



**SOUTH TEXAS  
COLLEGE**

# **Board of Trustees**

## **Regular Board Meeting**

**Tuesday, June 27, 2017**  
**5:30 p.m.**

**Pecan Campus**  
**Ann Richards Administration Building**  
**Board Room**  
**McAllen, Texas**

**Online Board Packet**

**SOUTH TEXAS COLLEGE**  
**BOARD OF TRUSTEES REGULAR MEETING**  
**Tuesday, June 27, 2017 @ 5:30 p.m.**  
**Ann Richards Administration Building Board Room**  
**Pecan Campus, McAllen, Texas 78501**

**AGENDA**

"At anytime during the course of this meeting, the Board of Trustees may retire to Executive Session under Texas Government Code 551.071(2) to confer with its legal counsel on any subject matter on this agenda in which the duty of the attorney to the Board of Trustees under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code. Further, at anytime during the course of this meeting, the Board of Trustees may retire to Executive Session to deliberate on any subject slated for discussion at this meeting, as may be permitted under one or more of the exceptions to the Open Meetings Act set forth in Title 5, Subtitle A, Chapter 551, Subchapter D of the Texas Government Code. At this meeting, the Board of Trustees may deliberate on and take any action deemed appropriate by the Board of Trustees on the following subjects:"

- I. Call Meeting to Order**
- II. Determination of Quorum**
- III. Invocation**
- IV. Public Comments**
- V. Presentations..... 1**
  - A. Presentation on RGV Partnership Event in Washington D.C.
  - B. Report on Legislative Appreciation for Approval of SB 2118" Authorizing South Texas College to Seek Coordinating Board Approval to Develop the Bachelor of Science in Nursing (BSN) Program
- VI. Consideration and Action on Consent Agenda**
  - A. Approval of Board Meeting Minutes ..... 2 - 34
    - 1. May 23, 2017 Regular Board Meeting
  - B. Approval and Authorization to Accept Grant Award(s) ..... 35 - 36
    - 1. The GRADTX Program funds from the Texas Higher Education Coordinating Board up to \$30,000
    - 2. The Scholarships for Technical Students from the Kenedy Memorial Foundation in the amount up to \$15,000.
    - 3. Additional Grant(s) Received/Pending Official Award
- VII. Consideration and Action on Committee Items**
  - A. Education and Workforce Development Committee**
    - 1. Review of Presentation to the Education and Workforce Development Committee: ..... 37 - 38
      - 1) Presentation on the South Texas College 2017 Robotics & Automation Summer Camp
      - 2) Presentation on South Texas College's University Relations, Transfer and Articulation Center

**B. Finance, Audit, and Human Resources Committee**

1. Review and Action as Necessary on the Quarterly Investment Report by Valley View Consulting, L.L.C..... 39 - 51
2. Review and Action as Necessary on Purchases, Renewals, and Interlocal Agreement (Not Bond Related)..... 52 - 74
  - A. Awards
    - 1) Audio Visual Equipment and Parts – I (Award)
    - 2) Books and Educational Materials (Award)
    - 3) District Wide Active Learning Classrooms AV Installation (Award)
    - 4) Hospital Beds (Award)
    - 5) Pecan Campus Active Learning Classroom AV Installation (Award)
    - 6) Pecan Campus Building G Analog to Digital Audio Visual Upgrade (Award)
    - 7) Network Cabling Services (Rejection)
  - B. Instructional Items
    - 8) Fire Science Training Vehicle (Purchase)
    - 9) Science Laboratory Supplies (Renewal)
  - C. Non-Instructional Items
    - 10) Air Conditioning Equipment and Supplies (Purchase)
    - 11) Air Conditioning Filters (Purchase)
    - 12) Building Automation Control Equipment, Parts, and Equipment Maintenance (Purchase)
    - 13) Electrical Parts and Supplies (Purchase)
    - 14) Furniture (Purchase)
    - 15) Parts and Supplies (Purchase)
    - 16) 3-D Printers (Purchase)
    - 17) Equipment Rental Services (Renewal)
    - 18) Elevator Maintenance Agreement (Renewal)
    - 19) Library Materials (Renewal)
    - 20) Library Serials (Renewal)
    - 21) Mail Services (Renewal)
    - 22) Merchant Services (Renewal)
    - 23) Online Real Estate Courses (Renewal)
    - 24) Truck Driver/Bus Driver Training (Renewal)
    - 25) Facility Usage Interlocal Agreements (Lease/Rental)
  - D. Technology Item
    - 26) Computers and Laptops (Purchase)
3. Review and Action as Necessary on Award of a Proposal and Purchases for the 2013 Bond Construction Program Funded by Bond Proceeds and Related Projects Funded by Non-Bond Proceeds ..... 75 - 81
  - A. Bond Proceeds
    - 1) Furniture (Purchase)
  - B. Non-Bond Proceeds --Maintenance and Operation Taxes (M&O)
    - 2) Industrial Equipment (Award)
    - 3) Library Theft Detection Gates (Award)
    - 4) Instructional Equipment (Purchase)
    - 5) Welding Equipment (Purchase)

4. Review and Action as Necessary on Revision of Policies.....	82 - 89
A. Revise Policy #3813: Academic Classification for Faculty	
B. Revise Policy #4115: Personnel Appointments	
5. Review and Action as Necessary on Participation in the Purchasing Cooperative with Region 3 – Purchasing Cooperative of America (PCA) ....	90 - 92
6. Review and Action as Necessary to Renew the Financial Advisor Services Agreement .....	93 - 106
7. Review and Action as Necessary to Renew the Continuing Disclosure Services Agreement .....	107 - 114
8. Review and Action as Necessary to Renew the Arbitrage Rebate Compliance Services Agreement.....	115 - 125
9. Review and Discussion of Preliminary Summary of Projected Revenues and Expenditures for FY 2017-2018 Budget with Comparison to FY 2016-2017 Approved Budget .....	126 - 138
10. Discussion and Action as Necessary on Proposed Annual Salary Increases for Faculty and Non-Faculty Personnel for FY 2017-2018 .....	139 - 140
11. Discussion and Action as Necessary on New Staff Positions for FY 2017-2018.....	141 - 146
12. Discussion and Action as Necessary on New Non-Faculty Staff Positions for FY 2017-2018 as Necessary for the 2013 Bond Construction Program Facilities Expansion .....	147 - 153
13. Discussion and Action as Necessary on Non-Faculty Salary Adjustments/Reclassifications for FY 2017-2018.....	154 - 164

**C. Facilities Committee**

1. Update on Status of the 2013 Bond Construction Program and Status of Project and Program Accountability .....	165 - 221
2. Review and Action as Necessary on Change Orders for Use of Project Contingencies for the 2013 Bond Construction Program .....	222 - 224
A. Pecan Campus	
B. Mid Valley Campus	
C. Nursing Allied Health Campus	
3. Review and Action as Necessary on Color Boards for the 2013 Bond Construction Regional Center for Public Safety Excellence Project .....	225 - 245
4. Report on Savings of Owner Controlled Insurance Program (OCIP) for the 2013 Bond Construction Program.....	246 - 249
5. Review and Action as Necessary on Revised Scope of the Partial Guaranteed Maximum Price for the 2013 Bond Construction Regional Center for Public Safety Excellence Parking and Site Improvements.....	250 - 253



6. Review and Action as Necessary on Revised Cooling Tower Enclosure for 2013 Bond Construction Pecan Campus Thermal Plant Expansion .....	254 - 255
7. Review and Action as Necessary on Rejection of Construction Services Proposal and Re-solicitation for the Technology Campus Building B Domestic/Fire Sprinkler Lines Project.....	256 - 257
8. Review and Action as Necessary on Final Completion for the Non-Bond Pecan Campus Building K Student Enrollment Center .....	258 - 260
9. Update on Status of Non-Bond Construction Projects .....	261 - 265
 <b>VIII. Consideration and Approval of Checks and Financial Reports .....</b>	<b>266 - 268</b>
 <b>IX. Informational Items</b>	
• President's Report .....	269 - 275
 <b>X. Announcements .....</b>	<b>276</b>
<b>A. Next Meetings:</b>	
• <u>Tuesday, July 11, 2017</u>	
➤ 3:00 p.m. – Education and Workforce Development Committee	
➤ 4:00 p.m. – Facilities Committee	
➤ 5:30 p.m. – Finance, Audit, & HR Committee	
• <u>Tuesday, July 25, 2017</u>	
➤ 5:30 p.m. – Regular Meeting of the Board of Trustees	
<b>B. Other Announcements:</b>	
• The College will be closed on Tuesday, July 4, 2017 in observance of Independence Day	

## **Presentations**

### **A. Presentation on RGV Partnership Event in Washington D.C.**

Ms. Rose Benavidez, Dr. Shirley A. Reed, Mrs. Wanda Garza, and Mr. Mario Reyna joined other elected officials and administrators from the Rio Grande Valley in Washington D.C. to meet with members of the US House and Senate as well as high ranking federal administrators to discuss the legislative priorities and federal needs of the region, and South Texas College's Regional Center for Public Safety Excellence.

Administration developed an informative booklet on the South Texas College Regional Center for Public Safety Excellence, and a copy is provided under separate cover.

Ms. Benavidez will update the Board on these meetings.

### **B. Report on Legislative Appreciation for Approval of SB 2118, Authorizing South Texas College to Seek Coordinating Board Approval to Develop the Bachelor of Science in Nursing (BSN) Program**

The 85<sup>th</sup> Texas Legislature passed SB 2118, a bill that included authorization for South Texas College to seek Texas Higher Education Coordinating Board (THECB) approval to develop the Bachelor of Science in Nursing (BSN) Program. Governor Abbott signed SB 2118 into law on June 12, 2017.

This program is in great demand in the Rio Grande Valley, and nationally, as the need for baccalaureate-degreed nurses continues to rise. In recognition of their strong support of SB 2118 and the needs of the region, South Texas College coordinated a Legislative Appreciation Event on Monday, June 26, 2017.

Senator Juan "Chuy" Hinojosa, Senator Eddie A. Lucio, Jr., and Representative Sergio Munoz, Jr., were given special recognition for their stewardship of SB 2118 through the legislative process; however, the entire Rio Grande Valley legislative delegation supported this landmark legislation, which will pave the way for a new generation of nursing professionals in this community.

The College invited the legislative delegation, other local leaders, and area health care providers to recognize the passage of SB 2118.

These presentations are for the Board's information and feedback to staff, and no action is requested.

## **Approval of Minutes**

The following Board Meeting Minutes are submitted for approval:

1. May 23, 2017 Regular Board Meeting

### **Recommendation:**

It is recommended that the Board of Trustees of South Texas College approve and adopt the May 23, 2017 Regular Board Meeting Minutes as presented.

### **The following Minute Order is proposed for consideration by the Board of Trustees:**

The Board of Trustees of South Texas College approves and adopts the May 23, 2017 Regular Board Meeting Minutes as presented.

### **Approval Recommended:**

**Shirley A. Reed, M.B.A., Ed.D.**  
**President**

**SOUTH TEXAS COLLEGE  
BOARD OF TRUSTEES REGULAR MEETING  
Tuesday, May 23, 2017 @ 5:30 p.m.  
Ann Richards Administration Building Board Room  
Pecan Campus, McAllen, Texas 78501**

**Minutes**

**Call Meeting to Order:**

The Regular Board Meeting of the South Texas College Board of Trustees was held on Tuesday, May 23, 2017 in the Ann Richards Administration Building Board Room at the Pecan Campus in McAllen, Texas. The meeting commenced at 5:35 p.m. with Dr. Alejo Salinas, Jr., presiding.

Members present: Dr. Alejo Salinas, Jr., Mr. Jesse Villarreal, Mr. Paul R. Rodriguez, Mr. Gary Gurwitz, and Mr. Roy de León

Members absent: Ms. Rose Benavidez and Mrs. Graciela Farias

Also present: Dr. Shirley A. Reed, Mrs. Mary Elizondo, Dr. David Plummer, Mr. Matthew Hebbard, Mr. Ricardo De La Garza, Mr. George McCaleb, Mr. Paul Varville, Ms. Becky Cavazos, Mr. Cody Gregg, Dr. Ali Esmaeili, Mr. Khalil Abdullah, Mr. Jason Gutierrez, Mr. Ken Lyons, Ms. Alicia Gomez, Mr. Nick Gonzalez, Mr. Bill Buhidar, Mr. Michael Gersten, Ms. Emma Miller, Mr. Brian Fruge, Ms. Tammy Tijerina, Mr. Bob Simpson, Mr. Juan Delgado, Mr. Raul Cabaza, and Andrew Fish.

**Determination of a Quorum**

A quorum was present and a notice of the meeting was posted.

**Invocation:**

Mr. Matthew Hebbard, Vice President for Student Affairs and Enrollment Management, said the invocation.

**Public Comments**

No public comments were given and a notice of the meeting was posted.

**Presentations**

**A. Presentation on Celebration of May 12 - 13, 2017 Commencement Ceremonies**

There were four graduation ceremonies conducted at the State Farm Arena on May 12 -13, 2017.

Mr. Matthew Hebbard, Vice President for Student Affairs and Enrollment Management, provided the Board with a presentation on the collaborative strategies for preparing a record number of graduates and “behind the scenes” production of the graduation ceremonies. There were over 120 people, including Trustees, administrators, faculty, and staff, that participated in the planning and production of the graduation ceremonies to honor these graduates.

**Number of Students Eligible to Participate in Spring 2017:**

Liberal Arts	973
Social Sciences	588
Nursing and Allied Health	381
Business and Technology	669
Math and Science	296
Baccalaureate	146
<b>Total</b>	<b>3053</b>

For the Spring 2017 Commencement Ceremonies, dual credit students attaining a short (one term) certificate program credential did not participate in the Commencement exercises. There were 720 additional certificates awarded in the following programs:

- Architectural & Engineering Design Technology
- Computer and Internet Specialist
- Computer Applications Specialist
- Employee & Labor Relations Assistant
- Ford Maintenance and Light Repair
- Multimedia Specialist
- Payroll Assistant
- Recruiter Assistant
- Voice and Data Technician

This presentation was for the Board’s information and feedback to staff, and no action was requested.

**Approval of Minutes**

The following Board Meeting Minutes were submitted for approval:

1. April 17, 2017 Special Board Meeting
2. April 24, 2017 Regular Board Meeting

Upon a motion by Mr. Paul R. Rodriguez and a second by Mr. Roy de León, the Board of Trustees of South Texas College approved and adopted the April 17, 2017 Special Board Meeting Minutes and the April 24, 2017 Regular Board Meeting Minutes as written. The motion carried.

### **Approval and Authorization to Accept Grant Award(s)**

Authorization to accept and approve the following grant awards and use of related funds as authorized by each grant was requested:

**1. The Rea Charitable Trust Foundation Grant, from Wells Fargo Bank for the Music Department in the amount of \$33,000**

This grant will help fund high-quality band instruments for the Music Department in an effort to expand access to the performing arts in the Rio Grande Valley.

This grant aligns to Strategic Direction # 2, Access and Success by providing students an opportunity to learn and engage in the visual and performing arts at South Texas College.

**2. A Partnership Agreement with The University of Texas at San Antonio, Texas Pre- freshman Engineering Program (TexPREP) and South Texas College, High School Programs in the amount up to \$16,923**

This partnership agreement helps identify high achieving middle and high school students with a potential career interest in science, technology, engineering, and mathematics in order to help prepare students in pursuit of STEM fields. TexPREP also stresses the development of abstract reasoning and problem-solving skills through coursework, team projects, class presentations, and examinations. The award is for the period of March 1, 2017, through February 28, 2018.

This grant aligns to Strategic Direction #2, Access and Success by seeking to increase the college-going rate of students across the Rio Grande Valley and providing middle and high school students with access to our facilities to engage them in attending an institution of higher learning.

**3. Additional Grant(s) Received/Pending Official Award**

The presented grants would provide up to \$49,923 in additional funding for the College to provide services and opportunities throughout the region.

Upon a motion by Mr. Roy de León and a second by Mr. Jesse Villarreal, the Board of Trustees approved and authorized accepting the following grant awards and use of related funds as authorized by each grant, contingent upon official award as appropriate:

1. The Rea Charitable Trust Foundation Grant, from Wells Fargo Bank for the Music Department in the amount of \$33,000.

2. A Partnership Agreement with The University of Texas at San Antonio, Texas Pre- freshman Engineering Program (TexPREP) and South Texas College, High School Programs in the amount up to \$16,923

The motion carried.

## **Review of Presentation to the Education and Workforce Development Committee**

Dr. Salinas reviewed the following presentations that had been delivered to the Education and Workforce Development Committee:

- 1) Review and Discussion of South Texas College's Fact Book and Key Performance Indicators

South Texas College Fact Book is available online, and provides relevant and timely data used to guide the institution and to report on the College's performance. The STC Fact Book accessible by the public through the College's website.

The STC Fact Book includes reporting on the STC Key Performance Indicators (KPIs) which are used to evaluate student success at each stage of their pathway, from enrollment through post-graduation success.

Dr. Laura Sanchez, Associate Dean of Institutional Research and Effectiveness, provided a guided tour of the STC Fact Book. She discussed the process that administration undertook to identify the KPIs commonly used to evaluate student success at South Texas College, both internally and externally.

In addition to the STC Fact Book and Key Performance Indicators, the Office of Research and Institutional Effectiveness provides the public with access to collect and understand additional data about South Texas College through its website.

### **Data and Reporting Integrity**

The Fact Book and Key Performance Indicators are managed according to a clearly defined data set, which allows the College and its stakeholders to verify that the source(s) and comparison of data over time are consistent and clear. When appropriate, the data used in the Fact Book is gathered from external sources, such as the Texas Higher Education Coordinating Board (THECB), which independently audits all information prior to publication. This provides strong confidence in the integrity of the data.

For data reported internally by the College, research briefs are published online whenever possible, and all methodology is rigorously monitored and subject to audit, including by the College's accrediting bodies.

### **Use of Data in College Administration**

The KPI data is updated according to a published schedule, and historical data is maintained to allow College administration to track progress and to evaluate its initiatives based upon concrete student success data. This helps the College ensure that its resources are allocated wisely and in accordance with its Strategic Initiatives.

This review of the Committee presentation was for the Board's information and feedback to staff, and no action was requested.

### **Review and Action as Necessary on Award of Student Insurance**

Approval was requested to award the student insurance proposals for Voluntary Student Accident Insurance, Student / Faculty Medical Professional Liability Insurance, and Student Accident Insurance - Workforce Training Programs as follows:

- **Voluntary Student Accident Insurance:**

Student Assurance Services, Inc. / Ameritas Life Insurance Corporation for the period beginning August 29, 2017 through August 28, 2018. The student accident insurance limit is \$25,000. **This is a voluntary product, so there was no cost to the College.**

- **Student / Faculty Medical Professional Liability Insurance:**

Affinity Insurance Services Inc. and C.N.A. American Casualty Company of Reading, PA for the period beginning August 29, 2017 through August 28, 2018. The premium is \$22,968 which is \$10 per student. The recommendation is based on 2,296 students with limits of \$1,000,000 per occurrence / \$5,000,000 aggregate. **The cost for the Medical Professional Liability Insurance would be paid by the students enrolled in the Nursing Allied Health and Child Development programs. The College and Faculty would be insured parties at no cost to the student or to the College.**

- **Student Accident Insurance – Workforce Training Programs:**

Student Assurance Services / Ameritas Life Insurance Corporation for the period beginning from August 29, 2017 through August 28, 2018. The student accident insurance limit is \$25,000. The annual premium is \$2,700 and includes all participants. The Workforce Training premium is based on 689 participants. These participants are enrolled in non-credit Continuing Education Training Programs such as Phlebotomy, Emergency Care Assistant, Pharmacy Technician, Medication Aide, and Welding. **This cost would be covered by Workforce Solutions Project Grow and Accelerate Texas grants and cash paying students.**



The request for proposals was advertised and issued to five (5) vendors. Two (2) responses were received and reviewed by Mr. Raul Cabaza, III, Risk Management Consultant, Mrs. Mary Elizondo, Vice President for Finance and Administrative Services, Frank Jason Gutierrez, Director of Accountability, Risk, & Compliance, Ken Lyons, Risk Manager, and the Purchasing Department.

The recommendation and spreadsheets provided by Mr. Raul Cabaza, III, were included in the packet for the Board's information and review.

The Finance, Audit, and Human Resources Committee recommended Board approval of the proposal awards for Voluntary Student Accident Insurance, Student / Faculty Medical Professional Liability Insurance, and Student Accident Insurance - Workforce Training Programs as presented.

Upon a motion by Mr. Paul R. Rodriguez and a second by Mr. Gary Gurwitz, the Board of Trustees of South Texas College approved and authorized the proposal awards for Voluntary Student Accident Insurance, Student / Faculty Medical Professional Liability Insurance, and Student Accident Insurance - Workforce Training Programs as presented. The motion carried.

### **Review and Action as Necessary on Purchases, Renewals, and Interlocal Agreement (Not Bond Related)**

Approval of the following awards, purchases, renewals, and interlocal agreement (Not Bond Related) was requested.

The Finance, Audit, and Human Resources Committee recommended Board approval of the awards, purchases, renewals, and interlocal agreement (Not Bond Related) as listed below:

**A. Awards**

**B. Instructional Items**

**C. Non- Instructional Items**

**D. Technology Items**

**A. Awards**

- 1) Floor Care Equipment (Award):** award the proposal for floor care equipment at a total amount of \$139,268.30, to the following vendors:

Vendor	Amount
<b>C C Distributors, Inc.</b> (Corpus Christi, TX)	\$14,046.30
<b>Gulf Coast Paper</b> (Brownsville, TX)	\$125,222.00

- 2) **Medical Manikins (Award):** award the proposal for medical manikins at a total amount of \$56,544.47 with the following vendors:

<b>Laerdal Medical Corporation</b> (Wappingers Falls, NY)	\$32,760.07
<b>Medical Shipment</b> (Elk Grove Village, IL)	\$23,784.40

**B. Instructional Items**

- 3) **C-Arm X-Ray Imaging System (Purchase):** purchase a c-arm x-ray imaging system from **GE Healthcare, Inc.** (Chicago, IL), a sole source vendor, at a total amount of \$128,719.00;
- 4) **Medication Dispensing Systems (Purchase):** purchase medication dispensing systems from **Pocket Nurse Enterprise, Inc.** (Monaca, PA), a National Intergovernmental Purchasing Alliance (NIPA) approved vendor, at a total amount of \$69,770.15;

**C. Non – Instructional Items**

- 5) **Furniture (Purchase):** purchase furniture from the National Cooperative Purchasing Alliance (NCPA), National Intergovernmental Purchasing Alliance (NIPA/TCPN), National Joint Powers Alliance (NJPA), TIPS Purchasing Cooperative, Texas Association of School Boards – Buyboard, and the State of Texas Multiple Award Schedule (TXMAS) approved vendors, at a total amount of \$77,658.65;

#	Vendor	Amount
A	<b>Allsteel, Inc./ Gateway Printing and Office Supply, Inc.</b> (Muscatine, IA/Edinburg, TX)	\$9,025.76
B	<b>Clarus Glassboards, LLC./Gateway Printing and Office Supply, Inc.</b> (Fort Worth, TX/Edinburg, TX)	\$9,404.22
C	<b>Cramer/Gateway Printing and Office Supply, Inc.</b> (Kansas City, MO/Edinburg, TX)	\$9,185.04
D	<b>Exemplis Corporation/Gateway Printing and Office Supply, Inc.</b> (Cypress, CA/Edinburg, TX)	\$12,356.70
E	<b>The Hon Company/Gateway Printing and Office Supply, Inc.</b> (Muscatine, IA/Edinburg, TX)	\$1,702.04
F	<b>Krueger International, Inc./Gateway Printing and Office Supply, Inc.</b> (Green Bay, WI/Edinburg, TX)	\$18,475.56
G	<b>Library Design Systems, Inc.</b> (Houston, TX)	\$17,509.33
	Total	\$77,658.65

- 6) **Law Enforcement Vehicles (Purchase):** purchase law enforcement vehicles from **Caldwell County Chevrolet** (Caldwell, TX), a Houston Galveston Area Council (HGAC) approved vendor, at a total amount of \$61,381.00;
- 7) **Portable Communication Radios (Purchase):** purchase portable communication radios from **Motorola Solutions, Inc.** (Schaumburg, IL), a Houston Galveston Area Council (HGAC) cooperative purchasing program approved vendor, at a total amount of \$58,116.75;

- 8) Temporary Personnel Services (Renewal):** renew the temporary personnel services contracts for the period beginning June 29, 2017 through June 28, 2018, at an estimated amount of \$450,000.00, which is based on prior year expenditures. The vendor are as follows:

a.	<b>AMP Personnel Services, LLC.</b> (McAllen, TX)	b.	<b>Express Employment Professionals</b> (McAllen, TX)
c.	<b>Extra Extras, Inc.</b> (Weslaco, TX)	d.	<b>Kelly Services, Inc.</b> (McAllen, TX)
e.	<b>Manpower Group US, Inc.</b> (McAllen, TX)	f.	<b>One Stop Staffing, LLC.</b> (Harlingen, TX)
g.	<b>R &amp; D Contracting, Inc./dba R &amp; D Personnel</b> (McAllen, TX)	h.	<b>Region Staffing</b> (Brownsville, TX)
i.	<b>Spherion Staffing, LLC.</b> (Atlanta, GA)	j.	<b>Texas Staffing Pros, LLC.</b> (McAllen, TX)

- 9) Graduation Facility (License Agreement):** lease the graduation facility from the **City of Hidalgo – Texas Municipal Facilities Corporation** (State Farm Arena) (Hidalgo, TX), through an interlocal license agreement for December 15, 2017 beginning at 8:00 a.m. through December 17, 2017 at midnight, at an estimated amount of \$23,000.00;

#### **D. Technology**

- 10)Computers and Laptops (Purchase):** purchase of computers and laptops from the State of Texas Department of Information Resources (DIR) approved vendor **Dell Marketing, LP.** (Dallas, TX), in the total amount of \$87,018.50;
- 11)Data Storage Appliance (Purchase):** purchase a data storage appliance from **Logical Front** (The Woodlands, TX), a State of Texas Department of Information Resources (DIR) approved vendor, at a total amount of \$214,097.47;
- 12)Servers (Purchase):** purchase servers from **Dell Marketing, LP. (Dallas, TX),** a State of Texas Department of Information Resources (DIR) approved vendor, at a total amount of \$59,878.10;
- 13)Audit Management Software (Interlocal Agreement/Renewal):** purchase audit management software from the **Texas State Auditor's Office** (Austin, TX) through an interlocal agreement, for the period beginning May 24, 2017 through August 31, 2018, at a total amount of \$5,080.00. This includes the initial purchase of \$2,080.00 for the period beginning May 24, 2017 through August 31, 2017 and the renewal and maintenance in the amount of \$3,000.00 for the period beginning September 1, 2017 through August 31, 2018.

Recommend Action - The total for all awards, purchases, renewals, and interlocal agreement was \$1,430,532.39.

Upon a motion by Mr. Paul R. Rodriguez and a second by Mr. Roy de León, the Board of Trustees approved and authorized all awards, purchases, renewals, and interlocal agreement as presented. The motion carried.

## **Review and Action as Necessary on Award of a Proposal and Purchases for the 2013 Bond Construction Program Funded by Bond Proceeds and Related Projects Funded by Non-Bond Proceeds**

Approval of the following award of a proposal and purchases for the 2013 Bond Construction Program Funded by Bond Proceeds and Related Projects Funded by Non-Bond Proceeds was requested.

The Finance, Audit, and Human Resources Committee recommended Board approval of the award of a proposal and purchases for the 2013 Bond Construction Program Funded by Bond Proceeds and Related Projects Funded by Non-Bond Proceeds as listed below:

### **A. Non-Bond Proceeds**

#### **--Maintenance and Operation Property Taxes (M&O) and --Transfers to Plant Fund**

- 1) Computers (Purchase):** purchase computers from **Dell Marketing, LP.** (Dallas, TX) and **Apple, Inc.** (Dallas, TX), State of Texas Department of Information Resources (DIR) approved vendors, at a total amount of \$1,820,244.89;
- 2) Instructional Lab Equipment (Purchase):** purchase instructional lab equipment from **Pasco Scientific** (Roseville, CA), a sole source vendor, at a total amount of \$68,388.00;
- 3) Printers (Purchase):** purchase printers from **Reyna Enterprise, Inc./dba CRC** (McAllen, TX), a State of Texas Department of Information Resources (DIR) approved vendor, at a total amount of \$121,187.00;
- 4) Science Lab Equipment and Supplies (Purchase):** purchase science lab equipment and supplies from **Fisher Scientific** (Pittsburg, PA), a U. S. Communities purchasing cooperative approved vendor for the period beginning May 24, 2017 through August 31, 2017, at an estimated amount of \$70,000.00;
- 5) Spectrometer (Purchase):** purchase a spectrometer from **Magritek, Inc.** (San Diego, CA), a sole source vendor, at a total amount of \$65,670.00;

### **B. Bond Proceeds and Non-Bond Proceeds - Transfer to Plant Fund**

- 6) Security Cameras II (Award):** award the proposal for security cameras II to **Security Solutions of DFW** (Dallas, TX), at a total amount of \$715,827.00;
- 7) Furniture (Purchase):** purchase furniture from the E & I Purchasing Cooperative, National Cooperative Purchasing Alliance (NCPA), National Intergovernmental Purchasing Alliance (NIPA/TCPN), National Joint Powers Alliance (NJPA), TIPS Purchasing Cooperative, the State of Texas Multiple Award Schedule (TXMAS), and Texas Association of School Boards - Buyboard approved vendors, at a total amount of \$1,743,668.30.

#	Vendor	Amount
A	<b>Allsteel, Inc./ Gateway Printing and Office Supply, Inc.</b> (Muscatine, IA/Edinburg, TX)	\$20,200.76
B	<b>American Seating Company/Gateway Printing and Office Supply, Inc.</b> (Houston, TX/Edinburg, TX)	\$422,046.38

C	<b>Bretford Manufacturing, Inc./Gateway Printing and Office Supply, Inc.</b> (Franklin Park, IL/Edinburg, TX)	\$7,181.60
D	<b>Computer Comforts, Inc.</b> (Kemah, TX)	\$9,276.00
E	<b>Cramer/Gateway Printing and Office Supply, Inc.</b> (Kansas City, MO/Edinburg, TX)	\$118,412.00
F	<b>Datum Filing Systems, Inc./Gateway Printing and Office Supply, Inc.</b> (Emigsville, PA/Edinburg, TX)	\$45,776.40
G	<b>Exemplis Corporation/Gateway Printing and Office Supply, Inc.</b> (Cyress, CA/Edinburg, TX)	\$98,263.06
H	<b>The Hon Company/Gateway Printing and Office Supply, Inc.</b> (Muscatine, IA/Edinburg, TX)	\$28,527.80
I	<b>Krueger International, Inc./Gateway Printing and Office Supply, Inc.</b> (Green Bay, WI/Edinburg, TX)	\$419,996.60
J	<b>Library Design Systems, Inc.</b> (Houston, TX)	\$165,151.58
K	<b>National Office Furniture/Gateway Printing and Office Supply, Inc.</b> (Jasper, IN/Edinburg, TX)	\$34,628.80
L	<b>NOVA Solutions, Inc./Gateway Printing and Office Supply, Inc.</b> (Effingham, IL/Edinburg, TX)	\$374,207.32
	Total	\$1,743,668.30

- 8) **Servers (Purchase):** purchase servers from **Dell Marketing, LP.** (Dallas, TX), a State of Texas Department of Information Resources (DIR) approved vendor, at a total amount of \$267,143.04.

The total for the award of a proposal and all purchases for the 2013 Bond Construction Program Funded by Bond Proceeds and Related Projects Funded by Non-Bond Proceeds was:

Bond Proceeds:	\$2,611,676.77
Non-Bond M&O Taxes:	\$2,126,352.89
Non-Bond Transfer to Plant Fund:	\$134,098.57
<b>Total:</b>	<b>\$4,872,128.23</b>

Upon a motion by Mr. Paul R. Rodriguez and a second by Mr. Roy de León, the Board of Trustees approved and authorized the award of a proposal and purchases for the 2013 Bond Construction Program Funded by Bond Proceeds and Related Projects Funded by Non-Bond Proceeds as presented. The motion carried.

## **Review and Action as Necessary on Jurisdictional and Interagency Support Memorandum of Understanding (MOU) Between South Texas College Police Department and the Pharr Police Department**

Approval of a Jurisdictional and Interagency Support Memorandum of Understanding (MOU) between South Texas College Police Department and the Pharr Police Department was requested.

Purpose - The South Texas College Police Department had an MOU with the City of McAllen Police Department for the College's Pecan, Nursing and Allied Health, and Technology campuses, the Rio Grande City Police Department for the Starr County Campus, and the Weslaco Police Department for the Mid Valley Campus and sought an MOU with the City of Pharr Police Department for the Regional Training Center for Law Enforcement Excellence.

Justification – The MOU outlined the jurisdiction of each department, cooperation protocol, and identified which agency was responsible for responding to incidents in geographical locations within the City of Pharr.

Background - This MOU was developed by South Texas College Chief Administrator of the Department of Public Safety Paul Varville and approved by the Pharr City Commission, Mayor, and Chief of Police Ruben Villescas.

Funding Source - No funds were required for this MOU with the Pharr Police Department.

Reviewers – The Jurisdictional and Interagency Support Memorandum of Understanding (MOU) was reviewed by the Vice President for Finance and Administrative Services, the South Texas College Chief Administrator of the Department of Public Safety and by South Texas College's legal counsel.

Enclosed Documents – The Jurisdictional and Interagency Support Memorandum of Understanding (MOU) was provided in the packet for the Board's review and information.

Paul Varville, STC Chief Administrator of the Department of Public Safety, and Mary Elizondo, Vice President for Finance and Administrative Services, attended the meeting to address any questions by the Board.

The Finance, Audit, and Human Resources Committee recommended Board approval of the Jurisdictional and Interagency Support Memorandum of Understanding (MOU) between South Texas College Police Department and the Pharr Police Department as presented.

Upon a motion by Mr. Paul R. Rodriguez and a second by Mr. Gary Gurwitz, the Board of Trustees of South Texas College approved and authorized the Jurisdictional and Interagency Support Memorandum of Understanding (MOU) between South Texas College Police Department and the Pharr Police Department as presented. The motion carried.

### **Review and Action as Necessary on Write-off of Obsolete Fixed Assets/Capital Assets Valued at \$5,000 and Over**

Approval to write-off obsolete fixed assets/capital assets valued at \$5,000 and over was requested.

Purpose – The Fixed Asset/Inventory Department requested authority to write-off obsolete fixed assets and capital assets valued at \$5,000 and over, consisting of obsolete and not in use software programs. These assets would be removed, as applicable, from the College's inventory system and general ledger at a total amount of \$162,120.13.

Justification – As per Policy #5130: Fixed Assets, the capital assets value and associated accumulated depreciation would be written-off from the College's capital asset ledger and the reduction would be reflected on the Comprehensive Annual Financial Report as of August 31, 2017.

Reviewers – These items were inspected by the College's Financial Managers and the Fixed Assets Department as of April 26, 2017.

Enclosed Documents - A listing of the fixed assets/capital assets valued at \$5,000 and over was provided in the packet for Board's information and review.

Mary Elizondo, Vice President for Finance and Administrative Services, and Becky Cavazos, Director of Purchasing, attended the meeting to address any questions.

The Finance, Audit, and Human Resources Committee recommended Board approval to write-off obsolete fixed assets/capital assets valued at \$5,000 and over in the amount of \$162,120.13 as presented.

Upon a motion by Mr. Paul R. Rodriguez and a second by Mr. Roy de León, the Board of Trustees of South Texas College approved and authorized writing off obsolete fixed assets/capital assets valued at \$5,000 and over in the amount of \$162,120.13 as presented. The motion carried.

### **Review and Action as Necessary on Disposal of Surplus Property Valued at \$5,000 and Over**

Approval to dispose of surplus property valued at \$5,000 and over through a live auction was requested.

Purpose – The Fixed Assets Department requested approval of the disposal of surplus property valued at \$5,000 and over through a live auction.

Justification and Benefit – It was necessary to dispose of obsolete, damaged, and non-functioning property for safety purposes and due to the lack of storage area.

Background – The surplus property went through an evaluation process by the departments to determine if the items were damaged beyond repair and unable to be utilized district wide. After this evaluation process, the department submitted a request to have the property removed from the department and relocated to the Shipping and Receiving Warehouse for auction.

The auction items were located at the South Texas College Receiving Department, 3700 W. Military Hwy., McAllen, TX. The auction would be scheduled for the month of July at the auctioneers' site due to lack of space at the Central Receiving Warehouse.

The items valued at \$5,000 and over were included in the College's inventory through the Banner system. The listing of the items to be auctioned was included in the packet for the Board's review and information.

The Finance, Audit, and Human Resources Committee recommended Board approval of the disposal of surplus property valued at \$5,000 and over through a live auction.

Upon a motion by Mr. Paul R. Rodriguez and a second by Mr. Gary Gurwitz, the Board of Trustees of South Texas College approved and authorized the disposal of surplus property valued at \$5,000 and over through a live auction as presented. The motion carried.

### **Review and Action as Necessary to Renew the Starr County Agreement for Tax Assessment and Collection**

Approval to renew the Starr County Agreement for Tax Assessment and Collection for current and delinquent taxes collected from September 1, 2017 through August 31, 2018 was requested.



**Purpose** – The Starr County Agreement for Tax Assessment and Collection must be approved by the College by June 1, 2017. Approval of the tax assessment and collection fee was needed in order for the Starr County Tax Assessor to assess and collect taxes levied.

**Justification** – Texas Property Tax Code, Sec. 6.27 (c) Compensation for Assessment and Collection, the assessor or collector was entitled to a reasonable fee, not to exceed actual costs incurred, for which it assesses and collects taxes.

**Background** – The Board of Trustees approved the Inter-Local Cooperation Agreement for Tax Assessment and Collection with Starr County on June 18, 2001, with an option to renew for subsequent tax years. The contract was last renewed on April 26, 2016, and the annual fee approved was \$87,886.00. Ms. Maria Ameida Salinas, Tax Assessor-Collector for Starr County, has advised the College that the fee for tax year 2017 will be 3.5% of the current and delinquent base taxes collected from September 1, 2017 through August 31, 2018. The proposed fee would be approved by the Starr County Commissioner's Court on May 22, 2017. The annual fee was estimated to be \$110,567.00. The monthly collection fee would be reduced from taxes collected during the month and the remaining funds collected would be paid to the College.

Below is a summary of fees charged by Starr County each year for the past eight years.

<b>Nine Year History of Fees for Starr County Tax Assessment and Collection</b>				
<b>Year</b>	<b>Fee</b>	<b>Increase over Previous Year</b>	<b>Total Tax Levy</b>	<b>% of Total Tax Levy</b>
2017 - 2018	\$110,567.00	25.81%	Not Available	3.5%
2016 - 2017	\$87,886.00	0%	\$3,494,095.10	2.52%
2015 - 2016	\$87,886.00	0%	\$3,871,198.83	2.27%
2014 - 2015	\$87,886.00	0%	\$3,352,380.96	2.62%
2013 - 2014	\$87,886.00	0%	\$2,735,855.80	3.21%
2012 - 2013	\$87,886.00	0%	\$2,735,414.30	3.21%
2011 - 2012	\$87,886.00	0%	\$2,978,854.04	2.95%
2010 - 2011	\$87,886.00	0%	\$3,307,592.42	2.66%
2009 - 2010	\$87,886.00	0%	\$3,354,236.73	2.62%

Below is a comparison summary of the tax assessment and collection fee charged by Starr County and Hidalgo County each year for the past eight years.

Nine Year Comparison History of Fees for Starr County and Hidalgo County						
	Starr County			Hidalgo County		
Year	Fee	Total Tax Levy	% of Total Tax Levy	Fee	Total Tax Levy	% of Total Tax Levy
2017 - 2018	\$110,567.00	Not Available	3.5%	\$103,212.00	Not Available	Not Available
2016 - 2017	\$87,886.00	\$3,494,095.10	2.52%	\$98,304.00	\$59,701,217.59	0.16%
2015 - 2016	\$87,886.00	\$3,871,198.83	2.27%	\$98,304.00	\$56,408,070.41	0.17%
2014 - 2015	\$87,886.00	\$3,352,380.96	2.62%	\$98,304.00	\$52,781,657.49	0.19%
2013 - 2014	\$87,886.00	\$2,735,855.80	3.21%	\$93,626.00	\$42,343,115.93	0.23%
2012 - 2013	\$87,886.00	\$2,735,414.30	3.21%	\$93,626.00	\$41,616,411.41	0.22%
2011 - 2012	\$87,886.00	\$2,978,854.04	2.95%	\$93,626.00	\$41,248,920.80	0.23%
2010 - 2011	\$87,886.00	\$3,307,592.42	2.66%	\$93,626.00	\$41,499,214.55	0.23%
2009 - 2010	\$87,886.00	\$3,354,236.73	2.62%	\$89,167.20	\$41,613,876.97	0.21%

**Funding Source** – The annual collection fee was reduced monthly from taxes collected during the month. Funds for these expenditures would be budgeted in the Starr Appraisal/Collection Fee budget for FY 2017-2018 pending Board approval of the budget.

**Enclosed Documents** – The Starr County Collection of Taxes Contract was provided in the packet for the Board's information and review.

The Finance, Audit, and Human Resources Committee recommended Board approval of the renewal of the Starr County Agreement for Tax Assessment and Collection at a fee of 3.5% of the current and delinquent taxes collected from September 1, 2017 through August 31, 2018 as presented.

Upon a motion by Mr. Paul R. Rodriguez and a second by Mr. Roy de León, the Board of Trustees of South Texas College approved and authorized the renewal of the Starr County Agreement for Tax Assessment and Collection at a fee of 3.5% of the current and delinquent taxes collected from September 1, 2017 through August 31, 2018 as presented. The motion carried.

## **Update on Status of the 2013 Bond Construction Program and Status of Project and Program Accountability**

Broaddus & Associates has provided the enclosed documents on the current status of the 2013 Bond Construction program.

- Executive Program Budget Overview Summary
- Update on the status of the 2013 Bond Construction Program;
- Video Update on Construction Projects;
- Chart of Project Progress
- Project Scorecards; and
- Completion and Occupancy Schedule Timeline

Broaddus & Associates has provided the following accountability reports:

- Program Budget Summary worksheet;
- Construction Budget worksheet;

As of May 18, 2017, Broaddus & Associates has estimated the total budget shortfall to be at \$4,744,996, with the use of buyout savings and design and construction contingency.

Mr. Brian Fruge estimated that there was over \$5M in buyout savings and unexpended contingency funds program-wide. He indicated that the program was moving beyond the point of greatest exposure to risk for unexpected changes.

Funding for any shortfall net of buyout savings and use of design and construction contingency will be covered by non-bond funds.

In addition, college staff has prepared the following reports reflecting additional potential variances considering pending board action:

- 2013 Bond Construction Program Tracking Contingency Log as of May 23, 2017
- 2013 Bond Construction Program Non-Bond Proceeds – Transfer to Plant Fund Budget as of May 23, 2017
- 2013 Bond Construction Program Summary of Technology and Furniture Purchases
- 2013 Bond Construction Program Technology and Furniture Purchases for the Month of May 2017

### Timeline for Completion and Occupancy Dates

Administration has received correspondence from Skanska USA regarding the substantial completion date for the Mid Valley Campus Health Professions and Science Building project and the Mid Valley Campus Library Expansion and Renovation projects.

Substantial completion dates for these projects were provided on their behalf by Broaddus & Associates on April 24, 2017, and included within the timeline approved by the Board that day.

Mr. Fruge confirmed that Skanska USA realistically required additional time to complete the Mid Valley Health Professions & Sciences Building, and expected to complete it in November 2017.

This report was provided for the Board's information and no action was taken.

## **Report on Use of Contingency Funds for the 2013 Bond Construction Program**

Mr. Brian Fruge reported on the use of contingency funds for the 2013 Bond Construction Program.

### **Background**

On March 29, 2016, the Board of Trustees approved the delegation of authority to Broaddus & Associates to approve change orders from the use of Construction Contingencies for the 2013 Bond Construction Program. The approval amount per change order was \$5,000, with a monthly limit of \$25,000. Broaddus & Associates was also expected to provide a contingency expenditure update to the Facilities Committee and Board of Trustees as part of their monthly update.

On March 28, 2017, the Board requested that Broaddus & Associates provide an update on the specific use of Design and Construction Contingencies to the Facilities Committee on April 11, 2017 which Broaddus & Associates did not provide. Broaddus & Associates informed the Board on April 25, 2017 that they would be prepared to present the current status of use of Contingencies for the 2013 Bond Construction Program.

The contingency funds consist of Design Contingencies which were to be used at the discretion of the Construction Manager-at-Risk with Owner oversight and the Construction Contingencies which were controlled solely by the Owner and by Broaddus & Associates as described above. On April 17, 2017, the Board requested that the same approval process that was established to approve the use of Construction Contingencies would be used for the Design Contingencies. Both Construction Contingencies and Design Contingencies were within the Guaranteed Maximum Price (GMP) and would not increase the contract amount.

Broaddus & Associates provided a list of change orders for the 2013 Bond Construction Program for review and recommendation for approval in a following agenda item.

### **Presenters**

Broaddus & Associates reviewed the current status of the use of contingency funds for the 2013 Bond Construction Program.

### **Enclosed Documents**

Broadus & Associates provided the requested documents indicating the current status of the design and construction contingencies.

The Facilities Committee noted that Broadus & Associates documented the use of Construction Contingency funds to pay for additional work crew shifts to complete the erection of structural steel at the Pecan Campus STEM Building, in order to meet the construction schedule. The Facilities Committee stated that use of these funds would be included for the time being, but the College retained the option of reviewing the cause of construction delays at that project, and the right to recoup any costs related to the extra efforts required to bring the project back on schedule.

This item was presented for the Board's information. No action was necessary.

### **Review and Action as Necessary on Change Orders for Use of Project Contingencies for the 2013 Bond Construction Program Pecan Campus Technology Campus Mid Valley Campus**

Approval of proposed change orders for use of project contingencies for the 2013 Bond Construction Projects was requested.

#### **Purpose**

Projects for the 2013 Bond Construction program were in the construction stage and change orders were needed to allow the use of project contingencies within the Guaranteed Maximum Prices (GMPs) submitted by the Construction Managers-at-Risk (CM@Rs).

#### **Justification**

Change orders were needed for approval to provide for items needed to complete the construction of the projects.

#### **Background**

Project contingencies are provided as part of Guaranteed Maximum Price proposals submitted by the CM@Rs. GMPs are submitted by the CM@Rs at 60% construction drawings. There are two project contingencies and are based on percentages of the construction costs. Design Contingencies are included in the GMPs to allow for costs arising out of the final development and completion of the construction drawings and specifications. Design Contingencies are used at the CM@R's discretion with Owner oversight. Construction Contingencies are controlled solely at the discretion of the Owner. Both contingencies do not increase the amount of the GMPs.

On March 29, 2016, the Board of Trustees approved the delegation of authority to Broadus & Associates to approve change orders from the use of Construction

Contingencies for the 2013 Bond Construction Program. The approval amount per change order was \$5,000, with a monthly limit of \$25,000. Broaddus & Associates was also be expected to provide a contingency expenditure update to the Facilities Committee and Board of Trustees as part of their monthly update.

Below is a list of change orders with the recommended funding source:

		Funding Source		
Construction Project	Change Order Item Description	Design Contingency	Construction Contingency	Pending Buyout Savings
Pecan Campus				
Thermal Plant	CR-43 Additional OCP insurance for December of 2016	\$257.03		
SUBTOTAL:		\$257.03	\$0	\$0
North Academic Building	CR-14 Revise classroom lockset function		\$0	
	CR-24 Infrastructure for WiFi antennae on west wall		\$325.00	
	CR-26 Repair damage to existing street light conduit		\$395.00	
SUBTOTAL:		\$0	\$720.00	\$0
STEM Building	CR-02R Site Utilities-Add dedicated transformer and relocate emergency generator		\$14,777	
	CR-03R Revise classroom lockset function		(\$825)	
	CR-11 Accelerate structural steel erection with second crew		\$22,555	
SUBTOTAL:		\$0	\$36,507.00	\$0
Technology Campus				
Southwest Building Expansion	Proposal Request No. 3 Grinding/polishing of existing concrete floors		\$14,988	
SUBTOTAL:		\$0	\$14,988	\$0
Mid Valley Campus				
Student Services Building Expansion	Additional Roof Insulation		\$6,000	
SUBTOTAL:		\$0	\$6,000	\$0
TOTAL:		\$257.00	\$58,215.00	\$0.00

### Funding Source

Funds were budgeted in the design and construction contingencies within the Guaranteed Maximum Prices for each of the 2013 Bond Construction project budgets.

### **Reviewers**

Broaddus and Associates and the design consultants for the associated projects concurred with the pricing as presented in the Construction Manager's-at-Risk proposals.

### **Enclosed Documents**

Change proposals from the Construction Manager-at-Risk for each change order request were included within the packet.

### **Presenters**

Representatives from Broaddus and Associates presented the proposed change orders.

The Facilities Committee noted that CR-11 for the Pecan Campus STEM Building project was the same use of additional labor crews to bring the project back on schedule as indicated in the preceding report on Construction Contingency expenditures.

The Board reiterated that the College reserved the right to pursue compensation for CR-11 at the Pecan Campus STEM Building project, in the amount of \$22,555, from other parties as appropriate.

The Facilities Committee recommended Board approval of the proposed change orders for the 2013 Bond Construction projects and funding sources as presented.

Upon a motion by Mr. Gary Gurwitz and a second by Mr. Paul R. Rodriguez, the Board of Trustees of South Texas College approved and authorized the proposed change orders for the 2013 Bond Construction projects and funding sources as presented. The motion carried.

## **Review and Action as Necessary on Change Orders for Use of Buyout Savings and Deduction of Contingencies for the 2013 Bond Construction Program Technology Campus Parking and Site Improvements Pecan Campus Thermal Plant Expansion**

Approval of proposed change orders for use of buyout savings for the 2013 Bond Construction Projects was requested.

### **Purpose**

The current buyout savings for the 2013 Bond Construction Program projects above was reviewed and the proposed savings would be processed by submitting a change order.

Buyout savings are realized when actual construction services are contracted at a lower cost than the Board approved Guaranteed Maximum Price (GMP). GMPs include Design and Construction contingency funds based on a percentage of the total construction cost. When buyout savings reduce the total construction costs, the associated contingencies are also reduced from the GMP.

The proposed Change Orders would reduce the overall GMPs due to buyout savings and associated reductions to project level Design and Construction contingencies, and the

reduced costs would be transferred to the 2013 Bond Construction Program Contingency fund. Broaddus & Associates has been working with E-CON Group, LLC and D. Wilson Construction Company to determine the associated contingency savings.

## Background

As part of the buyout process, E-Con Group, LLC presented cost information to allow the acceptance of actual buyout savings for the project. They were as follows:

### 1. 2013 Bond Construction Buyout Savings

Construction Projects		Buyout Savings
Technology Campus Parking and Site Improvements		\$50,000
Site Modifications per ASI 1-Permit Additions required by the city Board approved change order on April 24, 2017		(41,102)
<b>Total Net Buyout Savings</b>		<b>\$8,898</b>
Technology Campus Parking and Site Improvements	Board Approved Date	Approved GMP Amount
Original Total GMP Approved	6/28/2016	\$1,985,820
Previously Approved Deductive Change Order	12/13/2016	(422,246)
Revised GMP	12/13/2016	\$1,563,574
Current Proposed Deductive Change Order	5/23/2017	(8,898)
<b>Current Revised GMP</b>		<b>\$1,554,676</b>

Broaddus & Associates recommended accepting the buyout savings for a total of \$8,898 and approval of a change order for the Technology Campus Parking and Site Improvements and to re-allocate the savings to the 2013 Bond Construction Program Contingency.

As part of the buyout and close out processes, D. Wilson Construction Company brought forward cost information to allow the acceptance of actual buyout savings and deduction of contingencies for the project. They were as follows:

### 2. 2013 Bond Construction Buyout Savings and Deduction of Contingencies

Construction Projects	Design Contingencies	Construction Contingencies	Buyout Savings	Total Net Amount
Pecan Campus Thermal Plant Expansion	\$31,614.58	\$7,919.25	\$22,056.86	\$61,590.69
Pecan Campus Thermal Plant Expansion		Board Approved Date	Approved GMP Amount	
Original Total GMP Approved		11/24/2015	\$4,194,000	
Current Proposed Deductive Change Order		5/23/2017	(61,590.69)	
<b>Current Revised GMP</b>			<b>\$4,132,409.31</b>	



Broaddus & Associates recommended accepting the buyout savings and deduction of contingencies for a total of \$61,590.69 and approval of a change order for the Pecan Campus Thermal Plant Expansion and to re-allocate the savings to the 2013 Bond Construction Program Contingency.

Staff recommended that Broaddus & Associates provide a regular report on buyout savings and documentation as those savings are reallocated to the 2013 Bond Construction Program Contingency fund, and to assist the College track its overall program budget.

### **Presenters**

Representatives from Broaddus & Associates, EGV Architects, Halff Associates, E-Con Group, LLC, and D. Wilson Construction Company were present at the meeting to discuss the buyout savings and return of unused contingencies.

### **Enclosed Documents**

Broaddus & Associates provided a summary of the current buyout savings, documents supporting buyout savings for the Technology Campus Parking and Site Improvements, and a change order for the Pecan Campus Thermal Plant Expansion.

The Facilities Committee recommended Board approval of the proposed buyout savings of \$8,898 for the Technology Campus Parking and Site Improvements, buyout savings and return of unused contingencies of \$61,590.69 for the Pecan Campus Thermal Plant Expansion, and to reduce the GMP amount for the 2013 Bond Construction project as presented.

The Board clarified that this would close out the Pecan Campus Thermal Plant project, with the exception of any pending work related to the cooling tower enclosure, which scope of work had been removed from the schematic design without the explicit knowledge of the Board.

Upon a motion by Mr. Gary Gurwitz and a second by Mr. Roy de León, the Board of Trustees of South Texas College approved and authorized the proposed buyout savings of \$8,898 for the Technology Campus Parking and Site Improvements, buyout savings and return of unused contingencies of \$61,590.69 for the Pecan Campus Thermal Plant Expansion, and to reduce the GMP amount for the 2013 Bond Construction project as presented. The motion carried.

## **Review and Action as Necessary on Revised Entry Drive for the 2013 Bond Construction Starr County Campus Parking and Site Improvements Project**

Approval to recommend action on the revised entry drive for the 2013 Bond Construction Starr County Campus Parking and Site Improvements project was requested.

## **Purpose**

The revised entry drive design of the 2013 Bond Construction Starr County Campus Parking and Site Improvements required approval from the College for the Construction Manager-at-Risk (CMR) to provide any necessary cost changes and to continue the construction of the project.

## **Background**

On November 22, 2016, the Board of Trustees approved the balance of the Guaranteed Maximum Price (GMP) for the 2013 Bond Construction Starr County Campus Parking and Site Improvements project with D. Wilson Construction Company. Melden and Hunt, Inc., civil engineer for the project, notified the project team that the original plans were based on an incorrect property survey and has since updated the plans with the corrected information. The original south entry drive that was proposed as part of the final construction plans was located incorrectly and has to be relocated north to be within the College's property. Melden and Hunt, Inc. proposed a revised location and has provided two options regarding the intersection at the loop drive.

- Option One would leave the loop drive and parking as originally designed.
- Option Two would leave the loop drive unchanged and would create a center driving aisle in the adjacent parking lot.

The Facilities Committee preferred Option Two, but noted that parking spaces would be deleted from the original plan to accommodate the center driving aisle. Melden & Hunt acknowledged that 16 parking spaces would be lost, and offered to draw a new plan providing 16 additional spaces by extending the parking lot to the south.

The Facilities Committee asked that this design, and pricing, be included within the Board packet for the Board's consideration.

## **Funding**

Funds were available in the Construction Contingency budget within the project GMP.

## **Presenters**

Brian Fruge, Broaddus & Associates' Associate Vice President and representatives from Melden and Hunt, Inc. presented the revised entry drive location.

## **Enclosed Documents**

The packet included a revised site plan in accordance with the identified Option Two, as recommended by the Facilities Committee.

Broaddus & Associates and D. Wilson Construction Company estimated that the revision would cost approximately \$28,345.80.

The Facilities Committee did not take formal action to recommend any design, and asked that the new design and pricing be presented for Board consideration and action as appropriate.

Engineers from Melden & Hunt clarified that 24 parking spaces would be displaced by the proposed change to the entry drive, and those spaces would be relocated to remain within the overall design.

Upon a motion by Mr. Gary Gurwitz and a second by Mr. Roy de León, the Board of Trustees of South Texas College approved and authorized the revised site plan for the 2013 Bond Construction Starr County Campus Parking and Site Improvements project as presented. The motion carried.

### **Review and Action as Necessary on Final Completion for the 2013 Bond Construction Pecan Campus Thermal Plant Expansion**

Approval of final completion for the 2013 Bond Construction Pecan Campus Thermal Plant Expansion was requested.

<b>Project</b>	<b>Final Completion</b>	<b>Documents Attached</b>
Pecan Campus Thermal Plant Expansion  Architect: Halff Associates Construction Manager-at-Risk: D. Wilson Construction Company	Recommended	Final Completion Letter

#### ***Pecan Campus Thermal Plant Expansion***

Broadus & Associates, Halff Associates, and College staff visited the site and concluded that the Construction Manager-at-Risk (CMR) had completed all items on the punch list. The engineer recommended final completion and release of final payment in the amount of \$207,992.27 to D. Wilson Construction Company be approved. The original cost approved for this project was in the amount of \$4,194,000.

The following chart summarizes the above information:

Guaranteed Maximum Price	Net Total Additive Change Orders	Net Total Deductive Change Orders	Final Project Cost	Final Project Cost including Pre-construction Services	Previous Amount Paid	Remaining Balance
\$4,194,000	\$0	\$61,590.69	\$4,132,409.31	\$4,139,234.31	\$3,931,242.04	\$207,992.27

Representatives from Broaddus & Associates, Halff Associates, and College staff inspected the site and confirmed that all punch list items were completed. The packet included a final completion letter from Halff Associates acknowledging all work was complete and recommending release of final payment to D. Wilson Construction Company in the amount of \$207,992.27.

Broaddus & Associates, Halff Associates, and College staff recommended that final completion and release of final payment in the amount of \$207,992.27, which includes final retainage, for D. Wilson Construction Company be approved.

#### **Recommended Language by Legal Counsel**

Staff has conferred with legal counsel, regarding the pending completion of an enclosure around the chiller towers, originally intended to be included within the scope of this project, included within the Board approved schematic design, and removed from the GMP without the explicit knowledge of the Board.

Legal counsel recommended clarifying that as part of releasing this final payment, South Texas College and D. Wilson Construction Company do not waive the right to increase the scope of work.

Legal Counsel further advised that the Board move to approve the recommended final completion and release of final payment, "subject to the reservation of any claim for any or all of the cost of the addition of the screen and any necessary structural addition."

Upon a motion by Mr. Gary Gurwitz and a second by Mr. Roy de León, the Board of Trustees of South Texas College approved and authorized final completion and release of final payment for the 2013 Bond Construction Pecan Campus Thermal Plant Expansion, with the understanding that South Texas College and D. Wilson Construction Company do not waive its right to increase the scope of work, and further subject to the reservation of any claim for any or all of the cost of the addition of the screen and any necessary structural addition, as presented. The motion carried.

### **Review and Action as Necessary on Revised Cooling Tower Enclosure Designs and Cost Proposals for 2013 Bond Construction Pecan Campus Thermal Plant Expansion**

Approval of action as necessary regarding the revised cooling tower enclosure design and cost proposal for the 2013 Bond Construction Pecan Campus Thermal Plant Expansion was requested.

#### **Purpose**

The metal wave design was requested by the Facilities Committee to be included as part of the cooling tower enclosure. Halff Associates and Broaddus & Associates provided options for the revised wave design and D. Wilson Construction Company provided cost proposals for review and approval.

## **Background**

The schematic design of the 2013 Bond Construction Pecan Thermal Plant Expansion was approved at the July 28, 2015 Board meeting. Halff Associates provided exterior renderings showing the wave design on the cooling tower screen enclosure which was approved by the Board.

The Board approved the Final Guaranteed Maximum Price (GMP) at the November 24, 2015 Board meeting. As part of the GMP, the wave design on the screen enclosure was excluded from the GMP without clear notification to the Board. The Board has since asked that the wave design be included as part of the final construction. The project team was instructed to provide the metal wave motif at a cost not to exceed the original cost that was removed from the GMP, which was \$87,964.

On March 7, 2013 the Facilities Committee was shown a revised wave design but did not meet the college's request to conceal the top portions of the cooling towers. Halff Associates was instructed to provide a design that would conceal the cooling towers and included the wave motif which was the intent based on the original approved schematic design.

Broaddus & Associates worked with Halff Associates and D. Wilson Construction Company to receive pricing and construction options to purchase and install a metal wave product to meet the College's requirements.

## **Funding Source**

Broaddus & Associates was expected to provide cost proposals. Funds had not been identified for this work.

## **Enclosed Documents**

The packet includes information regarding the possible use of perforated panels, which could be fabricated in Dallas, Texas, according to a design of the Board's selection. Sample designs were also included. Pricing and engineering analysis were not provided.

## **Presenters**

Representatives from Broaddus & Associates, Halff Associates, and D. Wilson Construction Company were present at the meeting to present the revised design options with the associated costs of the cooling tower enclosure.

At the May 9, 2017 Facilities Committee meeting, Broadus & Associates proposed the implementation of a perforated steel panel that could be imprinted with a design of the College's choice. This could be used to dramatically improve the aesthetic of the screening enclosure, but had not been evaluated by Halff Associates. Halff Associates noted that changing from corrugated steel panels to flat steel panels would require further study to ensure sufficient support was in place, or to design necessary support.

The Facilities Committee took no formal action, asking that Broaddus & Associates present design options and price estimates to the Board for further consideration.

Broaddus & Associates failed to provide design and cost information at the meeting. Mr.

Frugé indicated that he was presenting the basic concept for Board approval to move forward and gather additional information.

The Board instructed Broaddus & Associates to fully develop an action-ready proposal for the Facilities Committee to consider in June 2017. The Board clarified that any documentation presented to the Board needed to sufficiently and clearly provide the information required by the Board for their deliberation and action as appropriate.

No action was taken.

### **Review and Action as Necessary on Balance of Guaranteed Maximum Price for the 2013 Bond Construction Regional Center for Public Safety Excellence Parking and Site Improvements**

Approval of the revised scope of the Partial Guaranteed Maximum Price (GMP) for the 2013 Bond Construction Regional Center for Public Safety Excellence Parking and Site Improvements was requested.

#### **Purpose**

A Guaranteed Maximum Price is the method used by the Construction Manager-at-Risk (CM@R) to present their proposed construction cost to provide the Owner with a complete and functioning project.

#### **Justification**

The approval of the revised scope of the Partial GMP would allow the CM@R to continue with the work to meet their overall construction schedule. G2 Solutions Group, Inc., consultant to PBK Architects submitted the drawings with enough information regarding the proposed construction work of the project.

#### **Background**

On February 28, 2017, the Board of Trustees approved a Partial GMP for the Vehicle Skills Pad work for \$1,140,000 with Noble Texas Builders Construction Company (CMR). Funds for the Vehicle Skills Pad are in the Non-Bond Construction budget from the Texas Department of Public Safety for fiscal year 2016-2017. The CMR has priced the original scope of the project and has informed Broaddus & Associates and Dannenbaum Engineering Company-McAllen, LLC that the actual costs for that work including the revised vehicle skills pad size of 240' by 360' is \$717,529. This indicates a savings of \$422,471.

At the Facilities Committee meeting on May 9, 2017, Broaddus & Associates presented these savings and proposed using the savings to build part of the EVOC Driving Track, specifically the Accident Avoidance Course as provided by Dannenbaum Engineering Company-McAllen, LLC and G2 Solutions Group, Inc. The proposed course was reviewed by Broaddus & Associates and College staff. The proposed course as designed would be part of the overall EVOC Driving Track as proposed in the project's master plan and previously approved by the Board.

Noble Texas Builders (CM@R) reviewed the proposed Accident Avoidance Course and proposed to add it to the scope of work for the Partial GMP of the Vehicle Skills Pad. The proposed size of the Accident Avoidance Course of 45' x 721', was included in the proposed revised scope, with a budget of \$422,471, and the design also included additional safety waiting areas for the vehicles, an extension to the access road to reach the track and portable traffic lighting equipment needed to run the course.

The total cost of the Partial GMP would remain at \$1,140,000 and would be paid by funds provided by the Texas Department of Public Safety. Dannenbaum Engineering Company-McAllen, Inc. would provide the additional construction documents needed for the CM@R to perform the work.

Approval of the revised scope of the partial GMP would allow for the construction to continue and was in an effort for the CM@R to meet their overall construction schedule.

<b>Funding Source</b>	<b>Vehicle Skills Pad</b>	<b>Accident Avoidance Course</b>	<b>Total</b>
Non-Bond Proceeds (TxDPS)	\$717,529	\$422,471	<b>\$1,140,000</b>

#### **Reviewers**

The revised scope of the partial GMP was reviewed by Broaddus and Associates, and concurred with the pricing as presented in the Construction Manager-at-Risk's proposal.

#### **Enclosed Documents**

A preliminary layout of the EVOC Driving Track indicating the Accident Avoidance Course provided by Dannenbaum Engineering Company-McAllen, LLC and G2 Solutions Group, Inc. and a description of the updated partial GMP for the Vehicle Skills Pad as submitted by Noble Texas Builders Construction Company were included within the packet.

#### **Presenters**

Representatives from Broaddus and Associates, Dannenbaum Engineering Company-McAllen, LLC Engineering, and Noble Texas Builders Construction Company attended the meeting to present the proposed EVOC Driving Track and the partial Guaranteed Maximum Price.

The Facilities Committee recommended the design team extend the scope of the project to include as much of the EVOC Driving Track as could be included at a price not to exceed \$392,000, which was within the total GMP as previously approved.

The recommendation proposed for Board action included an EVOC Driving Track that exceeded this limit discussed at the Facilities Committee, but without exceeding the prior approved GMP amount of \$1,140,000. This was accomplished through savings in the Vehicle Skills Pad, which would still be built to 240' by 360'.

Upon a motion by Mr. Gary Gurwitz and a second by Mr. Jesse Villarreal, the Board of Trustees of South Texas College approved and authorized the revised scope of the Partial

Guaranteed Maximum Price (GMP) which included \$717,529 for the Vehicle Skills Pad and \$422,471 for the Accident Avoidance Course, for a total amount of \$1,140,000 with Noble Texas Builders Construction Company for the 2013 Bond Construction Regional Center for Public Safety Excellence Parking and Site Improvements as presented. The motion carried.

In addition to approval to change the scope of the previously approved Partial GMP for this project, staff also requested Board approval of the Balance of the GMP for the completion of the 2013 Bond Construction Program Regional Center for Public Safety Excellence Parking and Site Improvements project.

Upon a motion by Mr. Gary Gurwitz and a second by Mr. Paul R. Rodriguez, the Board of Trustees of South Texas College approved and authorized the Balance of the Guaranteed Maximum Price (GMP) for a total amount of \$1,140,000 with Noble Texas Builders Construction Company for the 2013 Bond Construction Regional Center for Public Safety Excellence Parking and Site Improvements as presented. The motion carried.

### **Review and Action as Necessary on Contracting Construction Services for the District Wide Marker Board Replacement Project**

Approval to contract construction services for the District Wide Marker Board Replacement project was requested.

#### **Purpose**

The procurement of a contractor would provide for construction services necessary for the District Wide Marker Board Replacement project.

This project included the replacement of 199 marker boards in 46 classrooms in Mid Valley Campus Buildings D and H.

#### **Background**

As part of the College's Renewal and Replacement program, staff planned and budgeted for the replacement of the current marker board material. The existing marker material was in need of replacement. Staff would replace this material with the College's standard marker board product. The replacement of the existing marker board material would be performed in phases over the next few years. Staff recommended beginning this work at the Mid Valley Campus North Academic Building G.

Staff from the Facilities Planning and Construction and Purchasing Departments prepared and issued the necessary plans and specifications for the solicitation of competitive sealed proposals for this phase.

Solicitation of competitive sealed proposals for this project began on April 3, 2017. A total of seven (7) sets of construction documents were issued to general contractors and a total of one (1) proposal was received on April 24, 2017.



<b>Timeline for Solicitation of Competitive Sealed Proposals</b>	
April 3, 2017	Solicitation of competitive sealed proposals began.
April 24, 2017	One (1) proposal was received.

College staff reviewed and evaluated the competitive sealed proposal and recommend Noble Texas Builders as the highest ranked in the amount of \$84,350.

#### **Funding Source**

<b>Source of Funding</b>	<b>Amount Budgeted</b>	<b>Highest Ranked Proposal Noble Texas Builders</b>	<b>Budget Variance</b>
Renewals and Replacements Fund	\$200,000	\$84,350	(\$115,650)
<b>Total Amount</b>	<b>\$200,000</b>	<b>\$84,350</b>	<b>(\$115,650)</b>

Funds were budgeted in the Renewals and Replacements budget for fiscal year 2016-2017.

#### **Reviewers**

The proposals were reviewed by College staff from the Facilities Planning & Construction, Maintenance & Operations, and Purchasing departments.

#### **Enclosed Documents**

Staff evaluated the proposal and provided a proposal summary in the packet. It was recommended that the top ranked contractor be recommended for Board approval.

The Facilities Committee recommended Board approval to contract construction services with Noble Texas Builders in the amount of \$84,350 for the District Wide Marker Board Replacement project as presented.

Upon a motion by Mr. Gary Gurwitz and a second by Mr. Paul R. Rodriguez, the Board of Trustees of South Texas College approved and authorized contracting construction services with Noble Texas Builders in the amount of \$84,350 for the District Wide Marker Board Replacement project as presented. The motion carried.

### **Review and Action as Necessary on Substantial Completion for the Following Non-Bond Construction Project**

#### **Pecan Campus Building G Fume Hoods – Phase II**

Approval of substantial for the following non-bond construction project was requested.

Projects		Substantial Completion	Documents Attached
1.	Pecan Campus Building G Fume Hoods Phase - II  Architect: Sigma HN Engineers, PLLC Contractor: NM Contracting, LLC	Recommended	Substantial Completion

### **1. Pecan Campus Building G Fume Hoods – Phase II**

It was recommended that substantial completion for this project with NM Contracting, LLC be approved.

Sigma HN Engineers, PLLC and college staff visited the site and developed a construction punch list. As a result of this site visit and observation of the completed work, a Certificate of Substantial Completion for the project was certified on April 11, 2017. Substantial Completion was not accomplished within the time allowed in the Owner/Contractor agreement for this project. The contractor was late twenty four (24) days. As part of the Owner Contractor Agreement, liquidated damages of \$500 per day for delays are included. The College was able to continue with the instructional studies required in the labs. Legal counsel advised that based on the College's ability to continue using the facility, no actual damages were incurred by the College. A copy of the Substantial Completion Certificate was enclosed.

Contractor NM Contracting, LLC would continue working on the punch list items identified and would have thirty (30) days to complete before final completion can be recommended for approval. It was anticipated that final acceptance of this project would be recommended for approval at the June 2016 Board meeting.

The Facilities Committee recommended Board approval of substantial completion for the Pecan Campus Building G Fume Hoods Phase - II project as presented.

Upon a motion by Mr. Gary Gurwitz and a second by Mr. Roy de León, the Board of Trustees of South Texas College approved and authorized substantial completion for the Pecan Campus Building G Fume Hoods Phase - II project as presented. The motion carried.

## **Update on Status of Non-Bond Construction Projects**

The Facilities Planning and Construction staff provided a design and construction update. This update summarized the status of each capital improvement project currently in progress. Mary Elizondo and Rick de la Garza were present to respond to questions and address concerns of the Board.

## **Consideration and Approval of Checks and Financial Reports**

Board action was requested to approve the checks for release and the financial reports for the month of April 2017. The approval was for checks submitted for release in the amount greater than \$125,000.00 and checks in the amount greater than \$25,000.00 that were released as authorized by Board Policy No. 5610.

Mrs. Mary Elizondo, Vice President for Finance and Administrative Services, provided a review of the Financial Report for the month of **April 2017**, and was available to respond to questions posed by the Board.

The checks and the financial reports submitted for approval were included in the Board packet under separate cover.

Upon a motion by Mr. Paul R. Rodriguez and a second by Mr. Roy de León, the Board of Trustees approved the submitted checks for release in an amount over \$125,000.00, the checks that were released as authorized by Board Policy #5610, and the financial reports submitted for the month of April 2017. The motion carried.

## **Announcements**

### **A. Next Meetings:**

- Tuesday, June 13, 2017
  - 3:00 p.m. – Education and Workforce Development Committee
  - 4:00 p.m. – Facilities Committee
  - 5:30 p.m. – Finance, Audit, & HR Committee
- Tuesday, June 27, 2017
  - 5:30 p.m. – Regular Meeting of the Board of Trustees

### **B. Other Announcements:**

- The College will be closed on Monday, May 29, 2017 in observance of Memorial Day

## **Adjournment:**

There being no further business to discuss, the Regular Meeting of the South Texas College Board of Trustees adjourned at 7:10 p.m.

I certify the foregoing are the true and correct minutes of the Tuesday, May 23, 2017 Regular Board Meeting of the South Texas College Board of Trustees.

---

Mr. Jesse Villarreal  
Secretary

## **Approval and Authorization to Accept Grant Award(s)**

Authorization to accept and approve the following grant awards and use of related funds as authorized by each grant is requested:

### **1. The GRADTX Program funds from the Texas Higher Education Coordinating Board up to \$30,000.**

This grant will provide financial support for students who have a significant number of semester credit hours and have “stopped out” without earning a credential or degree. Funds will be used to pay the balance on the accounts for students who demonstrate financial need and whose inability to pay has prevented them from re-enrolling and completing their program of study. The GRADTX program also supports South Texas College’s efforts that contribute toward meeting the objectives of the 60X30TX Higher Education Plan. This award is for the period of August 2017 through August 31, 2018.

This grant aligns to Strategic Direction # 2, Access and Success by providing students with financial support so that they may continue to enroll in coursework at South Texas College.

### **2. The Scholarships for Technical Students from the Kenedy Memorial Foundation in the amount up to \$15,000.**

Funding from the Kenedy Memorial Foundation for Scholarships for Technical Students will allow South Texas College to award scholarships to financially needy students to support their completion of an Associate of Applied Science degree in a technical field. This award is for the period of June 2017 through May 2018.

This grant aligns to Strategic Direction #2, Access and Success by providing scholarships to students to pursue their Associate of Applied Science Degree.

### **3. Additional Grant(s) Received/Pending Official Award**

The presented grants would provide up to \$45,000 in additional funding for the College to provide services and opportunities throughout the region.

#### **Recommendation:**

It is recommended the Board of Trustees approve and authorize accepting the following grant awards and use of related funds as authorized by each grant, contingent upon official award as appropriate:

1. GRADTX Program funds from the Texas Higher Education Coordinating Board up to \$30,000.
2. The Scholarships for Technical Students from the Kenedy Memorial Foundation in the amount up to \$15,000.
3. Additional Grant(s) Received/Pending Official Award

**The following Minute Order is proposed for consideration by the Board of Trustees:**

The Board of Trustees of South Texas College approves and authorizes accepting the following grant awards and using related funds as authorized by each grant, contingent upon official award as appropriate:

1. GRADTX Program funds from the Texas Higher Education Coordinating Board up to \$30,000.
2. The Scholarships for Technical Students from the Kenedy Memorial Foundation in the amount up to \$15,000.
3. Additional Grant(s) Received/Pending Official Award

**Approval Recommended:**

**Shirley A. Reed, M.B.A., Ed.D.**  
**President**

## **Review of Presentation to the Education and Workforce Development Committee**

1) Presentation on the South Texas College 2017 Robotics & Automation Summer Camp

Mr. Carlos Margo, Associate Dean for Industrial Training and Economic Development, presented on the 2017 Robotics & Automation Summer Camp. The program started with 62 students in 2015 and it has grown to serve over 400 students this year. This program helps young students develop an interest in pursuing high skilled training in related fields.

The South Texas College Institute for Advanced Manufacturing started the Robotics & Automation Summer Camp as a way to engage young students and develop an interest in robotics, computer science, engineering, math, automation, and advanced manufacturing.

Students ranging from elementary through high school are divided into camps based on age and activity. Each camp meets for four hours daily, for one week, and gives participants a meaningful, hands-on exposure to the real world use of robotics and automation used in advanced manufacturing.

Mr. Margo provided additional information on the activities undertaken during the camps and responded to questions from the Committee.

2) Presentation on South Texas College's University Relations, Transfer and Articulation Center

Dr. Kelli Davis, University Relations, Transfer, & Articulation Center Officer, and Dr. Ali Esmaeili, Dean of Math, Science, and Bachelor Programs, presented on the great work of the South Texas College University Relations, Transfer, and Articulation Center.

The Center was opened on September 20, 2013 with the mission of providing information, guidance, and pathways to students desiring to continue their education at another institution of higher learning.

The Center promotes student awareness of opportunities for further educational pursuits by providing advising, supporting study abroad, hosting visitors from other institutions of higher education, and by developing strong partnerships and articulation agreements that provide our students with seamless transfer and clear pathways to achieve their goals.

This presentation highlighted the services offered by the Center, the visits to South Texas College campuses by institutions of higher education, and the partnership

agreements signed with these institutions. The University Relations, Transfer, and Articulation Center provides a greatly needed service to students seeking academic and career training after achieving their goals at South Texas College.

In addition to the presentation provided, Dr. Davis spoke about training sessions provided to local school district counselors as well as coordination with appropriate faculty and staff to help students understand their options in transferring credits earned at South Texas College into degree plans at other institutions of higher education.

The Committee discussed the issues surrounding transfer and articulation agreements with Dr. Davis and Dr. Esmaeili, and stated that there is confusion in the community regarding the processes, particularly among dual credit students who plan to transfer credit to institutions without matriculating through South Texas College.

This review of the Committee presentations is for the Board's information and feedback to staff, and no action is requested.

## **Review and Action as Necessary on the Quarterly Investment Report by Valley View Consulting, L.L.C.**

The Board is asked to approve the College's Quarterly Investment Report for the Quarter Ended May 31, 2017 as presented.

Purpose – Ms. Susan Anderson from Valley View Consulting, L.L.C. will present on the status of the College's Quarterly Investment Report for the Quarter Ended May 31, 2017 and provide a further update at the meeting. Ms. Anderson will present an overview of the investments, the annual interest earnings, the quarterly interest earnings, and economic overview.

Justification – The report being presented will provide a brief review and update of the College's Quarterly Investment Report for the Quarter Ended May 31, 2017 to the College's Board of Trustees.

Background – The Texas Public Funds Information Act (PFIA) and the College's Policy #5120: *Investment Policy and Investment Strategy Statement*, requires an Investment Report to be prepared and submitted to the Board of Trustees and the President quarterly.

Reviewers - The Vice President for Finance and Administrative Services, Business Office staff, and Valley View Consulting, L.L.C. (Investment Advisor) have reviewed the information being presented.

Enclosed Documents – A copy of the Quarterly Investment Report for the Quarter Ended May 31, 2017 follows in the packet for the Board's information and review.

Dr. Shirley A. Reed, President, and Mary Elizondo, Vice President for Finance and Administrative Services, will be present at the Board Meeting to address any questions.

### **Recommendation:**

It is recommended that the Board of Trustees of South Texas College approve and authorize the Quarterly Investment Report for the Quarter Ended May 31, 2017, as presented.

**The following Minute Order is proposed for consideration by the Board of Trustees:**  
The Board of Trustees approves and authorizes the Quarterly Investment Report for the Quarter Ended May 31, 2017, as presented.

### **Approval Recommended:**

**Shirley A. Reed, M.B.A., Ed.D.**  
**President**





## QUARTERLY INVESTMENT REPORT

For the Quarter Ended

May 31, 2017

Prepared by

Valley View Consulting, L.L.C.

The investment portfolio of the South Texas College is in compliance with the Public Funds Investment Act and the South Texas College Investment Policy.

Maria G. Elizondo, Vice President for Finance & Administrative Services	Date
Myriam Lopez, Comptroller	Date
Paul R. Rodriguez, Board of Trustees, Designated Investment Officer	Date

Disclaimer: These reports were compiled using information provided by the South Texas College. No procedures were performed to test the accuracy or completeness of this information. The market values included in these reports were obtained by Valley View Consulting, L.L.C. from sources believed to be accurate and represent proprietary valuation. Due to market fluctuations these levels are not necessarily reflective of current liquidation values. Yield calculations are not determined using standard performance formulas, are not representative of total return yields and do not account for investment adviser fees.

## Summary

### Quarter End Results by Investment Category:

Asset Type	February 28, 2017		May 31, 2017	
	Book Value	Market Value	Book Value	Market Value
DDA/MMA/NOW	\$ 118,709,404	\$ 118,709,404	\$ 135,088,672	\$ 135,088,672
Pools	80,161,338	80,161,338	60,471,917	60,471,917
CD/Security	188,631,094	188,631,094	158,753,125	158,753,125
<b>Totals</b>	<b>\$ 387,501,836</b>	<b>\$ 387,501,836</b>	<b>\$ 354,313,714</b>	<b>\$ 354,313,714</b>

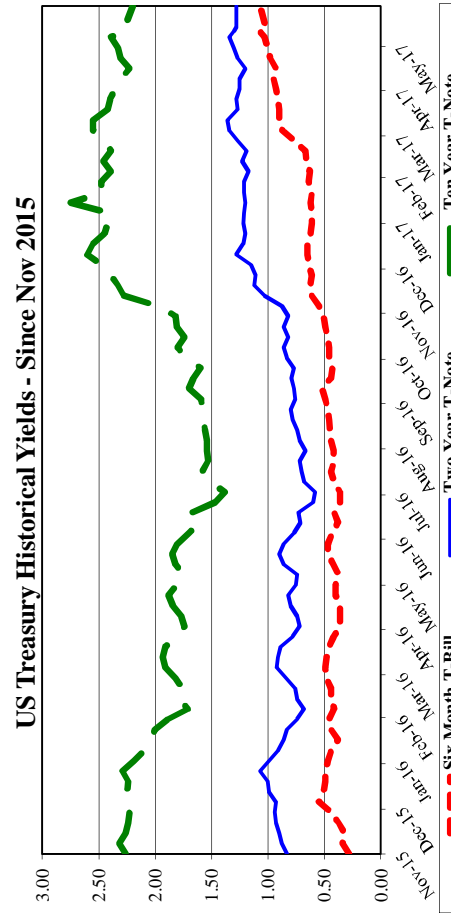
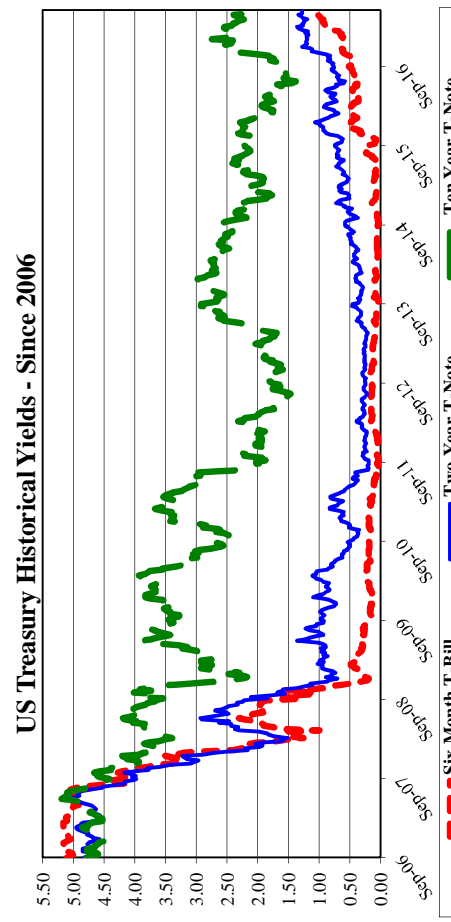
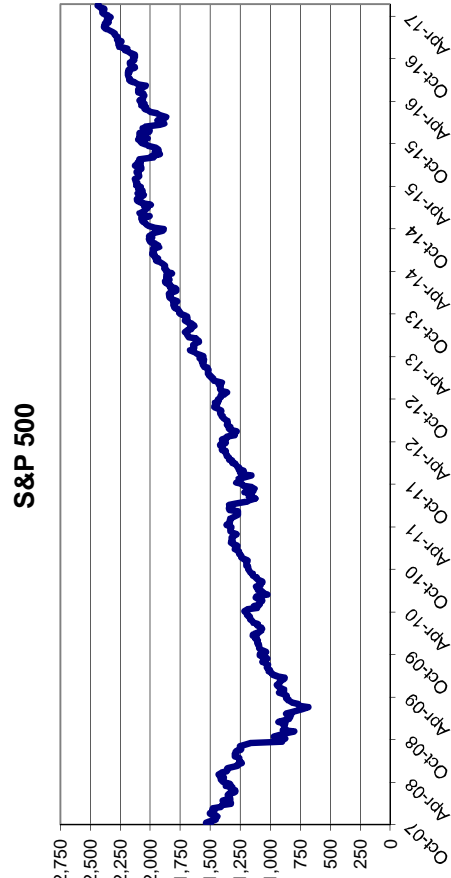
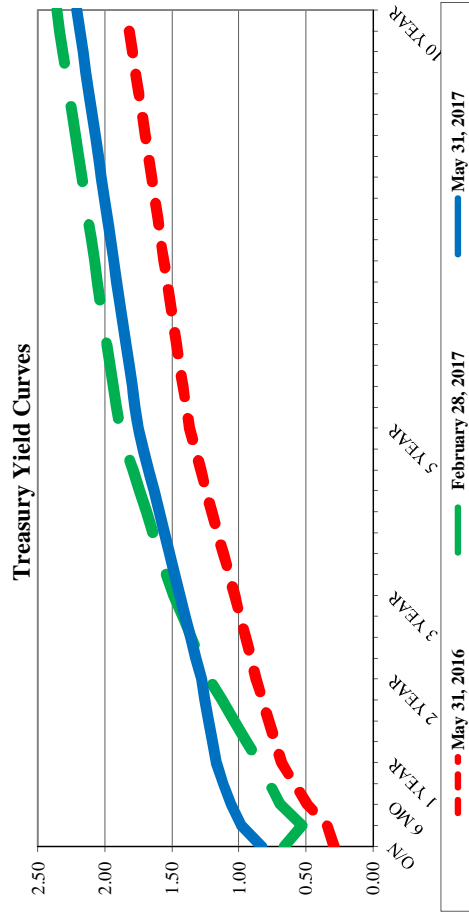
41

### Quarterly Portfolio Performance

Average Quarterly Yield	0.88%	<b>Year-to-Date Portfolio Performance</b>		Average Quarter End Yield	0.70%
Rolling Three Mo. Treas. Yield	0.83%			Rolling Three Mo. Treas. Yield	0.57%
Rolling Six Mo. Treas. Yield	0.81%			Rolling Six Mo. Treas. Yield	0.61%
				Average Quarter End TexPool Yield	0.58%
Quarterly Interest Received	\$736,213	(Unaudited)		Fiscal YTD Interest Received	\$1,772,829
Accrued Interest-End of Quarter	\$140,765	(Unaudited)			(Unaudited)

Note: Average yields calculated using quarter end report average yield and adjusted book value, but do not include adviser fees and realized and unrealized gains or losses.

The Federal Open Market Committee (FOMC) maintained the Fed Funds target range of 0.75% - 1.00% (actual Fed Funds are trading +/-90 bps). There was no action at the May FOMC meeting. The market highly anticipates additional rate increases at the June meeting. Additional action may require stronger/stable economic data. It is also anticipated the Fed will gradually reduce its government bond holdings. First revision 1st Quarter 2017 GDP was a increased to 1.2%. New Non-Farm Payroll bounced from poor to OK reflecting inconsistent strength. Other US data remained volatile with some negative numbers. The Stock Markets reached new highs. Monitoring estimated balances and needs will determine laddering opportunities.



# Investment Holdings

May 31, 2017

Description	Coupon/ Discount	Maturity Date	Settlement Date	Original Face/ Par Value	Book Value	Market Price	Market Value	Life (Days)	Yield
BBVA - Operating	0.35%	06/01/17	05/31/17	\$ 11,462,153	\$ 11,462,153	1.00	\$ 11,462,153	1	0.35%
BBVA - Payroll	0.35%	06/01/17	05/31/17	920,561	920,561	1.00	920,561	1	0.35%
BBVA - Student	0.35%	06/01/17	05/31/17	437,864	437,864	1.00	437,864	1	0.35%
BBVA - Operating Reserve (3)	0.00%	06/01/17	05/31/17	25,000,000	25,000,000	1.00	25,000,000	1	0.00%
BBVA - I&S Bond 96,02,03,04,07,10,14,15	0.35%	06/01/17	05/31/17	2,108,789	2,108,789	1.00	2,108,789	1	0.35%
BBVA - I&S Bond 99 & 07	0.36%	06/01/17	05/31/17	497	497	1.00	497	1	0.36%
BBVA - Construction E&G Transfer	0.35%	06/01/17	05/31/17	4,720,510	4,720,510	1.00	4,720,510	1	0.35%
BBVA - Construction LT Bonds Series 2014	0.35%	06/01/17	05/31/17	94,110	94,110	1.00	94,110	1	0.35%
BBVA - Construction LT Bonds Series 2015	0.35%	06/01/17	05/31/17	94,808	94,808	1.00	94,808	1	0.35%
Green Bank MMA	1.00%	06/01/17	05/31/17	20,134,299	20,134,299	1.00	20,134,299	1	1.00%
NexBank MMA	1.22%	06/01/17	05/31/17	70,115,081	70,115,081	1.00	70,115,081	1	1.22%
TexPool LGIP	0.77%	06/01/17	05/31/17	60,471,917	60,471,917	1.00	60,471,917	1	0.77%
Inter National Bank CD	0.50%	06/01/17	12/01/15	3,022,591	3,022,591	1.00	3,022,591	1	0.50%
LegacyTexas Bank CD	0.75%	06/01/17	09/15/16	7,034,884	7,034,884	1.00	7,034,884	1	0.75%
Southside Bank CD	0.79%	06/12/17	12/14/15	5,049,543	5,049,543	1.00	5,049,543	12	0.79%
LegacyTexas Bank CD	0.85%	07/05/17	07/12/16	5,035,510	5,035,510	1.00	5,035,510	35	0.85%
LegacyTexas Bank CD	0.78%	07/05/17	09/15/16	6,031,099	6,031,099	1.00	6,031,099	35	0.78%
LegacyTexas Bank CD	0.80%	08/01/17	09/15/16	6,031,899	6,031,899	1.00	6,031,899	62	0.80%
LegacyTexas Bank CD	0.80%	08/01/17	09/15/16	5,026,582	5,026,582	1.00	5,026,582	62	0.80%
BBVA Compass Bank CD	1.00%	08/31/17	05/31/17	15,123	15,123	1.00	15,123	92	1.00%
BBVA Compass Bank CD	1.00%	08/31/17	05/31/17	200,405	200,405	1.00	200,405	92	1.00%
BBVA Compass Bank CD	1.00%	08/31/17	05/31/17	116,878	116,878	1.00	116,878	92	1.00%
Inter National Bank CD	0.55%	09/01/17	12/01/15	1,512,429	1,512,429	1.00	1,512,429	93	0.55%
BBVA Compass Bank CD	0.80%	09/01/17	11/01/16	6,023,850	6,023,850	1.00	6,023,850	93	0.80%
Southside Bank CD	0.89%	09/14/17	12/14/15	5,055,842	5,055,842	1.00	5,055,842	106	0.89%
BBVA Compass Bank CD	0.83%	10/02/17	11/01/16	5,020,622	5,020,622	1.00	5,020,622	124	0.83%
LegacyTexas Bank CD	0.83%	10/02/17	09/15/16	5,027,581	5,027,581	1.00	5,027,581	124	0.83%
BBVA Compass Bank CD	0.87%	11/01/17	11/01/16	5,021,618	5,021,618	1.00	5,021,618	154	0.87%
BBVA Compass Bank CD	0.75%	11/06/17	04/06/16	5,040,747	5,040,747	1.00	5,040,747	159	0.75%
Inter National Bank CD	0.85%	12/01/17	12/01/15	3,038,489	3,038,489	1.00	3,038,489	184	0.85%
LegacyTexas Bank CD	1.00%	12/01/17	02/01/17	10,024,403	10,024,403	1.00	10,024,403	184	1.00%
Southside Bank CD	1.01%	12/14/17	12/14/15	5,063,410	5,063,410	1.00	5,063,410	197	1.01%
Southside Bank CD	1.00%	01/08/18	01/31/17	5,012,192	5,012,192	1.00	5,012,192	222	1.00%
Southside Bank CD	0.86%	03/01/18	04/07/16	5,043,139	5,043,139	1.00	5,043,139	274	0.86%
Texas Regional Bank CD	1.01%	04/02/18	04/07/16	5,050,692	5,050,692	1.00	5,050,692	306	1.01%

# Investment Holdings

May 31, 2017

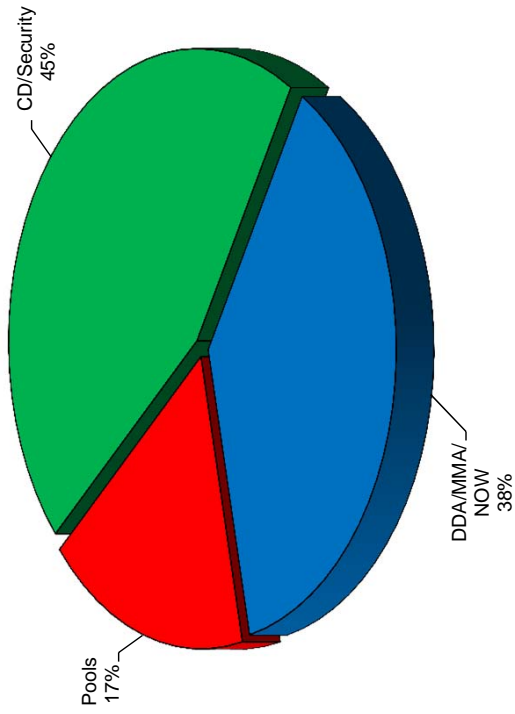
Description	Coupon/ Discount	Maturity Date	Settlement Date	Original Face/ Par Value	Book Value	Market Price	Market Value	Life (Days)	Yield
LegacyTexas Bank CD	1.00%	05/01/18	07/12/16	5,041,800	5,041,800	1.00	5,041,800	335	1.00%
LegacyTexas Bank CD	1.03%	06/01/18	07/12/16	7,564,589	7,564,589	1.00	7,564,589	366	1.03%
LegacyTexas Bank CD	1.05%	07/02/18	07/12/16	7,565,848	7,565,848	1.00	7,565,848	397	1.05%
Southside Bank CD	1.00%	08/01/18	09/15/16	5,024,825	5,024,825	1.00	5,024,825	427	1.00%
BTH Bank CD	1.10%	09/04/18	11/03/16	5,027,563	5,027,563	1.00	5,027,563	461	1.10%
Southside Bank CD	1.15%	10/01/18	01/26/17	5,014,178	5,014,178	1.00	5,014,178	488	1.15%
Southside Bank CD	1.20%	11/01/18	01/26/17	5,014,794	5,014,794	1.00	5,014,794	519	1.20%
BBVA Compass Bank CD	1.42%	03/01/19	05/18/17	5,000,000	5,000,000	1.00	5,000,000	639	1.42%
BBVA Compass Bank CD	1.43%	04/01/19	05/18/17	5,000,000	5,000,000	1.00	5,000,000	670	1.43%
LegacyTexas Bank CD	1.48%	05/01/19	05/18/17	5,000,000	5,000,000	1.00	5,000,000	700	1.48%
				<b>\$ 354,313,714</b>	<b>\$ 354,313,714</b>		<b>\$ 354,313,714</b>	<b>113</b>	<b>0.88%</b>
								(1)	(2)

(1) **Weighted average life** - Pools, Money Market Funds, and Bank Deposits are assumed to have a one day maturity.

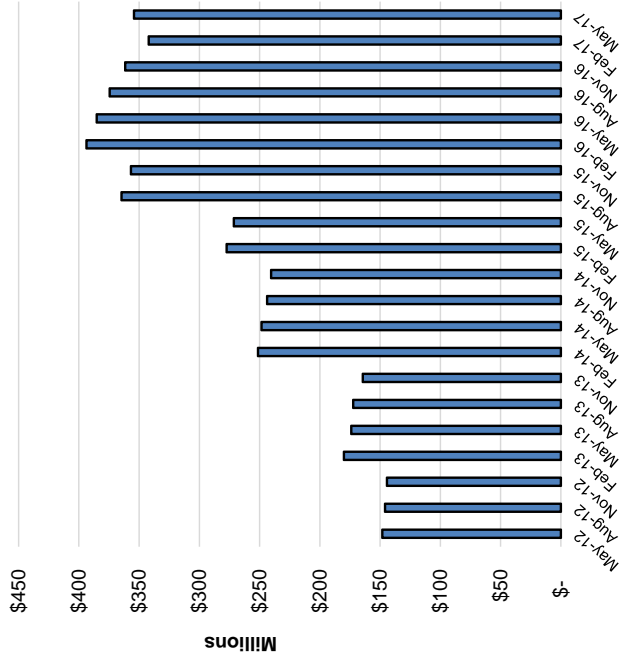
(2) **Weighted average yield to maturity** - The weighted average yield to maturity is based on Adjusted Book Value, adviser fees and realized and unrealized gains/losses are not considered. The pool and mutual fund yields are the average for the last month of the quarter. Bank deposit yields are estimated from the monthly allocated earnings.

(3) Compensating Balances - although shown as a 0% coupon/discount, the account generates an earnings credit to offset depository bank fees.

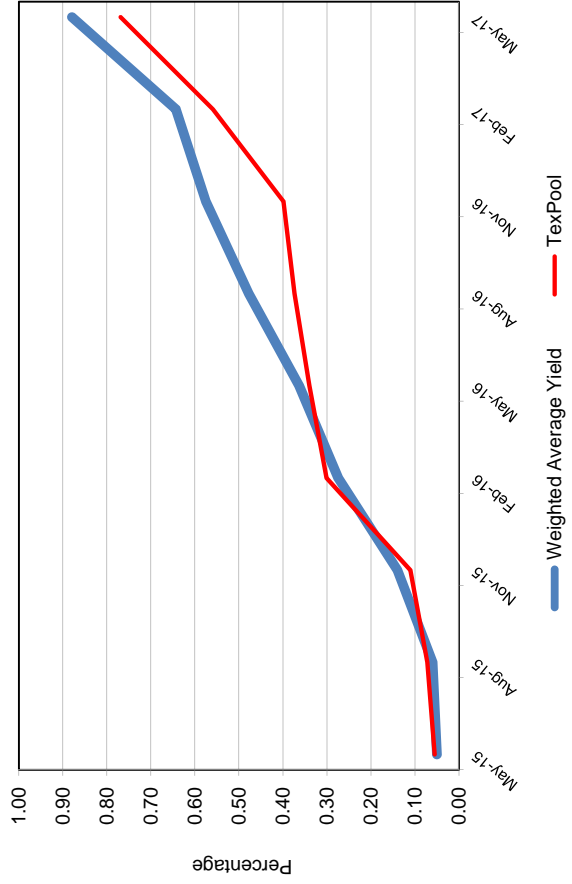
Portfolio Composition



Quarter-End Book Value



Total Portfolio Performance



# Book and Market Value Comparison

Description	Coupon/ Discount	Maturity Date	February 28, 2017			May 31, 2017		
			Original Face\		Purchases/ Adjustments	Sales/Adjust/ Maturities		Original Face\
			Par Value	Book Value		Par Value	Book Value	
BBVA - Operating	0.35%	06/01/17	\$ 25,644,680	\$ 25,644,680	—	\$ (14,182,527)	\$ 11,462,153	\$ 11,462,153
BBVA - Payroll	0.35%	06/01/17	673,729	673,729	246,832		920,561	920,561
BBVA - Student	0.35%	06/01/17	742,595	742,595		(304,731)	437,864	437,864
BBVA - Operating Reserve (3)	0.00%	06/01/17	25,000,000	25,000,000			25,000,000	25,000,000
BBVA - I&S Bond 96,02,03,04,07,10,14,15	0.35%	06/01/17	12,592,429	12,592,429		(10,483,640)	2,108,789	2,108,789
BBVA - I&S Bond 99 & 07	0.36%	06/01/17	495	495	2		497	497
BBVA - Construction E&G Transfer	0.35%	06/01/17	11,405,500	11,405,500		(6,684,990)	4,720,510	4,720,510
BBVA - Construction LT Bonds Series 2014	0.35%	06/01/17	14,945,076	14,945,076		(14,850,966)	94,110	94,110
BBVA - Construction LT Bonds Series 2015	0.35%	06/01/17	94,727	94,727	81		94,808	94,808
Green Bank MMA	1.00%	06/01/17	20,086,246	20,086,246	48,053		20,134,299	20,134,299
NexBank MMA	1.22%	06/01/17	—	—	70,115,081	(7,523,927)	—	—
Southside Bank MMA	0.00%	06/01/17	7,523,927	7,523,927			70,115,081	70,115,081
TexPool LGIP	0.77%	06/01/17	80,161,338	80,161,338		(19,689,421)	60,471,917	60,471,917
Inter National Bank CD	0.45%	03/01/17	2,011,269	2,011,269		(2,011,269)	—	—
LegacyTexas Bank CD	0.72%	03/01/17	10,036,351	10,036,351		(10,036,351)	—	—
Southside Bank CD	0.68%	03/14/17	5,034,180	5,034,180		(5,034,180)	—	—
LegacyTexas Bank CD	0.74%	04/03/17	10,037,362	10,037,362		(10,037,362)	—	—
BBVA Compass Bank CD	0.60%	04/06/17	5,025,214	5,025,214		(5,025,214)	—	—
LegacyTexas Bank CD	0.73%	05/01/17	8,024,510	8,024,510		(8,024,510)	—	—
BBVA Compass Bank CD	0.65%	05/06/17	5,027,321	5,027,321		(5,027,321)	—	—
BBVA Compass Bank CD	0.60%	05/31/17	15,183	15,183		(15,183)	—	—
BBVA Compass Bank CD	0.60%	05/31/17	201,201	201,201		(201,201)	—	—
BBVA Compass Bank CD	0.60%	05/31/17	117,342	117,342		(117,342)	—	—
Inter National Bank CD	0.50%	06/01/17	3,018,787	3,018,787	3,804		3,022,591	3,022,591
LegacyTexas Bank CD	0.75%	06/01/17	7,022,035	7,022,035	12,849		7,034,884	7,034,884
Southside Bank CD	0.79%	06/12/17	5,039,726	5,039,726	9,817		5,049,543	5,049,543
LegacyTexas Bank CD	0.85%	07/05/17	5,025,088	5,025,088	10,422		5,035,510	5,035,510
LegacyTexas Bank CD	0.78%	07/05/17	6,019,643	6,019,643	11,456		6,031,099	6,031,099
LegacyTexas Bank CD	0.80%	08/01/17	6,020,148	6,020,148	11,751		6,031,899	6,031,899
LegacyTexas Bank CD	0.80%	08/01/17	5,016,790	5,016,790	9,792		5,026,582	5,026,582
BBVA Compass Bank CD	1.00%	08/31/17	—	—	15,123		15,123	15,123
BBVA Compass Bank CD	1.00%	08/31/17	—	—	200,405		200,405	200,405
BBVA Compass Bank CD	1.00%	08/31/17	—	—	116,878		116,878	116,878
Inter National Bank CD	0.55%	09/01/17	1,510,335	1,510,335	2,094		1,512,429	1,512,429
BBVA Compass Bank CD	0.80%	09/01/17	6,012,111	6,012,111	11,739		6,023,850	6,023,850
Southside Bank CD	0.89%	09/14/17	5,044,771	5,044,771	11,071		5,055,842	5,055,842

Valley View Consulting, L.L.C.

# Book and Market Value Comparison

Description	Coupon/ Discount	Maturity Date	February 28, 2017			May 31, 2017		
			Original Face\		Purchases/ Adjustments	Sales/Adjust/ Maturities		Original Face\
			Par Value	Book Value			Par Value	Book Value
BBVA Compass Bank CD	0.83%	10/02/17	5,010,471	5,010,471	10,151		5,020,622	5,020,622
LegacyTexas Bank CD	0.83%	10/02/17	5,017,420	5,017,420	10,161		5,027,581	5,027,581
BBVA Compass Bank CD	0.87%	11/01/17	5,010,976	5,010,976	10,642		5,021,618	5,021,618
BBVA Compass Bank CD	0.75%	11/06/17	5,031,537	5,031,537	9,210		5,040,747	5,040,747
Inter National Bank CD	0.85%	12/01/17	3,031,993	3,031,993	6,496		3,038,489	3,038,489
LegacyTexas Bank CD	1.00%	12/01/17	10,000,000	10,000,000	24,403		10,024,403	10,024,403
Southside Bank CD	1.01%	12/14/17	5,050,831	5,050,831	12,579		5,063,410	5,063,410
Southside Bank CD	1.00%	01/08/18	5,000,000	5,000,000	12,192		5,012,192	5,012,192
Southside Bank CD	0.86%	03/01/18	5,032,467	5,032,467	10,672		5,043,139	5,043,139
Texas Regional Bank CD	1.01%	04/02/18	5,038,145	5,038,145	12,547		5,050,692	5,050,692
LegacyTexas Bank CD	1.00%	05/01/18	5,029,526	5,029,526	12,274		5,041,800	5,041,800
LegacyTexas Bank CD	1.03%	06/01/18	7,545,622	7,545,622	18,967		7,564,589	7,564,589
LegacyTexas Bank CD	1.05%	07/02/18	7,546,510	7,546,510	19,338		7,565,848	7,565,848
Southside Bank CD	1.00%	08/01/18	5,012,466	5,012,466	12,359		5,024,825	5,024,825
BTH Bank CD	1.10%	09/04/18	5,013,763	5,013,763	13,800		5,027,563	5,027,563
Southside Bank CD	1.15%	10/01/18	5,000,000	5,000,000	14,178		5,014,178	5,014,178
Southside Bank CD	1.20%	11/01/18	5,000,000	5,000,000	14,794		5,014,794	5,014,794
BBVA Compass Bank CD	1.42%	03/01/19	-	-	5,000,000		5,000,000	5,000,000
BBVA Compass Bank CD	1.43%	04/01/19	-	-	5,000,000		5,000,000	5,000,000
LegacyTexas Bank CD	1.48%	05/01/19	-	-	5,000,000		5,000,000	5,000,000
<b>TOTAL</b>			<b>\$387,501,836</b>	<b>\$387,501,836</b>	<b>\$86,062,013</b>	<b>\$(119,250,135)</b>	<b>\$354,313,714</b>	<b>\$354,313,714</b>



# Allocation

May 31, 2017

## Book & Market Value

	Total	Operating	Operating Construction	Endowment	Interest & Sinking	Bonds GO 2014	Bonds GO 2015
BBVA - Operating	\$ 11,462,153	\$ 11,462,153	\$ -	\$ -	\$ -	\$ -	\$ -
BBVA - Payroll	920,561	920,561					
BBVA - Student	437,864	437,864					
BBVA - Operating Reserve	25,000,000	25,000,000					
BBVA - I&S Bond 96,02,03,04,07,10,14,15	2,108,789				2,108,789		
BBVA - I&S Bond 99 & 07	497				497		
BBVA - Construction E&G Transfer	4,720,510		4,720,510			94,110	94,808
BBVA - Construction LT Bonds Series 2014	94,110						
BBVA - Construction LT Bonds Series 2015	94,808						
Green Bank MMA	20,134,299	20,134,299					
NexBank MMA	70,115,081	30,057,710					40,057,371
Southside Bank MMA	-						
TexPool LGIP	60,471,917	258,158	28,605,029		22,089,286		9,519,444
06/01/17-Inter National Bank CD	3,022,591	3,022,591					
06/01/17-LegacyTexas Bank CD	7,034,884						7,034,884
06/12/17-Southside Bank CD	5,049,543	5,049,543					
07/05/17-LegacyTexas Bank CD	5,035,510	5,035,510					
07/05/17-LegacyTexas Bank CD	6,031,099						6,031,099
07/05/17-LegacyTexas Bank CD	6,031,899						6,031,899
08/01/17-LegacyTexas Bank CD	5,026,582						
08/01/17-LegacyTexas Bank CD	15,123	5,026,582		15,123			
08/31/17-BBVA Compass Bank CD	200,405			200,405			
08/31/17-BBVA Compass Bank CD	116,878			116,878			
08/31/17-BBVA Compass Bank CD	1,512,429	1,512,429					
09/01/17-Inter National Bank CD	6,023,850						6,023,850
09/01/17-BBVA Compass Bank CD	5,055,842	5,055,842					
09/14/17-Southside Bank CD	5,020,622						5,020,622
10/02/17-BBVA Compass Bank CD	5,027,581	5,027,581					
10/02/17-LegacyTexas Bank CD	5,021,618						5,021,618
11/01/17-BBVA Compass Bank CD	5,040,747	5,040,747					
11/06/17-BBVA Compass Bank CD	3,038,489	3,038,489					
12/01/17-Inter National Bank CD	10,024,403						10,024,403
12/01/17-LegacyTexas Bank CD	5,063,410	5,063,410					
12/14/17-Southside Bank CD	5,012,192						5,012,192
01/08/18-Southside Bank CD	5,043,139	5,043,139					
03/01/18-Southside Bank CD	5,050,692	5,050,692					
04/02/18-Texas Regional Bank CD	5,041,800	5,041,800					
05/01/18-LegacyTexas Bank CD	7,564,589	7,564,589					
06/01/18-LegacyTexas Bank CD							

**Allocation**  
**May 31, 2017**  
**Book & Market Value**

	Total	Operating	Operating Construction	Endowment	Interest & Sinking	Bonds GO 2014	Bonds GO 2015
07/02/18–LegacyTexas Bank CD	7,565,848	7,565,848					
08/01/18–Southside Bank CD	5,024,825	5,024,825					
09/04/18–BTH Bank CD	5,027,563	5,027,563					
10/01/18–Southside Bank CD	5,014,178	5,014,178					
11/01/18–Southside Bank CD	5,014,794	5,014,794					
03/01/19–BBVA Compass Bank CD	5,000,000	5,000,000					
04/01/19–BBVA Compass Bank CD	5,000,000	5,000,000					
05/01/19–LegacyTexas Bank CD	5,000,000	5,000,000					
<b>Totals</b>	<b>\$ 354,313,714</b>	<b>\$ 196,490,897</b>	<b>\$ 33,325,539</b>	<b>\$ 332,406</b>	<b>\$ 24,198,572</b>	<b>\$ 94,110</b>	<b>\$ 99,872,190</b>

# Allocation

February 28, 2017

## Book & Market Value

	Total	Operating	Operating Construction	Endowment	Interest & Sinking	Bonds GO 2014	Bonds GO 2015
BBVA - Operating	\$ 25,644,680	\$ 25,644,680	\$ -	\$ -	\$ -	\$ -	\$ -
BBVA - Payroll	673,729	673,729					
BBVA - Student	742,595	742,595					
BBVA - Operating Reserve	25,000,000	25,000,000					
BBVA - I&S Bond 96,02,03,04,07,10,14,15	12,592,429				12,592,429		
BBVA - I&S Bond 99 & 07	495				495		
BBVA - Construction E&G Transfer	11,405,500		11,405,500				
BBVA - Construction LT Bonds Series 2014	14,945,076				14,945,076		94,727
BBVA - Construction LT Bonds Series 2015	94,727						
Green Bank MMA	20,086,246	20,086,246					
Southside Bank MMA	7,523,927				7,523,927		
TexPool LGIP	80,161,338	23,159,441	20,562,029		10,050,491	5,032,292	21,357,085
03/01/17-Inter National Bank CD	2,011,269	2,011,269					
03/01/17-LegacyTexas Bank CD	10,036,351						10,036,351
03/14/17-Southside Bank CD	5,034,180	5,034,180					
04/03/17-LegacyTexas Bank CD	10,037,362						10,037,362
04/06/17-BBVA Compass Bank CD	5,025,214	5,025,214					
05/01/17-LegacyTexas Bank CD	8,024,510						8,024,510
05/06/17-BBVA Compass Bank CD	5,027,321	5,027,321					
05/31/17-BBVA Compass Bank CD	15,183			15,183			
05/31/17-BBVA Compass Bank CD	201,201			201,201			
05/31/17-BBVA Compass Bank CD	117,342			117,342			
06/01/17-Inter National Bank CD	3,018,787	3,018,787					
06/01/17-LegacyTexas Bank CD	7,022,035						7,022,035
06/12/17-Southside Bank CD	5,039,726	5,039,726					
07/05/17-LegacyTexas Bank CD	5,025,088	5,025,088					
07/05/17-LegacyTexas Bank CD	6,019,643						6,019,643
08/01/17-LegacyTexas Bank CD	6,020,148						6,020,148
08/01/17-LegacyTexas Bank CD	5,016,790	5,016,790					
09/01/17-Inter National Bank CD	1,510,335	1,510,335					
09/01/17-BBVA Compass Bank CD	6,012,111						6,012,111
09/14/17-Southside Bank CD	5,044,771	5,044,771					
10/02/17-BBVA Compass Bank CD	5,010,471						5,010,471
10/02/17-LegacyTexas Bank CD	5,017,420	5,017,420					
11/01/17-BBVA Compass Bank CD	5,010,976						5,010,976
11/06/17-BBVA Compass Bank CD	5,031,537	5,031,537					
12/01/17-Inter National Bank CD	3,031,993	3,031,993					
12/01/17-LegacyTexas CD	10,000,000						10,000,000

**Allocation**  
**February 28, 2017**  
**Book & Market Value**

	Total	Operating	Operating Construction	Endowment	Interest & Sinking	Bonds GO 2014	Bonds GO 2015
12/14/17–Southside Bank CD	5,050,831	5,050,831					
01/08/18–Southside Bank CD	5,000,000						5,000,000
03/01/18–Southside Bank CD	5,032,467	5,032,467					
04/02/18–Texas Regional Bank CD	5,038,145	5,038,145					
05/01/18–LegacyTexas Bank CD	5,029,526	5,029,526					
06/01/18–LegacyTexas Bank CD	7,545,622	7,545,622					
07/02/18–LegacyTexas Bank CD	7,546,510	7,546,510					
08/01/18–Southside Bank CD	5,012,466	5,012,466					
09/04/18–BTH Bank CD	5,013,763	5,013,763					
10/01/18–Southside Bank CD	5,000,000	5,000,000					
11/01/18–Southside Bank CD	5,000,000	5,000,000					
<b>Totals</b>	<b>\$ 387,501,836</b>	<b>\$ 205,410,452</b>	<b>\$ 31,967,529</b>	<b>\$ 333,726</b>	<b>\$ 22,643,415</b>	<b>\$ 27,501,295</b>	<b>\$ 99,645,419</b>

## **Review and Action as Necessary on Purchases, Renewals, and Interlocal Agreement (Not Bond Related)**

Approval of the following award of proposals, rejection of proposal, purchases, renewals, and interlocal agreements (Non-Bond Proceeds) is requested as follows:

**A. Awards**

**B. Instructional Items**

**C. Non- Instructional Items**

**D. Technology Item**

**A. Awards**

**1. Audio Visual Equipment and Parts - I (Award)**

Award the proposal for audio visual equipment and parts - I to **Level 3 Audio Visual** (Mesa, AZ), at a total amount of \$328,230.11.

Purpose – Educational Technologies is requesting the purchase of audio visual equipment and parts for various projects across the College district. The projects are listed below:

- Replacement projectors for sixty-three (63) classrooms and sixteen (16) delivery carts – District-wide based on measured performance
- One (1) Interactive display for staff training on new direction of classroom equipment being considered/implemented
- One (1) Conference Room – Pecan Campus F-102
- Two (2) classroom upgrades – Mid-Valley Campus Building G
- Three (3) new classroom installations – Starr Campus Building C

**Justification and Benefit** – The audio visual equipment will be added to three (3) classrooms as new installations and upgrade outdated equipment in two (2) classrooms and one (1) conference room. Projectors will be replaced district-wide based on measured performance with the poorest performing units taking priority and quantity reflecting what budget estimates allow.

Background – Proposal documents were advertised on May 2, 2017 and May 9, 2017 and issued to fifteen (15) vendors. Three (3) responses were received on May 17, 2017 and reviewed by Educational Technologies and the Purchasing Department.

Funds for this expenditure are budgeted in the Educational Technologies budget for FY 2016 – 2017.

## 2. Books and Educational Materials (Award)

Award the proposal for books and educational materials for a period beginning August 27, 2017 through August 26, 2018 with two one-year options to renew, at an estimated amount of \$350,000.00, which is based on prior year expenditures. The vendors are as follows:

<b>Barnes &amp; Noble Booksellers, Inc.</b> (New York, NY)	<b>Barnes &amp; Noble College Booksellers, LLC.</b> (Basking Ridge, NJ)
<b>Complete Book &amp; Media Supply, LLC.</b> (Cedar Park, TX)	<b>Kamico Instructional Media, Inc.</b> (Salado, TX)
<b>Kaplan Early Learning Company</b> (Lewisville, NC)	<b>Lakeshore Learning Materials</b> (Carson, CA)

**Purpose** – The Providing Academic Support to Students (PASS) Program and Continuing, Professional, and Workforce Education are requesting the purchase books and educational materials for qualifying students.

**Justification and Benefit** – The books and materials will be provided to students participating in the PASS Program lending library. The PASS Program lending library and Continuing Education will provide books to student in the Fall, Spring, and Summer semesters.

**Background** – Proposal documents were advertised on May 8, 2017 and May 15, 2017 and issued to six (6) vendors. Six (6) responses were received on May 23, 2017 and reviewed by PASS Program, Continuing Education, and the Purchasing Department.

Funds for this expenditure are budgeted in the Carl Perkins grant budget and other department budgets for FY 2016 – 2017 and FY 2017 – 2018 pending Board approval of the budget.

## 3. District Wide Active Learning Classrooms AV Installation (Award)

Award the proposal for district wide active learning classrooms AV installation to **Audio Visual Aids** (San Antonio, TX), at a total amount of \$185,537.00.

**Purpose** – To comply with the approved Title V HSI grant proposal, Academic Affairs/HSI Grant and Educational Technologies are requesting AV installation and equipment for seven (7) Active Learning Classrooms (ALCs) projects district wide.

**Justification and Benefit** – The audio visual equipment for the modified Tier 1 ALCs will include six wall mounted 55” displays, touch pad panel for the AV rack and accessory hardware for the following locations:

Pecan Campus Building T Room 1.506	Nursing and Allied Health Campus Room 3.422
---------------------------------------	--

The Tier 2 ALC design includes all the components of a Tier 1 ALC. Additional equipment is as follows; 6 AV credenzas, 6 computer towers, and Click and Share equipment for the following locations:

Pecan Campus Building C Room 111 – AV Credenzas only	Pecan Campus Building G Room 101
Mid-Valley Campus Building G Room 169	Starr County Campus Building E Room 2.104
Technology Campus Building A Room 119	

Enhancing the learning environment in these classrooms will facilitate a collaborative instructional style that engages students. When interviewed and surveyed students indicated that they felt that the quality of their instruction was stronger in these learning spaces and that it made positive impact on their success in the course. The spring 2016 evaluation revealed that students in ALCs had a 2% higher success rate than their counterparts taking the same course in a traditional classroom.

Over the last year collaborative research with the Educational Technology department has led to the development of more interactive design for the Tier 1 ALCs that truly eliminates the front of room by replacing the projector with six wall mounted displays. The interface for faculty has also been streamlined for faculty with a touch panel for each AV rack.

The Tier 2 ALC will provide additional technology that allows each collaborative group of students a computer and wall display to work on projects and share with every display in the ALC, while also allowing faculty the option to share information on each display.

In the first ALC model improved student success was achieved. With the modifications based on observations, focus groups, interviews and surveys this model has been improved and the results of these efforts are eagerly awaited.

Background – Proposal documents were advertised on April 27, 2017 and May 4, 2017 and issued to fifteen (15) vendors. Six (6) responses were received on May 12, 2017 and reviewed by the HSI Grant, Educational Technologies, and Purchasing Department.

Funds for this expenditure are budgeted in the Title V HSI grant budget for FY 2016 – 2017.

#### **4. Hospital Beds (Award)**

Award the proposal for hospital beds to **Traco Medical** (Sioux Falls, SD), at a total amount of \$46,122.17.

Purpose – The Division of Nursing and Allied Health Vocational Nursing (VN) Program is requesting the purchase of twenty two (22) hospital beds for student instruction at the Nursing and Allied Health campus.

Justification and Benefit – The majority of patient care in hospitals and long term care facilities is provided to patients who are in hospital beds. The majority of Simulation and Nursing Skills activities in the South Texas College Nursing Program centers around mannequins or live students in hospital beds which allows students to practice before going into an actual healthcare facility. The VN Program's high fidelity and low fidelity mannequins will be placed on the new beds in our simulation labs and skills labs to simulate a realistic healthcare facility to prepare students to be safe competent healthcare providers.

Background – Proposal documents were advertised on April 21, 2017 and April 28, 2017 and issued to seven (7) vendors. Five (5) responses were received on May 5, 2017 and reviewed by the Vocational Nursing Program and Purchasing Department.

Funds for this expenditure are budgeted in the TWC JET grant budget for FY 2016 – 2017.

#### **5. Pecan Campus Active Learning Classrooms AV Installation (Award)**

Award the proposal for Pecan Campus active learning classrooms AV installation to **Audio Visual Aids** (San Antonio, TX), at a total amount of \$123,855.00.

Purpose - To comply with the approved Title V HSI grant proposal, Academic Affairs/HSI Grant and Educational Technologies are requesting AV installation and equipment for four (4) Active Learning Classrooms (ALCs) under the 2013 Bond Construction Program which will include two (2) in the North Academic and two (2) in the South Academic buildings at the Pecan Campus.

Justification and Benefit – The audio visual equipment for Tier 1 ALCs will include six wall mounted 55" displays, AV rack for switcher, tablet, touch pad panel, document camera and accessory hardware for the following locations:

Pecan Campus North Academic Building Room 1.144 Tier 1 ALC	Pecan Campus South Academic Building Room 2.101 Tier 1 ALC
--	--

The Tier 2 ALC design includes all the components of a Tier 1 ALC. Additional equipment is as follows; 6 AV credenzas, 6 computer towers, and Click and Share equipment for the following locations:

Pecan Campus North Academic Building Room 3.330 Tier 2 ALC	Pecan Campus South Academic Building Room 1.101 Tier 2 ALC
--	--

Enhancing the learning environment in these classrooms will facilitate a collaborative instructional style that engages students. When interviewed and surveyed students indicated that they felt that the quality of their instruction was stronger in these learning spaces and that it made positive impact on their success in the course. The spring 2016 evaluation revealed that students in ALCs had a 2% higher success rate than their counterparts taking the same course in a traditional classroom.



Over the last year collaborative research with the Educational Technology department has led to the development of more interactive design for the Tier 1 ALCs that truly eliminates the front of room by replacing the projector with six wall mounted displays. The interface for faculty has also been streamlined for faculty with a touch panel for each AV rack.

The Tier 2 ALC will provide additional technology that allows each collaborative group of students a computer and wall display to work on projects and share with every display in the ALC, while also allowing faculty the option to share information on each display.

In the first ALC model improved student success was achieved improved. With the modifications based on observations, focus groups, interviews and surveys this model has been improved and the results of these efforts are eagerly awaited.

Background – Proposal documents were advertised on April 27, 2017 and May 4, 2017 and issued to fifteen (15) vendors. Six (6) responses were received on May 12, 2017 and reviewed by the HSI Grant, Educational Technology, and Purchasing Department.

Funds for this expenditure are budgeted in the Title V HSI grant budget for FY 2016 – 2017.

#### **6. Pecan Campus Building G Analog to Digital Audio Visual Upgrade (Award)**

Award the proposal for Pecan Campus Building G analog to digital audio visual upgrade to **Audio Visual Aids** (San Antonio, TX), at a total amount of \$203,944.00.

Purpose –Educational Technologies is requesting the purchase of audio visual equipment and parts to upgrade classrooms at the Pecan Campus. This is part of a multi-year initiative to upgrade legacy equipment district-wide to support the quickly moving trend to digital signals.

Justification and Benefit – The audio visual equipment will be replacing existing outdated analog equipment with newer digital signal equipment in twenty (20) instructional classrooms to complete the transition in Building G.

Background – Proposal documents were advertised on May 2, 2017 and May 9, 2017 and issued to fifteen (15) vendors. Five (5) responses were received on May 17, 2017 and reviewed by Educational Technology and the Purchasing Department.

Funds for this expenditure are budgeted in the Educational Technology budget for FY 2016 – 2017.

#### **7. Network Cabling Services (Rejection)**

Rejection of the proposals for network cabling services, so that additional information and specifications can be included in a new solicitation.

## **B. Instructional Items**

### **8) Fire Science Training Vehicle (Purchase)**

Purchase a new fire science training vehicle from **Municipal Fire Apparatus Specialist, LLC. (McAllen, TX)**, a Houston Galveston Area (HGAC) approved vendor, at a total amount of \$270,000.00.

Purpose – Fire Science Program is requesting the purchase of a new fire truck (rescue pumper) for student instruction and training at the Pharr Teaching Center. The fire apparatus would provide the structural Fire Fighter cadets with the needed knowledge and skills to successfully utilize the fire apparatus at a fire scene.

Justification and Benefit – This new fire truck will replace the College's current training equipment, which is outdated and below current fire service standards. The new fire truck would also reduce the College's reliance on leased equipment from local cities, which can be difficult to coordinate around each department's availability. It will be used by the cadets to go through the protocol and processes required during and after a fire. They will need to become familiar with all the equipment and tools on the truck and learn how to use them.

A fire truck is vital to the instruction of cadets in the fire academy. This new truck is a learning lab that will give cadets the ability to learn the different functions of the tools available on most fire trucks. The fire truck will also allow cadets to learn techniques for attacking a fire upon arrival at a scene. Cadets will learn to remove the various hoses from the trucks and deploy at a scene. Another function of the fire truck is to allow cadets to practice driving it.

An advantage to purchasing a new fire truck is the warranty available upon purchase. Most warranties are one years and up to five years for the drive train that allows the college to reduce the cost of maintenance for a used truck. Most departments keep their trucks for up to 20 years, but since a new unit will not be used as often as an in service unit, the truck could potentially last up to 40 years which is about \$7,000 a year. We will have over 50 cadets graduating in the near future so the cost per cadet is very minimal since we intend on using this equipment for an extended period of time.

The following are additional skills that the cadets will complete:

- Learn how to use the fire truck in fire suppression exercises
- Learn the pumping mechanisms and calculate water usage
- Learn how to connect to hydrants
- Learn the proper use of axes and ropes that are stored in the fire truck
- Learn how to use the truck as a command post and use National Incident Management System skills learned in the academy

Funds for this expenditure are budgeted in the Fire Science budget for FY 2016 – 2017.

### 9) Science Laboratory Supplies (Renewal)

Renew the science laboratory supplies contracts for the period beginning September 1, 2017 through August 31, 2018, at an estimated amount of \$375,000.00, which is based on prior year expenditures. The vendors are as follows:

a.	<b>Carolina Biological Supply Company</b> (Burlington, NC)	b.	<b>Chemglass Life Sciences</b> (Vineland, NJ)
c.	<b>Flinn Scientific, Inc.</b> (Batavia, IL)	d.	<b>Frey Scientific</b> (Nashua, NH)
e.	<b>Nasco</b> (Fort Atkinson, WI)	f.	<b>PASCO Scientific</b> (Roseville, CA)
g.	<b>Phenix Research Products</b> (Candler, NC)	h.	<b>Thomas Scientific</b> (Swedesboro, NJ)
i.	<b>VWR International, LLC.</b> (Radner, PA)		

Purpose – The Science programs are requesting to renew the lab supplies contracts for the instructional labs which are required for science courses.

Justification and Benefit – The science laboratory supplies are used for student instruction in the Division of Math and Science by the following programs: Biology, Chemistry, Physics, Geology, and Geography. The programs require instructional labs for students to conduct experiments and testing.

Background – The Board awarded the contracts for science laboratory supplies at the July 28, 2015 Board of Trustees meeting for one year with two one-year annual renewals. The last renewal period begins September 1, 2017 and ends August 31, 2018.

Award	Board Meeting Date	Original Term	Renewal Term
Original	7/28/15	9/1/15 – 8/31/16	2 – one year options
1 <sup>st</sup> Renewal	6/28/16		9/1/16 – 8/31/17
2 <sup>nd</sup> Renewal	6/27/17		9/1/17 – 8/31/18

The vendors have complied with all the terms and conditions of the contract and services have been satisfactory.

Funds for this expenditure are budgeted in the Biology, Chemistry, Physics, Geology, and Geography budgets for FY 2017 – 2018, pending Board approval of the budget.

### C. Non – Instructional Items

#### 10) Air Conditioning Equipment and Supplies (Purchase)

Purchase air conditioning equipment and supplies from **Carrier Corporation** (Richardson, TX/Pharr, TX) and **Carrier Enterprise, LLC.** (Houston, TX/Pharr, TX), Texas Association of School Boards – Buyboard approved vendors, for the period beginning September 1, 2017 through August 31, 2018, at an estimated amount of \$50,000.00, which is based on prior year expenditures.

Purpose - Facilities Maintenance and Operations is requesting air conditioning equipment and supplies to be used for replacement, installation, and repair of units throughout the district.

Justification and Benefit - The air conditioning equipment and supplies will include air conditioning units, blower wheels, and miscellaneous parts as needed.

Funds for this expenditure are budgeted in the Facilities – Repair and Maintenance budget for FY 2017 - 2018 pending Board approval of the budget.

#### **11)Air Conditioning Filters (Purchase)**

Purchase and installation of air conditioning filters from **J. F. Filtration, Inc./dba Joe W. Fly Company, Inc.** (Austin, TX/Harlingen, TX), a Texas Association of School Boards – Buyboard approved vendor, for the period beginning September 1, 2017 through August 31, 2018, at an estimated amount of \$125,000.00, which is based on prior year expenditures.

Purpose - Facilities Maintenance and Operations is requesting the purchase and installation of air conditioning filters. These air conditioning filters are replaced monthly for all buildings throughout the district.

Justification and Benefit – The air conditioning filters are needed to maintain air quality in the building and to keep the systems clean and running properly.

Funds for this expenditure are budgeted in the Facilities Maintenance budget for FY 2017 - 2018 pending Board approval of the budget.

#### **12)Building Automation Control Equipment, Parts, and Equipment Maintenance (Purchase)**

Purchase building automation control equipment, parts, and equipment maintenance from **Siemens Industry, Inc.** (Austin, TX/La Feria, TX), a State of Texas Multiple Award Schedule (TXMAS) approved vendor, for the period beginning September 1, 2017 through August 31, 2018, at an estimated amount of \$75,000.00, which is based on prior year expenditures.

Purpose - Facilities Maintenance and Operations is requesting building automation control equipment maintenance which will include replacement parts and services for all new and renovated buildings throughout the College.

Justification and Benefit - It will include ordering and replacing parts for the air conditioning building control systems as needed.

Funds for this expenditure are budgeted in the Facilities Maintenance budget for FY 2017 - 2018 pending Board approval of the budget.

### 13)Electrical Parts and Supplies (Purchase)

Purchase electrical parts and supplies from **Bush Supply Company** (Edinburg, TX), a Texas Association of School Boards – Buyboard approved vendor, for the period beginning September 1, 2017 through August 31, 2018, at an estimated amount of \$55,000.00, which is based on prior year expenditures.

Purpose - Facilities Maintenance and Operations is requesting electrical parts and supplies for the day to day operations of the College.

Justification and Benefit – The electrical parts and supplies will be used throughout the district for repairs of buildings electrical components. It will include various electrical components and lighting fixtures for facilities at all campuses.

Funds for this expenditure are budgeted in the Facilities Maintenance budget FY 2017 - 2018 pending Board approval of the budget.

### 14)Furniture (Purchase)

Purchase furniture from National Intergovernmental Purchasing Alliance (NIPA/TCPN), National Joint Powers Alliance (NJPA), TIPS Purchasing Cooperative, and the State of Texas Multiple Award Schedule (TXMAS), at a total amount of \$377,739.50.

#	Vendor	Amount
A	<b>Allsteel Inc. / Gateway Printing and Office Supply, Inc.</b> (Muscatine, IA/Edinburg, TX)	\$42,806.61
B	<b>Computer Comforts, Inc.</b> (Kemah, TX)	\$18,193.87
C	<b>Cramer / Gateway Printing and Office Supply, Inc.</b> (Kansas City, MO/Edinburg, TX)	\$5,963.36
D	<b>Datum Filing Systems, Inc. / Gateway Printing and Office Supply, Inc.</b> (Emigsville, PA/Edinburg, TX)	\$1,094.01
E	<b>Erg International / Gateway Printing and Office Supply, Inc.</b> (Oxnard, CA/Edinburg TX)	\$13,028.58
F	<b>Exemplis Corporation / Gateway Printing and Office Supply, Inc.</b> (Cypress, CA/Edinburg, TX)	\$80,006.80
G	<b>The Hon Company / Gateway Printing and Office Supply, Inc.</b> (Muscatine, IA/Edinburg, TX)	\$11,721.98
H	<b>Krueger International, Inc. / Gateway Printing and Office Supply, Inc.</b> (Green Bay, WI/Edinburg, TX)	\$199,584.19
I	<b>National Office Furniture / Gateway Printing and Office Supply, Inc.</b> (Jasper, IN/Edinburg, TX)	\$1,171.10
J	<b>National Office Furniture / Workplace Resources, LLC.</b> (Jasper, IN/McAllen, TX)	\$4,169.00
	Furniture Total	\$377,739.50

The purchases can be summarized as follows:

- Allsteel Inc. / Gateway Printing and Office Supply, Inc. (Edinburg, TX)
  - ⇒ Nursing and Allied Health Campus
    - 10 Partitions for the Portable Building 2
    - 14 Chairs for a Conference Room at the Division of Nursing and Allied Health
  - ⇒ Pecan Campus
    - 10 Partitions for the Portable Building 20
    - 2 Partitions for the Student Assessment Center
    - 15 Chairs for the Business Office
  - ⇒ Technology Campus
    - 4 Chairs for a Conference Room
- Computer Comforts, Inc. (Kemah, TX)
  - ⇒ Pecan Campus
    - 2 Computer Carts and 7 Tables for Educational Technologies
- Cramer / Gateway Printing and Office Supply, Inc. (Edinburg, TX)
  - ⇒ Pecan Campus
    - 16 Lab Chairs for Biology Program
- Datum Filing Systems, Inc./Gateway Printing and Office Supply, Inc. (Edinburg, TX)
  - ⇒ Pecan Campus
    - 3 Open Storage Shelves for the Learning Commons
- Erg International / Gateway Printing and Office Supply, Inc. (Edinburg, TX)
  - ⇒ Nursing and Allied Health Campus
    - 40 Training Tables for the Division of Nursing and Allied Health
- Exemplis Corporation / Gateway Printing and Office Supply, Inc. (Edinburg, TX)
  - ⇒ Nursing and Allied Health Campus
    - 22 Seats and 2 Tables for Open Areas at the Division of Nursing
    - 10 Chairs for the Portable Building 2
  - ⇒ Pecan Campus
    - 22 Chairs for the Call Center
    - 2 Chairs for the Early College Program
    - 10 Chairs for the Portable Building 20
    - 56 Chairs for the Business Office
    - 68 Chairs for the Instructional Technologies
- The Hon Company / Gateway Printing and Office Supply, Inc. (Edinburg, TX)
  - ⇒ Mid Valley Campus
    - 1 Bookcase for the Library
  - ⇒ Nursing and Allied Health Campus
    - 10 Bookcases for the Portable Building 2
    - 1 Desk and 2 Desk Returns for the Division of Nursing
  - ⇒ Pecan Campus
    - 2 Vertical File Cabinets for the Campus Police
    - 10 Bookcases for the Portable Building 20
    - 4 Vertical File Cabinets for Business Office
    - 2 Bookcases for Finance & Administrative Services
    - 1 Bookcase for the English Program
    - 1 Storage Cabinet for Learning Commons and Open Labs

- ⇒ Starr County Campus
  - 1 Bookcase for the Library
- ⇒ Technology Campus
  - 1 Storage Cabinet and 1 Bookcase for the CADD Program
- Krueger International, Inc. / Gateway Printing and Office Supply, Inc. (Edinburg, TX)
  - ⇒ Nursing and Allied Health Campus
    - 10 Desks and 10 Chairs for the Portable Building 2
    - 80 Student Chairs for the Division of Nursing
  - ⇒ Pecan Campus
    - 4 Tables, 9 Chairs, 2 Desks, and 20 Workstations for the Call Center
    - 10 Desks and 10 Chairs for Portable Building 20
    - 33 Chairs for the Business Office
  - ⇒ Technology Campus
    - 21 Chairs and 24 Tables for the CADD Program
    - 1 Table for a Conference Room
    - 5 Open Area Bench Seating for Technology Campus
- National Office Furniture/Gateway Printing and Office Supply, Inc. (Edinburg, TX)
  - ⇒ Pecan Campus
    - 1 Table for the Library
- National Office Furniture / Workplace Resources, LLC. (McAllen, TX)
  - ⇒ Pecan Campus
    - 10 Tables for the Library

Fund for these expenditures are budgeted in the requesting department budgets for FY 2016 - 2017 as follows: Applications Development Services, Biology, Business Office, Campus Police, College Connections, Director of ECHS, District Wide Renovations – FFE, Division of Nursing & Allied Health, Educational Technology Maintenance & Replacement, English, Finance & Administrative Services, Learning Commons and Open Labs, Library Information Commons, Library Services, New Furniture, Student Assessment Center, Technology Campus, Technology Update Labs A209 – FEE, and Technology Workforce Bldg. Conference Room FFE.

### **15)Parts and Supplies (Purchase)**

Purchase parts and supplies from **Grainger, Inc.** (Austin, TX/ McAllen, TX), a Texas Association of School Boards - Buyboard approved vendor, for the period beginning September 1, 2017 through August 31, 2018, at an estimated amount of \$60,000.00, which is based on prior year expenditures.

Purpose - Facilities Maintenance and Operations is requesting parts and supplies which will be purchased for the day to day operations of the College.

Justification and Benefits – The parts and supplies are needed for electrical, plumbing, and air conditioning repairs throughout the College district. It will include some of the

following items: tools, safety wear, fittings, batteries, tape, saw blades, cable ties, screws, repair kits, sealant, steel elbows, and various other parts and supplies.

Funds for this expenditure are budgeted in the Facilities Maintenance budget for FY 2017 - 2018 pending Board approval of the budget.

#### **16)3-D Printers (Purchase)**

Purchase 3-D printers from **Technical Laboratory Systems, Inc.** (Houston, TX), a Choice Partners Purchasing Cooperative approved vendor, at a total amount of \$55,222.00.

Purpose – The Learning Commons and Open Labs in requesting to purchase two (2) 3-D printers for students at the Pecan Campus.

Justification and Benefit – The printers will be available to support the students in the Architectural and Engineering Design Technology programs in the Division of Math and Science. They will provide students with access to a 3-D printer outside of their regular class time.

Funds for this expenditure are budgeted in the Learning Commons and Open Labs budget for FY 2016 – 2017.

#### **17)Equipment Rental Services (Renewal)**

Renew the equipment rental services contracts for the period beginning September 1, 2017 through August 31, 2018, at an estimated amount of \$85,000.00, which is based on prior year expenditures. The vendors are as follows:

a.	<b>Backstage Productions, LLC.</b> (McAllen, TX)	b.	<b>JV Equipment, Inc.</b> (Edinburg, TX)
c.	<b>Rental World</b> (McAllen, TX)	d.	<b>Space Jump Rental</b> (Pharr, TX)
e.	<b>Tejas Equipment Rental</b> (McAllen, TX)		

Purpose – Instructional Technology, Facilities Maintenance and Operations, Student Activities, and Public Relations and Marketing are requesting to renew equipment rental services for South Texas College sponsored events, graduation, and student events at all campuses.

Justification and Benefit – The services will include the rental of various types of equipment, tables, chairs, linens, audio visual equipment, and stages for various College events.

Background – The Board awarded the contract for equipment rental services at the July 26, 2016 Board of Trustees meeting for one year with two one-year annual renewals. The first renewal period begins September 1, 2017 and ends August 31, 2018.

Award	Board Meeting Date	Original Term	Renewal Term
Original	7/26/16	9/1/16 – 8/31/17	2 – one year options
1 <sup>st</sup> Renewal	6/27/17		9/1/17 – 8/31/18



The vendors have complied with all the terms and conditions of the contract and services have been satisfactory.

Funds for this expenditure are budgeted in the Student Activities, Graduation, Public Relations and Marketing, and Facilities Maintenance budgets for FY 2017 – 2018 pending Board approval of the budget.

#### **18) Elevator Maintenance Agreement (Renewal)**

Renew the elevator maintenance agreement with **Otis Elevator Company** (Houston, TX), a Texas Association of School Boards - Buyboard approved vendor, for the period beginning September 1, 2017 through August 31, 2018, at an estimated cost of \$60,000.00, based on prior year expenditures.

Purpose – Facilities Maintenance and Operations is requesting to renew the elevator maintenance agreement which includes preventative maintenance and service as needed. Justification and Benefit - The elevator maintenance contract renewal will include the regular examinations and repairs of all twenty (20) elevators district wide.

Funds for this expenditure are budgeted in the Mechanical Systems Maintenance budget for FY 2017 – 2018 pending Board approval of the budget.

#### **19) Library Materials (Renewal)**

Renew the library materials contracts for the period beginning September 1, 2017 through August 31, 2018, at an estimated amount of \$225,555.00. The vendors are as follows:

a.	<b>ABDO Publishing</b> (Minneapolis, MN)	b.	<b>Bearport Publishing</b> (New York, NY)
c.	<b>Bound to Stay Bound Books, Inc.</b> (Jacksonville, IL)	d.	<b>Cavendish Square Publishing</b> (New York, NY)
e.	<b>Cengage Learning, Inc.</b> (Farmington Hills, MI)	f.	<b>Central Programs, Inc./dba Gumdrop Books</b> (Bethany, MO)
g.	<b>Complete Book and Media Supply, LLC.</b> (Cedar Park, TX)	h.	<b>Delaney Educational Enterprises</b> (San Diego, CA)
i.	<b>Enslow Publishing, LLC.</b> (New York, NY)	j.	<b>Follett School Solutions, Inc.</b> (McHenry, IL)
k.	<b>Gareth Stevens Publishing</b> (New York, NY)	l.	<b>Grey House Publishing</b> (Amenia, NY)
m.	<b>Hertzberg New Method, Inc./dba Perma Bound Books</b> (Jacksonville, IL)	n.	<b>Ingram Library Services, Inc.</b> (La Vergne, TN)
o.	<b>JOVE</b> (Cambridge, MA)	p.	<b>Latin American Book Source, Inc.</b> (Chula Vista, CA)
q.	<b>Midwest Tape, LLC.</b> (Holland, OH)	r.	<b>Plunkett Research, Ltd.</b> (Houston, TX)
s.	<b>Rittenhouse Book Distributors, Inc.</b> (King of Prussia, PA)	t.	<b>Rosen Publishing Group</b> (New York, NY)
u.	<b>Scholastic Library Publishing, Inc.</b> (Danbury, CT)	v.	<b>World Book, Inc.</b> (Chicago, IL)

w.	<b>Yankee Book Peddler, Inc./dba YBP Library Services</b> (Contoocook, NH)		
----	--	--	--

Purpose – Library Services is requesting to renew the contracts for the purchase of library materials to support instructional programs and other needs of South Texas College students, faculty, and patrons district wide.

Justification and Benefit – The library materials will include books, reference materials, and other materials for all the College’s academic programs. A list of vendors is needed to fulfill the large variety of requests needed district wide.

Background – The Board awarded the contracts for library materials at the July 28, 2015 Board of Trustees meeting for one year with two one-year annual renewals. The last renewal period begins September 1, 2017 and ends August 31, 2018.

Award	Board Meeting Date	Original Term	Renewal Term
Original	7/28/15	9/1/15 – 8/31/16	2 – one year options
1 <sup>st</sup> Renewal	6/28/16		9/1/16 – 8/31/17
2 <sup>nd</sup> Renewal	6/27/17		9/1/17 – 8/31/18

The vendors have complied with all the terms and conditions of the contract and services have been satisfactory.

Funds for this expenditure are budgeted in the Library Acquisitions and BAT & Support Materials budgets for FY 2017 - 2018 pending Board approval of the budget.

## **20)Library Serials (Renewal)**

Renew the library serials contract with **EBSCO Information Services** (Birmingham, AL) for the period beginning September 1, 2017 through August 31, 2018, at a total amount of \$96,750.00, which is based on prior year expenditures.

Purpose – Library Services is requesting to renew the library serials which are provided to all the libraries district wide.

Justification and Benefits – The two hundred fifty one (251) serials which include magazines, journals, and newspapers will be used by the libraries district-wide to support the instructional programs and other needs of South Texas College students, faculty, and patrons.

Background – The Board awarded the contract for library serials at the July 26, 2016 Board of Trustees meeting for one year with two one-year annual renewals. The first renewal period begins September 1, 2017 and ends August 31, 2018.

Award	Board Meeting Date	Original Term	Renewal Term
Original	7/26/16	9/1/16 – 8/31/17	2 – one year options
1 <sup>st</sup> Renewal	6/27/17		9/1/17 – 8/31/18

The vendor has complied with all the terms and conditions of the contract and services have been satisfactory.

Funds for this expenditure are budgeted in the Library Acquisition budget for FY 2017 - 2018 pending Board approval of the budget.

### **21)Mail Services (Renewal)**

Renew the mail services contract with **Upper Valley Mail Services, LLP.** (McAllen, TX), for the period beginning September 1, 2017 through August 31, 2018, at an estimated amount of \$74,000.00, which is based on prior year expenditures.

Purpose – Mail Services is requesting to renew the contract for mail services which includes the following services: barcoding all envelopes/packages, postage on all envelopes/packages, pre-sorting of mail, pick up of mail, and delivery of mail to the McAllen post office.

Justification and Benefit – With these services, the College will receive lower postage rates for all outgoing mail. Since the service provider is able to group mail with the same zip code and bundle it with other entities the College saves on postage.

Background – The Board awarded the contract for mail services at the July 28, 2015 Board of Trustees meeting for one year with two one-year annual renewals. The last renewal period begins September 1, 2017 and ends August 31, 2018.

Award	Board Meeting Date	Original Term	Renewal Term
Original	7/28/15	9/1/15 – 8/31/16	2 – one year options
1 <sup>st</sup> Renewal	6/28/16		9/1/16 – 8/31/17
2 <sup>nd</sup> Renewal	6/27/17		9/1/17 – 8/31/18

The vendor has complied with all the terms and conditions of the contract and services have been satisfactory.

Funds for this expenditure are budgeted in the Mail Services budget for FY 2017 – 2018 pending Board approval of the budget.

### **22)Merchant Services (Renewal)**

Renew the merchant services (credit card processing) contract with **BBVA Compass** (McAllen, TX), for the period beginning September 1, 2017 through August 31, 2018, at an estimated annual amount of \$305,000.00, which is based on projected transactions.

Purpose – The Business Office has requested to renew the contract for merchant services which will permit students, faculty, and the general public to pay for tuition and fees and other services provided by South Texas College with credit/debit cards.

Justification and Benefit – The merchant services is needed to maximize efficiencies and improve customer service by providing a method for processing credit/debit card payments by students, faculty, staff, and the general public for various services or purchases at South Texas College.

Background – The Board awarded the contract for merchant services at the October 28, 2014 Board of Trustees meeting for two years with three one-year annual renewals. The

merchant discount rate is 1.74%. The second renewal period begins September 1, 2017 and ends August 31, 2018.

Award	Board Meeting Date	Original Term	Renewal Term
Original	10/25/14	9/1/14 – 8/31/16	3 – one year options
1 <sup>st</sup> Renewal	8/23/16		9/1/16 – 8/31/17
2 <sup>nd</sup> Renewal	6/27/17		9/1/17 – 8/31/18

The vendor has complied with all the terms and conditions of the contract and services have been satisfactory.

Funds for this expenditure are budgeted in the Business Office – Credit Card Charges budget for FY 2017 – 2018 pending Board approval of the budget.

### **23)Online Real Estate Courses (Renewal)**

Renew the contract for online real estate courses with **OnCourse Learning** (Atlanta, GA) for the period beginning September 1, 2017 through August 31, 2018, at an estimated amount of \$60.00 to \$130.00 per class. There are no start-up or implementation charges, no deposits are required, and no minimum order or any initial inventory to purchase or carry.

Purpose – Continuing Professional and Workforce Education is requesting to renew the on line real estate courses for the South Texas College community.

Justification – The online real estate courses will be on-line, non-credit, instructor-facilitated courses that lead to certification as realtors. The courses will include some of the following: law of contracts, contract forms, real estate appraisals, law of agency, and the exam prep.

Background – The Board awarded the contract for online real estate courses at the June 28, 2016 Board of Trustees meeting for one year with two one-year annual renewals. The first renewal period begins September 1, 2017 and ends August 31, 2018.

Award	Board Meeting Date	Original Term	Renewal Term
Original	6/28/16	9/1/16 – 8/31/17	2 – one year options
1 <sup>st</sup> Renewal	6/27/17		9/1/17 – 8/31/18

The vendor has complied with all the terms and conditions of the contract and services have been satisfactory.

Funds for this expenditure are budgeted in the Continuing Professional and Workforce Education budget for FY 2017 - 2018 pending Board approval of the budget.

### **24)Truck Driver/Bus Driver Training (Renewal)**

Renew the contract for truck driver/bus driver training with **International Schools** (Dallas, TX) for the period beginning September 1, 2017 through August 31, 2018, at an 18% commission to the College retained from each student's tuition. This amount is the same for all the following trainings: Truck Driver, Bus Driver, and Truck Driver/Bus Driver Combination.

Purpose – Continuing Professional and Workforce Education is requesting to renew truck driver/bus driver training which provides hands-on skill development and instruction in preparation for the Commercial Driver’s License (CDL) examination.

Justification and Benefit – The truck driver/bus driver training contractor will provide training instruction and preparation for the Commercial Driver’s License Exam which requires a minimum of 200 clock hours and related services in support of such training in McAllen, Weslaco, and Rio Grande City for students in Hidalgo and Starr counties.

Background – The Board awarded the contract for truck driver/bus driver training at the June 28, 2016 Board of Trustees meeting for one year with two one-year annual renewals. The first renewal period begins September 1, 2017 and ends August 31, 2018.

Award	Board Meeting Date	Original Term	Renewal Term
Original	6/28/16	9/1/16 – 8/31/17	2 – one year options
1 <sup>st</sup> Renewal	6/27/17		9/1/17 – 8/31/18

The vendor has complied with all the terms and conditions of the contract and services have been satisfactory.

## 25) Facility Usage Interlocal Agreements (Rental/Lease)

Lease/Rental facility usage interlocal agreements with the **City of McAllen – McAllen Convention Center** (McAllen, TX), for the period beginning September 21, 2017 through August 25, 2018, at an estimated amount of \$21,690.40.

Purpose - The Office of Professional Development is requesting lease/rental of the McAllen Convention Center for various faculty and staff professional development events.

Justification and Benefits - The four (4) facility usage interlocal agreements are for South Texas College’s Professional Development events held throughout the year for faculty and staff. The events are as follows:

Dates	Events	Amount
September 21, 2017	College Wide Professional Development Day for Faculty and Staff	\$5,896.80
February 9, 2018	College Wide Professional Development Day for Faculty and Staff	\$5,896.80
August 20, 2018	Academic Affairs Professional Development Day for Faculty	\$5,896.80
August 25, 2018	Adjunct/Dual Enrollment Faculty Professional Development Day	\$4,000.00

Funds for this expenditure are budgeted in the Professional and Organizational Development budget for FY 2017 - 2018 pending Board approval of the budget.

## **D. Technology Item**

### **26)Computers and Laptops (Purchase)**

Purchase of computers and laptops from the State of Texas Department of Information Resources (DIR) approved vendor **Dell Marketing, LP.** (Dallas, TX) and **Apple, Inc.** (Dallas, TX), in the total amount of \$97,040.66.

All purchase requests for computers and laptops have been evaluated by Information Technology and the Chief Information Officer. Information Technology does not have refurbished systems available for new hires. Instructional and/or business need must be clearly identified/justified for any equipment that is outside standard configuration or does not replace existing office systems. (Ex. mobile devices)

An itemized list with justification is included for your review and information.

Information Technology used the following criteria when recommending the purchase of technology:

- Systems being requested meet the South Texas College standard configuration
- The new systems will replace an older model (5+ years and out of warranty)
- Software requirements exceed the system capacity

The purchases can be summarized as follows:

- Faculty Computers
  - ⇒ 1 Computer for World Languages Program
  - ⇒ 6 Computers for Math, Science and BAT Programs
  - ⇒ 3 Computers for Computer Science Program
  - ⇒ 4 Computers for Political Science Program
- Staff Computers
  - ⇒ 1 Computer for Research and Analytical Services
- Student-Lab Computers
  - ⇒ 75 Computers for Learning Commons & Open Labs
- Faculty Laptops
  - ⇒ 5 Laptops for Developmental Math Program
- Staff Laptops
  - ⇒ 2 Laptops for Student Assessment Center
  - ⇒ 5 Laptops for the Office of Human Resources
  - ⇒ 3 Laptops for VP for Student Affairs and Enrollment Management
  - ⇒ 1 Laptop for Music Program
  - ⇒ 10 Laptops for Counseling and Student Disability Services

- Class-Instruction Laptops  
⇒ 2 Laptops for Automotive Technology Program

Funds for these expenditures are budgeted in the requesting department budgets for FY 2016 - 2017 as follows: Automotive Technology, Computer Science, Counseling and Student Disability Services, Developmental Math, Human Resources, Learning Commons and Open Labs, Math, Science and BAT Programs, Political Science, Student Assessment Center, Music, Research and Analytical Services, VP for Student Affairs and Enrollment Management, and World Languages.

**Recommendation:**

The Finance, Audit, and Human Resources Committee recommended Board approval of the award of proposals, rejection of proposal, purchases, renewals, and interlocal agreements (Non-Bond Proceeds) as listed below:

- |                               |                                    |
|-------------------------------|------------------------------------|
| <b>A. Awards</b>              | <b>C. Non- Instructional Items</b> |
| <b>B. Instructional Items</b> | <b>D. Technology Item</b>          |

**A. Awards**

- 1) Audio Visual Equipment and Parts – I (Award):** award the proposal for audio visual equipment and parts – I to **Level 3 Audio Visual** (Mesa, AZ), at a total amount of \$328,230.11;
- 2) Books and Educational Materials (Award):** award the proposal for books and educational materials for a period beginning August 27, 2017 through August 26, 2018 with two one-year options to renew, at an estimated amount of \$350,000.00, which is based on prior year expenditures. The vendors are as follows:

<b>Barnes &amp; Nobel Booksellers, Inc.</b> (New York, NY)	<b>Barnes &amp; Noble College Booksellers, LLC.</b> (Basking Ridge, NJ)
<b>Complete Book &amp; Media Supply, LLC.</b> (Cedar Park, TX)	<b>Kamico Instructional Media, Inc.</b> (Salado, TX)
<b>Kaplan Early Learning Company</b> (Lewisville, NC)	<b>Lakeshore Learning Materials</b> (Carson, CA)

- 3) District Wide Active Learning Classrooms AV Installation (Award):** award the proposal for district wide active learning classrooms AV installation to **Audio Visual Aids** (San Antonio, TX), at a total amount of \$185,537.00;
- 4) Hospital Beds (Award):** award the proposal for hospital beds to **Traco Medical** (Sioux Falls, SD), at a total amount of \$46,122.17;
- 5) Pecan Campus Active Learning Classroom AV Installation (Award):** award the proposal for Pecan Campus active learning classroom AV installation to **Audio Visual Aids** (San Antonio, TX), at a total amount of \$123,855.00;
- 6) Pecan Campus Building G Analog to Digital Audio Visual Upgrade (Award):** award the proposal for Pecan Campus Building G analog to digital audio visual upgrade to **Audio Visual Aids** (San Antonio, TX), at a total amount of \$203,944.00;
- 7) Network Cabling Services (Rejection):** rejection of the proposals for network cabling services, so that additional information and specifications can be included in a new solicitation;

## B. Instructional Items

- 8) Fire Science Training Vehicle (Purchase):** purchase a new fire science training vehicle from **Municipal Fire Apparatus Specialist, LLC. (McAllen, TX)**, a Houston Galveston Area (HGAC) approved vendor, at a total amount of \$270,000.00;
- 9) Science Laboratory Supplies (Renewal):** renew the science laboratory supplies contracts for the period beginning September 1, 2017 through August 31, 2018, at an estimated amount of \$375,000.00, which is based on prior year expenditures. The vendors are as follows:

a.	<b>Carolina Biological Supply Company</b> (Burlington, NC)	b.	<b>Chemglass Life Sciences</b> (Vineland, NJ)
c.	<b>Flinn Scientific, Inc.</b> (Batavia, IL)	d.	<b>Frey Scientific</b> (Nashua, NH)
e.	<b>Nasco</b> (Fort Atkinson, WI)	f.	<b>PASCO Scientific</b> (Roseville, CA)
g.	<b>Phenix Research Products</b> (Candler, NC)	h.	<b>Thomas Scientific</b> (Swedesboro, NJ)
i.	<b>VWR International, LLC.</b> (Radner, PA)		

## C. Non-Instructional Items

- 10) Air Conditioning Equipment and Supplies (Purchase):** purchase air conditioning equipment and supplies from **Carrier Corporation** (Richardson, TX/ Pharr, TX) and **Carrier Enterprise, LLC.** (Houston, TX/Pharr, TX), Texas Association of School Boards – Buyboard approved vendors, for the period beginning September 1, 2017 through August 31, 2018, at an estimated amount of \$50,000.00, which is based on prior year expenditures;
- 11) Air Conditioning Filters (Purchase):** purchase air conditioning filters from **J. F. Filtration, Inc./dba Joe W. Fly Company, Inc.** (Austin, TX/Harlingen, TX), a Texas Association of School Boards – Buyboard approved vendor, for the period beginning September 1, 2017 through August 31, 2018, at an estimated amount of \$125,000.00, which is based prior year expenditures;
- 12) Building Automation Control Equipment, Parts, and Equipment Maintenance (Purchase):** purchase building automation control equipment, parts, and equipment maintenance from **Siemens Industry, Inc.** (Austin, TX/La Feria, TX), a State of Texas Multiple Award Schedule (TXMAS) approved vendor, for the period beginning September 1, 2017 through August 31, 2018, at an estimated amount of \$75,000.00, which is based on prior year expenditures;
- 13) Electrical Parts and Supplies (Purchase):** purchase electrical parts and supplies from **Bush Supply Company** (Edinburg, TX), a Texas Association of School Boards – Buyboard approved vendor, for the period beginning September 1, 2017 through August 31, 2018, at an estimated amount of \$55,000.00, which is based on prior year expenditures;
- 14) Furniture (Purchase):** purchase furniture from National Intergovernmental Purchasing Alliance (NIPA/TCPN), National Joint Powers Alliance (NJPA), TIPS Purchasing Cooperative, and the State of Texas Multiple Award Schedule (TXMAS), at a total amount of \$377,739.50.



#	Vendor	Amount
A	<b>Allsteel Inc. / Gateway Printing and Office Supply, Inc.</b> (Muscatine, IA/Edinburg, TX)	\$42,806.61
B	<b>Computer Comforts, Inc.</b> (Kemah, TX)	\$18,193.87
C	<b>Cramer / Gateway Printing and Office Supply, Inc.</b> (Kansas City, MO/Edinburg, TX)	\$5,963.36
D	<b>Datum Filing Systems, Inc. / Gateway Printing and Office Supply, Inc.</b> (Emigsville, PA/Edinburg, TX)	\$1,094.01
E	<b>Erg International / Gateway Printing and Office Supply, Inc.</b> (Oxnard, CA/Edinburg TX)	\$13,028.58
F	<b>Exemplis Corporation / Gateway Printing and Office Supply, Inc.</b> (Cypress, CA/Edinburg, TX)	\$80,006.80
G	<b>The Hon Company / Gateway Printing and Office Supply, Inc.</b> (Muscatine, IA/Edinburg, TX)	\$11,721.98
H	<b>Krueger International, Inc. / Gateway Printing and Office Supply, Inc.</b> (Green Bay, WI/Edinburg, TX)	\$199,584.19
I	<b>National Office Furniture / Gateway Printing and Office Supply, Inc.</b> (Jasper, IN/Edinburg, TX)	\$1,171.10
J	<b>National Office Furniture / Workplace Resources, LLC.</b> (Jasper, IN/McAllen, TX)	\$4,169.00
	Furniture Total	\$377,739.50

**15)Parts and Supplies (Purchase):** purchase parts and supplies from **Grainger, Inc.** (Austin, TX/McAllen, TX), a Texas Association of School Boards – Buyboard approved vendor, for the period beginning September 1, 2017 through August 31, 2018, at an estimated amount of \$60,000.00, which is based on prior year expenditures;

**16)3-D Printers (Purchase):** purchase 3-D printers from **Technical Laboratory Systems, Inc.** (Houston, TX), a Choice Partners Purchasing Cooperative approved vendor, at a total amount of \$55,222.00;

**17)Equipment Rental Services (Renewal):** renew the equipment rental services contracts for the period beginning September 1, 2017 through August 31, 2018, at an estimated amount of \$85,000.00, which is based on prior year expenditures. The vendor are as follows:

a.	<b>Backstage Productions</b> (McAllen, TX)	b.	<b>JV Equipment, Inc.</b> (Edinburg, TX)
c.	<b>Rental World</b> (McAllen, TX)	d.	<b>Space Jump Rental</b> (Pharr, TX)
e.	<b>Tejas Equipment Rental</b> (McAllen, TX)		

**18)Elevator Maintenance Agreement (Renewal):** renew the elevator maintenance agreement with **Otis Elevator Company** (Houston, TX), a Texas Association of School Boards – Buyboard approved vendor, for the period beginning September 1, 2017 through August 31, 2018, at an estimated amount of \$60,000.00, which is based on prior year expenditures;

**19)Library Materials (Renewal):** renew the library materials contracts for the period beginning September 1, 2017 through August 31, 2018, at an estimated amount of \$225,555.00. The vendors are as follows:

a.	<b>ABDO Publishing</b> (Minneapolis, MN)	b.	<b>Bearport Publishing</b> (New York, NY)
c.	<b>Bound to Stay Bound Books, Inc.</b> (Jacksonville, IL)	d.	<b>Cavendish Square Publishing</b> (New York, NY)
e.	<b>Cengage Learning, Inc.</b> (Farmington Hills, MI)	f.	<b>Central Programs, Inc./dba Gumdrop Books</b> (Bethany, MO)
g.	<b>Complete Book and Media Supply, LLC.</b> (Cedar Park, TX)	h.	<b>Delaney Educational Enterprises</b> (San Diego, CA)
i.	<b>Enslow Publishing, LLC.</b> (New York, NY)	j.	<b>Follett School Solutions, Inc.</b> (McHenry, IL)
k.	<b>Gareth Stevens Publishing</b> (New York, NY)	l.	<b>Grey House Publishing</b> (Amenia, NY)
m.	<b>Hertzberg New Method, Inc./dba Perma Bound Books</b> (Jacksonville, IL)	n.	<b>Ingram Library Services, Inc.</b> (La Vergne, TN)
o.	<b>JOVE</b> (Cambridge, MA)	p.	<b>Latin American Book Source, Inc.</b> (Chula Vista, CA)
q.	<b>Midwest Tape, LLC.</b> (Holland, OH)	r.	<b>Plunkett Research, Ltd.</b> (Houston, TX)
s.	<b>Rittenhouse Book Distributors, Inc.</b> (King of Prussia, PA)	t.	<b>Rosen Publishing Group</b> (New York, NY)
u.	<b>Scholastic Library Publishing, Inc.</b> (Danbury, CT)	v.	<b>World Book, Inc.</b> (Chicago, IL)
w.	<b>Yankee Book Peddler, Inc./dba YBP Library Services</b> (Contoocook, NH)		

**20)Library Serials (Renewal):** renew the library serials contract with **EBSCO Information Services** (Birmingham, AL) for the period beginning September 1, 2017 through August 31, 2018, at a total amount of \$96,750.00, which is based on prior year expenditures;

**21)Mail Services (Renewal):** renew the mail services contract with **Upper Valley Mail Services, LLP.** (McAllen, TX), for the period beginning September 1, 2017 through August 31, 2018, at an estimated amount of \$74,000.00, which is based on prior year expenditures;

**22)Merchant Services (Renewal):** renew the merchant services contract with **BBVA Compass** (McAllen, TX), for the period beginning September 1, 2017 through August 31, 2018, at an estimated amount of \$305,000.00, which is based on prior year expenditures;

**23)Online Real Estate Courses (Renewal):** renew the online real estate courses with **OnCourse Learning** (Atlanta, GA) for the period beginning September 1, 2017 through August 31, 2018, at an estimated amount of \$60.00 to \$130.00 per class. There are no start-up or implementation charges, no deposits are required, and no minimum order or any initial inventory to purchase or carry;

**24)Truck Driver/Bus Driver Training (Renewal):** renew the truck driver/bus driver training contract with **International Schools** (Dallas, TX), for the period beginning September 1, 2017 through August 31, 2018, at an 18% commission to the College retained from each student's tuition. This amount is the same for

all the following trainings: Truck Driver, Bus Driver, and Truck Driver/Bus Driver Combination;

**25) Facility Usage Interlocal Agreements (Lease/Rental):** lease/rental facility usage interlocal agreements with the **City of McAllen – McAllen Convention Center** (McAllen, TX), for the period beginning September 21, 2017 through August 25, 2018, at an estimated amount of \$21,690.40;

**D. Technology Item**

**26) Computers and Laptops (Purchase):** purchase of computers and laptops from the State of Texas Department of Information Resources (DIR) approved vendor **Dell Marketing, LP.** (Dallas, TX) and **Apple, Inc.** (Dallas, TX), in the total amount of \$97,040.66.

Recommend Action - The total for all award of proposals, rejection of proposal, purchases, renewals, and interlocal agreements (Non-Bond Proceeds) is \$3,645,685.84.

**The following Minute Order is proposed for consideration by the Board of Trustees:**  
The Board of Trustees approves and authorizes the award of proposals, rejection of proposal, purchases, renewals, and interlocal agreements (Non-Bond Proceeds) as presented.

**Approval Recommended:**

**Shirley A. Reed, M.B.A., Ed.D.**  
**President**

## Review and Action as Necessary on Award of a Proposal and Purchases for the 2013 Bond Construction Program Funded by Bond Proceeds and Related Projects Funded by Non-Bond Proceeds

Approval of the following award of proposals and purchases for the 2013 Bond Construction Program Funded by Bond Proceeds and Bond Related Projects Funded by Non-Bond Proceeds is requested as follows:

<b>A. Bond Proceeds</b>	<b>B. Non-Bond Proceeds - Maintenance and Operation Property Taxes (M&amp;O)</b>
-------------------------	--

### A. Bond Proceeds

#### 1) Furniture (Purchase)

Purchase furniture from the National Cooperative Purchasing Alliance (NCPA), National Intergovernmental Purchasing Alliance (NIPA/TCPN), National Joint Powers Alliance (NJPA), TIPS Purchasing Cooperative, and the State of Texas Multiple Award Schedule (TXMAS), at a total amount of \$1,147,670.37.

#	Vendor	Amount
A	<b>Allsteel Inc. / Gateway Printing and Office Supply, Inc.</b> (Muscatine, IA/Edinburg, TX)	\$26,276.96
B	<b>American Seating Company / Gateway Printing and Office Supply, Inc.</b> (Houston, TX/Edinburg, TX)	\$326,868.90
C	<b>Bretford Manufacturing, Inc./ Gateway Printing and Office Supply, Inc.</b> (Franklin Park, IL/Edinburg, TX)	\$2,696.00
D	<b>Computer Comforts, Inc.</b> (Kemah, TX)	\$2,719.00
E	<b>Cramer / Gateway Printing and Office Supply, Inc.</b> (Kansas City, MO/Edinburg, TX)	\$56,545.75
F	<b>Datum Filing Systems, Inc. / Gateway Printing and Office Supply, Inc.</b> (Emigsville, PA/Edinburg, TX)	\$13,128.12
G	<b>Erg International / Gateway Printing and Office Supply, Inc.</b> (Oxnard, CA/Edinburg TX)	\$3,010.80
H	<b>Exemplis Corporation / Gateway Printing and Office Supply, Inc.</b> (Cypress, CA/Edinburg, TX)	\$65,940.20
I	<b>The Hon Company / Gateway Printing and Office Supply, Inc.</b> (Muscatine, IA/Edinburg, TX)	\$17,990.12
J	<b>Krueger International, Inc. / Gateway Printing and Office Supply, Inc.</b> (Green Bay, WI/Edinburg, TX)	\$396,852.89
K	<b>National Office Furniture / Gateway Printing and Office Supply, Inc.</b> (Jasper, IN/Edinburg, TX)	\$37,481.19
L	<b>NOVA Solutions, Inc. / Gateway Printing and Office Supply, Inc.</b> (Effingham, IL/Edinburg, TX)	\$198,160.44
	<b>Furniture Total</b>	<b>\$1,147,670.37</b>

### **Pecan Campus South Academic Building**

32	Conference Room Chairs	2	Open Area Tables
128	Computer Lab Student Chairs	42	Faculty/Staff Chairs
384	Lecture Classroom Student Chairs	12	Open Area Seats
192	Lecture Classroom Student Desks	34	Faculty/Staff Bookcases
4	Printer Stands	1	Storage Cabinet
15	Storage Shelving Units	5	Faculty/Staff File Cabinets
64	Student Computer Desks	58	Dining Area Chairs
16	Instructor Chairs	10	Conference Tables
40	Waiting Area Chairs	33	Faculty/Staff Desks
17	Round Tables for Small Conference Room	17	Instructor Desks
16	Chairs for Small Conference Room	10	Computer Lab Tables
8	Pull Up Tables for the Learning Commons	15	Open Area Tables
3	Bench Seating 2-Seats	4	Open Area Seating 3-Seats

### **Pecan Campus Student Activities Building and Cafeteria**

20	Conference Room Chairs	4	Faculty/Staff Chairs
29	Computer Lab Student Chairs	4	Faculty/Staff Bookcases
408	Lecture Classroom Student Chairs	3	Faculty/Staff File Cabinets
7	Dollies for Chairs	20	Open Area Seats
6	Storage Shelving Units	120	Dining Area Chairs
29	Computer Lab Tables	7	Waiting Area Chairs
5	Chairs for Small Conference Room	4	Round Tables for Small Conference Room
3	Instructor Desks	5	Faculty/Staff Desks
86	Cafeteria Stools	72	Cafeteria Tables
2	Dollies for Tables	4	Vertical Storage Caddies for Tables
56	Folding Tables	8	Conference Tables
18	Round Tables		

### **Starr County Campus Student Activities Building Expansion**

264	Computer Lab Student Chairs	36	Folding Tables
6	Dollies for Chairs	5	Faculty/Staff Bookcases
1	Printer Stand	5	Faculty/Staff File Cabinets

18	Round Tables	4	Vertical Storage Caddies for Tables
1	Instructor Table		

### **Starr County Campus Student Services Building Expansion**

28	Lecture Classroom Student Chairs	4	Storage Shelving Units
15	Computer Lab Student Chairs	5	Faculty/Staff Chairs
15	Lecture Classroom Student Desks	2	Open Area Seats
12	Waiting Area Chairs	5	Faculty/Staff Desks
17	Cafeteria Stools	7	Instructor Chairs
1	Round Table for Small Conference Room	2	Open Area Tables

### **Starr County Campus Health Professions and Science Building**

2	Collaboration Tables for Students	2	Open Area Tables
155	Computer Lab Student Chairs	18	Faculty/Staff Chairs
176	Lecture Classroom Student Chairs	24	Open Area Seats
88	Lecture Classroom Student Desks	20	Faculty/Staff Bookcases
4	Printer Stands	1	Storage Cabinet
11	Storage Shelving Units	4	Faculty/Staff File Cabinets
140	Instructional Lab Stools	6	Instructional Lab Stool for Faculty
60	Student Computer Desks	18	Faculty/Staff Chairs
49	Dining Area Chairs	30	Waiting Area Chairs
10	Conference Tables	11	Instructor Chairs
10	Round Tables for Small Conference Room	11	Instructor Desks
40	Training Room Chairs	4	Chairs for Small Conference Room
11	Open Area Tables	4	Pull Up Tables for the Learning Commons

Funds for these expenditures are budgeted in the 2013 Bond Construction Program FFE Budget – Pecan South Academic, Pecan Student Activities, Starr County Health Professions and Science, Starr County Student Activities, and Starr County Student Services.

## **B. Non-Bond Proceeds - Maintenance and Operation Taxes (M&O)**

### **2) Industrial Equipment (Award)**

Award the proposal for industrial equipment at a total amount of \$522,832.90 as follows:

#	Vendor	Amount
A	<b>ADMET, Inc.</b> (Norwood,MA)	\$28,786.50
B	<b>Alamo Iron Works</b> (Brownsville, TX)	\$7,222.20
C	<b>Carl Zeiss Industrial Metrology, LLC.</b> (Maple Grove, MN)	\$46,255.00
D	<b>Champions Machine Tool Sales</b> (Buda, TX)	\$353,820.00
E	<b>MSC Industrial Supply Company</b> (Harlingen, TX)	\$55,950.20
F	<b>Rex Supply Company</b> (Houston, TX)	\$30,799.00
	Total Amount	\$522,832.90

Purpose - Facilities Planning and Construction, Advanced Manufacturing and the Institute for Advanced Manufacturing are requesting the purchase of industrial equipment for student instruction for various programs and courses which will be located at the Technology Campus Southwest Building.

Justification and Benefit – The industrial equipment will be used for instruction courses and labs in the Advanced Manufacturing Program and Institute for Advance Manufacturing. It will assist students with the completion of certificates and associates degrees in some the following courses: Basic Machining, Intermediate Machining, Advanced Machining, Tools and Fixtures, and Precision Tools and Measurements. The industrial equipment includes milling machines, lathes, grinders, measuring machines, and drill presses.

Background – Proposal documents were advertised on May 8, 2017 and May 15, 2017 and issued to seven (7) vendors. Six (6) responses were received on May 23, 2017 and reviewed by the Advanced Manufacturing Program and Purchasing Department.

Funds for this expenditure are budgeted in the Maintenance & Operation Taxes (M&O) Furniture, Fixtures, and Equipment (FFE) budget for FY 2016 – 2017 and FY 2017 – 2018 pending Board approval of the budget.

### **3) Library Theft Detection Gates (Award)**

Award the proposal for library theft detection gates to **Sentry Custom Security, Inc.** (Ronkonkoma, NY), at a total amount of \$52,413.00.

Purpose – Library Services is requesting to purchase, as part of the 2013 Bond Construction Program, theft detection gates for the libraries at the Mid Valley (three gates, one for each of three exits), Starr County (one gate for one exit), and Nursing and Allied Health (one gate for one exit) campuses.

Justification and Benefit - The theft detection gate will protect the collections by ensuring that materials don't leave the libraries unless properly checked out. Library materials are

tagged using electromagnetic (EM) technology. The security gate sensors detect the EM signal emitted by library materials when an item has not been loaned out to a user and sound a local alarm to alert staff that an item not on loan is about to leave the premises. This system provides a non-intrusive yet effective way for library staff to know when a library item that is not on loan is near a library exit. The gates will also be protected in years following the purchase by a maintenance agreement.

Background – Proposal documents were advertised on March 30, 2017 and April 6, 2017 and issued to five (5) vendors. Three (3) responses were received on April 21, 2017 and reviewed by Library Services and the Purchasing Department.

Funds for this expenditure are budgeted in the Maintenance & Operation Taxes (M&O) Furniture, Fixtures, and Equipment (FFE) budget for FY 2016 – 2017 and FY 2017 – 2018 pending Board approval of the budget.

#### **4) Instructional Equipment (Purchase)**

Purchase instructional equipment from **Lab Resources, Inc.** (Tomball, TX), a Choice Partners Purchasing Cooperative approved vendor, at a total amount of \$165,181.25.

Purpose – Facilities Planning and Construction, the Electrician Assistant Program and Construction Supervisor Program are requesting to purchase instructional equipment for student instruction at the Technology Campus Southwest Building.

Justification and Benefit – The instructional equipment for the Electrician Assistant Program will include electricity trainers, programmable logic control trainers, and an industrial cords trainer. The panel saw, band saw, drill presses, miter saws, table saw, and storage cabinet will be for the Construction Supervisor Program. This equipment will provide the students the hands on training required to complete the courses.

Funds for this expenditure are budgeted in the Maintenance & Operation Taxes (M&O) Furniture, Fixtures, and Equipment (FFE) budget for FY 2016 – 2017 and FY 2017 – 2018 pending Board approval of the budget.

#### **5) Welding Equipment (Purchase)**

Purchase welding equipment from **Airgas USA, LLC.** (McAllen, TX), an E&I Cooperative Services approved vendor, at a total amount of \$201,184.17.

Purpose – Facilities Planning and Construction, Institute for Advanced Manufacturing, and Continuing, Professional, and Workforce Education are requesting to purchase welding equipment for student instruction at the Technology Campus Southwest Building.

Justification and Benefit – The welding equipment will include sixty (60) various types of welding machines and seven (7) various types of saddle machines. This equipment will provide the students the hands on training required to complete the courses.

Funds for this expenditure are budgeted in the Maintenance & Operation Taxes (M&O) Furniture, Fixtures, and Equipment (FFE) budget for FY 2016 – 2017 and FY 2017 – 2018 pending Board approval of the budget.



**Recommendation:**

The Finance, Audit, and Human Resources Committee and the Facilities Committee recommended Board approval of the award of proposals and purchases for the 2013 Bond Construction Program Funded by Bond Proceeds and Bond Related Projects Funded by Non-Bond Proceeds as listed below:

<b>A. Bond Proceeds</b>	<b>B. Non-Bond Proceeds - Maintenance and Operation Property Taxes (M&amp;O)</b>
-------------------------	--

**A. Bond Proceeds**

- 1) **Furniture (Purchase):** purchase furniture from the National Cooperative Purchasing Alliance (NCPA), National Intergovernmental Purchasing Alliance (NIPA/TCPN), National Joint Powers Alliance (NJPA), TIPS Purchasing Cooperative, and the State of Texas Multiple Award Schedule (TXMAS), at a total amount of \$1,147,670.37.

#	Vendor	Amount
A	<b>Allsteel Inc. / Gateway Printing and Office Supply, Inc.</b> (Muscatine, IA/Edinburg, TX)	\$26,276.96
B	<b>American Seating Company / Gateway Printing and Office Supply, Inc.</b> (Houston, TX/Edinburg, TX)	\$326,868.90
C	<b>Bretford Manufacturing, Inc. / Gateway Printing and Office Supply, Inc.</b> (Franklin Park, IL/Edinburg, TX)	\$2,696.00
D	<b>Computer Comforts, Inc.</b> (Kemah, TX)	\$2,719.00
E	<b>Cramer / Gateway Printing and Office Supply, Inc.</b> (Kansas City, MO/Edinburg, TX)	\$56,545.75
F	<b>Datum Filing Systems, Inc. / Gateway Printing and Office Supply, Inc.</b> (Emigsville, PA/Edinburg, TX)	\$13,128.12
G	<b>Erg International / Gateway Printing and Office Supply, Inc.</b> (Oxnard, CA/Edinburg TX)	\$3,010.80
H	<b>Exemplis Corporation / Gateway Printing and Office Supply, Inc.</b> (Cypress, CA/Edinburg, TX)	\$65,940.20
I	<b>The Hon Company / Gateway Printing and Office Supply, Inc.</b> (Muscatine, IA/Edinburg, TX)	\$17,990.12
J	<b>Krueger International, Inc. / Gateway Printing and Office Supply, Inc.</b> (Green Bay, WI/Edinburg, TX)	\$396,852.89
K	<b>National Office Furniture / Gateway Printing and Office Supply, Inc.</b> (Jasper, IN/Edinburg, TX)	\$37,481.19
L	<b>NOVA Solutions, Inc. / Gateway Printing and Office Supply, Inc.</b> (Effingham, IL/Edinburg, TX)	\$198,160.44
	<b>Furniture Total</b>	<b>\$1,147,670.37</b>

**B. Non-Bond Proceeds - Maintenance and Operation Taxes (M&O)**

- 2) Industrial Equipment (Award):** award the industrial equipment at a total amount of \$522,832.90 as follows:

#	Vendor	Amount
A	<b>ADMET, Inc.</b> (Norwood,MA)	\$28,786.50
B	<b>Alamo Iron Works</b> (Brownsville, TX)	\$7,222.20
C	<b>Carl Zeiss Industrial Metrology, LLC.</b> (Maple Grove, MN)	\$46,255.00
D	<b>Champions Machine Tool Sales</b> (Buda, TX)	\$353,820.00
E	<b>MSC Industrial Supply Company</b> (Harlingen, TX)	\$55,950.20
F	<b>Rex Supply Company</b> (Houston, TX)	\$30,799.00
	Total Amount	\$522,832.90

- 3) Library Theft Detection Gates (Award):** award the proposal for library theft detection gates to **Sentry Custom Security, Inc.** (Ronkonkoma, NY), at a total amount of \$52,413.00;
- 4) Instructional Equipment (Purchase):** purchase instructional equipment from **Lab Resources, Inc.** (Tomball, TX), a Choice Partners Purchasing Cooperative approved vendor, at a total amount of \$165,181.25;
- 5) Welding Equipment (Purchase):** purchase welding equipment from **Airgas USA, LLC.** (McAllen, TX), an E&I Cooperative Services approved vendor, at a total amount of \$201,184.17.

The total for the award of proposals and purchases for the 2013 Bond Construction Program and Related Projects Funded by Bond Proceeds and Bond Related Projects Funded by Non-Bond Proceeds is:

Bond Proceeds	\$1,147,670.37
Non-Bond M&O Taxes	941,611.32
<b>Total</b>	<b>\$2,089,281.69</b>

**The following Minute Order is proposed for consideration by the Board of Trustees:**

The Board of Trustees approves and authorizes the award of proposals and purchases for the 2013 Bond Construction Program and Related Projects Funded by Bond Proceeds and Bond Related Projects Funded by Non-Bond Proceeds as presented.

**Approval Recommended:**

**Shirley A. Reed, M.B.A., Ed.D.**  
**President**

## **Review and Action as Necessary on Revision of Policies**

- A. Revise Policy #3813: Academic Classification for Faculty**
- B. Revise Policy #4115: Personnel Appointments**

Approval to revise the following policies is requested.

- A. Revise Policy #3813: Academic Classification for Faculty
- B. Revise Policy #4115: Personnel Appointments

Purpose – To replace the “Full Time Temporary” title with “Lecturer” title.

Justification – The request for the revisions to the policies are necessary for the following reasons:

- Lecturers provide the College the opportunity to meet immediate needs created by unanticipated circumstances. Unanticipated circumstances may include the replacement of a Full Time faculty on short notice, anticipated increases in enrollment where adjunct resources are not readily available, and/or uncertainty in enrollment projections due to unforeseen circumstances.
- Lecturers are employed on as needed, non-contractual, at will basis with no expectation of continued employment or property rights beyond the assignment.

The revised policies follow in the packet for the Board’s information and review. The additions to the policies are highlighted in yellow and the deletions are designated with a red strikeout.

The revised policies have been reviewed by the Full Time Temporary Taskforce Committee, President’s Cabinet, Academic Council, and/or by Legal Counsel.

The Finance, Audit, and Human Resources Committee recommended Board approval of the revision of policies as presented and which supersedes any previously adopted Board policy as presented.

### **Recommendation:**

It is recommended that the Board of Trustees of South Texas College approve and authorize the proposed revisions of Policy #3813: Academic Classification for Faculty and Policy #4115: Personnel Appointments as presented and which supersedes any previously adopted Board policy as presented.

**The following Minute Order is proposed for consideration by the Board of Trustees:**

The Board of Trustees approves and authorizes the proposed revisions of Policy #3813: Academic Classification for Faculty and Policy #4115: Personnel Appointments as presented and which supersedes any previously adopted Board policy as presented.

**Approval Recommended:**

**Shirley A. Reed, M.B.A., Ed.D.**  
**President**

## MANUAL OF POLICY

<b>Title</b>	<b>Academic Classification for Faculty</b>	<b>3813</b>
<b>Legal Authority</b>	<b>Approval of the Board of Trustees</b>	<b>Page 1 of 4</b>
<b>Date Approved by Board</b>	<b>Board Minute Order dated November 17, 2005</b> <b>As Amended by Board Minute Order Dated February 23, 2016</b> <b><i>As Amended by Board Minute Order Dated June 27, 2017</i></b>	

South Texas College is committed to serving the students and communities of south Texas by recruiting and retaining faculty who are committed to academic excellence, integrity, and scholarship.

The college grants four titles to convey faculty classification to active faculty members. In ascending order these are:

1. Instructor
2. Assistant Professor
3. Associate Professor
4. (Full) Professor\*

Criteria for the designation of academic classification for faculty shall include: Education, Years of Service, Teaching Effectiveness, Service to College, Service to Community, Professional Activities, and Scholarly Pursuit.

General definitions for criteria include, but are not limited to the following:

- Education: Degrees completed through a regionally accredited institution.
- Years of Service: Length of employment as a full time regular faculty member at a regionally accredited institution of higher education as determined by the STC Office of Human Resources.
- Department/Program Standards: Leadership or active participation in the strategic plan of the department or program.
- Teaching Effectiveness: Successful student learning outcomes in relation to the academic discipline.
- Service to College: Leadership or active participation in projects related to the Vision and Mission of the College.
- Service to Community: Leadership or active participation on external initiatives or projects positively impacting the region of south Texas.
- Professional Activities: Leadership or active participation in professional development conferences, seminars or workshops that enhance the contribution to the students and communities of the College.
- Scholarly Pursuit: Leadership or active participation in regional, state or national councils, committees, task forces, accrediting/licensing/registry agencies or through the presentation of proposals, abstracts, or papers in journals or publications.

\* As “Professor” is often used colloquially to refer to any ranked faculty member, the title of “(Full) Professor” designates the highest academic classification that the college bestows on a faculty member.

~~Strikethrough denotes deletion~~

*Italics denote addition*

**Legal Authority                      Approval of the Board of Trustees                      Page 2 of 4**



## MANUAL OF POLICY

*Revised 6/27/2017*

<b>Title</b>	<b>Academic Classification for Faculty</b>	<b>3813</b>
<b>Legal Authority</b>	<b>Approval of the Board of Trustees</b>	<b>Page 4 of 4</b>

Academic classifications are not used for salary placement or salary determination. This policy does not negate Policy 4115 (Personnel Appointments) or Policies 4911 (Disciplinary Documentation Procedures for Non-Annual Employees and Non-Renewal of Annual Employees) or 4921 (Termination of Annual Employees During the Term of Their Letter of Appointment).

Expectations for faculty with Academic Classification will include leadership with achieving departmental/program goals, leadership/participation in criteria for the respective classification, and compliance with Board approved policies.

The evaluation of faculty with Academic Classification will include faculty evaluations by department/program Chair or respective Division Dean and student evaluations.

### **Emeritus Status:**

The additional classification of Professor Emeritus may be granted, according to established procedures, to a faculty member who has been awarded academic classification (Assistant Professor, Associate Professor or Full Professor) by the College-wide Academic Classification Committee (CWACC) one semester prior to, but no later than one semester after his or her retirement. The emeritus status is limited however. In any given year, the number of emeritus awards to eligible retiring faculty or recently retired faculty shall not exceed one percent (1%) of the number of full-time regular faculty on record for the Spring semester of the academic year in which any retiring or retired candidate is nominated for Professor Emeritus classification.

~~Strikethrough denotes deletion~~

*Italics denote addition*



## MANUAL OF POLICY

<b>Title</b>	<b>Personnel Appointments</b>	<b>4115</b>
<b>Legal Authority</b>	<b>Approval of Board of Trustees</b>	<b>Page 1 of 2</b>
<b>Date Approved by Board</b>	<b>Board Minute Order dated November 9, 1995</b> <b>As Amended by Minute Order dated April 8, 1998</b> <b>As Amended by Board Minute Order dated December 20, 2001</b> <b>As Amended by Board Minute Order dated May 15, 2003</b> <b>As Amended by Board Minute Order dated June 26, 2014</b> <b>As Amended by Board Minute Order dated January 31, 2017</b> <b><i>As Amended by Board Minute Order dated June 27, 2017</i></b>	

The President of the College or the President's designee(s) is (are) authorized to employ, set the terms of employment, terminate, suspend, and otherwise make personnel decisions concerning personnel for Board approved Staffing Plan and temporary positions. No employee of the College other than the President has any authority to make oral or written representations or agreements with any employee for employment for any specified length of time or for employee benefits.

Employees whose positions fall within the Executive, Administrative, or full-time regular Faculty job classifications, with the exception of the College President, are employed on a one (1) year or less employment contract basis with no expectation of continued employment or property rights beyond the length of appointment. The letter of appointment must be electronically or manually signed by the President and by the respective employee and returned to the Office of Human Resources by stated deadline.

Adjunct, ~~full-time temporary~~, *lecturer*, and dual credit faculty are employed on an as needed, non-contractual, at will, basis with no expectation of continued employment or property rights beyond the assignment.

Grant funded employees, not employed under a letter of appointment, are employed on an as needed, noncontractual, at-will basis with no expectation of continued employment or property rights beyond the assignment, or timeline of the grant.

All *non-faculty* employees whose positions fall within the Full Time Temporary category, including Professional/Technical Support, Classified, Direct Wage, or Workstudy job classifications are employed on a non-contractual, at-will basis with no expectation of continued employment or property rights beyond the assignment term.

~~A All full-time regular faculty and non-faculty employees is are an employees whose positions is are included in the Staffing Plan adopted by the Board of Trustees in conjunction with the College's fiscal year budget. A full-time temporary employee is an employee whose position is not included in the Staffing Plan but is otherwise provided for in the budget or with grant provisions.~~

*Italics denote addition*

~~Strikethrough denotes deletion~~

## MANUAL OF POLICY

<b>Title</b>	<b>Personnel Appointments</b>	<b>4115</b>
<b>Legal Authority</b>	<b>Approval of Board of Trustees</b>	<b>Page 2 of 2</b>

All new hires are considered to be officially employed after they have completed the required hiring documents. Each individual shall report to the Office of Human Resources, provide the necessary documents required by the Immigration Naturalization Service, present his/her social security document for the College payroll system and complete all other new hire paperwork. When the orientation process is concluded, an Authorization to Work form will be given to the new employee authorizing him/her to report to their respective Department and Supervisor.

Personnel appointments are graded and compensated per the Board approved Employee Pay Plan and Staffing Plan. Employees may not earn additional compensation for work/projects for the college which requires the same skills or consists of the same responsibilities inherent in their position with the college and included in the position's job description.

*Italics denote addition*

~~Strikethrough denotes deletion~~

## **Review and Action as Necessary on Participation in the Purchasing Cooperative with Region 3 – Purchasing Cooperative of America (PCA)**

Approval to participate in the Region 3 – Purchasing Cooperative of America (PCA) is requested.

Purpose – The Purchasing Department is requesting participation in a new purchasing cooperative, which will provide larger purchase discounts, reduces administrative cost in preparing request for proposal (RFP), and reduces the solicitation cost.

Justification and Benefit – PCA is available to all levels of government, schools, higher education institutions, and non-profit entities to provide a greater number of products and services.

The following are some of the benefits:

- There is no membership or participation fee
- No bulk purchasing is required
- Quality products and services
- No purchase obligations
- Significant discounts
- National/Local vendors are available
- No lengthy costly bid processes
- No advertising or posting fees
- Annual evaluation of contracts
- Reasonable shipping fees (if any)
- PCA maintains open competition for purchases by complying with purchasing laws of Texas

Purchases through this cooperative will be conducted as options and will be completed only after it has been determined to be the best value for the College. Some of the local vendors participate in this cooperative.

Participation in this purchasing cooperative will provide additional sources of vendors which have competitively awarded bids. This membership will not preclude participation in the State of Texas Department of Information Resources (DIR) Purchasing Cooperative, State of Texas Multiple Award Schedule (TXMAS), and State of Texas Term Contracts.

The participation in this purchasing cooperative will benefit the College during transitions periods of the state contracts and prevent any delaying in procuring products and services.

Mary Elizondo, Vice President for Finance and Administrative Services and Becky Cavazos, Director of Purchasing, will be present at the meeting to address any questions by the committee.

The Finance, Audit, and Human Resources Committee recommended Board approval to participate in the Region 3 – Purchasing Cooperative of America (PCA) as presented.

**Recommendation:**

It is recommended that the Board of Trustees of South Texas College approve and authorize participation in the Region 3 – Purchasing Cooperative of America (PCA) as presented.

**The following Minute Order is proposed for consideration by the Board of Trustees:**

The Board of Trustees approves and authorizes participation in the Region 3 – Purchasing Cooperative of America (PCA) as presented.

**Approval Recommended:**

**Shirley A. Reed, M.B.A., Ed.D.**  
**President**

## Interlocal Contract

Pursuant to Texas Government Code, Chapter 791, Interlocal Cooperation Act, and Texas Local Government Code, Chapter 271, Subchapter F. Cooperative Purchasing Program, this Interlocal Contract (ILC) is made and entered into between **Region III Education Service Center, 1905 Leary Lane, Victoria, Texas 77901,**

and \_\_\_\_\_ (Participating Agency),  
COMPLETE ENTITY NAME-PLEASE DO NOT ABBREVIATE

located at \_\_\_\_\_,  
ADDRESS STATE ZIPCODE

for the purpose of providing/participating in the cooperative purchasing services of Purchasing Cooperative of America.

### Region III Education Service Center will:

- Administer the **Purchasing Cooperative of America** cooperative purchasing program.
- Provide legally awarded contracts.
- Provide service and support to PCA members.
- Provide up to date information concerning contracting opportunities with PCA vendors.

### Participating Agency, as a member of Purchasing Cooperative of America, will:

- Designate a contact person and update the contact information as necessary.
- Provide an authorized signature on the ILC.
- Work with vendors according to the PCA contract.
- Issue Purchase Orders stating "Purchasing Cooperative of America" and the Contract Number.

This contract is effective the date of the final signature and will remain in effect until and unless one (1) of the parties terminates the agreement in writing with thirty (30) days' notice. Send the signed Interlocal Contract to Purchasing Cooperative of America, 11811 North Freeway, Suite #500, Houston, Texas 77060, or email to [Members@pcamerica.org](mailto:Members@pcamerica.org). An email copy of an executed signature shall have the same force and effect as an original signature page.

### Participating Agency

By \_\_\_\_\_

Authorized Signature

Printed Name \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_

Contact Person \_\_\_\_\_

Title \_\_\_\_\_

Phone \_\_\_\_\_

eMail \_\_\_\_\_

### Region III Education Service Center

By \_\_\_\_\_

Authorized Signature

Printed Name \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_

Contact Person \_\_\_\_\_

Title \_\_\_\_\_

Phone \_\_\_\_\_

eMail \_\_\_\_\_

## **Review and Action as Necessary to Renew the Financial Advisor Services Agreement**

Approval to renew the financial advisor services agreement with Hilltop Securities, Inc. for the period beginning September 1, 2017 through August 31, 2018, is requested.

Purpose – The financial advisor renders services to the College by providing independent and professional advice regarding the authorization and issuance of indebtedness in various amounts and forms, and in connection with the authorization, sale, issuance and delivery of such indebtedness, and other financial matters.

Justification – Continuation of financial advisory services on various financial matters from Hilltop Securities, Inc. to the College are proposed. The financial advisor is registered with the Securities Exchange Commission and Municipal Securities Rulemaking Board, as required by the Dodd-Frank Act.

Background – The College signed an agreement with First Southwest Company on March 25, 2004, for the period beginning April 1, 2004 and ending March 31, 2009. The College subsequently modified the renewal anniversary date to August 31, 2009 so that it may coincide with the College's fiscal year end. On February 26, 2013 the Board of Trustees approved the First Amendment to Financial Advisory Agreement which indicated that, effective April 1, 2013, the anniversary date for renewals would be September 1 of each year. On January 22, 2016, Hilltop Securities, Inc. assumed all rights and obligations per the merger with First Southwest Company, LLC. On July 26, 2016, a renewal of the agreement with First Southwest (FirstSouthwest) a Division of Hilltop Securities, Inc. for the period beginning September 1, 2016 and ending August 31, 2017 was approved by the Board of Trustees.

Under the financial advisor services agreement, either party must notify the other party in writing at least thirty (30) days in advance of the applicable anniversary date if the agreement will not be renewed. Otherwise, the agreement will be automatically renewed on the fifth anniversary of the date thereof for an additional one (1) year period and thereafter will be automatically renewed on each anniversary date for successive one (1) year periods.

Funding Source – The fee schedule remains the same and fees are payable only upon issuance of bonds as approved by the Board of Trustees. Otherwise, there is no annual charge to the College for financial advisory services.

Reviewers – Agreement was reviewed by the Vice President for Finance and Administrative Services, Comptroller, and Purchasing Department.

Enclosed Documents – A copy of the amended and modified agreement follows in the packet for the Board's information and review.

Dr. Shirley A. Reed, President, and Mary Elizondo, Vice President for Finance and Administrative Services, will be present at Board Meeting to address any questions by the Trustees.

The Finance, Audit, and Human Resources Committee recommended Board approval to renew the financial advisor services agreement with Hilltop Securities, Inc. for the period beginning September 1, 2017 through August 31, 2018, as presented.

**Recommendation:**

It is recommended that the Board of Trustees of South Texas College approve and authorize renewal of the financial advisor services agreement with Hilltop Securities, Inc. for the period beginning September 1, 2017 through August 31, 2018, as presented.

**The following Minute Order is proposed for consideration by the Board of Trustees:**

The Board of Trustees approves and authorizes renewal of the financial advisor services agreement with Hilltop Securities, Inc. for the period beginning September 1, 2017 through August 31, 2018, as presented.

**Approval Recommended:**

**Shirley A. Reed, M.B.A., Ed.D.**  
**President**

Finance and Administrative Services  
3201 W. Pecan Blvd. • McAllen, TX 78501

(956) 872-3558  
Fax (956) 872-8304

July 7, 2016

Hilltop Securities Inc.  
Attn: Ms. Anne Burger Entrekin  
70 NE Loop 410 Suite 710  
San Antonio, TX 78216

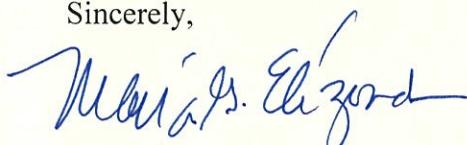
Dear Ms. Burger Entrekin:

On July 28, 2015, South Texas College renewed the contract with First Southwest Company for Financial Advisor Services. As per your communication, we acknowledge that First Southwest Company merged with and into its common control affiliate, Hilltop Securities Inc. This change will be presented to our Board of Trustees at the July 26, 2016 Board Meeting for approval.

We are currently in the last few months of the current contract and would like to renew for an additional one-year period. The renewal period will be from September 1, 2016 through August 31, 2017.

We are requesting that you respond to us in writing if this would be acceptable to your company. For your convenience, we are providing a place for your signature approval at the bottom of the letter. If in acceptance of this extension, you may sign where indicated. The letter may be return via fax at (956) 872-8304 or email to Nancy Ozuna at [nancyc@southtexascollege.edu](mailto:nancyc@southtexascollege.edu).

Sincerely,



Maria G. Elizondo, MBA, CFE, CGMA, CPA  
Vice President for Finance and Administrative Services  
[marye@southtexascollege.edu](mailto:marye@southtexascollege.edu)

Renewal of contract accepted through August 31, 2017 with no change in terms and conditions as per the South Texas College previously submitted.

Authorized Signature: Anne Burger Entrekin

Name Printed: Anne Burger Entrekin

Date: July 7, 2016





**Brian Wittneben**

Secretary, General Counsel  
Legal Department

June 29, 2016

Ms. Alma Church  
Accounting Group Manager  
South Texas College  
Business Office  
3201 West Pecan Blvd.  
McAllen, Texas 78501

Re: First Southwest Company Merger with and into Hilltop Securities Inc.

Dear Ms. Church:

Effective January 22, 2016, First Southwest Company, LLC ("FirstSouthwest"), merged with and into its common control affiliate, Hilltop Securities Inc. ("HilltopSecurities"). As the surviving entity, HilltopSecurities assumed all rights and obligations of FirstSouthwest pursuant to the Agreement and Plan of Merger dated January 22, 2016, a copy of which is enclosed with this letter. Effective as of the date of the merger, HilltopSecurities began providing its municipal advisory services under the brand name, FirstSouthwest, a Division of Hilltop Securities. However, the legal contracting entity is now Hilltop Securities Inc.

HilltopSecurities hereby confirms its agreement to assume all rights and obligations of FirstSouthwest under the Financial Advisory Agreement by and between FirstSouthwest and South Texas Community College District with no change to the terms set forth therein. Also enclosed for your reference is a certified copy of the Merger Certificate as well as Form W-9, which shows the firm's new FEIN.

Sincerely yours,

Brian Wittneben  
Secretary, General Counsel

Encls.

cc: Anne Burger Entrekin

## FINANCIAL ADVISORY AGREEMENT

This Financial Advisory Agreement (the "Agreement") is made and entered into by and between South Texas Community College District ("Issuer") and First Southwest Company ("FSC") effective as of the date executed by the Issuer as set forth on the signature page hereof.

### WITNESSETH:

WHEREAS, the Issuer will have under consideration from time to time the authorization and issuance of indebtedness in amounts and forms which cannot presently be determined and, in connection with the authorization, sale, issuance and delivery of such indebtedness, Issuer desires to retain an independent financial advisor; and

WHEREAS, the Issuer desires to obtain the professional services of FSC to advise the Issuer regarding the issuance and sale of certain evidences of indebtedness or debt obligations that may be authorized and issued or otherwise created or assumed by the Issuer (hereinafter referred to collectively as the "Debt Instruments") from time to time during the period in which this Agreement shall be effective; and

WHEREAS, FSC, as a registered municipal advisor with the Municipal Securities Rulemaking Board and the United States Securities and Exchange Commission, is willing to provide its professional services and its facilities as financial advisor in connection with all programs of financing as may be considered and authorized by Issuer during the period in which this Agreement shall be effective.

NOW, THEREFORE, the Issuer and FSC, in consideration of the mutual covenants and agreements herein contained and other good and valuable consideration, do hereby agree as follows:

### SECTION I DESCRIPTION OF SERVICES

Upon the request of an authorized representative of the Issuer, FSC agrees to perform the financial advisory services stated in the following provisions of this Section I; and for having rendered such services, the Issuer agrees to pay to FSC the compensation as provided in Section V hereof.

A. Financial Planning. At the direction of Issuer, FSC shall:

1. Survey and Analysis. Conduct a survey of the financial resources of the Issuer to determine the extent of its capacity to authorize, issue and service any Debt Instruments contemplated. This survey will include an analysis of any existing debt structure as compared with the existing and projected sources of revenues which may be pledged to secure payment of debt service and, where appropriate, will include a study of the trend of the assessed valuation, taxing power and present and future taxing requirements of the Issuer. In the event revenues of existing or projected facilities operated by the Issuer are to be pledged to repayment of the Debt Instruments then under consideration, the survey will take into account any outstanding indebtedness payable from the revenues thereof, additional revenues to be available from any proposed rate increases and additional revenues, as projected by consulting engineers employed by the Issuer, resulting from improvements to be financed by the Debt Instruments under consideration.
2. Future Financings. Consider and analyze future financing needs as projected by the Issuer's staff and consulting engineers or other experts, if any, employed by the Issuer.
3. Recommendations for Debt Instruments. On the basis of the information developed by the survey described above, and other information and experience available, submit to the Issuer recommendations regarding the Debt Instruments under consideration, including such elements as the date of issue, interest payment dates, schedule of principal maturities, options of prior payment, security provisions, and such other provisions as may be appropriate in order to make the issue attractive to investors while achieving the objectives of the Issuer. All recommendations will be consistent with the goal of designing the Debt Instruments to be sold on terms which are advantageous to the Issuer, including the lowest interest cost consistent with all other considerations.
4. Market Information. Advise the Issuer of our interpretation of current bond market conditions, other related forthcoming bond issues and general information, with economic data, which might normally be expected to influence interest rates or bidding conditions so that the date of sale of the Debt Instruments may be set at a favorable time.
5. Elections. In the event it is necessary to hold an election to authorize the Debt Instruments then under consideration, FSC will assist in coordinating the assembly of such data as may be required for the preparation of necessary petitions, orders, resolutions, ordinances, notices and certificates in connection with the election, including assistance in the

transmission of such data to a firm of municipal bond attorneys ("Bond Counsel") retained by the Issuer.

B. Debt Management and Financial Implementation. At the direction of Issuer, FSC shall:

1. Method of Sale. Evaluate the particular financing being contemplated, giving consideration to the complexity, market acceptance, rating, size and structure in order to make a recommendation as to an appropriate method of sale, and:

a. If the Debt Instruments are to be sold by an advertised competitive sale, FSC will:

(1) Supervise the sale of the Debt Instruments, reserving the right, alone or in conjunction with others, to submit a bid for any Debt Instruments issued under this Agreement which the Issuer advertises for competitive bids; however, in keeping with the provisions of Rule G-23 of the Municipal Securities Rulemaking Board, FSC will request and obtain written consent to bid prior to submitting a bid, in any instance wherein FSC elects to bid, for any installment of such Debt Instruments;

(2) Disseminate information to prospective bidders, organize such informational meetings as may be necessary, and facilitate prospective bidders' efforts in making timely submission of proper bids;

(3) Assist the staff of the Issuer in coordinating the receipt of bids, the safekeeping of good faith checks and the tabulation and comparison of submitted bids; and

(4) Advise the Issuer regarding the best bid and provide advice regarding acceptance or rejection of the bids.

b. If the Debt Instruments are to be sold by negotiated sale, FSC will:

(1) Recommend for Issuer's final approval and acceptance one or more investment banking firms as managers of an underwriting syndicate for the purpose of negotiating the purchase of the Debt Instruments.

(2) Cooperate with and assist any selected managing underwriter and their counsel in connection with their efforts to prepare any Official Statement or Offering Memorandum. FSC will cooperate with and assist the underwriters in the

preparation of a bond purchase contract, an underwriters agreement and other related documents. The costs incurred in such efforts, including the printing of the documents, will be paid in accordance with the terms of the Issuer's agreement with the underwriters, but shall not be or become an obligation of FSC, except to the extent specifically provided otherwise in this Agreement or assumed in writing by FSC.

(3) Assist the staff of the Issuer in the safekeeping of any good faith checks, to the extent there are any such, and provide a cost comparison, for both expenses and interest which are suggested by the underwriters, to the then current market.

(4) Advise the Issuer as to the fairness of the price offered by the underwriters.

2. Offering Documents. Coordinate the preparation of the notice of sale and bidding instructions, official statement, official bid form and such other documents as may be required and submit all such documents to the Issuer for examination, approval and certification. After such examination, approval and certification, FSC shall provide the Issuer with a supply of all such documents sufficient to its needs and distribute by mail or, where appropriate, by electronic delivery, sets of the same to prospective purchasers of the Debt Instruments. Also, FSC shall provide copies of the final Official Statement to the purchaser of the Debt Instruments in accordance with the Notice of Sale and Bidding Instructions.

3. Credit Ratings. Make recommendations to the Issuer as to the advisability of obtaining a credit rating, or ratings, for the Debt Instruments and, when directed by the Issuer, coordinate the preparation of such information as may be appropriate for submission to the rating agency, or agencies. In those cases where the advisability of personal presentation of information to the rating agency, or agencies, may be indicated, FSC will arrange for such personal presentations, utilizing such composition of representatives from the Issuer as may be finally approved or directed by the Issuer.

4. Trustee, Paying Agent, Registrar. Upon request, counsel with the Issuer in the selection of a Trustee and/or Paying Agent/Registrar for the Debt Instruments, and assist in the negotiation of agreements pertinent to these services and the fees incident thereto.

5. Financial Publications. When appropriate, advise financial publications of the forthcoming sale of the Debt Instruments and provide them with all pertinent information.

6. Consultants. After consulting with and receiving directions from the Issuer, arrange for such reports and opinions of recognized independent consultants as may be appropriate for the successful marketing of the Debt Instruments.
7. Auditors. In the event formal verification by an independent auditor of any calculations incident to the Debt Instruments is required, make arrangements for such services.
8. Issuer Meetings. Attend meetings of the governing body of the Issuer, its staff, representatives or committees as requested at all times when FSC may be of assistance or service and the subject of financing is to be discussed.
9. Printing. To the extent authorized by the Issuer, coordinate all work incident to printing of the offering documents and the Debt Instruments.
10. Bond Counsel. Maintain liaison with Bond Counsel in the preparation of all legal documents pertaining to the authorization, sale and issuance of the Debt Instruments.
11. Changes in Laws. Provide to the Issuer copies of proposed or enacted changes in federal and state laws, rules and regulations having, or expected to have, a significant effect on the municipal bond market of which FSC becomes aware in the ordinary course of its business, it being understood that FSC does not and may not act as an attorney for, or provide legal advice or services to, the Issuer.
12. Delivery of Debt Instruments. As soon as a bid for the Debt Instruments is accepted by the Issuer, coordinate the efforts of all concerned to the end that the Debt Instruments may be delivered and paid for as expeditiously as possible and assist the Issuer in the preparation or verification of final closing figures incident to the delivery of the Debt Instruments.
13. Debt Service Schedule; Authorizing Resolution. After the closing of the sale and delivery of the Debt Instruments, deliver to the Issuer a schedule of annual debt service requirements for the Debt Instruments and, in coordination with Bond Counsel, assure that the paying agent/registrar and/or trustee has been provided with a copy of the authorizing ordinance, order or resolution.

## SECTION II

### OTHER AVAILABLE SERVICES

In addition to the services set forth and described in Section I herein above, FSC agrees to make available to Issuer the following services, when so requested by the Issuer and subject to the agreement by Issuer and FSC regarding the compensation, if any, to be paid for such services, it being understood and agreed that the services set forth in this Section II shall require further agreement as to the compensation to be received by FSC for such services:

1. Investment of Funds. From time to time, as an incident to the other services provided hereunder as financial advisor, FSC may purchase such investments as may be directed and authorized by Issuer to be purchased, it being understood that FSC will be compensated in the normal and customary manner for each such transaction. In any instance wherein FSC may become entitled to receive fees or other compensation in any form from a third party with respect to these investment activities on behalf of Issuer, we will disclose to Issuer the nature and, to the extent such is known, the amount of any such compensation so that Issuer may consider the information in making its investment decision. It is understood and agreed that FSC is a duly licensed broker/dealer and is affiliated with First Southwest Asset Management, Inc. ("FSAMI"), a duly registered investment advisor. Issuer may, from time to time, utilize the broker/dealer services of FSC and/or the investment advisory services of FSAMI with respect to matters which do not involve or affect the financial advisory services referenced in this Agreement. The terms and conditions of the engagement of FSC and/or FSAMI to provide such services shall be determined by mutual agreement at the time such services are requested.
2. Exercising Calls and Refunding. Provide advice and assistance with regard to exercising any call and/or refunding of any outstanding Debt Instruments.
3. Capital Improvements Programs. Provide advice and assistance in the development of any capital improvements programs of the Issuer.
4. Long-Range Planning. Provide advice and assistance in the development of other long-range financing plans of the Issuer.
5. Post-Sale Services. Subsequent to the sale and delivery of Debt Instruments, review the transaction and transaction documentation with legal counsel for the Issuer, Bond Counsel, auditors and other experts and consultants retained by the Issuer and assist in developing appropriate responses to legal processes, audit procedures, inquiries, internal reviews and similar matters.

### **SECTION III TERM OF AGREEMENT**

This Agreement shall become effective as of the date executed by the Issuer as set forth on the signature page hereof and, unless terminated by either party pursuant to Section IV of this Agreement, shall remain in effect thereafter for a period of five (5) years from such date. Unless FSC or Issuer shall notify the other party in writing at least thirty (30) days in advance of the applicable anniversary date that this Agreement will not be renewed, this Agreement will be automatically renewed on the fifth anniversary of the date hereof for an additional one (1) year period and thereafter will be automatically renewed on each anniversary date for successive one (1) year periods.

### **SECTION IV TERMINATION**

This Agreement may be terminated with or without cause by the Issuer or FSC upon the giving of at least thirty (30) days' prior written notice to the other party of its intention to terminate, specifying in such notice the effective date of such termination. In the event of such termination, it is understood and agreed that only the amounts due FSC for services provided and expenses incurred to the date of termination will be due and payable. No penalty will be assessed for termination of this Agreement.

### **SECTION V COMPENSATION AND EXPENSE REIMBURSEMENT**

The fees due to FSC for the services set forth and described in Section I of this Agreement with respect to each issuance of Debt Instruments during the term of this Agreement shall be calculated in accordance with the schedule set forth on Appendix A attached hereto. Unless specifically provided otherwise on Appendix A or in a separate written agreement between Issuer and FSC, such fees, together with any other fees as may have been mutually agreed upon and all expenses for which FSC is entitled to reimbursement, shall become due and payable concurrently with the delivery of the Debt Instruments to the purchaser.

### **SECTION VI MISCELLANEOUS**

1. Choice of Law. This Agreement shall be construed and given effect in accordance with the laws of the State of Texas.



2. Binding Effect; Assignment. This Agreement shall be binding upon and inure to the benefit of the Issuer and FSC, their respective successors and assigns; provided however, neither party hereto may assign or transfer any of its rights or obligations hereunder without the prior written consent of the other party.

3. Entire Agreement. This instrument contains the entire agreement between the parties relating to the rights herein granted and obligations herein assumed. Any oral or written representations or modifications concerning this Agreement shall be of no force or effect except for a subsequent modification in writing signed by all parties hereto.

**FIRST SOUTHWEST COMPANY**

By: Hill A. Feinberg  
Hill A. Feinberg, Chairman and  
Chief Executive Officer

By: Anne Burger Entekin  
Anne Burger Entekin  
Managing Director

**SOUTH TEXAS COMMUNITY  
COLLEGE DISTRICT**

By: Ray de Leon  
Title: Board Chair  
Date: \_\_\_\_\_

**ATTEST:**

[Signature]  
Secretary

## APPENDIX A

The fees due FSC will not exceed those contained in our customary fee schedule as listed below.

Base	Fee -	Any	Issue				\$ 4,500			
Plus	\$7.50	per	\$1,000	up to	\$ 500,000	or	\$ 8,250	for	\$ 500,000	Bonds
Plus	6.50	per	\$1,000	next	500,000	or	11,500	for	1,000,000	Bonds
Plus	4.50	per	\$1,000	next	1,500,000	or	18,250	for	2,500,000	Bonds
Plus	2.50	per	\$1,000	next	2,500,000	or	24,500	for	5,000,000	Bonds
Plus	2.00	per	\$1,000	next	5,000,000	or	34,500	for	10,000,000	Bonds
Plus	1.25	per	\$1,000	over	10,000,000					

The above charges shall be multiplied by 1.25 times for the completion of an application to a federal or state government agency or for the issuance of revenue bonds, reflecting the additional services required.

Fees for Advance Refunding Bond Issues shall be the amount shown plus a 10% additional charge, reflecting the additional services required.

The charges for ancillary services, including computer structuring and official statement printing, shall be levied only for those services which are reasonably necessary in completing the transaction and which are reasonable in amount, unless such charges were incurred at the specific direction of the Issuer.

*The payment of charges for financial advisory services described in Section I of the foregoing Agreement shall be contingent upon the delivery of bonds and shall be due at the time that bonds are delivered. The payment of charges for services described in Section II of the foregoing Agreement shall be due and payable in accordance with the mutual agreement therefor between FSC and Issuer.*

The Issuer shall be responsible for the following expenses, if and when applicable, whether they are charged to the Issuer directly as expenses or charged to the Issuer by FSC as reimbursable expenses:

- Bond counsel
- Bond printing
- Bond ratings
- Computer structuring
- Credit enhancement
- CPA fees for refunding
- Official statement preparation and printing
- Paying agent/registrar/trustee
- Travel expenses
- Underwriter and underwriters counsel
- Miscellaneous, including copy, delivery, and phone charges

*The payment of reimbursable expenses that FSC has assumed on behalf of the Issuer shall NOT be contingent upon the delivery of bonds and shall be due at the time that services are rendered and payable upon receipt of an invoice therefor submitted by FSC.*

**FIRST AMENDMENT TO  
FINANCIAL ADVISORY AGREEMENT**

**WITNESSETH:**

**WHEREAS**, South Texas College (the "Issuer"), and First Southwest Company ("FSC"), previously entered into a certain Financial Advisory Agreement, effective on or about March 25, 2004 (the "Agreement"); and

**WHEREAS**, the Issuer and FSC desire to amend the Agreement modify the term such that the anniversary date for renewal is September 1 of each year.

**NOW THEREFORE**, the Issuer and FSC, in consideration of the mutual covenants and agreements contained in the Agreement and those set forth herein, do hereby agree to amend the Agreement as follows:

**AMENDMENTS**

Section III of the Agreement shall be amended only to add the following sentence at the end of Section III:

"FSC and Issuer hereby agree that anniversary date, as used herein, shall mean September 1."

**MODIFICATIONS**

The Agreement, except as amended by this First Amendment to the Financial Advisory Agreement, remains in effect in all other respects.

**IN WITNESS WHEREOF**, the parties have made and executed this First Amendment to be effective as of April 1, 2013.

**FIRST SOUTHWEST COMPANY**

By: Anne Burger Entekin  
Anne Burger Entekin  
Managing Director

**SOUTH TEXAS COLLEGE**

By: Shirley A. Reed  
Name: Dr. Shirley A. Reed  
Title: President

## **Review and Action as Necessary to Renew the Continuing Disclosure Services Agreement**

Approval to renew the continuing disclosure services agreement with FSC Continuing Disclosure Services, A Division of Hilltop Securities, Inc., for the period beginning September 1, 2017 through August 31, 2022, is requested.

Purpose – The continuing disclosure services are to assist with the disclosure to the investing public, on periodic and continuing basis, including the preparation and submission of annual reports and the reporting of certain specified events as fully set forth in the undertakings and as contemplated by the provisions of Securities and Exchange Commission Rule 15c2-12 as amended (“the Rule”). To assist on the filing of reports with Municipal Securities Rulemaking Board’s (“MSRB”), Electronic Municipal Market Access (“EMMA”), appropriate State Information Depository (“SID”), rating agencies, and other entities, including preparation and distribution of each notice Material Event Notice filing concerning occurrence of an Event or noncompliance with the Rule.

Justification – Continuation of continuing disclosure services from FSC Continuing Disclosure Services, a Division of Hilltop Securities, Inc. to the College are proposed.

Background – On May 31, 2012, the Board of Trustees approved the renewal of the FSC Continuing Disclosure Services, A Division of Hilltop Securities, Inc., for the period beginning September 1, 2012 and ending August 31, 2017.

The College was notified that effective January 22, 2016, First Southwest Asset Management, LLC merged with Hilltop Securities, Inc. As the surviving entity, Hilltop Securities assumed all rights and obligations of First Southwest pursuant to the merger agreement. This includes assumption of the rights and obligations of the agreement First Southwest entered into with South Texas College.

Under the continuing disclosure services agreement, the College or FSC Continuing Disclosure Services shall notify the other party in writing at least thirty (30) days in advance of the applicable anniversary date that this Agreement will not be renewed, this Agreement will be automatically renewed on the fifth anniversary of the date hereof for an additional one (1) year period and thereafter will be automatically renewed on each anniversary date for successive one (1) year periods.

Funding Source – The annual fee for assistance in preparation and distribution of each annual report and audited annual financial reports is \$3,500 per year and \$500 minimum fee for assistance in preparation and distribution of each notice Material Event Notice Filing concerning occurrence of an Event or noncompliance with the Rule; in addition, a fee of \$125 per hour for all time in excess of five (5) hours spent in assisting with

preparation and distribution. Funds for this expenditure are budgeted in the Bond/Arbitrage/Disclosure account for FY2017-2018, pending board approval of the budget.

Reviewers – Agreement was reviewed by the Vice President for Finance and Administrative Services, Comptroller, and Purchasing Department.

Enclosed Documents – A copy of the continuing disclosure services agreement follows in the packet for the Board's information and review.

Dr. Shirley A. Reed, President, and Mary Elizondo, Vice President for Finance and Administrative Services, will be present at the Board Meeting to address any questions by the committee.

The Finance, Audit, and Human Resources Committee recommended Board approval to renew the continuing disclosure services agreement with FSC Continuing Disclosure Services, A Division of Hilltop Securities, Inc., for the period beginning September 1, 2017 through August 31, 2022, as presented.

**Recommendation:**

It is recommended that the Board of Trustees of South Texas College approve and authorize renewal of the continuing disclosure services agreement with FSC Continuing Disclosure Services, A Division of Hilltop Securities, Inc., for the period beginning September 1, 2017 through August 31, 2022, as presented.

**The following Minute Order is proposed for consideration by the Board of Trustees:**

The Board of Trustees approves and authorizes renewal of the continuing disclosure services agreement with FSC Continuing Disclosure Services, A Division of Hilltop Securities, Inc., for the period beginning September 1, 2017 through August 31, 2022, as presented.

**Approval Recommended:**

**Shirley A. Reed, M.B.A., Ed.D.**  
**President**

**AGREEMENT  
FOR  
CONTINUING DISCLOSURE SERVICES  
BY AND BETWEEN**

**SOUTH TEXAS COLLEGE DISTRICT  
(HEREINAFTER REFERRED TO AS THE “ISSUER”)**

**AND  
FSC CONTINUING DISCLOSURE SERVICES,  
A DIVISION OF HILLTOP SECURITIES INC.**

In connection with the sale and delivery of certain bonds, notes, certificates, or other municipal obligations (the “Bonds”), the Issuer has made certain undertakings to disclose to the investing public, on a periodic and continuing basis, certain information, as more fully set forth in such undertakings and as contemplated by the provisions of Securities and Exchange Commission Rule 15c2-12, as amended (the “Rule”).

The Issuer has agreed to engage FSC Continuing Disclosure Services, a Division of Hilltop Securities Inc. (“Continuing Disclosure Services”), to assist it with these continuing disclosure obligations, for the consideration and on the terms and conditions set forth herein, including the preparation and submission of annual reports (the “Annual Reports”) and the reporting of certain specified events (the “Events”), which are set forth in the Issuer’s undertakings, the Rule and in Subsection 2c. below.

This agreement (the “Agreement”) between the Issuer and the Continuing Disclosure Services shall become effective as of the date of its acceptance as provided for below.

The parties agree as follows:

1. This Agreement shall apply to all issues of Bonds delivered subsequent to the effective date of the continuing disclosure requirements as specified in the Rule, to the extent that any particular issue does not qualify for exceptions to the continuing disclosure requirements of the Rule.
2. Continuing Disclosure Services agrees to perform the following in connection with providing services relating to the Issuer’s continuing disclosure obligations:
  - a. assist the Issuer in compiling data determined or selected by the Issuer to be disclosed;
  - b. assist the Issuer in identifying other information to be considered by Issuer for continuing disclosure reporting purposes;
  - c. assist the Issuer in preparing the presentation of such information, to include Annual Reports containing financial information and operating data of the type provided in the final official statement of applicable issues, and Material Event Notices concerning the occurrence of the specified Events and other items listed below:
    - 1) Principal and interest payment delinquencies
    - 2) Non-payment related defaults
    - 3) Unscheduled draws on debt service reserves reflecting financial difficulties
    - 4) Unscheduled draws on credit enhancements reflecting financial difficulties

- 5) Substitution of credit or liquidity providers, or their failure to perform
  - 6) Adverse tax opinions or events affecting the tax-exempt status of the security
  - 7) Modifications to rights of security holders
  - 8) Bond calls
  - 9) Defeasances
  - 10) Release, substitution, or sale of property securing repayment of the securities
  - 11) Rating changes
  - 12) The issuance by the IRS of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB) or other material notices or determinations with respect to the tax status of the securities of the Issuer
  - 13) Tender offers
  - 14) Bankruptcy, insolvency, receivership or similar proceeding
  - 15) Mergers, consolidations, acquisitions, the sale of all or substantially all of the assets of the obligated person or their termination
  - 16) Appointment of a successor or additional trustee or the change of the name of a trustee
  - 17) Noncompliance with the Rule
- d. assist the Issuer in distributing or filing, in the Issuer's name, the above mentioned Annual Reports, notices and audited annual financial statements to the Municipal Securities Rulemaking Board's ("MSRB") Electronic Municipal Market Access ("EMMA"), appropriate State Information Depository ("SID"), rating agencies, and other entities, as required by the Issuer's continuing disclosure obligations.
  - e. provide to the Issuer confirmation of distribution or dissemination of reports and notices.

3. Issuer acknowledges and agrees to the following:

- a. Continuing Disclosure Services will be compensated for the performance of services with respect to assisting the Issuer with preparation and submission of continuing disclosure reports in accordance with the schedule as set forth below:
  1. \$3,500 per year for assistance in preparation and distribution of each annual report and assistance in distribution of audited annual financial statements, if Issuer is not exempt from filing reports with EMMA, and Material Event Notice Filings, or
  2. \$500 minimum fee for assistance in preparation and distribution of each notice Material Event Notice Filing concerning occurrence of an Event or noncompliance with the Rule; in addition, a fee of \$125 per hour for all time in excess of five (5) hours spent in assisting with preparation and distribution of each Material Event Notice concerning occurrence of an Event or noncompliance with the Rule.
- b. Issuer will provide to Continuing Disclosure Services, and Continuing Disclosure Services shall be entitled to rely upon, all information regarding the issuance of the Bonds, including the final official statement and the Issuer's commitment or undertaking regarding continuing disclosure as contained in the resolution authorizing issuance of the Bonds or separate contract or agreement; annual financial information and operating data of the type provided in the final official statement; information concerning the occurrence

of an Event or noncompliance with the Rule; and any other information necessary to prepare continuing disclosure reports.

- c. Issuer will provide to Continuing Disclosure Services, and Continuing Disclosure Services shall be entitled to rely upon, annual written confirmation of all outstanding Bond issues for which the Issuer has a continuing disclosure obligation.
  - d. Issuer will provide to Continuing Disclosure Services all information required for preparation of each Annual Report, including financial information and operating data of the type provided in the final official statement and other information deemed necessary by Issuer, no later than 45 days prior to the date on which each Annual Report is due.
  - e. Issuer will provide full and complete copies of the audited annual financial statement no later than ten (10) days prior to the date on which it is due.
  - f. Issuer will notify Continuing Disclosure Services immediately upon the occurrence or immediately upon the Issuer's knowledge of the occurrence of each Event or noncompliance with the Rule, and the Issuer will immediately provide all information necessary for preparation of the notice of occurrence of each such Event or noncompliance with the Rule.
  - g. Issuer shall have the sole responsibility for determining the disclosure to be made in all cases. The Issuer shall review and provide approval of the content and form of all continuing disclosure reports and notices, with the exception of the following, which will be filed automatically on the Issuer's behalf, unless the Issuer has notified Continuing Disclosure Services otherwise in writing: bond calls, defeasances, and rating changes. In the event of a disagreement between the Issuer and Continuing Disclosure Services regarding the disclosure to be made, either the Issuer or Continuing Disclosure Services may, but neither is obligated to, terminate this Agreement by written notice to the other party.
  - h. A separate Annual Report will be prepared and distributed for each type of security pledge in effect for outstanding financing issues or Bonds of the Issuer.
  - i. Issuer will inform Continuing Disclosure Services of the retirement of any Bonds included under the scope of this Agreement within 30 days of such retirement.
4. In the event that Continuing Disclosure Services and the Issuer determine that advice of counsel is appropriate with respect to any question concerning disclosure, then (i) the Issuer may consult with its counsel, or (ii) the Issuer may authorize Continuing Disclosure Services to seek legal advice from independent counsel regarding the disclosure. The Issuer agrees that it shall be responsible for the fees and expenses of its own counsel. The Issuer agrees to reimburse Continuing Disclosure Services the fees and expenses of independent counsel, if paid by Continuing Disclosure Services, for advice rendered pursuant to authorization by the Issuer.
5. To the extent permitted by law, the Issuer agrees to hold harmless and to indemnify Continuing Disclosure Services and its employees, affiliates, officers, directors, and agents from and against any and all claims, damages, losses, liabilities, reasonable costs and expenses whatsoever, including attorneys' fees and expenses ("Losses and Expenses") that Continuing Disclosure Services may incur by reason of or in connection with the distribution of information in the



disclosure reports in accordance with this Agreement, except to the extent such Losses and Expenses result directly from Continuing Disclosure Services' willful misconduct or gross negligence in the distribution of such information.

In the event that such Losses and Expenses are attributable to the concurrent negligence or other fault of both the Issuer and Continuing Disclosure Services, each party shall bear proportionate responsibility for the degree of negligence or other fault attributable to each. Notwithstanding the foregoing, Continuing Disclosure Services, shall not be obligated to contribute any amount hereunder that exceeds the amount of fees previously received by Continuing Disclosure Services pursuant to this Agreement.

6. The fees and expenses due to Continuing Disclosure Services in providing Continuing Disclosure Services shall be calculated in accordance with Section 3a. of this Agreement. The fees will be invoiced each year during the term of the Agreement, unless terminated earlier, and fees will be payable within 30 days of receipt of invoice, except that the fees for the first year's service will be invoiced and be payable upon acceptance of this Agreement.

In addition, the Issuer agrees to reimburse Continuing Disclosure Services for the following expenses: (i) legal fees and expenses of counsel incurred by Continuing Disclosure Services pursuant to the terms of Section 4. above, and (ii) other out-of-pocket expenses reasonably incurred by Continuing Disclosure Services in performing its obligations hereunder. The Issuer shall remit payment for expenses to Continuing Disclosure Services within 30 days of receipt of invoice.

7. **Bonds Issued Subsequent to Agreement:** The provisions of this Agreement will include additional municipal bonds and financings (including financing lease obligations) issued during the stated term of this Agreement, if such bonds are subject to the continuing disclosure requirements. In this connection, the Issuer agrees that the Issuer will notify Continuing Disclosure Services of any municipal bonds and financing (including financing lease obligations) issued by the Issuer during any fiscal year of the Issuer during the term of this Agreement, and will provide Continuing Disclosure Services with such information as shall be necessary in order for Continuing Disclosure Services to perform the services contracted for hereunder.
8. **Effective Dates of Agreement:** This Agreement shall become effective as of the date of acceptance by the Issuer as set out below and remain in effect thereafter for a period of five (5) years from the date of acceptance. Unless Continuing Disclosure Services or Issuer shall notify the other party in writing at least thirty (30) days in advance of the applicable anniversary date that this Agreement will not be renewed, this Agreement will be automatically renewed on the fifth anniversary of the date hereof for an additional one (1) year period and thereafter will be automatically renewed on each anniversary date for successive one (1) year periods. This agreement may be terminated with or without cause by the Issuer or Continuing Disclosure Services upon thirty (30) days' written notice to the other party. In the event of such termination, it is understood and agreed that only the amounts due to Continuing Disclosure Services for services provided and expenses incurred to and including the date of termination will be due and payable. No penalty will be assessed for termination of this Agreement. In the event this Agreement is terminated prior to its stated term, all records provided to Continuing Disclosure Services by the Issuer shall be returned to the Issuer as soon as practicable. In addition, the parties hereto agree that upon termination of this Agreement Continuing Disclosure Services shall have

no continuing obligation to the Issuer regarding any service contemplated herein. Notwithstanding the foregoing, all indemnification, hold harmless and/or contribution obligations, pursuant to Section 5 of this Agreement, shall survive any termination, regardless of whether the termination occurs as a result of the expiration of the term hereof or the Agreement is terminated sooner by either the Issuer or Continuing Disclosure Services under this Section 8, pursuant to Subsection 3.g., or otherwise.

### **Provision of Notices**

Provision of information, delivery of certification and notices of Events and noncompliance with the Rule, unless directed otherwise in writing, shall be sent to:

South Texas College District  
3201 West Pecan Boulevard  
McAllen, TX 78501  
Ms. Maria Elizondo  
Vice President for Finance and Administrative Services  
Phone: (956) 872-3558  
Email: marye@southtexascollege.edu

FSC Continuing Disclosure Services, a Division of Hilltop Securities Inc.

1201 Elm Street, 35<sup>th</sup> Floor  
Dallas, Texas 75270  
Attention: Tanya Calvit  
Director for Continuing Disclosure  
Phone: (214) 953-4037  
Fax: (214) 953-4050  
Email: tanya.calvit@hilltopsecurities.com

## Acceptance of Agreement

9. This Agreement is submitted in triplicate originals. When accepted by the Issuer, it will constitute the entire Agreement between the Issuer and Continuing Disclosure Services for the purposes and the consideration specified above.

Acceptance will be indicated on all copies and returned to Continuing Disclosure Services. An executed original will be returned for your files.

Respectfully submitted,

FSC Continuing Disclosure Services, a Division of Hilltop Securities Inc.

By \_\_\_\_\_  
Hill A. Feinberg  
Chairman and Chief Executive Officer

By \_\_\_\_\_  
Tanya Calvit  
Director

Date \_\_\_\_\_

### ACCEPTANCE CLAUSE

The above and foregoing is hereby in all things accepted and approved by the Issuer, on this the \_\_\_\_\_ day of \_\_\_\_\_, 2017.

By \_\_\_\_\_  
Authorized Representative

\_\_\_\_\_  
Title

## **Review and Action as Necessary to Renew the Arbitrage Rebate Compliance Services Agreement**

Approval to renew the arbitrage rebate compliance services agreement with First Southwest Asset Management, LLC A Hilltop Holding Company, for the period beginning September 1, 2017 through August 31, 2022, is requested.

Purpose – The arbitrage rebate compliance services are to provide professional services in determining the Arbitrage Amount, to cooperate fully with the College in reviewing the schedule of investments made with proceeds from the Obligations and other funds under Treasury Regulations Section 1.148, to perform calculations to determine the Arbitrage Amount under Section 148(f)(2) of the Code, and to provide a report specifying the Arbitrage Amount.

Justification – Continuation of arbitrage rebate compliance services from First Southwest Asset Management, LLC A Hilltop Holding Company to the College are proposed.

Background – On May 31, 2012, the Board of Trustees approved the renewal of the First Southwest Asset Management, LLC Agreement, for the period beginning September 1, 2012 and ending August 31, 2017.

The College was notified that effective January 22, 2016, First Southwest Asset Management, LLC merged with Hilltop Securities, Inc. As the surviving entity, Hilltop Securities assumed all rights and obligations of First Southwest pursuant to the merger agreement. This includes assumption of the rights and obligations of the agreement First Southwest entered into with South Texas College.

Under the arbitrage rebate compliance agreement, this agreement may terminate by either party with or without cause upon thirty (30) days prior written notice to the other party.

Funding Source – The base fee per calculation of \$1,200 per issue per calculation year and IRS Refund Request services of update calculation, prepare refunds request package, and assist in responding to subsequent IRS Information Requests of \$750. Funds for this expenditure are budgeted in the Bond/Arbitrage/Disclosure account for FY2017-2018, pending board approval of the budget.

Reviewers – Agreement was reviewed by the Vice President for Finance and Administrative Services, Comptroller, and Purchasing Department.

Enclosed Documents – A copy of the arbitrage rebate compliance services agreement follows in the packet for the Board's information and review.

Dr. Shirley A. Reed, President, and Mary Elizondo, Vice President for Finance and Administrative Services, will be present at the Board Meeting to address any questions by the committee.

The Finance, Audit, and Human Resources Committee recommended Board approval to renew the arbitrage rebate compliance services agreement with First Southwest Asset Management, LLC A Hilltop Holding Company, for the period beginning September 1, 2017 through August 31, 2022, as presented.

**Recommendation:**

It is recommended that the Board of Trustees of South Texas College approve and authorize renewal of the arbitrage rebate compliance services agreement with First Southwest Asset Management, LLC A Hilltop Holding Company, for the period beginning September 1, 2017 through August 31, 2022, as presented.

**The following Minute Order is proposed for consideration by the Board of Trustees:**

The Board of Trustees approves and authorizes renewal of the arbitrage rebate compliance services agreement with First Southwest Asset Management, LLC A Hilltop Holding Company, for the period beginning September 1, 2017 through August 31, 2022, as presented.

**Approval Recommended:**

**Shirley A. Reed, M.B.A., Ed.D.**  
**President**

Rebecca Vega

Director

Arbitrage Rebate Compliance Services

March 9, 2017

Ms. Mary Elizondo  
Vice President for Finance and  
Administrative Services  
South Texas College  
P.O. Box 9500  
McAllen, Texas 78502-9501

Dear Ms. Elizondo:

We recently noted that our contract to perform arbitrage rebate services between the South Texas College and First Southwest Asset Management, LLC ("FSAM") will expire on August 31, 2017. Thanks to clients such as you, FSAM has gained a national reputation as a leading provider of arbitrage rebate compliance services.

FSAM has been providing comprehensive arbitrage rebate compliance services to the College since September 1997, and we value the opportunity to be of continued service to the College. We are committed to continuing to provide the College with a full range of compliance services tailored to the needs of the College.

We have enclosed two copies of the arbitrage rebate renewal contract, for your review. As you will note, we are proposing a base fee per calculation of \$1,200.00 per issue per calculation year. While we would rather not have to raise fees, it is a business motivated decision. In December of 2010, FSAM voluntarily lowered the College's rebate fees by 53%. That was done in an effort to share the reduced complexity of the investment options and strategies in the then current economic environment. We continue to believe that the College deserves to share in the benefit of the less time required to perform rebate calculations in this investment environment. However, the people costs of our business continue to increase. As a result, we have taken back a small portion of the 2010 fee decrease. Even after the current fee increase, the College's net fee reduction is 40%.

We have enclosed an executed Conflict of Interest Questionnaire (Form CIQ) for your records.

Pursuant to recent legislation known as H.B. 1295, certain Texas governmental entities and state agencies are required to obtain a completed Texas Ethics Commission Form 1295, Certificate of

111622-1

Hilltop Securities Inc.  
1201 Elm Street  
Suite 3500  
Dallas, Texas 75270

direct 214.953.4022  
toll free 800.678.3792  
fax 214.840.5040  
Rebecca.Vega@HilltopSecurities.com  
HilltopSecurities.com

Interested Parties, from the vendor before entering into a contract that (1) requires an action or vote by the governing body of the entity or agency, or (2) has a value of at least \$1 million. It is our belief that this statute does not apply to this contract for arbitrage rebate compliance services. If the College is subject to this legislation and you are required to receive Form 1295 before entering into a contract with our firm, please let me know and one will be provided.

It is truly our privilege to partner with the College to ensure that current and future bond issues comply with the arbitrage rebate and yield restriction rules. At your convenience, please return one executed copy to us and retain the other executed copy for your records.

Should you have any questions, please do not hesitate to contact me at (800) 678-3792 or directly at (214) 953-4022.

Sincerely,



Rebecca Vega



**CONFLICT OF INTEREST QUESTIONNAIRE****FORM CIQ****For vendor doing business with local governmental entity**

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code.

A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

**OFFICE USE ONLY**

Date Received

**1 Name of vendor who has a business relationship with local governmental entity.**

First Southwest Asset Management, LLC

**2** ☐ Check this box if you are filing an update to a previously filed questionnaire. (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

**3 Name of local government officer about whom the information is being disclosed.**Not Applicable

Name of Officer

**4 Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.**

A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?

☐

Yes

☐

No

B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?

☐

Yes

☐

No

**5 Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.**

Not Applicable

**6** ☐ Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).

**7** First Southwest Asset Management, LLC

By

Rebecca Case  
Signature of vendor doing business with the governmental entity3/8/2017

Date



**AGREEMENT FOR  
ARBITRAGE REBATE COMPLIANCE SERVICES  
BETWEEN  
SOUTH TEXAS COLLEGE  
(Hereinafter Referred to as the "Issuer")  
AND  
FIRST SOUTHWEST ASSET MANAGEMENT, LLC  
(Hereinafter Referred to as "FSAM")**

It is understood and agreed that the Issuer, in connection with the sale and delivery of certain bonds, notes, certificates, or other tax-exempt obligations (the "**Obligations**"), will have the need to determine to what extent, if any, it will be required to rebate certain investment earnings (the amount of such rebate being referred to herein as the "**Arbitrage Amount**") from the proceeds of the Obligations to the United States of America pursuant to the provisions of Section 148(f)(2) of the Internal Revenue Code of 1986, as amended (the "**Code**"). For purposes of this Agreement, the term "Arbitrage Amount" includes payments made under the election to pay penalty in lieu of rebate for a qualified construction issue under Section 148(f)(4) of the Code.

We are pleased to submit the following proposal for consideration; and if the proposal is accepted by the Issuer, it shall become the agreement (the "**Agreement**") between the Issuer and FSAM effective at the date of its acceptance as provided for herein below.

1. This Agreement shall apply to all issues of tax-exempt Obligations delivered subsequent to the effective date of the rebate requirements under the Code, except for (i) issues which qualify for exceptions to the rebate requirements in accordance with Section 148 of the Code and related Treasury regulations, or (ii) issues excluded by the Issuer in writing in accordance with the further provisions hereof, (iii) new issues effected in a fashion whereby FSAM is unaware of the existence of such issue, (iv) issues in which, for reasons outside the control of FSAM, FSAM is unable to procure the necessary information required to perform such services.

**Covenants of First Southwest Asset Management**

2. We agree to provide our professional services in determining the Arbitrage Amount with regard to the Obligations. The Issuer will assume and pay the fee of FSAM as such fee is set out in Appendix A attached hereto. FSAM shall not be responsible for any extraordinary expenses incurred on behalf of Issuer in connection with providing such professional services, including any costs incident to litigation, mandamus action, test case or other similar legal actions.
3. We agree to perform the following duties in connection with providing arbitrage rebate compliance services:
  - a. To cooperate fully with the Issuer in reviewing the schedule of investments made by the Issuer with (i) proceeds from the Obligations, and (ii) proceeds of other funds of the Issuer which, under Treasury Regulations Section 1.148, or any successor regulations thereto, are subject to the rebate requirements of the Code;
  - b. To perform, or cause to be performed, consistent with the Code and the regulations promulgated thereunder, calculations to determine the Arbitrage Amount under Section 148(f)(2) of the Code; and
  - c. To provide a report to the Issuer specifying the Arbitrage Amount based upon the investment schedule, the calculations of bond yield and investment yield, and other information deemed relevant by FSAM. In undertaking to provide the services set forth in paragraph 2 and this paragraph 3, FSAM does not assume any responsibility for any record retention requirements which the Issuer may have under the Code or other applicable laws, it being understood that the Issuer shall remain responsible for compliance with any such record retention requirements.

## **Covenants of the Issuer**

4. In connection with the performance of the aforesaid duties, the Issuer agrees to the following:
  - a. The fees due to FSAM in providing arbitrage rebate compliance services shall be calculated in accordance with Appendix A attached hereto. The fees will be payable upon delivery of the report prepared by FSAM for each issue of Obligations during the term of this Agreement.
  - b. The Issuer will provide FSAM all information regarding the issuance of the Obligations and the investment of the proceeds therefrom, and any other information necessary in connection with calculating the Arbitrage Amount. FSAM will rely on the information supplied by the Issuer without inquiry, it being understood that FSAM will not conduct an audit or take any other steps to verify the accuracy or authenticity of the information provided by the Issuer.
  - c. The Issuer will notify FSAM in writing of the retirement, prior to the scheduled maturity, of any Obligations included under the scope of this Agreement within 30 days of such retirement. This notification is required to provide sufficient time to comply with Treasury Regulations Section 1.148-3(g) which requires final payment of any Arbitrage Amount within 60 days of the final retirement of the Obligations. In the event the Issuer fails to notify FSAM in a timely manner as provided hereinabove, FSAM shall have no further obligation or responsibility to provide any services under this Agreement with respect to such retired Obligations.
5. In providing the services set forth in this Agreement, it is agreed that FSAM shall not incur any liability for any error of judgment made in good faith by a responsible officer or officers thereof and, except to the limited extent set forth in this paragraph, shall not incur any liability for any other errors or omissions, unless it shall be proved that such error or omission was a result of the gross negligence or willful misconduct of said officer or officers. In the event a payment is assessed by the Internal Revenue Service due to an error by FSAM, the Issuer will be responsible for paying the correct Arbitrage Amount and FSAM's liability shall not exceed the amount of any penalty or interest imposed on the Arbitrage Amount as a result of such error.

## **Obligations Issued Subsequent to Initial Contract**

6. The services contracted for under this Agreement will automatically extend to any additional Obligations (including financing lease obligations) issued during the term of this Agreement, if such Obligations are subject to the rebate requirements under Section 148(f)(2) of the Code. In connection with the issuance of additional Obligations, the Issuer agrees to the following:
  - a. The Issuer will notify or cause the notification, in writing, to FSAM of any tax-exempt financing (including financing lease obligations) issued by the Issuer during any calendar year of this Agreement, and will provide FSAM with such information regarding such Obligations as FSAM may request in connection with its performance of the arbitrage rebate services contracted for hereunder. If such notice is not provided to FSAM with regard to a particular issue, FSAM shall have no obligation to provide any services hereunder with respect to such issue.
  - b. At the option of the Issuer, any additional Obligations to be issued subsequent to the execution of this Agreement may be excluded from the services provided for herein. In order to exclude an issue, the Issuer must notify FSAM in writing of their intent to exclude any specific Obligations from the scope of this Agreement, which exclusion shall be permanent for the full life of the Obligations; and after receipt of such notice, FSAM shall have no obligation to provide any services under this Agreement with respect to such excluded Obligations.

### Effective Date of Agreement

7. This Agreement shall become effective at the date of acceptance by the Issuer as set out herein below and remain in effect until August 31, 2022, provided, however, that this Agreement may be terminated with or without cause by the Issuer or FSAM upon thirty (30) days prior written notice to the other party. In the event of such termination, it is understood and agreed that only the amounts due to FSAM for services provided and extraordinary expenses incurred to and including the date of termination will be due and payable. No penalty will be assessed for termination of this Agreement. In the event this Agreement is terminated prior to the completion of its stated term, all records provided to FSAM with respect to the investment of monies by the Issuer shall be returned to the Issuer as soon as practicable following written request by Issuer. In addition, the parties hereto agree that, upon termination of this Agreement, FSAM shall have no continuing obligation to the Issuer regarding any arbitrage rebate related services contemplated herein, regardless of whether such services have previously been undertaken, completed or performed.

### Acceptance of Agreement

8. This Agreement is submitted in duplicate originals. When accepted by the Issuer in accordance with the terms hereof, it, together with Appendix A attached hereto, will constitute the entire Agreement between the Issuer and FSAM for the purposes and the consideration herein specified. In order for this Agreement to become effective, it must be accepted by the Issuer within sixty (60) days of the date appearing below the signature of FSAM's authorized representative hereon. After the expiration of such 60-day period, acceptance by the Issuer shall only become effective upon delivery of written acknowledgement and reaffirmation by FSAM that the terms and conditions set forth in this Agreement remain acceptable to FSAM.

### Governing Law

9. This Agreement will be governed by and construed in accordance with the laws of the State of Texas, without regard to its principles of conflicts of laws.

Acceptance will be indicated on both copies and the return of one executed copy to First Southwest Asset Management.

Respectfully submitted,

FIRST SOUTHWEST ASSET MANAGEMENT, LLC

By Hill A. Feinberg  
Hill A. Feinberg, Chairman & Chief Executive Officer

Date \_\_\_\_\_

### ISSUER'S ACCEPTANCE CLAUSE

The above and foregoing is hereby in all things accepted and approved by

\_\_\_\_\_, on this the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_.

By \_\_\_\_\_  
Authorized Representative

Title \_\_\_\_\_

Printed Name \_\_\_\_\_



## APPENDIX A - FEES

The Obligations to be covered initially under this contract include all issues of tax-exempt obligations delivered subsequent to the effective dates of the rebate requirements, under the Code, except as set forth in Section I of the Agreement.

The fee for any Obligations under this contract shall only be payable if a computation is required under Section 148(f)(2) of the Code. In the event that any of the Obligations fall within an exclusion to the computation requirement as defined by Section 148 of the Code or related regulations and no calculations were required by FSAM to make that determination, no fee will be charged for such issue. For example, certain obligations are excluded from the rebate computation requirement if the proceeds are spent within specific time periods. In the event a particular issue of Obligations fulfills the exclusion requirements of the Code or related regulations, the specified fee will be waived by FSAM if no calculations were required to make the determination.

FSAM's fee for arbitrage rebate services is based upon a fixed annual fee per issue. The annual fee is charged based upon the number of years that proceeds exist subject to rebate from the delivery date of the issue to the computation date.

FSAM's fees are payable upon delivery of the report. The first report will be made following one year from the date of delivery of the Obligations and on each computation date thereafter during the term of the Agreement. The fees for computations of the Arbitrage Amount which encompass more, or less, than one Computation Year shall be prorated to reflect the longer, or shorter, period of work performed during that period.

The fee for each of the Obligations included in this contract shall be based on the table below.

Additionally, due to significant time saving efficiencies realized when investment information is submitted in an electronic format, FSAM passes the savings to its clients by offering a 10% reduction in its fees if information is provided in a spreadsheet or electronic text file format.

Description	Annual Fee
<b>ANNUAL FEE</b>	<b>\$1,200</b>
<b>COMPREHENSIVE ARBITRAGE COMPLIANCE SERVICES INCLUDE:</b>	
<ul style="list-style-type: none"> <li>• Commingled Funds Analysis &amp; Calculations</li> <li>• Spending Exception Analysis &amp; Calculations</li> <li>• Yield Restriction Analysis &amp; Calculations (for yield restricted Project Funds, Reserve Funds, Escrow Funds, etc.)</li> <li>• Parity Reserve Fund Allocations</li> <li>• Transferred Proceeds Calculations</li> <li>• Universal Cap Calculations</li> <li>• Debt Service Fund Calculations (including earnings test when required)</li> <li>• Preparation of all Required IRS Paperwork for Making a Rebate Payment / Yield Reduction Payment</li> <li>• Retention of Records Provided for Arbitrage Computations</li> <li>• IRS Audit Assistance</li> <li>• Delivery of Rebate Calculations Each Year That Meets the Timing Requirements of the Audit Schedule</li> <li>• On-Site Meetings, as Appropriate, to Discuss Calculation Results / Subsequent Planning Items</li> </ul>	<b>INCLUDED</b>
<b>OTHER SERVICES AVAILABLE:</b>	
<b>IRS Refund Request</b> – Update calculation, prepare refund request package, and assist issuer as necessary in responding to subsequent IRS Information Requests	<b>\$750</b>

## EXPLANATION OF TERMS:

- a. **Computation Year:** A "Computation Year" represents a one year period from the delivery date of the issue to the date that is one calendar year after the delivery date, and each subsequent one-year period thereafter. Therefore, if a calculation is required that covers more than one "computation year," the annual fee is multiplied by the number of computation years contained in the calculation being performed. If a calculation includes a portion of a computation year, i.e., if the calculation includes 1 ½ computation years, then the base fee will be multiplied by 1.5.
- b. **Electronic Data Submission:** The data should be provided electronically in MS Excel or ASCII text file (comma delimited text preferred) with the date, description, dollar amount, and an activity code (if not in debit and credit format) on the same line in the file.
- c. **Variable/Floating Rate Bond Issues:** Special services are also required to perform the arbitrage rebate calculations for variable rate bonds. A bond is a variable rate bond if the interest rate paid on the bond is dependent upon an index which is subject to changes subsequent to the issuance of the bonds. The computational requirements of a variable rate issue are more complex than those of a fixed rate issue and, accordingly, require significantly more time to calculate. The additional complexity is primarily related to the computation of the bond yield, which must be calculated on a "bond year" basis. Additionally, the regulations provide certain flexibility in computing the bond yield and determining the arbitrage amount over the first IRS reporting period; consequently, increased calculations are required to determine which bond yield calculation produces the lowest arbitrage amount.
- d. **Commingled Fund Allocations:** By definition, a commingled fund is one that contains either proceeds of more than one bond issue or proceeds of a bond issue and non-bond proceeds (i.e., revenues) of \$25,000 or more. The arbitrage regulations, while permitting the commingling of funds, require that the proceeds of the bond issue(s) be "carved out" for purposes of determining the arbitrage amount. Additionally, interest earnings must be allocated to the portion of the commingled fund that represents proceeds of the issue(s) in question. Permitted "safe-harbor" methods (that is, methods that are outlined in the arbitrage regulations and, accordingly, cannot be questioned by the IRS under audit), exist for allocating expenditures and interest earnings to issues in a commingled fund. FSAM uses one of the applicable safe-harbor methods when doing these calculations.
- e. **Debt Service Reserve Funds:** The authorizing documents for many revenue bond issues require that a separate fund be established (the "Reserve Fund") into which either bond proceeds or revenues are deposited in an amount equal to some designated level, such as average annual debt service on all parity bonds. This Reserve Fund is established for the benefit of the bondholders as additional security for payment on the debt. In most cases, the balance in the Reserve Fund remains stable throughout the life of the bond issue. Reserve Funds, whether funded with bond proceeds or revenues, must be included in all rebate calculations.
- f. **Debt Service Fund Calculations:** Issuers are required under the regulations to analyze the invested balances in their debt service funds annually to determine whether the fund depletes as required during the year and is, therefore, "bona fide" (i.e., potentially exempt from rebate in that year). It is not uncommon for surplus balances to develop in the debt service fund that services an issuer's tax supported debt, particularly due to timing differences of when the funds were due to be collected versus when the funds were actually collected. FSAM performs this formal analysis of the debt service fund and, should it be determined that a surplus balance exists in the fund during a given year, allocates the surplus balance among the various issues serviced by the fund in a manner that is acceptable under IRS review.
- g. **Earnings Test for Debt Service Funds:** Certain types of bond issues require an additional level of analysis for the debt service fund, even if the fund depletes as required under the regulations and is "bona fide." For short-term, fixed rate issues, private activity issues, and variable rate issues, the regulations require that an "earnings test" be performed on a bona fide debt service fund to determine if the interest earnings reached \$100,000 during the year. In cases where the earnings reach or exceed the \$100,000 threshold, the entire fund (not just the surplus or residual portion) is subject to rebate.
- h. **Transferred Proceeds Calculations:** When a bond issue is refinanced (refunded) by another issue, special services relating to "transferred proceeds" calculations may need to be performed. Under the regulations, when proceeds of a refunding issue are used to retire principal of a prior issue, a pro-rata portion of the unspent proceeds of the prior issue becomes subject to rebate and/or yield restriction as transferred proceeds of the refunding issue. The refunding issue essentially "adopts" the unspent proceeds of the prior issue for purposes of the arbitrage calculations. These

calculations are required under the regulations to ensure that issuers continue to exercise due diligence to complete the project(s) for which the prior bonds were issued.

- i. **Universal Cap:** Current regulations provide an overall limitation on the amount of gross proceeds allocable to an issue. Simply stated, the value of investments allocated to an issue cannot exceed the value of all outstanding bonds of the issue. For example, this situation can occur if an issuer encounters significant construction delays or enters into litigation with a contractor. It may take months or even years to resolve the problems and begin or resume spending the bond proceeds; however, during this time the debt service payments are still being paid, including any scheduled principal payments. Thus, it's possible for the value of the investments purchased with bond proceeds to exceed the value of the bonds outstanding. In such cases, a "de-allocation" of proceeds may be required to comply with the limitation rules outlined in the regulations.
- j. **Yield Restriction Analysis/Yield Reduction Computations:** The IRS strongly encourages issuers to spend the proceeds of each bond issue as quickly as possible to achieve the governmental purpose for which the bonds were issued. Certain types of proceeds can qualify for a "temporary period," during which time the proceeds may be invested at a yield higher than the yield on the bonds without jeopardizing the tax-exempt status of the issue. The most common temporary period is the three-year temporary period for capital project proceeds. After the end of the temporary period, the proceeds must be yield restricted or the issuer must remit the appropriate yield reduction payment when due. FSAM performs a comprehensive yield restriction analysis when appropriate for all issues having proceeds remaining at the end of the applicable temporary period and also calculates the amount of the yield reduction payment due to the IRS.

## **Review and Discussion of Preliminary Summary of Projected Revenues and Expenditures for FY 2017-2018 Budget with Comparison to FY 2016-2017 Approved Budget**

Enclosed is the Preliminary Summary of Projected Revenues and Expenditures for FY 2017-2018 with comparison to the FY 2016-2017 approved budget for your information and review.

This is a preliminary plan for the next fiscal year that includes the following assumptions:

### **Revenues:**

- State appropriation revenue is projected to increase \$1,642,997 from FY 2017. An increase is projected in other state revenues consisting of TRS and ORP for FY 2018, in the amount of \$199,481. The state appropriation amount is based on the allocations in SB1 and the other state revenue is based on state allocation schedules.
- Tuition for FY 2018 is based on projected enrollment of 20,107 traditional students, a 1% increase from Fall 2016, and 14,369 dual credit tuition free students for Fall 2017. The projections indicate an increase in tuition of approximately \$1,210,415 in FY 2018 and includes the Board approved increase to the Emergency Medical Technology differential tuition rate of \$5 per semester credit hour, from \$35 to \$40, and the implementation of flat tuition rates for In District, Out of District, and Out of State residency classifications of \$70, \$80, and \$200, respectively. The flat tuition rates were set at rates to generate the same amount of tuition revenue as the previous tiered tuition rates.
- Fees for FY 2018 are based on the same enrollment projections as tuition. The projections include the Board approved decrease of \$21 for the Developmental Studies Fee, from \$50 to \$29, the increase of \$5 per semester credit hour for the Hybrid Course Fee, from \$5 to \$10, the decrease in the Unrestricted Fund fee revenue due to the Board approved budget amendment transferring the Student Activity Fee to the Auxiliary Fund, and the elimination of the Collegiate Assessment Proficiency (CAAP) Exam Fee. The projections indicate a decrease in fees of approximately \$169,853 in FY 2018.
- Other revenue is expected to increase \$1,885,063 in FY 2018. The projected increase is mainly due to the increases in interest revenue, concurrent enrollment cost reimbursement, and dual credit academy participation fees.
- Tax revenue for FY 2018 is expected to increase \$2,178,540, due to an increase in tax appraised values and delinquent tax collections.
- Carryover Allocations is projected to increase \$1,517,442 in FY 2018. The increase mainly resulted from the decrease of \$1,965,706 in the Capital Carryover, the increase of \$3,869,088 funded from FY 2015, FY 2016, and FY 2017 M&O tax

revenue which will be used for furniture and equipment, and a decrease of \$385,940 in other carryover allocations.

**Expenditures:**

- The Salary expenditures budget is proposed to increase by \$5,379,786 in FY 2018 mainly due to the following:

New faculty positions approved by the Board of Trustees at the October 27, 2016 and April 21, 2017 Board Meetings	\$2,667,509
Proposed annual salary increases for faculty and staff	1,963,347
New proposed non faculty positions	1,168,980
New proposed non faculty positions-Bond	1,199,540
Salary Adjustments/Reclassifications non faculty	344,098
Full funding of previously partially funded bond positions	2,096,533
Salary Adjustments/Reclassifications and Pool Adjustments	(4,060,221)
<b>Total</b>	<b>\$5,379,786</b>

- The Benefits expenditures budget for FY 2018 is proposed to increase by \$1,932,206.
- The Operating expenditures budget for FY 2018 is proposed to increase by \$5,114,947.
  - ⇒ The operating budget is proposed to increase by \$1,517,117 based on the needs of the College's departments.
  - ⇒ In addition, the operating budget is proposed to increase by \$3,597,830 for furniture and equipment for the new bond buildings to be funded from bond M&O tax revenue.
- The Travel expenditures budget for FY 2018 is proposed to increase by \$99,767. Approximately 25 percent of the travel budget represents local mileage reimbursement for faculty.
- The Capital Outlay expenditures budget for FY 2018 is proposed to increase by \$92,391.
  - ⇒ The capital budget is proposed to decrease by \$41,303 based on the needs of the College's departments.
  - ⇒ In addition, the capital budget is proposed to increase by \$133,694 for equipment for the new bond buildings to be funded from bond M&O tax revenue.
- The Transfers and Contingencies budget for FY 2017 is proposed to decrease by \$4,154,992. The decrease is primarily due to the decrease of \$4,155,992 to the M&O Tax Bond Program Reserve. The reserve funds will be used in FY 2018 for



operating, travel, and capital expenditures. The MTR Bond Series 2007 debt service is projected to decrease by \$1,000 in FY 2018. This debt service is paid from maintenance and operations taxes.

*The Preliminary Summary of Projected Revenues and Expenditures for FY 2017-2018 with Comparison to the FY 2016-2017 approved budget and the Proposed Budget PowerPoint presentation follows in the packet for the Board's review and information.*

Additional modifications may be required to the budget, prior to final presentation to the Board based on revised revenue projections.

Mrs. Mary Elizondo, Vice President for Finance and Administrative Services, will present the Preliminary Summary of Proposed Budget for FY 2017 - 2018.

No action is required from the Board. This item is presented for information and feedback to staff.



## Proposed Budget FY 2017 - 2018



## Proposed Unrestricted Fund Revenues FY 2017 - 2018

Summary of Revenues	FY 2016 - 2017 Budget	FY 2017 - 2018 Proposed Budget	Increase/ (Decrease)
State Contact Hour Appropriation	\$38,583,036	\$40,226,013	\$1,642,977
Other State Appropriations:			
Optional Retirement Plan	509,784	548,801	39,017
Teacher Retirement System	2,096,539	2,257,003	160,464
Higher Education Group Insurance	4,641,377	4,641,377	-
Other State Appropriations Subtotal	7,247,700	7,447,181	199,481
<b>Total State Appropriations</b>	<b>45,830,736</b>	<b>47,673,194</b>	<b>1,842,458</b>
<b>Total Tuition</b>	<b>32,442,757</b>	<b>33,653,172</b>	<b>1,210,415</b>
<b>Total Fees</b>	<b>27,838,868</b>	<b>27,669,015</b>	<b>(169,853)</b>
<b>Total Other Revenues</b>	<b>4,836,681</b>	<b>6,721,744</b>	<b>1,885,063</b>
<b>Total Local Taxes</b>	<b>46,512,737</b>	<b>48,691,317</b>	<b>2,178,580</b>
<b>Total Carryover Allocations</b>	<b>22,249,271</b>	<b>23,766,713</b>	<b>1,517,442</b>
<b>Total Revenues</b>	<b>\$179,711,050</b>	<b>\$188,175,155</b>	<b>\$8,464,105</b>

## Proposed State Appropriation Revenue FY 2017 - 2018

Appropriation Category	FY 2016 - 2017	FY 2017 - 2018	Increase
Core Operations	\$500,000	\$680,406	\$180,406
Contact Hour Funding	33,607,193	34,383,650	776,457
Student Success	3,670,736	4,089,967	419,231
BAT	805,107	1,071,990	266,883
<b>Total</b>	<b>\$38,583,036</b>	<b>\$40,226,013</b>	<b>\$1,642,977</b>

## Proposed Unrestricted Fund Revenues FY 2017 - 2018

Summary of Revenues	FY 2016 - 2017 Budget	FY 2017 - 2018 Proposed Budget	Increase/ (Decrease)
State Contact Hour Appropriation	\$38,583,036	\$40,226,013	\$1,642,977
<i>Other State Appropriations:</i>			
Optional Retirement Plan	509,784	548,801	39,017
Teacher Retirement System	2,096,539	2,257,003	160,464
Higher Education Group Insurance	4,641,377	4,641,377	-
Other State Appropriations Subtotal	7,247,700	7,447,181	199,481
<b>Total State Appropriations</b>	<b>45,830,736</b>	<b>47,673,194</b>	<b>1,842,458</b>
<b>Total Tuition</b>	<b>32,442,757</b>	<b>33,653,172</b>	<b>1,210,415</b>
<b>Total Fees</b>	<b>27,838,868</b>	<b>27,669,015</b>	<b>(169,853)</b>
<b>Total Other Revenues</b>	<b>4,836,681</b>	<b>6,721,744</b>	<b>1,885,063</b>
<b>Total Local Taxes</b>	<b>46,512,737</b>	<b>48,691,317</b>	<b>2,178,580</b>
<b>Total Carryover Allocations</b>	<b>22,249,271</b>	<b>23,766,713</b>	<b>1,517,442</b>
<b>Total Revenues</b>	<b>\$179,711,050</b>	<b>\$188,175,155</b>	<b>\$8,464,105</b>

## Proposed State Retirement Contribution FY 2017 - 2018

SB 1812, Eighty-third Legislature, limited the payroll state contribution rate for Optional Retirement Program (ORP) and the Teacher Retirement System (TRS) to 50% of the contribution. Total projected State Retirement Contribution is **\$2,805,804**.

	FY 2016 - 2017		FY 2017 - 2018	
	Contribution Rate (State pays 50%)	Employee Contribution Rate	Contribution Rate (State pays 50%)	Employee Contribution Rate
ORP	6.6% / 8.5%	6.65%	6.6% / 8.5%	6.65%
TRS	6.8%	7.2%	6.8%	7.2%

## Proposed State Insurance Contribution FY 2017 - 2018

SB 1812, Eighty-third Legislature, set the payroll state contribution rate for Higher Education Group Insurance (HEGI) contributions for community colleges at 50% of the cost associated with eligible employees. Total projected State Insurance Contribution is **\$4,641,377**.

	FY 2016 - 2017			FY 2017 - 2018		
Plan Name	Premium	Contribution (State Pays 50%)	Employee Pays	Premium	Contribution (State Pays 50%)	Employee Pays
Member Only	\$617.30	\$617.30	\$0	\$621.90	\$621.90	\$0
Member & Spouse	\$1,324.66	\$970.98	\$353.68	\$1,334.54	\$978.22	\$356.32
Member & Children	\$1,090.90	\$854.10	\$236.80	\$1,099.06	\$860.48	\$238.58
Member & Family	\$1,798.26	\$1,207.78	\$590.48	\$1,811.70	\$1,216.80	\$594.90

## Proposed Unrestricted Fund Revenues FY 2017 - 2018

Summary of Revenues	FY 2016 - 2017 Budget	FY 2017 – 2018 Proposed Budget	Increase/ (Decrease)
State Contact Hour Appropriation	\$38,583,036	\$40,226,013	\$1,642,977
<i>Other State Appropriations:</i>			
Optional Retirement Plan	509,784	548,801	39,017
Teacher Retirement System	2,096,539	2,257,003	160,464
Higher Education Group Insurance	4,641,377	4,641,377	-
Other State Appropriations Subtotal	7,247,700	7,447,181	199,481
<b>Total State Appropriations</b>	<b>45,830,736</b>	<b>47,673,194</b>	<b>1,842,458</b>
<b>Total Tuition</b>	<b>32,442,757</b>	<b>33,653,172</b>	<b>1,210,415</b>
<b>Total Fees</b>	<b>27,838,868</b>	<b>27,669,015</b>	<b>(169,853)</b>
<b>Total Other Revenues</b>	<b>4,836,681</b>	<b>6,721,744</b>	<b>1,885,063</b>
<b>Total Local Taxes</b>	<b>46,512,737</b>	<b>48,691,317</b>	<b>2,178,580</b>
<b>Total Carryover Allocations</b>	<b>22,249,271</b>	<b>23,766,713</b>	<b>1,517,442</b>
<b>Total Revenues</b>	<b>\$179,711,050</b>	<b>\$188,175,155</b>	<b>\$8,464,105</b>

## Proposed Student Enrollment FY 2017 - 2018

Traditional and Dual Credit Students

Total Proposed Tuition and Fee Revenue is **\$61,322,187**.

Tuition: \$33,653,172

Fees: \$27,669,015

	FY 2016 - 2017 Actual/Projected*			FY 2017 – 2018 Projected				
	Traditional	Dual Credit	Total	Traditional-1% Increase		Dual Credit		Total Students
Term				✓ Total	Student Increase	✓ Total	Student Increase	
Fall	19,908	14,087	33,995	20,107	199	14,369	282	34,476
Spring	17,509	15,200	32,709	18,044	535	15,504	304	33,548
SS1	6,696	3,757	10,453	6,763	67	3,832	75	10,595
SS2*	4,194	1,348	5,542	4,236	42	1,375	27	5,611

Spring FY 2017-2018 includes 360 additional NAH students.

## Proposed Unrestricted Fund Revenues FY 2017 - 2018

Summary of Revenues	FY 2016 - 2017 Budget	FY 2017 – 2018 Proposed Budget	Increase/ (Decrease)
State Contact Hour Appropriation	\$38,583,036	\$40,226,013	\$1,642,977
<i>Other State Appropriations:</i>			
Optional Retirement Plan	509,784	548,801	39,017
Teacher Retirement System	2,096,539	2,257,003	160,464
Higher Education Group Insurance	4,641,377	4,641,377	-
Other State Appropriations Subtotal	7,247,700	7,447,181	199,481
<b>Total State Appropriations</b>	<b>45,830,736</b>	<b>47,673,194</b>	<b>1,842,458</b>
<b>Total Tuition</b>	<b>32,442,757</b>	<b>33,653,172</b>	<b>1,210,415</b>
<b>Total Fees</b>	<b>27,838,868</b>	<b>27,669,015</b>	<b>(169,853)</b>
<b>Total Other Revenues</b>	<b>4,836,681</b>	<b>6,721,744</b>	<b>1,885,063</b>
<b>Total Local Taxes</b>	<b>46,512,737</b>	<b>48,691,317</b>	<b>2,178,580</b>
<b>Total Carryover Allocations</b>	<b>22,249,271</b>	<b>23,766,713</b>	<b>1,517,442</b>
<b>Total Revenues</b>	<b>\$179,711,050</b>	<b>\$188,175,155</b>	<b>\$8,464,105</b>

## Proposed Unrestricted Fund Revenues FY 2017 - 2018

Summary of Revenues	FY 2016 - 2017 Budget	FY 2017 – 2018 Proposed Budget	Increase/ (Decrease)
State Contact Hour Appropriation	\$38,583,036	\$40,226,013	\$1,642,977
<i>Other State Appropriations:</i>			
Optional Retirement Plan	509,784	548,801	39,017
Teacher Retirement System	2,096,539	2,257,003	160,464
Higher Education Group Insurance	4,641,377	4,641,377	-
Other State Appropriations Subtotal	7,247,700	7,447,181	199,481
<b>Total State Appropriations</b>	<b>45,830,736</b>	<b>47,673,194</b>	<b>1,842,458</b>
<b>Total Tuition</b>	<b>32,442,757</b>	<b>33,653,172</b>	<b>1,210,415</b>
<b>Total Fees</b>	<b>27,838,868</b>	<b>27,669,015</b>	<b>(169,853)</b>
<b>Total Other Revenues</b>	<b>4,836,681</b>	<b>6,721,744</b>	<b>1,885,063</b>
<b>Total Local Taxes</b>	<b>46,512,737</b>	<b>48,691,317</b>	<b>2,178,580</b>
<b>Total Carryover Allocations</b>	<b>22,249,271</b>	<b>23,766,713</b>	<b>1,517,442</b>
<b>Total Revenues</b>	<b>\$179,711,050</b>	<b>\$188,175,155</b>	<b>\$8,464,105</b>

## Proposed Local Tax Revenue FY 2017 - 2018

	FY 2016 – 2017	FY 2017 – 2018	Increase/ (Decrease)	% Increase
Tax Rates	\$0.14	\$0.14	\$0	
Taxable Assessed Value	31,779,612,444	32,733,000,818	953,388,374	3.00%
Hidalgo County	29,983,856,485	30,883,372,180	899,515,695	3.00%
Starr County	1,795,755,959	1,849,628,638	53,872,679	3.00%
Original Budget Local Taxes Revenue	46,512,737	48,691,317	2,178,580	4.68%

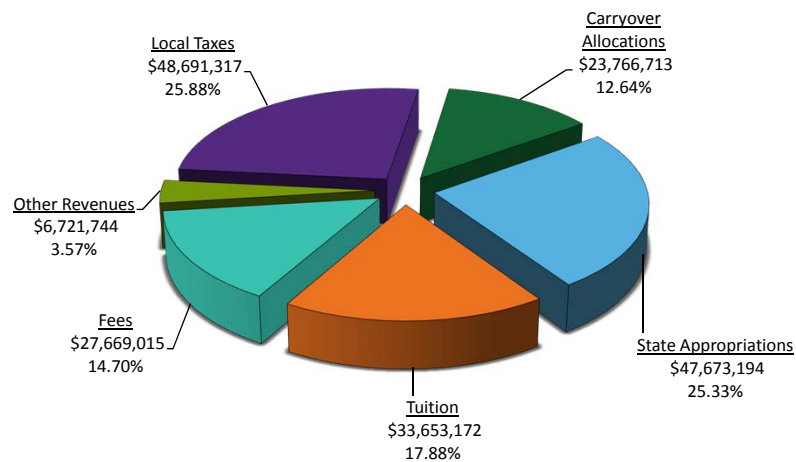
## Proposed Unrestricted Fund Revenues FY 2017 - 2018

Summary of Revenues	FY 2016 - 2017 Budget	FY 2017 – 2018 Proposed Budget	Increase/ (Decrease)
State Contact Hour Appropriation	\$38,583,036	\$40,226,013	\$1,642,977
Other State Appropriations:			
Optional Retirement Plan	509,784	548,801	39,017
Teacher Retirement System	2,096,539	2,257,003	160,464
Higher Education Group Insurance	4,641,377	4,641,377	-
Other State Appropriations Subtotal	7,247,700	7,447,181	199,481
<b>Total State Appropriations</b>	<b>45,830,736</b>	<b>47,673,194</b>	<b>1,842,458</b>
<b>Total Tuition</b>	<b>32,442,757</b>	<b>33,653,172</b>	<b>1,210,415</b>
<b>Total Fees</b>	<b>27,838,868</b>	<b>27,669,015</b>	<b>(169,853)</b>
<b>Total Other Revenues</b>	<b>4,836,681</b>	<b>6,721,744</b>	<b>1,885,063</b>
<b>Total Local Taxes</b>	<b>46,512,737</b>	<b>48,691,317</b>	<b>2,178,580</b>
<b>Total Carryover Allocations</b>	<b>22,249,271</b>	<b>23,766,713</b>	<b>1,517,442</b>
<b>Total Revenues</b>	<b>\$179,711,050</b>	<b>\$188,175,155</b>	<b>\$8,464,105</b>

## Proposed Carryover Allocations FY 2017 - 2018

Carryover Allocations-From Fund Balance	FY 2017	FY 2018
Non Public Fund	\$895,797	\$841,843
Unexpended Construction Plant Transfer	3,000,000	3,000,000
Continuing Education	929,188	600,000
Capital Purchases	2,886,634	920,928
Contingency Fund	2,000,000	2,000,000
Instructional Book Royalties	14,076	11,278
M&O Tax Bond Program 2013-FFE	12,523,576	16,392,664
<b>Total Carryover Allocations</b>	<b>\$22,249,271</b>	<b>\$23,766,713</b>

## Proposed Unrestricted Fund Revenues FY 2017 - 2018

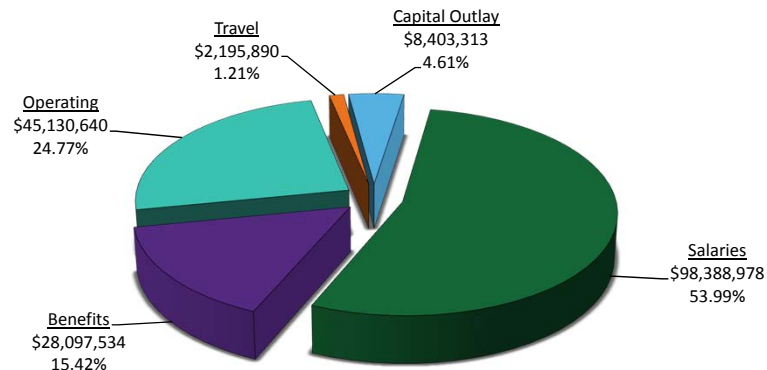




## Proposed Unrestricted Fund Expenditures FY 2017 - 2018

Summary of Expenditures	FY 2016 - 2017 Budget	FY 2017 - 2018 Proposed Budget	Increase/ (Decrease)
Total Salaries	\$93,009,192	\$98,388,978	\$5,379,786
Total Benefits	26,165,328	28,097,534	1,932,206
Total Operating	40,015,693	45,130,640	5,114,947
Total Travel	2,096,123	2,195,890	99,767
Total Capital Outlay	8,310,922	8,403,313	92,391
Total Expenditures	\$169,597,258	\$182,216,355	\$12,619,097
Transfers and Reserves			
Debt Service (MTR Bond Series 2007)	393,800	394,800	1,000
Transfer to Plant Funds	3,000,000	3,000,000	-
Transfer to NAAMREI / IAM	564,000	564,000	-
Contingency Fund	2,000,000	2,000,000	-
M&O Tax Bond Program 2013	4,155,992	-	(4,155,992)
Total Transfers and Reserves	10,113,792	5,985,800	(4,154,992)
Total Expenditures, Transfers & Reserves	\$179,711,050	\$188,175,155	\$8,464,105

## Proposed Unrestricted Fund Expenditures by Classification Without Transfers and Reserves FY 2017 - 2018





**South Texas College**  
**Unrestricted Fund**  
**Summary of Projected Revenues and Expenditures**  
**Fiscal Years 2017-2018**

Summary of Revenues	FY 2017 Budget (Original)	FY 2018 Budget (Proposed)	% of Total Revenues	Difference FY 2017 Approved to FY 2018 Proposed
State Contact Hour Appropriation	38,583,036	40,226,013	21.38%	\$ 1,642,977
<i>Other State Appropriation-ORP</i>	509,784	548,801	0.29%	39,017
<i>Other State Appropriation-TRS</i>	2,096,539	2,257,003	1.20%	160,464
<i>Other State Appropriation-HEGI</i>	4,641,377	4,641,377	2.47%	-
Other State Appropriations Subtotal	7,247,700	7,447,181	3.96%	199,481
<b>Total State Appropriations</b>	<b>45,830,736</b>	<b>47,673,194</b>	<b>25.33%</b>	<b>1,842,458</b>
<i>Academic &amp; Differential Tuition-Net TPEG</i>	29,841,644	30,960,624	16.45%	1,118,980
<i>Continuing Ed/ATCP/NAAMREI/IAM-Net TPEG</i>	2,601,113	2,692,548	1.43%	91,435
<b>Total Tuition</b>	<b>32,442,757</b>	<b>33,653,172</b>	<b>17.88%</b>	<b>1,210,415</b>
<b>Total Fees</b>	<b>27,838,868</b>	<b>27,669,015</b>	<b>14.70%</b>	<b>(169,853)</b>
<b>Total Other Revenues</b>	<b>4,836,681</b>	<b>6,721,744</b>	<b>3.57%</b>	<b>1,885,063</b>
<b>Total Taxes</b>	<b>46,512,737</b>	<b>48,691,317</b>	<b>25.88%</b>	<b>2,178,580</b>
<b>Total Carryover Allocations</b>	<b>22,249,271</b>	<b>23,766,713</b>	<b>12.64%</b>	<b>1,517,442</b>
<b>Total Revenues</b>	<b>\$ 179,711,050</b>	<b>\$ 188,175,155</b>	<b>100.00%</b>	<b>\$ 8,464,105</b>

Summary of Expenditures	FY 2017 Budget (Original)	FY 2018 Budget (Proposed)	% of Total Expenditures	Difference FY 2017 Approved to FY 2018 Proposed
<b>Total Salaries</b>	<b>\$ 93,009,192</b>	<b>\$ 98,388,978</b>	<b>51.75%</b>	<b>\$ 5,379,786</b>
<b>Total Benefits</b>	<b>26,165,328</b>	<b>28,097,534</b>	<b>14.56%</b>	<b>1,932,206</b>
<b>Total Operating</b>	<b>40,015,693</b>	<b>45,130,640</b>	<b>22.27%</b>	<b>5,114,947</b>
<b>Total Travel</b>	<b>2,096,123</b>	<b>2,195,890</b>	<b>1.17%</b>	<b>99,767</b>
<b>Total Capital Outlay</b>	<b>8,310,922</b>	<b>8,403,313</b>	<b>4.63%</b>	<b>92,391</b>
<b>Total Expenditures</b>	<b>\$ 169,597,258</b>	<b>\$ 182,216,355</b>	<b>94.38%</b>	<b>\$ 12,619,097</b>
<b>Transfers &amp; Reserves</b>				
Debt Service	393,800	394,800	0.22%	1,000
Transfer to Unexpended Plant Fund	3,000,000	3,000,000	1.67%	-
Transfer to Renewals & Replacements Plant Fund	-	-	0.00%	-
Transfer to NAAMREI/IAM	564,000	564,000	0.31%	-
Contingency Fund	2,000,000	2,000,000	1.11%	-
M&O Tax Bond Program 2013	4,155,992	-	2.30%	(4,155,992)
<b>Total Transfers &amp; Reserves</b>	<b>10,113,792</b>	<b>5,958,800</b>	<b>5.62%</b>	<b>(4,154,992)</b>
<b>Total Expenditures, Transfers and Reserves</b>	<b>\$ 179,711,050</b>	<b>\$ 188,175,155</b>	<b>100.00%</b>	<b>\$ 8,464,105</b>

<b>Revenues over Expenditures</b>	<b>\$ -</b>	<b>0</b>		<b>\$ 0</b>
-----------------------------------	-------------	----------	--	-------------

## Discussion and Action as Necessary on Proposed Annual Salary Increases for Faculty and Non-Faculty Personnel for FY 2017-2018

Approval of Proposed Annual Salary Increases for Faculty and Non-Faculty Personnel for FY 2017-2018 is requested.

### a. Faculty Salary Increases

The College has a Faculty Salary Schedule that includes Steps based on degree attainment and years of service with the College.

The approved Faculty Salary Plan for FY 2016-2017 was based on an average increase of 3%. The base for a master's degree was increased from \$41,175 to \$41,690 or by an additional \$515.00. The average 3% increase and step adjustments were approved by the Board for FY 2016-2017 at a total cost of approximately \$971,829.

In keeping with the College's commitment to retain and recruit qualified Faculty, the proposed preliminary faculty salary increase for FY 2017-2018 is approximately \$1,015,710, which is based on an average increase of 3%. Additional modifications including reductions may be necessary prior to final approval of the Staffing Plan by the Board based on revised revenue projections.

Faculty Salary Increases			
Category	Average Increase Percentage	FY 2016-2017 Increase Amount	FY 2017-2018 Proposed Increase Amount
Faculty	3%	\$971,829	\$1,015,710

### b. Non-Faculty Personnel Salary Increases

In Fiscal Year 2016-2017, salary increases in the amount of approximately \$755,018 were awarded for existing non-faculty positions which were based on a 3% increase.

In keeping with the College's commitment to recruit and retain qualified non-faculty personnel, the following estimated salary increases for Fiscal Year 2017-2018 totaling \$947,637, based on 3% increase, are proposed. Additional modifications including reductions may be necessary prior to final approval of the Staffing Plan by the Board based on revised revenue projections.

Non-Faculty Personnel Salary Increases			
Category	Increase Percentage	FY 2016-2017 Increase Amount	FY 2017-2018 Proposed Increase Amount
Classified	3%	\$204,647	\$261,175
Professional/Technical	3%	408,531	537,322
Administrative	3%	122,731	127,934
Executive	3%	19,109	21,206
<b>Total</b>		<b>\$755,018</b>	<b>\$947,637</b>

The FY 2017-2018 proposed estimated Annual Salary Increases for Faculty are \$1,015,710 and for Non-Faculty Personnel are \$947,637, for a total of \$1,963,347.

Dr. Shirley Reed, President, and Mary Elizondo, Vice President for Finance and Administrative Services will be present at the Board Meeting to address any questions by the committee.

The Finance, Audit, and Human Resources Committee recommended Board approval of the Proposed Annual Salary Increases for Faculty and Non-Faculty Personnel for FY 2017-2018 as presented.

**Recommendation:**

It is recommended that the Board of Trustees of South Texas College approve and authorize the Proposed Annual Salary Increases for Faculty and Non-Faculty Personnel for FY 2017-2018 as presented.

**The following Minute Order is proposed for consideration by the Board of Trustees:**

The Board of Trustees approves and authorizes the Proposed Annual Salary Increases for Faculty and Non-Faculty Personnel for FY 2017-2018 as presented.

**Approval Recommended:**

**Shirley A. Reed, M.B.A., Ed.D.**  
**President**

## **Discussion and Action as Necessary on New Staff Positions for FY 2017-2018**

Approval of New Staff Positions for FY 2017-2018 is requested.

Administration has reviewed with staff the need for additional new non-faculty staffing positions for FY 2017-2018 and supports the recommendations subject to the availability of funding and Board approval of the final budget. Additional modifications including reductions may be necessary prior to final approval of the Staffing Plan by the Board based on revised revenue projections.

A total of thirty-two (32) new staff positions are being requested for a total amount of \$1,168,980. Funding in the amount of \$283,980, for ten (10) of these new positions has been identified from salary pools, resulting in a proposed net increase in salary budget of \$885,000, as follows:

Funding	Amount
Funding Requested for New Positions	\$1,168,980
Less -- Funding from Pool Positions	(283,980)
<b>Net Salary Budget Increases for New Positions</b>	<b>\$885,000</b>

A listing of the proposed new staff positions for FY 2017-2018 follows in the packet for the Board's information and review.

Dr. Shirley Reed, President, and Mary Elizondo, Vice President for Finance and Administrative Services will be present at the Board Meeting to address any questions by the Board.

### **Committee Recommendation**

On June 15, 2017, the Finance, Audit, and Human Resources Committee recommended Board approval of forty new staff positions for FY 2017-2018, at a net salary budget increase of \$1,117,710. Staff advised that this may be revised after continued review of the proposed revenue and expenditures for FY 2017-2018

Staff recommends the revised approval of thirty-two new staff positions for FY 2017-2018, at a net salary budget increase of \$885,000, as presented.

### **Recommendation:**

It is recommended that the Board of Trustees of South Texas College approve and authorize the New Staff Positions for FY 2017-2018 as presented.

**The following Minute Order is proposed for consideration by the Board of Trustees:**

The Board of Trustees approves and authorizes the New Staff Positions for FY 2017-2018 as presented.

**Approval Recommended:**

**Shirley A. Reed, M.B.A., Ed.D.**  
**President**

**South Texas College**  
**New Staff Positions for FY 2017 - 2018**

	ACCOUNT NAME	TITLE	CLASSIFICATION	GRADE	SALARY BUDGET
<b>Office of the President</b>					
1	External Affairs	Administrative Assistant	Classified	F	\$ 44,590
Rationale: • To provide administrative support and assistance in coordinating, planning, communicating, and organizing meetings and projects, both internally and externally for the College.					
2	Grant Development, Management and Compliance	Development Officer - Foundation/Corporate Outreach	Professional/Technical Exempt	E	\$ 26,000
Rationale: • To develop relationships and build a portfolio of prospects from among foundations and corporations to pursue funding and resources in support of the College. NOTE: Position for eight months.					
3	Public Relations/Marketing	Marketing Manager	Professional/Technical Exempt	E	\$ 52,000
Rationale: • To provide project based support services of planning, overseeing and documenting all aspects of the marketing projects for Public Relations and Marketing.					
<b>Total for Office of the President</b>					<b>\$ 122,590</b>
<b>Vice President for Academic Affairs</b>					
4	HS Programs and Services	Administrative Assistant	Classified	F	\$ 25,480
Rationale: • Currently, a temporary Secretary has assumed the clerical duties and responsibilities over the last several years. The ECHS Administrative Assistant will provide administrative support to the Dir of Early College HS and support staff.					
5	BAT/BAS	Academic Coach CIP	Professional/Technical Exempt	C	\$ 50,000
Rationale: • Competency-Based Program will need an Academic Coach who will interact between students and academic institutions to design individualized, student-centered educational plans, supervise maintenance of course inventory, major codes, program inventory, course prerequisites and provide goal-oriented advising prior, during, and upon completion of the degree plan and directs students to institutional resources relevant to career exploration.					
6	BAT/BAS	Academic Coach	Professional/Technical Exempt	C	\$ 50,000
Rationale: • Academic Coach has been instrumental to the success of the BASOL Program. Academic Coach will interact between students and academic institutions to design individualized, student-centered educational plans, supervise maintenance of course inventory, major codes, program inventory, course prerequisites and provide goal-oriented advising prior, during, and upon completion of the degree plan and directs students to institutional resources relevant to career exploration.					
7	Police Academy	Secretary	Classified	B	\$ 19,496
Rationale: • Secretary will assist both Police Academy and Fire Science programs. Secretary duties and responsibilities include travel arrangements, creating departmental NOEs, planning meetings/activities, monitor and manage inventory, and maintaining files of specified and confidential materials.					
8	Nursing & Allied Health	Advisor	Professional/Technical Non-Exempt	B	\$ 31,000
Rationale: • Currently, there is an Advisor for the Nursing department however, the need is overwhelming for an advisor to focus on advising for the Allied Health Programs. This advisor will also assist the overload of the Nursing Advisor who is currently seeing an average of 500 students per month.					



**South Texas College**  
**New Staff Positions for FY 2017 - 2018**

	ACCOUNT NAME	TITLE	CLASSIFICATION	GRADE	SALARY BUDGET
9	Nursing & Allied Health	Student Success Specialist	Professional/Technical Non-Exempt	C	\$ 35,000
Rationale: • Currently, there is a Full-Time Temporary Seminar Specialist. Student Success Specialist will focus on retention for the Nursing Programs to address student success barriers and increase completion rates are being met for accreditation and grant compliance. This position will also decrease overtime for current Nursing Advisor who is also acting as a Student Success Specialist.					
10	High School Programs & Services	Dean of School District Partnerships	Administrative	E	\$ 80,000
Rationale: • The Dean of School District Partnerships will provide leadership, planning, coordination, and evaluation of all dual credit programs. The Dean will assess the quality and effectiveness of dual credit programs and formulate plans for continued improvement, and collaborate with K-12 educational leaders to identify and address critical needs of the public sector partners. The Dean will collaborate with constituents both internal and external to create a culture that supports dual credit program delivery through policy development and constituent collaborations and ensures compliance with Texas Coordinating Board and accreditation requirements.					
11	Div. of Math, Science & BA Programs	Administrative Assistant	Classified	F	\$ 25,480
Rationale: • The Administrative Assistant will provide administrative support to the University Relations & Articulation Center Officer. Currently, the URTAC Officer is handling many of the administrative tasks and responsibilities for the office, such as coordinating articulation agreement ceremonies, reports with other departments and divisions, and coordinating travel arrangements.					
<b>Total for Vice President for Academic Affairs</b>					<b>\$ 316,456</b>
<b>Vice President for Finance and Administrative Services</b>					
12	Student Transportation Services	Bus Driver	Classified	E	\$ 27,000
Rationale: • To change bus driver position from Temporary to Regular position.					
13	Student Transportation Services	Bus Driver	Classified	E	\$ 28,816
Rationale: • To change bus driver position from Temporary to Regular position.					
14	Student Transportation Services	Bus Driver	Classified	E	\$ 30,263
Rationale: • To change bus driver position from Temporary to Regular position.					
15	Student Transportation Services	Bus Driver	Classified	E	\$ 28,500
Rationale: • To change bus driver position from Temporary to Regular position.					
16	Student Transportation Services	Bus Driver	Classified	E	\$ 28,044
Rationale: • To change bus driver position from Temporary to Regular position.					
17	Student Transportation Services	Bus Driver	Classified	E	\$ 28,551
Rationale: • To change bus driver position from Temporary to Regular position.					

**South Texas College**  
**New Staff Positions for FY 2017 - 2018**

	ACCOUNT NAME	TITLE	CLASSIFICATION	GRADE	SALARY BUDGET
18	Student Transportation Services	Bus Driver	Classified	E	\$ 28,526
Rationale: • To change bus driver position from Temporary to Regular position.					
19	Student Transportation Services	Bus Driver	Classified	E	\$ 28,800
Rationale: • To change bus driver position from Temporary to Regular position.					
20	Business Office	Budget Manager	Professional/Technical Exempt	G	\$ 72,000
Rationale: • To assist in developing and managing the College-wide budget for all funds including revenue and expenditure projections and strategies.					
<b>Total for Vice President for Finance and Administrative Services</b>					<b>\$ 300,500</b>
<b>Vice President for Information Services and Planning</b>					
21	Learning Commons & Open Labs	Coordinator of Open Labs Logistics	Professional/Technical Exempt	E	\$ 45,000
Rationale: • To oversee daily operations of the multiple locations at each campus and managing computer and software inventories, installations, routine workorder approvals, and staff trainings for the CLE's Open labs with the existing Library Learning commons and Open Labs.					
22	Learning Commons & Open Labs	Technology Specialist	Professional/Technical Non-Exempt	B	\$ 35,000
Rationale: • To provide adequate service to students at the G-270 Mid-Valley Lab.					
23	Library Public Services	Librarian I - Public Services	Professional/Technical Exempt	C	\$ 40,000
Rationale: • To bring the Mid-Valley Library in line with the ratio of librarians to campus student FTE at other STC Campuses. In addition, it will allow the expansion of services to MV students and faculty.					
24	Library Acquisitions	Learning Support Systems and Applications Analyst	Professional/Technical Exempt	D	\$ 44,434
Rationale: • To cover the added workload arising from an increased number of automated systems and applications employed in the Library and the CLE.					
<b>Total for Vice President for Information Services and Planning</b>					<b>\$ 164,434</b>
<b>Vice President for Student Affairs and Enrollment Mgmt.</b>					
25	College Connections	Student Services Specialist I	Professional/Technical Non-Exempt	A	\$ 30,000
Rationale: • Provides Support for New Call Center including inbound and outbound call support, Assist with Campus Tours and Events.					
26	College Connections	Admissions Specialist	Professional/Technical Non-Exempt	B	\$ 32,000
Rationale: • Provide enrollment and registration support - the campus only has a Student Services Specialist I to manage enrollment, tours, presentations, events at this time for NAH Campus. Responsible for all NAH student registration and other duties during peak times.					

**South Texas College**  
**New Staff Positions for FY 2017 - 2018**

	ACCOUNT NAME	TITLE	CLASSIFICATION	GRADE	SALARY BUDGET
27	Admissions and Records	Admissions Specialist	Professional/Technical Non-Exempt	B	\$ 32,000
Rationale: • Responsible for evaluating transcripts for all students transferring to South Texas College from other institutions, domestic and/or foreign; reviewing and posting credit College level exam and Advanced placement; and other duties during peak times for Pecan Campus.					
28	Student Financial Services	Financial Aid Specialist	Professional/Technical Non-Exempt	B	\$ 32,000
Rationale: • To support the increasing variety of scholarships processed by FA, from selection, awarding, promoting, and relationship with donors for Pecan Campus.					
29	Dual2Degree	Administrative Assistant	Classified	F	\$ 29,000
Rationale: • The department does not have a designated Administrative Assistant (AA) and relies on the College Connections AA to provide temporary assistant with administrative duties for Pecan Campus. Administrative Assistant duties and responsibilities include travel arrangements, creating departmental NOE's, planning meetings/activities, monitor/manage inventory and maintaining files of specified and confidential materials.					
30	Student Rights and Responsibilities	Administrative Assistant	Classified	F	\$ 29,000
Rationale: • Department does not have a designated Administrative Assistant for Pecan Campus. Administrative Assistant duties and responsibilities include travel arrangements, creating departmental NOE's, planning meetings/activities, monitor/manage inventory and maintaining files of specified and confidential materials.					
31	PASS Program	Administrative Assistant	Classified	F	\$ 29,000
Rationale: • Department does not have a designated Administrative Assistant for Tech Campus. Administrative Assistant duties and responsibilities include travel arrangements, creating departmental NOE's, planning meetings/activities, monitor/manage inventory and maintaining files of specified and confidential materials.					
32	Student Affairs & Enrollment Management	Project Manager - SAEM	Professional/Technical Exempt	E	\$ 52,000
Rationale: • Responsible for providing project based support services for the Student Affairs and Enrollment Management. Serves in a support role to the Vice President of SAEM. Prepares various projects based on Division need. Project Manager is needed for the management, implementation, and timely completion of special projects and assignments of Division initiatives.					
<b>Total for Vice President for Student Affairs and Enrollment Management</b>					<b>\$ 265,000</b>
<b>Total for Funding for New Positions</b>					<b>\$ 1,168,980</b>

## **Discussion and Action as Necessary on New Non-Faculty Staff Positions for FY 2017-2018 as Necessary for the 2013 Bond Construction Program Facilities Expansion**

Approval of New Non-Faculty Staff Positions for FY 2017-2018 as necessary for the 2013 Bond Construction Program Facilities Expansion for FY 2017-2018 is requested.

An estimated 600,000 square feet of facilities will be added to the South Texas College campuses by the 2013 Bond Construction Program. As a result, it is anticipated that additional staff will be required to service, operate, and maintain the facilities.

Administration has reviewed with staff the need for additional new faculty and non-faculty staffing positions necessary for the expanded facility scope for FY 2017-2018 and supports the recommendations subject to the availability of funding and Board approval of the final budget. Additional modifications including reductions may be necessary prior to final approval of the Staffing Plan by the Board based on revised revenue projections.

A total of forty-one (41) new positions for occupying and support services for the new facilities is being requested for a total amount of \$1,199,540. The new positions are proposed to be hired between the period of September 2017 through August 2018 in preparation of the completion and occupancy of the new facilities.

<b>Funding Requested 2013 Bond Construction Program Facilities Expansion</b>	<b>Amount</b>
New Non-Faculty Staff Positions (41 Positions)	\$1,199,540

A list of the preliminary proposed positions follows in the packet for the Board's information and review.

A summary of the preliminary proposed new staff positions by Classification necessary for the expanded facility scope are as follows:

### **a. New Non-Faculty Staff Positions**

- ***Academic Affairs - 13 staff position titles***

⇒ 9 Classified

- 6 Faculty Secretary
- 2 Lab Assistant
- 1 Secretary

- ⇒ 4 Professional/Technical Non-Exempt
  - 1 Simulation Network Specialist
  - 2 Lab Specialist II
  - 1 Registered Lab Assistant – Pharmacy

- ***Finance and Administrative Services – 26 staff position titles***

- ⇒ 14 Classified
  - 4 Custodian
  - 1 Lead Custodian
  - 1 Floor Technician
  - 1 HR Secretary
  - 1 HR Technician
  - 1 Accounts Assistant
  - 3 Cashiers
  - 1 Accounting Assistant
  - 1 Administrative Assistant
- ⇒ 7 Professional/Technical Exempt
  - 1 Coordinator of Staffing and Recruiting
  - 1 Training and Development Manager
  - 2 Custodial Manager
  - 1 Events Manager
  - 1 Environmental Health and Safety Manager
  - 1 Safety and Security Manager
- ⇒ 5 Professional/Technical Non-Exempt
  - 1 HR Systems Specialist
  - 1 Custodial Supervisor
  - 1 Dispatch Supervisor
  - 2 Police Officer

- ***Information Services and Planning – 2 staff position titles***

- ⇒ 2 Professional/Technical Exempt
  - 1 Audio Visual Systems Designer
  - 1 Coordinator of Special Events

Dr. Shirley Reed, President, and Mary Elizondo, Vice President for Finance and Administrative Services will be present at Board Meeting to address any questions by the Board.

**Committee Recommendation**

On June 15, 2017, the Finance, Audit, and Human Resources Committee recommended Board approval of forty-four new staff positions for FY 2017-2018 as necessary for the 2013 Bond Construction Program Facilities Expansion for FY 2017-2018, at a net salary

budget increase of \$1,375,542. Staff advised that this may be revised after continued review of the proposed revenue and expenditures for FY 2017-2018

Staff recommends the revised approval of forty-one new staff positions for FY 2017-2018 as necessary for the 2013 Bond Construction Program Facilities Expansion for FY 2017-2018, at a net salary budget increase of \$1,199,540, as presented.

**Recommendation:**

It is recommended that the Board of Trustees of South Texas College approve and authorize the New Non-Faculty Staff Positions for FY 2017-2018 as necessary for the 2013 Bond Construction Program Facilities Expansion for FY 2017-2018, as presented.

**The following Minute Order is proposed for consideration by the Board of Trustees:**

The Board of Trustees approves and authorizes the New Non-Faculty Staff Positions for FY 2017-2018 as necessary for the 2013 Bond Construction Program Facilities Expansion for FY 2017-2018, as presented.

**Approval Recommended:**

**Shirley A. Reed, M.B.A., Ed.D.**  
**President**

**South Texas College**  
**New Non-Faculty Staff Positions for FY 2017 - 2018**  
**Necessary for the 2013 Bond Construction Program Facilities Expansion**

	ACCOUNT NAME	TITLE	CLASSIFICATION	GRADE	SALARY BUDGET
<b>Vice President for Academic Affairs</b>					
1	Business & Technology Fire Science	Faculty Secretary	Classified	A	\$ 10,417
Rationale: • This position is for the Regional Center for Public Safety Excellence. Location: Regional Center. NOTE: Position for five months.					
2	Business & Technology Fire Science	Lab Assistant - Fire Science	Classified	B	\$ 10,417
Rationale: • The Lab Assistant will be shared by two programs (Fire Science and Police Academy) to keep track and monitor inventory and help faculty in the lab. This position is for the Regional Center for Public Safety Excellence. Location: Regional Center. NOTE: Position for five months.					
3	Nursing & Allied Health Division	Faculty Secretary	Classified	A	\$ 24,000
Rationale: • The Departmental faculty will be needed to assist faculty in new building. Location: 1st Floor NAH Campus Expansion McAllen.					
4	Nursing & Allied Health Division	Faculty Secretary	Classified	A	\$ 24,000
Rationale: • The Departmental faculty will be needed to assist faculty in new building. Location: 2nd Floor NAH Campus Expansion McAllen.					
5	Nursing & Allied Health Division	Faculty Secretary	Classified	A	\$ 24,000
Rationale: • The Departmental faculty will be needed to assist faculty in new building. Location: 3rd Floor NAH Campus Expansion McAllen.					
6	Nursing & Allied Health Division	Secretary	Classified	B	\$ 25,000
Rationale: • Secretary will be assignend to the NAH Division and provide clerical support to Division staff and simulation department. Location: 4th Floor NAH Campus Expansion McAllen.					
7	Nursing & Allied Health Division	Simulation Network Specialist	Professional/Technical Non-Exempt	C	\$ 40,000
Rationale: • Simulation Network Specialist is needed to focus on technological needs for the simulation equipment such as Sim-Man, Sim-Newborn, Sim-Junior, and Sim-Mom. Location: 4th Floor NAH Campus Expansion McAllen.					
8	Nursing & Allied Health Division	Lab Assistant - NAH	Classified	B	\$ 26,000
Rationale: • Lab assistant is needed to assist with new building computer labs and simulation areas functionality as well as upkeep. Location: 4th Floor NAH Campus Expansion McAllen.					
9	Biology	Faculty Secretary	Classified	A	\$ 12,541
Rationale: • A Faculty Secretary will be needed in each floor to accommodate incoming faculty and students. Location: 1 STEM, First floor. NOTE: Position for six months.					
10	Chemistry	Faculty Secretary	Classified	A	\$ 16,721
Rationale: • One Faculty Secretary will be needed in each floor to accommodate incoming faculty and students. Location: 1 STEM, Second floor. NOTE: Position for eight months.					

**South Texas College**  
**New Non-Faculty Staff Positions for FY 2017 - 2018**  
**Necessary for the 2013 Bond Construction Program Facilities Expansion**

	ACCOUNT NAME	TITLE	CLASSIFICATION	GRADE	SALARY BUDGET
11	Biology	Lab Specialist II - Biology	Professional/Technical Non-Exempt	B	\$ 26,583
Rationale: • Lab Specialist is needed to assist with new building Biology labs, such as prep work (reagents, carts, and materials), sterilizing equipment, maintaining lab inventory and equipment, and training students and/or faculty on equipment use. Location: 1 STEM, First Floor. NOTE: Position for eight months.					
12	Chemistry	Lab Specialist II - Chemistry	Professional/Technical Non-Exempt	B	\$ 39,875
Rationale: • Lab Specialist is needed to assist with new building Chemistry labs, such as prep work (reagents, carts, and materials), sterilizing equipment, maintaining lab inventory and equipment, and training students and/or faculty on equipment use. Location: 1 STEM, Second Floor.					
13	Pharmacy Technology	Registered Lab Assistant- Pharmacy	Professional/Technical Non-Exempt	B	\$ 31,000
Rationale: • Lab assistant will be assist faculty with lab instruction, be in charge of lab inventory for the two buildings, and prep labs for scenarios as per Accreditation requirements to avoid future deficiencies regarding accreditation. Lab assistant should be licensed by Pharmacy standards. Being a licensed lab assistant will also give flexibility to the program to assist in check offs during lab procedures.					
<b>Total for Vice President for Academic Affairs</b>					<b>\$ 310,554</b>
<b>Vice President for Finance and Administrative Services</b>					
14	Office of Human Resources	Coordinator of Staffing & Recruiting	Professional/Technical Exempt	D	\$ 50,000
Rationale: • To monitor and track staffing and recruiting postings for timely processing due to increase volume.					
15	Office of Human Resources	HR Technician	Classified	B	\$ 24,000
Rationale: • To process application and onboarding duties on a timely basis due to increase volume.					
16	Office of Human Resources	HR Secretary	Classified	A	\$ 22,000
Rationale: • To assist with receptionist duties and provide customer service for internal and external sources.					
17	Office of Human Resources	HR Systems Specialist	Professional/Technical Non-Exempt	B	\$ 36,000
Rationale: • To process and provide reporting requirements as requested by external and internal sources.					
18	Office of Human Resources	Training and Development Manager	Professional/Technical Exempt	F	\$ 60,000
Rationale: • To develop and manage professional development training for employees.					
19	Custodial	Custodian	Classified	A	\$ 19,158
Rationale: • To provide custodian services to NAH Campus Building - 2013 Bond Program. NOTE: Position for ten months.					
20	Custodial	Custodian	Classified	A	\$ 19,158
Rationale: • To provide custodian services to NAH Campus Building - 2013 Bond Program. NOTE: Position for ten months.					



**South Texas College**  
**New Non-Faculty Staff Positions for FY 2017 - 2018**  
**Necessary for the 2013 Bond Construction Program Facilities Expansion**

	ACCOUNT NAME	TITLE	CLASSIFICATION	GRADE	SALARY BUDGET
21	Custodial	Custodian	Classified	A	\$ 19,158
Rationale: • To provide custodian services to NAH Campus Building - 2013 Bond Program. NOTE: Position for ten months.					
22	Custodial	Custodian	Classified	A	\$ 19,158
Rationale: • To provide custodian services to NAH Campus Building - 2013 Bond Program. NOTE: Position for ten months.					
23	Custodial	Lead Custodian	Classified	C	\$ 22,534
Rationale: • To provide custodian services to NAH Campus Building - 2013 Bond Program. NOTE: Position for ten months.					
24	Custodial	Floor Technician	Classified	A	\$ 19,158
Rationale: • To provide services to NAH Campus Building - 2013 Bond Program. NOTE: Position for ten months.					
25	Custodial	Custodial Supervisor	Professional/Technical Non-Exempt	C	\$ 32,083
Rationale: • To provide services to NAH Campus Building - 2013 Bond Program. NOTE: Position for ten months.					
26	Custodial	Custodial Manager	Professional/Technical Exempt	E	\$ 52,000
Rationale: • To provide services to Pecan Campus Building - 2013 Bond Program.					
27	Custodial	Custodial Manager	Professional/Technical Exempt	E	\$ 52,000
Rationale: • To provide services to Pecan Campus Building - 2013 Bond Program.					
28	Facility Operations and Maintenance	Events Manager	Professional Technical Exempt	E	\$ 26,000
Rationale: • To manage custodian services for events held College-wide. NOTE: Position for six months.					
29	Facility Operations and Maintenance	Environmental Health and Safety Manager	Professional/Technical Exempt	E	\$ 26,000
Rationale: • To implement and lead the Environmental Health and Safety program College-wide. NOTE: Position for six months.					
30	Campus Police	Dispatch Supervisor	Professional Technical Non-Exempt	D	\$ 25,333
Rationale: • To provide supervision to police dispatchers. NOTE: Position for eight months.					
31	Campus Police	Police Officer	Professional Technical Non-Exempt	C	\$ 29,333
Rationale: • To provide police officers to cover shifts at all STC locations. NOTE: Position for eight months.					
32	Campus Police	Police Officer	Professional Technical Non-Exempt	C	\$ 29,333
Rationale: • To provide police officers to cover shifts at all STC locations. NOTE: Position for eight months.					

**South Texas College**  
**New Non-Faculty Staff Positions for FY 2017 - 2018**  
**Necessary for the 2013 Bond Construction Program Facilities Expansion**

	ACCOUNT NAME	TITLE	CLASSIFICATION	GRADE	SALARY BUDGET
33	Safety and Security	Safety and Security Manager	Professional Technical Exempt	F	\$ 40,000
Rationale: • To oversee staff and diverse operations in all STC locations, including the Security Group and the Surveillance Camera Program. NOTE: Position for eight months.					
34	Dir Fac Planning and Construction	Accounts Assistant	Classified	G	\$ 31,000
Rationale: • To assist on bond construction and future construction projects.					
35	Cashiers Office	Cashier	Classified	C	\$ 25,000
Rationale: • To assist students attending Technology Campus and perform all related cashier processes for the campus.					
36	Cashiers Office	Cashier	Classified	C	\$ 25,000
Rationale: • To assist students attending Nursing and Allied Health Campus and perform all related cashier processes for the campus.					
37	Cashiers Office	Cashier	Classified	C	\$ 29,580
Rationale: • To assist with payments received by telephone at the back office and assist with other payment options.					
38	Cashiers Office	Accounting Assistant	Classified	G	\$ 31,000
Rationale: • To assist students at the Cashier/SPIRIT office with collection related issues, payment arrangements and in-house perform collection efforts.					
39	Cashiers Office	Administrative Assistant	Classified	F	\$ 28,000
Rationale: • To assist Bursar with projects, track completion of reports, update procedures, monitor deadlines, maintain calendar of events and assist with other duties.					
<b>Total for Vice President for Finance and Administrative Services</b>					<b>\$ 791,986</b>
<b>Vice President for Information Services and Planning</b>					
40	Educational Technologies	Audio Visual Systems Designer	Professional Technical Exempt	E	\$ 52,000
Rationale: • Due to the additional classrooms and increasingly sophisticated audiovisual systems needed to support classroom instruction and college events, this position will be responsible for the design, RFPs, bids, and coordination of audiovisual systems with the Purchasing Department. The position requires an advanced technical skill level and extensive experience.					
41	Educational Technologies	Coordinator of Special Events	Professional Technical Exempt	D	\$ 45,000
Rationale: • This position is solely responsible for the organization, implementation and production of all special events including, but not limited to, graduation, CWPD and streaming of live events. The duties and responsibilities have increased and will continue to increase with the addition of new special venues.					
<b>Total for Vice President for Information Services and Planning</b>					<b>\$ 97,000</b>
<b>Total for Funding for New Positions Related to Bond Construction</b>					<b>\$ 1,199,540</b>

## **Discussion and Action as Necessary on Non-Faculty Salary Adjustments/Reclassifications for FY 2017-2018**

Approval of Non-Faculty Salary Adjustments/Reclassifications for FY 2017-2018 is requested.

Salary Adjustments/Reclassifications were recommended by the appropriate supervisor and reviewed with the Office of Human Resources. Administration has reviewed with staff the proposed non-faculty salary adjustments/ reclassifications for FY 2017-2018 and supports the recommendations subject to the availability of funding and Board approval of the final budget. Additional modifications including reductions may be necessary prior to final approval of the Staffing Plan by the Board based on revised revenue projections.

Requested for FY 2017-2018 are salary adjustments totaling \$344,098 for forty-four (44) positions, out of which thirty-nine (39) positions require changes in classification and/or grade. Funding in the amount of \$273,256, for thirty-six (36) of these salary adjustments, has been identified from staff and salary pools, resulting in a proposed net increase in salary budget of \$70,842, as follows:

Funding	Amount
Funding Requested for Non-Faculty Salary Adjustments/Reclassifications	\$344,098
Less -- Funding from Staff and Pool Positions	(273,256)
<b>Net Salary Budget Increases for Salary Adjustments/Reclassifications</b>	<b>\$ 70,842</b>

In addition, one (1) salary adjustment in the Auxiliary Fund is also requested. This change will not affect the Unrestricted Fund Budget. The adjustment being recommended is in the amount of \$9,000.

A listing of the non-faculty salary adjustments/reclassifications for FY 2017-2018 follows in the packet for the Board's information and review.

Dr. Shirley Reed, President, and Mary Elizondo, Vice President for Finance and Administrative Services will be present at the Board Meeting to address any questions by the committee.

### **Committee Recommendation**

On June 15, 2017, the Finance, Audit, and Human Resources Committee recommended Board approval of the proposed Non-Faculty Salary Adjustments/Reclassifications for FY 2017-2018. At that time there were thirty-one proposed salary adjustments, totaling \$168,518, with a net salary budget increase of \$70,842. Staff advised that this may be

revised after continued review of the proposed revenue and expenditures for FY 2017-2018.

Upon further review, staff recommends the revised approval of salary adjustments for FY 2017-2018 totaling \$344,098 for forty-four (44) positions, out of which thirty-nine (39) positions require changes in classification and/or grade. The net salary budget increase remains at \$70,842, through the proposed increased use of funding from staff and pool positions.

**Recommendation:**

It is recommended that the Board of Trustees of South Texas College approve and authorize the Non-Faculty Salary Adjustments/Reclassifications for FY 2017-2018 as presented.

**The following Minute Order is proposed for consideration by the Board of Trustees:**

The Board of Trustees approves and authorizes the Non-Faculty Salary Adjustments/Reclassifications for FY 2017-2018 as presented.

**Approval Recommended:**

**Shirley A. Reed, M.B.A., Ed.D.**  
**President**

**South Texas College**  
**Non-Faculty Salary Adjustments/Reclassifications for FY 2017-2018**

	TITLE	CLASSIFICATION	GRADE	CURRENT SALARY	SALARY ADJUSTMENT	ADJUSTED SALARY
<b>Office of the President</b>						
1	Reclassification of Administrative Specialist for Board Relations (Position 703362)	Professional/Technical Non-Exempt	Grade D to Grade E	\$ 47,741	\$ 5,000	\$ 52,741
Rationale: • To include significant additional duties and responsibilities.						
2	Title Change from Administrative Assistant (Position 700404) to Senior Administrative Assistant	Classified to Professional/Technical Non-Exempt	Grade F to Grade A	\$ 29,299	\$ 1,600	\$ 30,899
Rationale: • To include significant additional duties and responsibilities.						
3	Title Change from Grants and Contracts Compliance Officer (Position 700420) to Grant Management and Compliance Officer II / Perkins Principal Investigator	Professional/Technical Exempt	Grade G	\$ 65,872	\$ 3,500	\$ 69,372
Rationale: • To align position within grade and adjust salary accordingly.						
4	Title Change from Grants and Contracts Compliance Manager (Position 704160) to Grant Systems, Management and Compliance Officer I	Professional/Technical Exempt	Grade E to Grade F	\$ 53,045	\$ 3,000	\$ 56,045
Rationale: • To align position within grade and adjust salary accordingly.						
5	Title Change from Web Specialist (Position 709462) to Digital Services Developer	Professional/Technical Non-Exempt	Grade C to Grade F	\$ 39,800	\$ 6,000	\$ 45,800
Rationale: • To expand the scope of the position and include programming and development. Added responsibility for creating and deploying new features based on emerging trends and technology.						
<b>Total for Office of the President</b>					<b>\$ 19,100</b>	
<b>Vice President for Academic Affairs</b>						
6	Title Change from Secretary (Position 701150) to Administrative Assistant	Classified	Grade B to Grade F	\$ 28,950	\$ 2,000	\$ 30,950
Rationale: • Align title with actual administrative tasks and responsibilities performed, such as coordinating projects / reports with other departments and divisions, monitoring division budget, and grant management assistance. Secretary is currently assisting the Dean and Liberal Arts area.						

**South Texas College**  
**Non-Faculty Salary Adjustments/Reclassifications for FY 2017-2018**

	<b>TITLE</b>	<b>CLASSIFICATION</b>	<b>GRADE</b>	<b>CURRENT SALARY</b>	<b>SALARY ADJUSTMENT</b>	<b>ADJUSTED SALARY</b>
7	Title Change from Secretary (Position 703150) to Administrative Assistant	Classified	Grade B to Grade F	\$ 32,610	\$ 2,000	\$ 34,610
Rationale: • Align title with actual administrative tasks and responsibilities performed, such as coordinating projects / reports with other departments and divisions, monitoring division budget, and grant management assistance. Secretary is currently assisting the Dean and Social Sciences area.						
8	Title Change from Academies Specialist (Position 702286) to Coordinator of Academies and HS Projects	Professional/Technical Non Exempt to Professional/Technical Exempt	Grade B to Grade D	\$ 33,875	\$ 6,000	\$ 39,875
Rationale: • Align title with actual duties and responsibilities, such as conducting student-parent conferences to plan student development reports, supervise program students, and coordinate and oversee designated programs. Due to an increase of growth, the Academies Program at the Mid-Valley Campus has increased its partnering districts in the area from four to eight. In addition, the HS Projects summer programs will host 30-60 students this summer.						
9	Title Change from Lab Specialist - Biology (Position 701406) to Lab Specialist II - Biology	Professional/Technical Non-Exempt	Grade A to Grade B	\$ 30,750	\$ 2,000	\$ 32,750
Rationale: • Salary Adjustment and Title Change to align with job responsibilities in order to keep up with job market and to compensate for education requirements and job experience.						
10	Reclassification of Assoc Dean Curric and Stu Lrng (Position 701283)	Administrative	Grade C	\$ 76,385	\$ 5,000	\$ 81,385
Rationale: • To accurately reflect and encompass current job duties and responsibilities.						
<b>Total for Vice President for Academic Affairs</b>					<b>\$ 17,000</b>	
<b>Vice President for Finance and Administrative Services</b>						
11	Title Change from Facil Plang & Constr Accts Spec (Position 700501) to Coordinator of FPC Accounts	Professional/Technical Non-Exempt	Grade B to Grade C	\$ 45,215	\$ 6,000	\$ 51,215
Rationale: • To accurately reflect and encompass current job duties/responsibilities.						
12	Title Change from Distribution Services Specialist (Position 703583) to Coordinator for Fixed Assets and Distribution	Professional/Technical Non-Exempt	Grade B to Grade C	\$ 39,338	\$ 6,000	\$ 45,338
Rationale: • To accurately reflect and encompass current job duties/responsibilities.						

**South Texas College**  
**Non-Faculty Salary Adjustments/Reclassifications for FY 2017-2018**

	TITLE	CLASSIFICATION	GRADE	CURRENT SALARY	SALARY ADJUSTMENT	ADJUSTED SALARY
13	Title Change from Secretary (Position 701396) to Risk Management Assistant	Classified	Grade B to Grade F	\$ 28,420	\$ 3,379	\$ 31,799
Rationale: • To accurately reflect and encompass current job duties/responsibilities.						
<b>Total for Vice President for Finance and Administrative Services</b>					<b>\$ 15,379</b>	
<b>Vice President for Information Services &amp; Planning</b>						
14	Title Change from Centers for Learning Excellence Manager (Position 720423) to Coordinator of Campus Center for Learning Excellence	Professional/Technical Exempt	Grade C to Grade D	\$ 39,655	\$ 3,000	\$ 42,655
Rationale: • Reclassify position 720423 to more accurately reflect responsibilities of position.						
15	Title Change from Centers for Learning Excellence Manager (Position 722423) to Coordinator of Campus Center for Learning Excellence	Professional/Technical Exempt	Grade C to Grade D	\$ 39,566	\$ 3,000	\$ 42,566
Rationale: • Reclassify position 722423 to more accurately reflect responsibilities of position.						
16	Title Change from Centers for Learning Excellence Manager (Position 721423) to Coordinator of Campus Center for Learning Excellence	Professional/Technical Exempt	Grade C to Grade D	\$ 43,225	\$ 3,000	\$ 46,225
Rationale: • Reclassify position 721423 to more accurately reflect responsibilities of position.						
17	Title Change from Coordinator of Learning Support (Position 704423) to Learning Support Manager	Professional/Technical Exempt	Grade D to Grade E	\$ 52,356	\$ 3,000	\$ 55,356
Rationale: • Reclassify position 704423 to more accurately reflect responsibilities of position.						
18	Title Change from Coordinator of Supplemental Instruction (Position 706423) to Supplemental Instruction Manager	Professional/Technical Exempt	Grade D to Grade E	\$ 42,436	\$ 3,000	\$ 45,436
Rationale: • Reclassify position 706423 to more accurately reflect responsibilities of position.						
19	Title Change from Coordinator of Open Labs (Position 711397) to Open Labs Logistics Manager	Professional/Technical Exempt	Grade C to Grade E	\$ 42,876	\$ 5,000	\$ 47,876
Rationale: • Reclassify position 711397 to more accurately reflect responsibilities of position. The duties of the administrative coordinator will drastically increase with the additional administrative responsibilities of 20 service areas and 10 additional staff members. Additionally, equipment management has doubled. Salary increase request is required to compensate for the additional duties and expectations of this position.						

**South Texas College**  
**Non-Faculty Salary Adjustments/Reclassifications for FY 2017-2018**

	<b>TITLE</b>	<b>CLASSIFICATION</b>	<b>GRADE</b>	<b>CURRENT SALARY</b>	<b>SALARY ADJUSTMENT</b>	<b>ADJUSTED SALARY</b>
20	Reclassification of Systems Analyst II (Position 706393)	Professional/Technical Non-Exempt	Grade E	\$ 52,450	\$ 4,000	\$ 56,450
Rationale: • Adjustment to fix Evergreen reclassification recommendation done without compensation.						
21	Title Change from Associate Dean of Institutional Research & Effectiveness (Position 703320) to Dean of Institutional Research, Effectiveness & Strategic Planning	Administrative	Grade D	\$ 92,109	\$ 6,000	\$ 98,109
Rationale: • This position is assuming responsibility for several additional institution-wide processes; including leadership for the development, implementation and evaluation of the Strategic Plan, the 5-year operational planning process, and planning and leadership for the development of strategic initiatives aimed at increasing student success and achieving organizational goals and objectives. This position will also assume supervisory responsibility for the Office of Strategic Planning and associated staff.						
22	Title Change from Director of Institutional Effectiveness & Assessment (Position 703625) to Director of Institutional Effectiveness, Assessment & Accreditation	Administrative	Grade B to Grade C	\$ 68,495	\$ 4,500	\$ 72,995
Rationale: • Adding coordination of all regional accreditation activities, including ongoing notifications and reporting, 10-year and 5th-year reviews and related site visits, development the Quality Enhancement Plan (QEP), and tracking and reporting all Substantive Changes to SACSCOC.						
23	Title Change from Biomedical Instruction Tech Specialist (Position 708271) to Educational Technologies Biomedical Specialist	Professional/Technical Non Exempt to Professional/Technical Non-Exempt	Grade B to Grade C	\$ 39,307	\$ 3,000	\$ 42,307
Rationale: • Reclassify/Re-title position to more accurately reflect responsibilities of the updated job description. The Biomedical Specialist is now responsible for training and oversight of all Biomedical Ed Tech equipment at NAH, MVC & STR. This position will assume additional duties as the bond classrooms are implemented.						
24	Title Change from Client Services Specialist (Position 703394) to Client Services Analyst I	Professional/Technical Non-Exempt to Professional/Technical Exempt	Grade B to Grade D	\$ 27,000	\$ 15,000	\$ 42,000
Rationale: • To accommodate ITIL framework for IT operations.						
25	Title Change from Network Services Analyst I (Position 702390) to Systems Analyst III	Professional/Technical Non-Exempt to Professional/Technical Exempt	Grade C to Grade F	\$ 47,000	\$ 18,000	\$ 65,000
Rationale: • To accommodate growth due to new Bond construction.						



**South Texas College**  
**Non-Faculty Salary Adjustments/Reclassifications for FY 2017-2018**

	TITLE	CLASSIFICATION	GRADE	CURRENT SALARY	SALARY ADJUSTMENT	ADJUSTED SALARY
26	Title Change from Computer Analyst (Position 719392) to Computer Services Analyst III	Professional/Technical Non-Exempt to Professional/Technical Exempt	Grade D to Grade F	\$ 46,537	\$ 18,463	\$ 65,000
Rationale: • To align title and salary for position created previous year.						
<b>Total for Vice President for Information Services &amp; Planning</b>					<b>\$ 88,963</b>	
<b>Vice President for Student Affairs &amp; Enrollment Management</b>						
27	Title Change from Staff Secretary (Position 705331) to Administrative Assistant	Classified	Grade A to Grade F	\$ 25,735	\$ 3,265	\$ 29,000
Rationale: • Salary increase. Mariana earned her Associate degree and will earn her Bachelors degree in December. Mariana currently serves as the Secretary for the Testing Director and the position needs to be aligned with other Administrative Assistants.						
28	Title Change from Testing Technician (Position 702331) to Testing Specialist	Classified to Professional/Technical Non-Exempt	Grade C to Grade B	\$ 22,500	\$ 5,100	\$ 27,600
Rationale: • The increase of new testing exams and the ongoing testing of TSI and GED exams coincides with the other Specialist positions.						
29	Title Change from Testing Technician (Position 700205) to Testing Specialist	Classified to Professional/Technical Non-Exempt	Grade C to Grade B	\$ 23,175	\$ 5,825	\$ 29,000
Rationale: • The increase of new testing exams and the ongoing testing of TSI and GED exams coincides with the other Specialist positions.						
30	Title Change from Testing Technician (Position 720331) to Testing Specialist	Classified to Professional/Technical Non-Exempt	Grade C to Grade B	\$ 28,950	\$ 3,500	\$ 32,450
Rationale: • The increase of new testing exams and the ongoing testing of TSI and GED exams coincides with the other Specialist positions.						
31	Title Change from Testing Technician (Position 703331) to Testing Specialist	Classified to Professional/Technical Non-Exempt	Grade C to Grade B	\$ 26,307	\$ 3,693	\$ 30,000
Rationale: • The increase of new testing exams and the ongoing testing of TSI, GED, exams coincides with the other Specialist positions.						
<b>Total for Vice President for Student Affairs &amp; Enrollment Management</b>					<b>\$ 21,383</b>	
<b>Total for Salary Adjustments/Reclassification</b>					<b>\$ 161,825</b>	

**South Texas College**  
**Non-Faculty Salary Adjustments/Reclassifications for FY 2017-2018**

	TITLE	CLASSIFICATION	GRADE	CURRENT SALARY	SALARY ADJUSTMENT	ADJUSTED SALARY
<b>Auxiliary Funds</b>						
1	Title Change from Lead Cook (Position 627870) to Food Services Manager/Cook	Classified to Professional/Technical Exempt	Grade C to Grade A	\$ 25,337	\$ 9,000	\$ 34,337
Rationale: <ul style="list-style-type: none"> <li>To accurately reflect and encompass current job duties/responsibilities.</li> </ul>						
<b>Total for Auxiliary Funds Salary Adjustments/Reclassification</b>					<b>\$ 9,000</b>	

**South Texas College**  
**Reclassifications/Other Adjustments Requests for FY 2017 - 2018 - Vacant**

	TITLE	CLASSIFICATION	GRADE	CURRENT SALARY	SALARY ADJUSTMENT	ADJUSTED SALARY
<b>Office of the President</b>						
1	Title Change from Dir of Fundraising (Position 701369) to Exec Officer for External Relations	Administrative to Executive	Grade C to Grade A	\$ 86,625	\$ 13,500	\$ 100,125
Rationale: • Title Change and reclassification to better align with duties and responsibilities.						
<b>Total for Office of the President</b>					<b>\$ 13,500</b>	
<b>Vice President for Academic Affairs</b>						
2	Title Change from Professional Dev Trainer (Position 701352) to Professional Dev Manager	Professional/Technical Non-Exempt to Professional/Technical Exempt	Grade C to Grade F	\$ 48,125	\$ 11,875	\$ 60,000
Rationale: • Currently vacant. Based on department needs, Professional Dev Manager will assist Associate Dean in supervising and managing all professional and organizational initiatives.						
3	Reclassification from Instr Coach- Prof & Org Dev (Position 705352)	Professional/Technical Exempt	Grade D to Grade F	\$ 49,500	\$ 20,500	\$ 70,000
Rationale: • The Instructional Coach is responsible for timely completion of professional and organizational development activities and trainings and will work closely with the Office of Professional & Org Dev team to develop, facilitate, and lead professional development initiatives for both faculty and staff. The Instructional Coach will serve as an expert in pedagogy and the integration of technology into teaching and learning.						
4	Title Change from Administrative Assistant (Position 701298) to Project Manager- MSB	Classified to Professional/Technical Exempt	Grade F to Grade E	\$ 35,035	\$ 14,965	\$ 50,000
Rationale: • Currently the Administrative Assistant position is vacant. Based on department needs, Project Manager is needed for the management, implementation, and timely completion of special projects and assignments in the Div of Math, Science & BA Programs.						
5	Title Change from Administrative Assistant (Position 704272) to Project Manager- Academic Affairs	Classified to Professional/Technical Exempt	Grade F to Grade E	\$ 30,900	\$ 19,100	\$ 50,000
Rationale: • The Office the Vice President for Academic Affairs has two vacant Administrative Assistant positions. At this time, I am in the process of completing the hiring proposal for one of the positions, and based on the assessment of the departmental needs, I am recommending to reclassify the second vacant position to a Project Manager.						
<b>Total for Vice President for Academic Affairs</b>					<b>\$ 66,440</b>	

**South Texas College**  
**Reclassifications/Other Adjustments Requests for FY 2017 - 2018 - Vacant**

	<b>TITLE</b>	<b>CLASSIFICATION</b>	<b>GRADE</b>	<b>CURRENT SALARY</b>	<b>SALARY ADJUSTMENT</b>	<b>ADJUSTED SALARY</b>
<b>Vice President for Information Services and Planning</b>						
6	Title Change from Secretary (Position 705423) to Student Learning Assistant	Classified	Grade B to Grade C	\$ 30,385	\$ 2,300	\$ 32,685
Rationale: • Student Learning Assistant position to be assigned to Mid Valley campus to address needs in expansion of Business Technology and Nursing programs.						
7	Title Change from Web Applications Specialist - (P.T.) (Position 705393) to Reporting Analyst I	Professional/Technical Non Exempt	Grade B to Grade C	\$ 30,901	\$ 3,067	\$ 33,968
Rationale: • To accommodate growth in the Reporting area.						
8	Title Change from Web Applications Specialist (Position 715393) to Client Services Analyst I	Professional/Technical Non Exempt to Professional/Technical Exempt	Grade B to Grade D	\$ 39,874	\$ 2,126	\$ 42,000
Rationale: • To accommodate ITIL framework for IT operations.						
9	Title Change from Applications Specialist - (P.G.) (Position 798391) to Client Services Analyst II	Professional/Technical Non Exempt to Professional/Technical Exempt	Grade B to Grade E	\$ 37,089	\$ 4,911	\$ 42,000
Rationale: • To accommodate ITIL framework for IT operations.						
10	Title Change from Applications Analyst I (Position 712393) to Systems and Networking Manager	Professional/Technical Non Exempt to Professional/Technical Exempt	Grade B to Grade G	\$ 39,873	\$ 40,127	\$ 80,000
Rationale: • To accommodate ITIL framework for IT operations.						
11	Title Change from Network Services Specialist - (P.G.) (Position 708391) to Network Services Analyst III	Professional/Technical Non Exempt to Professional/Technical Exempt	Grade B to Grade F	\$ 41,182	\$ 23,818	\$ 65,000
Rationale: • To accommodate growth due to new Bond construction.						

**South Texas College**  
**Reclassifications/Other Adjustments Requests for FY 2017 - 2018 - Vacant**

	TITLE	CLASSIFICATION	GRADE	CURRENT SALARY	SALARY ADJUSTMENT	ADJUSTED SALARY
12	Title Change from Administrative Assistant (Position 710262) to Computer Inventory Specialist	Classified to Professional/Technical Non-Exempt	Grade F to Grade B	\$ 30,000	\$ 5,984	\$ 35,984
Rationale: • To accommodate growth in Technology assets due to new buildings.						
<b>Total for Vice President for Information Services and Planning</b>					<b>\$ 82,333</b>	
<b>Vice President for Student Affairs and Enrollment Mgmt.</b>						
13	Title Change from Director of Advisement for Dual Enrollment (Position 703191) to Associate Dean of Student Rights and Responsibilities and Title IX Student Support Services	Administrative	Grade B	\$ 60,000	\$ 20,000	<del>\$ 51,215</del> <b>\$ 80,000</b>
Rationale: • The reclassification aligns with current Division initiatives and with the Bond construction for the new Student Activities Building under the Dean of Student Affairs.						
<b>Total for Vice President for Student Affairs &amp; Enrollment Management</b>					<b>\$ 20,000</b>	
<b>Total for Salary Adjustments/Reclassification</b>					<b>\$ 182,273</b>	

## **Update on Status of the 2013 Bond Construction Program and Status of Project and Program Accountability**

Broaddus & Associates has provided the enclosed documents on the current status of the 2013 Bond Construction program:

- Executive Program Budget Overview Summary;
- Update on the status of the 2013 Bond Construction Program;
- Video Update on Construction Projects;
- Chart of Project Progress;
- Project Scorecards; and
- Completion and Occupancy Schedule Timeline

Broaddus & Associates has provided the following accountability reports:

- Program Budget Summary worksheet;
- Construction Budget worksheet;

As of June 8, 2017, the total budget shortfall is estimated to be at \$4,501,351 with the use of buyout savings and design and construction contingency.

In addition, college staff has prepared the following reports reflecting additional potential variances considering pending Board action:

- 2013 Bond Construction Program Tracking Contingency Log
- 2013 Bond Construction Program Non-Bond Proceeds – Transfer to Plant Fund Budget

### Source of Funds for Furniture Purchases

On June 15, 2017 the Facilities Committee reviewed the proposed purchase of furniture under the 2013 Bond Construction Program.

The Committee noted that in addition to the use of Bond funds, staff budgeted \$460,000 in Non-Bond Proceeds, from transfers to the Plant Fund Budget. Against this budget, \$86,728 in actual expenditures were proposed for Board approval in June 2017. The Committee wanted to ensure that all funds were tracked appropriately, and that any budget deficit be properly tracked.

College administration has reviewed the projects and the proposed source of funds, and has verified that these expenditures are primarily for the non-bond Mid Valley Campus Library Renovation project and the NAH Thermal Plant project. These projects are funded through non-bond funds, though the work is being performed concurrently with the 2013 Bond Construction program projects, and both non-bond projects are managed by Broaddus & Associates.

Administration has concurred that these non-bond furniture expenditures should not be counted within the \$159M 2013 Bond Program budget, and does not offset or contribute to the program budget deficit.

Broaddus & Associates is responsible for tracking the expenditures using both bond and non-bond sources for projects they manage, and for providing clear reporting to the Facilities Committee and the Board of Trustees.

Funding for any shortfall net of buyout savings and use of design and construction contingency will be covered by non-bond funds, after a full accounting is reviewed with the Board of Trustees.

No action is requested.

# Accountability Report Executive Overview Summary

Board Meeting June 23, 2017

## Bond Funded Projects

2013 Bond Program Bond Projects	Bond Program Total Project Budget	GMP Amount	Design Contingency Remaining in GMP	Construction Contingency Remaining in GMP	Return of Buy- Out Savings to date	Total of Contingency & Buy-Out Saving
<b>PECAN CAMPUS - Wilson Const</b>			\$ 479,500	\$ 601,845		\$1,081,345
North Academic Building	\$ 14,843,110	\$ 10,230,122	\$ 72,947	\$ 154,875	\$ 720,878	\$ 948,700
South Academic Building	\$ 9,454,426	\$ 6,657,834	\$ 66,500	\$ 84,443		\$ 150,943
STEM Building	\$ 13,103,319	\$ 10,417,059	\$ 24,273	\$ 117,483		\$ 141,756
Student Activities & Cafeteria	\$ 8,828,254	\$ 6,888,179	\$ 70,053	\$ 100,000		\$ 170,053
Thermal Plant Expansion	\$ 5,542,049	\$ 4,194,000	\$ -	\$ -	\$ 61,591	\$ 61,591
Parking and Site Improvement	\$ 2,490,261	\$ 2,618,800	\$ 59,520	\$ 37,500		\$ 97,020
Subtotal	\$ 54,261,419	\$ 41,005,994	\$ 293,293	\$ 494,301	\$ 782,469	\$ 1,570,063
			<b>Current Balance of Available Funds</b>			\$ 1,570,063
<b>NURSING &amp; ALLIED HEALTH - Wilson Const</b>			\$ 197,800	\$ 254,089		\$ 451,889
Nursing Allied Health - New Building	\$ 21,773,439	\$ 17,009,860	\$ 231,608	\$ 159,018	\$ -	\$ 390,626
Thermal Plant Exp.(incl.'s Bond Funds)	\$ 601,877	\$ 230,788	\$ 2,200	\$ 3,386	\$ -	\$ 5,586
Parking & Site Improvements	\$ 1,717,717	\$ 2,205,963	\$ 23,000	\$ 34,207	\$ -	\$ 57,207
Subtotal	\$ 24,093,033	\$ 19,446,611	\$ 256,808	\$ 196,611	\$ -	\$ 453,419
			<b>Current Balance of Available Funds</b>			\$ 453,419
<b>TECHNOLOGY CAMPUS - Econ</b>			\$ 110,188	\$ 166,676		\$ 276,864
Building Renovation	\$ 14,864,990	\$ 9,297,546	\$ 83,701	\$ 137,586	\$ 1,236,041	\$ 1,457,328
Parking & Site Improvements	\$ 905,324	\$ 1,563,574	\$ 10,331	\$ 15,497	\$ 431,324	\$ 457,152
Subtotal	\$ 15,770,314	\$ 10,861,120	\$ 94,032	\$ 153,083	\$ 1,667,365	\$ 1,914,480
			<b>Current Balance of Available Funds</b>			\$ 1,914,480
<b>MID VALLEY CAMPUS - Skanska</b>			\$ 372,937	\$ 372,981		\$ 745,918
Health Professions and Science Bldg.	\$ 17,277,682	\$ 14,453,388	\$ 160,053	\$ 219,737		\$ 379,790
Workforce Training	\$ 2,257,363	on hold				\$ -
Library Expansion	\$ 2,288,968	\$ 2,462,776	\$ 34,723	\$ 34,723		\$ 69,446
Library Renovation (Reference Non-Bond Proj's below)	non-bond	\$ -	\$ -	\$ -		\$ -
Student Services Building	\$ 4,114,228	\$ 3,850,923	\$ 51,049	\$ 30,535		\$ 81,584
Thermal Plant Expansion	\$ 5,042,398	\$ 3,896,698	\$ 61,547	\$ 61,547		\$ 123,094
Parking & Site Improvements	\$ 2,796,035	\$ 2,369,777	\$ 16,509	\$ 22,927	\$ 109,367	\$ 148,803
Subtotal	\$ 33,776,674	\$ 27,033,562	\$ 323,881	\$ 369,469	\$ 109,367	\$ 802,717
			<b>Current Balance of Available Funds</b>			\$ 802,717
<b>STARR COUNTY CAMPUS - Wilson Const.</b>			\$ 212,731	\$ 302,731		\$ 515,462
Health Professions & Science Bldg.	\$ 11,267,182	\$ 9,521,000	\$ 78,000	\$ 117,000		\$ 195,000
Workforce Expansion	\$ 2,051,983	on hold	\$ -	on hold		on hold
New Library	\$ 3,732,378	\$ 3,700,000	\$ 37,000	\$ 55,500		\$ 92,500
Student Services Building	\$ 1,162,522	\$ 1,320,000	\$ 13,000	\$ 19,500		\$ 32,500
Student Activates Building	\$ 1,166,402	\$ 1,365,000	\$ 14,000	\$ 21,000		\$ 35,000
Thermal Plant Expansion	\$ 4,938,772	\$ 3,911,000	\$ 39,000	\$ 58,000		\$ 97,000
Parking & Site Improvements	\$ 1,397,789	\$ 3,496,950	\$ 31,731	\$ 31,731		\$ 63,462
Subtotal	\$ 25,717,028	\$ 23,313,950	\$ 212,731	\$ 302,731	\$ -	\$ 515,462
			<b>Current Balance of Available Funds</b>			\$ 515,462
<b>REGIONAL CENTER FOR PUBLIC EXCELLANCE</b>			\$ 96,745	\$ 127,295		\$ 224,040
Training Facility	\$ 3,655,134	\$ 3,326,426	\$ 68,049	\$ 89,538		\$ 157,587
Parking and Site Improvements	\$ 319,337	\$ 1,393,398	\$ 28,696	\$ 37,757		\$ 66,453
Subtotal	\$ 3,974,471	\$ 4,719,824	\$ 96,745	\$ 127,295	\$ -	\$ 224,040
			<b>Current Balance of Available Funds</b>			\$ 224,040

Document received from Broaddus & Associates after deadline; not reviewed by College staff



## Accountability Report Executive Overview Summary

*Board Meeting June 23, 2017*

### Bond Funded Projects

2013 Bond Program Bond Projects	Bond Program Total Project Budget	GMP Amount	Design Contingency Remaining in GMP	Construction Contingency Remaining in GMP	Return of Buy- Out Savings to date	Total of Contingency & Buy-Out Saving
<b>LA JOYA TEACHING SITE</b>						
Lab Improvements	1,436,000	1,163,000	-	-	-	-
Subtotal	1,436,000	1,163,000	-	-	-	-
			<i>Current Balance of Available Funds</i>			<b>\$ -</b>
Total Remaining of Contingency Balance incl. BOS	\$159,028,939	\$127,544,061	\$1,277,490	\$1,643,490	\$2,559,201	\$ 5,480,181
					\$2,920,980	\$ 5,480,181
	<b>Buy-Out Saving To Date</b>					<b>\$2,559,201</b>
	<b>Design &amp; Construction Cont. Balance Only</b>					<b>\$2,920,980</b>
	<b>Total Projected Available Funds Balance</b>					<b>\$5,480,181</b>
	<b>Current Program Shortfall as 6.13.17</b>					<b>\$4,501,351</b>

Document received from Broaddus & Associates after deadline; not reviewed by College staff

## Accountability Report Executive Overview Summary

*Board Meeting June 23, 2017*

### Non-Bond Funded Projects Managed Concurrent with Bond Funded Projects

2013 Non- Bond Funded Bond Program Projects	Non Bond Program Total Project Budget	GMP Amount	Design Contingency Remaining in GMP	Construction Contingency Remaining in GMP	Return of Buy-Out Savings	Total of Contingency & Buy-Out Saving
NURSING & ALLIED HEALTH - Wilson Const						
Thermal Plant Exp.(Non-Bond)	\$ 3,273,826	\$ 2,867,847	\$ 30,500	\$ 45,450		\$ 75,950
Thermal Plant Parking and Site Improvements	incl above	\$ 229,010	\$ 2,200	\$ 3,386		\$ 5,586
			\$ -	\$ -	\$ -	\$ -
Subtotal	\$ 3,273,826	\$ 3,096,857	\$ 32,700	\$ 48,836	\$ -	\$ 81,536
			Current Balance of Available Funds			\$81,536
MID VALLEY CAMPUS - Skanska						
Library Renovation	\$ 1,373,273	\$ 1,123,682	\$ 13,294	\$ 13,294		\$ 26,588
Thermal Plant - Piping	\$ 718,947	\$ 718,947	\$ -	\$ -		
Subtotal	\$ 2,092,220	\$ 1,842,629	\$ 13,294	\$ 13,294	\$ -	\$ 26,588
			Current Balance of Available Funds			\$26,588
STARR COUNTY CAMPUS - Wilson Const.						
Thermal Plant Expansion - Hydro.Piping	\$ 788,305	\$ 788,305	\$ -	\$ -		\$ -
Subtotal	\$ 788,305	\$ 788,305	\$ -	\$ -	\$ -	\$ -
			Current Balance of Available Funds			
Non-Bond Funded Construction Projects Total	\$6,154,351	\$5,727,791	\$45,994	\$62,130		108,124
						108,124

STC Procurement Non-Bond Funded	Non Bond Budget Amount	Non Bond Actual RFP Amounts	Total Amount	Variance		
<b>FFE Procurement</b>						
<b>1. KITCHEN EQUIPMENT</b>						
1a. Pecan Campus Student Activities Bldg. & Cafeteria	\$ 366,568	\$ 319,575	\$ 319,575	\$ 46,993		
1b. NAH Campus Expansion	\$ 193,836	\$ 191,808	\$ 191,808	\$ 2,028		
1c. Mid Valley Student Services Bldg. Expansion	\$ 339,396	\$ 267,288	\$ 267,288	\$ 72,108		
Total	\$ 899,800	\$ 778,671	\$ 778,671	\$ 121,129		
<i>Non Bond Kitchen Equipment Savings = \$121,129</i>						
<b>2. FURNITURE - Non Bond Transfer to Plant Fund</b>						
	Budget = \$400,000					
2a. Pecan Campus	\$ -	\$ -	\$ -	\$ -	No Projects	
2b. Nursing Allied Health - Thermal Plant	\$ 35,000	\$ 3,943	\$ 3,943	\$ 31,057		
2c. Technology Campus	\$ -	\$ -	\$ -	\$ -	No Projects	
2d. Mid Valley Campus - Library Renovation	\$ 425,000	\$ 82,785	\$ 82,785	\$ 342,215		
2e. Starr County Campus	\$ -	\$ -	\$ -	\$ -	No Projects	
2f. Regional Center for Public Safety Excellence	\$ -	\$ -	\$ -	\$ -		
2g. La Joya	\$ -	\$ -	\$ -	\$ -	No Projects	
Total	\$460,000	\$86,728	\$86,728	\$373,272		
<i>Non Bond Furniture Savings = \$373,272</i>						
STC Procurement Non-Bond Funded	Non Bond Budget Amount	Non Bond Actual RFP Amounts	Total Amount	Variance		
<b>TECHNOLOGY</b>						
<b>A. Audio Visual (AV)</b>						

Document received from Broaddus & Associates after deadline; not reviewed by College staff

## Accountability Report Executive Overview Summary

**Board Meeting June 23, 2017**

### Non-Bond Funded Projects Managed Concurrent with Bond Funded Projects

2013 Non- Bond Funded Bond Program Projects	Non Bond Program Total Project Budget	GMP Amount	Design Contingency Remaining in GMP	Construction Contingency Remaining in GMP	Return of Buy-Out Savings	Total of Contingency & Buy-Out Saving
a.1 Pecan Campus						
a.2 Nursing Allied Health						
a.3 Technology Campus						
a.4 Mid Valley Campus						
a.5 Starr County Campus						
a.6 Regional Center for Public Safety						
a.7 La Joya Teaching Site						
Total	\$0	\$0	\$0	\$0	\$0	\$0

<b>STC Procurement Non-Bond Funded</b>	Non Bond Budget Amount	Non Bond Actual RFP Amounts	Total Amount	Variance		
--	------------------------	-----------------------------	--------------	----------	--	--

### B. Information Technology (IT)

b.1 Pecan Campus	\$876,445				Non-Bond Items
b.2 Nursing Allied Health	\$806,730				Computers
b.3 Technology Campus	\$122,595				Printers
b.4 Mid Valley Campus	\$647,035				Surge Protectors
b.5 Starr County Campus	\$318,310				UPS
b.6 Regional Center for Public Safety	nic				
b.7 La Joya Teaching Site	\$102,700				

***Excludes Workforce Training***

Mid Valley Campus	\$218,350					
Starr Campus	\$31,300					

Start Sample	End Sample	Start Date	End Date	Start Time	End Time	Start Location	End Location

[illegible]

Workforce Training - Mid Valley & Starr Subtotal	\$249,650					
TOTAL	\$3,123,465					

**C. Surveillance - Includes cameras, servers & License**

c.1 Pecan Campus	n/a	n/a	n/a	n/a		
c.2 Nursing Allied Health (Thermal Plant)	\$7,174	\$28,234	\$ 28,234	-\$21,060		
c.3 Technology Campus	n/a	n/a	n/a	n/a		
c.4 Mid Valley Campus	n/a	n/a	n/a	n/a		
c.5 Starr County Campus	n/a	n/a	n/a	n/a		
c.6 Regional Center for Public Safety	n/a	n/a	n/a	n/a		
c.7 La Joya Teaching Site	n/a	n/a	n/a	n/a		
Subtotal	\$9,837,569	\$28,234	\$28,234	-\$21,060	\$0	\$0

#### D. Access Controls

d.1 Pecan Campus						
d.2 Nursing Allied Health						
d.3 Technology Campus						
d.4 Mid Valley Campus						
d.5 Starr County Campus						
d.6 Regional Center for Public Safety						
d.7 La Joya Teaching Site						
Subtotal	\$0	\$0	\$0	\$0	\$0	\$0

[illegible]

Document received from Broaddus & Associates after deadline; not reviewed by College staff

# **SOUTH TEXAS COLLEGE**

## **2013 BOND CONSTRUCTION PROGRAM UPCOMING TIMELINE**

Facilities Committee Meeting

June 15, 2017

**BROADDUS  
& ASSOCIATES**



# BOARD APPROVAL ITEMS

## South Texas College 2013 Bond Construction Program Upcoming Timeline – 06/15/17

March '17      April '17      May '17      June '17      July '17

Board Approval					
1	Update (No Action)	Update (No Action)	Update (No Action)	Update (No Action)	Update (No Action)
2	Accountability Status	Accountability Status	Accountability Status	Accountability Status	Accountability Status
3	Buyout Deductive Change Orders	Kitchen Equipment Procurement	Buyout Deductive Change Orders	Buyout Deductive Change Orders	Buyout Deductive Change Orders
4	Pharr RCPSE Civil Additional Service		Furniture Procurement	Furniture Procurement	
5	AV Procurement		IT Procurement		
6					

# OPERATIONAL ITEMS

## South Texas College 2013 Bond Construction Program Upcoming Timeline

March '17      April '17      May '17      June '17      July '17

Operational					
1	NTP's	NTP's	NTP's	NTP's	NTP's
2	Ongoing Construction Activity	Ongoing Construction Activity	Ongoing Construction Activity	Ongoing Construction Activity	Ongoing Construction Activity
3	Buyout Savings Requests	Buyout Savings Requests	Buyout Savings Requests	Buyout Savings Requests	Buyout Savings Requests
4	Issue Resolution	Issue Resolution	Issue Resolution	Issue Resolution	Issue Resolution
5		Schedule Compression	Schedule Compression	Schedule Compression	Schedule Compression
6		B&A Auditing			
7					
8					
9					
10					

# INFORMATION & PRESENTATION ITEMS

## South Texas College 2013 Bond Construction Program Upcoming Timeline

March '17      April '17      May '17      June '17      July '17

Informational/Presentations					
1	Bond Program Budget Update	Bond Program Budget Update	Bond Program Budget Update	Bond Program Budget Update	Bond Program Budget Update
2	Contingency & Buyout tracking	Contingency & Buyout tracking	Contingency & Buyout tracking	Contingency & Buyout tracking	Contingency & Buyout tracking
3	Drone Construction Video Update	Drone Construction Video Update	Drone Construction Video Update	Drone Construction Video Update	Drone Construction Video Update
4			Contingency Reporting	OCIP Update	
5					
6					
7					
8					
9					
10					

2013 BOND CONSTRUCTION PROGRAM PROGRESS REPORT - June 15, 2017																				
Project Number	PROJECT DESCRIPTION	Project Development				Design Phase				Price Proposals		Construction Phase						Architect/Engineer	Contractor	
		Project Development	Board approval of A/E	Contract Negotiations	Concept Development	Schematic Approval	Design Development	30%	60%	95%	100%	B&A Review	Board Approval	30%	50%	75%	95% Substantial Comp			Occupancy
Pecan Campus																				
	North Academic Building																		PBK Architects	D. Wilson Construction
	South Academic Building																		BSA Architects	D. Wilson Construction
	STEM Building																		BSA Architects	D. Wilson Construction
	Student Activities Building and Cafeteria																		Warren Group Architects	D. Wilson Construction
	Thermal Plant Expansion																		Haliff Associates	D. Wilson Construction
	Parking and Site Improvements																		PCE	D. Wilson Construction
Mid Valley Campus																				
	Health Professions and Science Building																		ROFA Architects	Skanska USA
	Workforce Training Center Expansion																		EGV Architects	Skanska USA
	Library Expansion																		Mata + Garcia Architects	Skanska USA
	Student Services Building Expansion																		ROFA Architects	Skanska USA
	Thermal Plant																		DBR Engineering	Skanska USA
	Parking and Site Improvements																		Haliff Associates	Skanska USA
Technology Campus																				
	Southwest Building Renovation																		EGV Architects	ECON Construction
	Parking and Site Improvements																		Hinojosa Engineering	ECON Construction
Nursing and Allied Health Campus																				
	Campus Expansion																		ERO Architects	D. Wilson Construction
	Parking and Site Improvements																		R. Gutierrez Engineers	D. Wilson Construction
Starr County Campus																				
	Health Professions and Science Building																		Mata + Garcia Architects	D. Wilson Construction
	Workforce Training Center Expansion																		EGV Architects	D. Wilson Construction
	Library																		Mata + Garcia Architects	D. Wilson Construction
	Student Services Building Expansion																		Mata + Garcia Architects	D. Wilson Construction
	Student Activities Building Expansion																		Mata + Garcia Architects	D. Wilson Construction
	Thermal Plant																		Sigma HN Engineers	D. Wilson Construction
	Parking and Site Improvements																		Melden & Hunt Engineering	D. Wilson Construction
Regional Center for Public Safety Excellence - Pharr																				
	Training Facility																		PBK Architects	Noble General Contract
	Parking and Site Improvements																		Dannenbaum Engineering	Noble General Contract
STC La Joya Teaching Site (Jimmy Carter ECHS )																				
	Training Labs Improvements																		EGV Architects	TBD



## STC 2013 Bond Program - Pecan Campus North Academic Building

Scorecard #27

Status: **Submitted**

05/28/2017



**BROADDUS  
& ASSOCIATES**

### Scope

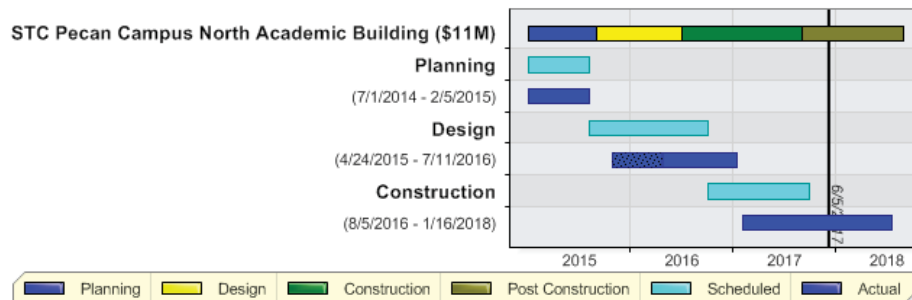
South Texas College (STC) - 2013 Bond Program - Due to the steady increase in the growth in the Rio-Grande Valley, and STC's Board of Trustee's mission to provide a place of Higher Education for those living in the RGV, the voters approve a 159 million dollar bond referendum in 2013. The Bond Program includes New Construction, Renovation, Utility Plants and Infrastructure to support both new and existing facilities at the 5 major STC campus in Hidalgo and Starr Counties.

**PECAN CAMPUS - North Academic Bldg.** - A state of the Art multipurpose 3 story, 64,000 sf structural steel building with a combination of glass curtain wall and brick exterior, and is a multi disciplinary teaching facility including Computer Sciences, Communication Arts, K - 12 Instruction, thru Psychology. The building includes 29 Classrooms, with faculty offices and common areas for Student interaction.

### Budget

	<b>Current Budget</b>
--	---------------------------

### Schedule



### Activity

#### 30 Day Look Ahead

- Exterior walls: Face brick complete, window-wall continues
- Roofing finish 'cap' sheet in progress
- MEP rough-in: drops to fixtures, wiring, etc; Overhead inspections by end of month
- Interior partitions: painting started
- Permanent power: Xfmr and switch gear energized
- 

#### Key Consultants/Contractors

- Architect: PBK Architects
- MEP: DBR Engineering
- Structural: Chanin Engineering
- Civil: Perez Consulting Engineers
- AV/IT WJHW Consultants
- D.Wilson Construction Co.

#### Key Owner Issues or Concerns

- Permanent power: AEP acquiring XFMR, need to energize Sw gear
- Roof parapet: Garland late spec change
- Late Active Lmg Classroom changes requested by User

### Recent Photo



## STC 2013 Bond Program - Pecan Campus South Academic Building

Scorecard #26

Status: **Submitted**

05/28/2017



**BROADDUS  
& ASSOCIATES**

### Scope

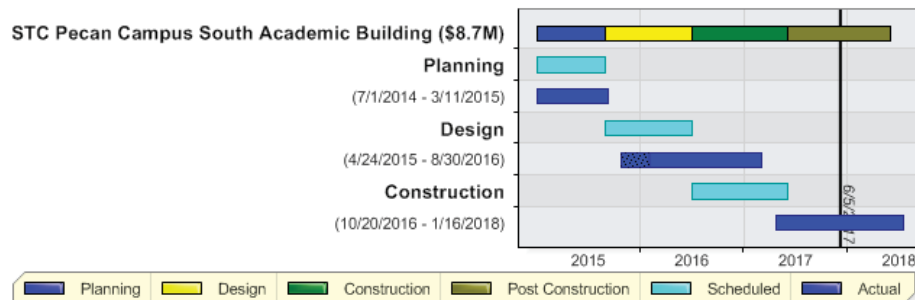
South Texas College (STC) - 2013 Bond Program - Due to the steady increase in the growth in the Rio-Grande Valley, and STC's Board of Trustee's mission to provide a place of Higher Education for those living in the RGV, the voters approve a 159 million dollar bond referendum in 2013. The Bond Program includes New Construction, Renovation, Utility Plants and Infrastructure to support both new and existing facilities at the 5 major STC campus in Hidalgo and Starr Counties

**PECAN CAMPUS - South Academic Bldg.** - A state of the Art multipurpose 2 story, 41,500 sf structural steel building with a combination of glass curtain wall and brick exterior, and is a general purpose, multi-disciplinary teaching facility for varied curriculums. The building includes nineteen Classrooms and specialty learning spaces administrative and faculty offices and common areas for Student interaction.

### Budget

	Current Budget
Professional Services - Pecan Campus South Academic Building	\$704,794
Construction	\$6,668,472
Owner Procured	\$1,260,705
Miscellaneous Expenses	\$110,638
Additional Costs	\$0
Total	\$8,744,609

### Schedule



### Activity

#### 30 Day Look Ahead

- Exterior walls: sheathing, vapor barrier 98%
- Face brick started
- MEP rough-in, drops, etc. AHU's set, In-wall inspections progressing
- Roof membrane: cap sheet in progress
- Interior partitions: drywall continues

#### Key Consultants/Contractors

- Architect: BSG Architects
- MEP: Half Associates
- Structural: Lopez Engineering
- Civil: PCE
- AV/IT WJHW Consultants

#### Key Owner Issues or Concerns

- Plastic sheeting to install over windows to achieve early dry-in
- AVIT early install by STC vendor

### Recent Photo



## STC 2013 Bond Program - Pecan Campus STEM Building

Scorecard #25

Status: **Submitted**

05/28/2017



**BROADDUS  
& ASSOCIATES**

### Scope

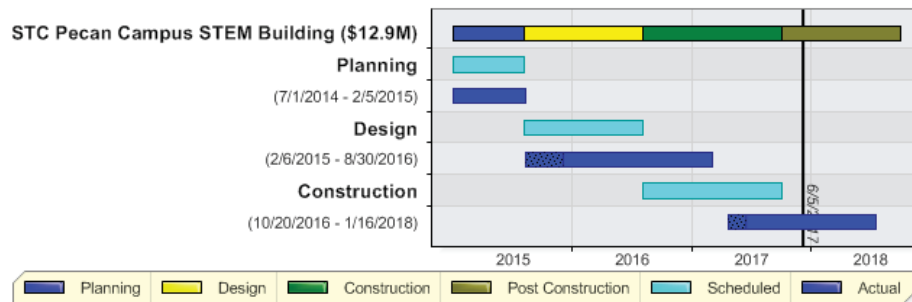
South Texas College (STC) - 2013 Bond Program - Due to the steady increase in the growth in the Rio-Grande Valley, and STC's Board of Trustee's mission to provide a place of Higher Education for those living in the RGV, the voters approve a 159 million dollar bond referendum in 2013. The Bond Program includes New Construction, Renovation, Utility Plants and Infrastructure to support both new and existing facilities at the 5 major STC campus in Hidalgo and Starr Counties

**PECAN CAMPUS - STEM Building** - A state of the Art multipurpose 2 story, 50,600 sf structural steel building with a combination of glass curtain wall and brick exterior, and is a teaching facility for Science, Technology, Engineering, and Math. The building includes nine instructional Classrooms, nine Laboratories, administrative and faculty, offices and common areas for Student interaction.

### Budget

	Current Budget
Professional Services - Pecan Campus STEM Building	\$970,149
Construction	\$10,430,357
Owner Procured	\$1,329,518
Miscellaneous Expenses	\$145,548
Additional Costs	\$0
Total	\$12,875,572

### Schedule



### Activity

#### 30 Day Look Ahead

- Exterior walls: sheathing 95%, air barrier in progress, Face brick mock-up area started
- MEP rough-in, AHUs and roof units set, drops to fixtures and wiring started, etc
- Roof membrane: Cap sheet by mid month
- Plastic sheeting started over large window wall openings to achieve early dry-in
- Interior partitions: gyp board and in-wall inspection started

#### Key Consultants/Contractors

- Architect: Boultinghouse Simpson Gates
- MEP: Half Associates
- Structural: Lopez Engineering Group
- Civil: Perez Consulting Engineers
- AV/IT: WJHW Consultants
- D Wilson Construction

#### Key Owner Issues or Concerns

- Commitment by DWilson, BSG and B&A to achieve Subl Comp mid Dec 2017
- Achieve early dry-in to expedite interior finish work: Roofer performance issues being addressed and monitored by Garland

### Recent Photo



## STC 2013 Bond Program Pecan Campus Cafeteria & Activities Building

Scorecard #26

Status: Submitted

05/28/2017



BROADDUS  
& ASSOCIATES

### Scope

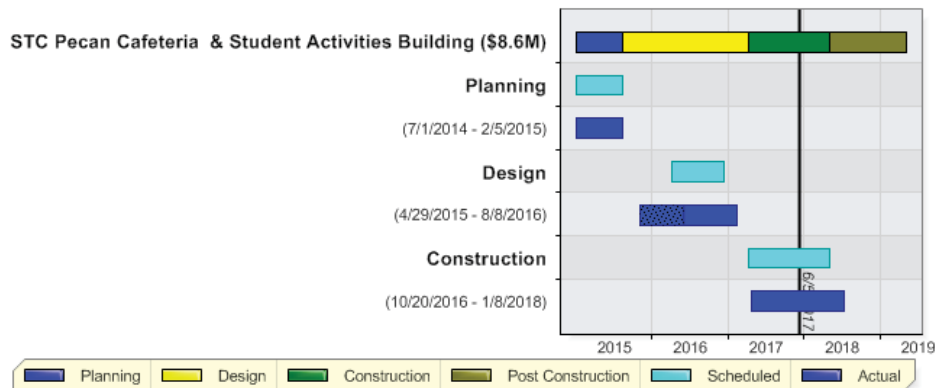
South Texas College (STC) - 2013 Bond Program - Due to the steady increase in the growth in the Rio-Grande Valley, and STC's Board of Trustee's mission to provide a place of Higher Education for those living in the RGV, the voters approve a 159 million dollar bond referendum in 2013. The Bond Program includes New Construction, Renovation, Utility Plants and Infrastructure to support both new and existing facilities at the 5 major STC campus in Hidalgo and Starr Counties.

**PECAN CAMPUS - Student Activities & Cafeteria** - A State of the Art multi-purpose 2 story, 31,000 sf structural steel building with a combination of glass curtain wall and brick exterior, and is a multi-use student programs and activities center with cafeteria, dining and internet café. The building includes two large, dividable multi-purpose rooms, support spaces and conference rooms, offices and common areas for Student interaction.

### Budget

	Current Budget
Professional Services - Pecan Campus Student Services and Activities Bldg	\$683,110
Construction	\$6,897,670
Owner Procured	\$884,017
Miscellaneous Expenses	\$94,548
Additional Costs	\$0
Total	\$8,559,345

### Schedule



### Activity

#### 30 Day Look Ahead

- Roofing continues: bur on flat, Teal standing seam on hi roof
- Exterior walls: face brick 80%
- MEP rough-in, AHU connections, insulation, wiring, etc
- Interior partitions: gyp bd in progress, in-wall inspections continue
- Plastic sheeting to cover openings for early dry-in

#### Key Consultants/Contractors

- Architect: TWG
- MEP: Half Associates
- Structural: Chanin Engineering
- Civil: Perez Consulting Engineers
- Kitchen: Cosper & Assoc.

#### Key Owner Issues or Concerns

- Verification of food service equipment coordination between Owner vs Contractor Furnished and connections

### Recent Photo



## Scope

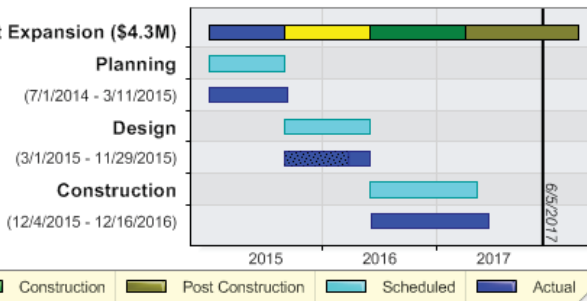
	Initial Program	Current Program
Building SF	1,440	3,182
Budget	\$4,300,000	\$4,300,000
GMP		\$4,194,000

## Budget

	Initial Budget
--	----------------

## Schedule

### STC Pecan Campus Thermal Plant Expansion (\$4.3M)



## Value

### 30 Lookback

- Punchlists, OM's, Proj Record Docs complete
- Warranty period underway ... few reports to date
- Final Change Order, Final Payment and Release of Retainage accepted by 'Board'

### Key Contacts

- Architect: Half Associates
- Structural: Chanin Engineering
- MEP: Half Associates
- Civil: PCE Engineering
- AV/IT: WJHW Consultants

### Owner Issues or Concerns

- Options review of 'Waves' motif at screen wall ... continues
- Chiller #4 fire damage: Mfr report forwarded as emailed summary - not formally issued thru channels. Controversy amongst insurers imminent

## Recent Photos



## STC 2013 Bond Program Pecan Campus Parking & Site Improvements

Scorecard #20

Status: **Submitted**

05/28/2017



**BROADDUS  
& ASSOCIATES**

### Scope

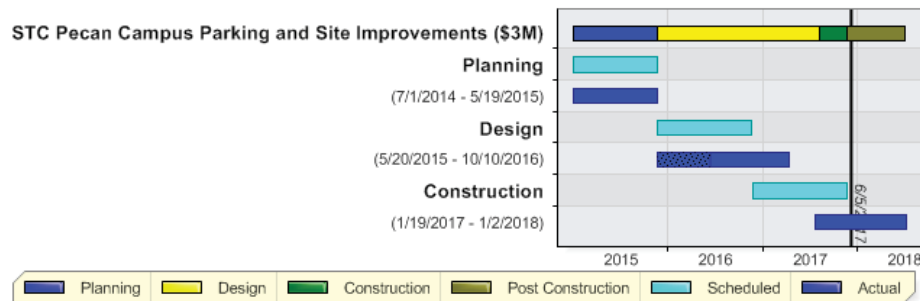
South Texas College (STC) - 2013 Bond Program - Due to the steady increase in the growth in the Rio-Grande Valley, and STC's Board of Trustees' mission to provide a place of Higher Education for those living in the RGV, the voters approve a 159 million dollar bond referendum in 2013. The Bond Program includes New Construction, Renovation, Utility Plants and Infrastructure to support both new and existing facilities at the 5 major STC campus in Hidalgo and Starr Counties

**PECAN CAMPUS - Parking & Site** - In concert with the construction of five major new facilities at north and west quadrants of the STC Pecan Campus, the Parking & Site Improvements provides a new environmentally sensitive parking area for ~ 300 spaces. Extensive landscaping, lawns, tree lined walkways and outdoor gathering areas are provided between and around the new buildings, promoting the 'urban garden' atmosphere for students, visitors, staff and faculty, and creating a unique pathway drawing the expanding Pecan Campus into a community of higher education.

### Budget

	Current Budget
Professional Services - Pecan Campus Parking & Site Improvements	\$276,623
Construction	\$2,622,121
Owner Procured	\$24,374
Miscellaneous Expenses	\$30,366
Additional Costs	\$0
<b>Total</b>	<b>\$2,953,484</b>

### Schedule



### Activity

#### 30 Day Look Ahead

- Parking lot base: final dressing prep for asphalt
- Curbs in progress
- Lighting: pole lights set
- Storm drainage and bio-swales complete:
- Water and fire service lines extensions with final connections to City mains complete
- Final grading and landscape/irrigation starts

#### Key Consultants/Contractors

- Perez Consulting Engineers (PCE)
- Landscape Designer: SSP Landscape Design

#### Key Owner Issues or Concerns

- Parking areas complete to coincide with SC or CoMcA's requirements for issuance of Cert of Occupancy

### Recent Photo





## STC 2013 Bond Program - Nursing and Allied Health Expansion Bldg

Scorecard #26

Status: Submitted

06/02/2017



**BROADDUS  
& ASSOCIATES**

### Scope

South Texas College (STC) - 2013 Bond Program - Due to the steady increase in the growth in the Rio-Grande Valley, and STC's Board of Trustees' mission to provide a place of Higher Education for those living in the RGV, the voters approve a 159 million dollar bond referendum in 2013. The Bond Program includes New Construction, Renovation, Utility Plants and Infrastructure to support both new and existing facilities at the 5 major STC campus in Hidalgo and Starr Counties.

#### **NURSING ALLIED HEALTH CENTER - Expansion Bldg.**

4 story, 97000 sq ft bldg consisting of:

L1-Vestibule, Learning commons, quiet and high tech study rooms, Kitchen and dining area and exterior seating.

L2-Medium and small classrooms, testing areas and faculty offices.

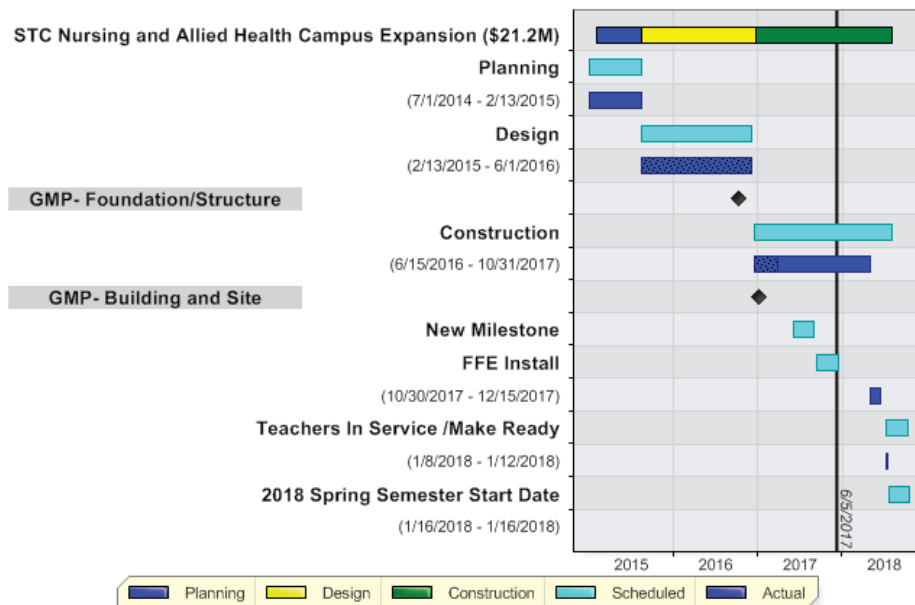
L3-Respiratory and ultrasonic training, Radiology labs, small and medium classrooms and faculty offices.

L4-Medical surgical simulation labs, emergency room simulation, pediatrics, triage and simulation labs. Nursing advanced training, O.B. simulation labs and phlebotomy labs. De-briefing rooms.

### Budget

	Current Budget
Professional Services - Nursing & Allied Health Building	\$1,745,145
Construction	\$17,035,444
Owner Procured	\$2,207,887
Miscellaneous Expenses	\$250,875
Additional Costs	\$0
Total	\$21,239,351

### Schedule



### Activity

#### 30 Day Look Ahead

- Complete overhead and install grid
- Finish out the high roof
- Complete masonry on the NW side

#### Key Consultants/Contractors

- ERO
- Halff
- D. Wilson Construction

#### Key Owner Issues or Concerns

- WJHW changes
- ERO and Halff has quick response for any issues.
- Potential Weather Days

### Recent Photo



## Nursing and Allied Health Thermal Plant

Scorecard #11

Status: **Submitted**

06/02/2017



**BROADDUS  
& ASSOCIATES**

### Scope

South Texas College (STC) - 2013 Bond Program - Due to the steady increase in the growth in the Rio-Grande Valley, and STC's Board of Trustee's mission to provide a place of Higher Education for those living in the RGV, the voters approve a 159 million dollar bond referendum in 2013. The Bond Program includes New Construction, Renovation, Utility Plants and Infrastructure to support both new and existing facilities at the 5 major STC campus in Hidalgo and Starr Counties.

**NURSING ALLIED HEALTH CENTER - Thermal Plant** - This thermal plant will provide chilled water for the HVAC systems not only in the Nursing Allied Health building, it will also be used to provide chilled water to the existing STC buildings. It consists of 3 chillers, custodial collaboration room and a break room.

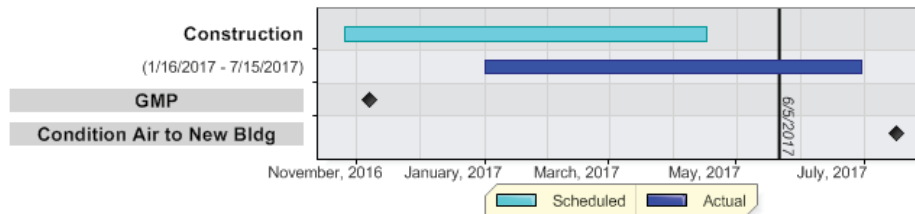
New Thermal Energy Plant for New Nursing Building and the Existing Nursing building

Approx. 3500 Sq ft

### Budget

	Current Budget
Professional Services - NAH Thermal Plant	\$50,900
Construction	\$231,062
Owner Procured	\$380,224
Miscellaneous Expenses	\$2,722
Additional Costs	\$0
Total	\$664,908

### Schedule



### Activity

#### 30 Day Look Ahead

- Completion of roofing
- Install hydronic piping for new and existing bldgs.
- Chiller piping and pump installation

#### Key Consultants/Contractors

- ERO
- Halff
- D. Wilson Construction

#### Key Owner Issues or Concerns

- Schedule
- Weather delays

### Recent Photo





## Nursing and Allied Health Parking Lot and Site Improvement

Scorecard #19

Status: **Submitted**

06/02/2017



**BROADDUS  
& ASSOCIATES**

### Scope

South Texas College (STC) - 2013 Bond Program - Due to the steady increase in the growth in the Rio-Grande Valley, and STC's Board of Trustee's mission to provide a place of Higher Education for those living in the RGV, the voters approve a 159 million dollar bond referendum in 2013. The Bond Program includes New Construction, Renovation, Utility Plants and Infrastructure to support both new and existing facilities at the 5 major STC campus in Hidalgo and Starr Counties.

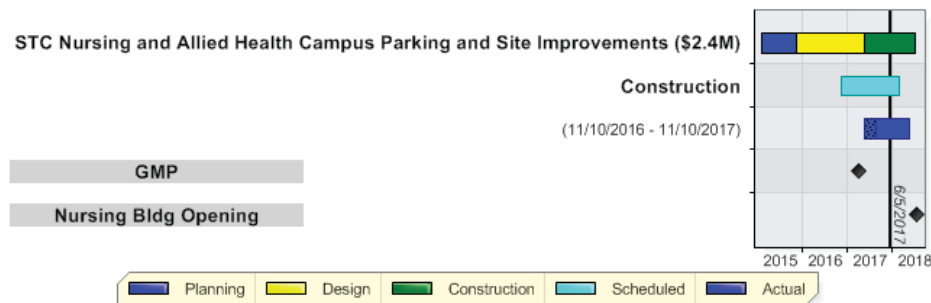
**NAHC - Parking and Site Improvements** - Parking area and site were designed to maintain vehicles safety, provide enough parking for future expansion. Improvements to make it easily accessible for all students.

### Budget

	Current Budget
Professional Services - NAH Parking and Site Improvements	\$164,554
Construction	\$2,208,105
Owner Procured	\$16,279
Miscellaneous Expenses	\$12,616
Additional Costs	\$0
Total	\$2,401,554

### Schedule

#### STC Nursing and Allied Health Campus Parking and Site Improvements (\$2.4M)



### Activity

#### 30 Day Look Ahead

- Underground utilities installation, sanitary, storm and electrical systems
- Activities to the main parking area will happen when most equipment is delivered.

#### Key Consultants/Contractors

- R. Guterrez
- D. Wilson Constructon

#### Key Owner Issues or Concerns

- Weather delays
- Schedule

### Recent Photo



## Scope

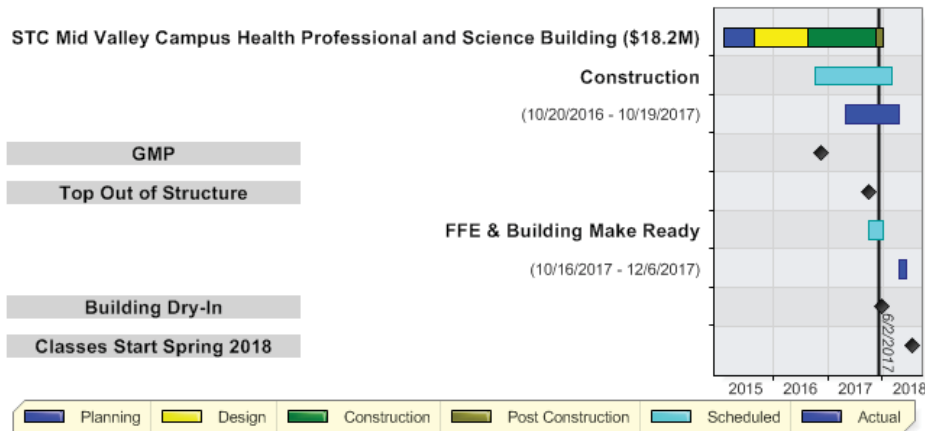
South Texas College (STC) - 2013 Bond Program - Due to the steady increase in the growth in the Rio-Grande Valley, and STC's Board of Trustee's mission to provide a place of Higher Education for those living in the RGV, the voters approve a 159 million dollar bond referendum in 2013. The Bond Program includes New Construction, Renovation, Utility Plants and Infrastructure to support both new and existing facilities at the 5 major STC campus in Hidalgo and Starr Counties.

**MID VALLEY CAMPUS - Health Professions & Science Bldg.** - A state of the Art multipurpose 2 story, 49,000 sf structural steel building with a combination of glass curtain wall and brick exterior, and is a teaching facility for Chemistry, Physics, Biology and Engineering. The building includes 11 Classrooms, 18 Laboratories, offices and common areas for Student interaction. A new multilevel Health Professions and Science Building.

## Budget

	Current Budget
Professional Services -Mid Valley Health Professions & Science Bldg	\$1,404,145
Construction	\$14,481,765
Owner Procured	\$2,047,347
Miscellaneous Expenses	\$217,513
Additional Costs	\$0
Total	\$18,150,770

## Schedule



## Activity

### 30 Day Look Ahead:

- Complete roof deck installation.
- Complete parapet framing.
- Complete all coring required in 2nd floor deck.
- Complete 1st floor ext. and int. metal stud installations.
- Begin installation of ext. and int. metal studs at 2nd floor.
- Continue MEP in-wall and OH rough-ins throughout the 1st floor.
- Begin installation of ext. sheathing at 1st floor.

### Key Consultants/Contractors:

- ROFA Architects
- DBR- MEP
- HALFF -CIVIL
- Skanska USA

### Key Owner Issues or Concerns:

- Potential delay resulting from structural steel and or joist delivery date discussions to ensue with the delivery of said material.
- Priority project, classes begin Spring 2018.

## Recent Photo



## Scope

South Texas College (STC) - 2013 Bond Program - Due to the steady increase in the growth in the Rio-Grande Valley, and STC's Board of Trustees' mission to provide a place of Higher Education for those living in the RGV, the voters approve a 159 million dollar bond referendum in 2013. The Bond Program includes New Construction, Renovation, Utility Plants and Infrastructure to support both new and existing facilities at the 5 major STC campus in Hidalgo and Starr Counties.

**MID VALLEY - Student Services Addition** - A state of the Art multipurpose 2 story, 14,262 sf. structure structural steel building with a combination of glass curtain wall and brick exterior and house some of the College's basic services and support spaces. This building the will be home to a new Cafeteria, Lounge Space, Offices, and Student Admissions.

## Budget

	Current Budget
Professional Services - Mid Valley Campus Student Services Building	\$871,257
Construction	\$3,856,862
Owner Procured	\$339,566
Miscellaneous Expenses	\$52,889
Additional Costs	\$0
Total	\$5,120,574

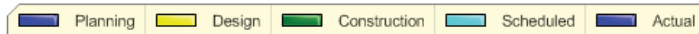
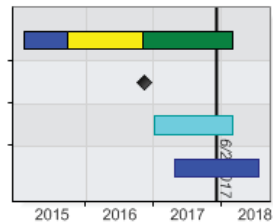
## Schedule

### STC Mid Valley Campus Student Services Building Expansion (\$5.1M)

GMP

Construction

(10/22/2016 - 1/16/2018)



## Activity

### 30 Day Look Ahead:

- Complete installation of rigid bd. insulation.
- Complete installation of brick and stone masonry.
- Complete installation of roof.
- Complete installation of metal stud framing.
- Continue with installation of MEP in-wall and OH rough-ins throughout.

### Key Consultants/Contractors

- Architect: ROFA Architects
- Structural: Hinojosa Engineering
- MEP: DBR Engineering
- Civil: Half Associates
- CMR: Skanska USA

### Key Owner Issues or Concerns

- None at this time

## Recent Photo



## Scope

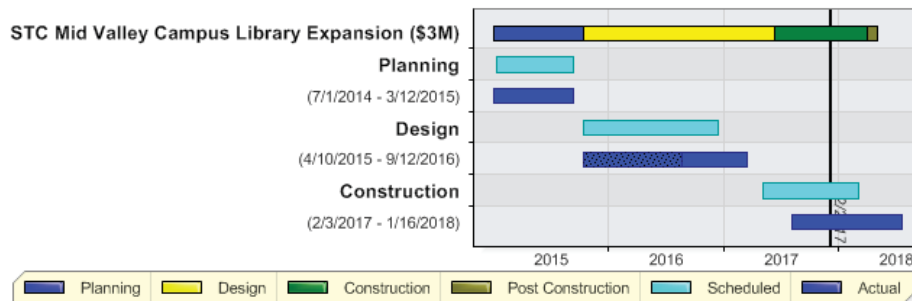
South Texas College (STC) - 2013 Bond Program - Due to the steady increase in the growth in the Rio-Grande Valley, and STC's Board of Trustee's mission to provide a place of Higher Education for those living in the RGV, the voters approve a 159 million dollar bond referendum in 2013. The Bond Program includes New Construction, Renovation, Utility Plants and Infrastructure to support both new and existing facilities at the 5 major STC campus in Hidalgo and Starr Counties.

**MID VALLEY CAMPUS - Library Addition and Renovation** - A 10,300 sf. addition to and renovation of the existing Library. The design integrates multifunctional seating areas that accommodate both individual and group settings. The new addition and renovations provide furniture with power and data built into the furniture so students have plenty of data & electrical outlets for the multitude of electronic devices. Furniture was hand-selected based of visits to other Colleges to research what type of furniture used most based on function, adaptability, and comfort.

## Budget

	Current Budget
Professional Services - Mid Valley Campus - Library Expansion	\$226,620
Construction	\$2,466,455
Owner Procured	\$277,654
Miscellaneous Expenses	\$35,466
Additional Costs	\$0
Total	\$3,006,195

## Schedule



## Activity

### 30 Day Look Ahead

- Begin / complete underground utility rough-ins.
- Begin / complete foundation grade beam trenching.
- Begin / complete foundation termite treatment and vapor barrier installation.
- Begin foundation reinforcing steel installation.

### Key Consultants/Contractors

- AE: M+G
- Structural: CLH Engineering
- MEP: Sigma HN
- Civil: Melden & Hunt

### Key Owner Issues or Concerns

- Time & Money

## Recent Photo



## STC Mid Valley Campus Library Renovation - Non Bond

Scorecard #1

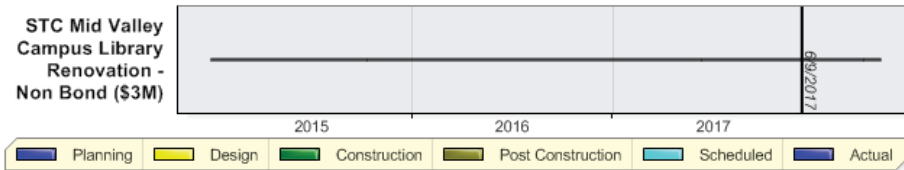
Status: **Submitted**

06/02/2017



**BROADDUS  
& ASSOCIATES**

### Schedule



### Activity

#### 30 Day Look Ahead:

- Complete demolition.
- Begin int. wall layouts and installation of int. metal studs.
- Begin in-wall and OH MEP rough-ins throughout.

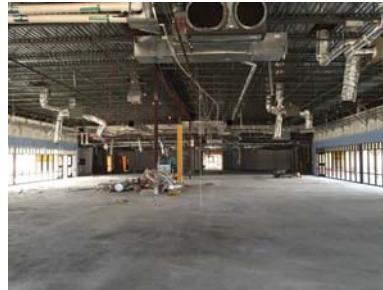
#### Key Consultants/Contractors

- Mata+Garcia Architects LLP
- Sigma HN Engineers, PLLC
- Hinojosa Engineering Inc.
- Wrightson/Johnson/ Haddon/Williams

#### Key Owner Issues or Concerns

- None at this time

### Recent Photo



## Scope

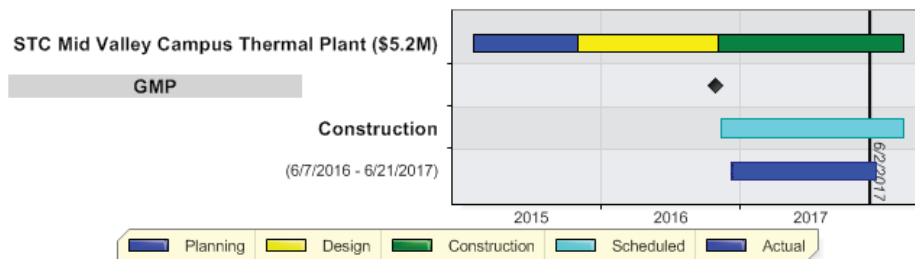
South Texas College (STC) - 2013 Bond Program - Due to the steady increase in the growth in the Rio-Grande Valley, and STC's Board of Trustee's mission to provide a place of Higher Education for those living in the RGV, the voters approve a 159 million dollar bond referendum in 2013. The Bond Program includes New Construction, Renovation, Utility Plants and Infrastructure to support both new and existing facilities at the 5 major STC campus in Hidalgo and Starr Counties.

**MID VALLEY CAMPUS - New Thermal** - Design for a New Thermal Energy Plant for the Mid Valley Campus to include all new STC Bond projects and Retrofit of all existing buildings.

## Budget

	Current Budget
Professional Services - Mid Valley Campus Thermal Plant	\$415,224
Construction	\$3,904,752
Owner Procured	\$815,825
Miscellaneous Expenses	\$56,810
Additional Costs	\$0
Total	\$5,192,611

## Schedule



## Activity

### 30 Day Look Ahead

- Complete CHW line connections to Cooling Towers & pumps.
- Complete controls integration.
- Begin start-up and commissioning procedures. T&B to follow.
- Existing building RTU switchouts to be performed during June and July; weekend work to minimize disruption. Plant to be put into operation once complete with this scope.

### Key Consultants/Contractors

- DBR Engineering
- Rofa Architects
- Mata Garcia Architects
- EGV Architects
- Halff Civil
- Skanska USA

### Key Owner Issues or Concerns

- None at this time.

## Recent Photo





## Scope

South Texas College (STC) - 2013 Bond Program - Due to the steady increase in the growth in the Rio-Grande Valley, and STC's Board of Trustee's mission to provide a place of Higher Education for those living in the RGV, the voters approve a 159 million dollar bond referendum in 2013. The Bond Program includes New Construction, Renovation, Utility Plants and Infrastructure to support both new and existing facilities at the 5 major STC campus in Hidalgo and Starr Counties.

**MID VALLEY CAMPUS - Parking and Site Improvements**- This scope includes a new 48,000 sqft surface parking lot providing 159 new parking space. The scope of this project included infrastructure to support the new additions, including sidewalks and landscaping.

## Budget

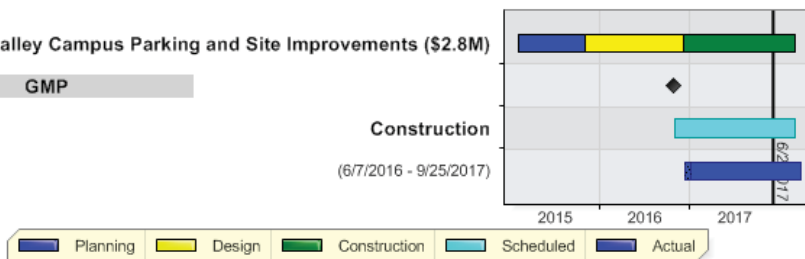
	Current Budget
Professional Services -Mid Valley Parking and Site Improvements	\$323,494
Construction	\$2,375,049
Owner Procured	\$33,638
Miscellaneous Expenses	\$29,806
Additional Costs	\$0
Total	\$2,761,987

## Schedule

### STC Mid Valley Campus Parking and Site Improvements (\$2.8M)

GMP

Construction  
(6/7/2016 - 9/25/2017)



## Activity

### 30 Day Look Ahead

- Telecommunications cutover is complete.
- Utilities infrastructure installation is complete.
- Large parking area will continue to be utilized as a staging area for the HP&S project for the next four months or so.

### Key Consultants/Contractors

- Halff Civil
- Rofa Architects
- Mata Garcia Architects
- EGV Architects
- DBR Engineering
- Skanska USA

### Key Owner Issues or Concerns

- None at this time.

## Recent Photo



## Scope

South Texas College (STC) - 2013 Bond Program - Due to the steady increase in the growth in the Rio-Grande Valley, and STC's Board of Trustee's mission to provide a place of Higher Education for those living in the RGV, the voters approve a 159 million dollar bond referendum in 2013. The Bond Program includes New Construction, Renovation, Utility Plants and Infrastructure to support both new and existing facilities at the 5 major STC campus in Hidalgo and Starr Counties.

## Budget

	<b>Initial Budget</b>
--	-----------------------

### MID VALLEY CAMPUS - Workforce Training Center Expansion . -

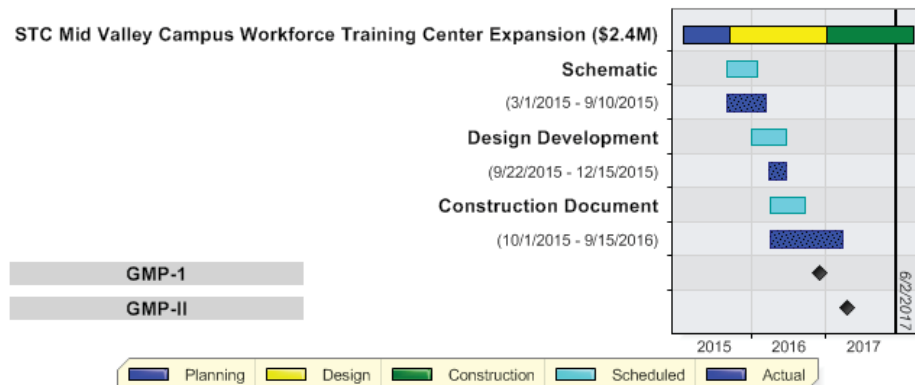
Workforce Training Building will include:

- Continuing Education, Non Credit/Credit Shared Spaces, and Educational Spaces
- Departmental Office Suites
- Shared Building Spaces

Current Design 11,967 Sq. Ft.

## Schedule

### STC Mid Valley Campus Workforce Training Center Expansion (\$2.4M)



## Activity

### 30 Day Look Ahead

- Project remains on hold
- STC staff to reevaluate the program
- May use CSP delivery method

### Key Consultants/Contractors

- Architect: EGV Architects, Inc
- Structural: Chanin
- MEP: Trinity
- CMR: Skanska

### Key Owner Issues or Concern

- 1st-GMP \$3,345,528 budget \$1,700,000 second bidding GMP currently at \$3,013,371 project \$1,263,371 over budget
- Project on Hold to allow the market to settle and College to re-evaluate program needs.

## Recent Photo





## Scope

South Texas College (STC) - 2013 Bond Program - Due to the steady increase in the growth in the Rio-Grande Valley, and STC's Board of Trustee's mission to provide a place of Higher Education for those living in the RGV, the voters approve a 159 million dollar bond referendum in 2013. The Bond Program includes New Construction, Renovation, Utility Plants and Infrastructure to support both new and existing facilities at the 5 major STC campus in Hidalgo and Starr Counties.

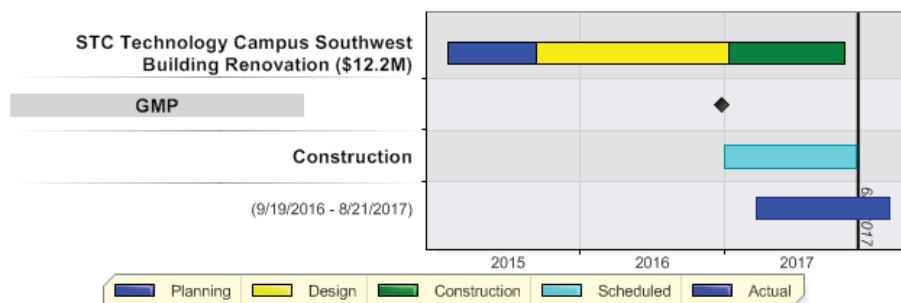
### Technology Campus - S.W. Building Renovation -

To provide admissions offices, student enrollment center, financial aid office, computer stations. for a total fo ASF of 80,994.

## Budget

	Current Budget
Professional Services - Technology Campus - Southwest Building Renovation	\$1,326,724
Construction	\$9,311,661
Owner Procured	\$1,406,084
Miscellaneous Expenses	\$156,193
Additional Costs	\$0
Total	\$12,200,662

## Schedule



## Activity

### 30 Day Look Ahead:

- Section A:
- Complete instalation of fire sprinkler and test.
- Continue grinding of floors where required / wet process.
- Continue installation of finishes.
- Secion B:
- Complete installation of storefront glazing.
- Complete floor leveling of existing conditions.
- Complete grinding of floors where required / wet process.
- Continue installation of finishes.
- Section C:
- Complete VCT floor prep.
- Complete grinding of floors where required / wet process.
- Complete floor leveling of existing conditions.
- Continue installation of finishes.
- Section D:
- Complete floor leveling of existing conditions.
- Complete installation of ext. light fixtures.
- Overall:
- Complete re-roofing activities.
- Continue installation of ext. wall panels.
- Complete start-up procedures throughout all sections.
- Begin commissioning / T&B procedures.
- Complete telecommunications tie-in.

### Key Consultants/Contractors

- Architect: EGV Architects, Inc
- Structural: Chanin
- MEP: Trinity
- CMR: ECON Enterprises

### Key Owner Issues or Concern

- High Priority Project; schedule must be maintained.

## Recent Photo



## Scope

South Texas College (STC) - 2013 Bond Program - Due to the steady increase in the growth in the Rio-Grande Valley, and STC's Board of Trustee's mission to provide a place of Higher Education for those living in the RGV, the voters approve a 159 million dollar bond referendum in 2013. The Bond Program includes New Construction, Renovation, Utility Plants and Infrastructure to support both new and existing facilities at the 5 major STC campus in Hidalgo and Starr Counties.

### Technology Campus - Parking and Site Improvements -

Civil, Sitework, Landscaping and Surveying for the Renovations to the STC Technology Campus.

## Budget

	Current Budget
Professional Services - Technology Campus - Parking & Site Improvements	\$101,814
Construction	\$1,564,459
Owner Procured	\$8,633
Miscellaneous Expenses	\$27,915
Additional Costs	\$0
Total	\$1,702,821

## Schedule

### STC Technology Campus Parking and Site Improvements (\$1.7M)



## Activity

### 30 Day Look Ahead

- Complete installation of site lighting.
- Begin installation of landscape irrigation.
- Begin preparations for installation of hot mix asphalt paving.

### Key Consultants/Contractors

- Hinojosa Engineering
- EGV Architects
- ECON Construction

### Key Owner Issues or Concerns

- No concerns at this time

## Recent Photo



## Scope

South Texas College (STC) - 2013 Bond Program - Due to the steady increase in the growth in the Rio-Grande Valley, and STC's Board of Trustees' mission to provide a place of Higher Education for those living in the RGV, the voters approve a 159 million dollar bond referendum in 2013. The Bond Program includes New Construction, Renovation, Utility Plants and Infrastructure to support both new and existing facilities at the 5 major STC campus in Hidalgo and Starr Counties.

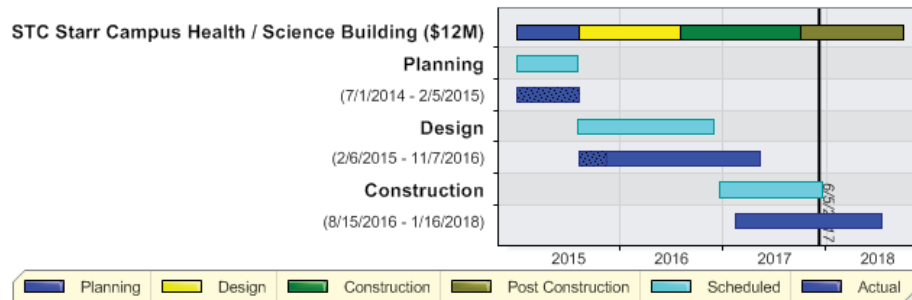
### Starr County Campus - Health Professions & Science Bldg. -

This is a 2 story, 52000 sq ft bldg. L1 will provide O.B. Simulation labs, De-briefing rooms, Video room, Large study rooms, staff offices, Computer lab classrooms and skills labs. L2 consists of Chemistry, Biology, Microbiology, and Computer Lab classrooms. Also faculty staff and the Deans office is located on L2.

## Budget

	Current Budget
Professional Services - Starr County Campus - Health Professions and Science Building	\$946,176
Construction	\$9,546,985
Owner Procured	\$1,361,907
Miscellaneous Expenses	\$135,615
Additional Costs	\$0
Total	\$11,990,683

## Schedule



## Activity

### 30 Day Look Ahead

- Exterior sheathing/damp proofing
- 2nd fl Interior stud walls are being installed
- 2nd fl HVAC duct installation continues

### Key Consultants/Contractors

- Mata-Garcia
- Sigma
- D.Wilson Construction

### Key Owner Issues or Concerns

- Finalize data/power locations
- Completion of roofing
- Weather delays

## Recent Photo



## Scope

South Texas College (STC) - 2013 Bond Program - Due to the steady increase in the growth in the Rio-Grande Valley, and STC's Board of Trustee's mission to provide a place of Higher Education for those living in the RGV, the voters approve a 159 million dollar bond referendum in 2013. The Bond Program includes New Construction, Renovation, Utility Plants and Infrastructure to support both new and existing facilities at the 5 major STC campus in Hidalgo and Starr Counties.

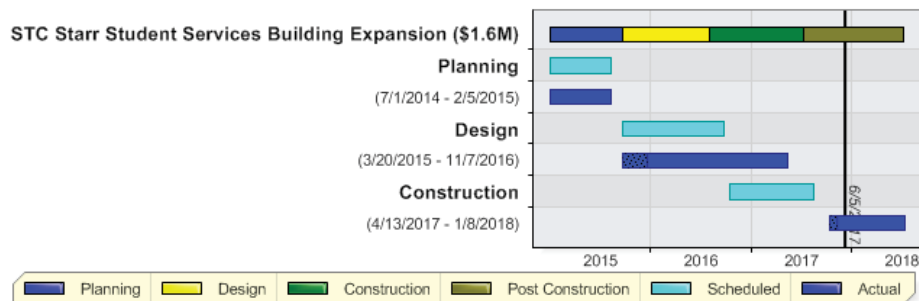
### Starr County Campus - Student Services Bldg. -

To provide admissions offices, student enrollment center, financial aid office, compute stations.

## Budget

	Current Budget
Professional Services - Starr County Campus - Student Services Building	\$114,727
Construction	\$1,322,598
Owner Procured	\$171,142
Miscellaneous Expenses	\$17,976
Additional Costs	\$0
Total	\$1,626,443

## Schedule



## Activity

### 30 Day Look Ahead

- Select fill for pad
- Compaction
- Excavate for grade beams

### Key Consultants/Contractors

- Architect: Mata + Garcia Architects
- MEP: Sigma Engineering
- Structural: CLH Engineering
- Civil: Melden & Hunt
- AV/IT WJHW Consultants

### Key Owner Issues or Concerns

- Appearance of one building not two
- Improved Veteran's areas
- Uniformity of Welcome Centers
- Weather Delays

## Recent Photo



## Snøbt

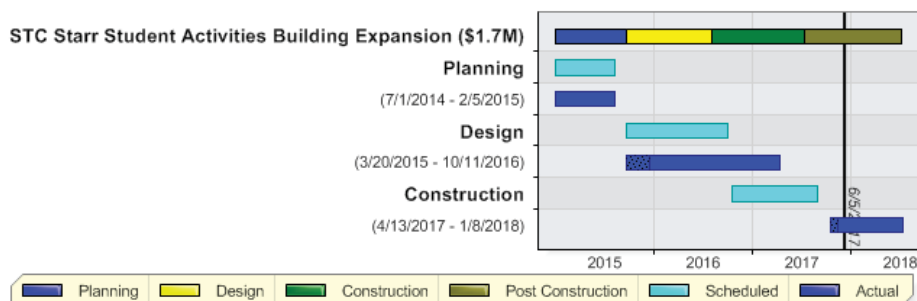
South Texas College (STC) - 2013 Bond Program - due to the steady increase in the growth of the College, all of STC's board of Trustees Director to provide a place of higher education for those living in the GV, ' the others avroth a 19b dollar . of the 2013 Bond Program. The bond program includes the Construction of the new main building and the structure to support the other and existing activities at the 9th and STC campus of the Starr County area.

**Starr County Campus - Student Activities Bldg -** To provide more area for the Student Center area and the 4th, road N

## Badct r

	Cagg nr Badct r
Progressive Services - Starr County Campus - Student Activities Building	8113'bb9
Construction	81'667'9b0
MRPer mrocurd	8176'201
Assessment of expenses	817'916
Additional Costs	80
Total	81'676'B10

## Smvt dait



## h nr-A-ry

30 Day Look hvt pd

- Geologic Population growth activities
- 45m5lectoral Services

### Kt y ConPairnrP/ConrgnrogP

- Architectural and Architectural
- 5m5gDa 5PgPeenPg
- Structural: CLE 5PgPeenPg
- Civil and Electrical 5PgPeenPg
- 4, /JT: WJEW Consultants

### Kt y Ownt glPPat PogConnt gnP

- Alternative use for the building
- Student gathering CoDDuPw gathering
- Weather delays

## Rt mt nr e voro



## Sbounh

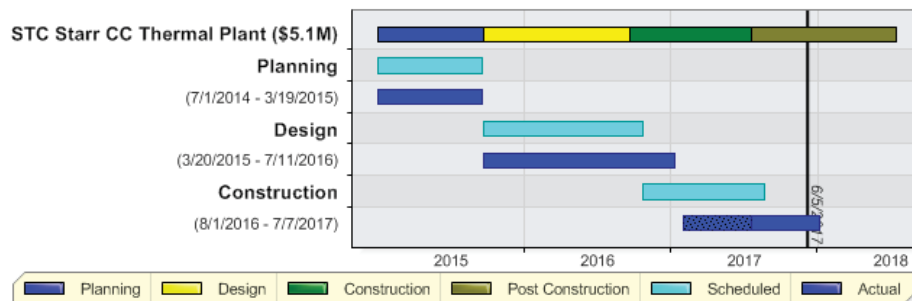
South Texas College (STC) - 2013 Bond Program - Due to the steady increase in the growth in the Rio-Grande Valley, and STC's Board of Trustee's mission to provide a place of Higher Education for those living in the RGV, the voters approve a 159 million dollar bond referendum in 2013. The Bond Program includes New Construction, Renovation, Utility Plants and Infrastructure to support both new and existing facilities at the 5 major STC campus in Hidalgo and Starr Counties.

**Starr County Campus - Thermal Plant** -To provide chilled water to the new Health Professions and Science bldg, the new Library, and to provide new service. upgrades, to the remaining bldgs on campus.

## Bcdghe

	Ccrrhne Bcdghe
Professional Services - Starr County Campus - Thermal Plant	\$440,152
Construction	\$3,922,617
Owner Procured	\$651,886
Miscellaneous Expenses	\$58,665
Additional Costs	\$0
Total	\$5,073,320

## Sbt hdcA



## v belyþ

30 Dap Look vt had

- Complete roofing
- Rough in piping to chillers
- Rough in Hydronic piping to the cooling tower

### Khp ConscAanes/Conerabeors

- Sigma
- Mata-Garcia
- D. Wilson Construction

### Khp Ownhr Isschs or Conbhrns

- Weather delays
- Schedule

## RhbhnePt oþ





## STC Starr CC Parking and Site Improvements

Scorecard #13

Status: **Submitted**

06/02/2017



**BROADDUS  
& ASSOCIATES**

### Scope

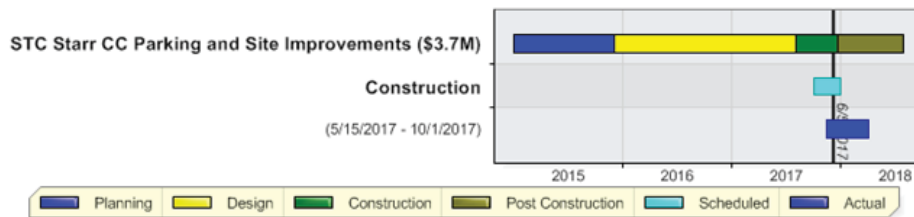
South Texas College (STC) - 2013 Bond Program - Due to the steady increase in the growth in the Rio-Grande Valley, and STC's Board of Trustees' mission to provide a place of Higher Education for those living in the RGV, the voters approve a 159 million dollar bond referendum in 2013. The Bond Program includes New Construction, Renovation, Utility Plants and Infrastructure to support both new and existing facilities at the 5 major STC campus in Hidalgo and Starr Counties

**STARR County - Parking and Site Improvements** - The scope of this project included infrastructure to support the new additions, including sidewalks and landscaping.

### Budget

	Current Budget
Professional Services - Starr County Campus - Parking and Site Improvements	\$138,023
Construction	\$3,500,701
Owner Procured	\$14,059
Miscellaneous Expenses	\$18,558
Additional Costs	\$0
Total	\$3,671,341

### Schedule



### Activity

#### 30 Day Look Ahead

- Layout and install of AEP Electrical Feed Conduit
- Relocation of underground Utilities
- Issuance of Revised Site Plan showing a shift in entrance/exit drive and detention pond

#### Key Consultants/Contractors

- Civil: Melden & Hunt
- MEP: Sigma HN
- Landscaping: SSP
- CMR: D Wilson Construction

#### Key Owner Issues or Concerns

- AEP Electrical Work
- Weather delays
- Completion of Storm and Sanitary piping

### Recent Photo



## STC Bond Construction Program - New Library Building

Scorecard #19

Status: **Submitted**

06/02/2017



**BROADDUS  
& ASSOCIATES**

### Scope

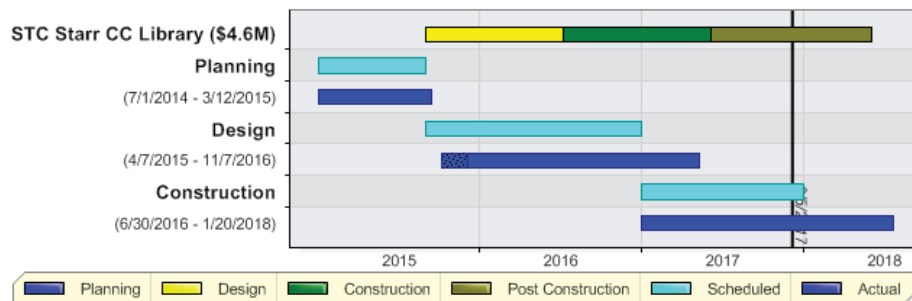
South Texas College (STC) - 2013 Bond Program - Due to the steady increase in the growth in the Rio-Grande Valley, and STC's Board of Trustee's mission to provide a place of Higher Education for those living in the RGV, the voters approve a 159 million dollar bond referendum in 2013. The Bond Program includes New Construction, Renovation, Utility Plants and Infrastructure to support both new and existing facilities at the 5 major STC campus in Hidalgo and Starr Counties.

**Starr County Campus New Library** - This is a 1 story 26000 sq ft bldg. this will house learning commons areas, deep quiet rooms, collections area, multipurpose room, instructional labs, and student collaboration.

### Budget

	Current Budget
Professional Services - Starr County Campus - Library	\$323,313
Construction	\$3,708,560
Owner Procured	\$551,553
Miscellaneous Expenses	\$51,105
Additional Costs	\$0
Total	\$4,634,531

### Schedule



### Activity

#### 30 Day Look Ahead

- Put up batter boards for second pour
- Layout 2nd pour
- Excavate for grade beams on 2nd pour
- Pour next week

#### Key Consultants/Contractors

- Mata-Garcia
- Sigma
- D. Wilson Construction

#### Key Owner Issues or Concerns

- Timeline
- Weather delays

### Recent Photo





## La Joya Jimmy Carter Teaching Site

Scorecard #14

Status: **Submitted**

06/01/2017



**BROADDUS  
& ASSOCIATES**

### Scope

South Texas College (STC) - 2013 Bond Program - Due to the steady increase in the growth in the Rio-Grande Valley, and STC's Board of Trustee's mission to provide a place of Higher Education for those living in the RGV, the voters approve a 159 million dollar bond referendum in 2013. The Bond Program includes New Construction, Renovation, Utility Plants and Infrastructure to support both new and existing facilities at the 5 major STC campus in Hidalgo and Starr Counties

**La Joya Jimmy Carter Teaching Site** - This scope includes the construction of a new 2,542 sf metal building to house 42 new welding stations to accommodate the colleges increased demand in their vocational classes. Included in this project is the replacement of and upgrades to existing furniture, fixtures, and equipment for 2 computer and science labs, 2 science prep rooms, science storage room and 3 classrooms. This project has joint collaboration between STC and La Joya ISD.

### Budget

Current  
Budget

### Schedule

STC La Joya Jimmy Carter Teaching Site Training Labs Improvements (\$1.6M)



### Activity

#### 30 Day Look Ahead

- Construction on site May 15
- Piers poured May 22

#### Key Consultants/Contractors

- CSP project
- EGV Architects
- 5 Star Construction - General Contractor

#### Key Owner Issues or Concerns

- Pending Roof Warranty - Report
- Millwork delivered July 31

### Recent Photo



## **Pharr Regional Center for Public Safety Excellence - Building**

Scorecard #14

Status: **Submitted**

06/01/2017



**BROADDUS  
& ASSOCIATES**

### Scope

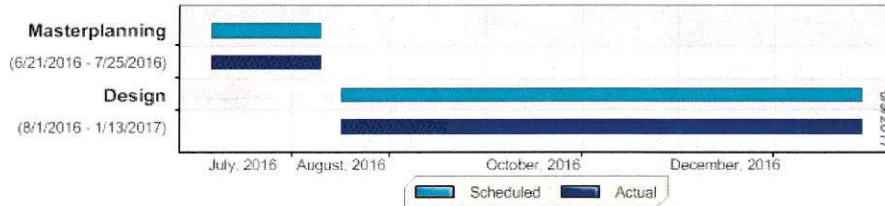
South Texas College (STC) - 2013 Bond Program - Due to the steady increase in the growth in the Rio-Grande Valley, and STC's Board of Trustees' mission to provide a place of Higher Education for those living in the RGV, the voters approve a 159 million dollar bond referendum in 2013. The Bond Program includes New Construction, Renovation, Utility Plants and Infrastructure to support both new and existing facilities at the 5 major STC campus in Hidalgo and Starr Counties

**Pharr Regional Center for Public Safety Excellence Building** - This facility has been design for the Regional Center for Public Safety Excellence in Pharr, Texas with a total of 19,375 square feet. It will house classrooms, administration spaces and offices, computer lab, shower/locker rooms, support spaces, a workout room and simulation room. Three classrooms can be converted to a larger lecture hall by the use of folding partition walls. The interior of the facility will have plenty of natural lighting with the design of clerestory windows above and will be using a chilled water system to cool the facility.

### Budget

Initial  
Budget

### Schedule



### Activity

#### 30 Day Look Ahead

- GMP Approved on Feb. 28, 2017
- 100% Drawings June 1
- Pending Bidding phase dates

#### Key Consultants/Contractors

- PBK Architects
- G2 Solutions
- Noble Texas Builders, Inc

#### Key Owner Issues or Concerns

- 

### Recent Photo



## Scope

South Texas College (STC) - 2013 Bond Program - Due to the steady increase in the growth in the Rio-Grande Valley, and STC's Board of Trustee's mission to provide a place of Higher Education for those living in the RGV, the voters approve a 159 million dollar bond referendum in 2013.

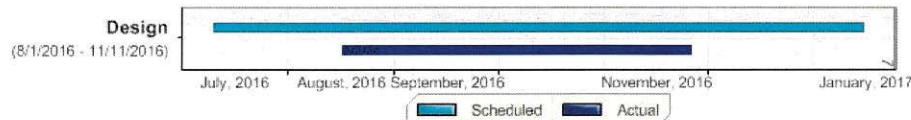
The Bond Program includes New Construction, Renovation, Utility Plants and Infrastructure to support both new and existing facilities at the 5 major STC campus in Hidalgo and Starr Counties

**Pharr Regional Center for Public Safety Excellence Site and Parking Improvements**- Apart from the building, a total of 138 parking spaces is to be included along with a skills pad to be used for vehicular training by law enforcements and fire emergency students. This design package will include landscape and irrigation.

## Budget

Current  
Budget

## Schedule



## Activity

### 30 Day Look Ahead

- 100% turned in May 25
- Pending final Bid Dates
- Possibly June 16

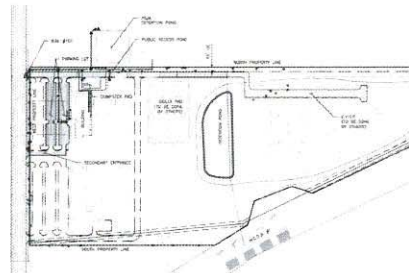
### Key Consultants/Contractors

- Dannenbaum Engineering, LLC McAllen
- Noble Texas Builders, Inc

### Key Owner Issues or Concerns

- Skills pad to be bid on fast track - the owner needs to spend the state money so they can qualify for more funds
- Currently there are savings on the Skills Pad Partial GMP project

## Recent Photo



# Completion and Occupancy Schedule of 2013 Bond Construction Buildings - April 17, 2017

## Board Approval of April 24, 2017

(May 23, 2017 Update)

#	Construction Projects - Bond & Non-Bond	(Building)/Substantial Completion (Owner Insurance in Place)	Begin Installation of Furniture and Equipment (FF&E)	Final Completion of FFE	Begin Moving Faculty and Staff into Building	Building Opening Date or Classes Begin Date	General Notes
<b>Buildings , Expansions and Renovations</b>							
<b>Pecan Campus</b>							
1	North Academic Building	11/15/2017	11/17/2017	12/22/2017	1/8/2018	1/16/2018	Note: 5
2	South Academic Building	11/06/2017	11/09/2017	12/24/2017	1/8/2018	1/16/2018	Note: 5
3	STEM Building	12/18/2017	12/20/2017	1/06/2018	1/8/2018	1/16/2018	Note: 1 & 5
4	Student Activities Building and Cafeteria	11/19/2017	11/23/2017	12/24/2017	1/2/2018	1/8/2018	Note: 5
5	Parking & Site Improvements	11/15/2017	n/a	n/a	n/a	1/2/2018	
6	Thermal Plant	12/16/2016	n/a	n/a	n/a	12/16/2016	
<b>Mid-Valley Campus</b>							
7	Health Professions and Science Building	11/13/2017	11/15/2017	12/22/2017	01/08/2018	1/16/2018	Note: 5 & 8
8	Library Renovation	11/28/2017	12/01/2017	12/17/2017	12/20/2017	1/16/2018	Note: 4 & 5
8.1	Library Expansion	11/28/2017	12/01/2017	12/17/2017	12/20/2017	1/16/2018	Note: 4 & 5
9	Student Services Building Expansion	9/21/2017	09/25/2017	10/25/2017	11/6/2017	1/8/2018	Note: 5
10	Workforce Training Center Expansion -	ON HOLD		ON HOLD		ON HOLD PENDING PROG. VERIFICATION	
11	Parking & Site Improvements	9/21/2017	n/a	n/a	n/a	9/25/2017	
12	Thermal Plant	6/15/2017	6/16/2017	6/21/2017	6/21/2017	6/21/2017	
<b>Starr County Campus</b>							
13	Health Professions and Science Building	10/30/2017	11/06/2017	12/15/2017	01/08/2018	1/16/2018	Note: 5
14	Library	12/17/2017	12/20/2017	1/15/2018	1/18/2018	1/20/2018	Note: 4 & 5
15	Student Activities Building Expansion	11/30/2017	12/01/2017	12/22/2017	12/27/2017	1/8/2018	Note: 5
16	Student Services Building Expansion	11/30/2017	12/01/2017	12/22/2017	12/27/2017	1/8/2018	Note: 5
17	Workforce Training Center Expansion	ON HOLD		ON HOLD		ON HOLD PENDING PROG. VERIFICATION	
18	Parking & Site Improvements	10/01/2017	n/a	n/a	n/a	10/7/2017	
19	Thermal Plant	7/01/2017	7/03/2017	7/06/2017	7/06/2017	7/7/2017	



#	Construction Projects - Bond & Non-Bond	(Building)/Substantial Completion (Owner Insurance in Place)	Begin Installation of Furniture and Equipment (FF&E)	Final Completion of FFE	Begin Moving Faculty and Staff into Building	Building Opening Date or Classes Begin Date	General Notes
<b>Nursing &amp; Allied Campus</b>							
20	Campus Expansion Package 2	12/08/2017	12/11/2017	12/29/2017	01/08/2018	1/16/2018	Note: 5 & 6
21	Parking & Site Improvements	10/30/2017	n/a	n/a	n/a	11/7/2017	
22	Thermal Plant	7/15/2017	7/17/2017	7/28/2017	7/30/2017	7/30/2017	
<b>Technology Campus</b>							
23	Southwest Building Renovation Building Package	07/17/2017	07/18/2017	8/15/2017	8/16/2017	8/21/2017	
24	Parking & Site Improvements	6/1/2017	n/a	n/a	n/a	6/7/2017	
<b>Regional Center for Public Safety Excellence</b>							
25	Training Facility	5/3/2018	5/5/2018	5/31/2018	6/2/2018	SUMMER 2018	Note 7
<b>La Joya Center</b>							
26	Training Labs Improvements	8/01/2017	8/02/2017	8/15/2017	8/21/2017	8/28/2017	Note: 3

Color Coded Legend

GMP's not approved - dates are tentative until final approval
Dates not confirmed in 4.17.17 BM but verified
Workforce Training on Hold
Timeline Update Changes - Board Meeting 5.23.17

Board Approved Timeline Schedule - April 24, 2017

Board Approved Timeline Schedule - May 23, 2017

Date change not yet approved by Board of Trustees
---

Notes: Revised in pursuant with the Special Board Meeting held on Monday April 17, 2017

- 1) Priory 1 is 2nd Floor Labs and Lecture Rooms
- 2) Some classrooms need to be furnished by Spring 2018 semester start-Staff to verify  
*(This item is no longer applicable with Substantial Completion Special Board Meeting 4.17.17)*
- 3) Welding Labs need to be ready by Fall 2017 semester start
- 4) Library GMP Schedules included in this April 17, 2017 Update
- 5) AV Infrastructure will be install during the construction phase. Installation to begin after cable tray is installed and all above ceiling work completed prior to the above ceiling inspections. Construction Schedules for each project have been provided to STC for use in scheduling their direct purchase vendors where applicable.
- 6) Complete floors starting at the top (level 4 ) working down. Critical Floors are 2 - 4. Dr. Reed stated 1st floor FFE work would not be complete until after the opening of the 2018 Spring Semester. Simulation Equipment will be installed once to wall have 1st coat of paint and dust generated from the construction is down to a minimum. Shop Drawing must be provide ASAP from receipt of equipment order for verification of rough-in information .
7. Substantial Completion date is preliminary pending final GMP Propoosal due at the end of April 2017
8. Substantial Completion date updated and approved in the May 23, 2017 Board Meeting

BOARD MEETING OF JUNE OF JUNE 23,2017	SQUARE FOOT COST								CONSTRUCTION COST				
	Org. Square Feet	Proposed Sq. Feet	Variance in Sq. Ft.	Construction Based on Org. Sq. Ft.	Construction Based on Proposed Sq. Ft.	Variance in Construction due to change in Sq. Ft.	CCL/\$SF	GMP/SF	Org. CCL	GMP Total	GMP Variance	Org. Construction Contingency	Current Construction Contingency
Pecan Campus													
North Academic Building	61,267	64,299	3,032	\$ 13,893,664	\$ 11,019,627	\$ 2,874,037	171	159	\$ 10,500,000	\$ 10,230,122	\$ (269,878)	\$ 150,000	\$ 140,063
South Academic Building	40,000	41,694	1,694	\$ 9,196,633	\$ 7,087,980	\$ 2,108,653	170	160	\$ 6,800,000	\$ 6,657,834	\$ (142,166)	\$ 100,000	\$ 84,443
STEM Building	48,879	50,614	1,735	\$ 11,536,375	\$ 8,801,714	\$ 2,734,661	174	206	\$ 8,500,000	\$ 10,417,059	\$ 1,917,059	\$ 125,000	\$ 112,504
Multi-purpose space for student support srvs. & activities	33,042	31,219	(1,823)	\$ 8,112,884	\$ 5,385,518	\$ 2,727,366	173	221	\$ 5,700,000	\$ 6,888,179	\$ 1,188,179	\$ 85,000	\$ 92,439
Thermal Plant Expansion	1,440	3,105	1,665	\$ -	\$ 4,194,000	\$ (4,194,000)	N/A	N/A	\$ 4,300,000	\$ 4,132,409	\$ (167,591)	\$ 50,000	\$ -
Parking & Site Improvements (GMP Included Atl. #1 & #2)	-	-	-	\$ -	\$ 2,024,416	\$ (2,024,416)	N/A	N/A	\$ 2,000,000	\$ 2,618,800	\$ 618,800	\$ 30,000	\$ 37,500
Subtotal	184,628	190,931	6,303	\$ 42,739,556	\$ 38,513,256	\$ 4,226,300	172	186	\$ 37,800,000	\$ 40,944,403	\$ 3,144,403	\$ 540,000	\$ 466,949
Nursing & Allied Health Campus													
Expansion for Nursing & Allied Health	87,222	93,296	6,074	\$ 17,310,640	\$ 17,755,997	\$ (445,357)	190	182	\$ 16,600,000	\$ 17,009,860	\$ 409,860	\$ 250,000	\$ 216,493
Thermal Plant Expansion - Non Bond				\$ -	\$ 559,640	\$ (559,640)	N/A	N/A	\$ -	\$ 230,788	\$ 230,788	\$ -	\$ 3,386
Parking & Site Improvements				\$ -	\$ -	\$ -	N/A	N/A	\$ 1,100,000	\$ 2,205,963	\$ 1,105,963	\$ 16,000	\$ 34,207
Subtotal	87,222	93,296	6,074	\$ 17,310,640	\$ 18,315,637	\$ (1,004,997)	190	182	\$ 17,700,000	\$ 19,446,611	\$ 1,746,611	\$ 266,000	\$ 254,086
Technology Campus													
Expansion for Technical & Workforce training programs	72,000	72,000	-	\$ 12,190,819	\$ 10,412,857	\$ 1,777,962	167	129	\$ 12,000,000	\$ 9,297,546	\$ (2,702,454)	\$ 175,000	\$ 137,586
Parking & Site Improvements (1,793,216 +192,604 = 1,985,820)	-	-	-	\$ -	\$ 1,860,999	\$ (1,860,999)	N/A	N/A	\$ 650,000	\$ 1,554,676	\$ 904,676	\$ 10,000	\$ 15,497
Subtotal	72,000	72,000	-	\$ 12,190,819	\$ 12,273,856	\$ (83,037)	167	129	\$ 12,650,000	\$ 10,852,222	\$ (1,797,778)	\$ 185,000	\$ 153,083
Mid Valley Campus													
Professional & Science Bldg.	76,069	78,649	2,580	\$ 18,827,059	\$ 13,957,874	\$ 4,869,185	177	184	\$ 13,500,000	\$ 14,453,388	\$ 953,388	\$ 200,000	\$ 168,037
Expansion for Technical & Workforce training programs	10,000	11,810	1,810	\$ 2,308,064	\$ 2,066,750	\$ 241,314	175	148	\$ 1,750,000	\$ 1,750,000	\$ -	\$ (1,750,000)	\$ -
Library Expansion	10,369	10,814	445	\$ 2,393,231	\$ 1,825,104	\$ 568,127	169	228	\$ 1,750,000	\$ 2,462,776	\$ 712,776	\$ 25,000	\$ 34,723
Student Services Bldg. Expansion	14,269	17,929	3,660	\$ 3,293,376	\$ 3,141,250	\$ 152,126	175	215	\$ 2,500,000	\$ 3,850,923	\$ 1,350,923	\$ 37,000	\$ 30,535
Thermal Plant Expansion	4,000	3,088	(912)	\$ -	\$ 3,787,322	\$ (3,787,322)	N/A	N/A	\$ 3,800,000	\$ 3,896,698	\$ 96,698	\$ 52,602	\$ 61,547
Parking & Site Improvements	-	-	-	\$ -	\$ 1,987,090	\$ (1,987,090)	N/A	N/A	\$ 2,000,000	\$ 2,369,777	\$ 369,777	\$ 29,032	\$ 22,927
Subtotal	114,707	122,290	7,583	\$ 26,821,730	\$ 26,765,390	\$ 56,340	174	194	\$ 25,300,000	\$ 28,783,562	\$ 3,483,562	\$ (1,406,366)	\$ 317,769
Starr County Campus													
Health Professionals & Science Ctr. And STEM programs	48,690	51,789	3,099	\$ 12,397,425	\$ 9,041,004	\$ 3,356,421	175	184	\$ 8,500,000	\$ 9,521,000	\$ 1,021,000	\$ 125,000	\$ 117,000
Expand technical workforce training facilities	9,302	16,869	7,567	\$ 2,156,521	\$ 2,901,570	\$ (745,049)	172	95	\$ 1,600,000	\$ 1,600,000	\$ -	\$ 25,000	\$ -
Library and renovate existing space for Cultural Arts Center	15,103	18,381	3,278	\$ 3,373,085	\$ 3,407,720	\$ (34,635)	185	201	\$ 2,800,000	\$ 3,700,000	\$ 900,000	\$ 42,000	\$ 55,500
Expansion of student services, advising, admissions, and financial services	5,000	5,310	310	\$ 1,292,198	\$ 902,700	\$ 389,498	170	249	\$ 850,000	\$ 1,320,000	\$ 470,000	\$ 13,000	\$ 19,500
Expansion of student activities building	4,923	4,670	(253)	\$ 1,272,299	\$ 806,317	\$ 465,982	173	292	\$ 850,000	\$ 1,365,000	\$ 515,000	\$ 13,000	\$ 21,000
Thermal Plant Expansion	4,000	4,267	267	\$ -	\$ 3,911,000	\$ (3,911,000)	N/A	N/A	\$ 3,800,000	\$ 3,911,000	\$ 111,000	\$ 55,000	\$ 58,000
Parking & Site Improvements ( GMP 1 - 119,800)	-	-	-	\$ -	\$ 1,237,180	\$ (1,237,180)	N/A	N/A	\$ 1,226,820	\$ 3,496,950	\$ 2,270,130	\$ 15,000	\$ 31,731
Subtotal	87,018	101,286	14,268	\$ 20,491,528	\$ 22,207,491	\$ (1,715,963)	175	204	\$ 19,626,820	\$ 24,913,950	\$ 5,287,130	\$ 288,000	\$ 302,731
Regional Center for Public Safety Excellence - Pharr													
New Regional Center for Publish Safety	16,000	19,375	3,375	\$ 3,169,435	\$ 3,390,625	\$ (221,190)	175	172	\$ 2,800,000	\$ 3,326,426	\$ 526,426	\$ 57,000	\$ 89,538
Parking & Site Improvements	-	-	-	\$ -	\$ -	\$ -	N/A	N/A	\$ 200,000	\$ 1,887,866	\$ 1,687,866	\$ 18,000	\$ 37,757
Subtotal	16,000	19,375	3,375	\$ 3,169,435	\$ 3,390,625	\$ (221,190)	175	172	\$ 3,000,000	\$ 5,214,292	\$ 2,214,292	\$ 75,000	\$ 127,295
STC La Joja Teaching Site (Jimmy Carter ECHS)													
Develop STEM labs and entry level workforce training programs	11,000	11,000	-	\$ 1,100,000	\$ 1,100,000	\$ -	100	106	\$ 1,100,000	\$ 1,163,000	\$ 63,000	\$ 16,000	\$ -
Subtotal	11,000	11,000	-	\$ 1,100,000	\$ 1,100,000	\$ -	100	106	\$ 1,100,000	\$ 1,163,000	\$ 63,000	\$ 16,000	\$ -
Total	572,575	610,178	37,603	\$ 123,823,708	\$ 122,566,256	\$ 1,257,452	175	178	\$ 117,176,820	\$ 131,318,040	\$ 14,141,220	\$ (36,366)	\$ 1,621,913

Document received from Broaddus & Associates after deadline; not reviewed by College staff

BOARD MEETING OF JUNE OF JUNE 23,2017		Part II - Construction Phase Svcs. - GMP Inclusions				Part I Construction Services	Owner Procured		GMP + Fees + Chillers + OCIP	Professional Service		
	Variance in Construction Contingency	IT Duct bank	GMP Target	Current Est. or GMP (red)	Variance or Delta	Fees	Chillers	OCIP	SUBTOTAL	Design	Furniture Consultant	CPM
Pecan Campus												
North Academic Building	\$ (9,937)		\$ 10,500,000	\$ 10,230,122	\$ 269,878	\$ 16,427		\$ 120,570	\$ 10,367,119	\$ 600,000	\$ 21,274	\$ 371,010
South Academic Building	\$ (15,557)		\$ 6,800,000	\$ 6,657,834	\$ 142,166	\$ 10,638		\$ 78,116	\$ 6,746,588	\$ 400,000	\$ 13,890	\$ 236,318
STEM Building	\$ (12,496)		\$ 8,500,000	\$ 10,417,059	\$ (1,917,059)	\$ 13,298		\$ 97,645	\$ 10,528,002	\$ 550,000	\$ 16,973	\$ 327,523
Multi-purpose space for student support svcs. & activities	\$ 7,439		\$ 5,965,593	\$ 6,888,179	\$ (922,586)	\$ 9,491		\$ 72,116	\$ 6,969,786	\$ 400,000	\$ 11,473	\$ 220,666
Thermal Plant Expansion	\$ (50,000)		\$ 4,300,000	\$ 4,132,409	\$ 167,591	\$ 6,825	\$ 553,440	\$ 47,480	\$ 4,740,154	\$ 350,000	\$ 500	\$ 138,526
Parking & Site Improvements (GMP Included Atl. #1 & #2)	\$ 7,500	\$ 122,925	\$ 2,122,925	\$ 2,618,800	\$ (495,875)	\$ 3,321		\$ 24,374	\$ 2,646,495	\$ 200,000	\$ -	\$ 62,245
Subtotal	\$ (73,051)	\$ 122,925	\$ 38,188,518	\$ 40,944,403	\$ (2,755,885)	\$ 60,000	\$ 553,440	\$ 440,301	\$ 41,998,144	\$ 2,500,000	\$ 64,110	\$ 1,356,288
Nursing & Allied Health Campus												
Expansion for Nursing & Allied Health	\$ (33,507)		\$ 16,740,155	\$ 17,009,860	\$ (269,705)	\$ 25,584		\$ 195,006	\$ 17,230,450	\$ 1,000,000	\$ 48,380	\$ 566,022
Thermal Plant Expansion - Non Bond	\$ 3,386		\$ 181,470	\$ 230,788	\$ (49,318)	\$ 274	\$ 378,170	\$ 2,054	\$ 611,286	\$ 50,000	\$ -	\$ 900
Parking & Site Improvements	\$ 18,207	\$ 321,915	\$ 1,421,915	\$ 2,205,963	\$ (784,048)	\$ 2,142		\$ 16,279	\$ 2,224,384	\$ 120,000	\$ -	\$ 36,194
Subtotal	\$ (11,914)	\$ 321,915	\$ 18,343,540	\$ 19,446,611	\$ (1,103,071)	\$ 28,000	\$ 378,170	\$ 213,339	\$ 20,066,120	\$ 1,170,000	\$ 48,380	\$ 603,116
Technology Campus												
Expansion for Technical & Workforce training programs	\$ (37,414)		\$ 12,000,000	\$ 9,297,546	\$ 2,702,454	\$ 14,115		\$ 137,835	\$ 9,449,496	\$ 850,000	\$ 18,300	\$ 374,227
Parking & Site Improvements (1,793,216 +192,604 = 1,985,820)	\$ 5,497	\$ 102,575	\$ 752,575	\$ 1,554,676	\$ (802,101)	\$ 885		\$ 8,633	\$ 1,564,194	\$ 75,000	\$ -	\$ 19,959
Subtotal	\$ (31,917)	\$ 102,575	\$ 12,752,575	\$ 10,852,222	\$ 1,900,353	\$ 15,000	\$ -	\$ 146,468	\$ 11,013,690	\$ 925,000	\$ 18,300	\$ 394,186
Mid Valley Campus												
Professional & Science Bldg.	\$ (31,963)		\$ 13,500,000	\$ 14,453,388	\$ (953,388)	\$ 28,377		\$ 155,099	\$ 14,636,864	\$ 800,000	\$ 26,858	\$ 449,002
Expansion for Technical & Workforce training programs	\$ 1,750,000		\$ 1,750,000	\$ 1,750,000	\$ -	\$ 3,679		\$ 20,095	\$ 1,773,774	\$ 125,000	\$ 3,531	\$ 61,324
Library Expansion	\$ 9,723	\$ -	\$ 1,750,000	\$ 2,462,776	\$ (712,776)	\$ 3,679		\$ 20,095	\$ 2,486,550	\$ 150,000	\$ 3,661	\$ 62,092
Student Services Bldg. Expansion	\$ (6,465)		\$ 2,685,293	\$ 3,850,923	\$ (1,165,630)	\$ 5,939		\$ 32,401	\$ 3,889,263	\$ 750,000	\$ 5,038	\$ 99,843
Thermal Plant Expansion	\$ 8,945		\$ 3,800,000	\$ 3,896,698	\$ (96,698)	\$ 8,054	\$ 714,200	\$ 42,877	\$ 4,661,829	\$ 275,000	\$ 1,412	\$ 110,605
Parking & Site Improvements	\$ (6,105)	\$ 492,063	\$ 2,492,063	\$ 2,369,777	\$ 122,286	\$ 5,272		\$ 33,638	\$ 2,408,687	\$ 247,915	\$ -	\$ 61,397
Subtotal	\$ 1,724,135	\$ 492,063	\$ 25,977,356	\$ 28,783,562	\$ (2,806,206)	\$ 55,000	\$ 714,200	\$ 304,205	\$ 29,856,967	\$ 2,347,915	\$ 40,500	\$ 844,263
Starr County Campus												
Health Professionals & Science Ctr. And STEM programs	\$ (8,000)		\$ 8,500,000	\$ 9,521,000	\$ (1,021,000)	\$ 25,985		\$ 94,645	\$ 9,641,630	\$ 550,000	\$ 31,935	\$ 294,243
Expand technical workforce training facilities	\$ (25,000)		\$ 1,600,000	\$ 1,600,000	\$ -	\$ 4,891		\$ 18,397	\$ 1,623,288	\$ 110,000	\$ 6,101	\$ 53,961
Library and renovate existing space for Cultural Arts Center	\$ 13,500		\$ 2,800,000	\$ 3,700,000	\$ (900,000)	\$ 8,560		\$ 32,175	\$ 3,740,735	\$ 200,000	\$ 10,832	\$ 92,988
Expansion of student services, advising, admissions, and financial services	\$ 6,500		\$ 850,000	\$ 1,320,000	\$ (470,000)	\$ 2,598		\$ 9,770	\$ 1,332,368	\$ 75,000	\$ 3,279	\$ 30,473
Expansion of student activities building	\$ 8,000		\$ 850,000	\$ 1,365,000	\$ (515,000)	\$ 2,598		\$ 9,770	\$ 1,377,368	\$ 75,000	\$ 3,229	\$ 30,935
Thermal Plant Expansion	\$ 3,000		\$ 3,800,000	\$ 3,911,000	\$ (111,000)	\$ 11,617	\$ 563,901	\$ 43,643	\$ 4,530,161	\$ 300,000	\$ 2,624	\$ 109,321
Parking & Site Improvements ( GMP 1 - 119,800)	\$ 16,731	\$ 226,820	\$ 1,226,820	\$ 3,496,950	\$ (2,270,130)	\$ 3,751		\$ 14,059	\$ 3,514,760	\$ 100,000	\$ -	\$ 30,888
Subtotal	\$ 14,731	\$ 226,820	\$ 19,626,820	\$ 24,913,950	\$ (5,287,130)	\$ 60,000	\$ 563,901	\$ 222,459	\$ 25,760,310	\$ 1,410,000	\$ 58,000	\$ 642,809
Regional Center for Public Safety Excellence - Pharr												
New Regional Center for Publish Safety	\$ 32,538		\$ 2,800,000	\$ 3,326,426	\$ (526,426)	\$ -		\$ 32,344	\$ 3,358,770	\$ 200,000	\$ 4,800	\$ 99,344
Parking & Site Improvements	\$ 19,757		\$ 200,000	\$ 1,887,866	\$ (1,687,866)	\$ -		\$ 2,185	\$ 1,890,051	\$ 50,000	\$ -	\$ -
Subtotal	\$ 52,295	\$ -	\$ 3,000,000	\$ 5,214,292	\$ (2,214,292)	\$ -	\$ -	\$ 34,529	\$ 5,248,821	\$ 250,000	\$ 4,800	\$ 99,344
STC La Joja Teaching Site (Jimmy Carter ECHS)												
Develop STEM labs and entry level workforce training programs	\$ (16,000)		\$ 1,100,000	\$ 1,163,000	\$ (63,000)	\$ -		\$ 10,370	\$ 1,173,370	\$ 100,000	\$ 3,000	\$ 35,894
Subtotal	\$ (16,000)	\$ -	\$ 1,100,000	\$ 1,163,000	\$ (63,000)	\$ -	\$ -	\$ 10,370	\$ 1,173,370	\$ 100,000	\$ 3,000	\$ 35,894
Total	\$ 1,658,279	\$ 1,266,298	\$ 118,988,809	\$ 131,318,040	\$ (12,329,231)	\$ 218,000	\$ 2,209,711	\$ 1,371,671	\$ 135,117,422	\$ 8,702,915	\$ 237,090	\$ 3,975,900

Document received from Broaddus & Associates after deadline; not reviewed by College staff

BOARD MEETING OF JUNE OF JUNE 23,2017		es	Furniture	OFOI Kitchen Equipment	Technology	Audio/Visual	I.T.	Surveillance	Access Control	Technology Total (AG,AH,AI,AJ)	Misc. Cost (1.5 % of CCL)	SUBTOTAL	Explanation for Additional Costs
		Additional Serv.											
Pecan Campus													
North Academic Building		\$ 86,698	\$ 756,068		\$ 1,024,009	\$ 497,302	\$ 130,348	\$ 128,080	\$ 23,829	\$ 779,559	\$ 164,265	\$ 13,145,993	
South Academic Building		\$ 54,586	\$ 423,553		\$ 732,589	\$ 304,925	\$ 89,858	\$ 59,859	\$ 11,886	\$ 466,528	\$ 110,638	\$ 8,452,101	
STEM Building		\$ 75,653	\$ 550,000		\$ 681,873	\$ 380,548	\$ 91,814	\$ 67,144	\$ 14,336	\$ 553,842	\$ 145,548	\$ 12,747,541	
Multi-purpose space for student support srvs. & activities		\$ 50,971	\$ 256,927	\$ 265,593	\$ 311,901	\$ 188,437	\$ 27,037	\$ 79,334	\$ 15,386	\$ 310,194	\$ 94,548	\$ 8,580,158	
Thermal Plant Expansion		\$ 30,998	\$ -		\$ 55,282		\$ 12,479	\$ 26,233	\$ 7,693	\$ 46,405	\$ 62,910	\$ 5,369,493	
Parking & Site Improvements (GMP Included Atl. #1 & #2)		\$ 14,378	\$ -		\$ -					\$ -	\$ 30,366	\$ 2,953,484	
Subtotal		\$ 313,284	\$ 1,986,548	\$ 265,593	\$ 2,805,654	\$ 1,371,212	\$ 351,536	\$ 360,650	\$ 73,130	\$ 2,156,528	\$ 608,275	\$ 51,248,770	
Nursing & Allied Health Campus													
Expansion for Nursing & Allied Health		\$ 130,743	\$ 820,000	\$ 140,155	\$ 1,192,881	\$ 659,512	\$ 199,681	\$ 118,025	\$ 26,522	\$ 1,003,740	\$ 250,875	\$ 21,190,365	
Thermal Plant Expansion - Non Bond		\$ -	\$ -		\$ -	\$ 5,596	\$ -	\$ -		\$ 5,596	\$ 2,722	\$ 670,504	
Parking & Site Improvements		\$ 8,360	\$ -		\$ -	\$ -				\$ -	\$ 12,616	\$ 2,401,554	
Subtotal		\$ 139,103	\$ 820,000	\$ 140,155	\$ 1,192,881	\$ 665,108	\$ 199,681	\$ 118,025	\$ 26,522	\$ 1,009,336	\$ 266,213	\$ 24,262,423	
Technology Campus													
Expansion for Technical & Workforce training programs		\$ 84,197	\$ 463,738		\$ 668,249	\$ 315,309	\$ 92,001	\$ 103,925	\$ 17,086	\$ 528,321	\$ 156,193	\$ 11,924,472	
Parking & Site Improvements (1,793,216 +192,604 = 1,985,820)		\$ 6,855	\$ -		\$ -	\$ -				\$ -	\$ 27,915	\$ 1,693,923	
Subtotal		\$ 91,052	\$ 463,738		\$ 668,249	\$ 315,309	\$ 92,001	\$ 103,925	\$ 17,086	\$ 528,321	\$ 184,108	\$ 13,618,395	
Mid Valley Campus													
Professional & Science Bldg.		\$ 128,285	\$ 617,445		\$ 992,248	\$ 581,980	\$ 141,468	\$ 93,162	\$ 23,022	\$ 839,632	\$ 217,513	\$ 17,715,599	
Expansion for Technical & Workforce training programs		\$ 11,096	\$ 100,000		\$ 149,818	\$ 68,890	\$ 44,498	\$ 36,430		\$ 149,818	\$ 44,956	\$ 2,269,499	
Library Expansion		\$ 10,867	\$ 150,000		\$ 107,559	\$ -	\$ 43,464	\$ 19,506	\$ 6,193	\$ 69,163	\$ 35,466	\$ 2,967,799	
Student Services Bldg. Expansion		\$ 16,376	\$ 175,129	\$ 185,293	\$ 157,165	\$ 163,476	\$ 27,568	\$ 54,603	\$ 6,943	\$ 252,590	\$ 52,889	\$ 5,426,421	
Thermal Plant Expansion		\$ 28,207	\$ 7,288		\$ 58,748	\$ -	\$ 11,946	\$ 25,689	\$ 7,693	\$ 45,328	\$ 56,810	\$ 5,186,479	
Parking & Site Improvements		\$ 14,182	\$ -		\$ -	\$ -				\$ -	\$ 29,806	\$ 2,761,987	
Subtotal		\$ 209,013	\$ 1,049,862	\$ 185,293	\$ 1,465,538	\$ 814,346	\$ 268,944	\$ 229,390	\$ 43,851	\$ 1,356,531	\$ 437,440	\$ 36,142,491	
Starr County Campus													
Health Professionals & Science Ctr. And STEM programs		\$ 69,998	\$ 370,038		\$ 667,262	\$ 393,807	\$ 90,082	\$ 21,369	\$ 30,715	\$ 535,973	\$ 135,615	\$ 11,629,432	
Expand technical workforce training facilities		\$ 11,841	\$ 100,000		\$ 78,051	\$ 21,882	\$ 27,941	\$ 21,285	\$ 6,943	\$ 78,051	\$ 46,410	\$ 2,029,652	
Library and renovate existing space for Cultural Arts Center		\$ 19,493	\$ 250,000		\$ 269,378	\$ 84,301	\$ 52,612	\$ 23,053	\$ 7,693	\$ 167,659	\$ 51,105	\$ 4,532,812	
Expansion of student services, advising, admissions, and financial services		\$ 5,975	\$ 39,063		\$ 101,372	\$ 77,264	\$ 23,346	\$ 30,426	\$ -	\$ 131,036	\$ 17,976	\$ 1,635,170	
Expansion of student activities building		\$ 5,831	\$ 59,209		\$ 106,431	\$ 22,023	\$ 22,696	\$ 10,546	\$ 3,050	\$ 58,315	\$ 17,516	\$ 1,627,403	
Thermal Plant Expansion		\$ 28,207	\$ 3,943		\$ 44,342	\$ -	\$ 11,946	\$ 11,074	\$ 13,229	\$ 36,249	\$ 58,665	\$ 5,069,170	
Parking & Site Improvements ( GMP 1 - 119,800)		\$ 7,135	\$ -		\$ -	\$ -				\$ -	\$ 18,558	\$ 3,671,341	
Subtotal		\$ 148,480	\$ 822,253		\$ 1,266,836	\$ 599,277	\$ 228,623	\$ 117,753	\$ 61,630	\$ 1,007,283	\$ 345,845	\$ 30,194,980	
Regional Center for Public Safety Excellence - Pharr													
New Regional Center for Publish Safety		\$ 22,947	\$ 150,000		\$ 371,977	\$ 297,567	\$ 27,410	\$ 72,781	\$ 7,000	\$ 404,758	\$ 42,000	\$ 4,282,619	
Parking & Site Improvements		\$ -	\$ -		\$ -	\$ -				\$ -	\$ 3,000	\$ 1,943,051	
Subtotal		\$ 22,947	\$ 150,000		\$ 371,977	\$ 297,567	\$ 27,410	\$ 72,781	\$ 7,000	\$ 404,758	\$ 45,000	\$ 6,225,670	
STC La Joja Teaching Site (Jimmy Carter ECHS)													
Develop STEM labs and entry level workforce training programs		\$ 8,292	\$ 128,954		\$ 249,100	\$ 121,716	\$ 47,612	\$ 9,930	\$ 7,000	\$ 186,258	\$ 16,500	\$ 1,652,268	
Subtotal		\$ 8,292	\$ 128,954		\$ 249,100	\$ 121,716	\$ 47,612	\$ 9,930	\$ 7,000	\$ 186,258	\$ 16,500	\$ 1,652,268	
Total		\$ 932,171	\$ 5,421,355		\$ 8,020,235	\$ 4,184,535	\$ 1,215,807	\$ 1,012,454	\$ 236,219	\$ 6,649,015	\$ 1,903,381	\$ 162,939,249	
			\$ 6,165,000		\$ 8,020,235	\$ 3,796,196	\$ 1,115,958	\$ 954,736	\$ 236,219	\$ 6,649,015	\$ 1,903,381	\$ 163,773,936	

Document received from Broaddus & Associates after deadline; not reviewed by College staff



BOARD MEETING OF JUNE OF JUNE 23,2017	TOTAL PROJECT COST			
	TOTAL Projected Costs to date	Bond Total Cost	Variance [Total Projected Costs to Bond Total Cost]	Explanation for project over/under budget
<b>Pecan Campus</b>				
North Academic Building	\$ 13,145,993	\$ 14,843,110	\$ 1,697,117	
South Academic Building	\$ 8,452,101	\$ 9,454,426	\$ 1,002,325	
STEM Building	\$ 12,747,541	\$ 13,103,319	\$ 355,778	
Multi-purpose space for student support srvs. & activities	\$ 8,580,158	\$ 8,828,254	\$ 248,096	
Thermal Plant Expansion	\$ 5,369,493	\$ 5,542,049	\$ 172,556	
Parking & Site Improvements (GMP Included Atl. #1 & #2)	\$ 2,953,484	\$ 2,490,261	\$ (463,223)	
Subtotal	\$ 51,248,770	\$ 54,261,419	\$ 3,012,649	
<b>Nursing &amp; Allied Health Campus</b>				
Expansion for Nursing & Allied Health	\$ 21,190,365	\$ 21,773,439	\$ 583,074	
Thermal Plant Expansion - Non Bond	\$ 670,504	\$ 601,877	\$ (68,627)	
Parking & Site Improvements	\$ 2,401,554	\$ 1,717,717	\$ (683,837)	
Subtotal	\$ 24,262,423	\$ 24,093,033	\$ (169,390)	
<b>Technology Campus</b>				
Expansion for Technical & Workforce training programs	\$ 11,924,472	\$ 14,864,990	\$ 2,940,518	
Parking & Site Improvements (1,793,216 +192,604 = 1,985,820)	\$ 1,693,923	\$ 905,324	\$ (788,599)	Includes a partial buy-out savings on Parking & Site
Subtotal	\$ 13,618,395	\$ 15,770,314	\$ 2,151,919	
<b>Mid Valley Campus</b>				
Professional & Science Bldg.	\$ 17,715,599	\$ 17,277,682	\$ (437,917)	
Expansion for Technical & Workforce training programs	\$ 2,269,499	\$ 2,257,363	\$ (12,136)	Approved by Board- Project on Hold 11.22.16
Library Expansion	\$ 2,967,799	\$ 2,288,968	\$ (678,831)	
Student Services Bldg. Expansion	\$ 5,426,421	\$ 4,114,228	\$ (1,312,193)	Recommended 7/6/16 Facilities Committee
Thermal Plant Expansion	\$ 5,186,479	\$ 5,042,398	\$ (144,081)	
Parking & Site Improvements	\$ 2,761,987	\$ 2,796,035	\$ 34,048	
Subtotal	\$ 36,327,784	\$ 33,776,674	\$ (2,551,110)	
<b>Starr County Campus</b>				
Health Professionals & Science Ctr. And STEM programs	\$ 11,629,432	\$ 11,267,182	\$ (362,250)	
Expand technical workforce training facilities	\$ 2,029,652	\$ 2,051,983	\$ 22,331	Approved by Board- Project on Hold 11.22.16
Library and renovate existing space for Cultural Arts Center	\$ 4,532,812	\$ 3,732,378	\$ (800,434)	
Expansion of student services, advising, admissions, and financial services	\$ 1,635,170	\$ 1,162,522	\$ (472,648)	
Expansion of student activities building	\$ 1,627,403	\$ 1,166,402	\$ (461,001)	
Thermal Plant Expansion	\$ 5,069,170	\$ 4,938,772	\$ (130,398)	
Parking & Site Improvements ( GMP 1 - 119,800)	\$ 3,671,341	\$ 1,397,789	\$ (2,273,552)	Total Includes Alternates 1-3 Only
Subtotal	\$ 30,194,980	\$ 25,717,028	\$ (4,477,952)	
<b>Regional Center for Public Safety Excellence - Pharr</b>				
New Regional Center for Publish Safety	\$ 4,282,619	\$ 3,655,134	\$ (627,485)	
Parking & Site Improvements	\$ 1,943,051	\$ 319,337	\$ (1,623,714)	
Subtotal	\$ 6,225,670	\$ 3,974,471	\$ (2,251,199)	
<b>STC La Joja Teaching Site (Jimmy Carter ECHS)</b>				
Develop STEM labs and entry level workforce training programs	\$ 1,652,268	\$ 1,436,000	\$ (216,268)	
Subtotal	\$ 1,652,268	\$ 1,436,000	\$ (216,268)	
<b>Total</b>	<b>\$ 163,530,290</b>	<b>\$ 159,028,939</b>	<b>\$ (4,501,351)</b>	Added \$384,219 to Misc. Expense (7/1/16)

Document received from Broaddus & Associates after deadline; not reviewed by College staff

COLOR CODES LEGEND
Priority Projects - Fall 2017 & Spring 2018
Non-Bond Projects
Projects with Board Approved Partial GMP's
Bond Program Accountability



South Texas College  
2013 Bond Construction Program  
Construction Budget Summary Spreadsheet  
Board Meeting of June 23, 2017



2013 BOND PROJECTS MANAGED BY BROADDUS																	Program Construction Budget Summary Spreadsheet												
	Original CCLs	Fixed Assets	IT Duct banks	Revised CCLs GMP Target	Approved GMPs	Board Approved Changes Orders	Adjusted GMP Amount by Approved Change	Projected GMPs	Projected Variance	Current Est. & Approved GMPs	Total Variance CCLs / GMPs	Projected Design Contingency	GMP Design Contingency	GMP Design Contingency Expenditures or Savings	GMP Design Contingency Remaining Balance	Change orders	Projected Construction (Owner) Contingency	GMP Construction (Owner) Contingency	Construction (Owner) Contingency Expenditures or Savings	GMP Contingency Remaining Balance	Expenditures Authorized by Broadus & Associates	Change orders	Projected Buy-Out Savings @ 3%	Actual Buy-Out Savings To Date	Actual Buy-Out Savings % Based on GMP Buy-Out	Board Approved Expenditures from Savings	Total Balance of Actual Design & Construction Contingency and Buy-Out Savings	Change orders	
	Pecan Campus (PBK/Wilson)	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z	AA	BB
1	North Academic	\$ 10,500,000			\$ 10,500,000	\$ 10,951,000	\$ (720,878)	\$ 10,230,122	\$ -	\$ -	\$ 10,230,122	\$ 269,878	\$ 102,301	\$ 104,000	\$ (31,053)	\$ 72,947		\$ 150,000	\$ 162,000	\$ (7,125)	\$ 154,875	\$ -		\$ 306,904	\$ 720,878	7%	\$ -	\$ 948,700	C.O. #1
2	South Academic	\$ 6,800,000			\$ 6,800,000	\$ 6,657,834	\$ -	\$ 6,657,834	\$ -	\$ -	\$ 6,657,834	\$ 142,166	\$ 66,578	\$ 66,500	\$ -	\$ 66,500		\$ 100,000	\$ 98,355	\$ (13,912)	\$ 84,443	\$ -		\$ 199,735	\$ -	0%	\$ -	\$ 150,943	
3	STEM Building	\$ 8,500,000			\$ 8,500,000	\$ 10,417,059	\$ -	\$ 10,417,059	\$ -	\$ -	\$ 10,417,059	\$ (1,917,059)	\$ 104,171	\$ 104,000	\$ (79,727)	\$ 24,273		\$ 125,000	\$ 153,990	\$ (36,507)	\$ 117,483	\$ -		\$ 312,512	\$ -	0%	\$ -	\$ 141,756	
4	Student Activities & Cafeteria	\$ 5,700,000	\$ 585,000		\$ 6,285,000	\$ 6,888,179	\$ -	\$ 6,888,179	\$ -	\$ -	\$ 6,888,179	\$ (603,179)	\$ 68,882	\$ 70,000	\$ (3,018)	\$ 66,982		\$ 85,000	\$ 100,000	\$ (7,561)	\$ 92,439	\$ -		\$ 206,645	\$ -	0%	\$ -	\$ 159,421	
5	Thermal Plant Expansion	\$ 4,300,000			\$ 4,300,000	\$ 4,194,000	\$ (61,591)	\$ 4,255,591	\$ -	\$ -	\$ 4,255,591	\$ 44,409	\$ 42,556	\$ 110,000	\$ (110,000)	\$ -	co 1	\$ 50,000	\$ 50,000	\$ (50,000)	\$ -	\$ (367)	co 1	\$ 127,668	\$ 61,591	0%	\$ -	\$ 61,591	c.o.#1
6	Parking and Site Improvements	\$ 2,000,000		\$ 122,925	\$ 2,122,925	\$ 2,618,800	\$ -	\$ 2,618,800	\$ -	\$ -	\$ 2,618,800	\$ (495,875)	\$ 21,473	\$ 25,000	\$ 34,520	\$ 59,520		\$ 30,000	\$ 37,500	\$ -	\$ 37,500	\$ -		\$ 64,420	\$ -	0%	\$ -	\$ 97,020	
Pecan Campus Subtotal		\$ 37,800,000	\$ 585,000	\$ 122,925	\$ 38,507,925	\$ 41,726,872	\$ (782,469)	\$ 41,067,585	\$ -	\$ -	\$ 41,067,585	\$ (2,559,660)	\$ 405,961	\$ 479,500	\$ (189,278)	\$ 290,222		\$ 540,000	\$ 601,845	\$ (115,105)	\$ 486,740	\$ (367)		\$ 1,217,884	\$ 782,469		\$ -	\$ 1,559,431	
	Nursing/Allied Health Campus	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z	AA	BB
7	Campus Expansion (\$12,867,860)	\$ 16,600,000	\$ 375,000		\$ 16,975,000	\$ 17,009,860	\$ -	\$ 17,009,860	\$ -	\$ -	\$ 17,009,860	\$ (34,860)	\$ 170,099	\$ 172,600	\$ 59,008	\$ 231,608		\$ 250,000	\$ 216,493	\$ (19,882)	\$ 196,611			\$ 510,296	\$ -	0%	\$ -	\$ 428,219	
8	Structural Pkg. (\$4,142,000)					Incl'd. in the GMP totals above							Incl'd. in the GMP totals above							Incl'd. in the GMP totals above									
9	Thermal Plant Expansion - Bond	\$ -			\$ -	\$ 230,788	\$ -	\$ 230,788	\$ -	\$ -	\$ 230,788	\$ (230,788)	\$ 2,308	\$ 2,200	\$ -	\$ 2,200		\$ -	\$ 3,386	\$ -	\$ 3,386			\$ 6,924	\$ -	0%	\$ -	\$ 5,586	
9a	T.P. Expansion - NB (\$3,200,000)							\$ -																				\$ -	
10	Parking and Site Improvements	\$ 1,100,000		\$ 321,915	\$ 1,421,915	\$ 2,205,963	\$ -	\$ 2,205,963	\$ -	\$ -	\$ 2,205,963	\$ (784,048)	\$ 22,060	\$ 23,000	\$ -	\$ 23,000		\$ 16,000	\$ 34,207	\$ -	\$ 34,207			\$ 66,179	\$ -	0%	\$ -	\$ 57,207	
Nursing & Allied Health Subtotal		\$ 17,700,000	\$ 375,000	\$ 321,915	\$ 18,396,915	\$ 19,446,611	\$ -	\$ 19,446,611	\$ -	\$ -	\$ 19,446,611	\$ (1,049,696)	\$ 194,466	\$ 197,800	\$ 59,008	\$ 256,808		\$ 266,000	\$ 254,086	\$ (19,882)	\$ 234,204			\$ 583,398	\$ -		\$ -	\$ 491,012	
Technology Campus		A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z	AA	BB
11	Southwest Bldg. Reno Pkg	\$ 12,000,000			\$ 12,000,000	\$ 10,533,587	\$ (1,236,041)	\$ 9,297,546	\$ -	\$ -	\$ 9,297,546	\$ 2,702,454	\$ 92,975	\$ 99,857	\$ (16,156)	\$ 83,701		\$ 175,000	\$ 151,179	\$ (13,593)	\$ 137,586		co 1	\$ 278,926	\$ 1,236,041	13%	\$ -	\$ 1,457,328	co 2
12	Demo. Pkg GMP (\$358,106)				Incl'd. in the GMP totals above							Incl'd. in the GMP totals above (\$5,141 Design Cont)							Incl'd. in the GMP totals above(\$9105 Const. Cont)										
13	Pkg. & Site Improve.(Incl alt 1,2)	\$ 650,000		\$ 102,575	\$ 752,575	\$ 1,985,820	\$ (431,144)	\$ 1,554,676	\$ -		\$ 1,554,676	\$ (802,101)	\$ 15,547	\$ 10,331	\$ -	\$ 10,331	co 1	\$ 10,000	\$ 15,497	\$ -	\$ 15,497		co 1	\$ 46,640	\$ 431,324	26%	\$ 41,102	\$ 457,152	co 3
14	Demolition Pkg. GMP (\$192,604)	\$ -		\$ -	Incl'd. in the GMP totals above							Incl'd. in the GMP totals above(\$ 55,141 Design Cont)							Incl'd. in the GMP totals above(\$9105 Const. Cont)										
Technology Campus Subtotal		\$ 12,650,000	\$ -	\$ 102,575	\$ 12,752,575	\$ 12,519,407	\$ (1,667,185)	\$ 10,852,222	\$ -	\$ -	\$ 10,852,222	\$ 1,900,353	\$ 108,522	\$ 110,188	\$ (16,156)	\$ 94,032	Co1	\$ 185,000	\$ 166,676	\$ (13,593)	\$ 153,083	\$ -		\$ 325,567	\$ 1,667,365		\$ 41,102	\$ 1,914,480	
Mid Valley Campus (Skanska/ROFA)		A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z	AA	BB
15	Health Professions & Science	\$ 13,500,000			\$ 13,500,000	\$ 14,453,388	\$ -	\$ 14,453,388	\$ -		\$ 14,453,388	\$ (953,388)	\$ 216,801	\$ 193,887	\$ (33,834)	\$ 160,053		\$ 201,033	\$ 193,887	\$ (25,850)	\$ 168,037			\$ 433,602	\$ -	0%	\$ -	\$ 328,090	
16	Workforce Expansion (EGV /Skanska)	\$ 1,750,000			\$ 1,750,000	\$ 1,750,000	\$ -	\$ -	\$ 1,750,000	\$ -	\$ 1,750,000	\$ -	\$ 26,250	\$ -	\$ -	\$ -		\$ 25,000	\$ -	\$ -	\$ -			\$ 52,500	\$ -	0%	\$ -	\$ -	
17	Library - Bond Project	\$ 1,750,000			\$ 1,750,000	\$ 2,462,776	\$ -	\$ 2,462,776	\$ -	\$ -	\$ 2,462,776	\$ (712,776)	\$ -	\$ 34,723	\$ -	\$ 34,723		\$ -	\$ 34,723		\$ 34,723			\$ 70,932	\$ -	0%	\$ -	\$ 69,446	
18	Student Services Bldg.	\$ 2,500,000	\$ 325,000		\$ 2,825,000	\$ 3,850,923	\$ -	\$ 3,850,923	\$ -	\$ -	\$ 3,850,923	\$ (1,025,923)	\$ 57,764	\$ 51,049	\$ -	\$ 51,049		\$ 37,000	\$ 51,049	\$ (20,514)	\$ 30,535			\$ 115,528	\$ -	0%	\$ -	\$ 81,584	
19	Thermal Plant Expansion +NB Fund	\$ 3,800,000			\$ 3,800,000	\$ 3,787,322	\$ 109,376	\$ 3,896,698	\$ -	\$ -	\$ 3,896,698	\$ (96,698)	\$ 58,450	\$ 61,547	\$ -	\$ 61,547		\$ 61,547	\$ 61,547	\$ -	\$ 61,547			\$ 116,901	\$ -	0%	\$ 109,367	\$ 123,094	co 1
20	Parking and Site Improvements	\$ 2,000,000		\$ 492,063	\$ 2,492,063	\$ 2,479,153	\$ (109,376)	\$ 2,369,777	\$ -	\$ -	\$ 2,369,777	\$ 122,286	\$ 35,547	\$ 31,731	\$ (15,222)	\$ 16,509		\$ 31,731	\$ 31,731	\$ (8,804)	\$ 22,927			\$ 71,093	\$ 109,367	4%	\$ -	\$ 148,803	co 1
Mid Valley Campus Subtotal		\$ 25,300,000	\$ 325,000	\$ 492,063	\$ 26,117,063	\$ 27,033,562	\$ -	\$ 27,033,562	\$ 1,750,000	\$ -	\$ 28,783,562	\$ (2,666,499)	\$ 394,812	\$ 372,937	\$ (49,056)	\$ 323,881		\$ 356,311	\$ 372,937	\$ (55,168)	\$ 317,769	\$ -		\$ 860,556	\$ 109,367		\$ 109,367	\$ 751,017	
Starr County Campus		A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z	AA	BB
21	Health Professions & Science (7,785,000)	\$ 8,500,000			\$ 8,500,000	\$ 9,521,000	\$ -	\$ 9,521,000			\$																		

# BUY-OUT SAVINGS SUMMARY

FACILITIES COMMITTEE MEETING OF JUNE 13, 2017

<b>A</b>	<b>Previously Reported Buy-Out Savings</b>	<b>\$</b>	<b>2,379,165</b>
a.1	Pecan Campus North Academic Bldg.	\$	720,878
a.2	Technology Campus - SW Building Renovation GMP 1 Demp	\$	1,236,041
a.2.1	Technology Campus - SW Building Renovation GMP 2 Patial		
a.3	Technology Campus - Parking & Site Improvements - GMP 1 Demo	\$	22,246
a.3.1	Technology Campus - Parking & Site Improvements - GMP 2 Partial	\$	400,000
a.4	Mid Valley Thermal Plant	\$	109,376
a.5	Mid Valley Parking & Site Improvements	\$	(109,376)
	Facilities Committee of 5.9.17		
b.1	Pecan Campus Thermal Plant (Facilities Committee 5.9.17)	\$	61,591
b.2	Technology Campus - Parking & Site Improvements (Facilities Committee 5.9.17)	\$	8,898
	Board Meeting of 5.23.17		
c.1	Pharr Center for Excellance - Site & Parking Skills Pad	\$	(422,471)
c.2	Pharr Cntr.for Excell. - Site/Parking - New Scope - Driving Track	\$	422,471
<b>D</b>	<b>Buy-Out Savings for Reporting Period 6.13.17 Facilities Committee</b>		
	<b>No Buy-Out Savings to repor this period</b>		
	<b>TOTAL BUY OUT SAVINGS RETUENED TO DATE</b>	<b>\$</b>	<b>2,449,654</b>

BUY-OUT SAVINGS PROJECTIONS @3% = \$3,888,925

# DESIGN CONTINGENCY SUMMARY

BOARD MEETING OF JUNE 23, 2017

Total Program Design Contingency Allocation from the GMP's	\$ 1,469,901
Total Design Contingency Expenditures from previous reporting periods	\$ (163,506)
Design Contingency Subtotal	\$ 1,306,395
<b>Total Design Contingency Expenditures for June 13, 2017 reporting period</b>	<b>(\$35,478)</b>
<b>TOTAL REMAINING DESIGN CONTINGENCY</b>	<b>\$ 1,270,917</b>

<b>A.1 Pecan Campus</b>	<b>\$479,500</b>
<b>1.a North Academic Building</b>	<b>\$ 104,000</b>
Previously Approved Expenditures	(\$16,241)
CR-28 - Revise Interior Roof side of Parparet wall sheathing form Dens-Glass gyp bd to Dens-Deck per Garland Roofing Rep	(\$14,812)
Total Expenditures this Reporting Period	(\$14,812)
<b>Balance of Design Contingency Remaining</b>	<b>\$ 72,947</b>
<b>1.b South Academic Building</b>	<b>\$ 66,500</b>
Previously Approved Expenditures	\$ -
Total Expenditures this Reporting Period	\$ -
<b>Balance of Design Contingency Remaining</b>	<b>\$ 66,500</b>
<b>1.C STEM Building</b>	<b>\$ 104,000</b>
Previously Approved Expenditures	\$ -
CR-01 1st Floor Underslab Utility Trench	\$ (50,300)
CR-06R - RFI 08 - AVIT SI-01 - Revise Floor Box Type @22 Locations	\$ (3,155)
CR-08R - Revise 7 Door to 45 min fire rated doors	\$ (2,700)
CR-13 - RFI-34 Exhaust Fan Equipment support and duct flashing	\$ (3,482)
CR-14R - RFI-24 Duct/Ceiling conflicts at Corridor 1.100	\$ (4,505)
CR-15 - Revise Interior Roof side of Parparet wall sheathing form Dens-Glass gyp bd to Dens-Deck per Garland Roofing Rep	\$ (4,974)
CR-16R2- RFI-14, 36 & 41 add drywall chase to encase structural steel braces and storm drain headers	\$ (6,768)
CR-18-RFI 18 - AVIT-SI-01 Revise floor box location at Lvl 1 labs	\$ (3,843)
Total Expenditures this Reporting Period	\$ (79,727)
<b>Balance of Design Contingency Remaining</b>	<b>\$ 24,273</b>
<b>1.d Student Activities &amp; Cafeteria</b>	<b>\$ 70,000</b>
Previously Approved Expenditures	\$ -
CR-01 Remove 3 Existing Palm Trees	(\$750)

Document received from Broaddus & Associates after deadline; not reviewed by College staff

	CR-02 Remove Existing Drain Box at North Side of Pad	(\$600)
	CR-03 Remove Existing Drain Box at South Side of Pad	(\$600)
	CR-06 Add Door in Hoistway to service elevator equipment	(\$2,245)
	CR-07 RFI-06 Power to UV Light and Receipt in AHU's	(\$1,560)
	CR-08 RFI-33 Add Fire Damper for AHU PU005	(\$786)
	CR-09 RFI-36 Add Exhaust and R/A Fire Dampers	(\$958)
	CR-10 Revise Sheathing from Treated Plywood to Dens- Glass	\$7,738
	CR-12 Add 2 Layers of wood nailer at edge of high roof for insulation	(\$2,707)
	CR-13R - Revise Interior Roof side of Parapet wall sheathing from Dens-Glass gyp bd to Dens-Deck per Garland Roofing Rep	\$5,316
	CR-14 ASI -08 Add 2 Floor Drains at Terrace Deck to maintain minimum concrete Depth for Structural Capacity	(\$3,600)
	CR-15 ASI -11 Furniture- Electrical Infrastructure Revisions	\$ 805
	Total Expenditures this Reporting Period	\$53
	Balance of Design Contingency Remaining	\$ 70,053
<b>1.e Thermal Plant</b>		<b>\$ 110,000</b>
	Previously Approved Expenditures	\$ (110,000)
	Total Expenditures this Reporting Period	\$ -
	Balance of Design Contingency Remaining	\$ -
<b>1.f Parking and Site Improvements</b>		<b>\$ 25,000</b>
	Previously Approved Expenditures	\$ 34,520
	Total Expenditures the Reporting Period	\$ -
	Balance of Design Contingency Remaining	\$ 59,520

<b>B2 Nursing Allied Health Campus</b>		<b>\$ 197,800</b>
<b>2a. New NAH Building</b>		<b>\$ 172,600</b>
	Previously Approved Expenditures	\$ -
	CPR-01 Vapor Barrier Product Substitution	\$ 6,750
	CPR-03 Reduce Generator Size/Capacity	\$ 78,010
	CPR-04 Finish Hardware Changes	\$ 260
	CPR-06 Provide Floor Box in Rm 3.515	\$ (1,506)
	CPR-08 Relocate VAV Boxes and modify existing ductwork	\$ (24,506)
	Total Expenditures the Reporting Period	\$ 59,008
	Balance of Design Contingency Remaining	\$ 231,608
<b>2b. Thermal Plant</b>		<b>\$ 2,200</b>
	Previously Approved Expenditures	\$ -
	Total Expenditures the Reporting Period	\$ -
	Balance of Design Contingency Remaining	\$ 2,200
<b>2C. Parking &amp; Site Improvements</b>		<b>\$ 23,000</b>
	Previously Approved Expenditures	\$ -

Document received from Broaddus & Associates after deadline; not reviewed by College staff

	<i>Total Expenditures the Reporting Period</i>	\$ -
	<b>Balance of Design Contingency Remaining</b>	<b>\$ 23,000</b>
<b>B3</b>	<b>Technology Campus</b>	<b>\$ 110,188</b>
<b>3a.</b>	<b>SW Building Renovation</b>	<b>\$ 99,857</b>
	<i>Previously Approved Expenditures</i>	<b>\$ (16,156)</b>
	<i>Total Expenditures the Reporting Period</i>	<b>\$ -</b>
	<b>Balance of Design Contingency Remaining</b>	<b>\$ 99,857</b>
<b>3b.</b>	<b>Parking &amp; Site Improvements</b>	<b>\$ 10,331</b>
	<i>Previously Approved Expenditures</i>	<b>\$ -</b>
	<i>Total Expenditures the Reporting Period</i>	<b>\$ -</b>
	<b>Balance of Design Contingency Remaining</b>	<b>\$ 10,331</b>
<b>B4</b>	<b>Mid Valley Campus</b>	<b>\$ 372,937</b>
<b>4a.</b>	<b>Health Professions &amp; Science Bldg.</b>	<b>\$ 193,887</b>
	<i>Previously Approved Expenditures</i>	<b>\$ (33,834)</b>
	<i>Total Expenditures the Reporting Period</i>	<b>\$ -</b>
	<b>Balance of Design Contingency Remaining</b>	<b>\$ 160,053</b>
<b>4c.</b>	<b>Library Expansion</b>	<b>\$ 34,723</b>
	<i>Previously Approved Expenditures</i>	<b>\$ -</b>
	<i>Total Expenditures the Reporting Period</i>	<b>\$ -</b>
	<b>Balance of Design Contingency Remaining</b>	<b>\$ 34,723</b>
<b>4d.</b>	<b>Student Services Bldg.</b>	<b>\$ 51,049</b>
	<i>Previously Approved Expenditures</i>	<b>\$ -</b>
	<i>Total Expenditures the Reporting Period</i>	<b>\$ -</b>
	<b>Balance of Design Contingency Remaining</b>	<b>\$ 51,049</b>
<b>4e.</b>	<b>Thermal Plant</b>	<b>\$ 61,547</b>
	<i>Previously Approved Expenditures</i>	<b>\$ -</b>
	<i>Total Expenditures the Reporting Period</i>	<b>\$ -</b>
	<b>Balance of Design Contingency Remaining</b>	<b>\$ 61,547</b>
<b>4f.</b>	<b>Parking &amp; Site Improvements</b>	<b>\$ 31,731</b>

Document received from Broaddus & Associates after deadline; not reviewed by College staff

	Previously Approved Expenditures	\$ (15,222)
	Total Expenditures the Reporting Period	\$ -
	Balance of Design Contingency Remaining	\$ 16,509

<b>B5</b>	<b>Starr County</b>	\$ 212,731
<b>5a.</b>	<b>Health Professions &amp; Science Bldg.</b>	\$ 78,000
	Previously Approved Expenditures	\$ -
	Total Expenditures the Reporting Period	\$ -
	Balance of Design Contingency Remaining	\$ 78,000
<b>5b.</b>	<b>Workforce Training</b>	on Hold
	Previously Approved Expenditures	\$ -
	Total Expenditures the Reporting Period	on Hold
	Balance of Design Contingency Remaining	on Hold
<b>5c.</b>	<b>Library Renovation</b>	\$ 37,000
	Previously Approved Expenditures	\$ -
	Total Expenditures the Reporting Period	\$ -
	Balance of Design Contingency Remaining	\$ 37,000
<b>5d.</b>	<b>Student Services Addition.</b>	\$ 13,000
	Previously Approved Expenditures	\$ -
	Total Expenditures the Reporting Period	\$ -
	Balance of Design Contingency Remaining	\$ 13,000
<b>5e.</b>	<b>Student Activities Addition</b>	\$ 14,000
	Previously Approved Expenditures	\$ -
	Total Expenditures the Reporting Period	\$ -
	Balance of Design Contingency Remaining	\$ 14,000
<b>5f.</b>	<b>Thermal Plant</b>	\$ 39,000

Document received from Broaddus & Associates after deadline; not reviewed by College staff

	Previously Approved Expenditures	\$ -
	Total Expenditures the Reporting Period	\$ -
	Balance of Design Contingency Remaining	\$ 39,000
<b>5g. Parking &amp; Site Improvements</b>		\$ 31,731
	Previously Approved Expenditures	\$ -
	Total Expenditures the Reporting Period	\$ -
	Balance of Design Contingency Remaining	\$ 31,731

<b>B6 Regional Center for Public Safety Excellence</b>		\$ 96,745
<b>6a. Training Facility</b>		\$ 68,049
	Previously Approved Expenditures	\$ -
	Total Expenditures the Reporting Period	\$ -
	Balance of Design Contingency Remaining	\$ 68,049
<b>6b. Parking and Site Improvements</b>		\$ 28,696
	Previously Approved Expenditures	\$ -
	Total Expenditures the Reporting Period	\$ -
	Balance of Design Contingency Remaining	\$ 28,696

<b>B7 La Joya Teaching Site</b>		\$ -
	No Design Contingency	No Dollars

Document received from Broaddus & Associates after deadline; not reviewed by College staff



# OWNER CONSTRUCTION CONTINGENCY SUMMARY

*BOARD MEETING OF JUNE 23, 2017*

Program Construction Contingency Allocation from the GMP's	\$1,788,021
Construction Contingency Expeditors from previous reviews	<b>\$ (89,777)</b>
Owner Construction Contingency Subtotal	\$ 1,698,244
<b>Total Construction Contingency Expenditures for June 13, 2017 reporting</b>	<b>(\$82,065)</b>
<b>Total Owner Construction Contingency Remaining</b>	<b>\$ 1,616,179</b>

<b>B.1 Pecan Campus</b>	<b>\$601,845</b>
<b>1.a North Academic Building</b>	<b>\$ 162,000</b>
Previously Approved Expenditures	<b>(\$720)</b>
CR-29 - Add a 2nd set of Building ID Letters to Canopy Façade	<b>(\$6,405)</b>
<b>Total Expenditures this Reporting Period</b>	<b>(\$6,405)</b>
<b>Balance of Const. Contingency Remaining</b>	<b>\$ 154,875</b>
<b>1.b South Academic Building</b>	<b>\$ 98,355</b>
Previously Approved Expenditures	<b>\$ -</b>
CR-03R - Structural Stl Fabrication delay from RFI and Sub. Process 46 days	<b>\$ -</b>
CR-12 Weather and Subsequent muddy conditions - 7 day	<b>\$ -</b>
CR-13R - Electrical Infrastructure to Final Furniture e Plan	<b>\$ (4,556)</b>
CR-21 - CHW Extension: Offset around existing tree and manhole	<b>\$ (9,356)</b>
<b>Total Expenditures this Reporting Period</b>	<b>\$ (13,912)</b>
<b>Balance of Const. Contingency Remaining</b>	<b>\$ 84,443</b>
<b>1.c STEM Building</b>	<b>\$ 153,990</b>
Previously Approved Expenditures	<b>\$ (36,507)</b>
<b>Total Expenditures this Reporting Period</b>	<b>\$ -</b>
<b>Balance of Const. Contingency Remaining</b>	<b>\$ 117,483</b>
<b>1.d Student Activities &amp; Cafeteria</b>	<b>\$ 100,000</b>
Previously Approved Expenditures	<b>\$ -</b>
<b>Total Expenditures this Reporting Period</b>	<b>\$ -</b>
<b>Balance of Const. Contingency Remaining</b>	<b>\$ 100,000</b>
<b>1.e Thermal Plant</b>	<b>\$ 50,000</b>
Previously Approved Expenditures	<b>\$ 50,000</b>

Document received from Broaddus & Associates after deadline; not reviewed by College staff

	<i>Total Expenditures this Reporting Period</i>	\$ -
	<b>Balance of Const. Contingency Remaining</b>	\$ -
	<b>1.f Parking and Site Improvements</b>	\$ 37,500
	<i>Previously Approved Expenditures</i>	\$ -
	<i>Total Expenditures the Reporting Period</i>	\$ -
	<b>Balance of Const. Contingency Remaining</b>	\$ 37,500

<b>B2 Nursing Allied Health Campus</b>	<b>\$254,086</b>
<b>2a. New NAH Building</b>	\$ 216,493
	<i>Previously Approved Expenditures</i>
	\$ -
	<i>CPR-02 Lavatories and Toilet Partition Revisions</i>
	\$ (16,776)
	<i>CPR-07 Add 13 Junction Boxes and Conduit</i>
	\$ (3,106)
	<i>Total Expenditures the Reporting Period</i>
	\$ (19,882)
	<b>Balance of Const. Contingency Remaining</b>
	\$ 196,611
<b>2b. Thermal Plant</b>	\$ 3,386
	<i>Previously Approved Expenditures</i>
	\$ -
	\$ -
	<i>Total Expenditures the Reporting Period</i>
	\$ -
	<b>Balance of Const. Contingency Remaining</b>
	\$ 3,386
<b>2c. Parking &amp; Site Improvements</b>	\$ 34,207
	<i>Previously Approved Expenditures</i>
	\$ -
	\$ -
	<i>Total Expenditures the Reporting Period</i>
	\$ -
	<b>Balance of Const. Contingency Remaining</b>
	\$ 34,207

<b>B3 Technology Campus</b>	<b>\$166,676</b>
<b>3a. SW Building Renovation</b>	\$ 151,179
	<i>Previously Approved Expenditures</i>
	\$ (13,593)
	<i>Total Expenditures the Reporting Period</i>
	\$ -
	<b>Balance of Const. Contingency Remaining</b>
	\$ 137,586
<b>3b. Parking &amp; Site Improvements</b>	\$ 15,497
	<i>Previously Approved Expenditures</i>
	\$ -

Document received from Broaddus & Associates after deadline; not reviewed by College staff

	<i>Total Expenditures the Reporting Period</i>	\$ -
	<b>Balance of Const. Contingency Remaining</b>	<b>\$ 15,497</b>

<b>B4 Mid Valley Campus</b>		<b>\$372,937</b>
<b>4a. Health Professions &amp; Science Bldg.</b>		<b>\$ 193,887</b>
	<i>Previously Approved Expenditures</i>	<b>\$ 25,850</b>
	<i>Total Expenditures the Reporting Period</i>	\$ -
	<b>Balance of Const. Contingency Remaining</b>	<b>\$ 219,737</b>
<b>4c. Library Renovation</b>		<b>\$ 34,723</b>
	<i>Previously Approved Expenditures</i>	<b>\$ -</b>
	<i>Total Expenditures the Reporting Period</i>	\$ -
	<b>Balance of Const. Contingency Remaining</b>	<b>\$ 34,723</b>
<b>4d. Student Services Bldg.</b>		<b>\$ 51,049</b>
	<i>Previously Approved Expenditures</i>	<b>\$ (6,000)</b>
	CR-1R Stone Veneer Clarifications	<b>\$ (5,000)</b>
	CR-02 Hardware Changes	<b>\$ (1,210)</b>
	CR-05 Kitchen Equipment Clarifications	<b>\$ (364)</b>
	CR-07 Water Cooler Model Change	<b>\$ (1,000)</b>
	CR-08 Water Heater Changes	<b>\$ (500)</b>
	CR-10 Rotation of Existing AHU-RTU-1	<b>\$ (6,440)</b>
	<i>Total Expenditures the Reporting Period</i>	<b>\$ (14,514)</b>
	<b>Balance of Const. Contingency Remaining</b>	<b>\$ 30,535</b>
<b>4e. Thermal Plant</b>		<b>\$ 61,547</b>
	<i>Previously Approved Expenditures</i>	<b>\$ -</b>
	<i>Total Expenditures the Reporting Period</i>	\$ -
	<b>Balance of Const. Contingency Remaining</b>	<b>\$ 61,547</b>
<b>4f. Parking &amp; Site Improvements</b>		<b>\$ 31,731</b>
	<i>Previously Approved Expenditures</i>	<b>\$ (8,804)</b>
	<i>Total Expenditures the Reporting Period</i>	<b>\$ -</b>
	<b>Balance of Const. Contingency Remaining</b>	<b>\$ 22,927</b>

<b>B5 Starr County</b>		<b>\$302,731</b>
<b>5a Health Professions &amp; Science Bldg.</b>		<b>\$ 117,000</b>
	<i>Previously Approved Expenditures</i>	<b>\$ -</b>

Document received from Broaddus & Associates after deadline; not reviewed by College staff

	<i>Total Expenditures the Reporting Period</i>	\$ -
	<b>Balance of Const. Contingency Remaining</b>	\$ 117,000
	<b>5b. Workforce Training Expansion</b>	On Hold
	<i>Total Expenditures the Reporting Period</i>	On Hold
	<b>Balance of Const. Contingency Remaining</b>	On Hold
	<b>5c. New Library</b>	\$ 55,500
	<i>Previously Approved Expenditures</i>	\$ -
	<i>Total Expenditures the Reporting Period</i>	\$ -
	<b>Balance of Const. Contingency Remaining</b>	\$ 55,500
	<b>5d. Student Services Bldg.</b>	\$ 19,500
	<i>Previously Approved Expenditures</i>	\$ -
	<i>Total Expenditures the Reporting Period</i>	\$ -
	<b>Balance of Const. Contingency Remaining</b>	\$ 19,500
	<b>5e. Student Activities Bldg.</b>	\$ 21,000
	<i>Previously Approved Expenditures</i>	\$ -
	<i>Total Expenditures the Reporting Period</i>	\$ -
	<b>Balance of Const. Contingency Remaining</b>	\$ 21,000
	<b>5f. Thermal Plant Expansion</b>	\$ 58,000
	<i>Previously Approved Expenditures</i>	\$ -
	<i>Total Expenditures the Reporting Period</i>	\$ -
	<b>Balance of Const. Contingency Remaining</b>	\$ 58,000
	<b>5g. Parking &amp; Site Improvements</b>	\$ 31,731
	<i>Previously Approved Expenditures</i>	\$ -

Document received from Broaddus & Associates after deadline; not reviewed by College staff

	<i>Total Expenditures the Reporting Period</i>	\$ -
	<b>Balance of Const. Contingency Remaining</b>	<b>\$ 31,731</b>

<b>B6 Center for Public Safety Excellence</b>		\$ 127,295
<b>6a. Training Facility</b>		\$ 89,538
	<i>Previously Approved Expenditures</i>	\$ -
	<i>Total Expenditures the Reporting Period</i>	\$ -
	<b>Balance of Const. Contingency Remaining</b>	<b>\$ 89,538</b>
<b>6b Parking and Site Improvements</b>		\$ 37,757
	<i>Previously Approved Expenditures</i>	\$ -
	<i>Total Expenditures the Reporting Period</i>	\$ -
	<b>Balance of Const. Contingency Remaining</b>	<b>\$ 37,757</b>

<b>B7 La Joya Teaching Site</b>		
<b>7a Building Renovation and Welding Shop</b>		No Const. Cont.
	<i>Total Expenditures the Reporting Period</i>	
	<b>Balance of Const. Contingency Remaining</b>	

Document received from Broaddus & Associates after deadline; not reviewed by College staff



South Texas College  
Non-Bond Proceeds - Transfer to Plant Fund Budget  
Commitments and Expenditures

As of June 15, 2017

I. Non Bond Commitments						
Project Name - Item Description		Board Approved Expenditures	Not Board Approved Projected Expenditures	Actual GMP/Projected Expenditures	Approved Board Dates	
Nursing & Allied Health Campus						
Nursing & Allied Health Campus Thermal Plant						
1	Thermal Plant - Design	\$ 112,200	\$ -	\$ 112,200	10/27/2015	
2	Thermal Plant - Construction	2,867,847	-	2,867,847	11/22/2016	
3	Thermal Plant - Miscellaneous	26,000		26,000	10/27/2015	
5	Thermal Plant - Furniture	3,943		3,943	5/23/2017	
6	Thermal Plant - Technology	46,060		46,060	5/23/2017	
Nursing & Allied Health Campus Thermal Plant Parking and Site Improvements						
7	Thermal Plant Parking and Site Improvement - Design	12,000	-	12,000	10/27/2015	
8	Thermal Plant Parking and Site Improvement - Construction	229,010	-	229,010	11/22/2016	
9	Thermal Plant Parking and Site Improvement - Miscellaneous	5,000	-	5,000	10/27/2015	
NAH Campus Subtotal		\$ 3,302,060	\$ -	\$ 3,302,060		
Mid Valley Campus						
Mid Valley Campus Library Retrofit						
10	Library Retrofit - Design	\$ 138,213		\$ 138,213	10/27/2015	
11	Library Retrofit - Construction	1,123,682		1,123,682	11/22/2016	
12	Library Retrofit - Miscellaneous	6,000		6,000	10/27/2015	
13	Library Retrofit - Furniture	82,785		82,785	5/23/2017	
14	Library Retrofit - Technology	113,099		113,099	5/23/2017	
Mid Valley Campus Workforce Restroom Retrofit						
15	Workforce Restroom Retrofit-Construction		\$ 90,000	\$ 90,000		
16	Workforce Restroom Retrofit-Miscellaneous		10,000	10,000		
Mid Valley Campus Subtotal		\$ 1,463,779	\$ 100,000	\$ 1,563,779		
Starr County Campus						
17	Workforce Restroom Retrofit-Design		\$ 18,000	\$ 18,000		
18	Workforce Restroom Retrofit-Construction		160,000	160,000		
19	Workforce Restroom Retrofit-Miscellaneous		2,000	2,000		
Starr County Campus Subtotal		\$ -	\$ 180,000	\$ 180,000		
Regional Center for Public Safety Excellence						
20	Regional Center Training Facility - Construction	\$ 343,000		\$ 343,000	2/28/2017	
21	Parking and Site Improvements - Construction	-		-	5/23/2017	
22	Parking and Site Improvements - Design	85,000		85,000	1/26/2016	
23	Parking and Site Improvements - Miscellaneous	30,000		30,000	1/26/2016	
24	Parking and Site Improvements - Technology	-	-	-		
Regional Center for Public Safety Excellence Subtotal		\$ 458,000	\$ -	\$ 458,000		
Total Non-Bond Expenditures		\$ 5,223,839	\$ 280,000	\$ 5,503,839		

II. Bond Program Budget Deficits - Board Approved - as of May 23, 2017 (Includes deficits realized after use of Program Contingency Amount)				
		Bond Program Deficits (Savings)		
Project Name - Item Description	Approved Board Dates	Bond Proceeds Budget	Non-Bond Proceeds Budget	Bond & Non Bond Proceeds Budget
1 Mid Valley Campus Thermal Plant Alternate 1 & 2	4/26/2016	\$ -	\$ 718,947	\$ 718,947
2 Starr County Campus Thermal Plant Alternate	6/28/2016	-	788,305	788,305
3 Pecan Parking and Site Improvements Contingency Variance	9/27/2016	171,819	-	171,819
4 NAH Campus Parking and Site Improvements GMP Variance	10/27/2016	784,048	-	784,048
5 Starr County Campus Library Expansion GMP Variance	10/27/2016	900,000	-	900,000
6 NAH Campus Thermal Plant GMP Variance	11/22/2016	230,788	-	230,788
7 Starr County Campus Student Services GMP Variance	11/22/2016	470,000	-	470,000
8 Starr County Campus Student Activities GMP Variance	11/22/2016	515,000	-	515,000
9 Mid Valley Campus Library Expansion GMP Variance	11/22/2016	712,776	-	712,776
10 Tech Campus Southwest Renovation Building Deductive Change Order	11/22/2016	(1,115,311)	-	(1,115,311)
11 Starr County Campus Parking and Site Improvement GMP Variance w/ Alternates	11/22/2016	2,270,130	-	2,270,130
12 Pecan Campus North Academic Building Buyout Savings	12/13/2016	(720,878)	-	(720,878)
13 Tech Campus Parking & Site Improvements Buyout	12/13/2016	(400,000)		(400,000)
14 Regional Center for Public Safety Excellence Training Facility GMP Variance	2/28/2017	526,426	-	526,426
15 La Joya Center Teaching Site GMP Variance	2/28/2017	63,000	-	63,000
16 Movable Kitchen Equipment Deficit	4/24/2017	591,041	-	591,041
17 Partial Technology Budget Savings	5/23/2017	(1,371,219)	-	(1,371,219)
18 Regional Center Parking & Site GMP Variance	5/23/2017	1,187,866	-	1,187,866
19 Regional Center Parking & Site GMP Variance	5/23/2017	500,000		500,000
20 Tech Campus Parking & Site Buyout Savings	5/23/2017	(8,898)		(8,898)
21 Pecan Campus Thermal Plant Final Buyout Savings	5/23/2017	(61,591)		(61,591)
<b>Total Non Bond Funds Required to Cover Bond Budget Deficits</b>		<b>\$ 5,244,997</b>	<b>\$ 1,507,252</b>	<b>\$ 6,752,249</b>

III. Bond Program Budget Deficits - <b>Not</b> Board Approved - as of June 15, 2017				
Project Name - Item Description	Proposed Board Dates	Proposed Bond Budget Proceeds Deficits (Savings)	Proposed Non-Bond Proceeds Budget Deficits (Savings)	Total Proposed Bond & Non Bond Proceeds Budget Deficits
1 Partial Furniture Savings	6/27/2017	(743,646)		(743,646)
<b>Total Non Bond Funds Required to Cover Bond Budget Deficits</b>		<b>\$ (743,646)</b>	<b>\$ -</b>	<b>\$ (743,646)</b>

<b>Grand Total Non Bond Expenditures (I, II, and III)</b>	<b>\$ 4,501,351</b>	<b>\$ 7,011,091</b>	<b>\$ 11,512,442</b>
---	---------------------	---------------------	----------------------

## **Review and Action as Necessary on Change Orders for Use of Project Contingencies for the 2013 Bond Construction Program**

- A. Pecan Campus
- B. Mid Valley Campus
- C. Nursing Allied Health Campus

Approval of proposed change orders for use of project contingencies for the 2013 Bond Construction Projects is requested.

### **Purpose**

Projects for the 2013 Bond Construction program are in the construction stage and change orders are needed to allow the use of project contingencies within the Guaranteed Maximum Prices (GMPs) submitted by the Construction Managers-at-Risk (CM@Rs).

### **Justification**

Change orders are needed for approval to provide for items needed to complete the construction of the projects.

### **Background**

Project contingencies are provided as part of Guaranteed Maximum Price proposals submitted by the CM@Rs. GMPs are submitted by the CM@Rs at 60% construction drawings. There are two project contingencies and are based on percentages of the construction costs. Design Contingencies are included in the GMPs to allow for costs arising out of the final development and completion of the construction drawings and specifications. Design Contingencies are used at the CM@R's discretion with Owner oversight. Construction Contingencies are controlled solely at the discretion of the Owner. Both contingencies do not increase the amount of the GMPs.

On March 29, 2016, the Board of Trustees approved the delegation of authority to Broaddus & Associates to approve change orders from the use of Construction Contingencies for the 2013 Bond Construction Program. The approval amount per change order is \$5,000, with a monthly limit of \$25,000. Broaddus & Associates will also be expected to provide a contingency expenditure update to the Facilities Committee and Board of Trustees as part of their monthly update.

### **Funding Source**

Funds are budgeted in the design and construction contingencies within the Guaranteed Maximum Prices for each of the 2013 Bond Construction project budgets.

### **Reviewers**

Broaddus and Associates and the design consultants for the associated projects concur with the pricing as presented in the Construction Manager's-at-Risk proposals.

### **Presenters**

Representatives from Broaddus and Associates will be present at the Board Meeting to present the proposed change orders.

The Facilities Committee recommended Board approval of the proposed change orders for the 2013 Bond Construction projects and funding sources as presented. At that time, it was noted that Change Order documentation was inaccurate, and Broaddus & Associates was instructed to provide correct documentation for the Board's review.

**Broaddus & Associates failed to provide the Change Orders prior to the publication of the Board packet.**

Broaddus & Associates has been asked to provide the updated documentation to staff prior to the Regular Board Meeting. Staff will be prepared to recommend Board action as appropriate.

**Recommendation:**

It is recommended that the Board of Trustees of South Texas College approve and authorize the proposed change orders for the 2013 Bond Construction projects and funding sources as presented.

**The following Minute Order is proposed for consideration by the Board of Trustees:**

The Board of Trustees approves and authorizes the proposed change orders for the 2013 Bond Construction projects and funding sources as presented.

**Approval Recommended:**

**Shirley A. Reed, M.B.A., Ed.D.**  
**President**



**Broadbuss & Associates failed to provide accurate documentation of Change Orders prior to the publication of the Board Packet.**

## **Review and Action as Necessary on Color Boards for the 2013 Bond Construction Regional Center for Public Safety Excellence Project**

Approval of the colors and finishes for the 2013 Bond Construction Regional Center for Public Safety Excellence Project is requested.

### **Background**

The PBK Architects have prepared color boards and interior renderings containing interior paint colors, wall finishes, flooring materials, millwork finishes, and wall tile for review and approval by the Board.

### **Presenters**

Representatives from the PBK Architects attended the June 15, 2017 Facilities Committee meeting to provide and present the recommended color boards.

The Facilities Committee provided feedback on:

- addition of an external spotlight to illuminate building signage;
- revise of exterior lighting levels;
- the proposed usage of a shade of yellow as proposed by PBK Architects; and
- the usage of color in breaking up the visual lines in the long hallway of the building.

The Facilities Committee took no formal action and requested that PBK Architects consider and implement the provided feedback and present revised color boards to the Board.

### **Recommendation:**

It is recommended that the Board of Trustees of South Texas College approve and authorize the selection of colors and finishes for the 2013 Bond Construction Regional Center for Public Safety Excellence project as presented.

### **The following Minute Order is proposed for consideration by the Board of Trustees:**

The Board of Trustees approves and authorizes the selection of colors and finishes for the 2013 Bond Construction Regional Center for Public Safety Excellence project as presented.

### **Approval Recommended:**

**Shirley A. Reed, M.B.A., Ed.D.**  
**President**

**SOUTH TEXAS COLLEGE**  
**REGIONAL CENTER FOR**  
**PUBLIC SAFETY EXCELLENCE**

Materials Review





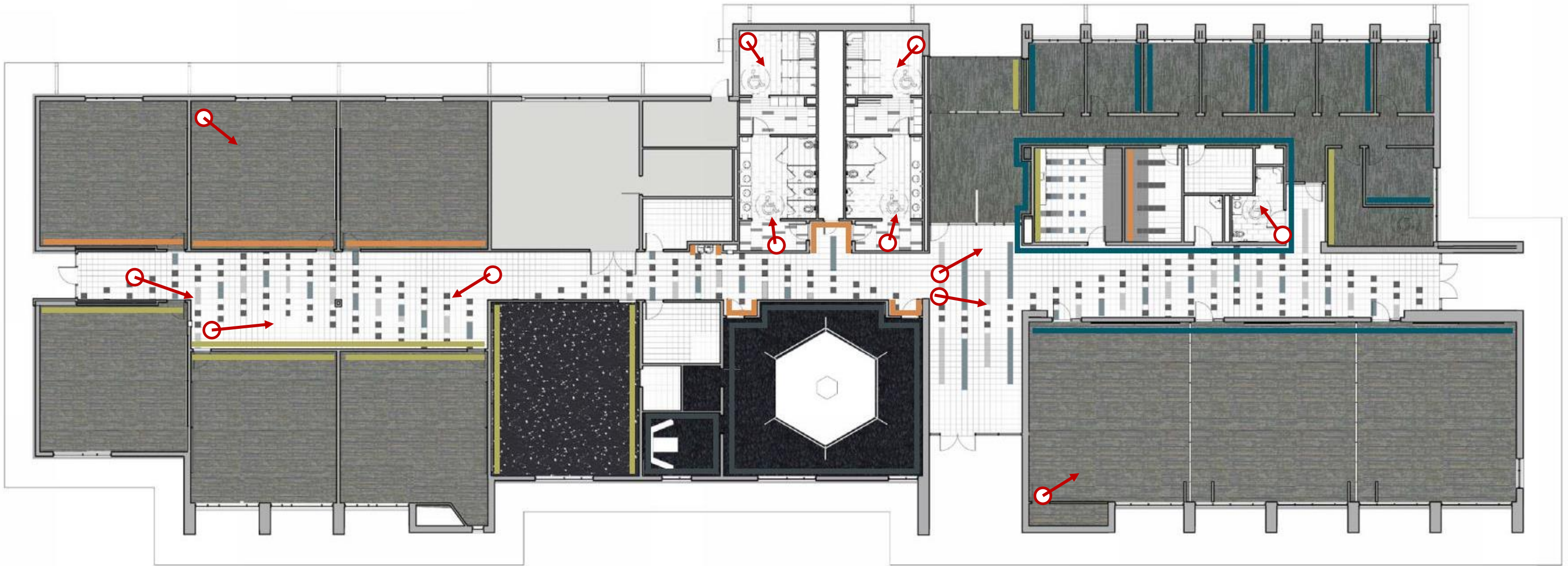






EXTERIOR PERSPECTIVE VIEW – EVENING

























































**SOUTH TEXAS COLLEGE**  
**REGIONAL CENTER FOR**  
**PUBLIC SAFETY EXCELLENCE**  
**THANK YOU**



# Interior Materials & Finishes

## PAINT-SHERWIN WILLIAMS



- PC-1 SHERWIN WILLIAMS SW 7006 EXTRA WHITE CEILING
- PC-2 SHERWIN WILLIAMS SW 7006 EXTRA WHITE FIELD
- PC-3 SHERWIN WILLIAMS SW 6496 OCEANSIDE ACCENT
- PC-4 SHERWIN WILLIAMS SW 6656 SERAPE ACCENT
- PC-5 SHERWIN WILLIAMS SW 7625 MOUNT EINA ACCENT
- PC-6 SHERWIN WILLIAMS SW 6416 SASSY GREEN ACCENT

## CERAMIC WALL TILE



- CT-1 INTERCERAMIC MATTE WHITE SPA FIELD
- CT-2 INTERCERAMIC PEACOCK KALEIDO MENS ACCENT
- CT-4 INTERCERAMIC PEARL KALEIDOGLAZED WATER FOUNTAIN

## PLASTIC LAMINATE



- PL-1 WILSONART PREMIUM LAMINATE ASTRO STRANDZ BATHROOM SKIRT
- PL-2 WILSONART STANDARD LAMINATE FLORENCE WALNUT 7993-58 MILLWORK
- PL-3 WILSONART STANDARD LAMINATE COFFEE BEAN D495-60 SIGNAGE

## MOVEABLE PARTITION



- FP-1 MODERN FOLD ACQUST-SEAL ENCORE LINEAGE PEDIGREE 458

## FLUSH WOOD DOOR



- DW-1 STAIN

## RESILIENT ATHLETIC FLOORING



- AF1 CENTAUR FLOOR SYSTEMS SPECKLED S CS02 GRAY 10 8MM

## WALL PADDING



- WP1 AALCO STANDARD WALL PADS GREY 18 OZ

## METAL LOCKERS



- MLA HALLOWELL HALLOWELL GRAY

## RESILIENT BASE



- RB-1 FLEXCO TS WALLFLOWERS GRAPHITE 083
- RB-2 FLEXCO TS WALLFLOWERS BLACK DAHLIA

## QUARTZ COUNTERTOPS



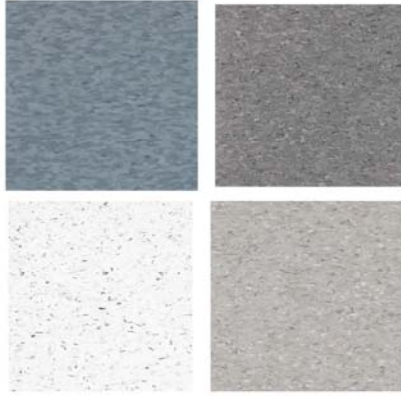
- QC-1 WILSONART QUARTZ GREY LAKE Q1009 RESTROOMS
- QC-2 WILSONART QUARTZ VIA AUGUSTA Q3006 BREAKROOM

## PORCELAIN FLOOR TILE



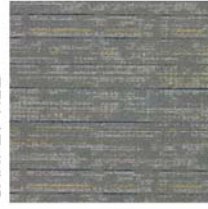
- PT-1, PT-2 CROSSVILLE AV 244 MIST UPS SHADES 12"X24" / 6"X24"
- PT-3 CROSSVILLE AV 248 THUNDER HONED SHADES 6"X24"
- PT-4 CROSSVILLE CC PORCELAIN TAUPÉ 2'X2'

## VINYL COMPOSITION TILE



- VCT-1 ARMSTRONG STANDARD EXCELON CLASSIC WHITE 51911 FIELD
- VCT-2 ARMSTRONG STANDARD EXCELON STERLING 51904 ACCENT
- VCT-3 ARMSTRONG STANDARD EXCELON MID GRAYED BLUE 51975 ACCENT
- VCT-4 ARMSTRONG STANDARD EXCELON CHARCOAL 51915 ACCENT

## CARPET TILE



- CPT-1 MANNINGTON GLITCH ART/CROSS TALK DIGITAL SIGNAL 13402 ADMIN
- CPT-2 MANNINGTON GLITCH ART/CIRCUIT DIGITAL SIGNAL 13402 ADMIN
- CPT-3 INTERFACE FLOR & SLUPER FLOR/FLOR ANTHRACITE 603059 SIMULATION LAB

## TOILET PARTITIONS



- PTC/PUS - 1 ACCURATE SOLID PLASTIC TOUGH TEXTURE BLACK 9205 ALL RESTROOMS

## GROUT



- GE-1
- GE-2
- GE-3
- CUSTOM GROUT SOLUTIONS GE-1 60 CHARCOAL GE-2 543 DRIFTWOOD GE-3 545 BLEACHED WOOD



**SOUTH TEXAS COLLEGE**  
REGIONAL CENTER for PUBLIC SAFETY EXCELLENCE  
JUNE 27, 2017

SOUTH TEXAS COLLEGE



## **Report on Savings of Owner Controlled Insurance Program (OCIP) for the 2013 Bond Construction Program**

At the June 15, 2017 Facilities Committee meeting, Broaddus & Associates and representatives from Carlisle Insurance Agency, Inc. reported the projected savings from Owner Controlled Insurance Program (OCIP) for the 2013 Bond Construction Program.

Carlisle Insurance Agency estimated approximately \$187,374 in savings to date, through the implementation of OCIP. They estimated approximately \$300,000 in savings program-wide by the completion of the 2013 Bond Construction Program.

### **Background**

On January 26, 2016, the Board approved and awarded insurance agent services to Carlisle Insurance Agency, Inc. for the Owner-Controlled Insurance Program for the 2013 Bond Construction Program.

### **Enclosed Documents**

A Mid Term Update has been included from Carlisle Insurance Agency, Inc. indicating the estimated savings.

This report is included for the Board's information and feedback. No action is requested.



South Texas College  
2016-2018 OCIP  
Midterm Update

General Overview:

- Project Term: 4/1/2016 – 4/1/2018
- OCIP Coverage Breakdown
  - General Liability: \$2,000,000 per Occurrence/ \$4,000,000 General Aggregate
  - Excess Liability: \$50,000,000 Occurrence/Aggregate
- Additional STC Coverages:
  - Builders Risk: \$20,000,000 Per Project Limit/ \$116,950,000 Policy Occurrence Limit
  - Contractors Pollution Liability: \$10,000,000 Occurrence/Aggregate
  - Owner's Protective Professional Liability: \$5,000,000 Occurrence/Aggregate
- Total contract amount awarded TO DATE – \$115.4M
- Claims: \$0 losses to date
- Current Projected Program Savings:
  - Projected Contractor Insurance costs: \$1,169,500
  - OCIP Program Costs: (\$982,126)
  - Projected Savings: \$187,374- 16% savings
  - If these numbers continue to trend this way savings could be as high as \$380,000



## OCIP Enrollment Numbers

- Total contractors enrolled TO DATE – 150
- Total contract amount awarded TO DATE – \$115.4M

- Breakdown by General Contractor:

Skanska	60	\$ 25.3M
Noble	2	\$ 7.5M
D Wilson	72	\$ 75.0M
Econ	<u>16</u>	<u>\$ 7.6M</u>
	150	\$115.4M

- Detailed reports handed out

Intended Occupancy	Date Construction Started & Coverage Began (mm/dd/yyyy)	Date Construction Completed & Coverage Ended (mm/dd/yyyy)	Total Project Value
<i>Technology Campus Demolition Package 1</i>	05/09/2016	<i>Under Construction</i>	\$ 358,106
Mid Valley Campus-Site Improvements-Civil & Landscaping	05/09/2016	Under Construction	\$ 2,369,777
Mid Valley Campus-Central Thermal Plant	05/09/2016	Under Construction	\$3,896,698
Nursing Allied Health Building	06/15/2016	Under Construction	\$17,009,860
Pecan Campus North Academic Building	07/11/2016	Under Construction	\$10,230,122
Starr Thermal Plant Building & Hydronic Piping	08/11/2016	Under Construction	\$3,911,000
Starr Parking & Site Improvements	08/08/2016	Under Construction	\$3,496,950
Starr Health Professions and Sci. Bldg.	08/08/2016	Under Construction	\$9,521,000
Mid Valley Health Professions & Science	08/15/2016	Under Construction	\$14,453,388
Mid Valley Campus-Student Services Expansion	08/15/2016	Under Construction	\$3,850,923
Technology Campus Parking and Site Improvements	09/19/2016	Under Construction	\$1,563,574
Technology Campus Building Renovations	09/19/2016	Under Construction	\$9,297,546
Pecan Campus Student Activities & Cafeteria	08/08/2016	Under Construction	\$6,888,179
Pecan Campus Parking & Site Improvements	09/26/2016	Under Construction	\$2,618,800
Pecan Campus STEM Building	10/07/2016	Under Construction	\$10,417,059
Pecan Campus South Academic Building	10/07/2016	Under Construction	\$6,657,834
Nursing and Allied Health Campus-Parking and Site Improvements	11/09/2016	Under Construction	\$2,205,963
Nursing and Allied Health Campus- Thermal Plant Bond Funded	12/19/2016	UNDER CONSTRUCTION	\$230,788
Nursing and Allied Health - Thermal Plant - Non-Bond Funded	12/19/2016	UNDER CONSTRUCTION	\$3,200,000
Mid Valley Library (Bond)	05/01/2017	UNDER CONSTRUCTION	\$ 2,462,776
Mid Valley Library (Non Bond)	05/01/2017	UNDER CONSTRUCTION	\$ 1,123,682
Starr County Library	05/01/2017	UNDER CONSTRUCTION	\$ 3,700,000
Starr County Student Services	04/01/2017	UNDER CONSTRUCTION	\$ 1,320,000
Starr County Student Activities	04/01/2017	UNDER CONSTRUCTION	\$ 1,365,000
Regional Center Training Facility	TBD		\$ 3,326,426
Regional Center Parking & Site	06/01/2017	UNDER CONSTRUCTION	\$ 1,887,866
La Joya Training Site	06/01/2017	UNDER CONSTRUCTION	\$ 1,163,000
Audio Visual Pre Wiring Install - Technology Building	06/01/2017	UNDER CONSTRUCTION	\$ 11,826
Audio Visual Pre Wiring Install - La Joya	06/01/2017	UNDER CONSTRUCTION	\$ 4,368

## **Review and Action as Necessary on Revised Scope of the Partial Guaranteed Maximum Price for the 2013 Bond Construction Regional Center for Public Safety Excellence Parking and Site Improvements**

Approval of the revised scope of the Partial Guaranteed Maximum Price (GMP) for the 2013 Bond Construction Regional Center for Public Safety Excellence Parking and Site Improvements is requested.

### **Purpose**

A Guaranteed Maximum Price is the method used by the Construction Manager-at-Risk (CM@R) to present their proposed construction cost to provide the Owner with a complete and functioning project.

### **Justification**

The approval of the revised scope of the Partial GMP will allow the CM@R to continue with the work to meet their overall construction schedule. Dannenbaum Engineering Company-McAllen, LLC has submitted the drawings with enough information regarding the proposed construction work of the project.

### **Background**

On February 28, 2017, the Board of Trustees approved a Partial GMP for the Vehicle Skills Pad work for \$1,140,000 with Noble Texas Builders Construction Company (CMR). Funds for the Vehicle Skills Pad are in the Non-Bond Construction budget from the Texas Department of Public Safety for fiscal year 2016-2017. The CMR has priced the original scope of the project and has informed Broaddus & Associates and Dannenbaum Engineering Company-McAllen, LLC that the actual costs for that work including the revised vehicle skills pad size of 240' by 360' is \$717,529. This indicates a savings of \$422,471.

On May 23, 2017, the Board approved to use the savings of \$422,471 for additional scope of work to include an Emergency Vehicle Operations Course (EVOC). The CM@R has since provided an additional savings of \$171,538.50.

At the Facilities Committee meeting on June 15, 2017, Broaddus & Associates presented these savings and proposed using the savings to build part of the Cityscape driving course as provided by Dannenbaum Engineering Company-McAllen, LLC and G2 Solutions Group, Inc. The proposed course has been reviewed by Broaddus & Associates and College staff. The proposed course as designed will be part of the overall Driving Track as proposed in the project's master plan and previously approved by the Board.

Noble Texas Builders (CM@R) has reviewed the proposed Cityscape driving course layout and has proposed to add it to the remaining budget of \$171,538.50.

The total cost of the Partial GMP will remain at \$1,140,000 and will be paid by funds provided by the Texas Department of Public Safety. Dannenbaum Engineering Company-McAllen, LLC will provide the additional construction documents needed for the CM@R to perform the work.

Approval of the revised scope of the partial GMP will allow for the construction to continue and is in an effort for the CM@R to meet their overall construction schedule.

<b>Funding Source</b>	<b>Vehicle Skills Pad</b>	<b>EVOC Driving Track</b>	<b>Cityscape</b>	<b>Total</b>
Non-Bond Proceeds (TxDPS)	\$717,529	\$250,932.50	\$171,538.50	<b>\$1,140,000</b>

#### **Reviewers**

The revised scope of the partial GMP has been reviewed by Broaddus and Associates, and concurs with the pricing as presented in the Construction Manager-at-Risk's proposal.

#### **Enclosed Documents**

A preliminary layout of the cityscape has been provided by Dannenbaum Engineering Company-McAllen, LLC and G2 Solutions Group, Inc.

#### **Presenters**

Representatives from Broaddus & Associates, Dannenbaum Engineering Company-McAllen, LLC and Noble Texas Builders Construction Company will be present at the meeting to present the cost estimates and the driving course layouts.

The Facilities Committee recommended the design team extend the scope of the project to include the Cityscape layout as presented not to exceed the Partial Guaranteed Maximum price of \$1,140,000 as previous approved.

#### **Recommendation:**

It is recommended that the Board of Trustees of South Texas College approve and authorize the revised scope of the Partial Guaranteed Maximum Price (GMP) which includes \$717,529 for the Vehicle Skills Pad, \$250,932.50 for the EVOC with traffic light equipment and \$171,538.50 for the additional cityscape driving course for a total amount of \$1,140,000 with Noble Texas Builders Construction Company for the 2013 Bond Construction Regional Center for Public Safety Excellence Parking and Site Improvements as presented.

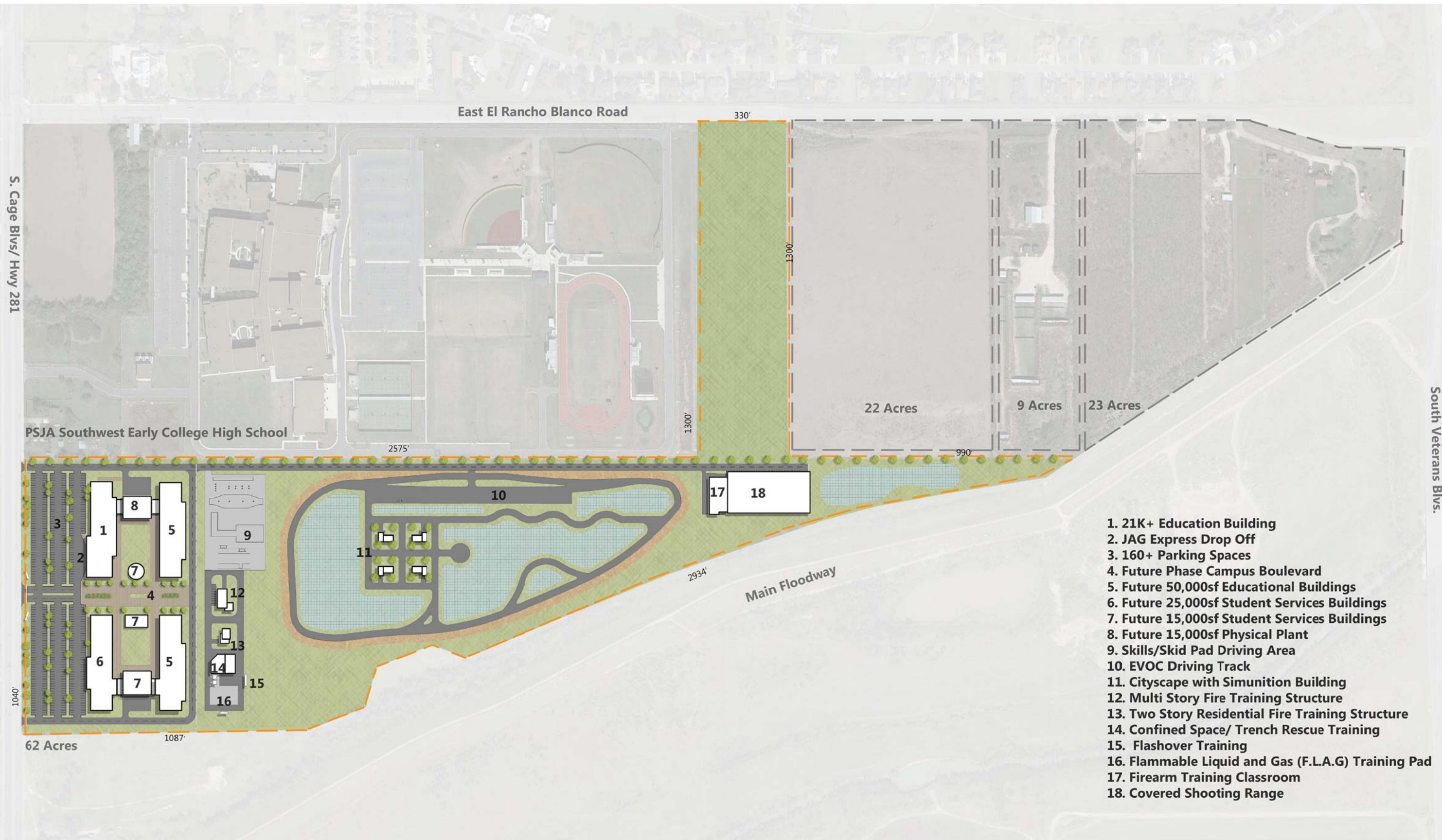
#### **The following Minute Order is proposed for consideration by the Board of Trustees:**

The Board of Trustees approves and authorizes the revised scope of the Partial Guaranteed Maximum Price (GMP) which includes \$717,529 for the Vehicle Skills Pad, \$250,932.50 for the EVOC with traffic light equipment and \$171,538.50 for the additional cityscape driving course for a total amount of \$1,140,000 with Noble Texas Builders Construction Company for the 2013 Bond Construction Regional Center for Public Safety Excellence Parking and Site Improvements as presented.

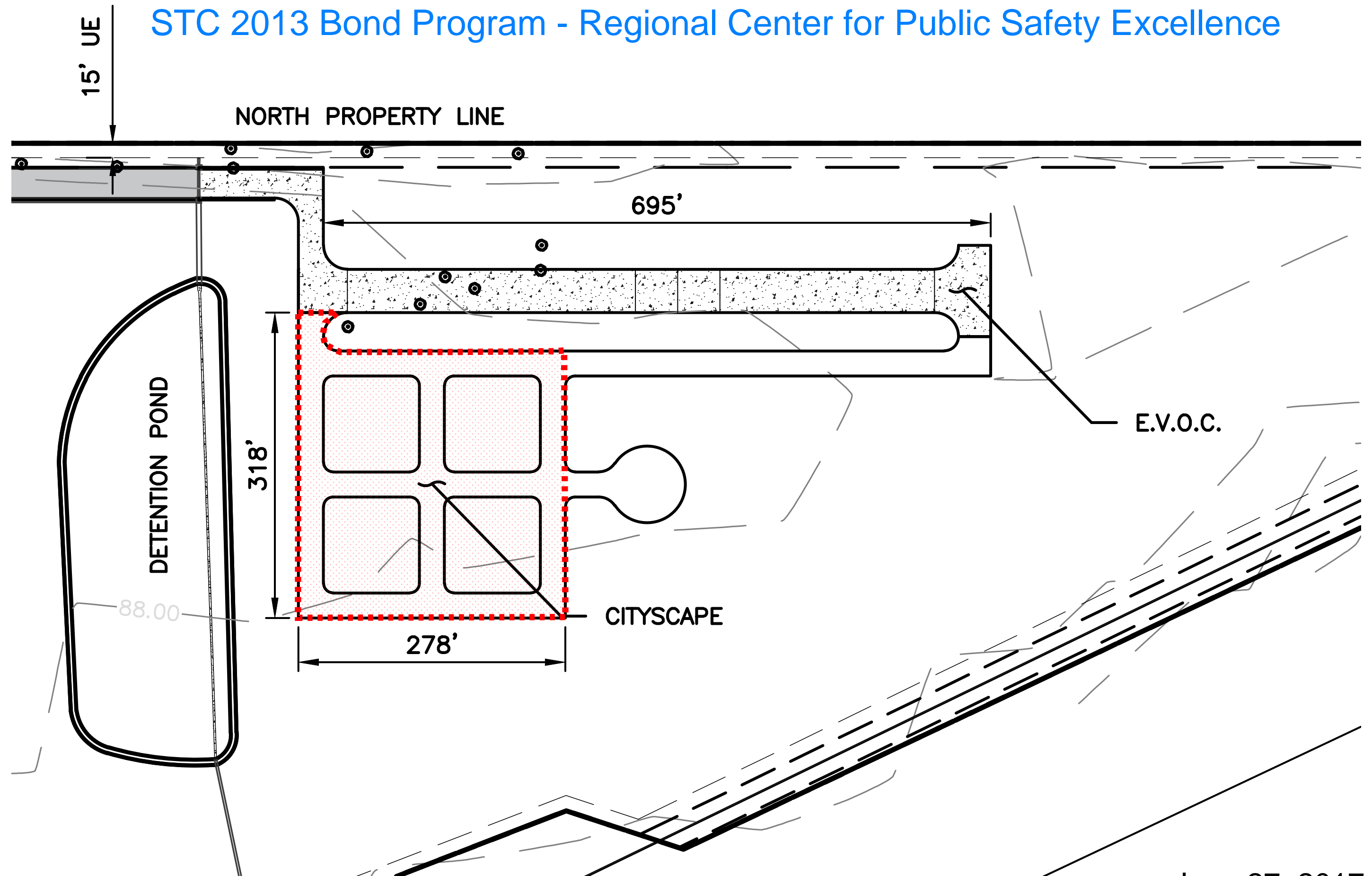
#### **Approval Recommended:**

**Shirley A. Reed, M.B.A., Ed.D.**  
**President**





# STC 2013 Bond Program - Regional Center for Public Safety Excellence



June 27, 2017



## **Review and Action as Necessary on Revised Cooling Tower Enclosure for 2013 Bond Construction Pecan Campus Thermal Plant Expansion**

The Board is asked to take action as necessary to postpone the deliberation and further work related to the Pecan Campus Thermal Plant Expansion Cooling Tower Enclosure until a later date.

### **Background**

The schematic design of the 2013 Bond Construction Pecan Thermal Plant Expansion was approved at the July 28, 2015 Board meeting. Halff Associates provided exterior renderings showing the wave design on the cooling tower screen enclosure which was approved by the Board.

The Board approved the Final Guaranteed Maximum Price (GMP) at the November 24, 2015 Board meeting. As part of the GMP, the wave design on the screen enclosure was excluded from the GMP without clear notification to the Board. The Board had asked that the wave design be included as part of the final construction. The project team was instructed to provide the metal wave motif at a cost not to exceed the original cost that was removed from the GMP which was \$87,964.

On March 7, 2013 the Facilities Committee was shown a revised wave design but did not meet the college's request to conceal the top portions of the cooling towers. Halff Associates was instructed to provide a design that would conceal the cooling towers and included the wave motif which was the intent based on the original approved schematic design.

At the May 9, 2017 Facilities Committee meeting and at the May 23, 2017, the Board instructed Broaddus & Associates to provide design options for the screen enclosure with their associated construction costs for Board approval. As of June 12, 2017, Broaddus & Associates has not provided any additional design options or cost estimates for the cooling tower enclosure.

On June 15, 2017 the Facilities Committee took no formal action on this item, and proposed that the Board consider stopping any further deliberation of this item until the completion of the remaining 2013 Bond Construction Program projects at the Pecan Campus, at which time the project could be resumed.

### **Recommendation:**

It is recommended that the Board of Trustees of South Texas College approve and authorize action as necessary to postpone the deliberation and further work related to the Pecan Campus Thermal Plant Expansion Cooling Tower Enclosure until a later date.

**The following Minute Order is proposed for consideration by the Board of Trustees:**

The Board of Trustees approves and authorizes action as necessary to postpone the deliberation and further work related to the Pecan Campus Thermal Plant Expansion Cooling Tower Enclosure until a later date.

**Approval Recommended:**

**Shirley A. Reed, M.B.A., Ed.D.**  
**President**

## **Review and Action as Necessary on Rejection of Construction Services Proposal and Re-solicitation for the Technology Campus Building B Domestic/Fire Sprinkler Lines Project**

Approval to recommend rejection of construction services proposal and re-solicitation for the Technology Campus Building B Domestic/Fire Sprinkler Lines project is requested.

### **Background**

On September 27, 2016, the Board approved design services with Halff Associates to prepare plans and specifications for the Technology Campus Building B Domestic/Fire Sprinkler Lines project. Included in the FY 2016-2017 renewals and replacements budget are funds for the replacement of the domestic and fire sprinkler lines for Building B at the Technology Campus. The replacement of these domestic and fire sprinkler lines is included as part of the Facilities Deferred Maintenance Plan.

College staff has been working with Halff Associates to prepare and issue the necessary plans and specifications for the solicitation of competitive sealed proposals. Solicitation of competitive sealed proposals for this project began March 6, 2017. Six (6) sets of construction documents were issued and a total of one (1) was received on April 7, 2017.

It was estimated during the design phase that the cost for construction of this project would be approximately \$700,000. Actual proposal received was over \$900,000 which is well over the available budget. Staff recommends Board approval to reject the current proposal and allow staff to work with Halff Associates to re-format the bid documents to separate the scope of the project between the replacement of the domestic lines and the fire sprinkler system and re-solicit as separate construction services proposals. This would allow for proposals to be submitted by contractors and/or subcontractors to bid on one or both Requests for Proposals and encourage more participation in the bid process.

The Facilities Committee recommended Board approval to reject construction services proposals, require that Halff Associates re-format the bid documents, and re-solicit as separate construction services proposals for the Technology Campus Building B Domestic/Fire Sprinkler Lines project as presented.

### **Recommendation:**

It is recommended that the Board of Trustees of South Texas College approve and authorize rejecting construction services proposals, requiring that Halff Associates re-format the bid documents, and re-solicitation as separate construction services proposals for the Technology Campus Building B Domestic/Fire Sprinkler Lines project as presented.

**The following Minute Order is proposed for consideration by the Board of Trustees:**

The Board of Trustees approves and authorizes rejecting construction services proposals, requiring that Halff Associates re-format the bid documents, and re-solicitation as separate construction services proposals for the Technology Campus Building B Domestic/Fire Sprinkler Lines project as presented.

**Approval Recommended:**

**Shirley A. Reed, M.B.A., Ed.D.**  
**President**

## Review and Action as Necessary on Final Completion for the Non-Bond Pecan Campus Building K Student Enrollment Center

Approval of final completion for the following non-bond construction project is requested.

Project	Final Completion	Documents Attached
Pecan Campus Student Services Building K Student Enrollment Center  Architect: Boultinghouse Simpson Gates Architects Contractor: NM Contracting, LLC	Recommended	Final Completion Letter

### ***Pecan Campus Student Services Building K Student Enrollment Center***

It is recommended that final completion for this project with NM Contracting, LLC be approved.

Boultinghouse Simpson Gates Architects and the College's Planning & Construction Department staff visited the site and have concluded that the contractor has completed all items on the punch list. The architect recommends final completion and release of final payment in the amount of \$20,480.12 to NM Contracting, LLC be approved. The original cost approved for this project was in the amount of \$408,600.

The following chart summarizes the above information:

Construction Budget	Approved Proposal Amount	Net Total Change Orders	Final Project Cost	Previous Amount Paid	Remaining Balance
\$490,000	\$408,600	\$1,002.48	\$409,602.48	\$389,122.36	\$20,480.12

On May 8, 2017, Boultinghouse Simpson Gates Architects and the College's Planning & Construction Department staff inspected the site to confirm that all punch list items were completed. Enclosed is a final completion letter from Boultinghouse Simpson Gates Architects acknowledging all work is complete and recommending release of final payment to NM Contracting, LLC in the amount of \$20,480.12.

The Facilities Committee recommended Board approval of final completion for the Pecan Campus Building K Enrollment Center project as presented.

### **Recommendation:**

It is recommended that the Board of Trustees of South Texas College approve and authorize final completion and release of final payment in the amount of \$20,480.12 for the Pecan Campus Building K Enrollment Center project as presented.

**The following Minute Order is proposed for consideration by the Board of Trustees:**

The Board of Trustees approves and authorizes final completion and release of final payment in the amount of \$20,480.12 for the Pecan Campus Building K Enrollment Center project as presented.

**Approval Recommended:**

**Shirley A. Reed, M.B.A., Ed.D.**  
**President**





5-9-2017

Mr. Rick de la Garza  
Interim Director of Facilities Planning and Construction  
South Texas College  
P.O. Box 9701  
McAllen, Tx. 78502-9701

Re: STC Building K Enrollment Center renovation #15-16-1089  
Pecan Campus

Mr. De la Garza,

As of May 9th, 2017, NM Construction has completed construction and all punch lists for the South Texas College Pecan Campus Building K Enrollment Center Renovations project.

To the best of my knowledge, the work has been performed in accordance with the Contract Documents and I recommend final acceptance.

If you have any questions or need any additional information, please don't hesitate to call me.

Sincerely,

A handwritten signature in blue ink, appearing to read "John Gates".

John Gates, AIA  
Boultinghouse Simpson Gates Architects

cc: ncl/file

### **Update on Status of Non-Bond Construction Projects**

The Facilities Planning and Construction staff prepared the attached design and construction update. This update summarizes the status of each capital improvement project currently in progress. Mary Elizondo and Rick de la Garza will be present to respond to questions and address concerns of the committee.

CONSTRUCTION PROJECTS PROGRESS REPORT - May 30, 2017																		
Project number	PROJECT DESCRIPTION	Project Development			Design Phase			Solicitation of Proposals		Construction Phase				Project Manager	Architect/Engineer	Contractor		
		Project Development	Contract Negotiations	Concept Development	Schematic Approval	30%	60%	95%	100%	Solicit of Proposals	Approve Contractor	Construction Start	Construction Phase					
													75%				95% Substantial Comp	100% Final Completion
Pecan Campus and Pecan Plaza																		
15-1006	Pecan - Library Study Rooms Additions													Robert	N/A	TBD		
15-1017	Pecan - Infrastructure for Portable Buildings - Phase II													Robert	Sigma HN Engineering	Zitro Electric		
15-1008	Pecan - Building K Enrollment Center													David	Beallhouse Simpson Gates Architects	NM Contracting		
16-1004	Pecan - Arbor Brick Columns Repair & Replacement (RR)		N/A	N/A	N/A				N/A					David	N/A			
16-1001	Pecan - Library Compact Shelving & Furniture		N/A	N/A	N/A									Robert	Library Staff			
16-1001	Pecan - Building A Sign Replacement (RR)		N/A	N/A	N/A									Robert	Public Relations			
16-1001	Pecan - Building A Production Studio Office Expansion		N/A	N/A	N/A	N/A	N/A	N/A	N/A						M&O			
15-1001	Pecan Plaza - GED Entrance and Office Area Improvements		N/A	N/A	N/A	N/A			N/A					Robert	M&O			
15-1003	Pecan Plaza - Emergency Generator and Wiring													Sam	DBR Engineering	TBD		
16-1016	Pecan Plaza - Parking Area for Police Vehicles													David	R. Gutierrez Engineering	TBD		
16-1016	Pecan - G Fume Hoods - Phase II													Robert	Sigma HN Engineering	NM Contracting		
16-1016	Pecan Plaza - Human Resources Office Conversion		N/A	N/A	N/A	N/A	N/A	N/A	N/A					Robert	M&O			
Mid Valley Campus																		
16-2008	MV - Childcare Canopy Replacement (RR)																	
16-2007	MV - Covered Walkway for Building G													Sam	on hold	TBD		
16-2007	MV - Level II Gallery Improvement in Building G		N/A	N/A	N/A	N/A	N/A	N/A	N/A					Rick	M&O			
Technology Campus																		
15-3004	TC - Building B Doors and Frame Replacement													Robert	ROFA	NM Contracting		
15-3005	TC - GM Car Storage Area Upgrade													David	R. Gutierrez Engineers	Roht Excavating, Inc.		
15-3014	TC - Workforce Building Conference Room													Robert	ROFA	NM Contracting		
15-3002	TC - Building D Exterior Metal Siding Repairs (RR)		N/A	N/A										Sam	N/A	TBD		
15-3003	TC - Repair Concrete Floor Mechanical Room (RR)		N/A											David	CLH Engineering	TBD		
15-3003	TC - Building B Concrete Floor Repairs (RR)		N/A											David	CLH Engineering	TBD		
16-2013	TC - Building B Domestic Fire Sprinkler Lines (RR)		N/A											Sam	Half Associates	TBD		
Nursing and Allied Health Campus																		
16-4016	NAH - Resurface Parking Lot #2 (RR)													Robert	PCE	Mid Valley Paving		
Starr County Campus																		
15-5065	Starr - Building E & J Crisis Mgt Center Generator													Sam	DBR Engineering	TBD		
16-4018	Starr - Building F Site Grading & Sidewalk Replacement(RR)													Sam	Malden and Hunt	TBD		
District Wide Improvements																		
13-6003	DW - Automatic Doors Phase III		N/A											Robert	TBD			
14-6010	DW - Building to Building ADA Compliance Ph II		N/A											Robert	Dannertbaum Engineering	TBD		
14-6013	DW - La Joya Monument Sign		N/A											David	N/A	TBD		
14-6014	DW - Marker Boards Replacement (RR)		N/A	N/A	N/A	N/A	N/A	N/A	N/A					Sam	N/A	TBD		
14-6015	DW - Irrigation System Controls Upgrade (RR)		N/A	N/A	N/A	N/A	N/A	N/A	N/A					Sam	M&O	TBD		
15-6001	DW - Fire Alarm Panel Replacement/Upgrades (RR)		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A			Sam	M&O	TBD		
15-6001	DW - Interior LED Lighting Ph I (RR)		N/A	N/A										Rick	M&O	TBD		
15-6001	DW - Outdoor Furniture		N/A	N/A										Rick	N/A			
15-6002	DW - Directional Signage		N/A	N/A	N/A	N/A	N/A	N/A	N/A					David	N/A	TBD		
16-6017	DW - Surveillance Cameras & Poles Campus Entrances		N/A	N/A	N/A	N/A	N/A	N/A	N/A					David	DPS	TBD		
16-6019	DW - Walkway LED Lighting Upgrade Ph I (RR)		N/A	N/A	N/A	N/A	N/A	N/A	N/A					Rick	M&O	TBD		
	DW - Removal of Existing Trees		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A				Rick	M&O	TBD		
	DW - Interior Controls Upgrade (RR)		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A				Rick	M&O	TBD		
	DW - Flooring Replacement Phase I (RR)		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A				Rick				
	DW - Restroom Fixtures Replacement & Upgrade (RR)		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A				Rick	M&O	TBD		
	DW - Water Heater Replacement & Upgrade (RR)		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A				Rick	M&O	TBD		
	DW - Door Access Controls Replacement (RR)		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A				Rick	M&O	TBD		
	DW - HVAC Upgrades (RR)		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A				Rick	M&O	TBD		
	DW - Water Pump Stations (RR)		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A				Rick	M&O	TBD		
	DW - Exterior Lighting Upgrade (RR)		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A				Rick	M&O	TBD		
For FY 2016-2017, 41 non-bond projects are currently in progress, 11 have been completed and 19 pending start up - 71 Total																		

# Status of Non-Bond Construction Projects in Progress May 2017

Project	% Complete	Date to Complete	Current Activity	Original Budget	Contract Amount	Comparison to Budget	Amount Paid	Contract Balance
Pecan Campus								
Library Additional Study Rooms	75%	April 2017	1. Construction Phase 2. Bidding in Progress	\$ 125,000.00	\$ 124,744.79	\$ 255.21	\$ -	\$ 124,744.79
Infrastructure for Relocation of Portable Buildings-Phase II	100%	August 2016	1. Construction Phase 2. Construction Complete	\$ 350,000.00	\$ 372,337.93	\$ (22,337.93)	\$ 372,337.93	\$ -
Student Services Building K Enrollment Center	95%	January 2017	1. Construction Phase 2. Construction in Progress	\$ 490,000.00	\$ 413,431	\$ 76,568.52	\$ 355,666.41	\$ 57,765.07
Arbor Brick Columns Repair and Replacement	5%	July 2017	1. Construction Phase 2. Construction in Progress	\$ 20,000.00	TBD	TBD	\$ -	TBD
Library Compact Shelving and Furniture	85%	April 2017	1. Construction Phase 2. Bidding in Progress	\$ 400,000.00	\$ 394,652.08	\$ 5,347.92	\$ 394,652.08	\$ -
Sand Volleyball Courts	10%	May 2017	1. Project Development 2. Design in Progress	\$ 50,000.00	TBD	TBD	\$ -	TBD
Building A Sign Replacement	95%	July 2017	1. Design Phase 2. Design in Progress	\$ 10,000.00	TBD	TBD	\$ -	TBD
Pecan Plaza GED Entrance and Office Area Improvements	100%	August 2016	1. Construction Phase 2. Construction Complete	\$ 70,000.00	\$ 9,624.62	\$ 60,375.38	\$ 9,624.62	\$ -
Pecan Plaza Police Department Emergency Generator	75%	April 2017	1. Design Phase 2. Design in Progress	\$ 40,000.00	\$ 36,000.00	\$ 4,000.00	\$ 2,700.00	\$ 33,300.00
Pecan Plaza Parking Area for Police Vehicles	30%	July 2017	1. Construction Phase 2. Construction in Progress	\$ 250,000.00	\$ 200,000.00	\$ 50,000.00	\$ -	\$ 200,000.00
Pecan Campus Total				\$ 1,830,000.00	\$ 1,550,790.90	\$ 174,209.10	\$ 1,134,981.04	\$ 415,809.86

Project	% Complete	Date to Complete	Current Activity	Original Budget	Contract Amount	Comparison to Budget	Amount Paid	Contract Balance
Mid Valley Campus								
Covered Walkway for Building G	10%	August 2017	1. Project Development 2. Design in Progress	\$ 12,000.00	TBD	TBD	\$ -	TBD
Mid Valley Campus Total				\$ 12,000.00	\$ -	\$ -	\$ -	\$ -
Technology Campus								
Building B Main Door and Frame Replacement	95%	April 2017	1. Construction Phase 2. Construction in Progress	\$ 50,000.00	\$ 37,133.00	\$ 12,867.00	\$ 18,237.31	\$ 18,895.69
GM Car Storage Area Upgrade	95%	February 2017	1. Construction Phase 2. Construction in Progress	\$ 275,000.00	\$ 262,500.00	\$ 12,500.00	\$ 249,375.00	\$ 13,125.00
Building C Conference Room Addition	95%	April 2017	1. Construction Phase 2. Construction in Progress	\$ 60,000.00	\$ 77,767.00	\$ (17,767.00)	\$ 39,856.95	\$ 37,910.05
Ford Lab Exhaust System	5%	September 2017	1. Project Development 2. Design in Progress	\$ 100,000.00	TBD	TBD	\$ -	TBD
Building D Exterior Metal Siding Repairs	75%	May 2017	1. Project Development 2. Design in Progress	\$ 25,000.00	TBD	TBD	\$ -	TBD
Repair Concrete Floor Mechanical Room	30%	May 2017	1. Design Phase 2. Design in Progress	\$ 1,000.00	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00
Building B Concrete Floor Repairs	0%	May 2017	1. Construction Phase 2. Bidding in Progress	\$ 10,000.00	\$ 4,750.00	\$ 5,250.00	\$ -	\$ 4,750.00
Building B Domestic/Fire Sprinkler Lines	40%	April 2017	1. Construction Phase 2. Bidding in Progress	\$ 700,000.00	TBD	TBD	\$ -	TBD
Technology Campus Total				\$ 1,221,000.00	\$ 383,150.00	\$ 12,850.00	\$ 307,469.26	\$ 75,680.74
Nursing and Allied Health Campus								
Resurface Parking Lot 2	100%	July 2016	1. Construction Phase 2. Construction Complete	\$ 250,000.00	\$ 98,367.30	\$ 151,632.70	\$ 98,367.30	\$ -
Nursing and Allied Health Campus Total				\$ 250,000.00	\$ 98,367.30	\$ 151,632.70	\$ 98,367.30	\$ -

Project	% Complete	Date to Complete	Current Activity	Original Budget	Contract Amount	Comparison to Budget	Amount Paid	Contract Balance
Starr County Campus								
Bldg E & J Crisis Management Center with Generator	75%	April 2017	1. Design Phase 2. Design in Progress	\$ 40,000.00	\$ 36,000.00	\$ 4,000.00	\$ 2,700.00	\$ 33,300.00
Bldg F Site Grading and Sidewalk Replacement	60%	April 2017	1. Design Phase 2. Design in Progress	\$ 1,500.00	\$ 7,755.00	\$ (6,255.00)	\$ 1,200.00	\$ 6,555.00
Starr County Campus Total				\$ 41,500.00	\$ 43,755.00	\$ (2,255.00)	\$ 3,900.00	\$ 39,855.00
District Wide								
Automatic Doors Phase III	5%	May 2017	1. Construction Phase 2. Construction in Progress	\$ 65,000.00	TBD	TBD	\$ -	TBD
Building to Building ADA Accessibility Improvements Phase	100%	September 2016	1. Construction Phase 2. Construction Complete	\$ 400,000.00	\$ 468,170.04	\$ (68,170.04)	\$ 468,170.04	\$ -
La Joya Monument Sign	100%	August 2017	1. Construction Phase 2. Bidding in Progress	TBD	TBD	TBD	TBD	TBD
Marker Boards Replacement	50%	May 2017	1. Construction Phase 2. Bidding in Progress	\$ 200,000.00	TBD	TBD	TBD	TBD
Outdoor Furniture	0%	August 2017	1. Design Phase 2. Design in Progress	\$ 25,000.00	TBD	TBD	TBD	TBD
Directional Signage Updates	50%	August 2017	1. Construction Phase 2. Construction in Progress	\$ 50,000.00	TBD	TBD	TBD	TBD
Surveillance Cameras and Poles Campus Entrances	90%	April 2017	1. Construction Phase 2. Bidding in Progress	\$ 203,000.00	\$ 158,020.00	\$ 44,980.00	\$ -	\$ 158,020.00
Walkway LED Lighting Upgrade	50%	July 2017	1. Construction Phase 2. Construction in Progress	\$ 25,000.00	\$ 17,730.10	\$ 7,269.90	\$ 17,730.10	\$ -
District Wide Total				\$ 968,000.00	\$ 643,920.14	\$ (15,920.14)	\$ 485,900.14	\$ 158,020.00
Non-Bond Construction Project Total				\$ 4,322,500.00	\$ 2,719,983.34	\$ 320,516.66	\$ 2,030,617.74	\$ 689,365.60
For FY 2016 - 2017, 31 non-bond projects are currently in progress, 5 have been completed and 34 pending start up - 70 Total								



## **Consideration and Approval of Checks and Financial Reports**

Board action is requested to approve the checks for release and the financial reports for the month of May 2017. The approval is for checks submitted for release in the amount greater than \$125,000.00 and checks in the amount greater than \$25,000.00 that were released as authorized by Board Policy No. 5610.

Mrs. Mary Elizondo, Vice President for Finance and Administrative Services, will provide a review of the Financial Report for the month of **May 2017**, and will respond to questions posed by the Board.

**The checks and the financial reports submitted for approval are included in the Board packet under separate cover.**

### **Recommendation:**

It is recommended that the Board of Trustees approve the submitted checks for release in an amount over \$125,000.00, the checks that were released as authorized by Board Policy #5610, and the financial reports submitted for the month of May 2017.

### **The following Minute Order is proposed for consideration by the Board of Trustees:**

The Board of Trustees of South Texas College approves and authorizes the submitted checks for release in an amount over \$125,000.00, the checks that were released as authorized by Board Policy #5610 and the financial reports submitted for the month of May 2017.

### **Approval Recommended:**

**Shirley A. Reed, M.B.A., Ed.D.**  
**President**

## **Consideration and Approval of Checks and Financial Reports**

The Checks and the Financial Reports presented for approval are included in the Board Packet under SEPARATE COVER:

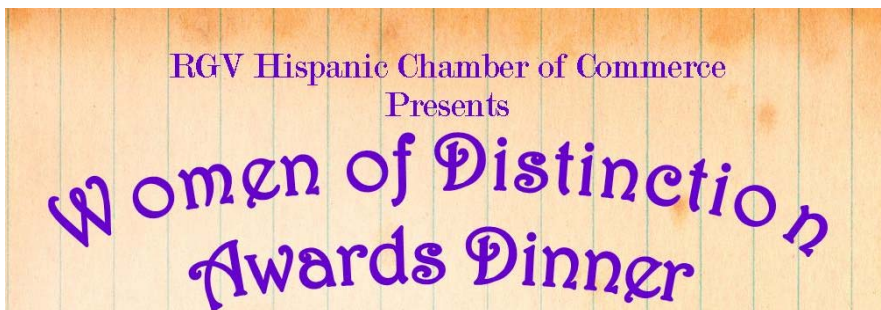
- A. Release of Checks for \$25,000.00 to less than \$125,000.00  
Released Prior to Board Approval for May 2017
- B. Release of Checks for \$125,000.00 and Above  
Board of Trustees Approval Required for May 2017
- C. Release of Checks for \$125,000.00 and Above  
Released Prior to Board Approval (Policy 5610) for May 2017
- D. Release of Construction Fund Checks for May 2017
- E. Quarterly Investment Report for May 2017
- F. Summary of Revenue for May 2017
- G. Summary of State Appropriations Income for May 2017
- H. Summary of Property Tax Income for May 2017
- I. Summary of Expenditures by Classification for May 2017
- J. Summary of Expenditures by Function for May 2017
- K. Summary of Auxiliary Fund Revenues and Expenditures for May 2017
- L. Summary of Grant Revenues and Expenditures, May 2017
- M. Summary of Bid Solicitations
- N. Check Register for May 2017

# **FINANCIAL REPORTS**

The Financial Reports are included in your Board packet under separate cover.

# *President's Report*

The Hispanic Chamber of Commerce recognized Dr. Shirley Reed, STC President, among an esteemed cohort of “Women of Distinction” representing various private and public categories. The areas represented consisted of Professional, Rising Star, Education, Military, Twinkling Star, Government, Humanitarian, Arts & Entertainment and Entrepreneur. The event was held on Thursday, June 1st, at 6:00 p.m., at the Memorial Event Center.



At a check signing ceremony on June 19, Texas Workforce Commission awarded South Texas College \$223,109 in the form of a Jobs and Education for Texans (JET) grant. The grant will help the college purchase and install equipment to provide 150 students with training for careers in the medical profession as licensed practical and vocational nurses. The

JET program provides funding for equipment to eligible educational institutions for the purpose of developing career and technical education courses and may include courses offering dual-credit and technical education programs. The equipment must be used to train students in high-demand occupations.

For the duration of the grant, the LVN program at STC will admit 160 students located the college's Nursing and Allied Health campus, as well as campuses in Weslaco and Starr County. The program aims to teach the primary basic nursing skills including the first year of nursing, and most students will then go to work in long-term care facilities, adult daycare centers, and in the community.



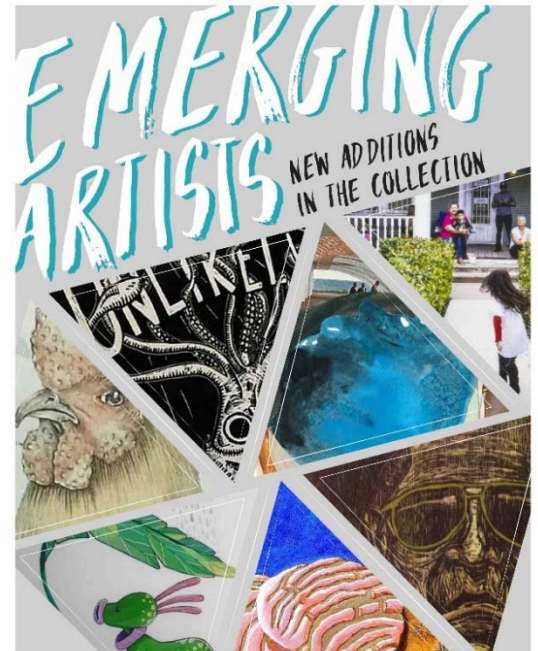
On Monday, June 26<sup>th</sup>, South Texas College held a historic announcement of the new Baccalaureate Degree in Nursing at the Nursing and Allied Health campus. The appreciation event was held as a result of the recent passage of Senate Bill 2118 which was signed by Governor Abbott on June 12<sup>th</sup>. This bill opens the door for South Texas College to offer the Bachelor of Science in Nursing and opens the door for other Texas community colleges to offer up to three bachelor degrees in these fields.



The 2017 Rio Grande Valley Hurricane Ready Expo was held on Saturday, June 3, 2017 from 10:00am to 3:00pm at the South Texas College Mid Valley Campus in Weslaco, Texas. This region wide event was designed to educate Rio Grande Valley residents about the risks, dangers, and actions to take before, during, and after a hurricane.

South Texas College's Library Art Gallery celebrates new additions to the college's Permanent Art Collection with an exhibit that features new artists in Texas (and one from California). The exhibit will be on view at the Technology Campus June 5 through August 11, 2017. The STC Technology Campus Library Art Gallery is located at 3700 W. Military Hwy. in McAllen. Admission is free and open to the public. The exhibit displays works by artists who have exhibited and donated within the last two years at one of the college's four library art galleries throughout the Rio Grande Valley in Hidalgo and Starr Co. Artists include Coco Rico, Xavier Perez, Manny Chapa, Xochi Solis, Jessie Rodriguez, Conrado Gonzalez, and Jesse Burciaga.

"It's always interesting to be able to bring together our donated works of art into one exhibit," said Max Garcia, South Texas College Librarian. "It creates a type of visual timeline of what we have exhibited. I'm excited to see the connections we see with these new artists." STC's Library Art Gallery exhibits regional, national and international artwork, explores new visions and theories of creativity, and introduces innovative artistic expressions to the South Texas region.



The Office of Professional and Organizational Development hosted the 2017 South Texas Leadership Academy for Staff. This year's theme was Discovering Your Inner Superhero and the conference topic was Emotional Intelligence. All participants were asked to take an Emotional Quotient (EQ) assessment that accurately measures a person's emotional intelligence, which is the ability to sense, understand, and effectively apply the power of overall emotional well-being to facilitate higher levels of collaboration and productivity. This free conference was held on Friday, June 16, 2017 from 8:00AM to 4:00PM at Region One Education Service Center.





The Office of Professional and Organizational Development offered Tech TidBit sessions throughout the summer months of June and July for any faculty interested in learning more about integrating technology into their courses. The one-hour interactive sessions were held at Pecan Campus, Room C-111. They were facilitated by Andrea Clark, Faculty Development Trainer-Technology, and included hands-on training with handouts and innovative ideas for embedding the technology into their courses. The sessions included:

- Collaborating with Google
- Spice up your PowerPoints
- Interactive Questioning
- Enhancing Classroom Talk

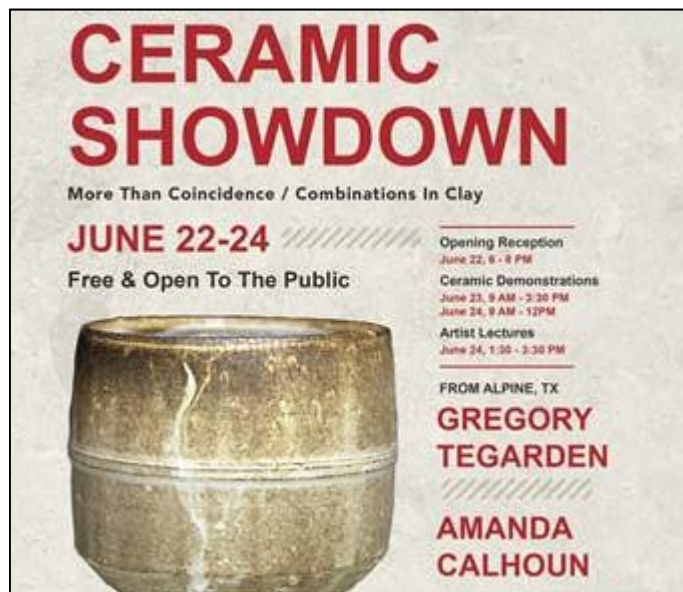


## TECH TIDBITS

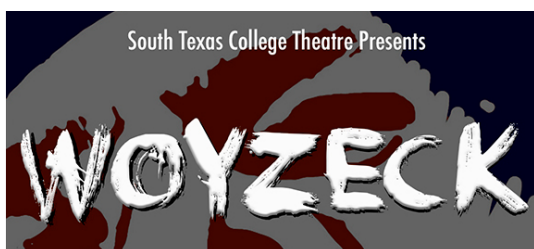
Presented by: Andrea Clark, Faculty Development Trainer-Technology

The South Texas College Library Art Gallery and Fine Arts Department began its 11th annual ceramics exhibition and workshop, "More than Coincidence: Continuations in Clay" to the Rio Grande Valley with an opening reception on June 22 at the Pecan Campus Library Art Gallery. The annual Ceramics Conference featured two artists from Alpine, TX: Gregory Tagarden and Amanda Calhoun, as well as ceramic work from 12 universities and community colleges across the U.S.

The event includes a full display of ceramic work by distinguished Texas ceramicists and will be on view from June 22 to August 11, 2017, at the Pecan Campus Library Art Gallery. Participating institutions in the collaborative ceramic constructions include: Mesa Community College, Southeast Missouri State University, Texas A&M University – Kingsville, The University of North Texas, The University of Texas Rio Grande Valley, The University of Texas San Antonio, and Washington University.



The Human Resources department traveled to all five campuses to assist with the Annual Enrollment Changes. All faculty and staff are able to make changes on their benefits. The department also provided information on webinars by the Employee Retirement System of Texas which further explain benefit changes to faculty and staff.



South Texas College Theatre presents Georg Buchner's play *Woyzeck* which will run June 22 – 24 at 8 pm and June 25 at 2pm at the Cooper Center for Communication Arts Center.

The Career and Employer Services Office will hold summer workshops and information booths throughout June, July and August. The workshops include:

- Backpack to Briefcase which helps students transition from the campus life into the workforce.
- Resume and Interviewing Workshops which cover resume writing skills and principles of interviewing.
- Information booths to welcome students and provide employment resources the college offers.



- Attended the Texas Regional STEM Degree Accelerator Graduation Ceremony of the 2<sup>nd</sup> cohort from the Rio Grande Valley STEM Faculty Institute on Friday, June 9<sup>th</sup> at the Cooper Center Conference Rooms. The regional team developed a rigorous STEM Faculty Institute that promotes innovative instruction (particularly the Common Instructional Framework) and develops deep partnerships among regional institutions of higher education and employers. Representatives from each school district, college and university that has faculty enrolled in the Institute were invited to attend.
- Had an introductory meeting with Casandra Meade, South Texas Regional Director for the Office of U.S. Senator Ted Cruz.
- Monitored and responded to all proposed bills related to South Texas College or community colleges.



- Traveled to Washington D.C. to participate in RGV to DC activities coordinated by the RGV Partnership. Other South Texas College representatives included: Rose Benavidez, Board Member, Wanda Garza, Executive Officer for External Affairs, and Mario Reyna, Dean for Business and Technology. Several key meetings were organized with legislators and departments below regarding the South Texas College Regional Center for Public Safety Excellence.
  - Meeting with the National Institute of Health and National Science Foundation
  - Meeting with Victor de León, Senior Engagement Manager for Partnership & Engagement, from the Department of Homeland Security
  - Meeting with Congressman Vicente Gonzales
  - Meeting with Kevin A. Jenkins, Intergovernmental Affairs Specialist, from the Department of Justice
  - Attended Private Meeting with Congressman Henry Cuellar and Senator John Cornyn's staff
- Coordinated with Public Relations and Marketing and the Office of Enrollment Services new strategies and messages designed to improve Fall 2017 student enrollment.
- Coordinated with Vice Presidents to develop the Staffing Plan for FY 2017-2018 and corresponding budget.
- Coordinated the agendas and back-up materials for the Facilities, Education and Workforce Development, and Finance and Human Resources Committee meetings, as well as the June 27<sup>th</sup>, 2017 Board meeting.
- Continue to meet with South Texas College's President's Cabinet to:
  - facilitate administrative planning on a weekly basis;
  - review and address issues of concern;
  - formulate strategic direction and problem solving
  - provide communication and feedback among the President and the Vice Presidents; and
  - coordinate development of staffing and Budget for FY 2017-2018.
- Continue to meet with South Texas College's President's Administrative Staff to communicate information to all administrative staff and to provide the opportunity for discussion on areas of concern regarding the leadership and strategic direction for the College. Topics covered from June 1-30, 2017 included:
  - Update on Student Enrollment for Summer and Fall 2017
    - Enrollment
    - Marketing
  - Review and Discussion of Expansion of Workforce Centers for Starr County Campus and Mid Valley Campus

- Review of Proposed Floor Plans
  - Discussion of Emerging Workforce Needs
  - Discussion of Proposed Programs to Occupy Space
  - Recommendations to Board for Next Steps
- Review and Discussion of Timelines for Substantial Completion of New Facilities
- Review and Discussion of Occupancy Strategic Timeline
  - AV Equipment
  - IT Equipment
  - Kitchen Equipment
  - Furniture
  - Security Cameras
  - Other
- Review and Discussion of FY 2018 Capital Improvement Projects (CIP)
- Review and Discussion of FY 2018 Renewal and Replacement Projects (R&R)
- Discussion of FETSCO Lab Equipment
- Discussion of Need for VP Leadership in Developing Entity-Wide Risk Assessment
- Discussion of Policy 4001: Code of Ethics
- Review and Discussion of New Proposed Measures for Revised Accountability System
- Discussion of Proposals for Texas Higher Education Coordinating Board Star Awards
- Review of Marketing Strategies for Fall 2017
- Announcement of Community Center College Night by STC and UTRGV
- Review of Bills authorized by 85th Legislative Session
- Review and Discussion of Proposed FY 2017-2018 Budget
- Review and Discussion of Proposed FY 2017-2018 Staffing Requests
- Review and Discussion of Proposed FY 2017-2018 Salary Adjustments for Faculty and Staff
- Review of Policy 4001: Code of Professional Ethics for the Administration, Faculty and Staff
- Discussion of Updated Reference Check Forms

## **Announcements**

### **A. Next Meetings:**

- Tuesday, July 11, 2017
  - 3:00 p.m. – Education and Workforce Development Committee
  - 4:00 p.m. – Facilities Committee
  - 5:30 p.m. – Finance, Audit, & HR Committee
- Tuesday, July 25, 2017
  - 5:30 p.m. – Regular Meeting of the Board of Trustees

### **B. Other Announcements:**

- The College will be closed on Tuesday, July 4, 2017 in observance of Independence Day

*The following documents  
were provided as  
handouts at the meeting.*



# Accountability Report Executive Overview Summary

Board Meeting June 23, 2017

## Bond Funded Projects

2013 Bond Program Bond Projects	Bond Program Total Project Budget	GMP Amount	Design Contingency Remaining in GMP	Construction Contingency Remaining in GMP	Return of Buy- Out Savings to date	Total of Contingency & Buy-Out Saving
<b>PECAN CAMPUS - Wilson Const</b>			\$ 479,500	\$ 601,845		\$1,081,345
North Academic Building	\$ 14,843,110	\$ 10,230,122	\$ 72,947	\$ 154,875	\$ 720,878	\$ 948,700
South Academic Building	\$ 9,454,426	\$ 6,657,834	\$ 66,500	\$ 84,443		\$ 150,943
STEM Building	\$ 13,103,319	\$ 10,417,059	\$ 24,273	\$ 117,483		\$ 141,756
Student Activities & Cafeteria	\$ 8,828,254	\$ 6,888,179	\$ 70,053	\$ 100,000		\$ 170,053
Thermal Plant Expansion	\$ 5,542,049	\$ 4,194,000	\$ -	\$ -	\$ 61,591	\$ 61,591
Parking and Site Improvement	\$ 2,490,261	\$ 2,618,800	\$ 59,520	\$ 37,500		\$ 97,020
Subtotal	\$ 54,261,419	\$ 41,005,994	\$ 293,293	\$ 494,301	\$ 782,469	\$ 1,570,063
			<b>Current Balance of Available Funds</b>			\$ 1,570,063
<b>NURSING &amp; ALLIED HEALTH - Wilson Const</b>			\$ 197,800	\$ 254,089		\$ 451,889
Nursing Allied Health - New Building	\$ 21,773,439	\$ 17,009,860	\$ 231,608	\$ 159,018	\$ -	\$ 390,626
Thermal Plant Exp.(incl.'s Bond Funds)	\$ 601,877	\$ 230,788	\$ 2,200	\$ 3,386	\$ -	\$ 5,586
Parking & Site Improvements	\$ 1,717,717	\$ 2,205,963	\$ 23,000	\$ 34,207	\$ -	\$ 57,207
Subtotal	\$ 24,093,033	\$ 19,446,611	\$ 256,808	\$ 196,611	\$ -	\$ 453,419
			<b>Current Balance of Available Funds</b>			\$ 453,419
<b>TECHNOLOGY CAMPUS - Econ</b>			\$ 110,188	\$ 166,676		\$ 276,864
Building Renovation	\$ 14,864,990	\$ 9,297,546	\$ 83,701	\$ 137,586	\$ 1,236,041	\$ 1,457,328
Parking & Site Improvements	\$ 905,324	\$ 1,563,574	\$ 10,331	\$ 15,497	\$ 431,324	\$ 457,152
Subtotal	\$ 15,770,314	\$ 10,861,120	\$ 94,032	\$ 153,083	\$ 1,667,365	\$ 1,914,480
			<b>Current Balance of Available Funds</b>			\$ 1,914,480
<b>MID VALLEY CAMPUS - Skanska</b>			\$ 372,937	\$ 372,981		\$ 745,918
Health Professions and Science Bldg.	\$ 17,277,682	\$ 14,453,388	\$ 160,053	\$ 219,737		\$ 379,790
Workforce Training	\$ 2,257,363	on hold				\$ -
Library Expansion	\$ 2,288,968	\$ 2,462,776	\$ 34,723	\$ 34,723		\$ 69,446
Library Renovation (Reference Non-Bond Proj's below)	non-bond	\$ -	\$ -	\$ -		\$ -
Student Services Building	\$ 4,114,228	\$ 3,850,923	\$ 51,049	\$ 30,535		\$ 81,584
Thermal Plant Expansion	\$ 5,042,398	\$ 3,896,698	\$ 61,547	\$ 61,547	\$ -	\$ 123,094
Parking & Site Improvements	\$ 2,796,035	\$ 2,369,777	\$ 16,509	\$ 22,927	\$ -	\$ 39,436
Subtotal	\$ 33,776,674	\$ 27,033,562	\$ 323,881	\$ 369,469	\$ -	\$ 693,350
			<b>Current Balance of Available Funds</b>			\$ 693,350
<b>STARR COUNTY CAMPUS - Wilson Const.</b>			\$ 212,731	\$ 302,731		\$ 515,462
Health Professions & Science Bldg.	\$ 11,267,182	\$ 9,521,000	\$ 78,000	\$ 117,000		\$ 195,000
Workforce Expansion	\$ 2,051,983	on hold	\$ -	on hold		on hold
New Library	\$ 3,732,378	\$ 3,700,000	\$ 37,000	\$ 55,500		\$ 92,500
Student Services Building	\$ 1,162,522	\$ 1,320,000	\$ 13,000	\$ 19,500		\$ 32,500
Student Activates Building	\$ 1,166,402	\$ 1,365,000	\$ 14,000	\$ 21,000		\$ 35,000
Thermal Plant Expansion	\$ 4,938,772	\$ 3,911,000	\$ 39,000	\$ 58,000		\$ 97,000
Parking & Site Improvements	\$ 1,397,789	\$ 3,496,950	\$ 31,731	\$ 31,731		\$ 63,462
Subtotal	\$ 25,717,028	\$ 23,313,950	\$ 212,731	\$ 302,731	\$ -	\$ 515,462
			<b>Current Balance of Available Funds</b>			\$ 515,462
<b>REGIONAL CENTER FOR PUBLIC EXCELLANCE</b>			\$ 96,745	\$ 127,295		\$ 224,040
Training Facility	\$ 3,655,134	\$ 3,326,426	\$ 68,049	\$ 89,538		\$ 157,587
Parking and Site Improvements	\$ 319,337	\$ 1,393,398	\$ 28,696	\$ 37,757		\$ 66,453
Subtotal	\$ 3,974,471	\$ 4,719,824	\$ 96,745	\$ 127,295	\$ -	\$ 224,040
			<b>Current Balance of Available Funds</b>			\$ 224,040



**Board Meeting June 23, 2017**

[illegible]

# Accountability Report Executive Overview Summary

Board Meeting June 23, 2017

## Non-Bond Funded Projects Managed Concurrent with Bond Funded Projects

2013 Non- Bond Funded Bond Program Projects	Non Bond Program Total Project Budget	GMP Amount	Design Contingency Remaining in GMP	Construction Contingency Remaining in GMP	Return of Buy-Out Savings	Total of Contingency & Buy-Out Saving
<b>NURSING &amp; ALLIED HEALTH - Wilson Const</b>						
Thermal Plant Exp.(Non-Bond)	\$ 3,273,826	\$ 2,867,847	\$ 30,500	\$ 45,450		\$ 75,950
Thermal Plant Parking and Site Improvements	incl above	\$ 229,010	\$ 2,200	\$ 3,386		\$ 5,586
			\$ -	\$ -	\$ -	\$ -
Subtotal	\$ 3,273,826	\$ 3,096,857	\$ 32,700	\$ 48,836	\$ -	\$ 81,536
<b>Current Balance of Available Funds</b>						<b>\$81,536</b>

<b>MID VALLEY CAMPUS - Skanska</b>						
Library Renovation	\$ 1,373,273	\$ 1,123,682	\$ 13,294	\$ 13,294		\$ 26,588
Thermal Plant - Piping	\$ 718,947	\$ 718,947	\$ -	\$ -		
Subtotal	\$ 2,092,220	\$ 1,842,629	\$ 13,294	\$ 13,294	\$ -	\$ 26,588
<b>Current Balance of Available Funds</b>						<b>\$26,588</b>

<b>STARR COUNTY CAMPUS - Wilson Const.</b>						
Thermal Plant Expansion - Hydo.Piping	\$ 788,305	\$ 788,305	\$ -	\$ -		\$ -
Subtotal	\$ 788,305	\$ 788,305	\$ -	\$ -	\$ -	\$ -
<b>Current Balance of Available Funds</b>						

<b>Non-Bond Funded Construction Projects</b>	<b>Total</b>	<b>\$6,154,351</b>	<b>\$5,727,791</b>	<b>\$45,994</b>	<b>\$62,130</b>	<b>108,124</b>
						<b>108,124</b>

STC Procurement Non-Bond Funded	Non Bond Budget Amount	Non Bond Actual RFP Amounts	Total Amount	Variance		
<b>FFE Procurement</b>						
<b>1. KITCHEN EQUIPMENT</b>						
1a. Pecan Campus Student Activities Bldg. & Cafeteria	\$ 366,568	\$ 319,575	\$ 319,575	\$ 46,993		
1b. NAH Campus Expansion	\$ 193,836	\$ 191,808	\$ 191,808	\$ 2,028		
1c. Mid Valley Student Services Bldg. Expansion	\$ 339,396	\$ 267,288	\$ 267,288	\$ 72,108		
Total	\$ 899,800	\$ 778,671	\$ 778,671	\$ 121,129		
<b>Non Bond Kitchen Equipment Savings = \$121,129</b>						

<b>2. FURNITURE - Non Bond Transfer to Plant Fund</b>						
Budget = \$400,000						
2a. Pecan Campus	\$ -	\$ -	\$ -	\$ -	No Projects	
2b. Nursing Allied Health - Thermal Plant	\$ 35,000	\$ 3,943	\$ 3,943	\$ 31,057		
2c. Technology Campus	\$ -	\$ -	\$ -	\$ -	No Projects	
2d. Mid Valley Campus - Library Renovation	\$ 425,000	\$ 82,785	\$ 82,785	\$ 342,215		
2e. Starr County Campus	\$ -	\$ -	\$ -	\$ -	No Projects	
2f. Regional Center for Public Safety Excellence	\$ -	\$ -	\$ -	\$ -		
2g. La Joya	\$ -	\$ -	\$ -	\$ -	No Projects	
Total	\$460,000	\$86,728	\$86,728	\$373,272		
<b>Non Bond Furniture Savings = \$373,272</b>						

STC Procurement Non-Bond Funded	Non Bond Budget Amount	Non Bond Actual RFP Amounts	Total Amount	Variance		
<b>TECHNOLOGY</b>						
<b>A. Audio Visual (AV)</b>						
a.1 Pecan Campus						



## Accountability Report Executive Overview Summary

Board Meeting June 23, 2017

### Non-Bond Funded Projects Managed Concurrent with Bond Funded Projects

2013 Non- Bond Funded Bond Program Projects	Non Bond Program Total Project Budget	GMP Amount	Design Contingency Remaining in GMP	Construction Contingency Remaining in GMP	Return of Buy-Out Savings	Total of Contingency & Buy-Out Saving
a.2 Nursing Allied Health						
a.3 Technology Campus						
a.4 Mid Valley Campus						
a.5 Starr County Campus						
a.6 Regional Center for Public Safety						
a.7 La Joya Teaching Site						
Total	\$0	\$0	\$0	\$0	\$0	\$0

STC Procurement Non-Bond Funded	Non Bond Budget Amount	Non Bond Actual RFP Amounts	Total Amount	Variance		
---------------------------------	------------------------	-----------------------------	--------------	----------	--	--

<b>B. Information Technology (IT)</b>						
b.1 Pecan Campus	\$876,445				Non-Bond Items Computers Printers Surge Protectors UPS	
b.2 Nursing Allied Health	\$806,730					
b.3 Technology Campus	\$122,595					
b.4 Mid Valley Campus	\$647,035					
b.5 Starr County Campus	\$318,310					
b.6 Regional Center for Public Safety	nic					
b.7 La Joya Teaching Site	\$102,700					
<i>Excludes Workforce Training</i>						
<i>Mid Valley Campus</i>	\$218,350					
<i>Starr Campus</i>	\$31,300					
Subtotal	\$3,333,815	\$0	\$0	\$0	\$0	
<i>Workforce Training - Mid Valley &amp; Starr Subtotal</i>	\$249,650					
TOTAL	\$3,123,465					

<b>C. Surveillance - Includes cameras, servers &amp; License</b>						
c.1 Pecan Campus	n/a	n/a	n/a	n/a		
c.2 Nursing Allied Health (Thermal Plant)	\$7,174	\$28,234	\$ 28,234	-\$21,060		
c.3 Technology Campus	n/a	n/a	n/a	n/a		
c.4 Mid Valley Campus	n/a	n/a	n/a	n/a		
c.5 Starr County Campus	n/a	n/a	n/a	n/a		
c.6 Regional Center for Public Safety	n/a	n/a	n/a	n/a		
c.7 La Joya Teaching Site	n/a	n/a	n/a	n/a		
Subtotal	\$9,837,569	\$28,234	\$28,234	-\$21,060	\$0	\$0

<b>D. Access Controls</b>						
d.1 Pecan Campus						
d.2 Nursing Allied Health						
d.3 Technology Campus						
d.4 Mid Valley Campus						
d.5 Starr County Campus						
d.6 Regional Center for Public Safety						
d.7 La Joya Teaching Site						
Subtotal	\$0	\$0	\$0	\$0	\$0	\$0

## CHANGE ORDER SUMMARY

BOARD MEETING OF JUNE 23, 2017

TOTAL DESIGN CONTINGENCY CHANGE ORDERS TO DATE	
TOTAL CONTRUCTION COTINGENCY CHANGE ORDERS TO DATE	

### A.1 Pecan Campus

#### 1.a North Academic Building

CO 1		
CO 2		
CO 3	CR29 BUILDING LETTER (CONSTRUCTION 'OWNER' CONTINGENCY)	(\$6,405)
CO 4	CR28 REVISED PARAPET SHEATHING (DESIGN CONTINGENCY)	(\$14,812)

#### 1.b South Academic Building

CO 1	Adjustment for days & approved timeline (Contruction "owner" Contingency)	n/c
CO 2	CR.13 R & CP #21	\$ (13,912)

#### 1.C STEM Building

CO 1		
CO 2	Adjustment for days & approved timeline (Contruction "owner" Contingency)	n/s
CO 3	CR01,CR06R,CR08R,CR13,CR14R,CR15,CR16R2CR18 (DESIGN CONTINGENCY)	(\$79,727)

#### 1.d Student Activities & Cafeteria

CO 1	CR01, CR2,CR3,CR6,CR7,CR8,CR9CR19=0,CR12,CR13R,CR14,CR152 & CR07 (DESIGN "OWNER" CONTINGENCY)	\$53

#### 1.f Parking and Site Improvements

### B2 Nursing Allied Health Campus

<b>2a. New NAH Building</b>		
CO 1	CR2, CR7 (CONSTRUCTION "OWNER" CONTINGENCY)	(\$19,882)
CO 2	CR01,CR03,CR04,CRO6,& CR08 (DESIGN CONTINGENCY)	\$59,008
<b>2b. Thermal Plant</b>		

<b>B4 Mid Valley Campus</b>		
<b>4a. Health Professions &amp; Science Bldg.</b>		
<b>4d. Student Services Bldg.</b>		
CO 1		
CO 2	CR1R,CR2,CR5,CR7,CR8,CR16 (CONSTRUCTION "OWNER" CONTINGENCY)	\$ (14,514)



## CHANGE ORDER

NUMBER: 2

PROJECT NAME: STC Pecan Campus  
STEM Building

DATE: June 8, 2017

PROJECT NO.: 916-126

To: D Wilson Construction Co.  
1207 East Pecan  
McAllen, Texas 78501

YOU ARE HEREBY AUTHORIZED TO PERFORM THE FOLLOWING ITEM (S) OF WORK AND TO ADJUST THE OWNER'S CONSTRUCTION CONTINGENCY SUM ACCORDINGLY, AS INDICATED BELOW:

SCOPE OF WORK: Owner's Construction Contingency: Time Extension Change Requests 03R & 12

Original Contract Substantial Completion Date	December 21, 2017
Time Extension in accordance with Contract	54 Calendar Days
Revised Substantial Completion Date	February 13, 2018
Per Mutual Agreement and Board Approved Completion and Occupancy Schedule dated, April 24, 2017, the Current Substantial Completion Date is:	<b>December 16, 2017</b>

ATTACHMENTS: Subcontractor's quote and pricing breakdown.

ORIGINAL Owner's Construction Contingency	\$ 153,990
Owner's Construction Contingency PRIOR TO THIS AUTHORIZATION	\$ 36,507
Owner's Construction Contingency BALANCE PRIOR TO THIS AUTHORIZATION	\$ 117,483
Owner's Construction Contingency SUM WILL BE <b>DECREASED</b> BY THIS AUTHORIZATION	\$ -
REMAINING Owner's Construction Contingency	\$ 117,483

**ODR RECOMMENDATION:**

By: Broaddus & Associates Date: \_\_\_\_\_

**ARCHITECT APPROVED:**

By: Boultinghouse Simpson Gates, Architects Date: \_\_\_\_\_

**CMR ACCEPTANCE:**

By: D. Wilson Construction Company, Inc. Date: \_\_\_\_\_

**OWNER ACCEPTANCE:**

By: Board of Trustees for South Texas College Date: \_\_\_\_\_



## CHANGE ORDER

NUMBER: 3

PROJECT NAME: STC Pecan Campus  
STEM BLDG

DATE: June 8, 2017

PROJECT NO.: 916-126

To: D. Wilson Construction Co.  
1207 E. Pecan  
McAllen, Texas 78501

YOU ARE HEREBY AUTHORIZED TO PERFORM THE FOLLOWING ITEM (S) OF WORK AND TO ADJUST THE DESIGN CONTINGENCY SUM ACCORDINGLY, AS INDICATED BELOW:

SCOPE OF WORK:	<u>Design Contingency: Change Proposal Request 01, 06R, 8R, 13, 14R, 15, 16R2, &amp; 18</u>	
	01: Underslab Utility Trench	\$ (50,300)
	6R: Revise Floor Box types - 22 locations	\$ (3,155)
	08R: Revised 7 Doors to 45 min fire rated doors	\$ (2,700)
	13: Exhaust Fan equipment support and duct flashing	\$ (3,482)
	14R: Duct/Ceiling conflicts at Corr 1.100	\$ (4,505)
	15: Revise interior (roof) side of parapet sheathing from Dens-Glas Gypsum Board to Dens-Deck Fiber Reinforced Roofing Board per Garland requirements	\$ (4,974)
	16R2: Add'l drywall chase to encase structural steel braces and storm drain leaders	\$ (6,768)
	18: Revise floor box location at Lvl labs	\$ (3,843)
	Sub Total	\$ (79,727)
ATTACHMENTS:	<u>Subcontractor's quote and pricing breakdown.</u>	

ORIGINAL Design Contingency	\$	104,000
Design Contingency PRIOR TO THIS AUTHORIZATION	\$	-
Design Contingency BALANCE PRIOR TO THIS AUTHORIZATION	\$	104,000
Design Contingency SUM WILL BE <b>DECREASED</b> BY THIS AUTHORIZATION	\$	(79,727)
REMAINING COST OF WORK BALANCE	\$	24,273

### ODR RECOMMENDATION:

By: Broaddus & Associates Date: \_\_\_\_\_

### ARCHITECT APPROVED:

By: Boultinghouse Simpson Gates, Architects Date: \_\_\_\_\_

### CMR ACCEPTANCE:

By: D. Wilson Construction Company, Inc. Date: \_\_\_\_\_

### OWNER ACCEPTANCE:

By: Board of Trustees for South Texas College Date: \_\_\_\_\_

**CHANGE ORDER**

NUMBER: 1

PROJECT NAME: STC Pecan Campus  
Student Activities & Cafeteria

DATE: June 8, 2017

PROJECT NO.: 916-138

To: D Wilson Construction Co.  
1207 East Pecan  
McAllen, Texas 78501

**YOU ARE HEREBY AUTHORIZED TO PERFORM THE FOLLOWING ITEM (S) OF WORK AND TO ADJUST THE DESIGN CONTINGENCY SUM ACCORDINGLY, AS INDICATED BELOW:**

SCOPE OF WORK:	<u>Design Contingency: Change Proposal Request 01,02, 03, 06, 07, 08, 09, 10, 12, 13R, 14 &amp; 15</u>	
	01: Remove 3 existing palm trees	\$ (750)
	02: Remove existing drain box at North side of pad	\$ (600)
	03: Remove existing drain box at S. W. corner pad	\$ (600)
	06: Add door in hoistway to service elevator equipment	\$ (2,245)
	07: Power t UV light and receipts in AHU's	\$ (1,560)
	08: Add fire damper for AHU PU005	\$ (786)
	09: Add Exhaust and R/A fire dampers	\$ (958)
	10: Revise wall sheathing from treated plywd to Dens-Glasds gypsum board	\$ 7,738
	12: Add 2 layers wood nailer at edge of high roof for insulations dept	\$ (2,707)
	13R: Revise interior (roof) side of parapet sheathing from Dens-Glass to Dens- Deck per Garland req.	\$ 5,316
	14: Add 2 floor darins at Terrace Deck to maintain min. concrete dept for structural capacity	\$ (3,600)
	15: Furniture-Electrical infrascructure revisions	\$ 805
	Sub Total	\$ 53
ATTACHMENTS:	<u>Subcontractor's quote and pricing breakdown.</u>	

ORIGINAL Design Contingency	\$ 70,000
Design Contingency PRIOR TO THIS AUTHORIZATION	\$ -
Design Contingency BALANCE PRIOR TO THIS AUTHORIZATION	\$ 70,000
Design Contingency SUM WILL BE <b>INCREASED</b> BY THIS AUTHORIZATION	\$ 53
REMAINING COST OF WORK BALANCE	\$ 70,053

**ODR RECOMMENDATION:**

By: Broaddus & Associates Date: \_\_\_\_\_

**ARCHITECT APPROVED:**

By: The Warren Group, Architects Date: \_\_\_\_\_

**CMR ACCEPTANCE:**

By: D. Wilson Construction Company, Inc. Date: \_\_\_\_\_

**OWNER ACCEPTANCE:**

By: Board of Trustees for South Texas College Date: \_\_\_\_\_



# OWNER CONSTRUCTION CONTINGENCY SUMMARY

BOARD MEETING OF JUNE 23, 2017

Program Construction Contingency Allocation from the GMP's	\$1,788,021
Construction Contingency Expeditors from previous reviews	\$ (89,777)
Owner Construction Contingency Subtotal	\$ 1,698,244
Total Construction Contingency Expenditures for June 13, 2017 reporting	(\$82,065)
<b>Total Owner Construction Contingency Remaining</b>	<b>\$ 1,616,179</b>

<b>B.1 Pecan Campus</b>	<b>\$601,845</b>
<b>1.a North Academic Building</b>	<b>\$ 162,000</b>
Previously Approved Expenditures	(\$720)
CR-29 - Add a 2nd set of Building ID Letters to Canopy Façade	(\$6,405)
Total Expenditures this Reporting Period	(\$6,405)
Balance of Const. Contingency Remaining	\$ 154,875
<b>1.b South Academic Building</b>	<b>\$ 98,355</b>
Previously Approved Expenditures	\$ -
CR-03R - Structural Stl Fabrication delay from RFI and Sub. Process 46 days	\$ -
CR-12 Weather and Subsequent muddy conditions - 7 day	\$ -
CR-13R - Electrical Infrastructure to Final Furniture e Plan	\$ (4,556)
CR-21 - CHW Extension: Offset around existing tree and manhole	\$ (9,356)
Total Expenditures this Reporting Period	\$ (13,912)
Balance of Const. Contingency Remaining	\$ 84,443
<b>1.c STEM Building</b>	<b>\$ 153,990</b>
Previously Approved Expenditures	\$ (36,507)
Total Expenditures this Reporting Period	\$ -
Balance of Const. Contingency Remaining	\$ 117,483
<b>1.d Student Activities &amp; Cafeteria</b>	<b>\$ 100,000</b>
Previously Approved Expenditures	\$ -
Total Expenditures this Reporting Period	\$ -
Balance of Const. Contingency Remaining	\$ 100,000
<b>1.e Thermal Plant</b>	<b>\$ 50,000</b>
Previously Approved Expenditures	\$ 50,000

	<i>Total Expenditures this Reporting Period</i>	\$ -
	<b>Balance of Const. Contingency Remaining</b>	\$ -
	<b>1.f Parking and Site Improvements</b>	\$ 37,500
	<i>Previously Approved Expenditures</i>	\$ -
	<i>Total Expenditures the Reporting Period</i>	\$ -
	<b>Balance of Const. Contingency Remaining</b>	\$ 37,500

<b>B2 Nursing Allied Health Campus</b>		<b>\$254,086</b>
<b>2a. New NAH Building</b>		\$ 216,493
	<i>Previously Approved Expenditures</i>	\$ -
	<i>CPR-02 Lavatories and Toilet Partition Revisions</i>	\$ (16,776)
	<i>CPR-07 Add 13 Junction Boxes and Conduit</i>	\$ (3,106)
	<i>Total Expenditures the Reporting Period</i>	\$ (19,882)
	<b>Balance of Const. Contingency Remaining</b>	\$ 196,611
	<b>2b. Thermal Plant</b>	\$ 3,386
	<i>Previously Approved Expenditures</i>	\$ -
		\$ -
	<i>Total Expenditures the Reporting Period</i>	\$ -
	<b>Balance of Const. Contingency Remaining</b>	\$ 3,386
	<b>2c. Parking &amp; Site Improvements</b>	\$ 34,207
	<i>Previously Approved Expenditures</i>	\$ -
		\$ -
	<i>Total Expenditures the Reporting Period</i>	\$ -
	<b>Balance of Const. Contingency Remaining</b>	\$ 34,207

<b>B3 Technology Campus</b>		<b>\$166,676</b>
<b>3a. SW Building Renovation</b>		\$ 151,179
	<i>Previously Approved Expenditures</i>	\$ (13,593)
	<i>Total Expenditures the Reporting Period</i>	\$ -
	<b>Balance of Const. Contingency Remaining</b>	\$ 137,586
	<b>3b. Parking &amp; Site Improvements</b>	\$ 15,497
	<i>Previously Approved Expenditures</i>	\$ -







	<i>Total Expenditures the Reporting Period</i>	\$ -
	<i>Balance of Const. Contingency Remaining</i>	\$ 117,000
	<b>5b. Workforce Training Expansion</b>	On Hold
	<i>Total Expenditures the Reporting Period</i>	On Hold
	<i>Balance of Const. Contingency Remaining</i>	On Hold
	<b>5c. New Library</b>	\$ 55,500
	<i>Previously Approved Expenditures</i>	\$ -
	<i>Total Expenditures the Reporting Period</i>	\$ -
	<i>Balance of Const. Contingency Remaining</i>	\$ 55,500
	<b>5d. Student Services Bldg.</b>	\$ 19,500
	<i>Previously Approved Expenditures</i>	\$ -
	<i>Total Expenditures the Reporting Period</i>	\$ -
	<i>Balance of Const. Contingency Remaining</i>	\$ 19,500
	<b>5e. Student Activities Bldg.</b>	\$ 21,000
	<i>Previously Approved Expenditures</i>	\$ -
	<i>Total Expenditures the Reporting Period</i>	\$ -
	<i>Balance of Const. Contingency Remaining</i>	\$ 21,000
	<b>5f. Thermal Plant Expansion</b>	\$ 58,000
	<i>Previously Approved Expenditures</i>	\$ -
	<i>Total Expenditures the Reporting Period</i>	\$ -
	<i>Balance of Const. Contingency Remaining</i>	\$ 58,000
	<b>5g. Parking &amp; Site Improvements</b>	\$ 31,731
	<i>Previously Approved Expenditures</i>	\$ -

	<i>Total Expenditures the Reporting Period</i>	\$ -
	<b>Balance of Const. Contingency Remaining</b>	<b>\$ 31,731</b>

<b>B6 Center for Public Safety Excellence</b>		\$ 127,295
<b>6a. Training Facility</b>		\$ 89,538
	<i>Previously Approved Expenditures</i>	\$ -
	<i>Total Expenditures the Reporting Period</i>	\$ -
	<b>Balance of Const. Contingency Remaining</b>	<b>\$ 89,538</b>
<b>6b Parking and Site Improvements</b>		\$ 37,757
	<i>Previously Approved Expenditures</i>	\$ -
	<i>Total Expenditures the Reporting Period</i>	\$ -
	<b>Balance of Const. Contingency Remaining</b>	<b>\$ 37,757</b>

<b>B7 La Joya Teaching Site</b>		
<b>7a Building Renovation and Welding Shop</b>		No Const. Cont.
	<i>Total Expenditures the Reporting Period</i>	
	<b>Balance of Const. Contingency Remaining</b>	



# DESIGN CONTINGENCY SUMMARY

BOARD MEETING OF JUNE 23, 2017

Total Program Design Contingency Allocation from the GMP's	\$ 1,469,901
Total Design Contingency Expenditures from previous reporting periods	\$ (163,506)
Design Contingency Subtotal	\$ 1,306,395
Total Design Contingency Expenditures for June 13, 2017 reporting period	(\$35,478)
<b>TOTAL REMAINING DESIGN CONTINGENCY</b>	<b>\$ 1,270,917</b>

<b>A.1 Pecan Campus</b>	<b>\$479,500</b>
<b>1.a North Academic Building</b>	<b>\$ 104,000</b>
Previously Approved Expenditures	(\$16,241)
CR-28 - Revise Interior Roof side of Parparet wall sheathing form Dens-Glass gyp bd to Dens-Deck per Garland Roofing Rep	(\$14,812)
Total Expenditures this Reporting Period	(\$14,812)
Balance of Design Contingency Remaining	\$ 72,947
<b>1.b South Academic Building</b>	<b>\$ 66,500</b>
Previously Approved Expenditures	\$ -
Total Expenditures this Reporting Period	\$ -
Balance of Design Contingency Remaining	\$ 66,500
<b>1.C STEM Building</b>	<b>\$ 104,000</b>
Previously Approved Expenditures	\$ -
CR-01 1st Floor Underslab Utility Trench	\$ (50,300)
CR-06R - RFI 08 - AVIT SI-01 - Revise Floor Box Type @22 Locations	\$ (3,155)
CR-08R - Revise 7 Door to 45 min fire rated doors	\$ (2,700)
CR-13 - RFI-34 Exhaust Fan Equipment support and duct flashing	\$ (3,482)
CR-14R - RFI-24 Duct/Ceiling conflicts at Corridor 1.100	\$ (4,505)
CR-15 - Revise Interior Roof side of Parparet wall sheathing form Dens-Glass gyp bd to Dens-Deck per Garland Roofing Rep	\$ (4,974)
CR-16R2- RFI-14, 36 & 41 add drywall chase to encase structural steel braces and storm drain headers	\$ (6,768)
CR-18-RFI 18 - AVIT-SI-01 Revise floor box location at Lvl 1 labs	\$ (3,843)
Total Expenditures this Reporting Period	\$ (79,727)
Balance of Design Contingency Remaining	\$ 24,273
<b>1.d Student Activities &amp; Cafeteria</b>	<b>\$ 70,000</b>
Previously Approved Expenditures	\$ -
CR-01 Remove 3 Existing Palm Trees	(\$750)

CR-02 Remove Existing Drain Box at North Side of Pad		(\$600)
CR-03 Remove Existing Drain Box at South Side of Pad		(\$600)
CR-06 Add Door in Hoistway to service elevator equipment		(\$2,245)
CR-07 RFI-06 Power to UV Light and Receipt in AHU's		(\$1,560)
CR-08 RFI-33 Add Fire Damper for AHU PU005		(\$786)
CR-09 RFI-36 Add Exhaust and R/A Fire Dampers		(\$958)
CR-10 Revise Sheathing from Treated Plywood to Dens- Glass		\$7,738
CR-12 Add 2 Layers of wood nailer at edge of high roof for insulation		(\$2,707)
CR-13R - Revise Interior Roof side of Parapet wall sheathing form Dens-Glass gyp bd to Dens-Deck per Garland Roofing Rep		\$5,316
CR-14 ASI -08 Add 2 Floor Drains at Terrace Deck to maintain minimum concrete Depth for Structural Capacity		(\$3,600)
CR-15 ASI -11 Furniture- Electrical Infrastructure Revisions	\$	805
Total Expenditures this Reporting Period		\$53
Balance of Design Contingency Remaining	\$	70,053
<b>1.e Thermal Plant</b>	\$	<b>110,000</b>
Previously Approved Expenditures	\$	(110,000)
Total Expenditures this Reporting Period	\$	-
Balance of Design Contingency Remaining	\$	-
<b>1.f Parking and Site Improvements</b>	\$	<b>25,000</b>
Previously Approved Expenditures	\$	34,520
Total Expenditures the Reporting Period	\$	-
Balance of Design Contingency Remaining	\$	59,520

<b>B2 Nursing Allied Health Campus</b>	\$	<b>197,800</b>
<b>2a. New NAH Building</b>	\$	<b>172,600</b>
Previously Approved Expenditures	\$	-
CPR-01 Vapor Barrier Product Substitution	\$	6,750
CPR-03 Reduce Generator Size/Capacity	\$	78,010
CPR-04 Finish Hardware Changes	\$	260
CPR-06 Provide Floor Box in Rm 3.515	\$	(1,506)
CPR-08 Relocate VAV Boxes and modify existing ductwork	\$	(24,506)
Total Expenditures the Reporting Period	\$	59,008
Balance of Design Contingency Remaining	\$	231,608
<b>2b. Thermal Plant</b>	\$	<b>2,200</b>
Previously Approved Expenditures	\$	-
Total Expenditures the Reporting Period	\$	-
Balance of Design Contingency Remaining	\$	2,200
<b>2C. Parking &amp; Site Improvements</b>	\$	<b>23,000</b>
Previously Approved Expenditures	\$	-



	<i>Total Expenditures the Reporting Period</i>	\$	-
	<b>Balance of Design Contingency Remaining</b>	\$	<b>23,000</b>
<b>B3</b>	<b>Technology Campus</b>	\$	<b>110,188</b>
<b>3a.</b>	<b>SW Building Renovation</b>	\$	<b>99,857</b>
	<i>Previously Approved Expenditures</i>	\$	<i>(16,156)</i>
	<i>Total Expenditures the Reporting Period</i>	\$	-
	<b>Balance of Design Contingency Remaining</b>	\$	<b>99,857</b>
<b>3b.</b>	<b>Parking &amp; Site Improvements</b>	\$	<b>10,331</b>
	<i>Previously Approved Expenditures</i>	\$	-
	<i>Total Expenditures the Reporting Period</i>	\$	-
	<b>Balance of Design Contingency Remaining</b>	\$	<b>10,331</b>
<b>B4</b>	<b>Mid Valley Campus</b>	\$	<b>372,937</b>
<b>4a.</b>	<b>Health Professions &amp; Science Bldg.</b>	\$	<b>193,887</b>
	<i>Previously Approved Expenditures</i>	\$	<i>(33,834)</i>
	<i>Total Expenditures the Reporting Period</i>	\$	-
	<b>Balance of Design Contingency Remaining</b>	\$	<b>160,053</b>
<b>4c.</b>	<b>Library Expansion</b>	\$	<b>34,723</b>
	<i>Previously Approved Expenditures</i>	\$	-
	<i>Total Expenditures the Reporting Period</i>	\$	-
	<b>Balance of Design Contingency Remaining</b>	\$	<b>34,723</b>
<b>4d.</b>	<b>Student Services Bldg.</b>	\$	<b>51,049</b>
	<i>Previously Approved Expenditures</i>	\$	-
	<i>Total Expenditures the Reporting Period</i>	\$	-
	<b>Balance of Design Contingency Remaining</b>	\$	<b>51,049</b>
<b>4e.</b>	<b>Thermal Plant</b>	\$	<b>61,547</b>
	<i>Previously Approved Expenditures</i>	\$	-
	<i>Total Expenditures the Reporting Period</i>	\$	-
	<b>Balance of Design Contingency Remaining</b>	\$	<b>61,547</b>
<b>4f.</b>	<b>Parking &amp; Site Improvements</b>	\$	<b>31,731</b>





	Previously Approved Expenditures	\$ -
	Total Expenditures the Reporting Period	\$ -
	Balance of Design Contingency Remaining	\$ 39,000
<b>5g. Parking &amp; Site Improvements</b>		\$ 31,731
	Previously Approved Expenditures	\$ -
	Total Expenditures the Reporting Period	\$ -
	Balance of Design Contingency Remaining	\$ 31,731

<b>B6 Regional Center for Public Safety Excellence</b>		\$ 96,745
<b>6a. Training Facility</b>		\$ 68,049
	Previously Approved Expenditures	\$ -
	Total Expenditures the Reporting Period	\$ -
	Balance of Design Contingency Remaining	\$ 68,049
<b>6b. Parking and Site Improvements</b>		\$ 28,696
	Previously Approved Expenditures	\$ -
	Total Expenditures the Reporting Period	\$ -
	Balance of Design Contingency Remaining	\$ 28,696

<b>B7 La Joya Teaching Site</b>		\$ -
	No Design Contingency	No Dollars

# BUY-OUT SAVINGS SUMMARY

BOARD MEETING OF JUNE 23, 2017

<b>A</b>	<b>Previously Reported Buy-Out Savings</b>	<b>\$</b>	<b>2,379,165</b>
a.1	Pecan Campus North Academic Bldg.	\$	720,878
a.2	Technology Campus - SW Building Renovation GMP 1 Demo	\$	1,236,041
a.2.1	Technology Campus - SW Building Renovation GMP 2 Partial		
a.3	Technology Campus - Parking & Site Improvements - GMP 1 Demo	\$	22,246
a.3.1	Technology Campus - Parking & Site Improvements - GMP 2 Partial	\$	400,000
a.4	Mid Valley Thermal Plant	\$	109,376
a.5	Mid Valley Parking & Site Improvements Facilities Committee of 5.9.17	\$	(109,376)
b.1	Pecan Campus Thermal Plant (Facilities Committee 5.9.17)	\$	61,591
b.2	Technology Campus - Parking & Site Improvements (Facilities Committee 5.9.17) Board Meeting of 5.23.17	\$	8,898
c.1	Pharr Center for Excellence - Site & Parking Skills Pad	\$	(422,471)
c.2	Pharr Cntr. for Excell. - Site/Parking - New Scope - Driving Track	\$	422,471
<b>D</b>	<b>Buy-Out Savings for Reporting Period 6.23.17 Facilities Committee</b>		
	<i>No Buy-Out Savings to report this period</i>		
	<b>TOTAL BUY OUT SAVINGS RETURNED TO DATE</b>	<b>\$</b>	<b>2,449,654</b>

BUY-OUT SAVINGS PROJECTIONS @3% = \$3,888,925