



**SOUTH TEXAS
COLLEGE**

**Board of Trustees
Regular Board Meeting**

**Tuesday, January 29, 2019
5:30 p.m.**

**Pecan Campus
Ann Richards Administration Building
Board Room
McAllen, Texas**

Online Board Packet

**SOUTH TEXAS COLLEGE
BOARD OF TRUSTEES REGULAR MEETING
Tuesday, January 29, 2019 @ 5:30 p.m.
Ann Richards Administration Building Board Room
Pecan Campus, McAllen, Texas 78501**

AGENDA

“At anytime during the course of this meeting, the Board of Trustees may retire to Executive Session under Texas Government Code 551.071(2) to confer with its legal counsel on any subject matter on this agenda in which the duty of the attorney to the Board of Trustees under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code. Further, at anytime during the course of this meeting, the Board of Trustees may retire to Executive Session to deliberate on any subject slated for discussion at this meeting, as may be permitted under one or more of the exceptions to the Open Meetings Act set forth in Title 5, Subtitle A, Chapter 551, Subchapter D of the Texas Government Code. At this meeting, the Board of Trustees may deliberate on and take any action deemed appropriate by the Board of Trustees on the following subjects:”

- I. Call Meeting to Order**
- II. Determination of Quorum**
- III. Invocation**
- IV. Public Comments**
- V. Presentation..... 6 - 7**
 - A. Expression of Appreciation to Trustees for Their Service and Contributions to South Texas College
 - B. Presentation on South Texas College Public Relations and Marketing Strategies with Interact Communications
 - C. Presentation of Artwork for Student Union by Laura Warren and The Warren Group Architects, Inc.
 - D. Presentation on Recognition of South Texas College Department of Public Safety by the City of McAllen
 - E. Introduction of South Texas College Faculty Senate Executive Officers
- VI. Consideration and Action on Consent Agenda**
 - A. Approval of Board Meeting Minutes 8 - 45
 - 1. December 13, 2018 Regular Board Meeting
 - 2. January 15, 2018 Special Board Meeting
 - B. Approval and Authorization to Accept Grant Awards and Agreements .. 46 - 50
 - 1) Texas Workforce Commission, Jobs and Education for Texans (JET) in the amount of \$249,096
 - 2) Texas Higher Education Coordinating Board (THECB), Carl D. Perkins Basic Grant, Additional Funds (Reallocation), in the amount of \$259,286

- 3) Texas Higher Education Coordinating Board (THECB), 2018 College Readiness and Success Models for 60x30TX, Additional funds, in the amount of \$175,088
- 4) Lower Rio Grande Valley Workforce Development Board - Workforce Solutions, Child Development Associates Credential Program (CDA) in the amount of \$40,575
- 5) Lower Rio Grande Valley Workforce Development Board - Workforce Solutions, Childhood Conferences, participant scholarship funds in the amount of \$10,000
- 6) The Texas Higher Education Foundation, Texas Affordable Baccalaureate Grant (TAB) with support from the Michael and Susan Dell Foundation in the Amount of \$67,733
- 7) The Texas Higher Education Foundation, Texas Affordable Baccalaureate Grant (TAB) with support from the Michael and Susan Dell Foundation in the Amount of \$14,906
- 8) The Texas Higher Education Foundation, Texas Affordable Baccalaureate Grant (TAB) with support from the Michael and Susan Dell Foundation, University of Texas Rio Grande Valley (UTRGV) Subaward in the Amount of \$40,065
- 9) Additional Grant(s) Received/Pending Official Award

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 - A. Awards
 - 1) Purchase of Motor Vehicles (Award)
 - 2) Food Services – Starr County Campus (Award)
 - B. Instructional Item
 - 3) Science Models, Equipment, and Supplies (Purchase)
 - C. Non – Instructional Item
 - 4) LED Lamps (Purchase)
 - D. Technology Items
 - 5) Servers (Purchase)
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B. Facilities Committee

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The Checks and the Financial Reports presented for approval are included in the Board Packet under SEPARATE COVER

IX. Informational Items

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A. Next Meetings:

- Tuesday, February 12, 2019
 - 3:30 p.m. – Education and Workforce Development Committee Meeting
 - 4:30 p.m. – Facilities Committee Meeting
 - 5:30 p.m. – Finance, Audit, and Human Resources Committee Meeting

January 29, 2019 Regular Board Meeting @ 5:30 p.m.

- Saturday, February 16, 2019
 - 8:00 a.m. – 12:00 p.m. – Work Session at the Pecan Campus Student Union

- Tuesday, February 26, 2019
 - 5:30 p.m. – Regular Board Meeting

B. Other Announcements:

- Spring 2019 Census Day is Wednesday, February 6
- South Texas College will be closed Friday, February 15, 2019 for College Wide Professional Development Day

Presentations

A. Expression of Appreciation to Trustees for Their Service and Contributions to South Texas College

Dr. Shirley Reed, College President, will present an expression of appreciation to the Board of Trustees on the behalf of faculty, staff, students, and constituents for their continued contributions to making South Texas College a world-class, innovative, and responsive community college.

B. Presentation on South Texas College Public Relations and Marketing Strategies with Interact Communications

Mr. Ray Pedraza, Assistant Director of Public Relations and Marketing, will introduce the leadership team from Interact Communications, who are working with the South Texas College Public Relations and Marketing on the new institutional marketing strategies:

- Dr. Pam Cox Otto, CEO
- Mr. Mark Mastej, Head of Research, and
- Alehandra Navarro, Director of Communications

South Texas College has partnered with Interact Communication to undertake research and develop a branding and marketing campaign geared toward increased student enrollment, improved regional perceptions, and reinforcement of community pride in South Texas College.

Dr. Cox Otto and her colleagues will discuss the research, media purchasing strategies, and technology used in the ongoing campaign, and will review the metrics used to track effectiveness and value of that various strategies.

C. Presentation of Artwork for Student Union by Laura Warren and The Warren Group Architects, Inc.

Mrs. Laura Warren, principal and architect with The Warren Group Architects, Inc., has donated the beautiful painting “Perception 5” by artist Fernando Giron to South Texas College, for display in the Student Union Building.

Mrs. Warren and her team designed this building as part of the 2013 Bond Construction Program, and she purchased this painting because, in her words, it reminds her “of STC students breaking barriers and making a difference, in spite of perceptions. The colors are vibrant and strong, very much like our students’ dreams and character.”

Administration has asked Mrs. Warren to first present this lovely painting to the Board of Trustees, and then it will be proudly and prominently displayed in the Student Union Building, for enjoyment by the students, faculty, and staff.

D. Presentation on Recognition of South Texas College Department of Public Safety by the City of McAllen

Mr. Paul Varville, Chief Administrator for the Department of Public Safety and the Regional Center for Public Safety Excellence, will present a recognition by the City of McAllen.

On January 14, 2019, the City of McAllen formally recognized the South Texas College Department of Public Safety, along with other participating law enforcement agencies, for their support and contributions to the *2018 McAllen Holiday Parade*. Other agencies recognized included the Federal Bureau of Investigation, US Customs and Border Protection, Federal Air Marshal Service, Texas Department of Public Safety, and the Hidalgo County Sheriff's Department.

2018 was the fourth year that South Texas College has assisted the City of McAllen with their annual parade. This year, 23 police officers and 36 security guards from South Texas College provided support staffing to the city, helping ensure the safety of approximately 250,000 visitors, including traffic control and additional parking at the Pecan Campus.

E. Introduction of South Texas College Faculty Senate Executive Officers

Mrs. Diane Teter, President of the South Texas College Faculty Senate, has requested the opportunity to introduce each of the current Faculty Senate Executive Officers to the Board of Trustees.

South Texas College Faculty Senators and the Executive Committee are elected each Spring Semester, for the following academic year. The current executive officers are as follows:

- Diane Teter, President (Associate Professor of Biology)
- Bruce Griffiths, Vice President (Computer and Advanced Technology Instructor)
- Dr. Sandra Ledesma, Secretary (Associate Professor of Education)
- Dr. William Carter, Past President (Professor of History)
- Nathan England, President-Elect (Art Instructor)

These presentations are for the Board's information and feedback to staff, and no action is requested.

Approval of Board Meeting Minutes

The following Board Meeting Minutes are submitted for approval:

- 1) December 13, 2018 Regular Board Meeting Minutes
- 2) January 15, 2019 Special Board Meeting

Recommendation:

It is recommended that the Board of Trustees of South Texas College approve and adopt the December 13, 2018 Regular Board Meeting Minutes and the January 15, 2019 Special Board Meeting Minutes as presented.

The following Minute Order is proposed for consideration by the Board of Trustees:

The Board of Trustees of South Texas College approves and adopts the December 13, 2018 Regular Board Meeting Minutes and the January 15, 2019 Special Board Meeting Minutes as presented.

Approval Recommended:

Shirley A. Reed, M.B.A., Ed.D.
President

**SOUTH TEXAS COLLEGE
BOARD OF TRUSTEES REGULAR MEETING
Thursday, December 13, 2018 @ 5:30 p.m.
Ann Richards Administration Building Board Room
Pecan Campus, McAllen, Texas 78501**

Minutes

Call Meeting to Order:

The Special Board Meeting of the South Texas College Board of Trustees was held on Thursday, December 13, 2018 in the Ann Richards Administration Building Board Room at the Pecan Campus in McAllen, Texas. The meeting commenced at 5:31 p.m. with Mr. Paul R. Rodriguez presiding.

Members present: Mr. Paul R. Rodriguez, Ms. Rose Benavidez, Mr. Roy de León, Mrs. Victoria Cantú, Mr. Gary Gurwitz, Dr. Alejo Salinas, Jr., and Mr. Rene Guajardo

Members absent: None

Also present: Dr. Shirley A. Reed, Mr. Jesus Ramirez, Mrs. Mary Elizondo, Dr. David Plummer, Dr. Anahid Petrosian, Mr. Matthew Hebbard, Mr. Ricardo De La Garza, Mr. George McCaleb, Mr. Mike Carranza, Dr. Fernando Chapa, Dr. Rebecca De Leon, Dr. Virginia Champion, Mr. Eli Nguma, Mrs. Myriam Lopez, Mr. Robert Cuellar, Mr. Martin Villarreal, Mr. Khalil Abdullah, Mrs. Becky Cavazos, Ms. Crystal Bird, Mr. Angel Magallanes, Mr. Aaron Rios, Mr. David Segovia, Mrs. Kelly Salazar, and Mr. Andrew Fish.

Determination of a Quorum

A quorum was present and a notice of the meeting was posted.

Invocation

Mr. Daniel Ramirez, Director of Public Relations and Marketing, said the invocation.

Public Comments

No public comments were given and a notice of the meeting was posted.

A. Presentation of \$10,290 TASB BuyBoard Rebate Payment Check by the Texas Association of School Boards

Angel Magallanes, Consultant at the Texas Association of School Boards (TASB) Buyboard program, presented South Texas College with a check for \$10,290, as a rebate incentive for the College's participation in the TASB BuyBoard Purchasing Cooperative.

TASB BuyBoard delivers economy of scale and purchasing power to secure better pricing on products, equipment, and services.

The rebate was calculated based upon total volume of purchase orders, as outlined in their purchasing cooperative agreement.

STC's participation in the TASB BuyBoard Purchasing Cooperative increased significantly during fiscal year 2017-2018, due to the completion of the bond construction projects. While the College has previously received annual rebates from TASB BuyBoard, the current rebate of \$10,290 far exceeds previous years, and TASB requested this opportunity to personally present this rebate to the Board.

These funds were deposited in the general fund to support the College's operation.

B. Report on the 2018 Texas Higher Education Leadership Conference

Mr. Paul R. Rodriguez, Chairman of the Board, attended the Texas Higher Education Coordinating Board's (THECB) 2018 Texas Higher Education Leadership Conference in Austin, Texas.

The conference was themed *60x30TX: Ways to Get There from Here*, and included valuable information for higher education leadership. This included a review of key issues for board governance and the role of leadership in supporting the goals of their institutions in serving students, increasing retention and completion, and meeting targets in line with the 60x30TX goal of ensuring that 60 percent of young adults have earned a higher education credential by the year 2030.

Mr. Rodriguez provided a report on his attendance at the conference. He noted that the conference was well attended by trustees from around the state, and the THECB board members, including Dr. Fred Farias, III, who is from the Rio Grande Valley and serves as Vice-Chair on the Board.

C. Presentation on Office of Public Relations & Marketing Campaign Goals and Metrics

Mr. Daniel Ramirez, Director of Public Relations and Marketing, presented on the College's marketing campaign goals and metrics, as requested by the Board. South Texas College has partnered with Interact Communication to undertake research and develop a branding and marketing campaign geared toward increased student enrollment, improved regional perceptions, and reinforcement of community pride in South Texas College.

Mr. Ramirez discussed the media and technology used in the ongoing campaign, and will review the metrics used to track effectiveness and value of that various strategies.

Dr. Alejo Salinas, Jr., observed that this presentation provided a review of some of the accountability of marketing expenditures that he was hoping to see. While the report was not yet comprehensive in assessing the activities and expenditures, he noted that the presentation was on the right track.

D. Delinquent Tax Collection Report for the Period Ending August 31, 2018

Ms. Kelly R. Salazar from Linebarger Goggan Blair & Sampson, LLP, provided the Board with the Delinquent Tax Collection Report through August 31, 2018

These presentations were for the Board's information and feedback to staff, and no action was requested.

Approval of Board Meeting Minutes

The following Board Meeting Minutes were submitted for approval:

- 1) October 30, 2018 Regular Board Meeting Minutes
- 2) December 4, 2018 Special Board Meeting

Due to the cancellation of the scheduled Regular Board Meeting on November 27, 2018, the Minutes for the October 30, 2018 Regular Board Meeting are presented to the Board for approval and adoption.

On December 4, 2018, the Board met in a special session to take action on those items deferred from November 2018 that could not wait until the December 13, 2018 Regular Board Meeting. The Minutes from that meeting are also presented.

Dr. Salinas proposed revisions to the Minutes as written for the October 30, 2018 Regular Board Meeting Minutes, and additional revisions to the Minutes as written for the December 4, 2018 Special Board Meeting Minutes.

Upon a motion by Mr. Roy de León and a second by Dr. Alejo Salinas, Jr., the Board of Trustees of South Texas College approved and adopted the December 4, 2018 Special Board Meeting Minutes as revised. The motion carried.

Upon a motion by Mr. Roy de León and a second by Dr. Alejo Salinas, Jr., the Board of Trustees of South Texas College approved and adopted the October 30, 2018 Regular Board Meeting Minutes as revised. The motion carried.

Approval and Authorization to Accept Grant Award(s)

Authorization to accept and approve the following grant awards and use of related funds as authorized by each grant was requested:

1. Texas Workforce Commission, Pell Grant Ability to Benefit Capacity Building in the amount of \$159,445.83

This award would help deliver innovative Career Pathways to seventy-seven participants that would result in increased attainment of High School Equivalency Credentials, Recognized Postsecondary Credentials, and reduced student debt for college credit coursework. Partners for this program included the Lower Rio Workforce Development Board, Region One Education Service Center, Rio Grande Valley Literacy Center, University of Texas Rio Grande Valley High School Equivalency Program, Motivation Education and Training Inc., Goodwill Industries, Sandia Depot, Ramos Trucking Services, Curly's Towing Service, Bio-Ops, On Target Transportation, McAllen Country Club, Rio Grande Regional Hospital, Knapp Medical Center and Valley Regional Medical Center. The funding period for this grant was from January 1, 2019 to December 31, 2020.

This award aligned to Strategic Direction #2, Access and Success by providing innovative workforce training opportunities for students in a Career Pathway Programs.

2. Texas Workforce Commission, Apprenticeship Texas Grant Partnership with the Lower Rio Workforce Development Board in the amount of \$173,470.60

This grant was awarded to the Lower Rio Workforce Development Board in partnership with South Texas College for the college to develop four Registered Apprenticeship (RA) training programs for local employers. Training will focus on occupations including Auto Service Technician, Industrial Maintenance, Heating, Ventilation, Air Conditioning (HVAC), Maintenance and Machinist for 8-10 new apprentices (per occupation) for a total of thirty-five new apprentices. The total amount awarded to the Lower Rio Workforce Development Board was \$199,388 of which \$173,470.60 would fund South Texas College to develop and conducting training. The

Institute of Advanced Manufacturing is identifying prospective employers including HVAC contractors, local manufacturing companies and automobile dealerships to serve as employment sites and provide RA On-the-Job Training. The funding period for this grant was from December 20, 2018 to November 30, 2019.

This award aligned to Strategic Direction #3, High Success Rate by providing training that develop skills to meet employer needs and contributed toward the economic mobility of the region.

3. Texas Workforce Commission, Accelerate Texas IV: Integrated Education and Training Grant in the amount of \$499,859

This grant would provide concurrent enrollment for 200 participants in Workforce Training and Adult Education and Literacy (AEL) services. This program was designed to build the college's capacity to expand, develop, and implement the Integrated Education and Training (IET) model. Project funding would support the core components of IET, including Workforce Training, Workforce Preparation Activities, AEL Activities, related coordination, staffing, curriculum development and educational and career counseling services. The funding period for this grant was from November 1, 2018 to October 31, 2020.

This award aligned to Strategic Direction #3, High Success Rate by providing training that develops skills to meet employer needs and contribute toward the economic mobility of the region.

4. State Farm, Good Neighbor Citizenship Grant in the amount of \$5,000

This award was to compliment previous work done through another grant from State Farm and South Texas College was invited to apply. The Student Activities and Wellness Department would use funds to provide *Financial Smarts* Literacy workshops for students throughout the year. This award was for the period of December 1, 2018 to November 31, 2019.

This grant aligned to Strategic Direction #4, Collective Responsibility, by providing learning experiences that would help students increase their knowledge about managing their finances and how to be debt-free.

5. Texas Workforce Commission, Governor's Summer Merit Program in the amount of \$46,552

This grant would provide funding for a total of fifty freshman and sophomore high school students to participate in a six-week South Texas College Texas Pre-Freshman Engineering Program (TexPREP). Students from Weslaco ISD and PSJA ISD would

participate at the Pecan Campus, students from Weslaco ISD would participate at the Mid Valley Campus and students from Roma ISD at the Starr County Campus. Participants will develop knowledge and skills by participating in hands-on, problem-based learning activities for science, technology, pre-engineering and math. This highly innovative, collaborative, and academically rigorous program provides students the opportunity to be engaged in upper level mathematics and computer science curriculum. This award is for the period of January 1, 2019 to December 31, 2019.

This grant aligns to Strategic Direction #2, Access and Success by providing freshman and sophomore high school students with the opportunity to participate in a TexPREP program.

6. The Wells Fargo Rea Charitable Trust Foundation Grant in the amount of \$60,000

This grant will help the Music Department expand the existing South Texas College Band program with funds to purchase high-quality instruments for use in the Symphonic Band, as well as in the Brass Ensemble, Woodwind Ensemble, and applied music lessons. The Music Department plans to host performances throughout STC's service area in an effort to expand access to the performing arts. This award is for the period of December 1, 2019 to May 16, 2019.

This grant aligns to Strategic Direction #2, Access and Success by providing students an opportunity to learn and engage in the visual and performing arts at South Texas College.

7. The Gene Haas Foundation Scholarship Fund in the amount of \$20,000

This award will fund twenty scholarships at \$1,000 each from the Gene Haas Foundation to focus on manufacturing education students. Eligible students enrolled in South Texas College's Certificate Program in Manufacturing with plans to pursue an Associate Degree in Precision Manufacturing Technology or students enrolled in the Associate Degree in Precision Manufacturing Program. The funding period is October 11, 2018 to October 10, 2019.

This grant aligns to Strategic Direction # 2, Access and Success by providing students with scholarship opportunities.

8. The Department of Commerce, Economic Development Administration Planning Grant Matching Funds from the Starr County Industrial Foundation in the amount of \$5,000

The award from the Department of Commerce was previously authorized by the Board in the amount of \$120,000 of which \$100,000 are federal funds and \$20,000 are an in-kind match from South Texas College. Funds will be used to develop an Asset Map

for Starr County and to engage community stakeholders in an Economic and Workforce Development 2025 Strategic Planning Conference in partnership with the Starr County Industrial Foundation. It is requested that the Board of Trustees of South Texas College authorize an additional \$5,000 in match funds from the Starr County Industrial Foundation to the college to meet the 20% match required by the funding agency, which brings the project budget to \$125,000.

This grant aligns to Strategic Direction #5, Collaboration, by engaging community leaders to develop a strategic plan for economic development in Starr County.

9. The Truth Initiative, Tobacco-Free College Grant Program in the amount of \$20,000

The Truth Initiative has awarded funding to 152 minority-serving institutions and community colleges to advocate for a 100% smoke-free and tobacco-free college environment. This grant will be managed by the Nursing and Allied Health Division Respiratory Department. Respiratory Club students will promote a tobacco and e-cigarette free environment by hosting open house events including informational booths, social media promotions and flyer and banner distribution at all 5 STC campuses. Two student Taskforce Leaders from the Respiratory Club will co-develop and lead at least four advocacy activities. By the end of the grant period in 2020, Truth Initiative will assist grant staff and Club students to draft a policy recommendation for a 100% smoke-free or 100% tobacco-free policy to present to key decision makers. The funding period is from February 1, 2019 to June 30, 2020.

This grant aligns to Strategic Direction #4, Collective Responsibility by empowering students to work together to design develop and conduct informative events for other students, staff and faculty at South Texas College.

The ninth grant, from the Truth Initiative and supporting the Tobacco-Free College Grant Program, was announced after the publication of the Board packet, and included for action by the Board at the meeting. The presented grants would provide up to \$989,327.43 in additional funding for the College to provide services and opportunities throughout the region.

Upon a motion by Mr. Roy de León and a second by Mrs. Victoria Cantú, the Board of Trustees approved and authorized accepting the following grant award(s) and use of related funds as authorized by each grant, contingent upon official award as appropriate.

1. Texas Workforce Commission, Pell Grant Ability to Benefit Capacity Building in the amount of \$159,445.83

2. Texas Workforce Commission, ApprenticeshipTexas Grant Partnership with the Lower Rio Workforce Development Board in the amount of \$173,470.60
3. Texas Workforce Commission, Accelerate Texas IV: Integrated Education and Training Grant in the amount of \$499,859
4. State Farm, Good Neighbor Citizenship Grant in the amount of \$5,000
5. Texas Workforce Commission, Governor's Summer Merit Program in the amount of \$46,552
6. The Wells Fargo Rea Charitable Trust Foundation Grant in the amount of \$60,000
7. The Gene Haas Foundation Scholarship Fund in the amount of \$20,000
8. The Department of Commerce, Economic Development Administration Planning Grant Matching Funds from the Starr County Industrial Foundation in the amount of \$5,000
9. The Truth Initiative, Tobacco-Free College Grant Program in the amount of \$20,000

The following Minute Order is proposed for consideration by the Board of Trustees:
The Board of Trustees of South Texas College approves and authorizes accepting the following grant awards and using related funds as authorized by each grant, contingent upon official award as appropriate:

1. Texas Workforce Commission, Pell Grant Ability to Benefit Capacity Building in the amount of \$159,445.83
2. Texas Workforce Commission, ApprenticeshipTexas Grant Partnership with the Lower Rio Workforce Development Board in the amount of \$173,470.60
3. Texas Workforce Commission, Accelerate Texas IV: Integrated Education and Training Grant in the amount of \$499,859
4. State Farm, Good Neighbor Citizenship Grant in the amount of \$5,000
5. Texas Workforce Commission, Governor's Summer Merit Program in the amount of \$46,552
6. The Wells Fargo Rea Charitable Trust Foundation Grant in the amount of \$60,000
7. The Gene Haas Foundation Scholarship Fund in the amount of \$20,000
8. The Department of Commerce, Economic Development Administration Planning Grant Matching Funds
9. The Truth Initiative, Tobacco-Free College Grant Program in the amount of \$20,000

The motion carried.

Review and Action as Necessary on Proposed Revisions to Policy #3232: *Dual Credit Student Eligibility Requirements*

Approval of the proposed revisions to Policy #3232: *Dual Credit Student Eligibility Requirements* was requested.

Purpose – The proposed policy revisions were necessary to further improve the success of dual credit students by limiting “self-enrollment” in regular (non-S) sections, to ensure students receive academic advising and prior approval.

A combination of policy revisions and tuition and fee schedule revisions had been implemented to help partnering districts and the College guide students toward successful completion of their dual credit courses and programs, and to help prevent students from accumulating a poor performance record that will negatively impact their higher education opportunities.

The Board previously approved policy revisions that:

- Limited students to enrollment in courses within their declared major and degree plan
- Limited students to up to 68 attempted credit hours, or completion of an associate degree

Justification - The revision adhered with the SACSCOC Dual Credit Policy and the National Alliance of Concurrent Enrollment Partnership Accreditation Standards. In addition, revisions to the policy were necessary for the following reasons:

- The number of courses students may enroll in was not clearly defined for Summer sessions, which currently permits dual credit students to register for courses exceeding the recommended number.
- Dual credit students who enroll in regular college courses, categorized as Independent dual credit students, were doing so without the knowledge of the school districts and without consultation with STC’s Dual Credit Program staff. The College recently experienced an increase of Independent dual credit students who enroll in regular college sections without academic advising.

Current Proposed Revisions to Policy #3232

During the Summer 2018 sessions, administration noticed that a significant number of dual credit students were able to enroll in courses outside the scope of the policy and the Memorandum of Understanding signed with the partnering school districts. While administration was happy to observe that the students were largely successful in these courses, some of them taking as many as four courses during each summer session, administration must ensure that students are properly advised according to accreditation standards. Proper advisement ensures that students are aware of the potential impact on financial aid and are following their degree plan.

Furthermore, high school students were able to sign up for sections that were not set up for dual credit courses, which should be restricted for case-by-case approval by the College and School District administration of each student's academic needs.

The proposed revisions to Policy #3232 included:

- Providing an exemption to the 68-credit hour cap on dual credit courses for students pursuing the Associate of Science in Pre-Pharmacy.
- Limiting the enrollment of dual credit students during summer sessions to two courses for Summer I and III, and to two courses for Summer II, to close the "loophole" in the policy.
- Providing an internal approval process for dual credit students to sign up for courses outside the scope of Dual Credit Program agreements with partnering districts, upon approval by the STC Dean of Dual Credit Programs and School District Partnerships, and clarifying that tuition and fees will not be waived for such regular courses taken outside the scope of Dual Credit Program agreements.

At the November 6, 2018 Education and Workforce Development Committee meeting, Mr. Gary Gurwitz reviewed the proposed revisions, and provided suggestions that clarified the language and intention of the changes. These suggestions were incorporated into the proposed revisions presented in this packet.

The proposed revision were provided in the packet, with the revisions as discussed at the committee meeting.

On November 6, 2018, the Education and Workforce Development Committee recommended Board approval of the proposed revision of Policy #3232: *Dual Credit Student Eligibility Requirements* as presented and which would supersede any previously adopted Board policy.

Upon a motion by Dr. Alejo Salinas, Jr. and a second by Ms. Rose Benavidez, the Board of Trustees of South Texas College approved and authorized the proposed revision of Policy #3232: *Dual Credit Student Eligibility Requirements* as presented and which would supersede any previously adopted Board policy. The motion carried.

Review and Action as Necessary on the Proposed Revisions to the Vision, Mission, and Core Values of South Texas College

The Board was asked to approve the proposed revisions to the Vision, Mission, and Core Values of South Texas College, as presented.

South Texas College Board Policy #900 calls upon the College to have a Comprehensive Mission, including an institutional Vision, Purpose, Core Values, Guiding Principles, and Strategic Directions. These serve as the foundation for all institutional operations,

programs, and activities, which must all be consistent with the framework provided by the Comprehensive Mission.

This was consistent with the College's accreditation requirement, by the Southern Association of Colleges and Schools – Commission on Colleges (SACSCOC), which will review the institutional mission as part of their principles of accreditation review. As stated by SACSCOC:

“A clearly defined and comprehensive mission guides the public’s perception of the institution. It conveys a sense of the institutions uniqueness and identifies the qualities, characteristics, and values that define its role and distinctiveness within the diverse higher education community. Fundamental to the structure of an institutions effectiveness, the mission reflects a clear understanding of the institution by its governing board, administration, faculty, students, staff, and all constituents.”

– 2018 Principles of Accreditation, SACSCOC, Section 2

Presentation to the Education and Workforce Development Committee

Dr. David Plummer, Vice President for Information Services, Planning, Performance, & Strategic Initiatives, and Dr. Fernando Chapa, Dean for Institutional Research, Effectiveness, & Strategic Planning, presented the proposed revisions to the South Texas College *Vision, Mission, Core Values* at the November 6, 2018 Education and Workforce Development Committee meeting. This presentation reviewed:

Vision, Mission, Core Values (VMV) Committee Development and Process

The South Texas College *Vision, Mission, Core Values (VMV) Committee* is comprised of representatives from each Division, campus, and employee classification throughout the College. The VMV Committee was formed in March 2018 to begin the development of the revised institutional Vision, Mission, and Core Values.

The VMV Committee was charged with developing an aspirational vision statement, a shared understanding of the institution's intended direction (mission), and a set of core values that communicate the essence of the institution's identify and support the vision.

Throughout the Spring and Summer 2018 semesters, the VMV Committee met to develop and refine a draft document and solicit feedback from stakeholders throughout the College. After several cycles of such feedback and revision, the VMV Committee brought the document to various institutional committees, such as:

- President's Cabinet,
- President's Administrative Staff,

- Planning & Development Committee,
- Academic Council, and
- Professional Development Day Fall 2018

At each presentation, further feedback and comment were solicited and incorporated as appropriate. This process was again repeated through the conclusion of the drafting process in September 2018. The finalized document would be used by the Strategic Planning Committee as a guide in developing the formal 2019 – 2025 Strategic Directions and Strategic Goals for South Texas College.

Proposed Revisions to the Vision, Institutional Mission, and Core Values

Dr. Plummer and Dr. Chapa reviewed the process with the Education and Workforce Development Committee for preliminary feedback.

Mr. Gurwitz, as the sole attending Committee member, was supportive of the effort to generally improve upon and make more efficient the College's Vision, Mission, and Core Values.

Mr. Gurwitz' feedback was incorporated into the revisions proposed below for the Board's consideration:

Vision

Current:

South Texas College is a world-class institution advancing regional prosperity through education for a better quality of life in our community.

Proposed Revision:

South Texas College will be a global model in educational innovation serving as a catalyst to drive regional prosperity, economic development, and the social mobility of those we serve.

Main Purpose

Current:

South Texas College is an innovative, public, post-secondary institution providing quality education and career pathways for the people and communities of Hidalgo and Starr counties. The College achieves student success, nurtures talent development, and promotes economic vitality through collaborative and creative approaches to teaching, learning, and support services.

Proposed Revision:

South Texas College is a public institution of higher education that provides educational opportunities through excellence in teaching and learning, workforce development, cultural enrichment, community service, and regional and global collaborations.

Core Values

Current:

1. **Student Success:** *We promote student success and completion through the implementation of diverse strategies and initiatives.*
2. **Opportunity:** *We value providing access and opportunities to students to meet the needs of our communities.*
3. **Excellence:** *We value excellence in teaching, learning, and all support services.*
4. **Innovation:** *We encourage creativity and champion innovative approaches to teaching, learning, and services.*
5. **Community:** *We value engaging the community in students' learning experiences and in the positive transformation of our region.*
6. **Professionalism:** *We demonstrate professionalism through collegiality, respect, and recognition for each other.*
7. **Collaboration:** *We value collaboration and communication among STC employees and STC constituents.*
8. **Integrity:** *We value integrity through honest and transparent communication and courageous dialogue.*

Proposed Revision:

1. **Student Success:** *We are committed to the personal, academic and career goals of each student.*
2. **Excellence:** *We are committed to excellence and innovation in teaching, learning, and services.*
3. **Opportunity:** *We are committed to providing access and support for students to achieve their academic and career goals.*
4. **Community:** *We are committed to equitable results through inclusion, diversity, collaboration, and engagement.*

5. **Integrity:** *We are committed to being respectful, professional, honest, accountable, and transparent.*

On November 6, 2018, the Education and Workforce Development Committee recommended Board approval of the proposed revisions to the Vision, Mission, and Core Values of South Texas College as presented.

Dr. Salinas noted that he hadn't been available to attend the November 6, 2018 committee meeting, and that Mr. Gurwitz had presided over the meeting.

Upon a motion by Dr. Alejo Salinas, Jr. and a second by Mr. Gary Gurwitz, the Board of Trustees of South Texas College approved and adopted the proposed revisions to the Vision, Mission, and Core Values of South Texas College pertinent to some suggestions that Dr. Salinas would provide.

Dr. Salinas suggested that the proposed Vision be modified to state that"

South Texas College will ~~be~~ encompass a global model in emerging educational innovation serving as a catalyst to drive regional prosperity, economic development, and the social mobility of those ~~we~~ served.

He observed that these changes bring strength to the Vision.

Dr. Salinas reviewed the eight core values that were part of the College's practices, and noted that they would be streamlined to five values. He proposed that these are each revised to remove the wording "We are" and replace it to "South Texas College is" in each.

Mr. Paul R. Rodriguez noted that he preferred the language "we are" within the proposed values, and Ms. Rose Benavidez concurred.

Ms. Rose Benavidez further asked about the Vision statement, asking about the value of adding "encompass" as Dr. Salinas proposed.

Dr. Salinas noted that "will be" implies that the College is not yet delivering the Vision.

Ms. Benavidez noted that her understanding of a Vision statement was more aspirational.

Mr. Gary Gurwitz noted that at the Committee meeting, he observed that staff had very carefully drafted the proposed language. He noted that if they made changes at the Board meeting, someone might come up with a revision the next day, and the next, and so on. He opined that there is value in drawing the line at revising the language somewhere, and suggested that the Board could adopt the language as proposed by administration.

Mr. Paul R. Rodriguez observed that the proper time for such a discussion might be at a Board Retreat, instead of at a regular board meeting.

Dr. David Plummer noted that there would be ongoing review and revision of the Mission, Vision, and Core Values during the strategic planning process planned for the ongoing year, and it would be brought back for the trustees' input and suggestions again in the near future.

Whatever the Board decided on December 13, 2018, they would be provided additional opportunities for review and revision of the adopted Mission, Vision, and Core Values.

Dr. Salinas clarified that he did not wish to deny the work that had been done by staff on the Mission, Vision, and Core Values; however, he felt strongly that the Board should have input on the final project.

Mr. Paul R. Rodriguez recommended moving forward with what was approved by the committee, with respect to Dr. Salinas' comments and noting that the Board would have the opportunity to review this again in a forthcoming retreat.

The motion before the Board incorporated the revisions as proposed by Dr. Salinas. The motion failed to carry, with five votes opposed and two in favor of the motion.

Upon a motion by Mr. Gary Gurwitz and a second by Mr. Roy de León, the Board of Trustees of South Texas College approved and adopted the proposed revisions to the Vision, Mission, and Core Values of South Texas College as presented by the Committee. The motion carried, with five in support and two opposed to the new motion.

Review and Approval of the Diagnostic Medical Sonography Associate of Applied Science Program

The Board was asked to approve and authorize administration to offer the Diagnostic Medical Sonography Associate of Applied Science program.

The proposed Diagnostic Medical Sonography Associate of Applied Science Degree would allow students to gain the knowledge and skills necessary to seek employment as a certified diagnostic medical sonographer, including extensive knowledge in ultrasound physics and instrumentation, use of Doppler imaging, cross-sectional anatomy and pathophysiology. Clinical and practicum aspects of the program will include hands-on training with experienced sonographers in various medical facilities.

EMSI data indicates a strong demand for Diagnostic Medical Sonographers in the local region, with an expected 24.7% growth in demand in the Lower Rio Grande Valley from 2018 – 2028.

Upon completion, students with the Diagnostic Medical Sonography Associate of Applied Science Degree would be eligible and prepared for the American Registry for Diagnostic Medical Sonography (ARDMS) national examination

Program implementation costs would be low, as South Texas College currently offers the necessary coursework, including for its current Advanced Technical Certificate in Diagnostic Medical Sonography.

The Board packet contained the Program Development Packet, which included:

- Program Development Checklist
- Program Demand and Projected Outcomes
- Program Summary
- Enrollment Management Plan
- Student Survey
- Proposed Curriculum & Course Descriptions
- Instructional Costs and Projected Revenues
- Supporting Documents:
 - Advisory Committee Members List
 - Letters of Support

Dr. Anahid Petrosian, Vice President for Academic Affairs, Dr. Murad Odeh Interim Administrator for Curriculum & Student Learning, and Ms. Crystal Bird, Radiologic Technology Clinical Coordinator Instructor, reviewed the proposed new program and the development process with the Education and Workforce Development Committee on December 4, 2018, and responded to questions.

On December 4, 2018, the Education and Workforce Development Committee recommended Board approval to offer the Diagnostic Medical Sonography Associate of Applied Science program as presented.

Upon a motion by Dr. Alejo Salinas, Jr. and a second by Mr. Roy de León, the Board of Trustees of South Texas College approved and authorized offering the Diagnostic Medical Sonography Associate of Applied Science program as presented. The motion carried.

Review and Action as Necessary Regarding the Fiscal Year 2018 Financial Audit

On December 4, 2018, Mr. David Segovia and staff from Carr, Riggs & Ingram, LLC reviewed the status of the Comprehensive Annual Financial Report for the Fiscal Years Ended August 31, 2018 and 2017 with the Finance, Audit, and Human Resources and responded to questions posed by the Trustees.

The auditors reported an “unmodified” opinion, and informed the Committee that this is highest opinion available, formerly labelled an “unqualified opinion.”

The external financial auditors presented on the FY 2018 net position, revenues and expenditures, and on tuition, fees, and student enrollment trends.

The auditors also gave a strong commendation to the College’s business office for the implementation and adherence to strong fiscal controls.

No action was taken at the Committee meeting.

A draft of the Comprehensive Annual Financial Report for the Fiscal Years Ended August 31, 2018 and 2017 was included under separate cover.

The Fiscal Year 2018 Financial Audit was presented at the December 13, 2018 Board Meeting for review and to take action.

Mr. David Segovia presented a brief review of the Fiscal Year 2018 Financial Audit to the Board, noting there were non-substantial changes to the audit after the publication of the Board packet. An update was provided at the Board meeting.

Mr. Segovia confirmed that Carr, Riggs, & Ingram, LLC accepted the Fiscal Year 2018 Financial Audit as presented to the Board. He further read the following into the Board record:

“In our opinion, the financial statements referred to above present fairly in all material respects the financial position of South Texas College as of August 31 and the changes in financial position and cash flows for the year ending, in accordance with accounting principals generally accepted in the United States of America.”

Upon a motion by Mr. Roy de León and a second by Ms. Rose Benavidez, the Board of Trustees of South Texas College accepted the Fiscal Year 2018 Financial Audit as presented. The motion carried.

Review and Action as Necessary on Disposal of Surplus Property Valued at \$5,000 and Over

Approval to dispose of surplus property valued at \$5,000 and over through a live auction was requested.

Purpose – The Fixed Assets Department requested the disposal through a live auction of surplus property valued at \$5,000 and over. In addition, these capital assets would be removed from the College's fixed assets ledger.

Justification and Benefit – It was necessary to dispose of obsolete, damaged, and not functioning property for safety purposes and due to the lack of storage area for surplus property.

Background – The surplus property goes through an evaluation process by the departments to determine if the items are damaged beyond repair and unable to utilized district wide. After this evaluation process, the department submits a request to have the property removed from the department and relocated to the Shipping and Receiving Warehouse for auction.

The auction items were located at the South Texas College Receiving Department, 3700 W. Military Hwy., McAllen, TX. The auction would be scheduled in the spring at the auctioneers' site due lack of space at the Central Receiving Warehouse.

The items valued over \$5,000 were included in the College's inventory through the Banner system.

Enclosed Documents - The listing of the items to be auctioned was provided in the packet for the Board's review and information.

On November 6, 2018, the Finance, Audit, and Human Resources Committee recommended Board approval of the disposal of surplus property valued at \$5,000 and over through a live auction and for these capital assets to be removed from the College's fixed assets ledger as presented.

Upon a motion by Mr. Roy de León and a second by Dr. Alejo Salinas, Jr., the Board of Trustees of South Texas College approved and authorized the disposal of surplus property valued at \$5,000 and over through a live auction and for these capital assets to be removed from the College's fixed assets ledger as presented. The motion carried.

Review and Action as Necessary on 2018 Tax Roll/Tax Levy for Hidalgo and Starr Counties

Approval of the 2018 Tax Roll/Tax Levy for Hidalgo and Starr Counties was requested.

Purpose – The Hidalgo County Tax Assessor-Collector and the Starr County Tax Assessor-Collector have provided the 2018 Tax Roll Totals for approval by the College's governing body.

Justification - The 2018 Tax Roll/Tax Levy for Hidalgo and Starr Counties requires approval from the governing body in order to be in compliance with Section 26.09 Item (e) of the Property Tax Code, which reads:

“The assessor shall enter the amount of tax determined as provided by this section in the appraisal roll and submit it to the governing body of the unit for approval. The appraisal roll with amounts of tax entered as approved by the governing body constitutes the unit’s tax roll.”

Background - Mr. Pablo “Paul” Villarreal, Jr., RTA, Assessor-Collector of Hidalgo County, and Ms. Maria Ameida Salinas, TAC, Assessor-Collector of Starr County, have entered the amount of tax determined as provided by Section 26.09 Item (e) of the Property Tax Code and have submitted to South Texas College the tax roll/tax levy totaling \$67,294,779.57.

The tax rolls for Tax Year 2017 and 2018 were as follows:

	<u>Hidalgo County</u>	<u>Starr County</u>	<u>Total</u>
2017	\$62,624,834.26	\$3,983,974.12	\$66,608,808.38
2018	63,236,679.08	4,058,100.49	67,294,779.57
Increase/(Decrease)	<u>\$611,844.82</u>	<u>\$74,126.37</u>	<u>\$685,971.19</u>

Enclosed Documents - The 2018 Tax Roll Totals documents from each county were provided in the packet for the Board’s information and review.

Upon a recommendation by the Finance, Audit, and Human Resources Committee, the Board approved the allocated costs payments for Hidalgo and Starr Counties on December 4, 2018. This allowed staff adequate time to submit the first payment to Starr County prior to December 31, 2018, before the College closes for Winter Break.

On December 4, 2018, the Finance, Audit, and Human Resources Committee recommended Board approval of the 2018 Tax Roll/Tax Levy for Hidalgo and Starr Counties as presented.

Upon a motion by Mr. Roy de León and a second by Ms. Rose Benavidez, the Board of Trustees of South Texas College approved and authorized the 2018 Tax Roll/Tax Levy for Hidalgo and Starr Counties as presented. The motion carried.

Review and Acceptance of Internal Audit Report in the Area of Fleet Fuel Card Use

Mr. Khalil Abdullah, Internal Auditor, attended the November 6, 2018 Finance, Audit, and Human Resources Committee meeting to discuss the procedures, findings, and recommendations of the internal audit report in the area of Fleet Fuel Card Use.

The Internal Audit Report was provided in the packet for the Board's review.

The Finance, Audit, and Human Resources Committee reviewed the internal audit report on November 6, 2018. The committee was not asked for a formal recommendation of Board acceptance or other action.

Upon a motion by Mr. Roy de León and a second by Ms. Rose Benavidez, the Board of Trustees of South Texas College accepted the Internal Audit Report in the area of Fleet Fuel Card Use as presented. The motion carried.

Review and Action as Necessary on 2013 Bond Construction Program Warranty Items Action Plan

College staff from Finance and Administrative Services and Facilities Planning and Construction have prepared a list outlining warranty items to be addressed for the 2013 Bond Construction Program Warranty Items Action Plan.

Broaddus & Associates was asked to provide updates for each warranty item. The Board was asked to review and recommend action as necessary.

The Board packet included the Warranty Items Action Plan as developed and maintained by administration.

Campus Specific Warranty Items:

1. Starr County Campus - Thermal Plant Vault Water Issue
2. Regional Center for Public Safety Excellence – Parking and Site Improvements Asphalt failures at Cityscape drives

There were no recommendations from the Facilities Committee, and no action was taken.

Review and Action as Necessary on Substantial Completion for the Pecan Plaza Emergency Generator and Wiring and Starr County Campus Buildings E & J Crisis Management Center Generator

Approval of substantial completion for the following Pecan Plaza Emergency Generator and Wiring and Starr County Campus Buildings E & J Crisis Management Center Generator projects was requested.

	Project	Completion Recommended	Date Received
1.	Pecan Plaza Emergency Generator and Wiring Engineer: DBR Engineering Construction Manager at Risk: McDonald Electric	Substantial Completion Recommended	TBD-Week of November 5, 2018
2.	Starr County Campus Buildings E & J Crisis Management Center Generator Engineer: DBR Engineering Construction Manager at Risk: McDonald Electric	Substantial Completion Recommended	September 20, 2018

Pecan Plaza Emergency Generator and Wiring

DBR Engineering and college staff visited the site and developed a construction punch list. The contractor was pending a factory start-up for the generator, which was expected to be performed during the week of November 5, 2018. A draft Certificate of Substantial Completion was issued and would be finalized once pending work was completed.

Starr County Campus Buildings E & J Crisis Management Center Generator

DBR Engineering and college staff visited the site and developed a construction punch list. As a result of this site visit and observation of the completed work, the project was certified by the engineer on September 20, 2018. A Certificate of Substantial Completion was issued. Substantial Completion was accomplished within the time allowed in the Owner/Contractor agreement for this project.

Enclosed Documents

The packet included a copy of the Substantial Completion Certificate for the Starr County Campus Buildings E & J Crisis Management Center Generator and a copy of the Substantial Completion Certificate for the Pecan Plaza Emergency Generator and Wiring.

On November 6, 2018, the Facilities Committee refrained from recommending Board action on this item, pending delivery of a signed copy of the Substantial Completion Certificate for the Pecan Plaza Emergency Generator and Wiring portion of the project. That certification has since been finalized, and staff has received the necessary documentation.

Upon a motion by Mr. Gary Gurwitz and a second by Ms. Rose Benavidez, the Board of Trustees of South Texas College approved and authorized substantial completion for the Pecan Plaza Emergency Generator and Wiring and Starr County Campus Buildings E & J Crisis Management Center Generator projects as presented. The motion carried.

Review and Action as Necessary on Contracting Architectural Services for the Pecan Campus Information Technology Building M Office and Work Space Renovation

Approval to contract architectural design services to prepare plans for the Pecan Campus Information Technology Building M Office and Work Space Renovation project was requested.

Purpose

The proposed Pecan Campus Information Technology Building M Office and Work Space Renovation project was needed to renovate four (4) existing classrooms totaling 4,222 square feet into office spaces on the second floor of Building M to be used for relocating staff from the Institutional Research & Effectiveness and Research & Analytical Services departments, currently located at Pecan Plaza. The design scope of work includes, but is not limited to design, analysis, preparation of plans and specifications, permit applications, construction administration, and inspection of the project.

Justification

The procurement of an architect would allow the architect to work with staff to prepare all necessary design development drawings and specifications in preparation for the construction documents phase using college design standards as well as all applicable codes and ordinances. Construction documents would then be issued for solicitation of construction proposals. Once received, construction proposals would be evaluated and submitted to the Facilities Committee with a proposed recommendation to the Board to award a construction contract.

Background

On October 22, 2018, South Texas College began soliciting for architectural design services for the purpose of selecting a firm to prepare the necessary plans and specifications for the Pecan Campus Building M Office and Work Space Renovation project. A total of twenty-two (22) firms received a copy of the RFQ and a total of seven (7) firms submitted their responses on October 29, 2018.

Funding Source

Funds for these expenditures were budgeted and available in the unexpended construction budget for FY 2018-2019.

Pecan Campus Information Technology Building M Office and Work Space Renovation Project Budget		
Budget Components	Amount Budgeted	Actual Cost
Design	\$32,400	Actual design fees are estimated and will be finalized during contract negotiations.
Construction	\$324,000	Actual cost will be determined after the solicitation of construction proposals.

Reviewers

College staff from the Facilities Planning & Construction and Purchasing departments completed evaluations for the seven (7) firms and prepared a scoring and ranking summary; as a result of these evaluations, Boultinghouse Simpson Gates Architects is recommended for Board approval.

Enclosed Documents

The packet included the scoring and ranking summaries and plans indicating the areas of the proposed renovations for the Board’s review and information.

On December 4, 2018, the Facilities Committee recommended Board approval to contract architectural design services with Boultinghouse Simpson Gates Architects for preparation of plans and specifications for the Pecan Campus Information Technology Building M Office and Work Space Renovation project as presented.

Upon a motion by Mr. Gary Gurwitz and a second by Dr. Alejo Salinas, Jr., the Board of Trustees of South Texas College approved and authorized contracting architectural design services with Boultinghouse Simpson Gates Architects for preparation of plans and specifications for the Pecan Campus Information Technology Building M Office and Work Space Renovation project as presented. The motion carried.

Review and Action as Necessary on Contracting Civil Engineering Services for the Nursing & Allied Health Campus Parking Lot 1 Resurfacing

Approval to contract civil engineering design services to prepare plans for the Nursing & Allied Health Campus Parking Lot 1 Resurfacing project was requested.

Purpose

The proposed Nursing & Allied Health Campus Parking Lot 1 Resurfacing project was part of the College’s Deferred Maintenance Plan for the proper maintenance of the College’s facilities. The procurement of a civil engineer would provide for design services necessary for the Nursing & Allied Health Campus Parking Lot 1 Resurfacing project. The design scope of work included, but was not limited to design, analysis, preparation of

plans and specifications, permit applications, construction administration, and inspection of the project.

Justification

The procurement of a civil engineer would allow for the engineer to work with staff to prepare all necessary design development drawings and specifications in preparation for the construction documents phase using college design standards as well as all applicable codes and ordinances. Construction documents would then be issued for solicitation of construction proposals. Once received, construction proposals would be evaluated and submitted to the Board of Trustees with a recommendation to award a construction contract.

Background

On November 1, 2018, South Texas College began soliciting for engineering design services for the purpose of selecting a firm to prepare the necessary plans and specifications for the Nursing & Allied Health Campus Parking Lot 1 Resurfacing project. A total of thirteen (13) firms received a copy of the RFQ and a total of seven (7) firms submitted their responses on November 15, 2018.

Funding Source

Funds for these expenditures were budgeted and available in the renewals and replacement budget for FY 2018-2019.

Nursing & Allied Health Campus Parking Lot #1 Project Budget		
Budget Components	Amount Budgeted	Actual Cost
Design	\$25,000	Actual design fees are estimated and will be finalized during contract negotiations.
Construction	\$250,000	Actual cost will be determined after the solicitation of construction proposals.

Reviewers

College staff from the Facilities Planning & Construction, Operations & Maintenance, and Purchasing departments completed evaluations for the seven (7) firms and prepared a scoring and ranking summary; as a result of these evaluations, R. Gutierrez Engineering Corporation is recommended for Board approval.

Enclosed Documents

The packet included the scoring and ranking summaries and a site plan indicating the proposed resurfacing locations for the Board’s review and information.

On December 4, 2018, the Facilities Committee recommended Board approval to contract civil engineering services with R. Gutierrez Engineering Corporation for the Nursing & Allied Health Campus Parking Lot 1 Resurfacing project as presented.

Upon a motion by Mr. Gary Gurwitz and a second by Dr. Alejo Salinas, Jr., the Board of Trustees of South Texas College approved and authorized contracting civil engineering services with R. Gutierrez Engineering Corporation for the Nursing & Allied Health Campus Parking Lot 1 Resurfacing project as presented. The motion carried.

Review and Action as Necessary on Contracting Construction Services for the Pecan Campus Sand Volleyball Courts

Approval to contract construction services for the Pecan Campus Sand Volleyball Courts project was requested.

Purpose

The procurement of a contractor would provide for construction services necessary for the Pecan Campus Sand Volleyball Courts project.

Background

The Pecan Campus Sand Volleyball Courts project was requested by the College's Student Activities department and approved as a Capital Improvement Project for use as part of their athletic activities program. On February 27, 2018, the Board of Trustees approved Alvarado Architects & Associates, Inc. for design services for the Pecan Campus Sand Volleyball Courts project. The architects prepared and issued the necessary plans and specifications for the solicitation of competitive sealed proposals for this phase.

Solicitation of competitive sealed proposals for this project began on October 30, 2018. A total of eight (8) sets of construction documents were issued to general contractors and a total of four (4) proposals were received on November 19, 2018.

Timeline for Solicitation of Competitive Sealed Proposals	
October 30, 2018	Solicitation of competitive sealed proposals began.
November 19, 2018	Four (4) proposals were received.

College staff reviewed and evaluated the competitive sealed proposal and recommend NM Contracting, LLC as the highest ranked in the amount of \$95,532.

Funding Source

Source of Funding	Amount Budgeted	Highest Ranked Proposal NM Contracting, LLC	Budget Variance
Unexpended Construction Plant Fund	\$50,000	\$95,532	(\$45,532)
Total Amount	\$50,000	\$95,532	(\$45,532)

Funds were available in the Unexpended Construction Plant Fund budget for fiscal year 2018-2019. The recommended construction proposal was higher than the budgeted amount due to the specialized sand material and rubberized perimeter protection surface recommended and specified by the architect.

Reviewers

The proposals were reviewed by College staff from the Facilities Planning & Construction, Maintenance & Operations, and Purchasing departments.

Enclosed Documents

Staff evaluated the proposal and provided a proposal summary for the Board’s review and information. It is recommended that the top ranked contractor be recommended for Board approval.

On December 4, 2018, the Facilities Committee recommended Board approval to contract construction services with NM Contracting, LLC in the amount of \$95,532 for the Pecan Campus Sand Volleyball Courts project as presented.

Upon a motion by Mr. Gary Gurwitz and a second by Mrs. Victoria Cantú, the Board of Trustees of South Texas College approved and authorized contracting construction services with NM Contracting, LLC in the amount of \$95,532 for the Pecan Campus Sand Volleyball Courts project as presented. The motion carried.

Review and Action as Necessary on Contracting Construction Services for the District-Wide Basketball Court Repainting

Approval to contract construction services for the District-Wide Basketball Court Repainting project was requested.

Purpose

The procurement of a contractor would provide for construction services necessary for the District-Wide Basketball Court Repainting project.

Background

The proposed District-Wide Basketball Court Repainting project was part of the College's Deferred Maintenance Plan for the proper maintenance of the College's facilities. The College has outdoor basketball court facilities at the Pecan Campus, Nursing and Allied Health Campus, Starr County Campus, and the Technology Campus. They were constructed in 2006 and the basketball court surfaces are in need of repainting and minor surface repairs.

Staff from the Facilities Planning and Construction and Purchasing Departments prepared and issued the necessary plans and specifications for the solicitation of competitive sealed proposals for this phase.

Solicitation of competitive sealed proposals for this project began on October 8, 2018. A total of six (6) sets of construction documents were issued to general contractors and a total of two (2) proposals were received on October 26, 2018.

Timeline for Solicitation of Competitive Sealed Proposals	
October 8, 2018	Solicitation of competitive sealed proposals began.
October 26, 2018	Two (2) proposals were received.

College staff reviewed and evaluated the competitive sealed proposal and recommend Teni-Trak, Inc. as the highest ranked in the amount of \$53,125.

Funding Source

Source of Funding	Amount Budgeted	Highest Ranked Proposal Teni-Trak, Inc.	Budget Variance
Renewal and Replacement Plant Fund	\$55,000	\$53,125	\$1,875
Total Amount	\$55,000	\$53,125	\$1,875

Funds were budgeted in the Renewal and Replacement Plant Fund budget for fiscal year 2018-2019.

Reviewers

The proposals were reviewed by College staff from the Facilities Planning & Construction, Maintenance & Operations, and Purchasing departments.

Enclosed Documents

Staff evaluated the proposal and provided a proposal summary for the Board's review and information. It was recommended that the top ranked contractor be recommended for Board approval.

The Facilities Committee recommended Board approval to contract construction services with Teni-Trak, Inc. in the amount of \$53,125 for the District-Wide Basketball Court Repainting project as presented.

Upon a motion by Mr. Gary Gurwitz and a second by Ms. Rose Benavidez, the Board of Trustees of South Texas College approve and authorize contracting construction services with Teni-Trak, Inc. in the amount of \$53,125 for the District-Wide Basketball Court Repainting project as presented. The motion carried.

Review and Action as Necessary on Contracting Maintenance Services for District-Wide Roof Recoating

Approval to obtain maintenance services for district-wide roof recoating was requested.

Purpose

The roof maintenance services were necessary for buildings at the following locations:

Mid Valley Campus

- Mid Valley Campus, Building D - Workforce Innovation Center (2004)
- Mid Valley Campus, Building E – Library (2004)
- Mid Valley Campus, Building F - Student Union (previously Student Services) (2004)
- Mid Valley Campus, Building G - North Academic (2004)

Nursing & Allied Health Campus

- Nursing & Allied Health, Building A – NAH East (2000 and 2004)

Starr County Campus

- Starr Campus, Building A - Admin Bookstore (1998)
- Starr Campus, Building B - Center for Learning Experience (1998)
- Starr Campus, Building C - North Academic (1998)
- Starr Campus, Building D - Workforce Innovation (2004)
- Starr Campus, Building E - South Academic (2004)
- Starr Campus, Building F - Cultural Arts (2004)
- Starr Campus, Building G - Student Services (2004)
- Starr Campus, Building H - Student Activity Center (2004)

Background

The proposed roof recoating services are part of the College's Deferred Maintenance Plan for the proper maintenance of the College's facilities.

- The buildings that will undergo this maintenance were built between 1998 and 2004.
- The roofs for these buildings are between fourteen (14) and twenty (20) years old and their current roof warranties are nearing their expiration periods.

Due to ongoing discussions between administration and legal counsel, Dr. Shirley A. Reed recommended that this item be postponed until the January 2019 Facilities Committee.

Upon a motion by Mr. Gary Gurwitz and a second by Mr. Roy de León, the Board agreed to postpone this item until the January 2019 Facilities Committee meeting. The motion carried.

Discussion and Action as Necessary on Ratifying the Agreement with Halff Associates for the 2013 Bond Construction Pecan Campus Thermal Plant Chiller Incident

On August 22, 2017, the Board of Trustees authorized Legal Counsel to give notice of claim to all potential parties and authorized the College President to engage a forensic expert as necessary regarding the Pecan Campus Thermal Plant Chiller Incident.

Mr. Jesus Ramirez, Legal Counsel, will provide an update on the legal case of South Texas College v. Johnson Controls, Inc., Zitro Electric, LLC, and D. Wilson Construction (Cause No. C-0700-18-H) at the December 13, 2018 Regular Board Meeting.

Mr. Ramirez recommended approval of an agreement with Halff Associates for expert advice concerning the Pecan Campus Thermal Plant Chiller Incident. Upon the advice of Legal Counsel, Dr. Reed has executed the agreement, and presented it for ratification by the Board of Trustees.

The Facilities Committee did not take action on this item.

Upon a motion by Mr. Gary Gurwitz and a second by Mr. Roy de León, the Board of Trustees of South Texas College approved and ratified the agreement with Halff Associates for expert advice concerning the Pecan Campus Thermal Plant Chiller Incident. The motion carried.

Update on Status of Non-Bond Construction Projects

The Facilities Planning and Construction staff prepared the attached design and construction update. This update summarizes the status of each capital improvement project currently in progress. Mary Elizondo and Rick de la Garza will be present to respond to questions and address concerns of the committee.

Consideration and Approval of Checks and Financial Reports

Board action was requested to approve the checks for release and the financial reports for the month of November 2018. The approval was for checks submitted for release in the amount greater than \$125,000.00 and checks in the amount greater than \$25,000.00 that were released as authorized by Board Policy No. 5610.

These checks and financial reports were scheduled for presentation to the Board on November 27, 2018, but that meeting was cancelled due to scheduling conflicts.

Mrs. Mary Elizondo, Vice President for Finance and Administrative Services, was available to provide a review of the Financial Report for the month of **November 2018**, and responded to questions posed by the Board.

The checks and the financial reports submitted for approval were included in the Board packet under separate cover.

Upon a motion by Mr. Roy de León and a second by Mrs. Victoria Cantú, the Board of Trustees approve and authorize the submitted checks for release in an amount over \$125,000.00, the checks that were released as authorized by Board Policy #5610, and the financial reports submitted for the month of November 2018.

Announcements

A. Next Meetings:

- Tuesday, January 15, 2019
 - 3:30 p.m. – Education and Workforce Development Committee Meeting
 - 4:30 p.m. – Facilities Committee Meeting
 - 5:30 p.m. – Finance, Audit, and Human Resources Committee Meeting

- Tuesday, January 29, 2019
 - 5:30 p.m. – Regular Board Meeting

B. Other Announcements:

- South Texas College will be closed Monday, December 17, 2018 – Wednesday, January 2, 2019 in observance of Winter Break.
- South Texas College will host a Board Appreciation Breakfast for local school district partners on Friday, January 18, 2018 at 8:30 a.m. at the Cooper Center for Performing Arts.

Adjournment

There being no further business to discuss, the Regular Meeting of the South Texas College Board of Trustees adjourned at 7:09 p.m.

I certify the foregoing are the true and correct minutes of the Thursday, December 13, 2018 Regular Board Meeting of the South Texas College Board of Trustees.

X

Mr Roy de León
Board Secretary

**SOUTH TEXAS COLLEGE
BOARD OF TRUSTEES SPECIAL MEETING
Tuesday, January 15, 2019 @ 5:15 p.m.
Ann Richards Administration Building Board Room
Pecan Campus, McAllen, Texas 78501**

Minutes

Call Meeting to Order:

The Special Board Meeting of the South Texas College Board of Trustees was held on Tuesday, January 15, 2019 in the Ann Richards Administration Building Board Room at the Pecan Campus in McAllen, Texas. The meeting commenced at 5:19 p.m. with Mr. Paul R. Rodriguez presiding.

Members present: Mr. Paul R. Rodriguez, Ms. Rose Benavidez, Mrs. Victoria Cantú, Mr. Gary Gurwitz, Dr. Alejo Salinas, Jr., and Mr. Rene Guajardo

Members absent: Mr. Roy de León

Also present: Dr. Shirley A. Reed, Mr. Jesus Ramirez, Mrs. Mary Elizondo, Dr. David Plummer, Dr. Anahid Petrosian, Mr. Matthew Hebbard, Mr. Ricardo De La Garza, Mr. George McCaleb, Dr. Jayson Valerio, Mrs. Becky Cavazos, Mr. Ray Pedraza, Mr. Khalil Abdullah, Mr. Paul Varville, and Mr. Andrew Fish.

Determination of a Quorum

A quorum was present and a notice of the meeting was posted.

**Review and Action as Necessary on the Proposed Bachelor of
Science in Nursing Program**

The Board was asked to approve the proposed Bachelor of Science in Nursing (BSN) Program as presented.

Prior Committee and Board Action

The Board originally approved the program on August 22, 2017; however, administration delayed the application process to further ensure the College was in full compliance with all criteria and newly developed guidelines for Texas Board of Nursing approval.

The BSN Program was presented once again for consideration. While the prior Board authorization satisfied the state's requirement for governing board approval,

administration provided this update and an opportunity to discuss the program and ask the Board of Trustees to reaffirm the prior approval.

BSN Program Development at South Texas College

South Texas College was a strong proponent for the role of community colleges to meet the increasing demand for high-skilled registered nurses with the baccalaureate credential. The Program Summary included a survey of the research showing the great demand for an increased presence of BSN-holding registered nurses; the Institute of Medicine recommended that at least 80% of nurses should hold a baccalaureate degree by 2020, and Texas was well short of that mark in 2018, at 61.7%.

Legislative Authority to Develop BSN Program

With tremendous support from the local delegation and legislative consultants Dean McWilliams and Leticia Van de Putte, Senate Bill 2118 passed the 85th Texas Legislature and provided legislative authority for Texas community colleges that meet selective criteria to offer the BSN Program.

Proposed South Texas College RN-to-BSN Program

The proposed BSN program would establish an RN-to-BSN track, developed for existing registered nurses to continue their education to attain the BSN. This BSN program would further develop critical clinical and knowledge-based skills initially included in an Associate Degree Nursing (ADN) program, providing a pathway for registered nurses to meet the expectations of hospitals and healthcare partners nationwide.

Hybrid Program

This was a unique and innovative program, which was significantly different from bachelor programs at Texas A&M and UTRGV. The South Texas College RN-to-BSN Program would be a hybrid on-line program, integrating face-to-face activities with online learning resources to help students pursue their degree while working as full time nurses.

Clinical Component

The program would also include a clinical component, which is often not included in bachelor's programs. This component was included in the South Texas College RN-to-BSN program to ensure that graduates have "hands-on" learning experience beyond their associate degree learning experience.

On Tuesday, January 15, 2019, the Education and Workforce Development Committee recommended Board approval of the proposed Bachelor of Science in Nursing Program.

Upon a motion by Dr. Alejo Salinas, Jr. and a second by Mrs. Victoria Cantú, the Board of Trustees of South Texas College approved and authorized the proposed Bachelor of Science in Nursing Program as presented. The motion carried.

**Review and Action as Necessary on Substantial Completion for the
 Mid Valley Campus Covered Walkway for Bus Drop Off**

Approval of substantial completion for the Mid Valley Campus Covered Walkway for Bus Drop Off project was requested.

Project		Completion Recommended	Date Received
1.	Mid Valley Campus Covered Walkway for Bus Drop Off Contractor: G&G Contractors	Substantial Completion Recommended	December 26, 2018

Facilities Planning & Construction staff visited the site and developed a construction punch list on December 26, 2018. A Certificate of Substantial Completion was issued. Substantial Completion was accomplished within the time allowed in the Owner/Contractor agreement for this project.

Enclosed Documents

A copy of the Substantial Completion Certificate and a photo was enclosed for the Board's review and information.

On Tuesday, January 15, 2019, the Facilities Committee recommended Board approval of substantial completion for the Mid Valley Campus Covered Walkway for Bus Drop Off project as presented.

Upon a motion by Mr. Gary Gurwitz and a second by Dr. Alejo Salinas, Jr., the Board of Trustees of South Texas College approved and authorized substantial completion for the Mid Valley Campus Covered Walkway for Bus Drop Off project as presented. The motion carried.

**Review and Action as Necessary on Substantial Completion for the
 Technology Campus Advanced Technical Careers Building B Fire
 Sprinkler Replacement Project**

Approval of substantial completion for the Technology Campus Advanced Technical Careers Building B Fire Sprinkler Replacement project was requested.

	Project	Completion Recommended	Date Received
1.	Technology Campus Advanced Technical Careers Building B Fire Sprinkler Replacement Engineer: Halff Associates Contractor: G&G Contractors	Substantial Completion Recommended	January 03, 2019

Halff Associates and College staff visited the site and developed a construction punch list. As a result of this site visit and observation of the completed work, the project was certified by the engineer on January 03, 2019. A Certificate of Substantial Completion was issued. Substantial Completion was accomplished within the time allowed in the Owner/Contractor agreement for this project.

Enclosed Documents

The packet included a copy of the Substantial Completion Certificate for the Board’s review and information.

On Tuesday, January 15, 2019, the Facilities Committee recommended Board approval of substantial completion for the Technology Campus Advanced Technical Careers Building B Fire Sprinkler Replacement project as presented.

Upon a motion by Mr. Gary Gurwitz and a second by Dr. Alejo Salinas, Jr., the Board of Trustees of South Texas College approved and authorized substantial completion for the Technology Campus Advanced Technical Careers Building B Fire Sprinkler Replacement project as presented. The motion carried.

Review and Action as Necessary on Final Completion for the Pecan Plaza Emergency Generator and Wiring and Starr County Campus Buildings E & J Crisis Management Center Generator

Approval of final completion for the following Pecan Plaza Emergency Generator and Wiring and Starr County Campus Buildings E & J Crisis Management Center Generator projects was requested.

	Project	Completion Recommended	Date Received
1.	Pecan Plaza Emergency Generator and Wiring Engineer: DBR Engineering Contractor: McDonald Electric	Final Completion Recommended	TBD

2.	Starr County Campus Buildings E & J Crisis Management Center Generator Engineer: DBR Engineering Contractor: McDonald Electric	Final Completion Recommended	TBD
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Pecan Plaza Emergency Generator and Wiring

Final Completion, including punch list items, was accomplished as required in the Owner/Contractor agreement for this project. It was recommended that final completion and release of final payment for this project with McDonald Electric be approved. The original cost approved for this project was in the amount of \$186,676.

Starr County Campus Buildings E & J Crisis Management Center Generator

Final Completion, including punch list items, was accomplished as required in the Owner/Contractor agreement for this project. It was recommended that final completion and release of final payment for this project with McDonald Electric be approved. The original cost approved for this project was in the amount of \$257,793.

The following charts summarize the above information:

Pecan Plaza Emergency Generator and Wiring					
Construction Budget	Approved Proposal Amount	Net Total Change Orders	Final Project Cost	Previous Amount Paid	Remaining Balance
\$186,676	\$186,676	\$0	\$186,676	\$177,342.20	9,333.80

Starr County Campus Buildings E & J Crisis Management Center Generator					
Construction Budget	Approved Proposal Amount	Net Total Change Orders	Final Project Cost	Previous Amount Paid	Remaining Balance
\$257,793	\$257,793	\$27,700	\$285,493	\$271,218.35	\$14,274.65

Letters of Final Completion for the Starr County Campus Buildings E & J Crisis Management Center Generator and the Pecan Plaza Emergency Generator and Wiring projects were not available by the publication deadline, but were provided prior to the Board meeting.

On Tuesday, January 15, 2019, the Facilities Committee recommended Board approval of final completion for the Pecan Plaza Emergency Generator and Wiring and Starr County Campus Buildings E & J Crisis Management Center Generator projects as presented.

Ms. Rose Benavidez noted that the Facilities Committee directed staff to look into landscaping options to improve the generator site at the Starr County Campus.

Upon a motion by Mr. Gary Gurwitz and a second by Dr. Alejo Salinas, Jr., the Board of Trustees of South Texas College approved and authorized final completion for the Pecan Plaza Emergency Generator and Wiring project in the amount of \$9,333.80 and Starr County Campus Buildings E & J Crisis Management Center Generator project in the amount of \$14,274.65, with both amounts to be paid to McDonald Electric, subject to the delivery of any pending final project documentation as presented. The motion carried.

Announcements

A. Next Meetings:

- Tuesday, January 29, 2019
 - 5:30 p.m. – Regular Board Meeting

B. Other Announcements:

- South Texas College will host a Board Appreciation Breakfast for local school district partners on Friday, January 18, 2018 at 8:30 a.m. at the Cooper Center for Performing Arts.

Adjournment

There being no further business to discuss, the Special Meeting of the South Texas College Board of Trustees adjourned at 5:24 p.m.

I certify the foregoing are the true and correct minutes of the Tuesday, January 15, 2019 Special Board Meeting of the South Texas College Board of Trustees.

X

Mr Roy de León
Board Secretary

Approval and Authorization to Accept Grant Award(s)

Authorization to accept and approve the following grant awards and use of related funds as authorized by each grant is requested:

1. Texas Workforce Commission, Jobs and Education for Texans (JET) in the amount of \$249,096

The JET grant from the Texas Workforce Commission will help address the current needs of the region by providing students enrolled in South Texas College's Associate Degree Nursing (ADN) Program with the opportunity to gain experience using specialized equipment used by in-demand occupations. The simulation equipment will enable students to practice technical nursing skills safely and competently. The grant funding period is from August 2018 to August 2019.

This award aligns with Strategic Direction #3, High Success Rate, by ensuring that students engage in learning that will prepare them for the workforce, which positively affects the economic and social mobility of residents in our region.

2. Texas Higher Education Coordinating Board (THECB), Carl D. Perkins Basic Grant, Additional Funds (Reallocation) in the amount of \$259,286

The purpose of the Carl D. Perkins Basic Grant is to improve graduation, retention, access, quality, and to provide for the expansion of Career and Technical Education (CTE) programs.

Each year, after initial allocations to selected programs, the THECB issues a reallocation of the available remaining funds. These funds will be used for instructional resources and equipment for CTE programs. Access to books and state of the art equipment and materials will support CTE students in developing skills for emerging technologies in CTE programs. The funding period is from September 1, 2018 to August 31, 2019.

With this reallocation, the Carl D. Perkins Basic Grant award to South Texas College for this funding period totals to \$2,082,415.

This award aligns to Strategic Direction #1, Clear Pathways, by providing students with opportunities in career and technical education, including extensive support to complete programs successfully. This award also aligns to Strategic Direction #2, Access and Success, by increasing community awareness and access to Career and Technical Education training and programs.

3. Texas Higher Education Coordinating Board (THECB), 2018 College Readiness and Success Models for 60x30TX, Additional Funds in the amount of \$175,088

This grant is to enhance and scale co-requisite model offerings for Integrated Reading and Writing classes with History, Political Science, Arts, and Academic English to meet or exceed the requirements of House Bill 2223. The proposed project supports student success by offering co-requisite models concurrently leading to successful course completion of both academic and developmental classes.

At the time of initial Board approval, the Board was informed that there was a possibility of additional funds being provided by THECB. These additional funds are being awarded to cover the remaining 25% (\$66,638) of funds requested in the application and 50% (\$108,450) for anticipated completion funding as requested in the application. Total funding from THECB for this grant will not exceed \$250,088, which includes initial funds previously authorized in the amount of \$75,000. The funding period is from August 15, 2018 to August 31, 2020.

This grant aligns to Strategic Direction #2, Access and Success by increasing the college going and college completing rates in the region.

4. Lower Rio Grande Valley Workforce Development Board - Workforce Solutions, Child Development Associates Credential Program (CDA) in the amount of \$40,575

This grant from Workforce Solutions provides funding for Child Development Associates Credential courses to be taken by employees of Child Care Services Vendors in Starr, Hidalgo and Willacy Counties. These funds will be used for tuition, fees and textbooks for up to 25 candidates for the Fall 2019 semester. If more participants express interest in the CDA program, Workforce Solutions will allow South Texas College to request additional funds. This award is for the period of January 1, 2019 to December 31, 2019.

This grant aligns to Strategic Direction #2, Access and Success, through coordinated efforts with Workforce Solutions to outreach prospective students to enroll at South Texas College in a Child Development Program.

5. Lower Rio Grande Valley Workforce Development Board - Workforce Solutions, Childhood Conferences Participant Scholarship Funds in the amount of \$10,000

This grant provides funding for registration for 50 participants to attend the Special Needs and Leadership Conference and for 100 participants to attend the Child Care and Early Childhood Conference (conducted in Spanish), which is hosted by South Texas College's Child Development and Early Childhood Program. If additional participants express interest in registering for the conferences, Workforce Solutions will allow South Texas College to request additional funds. Conferences will take

place on the following dates: April 2019, June 2019 and October 2019. This award is for the period of January 1, 2019 to December 31, 2019.

This grant aligns to Strategic Direction #2, Access and Success, by promoting a college-going culture through proactive outreach targeting prospective students to attend conferences.

6. The Texas Higher Education Foundation, Texas Affordable Baccalaureate Grant (TAB) with support from the Michael and Susan Dell Foundation in the amount of \$67,733

This grant provides funds to increase the number of courses offered in the competency-based (CB) format for the CB Bachelor's Programs in Organizational Leadership and Technology Management. Upper division and general education courses will be converted to the CB format to ensure the programs offer the same quality and resources as traditional bachelor's programs. The funding period is from January 2019 to January 1, 2024.

This grant is aligned to Strategic Direction #2, Access and Success by increasing the number of competency-based courses in the Bachelor's of Applied Technology and Science Programs.

7. The Texas Higher Education Foundation, Texas Affordable Baccalaureate Grant (TAB) with support from the Michael and Susan Dell Foundation in the amount of \$14,906

Grant funds will be used to create a handbook that standardizes and codifies guidelines for creating and administering competency-based (CB) programs for South Texas College (STC) faculty, staff, and administrators and other institutions of higher learning in accordance with pertinent accreditation standards, College policies and procedures, and best practices. The funding period is from January 2019 to February 28, 2020.

This award aligns to Strategic Direction #4, Collective Responsibility, as it encourages South Texas College faculty in the Division of Math, Science, and Bachelor Programs to work together within and across disciplines to design the best learning experiences for students, leading to their academic success, career readiness, and timely completion.

8. The Texas Higher Education Foundation, Texas Affordable Baccalaureate Grant (TAB) with support from the Michael and Susan Dell Foundation, University of Texas Rio Grande Valley (UTRGV) Subaward in the amount of \$40,065

South Texas College and the University of Texas Rio Grande Valley (UTRGV) will collaborate to develop a 100% online competency-based (CB) Bachelor of Science Degree in Early Care and Early Childhood Studies (ECEC).

The benefits of this project are increased enrollment, expanded inventory of CB courses, and additional pathways for students to earn bachelor's degree that are affordable, accessible, and accelerated. In addition, STC will contribute \$5,855 in-kind support for overseeing the planning, implementation and evaluation of the project. The funding period is from January 2019 to January 1, 2024.

This award aligns to Strategic Direction #2, Access and Success, by creating a competency-based Bachelor of Science Degree in Early Care and Early Childhood Studies as an affordable, accessible, and accelerated path to completion of the bachelor degree program.

9. Additional Grant(s) Received/Pending Official Award

The presented grants would provide up to \$856,749 in additional funding for the College to provide services and opportunities throughout the region.

Recommendation:

It is recommended the Board of Trustees approve and authorize accepting the following grant award(s) and use of related funds as authorized by each grant, contingent upon official award as appropriate.

1. Texas Workforce Commission, Jobs and Education for Texans (JET) in the amount of \$249,096
2. Texas Higher Education Coordinating Board (THECB), Carl D. Perkins Basic Grant, Additional Funds (Reallocation), in the amount of \$259,286
3. Texas Higher Education Coordinating Board (THECB), 2018 College Readiness and Success Models for 60x30TX, Additional funds, in the amount of \$175,088
4. Lower Rio Grande Valley Workforce Development Board - Workforce Solutions, Child Development Associates Credential Program (CDA) in the amount of \$40,575
5. Lower Rio Grande Valley Workforce Development Board - Workforce Solutions, Childhood Conferences, participant scholarship funds in the amount of \$10,000
6. The Texas Higher Education Foundation, Texas Affordable Baccalaureate Grant (TAB) with support from the Michael and Susan Dell Foundation in the Amount of \$67,733
7. The Texas Higher Education Foundation, Texas Affordable Baccalaureate Grant (TAB) with support from the Michael and Susan Dell Foundation in the Amount of \$14,906
8. The Texas Higher Education Foundation, Texas Affordable Baccalaureate Grant (TAB) with support from the Michael and Susan Dell Foundation, University of Texas Rio Grande Valley (UTRGV) Subaward in the Amount of \$40,065
9. Additional Grant(s) Received/Pending Official Award

The following Minute Order is proposed for consideration by the Board of Trustees:

The Board of Trustees of South Texas College approves and authorizes accepting the following grant awards and using related funds as authorized by each grant, contingent upon official award as appropriate:

1. Texas Workforce Commission, Workforce Commission, Jobs and Education for Texans (JET) in the amount of \$249,096
2. Texas Higher Education Coordinating Board (THECB), Carl D. Perkins Basic Grant, Additional Funds (Reallocation), in the amount of \$259,286
3. Texas Higher Education Coordinating Board (THECB), 2018 College Readiness and Success Models for 60x30TX, Additional funds, in the amount of \$175,088
4. Lower Rio Grande Valley Workforce Development Board - Workforce Solutions, Child Development Associates Credential Program (CDA) in the amount of \$40,575
5. Lower Rio Grande Valley Workforce Development Board - Workforce Solutions, Childhood Conferences, participant scholarship funds in the amount of \$10,000
6. The Texas Higher Education Foundation, Texas Affordable Baccalaureate Grant (TAB) with support from the Michael and Susan Dell Foundation in the Amount of \$67,733
7. The Texas Higher Education Foundation, Texas Affordable Baccalaureate Grant (TAB) with support from the Michael and Susan Dell Foundation in the Amount of \$14,906
8. The Texas Higher Education Foundation, Texas Affordable Baccalaureate Grant (TAB) with support from the Michael and Susan Dell Foundation, University of Texas Rio Grande Valley (UTRGV) Subaward in the Amount of \$40,065
9. Additional Grant(s) Received/Pending Official Award

Approval Recommended:

Shirley A. Reed. M.B.A., Ed.D.
President

Review and Discussion on Quarterly Investment Report

A report on the College's Quarterly Investment Report for the Quarter Ended November 30, 2018, is being presented. The Board is asked to approve the Investment Report as presented.

Purpose – Ms. Susan Anderson from Valley View Consulting, L.L.C. will present on the status of the College's Quarterly Investment Report for the Quarter Ended November 30, 2018 and provide a further update at the meeting. Ms. Anderson will present an overview of the investments, the annual interest earnings, the quarterly interest earnings, and economic overview.

Justification – The report being presented will provide a brief review and update of the College's Quarterly Investment Report for the Quarter Ended November 30, 2018 to the College's Board of Trustees.

Background – The Texas Public Funds Information Act (PFIA) and the College's Policy #5120: *Investment Policy and Investment Strategy Statement*, requires an Investment Report to be prepared and submitted to the Board of Trustees and the President quarterly.

Reviewers - The Vice President for Finance and Administrative Services, Business Office staff, and Valley View Consulting, L.L.C. (Investment Advisor) have reviewed the information being presented.

Enclosed Documents – A copy of the Quarterly Investment Report for the Quarter Ended November 30, 2018 follows in the packet for the Board's information and review.

Dr. Shirley A. Reed, President, and Mary Elizondo, Vice President for Finance and Administrative Services, will be present at the Board Meeting to address any questions.

Recommendation:

It is recommended that the Board of Trustees of South Texas College approve and authorize the Quarterly Investment Report for the Quarter Ended November 30, 2018, as presented.

The following Minute Order is proposed for consideration by the Board of Trustees:

The Board of Trustees approves and authorizes the Quarterly Investment Report for the Quarter Ended November 30, 2018, as presented.

Approval Recommended:

Shirley A. Reed, M.B.A., Ed.D.
President



QUARTERLY INVESTMENT REPORT

For the Quarter Ended

November 30, 2018

Prepared by

Valley View Consulting, L.L.C.

The investment portfolio of the South Texas College is in compliance with the Public Funds Investment Act and the South Texas College Investment Policy.

Maria G. Elizondo, Vice President for Finance & Administrative Services	Date
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Myriam Lopez, Comptroller	Date
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Paul R. Rodriguez, Board of Trustees, Designated Investment Officer	Date
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Disclaimer: These reports were compiled using information provided by the South Texas College. No procedures were performed to test the accuracy or completeness of this information. The market values included in these reports were obtained by Valley View Consulting, L.L.C. from sources believed to be accurate and represent proprietary valuation. Due to market fluctuations these levels are not necessarily reflective of current liquidation values. Yield calculations are not determined using standard performance formulas, are not representative of total return yields and do not account for investment adviser fees.

Summary

Quarter End Results by Investment Category:

Asset Type	August 31, 2018		November 30, 2018		
	Book Value	Market Value	Book Value	Market Value	Ave. Yield
DDA/MMA/NOW	\$ 129,694,895.36	\$ 129,694,895.36	\$ 85,920,445.77	\$ 85,920,445.77	1.57%
Pools	11,964,874.86	11,964,874.86	12,028,057.76	12,028,057.76	2.20%
CD/Security	108,710,326.64	108,710,326.64	140,607,156.08	140,607,156.08	2.34%
Totals	\$ 250,370,096.86	\$ 250,370,096.86	\$ 238,555,659.61	\$ 238,555,659.61	

Quarterly Portfolio Performance

Average Quarterly Yield	2.06%
Rolling Three Month Treasury	2.28%
Rolling Six Month Treasury	2.31%

Year-to-Date Portfolio Performance

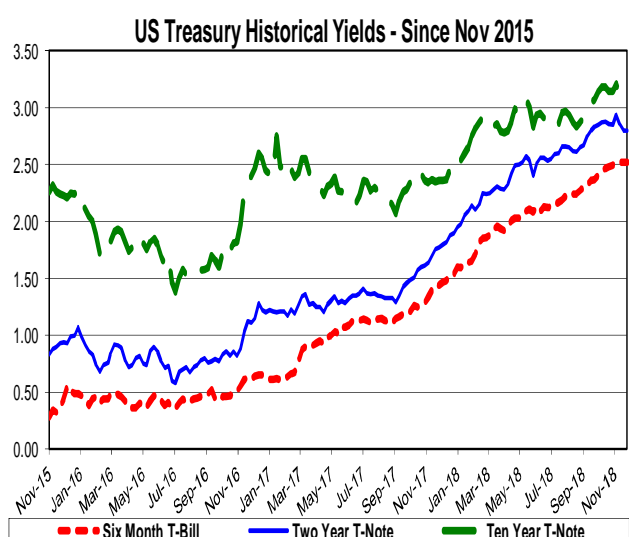
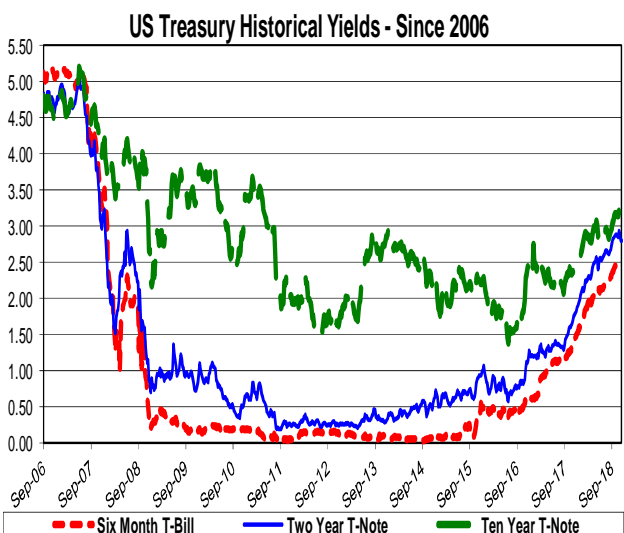
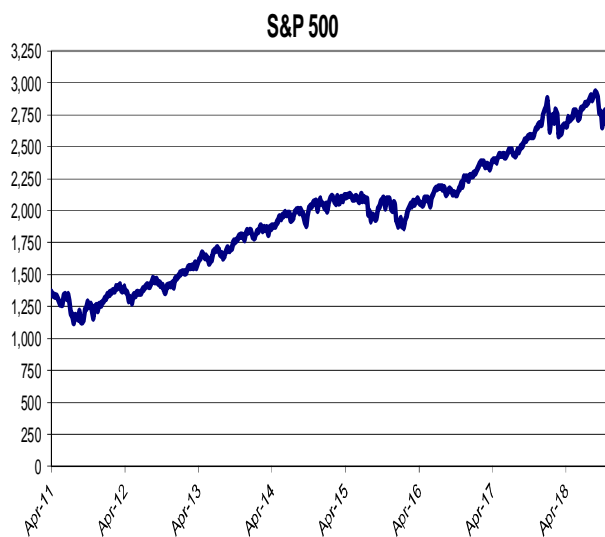
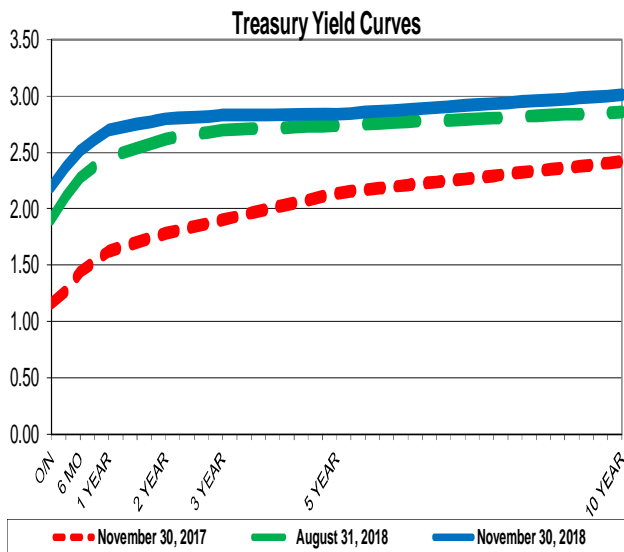
Average Quarter End Yield	2.06%
Rolling Three Month Treasury	2.28%
Rolling Six Month Treasury	2.31%
TexPool	2.20%

INTEREST EARNINGS

	<u>PRIOR YEAR</u>	<u>CURRENT YEAR</u>
Quarterly Interest Received	\$795,377.35 (Unaudited)	\$1,180,168.05 (Unaudited)
Accrued Interest-End of Quarter	\$120,538.65 (Unaudited)	\$128,871.60 (Unaudited)
Fiscal YTD Interest Received	\$795,377.35 (Unaudited)	\$1,180,168.05 (Unaudited)

Note: Average yields calculated using quarter end report average yield and adjusted book value, but do not include adviser fees and realized and unrealized gains or losses.

The Federal Open Market Committee (FOMC) maintained the Fed Funds target range to 2.00% - 2.25% (Effective Fed Funds are trading +/-2.18%). An additional increase is still anticipated in Dec 2018. The projected 2019 increases are less certain. Gradual FRB portfolio reduction continues by limiting reinvestment of maturing holdings. Third Quarter GDP grew 3.5% (second estimate). Employment/ Unemployment remain solid. Crude oil decreased below +/- \$60. The Stock Markets are lower but trying to stabilize. Housing appears to be weakening. The flattening yield curve may impact long range FOMC actions.



Investment Holdings
November 30, 2018

Description	Rating	Coupon/ Discount	Maturity Date	Settlement Date	Original Face/ Par Value	Book Value	Market Price	Market Value	Life (Days)	Yield
BBVA - Operating		1.41%	12/01/18	11/30/18	\$ 16,623,623.93	\$ 16,623,623.93	1.00	\$ 16,623,623.93	1	1.41%
BBVA - Payroll		1.41%	12/01/18	11/30/18	330,786.51	330,786.51	1.00	330,786.51	1	1.41%
BBVA - Student		1.41%	12/01/18	11/30/18	298,135.73	298,135.73	1.00	298,135.73	1	1.41%
BBVA - Operating Reserve (3)		0.00%	12/01/18	11/30/18	20,000,000.00	20,000,000.00	1.00	20,000,000.00	1	0.00%
BBVA - I&S Bond 96,02,03,04,07,10,14,15		1.41%	12/01/18	11/30/18	2,449,501.32	2,449,501.32	1.00	2,449,501.32	1	1.41%
BBVA - I&S Bond 99 & 07		1.41%	12/01/18	11/30/18	676.62	676.62	1.00	676.62	1	1.41%
BBVA - Construction E&G Transfer		1.41%	12/01/18	11/30/18	5,435,625.19	5,435,625.19	1.00	5,435,625.19	1	1.41%
BBVA - Construction LT Bonds Series 2015		1.41%	12/01/18	11/30/18	209,016.27	209,016.27	1.00	209,016.27	1	1.41%
Green Bank MMA		2.32%	12/01/18	11/30/18	10,203,733.46	10,203,733.46	1.00	10,203,733.46	1	2.32%
NexBank MMA		2.48%	12/01/18	11/30/18	30,369,346.74	30,369,346.74	1.00	30,369,346.74	1	2.48%
TexPool LGIP	AAAm	2.20%	12/01/18	11/30/18	12,028,057.76	12,028,057.76	1.00	12,028,057.76	1	2.20%
BBVA Compass Bank CD		2.15%	01/31/19	03/29/18	3,043,607.14	3,043,607.14	1.00	3,043,607.14	62	2.15%
BBVA Compass Bank CD		1.42%	03/01/19	05/18/17	5,107,938.28	5,107,938.28	1.00	5,107,938.28	91	1.42%
BBVA Compass Bank CD		2.20%	03/01/19	03/29/18	5,074,381.22	5,074,381.22	1.00	5,074,381.22	91	2.20%
BBVA Compass Bank CD		1.43%	04/01/19	05/18/17	5,108,706.58	5,108,706.58	1.00	5,108,706.58	122	1.43%
LegacyTexas Bank CD		1.48%	05/01/19	05/18/17	5,112,481.55	5,112,481.55	1.00	5,112,481.55	152	1.48%
East West Bank CD		2.69%	05/01/19	11/07/18	5,008,851.33	5,008,851.33	1.00	5,008,851.33	152	2.69%
BBVA Compass Bank CD		2.35%	05/04/19	05/04/18	1,517,874.95	1,517,874.95	1.00	1,517,874.95	155	2.35%
LegacyTexas Bank CD		1.63%	06/03/19	07/31/17	5,109,856.67	5,109,856.67	1.00	5,109,856.67	185	1.63%
East West Bank CD		2.74%	06/03/19	11/07/18	5,009,016.00	5,009,016.00	1.00	5,009,016.00	185	2.74%
LegacyTexas Bank CD		1.65%	07/01/19	07/31/17	5,111,218.55	5,111,218.55	1.00	5,111,218.55	213	1.65%
East West Bank CD		2.78%	07/01/19	11/07/18	5,009,147.74	5,009,147.74	1.00	5,009,147.74	213	2.78%
LegacyTexas Bank CD		2.38%	07/31/19	03/28/18	6,604,568.36	6,604,568.36	1.00	6,604,568.36	243	2.38%
LegacyTexas Bank CD		2.12%	08/01/19	01/30/18	10,177,979.37	10,177,979.37	1.00	10,177,979.37	244	2.12%
BBVA Compass Bank CD		2.72%	08/31/19	08/31/18	15,202.74	15,202.74	1.00	15,202.74	274	2.72%
BBVA Compass Bank CD		2.72%	08/31/19	08/31/18	201,432.86	201,432.86	1.00	201,432.86	274	2.72%
BBVA Compass Bank CD		2.72%	08/31/19	08/31/18	117,477.05	117,477.05	1.00	117,477.05	274	2.72%
LegacyTexas Bank CD		2.42%	09/03/19	03/28/18	5,081,798.70	5,081,798.70	1.00	5,081,798.70	277	2.42%
Southside Bank CD		1.50%	09/06/19	09/18/17	5,075,422.66	5,075,422.66	1.00	5,075,422.66	280	1.50%
LegacyTexas Bank CD		2.16%	10/01/19	01/30/18	10,181,364.70	10,181,364.70	1.00	10,181,364.70	305	2.16%
East West Bank CD		2.87%	11/01/19	11/07/18	5,009,444.15	5,009,444.15	1.00	5,009,444.15	336	2.87%
LegacyTexas Bank CD		2.21%	11/01/19	01/30/18	3,055,679.34	3,055,679.34	1.00	3,055,679.34	336	2.21%
LegacyTexas Bank CD		2.35%	11/01/19	03/06/18	3,047,649.77	3,047,649.77	1.00	3,047,649.77	336	2.35%
LegacyTexas Bank CD		2.67%	01/07/20	09/11/18	502,233.58	502,233.58	1.00	502,233.58	403	2.67%
East West Bank CD		2.91%	01/07/20	10/23/18	1,003,114.03	1,003,114.03	1.00	1,003,114.03	403	2.91%
LegacyTexas Bank CD		2.55%	03/20/20	03/28/18	5,086,225.79	5,086,225.79	1.00	5,086,225.79	476	2.55%
LegacyTexas Bank CD		2.68%	04/01/20	05/04/18	5,067,932.07	5,067,932.07	1.00	5,067,932.07	488	2.68%
LegacyTexas Bank CD		2.70%	05/01/20	05/04/18	5,068,441.90	5,068,441.90	1.00	5,068,441.90	518	2.70%
East West Bank CD		2.99%	07/01/20	10/23/18	5,015,998.86	5,015,998.86	1.00	5,015,998.86	579	2.99%

Investment Holdings
November 30, 2018

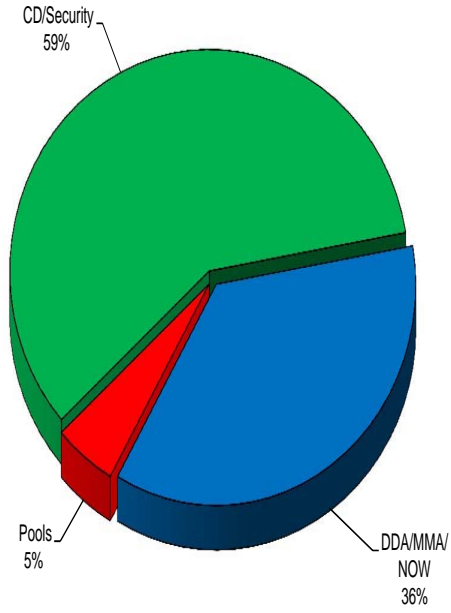
Description	Rating	Coupon/	Maturity	Settlement	Original Face\	Book	Market	Market	Life	Yield
		Discount	Date	Date	Par Value	Value	Price	Value	(Days)	
LegacyTexas Bank CD		2.94%	08/03/20	09/11/18	5,024,597.29	5,024,597.29	1.00	5,024,597.29	612	2.94%
LegacyTexas Bank CD		2.96%	09/01/20	09/11/18	5,024,764.83	5,024,764.83	1.00	5,024,764.83	641	2.96%
East West Bank CD		3.06%	10/01/20	10/23/18	10,032,748.02	10,032,748.02	1.00	10,032,748.02	671	3.06%
						\$ 238,555,659.61	\$ 238,555,659.61	\$ 238,555,659.61	191	2.06%
									(1)	(2)

(1) **Weighted average life** - Pools, Money Market Funds, and Bank Deposits are assumed to have a one day maturity.

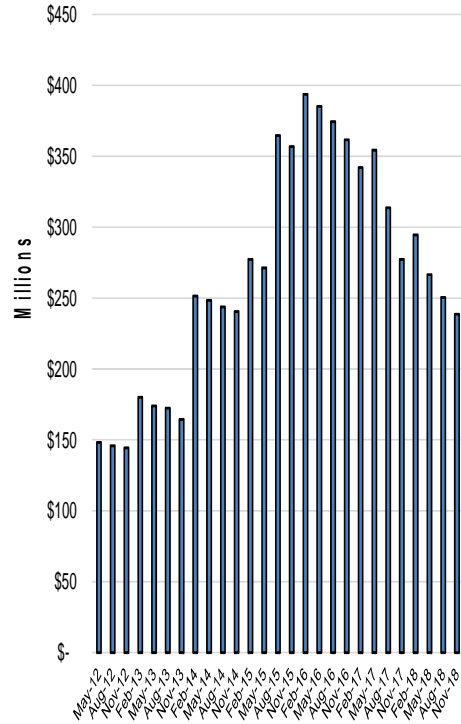
(2) **Weighted average yield to maturity** - The weighted average yield to maturity is based on Adjusted Book Value, adviser fees and realized and unrealized gains/losses are not considered. The pool and mutual fund yields are the average for the last month of the quarter. Bank deposit yields are estimated from the monthly allocated earnings.

(3) **Compensating Balances** - although shown as a 0% coupon/discount, the account generates an earnings credit to offset depository bank fees.

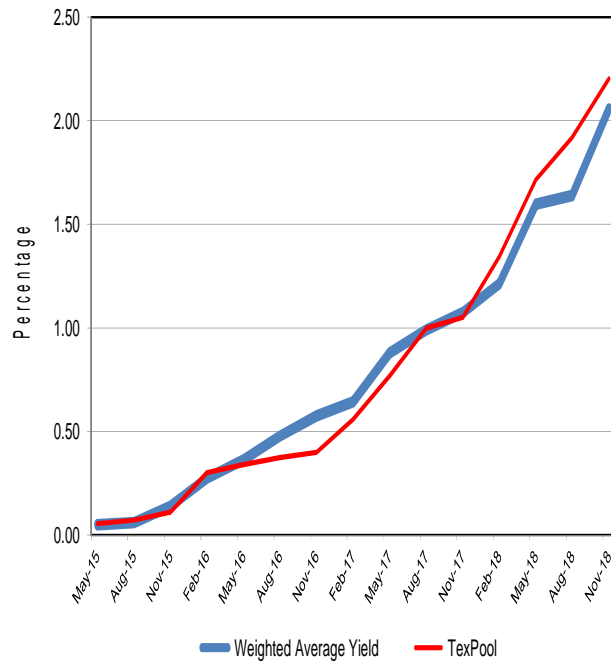
Portfolio Composition



Quarter-End Book Value



Total Portfolio Performance



Book and Market Value Comparison

Description	August 31, 2018					November 30, 2018		
	Coupon/	Maturity	Original Face\		Purchases/	Sales/Adjust/	Original Face\	
	Discount	Date	Par Value	Book Value	Adjustments	Maturities	Par Value	Book Value
BBVA - Operating	1.41%	12/01/18	\$ 30,999,642.11	\$ 30,999,642.11	\$ -	\$(14,376,018.18)	\$ 16,623,623.93	\$ 16,623,623.93
BBVA - Payroll	1.41%	12/01/18	309,603.45	309,603.45	21,183.06		330,786.51	330,786.51
BBVA - Student	1.41%	12/01/18	919,315.15	919,315.15		(621,179.42)	298,135.73	298,135.73
BBVA - Operating Reserve (3)	0.00%	12/01/18	25,000,000.00	25,000,000.00		(5,000,000.00)	20,000,000.00	20,000,000.00
BBVA - I&S Bond 96,02,03,04,07,10,14,15	1.41%	12/01/18	1,402,702.67	1,402,702.67	1,046,798.65		2,449,501.32	2,449,501.32
BBVA - I&S Bond 99 & 07	1.41%	12/01/18	549.69	549.69	126.93		676.62	676.62
BBVA - Construction E&G T transfer	1.41%	12/01/18	10,490,327.27	10,490,327.27		(5,054,702.08)	5,435,625.19	5,435,625.19
BBVA - Construction LT Bonds Series 2015	1.41%	12/01/18	324,479.14	324,479.14		(115,462.87)	209,016.27	209,016.27
Green Bank MMA	2.32%	12/01/18	10,148,626.16	10,148,626.16	55,107.30		10,203,733.46	10,203,733.46
NexBank MMA	2.48%	12/01/18	50,099,649.72	50,099,649.72		(19,730,302.98)	30,369,346.74	30,369,346.74
TexPool LGIP	2.20%	12/01/18	11,964,874.86	11,964,874.86	63,182.90		12,028,057.76	12,028,057.76
BTH Bank CD	1.10%	09/04/18	5,097,122.96	5,097,122.96		(5,097,122.96)	-	-
Southside Bank CD	1.15%	10/01/18	5,086,632.58	5,086,632.58		(5,086,632.58)	-	-
Southside Bank CD	1.20%	11/01/18	5,090,427.40	5,090,427.40		(5,090,427.40)	-	-
BBVA Compass Bank CD	2.15%	01/31/19	3,027,158.38	3,027,158.38	16,448.76		3,043,607.14	3,043,607.14
BBVA Compass Bank CD	1.42%	03/01/19	5,089,689.09	5,089,689.09	18,249.19		5,107,938.28	5,107,938.28
BBVA Compass Bank CD	2.20%	03/01/19	5,000,000.00	5,000,000.00	74,381.22		5,074,381.22	5,074,381.22
BBVA Compass Bank CD	1.43%	04/01/19	5,090,326.35	5,090,326.35	18,380.23		5,108,706.58	5,108,706.58
LegacyTexas Bank CD	1.48%	05/01/19	5,093,457.23	5,093,457.23	19,024.32		5,112,481.55	5,112,481.55
East West Bank CD	2.69%	05/01/19	-	-	5,008,851.33		5,008,851.33	5,008,851.33
BBVA Compass Bank CD	2.35%	05/04/19	1,508,911.01	1,508,911.01	8,963.94		1,517,874.95	1,517,874.95
LegacyTexas Bank CD	1.63%	06/03/19	5,089,147.18	5,089,147.18	20,709.49		5,109,856.67	5,109,856.67
East West Bank CD	2.74%	06/03/19	-	-	5,009,016.00		5,009,016.00	5,009,016.00
LegacyTexas Bank CD	1.65%	07/01/19	5,090,250.07	5,090,250.07	20,968.48		5,111,218.55	5,111,218.55
East West Bank CD	2.78%	07/01/19	-	-	5,009,147.74		5,009,147.74	5,009,147.74
LegacyTexas Bank CD	2.38%	07/31/19	6,565,106.13	6,565,106.13	39,462.23		6,604,568.36	6,604,568.36
LegacyTexas Bank CD	2.12%	08/01/19	10,123,785.90	10,123,785.90	54,193.47		10,177,979.37	10,177,979.37
BBVA Compass Bank CD	2.72%	08/31/19	15,237.66	15,237.66		(34.92)	15,202.74	15,202.74
BBVA Compass Bank CD	2.72%	08/31/19	201,924.34	201,924.34		(491.48)	201,432.86	201,432.86
BBVA Compass Bank CD	2.72%	08/31/19	117,763.93	117,763.93		(286.88)	117,477.05	117,477.05
LegacyTexas Bank CD	2.42%	09/03/19	5,050,926.76	5,050,926.76	30,871.94		5,081,798.70	5,081,798.70
Southside Bank CD	1.50%	09/06/19	5,056,305.66	5,056,305.66	19,117.00		5,075,422.66	5,075,422.66
LegacyTexas Bank CD	2.16%	10/01/19	10,126,134.05	10,126,134.05	55,230.65		10,181,364.70	10,181,364.70
East West Bank CD	2.87%	11/01/19	-	-	5,009,444.15		5,009,444.15	5,009,444.15
LegacyTexas Bank CD	2.21%	11/01/19	3,038,720.97	3,038,720.97	16,958.37		3,055,679.34	3,055,679.34
LegacyTexas Bank CD	2.35%	11/01/19	3,029,668.72	3,029,668.72	17,981.05		3,047,649.77	3,047,649.77
LegacyTexas Bank CD	2.67%	01/07/20	-	-	502,233.58		502,233.58	502,233.58
East West Bank CD	2.91%	01/07/20	-	-	1,003,114.03		1,003,114.03	1,003,114.03
LegacyTexas Bank CD	2.55%	03/20/20	5,053,674.19	5,053,674.19	32,551.60		5,086,225.79	5,086,225.79
LegacyTexas Bank CD	2.68%	04/01/20	5,033,851.44	5,033,851.44	34,080.63		5,067,932.07	5,067,932.07
LegacyTexas Bank CD	2.70%	05/01/20	5,034,104.64	5,034,104.64	34,337.26		5,068,441.90	5,068,441.90

Book and Market Value Comparison

Description	Coupon/ Discount	Maturity Date	August 31, 2018				November 30, 2018	
			Original Face\		Purchases/ Adjustments	Sales/Adjust/ Maturities	Original Face\	
			Par Value	Book Value			Par Value	Book Value
East West Bank CD	2.99%	07/01/20	-	-	5,015,998.86		5,015,998.86	5,015,998.86
LegacyTexas Bank CD	2.94%	08/03/20	-	-	5,024,597.29		5,024,597.29	5,024,597.29
LegacyTexas Bank CD	2.96%	09/01/20	-	-	5,024,764.83		5,024,764.83	5,024,764.83
East West Bank CD	3.06%	10/01/20	-	-	10,032,748.02		10,032,748.02	10,032,748.02
TOTAL			\$ 250,370,096.86	\$ 250,370,096.86	\$ 48,358,224.50	\$ (60,172,661.75)	\$ 238,555,659.61	\$ 238,555,659.61

Allocation

November 30, 2018

Book & Market Value

	Total	Operating	Operating Construction	Endowment	Interest & Sinking	Bonds GO 2015
BBVA - Operating	\$ 16,623,623.93	\$ 16,623,623.93	\$ -	\$ -	\$ -	\$ -
BBVA - Payroll	330,786.51	330,786.51				
BBVA - Student	298,135.73	298,135.73				
BBVA - Operating Reserve	20,000,000.00	20,000,000.00				
BBVA - I&S Bond 96,02,03,04,07,10,14,15	2,449,501.32				2,449,501.32	
BBVA - I&S Bond 99 & 07	676.62				676.62	
BBVA - Construction E&G Transfer	5,435,625.19		5,435,625.19			
BBVA - Construction LT Bonds Series 2015	209,016.27					209,016.27
Green Bank MMA	10,203,733.46		10,203,733.46			
NexBank MMA	30,369,346.74	29,278,383.95			1,090,962.79	
TexPool LGIP	12,028,057.76		11,413,337.37		614,720.39	
01/31/19-BBVA Compass Bank CD	3,043,607.14				3,043,607.14	
03/01/19-BBVA Compass Bank CD	5,107,938.28	5,107,938.28				
03/01/19-BBVA Compass Bank CD	5,074,381.22	5,074,381.22				
04/01/19-BBVA Compass Bank CD	5,108,706.58	5,108,706.58				
05/01/19-LegacyTexas Bank CD	5,112,481.55	5,112,481.55				
05/01/19-East West Bank CD	5,008,851.33	5,008,851.33				
05/04/19-BBVA Compass Bank CD	1,517,874.95		1,517,874.95			
06/03/19-LegacyTexas Bank CD	5,109,856.67	5,109,856.67				
06/03/19-East West Bank CD	5,009,016.00	5,009,016.00				
07/01/19-LegacyTexas Bank CD	5,111,218.55	5,111,218.55				
07/01/19-East West Bank CD	5,009,147.74	5,009,147.74				
07/31/19-LegacyTexas Bank CD	6,604,568.36				6,604,568.36	
08/01/19-LegacyTexas Bank CD	10,177,979.37	10,177,979.37				
08/31/19-BBVA Compass Bank CD	15,202.74			15,202.74		
08/31/19-BBVA Compass Bank CD	201,432.86			201,432.86		
08/31/19-BBVA Compass Bank CD	117,477.05			117,477.05		
09/03/19-LegacyTexas Bank CD	5,081,798.70	5,081,798.70				
09/06/19-Southside Bank CD	5,075,422.66	5,075,422.66				
10/01/19-LegacyTexas Bank CD	10,181,364.70	10,181,364.70				
11/01/19-East West Bank CD	5,009,444.15	5,009,444.15				
11/01/19-LegacyTexas Bank CD	3,055,679.34	3,055,679.34				
11/01/19-LegacyTexas Bank CD	3,047,649.77		3,047,649.77			
01/07/20-LegacyTexas Bank CD	502,233.58		502,233.58			
01/07/20-East West Bank CD	1,003,114.03		1,003,114.03			
03/20/20-LegacyTexas Bank CD	5,086,225.79	5,086,225.79				
04/01/20-LegacyTexas Bank CD	5,067,932.07	5,067,932.07				
05/01/20-LegacyTexas Bank CD	5,068,441.90	5,068,441.90				

Allocation

November 30, 2018

Book & Market Value

	Total	Operating	Operating Construction	Endowment	Interest & Sinking	Bonds GO 2015
07/01/20–East West Bank CD	5,015,998.86		5,015,998.86			
08/03/20–LegacyTexas Bank CD	5,024,597.29	5,024,597.29				
09/01/20–LegacyTexas Bank CD	5,024,764.83	5,024,764.83				
10/01/20–East West Bank CD	10,032,748.02	10,032,748.02				
Totals \$	238,555,659.61	\$ 186,068,926.86	\$ 38,139,567.21	\$ 334,112.65	\$ 13,804,036.62	\$ 209,016.27

Allocation

August 31, 2018

Book & Market Value

	Total	Operating	Operating Construction	Endowment	Interest & Sinking	Bonds GO 2015
BBVA - Operating	\$ 30,999,642.11	\$ 30,999,642.11	\$ -	\$ -	\$ -	\$ -
BBVA - Payroll	309,603.45	309,603.45				
BBVA - Student	919,315.15	919,315.15				
BBVA - Operating Reserve	25,000,000.00	25,000,000.00				
BBVA - I&S Bond 96,02,03,04,07,10,14,15	1,402,702.67				1,402,702.67	
BBVA - I&S Bond 99 & 07	549.69				549.69	
BBVA - Construction E&G Transfer	10,490,327.27		10,490,327.27			
BBVA - Construction LT Bonds Series 2015	324,479.14					324,479.14
Green Bank MMA	10,148,626.16		10,148,626.16			
NexBank MMA	50,099,649.72	49,015,069.27			1,084,580.45	
TexPool LGIP	11,964,874.86		11,353,383.56		611,491.30	
09/04/18-BTH Bank CD	5,097,122.96	5,097,122.96				
10/01/18-Southside Bank CD	5,086,632.58	5,086,632.58				
11/01/18-Southside Bank CD	5,090,427.40	5,090,427.40				
01/31/19-BBVA Compass Bank CD	3,027,158.38				3,027,158.38	
03/01/19-BBVA Compass Bank CD	5,089,689.09	5,089,689.09				
03/01/19-BBVA Compass Bank CD	5,000,000.00	5,000,000.00				
04/01/19-BBVA Compass Bank CD	5,090,326.35	5,090,326.35				
05/01/19-LegacyTexas Bank CD	5,093,457.23	5,093,457.23				
05/04/19-BBVA Compass Bank CD	1,508,911.01		1,508,911.01			
06/03/19-LegacyTexas Bank CD	5,089,147.18	5,089,147.18				
07/01/19-LegacyTexas Bank CD	5,090,250.07	5,090,250.07				
07/31/19-LegacyTexas Bank CD	6,565,106.13				6,565,106.13	
08/01/19-LegacyTexas Bank CD	10,123,785.90	10,123,785.90				
08/31/19-BBVA Compass Bank CD	15,237.66			15,237.66		
08/31/19-BBVA Compass Bank CD	201,924.34			201,924.34		
08/31/19-BBVA Compass Bank CD	117,763.93			117,763.93		
09/03/19-LegacyTexas Bank CD	5,050,926.76	5,050,926.76				
09/06/19-Southside Bank CD	5,056,305.66	5,056,305.66				
10/01/19-LegacyTexas Bank CD	10,126,134.05	10,126,134.05				
11/01/19-LegacyTexas Bank CD	3,038,720.97	3,038,720.97				
11/01/19-LegacyTexas Bank CD	3,029,668.72		3,029,668.72			
03/20/20-LegacyTexas Bank CD	5,053,674.19	5,053,674.19				
04/01/20-LegacyTexas Bank CD	5,033,851.44	5,033,851.44				
05/01/20-LegacyTexas Bank CD	5,034,104.64	5,034,104.64				
Totals	\$ 250,370,096.86	\$ 200,488,186.45	\$ 36,530,916.72	\$ 334,925.93	\$ 12,691,588.62	\$ 324,479.14

**Presentation of the Delinquent Tax Collection Report for the Period
Ending November 30, 2018**

Ms. Kelly R. Salazar from Linebarger Goggan Blair & Sampson, LLP, will provide the Board with the Delinquent Tax Collection Report through November 30, 2018.

No action is required.



First Quarter Delinquent Tax Collection Report

Linebarger Goggan Blair & Sampson, LLP

1512 S. Lone Star Way, Edinburg, Texas 78539

Phone: 956-383-4500

Fax: 956-383-7820

LAW OFFICES
OF
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January 29, 2018

Dr. Shirley A. Reed, President
Mr. Paul R. Rodriguez, Chairman
Rose Benavidez, Vice Chair
Roy de León, Secretary
Victoria Cantu, Member
Gary Gurwitz, Member
Dr. Alejo Salinas, Jr., Member
Rene Guajardo, Member
South Texas College
3201 West Pecan Boulevard
McAllen, Texas 78501

RE: Delinquent Tax Collection Report from September 1, 2018 through November 30, 2018

Dear Dr. Reed:

Our firm is pleased to submit a summary of our collection efforts on behalf of **South Texas College**. We present this summary in an effort to keep you and the **Board of Trustees** informed as to our efforts and activities.

Enclosed, you will find summaries of the different collection efforts made by our office. Understanding the need of each County is unique, we have developed a team approach that individualizes the collection efforts in each area. The **Hidalgo County** team is led by Mrs. Lucy Canales and the **Starr County** team is led by Ms. Kelly R. Salazar. Each attorney brings many years of experience to this endeavor and coordinates a team effort in which will result in better collections for **South Texas College**.

Very Truly Yours,



Lucy G. Canales
Capital Partner

Very Truly Yours,



Kelly R. Salazar
Partner

LINEBARGER GOGGAN BLAIR & SAMPSON APPROACH

The delinquent tax collection program for South Texas College continues to emphasize two basic premises: work with individual taxpayers to collect taxes owed to South Texas College and use tool of litigation as a final option.

TAXPAYER ASSISTANT PROGRAMS

Our firm has always placed great emphasis on a taxpayer assistance program, which complements every facet of our collection activities. Linebarger provides fair, equitable assistance to all taxpayers throughout the collection process. Our experience in assisting taxpayers gives us the understanding and the knowledge necessary to resolve tax-related problems for your taxpayers. Linebarger's collection activities, and particularly our mailings and property inspections, generate a huge number of telephone calls, taxpayer walk-ins, and payment agreements.

HIDALGO COUNTY

- Over 11,607 Incoming/Outgoing Calls
- Over 2,533 Taxpayer Walk-Ins
- Over 1,808 Property Inspections
- Over 282 Payment Agreements Initiated
- 17,744 Statements Mailed

STARR COUNTY

- Over 1,142 Incoming/Outgoing Calls
- Over 240 Property Inspections
- Over 437 Taxpayer Walk-Ins

LITIGATION SUMMARY

Filing a lawsuit to collect delinquent taxes is used as a final resort; after diligent efforts to contact and work with taxpayers are fully exhausted. Once the decision to file suit has been made, a complete property title search is conducted, the taxable property is further identified and all interested parties including all lien holders, are identified and served with notice of the lawsuit.

Hidalgo County

Litigation Activity	Cases	Base, Penalty and Interest
• Lawsuits/Interventions Filed	355	\$186,385
• Lawsuits Disposed	665	\$480,412
• Judgments Taken	296	\$162,176
• Tax Warrants	31	\$18,979

Starr County

Litigation Activity	Cases	Base, Penalty and Interest
• Lawsuits Filed	356	\$186,385
• Lawsuits Disposed	447	\$339,997
• Judgments Taken	229	\$162,176

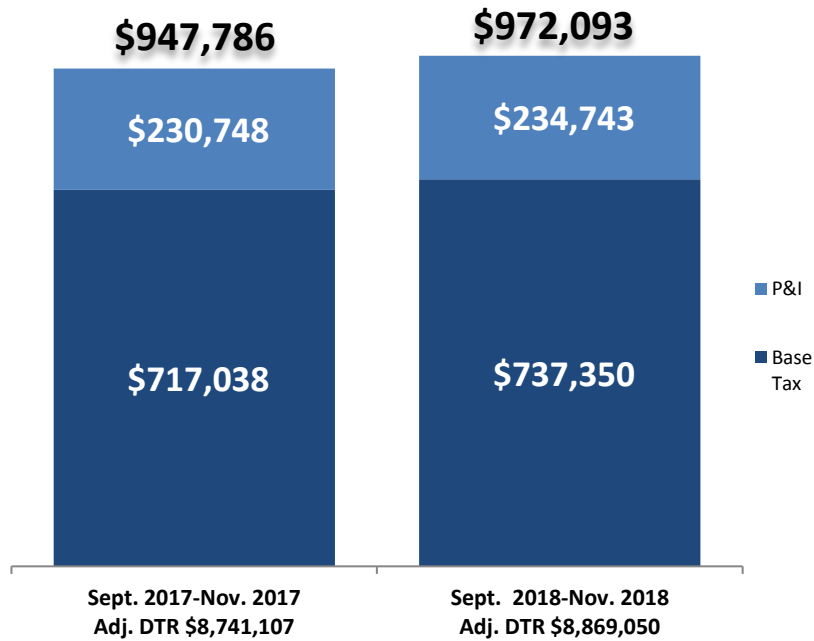
Tax Sale Activity

Our Office regularly monitors all judgments we take on behalf of South Texas College. During this reporting period, **three (3)** tax sales were conducted in Hidalgo County placing **fifty five (55)** properties for sale.

Tax Sale Result	Number of Properties	Base, Penalty and Interest
Pulled-Paid Before Sale	8	\$3,735
Pulled-Payment Agreement	3	\$1,436
Struck Off	5	\$16,808
Sold	12	\$9,055
Pulled-Other	27	\$24,928

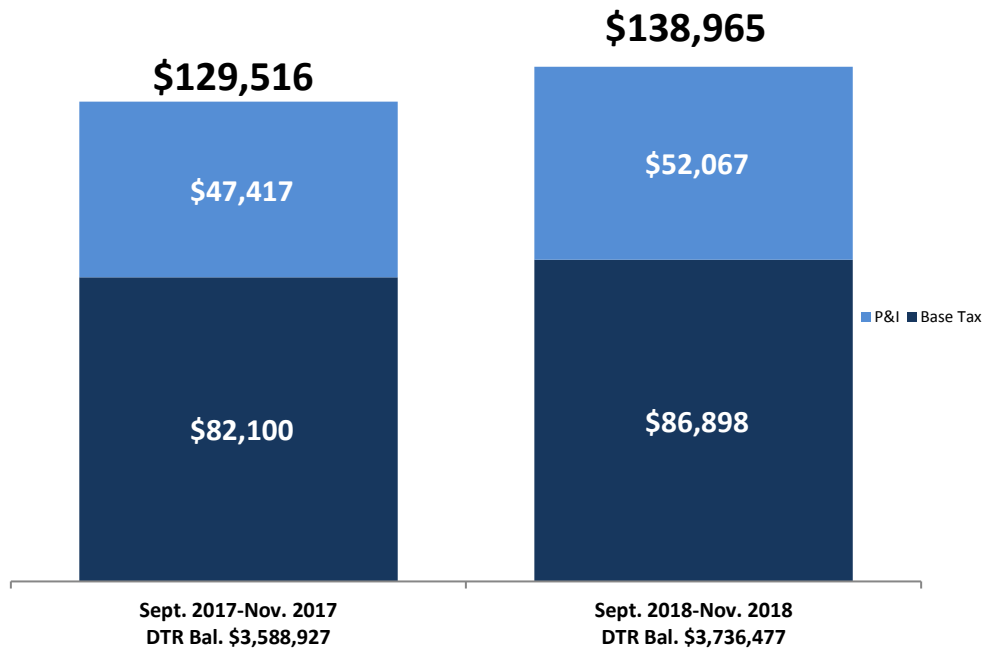
COLLECTION HIGHLIGHTS

Hidalgo County Collections



Source: Hidalgo Co. Tax Office

Starr County Collections



Source: Starr Co. Tax Office

FUTURE OVERVIEW

Review of Pending Judgments and the Filing of Additional Lawsuits

- During the next quarter, we will continue to work pending lawsuits for full payment or payment agreements. We will also continue researching the delinquent tax roll for possible new lawsuits; both real and personal property accounts.
- We will place high priority on top delinquent accounts for collections that are in litigation.
- We will continue filing lawsuits every month on delinquent accounts owing 3 or more years.

Continued Monitoring of Bankruptcy Accounts

- As a continuation of our standard operating practice, we will actively monitor and verify accounts in bankruptcy for the payment of taxes, penalties, and interest owed to South Texas College.
- We will continue to represent the District in court on all bankruptcy matters.

Mailing Program

Scheduled mailings on behalf of the South Texas College for the following month:

- January 2019 (Completed)
- February 2019
- March 2019

Scheduling of Property Sales

As properties are taken to judgment, they will be reviewed and checked for payment. Those judgments with no taxpayer response will be further reviewed and scheduled for possible tax sale.

Property Visits

On site visits are being conducted on targeted accounts weekly.

Execution of the work plan established for the South Texas College will include the constant monitoring of collection figures in order to adjust resources and enforce the collection of delinquent taxes. Our collection efforts will also include prosecuting pending suits to conclusion, mailing monthly letters, and filing new suits in order to maximize the collection of taxes. We will continue to work closely with you and your administrative staff to provide assistance and advice on all property tax matters, including changes in the law brought about by amendments to the Texas Property Tax Code.

Review and Action as Necessary on Renewal of Delinquent Tax Collection Services for Hidalgo County and Starr County

Approval to renew the contract with Linebarger Goggan Blair & Sampson, LLP to provide delinquent tax collection services for Hidalgo and Starr counties at a 15 percent fee based on the amount of delinquent tax, penalty, and interest collected for a period from May 1, 2019 through April 30, 2020 is requested.

Purpose – The delinquent tax collection services contract with Linebarger Goggan Blair & Sampson, LLP expires on April 30, 2019. Approval to renew the contract for a one-year period is needed in order to provide collection services for delinquent property taxes that are owed to the College.

Justification - Property Tax Code Section 6.30 (c) states that the governing body of a taxing unit may contract with any competent attorney to represent the unit to enforce the collection of delinquent taxes. The attorney's compensation is set in the contract, but the total amount of compensation provided may not exceed 20 percent of the amount of delinquent tax, penalty, and interest collected. The Board of Trustees previously approved a 15 percent penalty fee.

Background – The contract for delinquent tax collection services was awarded to Linebarger Goggan Blair & Sampson, LLP at the January 31, 2017 Board meeting for the contract period beginning May 1, 2017 through April 30, 2018 with two (2) one-year renewal options. This is the last renewal of the two (2) one-year renewal options.

Funding Source – The delinquent tax collection services fee of 15 percent is paid to the delinquent tax attorney from the tax collection revenues collected by Hidalgo County and Starr County.

Enclosed Documents - A Summary of Cumulative Delinquent Tax Levy Collections by Fiscal Year and a Summary Total Tax Levy Uncollected is presented in the packet for the Board's information and review.

The Finance, Audit, and Human Resources Committee recommended Board approval of the renewal of the Delinquent Tax Contracts for Starr County and Hidalgo County at a 15 percent fee based on the amount of delinquent tax, penalty, and interest collected with Linebarger Goggan Blair & Sampson, LLP for one-year period from May 1, 2019 to April 30, 2020 as presented.

Recommendation:

It is recommended that the Board of Trustees of South Texas College approve and authorize the renewal of the Delinquent Tax Contracts for Starr County and Hidalgo County at a 15 percent fee based on the amount of delinquent tax, penalty, and interest collected with Linebarger Goggan Blair & Sampson, LLP for one-year period from May 1, 2019 to April 30, 2020 as presented.

The Following Minute Order is proposed for consideration by the Board of Trustees:
The Board of Trustees approves and authorizes the renewal of the Delinquent Tax Contracts for Starr County and Hidalgo County at a 15 percent fee based on the amount of delinquent tax, penalty, and interest collected with Linebarger Goggan Blair & Sampson, LLP for one-year period from May 1, 2019 to April 30, 2020 as presented.

Approval Recommended:

Shirley A. Reed, M.B.A., Ed.D.
President

South Texas College
Summary of Cumulative Delinquent Tax Levy Collections by Fiscal Year
Not Including Penalty, Interest, and Other Collections¹
Hidalgo County and Starr County
As of Each Fiscal Year End

Hidalgo County		Delinquent Tax Levy Collected for Current and Prior Years	% Delinquent Tax Levy Collected	Cumulative Delinquent Tax Levy Uncollected at Fiscal Year End	% Delinquent Tax Levy Uncollected
Fiscal Year	Total Cumulative Delinquent Tax Levy (Adjusted)				
8/31/2002	3,244,428.26	1,006,249.37	31.01%	2,238,178.89	68.99%
8/31/2003	3,615,648.58	1,166,448.10	32.26%	2,449,200.48	67.74%
8/31/2004	5,091,331.97	1,751,912.15	34.41%	3,339,419.82	65.59%
8/31/2005	5,978,239.23	2,085,693.50	34.89%	3,892,545.73	65.11%
8/31/2006	6,746,745.98	2,358,746.57	34.96%	4,387,999.41	65.04%
8/31/2007	7,224,499.45	2,769,522.98	38.34%	4,454,976.47	61.66%
8/31/2008	7,129,924.85	2,420,602.01	33.95%	4,709,322.84	66.05%
8/31/2009	7,556,574.12	2,498,540.41	33.06%	5,058,033.71	66.94%
8/31/2010	8,258,756.74	2,729,121.63	33.05%	5,529,635.11	66.95%
8/31/2011	8,530,967.53	2,523,445.77	29.58%	6,007,521.76	70.42%
8/31/2012	8,752,982.60	2,582,406.29	29.50%	6,170,576.31	70.50%
8/31/2013	8,447,972.68	2,451,424.36	29.02%	5,996,548.32	70.98%
8/31/2014	8,177,151.97	2,332,595.47	28.53%	5,844,556.50	71.47%
8/31/2015	7,962,716.58	2,398,069.32	30.12%	5,564,647.26	69.88%
8/31/2016	8,126,450.21	2,363,719.49	29.09%	5,762,730.72	70.91%
8/31/2017	8,425,936.98	2,438,224.01	28.94%	5,987,712.97	71.06%
8/31/2018	8,862,522.79	2,687,463.75	30.32%	6,175,059.04	69.68%
12/31/2018	9,213,310.69	889,345.08	9.65%	8,323,965.61	90.35%

Starr County		Delinquent Tax Levy Collected for Current and Prior Years	% Delinquent Tax Levy Collected	Cumulative Delinquent Tax Levy Uncollected at Fiscal Year End	% Delinquent Tax Levy Uncollected
Fiscal Year	Total Cumulative Delinquent Tax Levy (Adjusted)				
8/31/2002	578,910.06	80,941.58	13.98%	497,968.48	86.02%
8/31/2003	667,348.56	83,672.46	12.54%	583,676.10	87.46%
8/31/2004	957,436.55	128,665.07	13.44%	828,771.48	86.56%
8/31/2005	1,249,563.04	217,103.60	17.37%	1,032,459.44	82.63%
8/31/2006	1,355,472.42	189,483.47	13.98%	1,165,988.95	86.02%
8/31/2007	1,518,552.99	195,526.47	12.88%	1,323,026.52	87.12%
8/31/2008	1,655,912.68	173,773.17	10.49%	1,482,139.51	89.51%
8/31/2009	1,816,829.44	218,163.48	12.01%	1,598,665.96	87.99%
8/31/2010	1,979,486.75	185,900.69	9.39%	1,793,586.06	90.61%
8/31/2011	2,180,147.10	210,889.63	9.67%	1,969,257.47	90.33%
8/31/2012	2,320,220.72	206,007.67	8.88%	2,114,213.05	91.12%
8/31/2013	2,466,505.02	179,535.66	7.28%	2,286,969.36	92.72%
8/31/2014	2,707,453.40	233,429.98	8.62%	2,474,023.42	91.38%
8/31/2015	2,837,289.99	214,046.85	7.54%	2,623,243.14	92.46%
8/31/2016	3,077,455.22	222,939.72	7.24%	2,854,515.50	92.76%
8/31/2017	3,394,185.81	355,066.15	10.46%	3,039,119.66	89.54%
8/31/2018	3,549,970.60	364,080.40	10.26%	3,185,890.20	89.74%
12/31/2018	3,832,761.22	86,781.94	2.26%	3,745,979.28	97.74%

¹ Not including penalty and interest and other collections such as special inventory, refunds, and redemptions

South Texas College
Summary of Cumulative Delinquent Tax Levy Collections by Fiscal Year
Not Including Penalty, Interest, and Other Collections ¹
As of Each Fiscal Year End

Hidalgo and Starr County - Combined

Fiscal Year	Total Cumulative Delinquent Tax Levy (Adjusted)	Delinquent Tax Levy Collected for Current and Prior Years	% Delinquent Tax Levy Collected	Cumulative Delinquent Tax Levy Uncollected at Fiscal Year End	% Delinquent Tax Levy Uncollected
8/31/2002	3,823,338.32	1,087,190.95	28.44%	2,736,147.37	71.56%
8/31/2003	4,282,997.14	1,250,120.56	29.19%	3,032,876.58	70.81%
8/31/2004	6,048,768.52	1,880,577.22	31.09%	4,168,191.30	68.91%
8/31/2005	7,227,802.27	2,302,797.10	31.86%	4,925,005.17	68.14%
8/31/2006	8,102,218.40	2,548,230.04	31.45%	5,553,988.36	68.55%
8/31/2007	8,743,052.44	2,965,049.45	33.91%	5,778,002.99	66.09%
8/31/2008	8,785,837.53	2,594,375.18	29.53%	6,191,462.35	70.47%
8/31/2009	9,373,403.56	2,716,703.89	28.98%	6,656,699.67	71.02%
8/31/2010	10,238,243.49	2,915,022.32	28.47%	7,323,221.17	71.53%
8/31/2011	10,711,114.63	2,734,335.40	25.53%	7,976,779.23	74.47%
8/31/2012	11,073,203.32	2,788,413.96	25.18%	8,284,789.36	74.82%
8/31/2013	10,914,477.70	2,630,960.02	24.11%	8,283,517.68	75.89%
8/31/2014	10,884,605.37	2,566,025.45	23.57%	8,318,579.92	76.43%
8/31/2015	10,800,006.57	2,612,116.17	24.19%	8,187,890.40	75.81%
8/31/2016	11,203,905.43	2,586,659.21	23.09%	8,617,246.22	76.91%
8/31/2017	11,820,122.79	2,793,290.16	23.63%	9,026,832.63	76.37%
8/31/2018	12,412,493.39	3,051,544.15	24.58%	9,360,949.24	75.42%
12/31/2018	13,046,071.91	976,127.02	7.48%	12,069,944.89	92.52%

¹ Not including penalty and interest and other collections such as special inventory, refunds, and redemptions

South Texas College
Summary of Total Tax Levy Uncollected
Including Penalty, Interest, and Other Collections By Tax Year for Hidalgo County and Starr County

As of December 31, 2018

Tax Year	Adjusted Tax Levy	Tax Levy Collections Without Penalty and Interest	Tax Levy Uncollected	Percentage of Uncollected Levy	Penalty, Interest, and Other Collections	Tax Levy Collected Including Penalty, Interest, and Other Collections	% Collected Including Penalty, Interest, and Other Collections
1996	10,211,719.00	10,156,818.98	(54,900.02)	-0.54%	616,049.92	10,772,868.90	105.50%
1997	10,589,685.50	10,529,689.38	(59,996.12)	-0.57%	643,471.24	11,173,160.62	105.51%
1998	10,950,573.04	10,882,645.88	(67,927.16)	-0.62%	723,398.48	11,606,044.36	105.99%
1999	11,622,714.45	11,545,380.63	(77,333.82)	-0.67%	423,890.41	11,969,271.04	102.98%
2000	12,509,126.00	12,419,280.33	(89,845.67)	-0.72%	885,036.91	13,304,317.24	106.36%
2001	13,860,775.00	13,764,572.38	(96,202.62)	-0.69%	805,477.35	14,570,049.73	105.12%
2002	29,274,824.67	29,053,739.19	(221,085.48)	-0.76%	1,495,975.36	30,549,714.55	104.35%
2003	30,520,400.00	30,287,603.93	(232,796.07)	-0.76%	1,468,301.57	31,755,905.50	104.05%
2004	32,861,157.00	32,600,525.82	(260,631.18)	-0.79%	1,717,830.15	34,318,355.97	104.43%
2005	34,363,287.76	34,056,123.86	(307,163.90)	-0.89%	1,615,392.22	35,671,516.08	103.81%
2006	36,828,738.00	36,517,285.71	(311,452.29)	-0.85%	1,765,367.73	38,282,653.44	103.95%
2007	41,521,332.00	41,168,756.07	(352,575.93)	-0.85%	2,471,820.07	43,640,576.14	105.10%
2008	44,623,530.00	44,227,718.98	(395,811.02)	-0.89%	2,723,064.81	46,950,783.79	105.22%
2009	45,094,329.00	44,633,464.75	(460,864.25)	-1.02%	1,757,071.45	46,390,536.20	102.87%
2010	44,745,008.97	44,258,693.78	(486,315.19)	-1.09%	1,280,873.49	45,539,567.27	101.78%
2011	44,100,416.84	43,482,339.51	(618,077.33)	-1.40%	1,118,804.23	44,601,143.74	101.14%
2012	44,241,530.71	43,626,662.15	(614,868.56)	-1.39%	1,059,592.68	44,686,254.83	101.01%
2013	45,210,276.73	44,369,032.95	(841,243.78)	-1.86%	1,123,462.70	45,492,495.65	100.62%
2014	56,869,723.45	55,766,711.05	(1,103,012.40)	-1.94%	1,969,053.65	57,735,764.70	101.52%
2015	60,554,935.24	59,126,918.73	(1,428,016.51)	-2.36%	1,459,930.97	60,586,849.70	100.05%
2016	63,075,962.69	61,305,484.47	(1,770,478.22)	-2.81%	1,045,582.97	62,351,067.44	98.85%
2017	66,439,235.98	64,219,888.61	(2,219,347.37)	-3.34%	1,447,308.39	65,667,197.00	98.84%
Delinquent Subtotal	790,069,282.03	777,999,337.14	(12,069,944.89)	-1.53%	\$ 29,616,756.75	\$ 807,616,093.90	102.22%
2018*	67,294,779.57	27,770,309.55	(39,524,470.02)	-58.73%	313,596.90	28,083,906.45	41.73%
Total	\$ 857,364,061.60	\$ 805,769,646.69	\$ (51,594,414.91)	-6.02%	\$ 29,930,353.65	\$ 835,700,000.35	97.47%

* The Tax Levy Uncollected for Levy 2018 will become delinquent 7/1/2019-unaudited

**Review and Action as Necessary on Resolution to Impose a 15%
Penalty for Collection of Delinquent Taxes as Authorized Under
Section 33.07 of the Texas Property Tax Code for Delinquent Tax
Attorney Fees and Expenses**

Approval of the Resolution imposing a 15 percent penalty for collection of delinquent taxes as authorized under Section 33.07 of the Texas Property Tax Code for attorney fees and expenses is requested.

Purpose – A resolution authorizing the College to levy an additional penalty of 15 percent to the delinquent 2018 district taxes is needed in order to recover the cost of attorney fees and expenses for the collection of delinquent taxes, penalty, and interest due on 2018 taxes which will remain delinquent on July 1, 2019.

Justification – Board action will be necessary on the Resolution previously prepared by legal counsel to approve the 15 percent additional penalty for the payment of attorney fees and expenses for the collection cost of delinquent taxes for Hidalgo County and Starr County collection services.

According to Section 6.30 (c), Attorneys Representing Taxing Units, of the Texas Property Tax Code, the total amount of the contracted attorney's compensation may not exceed 20 percent of the amount of delinquent tax, penalty, and interest collected.

Background – The Resolution imposing a 15 percent penalty for the collection of tax year 2017 delinquent taxes, the College's prior levy tax year, was approved by the Board on January 30, 2018.

Enclosed Documents – The Resolution to be completed with the delinquent tax attorney firm awarded is provided in the packet for the Board's review and information.

The Finance, Audit, and Human Resources Committee recommended Board approval of the Resolution imposing a 15% penalty for collection of delinquent taxes as authorized under Section 33.07 of the Texas Property Tax Code for Board approval as presented.

Recommendation:

It is recommended that the Board of Trustees of South Texas College approve and authorize the Resolution imposing a 15% penalty for collection of delinquent taxes as authorized under Section 33.07 of the Texas Property Tax Code for Board approval as presented.

The Following Minute Order is proposed for consideration by the Board of Trustees:
The Board of Trustees approves and authorizes the Resolution imposing a 15% penalty for collection of delinquent taxes as authorized under Section 33.07 of the Texas Property Tax Code for Board approval as presented.

Approval Recommended:

Shirley A. Reed, M.B.A., Ed.D.
President

RESOLUTION

A RESOLUTION OF THE BOARD OF TRUSTEES OF SOUTH TEXAS COLLEGE LEVYING AN ADDITIONAL PENALTY OF 15% TO THE DELINQUENT 2018 DISTRICT TAXES PURSUANT TO SECTION 33.07 OF THE STATE OF TEXAS PROPERTY TAX CODE.

STATE OF TEXAS §

COUNTY OF STARR §

AND HIDALGO §

SOUTH TEXAS COLLEGE §
DISTRICT

WHEREAS, South Texas College (the “College”) has an amount of uncollected delinquent taxes due and owing the College for the tax year 2018; and

WHEREAS, pursuant to Section 33.07 of the Texas Property Code, the Board of Trustees is authorized to levy an additional penalty to recover the cost of collection of the amount of taxes, penalty, and interest due on 2018 taxes which remain delinquent on July 1, 2019; and,

WHEREAS, the College has contracted Linebarger Goggan Blair & Sampson, LLP for delinquent tax collection in Hidalgo County and Starr County; and

WHEREAS, both contracts provide for compensation, pursuant to Section 6.30 of the Texas Property Tax Code, at a rate of fifteen (15%) percent of collections.

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES OF SOUTH TEXAS COLLEGE, THAT;

1. Pursuant to Section 33.07 of the Texas Property Tax Code, there is hereby levied on all 2018 delinquent taxes, the penalty of fifteen (15%) percent on the amount of taxes, penalty and interest due as of July 1, 2019, and thereafter for taxes levied for the tax year 2018. Such penalty is for the purpose of defraying costs of collection under the contract with the attorneys representing the College pursuant to the authority of Section 6.30 of the Texas Property Tax Code.

2. The Tax Assessor-Collector for the College are hereby ordered and authorized to deliver a Notice of Delinquency and Notice of Additional Penalty to the property owners who have outstanding delinquent taxes for the tax year 2018 at least thirty (30) and not more than sixty (60) days before July 1, 2019.
3. A tax lien shall be attached to the property on which the 2018 tax is imposed to secure payment of the penalty herein adopted and levied.

CONSIDERED, PASSED, APPROVED AND SIGNED this _____ day of _____, 2019 at a regular meeting of the Board of Trustees of South Texas College at which a quorum was present and which was held in accordance with the provisions of Texas Government Code Chapter 551.

SOUTH TEXAS COLLEGE

BY: _____
Chairman

ATTEST:

BY: _____
Secretary

Review and Action as Necessary on Renewal Agreement with Access Esperanza Clinic on Outpatient Clinic at the Mid Valley Campus

Approval of renewal agreement with Access Esperanza Clinics on outpatient clinic at the Mid Valley Campus starting on February 1, 2019 to January 31, 2020, with a yearly review and renewal of services is requested.

Purpose – The Access Esperanza Clinics at the Mid Valley Campus is to provide students easy access to healthcare education, affordable, and high-quality preventive health care at no or very low cost.

Justification – The outpatient clinic at the Mid Valley Campus will offer preventive health care services for the Mid Valley students, 18 years of age and older, which will be convenient for easy student access for health services and a healthy lifestyle.

Students, faculty, and staff would have access to following services:

- health screening services, testing, and basic management for diabetes, high cholesterol, and high blood pressure
- urinary tract infection testing and treatment
- cancer screening exams both men and women
- HIV screening test
- sexually transmitted infections testing and treatment
- pregnancy testing and educational instruction
- health care education
- community referral for complex medical treatment and social services

Current Terms

- The clinic is available to all South Texas College students 18 years of age and older, and is open one day per week, unless the demand is greater. Students below the age of 18 are referred to another clinic as appropriate.
- Access Esperanza Clinics covers all clinical and staffing costs and operates the clinic. South Texas College promotes the clinic's availability and provides two adjacent classrooms as the clinic site.
- The clinic uses classrooms 211 and 213 at the Mid Valley Campus Nursing and Allied Health Building B and are charged a monthly facility use rate of \$1.00 per square feet. The charge is based on two classrooms of 672 square feet each, for a total monthly charge of \$1,344.00 and a total annual charge of \$16,128.00. The Nursing and Allied Health Building B is located in the North West corner of the campus.

Renewal Terms Requested by Access Esperanza Clinics

Access Esperanza Clinics requested changes to the lease agreement and College staff is recommending the following changes to the renewal terms:

- Due to low participation, Access Esperanza Clinics is requesting to modify the lease agreement by allowing the clinic to serve faculty and staff, in addition to students.
- Due to low participation, Access Esperanza Clinics is requesting to modify Section 3.01 of the lease agreement by reducing rental cost for clinic rooms at South Texas College. The requested monthly facility use rate requested is \$0.50 per square feet, reduced from \$1.00 per square feet. The clinic uses two classrooms of 672 square feet each. As a result, the total monthly charge will be \$336.00 with a total annual charge of \$4,032.00.
- In an effort to increase participation, Access Esperanza Clinics is requesting the following outreach and awareness efforts for Spring 2019:
 - ⇒ Host an open house the first week of classes
 - ⇒ Co-host an event with Student Engagement (brand awareness)
 - ⇒ Update clinic flyers to focus more on diabetes testing and management services
 - ⇒ Give presentations to the student leadership and the Student Ambassador groups and encourage members to distribute clinic flyers
 - ⇒ Promote clinic on campus TV screens
 - ⇒ Promote clinic to students, faculty, and staff at the Pecan campus
 - ⇒ Give more class presentations (core classes)
 - ⇒ Host a focus group at the beginning of the semester to better understand students' attitudes about the clinic and its services

Background - The Board awarded the contract to enter into an agreement with Access Esperanza Clinics at the September 19, 2017 Board of Trustees meeting for one year with a yearly review and renewal of services. The renewal period will be for February 1, 2019 to January 31, 2020.

Award	Board Meeting Date	Original Term	Renewal Term
Original	9/19/17	2/01/18 – 1/31/19	
Renewal	01/29/19		2/01/19 – 1/31/20

Reviewers – The renewal agreement with Access Esperanza Clinics was reviewed by Mary Elizondo, Vice President for Finance and Administrative Services, Purchasing Department staff, and South Texas College's legal counsel.

Enclosed Documents – The items below are presented in the packet for the Board’s information and review.

1. Draft Lease Agreement prepared by administration from South Texas College
2. Exhibit A - STC Facility Use Charges Schedule
3. Exhibit B - Collaboration Letter from Access Esperanza Clinics
4. Exhibit C – Exhibit to the Agreement
5. Exhibit D – Statement of Confidentiality Acknowledgment Statement

Kathryn Hearn, Community Services Director from Access Esperanza Clinics, attended the January 15, 2019 Finance, Audit, and Human Resources Committee meeting to address questions by the committee.

The Finance, Audit, and Human Resources Committee recommended Board approval of the proposed renewal of agreement with Access Esperanza Clinics on outpatient clinic at the Mid Valley Campus starting on February 1, 2019 to January 31, 2020, with a yearly review and renewal of services as presented.

Recommendation:

It is recommended that the Board of Trustees of South Texas College approve and authorize the renewal of agreement with Access Esperanza Clinics on outpatient clinic at the Mid Valley Campus starting on February 1, 2019 to January 31, 2020, with a yearly review and renewal of services as presented.

The Following Minute Order is proposed for consideration by the Board of Trustees:

The Board of Trustees approves and authorizes the renewal of agreement with Access Esperanza Clinics on outpatient clinic at the Mid Valley Campus starting on February 1, 2019 to January 31, 2020, with a yearly review and renewal of services as presented.

Approval Recommended:

Shirley A. Reed, M.B.A., Ed.D.
President

**AGREEMENT
BETWEEN ACCESS ESPERANZA CLINICS INC. AND
SOUTH TEXAS COLLEGE**

This Agreement is made this 1st day of February, 2019, by and between Access Esperanza Clinics Inc., a Texas nonprofit corporation, hereinafter referred to as “Access Esperanza Clinics” or “Lessee”, and SOUTH TEXAS COLLEGE, a political subdivision of the State of Texas, hereinafter referred to as “STC”, “the College” or “Lessor”, each a “Party” and collectively “Parties”.

WHEREAS, Access Esperanza Clinics desires to enter into a lease agreement (“Agreement”) with STC at its Mid Valley Campus, located at 400 North Border Ave, Weslaco, TX 78596;

WHEREAS, Access Esperanza Clinics and STC have agreed it will be mutually beneficial to both parties to lease such real property on the terms and conditions herein contained;

NOW THEREFORE, in consideration of the foregoing and the following, Access Esperanza Clinics and STC hereby agree as follows:

ARTICLE 1 - LEASE

1.01. Lease. For and in consideration of the rents, covenants, and promises herein contained to be kept, performed, and observed by Lessee, Lessor does hereby lease and demise to Lessee and Lessee does hereby rent and accept from Lessor, lease space located in Weslaco, TX, Mid Valley Campus, comprising an area of 1,344 square feet in the Nursing Allied Health Building B and more particularly described in Exhibit A, which is attached hereto and made a part hereof for all purposes (hereinafter referred to as the “Leased Premises”).

ARTICLE 2 – TERM AND TERMINATION

2.01. Term. This Lease shall be for a term (the “Term”), commencing on February 1, 2019 and ending on January 31, 2020 (the “Termination Date”), unless sooner terminated as provided herein.

2.02. Termination without Cause. This Agreement may be terminated by either Party upon sixty (60) days’ written notice to the other Party.

2.03. Termination for Default. This Agreement may be terminated for default pursuant

to Article 14 herein.

2.04 Notice of Termination. Notice of termination by a Party shall be delivered to the other Party pursuant to Article 18 herein.

ARTICLE 3 – RENT

3.01. Rent. Lessee agrees to pay Lessor a monthly rental of one dollar (\$.50) per square foot. The rental shall be paid in advance on or before the first day of each month. The rent will be prorated for the first month accordingly (depending on the number of days of the month).

ARTICLE 4 – UTILITIES

4.01. Utilities. Lessor shall pay or cause to be paid all charges for heat, gas, electricity and trash removal and Lessor shall pay or cause to be paid all charges for water and sewer. Lessee shall not be responsible for any utility charges used in and about the Leased Premises during the term of this Agreement. Utilities are included as part of space usage fees.

4.02. Services. Utilities and custodial services at the facilities used by Lessee shall be provided by Lessor at the same level as for all other Lessor facilities. Lessor makes no guarantee that utilities or custodial services will be without interruption at any time during the term of this Agreement.

ARTICLE 5 – RENOVATIONS, IMPROVEMENTS & FIXTURES

5.01. Renovations & Improvements. Lessee shall not make any alterations, additions, or improvements to the Leased Premises without the prior written consent of Lessor. Any and all plans for any improvements to the Leased Premises shall be submitted for approval to Lessor in writing.

5.02. Furniture, Fixtures and Equipment. Subject to review and approval by Lessor, Lessee shall, as necessary to carry out its purposes set forth under this Agreement, have the right to install shelves, temporary office partitions, machinery, equipment, or other fixtures, in, on or about the Leased Premises, provided that Lessee complies with all applicable governmental laws, ordinances, codes and regulations regarding such fixtures. Lessee has the right to remove such fixtures at the termination of this Agreement. Lessee shall repair, at its own expense, any damage to the Leased Premises cause by the removal of fixtures.

5.03. Use of Lessor Furniture. Lessor agrees to lend desks, tables, and chairs to Lessee with the express condition that said items be returned to STC upon termination of this Agreement.

5.04. Ownership of Improvements & Fixtures. It is expressly understood and agreed that, during the term of this Lease any and all buildings, improvements and fixtures, of whatsoever nature at any time constructed, placed, or maintained on any part of the Leased Premises, if not removed by Lessee on or before the date of termination of the Agreement, shall become the property of Lessor.

ARTICLE 6 – PERMITTED USE OF LEASED PREMISES AND OTHER SERVICES

6.01. Permitted Use. Lessee may use the Leased Premises exclusively for the purpose for which Lessee has been organized and as described in Exhibit B, which will be primarily for the provision of individualized preventative health care and wellness education to South Texas College students of eighteen years and older and College employees.

6.02. Keys. Lessor will provide Lessee a set of key(s) to the Leased Premises. Upon termination of the Lease Agreement, key(s) shall be returned to the South Texas College Director of Facilities Operations and Maintenance or College of Facilities Operations and Maintenance designee.

6.03. Access to Campus Parking. Lessee employees will have access to campus parking with an appropriate parking permit. Six parking permits will be issued to Lessee's employees by the STC Department of Public Safety. Parking fines will be assessed if the Lessee employee does not display the appropriate parking permit and fines may be issued for parking and moving traffic violations.

6.04. Food Services. Lessee employees will have access to Lessor's on-campus cafeteria facilities for the purchase of food and beverages.

6.05. Emergency Notification System. Lessee's employees will be included in the Lessor's Emergency Notification System upon Lessee providing the Lessor's Information Technology Department with the Lessee's employees' email addresses, preferred email addresses, and cell phone numbers.

6.06. Public Safety Law Enforcement and Security Services. The STC Department of Public Safety is a public police department and will respond to Lessee's employees on the same basis as it does to STC employees and students.

ARTICLE 7 – MAINTENANCE & CUSTODIAL SERVICES

7.01. Maintenance. Lessor agrees to maintain and repair, at the Lessor's expense, any portion/part of the Leased Premises as may be needed to continue the intended use of the Leased Premises under this Agreement other than repairs for damages deemed to have been caused through unreasonable abuse by Lessee and/or its associated occupants. If caused through unreasonable abuse by Lessee, the results of such damage will be repaired by Lessor to conform to the condition of the premises on the commencement date of the lease, but those reasonable costs of repairs will be reimbursed to the Lessor by the Lessee.

7.02. Custodial. Lessor agrees to provide usual custodial services for any portion of the Leased Premises as may be needed to continue the intended use of the Leased Premises under this Agreement, subject to the exception for care and disposal of medical waste, as described in Section 7.03.

7.03. Clean Medical Waste. Lessee agrees to clean, sanitize, and disinfect the space and provide and dispose all of medical and lab supplies and waste as required. Lessee shall comply with the required Texas Commission of Environmental Quality (TCEQ)/United States Environmental Protection Agency (EPA) Waste Guidelines.

ARTICLE 8 – TECHNOLOGY & COMMUNICATIONS

8.01. Technology & Communications. Lessor agrees to provide a telephone and local area telephone/fax connectivity at Lessor's expense. Lessee will provide internet connectivity at Lessee's expense. At its cost, Lessee may add the necessary lines and cables required for internet connection within the leased space. Lessor will not provide any computer software, hardware, or equipment, such as, but not limited to, laptops, desktops, scanners, or copiers, etc. Lessor agrees to post contact information, including the telephone number for the Lessee, on its official webpage.

ARTICLE 9 – SIGNS

9.01. Signs. Subject to the written approval of Lessor, and to the extent necessary under the terms of this Agreement and subject to applicable laws, ordinances and regulations, Lessee shall have the right to install signs on the Leased Premises, with prior approval from Lessor. Lessee must remove all signs at the termination of this Agreement and repair any damage resulting from the erection or removal of the signs.

ARTICLE 10 – LESSEE'S PERSONAL PROPERTY INSURANCE

10.01. Insurance. Lessee shall maintain all insurance for Lessee's personal property

located within the Leased Premises and Lessee covenants and agrees that Lessor shall have no responsibility for damage or destruction of Lessee's personal property located within the Leased Premises except for damage caused by the Lessor's sole negligence.

ARTICLE 11 – LIABILITY INSURANCE AND INDEMNIFICATION

11.01. Liability Insurance. (a) The parties acknowledge that Lessor's liability to Lessee's officers, employees and third parties for negligent acts of Lessor is limited by the Texas Tort Claims Act. Lessor shall, during the term of the Lease, provide and maintain insurance in sufficient amounts to cover Lessor's liability, if any. Lessee shall, during the term of the Lease provide and maintain in force during the term of this Agreement liability insurance in the amounts deemed adequate by Lessee. A copy of the Certificate of Insurance must be presented to the Lessor. (See Exhibit C to Lease between Access Esperanza Clinics and South Texas College.)

ARTICLE 12 – NOTICE OF DAMAGE

12.01. Notice of Damage. If the Leased Premises, or any structures or improvements on the Leased Premises, should be damaged or destroyed by fire, tornado, or other casualty, Lessee shall give immediate written notice of the damage or destruction to Lessor, including a description of the damage and, as far as known to Lessee, the cause of the damage.

ARTICLE 13 – DAMAGE OR DESTRUCTION

13.01. Damage or Destruction. If the building on the Leased Premises should be totally destroyed by fire, tornado, or other casualty, or if it should be so damaged that rebuilding or repairs cannot reasonably be completed within thirty (30) working days from the date of the occurrence of the damage, this Agreement, at the option of either party, shall terminate, effective as of the date of said occurrence.

ARTICLE 14 – DEFAULT

14.01. Default by Lessee. If Lessee shall remain in default under any condition of this Agreement for a period of thirty (30) days after written notice from Lessor, Lessor may at its option, upon notice to Lessee, terminate this Agreement.

14.02. Default by Lessor. If Lessor shall remain in default under any condition of this Agreement for a period of thirty (30) days after written notice from Lessee, Lessee may at its option, upon notice to Lessor, terminate this Agreement.

ARTICLE 15 – OPERATIONS AND SERVICES PROVIDED BY LESSEE

15.01. Operations and Services provided by Lessee. Operations and Services provided by Lessee are included as Exhibit B.

15.02. Services. Lessee shall provide preventive health care services exclusively for students enrolled at South Texas College’s Mid-Valley Campus at Weslaco, Texas and employees employed by South Texas College.

- a) Lessee will follow Lessor’s board approved academic calendar including the beginning and ending of semesters and holidays.
- b) The preventive health services shall be provided free of charge for Medicaid-qualifying students and employees. Lessee will charge and report its services to Medicaid.

15.03. Required License(s) and Credential(s). Lessor requires Lessee to possess required license(s), certification(s), and credential(s) to operate and provide services at Lessor’s premises, and to prominently display such licenses, certifications and credentials. Lessee agrees to employ only individuals with the required licenses, certifications or credentials to perform the medical services being provided.

ARTICLE 16 – CONDUCT AND COMPLAINT CASES, INCLUDING TITLE IX

16.01. Title IX Statement. Title IX of the Education Amendments 1972 (20 U.S.C. Section 1681, et seq.) and its implementing regulations, 34 C.F.R. Part 106 (Title IX), state, “No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving Federal financial assistance.”

16.02. Conduct and Complaint Cases, Including Title IX. Lessee and Lessor will cooperate and collaborate in addressing conduct cases and complaints, including Title IX, involving Lessee patients and employees and Lessor students, faculty, staff, and/or property.

16.03. Communication, Coordination, and Collaboration

- a) **Confidentiality.** All services provided by Lessee to patients will be kept confidential except for the following circumstances:
 - i. If the patient wants information shared with the College or campus security, campus or local law enforcement, the Lessee must obtain consent for release of the information. When releases of information are required, it will be written, informed,

- and reasonably promptly handled.
- ii. Lessee will engage in a good faith presentation of the remedial support Lessor and their agents may provide to a patient who has experienced any form of sexual based unwelcome conduct and will encourage patient to report the conduct to Lessor or allow Lessee to present such information. The support provided by Lessor may include academic assistance and adjustments, counseling and other customized support. Additionally, Lessee agrees to provide all patients experiencing unwelcome sexual misconduct with Lessor's Resource Brochure outlining on-campus support and reporting protocol.
 - iii. Lessee will report to Lessor when the student or employee being treated poses an imminent risk of harm to self or others, or reveals that he/she is at an imminent risk of harm.
 - iv. Lessor agrees to maintain and provide to Lessee a current list of the names of all entities whom Lessor allows to access the space leased by Lessee and their reason for access, (ex. "custodial staff"). This does not apply to patients receiving treatment. Lessor will ensure that everyone whom Lessor allows to access the Mid-Valley Campus space leased by Lessee will sign and abide by the Statement of Confidentiality agreement (South Texas/Access Esperanza Clinics Statement of Confidentiality Acknowledgement Statement) (attached as Exhibit D). Lessor agrees to provide to Lessee a copy of those signed statements within 14 days of their signature.
- b) Trainings.** Lessee is required to participate in all identified trainings provided by Lessor related to Title IX and sexual misconduct, including but not limited to dating violence, discrimination, domestic violence, harassment, intimate partner abuse, sexual harassment, sexual violence, stalking, and retaliation. The Parties agree to keep each other informed about current trends and patterns in sexual assault both on and off campus.
- c) Lessor Resources and Support Services.** Lessee agrees to provide patients the informational resources and materials provided by Lessor related to Title IX and sexual misconduct, including but not limited to dating violence, discrimination, domestic violence, harassment, intimate partner abuse, sexual harassment, sexual violence, stalking, and retaliation. Lessee also agrees to provide patients information regarding Lessor's Counseling and Support Services and other resources available, including academic support and assistance.
- d) Aggregate Non-Personally Identifiable Data.** Lessee agrees to provide aggregate non-personally identifiable data, as permitted by law and as

requested by Lessor, to the Title IX Coordinator related to incidents of sexual misconduct and other reportable offenses to include in its annual Clery Act security report and to help the college identify patterns or systemic problems related to sexual violence. Once this Agreement becomes effective, the data must be submitted the first of every month, beginning with March 1, 2019. The data should include number of patients with cases involving sexual misconduct, the location of the violation (i.e. on or off campus), the nature of each violation, the gender of the parties (that is, how many victims identified as female, how many as male, how many accused were identified as female, how many as male). This information should be provided in aggregate form so that the information is not linkable to a specific individual.

- e) **Lessor's Department of Public Safety.** To the extent allowed and as required by law and Lessor policy, Lessee agrees to promptly share information about crimes that may pose an imminent serious threat to the health and safety of a member or members of campus or near-campus communities, as is necessary to facilitate the issuance of Clery Act requirements on timely warnings, emergency notifications, and the legally mandatory reporting of crime statistics.
- f) **Title IX Staff Contact Information.**

Title IX Coordinator

Mary Elizondo, MBA, CPA, CFE, CGMA

Vice President for Finance and Administrative Services

3201 West Pecan Blvd. X224

McAllen, Texas 78501

956-872-3558

marye@southtexascollege.edu

Title IX Deputy Coordinator

Brenda J. Balderaz

Director of Human Resources

2501 West Pecan Blvd.

McAllen, TX 78501

956-872-5057

brendajb@southtexascollege.edu

Title IX Deputy Coordinator

Janette Garcia

Institutional Equity Manager
3201 West Pecan Blvd. X 223
McAllen, TX 7801
3201 West Pecan Blvd.
956-872-2307
jqarcia_3213@southtexascollege.edu

Title IX Deputy Coordinator

Santa E. Pena

Director of Counseling
3201 West Pecan Blvd. K2.900
McAllen, Texas 78573
956-872-2140
santaep@southtexascollege.edu

Title IX Deputy Coordinator

Paul Varville

Chief Administrator for Department Public Safety and Regional Center for
Public Safety Excellence
2509 West Pecan Blvd.
McAllen, TX 78501
956-872-2330
pbvarvil@southtexascollege.edu

ARTICLE 17 – REPRESENTATIONS

17.01. Representation of Agency. Lessee will provide medical services to identified students enrolled at South Texas College and College employees as described in the attached Exhibit B. Lessee is not an agent of the College and may not represent itself as an agent of the College.

17.02. Employees of Lessee. Individuals employed by Lessee, whether to provide medical services or perform administrative tasks, are not employees of the College and may not represent themselves as employees of the College. There is no agency relationship between the College and employees of Lessee.

ARTICLE 18 - NOTICE

18.01. Notice. Except as may be otherwise specifically provided in this Agreement, all

notices, demands, requests or communications required or permitted hereunder shall be in writing and shall either be (i) personally delivered against a written receipt, or (ii) addressed to the parties at the addresses set forth below, or (iii) at such other addresses as may have been specified by written notice delivered in accordance herewith:

If to Lessor: South Texas College
Attention: Dr. Shirley A. Reed, President
3201 West Pecan Blvd.
McAllen, Texas 78501

If to Lessee: Access Esperanza Clinics
Attention: Mr. Patricio Gonzales, CEO
916 E. Hackberry Ave, Suite A
McAllen, Texas 78501

ARTICLE 19 - MISCELLANEOUS

19.01 Transferability. Neither Party may transfer or assign this Agreement, in whole or in part, without the prior written consent of the other Party.

19.02 Entire Agreement. This Agreement constitutes the entire agreement and understanding of the parties with respect to the matters contained herein and supersedes all prior agreements and contracts.

19.03 Governing Law and Venue. This Agreement shall be governed by, and interpreted in accordance with, the laws of the State of Texas. Hidalgo County, Texas, shall be the sole and exclusive venue for any litigation, special proceeding or other proceeding as between the parties that may be brought under, or arises out of, this Agreement.

19.04. Cumulative Remedies. All rights and remedies of Lessor and Lessee under this Agreement shall be cumulative, and none shall exclude any other right or remedy provided by law or by any other provision of this Agreement. All such rights and remedies may be exercised and enforced concurrently and whenever, and as often, as occasion for their exercise arises.

19.05. Waiver of Breach. A waiver by either Lessor or Lessee of a breach or default of any provision under this Agreement by the other Party shall not constitute a continuing waiver or a waiver of any subsequent breach or default.

19.06. Responsibility for Negligence and Third Party Claims. To the extent authorized by the laws and Constitution of the State of Texas, each Party to this Agreement shall be responsible for damages to persons or property resulting from

negligence on the part of its employees, agents, or officers. Neither Party assumes any responsibility to the other Party for the consequences of any act or commission of any person, firm, or other entity not a party to this Agreement.

IN WITNESS WHEREOF, Lessor and Lessee approve the execution of this Lease Agreement by a motion duly made, seconded, and adopted by the appropriate governing bodies thereof.

SOUTH TEXAS COLLEGE

By: _____
Dr. Shirley A. Reed, President

ACCESS ESPERANZA CLINICS INC.

By: _____
Mr. Patricio Gonzales, CEO

Access Esperanza Clinics

Exhibit A

STC Facility Use Charges Schedule

Space	Size (sf)	Number of Classrooms/Labs	Monthly			Number of Months	Annual Rental Cost (\$)
			Utilization Factor (%)	Rental Rate (\$/sq)	Monthly Rental Cost (\$)		
Classroom*	672	1	100%	\$ 0.50	\$ 336.00	12	\$ 4,032.00
Classroom *	672	1	100%	\$ 0.50	\$ 336.00	12	\$ 4,032.00
Total Utilized Space	1,344	2			\$ 672.00		\$ 8,064.00

***Notes:**

Mid Valley Campus-Building B, Room 211 and Room 213



916 E. Hackberry Ave, McAllen, TX 78501 | 956.688.3700
www.AccessClinics.org | Patricio.Gonzales@AccessClinics.org

Campus Clinic Collaboration

Access Esperanza Clinics, Inc. and South Texas College

Contact Information

Access Esperanza Clinics, Inc.

916 E. Hackberry Ave, Suite A, McAllen, TX 78501

O: 956.688.3700 | F: 956.618.3718

Website: www.AccessClinics.org

Patricio Gonzales, MSSW-LMSW - patricio.gonzales@accessclinics.org

Mission Statement

The mission of Access Esperanza Clinics Inc. (AEC) is to provide education, advocacy, and affordable high-quality health care to ensure all individuals in our community can access sexual and reproductive health care services.

Since its founding by members of the First United Methodist Church in 1964, AEC has championed its mission of helping low-income women stay healthy and prevent unplanned pregnancies, improving quality of life in the community. AEC aspires to continue this trajectory and expand its efforts to prevent chronic illness. AEC operates as an independent 501(c)(3) non-profit organization and qualifies as a state health program provider to serve low-income women, men, and teens.

Agency Overview

Continuing the founders' legacy, AEC operates five health clinics in Hidalgo County, including the Rev. English Clinic in McAllen, the Rev. Galloway Clinic in Mission, and clinics in Edinburg, Weslaco, and San Juan. Clinics are expected to serve at least 15,000 people during 2017.

AEC's typical clinic patient is Latina, in her mid-20s, who lives at or below the federal poverty level. She comes to the clinic for reproductive life planning, mainly to prevent unplanned pregnancies. Most patients are uninsured and report AEC as their only health care provider.

Nurse practitioners and physician assistants provide day-to-day patient care. Services focus on family planning and preventive health care, including physical exams, clinical exams for the breast, cervix, and testes, and testing and treatment for STIs. A full range of contraceptives, including long acting reversible contraceptives, are available at each clinic site. AEC's expanded family planning program offers preventive wellness screenings that include testing and basic

management for diabetes, high cholesterol, and hypertension. Over 95 percent of clients qualify for state or federal family planning programs and pay little or nothing for their care.

The local medical community strongly supports AEC. Ob-Gyn Dr. Fernando Otero volunteers as the agency's Medical Director, overseeing clinical protocols and providing colposcopy services. Surgeon Dr. Fredricka Borland evaluates patients with suspicious breast masses.

AEC's award-winning community education programs promote family planning and healthy lifestyles and will reach 15,000 people by the end of 2017. Promotora community health workers participate in over 100 community fairs annually and conduct weekly outreach at WIC centers, colleges, community centers, and social service agencies. Small group discussions or "platicas" are held in homes and at social service agencies to teach healthy life habits. Family communication workshops are held several times each year to help parents and their children or teens learn about growing up and healthy lifestyles.

AEC supports a university student organization at the University of Texas Rio Grande Valley that meets each week for training on family planning and healthy relationship issues. The group promotes healthy relationships to over 1,000 students a year through campus outreach and awareness events.

Primary program funding comes from the federal Title X program contracted through the Women's Health and Family Planning Association of Texas, the state's Healthy Texas Women program, and the Texas Family Planning Program. The agency is also supported through private foundations grants, Medicaid, private insurance, and private pay patient fees.

Project Need

Preventive healthcare, education, and timely management are important to maintaining good health, especially for younger individuals. According to a 2015 Institute of Medicine and National Research Council report, young adulthood - ages 18 to 26 - is a critical developmental period during which lifestyle choices can have implications on future employment, financial security, health, and well-being. Freshly independent, young adults must manage new responsibilities that can lead to neglecting healthy lifestyle choices. These challenges coupled with high local rates of diabetes put young adults in this community at especially high risk for chronic diseases.

There is a tremendous need for affordable healthcare services in this community. The Texas Department of State Health Services' 2013 report shows a higher prevalence of prediabetes and diabetes in Hidalgo County compared to the state, which puts local residents at greater risk for complications of diabetes along with cardiovascular disease and stroke. Unfortunately many people in this community cannot afford the care they need. According to the 2011 U.S. Census,

Hidalgo County has the highest rate of uninsured adults of any urban county in the U.S. This high rate along with the county's chronically high 30 percent plus poverty rate (U.S. Census) creates serious barriers for people needing care.

A wide body of evidence indicates when women can plan their pregnancies, they have safer births, are healthier, have healthier children, stay in school longer, and get better paying jobs. Making family planning available and accessible is good public policy. According to the Guttmacher Institute, a leading reproductive health researcher, every \$1 invested in public programs to help low-income women prevent unplanned pregnancies, saves taxpayers \$7 in Medicaid-paid births and associated costs (as of 2010).

The need for family planning services in Hidalgo County is great. The Guttmacher Institute estimated in 2014 that only one in three women in Hidalgo County needing family planning had access to care. This includes lack of access for pregnancy prevention, preventive health screenings, and STI testing and treatment. These services are especially important to college students. The National Campaign to Prevent Teen and Unplanned Pregnancy reports that 61 percent of college students in their 20s who have a child after enrolling in a community college drop out before finishing a degree or credential.

Project Description

This project seeks to establish a clinic at the STC campus in Weslaco to help students live healthier lives and achieve their educational goals. The part-time clinic will open one day a week during the school's spring and summer semesters and will be available to students ages 18 and older, along with STC faculty and staff.

Clinic services will focus on preventive health and wellness, with an eye on early detection of chronic diseases. The clinic will offer many of the same preventive health services currently provided at AEC's full-time Weslaco clinic. Patients needing full physical exams or more invasive procedures will be referred to AEC's other clinics.

Campus Clinic Services:

- General health assessment

- Birth control instruction and method supplies

- Limited to birth control pill, patch, ring, shot, over-the-counter methods, and Plan B

- Lipids panel testing

- Includes diabetes, cholesterol, triglycerides testing

- A1C diabetes testing (reflects average blood sugar level several weeks prior)

- Basic management of diabetes, high cholesterol, and hypertension

- Diet and nutrition counseling

- Initial and basic prescription medication as medically indicated

STD testing and treatment

Testing for chlamydia, gonorrhea, syphilis, herpes, HPV

Treatment for chlamydia, gonorrhea, syphilis, herpes, HPV (treatment plan)

HIV rapid testing (results in minutes), confirmatory testing (results in five days)

Referrals for treatment

Urinary tract infection (UTI) treatment

Pregnancy testing

Working under the agency's Medical Director, Dr. Fernando Otero, the campus clinic will utilize nurse practitioners and physician assistants to conduct patient assessments and make diagnoses. The project will establish a Class D pharmacy on site to dispense medications, including contraceptives, directly through the clinic. Clinicians will write prescriptions for medications not available through the clinic's pharmacy.

AEC maintains a referral network for patients needing health and social services outside of the scope of its clinics. The campus clinic will utilize STC as a primary referral source. Clinic staff will work with STC staff on the availability of services, especially counseling services.

The majority of students are expected to qualify for free clinic services through AEC's governmental grants, including the federal Title X program, the state's Healthy Texas Women program, and the Texas Family Planning Program. To be eligible for free services, students must be Texas residents, uninsured, age 64 or younger, and have a household income of 250 percent or less of the federal poverty level (\$2,452 a month for family household size of one). U.S. citizenship, legal residency, and gender will not be barriers to free services. The clinic will also accept payment for services through Medicaid, private insurance, and private fees.

The clinic will require at least two but preferably three rooms that can be secured and dedicated to the project, along with close access to restrooms. One room will be used for intake and initial counseling, and the second would work as space for the clinician to conduct assessments. A third room could be used for nutritional counseling for patients at risk or diagnosed with diabetes or other chronic diseases related to cardiovascular diseases. Clinic operations will also require working with STC on internet access, a campus phone line, custodial services, clinic signage, and on-campus promotion.

The Campus Clinic Collaboration between STC and AEC would eliminate many of the barriers STC students currently face when needing basic healthcare services. This project will benefit all connected. Students would have easy and regular access to basic health care at no or very low cost to them. For minimal investment, STC would gain a clinic on the campus to help students stay healthy and stay in school. AEC would have the opportunity to meet its mission in reaching and serving more uninsured people in this community.

EXHIBIT C TO AGREEMENT BETWEEN ACCESS ESPERANZA CLINICS AND SOUTH TEXAS COLLEGE

I. Insurance

1.1 Coverages

Access Esperanza Clinics Inc. ("Clinic") shall purchase and maintain during the duration of this Agreement, and after this Agreement as provided in Section 1.1(c) below, the following insurance coverages:

- (a) Worker's Compensation or accidental disability and employers liability coverage with minimum limits of liability at \$500,000 for damages due to bodily injuries either by accident or disease occurring to Clinic's employees, agents, servants or professional staff as a result of this Agreement.
- (b) General Liability covering Clinic's agents, employees and servants for bodily injury, personal injury or property damage claims arising out of the premises, products or activities of Clinic or its employees with minimum limits of liability of **\$1,000,000** per occurrence and **\$3,000,000** annual aggregate.
- (c) Professional Liability covering Clinic's agents, employees and servants for bodily and personal injury claims arising out of the Clinic's activities for the rendering or failure to render care by professional staff, Clinic or its agents, employees and servants with minimum limits of liability of **\$1,000,000** per occurrence and **\$3,000,000** aggregate. In the event such coverage is through a "claims made" policy and is either cancelled, replaced or non-renewed, Clinic shall obtain and maintain extended coverage ("tail") insurance covering occurrences during the effective period expiration or earlier termination of this Agreement.
- (d) Automobile liability covering Clinic's agents, employees and servants for bodily injury resulting from operation of motorized vehicles with minimum limits of \$1,000,000 per occurrence and \$3,000,000 annual aggregate.
- (e) Cyber liability insurance for data breaches covering Clinic's agents,

employees, and servants with minimum limits of \$1,000,000.

II. Certificate

2.1 Certificate Required

Clinic shall provide South Texas College (“College”) with current certificates of insurance or renewal of insurance for all policies required under Section 1.1 during the term of this Agreement so that College has evidence of required insurance being effective at all times.

III. Compensation

3.1 No Compensation

College will not be charged for any services performed by Clinic.

IV. Additional Obligations

4.1 Notification of Claims

Clinic agrees to notify College as soon as reasonably practicable, of any occurrence, liability, judgment, claim, or other matter arising out of any allegedly intentional act, negligence, medical or professional malpractice, or other act or omission of Clinic or its employees or agents in connection with the provision of services or representatives or warranties hereunder regarding the Clinic’s services at the College’s Weslaco campus.

4.2 Corporate Compliance

Clinic represents and warrants that it, its employees and providers at the Clinic will conduct their activities in full compliance with applicable state, local, and federal law including the Medicare/Medicaid Anti-Fraud and Abuse Laws and the Texas Medical Practice Act and Health & Safety Code. Notwithstanding any

unanticipated effect of any of the provisions herein, the Clinic and its staff will conduct themselves in a manner not to constitute a violation of Medicare/Medicaid Anti-Fraud and Abuse Law or Texas Medical Practice Act and Health & Safety Code provisions.

4.3 Compliance with Applicable Health Care Law

The Clinic will at all times comply with applicable state, local and federal laws, including, but not limited to, the “Stark” law (42 U.S.C. § 1395nn), the Anti-Fraud and Abuse Statute (42 U.S.C. § 1320a-7b(b)), the Health Insurance Portability and Accountability Act of 1996 (“HIPAA”), and the Texas Patient Non-Solicitation Law (Texas Occ. Code Ann. § 102.001) and this Agreement shall be construed in accord with applicable The Joint Commission standards.

4.4 Compliance with Law as to Use of Leased Premises

The Clinic (i.e. the Lessee) shall comply with all laws, orders, ordinances, and other public requirements now or hereafter pertaining to Lessee’s use of the Leased Premises. The College (i.e. the Lessor) shall comply with all laws, orders, ordinances, and other public requirements now or hereafter affecting the Leased Premises (the clinic held at the College’s Weslaco campus).

4.5 Compliance with STC Regulations

Clinic’s employees will abide by all applicable rules of conduct applicable to South Texas College employees, staff, and students regarding the use of and access to common areas on the South Texas College Weslaco campus.

V. Records and Information

5.1 Patient Information

Clinic warrants and covenants to College that neither Clinic nor any Clinic staff shall disclose to any third party, except where permitted or required by law, any confidential information, including patient or medical record information regarding Clinic’s patients, and Clinic and Clinic’s staff shall comply with all federal and state laws and regulations, and all rules, regulations, and policies of Clinic and its medical staff, regarding the confidentiality of such information. Clinic acknowledges that in receiving or otherwise dealing with any records or

information from patients receiving treatment of alcohol or drug abuse, Clinic and all Clinic employees are fully bound by the provisions of the federal regulations governing Confidentiality for Alcohol and Drug Abuse Patient Records (42 C.F.R. Part, as amended from time to time) as well as any state laws that govern HIV/AIDS and mental health treatment. In addition, Clinic warrants and covenants to College that, if necessary, Clinic and all Clinic staff will resist judicial proceedings and efforts to obtain access to such records or information except such access as is expressly permitted by the aforementioned federal regulations and/or Texas law.

5.2 HIPAA Requirements

Clinic agrees to comply with the Health Insurance Portability and Accountability Act of 1996, as codified at 42 U.S.C. § 1320d ("HIPAA") and any current and future regulations promulgated thereunder including without limitation the federal privacy regulations contained in 45 C.F.R. Parts 160 and 164 (the "Federal Privacy Regulations"), the federal security standards contained in 45 C.F.R. Part 142 (the "Federal Security Regulations"), and the federal standards for electronic transactions contained in 45 C.F.R. Parts 160 and 162, all collectively referred to herein as "HIPAA Requirements." Clinic agrees not to use or further disclose any Protected Health Information (as defined in 45 C.F.R. Section 164.501) or Individually Identifiable Health Information (as defined in 42 U.S.C. Section 1320d), other than as permitted by HIPAA Requirements and the terms of this Agreement.

VI.

Term and Termination

6.1 Provisions Surviving Termination

The obligations of the parties relating to hold harmless, compliance with federal and state law and regulations, non-disclosure of and maintaining confidential information, access to records, and all other obligations that by their very nature are usually and customarily enforceable after the termination of an agreement shall survive the termination of this Agreement.

VII.
MISCELLANEOUS

7.4 Public Safety Law Enforcement and Security Services

Lessor's Public Safety and Law Enforcement and Security Services will:

- i. Assist in contacting the appropriate jurisdiction to obtain a protective order, and provide assistance with issuance of criminal protective orders, as appropriate;
- ii. Enforce any protective orders on Lessor's campuses;
- iii. Provide assistance in issuing no-contact restrictions, if requested through a complaint alleging sexual assault, dating violence, domestic violence, and/or stalking;
- iv. Provide the Lessor's All Hazards Emergency Plan outline for use by Lessee's employees. Lessee's employees will be integrated into the plan.



Facilities Operations & Maintenance

3201 W. Pecan McAllen, TX 78502-9701

PH: (956) 872-2556 FAX: (956) 872-3464

South Texas College / Access Esperanza Clinics Statement of Confidentiality Acknowledgment Statement

As a College employee, my job duties require me to conduct maintenance at the Access Esperanza Clinic Inc. (the "Clinic") and therefore come in contact with Clinic correspondence, records, and other documents, all of which I have been instructed are confidential and contain sensitive, health, or other private information.

I understand and acknowledge the importance of the confidential nature of the information which I may observe.

I acknowledge that I have been advised by my supervisor, and I agree, that as a condition of my employment, or continued employment, I will not open any folder, file or container where files or documents are kept and will not obtain and will not reveal to any person any information of a confidential nature as herein described of which I may become aware during my course of employment with South Texas College. Confidential information includes information concerning any Clinic employee, student, staff, faculty, or administrative personnel.

For purposes of this acknowledgement, official communications and statements which are presumed to be confidential, include, but are not limited to the following:

1. Communications and statements regarding student body health issues;
2. Other communications and statements made in the furtherance of official College business dealing with sensitive topics which would lead one to reasonably believe that the matters in question are intended to be kept private.

I acknowledge that the presumption of confidentiality may only be overcome by express instruction from senior College administrative or executive staff.

I further understand and agree to abide by all state and federal statutes and laws, which protect the confidentiality of information, related to students'

records held by educational agencies, specifically including, but not limited to, Texas Public Information Act Sections 552.026 and 552.114, the Family Education Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99), and the Red Flags Rule.

I further acknowledge that I have been advised that I shall refrain from releasing and/or otherwise disseminating any confidential information, and that prior to releasing information which I suspect might be confidential and protected information, I will seek instructions from any immediate supervisor and obtain my immediate supervisor's written permission to release such information prior to doing so.

I further acknowledge that I have been advised that improper release and/or dissemination of confidential information may create civil and criminal liability for South Texas College and/or me. I further acknowledge that I have been advised that failure to comply with this agreement by improperly disclosing confidential information may subject me to disciplinary action, which might result in the termination of my employment.

I acknowledge that I have understood the foregoing, (and if I speak Spanish and not English) it has been explained to me in Spanish).

Employee Name: _____

Employee Signature: _____

Employee ID#: A _____

Date: _____

Review and Action as Necessary on Contract for Electric Power Services

Review and action as necessary on contracting for electric power services through the Texas General Land Office.

Purpose - Approval to contract with the Texas General Land Office (GLO) State Power Program for the purchase of electricity is requested. The terms may be for a period of three (3) year through five (5) years at varying kilowatt rates. Pricing on electric power and associated services from the State Power Program is administered by Cavallo Energy Texas, LLC. (Houston, TX).

Justification - The electric sales agreement, through the General Land Office (GLO), will provide electric power to all South Texas College locations, which includes eighty-two (82) meters. By contracting with the GLO, the College will meet the State procurement requirements. The GLO contract includes an exemption to the following charges: gross receipt tax, PUC assessment fee, and sales tax. The exemption of gross receipt tax and PUC assessment fee is not available through other providers.

The General Land Office provider provided the following rates, which vary by term length on Friday, January 25, 2019:

Start Date	6/1/2019	6/1/2019	6/1/2019
Term	36 months	48 months	60 months
Effective Rate	\$ 0.04831	\$ 0.04665	\$ 0.04513

Background - The following is South Texas College's history on providers and rates:

Method	Service Provider	Period	Rate per kWh
General Land Office	Reliant	04/1/02 - 03/31/04	\$0.03944
General Land Office	Reliant	04/1/04 - 05/31/06	\$0.05397
RFP	Hino Electric	06/1/06 - 05/31/07	\$0.08099
RFP	Hino Electric	06/1/07 - 05/31/08	\$0.08650
RFP	Gexa Energy	06/1/08 - 05/31/11	\$0.10200
RFP/General Land Office	Cavallo Energy Texas	06/1/11 - 05/31/14	\$0.05676
General Land Office	Cavallo Energy Texas	06/01/14 - 05/31/19	\$0.05482

Funds for this expenditure are available in the Utilities budget for FY 2018 - 2019.

The Committee requested pricing from the General Land Office (GLO) / Cavallo Energy Texas to determine whether to contract with the GLO or to solicit competitive bids from retailers.

Pricing on electric power and associated services from the State Power Program is administered by Cavallo Energy Texas, LLC. (Houston, TX).

Pricing with executable rates for different term periods will be provided by Cavallo Energy Texas no later than 5:00 p.m. on Tuesday, January 29, 2019 and will be presented at the Board meeting. These rates will be valid for a period of twenty-four (24) hours. If the Board approves a specific rate and term, it is requested that the President be authorized to sign an agreement.

Mr. Bill Starnes, Senior Management Consultant with ReSolved Energy Consulting (formally RJ Covington), will be available at the meeting to provide information and respond to questions.

Mary Elizondo, Vice President for Finance and Administrative Services, George McCaleb, Director of Operations and Maintenance, and Becky Cavazos, Director of Purchasing, will be present at the January 29, 2019 Board of Trustees meeting to address any questions.

Recommendation:

It is recommended that the Board of Trustees of South Texas College approve and authorize contracting with the Texas General Land Office State Power Program for the purchase of electricity for a contract period of ____ months at the effective rate of _____.

The following Minute Order is proposed for consideration by the Board of Trustees:

The Board of Trustees of South Texas College approves and authorizes contracting with the Texas General Land Office State Power Program for the purchase of electricity for a contract period of ____ months at the effective rate of _____.

Approval Recommended:

Shirley A. Reed, M.B.A., Ed.D.
President

Review and Action as Necessary on Award of Proposals, Purchases, Renewal, and Interlocal Agreements

Approval of the following award of proposals, purchases, renewal, and interlocal agreement is requested as follows:

- A. Awards**
- B. Instructional Item**
- C. Non-Instructional Item**
- D. Technology Items**
- E. Interlocal Agreement**

A. Awards

1) Purchase of Motor Vehicles (Award)

Award the proposal for the purchase of motor vehicles totaling \$138,880.00 to the following vendors:

- **Caldwell Country Chevrolet** (Caldwell, TX) \$ 31,932.00
- **Spikes Motor, Co.** (Mission, TX) \$106,948.00

Purpose – The Department of Public Safety is requesting the purchase of four (4) crew cab trucks and one (1) utility vehicle for patrolling through the College district.

Justification and Benefit – The Department of Public Safety requires the additional vehicles to provide patrols and responses to incidents at the new Regional Training Center for Public Safety Excellence, Mid Valley, and Pecan campuses and hiring of additional police officers.

Background – Proposal documents were advertised on October 15, 2018 and October 22, 2018 and issued to seven (7) vendors, including six (6) local vendors. Four (4) responses were received on October 30, 2018 and reviewed by the Department of Public Safety and Purchasing Department.

Funds for this expenditure are budgeted in the Campus Police and Safety and Security budgets for FY 2018 – 2019.

2) Food Service – Starr County Campus (Award)

Award the proposal for food service – Starr County Campus to **Taqueria Hidalgo, LLC.** (Rio Grande City, TX), for the period beginning February 1, 2019 through January 31, 2020 with two one-year options to renew, with a 10% commission of net sales.

Purpose – The food service must be available for the South Texas College faculty, staff, and students at the Starr County Campus.

Justification and Benefit – The Starr County Campus must have food service Monday through Friday for breakfast and lunch. It will include some of the following items: breakfast tacos, lunch tacos, potatoes, lunch combos, piratas, and drinks.

Background – Proposal documents were advertised on November 5, 2018 and November 12, 2018 and issued to twenty-three (23) vendors. Two (2) responses were received on November 20, 2018 and reviewed by Food Services, Operations and Maintenance, Starr County Campus Coordinator, and the Purchasing Department.

B. Instructional Item

3) Science Models, Equipment, and Supplies (Purchase)

Purchase of science models, equipment, and supplies from **VWR International, Inc.** (Radnor, PA), for a total amount of \$56,992.90 as follows:

#	Vendor	Contract	Amount
1	VWR International, Inc. (Radnor, PA)	E&I Cooperative Services	\$31,248.48
2	VWR International, Inc. (Radnor, PA)	Board Approved Vendor	\$25,744.42

Purpose – The Biology Program is requesting the purchase of science models, equipment, and supplies for student instruction at the Pecan Campus – STEM and Mid Valley Campus Health Professions and Sciences buildings. These items will be for the instructional labs and prep-labs located in these new buildings.

Justification and Benefit – The models will include brain stems, advanced female skulls, hearts, magnetic teaching skulls, and male torsos. It will also include small portable EKG machines and supplies and student lab basic systems to conduct physiology lab experiments including ECG, EEG, EMG, and EOG. These items are required for students to complete the required courses and labs in Anatomy and Physiology courses.

Funds for this expenditure are budgeted in the Maintenance and Operations Taxes (M&O) Furniture, Fixtures, and Equipment (FFE) budget for FY 2018 – 2019.

C. Non – Instructional Item

4) LED Lamps (Purchase)

Purchase LED lamps from **Crawford Electric Supply** (San Antonio, TX/Mission, TX), a Texas Association of School Boards – Buyboard approved vendor, at a total amount of \$113,946.75.

Purpose – Facilities Operations and Maintenance is requesting the purchase of nine hundred fifty (950) led lamps retrofit kits, which will replace florescent lamps at the Pecan, Technology, Nursing and Allied Health, and Starr County campuses.

Justification and Benefit – As part of one of the 2019 projects, Facilities Operations and Maintenance would like to continue replacing fluorescent lamps with LED retrofit lamps at various campuses. This will be the second phase of several, which will help reduce energy consumption, improve maintenance since LED lights are designed to have long lives, and improve safety since LED lamps do not contain any harmful chemicals, such as mercury, and are safer for the environment.

Funds for this expenditure are budgeted in the District Wide Interior LED Lighting Upgrade budget for FY 2018 – 2019.

D. Technology Items

5) Servers (Purchase)

Purchase servers from **Dell Marketing, LP.** (Dallas, TX), a State of Texas Department of Information Resources (DIR) approved vendor, at a total amount of \$111,374.38.

Purpose – Information Technology is requesting to purchase seven (7) servers to replace existing devices that have reached its end of life and can no longer meet the intended needs. The servers will be installed at the Pecan Campus Building M data center and will be used to support many software applications such as Police Department surveillance systems, Information Technology applications, and databases.

Justification and Benefit – These servers will replace hardware that has reached end of life and is no longer supported by the vendor. Servers host applications and allow many connections from everywhere in our district. If the existing servers fail or stop working, students, faculty, and staff using those applications will not be able to access systems like Police Department surveillance systems, Jagnet, and student portals.

Funds for this expenditure are budgeted in Systems and Networking budget for FY 2018 - 2019.

6) Software Licenses and Maintenance Agreement (Renewal)

Renew the software licenses and maintenance agreement with **DLT Solutions, LLC.** (Herndon, VA), a State of Texas Department of Information Resources (DIR) approved vendor, for the period beginning February 27, 2019 through February 26, 2020, at a total amount of \$81,124.96.

Purpose – Information Technology is requesting to renew the college-wide Red Hat two thousand five hundred sixty-four (2,564) licenses and maintenance agreement, which will provide maintenance and support for the servers running a wide range of applications.

Justification and Benefit – This operating system runs in servers to support applications such as Jagnet and Banner. It provides support for servers to be patched and updated accordingly in order to mitigate risk and secure the operating systems that support college-wide applications serving students, faculty, and staff.

Funds for this expenditure are budgeted in Systems and Networking budget for FY 2018 – 2019.

E. Interlocal Agreement

7) Facility Usage Interlocal Agreement (Lease/Rental)

Lease/Rental facility usage interlocal agreement with **Region One Education Service Center (ESC)**, for Friday, February 15, 2019, at an estimated amount of \$5,390.00.

Purpose – The Office of Professional Development and the Division of Information Services, Planning, Performance and Strategic Initiatives is requesting lease/rental of facilities for South Texas College professional development day.

Justification and Benefit – The facility usage interlocal agreement is for the college-wide professional development day event held in the Spring for the Division of Information Services, Planning, Performance and Strategic Initiatives staff. The event is as follows:

Dates	Location	Events	Amounts
2/15/19	Region One ESC	College-Wide Professional Development for Faculty and Staff	\$ 5,390.00

Funds for this expenditure are budgeted in the Office of Professional Development budget for FY 2018 - 2019.

Recommendation:

The Finance, Audit, and Human Resources Committee recommended Board approval of the award of proposals, purchases, renewal, and interlocal agreement as listed below:

F. Awards

G. Instructional Item

H. Non-Instructional Item

I. Technology Items

J. Interlocal Agreement

A. Awards

1) Purchase of Motor Vehicles (Award): award the proposal for the purchase of motor vehicles totaling \$138,880.00 to the following vendors:

- **Caldwell Country Chevrolet** (Caldwell, TX) \$ 31,392.00
- **Spikes Motor, Co.** (Mission, TX) \$106,948.00

2) Food Services – Starr County Campus (Award): award the proposal for food services – Starr County Campus to **Taqueria Hidalgo, LLC.** (Rio Grande City, TX), for the period beginning February 1, 2019 through January 31, 2020 with two one-year options to renew, with a 10% commission on the net sales;

B. Instructional Item

3) Science Models, Equipment, and Supplies (Purchase): purchase of science models, equipment, and supplies from **VWR International, Inc.** (Radnor, PA), for a total amount of \$56,992.90 as follows:

#	Vendor	Contract	Amount
1	VWR International, Inc. (Radnor, PA)	E&I Cooperative Services	\$31,248.48
2	VWR International, Inc. (Radnor, PA)	Board Approved Vendor	\$25,744.42

C. Non – Instructional Item

4) LED Lamps (Purchase): purchase LED lamps from **Crawford Electric Supply** (San Antonio, TX/Mission, TX), a Texas Association of School Boards – Buyboard approved vendor, at a total amount of \$113,946.75;

D. Technology Items

5) Servers (Purchase): purchase servers from **Dell Marketing, LP.** (Dallas, TX), a State of Texas Department of Information Resources (DIR) approved vendor, at a total amount of \$111,374.38;

6) Software Licenses and Maintenance Agreement (Renewal): renew the software licenses and maintenance agreement with **DLT Solutions, LLC.** (Herndon, VA), a State of Texas Department of Information Resources (DIR) approved vendor, for the period beginning February 27, 2019 through February 26, 2020, at a total amount of \$81,124.96;

E. Interlocal Agreement

7) Facility Usage Interlocal Agreement (Lease/Rental): lease/rental facility usage interlocal agreement with **Region One Education Service Center (ESC)**, for Friday, February 15, 2019, at an estimated amount of \$5,390.00.

Recommend Action - The total for all award of proposals, purchases, renewal, and interlocal agreement is \$507,708.99.

Recommendation:

It is recommended that the Board of Trustees of South Texas College approve and authorize the award of proposals, purchases, renewal, and interlocal agreement in the amount of \$507,708.99 as presented.

The Following Minute Order is proposed for consideration by the Board of Trustees:
The Board of Trustees approves and authorizes the award of proposals, purchases, renewal, and interlocal agreement in the amount of \$507,708.99 as presented.

Approval Recommended:

Shirley A. Reed, M.B.A., Ed.D.
President

Discussion and Action as Necessary on External Auditor Services

Approval to renew the contract with Carr, Riggs & Ingram, LLC. (McAllen, TX) for the external auditor services for the fiscal year ending August 31, 2019 is requested.

Purpose – The external auditor services contract renewal is requested to perform the College’s annual financial audit and issue an opinion on the financial statements prepared by the College Business Office staff. The audited Comprehensive Annual Financial Report (CAFR) must be submitted annually to the Texas Higher Education Coordinating Board by December 31st.

Justification – The Vice President for Finance and Administrative Services and the Comptroller are requesting the contract renewal for external auditors to start the interim audit work related to the financial audit prior to fiscal year end.

Background - The Board awarded the contract for the external auditor services at the April 24, 2017 Board of Trustees meeting for one year with four one-year annual renewals. The second renewal period will be for the fiscal year ending August 31, 2019 for the audit of Fiscal Year 2018 - 2019.

Award	Board Meeting Date	Original Term	Renewal Term	Audit Period
Original	4/24/17	4/25/17- 12/31/17	4 – one year options	9/01/16 – 8/31/17
1 st Renewal	2/27/18		1/1/18 – 12/31/18	9/01/17 – 8/31/18
2 nd Renewal	1/29/2019		1/1/19 – 12/31/19	9/1/18 – 8/31/19

The total amount paid in FY 2017 and FY 2018, was \$108,000 and \$132,000, respectively.

Dr. Shirley A. Reed, President, and Mary Elizondo, Vice President for Finance and Administrative Services, will attend the Board meeting to address any questions by the Trustees.

Funding Source - Expenditures are budgeted in the Audit Services budget for FY 2018 - 2019 budget and FY 2019 - 2020 pending Board approval of the budget.

The Finance, Audit, and Human Resources Committee recommended Board approval to renew the contract with Carr, Riggs, & Ingram, LLC. for the external auditor services at a cost of approximately \$140,000.00 for the fiscal year ending August 31, 2019 as presented.

Recommendation:

It is recommended that the Board of Trustees of South Texas College approve and authorize renewal of the contract with Carr, Riggs, & Ingram, LLC. for the external auditor services at a cost of approximately \$140,000.00 for the fiscal year ending August 31, 2019 as presented.

The Following Minute Order is proposed for consideration by the Board of Trustees:

The Board of Trustees approves and authorizes renewal of the contract with Carr, Riggs, & Ingram, LLC. for the external auditor services at a cost of approximately \$140,000.00 for the fiscal year ending August 31, 2019 as presented.

Approval Recommended:

Shirley A. Reed, M.B.A., Ed.D.
President

Review and Action as Necessary on Solicitation of Architectural Services for Deferred Maintenance for District Wide Roofs

The Board is asked to approve the solicitation of architectural services for deferred maintenance for district wide roofs. The approved architect would first be contracted to review the specified roofing projects and recommend recoating or reroofing as appropriate per location. The architect would then serve as the architect of record for each roof within this project, as necessary.

Background

The proposed District Wide Deferred Maintenance for District Wide Roofs is part of the College's Deferred Maintenance Plan for the proper maintenance of the College's facilities. The buildings that will be part of this project were built or renovated between the years of 1998 and 2008. The roofs for these buildings are between ten (10) and twenty (20) years old and their current roof warranties are nearing their expiration periods. The buildings that are part of this project are listed below:

Mid Valley Campus		
Building Letter	Building Name	Year of Roof Installation
Building D	Workforce Innovation Center	2004
Building E	Library	2004
Building F	Student Union (previously Student Services)	2004
Building G	North Academic	2004

Nursing and Allied Health Campus		
Building Letter	Building Name	Year of Roof Installation
Building A	NAH East	2000 and 2004

Starr County Campus		
Building Letter	Building Name	Year of Roof Installation
Building A	Admin Bookstore	1998
Building B	Center for Learning Excellence	1998
Building C	North Academic	1998
Building D	Workforce Innovation	2004
Building E	South Academic	2004
Building F	Cultural Arts	2004
Building G	Student Services	2004
Building H	Student Activity Center	2004

At the December 4, 2018 Facilities Committee meeting, College staff recommended the process for procurement of services on providing a roof coating for the Deferred Maintenance of the District Wide roofs. College staff proposed using the Master Intergovernmental Cooperative Purchasing Agreement (MICPA) with Cobb County, GA and U.S. Communities for procurement of these services. During the meeting, the Facilities Committee and legal counsel had additional questions regarding the procurement of the roof coating services which staff and legal counsel have since met to review and discuss.

As a result from various discussions with U.S. Communities, Garland, College's legal counsel, College administration, and staff from the departments of Purchasing, Facilities Operations & Maintenance, and Facilities Planning & Construction, College staff determined the need to solicit for the professional services of an architectural firm. The architect will provide a recommendation to move forward with one of the following options along with an estimate of the costs for each and will serve as the Architect of Record for the project. The possible options are as follows:

Option 1 – Coating:

Provides a coating material over the existing roofs to include a minimum 15-year manufacturer's warranty.

Option 2 – Reroofing:

Provide reroofing of the existing roofs to include a minimum 15-year manufacturer's warranty.

On January 15, 2019, the Facilities Committee recommended Board approval to direct staff to move forward with the solicitation of an architect to evaluate the identified roofs and recommend maintenance options, and to further serve as the architect of record for the maintenance project, incorporating each roof as necessary.

Recommendation:

It is recommended that the Board of Trustees of South Texas College approve and authorize the solicitation of architectural services to evaluate and to serve as the architect of record for deferred maintenance of district wide roofs within this project, as presented.

The Following Minute Order is proposed for consideration by the Board of Trustees:

The Board of Trustees approves and authorizes the solicitation of architectural services to evaluate and to serve as the architect of record for deferred maintenance of district wide roofs within this project, as presented.

Approval Recommended:

Shirley A. Reed, M.B.A., Ed.D.
President

Update on Status of Non-Bond Construction Projects

The Facilities Planning and Construction staff prepared the attached design and construction update. This update summarizes the status of each capital improvement project currently in progress. Mary Elizondo and Rick de la Garza will be present to respond to questions and address concerns of the committee.

CONSTRUCTION PROJECTS PROGRESS REPORT - January 9, 2019

Project number	PROJECT DESCRIPTION	Project Development			Design Phase			Solicitation of Proposals			Construction Phase					Project Manager	Architect/Engineer	Contractor
		Project Development	Board approval of A/E	Contract Negotiations	Concept Development	Schematic Approval	30%	60%	95%	100%	Solicit of Proposals	Approve Contractor	Construction Start	30%	50%			
Pecan Campus																		
15-1-003	Pecan - Arbor Brick Columns Repair & Replacement (RR)	N/A													David	Alvarado Architects		
16-1-014	Pecan - Sand Volleyball Courts														David			
16-1-042	Pecan - Library (Renovation/Expansion)														Robert			
	Pecan - Building A Renovation	N/A			N/A		N/A				N/A				Robert	FPC	M&O	
	Pecan - Building M Office and Work Space Renovation														Robert	BSGA		
	Pecan - Athletic Field Fence Enclosure	N/A													David	FPC/Chanlin Engineering		
	Pecan - Building D Renovation														Robert	EGV Architects		
	Pecan - Building H Cafeteria Renovations														Robert	EGV Architects		
	Pecan - Demolition of Dr. Casso Property														Martin	PCE		
	Pecan - Building X Data Cabling Infrastructure Replacement (RR)														RdJG	IS&P		
Pecan Plaza																		
15-1-003	Pecan Plaza - Emergency Generator and Wiring														Sam	DBR Engineering	McDonald Municipal and Industrial	
18-1-008	Pecan Plaza - Building C 2601 Test Site Renovations														Robert	M&O		
Mid Valley Campus																		
16-2-006	MV - Building B Carpet Replacement (RR)				N/A		N/A								Sam	FPC	Diaz Flooring	
16-2-008	MV - Childcare Canopy Replacement (RR)				N/A		N/A								Sam	FPC	Tri-Gen	
16-2-009/009	MV - Resurfacing Parking Lot #3 (RR)														Sam	PCE		
	MV - Thermal Plant Renovation														Sam	ROFA		
	MV - Resurfacing Northwest Drive (RR)														Sam	PCE		
	MV - Covered Walkway for Bus Drop Off (RR)														Sam	FPC	Tri-Gen	
	MV - Student Services Renovation														Sam	ROFA		
	MV - Roofing Replacement (RR)				N/A		N/A		N/A						Martin	M&O		
Technology Campus																		
15-3-003	TC - Building B Repair Concrete Floor Mechanical Room (RR)				N/A		N/A								David	CLH Engineering	5 Star Construction	
15-3-003	TC - Building B Concrete Floor Repairs (RR)				N/A		N/A								David	CLH Engineering	5 Star Construction	
16-2-013	TC - Building B Domestic/Fire Sprinkler Lines (RR)														Sam	Halif Associates	G&G Contractors	
	TC - Shipping and Receiving Building D Office Renovation				N/A		N/A		N/A						Robert	FPC	M&O	
Nursing and Allied Health Campus																		
15-4-002	NAH - West Side Window Waterproofing (RR)														RdJG	M&O		
16-3-000	NAH - Resurface Parking Lot #1 (RR)														David	R. Gutierrez Engineering		
	NAH - Student Success Center Renovation														Sam	BSGA		
	NAH - Student Services Renovation														Sam			
	NAH - West Entry Campus Sign				N/A		N/A								David			
	NAH - Roofing Replacement (RR)				N/A		N/A		N/A						Martin	M&O		
Starr County Campus																		
15-5-005	Starr - Building E & J Crisis Mgt Center Generator														Sam	DBR Engineering	McDonald Municipal and Industrial	
	Starr - Student Services Renovation														David			
	Starr - Roofing Replacement (RR)				N/A		N/A		N/A						Martin	M&O		

CONSTRUCTION PROJECTS PROGRESS REPORT - January 9, 2019

Project number	PROJECT DESCRIPTION	Project Development										Design Phase					Construction Phase					Project Manager	Architect/Engineer	Contractor	
		Project Development					Design Phase					Construction Phase													
		Project Development	Board approval of A/E	Contract Negotiations	Concept Development	Schematic Approval	30%	60%	95%	100%	Solicit of Proposals	Approve Contractor	Construction Start	30%	50%	75%	95% Substantial Comp	100% Final Completion							
Regional Center for Public Safety Excellence																									
	RCPSE - RCPSE Building (PSJA ISD)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	RelG	N/A Receiving funds from PSJA only		
	RCPSE - Target Range																					Robert			
	RCPSE - Signage																					Robert	FPC	Monument Signs	
	RCPSE - Chiller Relocation	N/A	N/A	N/A	N/A	N/A															Robert	M&O			
Higher Education Center La Joya																									
	Exterior Building and Wayfinding Signage	N/A	N/A																			David	FPC		
District Wide Improvements																									
15-6-001	DW - Outdoor Furniture	N/A	N/A	N/A	N/A	N/A																Sam	N/A	NM Contracting, LLC.	
15-6-002	DW - Directional Signage	N/A	N/A	N/A	N/A	N/A																David	N/A	Interface	
13-6-003	DW - Automatic Doors Phase III	N/A	N/A	N/A	N/A	N/A																Robert	Elthos Engineering	5 Star Construction	
	DW - Bus Drop Off Areas	N/A	N/A	N/A	N/A	N/A																			
14-6-0014	DW - Marker Boards Replacement (RR)	N/A	N/A	N/A	N/A	N/A																Sam	N/A	TBD	
	DW - Interior LED Lighting Ph.I (RR)	N/A	N/A	N/A	N/A	N/A																Rick	M&O	TBD	
	DW - Flooring Replacement (RR)	N/A	N/A	N/A	N/A	N/A																Rick	N/A	TBD	
	DW - Restroom Fixtures Replacement & Upgrade (RR)	N/A	N/A	N/A	N/A	N/A																Rick	M&O	TBD	
	DW - Water Heater Replacement & Upgrade (RR)	N/A	N/A	N/A	N/A	N/A																Rick	M&O	TBD	
	DW - HVAC Upgrades (RR)	N/A	N/A	N/A	N/A	N/A																Rick	M&O	TBD	
	DW - Exterior Lighting Upgrade (RR)	N/A	N/A	N/A	N/A	N/A																Rick	M&O	TBD	
	DW - Basketball Court Repairing (RR)	N/A	N/A	N/A	N/A	N/A																Rick	M&O	TBD	
For FY 2018-19, 45 non-bond projects are currently in progress, 5 project(s) completed and 29 pending start up - 79 Total																									

Status of Non-Bond Construction Projects in Progress January 2019

Project	% Complete	Date to Complete	Current Activity	Original Budget	Contract Amount	Comparison to Budget	Amount Paid	Contract Balance
Pecan Campus								
Arbor Brick Columns Repair and Replacement	5%	April 2019	1. Project Development 2. Contract Negotiations	\$ 20,000.00	TBD	TBD	\$ -	TBD
Sand Volleyball Courts	5%	January 2019	1. Construction Phase 2. Construction in Progress	\$ 50,000.00	\$95,532	\$45,532	\$ -	TBD
Library	10%	March 2019	1. Project Development 2. Programming in Progress	\$ 495,000.00	TBD	TBD	\$ -	TBD
Building A Renovation	100%	November 2018	1. Construction Complete	\$ 55,000.00	TBD	TBD	\$ 4,351.00	\$ 25,649.00
Building M Office and Work Space Renovation	5%	April 2019	1. Project Development 2. Design in Progress	\$ 32,400.00	TBD	TBD	\$ -	\$ 32,400.00
Athletic Field Fence Enclosure	95%	February 2019	1. Construction Phase 2. Bidding in Progress	\$ 106,500.00	TBD	TBD	\$ -	\$ 106,500.00
Building D Renovations	95%	January 2019	1. Design Phase 2. Design in Progress	\$ 18,000.00	\$ 17,550.00	\$ 18,000.00	\$ 3,510.00	\$ 14,040.00
Building H Renovations	15%	April 2019	1. Design Phase 2. Design in Progress	\$ 60,000.00	\$ 55,500.00	\$ 60,000.00	\$ 2,497.00	\$ -
Demolition of Dr. Casso Property	5%	February 2019	1. Design Phase 2. Design in Progress	\$ 60,000.00	\$ -		\$ -	\$ 60,000.00
Building X Data Cabling Infrastructure Replacement	5%	March 2019	1. Design Phase 2. Design in Progress	\$ -	TBD	TBD	TBD	TBD
Pecan Campus Total				\$ 836,900.00	\$ 168,582.00	\$ 123,532.00	\$ 10,358.00	\$ 178,589.00

Project	% Complete	Date to Complete	Current Activity	Original Budget	Contract Amount	Comparison to Budget	Amount Paid	Contract Balance
Pecan Plaza								
Pecan Plaza Police Department Emergency Generator	95%	January 2019	1. Construction Phase 2. Construction in Progress	\$ 400,000.00	\$ -	\$ 213,324.00	\$ 177,342.20	\$ 9,333.80
Building C 2601 Test Site Renovation	100%	November 2018	1. Construction Complete	\$ 100,000.00	\$ -	\$ -	\$ 45,661.36	\$ 54,338.64
Pecan Plaza Total				\$ 500,000.00	\$ -	\$ 213,324.00	\$ 223,003.56	\$ 63,672.44
Mid Valley Campus Total								
Childcare Canopy Replacement (RR)	50%	February 2019	1. Construction Phase 2. Construction in progress	\$ 60,000.00	\$ 44,746.37	\$ 60,000.00	\$ -	\$ -
Covered Walkway for Bus Drop Off	95%	January 2019	1. Construction Phase 2. Construction in progress	\$ 75,000.00	\$ 45,357.77	\$ 75,000.00	\$ 40,220.34	\$ 5,137.43
Resurfacing Parking Lot #3 (RR)	5%	March 2019	1. Project Development 2. Contract Negotiations	\$ 5,000.00	TBD	TBD	TBD	TBD
Thermal Plant Renovation	5%	April 2019	1. Project Development 2. Contract Negotiations	\$ 8,000.00	TBD	TBD	TBD	TBD
Resurfacing Northwest Drive (RR)	5%	March 2019	1. Project Development 2. Contract Negotiations	\$ 8,000.00	TBD	TBD	TBD	TBD
Student Services Renovation	5%	April 2019	1. Project Development 2. Contract Negotiations	\$ 20,000.00	TBD	TBD	TBD	TBD
Roofing Replacement (RR)	95%	February 2019	1. Construction Phase 2. Bidding in Progress	TBD	TBD	TBD	TBD	TBD
Mid Valley Campus Total				\$ 241,000.00	\$ 163,976.14	\$ 200,000.00	\$ 114,092.34	\$ 5,137.43

Project	% Complete	Date to Complete	Current Activity	Original Budget	Contract Amount	Comparison to Budget	Amount Paid	Contract Balance
Technology Campus								
Repair Concrete Floor Mechanical Room	100%	December 2018	1. Construction Phase 2. Construction in Progress	\$ 30,000.00	\$ 9,800.00	\$ 30,000.00	\$ 8,844.50	\$ 955.50
Building B Concrete Floor Repairs	5%	April 2019	1. Construction Phase 2. Construction in Progress	\$ 400,000.00	\$ 64,300.00	\$ 400,000.00	\$ -	\$ -
Building B Domestic/Fire Sprinkler Lines	95%	February 2019	1. Construction Phase 2. Construction in Progress	\$ 900,000.00	\$ 638,935.00	\$ 600,000.00	\$ 550,598.90	\$ 88,336.10
Shipping and Receiving Building D Office Renovation	5%	January 2019	1. Construction Phase 2. Bidding in Progress	TBD	TBD	TBD	TBD	TBD
Technology Campus Total				\$ 1,375,000.00	\$ 726,228.13	\$ 1,051,806.87	\$ 572,636.53	\$ 89,291.60
Nursing and Allied Health Campus								
Student Success Center Renovation	50%	February 2019	1. Design Phase 2. Design in Progress	\$ 11,000.00	\$ 11,136.00	\$ 7,500.00	\$ -	TBD
Resurface Parking Lot #1	10%	January 2019	1. Design Phase 2. Contract Negotiations	\$ 25,000.00	TBD	TBD	TBD	TBD
Student Services Renovation	5%	February 2019	1. Project Development 2. Programming in Progress	TBD	TBD	TBD	TBD	TBD
West Entry Campus Sign	5%	February 2019	1. Project Development 2. Programming in Progress	TBD	TBD	TBD	TBD	TBD
Roofing Replacement (RR)	95%	February 2019	1. Construction Phase 2. Bidding in Progress	\$ 250,000.00	TBD	TBD	TBD	TBD
Nursing and Allied Health Campus Total				\$ 286,000.00	\$ 11,136.00	\$ 7,500.00	\$ -	\$ -

Project	% Complete	Date to Complete	Current Activity	Original Budget	Contract Amount	Comparison to Budget	Amount Paid	Contract Balance
Starr County Campus								
Bldg E & J Crisis Management Center with Generator	95%	January 2019	1. Construction Phase 2. Construction in Progress	\$ 400,000.00	\$ 285,493.00	\$ 142,207.00	\$ 271,218.35	\$ 14,274.65
Student Services Renovation	5%	February 2019	1. Project Development 2. Programming in Progress	TBD	TBD	TBD	TBD	TBD
Roofing Replacement (RR)	95%	December 2018	1. Construction Phase 2. Bidding in Progress	TBD	TBD	TBD	TBD	TBD
Starr County Campus Total				\$ 450,000.00	\$ 332,143.00	\$ 145,557.00	\$ 294,018.35	\$ 38,124.65
Regional Center for Public Safety Excellence								
Target Range	5%	February 2019	1. Project Development 2. Programming in Progress		TBD	TBD	TBD	TBD
Signage	100%	September 2018	1. Construction Complete				\$ 72,280.00	
Chiller Relocation	5%	February 2019	1. Construction Phase 2. Bidding in Progress	TBD	TBD	TBD	TBD	TBD
RCPSE Total				\$ -	\$ -	\$ -	\$ 72,280.00	\$ -

Project	% Complete	Date to Complete	Current Activity	Original Budget	Contract Amount	Comparison to Budget	Amount Paid	Contract Balance
Automatic Doors Phase III	5%	August 2018	1. Construction Phase 2. Construction in Progress	\$ 65,000.00	\$ 128,000.00	\$ -	\$ -	\$ -
Marker Boards Replacement (RR)	85%	February 2019	1. Project Development 2. Design in Progress	\$ 200,000.00	\$ -	\$ -	\$ -	\$ -
Irrigation System Controls Upgrade (RR)	5%	August 2019	1. Construction Phase 2. Bidding in Progress	\$ 70,000.00	TBD	TBD	\$ -	TBD
Fire Alarm Panel Replacement / Upgrades (RR)	5%	August 2019	1. Construction Phase 2. Bidding in Progress	\$ 180,000.00	TBD	TBD	\$ -	TBD
Outdoor Furniture	75%	February 2019	1. Construction Phase 2. Construction in Progress	\$ 250,000.00	\$ -	\$ -	\$ -	\$ -
Directional Signage Updates	95%	February 2019	1. Construction Phase 2. Bidding in Progress	\$ 25,000.00	TBD	TBD	\$ -	TBD
Walkway LED Lighting Upgrade	5%	August 2019	1. Construction Phase 2. Bidding in Progress	\$ 35,000.00	TBD	TBD	\$ 10,687.50	TBD
FOCUS on Active Learning (RR)	5%	March 2019	1. Project Development 2. Design in Progress	\$ 30,000.00	\$ 676.90	\$ 29,323.10	\$ 676.90	\$ -
Interior Controls Upgrade (RR)	5%	August 2019	1. Construction Phase 2. Bidding in Progress	\$ 75,000.00	TBD	TBD	\$ -	TBD
Flooring Replacement Phase I (RR)	5%	August 2019	1. Construction Phase 2. Bidding in Progress	\$ 500,000.00	TBD	TBD	\$ 24,186.92	TBD
Restroom Fixtures Replacement & Upgrade	5%	August 2019	1. Construction Phase 2. Bidding in Progress	\$ 25,000.00	\$ 4,047.68	\$ 20,952.32	\$ 4,047.68	\$ -
Water Heater Replacement & Upgrade	5%	August 2019	1. Construction Phase 2. Bidding in Progress	\$ 20,000.00	\$ 13,372.47	\$ -	\$ 3,532.63	\$ 13,372.47

Project	% Complete	Date to Complete	Current Activity	Original Budget	Contract Amount	Comparison to Budget	Amount Paid	Contract Balance
Door Access Controls Replacement (RR)	5%	August 2019	1. Construction Phase 2. Bidding in Progress	\$ 30,000.00	TBD	TBD	\$ -	TBD
HVAC Upgrades (RR)	5%	August 2019	1. Construction Phase 2. Bidding in Progress	\$ 100,000.00	\$ 13,372.47	\$ 86,627.53	\$ 21,464.85	\$ (8,092.38)
Water Pump Stations (RR)	5%	August 2019	1. Construction Phase 2. Bidding in Progress	\$ 25,000.00	TBD	TBD	\$ -	TBD
Exterior Lighting Upgrade (RR)	5%	August 2019	1. Construction Phase 2. Bidding in Progress	\$ 250,000.00	TBD	TBD	\$ -	TBD
Basketball Court Repairing (RR)	5%	January 2019	1. Construction Phase 2. Contract Negotiations	\$ 55,000.00	TBD	TBD	TBD	TBD
District Wide Total				\$ 1,935,000.00	\$ 190,811.40	\$ 105,561.07	\$ 64,596.48	\$ 36,621.97
Non-Bond Construction Project Total				\$ 4,787,000.00	\$ 1,424,294.67	\$ 1,723,748.94	\$ 1,340,627.26	\$ 232,848.09
For FY 2018 - 2019, 27 non-bond projects are currently in progress, 0 has been completed and 52 pending start up - 79 Total								

Consideration and Approval of Checks and Financial Reports

Board action is requested to approve the checks for release and the financial reports for the month of December 2018. The approval is for checks submitted for release in the amount greater than \$125,000.00 and checks in the amount greater than \$25,000.00 that were released as authorized by Board Policy No. 5610.

These checks and financial reports were scheduled for presentation to the Board on December 27, 2018, but that meeting was cancelled due to scheduling conflicts.

Mrs. Mary Elizondo, Vice President for Finance and Administrative Services, will provide a review of the Financial Report for the month of **December 2018**, and will respond to questions posed by the Board.

The checks and the financial reports submitted for approval are included in the Board packet under separate cover.

Recommendation:

It is recommended that the Board of Trustees approve and authorize the submitted checks for release in an amount over \$125,000.00, the checks that were released as authorized by Board Policy #5610, and the financial reports submitted for the month of December 2018.

The following Minute Order is proposed for consideration by the Board of Trustees:

The Board of Trustees of South Texas College approves and authorizes the submitted checks for release in an amount over \$125,000.00, the checks that were released as authorized by Board Policy #5610, and the financial reports submitted for the month of December 2018.

Approval Recommended:

Shirley A. Reed, M.B.A., Ed.D.
President

Consideration and Approval of Checks and Financial Reports

The Checks and the Financial Reports presented for approval are included in the Board Packet under SEPARATE COVER:

- A. Release of Checks for \$25,000.00 to less than \$125,000.00 Released Prior to Board Approval for December 2018
- B. Release of Checks for \$125,000.00 and Above Board of Trustees Approval Required for December 2018
- C. Release of Checks for \$125,000.00 and Above Released Prior to Board Approval (Policy 5610) for December 2018
- D. Release of Construction Fund Checks for December 2018
- E. Quarterly Investment Report for December 2018
- F. Summary of Revenue for December 2018
- G. Summary of State Appropriations Income for December 2018
- H. Summary of Property Tax Income for December 2018
- I. Summary of Expenditures by Classification for December 2018
- J. Summary of Expenditures by Function for December 2018
- K. Summary of Auxiliary Fund Revenues and Expenditures for December 2018
- L. Summary of Grant Revenues and Expenditures, December 2018
- M. Summary of Bid Solicitations
- N. Check Register for December 2018

FINANCIAL REPORTS

The Financial Reports are provided under separate cover.



The Spring 2019 Semester is officially underway. Classes began on Tuesday, January 22nd with over 33,000 students enrolled. The Office of Admissions and Records offered extended hours throughout December and January to assist students with registration and other student services.

STC RCPSE President's Advisory Committee met on December 13th, 2018 to develop a functioning action plan and select goals for 2019 for the Regional Center for Public Safety Excellence. The committee meeting was organized to identify strategies that will be used in the development of the college's 2020 RCPSE implementation plan.



South Texas College closed all campuses for Winter Break from December 17th through January 1st.

In observance of Martin Luther King day, all South Texas College Campuses were closed on Monday, January 21st.

South Texas Health System through McAllen Medical Center Foundation donated a check in the amount of \$49,000 to South Texas College's Nursing and Allied Health Division. A check presentation was hosted at the Nursing and Allied Health Campus on Thursday, Jan. 10. The \$49,000 scholarship will provide opportunities for students to help reduce their financial burden and provide assistance upon continuing their education.





The Texas Workforce Commission (TWC) awarded South Texas College three grants totaling more than \$1.3 million on Friday Jan. 11. The three grants included a Jobs and Education for Texans (JET) grant totaling \$249,096, a Skills Development Fund (SDF) Manufacturing grant of \$409,890, and a Skills Development Fund (SDF) Healthcare grant of \$655,153. \$315,679 of the Healthcare grant will be for STC to provide job-training opportunities and the remaining portion will go to grant partners for training in their areas of the state. Grant partners involved in the SDF Healthcare grant include United Health Systems and two colleges, Southwest Texas Junior College and Laredo College. The SDF Manufacturing grant business partners are Wood Crafters Home Products and TST NA Trim, LLC. The Jobs and Education for Texans (JET) Grant will benefit South Texas College students by providing equipment for the Computer Information Technology Program.

Special guest speakers in attendance at the grant included state Sen. Juan “Chuy” Hinojosa, D-McAllen; Ruth Hughs, chair of Texas Workforce Commission; Irma Vento, Human Resources manager at Woodcrafters Home Products; and Teresa Johnson, education department at South Texas Health Systems.

In honor of School Board Appreciation Month, South Texas College hosted its 5th annual Board Appreciation Breakfast Friday, Jan. 18. The event was organized as a ‘thank you’ to South Texas College’s many school district partners in education across Hidalgo and Starr counties.

At the event, STC’s Board of Trustees gathered with superintendents and board members from local school districts as well as educational partners and were lauded for their leadership, hard work, and dedication. Districts in attendance at the event included leadership from McAllen ISD, Hidalgo ISD, Edinburg CISD, La Joya ISD, Vanguard Academy, Mercedes ISD, Edcouch-Elsa ISD, South Texas ISD, Pharr Oratory, as well as Region One.





South Texas College and the University of Texas Rio Grande Valley held a collaborative leadership meeting for the first time in three years on January 11.

The leadership meeting was organized and led by vice presidents for academic affairs for STC and UTRGV, who brought together the leadership teams of both institutions with a specific goal of focusing the attention on the student transfer process between the two institutions.

A priority of the meeting was making administrators aware of changes in the leadership teams between the two institutions. Attendees then entered into guided group discussions regarding “synergistic opportunities”, examining successful existing systems between the two institutions, and discussing future opportunities to collaborate.

Among the most pressing issues, according to administrators, is ensuring that barriers for students transferring between the institutions are addressed to make the process as seamless as possible.

The Information Security Office invited all Faculty and Staff to register and participate in a Data Privacy Day online event. Data Privacy Day is an international event held annually on January 28th to promote awareness about data privacy and security. The focus of this year's Data Privacy Day is on the value of information and on being #privacyaware. This event aligned with the College's current information security awareness campaign: Email Security Prevents Unauthorized Data Disclosure.



Every year, the STC Art Department presents a Faculty Exhibition, where full-time faculty, adjunct, and dual-credit art instructors display their works for students and the community to view. This year, the exhibition will run from Jan 22-Feb 14, 2019 at the South Texas College Art Dept. Gallery Building B-103.

The South Texas College Distance Learning Department presented Blackboard Fundamentals course for Faculty. The purpose of this course was to allow for compliance for Campus Continuity in case of a Natural Disaster, as well as introduce Blackboard to persons new to the online environment. This course covered basic blackboard functions, such as Uploading Files (syllabi), Creating Discussions, and Creating Basic Quizzes.



- Joined Wanda Garza, Executive Officer for External Affairs, in a meeting with Kim Vickers, Executive Director for the Texas Commission on Law Enforcement (TCOLE), to discuss the Regional Center for Public Safety Excellence and upcoming President's Advisory Council meeting.
- Participated in an Executive Leadership Meeting at Region One to discuss continued participation in the dual credit nursing program and Project Heal Grant.
- Attended the Regional Center for Public Safety Excellence President's Advisory Council on December 13, 2018. The Council was created to provide regular input and recommendations for professional continuing education and degree programs and serves as the principal means to develop advanced training programs at the RCPSE, and to ensure that those programs remain current despite changing conditions
- Met with Juan Carlos Aguirre, Dean of Continuing, Professional & Workforce Education, to discuss proposed restructuring of Continuing Education and the job description for the new Dean.
- Attended the Farewell ceremony for Juan Carlos Aguirre, Dean of Continuing, Professional & Workforce Education, who has retired from South Texas College after seventeen years. He was presented with the President's Outstanding Service Award in appreciation of his dedication and commitment.
- Met with Dr. Fernando Chapa, Dean of Institutional Research, Effectiveness & Strategic Planning, and Dr. David Plummer, VP for Information Services, Planning & Strategic Initiatives, to review the proposal to the Texas Higher Education Coordinating Board for authority to offer a new Bachelor's Degree Program in Nursing.
- Met with Ron Meijerink, CEO of the RGV Foodbank, and Michelle Zamora, President of the Board, to discuss our partnership and to seek their support for the new South Texas College food pantries at Mid Valley and Starr County campuses.
- Met with Dr. Virginia Champion, Director of Grant Development, Management, & Compliance, Wanda Garza Executive Officer for External Affairs, Mary Elizondo, VP for Finance and Administrative Services, and Jesus Ramirez, Legal Counsel, regarding the Target Range Project.
- Participated in a legislative call with the Texas Association of Community Colleges regarding the 86th Legislative Session priorities to review submitted legislation and proposed legislative strategies.
- Provided opening remarks at the South Texas Health System (STHS) check presentation benefiting the Division of Nursing and Allied Health. The McAllen Medical Center Foundation through STHS donated \$49,000 towards scholarships for nursing students.

- Met with Dr. David Plummer, VP for Information Services, Planning & Strategic Initiatives, regarding revisions to the job description for Dean of Distance Learning.
- Attended the Lower Rio Regional Pathways meeting at Lone Star National Bank Corporate Office to discuss strategies for developing regional pathways for students to pursue careers in the Information Technology (IT) industry.
- Joined UTRGV President Dr. Guy Bailey in offering welcoming remarks at the STC and UTRGV leadership meeting on January 11th. STC interim Vice President of Academic Affairs Dr. Anahid Petrosian and UTRGV Executive Vice President for Academic Affairs Dr. Patricia McHatton then gave an overview of each institution's organizational structures.
- Attended and provided remarks at the TWC check presentations on January 11. Three grant awards totaling more than \$1.3 million were awarded to South Texas College and will support workforce training in cyber security, healthcare, and manufacturing industries.
- Met with Lorena Trevino, Continuing Education Operations Manager, and Olivia de la Rosa, Director of Professional and Workforce Education to review and discuss revisions to the job description for Dean of Continuing, Professional & Workforce Education.
- Met with Educate Texas Managing Director, Chris Coxon and Search Consultant, Carlos Peña to review and provide input on the skill set and characteristics desired in the next RGV FOCUS Senior Director.
- Participated in interview with STC student and Valley Scholar, Eduardo Salinas as part of the RGV Vision feature story in their January 2019 edition.
- Participated in a conference call organized by McWilliams Governmental Affairs, to discuss the 86th Legislative Session. The call included Community College Coalition members throughout the state of Texas.
- Attended the City of Pharr State of the City event on January 17th.
- Provided opening remarks at STC's annual Board appreciation breakfast. School district partners were invited to the event in recognition of current and future partnerships.
- Participated in a video shoot as part of the City of McAllen State of the City: "The Magic of McAllen". The event will include a video featuring the accomplishments and highlights of the college and our partnerships with the City of McAllen.
- Met with Mario Reyna, Dean for Business, Public Safety, and Technology, Dr. Carlos Margo, Associate Dean of Industry & Economic Development, Celinda Eileen Palacios, Director of Career and Employer Services, and Olivia de la Rosa, Director of Professional and Workforce Education, to discuss workforce training opportunities for the Bert Ogden Group.
- Participated in a conference call with Molly Young from TIP Strategies. COSTEP has hired TIP Strategies to conduct research on the organizational and programmatic landscape in the Rio South Texas Region related to economic development, workforce development, and education.
- Served on the 2019 Lamar Award Honoree Selection Committee, and participated in the Mirabeau B. Lamar Award annual luncheon. Each year the three higher education associations (TACC, ICUT, and CPUPC) jointly sponsor an awards luncheon during which an outstanding individual or organization with demonstrated commitment to higher education is recognized.
- Attended the signing ceremony of The General Cooperation Agreement with Universidad Tamaulipeca hosted by the Division of Business, Public Safety and Technology on Thursday, January 24.

- Participated in a conference call with Dr. Sandra Kurtinitis, President of Community College of Baltimore County, regarding student success initiatives.
- Attended the RGV Legislative tour to present background information and the legislative request for \$6.8 M in special appropriations funding from the state legislature.
- Coordinated the agendas and back-up materials for the Facilities, Education and Workforce Development, and Finance and Human Resources Committees, as well as the January 15, 2019 Regular Board meeting.
- Continue to meet with South Texas College's President's Cabinet to:
 - facilitate administrative planning on a weekly basis;
 - review and address issues of concern;
 - formulate strategic direction and problem solving; and
 - provide communication and feedback among the President and the Vice Presidents
- Continue to meet with South Texas College's President's Administrative Staff. The purpose of the President's Administrative Staff is to communicate information to all administrative staff and to provide the opportunity for discussion on areas of concern regarding the leadership and strategic direction for the College.
- Continue to meet with the College's Vice Presidents, Administrators, Planning and Development Council, Coordinated Operations Council, and other Councils to address immediate concerns and issues facing the College. Topics covered from December 13, 2018 to January 28, 2019 included:
 - Update on Spring 2019 Student Enrollment
 - Review and Discussion of Fall 2018 Clearinghouse Enrollment Report
 - Discussion on TACC Community College Research Fellow Nomination
 - Discussion on Nomination to Participate in Lumina Non-Degree Credentials Research Network
 - Discussion of Opportunity to Nominate for NISOD Excellence Award
 - Discussion of SACSCOC Updated Policy Regarding Combining Students Pursuing Dual Credit and those only Receiving High School Credit in some Courses
 - Discussion of SB251 by Senator Bettencourt Related to Courses Offered Jointly by Public Junior Colleges and Independent School Districts
 - Discussion of Participation in Transfer Convening in Kingsville on February 1st, 2019
 - Discussion of Agenda for Board Retreat
 - Discussion of Participation in Excelencia's Data Institute
 - Review and Discussion of EMSI-RGV Information Technology / Computer Systems Employment and Projections
 - Review and Discussion of Traditional Enrollment Planning Assumptions: FY 2018-2019 Update
 - Update on Impact of Federal Government Closure
 - Update on Implementation of Guided Pathways
 - Review and Discussion of Opportunity for Input into the 2019-2025 Strategic Plan for Next Biennium
 - Update on Accreditation Activities
 - Dual Credit: National Association for Concurrent Enrollment Partnerships (NACEP)
 - Nursing: Accreditation Commission for Education in Nursing
 - Reaffirmation: SACSCOC
 - Review and Discussion of Legislative Funding Recommendations for Community Colleges
 - Review of College-Wide Professional and Organizational Development Day: Friday, February 15th
 - Review and Discussion of THECB Career Readiness Report
 - Review of Career and Employer Services: 2019 Declare Your Major Day

- Discussion of Representative to Serve on City of Mission: City Council Workforce Readiness Committee
- Continued Discussion of Dean for Enrollment Services Position
- Discussion of Accommodations as a Result of Federal Government Shutdown
- Discussion of Strategies to Strengthen Relationship with New Mission Economic Development Corporation CEO Daniel Silva
- Review and Discussion of Coordinating Board Career Readiness Report
- Final Review of:
 - Status Report: FY 2017-2018
 - Comprehensive Operational Plan: FY 2018-2019 to FY 2020-2021
- Review and Discussion of Student Financial Aid Verification Process
- Discussion of Opportunity for Faculty to Assist Students with Financial Aid Verification Process
- Continued Discussion of Policy 4901: Standards of Conduct
- Updates:
 - Student Affairs and Enrollment Management
 - Finance and Administrative Services
 - Academic Affairs
 - Information Services, Planning, Performance and Strategic Initiatives

Announcements

A. Next Meetings:

- Tuesday, February 12, 2019
 - 3:30 p.m. – Education and Workforce Development Committee Meeting
 - 4:30 p.m. – Facilities Committee Meeting
 - 5:30 p.m. – Finance, Audit, and Human Resources Committee Meeting

- Saturday, February 16, 2019
 - 8:00 a.m. – 12:00 p.m. – Work Session at the Pecan Campus Student Union

- Tuesday, February 26, 2019
 - 5:30 p.m. – Regular Board Meeting

B. Other Announcements:

- Spring 2019 Census Day is Wednesday, February 6
- South Texas College will be closed Friday, February 15, 2019 for College Wide Professional Development Day

*The following documents
were provided as
handouts at the meeting.*



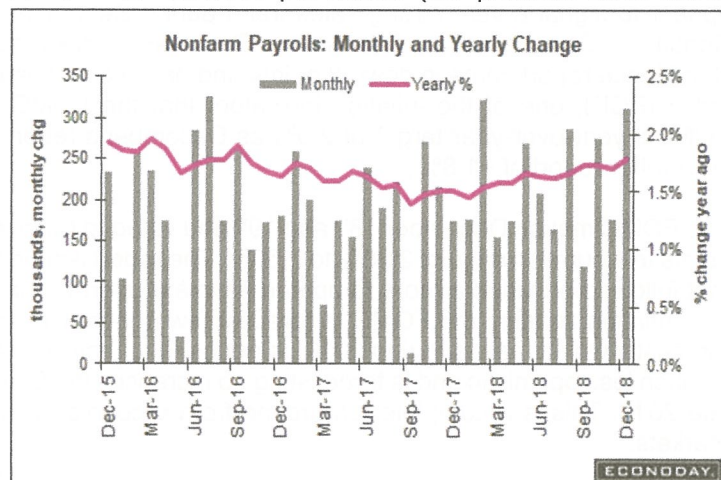
Happy New Year from the Valley View team!

Market Outlook

January 4, 2019

2019 is off to a volatile start with many factors impacting the markets. We are currently in day fourteen of a partial shutdown of the Federal government, experiencing a stock market that is trending lower, seeing a decline in global growth and beginning to witness the impact of trade battles. Although consumers have reported that they are feeling more upbeat and secure. On the flip side, the Employment Report was very strong and provides a more upbeat outlook. The Federal Open Market Committee (FOMC) raised the Fed Funds rate at the December meeting but expectations of further rate increases during 2019 are waning.

The December Non-Farm Payroll report added 312,000 jobs (the market was expecting +176,000). The report also raised the previous two months by a net of 58,000 jobs. October was revised to +274,000 jobs from the previously reported +237,000 and November was revised to +176,000 from the previous report of +155,000 jobs. The three-month average came in at +254,000 per month (the previous three-month average was +170,000 per month). The sectors with significant gains were Health Care (+50,000), Professional/Business (+43,000), Retail (+24,000), Leisure/Hospitality (+41,000), Construction (+38,000) and Manufacturing (+32,000). Government gained 11,000 jobs. The private sector gained 301,000 jobs compared with +161,000 jobs in November. The current Labor Participation Rate, a measure of the percentage of eligible workers that hold jobs, rose to 63.1% from the previous 62.9%. The Unemployment Rate rose to 3.9% from the previous 3.7% as more job seekers entered the market. The U6 rate (or the under-employed rate – those that are either over-qualified for their job or working fewer hours than they desire) remained at 7.6%. Average Hourly Earnings (AHE) rose 0.4% in December after a rise of 0.2% in November. Year-over-year AHE rose 3.2% from the previous +3.1% and has surpassed the 3.0% level where inflationary forces generally begin to increase.



The Unemployment Rate rose to 3.9% from the previous 3.7% as more job seekers entered the market. The U6 rate (or the under-employed rate – those that are either over-qualified for their job or working fewer hours than they desire) remained at 7.6%. Average Hourly Earnings (AHE) rose 0.4% in December after a rise of 0.2% in November. Year-over-year AHE rose 3.2% from the previous +3.1% and has surpassed the 3.0% level where inflationary forces generally begin to increase.

The housing sector data was incomplete due to the shutdown of the Federal government. Existing Home Sales rose 1.9% in November after rising 1.4% in October. This was the second time in six months that the report was not a negative number. Year-over-year, Existing Sales are down 7.0%. The number of units for sale fell to a very low 3.9 months from 4.3 months' supply in October, still below the normal balance point of 6-months. The median home price for Existing Homes rose 1.0%. New Home Sales were not reported since their release date was delayed due to the Federal government shutdown. The S&P Case Shiller report of home prices in the 20 metropolitan areas, reported a 0.4% increase in home values during October, and the Federal Housing Finance Agency (FHFA), the entity that analyzes all domestic home prices, reported a rise of 0.3%. Year-over-year the FHFA report was at +5.7% but noted that it was at a 2.5-year low. Housing Starts rose 3.2% in November after rising 1.4% in October and Permits rose 4.98% in November after falling 0.7% in October. Both reports were at multi-month highs. Construction Spending reports were delayed due to Government shutdowns. Realtors and builders are expressing serious concerns about their future activity and foot traffic has fallen dramatically. The Housing Market Index plunged 8 points in November after falling 4 points in October. It currently stands at a measurement of 43, which on the scale used for the indicator is below the 50 mark that separates positive outlook from negative.

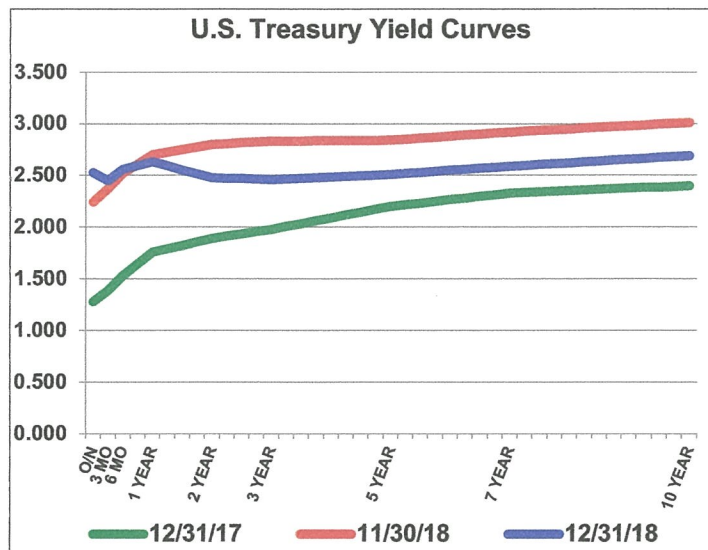
The production and manufacturing sectors had stable reports but some of the forward-looking indicators are showing stress. The final report for Gross Domestic Product (GDP) for the third quarter 2018 slipped

slightly to 3.4% from the advance prediction of +3.5%. Business inventories increased 0.6% in October after rising 0.1% in September. Sales were up 0.3%. This is a rather large inventory build for one month and may indicate that businesses feel confident that sales will consume the additional inventory. Industrial Production rose 0.6% in November after a rising 0.1% in October. Durable Goods Orders were skewed again by aircraft orders, rising 0.8% in November after falling 4.3% in October. Factory Orders were likewise skewed, falling 2.1% in October after rising 0.2% in September. Purchasing managers' expectations for both the manufacturing and service sectors, as reported by the Purchasing Managers Index and the Institute for Supply Management, remained in the positive range, but slipped lower. The Producer Price Index (PPI) rose 0.1% in November after a rising 0.6% in October. Much of this increase was in wholesale food prices and offset drops in energy prices. It is up 2.5% year-over-year compared with +2.9% in October. The Consumer Price Index (CPI) was flat in November after rising 0.3% in October. Year-over-year CPI declined to +2.2 from +2.5% in October. Core CPI year-over-year, or the results after food and energy numbers are excluded (due to price volatility), rose to +2.2% from October's +2.1%.

On the consumption front, Retail Sales posted a gain of +0.2% in November after posting a gain of 1.1% in October (revised higher from the previously reported +0.8%). This report is disappointing for a holiday sales period and it will be important to see how the December results come in. Preliminary, unofficial reports appear to signal a very strong sales trend during December. Consumers' attitudes as measured by the Consumer Confidence and Consumer Sentiment indices remained strong during December, but the Confidence report came in down 8 points and below consensus. Core Personal Consumption Expenditure Index (PCE), one of the inflation indicators that the FOMC pays close attention to, slipped below the FOMC's year-over-year target of 2.0% as December's report came in at +1.9%, but was higher than the November report of +1.8%.

The FOMC met on December 18th and 19th and voted to raise the Fed Funds rate by an additional 25 basis-points to a current range of 2.25% to 2.50%. The report issued upon adjournment and the press conference that followed provided a more tempered estimate of growth in 2019. FOMC forecasts were lower for GDP and inflation, leading the FOMC to forecast fewer increases in the Fed Funds Rate. The Committee now forecasts two increases during 2019 as opposed to their previous estimate of three increases. The market is much less optimistic and is forecasting no increases in 2019 and forecasting a possible rate decrease by late 2019. This is a complete turnaround from a couple of months ago and is due to the volatility in the markets.

Government Security Investment Pool rates improved in December and ranged between 2.22% and 2.38% with month-end rates at 2.38% to 2.53%. The TexPool rate for the last day of the year jumped to 2.53% and was a year-end adjustment that will likely taper back lower within a week or so. Overall, the Treasury yield curve moved lower, particularly out beyond one year. After closing November at 2.68%, the 1-year Treasury closed lower in December at 2.63%. The 2-year Treasury closed December at 2.48%; thirty-two basis-points lower than November's 2.80% close. The current 2-year yield is 2.49%. The yield curve is demonstrating an inversion (where longer rates are lower than shorter-term rates) in the mid region of the curve. CD rates have fallen during December with the 2-year ranging between 2.85% to 2.95% (November rates were ranging between 2.95% to 3.08%). We are encouraging clients to put their tax and other funds to work in case this trend continues.



Disclaimer: This material, based on data believed to be reliable, but not independently verified, is not intended to constitute an offer, solicitation or recommendation regarding any securities transaction or a guarantee of market conditions and is for informational purposes only. For use by the intended recipient only.



First Quarter Delinquent Tax Collection Report

Linebarger Goggan Blair & Sampson, LLP

1512 S. Lone Star Way, Edinburg, Texas 78539

Phone: 956-383-4500

Fax: 956-383-7820

LAW OFFICES
OF
LINEBARGER GOGGAN BLAIR & SAMPSON, LLP
ATTORNEYS AT LAW
1512 S. LONE STAR WAY
EDINBURG, TEXAS 78539

Telephone: (956) 383-4500
Facsimile: (956) 383-7820

January 29, 2018

Dr. Shirley A. Reed, President
Mr. Paul R. Rodriguez, Chairman
Rose Benavidez, Vice Chair
Roy de León, Secretary
Victoria Cantu, Member
Gary Gurwitz, Member
Dr. Alejo Salinas, Jr., Member
Rene Guajardo, Member
South Texas College
3201 West Pecan Boulevard
McAllen, Texas 78501

RE: Delinquent Tax Collection Report from September 1, 2018 through November 30, 2018

Dear Dr. Reed:

Our firm is pleased to submit a summary of our collection efforts on behalf of **South Texas College**. We present this summary in an effort to keep you and the **Board of Trustees** informed as to our efforts and activities.

Enclosed, you will find summaries of the different collection efforts made by our office. Understanding the need of each County is unique, we have developed a team approach that individualizes the collection efforts in each area. The **Hidalgo County** team is led by Mrs. Lucy Canales and the **Starr County** team is led by Ms. Kelly R. Salazar. Each attorney brings many years of experience to this endeavor and coordinates a team effort in which will result in better collections for **South Texas College**.

Very Truly Yours,



Lucy G. Canales
Capital Partner

Very Truly Yours,



Kelly R. Salazar
Partner

LINEBARGER GOGGAN BLAIR & SAMPSON APPROACH

The delinquent tax collection program for South Texas College continues to emphasize two basic premises: work with individual taxpayers to collect taxes owed to South Texas College and use tool of litigation as a final option.

TAXPAYER ASSISTANT PROGRAMS

Our firm has always placed great emphasis on a taxpayer assistance program, which complements every facet of our collection activities. Linebarger provides fair, equitable assistance to all taxpayers throughout the collection process. Our experience in assisting taxpayers gives us the understanding and the knowledge necessary to resolve tax-related problems for your taxpayers. Linebarger's collection activities, and particularly our mailings and property inspections, generate a huge number of telephone calls, taxpayer walk-ins, and payment agreements.

HIDALGO COUNTY

- Over 11,607 Incoming/Outgoing Calls
- Over 2,533 Taxpayer Walk-Ins
- Over 1,808 Property Inspections
- Over 282 Payment Agreements Initiated
- 17,744 Statements Mailed

STARR COUNTY

- Over 1,142 Incoming/Outgoing Calls
- Over 240 Property Inspections
- Over 437 Taxpayer Walk-Ins
- 12,697 Statements Mailed

LITIGATION SUMMARY

Filing a lawsuit to collect delinquent taxes is used as a final resort; after diligent efforts to contact and work with taxpayers are fully exhausted. Once the decision to file suit has been made, a complete property title search is conducted, the taxable property is further identified and all interested parties including all lien holders, are identified and served with notice of the lawsuit.

Hidalgo County

Litigation Activity	Cases	Base, Penalty and Interest
• Lawsuits/Interventions Filed	355	\$186,385
• Lawsuits Disposed	665	\$480,412
• Judgments Taken	296	\$162,176
• Tax Warrants	31	\$18,979

Starr County

Litigation Activity	Cases	Base, Penalty and Interest
• Lawsuits Filed	43	\$40,447
• Lawsuits Disposed	62	\$57,337
• Judgments Taken	18	\$25,385

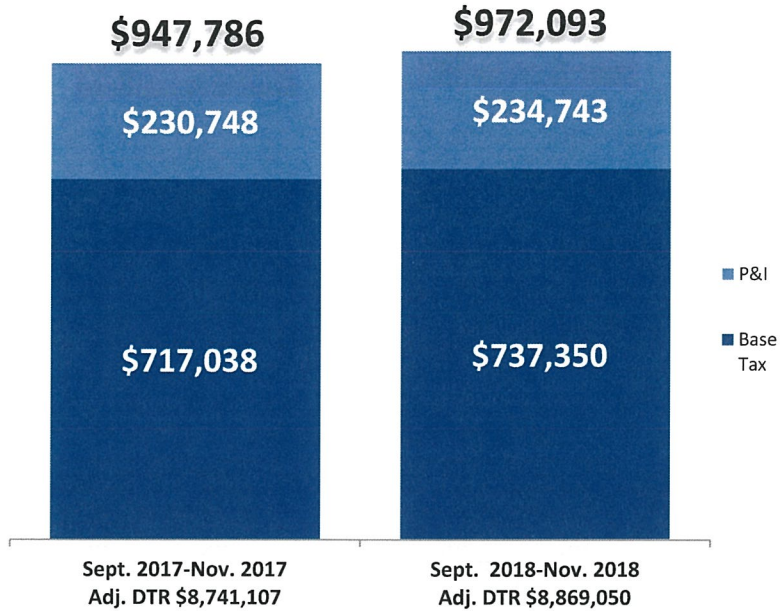
Tax Sale Activity

Our Office regularly monitors all judgments we take on behalf of South Texas College. During this reporting period, **three (3)** tax sales were conducted in Hidalgo County placing **fifty five (55)** properties for sale.

Tax Sale Result	Number of Properties	Base, Penalty and Interest
Pulled-Paid Before Sale	8	\$3,735
Pulled-Payment Agreement	3	\$1,436
Struck Off	5	\$16,808
Sold	12	\$9,055
Pulled-Other	27	\$24,928

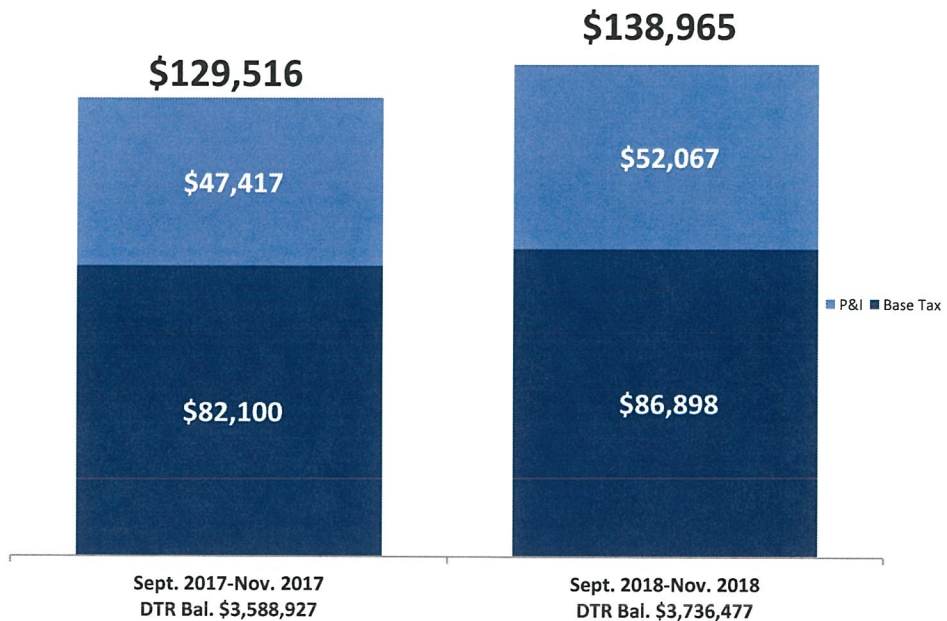
COLLECTION HIGHLIGHTS

Hidalgo County Collections



Source: Hidalgo Co. Tax Office

Starr County Collections



Source: Starr Co. Tax Office

FUTURE OVERVIEW

Review of Pending Judgments and the Filing of Additional Lawsuits

- During the next quarter, we will continue to work pending lawsuits for full payment or payment agreements. We will also continue researching the delinquent tax roll for possible new lawsuits; both real and personal property accounts.
- We will place high priority on top delinquent accounts for collections that are in litigation.
- We will continue filing lawsuits every month on delinquent accounts owing 3 or more years.

Continued Monitoring of Bankruptcy Accounts

- As a continuation of our standard operating practice, we will actively monitor and verify accounts in bankruptcy for the payment of taxes, penalties, and interest owed to South Texas College.
- We will continue to represent the District in court on all bankruptcy matters.

Mailing Program

Scheduled mailings on behalf of the South Texas College for the following month:

- January 2019 (Completed)
- February 2019
- March 2019

Scheduling of Property Sales

As properties are taken to judgment, they will be reviewed and checked for payment. Those judgments with no taxpayer response will be further reviewed and scheduled for possible tax sale.

Property Visits

On site visits are being conducted on targeted accounts weekly.

Execution of the work plan established for the South Texas College will include the constant monitoring of collection figures in order to adjust resources and enforce the collection of delinquent taxes. Our collection efforts will also include prosecuting pending suits to conclusion, mailing monthly letters, and filing new suits in order to maximize the collection of taxes. We will continue to work closely with you and your administrative staff to provide assistance and advice on all property tax matters, including changes in the law brought about by amendments to the Texas Property Tax Code.

Updated Information Provided for

**January 29, 2019
Board of Trustees Meeting**

**Review and Recommend Action on Texas General Land Office
Electric Power Services**

Cavallo Energy Texas Rates - Provider for the Texas General Land Office (GLO)

Rates for various terms are included below:

- **January 25, 2019 - GLO/Cavallo Energy Texas Rates**

Start Date	6/1/2019	6/1/2019	6/1/2019
Term	36 months	48 months	60 months
Effective Rate	\$0.04831	\$0.04665	\$0.04513

- **January 29, 2019 - GLO/Cavallo Energy Texas Rates (valid for twenty-four (24) hours)**

Start Date	6/1/2019	6/1/2019	6/1/2019
Term	36 months	48 months	60 months
Effective Rate	\$0.04751	\$0.04594	\$0.04451

The current contract rate is \$0.05482, which will expire on May 31, 2019.

Andrew T. Fish

From: Rebecca Cavazos
Sent: Tuesday, January 29, 2019 3:35 PM
To: Andrew T. Fish
Subject: FW: Open Records Request
Attachments: South Texas College Pricing Proposal 01-14-2019.pdf

From: Holz, Eric <Eric.Holz@txu.com>
Sent: Monday, January 14, 2019 3:00 PM
To: Rebecca Cavazos <beckyc@southtexascollege.edu>
Cc: Fernando Lamas <flamas@southtexascollege.edu>; Connie Villalobos <cvillalobos@southtexascollege.edu>; George McCaleb <gmccaleb@southtexascollege.edu>; Mary G. Elizondo <marye@southtexascollege.edu>
Subject: RE: Open Records Request

CAUTION: This email originated from outside South Texas College. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good afternoon,

I went ahead and refreshed the latest pricing proposal for South Texas College in an effort to help you track market movement.

There are continued concerns with regards to resource adequacy and anticipated lower reserve margin forecasts headed into the summer. We continue to see retired/mothballed coal plants across Texas in conjunction with higher demand for electricity.

<https://www.houstonchronicle.com/business/energy/article/Another-Texas-power-plant-is-mothballed-raising-13515334.php>

We are here to assist your efforts! Please feel free to leverage TXU Energy as a resource for energy expertise.

Eric

From: Holz, Eric
Sent: Thursday, December 13, 2018 9:20 AM
To: 'Rebecca Cavazos' <beckyc@southtexascollege.edu>
Cc: Fernando Lamas <flamas@southtexascollege.edu>; Connie Villalobos <cvillalobos@southtexascollege.edu>; 'melizondo@southtexascollege.edu' <melizondo@southtexascollege.edu>; 'gmccaleb@southtexascollege.edu' <gmccaleb@southtexascollege.edu>
Subject: RE: Open Records Request

Good morning Becky,

We have attached the latest pricing for South Texas College for your review.

We understand that you are currently reviewing a procurement strategy, as there are several ways in which to seek pricing from energy companies:

Procurement:

1. **STC tenders their own RFP**

- a. Most cumbersome/time consuming
 - b. Lack of internal resources/energy expertise
2. **Broker/Consultant**
- a. Does the heavy lifting on behalf of the college
 - b. Fees can be “one-time” or “bundled” into energy charge/kWh
3. **Interlocals**
- a. GLO
 - i. Does not collect GRT
 - ii. Only one supplier (Cavallo) - pre negotiated but not a true competitive process.
 - b. **TIPS - purchasing cooperative of which STC is already a member**
 - i. No monthly meter fee
 - ii. **Fee is just \$0.41/MWh** – and potentially lower with revised usage forecast due to STC expansion.
 - iii. **Fully negotiated contract that is fully compliant with all state procurement laws.**
 - iv. Ease of transaction through a **TRUE** competitive process -tightest market price for STC.

Other notes:

- The savings on the GRT tax exemption would be significantly lower on the new contract given the lower energy prices.
- The current market opportunity is for STC to take a long view on power with prices dropping to **~\$40/MWh on 108 months – which is just shy of \$500,000 in ANNUAL savings - \$4,050,000 over 9 years.**
- TXU will also provide rebates to STC for investments in energy efficiency. (LED lighting/HVAC, etc)
- **TXU is committed to partnering with STC**, whether it be through support of the Night with the Stars event, tree plantings, or educational opportunities.
- Our internal resources are here to make your job easier! (Engineering support/online portal, bill pay tools/dedicated customer support)
- As the largest vertically integrated power company in Texas, we are extremely well positioned and have the energy expertise to support your needs!

Given the concerns around generation scarcity for summer 2019, and the fact that historically, we see heat rates increase from Dec-June; we would certainly recommend that STC locks in a rate soon. Every \$1/MWh of upward market movement is an additional ~\$30,000 in annual spend for STC. We have seen the market rise by ~\$5/MWh over the last year alone, or \$150,000 in annual spend for STC. Many ISD’s have already taken a long view on power and locked in rates.

Check out the article below the speaks to the declining reserve margin and increasing volatility.

<https://www.rtoinsider.com/ercot-reserve-margins-cdr-report-107117/>

Please let us know if you have any questions or need any additional support. Thanks, talk soon.

Sincerely,

Eric R. Holz

Sales Executive | Large Business Markets | 2603 Augusta Suite 300 | Houston, TX 77057



(713) 953-5666 - O
 (713) 953-5642 - F

(713) 253 6083 - M
Outage Reporting: 1-800-725-7920 (select Option 1)
Customer Service: 1-866-576-6747

Visit us    

From: Rebecca Cavazos <beckyc@southtexascollege.edu>
Sent: Monday, November 19, 2018 2:07 PM
To: Holz, Eric <Eric.Holz@txu.com>
Cc: Salmon, Sharon <Sharon.Salmon@txu.com>; Fernando Lamas <flamas@southtexascollege.edu>; Connie Villalobos <cvillalobos@southtexascollege.edu>
Subject: Open Records Request

EXTERNAL EMAIL

Good Afternoon,

Please find attached the information requested related to energy.

If you have any questions, please let me know.

Thanks,

Becky Cavazos

Director of Purchasing
Phone: (956) 872-4681
Fax: (956) 872-4688

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Customer Name:	SOUTH TEXAS COLLEGE	Expiration Date:	(RTP) REALTIME PRICING
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*NOTE: Barring Significant market movement, this pricing offer is valid through the date and time above.

Sales Executive:	Eric Holz
Office Phone	713-953-5666
Mobile Phone	713-253-6083
E-Mail	eric.holz@txu.com



Account Manager:	Sean Enright
Office Phone	972-868-8104
E-Mail	sean.enright@txu.com

Term in Months	Pricing Structure	HUB / Load Zone	Proposed Contract Start	Proposed Contract End	Swing	Total Contract kWh	Payment Terms	Commodity Charge (\$/kWh)	Estimated TDSP Charges (\$/kWh)	EERP Dollars Available	Special Notes
24	Fixed	HUB	6/1/2019	5/31/2021	Unlimited	65,849,745	Net 30	\$0.0503100	\$0.028320	\$5,000	Includes 5% PAD
36	Fixed	HUB	6/1/2019	5/31/2022	Unlimited	98,771,100	Net 30	\$0.0479530	\$0.027948	\$6,500	Includes 5% PAD
48	Fixed	HUB	6/1/2019	5/31/2023	Unlimited	131,572,027	Net 30	\$0.0463130	\$0.027764	\$8,000	Includes 5% PAD
60	Fixed	HUB	6/1/2019	5/31/2024	Unlimited	164,506,619	Net 30	\$0.0448910	\$0.027628	\$9,000	Includes 5% PAD
72	Fixed	HUB	6/1/2019	5/31/2025	Unlimited	197,448,566	Net 30	\$0.0445640	\$0.027569	\$10,000	Includes 5% PAD
84	Fixed	HUB	6/1/2019	5/31/2026	Unlimited	230,454,832	Net 30	\$0.0431960	\$0.027513	\$11,000	Includes 5% PAD
96	Fixed	HUB	6/1/2019	5/31/2027	Unlimited	263,257,681	Net 30	\$0.0422130	\$0.027498	\$11,500	Includes 5% PAD
108	Fixed	HUB	6/1/2019	5/31/2028	Unlimited	296,078,646	Net 30	\$0.0414820	\$0.027441	\$12,000	Includes 5% PAD

Credit Status	Pending
----------------------	---------

TIPS	\$0.41 Fee Included
-------------	---------------------

Monthly Standing Charge	\$0.00
Total Contract ESI/IDs	81

Comments:	
------------------	--

Andrew T. Fish

From: Annette VanBrunt <avanbrunt@vbenergy.com>
Sent: Tuesday, January 29, 2019 2:47 PM
To: Dr. Shirley A. Reed; Myriam Lopez; Rebecca Cavazos; rodriguezp@valleylandtitleco.com; Rose Benavidez; roy.deleon@bbva.com; Victoria Cantu; Gary Gurwitz; Alejo Salinas, Jr.; Rene Guajardo
Subject: Texas Public Energy Alliance
Categories: Blue Category

CAUTION: This email originated from outside South Texas College. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear STC team-

It has come to my attention that STC is considering awarding its electricity contract to the Texas General Land Office at tonight's board meeting. Presumably, the College is considering this option because you need a contract in place by June, and feel that this program is your only option that meets state bid requirements.

I am writing to suggest that STC consider another alternative that would provide greater savings to the College via a state approved competitive bid process, AND meet your timing requirements. Utilizing the GLO Program means that there is only ONE supplier competing for the load which does not lead to the best outcomes. Also, you may not be aware that in December the State Legislature Senate Committee has recommended that the GLO program be phased out AND that all educational institutions enjoy the benefit of no Gross Receipts Tax (see attached) such that there would be no tax benefit to the GLO option.

The **Texas Public Energy Alliance (TPEA)**, is a political subdivision corporation* which is an allowed purchasing method for electricity. TPEA has already conducted an RFP for suppliers and has approved 10 suppliers to bid on the load of our members.

Benefits of TPEA for South Texas College:

- *Ability to get competitive bids from 10 quality suppliers and contract immediately following board approval to join TPEA
- *Apples to apples price comparisons--all 10 TPEA suppliers are required to use the TPEA electricity contract language with our members. This saves STC the time and effort in negotiating contract terms.
- *Eligible for fee rebates
- *Electricity consultant services to advise the College on energy procurement and energy consumption initiatives
- *Strike Price program to help meet your budget objectives

In addition to energy procurement we offer the following services for FREE as part of our program:

- *Campus/facility Benchmarking
- *FREE access to Energy Management Software (web based)
- * We enter ALL electricity related data into the software for you saving time and resources

The other key difference in our offering is that STC **keeps all of the savings** from any findings that we make in our Energy Management Reviews.

TPEA members include:

RGV members-- Mission CISD, La Joya ISD, Los Fresnos ISD, Donna ISD, La Feria ISD, South Texas ISD, Rio Hondo ISD

Other members- Texas Southern University, Houston ISD, Dallas ISD, Fort Bend ISD, Irving ISD, Arlington ISD, Wylie ISD, Alvin ISD, Pearland ISD, Harmony Public Schools, City of Carrolton

TPEA Approved suppliers:

Constellation
MP2
MidAmerican
Gexa
TXU
Reliant
TriEagle
Hudson
Source
EDF

I will be in the Valley on February 12th and have the following time slots available for a meeting:

Tuesday, Feb 12: 1 pm or 3:30 pm

Wednesday, Feb 13: 1 pm

Does it make sense for us to meet and review your options for procurement? In the meantime, I am hopeful that you elect to table a decision until more information can be gathered to ensure that you are maximizing the savings to your College.

Best Regards,

Annette Van Brunt
Van Brunt & Associates, Inc.

(713) 662-2636 office
(954) 212-0457 fax
(713) 725-8781 cell

Recommendations of Texas Senate Committee regarding the GLO's State Power Program



- The State of Texas should not be in the business of competing against private markets. Extenuating circumstances dictating a deviation from this policy can always be justified for a time, but a return to open markets free of government interventions should always be a goal that guides state policy. As such, the Committee recommends that the State Power Program (SPP) administered by the General Land Office of Texas be phased out over time dependent on the conditions and terms of contracts already entered into by the state and its counterparties.
- Furthermore, to hold the children of Texas harmless as the result of any policy decision made in regards to the SPP, the Committee recommends that all schools be exempted from paying the Gross Receipts Tax when contracting for retail power within the ERCOT areas of Texas.



Senate Committee (Business & Commerce)

December 3, 2018

<https://senate.texas.gov/cmtes/85/c510/c510.InterimReport2018.pdf>

Van Brunt & Associates

<https://senate.texas.gov/cmtes/85/c510/c510.InterimReport2018.pdf>

*The Texas Legislature enacted legislation authorizing the creation of these political subdivision corporations at the start of energy deregulation in Senate Bill 7, as is now codified by Texas Local Government Code Chapter 304.