Board of Trustees

Finance, Audit, and Human Resources Committee Meeting

July 11, 2017
5:30 p.m.

Ann Richards Administration Building,
Board Room-Pecan Campus-McAllen, TX

SOUTH TEXAS COLLEGE

South Texas College
Board of Trustees
Finance, Audit, and Human Resources Committee
Ann Richards Administration Building Board Room
Pecan Campus
Tuesday, July 11, 2017
@ 5:30 p.m.
McAllen, Texas

"At anytime during the course of this meeting, the Board of Trustees may retire to Executive Session under Texas Government Code 551.071(2) to confer with its legal counsel on any subject matter on this agenda in which the duty of the attorney to the Board of Trustees under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code. Further, at anytime during the course of this meeting, the Board of Trustees may retire to Executive Session to deliberate on any subject slated for discussion at this meeting, as may be permitted under one or more of the exceptions to the Open Meetings Act set forth in Title 5, Subtitle A, Chapter 551, Subchapter D of the Texas Government Code."

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Approval of June 15, 2017 Finance, Audit, and Human Resources Committee Minutes

The Minutes for the Finance, Audit, and Human Resources Committee Meeting of June 15, 2017 are presented for Committee approval.

South Texas College
Board of Trustees
Finance, Audit, and Human Resources Committee
Ann Richards Administration Building Board Room
Pecan Campus, McAllen, Texas
Thursday, June 15, 2017 @ 5:30 p.m.

Minutes

The Finance, Audit, and Human Resources Committee Meeting was held on Thursday, June 15, 2017 in the Ann Richards Administration Building Board Room at the Pecan Campus in McAllen, Texas. The meeting commenced at 5:36 p.m. with Mr. Paul R. Rodriguez presiding.

Members present: Mr. Paul R. Rodriguez and Dr. Alejo Salinas, Jr.

Other Trustees Present: none

Members absent: Ms. Rose Benavidez and Mr. Roy de León

Also present: Dr. Shirley A. Reed, Mr. Jesus Ramirez, Mrs. Mary Elizondo, Mr. Matthew Hebbard, Dr. Anahid Petrosian, Mrs. Becky Cavazos, Mr. George McCaleb, Mr. Carlos Margo, Ms. Katarina Bugariu, Mrs. Brenda Balderaz, Ms. Alicia Gomez, Mr. Cody Gregg, Mr. Khalil Abdullah, Mr. Eddie Diaz, Mr. Christopher Woods, and Mr. Andrew Fish

Approval of May 9, 2017 Finance, Audit, and Human Resources Committee Minutes

Upon a motion by Dr. Alejo Salinas, Jr. and a second by Mr. Paul R. Rodriguez, the Minutes for the Finance, Audit, and Human Resources Committee Meeting of May 9, 2017 were approved as written. The motion carried.

Review and Action as Necessary on Award of Proposals, Rejection of Proposal, Purchases, Renewals, and Interlocal Agreements (Non-Bond Proceeds)

It was requested that the Finance, Audit, and Human Resources Committee recommend for Board approval at the June 27, 2017 Board meeting the award of proposals, rejection of proposal, purchases, renewals, and interlocal agreements (Non-Bond Proceeds) as listed below:

A. Awards
B. Instructional Items
C. Non- Instructional Items
D. Technology Item

A. Awards

1) **Audio Visual Equipment and Parts – I (Award):** award the proposal for audio visual equipment and parts – I to **Level 3 Audio Visual** (Mesa, AZ), at a total amount of $328,230.11;
2) **Books and Educational Materials (Award):** award the proposal for books and educational materials for a period beginning August 27, 2017 through August 26, 2018 with two one-year options to renew, at an estimated amount of $350,000.00, which is based on prior year expenditures. The vendors are as follows:

Barnes & Nobel Booksellers, Inc. (New York, NY)	**Barnes & Noble College Booksellers, LLC.** (Basking Ridge, NJ)
Complete Book & Media Supply, LLC. (Cedar Park, TX)	**Kamico Instructional Media, Inc**. (Salado, TX)
Kaplan Early Learning Company (Lewisville, NC)	**Lakeshore Learning Materials** (Carson, CA)

3) **District Wide Active Learning Classrooms AV Installation (Award):** award the proposal for district wide active learning classrooms AV installation to **Audio Visual Aids** (San Antonio, TX), at a total amount of $185,537.00;
4) **Hospital Beds (Award):** award the proposal for hospital beds to **Traco Medical** (Sioux Falls, SD), at a total amount of $46,122.17;
5) **Pecan Campus Active Learning Classroom AV Installation (Award):** award the proposal for Pecan Campus active learning classroom AV installation to **Audio Visual Aids** (San Antonio, TX), at a total amount of $123,855.00;
6) **Pecan Campus Building G Analog to Digital Audio Visual Upgrade (Award):** award the proposal for Pecan Campus Building G analog to digital audio visual upgrade to **Audio Visual Aids** (San Antonio, TX), at a total amount of $203,944.00;
7) **Network Cabling Services (Rejection):** rejection of the proposals for network cabling services, so that additional information and specifications can be included in a new solicitation;

B. Instructional Items

8) **Fire Science Training Vehicle (Purchase):** purchase a new fire science training vehicle from **Municipal Fire Apparatus Specialist, LLC. (McAllen, TX),** a Houston Galveston Area (HGAC) approved vendor, at a total amount of $270,000.00;
9) **Science Laboratory Supplies (Renewal):** renew the science laboratory supplies contracts for the period beginning September 1, 2017 through August 31, 2018, at an estimated amount of $375,000.00, which is based on prior year expenditures. The vendors are as follows:

a.	**Carolina Biological Supply Company** (Burlington, NC)	b.	**Chemglass Life Sciences** (Vineland, NJ)
c.	**Flinn Scientific, Inc.** (Batavia, IL)	d.	**Frey Scientific** (Nashua, NH)

e.	**Nasco** (Fort Atkinson, WI)	f.	**PASCO Scientific** (Roseville, CA)
g.	**Phenix Research Products** (Candler, NC)	h.	**Thomas Scientific** (Swedesboro, NJ)
i.	**VWR International, LLC.** (Radner, PA)		

C. Non-Instructional Items

10) **Air Conditioning Equipment and Supplies (Purchase):** purchase air conditioning equipment and supplies from **Carrier Corporation** (Richardson, TX/ Pharr, TX) and **Carrier Enterprise, LLC.** (Houston, TX/Pharr, TX), Texas Association of School Boards – Buyboard approved vendors, for the period beginning September 1, 2017 through August 31, 2018, at an estimated amount of $50,000.00, which is based on prior year expenditures;

11) **Air Conditioning Filters (Purchase):** purchase air conditioning filters from **J. F. Filtration, Inc./dba Joe W. Fly Company, Inc.** (Austin, TX/Harlingen, TX), a Texas Association of School Boards – Buyboard approved vendor, for the period beginning September 1, 2017 through August 31, 2018, at an estimated amount of $125,000.00, which is based prior year expenditures;

12) **Building Automation Control Equipment, Parts, and Equipment Maintenance (Purchase):** purchase building automation control equipment, parts, and equipment maintenance from **Siemens Industry, Inc.** (Austin, TX/La Feria, TX), a State of Texas Multiple Award Schedule (TXMAS) approved vendor, for the period beginning September 1, 2017 through August 31, 2018, at an estimated amount of $75,000.00, which is based on prior year expenditures;

13) **Electrical Parts and Supplies (Purchase):** purchase electrical parts and supplies from **Bush Supply Company** (Edinburg, TX), a Texas Association of School Boards – Buyboard approved vendor, for the period beginning September 1, 2017 through August 31, 2018, at an estimated amount of $55,000.00, which is based on prior year expenditures;

14) **Furniture (Purchase):** purchase furniture from National Intergovernmental Purchasing Alliance (NIPA/TCPN), National Joint Powers Alliance (NJPA), TIPS Purchasing Cooperative, and the State of Texas Multiple Award Schedule (TXMAS), at a total amount of $377,739.50.

#	Vendor	Amount
A	**Allsteel Inc. / Gateway Printing and Office Supply, Inc.** (Muscatine, IA/Edinburg, TX)	$42,806.61
B	**Computer Comforts, Inc.** (Kemah, TX)	$18,193.87
C	**Cramer / Gateway Printing and Office Supply, Inc.** (Kansas City, MO/Edinburg, TX)	$5,963.36
D	**Datum Filing Systems, Inc. / Gateway Printing and Office Supply, Inc.** (Emigsville, PA/Edinburg, TX)	$1,094.01
E	**Erg International / Gateway Printing and Office Supply, Inc.** (Oxnard, CA/Edinburg TX)	$13,028.58
F	**Exemplis Corporation / Gateway Printing and Office Supply, Inc.** (Cypress, CA/Edinburg, TX)	$80,006.80

G	**The Hon Company / Gateway Printing and Office Supply, Inc.** (Muscatine, IA/Edinburg, TX)	$11,721.98
H	**Krueger International, Inc. / Gateway Printing and Office Supply, Inc.** (Green Bay, WI/Edinburg, TX)	$199,584.19
I	**National Office Furniture / Gateway Printing and Office Supply, Inc.** (Jasper, IN/Edinburg, TX)	$1,171.10
J	**National Office Furniture / Workplace Resources, LLC.** (Jasper, IN/McAllen, TX)	$4,169.00
	Furniture Total	$377,739.50

15) **Parts and Supplies (Purchase):** purchase parts and supplies from **Grainger, Inc.** (Austin, TX/McAllen, TX), a Texas Association of School Boards – Buyboard approved vendor, for the period beginning September 1, 2017 through August 31, 2018, at an estimated amount of $60,000.00, which is based on prior year expenditures;

16) **3-D Printers (Purchase):** purchase 3-D printers from **Technical Laboratory Systems, Inc.** (Houston, TX), a Choice Partners Purchasing Cooperative approved vendor, at a total amount of $55,222.00;

17) **Equipment Rental Services (Renewal):** renew the equipment rental services contracts for the period beginning September 1, 2017 through August 31, 2018, at an estimated amount of $85,000.00, which is based on prior year expenditures. The vendor are as follows:

a.	**Backstage Productions** (McAllen, TX)	b.	**JV Equipment, Inc.** (Edinburg, TX)
c.	**Rental World** (McAllen, TX)	d.	**Space Jump Rental** (Pharr, TX)
e.	**Tejas Equipment Rental** (McAllen, TX)		

18) **Elevator Maintenance Agreement (Renewal):** renew the elevator maintenance agreement with **Otis Elevator Company** (Houston, TX), a Texas Association of School Boards – Buyboard approved vendor, for the period beginning September 1, 2017 through August 31, 2018, at an estimated amount of $60,000.00, which is based on prior year expenditures;

19) **Library Materials (Renewal):** renew the library materials contracts for the period beginning September 1, 2017 through August 31, 2018, at an estimated amount of $225,555.00. The vendors are as follows:

a.	**ABDO Publishing** (Minneapolis, MN)	b.	**Bearport Publishing** (New York, NY)
c.	**Bound to Stay Bound Books, Inc.** (Jacksonville, IL)	d.	**Cavendish Square Publishing** (New York, NY)
e.	**Cengage Learning, Inc.** (Farmington Hills, MI)	f.	**Central Programs, Inc./dba Gumdrop Books** (Bethany, MO)
g.	**Complete Book and Media Supply, LLC.** (Cedar Park, TX)	h.	**Delaney Educational Enterprises** (San Diego, CA)

i.	**Enslow Publishing, LLC.** (New York, NY)	j.	**Follett School Solutions, Inc.** (McHenry, IL)
k.	**Gareth Stevens Publishing** (New York, NY)	l.	**Grey House Publishing** (Amenia, NY)
m.	**Hertzberg New Method, Inc./dba Perma Bound Books** (Jacksonville, IL)	n.	**Ingram Library Services, Inc**. (La Vergne, TN)
o.	**JOVE** (Cambridge, MA)	p.	**Latin American Book Source, Inc.** (Chula Vista, CA)
q.	**Midwest Tape, LLC.** (Holland, OH)	r.	**Plunkett Research, Ltd.** (Houston, TX)
s.	**Rittenhouse Book Distributors, Inc.** (King of Prussia, PA)	t.	**Rosen Publishing Group** (New York, NY)
u.	**Scholastic Library Publishing, Inc.** (Danbury, CT)	v.	**World Book, Inc.** (Chicago, IL)
w.	**Yankee Book Peddler, Inc./dba YBP Library Services** (Contoocook, NH)		

20) **Library Serials (Renewal):** renew the library serials contract with **EBSCO Information Services** (Birmingham, AL) for the period beginning September 1, 2017 through August 31, 2018, at a total amount of $96,750.00, which is based on prior year expenditures;
21) **Mail Services (Renewal):** renew the mail services contract with **Upper Valley Mail Services, LLP.** (McAllen, TX), for the period beginning September 1, 2017 through August 31, 2018, at an estimated amount of $74,000.00, which is based on prior year expenditures;
22) **Merchant Services (Renewal):** renew the merchant services contract with **BBVA Compass** (McAllen, TX), for the period beginning September 1, 2017 through August 31, 2018, at an estimated amount of $305,000.00, which is based on prior year expenditures;
23) **Online Real Estate Courses (Renewal):** renew the online real estate courses with **OnCourse Learning** (Atlanta, GA) for the period beginning September 1, 2017 through August 31, 2018, at an estimated amount of $60.00 to $130.00 per class. There are no start-up or implementation charges, no deposits are required, and no minimum order or any initial inventory to purchase or carry;
24) **Truck Driver/Bus Driver Training (Renewal):** renew the truck driver/bus driver training contract with **International Schools** (Dallas, TX), for the period beginning September 1, 2017 through August 31, 2018, at an 18% commission to the College retained from each student's tuition. This amount is the same for all the following trainings: Truck Driver, Bus Driver, and Truck Driver/Bus Driver Combination;
25) **Facility Usage Interlocal Agreements (Lease/Rental):** lease/rental facility usage interlocal agreements with the **City of McAllen – McAllen Convention Center** (McAllen, TX), for the period beginning September 21, 2017 through August 25, 2018, at an estimated amount of $21,690.40;

D. Technology Item

26) Computers and Laptops (Purchase): purchase of computers and laptops from the State of Texas Department of Information Resources (DIR) approved vendor **Dell Marketing, LP**. (Dallas, TX) and **Apple, Inc.** (Dallas, TX), in the total amount of $97,040.66.

Recommend Action - The total for all award of proposals, rejection of proposal, purchases, renewals, and interlocal agreements (Non-Bond Proceeds) was $3,645,685.84.

Upon a motion by Dr. Alejo Salinas, Jr. and a second by Mr. Paul R. Rodriguez, the Finance, Audit, and Human Resources Committee recommended Board approval of all award of proposals, rejection of proposal, purchases, renewals, and interlocal agreements (Non-Bond Proceeds) as presented. The motion carried.

Review and Action as Necessary on Award of a Proposal and Purchases for the 2013 Bond Construction Program Funded by Bond Proceeds and Bond Related Projects Funded by Non-Bond Proceeds

It was requested that the Finance, Audit, and Human Resources Committee recommend for Board approval at the June 27, 2017 Board meeting the award of proposals and purchases for the 2013 Bond Construction Program Funded by Bond Proceeds and Bond Related Projects Funded by Non-Bond Proceeds as listed below:

A. Bond Proceeds		**B. Non-Bond Proceeds - Maintenance and Operation Property Taxes (M&O)**

A. Bond Proceeds

1) Furniture (Purchase): purchase furniture from the National Cooperative Purchasing Alliance (NCPA), National Intergovernmental Purchasing Alliance (NIPA/TCPN), National Joint Powers Alliance (NJPA), TIPS Purchasing Cooperative, and the State of Texas Multiple Award Schedule (TXMAS), at a total amount of $1,147,670.37.

#	Vendor	Amount
A	**Allsteel Inc. / Gateway Printing and Office Supply, Inc.** (Muscatine, IA/Edinburg, TX)	$26,276.96
B	**American Seating Company / Gateway Printing and Office Supply, Inc.** (Houston, TX/Edinburg, TX)	$326,868.90
C	**Bretford Manufacturing, Inc. / Gateway Printing and Office Supply, Inc.** (Franklin Park, IL/Edinburg, TX)	$2,696.00
D	**Computer Comforts, Inc.** (Kemah, TX)	$2,719.00
E	**Cramer / Gateway Printing and Office Supply, Inc.** (Kansas City, MO/Edinburg, TX)	$56,545.75

F	**Datum Filing Systems, Inc. / Gateway Printing and Office Supply, Inc.** (Emigsville, PA/Edinburg, TX)	$13,128.12
G	**Erg International / Gateway Printing and Office Supply, Inc.** (Oxnard, CA/Edinburg TX)	$3,010.80
H	**Exemplis Corporation / Gateway Printing and Office Supply, Inc.** (Cypress, CA/Edinburg, TX)	$65,940.20
I	**The Hon Company / Gateway Printing and Office Supply, Inc.** (Muscatine, IA/Edinburg, TX)	$17,990.12
J	**Krueger International, Inc. / Gateway Printing and Office Supply, Inc.** (Green Bay, WI/Edinburg, TX)	$396,852.89
K	**National Office Furniture / Gateway Printing and Office Supply, Inc.** (Jasper, IN/Edinburg, TX)	$37,481.19
L	**NOVA Solutions, Inc. / Gateway Printing and Office Supply, Inc.** (Effingham, IL/Edinburg, TX)	$198,160.44
	Furniture Total	$1,147,670.37

B. Non-Bond Proceeds - Maintenance and Operation Taxes (M&O)

2) Industrial Equipment (Award): award the industrial equipment at a total amount of $522,832.90 as follows:

#	Vendor	Amount
A	**ADMET, Inc.** (Norwood,MA)	$28,786.50
B	**Alamo Iron Works** (Brownsville, TX)	$7,222.20
C	**Carl Zeiss Industrial Metrology, LLC.** (Maple Grove, MN)	$46,255.00
D	**Champions Machine Tool Sales** (Buda, TX)	$353,820.00
E	**MSC Industrial Supply Company** (Harlingen, TX)	$55,950.20
F	**Rex Supply Company** (Houston, TX)	$30,799.00
	Total Amount	$522,832.90

3) Library Theft Detection Gates (Award): award the proposal for library theft detection gates to **Sentry Custom Security, Inc.** (Ronkonkoma, NY), at a total amount of $52,413.00;

4) Instructional Equipment (Purchase): purchase instructional equipment from **Lab Resources, Inc.** (Tomball, TX), a Choice Partners Purchasing Cooperative approved vendor, at a total amount of $165,181.25;

5) Welding Equipment (Purchase): purchase welding equipment from **Airgas USA, LLC.** (McAllen, TX), an E&I Cooperative Services approved vendor, at a total amount of $201,184.17.

Recommend Action - The total for the award of proposals and purchases for the 2013 Bond Construction Program and Related Projects Funded by Bond Proceeds and Bond Related Projects Funded by Non-Bond Proceeds was:

Bond Proceeds	$1,147,670.37
Non-Bond M&O Taxes	941,611.32
Total	**$2,089,281.69**

Upon a motion by Dr. Alejo Salinas, Jr. and a second by Mr. Paul R. Rodriguez, the Finance, Audit, and Human Resources Committee recommended Board approval of the award of proposals and purchases for the 2013 Bond Construction Program and Related Projects Funded by Bond Proceeds and Bond Related Projects Funded by Non-Bond Proceeds as presented. The motion carried.

Review and Recommend Action on Revision of Policies

Approval of revision of policies will be requested at the June 27, 2017 Board meeting for the following:

A. Revise Policy #3813: Academic Classification for Faculty

B. Revise Policy #4115: Personnel Appointments

Purpose – To replace the “Full Time Temporary” title with “Lecturer” title.

Justification – The request for the revisions to the policies was necessary for the following reasons:

- Lecturers provide the College the opportunity to meet immediate needs created by unanticipated circumstances. Unanticipated circumstances may include the replacement of a Full Time faculty on short notice, anticipated increases in enrollment where adjunct resources are not readily available, and/or uncertainty in enrollment projections due to unforeseen circumstances.

- Lecturers are employed on as needed, non-contractual, at will basis with no expectation of continued employment or property rights beyond the assignment.

The revised policies were provided in the packet for the Committee’s information and review. The additions to the policies were highlighted in yellow and the deletions were designated with a red strikeout.

The revised policies were reviewed by the Full Time Temporary Taskforce Committee, President’s Cabinet, Academic Council, and/or by Legal Counsel.

Administration provided a revision to Policy #4115: *Personnel Appointments* which made a non-substantive change to one sentence for grammatical clarification.

Upon a motion by Dr. Alejo Salinas, Jr. and a second by Mr. Paul R. Rodriguez, the Finance, Audit, and Human Resources Committee recommended Board approval of the revision of policies as presented and which supersedes any previously adopted Board policy. The motion carried.

Review and Recommend Action on Participation in the Purchasing Cooperative with Region 3 – Purchasing Cooperative of America (PCA)

Approval to participate in the Region 3 – Purchasing Cooperative of America (PCA) will be requested at the June 27, 2017 Board meeting.

Purpose – The Purchasing Department requested authorization to participate in a new purchasing cooperative, which would provide larger purchase discounts, reduce administrative cost in preparing request for proposal (RFP), and reduce the solicitation cost.

Justification and Benefit – PCA was available to all levels of government, schools, higher education institutions, and non-profit entities to provide a greater number of products and services.

The following are some of the benefits:

- There is no membership or participation fee
- No bulk purchasing is required
- Quality products and services
- No purchase obligations
- Significant discounts
- National/Local vendors are available
- No lengthy costly bid processes
- No advertising or posting fees
- Annual evaluation of contracts
- Reasonable shipping fees (if any)
- PCA maintains open competition for purchases by complying with purchasing laws of Texas

Purchases through this cooperative would be conducted as options and would be completed only after it was determined to be the best value for the College. Some of the local vendors participated in this cooperative.

Participation in this purchasing cooperative would provide additional sources of vendors which have competitively awarded bids. This membership would not preclude participation

in the State of Texas Department of Information Resources (DIR) Purchasing Cooperative, State of Texas Multiple Award Schedule (TXMAS), and State of Texas Term Contracts. The participation in this purchasing cooperative would benefit the College during transitions periods of the state contracts and prevent any delaying in procuring products and services.

Mary Elizondo, Vice President for Finance and Administrative Services and Becky Cavazos, Director of Purchasing, attended the June 15, 2017 Finance, Audit, and Human Resources Committee meeting to address any questions by the committee.

Upon a motion by Dr. Alejo Salinas, Jr. and a second by Mr. Paul R. Rodriguez, the Finance, Audit, and Human Resources Committee recommended Board approval to participate in the Region 3 – Purchasing Cooperative of America (PCA) as presented. The motion carried.

Review and Recommend Action to Renew the Financial Advisor Services Agreement

Approval to renew the financial advisor services agreement with Hilltop Securities, Inc. for the period beginning September 1, 2017 through August 31, 2018, will be requested at the June 27, 2017 Board meeting.

Purpose – The financial advisor renders services to the College by providing independent and professional advice regarding the authorization and issuance of indebtedness in various amounts and forms, and in connection with the authorization, sale, issuance and delivery of such indebtedness, and other financial matters.

Justification – Continuation of financial advisory services on various financial matters from Hilltop Securities, Inc. to the College was proposed. The financial advisor was registered with the Securities Exchange Commission and Municipal Securities Rulemaking Board, as required by the Dodd-Frank Act.

Background – The College signed an agreement with First Southwest Company on March 25, 2004, for the period beginning April 1, 2004 and ending March 31, 2009. The College subsequently modified the renewal anniversary date to August 31, 2009 so that it may coincide with the College's fiscal year end. On February 26, 2013 the Board of Trustees approved the First Amendment to Financial Advisory Agreement which indicated that, effective April 1, 2013, the anniversary date for renewals would be September 1 of each year. On January 22, 2016, Hilltop Securities, Inc. assumed all rights and obligations per the merger with First Southwest Company, LLC. On July 26, 2016, a renewal of the agreement with First Southwest (FirstSouthwest) a Division of Hilltop Securities, Inc. for the period beginning September 1, 2016 and ending August 31, 2017 was approved by the Board of Trustees.

Under the financial advisor services agreement, either party must notify the other party in writing at least thirty (30) days in advance of the applicable anniversary date if the agreement would not be renewed. Otherwise, the agreement would be automatically renewed on the

fifth anniversary of the date thereof for an additional one (1) year period and thereafter would be automatically renewed on each anniversary date for successive one (1) year periods.

Funding Source – The fee schedule remained the same and fees were payable only upon issuance of bonds as approved by the Board of Trustees. Otherwise, there was no annual charge to the College for financial advisory services.

Reviewers – Agreement was reviewed by the Vice President for Finance and Administrative Services, Comptroller, and Purchasing Department.

Enclosed Documents – A copy of the amended and modified agreement was provided in the packet for the Committee's information and review.

Dr. Shirley A. Reed, President, and Mary Elizondo, Vice President for Finance and Administrative Services, attended the June 15, 2017 Finance, Audit, and Human Resources Committee Meeting to address any questions by the Trustees.

Upon a motion by Dr. Alejo Salinas, Jr. and a second by Mr. Paul R. Rodriguez, the Finance, Audit, and Human Resources committee recommended Board approval to renew the financial advisor services agreement with Hilltop Securities, Inc. for the period beginning September 1, 2017 through August 31, 2018, as presented. The motion carried.

Review and Recommend Action to Renew the Continuing Disclosure Services Agreement

Approval to renew the continuing disclosure services agreement with FSC Continuing Disclosure Services, A Division of Hilltop Securities, Inc., for the period beginning September 1, 2017 through August 31, 2022, will be requested at the June 27, 2017 Board meeting.

Purpose – The continuing disclosure services were to assist with the disclosure to the investing public, on periodic and continuing basis, including the preparation and submission of annual reports and the reporting of certain specified events as fully set forth in the undertakings and as contemplated by the provisions of Securities and Exchange Commission Rule 15c2-12 as amended ("the Rule"). To assist on the filing of reports with Municipal Securities Rulemaking Board's ("MSRB"), Electronic Municipal Market Access ("EMMA"), appropriate State Information Depository ("SID"), rating agencies, and other entities, including preparation and distribution of each notice Material Event Notice filing concerning occurrence of an Event or noncompliance with the Rule.

Justification – Continuation of continuing disclosure services from FSC Continuing Disclosure Services, a Division of Hilltop Securities, Inc. to the College was proposed.

Background – On May 31, 2012, the Board of Trustees approved the renewal of the FSC Continuing Disclosure Services, A Division of Hilltop Securities, Inc., for the period beginning September 1, 2012 and ending August 31, 2017.

The College was notified that effective January 22, 2016, First Southwest Asset Management, LLC merged with Hilltop Securities, Inc. As the surviving entity, Hilltop Securities assumed all rights and obligations of First Southwest pursuant to the merger agreement. This included assumption of the rights and obligations of the agreement First Southwest entered into with South Texas College.

Under the continuing disclosure services agreement, the College or FSC Continuing Disclosure Services shall notify the other party in writing at least thirty (30) days in advance of the applicable anniversary date that this Agreement would not be renewed, this Agreement would be automatically renewed on the fifth anniversary of the date hereof for an additional one (1) year period and thereafter would be automatically renewed on each anniversary date for successive one (1) year periods.

Funding Source – The annual fee for assistance in preparation and distribution of each annual report and audited annual financial reports was $3,500 per year and $500 minimum fee for assistance in preparation and distribution of each notice Material Event Notice Filing concerning occurrence of an Event or noncompliance with the Rule; in addition, a fee of $125 per hour for all time in excess of five (5) hours spent in assisting with preparation and distribution. Funds for this expenditure were budgeted in the Bond/Arbitrage/Disclosure account for FY2017-2018, pending board approval of the budget.

Reviewers – Agreement was reviewed by the Vice President for Finance and Administrative Services, Comptroller, and Purchasing Department.

Enclosed Documents – A copy of the continuing disclosure services agreement was included in the packet for the Committee's information and review.

Dr. Shirley A. Reed, President, and Mary Elizondo, Vice President for Finance and Administrative Services, attended the June 15, 2017 Finance, Audit, and Human Resources committee meeting to address any questions by the committee.

Upon a motion by Dr. Alejo Salinas, Jr. and a second by Mr. Paul R. Rodriguez, the Finance, Audit, and Human Resources committee recommended Board approval to renew the continuing disclosure services agreement with FSC Continuing Disclosure Services, A Division of Hilltop Securities, Inc., for the period beginning September 1, 2017 through August 31, 2022, as presented. The motion carried.

Review and Recommend Action to Renew the Arbitrage Rebate Compliance Services Agreement

Approval to renew the arbitrage rebate compliance services agreement with First Southwest Asset Management, LLC A Hilltop Holding Company, for the period beginning September 1, 2017 through August 31, 2022, will be requested at the June 27, 2017 Board meeting.

Purpose – The arbitrage rebate compliance services were to provide professional services in determining the Arbitrage Amount, to cooperate fully with the College in reviewing the schedule of investments made with proceeds from the Obligations and other funds under Treasury Regulations Section 1.148, to perform calculations to determine the Arbitrage Amount under Section 148(f)(2) of the Code, and to provide a report specifying the Arbitrage Amount.

Justification – Continuation of arbitrage rebate compliance services from First Southwest Asset Management, LLC A Hilltop Holding Company to the College was proposed.

Background – On May 31, 2012, the Board of Trustees approved the renewal of the First Southwest Asset Management, LLC Agreement, for the period beginning September 1, 2012 and ending August 31, 2017.

The College was notified that effective January 22, 2016, First Southwest Asset Management, LLC merged with Hilltop Securities, Inc. As the surviving entity, Hilltop Securities assumed all rights and obligations of First Southwest pursuant to the merger agreement. This included assumption of the rights and obligations of the agreement First Southwest entered into with South Texas College.

Under the arbitrage rebate compliance agreement, this agreement may terminate by either party with or without cause upon thirty (30) days prior written notice to the other party.

Funding Source – The base fee per calculation of $1,200 per issue per calculation year and IRS Refund Request services of update calculation, prepare refunds request package, and assist in responding to subsequent IRS Information Requests of $750. Funds for this expenditure were budgeted in the Bond/Arbitrage/Disclosure account for FY2017-2018, pending board approval of the budget.

Reviewers – Agreement was reviewed by the Vice President for Finance and Administrative Services, Comptroller, and Purchasing Department.

Enclosed Documents – A copy of the arbitrage rebate compliance services agreement was provided in the packet for the Committee's information and review.

Dr. Shirley A. Reed, President, and Mary Elizondo, Vice President for Finance and Administrative Services, attended the June 15, 2017 Finance and Human Resources committee meeting to address any questions by the committee.

Upon a motion by Dr. Alejo Salinas, Jr. and a second by Mr. Paul R. Rodriguez, the Finance, Audit, and Human Resources committee recommended Board approval to renew the arbitrage rebate compliance services agreement with First Southwest Asset Management, LLC A Hilltop Holding Company, for the period beginning September 1, 2017 through August 31, 2022, as presented. The motion carried.

Review and Discussion of Preliminary Summary of Projected Revenues and Expenditures for FY 2017-2018 Budget with Comparison to FY 2016-2017 Approved Budget

The packet included the Preliminary Summary of Projected Revenues and Expenditures for FY 2017-2018 with comparison to the FY 2016-2017 approved budget for the Committee's information and review.

This was a preliminary plan for the next fiscal year that included the following assumptions:

Revenues:

- State appropriation revenue is projected to increase $1,642,997 from FY 2017. An increase is projected in other state revenues consisting of TRS and ORP for FY 2018, in the amount of $199,481. The state appropriation amount is based on the allocations in SB1 and the other state revenue is based on state allocation schedules.

- Tuition for FY 2018 is based on projected enrollment of 20,306 traditional students, a 2% increase from Fall 2016, and 14,369 dual credit tuition free students for Fall 2017. The projections indicate an increase in tuition of approximately $1,697,540 in FY 2018 and includes the Board approved increase to the Emergency Medical Technology differential tuition rate of $5 per semester credit hour, from $35 to $40, and the implementation of flat tuition rates for In District, Out of District, and Out of State residency classifications of $70, $80, and $200, respectively. The flat tuition rates were set at rates to generate the same amount of tuition revenue as the previous tiered tuition rates.

- Fees for FY 2018 are based on the same enrollment projections as tuition. The projections include the Board approved decrease of $21 for the Developmental Studies Fee, from $50 to $29, the increase of $5 per semester credit hour for the Hybrid Course Fee, from $5 to $10, the decrease in the Unrestricted Fund fee revenue due to the Board approved budget amendment transferring the Student Activity Fee to the Auxiliary Fund, and the elimination of the Collegiate Assessment Proficiency (CAAP) Exam Fee. The projections indicate an increase in fees of approximately $193,515 in FY 2018.

- Other revenue is expected to increase $799,307 in FY 2018. The projected increase is mainly due to the increased interest revenue.

- Tax revenue for FY 2018 is expected to increase $2,049,044, due to an increase in tax appraised values.

- Carryover Allocations is projected to increase $2,870,981 in FY 2018. The increase mainly resulted from the decrease of $998,107 in the Capital Carryover, and the increase of $3,869,088 funded from FY 2015, FY 2016, and FY 2017 M&O tax revenue which will be used for furniture and equipment.

Expenditures:

- The Salary expenditures budget is proposed to increase by $6,065,402 in FY 2018 mainly due to the following:

New faculty positions approved by the Board of Trustees at the October 27, 2016 and April 21, 2017 Board Meetings	$2,667,509
Proposed annual salary increases for faculty and staff	1,963,347
New proposed non faculty positions	1,437,935
New proposed non faculty positions-Bond	1,375,542
Salary Adjustments/Reclassifications non faculty	168,518
Full funding of previously partially funded bond positions	2,096,533
Salary Adjustments/Reclassifications and Pool Adjustments	(3,643,982)
Total	**$6,065,402**

- The Benefits expenditures budget for FY 2018 is proposed to increase by $2,134,195.

- The Operating expenditures budget for FY 2018 is proposed to increase by $5,216,082.

  ⇒ The operating budget is proposed to increase by $1,847,055 based on the needs of the College's departments.
  ⇒ In addition, the operating budget is proposed to increase by $3,369,027 for furniture and equipment for the new bond buildings to be funded from bond M&O tax revenue.

- The Travel expenditures budget for FY 2018 is proposed to increase by $99,767. Approximately 25 percent of the travel budget represents local mileage reimbursement for faculty.

- The Capital Outlay expenditures budget for FY 2018 is proposed to increase by $92,391.

  ⇒ The capital budget is proposed to decrease by $41,303 based on the needs of the College's departments.
  ⇒ In addition, the capital budget is proposed to increase by $133,694 for equipment for the new bond buildings to be funded from bond M&O tax revenue.

- The Transfers and Contingencies budget for FY 2017 is proposed to decrease by $4,154,992. The decrease is primarily due to the decrease of $4,155,992 to the M&O Tax Bond Program Reserve. The reserve funds will be used in FY 2018 for operating, travel, and capital expenditures. The MTR Bond Series 2007 debt service is projected

to decrease by $1,000 in FY 2018. This debt service is paid from maintenance and operations taxes.

The Preliminary Summary of Projected Revenues and Expenditures for FY 2017-2018 with Comparison to the FY 2016-2017 approved budget and the Proposed Budget PowerPoint presentation were included in the packet for the Committee's review and information.

Additional modifications may be required to the budget, prior to final presentation to the Board based on revised revenue projections.

Mrs. Mary Elizondo, Vice President for Finance and Administrative Services, presented the Preliminary Summary of Proposed Budget for FY 2017 - 2018.

No action was required from the Committee. This item was presented for information and feedback to staff.

Discussion and Action as Necessary on Proposed Annual Salary Increases for Faculty and Non-Faculty Personnel for FY 2017-2018

Approval of Proposed Annual Salary Increases for Faculty and Non-Faculty Personnel for FY 2017-2018 will be requested at the June 27, 2017 Board meeting.

a. Faculty Salary Increases

The College has a Faculty Salary Schedule that includes Steps based on degree attainment and years of service with the College.

The approved Faculty Salary Plan for FY 2016-2017 was based on an average increase of 3%. The base for a master's degree was increased from $41,175 to $41,690 or by an additional $515.00. The average 3% increase and step adjustments were approved by the Board for FY 2016-2017 at a total cost of approximately $971,829.

In keeping with the College's commitment to retain and recruit qualified Faculty, the proposed preliminary faculty salary increase for FY 2017-2018 was approximately $1,015,710, which was based on an average increase of 3%. Additional modifications including reductions may be necessary prior to final approval of the Staffing Plan by the Board based on revised revenue projections.

Faculty Salary Increases			
Category	**Average Increase Percentage**	**FY 2016-2017 Increase Amount**	**FY 2017-2018 Proposed Increase Amount**
Faculty	3%	$971,829	$1,015,710

b. Non-Faculty Personnel Salary Increases

In Fiscal Year 2016-2017, salary increases in the amount of approximately $755,018 were awarded for existing non-faculty positions which were based on a 3% increase.

In keeping with the College's commitment to recruit and retain qualified non-faculty personnel, the following estimated salary increases for Fiscal Year 2017-2018 totaling $947,637, based on 3% increase, were proposed. Additional modifications including reductions may be necessary prior to final approval of the Staffing Plan by the Board based on revised revenue projections.

Non-Faculty Personnel Salary Increases			
Category	**Increase Percentage**	**FY 2016-2017 Increase Amount**	**FY 2017-2018 Proposed Increase Amount**
Classified	3%	$204,647	$261,175
Professional/Technical	3%	408,531	537,322
Administrative	3%	122,731	127,934
Executive	3%	19,109	21,206
Total		**$755,018**	**$947,637**

The FY 2017-2018 proposed estimated Annual Salary Increases for Faculty were $1,015,710 and for Non-Faculty Personnel were $947,637, for a total of $1,963,347.

Dr. Shirley Reed, President, and Mary Elizondo, Vice President for Finance and Administrative Services attended the June 15, 2017 Finance, Audit, and Human Resources Committee meeting to address any questions by the committee.

Upon a motion by Dr. Alejo Salinas, Jr. and a second by Mr. Paul R. Rodriguez, the Finance, Audit, and Human Resources Committee recommended Board approval of the Proposed Annual Salary Increases for Faculty and Non-Faculty Personnel for FY 2017-2018 as presented. The motion carried.

Discussion and Action as Necessary on New Staff Positions for FY 2017-2018

Approval of New Staff Positions for FY 2017-2018 will be requested at the June 27, 2017 Board meeting.

Administration reviewed the need for additional new non-faculty staffing positions for FY 2017-2018 with staff and supported the following recommendations, subject to the availability of funding and Board approval of the final budget. Additional modifications including reductions may be necessary prior to final approval of the Staffing Plan by the Board based on revised revenue projections.

A total of forty (40) new staff positions were requested for a total amount of $1,437,935. Funding in the amount of $320,225, for thirteen (13) of these new positions was identified from salary pools, resulting in a proposed net increase in salary budget of $1,117,710, as follows:

Funding	Amount
Funding Requested for New Positions	$1,437,935
Less -- Funding from Pool Positions	(320,225)
Net Salary Budget Increases for New Positions	**$1,117,710**

A listing of the proposed new staff positions for FY 2017-2018 was included in the packet for the Committee's information and review.

Dr. Shirley Reed, President, and Mary Elizondo, Vice President for Finance and Administrative Services, attended the June 15, 2017 Finance, Audit, and Human Resources Committee meeting to address any questions by the committee.

The Committee asked about the current number of positions and staffing organization chart for the Office of Public Relations and Marketing and for the Office of Grant Development, Management, and Compliance, in an effort to understand why these departments would need to increase in scale with the 2013 Bond Construction Program.

Dr. Reed clarified that these positions were for general institutional growth and not directly tied to the ongoing bond construction, and agreed to provide further information on each of the proposed new positions, including a justification for the addition of each position.

Upon a motion by Dr. Alejo Salinas, Jr. and a second by Mr. Paul R. Rodriguez, the Finance, Audit, and Human Resources Committee recommended Board approval of the New Staff Positions for FY 2017-2018 as presented. The motion carried.

Discussion and Action as Necessary on New Non-Faculty Staff Positions for FY 2017-2018 as Necessary for the 2013 Bond Construction Program Facilities Expansion

Approval of New Non-Faculty Staff Positions for FY 2017-2018 as necessary for the 2013 Bond Construction Program Facilities Expansion for FY 2017-2018 will be requested at the June 27, 2017 Board meeting.

An estimated 600,000 square feet of facilities will be added to the South Texas College campuses by the 2013 Bond Construction Program. As a result, it was anticipated that additional staff would be required to service, operate, and maintain the facilities.

Administration has reviewed the need for additional new faculty and non-faculty staffing positions necessary for the expanded facility scope for FY 2017-2018 with staff and supported the recommendations subject to the availability of funding and Board approval of the final budget. Additional modifications including reductions may be necessary prior to final approval of the Staffing Plan by the Board based on revised revenue projections.

A total of forty-four (44) new positions for occupying and support services for the new facilities was requested for a total amount of $1,375,542. The new positions were proposed to be hired between the period of September 2017 through August 2018 in preparation of the completion and occupancy of the new facilities.

Funding Requested **2013 Bond Construction Program Facilities Expansion**	**Amount**
New Non-Faculty Staff Positions (44 Positions)	$1,375,542

A list of the preliminary proposed positions was provided in the packet for the Committee's information and review.

A summary of the preliminary proposed new staff positions by Classification necessary for the expanded facility scope was provided as follows:

a. New Non-Faculty Staff Positions

- ***Academic Affairs - 13 staff position titles***

  ⇒ 9 Classified
  - 6 Faculty Secretary
  - 2 Lab Assistant
  - 1 Secretary

  ⇒ 4 Professional/Technical Non-Exempt
  - 1 Simulation Network Specialist
  - 2 Lab Specialist II
  - 1 Registered Lab Assistant - Pharmacy

- ***Finance and Administrative Services – 28 staff position titles***

  ⇒ 15 Classified
  - 4 Custodian
  - 1 Lead Custodian
  - 1 Floor Technician
  - 1 HR Secretary
  - 2 HR Technician
  - 1 Accounts Assistant
  - 3 Cashiers
  - 1 Accounting Assistant
  - 1 Administrative Assistant

⇒ 8 Professional/Technical Exempt
- 1 Coordinator of Staffing and Recruiting
- 1 Coordinator of Benefits and Payroll
- 1 Training and Development Manager
- 1 Custodial Manager
- 1 Events Manager
- 1 Environmental Health and Safety Manager
- 1 Safety and Security Manager
- 1 Project Manager - Cashiers

⇒ 5 Professional/Technical Non-Exempt
- 1 HR Systems Specialist
- 1 Custodial Supervisor
- 1 Dispatch Supervisor
- 2 Police Officer

- ***Information Services and Planning – 3 staff position titles***

⇒ 3 Professional/Technical Exempt
- 1 Audio Visual Systems Designer
- 1 Audio Visual System Analyst
- 1 Coordinator of Special Events

Dr. Shirley Reed, President, and Mary Elizondo, Vice President for Finance and Administrative Services attended the June 15, 2017 Finance, Audit, and Human Resources Committee meeting to address any questions by the committee.

Upon a motion by Dr. Alejo Salinas, Jr. and a second by Mr. Paul R. Rodriguez, the Finance, Audit, and Human Resources Committee recommended Board approval of the New Non-Faculty Staff Positions for FY 2017-2018 as necessary for the 2013 Bond Construction Program Facilities Expansion for FY 2017-2018, as presented. The motion carried.

Discussion and Action as Necessary on Non-Faculty Salary Adjustments/Reclassifications for FY 2017-2018

Approval of Non-Faculty Salary Adjustments/Reclassifications for FY 2017-2018 will be requested at the June 27, 2017 Board meeting.

Salary Adjustments/Reclassifications were recommended by the appropriate supervisor and reviewed with the Office of Human Resources. Administration has reviewed the proposed non-faculty salary adjustments/reclassifications for FY 2017-2018 with staff and supported the recommendations subject to the availability of funding and Board approval of the final budget. Additional modifications including reductions may be necessary prior to final approval of the Staffing Plan by the Board based on revised revenue projections.

Requested for FY 2017-2018 were salary adjustments totaling $168,518 for thirty-one (31) positions, out of which twenty-two (22) positions required changes in classification and/or grade. Funding in the amount of $97,676, for twenty-three (23) of these salary adjustments, was identified from staff and salary pools, resulting in a proposed net increase in salary budget of $70,842, as follows:

Funding	Amount
Funding Requested for Non-Faculty Salary Adjustments/Reclassifications	$168,518
Less -- Funding from Staff and Pool Positions	(97,676)
Net Salary Budget Increases for Salary Adjustments/Reclassifications	**$ 70,842**

A listing of the non-faculty salary adjustments/reclassifications for FY 2017-2018 was provided in the packet for the Committee's information and review.

Dr. Shirley Reed, President, and Mary Elizondo, Vice President for Finance and Administrative Services attended the June 15, 2017 Finance, Audit, and Human Resources Committee meeting to address any questions by the committee.

Upon a motion by Dr. Alejo Salinas, Jr. and a second by Mr. Paul R. Rodriguez, the Finance, Audit, and Human Resources Committee recommended Board approval of the Non-Faculty Salary Adjustments/Reclassifications for FY 2017-2018 as presented. The motion carried.

Discussion and Action as Necessary on South Texas College Institute for Advanced Manufacturing (IAM) and Instituto Internacional de Estudios Superiores (IIES) Workforce Development and Job Training Program Contract

Approval of South Texas College Institute for Advanced Manufacturing (IAM) and Instituto Internacional de Estudios Superiores (IIES) Workforce Development and Job Training Program Contract was scheduled for the June 27, 2017 Board meeting.

Purpose – This proposed initiative would provide workforce training to industry partners with manufacturing operations in Reynosa, Mexico in partnership with Instituto Internacional de Estudios Superiores (IIES), a private college in Reynosa. Training would be provided by the South Texas College Institute for Advanced Manufacturing (IAM) which would contract as a training provider, directly with IIES. IIES would plan, promote, coordinate, and organize all training activities with the maquilas.

The training program would target the skilled labor demands of specific manufacturing firms which operate under the "maquiladora" program in Reynosa, Tamaulipas in Mexico.

Students would be enrolled in the Institute's IAM - IIES Workforce Development and Job Training program specifically designed to provide trainees essential skills for their immediate employment in firms engaged in manufacturing, production, logistics, and distribution.

The College's Administration sought advice from the Texas Higher Education Coordinating Board and Legal Counsel regarding any requirements on offering classes in Mexico.

During the Committee meeting, general counsel noted that the Texas Higher Education Coordinating Board (THECB) and specialized counsel retained by the College both refrained from giving a solid opinion for or against the legality of the proposed workforce training program, though neither identified any specific concern. General counsel further stated that his firm had not been engaged to render an opinion on the legality of the process, but simply to assist with the drafting of the agreement that could best protect the College if it proceeded with the workforce training program.

Dr. Reed agreed to redirect the concerns of legal counsel and approach the THECB directly to inform them of STC's intent. The Committee discussed the suggestion to seek an Attorney General's Opinion, and ultimately decided that a letter to the THECB would provide the direction needed by STC at this time.

Reviewers – The Contract was reviewed by the Vice President for Finance and Administrative Services, the Associate Dean for the Office of Industry Training and Economic Development, and Legal Counsel.

Enclosed Documents – A copy of the preliminary Job Training Contract between South Texas College and IIES Language & Tutoring Center, L.L.C. was prepared by legal counsel and follows in the packet for the Committee's information and review.

Mr. Carlos Margo, Associate Dean for the Office of Industry Training and Economic Development was present at the June 15, 2017 Finance, Audit, and Human Resources Committee meeting to review and address questions by the committee.

The Finance, Audit, and Human Resources Committee did not recommend any Board action on this item.

Review and Discussion of Position Vacancy Report for FY 2016 - 2017

The Staffing Plan Position Vacancy Report for FY 2016 - 2017 was provided in the packet for the Committee's information and review. Information was current as of June 9, 2017.

Dr. Shirley A. Reed, President, and Mrs. Mary Elizondo, Vice President for Finance and Administrative Services, were available to respond to questions from the Committee.

The presentation of the data has been modified to detail the status of each position.

1) Vacancies at Beginning of Fiscal Year 2016 - 2017
(EXHIBIT A - VACANT POSITIONS - NEW)
(EXHIBIT B - VACANT POSITIONS - CONTINUING)

- Fiscal Year 2016 - 2017 started with 143 vacant Full Time Regular positions from the previous fiscal year, and the Board approved one hundred and sixty four (164) additional new positions for a total of 307 vacant Full Time Regular positions.
- Eighty-eight (88) Bond Construction Program related positions will be filled as needed in alignment with the building construction timeline.

2) Positions Filled during Fiscal Year 2016 - 2017

- One-hundred and forty-seven (147) Full Time, Regular positions have been filled as of June 9, 2017.
- Twenty-six (26) Full Time, Regular positions have been filled since the last vacancy report provided as of May 4, 2017.

3) Position Turnover during Fiscal Year 2016 - 2017

- There have been forty-six (46) vacancies due to resignations, terminations, or retirements submitted for Full Time, Regular positions as of June 9, 2017.
- There has been seven (7) vacancies due to resignations, terminations, or retirements submitted since the last vacancy report provided as of May 4, 2017.

Vacancies, Filled Positions, and Resignations FY 2016 - 2017			
	FY 2015 - 2016 Vacant Positions	**New Positions for FY 2016 - 2017**	**Total**
Vacancies as of September 1, 2016	**143**	**164**	**307**
Filled as of June 9, 2017	**117**	**30**	**147**
Total	**26**	**134**	**160**
Resignations as of June 9, 2017	46	0	46
Vacancies Balance as of June 9, 2017	**72**	**134**	**206**

Further details could be found in the Position Vacancy Report.

The Position Vacancy Report for Fiscal Year 2016 - 2017 and Positions Filled and Vacated Report were presented for information and review by the Committee. No action was required from the Committee.

Adjournment

There being no further business to discuss, the Finance, Audit, and Human Resources Committee Meeting of the South Texas College Board of Trustees adjourned at 7:01 p.m.

I certify that the foregoing are the true and correct Minutes of the June 15, 2017 Finance, Audit, and Human Resources Committee Meeting of the South Texas College Board of Trustees.

_____
Mr. Paul R. Rodriguez
Chair

Discussion and Action as Necessary on Property / Flood, Crime, General Liability & Data Breach and Privacy Liability, School Leaders E&O, Automobile, Workers Compensation, and International Insurance

Action will be requested at the July 25, 2017 Board meeting to award the proposal for Property / Flood, Crime, General Liability & Data Breach and Privacy Liability, School Leaders E&O, Automobile, Workers Compensation, and International Insurance for the period beginning September 1, 2017 through August 31, 2018 to be determined by the proposal(s) selected.

Purpose - The basic purpose of insurance is to anticipate catastrophic losses that could financially impair South Texas College. Insurance allows the College to minimize risk of loss from circumstances beyond its control.

Justification - Every year, prior to fiscal year end, the College requests proposals for an insurance program that provides the broadest coverage at the most competitive price available in accord with approved or acceptable insurance practice in the State of Texas.

Background - The request for proposals for these insurances was advertised on May 22, 2017 and May 29, 2017 and issued to six (6) vendors. Three (3) responses were received on June 16, 2017.

Of the three (3) responses received on June 16, 2017, one respondent did not submit several forms needed to properly execute the proposal as required per the College's request for proposal document. The two (2) other respondents submitted complete proposals as requested.

If more information is required by the Committee, it is recommended that the Committee enter into Executive Session to discuss the matter with legal counsel.

Enclosed Documents – The spreadsheets provided by the College's contracted Risk Management Consultant, Mr. Raul Cabaza, III, follow in the packet for your review and information.

Mr. Raul Cabaza, III will be present at the July 11, 2017 Finance, Audit, and Human Resources Committee meeting to address questions from the Committee.

The Finance, Audit, and Human Resources Committee will be asked to recommend Board approval and authorization as necessary at the July 25, 2017 Board meeting on the proposals for Property / Flood, Crime, General Liability & Data Breach and Privacy Liability, School Leaders E&O, Automobile, Workers Compensation, and International Insurance for the period beginning September 1, 2017 through August 31, 2018.

SOUTH TEXAS COLLEGE

Property (including Flood) / Inland Marine and Boiler & Machinery Insurance RFP #17-18-1001

Proposer	**Current Program** **Montalvo Ins. Agency**	**Bid Proposal** **Montalvo Ins. Agency**
PROPERTY		
Insurance Company	**Hartford Fire Insurance Co.**	**Hartford Fire Insurance Co.**
A.M. Best Rating	A+ XV	A+ XV
Admitted/Non-Admitted	Admitted	Admitted
Blanket / Scheduled	Blanket	Blanket
Total Insured Values		
Building Limit:	$ 277,237,274	$ 277,955,526
Business Personal Property	$ 46,922,928	$ 46,309,128
EDP	Included in BPP	Included in BPP
Business Income	$ 34,100,000	$ 39,239,402
Contractors Equipment	$ 397,522	$ 397,521
Signs	$ -	$ 46,500
Total Insured Values	$ 358,657,724	$ 363,948,077
Sub-Limits		
Named Storm	Full Policy Limit	Full Policy Limit
Wind Driven Precipitation Sublimit	Not covered	Not covered
Earthquake - Annual Aggregate	$ 1,000,000	$ 1,000,000
Flood Annual Aggregate (Excl Zones A & V)		
-Zone B	$ 5,000,000	$ 5,000,000
-Zone C	$ 10,000,000	$ 10,000,000
Fine Arts Extension	$ 25,000	$ 25,000
Ordinance or Law-Increased Cost Constr.		
-Undamaged Portion Structure	Included in Building Limit	Included in Building Limit
-Demolition Costs	$ 1,000,000	$ 1,000,000
-Increased Cost of Construction	Included with Demolition Costs	Included with Demolition Costs

SOUTH TEXAS COLLEGE

Property (including Flood) / Inland Marine and Boiler & Machinery Insurance RFP #17-18-1001

Proposer	**Current Program**	**Bid Proposal**
Deductibles:		
All Other Perils, except	$ 100,000	$ 100,000
Earth Movement	$ 50,000	$ 50,000
Inland Marine	$ 1,000	$ 1,000
Wind/Hail Deductible		
-All Other Wind/Hail	2% applied separately to each location and property type that sustains loss (building and/or business personal property)	2% applied separately to each location and property type that sustains loss (building and/or business personal property)
-Named Storm (Hurricane / Tropical Storm)	Subject to All Other Wind/Hail Deductible	Subject to All Other Wind/Hail Deductible
-Hurricane Deductible	Subject to All Other Wind/Hail Deductible	Subject to All Other Wind/Hail Deductible
-Wind Driven Precipitation	Not Covered	Not Covered
-Hail Deductible	Subject to All Other Wind/Hail Deductible	Subject to All Other Wind/Hail Deductible
Flood Deductibles	See Below	See Below
Exceptions:		
-Zone C	$50,000. or $500,000. varies by location / see proposal	$50,000. or $500,000. varies by location / see proposal
-Zone B	$500,000	$500,000
-Zone X500		
Co-Insurance	None	None
Annual Premium:	**$ 477,528.00**	**$ 488,302.00**
TRIA		**Included**
Alternate Quote		
Business Income Limit - $44,019,521.		**$ 496,603**
EQUIPMENT BREAKDOWN		
Insurance Company	**Hartford Fire Insurance Co.**	**Hartford Fire Insurance Co.**
A.M. Best Rating	A XV	A XV
Admitted/Non-Admitted	Admitted	Admitted
Limit of Insurance	$ 100,000,000	$ 100,000,000
Deductible	$ 100,000	$ 100,000
Premium:	**Included in Property**	**Included in Property**
TOTAL:	**$ 477,528**	**$ 488,302**

SOUTH TEXAS COLLEGE
Crime Insurance RFP #17-18-1001

Proposer	**Current Program** **Montalvo Insurance Agency**	**Bid Proposal** **Montalvo Insurance Agency**
Insurance Company	**Hartford Fire Insurance Co.**	**Hartford Fire Insurance Co.**
A.M. Best Rating	A+ XV	A+ XV
Admitted/Non-Admitted	Admitted	Admitted
Employee Theft	$ 1,000,000	$ 1,000,000
Forgery or Alteration	$ 1,000,000	$ 1,000,000
Theft, Disappearance & Destruction (Inside & Outside Premises)	$ 1,000,000	$ 1,000,000
Money Order & Counterfeit Currency	Not Quoted	Not Quoted
Computer Fraud	$ 1,000,000	$ 1,000,000
Funds Transfer Fraud		$ 1,000,000
Deductible	$ 50,000	$ 50,000
Endorsements		Deception Fraud
Premium:	**$ 8,562**	**$ 8,562**

SOUTH TEXAS COLLEGE
Cyber Liability RFP #17-18-1001

Proposer	**No Current Coverage**	**Bid Proposal Montalvo Insurance Agency**
Insurance Company	**Incl. in GL**	**Illinois National Ins. Company**
A.M. Best Rating		A XV
Admitted/Non-Admitted		Admitted
Policy Aggregate Limit		$ 1,000,000
Notification Expenses outside Policy Aggregate		No
Coverage		
Network and Information Security Liability		$ 1,000,000
Communications and Media Liability		$ 1,000,000
Regulatory Defense Expenses		$ 1,000,000
Crisis Management Event Expenses		$ 1,000,000
Security Breach Remediation and Notification Expenses		$ 1,000,000
Computer Program and Electronic Data Restoration Expenses		$ 1,000,000
E-Commerce Extortion		$ 1,000,000
Business Interruption and Additional Expenses		$ 1,000,000
Deductible:		$ 10,000
Waiting Period (Network Interruption Ins.)		12 Hours
Retroactive Date		
Action		Full Prior Acts
Cyber Extortion, Reputation Guard		Not Applicable
Continuity Date		9/1/2017
Premium:		**$ 18,513**
Optional: Add "Off Line" Media		$1,500. approx.

SOUTH TEXAS COLLEGE
School Leaders E&O, General Liability & Data Breach and Privacy Liability, Automobile Insurance
RFP #17-18-1001

Proposer	Current Program Texas Association of School Boards	Proposal Texas Association of School Boards	Proposal Montalvo Insurance Agency
SCHOOL LEADERS E&O			
Insurance Company	TASB Risk Management Fund	TASB Risk Management Fund	Stratford Insurance Co
A. M. Best Rating (A VIII or better)	Not Applicable	Not Applicable	A XV
Admitted/Non-Admitted	Not Applicable	Not Applicable	Admitted
Limit (Annual Aggregate)	$1,000,000	$1,000,000	$1,000,000
-Defense Outside Limit	Outside Limit	Outside Limit	
Retentions:	$25,000	$50,000	$25,000
Prior Acts Coverage	Yes	Yes	Yes
Duty to Defend or Indemnity Form	Duty to Defend	Duty to Defend	Duty to Defend
Defense coverage Breach Employment Contract	Yes	Yes	Yes
Coverage Sexual Misconduct - Employment Practice Claims Only	Employment Claims -Defense & Damages included *	Employment Claims -Defense & Damages included	Employment Claims -Defense & Damages included
Coverage Sexual Misconduct - Other than Employment	Employment Claims -Defense & Damages included*	Employment Claims -Defense & Damages included	No Response
Personal Injury Coverage arising employment claims	Refer to General Liability	Refer to General Liability	Yes, Defense & Damages
Defense for Individuals w/Disabilities suits	Yes	Yes	Yes
Back-Wages covered	No	No	Yes
Coverage Discrimination of race or national origin	Yes	Yes	Yes
Adm. Hearings - ADR, Spec. Ed., EEOC	Not Covered. Coverage may be provided when a claim proceeds to court level.	Not Covered. Coverage may be provided when a claim proceeds to court level.	Yes
Extended Discovery Period	1 Way	1 Way	
	Cost Determined at time request	Cost Determined at time request	
PREMIUM:	**$66,057**	**$68,699**	**Incomplete**
Notes:		*See proposal clarificaiton re: coverage for sexual misconduct claims	Indication $50,000 subject to further underwriting information

SOUTH TEXAS COLLEGE
School Leaders E&O, General Liability & Data Breach and Privacy Liability, Automobile Insurance
RFP #17-18-1001

Proposer	Current Program Texas Association of School Boards	Proposal Texas Association of School Boards	Proposal Montalvo Insurance Agency
GENERAL LIABILITY			
Insurance Company	Texas Association of School Boards	Texas Association of School Boards	No Quote
A.M. Best Rating	N/A	N/A	
Limits:			
- General Aggregate	Not Applicable	Not Applicable	
- Products/Completed Ops Agg			
- Personal & Advertising Injury	Included	Included	
- Each Occurrence	$1,000,000	$1,000,000	
- Damage to Premises Rented to You		Not Covered	
- Medical Expense Limit	Excluded	Excluded	
- Employee Benefits	$100,000	$100,000	
Deductible	$0	$0	
Data Breach & Privacy Liability			
Privacy Liability	$100,000	$100,000	
Claim/Event Response Services	$100,000	$100,000	
Notification Costs up to	10,000 individuals	10,000 individuals	
Deductible	$0	$0	
Premium	**Included School Leaders E&O**	**Included School Leaders E&O**	
AUTOMOBILE			No Quote
# Units	51	61	
Liability Limits:	$100,000./$300,000./$100,000.	$100,000./$300,000./$100,000.	
Medical Payments	None	None	
Liability Deductible	$1,000	$1,000	
Physical Damage:	ACV	ACV	
- Comprehensive Deductible	$1,000	$1,000	
- Collision Deductible	$1,000	$1,000	
-Exception			
- Hired Car Physical Damage Limit	For vehicles leased less than 30 days covered under Auto Liability (excess coverage); for vehicles leased longer covered under auto physical damage. (1)	For vehicles leased less than 30 days covered under Auto Liability (excess coverage); for vehicles leased longer covered under auto physical damage. (1)	
Premium	**$14,074**	**$30,808**	
TOTAL PREMIUMS:	**$80,131**	**$99,507**	**Incomplete Proposal**

1) If TASB option purchased, employees should purchase physical damage coverage when leasing a vehicle.

SOUTH TEXAS COLLEGE
Workers Compensation Insurance RFP #17-18-1001

Proposer	**Current Program** Montalvo Insurance Agency	**Proposal** Montalvo Insurance Agency
Insurance Company	**Texas Political Subdivisions**	**Texas Political Subdivisions**
A.M.Best Rating	N/A	N/A
Admitted/Non-Admitted	N/A	N/A
Employers Liability	$1M/$1M/$1M	$1M/$1M/$1M
Payroll Classifications		
- 8810 Clerical	$ 11,509,112	$ 11,462,086
- 8868 Professionals	$ 73,351,438	$ 6,801,401
- 9101 All Other	$ 6,366,284	$ 77,643,817
- 8868 Volunteer Instructors(1)	$ 234,000	$ 234,000
Total Gross Payroll:	$ 91,460,834	$ 96,141,304
Total Estimated Contribution	**$ 176,080**	**$ 267,344**
with Volunteer Coverage	Included	Included
In-Network Premium	No	No

(1) Note: Accurate records of Volunteers' hours and days worked should be kept in order to verify a claim when it occurs.

SOUTH TEXAS COLLEGE
International Insurance Coverage
RFP #17-18-1001

Proposer:	Current Program Montalvo Insurance Agency	Proposal Montalvo Insurance Agency
Insurance Company	**Ace American Ins. Co.**	**Ace American Ins. Co.**
A.M. Best	A++ XV	A++ XV
Admitted/Non-Admitted	Admitted	Admitted
General Liability		
Each Occurrence	$ 1,000,000	$ 1,000,000
General Aggregate	$ 2,000,000	$ 2,000,000
Products/Co. Ops Aggregate	$ 2,000,000	$ 2,000,000
Damage to Premises Rented to You Limit (any one premises)	$ 1,000,000	$ 1,000,000
Personal & Advertising Injury	$ 1,000,000	$ 1,000,000
Medical Expense Limit	$ 25,000	$ 25,000
Employee Benefits Liability ($1,000 Ded.)	$ 1,000,000	$ 1,000,000
Automobile Liability - Contingent	$ 1,000,000	$ 1,000,000
Hired Auto Physical Damage (Policy Period)	$ 50,000	?
Medical Payments (Each Accident)	$ 50,000	?
Employers Responsibility		
Voluntary Compensation Benefits		
-North Americans	State of Hire	State of Hire
-Third Country Nationals	Not Covered	Not Covered
-Local Nationals	Not Covered	Not Covered
Executive Assistance Services	$ 1,000,000	$ 1,000,000
Accidental Death & Dismemberment		
AD&D (non-Occupational)	$ 50,000	$ 50,000
Medical Expense	Not Covered	Not Covered
Aggregate Limit	$ 1,500,000	$ 1,500,000
Property Insurance		
Limit of Liability - Per Occurrence	$ 25,000	$ 25,000
Miscellaneous Personal Property	$ 25,000	$ 25,000
Miscellaneous Unnamed Insured Locations	$ 25,000	$ 25,000
Money & Securities	$ 5,000	$ 5,000
Earth Movement, Flood, Named Windstorm	Not Applicable	Not Applicable
Deductible	$ 2,500	$ 2,500
Total Premium	**$ 8,201**	**$ 8,201**

Review and Action as Necessary on Award of Proposals, Purchases, and Renewals (Non-Bond Proceeds)

Approval of the following award of proposals, purchases, and renewals (Non-Bond Proceeds) will be requested at the July 25, 2017 Board meeting as follows:

A. Awards
B. Instructional Items
C. Non- Instructional Items
D. Technology Item

A. Awards

1) Childcare Services (Award)
Award the proposal for childcare services for the period beginning September 1, 2017 through August 31, 2018, at an estimated amount of $105,000.00 with the following eighty-one (81) qualifying vendors:

Blessings Learning Academy of Alamo (Alamo, TX)	**iKids Academy** (Alamo, TX)	**Kid'z First Child Care Center, Inc.** (Alton, TX)
Building Blocks Academy (Donna, TX)	**Early Start Child Care Development Center** (Donna, TX)	**Garza's Childcare and Development Center** (Donna, TX)
Learning to Grow #2 (Donna, TX)	**Little Braves Child Care** (Donna, TX)	**Monte Cristo Learning Center** (Edcouch, TX)
Al's Toy Barn Learning Center (Edinburg, TX)	**Amando, Inc./dba Genesis Learning Center** (Edinburg, TX)	**Brighter Future Learning Center** (Edinburg, TX)
Gaby's Day Care Center, Inc. (Edinburg, TX)	**Little U Learning Center** (Edinburg, TX)	**Little Voices Day Care** (Edinburg, TX)
The Learning Journey Day School (Edinburg, TX)	**The Children's College Learning Center** (Edinburg, TX)	**Play, Learn, Construct & Conserve Child Care Center** (La Joya, TX)
Brackenridge Children's Center, LLC. (McAllen, TX)	**Bright Beginnings** (McAllen, TX)	**Coky's Day Care Center** (McAllen, TX)
Easter Seals RGV (McAllen, TX)	**Generations Academy, LLC.** (McAllen, TX)	**Kids Avenue Learning Center** (McAllen, TX)
Kids Being Kids Academy (McAllen, TX)	**Learning Box Academy** (McAllen, TX)	**Little Diamonds Kingdom** (McAllen, TX)
Little Dreamers Learning Academy (McAllen, TX)	**Little Shining Stars Daycare I** (McAllen, TX)	**Loving Angels Child Development Center, LLC.** (McAllen, TX)
Magic Child Development Day Care (McAllen, TX)	**Playhouse 3 Learning & Development Center** (McAllen, TX)	**Royal Education Center** (McAllen, TX)
Tony's Playhouse (McAllen, TX)	**Bright Beginnings Learning Center** (Mission, TX)	**Busy Bee Workshop Child Care Center** (Mission, TX)

Honey's Little Bee's Learning Center (Mission, TX)	**Imagination Express Learning Center, LLC.** (Mission, TX)	**Kidz Crusade Learning and Development** (Mission, TX)
Little Einstein's Academy, LLC. (Mission, TX)	**Sunrise Learning Academy** (Mission, TX)	**Super Star Kids Learning Center, LLC.** (Mission, TX)
Fisher Kids Academy (Palmview, TX)	**Palmview Academy** (Palmview, TX)	**Aly & Aby's Treehouse Learning Center** (Penitas, TX)
Belia Ochoa Registered Home (Penitas, TX)	**Little Minions Learning Academy** (Penitas, TX)	**We Love R Kids Child Care** (Penitas, TX)
Campanitas Day Care (Pharr, TX)	**Children's Education Center** (Pharr, TX)	**Futuros Lideres Learning Center** (Pharr, TX)
Kids Academy Daycare (Pharr, TX)	**Kids First Learning Academy** (Pharr, TX)	**Kids on Duty II** (Pharr, TX)
Little Bear Academy Day Care Center (Pharr, TX)	**Little One's Discovery Center, Inc.** (Pharr, TX)	**Looney Tunes Day Care, Inc.** (Pharr, TX)
Lupita's Day Care (Pharr, TX)	**Mara's Little Bears Day Care** (Pharr, TX)	**My First Step Child Care** (Pharr, TX)
Skyline Academy of Early Language Development (Pharr, TX)	**Tweaty and Christy Day Care** (Pharr, TX)	**Building Blocks Learning Center** (Rio Grande City, TX)
Cutie Pies Children's Development Center (Rio Grande City, TX)	**Kami's Cuddling Center** (Rio Grande City, TX)	**Learning Central, LLC.** (Rio Grande City, TX)
Learning Zone (Rio Grande City, TX)	**Learning Zone II** (Rio Grande City, TX)	**Children's Bilingual Learning Academy** (San Juan, TX)
Childtime Academy (San Juan, TX)	**Looney Tunes Day Care, Inc. II** (San Juan, TX)	**My Little House** (San Juan, TX)
Ositos Group Day Care Home (San Juan, TX)	**We Are The Future Child Development Center** (San Juan, TX)	**El Shaddai International Christian Day Care Center** (Weslaco, TX)
Hill Living Well, Inc./dba Christian Day Care (Weslaco, TX)	**Little Blessings Learning Center** (Weslaco, TX)	**Little Lions Learning Center** (Weslaco, TX)
Stepping Stones Day Care (Weslaco, TX)	**The Growing Patch Early Learning Center** (Weslaco, TX)	**The Honey Tree Learning Center** (Weslaco, TX)

Purpose – The Providing Academic Support to Students (PASS) Program is requesting a list of childcare centers for students participating in the PASS Program majoring in a career and technical education programs that qualify for assistance with their childcare expenses based on available funding through the Carl Perkins grant.

Background – Proposal documents were advertised on April 27, 2017 and May 4, 2017 and issued to four hundred sixty-five (465) vendors. Eighty-one (81) responses were received on June 9, 2017 and reviewed by the PASS Program and Purchasing Department.

Funds for this expenditure are budgeted in the Carl Perkins grant budget for FY 2017 - 2018 pending Board approval of the grant.

2) Collection Agency Services (Award)
Award the proposal for collection agency services for the period beginning September 1, 2017 through August 31, 2018 with two one-year options to renew, at no charge to the College. The collection fee shall be charged directly to the student, faculty, or staff. The vendors are as follows:

Primary: **S & S Recovery, Inc.** (Memphis, TN)
Secondary: **Continental Service Group, Inc./dba ConServe** (Fairport, NY) and **Immediate Credit Recovery** (Poughkeepsie, NY)

Purpose – The Business Office and Cashiers Office are requesting collection agency services needed for the collection of delinquent accounts due to the College from students, faculty, and staff.

Justification and Benefit - The collection agency services will provide collection for delinquent emergency student loans, tuition and fees, accounts receivable and other unpaid accounts. Students may have delinquent balances due to circumstances such as returned checks and/or financial aid award reversals. Employees may also have delinquent accounts due to failure to comply with tuition waiver reimbursement guidelines.

The proposal award to each vendor will be based upon the services they provide, their pricing, and their availability.

The award to the collection agencies would provide the College the best service for collection and reporting techniques.

S & S Recovery, Inc.	Will charge the student a rate of ⇒ 20% for first placement ⇒ 23% for the second placement ⇒ 23% for all subsequent referrals, and ⇒ 30% for litigation and judgment placements
Continental Service Group, Inc./dba ConServe	Will charge the student a rate of ⇒ 20% for first placement ⇒ 20% for the second placement ⇒ 20% for all subsequent referrals, and ⇒ 24% for litigation and judgment placements
Immediate Credit Recovery	Will charge the student a rate of ⇒ 21% for first placement ⇒ 21% for the second placement

	⇒ 21% for all subsequent referrals, and ⇒ 28.571% for litigation and ⇒ 21% for judgment placements

Proposal documents were advertised on May 22, 2017 and May 29, 2017 and issued to nine (9) vendors. Six (6) responses were received on June 6, 2017 and reviewed by the Business Office, Cashiers Office, and Purchasing Department.

3) Grounds Maintenance (Award)
Award the proposal for grounds maintenance to **TLC Total Lawn Care, LLC.** (Weslaco, TX) for the period of July 26, 2017 through July 25, 2018 with two one-year options to renew, at an estimated amount of $256,475.00 for mowing, tree trimming, and shredding services, an estimated amount of $75,000.00 for various plant, replacement plants and landscaping, and an estimated amount of $25,000.00 for sprinkler system repair, a total estimated annual amount of $356,475.00.

Purpose – Facilities Operations and Maintenance is requesting ground maintenance service for all South Texas College campuses.

Justification and Benefit - The grounds maintenance contract will include the following services: mowing, shredding of grass, tree trimming, flower beds, plants & replacement of plants, and landscaping areas with crushed granite for the Pecan, Nursing and Allied Health, Technology, Starr County, and Mid Valley campuses.

Background - Proposal documents were advertised on May 15, 2017 and May 22, 2017 and issued to seven (7) vendors. Five (5) responses were received on May 30, 2017 and reviewed by Facilities Operations and Maintenance and the Purchasing Department.

Funds for this expenditure are budgeted in the Grounds Maintenance budget for FY 2016 - 2017 and FY 2017 - 2018 pending Board approval of the budget.

4) Network Cabling and Equipment Installation Services (Award)
Award the proposal for network cabling and equipment installation services to **BridgeNet Communications, LLC.** (Donna, TX) and **Telepro Communications** (Mission, TX), for the period of July 26, 2017 through July 25, 2018 with two one-year options to renew, at an estimated amount of $150,000.00 based on prior year expenditures.

Purpose – Information Technology and the Office of Public Safety are requesting network cabling and equipment installation services for internet connections and for installation of surveillance cameras district wide.

Justification and Benefit - The network cabling and equipment installation services will be used across South Texas College's various campuses on an as needed basis. These services are needed to install data cabling in new facilities and renovated areas or to install additional lines in existing classrooms or offices. It will also include the installation and connection of new or replacement surveillance cameras throughout the College district.

Proposal documents were advertised on June 5, 2017 and June 12, 2017 and issued to six (6) vendors. Two (2) responses were received on June 20, 2017 and reviewed by Information Technology and Purchasing Department.

Funds for this expenditure are budgeted in the various requesting department budgets for FY 2016 - 2017 and FY 2017 - 2018 pending Board approval of the budget.

5) Telephone Services (Award)
Award the proposal for telephone services to **Smartcom Telephone, LLC.** (McAllen, TX), for the period beginning August 1, 2017 through June 20, 2020 with two one-year options to renew, at an estimated monthly amount of $5,700.00 and an estimated annual amount of $68,400.00.

Purpose – Information Technology (IT) is requesting the purchase of telephone services for all South Texas College campuses for a three year period. All campuses require telephone services including local and long distance, 1-800, and POTS lines for fire and elevator alarms and faxes. With the addition of the building funded by the bond the need for quality service is more important than before. The new service will allow the College to move forward to up-to-date telephone technology to better serve students, faculty, and staff communication needs.

Justification and Benefit – Information Technology (IT) reviewed the cost of services, time spent troubleshooting and dealing with two companies, and additionally with the addition of new buildings concluding there was an opportunity to improve services and financial requirements. The selected vendor's service supports the needs of the College by offering one vendor for all campus rather than two. Service, maintenance, and billing will be streamlined allowing the IT team to be more efficient when dealing with any issues and/or maintenance that should need to take place. The savings compared to the cost of service from the two current companies is substantial with a savings of approximately $100,000 per year.

Background - Proposal documents were advertised on February 27, 2017 and March 6, 2017 and issued to six (6) vendors. Three (3) responses were received on March 23, 2017 and reviewed by Information Technology and the Purchasing Department.

Funds for this expenditure are budgeted in the Telecom budget for FY 2016 – 2017, and FY 2017 – 2018, FY 2018 – 2019, and FY 2019 – 2020, pending board approval of the budgets.

B. Instructional Items

6) Welding Supplies (Renewal)
Renew the welding supplies contracts for the period beginning October 1, 2017 through September 30, 2018, at an estimated amount of $100,000.00 which is based on prior year expenditures. The vendors are as follows:

a.	**Alamo Iron Works** (Brownsville, TX)	b.	**Matheson Trigas** (San Benito, TX)

c.	**Praxair Distribution Incorporated** (Pharr, TX)		

Purpose – The Welding Program in the Division of Technology and Continuing Professional and Workforce Education is requesting renewal of the contracts for welding supplies.

Justification and Benefit – The welding supplies will be used for student instruction by the Welding Program in the Division of Technology and Continuing Professional and Workforce Education. It will include gases and classroom/lab supplies used by students for hands on instruction in welding classes throughout the district.

Background – The Board awarded the contracts for welding supplies at the July 26, 2016 Board of Trustees meeting for one year with two one-year annual renewals. The first renewal period begins October 1, 2017 and ends September 30, 2018.

Award	Board Meeting Date	Original Term	Renewal Term
Original	7/26/16	10/1/16 – 9/30/17	2 – one year options
1st Renewal	7/25/17		10/1/17 – 9/30/18

The vendors have complied with all the terms and conditions of the contract and services have been satisfactory.

Funds for this expenditure are budgeted in the Welding Program and Continuing Professional and Workforce Education budgets for FY 2017-2018 pending Board approval of the budget.

C. Non – Instructional Items

7) Custodial Supplies (Renewal)
Renew the custodial supplies contracts for the period beginning August 18, 2017 through August 17, 2018, at an estimated amount of $235,000.00 which is based on prior year expenditures. The vendors are as follows:

- **Primary:** **Gulf Coast Paper, Co.** (Brownsville, TX)
- **Secondary:** **Rio Paper and Supply, LLC.** (Pharr, TX)

Purpose – Facilities Maintenance and Operations is requesting to renew the contracts for custodial supplies which are used throughout the district. The supplies include cleaners, hand towels, tissues, mops, brooms, gloves, trash bags, and other miscellaneous supplies.

Justification and Benefit – The custodial supplies are needed for the day to day cleaning and maintenance of all South Texas College facilities.

Background – The Board awarded the contract for custodial supplies at the July 28, 2015 Board of Trustees meeting for one year with two one-year options annual renewals. The last renewal period begins August 18, 2017 and ends August 17, 2018.

Award	Board Meeting Date	Original Term	Renewal Term
Original	7/28/15	8/18/15 – 8/17/16	2 – one year options
1st Renewal	6/28/16		8/18/16 – 8/17/17
2nd Renewal	7/25/17		8/18/17 – 8/17/18

The vendors have complied with all the terms and conditions of the contract and services have been satisfactory.

Funds for this expenditure are budgeted in the Custodial budget for FY 2016 – 2017 and FY 2017 – 2018 pending Board approval of the budget.

8) In-Store Purchases of Materials and Supplies (Renewal)
Renew the in-store purchases of materials and supplies contracts for the period beginning October 17, 2017 through October 16, 2018, at an estimated amount of $140,000.00 which is based on prior year expenditures. The vendors are as follows:

a.	**HEB Grocery, Co.** (McAllen, TX)	b.	**Hobby Lobby Stores, Inc.** (McAllen, TX)
c.	**Sam's Club** (McAllen, TX)	d.	**Wal-Mart** (Mission, TX)

Purpose – The in-store purchases of materials, supplies, and miscellaneous items are necessary throughout the district for Culinary Arts Programs, Food Services, Science Programs for instructional labs, student activities events, professional development, South Texas College sponsored events and division meetings.

Justification and Benefit – These items are needed for hosted events and meetings held at all South Texas College's campuses for faculty, staff, students, and the community.

Background – The Board awarded the contracts for in-store purchases of materials and supplies at the July 26, 2016 Board of Trustees meeting for one year with two one-year annual renewals. The first renewal period begins October 17, 2017 and ends October 16, 2018.

Award	Board Meeting Date	Original Term	Renewal Term
Original	7/26/16	10/17/16 – 10/16/17	2 – one year options
1st Renewal	7/25/17		10/17/17 – 10/16/18

The vendors have complied with all the terms and conditions of the contract and services have been satisfactory.

Funds for this expenditure are budgeted in various requesting departments' budgets for FY 2017 - 2018 pending Board approval of the budget.

9) Maintenance and Repair Parts, Materials, and Supplies (Renewal)
Renew the maintenance and repair parts, materials, and supplies contracts for the period beginning August 30, 2017 through August 29, 2018, at an estimated amount of $200,000.00 which is based on prior year expenditures. The vendors are as follows:

a.	**Burton Companies** (Weslaco, TX)	b.	**Carrier Enterprise, LLC.** (Pharr, TX)
c.	**Crawford Electric** (Mission, TX)	d.	**Dealers Electrical Supply** (McAllen, TX)
e.	**Ewing Irrigation** (McAllen, TX)	f.	**Fairway Supply, Inc.** (Austin, TX)
g.	**Ferguson Enterprises** (Pharr, TX)	h.	**Johnson Supply** (Pharr, TX)
i.	**Johnstone Supply** (Pharr, TX)	j.	**Lopez Brothers Distribution, LLC./dba Interstate Batteries** (McAllen, TX)
k.	**Morrison Supply Company** (McAllen, TX)	l.	**MSC Industrial Supply Company** (Harlingen, TX)
m.	**PPG Architectrual Finishes, Inc.** (McAllen, TX)	n.	**R. E. Friedrichs Company** (Pharr, TX)
o.	**Sherwin Williams Paint Company** (McAllen, TX)	p.	**Trane US, Inc.** (Weslaco, TX)

Purpose – Facilities Maintenance and Operations is requesting to renew the contracts for maintenance and repair parts, materials, and supplies for district wide daily work order requests.

Justification and Benefit – The maintenance and repair parts, materials, and supplies are needed for the day to day repairs and improvements in the areas of plumbing, painting, irrigation, electrical, door locks, vehicles & equipment batteries, and air conditioning.

Background – The Board awarded the contract for maintenance and repair parts, materials, and supplies at the August 25, 2015 Board of Trustees meeting for one year with two one-year option annual renewals. The last renewal period begins August 30, 2017 and ends August 29, 2018.

Award	Board Meeting Date	Original Term	Renewal Term
Original	8/25/15	8/30/15 – 8/29/16	2 – one year options
1st Renewal	7/26/16		8/30/16 – 8/29/17
2nd Renewal	7/25/17		8/30/17 – 8/29/18

The vendors have complied with all the terms and conditions of the contract and services have been satisfactory.

Funds for this expenditure are budgeted in the Facilities Maintenance budget for FY 2016 – 2017 and FY 2017 – 2018 pending Board approval of the budget.

D. Technology Items

10)Computers and Laptops (Purchase)

Purchase of computers and laptops from the State of Texas Department of Information Resources (DIR) approved vendor **Dell Marketing, LP**. (Dallas, TX), in the total amount of $54,298.49.

All purchase requests for computers and tablets have been evaluated by Information Technology and the Chief Information Officer. Information Technology does not have refurbished systems available for new hires. Instructional and/or business need must be clearly identified/justified for any equipment that is outside standard configuration or does not replace existing office systems. (Ex. mobile devices)

An itemized list with justification is included for your review and information.

Information Technology used the following criteria when recommending the purchase of technology:

- Systems being requested meet the South Texas College standard configuration
- The new systems will replace an older model (5+ years and out of warranty)
- Software requirements exceed the system capacity

The purchases can be summarized as follows:

- Faculty Computers
  - ⇒ 1 Computer for Information Technology
  - ⇒ 2 Computers for Medical Health Services Management
  - ⇒ 2 Computers for Psychological Science Department

- Staff Computers
  - ⇒ 1 Computer for Enrollment Services
  - ⇒ 1 Computer for Vice President for Academic Affairs

- Student-Lab Computers
  - ⇒ 2 Computers for Library and Learning Support

- Faculty Laptops
  - ⇒ 2 Laptops for Medical Health Services Management

- Staff Laptops
  - ⇒ 1 Laptop for Academic Excellence
  - ⇒ 1 Laptop for Business Office
  - ⇒ 24 Laptops for Educational Technologies
  - ⇒ 1 Laptop for Nursing and Allied Health

Funds for these expenditures are budgeted in the requesting department budgets for FY 2016 - 2017 as follows: Academic Excellence Department, Business Office Department, Educational Technologies, Enrollment Services, Information Technology, Library and Learning Support, Medical Health Services Management, Nursing and Allied Health, Psychological Science Department, and Vice President for Academic Affairs.

11)Network Switches (Purchase)
Purchase network switches from **Insight Public Sector** (Tempe, AZ/McAllen, TX), a State of Texas Department of Information Resources (DIR) approved vendor, at a total amount of $175,345.81.

Purpose – Information Technology is requesting the purchase of three (3) network switches to replace end of life and out of support switches that currently supports the data center. The current switches are end of life and do not support the new internet speeds that information needs to travel. Information Technology needs to replace these switches to support initiatives like, Self Service Registration, Jagnet student portal, and online testing.

Justification and Benefit – These switches will replace end of life and out of support hardware and will provide more resources with the latest hardware technology increasing throughput and reducing internet bottlenecks for students. They will be located at the Pecan Campus Building M Information Technology Data Center. The switches will support students, faculty and staff district wide and will eliminate network issues when accessing Self Service Registration, Jagnet student portal, and online testing.

Funds for this expenditure are budgeted in the Infrastructure budget for FY 2016 - 2017.

12)Servers (Purchase)
Purchase servers from **Dell Marketing, LP.** (Dallas, TX), a State of Texas Department of Information Resources (DIR) approved vendor, at a total amount of $131,248.80.

Purpose – Information Technology is requesting the purchase of four (4) servers to replace old hardware that currently supports our virtual server infrastructure. The current servers do not have the resources that are needed to support new software and technologies. As our servers age reliability declines, maintenance cost increase, and time to administer and service outages and repairs increases.

Justification and Benefit – These servers will replace end of life and out of support hardware and will provide more resources with the latest hardware technology. The servers will be located at the Pecan Campus Building M Information Technology data center. The servers will support services such as Jagnet student portal, self-service registration, TimeClock plus, and others.

Funds for this expenditure are budgeted in the Infrastructure budget for FY 2016 - 2017.

13)Course Management and Hosting Services (Renewal)
Renew the course management and hosting services with **Blackboard, Inc.** (Washington, DC), a sole source vendor, for the period beginning September 30, 2017 through September 29, 2018, at a total amount of $583,824.60.

Purpose – Distance Education is requesting to renew the course management and hosting and collaborative services for faculty and students district wide.

Justification and Benefit – The course management will provide South Texas College with the virtual environment through which online courses are taught and service provided for the virtual campus (eSTC). The hosting services agreement will provide South Texas College with the technical services needed to keep up with the growth and success of the virtual campus (eSTC).

The collaborative services will provide the instructors with the ability to engage students through online classrooms in several ways which includes: meet, share, and learn in real time.

Funds for this expenditure are budgeted in the Distance Education budget for FY 2017 - 2018 pending Board approval of the budget.

Recommendation:

It is requested that the Finance, Audit, and Human Resources Committee recommend for Board approval at the July 25, 2017 Board meeting the award of proposals, purchases, and renewals (Non-Bond Proceeds) as listed below:

A. Awards
B. Instructional Items
C. Non- Instructional Items
D. Technology Item

A. Awards

1) Childcare Services (Award): award the proposal for childcare services for the period beginning September 1, 2017 through August 31, 2018, at an estimated amount of $105,000.00 with the following eighty-one (81) qualifying vendors:

Blessings Learning Academy of Alamo (Alamo, TX)	**iKids Academy** (Alamo, TX)	**Kid'z First Child Care Center, Inc.** (Alton, TX)
Building Blocks Academy (Donna, TX)	**Early Start Child Care Development Center** Donna, TX)	**Garza's Childcare and Development Center** (Donna, TX)
Learning to Grow #2 (Donna, TX)	**Little Braves Child Care** (Donna, TX)	**Monte Cristo Learning Center** (Edcouch, TX)
Al's Toy Barn Learning Center (Edinburg, TX)	**Amando, Inc./dba Genesis Learning Center** (Edinburg, TX)	**Brighter Future Learning Center** (Edinburg, TX)

Gaby's Day Care Center, Inc. (Edinburg, TX)	**Little U Learning Center** (Edinburg, TX)	**Little Voices Day Care** (Edinburg, TX)
The Learning Journey Day School (Edinburg, TX)	**The Children's College Learning Center** (Edinburg, TX)	**Play, Learn, Construct & Conserve Child Care Center** (La Joya, TX)
Brackenridge Children's Center, LLC. (McAllen, TX)	**Bright Beginnings** (McAllen, TX)	**Coky's Day Care Center** (McAllen, TX)
Easter Seals RGV (McAllen, TX)	**Generations Academy, LLC.** (McAllen, TX)	**Kids Avenue Learning Center** (McAllen, TX)
Kids Being Kids Academy (McAllen, TX)	**Learning Box Academy** (McAllen, TX)	**Little Diamonds Kingdom** (McAllen, TX)
Little Dreamers Learning Academy (McAllen, TX)	**Little Shining Stars Daycare I** (McAllen, TX)	**Loving Angels Child Development Center, LLC.** (McAllen, TX)
Magic Child Development Day Care (McAllen, TX)	**Playhouse 3 Learning & Development Center** (McAllen, TX)	**Royal Education Center** (McAllen, TX)
Tony's Playhouse (McAllen, TX)	**Bright Beginnings Learning Center** (Mission, TX)	**Busy Bee Workshop Child Care Center** (Mission, TX)
Honey's Little Bee's Learning Center (Mission, TX)	**Imagination Express Learning Center, LLC.** (Mission, TX)	**Kidz Crusade Learning and Development** (Mission, TX)
Little Einstein's Academy, LLC. (Mission, TX)	**Sunrise Learning Academy** (Mission, TX)	**Super Star Kids Learning Center, LLC.** (Mission, TX)
Fisher Kids Academy (Palmview, TX)	**Palmview Academy** (Palmview, TX)	**Aly & Aby's Treehouse Learning Center** (Penitas, TX)
Belia Ochoa Registered Home (Penitas, TX)	**Little Minions Learning Academy** (Penitas, TX)	**We Love R Kids Child Care** (Penitas, TX)
Campanitas Day Care (Pharr, TX)	**Children's Education Center** (Pharr, TX)	**Futuros Lideres Learning Center** (Pharr, TX)
Kids Academy Daycare (Pharr, TX)	**Kids First Learning Academy** (Pharr, TX)	**Kids on Duty II** (Pharr, TX)
Little Bear Academy Day Care Center (Pharr, TX)	**Little One's Discovery Center, Inc.** (Pharr, TX)	**Looney Tunes Day Care, Inc.** (Pharr, TX)
Lupita's Day Care (Pharr, TX)	**Mara's Little Bears Day Care** (Pharr, TX)	**My First Step Child Care** (Pharr, TX)
Skyline Academy of Early Language Development (Pharr, TX)	**Tweaty and Christy Day Care** (Pharr, TX)	**Building Blocks Learning Center** (Rio Grande City, TX)
Cutie Pies Children's Development Center (Rio Grande City, TX)	**Kami's Cuddling Center** (Rio Grande City, TX)	**Learning Central, LLC.** (Rio Grande City, TX)
Learning Zone (Rio Grande City, TX)	**Learning Zone II** (Rio Grande City, TX)	**Children's Bilingual Learning Academy** (San Juan, TX)
Childtime Academy (San Juan, TX)	**Looney Tunes Day Care, Inc. II** (San Juan, TX)	**My Little House** (San Juan, TX)

Ositos Group Day Care Home (San Juan, TX)	**We Are The Future Child Development Center** (San Juan, TX)	**El Shaddai International Christian Day Care Center** (Weslaco, TX)
Hill Living Well, Inc./dba Christian Day Care (Weslaco, TX)	**Little Blessings Learning Center** (Weslaco, TX)	**Little Lions Learning Center** (Weslaco, TX)
Stepping Stones Day Care (Weslaco, TX)	**The Growing Patch Early Learning Center** (Weslaco, TX)	**The Honey Tree Learning Center** (Weslaco, TX)

2) **Collection Agency Services (Award):** award the proposal for collection agency services for the period beginning September 1, 2017 through August 31, 2018 with two one-year options to renew, at no charge to the College. The collection fee shall be charged directly to the student, faculty, or staff. The vendors are as follows:

   Primary: **S & S Recovery, Inc.** (Memphis, TN)
   Secondary: **Continental Service Group, Inc./dba ConServe** (Fairport, NY) and **Immediate Credit Recovery** (Poughkeepsie, NY)

3) **Grounds Maintenance (Award):** award the proposal for grounds maintenance to **TLC Total Lawn Care, LLC.** (Weslaco, TX) for the period of July 26, 2017 through July 25, 2018 with two one-year options to renew, at an estimated amount of $256,475.00 for mowing, tree trimming, and shredding services, an estimated amount of $75,000.00 for various plant, replacement plants and landscaping, and an estimated amount of $25,000.00 for sprinkler system repair, a total estimated annual amount of $356,475.00;
4) **Network Cabling and Equipment Installation Services (Award):** award the proposal for network cabling and equipment installation to **BridgeNet Communications, LLC.** (Donna, TX) and **Telepro Communications** (Mission, TX), for the period beginning July 26, 2017 through July 25, 2018 with two one-year option renew, at an estimated amount of $150,000.00 based on prior year expenditures;
5) **Telephone Services (Award):** award the proposal for telephone services to **Smartcom Telephone, LLC.** (McAllen, TX), for the period beginning August 1, 2017 through June 20, 2020 with two one-year options to renew, at an estimated monthly amount of $5,700.00 and an estimated annual amount of $68,400.00;

B. Instructional Items

6) **Welding Supplies (Renewal):** renew the welding supplies contracts for the period October 1, 2017 through September 30, 2018, at an estimated amount of $100,000.00 which is based on prior year expenditures. The vendors are as follows:

a.	**Alamo Iron Works** (Brownsville, TX)	b.	**Matheson Trigas** (San Benito, TX)
c.	**Praxair Distribution Incorporated** (Pharr, TX)		

C. Non – Instructional Items

7) **Custodial Supplies (Renewal):** renew the custodial supplies contracts for the period beginning August 18, 2017 through August 17, 2018, at an estimated amount of $235,000.00 based on prior year expenditures. The vendors are as follows:
   - **Primary:** **Gulf Coast Paper, Co.** (Brownsville, TX)
   - **Secondary:** **Rio Paper and Supply, LLC.** (Pharr, TX)

8) **In-Store Purchases of Materials and Supplies (Renewal):** renew the in-store purchases of materials and supplies for the period beginning October 17, 2017 through October 16, 2018, at an estimated amount of $140,000.00 which is based on prior year expenditures. The vendors are as follows:

a.	**HEB Grocery, Co.** (McAllen, TX	b.	**Hobby Lobby Stores, Inc.** (McAllen, TX)
c.	**Sam's Club** (McAllen, TX)	d.	**Wal-Mart** (Mission, TX)

9) **Maintenance and Repair Parts, Materials, and Supplies (Renewal):** renew the maintenance and repair parts, materials, and supplies contracts for the period beginning August 30, 2017 through August 29, 2018, at an estimated amount of $200,000.00 which is based on prior year expenditures. The vendor are as follows:

a.	**Burton Companies** (Weslaco, TX)	b.	**Carrier Enterprise, LLC.** (Pharr, TX)
c.	**Crawford Electric** (Mission, TX)	d.	**Dealers Electrical Supply** (McAllen, TX)
e.	**Ewing Irrigation** (McAllen, TX)	f.	**Fairway Supply, Inc.** (Austin, TX)
g.	**Ferguson Enterprises** (Pharr, TX)	h.	**Johnson Supply** (Pharr, TX)
i.	**Johnstone Supply** (Pharr, TX)	j.	**Lopez Brothers Distribution, LLC./dba Interstate Batteries** (McAllen, TX)
k.	**Morrison Supply Company** (McAllen, TX)	l.	**MSC Industrial Supply Company** (Harlingen, TX)
m.	**PPG Architectrual Finishes, Inc.** (McAllen, TX)	n.	**R. E. Friedrichs Company** (Pharr, TX)
o.	**Sherwin Williams Paint Company** (McAllen, TX)	p.	**Trane US, Inc.** (Weslaco, TX)

D. Technology

10) **Computers and Laptops (Purchase):** purchase computers and laptops from the State of Texas Department of Information Resources (DIR) approved vendor **Dell Marketing, LP**. (Dallas, TX), in the total amount of $54,298.49;

11) **Network Switches (Purchase):** purchase network switches from **Insight Public Sector** (Tempe, AZ/McAllen, TX), a State of Texas Department of Information Resources (DIR) approved vendor, at a total amount of $175,345.81;

12) **Servers** (Purchase): purchase servers from **Dell Marketing, LP.** (Dallas, TX), a State of Texas Department of Information Resources (DIR) approved vendor, at a total amount of $131,248.80;

13) **Course Management and Hosting Services (Renewal):** renew the course management and hosting services contract with **Blackboard, Inc.** (Washington, DC), a sole source vendor, for the period beginning September 30, 2017 through September 29, 2018, at a total amount of $583,824.60.

Recommend Action - The total for all award of proposals, purchases, and renewals, (Non-Bond Proceeds) is $ 2,299,592.70.

SOUTH TEXAS COLLEGE
1. CHILDCARE SERVICES
PROJECT NO. 17-18-1002

#	CONTACT	BUSINESS NAME	MAILING ADDRESS	PHYSICAL ADDRESS	CITY/STATE	ZIP	PHONE
1	Felis O. Arrambide	Blessings Learning Academy of Alamo		401 E Business 83	Alamo, TX	78516	781-2325
2	Kimberly Hess	iKids Academy	P O Box 1711 Pharr, TX 78577	823 S Alamo Rd	Alamo, TX	78516	781-5683
3	Sylvia Salamanca	Kid'z First Child Care Center, Inc.		122 S Alton Blvd	Alton, TX	78573	581-7030
4	Estela Ochoa	Building Blocks Academy		5753 N FM 493	Donna, TX	78537	464-4786
5	Maria S. Perez	Early Start Child Care Development Center		403 ND Salinas Blvd	Donna, TX	78537	464-4340
6	Diana T. Garza	Garza's Childcare and Development Center		104 E Roberts Ave	Donna, TX	78537	464-4025
7	Rider Rengifo	Learning to Grow #2		1714 Hunt Ave	Donna, TX	78537	884-9903
8	Corina Lavin	Little Braves Child Care		2010 Redskin Ave Ste. B	Donna, TX	78537	377-5123
9	Raul Venegas	Monte Cristo Learning Center		8236 Monte Cristo	Edcouch, TX	78538	262-5240
10	Gloria Leal	Al's Toy Barn Learning Center		1216 W Montecristo St	Edinburg, TX	78541	720-4153
11	Maria Oralia Rodriguez	Amando Inc. DBA Genesis Learning Center		4105 S Raul Longoria	Edinburg, TX	78539	787-9611
12	Maria L. Pecina	Brighter Future Learning Center		223 Conquest	Edinburg, TX	78539	383-4221
13	Gabriela Aguillon	Gaby's Day Care Center, Inc.		422 E Samano	Edinburg, TX	78539	380-0460
14	Irene R. Lopez	Little U Learning Center		603 N Jackson Rd	Edinburg, TX	78541	292-0131
15	Maria G. Rodriguez	Little Voices Day Care		1109 E Lovett St	Edinburg, TX	78541	316-1430
16	Jennifer Garza	The Learning Journey Day School		2602 Cornerstone Blvd	Edinburg, TX	78539	664-2107
17	Yvonne Garza	The Children's College Learning Center		5117 S Jackson Rd	Edinburg, TX	78539	664-1503
18	Luis Montemayor	Play, Learn, Construct & Conserve Child Care Center	P O Box 2003 La Joya, TX 78560	824 E Expressway 83	La Joya, TX	78560	585-5993
19	Jackeline Matus	Brackenridge Children's Center, LLC.		10 S 27th St	McAllen, TX	78501	630-3647
20	Lorena Canales	Bright Beginnings		3800 N 23rd St	McAllen, TX	78501	618-2355
21	Aleyda Hinojosa	Coky's Day Care Center		905 Nyssa Ave	McAllen, TX	78501	631-5004
22	Roschel Servantes	Easter Seals RGV	P O Box 489 McAllen, TX 78501	1217 Houston Ave	McAllen, TX	78501	631-9171
23	Raquel Martinez	Generations Academy, LLC.	7620 N 22nd St McAllen, TX 78504	508 Harvey Dr	McAllen, TX	78501	682-4824
24	Aleyda Hinojosa	Kids Avenue Learning Center		213 N 11th St	McAllen, TX	78501	687-4700
25	Patricia M. Guajardo	Kids Being Kids Academy		1521 Trenton Road	McAllen, TX	78504	495-6114
26	Aleyda Hinojosa	Learning Box Academy		2313 Harvey Dr Ste 101 & 102	McAllen, TX	78501	630-1622
27	Stephanie Arreguin	Little Diamonds Kingdom		2900 N Ware Rd	McAllen, TX	78502	627-0644
28	Aleyda Hinojosa	Little Dreamers Learning Academy		1801 S 5th St Ste 106	McAllen, TX	78503	686-9300
29	Martha O. Guillon	Little Shining Stars Daycare I		6620 N 23rd	McAllen, TX	78504	668-7008
30	Maria C. Humphrey	Loving Angels Child Development Center, LLC.		3615 N Ware Rd	McAllen, TX	78501	618-1090
31	Graciela Luna	Magic Child Development Day Care		3016 Nyssa Ave	McAllen, TX	78501	821-1822
32	Rebecca Espinoza	Playhouse 3 Learning & Development Center		5709 N 10th St	McAllen, TX	78504	687-7272
33	Reyna Leal	Royal Education Center		1402 S Jackson, Ste 2	McAllen, TX	78503	630-0340
34	Evon Ibarra	Tony's Playhouse		1929 W Pecan	McAllen, TX	78501	971-8669
35	Sylvia Caratachea	Bright Beginnings Learning Center		1721 E Griffin Parkway	Mission, TX	78572	271-4497
36	Melissa Caratachea	Busy Bee Workshop Child Care Center	609 S Resplandence St Mission, Tx	1249 W Palma Vista	Mission, TX	78572	519-0000
37	Maria Gomez	Honey's Little Bee's Learning Center		2900 W 45th St Ste D & E	Mission, TX	78574	424-0889
38	Nereyda Cantu	Imagination Express Learning Center, LLC.		504 Palmview Commercial	Mission, TX	78574	581-1956
39	Monica Garcia	Kidz Crusade Learning and Development		2407 Brock St Ste 18	Mission, TX	78572	584-7474
40	Belinda Flores	Little Einstein's Academy LLC		2116 Oleander Dr	Mission, TX	78573	519-1003
41	Jessenia Garcia	Sunrise Learning Academy		2015 W 3 Mile Rd Ste 1 & 2	Mission, TX	78573	580-9649

SOUTH TEXAS COLLEGE
1. CHILDCARE SERVICES
PROJECT NO. 17-18-1002

#	CONTACT	BUSINESS NAME	MAILING ADDRESS	PHYSICAL ADDRESS	CITY/STATE	ZIP	PHONE
42	Ada M Guerra	Super Star Kids Learning Center, LLC.		7329 N Doffing Rd	Mission, TX	78572	424-7692
43	Maria Silvia Perez	Fisher Kids Academy		724 S Bentsen	Palmview, TX	78572	581-0043
44	Elysa Roel	Palmview Academy		1953 E Goodwin Rd	Palmview, TX	78574	581-6362
45	Rodolfo Sanchez Jr.	Aly & Aby's Treehouse Learning Center		18012 Sago Palm Dr Ste 3	Penitas, TX	78576	580-9740
46	Belia Ochoa	Belia Ochoa Registered Home	PO Box 100 Penitas, TX 78576	412 S Main St	Penitas, TX	78576	585-3052
47	Maria Giron	Little Minions Learning Academy		1515 Expressway 83	Penitas, TX	78576	424-3464
48	Rebecca N. Contreras	We Love R Kids Child Care		512 Tom Gill Rd Ste C&D	Penitas, TX	78576	580-9099
49	Felicitas Bazan	Campanitas Day Care		8011 A Cisne	Pharr, TX	78577	782-5221
50	Belia Garcia	Children's Education Center	5600 N Hiawatha Dr Pharr, Tx 78577	4000 N Sugar Rd	Pharr, TX	78577	702-5144
51	Maria Hernandez	Futuros Lideres Learning Center		1800 W Hall Acres A-2 C-3 D-4	Pharr, TX	78577	961-4568
52	San Juanita Gonzalez	Kids Academy Daycare		5510 N Cage Ste I	Pharr, TX	78577	223-2543
53	Liliana Espino	Kids First Learning Academy		225 W Park Dr	Pharr, TX	78577	638-6988
54	Maria D. Macias	Kids on Duty II		6908 S Cage Blvd Ste A	Pharr, TX	78577	787-7837
55	Mara E. Garcia	Little Bear Academy Day Care Center	6002 Rivera St Pharr, TX 78577	6901 S Cage Ste E. F.	Pharr, TX	78577	223-8129
56	Ana E. Villarreal	Little One's Discovery Center, Inc.		909 S Jackson Rd	Pharr, TX	78577	686-9040
57	Geronimo Mendoza	Looney Tunes Day Care, Inc.	2007/2107 Raul Longoria San Juan, Tx 78589	609 N Sugar Rd	Pharr, TX	78577	283-8344
58	Guadalupe Castillo	Lupita's Day Care		313 W Hall Acres	Pharr, TX	78577	783-7715
59	Mara E. Garcia	Mara's Little Bears Day Care		6002 Rivera St	Pharr, TX	78577	223-8129
60	Belia Garcia	My First Step Child Care	5600 N Hiawatha Dr Pharr, Tx 78577	807 Mozelle Ave	Pharr, TX	78577	787-0944
61	Lilly Quinten	Skyline Academy of Early Language Development		819 E Eller	Pharr, TX	78577	961-4077
62	Bertha De La Garza	Tweaty and Christy Day Care		210 E Sam Houston	Pharr, TX	78577	283-9102
63	Sonia Trevino	Building Blocks Learning Center		1523 Gloria Ranch Rd	Rio Grande City, TX	78582	488-2547
64	Leticia Kleypas	Cutie Pies Children's Development Center	104 Hinojosa Circle Rio Grande City, TX	30 Reynaldo Gomez Dr	Rio Grande City, TX	78582	487-8311
65	Roxana Mascorro	Kami's Cuddling Center		4206 E Juarez St	Rio Grande City, TX	78582	487-4859
66	Daisy Saenz	Learning Central, LLC.		126 W El Paseo Dr	Rio Grande City, TX	78582	317-1129
67	Isabel Garza	Learning Zone	4201 E Juarez St Rio Grande City, TX	3561 W Hwy 83	Rio Grande City, TX	78582	488-1260
68	Isabel Garza	Learning Zone II	4201 E Juarez St Rio Grande City, TX	307 N FM 3167 Ste A	Rio Grande City, TX	78582	488-9194
69	Cynthia Vannest	Children's Bilingual Learning Academy		109 E 7th St	San Juan, TX	78589	781-8279
70	Alicia Salinas	Childtime Academy		909 W FM 495 Ste 8	San Juan, TX	78589	702-8733
71	Geronimo Mendoza	Looney Tunes Day Care, Inc. II	2107 Raul Longoria San Juan, Tx 78589	2007/2107 Raul Longoria	San Juan, TX	78589	283-8344
72	Maria Garza	My Little House		221 Ebano Dr	San Juan, TX	78589	402-5178
73	Magdalena Rodriguez	Ositos Group Day Care Home		717 W Sam Houston Blvd	San Juan, TX	78589	781-1585
74	Jessica Almaguer	We Are The Future Child Dev. Center		505 W FM 495	San Juan, TX	78589	702-3343
75	Alma D. Vega	El Shaddai International Christian Day Care Ctr		723 S Airport Dr	Weslaco, TX	78596	968-8814
76	Richard L Hill	Hill Living Well, Inc. DBA Christian Day Care	1208 S Westgate Dr Weslaco, Tx 78596	2200 W Sixth St	Weslaco, TX	78596	375-4990
77	San Juana Villanueva	Little Blessings Learning Center		14509 N FM 88	Weslaco, TX	78599	262-9393
78	Reyna Ortega	Little Lions Learning Center		905 N Texas Blvd	Weslaco, TX	78596	973-8642
79	Lynnette Rodriguez	Stepping Stones Day Care		915 E Sugar Cane Dr	Weslaco, TX	78599	854-4436
80	Priscilla Fuentes	The Growing Patch Early Learning Center		713 South Missouri Ave	Weslaco, TX	78596	363-9330
81	Nereyda Garcia	The Honey Tree Learning Center		17307 N FM 88	Weslaco, TX	7859	262-8060

SOUTH TEXAS COLLEGE
2. COLLECTION AGENCY SERVICES
PROJECT NO. 17-18-1003

		Secondary		**Secondary**	**Primary**	
NAME	Cedar Financial, LLC.	Continental Service Group, Inc./dba ConServe	General Revenue Corporation	Immediate Credit Recovery	S & S Recovery, Inc.	Williams & Fudge, Inc.
ADDRESS	5230 Las Virgenes Blvd Ste 210	200 CrossKeys Office Park	4660 Duke Dr Ste 300	6 Neptune Rd Ste 110	4210 Altruria Rd Ste 131	300 Chatham Ave
CITY/STATE/ZIP	Calabasas, CA 91302	Fairport, NY 14450	Mason, OH 45040	Poughkeepsie, NY 12601	Memphis, TN 38135	Rock Hill, SC 29732
PHONE	818-936-6211	585-421-1000	513-605-7512	845-298-0700	901-386-0710	803-329-9791
FAX	818-224-3939	585-421-1028	877-603-9502	845-297-2226	901-386-2904	803-329-9733
CONTACT	Ray Kopitsch	Mark E. Davitt	Brian Hill	Frank Roa	Thomas Harper	Christopher Ruh
First Referral	19%	20%	22%	21%	20%	23%
Second Referral	23%	20%	22%	21%	23%	25%
All Subsequent Referrals	30%	20%	22%	21%	23%	28%
Litigation	30%	24%	22%	28.571%	30%	30%
Judgment	30%	24%	22%	21%	30%	30%
Pre-Collection Services Fees	Basic $9.95 per referral; Corporate $11.95 per referral; and Enterprise $13.95 per referral	One Letter Service: Complimentary Enhanced Letter Service: $7.50 per account placed	$0.00	N/A	$25.00 per account	$395.00 Monthly Fee Includes pre-collect and tuition payment services
Years In Business	26	31	36	26	32	30
No. of Employees	60	840	240	350	34	349
Sales Volume	$3,500,000	$115,587,243.00	3 Year Average is $45M	3 Year Average $31,731,871	$54,352,117.00	$36,451,766
Default on Loan Agreement?	No	No	No	No	No	No
Financial Rating	Provided Dun & Bradstreet Report	1R4	1R3	Provided Dun & Bradstreet Report	Provided Dun & Bradstreet Report	Provided Dun & Bradstreet Report
Pending Litigation	No	No	No	No	No	No

SOUTH TEXAS COLLEGE
2. COLLECTION AGENCY SERVICES
PROJECT NO. 17-18-1003

		Secondary		**Secondary**	**Primary**	
NAME	Cedar Financial, LLC.	Continental Service Group, Inc./dba ConServe	General Revenue Corporation	Immediate Credit Recovery	S & S Recovery, Inc.	Williams & Fudge, Inc.
References	Harvard University, Duke University (Bursar), Michigan Technical University, Duke University (Financial Aid), Purdue University, Cornell University, Valparaiso University, University of Michigan, Dickinson College, Saint John's University/College of Saint Benedict	Texas Tech University, University of Texas at Arlington, Rice University, University of Houston - Downtown, Texas A&M University Kingsville	Angelo State University, Sul Ross State University, Texas A&M San Antonio, Texas A&M Texarkana, University of Houston	City University of New York, New Mexico State University, University of Texas El Paso, Western Illinois University, Northern Virginia Community College	Hendrix College, Holmes Community College, University of Southern Mississippi, University of Arkansas at Little Rock, Tulane University, Mississippi State University	Central Texas College, Texas A&M International University, Texas A&M University Kingsville, Texas Tech University, The University of Texas at Austin
Experience in Representing Clients in Higher Education	Experienced with student debt and receivables. Specialized department and staff exclusively helping the higher education community. Customer-centered approach	Federal Perkins/NDSL/NSL/HSPL/ICL Loans, Institutional Student Loans, Student Tuition Receivables, Other Student Receivables.	Approximately 1,000 campus clients (both state-supported and private), Emergency Student Loans, Installment Agreements, institutional loans and tuition receivables, miscellaneous accounts receivables and other fees and unpaid accounts, Nursing Student Loan (NSL) Program, Health Professional Student Loans (HPSL), Perkins Loans	Collected for approximately 400 colleges and universities nationwide. Perkins, institutional loans, emergency loans, tuition accounts, sundry accounts, bookstore accounts, commercial grants and contract accounts	Full Service collection company. Provided collection services for Federal Perkins/National Direct Student Loans (NDSL) since 1985, Pell Grants, Tuition Accounts, Student Loans, Institutional Loans, A/R Loans, Nursing Loans, Health Professional Loans, Health Care Services, Non-Sufficient Funds	First collection agency to implement the Professional Practices Management System (PPMS) through ACA International. Never lost a client due to client service or recovery concerns. TECH LOCK Certified, PCI-DSS Certified
Clients in Higher Education	Provides services to over 85 higher education institutions providing services in the area of student loan receivables.	Over 500 College and University Clients; more than 96% of our gross revenue is from higher education.	Perform collection services for more than 1,000 campus clients, including institutions of higher education both in state supported and private.	Higher Education represents 19.5% of our total inventory of accounts; 4.5% is Institutional Loans, Tuition and Fees 75% and 1% is medical and other accounts.	All in Higher Education 100% of portfolio is education related debt.	All in Higher Education 100% of portfolio is education related debt.
Red Flag Rules?	Yes	Yes	Yes	Yes	Yes	Yes
PCI DSS Compliance?	Yes	Yes	Yes	Yes	Yes	Yes
Toll Free Telephone Number?	Yes	Yes	Yes	Yes	Yes	Yes

SOUTH TEXAS COLLEGE
2. COLLECTION AGENCY SERVICES
PROJECT NO. 17-18-1003

		Secondary		**Secondary**	**Primary**	
NAME	Cedar Financial, LLC.	Continental Service Group, Inc./dba ConServe	General Revenue Corporation	Immediate Credit Recovery	S & S Recovery, Inc.	Williams & Fudge, Inc.
Form Letters?	Yes	Yes	Yes	Yes	Yes	Yes
Safeguards for Compliance	Compliance audits, external compliance audits, internal compliance audits, records all communication, daily quality checks, compliance officer and quality control auditors on staff, staff training, custom tools for tracking performance, custom software	ACA International Teleseminars/Webinars, regulatory updates, Debt Counselor compliance audit, PPMS audits, one-on-one coaching sessions, refresher courses	Friendly and ethical treatment of debtors in compliance with federal, state, and client rules and regulations. FDCPA training and test for all collector trainees, taken annually. Random call monitoring.	ACA Certifications and intense training for all staff, compliance with federal and state statutes, FDCPA Compliance	FDCPA Certified, borrower-friendly collection associates, all trained in Red Flag Rules, Telephone Consumer Protection Act, Fair Credit Reporting Act, FERPA, Civil Relief Act, HIPPA, Gramm-Leach - Bliley Act, and ACA	FDCPA Certified, Oral essay and computerized test required from all new employees
Report bad debt accounts?	Yes	Yes	Yes	Yes	Yes	Yes
Recovery Rate	First Referrals- 48% Second Referrals - 18% Thirds Referrals -We currently do not have enough data to calculate Institutional Loans - 52%	First Referrals 24% Second Referral 11% Third Referral 11%	First Referrals - 13.25% Second Referrals - 3.60% Third Referrals - Third and all subsequent referrals are included in second referrals Institutional Loans - 4.2%	First Referrals - 41.576% Second Referrals - 19.023% Third Referrals - 19.023% Institutional Loans - 40.111%	First Referrals - 21.2% Second Referrals - 15.6% Third Referrals - 15.6% Institutional Loans - 12.7%	Federal Perkins 1st: 45.40% Federal Perkins 2nd: 17.9% Institutional Loans 1st: 19.69% Institutional Loans 2nd: 7.25% Community College 1st: 14.87% Community College 2nd: 6.71% Private/Alternative Loans 1st: 9.39% Private/Alternative Loans 2nd: 4.79% Proprietary School AR 1st: 6.20% Proprietary School AR 2nd: 1.93%
Collector to Supervisor Ratio	10-1	10-1	7-1	7/8-1	5-1	18-1

SOUTH TEXAS COLLEGE
2. COLLECTION AGENCY SERVICES
PROJECT NO. 17-18-1003

		Secondary		**Secondary**	**Primary**	
NAME	Cedar Financial, LLC.	Continental Service Group, Inc./dba ConServe	General Revenue Corporation	Immediate Credit Recovery	S & S Recovery, Inc.	Williams & Fudge, Inc.
Code of Ethics for Collectors	Putting people first, customer-centered approach, dedicated Higher Education Department	Employee Code of Conduct, Business Ethics Award Recipient, BBB Torch Award for Ethics	ACA International Code of Ethics and Professional Responsibility	Collector's pledge and code of conduct	Full compliance with the Fair Debt Collection Practices Act, as well as all state and federal laws	ACA PPMS, annual audits, SSAE 16 Certification, Compliance Attestation Examination of the Title IV Student Financial Assistance Program
Accept Credit Cards? Which?	Yes Prepaid Credit Cards, Debit Cards, Visa, Master Card, American Express, Discover	Yes Visa, Master Card, and Discover	Yes Visa, Master Card, and Discover	Yes Visa, Master Card, and Discover	Yes Visa, Master Card, and American Express	Yes Visa, Master Card, and Discover
Recovery Rate Perkins/Federal	No Response	First Referrals 55% Second Referral 18% Third Referral 18%	No Response	No Response	No Response	Federal Perkins 1st: 45.40% and Federal Perkins 2nd: 17.9%
Percentage of accounts that are Student Loan Accounts	23%	77%	81%	19.5%	100%	100%
Value of student loans placed (2011-2013)	$7,666,270.65	2011 - $944,520,882 2012 - $960,591,376 2013 - $996,998,460	$1,787,601,168	Average Annual Value for last 5 Years Tuition: $90,863,048 Perkins: $25,829,583 Institutional/Misc.: $17,362,928	$142,378,123.00	$3.36 Billion
Belong to ACA and other organizations?	Yes Belongs to several other professional organizations	Yes Belongs to several other professional organizations	Yes Belongs to several other professional organizations	Yes Belongs to several other professional organizations	Yes Belongs to several other professional organizations	Yes Belongs to several other professional organizations
Frequency of working an Account	1 call per week	Debt counselors will follow the contact strategy schedule assigned to each account until a debt resolution arrangement is reached	Does not track the number of times a collector views an account	No Response	Every 3 Days	Every day for the first 3 days and then every 7 days thereafter
Is Skip Tracing done?	Yes	Yes	Yes	Yes	Yes	Yes
AICPA SAS 70 Audit?	Yes	Yes	Yes	Yes	Yes	Yes

SOUTH TEXAS COLLEGE
2. COLLECTION AGENCY SERVICES
PROJECT NO. 17-18-1003

		Secondary		**Secondary**	**Primary**	
NAME	Cedar Financial, LLC.	Continental Service Group, Inc./dba ConServe	General Revenue Corporation	Immediate Credit Recovery	S & S Recovery, Inc.	Williams & Fudge, Inc.
How soon is debtor contacted after account is placed?	Within 24 hours	Within 24 hours	Within 48 hours	Day 1	Within 72 hours	Within 24 hours
Report Samples?	Yes	Yes	Yes	Yes	Yes	Yes
Collection Letters?	Yes	Yes	Yes	Yes	Yes	Yes
TOTAL EVALUATION POINTS	73.7	83.75	70.95	87.25	90.4	71.3
RANKING	4	3	6	2	1	5

SOUTH TEXAS COLLEGE
2. COLLECTION AGENCY SERVICES
PROJECT NO. 17-18-1003
EVALUATION SUMMARY

				Secondary				Secondary		Primary			
	NAME	Cedar Financial, LLC.		Continental Service Group, Inc./dba ConServe		General Revenue Corporation		Immediate Credit Recovery		S & S Recovery, Inc.		Williams & Fudge, Inc.	
	ADDRESS	5230 Las Virgenes Blvd Ste 210		200 CrossKeys Office Park		4660 Duke Dr Ste 300		6 Neptune Rd Ste 110		4210 Altruria Rd Ste 131		300 Chatham Ave	
	CITY/STATE/ZIP	Calabasas, CA 91302		Fairport, NY 14450		Mason, OH 45040		Poughkeepsie, NY 12601		Memphis, TN 38135		Rock Hill, SC 29732	
	PHONE	818-936-6211		585-421-1000		513-605-7512		845-298-0700		901-386-0710		803-329-9791	
	FAX	818-224-3939		585-421-1028		877-603-9502		845-297-2226		901-386-2904		803-329-9733	
	CONTACT	Ray Kopitsch		Mark E. Davitt		Brian Hill		Frank Roa		Thomas Harper		Christopher Ruh	
1	The purchase price. (up to 40 points)	37.7	37.7	40	40	35.7	35.7	37	37	36.4	36.4	33.3	33.3
		37.7		40		35.7		37		36.4		33.3	
		37.7		40		35.7		37		36.4		33.3	
		37.7		40		35.7		37		36.4		33.3	
2	The reputation of the vendor and the vendor's goods and/or services. (up to 18 points)	14	12	16	15.25	15	12.75	18	16.75	18	18	13	12.75
		15		15		16		16		18		16	
		9		16		10		18		18		12	
		10		14		10		15		18		10	
3	The quality of the vendor's goods and/or services. (up to 18 points)	13	12.75	16	14	10	11.5	18	16.75	18	18	10	13
		15		15		16		16		18		16	
		9		16		10		18		18		14	
		14		9		10		15		18		12	
4	The extent to which the vendor's goods and/or services meet the district's needs. (up to 15 points)	10	9.25	13	12.5	10	9.75	15	13.75	15	15	10	11
		13		12		10		13		15		12	
		11		14		8		15		15		11	
		3		11		11		12		15		11	
5	The vendor's past relationship with the College. (up to 3 points)	2	2	2	2	1	1.25	3	3	3	3	1	1.25
		2		2		2		3		3		1	
		2		2		1		3		3		1	
		2		2		1		3		3		2	
6	The impact on the ability of the College to comply with the laws and rules relating to Historically Underutilized Businesses. (up to 1 point)	0	0	0	0	0	0	0	0	0	0	0	0
		0		0		0		0		0		0	
		0		0		0		0		0		0	
		0		0		0		0		0		0	
7	The total long term cost to the College to acquire the vendor's goods or services. (up to 5 points)	5	5	5	5	5	5	5	5	5	5	5	5
		5		5		5		5		5		5	
		5		5		5		5		5		5	
		5		5		5		5		5		5	
TOTAL EVALUATION POINTS		73.7		83.75		70.95		87.25		90.4		71.3	
RANKING		4		3		6		2		1		5	

SOUTH TEXAS COLLEGE
3. GROUNDS MAINTENANCE
PROJECT NO. 16-17-1073

		VENDOR	D-Bar Contractors		Maldonado Nursery & Landscape, Inc.		Native Land Design		South Texas Landscapes, Irrigation, and Pest Control		TLC Total Lawn Care, LLC.	
		ADDRESS	22414 W US Hwy 281		509 N Beddoes Rd		301 Brushy Creek Rd		1802 Nugget St		4234 N FM 88	
		CITY/STATE/ZIP	San Benito, TX 78586		La Feria, TX 78559		Cedar Park, TX 78613		Penitas, TX 78576		Weslaco, TX 78599	
		PHONE	956-244-6191		956-277-0264		512-918-2270		956-862-0232		800-796-8087	
		FAX	956-399-5559		956-277-0263		512-918-2271		956-271-4061		866-514-1125	
		CONTACT	Joseph De La Rosa		Miguel Martinez		Ben Collinsworth		Alexis Garza		Gerry Bower	
#	**Qty**	**Description**	**Per Service**	**Annual Amount**	**Per Service**	**Annual Amount**	**Per Service**	**Annual Amount**	**Per Service**	**Annual Amount**	**Per Service**	**Annual Amount**
Mowing Services												
1	46	Pecan Campus	$ 1,300.00	$ 59,800.00	$ 1,275.00	$ 58,650.00	$ 1,055.82	$ 48,567.72	$ 1,380.00	$ 63,480.00	$ 1,800.00	$ 82,800.00
2	46	Nursing and Allied Health Campus	$ 600.00	$ 27,600.00	$ 239.00	$ 10,994.00	$ 481.60	$ 22,153.60	$ 210.00	$ 9,660.00	$ 300.00	$ 13,800.00
3	46	Technology Campus	$ 800.00	$ 36,800.00	$ 575.00	$ 26,450.00	$ 626.00	$ 28,796.00	$ 350.00	$ 16,100.00	$ 500.00	$ 23,000.00
4	46	Starr County Campus	$ 2,200.00	$ 101,200.00	$ 1,350.00	$ 62,100.00	$ 1,004.00	$ 46,184.00	$ 1,200.00	$ 55,200.00	$ 1,100.00	$ 50,600.00
5	46	Mid Valley Campus	$ 1,800.00	$ 82,800.00	$ 1,300.00	$ 59,800.00	$ 903.55	$ 41,563.30	$ 1,230.00	$ 56,580.00	$ 1,000.00	$ 46,000.00
6	46	Pecan Plaza	$ 200.00	$ 9,200.00	$ 145.00	$ 6,670.00	$ 456.00	$ 20,976.00	$ 120.00	$ 5,520.00	$ 100.00	$ 4,600.00
7	46	600 Parking Lot	$ 150.00	$ 6,900.00	$ 259.00	$ 11,914.00	$ 288.96	$ 13,292.16	$ 100.00	$ 4,600.00	$ 100.00	$ 4,600.00
Total for Annual Mowing Services			$ 324,300.00		$ 236,578.00		$ 221,532.78		$ 211,140.00		$ 225,400.00	
Tree Trimming Services Per Service Charge (Once a Year)												
8		Pecan Campus	$ 9,660.00		$ 6,000.00		$ 10,858.00		$ 8,000.00		$ 8,500.00	
9		Nursing and Allied Health Campus	$ 1,460.00		$ 1,900.00		$ 1,641.00		$ 1,860.00		$ 1,475.00	
10		Technology Campus	$ 2,420.00		$ 3,200.00		$ 2,720.00		$ 3,000.00		$ 1,600.00	
11		Starr County Campus	$ 4,020.00		$ 5,850.00		$ 4,519.00		$ 5,800.00		$ 2,900.00	
12		Mid Valley Campus	$ 5,520.00		$ 7,900.00		$ 6,205.00		$ 7,500.00		$ 3,900.00	
13		Pecan Plaza	$ 1,120.00		$ 1,900.00		$ 1,259.00		$ 1,000.00		$ 1,400.00	
14		600 Parking Lot	$ 2,480.00		$ 4,430.00		$ 2,788.00		$ 400.00		$ 2,000.00	
Total for Tree Trimming Services			$ 26,680.00		$ 31,180.00		$ 29,990.00		$ 27,560.00		$ 21,775.00	

SOUTH TEXAS COLLEGE
3. GROUNDS MAINTENANCE
PROJECT NO. 16-17-1073

VENDOR			D-Bar Contractors		Maldonado Nursery & Landscape, Inc.		Native Land Design		South Texas Landscapes, Irrigation, and Pest Control		TLC Total Lawn Care, LLC.	
#	**Qty**	**Description**	**Per Service**	**Annual Amount**	**Per Service**	**Annual Amount**	**Per Service**	**Annual Amount**	**Per Service**	**Annual Amount**	**Per Service**	**Annual Amount**
Plants, Shrubs, Mulch, and Landscape Materials												
15	Discount to STC for Plants & Shrubs		5%		15%		20%		25%		15%	
16	Discount to STC for Mulch		5%		15%		15%		25%		15%	
17	Discount to STC for Landscape Materials		5%		15%		15%		25%		15%	
18	Per plant, Mulch, & Landscape Materials Installation Discount		5%		5%		15%		30%		15%	
Shredding of Grass Services												
19	6	Pecan Campus	$ 1,360.00	$ 8,160.00	$ 1,500.00	$ 9,000.00	$ 1,700.00	$ 10,200.00	$ 1,300.00	$ 7,800.00	$ 1,200.00	$ 7,200.00
20	6	Starr County Campus	$ 500.00	$ 3,000.00	$ 414.00	$ 2,484.00	$ 450.00	$ 2,700.00	$ 650.00	$ 3,900.00	$ 350.00	$ 2,100.00
Total Annual Shredding Services			$ 11,160.00		$ 11,484.00		$ 12,900.00		$ 11,700.00		$ 9,300.00	
Grand Total for Mowing, Tree Trimming, & Shredding Services			**$ 362,140.00**		**$ 279,242.00**		**$ 264,422.78**		**$ 250,400.00**		**$ 256,475.00**	
Sprinkler System Repair												
21	Labor rates for repair work per hour		$ 45.00		$ 55.00		$ 70.00		$ 25.00		$ 55.00	
22	Mark up on materials		0%		15%		20%		10%		30%	
Escalation												
23	2nd Year		0%		1.5%		N/A		0%		0%	
24	3rd Year		0%		1.5%		N/A		0%		0%	
TOTAL BID AMOUNT												
TOTAL EVALUATION POINTS			66.27		66.64		86.14		76.22		91.08	
RANKING			5		4		2		3		1	

SOUTH TEXAS COLLEGE
3. GROUNDS MAINTENANCE
PROJECT NO. 16-17-1073
EVALUATION SUMMARY

	NAME	D-Bar Contractors		Maldonado Nursery & Landscape, Inc.		Native Land Design		South Texas Landscapes, Irrigation, and Pest Control		TLC Total Lawn Care, LLC.	
	ADDRESS	22414 W US Hwy 281		509 N Beddoes Rd		301 Brushy Creek Rd		1802 Nugget St		4234 N FM 88	
	CITY/STATE/ZIP	San Benito, TX 78586		La Feria, TX 78559		Cedar Park, TX 78613		Penitas, TX 78576		Weslaco, TX 78596	
	PHONE	956-244-6191		956-277-0264		512-918-2270		956-862-0232		800-796-8087	
	FAX	956-399-5559		956-277-0263		512-918-2271		956-271-4061		866-514-1125	
	CONTACT	Joseph De La Rosa		Miguel Martinez		Ben Collinsworth		Alexis Garza		Gerry Bower	
1	The purchase price. (up to 35 points)	24.2	24.2	31.38	31.38	33.15	33.15	35	35	34.17	34.17
		24.2		31.38		33.15		35		34.17	
		24.2		31.38		33.15		35		34.17	
		24.2		31.38		33.15		35		34.17	
		24.2		31.38		33.15		35		34.17	
		24.2		31.38		33.15		35		34.17	
2	The reputation of the vendor and the vendor's goods or services. (up to 18 points)	4	9.83	12	9.5	15	15	10	8.66	15	16
		8		10		18		4		18	
		11		11		16		14		17	
		9		9		11		10		16	
		18		10		15		14		15	
		9		5		15		0		15	
3	The quality of the vendor's goods or services. (up to 18 points)	7	12.33	8	10.5	15	14.5	10	12.33	15	15.5
		8		7		18		8		18	
		11		11		16		16		17	
		12		9		12		10		16	
		18		14		15		15		15	
		18		14		11		15		12	
4	The extent to which the vendor's goods or services meet the College's needs. (up to 15 points)	7	11.5	9	9.16	13	13.16	10	10.33	13	13.5
		10		6		15		6		15	
		11		12		11		11		14	
		11		6		11		11		13	
		15		11		15		12		15	
		15		11		14		12		11	
5	The vendor's past relationship with the College. (up to 3 points)	2	2	1.2	0.86	2	2	2	1.66	2.5	2.75
		2		1		2		2		3	
		2		1		2		2		3	
		2		0		2		2		3	
		2		0		2		1		3	
		2		2		2		1		2	
6	The impact on the ability of the College to comply with laws and rules relating to Historically Underutilized Businesses. (up to 1 point)	0	0	0	0	0	0	0	0	0	0
		0		0		0		0		0	
		0		0		0		0		0	
		0		0		0		0		0	
		0		0		0		0		0	
		0		0		0		0		0	
7	The total long-term cost to the College to acquire the vendor's goods or services. (up to 5 points)	3	4	2.5	1.58	3.5	4.08	3.5	4.58	4	4.5
		5		3		5		5		5	
		5		3		5		5		5	
		4		1		3		4		4	
		5		0		5		5		5	
		2		0		3		5		4	
8	The vendor's experience in providing the goods or services requested. (up to 5 points)	3.5	2.41	3	3.66	4.5	4.25	3	3.66	4	4.66
		4		5		4		3		5	
		4		4		4		3		5	
		3		2		3		3		4	
		0		5		5		5		5	
		0		3		5		5		5	
	TOTAL EVALUATION POINTS	66.27		66.64		86.14		76.22		91.08	
	RANKING	5		4		2		3		1	

SOUTH TEXAS COLLEGE
4. NETWORK CABLING AND EQUIPMENT INSTALLATION SERVICES
PROJECT NO. 16-17-1074

VENDOR		BridgeNet Communications, LLC.	Telepro Communications
ADDRESS		1314 Stites Rd	12005 N Bryan Rd
CITY/STATE		Donna, TX 78537	Mission, TX 78573
PHONE		956-461-3335	956-618-2360
FAX			956-686-0422
CONTACT		Marco Ramirez	Jesse Rodriguez
#	**Description**	**Proposed**	**Proposed**
1	Labor per drop on Cable Installation, Cat6 under 100 ft.	$90.00/drop	$80.00/drop
2	Labor per drop on Cable Installation, Cat6 100-200 ft.	$105.00/drop	$85.00/drop
3	Labor per drop on Cable Installation, Cat6 200-300 ft.	$125.00/drop	$85.00/drop
4	Labor and Material per drop on Cable Installation, Cat 6 under 100 ft.	$165.00/drop	$181.00/drop
5	Labor and Material per drop on Cable Installation, Cat6 100-200 ft.	$235.00/drop	$227.00/drop
6	Labor and Material per drop on Cable Installation, Cat6 200-300 ft.	$305.00/drop	$267.00/drop
7	Labor and Material per Ft. on Multimode 12/24 strand	$8.76/$14.13 strand	$8.13/12 strand $13.25/24 strand
8	Labor and Material per Ft. on Single mode fiber 12/24 strand	$8.76/$14.13 strand	$7.59/12 strand $12.75/24 strand
9	Labor and Material per Ft OS plant Single Mode fiber 12/24 strand	$8.35/$13.04 strand	$7.59/12 strand $12.75/24 strand
10	Labor and Material per Ft OS plant Multi Mode fiber 12/24 strand	$8.35/$13.04 strand	$7.59/12 strand $12.30/24 strand
11	Materials Markup Percentage	18.5%	10%
12	Equipment Installation Services	$45.00/hr	$45.00/hr
Escalation			
2nd Year			10%
3rd Year			10%

SOUTH TEXAS COLLEGE
5. TELEPHONE SERVICES
PROJECT NO. 16-17-1052

VENDOR		Smartcom Telephone, LLC.			Spectrum Enterprise			VTX1 Companies		
ADDRESS		600 Ash Ave			17777 Center Court Dr			881 E Hidalgo Ave		
CITY/STATE/ZIP		McAllen, TX 78501			Cerritos, CA 90703			Raymondville, TX 78580		
PHONE		956-687-7070			562-677-0214			800-446-2031		
FAX		956-213-1203						956-642-1051		
CONTACT		Alan Yoder			Lynne Bell			Lew Brownfield		
#	**Description**	**Qty**	**One-Time Charge Year 1**	**Monthly Recurring Charge Year 1-3**	**Qty**	**One-Time Charge Year 1**	**Monthly Recurring Charge Year 1-3**	**Qty**	**One-Time Charge Year 1**	**Monthly Recurring Charge Year 1-3**
PRIs										
1	PRI- McAllen (Pecan Campus, Pecan Plaza, Nursing and Allied Health Campus, Technology Campus)	6	$ -	$299.00 ea $1,794.00 Total/ Mo	6	$ 700.00	$ 2,070.00	6	$ 3,600.00	$ 2,070.00
2	PRIs- Weslaco (Mid Valley Campus)	1	$ -	$ 299.00	1	$ 350.00	$ 345.00	1	$ 600.00	$ 345.00
3	PRIs- Rio Grande City (Starr County Campus)	1	$ -	$ 299.00	1	$ 350.00	$ 345.00	1	$ 600.00	$ 345.00
4	Additional PRIs to be added after the initial installation.	Per PRI	$ -	$ 299.00	Per PRI	$ 350.00	$ 345.00	Per PRI	$ 600.00	$ 345.00
SIPs										
5	SIPs- McAllen (Pecan Campus, Pecan Plaza, Nursing and Allied Health Campus, and Technology Campus)	138	$ -	$13.00 $1,794.00 Total/Mo	144	$ 350.00	$ 345.00	160	$ 600.00	$ 2,160.00
6	SIPs- Weslaco (Mid Valley Campus)	23	$ -	$13.00 ea $299.00 Total/Mo	24	$ 350.00	$ 2,160.00	25	$ 600.00	$ 337.00
7	SIPs- Rio Grande City (Starr County Campus)	23	$ -	$13.00 ea $299.00 Total/Mo	24	$ 350.00	$ 360.00	25	$ 600.00	$ 337.00
8	Additional SIPs to be added after the initial installation.	Per SIP 5	$ -	$ 13.00	Per SIP 5	$ -	$ 15.00	Per SIP 5	$ 250.00	$ 67.50
DIDs										
9	10,400 DIDs	10,400	$ -	$ -	10,400	$ -	$ 210.00	10,400	$ 1,040.00	$ 1,516.00
Additional DIDs										
10	Additional DIDs for growth to be added after the initial installation- locations to be determined.	Per DID	$ -	$ -	Per DID	$ 15.00	Per Block of 100	Per DID .15	$ 1.00	$ 0.15
POTS Lines										
11	Pecan	99	$ -	$17.95 ea $1,777.05/mo	99	No Bid	No Bid	99	$ 6,435.00	$ 2,623.50
12	Mid Valley	21	$ -	$17.95 ea $376.95/mo	21	No Bid	No Bid	21	$ 1,365.00	$ 556.50
13	Pecan Plaza	7	$ -	$17.95 ea $125.65/mo	7	No Bid	No Bid	7	No Bid	No Bid
14	Nursing and Allied Health	7	$ -	$17.95 ea $125.65/mo	7	No Bid	No Bid	7	No Bid	No Bid
15	Technology	7	$ -	$17.95 ea $125.65/mo	7	No Bid	No Bid	7	No Bid	No Bid
16	Starr County	24	$ -	$21.95 ea $526.80/mo	24	No Bid	No Bid	24	$ 1,560.00	$ 636.00
Vendor Port Charges										
17	McAllen		$ -	$ -		N/A	N/A		Included	
18	Weslaco		$ -	$ -		N/A	N/A		Included	
19	Rio Grande City		$ -	$ -		N/A	N/A		Included	

SOUTH TEXAS COLLEGE
5. TELEPHONE SERVICES
PROJECT NO. 16-17-1052

VENDOR		Smartcom Telephone, LLC.			Spectrum Enterprise			VTX1 Companies		
ADDRESS		600 Ash Ave			17777 Center Court Dr			881 E Hidalgo Ave		
CITY/STATE/ZIP		McAllen, TX 78501			Cerritos, CA 90703			Raymondville, TX 78580		
PHONE		956-687-7070			562-677-0214			800-446-2031		
FAX		956-213-1203						956-642-1051		
CONTACT		Alan Yoder			Lynne Bell			Lew Brownfield		
#	**Description**	**Qty**	**One-Time Charge Year 1**	**Monthly Recurring Charge Year 1-3**	**Qty**	**One-Time Charge Year 1**	**Monthly Recurring Charge Year 1-3**	**Qty**	**One-Time Charge Year 1**	**Monthly Recurring Charge Year 1-3**
Per-Minute Charges										
20	Local Service (unlimited in Brownsville 568 LATA)		N/A	$ -		Included	Included		No charge	
21	Long-Distance		N/A	$0.029 Interstate, $0.039 Intrastate		$ 0.03	$ 0.03		TX $0.10/Mo US $0.07/Mo	
22	International		N/A	Market Price		$0.03 to Mexico	$0.03 to Mexico		Most Dest. $0.21/Mo	
23	Toll-Free			$1.50/mo plus $0.06/min		$ 0.03	$ 0.03		$0.10/Mo	
Setup/Conversion										
24	Setup/conversion		$ -	$ -		N/A	N/A		No Charge	
Design, Installation, Testing, and Costs for Maintaining the System										
25	Design Costs		$ -	$ -		N/A	N/A		$ 52,000.00	
26	Installation costs including porting of all numbers		$ -	$ -		N/A	N/A		Included	
27	Testing Costs		$ -	$ -		N/A	N/A		Included	
28	Maintenance Costs		$ -	$ -		N/A	N/A		Included	
Directory Listing Rates										
29	Directory Listing Rates	8	$0.00 Single Level, $6.50 per caption indent	$ 52.00		N/A	N/A		$ 3.50	
Fees and Taxes										
30	Federal Subscriber Line Charge					N/A				
	McAllen									
	POTS (per line)		$ 5.27	$ 5.27						
	PRI (23b+d)		$ 27.05	$ 27.05						
	SIP (per trunk)		$ -	$ -						
	Weslaco									
	POTS (per line)		$ 5.27	$ 5.27						
	PRI (23b+d)		$ 27.05	$ 27.05						
	SIP (per trunk)		$ -	$ -						
	Rio Grande City									
	POTS (per line)		$ 5.27	$ 5.27						
	PRI (23b+d)		$ 27.05	$ 27.05						
	SIP (per trunk)		$ -	$ -						

SOUTH TEXAS COLLEGE
5. TELEPHONE SERVICES
PROJECT NO. 16-17-1052

VENDOR		Smartcom Telephone, LLC.			Spectrum Enterprise			VTX1 Companies		
ADDRESS		600 Ash Ave			17777 Center Court Dr			881 E Hidalgo Ave		
CITY/STATE/ZIP		McAllen, TX 78501			Cerritos, CA 90703			Raymondville, TX 78580		
PHONE		956-687-7070			562-677-0214			800-446-2031		
FAX		956-213-1203						956-642-1051		
CONTACT		Alan Yoder			Lynne Bell			Lew Brownfield		
#	**Description**	**Qty**	**One-Time Charge Year 1**	**Monthly Recurring Charge Year 1-3**	**Qty**	**One-Time Charge Year 1**	**Monthly Recurring Charge Year 1-3**	**Qty**	**One-Time Charge Year 1**	**Monthly Recurring Charge Year 1-3**
31	Federal Universal Service Fee					N/A			3% of monthly billed LD	
	McAllen									
	POTS (per line)		$ 0.92	$ 0.92						
	PRI (23b+d)		$ 4.71	$ 4.71						
	SIP (per trunk)		$ -	$ -						
	Weslaco									
	POTS (per line)		$ 0.92	$ 0.92						
	PRI (23b+d)		$ 4.71	$ 4.71						
	SIP (per trunk)		$ -	$ -						
	Rio Grande City									
	POTS (per line)		$ 0.92	$ 0.92						
	PRI (23b+d)		$ 4.71	$ 4.71						
	SIP (per trunk)		$ -	$ -						
32	911 Fee					N/A			$0.50/$0.06	
	McAllen									
	POTS (per line)		$ 0.50	$ 0.50						
	PRI (23b+d)		$ 11.50	$ 11.50						
	SIP (per trunk)		$ 0.50	$ 0.50						
	Weslaco									
	POTS (per line)		$ 0.50	$ 0.50						
	PRI (23b+d)		$ 11.50	$ 11.50						
	SIP (per trunk)		$ 0.50	$ 0.50						
	Rio Grande City									
	POTS (per line)		$ 0.50	$ 0.50						
	PRI (23b+d)		$ 11.50	$ 11.50						
	SIP (per trunk)		$ 0.50	$ 0.50						
33	Federal End-Users Port Charges					N/A				
	McAllen									
	POTS (per line)		$ 0.33	$ 0.33						
	PRI (23b+d)		$ -	$ -						
	SIP (per trunk)		$ -	$ -						
	Weslaco									
	POTS (per line)		$ 0.33	$ 0.33						
	PRI (23b+d)		$ -	$ -						
	SIP (per trunk)		$ -	$ -						

SOUTH TEXAS COLLEGE
5. TELEPHONE SERVICES
PROJECT NO. 16-17-1052

	VENDOR	Smartcom Telephone, LLC.			Spectrum Enterprise			VTX1 Companies		
	ADDRESS	600 Ash Ave			17777 Center Court Dr			881 E Hidalgo Ave		
	CITY/STATE/ZIP	McAllen, TX 78501			Cerritos, CA 90703			Raymondville, TX 78580		
	PHONE	956-687-7070			562-677-0214			800-446-2031		
	FAX	956-213-1203						956-642-1051		
	CONTACT	Alan Yoder			Lynne Bell			Lew Brownfield		
#	**Description**	**Qty**	**One-Time Charge Year 1**	**Monthly Recurring Charge Year 1-3**	**Qty**	**One-Time Charge Year 1**	**Monthly Recurring Charge Year 1-3**	**Qty**	**One-Time Charge Year 1**	**Monthly Recurring Charge Year 1-3**
	Rio Grande City									
	POTS (per line)		$ 0.33	$ 0.33						
	PRI (23b+d)		$ -	$ -						
	SIP (per trunk)		$ -	$ -						
34	Municipal Right-Away Fee					N/A			$2.40 Line/Trunk	
	McAllen									
	POTS (per line)		$ 2.42	$ 2.42						
	PRI (23b+d)		$ 55.66	$ 55.66						
	SIP (per trunk)		$ 2.42	$ 2.42						
	Weslaco									
	POTS (per line)		$ 1.71	$ 1.71						
	PRI (23b+d)		$ 39.33	$ 39.33						
	SIP (per trunk)		$ 1.71	$ 1.71						
	Rio Grande City									
	POTS (per line)		$ 1.48	$ 1.48						
	PRI (23b+d)		$ 34.04	$ 34.04						
	SIP (per trunk)		$ 1.48	$ 1.48						
35	Federal Taxes					N/A				
	McAllen									
	POTS (per line)		$ -	$ -						
	PRI (23b+d)		$ -	$ -						
	SIP (per trunk)		$ -	$ -						
	Weslaco									
	POTS (per line)		$ -	$ -						
	PRI (23b+d)		$ -	$ -						
	SIP (per trunk)		$ -	$ -						
	Rio Grande City									
	POTS (per line)		$ -	$ -						
	PRI (23b+d)		$ -	$ -						
	SIP (per trunk)		$ -	$ -						
36	State and Local Taxes					N/A				
	McAllen									
	POTS (per line)		$ -	$ -						
	PRI (23b+d)		$ -	$ -						
	SIP (per trunk)		$ -	$ -						

SOUTH TEXAS COLLEGE
5. TELEPHONE SERVICES
PROJECT NO. 16-17-1052

	VENDOR	Smartcom Telephone, LLC.			Spectrum Enterprise			VTX1 Companies		
	ADDRESS	600 Ash Ave			17777 Center Court Dr			881 E Hidalgo Ave		
	CITY/STATE/ZIP	McAllen, TX 78501			Cerritos, CA 90703			Raymondville, TX 78580		
	PHONE	956-687-7070			562-677-0214			800-446-2031		
	FAX	956-213-1203						956-642-1051		
	CONTACT	Alan Yoder			Lynne Bell			Lew Brownfield		
#	**Description**	**Qty**	**One-Time Charge Year 1**	**Monthly Recurring Charge Year 1-3**	**Qty**	**One-Time Charge Year 1**	**Monthly Recurring Charge Year 1-3**	**Qty**	**One-Time Charge Year 1**	**Monthly Recurring Charge Year 1-3**
	Weslaco									
	POTS (per line)		$ -	$ -						
	PRI (23b+d)		$ -	$ -						
	SIP (per trunk)		$ -	$ -						
	Rio Grande City									
	POTS (per line)		$ -	$ -						
	PRI (23b+d)		$ -	$ -						
	SIP (per trunk)		$ -	$ -						
37	Primary Interexchange Carrier (PIC) Switch Over Charges					N/A			No	
	McAllen									
	POTS (per line)		$ -	$ -						
	PRI (23b+d)		$ -	$ -						
	SIP (per trunk)		$ -	$ -						
	Weslaco									
	POTS (per line)		$ -	$ -						
	PRI (23b+d)		$ -	$ -						
	SIP (per trunk)		$ -	$ -						
	Rio Grande City									
	POTS (per line)		$ -	$ -						
	PRI (23b+d)		$ -	$ -						
	SIP (per trunk)		$ -	$ -						
	McAllen									
	POTS (per line)		$ 17.95	$ 17.95						
	PRI (23b+d)		$ 299.00	$ 299.00						
	SIP (per trunk)		$ 13.00	$ 13.00						
	Weslaco									
	POTS (per line)		$ 17.95	$ 17.95						
	PRI (23b+d)		$ 299.00	$ 299.00						
	SIP (per trunk)		$ 13.00	$ 13.00						
	Rio Grande City									
	POTS (per line)		$ 21.95	$ 21.95						
	PRI (23b+d)		$ 299.00	$ 299.00						
	SIP (per trunk)		$ 13.00	$ 13.00						
Other Fees and Taxes										
38	Non Warranty Onsite Support								$125.00/Hr	
39	Non Warranty Remote Support								No Charge	
40	Non Warranty Damage to Electronics								ICB by Site	

SOUTH TEXAS COLLEGE
5. TELEPHONE SERVICES
PROJECT NO. 16-17-1052

VENDOR		Smartcom Telephone, LLC.			Spectrum Enterprise			VTX1 Companies		
ADDRESS		600 Ash Ave			17777 Center Court Dr			881 E Hidalgo Ave		
CITY/STATE/ZIP		McAllen, TX 78501			Cerritos, CA 90703			Raymondville, TX 78580		
PHONE		956-687-7070			562-677-0214			800-446-2031		
FAX		956-213-1203						956-642-1051		
CONTACT		Alan Yoder			Lynne Bell			Lew Brownfield		
#	**Description**	**Qty**	**One-Time Charge Year 1**	**Monthly Recurring Charge Year 1-3**	**Qty**	**One-Time Charge Year 1**	**Monthly Recurring Charge Year 1-3**	**Qty**	**One-Time Charge Year 1**	**Monthly Recurring Charge Year 1-3**
Escalation										
Year 4		$5,501.75 + toll charges, taxes and fees			Same as year 1-3			Same MRC as Year 1-3		
Year 5		$5,501.75 + toll charges, taxes and fees			Same as year 1-3			Same MRC as Year 1-3		
TOTAL EVALUATION POINTS		94.4			79.8			75.6		
RANKING		1			2			3		

SOUTH TEXAS COLLEGE
5. TELEPHONE SERVICES
PROJECT NO. 16-17-1052
EVUALATION SUMMARY

	VENDOR	Smartcom Telephone, LLC.		Spectrum Enterprise		VTX1 Companies	
	ADDRESS	600 Ash Ave		17777 Center Court Dr		881 E Hidalgo Ave	
	CITY/STATE/ZIP	McAllen, TX 78501		Cerritos, CA 90703		Raymondville, TX 78580	
	PHONE	956-687-7070		562-677-0214		800-446-2031	
	FAX	956-213-1203				956-642-1051	
	CONTACT	Alan Yoder		Lynne Bell		Lew Brownfield	
1	The purchase price. (up to 40 points)	40	40	32.8	32.8	27.1	27.1
		40		32.8		27.1	
		40		32.8		27.1	
		40		32.8		27.1	
2	The reputation of the vendor and the vendor's goods or services. (up to 18 points)	16	16.25	16	13.75	16	15
		16		16		15	
		16		14		15	
		17		9		14	
3	The quality of the goods or services. (up to 18 points)	16	16.25	14	14	15	14.5
		16		13		14	
		16		14		14	
		17		15		15	
4	The extent to which the goods or services meet the College's needs. (up to 15 points)	14	14	14	11.25	14	11
		14		14		14	
		14		11		11	
		14		6		5	
5	The vendor's past relationship with the College. (up to 3 points)	3	3	3	3	3	3
		3		3		3	
		3		3		3	
		3		3		3	
6	The impact on the ability of the College to comply with laws relating to Historically Underutilized Businesses. (up to 1 point)	0	0	0	0	0	0
		0		0		0	
		0		0		0	
		0		0		0	
7	The total long-term cost to the college to acquire the vendor's goods or services. (up to 5 points)	5	5	5	5	5	5
		5		5		5	
		5		5		5	
		5		5		5	
TOTAL EVALUATION POINTS		94.5		79.8		75.6	
RANKING		1		2		3	

STC
South Texas College

P.O. Box 9701
McAllen, TX 78502-9701

Purchasing and Distributional Services
3200 W. Pecan Blvd. • McAllen, TX 78501

(956) 872 4681
Fax (956) 872 4688

June 1, 2017

Alamo Iron Works
Attn: Robert N. Garcia
2771 Robindale Road
Brownsville, TX 78526

Dear Mr. Garcia:

On July 26, 2016, South Texas College awarded a contract to Alamo Iron Works for Welding Supplies. The award allowed for two one-year renewal options on the contract if the terms and conditions remain the same. We are currently in the last few months of the first year of the contract and would like to renew for an additional one-year period. The first renewal period will be from October 1, 2017 through September 30, 2018 with a 10% price escalation.

We are requesting that you respond to us in writing if this would be acceptable to your company. For your convenience, we are providing a place for your signature approval at the bottom of the letter. If in acceptance of this extension, you may sign where indicated. The letter may be return via fax at (956) 872-4688 or email to Becky Cavazos at beckyc@southtexascollege.edu.

Sincerely,

Becky Cavazos

Rebecca R. Cavazos
Director of Purchasing

Renewal of contract accepted through September 30, 2018 with no change in terms and conditions as per the South Texas College bid previously submitted.

Authorized Signature: _____

Name Printed: ROBERT N. GARCIA

Date: 06-13-17

South Texas College

P.O. Box 9701
McAllen, TX 78502-9701

Purchasing and Distributional Services
3200 W. Pecan Blvd • McAllen, TX 78501

(956) 872 4681
Fax (956) 872 4688

June 1, 2017

Matheson Trigas
Attn: Reynaldo Rivera
1801 W Hwy 77
San Benito, TX 78586

Dear Mr. Rivera:

On July 26, 2016, South Texas College awarded a contract to Matheson Trigas for Welding Supplies. The award allowed for two one-year renewal options on the contract if the terms and conditions remain the same. We are currently in the last few months of the first year of the contract and would like to renew for an additional one-year period. The first renewal period will be from October 1, 2017 through September 30, 2018 with a 10% price escalation.

We are requesting that you respond to us in writing if this would be acceptable to your company. For your convenience, we are providing a place for your signature approval at the bottom of the letter. If in acceptance of this extension, you may sign where indicated. The letter may be return via fax at (956) 872-4688 or email to Becky Cavazos at beckyc@southtexascollege.edu.

Sincerely,

Rebecca R. Cavazos
Director of Purchasing

Renewal of contract accepted through September 30, 2018 with no change in terms and conditions as per the South Texas College bid previously submitted.

Authorized Signature: _____

Name Printed: Reynaldo Rivera

Date: 6-9-17

Opportunities

Copy of Copy of Oppy Tracker 201412_v6a

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McAllen, TX 78502-9701

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3200 W. Pecan Blvd. • McAllen, TX 78501

(956) 872-4681
Fax (956) 872-4688

June 1, 2017

Praxair Distribution Incorporated
Attn: Marco A. Alvarez
1021 West Ferguson
Pharr, TX 78577

Dear Mr. Alvarez:

On July 26, 2016, South Texas College awarded a contract to Praxair Distribution Incorporated for Welding Supplies. The award allowed for two one-year renewal options on the contract if the terms and conditions remain the same. We are currently in the last few months of the first year of the contract and would like to renew for an additional one-year period. The first renewal period will be from October 1, 2017 through September 30, 2018 with a 5% price escalation.

We are requesting that you respond to us in writing if this would be acceptable to your company. For your convenience, we are providing a place for your signature approval at the bottom of the letter. If in acceptance of this extension, you may sign where indicated. The letter may be return via fax at (956) 872-4688 or email to Becky Cavazos at beckyc@southtexascollege.edu.

Sincerely,

Becky Cavazos

Rebecca R. Cavazos
Director of Purchasing

Renewal of contract accepted through September 30, 2018 with no change in terms and conditions as per the South Texas College bid previously submitted.

Authorized Signature: Marco A. Alvarez

Name Printed: MARCO A. ALVAREZ

Date: 6-12-2017

STC
South Texas College

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McAllen, TX 78502-9701

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(956) 872-4681
Fax (956) 872-4688

May 17, 2017

Gulf Coast Paper, Co.
Attn: Mr. Jorge A. Guerra
635 Billy Mitchell Blvd.
Brownsville, TX 78521

Dear Mr. Guerra:

On July 28, 2015, South Texas College awarded a contract to Gulf Coast Paper, Co. for Custodial Supplies. The award allowed for two one-year renewal options on the contract if the terms and conditions remain the same. We are currently in the last few months of the second year of the contract and would like to renew for an additional one-year period. The last renewal period will be from August 18, 2017 through August 17, 2018.

We are requesting that you respond to us in writing if this would be acceptable to your company. For your convenience, we are providing a place for your signature approval at the bottom of the letter. If in acceptance of this extension, you may sign where indicated. The letter may be return via fax at (956) 872-4688 or email to Becky Cavazos at beckyc@southtexascollege.edu.

Sincerely,

Becky Cavazos

Rebecca R. Cavazos
Director of Purchasing

Renewal of contract accepted through August 17, 2018 with no change in terms and conditions as per the South Texas College bid previously submitted.

Authorized Signature: _____

Name Printed: Jorge A. Guerra

Date: 5-22-2017

STC
South Texas College

P.O. Box 9701
McAllen, TX 78502-9701

Purchasing and Distributional Services
3200 W. Pecan Blvd. • McAllen, TX 78501

(956) 872-4681
Fax (956) 872-4688

May 17, 2017

Rio Paper and Supply LLC
Attn: Mr. Jesus A. Sanchez
1800 Mozelle
Pharr, TX 78557

Dear Mr. Sanchez:

On July 28, 2015, South Texas College awarded a contract to Rio Paper and Supply LLC for Custodial Supplies. The award allowed for two one-year renewal options on the contract if the terms and conditions remain the same. We are currently in the last few months of the second year of the contract and would like to renew for an additional one-year period. The last renewal period will be from August 18, 2017 through August 17, 2018.

In accordance with your company's proposal submitted in response to our competitive solicitation, your company is permitted a 4-8% increase in prices for the renewal term.

We are requesting that you respond to us in writing if this would be acceptable to your company. For your convenience, we are providing a place for your signature approval at the bottom of the letter. If in acceptance of this extension, you may sign where indicated. The letter may be returned via fax at (956) 872-4688 or email to Becky Cavazos at beckyc@southtexascollege.edu.

Sincerely,

Becky Cavazos

Rebecca R. Cavazos
Director of Purchasing

Renewal of contract accepted through August 17, 2018 with no change in terms and conditions as per the South Texas College bid previously submitted.

Authorized Signature: Jesus A. Sanchez

Name Printed: Jesus A. Sanchez

Date: May 25, 2017

STC
South Texas College

P.O. Box 9701
McAllen, TX 78502-9701

Purchasing and Distributional Services
3200 W. Pecan Blvd. • McAllen, TX 78501

(956) 872-4681
Fax (956) 872-4688

June 5, 2017

HEB Grocery, Co.
Attn: Mr. Adam Young
3601 W. Pecan Blvd.
McAllen, TX 78501

Dear Mr. Young:

On July 26, 2016, South Texas College awarded a contract to HEB Grocery, Co. for In-Store Purchase of Materials, Supplies and Miscellaneous Items. The award allowed for two one-year renewal options on the contract if the terms and conditions remain the same. We are currently in the last few months of the first year of the contract and would like to renew for an additional one-year period. The first renewal period will be from October 17, 2017 through October 16, 2018.

We are requesting that you respond to us in writing if this would be acceptable to your company. For your convenience, we are providing a place for your signature approval at the bottom of the letter. If in acceptance of this extension, you may sign where indicated. The letter may be return via fax at (956) 872-4688 or email to Becky Cavazos at beckyc@southtexascollege.edu.

Sincerely,

Becky Cavazos

Rebecca R. Cavazos
Director of Purchasing

Renewal of contract accepted through October 16, 2018 with no change in terms and conditions as per the South Texas College bid previously submitted.

Authorized Signature: _____

Name Printed: Jorge L. Ramirez

Date: 6/9/17

STC
South Texas College

P.O. Box 9701
McAllen, TX 78502-9701

Purchasing and Distributional Services
3200 W. Pecan Blvd. • McAllen, TX 78501

(956) 872-4681
Fax (956) 872-4688

June 5, 2017

Hobby Lobby Store's, Inc.
Attn: Jessica Torres
3300 North Expressway 83
McAllen, TX 78501

Dear Ms. Torres:

On July 26, 2016, South Texas College awarded a contract to Hobby Lobby Store's, Inc. for In-Store Purchase of Materials, Supplies and Miscellaneous Items. The award allowed for two one-year renewal options on the contract if the terms and conditions remain the same. We are currently in the last few months of the first year of the contract and would like to renew for an additional one-year period. The first renewal period will be from October 17, 2017 through October 16, 2018.

We are requesting that you respond to us in writing if this would be acceptable to your company. For your convenience, we are providing a place for your signature approval at the bottom of the letter. If in acceptance of this extension, you may sign where indicated. The letter may be return via fax at (956) 872-4688 or email to Becky Cavazos at beckyc@southtexascollege.edu.

Sincerely,

Becky Cavazos

Rebecca R. Cavazos
Director of Purchasing

Renewal of contract accepted through October 16, 2018 with no change in terms and conditions as per the South Texas College bid previously submitted.

Authorized Signature: J Torres

Name Printed: Jessica Torres

Date: 06/08/17

STC
South Texas College

P.O. Box 9701
McAllen, TX 78502-9701

Purchasing and Distributional Services
3200 W. Pecan Blvd. • McAllen, TX 78501

(956) 872 4681
Fax (956) 872 4688

June 5, 2017

Sam's Club
Attn: Mr. Carlos Garcia
1400 E Jackson
McAllen, TX 78503

Dear Mr. Garcia:

On July 26, 2016, South Texas College awarded a contract to Sam's Club for In-Store Purchase of Materials, Supplies and Miscellaneous Items. The award allowed for two one-year renewal options on the contract if the terms and conditions remain the same. We are currently in the last few months of the first year of the contract and would like to renew for an additional one-year period. The first renewal period will be from October 17, 2017 through October 16, 2018.

We are requesting that you respond to us in writing if this would be acceptable to your company. For your convenience, we are providing a place for your signature approval at the bottom of the letter. If in acceptance of this extension, you may sign where indicated. The letter may be return via fax at (956) 872-4688 or email to Becky Cavazos at beckyc@southtexascollege.edu.

Sincerely,

Rebecca R. Cavazos
Director of Purchasing

Renewal of contract accepted through October 16, 2018 with no change in terms and conditions as per the South Texas College bid previously submitted.

Authorized Signature: _____

Name Printed: Carlos Garcia

Date: 6-12-17

STC
South Texas College

P.O. Box 9701
McAllen, TX 78502-9701

Purchasing and Distributional Services
3200 W. Pecan Blvd. • McAllen, TX 78501

(956) 872-4681
Fax (956) 872-4688

June 5, 2017

Wal-Mart
Attn: Juan Zuniga, Jr.
2410 East Expressway 83
Mission, TX 78572

Dear Mr. Zuniga:

On July 26, 2016, South Texas College awarded a contract to Wal-Mart for In-Store Purchase of Materials, Supplies and Miscellaneous Items. The award allowed for two one-year renewal options on the contract if the terms and conditions remain the same. We are currently in the last few months of the first year of the contract and would like to renew for an additional one-year period. The first renewal period will be from October 17, 2017 through October 16, 2018.

We are requesting that you respond to us in writing if this would be acceptable to your company. For your convenience, we are providing a place for your signature approval at the bottom of the letter. If in acceptance of this extension, you may sign where indicated. The letter may be return via fax at (956) 872-4688 or email to Becky Cavazos at beckyc@southtexascollege.edu.

Sincerely,

Becky Cavazos

Rebecca R. Cavazos
Director of Purchasing

Renewal of contract accepted through October 16, 2018 with no change in terms and conditions as per the South Texas College bid previously submitted.

Authorized Signature: _____

Name Printed: Todd Silva

Date: 6-9-17

STC
South Texas College

P.O. Box 9701
McAllen, TX 78502-9701

Purchasing and Distributional Services
3200 W. Pecan Blvd. • McAllen, TX 78501

(956) 872-4681
Fax (956) 872-4688

May 17, 2017

Burton Companies
Attn: C. Scott Vaughan
529 E. Highway 83
Weslaco, TX 78596

Dear Mr. Vaughan:

On August 25, 2015, South Texas College awarded a contract to Burton Companies for Maintenance and Repair Parts, Materials and Supplies. The award allowed for two one-year renewal options on the contract if the terms and conditions remain the same. We are currently in the last few months of the second year of the contract and would like to renew for an additional one-year period. The final renewal period will be from August 30, 2017 through August 29, 2018.

We are requesting that you respond to us in writing if this would be acceptable to your company. For your convenience, we are providing a place for your signature approval at the bottom of the letter. If in acceptance of this extension, you may sign where indicated. The letter may be returned via fax at (956) 872-4688 or email to Becky Cavazos at beckyc@southtexascollege.edu.

Sincerely,

Becky Cavazos

Rebecca R. Cavazos
Director of Purchasing

Renewal of contract accepted through August 29, 2018 with no change in terms and conditions as per the South Texas College bid previously submitted.

Authorized Signature: C. Scott Vaughan

Name Printed: C. Scott Vaughan

Date: 5/25/17

STC
South Texas College

P.O. Box 9701
McAllen, TX 78502-9701

Purchasing and Distributional Services
3200 W. Pecan Blvd. • McAllen, TX 78501

(956) 872 4681
Fax (956) 872-4688

May 17, 2017

Carrier Enterprise, LLC
Attn: Ernesto Peña III
3000 North Hibiscus
Pharr, TX 78577

Dear Mr. Peña:

On August 25, 2015, South Texas College awarded a contract to Carrier Enterprise, LLC for Maintenance and Repair Parts, Materials and Supplies. The award allowed for two one-year renewal options on the contract if the terms and conditions remain the same. We are currently in the last few months of the second year of the contract and would like to renew for an additional one-year period. The final renewal period will be from August 30, 2017 through August 29, 2018.

We are requesting that you respond to us in writing if this would be acceptable to your company. For your convenience, we are providing a place for your signature approval at the bottom of the letter. If in acceptance of this extension, you may sign where indicated. The letter may be returned via fax at (956) 872-4688 or email to Becky Cavazos at beckyc@southtexascollege.edu.

Sincerely,

Becky Cavazos

Rebecca R. Cavazos
Director of Purchasing

Renewal of contract accepted through August 29, 2018 with no change in terms and conditions as per the South Texas College bid previously submitted.

Authorized Signature: _____

Name Printed: Ernesto Peña

Date: 5/31/2017

STC
South Texas College

P.O. Box 9701
McAllen, TX 78502-9701

Purchasing and Distributional Services
3200 W. Pecan Blvd. • McAllen, TX 78501

(956) 872 4681
Fax (956) 872 4688

May 17, 2017

Crawford Electric
Attn: Alfonso Cerda
1105 Business Park
Mission, TX 78572

Dear Mr. Cerda:

On August 25, 2015, South Texas College awarded a contract to Crawford Electric for Maintenance and Repair Parts, Materials and Supplies. The award allowed for two one-year renewal options on the contract if the terms and conditions remain the same. We are currently in the last few months of the second year of the contract and would like to renew for an additional one-year period. The final renewal period will be from August 30, 2017 through August 29, 2018.

We are requesting that you respond to us in writing if this would be acceptable to your company. For your convenience, we are providing a place for your signature approval at the bottom of the letter. If in acceptance of this extension, you may sign where indicated. The letter may be returned via fax at (956) 872-4688 or email to Becky Cavazos at beckyc@southtexascollege.edu.

Sincerely,

Becky Cavazos

Rebecca R. Cavazos
Director of Purchasing

Renewal of contract accepted through August 29, 2018 with no change in terms and conditions as per the South Texas College bid previously submitted.

Authorized Signature: Alfonso Cerda

Name Printed: Alfonso Cerda

Date: 5/23/17

STC
South Texas College

P.O. Box 9701
McAllen, TX 78502-9701

Purchasing and Distributional Services
3200 W. Pecan Blvd. • McAllen, TX 78501

(956) 872 4681
Fax (956) 872 4688

May 17, 2017

Dealers Electrical Supply
Attn: Jose Ric Olivarez
1401 East Upas Avenue
McAllen, TX 78501

Dear Mr. Olivarez:

On August 25, 2015, South Texas College awarded a contract to Dealers Electrical Supply for Maintenance and Repair Parts, Materials and Supplies. The award allowed for two one-year renewal options on the contract if the terms and conditions remain the same. We are currently in the last few months of the second year of the contract and would like to renew for an additional one-year period. The final renewal period will be from August 30, 2017 through August 29, 2018.

We are requesting that you respond to us in writing if this would be acceptable to your company. For your convenience, we are providing a place for your signature approval at the bottom of the letter. If in acceptance of this extension, you may sign where indicated. The letter may be returned via fax at (956) 872-4688 or email to Becky Cavazos at beckyc@southtexascollege.edu.

Sincerely,

Becky Cavazos

Rebecca R. Cavazos
Director of Purchasing

Renewal of contract accepted through August 29, 2018 with no change in terms and conditions as per the South Texas College bid previously submitted.

Authorized Signature: Jose Ric Olivarez

Name Printed: Jose Ric Olivarez

Date: 5/23/17

9e

STC
South Texas College

P.O. Box 9701
McAllen, TX 78502-9701

Purchasing and Distributional Services
3200 W. Pecan Blvd • McAllen, TX 78501

(956) 872 4688
Fax (956) 872 4688

May 17, 2017

Ewing Irrigation
Attn: Dagoberto Villarreal
1312 East Upas
McAllen, TX 78502

Dear Mr. Villarreal:

On August 25, 2015, South Texas College awarded a contract to Ewing Irrigation for Maintenance and Repair Parts, Materials and Supplies. The award allowed for two one-year renewal options on the contract if the terms and conditions remain the same. We are currently in the last few months of the second year of the contract and would like to renew for an additional one-year period. The final renewal period will be from August 30, 2017 through August 29, 2018.

We are requesting that you respond to us in writing if this would be acceptable to your company. For your convenience, we are providing a place for your signature approval at the bottom of the letter. If in acceptance of this extension, you may sign where indicated. The letter may be returned via fax at (956) 872-4688 or email to Becky Cavazos at beckyc@southtexascollege.edu.

Sincerely,

Rebecca R. Cavazos
Director of Purchasing

Renewal of contract accepted through August 29, 2018 with no change in terms and conditions as per the South Texas College bid previously submitted.

Authorized Signature: _____

Name Printed: Dagoberto Villarreal

Date: 5-22-17

STC
South Texas College

P.O. Box 9701
McAllen, TX 78502-9701

Purchasing and Distributional Services
3200 W. Pecan Blvd. • McAllen, TX 78501

(956) 872-4681
Fax (956) 872-4688

May 17, 2017

Fairway Supply, Inc.
Attn: Juan Perez
8814 Shoal Creek
Austin, TX 78757

Dear Mr. Perez:

On August 25, 2015, South Texas College awarded a contract to Fairway Supply, Inc. for Maintenance and Repair Parts, Materials and Supplies. The award allowed for two one-year renewal options on the contract if the terms and conditions remain the same. We are currently in the last few months of the second year of the contract and would like to renew for an additional one-year period. The final renewal period will be from August 30, 2017 through August 29, 2018.

We are requesting that you respond to us in writing if this would be acceptable to your company. For your convenience, we are providing a place for your signature approval at the bottom of the letter. If in acceptance of this extension, you may sign where indicated. The letter may be returned via fax at (956) 872-4688 or email to Becky Cavazos at beckyc@southtexascollege.edu.

Sincerely,

Becky Cavazos

Rebecca R. Cavazos
Director of Purchasing

Renewal of contract accepted through August 29, 2018 with no change in terms and conditions as per the South Texas College bid previously submitted.

Authorized Signature: Juan Perez

Name Printed: Juan Perez

Date: 5/19/2017

STC
South Texas College

P.O. Box 9701
McAllen, TX 78502-9701

Purchasing and Distributional Services
3200 W. Pecan Blvd. • McAllen, TX 78501

(956) 872-4681
Fax (956) 872-4688

May 17, 2017

Ferguson Enterprises
Attn: Daniel Pedroza
705 East Expressway 83
Pharr, TX 78577

Dear Mr. Pedroza:

On August 25, 2015, South Texas College awarded a contract to Ferguson Enterprises for Maintenance and Repair Parts, Materials and Supplies. The award allowed for two one-year renewal options on the contract if the terms and conditions remain the same. We are currently in the last few months of the second year of the contract and would like to renew for an additional one-year period. The final renewal period will be from August 30, 2017 through August 29, 2018.

We are requesting that you respond to us in writing if this would be acceptable to your company. For your convenience, we are providing a place for your signature approval at the bottom of the letter. If in acceptance of this extension, you may sign where indicated. The letter may be returned via fax at (956) 872-4688 or email to Becky Cavazos at beckyc@southtexascollege.edu.

Sincerely,

Becky Cavazos

Rebecca R. Cavazos
Director of Purchasing

Renewal of contract accepted through August 29, 2018 with no change in terms and conditions as per the South Texas College bid previously submitted.

Authorized Signature: _____

Name Printed: Jesse Campos

Date: 5-31-17

STC
South Texas College

P.O. Box 9701
McAllen, TX 78502-9701

Purchasing and Distributional Services
3200 W. Pecan Blvd. • McAllen, TX 78501

(956) 872-4681
Fax (956) 872-4688

May 17, 2017

Johnson Supply
Attn: Francisco R. Nuñez
801 Mozelle Street
Pharr, TX 78577

Dear Mr. Nuñez:

On August 25, 2015, South Texas College awarded a contract to Johnson Supply for Maintenance and Repair Parts, Materials and Supplies. The award allowed for two one-year renewal options on the contract if the terms and conditions remain the same. We are currently in the last few months of the second year of the contract and would like to renew for an additional one-year period. The final renewal period will be from August 30, 2017 through August 29, 2018.

We are requesting that you respond to us in writing if this would be acceptable to your company. For your convenience, we are providing a place for your signature approval at the bottom of the letter. If in acceptance of this extension, you may sign where indicated. The letter may be returned via fax at (956) 872-4688 or email to Becky Cavazos at beckyc@southtexascollege.edu.

Sincerely,

Becky Cavazos

Rebecca R. Cavazos
Director of Purchasing

Renewal of contract accepted through August 29, 2018 with no change in terms and conditions as per the South Texas College bid previously submitted.

Authorized Signature: Francisco R Nuñez

Name Printed: Francisco R Nuñez

Date: 5-23-2017

STC
South Texas College

P.O. Box 9701
McAllen, TX 78502-9701

Purchasing and Distributional Services
3200 W. Pecan Blvd. • McAllen, TX 78501

(956) 872 4681
Fax (956) 872 4688

May 17, 2017

Johnstone Supply
Attn: Rick Garcia
3107 N. Sugar Road
Pharr, TX 78577

Dear Mr. Garcia:

On August 25, 2015, South Texas College awarded a contract to Johnstone Supply for Maintenance and Repair Parts, Materials and Supplies. The award allowed for two one-year renewal options on the contract if the terms and conditions remain the same. We are currently in the last few months of the second year of the contract and would like to renew for an additional one-year period. The final renewal period will be from August 30, 2017 through August 29, 2018.

We are requesting that you respond to us in writing if this would be acceptable to your company. For your convenience, we are providing a place for your signature approval at the bottom of the letter. If in acceptance of this extension, you may sign where indicated. The letter may be returned via fax at (956) 872-4688 or email to Becky Cavazos at beckyc@southtexascollege.edu.

Sincerely,

Becky Cavazos

Rebecca R. Cavazos
Director of Purchasing

Renewal of contract accepted through August 29, 2018 with no change in terms and conditions as per the South Texas College bid previously submitted.

Authorized Signature: Rick Garcia

Name Printed: RICK GARCIA

Date: 5-19-17

STC
South Texas College

P.O. Box 9701
McAllen, TX 78502-9701

Purchasing and Distributional Services
3200 W. Pecan Blvd. • McAllen, TX 78501

(956) 872-4681
Fax (956) 872-4688

May 17, 2017

Lopez Brothers Distribution, LLC/dba Interstate Batteries
Attn: Mario Alonzo
3317 W. Expressway 83
McAllen, TX 78503

Dear Mr. Alonzo:

On August 25, 2015, South Texas College awarded a contract to Lopez Brothers Distribution, LLC/dba Interstate Batteries for Maintenance and Repair Parts, Materials and Supplies. The award allowed for two one-year renewal options on the contract if the terms and conditions remain the sameWe are currently in the last few months of the second year of the contract and would like to renew for an additional one-year period. The final renewal period will be from August 30, 2017 through August 29, 2018.

We are requesting that you respond to us in writing if this would be acceptable to your company. For your convenience, we are providing a place for your signature approval at the bottom of the letter. If in acceptance of this extension, you may sign where indicated. The letter may be returned via fax at (956) 872-4688 or email to Becky Cavazos at beckyc@southtexascollege.edu.

Sincerely,

Becky Cavazos

Rebecca R. Cavazos
Director of Purchasing

Renewal of contract accepted through August 29, 2018 with no change in terms and conditions as per the South Texas College bid previously submitted.

Authorized Signature: Mario Alonzo

Name Printed: Mario Alonzo

Date: 5/19/17

STC
South Texas College

P.O. Box 9701
McAllen, TX 78502-9701

Purchasing and Distributional Services
3200 W. Pecan Blvd. • McAllen, TX 78501

(956) 872-4681
Fax (956) 872-4688

May 17, 2017

Morrison Supply Company
Attn: Joel Leal
1101 N. 23rd Street
McAllen, TX 78501

Dear Mr. Leal:

On August 25, 2015, South Texas College awarded a contract to Morrison Supply Company for Maintenance and Repair Parts, Materials and Supplies. The award allowed for two one-year renewal options on the contract if the terms and conditions remain the same. We are currently in the last few months of the second year of the contract and would like to renew for an additional one-year period. The final renewal period will be from August 30, 2017 through August 29, 2018.

We are requesting that you respond to us in writing if this would be acceptable to your company. For your convenience, we are providing a place for your signature approval at the bottom of the letter. If in acceptance of this extension, you may sign where indicated. The letter may be returned via fax at (956) 872-4688 or email to Becky Cavazos at beckyc@southtexascollege.edu.

Sincerely,

Becky Cavazos

Rebecca R. Cavazos
Director of Purchasing

Renewal of contract accepted through August 29, 2018 with no change in terms and conditions as per the South Texas College bid previously submitted.

Authorized Signature: _____

Name Printed: Joel Leal

Date: May 22, 2017

STC
South Texas College

P.O. Box 9701
McAllen, TX 78502-9701

Purchasing and Distributional Services
3200 W. Pecan Blvd. • McAllen, TX 78501

(956) 872 4681
Fax (956) 872 4688

May 17, 2017

MSC Industrial Supply Company
Attn: Jorge Blanco
2125 N. 77 Sunshine Strip Unit 3
Harlingen, TX 78550

Dear Mr. Blanco:

On August 25, 2015, South Texas College awarded a contract to MSC Industrial Supply Company for Maintenance and Repair Parts, Materials and Supplies. The award allowed for two one-year renewal options on the contract if the terms and conditions remain the same. We are currently in the last few months of the second year of the contract and would like to renew for an additional one-year period. The final renewal period will be from August 30, 2017 through August 29, 2018.

We are requesting that you respond to us in writing if this would be acceptable to your company. For your convenience, we are providing a place for your signature approval at the bottom of the letter. If in acceptance of this extension, you may sign where indicated. The letter may be returned via fax at (956) 872-4688 or email to Becky Cavazos at beckyc@southtexascollege.edu.

Sincerely,

Becky Cavazos

Rebecca R. Cavazos
Director of Purchasing

Renewal of contract accepted through August 29, 2018 with no change in terms and conditions as per the South Texas College bid previously submitted.

Authorized Signature: _____

Name Printed: Javier Zamora

Date: 05-22-2017

STC
South Texas College

P.O. Box 9701
McAllen, TX 78502-9701

Purchasing and Distributional Services
3200 W. Pecan Blvd. • McAllen, TX 78501

(956) 872 4681
Fax (956) 872 4688

May 17, 2017

PPG Architectural Finishes, Inc.
Attn: George Ortiz
1200 E. Hackberry
McAllen, TX 78501

Dear Mr. Ortiz:

On August 25, 2015, South Texas College awarded a contract to PPG Architectural Finishes, Inc. for Maintenance and Repair Parts, Materials and Supplies. The award allowed for two one-year renewal options on the contract if the terms and conditions remain the same. We are currently in the last few months of the second year of the contract and would like to renew for an additional one-year period. The final renewal period will be from August 30, 2017 through August 29, 2018.

We are requesting that you respond to us in writing if this would be acceptable to your company. For your convenience, we are providing a place for your signature approval at the bottom of the letter. If in acceptance of this extension, you may sign where indicated. The letter may be returned via fax at (956) 872-4688 or email to Becky Cavazos at beckyc@southtexascollege.edu.

Sincerely,

Becky Cavazos

Rebecca R. Cavazos
Director of Purchasing

Renewal of contract accepted through August 29, 2018 with no change in terms and conditions as per the South Texas College bid previously submitted.

Authorized Signature: _____

Name Printed: George Ortiz

Date: 5/25/17

STC
South Texas College

P.O. Box 9701
McAllen, TX 78502-9701

Purchasing and Distributional Services
3200 W. Pecan Blvd. • McAllen, TX 78501

(956) 872-4681
Fax (956) 872-4688

May 17, 2017

R. E. Friedrichs Company
Attn: Mr. Austin Friedrichs
3409 South Jackson Road
Pharr, TX 78577

Dear Mr. Friedrichs:

On August 25, 2015, South Texas College awarded a contract to R. E. Friedrichs Company for Maintenance and Repair Parts, Materials and Supplies. The award allowed for two one-year renewal options on the contract if the terms and conditions remain the same. We are currently in the last few months of the second year of the contract and would like to renew for an additional one-year period. The final renewal period will be from August 30, 2017 through August 29, 2018.

We are requesting that you respond to us in writing if this would be acceptable to your company. For your convenience, we are providing a place for your signature approval at the bottom of the letter. If in acceptance of this extension, you may sign where indicated. The letter may be returned via fax at (956) 872-4688 or email to Becky Cavazos at beckyc@southtexascollege.edu.

Sincerely,

Becky Cavazos

Rebecca R. Cavazos
Director of Purchasing

Renewal of contract accepted through August 29, 2018 with no change in terms and conditions as per the South Texas College bid previously submitted.

Authorized Signature: R E Friedrichs

Name Printed: RICHARD FRIEDRICHS

Date: 5/22/17

STC
South Texas College

P.O. Box 9701
McAllen, TX 78502-9701

Purchasing and Distributional Services
3200 W. Pecan Blvd. • McAllen, TX 78501

(956) 872 4681
Fax (956) 872 4688

May 17, 2017

Sherwin Williams Paint Company
Attn: Rogelio Hinojosa
3500 N. 10th Street
McAllen, TX 78501

Dear Mr. Hinojosa:

On August 25, 2015, South Texas College awarded a contract to Sherwin Williams Paint Company for Maintenance and Repair Parts, Materials and Supplies. The award allowed for two one-year renewal options on the contract if the terms and conditions remain the same. We are currently in the last few months of the second year of the contract and would like to renew for an additional one-year period. The final renewal period will be from August 30, 2017 through August 29, 2018.

We are requesting that you respond to us in writing if this would be acceptable to your company. For your convenience, we are providing a place for your signature approval at the bottom of the letter. If in acceptance of this extension, you may sign where indicated. The letter may be returned via fax at (956) 872-4688 or email to Becky Cavazos at beckyc@southtexascollege.edu.

Sincerely,

Becky Cavazos

Rebecca R. Cavazos
Director of Purchasing

Renewal of contract accepted through August 29, 2018 with no change in terms and conditions as per the South Texas College bid previously submitted.

Authorized Signature: _____

Name Printed: Rogelio Hinojosa

Date: 5/19/17

STC
South Texas College

P.O. Box 9701
McAllen, TX 78502-9701

Purchasing and Distributional Services
3200 W. Pecan Blvd. • McAllen, TX 78501

(956) 872-4681
Fax (956) 872-4688

May 17, 2017

Trane US, Inc.
Attn: Craig Denard
1240 N. Vo-Tech Drive, Suite G
Weslaco, TX 78596

Dear Mr. Denard:

On August 25, 2015, South Texas College awarded a contract to Trane US, Inc. for Maintenance and Repair Parts, Materials and Supplies. The award allowed for two one-year renewal options on the contract if the terms and conditions remain the same. We are currently in the last few months of the second year of the contract and would like to renew for an additional one-year period. The final renewal period will be from August 30, 2017 through August 29, 2018.

We are requesting that you respond to us in writing if this would be acceptable to your company. For your convenience, we are providing a place for your signature approval at the bottom of the letter. If in acceptance of this extension, you may sign where indicated. The letter may be returned via fax at (956) 872-4688 or email to Becky Cavazos at beckyc@southtexascollege.edu.

Sincerely,

Becky Cavazos

Rebecca R. Cavazos
Director of Purchasing

Renewal of contract accepted through August 29, 2018 with no change in terms and conditions as per the South Texas College bid previously submitted.

Authorized Signature: _____

Name Printed: CRAIG DENARD

Date: 5/25/17

SOUTH TEXAS COLLEGE
10. DISTRICT WIDE TECHNOLOGY REQUEST
JULY 25, 2017

#	Qty	Description	Unit Price	Extension	Requesting Department
COMPUTERS					
1	2	Computer 3040 MT, Intel Core i5-6500 Processor, 500GB Hard Drive, 8GB Memory	$665.00	$1,330.00	Medical Health Srvs Management - John Santana
		20" Monitor, Intel Integrated Graphics, Warranty			(2) New systems for Dept. Faculty
2	2	Computer 3040 MT, i7-6700 Processor, 8MB Hard Drive, 16GB Memory	$855.00	$1,710.00	Library and Learning Support - Cody Gregg
		Intel Integrated Graphics, Warranty			(2) New systems for Library Kiosks
3	2	Computer 3040 MT, i5-6500 Processor, 500GB Hard Drive, 8GB Memory	$665.00	$1,330.00	Psychological Science - Janene Israel
		20" Monitor, Intel Integrated Graphics, Warranty			(2) New systems for Dept. Faculty
4	1	Computer 3040 MT, Intel Core i5-6500 Processor, 500GB Hard Drive, 8GB Memory	$665.00	$665.00	Information Technology - Adolfo Lozano
		20" Monitor, Intel Integrated Graphics, Warranty			(1) Replacement system for Dept. Faculty
5	1	Computer 3040 MT, i7-6700 Processor, 8MB Hard Drive, 16GB Memory	$850.00	$850.00	Enrollment Services - Miguel Carranza
		20" Monitor, AMD Radeon, Warranty			(1) Replacement system for Dept. Staff
6	1	Computer 3040 MT, i5-6500 Processor, 500GB Hard Drive, 8GB Memory	$665.00	$665.00	Vice President for Academic Affairs - Anahid Petrosian
		20" Monitor, Intel Integrated Graphics, Warranty			(1) New system for Dept. Staff
		COMPUTER TOTAL		**$5,220.00**	
LAPTOPS					
7	1	Laptop Latitude E7275, Intel Core m5-6Y57, 128GB Hard Drive, Battery,	$1,426.00	$1,426.00	Nursing and Allied Health - Jayson Valerio
		8GB Memory, Intel Dual Band Wireless Driver, Warranty			(1) Replacement system for Dept Staff
8	1	Laptop Latitude E7275, Intel Core m5-6Y57, 128GB Hard Drive, Battery,	$1,426.00	$1,426.00	Academic Excellence - Jessica Garcia
		8GB Memory, Intel Dual Band Wireless Driver, Warranty			(1) New system for Dept Staff
9	18	Laptop Latitude E5480, Intel Core i5-7440HQ, 256GB Hard Drive, Battery,	$1,612.71	$29,028.78	Educational Technologies - Marie Evans
		8GB Memory, Intel Dual Band Wireless Driver, Warranty			(18) New systems for Dept Staff
10	1	Laptop Mobile Precision 5510, Intel Core i5-6300HQ, 500 GB Hard Drive	$1,622.87	$1,622.87	Business Office - Myriam Lopez
		Battery, 16 GB Memory, Intel Dual Band Wireless Driver, Warranty			(1) Replacement system for Dept Staff
11	2	Laptop Latitude E7275, Intel Core m5-6Y57, 128GB Hard Drive, Battery,	$1,325.00	$2,650.00	Medical Health Srvs Management - John Santana
		8GB Memory, Intel Dual Band Wireless Driver, Warranty			(2) New systems for Dept Faculty
12	6	Laptop Latitude E5580, Intel Core i7-7820HQ, 256GB Hard Drive, Battery	$2,154.14	$12,924.84	Educational Technologies - Marie Evans
		16GB Memory, Intel Dual Band Wireless Driver, Warranty			(6) New systems for Dept Staff
		LAPTOP TOTAL		**$49,078.49**	
		COMPUTER/LAPTOP TOTAL		**$54,298.49**	

SOUTH TEXAS COLLEGE
11. NETWORK SWITCHES

NAME	Insight Public Sector
ADDRESS	6820 South Harl Ave
CITY/STATE/ZIP	Tempe, AZ 85283
LOCAL ADDRESS	2712 N McColl Road McAllen, TX 78501
PHONE	956-465-8080
FAX	630-295-7881
CONTACT	Darak Weaver

#	Qty	Description	Unit Price	Extension
1	1	Nexus 7706 Bundle	$ 44,000.00	$ 44,000.00
2	1	SNTC-8X5XNBD Nexus 7706 Bundle	$ 6,602.61	$ 6,602.61
3	4	Nexus 7700-3.0KW AC Pwr Sply Module	$ 1,400.00	$ 5,600.00
4	1	Nexus 7700 LAN Enterprise License	$ 6,000.00	$ 6,000.00
5	1	Nexus 7700 VDC License	$ 8,000.00	$ 8,000.00
6	1	Nexus 7700 M3-Series 24 Port 40GE	$ 30,000.00	$ 30,000.00
7	6	QSFP40G BiDi Short-reach Transceiver	$ 438.00	$ 2,628.00
8	1	Nexus 7700 M3-Series 48 Port 10GE	$ 26,000.00	$ 26,000.00
9	2	Nexus 9300 w/48p 10/25G SFP+ and 6p 100G QSFP28	$ 9,000.00	$ 18,000.00
10	2	SNTC-8X5XNBD Nexus 9300 with 48p	$ 820.41	$ 1,640.82
11	4	BiDi Short-Reach Transceiver	$ 438.00	$ 1,752.00
12	2	LAN Enterprise License for Nexus 9300	$ 3,200.00	$ 6,400.00
13	2	Cisco Catalyst 3850 12 Port 10G Fiber	$ 4,050.00	$ 8,100.00
14	2	Cisco Catalyst 3850 12 Port Fiber SW	$ 587.19	$ 1,174.38
15	16	10GBase-SR SFP Module	$ 398.00	$ 6,368.00
16	10	100Base-T SFP	$ 158.00	$ 1,580.00
17	10	LC-LC Duplex MM Agua Color 3M	$ 30.00	$ 300.00
18	12	LC-LC Duplex MM Agua Color 5M	$ 45.00	$ 540.00
19	12	LC-LC Duplex MM Agua Color 10M	$ 55.00	$ 660.00
TOTAL AMOUNT			$	175,345.81

SOUTH TEXAS COLLEGE
12. SERVERS

NAME			Dell Marketing, LP.	
ADDRESS			PO Box 676021	
CITY/STATE/ZIP			Dallas, TX 75267	
PHONE			800-456-3355	
CONTACT			Marlene Silva	
#	**Qty**	**Description**	**Unit Price**	**Extension**
1	4	Dell PowerEdge R730xd Servers	$ 32,812.20	$ 131,248.80
TOTAL AMOUNT			$	131,248.80

SOUTH TEXAS COLLEGE
13. COURSE MANAGEMENT AND HOSTING SERVICES

NAME	Blackboard, Inc.
ADDRESS	650 Massachusetts Ave. NW
CITY/STATE/ZIP	Washington, DC 20001
PHONE	202-463-4860
FAX	202-463-4863
CONTACT	Darren Penn

#	Qty	Description	Unit Price	Extension
1	1	Blackboard Learning Insight SaaS Advantage Package consists (15,001 - 25,000 FTE) of: Blackboard Managed Hosting Analytics for Learn VPN; Blackboard Intelligence Analytics for Learn - Annual License; Pyramid for Blackboard Intelligence Analytics for Learn - Annual License; Blackboard Learn SaaS Advantage; Learn SaaS GUI Administration - Subscription; Learn Teaching Essentials for Ultra; Blackboard Outcomes Assessment SaaS Deployment; Training Program Development Subscription; Blackboard Intelligence Managed Hosting Up to 2 Modules; Bb Collaborate Web Conferencing - SaaS Deployment; Blackboard Learning Insight Package and Bb Collaborate Enterprise IM Period: 9/30/17 - 9/29/18	$ 583,824.60	$ 583,824.60
TOTAL AMOUNT			$	583,824.60

Review and Action as Necessary on Award of a Proposal and Purchases for the 2013 Bond Construction Program Funded by Bond Proceeds and Bond Related Projects Funded by Non-Bond Proceeds

Approval of the following award of proposals and purchases for the 2013 Bond Construction Program Funded by Bond Proceeds and Bond Related Projects Funded by Non-Bond Proceeds will be requested at the July 25, 2017 Board meeting as follows:

A. Bond Proceeds and Non-Bond Proceeds - Transfer to Plant Fund	**B. Non-Bond Proceeds - Maintenance and Operation Property Taxes (M&O)**

A. Bond Proceeds and Non-Bond Proceeds - Transfer to Plant Fund

1) Furniture (Purchase)
Purchase furniture from E & I Cooperative Services, National Cooperative Purchasing Alliance (NCPA), National Intergovernmental Purchasing Alliance (NIPA/TCPN), National Joint Powers Alliance (NJPA), Texas Association of School Boards - Buy Board, TIPS Purchasing Cooperative, the State of Texas Multiple Award Schedule (TXMAS), and U. S. Communities Government Purchasing Alliance, a total amount of $2,400,081.65.

#	Vendor	Amount
A	**Agati Furniture / Gateway Printing and Office Supply, Inc.** (Chicago, IL/Edinburg, TX)	$79,494.49
B	**Allsteel, Inc. / Gateway Printing and Office Supply, Inc.** (Muscatine, IA/Edinburg, TX)	$59,836.64
C	**American Seating Company / Gateway Printing and Office Supply, Inc.** (Grand Rapids, MI/Edinburg, TX)	$324,292.87
D	**Arcadia Chair Company / Gateway Printing and Office Supply, Inc.** (La Palma, CA/Edinburg, TX)	$4,859.74
E	**Bretford Manufacturing, Inc. / Gateway Printing and Office Supply, Inc.** (Franklin Park, IL/Edinburg, TX)	$2,097.00
F	**Computer Comforts, Inc.** (Kemah, TX)	$68,377.59
G	**Cramer / Gateway Printing and Office Supply, Inc.** (Kansas City, MO/Edinburg, TX)	$127,168.46
H	**Cultural Surroundings** (Dallas, TX)	$234,506.39
I	**Datum Filing Systems, Inc. / Gateway Printing and Office Supply, Inc.** (Emigsville, PA/Edinburg, TX)	$25,891.57
J	**Eko Contract / Gateway Printing and Office Supply, Inc.** (Cleveland, TN/Edinburg, TX)	$114,217.40
K	**Erg International / Gateway Printing and Office Supply, Inc.** (Oxnard, CA/Edinburg, TX)	$1,505.40

L	**Exemplis Corporation / Gateway Printing and Office Supply, Inc.** (Cypress, CA/Edinburg, TX)	$85,111.05
M	**Herman Miller, Inc. / Workplace Resources** (Zeeland, MI/McAllen, TX)	$71,533.86
N	**The Hon Company / Gateway Printing and Office Supply, Inc.** (Muscatine, IA/Edinburg, TX)	$28,787.68
O	**JSJ Furniture Corporation/dba Izzy+ / Gateway Printing and Office Supplies, Inc.** (Middlebury, IN/Edinburg, TX)	$100,339.57
P	**Krueger International, Inc. / Gateway Printing and Office Supply, Inc.** (Green Bay, WI/Edinburg, TX)	$346,871.94
Q	**National Office Furniture / Gateway Printing and Office Supply, Inc.** (Jasper, IN/Edinburg, TX)	$128,560.61
R	**NOVA Solutions, Inc. / Gateway Printing and Office Supply, Inc.** (Effingham, IL/Edinburg, TX)	$138,858.28
S	**R.T. London Company / Gateway Printing and Office Supply, Inc.** (Grand Rapids, MI/Edinburg, TX)	$1,134.76
T	**Versteel / Gateway Printing and Office Supply, Inc.** (Jasper, IN/Edinburg, TX)	$8,730.40
U	**Watson / Gateway Printing and Office Supply, Inc.** (Poulsbo, WA/Edinburg, TX)	$447,905.95
	Furniture Total	$2,400,081.65

The campus and furniture type is as follows:

- **Mid Valley Campus Library**

3	Single Workstations for Students	13	Storage Shelving Units
191	Library Chairs for Students	32	Library Student Seats with Privacy Panel
62	Library Stools for Students	20	Faculty/Staff Office Chairs
3	Bench Seating for Students	11	Library Open Area Seating
7	Collaboration Tables	8	Library Tables for Students
5	Double Sided Glass Boards	7	Storage Cabinets
2	Library Circulation Desks	5	Tables with Power for the Library
2	Library Help Desks	29	Pull Up Tables
2	Library Student Collaboration Credenzas	9	Round Tables
10	Library Shelving Units	6	Soft/Lounge 2 Seats and 3 Seats
12	Study Cubicles	9	Workstations

- **Nursing and Allied Health Campus Library**

6	Single Workstations for Students	1	Library Circulation Desk
147	Library Chairs for Students	1	Library Help Desk
25	Library Stools for Students	4	Library Shelving Units
7	Collaboration Tables	1	Library Display Mobile
10	Double Sided Glass Boards	16	Library Student Seats with Privacy Panel
11	Storage Shelving Units	13	Faculty/Staff Office Chairs
5	Storage Cabinets	4	Library Open Area Seating
3	Tables with Power for the Library	8	Library Tables for Students
6	Soft/Lounge Seating 2 Seats and 3 Seats	10	Pull Up Tables
8	Study Cubicles	1	Faculty/Staff Desk
5	Workstations		

- **Nursing and Allied Health Campus**

94	Conference Room Chairs	49	Faculty/Staff Office Chairs
145	Computer Lab Chairs	6	Library Open Area Seating
414	Lecture Classroom Student Chairs	1	Full Bed for the Simulation Lab
208	Lecture Classroom Student Desks	1	Full Mattress for the Simulation Lab Bed
4	Printer Stands	52	Double User Workstations for Students
21	Instructional Lab Stools	40	Faculty/Staff Bookcases
10	Storage Shelving Units	19	Faculty/Staff File Cabinets
21	Open Area Tables	26	Open Area Seats
19	Student Stools	61	Waiting Area Chairs
27	Collaboration Tables	54	Stackable Chairs
19	Instructor Chairs	35	Faculty/Staff Desks

- **Pecan Campus Science Technology Engineering and Mathematics (STEM) Building**

24	Conference Room Chairs	32	Double User Workstations for Students
64	Computer Lab Chairs	27	Faculty/Staff Bookcases
224	Lecture Classroom Student Chairs	1	Storage Cabinet
112	Lecture Classroom Student Desks	6	Faculty/Staff Vertical Files
3	Printer Stands	8	Pull Up Tables for the Learning Commons
300	Instructional Lab Stools	1	Collaboration Table
10	Instructional Lab Stool for Faculty	4	Open Area Tables
20	Storage Shelving Units	15	Instructor Chairs
2	Open Area Tables	32	Waiting Area Chairs

30	Faculty/Staff Office Chairs	17	Small Conference Tables
14	Open Area Chairs	62	Small Conference Chairs
6	Computer Tables	26	Faculty/Staff Office Desks
10	Instructor Tables	8	Collaboration Tables
8	Stackable Chairs		

- **Starr County Campus Library**

6	Single Workstations For Students	8	Library Student Seats with Privacy Panel
110	Library Chairs for Students	4	Library Tables for Students
28	Library Stools for Students	6	Storage Cabinets
7	Collaboration Tables	3	Tables with Power for the Library
10	Double Sided Glass Boards	14	Pull Up Tables
1	Library Circulation Desk	6	Soft/Lounge Seating with 2 Seats
1	Library Circulation Credenza	1	Round Table
1	Library Help Desk	7	Study Cubicles
1	Library Student Collaboration Credenza	1	Faculty/Staff Desk
5	Library Shelving Units	3	Workstations
1	Library Display Mobile	17	Storage Shelving Units

Funds for these expenditures are budgeted in the 2013 Bond Construction Program FFE Budget – Mid Valley Library, Nursing and Allied Health Library, Nursing and Allied Health Campus, Pecan STEM Building, Starr County Library, and Mid-Valley Library Renovation - FFE.

B. Non-Bond Proceeds - Maintenance and Operation Taxes (M&O)

2) Library Sound Masking System (Award)
Award the proposal for the library sound masking system to **Workspace Solutions, Inc**. (San Antonio, TX), at an estimated amount of $58,035.00.

Purpose – Facilities Planning and Construction and Library Services are requesting the purchase of a library sound masking system for the Mid Valley Campus, Nursing and Allied Health Campus, and Starr County Campus libraries to reduce distractions or provide confidentiality where needed.

Justification and Benefit – This system helps mask noise emanating from conversations in the library. Priorities differ between library users who want to work quietly and those who study in groups or who need to work collaboratively on group projects. Results of the LibQUAL+ library service quality survey administered over several years has revealed that noise in the library is an important issue for South Texas College library users. Assigning levels of activity to different spaces within the library such as “group collaboration” and “quiet study” helps, but sound carries from one area to another, especially in single level

facilities. The sound masking system generates an unobtrusive sound that helps to cancel out the ambient noise of conversations. This system, which has already been piloted at the Pecan Campus Library, will help the Library minimize distractions for students, faculty members, and others who use the Mid-Valley Campus, Nursing and Allied Health Campus, and Starr County Campus libraries.

Background - Proposal documents were advertised on May 15, 2017 and May 22, 2017 and issued to seven (7) vendors. Two (2) responses were received on June 6, 2017 and reviewed by Facilities Planning and Construction, Library Services, and the Purchasing Department.

Funds for this expenditure are budgeted in the Maintenance & Operation Taxes (M&O) Furniture, Fixtures, and Equipment (FFE) budget for FY 2016 – 2017 and FY 2017 – 2018 pending Board approval of the budget.

3) Instructional Equipment (Purchase)
Purchase instructional equipment from **Alamo Iron Works** (Pharr, TX), a Texas Association of School Boards – Buyboard approved vendor, at a total amount of $61,148.68.

Purpose – Facilities Planning and Construction and Welding Program are requesting to purchase instructional equipment for student instruction at the La Joya Teaching Center.

Justification and Benefit – The instructional equipment will include portable cutting machines, air compressor, tensile testers, pipe cutting machine, work bench, and accessories. It will provide the students with the equipment needed to complete the hands on training required by the welding courses and to meet the welding program certificate and associate degree requirements.

Funds for this expenditure are budgeted in the Maintenance & Operation Taxes (M&O) Furniture, Fixtures, and Equipment (FFE) budget for FY 2016 – 2017 and FY 2017 – 2018 pending Board approval of the budget.

4) Science Equipment and Models (Purchase)
Purchase science equipment and models for the period beginning July 1, 2017 through December 31, 2018, at an estimated amount of $474,442.12 as follows:

#	Vendor	Contract	Quantity	Amount
1	**Carolina Biological Supply, Co.** (Burlington, NC)	Board Approved	243 models	$130,588.72
2	**Carolina Biological Supply, Co.** (Burlington, NC)	TASB Buyboard	12 models	$150,042.90
3	**VWR International, LLC.** (Radnor, PA)	Board Approved	244 models	$117,106.50
4	**VWR International, LLC**. (Radnor, PA)	E&I Cooperative	24 models	$76,704.00

Purpose – Facilities Planning and Construction and Biology Program are requesting to purchase science equipment and models for student instruction at the Mid Valley Campus Health Professions and Science Building. These items will be for the four (4) instructional labs, one (1) prep-lab, and one (1) storage area located in the building. The program courses and labs requiring these items are Biology, Anatomy and Physiology, Micro Biology, and Genetic.

Justification and Benefit – The equipment and models will include portable fume hood, balance, heart models, kidney models, human nervous system models, lung models, human anatomy figure, liver and gallbladder models, digestive track models, stomach models, ovary models, animal cell model, and science storage cabinets. These items are required for student to complete the require courses and labs in the various Biology programs.

Funds for this expenditure are budgeted in the Maintenance & Operation Taxes (M&O) Furniture, Fixtures, and Equipment (FFE) budget for FY 2016 – 2017 and FY 2017 – 2018 pending Board approval of the budget.

5) Welding Equipment (Purchase)
Purchase welding equipment from **Airgas USA, LLC.** (McAllen, TX), an E&I Cooperative Services approved vendor, at a total amount of $161,811.13.

Purpose – Facilities Planning and Construction and Welding Program are requesting to purchase welding equipment for student instruction at the La Joya Teaching Center.

Justification and Benefit – The welding equipment will includes twenty-seven (27) multi-process welders and twenty (20) tig welders. This equipment will provide the students the hands on training required to complete the Welding Program courses.

Funds for this expenditure are budgeted in the Maintenance & Operation Taxes (M&O) Furniture, Fixtures, and Equipment (FFE) budget for FY 2016 – 2017 and FY 2017 – 2018 pending Board approval of the budget.

Recommendation:

It is requested that the Finance, Audit, and Human Resources Committee recommend for Board approval at the July 25, 2017 Board meeting the award of proposals and purchases for the 2013 Bond Construction Program Funded by Bond Proceeds and Bond Related Projects Funded by Non-Bond Proceeds as listed below:

A. Bond Proceeds and Non-Bond Proceeds - Transfer to Plant Fund		**B. Non-Bond Proceeds - Maintenance and Operation Property Taxes (M&O)**

A. Bond Proceeds and Non-Bond Proceeds - Transfer to Plant Fund

1. **Furniture (Purchase):** purchase furniture from E & I Cooperative Services, National Cooperative Purchasing Alliance (NCPA), National Intergovernmental Purchasing Alliance (NIPA/TCPN), National Joint Powers Alliance (NJPA), Texas Association of School Boards - Buy Board, TIPS Purchasing Cooperative, the State of Texas Multiple Award Schedule (TXMAS), and U. S. Communities Government Purchasing Alliance, a total amount of $2,400,081.65.

#	Vendor	Amount
A	**Agati Furniture / Gateway Printing and Office Supply, Inc.** (Chicago, IL/Edinburg, TX)	$79,494.49
B	**Allsteel, Inc. / Gateway Printing and Office Supply, Inc.** (Muscatine, IA/Edinburg, TX)	$59,836.64
C	**American Seating Company / Gateway Printing and Office Supply, Inc.** (Grand Rapids, MI/Edinburg, TX)	$324,292.87
D	**Arcadia Chair Company / Gateway Printing and Office Supply, Inc.** (La Palma, CA/Edinburg, TX)	$4,859.74
E	**Bretford Manufacturing, Inc. / Gateway Printing and Office Supply, Inc.** (Franklin Park, IL/Edinburg, TX)	$2,097.00
F	**Computer Comforts, Inc.** (Kemah, TX)	$68,377.59
G	**Cramer / Gateway Printing and Office Supply, Inc.** (Kansas City, MO/Edinburg, TX)	$127,168.46
H	**Cultural Surroundings** (Dallas, TX)	$234,506.39
I	**Datum Filing Systems, Inc. / Gateway Printing and Office Supply, Inc.** (Emigsville, PA/Edinburg, TX)	$25,891.57
J	**Eko Contract / Gateway Printing and Office Supply, Inc.** (Cleveland, TN/Edinburg, TX)	$114,217.40
K	**Erg International / Gateway Printing and Office Supply, Inc.** (Oxnard, CA/Edinburg, TX)	$1,505.40
L	**Exemplis Corporation / Gateway Printing and Office Supply, Inc.** (Cypress, CA/Edinburg, TX)	$85,111.05
M	**Herman Miller, Inc. / Workplace Resources** (Zeeland, MI/McAllen, TX)	$71,533.86
N	**The Hon Company / Gateway Printing and Office Supply, Inc.** (Muscatine, IA/Edinburg, TX)	$28,787.68
O	**JSJ Furniture Corporation/dba Izzy+ / Gateway Printing and Office Supplies, Inc.** (Middlebury, IN/Edinburg, TX)	$100,339.57
P	**Krueger International, Inc. / Gateway Printing and Office Supply, Inc.** (Green Bay, WI/Edinburg, TX)	$346,871.94

Q	**National Office Furniture / Gateway Printing and Office Supply, Inc.** (Jasper, IN/Edinburg, TX)	$128,560.61
R	**NOVA Solutions, Inc. / Gateway Printing and Office Supply, Inc.** (Effingham, IL/Edinburg, TX)	$138,858.28
S	**R.T. London Company / Gateway Printing and Office Supply, Inc.** (Grand Rapids, MI/Edinburg, TX)	$1,134.76
T	**Versteel / Gateway Printing and Office Supply, Inc.** (Jasper, IN/Edinburg, TX)	$8,730.40
U	**Watson / Gateway Printing and Office Supply, Inc.** (Poulsbo, WA/Edinburg, TX)	$447,905.95
	Furniture Total	$2,400,081.65

B. Non-Bond Proceeds - Maintenance and Operation Taxes (M&O)

2. **Library Sound Masking System (Award):** award the library sound masking system to **Workplace Solutions, Inc.** (San Antonio, TX), at an estimated amount of $58,035.00;
3. **Instructional Equipment (Purchase):** purchase instructional equipment from **Alamo Iron Works** (Pharr, TX), a Texas Association of School Boards – Buyboard approved vendor, at a total amount of $61,148.68;
4. **Science Equipment and Models (Purchase):** purchase science equipment and models for the period beginning July 1, 2017 through December 31, 2017, at an estimated amount of $474,442.12 as follows:

#	Vendor	Contract	Quantity	Amount
1	**Carolina Biological Supply, Co.** (Burlington, NC)	Board Approved	243 models	$130,588.72
2	**Carolina Biological Supply, Co.** (Burlington, NC)	TASB Buyboard	12 models	$150,042.90
3	**VWR International, LLC.** (Radnor, PA)	Board Approved	244 models	$117,106.50
4	**VWR International, LLC**. (Radnor, PA)	E&I Cooperative Services	24 models	$76,704.00

5. **Welding Equipment (Purchase):** purchase welding equipment from **Airgas USA, LLC.** (McAllen, TX), an E&I Cooperative Services approved vendor, at a total amount of $161,811.13.

Recommend Action - The total for the award of proposals and purchases for the 2013 Bond Construction Program and Related Projects Funded by Bond Proceeds and Bond Related Projects Funded by Non-Bond Proceeds is:

Bond Proceeds	$2,073,893.84
MV Library Renovation FFE	$326,187.81
Non-Bond M&O Taxes	$755,436.93
Total	**$3,155,518.58**

SOUTH TEXAS COLLEGE
1. 2013 BOND CONSTRUCTION FURNITURE
JULY 25, 2017

#	Qty	Description	Unit Price	Extension	Requesting Department
Agati Furniture / Gateway Printing and Office Supply, Inc. (E & I Cooperative Services)					
1	2	POD-WKS-STR-49-PLG-UPS POD Single Person Workstation	$ 5,036.76	$ 10,073.52	Mid Valley Campus Library Re-Purpose-FFE - Dr. Shirley A. Reed
	1	POD-WKS-STR-49-PLG-UPS-ADA POD ADA Workstation	$ 3,941.79	$ 3,941.79	Seating for Students to be used at the Mid Valley Library
2	5	POD-WKS-STR-49-PLG-UPS POD Single Person Workstation	$ 5,036.76	$ 25,183.80	Bond Construction FFE (Starr County Library) - Dr. Shirley A. Reed
	1	POD-WKS-STR-49-PLG-UPS-ADA POD ADA Workstation	$ 3,941.79	$ 3,941.79	Seating for Students to be used at the Starr County Library
3	5	POD-WKS-STR-49-PLG-UPS POD Single Person Workstation	$ 5,036.76	$ 25,183.80	Bond Construction FFE (Nursing Allied Health Library) - Dr. Shirley A. Reed
	1	POD-WKS-STR-49-PLG-UPS-ADA POD ADA Workstation	$ 3,941.79	$ 3,941.79	Seating for Students to be used at the Nursing Allied Health Library
4	1	Labor to receive, inspect, deliver, install and remove debris	$ 7,228.00	$ 7,228.00	
		Agati Furniture Total		**$ 79,494.49**	
Allsteel, Inc. / Gateway Printing and Office Supply, Inc. (NIPA/TCPN)					
1	24	SCU-UWDF Scout Adjustable Chair with Arms	$ 460.98	$ 11,063.52	Bond Construction FFE (Pecan STEM Bldg.) - Dr. Shirley A. Reed
					Chairs to be used in conference rooms at
					Pecan STEM Bldg. 1st Floor
2	36	SCU-UWDF Scout Adjustable Chair with Arms	$ 460.98	$ 16,595.28	Bond Construction FFE (Nursing Allied Health) - Dr. Shirley A. Reed
					Chairs to be used in conference rooms at
					Nursing Allied Health 3rd Floor
3	58	SCU-UWDF Scout Adjustable Chair with Arms	$ 460.98	$ 26,736.84	Bond Construction FFE (Nursing Allied Health) - Dr. Shirley A. Reed
					Chairs to be used in conference rooms at
					Nursing Allied Health 4th Floor
4	1	Labor to receive, inspect, deliver, install and remove debris	$ 5,441.00	$ 5,441.00	
		Allsteel, Inc. Total		**$ 59,836.64**	
American Seating Company / Gateway Printing and Office Supply, Inc. (TXMAS)					
1	32	FGE22 NIMA Swivel Armless Computer Chair, Upholstered Seat/Back	$ 187.93	$ 6,013.76	Bond Construction FFE (Pecan STEM Bldg.) - Dr. Shirley A. Reed
	96	FGA22 NIMA Sled Base Armless Student Chair, Upholstered Seat/Back	$ 146.85	$ 14,097.60	Classroom, Lab Chairs, and Tables
	48	JRA160P Alert Table Rec 18x60 T-DH L PP Polypropylene Edge SQ	$ 183.54	$ 8,809.92	to be used at Pecan STEM Bldg. 1st Floor
	48	QQT#S-15522 Backbone Field Installed Legs	$ 12.56	$ 602.88	
	48	QQT#S-15522 Spinserts # 074150 Plus, Screws	$ 8.69	$ 417.12	
	12	TMP2P0 Modesty Panel 60" Table Length	$ 37.35	$ 448.20	
2	32	FGE22 NIMA Swivel Armless Computer Chair, Upholstered Seat/Back	$ 187.93	$ 6,013.76	Bond Construction FFE (Pecan STEM Bldg.) - Dr. Shirley A. Reed
	128	FGA22 NIMA Sled Base Armless Student Chair, Upholstered Seat/Back	$ 146.85	$ 18,796.80	Classroom, Lab Chairs, and Tables
	64	JRA160P Alert Table Rec 18x60 T-DH L PP Polypropylene Edge SQ	$ 183.54	$ 11,746.56	to be used at Pecan STEM Bldg. 2nd Floor
	64	QQT#S-15522 Backbone Field Installed Legs	$ 12.56	$ 803.84	
	64	QQT#S-15522 Spinserts # 074150 Plus, Screws	$ 8.69	$ 556.16	
	16	TMP2P0 Modesty Panel 60" Table Length	$ 37.35	$ 597.60	

SOUTH TEXAS COLLEGE
1. 2013 BOND CONSTRUCTION FURNITURE
JULY 25, 2017

#	Qty	Description	Unit Price	Extension	Requesting Department
3	89	FGE12 NIMA Swivel Armless Chair, Upholstered Seat, Plastic Back	$ 183.56	$ 16,336.84	Bond Construction FFE (Mid Valley Library) - Dr. Shirley A. Reed
	4	FGC12 NIMA Armless Stool, Upholstered Seat Plastic Back	$ 178.27	$ 713.08	Seating to be used by Students at the Mid Valley Library
	6	FGB12 NIMA Armless Stool, Upholstered Seat Plastic Back	$ 164.50	$ 987.00	
	39	FGA12 NIMA Sled Desk Upholstered Seat Plastic Back	$ 134.14	$ 5,231.46	
4	24	FGE12 NIMA Swivel Armless Chair, Upholstered Seat, Plastic Back	$ 183.56	$ 4,405.44	Mid Valley Campus Library Re-Purpose-FFE - Dr. Shirley A. Reed
	52	FGB12 NIMA Armless Stool, Upholstered Seat Plastic Back	$ 164.50	$ 8,554.00	Seating to be used by Students at the Mid Valley Library
	39	FGA12 NIMA Sled Desk Upholstered Seat Plastic Back	$ 134.14	$ 5,231.46	
5	62	FGE12 NIMA Swivel Armless Chair, Upholstered Seat, Plastic Back	$ 183.56	$ 11,380.72	Bond Construction FFE (Starr County Library) - Dr. Shirley A. Reed
	28	FGB12 NIMA Armless Stool, Upholstered Seat Plastic Back	$ 164.50	$ 4,606.00	Seating to be used by Students at the Starr County Library
	48	FGA12 NIMA Sled Desk Upholstered Seat Plastic Back	$ 134.14	$ 6,438.72	
6	84	FGE12 NIMA Swivel Armless Chair, Upholstered Seat, Plastic Back	$ 183.56	$ 15,419.04	Bond Construction FFE (Nursing Allied Health Library) - Dr. Shirley A. Reed
	4	FGC12 NIMA Armless Stool, Upholstered Seat Plastic Back	$ 178.27	$ 713.08	Seating to be used by Students at the Nursing Allied Health Library
	21	FGB12 NIMA Armless Stool, Upholstered Seat Plastic Back	$ 164.50	$ 3,454.50	
	63	FGA12 NIMA Sled Desk Upholstered Seat Plastic Back	$ 134.14	$ 8,450.82	
7	110	FGE22 NIMA Swivel Armless Computer Chair, Upholstered Seat/Back	$ 187.93	$ 20,672.30	Bond Construction FFE (Nursing Allied Health) - Dr. Shirley A. Reed
	216	FGA22 NIMA Sled Base Armless Student Chair, Upholstered Seat/Back	$ 146.85	$ 31,719.60	Classroom, Lab Chairs, and Tables
	108	JRA160P Alert Table Rec 18x60 T-DH L PP Polypropylene Edge SQ	$ 183.54	$ 19,822.32	to be used at Nursing Allied Health 2nd Floor
	108	QQT#S-15522 Backbone Field Installed Legs	$ 12.56	$ 1,356.48	
	108	QQT#S-15522 Spinserts # 074150 Plus, Screws	$ 8.69	$ 938.52	
	36	TMP2P0 Modesty Panel 60" Table Length	$ 37.35	$ 1,344.60	
8	5	FGE22 NIMA Swivel Armless Computer Chair, Upholstered Seat/Back	$ 187.93	$ 939.65	Bond Construction FFE (Nursing Allied Health) - Dr. Shirley A. Reed
	174	FGA22 NIMA Sled Base Armless Student Chair, Upholstered Seat/Back	$ 146.85	$ 25,551.90	Classroom, Lab Chairs, and Tables
	87	JRA160P Alert Table Rec 18x60 T-DH L PP Polypropylene Edge SQ	$ 183.54	$ 15,967.98	to be used at Nursing Allied Health 3rd Floor
	87	QQT#S-15522 Backbone Field Installed Legs	$ 12.56	$ 1,092.72	
	87	QQT#S-15522 Spinserts # 074150 Plus, Screws	$ 8.69	$ 756.03	
	28	TMP2P0 Modesty Panel 60" Table Length	$ 37.35	$ 1,045.80	
9	30	FGE22 NIMA Swivel Armless Computer Chair, Upholstered Seat/Back	$ 187.93	$ 5,637.90	Bond Construction FFE (Nursing Allied Health Library) - Dr. Shirley A. Reed
	24	FGA22 NIMA Sled Base Armless Student Chair, Upholstered Seat/Back	$ 146.85	$ 3,524.40	Classroom, Lab Chairs, and Tables
	13	JRA160P Alert Table Rec 18x60 T-DH L PP Polypropylene Edge SQ	$ 183.54	$ 2,386.02	to be used at Nursing Allied Health 4th Floor
	13	QQT#S-15522 Backbone Field Installed Legs	$ 12.56	$ 163.28	
	13	QQT#S-15522 Spinserts # 074150 Plus, Screws	$ 8.69	$ 112.97	
	4	TMP2P0 Modesty Panel 60" Table Length	$ 37.35	$ 149.40	
10	1	Labor to receive, inspect, deliver, install and remove debris	$ 30,284.64	$ 30,284.64	
		American Seating Company Total		**$ 324,292.87**	

SOUTH TEXAS COLLEGE
1. 2013 BOND CONSTRUCTION FURNITURE
JULY 25, 2017

#	Qty	Description	Unit Price	Extension	Requesting Department
Arcadia Chair Company / Gateway Printing and Office Supply, Inc. (NCPA)					
1	3	3773 Leaflette End Beach, Stand Alone Unit, Teal	$ 490.86	$ 1,472.58	Mid Valley Campus Library Re-Purpose - FFE - Dr. Shirley A. Reed
	3	3773 Leaflette End Beach, Stand Alone Unit, Lime	$ 490.86	$ 1,472.58	Student Bench Seating for the Mid Valley Library
	3	3773 Leaflette End Beach, Stand Alone Unit, Tangerine	$ 490.86	$ 1,472.58	
2	1	Labor to receive, inspect, deliver, install and remove debris	$ 442.00	$ 442.00	
		Arcadia Chair Company Total		**$ 4,859.74**	
Bretford Manufacturing, Inc. / Gateway Printing and Office Supply, Inc. (NCPA)					
1	2	C15-BK Printer Stand, Black	$ 272.00	$ 544.00	Bond Construction FFE (Pecan STEM Bldg.) - Dr. Shirley A. Reed
					Printer stands for Pecan STEM Bldg. 1st Floor
2	1	C15-BK Printer Stand, Black	$ 272.00	$ 272.00	Bond Construction FFE (Pecan STEM Bldg.) - Dr. Shirley A. Reed
					Printer stand for Pecan STEM Bldg. 2nd Floor
3	3	C15-BK Printer Stand, Black	$ 272.00	$ 816.00	Bond Construction FFE (Nursing Allied Health) - Dr. Shirley A. Reed
					Printer Stands for Nursing Allied Health 2nd Floor
4	1	C15-BK Printer Stand, Black	$ 272.00	$ 272.00	Bond Construction FFE (Nursing Allied Health) - Dr. Shirley A. Reed
					Printer Stand for Nursing Allied Health 3rd Floor
5	1	Labor to receive, inspect, deliver, install and remove debris	$ 193.00	$ 193.00	
		Bretford Manufacturing, Inc. Total		**$ 2,097.00**	
Computer Comforts, Inc. (TASB - BuyBoard/TIPS)					
1	1	T-28 Trapezoid Shaped Team Table with Reverse Tapered Top Design	$ 750.00	$ 750.00	Bond Construction FFE (Mid Valley Library) - Dr. Shirley A. Reed
	1	Axil Z includes three power outlets, 1 port, 1 USB charger and 1 Belay cable	$ 207.83	$ 207.83	Collaboration Table and Mobile Boards to be used by students
	1	Axil Z includes two power outlets and two USB chargers	$ 159.86	$ 159.86	at the Mid Valley Library
	5	M1 Mobile Double Sided Glass Board 37"Wx74"H with wheels	$ 717.00	$ 3,585.00	
	5	M1 Mobile Double Sided Glass Board 49"Wx74"H with wheels	$ 846.00	$ 4,230.00	
	10	Pencil Cup (Hangs on Accessory Rail	$ 11.04	$ 110.40	
	10	Maker Accessory Tray (Hangs on Rail)	$ 30.00	$ 300.00	
	1	Shipping and Installation	$ 1,750.00	$ 1,750.00	
2	6	T-28 Trapezoid Shaped Team Table with Reverse Tapered Top Design	$ 750.00	$ 4,500.00	Mid Valley Library Re-Purpose-FFE - Dr. Shirley A. Reed
	6	Axil Z includes three power outlets, 1 port, 1 USB charger and 1 Belay cable	$ 207.83	$ 1,246.98	Collaboration Tables to be used by students
	6	Axil Z includes two power outlets and two USB chargers	$ 159.86	$ 959.16	at the Mid Valley Library
	10	T57 Basic Table 42Wx30Dx20 34H with Cable Tray Modesty Panel	$ 494.40	$ 4,944.00	
	10	Power Node with two Standard Power Plugs	$ 89.66	$ 896.60	
	1	Shipping and Installation	$ 3,244.00	$ 3,244.00	
3	2	T27 Bullet-Shaped Team Table with Reverse Tapered Top Design	$ 750.00	$ 1,500.00	Bond Construction FFE (Starr County Library) - Dr. Shirley A. Reed
	2	61997-104 Large LCD Pole Assembly, Sprint Tilter	$ 255.00	$ 510.00	Collaboration Tables and Mobile Boards to be used by students
	2	Outboard Mounting Bracket for Collaborative Table LCD Pole Mount	$ 60.00	$ 120.00	at the Starr County Library
	2	7VESA2X2-603 Special VESA Plate 200x200; Black	$ 61.80	$ 123.60	
	2	BE02520-3-2-ZA-Z15-B70-72 Axil Z Includes 3 Power Outlets, One 2 Port	$ 207.83	$ 415.66	
	2	BE02520-2-1Z-Z15-U1-72 Axil Z Includes two power outlets, two port USB	$ 159.86	$ 319.72	

SOUTH TEXAS COLLEGE
1. 2013 BOND CONSTRUCTION FURNITURE
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#	Qty	Description	Unit Price	Extension	Requesting Department
	5	T-28 Trapezoid Shaped Team Table with Reverse Tapered Top Design	$ 750.00	$ 3,750.00	
	5	Axil Z includes three power outlets, 1 port, 1 USB charger and 1 Belay cable	$ 207.83	$ 1,039.15	
	5	Axil Z includes two power outlets and two USB chargers	$ 159.86	$ 799.30	
	10	3SLG4-AA-3774-MDG GWB M1 Mobile Double Sided Glass Board 37Wx74"H	$ 717.00	$ 7,170.00	
	10	S-PC Pencil Cup	$ 11.04	$ 110.40	
	10	S-WBTR-20 Maker Accessory Tray	$ 30.00	$ 300.00	
	4	CTT42 T57 Basic Table 42Wx30Dx30-34H with Cable Tray Modesty Panel	$ 494.40	$ 1,977.60	
	4	BE03359-2-0BZD-72 Power Node With 2 Standard Power Plugs	$ 89.66	$ 358.64	
	1	Shipping and Installation	$ 3,695.54	$ 3,695.54	
4	5	T-28 Trapezoid Shaped Team Table with Reverse Tapered Top Design	$ 750.00	$ 3,750.00	Bond Construction FFE (Nursing Allied Health Library) - Dr. Shirley A. Reed
	5	Axil Z includes three power outlets, 1 port, 1 USB charger and 1 Belay cable	$ 207.83	$ 1,039.15	Collaboration Tables and Mobile Boards to be used by students
	5	Axil Z includes two power outlets and two USB chargers	$ 159.86	$ 799.30	at the Nursing Allied Health Library
	2	T-30 Bullet Shaped Team Table with Reverse Tapered Top Design	$ 750.00	$ 1,500.00	
	2	Custom Cutout in Table Top	$ 16.50	$ 33.00	
	2	Mobile TV Stand Includes 72" Posts	$ 945.00	$ 1,890.00	
	10	3SLG4-AA-3774-MDG GWB M1 Mobile Double Sided Glass Board 37Wx74"H	$ 717.00	$ 7,170.00	
	10	S-PC Pencil Cup	$ 11.04	$ 110.40	
	10	S-WBTR-20 Maker Accessory Tray	$ 30.00	$ 300.00	
	1	Shipping and Installation	$ 2,712.30	$ 2,712.30	
		Computer Comforts, Inc. Total		**$ 68,377.59**	
Cramer / Gateway Printing and Office Supply, Inc. (TIPS)					
1	144	RPMM2-225 Rhino Chair Mid Height Med, Back	$ 347.71	$ 50,070.24	Bond Construction FFE (Pecan STEM Bldg.) - Dr. Shirley A. Reed
	5	RPMM2.B.225 Rhino Chair Mid Height Medium Back	$ 415.39	$ 2,076.95	Stools for Instructors and Students to be used
					in the labs at Pecan STEM Bldg. 1st Floor
2	156	RPMM2-225 Rhino Chair Mid Height Med, Back	$ 347.71	$ 54,242.76	Bond Construction FFE (Pecan STEM Bldg.) - Dr. Shirley A. Reed
	5	RPMM2.B.225 Rhino Chair Mid Height Medium Back	$ 415.39	$ 2,076.95	Stools for Instructors and Students to be used
					in the labs at Pecan STEM Bldg. 2nd Floor
3	14	RPMM2-225 Rhino Chair Mid Height Med, Back	$ 347.71	$ 4,867.94	Bond Construction FFE (Nursing Allied Health) - Dr. Shirley A. Reed
					Stools for Students to be used in the labs at
					Nursing Allied Health 3rd Floor
4	2	RSOH1.3.225 Rhino Plus Round Stool, No Back, High Height, Hand Activation	$ 240.26	$ 480.52	Bond Construction FFE (Nursing Allied Health) - Dr. Shirley A. Reed
	2	RPMM2.225 Rhino Plus Chair, Mid Height Med, Back	$ 347.71	$ 695.42	Stools for Instructors and Students to be used
	1	RSOH1.3.292 Rhino Plus Round Stool, No Back, High Height	$ 240.26	$ 240.26	in the labs at Nursing Allied Health 4th Floor
	2	RPMM2.292 Rhino Plus Chair, Mid Height Med, Back	$ 347.71	$ 695.42	
5	1	Labor to receive, inspect, deliver, install and remove debris	$ 11,722.00	$ 11,722.00	
		Cramer Total		**$ 127,168.46**	
Cultural Surroundings (TASB - BuyBoard)					
1	1	Iduna Circulation Desk	$ 14,685.75	$ 14,685.75	Bond Construction FFE (Mid Valley Library) - Dr. Shirley A. Reed
	1	Iduna Help Desk	$ 10,823.30	$ 10,823.30	Circulation Desk, Help Desk , Collaboration Credenza, and
	1	Nova 68-SF Nova Steel Shelving Range	$ 909.50	$ 909.50	Shelving Units to be used at the Mid Valley Library
	1	BIB-R07.14.01.05 Bibli-Ca OPAC Stand Adjustable w/CPU Box	$ 654.08	$ 654.08	
	1	Iduna Student Collaboration Credenza Unit	$ 5,617.02	$ 5,617.02	

SOUTH TEXAS COLLEGE
1. 2013 BOND CONSTRUCTION FURNITURE
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#	Qty	Description	Unit Price	Extension	Requesting Department
	1	Installation	$ 2,970.00	$ 2,970.00	
	1	Freight	$ 3,000.00	$ 3,000.00	
2	1	Iduna Circulation Desk	$ 15,501.63	$ 15,501.63	Mid Vally Campus Library Repurpose-FFE - Dr. Shirley A. Reed
	1	Iduna Help Desk	$ 10,823.30	$ 10,823.30	Circulation Desk, Help Desk , Collaboration Credenza, and
	1	Nova 68-SF Nova Steel Shelving Range, Single Faced Shelving	$ 1,127.84	$ 1,127.84	Shelving Units to be used at the Mid Valley Library
	1	Nova 48-SF Nova Steel Shelving Range, Singe Faced Shelving 48"H	$ 1,409.80	$ 1,409.80	
	1	BIB-R07.14.01.05 Bibli-Ca OPAC Stand - Adjustable w CPU Box	$ 654.08	$ 654.08	
	1	Nova 48-DF Nova Steel Shelving Range - Mobile Double Faced Shelving	$ 2,944.29	$ 2,944.29	
	2	Nova 48-DF Curved Nova Steel Shelving Rage - Mobile Double Faced Shelving	$ 2,231.67	$ 4,463.34	
	1	Nova 48-DF Nova Steel Shelving Range - Mobile Double Faced Shelving	$ 1,177.60	$ 1,177.60	
	1	Nova 68-SF Nova Steel Shelving Range - Single Faced Shelving	$ 909.50	$ 909.50	
	2	Nova 68-SF Nova Steel Shelving Range - Single Faced Shelving	$ 1,224.69	$ 2,449.38	
	1	Nova 68-SF Nova Steel Shelving Range, Single Faced Shelving	$ 1,632.92	$ 1,632.92	
	1	Iduna Student Collaboration Credenza Unit	$ 5,617.02	$ 5,617.02	
	1	Installation	$ 3,960.00	$ 3,960.00	
	1	Freight	$ 5,000.00	$ 5,000.00	
3	1	Iduna Circulation Desk	$ 19,294.47	$ 19,294.47	Bond Construction FFE (Starr County Library) - Dr. Shirley A. Reed
	1	Iduna Circulation Desk Credenza	$ 4,395.61	$ 4,395.61	Circulation Desk, Help Desk , Collaboration Credenza, and
	1	Iduna Help Desk	$ 18,007.45	$ 18,007.45	Shelving Units to be used at the Starr County Library
	1	Iduna Student Collaboration Credenza Unit	$ 5,617.02	$ 5,617.02	
	1	Nova 68-SF Nova Steel Shelving Range, Single Faced Shelving	$ 5,380.13	$ 5,380.13	
	2	Nova 68-SF Nova Steel Shelving Range, Single Faced Shelving	$ 1,632.92	$ 3,265.84	
	1	Nova 68-DF Nova Steel Shelving Range - Mobile Double Faced Shelving	$ 4,440.15	$ 4,440.15	
	1	Nova 68-DF Curved Nova Steel Shelving Range - Mobile Double Faced Shelving	$ 3,285.96	$ 3,285.96	
	1	BIB-R07.14.01.05 Bibli-Ca OPAD Stand - Adjustable w/ CPU Box	$ 654.08	$ 654.08	
	1	Book Display Mobile 30"Wx30"Dx68"H	$ 3,233.00	$ 3,233.00	
	1	Installation	$ 5,445.00	$ 5,445.00	
	1	Freight	$ 5,000.00	$ 5,000.00	
4	1	Iduna Circulation Desk, (4) Desk sections	$ 24,045.92	$ 24,045.92	Bond Construction FFE (Nursing Allied Health Library) - Dr. Shirley A. Reed
	1	Iduna Help Desk, (4) Desk Sections	$ 14,969.47	$ 14,969.47	Circulation Desk, Help Desk , Collaboration Credenza, and
	2	BIB-R07.14.01.05 Bibli-CA OPAC Stand Adjustable	$ 654.08	$ 1,308.16	Shelving Units to be used at the Nursing Allied Health Library
	1	Nova 68-SF Nova Steel Shelving Range	$ 2,333.79	$ 2,333.79	
	2	Nova 68-SF Nova Steel Shelving Range	$ 1,632.92	$ 3,265.84	
	1	Nova 68-SF Nova Steel Shelving Range	$ 2,041.15	$ 2,041.15	
	1	Book Display Mobile 30"Wz30"Dx68"H	$ 3,233.00	$ 3,233.00	
	1	Installation	$ 3,960.00	$ 3,960.00	
	1	Freight	$ 5,000.00	$ 5,000.00	
		Cultural Surroundings Total		**$ 234,506.39**	
Datum Filing Systems, Inc. / Gateway Printing and Office Supply, Inc. (TIPS)					
1	13	2036KH Heavy Duty Trakslider Top Shelf 36Wx20D	$ 30.75	$ 399.75	Bond Construction FFE (Pecan STEM Bldg.) - Dr. Shirley A. Reed
	52	2036TH Unslotted Heavy Duty Plus Shelf 36Wx20D 18G	$ 33.10	$ 1,721.20	Open Shelving Units for Storage at Pecan STEM Bldg. 1st Floor
	26	7620LO Open L Upright 20Dx76 1/4H	$ 44.96	$ 1,168.96	
	52	HR20 Heavy Duty Plus Shelf Reinforcement 20"	$ 2.75	$ 143.00	

SOUTH TEXAS COLLEGE
1. 2013 BOND CONSTRUCTION FURNITURE
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#	Qty	Description	Unit Price	Extension	Requesting Department
	130	HS-3611 Heavy Duty Plus Shelf Support 36"	$ 5.56	$ 722.80	
2	7	2036KH Heavy Duty Trackslider Top Shelf 36Wx20D	$ 30.75	$ 215.25	Bond Construction FFE (Pecan STEM Bldg.) - Dr. Shirley A. Reed
	28	2036TH Unslotted Heavy Duty Plus Shelf 36Wx20D 18G	$ 33.10	$ 926.80	Open Shelving Units for Storage at Pecan STEM Bldg. 2nd Floor
	14	7620LO Open L Upright 20Dx76 1/4H	$ 44.96	$ 629.44	
	28	HR20 Heavy Duty Plus Shelf Reinforcement 20"	$ 2.75	$ 77.00	
	70	HS-3611 Heavy Duty Plus Shelf Support 36"	$ 5.56	$ 389.20	
3	13	2036KH Heavy Duty Trackslider Top Shelf 36Wx20D	$ 30.75	$ 399.75	Mid Valley Campus Library Re-Purpose-FFE - Dr. Shirley A. Reed
	52	2036TH Unslotted Heavy Duty Plus Shelf 36Wx20D 18G	$ 33.10	$ 1,721.20	Open Shelving Units for Storage at the Mid Valley Library
	26	7620LO Open L Upright 20Dx76 1/4H	$ 44.96	$ 1,168.96	
	52	HR20 Heavy Duty Plus Shelf Reinforcement 20"	$ 2.75	$ 143.00	
	130	HS-3611 Heavy Duty Plus Shelf Support 36"	$ 5.56	$ 722.80	
4	17	2036KH Heavy Duty Trackslider Top Shelf 36Wx20D	$ 30.75	$ 522.75	Bond Construction FFE (Starr County Library) - Dr. Shirley A. Reed
	68	2036TH Unslotted Heavy Duty Plus Shelf 36Wx20D 18G	$ 33.10	$ 2,250.80	Open Shelving Units for Storage at
	34	7620LO Open L Upright 20Dx76 1/4H	$ 44.96	$ 1,528.64	Starr County Library
	68	HR20 Heavy Duty Plus Shelf Reinforcement 20"	$ 2.75	$ 187.00	
	170	HS-3611 Heavy Duty Plus Shelf Support 36"	$ 5.56	$ 945.20	
5	11	2036KH Heavy Duty Trackslider Top Shelf 36Wx20D	$ 30.75	$ 338.25	Bond Construction FFE (Nursing Allied Health Library) - Dr. Shirley A. Reed
	44	2036TH Unslotted Heavy Duty Plus Shelf 36Wx20D 18G	$ 33.10	$ 1,456.40	Open Shelving Units for Storage at
	22	7620LO Open L Upright 20Dx76 1/4H	$ 44.96	$ 989.12	Nursing Allied Health Library
	44	HR20 Heavy Duty Plus Shelf Reinforcement 20"	$ 2.75	$ 121.00	
	110	HS-3611 Heavy Duty Plus Shelf Support 36"	$ 5.56	$ 611.60	
6	5	2036KH Heavy Duty Trackslider Top Shelf 36Wx20D	$ 30.75	$ 153.75	Bond Construction FFE (Nursing Allied Health) - Dr. Shirley A. Reed
	20	2036TH Unslotted Heavy Duty Plus Shelf 36Wx20D 18G	$ 33.10	$ 662.00	Open Shelving Units for Storage at
	10	7620LO Open L Upright 20Dx76 1/4H	$ 44.96	$ 449.60	Nursing Allied Health 2nd Floor
	20	HR20 Heavy Duty Plus Shelf Reinforcement 20"	$ 2.75	$ 55.00	
	50	HS-3611 Heavy Duty Plus Shelf Support 36"	$ 5.56	$ 278.00	
7	5	2036KH Heavy Duty Trackslider Top Shelf 36Wx20D	$ 30.75	$ 153.75	Bond Construction FFE (Nursing Allied Health) - Dr. Shirley A. Reed
	20	2036TH Unslotted Heavy Duty Plus Shelf 36Wx20D 18G	$ 33.10	$ 662.00	Open Shelving Units for Storage at
	10	7620LO Open L Upright 20Dx76 1/4H	$ 44.96	$ 449.60	Nursing Allied Health 3rd Floor
	20	HR20 Heavy Duty Plus Shelf Reinforcement 20"	$ 2.75	$ 55.00	
	50	HS-3611 Heavy Duty Plus Shelf Support 36"	$ 5.56	$ 278.00	
8	1	Labor to receive, inspect, deliver, install and remove debris	$ 3,195.00	$ 3,195.00	
		Datum Filing Systems, Inc. Total		**$ 25,891.57**	

SOUTH TEXAS COLLEGE
1. 2013 BOND CONSTRUCTION FURNITURE
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#	Qty	Description	Unit Price	Extension	Requesting Department
Eko Contract / Gateway Printing and Office Supply, Inc. (TIPS)					
1	8	37001UP Hark One Seat with Privacy Panel	$ 1,854.15	$ 14,833.20	Bond Construction FFE (Mid Valley Library) - Dr. Shirley A. Reed
					Student Seating for the Mid Valley Library
2	24	37001UP Hark One Seat with Privacy Panel	$ 1,854.15	$ 44,499.60	Mid Valley Campus Library Re-Purpose-FFE - Dr. Shirley A. Reed
					Student Seating for the Mid Valley Library
3	8	37001UP Hark One Seat with Privacy Panel	$ 1,854.15	$ 14,833.20	Bond Construction FFE (Starr County Library) - Dr. Shirley A. Reed
					Student Seating for the Starr County Library
4	16	37001UP Hark One Seat with Privacy Panel	$ 1,854.15	$ 29,666.40	Bond Construction FFE (Nursing Allied Health) - Dr. Shirley A. Reed
					Student Seating for the Nursing Allied Health Library
5	1	Labor to receive, inspect, deliver, install and remove debris	$ 10,385.00	$ 10,385.00	
		Eko Contract Total		**$ 114,217.40**	
Erg International / Gateway Printing and Office Supply, Inc. (TXMAS)					
1	2	SP/Brandon Custom Hexagon Shaped Table	$ 619.20	$ 1,238.40	Bond Construction FFE (Pecan STEM Bldg.) - Dr. Shirley A. Reed
	1	Freight	$ 130.00	$ 130.00	Open Area Tables for Pecan STEM Bldg. 1st Floor
2	1	Labor to receive, inspect, deliver, install and remove debris	$ 137.00	$ 137.00	
		Erg International Total		**$ 1,505.40**	
Exemplis Corporation / Gateway Printing and Office Supply, Inc. (NIPA/TXMAS)					
1	17	40Y.A17 TR2 Task Chair Enhanced Synchro Control	$ 328.42	$ 5,583.14	Bond Construction FFE (Pecan STEM Bldg.) - Dr. Shirley A. Reed
	10	VS.FS8 Visit, Upholstered Arm Chair 35H x 28.5 x 29D	$ 717.38	$ 7,173.80	Chairs for Faculty/Staff and Lobby Area Seating
	2	VS Visit Armless Single Seat Chair 35H x 22.5 x 29D	$ 624.45	$ 1,248.90	to be used at Pecan STEM Bldg. 1st Floor
2	13	40Y.A17 TR2 Task Chair Enhanced Synchro Control	$ 328.42	$ 4,269.46	Bond Construction FFE (Pecan STEM Bldg.) - Dr. Shirley A. Reed
	2	VS.FS8 Visit, Upholstered Arm Chair 35H x 28.5 x 29D	$ 717.38	$ 1,434.76	Chairs for Faculty/Staff and Lobby Area Seating
					to be used at Pecan STEM Bldg. 2nd Floor
3	4	40Y.A17 TR2 Task Chair Enhanced Synchro Control	$ 328.42	$ 1,313.68	Bond Construction FFE (Mid Valley Library) - Dr. Shirley A. Reed
					Chairs for Faculty/Staff to be used at
					Mid Valley Library
4	15	40Y.A17 TR2 Task Chair Enhanced Synchro Control	$ 328.42	$ 4,926.30	Mid Valley Campus Library Re-Purpose-FFE - Dr. Shirley A. Reed
	2	VS.FS8 Visit, Upholstered Arm 35Hx28.5x29D, Momentum, Silica, Tropic	$ 761.02	$ 1,522.04	Chairs for Faculty/Staff and Open Area Seating
	2	VS.FS8 Visit, Upholstered Arm 35Hx28.5x29D, Momentum, Silica, Appletini	$ 761.02	$ 1,522.04	to be used at Mid Valley Library
	7	VS.FS8 Visit, Upholstered Arm 35Hx28.5x29D, Momentum, Silica, Gallant	$ 719.49	$ 5,036.43	

SOUTH TEXAS COLLEGE
1. 2013 BOND CONSTRUCTION FURNITURE
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#	Qty	Description	Unit Price	Extension	Requesting Department
5	13	40Y.A17 TR2 Task Chair Enhanced Synchro Control	$ 328.42	$ 4,269.46	Bond Construction FFE (Starr County Library) - Dr. Shirley A. Reed
	3	VS.FS8 Visit, Upholstered Arm 35Hx28.5x29D, Momentum, Silica, Tropic	$ 761.02	$ 2,283.06	Chairs for Faculty/Staff and Open Area Seating
	2	VS.FS8 Visit, Upholstered Arm 35Hx28.5x29D, Momentum, Silica, Appletini	$ 761.02	$ 1,522.04	to be used at Starr County Library
	2	VS.FS8 Visit, Upholstered Arm 35Hx28.5x29D, Momentum, Silica, Marigold	$ 761.02	$ 1,522.04	
	9	VS.FS8 Visit, Upholstered Arm 35Hx28.5x29D, Momentum, Silica, Gallant	$ 719.49	$ 6,475.41	
6	13	40Y.A17 TR2 Task Chair Enhanced Synchro Control	$ 328.42	$ 4,269.46	Bond Construction FFE (Nursing Allied Health Library) - Dr. Shirley A. Reed
	4	VS.FS8 Visit, Upholstered Arm 35Hx28.5x29D, Momentum, Silica, Gallant	$ 719.49	$ 2,877.96	Chairs for Faculty/Staff and Open Area Seating
					to be used at Nursing Allied Health Library
7	3	40Y.A17 TR2 Task Chair Enhanced Synchro Control	$ 328.42	$ 985.26	Bond Construction FFE (Nursing Allied Health) - Dr. Shirley A. Reed
	1	VS.FS8 Visit, Upholstered Arm Chair 35H x 28.5 x 29D	$ 717.38	$ 717.38	Chairs for Faculty/Staff and Lobby Area Seating
					Nursing Allied Health 1st Floor
8	13	40Y.A17 TR2 Task Chair Enhanced Synchro Control	$ 328.42	$ 4,269.46	Bond Construction FFE (Nursing Allied Health) - Dr. Shirley A. Reed
					Chairs for Faculty/Staff and Lobby Area Seating
					Seating for Nursing Allied Health 2nd Floor
9	21	40Y.A17 TR2 Task Chair Enhanced Synchro Control	$ 328.42	$ 6,896.82	Bond Construction FFE (Nursing Allied Health) - Dr. Shirley A. Reed
					Chairs for Faculty/Staff and Lobby Area Seating
					Seating for Nursing Allied Health 3rd Floor
10	12	40Y.A17 TR2 Task Chair Enhanced Synchro Control	$ 328.42	$ 3,941.04	Bond Construction FFE (Nursing Allied Health) - Dr. Shirley A. Reed
	2	VS.FS8 Visit, Upholstered Arm Chair 35H x 28.5 x 29D	$ 717.38	$ 1,434.76	Chairs for Faculty/Staff and Lobby Area Seating
	3	VS Visit, Armless, Single Seat 35Hx22.5x29D	$ 624.45	$ 1,873.35	Seating for Nursing Allied Health 4th Floor
11	1	Labor to receive, inspect, deliver, install and remove debris	$ 7,743.00	$ 7,743.00	
		Exemplis Corporation Total		**$ 85,111.05**	
Herman Miller, Inc. / Workplace Resources (U. S. Communities)					
1	5	Y1414.J10G Logic Mini, 1 Simplex Receptacle/2 Power USB 10' Cord	$ 157.32	$ 786.60	Bond Construction FFE (Mid Valley Library) - Dr. Shirley A. Reed
	5	BVS1N.RL Social Chair, Right, Legs	$ 947.14	$ 4,735.70	Tables with Power and Chairs for student use
	5	BVT2.29PLL Focus Café Table, Power Access, Table w/Chair	$ 552.46	$ 2,762.30	at the Mid Valley Library
	3	Y1414.J10G Logic Mini, 1 Simplex Receptacle/2 Power USB 10' Cord	$ 157.32	$ 471.96	
	3	BVS1N.LL Social Chair, Left, Legs	$ 947.14	$ 2,841.42	
	3	BVS1N.RL Social Chair, Right, Legs	$ 947.14	$ 2,841.42	
	3	BVT1.29PL Single Café Table, Power Access, 29D	$ 398.82	$ 1,196.46	
	2	Y1414.J10G Logic Mini, 1 Simplex Receptacle/2 Power USB 10' Cord	$ 157.32	$ 314.64	
	3	BVS1N.LL Social Chair, Left, Legs	$ 947.14	$ 2,841.42	
	3	BVS1N.RL Social Chair, Right, Legs	$ 947.14	$ 2,841.42	
	2	BVT1.29PL Single Café Table, Power Access, 29D	$ 398.82	$ 797.64	

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#	Qty	Description	Unit Price	Extension	Requesting Department
2	4	Y1414.J10G Logic Mini, 1 Simplex Receptacle/2 Power USB 10' Cord	$ 157.32	$ 629.28	Mid Valley Campus Library Re-Purpose-FFE - Dr. Shirley A. Reed
	4	BVS1N.RL Social Chair, Right, Legs	$ 947.14	$ 3,788.56	Tables with Power and Chairs for student use
	4	BVT2.29PLL Focus Café Table, Power Access, Table w/Chair	$ 552.46	$ 2,209.84	at the Mid Valley Library
	2	DU6ACS.2436LE Renew Rect Table C-Foot,	$ 973.17	$ 1,946.34	
3	4	Y1414.J10G Logic Mini, 1 Simplex Receptacle/2 Power USB 10' Cord	$ 157.32	$ 629.28	Bond Construction FFE (Starr County Library) - Dr. Shirley A. Reed
	4	BVS1N.RL Social Chair, Right, Legs	$ 947.14	$ 3,788.56	Tables with Power and Chairs for student use
	4	BVT2.29PLL Focus Café Table, Power Access, Table w/Chair	$ 552.46	$ 2,209.84	at the Starr County Library
	3	Y1414.J10G Logic Mini, 1 Simplex Receptacle/2 Power USB 10' Cord	$ 157.32	$ 471.96	
	3	BVS1N.LL Social Chair, Left, Legs	$ 947.14	$ 2,841.42	
	3	BVS1N.RL Social Chair, Right, Legs	$ 947.14	$ 2,841.42	
	3	BVT1.29PL Single Cage Table, Power Access, Lam 29D	$ 398.82	$ 1,196.46	
	2	DU6ACS.2436LE Renew Rect Table C-Foot,	$ 973.17	$ 1,946.34	
4	4	Y1414.J10G Logic Mini, 1 Simplex Receptacle/2 Power USB 10' Cord	$ 157.32	$ 629.28	Bond Construction FFE (Nursing Allied Health Library) - Dr. Shirley A. Reed
	4	BVS1N.RL Social Chair, Right, Legs	$ 947.14	$ 3,788.56	Tables with Power and Chairs for student use
	4	BVT2.29PLL Focus Café Table, Power Access, Table w/Chair	$ 552.46	$ 2,209.84	at the Nursing Allied Health Library
	4	Y1414.J10G Logic Mini, 1 Simplex Receptacle/2 Power USB 10' Cord	$ 157.32	$ 629.28	
	4	BVS1N.LL Social Chair, Left, Legs	$ 947.14	$ 3,788.56	
	4	BVS1N.RL Social Chair, Right, Legs	$ 947.14	$ 3,788.56	
	4	BVT1.29PL Single Cage Table, Power Access, Lam 29D	$ 398.82	$ 1,595.28	
	1	DU6ACS.2436LE Renew Rect Table C-Foot,	$ 973.17	$ 973.17	
5	1	Labor to receive, inspect, deliver, install and remove debris	$ 7,201.05	$ 7,201.05	
		Herman Miller, Inc. Total		**$ 71,533.86**	
The Hon Company / Gateway Printing and Office Supply, Inc. (TXMAS/NIPA)					
1	13	HS72ABC Brigade Bookcase 5-Shelf, Black	$ 184.80	$ 2,402.40	Bond Construction FFE (Pecan STEM Bldg.) - Dr. Shirley A. Reed
	1	HSC2472 Storage Cabinet 24Dx36Wx72H, Black	$ 417.90	$ 417.90	Bookcases, Storage, and File Cabinets for Faculty/Staff
	1	HS42ABC Brigade Bookcase 3-Shelf, Black	$ 108.78	$ 108.78	to be used at the Pecan STEM Bldg. 1st Floor
	4	H314 Vertical File 4 Drawer Letter with Lock, Black	$ 236.88	$ 947.52	
2	13	HS72ABC Brigade Bookcase 5-Shelf, Black	$ 184.80	$ 2,402.40	Bond Construction FFE (Pecan STEM Bldg.) - Dr. Shirley A. Reed
	2	H314 Vertical File 4 Drawer Letter with Lock, Black	$ 236.88	$ 473.76	Bookcases, Storage, and File Cabinets for Faculty/Staff
					to be used at the Pecan STEM Bldg. 2nd Floor
3	7	HSC2472 Storage Cabinet 24Dx36Wx72H	$ 417.90	$ 2,925.30	Mid Valley Campus Library Re-Purpose-FFE - Dr. Shirley A. Reed
					Storage Cabinets for the Mid Valley Library
4	6	HSC2472 Storage Cabinet 24Dx36Wx72H	$ 417.90	$ 2,507.40	Bond Construction FFE (Starr County Library) - Dr. Shirley A. Reed
					Storage Cabinets for the Starr County Library

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#	Qty	Description	Unit Price	Extension	Requesting Department
5	5	HSC2472 Storage Cabinet 24Dx36Wx72H	$ 417.90	$ 2,089.50	Bond Construction FFE (Nursing Allied Health Library) - Dr. Shirley A. Reed
					Storage Cabinets for the Nursing Allied Health Library
6	13	HS72ABC Brigade Bookcase 5-Shelf, Black	$ 184.80	$ 2,402.40	Bond Construction FFE (Nursing Allied Health) - Dr. Shirley A. Reed
	1	H314 Vertical File 4 Drawer Letter with Lock, Black	$ 236.88	$ 236.88	Bookcases and File Cabinets for the Nursing Allied Health 2nd Floor
7	12	HS72ABC Brigade Bookcase 5-Shelf, Black	$ 184.80	$ 2,217.60	Bond Construction FFE (Nursing Allied Health) - Dr. Shirley A. Reed
	2	H314 Vertical File 4 Drawer Letter with Lock, Black	$ 236.88	$ 473.76	Bookcases and File Cabinets for the Nursing Allied Health 3rd Floor
8	15	HS72ABC Brigade Bookcase 5-Shelf, Black	$ 184.80	$ 2,772.00	Bond Construction FFE (Nursing Allied Health) - Dr. Shirley A. Reed
	16	H314 Vertical File 4 Drawer Letter with Lock, Black	$ 236.88	$ 3,790.08	Bookcases and File Cabinets for the Nursing Allied Health 4th Floor
9	1	Labor to receive, inspect, deliver, install and remove debris	$ 2,620.00	$ 2,620.00	
		The Hon Company Total		**$ 28,787.68**	
JSJ Furniture Corporation/dba Izzy+ / Gateway Printing and Office Supplies, Inc. (NIPA/TCPN)					
1	6	RLNTR6070CB Dewey 6 Top Table, 29" Height	$ 769.86	$ 4,619.16	Bond Construction FFE (Mid Valley Library) - Dr. Shirley A. Reed
	3	NEM30114CH Nemo Bar Counter Height 30"Dx144"Wx34"H	$ 7,365.37	$ 22,096.11	Tables with Power for the Mid Valley Library
2	2	RLNTR6070CB Dewey 6 Top Table, 29" Height	$ 786.24	$ 1,572.48	Mid Valley Library Re-Purpose-FFE - Dr. Shirley A. Reed
	2	NEM30114CH Nemo Bar Counter Height 30"Dx144"Wx34"H	$ 7,522.08	$ 15,044.16	Tables with Power for the Mid Valley Library
3	2	RLNTR6070CB Dewey 6 Top Table, 29" Height	$ 769.86	$ 1,539.72	Bond Construction FFE (Starr County Library) - Dr. Shirley A. Reed
	3	NEM30144CH Nemo Bar Counter Height 30"Dx144"Wx34"H	$ 7,365.37	$ 22,096.11	Tables with Power for the Starr County Library
4	2	RLNTR6070CB Dewey 6 Top Table, 29" Height	$ 769.86	$ 1,539.72	Bond Construction FFE (Nursing Allied Health Library) - Dr. Shirley A. Reed
	3	NEM30144CH Nemo Bar Counter Height 30"Dx144"Wx34"H	$ 7,365.37	$ 22,096.11	Tables with Power for the Nursing Allied Health Library
5	1	Labor to receive, inspect, deliver, install and remove debris	$ 9,736.00	$ 9,736.00	
		JSS Furniture Corporation dba Izzy+ Total		**$ 100,339.57**	
Krueger International, Inc. / Gateway Printing and Office Supply, Inc. (NJPA/TXMAS)					
1	8	KI/62/JR39 Impress Task, Pedestal Base, T-Arms, Upholstered	$ 375.84	$ 3,006.72	Bond Construction FFE (Pecan STEM Bldg.) - Dr. Shirley A. Reed
	8	Upcharge Per Unit	$ 38.29	$ 306.32	Instructor Classroom Tables and Chairs, Conference Tables,
	5	B255F-74P Barron Table Rectangular 30x60"	$ 611.52	$ 3,057.60	Faculty/Staff Desk, Waiting Area Seating, Information Commons
	4	7D/D3048-74P-F Desk Full Modesty Panel, 74P Edge, 30x48"W	$ 498.24	$ 1,992.96	Chairs, Student Collaboration Chairs, and Tables to be used
	16	S7P/1530WBBF Files Supporting Ped-Box/Box/File 30" Nominal Depth	$ 408.00	$ 6,528.00	at Pecan STEM Bldg. 1st Floor
	30	SWNA Strive High Density Sled Base, Poly	$ 92.16	$ 2,764.80	
	9	BR35FX-74P Barron Fixed Round Table	$ 680.64	$ 6,125.76	
	8	MSP Maestro Stack Chair, Polypropylene	$ 74.88	$ 599.04	

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#	Qty	Description	Unit Price	Extension	Requesting Department
	8	PINR3060C-74P Pirouette, Nesting Collaborative	$ 539.04	$ 4,312.32	
	17	RAPWAUS Rapture Four-Leg, Armchair, Uph Seat/Poly Back	$ 194.88	$ 3,312.96	
	1	7D/B2436-74P-F Desk Bridge, Full Modesty Panel 24x 36"W	$ 350.88	$ 350.88	
	1	7D/D2472-74P-F Desk Full Modesty Panel 24x72"W	$ 487.20	$ 487.20	
	12	7D/D3066-74P-F Desk Full Modesty Panel, 74P	$ 558.72	$ 6,704.64	
	12	S7P/1524WFF Files Supporting Ped-File/File-24"	$ 353.76	$ 4,245.12	
	11	7D/R2448-74P-F Desk Return, Full Modesty Panel	$ 406.08	$ 4,466.88	
	6	WBWD2436-74P WorkZone w/Power Basic Worksurface 24x36"W	$ 546.24	$ 3,277.44	
	1	WZ.T6PI.29 WorkZone Floor Infeed for 29" Tall Table	$ 163.20	$ 163.20	
	3	WZ.T6RECP.1 WorkZone Receptacle 810 -6-2-2 (1.12") 1	$ 12.48	$ 37.44	
	3	WZ.R6RECP.2 WorkZone Receptacle 810 6-2-2 (1.12") 2	$ 12.48	$ 37.44	
	5	WZ.T6SC18 WorkZone 810 6-2-2 Table to Table Jumper	$ 58.56	$ 292.80	
2	2	HUN2060-74P Hurry Up Table Flip Top, 20x60" 74P Edge	$ 583.68	$ 1,167.36	Bond Construction FFE (Pecan STEM Bldg.) - Dr. Shirley A. Reed
	7	KI/62/JR39 Impress Task, Pedestal Base, T-Arms, Upholstered	$ 375.84	$ 2,630.88	Student Collaboration, Instructor Classroom,
	7	Upcharge Per Unit	$ 38.29	$ 268.03	Tables and Chairs, Conference Tables,
	32	SWNA Strive High Density Sled Base, Poly	$ 92.16	$ 2,949.12	Waiting Area Chairs, Faculty/Staff Chairs
	8	BR35FX-74P Barron Fixed Leg Round Table, 42"	$ 680.64	$ 5,445.12	to be used at the Pecan STEM Bldg. 2nd Floor
	15	RAPWAUS Rapture Four-Leg, Armchair, Uph Seat/Poly Back	$ 194.88	$ 2,923.20	
	13	7D/R2448-74P-F Desk Return, Full Modesty Panel	$ 406.08	$ 5,279.04	
	13	S7P/1530WBBF Files Supporting Ped-Box/Box/File 30" Nominal Depth	$ 408.00	$ 5,304.00	
	13	7D/D3066-74P-F Desk Full Modesty Panel, 74P	$ 558.72	$ 7,263.36	
	13	S7P/1524WFF Files Supporting Ped-File/File-24"	$ 353.76	$ 4,598.88	
	5	B255F-74P Barron Table Rectangular 30x60"	$ 611.52	$ 3,057.60	
3	1	AC817.108 Activ8 Infeed	$ 96.96	$ 96.96	Mid Valley Campus Library Re-Purpose-FFE - Dr. Shirley A. Reed
	17	AC8JP.53 Activ8 Jumper 53" Long	$ 35.52	$ 603.84	Workstations to be used at the Mid Valley Library
	18	AC8PUM.7 Activ8 Power-Up Module	$ 89.76	$ 1,615.68	
	18	AC8RPTCZB.12 Activ8 Module and Attachment Bracket for Connection Zone	$ 33.60	$ 604.80	
	6	CZBDSF2419/1 CZ Worksurface Divider Screen, 19"Hx24"W, Fabric	$ 171.84	$ 1,031.04	
	5	CZBDSF7219/1 CZ Worksurface Divider Screen, 19"Hx72"W, Fabric	$ 289.92	$ 1,449.60	
	9	CZBPSF7219/1 CZ Worksurface Privacy Screen, 19"Hx72"W, Fabric	$ 301.92	$ 2,717.28	
	7	CZBSA244872/F CZ 24" Single- Sided Adder Telescopies Beam Frame	$ 197.76	$ 1,384.32	
	2	CZBSS244872/F CZ 24" Single-Sided Standalone/Starter Telescopic Beam Frame	$ 285.60	$ 571.20	
	9	CZBWR24721NM-74P CZ 24" Deep Rectilinear Worksurface, Single Sided	$ 191.04	$ 1,719.36	
	9	CZBWRT2448-74P CZ Return, Standard Height, Unpowered	$ 102.72	$ 924.48	
	9	CZPDS24MBF CZ Mobile Pedestal, Steel Shell, Steel Drawer	$ 173.28	$ 1,559.52	
	9	CZSPP1524 CZ Pedestal Pad 15x21 5/8"	$ 45.60	$ 410.40	
	4	S7L/303603D Lateral File 3H-30Wx18Dx39 1/4"H	$ 604.32	$ 2,417.28	
	2	S7L/36360HD Files Cabinet 2 Shelves 36Wx 18Dx39 1/4"H	$ 498.24	$ 996.48	
	2	S7L/7236T/74P Laminate Top for Back to Back Units, 74P Edge 72x36"	$ 338.40	$ 676.80	
	9	SWLB.72 Wall Mounted Load Bar, 72"W	$ 83.04	$ 747.36	
	9	TLT5.24 Universal Shelf/Cabinet Task Light 24"W	$ 36.48	$ 328.32	

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#	Qty	Description	Unit Price	Extension	Requesting Department
	9	ULP24WFF U-Series Worksurface Supporting Pedestal, File/File 24"	$ 239.52	$ 2,155.68	
	9	URSR36/UN/LB unite Universal Regular Shelf, Load Bar Mount	$ 182.88	$ 1,645.92	
	18	USPLPL Unite Splice Plate for 24 & 30" Deep Worksurfaces	$ 3.36	$ 60.48	
	9	USSDH36 U-Series Sliding Door Overhead 36"W	$ 263.52	$ 2,371.68	
	9	UTLT5.24 Unite Overhead Light 24"	$ 36.00	$ 324.00	
4	1	7D/D3066-74P-F Desk Full Modesty Panel, 74P	$ 558.72	$ 558.72	Bond Construction FFE (Starr County Library) - Dr. Shirley A. Reed
	1	7D/R2448-74P-F Desk Return, Full Modesty Panel	$ 406.08	$ 406.08	Desk for Faculty/Staff and Workstations
	1	S7P/1524WFF Files Supporting Ped-File/File 24" Nominal Depth	$ 353.76	$ 353.76	to be used at the Starr County Library
	1	S7P/1530WBBF File Supporting Ped-Box/Box/File 30" Nominal Depth	$ 408.00	$ 408.00	
	1	AC8IF-108 Activ8 Infeed	$ 96.96	$ 96.96	
	11	AC8JP.53 Activ8 Jumper 53" Long	$ 35.52	$ 390.72	
	12	AC8RPTCZB.12 Activ8 Module and Attachment Bracket for Connection Zone	$ 33.60	$ 403.20	
	2	CZBDA484872/F CZ 48"Dual-Sided Adder Telescopic Beam Frame 48-72"	$ 300.96	$ 601.92	
	1	CZBDA484872/F CZ 48" Dual-Sided Standalone/Starter Telescopic Beam Frame	$ 438.24	$ 438.24	
	2	CZBDSF2419/1 CZ Worksurface Divider Screen 19"Hx24"W, Fabric	$ 171.84	$ 343.68	
	1	CZBDSF2419/1 CZ Worksurface Divider Screen 19"Hx24"W Fabric	$ 171.84	$ 171.84	
	5	CZBDSF7219/1 CZ Worksurface Divider Screen, 19" Hx72"W Fabric	$ 289.92	$ 1,449.60	
	3	CZBMSUSD72 CZ Steel Storage Cubby with Center Partition and Steel	$ 644.64	$ 1,933.92	
	3	CZBSPF7219/1 CZ Above Worksurface Supporting Privacy Screen 19"Hx72"W	$ 423.84	$ 1,271.52	
	3	CZBWR24722-74P CZ 24" Deep Rectilinear Worksurface, Dual-Sided	$ 474.72	$ 1,424.16	
	5	CZBWTR2448-74P CZ Returns, Std Height, Unpowered 24x48", 74P Edge	$ 102.72	$ 513.60	
	5	CZPDS24MBF CZ Mobile Pedestal, Steel Shell, Steel Drawer	$ 173.28	$ 866.40	
	5	CZSPP1524 CZ Pedestal Pad 15x21 - 5/8"	$ 45.60	$ 228.00	
	5	ULP24WFF U Series Worksurface Supporting Pedestal, File/File 24" Nominal	$ 239.52	$ 1,197.60	
	10	USPLPL Unite Splice Plate for 24 & 30 Deep Worksurfaces	$ 3.36	$ 33.60	
5	1	7D/D3066-74P-F Desk Full Modesty Panel, 74P	$ 558.72	$ 558.72	Bond Construction FFE (Nursing Allied Health Library) - Dr. Shirley A. Reed
	1	7D/R2448-74P-F Desk Return, Full Modesty Panel	$ 406.08	$ 406.08	Desks for Faculty/Staff and Workstations
	1	S7P/1524WFF Files Supporting Ped-File/File 24" Nominal Depth	$ 353.76	$ 353.76	for Nursing Allied Health Library
	1	S7P/1530WBBF File Supporting Ped-Box/Box/File 30" Nominal Depth	$ 408.00	$ 408.00	
	3	AC8IF-108 Activ8 Infeed	$ 96.96	$ 290.88	
	7	AC8JP.77 Activ8 Jumper 77" Long	$ 40.80	$ 285.60	
	10	AC8RPTCZB.12 Activ8 Module and Attachment Bracket for Connection Zone	$ 33.60	$ 336.00	
	2	CZBDSF2419/1 CZ Worksurface Divider Screen 19"H x 24"W, Fabric	$ 171.84	$ 343.68	
	1	CZBDSF2419/1 CZ Worksurface Divider Screen 19"H x 24"W Fabric	$ 171.84	$ 171.84	
	3	CZBDSF7819/1 CZ Worksurface Divider Screen, 19"H x 78"W Fabric	$ 309.60	$ 928.80	
	2	CZBDSF7819/1 CZ Worksurface Divider Screen, 19"H x 78"W Fabric	$ 309.60	$ 619.20	
	5	CZBLS24 CZ Peninsula Support Frame 24"W	$ 130.56	$ 652.80	
	2	CZBPSF9019/2 CZ Worksurface Privacy Screen, 19" H x 90"W, Fabric	$ 436.32	$ 872.64	
	3	CZBPSF9019/2 CZ Worksurface Privacy Screen, 19" H x 90"W, Fabric	$ 436.32	$ 1,308.96	
	2	CZBSA247296/F CZ 24" Single-Sided Adder Telescopic Beam Frame	$ 218.40	$ 436.80	
	3	CZBSS247296/F CZ 24" Single-Sided Standalone/Starter Telescopic Beam Frame	$ 306.72	$ 920.16	

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#	Qty	Description	Unit Price	Extension	Requesting Department
	5	CZBWR24901NM-74P CZ 24" Deep Rectilinear Worksurface, Single-Sided	$ 217.92	$ 1,089.60	
	5	CZBWRT2454-74P CZ Returns, Std Height, Unpowered, 24x54" 74P Edge	$ 136.32	$ 681.60	
	5	CZPDS24MBF CZ Mobile Pedestal, Steel Shell, Steel Drawer, Box/File, 24"	$ 173.28	$ 866.40	
	5	CZSPP1524 CZ Pedestal Pad 15 x 21 5/8"	$ 45.60	$ 228.00	
	1	S7L/363603D Lateral File, 3H - 36Wx18Dx39 1/4"H	$ 673.44	$ 673.44	
	1	S7L/36360HD File Cabinet - 2 Shelves, 36Wx18Dx39 1/4"H	$ 498.24	$ 498.24	
	1	S7L/72367-74P Laminate Top for Back to Back Units, 74P Edge	$ 338.40	$ 338.40	
	5	SWLB.30 Wall Mounted Load Bar, 30"W	$ 57.12	$ 285.60	
	5	SWLB.60 Wall Mounted Load Bar, 60"W	$ 78.72	$ 393.60	
	5	TLT5.24 Universal Shelf/Cabinet Task Light	$ 36.48	$ 182.40	
	5	ULP24WFF U-Series Worksurface Supporting Pedestal, File/File 24"	$ 239.52	$ 1,197.60	
	5	URSR30/UN/LB Unite Universal Regular Shelf, Load Bar Mount, 30"W	$ 179.04	$ 895.20	
	5	USSDH60 U-Series Sliding Door Overhead, 60"W	$ 355.20	$ 1,776.00	
	5	UTLT5.48 Unite Overhead Light, 48"	$ 42.24	$ 211.20	
6	19	SLSNAP Strive Four-Leg Armless Café Stool, Poly	$ 136.80	$ 2,599.20	Bond Construction FFE (Nursing Allied Health) - Dr. Shirley A. Reed
	6	HUN3060-74P Hurry Up Tables 30x60", 74P Edge	$ 593.28	$ 3,559.68	Student Collaboration, Classroom, and Small Conference
	1	KI62/JR39 Impress Task Chair , Pedestal Base, T Arms	$ 375.84	$ 375.84	Tables and Chairs to be used at the Nursing Allied Health 1st Floor
	1	Upcharge Per Unit	$ 38.29	$ 38.29	
	12	SNNAU Strive Nesting Armless Chair, Uphold, Seat	$ 223.20	$ 2,678.40	
	12	Upcharge Per Unit	$ 12.50	$ 150.00	
	1	B255F-74P Barron Fixed Leg, Rectangle, T- Base, 74P Edge 30x60"	$ 611.52	$ 611.52	
	12	SWNA Strive High Density Sled Base, Poly Armless Chair, Mari Grass	$ 92.16	$ 1,105.92	
	12	SWNA Strive High Density Sled Base, Poly, Armless Chair, Grass Green	$ 92.16	$ 1,105.92	
	34	SWNA Strive High Density Sled Base, Poly, Armless Chair, Surf's Up	$ 92.16	$ 3,133.44	
	7	BR25FT-74P Barron Flip Top, Round, X-Base, 74P Edge	$ 593.76	$ 4,156.32	
	7	BR3FT-74P Barron Flip Top, Square, X-Base, 74P Edge	$ 610.56	$ 4,273.92	
	2	B35R-74P Barron Fixed Leg Table, 74P Edge, 36x60"	$ 653.28	$ 1,306.56	
	5	B36FT-74P Barron Flip-Top, Rect, T-Base, Table, 74P Edge, 36x72"	$ 925.44	$ 4,627.20	
7	4	SWNA Strive High Density Sled Base, Poly, Armless Chair, Grass Green	$ 92.16	$ 368.64	Bond Construction FFE (Nursing Allied Health) - Dr. Shirley A. Reed
	2	B36FT-74P Barron Flip-Top, Rect, T-Base, Table, 74P Edge, 36x72"	$ 925.44	$ 1,850.88	Desk for Faculty/Staff, Waiting Area Seating, Student Collaboration,
	9	KI62/JR39 Impress Task Chair , Pedestal Base, T Arms	$ 375.84	$ 3,382.56	Small Conference Tables, and Chairs at be used at the
	9	Upcharge Per Unit	$ 38.29	$ 344.61	Nursing Allied Health 2nd Floor
	9	B255F-74P Barron Fixed Leg, Rectangle, T- Base, 74P Edge 30x60"	$ 611.52	$ 5,503.68	
	18	MSP Maestro Stack Chair, Polypropylene	$ 74.88	$ 1,347.84	
	17	RAPWAUS Rapture Four-Leg Armchair, Uph Seat/Poly Back	$ 194.88	$ 3,312.96	
	13	7D/R2448-74P-F Desk Return, Full Modesty Panel	$ 406.08	$ 5,279.04	
	13	S7P/1530WBBF Files Supporting Ped-Box/Box/File 30" Nominal Depth	$ 408.00	$ 5,304.00	
	13	7D/D3066-74P-F Desk Full Modesty Panel, 74P	$ 558.72	$ 7,263.36	
	13	S7P/1524WFF Files Supporting Ped-File/File-24"	$ 353.76	$ 4,598.88	
	4	BR35FX-74P Barron Fixed Leg, Round, LX base, 74P Edge	$ 680.64	$ 2,722.56	

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#	Qty	Description	Unit Price	Extension	Requesting Department
8	4	SWNA Strive High Density Sled Base, Poly, Armless Chair, Grass Green	$ 92.16	$ 368.64	Bond Construction FFE (Nursing Allied Health) - Dr. Shirley A. Reed
	2	B36FT-74P Barron Flip-Top, Rect, T-Base, Table, 74P Edge, 36x72"	$ 925.44	$ 1,850.88	Desk for Faculty/Staff, Waiting Area Seating, Student Collaboration
	7	KI62/JR39 Impress Task Chair , Pedestal Base, T Arms	$ 375.84	$ 2,630.88	Tables and Chairs, and Small Conference Tables and Chairs
	7	Upcharge Per Unit	$ 38.29	$ 268.03	to be used at the Nursing Allied Health 3rd Floor
	11	B255F-74P Barron Fixed Leg, Rectangle, T- Base, 74P Edge 30x60"	$ 611.52	$ 6,726.72	
	12	PINR3072C-74P Pirouette, Nesting Collaborative, Table, 30x72" 74p Edge	$ 578.40	$ 6,940.80	
	18	MSP Maestro Stack Chair, Polypropylene	$ 74.88	$ 1,347.84	
	20	RAPWAUS Rapture Four-Leg Armchair, Uph Seat/Poly Back	$ 194.88	$ 3,897.60	
	4	BR35FX-74P Barron Fixed Leg, Round, LX base, 74P Edge	$ 680.64	$ 2,722.56	
	12	S7P/1530WBBF Files Supporting Ped-Box/Box/File 30" Nominal Depth	$ 408.00	$ 4,896.00	
	12	S7P/1524WFF Files Supporting Ped-File/File-24"	$ 353.76	$ 4,245.12	
	12	7D/R2448-74P-F Desk Return, Full Modesty Panel	$ 406.08	$ 4,872.96	
	12	7D/D3066-74P-F Desk Full Modesty Panel, 74P	$ 558.72	$ 6,704.64	
9	12	SWNA Strive High Density Sled Base, Poly, Armless Chair, Grass Green	$ 92.16	$ 1,105.92	Bond Construction FFE (Nursing Allied Health) - Dr. Shirley A. Reed
	4	B36FT-74P Barron Flip-Top, Rect, T-Base, Table, 74P Edge, 36x72"	$ 925.44	$ 3,701.76	Instructor Classroom Tables and Chairs, Conference Tables,
	24	RAPWAUS Rapture Four-Leg Armchair, Uph Seat/Poly Back	$ 194.88	$ 4,677.12	Faculty/Staff Desk, Waiting Area Seating, Information Commons
	18	MSP Maestro Stack Chair, Polypropylene	$ 74.88	$ 1,347.84	Chairs, Student Collaboration Chairs, and Tables to be used
	4	B255F-74P Barron Fixed Leg, Rectangle, T- Base, 74P Edge 30x60"	$ 611.52	$ 2,446.08	at Nursing Allied Health 4th Floor
	9	7D/R2448-74P-F Desk Return, Full Modesty Panel	$ 406.08	$ 3,654.72	
	12	S7P/1530WBBF Files Supporting Ped-Box/Box/File 30" Nominal Depth	$ 408.00	$ 4,896.00	
	9	7D/D3066-74P-F Desk Full Modesty Panel, 74P	$ 558.72	$ 5,028.48	
	10	S7P/1524WFF Files Supporting Ped-File/File-24"	$ 353.76	$ 3,537.60	
	12	PINR3072C-74P Pirouette, Nesting Collaborative, Table, 30x72" 74p Edge	$ 578.40	$ 6,940.80	
	1	7D/B2436-74P-F Desk, Bridge, Full Modesty Panel, 74P Edge	$ 350.88	$ 350.88	
	1	7D/D2472-74P-F Desk, Full Modesty Panel, 74P Edge 24x72"W	$ 487.20	$ 487.20	
	1	7D/D3066-74P-F Desk Full Modesty Panel, 74P	$ 558.72	$ 558.72	
	5	BR35FX-74P Barron Fixed Leg, Round, LX base, 74P Edge	$ 680.64	$ 3,403.20	
	2	7D/D3048-SE-F Desk Full Modesty Panel, Self Edge 30x48"W	$ 498.24	$ 996.48	
	2	KI62/JR39 Impress Task Pedestal Base, T-Arms, Upholstered	$ 375.84	$ 751.68	
	3	PINR3060C-74P Pirouette, Nesting Collaborative Table, 30x60"	$ 539.04	$ 1,617.12	
	2	Upcharge Per Unit	$ 38.29	$ 76.58	
	1	BS3FT-74P Barron Flip Top Table, Square, X-Base	$ 610.56	$ 610.56	
10	1	Labor to receive, inspect, deliver, install and remove debris	$ 31,538.00	$ 31,538.00	
		Krueger International, Inc. Total		**$ 346,871.94**	
National Office Furniture / Gateway Printing and Office Supply, Inc. (NIPA/TCPN)					
1	8	10N1622RTPUL Universal Pull Up Table 16Dx22W	$ 382.00	$ 3,056.00	Bond Construction FFE (Pecan STEM Bldg.) - Dr. Shirley A. Reed
	1	CBV2448ABES Base Support for 24Dx48W Top, Adjustable Height	$ 743.20	$ 743.20	Tables for Student Collaboration Spaces in
	1	WW2448WSSL Waveworks, 24Dx48W Surface Rectangular	$ 124.00	$ 124.00	Pecan STEM Bldg. 1st Floor
	1	NACPUH CPU Holder	$ 116.00	$ 116.00	
	3	N32T24ENL Reno End Table 24"D	$ 441.60	$ 1,324.80	

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#	Qty	Description	Unit Price	Extension	Requesting Department
2	1	N32T24ENL Reno End Table 24"D	$ 441.60	$ 441.60	Bond Construction FFE (Pecan STEM Bldg.) - Dr. Shirley A. Reed
					Open Area Tables for Pecan STEM Bldg. 2nd Floor
3	1	N32T36MGL Reno Coffee Table Round, Laminate	$ 514.40	$ 514.40	Bond Construction FFE (Mid Valley Library) - Dr. Shirley A. Reed
	1	NACG23ELS Accessories, Power Grommet, Silver	$ 172.40	$ 172.40	Soft/Lounge Seating and Tables for the Mid Valley Library
	2	N92GB2 Fringe, Ganging Connector Bracket, Set of 2	$ 26.40	$ 52.80	
	2	N92MTL3MX Fringe, Mid Bistro Lam, Back 3 Seat, Armless	$ 3,148.80	$ 6,297.60	
	1	N92MTLIN9X Fringe, Mid Bistro Lam, Back, Indise 90 Degree Contrasting	$ 1,874.80	$ 1,874.80	
	11	10N1622RTPUL Universal, 16Dx22W, Pull Up Table, Laminate	$ 382.00	$ 4,202.00	
4	3	N92M2M Fringe, Mid Back, Two Seat, Armless	$ 1,675.20	$ 5,025.60	Mid Valley Campus Library Re-Purpose-FFE - Dr. Shirley A. Reed
	18	10N1622RTPUL Universal, 16Dx22W, Pull Up Table, Laminate	$ 382.00	$ 6,876.00	Soft/Lounge Seating and Tables for the Mid Valley Library
	2	WWN30RDL Waveworks, 30 Dia, Conference Top, Round	$ 278.00	$ 556.00	
	2	CBV2735XBS Conference 27Wx35H Counter Height Base, Metal	$ 246.80	$ 493.60	
	6	WWN30RDL Waveworks, 30 Dia, Conference Top, Round	$ 278.00	$ 1,668.00	
	6	CBV2735XBS Conference 27Wx35H Counter Height Base, Metal	$ 246.80	$ 1,480.80	
5	1	WWN30RDL Waveworks, 30 Dia Conference Top Round	$ 278.00	$ 278.00	Bond Construction FFE (Starr County Library) - Dr. Shirley A. Reed
	1	CBV2728XS Conference 27Wx28H, Four Star Base, Static, Metal	$ 177.20	$ 177.20	Soft/Lounge Seating and Tables for the Starr County Library
	4	CBV2228DS Conference, 22Wx28H, Disc Base, Platinum	$ 212.40	$ 849.60	
	2	N92TRT3048L Fringe, 30Dz48W, Table Top	$ 300.80	$ 601.60	
	4	N92M2M Fringe, Mid Back, Two Seat Armless	$ 1,675.20	$ 6,700.80	
	2	N92M2M Fringe, Mid Back, Two Sear, Armless	$ 1,675.20	$ 3,350.40	
	14	10N1622RTPUL Universal 16Dx22W Pull Up table, Laminate	$ 382.00	$ 5,348.00	
6	1	N32T36MGL Reno Coffee Table Round, Laminate	$ 514.40	$ 514.40	Bond Construction FFE (Nursing Allied Health Library) - Dr. Shirley A. Reed
	1	NACG23ELS Accessories, Power Grommet, Silver	$ 172.40	$ 172.40	Soft/Lounge Seating and Tables for the Nursing Allied Health Library
	2	N92GB2 Fringe, Ganging Connector Bracket, Set of 2	$ 26.40	$ 52.80	
	2	N92MTL3MX Fringe, Mid Bistro Lam, Back 3 Seat, Armless	$ 3,148.80	$ 6,297.60	
	1	N92MTLIN9X Fringe, Mid Bistro Lam, Back, Indise 90 Degree Contrasting	$ 1,874.80	$ 1,874.80	
	1	N92M2M Fringe, Mid Back, Two Seat, Armless	$ 1,675.20	$ 1,675.20	
	10	10N1622RTPUL Universal 16Dx22W Pull Up table, Laminate	$ 382.00	$ 3,820.00	
7	9	N66RD22C Whimsy, 22 Dia, Round, Mobile	$ 255.20	$ 2,296.80	Bond Construction FFE (Nursing Allied Health) - Dr. Shirley A. Reed
	1	N32T24ENL Reno, 24 Dia, End Table Round Laminate	$ 441.60	$ 441.60	Open Area Seating and Tables for Nursing Allied Health 1st Floor
	3	N92H3M Fringe, High Back, Three Seat, Armless	$ 2,452.40	$ 7,357.20	
8	1	N95MCX Swift, Three Seat, Armless	$ 2,312.00	$ 2,312.00	Bond Construction FFE (Nursing Allied Health) - Dr. Shirley A. Reed
	2	N92HTL3M Fringe, High Bistro Lam Back, Three Seat, Armless	$ 2,831.60	$ 5,663.20	Open Area Seating and Tables for Nursing Allied Health 2nd Floor
	1	N95MBX Swift, Two Seat, Armless, Contrasting	$ 1,792.40	$ 1,792.40	

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#	Qty	Description	Unit Price	Extension	Requesting Department
	2	N32T24ENL Reno, 24 Dia End Table, Round, Laminate	$ 441.60	$ 883.20	
	1	N95PPL Swift End Table, Laminate	$ 444.80	$ 444.80	
9	1	N95MCX Swift, Three Seat, Armless	$ 2,312.00	$ 2,312.00	Bond Construction FFE (Nursing Allied Health) - Dr. Shirley A. Reed
	2	N92HTL3M Fringe, High Bistro Lam Back, Three Seat, Armless	$ 2,831.60	$ 5,663.20	Open Area Seating and Tables for Nursing Allied Health 3rd Floor
	1	N95MBX Swift, Two Seat, Armless, Contrasting	$ 1,792.40	$ 1,792.40	
	2	N32T24ENL Reno, 24 Dia End Table, Round, Laminate	$ 441.60	$ 883.20	
	1	N95PPL Swift End Table, Laminate	$ 444.80	$ 444.80	
10	1	N95MCX Swift, Three Seat, Armless	$ 2,312.00	$ 2,312.00	Bond Construction FFE (Nursing Allied Health) - Dr. Shirley A. Reed
	1	N95MBX Swift, Two Seat, Armless, Contrasting	$ 1,792.40	$ 1,792.40	Open Area Seating and Tables for Nursing Allied Health 4th Floor
	4	N32T24ENL Reno, 24 Dia End Table, Round, Laminate	$ 441.60	$ 1,766.40	
	1	N95PPL Swift End Table, Laminate	$ 444.80	$ 444.80	
	4	N92HTL3M Fringe, High Bistro Lam Back, Three Seat, Armless	$ 2,831.60	$ 11,326.40	
11	1	Labor to receive, inspect, deliver, install and remove debris	$ 11,899.41	$ 11,899.41	
		National Office Furniture Total		**$ 128,560.61**	
NOVA Solutions, Inc. / Gateway Printing and Office Supply, Inc. (TIPS)					
1	15	46-DL247130RX-TE0728NK Double User Workstation	$ 1,436.04	$ 21,540.60	Bond Construction FFE (Pecan STEM Bldg.) - Dr. Shirley A. Reed
	1	4P15798-T Double ADA User Workstation	$ 1,695.60	$ 1,695.60	Workstations for Students at Pecan STEM Bldg. 1st Floor
2	15	46-DL247130RX-TE0728NK Double User Workstation	$ 1,436.04	$ 21,540.60	Bond Construction FFE (Pecan STEM Bldg.) - Dr. Shirley A. Reed
	1	4P15798-T Double ADA User Workstation	$ 1,695.60	$ 1,695.60	Workstations for Students at Pecan STEM Bldg. 2nd Floor
3	52	46-DL247130RX-TE0728NK Double User Workstation	$ 1,436.04	$ 74,674.08	Bond Construction FFE (Nursing Allied Health) - Dr. Shirley A. Reed
	3	4P15798-T Double ADA User Workstation	$ 1,695.60	$ 5,086.80	Workstations for Students at Nursing Allied Health 2nd Floor
4	1	Labor to receive, inspect, deliver, install and remove debris	$ 12,625.00	$ 12,625.00	
		NOVA Solutions, Inc. Total		**$ 138,858.28**	
R.T. London Company / Gateway Printing and Office Supply, Inc. (TXMAS)					
1	1	MXBERL5585-LSLPTBD Maxwell Full Bed, 14" Under Bed Clearance	$ 362.87	$ 362.87	Bond Construction FFE (Nursing Allied Health) - Dr. Shirley A. Reed
	1	MTMANX8054 Mattress, Blue Nylon, Full XL	$ 217.89	$ 217.89	Bed and Mattress for the simulation lab at
	1	Freight	$ 450.00	$ 450.00	Nursing Allied Health 4th Floor
2	1	Labor to receive, inspect, deliver, install and remove debris	$ 104.00	$ 104.00	
		R.T. London Company Total		**$ 1,134.76**	
Versteel / Gateway Printing and Office Supply, Inc. (NCPA)					
1	4	WAW2 3060SUFX Wavelink W2, 30x60 Surf Fixed, Laminate Surface Table Top	$ 440.80	$ 1,763.20	Bond Construction FFE (Mid Valley Library) - Dr. Shirley A. Reed
					Tables to be used by Students at the Mid Valley Library

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#	Qty	Description	Unit Price	Extension	Requesting Department
2	4	WAW2 3060SUFX Wavelink W2, 30x60 Surf Fixed, Laminate Surface Table Top	$ 440.80	$ 1,763.20	Mid Valley Campus Library Re-Purpose-FFE - Dr. Shirley A. Reed
					Tables to be used by Students at the Mid Valley Library
3	4	WAW2 3060SUFX Wavelink W2, 30x60 Surf Fixed, Laminate Surface Table Top	$ 440.80	$ 1,763.20	Bond Construction FFE (Starr County Library) - Dr. Shirley A. Reed
					Tables to be used by Students at the Starr County Library
4	6	WAW2 3060SUFX Wavelink W2, 30x60 Surf Fixed, Laminate Surface Table Top	$ 440.80	$ 2,644.80	Bond Construction FFE (Nursing Allied Health Library) - Dr. Shirley A. Reed
					Tables to be used by Students at the Nursing Allied Health Library
5	1	Labor to receive, inspect, deliver, install and remove debris	$ 796.00	$ 796.00	
		Versteel Total		**$ 8,730.40**	
Watson / Gateway Printing and Office Supply, Inc. (NCPA)					
1	14	WPQS72 Interlink IQ Starter Box , 72"	$ 200.90	$ 2,812.60	Bond Construction FFE (Mid Valley Library) - Dr. Shirley A. Reed
	89	S17-0362-HPQ60 Modified WPPH Interlink iQ*, MHO, 2 Power, 1 USB,	$ 276.85	$ 24,639.65	Collaboration Tables with Power to be used by
	14	SVCC4-7D Seven Vertical Cable Channel For Fixed Base	$ 41.65	$ 583.10	students at the Mid Valley Library
	97	S16-1934-1323-10A Modified WTSAS	$ 381.22	$ 36,978.34	
	89	S16-1933-3642-29-P Modified MXTRXE - MD Arrow Shape 36"Dx42"W	$ 529.20	$ 47,098.80	
2	8	MS552CPLTE Watson Connecting Plate, Recovered	$ 47.32	$ 378.56	Mid Valley Campus Library Re-Purpose-FFE - Dr. Shirley A. Reed
	5	WPQB60 Interlink iQ, MHOB, 2 Power, 1 USB, Silver, 60" Adder	$ 234.00	$ 1,170.00	Collaboration Tables and Bench Seating with Power
	1	WPQS72 Interlink iQ, Starter Box 72	$ 213.20	$ 213.20	to be used by students at the Mid Valley Library
	1	SVCCH-74 Seven Vertical Cable Channel For Fixed Base	$ 44.20	$ 44.20	
	10	S16-1756-24-29 Modified M2SLEG * Tonic K-Leg 24"D, Single, / 28 1/2"H	$ 160.16	$ 1,601.60	
	4	S16-1898-1322 Modified WTSDS-Watson Desktop *Acrylic* Screen	$ 423.28	$ 1,693.12	
	5	S17-0943-2448 Modified MSTXRE - M2 Rectangle Surface, 24"D x48"W	$ 185.12	$ 925.60	
	6	S16-1755-45MS-9 Modified TCIFD -Tonic Bench Component Infill 4W Monitor	$ 817.44	$ 4,904.64	
	2	TBTUY-28 tonic Bench End Yoke, 28.5"H	$ 428.48	$ 856.96	
	2	TCIPR45S-1E Tonic Bench Power Raceway, 45" Single Circuit Ender	$ 438.88	$ 877.76	
	10	S16-1898-1322 Modified WTDS- Watson Desktop * Acrylic* Screen 13Hx22W	$ 423.28	$ 4,232.80	
	6	TBTU5345-28 Tonic Bench Segment, 53"Dx45"Wx28.5"H	$ 850.72	$ 5,104.32	
	4	TCIPR45H-1S Tonic Bench Power Raceway, 45"W Single Circuit Starter	$ 699.40	$ 2,797.60	
	4	TBELE0453 Tonic Bench Aisle End, With Convert, 4"Dx53"W	$ 191.36	$ 765.44	
	10	S17-0362-HPQ60 Modified WPPH * Interlink iQ, MHO, 2 Power , 1 USB	$ 293.80	$ 2,938.00	
	2	WPQS72 Interlink iQ, Starter Box 72"	$ 213.20	$ 426.40	
	2	SVCCH-74 Seven Vertical Cable Channel For Fixed Base	$ 44.20	$ 88.40	
	11	S16-1934-1323-10A Modified WTSAS - Watson Above *Acrylic* Screen	$ 404.56	$ 4,450.16	
	10	S16-1933-3642-29-P Modified M2TXRE - M2 *Arrow Shape**	$ 561.60	$ 5,616.00	
	2	WPQS72 Interlink iQ, Starter Box 72"	$ 213.20	$ 426.40	
	14	S17-0362-HPQ60 Modified WPPH * Interlink iQ, MHO, 2 Power , 1 USB	$ 293.80	$ 4,113.20	
	2	SVCCH-74 Seven Vertical Cable Channel For Fixed Base	$ 44.20	$ 88.40	
	15	S16-1934-1323-10A Modified WTSAS - Watson Above *Acrylic* Screen	$ 404.56	$ 6,068.40	
	14	S16-1933-3642-29-P Modified M2TXRE - M2 *Arrow Shape**	$ 561.60	$ 7,862.40	

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#	Qty	Description	Unit Price	Extension	Requesting Department
3	3	S17-09575-366028 Modified TWTRE - Tonic Simple Table	$ 791.84	$ 2,375.52	Bond Construction FFE (Starr County Library) - Dr. Shirley A. Reed
	10	MS552CPLTE Watson Connecting Plate, Recovered	$ 44.59	$ 445.90	Collaboration Tables and Bench Seating with Power
	6	WPQB60 Interlink iQ, MHOB, 2 Power, 1 USB, Silver, 60" Adder	$ 220.50	$ 1,323.00	to be used by students at the Starr County Library
	1	WPQS72 Interlink iQ, Starter Box 72	$ 200.90	$ 200.90	
	1	SVCCH-74 Seven Vertical Cable Channel For Fixed Base	$ 41.65	$ 41.65	
	12	S16-1756-24-34 Modified M2SLEG * Tonic K-Leg 24"D, Single, 34"H	$ 150.92	$ 1,811.04	
	5	S16-1898-1322 Modified WTSDS-Watson Desktop *Acrylic* Screen	$ 398.86	$ 1,994.30	
	6	S17-0943-2448 Modified MSTXRE - M2 Rectangle Surface, 24"D x48"W	$ 174.44	$ 1,046.64	
	14	MS552CPLTE Watson Connecting Plate, Recovered	$ 44.59	$ 624.26	
	9	WPQB60 Interlink iQ, MHOB, 2 Power, 1 USB, Silver, 60" Adder	$ 220.50	$ 1,984.50	
	2	WPQS72 Interlink iQ, Starter Box 72	$ 200.90	$ 401.80	
	2	SVCCH-74 Seven Vertical Cable Channel For Fixed Base	$ 41.65	$ 83.30	
	18	S16-1756-24-29 Modified M2SLEG * Tonic K-Leg 24"D, Single, 28 1/2"H	$ 150.92	$ 2,716.56	
	7	S16-1898-1322 Modified WTSDS-Watson Desktop *Acrylic* Screen	$ 398.86	$ 2,792.02	
	9	S17-0943-2448 Modified MSTXRE - M2 Rectangle Surface, 24"D x48"W	$ 174.44	$ 1,569.96	
	6	S16-1755-45MS-9 Modified TCIFD - Tonic Bench Component Infill	$ 770.28	$ 4,621.68	
	2	TBTUY-28 Tonic Bench End Yoke, 28.5"H	$ 403.76	$ 807.52	
	2	TCIPR45S-1E Tonic Bench Power Raceway, 45" W Single Circuit Ender	$ 413.56	$ 827.12	
	8	S16-1898-1322 Modified WTSDS-Watson Desktop *Acrylic* Screen	$ 398.86	$ 3,190.88	
	6	TBTTU5345-28 Tonic Bench Segment 53"Dx45"Wx28.5"H	$ 801.64	$ 4,809.84	
	4	TCIPR45H-1S Tonic Bench Power Raceway 45"W, Single Circuit Starter	$ 659.05	$ 2,636.20	
	4	TBELE0453 Tonic Bench Aisle End, With Covers, 4"Dx53"W	$ 180.32	$ 721.28	
	20	S17-0362-HPQ60 Modified WPPH - *Interlink iQ*, MHO, 2 Power	$ 276.85	$ 5,537.00	
	4	WPQS72 Interlink iQ, Starter Box 72	$ 200.90	$ 803.60	
	4	SVCCH-74 Seven Vertical Cable Channel For Fixed Base	$ 41.65	$ 166.60	
	22	S16-1934-1323-10A Modified WTSAS - Watson Above *Acrylic* Screen	$ 381.22	$ 8,386.84	
	20	S16-1933-3642-29P Modified M2TXRE M2 *Arrow Shape	$ 529.20	$ 10,584.00	
	5	WPQS72 Interlink iQ, Starter Box 72	$ 200.90	$ 1,004.50	
	36	S17-0362-HPQ60 Modified WPPH - *Interlink iQ*, MHO, 2 Power	$ 276.85	$ 9,966.60	
	5	SVCCH-74 Seven Vertical Cable Channel For Fixed Base	$ 41.65	$ 208.25	
	39	S16-1934-1323-10A Modified WTSAS - Watson Above *Acrylic* Screen	$ 381.22	$ 14,867.58	
	36	S16-1933-3642-29P Modified M2TXRE M2 *Arrow Shape	$ 529.20	$ 19,051.20	
4	3	S17-09575-366028 Modified TWTRE - Tonic Simple Table	$ 791.84	$ 2,375.52	Bond Construction FFE (Nursing Allied Health Library) - Dr. Shirley A. Reed
	12	MS552CPLTE Watson Connecting Plate, Recovered	$ 44.59	$ 535.08	Collaboration Tables and Bench Seating with Power
	7	WPQB60 Interlink iQ, MHOB, 2 Power, 1 USB, Silver, 60" Adder	$ 220.50	$ 1,543.50	to be used by students at the Nursing Allied Health Library
	1	WPQS72 Interlink iQ, Starter Box 72	$ 200.90	$ 200.90	
	1	SVCCH-74 Seven Vertical Cable Channel For Fixed Base	$ 41.65	$ 41.65	
	13	S16-1756-24-29 Modified M2SLEG * Tonic K-Leg 24"D, Single, *28-1/2H	$ 150.92	$ 1,961.96	
	6	S16-1898-1322 Modified WTSDS-Watson Desktop *Acrylic* Screen	$ 398.86	$ 2,393.16	
	7	S17-0943-2448 Modified MSTXRE - M2 Rectangle Surface, 24"D x48"W	$ 174.44	$ 1,221.08	
	2	TBTUY-28 Tonic Bench End Yoke, 28.5"H	$ 403.76	$ 807.52	
	2	TCIPR60S-1E Tonic Bench Power Raceway 60"W Single Circuit	$ 430.22	$ 860.44	

SOUTH TEXAS COLLEGE
1. 2013 BOND CONSTRUCTION FURNITURE
JULY 25, 2017

#	Qty	Description	Unit Price	Extension	Requesting Department
	6	S16-1755-60MS-9 Modified TCIFD - Tonic Bench Component Infill, 60"W	$ 785.47	$ 4,712.82	
	8	S16-1898-1322 Modified WTSDS-Watson Desktop *Acrylic* Screen	$ 398.86	$ 3,190.88	
	4	TCIPR60H-1S Tonic Bench Power Raceway, 60"W Single Circuit Starter	$ 686.49	$ 2,745.96	
	4	TBELE0453 Tonic Bench Aisle End, With Covers, 4"Dx53"W	$ 180.32	$ 721.28	
	6	TBTU5360-28 Tonic Bench Segment, 53"Dx60"Wx28.5"H	$ 863.87	$ 5,183.22	
	13	WPQS72 Interlink iQ, Starter Box 72	$ 200.90	$ 2,611.70	
	74	S17-0362-HPQ60 Modified WPPH - *Interlink iQ*, MHO, 2 Power	$ 276.85	$ 20,486.90	
	13	SVCCH-74 Seven Vertical Cable Channel For Fixed Base	$ 41.65	$ 541.45	
	82	S16-1934-1323-10A Modified WTSAS - Watson Above *Acrylic* Screen	$ 381.22	$ 31,260.04	
	74	S16-1933-3642-29P Modified M2TXRE M2 *Arrow Shape	$ 529.20	$ 39,160.80	
5	1	Labor to receive, inspect, deliver, install and remove debris	$ 47,992.00	$ 47,992.00	
		Watson Total		**$ 447,905.95**	
		Furniture Total		**$ 2,400,081.65**	

SOUTH TEXAS COLLEGE
2. LIBRARY SOUND MASKING SYSTEM
PROJECT NO. 16-17-1072

VENDOR			Texas Wilson Office Furniture & Services		Workspace Solutions, Inc.	
ADDRESS			6812 Fairgrounds Parkway		3660 Thousand Oaks #220	
CITY/STATE/ZIP			San Antonio, TX 78238		San Antonio, TX 78247	
PHONE			210-647-8800		210-366-4414	
FAX			210-647-3110		210-366-2470	
CONTACT			Michael T. Luma		Michael R. Schiller	
#	**Qty**	**Description**	**Unit Price**	**Extension**	**Unit Price**	**Extension**
Mid Valley Campus Library						
1	1	Equipment	$ 19,626.19	$ 19,626.19	$ 17,145.00	$ 17,145.00
2	1	Installation	$ 12,745.50	$ 12,745.50	$ 12,180.00	$ 12,180.00
3	1	Additional Installation Charge if After Hours	$ 6,090.00	$ 6,090.00		
		Total	$	32,371.69	$	29,325.00
Nursing & Allied Health Campus Library						
4	1	Equipment	$ 10,438.48	$ 10,438.48	$ 9,115.00	$ 9,115.00
5	1	Installation	$ 6,909.00	$ 6,909.00	$ 6,580.00	$ 6,580.00
6	1	Additional Installation Charge if After Hours	$ 3,290.00	$ 3,290.00		
		Total	$	17,347.48	$	15,695.00
Starr County Campus Library						
7	1	Equipment	$ 8,963.09	$ 8,963.09	$ 7,835.00	$ 7,835.00
8	1	Installation	$ 5,439.00	$ 5,439.00	$ 5,180.00	$ 5,180.00
9	1	Additional Installation Charge if After Hours	$ 2,590.00	$ 2,590.00		
		Total	$	14,402.09	$	13,015.00
Yearly Maintenance Fees						
10	Yearly Maintenance Fees		There is no ongoing maintenance service contracts. However, there is a $150 fee per service call after 1st year.		There is no yearly maintenance charge. If something goes wrong, it would be $150 per service call plus costs to replace equipment.	
TOTAL BID AMOUNT			$	64,121.26	$	58,035.00
TOTAL EVALUATION POINTS			88.60		89.60	
RANKING			2		1	

SOUTH TEXAS COLLEGE
2. LIBRARY SOUND MASKING SYSTEM
PROJECT NO. 16-17-1072
EVALUATION SUMMARY

	NAME	Texas Wilson Office Furniture & Services		Workspace Solutions, Inc.	
	ADDRESS	6812 Fairgrounds Parkway		3660 Thousand Oaks #220	
	CITY/STATE/ZIP	San Antonio, TX 78238		San Antonio, TX 78247	
	PHONE	210-647-8800		210-366-4414	
	FAX	210-647-3110		210-366-2470	
	CONTACT	Michael T. Luma		Michael R. Schiller	
1	The purchase price. (up to 40 points)	36.4	36.4	40	40
		36.4		40	
		36.4		40	
		36.4		40	
		36.4		40	
2	The reputation of the vendor and the vendor's goods or services. (up to 15 points)	13	12.8	13	12.6
		13		13	
		12		10	
		12		13	
		14		14	
3	The quality of the vendor's goods or services. (up to 16 points)	14	14	14	12.6
		15		12	
		12		13	
		15		12	
		14		12	
4	The extent to which the vendor's goods or services meet the College's needs. (up to 20 points)	18	17.4	18	17.8
		18		19	
		16		14	
		17		19	
		18		19	
5	The vendor's past relationship with the College. (up to 3 points)	2	2	2	2
		2		2	
		2		2	
		2		2	
		2		2	
6	The impact on the ability of the College to comply with laws and rules relating to Historically Underutilized Businesses. (up to 1 point)	1	1	0	0
		1		0	
		1		0	
		1		0	
		1		0	
7	The total long-term cost to the College to acquire the vendor's goods or services. (up to 5 points)	5	5	4	4.6
		5		5	
		5		4	
		5		5	
		5		5	
TOTAL EVALUATION POINTS		88.6		89.6	
RANKING		2		1	

SOUTH TEXAS COLLEGE
3. INSTRUCTIONAL EQUIPMENT

NAME	Alamo Iron Works
ADDRESS	5312 N Cage Blvd
CITY/STATE/ZIP	Pharr, TX 78577
PHONE	956-787-3700
FAX	956-787-3714
CONTACT	Wayne Dennis

#	Qty	Description	Unit Price	Extension
1	4	VCM 200 Portable Cut Mac MT210A Torch & Rack	$ 4,002.99	$ 16,011.96
2	2	12" Track for 0200-0220 VCM Port Cut Machine	$ 634.40	$ 1,268.80
3	1	3-Phase Air Compressor Snap-on	$ 5,799.10	$ 5,799.10
4	1	W-50 Tensile Weld Tester	$ 8,385.71	$ 8,385.71
5	4	W-60-20 Watts Pipe Cutting Machine	$ 4,451.19	$ 17,804.76
6	1	IW60-3P230 60 Ton Ironworker 3-Phase 230 Volt	$ 10,385.88	$ 10,385.88
7	1	IBG-10 10" Industrial Bench Grinder w/Dust Collection Stand	$ 1,333.33	$ 1,333.33
8	1	10x1x1-1/4 TI Grinding Wheel Medium	$ 83.04	$ 83.04
9	1	10x1x1-1/4 Cyrstolon Fine 80 Gemini Bench Grinding Wheel	$ 76.10	$ 76.10
TOTAL AMOUNT			$	61,148.68

SOUTH TEXAS COLLEGE
4. SCIENCE EQUIPMENT AND MODELS

NAME			Carolina Biological Supply, Co.		VWR International, LLC.	
ADDRESS			2700 York Rd		100 Matsonford Rd Ste 200	
CITY/STATE/ZIP			Burlington, NC 27215		Radnor, PA 19087	
PHONE			336-584-0381		800-932-5000	
CONTACT			Lori Durham		Jill Lewis	
#	**Qty**	**Description**	**Unit Price**	**Extension**	**Unit Price**	**Extension**
1	1	Science Equipment and Models (243 Models)	$ 130,588.72	$ 130,588.72		
2	1	Science Equipment and Models (12 Models)	$ 150,042.90	$ 150,042.90		
3	1	Science Equipment and Models (244 Models)			$ 117,106.50	$ 117,106.50
4	1	Science Equipment and Models (24 Models)			$ 76,704.00	$ 76,704.00
TOTAL AMOUNT			$ 280,631.62		$ 193,810.50	

SOUTH TEXAS COLLEGE
5. WELDING EQUIPMENT

NAME	Airgas USA, LLC.
ADDRESS	201 N 23rd St
CITY/STATE/ZIP	McAllen, TX 78501
PHONE	956-686-7622
FAX	956-682-6936
CONTACT	Jesse Mendoza

#	Qty	Description	Unit Price	Extension
1	25	Welder Mutli-process XMT 350	$ 2,449.99	$ 61,249.75
2	25	Welder Portable Suitcase X-treme	$ 1,810.48	$ 45,262.00
3	2	Welding Pipeworx 50/60 MHz 230/460V	$ 9,149.69	$ 18,299.38
4	20	Tig Welder Syncrowave 210	$ 1,850.00	$ 37,000.00
TOTAL AMOUNT			$	161,811.13

Review and Recommend Action on Disposal/Recycle of Technology and Electronic Items with an Original Value of $5,000 and Over

Approval will be requested at the July 25, 2017 Board of Trustees meeting for dispose/recycle of technology and electronic items with an original value of $5,000 and over through the Texas Department of Criminal Justice (TDCJ), a State of Texas agency approved to properly recycle technology and electronic items is requested.

Purpose – The Fixed Asset/Inventory Department is requesting the disposal/recycle of technology and electronic items to be in compliance with the Environmental Protection Agency (EPA) regulations. TDCJ provides an environmentally sound way to dispose of surplus technology and electronics items.

Justification – As technology and electronic items become obsolete, out of warranty or not functioning, it is disposed of according to South Texas Board Policy #5135 Disposal of Surplus Property. TDCJ is the method of disposal to comply with all EPA regulations. They will clean data from all systems, recycle systems that can be repaired for inmate training or donation to schools and damaged systems are properly disposed of.

The technology and electronic items are located at the South Texas College, Technology Campus, Receiving Department Warehouse at 3700 West Military Hwy Building D., McAllen, Texas.

Reviewers – These items have been inspected by the Information Technology, Educational Technologies, and approved by the Interim Vice President for Information Services, Planning, Performance & Strategic Initiatives to be disposed after Board approval.

Enclosed Documents - A listing of the technology and electronic items to be disposed/recycled follows in the packet for Committee's information and review.

Mary Elizondo, Vice President for Finance and Administrative Services, Dr. David Plummer, Vice President for Information Services, Planning, Performance & Strategic Initiatives, and Becky Cavazos, Director of Purchasing, will be present at the July 25, 2017 Finance, Audit, and Human Resources Committee meeting to address any questions by the committee.

It is requested that the Finance, Audit, and Human Resources Committee recommend for Board approval at the July 25, 2017 Board meeting, the disposal/recycle of technology and electronic items with an original value of $5,000 and over through the Texas Department of Criminal Justice (TDCJ), a State of Texas agency approved to properly recycle technology and electronic items as presented.

SOUTH TEXAS COLLEGE
TECHNOLOGY AND ELECTRONICS FOR DISPOSAL/RECYCLE VALUED AT $5,000 AND OVER
JULY 25, 2017

Pallet	Qty	Description	Serial Number	Silver Tag	Green Tag	Purchase Date	Ptag	Amount	Net Book Value	Condition
19	1 ea	Catalyst 4000 Switch	01XBB	0000003012		4/29/1999	000003748	$ 16,697.72	$0.00	Obsolete
19	1 ea	Sun Fire V880 Server	203V00A4	0000007849		8/23/2002	000008339	$ 18,793.61	$0.00	Obsolete
19	1 ea	Premier Document Sealer	K50081C	0000008704		12/19/2003	000009431	$ 9,442.12	$0.00	Obsolete
19	1 ea	Cisco System Catalyst 2600	JMX0821L3TM	0000010104		6/8/2004	000012739	$ 7,587.39	$0.00	Obsolete
27	1 ea	HP Proliant DL380	EA1CKJN23M	0000011715		10/8/2004	000011907	$ 6,123.26	$0.00	Obsolete
26	1 ea	Extron Switcher	816766014	0000010942		12/15/2004	000012296	$ 5,207.55	$0.00	Obsolete
26	1 ea	Sanyo Projector	G4601535	0000011042		12/15/2004	000012208	$ 5,234.39	$0.00	Obsolete
26	1 ea	Sanyo Projector	G4601613	0000010983		12/15/2004	000012179	$ 5,234.39	$0.00	Obsolete
26	1 ea	Sanyo Projector	G4601644	0000009875		12/15/2004	000012121	$ 5,234.39	$0.00	Obsolete
26	1 ea	Sanyo Projector	G4601586	0000011160		12/15/2004	000012190	$ 5,234.39	$0.00	Obsolete
26	1 ea	Sanyo Projector	G4601646	0000009845		12/15/2004	000012155	$ 5,234.39	$0.00	Obsolete
26	1 ea	Sanyo Projector	G46015423	0000009873		12/15/2004	000012119	$ 5,234.39	$0.00	Obsolete
26	1 ea	Sanyo Projector	G4601625	0000009889		12/15/2004	000012138	$ 5,234.39	$0.00	Obsolete
26	1 ea	Sanyo Projector	G4601624	0000010929		12/15/2004	000012170	$ 5,234.39	$0.00	Obsolete
26	1 ea	Sanyo Projector	G4601522	0000010948		12/15/2004	000012151	$ 5,234.39	$0.00	Obsolete
26	1 ea	Sanyo Projector	G4601579	0000011166		12/15/2004	000012192	$ 5,234.39	$0.00	Obsolete
26	1 ea	Sanyo Projector	G4601584	0000011154		12/15/2004	000012189	$ 5,234.39	$0.00	Obsolete
26	1 ea	Sanyo Projector	G4601636	0000010982		12/15/2004	000012130	$ 5,234.39	$0.00	Obsolete
26	1 ea	Sanyo Projector	G4601556	0000011171		12/15/2004	000012193	$ 5,234.39	$0.00	Obsolete
26	1 ea	Sanyo Projector	G4601634	0000011172		12/15/2004	000012194	$ 5,234.39	$0.00	Obsolete
26	1 ea	Sanyo Projector	G4601652	0000011290		12/15/2004	000012188	$ 5,234.39	$0.00	Obsolete
26	1 ea	Sanyo Projector	G4601651	0000009869		12/15/2004	000012154	$ 5,234.39	$0.00	Obsolete
26	1 ea	Sanyo Projector	G4601655	0000009847		12/15/2004	000012171	$ 5,234.39	$0.00	Obsolete
27	1 ea	Sanyo Projectors PLCXU558	G4601646	0000010966		12/15/2004	000012173	$ 5,234.39	$0.00	Obsolete
27	1 ea	Sanyo Projectors PLCXU558	G4601547	0000009859		12/15/2004	000012145	$ 5,234.39	$0.00	Obsolete
25	1 ea	HP Switch 2/16v	CNB0449C15	9891		3/21/2005	000011073	$ 11,622.60	$0.00	Obsolete
24	1 ea	Sympodium	5DFP00243	12081		8/30/2005	000012339	$ 5,056.01	$0.00	Obsolete
22	1 ea	Laerdal Computer System Dell OptiPlex GX620	GJGPL91	15361	5000010158	4/7/2006	N00012774	$ 10,378.29	$0.00	Obsolete
23	1 ea	Dell Precision Workstation 670	7MC9Z91	15634		5/22/2006	N00012796	$ 6,013.01	$0.00	Obsolete
22	1 ea	Blue Fire VC300 NEC Switch	KO-1117510022	15240		8/25/2006	N00014731	$ 5,865.41	$0.00	Obsolete
22	1 ea	Blue Fire VC300 NEC Switch	KO-1117500003	15237		8/25/2006	N00014728	$ 5,865.40	$0.00	Obsolete
22	1 ea	Blue Fire VC300 NEC Switch	KO-1117490037	15238		8/25/2006	N00014729	$ 5,865.40	$0.00	Obsolete
22	1 ea	Blue Fire VC300 NEC Switch	KO-1117490036	15242		8/25/2006	N00014733	$ 5,865.41	$0.00	Obsolete
22	1 ea	Blue Fire VC300 NEC Switch	KO-1126500014	15252		8/25/2006	N00014743	$ 5,865.41	$0.00	Obsolete
22	1 ea	Blue Fire VC300 NEC Switch	KO-1117500021	15243		8/25/2006	N00014734	$ 5,865.41	$0.00	Obsolete
22	1 ea	Blue Fire VC300 NEC Switch	KO-1117510009	15251		8/25/2006	N00014742	$ 5,865.41	$0.00	Obsolete
22	1 ea	Blue Fire VC300 NEC Switch	KO-1117490048	15239		8/25/2006	N00014730	$ 5,865.41	$0.00	Obsolete
22	1 ea	Blue Fire VC300 NEC Switch	KO-1117500002	15249		8/25/2006	N00014740	$ 5,865.41	$0.00	Obsolete
22	1 ea	Blue Fire VC300 NEC Switch	KO-1117500013	15245		8/25/2006	N00014736	$ 5,865.41	$0.00	Obsolete
22	1 ea	Blue Fire VC300 NEC Switch	KO-1126500036	15236		8/25/2006	N00014727	$ 5,865.40	$0.00	Obsolete
22	1 ea	Blue Fire VC300 NEC Switch	KO-1126500033	15248		8/25/2006	N00014739	$ 5,865.41	$0.00	Obsolete
22	1 ea	Blue Fire VC300 NEC Switch	KO-1117490043	15247		8/25/2006	N00014738	$ 5,865.41	$0.00	Obsolete
22	1 ea	Blue Fire VC300 NEC Switch	KO-1117490038	15246		8/25/2006	N00014737	$ 5,865.41	$0.00	Obsolete

Grant Funded Asset

SOUTH TEXAS COLLEGE
TECHNOLOGY AND ELECTRONICS FOR DISPOSAL/RECYCLE VALUED AT $5,000 AND OVER
JULY 25, 2017

Pallet	Qty	Description	Serial Number	Silver Tag	Green Tag	Purchase Date	Ptag	Amount	Net Book Value	Condition
22	1 ea	Blue Fire VC300 NEC Switch	KO-1117500009	15235		8/25/2006	N00014726	$ 5,865.41	$0.00	Obsolete
22	1 ea	Blue Fire VC300 NEC Switch	KO-1126500023	15244		8/25/2006	N00014735	$ 5,865.41	$0.00	Obsolete
28	1 ea	Classroom Smart Boards	138496	0000010972		8/31/2006	000012729	$ 5,207.14	$0.00	Obsolete
28	1 ea	Classroom Smart Boards	146475	0000010963		8/31/2006	000012728	$ 5,207.14	$0.00	Obsolete
28	1 ea	Classroom Smart Boards	138740	0000009878		8/31/2006	000012721	$ 5,207.15	$0.00	Obsolete
28	1 ea	Classroom Smart Boards	139115	0000010195		8/31/2006	000012722	$ 5,207.15	$0.00	Obsolete
28	1 ea	Classroom Smart Boards	138750	0000011003		8/31/2006	000012731	$ 5,207.14	$0.00	Obsolete
28	1 ea	Classroom Smart Boards	138852	0000011011		8/31/2006	000012732	$ 5,207.14	$0.00	Obsolete
28	1 ea	Classroom Smart Boards	139044	0000011109		8/31/2006	000012717	$ 5,207.15	$0.00	Obsolete
28	1 ea	Classroom Smart Boards	139119	0000011119		8/31/2006	000012718	$ 5,207.15	$0.00	Obsolete
28	1 ea	Classroom Smart Boards	146619	0000010921		8/31/2006	000012724	$ 5,207.14	$0.00	Obsolete
28	1 ea	Classroom Smart Boards	139148	0000010925		8/31/2006	000012725	$ 5,207.14	$0.00	Obsolete
28	1 ea	Classroom Smart Boards	138748	0000009883		8/31/2006	000012723	$ 5,207.15	$0.00	Obsolete
28	1 ea	Classroom Smart Boards	139243	0000010965		8/31/2006	000012727	$ 5,207.14	$0.00	Obsolete
28	1 ea	Classroom Smart Boards	74073	0000011017		8/31/2006	000012734	$ 5,207.14	$0.00	Obsolete
28	1 ea	Classroom Smart Boards	138859	11023		8/31/2006	000012733	$ 5,207.14	$0.00	Obsolete
28	1 ea	Classroom Smart Boards	138742	11033		8/31/2006	000012735	$ 5,207.14	$0.00	Obsolete
28	1 ea	Classroom Smart Boards	139265	11133		8/31/2006	000012720	$ 5,207.15	$0.00	Obsolete
25	1 ea	Dell Power Edge 2950 Server	8NRGZC1	16096		5/24/2007	N00015572	$ 5,126.00	$0.00	Obsolete
25	1 ea	Dell Power Edge 2950 Server	BNRGZC1	16093		5/24/2007	N00015569	$ 5,126.00	$0.00	Obsolete
25	1 ea	Dell Power Edge 2950 Server	9QPHZC1	13572		5/24/2007	N00015573	$ 5,126.00	$0.00	Obsolete
25	1 ea	Dell Power Edge 2950 Server	G4DK3D1	13594		6/19/2007	N00015789	$ 6,414.00	$0.00	Obsolete
26	1 ea	Sun Microsystems SunFire T2000 Server	0722NNN0KG	13585		6/19/2007	N00015785	$ 14,496.02	$0.00	Obsolete
15	1 ea	HP Laserjet T1100ps	MY8124C01H0508	14355	5000010255	3/31/2008	N00016476	$ 6,585.00	$0.00	Obsolete
26	1 ea	Cisco SwitchMCS 7800 Series	JAB12240237	11967		6/20/2008	N00016818	$ 14,877.50	$0.00	Obsolete
25	1 ea	Dell Power Edge 1950 Server	2143SH1	14353		2/3/2009	N00017411	$ 13,953.09	$0.00	Obsolete
22	1 ea	Power Vault Bay External	5GZFRL1	16541		5/13/2010	N00018022	$ 9,952.71	$0.00	Obsolete
22	1 ea	Dell Avigilon 24C-10.0TB-HD-NVR Server	1XNZDN1	14801		8/5/2010	N00018431	$ 12,812.50	$0.00	Obsolete
22	1 ea	Power Vault Bay External	C19WKN1	19093		10/12/2010	N00018603	$ 8,622.54	$0.00	Obsolete

List #15

Grant Funded Asset

Review and Recommend Action on Tuition and Fees Schedule for Other (Non-Student/Non-Employee) Fees for FY 2017 - 2018

Approval to revise the Tuition and Fees Schedule for Other (Non-Student/Non-Employee) Fees for FY 2017 - 2018 will be requested at the July 25, 2017 Board meeting.

Purpose – To add a Parking Permit Fee and a Parking Permit Replacement Fee to the Tuition and Fees Schedule for Other (Non-Student/Non-Employee) Fees for FY 2017 – 2018 for Texas A&M students who are included in the Texas A&M and South Texas College Interagency Cooperation Contract.

Justification – The Parking Permit Fee and the Parking Permit Replacement Fee is necessary for Texas A&M students who are included in the Texas A&M and South Texas College Interagency Cooperation Contract. The Parking Permit Fee and the Parking Permit Replacement Fee is at the same rate as charged to South Texas College students and employees.

On December 13, 2017, the Board of Trustees approved the Tuition and Fees Schedule for Other (Non-Student/Non-Employee) Fees for FY 2017 – 2018. The recommended changes for FY 2017 - 2018 are as follows:

- Add a Parking Permit Fee of $25.00 for Texas A&M Students
- Add a Parking Permit Replacement Fee of $25.00 for Texas A&M Students

Reviewers - The revised Tuition and Fees Schedule for Other (Non-Student/Non-Employee) Fees for FY 2017 – 2018 has been reviewed by staff and President's Cabinet.

The proposed Tuition and Fees Schedule for Other (Non-Student/Non-Employee) Fees for FY 2017 - 2018 follows in the packet for the Committee's information and review. The revisions are highlighted in yellow.

It is requested that the Finance, Audit, and Human Resources Committee recommend for Board approval, at the July 25, 2017 Board meeting, to revise the Tuition and Fees Schedule for Other (Non-Student/Non-Employee) Fees for FY 2017 - 2018 as presented.

SOUTH TEXAS COLLEGE

PROPOSED OTHER (NON-STUDENT/NON-EMPLOYEE) FEES FOR FY 2017-2018

	Board Approved for FY 2017-2018	Proposed Revisions for FY 2017-2018
Returned Check	30.00	30.00
Lost or Damaged Library Item	Cost of item plus processing fee	Cost of item plus processing fee
Lost or Damaged Library Item Processing Fee per item	30.00	30.00
Overdue Library Book/Media Fee per day	0.00	0.00
Parking Permit Fee (Texas A&M Students)*		$25.00
Parking Permit Replacement Fee (Texas A&M Students)*		$25.00
Parking violations:		
First	30.00	30.00
Second	50.00	50.00
Third	80.00	80.00
Fourth	100.00	100.00
Fifth	120.00	120.00
Handicap Parking Violations	150.00	150.00
Moving Traffic Violations:		
First	30.00	30.00
Second	50.00	50.00
Third	90.00	90.00
Vehicle Boot Removal Fee	100.00	100.00
Child Development Center:		
Tuition fee per week	120.00	120.00
Registration Fee:		
• Fall and Spring Semesters	40.00	40.00
• Summer Session	20.00	20.00
Late Pick-up Fee	$5/first 5 minutes and $1/ea. add'l minute	$5/first 5 minutes and $1/ea. add'l minute
Supply Fee:		
• Fall and Spring Semesters	30.00	30.00
• Summer Session	10.00	10.00
Reservation Fee for Fall/Spring semester Breaks	65.00	65.00
• Summer	20.00	20.00

*Texas A&M Students included in the Texas A&M and STC Interagency Cooperation Contract

Review and Recommend Action on Proposed Employee Salary Pay Plans for FY 2017 - 2018

Approval of the Proposed Employee Salary Pay Plans for FY 2016 - 2017 will be requested at the July 25, 2017 Board meeting.

Purpose - The Proposed Employee Salary Pay Plans for FY 2017 - 2018 for all employee groups is presented for the Committee's review and consideration. The Employee Salary Pay Plans include the proposed pay grade ranges for Classified, Professional Technical (exempt and non-exempt), Administrative, Executive, and Faculty and other compensation information.

Justification - The Employee Salary Pay Plan information was prepared by the Office of Human Resources to reflect the College's proposed compensation structure for FY 2017-2018.

Background – The Proposed Employee Salary Pay Plans for FY 2017 – 2018 is approved on an annual basis and includes the following information to comply with State and Federal compensation regulations, ensure compensation consistency, enhance the ability to attract and retain qualified faculty and staff and to provide a clear and concise reference for compensation decisions:

- Guidelines for Recruiting, Screening, and Hiring Support Staff
- Educational Supplements
- Pay Grades for Classified, Professional/Technical, Administrative, Executive, and Grant Funded employees
- Direct Wage Salary Plan
- Centers for Learning Excellence (CLE) Salary Plan
- Faculty Roles, Rates, and Salary Plan

Reviewers - The President and all the Vice Presidents reviewed the Plan and approved the proposed revisions. New positions included within the Plan were reviewed and approved by the Board of Trustees in June 2017.

Enclosed Documents - A copy of the Proposed Employee Salary Pay Plan is included under separate cover. Staff is still in the process of proofing the document. There may be minor changes prior to final presentation to the Board due to personnel actions such as resignations and/or corrective revisions.

Dr. Shirley A. Reed, President, and Mary Elizondo, Vice President for Finance and Administrative Services, will be present at the July 11, 2017 Finance and Human Resources Committee meeting to address any questions by the committee.

It is requested that the Finance and Human Resources Committee recommend for Board approval at the July 25, 2017 Board meeting, the Proposed Employee Salary Pay Plans for FY 2017 - 2018, as presented.

Review and Recommend Action on Proposed Staffing Plan For FY 2017 - 2018

Approval of the Proposed Staffing Plan for FY 2017 - 2018 will be requested at the July 25, 2017 Board meeting.

Purpose - The Proposed Staffing Plan for FY 2017 – 2018 for all employee groups is presented for the Committee's review and consideration. The Staffing Plan includes all positions, titles, classifications, salaries, and salary pools under each Division and Organization of the College. The Staffing Plan also includes title changes for selected positions as requested by the Vice Presidents and President and as approved by the Board of Trustees in June 2017.

Justification - The Staffing Plan information was prepared by the Office of Human Resources, in collaboration with Business Office, to reflect the College's proposed staffing and salary structure for FY 2017 - 2018.

Background – As indicated in Policy 4100, College Staffing Plan, the Staffing Plan is the official document listing position titles, employees, and salaries for each fiscal year. The Staffing Plan is not a contract between the College and any person listed on it, and neither the Staffing Plan nor any action taken by the Board of Trustees concerning it should be considered creating contract rights, expectations of continued employment, or a property interest for any person listed in the Staffing Plan.

Funding Source – The budget to fund each position is reflected in the appropriate department and listed on the Staffing Plan and is subject to Board approval of the FY 2017 - 2018 Budget.

Reviewers - The President and all the Vice Presidents reviewed the Plan and approved the proposed revisions. New positions, New Non-Faculty Staff Positions as Necessary for the 2013 Bond Construction Program Facilities Expansion, and Non-Faculty Salary Adjustments/Reclassifications are included within the Plan and were reviewed and approved by the Board of Trustees in June 2017.

Enclosed Documents - A copy of the FY 2017 - 2018 Staffing Plan is included under separate cover. There may be minor changes prior to final presentation to the Board due to personnel actions such as resignations and/or corrective revisions.

Dr. Shirley A. Reed, President, and Mary Elizondo, Vice President for Finance and Administrative Services, will be present at the July 11, 2017 Finance, Audit, and Human Resources Committee meeting to address any questions by the committee.

It is requested that the Finance, Audit, and Human Resources Committee recommend for Board approval at the July 25, 2017 Board meeting, the Proposed Staffing Plan for FY 2017 - 2018, as presented.

Review and Discussion of Proposed Budget for FY 2017 - 2018

Enclosed is the Proposed Budget for FY 2017 - 2018 for your information and review.

Dr. Shirley A. Reed, President and Mrs. Mary Elizondo, Vice President for Finance and Administrative Services, will discuss the proposed budget for FY 2017 - 2018 with the Committee.

The revenues and expenditures for FY 2017 - 2018 are based on the following:

Revenues:

- State appropriation revenue is projected to increase $1,642,997 from FY 2017. An increase is projected in other state revenues consisting of TRS, ORP, and Higher Education Group Insurance (HEGI) for FY 2018, in the amount of $1,039,882. The state appropriation amount is based on the allocations in SB1 and the other state revenue is based on state allocation schedules.

- Tuition for FY 2018 is based on projected enrollment of 20,107 traditional students, a 1% increase from Fall 2016, and 14,369 dual credit tuition free students for Fall 2017. The projections indicate an increase in tuition of approximately $1,210,415 in FY 2018 and includes the Board approved increase to the Emergency Medical Technology differential tuition rate of $5 per semester credit hour, from $35 to $40, and the implementation of flat tuition rates for In District, Out of District, and Out of State residency classifications of $70, $80, and $200, respectively. The flat tuition rates were set at rates to generate the same amount of tuition revenue as the previous tiered tuition rates.

- Fees for FY 2018 are based on the same enrollment projections as tuition. The projections include the Board approved decrease of $21 for the Developmental Studies Fee, from $50 to $29, the increase of $5 per semester credit hour for the Hybrid Course Fee, from $5 to $10, the decrease in the Unrestricted Fund fee revenue due to the Board approved budget amendment transferring the Student Activity Fee to the Auxiliary Fund, and the elimination of the Collegiate Assessment Proficiency (CAAP) Exam Fee. The projections indicate a decrease in fees of approximately $169,853 in FY 2018.

- Other revenue is expected to increase $1,875,563 in FY 2018. The projected increase is mainly due to the increases in interest revenue, concurrent enrollment cost reimbursement, and dual credit academy participation fees.

- Tax revenue for FY 2018 is expected to increase $2,178,580, due to an increase in tax appraised values and delinquent tax collections.

- Carryover Allocations is projected to increase $1,539,196 in FY 2018. The increase mainly resulted from the decrease of $2,886,634 in the Capital Carryover, the

increase of $5,311,770 funded from FY 2015, FY 2016, and FY 2017 M&O tax revenue which will be used for furniture and equipment, and a decrease of $885,940 in other carryover allocations.

Expenditures:

- The Salary expenditures budget is proposed to increase by $4,834,766 in FY 2018 mainly due to the following:

New faculty positions approved by the Board of Trustees at the October 27, 2016 and April 21, 2017 Board Meetings	$2,667,509
Proposed annual salary increases for faculty and staff	1,963,347
New proposed non faculty positions	1,168,980
New proposed non faculty positions-Bond	1,199,540
Salary Adjustments/Reclassifications non faculty	344,098
Full funding of previously partially funded bond positions	2,096,533
Salary Adjustments/Reclassifications and Pool Adjustments	(4,605,241)
Total	**$4,834,766**

- The Benefits expenditures budget for FY 2018 is proposed to increase by $1,829,468.

- The Operating expenditures budget for FY 2018 is proposed to increase by $6,075,144.

  ⇒ The operating budget is proposed to increase by $2,127,848 based on the needs of the College's departments.
  ⇒ In addition, the operating budget is proposed to increase by $3,947,296 for furniture and equipment for the new bond buildings to be funded from bond M&O tax revenue.

- The Travel expenditures budget for FY 2018 is proposed to increase by $124,767. Approximately 25 percent of the travel budget represents local mileage reimbursement for faculty.

- The Capital Outlay expenditures budget for FY 2018 is proposed to increase by $607,607.

  ⇒ The capital budget is proposed to decrease by $619,303 based on the needs of the College's departments.
  ⇒ In addition, the capital budget is proposed to increase by $1,226,910 for equipment for the new bond buildings to be funded from bond M&O tax revenue.

- The Transfers and Contingencies budget for FY 2017 is proposed to decrease by $4,154,992. The decrease is primarily due to the decrease of $4,155,992 to the M&O Tax Bond Program Reserve. The reserve funds will be used in FY 2018 for operating, travel, and capital expenditures. The MTR Bond Series 2007 debt service is projected to decrease by $1,000 in FY 2018. This debt service is paid from maintenance and operations taxes.

Financial managers have submitted their anticipated expenditure budgets through the budget database for operating, travel, and capital. These expenditures are included in the Proposed Budget for FY 2017 - 2018.

The Summary of Projected Revenues and Expenditures and the Proposed Budget PowerPoint presentation follows in the packet for the Committee's review and information. Copies of the Proposed Draft Budget for FY 2017 - 2018 are included under separate cover. Additional changes may be required to the budget revenue and expenditure projections prior to final presentation to the Board.

Mrs. Mary Elizondo, Vice President for Finance and Administrative Services, will present the Preliminary Summary of Proposed Budget for FY 2017 - 2018.

The Proposed Budget for Fiscal Year 2017 - 2018 is presented for information and review by the Committee. No action is required from the Committee.

Proposed Budget
FY 2017 - 2018

SOUTH TEXAS COLLEGE

Proposed Unrestricted Fund Revenues
FY 2017 - 2018

Summary of Revenues	FY 2016 - 2017 Budget	FY 2017 – 2018 Proposed Budget	Increase/ (Decrease)
State Contact Hour Appropriation	$38,583,036	$40,226,013	$1,642,977
Other State Appropriations:			
Optional Retirement Plan	*509,784*	*548,801*	*39,017*
Teacher Retirement System	*2,096,539*	*2,257,003*	*160,464*
Higher Education Group Insurance	*4,641,377*	*5,481,778*	*840,401*
Other State Appropriations Subtotal	7,247,700	8,287,582	1,039,882
Total State Appropriations	**45,830,736**	**48,513,595**	**2,682,859**
Total Tuition	**32,442,757**	**33,653,172**	**1,210,415**
Total Fees	**27,838,868**	**27,669,015**	**(169,853)**
Total Other Revenues	**4,836,681**	**6,712,244**	**1,875,563**
Total Local Taxes	**46,512,737**	**48,691,317**	**2,178,580**
Total Carryover Allocations	**22,249,271**	**23,788,467**	**1,539,196**
Total Revenues	**$179,711,050**	**$189,027,810**	**$9,316,760**

Proposed
State Appropriation Revenue
FY 2017 - 2018

Appropriation Category	FY 2016 - 2017	FY 2017 - 2018	Increase
Core Operations	$500,000	$680,406	$180,406
Contact Hour Funding	33,607,193	34,383,650	776,457
Student Success	3,670,736	4,089,967	419,231
BAT	805,107	1,071,990	266,883
Total	**$38,583,036**	**$40,226,013**	**$1,642,977**

Proposed Unrestricted Fund Revenues
FY 2017 - 2018

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Proposed
State Retirement Contribution
FY 2017 - 2018

SB 1812, Eighty-third Legislature, limited the payroll state contribution rate for Optional Retirement Program (ORP) and the Teacher Retirement System (TRS) to 50% of the contribution. Total projected State Retirement Contribution is **$2,805,804**.

	FY 2016 - 2017		FY 2017 - 2018	
	Contribution Rate (State pays 50%)	Employee Contribution Rate	Contribution Rate (State pays 50%)	Employee Contribution Rate
ORP	6.6% / 8.5%	6.65%	6.6% / 8.5%	6.65%
TRS	6.8%	7.2%	6.8%	7.2%

Proposed
State Insurance Contribution
FY 2017 - 2018

SB 1812, Eighty-third Legislature, set the payroll state contribution rate for Higher Education Group Insurance (HEGI) contributions for community colleges at 50% of the cost associated with eligible employees. Total projected State Insurance Contribution is **$5,481,778**.

	FY 2016 - 2017			FY 2017 - 2018		
Plan Name	**Premium**	**Contribution (State Pays 50%)**	**Employee Pays**	**Premium**	**Contribution (State Pays 50%)**	**Employee Pays**
Member Only	$617.30	$617.30	$0	$621.90	$621.90	$0
Member & Spouse	$1,324.66	$970.98	$353.68	$1,334.54	$978.22	$356.32
Member & Children	$1,090.90	$854.10	$236.80	$1,099.06	$860.48	$238.58
Member & Family	$1,798.26	$1,207.78	$590.48	$1,811.70	$1,216.80	$594.90

Proposed Unrestricted Fund Revenues

FY 2017 - 2018

Summary of Revenues	FY 2016 - 2017 Budget	FY 2017 – 2018 Proposed Budget	Increase/ (Decrease)
State Contact Hour Appropriation	$38,583,036	$40,226,013	$1,642,977
Other State Appropriations:			
Optional Retirement Plan	*509,784*	*548,801*	*39,017*
Teacher Retirement System	*2,096,539*	*2,257,003*	*160,464*
Higher Education Group Insurance	*4,641,377*	*5,481,778*	*840,401*
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Total State Appropriations	**45,830,736**	**48,513,595**	**2,682,859**
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Total Fees	**27,838,868**	**27,669,015**	**(169,853)**
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Total Local Taxes	**46,512,737**	**48,691,317**	**2,178,580**
Total Carryover Allocations	**22,249,271**	**23,788,467**	**1,539,196**
Total Revenues	**$179,711,050**	**$189,027,810**	**$9,316,760**

Proposed Student Enrollment

FY 2017 - 2018

Traditional and Dual Credit Students

Total Proposed Tuition and Fee Revenue is **$61,322,187**.

Tuition: $33,653,172
Fees: $27,669,015

	FY 2016 - 2017 Actual/Projected*			FY 2017 – 2018 Projected				
				Traditional-1% Increase		Dual Credit		
Term	Traditional	Dual Credit	Total	✓ Total	Student Increase	✓ Total	Student Increase	Total Students
Fall	19,908	14,087	33,995	20,107	199	14,369	282	34,476
Spring	17,509	15,200	32,709	18,044	535	15,504	304	33,548
SS1	6.696	3,757	10,453	6,763	67	3,832	75	10,595
SS2*	4,194	1,348	5,542	4,236	42	1,375	27	5,611

Spring FY 2017-2018 includes 360 additional NAH students.

Proposed Unrestricted Fund Revenues

FY 2017 - 2018

Summary of Revenues	FY 2016 - 2017 Budget	FY 2017 – 2018 Proposed Budget	Increase/ (Decrease)
State Contact Hour Appropriation	$38,583,036	$40,226,013	$1,642,977
Other State Appropriations:			
Optional Retirement Plan	*509,784*	*548,801*	*39,017*
Teacher Retirement System	*2,096,539*	*2,257,003*	*160,464*
Higher Education Group Insurance	*4,641,377*	*5,481,778*	*840,401*
Other State Appropriations Subtotal	7,247,700	8,287,582	1,039,882
Total State Appropriations	**45,830,736**	**48,513,595**	**2,682,859**
Total Tuition	**32,442,757**	**33,653,172**	**1,210,415**
Total Fees	**27,838,868**	**27,669,015**	**(169,853)**
Total Other Revenues	**4,836,681**	**6,712,244**	**1,875,563**
Total Local Taxes	**46,512,737**	**48,691,317**	**2,178,580**
Total Carryover Allocations	**22,249,271**	**23,788,467**	**1,539,196**
Total Revenues	**$179,711,050**	**$189,027,810**	**$9,316,760**

Proposed Other Revenues

FY 2017 - 2018

Other Revenues	FY 2017	FY 2018	Increase/ (Decrease)
Concurrent Enrollment Cost Reimbursement	$3,500,000	$4,183,366	$683,366
Dual Credit Academy Participation Fee	-	363,785	363,785
Interest	613,355	1,413,962	800,607
Leases and Non Public Fund	35,000	65,000	30,000
Book Royalties	3,000	2,000	(1,000)
Administrative Costs and Shuttle System Contribution	613,584	613,689	105
Testing Commissions	7,000	5,700	(1,300)
Conferences – Continuing Education	64,742	64,742	-
Total Carryover Allocations	**$4,836,681**	**$6,712,244**	**$1,875,563**

Proposed Unrestricted Fund Revenues

FY 2017 - 2018

Summary of Revenues	FY 2016 - 2017 Budget	FY 2017 – 2018 Proposed Budget	Increase/ (Decrease)
State Contact Hour Appropriation	$38,583,036	$40,226,013	$1,642,977
Other State Appropriations:			
Optional Retirement Plan	*509,784*	*548,801*	*39,017*
Teacher Retirement System	*2,096,539*	*2,257,003*	*160,464*
Higher Education Group Insurance	*4,641,377*	*5,481,778*	*840,401*
Other State Appropriations Subtotal	7,247,700	8,287,582	1,039,882
Total State Appropriations	**45,830,736**	**48,513,595**	**2,682,859**
Total Tuition	**32,442,757**	**33,653,172**	**1,210,415**
Total Fees	**27,838,868**	**27,669,015**	**(169,853)**
Total Other Revenues	**4,836,681**	**6,712,244**	**1,875,563**
Total Local Taxes	**46,512,737**	**48,691,317**	**2,178,580**
Total Carryover Allocations	**22,249,271**	**23,788,467**	**1,539,196**
Total Revenues	**$179,711,050**	**$189,027,810**	**$9,316,760**

Proposed Local Tax Revenue

FY 2017 – 2018

Total Estimated Local Tax Revenue is $48,691,317

	FY 2016 – 2017	FY 2017 – 2018	Increase/ (Decrease)	% Increase
Tax Rates	$0.14	$0.14	$0	
Taxable Assessed Value	31,779,612,444	32,733,000,818	953,388,374	3.00%
Hidalgo County	*29,983,856,485*	*30,883,372,180*	*899,515,695*	*3.00%*
Starr County	*1,795,755,959*	*1,849,628,638*	*53,872,679*	*3.00%*
Tax Collections – Current Levy	43,294,997	45,344,041	2,049,044	4.73%
Delinquent Tax	1,853,368	1,993,348	139,980	7.55%
Penalties and Interest	1,364,372	1,353,928	(10,444)	(0.77%)
Total	46,512,737	48,691,317	2,178,580	4.68%

Proposed Unrestricted Fund Revenues

FY 2017 - 2018

Summary of Revenues	FY 2016 - 2017 Budget	FY 2017 – 2018 Proposed Budget	Increase/ (Decrease)
State Contact Hour Appropriation	$38,583,036	$40,226,013	$1,642,977
Other State Appropriations:			
Optional Retirement Plan	*509,784*	*548,801*	*39,017*
Teacher Retirement System	*2,096,539*	*2,257,003*	*160,464*
Higher Education Group Insurance	*4,641,377*	*5,481,778*	*840,401*
Other State Appropriations Subtotal	7,247,700	8,287,582	1,039,882
Total State Appropriations	**45,830,736**	**48,513,595**	**2,682,859**
Total Tuition	**32,442,757**	**33,653,172**	**1,210,415**
Total Fees	**27,838,868**	**27,669,015**	**(169,853)**
Total Other Revenues	**4,836,681**	**6,712,244**	**1,875,563**
Total Local Taxes	**46,512,737**	**48,691,317**	**2,178,580**
Total Carryover Allocations	**22,249,271**	**23,788,467**	**1,539,196**
Total Revenues	**$179,711,050**	**$189,027,810**	**$9,316,760**

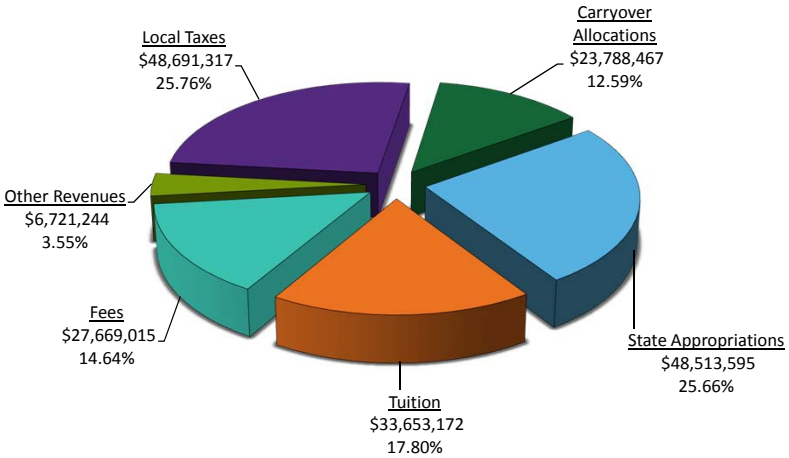
Proposed Carryover Allocations

FY 2017 - 2018

Carryover Allocations-From Fund Balance	FY 2017	FY 2018	Increase/ (Decrease)
Non Public Fund	$895,797	$841,843	$(53,954)
Unexpended Construction Plant Transfer	3,000,000	3,000,000	-
Continuing Education	929,188	600,000	(329,188)
Capital Purchases	2,886,634	-	(2,886,634)
Contingency Fund	2,000,000	1,500,000	(500,000)
Instructional Book Royalties	14,076	11,278	(2,798)
M&O Tax Bond Program 2013-FFE	12,523,576	17,835,346	5,311,770
Total Carryover Allocations	**$22,249,271**	**$23,788,467**	**$1,539,196**

Proposed Unrestricted Fund Revenues

FY 2017 - 2018



Proposed Unrestricted Fund Expenditures

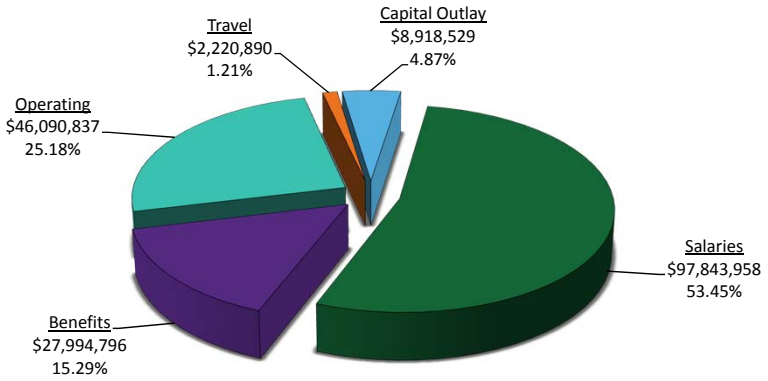
FY 2017 - 2018

Summary of Expenditures	FY 2016 - 2017 Budget	FY 2017 - 2018 Proposed Budget	Increase/ (Decrease)
Total Salaries	**$93,009,192**	**$97,843,958**	**$4,834,766**
Total Benefits	**26,165,328**	**27,994,796**	**1,829,468**
Total Operating	**40,015,693**	**46,090,837**	**6,075,144**
Total Travel	**2,096,123**	**2,220,890**	**124,767**
Total Capital Outlay	**8,310,922**	**8,918,529**	**607,607**
Total Expenditures	**$169,597,258**	**$183,069,010**	**$13,471,752**
Transfers and Reserves			
Debt Service (MTR Bond Series 2007)	393,800	394,800	1,000
Transfer to Plant Funds	3,000,000	3,000,000	-
Transfer to NAAMREI / IAM	564,000	564,000	-
Contingency Fund	2,000,000	2,000,000	-
M&O Tax Bond Program 2013	4,155,992	-	(4,155,992)
Total Transfers and Reserves	**10,113,792**	**5,985,800**	**(4,154,992)**
Total Expenditures, Transfers & Reserves	**$179,711,050**	**$189,027,810**	**$9,316,760**

Proposed Unrestricted Fund Expenditures by Classification

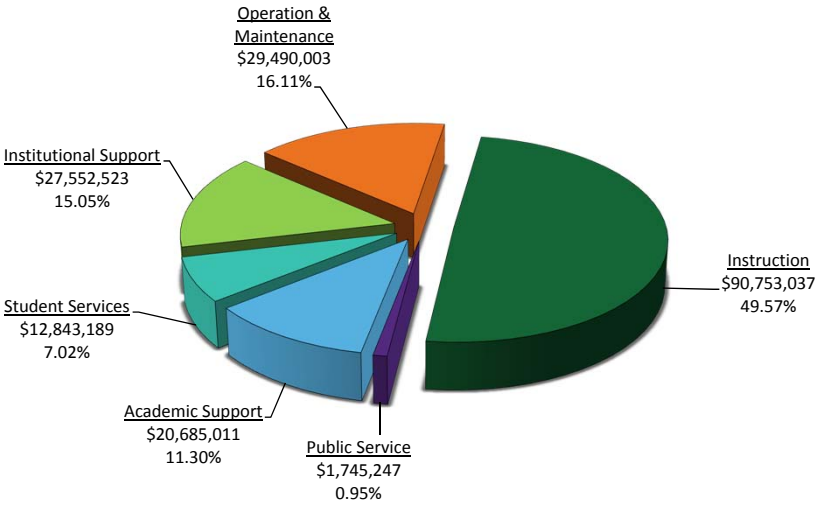
Without Transfers and Reserves

FY 2017 - 2018



Proposed Unrestricted Fund Expenditures by Function

FY 2017 - 2018



Proposed Total Expenditures By Function
FY 2017 - 2018

Function	Amount	Percentage
Instruction	$90,753,037	49.57%
Public Service	1,745,247	0.95%
Academic Support	20,685,011	11.30%
Student Services	12,843,189	7.02%
Institutional Support	27,552,523	15.05%
Operation & Maintenance	29,490,003	16.11%
Total Proposed Expenditures	**$183,069,010**	**100.00%**

Proposed Salary Expenditures By Function
FY 2017 - 2018

Function	Amount	Percentage
Instruction	$54,085,309	55.28%
Public Service	488,636	0.50%
Academic Support	11,576,585	11.83%
Student Services	8,105,210	8.28%
Institutional Support	13,385,626	13.68%
Operation & Maintenance	10,202,592	10.43%
Total Proposed Salaries Expenditures	**$97,843,958**	**100.00%**

Proposed Capital Expenditures

FY 2017 - 2018

Capital Expenditures Budget Proposals	Amount
Instruction Laminar flow hood bench top, ultrasound unit, radiographic phantoms, neonatal mechanical ventilator, technology-instruction, FFE- instruction	$5,514,061
Public Service Welding mobile lab, technology-public service, FFE-public service	662,290
Academic Support Library books and videos, scheduling tool, technology-academic support, FFE-academic support	569,330
Student Services Technology-student services	56,767
Institutional Support Travel and expense system, server upgrades, FFE-institutional support	531,200
Operations and Maintenance Cargo and delivery truck, police vehicles, space management software, technology-operations & maintenance, FFE-operations & maintenance	1,584,881
Total Proposed Capital Expenditures	**$8,918,529**

Proposed Auxiliary Fund

FY 2017 - 2018

Total Revenues	Total Expenditures
$3,840,580	$3,840,580

Revenue Sources	Expenditure Types
Bookstore Commissions	Student/Employee Initiatives
Food Service Sales	Food Service Expenditures
Vending Machine Commissions and Catering Commissions	Student/Employee Initiatives
Conferences Revenue	Conference Expenditures
Child Care Center Revenue	Child Care Center Expenditures
Student Copier Revenue	Student Copier Expenditures

Proposed Restricted Fund
FY 2017 - 2018

Total Revenues	Total Expenditures
$71,928,262	$71,928,262

Revenue Sources	Expenditure Types
State and Federal Financial Aid	Pell, SEOG, College Work-Study, TEOG Initial and Renewal
State and Federal Grants	TWC Skills Development Fund, Carl Perkins, Nursing Shortage Reduction, Veterans Chapter 31
Private and Local Grants and Scholarships	Student scholarships, VIDA, City of McAllen

Proposed Plant Fund
Unexpended-Construction Fund Non-Bond and Bond
FY 2017 - 2018

Fund	Revenues, Transfer In and Fund Balance Allocation	Expenditures, Transfers and Reserves
Unexpended-Construction Fund-Non-Bond	$22,421,531	$22,421,531
Unexpended-Construction Fund-Bond	82,430,941	82,430,941
Total	**$104,852,472**	**$104,852,472**

Proposed Plant Fund

Renewals & Replacements and Retirement of Indebtedness

FY 2017 - 2018

Fund	Revenues, Transfer In and Fund Balance Allocation	Expenditures, Transfers and Reserves
Unexpended-Renewals & Replacements	$5,332,500	$5,332,500
Unexpended-Retirement of Indebtedness	$16,737,343	$16,737,343

Questions?

South Texas College

Unrestricted Fund

Summary of Projected Revenues and Expenditures

Fiscal Years 2017-2018

Summary of Revenues	FY 2017 Budget (Original)	FY 2018 Budget (Proposed)	% of Total Revenues	Difference FY 2017 Approved to FY 2018 Proposed
State Contact Hour Appropriation	38,583,036	40,226,013	21.28%	$ 1,642,977
Other State Appropriation-ORP	*509,784*	*548,801*	*0.29%*	*39,017*
Other State Appropriation-TRS	*2,096,539*	*2,257,003*	*1.19%*	*160,464*
Other State Appropriation-HEGI	*4,641,377*	*5,481,778*	*2.90%*	*840,401*
Other State Appropriations Subtotal	7,247,700	8,287,582	4.38%	1,039,882
Total State Appropriations	**45,830,736**	**48,513,595**	**25.66%**	**2,682,859**
Academic & Differential Tuition-Net TPEG	*29,841,644*	*30,960,624*	*16.38%*	*1,118,980*
Continuing Ed/ATCP/NAAMREI/IAM-Net TPEG	*2,601,113*	*2,692,548*	*1.42%*	*91,435*
Total Tuition	**32,442,757**	**33,653,172**	**17.80%**	**1,210,415**
Total Fees	**27,838,868**	**27,669,015**	**14.64%**	**(169,853)**
Total Other Revenues	**4,836,681**	**6,712,244**	**3.55%**	**1,875,563**
Total Taxes	**46,512,737**	**48,691,317**	**25.76%**	**2,178,580**
Total Carryover Allocations	**22,249,271**	**23,788,467**	**12.59%**	**1,539,196**
Total Revenues	**$ 179,711,050**	**$ 189,027,810**	**100.00%**	**$ 9,316,760**

Summary of Expenditures	FY 2017 Budget (Original)	FY 2018 Budget (Proposed)	% of Total Expenditures	Difference FY 2017 Approved to FY 2018 Proposed
Total Salaries	**$ 93,009,192**	**$ 97,843,958**	**51.75%**	**$ 4,834,766**
Total Benefits	**26,165,328**	**27,994,796**	**14.56%**	**1,829,468**
Total Operating	**40,015,693**	**46,090,837**	**22.27%**	**6,075,144**
Total Travel	**2,096,123**	**2,220,890**	**1.17%**	**124,767**
Total Capital Outlay	**8,310,922**	**8,918,529**	**4.63%**	**607,607**
Total Expenditures	**$ 169,597,258**	**$ 183,069,010**	**94.38%**	**$ 13,471,752**
Transfers & Reserves				
Debt Service	393,800	394,800	0.22%	1,000
Transfer to Unexpended Plant Fund	3,000,000	3,000,000	1.67%	-
Transfer to Renewals & Replacements Plant Fund	-	-	0.00%	-
Transfer to NAAMREI/IAM	564,000	564,000	0.31%	-
Contingency Fund	2,000,000	2,000,000	1.11%	-
M&O Tax Bond Program 2013	4,155,992	-	2.30%	(4,155,992)
Total Transfers & Reserves	**10,113,792**	**5,958,800**	**5.62%**	**(4,154,992)**
Total Expenditures, Transfers and Reserves	**$ 179,711,050**	**$ 189,027,810**	**100.00%**	**$ 9,316,760**

Revenues over Expenditures	**$ -**	**-**		**$ -**

Review and Discussion of Internal Control Review in the Area of Hidalgo and Starr County Tax Assessor-Collector Office

Mr. Khalil Abdullah, Internal Auditor, will be attending the Committee meeting to discuss the procedures, and recommendations of the report in the area of Hidalgo and Starr County Tax Assessor-Collector Office.

The report follows in the packet for the Committee's review.

No action is required from the Committee. This item is presented for information and feedback.

OFFICE OF INTERNAL AUDITS

SOUTH TEXAS COLLEGE

3201 W. Pecan Blvd. • McAllen, Texas 78501 • Office (956) 872-6709

June 20, 2017

Dr. Shirley Reed, President
South Texas College
3201 W. Pecan Blvd.
McAllen, TX 78501

Dear Dr. Reed,

As part of our fiscal year 2017 Audit Plan, the Office of Internal Audits completed an internal control review of Hidalgo and Starr County Tax Assessor-Collector's Offices. The results of the internal control review are contained in this report.

The objective of the internal control review was to evaluate the adequacy and effectiveness of internal controls over Hidalgo and Starr County's property tax assessment, collection, and reporting procedures. The scope for the review included activity from September 1, 2013 through March 31, 2017.

The report identifies areas where Hidalgo and Starr County Tax Assessor-Collector's Offices could improve internal controls. Additionally, I included a short list of items (see Appendix A) that should be considered prior to the renewal of the Inter-local Agreements between South Texas College and the County Tax Assessor-Collector's Offices.

Respectfully submitted,

Khalil M. Abdullah CPA, CIA, CGAP, MAcc
Internal Auditor

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EXECUTIVE SUMMARY

The Internal Control Review of Hidalgo and Starr County Tax Assessor-Collector's Offices was included on the Finance, Audit, and Human Resources Committee's approved FY 2017 Audit Plan. The objective of the internal control review was to evaluate the adequacy and effectiveness of internal controls over Hidalgo and Starr County's property tax assessment, collection, and reporting procedures.

The scope of the review was limited to internal controls and activity from September 1, 2013 – March 31, 2017. An internal control review is not designed or intended to be a detailed study of every relevant control system, procedure, or transaction. Accordingly, the opportunities for improvement presented in this report may not be all-inclusive of areas where improvement could be made.

County management is responsible for establishing and maintaining an internal control structure designed to protect the assets of the county, and prevent loss from theft or misuse. The objective of a sound internal control system is to provide management with reasonable assurance that assets are appropriately safeguarded. The following were identified as opportunities to further improve internal controls.

Hidalgo County

- Ensure that security measures over the safeguarding of funds are consistently applied at all tax collection sites;
- Require that taxpayers make checks payable to the Hidalgo County Tax Assessor-Collector's Office rather than to the person currently serving as the Tax Assessor-Collector;
- Establish a written procedures manual to document internal controls over the assessment, collection, and reporting of property taxes;

Starr County

- Ensure that security measures over the safeguarding of funds are consistently applied at all tax collection sites;
- Establish a check disbursement log or distribute funds via automated clearing house (ACH);
- Establish a written procedures manual to document internal controls over the assessment, collection, and reporting of property taxes;
- Limiting employee's system access based on their job responsibilities.

BACKGROUND

The South Texas College District has levied property taxes since 1997. Inter-Local Cooperation Agreements with the offices of both Hidalgo and Starr County Tax Assessor-Collector's Offices were approved by South Texas College's Board of Trustees in 1996 and 2001 respectively. The Inter-Local Cooperation Agreements are renewed each year by giving written notice to Hidalgo and Starr County of the District's intent to renew on or before June 1st. The Inter-Local Cooperation Agreements allow Hidalgo and Starr County Tax Assessor-Collector's Offices to act as the collecting agencies for property taxes on behalf of the District. Each year property taxes are assessed by Hidalgo and Starr County Tax Assessor-Collector's Offices and collections are remitted to South Texas College, net of a collection fee. The average collection rate over the past 10 years, including collection of delinquent taxes, has been 97.85%. Information related to the prior 3 fiscal year's property tax roll and collections is provided in the table below:

FY	Tax Roll	YTD Collections	Percentage Collected	Delinquent Collections	Percentage Delinquent
2016	$60,279,269	$57,139,510	94.79%	$2,586,659	4.29%
2015	$56,134,038	$53,735,185	95.73%	$2,612,116	4.65%
2014	$45,078,972	$42,542,880	94.37%	$2,566,025	5.69%

OBJECTIVE

The objective of the internal control review was to evaluate the adequacy and effectiveness of internal controls over Hidalgo and Starr County's property tax assessment, collection, and reporting procedures.

SCOPE & METHODOLOGY

The scope of the internal control review included activity from September 1, 2013 through March 31, 2017. To accomplish the objectives of the review, the Internal Auditor performed the following procedures:

Hidalgo County:

- Interviewed the County's Property Tax Manager on internal controls and procedures;
- Reviewed the County's cash handling guidelines and procedures;
- Reviewed audit reports issued by the County Auditor's Office over the activities of the Tax Assessor-Collector's Office;

- Verified that funds handling guidelines and procedures were adhered with;
- Verify whether internal controls were consistently applied across all collections sites;
- Observed security methods over the safeguarding of funds prior to deposit;
- Interviewed delinquent tax attorney's staff and reviewed delinquent taxes due summary reports.

Starr County:

- Interviewed County's Tax Assessor-Collector and Chief Deputy on internal controls and procedures;
- Reviewed the County's receipting policy;
- Verified that funds handling guidelines and procedures were in place;
- Verify whether internal controls were consistently applied across all collections sites;
- Observed end of day close out and balancing procedures;
- Observed security methods over the safeguarding of funds prior to deposit;
- Reviewed official bond and oath documentation;
- Interviewed delinquent tax attorney's staff and reviewed delinquent taxes due summary reports.

RESULTS
[HIDALGO COUNTY]

Tax Assessment:
The Hidalgo County Appraisal District is responsible for calculating the taxable value of property according to the Texas Property Tax Code and the Uniform Standards of Professional Appraisal Practices. The chief appraiser provides the County Tax Assessment-Collection's Office with the certified appraisal roll[1]. Each year tax rates are set by South Texas College's Board of Trustees. The approved tax rates are provided to the County Tax Assessor-Collector's Office, who use the information to generate the tax roll[2]. The Tax Assessor-Collector's Office provides the tax roll data file to Information Management Solutions (IMS), a third party company based in San Antonio Texas, that provides printing and mailing services to utilities, municipalities, city, state, and county

[1] Appraisal Roll – A listing of taxable properties and values within the unit's boundaries.

[2] Tax Roll – A breakdown of all property within a given jurisdiction that can be taxed. Property values multiplied by the approved tax rate.

governmental agencies. IMS prepares sample tax statements that are reviewed by County employees to ensure that they are free from error. Once IMS receives confirmation from the County that sample tax statements are accurate, they complete a print run and mail out the property tax statements. In mid-January, IMS mails out additional tax statements as a courtesy.

Tax Collection:

Several internal controls were observed at the Hidalgo County Tax Assessor-Collector's main Office and tax collection substations. All reviewed checks were restrictively endorsed, two employees are required to conduct daily cash balancing, and deposits are made frequently. South Texas College receives funds from the County via automated clearing house (ACH) on a daily basis. Security cameras were utilized and have been strategically placed within each of the tax offices. Signs are posted throughout the office notifying taxpayers "to be sure you receive an official county receipt when paying at this office." Images of an official county receipt are also posted. Additional signs were posted notifying taxpayers that Hidalgo County policy prohibits county employees from accepting gifts or gratuities. Frequent notifications are sent out by the Tax Assessor-Collector's Office employees to taxpayers with delinquent tax balances through the end of June. In July all unpaid property tax accounts are turned over to the delinquent tax attorney (DTA) who continue to pursue the collection of the tax debt.

The following opportunities to improve internal controls were identified. Security controls were not consistently applied across all tax collection sites. Security glass and panic buttons were observed at some tax collection sites, but were not installed at others. Signs are posted instructing taxpayers to make checks payable to the acting Tax Assessor-Collector rather than to The Hidalgo County Tax Assessor-Collector's Office. With the exception of the cash handling guidelines, none of the procedures or internal control processes currently in place have been documented. Written procedures should be developed to document internal controls related the following:

- Identification of the individuals with authority to prepare write-offs and tax supplements;
- Procedures when a tax supplement results in a refund;
- Compensating controls in the event that the department is unable to maintain complete segregation of duties;
- Specifics on the duration of time to wait prior to contacting the bank to obtain confirmation of deposited funds;
- Document retention schedule;

Reporting

Tax collection activity reports are provided to South Texas College's Business Office on a monthly basis. The reports include details on property taxes collected to date; modifications[3]; property tax write-offs; taxes outstanding; and a percentage of taxes collected to date. The report also includes a breakdown of the tax collections and fees for the month. The report is notarized and signed off by The Hidalgo County Tax Assessor-Collector. The employee responsible for preparing the report also initials the document. In addition to the monthly reports, Hidalgo County Tax Assessor-Collector's Office also prepares an annual report of the total current, delinquent, and rollback collections. The annual report also shows details on the total amount of disbursements, such as attorney fees, commissions & costs, and current & prior year refunds. The annual report is also notarized and signed off by The Hidalgo County Tax Assessor-Collector.

RESULTS
[STARR COUNTY]

Discrepancies within The Tax Assessor-Collector's Office discovered by the County's auditor resulted in several changes. The entire Tax Assessor-Collector's Office staff were removed. New staff was hired and an interim Tax Assessor-Collector was assigned by the county commissioner's court. In November 2016, a newly elected Tax Assessor-Collector was sworn in and assumed the responsibilities of managing the office. New procedures were implemented to help ensure the safeguarding of assets. Cash was no longer accepted as a form of payment and arrangements were made for a representative from the delinquent tax attorney's office to work on-site in Rio Grande City. These changes allowed the Tax Assessor-Collector's Office to decrease the risk of future improprieties related to cash handling and allowed taxpayers with delinquent property tax balances to settle their tax debt without traveling to the delinquent tax attorney's offices in Edinburg.

Tax Assessment:

The Starr County Appraisal District is responsible for calculating the taxable value of property according to the Texas Property Tax Code and the Uniform Standards of Professional Appraisal Practices. The County's Appraisal District provides the property tax appraisal roll directly to Hamer Enterprises, a third party company that assists Starr County with property tax collections. The Tax Assessor-Collector's Office employees also provide Hamer with the approved tax rates set by South Texas College's Board of Trustees. Hamer Enterprises compiles the property tax

[3] Modifications include changes in property valuations, protested property values, court orders, supplements, etc.

appraised property values along with the year's approved tax rates to generate property tax statements. The property tax statements are then mailed out directly by Hamer Enterprises.

Tax Collection:

Several security measures designed to ensure the safeguarding of the County's assets were observed. Taxpayers are able to make payments online, through the mail, or in person at one of three locations. As previously stated, cash is no longer allowed as an acceptable method of payment. Signage was observed posted at each of the locations reviewed that read "NO CASH PAYMENTS" or "NO CASH PAYMENTS ACCEPTED." Checks were restrictively endorsed. Daily cash balancing is conducted by the Chief Deputy (e.g. cashier supervisor) to ensure that the day's financial activity reported by the system agrees to the amount of funds prepared for deposit. Checks are deposited remotely to the County's Depository (e.g. main back account) and confirmed by logging into the bank's website. Checks pending deposit are kept in a vault located inside a locked room. In July all unpaid property tax accounts are turned over to the delinquent tax attorney (DTA) who continue to pursue the collection of the tax debt.

Opportunities to improve internal controls were identified. Security controls were not consistently applied across all tax collection sites. Security cameras were observed at one of the tax collection substations, but were not observed at all tax collection sites. Currently the County Tax Assessor-Collector's Office does not maintain a log to document check disbursements. Internal controls should be established to log the disbursement of all checks. The log should include the amount of each check disbursed along with a corresponding check number. Any individuals picking up a check should be required to sign and date the check disbursement log. Arrangements could also be made to set up future disbursements via automated clearing house (ACH) transactions.

In our review of the current practices in place for processing property tax adjustments, we found that the adjustment report indicated that a cashier completed the changes. Upon further inquiry it was discovered that the individual that completed the tax adjustment was actually the Chief Deputy (e.g. Cashier Supervisor). Internal controls could be improved if access to the system for processing property tax adjustments is restricted to only those individuals that are responsible for preparing those changes. Moreover, cashiers should be logged out of the system prior to the Chief Deputy preparing tax adjustments.

Lastly, with the exception of the cash handling guidelines, none of the procedures or internal control processes currently in place have been documented. Written procedures should be developed to document internal controls related the following:

- Preparing property tax adjustments and identifying which employees are authorized to do so;
- The process for preparing property tax write-offs, including which employees are required to approve a write off, ensuring that there are no pending law suits against the property owner prior to writing off the property;
- Document retention schedule.

Reporting

The Starr County Tax Assessor-Collector provides a Monthly Collection & Disposition Report to South Texas College's Business Office. The report contains a detailed breakdown of current and delinquent collections as well as disposition costs and advances (e.g. commissions, redemptions, and attorney fees). The Monthly Collection & Disposition Report is accompanied by a certification letter from Starr County's Tax Assessor-Collector stating that the collections and dispositions made during the month are accurate. The report and certification letter are signed off by the County's acting Tax Assessor-Collector and also indicates who prepared the reports. Starr County's Tax Assessor-Collector does not provide an annual report.

CONCLUSION

Internal controls over property tax assessment, collection, and reporting were observed within Hidalgo and Starr County Tax Assessor-Collector's Offices. Opportunities to improve internal controls were also identified. The Hidalgo County Tax Assessor-Collector's Office can improve internal controls by ensuring that checks are made payable to the Tax Assessor-Collector's Office rather than directly to the acting Tax Assessor-Collector. The Starr County Tax Assessor-Collector's Office could improve controls by making disbursements via ACH or develop a check disbursement log; and ensuring that employee system access is limited based their job responsibilities.

Both Hidalgo and Starr County Tax Assessor-Collector's Offices could improve internal controls by developing written procedures over property tax assessment/collection/& reporting and by ensuring that security measures are consistently applied at each of the tax collection sites.

Khalil M. Abdullah CPA, CIA, CGAP, MAcc
Internal Auditor

June 20, 2017
Date

APPENDIX A
Items to consider for inclusion into the Inter-Local Cooperation Agreements with Hidalgo and Starr County Tax Assessor-Collector's Offices

1. South Texas College should be included on the distribution list for any completed audit reports from the County's Auditor related to the Tax Assessor-Collector's Office;
2. Efforts should be made to implement all audit recommendations identified by the County Auditors;
3. Disbursement of funds should be made via automated clearing house (ACH);
4. Completion of an annual report that includes:
    a. Original tax levy;
    b. Year-to-date collections;
    c. Year-to-date delinquent collections;
    d. Adjustments, Supplements, & any Modifications;
    e. Amount of delinquent tax accounts provided to the delinquent tax attorneys.

Review and Discussion of Entity-Wide Risk Assessment

Mr. Khalil Abdullah, Internal Auditor, will be attending the Committee meeting to discuss the entity-wide risk assessment.

IIA Standard 2010 – Planning - states that "The CAE must establish a risk based plan to determine the priorities of the internal audit activity, consistent with the organization's goals." Therefore, an Entity-wide Risk Assessment was prepared for the purposes of establishing the audit plan.

A risk assessment was conducted to evaluate each area based on current conditions, circumstances, and management concerns. Management feedback is essential to accurately assess the organization's risks. Input to the risk assessment was requested from the President, Vice Presidents, and other senior managers. Additionally, management was asked to provide feedback on any areas they felt could benefit from an audit. Based on management's input and the results of the risk assessment, a list of proposed audit projects for FY 2018 has been developed.

The report follows in the packet for the Committee's review.

No action is required from the Committee. This item is presented for information and feedback.

South Texas College
Office of Internal Audit
FY 2017 Risk Assessment

			RISKS						
#	ACTIVITIES		1		2		3		4
1	Finance & Administrative Services (a)	HM	Failing to hire enough staff to ensure that proper separation of duties are in place.	HH	HR - Inability to shorten the hiring process resulting in the missed opportunities to hire the best candidate for open positions.	HM	Failing to establish a comprehensive entity-wide disaster recovery plan	HM	FPC - Failing to adequately scrutinize invoices related to construction projects prior to releasing payment
2	Academic Affairs	HH	Misc. Nursing and Allied Health [Pending input from Dr. Reed]	HM	Failing to adhere with environment health & safety regulations related with the disposal of science lab chemicals.	HM	Failing to ensure that faculty credential and qualification reviews take place	HM	Failing to establish criteria for evaluating classroom instruction standards
10	Misc.	HH	Failing to establish an adequate environmental health and safety program [EH&S]	HH	Failing to establish an adequate succession plan for executive management positions	HH	Failing to establish and test an Emergency Management Plan / Disaster Recovery Plan	HH	Failing to implement all components that make up effective internal controls [Control Environment, Risk Management, Monitoring, Control Activities, and Information & Communication]
3	Student Affairs & Enrollment Mgmt.	HM	Failing to establish adequate student travel procedures	HM	Failing to meet student enrollment projections	HM	Inability to rely on THECB to provide clarifications on ambiguous regulations	HM	Misinterpreting regulations resulting in inaccurate reporting of contact hours
4	Information Services, Planning, & Strategic Initiatives	HM	Failing to adequately review third party media sanitization methods to ensure that all hard drive data is written over to adequately safeguard against loss of sensitive or confidential information.	HL	Failing to ensure that a secure process is in place for transferring CBM reports and other confidential data electronically	HL	Inability to identify users that download malicious software	HL	Reputational damage suffered as a result of a data breach [FERPA, HIPPA Data loss]
7	Public Relations and Marketing	HM	Failing to establish a policy requiring all official comments made to media outlets involving STC first be reviewed and approved by Public Relations and Marketing	MH	Failing to establish a clear set of objective marketing metrics supported by executive management	-		-	
11	Finance & Administrative Services (b)	HL	Failing to adhere with GASB / GAAP standards	HL	HR - Failing to conduct criminal background checks	HL	Negative impact to STC's credit rating as a result of an identified material misstatement within the CAFR.	MH	HR - Failing to establish a procedure for conducting annual employee performance evaluations
6	Grant Development, Mgmt., and Compliance	HL	Failing to establish and monitor adequate procedures related to PI effort reporting resulting in a requirement to reimburse the funding agency.	HL	Inadequate controls to ensure that all expenditures are allowable and appropriate	MM	Failing to ensure grant compliance	-	
8	Industry Training and Economic Development	HL	Failing to ensure that all grant compliance requirement are met	ML	Failing to establish adequate procedures for monitoring assets purchased through a grant	-		-	
5	Continuing Professional & Workforce Education	MM	Inability to adequately promote newly developed programs in Continuing Education	ML	Failing to adequately document productivity and efficiency measures used to determine whether or not objectives are at satisfactory levels	-		-	

Note: The first letter represents IMPACT to the College, while the second letter represents PROBABILITY or occurrence.

H High
M Medium
L Low

HH, HM	**High Risk - The effect will cause the institution not to achieve its goals and objectives, The risk will become a reality frequently**
HL, MH	**Medium Risk - The effect will cause the institution to operate inefficiently and/or expend unplanned resources to meet goals and objectives. The risk will become a reality infrequently**
MM, ML, LH	**Low Risk - There will be no measurable effect upon the achievement of institutional goals and objectives. The risk will rarely become a reality.**

South Texas College
Office of Internal Audit
FY 2017 Risk Assessment

#	ACTIVITIES		5		6		7		8		9
1	Finance & Administrative Services (a)	HM	FPC - Failing to adequately monitor construction projects to ensure that quality materials are being used [Value Engineering Prevention Program]	HM	FPC - Failing to complete all construction projects on time and within budget	HM	Inability to adequately monitor fixed assets	HM	Title IX - Failing to appropriately respond to a reported incident	HL	Being included on the Office of Civil Rights (OCR) blacklist
2	Academic Affairs	HM	Inability to get 100% of faculty / staff to complete Title IX training	HL	Failing to adequately secure HIPAA data	HL	Failing to continue to meet accreditation standards and the resulting reputational damage	HL	Failing to develop procedures to adequately monitor inventory of science Lab chemicals	HL	Failing to establish adequate monitoring programs to ensure that employees working in child development have completed all specialized trainings.
10	Misc.	HL	Failing to secure adequate insurance to bring high risk areas to be within the institution's risk appetite / tolerance levels	MH	Failing to create a records retention / destruction plan	MH	Failing to develop criteria of identifying internal and external risks	MH	Failing to develop risk assessment criteria	MH	Failing to establish and adopt a 'Proactive' rather than a 'Reactive' culture
3	Student Affairs & Enrollment Mgmt.	HL	Failing to comply with Family Educational Rights and Privacy Act (FERPA)	HL	Failing to establish adequate internal controls over CBM reporting	HL	Failing to maintain adequate safeguards to ensure the safety of minors while on STC's campuses	HL	Significant percentage decrease in student enrollment	HL	Unexpected or unplanned cuts to Pell Grant and other financial aid programs
4	Information Services, Planning, & Strategic Initiatives	MH	Failing to establish adequate controls to ensure that an employees system access is removed or changed when an employee changes position titles within the college	MM	Failing to establish change management procedures	MM	Inability to adhere with security frameworks	-		-	
7	Public Relations and Marketing	-		-		-		-		-	
11	Finance & Administrative Services (b)	MM	HR - Failing to establish document retention schedules	-		-		-		-	
6	Grant Development, Mgmt., and Compliance	-		-		-		-		-	
8	Industry Training and Economic Development	-		-		-		-		-	
5	Continuing Professional & Workforce Education	-		-		-		-		-	

Note: The first letter represents IMPACT to the College, while the second letter represents PROBABILITY or occurrence.

H **High**
M **Medium**
L **Low**

HH, HM	**High Risk - The effect will cause the institution not to achieve its goals and objectives, The risk will become a reality frequently**
HL, MH	**Medium Risk - The effect will cause the institution to operate inefficiently and/or expend unplanned resources to meet goals and objectives. The risk will become a reality infrequently**
MM, ML, LH	**Low Risk - There will be no measurable effect upon the achievement of institutional goals and objectives. The risk will rarely become a reality.**

South Texas College
Office of Internal Audit
FY 2017 Risk Assessment

#	ACTIVITIES		10		11		12		13
1	Finance & Administrative Services (a)	HL	FPC - Destruction or critical damage to buildings as a result of a natural man-made disaster [Hurricane, Tornado, Hail Damage, Chemical	HL	HR - Inability to adequately ensure that all compliance requirements are followed	HL	Public Safety - Failure to establish an adequate monitoring program to ensure that the police department adheres with all compliance requirements.	HL	Purchasing - Failing to identify employees who have a conflict of interest
2	Academic Affairs	HL	Failing to establish procedures to ensure the safe storage, and disposal of dangerous chemicals	HL	Failing to maintain accreditation standards or being placed on probation	HL	Inability to adequately monitor faculty overloads	HL	Inability to get 100% of faculty trained in the utilization of technology resources (e.g. Blackboard)
10	Misc.	MH	Failing to recognize that Risk Management is the responsibility of the Board and Management	MH	Inability of Vice Presidents to adequately oversee all of their responsibilities given existing resources [Something falling through the cracks]	MM	Failing to establish adequate cross-training programs	-	
3	Student Affairs & Enrollment Mgmt.	-		-		-		-	
4	Information Services, Planning, & Strategic Initiatives	-		-		-		-	
7	Public Relations and Marketing	-		-		-		-	
11	Finance & Administrative Services (b)	-		-		-		-	
6	Grant Development, Mgmt., and Compliance	-		-		-		-	
8	Industry Training and Economic Development	-		-		-		-	
5	Continuing Professional & Workforce Education	-		-		-		-	

Note: The first letter represents IMPACT to the College, while the second letter represents PROBABILITY or occurrence.

H High
M Medium
L Low

HH, HM	**High Risk - The effect will cause the institution not to achieve its goals and objectives, The risk will become a reality frequently**
HL, MH	**Medium Risk - The effect will cause the institution to operate inefficiently and/or expend unplanned resources to meet goals and objectives. The risk will become a reality infrequently**
MM, ML, LH	**Low Risk - There will be no measurable effect upon the achievement of institutional goals and objectives. The risk will rarely become a reality.**

South Texas College
Office of Internal Audit
FY 2017 Risk Assessment

#	ACTIVITIES		14		15		16		17
1	Finance & Administrative Services (a)	HL	Purchasing - Key employees within the purchasing function setting up a fictitious company to commit fraud	HL	Purchasing - two or more employees working together to commit fraud against the institution	HL	Title IX - Failing to adequately document an incident	HL	Title IX - Failing to complete required reports and investigations within the timeframe stipulated by federal regulations.
2	Academic Affairs	MH	Failing to establish criteria requiring every department establish a formal written procedures manual	MM	Failing to establish adequate controls over safeguarding of inventory within the Culinary Arts program.	MM	Not meeting or maintaining quality classroom instruction standards	LH	Failing to establish criteria requiring every department to conduct an annual risk assessment
10	Misc.	-		-		-		-	
3	Student Affairs & Enrollment Mgmt.	-		-		-		-	
4	Information Services, Planning, & Strategic Initiatives	-		-		-		-	
7	Public Relations and Marketing	-		-		-		-	
11	Finance & Administrative Services (b)	-		-		-		-	
6	Grant Development, Mgmt., and Compliance	-		-		-		-	
8	Industry Training and Economic Development	-		-		-		-	
5	Continuing Professional & Workforce Education	-		-		-		-	

Note: The first letter represents IMPACT to the College, while the second letter represents PROBABILITY or occurrence.

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South Texas College
Office of Internal Audit
FY 2017 Risk Assessment

#	ACTIVITIES		18		19		20
1	Finance & Administrative Services (a)	HL	Title IX - Reputational damage resulting from any mishandling of a reported incident	MH	Failing to establish a policy or other criteria that would require all Financial Managers to prepare monthly account reconciliations	MH	Purchasing - Failing to establish a delegation of purchasing authority resulting in delays.
2	Academic Affairs	-		-		-	
10	Misc.	-		-		-	
3	Student Affairs & Enrollment Mgmt.	-		-		-	
4	Information Services, Planning, & Strategic Initiatives	-		-		-	
7	Public Relations and Marketing	-		-		-	
11	Finance & Administrative Services (b)	-		-		-	
6	Grant Development, Mgmt., and Compliance	-		-		-	
8	Industry Training and Economic Development	-		-		-	
5	Continuing Professional & Workforce Education	-		-		-	

Note: The first letter represents IMPACT to the College, while the second letter represents PROBABILITY or occurrence.

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Review and Recommend Action on Proposed Projects for Internal Auditor for FY 2017 - 2018

Approval of the Proposed Projects for the Internal Auditor for FY 2017 - 2018 will be requested at the July 25, 2017 Board meeting.

The Internal Auditor is providing a list below of the proposed projects for the committee's consideration. The projects listed are proposed as the assignments for the Office of Internal Audit for Fiscal Year 2017 - 2018.

- FY 2017-2018 (Scheduled)

1. Fraud Survey
2. Financial Aid
3. Purchasing
4. Clery Act
5. Title IX
6. Construction Project Billing
7. Time Keeping System Compliance
8. Custodial Services - Work Orders, Purchase Orders, and Inventory
9. Banner Computer System Security and Access
10. Risk Assessment
11. Risk-Based Audit Plan
12. Annual Audit Report

Enclosed Documents - The Internal Audits conducted for FY 2003 - 2004 through FY 2016 - 2017 follows in the packet for the Committee's information and review.

The Finance, Audit, and Human Resources Committee is asked to review the proposed projects for the Internal Auditor and provide a recommendation to the Board at the July 25, 2017 Board meeting.

South Texas College
Internal Auditing Services for the Period of FY 2004 through FY 2017

	Audit Area	FY 2004	FY 2005	FY 2006	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
1	Accounts Payable -Operations				07/24/07											
2	Accounts Payable -Purchasing & A/P								06/30/11							
3	Cash -Controls and safeguards -Bank Reconciliation -Check and deposit preparation					02/06/08										
4	Cash -Bank Reconciliation								06/15/11							
5	Contracts -Solicitation/Renewal Process -Record keeping					06/25/08				06/28/12						
6	Student Receivables/ Third Party -Billing -Collections -Reconciliation							05/25/10								
7	Scholarship Funds -Valley Scholars -Pledges -Awards -Other Scholarships							05/25/10			08/22/13					
8	Property Taxes -Rec. & Rollback Taxes								10/14/10			Requested- Not Performed	Requested- Not Performed			
9	Grants- Title V				01/08/07											
10	Grants- Wired						05/19/09 06/19/09									
11	Financial Aid -Accounting -Awards -Reporting				03/01/07		01/19/09				05/07/13					Proposed
12	Fraud Survey		10/27/04	09/22/05	02/19/07	11/22/07	11/03/08	11/18/09	11/12/10	11/08/11	10/18/12	11/08/13	Complete	12/07/16	Proposed	Proposed
13	Investments -Compliance -Collateral Documentation -Transfers for Debt Service -System for Monitoring Maturities			08/28/06				02/19/10								
14	Travel			06/27/06												
15	Purchasing		06/30/05					02/19/10								Proposed
16	Grants - Federal Workstudy, Federal Pell Grant, Carl Perkins, and Workforce Investment Act	06/30/04		10/27/05			01/19/09									
17	Human Resources and Payroll -Compliance & Controls			01/31/06						10/21/11						

South Texas College
Internal Auditing Services for the Period of FY 2004 through FY 2017

	Audit Area	FY 2004	FY 2005	FY 2006	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
18	Surprise Cash Counts and Cash Handling Controls over Student Tuition and Fees Collection		06/30/05						10/20/10 06/16/11			Requested- Not Performed	Requested - Not Performed	Requested- Not Performed	11/04/16	
19	Fixed Assets		09/28/04													
20	Fixed Assets -Capital Assets							02/19/10	07/01/11			Requested - Not Performed	Requested - Not Performed	Requested - Not Performed	Requested - In Progress	Proposed Continuation
21	Construction Contracts	02/11/04							10/14/10							
22	Debt Service -Bond Payments -Continuing Disclosure Requirements -Arbitrage -Bond Restrictions			03/01/06					10/14/10							
23	Copiers						10/17/08									
24	Cell Phones						10/01/08									
25	Fuel Cards & Related Expenditures					08/15/08										
26	TimeForce Time Keeping System Compliance -Internal Control Procedures								5/5/2011 In Progress- Not completed							
27	Time Keeping System Compliance -Departmental Timeforce Procedures											Requested - Not Performed	Requested - Not Performed	Requested - Not Performed	Requested - Not Performed	Proposed
28	Red Flag Rules									01/06/12						
29	Continuing Professional and Workforce Education Department									01/05/12						
30	Fraud Hotline Calls/Investigations											10/29/13				
31	Facilities, Operation & Maintenance- Workorders and Purchase Orders										07/18/13					
32	IT Security and Procedures											09/05/13				
33	Custodial Services- Work Orders, Purchase Orders and Inventory											Requested - Not Performed	Requested - Not Performed	Requested - Not Performed	Requested - Not Performed	Proposed
34	Human Resources- Employment Eligibility Verification Form I-9 (U.S. Citizenship and Immigration Services)											Requested - Not Performed	Requested - Not Performed	Requested - Not Performed	02/17/17	
35	Instructional Technologies Inventory											Requested - Not Performed	11/06/14			
36	Student Activities & Wellness												Requested - Not Performed	Requested - Not Performed	Requested - In Progress	Proposed Continuation

South Texas College
Internal Auditing Services for the Period of FY 2004 through FY 2017

	Audit Area	FY 2004	FY 2005	FY 2006	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
37	Mileage Reimbursement Procedures												Requested - Not Performed	Requested - Not Performed	02/17/17	
38	Banner Computer System Security and Access												Requested - Not Performed	Requested - Not Performed	Requested - Not Performed	Proposed
39	Food Services Department Cash Handling Procedures												Requested - Not Performed	Requested - Not Performed	11/04/16	
40	Property Taxes - Internal Controls of Hidalgo and Starr County Tax Assessor-Collector's Offices													Requested - Not Performed	06/20/17	
41	Title IX															Proposed
42	Clery Act															Proposed
43	Contruction Project Billing															Proposed
	Total Number of Audits Completed	**2**	**4**	**6**	**4**	**4**	**7**	**6**	**9**	**5**	**4**	**3**	**1**	**0**	**6**	

Other Activities

- Annual Financial Report [CAFR]
- Risk Assessment
- Risk-Based Audit Plan
- Annual Report

Review and Recommend Action on Internal Audit Charter

Approval of the Internal Audit Charter for the period of September 1, 2017 through August 31, 2018 will be requested at the July 25, 2017 Board meeting.

Purpose – An Internal Audit Charter is required by the Institute of Internal Auditors (IIA) *Standards*. Specifically IIA Attribute Standard 1000 states that "The purpose, authority, and responsibility of the internal audit activity must be formally defined in an Internal Audit Charter, consistent with the Definition of Internal Auditing, the Code of Ethics, and the *Standards.* The chief audit executive must periodically review the Internal Audit Charter and present it to senior management and the board for approval."

Justification – Approval of the Internal Audit Charter aligns South Texas College's internal audit function with the IIA *Standards* as prescribed in Manual of Policy 5460.

Background – The Internal Audit Charter is a formal document that defines the internal audit activity's purpose, authority, and responsibility. The charter establishes the internal audit activity's position within the organization, including the nature of the internal auditor's functional reporting relationship with the board; authorizes access to records, personnel, and physical properties relevant to the performance of engagements; and defines the scope of internal audit activities. Final approval of the Internal Audit Charter resides with the board.

Dr. Shirley A. Reed, President, Mary Elizondo, Vice President for Finance and Administrative Services, and Khalil Abdullah, Internal Auditor, will attend the meeting to address any questions by the Committee.

Enclosed Documents - A copy of the Internal Audit Charter follows in the packet for the Committee's information and review.

It is requested that the Finance, Audit, and Human Resources Committee recommend for Board approval at the July 25, 2017 Board meeting, the Internal Audit Charter for the period of September 1, 2017 through August 31, 2018 as presented.

SOUTH TEXAS COLLEGE
INTERNAL AUDIT CHARTER
EFFECTIVE JULY 25, 2017

Internal Auditing is an independent and objective assurance and consulting activity that is guided by a philosophy of adding value to improve the operations of the College. It assists the College in accomplishing its objectives by bringing a systematic and disciplined approach to evaluate and improve the effectiveness of the organization's risk management, governance, and internal controls.

AUTHORITY

The internal audit function, with strict accountability for confidentiality and safeguarding records and information, is authorized full, free, and unrestricted access to any and all of the College's property, records (manual or electronic), and personnel pertinent to carrying out authorized engagements. All employees are requested to assist the internal audit function in fulfilling its roles and responsibilities. The internal audit function will also have free and unrestricted access to executive management and the Board of Trustees' Finance, Audit, and Human Resources Committee.

INDEPENDENCE & OBJECTIVITY

The internal audit function will remain free from interference by any element in the organization, including matters of audit selection, scope, procedures, frequency, timing, or report content to permit maintenance of a necessary independent and objective mental attitude. Internal auditors will have no direct operational responsibility or authority over any of the activities audited. Accordingly, they will not implement internal controls, develop procedures, install systems, prepare records, or engage in any other activity that may impair the internal auditor's independence or objectivity. Internal auditors are not authorized to perform any operational duties, initiate or approve accounting transactions external to the internal audit function, or direct the activities of any employee not employed by the internal audit function, except to the extent such employees have been appropriately assigned to auditing teams or otherwise assist the internal audit function. Internal auditors must exhibit the highest level of professional objectivity in gathering, evaluating, and communicating information about the activity or process being examined. Internal auditors must make a balanced assessment of all the relevant circumstances and not be unduly influenced by their own interests or by others in forming judgments.

SCOPE OF ACTIVIES

Assurance Services are objective examinations of evidence for the purpose of providing an independent assessment. The scope of work for assurance services is to determine whether the College's risk management, governance, and control processes as designed and represented by management, is adequate and functioning in a manner to help ensure:

- Risks are appropriately identified and managed;
- Significant financial, managerial, and operating information is accurate, reliable, and timely;

SCOPE OF ACTIVIES (Cont.)

- Employees' actions are in compliance with policies, standard, procedures, and applicable laws and regulations;
- Resources are acquired economically, used efficiently, and adequately protected;
- Established objectives and goals are met and whether operations or activities are being conducted as planned;
- Quality and continuous improvement are fostered in the institution's control process.

Consulting Services are advisory and include other service activities such as counsel, advice, facilitation, training, and participation on standing or temporary management committees or project teams. The objective of consulting services is to add value in the development or modification of organization processes, procedures, and controls to minimize risk and achieve department objectives.

ORGANIZATION

The Internal Auditor will report functionally to the President and the Board of Trustees' Finance, Audit, and Human Resources Committee and administratively (i.e. day to day operations) to the Vice President of Finance and Administrative Services. Examples of functional reporting involves:

- Approving the internal audit charter;
- Approving the risk based annual audit plan;
- Approving the internal audit budget and resource plan;
- Receiving communications from the Internal Auditor on the internal audit activity's performance relative to its plan and other matters; and
- Making appropriate inquiries of management and the Internal Auditor to determine whether there are inappropriate scope or resource limitations.

STANDARDS OF AUDIT PRACTICE

The Institute of Internal Auditors (IIA's) International Standards for the Professional Practice of Internal Auditing, the IIA's Code of Ethics, and Generally Accepted Government Auditing Standards (GAGAS) shall serve as guidelines for internal auditing activities. The International Standards for the Professional Practice of Internal Auditing are principles-focused, mandatory requirements consisting of Attribute and Performance Standards. Attribute Standards address the attributes of organizations and individuals performing internal auditing. The Performance Standards describe the nature of internal auditing and provide quality criteria against which the performance of these services can be measured.

RESPONSIBILITIES

The Internal Auditor has a responsibility to:

- Develop a flexible, annual work plan using an appropriate risk-based methodology, including any risks or control concerns identified by management, and submit that plan to

RESPONSIBILITIES (Cont.)

the President, and the Board of Trustees' Finance, Audit, and Human Resources Committee for review and approval as well as periodic updates;

- Implement the annual work plan, as approved by the Finance, Audit, and Human Resources Committee;
- Issue periodic reports to the President and the Finance, Audit, and Human Resources Committee summarizing results of audit activities, annual work plans, sufficiency of office resources, and emerging trends and successful practices in internal auditing;
- Review systems to verify compliance with established policy, procedures, and applicable regulations;
- Review compliance with guidelines for ethical professional conduct.
- Maintain a follow-up process to monitor management actions on reported engagement observations and whether recommendations have been effectively implemented;
- Identify indicators of fraud and facilitate the investigation of suspected fraudulent activities within the organization;
- Act as liaison between the College and external auditors, including the review of their findings and the follow-up on necessary corrective action;
- Identify necessary training to improve the knowledge, skills, and competencies necessary for the internal auditors to have sufficient proficiency for auditing with the organization and maintaining professional certifications;
- Obtain competent advice and assistance necessary for the engagement when needed or decline the engagement;
- Ensure that an external review of the internal audit function in accordance with the Standards is conducted at least once every five years.
- Evaluate specific operations at the request of the Finance, Audit, and Human Resources Committee or the President, as appropriate.

QUALITY ASSURANCE AND IMPROVEMENT PROGRAM

The internal audit function will maintain a quality assurance and improvement program that covers all aspects of the internal audit activity. The program will include an evaluation of the internal audit function's conformance with the Definition of Internal Auditing and the IIA Standards and an evaluation of whether internal auditors apply the Code of Ethics. The program also assesses the efficiency and effectiveness of the internal audit function and identifies opportunities for improvement. The Internal Auditor will communicate to senior management and the Finance, Audit, and Human Resources Committee on the internal audit activity's quality assurance and improvement program, including results of ongoing internal assessments and external assessments conducted at least every five (5) years.

The results of internal audit reviews as well as a report on Internal Audit's activities shall be presented to the President, and the Board of Trustees' Finance, Audit, and Human Resources Committee. A summary of the report shall be submitted to all other Board members. The report shall include:

1) Internal audit finding(s);
2) Internal audit recommendation(s);
3) Management response(s);
4) Date of implementation of audit recommendation(s).

The Internal Auditor verifies corrective action has been taken by management and reports on the corrective action to the Board of Trustees' Finance, Audit, and Human Resources Committee.

_____ _____

Khalil M. Abdullah CPA, CIA, CGAP, MAcc Date
Internal Auditor

_____ _____

Maria G. Elizondo, MBA, CFE, CGMA, CPA Date
Vice President for Finance and Administrative Services

_____ _____

Dr. Shirley A. Reed, M.B.A., Ed.D Date
President

_____ _____

Paul R. Rodriguez Date
Chairman, Finance, Audit, and Human Resources Committee

_____ _____

Dr. Alejo Salinas, Jr. Date
Chair, Board of Trustees

Review and Discussion of Position Vacancy Report for FY 2016 - 2017

The Staffing Plan Position Vacancy Report for FY 2016 - 2017 follows in the packet for the Committee's information and review. Information is current as of July 6, 2017.

Dr. Shirley A. Reed, President, and Mrs. Mary Elizondo, Vice President for Finance and Administrative Services, will be available to respond to questions from the Committee.

The presentation of the data has been modified to detail the status of each position.

1) Vacancies at Beginning of Fiscal Year 2016 - 2017
(EXHIBIT A - VACANT POSITIONS - NEW)
(EXHIBIT B - VACANT POSITIONS - CONTINUING)

- One hundred and forty-three (143) vacant positions were carried over from FY 2015 – 2016.
- One hundred and sixty-four (164) new positions were Board approved for FY 2016 – 2017.
- As a result, a total of three hundred and seven (307) Full Time Regular positions were vacant on September 1, 2016.

2) Positions Filled during Fiscal Year 2016 - 2017

- One hundred and twenty-nine (129) of the positions carried over from FY 2015 – 2016 have been filled.
- Thirty (30) of the new positions have been filled as of July 6, 2017.
- Twelve (12) Full Time, Regular positions have been filled since the last vacancy report provided as of June 9, 2017.

3) Position Turnover during Fiscal Year 2016 - 2017

- There have been fifty-four (54) vacancies due to resignations, terminations, or retirements submitted for Full Time, Regular positions as of July 6, 2017.
- There has been eight (8) vacancies due to resignations, terminations, or retirements submitted since the last vacancy report provided as of June 9, 2017.

Further details can be found in the Position Vacancy Report on the following pages.

The Position Vacancy Report for Fiscal Year 2016 - 2017 and Positions Filled and Vacated Report are presented for information and review by the Committee. No action is required from the Committee.

South Texas College

NEW Vacant Full-Time Regular Positions Approved for FY 2016 - 2017

New Positions

As of July 06, 2017

Division	Position	Type	Category	Title	Hiring Process Status (Steps 1 - 7)	Position Status	Proposed Hire Date
Academic Affairs							
Distance Learning	710276	NEW-BOND	Prof/Tech Support Exempt	Distance Learning Instr Facilitator	7	Bond Position	08-01-17
Division of Liberal Arts and Social Sciences							
History	701225	NEW	Classified Non-Exempt	Faculty Secretary	1	Pending Requisition	08-01-17
Finance and Administrative Services							
Accountability, Risk, and Compliance	706160	NEW	Prof/Tech Support Exempt	Compliance Coordinator	3a	Re-Advertised	08-01-17
Campus Police	775514	NEW-BOND	Prof/Tech Support Non-Exempt	Coord Emer Preparedness & Trng	4	Screening in Progress	08-01-17
Campus Police	762514	NEW-BOND	Prof/Tech Support Non-Exempt	Police Compliance Coordinator	3	Advertised	08-01-17
Custodial	793502	NEW-BOND	Prof/Tech Support Non-Exempt	Custodial Supervisor	3	Advertised	08-14-17
Custodial	776502	NEW-BOND	Classified Non-Exempt	Custodian	4	Screening in Progress	08-01-17
Custodial	772502	NEW-BOND	Classified Non-Exempt	Custodian	4	Screening in Progress	08-01-17
Custodial	773502	NEW-BOND	Classified Non-Exempt	Custodian	4	Screening in Progress	08-01-17
Custodial	774502	NEW-BOND	Classified Non-Exempt	Custodian	4	Screening in Progress	08-01-17
Custodial	780502	NEW-BOND	Classified Non-Exempt	Floor Technician	3	Advertised	08-14-17
Custodial	778502	NEW-BOND	Classified Non-Exempt	Lead Custodian	3	Advertised	08-14-17
Custodial	779502	NEW-BOND	Classified Non-Exempt	Lead Custodian	3	Advertised	08-14-17
Facilities Planning and Construction	725501	NEW-BOND	Prof/Tech Support Non-Exempt	Technical Facilities Specialist	7	Bond Position	08-01-17
Facilities Operations and Maintenance	726501	NEW-BOND	Prof/Tech Support Non-Exempt	Facil Oper and Maint Admin Coord	3	Advertised	08-01-17
Facilities Operations and Maintenance	727501	NEW-BOND	Prof/Tech Support Non-Exempt	Operations Support Coordinator	3	Advertised	08-01-17
Facility Maintenance	740499	NEW-BOND	Administrative Exempt	Assistant Director Facil Oper & Maint	7	Bond Position	08-01-17
Facility Maintenance	716499	NEW-BOND	Prof/Tech Support Exempt	Campus Facility Manager	3	Advertised	08-01-17
Facility Maintenance	717499	NEW-BOND	Prof/Tech Support Exempt	Campus Facility Manager	3	Advertised	08-01-17
Facility Maintenance	739499	NEW-BOND	Prof/Tech Support Non-Exempt	Construction Supervisor	3	Advertised	08-01-17
Facility Maintenance	737499	NEW-BOND	Classified Non-Exempt	Energy Technician	3	Advertised	08-01-17
Facility Maintenance	738499	NEW-BOND	Classified Non-Exempt	Energy Technician	3	Advertised	08-01-17
Safety and Security	773514	NEW-BOND	Classified Non-Exempt	Security Guard	2	Requisition in Progress	08-28-17
Safety and Security	781514	NEW-BOND	Classified Non-Exempt	Security Guard	5	Recommendation in Progress	07-17-17
Safety and Security	763514	NEW-BOND	Prof/Tech Support Non-Exempt	Security Support Specialist	3	Advertised	08-14-17
Information Services, Planning and Strategic Initiatives							
Educational Technologies	711271	NEW-BOND	Classified Non-Exempt	Educational Technologies Assistant I	3	Advertised	08-14-17
Educational Technologies	712271	NEW-BOND	Classified Non-Exempt	Educational Technologies Assistant I	4	Screening in Progress	08-01-17
Educational Technologies	720271	NEW-BOND	Prof/Tech Support Exempt	Project Manager - Educational Technologies	3	Advertised	08-14-17
Learning Commons and Open Labs	724397	NEW-BOND	Classified Non-Exempt	Open Lab Technician	5	Recommendation in Progress	07-17-17
Learning Commons and Open Labs	722397	NEW-BOND	Classified Non-Exempt	Open Lab Technician	2	Requisition in Progress	08-28-17
Learning Commons and Open Labs	721397	NEW-BOND	Classified Non-Exempt	Open Lab Technician	3	Advertised	08-14-17

Legend-Tiered steps in Hiring Process
1 - Pending Requisition
2 - Requisition in Progress
3 - Advertised
3a - Re-Advertised
4 - Screening in Progress
5 - Recommendation in Progress
6 - Frozen in FY17
7 - Bond Position
x - Position Change

South Texas College

NEW Vacant Full-Time Regular Positions Approved for FY 2016 - 2017

As of July 06, 2017

New Positions

Division	Position	Type	Category	Title	Hiring Process Status (Steps 1 - 7)	Position Status	Proposed Hire Date
Learning Commons and Open Labs	718397	NEW-BOND	Classified Non-Exempt	Open Lab Technician	5	Recommendation in Progress	07-17-17
Learning Commons and Open Labs	717397	NEW-BOND	Prof/Tech Support Non-Exempt	Open Labs Analyst	2	Requisition in Progress	08-28-17
Learning Commons and Open Labs	716397	NEW-BOND	Prof/Tech Support Non-Exempt	Technology Specialist	3	Advertised	08-14-17
Library Public Services	743101	NEW-BOND	Prof/Tech Support Non-Exempt	Library Specialist	7	Bond Position	08-01-17
Technology Support	719392	NEW-BOND	Prof/Tech Support Non-Exempt	Computer Analyst	7	Bond Position	08-01-17
Technology Support	717392	NEW-BOND	Prof/Tech Support Non-Exempt	Computer Services Spec	3	Advertised	08-14-17
Technology Support	716392	NEW-BOND	Prof/Tech Support Non-Exempt	Computer Services Spec	3	Advertised	08-14-17
Technology Support	718392	NEW-BOND	Prof/Tech Support Non-Exempt	Computer Services Spec	3	Advertised	08-14-17
Telecom	702390	NEW-BOND	Prof/Tech Support Non-Exempt	Network Svcs Analyst I	7	Bond Position	08-01-17
Office of the President							
Public Relations/Marketing	724462	NEW	Prof/Tech Support Non-Exempt	Chief Photographer	7	Pending Requisition	08-01-17
Public Relations/Marketing	725462	NEW	Classified Non-Exempt	Community Relations Asst	7	Pending Requisition	08-01-17
Student Affairs and Enrollment Management							
Admissions and Records	722612	NEW-BOND	Prof/Tech Support Non-Exempt	Admissions Specialist	5	Recommendation in Progress	07-17-17
Counseling and Disability Services	700336	NEW-BOND	Prof/Tech Support Exempt	Counselor	7	Bond Position	08-01-17
Student Affairs	703191	NEW	Administrative Exempt	Dir of Advisement for Dual Enrollment	1	Pending Requisition	08-01-17
Student Financial Services	727440	NEW-BOND	Prof/Tech Support Non-Exempt	Fin Aid Specialist for Veterans	7	Bond Position	08-01-17

Legend-Tiered steps in Hiring Process
1 - Pending Requisition
2 - Requisition in Progress
3 - Advertised
3a - Re-Advertised
4 - Screening in Progress
5 - Recommendation in Progress
6 - Frozen in FY17
7 - Bond Position
x - Position Change

South Texas College

Vacant - Continuing Full-Time Regular Positions

As of July 06, 2017

Vacant Positions - Continuing

Division	Position	Type	Category	Title	Date Position Vacated	Hiring Process Status	Position Status	Proposed Hire Date
Academic Advancement								
HS Programs and Services	703284	CONT	Prof/Tech Support Exempt	Coordinator for CTE Early College High Schools	02-13-17	4	Screening in Progress	08-01-17
Professional & Organizational Dev	702352	CONT	Administrative Exempt	Associate Dean Professional & Organizational Dev	01-06-17	1	Pending Requisition	09-01-17
Professional & Organizational Dev	705352	CONT	Prof/Tech Support Exempt	Instructional Coach	FY17 Position Chng	3a	Re-Advertised	08-14-17
Professional & Organizational Dev	701352	CONT	Prof/Tech Support Non-Exempt	Professional Development Trainer	08-16-15	x	Position Chng for FY18	09-01-17
Professional & Organizational Dev	703352	CONT	Prof/Tech Support Non-Exempt	Professional Development Trainer	07-22-16	1	Pending Requisition	09-01-17
Academic Affairs								
Academic Affairs	703279	CONT	Executive Exempt	Vice President for Academic Affairs	08-31-13	1	Pending Requisition	09-01-17
Academic Affairs	700362	CONT	Prof/Tech Support Non-Exempt	Executive Administrative Assistant	06-07-17	3	Advertised	08-14-17
Academic Affairs	700176	CONT	Classified Non-Exempt	Secretary	04-03-17	1	Pending Requisition	09-01-17
Distance Learning	702279	CONT	Administrative Exempt	Dean of Distance Learning	02-02-17	3a	Re-Advertised	08-14-17
Division of Business and Technology								
Architectural and Engineering Design Technology	700303	CONT	Classified Non-Exempt	Lab Assistant - Architectural and Engineering Design Technology	9-Jun-17	4	Screening in Progress	08-01-17
Welding	707415	CONT	Classified Non-Exempt	Lab Assistant - Welding	New for FY16	4	Screening in Progress	08-01-17
Welding	701308	CONT	Classified Non-Exempt	Faculty Secretary	04-01-17	4	Screening in Progress	08-01-17
Division of Liberal Arts and Social Sciences								
Developmental Math	701426	CONT	Classified Non-Exempt	Developmental Lab Technician	8-Jun-17	2	Requisition in Progress	08-28-17
Division of Liberal Arts and Social Sciences	702426	CONT	Classified Non-Exempt	Developmental Lab Technician	07-13-12	1	Pending Requisition	09-01-17
MV-Child Care & Development (Unres)	705137	CONT	Prof/Tech Support Exempt	Childcare Center Manager	12-15-17	5	Recommendation in Progress	07-17-17
Division of Math, Science and Bachelor Programs								
Biology	701203	CONT	Prof/Tech Support Non-Exempt	Lab Specialist II - Biology	07-14-17	1	Pending Requisition	09-01-17
Division of Math, Science and Bachelor Programs	701416	CONT	Classified Non-Exempt	Administrative Assistant	11-30-15	1	Pending Requisition	09-01-17
Division of Math, Science and Bachelor Programs	701298	CONT	Classified Non-Exempt	Administrative Assistant	09-01-13	1	Pending Requisition	09-01-17
Division of Math, Science and Bachelor Programs	725332	CONT	Prof/Tech Support Non-Exempt	Student Success Specialist	06-28-17	1	Pending Requisition	09-01-17
Physics	701202	CONT	Prof/Tech Support Non-Exempt	Lab Specialist II - Physics	01-14-17	5	Recommendation in Progress	07-17-17
Division of Nursing and Allied Health								
Division of Nursing and Allied Health	700164	CONT	Prof/Tech Support Non-Exempt	Senior Administrative Assistant	01-31-16	4	Screening in Progress	08-01-17
Division of Nursing and Allied Health	700557	CONT	Administrative Exempt	Dean for Nursing and Allied Health	08-14-15	2	Requisition in Progress	08-28-17
Emergency Medical Technology	701555	CONT	Prof/Tech Support Non-Exempt	Licensed Lab Assistant - EMT	05-15-14	4	Screening in Progress	08-01-17
Radiologic Technology	703557	CONT	Classified Non-Exempt	Faculty Secretary	05-31-17	3	Advertised	08-14-17
Finance and Administrative Services								
Business Office	738184	CONT	Classified Non-Exempt	Accounting Assistant	02-13-17	4	Screening in Progress	08-01-17
Business Office	798184	CONT	Classified Non-Exempt	Accounting Assistant	06-05-17	1	Pending Requisition	09-01-17
Business Office	700077	CONT	Classified Non-Exempt	Accounting Assistant	06-09-17	2	Requisition in Progress	08-28-17

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South Texas College

Vacant - Continuing Full-Time Regular Positions

As of July 06, 2017

Vacant Positions - Continuing

Division	Position	Type	Category	Title	Date Position Vacated	Hiring Process Status	Position Status	Proposed Hire Date
Business Office	795184	CONT	Classified Non-Exempt	Accounting Assistant	07-07-17	2	Requisition in Progress	08-28-17
Campus Police	721514	CONT	Prof/Tech Support Non-Exempt	Police Dispatcher	01-04-17	3a	Re-Advertised	08-14-17
Cashiers Office	739184	CONT	Prof/Tech Support Exempt	Business System Analyst	Frozen in FY14 & FY15	4	Screening in Progress	08-01-17
Cashiers Office	700050	CONT	Classified Non-Exempt	Cashier	01-04-17	3	Advertised	08-14-17
Cashiers Office	732184	CONT	Classified Non-Exempt	Cashier	01-31-17	3	Advertised	08-14-17
Cashiers Office	727184	CONT	Classified Non-Exempt	Cashier	06-05-17	1	Pending Requisition	09-01-17
Cashiers Office	794184	CONT	Classified Non-Exempt	Cashier	07-03-17	1	Pending Requisition	09-01-17
Cashiers Office	712184	CONT	Classified Non-Exempt	Cashier II	09-01-14	4	Screening in Progress	08-01-17
Centers fo Learning Excellence	704423	CONT	Prof/Tech Support Exempt	Coordinator of Learning Support	07-31-17	1	Pending Requisition	09-01-17
Custodial	727502	CONT	Classified Non-Exempt	Custodian	06-05-17	1	Pending Requisition	09-01-17
Custodial	703502	CONT	Classified Non-Exempt	Custodian	05-31-17	3	Advertised	08-14-17
Custodial	753502	CONT	Classified Non-Exempt	Lead Custodian	06-30-17	3	Advertised	08-14-17
Fac Planning & Construction	707501	CONT	Prof/Tech Support Exempt	Senior Facilities Plan & Const Project Manager	05-31-16	3a	Re-Advertised	08-14-17
Facility Maintenance	714499	CONT	Classified Non-Exempt	Maintenance Technician	02-24-17	3a	Re-Advertised	08-14-17
Facility Maintenance	710501	CONT	Prof/Tech Support Exempt	Operations Energy Manager	03-31-16	4	Screening in Progress	08-01-17
Finance and Administrative Services	702360	CONT	Classified Non-Exempt	Administrative Assistant	01-31-17	4	Screening in Progress	08-01-17
Finance and Administrative Services	703360	CONT	Prof/Tech Support Non-Exempt	FAS Support Specialist	05-18-17	3	Advertised	08-14-17
Human Resources	704240	CONT	Administrative Exempt	Assistant Director of Human Resources	09-01-14	4	Screening in Progress	08-01-17
Human Resources	726240	CONT	Classified Non-Exempt	Human Resources Assistant	09-01-16	4	Screening in Progress	08-01-17
Human Resources	708240	CONT	Prof/Tech Support Non-Exempt	Benefits Specialist	07-02-17	4	Screening in Progress	08-14-17
Human Resources	715240	CONT	Prof/Tech Support Non-Exempt	Benefits Specialist	08-04-17	4	Screening in Progress	08-14-17
Human Resources	724240	CONT	Prof/Tech Support Non-Exempt	Human Resources Specialist - Employee Relations	New for FY16	1	Pending Requisition	09-01-17
Human Resources	716240	CONT	Prof/Tech Support Non-Exempt	Human Resources Staffing Specialist/Evaluator	7/3/2017	3	Advertised	08-14-17
Purchasing	707580	CONT	Prof/Tech Support Exempt	Buyer	01-24-17	4	Screening in Progress	08-01-17
Purchasing	725580	CONT	Prof/Tech Support Exempt	Contracts Manager	09-01-15	4	Screening in Progress	08-01-17
Purchasing	726580	CONT	Prof/Tech Support Exempt	Purchasing Specialist	04-26-17	4	Screening in Progress	08-01-17
Purchasing	728580	CONT	Prof/Tech Support Exempt	Specifications Writer	New for FY16	4	Screening in Progress	08-01-17
Safety and Security	755514	CONT	Classified Non-Exempt	Security Guard	08-31-16	1	Pending Requisition	09-01-17
Safety and Security	743514	CONT	Classified Non-Exempt	Security Guard	02-17-17	4	Screening in Progress	08-01-17
Safety and Security	738514	CONT	Prof/Tech Support Non-Exempt	Security Guard Specialist	New for FY16	1	Pending Requisition	09-01-17
Information Services, Planning and Strategic Initiatives								
Centers for Learning Excellence	721423	CONT	Prof/Tech Support Exempt	CLE Manager	07-03-17	2	Requisition in Progress	08-28-17
Centers for Learning Excellence	705423	CONT	Classified Non-Exempt	Secretary	06-30-16	1	Pending Requisition	09-01-17
Educational Technologies	700186	CONT	Classified Non-Exempt	Educational Technologies Assistant I	04-28-17	4	Screening in Progress	08-01-17
Information Services and Planning	729101	CONT	Prof/Tech Support Exempt	Project Manager - IS&P	Frozen in FY16	4	Screening in Progress	08-01-17
Information Services and Planning	701625	CONT	Executive Exempt	Vice President for Info Services, Plan, Performance and Strategic Initiative	08-31-14	1	Pending Requisition	09-01-17
Information Technology	700242	CONT	Classified Non-Exempt	Administrative Assistant	02-13-15	1	Pending Requisition	09-01-17

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Vacant - Continuing Full-Time Regular Positions

As of July 06, 2017

Vacant Positions - Continuing

Division	Position	Type	Category	Title	Date Position Vacated	Hiring Process Status	Position Status	Proposed Hire Date
Information Technology	710262	CONT	Classified Non-Exempt	Administrative Assistant	New for FY16	1	Pending Requisition	09-01-17
Information Technology	700396	CONT	Administrative Exempt	Asst Chief Information Officer for Software Dev	07-21-16		On Hold	09-01-17
Infrastructure	712393	CONT	Prof/Tech Support Non-Exempt	Applications Analyst I	01-05-15	3	Advertised	08-17-17
Infrastructure	711393	CONT	Prof/Tech Support Exempt	Applications Analyst III	10-31-14	4	Screening in Progress	08-01-17
Infrastructure	704393	CONT	Prof/Tech Support Exempt	Applications Analyst II	10-31-14	3	Advertised	08-14-17
Infrastructure	798391	CONT	Prof/Tech Support Non-Exempt	Applications Specialist	11-07-16	1	Pending Requisition	09-01-17
Infrastructure	701393	CONT	Prof/Tech Support Non-Exempt	Applications Specialist	06-14-17	2	Requisition in Progress	08-28-17
Infrastructure	700194	CONT	Prof/Tech Support Exempt	Service Delivery Manager	FY17 Position Chng	4	Screening in Progress	08-01-17
Infrastructure	713393	CONT	Prof/Tech Support Non-Exempt	Systems Analyst I	07-14-17	2	Requisition in Progress	08-28-17
Infrastructure	700263	CONT	Classified Non-Exempt	Systems Specialist	06-15-17	2	Requisition in Progress	08-28-17
Infrastructure	703393	CONT	Prof/Tech Support Non-Exempt	Systems Specialist	12-01-15	3	Advertised	08-14-17
Infrastructure	715393	CONT	Prof/Tech Support Non-Exempt	Web Application Specialist	10-31-13	1	Pending Requisition	09-01-17
Infrastructure	705393	CONT	Prof/Tech Support Non-Exempt	Web Application Specialist	08-25-16	1	Pending Requisition	09-01-17
Library Acquisition	722101	CONT	Administrative Exempt	Director Library Technical Services	01-17-17	5	Recommendation in Progress	07-17-17
Library Acquisition	723101	CONT	Prof/Tech Support Non-Exempt	Library Systems and Application Specialists	11-09-16	4	Screening in Progress	08-01-17
Library Acquisition	700009	CONT	Classified Non-Exempt	Library Technical Services Technician	07-06-17	1	Pending Requisition	09-01-17
Library Public Services	731101	CONT	Prof/Tech Support Exempt	Librarian III	07-31-14	4	Screening in Progress	08-01-17
Library Public Services	742101	CONT	Prof/Tech Support Non-Exempt	Library Specialist	06-02-17	1	Pending Requisition	09-01-17
Office of Strategic Initiatives	704170	CONT	Prof/Tech Support Non-Exempt	Project Management Analyst I	11-28-16	1	Pending Requisition	09-01-17
Research and Analytical Services	705170	CONT	Prof/Tech Support Exempt	Institutional Research Analyst	06-16-17	3	Advertised	08-14-17
Technology Support	713392	CONT	Prof/Tech Support Non-Exempt	Computer Services Analyst I	06-06-16	4	Screening in Progress	08-01-17
Technology Support	715392	CONT	Prof/Tech Support Non-Exempt	Computer Services Specialist	07-14-17	1	Pending Requisition	09-01-17
Telecom	708391	CONT	Prof/Tech Support Non-Exempt	Network Services Specialist	02-27-17	1	Pending Requisition	09-01-17
TR PM Risk and Security	719395	CONT	Prof/Tech Support Exempt	Information Security Analyst	09-01-15	5	Recommendation in Progress	07-17-17
TR PM Risk and Security	701171	CONT	Prof/Tech Support Exempt	Project Manager - Information Technology	09-01-15	1	Pending Requisition	09-01-17
Office of the President								
Community Engagement and Workforce Dev	707160	CONT	Administrative Exempt	Associate Dean Comm Eng/Wkfrce Dev	Frozen in FY16	6	Frozen in FY17	09-01-17
CPWE - State	705587	CONT	Classified Non-Exempt	Compliance Assistant	09-01-09	4	Screening in Progress	08-01-17
CPWE - State	713590	CONT	Classified Non-Exempt	Compliance Technician	06-30-16	4	Screening in Progress	08-01-17
CPWE - State	714590	CONT	Classified Non-Exempt	Customer Service Technician	06-30-12	1	Pending Requisition	09-01-17
CPWE - State	707587	CONT	Classified Non-Exempt	Customer Service Technician	09-01-09	1	Pending Requisition	09-01-17
CPWE - State	708587	CONT	Classified Non-Exempt	Customer Service Technician	11-09-12	1	Pending Requisition	09-01-17
CPWE - State	704587	CONT	Classified Non-Exempt	Customer Service Technician	06-30-17	1	Pending Requisition	09-01-17
CPWE - State	701880	CONT	Administrative Exempt	Director of College and Career Preparation	09-01-15	1	Pending Requisition	09-01-17
CPWE - State	718590	CONT	Prof/Tech Support Exempt	Program Developer and Coordinator	09-01-00	1	Pending Requisition	09-01-17
CPWE - State	703587	CONT	Prof/Tech Support Exempt	Program Developer and Coordinator	11-01-10	1	Pending Requisition	09-01-17
CPWE - State	716590	CONT	Prof/Tech Support Exempt	Program Developer and Coordinator	11-30-10	4	Screening in Progress	08-01-17

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Vacant - Continuing Full-Time Regular Positions

As of July 06, 2017

Vacant Positions - Continuing

Division	Position	Type	Category	Title	Date Position Vacated	Hiring Process Status	Position Status	Proposed Hire Date
Grant Development, Management, and Compliance	700316	CONT	Prof/Tech Support Exempt	Grant Development Officer	06-22-15	3	Advertised	08-14-17
Institutional Advancement	702650	CONT	Administrative Exempt	Director of Fundraising and Legislative Affairs	Frozen in FY16	6	Frozen in FY17	09-01-17
Institutional Advancement	700650	CONT	Executive Exempt	Vice President for Institutional Advan	Frozen in FY16	6	Frozen in FY17	09-01-17
Office of President	704362	CONT	Classified Non-Exempt	Administrative Assistant	09-01-05	1	Pending Requisition	09-01-17
Office of President	700202	CONT	Classified Non-Exempt	Administrative Assistant	09-09-08	1	Pending Requisition	09-01-17
Office of President	706362	CONT	Administrative Exempt	Asst to Pres Pbl Sch Rel/Pshps	Frozen in FY16	6	Frozen in FY17	09-01-17
Office of President	701369	CONT	Administrative Exempt	Director of Fundraising	Frozen in FY16	1	Pending Requisition	09-01-17
Office of President	701340	CONT	Executive Exempt	Executive Vice President for Student Success	09-01-14	1	Pending Requisition	09-01-17
Office of President	702362	CONT	Executive Exempt	Special Assistant to the President	Frozen in FY16	6	Frozen in FY17	09-01-17
Office of President	700321	CONT	Prof/Tech Support Exempt	Workforce Contract Manager	Frozen in FY16	6	Frozen in FY17	09-01-17
Public Relations/Marketing	701462	CONT	Classified Non-Exempt	Administrative Assistant	05-04-16	1	Pending Requisition	09-01-17
Public Relations/Marketing	707462	CONT	Prof/Tech Support Non-Exempt	Coordinator of Public Relations	07-10-16	5	Recommendation in Progress	07-17-17
Public Relations/Marketing	723462	CONT	Prof/Tech Support Non-Exempt	Copy Writer	05-14-17	1	Pending Requisition	09-01-17
Workforce Develop and External Affair	700307	CONT	Executive Exempt	Exec Offi Workforce Develop and External Affair	Frozen in FY16	6	Frozen in FY17	09-01-17
Student Affairs and Enrollment Management								
Admissions & Records	700020	CONT	Classified Non-Exempt	Admissions Technician	11-14-17	3	Advertised	08-14-17
Advising	730332	CONT	Prof/Tech Support Non-Exempt	Special Programs Specialist	Frozen in FY16	6	Frozen in FY17	09-01-17
Advising	708332	CONT	Prof/Tech Support Non-Exempt	Advisor	09-01-17	3	Advertised	08-14-17
Advising	708332	CONT	Prof/Tech Support Non-Exempt	Advisor	05-31-17	1	Pending Requisition	09-01-17
College Connections	709190	CONT	Prof/Tech Support Non-Exempt	College Connection Specialist/Recruiter	04-03-17	3a	Re-Advertised	08-14-17
College Connections	720612	CONT	Prof/Tech Support Non-Exempt	Admissions Specialist	10-02-16	4	Screening in Progress	08-01-17
Office of Enrollment Services	704612	CONT	Administrative Exempt	Dean of Enrollment Services	08-31-16	1	Pending Requisition	09-01-17
Dual2Degree	711610	CONT	Prof/Tech Support Non-Exempt	Dual2Degree Specialist	02-03-17	4	Screening in Progress	08-01-17
Dual2Degree	710610	CONT	Prof/Tech Support Non-Exempt	Dual2Degree Specialist	02-03-17	5	Recommendation in Progress	07-17-17
Dual2Degree	703610	CONT	Prof/Tech Support Non-Exempt	Dual2Degree Specialist	08-04-17	3	Advertised	09-01-17
Student Affairs and Enrollment Management	704190	CONT	Prof/Tech Support Exempt	Student Services Training Manager	Frozen in FY16	6	Frozen in FY17	09-01-18
Student Financial Services	714440	CONT	Prof/Tech Support Non-Exempt	Financial Aid Specialist	03-01-17	4	Screening in Progress	08-01-17
Student Financial Services	700103	CONT	Prof/Tech Support Non-Exempt	Financial Aid Specialist	11-01-16	5	Recommendation in Progress	07-17-17

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