

**SOUTH TEXAS COLLEGE
BOARD OF TRUSTEES SPECIAL MEETING
Wednesday, June 20, 2018 @ 5:30 p.m.
Ann Richards Administration Building Board Room
Pecan Campus, McAllen, Texas 78501**

AGENDA

“At anytime during the course of this meeting, the Board of Trustees may retire to Executive Session under Texas Government Code 551.071(2) to confer with its legal counsel on any subject matter on this agenda in which the duty of the attorney to the Board of Trustees under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code. Further, at anytime during the course of this meeting, the Board of Trustees may retire to Executive Session to deliberate on any subject slated for discussion at this meeting, as may be permitted under one or more of the exceptions to the Open Meetings Act set forth in Title 5, Subtitle A, Chapter 551, Subchapter D of the Texas Government Code. At this meeting, the Board of Trustees may deliberate on and take any action deemed appropriate by the Board of Trustees on the following subjects:”

- I. Call Meeting to Order**
- II. Determination of Quorum**
- III. Invocation**
- IV. Public Comments**
- V. Consideration and Action on New Agenda Items**
 - 1. Chair Appointment of Board Committee Chairs and Committee Members
 - a. Education and Workforce Development Committee
 - b. Facilities Committee
 - c. Finance, Audit, and Human Resources Committee
- VI. Presentation**
 - 1. Presentation on RGV Partnership Event in Washington DC
- VII. Consideration and Action on Consent Agenda**
 - A. Approval of Board Meeting Minutes
 - 1. May 29, 2018 Special Board Meeting
 - B. Approval and Authorization to Accept Grant Awards
 - 1) The John G. and Marie Stella Kenedy Memorial Foundation, for Scholarships for Technical Students, in the amount of \$15,000
 - 2) The Department of Commerce, Economic Development Administration Planning Grant in the amount of \$120,000
 - 3) The Region One Education Service Center agreement for Instructional Services under the Adult Education and Family Literacy Act in the amount of \$254,044
 - 4) The Texas Higher Education Coordinating Board (THECB), Nursing Shortage Reduction Program (NSRP)-Regular Grant in the amount of \$112,543
 - 5) Additional Grant(s) Received/Pending Official Award

VIII. Consideration and Action on Committee Items

A. Finance, Audit, and Human Resources Committee

1. Discussion and Action as Necessary on Property/Flood, Crime, General Liability and Law Enforcement, School Leaders E&O, Automobile, Workers Compensation, Foreign, and Cyber Insurance
2. Review and Action as Necessary on Purchases and Renewals (Non-Bond Proceeds)
 - A. Awards
 - 1) Medical Office Skills Training (Award)
 - 2) Small Business Skills Training (Award)
 - B. Non – Instructional Items
 - 3) Air Conditioning Filters (Purchase)
 - 4) Building Automation Control Equipment, Parts, and Equipment Maintenance (Purchase)
 - 5) Chiller Chemicals and Maintenance (Purchase)
 - 6) Electric Utility Carts (Purchase)
 - 7) Electric Utility Vehicles (Purchase)
 - 8) Parts and Supplies (Purchase)
 - 9) Vertical Lifts (Purchase)
 - 10) Collection Agency Services (Renewal)
 - 11) Elevator Maintenance Agreement (Renewal)
 - 12) Equipment Rental Services (Renewal)
 - 13) Grounds Maintenance (Renewal)
 - C. Technology Items
 - 14) Computers, Monitors, and Laptops (Purchase)
 - 15) Network Cabling and Equipment Installation Services (Renewal)
 - D. Interlocal Agreements
 - 16) Facility Usage Interlocal Agreements (Lease/Rental)
 - 17) Project Management Training Services (Interlocal Agreement/Purchase)
3. Review and Action as Necessary on Award of Proposal for the 2013 Bond Construction Program Funded by Bond Proceeds and Related Projects Funded by Non-Bond Proceeds
 - A. Non-Bond Proceeds
 - 1) Audio Visual Rack Credenzas (Award)
 - 2) Audio Visual Equipment – Pecan Campus Student Union (Purchase)
 - 3) Purchase of Vehicles (Award)
4. Review and Action as Necessary on Proposed New Policy #4206: *Discrimination in Employment Prohibited*
5. Review and Action as Necessary to Auction Obsolete South Texas College Chillers
6. Discussion and Action as Necessary on Parking Permit Exception for the Pecan Campus Park and Ride
7. Review and Action as Necessary on 2015 – 2018 Junior College Audit Report on Safety and Security

8. Review and Discussion of Preliminary Summary of Projected Revenues and Expenditures for FY 2018 - 2019 with Comparison to FY 2017 - 2018 Approved Budget
9. Discussion and Action as Necessary on Proposed Budget Amendment for FY 2017 – 2018
10. Review and Action as Necessary on Proposed Staffing Plan for FY 2018 – 2019
11. Review and Action as Necessary on Proposed Employee Salary Pay Plan for FY 2018 – 2019
12. Review and Discussion on Governmental Accounting Standards Board (GASB) 75 Pronouncement
13. Review and Discussion on Internal Auditor’s Follow-up Procedures
14. Discussion and Approval of Internal Audit Processes and Protocols

B. Facilities Committee

2013 Bond Construction Program – Accountability Status

1. Review and Discussion on Projected Shortfall of 2013 Bond Construction Program Budget
2. Review and Action as Necessary on Change Orders for Use of Design Contingencies, Owner Contingencies, and Acceptance of Buyout Savings for the 2013 Bond Construction Program
 1. Regional Center for Public Safety Excellence Projects

2013 Bond Construction Program – Construction Management

3. Review Status of Completion of 2013 Bond Construction Mid Valley Campus Parking and Site Improvements Project by Contractor and Any Necessary Action to Complete or Authorize Engaging of Completion Contractor
4. Review and Action as Necessary on A/E Fee Adjustments for the 2013 Bond Construction Mid Valley Campus Library Expansion
5. Review and Action as Necessary on Approval of Signage for the 2013 Bond Construction Regional Center for Public Safety Excellence

Non-Bond Facilities Planning & Construction Items

6. Review and Discussion of FY 2018 – 2019 Proposed Unexpended Plant Funds – Non-Bond Construction Projects
7. Review and Discussion of FY 2018 – 2019 Proposed Renewal and Replacement Plant Fund Projects

8. Review and Action as Necessary on Contracting Civil Engineering Services for the Non-Bond Mid Valley Campus Parking and Drive Resurfacing
9. Review and Action as Necessary on Change Order for the Non-Bond Pecan Plaza Emergency Generator and Wiring and the Non-Bond Starr County Campus Buildings E & J Crisis Management Center Generator
10. Review and Recommend Action on Renewal of Lease Agreement with City of Edinburg
11. Update on Status of Non-Bond Construction Projects

IX. Consideration and Approval of Checks and Financial Reports

The Checks and the Financial Reports presented for approval are included in the Board Packet under SEPARATE COVER

X. Informational Items

- President's Report

XI. Announcements

A. Next Meetings:

- Tuesday, July 10, 2018
 - 3:30 p.m. – Education and Workforce Development Committee Meeting
 - 4:30 p.m. – Facilities Committee Meeting
 - 5:30 p.m. – Finance, Audit, and Human Resources Committee Meeting
- Tuesday, July 24, 2018
 - 5:30 p.m. – Regular Board Meeting

B. Other Announcements:

- The College will be closed on Wednesday, July 4, 2018 in observance of Independence Day.