780</i>	<i>\$67,530,667</i>

The proposed maintenance and operations (M&O) tax rate of \$0.1400 was the maximum rate that the College can adopt as approved by the voters on November 5, 2013 and was the rate levied for the last four years.

The proposed debt rate of \$0.0380 as the amount necessary to fully fund all the debt service payments, including the 2013 Tax Bond Program.

South Texas College was not required to hold public hearings and publish special notices before adopting the proposed tax rate of \$0.1780 since this rate did not exceed the lower of the effective tax rate or the rollback tax rate.

The Notice of Effective Tax Rate for 2018 and a Presentation were provided in the packet for the Committee's information and review. No action was requested under this presentation agenda item.

Review and Recommend Action on Order Adopting the Tax Rate for 2018

Approval of the Order adopting the tax rate for 2018 by taking record vote of the members of the Board would be requested at the August 28, 2018 Board meeting. Approval of the Order was necessary to levy the tax for the 2018 tax year.

Mrs. Mary Elizondo, Vice President for Finance and Administrative Services, would provide a presentation on the proposed 2018 tax rate for South Texas College to the public and Board of Trustees.

Chapter 26 of the Property Tax Code requires taxing units to comply with truth-in-taxation laws in adopting the tax rate. The laws have two purposes: to make taxpayers aware of tax rate proposals and to allow taxpayers, in certain cases, to rollback or limit a tax increase. The truth-in-taxation requires a taxing unit to calculate two (2) tax rates after receiving the certified appraisal roll from the chief appraiser, the effective tax rate and the rollback tax rate.

Comparing a proposed tax rate to these two (2) rates determines which truth-in-taxation steps apply. A taxing unit must publish special notices and hold two public hearings before adopting a tax rate that exceeds the lower of the effective tax rate or the rollback tax rate. South Texas College is not required to hold public hearings and publish special notices before adopting the proposed tax rate of \$0.1780 since this rate does not exceed the lower of the effective tax rate or the rollback tax rate.

The Notice concerning the 2018 Property Tax Rates has been published in accordance with the Truth-In-Taxation requirements in the Monitor and the Starr County and Mid Valley Town Crier. The packet included copies of the Proposed 2018 Tax Presentation and the 2018 Property Tax Rates for the Committee's information and review.

South Texas College was not required to hold public hearings and publish special notices before adopting the proposed tax rate of \$0.1780, since this rate does not exceed the lower of the effective tax rate or the rollback tax rate.

The tax rate for 2017 Tax Year was as follows:

2017 Tax Year Rate			
	M&O Rate	Debt Rate	Total Rate
2017 Tax Rate	\$0.1400	\$0.0450	\$0.1850

The Tax Assessors for Hidalgo County and Starr County determined South Texas College's tax rates to be the following:

2018 Tax Year Rates				
	M&O Rate	Debt Rate	Total Rate	Revenue
Effective Tax Rate	-	-	\$0.1818	\$68,860,580
Rollback Tax Rate	\$0.1486	\$0.0380	\$0.1866	\$70,540,470
<i>Proposed Tax Rate</i>	<i>\$0.1400</i>	<i>\$0.0380</i>	<i>\$0.1780</i>	<i>\$67,530,667</i>

Determination of Tax Rates (M&O Rate and Debt Rate)

The proposed maintenance and operations (M&O) tax rate of \$0.1400 was the maximum rate that the College may adopt as approved by the voters on November 5, 2013. The College would maintain the 2017 M&O rate of \$0.1400.

The proposed debt rate of \$0.0380 was the amount necessary to fully fund all the debt service payments, including the M&O Tax Bond Program 2013. The College would decrease the 2017 debt rate of \$0.0450 to \$0.0380.

The proposed tax rate of \$0.1780, which includes a rate of \$0.1400 for M&O and a rate of \$0.0380 for debt service, was lower than the effective tax rate and the rollback tax rate. Thus, the College was not required to conduct public hearings before adopting the proposed tax rate.

Approval of the Order would require a record vote of the members of the Board on August 28, 2018. A copy of the Order was provided in the packet for the Committee's review.

Upon a motion by Mr. Paul R. Rodriguez and a second by Mr. Rene Guajardo, the Finance, Audit, and Human Resources Committee recommended Board approval of the Order adopting the tax rate for 2018 by taking record vote of the members of the Board as presented. The motion carried.

Review and Recommend Acceptance of Internal Audit Annual Report

Acceptance of the Internal Audit Annual Report would be requested at the August 28, 2018 Board meeting.

Purpose – “Texas Government Code Section 2102.015 Publication of Audit Plan and Annual Report on Internet requires state agencies and institutions of higher education to post certain information on their website. To comply with Texas Government Code 2102.015, an Internal Audit Annual Report has been completed.”

Justification – The Internal Audit Annual Report provides the Finance, Audit, and Human Resources Committee with information related to the Internal Audit Function’s activities over the past fiscal year. Specifically, the annual report includes the prior year’s approved projects and audit plan; a summary of findings; management’s plan for corrective action; implementation status of corrective action; and next fiscal year’s approved projects and audit plan.

Enclosed Documents - A copy of the Internal Audit Annual Report was provided in the packet for the Committee’s information and review.

Presenters – Mr. Khalil Abdullah, Internal Auditor, attended the August 14, 2018 Finance, Audit, and Human Resources committee meeting to discuss and address any questions by the committee.

Upon a motion by Mr. Paul R. Rodriguez and a second by Ms. Rose Benavidez, the Finance, Audit, and Human Resources Committee recommended Board approval of the acceptance of the Internal Audit Annual Report as presented. The motion carried.

Review and Discussion of Internal Audit Report in the Area of Enrollment Audit (Traditional and Continuing Education)

Mr. Khalil Abdullah, Internal Auditor, attended the Committee meeting to discuss the procedures, findings, and recommendations of the internal audit report in the area of Enrollment Audit (Traditional and Continuing Education)

The Internal Audit Report was provided in the packet for the Committee’s review.

No action was required from the Committee. This item was presented for information and feedback to staff.

Review and Discussion of Position Vacancy Report for FY 2017 – 2018

The Staffing Plan Position Vacancy Report for FY 2017 - 2018 was provided in the packet for the Committee's information and review. Information was current as of August 9, 2018.

Dr. Shirley A. Reed, President, and Mrs. Mary Elizondo, Vice President for Finance and Administrative Services, were available to respond to questions from the Committee.

The position information listed below includes the Unrestricted Fund only and does not include positions for Auxiliary and Restricted Funds.

1) Positions Filled during Fiscal Year 2017 - 2018

(EXHIBIT A – HIRED)

- Two-hundred and thirty-two (232) vacant positions were carried over from FY 2016 – 2017; Seventy-three (73) new positions were Board approved for FY2017-2018. Three-hundred and five (305) Full Time Regular positions were vacant as of September 1, 2017.
- Two-hundred and thirty (230) of the FY 2016 - 2017 positions have been filled and forty-seven (47) of the new FY 2017 - 2018 Full Time, Regular positions have been filled for a total of two-hundred and seventy-seven (277) positions filled as of August 9, 2018.

	FY2016-2017	FY2017-2018	Total
Positions Carried over	232	-	232
New positions	-	73	73
Total Vacancies as of 9/1/2017	-	-	305
Filled	230	47	277
Total Vacancies as of 08/01/2018 excluding resignations	2	26	28
% of Vacancies Filled	-	-	90%

2) Vacancies at Beginning of Fiscal Year 2017 - 2018
(EXHIBIT B - VACANT POSITIONS - NEW)
(EXHIBIT C - VACANT POSITIONS - CONTINUING)

Below is a detail of the Fiscal Year 2017 – 2018 Non-Faculty Vacancies by Division as of August 9, 2018.

	Academic Affairs	Finance & Admin. Services	Information Services, Planning, Perform. & Strategic Initiatives	President's Office	Student Affairs & Enrollment Management	Total
Continued	25	47	39	12	12	135
Cont-Bond	6	13	7	0	0	26
New	4	1	1	1	2	9
New- Bond	7	11	0	0	0	18
Total	42	72	47	13	14	188

Further details can be found in the Position Vacancy Report in the packet.

The Position Vacancy Report for Fiscal Year 2017 - 2018 and Positions Filled and Vacated Report were presented for information and review by the Committee. No action was required from the Committee.

Adjournment

There being no further business to discuss, the Finance, Audit, and Human Resources Committee Meeting of the South Texas College Board of Trustees adjourned at 6:47 p.m.

I certify that the foregoing are the true and correct Minutes of the August 14, 2018 Finance, Audit, and Human Resources Committee Meeting of the South Texas College Board of Trustees.

Mr. Roy de León
 Committee Chair

Discussion and Action as Necessary on Mesteño Windpower, LLC, Tax Abatement Application and Resolution for the Tax Abatement Agreement

Approval of the Mesteño Windpower, LLC, Tax Abatement Application and the Resolution for the Tax Abatement Agreement will be requested at the September 25, 2018 Board meeting.

Purpose – Mesteño Windpower, LLC, has submitted an application for tax abatement for their wind powered electric generating facility in Starr County. Approval of the tax abatement application and resolution is needed in order for the College to participate in a tax abatement agreement with a wind power renewable energy company.

Justification – Property Tax Code Chapter 312 authorizes a taxing unit to enter into a tax abatement agreement in order to offer a temporary real property and/or tangible personal property tax abatement for a limited period of time as an inducement for financial investment in the development or redevelopment of certain taxable property. The property tax code requires that a taxing unit establish guidelines and criteria governing tax abatement agreements and approve a resolution to allow the College to participate in tax abatements.

Background – The Board of Trustees adopted the current guidelines and criteria, and resolution electing to participate in Tax Abatement Agreements on November 28, 2017. The College's Guidelines and Criteria for Granting Tax Abatements are effective for a two-year period from the adoption date. The current New Capital Investment minimum threshold is \$200 million.

According to Mesteño Windpower, LLC, the improvements will consist of a proposed wind power generation facility, expected to comprise 201.6 megawatts of nameplate capacity located in the Reinvestment Zone. The project will begin construction no later than the 4th quarter of 2018 and it is currently anticipated that construction will be complete within twelve (12) months thereafter.

The improvements are expected to have an estimated value of at least \$159,800,000 upon completion, although the actual value will be determined by an appraisal from the Starr County Appraisal District. The Project is expected to include approximately 56 wind turbines, although the exact number may vary substantially depending on factors such as the type of turbines used and site wind characteristics.

The \$159,800,000 estimated value of the Mesteño Windpower, LLC, project is below the College's Guidelines and Criteria for Granting Tax Abatements estimated New Capital Investment minimum threshold of \$200 million. Proceeding with the proposed tax abatement for the Mesteño Windpower, LLC, project would require Board of Trustees approval of an exception or approval to revise the College's Guidelines and Criteria for Granting Tax Abatements in order to lower the estimated New Capital Investment minimum threshold of \$200 million to \$150 million.

Options for the Committee to consider are revising the Guidelines and Criteria for Granting Tax Abatements to lower the minimum threshold from \$200 million to \$150 million or to consider an exception. Legal counsel will be available to discuss the options at the meeting.

Mr. Graham Furlong, Managing Director for Duke Energy Renewables Wind, LLC, Evan Horn, Manager Indirect Tax Services - Property Tax for Ernst & Young LLP, and Mr. Jeff Neves, Vice President for Amshore US Wind, LLC will be present at the Committee meeting and respond to any questions.

Reviewers – Mr. Jesus Ramirez, South Texas College's Legal Counsel, and Mrs. Mary Elizondo, Vice President for Finance and Administrative Services, have reviewed this item and will discuss and provide additional information and address questions by the Committee as needed.

Enclosed Documents – The comparison of tax abatement spreadsheet prepared by South Texas College, the Duke Energy Renewables Presentation, the tax abatement resolution, the tax abatement guidelines, and the tax abatement application follow in the packet for the Committee's information and review.

It is requested that the Finance, Audit, and Human Resources committee recommend for Board approval at the September 25, 2018 Board meeting, to take action as necessary regarding the option to revise the Guidelines and Criteria for Granting Tax Abatements or extend an exception, subject to additional negotiations by the College.

South Texas College
Comparision of Tax Abatements
As of August 29, 2018

Abatement Terms	Proposed Mesteño (75%)	Mesteño 70%
Length of Tax Abatement	10 Years	10 Years
Tax Abatement Percentage	75%	75%
Number of Phases	1	1
Tax Levies Affected by the Tax Abatement	Levy 2020 - Levy 2029	Levy 2020 - Levy 2029
Estimated Value of Entire Project Upon Completion	\$ 159,800,000	\$ 159,800,000
Estimated M&O Tax Not Abated (Year 1 - Year 10)	\$ 430,088	\$ 516,105
Estimated M&O Tax Abated (Year 1 - Year 10)	\$ 1,290,263	\$ 1,204,245
Application Fee	\$ 2,500	\$ 2,500
Attorney Fee Reimbursement	Pending	Pending
Annual Payments in Lieu Of Amount	\$ 25,805	\$ 25,805
Number of Payments in Lieu Of	10	10
Estimated M&O Tax After Abatement Period (Year 11 -Year 25)	\$ 1,214,445	\$ 1,214,445
Estimated Number of Full Time Jobs	6	6
Useful Life	25 Years	25 Years



Duke Energy Renewables

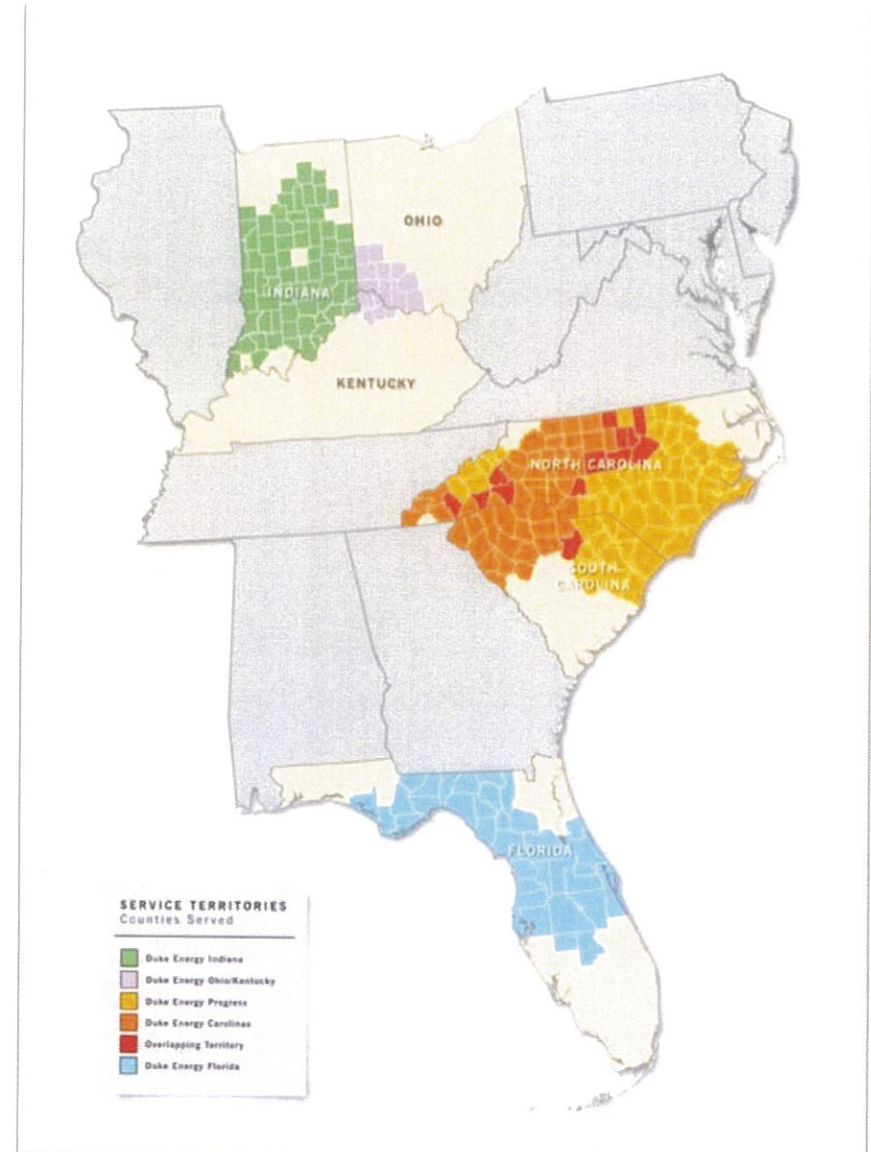
**Business Overview & Mesteño Wind Project Summary
for STC Finance Committee**

September 2018



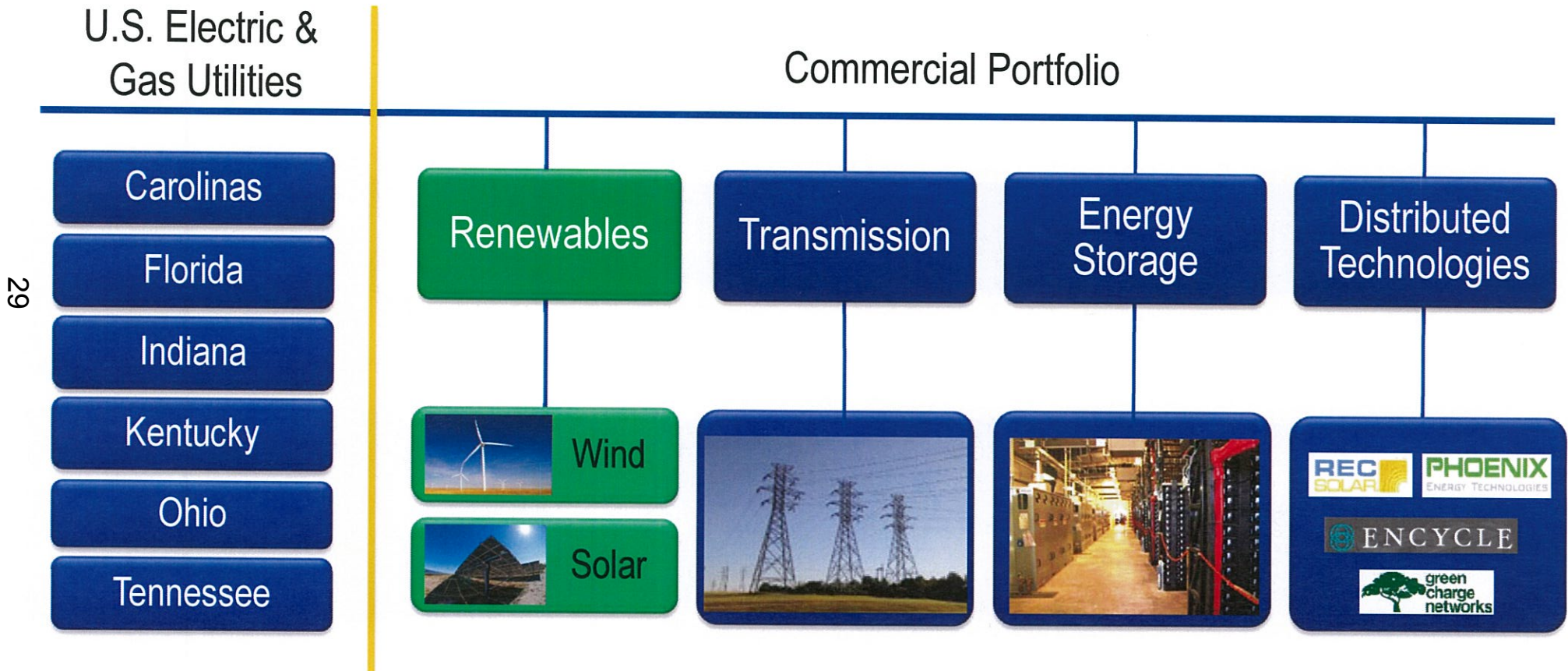
Duke Energy

- A regulated electric and gas utility serving 7.4 million customers in seven states
- Headquartered in Charlotte, NC
- 150+ years of experience designing, constructing, and safely operating complex energy infrastructure
- A Fortune 125 company; NYSE listed (DUK) (A-/Baa1)
- Dow Jones Sustainability North America Index for 12 consecutive years
- 100 Best Corporate Citizens by Corporate Responsibility magazine for 5 of the past 6 years
- 31,000 employees
- 52 GW of generating capacity
- \$120 B of assets



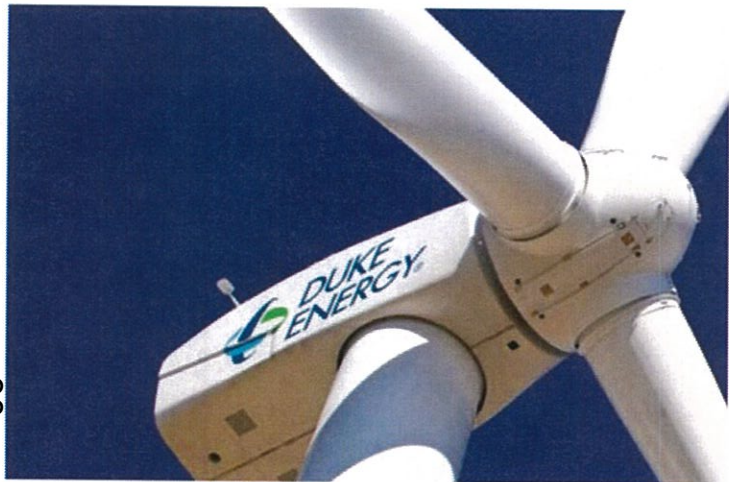


Duke Energy – Major Businesses





Duke Energy Renewables – Technologies



Wind

- Business model: develop/acquire, build, own, operate utility-scale windpower facilities throughout the U.S.
- Acquired Tierra Energy (2007), Catamount Energy (2008), and Outland Energy Services (2012) to establish platform of operating and development assets with O&M services offering
- Currently 21 operating facilities totaling 2,310 MW (net)



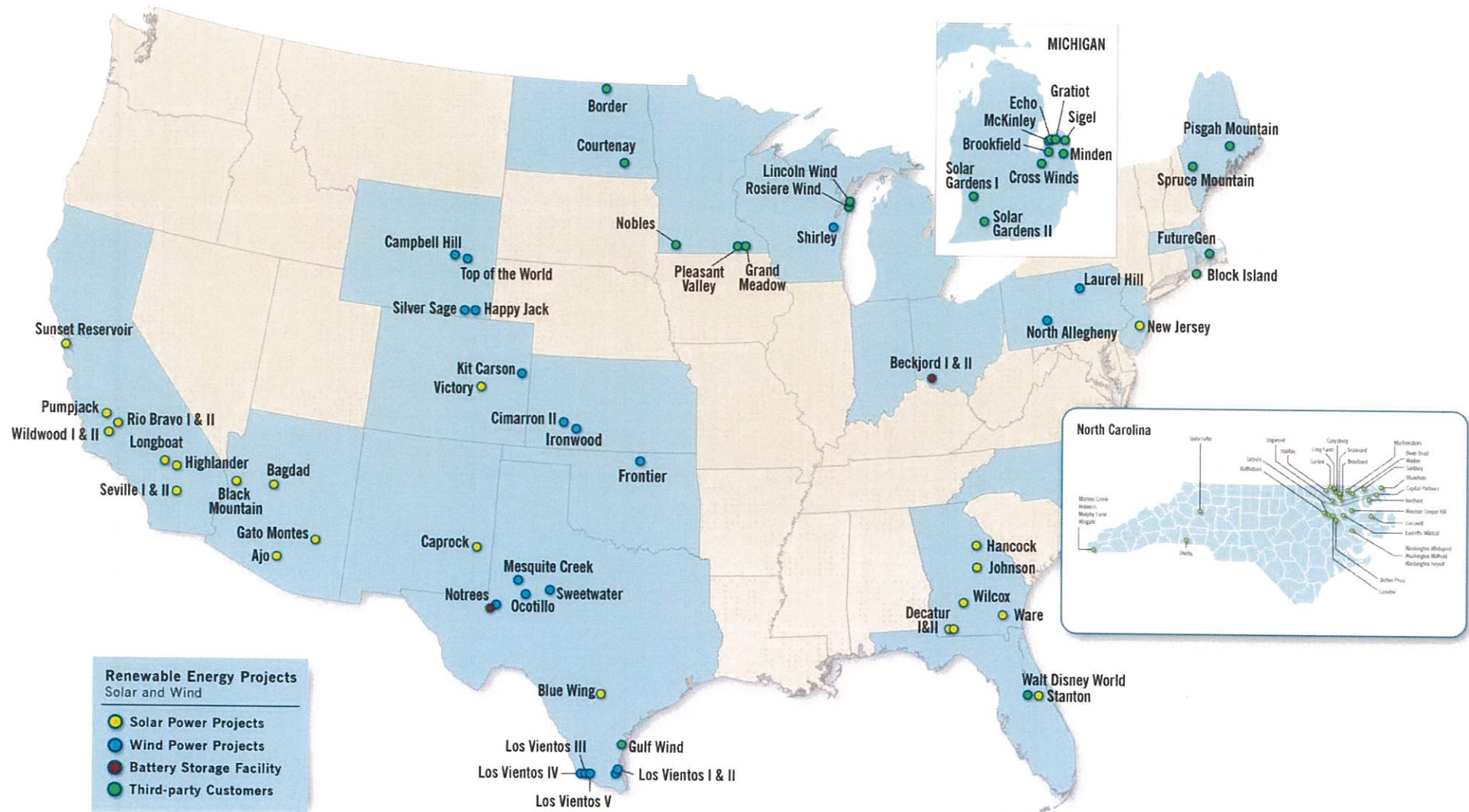
Solar

- Business model: develop/acquire, build, own, operate solar projects throughout the U.S.
 - Primary focus on utility-scale PV projects
 - Also DG-scale projects through REC Commercial Solar
- Currently 52 operating facilities totaling 590 MWac



Duke Energy Renewables – Portfolio with O&M Sites

31



Duke Energy Renewables and Regulated Assets
©2017 Duke Energy Corporation 170051 4/17



Duke Energy Renewables – Strengths

Development

- Greenfield and Acquisitions
- Siting and Permitting
- Resource Assessment
- Transmission and Interconnection
- Power Marketing
- Structuring

Construction

- In-House Procurement
- Project and Construction Management
- Alliance Engineers
- Alliance Contractors
- Environment, Health and Safety Programs

Finance

- Balance Sheet Construction Finance
- Project Finance
- Investment Grade Parent
- Competitive Industry Cost of Capital

Operations

- Large Operating Fleet Provides Platform for Industry Leading O&M
- 24 x 7 Renewable Energy Control Center
- Skilled Operating Personnel
- Self-Operations Capability
- Environment, Health and Safety Programs

✓ Experienced Team
✓ Quality Projects

✓ Low Cost
✓ Safety Focus

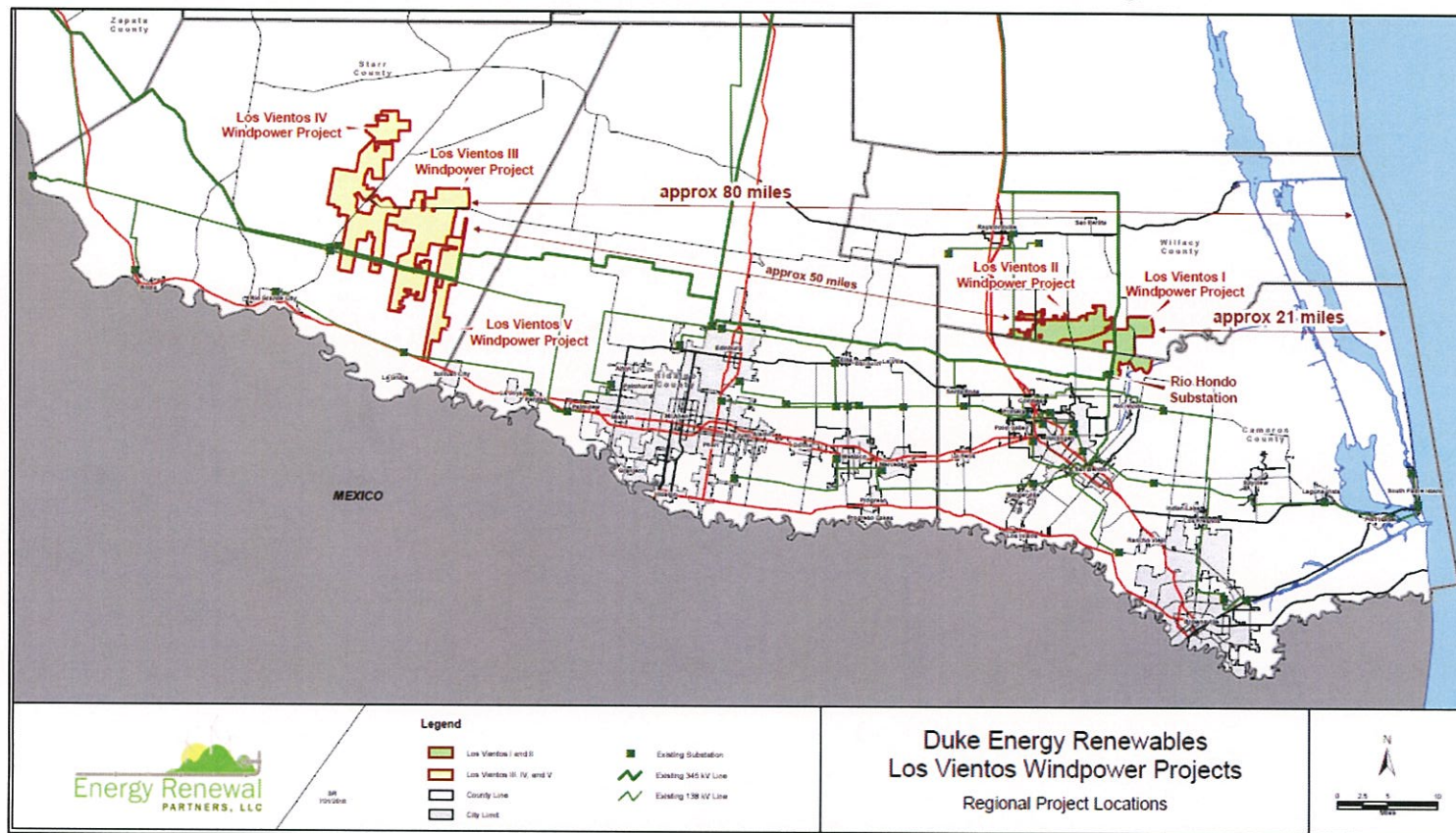
✓ Financial Strength
✓ Efficiency

✓ High Reliability
✓ Proven Results



Duke Energy Renewables – South Texas Projects

- Los Vientos Phases I, II, III, IV & V- Starr, Cameron & Willacy Counties
- 912 Megawatts installed in South Texas
- Largest Single Owner Wind Farm in Texas, 2nd Largest in United States





Los Vientos III, IV & V Benefits to South Texas College and Community

- Over \$1.3 million in tax and pilot payment made to STC to date
- ~\$8.7 million spent locally during construction between Jan '14 – Jan '15
- >\$13 million in taxes paid to Rio Grande City ISD (\$11.8M) and Roma ISD (\$1.9M) in 2018
- Landowner royalties on an ongoing basis
- Clean energy production
- ~30 full time O&M jobs between Duke & Vestas
- Diversifies Starr County economy and tax base
- The Los Vientos III, IV & V Projects are currently some of the largest tax payers in Starr County

Mesteño Windpower- Operations Target 12/2019



Market:	ERCOT
Hub:	ERCOT South Hub
Location:	Starr County, TX
Capacity:	~200 MW
Potential In-Service Date:	Est. Q4 2019
Interconnection Point:	ETT Del Sol 345kV Sub



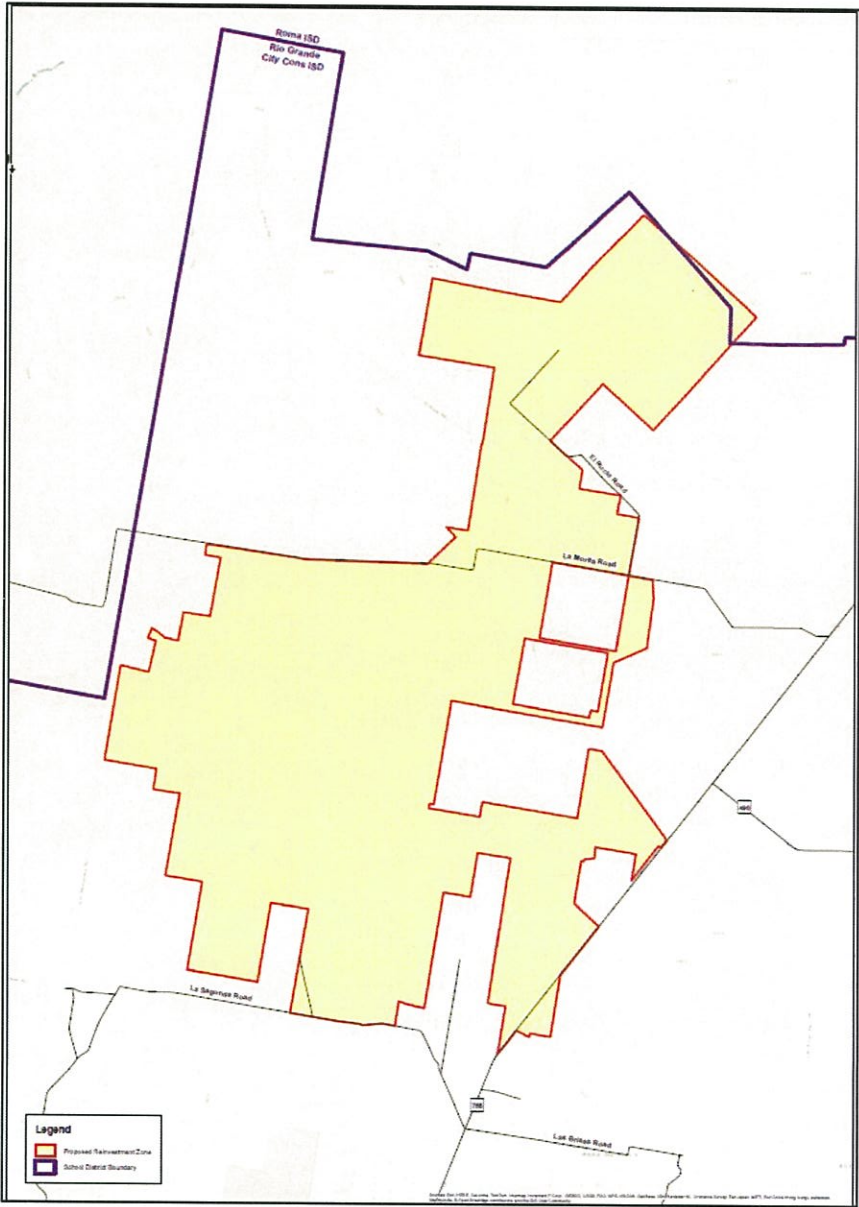
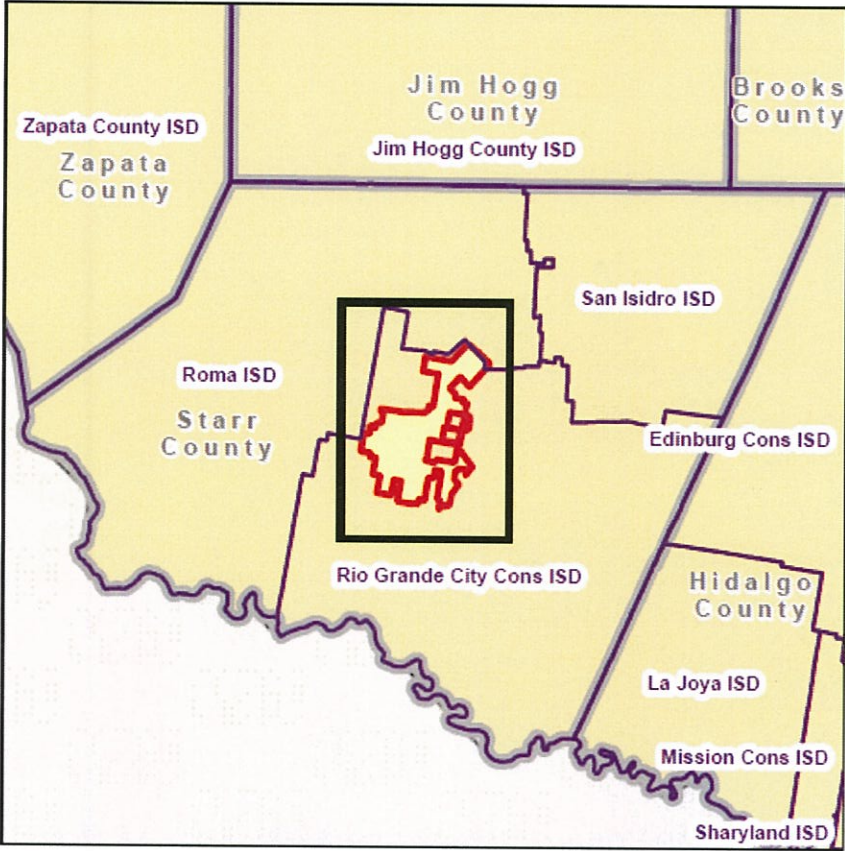
Neighboring Los Vientos III project during construction

- **Land Control**
 - ~14,000 acres, long-term land leases
 - Adjacent to operating Duke Los Vientos III, IV, V projects (2015-2016 in-service dates)
- **Wind Resource**
 - On Peak Wind Resource (Spring / Summer Peak Production)
 - 2 met towers & 1 SODAR unit plus numerous historical met towers
- **Environmental/Permitting**
 - Completed avian and bat studies
 - Positive feedback from USFWS & TPWD, ongoing coordination
- **Interconnection**
 - POI at ETT Del Sol 345kV substation
 - Signed 200MW Interconnection Agreement
 - Signed Interconnection Agreement does not obligate Duke to move the project forward into construction
- **Turbine Technology**
 - Turbine Model TBD, potential range of 56 to 100 turbines
 - 56 x 3.6MW turbines = 201.6MW total
 - 100 x 2.0MW turbines = 200.0MW total
- **Potential Financial Benefits to Community**
 - Potential Est. Minimum Total Investment ~\$170,000,000
 - Est. 4-5 New Full-Time Jobs

Mesteño Windpower



36



- Benefits to Community and STC from potential Mesteño Project
 - \$170 million investment in local community that does not require or obligate community to add infrastructure or improvements
 - Requires minimal to zero resources from County/ ISDs to attract investment
 - Added tax revenue for South Texas College, Rio Grande City ISD, Starr County and Starr County Hospital
 - 200MW of additional clean energy
 - 4 to 5 new Full Time Jobs
 - Wind O&M Jobs are long term, good paying jobs in a growing industry
 - Lease Income for local landowners
 - Diversifies income to support family farms and ranches
 - Local construction spending based on previous Los Vientos project history

Other Starr County Taxing Entity status and structure

- June 25, 2018 Rio Grande City ISD approved initiating the application and review process for the Mesteño 313 VLA with State Comptroller
 - Governed by Tax Code 313 that sets a value limitation for 10 years and standard formula for determining PILOTS based upon percentage of savings to project vs dollar per ADA. Will limit the value to \$30 million.
 - Comptroller has deemed Mesteno 313 application complete
- Starr County held public hearing on 312 abatement August 13, 2018 and voted to approve Mesteño Reinvestment Zone August 16, 2018, and voted to approve entering into Abatement August 27, 2018 - standard wind abatement structure of 75%
- Starr County Hospital will support new wind and solar with standard abatement - Mesteño Project presented July 31, 2018 and Hospital Board voted to accept Project application August 23, 2018

Mesteño Windpower Requests 312 Abatement:

- 75% Abatement for 10 years
- Payment in lieu of Tax- PILOT payment of \$128 per Megawatt (MW) per year of installed capacity for 10 years
- Current planned project size is 201.6 MW
 - PILOT Agreement would pay \$25,800 per year
- Total Potential 30 yr Benefit to STC Assuming Estimated Depreciation (Unabated taxes and PILOTS) = >\$2.5M
 - -subject to appraisal and depreciation schedules



40

THANK YOU

ADDENDUM A
A RESOLUTION OF THE BOARD OF TRUSTEES OF SOUTH TEXAS COLLEGE
ELECTING TO PARTICIPATE IN TAX ABATEMENT AGREEMENTS AND ADOPTING
GUIDELINES AND CRITERIA FOR GRANTING TAX ABATEMENTS.

STATE OF TEXAS §
COUNTY OF STARR §
AND HIDALGO §
SOUTH TEXAS COLLEGE §
DISTRICT

WHEREAS, the Board of Trustees of South Texas College, is authorized to enter into Tax Abatement Agreements for Commercial-Industrial purposes as authorized in Chapter 312 of the Texas Tax Code, "Property Redevelopment and Tax Abatement Act" (The "Act");

WHEREAS, the Act requires South Texas College to establish Guidelines and Criteria for the designation for reinvestment zones and the entering into Tax Abatement Agreements; and

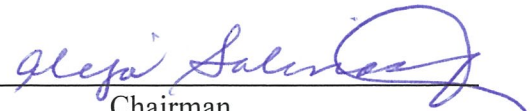
WHEREAS, the Act requires eligible taxing jurisdictions to establish Guidelines and Criteria as to eligibility for tax abatement agreements prior to granting any future tax abatements, said Guidelines and Criteria to be unchanged for a two-year period unless amended or repealed by a three-fourths vote of the Board of Trustees;

NOW, THEREFORE, BE IT RESOLVED that South Texas College declares it is eligible to participate in a Tax Abatement Program.

FURTHER, BE IT RESOLVED that South Texas College hereby adopts the attached Guidelines and Criteria for Tax Abatement for use in all Tax Abatement Programs.

CONSIDERED. PASSED, APPROVED, AND SIGNED this 28 day of NOVEMBER, 2017 at a regular meeting of the Board of Trustees of South Texas College at which a quorum was present and which was held in accordance with the provisions of Texas Government Code Chapter 551.

SOUTH TEXAS COLLEGE

BY: 
Chairman

ATTEST:

BY: 
Secretary

2017 – 2020

**Guidelines and Criteria Governing
Tax Abatement Agreements by
South Texas College**

Adopted by Resolution of the Board of Trustees of South Texas College
on November 28, 2017

**SOUTH TEXAS COLLEGE
GUIDELINES AND CRITERIA GOVERNING TAX ABATEMENT AGREEMENTS**

Table of Contents

	Page
Section 1. Definitions.....	1
Section 2. Abatement Authorized.	4
Section 3. Application.....	5
Section 4. College Approval.	6
Section 5. Agreement.	7
Section 6. Recapture.	8
Section 7. Administration.	9

**SOUTH TEXAS COLLEGE
GUIDELINES AND CRITERIA
FOR GRANTING TAX ABATEMENT**

WHEREAS, South Texas College finds that tax abatement provides a valuable economic tool for use by the College and other governmental entities interested in supporting and creating jobs in Hidalgo and Starr Counties;

WHEREAS, South Texas College finds that a tax abatement policy is in the public interest and will contribute to the economic development of Hidalgo and Starr Counties;

WHEREAS, South Texas College has considered playing a limited, but significant, role in the development of substantial renewable energy and scientific investment in South Texas;

WHEREAS, Chapter 312 of the Texas Tax Code, popularly known as the Property Redevelopment and Tax Abatement Act (the “Act”), authorizes junior college districts to join a municipality or a county in offering a temporary real property and/or tangible personal property tax abatement for limited periods of time as an inducement for financial investment in the development or redevelopment of certain taxable property; and

WHEREAS, the Act grants South Texas College great discretion to adopt guidelines and criteria identifying the types of development or redevelopment suitable to the educational and financial goals of the College;

WHEREAS, the Act requires eligible taxing jurisdictions to establish guidelines and criteria as to eligibility for tax abatement agreements prior to granting any future tax abatements, said guidelines and criteria to be unchanged for a two-year period unless amended or repealed by a three-fourths vote of the Board of Trustees;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of South Texas College that the following Guidelines and Criteria for granting tax abatements be adopted:

Section 1. Definitions.

- (a) “Abatement” means the temporary, full or partial exemption from ad valorem maintenance taxes pursuant to the Act by the Counties of Hidalgo and Starr of certain added value to real and personal property in a zone designated for economic development purposes.
- (b) “Act” means Property Tax Code, chapter 312, popularly referred to as the Tax Abatement Act.
- (c) “Added Value” means the increase in the Appraised Value of an Eligible Property as a result of “Expansion” or “Modernization” of an existing facility or construction of a “New Facility.” Added Value does not mean or include “Deferred Maintenance.”

- (d) “Appraised Value” means the appraised value for property tax purposes as determined by a County Appraisal District, subject to the appeal procedures set forth in the Texas Tax Code.
- (e) “Agreement” means a contractual agreement between a property owner and/or lessee in an Eligible Jurisdiction for the purposes of tax abatement. Any Agreement shall be in conformity with these Guidelines and Criteria, including any variance granted under Section 3(g) set out herein. Upon the adoption of a resolution authorizing an Agreement and the execution of same by the parties, the Agreement shall be deemed to embody all of the terms of the Abatement, except, no Agreement shall be deemed to supersede any terms of the Guidelines and Criteria or any requirements or conditions imposed of state law.
- (f) “Base Year Value” means the Appraised Value of Eligible Property as of the date specified in the Agreement.
- (g) “Basic Manufacturing or Service Facility” means buildings and structures, including fixed machinery and equipment used or to be used for the production of renewable energy.
- (h) “College” means South Texas College.
- (i) “Construction Phase” means the period during which a material and substantial improvement of the property occurs which represents a separate and distinct construction operation undertaken for the purpose of erecting the improvements. The Construction Phase ends upon the earliest to occur of the following events:
 - (1) when a certificate of occupancy is issued for the Facility by and appropriate governmental entity;
 - (2) when the Facility has achieved commercial production of a product; provision of a service or start up for production of electrical power; or
 - (3) when the architect or engineer supervising construction issues a certificate of substantial completion, or some similar instrument.

The final determination of the end of the Construction Phase shall be made by the College, in its sole and absolute discretion, based upon the above criteria and such other factors as the College may deem relevant. The determination of the completion of the Construction Phase shall be conclusive, and any judicial review of such determination shall be governed by the substantial evidence rule.
- (j) “County” means Hidalgo County, Texas and/or Starr County, Texas
- (k) “Deferred Maintenance” means improvements necessary for continued operations which do not improve productivity or alter the process technology.

- (l) “Economic Life” means the number of years a property improvement is expected to be in service in a Facility.
- (m) “Eligible Property” means property to which Abatement may be extended to the value of the improvements to real property, including buildings, structures, fixed machinery and equipment, and site improvements, plus that office space and related fixed improvements necessary to the operation and administration of the Facility.
- (n) “Expansion” means the addition of buildings, structures, fixed machinery or equipment for the purposes of increasing capacity.
- (o) “Facility” means property improvements completed or in the process of construction which together compromise an integral whole comprising the project as described in the agreement for temporary tax abatement.
- (p) “Force Majeure” means circumstances beyond the control of Owner which shall include casualty losses, national economic factors, shutdowns due to governmental regulations, strikes, acts of war, and the like.
- (q) “Ineligible Property” The following types of property shall be fully taxable and ineligible for abatement: land; inventories; supplies; tools; furnishings and other forms of movable personal property; vehicles; vessels; aircraft; housing; hotel accommodations; Deferred Maintenance investments; property to be rented or leased except as provided in Section 1(k); improvements to real property which have an economic life of less than 20 years; property owned or used by the State of Texas or its political subdivisions or by any organization owned, operated or directed by a political subdivision of the State of Texas; unless specifically authorized by the Eligible Jurisdiction.
- (r) “Modernization” means the replacement and upgrading of existing facilities which increase the productive input or output, updates the technology or substantially lowers the unit cost of the operation, and extends the economic life of the facilities. Modernization may result from the construction, alteration or installation of buildings, structures, fixed machinery or equipment. It shall not be for the purpose of reconditioning, refurbishing, repairing or completion of Deferred Maintenance.
- (s) “New Capital Investment” means the total value of expenditures capitalized for the Facility on the Owner’s books, prior to depreciation, whether relating to exempt or non-exempt property, including all buildings, structures, site improvements, fixed equipment, intangibles, and pollution control equipment.
- (t) “New Facility” means a property previously undeveloped which is placed into service by means other than or in conjunction with an Expansion or Modernization.
- (u) “Owner” means the owner of a Facility subject to Abatement. If the Facility is constructed on leased property, the owner shall be the party which owns the property subject to Abatement. The other party to the lease shall join in the execution of

Agreement but shall not be obligated to assure performance of the party receiving Abatement.

- (v) “Research and Development” means Owner’s collaboration of research and development with South Texas College to undertake scientific, technical or educational endeavors of alternative energy programs aimed at research and development.

Section 2. **Abatement Authorized.**

- (a) Authorized Facilities. A Facility may be eligible for tax incentives in the form of tax abatement if it is substantially designed and constructed or manufactured for construction or installation, (i) is operated exclusively for the production, of renewable energy, including solar, geothermal, wind and hydro and (ii) the estimated proposed New Capital Investment shall exceed \$200 million. Abatement may be granted for New Facilities and improvements to existing facilities for the purpose of Modernization or Expansion.
- (b) Creation of New Value. Abatement may only be granted for the Added Value of Eligible Property improvements made subject to and listed in an Agreement between the College and the property owner or lessee (if required), subject to such limitations as the College may require. The economic life of the improvements must exceed the term of the Agreement by ten (10) years. An Agreement shall not be entered into unless Owner has provided a certified valuation of the economic life of the improvements and depreciation schedule.
- (c) Period of Abatement. Abatement shall be granted effective with the January 1 valuation date specified in the Agreement. Abatement shall be allowed for a period of up to ten years following the certification of completion of construction; provided that, in no event shall the period of Abatement, not inclusive of the Construction Phase exceed ten (10) years. Prior to the effective date of the tax abatement any improvements under construction should be taxed in full in accordance with the Tax Code
- (d) Abatement Percentage. The percentage of the total tax to be abated (1% to 100%) which is authorized by the College on a case by case basis is the Abatement Percentage.
- (e) Rehabilitation Projects. The \$200 million minimum Added Value or Capital Investment requirement for Abatement shall not apply to Rehabilitation Projects which involve the adaptive reuse of an existing structure or building for a Facility. In order to qualify as a Rehabilitation Project under this provision, the Project must involve a minimum New Capital Investment of at least \$100 million. Any Rehabilitation Project must involve the adaptive reuse of an existing structure or building currently on the property tax rolls so that the Base Year Value associated with the Project will include both the value of the land and the existing improvements. For such Rehabilitation Projects, all Eligible Property in excess of the Base Year Value shall be subject to Abatement. The value of personal property such as furniture and movable equipment (as set out in the Act) shall be considered Ineligible Property.

- (f) Estimated Added Value Requirement. At the time of execution of the Agreement, the Owner shall reasonably estimate the Added Value or Capital Investment projected upon completion of construction of any improvements to real property or tangible personal property in connection with the Facility. This “Estimated Added Value” shall be certified to by Owner and stated in the Agreement.
- (g) Economic Qualification. In order to be eligible for Abatement, the Facility:
 - (1) must create no later than the January 1 following the completion of construction and maintain throughout the remainder of the term of the Agreement the minimum required number of permanent jobs in the District set out in the Agreement;
 - (2) must not adversely affect competition in the local market with established local businesses.
- (h) Taxability. From the commencement of the Abatement period to the end of the Abatement period, taxes shall be payable as follows:
 - (1) The value of Ineligible Property shall be fully taxable and;
 - (2) The Added Value of new Eligible Property (and certain personal property added in connection with a Rehabilitation Project) shall be taxable in the manner described in Section 2(d) above.
- (i) Environmental and Worker Safety Qualifications. In determining whether to grant an Abatement, consideration will be given to compliance by the Facility with all state and federal laws designed to protect human health, welfare and the environment (“environmental laws”) that are applicable to all facilities in the State of Texas owned or operated by the owner of the Facility or lessee, its parent, subsidiaries and, if a joint venture or partnership, every member of the joint venture or partnership (“applicants”). Consideration may also be given to compliance with environmental and worker safety laws by applicants at other facilities within the United States.

Section 3. **Application.**

- (a) Written Application. Any current or potential owner of taxable property may request Abatement by filing a written application with the President of the College.
- (b) Contents of Application. The application shall consist of a completed application form accompanied by: a general description of the new improvements to be undertaken; a descriptive list of the improvements for which Abatement is requested; a list of the kind, number and location of all proposed improvements of the property; a map and property description; proposed turbine location (if a wind turbine Facility); and a time schedule for undertaking and completing the proposed improvements. In the case of a Modernization or Expansion Project, a statement of the Appraised Value of the Facility, separately stated for real and personal property, shall be given for the tax year immediately preceding the

application. The application form may require such financial and other information as the College or other Eligible Jurisdiction, as applicable, deems appropriate for evaluating the financial capacity and other relevant factors of the applicant.

- (c) Local Employment and Procurement. Owner shall, as part of the Application, provide: (i) a list and description of all component parts and equipment which are included in the construction and/or installation of the Facility, (ii) a list of maintenance and operations personnel or professional services anticipated or required for the operation and maintenance of the Facility on an on-going basis; and (iii) the identify of all persons or firms in Starr County and Hidalgo County, or within 100 miles thereof, with the capability of providing these services (a complete Schedule I and Schedule II).
- (d) Written Notification. Upon receipt of a completed application, the President shall evaluate the application for a determination of the proposed Facility's compliance with these Guidelines.
- (e) Feasibility. After receipt of an application for Abatement, the College shall consider the feasibility and the impact of the proposed Abatement. The study of feasibility shall include, but not be limited to, an estimate of the economic effect of the Abatement of taxes and the benefit to the College and the Facility to be covered by such Abatement.
- (f) No Abatement if Construction has been Completed. No Agreement shall be approved if the application for the Abatement was filed after the completion of construction, alteration or installation of improvements related to the proposed Modernization, Expansion or New Facility.
- (g) Variance. Requests for variance from the provisions of these Guidelines and Criteria may be made in written form; provided, however, that no variance may extend the term of Abatement beyond five (5) years after completion of the Construction Phase. Such requests shall include a complete description of the circumstances explaining why the applicant should be granted a variance. Approval of a request for variance requires a three-fourths (3/4ths) vote of the board of trustees of the College.

Section 4. **College Approval.**

- (a) Designation of Zone. An Abatement shall be granted only for Facilities in a zone designated for Abatement under the Act by a County.
- (b) Required Findings. The College must adopt findings that the proposed abatement terms of the proposed Agreement meet the College's Guidelines and Criteria.
- (c) Reservation of Rights. Nothing shall be construed to limit the authority of the College to examine each application for Abatement on a case-by-case basis and determine in its sole and absolute discretion whether or not abatement of the tax on the proposed Facility should be granted; whether or not the Facility will comply with these Guidelines and Criteria; whether it is financially feasible for the College, and whether or not the proposed temporary abatement of taxes will inure to the long-term benefit of the College.

On matters of interpretation of the Tax Code or the Tax Abatement Act, the College may request an Attorney General' Opinion. The College's final determination shall not be subject to judicial review.

Section 5. **Agreement.**

- (a) Contents of Tax Abatement Agreement. The Agreement with the Owner shall include:
- (1) the estimated value to be subject to Abatement and the Base Year Value;
 - (2) the percentage of value to be abated each year as provided in Section 2(d);
 - (3) the commencement date and termination date of Abatement;
 - (4) the proposed use of the Facility, time schedule, map, proposed turbine location, property description and improvements list as provided in the application as required;
 - (5) the contractual obligations in the event of default, delinquent taxes, recapture, administration and assignment as provided in these Guidelines and Criteria or other provisions that may be required for uniformity or by state law;
 - (6) the amount of Added Value as set out in 2(c) and required number of permanent jobs;
 - (7) a requirement that Owner shall certify to the board of trustees of the College on or before April 1 each year that the Owner is in compliance with each applicable term of the agreement;
 - (8) a requirement that the owner or lessee will obtain and maintain all required permits and other authorizations from all local, state and federal agencies with jurisdiction over the licensing or permitting, the design, construction, manufacture and operation of the Facility and for the storage, transport and disposal of waste, if any;
 - (9) a limitation that the uses of the property must be consistent with the general purpose of encouraging development or redevelopment of the zone during the period that property tax exemptions are in effect;
 - (10) provision of access to and authorization to inspect the property by employees or authorized agents of the College to ensure that the improvements or repairs are made according to the specifications and conditions of the agreement; and
 - (11) a provision that the board of trustees of the College may cancel or modify the Agreement if the Owner fails to comply with the Agreement.
- (b) Time of Execution. The Agreement shall normally be executed within 60 days after the applicant has provided all necessary information and documentation.

- (c) Attorney's Fees. In the event any attorney's fees are incurred by the College in the preparation of an Agreement, said fees shall be paid by the applicant upon execution of the Agreement.

Section 6. **Recapture.**

- (a) Failure to Commence Operation During Term of Agreement. In the event that the Facility is not completed and does not begin operation as provided in the Agreement, no Abatement shall be given for that tax year, and the full amount of taxes assessed against the property shall be due and payable for that tax year. In the event that the Owner of such a Facility fails to begin operation with the minimum required number of permanent jobs by the next January 1, then the Agreement shall be subject to termination and all abated taxes during the period of construction shall be recaptured and paid within 60 days of such termination. Notwithstanding the foregoing, in the event that the above defaults are due to a Force Majeure condition, the College may grant extensions if the Owner is diligently proceeding to cure such defaults.
- (b) Discontinuance of Operations During Term of Agreement. In the event the Facility is completed and begins operation but subsequently discontinues operations during any four (4) consecutive weeks during the term of the Agreement, for any reason except on a temporary basis due to a Force Majeure condition, the Agreement may be terminated by the College, and all taxes previously abated by virtue of the Agreement during the preceding four years shall be recaptured and paid within 60 days of such termination.
- (c) Delinquent Taxes. In the event that the Owner allows its ad valorem taxes to become delinquent and fails to timely and properly follow the legal procedures for their protest and/or contest, the Agreement shall be subject to termination and so shall the Abatement of the taxes for the tax year of the delinquency. The total taxes assessed without Abatement, for that tax year shall be paid within 60 days from the date of termination.
- (d) Notice of Default. Should the College determine that the Owner is in default according to the terms and conditions of its Agreement, it shall notify the Owner in writing at the address stated in the Agreement that if such is not cured within 60 days from the date of such notice (the "Cure Period"), then the Agreement may be terminated. In the event the Owner fails to cure said default during the Cure Period and the Agreement is terminated, the taxes abated by virtue of the Agreement will be recaptured and paid as provided herein.
- (e) Actual Capital Investment. Should the College determine that the total level of New Capital Investment is lower than provided in the Agreement, the difference between the tax abated and the tax which should have been abated based upon the actual New Capital Investment as determined shall be paid to the taxing agencies within 60 days of notification to the Owner of such determination.
- (f) Reduction in Rollback Tax Rate. If during any year of the period of Abatement with respect to any property any portion of the abated value for the Eligible Property which is added to the current total value of the College is not treated as "new property value" (as

defined in Section 26.012(17) of the Texas Tax Code) for the purpose of establishing the “effective maintenance and operations rate” (as defined in Section 26.012(16) of the Texas Tax Code) in calculating the “rollback tax rate” in accord with Section 26.04(c)(2) of the Texas Tax Code and if the College’s budget calculations indicate that a tax rate in excess of the “rollback tax rate” is required to fund the operations of the College for the succeeding year, then the College shall recapture from the taxpayer a tax in an amount equal to the lesser of the following:

- (1) The amount of the taxes abated for that year by the College with respect to such property.
- (2) The amount obtained by subtracting the rollback tax rate computed without the abated property value being treated as new property value from the rollback tax rate computed with the abated property value being treated as new property value and multiplying the difference by the total Appraised Value of the College.

If the College has granted an Abatement of taxes to more than one taxpayer, then the amount of the recapture calculated in accord with subparagraph (2) above shall be prorated on the basis of the amount of the Abatement with respect to each taxpayer.

All recaptured taxes must be paid within thirty (30) days after notice thereof has been given to the affected taxpayer. Penalties and interest applicable under the Tax Code shall not begin to accrue upon such sum until the first day of the month following such thirty (30) day notice, at which time penalty and interest shall accrue in accord with the laws of the State of Texas.

- (g) Statutory Tax Lien. The amount of tax abated each year under the terms of these Guidelines and the Agreement shall continue to be secured by the statutory tax lien pursuant to Section 32.01 of the Texas Tax Code which shall continue in existence from year to year throughout the entire term of the Agreement or until all taxes, whether assessed or recaptured, are paid in full.
- (h) Automatic Termination. The Agreement shall automatically terminate on and as of the date any of the following events occur: the filing of a petition in bankruptcy by the Owner; or the making by the Owner of an assignment for the benefit of creditors; or if any involuntary petition in bankruptcy or petition for an arrangement pursuant to the federal bankruptcy code is filed against the Owner; or if a receiver is appointed for the business of the Owner. In the event of automatic termination for any of the above reasons, the prior notice of default provisions in subsection (d) above shall not apply. Owner shall immediately notify the College should any of the foregoing events occur.

Section 7. **Administration.**

- (a) Annual Assessment. The Starr County Appraisal District or the Hidalgo County Appraisal District, as applicable, shall annually determine the Appraised Value of the real and personal property subject to an Agreement. Each year, the Owner shall furnish the Appraisal District with such information as may be necessary for the Abatement. Once

value has been established, the Appraisal District shall notify the affected jurisdictions which levy taxes of the amount of the Appraised Value and the Abatement. Owner shall, on the anniversary date of the Agreement provide the College the Appraised Values of the Property and a certificate of taxes paid to each jurisdiction.

- (b) Access to Facility. The Agreement shall stipulate that employees and/or designated representatives of the College will have access to the Facility during the term of the Agreement to inspect the Facility to determine if the terms and conditions of the Agreement are being met. All inspections will be made only after giving 24 hours prior notice and will only be conducted in such manner as to not unreasonably interfere with the construction and/or operation of the Facility. All inspections will be made with one or more representatives of the Owner and in accordance with all applicable safety standards.
- (c) Annual Evaluation. Upon completion of construction, the College, individually or in conjunction with other affected jurisdictions, shall annually evaluate each Facility receiving Abatement to ensure compliance with the Agreement and report possible violations of the Agreement.
- (d) Annual Reports. Owner shall certify to the governing body of the College on or before April 1 each year that Owner is in compliance with each applicable term of the Agreement. Additionally, during the initial four years of the term of Abatement, the Owner shall provide to the College approving the Abatement an annual report covering those items listed on Schedule 1 in order to document its efforts to acquire goods and services on a local basis. Such annual report shall be prepared on a calendar year basis and shall be submitted to the College no later than ninety (90) days following the end of each such calendar year. The annual report shall be accompanied by an audit letter prepared by an independent accounting firm which has reviewed the report.
- (e) “Buy Local” Provision. Each recipient of Abatement shall additionally agree to give preference and priority to local manufacturers, suppliers, contractors and labor for the materials, equipment and labor described on Schedule 1, except where not reasonably possible to do so without added expense, substantial inconvenience, or sacrifice in operating efficiency. In any such exceptional cases involving purchases over \$1,000,000 during construction and over \$50,000 during operations, a justification for such purchase shall be included in the annual report. Each such recipient shall further acknowledge that it is a legal and moral obligation of persons receiving Abatement to favor local manufacturers, suppliers, contractors and labor, all other factors being equal. For the purposes of this provision, the terms “materials” and “labor” shall have the meaning set out in Schedule 1. For the purposes of this provision, the term “local” as used to describe manufacturers, suppliers, contractors and labor shall include firms, businesses, and persons who reside in or maintain an office in either Hidalgo County or Starr County. In the event of a breach of the buy-local provision, the percentage of Abatement shall be proportionately reduced equal to the amount the disqualified contract bears to the total construction cost (materials and labor) for the Facility. In the event that Owner contracts the supply and construction of the Facility to an affiliate or other non-local contractor,

Owner shall use commercially reasonable efforts to ensure compliance with this Section by including in such contract a flow-through provision requiring such compliance.

SCHEDULE I

“Buy Local” Annual Reports

The following information shall be reported to the College on a calendar-year basis during the first four years of the tax abatement program:

1. Dollar amount spent for materials* (local).
2. Dollar amount spent for materials* (total).
3. Dollar amount spent for labor** (local).
4. Dollar amount spent for labor** (total).
5. Number of jobs created in the construction of the Facility (local).
6. Number of jobs created in the construction of the Facility (total).
7. Number of jobs created on a permanent basis (local).
8. Number of jobs created on a permanent basis (total).

* The term “materials” is defined to include all materials used in excavation, site improvement, demolition, concrete, structural steel, fire proofing, piping, electrical, instruments, paintings and scaffolding, insulation, temporary construction facilities, supplies, equipment rental in construction, small tools and consumables. This term does not include major items of machinery and equipment not readily-available locally.

** The term “labor” is defined to include all labor in connection with the excavation, site improvement, demolition, concrete construction, structural steel, fire proofing, equipment placement, piping, electrical, instruments, painting and scaffolding, insulation, construction services, craft benefits, payroll burdens, and related labor expenses. This term does not include engineering services in connection with the design of the Facility.

The term “local” as used to describe manufacturers, suppliers, contractors and labor shall include firms, businesses, and persons who reside in or maintain an office in either Hidalgo County or Starr County.

SCHEDULE II

ADDITIONAL INFORMATION REQUIRED OF APPLICANT FOR TAX ABATEMENT

Section 1. Eligibility Criteria

1. To be eligible for consideration by College for a tax abatement under these Guidelines, an Owner of the Facility must meet or exceed all of the criteria described below:

- The Facility must be one that will generate renewable energy;
- The minimum amount of new real and/or personal property capital investment shall exceed \$200 million (at start of project or by year 2017);
- Shall exceed minimum levels of full-time job creation;
- Provide employee and dependent access to health care benefits;
- Provide a minimum living and all-industry wage requirements for new and existing employees at project site;

Section 2. Amount and Terms of Tax Abatement Subject to Additional Commitments

- 2.1 The amount and term of the tax abatement offered will be dependent upon the Owner's commitment to exceed the minimum eligibility criteria, consideration of other public incentives offered for the same project and the overall benefit to the College and the community.
- 2.2 What resources will the Owner commit to the following:
- (a) Sponsorship of scientific events, teacher research grants to the College; materials and equipment, teaching materials to the College; R&D collaboration with local college;
 - (b) Total number of jobs created and maintained in the area;
 - (c) Number of high-wage jobs.

Section 3. Wage Requirements

Companies receiving a tax abatement from the College must meet certain minimum wage requirements for all new and existing (i.e., retained) jobs at the project site.

- 3.1 Living Hourly Wage Requirement: In order to be eligible for a tax abatement, one hundred percent (100%) of the company's new and existing employees ***at the project location*** must earn no less than a "living wage" throughout the full term of the Tax Abatement Agreement. This wage is based on the poverty level for a family of four, as determined annually (January) by the U.S. Department of Health and Human Services (HHS). As of January 22, 2015, the living wage requirement is \$11.66 per hour.
- 3.2 All Industries Median Hourly Wage Requirement: In addition to the "Living Wage" requirement, after one year of initiating full operations at the project location, but not more than two years after execution of the Tax Abatement Agreement with the College, at least seventy percent (70%) of all new and existing employees, with at least one year of full employment with the company at the project location, must earn a cash wage at or exceeding the annual Edinburg, Pharr McAllen Metropolitan Statistical Area (MSA) Median Hourly Wage for All Industries (Companies) for the most recent year available. This wage is compiled by the Bureau of Labor Statistics (BLS) Occupational Employment Survey and published annually by the Texas Workforce Commission (TWC). This wage is updated annually, and for 2014 the current applicable wage is \$11.32 per hour.
- High-Wage Jobs: High-wage jobs are either: (1) Qualified professional jobs reported in high-wage industries (e.g., advanced business services, aerospace, life sciences, renewable energy, high-tech/IT); or (2) Jobs for which earnings are above the Starr County average weekly wage (average for the most recent four quarters) as reported quarterly by the Bureau of Labor Statistics (currently \$31,941 in 2014).
- 3.3 If the company does not meet and maintain these wage requirements for all new and existing employees at the project location, the company will be in default of its Tax Abatement Agreement, which could result in termination of the Agreement and the recapture of all or a portion of the previously abated property taxes.

Section 4. Targeted and Qualifying Industries/Business Activities or Project team

The majority of the company's business at the project location must be engaged in one of the following qualifying industries, business activities, or Project team:

Targeted Industries:

- Energy

Section 5. Local Assessment: County and Community:

- 5.1 Describe how has the company's plan been prepared in consultation with the local community, property owners and local political leaders?
- (a) Local Community:
 - (b) Property Owners:
 - (c) Local Political Leaders:
- 5.2 Identify the local, state and federal bodies that have jurisdiction over the design, construction, licensing, regulation and operation of the Facility and here any public records of review of the Facility may be accessed by the College and the public:
- a. Local:
 - b. State:
 - c. Federal:
- 5.3 Outline what processes, if any, were followed for community consultation for the Facility's development.
- 5.4 Is there an Environmental Impact Statement and Clearance required for the Facility? If so, identify where any public records of environmental review may be assessed by the College and members of the public.
- 5.5 If the Facility is a wind farm, did the assessment of the Facility by any governmental agency measure and assess potential environmental noise impacts from wind turbines? If so, please provide copies of any records with the Application.
- 5.6 Identify the Texas agency, if any, which has on-going regulatory authority over the Facility. Describe any approval process which has taken place in connection with locating the Facility.
- 5.7 Please state whether any of the following were considered in the assessment and location of wind turbines, and if so, how any negative impacts have/or will be addressed:
- landscape and visual amenity:
 - noise impacts (have noise guidelines been developed to assess regulate noise):

- health issues (what health issues, if any, have been identified and what guidelines or policies have been adopted to address potential health impacts, if any:
- economic issues, including potential impacts on property values:
- ecological issues, including potential impacts on threatened species:
- decommissioning and rehabilitation:

The College will rely on the review of the applicable County and on state agencies with regulatory responsibility over the compatibility of the Facility site(s) with the surrounding uses, to include noise impacts, visual amenity and ecological issues.

Section 6. Life of Facility and Decommissioning

Include life projections for the Facility, depreciation schedules for income tax purposes and the decommissioning plan. State if the Owner on the Application is a “pass-through” owner or intends to assign its interest in the Facility and the Abatement Agreement, include proposed contractual language that obligates Owner and any future assignee to comply with the decommissioning plan. To assure the College that the Owner, or Owner’s assignee, will perform the decommissioning plan, what financial security, bond or enforceable pledge does the Owner proposed.

Section 7. Noise Auditing and compliance:

Has applicant developed a plan on procedure to undertake compliance monitoring and auditing. If so, please describe and submit relevant documents.

- Does Owner propose to maintain noise monitoring facilities? Will Special audible characteristics such as excessive amplitude modulation (including the van den Berg effect) together with cumulative impacts be considered?
- What noise standards and reporting of noise records have been developed? Does Owner propose to prepare and submit a noise compliance report on a regular basis? If so, to whom? Will Owner make noise compliance reports publicly available.

EXHIBIT A

Application for Tax Abatement

SOUTH TEXAS COLLEGE

Please submit the answers to the following questions and attach any additional pages as needed. Please complete and attach to the application completed Schedules I and II.

Applicant name:

Applicants address and phone number:

Applicant organization:

Type of Business:

Organization address and phone:

Organization Contact:

Contact address and phone:

Proposed project or facility address: **[Need to add address or location]**

1. Provide brief description of project or facility for which tax abatement is sought.

2. Does this property fall under the definition of "Eligible Property" provided in the _____ County Guidelines & Criteria?

___ Yes

___ No

3. This application is for (choose one):

___ new plant

___ Expansion

___ Modernization

4. Please list all the taxing jurisdictions in which the proposed project or facility is located.

[Are applications for tax abatement being submitted to all these jurisdictions?]

5. Please describe the nature and scope of the tax abatement that is sought. What is the total estimated taxable value or total range of taxable values of the project or facility for which abatement is sought?

[What is the extent of the abatement being requested?]

[Does (company) contemplate that the Project will be completed in Phases?]

6. What will be the total estimated taxable value or total range of taxable values of the project or facility in the first year after the expiration of the abatement?

[The (amount) represents 5% depreciation over 10 years.]

7. Please attach information describing how the proposed project or facility meets the minimum Requirement for tax abatement outlined in the Guidelines & Criteria.

See Attachment 1

8. Please attach information on the following aspects of the proposed project or facility:

- (1) current value of land and existing improvements, if any;
- (2) type, value and purpose of proposed improvements;
- (3) productive life of proposed improvements;
- (4) impact of proposed improvements and other expenditures on existing jobs;
- (5) number and type of new jobs, if any, to be created by proposed improvements and expenditures;
- (6) costs to be incurred by Starr County, if any, to provide facilities or services directly resulting from the new improvements;
- (7) types and values of public improvements, if any, to be made by applicant seeking abatement;
- (8) estimation of the amount of ad valorem property taxes to be paid to Starr County after expiration of the abatement agreement;
- (9) the impact on the business opportunities of existing businesses and the attraction of new businesses to the area, if any;
- (10) the overall compatibility with the zoning ordinances and comprehensive plan, if any, for the area;
- (11) whether the applicant's proposed facility or improvement or modernization is an industry which is new to Starr County.

See Attachment 1

9. Please attach the following information to this application:
- (1) A map and description of the property for which abatement is sought;
 - (2) A time schedule for completing the planned improvements; and
 - (3) Basic financial information about yourself and your organization sufficient to enable evaluation of the applicant's financial capacity.

See Attachment 1

10. Please describe the proposed or existing Reinvestment Zone in which this project will be located.

DEGS seeks the County's approval of the Reinvestment Zone attached as Exhibit. The Project will be located in the center portion of the Zone, Although the Project could expand north and northwest into other areas inside the zone boundary shown on the attached Exhibit B.

11. Please attach a copy of the County's approved Tax Abatement Agreement with applicant, or, if not yet approved, a copy of the proposed County's Tax Abatement Agreement.

I attest that the information provided in this application is true and correct to the best of my knowledge.

Applicant Signature:

Authorized Representative

Name of Applicant:

Date of application submission:

Exhibit A
Legal Description of Reinvestment Zone
Containing Proposed Project

Please attach a copy of the map of the County's Reinvestment Zone and the location(s) of the facility (ies)

The real property in _____ County, being all of the (lots, block/section) in the _____.

Exhibit B
Map of Project Area

Application for Tax Abatement

SOUTH TEXAS COLLEGE

Please submit the answers to the following questions and attach any additional pages as needed. Please complete and attach to the application completed Schedule I.

Applicant name: Mesteno Windpower, LLC

Applicants address and phone number: 550 South Caldwell St. Suite 600
Charlotte, North Carolina 28202
(704) 382-1911

Applicant organization: Duke Energy Renewables

Type of Business: Wind Powered Electricity Generation

Organization address and phone: 550 South Caldwell St. Suite 600
Charlotte, North Carolina 28202

Organization Contact: Graham Furlong

Contact address and phone: 550 South Caldwell St. Suite 600
Charlotte, North Carolina 28202
(704) 382-1911

Proposed project or facility address: Starr County, TX

1. Provide brief description of project or facility for which tax abatement is sought.

Mesteno Windpower, LLC anticipates constructing a wind-powered electric generating facility with an operating capacity of approximately 201.6 megawatts. Presently our plans are to install 56 Vestas V136 3.6 megawatt turbines on the property within the "Mesteno Wind" reinvestment zone in Starr County, Texas. Mesteno Windpower, LLC estimates that all 56 turbines are planned to be installed in Starr County.

If granted an abatement pursuant to Texas Tax Code 312, Mesteno Windpower, LLC expects to issue a full notice to proceed for construction in Q4 of 2018 and expects to complete construction within 12 months.

The additional improvements for the Mesteno Windpower Project will include but are not limited to, wind turbines, towers, foundations, new and improved roads, buildings and offices, meteorological equipment, electrical transmission cables and towers, transformers, electrical substations, and any other equipment necessary to safely operate, maintain, and transmit power to the ERCOT electrical grid.

2. Does this property fall under the definition of “eligible property” provided in the Starr County Guidelines & Criteria?

☒ Yes
☐ No

3. This application is for (choose one):

☒ New Plant
☐ Expansion
☐ Modernization

4. Please list all the taxing jurisdictions in which the proposed project or facility is located.

Starr County, Starr County Hospital District, South Texas College District, Rio Grande City Consolidated Independent School District, Starr County FM & FC and Starr County Drainage District. Applications and abatement / limitation agreements have been or are being submitted to the first five (5) of the above named taxing entities.

5. Please describe the nature and scope of the tax abatement that is sought. What is the total estimated taxable value or total range of taxable values of the project or facility for which abatement is sought?

Mesteno Windpower, LLC seeks an abatement of taxes effective for ten (10) full calendar years for the project beginning on January 1 of the next tax year, after the date that the College President and/or the President of the Board of Trustees receives a letter certifying completion of construction of Project, outlining the Improvements included in the Project, and stipulating the overall turbine capacity.

The estimated taxable value of the Project when completed is expected to be \$159,800,000, although the actual value will depend upon annual appraisal conducted by the Starr County Appraisal District and specific decisions to be made by Mesteno Windpower, LLC in the future.

Mesteno Windpower, LLC is seeking a 75% abatement for the full ten (10) year abatement period and will provide an annual Payment In Lieu of Tax (PILOT) of \$128 per Megawatt (MW) during the ten (10) year abatement period, or \$25,805 annually.

Mesteno Windpower, LLC anticipates the project being completed in one (1) phase, beginning in the 4th quarter of 2018 (if approved) and finished within twelve (12) months thereafter.

6. What will be the total estimated taxable value or total range of taxable values of the project or facility in the first year after the expiration of the abatement?

Mesteno Windpower, LLC estimates the project will have an estimated taxable value of approximately \$86,070,695 in the first year after expiration of the proposed abatement although the value will be determined by appraisals by the Starr County Appraisal District and other factors. For purposes of estimation, the amount of \$86,070,695 represents a six (6) percent annual depreciation rate of the initial investment at the eleventh (11th) year.

7. Please attach information describing how the proposed project or facility meets the minimum Requirement for tax abatement outlined in the Guidelines & Criteria.

See Attachment 1

8. Please attach information on the following aspects of the proposed project or facility:

- (1) current value of land and existing improvements, if any;
- (2) type, value and purpose of proposed improvements;
- (3) productive life of proposed improvements;
- (4) impact of proposed improvements and other expenditures on existing jobs;
- (5) number and type of new jobs, if any, to be created by proposed improvements and expenditures;
- (6) costs to be incurred by Starr County, if any, to provide facilities or services directly resulting from the new improvements;
- (7) types and values of public improvements, if any, to be made by applicant seeking abatement;
- (8) estimation of the amount of ad valorem property taxes to be paid to Starr County after expiration of the abatement agreement;
- (9) the impact on the business opportunities of existing businesses and the attraction of new businesses to the area, if any;
- (10) the overall compatibility with the zoning ordinances and comprehensive plan, if any, for the area;
- (11) whether the applicant's proposed facility or improvement or modernization is an industry which is new to Starr County.

See Attachment 1

9. Please attach the following information to this application:

- (1) A map and description of the property for which abatement is sought;
- (2) A time schedule for completing the planned improvements; and
- (3) Basic financial information about yourself and your organization sufficient to enable evaluation of the applicant's financial capacity.

See Attachment 1

10. Please describe the proposed or existing Reinvestment Zone in which this project will be located.

Mesteno Windpower, LLC is scheduled to present to the Starr County Commissioner's Court on August 13th, 2018 to obtain approval for the attached Reinvestment Zone as displayed in Exhibit A.

11. Please attach a copy of the County's approved Tax Abatement Agreement with applicant, or, if not yet approved, a copy of the proposed County's Tax Abatement Agreement.

I attest that the information provided in this application is true and correct to the best of my knowledge.

Applicant Signature:

Christopher M. Fallon
Authorized Representative

Name of Applicant: CHRIS FALLON

Date of application submission: 8/9/2018

Exhibit A
Legal Description of Reinvestment Zone
Containing Proposed Project

- Section 51 Abstract 710
- Section 767 Abstract 602
- Section 93 Abstract 38
- Section 94 Abstract 806
- Section 95 Abstract 716
- Section 96 Abstract 777
- Section 966 Abstract 1125
- The western part of Section 751 Abstract 1127
- Section 750 Abstract 863, save and except approximately 44 acres in the northeast corner
- Section 90 Abstract 750
- Section 89 Abstract 44, save and except the eastern 1000'
- The southern 500' and northern 200' out of the eastern 1000' of Section 89 Abstract 44
- A 1000' x 1000' area in the Southeast corner of Section 91 Abstract 43, in addition to the southern and eastern 500', and northern 200', out of the remaining part of Section 91 Abstract 43
- All of Section 754 Abstract 751 located west of an existing AEP transmission line"
- Section 627 Abstract 856
- Abstract 154
- Abstract 40
- Section 626 Abstract 996
- Section 628 Abstract 1097
- The southern part of Section 933 Abstract 1083
- The southern part of Section 164 Abstract 1014
- Part of Section 565 (aka Section 265) Abstract 359 west of FM 755
- Section 936 Abstract 1068
- Section 936 Abstract 1162
- Part of the southern part of Section 934 Abstract 1066 west of FM 755
- Part of Section 969 Abstract 1176
- The northern part of Section 85 Abstract 148
- Part of Section 84 Abstract 184 north of La Sagunada Road
- Part of Section 83 Abstract 130 north of La Sagunada Road
- All of Section 82 Abstract 179 north of La Sagunada Road
- All of Section 81 Abstract 75 north of La Saginada Road
- Part of Section 80 Abstract 74 north of La Sagunada Road
- Part of the northern part of Section 79 Abstract 66
- Part of the northern part of Section 78 Abstract 82

Attachment 1

Question 7: Minimum Requirements

The Project will contribute to the expansion of employment, attract major investment to Starr County, benefit the property on which it is constructed, and contribute to the economic development of the County.

Mesteno Windpower, LLC intends to construct a wind powered electric generating facility with an expected value greater than \$159,800,000 in Starr County. At a minimum, the Project will result in a wind power facility with an estimated 200 megawatt nameplate capacity.

Mesteno Windpower, LLC estimates that installing the wind turbines will create 100 to 150 temporary construction jobs over the course of the project's construction, which is estimated to last twelve months of construction. Mesteno Windpower, LLC further anticipates the creation of an estimated six (6) full-time jobs by the operator of the Project for the operation and maintenance of the Project. Continuing operations and maintenance activities in Starr County will create opportunities for purchase of contracting services and supplies from Starr County businesses. Over the course of construction of the Project, Mesteno Windpower, LLC will make an effort to use local labor and purchase services and materials local businesses where practicable.

The Project will make use of land that is currently used for agricultural and ranching purposes. The location of the Project is remote and not ideal for industrial or commercial development, but is well suited for a wind farm. Without the Project, the land could remain in its current state and would be unlikely to attract new investment to the area.

The wind farm will provide "clean" power to customers served by Mesteno Windpower, LLC. Wind energy creates little or no emissions impacting the environment. The project will provide this clean energy source.

The addition of full-time and contract-related jobs, the purchase of local services, supplies and materials, and the productive use of land to generate revenue and spur investment are examples of the kind of economic benefit that the proposed wind farm will bring to Starr County.

Question 8: Information about specific aspects of the project

(1) Value of land and existing improvements, if any;

Mesteno Windpower, LLC will be leasing land from the local land owners. Currently, the only existing industrial improvements on the land is meteorological equipment (Met Towers) with an estimated value less than \$50,000.

(2) Type, value and purpose of proposed improvements;

The improvements will consist of a wind power facility, comprised of Mesteno Windpower, LLC project (1 phase) expected to be approximately 201.6 megawatts of nameplate capacity located in the Reinvestment Zone. It is currently anticipated that the wind farm will consist of approximately 56 3.6 megawatt wind turbines.

The improvements are expected to have a value of in excess of \$159,800,000, although the actual value will be determined by an appraisal by the Starr County Appraisal District. This projection regarding the number of turbines is based upon the use of 3.6MW turbines, and over the course of developing the project, Mesteno Windpower, LLC may elect to use another size turbine, or a combination of turbine types, however, the nameplate capacity of the facility is estimated to be 201.6 megawatts. The improvements also shall include any other property in the Reinvestment Zone meeting the contractual definition of "Eligible Property" that will be used to produce wind power and perform other functions related to the production, distribution and transmission of electric power.

(3) Productive life of proposed improvements; The Project is estimated to have a useful life of 25 years.

(4) Impact of proposed improvements and other expenditures on existing jobs; The Project is not expected to negatively affect any existing jobs. Based on Mesteno Windpower, LLC experience with existing wind projects in Texas, Mesteno Windpower, LLC investments in Starr County will create new jobs and result in increased local economic activity.

(5) Number and type of new jobs, if any, to be created by proposed improvements and expenditures; According to preliminary estimates, the direct effect of Mesteno Windpower, LLC's investment will be the creation of approximately 100 to 150 temporary construction jobs in Starr County during the construction phase of the wind power facility, which is estimated to last twelve months. The operations and maintenance of the wind power facility will provide an estimated six (6) full-time jobs.

(6) Cost to be incurred by South Texas College, if any, to provide facilities or services directly resulting from the new improvements; Mesteno Windpower, LLC expects that South Texas College will incur NO new costs as a result of the project.

(7) Types and values of public improvements, if any, to be made by applicant seeking abatement; Because almost all development will take place on private land, Mesteno Windpower, LLC does not anticipate constructing any public improvements other than the possible upgrade of county roads to a level sufficient to support construction needs.

- (8) The amount of ad valorem property taxes to be paid to South Texas College after expiration of the abatement agreement; It is difficult to estimate the exact amount of ad valorem taxes to be paid after expiration of the agreement, given the present uncertainty about future tax rates, appraisals, depreciation schedules, and final figures regarding the taxable value of the wind farm.
- (9) Mesteno Windpower, LLC estimates that at the end of the abatement (yr. 11), based on current tax rates and a value of \$86,070,695, the proposed project would produce \$159,231 in annual property taxes to South Texas College. The College would receive tax revenues during the first 10 years of the abatement in addition to the payments in lieu of taxes and then would receive post-abatement taxes in years 11-25 of the projected full useful life of the project.
- (10) The impact on the business opportunities of existing businesses and the attraction of new businesses to the area, if any; Over the course of construction of the project, Mesteno Windpower, LLC will make an effort to use local businesses to provide services and materials to the Project where practicable. Continuing operations and maintenance activities in Starr County will create opportunities for obtaining services and supplies from County businesses for the duration of the Project. The increased economic activity in Starr County resulting from the development and operation of the Project may result in attraction of new businesses to the area.
- (11) The overall compatibility with the zoning ordinances and comprehensive plan, if any, for the area; Not applicable. Starr County does not have a zoning ordinance or a comprehensive plan.
- (12) Whether the applicant's proposed facility or improvement or modernization is in an industry which is new to Starr County; The Project will contribute to the growth of the wind industry in Starr County and should have significant economic benefits for Starr County.

Question 9 (1): A map and descriptions of the property for which abatement is sought.

Exhibits A and B depict and describe the Project.

Question 9 (2): Time schedule for completing project.

Mesteno Windpower, LLC contemplates that construction will begin no later than Q4 of 2018 and will be completed within 12 months.

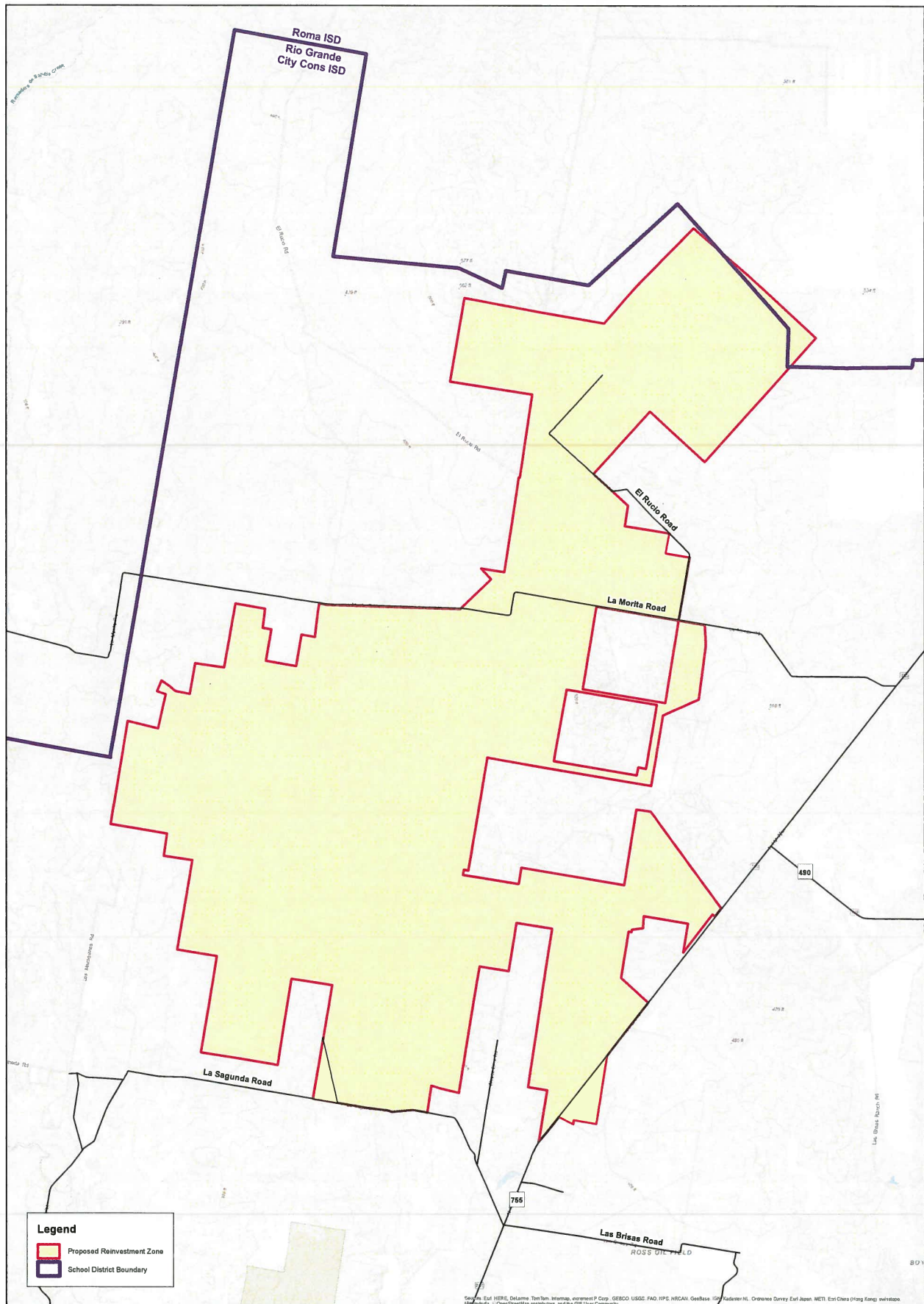
Question 9 (3): Basic Financial Information.

Duke Energy Corporation (Duke Energy) is one of the largest electric power holding companies in the United States. Headquartered in Charlotte, N.C., Duke Energy is a Fortune 250 company traded on the New York Stock Exchange under

the symbol DUK. More information about the company is available at www.duke-energy.com. Please reference our financials here: <https://www.duke-energy.com/our-company/investors/financials>

Duke Energy Renewables is a subsidiary of Duke Energy Corporation and is a leader in developing innovative wind and solar energy solutions for customers across the country. By developing renewable and clean energy technologies, we're working to reduce our company's environmental footprint. Since 2007, Duke Energy has invested more than \$4 billion to grow our portfolio of wind and solar power projects. We now own and operate about 2,900 megawatts (MW) of renewable energy: 2,300 MW wind power and 600 MW solar power. Learn more at www.duke-energy.com/our-company/about-us/businesses/renewable-energy.

Exhibit B
Map of Project Area



1221 South MoPac Expressway, Suite 225
Austin, Texas 78746 | 512-222-1125
www.energyrenewalpartners.com



Duke Energy Renewables Mesteño Windpower Project Proposed Reinvestment Zone

Project Location: Stan County, Texas



Prepared by: B. Richards

Date: 7/28/2018

**Review and Action as Necessary on Award of Proposal, Purchases, Renewals, and
Interlocal Agreements (Non-Bond Proceeds)**

Approval of the following award of proposal, purchases, renewals, and interlocal agreements (Non-Bond Proceeds) will be requested at the September 25, 2018 Board meeting as follows:

- A. Award**
- B. Instructional Items**
- C. Non - Instructional Items**
- D. Technology Items**
- E. Interlocal Agreements**

A. Award

1) Syllabus Management Software (Award)

Award the proposal for syllabus management software to **Intellidemia, Inc.** (New York, NY) (New), at a total amount of \$24,900.00.

Purpose – The Division of Academic Affairs - Curriculum and Student Learning is requesting the purchase of a syllabus management software. South Texas College faculty and administrators will use the software for development, modification, updating and tracking of syllabi across the College.

Justification and Benefit – This software will allow South Texas College to meet the requirements of House Bill 2504, which mandates that each Institution of higher education shall make available to the public on the institution's Internet website a syllabus that satisfies any standard adopted by the institution, provides a brief description of each major course requirement, includes each major assignment and examination, lists any required or recommended reading, and provides a general description of the subject matter of each lecture. The institution shall make the information available by not later than the seventh day after the first day of the classes for the semester or other academic term during which the course is offered.

Other Benefits of the software system include the following:

- **Reporting to Accreditors:** Aggregate syllabus content from programs, departments, or the entire institution can be made available within seconds.
- **Consistency:** Institution-wide consistency can be achieved with syllabus templates. Changes, edits, and updates scale out to all syllabi, instantly.
- **Integration:** Single sign-on, LMS and SIS integration enables all faculty and other users to have a seamless user experience and it would boost the number of faculty and students using Blackboard.
- **Collaborate:** Faculty will maintain the freedom to author their syllabi while Deans, assistant Deans, and Chairs may monitor progress through audits and workflow.

- **Access:** Being cloud-based software means syllabi will be available on any device, anywhere, anytime.
- **ADA Accessibility:** Ensures all faculty syllabi contain technical requirements for accessibility by individuals with disabilities under the Americans with Disabilities Act (ADA) of 1990.
- **Time saving:** The software would alleviate the burden of managing multiple emails, Word templates, and hardcopy archival.
- **Other benefits:** Have the ability to quickly and easily compile information regarding learning outcomes and assessments and what took a team of people weeks will now be completed in a few clicks.

Background – Proposal documents were advertised on July 16, 2018 and July 23, 2018 and issued to two (2) vendors. Two (2) responses were received on July 31, 2018 and reviewed by Academic Affairs, Information Technology, and the Purchasing Department.

Funds for this expenditure are budgeted in the Curriculum and Student Learning budget for FY 2018 - 2019.

B. Instructional Items

2) Testing Materials (Purchase)

Purchase testing materials for the Texas Success Initiative (TSI), which uses the Accuplacer Platform from **The College Board** (New York, NY), a sole source vendor, for the period beginning September 1, 2018 through August 31, 2019, at a total amount of \$59,000.00.

Purpose – The Student Assessment Center is requesting the purchase of thirty-five thousand (35,000) test units, which will be used through Fall 2018, Spring 2019, and Summer 2019 semesters.

Justification and Benefit – The Texas Success Initiative (TSI) is used for all South Texas College students to obtain results in the areas of reading, writing, and math so that they are able to complete advisement and registration.

Funds for this expenditure are budgeted in the TSI Examination budget for FY 2018 – 2019.

C. Non – Instructional Items

3) Advertisement – Classified Ads (Purchase)

Purchase advertisement – classified ads from **AIM Media Texas/The Monitor** (McAllen, TX), a sole source vendor, for the period beginning September 1, 2018 through August 31, 2019, at an estimated amount of \$50,000.00.

Purpose – The advertisement – classified ads are requested by various College departments for the advertising of proposals, budget and tax information, and personnel vacancies.

Justification and Benefit – The advertisement will be used by the Purchasing Department for classified ads soliciting request for proposals or qualifications, Business Office for budget and tax legal ads, and the Office of Human Resources for advertising vacant positions.

Funds for this expenditure are budgeted in the Purchasing Department, Business Office, and Human Resources budgets for FY 2018 – 2019.

4) Chiller Maintenance Agreement (Purchase)

Purchase a chiller maintenance agreement with **Johnson Controls, Inc.** (Milwaukee, WI), a The Interlocal Purchasing System (TIPS) purchasing cooperative approved vendor, for the period beginning November 21, 2018 through November 20, 2019, at an annual amount of \$51,900.00 for scheduled services and an estimated amount of \$70,000.00 for as needed repair services. The total annual amount is \$121,900.00.

Purpose – Facilities Operation and Maintenance is requesting to renew the contract for services for the air-cooled and water-cooled chillers districtwide.

Justification and Benefit – The chiller maintenance services contract provides scheduled preventive maintenance inspections and emergency service calls for the various chiller units located throughout the College district and does not include the chillers purchased under the 2013 Bond Construction Program.

- Quarterly Inspections – 16 Chillers
 - ⇒ Check refrigerant circuit for leaks
 - ⇒ Check operating pressures and temperatures
 - ⇒ Oil Analysis
 - ⇒ Check electrical connections
- Semi Annual Inspections – 2 Chillers
 - ⇒ Meg windings
 - ⇒ Operating controls
- Annual Inspection – 16 Chillers
 - ⇒ Operating Controls
 - ⇒ Inspect thermal insulation for integrity
 - ⇒ Clean condenser tubes
 - ⇒ Clean control panel interior

Funds for this expenditure are budgeted in the Facilities Maintenance budget for FY 2018 – 2019.

5) Maintenance Equipment, Parts, and Supplies (Purchase)

Purchase maintenance equipment, parts, and supplies through the Texas Association of School Boards – Buyboard approved vendors, for the period beginning September 1, 2018 through August 31, 2019, at an estimated amount of \$200,000.00, with the following vendors:

- **Carrier Enterprise, LLC.** (Houston, TX/Pharr, TX)
- **Crawford Electric Supply** (San Antonio, TX/Mission, TX)
- **Dealers Electric Supply** (Waco, TX/McAllen, TX)
- **Ferguson Enterprise, Inc.** (Newport News, VA/Pharr, TX)
- **Johnson Supply & Equipment** (Houston, TX/Pharr, TX)
- **Johnstone Supply** (Corpus Christi, TX/Pharr, TX)
- **Trane** (Fort Worth, TX/Weslaco, TX)

Purpose – Facilities Operations and Maintenance is requesting the purchase of maintenance equipment, parts, and supplies for district-wide daily work order requests.

Justification and Benefit – The maintenance and repair equipment parts, and supplies are needed for the day-to-day repairs and improvements in the areas of plumbing, painting, irrigation, electrical, door locks, vehicle and equipment batteries, and air conditioning.

Funds for this expenditure are budgeted in the Facilities Maintenance budget for FY 2018 – 2019.

6) Institutional Membership – TACC (Renewal)

Renew the institutional membership – TACC with the **Texas Association of Community Colleges (TACC)** (Austin, TX), a sole source vendor, for the period beginning September 1, 2018 through August 31, 2019, at a total amount of \$79,157.00.

Purpose – The Office of the President is requesting to renew the institutional membership, which includes the annual association membership, telecommunication membership, building assessment, and mathways/TSC pathways assessment.

Justification and Benefit – TACC is comprised of all fifty (50) public community college districts in the state and represents the interests of the colleges before the Texas Legislature and state agencies. The General Appropriations Bill and legislation affecting public community colleges in general have been and remain the principal concern of TACC.

Funds for this expenditure are budgeted in the Non-Public Fund Project budget for FY 2018 – 2019.

D. Technology Items

7) Audio Visual Equipment and Supplies (Purchase)

Purchase audio visual equipment and supplies for the period beginning September 1, 2018 through August 31, 2019, at an estimated amount of \$170,000.00, which is based on prior year expenditures, with the following purchasing cooperative vendors:

Vendor/Purchasing Cooperative	Amount
Audio Visual Aids (San Antonio, TX) – Texas Association of School Boards – Buyboard, Purchasing Cooperative of America, and The Interlocal Purchasing System (TIPS) Purchasing Cooperative	\$80,000.00

Vendor/Purchasing Cooperative	Amount
B & H Foto & Electronics, Corp. (New York, NY) – Texas Association of School Boards – Buyboard, Purchasing Cooperative of America, The Interlocal Purchasing System (TIPS) Purchasing Cooperative, and E & I Cooperative Services	\$80,000.00
Audio Fidelity Communications, Corp./dba Whitlock (Austin, TX) – State of Texas Department of Information Resources (DIR)	\$10,000.00

Purpose – The audio visual equipment and supplies purchases are requested district wide as needed to support classroom instruction, staff presentations, office operations, and communication with internal and external individuals or groups.

Justification and Benefit – The audio visual equipment and supplies are purchased district wide for the day-to-day operation of departments and instructional programs. This includes some of the following items:

- Headphones – Distance Education, Instructional Technologies and Academic programs
- Digital Cameras, Lenses, Camera Cases – Art Program, Public Relations and Marketing, Planning and Construction and all other requesting departments and academic programs
- Dome Cameras/Camcorders – Nursing Allied Health Programs, Public Relations and Marketing, and Instructional Technologies
- Computer Cables, Printer Cables, and Projector Cables – Technology Resources and all other requesting departments and academic programs
- Sound Equipment – Instructional Technologies and all other requesting departments and academic programs
- Projector Screens and Parts – Instructional Technologies and all other requesting departments and academic programs

Funds for this expenditure are budgeted in the requesting department budgets for FY 2017 – 2018.

8) Computer Components, Peripherals, Software, and Supplies (Purchase)

Purchase computer components, peripherals, software, and supplies for the period beginning September 1, 2018 through August 31, 2019, at an estimated amount of \$350,000.00, which is based on prior year expenditures, with the following purchasing cooperative vendors:

Vendor/Purchasing Cooperative	Amount
CDW Government (Vernon Hills, IL) – State of Texas Department of Information Resources (DIR), National Intergovernmental Purchasing Alliance (NIPA)/Texas Cooperative Purchasing Network (TCPN), National Joint Power Alliance (NJPA), Harris County Dept of Ed – Choice Partners, The Interlocal Purchasing System (TIPS) Purchasing Cooperative, and E & I Cooperative Services	\$140,000.00

Vendor/Purchasing Cooperative	Amount
CRC Computer Repair Center (McAllen, TX) – State of Texas Department of Information Resources (DIR)	\$40,000.00
Dell Marketing, LP. (Dallas, TX) – State of Texas Department of Information Resources (DIR)	\$100,000.00
GovConnection (Merrimack, NH) – State of Texas Department of Information Resources (DIR), Harris County Dept of Ed – Choice Partners, and National Intergovernmental Purchasing Alliance (NIPA)/Texas Cooperative Purchasing Network (TCPN)	\$10,000.00
SHI Government Solutions, Inc. (Austin, TX) – Texas Association of School Boards – Buyboard, State of Texas Department of Information Resources (DIR), E & I Cooperative Services, Purchasing Association of Cooperative Entities (PACE), The Interlocal Purchasing System (TIPS) Purchasing Cooperative, and Harris County Dept of Ed – Choice Partners	\$60,000.00

Purpose – The computer components, peripherals, software, and supplies purchases are requested district wide as needed to support classroom instruction, staff office operations, and communication with internal and external individuals or groups.

Justification and Benefit – The computer components, peripherals, software, and supplies are purchased district wide for the day-to-day operation of departments and instructional programs. The following are some of the items requested by programs/departments:

- Scanners, Printers, Storage Media, Surge Protectors, Toner Cartridges, and Cables – All programs and departments district wide
- Barcode Scanner – Library Services, Security, Central Receiving, and Educational Technologies
- Memory – Business Computer Systems Program and All Departments District Wide
- Head Phones – Open Labs, Center for Learning Excellence, and Distance Education
- Web Cameras – Distance Education and All Departments District Wide
- Computer Parts – Business Computer Systems and other departments and programs
- Software – Instructional and Business packages – All programs and department district wide

Funds for this expenditure are budgeted in the Educational Technologies, Library Services, Central Receiving, Distance Education, and other departments and academic programs budgets for FY 2018 – 2019.

9) Enrollment Management System Agreement (Renewal)

Renew the enrollment management system agreement with **Hobsons, Inc.** (Cincinnati, OH), a sole source vendor, for the period beginning November 1, 2018 through October 31, 2021, at a total amount of \$195,000.00. The total amount will be split evenly into three (3) annual payments.

Purpose – The Division of Student Services, Division of Academic Affairs, and the Office of Public Relations are requesting the agreement renewal of the Starfish Early Alert System along with professional services to assist faculty in connecting

Justification and Benefit – The Starfish system enabled South Texas College to move into an integrated Early Alert system. The College will be able to provide a more personalized service and targeted interventions for students and improve the student experience. The overall goal is to transform our current processes to be fully integrated between all departments across the college. The early alert system will allow the college to get the right intervention to the right student at the right time, which will lead to increased student retention and completion.

South Texas College's Starfish Early Alert System has become an essential front line communication tool used by faculty to academically connect directly with students. During this period, South Texas College faculty have sent more than 100,000 academic alerts to more than 60,000 students.

Background - On September 8, 2015, EDUCAUSE, with funding from the Bill & Melinda Gates Foundation and the Leona M. and Harry B. Helmsley Charitable Trust, awarded South Texas College the Integrated Planning & Advising for Student Success (iPASS) grant. South Texas College (STC) was one of twenty-four (24) institutions across the county who received up to \$225,000 in grant funding. From the iPASS(2) pool of technology vendors, consultants in technology integration and business process redesign, STC selected Hobsons® and purchased the Starfish (Early Alert) system.

iPASS is an integrative approach to student success that promotes shared ownership among students, faculty, and staff. It encompasses services that help students formulate and advance toward educational goals, including advising, counseling, progress tracking, and academic early alerts. iPASS technologies can contribute in many ways, such as by documenting and tracking students' educational plans, improving data analysis, offering self-service resources that reduce advisor workloads, and triggering interventions based on student behavior or faculty input.

With the Board's approval, South Texas College formally entered into a three (3) year contract with Hobsons on September 25, 2015.

Funds for this expenditure are budgeted in the Division of Information Services, Planning, and Performance and Strategic Initiative budget for FY 2018 – 2019.

E. Interlocal Agreements

10)Data Collection Services for Starr County Asset Mapping Project (Interlocal Agreement/Purchase)

Purchase data collection services for Starr County asset mapping project through an interlocal agreement between South Texas College and **The University of Texas – Rio Grande Valley (UTRGV) – Data and Information Services Center (DISC)** (Edinburg, TX), for the period beginning September 26, 2018 through January 31, 2019, at a total amount of \$20,000.00.

Purpose – The Division of IS&P is requesting the data collection and asset mapping services which will be used to update the previous asset map data from Cameron, Hidalgo, Willacy,

Jim Hogg, Zapata, and Webb counties along with a more in-depth asset map and profile for Starr County. DISC will also update and maintain the Rio South Texas Asset Mapping website. The asset map will also support the creation of a strategic economic development plan for Starr County.

Justification and Benefit – This project is intended to meet the asset mapping component requirement outlined in the EDA planning grant awarded to South Texas College.

Background – DISC has worked on several asset mapping projects such as Ignite, an asset map and comprehensive economic development strategy focused on the health care industry in Hidalgo County in 2009 (Hidalgo County Judge's Office), and STRREDs, an asset map and rural economic development strategy for the agriculture industry in the Rio Grande Valley in 2011 (UDSA), and has the personnel and experience to successfully complete the proposed projects. STC and UTRGV had worked collaboratively on a similar grant in 2005 and 2009 that focused on the development of an asset map for the advanced manufacturing industry for "Rio South Texas", an area of seven (7) counties including Cameron, Hidalgo, Starr, and Willacy (Rio Grande Valley), Jim Hogg, Zapata, and Webb (Laredo). As part of that project, UTRGV and consultants gathered data on the assets related to advanced manufacturing in Rio South Texas, created a Rio South Texas Asset Mapping website with data on the advanced manufacturing industry, and prepared a report on the findings.

Funds for this expenditure are budgeted in the EDA Planning grant budget for FY 2018 – 2019.

11) State Records Inquiry Access Agreement (Interlocal Agreement/Purchase)

Enter into a state records inquiry access interlocal agreement with the **Texas Department of Public Safety** (Austin, TX), for the period beginning September 1, 2018 through August 31, 2019, at a total amount of \$12,000.00.

Purpose – The Office of Human Resources and Department of Public Safety are requesting to enter into an agreement to access records as needed as part of their day-to-day operation.

Justification and Benefit – The access is needed to verify driving records for faculty and staff driving College owned vehicles. This verification process has been conducted since the College opened and driving records are verified semi-annually.

Funds for this expenditure are budgeted in the Office of Human Resources and Department of Public Safety budgets for FY 2018 – 2019.

12) Strategic Planning and SWOT Analysis Training (Interlocal Agreement/Purchase)

Purchase strategic planning and SWOT analysis training between South Texas College and **The University of Texas – Rio Grande Valley (UTRGV)/Texas Manufacturing Assistance Center (TMAC)** (Edinburg, TX), for the total amount of \$3,150.00.

Purpose – The Strategic Planning and SWOT Analysis training services will help to provide key elements for strategic planning. The training will provide instruction, which will assist employees in business modeling, processes and strategic operations analysis.

Justification – The training is intended to assist Finance and Administrative Services staff in providing knowledge and skills on business model elements, process inputs, and outputs and strengths, weaknesses, opportunities and threats (SWOT) of an organization.

Background – TMAC at URGV is an affiliate of the Manufacturing Extension Partnership (MEP) program of the National Institute of Standards and Technology. TMAC at UTRGV has a successful history of assisting organizations in the areas of Executive Leadership, Production and Operations, Quality Management Systems, Supply Chain Management, Accounting and Finance and Project Management through onsite facilitation and training.

David Ortiz, TMAC Training and Development Specialist II, with UTRGV will serve as the primary consultant. The training will be provided to the Finance Administrative and Services Division. Twenty-five (25) employees will receive the training, which includes 8-hours of instruction, exercises, and brainstorming activities for better understanding of strategic planning and SWOT analysis concepts.

Funds for this expenditure are budgeted in the Vice President of Finance and Administrative Services budget for the FY 2018 - 2019.

Recommendation:

It is requested that the Finance, Audit, and Human Resources Committee recommend for Board approval at the September 25, 2018 Board meeting the award of proposal, purchases, renewals, and interlocal agreements (Non-Bond Proceeds) as listed below:

A. Award

B. Instructional Items

C. Non - Instructional Items

D. Technology Items

E. Interlocal Agreements

A. Award

- 1) **Syllabus Management Software (Award):** award the proposal for syllabus management software to **Intellidemia, Inc.** (New York, NY) (New), at a total amount of \$24,900.00;

B. Instructional Items

- 2) **Testing Materials (Purchase):** purchase testing materials for the Texas Success Initiative (TSI), which uses the Accuplacer Platform from **The College Board** (New York, NY), a sole source vendor, for the period beginning September 1, 2018 through August 31, 2019, at a total amount of \$59,000.00;

C. Non-Instructional Items

- 3) **Advertisement – Classified Ads (Purchase):** purchase advertisement – classified ads from **AIM Media Texas/The Monitor** (McAllen, TX), a sole source vendor, for the period beginning September 1, 2018 through August 31, 2019, at an estimated amount of \$50,000.00;
- 4) **Chiller Maintenance Agreement (Purchase):** purchase a chiller maintenance agreement with **Johnson Controls, Inc.** (Milwaukee, WI), a The Interlocal Purchasing System (TIPS) purchasing cooperative approved vendor, for the period beginning November 21, 2018 through November 20, 2019, at an annual amount of \$51,900.00 for scheduled services and an estimated amount of \$70,000.00 for as needed repair services. The total annual amount is \$121,900.00;
- 5) **Maintenance Equipment, Parts, and Supplies (Purchase):** purchase maintenance equipment, parts, and supplies through the Texas Association of School Boards – Buyboard approved vendors, for the period beginning September 1, 2018 through August 31, 2019, at an estimated amount of \$200,000.00, with the following vendors:
 - **Carrier Enterprise, LLC.** (Houston, TX/Pharr, TX)
 - **Crawford Electric Supply** (San Antonio, TX/Mission, TX)
 - **Dealers Electric Supply** (Waco, TX/McAllen, TX)
 - **Ferguson Enterprise, Inc.** (Newport News, VA/Pharr, TX)
 - **Johnson Supply & Equipment** (Houston, TX/Pharr, TX)
 - **Johnstone Supply** (Corpus Christi, TX/Pharr, TX)
 - **Trane** (Fort Worth, TX/Weslaco, TX)
- 6) **Institutional Membership - TACC (Renewal):** renew the institutional membership – TACC with the **Texas Association of Community Colleges (TACC)** (Austin, TX), a sole source vendor, for the period beginning September 1, 2018 through August 31, 2019, at a total amount of \$79,157.00;

D. Technology

- 7) **Audio Visual Equipment and Supplies (Purchase):** purchase audio visual equipment and supplies for the period beginning September 1, 2018 through August 31, 2019, at an estimated amount of \$170,000.00, which is based on prior year expenditures, with the following purchasing cooperative vendors:

Vendor/Purchasing Cooperative	Amount
Audio Visual Aids (San Antonio, TX) – Texas Association of School Boards – Buyboard, Purchasing Cooperative of America, and The Interlocal Purchasing System (TIPS) Purchasing Cooperative	\$80,000.00
B & H Foto & Electronics, Corp. (New York, NY) – Texas Association of School Boards – Buyboard, Purchasing Cooperative of America, The Interlocal Purchasing System (TIPS) Purchasing Cooperative, and E & I Cooperative Services	\$80,000.00

Vendor/Purchasing Cooperative	Amount
Audio Fidelity Communications, Corp./dba Whitlock (Austin, TX) – State of Texas Department of Information Resources (DIR)	\$10,000.00

- 8) **Computer Components, Peripherals, Software, and Supplies (Purchase):** purchase computer components, peripherals, software, and supplies for the period beginning September 1, 2018 through August 31, 2019, at an estimated amount of \$350,000.00, which is based on prior year expenditures, with the following purchasing cooperative vendors:

Vendor/Purchasing Cooperative	Amount
CDW Government (Vernon Hills, IL) – State of Texas Department of Information Resources (DIR), National Intergovernmental Purchasing Alliance (NIPA)/Texas Cooperative Purchasing Network (TCPN), National Joint Power Alliance (NJPA), Harris County Dept of Ed – Choice Partners, The Interlocal Purchasing System (TIPS) Purchasing Cooperative, and E & I Cooperative Services	\$140,000.00
CRC Computer Repair Center (McAllen, TX) – State of Texas Department of Information Resources (DIR)	\$40,000.00
Dell Marketing, LP. (Dallas, TX) – State of Texas Department of Information Resources (DIR)	\$100,000.00
GovConnection (Merrimack, NH) – State of Texas Department of Information Resources (DIR), Harris County Dept of Ed – Choice Partners, and National Intergovernmental Purchasing Alliance (NIPA)/Texas Cooperative Purchasing Network (TCPN)	\$10,000.00
SHI Government Solutions, Inc. (Austin, TX) – Texas Association of School Boards – Buyboard, State of Texas Department of Information Resources (DIR), E & I Cooperative Services, Purchasing Association of Cooperative Entities (PACE), The Interlocal Purchasing System (TIPS) Purchasing Cooperative, and Harris County Dept of Ed – Choice Partners	\$60,000.00

- 9) **Enrollment Management System Agreement (Renewal):** renew the enrollment management system agreement with **Hobsons, Inc.** (Cincinnati, OH), a sole source vendor, for the period beginning November 1, 2018 through October 31, 2021, at a total amount of \$195,000.00. The total amount will be split evenly into three (3) annual payments;

E. Interlocal Agreements

- 10) **Data Collection Services for Starr County Asset Mapping Project (Interlocal Agreement/Purchase):** purchase data collection services for Starr County asset mapping project through an interlocal agreement between South Texas College and **The University of Texas – Rio Grande Valley (UTRGV) – Data and Information Services (DISC)** (Edinburg, TX), for the period beginning September 26, 2018 through January 31, 2019, at a total amount of \$20,000.00;

- 11) **State Records Inquiry Access Agreement (Interlocal Agreement/Purchase):** enter into a state records inquiry access interlocal agreement with the **Texas Department of Public Safety** (Austin, TX), for the period beginning September 1, 2018 through August 31, 2019, at a total amount of \$12,000.00;
- 12) **Strategic Planning and SWOT Analysis Training (Interlocal Agreement/Purchase):** purchase strategic planning and SWOT analysis training between South Texas College and **The University of Texas – Rio Grande Valley (UTRGV)/Texas Manufacturing Assistance Center (TMAC)** (Edinburg, TX), for the total amount of \$3,150.00.

Recommend Action - The total for all award of proposal, purchases, renewals, and interlocal agreements (Non-Bond Proceeds) is \$1,285,107.00.

SOUTH TEXAS COLLEGE
1. SYLLABUS MANAGEMENT SOFTWARE
PROJECT NO. 18-19-1011

NAME		Intellidemia, Inc.	Simple Systems Group, LLC.
ADDRESS		244 Fifth Ave Ste J-290	12157 W Linebaugh Ave Ste 275
CITY/STATE/ZIP		New York, NY 10001	Tampa, FL 33626
PHONE		312-929-0155	813-279-5443
CONTACT		George Cook	Chris Halbig
#	Description	Proposed	Proposed
1	Software Costs	\$21,000.00	\$19,780.00
2	Multi-Year Discount (3 yrs with 2 - 1 year options to renew)	20%	
3	Software (after Discount)	\$16,800.00	
4	Implementation (One- Time)	\$4,800 (32 hours)	\$5,000.00
5	Training (One-Time)	\$600.00 (6 hours)	Included
6	Maintenance & Support	\$1,200.00 (8 hours)	Included
7	Other Costs	\$1,500.00 (Apidapter Integration middleware)	
TOTAL AMOUNT PROPOSED		\$ 24,900.00	\$ 24,780.00
TOTAL EVALUATION POINTS		80.8	73
RANKING		1	2

SOUTH TEXAS COLLEGE
1. SYALLABUS MANAGEMENT SOFTWARE
PROJECT NO. 18-19-1011
EVALUATION SUMMARY

VENDOR		Intellidemia, Inc.		Simple Systems Group, LLC.	
ADDRESS		244 Fifth Ave Ste J-290		12157 W Linebaugh Ave Ste 275	
CITY/STATE/ZIP		New York, NY 10001		Tampa, FL 33626	
PHONE		312-929-0155		813-279-5443	
CONTACT		George Cook		Chris Halbig	
1	The purchase price. (up to 40 points)	39.8	39.8	40	40
		39.8		40	
		39.8		40	
		39.8		40	
		39.8		40	
2	The reputation of the vendor and the vendor's goods or services. (up to 15 points)	12	11.2	10	7.2
		12		6	
		11		7	
		12		7	
		9		6	
3	The quality of the vendor's goods or services. (up to 16 points)	13	12.8	12	10.6
		13		11	
		13		11	
		13		11	
		12		8	
4	The extent to which the vendor's goods or services meet the College's needs. (up to 20 points)	19	15	18	13.2
		16		12	
		16		16	
		15		13	
		9		7	
5	The vendor's past relationship with the College. (up to 3 points)	2	2	2	2
		2		2	
		2		2	
		2		2	
		2		2	
6	The impact on the ability of the College to comply with laws and rules relating to Historically Underutilized Businesses. (up to 1 point)	0	0	0	0
		0		0	
		0		0	
		0		0	
		0		0	
7	The total long-term cost to the College to acquire the vendor's goods or services. (up to 5 points)	5	5	4.9	4.9
		5		4.9	
		5		4.9	
		5		4.9	
		5		4.9	
TOTAL EVALUATION POINTS		80.8		73	
RANKING		1		2	

SOUTH TEXAS COLLEGE
2. TESTING MATERIALS

NAME			The College Board	
ADDRESS			250 Vesey St	
CITY/STATE/ZIP			New York, NY 10281	
PHONE			212-713-8165	
FAX			212-713-8143	
#	Qty	Description	Unit Price	Extension
1	1	Testing Materials for Texas Success Initiative (TSI) Period: 9/1/18 - 8/31/19	\$ 59,000.00	\$ 59,000.00
TOTAL AMOUNT			\$ 59,000.00	

SOUTH TEXAS COLLEGE
3. ADVERTISEMENT - CLASSIFIED ADS

NAME			AIM Media Texas/ The Monitor	
ADDRESS			P O Box 3267	
CITY/STATE/ZIP			McAllen, TX 78502	
PHONE			956-683-4000	
CONTACT			Elizabeth Flores	
#	Qty	Description	Unit Price	Extension
1	1	Advertisement - Classified Ads - Proposals Period: 9/1/18 - 8/31/19	\$ 50,000.00	\$ 50,000.00
TOTAL AMOUNT			\$ 50,000.00	

SOUTH TEXAS COLLEGE
4. CHILLER MAINTENANCE AGREEMENT

NAME			Johnson Controls, Inc.	
ADDRESS			5757 N Green Bay	
CITY/STATE/ZIP			Milwaukee, WI 53202	
PHONE			866-839-8477	
FAX			866-839-8472	
CONTACT			David Mabe	
#	Qty	Description	Unit Price	Extension
1	1	Annual Maintenance Scheduled Services Period: 11/21/18 - 11/20/19	\$ 51,900.00	\$ 51,900.00
2	1	Estimated Repair Services Period: 11/21/18 - 11/20/19	\$ 70,000.00	\$ 70,000.00
TOTAL AMOUNT			\$ 121,900.00	

SOUTH TEXAS COLLEGE
5. MAINTENANCE EQUIPMENT, PARTS, AND SUPPLIES

NAME			Carrier Enterprise, LLC.		Crawford Electric Supply		Dealers Electrical Supply		Ferguson Enterprise, Inc.		Johnson Supply & Equipment		Johnstone Supply		Trane	
ADDRESS			16230 Port Northwest		343 N Weidner Rd		2320 Columbus Ave		12500 Jefferson Ave		10151 Stella Link		2701 Agnes St		4200 N Sylvania Ave	
CITY/STATE/ZIP			Houston, TX 77041		San Antonio, TX 78233		Waco, TX 76701		Newport News, VA 23602		Houston, TX 77025		Corpus Christi, TX 78405		Fort Worth, TX 76137	
LOCAL ADDRESS			3000 N Hibiscus Pharr, TX		1105 Bus Park Dr Mission, TX		1401 E Upas Ave McAllen, TX		705 E Expway 83 Pharr, TX		801 Mozelle St Pharr, TX		3107 N Sugar Rd Pharr, TX		1040 N VoTech Dr Weslaco, TX	
PHONE			713-939-6036		210-805-9898		254-756-7251		281-350-3355		713-830-2432		361-882-8896		369-758-3109	
CONTACT			Rion Cascaden		Nathan Lutz		Daryl Donaldson		Chris Couvillion		Terry Jacobs		Kirk Bell		Julia Espinoza	
#	Qty	Description	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
1	1	Maintenance Equipment, Parts, and Supplies Period: 9/1/18 - 8/31/19	\$ 24,000.00	\$ 24,000.00	\$ 36,000.00	\$ 36,000.00	\$ 21,000.00	\$ 21,000.00	\$ 14,000.00	\$ 14,000.00	\$ 43,000.00	\$ 43,000.00	\$ 57,000.00	\$ 57,000.00	\$ 5,000.00	\$ 5,000.00
TOTAL AMOUNT			\$ 24,000.00		\$ 36,000.00		\$ 21,000.00		\$ 14,000.00		\$ 43,000.00		\$ 57,000.00		\$ 5,000.00	

SOUTH TEXAS COLLEGE
6. INSTITUTIONAL MEMBERSHIP - TACC

NAME			Texas Association of Community Colleges (TACC)	
ADDRESS			1304 San Antonio St Ste 201	
CITY/STATE/ZIP			Austin, TX 78701	
PHONE			512-476-2572	
FAX			512-476-0262	
CONTACT			Greg Williams	
#	Qty	Description	Unit Price	Extension
1	1	Association Membership Dues Period: 9/1/18 - 8/31/19	\$ 54,725.00	\$ 54,725.00
2	1	Building Assessment	\$ 9,773.00	\$ 9,773.00
3	1	Mathways/TSC Pathways Assessment	\$ 14,659.00	\$ 14,659.00
TOTAL AMOUNT			\$ 79,157.00	

SOUTH TEXAS COLLEGE
7. AUDIO VISUAL EQUIPMENT AND SUPPLIES

NAME			Audio Visual Aids		B & H Foto & Electronics, Corp.		Audio Fidelity Communications, Corp. /dba Whitlock	
ADDRESS			2903 N Flores St		420 9th Ave		11100 Metric Blvd	
CITY/STATE/ZIP			San Antonio, TX 78212		New York, NY 10001		Austin, TX	
PHONE			800-422-1282		212-239-7500		512-354-2827	
FAX			800-854-8140				512-933-0291	
CONTACT			Ron George		Robert Meskin		Elissa Fox	
#	Qty	Description	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
1	1	Audio Visual Equipment and Supplies Period: 9/1/18 - 8/31/19	\$ 80,000.00	\$ 80,000.00	\$ 80,000.00	\$ 80,000.00	\$ 10,000.00	\$ 10,000.00
TOTAL AMOUNT			\$ 80,000.00		\$ 80,000.00		\$ 10,000.00	

SOUTH TEXAS COLLEGE
8. COMPUTER COMPONENTS, PERIPHERALS, SOFTWARE, AND SUPPLIES

NAME			CDW Government		CRC Computer Repair Center		Dell Marketing, LP.		GovConnection		SHI Government Solutions, Inc.	
ADDRESS			230 N Milwaukee Ave		131 E. Pecan Blvd		P O Box 676021		732 Milford Rd		1301 S Mo-Pac Expway Ste 375	
CITY/STATE/ZIP			Vernon Hills, IL 60061		McAllen, TX 78501		Dallas, TX 75267		Merrimack, NH 03054		Austin, TX 78746	
PHONE			877-708-8009		956-631-2321		800-274-7799		800-800-0019		888-764-8888	
FAX			312-705-8262		956-631-4696		800-365-5329		603-683-0213		512-732-0232	
CONTACT			Tim Reboletti		Gaudy Reyna		Marlene Silva		Ed Reed		Adrienne Pubyalski	
#	Qty	Description	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
1	1	Computer Components, Peripherals, Software, and Supplies Period: 9/1/18 - 8/31/19	\$ 140,000.00	\$ 140,000.00	\$40,000.00	\$ 40,000.00	\$ 100,000.00	\$ 100,000.00	\$10,000.00	\$ 10,000.00	\$60,000.00	\$ 60,000.00
TOTAL AMOUNT			\$ 140,000.00		\$ 40,000.00		\$ 100,000.00		\$ 10,000.00		\$ 60,000.00	

SOUTH TEXAS COLLEGE
9. ENROLLMENT MANAGEMENT SYSTEM AGREEMENT

NAME			Hobsons, Inc.	
ADDRESS			50 E Business Way Ste 30	
CITY/STATE/ZIP			Cincinnati, OH 45241	
PHONE			703-678-4327	
CONTACT			Jean Russell	
#	Qty	Description	Unit Price	Extension
1	1	Starfish Enterprise Success Platform Includes: Starfish Core and Professional Srvs, Project Consulting - 20 hours; and Starfish Core - Quantity: 33,700. Period: 11/1/18 - 10/31/19	\$ 65,000.00	\$ 65,000.00
2	1	Starfish Enterprise Success Platform Includes: Starfish Core and Professional Srvs, Project Consulting - 20 hours; and Starfish Core - Quantity: 33,700. Period: 11/1/19 - 10/31/20	\$ 65,000.00	\$ 65,000.00
3	1	Starfish Enterprise Success Platform Includes: Starfish Core and Professional Srvs, Project Consulting - 20 hours; and Starfish Core - Quantity: 33,700. Period: 11/1/20 - 10/31/21	\$ 65,000.00	\$ 65,000.00
TOTAL AMOUNT			\$ 195,000.00	

SOUTH TEXAS COLLEGE
10. DATA COLLECTION SERVICES FOR STARR COUNTY ASSET
MAPPING PROJECT

NAME			The University of Texas Rio Grande Valley (UTRGV) - Data and Information Services Center (DISC)	
ADDRESS			1201 W University Dr	
CITY/STATE/ZIP			Edinburg, TX 78539	
PHONE			956-665-7185	
CONTACT			Michael Uhrbrock	
#	Qty	Description	Unit Price	Extension
1	1	Data Collection and Asset Mapping Services Period: 9/26/18 - 1/31/19	\$ 20,000.00	\$ 20,000.00
TOTAL AMOUNT			\$ 20,000.00	

SOUTH TEXAS COLLEGE
11. STATE RECORDS INQUIRY ACCESS AGREEMENT

NAME			Texas Department of Public Safety	
ADDRESS			PO Box 4087	
CITY/STATE/ZIP			Austin, TX 78773	
PHONE			512 424-5967	
FAX			512-424-7456	
#	Qty	Description	Unit Price	Extension
1	1	State Records Inquiry Access Agreement Period: 9/1/18 - 8/31/19	\$ 12,000.00	\$ 12,000.00
TOTAL AMOUNT			\$ 12,000.00	

SOUTH TEXAS COLLEGE

12. STRATEGIC PLANNING AND SWOT ANALYSIS TRAINING

NAME			The University of Texas - Rio Grande Valley (UTRGV) - Texas Manufacturing Assistance Center (TMAC)	
ADDRESS			1201 W University Dr ASF 1.301	
CITY/STATE/ZIP			Edinburg, TX 78539	
PHONE			956-665-7011	
FAX			956-665-7079	
#	Qty	Description	Unit Price	Extension
1	1	Strategic Planning and SWOT Analysis One (1) Day Training - Up to 25 participants	\$ 3,150.00	\$ 3,150.00
TOTAL AMOUNT			\$	3,150.00

Review and Action as Necessary on Award of Proposal and Purchase for the 2013 Bond Construction Program Funded by Non-Bond Proceeds

Approval of the following award of proposal and purchase for the 2013 Bond Construction Program Funded by Non-Bond Proceeds will be requested at the September 25, 2018 Board meeting as follows:

A. Non-Bond Proceeds -- Maintenance and Operation Taxes (M&O)

1) Floor Care Equipment (Award)

Award the proposal for floor care equipment to **Gulf Coast Paper, Co.** (Brownsville, TX) in the amount of \$100,750.00 and to **CC Distributors, Inc.** (Corpus Christi, TX) in the amount of \$19,075.89.

Purpose – Facilities Operations and Maintenance – Custodial Department is requesting the purchase of various types of floor care equipment which will be used throughout the district for the day-to-day cleaning and maintenance of all South Texas College facilities.

Justification and Benefit – The equipment includes rider sweeper/carpet extractors, micro scrubbers, stand-on scrubbers, rider burnishers, and walk behind battery burnishers, which will be used throughout the College district.

Background – Proposal documents were advertised on July 26, 2018 and August 2, 2018 and issued to four (4) vendors. Two (2) responses were received on August 10, 2018 and reviewed by Facilities Operations and Maintenance, Custodial Department, and the Purchasing Department.

Funds for this expenditure are budgeted in the Maintenance and Operations Taxes (M&O) Furniture, Fixtures, and Equipment (FFE) budget for FY 2018 – 2019.

2) District-Wide Wayfinding Signage (Purchase)

Purchase district-wide wayfinding signage from **Interface Architectural Signage, Inc.** (Atlanta, GA), a State of Texas Multiple Award Schedule (TXMAS) approved vendor, at a total amount of \$211,410.65.

Purpose – Facilities Planning and Construction is requesting the purchase of wayfinding signage which provides ease of navigation for faculty, staff, students, and the public on all of the College's campuses. Periodically, the wayfinding signage must be updated to accommodate various changing conditions, such as the construction of new buildings and drives, repurposing or renaming of existing buildings, or updated College standards or iconography.

Justification and Benefit - The purchase and installation of additional wayfinding signage and updating of existing wayfinding signage is required to reflect the new layout of the campuses district-wide and the updated South Texas College logo.

Background - New buildings, parking lots, and drives have been constructed as part of the 2013 Bond Construction Program. The College's existing wayfinding signage will need to be updated and new signage is required to incorporate the new facilities. The existing signage will also be updated to reflect any revised building names as approved by the Board and the College's new logo will need to be incorporated into all of the new and existing signage.

Funds for this expenditure are budgeted in the Maintenance and Operations Taxes (M&O) Furniture, Fixtures, and Equipment (FFE) budget for FY 2018 – 2019.

Recommendation:

It is requested that the Finance, Audit, and Human Resources Committee recommend for Board approval at the September 25, 2018 Board meeting, the award of proposal and purchase for the 2013 Bond Construction Program Funded by Non-Bond Proceeds as listed below:

A. Non-Bond Proceeds -- Maintenance and Operation Taxes (M&O)

- 1) **Floor Care Equipment (Award):** award the proposal for floor care equipment to **Gulf Coast Paper, Co.** (Brownsville, TX) in the amount of \$100,750.00 and to **CC Distributors, Inc.** (Corpus Christi, TX) in the amount of \$19,075.89;
- 2) **District-Wide Wayfinding Signage (Purchase):** purchase district-wide wayfinding signage from **Innerface Architectural Signage, Inc.** (Atlanta, GA), a State of Texas Multiple Award Schedule (TXMAS) approved vendor, at a total amount of \$211,410.65.

Recommend Action - The total for the award of proposal and purchase for the 2013 Bond Construction Program and Related Projects Funded by Non-Bond Proceeds is \$331,236.54.

SOUTH TEXAS COLLEGE
1. FLOOR CARE EQUIPMENT
PROJECT NO. 18-19-1012

VENDOR			CC Distributors, Inc.**		Gulf Coast Paper, Co.	
ADDRESS			210 McBride Ln		635 Billy Mitchell Blvd	
CITY/STATE/ZIP			Corpus Christi, TX 78408		Brownsville, TX 78521	
PHONE			361-289-0200		956-739-6846	
FAX			361-289-6290		956-541-2018	
CONTACT			John Grey		Jorge A. Guerra	
#	Qty	Description	Unit Price	Extension	Unit Price	Extension
1	4	Rider Sweeper/Carpet Extractor	\$ 2,792.35	\$ 11,169.40	\$ 13,500.00	\$ 54,000.00
2	1	Shipping and Handling	\$ -	\$ -	\$ -	\$ -
3	6	Micro Scrubber	\$ 2,039.28	\$ 12,235.68	\$ 1,875.00	\$ 11,250.00
4	1	Shipping and Handling	\$ -	\$ -	\$ -	\$ -
5	3	Stand-On Scrubber	\$ 6,358.63	\$ 19,075.89	\$ 6,400.00	\$ 19,200.00
6	1	Shipping and Handling	\$ -	\$ -	\$ -	\$ -
7	2	Rider Burnisher	No Bid		\$ 14,300.00	\$ 28,600.00
8	1	Shipping and Handling	No Bid		\$ -	\$ -
9	1	Walk Behind Battery Burnisher	\$ 8,715.29	\$ 8,715.29	\$ 6,900.00	\$ 6,900.00
10	1	Shipping and Handling	\$ -	\$ -	\$ -	\$ -
TOTAL PROPOSAL AMOUNT			\$ 51,196.26		\$ 119,950.00	
ADJUSTED PROPOSAL AMOUNT			\$ 19,075.89		\$ 100,750.00	
TOTAL EVALUATION POINTS			89.65		94.65	
RANKING			2		1	

**Vendor did not provide the required specifications for Line 1; therefore that item was not evaluated.

**SOUTH TEXAS COLLEGE
1. FLOOR CARE EQUIPMENT
PROJECT NO. 18-19-1012
EVALUATION SUMMARY**

VENDOR		CC Distributors, Inc.		Gulf Coast Paper, Co.	
ADDRESS		210 McBride Ln		635 Billy Mitchell Blvd	
CITY/STATE/ZIP		Corpus Christi, TX 78408		Brownsville, TX 78521	
PHONE		361-289-0200		956-739-6846	
FAX		361-289-6290		956-541-2018	
CONTACT		John Grey		Jorge A Guerra	
1	The Respondent's price proposal. (up to 50 points)	45	45	50	50
		45		50	
		45		50	
2	The reputation of the vendor and the vendor's goods or services. (up to 10 points)	9	8.66	9	8.66
		8		8	
		9		9	
3	The quality of the vendor's goods or services. (up to 18 points)	17	16.66	16	16.33
		16		16	
		17		17	
4	The extent to which the vendor's goods and/or services meet the College's needs. (up to 18 points)	17	16.33	17	16.66
		15		16	
		17		17	
5	The vendor's past relationship with the College. (up to 3 points)	3	3	3	3
		3		3	
		3		3	
6	The impact on the ability of the College to comply with laws relating to Historically Underutilized Businesses. (up to 1 point)	0	0	0	0
		0		0	
		0		0	
TOTAL EVALUATION POINTS		89.65		94.65	
RANKING		2		1	

SOUTH TEXAS COLLEGE
2. DISTRICT-WIDE WAYFINDING SIGNAGE

NAME			Innerface Architectural Signage, Inc.	
ADDRESS			5849 Peachtree Rd	
CITY/STATE/ZIP			Atlanta, GA 30341	
PHONE			800-445-4796	
FAX			770-279-1327	
CONTACT			Lori Fallick	
#	Qty	Description	Unit Price	Extension
1	1	District-Wide Wayfinding Signage and Installation - Pecan Campus	\$ 81,932.05	\$ 81,932.05
2	1	District-Wide Wayfinding Signage and Installation - Starr County Campus	\$ 41,567.67	\$ 41,567.67
3	1	District-Wide Wayfinding Signage and Installation - Mid Valley Campus	\$ 38,525.45	\$ 38,525.45
4	1	District-Wide Wayfinding Signage and Installation - Technology Campus	\$ 25,635.58	\$ 25,635.58
5	1	District-Wide Wayfinding Signage and Installation - Nursing and Allied Health Campus	\$ 23,749.90	\$ 23,749.90
TOTAL AMOUNT			\$ 211,410.65	

Discussion and Action as Necessary to Continue Partnership with Food Bank of the Rio Grande Valley, Inc. for Support of Pecan Campus Food Pantry

Approval to continue partnership with Food Bank of the Rio Grande Valley, Inc. for support of Pecan Campus Food Pantry until January 31, 2019 will be requested at the September 25, 2018 Board meeting.

Purpose – To continue partnership with Food Bank of the Rio Grande Valley, Inc. for support of Pecan Campus Food Pantry.

Justification – The Food Bank fiscally sponsored the College's Food Pantry by donating 100% of the food for the first twelve months of the partnership and will continue until January 31, 2019.

Beginning in February 2019, the College will begin purchasing food from the Food Bank of the Rio Grande Valley Inc. to be disbursed at the Food Pantry. The purchases will be made from funds raised by the College since the opening of the Food Pantry.

Background – The Board of Trustees at their September 19, 2017 meeting approved to partner with the Rio Grande Valley, Inc. (Food Bank) to open a Food Pantry at Pecan Campus for the period of September 20, 2017 through August 31, 2018.

The Food Bank was created for the following reasons:

- Many South Texas College students are faced with inadequate food supplies for themselves and their family. This is referred to as food insecurity, that is, a "lack of access, at times, to enough food for an active, healthy life for all household members and limited or uncertain availability of nutritionally adequate foods." This program will provide students with canned/boxed food.
- South Texas College student households that are food insecure may be forced to make "trade-offs between important basic needs, such as housing or medical bills, and purchasing nutritionally adequate foods." Hunger issues exist in colleges, especially in lower income areas served by South Texas College.

The Food Bank lend its 501(C) 3 status to the Food Pantry, and the Food Pantry became a program of the Food Bank. The Food Bank requires monthly reports from the College of how many students are served at the Food Pantry (including adults and children in the students' families). The Food Bank delivers the food to the College and trained staff and volunteers at the College on food safety handling

Reviewers - The Resolution has been reviewed by Matt Hebbard, Vice President for Student Affairs and Enrollment Management, Eli Nguma, Director of Student Activities and Wellness, Paul Hernandez, Dean of Student Affairs, and had previously been reviewed by South Texas College's legal counsel.

Enclosed Documents – A Resolution follows in the packet for the Committee's review and information.

Matt Hebbard, Vice President for Student Affairs and Enrollment Management, and or Paul Hernandez, Dean of Student Affairs, will be present at the September 11, 2018 Finance, Audit, and Human Resources Committee meeting to address any questions by the committee

It is requested that the Finance, Audit, and Human Resources committee recommend for Board approval at the September 25, 2018 Board meeting, to continue partnership with Food Bank of the Rio Grande Valley, Inc. for support of Pecan Campus Food Pantry until January 31, 2019 as presented.

State of Texas)(

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South Texas College)(

A Resolution Approving the South Texas College Food Bank Program

And Other Matters Incident Thereto

Whereas, South Texas College has been given the opportunity to enter an agreement with the Food Bank of the Rio Grande Valley, Inc. (the “Food Bank”) for the purpose of providing canned and non-perishable food items to income-disadvantaged students; and

Whereas, providing food to economically disadvantaged College students contributes to their health, class attendance, and participation and continuation of their post-secondary education. As such, the College believes that the food bank program will advance a College public purpose;

Whereas, canned and non-perishable food may be supplied at no purchase cost by the Food Bank or by funds raised by the College, but the College is required to administer the program on one or more of its campuses; and

Whereas, the College’s Department of Student Activities and Wellness and the Counseling and Student Disabilities Department proposes to involve College students as volunteers to coordinate the Food Bank Program;

NOW THEREFORE, BE IT RESOLVED THAT:

Section 1. Findings by the Board of Trustees.

- (a) The Board of Trustees finds that providing canned and non-perishable foods to economically disadvantaged students constitutes a public purpose of the College because the food will supplement their income, contribute to their health and well-being and their school attendance and performance of their studies.

- (b) The College Administration proposes to engage in this food distribution program subject to assurances that the exclusive beneficiaries of the program will be its students.

Section 2. Approval of Program, Conditions and Restrictions Thereon and Guidelines.

The Board of Trustees grants the President and the administration reasonable discretion to organize and administer the Food Bank Program subject to the following conditions and restrictions:

- (a) The Food Bank Program will be administered by the Department of Student Activities and Wellness, under the direction of the Director of Student Activities and Wellness.
- (b) The College will institute a financial and managerial oversight program to allow for reporting to the board of trustees at the end of each fiscal year during which the program operates. It is acknowledged that the College's oversight and overhead costs in participating in this program will include costs of storage and distribution of the canned goods, as well as administrative expenses in determining the eligibility of students to participate. To that end, the College shall (i) implement a management oversight system that identifies students who qualify for the program and (ii) maintain accurate records of the food distribution. The College shall also adopt reasonable audit testing methods and conduct audits at appropriate times to assure compliance with program guidelines and avoid any improper private benefit other than as intended.
- (c) As a special political subdivision of the State of Texas, the College's function is specifically governed by state law. The College can exercise no authority that has not been clearly granted by the legislature. As a result, the College has little discretion to exercise regarding the expenditure of public funds. The College has a legitimate interest in protecting and providing for the health and well-being of students within the College's jurisdiction and is a legitimate public purpose. procedures and practices should be instituted to avoid crossing the public purpose threshold.

(d) The Board of Trustees approves the reasonable allocation of “Auxiliary Funds” which are generated from vending machine sales, bookstore commissions, and other local sources over which the College has direct control. The board of trustees finds that the policy it adopts in this resolution recognizes that the expenditure of Auxiliary Funds for the food program (1) is related to the College’s educational purpose and provides a commensurate benefit to the College and its students; and (2) meets the standards of Section 52, Article III of the Texas Constitution relating to the expenditure of public funds.

Section 3. Term of Resolution.

The Resolution is effective for the term of September 1, 2018 through January 31, 2019.

PASSED AND APPROVED this ____ day of _____, 2018.

SOUTH TEXAS COLLEGE

Paul R. Rodriguez, Board of Trustees Chairman

ATTEST:

Roy de León, Board of Trustees Secretary

Review and Discussion of Position Vacancy Report Recap for FY 2017 - 2018

The Staffing Plan Position Vacancy Report Recap for FY 2017 - 2018 follows in the packet for the Committee's information and review. Information is current as of August 31, 2018.

Dr. Shirley A. Reed, President, and Mrs. Mary Elizondo, Vice President for Finance and Administrative Services, will be available to respond to questions from the Committee.

The position information listed below includes the Unrestricted Fund only and does not include positions for Auxiliary and Restricted Funds.

The presentation of the data has been modified to detail the status of each position.

1) Positions Filled during Fiscal Year 2017 - 2018

(EXHIBIT A – HIRED)

- Two hundred and seventy-six (276) Full-Time Regular positions have been filled as of August 31, 2018, for FY 2017 – 2018.
- Out of the two hundred and seventy-six (276) full-time regular staff positions filled, there was a total of 7,211 applications; averaging 26 applicants per position posting for candidates.

2) Vacancies at Beginning of Fiscal Year 2017 - 2018

(EXHIBIT B - VACANT POSITIONS - NEW)

(EXHIBIT C - VACANT POSITIONS - CONTINUING)

- Fiscal Year 2017 – 2018 started with two-hundred and thirty-two (232) Full Time Regular positions from the previous fiscal year, and the Board approved seventy-three (73) additional new positions for a total of three-hundred and five (305) vacant Full Time Regular positions for FY 2017 – 2018.

3) Position Turnover during Fiscal Year 2017 - 2018

- There have been eighty (82) resignations, terminations, and/or retirement notices submitted for Full Time Regular staff positions as of August 29, 2018.

Below is a detail of the Fiscal Year 2017 – 2018 Non-Faculty Vacancies by Division as of August 31, 2018.

	Academic Affairs	Finance & Admin. Services	Information Services, Plan, Perform. & Strategic Init.	President's Office	Student Affairs & Enrollment Management	Total
Continued	30	72	36	12	14	164
Cont-Bond FY17	5	7	0	0	0	12
New-Bond FY18	6	0	1	0	0	7
Total	41	79	37	12	14	183

Further details can be found in the Position Vacancy Report Recap on the following pages.

For Fiscal Year 2018 – 2019, the Board approved twenty (20) Full Time Regular positions. The detail for Fiscal Year 2018 – 2019 on vacancies will be presented for information and review by the Committee at the October 9, 2018 scheduled meeting.

The Position Vacancy Report Recap for Fiscal Year 2017 - 2018 and Positions Filled and Vacated Report are presented for information and review by the Committee. No action is required from the Committee.

Positions Filled - EXHIBIT A

South Texas College
Positions Filled in FY 2017 - 2018
As of August 31, 2018

Hired

Division	Position	Type	Category	Title	Date Position Vacated	Position Status	Hire Date
Academic Advancement							
Academic Advancement	704335	CONT	Administrative	Director of Academic Assessment	FY18 Position Chng	Filled	04-12-18
Distance Learning	710276	CONT BOND FY17	Prof/Tech Support Exempt	Director of Distance Learning	New for FY17	Filled	02-01-18
High School Programs and Services	702203	CONT	Classified	Secretary	01-04-18	Filled	06-04-18
Professional & Organizational Dev	701352	CONT	Prof/Tech Support Non-Exempt	Professional Development Manager	FY18 Position Chng	Filled	07-10-18
Professional & Organizational Dev	705352	CONT	Prof/Tech Support Exempt	Instructional Coach - Prof & Org Dev	FY18 Position Chng	Filled	10-02-17
Academic Affairs							
Academic Affairs	700362	CONT	Prof/Tech Support Non-Exempt	Executive Administrative Assistant	05-01-17	Filled	10-02-17
Academic Affairs	700176	CONT	Classified	Secretary	04-03-17	Filled	01-22-18
Mid Valley Campus	702269	CONT	Classified	Faculty Secretary	02-08-18	Filled	08-01-18
Starr County Campus	704267	CONT BOND FY17	Prof/Tech Support Non-Exempt	Student Success Specialist	New for FY16	Filled	09-01-17
Division of Business, Public Safety and Technology							
Architectural and Engineering Design Technology	700303	CONT	Classified	Lab Assistant - Architectural and Engineering Design Technology	06-09-17	Filled	12-04-17
Lab Asst - HVACR	701300	CONT	Classified	Lab Assistant - HVACR	09-01-05	Filled	07-02-18
Electrician Assistant	701310	CONT	Classified	Lab Assistant - ELTR	10-01-17	Filled	04-16-18
Welding	701308	CONT	Classified	Faculty Secretary	04-01-17	Filled	09-18-17
Division of Liberal Arts and Social Sciences							
Developmental Math	701426	CONT	Classified	Developmental Lab Technician	06-08-17	Filled	12-04-17
Division of Liberal Arts and Social Sciences	711150	CONT BOND FY17	Classified	Faculty Secretary	New for FY17	Filled	02-12-18
Division of Liberal Arts and Social Sciences	710150	CONT BOND FY17	Classified	Faculty Secretary	New for FY17	Filled	04-02-18
Division of Liberal Arts and Social Sciences	713150	CONT BOND FY17	Prof/Tech Support Non-Exempt	Student Success Specialist	New for FY17	Filled	06-11-18
History	701225	CONT	Classified	Faculty Secretary	New for FY17	Filled	02-12-18
Division of Math, Science and Bachelor Programs							
Biology	701203	CONT	Prof/Tech Support Non-Exempt	Lab Specialist II - Biology	07-14-17	Filled	11-01-17
Biology	707204	NEW-BOND FY18	Prof/Tech Support Non-Exempt	Lab Specialist II - Biology	NEW FY18	Filled	04-02-18
BAT/BAS	702293	NEW FY18	Prof/Tech Support Exempt	Academic Coach	02-12-18	Filled	02-12-18
BAT/BAS	701293	NEW FY18	Prof/Tech Support Exempt	Academic Coach	NEW FY18	Filled	05-01-18
Biology	706204	NEW-BOND FY18	Classified	Faculty Secretary	NEW FY18	Filled	07-09-18
Chemistry	703200	NEW-BOND FY18	Classified	Faculty Secretary	NEW FY18	Filled	05-21-18
Chemistry	701200	CONT	Prof/Tech Support Non-Exempt	Lab Specialist II - Chemistry	09-27-17	Filled	01-08-18
Chemistry	704200	NEW-BOND FY18	Prof/Tech Support Non-Exempt	Lab Specialist II - Chemistry	NEW FY18	Filled	05-01-18
Div. of Math, Science & BA Programs	705281	NEW FY18	Classified	Administrative Assistant	NEW FY18	Filled	05-30-18
Division of Math, Science and Bachelor Programs	707416	CONT	Prof/Tech Support Exempt	Academic Coach	01-22-18	Filled	04-23-18

Positions Filled - EXHIBIT A

<div style="display: flex; justify-content: space-between; align-items: center;"> <div> South Texas College Positions Filled in FY 2017 - 2018 As of August 31, 2018 </div> <div style="font-size: 2em; color: orange; font-weight: bold;">Hired</div> </div>							
Division	Position	Type	Category	Title	Date Position Vacated	Position Status	Hire Date
Division of Math, Science and Bachelor Programs	701416	CONT	Classified	Administrative Assistant	11-30-15	Filled	05-14-18
Division of Math, Science and Bachelor Programs	706203	CONT	Prof/Tech Support Non-Exempt	Senior Administrative Assistant	10-02-17	Filled	01-16-18
Division of Math, Science and Bachelor Programs	725332	CONT	Prof/Tech Support Non-Exempt	Student Success Specialist	06-28-17	Filled	02-12-18
Engineering	701412	CONT BOND FY17	Prof/Tech Support Non-Exempt	Lab Specialist II - Engineering	New for FY17	Filled	02-05-18
Mathematics	702415	CONT	Classified	Faculty Secretary	09-22-17	Filled	01-03-18
Division of Nursing and Allied Health							
Division of Nursing and Allied Health	710557	CONT BOND FY17	Classified	Faculty Secretary	New for FY17	Filled	06-04-18
Division of Nursing and Allied Health	715557	NEW-BOND FY18	Classified	Faculty Secretary	NEW FY18	Filled	05-14-18
Emergency Medical Technology	701555	CONT	Prof/Tech Support Non-Exempt	Licensed Lab Assistant - EMT	05-15-14	Filled	05-01-18
Pharmacy Technology	701562	NEW-BOND FY18	Prof/Tech Support Non-Exempt	Registered Lab Assistant - Pharmacy	NEW FY18	Filled	02-05-18
Radiologic Technology	703557	CONT	Classified	Faculty Secretary	05-31-17	Filled	10-02-17
TR PM Risk and Security	701171	CONT	Prof/Tech Support Exempt	Project Manager - Information Technology	09-01-15	Filled	04-02-18
Law Enforcement							
Law Enforcement	701593	NEW FY18	Classified	Secretary	NEW FY18	Filled	03-19-18
Finance and Administrative Services							
Business Office	791184	CONT	Prof/Tech Support Non-Exempt	Accountant	04-10-18	Filled	06-11-18
Business Office	738184	CONT	Classified	Accounting Assistant	02-13-17	Filled	09-05-17
Business Office	700077	CONT	Classified	Accounting Assistant	06-09-17	Filled	08-13-18
Business Office	792184	CONT	Classified	Accounting Assistant	07-07-17	Filled	08-13-18
Business Office	795184	CONT	Classified	Accounting Assistant	07-07-17	Filled	11-01-17
Cashiers Office	757184	NEW-BOND FY18	Classified	Accounting Assistant	NEW FY18	Filled	06-11-18
Business Office	733184	CONT	Prof/Tech Support Exempt	Accounting Group Manager	10-27-17	Filled	07-13-18
Business Office	798184	CONT	Classified	Accounting Assistant	03-01-18	Filled	06-11-18
Business Office	734184	CONT	Prof/Tech Support Non-Exempt	Accounting Specialist	02-16-18	Filled	06-11-18
Business Office	751184	CONT	Prof/Tech Support Non-Exempt	Accounting Specialist	01-23-18	Filled	08-13-18
Business Office	705184	CONT	Classified	Payroll Assistant	03-01-18	Filled	07-02-18
Business Office	753184	CONT BOND FY17	Prof/Tech Support Non-Exempt	Payroll Specialist	New for FY17	Filled	03-21-18
Campus Police	775514	CONT BOND FY17	Prof/Tech Support Non-Exempt	Coord Emer Preparedness & Trng	New for FY17	Filled	10-02-17
Campus Police	700516	NEW-BOND FY18	Prof/Tech Support Non-Exempt	Dispatch Supervisor	NEW FY18	Filled	06-18-18
Campus Police	762514	CONT BOND FY17	Prof/Tech Support Non-Exempt	Police Compliance Coordinator	New for FY17	Filled	09-11-17
Campus Police	721514	CONT	Prof/Tech Support Non-Exempt	Police Dispatcher	11-08-17	Filled	04-16-18
Campus Police	701516	NEW-BOND FY18	Prof/Tech Support Non-Exempt	Police Officer	NEW FY18	Filled	06-18-18

Positions Filled - EXHIBIT A

South Texas College
Positions Filled in FY 2017 - 2018
As of August 31, 2018

Hired

Division	Position	Type	Category	Title	Date Position Vacated	Position Status	Hire Date
Cashiers Office	758184	NEW-BOND FY18	Classified	Administrative Assistant	NEW FY18	Filled	06-18-18
Cashiers Office	700050	CONT	Classified	Cashier	01-04-17	Filled	09-05-17
Cashiers Office	732184	CONT	Classified	Cashier	01-31-17	Filled	10-02-17
Cashiers Office	727184	CONT	Classified	Cashier	06-05-17	Filled	12-04-17
Cashiers Office	759184	NEW-BOND FY18	Classified	Cashier	NEW FY18	Filled	03-05-18
Cashiers Office	756184	NEW-BOND FY18	Classified	Cashier	NEW FY18	Filled	03-19-18
Cashiers Office	712184	CONT	Classified	Cashier II	09-01-14	Filled	09-18-17
Cashiers Office	794184	CONT	Classified	Cashier	07-03-17	Filled	12-04-17
Central Receiving	721580	CONT	Classified	Fixed Assets Assistant	10-16-17	Filled	03-01-18
Central Receiving	701581	CONT	Classified	Fixed Assets and Receiving Technician	07-10-17	Filled	11-13-17
Central Receiving	703584	CONT	Classified Non-Exempt	Fixed Assets and Receiving Technician	01-15-18	Filled	03-05-18
Custodial	720503	NEW-BOND FY18	Prof/Tech Support Exempt	Custodial Manager	NEW FY18	Filled	11-15-17
Custodial	707503	NEW-BOND FY18	Prof/Tech Support Exempt	Custodial Manager	NEW FY18	Filled	11-15-17
Custodial	793502	CONT BOND FY17	Prof/Tech Support Non-Exempt	Custodial Supervisor	New for FY17	Filled	10-16-17
Custodial	706503	NEW-BOND FY18	Prof/Tech Support Non-Exempt	Custodial Supervisor	NEW FY18	Filled	12-04-17
Custodial	773502	CONT BOND FY17	Classified	Custodian	New for FY17	Filled	10-02-17
Custodial	768502	CONT BOND FY17	Classified	Custodian	New for FY17	Filled	10-02-17
Custodial	776502	CONT BOND FY17	Classified	Custodian	New for FY17	Filled	09-01-17
Custodial	774502	CONT BOND FY17	Classified	Custodian	New for FY17	Filled	09-11-17
Custodial	766502	CONT BOND FY17	Classified	Custodian	New for FY17	Filled	10-02-17
Custodial	754502	CONT BOND FY17	Classified	Custodian	New for FY17	Filled	10-02-17
Custodial	756502	CONT BOND FY17	Classified	Custodian	New for FY17	Filled	10-02-17
Custodial	763502	CONT BOND FY17	Classified	Custodian	New for FY17	Filled	10-02-17
Custodial	760502	CONT BOND FY17	Classified	Custodian	New for FY17	Filled	10-09-17
Custodial	767502	CONT BOND FY17	Classified	Custodian	New for FY17	Filled	10-09-17
Custodial	759502	CONT BOND FY17	Classified	Custodian	New for FY17	Filled	10-16-17
Custodial	709502	CONT	Classified	Custodian	07-18-17	Filled	01-08-18
Custodial	705502	CONT	Classified	Custodian	07-18-17	Filled	11-01-17
Custodial	770502	CONT BOND FY17	Classified	Custodian	New for FY17	Filled	11-06-17
Custodial	700503	NEW-BOND FY18	Classified	Custodian	NEW FY18	Filled	08-13-18
Custodial	761502	CONT BOND FY17	Classified	Custodian	New for FY17	Filled	12-04-17
Custodial	786502	CONT BOND FY17	Classified	Custodian	New for FY17	Filled	12-04-17
Custodial	782502	CONT BOND FY17	Classified	Custodian	New for FY17	Filled	12-04-17
Custodial	781502	CONT BOND FY17	Classified	Custodian	New for FY17	Filled	12-04-17
Custodial	787502	CONT BOND FY17	Classified	Custodian	New for FY17	Filled	12-04-17
Custodial	783502	CONT BOND FY17	Classified	Custodian	New for FY17	Filled	12-04-17

Positions Filled - EXHIBIT A

South Texas College
Positions Filled in FY 2017 - 2018
As of August 31, 2018

Hired

Division	Position	Type	Category	Title	Date Position Vacated	Position Status	Hire Date
Custodial	785502	CONT BOND FY17	Classified	Custodian	New for FY17	Filled	12-04-17
Custodial	764502	CONT BOND FY17	Classified	Custodian	New for FY17	Filled	12-04-17
Custodial	703503	NEW-BOND FY18	Classified	Custodian	NEW FY18	Filled	01-08-18
Custodial	772502	CONT BOND FY17	Classified	Custodian	New for FY17	Filled	01-03-18
Custodial	706502	CONT	Classified	Custodian	10-02-17	Filled	01-16-18
Custodial	744502	CONT	Classified	Custodian	07-18-17	Filled	02-05-18
Custodial	771502	CONT BOND FY17	Classified	Custodian	New for FY17	Filled	02-05-18
Custodial	769502	CONT BOND FY17	Classified	Custodian	New for FY17	Filled	03-05-18
Custodial	762502	CONT BOND FY17	Classified	Custodian	New for FY17	Filled	04-02-18
Custodial	743502	CONT	Classified	Custodian	01-03-18	Filled	04-02-18
Custodial	757502	CONT BOND FY17	Classified	Custodian	New for FY17	Filled	05-14-18
Custodial	703502	CONT	Classified	Custodian	05-31-17	Filled	07-02-18
Custodial	701503	NEW-BOND FY18	Classified	Custodian	NEW FY18	Filled	06-11-18
Custodial	788502	CONT BOND FY17	Classified	Floor Technician	NEW FY18	Filled	03-05-18
Custodial	791502	CONT BOND FY17	Classified	Floor Technician	New for FY17	Filled	06-11-18
Custodial	758502	CONT BOND FY17	Classified	Lead Custodian	New for FY17	Filled	11-01-17
Custodial	765502	CONT BOND FY17	Classified	Lead Custodian	New for FY17	Filled	11-01-17
Custodial	779502	CONT BOND FY17	Classified	Lead Custodian	New for FY17	Filled	11-06-17
Custodial	753502	CONT	Classified	Lead Custodian	06-30-17	Filled	12-05-17
Custodial	701502	CONT	Classified	Lead Custodian	07-18-17	Filled	01-03-18
Custodial	778502	CONT BOND FY17	Classified	Lead Custodian	New for FY17	Filled	07-02-18
Custodial	780502	CONT BOND FY17	Classified	Floor Technician	New for FY17	Filled	09-05-17
Distribution Center	702583	CONT	Classified	General Services Technician	10-31-17	Filled	03-05-18
Fac Planning and Construction	700501	CONT	Prof/Tech Support Non-Exempt	Coordinator of Facilities, Planning and Construction	09-01-15	Filled	07-19-18
Fac Planning and Construction	730501	NEW-BOND FY18	Classified	Facilities, Plan & Construction Accounts Assistant	NEW FY18	Filled	01-16-18
Fac Planning and Construction	708501	CONT	Prof/Tech Support Non-Exempt	Fac Plng and Cons Sp Mngmnt Spec	10-09-17	Filled	04-02-18
Facilities Planning and Construction	722501	CONT BOND FY17	Prof/Tech Support Exempt	Facil Plng and Constr Project Manager	New BOND FY17	Filled	08-13-18
Facilities Planning and Construction	723501	CONT BOND FY17	Classified	Facil Plng and Constr Project Technician	New for FY17	Filled	05-10-18
Facilities Operations and Maintenance	709501	CONT	Classified	Administrative Assistant	08-22-17	Filled	12-04-17
Facilities Operations and Maintenance	700037	CONT	Classified	Secretary	08-22-17	Filled	12-04-17
Facility Maintenance	716499	CONT BOND FY17	Classified	Campus Facility Manager	New for FY17	Filled	09-05-17
Facility Maintenance	717499	CONT	Prof/Tech Support Exempt	Campus Facility Manager	01-03-18	Filled	03-19-18
Facility Maintenance	733499	CONT BOND FY17	Classified	Carpenter	New for FY17	Filled	03-05-18
Facility Maintenance	732499	CONT BOND FY17	Classified	Carpenter	New BOND FY17	Filled	08-13-18
Facility Maintenance	739499	CONT BOND FY17	Prof/Tech Support Non-Exempt	Construction Supervisor	New for FY17	Filled	03-19-18
Facility Maintenance	724499	CONT BOND FY17	Classified	Electrician	New for FY17	Filled	11-01-17

Positions Filled - EXHIBIT A

South Texas College
Positions Filled in FY 2017 - 2018
As of August 31, 2018

Hired

Division	Position	Type	Category	Title	Date Position Vacated	Position Status	Hire Date
Facility Maintenance	723499	CONT BOND FY17	Classified	Electrician	New for FY17	Filled	12-04-17
Facility Maintenance	702515	CONT	Classified	Electrician	11-01-17	Filled	03-19-18
Facility Maintenance	725499	CONT BOND FY17	Classified	Electrician	New for FY17	Filled	04-09-18
Facility Maintenance	737499	CONT BOND FY17	Classified	Energy Technician	New for FY17	Filled	11-06-17
Facility Maintenance	738499	CONT BOND FY17	Classified	Energy Technician	New for FY17	Filled	11-01-17
Facility Maintenance	729499	CONT BOND FY17	Classified	Locksmith	New for FY17	Filled	03-05-18
Facility Maintenance	735499	CONT BOND FY17	Classified	Maintenance Assistant	New for FY17	Filled	10-16-17
Facility Maintenance	736499	CONT BOND FY17	Classified	Maintenance Assistant	New for FY17	Filled	10-16-17
Facility Maintenance	734499	CONT BOND FY17	Classified	Maintenance Assistant	01-03-18	Filled	06-01-18
Facility Maintenance	719499	CONT BOND FY17	Classified	Maintenance Technician	New for FY17	Filled	12-04-17
Facility Maintenance	720499	CONT BOND FY17	Classified	Maintenance Technician	New for FY17	Filled	01-03-18
Facility Maintenance	722499	CONT BOND FY17	Classified	Maintenance Technician	New for FY17	Filled	04-02-18
Facility Maintenance	714499	CONT	Classified	Maintenance Technician	02-24-17	Filled	04-02-18
Facility Maintenance	721499	CONT BOND FY17	Classified	Maintenance Technician	New for FY17	Filled	06-04-18
Facility Maintenance	704499	CONT	Classified	Maintenance Assistant	11-01-17	Filled	06-01-18
Facility Maintenance	726499	CONT BOND FY17	Classified	Plumber	New for FY17	Filled	02-12-18
Facility Maintenance	727499	CONT BOND FY17	Classified	Plumber	New for FY17	Filled	03-05-18
Facility Maintenance	711499	CONT	Classified	Staff Secretary	12-04-17	Filled	04-02-18
Facility Maintenance	718499	CONT BOND FY17	Classified	Warehouse Technician	New for FY17	Filled	10-09-17
Finance and Administrative Services	702360	CONT	Classified	Executive Administrative Assistant	01-31-17	Filled	12-01-17
Human Resources	704240	CONT	Administrative Exempt	Assistant Director of Human Resources	09-01-14	Filled	09-10-17
Human Resources	715240	CONT	Prof/Tech Support Non-Exempt	Benefits Specialist	08-04-17	Filled	09-11-17
Human Resources	702240	CONT	Classified	Payroll Assistant - Human Resources	10-16-17	Filled	04-03-18
Human Resources	726240	CONT BOND FY17	Classified	Human Resources Assistant	New for FY17	Filled	04-09-18
Office of Human Resources	731240	NEW-BOND FY18	Classified	HR Secretary	NEW FY18	Filled	07-02-18
Human Resources	719240	CONT BOND FY17	Prof/Tech Support Non-Exempt	Human Resources Staffing Specialist	New BOND FY17	Filled	08-01-18
Human Resources	716240	CONT	Prof/Tech Support Non-Exempt	Human Resources Staffing Specialist/Evaluator	07-03-17	Filled	10-02-17
Office of Human Resources	732240	NEW-BOND FY18	Prof/Tech Support Non-Exempt	Human Resources Systems Specialist	NEW FY18	Filled	06-11-18
Purchasing	726580	CONT	Prof/Tech Support Non-Exempt	Purchasing Specialist	09-01-16	Filled	09-18-17
Purchasing	707580	CONT	Prof/Tech Support Exempt	Buyer	01-24-17	Filled	09-18-17
Safety and Security	773514	CONT BOND FY17	Classified	Security Guard	New for FY17	Filled	09-11-17
Safety and Security	743514	CONT BOND FY17	Classified	Security Guard	New for FY17	Filled	09-11-17
Safety and Security	718514	CONT	Classified Non-Exempt	Security Guard	01-03-18	Filled	04-02-18
Safety and Security	772514	CONT	Classified Non-Exempt	Security Guard	11-22-17	Filled	06-04-18
Safety and Security	760514	CONT	Classified Non-Exempt	Security Guard	01-24-18	Filled	06-04-18
Safety and Security	770514	CONT	Classified Non-Exempt	Security Guard	12-13-17	Filled	05-16-18

Positions Filled - EXHIBIT A

South Texas College
Positions Filled in FY 2017 - 2018
As of August 31, 2018

Hired

Division	Position	Type	Category	Title	Date Position Vacated	Position Status	Hire Date
Safety and Security	779514	CONT	Classified Non-Exempt	Security Guard	01-31-18	Filled	05-17-18
Safety and Security	738514	CONT	Prof/Tech Support Non-Exempt	Security Guard Specialist	09-01-15	Filled	01-11-18
Safety and Security	735514	CONT	Classified	Security Guard Specialist	08-17-17	Filled	02-05-18
Safety and Security	786514	NEW-BOND FY18	Prof/Tech Support Exempt	Safety and Security Manager	NEW FY18	Filled	05-11-18
Safety and Security	763514	CONT BOND FY17	Prof/Tech Support Non-Exempt	Security Support Specialist	New for FY17	Filled	10-02-17
Safety and Security	709514	CONT	Prof/Tech Support Non-Exempt	Security Support Specialist	02-04-18	Filled	06-11-18
Safety and Security	708514	CONT	Prof/Tech Support Non-Exempt	Safety Support Specialist	11-01-17	Filled	07-02-18
Student Transportation Services	705359	NEW FY18	Classified	Bus Driver	NEW FY18	Filled	01-08-18
Student Transportation Services	704359	NEW FY18	Classified	Bus Driver	NEW FY18	Filled	01-16-18
Student Transportation Services	707359	NEW FY18	Classified	Bus Driver	NEW FY18	Filled	01-16-18
Student Transportation Services	703359	NEW FY18	Classified	Bus Driver	NEW FY18	Filled	02-01-18
Student Transportation Services	702359	NEW FY18	Classified	Bus Driver	NEW FY18	Filled	02-01-18
Student Transportation Services	709359	NEW FY18	Classified	Bus Driver	NEW FY18	Filled	05-10-18
Student Transportation Services	708359	NEW FY18	Classified	Bus Driver	NEW FY18	Filled	05-18-18
Student Transportation Services	701359	NEW FY18	Classified	Bus Driver	NEW FY18	Filled	01-08-18
Information Services, Planning and Strategic Initiatives							
Applications Development-Instruction	703395	CONT	Prof/Tech Support Exempt	Applications Analyst I	12-01-17	Filled	02-20-18
Applications Development-Instruction	702393	CONT	Prof/Tech Support Exempt	Applications Analyst II	12-01-17	Filled	02-20-18
Applications Development-Instruction	709393	CONT	Prof/Tech Support Exempt	Applications Analyst III		Filled	07-09-18
Applications Development-Instruction	710395	CONT	Prof/Tech Support Non-Exempt	Applications Specialist	03-09-18	Filled	08-10-18
Applications Development-Instruction	712393	CONT	Prof/Tech Support Exempt	Systems and Networking Manager	FY18 Position Chng	Filled	04-02-18
Centers for Learning Excellence	704423	CONT	Prof/Tech Support Exempt	Learning Support Manager	07-31-17	Filled	12-01-17
Centers for Learning Excellence	721423	CONT	Prof/Tech Support Exempt	Coordinator of Campus Center for Learning Excellence	07-03-17	Filled	11-13-17
Centers for Learning Excellence	705423	CONT	Classified	Student Learning Assistant	FY18 Position Chng	Filled	03-19-18
Centers for Learning Excellence	720426	CONT	Classified	Student Learning Assistant	09-01-15	Filled	05-03-18
Educational Technologies	721271	NEW-BOND FY18	Prof/Tech Support Exempt	Audio Visual Systems Designer	NEW FY18	Filled	06-01-18
Educational Technologies	723271	NEW-BOND FY18	Prof/Tech Support Exempt	Coordinator of Special Events	NEW FY18	Filled	05-15-18
Educational Technologies	719271	CONT BOND FY17	Prof/Tech Support Non-Exempt	Digital Signage/Classroom Tech Trng Spec	New for FY17	Filled	06-01-18
Educational Technologies	700186	CONT	Classified	Educational Technologies Assistant I	04-28-17	Filled	10-16-17
Educational Technologies	712271	CONT BOND FY17	Classified	Educational Technologies Assistant I	New for FY17	Filled	11-01-17
Educational Technologies	700085	CONT	Classified	Educational Technologies Assistant I	08-22-17	Filled	10-16-17
Educational Technologies	715271	CONT BOND FY17	Classified	Educational Technologies Assistant I	New for FY17	Filled	01-16-18
Educational Technologies	713271	CONT BOND FY17	Classified	Educational Technologies Assistant I	New for FY17	Filled	01-03-18
Educational Technologies	706102	CONT	Classified	Educational Technologies Assistant I	08-24-17	Filled	04-02-18
Educational Technologies	718271	CONT BOND FY17	Classified	Educational Technologies Assistant II	New for FY17	Filled	11-01-17

Positions Filled - EXHIBIT A

South Texas College
Positions Filled in FY 2017 - 2018
As of August 31, 2018

Hired

Division	Position	Type	Category	Title	Date Position Vacated	Position Status	Hire Date
Educational Technologies	717271	CONT BOND FY17	Classified	Educational Technologies Assistant II	New for FY17	Filled	11-06-17
Educational Technologies	704271	CONT	Prof/Tech Support Non-Exempt	Educational Technologies Specialist	09-01-17	Filled	06-01-18
Educational Technologies	720271	CONT BOND FY17	Prof/Tech Support Exempt	Project Manager - Educational Technologies	New for FY17	Filled	10-16-17
Information Services and Planning	729101	CONT	Prof/Tech Support Exempt	Project Manager - Inst. Res. Effe. & Stra. &Pl.	01-01-16	Filled	01-22-18
Client Services	710391	CONT	Prof/Tech Support Non-Exempt	Client Services Specialist	01-09-18	Filled	06-18-18
Infrastructure	704393	CONT	Prof/Tech Support Exempt	Applications Analyst II	10-31-14	Filled	11-01-17
Institutional Effectiveness and Assessment	702171	CONT	Classified	Administrative Assistant	03-05-18	Filled	08-01-18
Instruction	700194	CONT	Prof/Tech Support Exempt	Service Delivery Manager	FY17 Position Chng	Filled	11-01-17
Learning Commons and Open Labs	715102	CONT	Classified	Open Lab Technician	08-21-17	Filled	12-04-17
Learning Commons and Open Labs	723397	CONT BOND FY17	Classified	Open Lab Technician	FY17 Position Chng	Filled	09-04-17
Learning Commons and Open Labs	719397	CONT BOND FY17	Classified	Open Lab Technician	FY17 Position Chng	Filled	09-05-17
Learning Commons and Open Labs	721397	CONT BOND FY17	Classified	Open Lab Technician	FY17 Position Chng	Filled	09-05-17
Learning Commons and Open Labs	701271	CONT	Classified	Open Lab Technician	08-21-17	Filled	12-04-17
Learning Commons and Open Labs	700073	CONT	Classified	Open Lab Technician	11-01-17	Filled	02-12-18
Learning Commons and Open Labs	703397	CONT	Classified	Open Lab Technician	09-01-17	Filled	04-09-18
Learning Commons and Open Labs	714102	CONT	Classified	Open Lab Technician	09-01-17	Filled	04-02-18
Learning Commons and Open Labs	724397	CONT BOND FY17	Classified	Open Lab Technician	12-01-17	Filled	06-18-18
Learning Commons and Open Labs	716397	CONT BOND FY17	Prof/Tech Support Non-Exempt	Technology Specialist	FY17 Position Chng	Filled	09-11-17
Learning Commons and Open Labs	726397	NEW FY18	Prof/Tech Support Non-Exempt	Technology Specialist	NEW FY18	Filled	12-01-17
Learning Commons and Open Labs	717397	CONT BOND FY17	Prof/Tech Support Non-Exempt	Open Labs Analyst	New for FY17	Filled	10-16-17
Library Acquisitions	701104	NEW FY18	Prof/Tech Support Exempt	Learning Support Systems and Applications Analyst	NEW FY18	Filled	02-05-18
Library Acquisition	722101	CONT	Administrative	Librarian III - Collection Management and Acquisitions	01-17-17	Filled	12-11-17
Library Acquisition	700009	CONT	Classified	Library Technical Services Technician	07-06-17	Filled	10-09-17
Library Acquisition	734101	CONT	Classified	Library Technician	09-15-17	Filled	06-04-18
Library Public Services	744101	NEW FY18	Prof/Tech Support Exempt	Librarian I - Public Services	NEW FY18	Filled	02-05-18
Library Public Services	731101	CONT	Prof/Tech Support Exempt	Librarian III	07-31-14	Filled	10-04-17
Library Services	719101	CONT	Prof/Tech Support Non-Exempt	Senior Administrative Assistant	07-06-17	Filled	08-06-18
Library Services	702101	CONT	Administrative	Dean of Library and Learning Support Services	09-21-17	Filled	04-01-18
Office of Strategic Initiatives	704170	CONT	Prof/Tech Support Non-Exempt	Project Management Analyst I	11-28-16	Filled	03-05-18
Research and Analytical Services	705170	CONT	Prof/Tech Support Exempt	Institutional Research Analyst	06-05-17	Filled	10-02-17
Research and Analytical Services	702170	CONT	Prof/Tech Support Exempt	Institutional Research Analyst	03-01-18	Filled	06-04-18
Research and Analytical Services	700271	CONT	Prof/Tech Support Exempt	Qualitative Researcher	09-29-17	Filled	03-01-18
Systems and Networking	700263	CONT	Prof/Tech Support Non-Exempt	Systems Specialist	02-16-18	Filled	08-13-18
Technology Support	710262	CONT	Prof/Tech Support Exempt	Computer Inventory Specialist	FY18 Position Chng	Filled	06-01-18
Technology Support	718392	CONT BOND FY17	Prof/Tech Support Non-Exempt	Computer Services Specialist	New for FY17	Filled	11-01-17

Positions Filled - EXHIBIT A

South Texas College
Positions Filled in FY 2017 - 2018
As of August 31, 2018

Hired

Division	Position	Type	Category	Title	Date Position Vacated	Position Status	Hire Date
Technology Support	717392	CONT BOND FY17	Prof/Tech Support Non-Exempt	Computer Services Specialist	New for FY17	Filled	11-06-17
Technology Support	715392	CONT	Prof/Tech Support Non-Exempt	Computer Services Specialist	07-14-17	Filled	11-15-17
Technology Support	716392	CONT BOND FY17	Prof/Tech Support Non-Exempt	Computer Services Specialist	New for FY17	Filled	11-13-17
TR PM Risk and Security	719395	CONT	Prof/Tech Support Exempt	Information Security Analyst	09-01-15	Filled	09-01-17
Office of the President							
CPWE - State	704587	CONT	Classified	Customer Service Technician	06-30-17	Filled	12-04-17
CPWE - State	708587	CONT	Classified	Customer Service Technician	11-09-12	Filled	08-13-18
CPWE - State	707587	CONT	Classified	Customer Service Technician	09-01-09	Filled	08-22-18
CPWE - State	716590	CONT	Prof/Tech Support Exempt	Program Developer and Coordinator	11-30-10	Filled	09-05-17
CPWE - State	718590	CONT	Prof/Tech Support Exempt	Program Developer and Coordinator	09-01-00	Filled	05-01-18
CPWE - State	714590	CONT	Classified	Customer Service Technician	06-30-12	Filled	08-01-18
Grant Development, Management, and Compliance	700316	CONT	Prof/Tech Support Exempt	Grant Development Officer	06-22-15	Filled	09-05-17
Office of President	700202	CONT	Classified	Administrative Assistant	09-09-08	Filled	07-16-18
Public Relations/Marketing	707462	CONT	Prof/Tech Support Non-Exempt	Coordinator of Public Relations	07-10-16	Filled	11-13-17
Public Relations/Marketing	726462	NEW FY18	Prof/Tech Support Exempt	Marketing Manager	NEW FY18	Filled	06-04-18
Student Affairs and Enrollment Management							
Admissions and Records	724612	NEW FY18	Prof/Tech Support Non-Exempt	Admissions Specialist	NEW FY18	Filled	04-02-18
Admissions & Records	700020	CONT	Classified	Coordinator of Enrollment Services	11-14-17	Filled	10-09-17
Admissions and Records	723612	CONT BOND FY17	Prof/Tech Support Non-Exempt	Admissions Specialist	New for FY17	Filled	01-16-18
Admissions and Records	708612	CONT	Prof/Tech Support Non-Exempt	Records and Registration Specialist	10-09-17	Filled	08-01-18
Admissions and Records	700167	CONT	Classified	Records Technician	01-03-18	Filled	08-13-18
Admissions and Records	700165	CONT	Classified	Records Technician	02-28-18	Filled	07-16-18
Admissions and Records	715612	CONT	Prof/Tech Support Non-Exempt	Transcript/Graduation Analyst	09-01-15	Filled	06-18-18
Advising	708332	CONT	Prof/Tech Support Non-Exempt	Advisor	09-01-17	Filled	10-02-17
Advising	700081	CONT	Prof/Tech Support Non-Exempt	Advisor	11-03-17	Filled	03-01-18
Advising	717332	CONT	Prof/Tech Support Non-Exempt	Advisor	09-01-17	Filled	03-05-18
College Connections	706610	CONT	Classified	Administrative Assistant	12-01-17	Filled	04-09-18
College Connections	702461	NEW FY18	Prof/Tech Support Non-Exempt	Admissions Specialist	NEW FY18	Filled	12-01-17
College Connections	709190	CONT	Prof/Tech Support Non-Exempt	College Connection Specialist/Recruiter	04-03-17	Filled	12-04-17
College Connections	709461	NEW FY18	Prof/Tech Support Non-Exempt	Student Services Specialist I	NEW FY18	Filled	01-03-18
Counseling and Disability Services	700336	CONT BOND FY17	Prof/Tech Support Exempt	Counselor	New for FY17	Filled	10-16-17
Counseling and Disability Services	704336	CONT BOND FY17	Prof/Tech Support Exempt	Counselor	FY19 Position Chng	Filled	07-16-18
Dual2Degree	724610	NEW FY18	Classified	Administrative Assistant	NEW FY18	Filled	11-17-17
Dual2Degree	711610	CONT	Prof/Tech Support Non-Exempt	Dual2Degree Specialist	02-03-17	Filled	10-16-17
Dual2Degree	703610	CONT	Prof/Tech Support Non-Exempt	Dual2Degree Specialist	08-04-17	Filled	10-02-17
Dual2Degree	700134	CONT	Prof/Tech Support Non-Exempt	Dual2Degree Specialist	11-30-17	Filled	03-19-18

Positions Filled - EXHIBIT A

<div> <div> South Texas College Positions Filled in FY 2017 - 2018 As of August 31, 2018 </div> <div>Hired</div> </div>							
Division	Position	Type	Category	Title	Date Position Vacated	Position Status	Hire Date
External Affairs	702144	NEW FY18	Classified	Administrative Assistant	NEW FY18	Filled	12-04-17
Special Programs	708192	NEW FY18	Classified	Administrative Assistant	NEW FY18	Filled	04-02-18
Student Financial Services	730440	NEW FY18	Prof/Tech Support Non-Exempt	Financial Aid Specialist	NEW FY18	Filled	11-01-17
Student Financial Services	708440	CONT	Prof/Tech Support Non-Exempt	Financial Aid Specialist	03-01-17	Filled	03-05-18
Student Financial Services	714440	CONT	Prof/Tech Support Non-Exempt	Financial Aid Specialist	03-01-17	Filled	02-06-18
Student Financial Services	726440	CONT	Prof/Tech Support Non-Exempt	Financial Aid Specialist	01-03-18	Filled	04-02-18
Student Financial Services	728440	CONT BOND FY17	Prof/Tech Support Non-Exempt	Veterans Affairs Certifying Official	New for FY17	Filled	01-03-18
Student Financial Services	727440	CONT BOND FY17	Prof/Tech Support Non-Exempt	Veterans Affairs Certifying Official	New for FY17	Filled	01-08-18

Vacant Positions - New - Exhibit B

South Texas College NEW Vacant Full-Time Regular Positions Approved for FY 2017 - 2018 New Positions As of August 31, 2018							
Division	Position	Type	Category	Title	Hiring Process Status (Steps 1 - 5)	Position Status	Proposed Hire Date
Academic Advancement							
High School Programs & Services	706285	NEW FY18	Classified	Administrative Assistant	4	Screening in Progress	09-30-18
Division of Math, Science and Bachelor Programs							
BAT/BAS	702293	NEW FY18	Prof/Tech Support Exempt	Academic Coach	4	Screening in Progress	09-30-18
Division of Business, Public Safety and Technology							
Fire Science	701312	NEW-BOND FY18	Classified	Faculty Secretary	1	Pending Requisition	09-30-18
Fire Science	702312	NEW-BOND FY18	Classified	Lab Assistant – Fire Science	1	Pending Requisition	09-30-18
Division of Nursing and Allied Health							
Nursing & Allied Health	713557	NEW FY18	Prof/Tech Support Non-Exempt	Advisor	2	Requisition in Progress	09-30-18
Nursing & Allied Health	714557	NEW FY18	Prof/Tech Support Non-Exempt	Student Success Specialist	4	Screening in Progress	09-30-18
Nursing & Allied Health	716557	NEW-BOND FY18	Classified	Faculty Secretary	4	Screening in Progress	09-30-18
Nursing & Allied Health	717557	NEW-BOND FY18	Classified	Faculty Secretary	4	Screening in Progress	09-30-18
Nursing & Allied Health	720557	NEW-BOND FY18	Classified	Lab Assistant - NAH	1	Pending Requisition	09-30-18
Nursing & Allied Health	718557	NEW-BOND FY18	Classified	Secretary	1	Pending Requisition	09-30-18
Nursing & Allied Health	719557	NEW-BOND FY18	Prof/Tech Support Non-Exempt	Simulation Network Specialist	4	Screening in Progress	09-30-18
Finance and Administrative Services							
Business Office	760184	NEW FY18	Prof/Tech Support Exempt	Budget Manager	4	Screening in Progress	09-30-18
Campus Police	702516	NEW-BOND FY18	Prof/Tech Support Non-Exempt	Police Officer	3a	Re-advertised	09-30-18
Cashiers Office	755184	NEW-BOND FY18	Classified	Cashier	3a	Re-advertised	09-30-18
Custodial	702503	NEW-BOND FY18	Classified	Custodian	4	Screening in Progress	09-30-18
Custodial	705503	NEW-BOND FY18	Classified	Floor Technician	3a	Re-advertised	09-30-18
Custodial	704503	NEW-BOND FY18	Prof/Tech Support Non-Exempt	Lead Custodian	3a	Re-advertised	09-30-18
Facility Operations and Maintenance	729501	NEW-BOND FY18	Prof/Tech Support Exempt	Environmental Health and Safety Manager	5	Recommendation in Progress	09-30-18
Facility Operations and Maintenance	728501	NEW-BOND FY18	Prof/Tech Support Exempt	Events Manager	5	Recommendation in Progress	09-30-18
Office of Human Resources	727240	NEW-BOND FY18	Prof/Tech Support Exempt	Coordinator of Staffing & Recruiting	2	Requisition in Progress	09-30-18
Office of Human Resources	730240	NEW-BOND FY18	Classified	Human Resources Technician	4	Screening in Progress	09-30-18
Office of Human Resources	733240	NEW-BOND FY18	Prof/Tech Support Exempt	Training and Development Manager	2	Requisition in Progress	09-30-18

Legend-Tiered steps in Hiring Process

- 1 - Pending Requisition
- 2 - Requisition in Progress
- 3 - Advertised
- 3a - Re-Advertised
- 4 - Screening in Progress
- 5 - Recommendation in Progress

Vacant Positions - New - Exhibit B

South Texas College NEW Vacant Full-Time Regular Positions Approved for FY 2017 - 2018 New Positions As of August 31, 2018							
Division	Position	Type	Category	Title	Hiring Process Status (Steps 1 - 5)	Position Status	Proposed Hire Date
Information Services, Planning and Strategic Initiatives							
Learning Commons and Open Labs	725397	NEW FY18	Prof/Tech Support Exempt	Coordinator of Open Labs Logistics	3a	Re-advertised	09-30-18
Office of the President							
Grant Development, Management and Compliance	702420	NEW FY18	Prof/Tech Support Exempt	Development Officer - Foundation/ Corporate Outreach	1	Pending Requisition	09-01-18
Student Affairs and Enrollment Management							
Student Affairs & Enrollment Management	725612	NEW FY18	Prof/Tech Support Exempt	Project Manager - SAEM	4	Screening in Progress	09-30-18
Student Rights and Responsibilities	708191	NEW FY18	Classified	Administrative Assistant	2	Requisition in Progress	09-01-18

Legend-Tiered steps in Hiring Process

1 - Pending Requisition

2 - Requisition in Progress

3 - Advertised

3a - Re-Advertised

4 - Screening in Progress

5 - Recommendation in Progress

Vacant Positions - Continuing - EXHIBIT C

<div> <div>South Texas College</div> <div>Vacant - Continuing Full-Time Regular Positions</div> <div>As of August 31, 2018</div> </div> <div>Vacant Positions - Continuing</div>								
Division	Position	Type	Category	Title	Date Position Vacated	Hiring Process Status	Position Status	Proposed Hire Date
Academic Advancement								
Curriculum and Student Learning	701283	CONT	Administrative	Associate Dean of Curriculum and Student Learning	FY18 Position Chng	1	Pending Requisition	09-30-18
Academic Advancement	708286	CONT	Administrative	Dean of School District Programs and Partnerships	New FY17	5	Recommendation in Progress	09-30-18
Academic Advancement	700089	CONT	Classified	Administrative Assistant	last 3mos	1	Pending Requisition	09-30-18
High School Programs and Services	703286	CONT	Administrative	Director of Early College High Schools	last 3mos	3	Advertised	09-30-18
High School Programs and Services	707286	CONT	Prof/Tech Support Non-Exempt	Early College High School Specialist	last 3mos	1	Pending Requisition	09-30-18
Professional & Organizational Dev	702352	CONT	Administrative	Assoc Dean Professional & Organizational Dev	01-06-17	1	Pending Requisition	09-30-18
Professional & Organizational Dev	703352	CONT	Prof/Tech Support Non-Exempt	Professional Development Trainer	07-22-16	1	Pending Requisition	09-30-18
Academic Affairs								
Academic Affairs	703279	CONT	Executive	Vice President for Academic Affairs	08-31-13	1	Pending Requisition	09-30-18
Distance Learning	702279	CONT	Administrative	Dean of Distance Learning	02-02-17	3a	Re-Advertised	09-30-18
Distance Learning	701276	CONT	Prof/Tech Support Exempt	Distance Learning Media Manager	02-01-18	1	Pending Requisition	09-30-18
Mid Valley Campus	701269	CONT BOND FY17	Prof/Tech Support Non-Exempt	Student Services Specialist II	New BOND FY17	1	Pending Requisition	09-30-18
Starr County Campus	703267	CONT	Classified	Faculty Secretary	last 3mos	1	Pending Requisition	09-30-18
Starr County Campus	702267	CONT	Classified	Faculty Secretary	last 3mos	1	Pending Requisition	09-30-18
Division of Business, Public Safety and Technology								
Health Information	700555	CONT	Classified	Faculty Secretary	11-17-17	1	Pending Requisition	09-30-18
Welding	707415	CONT	Classified	Lab Assistant - Welding	New for FY16	4	Screening in Progress	09-30-18
Division of Liberal Arts and Social Sciences								
Division of Liberal Arts and Social Sciences	702426	CONT	Classified	Developmental Lab Technician	07-13-12	1	Pending Requisition	09-30-18
Division of Liberal Arts and Social Sciences	712150	CONT BOND FY17	Prof/Tech Support Non-Exempt	Student Success Specialist	New BOND FY17	4	Screening in Progress	09-30-18
MV-Child Care and Development	708137	CONT	Prof/Tech Support Non-Exempt	Assistant Childcare Center Manager	08-08-17	3a	Re-Advertised	09-30-18
MV-Child Care and Development	703137	CONT	Prof/Tech Support Non-Exempt	Early Childhood Educator II	last 3mos	3	Advertised	09-30-18
Speech	701228	CONT BOND FY17	Classified	Speech Lab Technician	New BOND FY17	2	Requisition in Progress	09-30-18
Division of Math, Science and Bachelor Programs								
Division of Math, Science and Bachelor Programs	701298	CONT	Prof/Tech Support Exempt	Project Manager- MSB	FY18 Position Chng	4	Screening in Progress	09-30-18
Biology	705204	CONT	Prof/Tech Support Non-Exempt	Lab Specialist II - Biology	05-15-18	1	Pending Requisition	09-30-18
Biology	701406	CONT	Prof/Tech Support Non-Exempt	Lab Specialist II - Biology	05-15-18	1	Pending Requisition	09-30-18
Physics	701202	CONT	Prof/Tech Support Non-Exempt	Lab Specialist II - Physics	04-12-18	3a	Re-Advertised	09-30-18
Division of Nursing and Allied Health								
Division of Nursing and Allied Health	707557	CONT BOND FY17	Classified	Lab Asst - NAH	New BOND FY17	4	Screening in Progress	09-30-18
Division of Nursing and Allied Health	709557	CONT BOND FY17	Classified	Lab Asst - NAH	New BOND FY17	4	Screening in Progress	09-30-18
Division of Nursing and Allied Health	700164	CONT	Prof/Tech Support Non-Exempt	Senior Administrative Assistant	01-31-16	4	Screening in Progress	09-30-18

Legend-Tiered steps in Hiring Process

- 1 - Pending Requisition
- 2 - Requisition in Progress
- 3 - Advertised
- 3a - Re-Advertised
- 4 - Screening in Progress
- 5 - Recommendation in Progress

Vacant Positions - Continuing - EXHIBIT C

<div> <div>South Texas College</div> <div>Vacant - Continuing Full-Time Regular Positions</div> <div>As of August 31, 2018</div> </div> <div>Vacant Positions - Continuing</div>								
Division	Position	Type	Category	Title	Date Position Vacated	Hiring Process Status	Position Status	Proposed Hire Date
Division of Nursing and Allied Health	700012	CONT	Classified	Faculty Secretary	02-01-18	4	Screening in Progress	09-30-18
Assoc Degree Nursing	720556	CONT	Classified	Faculty Secretary	last 3mos	3	Advertised	09-30-18
Pharmacy Technology	715272	CONT	Classified	Faculty Secretary	10-02-17	1	Pending Requisition	09-30-18
Radiologic Technology	703557	CONT	Classified	Faculty Secretary	05-14-18	4	Screening in Progress	09-30-18
Finance and Administrative Services								
Accountability, Risk, and Compliance	706160	CONT	Prof/Tech Support Exempt	Compliance Coordinator	New FY17	1	Pending Requisition	09-30-18
Business Office	737184	CONT	Classified	Accounting Assistant	last 3mos	3	Advertised	09-30-18
Business Office	792184	CONT	Classified	Accounting Assistant	last 3mos	1	Pending Requisition	09-30-18
Business Office	729184	CONT	Prof/Tech Support Exempt	Accounting Group Supervisor	last 3mos	4	Screening in Progress	09-30-18
Business Office	702184	CONT	Prof/Tech Support Non-Exempt	Accounting Specialist	last 3mos	1	Pending Requisition	09-30-18
Cashiers Office	739184	CONT	Prof/Tech Support Exempt	Business System Analyst	Frozen in FY14 &	4	Screening in Progress	09-30-18
Cashiers Office	715184	CONT	Classified	Cashier	10-02-17	5	Recommendation in Progress	09-30-18
Cashiers Office	700050	CONT	Classified	Cashier	01-08-18	4	Screening in Progress	09-30-18
Cashiers Office	711184	CONT	Classified	Cashier	04-02-18	4	Screening in Progress	09-30-18
Cashiers Office	712184	CONT	Classified	Cashier II	09-07-18	1	Pending Requisition	09-30-18
Central Receiving	707584	CONT	Classified	Fixed Assets and Receiving Technician	12-04-17	4	Screening in Progress	09-30-18
Custodial	775502	CONT BOND FY17	Classified	Custodian	New BOND FY17	4	Screening in Progress	09-30-18
Custodial	784502	CONT BOND FY17	Classified	Custodian	New BOND FY17	5	Recommendation in Progress	09-30-18
Custodial	755502	CONT BOND FY17	Classified	Custodian	New BOND FY17	4	Screening in Progress	09-30-18
Custodial	764502	CONT	Classified	Custodian	last 3mos	1	Pending Requisition	09-30-18
Custodial	727502	CONT	Classified	Custodian	06-04-17	3a	Re-Advertised	09-30-18
Custodial	707502	CONT	Classified	Custodian	04-16-18	3a	Re-Advertised	09-30-18
Custodial	708502	CONT	Classified	Custodian	04-27-18	3a	Re-Advertised	09-30-18
Custodial	704502	CONT	Classified	Custodian	last 3mos	3	Advertised	09-30-18
Custodial	732502	CONT	Classified	Custodian	last 3mos	3	Advertised	09-30-18
Custodial	792502	CONT BOND FY17	Classified	Floor Technician	New BOND FY17	5	Recommendation in Progress	09-30-18
Custodial	789502	CONT BOND FY17	Classified	Floor Technician	New BOND FY17	4	Screening in Progress	09-30-18
Custodial	788502	CONT	Classified	Floor Technician	05-15-18	3	Advertised	09-30-18
Custodial	779502	CONT	Classified	Lead Custodian	last 3mos	2	Requisition in Progress	09-30-18
Department of Public Safety	708499	CONT	Classified	Administrative Assistant	last 3mos	2	Requisition in Progress	09-30-18
Department of Public Safety	710514	CONT	Prof/Tech Support Non-Exempt	Police Officer	last 3mos	3	Advertised	09-30-18
Department of Public Safety	714514	CONT	Prof/Tech Support Non-Exempt	Police Officer	04-06-18	3a	Re-Advertised	09-30-18
Department of Public Safety	716514	CONT	Prof/Tech Support Non-Exempt	Police Officer	last 3mos	3	Advertised	09-30-18
Department of Public Safety	726514	CONT	Prof/Tech Support Non-Exempt	Police Officer	last 3mos	3	Advertised	09-30-18
Fac Planning & Construction	707501	CONT	Prof/Tech Support Exempt	Senior Facilities Plan & Const Project	05-31-16	4	Screening in Progress	09-30-18
Fac Planning & Construction	719501	CONT	Classified	Space Management Technician	05-08-18	3a	Re-Advertised	09-30-18

Legend-Tiered steps in Hiring Process

- 1 - Pending Requisition
- 2 - Requisition in Progress
- 3 - Advertised
- 3a - Re-Advertised
- 4 - Screening in Progress
- 5 - Recommendation in Progress

Vacant Positions - Continuing - EXHIBIT C

<div> <div>South Texas College</div> <div>Vacant - Continuing Full-Time Regular Positions</div> <div>As of August 31, 2018</div> </div> <div>Vacant Positions - Continuing</div>								
Division	Position	Type	Category	Title	Date Position Vacated	Hiring Process Status	Position Status	Proposed Hire Date
Facilities Planning and Construction	721501	CONT BOND FY17	Administrative	Assistant Director Facilities Planning & Cons	New BOND FY17	2	Requisition in Progress	09-30-18
Facilities Planning and Construction	701513	CONT	Classified	Facilities Planning & Construction Accounts Assistant	last 3mos	3	Advertised	09-30-18
Facilities Planning and Construction	725501	CONT BOND FY17	Prof/Tech Support Non-Exempt	Technical Facilities Specialist	New BOND FY17	1	Pending Requisition	09-30-18
Facility Maintenance	740499	CONT BOND FY17	Administrative	Assistant Director of Custodial Support Svs	New BOND FY17	2	Requisition in Progress	09-30-18
Facility Maintenance	729499	CONT	Classified	Locksmith	last 3mos	1	Pending Requisition	09-30-18
Facility Maintenance	700515	CONT	Classified	Maintenance Technician	3/8/2018	4	Screening in Progress	09-30-18
Facility Maintenance	722499	CONT	Classified	Maintenance Technician	last 3mos	3a	Re-Advertised	09-30-18
Facility Maintenance	710501	CONT	Prof/Tech Support Exempt	Operations Energy Manager	03-31-16	4	Screening in Progress	09-30-18
Facility Maintenance	700037	CONT	Classified	Secretary	last 3mos	1	Pending Requisition	09-30-18
Facility Maintenance	731499	CONT BOND FY17	Classified	Painter	New BOND FY17	4	Screening in Progress	09-30-18
Facility Maintenance	730499	CONT BOND FY17	Classified	Painter	New BOND FY17	5	Recommendation in Progress	09-30-18
Facility Maintenance	728499	CONT BOND FY17	Classified	Plumber	New BOND FY17	3a	Re-Advertised	09-30-18
Finance and Administrative Services	703360	CONT	Prof/Tech Support Non-Exempt	FAS Support Specialist	05-18-17	4	Screening in Progress	09-30-18
Human Resources	706240	CONT	Classified	Administrative Assistant	05-31-18	3a	Re-Advertised	09-30-18
Human Resources	703240	CONT	Administrative	Employee Relations Officer	09-11-17	5	Recommendation in Progress	09-30-18
Human Resources	701240	CONT	Classified	Human Resources Assistant	last 3mos	3	Advertised	09-30-18
Human Resources	724240	CONT	Prof/Tech Support Non-Exempt	Human Resources Specialist - Employee Relations	New for FY16	3a	Re-Advertised	09-30-18
Human Resources	705240	CONT	Classified	Records Technician	CONT	3a	Re-Advertised	09-30-18
Purchasing	725580	CONT	Prof/Tech Support Exempt	Contracts Manager	09-01-15	4	Screening in Progress	09-30-18
Purchasing	728580	CONT	Prof/Tech Support Exempt	Specifications Writer	New for FY16	4	Screening in Progress	09-30-18
Safety and Security	755514	CONT	Classified	Security Guard	08-31-16	1	Pending Requisition	09-30-18
Safety and Security	744514	CONT	Classified Non-Exempt	Security Guard	09-29-17	1	Pending Requisition	09-30-18
Safety and Security	780514	CONT BOND FY17	Classified Non-Exempt	Security Guard	03-18-18	1	Pending Requisition	09-30-18
Safety and Security	759514	CONT	Classified Non-Exempt	Security Guard	08-10-18	1	Pending Requisition	09-30-18
Safety and Security	742514	CONT	Classified Non-Exempt	Security Guard	05-11-18	3	Advertised	09-30-18
Safety and Security	759514	CONT	Classified Non-Exempt	Security Guard	last 3mos	1	Pending Requisition	09-30-18
Safety and Security	782514	CONT	Classified Non-Exempt	Security Guard	last 3mos	1	Pending Requisition	09-30-18
Safety and Security	706514	CONT	Prof/Tech Support Non-Exempt	Security Supervisor	05-09-18	1	Pending Requisition	09-30-18
Safety and Security	709514	CONT	Prof/Tech Support Non-Exempt	Security Support Specialist	08-31-18	1	Pending Requisition	09-30-18
Information Services, Planning and Strategic Initiatives								
Applications Development-Instruction	703395	CONT	Prof/Tech Support Exempt	Applications Analyst I	05-31-18	4	Screening in Progress	09-30-18
Centers for Learning Excellence	705423	CONT	Classified	Student Learning Assistant	05-24-18	2	Requisition in Progress	09-30-18
Centers for Learning Excellence	720426	CONT	Classified	Student Learning Assistant	last 3mos	1	Pending Requisition	09-30-18
Centers for Learning Excellence	722426	CONT	Prof/Tech Support Non-Exempt	Learning Excellence Specialist	last 3mos	3	Advertised	09-30-18

Legend-Tiered steps in Hiring Process

- 1 - Pending Requisition
- 2 - Requisition in Progress
- 3 - Advertised
- 3a - Re-Advertised
- 4 - Screening in Progress
- 5 - Recommendation in Progress

Vacant Positions - Continuing - EXHIBIT C

<div> <div>South Texas College</div> <div>Vacant - Continuing Full-Time Regular Positions</div> <div>As of August 31, 2018</div> </div> <div>Vacant Positions - Continuing</div>								
Division	Position	Type	Category	Title	Date Position Vacated	Hiring Process Status	Position Status	Proposed Hire Date
Client Services	703394	CONT BOND FY17	Prof/Tech Support Exempt	Client Services Analyst I	New BOND FY17	1	Pending Requisition	09-30-18
Client Services	715393	CONT	Prof/Tech Support Exempt	Client Services Analyst I	FY18 Position Chng	1	Pending Requisition	09-30-18
Client Services	798391	CONT	Prof/Tech Support Non-Exempt	Client Services Analyst II	FY18 Position Chng	1	Pending Requisition	09-30-18
Client Services	701394	CONT	Prof/Tech Support Non-Exempt	Client Services Specialist	last 3mos	3	Advertised	09-30-18
Educational Technologies	709102	CONT	Classified	Educational Technologies Assistant I	08-22-17	4	Screening in Progress	09-30-18
Educational Technologies	707102	CONT	Classified	Educational Technologies Assistant I	08-31-18	2	Requisition in Progress	09-30-18
Educational Technologies	711271	CONT BOND FY17	Classified	Educational Technologies Assistant I	New BOND FY17	4	Screening in Progress	09-30-18
Educational Technologies	714271	CONT BOND FY17	Classified	Educational Technologies Assistant I	New BOND FY17	4	Screening in Progress	09-30-18
Educational Technologies	716271	CONT BOND FY17	Classified	Educational Technologies Assistant I	New BOND FY17	4	Screening in Progress	09-30-18
Educational Technologies	703100	CONT	Classified	Educational Technologies Assistant I	11-01-17	4	Screening in Progress	09-30-18
Educational Technologies	710102	CONT	Classified	Educational Technologies Assistant I	11-06-17	4	Screening in Progress	09-30-18
Educational Technologies	703271	CONT	Classified	Educational Technologies Assistant II	last 3mos	1	Pending Requisition	09-30-18
Educational Technologies	705271	CONT	Classified	Educational Technologies Assistant II	last 3mos	1	Pending Requisition	09-30-18
Educational Technologies	710271	CONT	Classified	Educational Technologies Assistant II	last 3mos	1	Pending Requisition	09-30-18
Information Security	706395	CONT	Administrative	Chief Information Security Officer	last 3mos	3	Advertised	09-30-18
Information Security	719395	CONT	Prof/Tech Support Exempt	Information Security Analyst	last 3mos	1	Pending Requisition	09-30-18
Information Technology	700242	CONT	Classified	Administrative Assistant	02-13-15	3a	Re-Advertised	09-30-18
Information Technology	700396	CONT	Administrative	Asst Chief Information Officer for Software	07-21-16	x	On Hold	09-30-18
Infrastructure	711393	CONT	Prof/Tech Support Exempt	Applications Analyst III	10-31-14	3a	Re-Advertised	09-30-18
Infrastructure	716393	CONT	Prof/Tech Support Exempt	Applications Analyst III	last 3mos	1	Pending Requisition	09-30-18
Infrastructure	713393	CONT	Prof/Tech Support Non-Exempt	Systems Analyst I	07-14-17	4	Screening in Progress	09-30-18
Infrastructure	701375	CONT	Prof/Tech Support Non-Exempt	Systems Analyst I	07-14-17	4	Screening in Progress	09-30-18
Institutional Research and Effectiveness	703320	CONT	Administrative	Dean of Institutional Research, Effectiveness and Strategic Planning	last 3mos	3	Advertised	09-30-18
Learning Commons and Open Labs	716397	CONT	Prof/Tech Support Non-Exempt	Technology Specialist	last 3mos	3	Advertised	09-30-18
Library Public Services	700060	CONT	Administrative	Associate Dean of Library Services	05-01-18	4	Screening in Progress	09-30-18
Library Public Services	742101	CONT	Prof/Tech Support Non-Exempt	Library Specialist	06-02-17	2	Requisition in Progress	09-30-18
Library Public Services	743101	CONT BOND FY17	Prof/Tech Support Exempt	Librarian I - Public Services	New BOND FY17	3a	Re-Advertised	09-30-18
Library Public Services	728101	CONT	Prof/Tech Support Exempt	Librarian II - Campus Librarian	last 3mos	1	Pending Requisition	09-30-18
Library Public Services	736101	CONT	Prof/Tech Support Exempt	Librarian III-Outreach and Instruction	03-02-18	4	Screening in Progress	09-30-18
Systems and Networking	709395	CONT	Prof/Tech Support Exempt	Database Analyst III	04-01-18	3	Requisition in Progress	09-30-18
Systems and Networking	700201	CONT	Prof/Tech Support Non-Exempt	Network Services Analyst I	09-01-17	2	Requisition in Progress	09-30-18
Systems and Networking	708391	CONT	Prof/Tech Support Exempt	Network Services Analyst III	FY18 Position Chng	1	Pending Requisition	09-30-18
Technology Support	713392	CONT	Prof/Tech Support Non-Exempt	Computer Services Analyst I	06-06-16	4	Screening in Progress	09-30-18
Technology Support	719392	CONT BOND FY17	Prof/Tech Support Exempt	Computer Services Analyst III	New BOND FY17	1	Pending Requisition	09-30-18

Legend-Tiered steps in Hiring Process

- 1 - Pending Requisition
- 2 - Requisition in Progress
- 3 - Advertised
- 3a - Re-Advertised
- 4 - Screening in Progress
- 5 - Recommendation in Progress

Vacant Positions - Continuing - EXHIBIT C

<div> <div>South Texas College</div> <div>Vacant - Continuing Full-Time Regular Positions</div> <div>As of August 31, 2018</div> </div> <div>Vacant Positions - Continuing</div>								
Division	Position	Type	Category	Title	Date Position Vacated	Hiring Process Status	Position Status	Proposed Hire Date
Technology Support	712392	CONT	Prof/Tech Support Non-Exempt	Computer Services Specialist	12-01-17	3a	Re-Advertised	09-30-18
Technology Support	710392	CONT	Prof/Tech Support Exempt	Service Transition Manager	12-11-17	4	Screening in Progress	09-30-18
Telecom	702390	CONT BOND FY17	Prof/Tech Support Exempt	Systems Analyst III	New BOND FY17	1	Pending Requisition	09-30-18
Office of the President								
CPWE - State	705587	CONT	Classified	Compliance Assistant	01-12-18	1	Pending Requisition	09-30-18
CPWE - State	701880	CONT	Administrative	Director of College and Career Preparation	09-01-15	1	Pending Requisition	09-30-18
CPWE - State	703587	CONT	Prof/Tech Support Exempt	Program Developer and Coordinator	11-01-10	1	Pending Requisition	09-30-18
Grant Development, Management, and Compliance	703420	CONT	Prof/Tech Support Non-Exempt	Grants and Contracts Compliance Specialist	09-05-17	4	Screening in Progress	09-30-18
Office of President	704362	CONT	Classified	Administrative Assistant	09-01-05	1	Pending Requisition	09-30-18
Office of President	700189	CONT	Prof/Tech Support Non-Exempt	Executive Assistant to the President	09-04-18	3	Advertised	09-30-18
Office of President	701369	CONT	Executive	Exec Officer for External Relations	FY18 Position Chng	1	Pending Requisition	09-30-18
Office of President	701340	CONT	Executive	Executive Vice President for Student Success	09-01-14	1	Pending Requisition	09-30-18
Public Relations/Marketing	701462	CONT	Classified	Administrative Assistant	05-04-16	1	Pending Requisition	09-30-18
Public Relations/Marketing	724462	CONT	Prof/Tech Support Non-Exempt	Chief Photographer	New FY17	4	Screening in Progress	09-30-18
Public Relations/Marketing	725462	CONT	Classified	Community Relations Asst	New FY17	3	Advertised	09-30-18
Public Relations/Marketing	723462	CONT	Prof/Tech Support Non-Exempt	Copy Writer	05-14-17	1	Pending Requisition	09-30-18
Student Affairs and Enrollment Management								
Admissions and Records	722612	CONT	Prof/Tech Support Non-Exempt	Admissions Specialist	last 3mos	1	Pending Requisition	09-30-18
Advising	706332	CONT	Prof/Tech Support Non-Exempt	Advisor	04-23-18	4	Screening in Progress	09-30-18
Advising	700136	CONT	Prof/Tech Support Non-Exempt	Advisor	05-31-18	4	Screening in Progress	09-30-18
Career and Employer Services	711332	CONT	Prof/Tech Support Exempt	Coordinator of Employer Services	02-23-18	4	Screening in Progress	09-30-18
Career and Employer Services	700127	CONT	Prof/Tech Support Non-Exempt	Career and Placement Specialist	last 3mos	1	Pending Requisition	09-30-18
College Connections	700042	CONT	Prof/Tech Support Non-Exempt	Student Services Specialist I	08-03-17	4	Screening in Progress	09-30-18
Dua2Degree	723610	CONT	Prof/Tech Support Exempt	Coordinator of Dual2Degree High Schools	05-31-18	4	Screening in Progress	09-30-18
Counseling & Disability Services	700336	CONT	Prof/Tech Support Non-Exempt	Student Success Specialist	last 3mos	4	Screening in Progress	09-30-18
Office of Enrollment Services	704612	CONT	Administrative	Dean of Enrollment Services	08-31-16	1	Pending Requisition	09-30-18
Student Rights and Responsibilities	703191	CONT	Administrative	Associate Dean of Student Rights and Responsibilities and Title IX Student Support Services	FY18 Position Change	5	Recommendation in Progress	09-30-18
Student Financial Services	700068	CONT	Prof/Tech Support Non-Exempt	Financial Specialist	03-31-18	4	Screening in Progress	09-30-18

Legend-Tiered steps in Hiring Process

- 1 - Pending Requisition
- 2 - Requisition in Progress
- 3 - Advertised
- 3a - Re-Advertised
- 4 - Screening in Progress
- 5 - Recommendation in Progress