



**SOUTH TEXAS
COLLEGE**

**Board of Trustees
Regular Board Meeting**

**Tuesday, March 26, 2019
5:30 p.m.**

**Pecan Campus
Ann Richards Administration Building
Board Room
McAllen, Texas**

Online Board Packet

SOUTH TEXAS COLLEGE
BOARD OF TRUSTEES REGULAR MEETING
Tuesday, March 26, 2019 @ 5:30 p.m.
Ann Richards Administration Building Board Room
Pecan Campus, McAllen, Texas 78501

AGENDA

“At anytime during the course of this meeting, the Board of Trustees may retire to Executive Session under Texas Government Code 551.071(2) to confer with its legal counsel on any subject matter on this agenda in which the duty of the attorney to the Board of Trustees under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code. Further, at anytime during the course of this meeting, the Board of Trustees may retire to Executive Session to deliberate on any subject slated for discussion at this meeting, as may be permitted under one or more of the exceptions to the Open Meetings Act set forth in Title 5, Subtitle A, Chapter 551, Subchapter D of the Texas Government Code. At this meeting, the Board of Trustees may deliberate on and take any action deemed appropriate by the Board of Trustees on the following subjects:”

- I. Call Meeting to Order**
- II. Determination of Quorum**
- III. Invocation**
- IV. Public Comments**
- V. Consideration and Action on Consent Agenda**
 - A. Approval of Board Meeting Minutes 5 - 34
 - 1. February 26, Regular Board Meeting
 - B. Approval and Authorization to Accept Grant Awards and Agreements .. 35 - 36
 - 1) Texas Workforce Commission, Explore STEM! for Students with Disabilities grant, in the amount of \$45,558
 - 2) The RGV Focus Sub-award from RGV Focus in Collaboration with Educate Texas and the Communities Foundation of Texas in the amount of \$35,000
 - 3) Additional Grant(s) Received/Pending Official Award
- VI. Consideration and Action on Committee Items**
 - A. Education and Workforce Development Committee**
 - 1. Review Presentation Delivered at March 19, 2019 Education and Workforce Development Committee meeting..... 37 - 39
 - A. Review and Update on the Southern Association of College and Schools Commission on Colleges (SACSCOC) Reaffirmation Visit
 - 2. Review and Action as Necessary on Requests for Sabbatical Leave 40 - 68
 - 3. Review and Action as Necessary on Proposed Revisions to the 2019 - 2020 Academic Calendar and the 2018 - 2019 Board Meeting and Committee Meeting Calendar 69 - 72
 - 4. Review and Action as Necessary on Proposed Revisions to Policy 3347: *Substantive Change Reporting*..... 73 - 75

5. Review and Action as Necessary on Proposed Revision to Policy #3232: *Dual Credit Student Eligibility Requirements* 76 - 79
6. Discussion and Action as Necessary on Revised Independent Dual Credit Student Tuition and Fees for FY 2018 – 2019 80 - 81
7. Review and Action as Necessary to Revise and Rename Policy #900: *Comprehensive Mission Incorporating Institutional Vision, Mission, and Core Values Purposes, Guiding Principles, and Strategic Directions* 82 - 83

B. Finance, Audit, and Human Resources Committee

1. Review and Action as Necessary on Award of Proposals, Purchases, and Renewals 84 - 92
 - A. Award of Proposals
 - 1) Network Cabling Services for Building Renovation Projects (Award)
 - 2) Pecan Campus Building J Analog to Digital Audiovisual Upgrade – Phase II (Award)
 - 3) Purchase of Utility Terrain Vehicles (Award)
 - 4) Pecan Campus Athletic Field Fence Enclosure (Reject)
 - B. Instructional Items
 - 5) Classroom Instructional Podiums (Purchase)
 - 6) Instructional Equipment (Purchase)
 - 7) Ultrasound Equipment and Radiology Equipment Maintenance (Purchase)
 - 8) Metal Products for Welding Programs (Renewal)
 - C. Non-Instructional Item
 - 9) Travel Services (Renewal)
 - D. Technology Items
 - 10) Computers, Laptops, and Tablets (Purchase)
 - 11) Adobe License Subscription Agreement (Renewal/Purchase)
2. Review and Discussion of Preliminary Projected Revenues and Expenditures for FY 2019 – 2020 93 - 98
3. Discussion and Action as Necessary on Proposed Tuition, Differential Tuition, and Fees for FY 2019 – 2020 99 - 112

C. Facilities Committee

1. Review and Action as Necessary on the Portable Buildings Expansion Plan and Engagement of Engineering Firms for the Regional Center for Public Safety Excellence 113 - 118
2. Review and Action as Necessary on Contracting Construction Services for the Nursing and Allied Health Campus Center for Learning Excellence / Student Success Center Renovations Project 119 - 126
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4. Review and Action as Necessary on Proposed Change Order for the Technology Campus Advanced Technical Careers Building B Concrete Floor Repairs 132 - 138
5. Update on Status of Non-Bond Construction Projects 139 - 147

VII. Consideration and Action on Non-Committee items

1. Discussion and Action as Necessary on Terra-Gen Development Company, LLC, Tax Abatement Applications..... 148

VIII. Consideration and Approval of Checks and Financial Reports 149 - 151

The Checks and the Financial Reports presented for approval are included in the Board Packet under SEPARATE COVER

IX. Informational Items

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A. Next Meetings:

- Tuesday, April 9, 2019
 - 3:30 p.m. – Education and Workforce Development Committee
 - 4:30 p.m. – Facilities Committee
 - 5:30 p.m. – Finance, Audit, and Human Resources Committee

- Tuesday, April 23, 2019
 - 5:30 p.m. – Regular Board Meeting

B. Other Announcements:

- South Texas College will be closed Thursday, April 18 – Sunday, April 21 in observance of Semester Break

Approval of Board Meeting Minutes

The following Board Meeting Minutes are submitted for approval:

- 1) February 26, 2019 Regular Board Meeting

Recommendation:

It is recommended that the Board of Trustees of South Texas College approve and adopt the February 26, 2019 Regular Board Meeting Minutes as presented.

The following Minute Order is proposed for consideration by the Board of Trustees:

The Board of Trustees of South Texas College approves and adopts the February 26, 2019 Regular Board Meeting Minutes as presented.

Approval Recommended:

Shirley A. Reed, M.B.A., Ed.D.
President

**SOUTH TEXAS COLLEGE
BOARD OF TRUSTEES REGULAR MEETING
Tuesday, February 26, 2019 @ 5:30 p.m.
Ann Richards Administration Building Board Room
Pecan Campus, McAllen, Texas 78501**

Minutes

Call Meeting to Order:

The Special Board Meeting of the South Texas College Board of Trustees was held on Tuesday, February 26, 2019 in the Ann Richards Administration Building Board Room at the Pecan Campus in McAllen, Texas. The meeting commenced at 5:33 p.m. with Mr. Paul R. Rodriguez presiding.

Members present: Mr. Paul R. Rodriguez, Ms. Rose Benavidez, Mr. Roy de León, Mr. Gary Gurwitz, Dr. Alejo Salinas, Jr., and Mr. Rene Guajardo

Members absent: Mrs. Victoria Cantú

Also present: Dr. Shirley A. Reed, Mr. Jesus Ramirez, Mrs. Mary Elizondo, Dr. Anahid Petrosian, Mr. Ricardo De La Garza, Ms. Becky Cavazos, Ms. Myriam Lopez, Mr. Paul Varville, Mr. Ray Pedraza, Dr. Virginia Champion, Mr. Lucio Gonzalez, Mr. Robert Cuellar, Mr. David Valdez, Mr. Martin Villarreal, Ms. Dimitra Trejo, Mr. Khalil Abdullah, Mr. Eddie Vela, and Mr. Andrew Fish.

Determination of a Quorum

A quorum was present and a notice of the meeting was posted.

Invocation

Dr. Virginia Champion, Director of Grant Development, Management, and Compliance, said the invocation.

Public Comments

No public comments were given and a notice of the meeting was posted.

Presentations

A. Report on the Association of Community College Trustees (ACCT) 2019 National Legislative Summit

Ms. Rose Benavidez, Vice Chair, represented South Texas College at the Association of Community College Trustees (ACCT) 2019 National Legislative Summit in Washington D.C.

The Summit provides community college leaders with timely information on federal legislation and other initiatives, as well as the opportunity to meet with peer leaders and advocates from around the nation.

Ms. Benavidez noted that there were several discussions on federal legislation to provide a "Second Change Pell Grant" to people who have been incarcerated, as well as advocacy from the Association of Community College Trustees (ACCT) to help support higher education pathways for Dreamers, students who were approved for Deferred Action for Childhood Arrivals (DACA).

Ms. Benavidez also stated that the ACCT formally adopted policy supporting and recommending community college development of baccalaureate programs.

Ms. Benavidez noted that Mr. Paul R. Rodriguez serves with her on the Latino Association of Trustees, and noted that they expressed their appreciation for his leadership as Treasurer and his success in managing and growing their funds.

Finally, Ms. Benavidez noted that there was a coalition of trustee associations representing minority populations, and she looked forward to future reports on their joint efforts and successes in advocating for educational opportunities for minority students.

This presentation was for the Board's information and feedback to staff, and no action was requested.

Approval of Board Meeting Minutes

The following Board Meeting Minutes were submitted for approval:

- 1) January 29, Regular Board Meeting
- 2) February 16, 2019 Board Retreat
- 3) February 19, 2019 Special Board Meeting

There was also a Special Board Meeting scheduled for Tuesday, February 12, 2019; however, this meeting did not occur due to lack of quorum.

Upon a motion by Mr. Roy de León and a second by Mr. Rene Guajardo, the Board of Trustees of South Texas College approved and adopted the January 29, 2019 Regular Board Meeting Minutes as presented. The motion carried.

Upon a motion by Mr. Roy de León and a second by Mr. Rene Guajardo, the Board of Trustees of South Texas College approved and adopted the February 16, 2019 Board Retreat Minutes as presented. The motion carried.

Upon a motion by Mr. Roy de León and a second by Mr. Rene Guajardo, the Board of Trustees of South Texas College approved and adopted the February 19, 2019 Special Board Meeting Minutes as presented. The motion carried.

Approval and Authorization to Accept Grant Award(s)

Authorization to accept and approve the following grant awards and use of related funds as authorized by each grant was requested:

1. Texas Workforce Commission, Skills Development Fund in partnership with RGV Med, L.L.C. (dba Doctors Hospital at Renaissance) in the amount of \$1,057,620

This grant would help provide customized training through a variety of healthcare areas for at least 3,999 new and existing participating employees of RGV Med, L. L. C. (dba Doctors Hospital at Renaissance). These funds would help pay for salaries, benefits, tuition, fees, books, instructional supplies, consumables, curriculum development, and equipment.

There would be two training programs administered under and supported by this grant funding:

<u>Funding</u>	<u>Program</u>
\$561,352	South Texas College Training provided to DHR
\$496,268	DHR Internal Training program, reviewed and reported by South Texas College
\$1,057,620	Total grant funding

The first program would encompass training in a variety of healthcare areas provided by South Texas College to DHR employees.

The second program would include a Memorandum of Understanding with RGV Med, L.L.C. for \$496,268 whereby DHR will provide highly specialized customized training to their employees. South Texas College would receive this funding and will assist DHR with grant management and accountability and disbursements of funding as

training is completed. South Texas College would receive a 10% administrative fee from the grant and would receive \$2,650 for equipment used during covered training.

The funding cycle is from March 1, 2019 to September 30, 2020.

This award aligned with Strategic Direction # 3, High Success Rate. Participating trainees would develop knowledge and skills that would help them in their current employment, which can also increase the potential for economic and social mobility among residents in our region.

The presented grant would provide up to \$1,057,620 in additional funding for the College to provide services and opportunities throughout the region.

Upon a motion by Mr. Roy de León and a second by Dr. Alejo Salinas, Jr., the Board of Trustees approved and authorized accepting the following grant award and use of related funds as authorized by each grant, contingent upon official award as appropriate.

1. Texas Workforce Commission, Skills Development Fund in partnership with RGV Med, L.L.C. (dba Doctors Hospital at Renaissance) in the amount of \$1,057,620

The motion carried.

Review of Reports and Presentations Delivered at February 19, 2019 Education and Workforce Development Committee meeting

On February 19, 2019, the Education and Workforce Development Committee received the following reports and presentations:

a) Review and Discussion of Academic and Workforce Instructional Program Review Process

Dr. Anahid Petrosian, Interim Vice President for Academic Affairs, provided an overview of the Instruction Program Review Process.

An academic or technical program may include a single credential, or might include a number of related or even stackable awards, such as certificates leading to associate degrees.

- Academic programs are developed for transfer to other institutions of higher education.
- Technical programs are developed to meet local business and industry workforce needs.

New Program Development

Programs at South Texas College are developed in close alignment to the College's mission and strategic direction and in response to the needs of the communities served. The College also complies with relevant rules and regulations from:

- Texas Higher Education Coordinating Board (THECB),
- Southern Association of Colleges and Schools – Commission on Colleges (SACSCOC),
- Professional accreditation agencies; and
- Federal regulations

Program Review Process

Once programs are implemented, they are reviewed annually on the following standards:

- Graduation Numbers
 - 25 Graduates from the program within the past 5 years
- Placement Rates (Workforce Programs only)
 - 80% of graduates enrolled in higher education *or* working with one year of graduation
- Licensure / Credential Exam Pass Rates
 - Pass rate is no more than 5% below the state average for the past 3 years *or* meets the pass rate set by program accreditation agency
- Transfer Rates
 - Program graduates' transfer rates will exceed the STC average rate for the past 3 years

Ongoing Program Support

Each workforce education department has standing committees including broad-based community participation in related fields. These committees focus on program quality measures to ensure programs remain relevant to the fields they represent.

The College's Research and Analytical Services Department compiles data for each standard, and develops an annual *Program Review Report*, a copy of which follows the presentation in this packet. This provides an accurate lens of the program, and gives faculty and administration the ability to assess each program on the identified standards.

Program Monitoring Status

Programs that fail to meet the established standards are placed on monitoring status and action plans are developed to improve their performance.

It is worth noting that new programs are provided five academic years, during which they are encouraged to utilize marketing and outreach resources to attract students to participate in the new programs.

Further, some programs may have low enrollment statistics due to a low headcount of students actively pursuing a credential in that program, even if there are a large number of students taking courses within the field of study as either core curriculum or elective courses.

The aforementioned *Program Review Report* identifies nine programs currently under monitoring status, and administration will respond to the issues with each.

Administration also discussed the strategies for program improvement that can be included within the action plans, including marketing, enhanced advising, curriculum review, and other measures that help keep the programs aligned toward serving student success.

Program Deactivation & Closing

In the event that a program is no longer viable, administration follows a deactivation process, including notification to the Texas Higher Education Coordinating Board and the accrediting body, SACSCOC.

Programs are given three academic years to deactivate, during which time no new students are admitted into the program, and current students are provided the opportunity to complete their credential.

During the 2014 – 2018 review cycle, only the Plumber Assistant program was closed, and this was due to low enrollment.

b) Review and Discussion of South Texas College Summer Camps for Elementary, Middle, and High School Students for Summer 2019

Dr. Rebecca De Leon, Dean for Dual Credit Programs and School District Partnerships, presented on the South Texas College Summer Camps scheduled for summer 2019.

Summer camps have proven to be an excellent outreach to students of all ages at the College's partnering school districts, and are an outstanding way to cultivate a college-going culture and an excitement for learning among participating students.

The Summer Camps scheduled for Summer 2019 were provided by various teams at South Texas College:

- Academic Departments

- Workforce Departments
- Continuing Professional Workforce and Education Departments
- Institute for Advanced Manufacturing

These camps were designed for elementary-, middle-, and high-school aged students, with some camps open to all students, and others designed in partnership with specific school districts.

A Summer Campus booklet provided under separate cover was shared with partnering districts and throughout the College's communities. Dr. De Leon reviewed the booklet and the programs, and responded to questions from the Committee.

c) Presentation on South Texas College Food Pantries and Partnerships

Mr. Elibariki Nguma, Director of Student Activities and Wellness, reviewed the South Texas College Food Pantries and Partnerships.

South Texas College partnered with the Food Bank of the Rio Grande Valley, Inc. and the South Texas Food Bank to address food insecurity faced by some of the College's students.

Food insecurity is defined as a "lack of access, at times, to enough food for an active, healthy life for all household members and a limited or uncertain availability of nutritionally adequate foods."

Students and households facing food insecurity are forced to make trade-offs between important basic needs, such as housing or medical bills, and purchasing nutritionally adequate foods." Higher education and workforce training often suffer in homes facing food insecurity.

In 2016, *Feeding America* projected that 13.9% of the population of Hidalgo County and 15.1% of the population of Starr County faced food insecurity. To provide much needed assistance to students affected by this serious issue, South Texas College partnered with the Food Bank of the Rio Grande Valley in Fall 2017 to open a food pantry at Pecan Campus.

While this first food pantry was available to all students from each campus, it was simply a starting point. Administration is proud that with recent support and approval from the Board of Trustees, two additional food pantries are being established at South Texas College campuses, with plans to open in Spring 2019:

- Mid Valley Campus, through Food Bank of the Rio Grande Valley, Inc.
- Starr County Campus, through South Texas College Food Bank

Mr. Nguma reported on use of the South Texas College Food Pantry to date, as well as efforts to sustain these operations, and expand them to serve all students in need.

Mr. Nguma also discussed other assistance and support programs that are available to students in need. South Texas College counselors and support staff provide education to students about resources available to them at the College and through other providers.

d) Update on Instructional Activities at Regional Center for Public Safety Excellence

Mr. Paul Varville, Chief Administrator for the Department of Public Safety and Regional Center for Public Safety Excellence, provided an update on the instructional activities at the Regional Center for Public Safety Excellence.

Through ongoing collaboration with federal, state, county, and local agencies participating on an advisory board, a number of instructional programs were identified as a top priority for the regional center.

Continuing Education for Law Enforcement Professionals

For January 2019, 260 law enforcement officers participate in training programs, and two of the listed courses were closed when the maximum class enrollments were reached. Mr. Varville reviewed the past and upcoming training programs with the Committee, as outlined in flyers provided in the following pages.

Police Academy Cadet Programs

The first police academy cohort at the Regional Center for Public Safety Excellence included 28 cadets, and future projections call for the operation of two concurrent cohorts to accommodate the demand for this program.

Facilities Usage

The Regional Center for Public Safety Excellence was constructed with the following classroom spaces:

- Five standard classrooms;
- One large training/conference room that can be subdivided into three temporary classrooms; and,
- One computer lab.

Through a leasing agreement with PSJA ISD and in recognition of their significant support for the construction of the Regional Center for Public Safety Excellence, which included 10 acres of property and \$1M in direct funding, four of the standard classrooms are made available to PSJA ISD programs when needed. While the

College has access to these classrooms when they are vacant, priority scheduling is given to the school district.

Of the remaining classroom facilities, one standard classroom was used by the police academy, one subdivided classroom was provided for use by the fire science academy, and the remaining two subdivided classrooms were used by the law enforcement continuing education programs.

Forecast of Facilities Needs

Administration anticipated the need for additional portable buildings to provide necessary facilities for:

- the second concurrent policy academy cohort;
- a virtual target room (utilizing laser practice equipment);
- the development of a cyber security lab;
- student services spaces (tutoring, library assistance, and an open lab); and
- additional office spaces for technicians, staff, and instructors.

These presentations were provided for the Committee's review, and no action was requested from the Board.

Review and Action as Necessary on Award of Proposals, Purchases, Renewals, Interlocal Agreements, and Rescission of Award

The Finance, Audit, and Human Resources Committee recommended the award of proposals, purchases, renewals, interlocal agreements, and rescission of an award as listed below:

A. Award of Proposals

- 1) Purchase of Medium Duty Trucks (Award):** award the proposal for the purchase of medium duty trucks to **Weslaco Motors, LP.** (Weslaco, TX), at a total amount of \$89,716.82;
- 2) Security Cameras (Award):** award the proposal for security cameras to **Security Solutions of DFW** (Dallas, TX), at a total amount of \$94,850.00;

B. Instructional Items

- 3) Clinical Skills Mannequins (Purchase):** purchase clinical skills mannequins from **CAE Healthcare, Inc.** (Sarasota, FL), a sole source vendor, at a total amount of \$79,796.72;
- 4) Training Simulator (Purchase):** purchase a training simulator from **CAE Healthcare, Inc.** (Sarasota, FL), a sole source vendor, at a total amount of \$56,280.85;

C. Non-Instructional Items

- 5) **Police and Security Vehicle Emergency Lighting and Equipment (Purchase):** purchase of police and security vehicle emergency lighting and equipment from **Fleet Safety Equipment** (La Feria, TX), a Texas Association of School Boards – Buyboard approved vendor, for the period beginning February 27, 2019 through August 31, 2019, at a total amount of \$89,500.00;
- 6) **Shuttle Bus (Purchase):** purchase a shuttle bus from **Creative Bus Sales, Inc.** (Irving, TX), a Houston-Galveston Area Council (HGAC) approved vendor, at a total amount of \$85,860.00;
- 7) **Food and Related Non-Food Products (Renewal):** renew the food and related non-food products contracts for the period beginning April 27, 2019 through April 26, 2020, at an estimated amount of \$320,000.00, based on prior year expenditures. The vendors are as follows:
 - **Devin Distributing & Packaging, Inc.** (Palmhurst, TX)
 - **Labatt Food Service** (Harlingen, TX)
 - **Sysco Central Texas, Inc.** (New Braunfels, TX)
 - **Valley Grocers, LLC.** (Brownsville, TX)
- 8) **Risk Management and Consultant Services (Renewal):** renew the risk management and consultant services contract with **Cameron Investment Company/ dba Shepard Walton King Insurance Group** (McAllen, TX), for the period beginning May 1, 2019 through April 30, 2020, at an estimated amount of \$19,500.00;

D. Technology Items

- 9) **Computers and Laptops (Purchase):** purchase computers and laptops from the State of Texas Department of Information Resources (DIR) approved vendor, **Dell Marketing, LP.** (Dallas, TX), at a total amount of \$88,211.56;
- 10) **Network Equipment Replacements (Purchase):** purchase network equipment replacements from **Insight Public Sector** (Tempe, AZ/McAllen, TX), a Department of Information Resources (DIR) approved vendor, at a total amount of \$184,240.46;

E. Interlocal Agreements

- 11) **Facility Usage Interlocal Agreements (Lease/Rental):** lease/rental facility usage interlocal agreements with the **City of Mission – Mission Event Center** (Mission, TX), for the period beginning June 14, 2019 through August 24, 2019, at an estimated amount of \$6,500.00;

F. Rescission of Award

- 12) **Food Service - Starr County Campus (Rescind Award):** rescind the award to **Taqueria Hidalgo, LLC.** (Rio Grande City, TX) for the Food Service - Starr County Campus cafeteria. The awarded vendor indicated to College staff that he made an error on the commission proposed to the College. The vendor proposed a 10% commission to the College based on net sales. After the award notification was made, the vendor informed the College that his intent was to propose a commission based on net profit.

Recommend Action - The total for all award of proposals, purchases, renewals, interlocal agreements, and rescind of award was \$1,114,456.41.

Upon a motion by Mr. Roy de León and a second by Dr. Alejo Salinas, Jr., the Board of Trustees approved and authorized the award of proposals, purchases, renewals, interlocal agreements, and rescission of a previous award to Taqueria Hidalgo, LLC, in the total amount of \$1,114,456.41 as presented. The motion carried.

Review and Action as Necessary on Disposal of Surplus Property Valued at \$5,000 and Over

Approval to dispose of surplus property valued at \$5,000 and over through a live auction was requested.

Purpose – The Fixed Assets Department requested the disposal through a live auction of surplus property valued at \$5,000 and over. In addition, these capital assets would be removed from the College's fixed assets ledger.

Justification – It was necessary to dispose of obsolete, damaged, and not functioning property for safety purposes and due to the lack of storage area for surplus property.

Background – The surplus property goes through an evaluation process by the departments to determine if the items are damaged beyond repair and unable to utilized district wide. After this evaluation process, the department submits a request to have the property removed from the department and relocated to the Shipping and Receiving Warehouse for auction.

The auction items were located at the South Texas College, Central Receiving, 3700 W. Military Hwy., McAllen, TX. The auction would be scheduled in the Spring at the auctioneers' site due lack of space at the Central Receiving Warehouse.

Reviewers – These items were inspected by the Central Receiving staff and pending to be disposed after Board approval.

The items valued over \$5,000 were included in the College's inventory through the Banner system.

Enclosed Documents - The listing of the items to be auctioned was provided in the packet for the Board's review and information.

Mary Elizondo, Vice President for Finance and Administrative Services and Becky Cavazos, Director of Purchasing, attended the Board Meeting to address any questions by the trustees.

The Finance, Audit, and Human Resources Committee recommended Board approval of the disposal of surplus property valued at \$5,000 and over through a live auction and for these capital assets to be removed from the College's fixed assets ledger as presented.

Upon a motion by Mr. Roy de León and a second by Dr. Alejo Salinas, Jr., the Board of Trustees of South Texas College approved and authorized the disposal of surplus property valued at \$5,000 and over through a live auction and for these capital assets to be removed from the College's fixed assets ledger as presented. The motion carried.

Review and Action as Necessary on Disposal/Recycling of Technology and Electronic Items with an Original Value of \$5,000 and Over

Approval of disposal/recycling of technology and electronic items with an original value of \$5,000 and over through the Texas Department of Criminal Justice (TDCJ), a state of Texas agency approved to properly recycle technology and electronic items, was requested.

Purpose – The Fixed Asset/Inventory Department requested the disposal/recycle of technology and electronic items to be in compliance with the Environmental Protection Agency (EPA) regulations. TDCJ provides an environmentally sound way to dispose of surplus technology equipment. In addition, these capital assets would be removed from the College's fixed assets ledger.

Justification – As technology and electronic items become obsolete, out of warranty or not functioning, it is disposed of according to South Texas Board Policy #5135 Disposal of Surplus Property. TDCJ is the method of disposal to comply with all EPA regulations. They will clean data from all systems, recycle systems that can be repaired for inmate training or donation to schools and damaged systems are properly disposed of.

Background – The surplus technology and electronics went through an evaluation process by the departments to determine if the items are damaged beyond repair and unable to be utilized district wide. After this evaluation process, the department submits a request to have the property removed from the department and relocated to the Shipping and Receiving Warehouse. Central Receiving evaluates the technology and confirms that the technology is ready for recycling.

The technology and electronic items were located at the South Texas College, Technology Campus, Central Receiving, 3700 West Military Hwy Building D, McAllen, Texas.

Reviewers – These items were inspected by the Information Technology, Educational Technologies, and approved by the Vice President for Information Services, Planning and Strategic Initiatives to be disposed after Board approval.

Enclosed Documents - A listing of the technology and electronic items to be disposed/recycled was provided in the packet for Board's information and review.

Mary Elizondo, Vice President for Finance and Administrative Services, Dr. David Plummer, Vice President for Information Services, Planning and Strategic Initiatives, and Becky Cavazos, Director of Purchasing, attended the Board meeting to address any questions by the trustees.

The Finance, Audit, and Human Resources Committee recommended Board approval to dispose/recycle technology and electronic items with an original value of \$5,000 and over through the Texas Department of Criminal Justice (TDCJ), a State of Texas agency approved to properly recycle technology and electronic items and for these assets to be removed from the College's fixed assets ledger as presented.

Upon a motion by Mr. Roy de León and a second by Dr. Alejo Salinas, Jr., the Board of Trustees of South Texas College approved and authorized the disposal/recycling of technology and electronic items with an original value of \$5,000 and over through the Texas Department of Criminal Justice (TDCJ), a State of Texas agency approved to properly recycle technology and electronic items and for these assets to be removed from the College's fixed assets ledger as presented. The motion carried.

Review and Action as Necessary on Award of Investment Advisory Services

Approval of proposal for investment advisory services to Valley View Consulting, L.L.C. for the initial period of April 1, 2019 through March 31, 2021 with two one-year options to renew was requested.

Purpose - The services of an investment advisory firm provide the College with professional advice related to investments, yield rate, risks, accuracy and completeness of College's investment policy and other important information on an as needed basis. The firm will act as a strategic investment planner for the College and develop an investment portfolio plan that is diversified and consistent with the College's Investment Policy, objectives and guidelines and Texas State Law.

Justification - In order to properly and safely expand into new types of investments and maximize the yield rate on the College's investment, administration recommended that the services of an investment advisor provides professional guidance regarding the College's investment portfolio.

The investment advisor augments the College's effort to be fiscally responsible and minimize risk in its investment activities. The investment advisor stays abreast of investment markets and provides the investment options to the College for review by the Finance and Human Resource Committee and approval by the Board of Trustees, if applicable.

Background - Proposal documents were advertised on November 29, 2018 and December 6, 2018, and issued to seven (7) vendors. Four (4) responses were received on December 14, 2018 and evaluated by the Vice President for Finance and Administrative Services, Business Office, and Purchasing Department. The respondents were:

- First Southwest Asset Management, LLC
- Patterson & Associates
- Public Trust Advisors, LLC
- Valley View Consulting, LLC

The staff proposal evaluation committee evaluated the proposals submitted and determined that the top ranked firm is Valley View Consulting, L.L.C. They are a Securities and Exchange Commission (SEC) registered investment advisory firm serving public entities in a variety of cash and investment management and consulting role. They have a total of 9 senior managers and associates with a combined Texas public funds experience exceeding 200 years. Each member would play an integral role in providing their expertise to fulfill the investment contract objectives of the College. Valley View Consulting, L.L.C.'s office of record and registration is in Virginia and maintains an office in Horseshoe Bay, Texas.

Additional positive information related to Valley View Consulting L.L.C. is as follows:

- Exclusively provided investment and consulting services to public entities since inception (1998).
- Two Investment Advisors, Richard Long and Susan Anderson, have proved Public Funds Investment Acct (PFIA) required public fund investor training through the University of North Texas for almost two decades and were involved with the original drafting of the PFIA and subsequent reviews of proposed amendments.
- Several of the Investment Advisors are Certified Government Finance Officer and members of the Government Finance Officers Association of Texas and Government Treasurers' Association of Texas.

- One of the Investment Advisors, Susan Anderson, held an officer position in the Government Treasurers' Organization of Texas and also chaired their Legislative Committee.
- Maintains an online reporting system that the College staff may access for real-time data.
- Maintains a client/consultant ratio of 8 to 1.
- The firm provides a customized client relationship.

Funds for this expenditure were budgeted in the Investment Advisor budget for FY 2018 – 2019 and FY 2019 -2020 pending Board approval of budget

Reviewers – Mary Elizondo, Vice President for Finance and Administrative Services, Becky Cavazos, Director of Purchasing, Myriam Lopez, Comptroller, Katarina Bugariu, Associate Comptroller and Dalinda Gamboa, Accounting Group Manager reviewed the four (4) responses.

Enclosed Documents – The Summary of Proposals and the Evaluation were provided in the packet for Board's information and review.

Mary Elizondo, Vice President for Finance and Administrative Services, Becky Cavazos, Director of Purchasing and Myriam Lopez, Comptroller attended the Board meeting to address any questions by the trustees.

The Finance, Audit and Human Resources Committee recommended Board approval of the proposal for investment advisory services to Valley View Consulting, L.L.C. for the initial period beginning April 1, 2019 through March 31, 2021 with two one-year options to renew.

Upon a motion by Mr. Roy de León and a second by Dr. Alejo Salinas, Jr., the Board of Trustees of South Texas College approved and authorized the proposal for investment advisory services to Valley View Consulting, L.L.C. for the initial period beginning April 1, 2019 through March 31, 2021 with two one-year options to renew. The motion carried.

Review and Action as Necessary Regarding Acceptance of South Texas College Law Enforcement Racial Profiling Report for Calendar Year 2018

Acceptance of the South Texas College Law Enforcement Racial Profiling Report for Calendar Year 2018 was requested.

Purpose – The Code of Criminal Procedure Article 2.131–2.138 requires Chief administrators of law enforcement agencies to submit the racial profiling reports to their governing body, in addition to the Texas Commission on Law Enforcement (TCOLE).

Justification – During calendar year 2018, the South Texas College Department of Public Safety conducted traffic stops within its jurisdiction in accordance with Texas Education Code section 51.203.

Background – Pursuant to Texas Occupations Code 1701.164, TCOLE is required to collect incident-based data, including racial profiling reports based upon vehicle traffic stops, in accordance with the Code of Criminal Procedure Article 2.131–2.138. Chief administrators of law enforcement agencies must submit the racial profiling reports to their governing body and TCOLE.

The Code of Criminal Procedure Article 2.132 is shown below:

Title 1. Code Of Criminal Procedure, Chapter 2. General Duties Of Officers, Art. 2.132. Law Enforcement Policy On Racial Profiling.

- (7) Require the chief administrator of the agency, regardless of whether the administrator is elected, employed, or appointed, to submit an annual report of the information collected under Subdivision (6) to:
- (A) The Texas Commission on Law Enforcement; and
 - (B) The governing body of each county or municipality served by the agency, if the agency is an agency of a county, municipality, or other political subdivision of the state.

Explanation of Report Statistics – Additional information on the Racial Profiling Report is as follows:

- Race or Ethnicity known prior to stop

Traffic stops are conducted when a police officer observes an infraction and pulls over the vehicle to speak with the driver. Since infractions are normally observed when the police officer is behind the vehicle committing the infraction, the police officer is unaware of the ethnicity of the driver until the driver is approached.

The example of how to file a Racial Profiling Report on the Texas Commission on Law Enforcement (TCOLE) website shows a zero in the section to identify traffic stops in which the officer was aware of the ethnicity of the driver before the traffic stop was made. South Texas College police officers receive training in traffic stops and the racial profiling prohibition. The statistics of those who are stopped by South Texas College police documents that the ethnicity is in line with the population of

the college and the Rio Grande Valley and that there is no racial profiling being conducted.

- Search Conducted

One of the traffic stops resulted in a search, when the operator was observed driving recklessly in circles at a high rate of speed on the Pecan Campus, losing control and nearly striking a vehicle in the opposite lane, endangering pedestrians, and other drivers. The operator, who had no driver's license or valid insurance, consented to a search of his person and vehicle, however no drugs were found. The driver was arrested for reckless driving in violation of Transportation Code Section 545.401.

- Street address or approximate location of the stop

Texas state law requires police officers to take action when they observe a danger to the public. The traffic stops on city streets were conducted when the officers observed violations that were a threat to the safety of the public, including driving to endanger and proceeding through red lights when required to stop. The location of traffic stops is as follows:

- ⇒ 90 stops were adjacent to campuses – On streets paralleling the campus to address safety threats to students.
- ⇒ 10 stops were on the entering/leaving campuses - Driving infractions on college property.

Reviewers – The Vice President for Finance and Administrative Services and the Chief Administrator of the Department of Public Safety have reviewed the information being presented.

Enclosed Documents – The South Texas College Department of Public Safety Racial Profiling Report for calendar year 2018 and the Comparative Analysis follow in the packet for the Board's information and review.

The state would utilize this report in any investigation of a complaint of racial profiling against a law enforcement agency. The South Texas College Department of Public Safety has received no racial profiling complaints.

South Texas College Chief Administrator for the Department of Public Safety, Paul Varville, presented the report at the February 12, 2019 Finance, Audit, and Human Resources Committee Meeting and responded to questions from the Committee.

The Finance, Audit, and Human Resources Committee recommended Board acceptance of the South Texas College Law Enforcement Racial Profiling Report for Calendar Year 2018 as presented.

Upon a motion by Mr. Roy de León and a second by Dr. Alejo Salinas, Jr., the Board of Trustees of South Texas College accepted the South Texas College Law Enforcement Racial Profiling Report for Calendar Year 2018 as presented. The motion carried.

Review and Action as Necessary on Acceptance of Internal Audit Report in the Area of Accounts Payable Commercial Card Use

Mr. Khalil Abdullah, Internal Auditor, presented the procedures, findings, and recommendations of the internal audit report in the area of Accounts Payable Commercial Card Use at the February 12, 2019 Finance, Audit, and Human Resources Committee meeting.

The Internal Audit Report in the area of Accounts Payable Commercial Card Use follows in the packet for the Board's review.

The Finance, Audit, and Human Resources Committee reviewed the internal audit report on February 12, 2019. The committee was not asked for a formal recommendation of Board acceptance or other action.

Upon a motion by Mr. Roy de León and a second by Dr. Alejo Salinas, Jr., the Board of Trustees of South Texas College accepted the Internal Audit Report in the area of Accounts Payable Commercial Card Use as presented.

Review and Discussion on 2013 Bond Construction Program Warranty Items Action Plan

College staff from Finance and Administrative Services and Facilities Planning and Construction prepared a list outlining warranty items to be addressed for the 2013 Bond Construction Program Warranty Items Action Plan.

The Board packet included the Warranty Items Action Plan as developed and maintained by administration.

Campus Specific Warranty Items:

1. Starr County Campus - Thermal Plant Vault Water Issue
2. Regional Center for Public Safety Excellence – Parking and Site Improvements Asphalt failures at Cityscape drives

Broaddus & Associates was asked to provide updates for each warranty item. No representative from Broaddus & Associates was available to attend the meeting, and Mr. Gary Gurwitz read the following email update, provided by Mr. Tim Weldon:

Starr County Vault:

Contractor is awaiting arrival of the proposed / approved material to seal the penetration(s). They will provide notice of installation date / time as so that the Team can witness.

RCPSE Cityscape Asphalt:

Due to the multitude of individuals / companies needed to be present at our next "path forward" discussion, the earliest I could wrangle everyone was 2-27-19 (tomorrow). That said, there is no further update on this item until we've had the chance to meet. I expect to bring before Facilities next month a recommendation for approval based on the outcome of our meeting tomorrow.

No action was taken.

Review and Action as Necessary on Contracting Architectural Services for the Nursing & Allied Health Campus East Building Renovation of Student Services Space and Starr County Campus Student Services Building G Renovation of Admissions and Cashier Areas

Approval to contract architect design services to prepare plans for the Nursing & Allied Health Campus East Building Renovation of Student Services Space and Starr County Campus Student Services Building G Renovation of Admissions and Cashier Areas projects was requested.

Purpose

Architectural design services were necessary for design and construction administration services for the Nursing & Allied Health Campus East Building Renovation of Student Services Space and Starr County Campus Student Services Building G Renovation of Admissions and Cashier Areas projects. The design scope of work included, but was not limited to, design, analysis, preparation of plans and specifications, permit applications, construction administration, and inspection of the project.

Justification

The proposed Nursing & Allied Health Campus East Building Renovation of Student Services Space and Starr County Campus Student Services Building G Renovation of Admissions and Cashier Areas projects are approved Capital Improvement Projects and have been budgeted for Fiscal Year 2018-2019.

Nursing & Allied Health Campus East Building Student Services Renovation

The scope of work would include the redesign of existing spaces listed below to create an Enrollment Center and department office spaces with an estimated construction cost of \$275,000.

- Admissions and Information
- Advising
- Counseling
- Financial Aid
- Testing
- Cashier

Starr County Campus Student Services Building G Renovation

The scope of work would include the retrofit of existing spaces listed below due to 2013 Bond Construction expansion of existing building with an estimated construction cost of \$160,000.

- Cashier area to be redesigned for use by Veterans Affairs
- Admissions area to be redesigned for use by Cashiers
- Career Planning redesign

Background

On January 7, 2019, South Texas College began soliciting for architectural design services for the purpose of selecting a firm to prepare the necessary plans and specifications for the Nursing & Allied Health Campus East Building Renovation of Student Services Space and Starr County Campus Student Services Building G Renovation of Admissions and Cashier Areas projects. A total of seventeen (17) firms received a copy of the RFQ and a total of nine (9) firms submitted their responses on January 24, 2019.

Funding Source

Funds for these expenditures were budgeted in the Non-Bond Unexpended Construction budget for FY 2018-2019.

Reviewers

The Requests for Qualifications have been reviewed by staff from the Facilities Planning & Construction, Facilities Operations & Maintenance, and Purchasing departments.

Enclosed Documents

Plans for the proposed Nursing & Allied Health Campus East Building Renovation of Student Services Space and Starr County Campus Student Services Building G Renovation of Admissions and Cashier Areas projects were provided in the packet. The evaluation team members completed evaluations for the firms and prepared the enclosed scoring and ranking summary for the Board's review and information.

The Facilities Committee recommended Board approval to contract architectural design services with Gignac & Associates, LLP. for preparation of plans and specifications for the Nursing & Allied Health Campus East Building Renovation of Student Services Space and Starr County Campus Student Services Building G Renovation of Admissions and Cashier Areas projects as presented.

Upon a motion by Mr. Gary Gurwitz and a second by Dr. Alejo Salinas, Jr., the Board of Trustees of South Texas College approved and authorized contracting architectural design services with Gignac & Associates, LLP. for preparation of plans and specifications for the Nursing & Allied Health Campus East Building Renovation of Student Services Space and Starr County Campus Student Services Building G Renovation of Admissions and Cashier Areas projects as presented. The motion carried.

Review and Action as Necessary on Contracting Architectural Services for the Regional Center for Public Safety Excellence Target Range

Approval to contract architect design services to prepare plans for the Regional Center for Public Safety Excellence Target Range project was requested.

Purpose

Architectural design services were necessary for design and construction administration services for the Regional Center for Public Safety Excellence Target Range project. The design scope of work included, but was not limited to, design, analysis, preparation of plans and specifications, permit applications, construction administration, and inspection of the project.

Justification

The proposed Regional Center for Public Safety Excellence Target Range project was an approved Capital Improvement Project and has been budgeted for Fiscal Year 2018-2019. The funding for this project included a grant from the Texas Parks and Wildlife Department (TPWD) for the planning phase of a 13,300 square feet indoor 12-lane proposed target range in the amount of \$307,219. The TPWD would provide 75% of the funding through the grant and the College would be responsible for the remaining 25% which is \$102,406.

Funding Source	Texas Parks and Wildlife Department	South Texas College	Total
Amount	\$307,219	102,406	\$409,625

Below is the breakdown of the estimated planning phase costs based on the grant from the TPWD:

Breakdown of RCPSE Target Range Planning Phase Costs	
Type of Cost	Amount
Architectural Fees	\$349,625
Miscellaneous Costs:	
NEPA	40,000
Testing Services, Printing, Advertising, etc.	20,000
Total	\$409,625

Background

The Board of Trustees accepted and authorized the use of a grant from the TPWD on October 30, 2018. The TWPD awarded the grant to the College on November 29, 2018. As part of the planning phase, professional design services are required and on January 10, 2019, South Texas College began soliciting for architectural design services for the purpose of selecting a firm to prepare the necessary plans and specifications for the Regional Center for Public Safety Excellence Target Range project. A total of eighteen (18) firms received a copy of the RFQ and a total of six (6) firms submitted their responses on January 24, 2019.

Funding Source

Funds for these expenditures were budgeted in the Non-Bond Unexpended Construction budget for FY 2018-2019.

Reviewers

The Request for Qualifications was reviewed by staff from the Facilities Planning & Construction, Facilities Operations & Maintenance, and Purchasing departments.

Enclosed Documents

Plans for the proposed Regional Center for Public Safety Excellence Target Range were included in the packet. The evaluation team members completed evaluations for the firms and prepared the enclosed scoring and ranking summary for the Committee's review and information.

At the Facilities Committee meeting, Legal Counsel clarified with administration that there was no obligation for the College to continue to the construction phase of the project if the Board did not wish to proceed, and administration agreed.

The Facilities Committee noted that the architect would likely need to engage a specialized consultant in this project, and administration noted that PBK Architects, Inc., would include G2 Solutions as their consultant. The Committee noted that fees for services by consultants would need to be included in the architect's contract, and not to exceed the design budget for the project.

Administration agreed that the architect would be advised to design the project to be within the construction budget estimated at \$3M, and to keep planning phase costs within budget as well.

The Facilities Committee recommended Board approval to contract architectural design services with PBK Architects, Inc. for preparation of plans and specifications for the Regional Center for Public Safety Excellence Target Range project as presented and subject to the firm keeping planning phase costs within the \$409,625 budget.

Upon a motion by Mr. Gary Gurwitz and a second by Dr. Alejo Salinas, Jr., the Board of Trustees of South Texas College approved and authorized contracting architectural design services with PBK Architects, Inc. for preparation of plans and specifications for

the Regional Center for Public Safety Excellence Target Range project, subject to keeping planning phase costs within the \$409,625 budget, as presented. The motion carried.

Review and Action as Necessary on Contracting Construction Services for the Pecan Campus Athletic Field Fence Enclosure - II

Approval to contract construction services for the Pecan Campus Athletic Field Fence Enclosure - II project was requested.

This item was provided to the Facilities Committee on February 12, 2019. The Committee deferred discussion at that time, and instructed to present this item to the full Board to solicit input from each trustee.

Purpose

The procurement of a contractor would provide for construction services necessary for the Pecan Campus Athletic Field Fence Enclosure - II project.

Background

At the December 13, 2018 Board meeting, College staff presented three options for construction proposals for a new fence enclosure at the Pecan Campus Athletic Fields. The Board did not act on accepting any of the options and requested staff to solicit an alternate fence product with two different column spacing distances. College staff developed a new solicitation of proposals using two metal fence types along with two column spacing distances.

Staff from the Facilities Planning & Construction and Purchasing Departments prepared and issued the necessary plans and specifications for the solicitation of competitive sealed proposals for this phase.

Solicitation of competitive sealed proposals for this project began on January 8, 2019. A total of seven (7) sets of construction documents were issued to three (3) general contractors and four (4) plan rooms and a total of eight (8) proposals were received on January 25, 2019.

Timeline for Solicitation of Competitive Sealed Proposals	
January 8, 2019	Solicitation of competitive sealed proposals began.
January 25, 2019	Eight (8) proposals were received.

Option No. 1: Board approval of NM Contracting, LLC. to provide the metal fencing with masonry columns. The fence product would be Deacero DMF Classic fencing with 16"x16" burnished concrete masonry units at 48' spacing.

Pecan Campus Athletic Field Fence Enclosure Type 1 – Deacero DMF Classic Fencing at 48' Column Spacing			
Source of Funding	Amount Budgeted	Highest Ranked Proposal NM Contracting, LLC.	Budget Variance
Unexpended Construction Plant Fund	\$106,500	\$80,470	\$26,030

Option No. 2: Board approval of Roth Excavating, Inc. to provide the metal fencing with masonry columns. The fence product would be Deacero DMF Classic fencing with 16"x16" burnished concrete masonry units at 32' spacing.

Pecan Campus Athletic Field Fence Enclosure Type 1 – Deacero DMF Classic Fencing with Alternate No. 1 at 32' Column Spacing			
Source of Funding	Amount Budgeted	Highest Ranked Proposal Roth Excavating, Inc.	Budget Variance
Unexpended Construction Plant Fund	\$106,500	\$120,000	(\$13,500)

Option No. 3: Board approval of Roth Excavating, Inc. to provide the metal fencing with masonry columns. The fence product would be Ameristar Montage II fencing with 16"x16" burnished concrete masonry units at 48' spacing.

Pecan Campus Athletic Field Fence Enclosure Type 2 – Ameristar Montage II Fencing at 48' Column Spacing			
Source of Funding	Amount Budgeted	Highest Ranked Proposal Roth Excavating, Inc.	Budget Variance
Unexpended Construction Plant Fund	\$106,500	\$153,000	(\$46,500)

Option No. 4: Board approval of Roth Excavating, Inc. to provide the metal fencing with masonry columns. The fence product would be Ameristar Montage II fencing with 16"x16" burnished concrete masonry units at 32' spacing.

Pecan Campus Athletic Field Fence Enclosure Type 2 – Ameristar Montage II Fencing with Alternate No. 1 at 32' Column Spacing			
Source of Funding	Amount Budgeted	Highest Ranked Proposal Roth Excavating, Inc.	Budget Variance
Unexpended Construction Plant Fund	\$106,500	\$168,000	(\$61,500)

College staff reviewed and evaluated the competitive sealed proposals and have provided the highest ranked contractor for each of the four options listed. The list is provided for the Board's review and selection of an option for approval.

Funding Source

Funds are budgeted in the Unexpended Construction Fund budget for fiscal year 2018-2019.

Reviewers

The proposals have been reviewed by College staff from the Facilities Planning & Construction, Facilities Operations & Maintenance, and Purchasing departments.

Enclosed Documents

Staff evaluated the proposals and prepared the enclosed proposal summary.

The Facilities Committee recommended presenting to the full Board for their review and action.

Mr. Gary Gurwitz made a motion, with a second by Ms. Rose Benavidez, that the Board of Trustees of South Texas College approve and authorize Option No. 4 for the Pecan Campus Athletic Field Fence Enclosure - II project as presented. The motion failed to carry, with two votes in favor and four votes opposed.

Upon a motion by Dr. Alejo Salinas, Jr. and a second by Mr. Rene Guajardo, the Board of Trustees of South Texas College approved and authorized Option No. 1 for the Pecan Campus Athletic Field Fence Enclosure - II project as presented. The motion carried, with four votes in favor, one vote opposed, and one trustee abstaining.

Review and Action as Necessary on Contracting Construction Services for the Pecan Campus Ann Richards Administration Building D Renovation of East Side Office Space

Approval to contract construction services for the Pecan Campus Ann Richards Administration Building D Renovation of East Side Office Space project was requested.

Purpose

The procurement of a contractor would provide for construction services necessary for the Pecan Campus Ann Richards Administration Building D Renovation of East Side Office Space project.

Background

On July 24, 2018, the Board of Trustees approved contracting architectural services with EGV Architects, Inc. for the design and preparation of plans and specifications for the Pecan Campus Ann Richards Administration Building D Renovation of East Side Office Space project. The project consists of renovating the existing office space on the east side of the building. The existing space was in need of renovation to meet the College's material and design standards including the concrete infill of an existing floor space void. The new office spaces will be used by staff and faculty from the College's Academic Affairs Division.

EGV Architects, Inc. prepared and issued the necessary plans and specifications for the solicitation of competitive sealed proposals for this phase.

Solicitation of competitive sealed proposals for this project began on January 7, 2019. A total of ten (10) sets of construction documents were issued to seven (7) general contractors and three (3) plan rooms a total of twelve (12) proposals were received on January 24, 2019.

Timeline for Solicitation of Competitive Sealed Proposals	
January 7, 2019	Solicitation of competitive sealed proposals began.
January 12, 2019	Twelve (12) proposals were received.

College staff reviewed and evaluated the competitive sealed proposal and recommend Noble Texas Builders as the highest ranked in the amount of \$204,925.

Funding Source

Source of Funding	Amount Budgeted	Highest Ranked Proposal Noble Texas Builders	Budget Variance
Unexpended Construction Fund	\$180,000	\$204,925	(\$24,925)
Total Amount	\$180,000	\$204,925	(\$24,925)

Funds were budgeted in the Unexpended Construction Fund budget for fiscal year 2018-2019.

Reviewers

The proposals were reviewed by College staff from the Facilities Planning & Construction, Maintenance & Operations, and Purchasing departments.

Enclosed Documents

Staff evaluated the proposal and provided a proposal summary. Administration recommend that the top ranked contractor be recommended for Board approval.

The Facilities Committee recommended Board approval to contract construction services with Noble Texas Builders in the amount of \$204,925 for the Pecan Campus Ann Richards Administration Building D Renovation of East Side Office Space project as presented.

Upon a motion by Mr. Gary Gurwitz and a second by Ms. Rose Benavidez, the Board of Trustees of South Texas College approved and authorized contracting construction services with Noble Texas Builders in the amount of \$204,925 for the Pecan Campus Ann Richards Administration Building D Renovation of East Side Office Space project as presented. The motion carried.

Review and Action as Necessary on Substantial Completion for the Mid Valley Campus Child Care Development Canopy Replacement

Approval of substantial completion for the following Mid Valley Campus Child Care Development Canopy Replacement project was requested.

Project	Completion Recommended	Date Received
1. Mid Valley Campus Child Care Development Canopy Replacement Contractor: Tri-Gen Construction, LLC.	Substantial Completion Recommended	January 18, 2019

Facilities Planning & Construction staff visited the site and developed a construction punch list on January 18, 2019. A Certificate of Substantial Completion was issued. Substantial Completion was accomplished within the time allowed in the Owner/Contractor agreement for this project.

Enclosed Documents

A copy of the Substantial Completion Certificate and a photo were enclosed for the Board's review and information.

The Facilities Committee recommended Board approval of substantial completion for the Mid Valley Campus Child Care Development Canopy Replacement project as presented.

Upon a motion by Mr. Gary Gurwitz and a second by Dr. Alejo Salinas, Jr., the Board of Trustees of South Texas College approved and authorized substantial completion for the Mid Valley Campus Child Care Development Canopy Replacement project as presented. The motion carried.

Update on Status of Non-Bond Construction Projects

The Facilities Planning and Construction staff provided a design and construction update. This update summarized the status of each capital improvement project currently in progress. Mary Elizondo and Rick de la Garza were present to respond to questions and address any concerns of the Board.

No action was taken.

Consideration and Approval of Checks and Financial Reports

Board action was requested to approve the checks for release and the financial reports for the month of January 2019. The approval was for checks submitted for release in the amount greater than \$125,000.00 and checks in the amount greater than \$25,000.00 that were released as authorized by Board Policy No. 5610.

Mrs. Mary Elizondo, Vice President for Finance and Administrative Services, provided a review of the Financial Report for the month of **January 2019**, and responded to questions posed by the Board.

The checks and the financial reports submitted for approval were included in the Board packet under separate cover.

Upon a motion by Mr. Roy de León and a second by Dr. Alejo Salinas, Jr., the Board of Trustees approved and authorized the submitted checks for release in an amount over

\$125,000.00, the checks that were released as authorized by Board Policy #5610, and the financial reports submitted for the month of January 2019. The motion carried.

Announcements

A. Next Meetings:

- Tuesday, March 5, 2019
 - 3:30 p.m. – Education and Workforce Development Committee
 - 4:30 p.m. – Facilities Committee
 - 5:30 p.m. – Finance, Audit, and Human Resources Committee

- Tuesday, March 26, 2019
 - 5:30 p.m. – Regular Board Meeting

B. Other Announcements:

- South Texas College will be closed Monday, March 11 – Sunday, March 17 in observance of Spring Break

Adjournment

There being no further business to discuss, the Regular Meeting of the South Texas College Board of Trustees adjourned at 6:39 p.m.

I certify the foregoing are the true and correct minutes of the Tuesday, February 26, 2019 Regular Board Meeting of the South Texas College Board of Trustees.

X

Mr Roy de León
Board Secretary

Approval and Authorization to Accept Grant Award(s)

Authorization to accept and approve the following grant awards and use of related funds as authorized by each grant is requested:

1. Texas Workforce Commission, Explore STEM! for Students with Disabilities, in the amount of \$45,558

This grant is awarded to the Institute for Advanced Manufacturing to provide five Science, Technology, Engineering, and Math (STEM) camps designed to provide students with disabilities (ages 14-22) the opportunity to learn about STEM occupations through instruction, hands-on activities, and interaction with guest speakers who work in STEM fields. This grant gives the South Texas College Institute for Advanced Manufacturing an opportunity to work with students with disabilities, enhance their learning experience through interactive learning, and encourage students to persist in STEM-related studies. Business partners FESTO Didactic, McAllen Flight Academy, and FIRST RGV, will provide curriculum development, industry standards development and feedback related to industrial needs.

This grant is aligned to Strategic Direction #1 Clear Pathways by providing middle and high school students with disabilities, the opportunity to facilitate coherent educational experiences in the Science, Technology, Engineering and Math (STEM) learning camps that encourage them to a pursue higher education in STEM-related occupations. The funding period is from March 1, 2019 to February 29, 2020.

2. The RGV Focus Sub-award from RGV Focus in Collaboration with Educate Texas and the Communities Foundation of Texas in the amount of \$35,000

This sub-award is provided to South Texas College to engage in and collaborate with the University of Texas Rio Grande Valley and Texas Southmost College in a Talent Hub Initiative. The Talent Hub Initiative will create multiple pathways to postsecondary success by identifying strategies for degree completion.

The Lumina Foundation designated the Rio Grande Valley a Talent Hub in recognition of the partnerships through which the Communities Foundation of Texas, STC, UTRGV, and TSC re-engage students who have stopped attending higher education prior to graduating. Additionally, these partnerships support reverse transfer students, which allows South Texas College to award credentials to students who transfer to UTRGV prior to graduation, but subsequently complete the necessary work to earn an associate degree or certificate from South Texas College. The Talent Hub Initiative will fund continued collaboration and development of additional support for student completion of their higher education goals in the Rio Grande Valley.

This sub-award aligns to Strategic Direction #5 Collaboration by advancing mutually beneficial community and educational partnerships to create a collective impact on student success. The funding period is from March 2019 to October 31, 2020.

3. Additional Grant(s) Received/Pending Official Award

The presented grants will provide up to \$80,558 in funding for the College to provide STEM camp opportunities for students with disabilities.

Recommendation:

It is recommended the Board of Trustees approve and authorize accepting the following grant award(s) and use of related funds as authorized by each grant, contingent upon official award as appropriate.

1. Texas Workforce Commission, Workforce Commission, Explore STEM! for Students with Disabilities Grant, in the amount of \$45,558
2. The RGV Focus Sub-award from RGV Focus in Collaboration with Educate Texas and the Communities Foundation of Texas in the amount of \$35,000

The following Minute Order is proposed for consideration by the Board of Trustees:

The Board of Trustees of South Texas College approves and authorizes accepting the following grant award(s) and using related funds as authorized by each grant, contingent upon official award as appropriate:

1. Texas Workforce Commission, Workforce Commission, Explore STEM! for Students with Disabilities Grant, in the amount of \$45,558
2. The RGV Focus Sub-award from RGV Focus in Collaboration with Educate Texas and the Communities Foundation of Texas in the amount of \$35,000

Approval Recommended:

Shirley A. Reed. M.B.A., Ed.D.
President

Review of Presentation Delivered at March 19, 2019 Education and Workforce Development Committee meeting

On March 19, 2019, the Education and Workforce Development Committee received the following presentation:

A. Review and Update on the Southern Association of College and Schools Commission on Colleges (SACSCOC) Reaffirmation Visit

Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) is the regional body for the accreditation of degree-granting higher education institutions in the Southern states. To gain or maintain accreditation with the Commission on Colleges, an institution must comply with the standards contained in the *Principles of Accreditation: Foundations for Quality Enhancement* and with the policies and procedures of the Commission on Colleges.

Dr. David Plummer, Vice President for Information Services, Planning, Performance, & Strategic Initiatives, reviewed the upcoming SACSCOC reaffirmation visit.

SACSCOC 2021 Reaffirmation Activities and Timeline

South Texas College is beginning to prepare for upcoming reaffirmation. South Texas College is regionally accredited by the (SACSCOC). To maintain accreditation, South Texas College must be reaffirmed every ten years and submit an interim report at the fifth year between reaffirmation years. South Texas College is up for reaffirmation in 2021.

South Texas College has begun preparing for the reaffirmation process. The general reaffirmation timeline is provided:

- March 1st 2020 – Compliance Certification Due
- August 3rd 2020 – Focused Report and Quality Enhancement Plan Due
- September 14th – September 17th 2020 – SACSCOC On-Site Visit
- June 1st 2021 – Final Review and Decision by SACSCOC Board

Compliance Certification

The first phase of Reaffirmation process is to submit Compliance Certification. Compliance Certification is a document that is submitted to SACSCOC evaluators in which institutions are tasked to demonstrate compliance with all SACSCOC standards. Findings of compliance or non-compliance are given for each standard. SACSCOC Standards are grouped into 14 topic areas:

1. The Principle of Integrity
2. Mission
3. Basic Eligibility Standard

4. Governing Board
5. Administration and Organization
6. Faculty
7. Institutional Planning and Effectiveness
8. Student Achievement
9. Educational Program Structure and Content
10. Educational Policies, Procedures, and Practices
11. Library and Learning/Information Resources
12. Academic and Student Support Services
13. Financial and Physical Resources
14. Transparency and Institutional Representation

In December 2017, SACSCOC adopted the new *Principles of Accreditation: Foundations for Quality Enhancement* and with it, two new standards were introduced:

- Standard 4.2 (Board Self-Evaluation): The governing board defines and regularly evaluates its responsibilities and expectations
- Standard 12.6 (Student Debt): The institution provides information and guidance to help student borrowers understand how to manage their debt and repay their loans.

On-Site Visit

As part of reaffirmation, STC will also receive a site visit. The site visit will be conducted from September 14th through September 17th 2020. During the site visit, a group of SACSCOC peer reviewers will visit the college to interview various college constituents, visit and observe facilities, follow up on selected standards, and review the Quality Enhancement Plan. In June 2021 the SACSCOC Board will deliver its final decision on our continued reaffirmation.

Quality Enhancement Plan

Standard 7.2 requires that STC “has a Quality Enhancement Plan (QEP) that:

- (a) has a topic identified through its ongoing, comprehensive planning and evaluation processes;
- (b) has broad-based support of institutional constituencies;
- (c) focuses on improving specific students learning outcomes and/or student success;
- (d) commits resources to initiate, implement, and complete the QEP; and
- (e) includes a plan to assess achievement.

A QEP is required by the SACSCOC Principles of Accreditation. A QEP is a five-year focused commitment to enhance overall institutional quality and effectiveness by focusing on an in issue of great importance to the service to student learning outcomes and student success.

The College recently completed its past QEP “Math Today – the World Tomorrow” which led to dramatic improvements to the delivery of developmental education in mathematics, and the successful transition of developmental math students to college level math coursework.

STC is currently in the process of selecting a QEP topic area. The chosen topic will be targeted on improving a specific student learning or student success metric through specific improvement strategies. The QEP document will detail the proposed strategies, desired outcomes, budget and resource allocation to sustain the strategies, and an evaluation plan. The QEP document is due on August 3rd to SACSCOC and will be reviewed by the on-site evaluators.

The presentation was provided for the Committee’s review, and no action is requested from the Board.

Review and Action as Necessary on Requests for Sabbatical Leave

Approval and authorization for the requests for sabbatical leave submitted by Dr. Benjamin Mark Allen, Associate Professor of History, for Fall 2019 semester and submitted by Dr. Aaron Wilson, Associate Professor of Philosophy for Spring 2020 Semester is requested.

As per the Professional Development Plan, sabbatical leave may be granted to administrators, full-time faculty members, and professional-technical staff by the South Texas College Board of Trustees upon the recommendation of the President. Sabbatical leave may be granted for the purpose of self-improvement through study, through acquisition of new skills to stay abreast with new technologies and through research or community service.

Eligibility is based on service to the institution for six consecutive full-time years and an agreement in writing to serve South Texas College for a period of two times the length of the leave following the completion of the sabbatical.

The number of sabbatical leaves granted to full-time faculty is restricted to no more than two full-time faculty members for each year.

The Sabbatical Leave Approval Process includes several levels of comprehensive review:

1. Academic Classification Committee
2. Vice President for Academic Affairs
3. College President
4. Education and Workforce Development Committee
5. Board of Trustees

Dr. Anahid Petrosian, Interim Vice President for Academic Affairs, has recommended that requests for sabbatical leave submitted by Dr. Benjamin Mark Allen and Dr. Aaron Wilson be approved as presented. Dr. Reed has reviewed the sabbatical leave requests and recommends Board approval as follows:

Dr. Benjamin Mark Allen's Sabbatical Request for the Fall 2019 Semester:

- Dr. Allen is an Associate Professor of History at South Texas College, with 15 years of service, and is eligible for sabbatical leave under the Professional Development Plan guidelines.
- Dr. Allen anticipates a Mellon/ACLS Community College Faculty Fellowship, which would allow substantial travel and research into the history of the Talon family around Matagorda Bay, Texas in the 17th century.
- Dr. Allen intends to publish the results of his research in a book-length manuscript and to incorporate elements in his History courses and professional development offerings to South Texas College faculty.
- The proposed sabbatical leave would be contingent upon the award of the faculty fellowship as described.

Dr. Aaron Wilson's Sabbatical Request for the Spring 2020 Semester.

- Dr. Wilson is an Associate Professor of Philosophy at South Texas College, with 6 years of service, and is eligible for sabbatical leave under the Professional Development Plan guidelines.
- Dr. Wilson will conduct research on American philosophy C. S. Pierce, focused on his work related to the problem of consciousness.
- Pierce's work touches on areas of mathematics and science, and Dr. Wilson hopes to help students better bridge their studies of arts and humanities with STEM subject areas.
- Dr. Wilson intends to publish the results of his research in a book-length manuscript and to incorporate elements in his Philosophy courses and professional development offerings to South Texas College faculty.

The Education and Workforce Development Committee recommended Board approval of the sabbatical leave requests for Dr. Benjamin Mark Allen for the Fall 2019 Semester and Dr. Aaron Wilson for the Spring 2020 Semester as presented.

Recommendation:

It is recommended that the Board of Trustees of South Texas College approve and authorize the sabbatical leave requests for Dr. Benjamin Mark Allen for the Fall 2019 Semester and Dr. Aaron Wilson for the Spring 2020 Semester as presented.

The Following Minute Order is proposed for consideration by the Board of Trustees:

The Board of Trustees approves and authorizes the sabbatical leave requests for Dr. Benjamin Mark Allen for the Fall 2019 Semester and Dr. Aaron Wilson for the Spring 2020 Semester as presented.

Approval Recommended:

Shirley A. Reed, M.B.A., Ed.D.
President



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MEMORANDUM

Date: January 30, 2019

To: Dr. Anahid Petrosian
Interim Vice President for Academic Affairs

From: Margaretha E. Bischoff, Ph.D. 
Division Dean for the Division of Liberal Arts and Social Sciences

Subject: Sabbatical for Dr. Mark Allen


I respectfully support the sabbatical request by Dr. Benjamin Mark Allen, Associate Professor of History. I know Dr. Allen to be an exceptional and accomplished scholar and an engaging History teacher. His request is for one semester during which he intends to conduct research in conjunction with a Mellon/ACLS Community College Faculty Fellowship. His research centers on the captivity narratives of members of the Talon family, beginning in and around Matagorda Bay, Texas in the 17th century.

He intends to publish the results as a book-length manuscript, and to incorporate elements thereof, concerned with clashes of cultures in the borderlands, into both his History courses and professional development offerings for interested faculty.


In reviewing the purposes for which sabbatical leave may be granted, I believe that Dr. Allen's proposal satisfies each of the three:

- A planned activity which relates to the professional growth of the applicant;
- Research in the discipline and writing that relates to the present assigned responsibilities of the applicant; and
- Fellowships of such a nature and extent that they will materially increase the proficiency of the applicant's area of responsibility.

I wholeheartedly support Dr. Allen's request and look forward to your approval in this matter.



Dr. Anahid Petrosian
Interim VP for Academic Affairs




Approved Not Approved


Robert Sean Kennedy, History & Philosophy Departments
Department Chair & Account Manager
Division of Liberal Arts and Social Sciences
Office: (956) 872-6715 ♦ Fax (956) 872-3403

3201 W. Pecan Blvd
McAllen, Texas 78501

MEMORANDUM

DATE: 30 January 2019

TO: Dr. Margaretha E. Bischoff, Dean Liberal Arts and Social Sciences 
Dr. Anahid Petrosian, Vice President Academic Affairs

FROM: Robert Sean Kennedy, Department Chair
History & Philosophy Departments 

SUBJECT: Sabbatical Leave Request for Dr. Benjamin Allen

I respectfully support the sabbatical leave for Dr. Benjamin Allen, for academic year 2019-2020. His purpose for sabbatical is to pursue scholarship in order to submit a monograph for publication in an academic press for his ongoing scholarship in European captivity narratives.

Dr. Allen sabbatical will result in a more robust HIST 1301 course each of the course learning outcomes addressing the many historical concepts of European colonization. Further Dr. Allen is on rotating schedule to teach the History program capstone course. Pursuit of the scholarship will enhance his ability to further develop pedagogy to suffice HIST 2389 program learning outcomes.

The department overwhelmingly supports his scholarship and eagerly awaits his publication.

I have reviewed his faculty evaluations since his employment, and all have been rated as acceptable.


In the absence of Dr. Allen, all courses can still be staffed effectively for fall, 2019 and spring, 2020.



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To: Dr. Shirley Reed
President, South Texas College
Dr. Anahid Petrosian
Interim Vice President for Academic Affairs
From: Dr. Robert Ballinger
Chair, College-Wide Academic Classification Committee 
Cc: Dr. Margaretha Bischoff
Dean, Liberal Arts and Social Sciences
Date: December 13, 2018
Re: Application For Sabbatical Leave – Benjamin Mark Allen

On Tuesday, November 27, 2018, in accordance with Texas Education Code, the College-Wide Academic Classification Committee, met to review the request for sabbatical leave for Fall semester 2019 submitted by Dr. Benjamin Mark Allen. The College-Wide Academic Classification Committee consists of representatives elected by the faculty of each academic division at South Texas College. The Committee voted to recommend Dr. Allen's request for sabbatical leave.

During his sabbatical leave, Dr. Allen is proposing to conduct research in conjunction with a Mellon/ACLS Community College Faculty Fellowship. This research would focus on the story of survivors of a failed 17th Century French colony in Matagorda Bay, Texas. The experiences of these survivors highlight the clash of Native American, French and Spanish cultures and the idea of cultural assimilation. This research would benefit South Texas College by allowing Dr. Allen to share his findings with his students. Since our students live in a border area where they experience the clash of cultures first-hand, this story is one to which the students can relate and which can help them to better understand their own life experiences.



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MEMORANDUM

Date: October 4, 2018

To: Dr. Anahid Petrosian
Interim Vice President for Academic Affairs

From: Margaretha E. Bischoff, Ph.D.
Division Dean for the Division of Liberal Arts and Social Sciences

Subject: Sabbatical application for Dr. Mark Allen

Please accept this sabbatical application for Dr. Mark Allen, who is an Associate Professor in History. I believe his research will not only benefit Dr. Allen through self-improvement, I believe it can be of service to our communities and students as well because it will enhance his classes and provide a discussion topic for extra-curricular activities.

SABBATICAL LEAVE APPLICATION-South Texas College

Date Application Received
(For Human Resources use only)

Sabbatical Leave application must be completed and submitted to the Director of Human Resources for verification on or before the Sabbatical Leave deadline.

Please review and provide appropriate documentation as listed on Sabbatical Leave guidelines.

Contact the Office of Human Resources (872-5057) regarding questions about this application or the sabbatical procedures. NOTE: Only complete applications will be considered.

Name: Dr. Benjamin Mark Allen Date: 09/24/2018

Employee A#: 00001698 Title: Associate Professor of History

Phone: 2037 Email: bmallen@southtexascollege.edu

Division/Program/Department: LASS/History and Philosophy

Hire Date of Staffing Plan Employment: 08/16/2004

Length of requested Sabbatical Leave: (Check one)

One Semester Fall 2019

One academic year _____

Requested Period of Leave: From: 08/2019 To: 12/2019

ABSTRACT

Please give a summary description of the project and its significance in language that can be readily understood by persons in areas of expertise other than your own. **PLEASE DO NOT EXCEED SPACE PROVIDED BELOW.**

The sabbatical, coupled with a Mellon/ACLS Community College Faculty Fellowship (if awarded*), will allow substantial travel and research leading to a peer-reviewed monograph narrating the captivity saga of the Talon children, who were among the small number of survivors from the late 17th-century failed French colony at Matagorda Bay in Texas. The goal is to apply historical methodology and interpolation to lift the Talons' marginalized voices from obscurity to reconstruct the intense personal trials of these very young colonists who became the victims of violent Native American abduction and assimilation followed by Spanish and French subjugation to promote imperialist agendas. The ordeal explores humanistic concepts of captivity, transculturation, and the problem of identity in the colonial North American borderlands. It is a story that needs telling because of this deeply emotional and sobering experience that transcends time and place. It is also a tale to which students in my STC classes can relate, as they too continue to live in a borderland community where different cultures collide and where violence is sometimes the norm. Gleaned from the Talon saga are lessons regarding the value of family bonds, personal endurance, identity, and perseverance in spite of overwhelming and traumatic oppression. Although the focus is on the Talons, the study further involves comparing and contrasting Native American and European societies that clashed and transformed the cultural landscape of North America. Lastly, the research afforded by this fellowship supports the professional development of faculty like myself, and thus promotes one aspect of the greater mission of the college so that we can substantially contribute to our fields and remain state of the art in our humanities and social sciences disciplines.

*Final acceptance of this sabbatical, if granted, is contingent on the fellowship award (to be announced April 2019). I have attached a thorough proposal, as submitted to the Fellowship Committee, that outlines the project.

If sabbatical leave request is approved, I agree to abide by the Sabbatical Leave Policies and Guidelines and the Faculty/Staff Handbook and further agree to the following:

- 1) I agree to serve South Texas College for a period of two academic years after sabbatical leave is taken. This obligation shall be cancelled if death, serious accident, permanent disability, or other extenuating circumstances prevent me from fulfilling the terms of the written leave contract upon the recommendation of the respective Vice-President and approval of the College President.
- 2) I agree to submit a written Sabbatical Leave report of my experience to my supervisor, respective Vice-President and to the Office of Human Resources within 30 days of returning to work and understand this report is subject to posting/publication on STC newsletter and/or STC websites.
- 3) If this agreement is not fulfilled, I agree to abide by the attached signed promissory note agreeing to repayment of salary received during leave period including 3% interest compounded annually.

[Signature]
Signature of Applicant

9/24/18
Date

Office of Human Resources
 Service Date: 8/16/2004 Classification: Faculty FLSA Status: Exempt
 Current Job Title: Assoc. Prof. of History
 Date of Last Sabbatical: N/A
 Eligible Not Eligible Applicable attachments: Fellowship/Grant Promissory Note
 Signature: [Signature] Date: 10/03/2018
 Director of Human Resources

Signature and justification of the designated divisions/offices indicates that this proposal is endorsed by the signer and recommended for a sabbatical leave for the applicant.

Recommended Signatures
 Dean/Director/Supervisor: [Signature] Date: 10.4.2018
 Recommended NOT Recommended
 Justification: Dr. Allen's research will provide in-depth knowledge to enhance classroom instruction

Vice President: _____ Date: _____
 Recommended NOT Recommended
 Justification: _____

Approval Signatures Board of Trustees: _____ Board Meeting Date: _____
 Approved NOT Approved
 Comments: _____

*If approved, respective Vice-President will notify applicant and forward approval notice to Office of Human Resources and to Office of the President

South Texas College
Promissory Note-SABBATICAL LEAVE

As a condition of receipt of sabbatical leave benefits for approved employees,

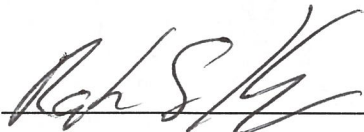
I, Benjamin Mark Allen from the department of
 (Name of Employee requesting leave)

History and Philosophy/LASS agree to the following conditions on repayment.
 (Department/Division)

1.) I, Benjamin Mark Allen, as maker of this note, agree to pay to the SOUTH TEXAS COLLEGE the sum of total salary provided for me while on sabbatical leave plus 3% interest compounded annually, if sabbatical leave agreement is not fulfilled;

and

2.) Should I remain continuously employed at South Texas College for two academic years after return from sabbatical leave, this note shall be considered paid in full and any obligations arising from this note shall be voided after said date.



WITNESS SIGNATURE



EMPLOYEE SIGNATURE

Robert Sean Kennedy

PRINTED NAME of WITNESS

A00001698 / 9047

EMPLOYEE A# and last 4 digits of SSN

9/24/18

DATE

9/24/18

DATE

Original must be attached to Sabbatical Leave application prior to submission to the Office of Human Resources.

PROMISSORY NOTE FOR: Fall 2019

Semester

or

Academic Year

‘They Wept for Us:’ The Talon Family’s Captivity Saga Research Proposal

In January 1687, a party of Frenchmen along with their leader, Robert Cavalier, *Seur de la Salle*, explorer and founder of a French outpost in Tejas, set out from this tiny and isolated colony located at present-day Matagorda Bay to re-connect with other French compatriots 1000 miles to the northeast near St. Louis, Missouri. Soon thereafter, the Karankawa natives fiercely descended upon the remaining inhabitants, now composed of mostly women and children, to seek retribution for insults committed against their tribe. A massacre ensued. When the chaos subsided, it became apparent that the Karankawa spared only a few youths—four children of the Talon family, ranging in age from three years to about sixteen. Already these young colonists had endured a remarkable adventure, but now their journey would attain epic proportions—they endured a violent abduction by the Karankawa who assimilated them; this was followed with another kidnapping by Spaniards and again another by the French. Two Talon brothers were compelled to serve French officials in Mobile to assist in colonization efforts, and then they simply disappeared.

Texas historian Robert Weddle uncovered a vignette of this amazing tale from a deposition taken by French officials following capture of the two brothers—Robert and Jean-Baptiste—serving on a Spanish warship in the Gulf of Mexico. This brief interrogatory offers us a glimpse of marginalized actors tossed about in the borderlands where three cultures—Native Americans, French, Spaniards—clashed and morphed to create a creolized society. The Talon’s tale provides nuanced insight to the phenomena of New World captivity and how the colonizers sometimes became the colonized, how individuals coped with the trauma of abduction and the resulting identity conflicts, and how those individuals served the state as mediators. The Talon voices scream to us from another time, yet the lessons offered are as relevant today as they were then. Abduction and captivity are still prevalent in the world, and we still wrestle with concepts of individual freedom and its limitations in a world where governments grow increasingly intrusive into and manipulative of the lives of common folk.

The captivity tale that Weddle unearthed has received scant attention, and for Weddle the Talons only served to tell the larger story of Ft. St. Louis of Tejas. The specific Talon narrative, however, remains muted, but we can remove the gag thanks to continuing efforts in the study of cultural captivity. A body of

scholarship has emerged that examines captivity narratives and tales from a multi-disciplinary approach (in the manner of the Annales school of historical inquiry) in order to mine the richness that the stories and the phenomena in general offer. James Brooks's *Captives and Cousins* (2002) explored colonial captivity to demonstrate that Native Americans and Europeans in the southwest borderlands used their captives to create an exchange economy, and that the kinship created through the intermingling of the disparate societies generated a common ground. American literary scholar, Richard Slotkin, first proposed a similar theme in *Regeneration through Violence* (1973) where he argued that Indian captivity tales as told by the English forged a mythology that helped create a national character. Lisa Voigt, through her juxtaposition of multitudes of captivity tales from various Euro-American societies in *Writing Captivity in the Early Modern Atlantic* (2009), has shown that captives blurred the lines of identity. Because of their cross-cultural experiences, they were able to mediate between two vastly different worlds and in so doing served as cultural bridges. Overall, Spanish and French primary and secondary captivity tales are the least explored in current scholarship, but two studies of Spanish varieties have emerged—Fernando Operé's *Historias de la frontera: El cautiverio en la América frontera* (2001) and my own study *Naked and Alone in a Strange New World: Early Modern Captivity and Its Mythos* (2009).

The Talon saga offers further exploration of French captivities in a region where indigenous peoples maintained independence from both Spanish and French colonizers, and it provides additional exploration of assertions posited by the aforementioned authors. Beyond the purely scholastic interests, however, the Talon adventure has a very human dimension that transcends place, time, and culture. These marginalized characters, whose ordeal interested the contemporary power brokers only so far as the Talons could serve the interests of the state, cry out to us. Sadly, their voices found only a minor outlet in the form of an official deposition transcribed by an agent of the state who often inserted his own third person anecdotes. My goal is to lift the Talons from that marginalized space and allow them a voice unshackled by their oppressors. John Demos's *The Unredeemed Captive* (1995) provides a model for my proposed historical narrative, as he pieced together the story of a colonial Massachusetts's family that endured similar Indian abduction, assimilation, and the resulting trauma of identity that spanned generations.

In order to elevate the Talons' voices beyond the obfuscation of contemporary imperial prerogatives, historical interpolation is required to weave together a narrative like that of Demos's from the unique perspective of the captives themselves. Instead of a dry academic treatise I want to, like Demos, write a story that is contextually accurate but that reaches a wider, more popular audience through what literary scholars may describe as creative non-fiction. For too long, historians have compiled historiographies for one another, and in so doing, they failed to allow history to enlighten those who could most prosper from it. Good history is also good story telling that remains true to the historian's scientific methodology but allows sufficient artistry to convey the message to lay and professional alike.

This method requires reliance on both historical manuscripts and historical imagination. I compiled sufficient archival research to offer an outline of the Talon saga that I published as an article in Steven Reinhardt's *Currents in Transatlantic History: Encounters, Commodities, Identities* (2017). Expanding this to a more detailed narrative account will require further intensive scouring of Spanish and French archives accessible in Alabama, Louisiana, and Texas, thus requiring travel and lodging. Some research will be required in French archives, possibly requiring outsourcing/translation services. In order to enhance historical empathy and lift the Talon voices from the page, I want to re-trace their steps from Matagorda Bay to Mexico City and from Mobile back to the borderlands. No better substitute exists than being there. I am centrally located among some sites here in south Texas, and because most all the sites were situated in North America, the travel is feasible. Exploration of Matagorda Bay, Texas and the site of the original colony will require access from the Gulf, and with the funding I will be able to charter a private craft that will afford this vantage point. What will result from this travel and research is a substantial peer-reviewed monograph.

In addition to travel, the fellowship will allow a reduced course load for summer 2019 (as the award begins July 1, 2019, I thus can forego courses for terms II and III) and no course work for summer 2020. South Texas College will support a sabbatical for fall 2019 for extensive research, travel, and writing. With a disciplined research/writing regimen afforded by the fellowship and sabbatical, a rough draft of a potential publication should be forthcoming by December 2020.

Mellon/ACLS Community College Faculty Fellowships Timeline

Activity	Location	Time Period*
Background reading/planning research trips and drafting outline of book	Home	July – August 2019
Maritime Exploration/Photography of site of French Colony	Matagorda Bay, TX	August 2 – 9, 2019
Travel/Archival Research, Archivo General de la Nación de México	Mexico City, Mexico	August 18 – 25, 2019
Travel/Archival Research, Benson Latin American Research Center	Austin, TX	September 1 – 7, 2019
Travel/Archival Research, Louisiana Historical Center	New Orleans, LA	September 10 – 17, 2019
Travel/Archival Research, Alabama Dept. of Archives and History, and Sites of French fortifications	Montgomery and Mobile, AL	September 20 – 27, 2019
Travel/Archival Research, Northwest Louisiana History Museum and Archives and site of historical French fortifications	Natchitoches, LA	October 1 – 8, 2019
Writing	Home	Spring 2020
Present research at Southwest Popular Culture and American Culture Association	Albuquerque, NM	February 2020
Finalize/revise the manuscript	Home	Summer 2020
Present Research at ACLS/CCHA Conference	TBD	Fall 2020

*Some dates may change due to closures, weather, or other unforeseen circumstances.

Mellon/ACLS Community College Faculty Fellowships Bibliography

- Allen, Benjamin M. *Naked and Alone in a Strange New World: Early Modern Captivity and Its Mythos*. Newcastle upon Tyne, UK: Cambridge Scholars Publishing, 2009.
- Bannon, John Francis. *The Spanish Borderlands Frontier, 1513 – 1821*. Albuquerque: University of New Mexico Press, 1997.
- Barr, Juliana. *Peace Came in the Form of a Woman: Indians & Spaniards in the Texas Borderlands*. Chapel Hill: University of North Carolina Press, 2007.
- Brooks, James F. *Captives and Cousins: Slavery, Kinship and Community in the Southwest Borderlands*. Chapel Hill: University of North Carolina Press, 2002.
- Bruseth, James E. *From a Watery Grave: The Discovery and Excavation of La Salle's Shipwreck, La Belle*. College Station: Texas A&M University Press, 2006.
- Demos, John. *The Unredeemed Captive: A Family Story from Early America*. New York: Vintage, 1995.
- Dodge, Meredith D and Rick Hendricks, eds. *Two Hearts, One Soul: The Correspondence of the Condessa de Galve, 1688 – 96*. Albuquerque: University of New Mexico Press, 1993.
- Gatschet, Albert S. *The Karankawa Indians: The Coast People of Texas*. Cambridge, Mass.: Peabody Museum of American Archaeology and Ethnology, 1891; reprinted New York: Kraus reprint Corp., 1967.
- Giraud, Marcel. *A History of French Louisiana, Volume I, The Reign of Louis XIV, 1698 – 1715*. Translated by Joseph C. Lambert. Baton Rouge: Louisiana State University Press, 1953; reprinted 1974.
- Joutel, Henri. *Journal*. In William C. Foster, ed. *The La Salle Expedition to Texas: The Journal of Henri Joutel, 1684 – 1687*. Translated by Johanna S. Warren. Austin: Texas State Historical Association, 1998.
- Ramón, Diego. "The Diego Ramón Diary of the 1716 Expedition into the Province of the Tejas Indians: An Annotated Translation," by Debbie S. Cunningham, *Southwest Historical Quarterly* 110.1 (2006), 38 – 62.
- Ricklis, Robert A. *The Karankawa Indians of Texas: An Ecological Study of Cultural Tradition and Change*. Austin: University of Texas Press, 1996.
- Talon, Pierre and Jean-Baptiste. "Voyage to the Mississippi the Gulf of Mexico." Translated by Ann Linda Bell. In Robert S. Weddle, ed. *La Salle, the Mississippi, and the Gulf: Three Primary Documents*. College Station: Texas A&M University Press, 1987, 225 – 258.
- Weddle, Robert S. "La Salle's Survivors." *The Southwest Historical Quarterly*. Vol. 75 (1971 – 72), 413 – 33.
- _____. *The French Thorn: Rival Explorers in the Spanish Sea, 1682 – 1762*. College Station: Texas A&M University Press, 1991.
- _____. "The Talon Interrogations: A Rare Perspective." In Robert S. Weddle, ed. *La Salle, the Mississippi, and the Gulf: Three Primary Documents*. College Station: Texas A&M University Press, 1987, 209 – 224.



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MEMORANDUM

Date: January 30, 2019

To: Dr. Anahid Petrosian
Interim Vice President for Academic Affairs

From: Margaretha E. Bischoff, Ph.D. 
Division Dean for the Division of Liberal Arts and Social Sciences

Subject: Sabbatical for Dr. Aaron Wilson


I respectfully support the sabbatical request by Dr. Aaron Wilson, Assistant Professor of Philosophy. I know Dr. Wilson to be an exceptional and accomplished scholar and an engaging Philosophy teacher. His request is for one semester during which he intends to conduct research on the little appreciated or understood contributions of the American philosopher C. S. Peirce to the problem of consciousness.

He intends to publish the results as a book-length manuscript, and to incorporate elements thereof, concerned with how we experience and construct meaning out of our experiences, into both his Philosophy courses and professional development offerings for interested faculty.


In reviewing the purposes for which sabbatical leave may be granted, I believe that Dr. Wilson's proposal satisfies each of the three:

- A planned activity which relates to the professional growth of the applicant;
- Research in the discipline and writing that relates to the present assigned responsibilities of the applicant; and
- Field experience of such a nature and extent that it will materially increase the proficiency of the applicant's area of responsibility.

I wholeheartedly support Dr. Wilson's request and look forward to your approval in this matter.



 Dr. Anahid Petrosian
 Interim VP for Academic Affairs




 Approved Not Approved


Robert Sean Kennedy, History & Philosophy Departments
Department Chair & Account Manager
Division of Liberal Arts and Social Sciences
Office: (956) 872-6715 ♦ Fax (956) 872-3403

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MEMORANDUM

DATE: 30 January 2019

TO: Dr. Margaretha E. Bischoff, Dean Liberal Arts and Social Sciences 
Dr. Anahid Petrosian, Vice President Academic Affairs

FROM: Robert Sean Kennedy, Department Chair 
History & Philosophy Departments

SUBJECT: Sabbatical Leave Request for Dr. Aaron Wilson

I respectfully support the sabbatical leave for Dr. Aaron Wilson, for the spring 2020. His purpose for sabbatical is to pursue scholarship in order to submit a book for publication in an academic press on the philosopher Charles S. Peirce to further explore his long-held academic interest in the cognitive/neuroscience issue known as the “the problem of consciousness”.

Dr. Wilson’s scholarship will further assist him in developing pedagogy that will greatly assist him with the core objective for “critical thinking” and in doing so, will enhance the development of his Introduction to Ethics and Logic courses. Given the perineal nature of this academic pursuit within Philosophy, this pending publication will also assist him in developing and delivering the PHIL 2389, the Philosophy capstone course learning objective: “Demonstrate knowledge of key concepts, major arguments, problems, and terminology in philosophy.”

When his sabbatical request was presented to the department, he received overwhelming support from his colleagues in the Philosophy program.

I have reviewed his faculty evaluations since his employment, and all have been rated as acceptable.

In the absence of Dr. Wilson, all courses can still be staffed effectively for spring, 2020.



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To: Dr. Shirley Reed
President, South Texas College
Dr. Anahid Petrosian
Interim Vice President for Academic Affairs
From: Dr. Robert Ballinger *(R.B.)*
Chair, College-Wide Academic Classification Committee
Cc: Dr. Margaretha Bischoff
Dean, Liberal Arts and Social Sciences
Date: December 13, 2018
Re: Application For Sabbatical Leave – Aaron Wilson

On Tuesday, November 27, 2018, in accordance with Texas Education Code, the College-Wide Academic Classification Committee, met to review the request for sabbatical leave for Spring semester 2020 submitted by Dr. Aaron Wilson. The College-Wide Academic Classification Committee consists of representatives elected by the faculty of each academic division at South Texas College. The Committee voted to recommend Dr. Wilson's request for sabbatical leave.

During his sabbatical leave, Dr. Wilson is proposing to conduct research that would culminate in the publication of a monograph applying the work of American philosopher Charles S. Pierce to the question of why humans experience their existence subjectively. Currently, there is no widely accepted explanation for why our physical bodies are able to experience the world subjectively, that is to be conscious of themselves and of the world around them. Dr. Wilson's research would benefit South Texas College by allowing Dr. Wilson to integrate the teachings of Charles Pierce into his Philosophy classes more fully and to help his students to understand the work of this important American philosopher better. In addition, since Pierce's work touches on areas such as mathematics and science, Dr. Wilson hopes to be able to share his work with faculty teaching in these areas in order to them use Pierce's ideas to help students better understand these subject areas.



SABBATICAL LEAVE APPLICATION-South Texas College

Sabbatical Leave application must be completed and submitted to the Director of Human Resources for verification on or before the Sabbatical Leave deadline.

Please review and provide appropriate documentation as listed on Sabbatical Leave guidelines.

Contact the Office of Human Resources (872-5057) regarding questions about this application or the sabbatical procedures. **NOTE: Only complete applications will be considered.**

Name: Aaron B. Wilson Date: 10/30/2018

Employee A#: A00430747 Title: Assistant Professor of Philosophy

Phone: 956-872-2519 Email: awilson3@southtexascollege.edu

Division/Program/Department: LASS, Philosophy, History & Philosophy

Hire Date of Staffing Plan Employment: 08/15/2013

Length of requested Sabbatical Leave: (Check one)
 One Semester Spring 2020
 One academic year _____

Requested Period of Leave: From: 01/15/2020 To: 05/15/2020

ABSTRACT

Please give a summary description of the project and its significance in language that can be readily understood by persons in areas of expertise other than your own. **PLEASE DO NOT EXCEED SPACE PROVIDED BELOW.**

I am requesting leave time to work on a major research project that will culminate in the publication of a scholarly book with an academic press. The project is on applying the theoretical system of the American philosopher Charles S. Peirce (1839-1914) to a widely discussed and researched problem in philosophy and in the cognitive/neurosciences, known as "the problem of consciousness".

The problem of consciousness is a problem with reconciling the fact that we have subjective experience, or the fact that there is "something that it is like" to be us, with objective physical facts about ourselves. Currently we don't know why normal human cognitive functioning is attended with subjective experience (i.e., with a first-person "feel"). Many argue that there is a metaphysical gap: our subjective experience is non-physical, while the rest of us is physical. Others argue that the problem is illusory.

Charles S. Peirce developed a metaphysical theory and a general theory of signs or signification that, I believe, offer promising solutions to many aspects of the problem of consciousness. However, I require the time, not only to develop these solutions in book-length form, but also to complete an exhaustive review of the relevant literature on the problem, including the scientific literature. I will have to spend many hours in libraries, and I may also need to take courses on certain relevant scientific topics in order to competently interpret technical articles outside my immediate discipline.

Having already published a book and several articles on Peirce ("Peirce's Empiricism" Lexington 2016), I have the competence to complete this project. Also, the work I will complete will not only enhance my ability to represent my discipline to my students and to the college generally, given the interdisciplinary nature of the problem I'm investigating, it will improve my ability to communicate across disciplines within the college.

If sabbatical leave request is approved, I agree to abide by the Sabbatical Leave Policies and Guidelines and the Faculty/Staff Handbook and further agree to the following:

- 1) I agree to serve South Texas College for a period of two academic years after sabbatical leave is taken. This obligation shall be cancelled if death, serious accident, permanent disability, or other extenuating circumstances prevent me from fulfilling the terms of the written leave contract upon the recommendation of the respective Vice-President and approval of the College President.
- 2) I agree to submit a written Sabbatical Leave report of my experience to my supervisor, respective Vice-President and to the Office of Human Resources within 30 days of returning to work and understand this report is subject to posting/publication on STC newsletter and/or STC websites.
- 3) If this agreement is not fulfilled, I agree to abide by the attached signed promissory note agreeing to repayment of salary received during leave period including 3% interest compounded annually.

[Signature]
Signature of Applicant

10/30/2018
Date

Office of Human Resources

Service Date: 8/15/2013 Classification: Faculty FLSA Status: Exempt

Current Job Title: ASST. PROFESSOR OF PHILOSOPHY

Date of Last Sabbatical: N/A

Eligible Not Eligible Applicable attachments: Fellowship/Grant Promissory Note

Signature: [Signature] Director of Human Resources Date: 11/12/2018

Signature and justification of the designated divisions/offices indicates that this proposal is endorsed by the signer and recommended for a sabbatical leave for the applicant.

Recommendation Signatures

Dean/Director/Supervisor: Robert S. Kenney Date: 11/15/18

Recommended NOT Recommended

Justification: Dr. Wilson's dedication to his scholarship concerning Charles S. Pierce and the "problem of consciousness" has and will continue to benefit STC students

Vice President: _____ Date: _____

Recommended NOT Recommended

Justification: _____

Approval Signatures

Board of Trustees: _____ Board Meeting Date: _____

Approved NOT Approved

Comments: _____

*If approved, respective Vice-President will notify applicant and forward approval notice to Office of Human Resources and to Office of the President

Sabbatical Application – Explanation of Project and Requested Leave
Dr. Aaron B. Wilson
Assistant Professor of Philosophy
South Texas College

Introduction:

I am seeking sabbatical leave to work on a scholarly project that will culminate in the publication of a monograph, tentatively titled “*A Peircean Approach to Consciousness*”, with a major university press. My leave time will be used to complete remaining research, any classroom learning, and most of the writing and editing for this planned book. Below, I present the background of this project and the anticipated work needed to complete it. I give a tentative synopsis of the book as well as an estimated timeline to completion. Finally, I explain how it will contribute to success of our students at South Texas College.

First, let me give an overview of my background to help support the merit of this project.

In 2014, I received my doctorate in philosophy from the University of Miami under Susan Haack, who is among the highest ranked living philosophers. My dissertation developed an interpretation of the philosophical system of the highly regarded American philosopher, scientist and mathematician, Charles Sanders Peirce (1839-1914). There is a significant community of scholars, of which I am part, who investigate Peirce’s writings, and who develop and apply his thought. At the time of my dissertation defense, I had published four articles in peer-reviewed academic journals, and at the time of this application, I have ten articles in peer-reviewed journals and anthologies. Very soon after defending, I secured a book contract with Lexington Books (an imprint of Roman & Littlefield), and, in October 2016, my first book was published: *Peirce’s Empiricism: Its Roots and Its Originality*. Please see my attached vitae for further information.

Project Background:

While my first book defended an interpretation of Peirce’s thought, this second one will defend an application of it. It will be an application of Peirce’s thought to what is commonly known in philosophy and other disciplines (such as cognitive psychology, neuroscience, physics) as *the Problem of Consciousness*. Though of interdisciplinary interest, the problem of consciousness is mainly a philosophical problem concerning how we ought to understand the relation between, on the one hand, our qualitative, first-personal, or subjective experience and, on the other, the quantitative, third-personal, or objective world studied by the physical and social sciences. As the philosophers Thomas Nagel (1986) and David Chalmers (1995) originally argued, even after we identify and explain all the objective physical and psychological mechanisms by which we perceive and think about the world (which we are still far from doing), there will still remain questions about how and why *there’s something that it’s like* for a human subject to perceive and think about the world.

Ultimately, it is a question about the human soul. Can the soul be explained scientifically? Or is at least some aspect of the soul forever beyond scientific explanation, being a completely non-physical and unmeasurable element of the universe.

So far, no one has fully and rigorously applied Charles S. Peirce's system to this problem. I believe that much of this problem can be elucidated particularly by Peirce's *semiotics*—that is, by his *theory of signs*. Semiotics is an interdisciplinary area that studies *sign systems*. These include informational systems in modern computing, along with biological systems that encode chemical instructions (i.e. genetics), and psychological and social systems of representation (such as human language). Semioticians seek a unified theory of sign systems, and Peirce was one of the earliest theoreticians to offer one. I contend that the unified theory afforded by his writings is likely the most promising framework by which to understand sign systems, as well as consciousness.

Synopsis of Planned Monograph:

The first chapters will set up the problems concerning consciousness to which Peirce's system will be later applied. One problem concerns *qualia* (*quale*, singular) which are theorized to be non-physical and non-functional "*what it is like*" properties of a person's consciousness. For instance, visualize a color, such as *red*. The particular way red looks to you is a *quale*. Likewise, the way a rose *smells* to you, the way thunder *sounds* to you, the way sugar *tastes* to you, etc., are distinct qualia.

The problem is that even thinking and talking about qualia requires that qualia themselves contribute to our cognitive and linguistic functioning, as a *cause* of our thinking and talking about them. To many experts, this suggests that qualia cannot exist, because only physical or objective phenomena are supposed to have causal effects on our cognitive and linguistic functioning. Later chapters will develop select elements from Peirce's system and employ them to address the above problem and others. While I still have much research to complete before I can state any conclusions with confidence, I will explain what the main idea currently is.

Contrary to the more common view that *mind emerges from matter*, Peirce defends the idea that, rather, *matter emerges from mind* (though not in the sense that we could control matter simply with our minds!) On Peirce's approach, qualia are simply more fundamental to nature than the physical systems studied by the sciences, and that somehow qualia cluster and meld within complex physical systems (the human nervous system being the most complex physical system known to us, *and very rich in qualia*). Peirce's approach allows qualia to be both non-physical *and* capable of being signified. Qualia have an indirect effect on our cognition, although what primarily allows us to think and to talk about them as such are the very limitations in our ability to think and talk about them. We can refer to *red qualia* in general, but we cannot *describe* what the color red looks like to, say, someone who is blind from birth. The capacity to experience qualia is a prerequisite to being able to refer to them.

While much of the mystery of consciousness will remain, the proposed application of Peirce's system aims to help resolve a number of specific debates concerning it.

Contribution to Student Success:

Being allowed more time to devote to scholarship on Peirce will help me better apply his thought to my teaching. One set of ideas from Peirce that I already apply involves his distinction between "four methods of fixing belief"—or four methods by which we form and maintain our beliefs.

Peirce describes "the method of tenacity" as actively resisting any change in one's beliefs (i.e., burying your head in the sand). In contrast, "the method of authority" involves having one's beliefs fixed according to some perceived authority, whether that is an individual or a group. The "a priori method" involves fixing one's belief according to reasoning upon premises that seem "reasonable". But the final and *best* method of fixing our beliefs is what he calls "the method of science", which broadly involves having realities *external to human biases* determine our beliefs. This can include reading sources that you expect might clash with your current beliefs, and looking in places in which you have not looked before. I apply these concepts to my teaching, not only by teaching them to my students and encouraging them to follow Peirce's "scientific method", but also by setting up the presentation of lessons in ways that will involve a sort of clash between facts or points and students' current beliefs and biases. Being allowed more time to devote to applying Peirce's thought will enhance my ability to apply it in the classroom.

Further, given the interdisciplinary nature of the problem on which the project focuses, with this further research, I expect to be able to work better across disciplines at the college to help achieve departmental, division, and college-wide goals. For instance, currently I am working with the Mathematics department to organize "philosophy and mathematics" talks in Spring 2019. I would hope to work more across disciplines upon return from sabbatical leave.

Work and Timeline:

- | | |
|---------------------|---|
| Jan. - August 2019: | Complete preliminary literature review to determine the precise scope of research that is required. |
| | Search institutions at which, potentially, to take courses for a non-degree-conferring program of study. |
| August – Dec. 2019: | Complete as much literature review and research as can be completed in conjunction with full-time teaching duties and college service at South Texas College. |
| | Write a formal book proposal, and submit book proposal to academic publishers for review. |

Dec. 2019 – May 2020:	Secure book contract with an academic publisher. Complete any course work necessary to determine the relevance of published scientific research, and to apply the conclusions of that research to the project. Write the drafts of each chapter.
May – August 2020	Revise/edit the drafts of each chapter. Submit draft of monograph to academic publisher.
August - November 2020	Complete book index, inspect proofs, and submit all other required materials for publication.

Aaron Bruce Wilson

Curriculum Vitae

Personal

1312 E Daffodil Ave C
McAllen, TX 78501
(617) 797-0872
aaron.philosophy@gmail.com

Professional

3201 W. Pecan Blvd, PB 25
McAllen, TX 78501
(956) 872-2519
awilson3@southtexascollege.edu

aaronbrucewilson.weebly.com

Academic Employment:

<i>South Texas College</i>	Assistant Professor of Philosophy Philosophy Program Coordinator	Fall 2013 - Current Fall 2015 - Current
<i>Miami-Dade College</i>	Adjunct Professor, Philosophy	Fall 2009 - Summer 2013.
<i>University of Miami</i>	Teaching Assistant, Philosophy	Fall 2007 - Spring 2013.

Education:

- 2014 *University of Miami*, Ph.D. Philosophy
Dissertation: Peirce's Empiricism.
Committee: Susan Haack (chair), Otávio Bueno, Mark Migotti, William Widen.
- 2009 *University of Miami*, M.A. Philosophy
- 2005 *Boston University*, B.A. Philosophy (magna cum laude)

Scholarship:

AOS: Charles S. Peirce, Early Modern Philosophy (especially Locke, Hume and Reid)

AOC: Pragmatism, Epistemology, Philosophy of Mind & Perception, Applied Ethics, Philosophy of Technology

Books:

Peirce's Empiricism: Its Roots and Its Originality. Rowman & Littlefield (October 2016).

Charles S. Peirce, best known as an American pragmatist, developed a philosophical system that reconciles a strong form of empiricism with a robust metaphysics that emphasizes the mind-independence of laws and modal properties. I explain this marriage of empiricism with realism by tracing the roots of Peirce's thought in the history of Western philosophy, with particular attention paid to his predecessors in the empiricist and the common sense traditions. By purging modern empiricism of its nominalistic metaphysics and its Cartesian assumptions about mind and knowledge, and by combining it with insights from sources as diverse as Duns Scotus and Charles Darwin, Peirce reinvents the idea that all our knowledge depends on sense perception while reaffirming the place of philosophy as a foundational field of inquiry.

Articles:

In Progress:

Mental Determinations and Separable Connections: The Case for a Limited Realism in Hume (Under Review).

Published:

1. Peirce's Hypothesis of the Final Opinion: A Transcendental Feature and an Empirical Constraint. *European Journal of Pragmatism and American Philosophy* (Forthcoming). Invited.

2. The Peircean Solution to Non-Existence Problems. *Transaction of the Charles. S. Peirce Society*, vol.53.4. Fall 2017: 528-552.
3. The Transhumanist Philosophy of Charles Sanders Peirce (with Daniel Bruson). *The Journal of Evolution and Technology*, 27.2. December 2017: 12-29.
4. What Do We Perceive? –How Peirce ‘Expands Our Perception’, in R.K. Atkins and K. Hull, *From Icons to Logic: Peirce on Perception and Reasoning*. (2017). Invited.
5. Peirce and the A Priori. *Transactions of the Charles S. Peirce Society*, vol. 51.2. Spring 2015: 201-224.
6. Locke’s Externalism about ‘Sensitive Knowledge’. *British Journal for the History of Philosophy*, vol. 22.3. July 2014: 425-445.
7. Reid’s Account of Judgment and Missing Fourth Kind of Conception. *Journal of Scottish Philosophy*, vol. 11.1. March 2013: 25-40.
8. Justice and Lung Cancer. *Journal of Medicine and Philosophy*, vol. 38.2. April 2013: 219-234.
9. The Perception of Generals. *Transactions of the Charles S. Peirce Society*, vol. 48.2. Spring 2012: 169-190.
10. Peirce versus Davidson on Metaphorical Meaning. *Transactions of the Charles S. Peirce Society*, vol.47.2 Spring 2011: 117-135.

Book Reviews

11. Review of *Peirce and the Conduct of Life: Sentiment and Instinct in Ethics and Religion* by R. K. Atkins, *Transaction of the Charles S. Peirce Society*, vol. 53.1 Winter 2017: 146-151.

Presentations:

1. The Necessities ‘In Here’: Detection and Projection in Hume's Account of Causal Necessity. Colloquium Talk. *APA Eastern Division Meeting*. Savannah, GA. January 2018.
2. Why the Second Grade of Clearness Matters: Peirce’s Analytic Realism. *Pragmatism and the Analytic–Continental Split*. Sheffield, UK. August 2017.
3. The Peircian Solution to the Problem of Intentional Inexistence: Immediate and Dynamical Objects SAAP Session Talk. *APA Eastern Division Meeting*. Baltimore MD. January 2017.
4. Truth and Transhumanist Values. Panel Talk. *Science and Values in Peirce and Dewey*. Waterloo, ON. April 2016.
5. Hume on Our Impression of Necessary Connection: Representation or Mere Feeling? Colloquium Talk: *APA Central Division Meeting*, Chicago IL. March 2016.
6. Thomas Reid’s Influence on Peirce’s Account of Perception. *Center for the Study of Scottish Philosophy Conference*, Princeton NJ. March 2015.
7. Peirce and the A Priori. Invited Session Talk. *APA Central Division Meeting*, St. Louis MO. Feb. 2015.
8. How Peirce Expands Our Perception. Colloquium Talk: *The Charles S. Peirce International Centennial Congress*, Lowell MA. July 2014.
9. Habit, Semeiotic Naturalism, and Unity among the Sciences. Panel Talk: *The Charles S. Peirce International Centennial Congress*, Lowell MA. July 2014.
10. Locke’s Sensitive Knowledge as Natural Knowledge. Colloquium Talk: *APA Central Division Meeting*, Chicago IL. February 2014.
11. Dewey, Nagel, and the Problem of Objectivity. *Meeting of the Society for the Advancement of American Philosophy*, Spokane WA. March 2011.

12. Peirce and a Question Concerning Metaphorical Meaning. *12th Annual International Meeting on Pragmatism*, Pontificia Universidade Católica de São Paulo, São Paulo Brazil. November 2009
13. Justice and Lung Cancer. *55th Annual Meeting of the Florida Philosophical Association*, Gainesville FL. November 2009.
14. Modal Expressivism and the Frege-Geach Problem. *Fourth Annual Southeast Graduate Philosophy Conference*, Gainesville FL. March 2009.

Comments:

15. Deweyan Epistemic Situationalism, by Nick Louzon. *2018 Meeting of the Society for the Advancement of American Philosophy*, Indianapolis IN. March 2018.
16. Dispersed intelligence and possibility of intelligent planning: A Deweyan perspective on rational policy making, by Philipp Dorstewitz. *2018 Meeting of the Society for the Advancement of American Philosophy*, Indianapolis IN. March 2018.
17. Strings, Physies and Hog Bristles: Objective Kinds in Locke, by Allison Kuklok. *APA Eastern Division Meeting*, Atlanta GA. December 2012.
18. Constructive Empiricism and the Unwanted Baby, by Shahin Kavehi. *9th Annual Graduate Student Conference in Epistemology*. Miami FL. January 2012.
19. Naughty Beliefs, by Andrew Huddleston. *8th Annual Graduate Student Conference in Epistemology*. Miami FL. January 2011.
20. How to Resolve Kripke's Dogmatism Paradox, by Todd Beattie. *7th Annual Graduate Student Conference in Epistemology*. Miami FL. January 2010.

Teaching:

Courses Taught (fully responsible for designing and running course):

South Texas College:

- MHSM 4348 Ethics for Health Care Professionals
- PHIL 2389 Philosophy Capstone: Hume and Kant on Taste and Beauty
- PHIL 2321 Philosophy of Religion
- PHIL 2317 Social and Political Philosophy (traditional and online)
- PHIL 2316 Classical Philosophy
- PHIL 2306/HIST1302 Ethical Issues in American History (co-taught)
- PHIL 2306 Introduction to Ethics (traditional and online)
- PHIL 2303 Introduction to Formal Logic
- PHIL 1301 Introduction to Philosophy

University of Miami:

- PHI 272 Modern Philosophy
- PHI 271 Ancient Philosophy
- PHI 215 Logic and Law
- PHI 110 Critical Thinking
- PHI 130 Contemporary Moral Issues
- PHI 101 Introduction to Philosophy

Miami-Dade College:

- PHI 2604 Critical Thinking and Ethics

Teaching Awards and Development:

2015 NISOD Teaching Excellence Award, South Texas College.

The Teaching & Learning Academy, South Texas College, Fall 2013 – Spring 2014.

E-Teach Certified (for online and hybrid courses), South Texas College, Fall 2014.

Public Philosophy Presentations:

Philosophical Zombies: Night of the Living Dead South Texas College, October 26 2017

The Metaphysics of Star Wars South Texas College, November 30 2017

Death: A Philosophical Examination South Texas College, March 7 2018

The Ethics of Superheroes South Texas College, September 21 2018

Academic Awards and Service:

Awards: *The 2014-2015 Charles S. Peirce Society Essay Prize*, for original paper 'Peirce and the A Priori'.

The 2013 Gerrit and Edith Schipper Award for Outstanding Graduate Student in Philosophy, University of Miami. 2014.

The Peter A. Bertocci Award for Philosophical Excellence, Boston University. 2005.

University of Miami College of Arts and Sciences, Center for the Humanities Dissertation Fellowship, 2010-2011 for dissertation project entitled: 'Peirce's Empiricism: Placing Peirce in the Empiricist Tradition'. University of Miami, April 2010.

Adrienne Arsht 'Research on Ethics and Community' Grant for 'Does Lung Cancer Deserve Less Attention than Other Cancers? Some Ethical Issues Surrounding Cancer Research Funding', mentored by Professor Michael Slote. University of Miami, May 2007.

Service: At-Large Executive Member of the *Charles S. Peirce Society* (since January 2017).

Lead Organizer *Pragmatism across the Americas: Thinking La Frontera* Philosophy Conference, November 2017.

STC Philosophy Club Faculty Advisor and Organizer, South Texas College (since Fall 2016)

Referee/Reviewer for *British Journal for the History of Philosophy*, *Transactions of the Charles Peirce Society*, *European Journal of Pragmatism and American Philosophy*, and *Synthese*.

First & Second Annual University of Miami Graduate Workshop on Mind and Ethics, Co-Organizer, 2008, 2009.

Professional Memberships: *Charles S. Peirce Society*, *American Philosophical Association*

Letters:

Dr. Susan Haack
Professor of Philosophy
and Law
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Dr. Otávio Bueno
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and Chair
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cnelson@southtexascollege.edu

Review and Action as Necessary on Proposed Revisions to the 2019 - 2020 Academic Calendar and the 2018 - 2019 Board Meeting and Committee Meeting Calendar

Approval of the proposed revisions to 2019 - 2020 Academic Calendar and the Board Meeting and Committee Meeting Calendar for 2018 – 2019 is requested.

- The 2019 – 2020 Academic Calendar was approved by the Board on July 24, 2018.
- The Board Meeting and Committee Meeting Calendar for 2018 – 2019 was approved by the Board on August 28, 2018.

Staff has identified a scheduling conflict with the McAllen Convention Center, which serves as the venue for the College-Wide Organizational Development Day. College-Wide Organizational Development Day was originally scheduled for Friday, September 20, 2019, and was included on both calendars showing that date.

On March 19, 2019, the Education and Workforce Development Committee recommended Board approval of the proposed revisions to the 2019 - 2020 Academic Calendar and to the Board Meeting and Committee Meeting Calendar for FY 2018 – 2019 at the March 26, 2019 Board meeting to reflect the new date of Friday, September 27, 2019 for College-Wide Organizational Development Day.

The revised 2019 - 2020 Academic Calendar is provided in the packet, with the proposed changes shown in yellow highlighting.

The Board Meeting and Committee Meeting Calendar for FY 2018 – 2019 is provided in the packet, with the changes circled in red.

Recommendation:

It is recommended that the Board of Trustees of South Texas College approve and authorize the proposed revisions to the 2019 - 2020 Academic Calendar and to the Board Meeting and Committee Meeting Calendar for FY 2018 – 2019 at the March 26, 2019 Board meeting as presented.

The Following Minute Order is proposed for consideration by the Board of Trustees:

The Board of Trustees approves and authorizes the proposed revisions to the 2019 - 2020 Academic Calendar and to the Board Meeting and Committee Meeting Calendar for FY 2018 – 2019 at the March 26, 2019 Board meeting as presented.

Approval Recommended:

Shirley A. Reed, M.B.A., Ed.D.
President

2019-2020 Calendar



Revised: 02/13/2019

Fall Semester 2019 (August 26 - December 15)

August 14 (Wednesday)	New Faculty Start Date – New Faculty Benefits & Orientation (Human Resources)
August 15 (Thursday)	New Faculty Orientation
August 16 (Friday)	New Faculty Service Area Tour
August 19 (Monday)	Faculty Return – Academic Affairs Convocation / Division Meetings
August 20 (Tuesday)	Faculty Preparation Day / Departmental Meetings
August 21 (Wednesday)	Faculty Preparation Day / Departmental Meetings
August 22 (Thursday)	Faculty Preparation Day / Distance Learning Symposium / Full-Time Faculty Teaching Dual Credit Courses PD Day / Departmental Meetings
August 23 (Friday)	Faculty Preparation Day / Departmental Meetings
August 24 (Saturday)	Adjunct & Dual Credit Faculty Development Day
August 26 (Monday)	Classes Begin
September 2 (Monday)	College Closed – Labor Day
September 11 (Wednesday)	Census Day - Twelfth Class Day
September 20 (Friday)	College Closed – College-Wide Organizational Development Day
September 27 (Friday)	College Closed – College-Wide Organizational Development Day
November 15 (Friday)	Last Day to Withdraw
November 28 – Dec. 1 (Thursday – Sunday)	College Closed - Thanksgiving Holiday
December 9 – 15 (Monday – Sunday)	Finals
December 14 (Saturday)	Certificate and Degree Award Date
December 14 (Saturday)	Commencement Ceremonies*
December 15 (Sunday)	End of Term
December 16 (Monday)	Grades Due Date
December 16 – January 1 (Mon. – Wed.)	Winter Break (College Closed)

* May vary depending on facility availability.

Spring Semester 2020 (January 21 – May 14)

January 2 (Thursday)	College Opens – Staff return
January 13 (Monday)	Faculty Return – Division / Department Meetings
January 14 (Tuesday)	Faculty Preparation Day / New Faculty Start Date - New Faculty Benefits & Orientation – (Human Resources)
January 15-17 (Wednesday-Friday)	Faculty Preparation Day / Departmental Meetings
January 18 (Saturday)	Adjunct / Dual Credit Faculty Professional Development Day
January 20 (Monday)	Martin Luther King, Jr. Day – College Closed
January 21 (Tuesday)	Classes Begin
February 5 (Wednesday)	Census Day - Twelfth Class Day
February 14 (Friday)	College Closed - College-Wide Organizational Development Day
March 16 – 22 (Monday - Sunday)	College Closed - Spring Break
April 9 – 12 (Thursday – Sunday)	College Closed - Semester Break
April 20 (Monday)	Last Day to Withdraw
May 8 – 14 (Friday – Thursday)	Finals
May 14 (Thursday)	End of Term
May 15 – 16 (Friday - Saturday)	Commencement Ceremonies*
May 15 – 16 (Friday - Saturday)	Certificate and Degree Award Date
May 18 (Monday)	Grades Due Date

*May vary depending on facility availability.

Summer Session 2020 (June 1 – August 7)

June 1 (Monday) Classes Begin

June 9 (Tuesday)	Census Day - Seventh Class Day
July 3 (Friday).....	College Closed-Independence Day
July 6 – 7 (Monday & Tuesday)	No classes
July 22 (Wednesday).....	Last Day to Withdraw
August 6 (Thursday)	Last day of Term/Finals (Classes Meeting M-R)
August 7 (Friday).....	Last day of Term /Finals (Classes Meeting M-F)
August 10 (Monday).....	Grades Due Date

SI – Minimester (June 1 – July 1)

June 1 (Monday) Classes Begin

June 4 (Thursday)	Census Day - Fourth Class Day
June 24 (Wednesday).....	Last Day to Withdraw
June 30 (Tuesday).....	End of Classes
July 1 (Wednesday).....	Finals / End of Term
July 3 (Friday).....	College Closed-Independence Day
July 6 (Monday).....	Grades Due Date

SII – Minimester (July 8 – August 7)

July 8 (Wednesday)..... Classes Begin

July 13 (Monday).....	Census Day - Fourth Class Day
July 30 (Thursday)	Last Day to Withdraw
August 6 (Thursday)	Last day of Term/Finals (Classes Meeting M-R)
August 7 (Friday).....	Last day of Term /Finals (Classes Meeting M-F)
August 10 (Monday).....	Grades Due Date



Board Meeting Committee Meeting Calendar

FY 2018 - 2019

September 2018						
S	M	T	W	TH	F	S
						1
2	3	4	5	6	7	8
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23	24	25	26	27	28	29
30						

October 2018						
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28	29	30	31			

November 2018						
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25	26	27	28	29	30	

December 2018						
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16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

January 2019						
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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

February 2019						
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17	18	19	20	21	22	23
24	25	26	27	28		

March 2019						
S	M	T	W	TH	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

April 2019						
S	M	T	W	TH	F	S
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28	29	30				

May 2019						
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June 2019						
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30						

July 2019						
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28	29	30	31			

August 2019						
S	M	T	W	TH	F	S
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September 2019						
S	M	T	W	TH	F	S
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

- Regular Board Meeting
- Graduation Ceremonies
- Holiday/Professional Dev. Day, College Closed

- Committee Meetings -
 - Education & Workforce Development
 - Facilities
 - Finance, Audit, & Human Resources

- * Education & Workforce Development Committee: 2nd Tuesday of the month, 3:30 p.m.
- * Facilities Committee: 2nd Tuesday of the month, 4:30 p.m.
- * Finance, Audit, & Human Resources Committee: 2nd Tuesday of the month, 5:30 p.m.
- * Board Meetings: 4th Tuesday of the month, 5:30 p.m.

Review and Action as Necessary on Proposed Revisions to Policy 3347: Substantive Change Reporting

Board approval of the proposed revisions to Policy 3347: *Substantive Change Reporting* is requested.

Substantive Change Reporting references the requirement by the Southern Association of College and Schools Commission on Colleges (SACSCOC) requirement that accredited institutions seek approval from SACSCOC prior to the initiation of substantial changes to accredited programs. SACSCOC defines substantive change as follows:

“Substantive change is a significant modification or expansion of the nature and scope of an accredited institution. Under federal regulations, substantive change includes

- Any change in the established mission or objectives of the institution
- Any change in legal status, form of control, or ownership of the institution
- The addition of courses or programs that represent a significant departure, either in content or method of delivery, from those that were offered when the institution was last evaluated
- The addition of courses or programs of study at a degree or credential level different from that which is included in the institution’s current accreditation or reaffirmation.
- A change from clock hours to credit hours
- A substantial increase in the number of clock or credit hours awarded for successful completion of a program
- The establishment of an additional location geographically apart from the main campus at which the institution offers at least 50% of an educational program.
- The establishment of a branch campus
- Closing a program, off-campus site, branch campus or institution
- Entering into a collaborative academic arrangement that includes only the initiation of a dual or joint academic program with another institution
- Acquiring another institution or a program or location of another institution
- Adding a permanent location at a site where the institution is conducting a teach-out program for a closed institution
- Entering into a contract by which an entity not eligible for Title IV funding offers 25% or more of one or more of the accredited institution’s programs”

The proposed revisions to Policy #3447 are necessary to update the College’s policy to current SACSCOC Standards, including updating a reference from the now-outdated “Comprehensive Standard 3.12.”

The proposed revision follows in the packet, with the additional language highlighted in yellow and italicized and deletions marked with red strikethrough.

The Education and Workforce Development Committee recommended Board approval of the proposed revisions to Policy #3347: *Substantive Change Reporting* as presented, and which supersedes any previously adopted Board policy.

Recommendation:

It is recommended that the Board of Trustees of South Texas College approve and authorize the proposed revisions to Policy #3347: *Substantive Change Reporting* as presented, and which supersedes any previously adopted Board policy.

The Following Minute Order is proposed for consideration by the Board of Trustees:

The Board of Trustees approves and authorizes the proposed revisions to Policy #3347: *Substantive Change Reporting* as presented, and which supersedes any previously adopted Board policy.

Approval Recommended:

Shirley A. Reed, M.B.A., Ed.D.
President

MANUAL OF POLICY

Title	Substantive Change Reporting	3347
Legal Authority	Approval of the Board of Trustees	Page 1 of 1
Date Approved by Board	Board Minute Order dated November 27, 2012 <i>As Amended by Board Minute Order dated March 26, 2019</i>	

In accordance with *The Principles of Accreditation*, ~~*Comprehensive Standard 3.12*~~, of the Southern Association of Colleges and Schools, Commission on Colleges (SACSCOC), South Texas College maintains established procedures for complying with the SACSCOC policy **and standards** on *Substantive Change for Accredited Institutions of the Commission on Colleges* and as required, seeks approval from SACSCOC prior to the initiation of changes. The established procedures address any significant modification or expansion of the nature and scope of the College as defined by federal regulations and published in the Substantive Change policy of SACSCOC.

Review and Action as Necessary on Proposed Revision to Policy #3232: Dual Credit Student Eligibility Requirements

Board approval of the proposed revisions to Policy #3232: *Dual Credit Student Eligibility Requirements* is requested.

Previous Revisions to Policy #3232

This Policy has been revised previously to help provide clear pathways to dual credit students, and to minimize the amount of courses they take outside their degree plan. Even when dual credit tuition and fees are waived, dual credit coursework impacts financial aid eligibility when they later enroll as traditional students.

In December 2018, the Board approved a revision that sought to reduce independent enrollment of dual credit students into courses not specifically intended for them. Bypassing their school counselors, some students had enrolled in courses that did not align with their declared major, or were taking courses out of sequence, which led to scheduling issues for the schools. Courses intended for dual credit program students are called (S) section courses, and all other courses are (non-S) section courses.

These changes required dual credit students to apply for approval by the South Texas College Dean of Dual Credit Programs and School District Partnerships for enrollment into any (non-S) section course. The revision further assessed the independent student tuition and fee rates for (non-S) section courses, to incentivize students to enroll in (S) section courses in coordination with their school district programs and to discourage enrollment in (non-S) section courses.

Proposed New Revision to Policy #3232

There have been instances in which dual credit students need a specific course to complete their degree program at South Texas College, but there are not enough students or resources at the high school campus to establish a dual credit (S) section course for them, thus an alternate option needs to be available.

Dr. Rebecca De Leon, Dean of Dual Credit Programs and School District Partnerships, will use specific criteria for the evaluation of requests, and will consider academic standing, whether the course is necessary for graduation, whether the course is in the student's degree plan, whether the course is available at the student's high school campus, and other factors as appropriate.

- Dr. De Leon seeks a revision requiring prior approval from the Dean, prior to waiving the independent student tuition and fee for those students, if they enroll in a (non-S) section course.

- Dual credit program students who wish to take a (non-S) section course without approval by the Dean would still be assessed the independent student tuition and fees.

The proposed revision follows in the packet, with the additional language highlighted in yellow and italicized and deletions marked with red strikethrough.

Upon Board approval of the proposed revision, administration further recommends Board approval of a revised Tuition and Fee Schedule, to allow the assessment of the independent student tuition and fees to students registered for (non-S) section courses without approval by the Dean. This revision will be provided for in a separate Board agenda item.

The Education and Workforce Development Committee recommended Board approval of the proposed revisions to Policy #3232: *Dual Credit Student Eligibility Requirements* as presented, and which supersedes any previously adopted Board policy.

Recommendation:

It is recommended that the Board of Trustees of South Texas College approve and authorize the proposed revisions to Policy #3232: *Dual Credit Student Eligibility Requirements* as presented, and which supersedes any previously adopted Board policy.

The Following Minute Order is proposed for consideration by the Board of Trustees:

The Board of Trustees approves and authorizes the proposed revisions to Policy #3232: *Dual Credit Student Eligibility Requirements* as presented, and which supersedes any previously adopted Board policy.

Approval Recommended:

Shirley A. Reed, M.B.A., Ed.D.
President

MANUAL OF POLICY

Title	Dual Credit Student Eligibility Requirements	3232
Legal Authority	Approval of the Board of Trustees	Page 1 of 2
Date Approved by Board	Board Minute Order Dated January 21, 1999 As Amended by Board Minute Order dated August 19, 2004 As Amended by Board Minute Order dated July 28, 2005 As Amended by Board Minute Order dated June 28, 2016 As Amended by Board Minute Order dated July 26, 2016 As Amended by Board Minute Order dated December 13, 2016 As Amended by Board Minute Order dated May 29, 2018 As Amended by Board Minute Order dated December 13, 2018 As Amended by Board Minute Order dated March 26, 2019	

High school students who may benefit from taking college-level courses to satisfy high school graduation requirements or who wish to begin their post-secondary education prior to graduation from secondary school are eligible to participate in the College's dual credit program.

College-level courses are limited to those leading to a certificate or associate degree. Courses offered for dual credit are limited to academic courses in the current edition of the Lower Division Academic Course Guide Manual and college-level workforce education courses in the current edition of the Workforce Education Course Manual as outlined in Texas Higher Education Coordinating Board Rule Title 19, Part I, Chapter 4, Subchapter D, Rule 4.85.

Dual credit students shall be limited to courses within their declared major and corresponding degree plan. Students who declare a major leading to Career Technical Education (CTE) certificate or Associate degree, may also enroll in academic dual credit courses, limited to English 1301, Mathematics/Natural Science Electives, Humanities Electives, Social and Behavioral Electives, and other Associate of Applied Science (AAS) Electives needed to complete their Certificate and/or AAS degree, while not exceeding the limitation on dual credit courses per semester described below. Students may attempt a maximum of 68 credit hours, with the exception of students pursuing the Associate of Science in Engineering and Associate of Science in Pre-Pharmacy. In addition, dual credit students must comply with the College's Academic Progress Standards as outlined in Board Policy #3320 and the Financial Aid Satisfactory Academic Progress (SAP) Policy. Federal Financial Aid SAP requirements measure all students' GPA and progression regardless if they are receiving aid or not, and are applicable to dual credit students who are still in high school.

Students who participate in the dual credit program must meet the Texas Success Initiative (TSI) college readiness standards as established by the Texas Higher Education Coordinating Board and the College, or meet the applicable student eligibility criteria outlined in Texas Higher Education Coordinating Board Rule Title 19, Part I, Chapter 4, Subchapter D, Rule 4.85. Students must meet the College's regular prerequisite requirements for the courses in which they enroll.

Dual credit students may not enroll in college level courses until the spring semester of their 9th grade, and then limited to no more than two (2) dual credit courses for that semester from an approved list of recommended courses. All 10th grade students will be limited to only two (2) dual credit courses per Fall and Spring semester. All 11th and 12th grade students should not exceed four (4) dual credit courses per Fall and Spring semesters. Summer session is limited to two (2) dual credit courses for Summer Term I/III and two dual credit courses (2) for Summer Term II.

MANUAL OF POLICY

Title	Dual Credit Student Eligibility Requirements	3232
Legal Authority	Approval of the Board of Trustees	Page 2 of 2

~~Dual Credit students are not allowed to enroll in regular (non-S) section(s).~~ Students who want to enroll in regular (non-S) section(s) must be approved by the Dean of Dual Credit Programs and School District Partnerships. Students can only be enrolled into courses within their declared major. Any student approved to enroll in a regular (non-S) section(s) will **not** be assessed the independent student tuition and fee rates based on the Board Approved Tuition & Fee Schedule. **Dual credit students who do not receive approval to enroll in a regular (non-S) section(s), may still enroll, but will be assessed the independent student tuition and fees based on the Board Approved Tuition & Fee table.**

The dual credit program is subject to all rules and regulations of the Texas Higher Education Coordinating Board (THECB), other state and federal regulations, and College policies and procedures as applicable.

THECB guidelines can be found at <http://www.thecb.state.tx.us/apps/Laws/default.cfm>.

Federal guidelines for Satisfactory Academic Progress (SAP) can be found at <http://www.ecfr.gov/cgi-bin/text-idx?rgn=div8&node=34:3.1.3.1.34.3.39.4>.

South Texas College's Satisfactory Academic Progress (SAP) can be found at http://studentservices.southtexascollege.edu/finaid/pdf/satisfactory_academic_progress.pdf.

Discussion and Action as Necessary on Revised Independent Dual Credit Student Tuition and Fees for FY 2018 – 2019

The Education and Workforce Development Committee recommended Board approval of revisions to Policy #3232: *Dual Credit Student Eligibility Requirements*.

The proposed revisions provide an opportunity for dual credit students at partnering school districts to enroll in (non-S) section courses, with approval by the South Texas College Dean of Dual Credit Programs and School District Partnerships.

The revisions also clarify that dual credit students at partnering school districts who enroll in (non-S) section courses without approval by the South Texas College Dean of Dual Credit Programs and School District Partnerships would be assessed the same tuition and fees as an independent dual credit student.

If the Board approves the revisions to Policy #3232 as described, It will be necessary to revise the Tuition and Fee Schedule for 2018 – 2019, to allow for the assessment of the independent dual credit student tuition and fees in the Summer 2019 terms.

Administration further recommends clarifying that independent dual credit students who are assessed tuition and fees are assessed course fees in addition to incidental fees. The current Tuition and Fee schedule fails to explicitly state that course fees are included, though it does mention that incidental fees are included.

The proposed revision to the Independent Dual Credit Tuition and Fees for FY 2018 – 2019 are provided on the following pages. The new language supporting the revisions to Policy #3232 are highlighted in yellow.

Recommendation:

It is recommended that the Board of Trustees of South Texas College approve and authorize the revised Independent Dual Credit Student Tuition and Fees for FY 2018 – 2019 as presented.

The Following Minute Order is proposed for consideration by the Board of Trustees:

The Board of Trustees approves and authorizes the revised Independent Dual Credit Student Tuition and Fees for FY 2018 – 2019 as presented.

Approval Recommended:

Shirley A. Reed, M.B.A., Ed.D.
President

	Board Approved FY 2016-2017	Board Approved FY 2017-2018	Board Approved FY 2018-2019
INDEPENDENT DUAL CREDIT TUITION PER CREDIT HOUR:			
In-district dual credit students who are enrolled in a school district with a Memorandum of Understanding or an Interlocal Agreement with South Texas College who do not receive approval to enroll in a regular (non-S) section(s). (EFFECTIVE SUMMER 2019)			50.00 Plus applicable differential tuition
In-district home schooled or dual credit students who are not enrolled in a school district with a Memorandum of Understanding or an Interlocal Agreement with South Texas College		50.00 Plus applicable differential tuition	50.00 Plus applicable differential tuition
Out-of-district home schooled or dual credit students who are not enrolled in a school district with a Memorandum of Understanding or an Interlocal Agreement with South Texas College		80.00 Plus applicable differential tuition	80.00 Plus applicable differential tuition
INDEPENDENT DUAL CREDIT FEES:			
In-district dual credit students who are enrolled in a school district with a Memorandum of Understanding or an Interlocal Agreement with South Texas College who do not receive approval to enroll in a regular (non-S) section(s). (EFFECTIVE SUMMER 2019)			All fees, including course and incidental fees, are applicable and will not be waived.
In-district home schooled or dual credit students who are not enrolled in a school district with a Memorandum of Understanding or an Interlocal Agreement with South Texas College		All fees are applicable and will not be waived.	All fees, including course and incidental fees, are applicable and will not be waived.
Out-of-district home schooled or dual credit students who are not enrolled in a school district with a Memorandum of Understanding or an Interlocal Agreement with South Texas College		All fees are applicable and will not be waived.	All fees, including course and incidental fees, are applicable and will not be waived.

**Review and Action as Necessary to Revise and Rename Policy #900:
Comprehensive Mission Incorporating Institutional Vision, **Mission,
and Core Values** ~~Purposes, Guiding Principles, and Strategic
Directions~~**

Board approval of the proposed revisions to Policy #900: *Comprehensive Mission Incorporating Institutional Vision, **Mission, and Core Values*** ~~*Purposes, Guiding Principles, and Strategic Directions*~~ is requested.

The Board adopted revisions to the Vision, Mission, and Core Values of South Texas College on December 13, 2018.

The Board also participated in a strategic planning session at the February 16, 2019 Board Retreat, at which opportunities and threats to the College's comprehensive mission were discussed.

Administration has noted that Board Policy #900 was last reviewed in August 2008, and recommends the following revisions to update the nomenclature used within the Comprehensive Mission.

Recommendation:

It is recommended that the Board of Trustees of South Texas College approve and authorize the proposed revisions to Policy #900: Comprehensive Mission Incorporating Institutional Vision, **Mission, and Core Values** ~~*Purposes, Guiding Principles, and Strategic Directions*~~ as presented, and which supersedes any previously adopted Board policy.

The Following Minute Order is proposed for consideration by the Board of Trustees:

The Board of Trustees approves and authorizes the proposed revisions to Policy #900: Comprehensive Mission Incorporating Institutional Vision, **Mission, and Core Values** ~~*Purposes, Guiding Principles, and Strategic Directions*~~ as presented, and which supersedes any previously adopted Board policy.

Approval Recommended:

Shirley A. Reed, M.B.A., Ed.D.
President

MANUAL OF POLICY

Title **Comprehensive Mission Incorporating Institutional Vision, Mission, and Core Values Purpose, Guiding Principles, and Strategic Directions** **900**

Legal Authority **Approval of the Board of Trustees** **Page 1 of 1**

Date Approved by Board **Board Minute Order Dated December 17, 1998**
As Amended by Board Minute Order Dated July 15, 2004
As Amended by Board Minute Order Dated December 15, 2005
As Amended by Board Minute Order Dated August 21, 2008
As Amended by Board Minute Order Dated March 26, 2019

The Comprehensive Mission, which incorporates the Institutional Vision, Mission, and Core Values Purpose, Guiding Principles, and Strategic Directions of South Texas College, serves as the foundation for all institutional operations, programs, and activities. The Comprehensive Mission shall be aligned with the Strategic Plan of the College and the official posture and practice of the College must be consistent with this framework.

These components which frame the College's commitment to ~~the residents of Hidalgo and Starr counties~~ those we serve shall be reviewed at least every four years with input from faculty, staff, students and the Board of Trustees.

Additions are in yellow highlights
Deletions are in red strikeout

Review and Action as Necessary on Award of Proposals, Purchases, and Renewals

Approval of the following award of proposals, purchases, and renewals is requested as follows,

The Director of Purchasing has reviewed each item, including the procurement procedures and evaluation of all responses, and recommends approval as follows:

A. Award of Proposals

1) Network Cabling Services for Building Renovation Projects (Award)

Award the proposal for network cabling services for building renovation projects to **BridgeNet Communications** (Donna, TX) and **Telepro Communications** (Mission, TX), for the period beginning March 27, 2019 through March 26, 2020 with two one-year options to renew, at an estimated amount of \$592,000.00.

Purpose – Information Technology (IT) and Facilities Planning and Construction are requesting networking cabling services for building renovation projects throughout the district. The renovation projects are listed below:

- Pecan Campus
 - ⇒ Renovations: Ann Richards Administration Building A and D, Student Activities Center Building H, and Information Technology Building M
 - ⇒ Replacements: Ann Richards Administration Building X and South Academic Building J
- Mid Valley Campus
 - ⇒ Renovation: Student Services Building F
- Technology Campus
 - ⇒ Shipping and Receiving Building D
- Nursing and Allied Health Campus
 - ⇒ Renovations: Student Success Center and Student Services Building A
- Starr County Campus
 - ⇒ Student Services Building G

Justification and Benefit – The various renovation projects are scheduled for the upcoming year and due to the scope of the work during the building renovations data drops and network cabling will need to be replaced or added. The new data drops and network cabling will enhance the network/internet services in the buildings scheduled for renovation or upgrade.

Background – Proposal documents were advertised on January 30, 2019 and February 6, 2019, and issued to eight (8) vendors. Four (4) responses were received on February 14, 2019 and reviewed by Information Technology, Facilities Planning and Construction, and the Purchasing Department.

Funds for this expenditure are budgeted in various Construction – Renovation Project budgets for FY 2018 – 2019 and FY 2019 – 2020 pending Board approval of the budget.

2) Pecan Campus Building J Analog to Digital Audiovisual Upgrade – Phase II (Award)

Award the proposal for the Pecan Campus Building J analog to digital audiovisual upgrade – phase II to **Audio Visual Aids** (San Antonio, TX), at a total amount of \$474,249.00.

Purpose – Educational Technologies is requesting the purchase and installation of equipment and materials for the analog to digital audiovisual upgrade at the Pecan Campus Building J - 2nd and 3rd floors instructional classrooms. This is part of a multi-year initiative to upgrade equipment district wide to support the quickly moving trend to digital signals.

Justification and Benefit – The audio visual equipment will be replacing existing outdated analog equipment with newer digital signal equipment in twenty-nine (29) instructional classrooms and seven (7) science labs to complete the transition in the Pecan Campus Building J - 2nd and 3rd floors. This extensive upgrade will support the newer digital technology used by faculty for student classroom instruction and/or student presentations while at the same time, still supporting existing analog technology. The complex project has a two-week timeline; therefore, few companies are able to respond.

Background – Proposal documents were advertised on January 30, 2019 and February 6, 2019, and issued to ten (10) vendors. One (1) response was received on February 14, 2019 and reviewed by Educational Technologies and the Purchasing Department.

Funds for this expenditure are budgeted in the Educational Technologies budget for FY 2018 - 2019.

3) Purchase of Utility Terrain Vehicles (Award)

Award the proposal for the purchase of utility terrain vehicles to **Amigo Power Equipment** (Edinburg, TX), at a total amount of \$49,947.00.

Purpose – The Department of Public Safety is requesting the purchase of four (4) utility all-terrain vehicles to replace similar vehicles that have been in operation for nine and ten years and are no longer usable.

Justification and Benefits – All-terrain vehicles are used to provide security patrols and responses to incidents at all College campuses. Four vehicles currently in inventory no longer work properly and require new engines and other expensive components that, given the age of the vehicles, do not warrant repair. The requested vehicles are for use at the new Regional Training Center for Public Safety Excellence, Mid Valley, and Pecan Campuses.

Background – Proposal documents were advertised on February 6, 2019, and February 13, 2019, and issued to four (4) vendors. Two (2) responses were received on February 21, 2019 and reviewed by Central Receiving and the Purchasing Department.

Funds for this expenditure are budgeted in the Campus Police and Safety and Security budgets for FY 2018 - 2019.

4) Pecan Campus Athletic Field Fence Enclosure (Reject)

Reject all proposals received for the Pecan Campus athletic field fence enclosure due to the re-advertisement of the project with multiple options.

B. Instructional Items

5) Classroom Instructional Podiums (Purchase)

Purchase classroom instructional podiums from **Computer Comforts, Inc.** (Kemah, TX), from The Interlocal Purchasing System (TIPS) purchasing cooperative approved vendor, at a total amount of \$77,677.05.

Purpose – Educational Technologies is requesting the purchase of thirty-seven (37) classrooms and science labs instructional podiums as part of the Pecan Campus Building J - 2nd and 3rd floors instructional classrooms audiovisual upgrade.

Justification and Benefit – This will allow for all classrooms involved in the project to have an official instructor/student presentation podium (approximately half do not), the opportunity for an instructor/student to sit or stand while teaching or presenting as well as providing full ADA compliance. The purchase will also match the equipment standard utilized in the new bond construction buildings allowing classroom and science lab consistency for faculty.

Funds for this expenditure are budgeted in the Educational Technologies budget for FY 2018 - 2019.

6) Instructional Equipment (Purchase)

Purchase of instructional equipment from **Snap-On Industrial** (Crystal Lake, IL), a sole source vendor, at a total amount of \$65,577.20.

Purpose – The Advanced Manufacturing Technology program is requesting the purchase of instructional equipment for student instruction and certification in the Precision Tools and Measurements courses. It will replace aging precision tools equipment such as micrometers, calipers and gage block sets.

Justification and Benefit – This purchase consists of a set of precision measurement instruments and accessories used to calibrate them. There is specialized curriculum included and opportunities for additional student certifications through the SNAP-ON Advanced Measuring Instruments (AMI) certification. This TOOLS FOR LIFE curriculum enables students to gain experience and expertise with the instruments used in precision

manufacturing environments. Those who acquire this certification will demonstrate their competency through hands-on application of advanced measuring instruments and successful completion of an online exam.

The content of this certification is designed to meet the standards of Starrett, Snap-on, the National Coalition of Certification Centers (NC3), and critical industries like aerospace, engineering, manufacturing, power generation, and natural resources. Upon successful completion of the curriculum, the learner acquires a stackable credential from Snap-on and Starrett, a global leader in the manufacture and use of precision measurement instruments.

Funds for this expenditure are budgeted in the Maintenance and Operations Taxes (M&O) Furniture, Fixtures, and Equipment (FFE) budget for FY 2018 – 2019.

7) Ultrasound Equipment and Radiology Equipment Maintenance (Purchase)

Purchase ultrasound equipment and radiology equipment maintenance from **GE Healthcare/ dba GE Medical Systems Ultrasound & Primary Care Diagnostic, LLC. and GE Precision Healthcare, LLC.** (Chicago, IL), a sole source vendor, at an equipment amount of \$19,440.00 and maintenance amount of \$32,345.00 for the period beginning February 1, 2019 through March 14, 2021, at a total amount of \$51,785.00.

Purpose – The Diagnostic Medical Program in the Division of Nursing and Allied Health is requesting the purchase of three (3) ultrasound probes for the new ultrasound equipment. In addition, the purchase of maintenance for portable ultrasound equipment and x-ray machines. The maintenance is necessary for the new bond Nursing and Allied Health building radiology equipment that were previously purchased.

Justification and Benefit - The imaging ultrasound system probes are used with the ultrasound machines for students to complete their required clinical training in the radiographic program. This equipment is needed to develop the procedural skills required within the scope of practice as a certified sonographer.

The maintenance and repair is for two (2) x-ray machines and four (4) ultrasound machines which includes the DVR, external DVD R/W, printers, probes, table, devices, power supplies, detectors, and workstation. The equipment must be in working order to best serve the student and provide appropriate training and instruction.

Funds for this expenditure are budgeted in the Radiology program budget for FY 2018 – 2019.

8) Metal Products for Welding Programs (Renewal)

Renew the contracts for metal products for welding programs for the period beginning May 29, 2019 through May 28, 2020, at an estimated amount of \$50,000.00, based on prior year expenditures. The vendors are as follows:

- a. **Alamo Iron Works** (Brownsville, TX)
- b. **Industrial Supplier Larey, Inc. / dba International Industrial Supply, Co.** (Brownsville, TX)
- c. **Rio Grande Steel** (Edinburg, TX)

Purpose – The Welding programs are requesting the purchase of different types of metal products, which will be used by students during class. The products will include some of the following items: aluminum plates, stainless steel plates, black iron pipe, square tubing, flat, and round bar stock.

Justification and Benefit – The metal products for the welding programs will be used for student instruction in the credit and non-credit Welding Programs in the Division of Technology and Continuing, Professional, and Workforce Education.

Background – The Board awarded the contract for metal products for welding programs at the April 24, 2018 Board of Trustees meeting for one-year with two one-year annual renewals. The first renewal period begins on May 29, 2019 through May 28, 2020.

Award	Board Meeting Date	Original Term	Renewal Term
Original	4/24/18	5/29/18 – 5/28/19	2 – one year options
1 st Renewal	3/26/19		5/29/19 – 5/28/20

The vendors have complied with all the terms and conditions of the contract and services have been satisfactory.

Funds for this expenditure are budgeted in the Welding Program and Continuing Education budgets for FY 2018 - 2019 and FY 2019 - 2020 pending Board approval of the budget.

C. Non – Instructional Item

9) Travel Services (Renewal)

Renew the contract for travel services with **Shands-Brooks Travel** (McAllen, TX) for the period beginning May 20, 2019 through May 19, 2020, at a service fee of \$25.00 per airline ticket.

Purpose – The Purchasing Department is requesting renewal of the travel service contract, which provides airline tickets to all the faculty and staff that travel for professional development and students that travel for educational purposes.

Justification and Benefit – The travel services will include processing of airline reservations, automobile rental reservations, hotel reservations, charter services, delivery of ticket to South Texas College, emergency services, and group travel rates.

Background – The Board awarded the contract travel services at the March 28, 2017 Board of Trustees meeting for one-year with two one-year annual renewals. The last renewal period begins on May 20, 2019 through May 31, 2020.

Award	Board Meeting Date	Original Term	Renewal Term
Original	3/28/17	5/20/17 – 5/19/18	2 – one year options
1 st Renewal	3/27/18		5/20/18 – 5/19/19
2 nd Renewal	3/26/19		5/20/19 – 5/19/20

The vendor has complied with all the terms and conditions of the contract and services have been satisfactory.

Funds for this expenditure are budgeted in various department budgets for FY 2018 - 2019 and FY 2019 - 2020 pending Board approval of the budget.

D. Technology Items

10) Computers, Laptops, and Tablets (Purchase)

Purchase of computers, laptops, and tablets from the State of Texas Department of Information Resources (DIR) approved vendor **Dell Marketing, LP.** (Dallas, TX), and **CDW Government, Inc.** (Vernon, IL) a Sourcewell approved vendor, in the total amount of \$183,941.61.

All purchase requests for computers, laptops, and tablets have been evaluated by Information Technology and the Chief Information Officer. Information Technology does not have refurbished systems available for new hires. Instructional and/or business need must be clearly identified/justified for any equipment that is outside standard configuration or does not replace existing office systems. (Ex. mobile devices)

An itemized list with justification is included for your review and information.

Information Technology used the following criteria when recommending the purchase of technology:

- Systems being requested meet the South Texas College standard configuration
- The new systems will replace an older model (5+ years and out of warranty)
- Software requirements exceed the system capacity

The purchases can be summarized as follows:

- Faculty Computers
 - ⇒ 1 Computer for Computer Science Program
 - ⇒ 1 Computer for Kinesiology Program

- Student Computers
 - ⇒ 108 Computers for Learning Commons & Open Labs
 - ⇒ 22 Computers for Carl Perkins Grant/AEDT Program
- Staff Laptops
 - ⇒ 2 Laptops for Central Receiving
- Faculty Laptops
 - ⇒ 2 Laptops for Computer Science Program
 - ⇒ 2 Laptops for Psychological Science Program
 - ⇒ 2 Laptops for History Program
- Staff Tablets
 - ⇒ 10 Tablets for Student Transportation Services
 - ⇒ 20 Tablets for Facility Maintenance Department

Funds for these expenditure are budgeted in the requesting program and/or department budgets for FY 2018 - 2019 as follows: Central Receiving, Computer Science, Kinesiology, Learning Commons & Open Labs, Carl Perkins Grant, Psychological Science, History, Student Transportation Services, and Facility Maintenance Department.

11) Adobe License Subscription Agreement (Renewal/Purchase)

Renew/purchase the Adobe license subscription agreement with **Software House International (SHI) Government Solutions** (Austin, TX), a State of Texas Department of Information Resources (DIR), Texas Association of School Boards – Buyboard and/or Purchasing Cooperative of America (PCA) approved vendors, for the period beginning April 6, 2019 through April 5, 2020, at an estimated amount of \$60,000.00.

Purpose – Various South Texas College departments are requesting to renew two hundred eighty-six (286) existing licenses and purchase new licenses as needed of a non-perpetual license with a one-year software assurance that includes upgrades for the currently used Adobe software that will be expiring soon. The software is used throughout the district by faculty, staff, and students Therefore the renewal is required to remain in compliance.

Justification and Benefit – These licenses are used for student instruction by faculty in the Art Program, CADD Program and by students in the CADD Program labs for assignments, the Center for Learning Excellence, and student open labs. Staff in Public Relations and Marketing, Client Services, Vice President for Finance and Administrative Services, Nursing and Allied Health, Purchasing, Financial Aid Office, Institute for Advanced Manufacturing and various other instructional programs and departments also use the licenses.

Funds for this expenditure are budgeted in the various departments' budgets for FY 2018 – 2019 and 2019 – 2020 pending Board approval of the budget.

Recommendation:

The Finance, Audit, and Human Resources Committee recommended Board approval of the award of proposals, purchases, and renewals as listed below:

A. Award of Proposals

- 1) **Network Cabling Services for Building Renovation Projects (Award):** award the proposal for network cabling services for building renovation projects to **BridgeNet Communications** (Donna, TX) and **Telepro Communications** (Mission, TX), for the period beginning March 27, 2019 through March 26, 2020 with two one-year options to renew, at an estimated amount of \$592,000.00;
- 2) **Pecan Campus Building J Analog to Digital Audiovisual Upgrade – Phase II (Award):** award the proposal for the Pecan Campus Building J analog to digital audiovisual upgrade – phase II to **Audio Visual Aids** (San Antonio, TX), at a total amount of \$474,249.00;
- 3) **Purchase of Utility Terrain Vehicles (Award):** award the proposal for the purchase of utility terrain vehicles to **Amigo Power Equipment** (Edinburg, TX), at a total amount of \$49,947.00;
- 4) **Pecan Campus Athletic Field Fence Enclosure (Reject):** reject all proposals received for the Pecan Campus athletic field fence enclosure due to the re-advertisement of the project with multiple options;

B. Instructional Items

- 5) **Classroom Instructional Podiums (Purchase):** purchase classroom instructional podiums from **Computer Comforts, Inc.** (Kemah, TX), from The Interlocal Purchasing System (TIPS) purchasing cooperative approved vendor, at a total amount of \$77,677.05;
- 6) **Instructional Equipment (Purchase):** purchase of instructional equipment from **Snap-On Industrial** (Crystal Lake, IL), a sole source vendor, at a total amount of \$65,577.20;
- 7) **Ultrasound Equipment and Radiology Equipment Maintenance (Purchase):** purchase ultrasound equipment and radiology equipment maintenance from **GE Healthcare/ dba GE Medical Systems Ultrasound & Primary Care Diagnostic, LLC. and GE Precision Healthcare, LLC.** (Chicago, IL), a sole source vendor, at an equipment amount of \$19,440.00 and maintenance amount of \$32,345.00 for the period beginning February 1, 2019 through March 14, 2021, at a total amount of \$51,785.00;
- 8) **Metal Products for Welding Programs (Renewal):** renew the contracts for metal products for welding programs for the period beginning May 29, 2019 through May 28, 2020, at an estimated amount of \$50,000.00, based on prior year expenditures. The vendors are as follows:
 - **Alamo Iron Works** (Brownsville, TX)
 - **Industrial Supplier Larey, Inc. / dba International Industrial Supply, Co.** (Brownsville, TX)
 - **Rio Grande Steel** (Edinburg, TX)

C. Non-Instructional Item

- 9) Travel Services (Renewal):** renew the contract for travel services with **Shands-Brooks Travel** (McAllen, TX), for the period beginning May 20, 2019 through May 19, 2020, at a service fee of \$25.00 per airline ticket;

D. Technology Items

- 10) Computers, Laptops, and Tablets (Purchase):** purchase of computers, laptops, and tablets from the State of Texas Department of Information Resources (DIR) approved vendor **Dell Marketing, LP.** (Dallas, TX), and **CDW Government, Inc.** (Vernon, IL) a Sourcewell approved vendor, in the total amount of \$183,941.61;

- 11) Adobe License Subscription Agreement (Renewal/Purchase):** renew/purchase the Adobe license subscription agreement with **Software House International (SHI) Government Solutions** (Austin, TX), a State of Texas Department of Information Resources (DIR), Texas Association of School Boards – Buyboard and/or Purchasing Cooperative of America (PCA) approved vendors, for the period beginning April 6, 2019 through April 5, 2020, at an estimated amount of \$60,000.00.

The total for all award of proposals, purchases, and renewals is \$1,605,176.86.

The Following Minute Order is proposed for consideration by the Board of Trustees:

The Board of Trustees approves and authorizes the award of proposals, purchases, and renewals in the amount \$1,605,176.86 as presented.

Approval Recommended:

Shirley A. Reed, M.B.A., Ed.D.
President

Review and Discussion of Preliminary Projected Revenues and Expenditures for FY 2019 - 2020

Enclosed is the Summary of Preliminary Projected Revenues and Expenditures for FY 2019 – 2020 for your information and review.

For Fiscal Year 2019 - 2020, instructional program costs were analyzed and differential tuition revenues were evaluated against program expenditures. Adjustments to differential tuition rates are proposed to reduce sustainability gaps.

In addition, a tuition rate increase of \$7 per semester credit hour and a change to the Registration Fee from two rates based on payment date of \$100 and \$160 to one rate of \$150 per student per semester is proposed.

The proposed changes for FY 2019 - 2020 follow on the enclosed worksheets.

Projected Budget Summary

- The impact of the proposed changes on revenues and expenditures for FY 2019 – FY 2020 are enclosed.
 - Revenues – Projected state appropriation revenue increase, property tax revenue increase, In-District and Out-of-District tuition rate of \$7, increase Differential Tuition rates, and Registration Fee of \$150 increase
 - Expenditures – Increase of salary and benefit budget for Faculty and Staff 3% salary increase adjustment, Student Direct Wage Pool, \$1 increase in the direct wage rate, increase of temporary agency staff in operating budget, and increase of 3.5% in operating budget

a. Proposed Tuition

- Increase the FY 2019 – FY 2020 tuition rates for In-District and Out-of-District by \$7 per semester credit hour

b. Proposed Fees

- Change the Registration Fee from two rates based on payment date of \$100 and \$160 to one rate of \$150 per student per semester

c. Proposed Differential Tuition

- Increase differential tuition rates per credit hour for FY 2019 – FY 2020 for 17 programs
- Add new differential tuition rates per credit hour for FY 2019 – FY 2020 for four programs

d. Proposed Expenditures

- Establish FY 2019 – FY 2020 salary and benefit expenditure budgets for a Student Direct Wage Pool of \$200,000 and \$18,000, respectively.
- Increase the FY 2019 – FY 2020 salary and benefits expenditure budgets for Faculty and Staff 3% salary increase adjustment, new positions and position salary adjustments, a \$1 increase in the direct wage salary rate by \$120,000 and \$10,800, respectively.
- Increase the FY 2019 – FY 2020 operating expenditure budget for temporary agency staff and information technology maintenance and other increased costs by \$600,000 and \$1,236,968 (or 3.5% of total operating expenditures), respectively.

e. Instructional Program Cost Analysis

- A listing of the instructional programs generating a loss and the proposed differential tuition rate increase by program is enclosed.

The Summary of Preliminary Projected Revenues and Expenditures for Fiscal Year 2019 – 2020 follows in the packet for the Board of Trustee’s review and information. Additional changes may be required to the budget revenue and expenditure projections prior to final presentation to the Board.

Mrs. Mary Elizondo, Vice President for Finance and Administrative Services, will present the Summary of Preliminary Projected Revenues and Expenditures for Fiscal Year 2019 - 2020.

The Summary of Preliminary Projected Revenues and Expenditures for Fiscal Year 2019 - 2020 is presented for information and review by the Board of Trustees. No action is required from the Board of Trustees.

South Texas College
Summary of Projected Revenues and Expenditures
For FY 2019 - 2020

Revenue:

- Projected State Appropriations
- Property Tax Revenue
- In-District Tuition Rate Increase of \$7
- Out-of-District Tuition Rate Increase of \$7
- Differential Tuition Rate Increases
- Registration Fee of \$150

Expenditures:

- 3% Salary Adjustment Increase
- Increase of 3.5% in Operating Budget
- Increase in Student Direct Wage Pool
- Increase in Direct Wage Hourly Rate
- Temporary Personnel Pool

Summary of Revenues	FY 2019 Budget (Approved)	FY 2020 (Projected)	Increase/ (Decrease)
State Contact Hour Appropriation			
Contact Hour	\$ 34,383,650	\$ 34,222,327	\$ (161,323)
Core Operations	680,406	680,406	-
Student Success	4,089,967	4,268,530	178,563
BAT	1,071,990	1,254,750	182,760
State Contact Hour Appropriation Subtotal	40,226,013	40,426,013	200,000
Other State Appropriations			
ORP	556,134	556,134	-
TRS	2,287,161	2,287,161	-
HEGI	5,481,778	5,536,596	54,818
Other State Appropriations Subtotal	8,325,073	8,379,891	54,818
Total State Appropriations	48,551,086	48,805,904	254,818
Total Tuition	34,347,564	36,695,679	2,348,115
Total Fees	27,915,959	29,287,985	1,372,026
Total Other Revenues	7,870,236	7,870,236	-
Total M&O Property Taxes	50,516,741	51,207,955	691,214
Total Carryover Allocations	7,404,510	7,404,510	-
Total Revenues	\$ 176,606,096	\$ 181,272,269	\$ 4,666,173
Summary of Expenditures			
Total Salaries	\$ 101,465,780	\$ 103,997,783	\$ 2,532,003
Total Benefits	29,074,300	29,766,702	692,402
Total Operating	35,313,365	37,150,333	1,836,968
Total Travel	2,378,838	2,378,838	-
Total Capital Outlay	1,793,628	1,793,628	-
Total Expenditures	170,025,911	175,087,284	5,061,373
Transfers & Reserves			
Debt Service	395,200	-	(395,200)
Transfer to Unexpended Plant Fund	3,000,000	3,000,000	-
Transfer to Office of ITED	1,184,985	1,184,985	-
Contingency Fund	2,000,000	2,000,000	-
Total Transfers & Reserves	6,580,185	6,184,985	(395,200)
Total Expenditures, Transfers, & Reserves	\$ 176,606,096	\$ 181,272,269	\$ 4,666,173
Revenues over Expenditures	Balanced	Balanced	Balanced

**Summary of Proposed Tuition and Fees
For Fiscal Year 2020**

A, B, and C

Tuition Revenue

	Additional Revenue
In District Tuition Rate (\$7 Increase per credit hour to \$77)	\$ 2,449,779
Out of District Tuition Rate (\$7 Increase per credit hour to \$87)	\$ 99,600
Differential Tuition	\$ 745,650
Total Tuition Additional Revenue	\$ 3,295,029

Fee Revenue

	Additional Revenue
Student Registration Fee-one rate of \$150	\$ 1,470,580

Change the Registration Fee from two rates based on payment date of \$100 and \$160 to one rate of \$150 per student per semester

Total Revenues	\$ 4,765,609
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**Summary of Proposed Expenditures
For Fiscal Year 2020**

D

Expenditure Scenarios

Salaries & Benefits	<u>Additional Expenditures</u>
1. Salaries-Student Direct Wage Pool to hire more student employees	\$ 200,000
2. Salaries-Increase hourly rate for direct wage employees from \$8 to \$9 per hour	\$ 120,000
3. Salaries-Faculty and Staff 3% Salary Increase Adjustment	\$ 2,019,168
4. Salaries-New Positions and Position Salary Adjustments	\$ 192,835
5. Benefits-Student Direct Wage Pool to hire more student employees	\$ 18,000
6. Benefits-Increase hourly rate for direct wage employees from \$8 to \$9 per hour	\$ 10,800
7. Benefits-Faculty and Staff 3% Salary Increase Adjustment	\$ 605,751
8. Benefits-New Positions and Position Salary Adjustments	\$ 57,851
Operating	
9. Operating expenditures for temporary agency staff	\$ 600,000
10. Operating expenditures for information technology maintenance and other increased costs	\$ 1,236,968
Total Expenditures	\$ 5,061,373

South Texas College
Instructional Program Cost Analysis

E

Proposed Rates

Division	Program	Contact Hour	Semester Credit Hours (SCH)	Program Profit/(Loss)	FY 2018-2019 Differential Tuition Rate	Proposed Rate Increases	FY 2019-2020 Rate	Additional Differential Tuition Revenue	Estimated Program Profit/(Loss)
NAH	Associate Degree Nursing	327,520	9,605	(1,362,581.36)	55.00	20.00	75.00	192,100.00	(1,170,481.36)
NAH	Emergency Medical Technology	132,704	3,821	(176,396.35)	45.00	10.00	55.00	38,210.00	(138,186.35)
NAH	Occupational Therapy Assisting	36,304	972	(182,605.43)	45.00	10.00	55.00	9,720.00	(172,885.43)
NAH	Patient Care Assistant	61,600	1,606	(197,976.62)	25.00	10.00	35.00	16,060.00	(181,916.62)
NAH	Pharmacy Technology	14,752	684	(174,002.84)	45.00	10.00	55.00	6,840.00	(167,162.84)
NAH	Physical Therapy Assisting	28,960	851	(195,762.68)	45.00	10.00	55.00	8,510.00	(187,252.68)
NAH	Radiologic Technology	53,456	1,066	(457,518.33)	45.00	20.00	65.00	21,320.00	(436,198.33)
NAH	Respiratory Therapy	37,376	874	(262,135.44)	45.00	20.00	65.00	17,480.00	(244,655.44)
NAH	Vocational Nursing	119,968	3,466	(995,020.21)	55.00	20.00	75.00	69,320.00	(925,700.21)
B&T	Architectural & Engineering Design Technology	96,672	3,677	(146,136.12)	20.00	10.00	30.00	36,770.00	(109,366.12)
B&T	Automotive & Diesel Technology	193,360	5,146	(238,133.61)	10.00	10.00	20.00	51,460.00	(186,673.61)
B&T	Heating, Ventilation & Air Conditioning	84,896	3,032	(121,524.51)	10.00	10.00	20.00	30,320.00	(91,204.51)
B&T	Legal Assisting	24,032	797	(102,515.67)		10.00	10.00	7,970.00	(94,545.67)
B&T	Manufacturing Technology	136,496	4,971	(197,219.00)		10.00	10.00	49,710.00	(147,509.00)
LASS	Child Care and Development	83,584	4,108	(332,473.58)		20.00	20.00	82,160.00	(250,313.58)
LASS	Drama	24,944	1,411	(60,972.13)		10.00	10.00	14,110.00	(46,862.13)
M&S	Physical Science	153,504	6,396	115,552.80	15.00	5.00	20.00	31,980.00	147,532.80
M&S	Physical Sciences (CHEMISTRY)	201,520	8,405	(160,216.54)	15.00	5.00	20.00	42,025.00	(118,191.54)
M&S	Physical Sciences (PHYSICS)	69,696	2,904	12,210.55	10.00	10.00	20.00	29,040.00	41,250.55
M&S	Physical Sciences (ENGINEERING)	58,240	2,430	35,011.04	10.00	10.00	20.00	24,300.00	59,311.04
M&S	Physical Sciences (GEOLOGY)	66,432	2,768	30,527.73	15.00	5.00	20.00	13,840.00	44,367.73
NAH	Health & Medical Admin. Svcs.	92,448	4,604	(27,900.22)		-	-	0.00	(27,900.22)
B&T	Professional Office Technology	112,112	3,809	(30,363.27)		-	-	0.00	(30,363.27)
B&T	Electronic Equip. & Computer Maint.	114,464	4,518	(20,319.47)	15.00	-	15.00	0.00	(20,319.47)
B&T	Fire Science	25,280	959	(289,398.93)	5.00	-	5.00	0.00	(289,398.93)
LASS	Developmental Reading	161,360	7,593	(183,674.88)		-	-	0.00	(183,674.88)
LASS	Music	109,696	6,222	(253,521.70)		-	-	0.00	(253,521.70)
LASS	Kinesiology, Wellness & Dance	74,288	3,025	(134,629.82)		-	-	0.00	(134,629.82)
LASS	Philosophy	122,016	7,626	(21,246.73)		-	-	0.00	(21,246.73)
M&S	Developmental Mathematics	321,408	13,389	(153,149.26)		-	-	0.00	(153,149.26)

793,245.00
TPEG (6%)
(47,595.00)
Additional Differential Tuition Net of TPEG \$ 745,650.00

Discussion and Action as Necessary on Proposed Tuition, Differential Tuition, and Fees for FY 2019 – 2020\

- a) **Student Tuition and Fees**
- b) **Dual Credit Tuition and Fees for Students Sponsored by Partnering School Districts**
- c) **Employee Fees**
- d) **Other (Non-Student/Non-Employee) Fees**

Approval to adopt the revised Tuition and Fees Schedules for FY 2019 - 2020 for students, dual credit students sponsored by partnering school districts, employees, and other (non-student/non-employee) is requested.

For Fiscal Year 2019 - 2020, program costs were analyzed and differential tuition revenues were evaluated against program expenditures to reduce sustainability gaps.

The recommended changes for FY 2019 - 2020 are as follows:

a. Student Tuition and Fees

Tuition	Current Rate	Increase	Proposed Rate
Resident Tuition- In-District Hidalgo & Starr Counties Per Credit Hour	\$70.00	\$7.00	\$77.00
Resident Tuition- Out Of District-Other Texas Counties Per Credit Hour	\$80.00	\$7.00	\$87.00

- Increase differential tuition per credit hour as follows:

Differential Tuition	Current Rate	Increase	Proposed Rate
Associate Degree Nursing	\$55.00	\$20.00	\$75.00
Emergency/Medical Technology (EMT)	\$45.00	\$10.00	\$55.00
Occupational Therapy Assistant	\$45.00	\$10.00	\$55.00
Patient Care Assistant	\$25.00	\$10.00	\$35.00
Pharmacy Tech	\$45.00	\$10.00	\$55.00
Physical Therapist Assistant	\$45.00	\$10.00	\$55.00
Radiologic Technology/Sonography	\$45.00	\$20.00	\$65.00
Respiratory Therapy	\$45.00	\$20.00	\$65.00
Vocational Nursing	\$55.00	\$20.00	\$75.00
Architectural & Engineering Design Technology	\$20.00	\$10.00	\$30.00
Automotive & Diesel Technology	\$10.00	\$10.00	\$20.00
Heating, Ventilation & Air Conditioning	\$10.00	\$10.00	\$20.00
Physical Science	\$15.00	\$5.00	\$20.00
Chemistry	\$15.00	\$5.00	\$20.00
Physics	\$10.00	\$10.00	\$20.00

Differential Tuition	Current Rate	Increase	Proposed Rate
Engineering	\$10.00	\$10.00	\$20.00
Geology	\$15.00	\$5.00	\$20.00
New:			
Legal Assisting	\$0.00	\$10.00	\$10.00
Manufacturing Technology	\$0.00	\$10.00	\$10.00
Child Care and Development	\$0.00	\$20.00	\$20.00
Drama	\$0.00	\$10.00	\$10.00

- Revise Mandatory Fees as follows:

Mandatory Fees	Current Rate	Proposed Rate
Registration Fee: <ul style="list-style-type: none"> • If registered and paid or registered and financial aid processed BEFORE July 1st, December 1st, May 15th and June 15th 	\$100.00	\$0.00
Registration Fee: <ul style="list-style-type: none"> • If registered and paid or financial aid processed ON or AFTER July 1st, December 1st, May 15th and June 15th 	\$160.00	\$0.00
Registration Fee per student per semester	\$0.00	\$150.00

b. Dual Credit Tuition and Fees for Students Sponsored by Partnering School Districts

- Increase differential tuition per credit hour for courses offered on a South Texas College campus or facility as follows:

Differential Tuition	Current Rate	Increase	Proposed Rate
Associate Degree Nursing	\$55.00	\$20.00	\$75.00
Emergency/Medical Technology (EMT)	\$45.00	\$10.00	\$55.00
Occupational Therapy Assistant	\$45.00	\$10.00	\$55.00
Patient Care Assistant	\$25.00	\$10.00	\$35.00
Pharmacy Tech	\$45.00	\$10.00	\$55.00
Physical Therapist Assistant	\$45.00	\$10.00	\$55.00
Radiologic Technology/Sonography	\$45.00	\$20.00	\$65.00
Respiratory Therapy	\$45.00	\$20.00	\$65.00
Vocational Nursing	\$55.00	\$20.00	\$75.00

c. Employee Fees

- No changes recommended to current schedule.

d. Other (Non-Student/Non-Employee) Fees

- No changes recommended to current schedule.

Reviewers - The revised Tuition and Fees Schedules for FY 2019 - 2020 for students, dual credit students sponsored by partnering school districts, employees, and other (non-student/non-employee) have been reviewed by staff, the President's Cabinet, and President's Administrative Staff.

The four (4) proposed Tuition and Fees Schedules for FY 2019 - 2020 follow in the packet for the Board's information and review. The proposed revisions for FY 2019 - 2020 are highlighted in yellow.

The item was presented at the Finance, Audit, and Human Resources Committee on March 19, 2019 the Committee recommended for staff to add additional information and present to Board of Trustees for approval.

Recommendation:

It is recommended that the Board of Trustees of South Texas College approve and authorize the revised Tuition and Fees Schedules for FY 2019 - 2020 for students, dual credit students sponsored by partnering school districts, employees, and other (non-student/non-employee) as presented.

The Following Minute Order is proposed for consideration by the Board of Trustees:

The Board of Trustees approves and authorizes the revised Tuition and Fees Schedules for FY 2019 - 2020 for students, dual credit students sponsored by partnering school districts, employees, and other (non-student/non-employee) as presented.

Approval Recommended:

Shirley A. Reed, M.B.A., Ed.D.
President

**PROPOSED
STUDENT TUITION AND FEES FOR FY 2019-2020**

	Board Approved FY 2017-2018	Board Approved FY 2018-2019	PROPOSED for FY 2019-2020
FLAT RESIDENT TUITION - IN-DISTRICT HIDALGO & STARR COUNTIES PER CREDIT HOUR:			
• In-District per credit hour	70.00	70.00	77.00
FLAT RESIDENT TUITION - OUT OF DISTRICT-OTHER TEXAS COUNTIES PER CREDIT HOUR:			
• Out-of-District per credit hour	80.00	80.00	87.00
FLAT NON-RESIDENT TUITION - OUT OF STATE/INTERNATIONAL PER CREDIT HOUR:			
• Out-of-State/ International per credit hour	200.00	200.00	200.00
DIFFERENTIAL TUITION PER CREDIT HOUR:			
Biology	15.00	15.00	15.00
Chemistry	15.00	15.00	20.00
Physics	10.00	10.00	20.00
Astronomy	10.00	10.00	10.00
3000/4000 level courses	30.00	30.00	30.00
Associate Degree Nursing	50.00	55.00	75.00
Emergency Medical Technology	35.00	45.00	55.00
Occupational Therapy Assistant	40.00	45.00	55.00
Patient Care Assistant	20.00	25.00	35.00
Pharmacy Tech	40.00	45.00	55.00
Physical Therapist Assistant	40.00	45.00	55.00
Radiologic Technology/Sonography	40.00	45.00	65.00
Respiratory Therapy	40.00	45.00	65.00
Vocational Nursing	50.00	55.00	75.00
Physical Science		15.00	20.00
Geology		15.00	20.00
Engineering		10.00	20.00
Architectural & Engineering Design Technology		20.00	30.00
Automotive & Diesel Technology		10.00	20.00
Culinary Arts		15.00	15.00
Electronic Equipment & Computer		15.00	15.00
Electrician Assistant		10.00	10.00
Fire Science		5.00	5.00
Heating, Ventilation & Air Conditioning		10.00	20.00
Legal Assisting			10.00
Manufacturing Technology			10.00
Child Care and Development			20.00
Drama			10.00
BACHELOR OF APPLIED SCIENCE IN ORGANIZATIONAL LEADERSHIP TUITION:			
Bachelor of Applied Science in Organizational Leadership Competency-Based Format For Seven Week Term	750.00	750.00	750.00
WORKFORCE/CONTINUING EDUCATION TUITION AND FEES:			
Workforce/Continuing Education Non-Credit Tuition per contact hour or variable tuition including zero tuition	6.00 or variable tuition including zero tuition	6.00 or variable tuition including zero tuition	6.00 or variable tuition including zero tuition
Workforce/Continuing Education Non-Credit Late Registration Fee	10.00	10.00	10.00
Continuing Education Installment Plan Fee	5.00	5.00	5.00

**PROPOSED
STUDENT TUITION AND FEES FOR FY 2019-2020**

	Board Approved FY 2017-2018	Board Approved FY 2018-2019	PROPOSED for FY 2019-2020
Continuing Education Non-Credit Installment Plan Late Payment Fee	10.00	10.00	10.00
Workforce/Continuing Education, Conferences/Seminars/ Summer Camps /Workshops/Customized Training/ Other Training Activities and Events	Negotiated recovery of costs and processing fees including exemption of both.	Negotiated recovery of costs and processing fees including exemption of both.	Negotiated recovery of costs and processing fees including exemption of both.
INDEPENDENT DUAL CREDIT TUITION PER CREDIT HOUR:			
In-district dual credit students who are enrolled in a school district with a Memorandum of Understanding or an Interlocal Agreement with South Texas College <u>who do not receive approval</u> to enroll in a regular (non-S) section(s). (EFFECTIVE SUMMER 2019)		50.00 Plus applicable differential tuition	50.00 Plus applicable differential tuition
In-district home schooled or dual credit students who are not enrolled in a school district with a Memorandum of Understanding or an Interlocal Agreement with South Texas College	50.00 Plus applicable differential tuition	50.00 Plus applicable differential tuition	50.00 Plus applicable differential tuition
Out-of-district home schooled or dual credit students who are not enrolled in a school district with a Memorandum of Understanding or an Interlocal Agreement with South Texas College	80.00 Plus applicable differential tuition	80.00 Plus applicable differential tuition	80.00 Plus applicable differential tuition
INDEPENDENT DUAL CREDIT FEES:			
In-district dual credit students who are enrolled in a school district with a Memorandum of Understanding or an Interlocal Agreement with South Texas College <u>who do not receive approval</u> to enroll in a regular (non-S) section(s). (EFFECTIVE SUMMER 2019)		All fees, including course and incidental fees are applicable and will not be waived.	All fees, including course and incidental fees are applicable and will not be waived.
In-district home schooled or dual credit students who are not enrolled in a school district with a Memorandum of Understanding or an Interlocal Agreement with South Texas College	All fees are applicable and will not be waived.	All fees, including course and incidental fees are applicable and will not be waived	All fees, including course and incidental fees are applicable and will not be waived

**PROPOSED
STUDENT TUITION AND FEES FOR FY 2019-2020**

	Board Approved FY 2017-2018	Board Approved FY 2018-2019	PROPOSED for FY 2019-2020
Out-of-district home schooled or dual credit students who are not enrolled in a school district with a Memorandum of Understanding or an Interlocal Agreement with South Texas College	All fees are applicable and will not be waived.	All fees, including course and incidental fees are applicable and will not be waived	All fees, including course and incidental fees are applicable and will not be waived
DUAL CREDIT ACADEMIES PARTICIPATION FEES:			
Dual Credit Academies Participation Fee – Fall and Spring, per student per semester (charged to School District)	\$600 for recovery of costs and processing fees	\$600 for recovery of costs and processing fees	\$600 for recovery of costs and processing fees
Dual Credit Academies Participation Fee – Summer, per student per credit hour (charged to School District)	\$50 for recovery of costs and processing fees	\$50 for recovery of costs and processing fees	\$50 for recovery of costs and processing fees
DUAL CREDIT REIMBURSEMENT OF COSTS:			
School Districts Requesting South Texas College Faculty to Teach Dual Credit Courses, per course per semester	Recovery of faculty salaries, fringe benefits, mileage, and other associated costs and processing fees	Recovery of faculty salaries, fringe benefits, mileage, and other associated costs and processing fees	Recovery of faculty salaries, fringe benefits, mileage, and other associated costs and processing fees
MANDATORY FEES:			
Registration Fee: • If registered and paid or registered and financial aid processed <u>BEFORE</u> August 1 st , January 1 st , May 15 th and June 15 th	100.00	Deleted	Deleted
Registration Fee: • If registered and paid or registered and financial aid processed <u>BEFORE</u> July 1 st , December 1 st , May 15 th and June 15 th	0.00	100.00	Deleted
Registration Fee After Deadline: ▪ If registered and paid or financial aid processed <u>ON</u> or <u>AFTER</u> August 1 st , January 1 st , May 15 th and June 15 th	160.00	Deleted	Deleted
Registration Fee: ▪ If registered and paid or financial aid processed <u>ON</u> or <u>AFTER</u> July 1 st , December 1 st , May 15 th and June 15 th	0.00	160.00	Deleted
Registration Fee per student per semester	0.00	0.00	150.00
Information Technology Fee per credit hour	24.00	30.00	30.00
Learning Support Fee per credit hour	16.00	12.00	12.00
Student Activity Fee per credit hour	4.00	4.00	4.00

**PROPOSED
STUDENT TUITION AND FEES FOR FY 2019-2020**

	Board Approved FY 2017-2018	Board Approved FY 2018-2019	PROPOSED for FY 2019-2020
COURSE FEES:			
Lab Fee per lab credit hour for applicable courses with labs	24.00	24.00	24.00
Course Repeat Fee per credit hour	0.00	0.00	0.00
• Third or more repeats (Includes Developmental) Fall 2016	0.00	0.00	0.00
• Third or more attempts (Excludes Developmental) Effective Spring 2017	125.00	125.00	125.00
• Enrollment in Developmental Studies Courses (>27 credit hours) Effective Spring 2017	125.00	0.00	0.00
• Enrollment in Developmental Studies Courses (>18 credit hours) Effective Spring 2018	125.00	125.00	125.00
Developmental Studies Fee: One-time fee per semester	29.00	29.00	29.00
Electronic Distance Learning/VCT Course Fee per credit hour	15.00	10.00	10.00
Hybrid Course Fee per credit hour	5.00	0.00	0.00
Fire Academy Fees:			
• Gear Rental	\$280/4 weeks	\$280/4 weeks	\$280/4 weeks
• Self-Contained Breathing Apparatus	\$360/Semester	\$360/Semester	\$360/Semester
• Testing	85.00	85.00	85.00
NAH and Other Course Fees: <i>Liability Insurance/Exams/Booklets/Badges/ Special Program ID/Certificates/Pinning Ceremony/Other Activities</i>	Recovery of costs and processing fees	Recovery of costs and processing fees	Recovery of costs and processing fees
Physical Education Special Activity Fee per course	55.00	55.00	55.00
LIBRARY FEES:			
Lost or Damaged Library Item	Cost of item plus processing fee	Cost of item plus processing fee	Cost of item plus processing fee
Lost or Damaged Library Item Processing Fee per item	30.00	30.00	30.00
Overdue Library Book/Media Fee per day	0.00	0.00	0.00
Overdue Library Reserve Item per hour	0.00	0.00	0.00
Overdue Library Equipment per day	0.00	0.00	0.00
Overdue Inter-Library Loan or TexShare Item per day	Fine as assessed and charged by lending library	Fine as assessed and charged by lending library	Fine as assessed and charged by lending library
Lost or Damaged Inter-Library Loan or TexShare Item per day	Fine and/or replacement cost as assessed and charged by lending library	Fine and/or replacement cost as assessed and charged by lending library	Fine and/or replacement cost as assessed and charged by lending library
INSTALLMENT PLAN/EMERGENCY LOAN FEES:			
Installment Plan Fee	35.00	35.00	35.00
Installment Plan Late Payment Fee	35.00	35.00	35.00
Emergency Loan Late Payment Fee	35.00	35.00	35.00
PARKING/MOVING TRAFFIC VIOLATIONS FEES:			
Parking Permit Fee (except when parking at Pecan Campus Park and Ride location during scheduled operating hours)	25.00	25.00	25.00

**PROPOSED
STUDENT TUITION AND FEES FOR FY 2019-2020**

	Board Approved FY 2017-2018	Board Approved FY 2018-2019	PROPOSED for FY 2019-2020
Parking Permit Replacement Fee	25.00	25.00	25.00
Parking Permit Violations:			
<i>First</i>	30.00	30.00	30.00
<i>Second</i>	50.00	50.00	50.00
<i>Third</i>	80.00	80.00	80.00
<i>Fourth</i>	100.00	100.00	100.00
<i>Fifth</i>	120.00	120.00	120.00
Handicap Parking Violations	150.00	150.00	150.00
Moving Traffic Violations:			
<i>First</i>	30.00	30.00	30.00
<i>Second</i>	50.00	50.00	50.00
<i>Third</i>	90.00	90.00	90.00
Vehicle Boot Removal Fee	100.00	100.00	100.00
Proposed Skateboard and Other Appliance Violation:			
<i>First</i>	Warning	Warning	Warning
<i>Second</i>	30.00	30.00	30.00
<i>Third</i>	50.00	50.00	50.00
<i>Fourth</i>	70.00	70.00	70.00
<i>Fifth</i>	90.00	90.00	90.00
TESTING FEES:			
Health Education Services Inc. (HESI) Exam Fee	45.00 Students will register and pay fees to Elsevier Inc. for each attempt when signing up for the exam through the Market Place website. Fees will be subject to change.	45.00 Students will register and pay fees for each attempt when signing up for the exam through the Market Place website. The College purchases the units through Elsevier Inc. Fees will be subject to change.	45.00 Students will register and pay fees for each attempt when signing up for the exam through the Market Place website. The College purchases the units through Elsevier Inc. Fees will be subject to change.
Collegiate Assessment of Academic Proficiency (CAAP) Exam Fee	0.00	0.00	0.00
Sign Language Certification Exam Fee	95.00	0.00	0.00
Proctoring/Professional Testing Services Fee	Recovery of costs and processing fees to be negotiated	Recovery of costs and processing fees to be negotiated	Recovery of costs and processing fees to be negotiated
Credit By Examination	Tuition	Tuition	Tuition

**PROPOSED
STUDENT TUITION AND FEES FOR FY 2019-2020**

	Board Approved FY 2017-2018	Board Approved FY 2018-2019	PROPOSED for FY 2019-2020
<p>GED Exam Fee – 1st and 4th Attempts</p> <ul style="list-style-type: none"> GED Retest Exam Fee – \$36.25 Writing only GED Retest Exam Fee – \$36.25 Reading only GED Retest Exam Fee – \$36.25 Mathematics only GED Retest Exam Fee – \$36.25 Science only GED Retest Exam Fee – \$36.25 Social Studies only <p>Beginning Fall 2018:</p> <p>GED Exam Fee – 1st and 4th Attempts</p> <ul style="list-style-type: none"> GED Exam Fee – \$36.25 English Language Arts GED Exam Fee – \$36.25 Mathematics only GED Exam Fee – \$36.25 Science only GED Exam Fee – \$36.25 Social Studies only 	<p>Students will register and pay fees to Pearson VUE for GED on-line testing services and subject to change.</p>	<p>Students will register and pay fees to Pearson VUE for GED on-line testing services and subject to change.</p>	<p>Students will register and pay fees to Pearson VUE for GED on-line testing services and subject to change.</p>
<p>GED Retest Exam Fee – 2nd, 3rd, 5th, and 6th Attempts</p> <ul style="list-style-type: none"> GED Retest Exam Fee – \$16.25 Writing only GED Retest Exam Fee – \$16.25 Reading only GED Retest Exam Fee – \$16.25 Mathematics only GED Retest Exam Fee – \$16.25 Science only GED Retest Exam Fee – \$16.25 Social Studies only <p>Beginning Fall 2018:</p> <p>GED Retest Exam Fee – 2nd, 3rd, 5th, and 6th Attempts</p> <ul style="list-style-type: none"> GED Retest Exam Fee – \$16.25 English Language Arts GED Retest Exam Fee – \$16.25 Mathematics only GED Retest Exam Fee – \$16.25 Science only GED Retest Exam Fee – \$16.25 Social Studies only 	<p>Students will register and pay fees to Pearson VUE for GED on-line testing services and subject to change.</p>	<p>Students will register and pay fees to Pearson VUE for GED on-line testing services and subject to change.</p>	<p>Students will register and pay fees to Pearson VUE for GED on-line testing services and subject to change.</p>
<p>HiSET Exam Fee (All Five Exams – 1st and 4th Attempts)</p> <ul style="list-style-type: none"> HiSET Exam Fee – Reading only \$25.00 HiSET Exam Fee – Writing only \$25.00 HiSET Exam Fee – Math only \$25.00 HiSET Exam Fee – Science only \$25.00 HiSET Exam Fee – Social Studies only \$25.00 	<p align="center">125.00</p> <p>Students will register through the ETC website and pay all applicable fees online, including Test Center Fees. Fees subject to change.</p>	<p>Students will register through the ETC website and pay all applicable fees online, including Test Center Fees. Fees subject to change.</p>	<p>Students will register through the ETC website and pay all applicable fees online, including Test Center Fees. Fees subject to change.</p>

**PROPOSED
STUDENT TUITION AND FEES FOR FY 2019-2020**

	Board Approved FY 2017-2018	Board Approved FY 2018-2019	PROPOSED for FY 2019-2020
HiSET Exam Fee (All Five Exams – 2nd, 3rd, 5th and 6th Attempts) <ul style="list-style-type: none"> • HiSET Exam Fee – Reading only \$15.00 • HiSET Exam Fee – Writing only \$15.00 • HiSET Exam Fee – Math only \$15.00 • HiSET Exam Fee – Science only \$15.00 • HiSET Exam Fee – Social Studies only \$15.00 	Students will register through the ETS website and pay all applicable fees online, including Test Center Fees. Fees will be subject to change.	Students will register through the ETS website and pay all applicable fees online, including Test Center Fees. Fees will be subject to change.	Students will register through the ETS website and pay all applicable fees online, including Test Center Fees. Fees will be subject to change.
TSI Assessment Reservation Fee	25.00	25.00	25.00
TSI Assessment Exam – All Three Exams	29.00	29.00	29.00
<ul style="list-style-type: none"> • TSI Assessment Exam Fee – Reading only 	10.00	10.00	10.00
<ul style="list-style-type: none"> • TSI Assessment Exam Fee – Writing only 	10.00	10.00	10.00
<ul style="list-style-type: none"> • TSI Assessment Exam Fee – Math only 	10.00	10.00	10.00
TSI Assessment Exam Retesting Fee – All Three Exams	29.00	29.00	29.00
<ul style="list-style-type: none"> • TSI Assessment Exam Fee – Retesting Reading only 	10.00	10.00	10.00
<ul style="list-style-type: none"> • TSI Assessment Exam Fee – Retesting Writing only 	10.00	10.00	10.00
<ul style="list-style-type: none"> • TSI Assessment Exam Fee – Retesting Math only 	10.00	10.00	10.00
CHILD DEVELOPMENT CENTER FEES:			
Tuition fee per week	120.00	120.00	120.00
Registration Fee:			
<ul style="list-style-type: none"> • Fall and Spring Semesters 	40.00	40.00	40.00
<ul style="list-style-type: none"> • Summer Session 	20.00	20.00	20.00
Late Pick-up Fee	\$5/first 5 minutes and \$1/ea. Add'l. minute	\$5/first 5 minutes and \$1/ea. Add'l. minute	\$5/first 5 minutes and \$1/ea. Add'l. minute
Supply Fee:			
<ul style="list-style-type: none"> • Fall and Spring Semesters 	30.00	30.00	30.00
<ul style="list-style-type: none"> • Summer Session 	10.00	10.00	10.00
Reservation Fee for Fall/Spring semester Breaks	65.00	65.00	65.00
<ul style="list-style-type: none"> • Summer 	20.00	20.00	20.00
INCIDENTAL FEES:			
Audit Fee	Tuition and Lab Fees	Tuition and Lab Fees	Tuition and Lab Fees
Drop Fee (one-time fee) – 1 st class day through Census date	25.00	25.00	25.00
Fee per credit hour for dual credit students attempting a course three or more times	125.00	125.00	125.00
Dual Credit Late Processing Fee per course per student after Census Day	200.00	200.00	200.00
Reinstatement Fee (after Census date)	200.00	200.00	200.00
Returned Check	30.00	30.00	30.00
Student ID Replacement Fee	15.00	15.00	15.00

**PROPOSED
STUDENT TUITION AND FEES FOR FY 2019-2020**

	Board Approved FY 2017-2018	Board Approved FY 2018-2019	PROPOSED for FY 2019-2020
Withdrawal Fee (from all courses - one-time fee) – after Census date	50.00	50.00	50.00
Student Insurance Fee (voluntary)	Fee is paid to approved insurance carrier. Subject to change.	Fee is paid to approved insurance carrier. Subject to change.	Fee is paid to approved insurance carrier. Subject to change.



**PROPOSED
TUITION AND FEES FOR DUAL CREDIT STUDENTS SPONSORED
BY PARTNERING SCHOOL DISTRICTS
FOR FY 2019-2020**

	Board Approved FY 2017-2018	Board Approved FY 2018-2019	PROPOSED for FY 2019-2020
DUAL CREDIT TUITION:			
Per credit hour tuition for in-district dual credit students sponsored by partnering school districts	0.00	0.00	0.00
DIFFERENTIAL TUITION PER CREDIT HOUR FOR COURSES OFFERED ON A SOUTH TEXAS COLLEGE CAMPUS OR FACILITY:			
Associate Degree Nursing	50.00	55.00	75.00
Emergency Medical Technology	40.00	45.00	55.00
Occupational Therapy Assistant	40.00	45.00	55.00
Patient Care Assistant	20.00	25.00	35.00
Pharmacy Tech	40.00	45.00	55.00
Physical Therapist Assistant	40.00	45.00	55.00
Radiologic Technology/Sonography	40.00	45.00	65.00
Respiratory Therapy	40.00	45.00	65.00
Vocational Nursing	50.00	55.00	75.00
COURSE FEES:			
Electronic Distance Learning/VCT Course Fee per credit hour	15.00	10.00	10.00
Hybrid Course Fee per credit hour	10.00	0.00	0.00
NAH and Other Course Fees: <i>Liability Insurance/Exams/Booklets/Badges/ Special Program ID/Certificates/Pinning Ceremony/Other Activities</i>	Recovery of costs and processing fees	Recovery of costs and processing fees	Recovery of costs and processing fees
INCIDENTAL FEES:			
Fee per credit hour for dual credit students attempting a course three or more times	125.00	125.00	125.00
Dual Credit Late Processing Fee per course per student after Census Day	200.00	200.00	200.00

Including students enrolled in "s" section and "non-s" section approved per Policy #3232 Dual Credit Student Eligibility Requirements.



**PROPOSED
EMPLOYEE FEES
FOR FY 2019-2020**

NO PROPOSED CHANGES

	Board Approved for FY 2017-2018	Board Approved for FY 2018-2019	PROPOSED for FY 2019-2020
Parking Permit Fee	25.00	25.00	25.00
Parking Permit Replacement Fee	25.00	25.00	25.00
Parking Violations:			
<i>First</i>	30.00	30.00	30.00
<i>Second</i>	50.00	50.00	50.00
<i>Third</i>	80.00	80.00	80.00
<i>Fourth</i>	100.00	100.00	100.00
<i>Fifth</i>	120.00	120.00	120.00
Handicap Parking Violations	150.00	150.00	150.00
Moving Traffic Violations:			
<i>First</i>	30.00	30.00	30.00
<i>Second</i>	50.00	50.00	50.00
<i>Third</i>	90.00	90.00	90.00
Vehicle Boot Removal Fee	100.00	100.00	100.00
Keyless Access Card Replacement Fee	10.00	10.00	10.00
Returned Check	30.00	30.00	30.00
Lost or Damaged Library Item	Cost of item plus processing fee	Cost of item plus processing fee	Cost of item plus processing fee
Lost or Damaged Library Item Processing Fee per item	30.00	30.00	30.00
Overdue Inter-Library Loan or TexShare Item	Fine as assessed and charged by lending library	Fine as assessed and charged by lending library	Fine as assessed and charged by lending library
Lost or Damaged Inter-Library Loan or TexShare Item	Fine and/or replacement cost as assessed and charged by lending library	Fine and/or replacement cost as assessed and charged by lending library	Fine and/or replacement cost as assessed and charged by lending library

**PROPOSED
OTHER (NON-STUDENT/NON-EMPLOYEE) FEES FOR
FY 2019-2020**

NO PROPOSED CHANGES

	Board Approved for FY 2017-2018	Board Approved for FY 2018-2019	PROPOSED for FY 2019-2020
Returned Check	30.00	30.00	30.00
Lost or Damaged Library Item	Cost of item plus processing fee	Cost of item plus processing fee	Cost of item plus processing fee
Lost or Damaged Library Item Processing Fee per item	30.00	30.00	30.00
Overdue Library Book/Media Fee per day	0.00	0.00	0.00
Parking violations:			
<i>First</i>	30.00	30.00	30.00
<i>Second</i>	50.00	50.00	50.00
<i>Third</i>	80.00	80.00	80.00
<i>Fourth</i>	100.00	100.00	100.00
<i>Fifth</i>	120.00	120.00	120.00
Handicap Parking Violations	150.00	150.00	150.00
Moving Traffic Violations:			
<i>First</i>	30.00	30.00	30.00
<i>Second</i>	50.00	50.00	50.00
<i>Third</i>	90.00	90.00	90.00
Vehicle Boot Removal Fee	100.00	100.00	100.00
Child Development Center:			
Tuition fee per week	120.00	120.00	120.00
Registration Fee:			
• Fall and Spring Semesters	40.00	40.00	40.00
• Summer Session	20.00	20.00	20.00
Late Pick-up Fee	\$5/first 5 minutes and \$1/ea. add'l minute	\$5/first 5 minutes and \$1/ea. add'l minute	\$5/first 5 minutes and \$1/ea. add'l minute
Supply Fee:			
• Fall and Spring Semesters	30.00	30.00	30.00
• Summer Session	10.00	10.00	10.00
Reservation Fee for Fall/Spring semester Breaks	65.00	65.00	65.00
• Summer	20.00	20.00	20.00

Review and Action as Necessary on the Portable Buildings Expansion Plan and Engagement of Engineering Firms for the Regional Center for Public Safety Excellence

Approval of an expansion plan to provide portable buildings and extend mechanical, electrical, plumbing, communication, and civil infrastructure for portable buildings at the Regional Center for Public Safety Excellence (RCPSE), including the engagement of engineering firms as necessary, is requested.

Purpose

Authorization is requested to move forward with an expansion plan to provide the portable buildings, including the associated design and construction for mechanical, electrical, plumbing, communication, and civil infrastructure, for the RCPSE.

Justification

Additional instructional and support services spaces are requested due to the demand for the courses being offered at the RCPSE. Portable buildings and the associated infrastructure are necessary to provide the needed spaces.

Background

The RCPSE has been in use since the 2018 Fall semester. The portable buildings are needed due to larger than anticipated demand for the use of the existing facility for Continuing Education for law enforcement, Border Patrol, Customs personnel, and for Dual Credit. As the RCPSE continues to add programs and grow enrollment, the Library and Learning Support Services department will need to increase services in order to meet the SACSCOC accreditation standards on providing adequate facilities and resources to off-campus instructional sites.

Approval to install a total of five (5) portable buildings is requested. The portable buildings will be used for a virtual target room (utilizing laser practice equipment); the development of a cyber-security lab; student services spaces, including tutoring, library services, and an open lab; additional office spaces for technicians, staff, and instructors; and a restroom area.

Library and Learning Support Services is proposing the use of a portable building to provide library services, tutoring services, and an open computer lab for faculty and student use. Library services will include library orientation, library instruction sessions, support using the online databases and online catalog. Tutoring services will include individual and group tutoring, content-specific and learning skills workshops, and access to knowledgeable, well-trained staff. The open lab will provide up-to-date computers complete with the current educational software needed for students to complete their coursework.

Proposed Portable Buildings Usage Regional Center for Public Safety Excellence	
Portable Building	Proposed Use
PB-1	Restroom
PB-2	Classrooms (2)
PB-3	Virtual Target Lab
PB-4	Student Support Services/Library Services/Open Lab
PB-5	Offices

The proposed schedule is to have the portables operational for instruction in time for the start of the Fall 2019 semester. The infrastructure for the portable buildings will require engineering design for infrastructure of mechanical, electrical, plumbing, communication, civil, and structural anchoring. The total fees are estimated to be less than \$16,000. Due to the schedule constraints and the total estimated engineering fee amount, it is proposed to contract these services individually for each of the disciplines.

Recommended Engineers

Upon Board approval of the plan and the proposed engagement of engineers, the College President may contract with each firm as proposed. No further procurement processes would be required.

Staff recommends engagement of the engineers that have worked previously on the Regional Center for Public Safety Excellence building and site projects. Staff have requested proposals from the following firms, and have provided estimated costs of services from each:

<u>Firm</u>	<u>Services</u>	<u>Estimated Proposal</u>
DBR Engineering	MEP and communication design (mechanical, electrical, plumbing)	\$4,860.00
Dannenbaum Engineering	civil design (infrastructure/sidewalks)	\$4,728.08
Chanin Engineering, LLC	structural design (anchoring/support)	\$6,125.00
Total:		\$15,713.08

Landscaping and Irrigation Services

Minor landscaping and irrigation around the portables and sidewalks can be provided using the College's contracted lawn maintenance vendor.

Estimated Costs

The associated infrastructure for the five portable buildings will include electrical lines, data/fiber lines, electrical panels within the new building, water lines, sewer lines, and sidewalks. The estimated costs for the portable buildings, relocation, and the infrastructure are as follows:

Portable Buildings Expansion Plan Regional Center for Public Safety Excellence	
Construction Item	Estimated Cost
Portable Buildings (5)	To be determined
Relocation	\$70,000
Infrastructure for mechanical, electrical, plumbing, and sidewalks	125,000
Engineering / Design - Mechanical, plumbing, & electrical - Civil - Structural	16,000
FFE	120,000 ¹
Technology	100,000
Landscaping and Irrigation	10,000
Estimated Total	\$430,000²
¹ Cost may vary, depending on method for acquiring portable buildings	
² Does not include potential costs for the purchase of portable building(s)	

Funding Source

Funds are available in the FY 2018–2019 Unexpended Construction Plant Fund budget.

Enclosed Documents

A site plan is enclosed for the Board's review and information.

Presenters

College staff will be available at the Board meeting to respond to questions from the trustees.

The Facilities Committee recommended Board approval the expansion plan to provide portable buildings including the design and construction to extend mechanical, electrical, plumbing, communication, and civil infrastructure at the Regional Center of Public Safety Excellence project as presented.

Recommendation:

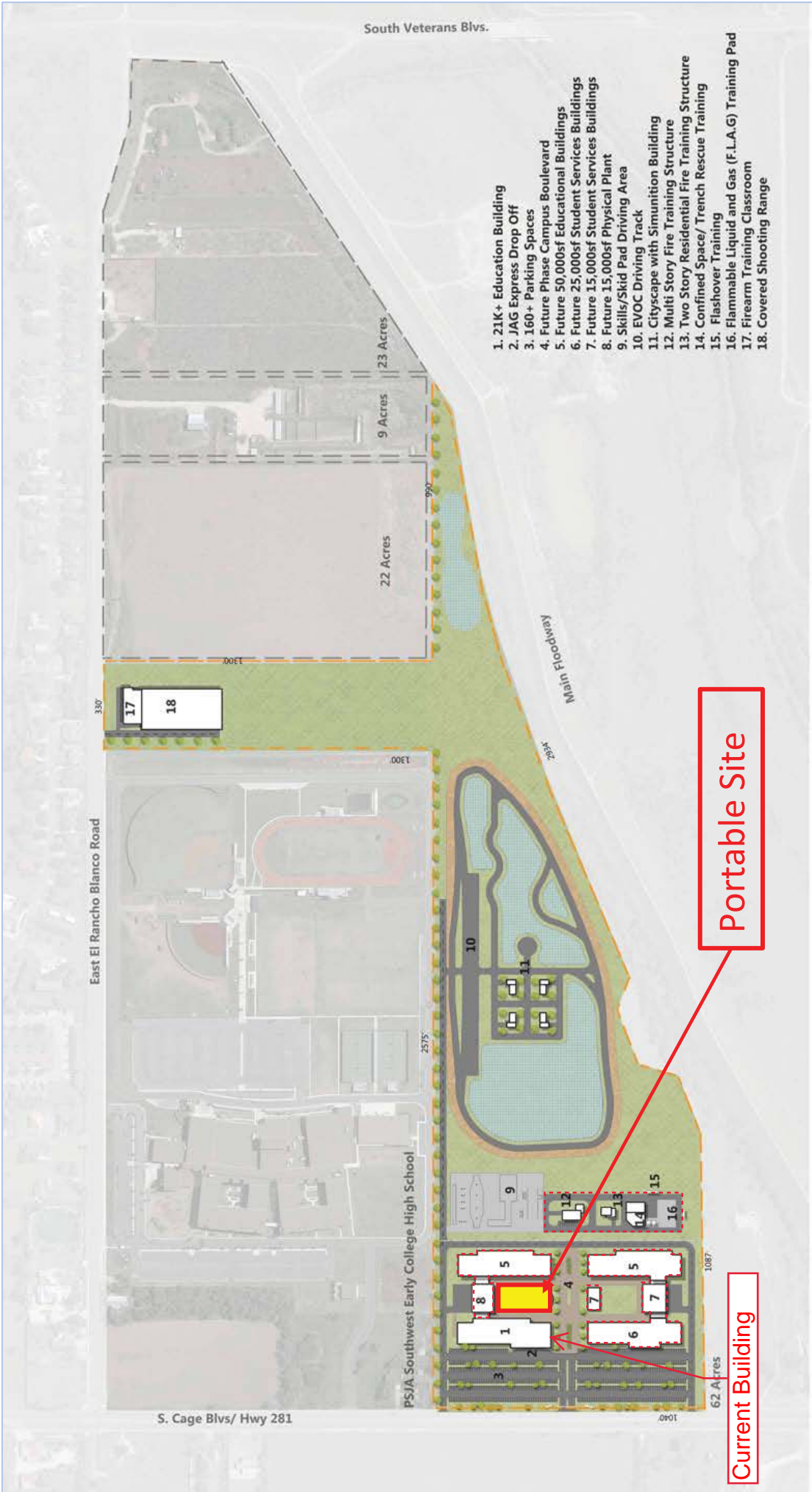
It is recommended that the Board of Trustees of South Texas College approve and authorize the expansion plan and engagement of engineering firms to provide portable buildings including the design and construction to extend mechanical, electrical, plumbing, communication, and civil infrastructure at the Regional Center of Public Safety Excellence project as presented.

The Following Minute Order is proposed for consideration by the Board of Trustees:

The Board of Trustees approves and authorizes the expansion plan and engagement of engineering firms to provide portable buildings including the design and construction to extend mechanical, electrical, plumbing, communication, and civil infrastructure at the Regional Center of Public Safety Excellence project as presented.

Approval Recommended:

Shirley A. Reed, M.B.A., Ed.D.
President



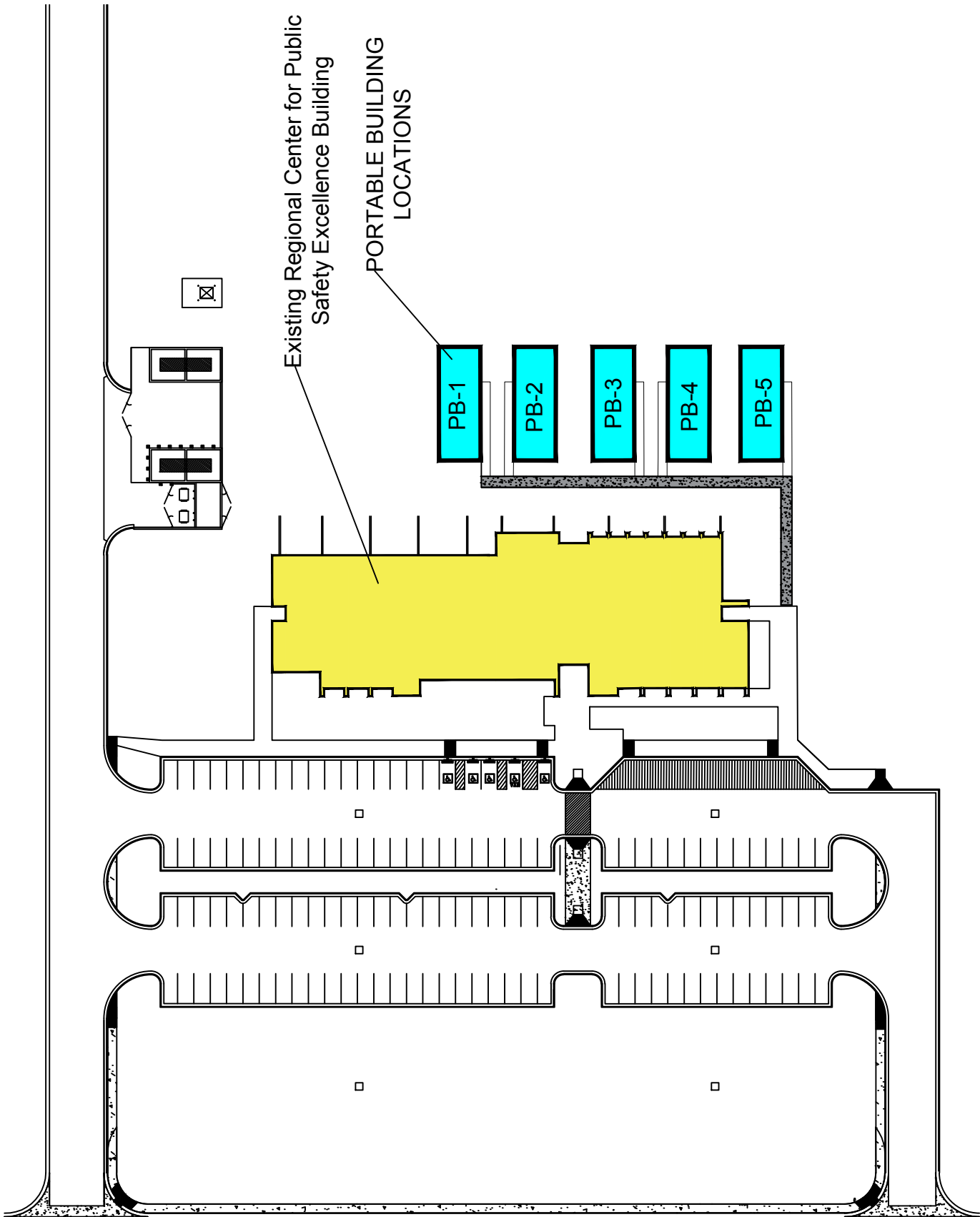
1. 21K+ Education Building
2. JAG Express Drop Off
3. 160+ Parking Spaces
4. Future Phase Campus Boulevard
5. Future 50,000sf Educational Buildings
6. Future 25,000sf Student Services Buildings
7. Future 15,000sf Physical Plant
8. Skills/Skid Pad Driving Area
9. EVOC Driving Track
10. Cityscape with Simulation Building
11. Multi Story Fire Training Structure
12. Two Story Residential Fire Training Structure
13. Confined Space/ Trench Rescue Training
14. Flashover Training
15. Flammable Liquid and Gas (F.L.A.G) Training Pad
16. Firearm Training Classroom
17. Covered Shooting Range
- 18.

Portable Site

Current Building

REGIONAL CENTER FOR PUBLIC SAFETY EXCELLENCE MASTER PLAN

U.S. 281 (S Cage Blvd)



REGIONAL CENTER FOR
PUBLIC SAFETY EXCELLENCE 
PROPOSED PORTABLE BUILDING LOCATIONS

Review and Action as Necessary on Contracting Construction Services for the Nursing and Allied Health Campus Center for Learning Excellence / Student Success Center Renovations Project

Approval to contract construction services for the Nursing and Allied Health Campus Center for Learning Excellence / Student Success Center Renovations project is requested.

Purpose

The procurement of a contractor will provide for construction services necessary for the Nursing and Allied Health Campus Center for Learning Excellence / Student Success Center Renovations project.

Background

The proposed Nursing and Allied Health Campus Center for Learning Excellence / Student Success Center Renovation project is an approved Capital Improvement Project (CIP) and has been budgeted for Fiscal Year 2018-2019.

This project is needed to retrofit the former Center for Learning Excellence (CLE) into office spaces for advisors, Student Success specialists, and Clinical Affairs specialists. The Nursing & Allied Health (NAH) Division requested these renovations to have a centralized location for all student needs related to advising for NAH Programs. The CLE has been relocated to the vacated library space in the east wing of East Building A. The library was moved to the new library space in the new West Building B, which was part of the 2013 Bond Construction Program.

On April 24, 2018, the Board of Trustees approved the selection of Boultinghouse Simpson Gates Architects (BSGA) to prepare the necessary plans and specifications for the proposed project. BSGA met with College staff to develop the revised layout and scope of the renovations and have issued the necessary plans and specifications for the solicitation of competitive sealed proposals for this phase.

Solicitation of competitive sealed proposals for this project began on February 4, 2019. A total of seven (7) sets of construction documents were issued to three (3) general contractors, one (1) subcontractor, and three (3) plan rooms. A total of five (5) proposals were received on February 19, 2019.

Timeline for Solicitation of Competitive Sealed Proposals	
February 4, 2019	Solicitation of competitive sealed proposals began.
February 19, 2019	Five (5) proposals were received.

College staff reviewed and evaluated the competitive sealed proposal and recommend Tri-Gen Construction, LLC as the highest ranked in the amount of \$170,000.

Funding Source

Source of Funding	Amount Budgeted	Highest Ranked Proposal Tri-Gen Construction, LLC	Budget Variance
Unexpended Construction Plant Fund	\$111,360	\$170,000	(\$58,640)

Funds are budgeted in the Unexpended Construction Plant Fund budget for fiscal year 2018-2019.

Reviewers

The proposals have been reviewed by College staff from the Facilities Planning & Construction, Facilities Operations & Maintenance, and Purchasing departments.

Enclosed Documents

Enclosed are documents of the project location, plan, entrance view, and proposal summary. Staff evaluated the proposal and recommended that the top ranked contractor be recommended for Board approval.

The Facilities Committee recommended Board approval to contract construction services with Tri-Gen Construction, LLC in the amount of \$170,000 for the Nursing and Allied Health Campus Center for Learning Excellence / Student Success Center Renovations project as presented.

Recommendation:

It is recommended that the Board of Trustees of South Texas College approve and authorize contracting construction services with Tri-Gen Construction, LLC in the amount of \$170,000 for the Nursing and Allied Health Campus Center for Learning Excellence / Student Success Center Renovations project as presented.

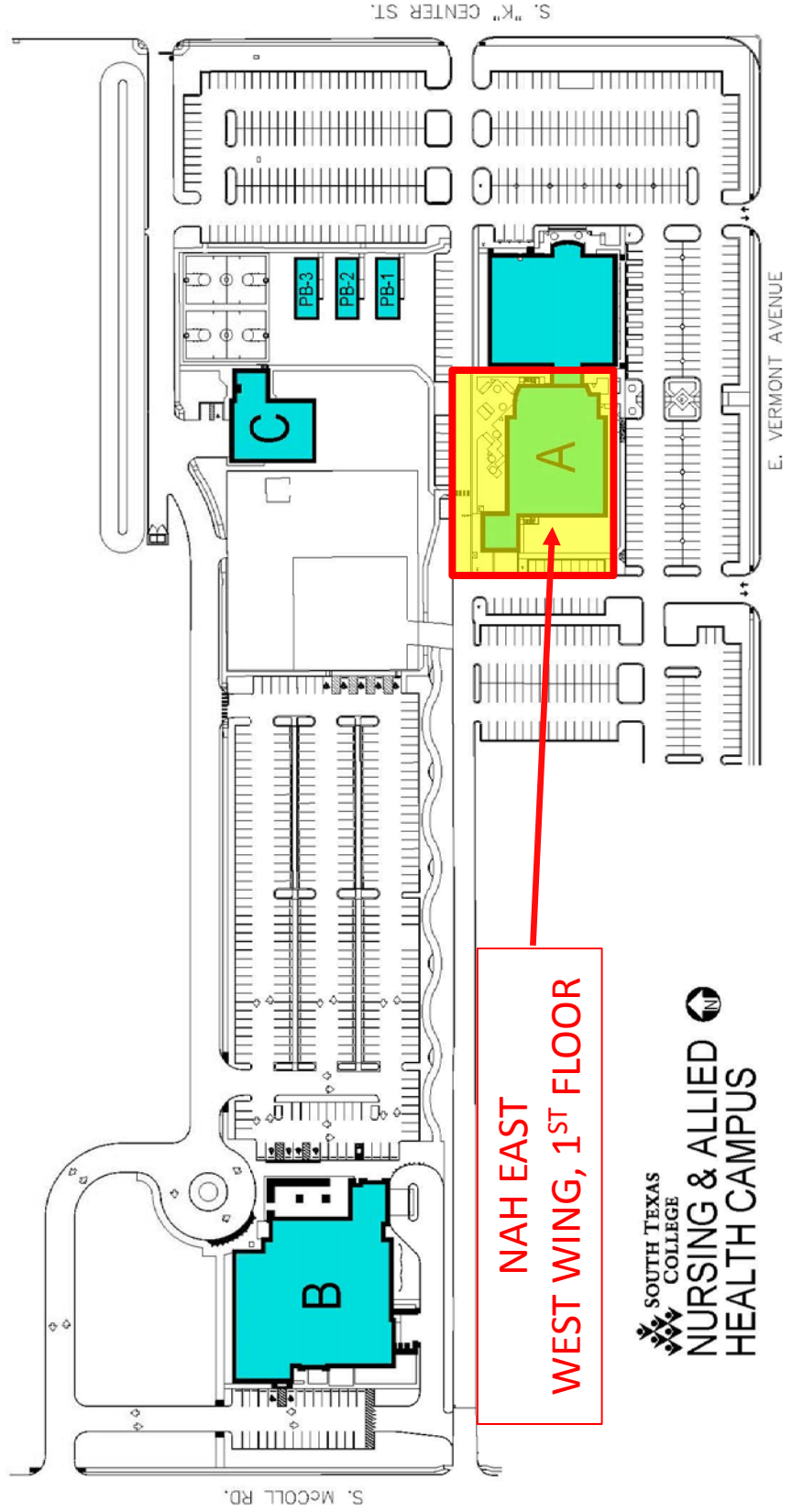
The Following Minute Order is proposed for consideration by the Board of Trustees:

The Board of Trustees approves and authorizes contracting construction services with Tri-Gen Construction, LLC in the amount of \$170,000 for the Nursing and Allied Health Campus Center for Learning Excellence / Student Success Center Renovations project as presented.

Approval Recommended:

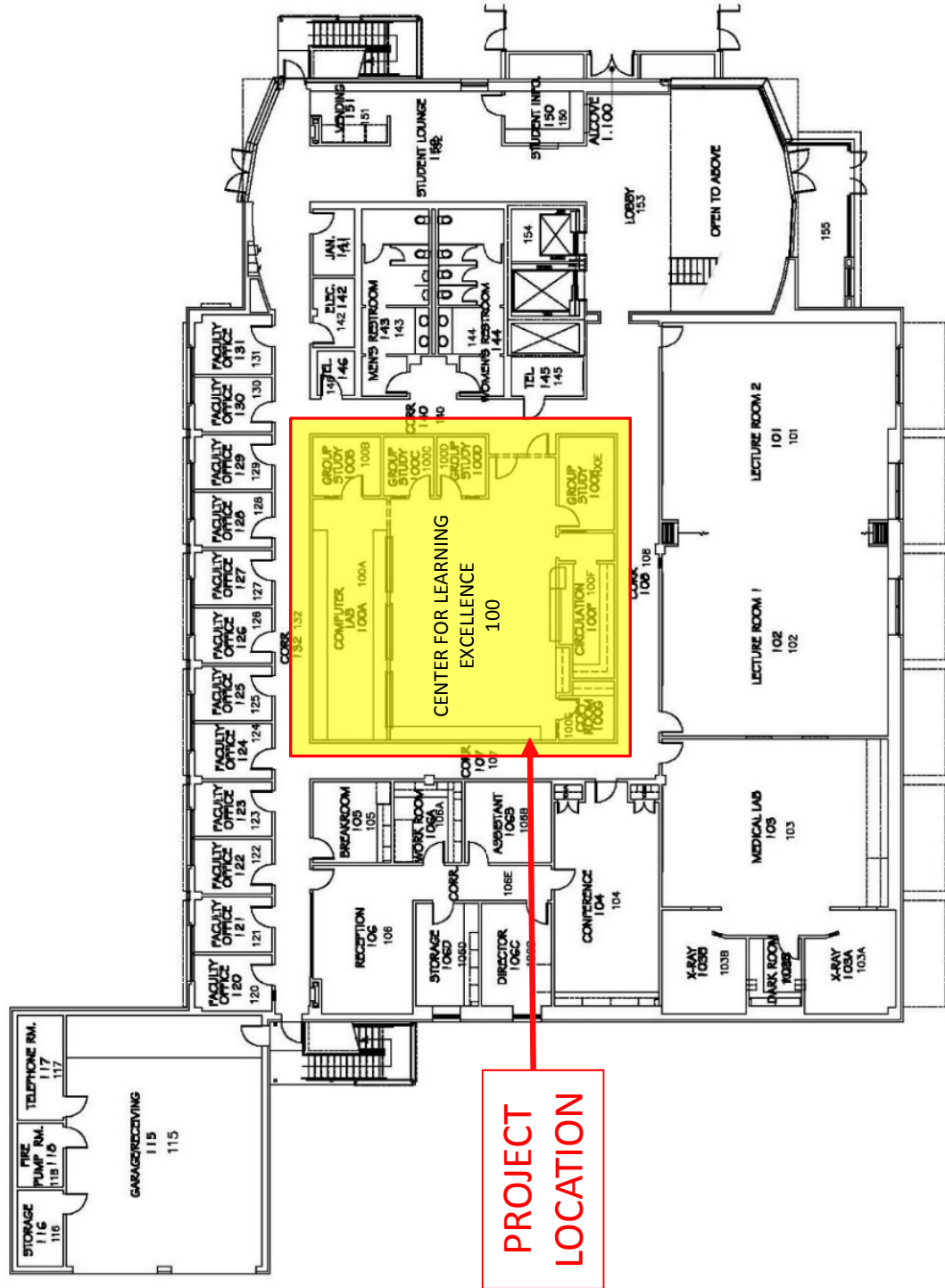
Shirley A. Reed, M.B.A., Ed.D.
President

Building Location



Nursing and Allied Health Campus Center for Learning Excellence Renovations

Project Location



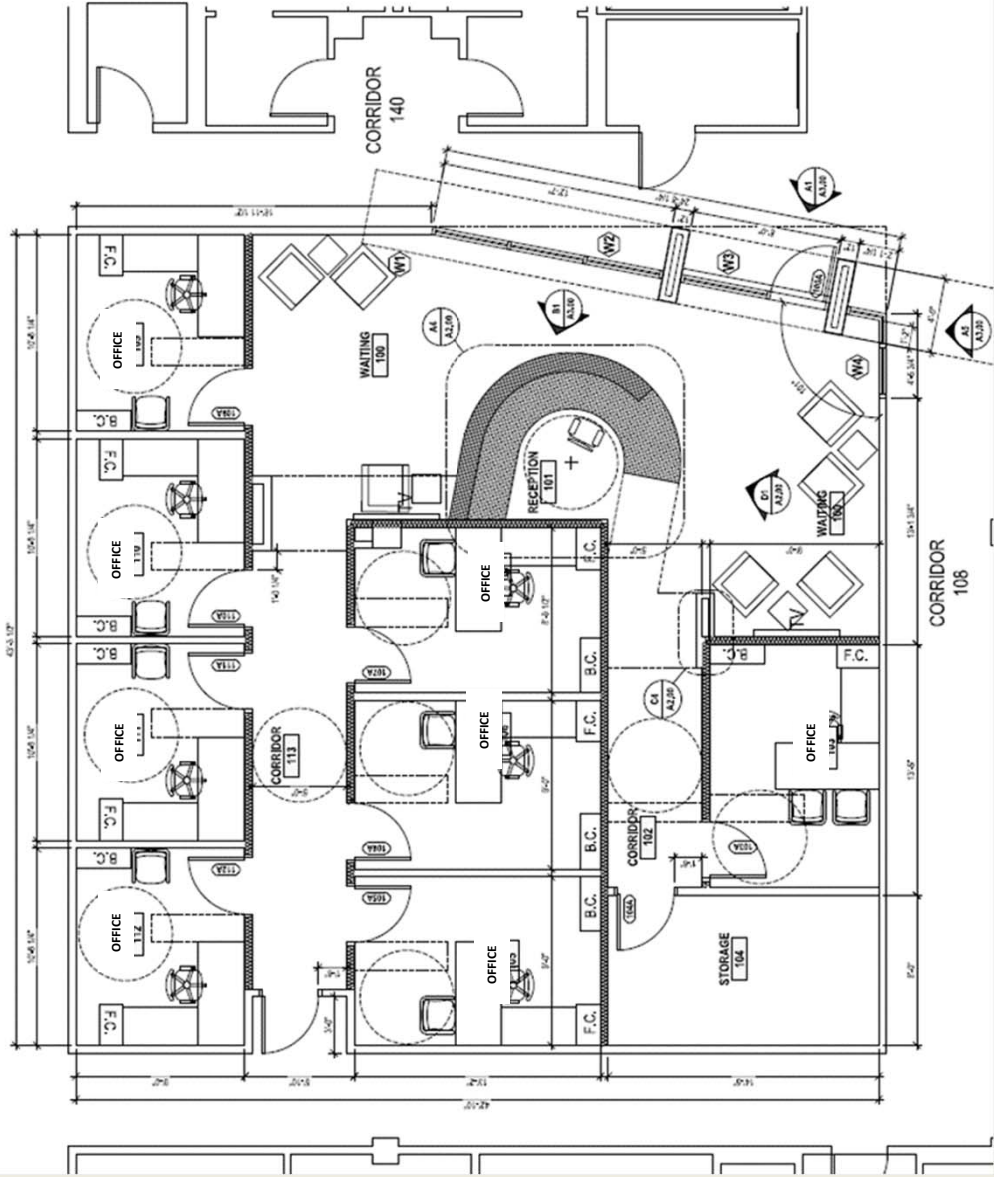
Nursing and Allied Health Campus Center for Learning Excellence Renovations

Proposed Entrance View



Nursing and Allied Health Campus Center for Learning Excellence Renovations

Proposed Layout



Nursing and Allied Health Campus Center for Learning Excellence Renovations

**SOUTH TEXAS COLLEGE
NURSING AND ALLIED HEALTH CAMPUS - STUDENT SUCCESS CENTER RENOVATION
PROJECT NO. 18-19-1043
EVALUATION SUMMARY**

VENDOR		Celso Gonzalez Construction, Inc.		5 Star GC Construction, LLC.		Holchemont, Ltd.		NM Contracting, LLC.		Tri-Gen Construction, LLC.	
ADDRESS		614 N Conway Ave		3209 Melody Ln		900 N Main St		2022 Orchid Ave		2900 N Texas Blvd Ste 201	
CITY/STATE/ZIP		Mission, TX 78572		Mission, TX 78574		McAllen, TX 78501		McAllen, TX 78504		Weslaco, TX 78599	
PHONE		956-585-3848		956-867-5040		956-686-2901		956-631-5667		956-447-1048	
FAX		956-585-7773		956-599-9055		956-686-2901		956-627-3959		956-447-2003	
CONTACT		Celso Gonzalez, Jr.		Alan Oakley		Michael C. Montalvo		Noel Munoz		Jorge Gonzalez	
1	The Respondent's price proposal. (up to 45 points)	41.19	41.19	34.93	34.93	36.25	36.25	39.03	39.03	45	45
		41.19		34.93		36.25		39.03		45	
		41.19		34.93		36.25		39.03		45	
		41.19		34.93		36.25		39.03		45	
		41.19		34.93		36.25		39.03		45	
2	The Respondent's experience and reputation. (up to 10 points)	8	7.9	9	8.6	9	8.5	9	8.8	8	8.5
		8		8		8.5		9		9.5	
		7		9		8		8		8	
		8.5		9		8		9		8	
		8		8		9		9		9	
3	The quality of the Respondent's goods or services. (up to 10 points)	8	7.5	8.5	7.8	9	8.3	8.5	7.9	9	8.3
		7		6		9.5		8.5		8.5	
		7		8		8		8		8	
		8.5		8.5		6		6		7	
		7		8		9		8.5		9	
4	The Respondent's safety record. (up to 5 points)	4.5	4.4	3.5	3.6	4.5	4.3	4.5	4.5	4.5	4.4
		4		3		4.5		4.5		4.5	
		4.5		4.5		4.5		5		4.5	
		4.5		3.5		4		4		4	
		4.5		3.5		4		4.5		4.5	
5	The Respondent's proposed personnel. (up to 8 points)	7.5	7.1	7	6.8	7.5	7.1	7	6.9	7	7
		6		5		7.5		7		7.5	
		7		7		7		7		7	
		7.5		7		6		6		6	
		7.5		8		7.5		7.5		7.5	
6	The Respondent's financial capability in relation to the size and scope of the project. (up to 9 points)	7.5	7.4	8	7	8	8	8	8.3	8	7.7
		7		6		8.5		8.5		8.5	
		7.5		6		7		9		7	
		8.5		7.5		8		7		7	
		6.5		7.5		8.5		9		8	
7	The Respondent's organization and approach to the project. (up to 6 points)	5	4.9	4	4	5	5.1	4	4.7	4	3.7
		4		3		5.5		5.5		3	
		5		3		5		5		4	
		5.5		5		5		4		4	
		5		5		5		5		3.5	
8	The Respondent's time frame for completing the project. (up to 7 points)	4.33	4.33	6.06	6.06	7	7	4.13	4.13	4.13	4.13
		4.33		6.06		7		4.13		4.13	
		4.33		6.06		7		4.13		4.13	
		4.33		6.06		7		4.13		4.13	
		4.33		6.06		7		4.13		4.13	
TOTAL EVALUATION POINTS		84.72		78.79		84.55		84.26		88.73	
RANKING		2		5		3		4		1	

Review and Action as Necessary on Contracting Construction Services for the District Wide Marker Board Replacements at Technology Campus and Starr County Campus Buildings

Approval to contract construction services for the District Wide Marker Board Replacements at Technology Campus and Starr County Campus Buildings is requested..

Purpose

The procurement of a contractor will provide for construction services necessary for the District Wide Marker Board Replacements at Technology Campus and Starr County Campus Buildings.

Background

As part of the College's Renewal and Replacement program, staff has planned and budgeted for the replacement of the current marker board material. The existing marker material is in need of replacement. Staff will be replacing this material with the College's standard marker board product. On May 23, 2017, the Board of Trustees approved the first phase of the replacement of the existing marker board material. This is the second phase of the marker board replacement process. Staff has recommended performing this work at the Technology Campus and Starr County Campus in the buildings listed below.

Technology Campus

- Emerging Technologies Building A

Starr County Campus

- Workforce Center Building D
- South Academic Building E

Staff from the Facilities Planning and Construction and Purchasing Departments prepared and issued the necessary plans and specifications for the solicitation of competitive sealed proposals for this phase.

Solicitation of competitive sealed proposals for this project began on February 4, 2019. A total of eight (8) sets of construction documents were issued to seven (7) general contractors and one (1) plan room a total of five (5) proposals were received on February 19, 2019.

Timeline for Solicitation of Competitive Sealed Proposals	
February 4, 2019	Solicitation of competitive sealed proposals began.
February 19, 2019	Five (5) proposals were received.

College staff reviewed and evaluated the competitive sealed proposal and recommend Noble Texas Builders, LLC as the highest ranked in the amount of \$122,500.

Funding Source

Source of Funding	Amount Budgeted	Highest Ranked Proposal Noble Texas Builders, LLC	Budget Variance
Renewals & Replacements Fund	\$200,000	\$122,500	\$77,500

Funds are budgeted in the Renewals & Replacements budget for fiscal year 2018-2019.

Reviewers

The proposals have been reviewed by College staff from the Facilities Planning & Construction and Purchasing departments.

Enclosed Documents

Staff evaluated the proposal and prepared the enclosed proposal summary. It is recommended that the top ranked contractor be recommended for Board approval.

The Facilities Committee recommended Board approval to contract construction services with Noble Texas Builders, LLC in the amount of \$122,500 for the District Wide Marker Board Replacements at Technology Campus and Starr County Campus Buildings project as presented.

Recommendation:

It is recommended that the Board of Trustees of South Texas College approve and authorize contracting construction services with Noble Texas Builders, LLC in the amount of \$122,500 for the District Wide Marker Board Replacements at Technology Campus and Starr County Campus Buildings project as presented.

The Following Minute Order is proposed for consideration by the Board of Trustees:

The Board of Trustees approves and authorizes contracting construction services with Noble Texas Builders, LLC in the amount of \$122,500 for the District Wide Marker Board Replacements at Technology Campus and Starr County Campus Buildings project as presented.

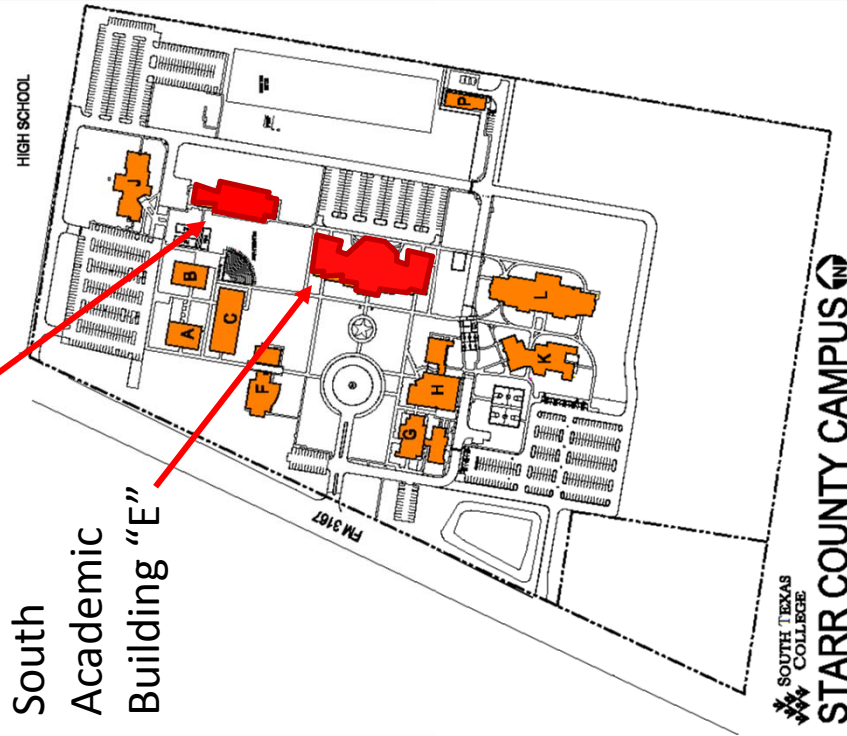
Approval Recommended:

Shirley A. Reed, M.B.A., Ed.D.
President

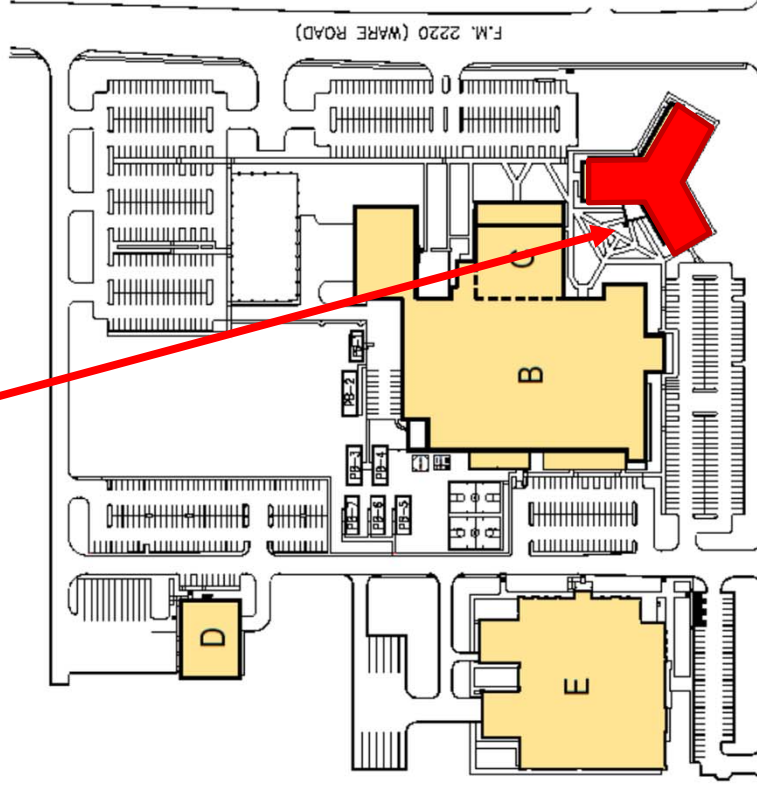
Marker Board Replacement Project Sites



Workforce Center Building "D"



Center for Learning Excellence Building "A"



**SOUTH TEXAS COLLEGE
DISTRICT WIDE - MARKER BOARD REPLACEMENT
PROJECT NO. 18-19-1044**

NAME	Celso Gonzalez Construction, Inc.	5 Star GC Construction, LLC.	Noble Texas Builders, LLC.	Peacock General Contractor, Inc.	Tri-Gen Construction, LLC.
ADDRESS	614 N Conway Ave	3209 Melody Ln	435 S Texas Blvd	801 E Grimes	2900 N Texas Blvd Ste 201
CITY/STATE/ZIP	Mission, TX 78572	Mission, TX 78574	Weslaco, TX 78596	Harlingen, TX 78550	Weslaco, TX 78599
PHONE	956-585-3848	956-867-5040	956-520-8183	956-423-6733	956-447-1048
FAX	956-585-7773	956-599-9055	956-520-8238	956-425-5683	956-447-2003
CONTACT	Celso Gonzalez, Jr.	Alan Oakley	Alfredo Garcia, Jr.	Tre Peacock	Jorge Gonzalez
#		Proposed	Proposed	Proposed	Proposed
1	District Wide - Marker Board Replacement	\$ 121,300.00	\$ 127,400.00	\$ 122,500.00	\$ 144,435.21
2	Begin Work Within	10 Days	10 Days	5 Days	75 Days
3	Complete Work Within	60 Calendar Days	60 Calendar Days	120 Calendar Days	15 Calendar Days
4	Bid Bond	Yes	Yes	Yes	Yes
TOTAL AMOUNT PROPOSED		\$ 121,300.00	\$ 127,400.00	\$ 122,500.00	\$ 144,435.21
TOTAL EVALUATION POINTS		89.1	88.45	90.67	84.6
RANKING		2	3	1	5

**SOUTH TEXAS COLLEGE
DISTRICT WIDE - MARKER BOARD REPLACEMENT
PROJECT NO. 18-19-1044
EVALUATION SUMMARY**

VENDOR		Celso Gonzalez Construction, Inc.		5 Star GC Construction, LLC.		Noble Texas Builders, LLC.		Peacock General Contractor, Inc.		Tri-Gen Construction, LLC.	
ADDRESS		614 N Conway Ave		3209 Melody Ln		435 S Texas Blvd		801 E Grimes		2900 N Texas Blvd Ste 201	
CITY/STATE/ZIP		Mission, TX 78572		Mission, TX 78574		Weslaco, TX 78596		Harlingen, TX 78550		Weslaco, TX 78599	
PHONE		956-585-3848		956-867-5040		956-520-8183		956-423-6733		956-447-1048	
FAX		956-585-7773		956-599-9055		956-520-8238		956-425-5683		956-447-2003	
CONTACT		Celso Gonzalez, Jr.		Alan Oakley		Alfredo Garcia, Jr.		Tre Peacock		Jorge Gonzalez	
1	The Respondent's price proposal. (up to 45 points)	45	45	42.75	42.75	44.55	44.55	39.15	39.15	37.8	37.8
		45		42.75		44.55		39.15		37.8	
		45		42.75		44.55		39.15		37.8	
		45		42.75		44.55		39.15		37.8	
		45		42.75		44.55		39.15		37.8	
2	The Respondent's experience and reputation. (up to 10 points)	8	7.3	8.5	8.8	9	9.1	8.6	8.82	8.7	8.74
		6		9		9		8.5		9	
		8.5		9		9.5		9		8.5	
		7		8.5		9		9		8.5	
		7		9		9		9		9	
3	The quality of the Respondent's goods or services. (up to 10 points)	8	8	8	8.4	9	9.1	9	9	9	8.7
		8		9		9		9		9	
		8.5		8		9.5		9		8.5	
		8.5		8		9		9		8	
		7		9		9		9		9	
4	The Respondent's safety record. (up to 5 points)	4	3.6	4	3.4	4	3.7	4	4.4	4	4.2
		3.5		3.5		4.5		4.5			
		4		3		4		4.5		4.5	
		3		3.5		3.5		4.5		4	
		3.5		3		3.5		4.5		4	
5	The Respondent's proposed personnel. (up to 8 points)	7	6.3	7	6.7	7	7	7	7	7	7
		6		6		6.5		7		7	
		7		7.5		7.5		7		7.5	
		4.5		7		7		7		6.5	
		7		6		7		7		7	
6	The Respondent's financial capability in relation to the size and scope of the project. (up to 9 points)	8	7.8	8	7.9	8	8	8	8.1	8	7.9
		8		7.5		8		8.5		7	
		8		8.5		8.5		8		8.5	
		7		7.5		7.5		8		8	
		8		8		8		8		8	
7	The Respondent's organization and approach to the project. (up to 6 points)	5	4.1	4	3.5	5.5	5.3	5	5.3	5	4.8
		4		3		5.5		5.5		5	
		4		3		5.5		5.5		5	
		3		3.5		5		5.5		4	
		4.5		4		5		5		5	
8	The Respondent's time frame for completing the project. (up to 7 points)	7	7	7	7	3.92	3.92	4.48	4.48	5.46	5.46
		7		7		3.92		4.48		5.46	
		7		7		3.92		4.48		5.46	
		7		7		3.92		4.48		5.46	
		7		7		3.92		4.48		5.46	
TOTAL EVALUATION POINTS		89.1		88.45		90.67		86.25		84.6	
RANKING		2		3		1		4		5	

Review and Action as Necessary on Proposed Change Order for the Technology Campus Advanced Technical Careers Building B Concrete Floor Repairs

Approval of a proposed change order with 5 Star GC Construction, LLC for the Technology Campus Advanced Technical Careers (ATC) Building B Concrete Floor Repairs project is requested.

Purpose

The purpose of this change order is to request authorization to begin work on the proposed modifications to the construction scope.

Justification

The depth of the drilled piers needs to be increased from the original depth as shown on construction documents based on new soils report and engineer recommendations.

Background

The project consists of repairing the existing southeast portion of the Technology Campus ATC Building due to a shift in the floor and foundation system. CLH Engineering, Inc. was contracted to provide drawings for the structural reinforcement which included the installation of fifteen (15) reinforced concrete piers. The original depth of the piers as shown on the construction documents was fourteen (14) feet deep. The contractor encountered water at around twelve (12) feet below grade during construction. The engineer requested additional boring tests to be performed to verify the existing soils conditions.

Two bores were conducted by Raba-Kistner Consultants, Inc. (RKCI), one at 40 feet deep and one at 30 feet deep, and groundwater was encountered at 15 feet and 13 feet. Per the RKCI representative, the soils beneath the 13 foot groundwater presence was identified as wet sand for the length of the two bores. Based on the presence of the groundwater, RKCI has made recommendations for the engineer to redesign the lengths of the piers to establish the proper stabilization of the foundation.

As a result of the tests, the engineer recommended to increase the depth of the concrete piers from fourteen (14) feet to twenty (20) feet deep. The contractor has provided the change order in the amount of \$14,375 with an additional 90 days for the additional work associated with the increased depths of the concrete piers as recommended due to the soils conditions. Below is a description of the proposed change order item.

Technology Campus ATC Building B Concrete Floor Repairs			
Proposed Change Order No.	Item Description and Justification	Cost/ Days	Funding Source
1	<ul style="list-style-type: none"> Description: Change fifteen reinforced concrete piers from 14' deep to 20' deep. 	\$14,375 90 days	Renewals & Replacements Plant Fund
Total Proposed Change Order No. 1		\$14,375 90 days	Renewals & Replacements Plant Fund

Funding Source

There are funds budgeted in the FY 1819 Renewals & Replacements Plant Fund for this project.

Enclosed Documents

The proposed change order is enclosed.

The Facilities Committee recommended Board approval of the proposed change order with 5 Star GC Construction, LLC in the amount of \$14,375 and 90 additional days for the Technology Campus ATC Building B Concrete Floor Repairs project as presented.

Recommendation:

It is recommended that the Board of Trustees of South Texas College approve and authorize the proposed change order with 5 Star GC Construction, LLC in the amount of \$14,375 and 90 additional days for the Technology Campus ATC Building B Concrete Floor Repairs project as presented.

The Following Minute Order is proposed for consideration by the Board of Trustees:

The Board of Trustees approves and authorizes the proposed change order with 5 Star GC Construction, LLC in the amount of \$14,375 and 90 additional days for the Technology Campus ATC Building B Concrete Floor Repairs project as presented.

Approval Recommended:

Shirley A. Reed, M.B.A., Ed.D.
President

SOUTH TEXAS COLLEGE

3201 W. Pecan Boulevard

McAllen, TX 78501

CHANGE ORDER

Change Order No.: 1

Project: Technology Campus – Building B Concrete Floor Repairs (RFP 18-19-1016)

TO: 5 Star GC Construction, LLC (“Contractor”)

3209 Melody Lane

Mission, TX 78574

In accordance with Article II (“Change Orders”) of the Agreement, the following change(s) are made and incorporated into the Agreement:

1. The Contractor encountered water at around twelve (12) feet below grade during construction. The engineer requested additional boring tests to be performed to verify the existing soils conditions. As a result, the engineer recommended an increase in the depth of the reinforced concrete piers from fourteen (14) feet to twenty (20) feet deep.
2. The Substantial Completion Date, established as January 30, 2019 under the Notice to Proceed, is changed to April 30, 2019.
3. The Contract Sum is changed from \$64,300.00 to \$78,675.00.
4. All other terms and conditions of the Contract remain in full force and effect.

South Texas College

Approved by: _____

Name: Dr. Shirley A. Reed

_____ (date)

Title: President

CLH Engineering, Inc.

Approved by: _____

Name: Cloromiro Hinojosa, Jr., P.E.

_____ (date)

Title: Engineer of Record

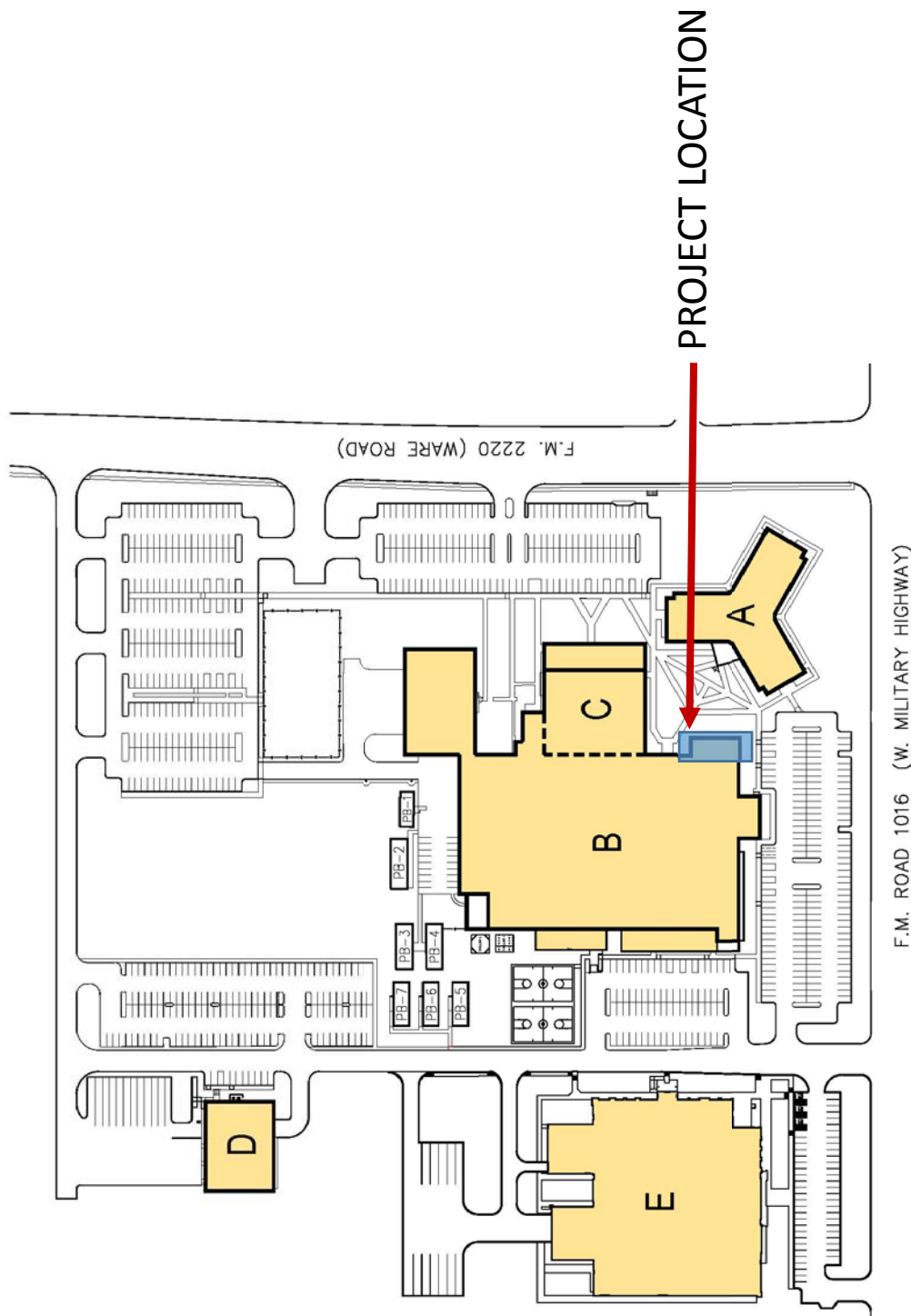
5 Star GC Construction, LLC

Accepted by: _____

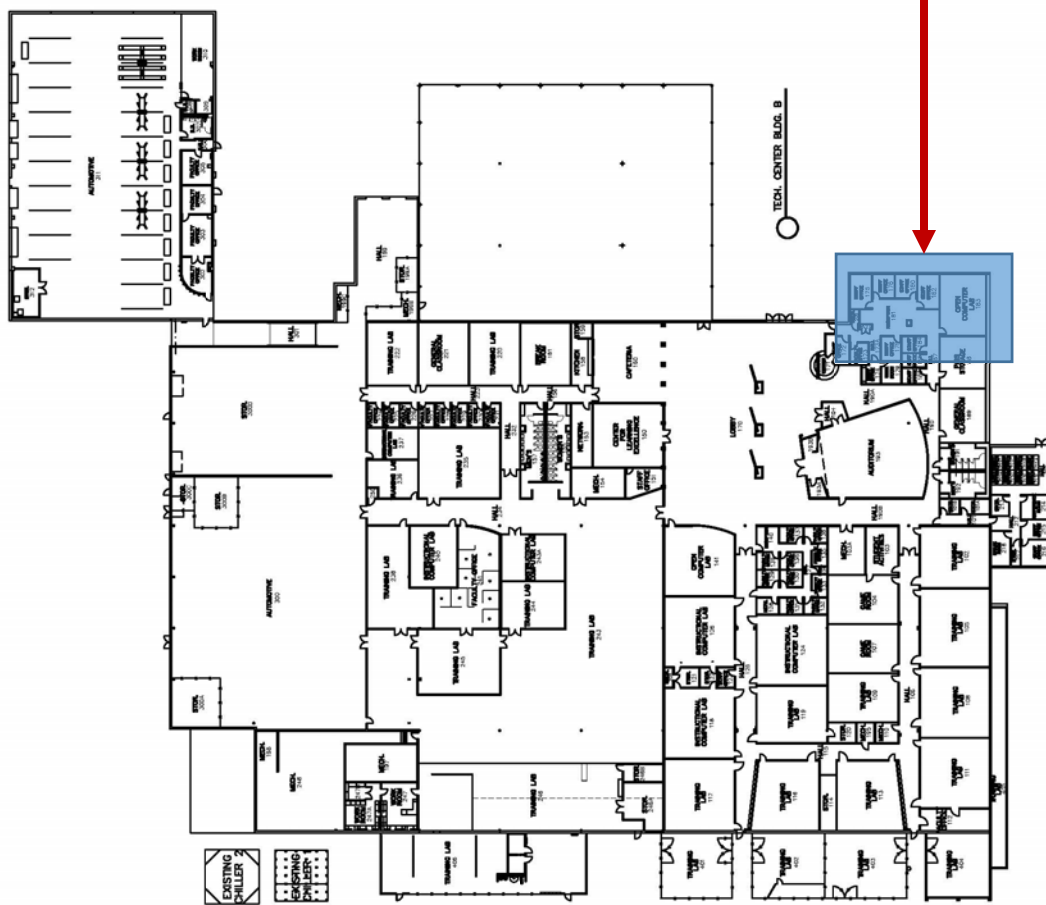
Name: _____

_____ (date)

Title: _____



SITE MAP



PROJECT LOCATION

EXISTING FLOOR PLAN

Technology Campus Advanced Technical Careers Building B



EXTERIOR VIEW

Update on Status of Non-Bond Construction Projects

The Facilities Planning and Construction staff prepared the attached design and construction update. This update summarizes the status of each capital improvement project currently in progress. Mary Elizondo and Rick de la Garza will be present to respond to questions and address concerns of the committee.

CONSTRUCTION PROJECTS PROGRESS REPORT - February 28, 2019

Project number	PROJECT DESCRIPTION	Project Development			Design Phase			Solicitation of Proposals			Construction Phase					Project Manager	Architect/Engineer/Designer	Contractor
		Project Development	Board approval of A/E	Contract Negotiations	Concept Development	Schematic Approval	30%	60%	95%	100%	Solicit of Proposals	Approve Contractor	Construction Start	30%	50%			
Pecan Campus																		
15-1-R03	Pecan - Arbor Brick Columns Repair & Replacement (RR)		N/A													David	Solorio, Inc.	
16-1-014	Pecan - Sand Volleyball Courts					N/A										David	Avarado Architects	NM Contracting, LLC.
16-1-042	Pecan - Library (Renovation/Expansion)															Robert	TBD	
	Pecan - Building A Renovation		N/A	N/A		N/A										Robert	FPC	M&O
	Pecan - Building M Office and Work Space Renovation															Robert	BSGA	
	Pecan - Athletic Field Fence Enclosure		N/A			N/A										David	FPC/Chanin Engineering	NM Contracting, LLC.
	Pecan - Building D Renovation					N/A										Robert	EGV Architects	Noble Texas Builders
	Pecan - Building H Cafeteria Renovations															Robert	EGV Architects	
	Pecan - Demolition of Dr. Casso Property					N/A										Marlin	PCE	
	Pecan - Park and Ride Portable Renovation and Fence Enclosure for College Vehicles															Marlin		
	Pecan - Building X Data Cabling Infrastructure Replacement (RR)		N/A	N/A	N/A	N/A										RdIG	IS&P	
Pecan Plaza																		
15-1-003	Pecan Plaza - Emergency Generator and Wiring					N/A										Sam	DBR Engineering	McDonald Municipal and Industrial
18-1-008	Pecan Plaza - Building C 2601 Test Site Renovations		N/A	N/A	N/A	N/A										Robert	FPC	M&O
Mid Valley Campus																		
16-2-R06	MV - Building B Carpet Replacement (RR)		N/A	N/A		N/A										Sam	FPC	Diaz Flooring
16-2-R08	MV - Childcare Canopy Replacement (RR)		N/A	N/A		N/A										Sam	FPC	Tri-Gen
16-2-003/R09	MV - Resurfacing Parking Lot #3 (RR)															Sam	PCE	
	MV - Thermal Plant Renovation															Sam	ROFA	
	MV - Resurfacing Northwest Drive (RR)															Sam	PCE	
	MV - Covered Walkway for Bus Drop Off (RR)															Sam	FPC	Tri-Gen
	MV - Student Services Renovation															Sam	ROFA	
	MV - Roofing Replacement (RR)															Marlin	TBD	
Technology Campus																		
15-3-R03	TC - Building B Repair Concrete Floor Mechanical Room (RR)		N/A			N/A										David	CLH Engineering	5 Star Construction
15-3-R03	TC - Building B Concrete Floor Repairs (RR)		N/A			N/A										David	CLH Engineering	5 Star Construction
16-2-R13	TC - Building B Domestic/Fire Sprinkler Lines (RR)					N/A										Sam	Halif Associates	G&G Contractors
	TC - Shipping and Receiving Building D Office Renovation		N/A	N/A	N/A	N/A										Robert	FPC	M&O
Nursing and Allied Health Campus																		
15-4-R02	NAH - West Side Window Waterproofing (RR)															RdIG	M&O	
16-3-003	NAH - Resurface Parking Lot #1 (RR)															David	R. Gutierrez Engineering	
	NAH - Student Success Center Renovation					N/A										Sam	BSGA	
	NAH - Student Services Renovation															Sam	Gignac & Associates	
	NAH - West Entry Campus Sign		N/A	N/A												David	FPC	
	NAH - Roofing Replacement (RR)															Marlin	TBD	
Starr County Campus																		
15-5-005	Starr - Building E & J Crisis Mgt Center Generator					N/A										Sam	DBR Engineering	McDonald Municipal and Industrial
	Starr - Student Services Renovation															David	Gignac & Associates	
	Starr - Roofing Replacement (RR)															Marlin	TBD	

CONSTRUCTION PROJECTS PROGRESS REPORT - February 28, 2019

Project number	PROJECT DESCRIPTION	Project Development				Design Phase				Solicitation of Proposals			Construction Phase					Project Manager	Architect/Engineer/Designer	Contractor	
		Project Development	Board approval of A/E	Contract Negotiations	Concept Development	Schematic Approval	30%	60%	95%	100%	Solicit of Proposals	Approve Contractor	Construction Start	30%	50%	75%	95% Substantial Comp				100%
Regional Center for Public Safety Excellence																					
	RCPSE - RCPSE Building (PSJA ISD)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	RdIG	N/A Receiving funds from PSJA only		
	RCPSE - Target Range																	Robert	PBK		
	RCPSE - Signage																	Robert	FPC	Monument Signs	
	RCPSE - Portables																				
	RCPSE - Chiller Relocation	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Robert	M&O		
Higher Education Center La Joya																					
	Exterior Building and Wayfinding Signage	N/A	N/A															David	FPC		
District Wide Improvements																					
15-6-001	DW - Outdoor Furniture	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Sam	N/A	NM Contracting, LLC.	
15-6-002	DW - Directional Signage	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	David	FPC	Interface	
13-6-003	DW - Automatic Doors Phase III	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Robert	Elmos Engineering	5 Star Construction	
	DW - Bus Drop Off Areas	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A			FPC	TBD
14-6-R014	DW - Marker Boards Replacement (RR)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Sam	FPC	TBD	TBD
	DW - Interior LED Lighting Ph I (RR)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Rick	N/A	TBD	TBD
	DW - Flooring Replacement (RR)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Rick	N/A	TBD	TBD
	DW - Restroom Fixtures Replacement & Upgrade (RR)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Rick	N/A	TBD	TBD
	DW - Water Heater Replacement & Upgrade (RR)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Rick	N/A	TBD	TBD
	DW - HVAC Upgrades (RR)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Rick	N/A	TBD	TBD
	DW - Exterior Lighting Upgrade (RR)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Rick	N/A	TBD	TBD
	DW - Basketball Court Repairing (RR)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Marlin	FPC	TBD	Tenttrak
For FY 2018-19, 41 non-bond projects are currently in progress, 10 project(s) completed and 28 pending start up - 79 Total																					

Status of Non-Bond Construction Projects in Progress February 2019

Project	% Complete	Date to Complete	Current Activity	Original Budget	Contract Amount	Comparison to Budget	Amount Paid	Contract Balance
Pecan Campus								
Arbor Brick Columns Repair and Replacement	5%	April 2019	1. Project Development 2. Design in Progress	\$ 20,000.00	\$ 8,500.00	\$ 11,500.00	\$ -	\$ 8,500.00
Sand Volleyball Courts	5%	July 2019	1. Construction Phase 2. Construction in Progress	\$ 50,000.00	\$95,532	\$45,532	\$ -	TBD
Library	15%	March 2019	1. Project Development 2. Programming in Progress	\$ 495,000.00	TBD	TBD	\$ -	TBD
Building A Renovation	100%	November 2018	1. Construction Complete	\$ 55,000.00	TBD	TBD	\$ 4,351.00	\$ 25,649.00
Building M Office and Work Space Renovation	5%	April 2019	1. Project Development 2. Design in Progress	\$ 32,400.00	TBD	TBD	\$ -	\$ 32,400.00
Athletic Field Fence Enclosure	0%	June 2019	1. Construction Phase 2. Construction in Progress	\$ 106,500.00	\$ 80,470.00	\$ 26,030.00	\$ -	\$ 80,470.00
Building D Renovations	0%	June 2019	1. Construction Phase 2. Construction in Progress	\$ 180,000.00	\$ 204,925.00	\$ 24,925.00	\$ -	\$ 204,925.00
Building H Renovations	15%	April 2019	1. Design Phase 2. Design in Progress	\$ 60,000.00	\$ 55,500.00	\$ 60,000.00	\$ 2,497.00	\$ -
Demolition of Dr. Casso Property	100%	March 2019	1. Construction Phase 2. Bidding in Progress	\$ 60,000.00	\$ -		\$ -	\$ 60,000.00
Building X Data Cabling Infrastructure Replacement	5%	March 2019	1. Design Phase 2. Design in Progress	\$ -	TBD	TBD	TBD	TBD
Pecan Campus Total				\$ 998,900.00	\$ 444,927.00	\$ 167,987.00	\$ 6,848.00	\$ 351,944.00

Project	% Complete	Date to Complete	Current Activity	Original Budget	Contract Amount	Comparison to Budget	Amount Paid	Contract Balance
Pecan Plaza								
Pecan Plaza Police Department Emergency Generator	100%	January 2019	1. Construction Complete	\$ 400,000.00	\$ -	\$ 213,324.00	\$ 177,342.20	\$ 9,333.80
Building C 2601 Test Site Renovation	100%	November 2018	1. Construction Complete	\$ 100,000.00	\$ -	\$ -	\$ 45,661.36	\$ 54,338.64
Pecan Plaza Total				\$ 500,000.00	\$ -	\$ 213,324.00	\$ 223,003.56	\$ 63,672.44
Mid Valley Campus Total								
Childcare Canopy Replacement (RR)	95%	February 2019	1. Construction Phase 2. Construction in progress	\$ 60,000.00	\$ 44,746.37	\$ 60,000.00	\$ 34,000.25	\$ 17,190.00
Covered Walkway for Bus Drop Off	100%	January 2019	1. Construction Complete	\$ 75,000.00	\$ 45,357.77	\$ 75,000.00	\$ 40,220.34	\$ 5,137.43
Resurfacing Parking Lot #3 (RR)	95%	April 2019	1. Project Development 2. Contract Negotiations	\$ 5,000.00	\$ 6,475.00	\$ (1,475.00)	\$ -	\$ 6,475.00
Thermal Plant Renovation	5%	June 2019	1. Design Phase 2. Design in Progress	\$ 8,000.00	\$ 7,800.00	\$ 200.00	\$ -	\$ 7,800.00
Resurfacing Northwest Drive (RR)	95%	April 2019	1. Project Development 2. Contract Negotiations	\$ 8,000.00	\$ 16,875.00	\$ (8,875.00)	\$ -	\$ 16,875.00
Student Services Renovation	5%	June 2019	1. Design Phase 2. Design in Progress	\$ 20,000.00	\$ 19,500.00	\$ 500.00	\$ -	\$ 19,500.00
Roofing Replacement (RR)	5%	March 2019	1. Project Development 2. Programming in Progress	TBD	TBD	TBD	TBD	TBD
Mid Valley Campus Total				\$ 241,000.00	\$ 214,626.14	\$ 190,350.00	\$ 148,092.59	\$ 72,977.43

Project	% Complete	Date to Complete	Current Activity	Original Budget	Contract Amount	Comparison to Budget	Amount Paid	Contract Balance
Technology Campus								
Repair Concrete Floor Mechanical Room	100%	December 2018	1. Construction Complete	\$ 30,000.00	\$ 9,800.00	\$ 30,000.00	\$ 8,844.50	\$ 955.50
Building B Concrete Floor Repairs	10%	April 2019	1. Construction Phase 2. Construction in Progress	\$ 400,000.00	\$ 64,300.00	\$ 400,000.00	\$ -	\$ -
Building B Domestic/Fire Sprinkler Lines	100%	February 2019	1. Construction Complete	\$ 900,000.00	\$ 638,935.00	\$ 600,000.00	\$ 550,598.90	\$ 88,336.10
Shipping and Receiving Building D Office Renovation	95%	March 2019	1. Construction Phase 2. Bidding in Progress	\$ 50,000.00	TBD	TBD	TBD	TBD
Technology Campus Total				\$ 1,425,000.00	\$ 726,228.13	\$ 1,051,806.87	\$ 572,636.53	\$ 89,291.60
Nursing and Allied Health Campus								
Student Success Center Renovation	95%	March 2019	1. Design Phase 2. Design in Progress	\$ 11,000.00	\$ 11,136.00	\$ 7,500.00	\$ -	TBD
Resurface Parking Lot #1	5%	March 2019	1. Design Phase 2. Design in Progress	\$ 25,000.00	\$ 23,750.00	\$ 250.00	\$ -	\$ 23,750.00
Student Services Renovation	5%	March 2019	1. Project Development 2. Contract Negotiations	TBD	TBD	TBD	TBD	TBD
West Entry Campus Sign	5%	March 2019	1. Project Development 2. Programming in Progress	TBD	TBD	TBD	TBD	TBD
Roofing Replacement (RR)	5%	March 2019	1. Project Development 2. Programming in Progress	\$ 250,000.00	TBD	TBD	TBD	TBD
Nursing and Allied Health Campus Total				\$ 286,000.00	\$ 34,886.00	\$ 7,750.00	\$ -	\$ 23,750.00

Project	% Complete	Date to Complete	Current Activity	Original Budget	Contract Amount	Comparison to Budget	Amount Paid	Contract Balance
Starr County Campus								
Bldg E & J Crisis Management Center with Generator	100%	January 2019	1. Construction Complete	\$ 400,000.00	\$ 285,493.00	\$ 142,207.00	\$ 271,218.35	\$ 14,274.65
Student Services Renovation	5%	March 2019	1. Project Development 2. Contract Negotiations	TBD	TBD	TBD	TBD	TBD
Roofing Replacement (RR)	5%	March 2019	1. Project Development 2. Programming in Progress	TBD	TBD	TBD	TBD	TBD
Starr County Campus Total				\$ 450,000.00	\$ 332,143.00	\$ 145,557.00	\$ 294,018.35	\$ 38,124.65
Regional Center for Public Safety Excellence								
Target Range	5%	March 2019	1. Project Development 2. Contract Negotiations	\$ 349,625.00	TBD	TBD	TBD	TBD
Signage	100%	September 2018	1. Construction Complete				\$ 72,280.00	
Chiller Relocation	5%	February 2019	1. Construction Phase 2. Bidding in Progress	TBD	TBD	TBD	TBD	TBD
RCPSE Total				\$ 349,625.00	\$ -	\$ -	\$ 72,280.00	\$ -

Project	% Complete	Date to Complete	Current Activity	Original Budget	Contract Amount	Comparison to Budget	Amount Paid	Contract Balance
District Wide								
Automatic Doors Phase III	75%	August 2018	1. Construction Phase 2. Construction in Progress	\$ 65,000.00	\$ 128,000.00	\$ -	\$ 9,500.00	\$ -
Marker Boards Replacement (RR)	95%	March 2019	1. Construction Phase 2. Bidding in Progress	\$ 200,000.00	TBD	TBD	TBD	TBD
Irrigation System Controls Upgrade (RR)	5%	August 2019	1. Construction Phase 2. Bidding in Progress	\$ 70,000.00	TBD	TBD	TBD	TBD
Fire Alarm Panel Replacement / Upgrades (RR)	5%	August 2019	1. Construction Phase 2. Bidding in Progress	\$ 180,000.00	TBD	TBD	TBD	TBD
Outdoor Furniture	100%	February 2019	1. Construction Complete	\$ 250,000.00	\$ 340,677.80	\$ 90,677.80	\$ 340,677.80	\$ -
Directional Signage Updates	5%	April 2019	1. Construction Phase 2. Construction in Progress				\$ -	
Walkway LED Lighting Upgrade	5%	August 2019	1. Construction Phase 2. Bidding in Progress	\$ 25,000.00	TBD	TBD	\$ -	TBD
FOCUS on Active Learning (RR)	5%	March 2019	1. Project Development 2. Design in Progress	\$ 30,000.00	\$ 676.90	\$ 29,323.10	\$ -	\$ -
Interior Controls Upgrade (RR)	5%	August 2019	1. Construction Phase 2. Bidding in Progress	\$ 75,000.00	TBD	TBD	\$ 31,669.15	\$ 43,330.85
Flooring Replacement Phase I (RR)	5%	August 2019	1. Construction Phase 2. Bidding in Progress	\$ 500,000.00	TBD	TBD	\$ 25,691.03	\$ 472,389.20
Restroom Fixtures Replacement & Upgrade	5%	August 2019	1. Construction Phase 2. Bidding in Progress	\$ 25,000.00	\$ 4,047.68	\$ 20,952.32	\$ 13,143.00	\$ 11,857.00

Project	% Complete	Date to Complete	Current Activity	Original Budget	Contract Amount	Comparison to Budget	Amount Paid	Contract Balance
Water Heater Replacement & Upgrade	5%	August 2019	1. Construction Phase 2. Bidding in Progress	\$ 20,000.00	\$ 13,372.47	\$ -	\$ 1,552.77	\$ 9,613.49
Door Access Controls Replacement (RR)	5%	August 2019	1. Construction Phase 2. Bidding in Progress	\$ 30,000.00	TBD	TBD	\$ 17,810.00	TBD
HVAC Upgrades (RR)	5%	August 2019	1. Construction Phase 2. Bidding in Progress	\$ 600,000.00	TBD	TBD	\$ -	-
Water Pump Stations (RR)	5%	August 2019	1. Construction Phase 2. Bidding in Progress	\$ 25,000.00	TBD	TBD	\$ -	TBD
Exterior Lighting Upgrade (RR)	5%	August 2019	1. Construction Phase 2. Bidding in Progress	\$ 250,000.00	TBD	TBD	\$ -	TBD
Basketball Court Repairing (RR)	5%	April 2019	1. Construction Phase 2. Construction in Progress	\$ 55,000.00	\$ 53,125.00	\$ 1,875.00	\$ -	\$ 53,125.00
District Wide Total				\$ 2,435,000.00	\$ 571,241.73	\$ 111,486.34	\$ 440,043.75	\$ 621,657.42
Non-Bond Construction Project Total				\$ 5,686,625.00	\$ 1,879,125.00	\$ 1,720,274.21	\$ 1,750,074.78	\$ 909,473.54
For FY 2018 - 2019, 27 non-bond projects are currently in progress, 0 has been completed and 52 pending start up - 79 Total								

Discussion and Action as Necessary on Terra-Gen Development Company, LLC, Tax Abatement Applications

On March 19, 2019, Terra-Gen Development Company, LLC, and Mr. Robert Pena, President of Texas Energy, presented four applications for tax abatement of wind power projects proposed for construction primarily in Hidalgo County, with portions in Cameron County and Starr County.

The Finance, Audit, and Human Resources Committee did not take action on this presentation. Committee Chairman Roy de León recommends the appointment of a committee of no more than three trustees to discuss the projects and negotiate terms of a tax abatement agreement with the applicants. This committee would have no binding authority, and would make a recommendation to the Board of Trustees for any formal action to be taken.

Under Board Policy #1110: *Board Committees*, the Chairman of the Board may create committees to advise the Board and facilitate the efficient operation of the Board. Membership of the committees is established by action of the Chair.

Mr. Pena advised the Committee that they would need to have an agreement in place at the April 23, 2019 Regular Board Meeting or their projects would not be successful.

The Board of Trustees is asked to discuss the proposed projects and tax abatement applications, to identify no more than three trustees who would serve on the committee, and to provide the committee members with guidance on their negotiations.

Mr. Jesus Ramirez, Legal Counsel, will be present to provide guidance as needed.

Recommendation:

It is recommended that the Chairman of the Board appoint a committee comprised of no more than three trustees to negotiate with Terra-Gen Development Company, LLC, and to recommend Board action as necessary at the April 23, 2019 Regular Board Meeting.

The Following Minute Order is proposed for consideration by the Board of Trustees:

The Chairman of the Board appoints a committee comprised of no more than three trustees to negotiate with Terra-Gen Development Company, LLC, and to recommend Board action as necessary at the April 23, 2019 Regular Board Meeting.

Approval Recommended:

Shirley A. Reed, M.B.A., Ed.D.
President

Consideration and Approval of Checks and Financial Reports

Board action is requested to approve the checks for release and the financial reports for the month of February 2019. The approval is for checks submitted for release in the amount greater than \$125,000.00 and checks in the amount greater than \$25,000.00 that were released as authorized by Board Policy No. 5610.

Mrs. Mary Elizondo, Vice President for Finance and Administrative Services, will provide a review of the Financial Report for the month of **February 2019**, and will respond to questions posed by the Board.

The checks and the financial reports submitted for approval are included in the Board packet under separate cover.

Recommendation:

It is recommended that the Board of Trustees approve and authorize the submitted checks for release in an amount over \$125,000.00, the checks that were released as authorized by Board Policy #5610, and the financial reports submitted for the month of February 2019.

The following Minute Order is proposed for consideration by the Board of Trustees:

The Board of Trustees of South Texas College approves and authorizes the submitted checks for release in an amount over \$125,000.00, the checks that were released as authorized by Board Policy #5610, and the financial reports submitted for the month of February 2019.

Approval Recommended:

Shirley A. Reed, M.B.A., Ed.D.
President

Consideration and Approval of Checks and Financial Reports

The Checks and the Financial Reports presented for approval are included in the Board Packet under SEPARATE COVER:

- A. Release of Checks for \$25,000.00 to less than \$125,000.00 Released Prior to Board Approval for February 2019
- B. Release of Checks for \$125,000.00 and Above Board of Trustees Approval Required for February 2019
- C. Release of Checks for \$125,000.00 and Above Released Prior to Board Approval (Policy 5610) for February 2019
- D. Release of Construction Fund Checks for February 2019
- E. Quarterly Investment Report for February 2019
- F. Summary of Revenue for February 2019
- G. Summary of State Appropriations Income for February 2019
- H. Summary of Property Tax Income for February 2019
- I. Summary of Expenditures by Classification for February 2019
- J. Summary of Expenditures by Function for February 2019
- K. Summary of Auxiliary Fund Revenues and Expenditures for February 2019
- L. Summary of Grant Revenues and Expenditures, February 2019
- M. Summary of Bid Solicitations
- N. Check Register for February 2019

FINANCIAL REPORTS

The Financial Reports are provided under separate cover.



The second annual **Girls in Technology** event was hosted at the Technology Campus on February 27, 2019. Over 140 students from various school districts attended and were provided with hands-on-activities, tours of various manufacturers in the area, and speakers. Students participated in hands-on-activities with the Advanced Manufacturing Technology, Welding and Architectural Engineering Design Technology (AEDT) programs and tours of Priority Tooling Solutions and Royal Technologies. Speakers included Board Patrol agent, Sam Clark, Dean of Business Public Safety and Technology, Mario Reyna, and myself. The event was developed as a supplement to the annual Women in Technology event hosted in April that promotes STEM careers for females. The Girls in Technology shares the same goal and hopes to expose, inspire, and capture girls interest at a young age of the possibilities in STEM careers and the programs offered through the College in those areas.



The Texas Workforce Commission has awarded South Texas College two grants aimed at assisting students find jobs who have low literacy skills due to a lack of a high school diploma or who may not have the skills needed for employment. The Accelerate Texas IV: Integrated Education and Training grant and the Texas Workforce commission Pell Grant Ability to Benefit Capacity Building grant totaled \$659,340. These two grants will provide for a total of 277 participants to benefit from these services and will consist of training in the areas of Computer and Internet Specialist, Medical Office Specialist, Payroll Assistant, and Structural Welding.

The **Youth Apprenticeship Program**, developed through a partnership between STC, McAllen ISD, the Chamber of Commerce, and local business owners has been a success. Over 65 students from the McAllen ISD district participated in this program with 15 students being selected as an industry apprentice that provided both pay and college credit. Students were placed in industries such as auto-tech, HVAC, hotel operations and culinary arts. The program provides both classroom instruction by STC instructors and real world work experience that assists local, regional businesses with immediate staffing needs and helps address the gap between needed professionals in specific industries.




SOUTH TEXAS COLLEGE'S 14TH ANNUAL
SUMMIT
On College and Career Readiness

**SOUTH TEXAS
COLLEGE**

**Bridging
Student Success**

MONDAY, APRIL 15, 2019
7:45 am to 4:30 pm
Mission Event Center, 200 N Shary Rd., Mission, TX 78572

A Call for Presentation Proposals was communicated for the 14th Annual Summit on College and Career Readiness. The Summit will be held next month on April 15, 2019 at the Mission Event Center. This year's theme, Bridging Student Success, will focus on bridging the gap between public schools, private schools, higher education, and the business community for preparing high school graduates for career and college readiness. The event has been instrumental in learning best practices for increasing workforce readiness in our students and improving student completion of a college credential.

A retirement celebration was hosted for Nick Gonzalez who retired from South Texas College after 20 years of service. Nick was a key and instrumental in helping South Texas College establish its Dual Credit Program, earning him the "God Father of Dual Credit" title. The event was held at the Cooper Center and was very well attended. Nick was presented with a plaque to honor his service and many contributions.





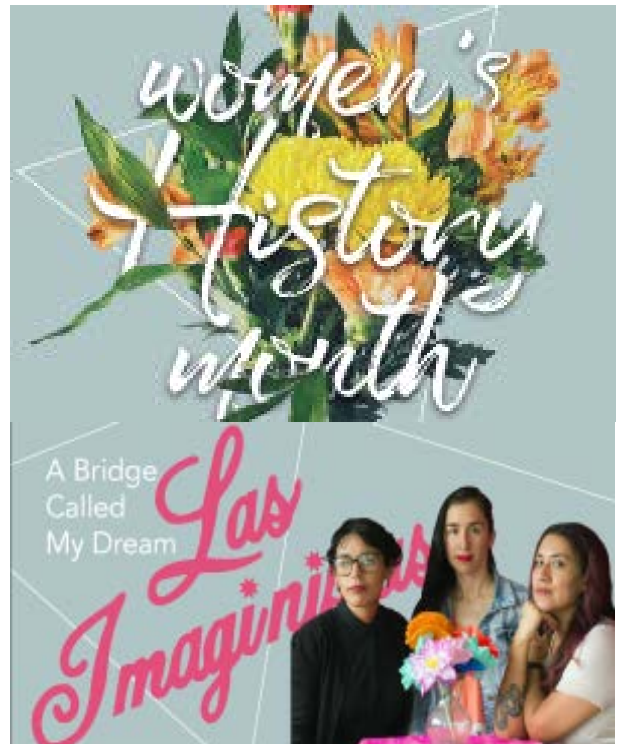
South Texas College was recognized for making international study and internships more accessible and inclusive for students of all backgrounds. The U.S. Department of State announced higher education institutions, who through the Benjamin A. Gilman International Scholarship Program send the most students overseas. South Texas College was recognized in the following category, Greatest Growth: Associate's College. The list is compiled by the State Department's Bureau of Educational and Cultural Affairs, in collaboration with the Institute of International Education.

As part of Women's History Month, the South Texas College libraries hosted during the month of March several events to celebrate the recognition at all campuses. Events included documentaries, lecture series, and exhibitions. Events of interest included:

- **Dr. Angela Boswell** – Author of "Women in Texas History"
 - Spoke about the challenges faced by women in everyday life over history

- **"A Bridge Called My Dream"** – Exhibition by Brownsville artists called, Las Imaginistas.
 - Exhibition showcased issues dealing with immigration, housing, women's rights, racial and education justice.

- **Catia Hernandez Holm** – Author of "The Courage to Become: Stories of Hope for Navigating Love, Marriage, and Motherhood."
 - Spoke about the different phases, roles, and difficulties encountered by women



The Counseling and Student Disability Services hosted a Disability Awareness Day Health Fair on March 20, 2019 at the Pecan Campus. The fair consisted of information tables, giveaways, and games. Students, faculty, and staff were provided information on the diverse services provided by the College and community resources available to them. The event was well attended.

- Attended the Laying the Foundation: Developing the 2019-2025 Strategic Plan session for staff. Session was presented by the Office of Information Systems, Planning, Performance and Strategic Initiatives.
- Met with Dr. Rebecca de Leon, Dean for Dual Credit Programs and School District Partnerships, to discuss the 14th Annual South Texas College Summit on College and Career Readiness event. Dr. de Leon will be overseeing the organization of the event.
- Attended Weslaco's State of the City Address who celebrated its 100 years.
- Met with Dr. Jim Black, President and CEO of SEM Works to discuss the need for strategic goals and content for the enrollment leadership retreat he is coordinating for the College.
- Met with Dr. Virginia Champion, Director of Grant Development, Management, and Compliance to discuss Resource Development and TAACF contacts information.
- Met with Ricardo de la Garza, Director of Facilities Planning and Construction, and Facilities Planning and Construction Managers David Valdez, to review plans for a proposed expansion site.
- Met with Dr. Virginia Champion, Director of Grant Development, Management, and Compliance and Larry Graham and Naomi Perales from Texas Gas Corporation to discuss grant opportunities for the One Gas Foundation.
- Met with Dr. David Plummer, VP for Information Services, Planning & Strategic Initiatives and Matthew Dabrowski, Qualitative Researcher regarding the cost of instructional programs and analysis for improving cost efficiency.
- Attended a luncheon with Mario Reyna, Dean for Business, Public Safety and Technology and several Vantage Bank representatives to discuss partnership and training opportunities between the college and bank. Attendees from Vantage Bank included: Sam Munafo, President & CEO, George Cardenas, Executive Vice President - Regional President, Thomas Davidson, Senior Vice President- RGV Market President, and Michelle Zamora, Financial Vice President- Specialty Lending.
- Attended a luncheon with Mario Reyna, Dean for Business, Public Safety and Technology and Dr. Armando O'caña, City of Mission Mayor to discuss opportunities for the College to work collaboratively with the City of Mission and its Economic Development partners.
- Participated in a conference call with Jennifer Barfield, Senior Vice President for Myers McRae Executive Search and Consulting firm to discuss the requirements for recruiting a pool of candidates for the Dean of Continuing Education, Workforce Training, and Economic Development position.
- Attended the State of the County Address for Starr County, whose theme this year was Propelled Beyond Barriers. The College provided a sponsorship for the event.
- Coordinated the agendas and back-up materials for the Facilities, Education and Workforce Development, and Finance and Human Resources Committees, as well as the March 26, 2019 Regular Board meeting.
- Continue to meet with South Texas College's President's Cabinet to:
 - facilitate administrative planning on a weekly basis;
 - review and address issues of concern;
 - formulate strategic direction and problem solving; and
 - provide communication and feedback among the President and the Vice Presidents
- Continue to meet with South Texas College's President's Administrative Staff. The purpose of the President's Administrative Staff is to communicate information to all administrative staff and to provide the opportunity for discussion on areas of concern regarding the leadership and strategic direction for the College.

- Continue to meet with the College's Vice Presidents, Administrators, Planning and Development Council, Coordinated Operations Council, and other Councils to address immediate concerns and issues facing the College. Topics covered from February 26 to March 22, 2019 included:
 - Review of Search Proposal for Dean of Distance Learning
 - Discussion of ACEN Initial Accreditation Visit
 - Review of ACT Report on South Texas College Students
 - Discussion of Budget Transfer Request Form
 - Discussion of Projected FY 2020 Budget Summary
 - Review and Discussion of Proposed Differential Tuition for Selected Programs for FY 2019-2020
 - Review and Discussion of Proposed Tuition and Fee Adjustments for FY 2019-2020
 - Review and Discussion of Possible Fee Structure for Participating ECHS
 - Discussion of Insight and Feedback from Dr. Jim Black's Enrollment Management Strategic Consultation Visit.
 - Discussion of Revision of Policy 3232: Dual Credit Eligibility Requirements
 - Discussion of Coordinating Board Request for Proposals for Professional Development Conference
 - Review of Pending Legislation
 - SB 1276
Bill relating to an agreement between a public institution of higher education and a school district in providing a dual credit program to students enrolled in the district.
 - SB1323
Bill requiring students awarded a dual credit by a public institution of higher education to complete and submit a financial aid application for higher education costs.
 - SB1356
Bill related to approval of certain degree programs by the Texas Higher Education Coordinating Board.
 - Review and Feedback on Board Committee Meetings
 - Discussion of Student Faculty/Employee Romantic Relationship Policy
 - Discussion of Review and Updating of Risk Assessment
 - Update on Status of Staffing Plan Requests for FY 2019-2020
 - Update on Portable Building Plan District Wide
 - Review and Discussion of Plan for Relocation of Portables to Regional Center for Public Safety Excellence
 - Review and Discussion of Status of Capital Improvement Projects (CIP) for FY 2018-2019
 - Review and Discussion of Proposed Capital Improvement Projects (CIP) for FY 2019-2020
 - Review and Discussion of Status of Renewal and Replacement Projects for FY 2018-2019
 - Electronic Voting on Preferred Topics for Quality Enhancement Plan (QEP)
 - Distribution of:
 - Comprehensive Operational Plan: FY 2018-2019 to FY 2020-2021
 - Status Report: FY 2017-2018
 - Review and Discussion of Findings from Faculty Staff News Survey
 - Review and Discussion of Instructional Program Cost Analysis and Proposed Differential Tuition Schedule for FY 2019-2020
 - Review and Discussion of Proposed Tuition and Registration Fee Adjustments
 - Review and Discussion of Possible Fee Structure for ECHS
 - Review of Proposed May Commencement Schedule
 - Updates:
 - Student Affairs and Enrollment Management
 - Finance and Administrative Services
 - Academic Affairs
 - Information Services, Planning, Performance and Strategic Initiatives

Announcements

A. Next Meetings:

- Tuesday, April 9, 2019
 - 3:30 p.m. – Education and Workforce Development Committee
 - 4:30 p.m. – Facilities Committee
 - 5:30 p.m. – Finance, Audit, and Human Resources Committee

- Tuesday, April 23, 2019
 - 5:30 p.m. – Regular Board Meeting

B. Other Announcements:

- South Texas College will be closed Thursday, April 18 – Sunday, April 21 in observance of Semester Break