SOUTH TEXAS COLLEGE

Board of Trustees

Regular Board Meeting

Tuesday, May 23, 2017
5:30 p.m.

Pecan Campus
Ann Richards Administration Building
Board Room
McAllen, Texas

Online Board Packet

SOUTH TEXAS COLLEGE
BOARD OF TRUSTEES REGULAR MEETING
Tuesday, May 23, 2017 @ 5:30 p.m.
Ann Richards Administration Building Board Room
Pecan Campus, McAllen, Texas 78501

AGENDA

"At anytime during the course of this meeting, the Board of Trustees may retire to Executive Session under Texas Government Code 551.071(2) to confer with its legal counsel on any subject matter on this agenda in which the duty of the attorney to the Board of Trustees under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code. Further, at anytime during the course of this meeting, the Board of Trustees may retire to Executive Session to deliberate on any subject slated for discussion at this meeting, as may be permitted under one or more of the exceptions to the Open Meetings Act set forth in Title 5, Subtitle A, Chapter 551, Subchapter D of the Texas Government Code. At this meeting, the Board of Trustees may deliberate on and take any action deemed appropriate by the Board of Trustees on the following subjects:"

I. Call Meeting to Order

II. Determination of Quorum

III. Invocation

IV. Public Comments

V. Presentations 1

A. Presentation on Celebration of May 12 - 13, 2017 Commencement Ceremonies

VI. Consideration and Action on Consent Agenda

A. Approval of Board Meeting Minutes ..... 2 - 39
   1. April 17, 2017 Special Board Meeting
   2. April 24, 2017 Regular Board Meeting

B. Approval and Authorization to Accept Grant Award(s) ..... 40 - 41
   1. The Rea Charitable Trust Foundation Grant, from Wells Fargo Bank for the Music Department in the amount of $33,000.
   2. A Partnership Agreement with The University of Texas at San Antonio, Texas Pre- freshman Engineering Program (TexPREP) and South Texas College, High School Programs in the amount up to $16,923
   3. Additional Grant(s) Received/Pending Official Award

VII. Consideration and Action on Committee Items

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   1) Review and Discussion of South Texas College's Fact Book and Key Performance Indicators

B. Finance, Audit, and Human Resources Committee

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2. Review and Action as Necessary on Purchases, Renewals, and Interlocal Agreement (Not Bond Related)..... 51 - 61

   A. Awards
      1) Floor Care Equipment (Award)
      2) Medical Manikins (Award)

   B. Instructional Items
      3) C-Arm X-Ray Imaging System (Purchase)
      4) Medication Dispensing Systems (Purchase)

   C. Non – Instructional Items
      5) Furniture (Purchase)
      6) Law Enforcement Vehicles (Purchase)
      7) Portable Communication Radios (Purchase)
      8) Temporary Personnel Services (Renewal):
      9) Graduation Facility (License Agreement)

   D. Technology
      10) Computers and Laptops (Purchase)
      11) Data Storage Appliance (Purchase)
      12) Servers (Purchase)
      13) Audit Management Software (Interlocal Agreement/Renewal)

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      --Transfers to Plant Fund
      1) Computers (Purchase)
      2) Instructional Lab Equipment (Purchase)
      3) Printers (Purchase)
      4) Science Lab Equipment and Supplies (Purchase)
      5) Spectrometer (Purchase)

   B. Bond Proceeds and Non-Bond Proceeds - Transfer to Plant Fund

      6) Security Cameras II (Award)
      7) Furniture (Purchase)
      8) Servers (Purchase)

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    2) Technology Campus
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    1) Technology Campus Parking and Site Improvements
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    1) Pecan Campus Building G Fume Hoods – Phase II
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A. Next Meetings:

- *Tuesday, June 13. 2017*
  - 3:00 p.m. – Education and Workforce Development Committee
  - 4:00 p.m. – Facilities Committee
  - 5:30 p.m. – Finance, Audit, & HR Committee
- *Tuesday, June 27, 2017*
  - 5:30 p.m. – Regular Meeting of the Board of Trustees

B. Other Announcements:

- The College will be closed on Monday, May 29, 2017 in observance of Memorial Day

Presentations

A. Presentation on Celebration of May 12 - 13, 2017 Commencement Ceremonies

There were four graduation ceremonies conducted at the State Farm Arena on May 12 -13, 2017.

Mr. Matthew Hebbard, Vice President for Student Affairs and Enrollment Management, will provide the Board with a presentation on the collaborative strategies for preparing a record number of graduates and "behind the scenes" production of the graduation ceremonies. There were over 120 people, including Trustees, administrators, faculty, and staff, that participated in the planning and production of the graduation ceremonies to honor these graduates.

Number of Students Eligible to Participate in Spring 2017:	
Liberal Arts	973
Social Sciences	588
Nursing and Allied Health	381
Business and Technology	669
Math and Science	296
Baccalaureate	146
Total	**3053**

For the Spring 2017 Commencement Ceremonies, dual credit students attaining a short (one term) certificate program credential did not participate in the Commencement exercises. There were 720 additional certificates awarded in the following programs:

- Architectural & Engineering Design Technology
- Computer and Internet Specialist
- Computer Applications Specialist
- Employee & Labor Relations Assistant
- Ford Maintenance and Light Repair
- Multimedia Specialist
- Payroll Assistant
- Recruiter Assistant
- Voice and Data Technician

This presentation is for the Board's information and feedback to staff, and no action is requested.

Approval of Minutes

The following Board Meeting Minutes are submitted for approval:

1. April 17, 2017 Special Board Meeting
2. April 24, 2017 Regular Board Meeting

Recommendation:
It is recommended that the Board of Trustees of South Texas College approve and adopt the April 17, 2017 Special Board Meeting Minutes and the April 24, 2017 Regular Board Meeting Minutes as presented.

The following Minute Order is proposed for consideration by the Board of Trustees:
The Board of Trustees of South Texas College approves and adopts the April 17, 2017 Special Board Meeting Minutes and the April 24, 2017 Regular Board Meeting Minutes as presented.

Approval Recommended:

Shirley A. Reed, M.B.A., Ed.D.
President

SOUTH TEXAS COLLEGE
BOARD OF TRUSTEES SPECIAL MEETING
Monday, April 17, 2017 @ 5:00 p.m.
Ann Richards Administration Building Board Room
Pecan Campus, McAllen, Texas 78501

Minutes

Call Meeting to Order:
The Regular Board Meeting of the South Texas College Board of Trustees was held on Monday, April 17, 2017 in the Ann Richards Administration Building Board Room at the Pecan Campus in McAllen, Texas. The meeting commenced at 5:10 p.m. with Dr. Alejo Salinas, Jr., presiding.

Members present: Dr. Alejo Salinas, Jr., Mrs. Graciela Farias, Ms. Rose Benavidez, Mr. Paul R. Rodriguez, and Mr. Gary Gurwitz

Members absent: Mr. Jesse Villarreal and Mr. Roy de León

Also present: Dr. Shirley A. Reed, Mrs. Mary Elizondo, Dr. Anahid Petrosian, Dr. David Plummer, Mr. Matthew Hebbard, Mr. Ricardo De La Garza, Dr. Ali Esmaeili, Dr. Jayson Valerio, Mr. Cody Gregg, Dr. Kristina Wilson, Mr. Brian Fruge, Mr. Bill Wilson, Mr. Joshua Belgum, Mr. Bob Simpson, Mr. John Gates, Mr. Eli Ochoa, Mr. Oscar Lopez, and Mr. Andrew Fish.

Determination of a Quorum

A quorum was present and a notice of the meeting was posted.

Review and Action as Necessary Related to the 2013 Bond Construction Program Completion and Occupancy Timeline

The South Texas College Board of Trustees was asked to take action as necessary related to the 2013 Bond Construction Program Completion and Occupancy Timeline.

Background
On April 26, 2016, Broaddus & Associates delivered a timeline for the delivery of Guaranteed Maximum Prices (GMPs) for each project in the 2013 Bond Construction Program.

On May 24, 2016, Broaddus & Associates delivered an updated timeline, which included their schedule for *Substantial Completion* and *Completion of Move In.* The Board accepted this timeline and adopted it for administration's use.

On October 27, 2016, the Board approved and adopted revisions to the timeline, as proposed by Broaddus & Associates.

Administration required this schedule to plan and outline the necessary activities for the opening and utilization of the 2013 Bond Construction Program facilities. These activities include:

- Couse Schedule Development
- Faculty Hiring Process
- IT Equipment Procurement and Installation
- A/V Equipment Procurement and Installation
- Furniture Procurement and Installation
- Broaddus & Associates Timeline as of April 11, 2017

After the Board adopted the timeline in May 2016, and revised it in October 2016, Broaddus & Associates reported construction delays for some projects. The Board Facilities Committee and the Board of Trustees instructed Broaddus & Associates to review the Board-approved timeline and to inform them if there were any concerns about meeting the agreed-upon commitments.

Broaddus & Associates presented a revised timeline at the March 7, 2017 Facilities Committee meeting. The Committee noted that the timeline listed information inconsistently and that the designations were unclear or misleading. Broaddus & Associates agreed to deliver an updated timeline at the Regular Board Meeting on March 28, 2017, and failed to do so.

Broaddus & Associates presented a revised timeline at the April 11, 2017 Facilities Committee meeting which showed that the Pecan Campus STEM Building would not be completed until February 5, 2018, which would not allow administration to be schedule courses in that building for Spring 2018.

Despite the February 2018 completion date, Broaddus & Associates asserted that they could work with the construction manager-at-risk, D Wilson Construction Company, to finish the project ahead of schedule, in time for the College to use the building for the Spring 2018 semester. D Wilson Construction Company was not confident that enough time could be made up in the schedule to make this commitment to the College, but agreed to meet with Broaddus & Associates to review the schedule and look for options to accelerate the construction schedule.

The Facilities Committee requested that Broaddus & Associates present the 2013 Bond Construction Program Completion and Occupancy Timeline at a Special Board Meeting on Monday, April 17, 2017 at 5:00 p.m.

<u>Projects Managed by D Wilson Construction Company</u>
The Board asked Mr. Brian Fruge to go through the 2013 Bond Construction Program building projects managed by D Wilson Construction Company, item by item, and to confirm the proposed substantial completion date of each project. For each project, the Board asked Mr. Bill Wilson to respond to Mr. Fruge's proposed date.

Projects	Substantial Completion Provided by Brian Fruge April 11, 2017	Verification with Broaddus & Associates April 17, 2017	Verification with Construction Manager-at-Risk April 17, 2017
Pecan Campus		***Brian Fruge***	***D Wilson Construction Co.***
North Academic Building	9/15/2017	11/15/2017	11/15/2017
South Academic Building	11/6/2017	11/6/2017	11/6/2017
STEM Building	12/24/2017	12/18/2017	12/18/2017
Student Activities Building and Cafeteria	11/19/2017	11/19/2017	11/19/2017
Nursing & Allied Campus		***Brian Fruge***	***D Wilson Construction Co.***
Campus Expansion	12/1/2017	12/8/2017	12/8/2017
Starr County Campus		***Brian Fruge***	***D Wilson Construction Co.***
Health Professions and Science Building	10/30/2017	10/30/2017	10/30/2017
New Library	11/17/2017	11/17/2017	Could not commit
Student Activities Building Expansion	11/04/2017	11/30/2017	11/30/2017
Student Services Building Expansion	11/04/2017	11/30/2017	11/30/2017

<u>Pecan Campus STEM Building</u>
Mr. Wilson announced that the construction at the Pecan Campus STEM Building as anticipated for completion on January 6, 2018; however, they could accelerate the schedule by bringing in extra work crews and authorizing overtime. This would let D Wilson Construction Company meet Broaddus' proposed 12/18/2017 substantial completion.

Mr. Wilson stated that this would include incurring overtime costs for at least five different construction trades, and he requested Board authorization to incur these extra costs above and beyond the GMP.

The Board recognized that D Wilson Construction Company would incur expenses to meet the completion schedule. They stated that the delay leading to the need for extra labor expenses to bring the project back onto schedule was not caused by the College. They asked Mr. Wilson what his anticipated extra expenses would be, and Mr. Wilson estimated approximately $100,000 in costs.

The Board recognized that there were ongoing discussions between Broaddus & Associates, Boultinghouse Simpson Gates Architects, and D Wilson Construction

Company regarding the cause of the delays. The Board announced that they would ultimately seek reimbursement for any expenses incurred by the College, above and beyond the approved GMP, to bring the project on schedule.

Mr. Wilson acknowledged the Board's statement, and responded that the project team had eight months to determine the cause and responsibility for project delays.

Mr. Bob Simpson, with Boultinghouse Simpson Gates Architects, also agreed with the Board's statement. They further stated that they believed it was still possible to work within the approved GMP, using the contingency funds built into the GMP.

The Board clarified that project contingencies were not to be used to fund corrective action resulting from construction delays.

Administration noted that the schedule would provide only the second floor of the STEM Building ready by the substantial completion date. Mr. Wilson stated that he anticipated the entire building would be completed by the proposed schedule, and administration responded that staff would not be available to complete necessary equipment installation to utilize the entire building between the late completion date and the start of classes.

Administration further noted that the College would incur significant labor costs in preparing the eleven buildings district-wide scheduled for substantial completion in late October to late December 2017. Staff would need to be asked to work during the winter break, for which the College would incur double-time labor expenses.

The Board acknowledged that the College may incur extra costs such as additional labor; storage, re-delivery, and installation of furniture and equipment; and contractors installing A/V equipment. The Board stated that the College would seek reimbursement for extra costs associated with occupying the buildings according to this proposed schedule, which provided for much later project deliver for many of the 2013 Bond Construction Program Buildings.

Mr. Brian Fruge announced that he did not expect the College to incur extra costs to occupy the buildings that would be substantially completed behind the construction schedule as approved by the Board in October 2016.

Mr. Wilson asserted that this was new information to him, and he did not agree that those costs would be the responsibility of D Wilson Construction Company.

The Board acknowledged that D Wilson Construction Company could not accept responsibility of the unknown, potential fees at this time, and stated that this would be part of the discussion regarding reimbursement to the College by the party(ies) responsible for the construction delays.

Mr. Gary Gurwitz moved that the Board approve and authorize D Wilson Construction Company to proceed with the program to accomplish a December 18, 2017 substantial completion of the Pecan Campus STEM Building. Mrs. Graciela Farias seconded the motion.

Mr. Wilson clarified that this program included increasing D Wilson's labor force to make up 18 days within the next 3 ½ months of project construction.

The motion carried.

Nursing and Allied Health Campus Expansion

The Board continued to review the proposed completion schedule of the projects managed by D Wilson Construction Company, focusing on the Nursing & Allied Health Campus Expansion project.

Mr. Fruge, Mr. Wilson, and Mr. Eli Ochoa with ERO Architects, agreed to the December 8, 2017 date as presented.

Mr. Wilson noted that Broaddus & Associates provided for substantial completion of the NAH Thermal Plant project by June 15, 2017. Mr. Wilson did not think this was a reliable substantial completion date, and Mr. Fruge stated that the completion of that project would be tied to the completion of the building, which was scheduled for December 8, 2017. No Board action was taken on this item.

Administration noted that they would focus on making the 2nd, 3rd, and 4th floors ready to accept students and start classes by Spring 2018. These floors would provide for classroom spaces. The 1st floor would include the library and cafeteria, and these resources would not be available at the beginning of the Spring 2018 semester, though the library at the existing Nursing & Allied Health Campus building would remain open during this transition.

Administration stated that this project would have a significant impact on the College, as having it ready for Spring 2018 would allow the college to admit 400 additional students and 34 new faculty for NAH programs.

The Board saw that the timeline included a reference to "Note 6" next to the Nursing & Allied Health Campus, and that there was no footnote or other explanation of Note 6 on the document.

Mr. Brian Fruge explained that Note 6 was not included on the Board's copy, but related to the timing of equipment installation to make the substantial completion deadline.

Mr. Bill Wilson stated that the project team was waiting for information on simulation equipment that was to be installed as part of the project. He noted that the design was completed with a general idea of the equipment, but the specific devices purchased may have different space, power, or other requirements.

Dr. Jayson Valeria, Interim Dean for Nursing & Allied Health, stated that the Request for Proposals for the equipment was in process, and information would be provided to the architect as soon as the procurement was approved.

Starr County Campus Projects
Broaddus & Associates provided a November 17, 2017 substantial completion date for the Starr County Campus New Library project. D Wilson Construction Company had not reviewed that date, and could not commit to the completion as described.

Mr. Wilson agreed that the other projects at Starr County Campus were on schedule as described by Broaddus & Associates.

Mid Valley Campus Projects
The Board reviewed the Mid Valley Campus project schedule with Broaddus & Associates, but the Construction Manager-at-Risk was not present.

Adjournment:

There being no further business to discuss, the Special Meeting of the South Texas College Board of Trustees adjourned at 5:44 p.m.

I certify the foregoing are the true and correct minutes of the Monday, April 17, 2017 Regular Board Meeting of the South Texas College Board of Trustees.

_____
Mr. Jesse Villarreal
Secretary

SOUTH TEXAS COLLEGE
BOARD OF TRUSTEES REGULAR MEETING
Monday, April 24, 2017 @ 5:30 p.m.
Ann Richards Administration Building Board Room
Pecan Campus, McAllen, Texas 78501

Minutes

Call Meeting to Order:
The Regular Board Meeting of the South Texas College Board of Trustees was held on Monday, April 24, 2017 in the Ann Richards Administration Building Board Room at the Pecan Campus in McAllen, Texas. The meeting commenced at 5:37 p.m. with Dr. Alejo Salinas, Jr., presiding.

Members present: Dr. Alejo Salinas, Jr., Mrs. Graciela Farias, Mr. Jesse Villarreal, Ms. Rose Benavidez, and Mr. Gary Gurwitz

Members absent: Mr. Paul R. Rodriguez and Mr. Roy de León

Also present: Dr. Shirley A. Reed, Mr. Chuy Ramirez, Mrs. Mary Elizondo, Dr. David Plummer, Mr. Matthew Hebbard, Mr. Ricardo De La Garza, Mr. Paul Varville, Ms. Katarina Bugariu, Ms. Becky Cavazos, Mr. Daniel Ramirez, Mr. Brent Angangan, Mr. Jose Raul Ruiz, Ms. Marie Evans, Mr. Juan Carlos Aguirre, Mr. Lucio Gonzalez, Mr. Jesus Campos, Mr. Khalil Abdullah, Mr. Gilbert Gallegos, Mr. Brian Fruge, Ms. Tammy Tijerina, Mr. Bob Simpson, Mr. John Gates, and Andrew Fish.

Determination of a Quorum

A quorum was present and a notice of the meeting was posted.

Invocation:

Mr. Daniel Ramirez, Director of Public Relations and Marketing, said the invocation.

Public Comments

No public comments were given and a notice of the meeting was posted.

Presentations

A. Presentation and Recognition of South Texas College's Office of Public Relations and Marketing as Recipients of Four Paragon Awards by the National Council for Marketing & Public Relations

Mr. Daniel Ramirez, Director of Public Relations and Marketing, presented his department's recognition by the National Council for Marketing & Public Relations (NCMPR).

The NCMPR Paragon Awards are national recognition of outstanding achievements in two year college marketing and public relations. There were nearly 1,750 entries from 247 participating colleges.

The South Texas College Office of Public Relations and Marketing was recognized with:

- GOLD PARAGON for Successful Recruitment or Marketing Program: "Driving Fall 2016 Semester Enrollment"
- GOLD PARAGON for Novelty Advertising: "Coffee Sleeves"
- SILVER PARAGON for Academic Catalog: "2016-2017 South Texas College Academic Catalog"
- BRONZE PARAGON for TV/Video Ad, Series: "Yale, Aerospace, Fireman in the making"

B. Report on the Board of Trustees Institute, Santa Fe, NM

Mrs. Graciela Farias attended the Board of Trustees Institute in Santa Fe, NM.

The Texas Association of Community Colleges (TACC) sponsored Mrs. Farias' attendance at this conference, where trustees were gathered to learn more about Achieving The Dream and data-driven decision making in higher education.

Mrs. Farias provided the Board with a report on what she learned at this conference.

C. Presentation on May 2017 Graduation Ceremonies

Mr. Matthew Hebbard, Vice President for Student Affairs and Enrollment Management, presented the plans for the May 2017 Graduation Ceremonies to the Board of Trustees.

The ceremonies would take place on Friday, May 12 and Saturday, May 13, 2017 at the State Farm Arena in Hidalgo, Texas as follows:

Friday, May 12, 2017

10:00 a.m. Liberal Arts *(Dual Credit Graduates)*
Social Science *(Dual Credit Graduates)*

3:00 p.m. Liberal Arts *(Traditional Graduates)*
Social Science *(Traditional Graduates)*

Saturday, May 13, 2017

9:00 a.m. Bachelor Programs *(All Graduates)*
Business and Technology *(All Graduates)*

1:00 p.m. Math and Science *(All Graduates)*
Nursing and Allied Health *(All Graduates)*

Approval of Minutes

The following Board Meeting Minutes were submitted for approval:

1. March 28, 2017 Regular Board Meeting

Upon a motion by Ms. Rose Benavidez and a second by Mrs. Graciela Farias, the Board of Trustees of South Texas College approved and adopted the March 28, 2017 Regular Board Meeting as presented. The motion carried.

Approval and Authorization to Accept Grant Award(s)

Authorization to accept and approve the following grant awards and use of related funds as authorized by each grant was requested:

1. **The Skills Development Fund Grant from The Texas Workforce Commission in the amount of $221,729.**

   Through this grant, The Texas Workforce Commission supports the manufacturing industry in the Lower Rio Grande Valley by providing technical skilled training for students in the Institute for Advanced Manufacturing. Funding will help businesses meet their training needs and build a skilled workforce. This award is for the period of April 1, 2017 through December 31, 2017.

   This grant aligns to Strategic Direction #1, Clear Pathways, by offering technical skilled training toward high demand occupations in Advanced Manufacturing.

2. **The Skills for Small Business Fund Grant from the Texas Workforce Commission in the amount of $21,000.**

   Funding from the Skills for Small Business program is designed to provide training offered by the Department of Continuing, Professional Workforce Education and the Institute for Advanced Manufacturing. This program supports businesses with fewer than 100 employees and upgrades their skills through courses in accounting, computers, strategic management, HIPAA regulations, and customer service. This award is for the period of April 13, 2017 through, April 30 2018.

   Strategic Direction #1, Clear Pathways, by providing training to develop skills among employees of local small businesses.

   This grant also aligns to Strategic Direction # 3, High Success Rate, by providing training that will help employees increase their economic and social mobility.

3. **The Gene Haas Foundation Grant in the amount of $15,000.**

   Scholarship funds from the Gene Haas Foundation focus on manufacturing education and machinist training and help emphasize the importance of the US manufacturing industry for South Texas College's Advanced Manufacturing Technology Program. This award is for the period of April 13, 2017 through, April 30 2018.

This grant aligns to Strategic Direction #1, Clear Pathways by offering students a coherent experience of a post-secondary credential leading to relevant employment and further educational opportunities for South Texas College's Advanced Manufacturing Technology Program.

4. The Jobs for Texans Grant from the Texas Workforce Commission in the amount of $342,740.

Funding from the JET program, in partnership with PSJA's CTE Department will provide funding to expand the existing Advanced Manufacturing Technician Program (AMT) program. This program will provide funding for training and equipment for 180 students in the P.S.J.A. area enrolled in the Dual-AMT program. The award is for the period of March 1, 2017 through February 28, 2018.

This grant aligns to Strategic Direction #1, Clear Pathways, by offering students a coherent experience of a post-secondary credential leading to relevant employment and further educational opportunities for students in the PSJA area and South Texas College's Advanced Manufacturing Technology Program.

The presented grants would provide up to $600,469 in additional funding for the College to provide services and opportunities throughout the region.

Upon a motion by Ms. Rose Benavidez and a second by Mrs. Graciela Farias, the Board of Trustees approved and authorized accepting the following grant awards and use of related funds as authorized by each grant, contingent upon official award as appropriate:

1. The Skills Development Fund Grant from The Texas Workforce Commission in the amount of $221,729.
2. The Skills for Small Business Fund Grant from the Texas Workforce Commission in the amount of $21,000.
3. The Gene Haas Foundation Grant in the amount of $15,000.
4. The Jobs for Texans Grant from the Texas Workforce Commission in the amount of $342,740.

The motion carried.

Review of Presentation to the Education and Workforce Development Committee

Mrs. Graciela Farias reviewed the following presentations, which were delivered to the Education and Workforce Development Committee on April 11, 2017:

1) Proposed Personal Trainer Certification Program

   The Personal Trainer Certificate would allow students to gain the knowledge and skills necessary to seek certification in the personal trainer/fitness field. EMSI data indicates a strong demand for Fitness Trainers in the local region (27.4% projected growth over the next 10 years).

   Dr. Kristina Wilson, Associate Dean of Curriculum and Student Learning, and Dr. Rebecca De Los Santos, Kinesiology Program Chair, and Mr. Brent Angangan, Kinesiology Instructor, reviewed the proposed new program and the development process with the Committee and responded to questions.

   With Education and Workforce Development Committee approval of the development of the proposed Personal Trainer Certificate program, an advisory committee would be developed and the curriculum will be finalized. Any developed program would be presented for the Education and Workforce Development Committee's review and recommendation for Board approval prior to be marketed or offered to students. No Board action is required at this stage of program development.

2) Intentional Advising for First Time in College Students

   Dr. Nancy Garcia, Director of Comprehensive Advising & Mentoring Services, presented *Getting There Must Begin with Intentional Advising*. Dr. Garcia's presentation was first delivered to school district partners and higher education peers at the 12th annual South Texas College Summit on College and Career Readiness on April 3, 2017.

   The presentation covered the following key elements of intentional advising:

   - Mandatory Advising for First Time in College (FTIC) Students
   - Academic Advising Model
   - Case Management Services for FTIC Students
   - Technology Mediated Advising
   - Advising Training Programs for K-12 teachers, counselors, & administrators

3) Association of Community College Trustees Call for Presentations for the 2017 Leadership Congress

The Association of Community College Trustees issued their call for presentations for the 2017 Leadership Congress. The deadline to submit a proposal was Friday, April 21, 2017.

The ACCT expressed particular interest in hearing from baccalaureate degree offering community colleges, and toward that end staff developed two proposals for review by and feedback from the Education and Workforce Development Committee.

The Committee selected the following proposal for submission to the ACCT:

Track 5: Expanding the Mission
Community College Applied Baccalaureate Degrees - A Powerful Strategy for Workforce Development

The Education and Workforce Development Committee provided feedback to staff, who incorporated the revisions into the final proposal(s), which was submitted to the ACCT for consideration. The College expects to hear if its presentation was selected by late May 2017.

This review of the Committee presentations was for the Board's information and feedback to staff, and no action was requested.

Update on Status of the 2013 Bond Construction Program and Status of Project and Program Accountability

Broaddus & Associates provided the following documents on the current status of the 2013 Bond Construction program.

- Overall Summary
- Update on the status of the 2013 Bond Construction Program;
- Video Update on Construction Projects;
- Chart of Project Progress; and
- Project Scorecards

Broaddus & Associates has provided the following accountability reports:

- Program Budget Summary worksheet;
- Construction Budget worksheet;
- FF&E, Kitchen, and A/V Budget Update

2013 Bond Construction Program expenditures

Mr. Brian Fruge, responding to comments made at the April 11, 2017 Facilities Committee meeting, agreed that all funds expended toward the completion of the 2013 Bond Construction Program and related projects, would be tracked in a budget, regardless of the source of funds used to cover those expenditures.

Pecan Campus Thermal Plant Chiller Tower Enclosure

Mr. Fruge announced that an update on the options for the Pecan Campus Thermal Plant Chiller Tower Enclosure would be presented to the May 9, 2017 Facilities Committee.

No action was requested.

Review and Action as Necessary on Updated Timeline for the Completion Dates and Occupancy Dates for the 2013 Bond Construction Program

The updated timeline for the completion dates and occupancy dates for the 2013 Bond Construction program was reviewed and discussed at the April 24, 2017 Board meeting. The Board was asked to adopt the new timeline.

Purpose
The Board was asked to review and recommend action as necessary on the updated scheduled timeline of the completion dates and occupancy dates for the 2013 Bond Construction program projects.

This would give administration and staff a schedule to prepare for the occupancy of the buildings.

Justification
The scheduled timeline would establish dates that the Program Manager consultant would provide the substantial completion and occupancy of the 2013 Bond Construction Program facilities.

Background
Broaddus & Associates was asked on several occasions to provide a timeline to include Guaranteed Maximum Prices, construction completion, and occupancy dates.

- On April 26, 2016 a proposed Guaranteed Maximum Price (GMP) Timeline was presented to the Board for information only.
- On May 24, 2016, the Board adopted an updated timeline which included completion dates and occupancy dates.
- On October 27, 2016 the Board adopted another updated timeline as submitted by Broaddus & Associates.
- On March 7, 2017, the Facilities Committee requested an updated timeline to include months in lieu of semesters to clarify when the buildings will be ready for use.

- On April 17, 2017, the Board authorized D. Wilson Construction Company to take necessary measures to complete the Pecan Campus STEM Building and instructed Broaddus & Associates to present a final timeline for Board approval on April 25, 2017.

Broaddus and Associates prepared an updated timeline to reflect their commitment to the construction schedules after consulting with the Construction Managers at Risk, as identified in the following timeline.

Administration also provided a worksheet listing each project and the substantial completion dates approved by the Board in May 2016, revised by the Board on October 2016, and proposed for Board approval on April 24, 2017.

D. Wilson Construction Company provided commitments to meet the proposed substantial completion timeline for the Pecan Campus projects, the Nursing & Allied Health Campus Expansion project, and the Starr County Campus projects, excluding the new Library project, at an April 17, 2017 Special Board Meeting.

Administration asked Broaddus & Associates to provide commitments by each Construction Manager-at-Risk (CM@R) to meet the proposed project timeline for the remaining projects, and no further commitments were provided. Administration asked Broaddus & Associates to request that the Construction Managers-at-Risk attend the April 28, 2017 Regular Board Meeting to confirm their commitments to meet the proposed timeline.

The CM@R firms did not attend the April 28, 2017 Regular Board Meeting as requested, and Mr. Brian Fruge, Broaddus & Associates, presented the timeline as follows. For each project, administration asked Mr. Fruge to confirm whether the CM@R for the project agreed to and accepted the timeline as presented, and for each project Mr. Fruge confirmed the CM@Rs' agreement. Mr. Fruge agreed to provide written correspondence to administration, showing that each CM@R accepted the timelines as presented.

Ms. Tammy Tijerina, Broaddus & Associates, noted that the final GMP was not yet approved for the Regional Center for Public Safety Excellence. Due to this, Broaddus could not firmly commit to the May 1, 2018 substantial completion as proposed. She did state that the project appeared to be on schedule, and upon approval of a GMP Broaddus & Associates would work with the CM#R to confirm the schedule and update the Board as necessary.

There were two revisions to the information included within the packet:

- Starr County Campus Library Project substantial completion was changed from November 11, 2017 to December 17, 2017.
- The Regional Center for Public Safety Excellence Training Facility substantial completion was changed from February 1, 2018 to a tentative May 1, 2018.

Projects	Substantial Completion Verified by Brian Fruge April 24, 2017	Verification with Broaddus & Associates	Verification with Construction Manager@Risk / Contractor
Pecan Campus			***D Wilson Construction Co.***
North Academic Building	11/15/2017	Brian Fruge	Brian, on behalf of Wilson
South Academic Building	11/6/2017	Brian Fruge	Brian, on behalf of Wilson
STEM Building	12/18/2017	Brian Fruge	Brian, on behalf of Wilson
Student Activities Building and Cafeteria	11/19/2017	Brian Fruge	Brian, on behalf of Wilson
Nursing & Allied Campus			***D Wilson Construction Co.***
Campus Expansion	12/08/2017	Brian Fruge	Brian, on behalf of Wilson
Starr County Campus			***D Wilson Construction Co.***
Health Professions and Science Building	10/30/2017	Brian Fruge	Brian, on behalf of Wilson
Library	12/17/2017	Brian Fruge	Brian, on behalf of Wilson
Student Activities Building Expansion	11/30/2017	Brian Fruge	Brian, on behalf of Wilson
Student Services Building Expansion	11/30/2017	Brian Fruge	Brian, on behalf of Wilson
Technology Campus			***Enriquez Construction***
Southwest Building Renovation Building	07/01/2017	Brian Fruge	Brian, on behalf of Econ
Mid-Valley Campus			***Skanska USA***
Health Professions and Science Building	10/13/2017	Brian Fruge	Brian, on behalf of Skanska
Library Renovation	11/28/2017	Brian Fruge	Brian, on behalf of Skanska
Library Expansion	11/28/2017	Brian Fruge	Brian, on behalf of Skanska
Student Services Building Expansion	9/21/2017	Brian Fruge	Brian, on behalf of Skanska
Regional Center for Public Safety Excellence			***Noble General Contractors***
Training Facility	5/1/2018	tentative, pending GMP approval	
La Joya Center			***5 Star Construction***
Training Lab Improvements	8/01/2017	Brian Fruge	Brian, on behalf of 5 Star

Presenters

Representatives from Broaddus & Associates attended the meeting to present the updated timeline for the completion dates and occupancy dates.

Upon a motion by Mr. Gary Gurwitz and a second by Mr. Jesse Villarreal, the Board of Trustees of South Texas College approved and adopted the updated timeline for the completion dates and occupancy dates for the 2013 Bond Construction program as revised at the meeting. The motion carried.

Review and Action as Necessary on Use of Contingency Funds for the 2013 Bond Construction Program

Under the Construction Manager-at-Risk (CM@R) agreements for the 2013 Bond Construction Program, Guaranteed Maximum Prices (GMPs) included two contingency funds:

Design Contingency

Design Contingencies are included within the GMPs to cover items that are within the original scope of the project, but are not present in the partial construction documents used by the Construction Manager-at-Risk to develop the project GMP.

CM@R firms base their GMPs upon partial construction documents. The Design Contingency is intended to cover unexpected costs that fall within the initial scope of the project but were not accounted for in the partial construction documents. This contingency fund is managed by the CM@R, and costs over reviewed by the Construction Program Manager in conjunction with the design team (architects and engineers).

Construction Contingency

Construction Contingencies are included within the GMPs to cover items that are not included in the original scope of the project.

These may be items added by the owner, or items required by external regulations or unforeseen site conditions. Construction Contingency costs are processed through Change Orders. This is typically done at the owner's discretion. The Board has delegated authority to Broaddus & Associates to approve Change Orders up to $5,000 per occurrence and up to $25,000 per calendar month.

On March 28, 2017, Mr. Brian Fruge with Broaddus & Associates agreed to provide monthly reports on the use of Design Contingency and Construction Contingency funds as part of the 2013 Bond Construction Program.

This report was not provided to the Facilities Committee on April 11, 2017, and no report was provided for the April 24, 2017 Regular Board Meeting.

No action was taken.

Review and Action as Necessary on Change Order for the 2013 Bond Construction Program Technology Campus Parking & Site Improvements Project

Approval on proposed change orders for the 2013 Bond Construction Program was requested.

Purpose
Broaddus & Associates submitted the following bond construction program change order for consideration and approvals:

		Funding Source		
Construction Projects	**Change Order Item Description**	**Design Contingency**	**Construction Contingency**	**Pending Buyout Savings**
Technology Campus Parking & Site Improvements	Site Modifications per ASI #1 – Permit Additions required by the City	$0	$0	$41,102*

*Broaddus & Associates received a written confirmation from E-CON Group, LLC indicating that additional buyout savings was expected in May 2017 which would be used to fund this change order.

Broaddus & Associates requested approval of this change order prior to the Board approving pending buyout savings associated with this project in order to allow E-CON Group, LLC to commence work as indicated below. This amount would increase the budget deficit until which time the buyout savings were formally received and approved.

Site Modifications per ASI #1 were as follows:
- Re-routing of 2" water service and subsequent relocation of existing water meter and valves.
- Adjusted flow lines of the storm sewer lines and re-sizing of the lines themselves, including additional detention pond square footage and relative storm piping.
- Additional islands at parking area(s) with additional landscaping there-in and subsequent relocation of adjacent light poles.
- Re-routing of sanitary sewer line to avoid conflict with existing AEP underground lines.

Staff recommended that Broaddus & Associates provide a regular report on change orders for the use of contingencies and buyout savings of the 2013 Bond Construction Program as instructed by the Board of Trustees.

Reviewers
The change order was reviewed by Broaddus & Associates and Hinojosa Engineering.

Presenters
Representatives from Broaddus & Associates and E-CON Group, LLC. attended the Board Meeting to discuss the change order.

Enclosed Documents
The packet included the CMR Proposal from E-CON Group, LLC.

Upon a motion by Mr. Gary Gurwitz and a second by Mrs. Graciela Farias, the Board of Trustees of South Texas College approved and authorized action as necessary on the change order in the amount of $41,102 and the funding source for the 2013 Bond Construction Technology Campus Parking and Site Improvements project. The motion carried.

Review and Action as Necessary on Revised Cooling Tower Enclosure Designs and Cost Proposals for 2013 Bond Construction Pecan Campus Thermal Plant

Broaddus & Associates provided no documentation for this item, and no action was taken.

Review and Action as Necessary on Window Options for the 2013 Bond Construction Pecan Campus South Academic Building and STEM Building

Approval of a window option for the 2013 Bond Construction Pecan Campus South Academic Building and Stem Building was requested.

Background
At the February 28, 2017 Board meeting, Boultinghouse Simpson Gates Architects (BSGA) presented the color boards for the 2013 Bond Construction Pecan Campus South Academic Building and STEM Building. There were concerns regarding full height windows in the classroom and lab rooms. The sizes of windows and amount of glass could be a distraction to the classroom environment and could affect the use of the audio visual instructional equipment. The architect was asked to propose options to address the concerns.

At the March 28, 2017 Board meeting, BSGA presented options with proposed costs for the use of spandrel panels and frosted glazing. The Board requested that Broaddus & Associates, BSGA, and College staff to review the options and provide a revised recommendation to the Board. This recommendation would address each window that College staff has concerns with.

Broaddus & Associates worked with BSGA, College Staff, and D. Wilson Construction Company to provide options and associated costs for the options.

At the April 11, 2017 Facilities Committee Meeting, Broaddus & Associates and the architect recommended the installation of regular glass and retractable window shades, at an estimated cost of approximately $30,000. No samples or justification of the cost estimate were provided.

The Board asked Broaddus & Associates to provide samples and a cost estimate at the

April 25, 2017 Regular Board Meeting.

On April 17, 2017, D. Wilson Construction Company expressed concern that the delays on the selection of an appropriate window treatment might delay the already strained construction timeline of the Pecan Campus STEM and South Academic Buildings.

Funding Source
Cost proposals were not provided for the options listed. Funds were available in the 2013 Bond Construction Program Contingency.

Reviewers
Broaddus & Associates, Boultinghouse Simpson Gates Architects, College staff, and D. Wilson Construction Company collaborated to provide options with price estimates.

Enclosed Documents
The packet included schematic drawings of the floor plans and exterior views, an interior rendering showing the full height windows, and updated drawings showing the possible options, and price estimates.

Broaddus & Associates provided a price estimate for the following window treatment options:

Option 1: Roller Shades ($45,432)
Option 2: Frosted Glass ($17,110)
Option 3: Spandrel Glass ($17,110)

Presenters
Representatives from Broaddus & Associates, Boultinghouse Simpson Gates Architects, and D. Wilson Construction Company attended the meeting to address any questions.

Upon a motion by Mr. Gary Gurwitz and a second by Ms. Rose Benavidez, the Board of Trustees of South Texas College approved and authorized the installation of roller shades, or a color and quality as selected by college administration at a price of approximately $45,432, for the 2013 Bond Construction Pecan Campus South Academic Building and STEM Building as presented. The motion carried.

Review and Action as Necessary on Additional Landscape and Irrigation Design Services with Dannenbaum Engineering Company-McAllen, LLC for the 2013 Bond Construction Regional Center for Public Safety Excellence Parking and Site Improvements

Approval of additional services with Dannenbaum Engineering Company-McAllen, LLC for Landscape and Irrigation design for the 2013 Bond Construction Regional Center for Public Safety Excellence Parking and Site Improvements was requested.

Purpose
Authorization was requested to approve additional services with Dannenbaum Engineering Company-McAllen, LLC for landscape and irrigation design services for the 2013 Bond Construction Regional Center for Public Safety Excellence Parking and Site Improvements based on permit requirements for the City of Pharr. These additional services would be subcontracted by Dannenbaum Engineering Company-McAllen, LLC to Heffner Design Team.

Justification
Landscaping and irrigation systems were required by local city codes for new construction projects built in the City of Pharr. Dannenbaum Engineering Company-McAllen, LLC was the current engineer hired by the College to perform civil engineering design services for the project. The College's agreement with the engineer had provisions for additional services that allow for these services to be added to their scope with the College's approval.

Background
On January 26, 2016, the Board previously approved services with Dannenbaum Engineering Company-McAllen, LLC to provide civil engineering services for the 2013 Bond Construction Regional Center for Public Safety Excellence Parking and Site Improvements.

Funding Source
Funds were available in the FY 2016 – 2017 Bond Construction budget.

Enclosed Documents
A proposal dated March 9, 2017 from Dannenbaum Engineering Company-McAllen, LLC in the amount of $10,941.41 was enclosed.

Presenters
Representatives from Broaddus & Associates and Dannenbaum Engineering Company-McAllen, LLC attended the Facilities Committee meeting to address any questions related to the proposed consultant services.

The Facilities Committee recommended Board approval of additional services with Dannenbaum Engineering Company-McAllen, LLC in the amount not to exceed $10,941.41 for landscape and irrigation services, including reimbursable expenses, for the 2013 Bond Construction Regional Center for Public Safety Excellence Parking and Site Improvements project as presented.

Upon a motion by Mr. Gary Gurwitz and a second by Mrs. Graciela Farias, the Board of Trustees of South Texas College approved and authorized additional services with Dannenbaum Engineering Company-McAllen, LLC in the amount not to exceed $10,941.41 for landscape and irrigation services, including reimbursable expenses, for the 2013 Bond Construction Regional Center for Public Safety Excellence Parking and Site Improvements project as presented. The motion carried.

Review and Action as Necessary on Final Completion for the Following Non-Bond Construction Projects

Approval of final completion for the following non-bond construction projects was requested.

	Projects	Final Completion	Documents Attached
1.	Technology Campus Building B Door and Frame Replacement and Workforce Building Conference Room Architect: ROFA Architects Contractor: NM Contracting, LLC	Recommended	Final Completion Letter
2.	Technology Campus General Motors (GM) Car Storage Engineer: R. Gutierrez Engineering Contractor: Roth Excavating, Inc.	Recommended	Final Completion Letter

1. Technology Campus Building B Door and Frame Replacement and Workforce Building Conference Room

It was recommended that final completion for this project with NM Contracting, LLC be approved.

ROFA Architects and college staff visited the site and have concluded that the contractor has completed all items on the punch list. The architect recommended final completion and release of final payment in the amount of $5,745 to NM Contracting, LLC be approved. The original cost approved for this project was in the amount of $114,900.

The following chart summarizes the above information:

Construction Budget	Approved Proposal Amount	Net Total Change Orders	Final Project Cost	Previous Amount Paid	Remaining Balance
$110,000	$114,900	$0	$114,900	$109,155	$5,745

2. Technology Campus General Motors (GM) Car Storage

It was recommended that final completion for this project with Roth Excavating, Inc. be approved.

R. Gutierrez Engineering and college staff visited the site and have concluded that the contractor has completed all items on the punch list. The architect recommended final completion and release of final payment in the amount of $13,125 to Roth Excavating, Inc. be approved. The original cost approved for this project was in the amount of $262,500.

The following chart summarizes the above information:

Construction Budget	Approved Proposal Amount	Net Total Change Orders	Final Project Cost	Previous Amount Paid	Remaining Balance
$275,000	$262,500	$0	$262,500	$249,375	$13,125

The Facilities Committee recommended Board approval of final completion and release of final payment for the Technology Campus Building B Door and Frame Replacement and Workforce Building Conference Room project and the Technology Campus General Motors (GM) Car Storage project as presented.

Upon a motion by Mr. Gary Gurwitz and a second by Mrs. Graciela Farias, the Board of Trustees of South Texas College approved and authorized final completion and release of final payment for the Technology Campus Building B Door and Frame Replacement and Workforce Building Conference Room project and the Technology Campus General Motors (GM) Car Storage project as presented. The motion carried.

Update on Status of Non-Bond Construction Projects

The Facilities Planning and Construction staff provided a design and construction update. This update summarized the status of each capital improvement project currently in progress. Mary Elizondo and Rick de la Garza were present to respond to questions and address concerns of the Board.

No action was taken.

Review of Presentations to the Finance, Audit, and Human Resources Committee:

Ms. Rose Benavidez reviewed the following presentations, which were delivered to the Finance, Audit, and Human Resources Committee on April 11, 2017:

1) Mission Economic Development Authority (MEDA) Scholarship Fund Trust with Edward Jones for Student Scholarships and Report on Funds Distributed

Mr. Keith Moore from Edward Jones presented on the status of the MEDA Scholarship Fund Trust and provide a further update at the meeting. The presentation included an overview of the agreement, the annual obligated amount of distribution, the annual net income and the anticipated annual earnings.

The Committee received the MEDA Scholarship Fund Endowment Agreement and the MEDA Scholarship Fund Trust Agreement and Agreement of Trustee for their information and review.

2) State Appropriations for FY 2017 - 2018 and FY 2018 - 2019 Biennium

The Finance, Audit, and Human Resources Committee reviewed the Texas Association of Community Colleges (TACC) report on the funding information per Senate (SB1) and the House (HB1) base budget bills and the impact to South Texas College for the FY 2017 - 2018 and FY 2018 - 2019 biennium, as of March 30, 2017.

This review of the Committee presentations was for the Board's information and feedback to staff, and no action was requested.

Review and Action as Necessary on Awards of Proposals, Purchases, and Renewals (Non-Bond Related)

The Finance, Audit, and Human Resources Committee recommended Board approval of the awards of proposals, purchases, and renewals (Non-Bond Related) as listed below:

A. Awards
B. Non- Instructional Items
C. Technology Items

A. Awards

1) **Law Enforcement Vehicles - II (Award):** award the proposal for law enforcement vehicles – II to **Caldwell Country Chevrolet** (Caldwell, TX), at a total amount of $63,440.00;

B. Non – Instructional Items

2) **Furniture (Purchase):** purchase furniture from the National Cooperative Purchasing Alliance (NCPA), National Intergovernmental Purchasing Alliance (NIPA/TCPN), and National Joint Powers Alliance (NJPA) approved vendors, at a total amount of $111,466.92;

#	Vendor	Amount
A	**Allsteel Inc. / Gateway Printing and Office Supply, Inc.** (Edinburg, TX)	$22,614.44
B	**Clarus Glassboards, LLC. / Gateway Printing and Office Supply, Inc.** (Edinburg, TX)	$20,555.81
C	**Exemplis Corporation/ Gateway Printing and Office Supply, Inc.** (Edinburg, TX)	$461.54
D	**The Hon Company / Gateway Printing and Office Supply, Inc**. (Edinburg, TX)	$3,196.05
E	**Krueger International, Inc. / Gateway Printing and Office Supply, Inc.** (Edinburg, TX)	$64,639.08
	Furniture Total	**$111,466.92**

3) **Rental of Storage Facilities (Renewal):** renew the rental of storage facilities contracts for the period beginning August 1, 2017 through July 31, 2018, at an estimated amount of $50,000.00. The vendors are as follows:
   a. **A-Ok McAllen 5/dba Best Little Warehouse in Texas** (McAllen, TX)
   b. **McAllen Foreign Trade Zone** (McAllen, TX)
   c. **The Attic Corporation, General Partner** (McAllen, TX)

C. Technology

4) **Computers and Laptops (Purchase):** purchase computers and laptops from the State of Texas Department of Information Resources (DIR) approved vendor **Dell Marketing, LP**. (Dallas, TX) and **Apple, Inc.** (Dallas, TX), in the total amount of $90,051.71;
5) **Network Equipment (Purchase):** purchase network equipment from **Insight Public Sector** (Tempe, AZ/McAllen, TX), a State of Texas Department of Information Resources (DIR) approved vendor, at a total amount of $236,331.37;
6) **Servers (Purchase):** Purchase servers from **Dell Marketing, LP.** (Dallas, TX), a State of Texas Department of Information Resources (DIR) approved vendor, at a total amount of $133,627.95;
7) **Servers, Storage, Installation, and Configuration Services (Purchase):** purchase servers, storage, installation, and configuration services from **Logical Front** (The Woodlands, TX), a State of Texas Department of Information Resources (DIR) approved vendor, at a total amount of $198,684.01;
8) **Virtual Desktop Licenses (Purchase):** purchase virtual desktop license from **Dell Marketing, LP.** (Dallas, TX), a State of Texas Department of Information Resources (DIR) approved vendor, at a total amount of $61,558.44.

The total for all awards of proposals, purchases, and renewals (Non-Bond Related) was $945,160.40.

Upon a motion by Ms. Rose Benavidez and a second by Mrs. Graciela Farias, the Board of Trustees of South Texas College approve and authorize the awards of proposals, purchases, and renewals (Non-Bond Related) as presented. The motion carried.

Review and Action as Necessary on Awards of Proposals, Rejections of Proposals, Purchases, and Renewals (Bond Related - Funded by Bond and Non-Bond) for the 2013 Bond Construction Program

The Finance, Audit, and Human Resources Committee recommended Board approval of the awards of proposals, rejections of proposals, purchases, and renewals (Bond Related - Funded by Bond and Non-Bond) for the 2013 Bond Construction Program as listed below:

A. Bond Funded **B. Bond and Non-Bond Funded**		**C. Non-Bond Funded – Departmental Budget**

A. Bond Funded

1) **Food Service Equipment (Award):** award the proposal for food service equipment (updated) to **Edward Don & Company** (San Angelo, TX), at an estimated amount of $1,467,881.99;
2) **Starr County Campus Library AV Installation (Award):** award the Starr County Campus library **AV installation to SIT, LLC.** (Edinburg, TX), at an estimated amount of $84,301.00;
3) **Mid Valley Campus Workforce Training Center Expansion AV Installation (Reject):** reject the proposals for the Mid Valley Campus workforce training center expansion AV installation for Educational Technology due to possible design changes to the facilities;
4) **Starr County Campus Workforce Training Center Expansion AV Installation (Reject):** reject the proposals for the Starr County Campus workforce training center expansion AV installation for Educational Technology due to possible design changes to the facilities;
5) **Testing and Balancing Services for HVAC Systems – Bond (Renewal):** renew the testing and balancing services for HVAC systems contracts for the 2013 Bond Construction program, for the period beginning May 25, 2017 through May 24, 2018, with the following vendors:
   a. **Engineered Air Balance Co., Inc.** (San Antonio, TX)
   b. **National Precisionaire, LLC.** (Houston, TX)

B. Bond and Non-Bond Funded

6) **Mid Valley Campus Library Expansion AV Installation (Award):** award the Mid Valley Campus library expansion AV installation to **Level 3 Audio Visual** (Mesa, AZ), at an estimated amount of $85,898.64;

C. Non-Bond Funded – Departmental Budget

7) **Library Materials Moving Services (Renewal):** renew the library materials moving services contract with **Library Design Systems, Inc.** (Houston, TX), for the period beginning June 29, 2017 through June 28, 2018, at an estimated amount of $60,000.00;

The Board noted that approval of the recommended award #1 of $1,467,881.99 exceeded the budgeted amount and would increase the 2013 Bond Construction Program budget deficit by $868,242.

Upon a motion by Ms. Rose Benavidez and a second by Mrs. Graciela Farias, the Board of Trustees of South Texas College approved and authorized the awards of proposals, rejections of proposals, purchases, and renewals (Bond Related - Funded by Bond and Non-Bond) as presented. The motion carried.

Review and Action as Necessary on Deletion of Existing Policy and Adoption of Proposed New Policy

Approval to delete an existing policy and adopt a proposed new policy was requested.

A Committee chaired by Paul Varville, Chief Administrator for Department of Public Safety, was created and includes staff from different departments of the College. The Committee reviewed the 84th Legislative Session, Senate Bill 11 (Campus Carry) and amendments to the Texas Penal Code and Government Code, along with Texas Attorney General Opinions, to ensure the college would be in compliance with the law. Twenty forums were held for students and employees at the five campuses to provide information on the law and encourage recommendations for gun free zones to be submitted on the college survey website. Subsequent to receiving one hundred and forty two recommendations, the committee consolidated them by locations and reviewed the recommendations with President's administrative staff, coordinated operations council, professional development counsel, and the faculty senate. The areas that have been recommended as gun free zones are as follows:

Temporary Exclusion:

a. Polling Locations - State law prohibits license holders of handguns from carrying a handgun on premises of a polling place on the day of an election or while early voting is in process. A sign shall be posted at any polling place located on campus from early voting through Election Day that reads either "Polling Place" or "Vote Here".

Permanent Exclusions:

a. Achieve Early College High School - The concealed carry of handguns is prohibited on the premises of the Pecan Campus Achieve Early College High School to ensure safety to minors.
b. Board Room - State law excludes license holders of handguns from carrying a handgun in room or rooms where a meeting of a governmental entity is held if the meeting is an open meeting subject to Chapter 551, Government Code, and the entity provided notice as required by that chapter.
c. Mid-Valley Child Development Center - The concealed carry of handguns is prohibited on the premises of the day care facilities to ensure safety to minors.
d. Testing Center Pecan Plaza - The concealed carry of handguns is prohibited on the premises where by state or federal law or contract, at the sole discretion of the state or federal government or organization with whom the contract is entered, requires exclusion of a handgun in a specific location.
e. Other areas where contractual obligations prohibit concealed carry of handguns.
f. Other areas prohibited by state or federal law.

The Finance, Audit, and Human Resources Committee recommended the deletion of existing Policy #6325: *Prohibition of Weapons* as follows:

A. Deletion
    1. Delete Policy #6325: Prohibition of Weapons
        - The proposed new Policy #6326: *Concealed Carry and Weapons on Campus* updated the requirements of deleted policy 6326, to be consistent with the new Campus Carry law.
        - The Policy #6325: *Prohibition of Weapons*, would be deleted as of July 31, 2017.

The recommended gun free zones were incorporated into the proposed new policy and were presented for approval as follows:

B. New
    1. New Policy #6326: *Concealed Carry and Weapons on Campus*
        - New policy was necessary to incorporate the 84th Texas Legislative Session Senate Bill 11 (Campus Carry) into South Texas College operating procedures effective August 1, 2017.
        - The new policy would be effective on August 1, 2017.

The proposed new policy and the deleted policy were included in the packet for the Board's information and review.

The proposed new policy and the deleted policy were reviewed by staff, the President's Cabinet, President's Administrative Staff, Planning and Development Council (PDC) staff, and/or by Legal Counsel.

Upon a motion by Ms. Rose Benavidez and a second by Mrs. Graciela Farias, the Board of Trustees of South Texas College approved and authorized the deletion of Policy #6325: *Prohibition of Weapons* effective July 31, 2017 and adoption of proposed new Policy #6326: *Concealed Carry and Weapons on Campus* effective August 1, 2017 as presented and which supersede any previously adopted Board policy. The motion carried.

Review and Action as Necessary to Renew the Hidalgo County Agreement for Tax Assessment Collection

Approval to renew the Hidalgo County Agreement for Tax Assessment and Collection for current and delinquent taxes collected from September 1, 2017 through August 31, 2018 was requested.

Purpose – The Hidalgo County Agreement for Tax Assessment and Collection must be approved by the College by June 1, 2017. Approval of the tax assessment and collection

fee was needed in order for the Hidalgo County Tax Assessor to assess and collect taxes levied.

Justification – Texas Property Tax Code, Sec. 6.27 (c) Compensation for Assessment and Collection indicates that, the assessor or collector is entitled to a reasonable fee, not to exceed actual costs incurred, for which it assesses and collects taxes. Texas Education Code, Sec. 130.121 (c) Tax Assessment and Collection indicates that, the tax assessor and tax collector shall receive compensation in an amount agreed on between the appropriate parties, but not to exceed two percent of the ad valorem taxes assessed. The Inter-Local Cooperation Agreement requires the County, after reviewing actual collection costs, to submit a proposed fee to the College, which may include a cost increase of no more than 5% per year, prior to May 1st. The College will then have until June 1st to accept the recommended fee.

Background – The Board of Trustees approved the Inter-Local Cooperation Agreement for Tax Assessment and Collection with Hidalgo County on March 11, 1996 with an option to renew for subsequent tax years. The contract was last renewed on April 26, 2016, and the annual fee approved was $98,304.00. Mr. Pablo Villarreal, Jr., RTA for Hidalgo County, has advised the College that the annual fee for tax year 2017 will increase by 5% or by $4,908.00 to $103,212.00. The monthly collection fee of approximately $8,601.00 is reduced from taxes collected during the month and the remaining funds are wired to the South Texas College's bank depository account.

Below is a summary of fee increases charged by Hidalgo County during the period of FY 2009 – FY 2010 and FY 2017 – FY 2018. Also included was the percentage of the fee to the assessed levy.

Nine Year History of Fees for Hidalgo County Tax Assessment and Collection				
Year	**Fee**	**Increase over Previous Year**	**Total Tax Levy**	**% of Total Tax Levy**
2017 - 2018	$103,212.00	5%	Pending	Pending
2016 - 2017	$98,304.00	0%	$59,701,217.59	0.16%
2015 - 2016	$98,304.00	0%	$56,408,070.41	0.17%
2014 - 2015	$98,304.00	5%	$52,781,657.49	0.19%
2013 - 2014	$93,626.00	0%	$42,343,115.93	0.23%
2012 - 2013	$93,626.00	0%	$41,616,411.41	0.22%
2011 - 2012	$93,626.00	0%	$41,248,920.80	0.23%
2010 - 2011	$93,626.00	5%	$41,499,214.55	0.23%
2009 - 2010	$89,167.20	0%	$41,613,876.97	0.21%

Funding Source – The annual collection fee would be reduced monthly from taxes collected during the month.

Enclosed Documents – The Hidalgo County Collection of Taxes Contract was provided in the packet for the Board's information and review. The Inter-Local Cooperation Agreement for Tax Assessment and Collections was also provided for the Board's review and information.

The Finance, Audit, and Human Resources Committee recommended Board approval of the renewal of the Hidalgo County Agreement for Tax Assessment and Collection for current and delinquent taxes collected at an annual fee of $103,212.00 from September 1, 2017 through August 31, 2018 as presented.

Upon a motion by Ms. Rose Benavidez and a second by Mr. Gary Gurwitz, the Board of Trustees of South Texas College approved and authorized the renewal of the Hidalgo County Agreement for Tax Assessment and Collection for current and delinquent taxes collected at an annual fee of $103,212.00 from September 1, 2017 through August 31, 2018 as presented. The motion carried.

Review and Action as Necessary on External Auditor Services

Approval to award a contract for external auditor services for the fiscal year ending August 31, 2017, with four (4) one-year renewal options to Carr, Riggs & Ingram, LLC (McAllen, TX) was requested.

Purpose – The external auditors perform the College's annual financial audit and issue an opinion on the financial statements prepared by the College Business Office staff. The audited Comprehensive Annual Financial Report (CAFR) must be submitted annually to the Texas Higher Education Coordinating Board by December 31st.

Justification – The external auditors start the interim audit work related to the financial audit prior to fiscal year end, therefore the College is proposing the selection of an external auditor at this time.

Background – On January 26, 2017, South Texas College was notified by Long Chilton, LP. that they would be operating under a new name due to a merger. The current contract was no longer subject for renewal because Long Chilton, LP. was no longer operating under its originally awarded name therefore a new solicitation for qualification was required.
Requests for qualifications for external auditor was advertised in the local newspaper on February 27, 2017 and March 6, 2017, and four (4) requests for qualifications were mailed to the following firms:

- Burton McCumber & Cortez, LLP. (McAllen, TX)
- Hart, Silva & Co. (McAllen, TX)
- Carr, Riggs & Ingram, LLC. (McAllen, TX)
- Pattillo, Brown & Hill, LLP. (Brownsville, TX)

Three (3) responses were received on March 23, 2017 from the following firms:

- Burton McCumber & Cortez, LLP (McAllen, TX)
- Carr, Riggs & Ingram LLC. (McAllen, TX)
- Pattillo Brown and Hill, LLP (Brownsville TX)

Carr, Riggs & Ingram, LLC (former Long Chilton, LLP) listed David Segovia, CPA, CVA as the audit engagement partner and Ruben Moreno, CPA as the Audit Partner. Mr. Moreno had served as the engagement partner for twelve years prior to Mr. Segovia. Carr, Riggs & Ingram, LLC (former Long Chilton, LLP) has performed the College's annual financial audit since FY 1994-1995.

Funding Source - Expenditures were budgeted in the Audit Services budget for FY 2016-2017 budget and in the FY 2017-2018 budget, pending Board approval of the budget.
Reviewers - Responses were reviewed by the Vice President for Finance and Administrative Services, Business Office and Purchasing Department.

Enclosed Documents - the following materials were included in this packet for consideration and review:

1. External Auditor Qualification Summary
2. Evaluation Summary
3. Sample Request for Qualifications
4. Blank Evaluation Form

Dr. Shirley A. Reed, President, and Mary Elizondo, Vice President for Finance and Administrative Services, attended the meeting to address any questions by the Board.

The Finance, Audit, and Human Resources Committee recommended Board approval to contract external auditor services with Carr, Riggs & Ingram, LLC for the first contract period.

Mr. Gary Gurwitz disclosed that his law firm represented Long Chilton, LLP in the merger with Carr, Riggs, & Ingram, LLC, but that this did not present a conflict of interests for Mr. Gurwitz. Mr. Gurwitz disclosed this for the record, and did not abstain from action.

Upon a motion by Ms. Rose Benavidez and a second by Mrs. Graciela Farias, the Board of Trustees of South Texas College approved and authorized contracting external auditor services with Carr, Riggs & Ingram, LLC for the first contract period. The motion carried.

Discussion and Action as Necessary on Proposed Budget Amendment for FY 2016 – 2017

Approval of a proposed budget amendment for FY 2016 – 2017 was requested.

The budget amendment was needed for the following three reasons:

1. Unrestricted Revenue Adjustments to State Appropriations, Student Tuition and Fee, and Local Taxes

	Increase/(Decrease)
Revenues	
State Appropriations	($1,049,044)
Tuition	400,000
Fees	100,000
Local Taxes	549,044
Total Revenue Reduction	**($0)**

A. State Appropriations Revenue

The state appropriations revenue budget would be reduced a total of $1,049,044 according to the following:

- The state appropriations revenue budget would be reduced by $1,042,025. The reduction of state appropriations is necessary due to the payments withheld to South Texas College from the Texas Higher Education Coordinating Board (THECB) regarding the Audit on Continuing Education Formula Funding approved and authorized by the Board of Trustees on October 27, 2016.
- The state appropriations revenue budget would further be reduced by $19,830. The reduction of state appropriations is necessary due to the adjustment to the appropriation allocation based on updated contact hour data for the Spring 2015 semester from the THECB.
- The state appropriations revenue budget would be increased by $12,811. The increase of state appropriations is necessary due to the reallocation of recouped funds from the THECB.

After the amendment, the state appropriations revenue budget would be as follows:

Fiscal Year 2016 – 2017 Budgeted Unrestricted Revenues

State Appropriations	Amount
Original Budget	$ 45,830,736
Adjustments:	
Continuing Education Formula Funding	(1,042,025)
Updated Contact Hour Data	(19,830)
Reallocation of Recouped Funds	12,811
Total Adjustments	(1,049,044)
Amended Budget	$ 44,781,692

B. Student Tuition and Fee Revenue
- The student tuition revenue budget would be increased by $400,000, from $32,442,757 to $32,842,757. The student fees revenue budget would be increased by $100,000, from $27,838,868 to $27,938,868. This was a total increase of $500,000 in student tuition and fees revenue. The increase in tuition and fee revenue was necessary because the average traditional student semester credit hours in the Fall of 2016 and Spring of 2017 semesters was higher than the average traditional student semester credit hours used for budgeting purposes. The average semester credit hours average used for budgeting purposes, based on historical trends, was 9.68, however the FY 2016 – 2017 average semester credit hours per student increased to 9.91. As a result, revenue per student increased.

C. Local Taxes
- The local tax revenue budget would be increased by $549,044, from $37,249,523 to $37,798,567. The tax revenue collected was higher than the tax revenue budgeted.

2. Transfer of Student Activities Revenues and Expenditures from the Unrestricted Fund to the Auxiliary Fund

A budget amendment was proposed to transfer the Student Activity Fee revenue and the Student Activities and Wellness expenses from the unrestricted fund to the Auxiliary Fund in order clearly segregate these activities.

Texas Education Code Chapter 54 Section 54.503 (d) Student Services Fees indicates that: "All money collected as student services fees shall be reserved and accounted for in an account or accounts kept separate and apart from educational and general funds of the institution and shall be used only for the support of student services. All the money shall be placed in a depository bank or banks designated by the governing board and shall be secured as required by law. Each year the governing board shall approve for the institution a separate budget for student activities and services financed by fees authorized in this section. The budget shall show the fees to be assessed, the purpose or functions to be financed, the estimated income to be derived, and the proposed expenditures to be made. Copies of the budgets shall be filed annually with the coordinating board, the governor, the legislative budget board, and the state library."

In compliance with Texas Education Code Chapter 54 Section 54.503 (d), the following changes would be made:

Unrestricted Fund and Auxiliary Fund Budget Adjustments

Classification	Unrestricted Fund Increase/(Decrease)	Auxiliary Fund Increase/(Decrease)
Revenue	($ 853,873)	$ 853,873
Expenditures		
Salary	(513,027)	513,027
Benefits	(153,908)	153,908
Operating	(159,171)	159,171
Travel	(27,767)	27,767
Total	($ 853,873)	$ 853,873

3. Transfer of Unrestricted Fund Balance to Plant Funds

A budget amendment was proposed to transfer funds from the Unrestricted Fund Balance to the Unexpended Construction Plant Fund and the Renewals and Replacements Plant Fund, as follows:

- The Unrestricted Fund Balance Allocations would be increased by $5,000,000 to fund transfers to the Plant Funds.
- Funds would be transferred from the Unrestricted Fund Balance in the amount of $3,000,000 to the Unexpended Construction Plant Fund for future construction and renovation projects.
- Funds would be transferred from the Unrestricted Fund Balance in the amount of $2,000,000 to the Renewals and Replacements Plant Fund for future deferred maintenance projects.

Summary of Amended Budget Revenue and Expenditures/Transfers/Reserves and Fund Balances

As a result of the amendment, the total budgeted revenues and expenditures/reserves for fiscal year 2016 - 2017 would increase as follows:

Fiscal Year 2016 - 2017 Budgeted Revenues and Expenditures/Transfers/Reserves

Fund	Exh.	Original Budget	Proposed Amendment	Amended Budget
Unrestricted Fund	A	$179,711,050	$4,146,127	$183,857,177
Auxiliary Fund	B	$2,087,848	$853,873	$2,941,721
Unexpended Construction Plant Fund	C	$136,276,514	$3,000,000	$139,276,514
Renewals and Replacements Plant Fund	D	$4,802,050	$2,000,000	$6,802,050

After the transfer of $5,000,000, the Unrestricted Undesignated Fund Balance at September 1, 2016 in the amount of $85,533,204 would be reduced to $80,533,204. This amount was sufficient to fund approximately five (5.38) months of operating expenditures.

The fund balances at September 1, 2016 for these three funds, and after the proposed amendments, were as follows:

Fund Balances at September 1, 2016

Fund	Fund Balance at September 1, 2016	Proposed Amendment	Amended Fund Balance
Unrestricted Fund	$85,533,204	($5,000,000)	$80,533,204
Unexpended Construction Plant Fund-Non-Bond	$28,636,837	$3,000,000	$31,636,837
Renewals and Replacements Plant Fund	$22,451,658	$2,000,000	$24,451,658

The fund balance for these funds would be adjusted by FY 2016 - 2017 activity.

The budget amendment details were provided in the packet for the Board's information and review.

The Finance, Audit, and Human Resources Committee recommended Board approval of the proposed budget amendment for FY 2016 - 2017, as presented.

Upon a motion by Ms. Rose Benavidez and a second by Mr. Gary Gurwitz, the Board of Trustees of South Texas College approved and authorized the proposed budget amendment for FY 2016 - 2017, as presented. The motion carried.

Review and Action as Necessary on Unrestricted Fund Balance Designations as of August 31, 2017

Approval of the Unrestricted Fund Balance Designations as of August 31, 2017 was requested.

The Unrestricted Fund Balance Designations represents the College's intended future use of available resources and must be approved by the Board of Trustees. The amount approved as the Unrestricted Fund Balance Designations appears on the College's Comprehensive Annual Financial Report and is itemized as Board Designated.

As of August 31, 2016, the Board had designated a total of $30,500,000, as reflected in the table below. The total designation of $30,500,000 included:

1) a $7,500,000 designation for employee health insurance premiums due to the rising costs of employee health insurance and the uncertainty of continued state funding,
2) a $13,500,000 designation for the continued functionality of the College's Enterprise Resource Planning (ERP) system,
3) a $4,000,000 designation for the deferred maintenance of facilities,
4) a $3,500,000 designation for the College's business continuity of operations in the event of serious incidents or disasters, and
5) $2,000,000 for furniture replacements.

Management proposed an additional Unrestricted Fund Balance designation in the total amount of $4,000,000 in Fiscal Year 2016 - 2017 for the following:

1) a $1,500,000 designation for ERP infrastructure maintenance and renewal, and
2) a $2,500,000 designation for business continuity and disaster plan.

Including the proposed additional fund balance designations for fiscal year 2016 - 2017, the total designation as of August 31, 2017 would be $34,500,000, as follows.

Summary of Fund Balance Designations			
Fund Balance Designations Per Category	**FY 2016**	**FY 2017**	**Increase**
Health Insurance Premiums	$7,500,000	$7,500,000	--
ERP Infrastructure Maintenance & Renewal	13,500,000	15,000,000	1,500,000
Facilities Deferred Maintenance	4,000,000	4,000,000	--
Business Continuity and Disaster Plan	3,500,000	6,000,000	2,500,000
Furniture Replacement	2,000,000	2,000,000	--
Total Fund Balance Designation as of Aug. 31	**$30,500,000**	**$34,500,000**	**$4,000,000**

Unrestricted Fund Balance			
	Undesignated Fund Balance	Designated Fund Balance	Total Fund Balance
Fund Balance – September 1, 2016	$85,533,204	$30,500,000	$116,033,204
Less: Proposed Plant Funds Transfer	(5,000,000)	--	(5,000,000)
Fund Balance – After Proposed Amendment	$80,533,204	$30,500,000	$111,033,204
FY 2016 – 2017 Additional Designations	(4,000,000)	4,000,000	--
Fund Balance - Adjusted	$76,533,204	$34,500,000	$111,033,204

Unrestricted Months Expense in Reserve	
	Undesignated Fund Balance
Adjusted Fund Balance	$76,533,204
# Months Expenses in Reserve	5.11 Months

The total Unrestricted Undesignated Fund Balance of $76,533,204 represented approximately five (5.11) months of budgeted expenditures. Per Policy #5350: *Unrestricted Fund Balance*, the College should maintain an Unrestricted Fund Balance

sufficient to cover no less than four months of budgeted expenditures. These balances do not include the increase or decrease in fund balance due to FY 2016 - 2017 activity.

The Finance, Audit, and Human Resources Committee recommended Board approval of the Unrestricted Fund Balance Designation as of August 31, 2017 in the amount of $4,000,000 as presented.

Upon a motion by Ms. Rose Benavidez and a second by Mrs. Graciela Farias, the Board of Trustees of South Texas College approved and authorized the Unrestricted Fund Balance Designation as of August 31, 2017 in the amount of $4,000,000 as presented. The motion carried.

Discussion and Action as Necessary on Additional Proposed New Faculty Positions for Spring 2018 Semester

Approval of the additional proposed new faculty positions for Spring 2018 was requested.

Administration recommended the addition of thirty-five (35) new faculty positions for Spring 2018. These new faculty positions were requested to meet the needs of expanded facilities for Science Programs and Nursing & Allied Health (NAH) Programs. At the October 2016 Board meeting, the Board approved 40 new faculty positions for FY 2017 – 2018. These thirty-five (35) new positions were in addition to the forty (40) that were Board approved by the Board in October 2016. This positions were requested for the NAH and Science Programs, which would be held at the new NAH and STEM buildings that were anticipated to be completed by Spring 2018.

A listing of the proposed new faculty positions was included in the packet for Board's information and review. This request was made so that the College may begin recruiting prospective faculty for these position during the Summer 2017.

The decision to move forward with the hiring process for new faculty was based on assurance from Broaddus & Associates that facilities would be available for Spring 2018 occupancy. At a Special Board Meeting on April 17, 2017, Broaddus & Associates confirmed that the required facilities would be available, and the Board took formal action to approve and adopt the timeline of substantial completion on April 24, 2017.

Administration extensively reviewed the need for additional faculty positions for Spring 2018 semester and recommended approval of the new positions, subject to the availability of funding and Board approval of the final budget.

The Finance, Audit, and Human Resources Committee recommended Board approval of the proposed new faculty positions for FY 2017 - 2018 as recommended and subject to the availability of funding and final budget approval as presented.

Upon a motion by Ms. Rose Benavidez and a second by Mr. Gary Gurwitz, the Board of Trustees of South Texas College approved and authorized the proposed new faculty

positions for FY 2017 - 2018 as recommended and subject to the availability of funding and final budget approval as presented. The motion carried.

Consideration and Approval of Checks and Financial Reports

Board action was requested to approve the checks for release and the financial reports for the month of March 2017. The approval was for checks submitted for release in the amount greater than $125,000.00 and checks in the amount greater than $25,000.00 that were released as authorized by Board Policy No. 5610.

Mrs. Mary Elizondo, Vice President for Finance and Administrative Services, provided a review of the Financial Report for the month of March 2017.

The checks and the financial reports submitted for approval were included in the Board packet under separate cover.

Upon a motion by Ms. Rose Benavidez and a second by Mrs. Graciela Farias, the Board of Trustees approved the submitted checks for release in an amount over $125,000.00, the checks that were released as authorized by Board Policy #5610, and the financial reports submitted for the month of March 2017. The motion carried.

Announcements

A. Next Meetings:

- *Tuesday, May 9. 2017*
  - 3:00 p.m. – Education and Workforce Development Committee
  - 4:00 p.m. – Facilities Committee
  - 5:30 p.m. – Finance, Audit, & HR Committee
- *Tuesday, May 23, 2017*
  - 5:30 p.m. – Regular Meeting of the Board of Trustees

B. Other Announcements:

- Commencement Ceremonies will be held Friday, May 12th and Saturday, May 13th, 2017 at the State Farm Arena, 2600 N. 10th St., Hidalgo, TX.

Adjournment:

There being no further business to discuss, the Regular Meeting of the South Texas College Board of Trustees adjourned at 7:36 p.m.

I certify the foregoing are the true and correct minutes of the Monday, April 24, 2017 Regular Board Meeting of the South Texas College Board of Trustees.

Mr. Jesse Villarreal
Secretary

Approval and Authorization to Accept Grant Award(s)

Authorization to accept and approve the following grant awards and use of related funds as authorized by each grant is requested:

1. **The Rea Charitable Trust Foundation Grant, from Wells Fargo Bank for the Music Department in the amount of $33,000**

   This grant will help fund high-quality band instruments for the Music Department in an effort to expand access to the performing arts in the Rio Grande Valley.

   This grant aligns to Strategic Direction # 2, Access and Success by providing students an opportunity to learn and engage in the visual and performing arts at South Texas College.

2. **A Partnership Agreement with The University of Texas at San Antonio, Texas Pre- freshman Engineering Program (TexPREP) and South Texas College, High School Programs in the amount up to $16,923**

   This partnership agreement helps identify high achieving middle and high school students with a potential career interest in science, technology, engineering, and mathematics in order to help prepare students in pursuit of STEM fields. TexPREP also stresses the development of abstract reasoning and problem-solving skills through coursework, team projects, class presentations, and examinations. The award is for the period of March 1, 2017, through February 28, 2018.

   This grant aligns to Strategic Direction #2, Access and Success by seeking to increase the college-going rate of students across the Rio Grande Valley and providing middle and high school students with access to our facilities to engage them in attending an institution of higher learning.

3. **Additional Grant(s) Received/Pending Official Award**

The presented grants would provide up to $49,923 in additional funding for the College to provide services and opportunities throughout the region.

Recommendation:
It is recommended the Board of Trustees approve and authorize accepting the following grant awards and use of related funds as authorized by each grant, contingent upon official award as appropriate:

1. The Rea Charitable Trust Foundation Grant, from Wells Fargo Bank for the Music Department in the amount of $33,000.
2. A Partnership Agreement with The University of Texas at San Antonio, Texas Pre- freshman Engineering Program (TexPREP) and South Texas College, High School Programs in the amount up to $16,923
3. Additional Grant(s) Received/Pending Official Award

The following Minute Order is proposed for consideration by the Board of Trustees:
The Board of Trustees of South Texas College approves and authorizes accepting the following grant awards and using related funds as authorized by each grant, contingent upon official award as appropriate:

1. The Rea Charitable Trust Foundation Grant, from Wells Fargo Bank for the Music Department in the amount of $33,000.
2. A Partnership Agreement with The University of Texas at San Antonio, Texas Pre- freshman Engineering Program (TexPREP) and South Texas College, High School Programs in the amount up to $16,923
3. Additional Grant(s) Received/Pending Official Award

Approval Recommended:

Shirley A. Reed, M.B.A., Ed.D.
President

Review of Presentation to the Education and Workforce Development Committee

1) Review and Discussion of South Texas College's Fact Book and Key Performance Indicators

South Texas College Fact Book is available online, and provides relevant and timely data used to guide the institution and to report on the College's performance. The STC Fact Book accessible by the public through the College's website.

The STC Fact Book includes reporting on the STC Key Performance Indicators (KPIs) which are used to evaluate student success at each stage of their pathway, from enrollment through post-graduation success.

Dr. Laura Sanchez, Associate Dean of Institutional Research and Effectiveness, provided a guided tour of the STC Fact Book. She discussed the process that administration undertook to identify the KPIs commonly used to evaluate student success at South Texas College, both internally and externally.

In addition to the STC Fact Book and Key Performance Indicators, the Office of Research and Institutional Effectiveness provides the public with access to collect and understand additional data about South Texas College through its website.

Data and Reporting Integrity

The Fact Book and Key Performance Indicators are managed according to a clearly defined data set, which allows the College and its stakeholders to verify that the source(s) and comparison of data over time are consistent and clear. When appropriate, the data used in the Fact Book is gathered from external sources, such as the Texas Higher Education Coordinating Board (THECB), which independently audits all information prior to publication. This provides strong confidence in the integrity of the data.

For data reported internally by the College, research briefs are published online whenever possible, and all methodology is rigorously monitored and subject to audit, including by the College's accrediting bodies.

Use of Data in College Administration

The KPI data is updated according to a published schedule, and historical data is maintained to allow College administration to track progress and to evaluate its initiatives based upon concrete student success data. This helps the College ensure that its resources are allocated wisely and in accordance with its Strategic Initiatives.

This review of the Committee presentation is for the Board's information and feedback to staff, and no action is requested.

Review and Action as Necessary on Award of Student Insurance

Approval is requested to award the student insurance proposals for Voluntary Student Accident Insurance, Student / Faculty Medical Professional Liability Insurance, and Student Accident Insurance - Workforce Training Programs as follows:

- **Voluntary Student Accident Insurance:**
  Student Assurance Services, Inc. / Ameritas Life Insurance Corporation for the period beginning August 29, 2017 through August 28, 2018. The student accident insurance limit is $25,000. **This is a voluntary product, so there is no cost to the College.**

- **Student / Faculty Medical Professional Liability Insurance:**
  Affinity Insurance Services Inc. and C.N.A. American Casualty Company of Reading, PA for the period beginning August 29, 2017 through August 28, 2018. The premium is $22,968 which is $10 per student. The recommendation is based on 2,296 students with limits of $1,000,000 per occurrence / $5,000,000 aggregate. **The cost for the Medical Professional Liability Insurance is paid by the students enrolled in the Nursing Allied Health and Child Development programs. The College and Faculty are insured parties at no cost to the student or to the College.**

- **Student Accident Insurance – Workforce Training Programs:**
  Student Assurance Services / Ameritas Life Insurance Corporation for the period beginning from August 29, 2017 through August 28, 2018. The student accident insurance limit is $25,000. The annual premium is $2,700 and includes all participants. The Workforce Training premium is based on 689 participants. These participants are enrolled in non-credit Continuing Education Training Programs such as Phlebotomy, Emergency Care Assistant, Pharmacy Technician, Medication Aide, and Welding. **This cost is covered by Workforce Solutions Project Grow and Accelerate Texas grants and cash paying students.**

The request for proposals was advertised and issued to five (5) vendors. Two (2) responses were received and reviewed by Mr. Raul Cabaza, III, Risk Management Consultant, Mrs. Mary Elizondo, Vice President for Finance and Administrative Services, Frank Jason Gutierrez, Director of Accountability, Risk, & Compliance, Ken Lyons, Risk Manager, and the Purchasing Department.

The recommendation and spreadsheets provided by Mr. Raul Cabaza, III, follows in the packet for the Board's information and review.

The Finance, Audit, and Human Resources Committee recommended Board approval of the proposal awards for Voluntary Student Accident Insurance, Student / Faculty Medical

Professional Liability Insurance, and Student Accident Insurance - Workforce Training Programs as presented.

Recommendation:
It is recommended that the Board of Trustees of South Texas College approve and authorize the proposal awards for Voluntary Student Accident Insurance, Student / Faculty Medical Professional Liability Insurance, and Student Accident Insurance - Workforce Training Programs as presented.

The following Minute Order is proposed for consideration by the Board of Trustees:
The Board of Trustees approves and authorizes the proposal awards for Voluntary Student Accident Insurance, Student / Faculty Medical Professional Liability Insurance, and Student Accident Insurance - Workforce Training Programs as presented.

Approval Recommended:

Shirley A. Reed, M.B.A., Ed.D.
President

SHEPARD WALTON KING
INSURANCE GROUP

May 4, 2017

Ms. Mary Elizondo
Vice President for Finance & Administrative Services
South Texas College
PO Box 9701
McAllen, TX 78501

Re: Voluntary Student Accident Insurance RFP #16-17-1056

Dear Ms. Elizondo:

One proposal was received from Student Assurance Services in response to your request for Voluntary Student Accident Insurance.

Voluntary Student Accident Insurance
Student Assurance Services proposed placement of coverage through Ameritas Life Insurance Corp on a primary basis for school time or 24-hour basis. The annual premium is $75 for school time and $160 on a 24-hour basis and includes an option for dental coverage at cost of $8 per student.

Recommendation:
Student Assurance Services for Voluntary Student Accident Insurance. This is a voluntary product so there is no budgetary impact to the college.

Sincerely,

Raul Cabaza III, CIC
President

ao

121 W. Pecan / McAllen, Texas 78501 / (956) 682-2841 / Fax (956) 630-4015
1906-B East Tyler Avenue / Harlingen, Texas 78550 / 956-423-8755 / Fax (956) 428-0730

SOUTH TEXAS COLLEGE
Voluntary Student Accident Only Insurance - RFP #16-17-1056
2017-2018

Voluntary Student Accident Insurance		
	Current Program	**Proposed**
Proposer:	***Student Assurance Services, Inc.***	**Student Assurance Services, Inc.**
Carrier:	***National Guardian Life Ins. Co.***	**Ameritas Life Insurance Corp.**
A.M. Best Rating	***A- IX***	**A XIV**
Limits:	*$25,000 Maximum Medical Benefit*	$25,000 Maximum Medical Benefit
Type of Policy:	*Primary Basis - will pay benefits regardless of Other Valid Coverage.*	Primary Basis - will pay benefits regardless of Other Valid Coverage.
2000 packets for registration	*Yes*	Yes
School Time Rate (Annual Cost)	*$75 per student*	$75 per student
24-Hour Basis (Annual Cost)	*$160 per student*	$160 per student
Cost for extended dental - $5,000 Limit	*$8*	$8
	Stand Alone covg. - Not available	Stand Alone covg. - Not available
All school sponsored activities?	*Yes*	Yes

SHEPARD WALTON KING
INSURANCE GROUP

May 4, 2017

Ms. Mary Elizondo
Vice President for Finance & Administrative Services
South Texas College
PO Box 9701
McAllen, TX 78501

Re: Medical Professional Liability RFP #16-17-1056

Dear Ms. Elizondo:

One proposal was received for Professional Liability coverage

Medical Professional Liability Insurance:
Affinity Insurance Services, Inc. offered renewal terms through the current carrier, C.N.A. American Casualty Company of Reading PA with the following options:

Limits:	Premium:	Cost per Student
$1,000,000/$5,000,000.	$22,968.	$10.00
$2,000,000/$5,000,000.	$28,268.	$12.31
Basis: 2,296 students		

Cost per student at $1,000,000/$5,000,000 limit remains at $10.00 as per expiring.

Coverage Highlights:
Occurrence Form
Insured includes the College and faculty
Defense Costs (Legal Representation) – Outside the Liability Limits
Deductible -0-

Recommendation:
Affinity Insurance Services and C.N.A. American Casualty Company are recommended at an annual cost of $22,968.

Sincerely,

Raul Cabaza III, CIC
President

121 W. Pecan / McAllen, Texas 78501 / (956) 682-2841 / Fax (956) 630-4015
1906-B East Tyler Avenue / Harlingen, Texas 78550 / 956-423-8755 / Fax (956) 428-0730

SOUTH TEXAS COLLEGE
Student Insurance 2017-2018

Student/Faculty Medical Professional Liability			
	Current Program	Recommended Program	Alternate Increased Limits
Proposer:	***Affinity Ins Services***	**Affinity Ins Services**	**Affinity Ins Services**
Carrier:	***American Casualty Company of Reading PA (C.N.A.)***	**American Casualty Company of Reading PA (C.N.A.)**	**American Casualty Company of Reading PA (C.N.A.)**
A.M. Best Rating	***A XV***	**A XV**	**A XV**
Coverage Form:	*Occurrence*	Occurrence	Occurrence
Limit Per Occurrence:	*$1,000,000*	$1,000,000	$2,000,000
Aggregate Limit:	*$5,000,000*	$5,000,000	$5,000,000
Defense Costs:	*Outside the Limits*	Outside the Limits	Outside the Limits
Deductible:	*None*	None	None
Annual Premium:	***$25,269***	**$22,968**	**$28,268**
Rate per Student:	*2,526 students/ Approx. $10. per participant (Reflects 25%discount)*	2,296 students/Approx. $10. per participant (Reflects 25%discount)	2,296 students/Approx. $10. per participant (Reflects 25%discount)

SHEPARD WALTON KING
INSURANCE GROUP

May 4, 2017

Ms. Mary Elizondo
Vice President for Finance & Administrative Services
South Texas College
PO Box 9701
McAllen, TX 78501

Re: Workforce Training Programs Student Accident Insurance RFP #16-17-1056

Dear Ms. Elizondo:

One proposal was received from Student Assurance Services.

Workforce Training Program- Student Accident Insurance
Student Assurance Services proposed placement through Ameritas Life Insurance Group for students participating in Workforce related programs.

Accident Medical Expense Limit: $25,000. Premium: $2,700.
Basis: 689 Participants

Recommendation:
Student Assurance Services and Ameritas Life Insurance Group for Workforce Training Student Accident Insurance are recommended.

Sincerely,

Raul Cabaza III, CIC
President

ao

121 W. Pecan / McAllen, Texas 78501 / (956) 682-2841 / Fax (956) 630-4015
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SOUTH TEXAS COLLEGE
2017-2018

Workforce Training Programs - Student Accident Insurance		
	Current Program	**Renewal Program**
Proposer:	***Student Assurance Services***	**Student Assurance Services**
Carrier:	***National Guardian Life Insurance Co.***	**Ameritas Life Insurance Corp.**
A.M. Best Rating	***A- IX***	**A XIV**
WTS - Trade Students - Group Premium:	***$2,700***	**$2,700**
Basis:	***767***	**689**
Schedule of Benefits - Accidental Medical		
Maximum Medical Benefit per Injury	*$25,000 - Excess basis*	*$25,000 - Excess basis*
Type of Policy:	*Secondary to any other Insurance*	*Secondary to any other Insurance*
Deductible Amount:	*$0*	*$0*
Benefit Period:	*52 weeks*	*52 weeks*
1. Inpatient Benefits		
a. Hospital Room & Board (semiprivate room rate)	*R&C*	*U&C*
b. Intensive Care (in lieu of 1.a.)	*Paid under above*	*U&C*
c. Hospital Miscellaneous Services	*R&C*	*U&C*
d. Physicians Non-Surgical Visits (1 a day, includes office visits)	*R&C, incls Consultant Physician*	*U&C*
e. Physiotherapy (1 visit per day, includes office visits)	*R&C*	*U&C*
f. X-ray and Radiology Services	*R&C*	*U&C*
g. Registered Nurse (private duty nurse, when ordered by physician)	*R&C*	*U&C*
2. Outpatient Surgery Benefits		
a. Day Surgery Charges	*R&C*	*U&C*
3. Other Outpatient Benefits		
a. Hospital Emergency Room (including urgent care)	*R&C*	*U&C*
b. X-ray Services (includes charges for reading)	*R&C*	*U&C*
c. Diagnostic Imaging (Includes CT scans, MRI and bons scans and charges for reading)	*R&C*	*U&C*
d. Physician's Non-Surgical Visits (1 a day, not paid day of surgery)	*R&C, incls Consultant Physician*	*U&C*
e. Physiotherapy (1 visit per day, includes office visits & chiropractic)	*R&C*	*U&C*
f. Orthopedic Appliances	*R&C*	*U&C*
g. Durable Medical Equipment	*R&C*	*U&C*
h. Prescription Drugs	*R&C, up to $50*	*U&C, up to $50*
i. Ambulance Services (ground)	*R&C*	*U&C*
j. Laboratory Services	*R&C*	*U&C*
k. Shots and Injections (when administered in physician's office)	*R&C*	*U&C*
4. Other Physician Services		
a. Dental Treatment (in lieu of all other medical benefits; including x-rays of sound and natural teeth)	*R&C, up to $250*	*U&C, up to $250*
b. Physician Surgical Care (inpatient or outpatient)	*R&C*	*U&C*
c. Assistant Surgeon (inpatient or outpatient)	*25% of Surgeon's Fees*	*25% of Surgeon's Allowance*
d. Anesthesia Services (inpatient or outpatient)	*25% of Surgeon's Fees*	*25% of Surgeon's Allowance*
e. Physician Consultation (1 visit per day, when referred by attending Physician)		*U&C*
5. Motor Vehicle Injury	*R&C*	*Same as any Injury*
8. Other Covered Service		
a. Rehabilitation Services (1 visit per day, includes home health care and inpatient skilled nursing)	R&C	*U&C*

R&C means Reasonable & Customary
U&C means Usual & Customary

Review and Action as Necessary on Purchases, Renewals, and Interlocal Agreement (Not Bond Related)

Approval of the following awards, purchases, renewals, and interlocal agreement (Not Bond Related) will be requested at the May 23, 2017 Board meeting as follows:

A. Awards
B. Instructional Items
C. Non- Instructional Items
D. Technology Items

A. Awards

1) Floor Care Equipment (Award)

Award the proposal for floor care equipment at a total amount of $139,268.30 to the following vendors:

Vendor	Amount
C C Distributors, Inc. (Corpus Christi, TX)	$14,046.30
Gulf Coast Paper (Brownsville, TX)	$125,222.00

Purpose – The Custodial Department has requested the purchase of floor care equipment for the day to day maintenance of South Texas College buildings district wide.

Justification and Benefit – The equipment will include carpet extractors, floor machines, wet/dry vacuum cleaners, upright vacuum cleaners, stand-on scrubbers, and rider burnishers which will replace out of service equipment at various campuses.

Background – Proposal documents were advertised on March 30, 2017 and April 6, 2017 and issued to eight (8) vendors. Four (4) responses were received on April 18, 2017 and reviewed by Operation and Maintenance and the Purchasing Department.

Funds for this expenditure are budgeted in the Custodial budget for FY 2016 – 2017.

2) Medical Manikins (Award)

Award the proposal for medical manikins at a total amount of $56,544.47 with the following vendors:

Laerdal Medical Corporation (Wappingers Falls, NY)	$32,760.07
Medical Shipment (Elk Grove Village, IL)	$23,784.40

Purpose – The Division of Nursing and Allied Health Vocational Nursing (VN) Program is requesting to purchase of eight (8) instructional manikins for student instruction at the Nursing and Allied Health campus.

Justification and Benefit – The instructional manikins will provide the VN program students with hands-on experience before care is provided to actual patients. Vocational Nursing program students will be better prepared to provide competent nursing care to clinical patients after simulating nursing care with instructional manikins.

Background – Proposal documents were advertised on April 17, 2017 and April 24, 2017 and issued to seven (7) vendors. Three (3) responses were received on May 2, 2017 and reviewed by the Vocational Nursing Program and Purchasing Department.

Funds for this expenditure are budgeted in the TWC Jet grant budget for FY 2016 – 2017.

B. Instructional Items

3) C-Arm X-Ray Imaging System (Purchase)
Purchase a c-arm x-ray imaging system from **GE Healthcare, Inc.** (Chicago, IL), a sole source vendor, at a total amount of $128,719.00.

Purpose – The Radiologic Technology program is requesting the purchase of a c-arm x-ray imaging system for student instruction at the Nursing and Allied Health Campus.

Justification and Benefit – This imaging system is used by hospitals and clinics and will better prepare students for the workplace. The students will obtain surgical training at their clinical sites using this c-arm equipment therefore it is imperative that they are able to simulate surgical procedures at the Nursing and Allied Health Campus using the same equipment. It will also prepare students with the required skills for the certification exam and workplace.

Funds for this expenditure are budgeted in the Radiologic Technology program for FY 2016 – 2017.

4) Medication Dispensing Systems (Purchase)
Purchase medication dispensing systems from **Pocket Nurse Enterprise, Inc.** (Monaca, PA), a National Intergovernmental Purchasing Alliance (NIPA), approved vendor, at a total amount of $69,770.15.

Purpose – The Division of Nursing and Allied Health Vocational Nursing Program is requesting to purchase three (3) medication dispensing systems for student instruction. The following campuses will received one (1) each: Nursing and Allied Health, Mid Valley, and Starr County.

Justification and Benefit – The portable medication dispensing systems serve as medication storage devices or cabinets that electronically dispense medications in a controlled fashion and track medication use. It will provide the students with hands on experience and knowledge of equipment used in the workplace.

Funds for this expenditure are budgeted in the TWC Jet grant budget for FY 2016 – 2017.

C. Non – Instructional Items

5) Furniture (Purchase)
Purchase furniture from the National Cooperative Purchasing Alliance (NCPA), National Intergovernmental Purchasing Alliance (NIPA/TCPN), National Joint Powers Alliance (NJPA), TIPS Purchasing Cooperative, Texas Association of School Boards – Buyboard,

and the State of Texas Multiple Award Schedule (TXMAS) approved vendors, at a total amount of $77,658.65.

#	Vendor	Amount
A	**Allsteel, Inc./ Gateway Printing and Office Supply, Inc.** (Muscatine, IA/Edinburg, TX)	$9,025.76
B	**Clarus Glassboards, LLC./Gateway Printing and Office Supply, Inc.** (Fort Worth, TX/Edinburg, TX)	$9,404.22
C	**Cramer/Gateway Printing and Office Supply, Inc.** (Kansas City, MO/Edinburg, TX)	$9,185.04
D	**Exemplis Corporation/Gateway Printing and Office Supply, Inc.** (Cypress, CA/Edinburg, TX)	$12,356.70
E	**The Hon Company/Gateway Printing and Office Supply, Inc.** (Muscatine, IA/Edinburg, TX)	$1,702.04
F	**Krueger International, Inc./Gateway Printing and Office Supply, Inc.** (Green Bay, WI/Edinburg, TX)	$18,475.56
G	**Library Design Systems, Inc.** (Houston, TX)	$17,509.33
	Total	$77,658.65

The purchases can be summarized as follows:

- Allsteel, Inc./Gateway Printing and Office Supply, Inc. (Edinburg, TX)
  - ⇒ Pecan Campus
    - 19 Tables for the Criminal Justice Program
- Clarus Glassboards, LLC./Gateway Printing and Office Supply, Inc. (Edinburg, TX)
  - ⇒ Pecan Campus
    - 6 Maker boards for the Criminal Justice Program
- Cramer/Gateway Printing and Office Supply, Inc. (Edinburg, TX)
  - ⇒ Pecan Campus
    - 24 Stools for the Biology Program
- Exemplis Corporation/Gateway Printing and Office Supply, Inc. (Edinburg, TX)
  - ⇒ Mid Valley Campus
    - 1 Chair for the Police Department
  - ⇒ Pecan Campus
    - 15 Chairs for the Division of Math, Science, and BAT Programs
    - 9 Chairs for the Cashiers Office
    - 3 Chairs for the Computer Science Program
    - 2 Chairs for the Purchasing Department
    - 5 Chairs for the Valley Scholars Program
- The Hon Company/Gateway Printing and Office Supply, Inc. (Edinburg, TX)
  - ⇒ Pecan Campus
    - 1 Bookcase for the Library Information Commons
    - 2 Vertical Files and 2 Bookcases for the Purchasing Department
    - 1 Storage Cabinet for the Valley Scholars Program
- Krueger International, Inc./Gateway Printing and Office Supply, Inc. (Edinburg, TX)

⇒ Pecan Campus
- 1 Desk for the Business Office
- 1 Desk and 2 Chairs for the Purchasing Department
- 14 Computer Chairs for the Learning Commons and Open Labs
- 37 Chairs for the Criminal Justice Program

- Library Design Systems, Inc. (Houston, TX)

⇒ Pecan Campus
- 1 Pullout Rack Storage System for the Library

Fund for these expenditures are budgeted in the requesting department budgets for FY 2016 - 2017 as follows: Adjunct Faculty Pecan Campus, Anthropology, Biology, Business Office, Campus Police, Cashiers Office, Computer Science, Criminal Justice, Learning Commons and Open Labs, Library Art Gallery, Library Information Commons, Purchasing, Sociology, and Valley Scholars – Student Services.

6) Law Enforcement Vehicles (Purchase)

Purchase law enforcement vehicles from **Caldwell County Chevrolet** (Caldwell, TX), a Houston Galveston Area Council (HGAC) approved vendor, at a total amount of $61,381.00.

Purpose - The South Texas College Department of Public Safety is requesting to purchase two (2) specialized law enforcement vehicles which will serve all the college campuses.

Justification and Benefit – The specialized vehicles will include one (1) Chevrolet Truck-2 door and one (1) Chevrolet Tahoe which are distributed by General Motors to designated dealers.

The purchase will be completed using HGAC, which is a purchasing cooperative, thus not requiring that proposal be submitted. Previous experiences are that local vendors do not respond to such specialized requests.

The vehicles are necessary for patrolling, responding to 911 emergency calls, and other incidents at all college campuses.

Funds for this expenditure are budgeted in the STC Police budget for FY 2016 – 2017.

7) Portable Communication Radios (Purchase)

Purchase portable communication radios from **Motorola Solutions, Inc.** (Schaumberg, IL), a Houston Galveston Area Council (HGAC) cooperative purchasing program approved vendor, at a total amount of $58,116.75.

Purpose – The Office of Public Safety is requesting the purchase of fifteen (15) portable communication radios for new police officers and security guards.

Justification and Benefit – The radios will be used by the campus police and security guards for communication throughout the College district in responding to calls from the Police dispatch office to render assistance or respond to incidents.

Funds for this expenditure are budgeted in the Campus Police and Safety & Security budgets for FY 2016 – 2017.

8) Temporary Personnel Services (Renewal)

Renew the temporary personnel services contracts for the period beginning June 29, 2017 through June 28, 2018, at an estimated amount of $450,000.00, which is based on prior year expenditures. The vendors are as follows:

a.	**AMP Personnel Services, LLC.** (McAllen, TX)	b.	**Express Employment Professionals** (McAllen, TX)
c.	**Extra Extras, Inc.** (Weslaco, TX)	d.	**Kelly Services, Inc.** (McAllen, TX)
e.	**Manpower Group US, Inc.** (McAllen, TX)	f.	**One Stop Staffing, LLC.** (Harlingen, TX)
g.	**R & D Contracting, Inc./dba R & D Personnel** (McAllen, TX)	h.	**Region Staffing** (Brownsville, TX)
i.	**Spherion Staffing, LLC.** (Atlanta, GA)	j.	**Texas Staffing Pros, LLC.** (McAllen, TX)

Purpose – The Office of Human Resources is requesting to renew the temporary personnel services contracts for instructional programs and support services departments requesting personnel.

Justification and Benefit – The Office of Human Resources maintains this pool of staffing agencies and the proposed prices for various skill sets/job types. This provides access to wide candidate pools when services are needed.

All temporary personnel services requests from College programs and departments are submitted to the Office of Human Resources and the following process is completed:

- The requesting department provides the Office of Human Resources the job description of the position being requested, experience preferred, and dates needed;
- The requirements are sent to several vendors that have that type of position and pricing is requested. Responses from the temporary services agencies are reviewed, including pricing and one or more agency is selected to provide applicant resumes;
- If an employee or employees are available for the requesting position, resumes are returned from the vendor(s) to the Office of Human Resources;
- The requesting department will review the resume(s) and make their selection.

Background – The Board awarded the contracts for temporary personnel services at the June 28, 2016 Board of Trustees meeting for one year with two one-year annual renewals. The first renewal period begins June 29, 2017 and ends June 28, 2018.

Award	Board Meeting Date	Original Term	Renewal Term
Original	6/28/16	6/29/16 – 6/28/17	2 – one year options
1st Renewal	5/29/17		6/29/17 – 6/28/18

The vendors have complied with all the terms and conditions of the contract and services have been satisfactory.
Funds for this expenditure are budgeted in the requesting programs or departments budgets for FY 2016 – 2017 and FY 2017 – 2018, pending Board approval of the budget.

9) Graduation Facility (License Agreement)
Lease the graduation facility from the **City of Hidalgo – Texas Municipal Facilities Corporation** (State Farm Arena) (Hidalgo, TX), through an interlocal license agreement for December 15, 2017 beginning at 8:00 a.m. through December 17, 2017 at midnight, at an estimated amount of $23,000.00.

Purpose – The Division of Student Services is requesting a license agreement for the rental of a facility for graduation ceremonies which will be held on Saturday, December 16, 2017 at 9:00 a.m. and 1:00 p.m.

Justification and Benefit – The facility will be used for South Texas College graduation ceremonies in December 2017. The cost includes the use of the facility, audio visual equipment, and personnel.

Funds for this expenditure are budgeted in the Graduation budget for FY 2016 – 2017.

D. Technology Items

10) Computers and Laptops (Purchase)
Purchase of computers and laptops from the State of Texas Department of Information Resources (DIR) approved vendor **Dell Marketing, LP**. (Dallas, TX), in the total amount of $87,018.50.

All purchase requests for computers and tablets have been evaluated by Information Technology and the Chief Information Officer. Information Technology does not have refurbished systems available for new hires. Instructional and/or business need must be clearly identified/justified for any equipment that is outside standard configuration or does not replace existing office systems. (Ex. mobile devices)

An itemized list with justification is included for review and information.

Information Technology used the following criteria when recommending the purchase of technology:

- Systems being requested meet the South Texas College standard configuration

- The new systems will replace an older model (5+ years and out of warranty)
- requirements exceed the system capacity

The purchases can be summarized as follows:

- Staff Computers
  - ⇒ 7 Computers for Cashiers Department
  - ⇒ 1 Computer for Nursing and Allied Health Dean's Office
  - ⇒ 9 Computers for Human Resources Department
  - ⇒ 1 Computer for Physical Science Program
  - ⇒ 1 Computer for Educational Technologies Department
  - ⇒ 2 Computers for Business Office
  - ⇒ 2 Computers for Enrollment Services Department

- Faculty Computers
  - ⇒ 2 Computers for Associate Degree Nursing Program
  - ⇒ 3 Computers for Biology Program
  - ⇒ 4 Computers for History Program
  - ⇒ 2 Computers for Academic Math Program

- Class - Instruction Computers
  - ⇒ 78 Computers for the Testing Center
  - ⇒ 4 Computers for the Computer Science Program - Lab

- Staff Laptops
  - ⇒ 1 Laptop for Human Resources Specialist Program
  - ⇒ 1 Laptop for Purchasing Department
  - ⇒ 1 Laptop for Office of VP for SAEM

- Faculty Laptops
  - ⇒ 3 Laptops for Criminal Justice Program
  - ⇒ 1 Laptop for Computer Science Program

Funds for these expenditures are budgeted in the requesting department budgets for FY 2016 - 2017 as follows: Academic Math, Associate Degree Nursing, Biology, Business Office, Cashiers, Criminal Justice, Computer Science, Dean of Nursing and Allied Health, Educational Technologies, Enrollment Services, History, Human Resources, Human Resource Specialist, Office of Vice President for Student and Enrollment Management, Physical Science, Purchasing, and Student Assessment Center

11) Data Storage Appliance (Purchase)
Purchase a data storage appliance from **Logical Front** (The Woodlands, TX), a State of Texas Department of Information Resources (DIR) approved vendor, at a total amount of $214,097.47.

Purpose – Information Technology is requesting the purchase of a data storage appliance which will be located at the Pecan Campus Building M. It will provide data storage for all enterprise applications serving students, faculty, and staff. The current data storage appliance is at the end of life and end of support.

Justification and Benefit – It will allow Information Technology to support current and future storage needs for applications such as Banner 9, Degree Works, and the student portal. The storage appliance will provide sufficient storage capacity for growth.

Funds for this expenditure are budgeted in the Infrastructure and Telecom budgets for FY 2016 – 2017.

12) Servers (Purchase)
Purchase servers from **Dell Marketing, LP.** (Dallas, TX), a State of Texas Department of Information Resources (DIR) approved vendor, at a total amount of $59,878.10.

Purpose – Office of Public Safety is requesting the purchase of five (5) servers to support the surveillance cameras that will be located at the main entrances in each campus. These servers will be distributed one per each campus as follows: Mid-Valley, Nursing and Allied Health, Pecan, Starr County, and Technology.

Justification and Benefit – These servers will be able to centrally process images coming from all the surveillance cameras installed at the main entrances in the different South Texas College campuses. The servers will collect at least 30 days of video recordings.

Funds for this expenditure are budgeted in the Construction - District Wide Surveillance Cameras budget for FY 2016 - 2017.

13) Audit Management Software (Interlocal Agreement/Renewal)
Purchase audit management software from the **Texas State Auditor's Office** (Austin, TX) through an interlocal agreement, for the period beginning May 24, 2017 through August 31, 2018, at a total amount of $5,080.00. This includes the initial purchase of $2,080.00 for the period beginning May 24, 2017 through August 31, 2017 and the renewal and maintenance in the amount of $3,000.00 for the period beginning September 1, 2017 through August 31, 2018.

Purpose – The Office of Internal Audits is requesting the purchase of audit management software to manage and organize audit workpapers along with a data analytics solution.

Justification and Benefit – Audit management software improves efficiency and reduces the time needed to complete engagements. The software includes a data analytics component which will allow the office to test larger samples of data. Additionally, the software will also allow for easier review of employee's workpapers and tracks each review and sign-off which helps document the alignment with IIA Standards.

Funds for this expenditure are budgeted in the Internal Audits budget for FY 2016 – 2017 and FY 2017 – 2018, pending Board approval of the budget.

Recommendation:
The Finance, Audit, and Human Resources Committee recommended Board approval of the awards, purchases, renewals, and interlocal agreement (Not Bond Related) as listed below:

A. Awards
B. Instructional Items
C. Non- Instructional Items
D. Technology Items

A. Awards

1) Floor Care Equipment (Award): award the proposal for floor care equipment at a total amount of $139,268.30, to the following vendors:

Vendor	Amount
C C Distributors, Inc. (Corpus Christi, TX)	$14,046.30
Gulf Coast Paper (Brownsville, TX)	$125,222.00

2) Medical Manikins (Award): award the proposal for medical manikins at a total amount of $56,544.47 with the following vendors:

Laerdal Medical Corporation (Wappingers Falls, NY)	$32,760.07
Medical Shipment (Elk Grove Village, IL)	$23,784.40

B. Instructional Items

3) C-Arm X-Ray Imaging System (Purchase): purchase a c-arm x-ray imaging system from **GE Healthcare, Inc.** (Chicago, IL), a sole source vendor, at a total amount of $128,719.00;

4) Medication Dispensing Systems (Purchase): purchase medication dispensing systems from **Pocket Nurse Enterprise, Inc.** (Monaca, PA), a National Intergovernmental Purchasing Alliance (NIPA) approved vendor, at a total amount of $69,770.15;

C. Non – Instructional Items

5) Furniture (Purchase): purchase furniture from the National Cooperative Purchasing Alliance (NCPA), National Intergovernmental Purchasing Alliance (NIPA/TCPN), National Joint Powers Alliance (NJPA), TIPS Purchasing Cooperative, Texas Association of School Boards – Buyboard, and the State of Texas Multiple Award Schedule (TXMAS) approved vendors, at a total amount of $77,658.65;

#	Vendor	Amount
A	**Allsteel, Inc./ Gateway Printing and Office Supply, Inc.** (Muscatine, IA/Edinburg, TX)	$9,025.76
B	**Clarus Glassboards, LLC./Gateway Printing and Office Supply, Inc.** (Fort Worth, TX/Edinburg, TX)	$9,404.22
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E	**The Hon Company/Gateway Printing and Office Supply, Inc.** (Muscatine, IA/Edinburg, TX)	$1,702.04
F	**Krueger International, Inc./Gateway Printing and Office Supply, Inc.** (Green Bay, WI/Edinburg, TX)	$18,475.56
G	**Library Design Systems, Inc.** (Houston, TX)	$17,509.33
	Total	$77,658.65

6) **Law Enforcement Vehicles (Purchase**): purchase law enforcement vehicles from **Caldwell County Chevrolet** (Caldwell, TX), a Houston Galveston Area Council (HGAC) approved vendor, at a total amount of $61,381.00;
7) **Portable Communication Radios (Purchase):** purchase portable communication radios from **Motorola Solutions, Inc.** (Schaumberg, IL), a Houston Galveston Area Council (HGAC) cooperative purchasing program approved vendor, at a total amount of $58,116.75;
8) **Temporary Personnel Services (Renewal):** renew the temporary personnel services contracts for the period beginning June 29, 2017 through June 28, 2018, at an estimated amount of $450,000.00, which is based on prior year expenditures. The vendor are as follows:

a.	**AMP Personnel Services, LLC.** (McAllen, TX)	b.	**Express Employment Professionals** (McAllen, TX)
c.	**Extra Extras, Inc.** (Weslaco, TX)	d.	**Kelly Services, Inc.** (McAllen, TX)
e.	**Manpower Group US, Inc.** (McAllen, TX)	f.	**One Stop Staffing, LLC.** (Harlingen, TX)
g.	**R & D Contracting, Inc./dba R & D Personnel** (McAllen, TX)	h.	**Region Staffing** (Brownsville, TX)
i.	**Spherion Staffing, LLC.** (Atlanta, GA)	j.	**Texas Staffing Pros, LLC.** (McAllen, TX)

9) **Graduation Facility (License Agreement):** lease the graduation facility from the **City of Hidalgo – Texas Municipal Facilities Corporation** (State Farm Arena) (Hidalgo, TX), through an interlocal license agreement for December 15, 2017 beginning at 8:00 a.m. through December 17, 2017 at midnight, at an estimated amount of $23,000.00;

D. Technology

10) **Computers and Laptops (Purchase):** purchase of computers and laptops from the State of Texas Department of Information Resources (DIR) approved vendor **Dell Marketing, LP**. (Dallas, TX), in the total amount of $87,018.50;
11) **Data Storage Appliance (Purchase):** purchase a data storage appliance from **Logical Front** (The Woodlands, TX), a State of Texas Department of Information Resources (DIR) approved vendor, at a total amount of $214,097.47;
12) **Servers (Purchase):** purchase servers from **Dell Marketing, LP. (Dallas, TX), a** State of Texas Department of Information Resources (DIR) approved vendor, at a total amount of $59,878.10;
13) **Audit Management Software (Interlocal Agreement/Renewal):** purchase audit management software from the **Texas State Auditor's Office** (Austin, TX) through an interlocal agreement, for the period beginning May 24, 2017 through August 31, 2018, at a total amount of $5,080.00. This includes the initial purchase of $2,080.00

for the period beginning May 24, 2017 through August 31, 2017 and the renewal and maintenance in the amount of $3,000.00 for the period beginning September 1, 2017 through August 31, 2018.

Recommend Action - The total for all awards, purchases, renewals, and interlocal agreement is $1,430,532.39.

The following Minute Order is proposed for consideration by the Board of Trustees:
The Board of Trustees approves and authorizes all awards, purchases, renewals, and interlocal agreement as presented.

Approval Recommended:

Shirley A. Reed, M.B.A., Ed.D.
President

Review and Action as Necessary on Award of a Proposal and Purchases for the 2013 Bond Construction Program Funded by Bond Proceeds and Related Projects Funded by Non-Bond Proceeds

Approval of the following award of a proposal and purchases for the 2013 Bond Construction Program Funded by Bond Proceeds and Related Projects Funded by Non-Bond Proceeds is requested as follows:

A. Non-Bond Proceeds
--Maintenance and Operation Property Taxes (M&O) and
--Transfers to Plant Fund
B. Bond Proceeds and Non-Bond Proceeds - Transfer to Plant Fund

A. Non-Bond Proceeds
--Maintenance and Operation Property Taxes (M&O) and
--Transfers to Plant Fund

1) Computers (Purchase)
Purchase computers from **Dell Marketing, LP.** (Dallas, TX) and **Apple, Inc.** (Dallas, TX), State of Texas Department of Information Resources (DIR) approved vendors, at a total amount of $1,820,244.89.

Purpose - Information Technology is requesting the purchase of student, faculty, and staff computers to support the 2013 Bond Construction program and will be installed in one of the seventeen (17) new buildings.

Broaddus and Associates, Information Technology, and Chief Information Officer have reviewed Bond Construction program plans and drawings to determine the quantities and types of systems needed for student labs, classrooms, faculty, and staff office. An itemized list is included for your review and information.
Justification and Benefit: Information Technology is purchasing these computers to support student learning and faculty and staff productivity within the newly built academic buildings funded by the bond.

Background – Information Technology met with each department to review the specific floor plans of the new buildings which will house the department. The discussion included the intended use of rooms within the assigned building. Based on the gathered information, a plan was created to address the technology needed to support learning and productivity.

The purchases are as follows:

- Student Lab-Use Computers
  ⇒ 758 Pecan Campus
  ⇒ 400 Mid Valley Campus
  ⇒ 259 Starr County Campus

⇒ 236 Nursing Allied Health Campus
⇒ 174 Technology Campus
⇒ 122 La Joya Teaching Center

- Faculty / Staff Computers
  ⇒ 168 Pecan Campus
  ⇒ 61 Mid Valley Campus
  ⇒ 39 Starr County Campus
  ⇒ 79 Nursing Allied Health Campus
  ⇒ 57 Technology Campus

- Instruction / Podium Computers
  ⇒ 61 Pecan Campus
  ⇒ 29 Mid Valley Campus
  ⇒ 19 Starr County Campus
  ⇒ 35 Nursing Allied Health Campus
  ⇒ 13 Technology Campus
  ⇒ 10 La Joya Teaching Center

- Information / Digital Signage Computers
  ⇒ 6 Pecan Campus
  ⇒ 2 Mid Valley Campus
  ⇒ 3 Starr County Campus
  ⇒ 2 Nursing Allied Health Campus
  ⇒ 1 Technology Campus

The purchase will consist of computers, which will be funded from the Maintenance & Operation Taxes (M&O) Technology budget for FY 2016 – 2017 in the amount of $1,804,949.89 and from the MV Library Renovation and NAH Thermal Plant Technology budgets in the Transfers to Plant Fund for FY 2016 – 2017 and FY 2017 – 2018, pending Board approval of the budget, in the amount of $15,295.00.

2) Instructional Lab Equipment (Purchase)
Purchase instructional lab equipment from **Pasco Scientific** (Roseville, CA), a sole source vendor, at a total amount of $68,388.00.

Purpose – Facilities Planning and Construction and Physics Program are requesting to purchase instruction lab equipment for student instruction at the La Joya Teaching Center.

Justification and Benefit – The Mechanics 850 system is used in conjunction with the probes to essentially study Newton's Laws. Students use the equipment to perform several College and University Physics Experiments dealing with motion, forces, and acceleration. There are approximately ten (10) different experiments that can be performed using this system.

The electron charge to mass ratio equipment is used in College and University Physics courses to perform experiments related to fundamental particles and charges.

Funds for this expenditure are budgeted in the Maintenance & Operation Taxes (M&O) Furniture, Fixtures, and Equipment (FFE) budget for FY 2016 – 2017.

3) Printers (Purchase)
Purchase printers from **Reyna Enterprise, Inc./dba CRC** (McAllen, TX), a State of Department of Information Resources (DIR) approved vendor, at a total amount of $121,187.00.

Purpose – Information Technology is requesting the purchase through the 2013 Bond Construction program one hundred eighty-five (185) printers for student labs, faculty, and staff offices.

Justification and Benefit – The printers will assist students printing materials in the labs and support the faculty and staff in the day to day operations. The printers will be distributed as follows:

Pecan Campus – 54	La Joya Teaching Center - 3
Mid Valley Campus – 48	Nursing and Allied Health – 21
Starr County Campus – 40	Technology Campus - 19

The purchase will consist of printers, which will be funded from the Maintenance & Operation Taxes (M&O) Technology budget for FY 2016 – 2017 in the amount of $117,345.00 and from the MV Library Renovation and NAH Thermal Plant Technology budgets in the Transfers to Plant Fund for FY 2016 – 2017 and FY 2017 – 2018, pending Board approval of the budget, in the amount of $3,842.00.

4) Science Lab Equipment and Supplies (Purchase)
Purchase science lab equipment and supplies from **Fisher Scientific** (Pittsburg, PA), a U. S. Communities Purchasing Cooperative approved vendor, for the period beginning May 24, 2017 thought August 31, 2017, at an estimated amount of $70,000.00.

Purpose – Facilities Planning and Construction, Biology program, and Chemistry program are requesting to purchase science lab equipment and supplies for student instruction at the La Joya Teaching Center.

Justification and Benefit – The science lab equipment and supplies will include beakers, flasks, glass bottles, glass funnels, and lab chemicals. These supplies are needed for classes which will begin in August.

Funds for this expenditure are budgeted in the Maintenance & Operation Taxes (M&O) Furniture, Fixtures, and Equipment (FFE) budget for FY 2016 – 2017.

5) Spectrometer (Purchase)
Purchase a spectrometer from **Magritek, Inc.** (San Diego, CA), a sole source vendor, at a total amount of $65,670.00.

Purpose – Facilities Planning and Construction and the Chemistry Program are requesting the purchase of a spectrometer for student instruction at the La Joya Teaching Center.

Justification – The spectrometer will be used for student instruction in the Chemistry program in the Division of Math and Sciences. The spectrometer is used to determine the physical and chemical properties of atoms or molecules. It will be used primarily in the Organic Chemistry 2 classes to allow students to identify compounds and their purity in a solution from experiments conducted. It also helps students determine the level of completion of a chemical reaction. The spectrometer is a portable unit which can be used at other campuses if needed.

Funds for this expenditure are budgeted in the Maintenance & Operation Taxes (M&O) Furniture, Fixtures, and Equipment (FFE) budget for FY 2016 – 2017.

C. Bond Proceeds and Non-Bond Proceeds - Transfer to Plant Fund

6) Security Cameras II (Award)
Award the proposal for security cameras II to **Security Solutions of DFW** (Dallas, TX), at a total amount of $715,827.00.

Purpose – Broaddus and Associates, Facilities Planning and Construction, and Office of Public Safety is requesting to purchase surveillance cameras for the buildings under the 2013 Bond Construction program. The purpose of the surveillance cameras is to provide additional security of the college campuses through deterrence of crime and the documentation of incidents that do occur for subsequent prosecution.

Justification and Benefit – Surveillance cameras deter crimes through their visibility and provide a safer campus environment for the college community. In addition, for crimes that are committed, the cameras provide evidence needed for prosecution of the perpetrators.

Background – Proposal documents were advertised on April 10, 2017 and April 17, 2017 and issued to eleven (11) vendors, including four (4) local vendors. Three (3) responses were received on April 25, 2017 and reviewed by Broaddus and Associates, Facilities Planning and Construction, Office of Public Safety, and the Purchasing Department.

The purchase will consist of security cameras, which will be funded from the 2013 Bond Construction Program Technology Budget in the amount of $709,855.00 and from the Non-Bond Proceeds - Transfer to Plant Fund in the NAH Thermal Plant Technology Budget in FY 2016 – 2017 and FY 2017 – 2018, pending Board approval of the budget, in the amount of $5,972.00.

7) Furniture (Purchase)
Purchase furniture from the E & I Purchasing Cooperative, National Cooperative Purchasing Alliance (NCPA), National Intergovernmental Purchasing Alliance (NIPA/TCPN), National Joint Powers Alliance (NJPA), TIPS Purchasing Cooperative, the State of Texas Multiple Award Schedule (TXMAS), and Texas Association of School Boards - Buyboard approved vendors, at a total amount of $1,743,668.30.

#	Vendor	Amount
A	**Allsteel, Inc./ Gateway Printing and Office Supply, Inc.** (Muscatine, IA/Edinburg, TX)	$20,200.76
B	**American Seating Company/Gateway Printing and Office Supply, Inc.** (Houston, TX/Edinburg, TX)	$422,046.38
C	**Bretford Manufacturing, Inc./Gateway Printing and Office Supply, Inc.** (Franklin Park, IL/Edinburg, TX)	$7,181.60
D	**Computer Comforts, Inc.** (Kemah, TX)	$9,276.00
E	**Cramer/Gateway Printing and Office Supply, Inc.** (Kansas City, MO/Edinburg, TX)	$118,412.00
F	**Datum Filing Systems, Inc./Gateway Printing and Office Supply, Inc.** (Emigsville, PA/Edinburg, TX)	$45,776.40
G	**Exemplis Corporation/Gateway Printing and Office Supply, Inc.** (Cyress, CA/Edinburg, TX)	$98,263.06
H	**The Hon Company/Gateway Printing and Office Supply, Inc.** (Muscatine, IA/Edinburg, TX)	$28,527.80
I	**Krueger International, Inc./Gateway Printing and Office Supply, Inc.** (Green Bay, WI/Edinburg, TX)	$419,996.60
J	**Library Design Systems, Inc.** (Houston, TX)	$165,151.58
K	**National Office Furniture/Gateway Printing and Office Supply, Inc.** (Jasper, IN/Edinburg, TX)	$34,628.80
L	**NOVA Solutions, Inc./Gateway Printing and Office Supply, Inc.** (Effingham, IL/Edinburg, TX)	$374,207.32
	Total	$1,743,668.30

The purchases can be summarized as follows:

La Joya Teaching Center

2	Printer Stands	18	Storage Shelving Units

Mid Valley Campus Health Professions Building

14	Conference Room Chairs	208	Lecture Classroom Student Desks
182	Computer Lab Student Chairs	4	Collaboration Tables for Students
416	Lecture Classroom Student Chairs	293	Instructional Lab Stools
11	Instructional Lab Stools for Faculty	18	Storage Shelving Units
40	Staff Chairs	28	Open Area Seats
40	Faculty/Staff Office Bookcases	5	Faculty/Staff Vertical Files
2	Faculty/Staff Office Storage Cabinets	4	Printer Stands
73	Student Computer Desks	25	Instructor Chairs
22	Instructor Desks	37	Faculty/Staff Desks

48	Waiting Area Chairs	15	Round Tables for Small Conference Rooms
64	Dining Area Chairs	4	Stools for Students
16	Conference Room Tables	32	Conference Room Chairs
3	Collaborating Conference Tables	6	Tables for Small Conference Rooms
5	Open Area Tables	8	Pull Up Tables for the Learning Commons
2	Tables for the Learning Commons		

Mid Valley Campus Library Renovation

1	Mobile Storage System		

Mid Valley Campus Student Services Building Expansion

4	Conference Room Chairs	30	Open Area Seats
6	Waiting Area Chairs	6	Faculty/Staff Office Bookcases
3	Storage Shelving Units	6	Faculty/Staff Office Vertical Files
6	Faculty/Staff Desks	52	Folding Tables
5	Storage Caddies	30	Stools for Students
8	Chairs for Small Conference Room	24	Round Tables for Small Conference Room
33	Tables	18	Chairs
5	Bench Seating for Open Areas	19	Open Area Tables
330	Dining Area Chairs	6	Dollies for Chairs

Nursing and Allied Health Campus Thermal Plant

1	Staff Chair	1	Faculty/Staff Office Bookcase
1	Faculty/Staff Vertical File	1	Waiting Area Chair
1	Faculty/Staff Desk	1	Round Table for Small Conference Room
4	Chairs for Small Conference Room		

Pecan Campus North Academic Building

22	Conference Room Chairs	246	Lecture Classroom Student Desks
402	Computer Lab Student Chairs	12	Printer Stands
492	Lecture Classroom Student Chairs	4	Collaboration Tables for Students
35	Storage Shelving Units	67	Staff Chairs
20	Open Area Seats	58	Faculty/Staff Office Bookcases
8	Faculty/Staff Vertical Files	2	Faculty/Staff Office Storage Cabinets
161	Student Computer Desks	18	Instructor Chairs
29	Instructor Desks	75	Waiting Area Chairs
32	Dining Area Chairs for Students	55	Faculty Staff Desks
7	Collaborating Conference Tables	5	Bench Seating 5-Seats

11	Round Tables for Small Conference Room	12	Computer Lab Tables
8	Stools for Students	8	Chairs for Small Conference Room
2	Open Area Tables	2	Tables for Learning Commons
8	Pull Up Tables for the Learning Commons		

Starr County Campus Thermal Plant

1	Staff Chair	1	Faculty/Staff Office Bookcase
1	Faculty/Staff Vertical File	1	Waiting Area Chair
1	Faculty/Staff Desk	1	Round Table for Small Conference Room
4	Chairs for Small Conference Room		

Starr County Campus New Library

1	Mobile Storage System		

Technology Campus Southwest Building Renovations

6	Printer Stands	56	Storage Shelving Units

Fund for these expenditures are budgeted in the 2013 Bond Construction Program FFE Budget – La Joya Teaching Center, Mid Valley Health & Science Building, Mid Valley Student Services Building, Pecan North Academic Building, Starr County Thermal Plant, Starr County Campus Library, Technology Campus – Southwest Building budgets in the amount of $1,656,940.66 and MV Library Renovation - FFE and NAH Thermal Plant FFE budgets in the Transfers to Plant Fund budgets for FY 2016 – 2017 and FY 2017 – 2018, pending Board approval of the budget, in the amount of $86,727.64.

8) Servers (Purchase)
Purchase servers from **Dell Marketing, LP.** (Dallas, TX), a State of Texas Department of Information Resources (DIR) approved vendor, at a total amount of $267,143.04.

Purpose – Information Technology is requesting the purchase through the 2013 Bond Construction program twelve (12) servers for the Office of Public Safety for the operation of surveillance cameras at the new buildings. The cameras are connected to the network servers that process and store recorded images.

4	Pecan Campus	3	Mid Valley Campus
2	Nursing and Allied Health Campus	2	Starr County Campus
1	Technology Campus		

Justification and Benefit – These servers will be able to centrally process images coming in from all the cameras installed on our new and renovated buildings.

The purchase will consist of servers, which will be funded from the 2013 Bond Construction Program Technology Budget in the amount of $244,881.11 and from the

Non-Bond Proceeds - Transfer to Plant Fund in the NAH Thermal Plant Technology Budget in FY 2016 – 2017 and FY 2017 – 2018, pending Board approval of the budget, in the amount of $22,261.93.

Recommendation:
The Finance, Audit, and Human Resources Committee recommended Board approval of the award of a proposal and purchases for the 2013 Bond Construction Program Funded by Bond Proceeds and Related Projects Funded by Non-Bond Proceeds as listed below:

A. Non-Bond Proceeds
--Maintenance and Operation Property Taxes (M&O) and
--Transfers to Plant Fund

1) **Computers (Purchase):** purchase computers from **Dell Marketing, LP.** (Dallas, TX) and **Apple, Inc.** (Dallas, TX), State of Texas Department of Information Resources (DIR) approved vendors, at a total amount of $1,820,244.89;
2) **Instructional Lab Equipment (Purchase):** purchase instructional lab equipment from **Pasco Scientific** (Roseville, CA), a sole source vendor, at a total amount of $68,388.00;
3) **Printers (Purchase):** purchase printers from **Reyna Enterprise, Inc./dba CRC** (McAllen, TX), a State of Texas Department of Information Resources (DIR) approved vendor, at a total amount of $121,187.00;
4) **Science Lab Equipment and Supplies (Purchase):** purchase science lab equipment and supplies from **Fisher Scientific** (Pittsburg, PA), a U. S. Communities purchasing cooperative approved vendor for the period beginning May 24, 2017 through August 31, 2017, at an estimated amount of $70,000.00;
5) **Spectrometer (Purchase):** purchase a spectrometer from **Magritek, Inc.** (San Diego, CA), a sole source vendor, at a total amount of $65,670.00;

B. Bond Proceeds and Non-Bond Proceeds - Transfer to Plant Fund

6) **Security Cameras II (Award):** award the proposal for security cameras II to **Security Solutions of DFW** (Dallas, TX), at a total amount of $715,827.00;
7) **Furniture (Purchase):** purchase furniture from the E & I Purchasing Cooperative, National Cooperative Purchasing Alliance (NCPA), National Intergovernmental Purchasing Alliance (NIPA/TCPN), National Joint Powers Alliance (NJPA), TIPS Purchasing Cooperative, the State of Texas Multiple Award Schedule (TXMAS), and Texas Association of School Boards - Buyboard approved vendors, at a total amount of $1,743,668.30.

#	Vendor	Amount
A	**Allsteel, Inc./ Gateway Printing and Office Supply, Inc.** (Muscatine, IA/Edinburg, TX)	$20,200.76
B	**American Seating Company/Gateway Printing and Office Supply, Inc.** (Houston, TX/Edinburg, TX)	$422,046.38
C	**Bretford Manufacturing, Inc./Gateway Printing and Office Supply, Inc.** (Franklin Park, IL/Edinburg, TX)	$7,181.60
D	**Computer Comforts, Inc.** (Kemah, TX)	$9,276.00

E	**Cramer/Gateway Printing and Office Supply, Inc.** (Kansas City, MO/Edinburg, TX)	$118,412.00
F	**Datum Filing Systems, Inc./Gateway Printing and Office Supply, Inc.** (Emigsville, PA/Edinburg, TX)	$45,776.40
G	**Exemplis Corporation/Gateway Printing and Office Supply, Inc.** (Cyress, CA/Edinburg, TX)	$98,263.06
H	**The Hon Company/Gateway Printing and Office Supply, Inc.** (Muscatine, IA/Edinburg, TX)	$28,527.80
I	**Krueger International, Inc./Gateway Printing and Office Supply, Inc.** (Green Bay, WI/Edinburg, TX)	$419,996.60
J	**Library Design Systems, Inc.** (Houston, TX)	$165,151.58
K	**National Office Furniture/Gateway Printing and Office Supply, Inc.** (Jasper, IN/Edinburg, TX)	$34,628.80
L	**NOVA Solutions, Inc./Gateway Printing and Office Supply, Inc.** (Effingham, IL/Edinburg, TX)	$374,207.32
	Total	$1,743,668.30

8) **Servers (Purchase):** purchase servers from **Dell Marketing, LP.** (Dallas, TX), a State of Texas Department of Information Resources (DIR) approved vendor, at a total amount of $267,143.04.

Recommend Action - The total for the award of a proposal and all purchases for the 2013 Bond Construction Program Funded by Bond Proceeds and Related Projects Funded by Non-Bond Proceeds is:

Bond Proceeds:	$2,611,676.77
Non-Bond M&O Taxes:	$2,126,352.89
Non-Bond Transfer to Plant Fund:	$134,098.57
Total:	$4,872,128.23

The following Minute Order is proposed for consideration by the Board of Trustees:
The Board of Trustees approves and authorizes the award of a proposal and purchases for the 2013 Bond Construction Program Funded by Bond Proceeds and Related Projects Funded by Non-Bond Proceeds as presented.

Approval Recommended:

Shirley A. Reed, M.B.A., Ed.D.
President

Review and Action as Necessary on Jurisdictional and Interagency Support Memorandum of Understanding (MOU) Between South Texas College Police Department and the Pharr Police Department

Approval of a Jurisdictional and Interagency Support Memorandum of Understanding (MOU) between South Texas College Police Department and the Pharr Police Department is requested.

Purpose - The South Texas College Police Department currently has an MOU with the City of McAllen Police Department for the College's Pecan, Nursing and Allied Health, and Technology campuses, the Rio Grande City Police Department for the Starr County Campus, and the Weslaco Police Department for the Mid Valley Campus and seeks an MOU with the City of Pharr Police Department for the Regional Training Center for Law Enforcement Excellence.

Justification – The MOU outlines the jurisdiction of each department, cooperation protocol, and identifies which agency is responsible for responding to incidents in geographical locations within the City of Pharr.

Background - This MOU was developed by South Texas College Chief Administrator of the Department of Public Safety Paul Varville and approved by the Pharr City Commission, Mayor, and Chief of Police Ruben Villescas.

Funding Source - No funds are required for this MOU with the Pharr Police Department.

Reviewers – The Jurisdictional and Interagency Support Memorandum of Understanding (MOU) was reviewed by the Vice President for Finance and Administrative Services, the South Texas College Chief Administrator of the Department of Public Safety and by South Texas College's legal counsel.

Enclosed Documents – The Jurisdictional and Interagency Support Memorandum of Understanding (MOU) follows in the packet for the Board's review and information.

Paul Varville, STC Chief Administrator of the Department of Public Safety, and Mary Elizondo, Vice President for Finance and Administrative Services, will be present at the meeting to address any questions by the Board.

The Finance, Audit, and Human Resources Committee recommended Board approval of the Jurisdictional and Interagency Support Memorandum of Understanding (MOU) between South Texas College Police Department and the Pharr Police Department as presented.

Recommendation:
It is recommended that the Board of Trustees of South Texas College approve and authorize the Jurisdictional and Interagency Support Memorandum of Understanding (MOU) between South Texas College Police Department and the Pharr Police Department as presented.

The following Minute Order is proposed for consideration by the Board of Trustees:
The Board of Trustees approves and authorizes the Jurisdictional and Interagency Support Memorandum of Understanding (MOU) between South Texas College Police Department and the Pharr Police Department as presented.

Approval Recommended:

Shirley A. Reed, M.B.A., Ed.D.
President

JURISDICTIONAL AND INTERAGENCY SUPPORT MEMORANDUM OF UNDERSTANDING

SOUTH TEXAS COLLEGE POLICE DEPARTMENT
AND PHARR POLICE DEPARTMENT

WHEREAS, The Texas Education Code, Section 51.203 confers on commissioned peace officers of state institutions of higher education, jurisdiction in all the counties in which property is owned, leased, rented, or otherwise under the control of the institution, and

WHEREAS, The Texas Local Government Code confers on commissioned peace officers of the city of Pharr, jurisdiction within the city limits and for certain purposes throughout the county.

BE IT THEREFORE AGREED AS FOLLOWS: That the South Texas College Police Department (STC PD) and the Pharr Police Department (PPD) shall abide by the following articles:

ARTICLE 1:

STC PD will assume primary jurisdiction within property owned, operated, rented or leased by South Texas College within the City of Pharr (STC jurisdiction site), and PPD shall retain concurrent jurisdiction.

ARTICLE 2:

PPD will retain primary jurisdiction within the city of Pharr outside of property owned, operated, rented or leased by South Texas College.

ARTICLE 3:

STC PD may exercise police powers outside of STC property as required by and/or authorized by law. PPD may exercise police powers within STC property located within the city of Pharr as required and/or authorized by law.

ARTICLE 4:

The department exercising primary jurisdiction will have on scene incident command.

ARTICLE 5:

Follow-up investigations will be conducted by the department having primary jurisdiction of the incident.

ARTICLE 6:

Federal Clery Act Compliance

A. Pursuant to the Federal Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, postsecondary schools are required to disclose statistics for certain crimes that occurred on campus and on public property within and immediately adjacent to school-owned buildings and property.

B. STC PD is required to disclose statistics that are reported to the department as well as to local and state law enforcement agencies.

ARTICLE 7:

It is expressly understood and agreed that, in the execution of this agreement, no party waives, nor shall be deemed hereby to waive, an immunity or defense that would otherwise be available to it against claims arising in the exercise of governmental powers and functions.

Dr. Shirley Reed, President Date
South Texas College
Police Department

Ruben Villescas, Chief of Police, Date
Pharr Police Department

Review and Action as Necessary on Write-off of Obsolete Fixed Assets/Capital Assets Valued at $5,000 and Over

Approval to write-off obsolete fixed assets/capital assets valued at $5,000 and over is requested.

Purpose – The Fixed Asset/Inventory Department is requesting to write-off obsolete fixed assets and capital assets valued at $5,000 and over, consisting of obsolete and not in use software programs. These assets will be removed, as applicable, from the College's inventory system and general ledger at a total amount of $162,120.13.

Justification – As per Policy #5130: Fixed Assets, the capital assets value and associated accumulated depreciation will be written-off from the College's capital asset ledger and the reduction will be reflected on the Comprehensive Annual Financial Report as of August 31, 2017.

Reviewers – These items have been inspected by the College's Financial Managers and the Fixed Assets Department as of April 26, 2017.

Enclosed Documents - A listing of the fixed assets/capital assets valued at $5,000 and over follows in the packet for Board's information and review.

Mary Elizondo, Vice President for Finance and Administrative Services, and Becky Cavazos, Director of Purchasing, will be present at the meeting to address any questions.

The Finance, Audit, and Human Resources Committee recommended Board approval to write-off obsolete fixed assets/capital assets valued at $5,000 and over in the amount of $162,120.13 as presented.

Recommendation:
It is recommended that the Board of Trustees of South Texas College approve and authorize writing off obsolete fixed assets/capital assets valued at $5,000 and over in the amount of $162,120.13 as presented.

The following Minute Order is proposed for consideration by the Board of Trustees:
The Board of Trustees approves and authorizes writing off obsolete fixed assets/capital assets valued at $5,000 and over in the amount of $162,120.13 as presented.

Approval Recommended:

Shirley A. Reed, M.B.A., Ed.D.
President

SOUTH TEXAS COLLEGE
FIXED ASSETS OBSOLETE REPORT VALUED AT $5,000 AND OVER
MAY 23, 2017

Ptag	Dept	Orgn	PO #	Asset Description	Silver Tag	Serial Number	Location	Acquired	Purchase Price	Net Book Value
1860	Workforce	445000	P703618	ACCN Software 4 Sets of Each	1372	N/A	Tech Campus	8/31/1997	$ 15,863.69	$ -
2304	Workforce	611000	P804178	Lifecorp Ultramatch Software	22343	N/A	Tech Campus	7/27/1998	$ 5,815.00	$ -
12515	Distance Learning	R14300	P506284	Horizon Wimba Software - ASP Multiroom Live Classroom Voice Tool	32197	N/A	Pecan Campus	6/27/2005	$ 22,562.50	$ -
650	Developmental Studies	222004	P701039	Plato Licenses Courseware	32299	N/A	Pecan Campus	2/10/1997	$ 40,025.98	$ -
4786	Developmental Studies	222004	P203837	Licenses for 34 Sites & 3 Servers/Destinations 2.0 Virtual Software	32121	NA	Pecan Campus	6/23/2000	$ 77,852.96	$ -
									$ 162,120.13	

Review and Action as Necessary on Disposal of Surplus Property Valued at $5,000 and Over

Approval to dispose of surplus property valued at $5,000 and over through a live auction is requested.

Purpose – The Fixed Assets Department is requesting the disposal through a live auction of surplus property valued at $5,000 and over.

Justification and Benefit – It is necessary to dispose of obsolete, damaged, and non-functioning property for safety purposes and due to the lack of storage area.

Background – The surplus property goes through an evaluation process by the departments to determine if the items are damaged beyond repair and unable to utilized district wide. After this evaluation process, the department submits a request to have the property removed from the department and relocated to the Shipping and Receiving Warehouse for auction.

The auction items are located at the South Texas College Receiving Department, 3700 W. Military Hwy., McAllen, TX. The auction will be scheduled for the month of July at the auctioneers' site due lack of space at the Central Receiving Warehouse.

The items valued at $5,000 and over are included in the College's inventory through the Banner system. The listing of the items to be auctioned follows in the packet for the Board's review and information.

The Finance, Audit, and Human Resources Committee recommended Board approval of the disposal of surplus property valued at $5,000 and over through a live auction.

Recommendation:
It is recommended that the Board of Trustees of South Texas College approve and authorize the disposal of surplus property valued at $5,000 and over through a live auction as presented.

The following Minute Order is proposed for consideration by the Board of Trustees:
The Board of Trustees approves and authorizes the disposal of surplus property valued at $5,000 and over through a live auction as presented.

Approval Recommended:

Shirley A. Reed, M.B.A., Ed.D.
President

SOUTH TEXAS COLLEGE
SURPLUS PROPERTY VALUED AT OVER $5,000
MAY 23, 2017

Pallet	Ptag	Qty	Description	Serial Number	Silver Tag	Green Tag	Purchase Date	Purchase Price	Net Book Value	Condition
1	N00016088	1 ea	Sound Craft System Maple Finish w/Lock	N/A	13503		8/31/2007	$ 10,315.59	$ 344.22	Obsolete
2	N00012760	1 ea	Steam Pressure Sterilizer	67928	12646		1/6/2006	$ 6,447.59	$ -	Obsolete
4	000010045	1 ea	UPS Liebert Series 600	C254132L101498	0000011330		6/28/2004	$ 28,092.75	$ -	Obsolete
8	N00016721	1 ea	KSI Statesman12 Multimedia Lectern	N/A	13925		5/13/2008	$ 5,958.34	$ 695.43	Obsolete
8	000008410	1 ea	Proline Camcorder P/N DVS-200 eng	JITK00070	0000007265	5000004363	7/31/2002	$ 8,619.99	$ -	Obsolete
9	000001590	1 ea	Supermax Lathe Model LE-1338	101505	0000000323		4/13/1996	$ 6,500.00	$ -	Obsolete
10	000001591	1 ea	Supermax Lathe Model LE-1338	101545	0000000324		4/13/1996	$ 7,700.00	$ -	Obsolete
11	000001587	1 ea	Vertical Milling Machine	T329437	0000000320		4/13/1996	$ 7,400.00	$ -	Obsolete
22	N00015253	1 ea	GE Fluorascopic C-Arm OCE Machine	99-0494	13379		11/7/2006	$ 60,000.00	$ -	Obsolete
26	000004791	1 ea	Engine Dynometer	004056	0000004201	5000002295	8/31/2000	$ 22,900.00	$ -	Obsolete

Grant Funded Asset

Review and Action as Necessary to Renew the Starr County Agreement for Tax Assessment and Collection

Approval to renew the Starr County Agreement for Tax Assessment and Collection for current and delinquent taxes collected from September 1, 2017 through August 31, 2018 is requested.

Purpose – The Starr County Agreement for Tax Assessment and Collection must be approved by the College by June 1, 2017. Approval of the tax assessment and collection fee is needed in order for the Starr County Tax Assessor to assess and collect taxes levied.

Justification – Texas Property Tax Code, Sec. 6.27 (c) Compensation for Assessment and Collection, the assessor or collector is entitled to a reasonable fee, not to exceed actual costs incurred, for which it assesses and collects taxes.

Background – The Board of Trustees approved the Inter-Local Cooperation Agreement for Tax Assessment and Collection with Starr County on June 18, 2001, with an option to renew for subsequent tax years. The contract was last renewed on April 26, 2016, and the annual fee approved was $87,886.00. Ms. Maria Ameida Salinas, Tax Assessor-Collector for Starr County, has advised the College that the fee for tax year 2017 will be 3.5% of the current and delinquent base taxes collected from September 1, 2017 through August 31, 2018. The proposed fee will be approved by the Starr County Commissioner's Court on May 22, 2017. The annual fee is estimated to be $110,567.00. The monthly collection fee will be reduced from taxes collected during the month and the remaining funds collected are paid to the College.

Below is a summary of fees charged by Starr County each year for the past eight years.

Nine Year History of Fees for Starr County Tax Assessment and Collection				
Year	**Fee**	**Increase over Previous Year**	**Total Tax Levy**	**% of Total Tax Levy**
2017 - 2018	$110,567.00	25.81%	Not Available	3.5%
2016 - 2017	$87,886.00	0%	$3,494,095.10	2.52%
2015 - 2016	$87,886.00	0%	$3,871,198.83	2.27%
2014 - 2015	$87,886.00	0%	$3,352,380.96	2.62%
2013 - 2014	$87,886.00	0%	$2,735,855.80	3.21%

2012 - 2013	$87,886.00	0%	$2,735,414.30	3.21%
2011 - 2012	$87,886.00	0%	$2,978,854.04	2.95%
2010 - 2011	$87,886.00	0%	$3,307,592.42	2.66%
2009 - 2010	$87,886.00	0%	$3,354,236.73	2.62%

Below is a comparison summary of the tax assessment and collection fee charged by Starr County and Hidalgo County each year for the past eight years.

Nine Year Comparison History of Fees for Starr County and Hidalgo County						
	Starr County			**Hidalgo County**		
Year	**Fee**	**Total Tax Levy**	**% of Total Tax Levy**	**Fee**	**Total Tax Levy**	**% of Total Tax Levy**
2017 - 2018	$110,567.00	Not Available	3.5%	$103,212.00	Not Available	Not Available
2016 - 2017	$87,886.00	$3,494,095.10	2.52%	$98,304.00	$59,701,217.59	0.16%
2015 - 2016	$87,886.00	$3,871,198.83	2.27%	$98,304.00	$56,408,070.41	0.17%
2014 - 2015	$87,886.00	$3,352,380.96	2.62%	$98,304.00	$52,781,657.49	0.19%
2013 - 2014	$87,886.00	$2,735,855.80	3.21%	$93,626.00	$42,343,115.93	0.23%
2012 - 2013	$87,886.00	$2,735,414.30	3.21%	$93,626.00	$41,616,411.41	0.22%
2011 - 2012	$87,886.00	$2,978,854.04	2.95%	$93,626.00	$41,248,920.80	0.23%
2010 - 2011	$87,886.00	$3,307,592.42	2.66%	$93,626.00	$41,499,214.55	0.23%
2009 - 2010	$87,886.00	$3,354,236.73	2.62%	$89,167.20	$41,613,876.97	0.21%

Funding Source – The annual collection fee is reduced monthly from taxes collected during the month. Funds for these expenditures will be budgeted in the Starr Appraisal/Collection Fee budget for FY 2017-2018 pending Board approval of the budget.

Enclosed Documents – The Starr County Collection of Taxes Contract follows in the packet for the Board's information and review.

The Finance, Audit, and Human Resources Committee recommended Board approval of the renewal of the Starr County Agreement for Tax Assessment and Collection at a fee of 3.5% of the current and delinquent taxes collected from September 1, 2017 through August 31, 2018 as presented.

Recommendation:
It is recommended that the Board of Trustees of South Texas College approve and authorize the renewal of the Starr County Agreement for Tax Assessment and Collection at a fee of 3.5% of the current and delinquent taxes collected from September 1, 2017 through August 31, 2018 as presented.

The following Minute Order is proposed for consideration by the Board of Trustees:
The Board of Trustees approves and authorizes the renewal of the Starr County Agreement for Tax Assessment and Collection at a fee of 3.5% of the current and delinquent taxes collected from September 1, 2017 through August 31, 2018 as presented.

Approval Recommended:

Shirley A. Reed, M.B.A., Ed.D.
President

COUNTY OF STARR

MA. AMEIDA SALINAS
Tax Assessor-Collector
STARR COUNTY
RIO GRANDE CITY, TEXAS 78582

COUNTY COURT HOUSE

STARR COUNTY

RIO GRANDE CITY, TEXAS 78582

May 11, 2017

Dr. Shirley A. Reed, President

South Texas College
3201 W. Pecan Blvd
McAllen, Texas 78501

Dear Dr. Reed:

As per Clause VI, Consideration of our Collection of Taxes Contract, be advised that the fee for the taxable year 2017 will be 3.5% of all current and delinquent base taxes collected from September 1, 2017 through August 31, 2018 as per Commissioner's Court approval on May 22, 2017.

If you need additional information, please contact me at your earliest convenience.

Please sign, date and return this letter to us as soon as possible.

Sincerely,

COUNTY OF STARR
MA. AMEIDA SALINAS
TAX ASSESSOR-COLLECTOR

Ma. Ameida Salinas, TAC
Starr County Tax Assessor/Collector

ACCEPTED & AGREED

By: _____ Date: _____
South Texas College

Update on Status of the 2013 Bond Construction Program and Status of Project and Program Accountability

Broaddus & Associates has provided the enclosed documents on the current status of the 2013 Bond Construction program.

- Executive Program Budget Overview Summary
- Update on the status of the 2013 Bond Construction Program;
- Video Update on Construction Projects;
- Chart of Project Progress
- Project Scorecards; and
- Completion and Occupancy Schedule Timeline

Broaddus & Associates has provided the following accountability reports:

- Program Budget Summary worksheet;
- Construction Budget worksheet;

As of May 18, 2017, Broaddus & Associates has estimated the total budget shortfall to be at $4,744,996, with the use of buyout savings and design and construction contingency.

Funding for any shortfall net of buyout savings and use of design and construction contingency will be covered by non-bond funds.

In addition, college staff has prepared the following reports reflecting additional potential variances considering pending board action:

- 2013 Bond Construction Program Tracking Contingency Log as of May 23, 2017
- 2013 Bond Construction Program Non-Bond Proceeds – Transfer to Plant Fund Budget as of May 23, 2017
- 2013 Bond Construction Program Summary of Technology and Furniture Purchases
- 2013 Bond Construction Program Technology and Furniture Purchases for the Month of May 2017

<u>Timeline for Completion and Occupancy Dates</u>
Administration has received correspondence from Skanska USA regarding the substantial completion date for the Mid Valley Campus Health Professions and Science Building project and the Mid Valley Campus Library Expansion and Renovation projects.

Substantial completion dates for these projects were provided on their behalf by Broaddus & Associates on April 24, 2017, and included within the timeline approved by the Board that day.

Mr. Brian Fruge will be asked to update the Board on any pending issues related to this item.

Accountability Report Executive Overview Summary

Board Meeting May 23, 2017

Bond Funded Projects

2013 Bond Program Bond Projects	BondProgram Total Project Budget	GMP Amount	Design Contingency Remaining in GMP	Construction Contingency Remaining in GMP	Return of Buy-Out Savings to date	Total of Contingency & Buy-Out Saving
PECAN CAMPUS - Wilson Const			**$ 479,500**	**$ 601,845**		**$1,081,345**
North Academic Building	$ 14,843,110	$ 10,230,122	$ 84,356	$ 161,280	$ 720,878	$ 966,514
South Academic Building	$ 9,454,426	$ 6,657,834	$ 66,500	$ 98,355		$ 164,855
STEM Building	$ 13,103,319	$ 10,417,059	$ 101,030	$ 117,483		$ 218,513
Student Activities & Caferteria	$ 8,828,254	$ 6,888,179	$ 70,000	$ 100,000		$ 170,000
Thermal Plant Expansion	$ 5,542,049	$ 4,194,000	$ -	$ -	$ 61,591	$ 61,591
Parking and Site Improvement	$ 2,490,261	$ 2,618,800	$ 59,320	$ 37,500		$ 96,820
Subtotal	$ 54,261,419	$ 41,005,994	$ 381,206	$ 514,618	$ 782,469	$ 1,678,293
				Current Balance of Available Funds		***$1,678,293***
NURSING & ALLIED HEALTH - Wilson Const			**$ 155,200**	**$ 152,593**		**$ 307,793**
Nursing Allied Health - New Building	$ 21,773,439	$ 17,009,860	$ 130,000	$ 115,000	$ -	$ 245,000
Thermal Plant Exp.(incl.'s Bond Funds)	$ 601,877	$ 230,788	$ 2,200	$ 3,386	$ -	$ 5,586
Parking & Site Improvements	$ 1,717,717	$ 2,205,963	$ 23,000	$ 34,207	$ -	$ 57,207
Subtotal	$ 24,093,033	$ 19,446,611	$ 155,200	$ 152,593	$ -	$ 307,793
				Current Balance of Available Funds		***$ 307,793***
TECHNOLOGY CAMPUS - Econ			**$ 110,188**	**$ 166,676**		**$ 276,864**
Building Renovation	$ 14,864,990	$ 9,297,546	$ 83,701	$ 137,586	$ 1,236,041	$ 1,457,328
Parking & Site Improvements	$ 905,324	$ 1,563,574	$ 10,331	$ 15,497	$ 431,324	$ 457,152
Subtotal	$ 15,770,314	$ 10,861,120	$ 94,032	$ 153,083	$ 1,667,365	$ 1,914,480
				Current Balance of Available Funds		***$ 1,914,480***
MID VALLEY CAMPUS - Skanska			**$ 372,937**	**$ 372,937**		**$ 745,874**
Health Professions and Science Bildg	$ 17,277,682	$ 14,453,388	$ 160,053	$ 291,431		$ 451,484
Workforce Training	$ 2,257,363	on hold				$ -
Library Expansion	$ 2,288,968	$ 2,462,776	$ 34,723	$ 34,723		$ 69,446
Library Renovation (Reference Non-Bond Proj's below)	non-bond	$ -	$ -	$ -		$ -
Student Services Building	$ 4,114,228	$ 3,850,923	$ 51,049	$ 45,093		$ 96,142
Thermal Plant Expansion	$ 5,042,398	$ 3,896,698	$ 61,547	$ 61,547		$ 123,094
Parking & Site Improvements	$ 2,796,035	$ 2,369,777	$ 16,509	$ 22,927		$ 39,436
Subtotal	$ 33,776,674	$ 27,033,562	$ 323,881	$ 455,721	$ -	$ 779,602
				Current Balance of Available Funds		***$ 779,602***
STARR COUNTY CAMPUS - Wilson Const.			**$ 212,731**	**$ 302,731**		**$ 515,462**
Health Professions & Science Bldg	$ 11,267,182	$ 9,521,000	$ 78,000	$ 117,000		$ 195,000
Workforce Expansion	$ 2,051,983	on hold	$ -	on hold		on hold
New Library	$ 3,732,378	$ 3,700,000	$ 37,000	$ 55,500		$ 92,500
Student Servces Building	$ 1,162,522	$ 1,320,000	$ 13,000	$ 19,500		$ 32,500
Student Activites Building	$ 1,166,402	$ 1,365,000	$ 14,000	$ 21,000		$ 35,000
Thermal Plant Expansion	$ 4,938,772	$ 3,911,000	$ 39,000	$ 58,000		$ 97,000
Parking & Site Improvements	$ 1,397,789	$ 3,496,950	$ 31,731	$ 31,731		$ 63,462
Subtotal	$ 25,717,028	$ 23,313,950	$ 212,731	$ 302,731	$ -	$ 515,462
				Current Balance of Available Funds		***$ 515,462***
REGIONAL CENTER FOR PUBLIC EXCELLANCE			$ 96,829	$ 127,406		**$ 224,235**
Training Facility	$ 3,655,134	$ 3,326,426	$ 68,049	$ 89,538		$ 157,587
Parking and Site Improvements	$ 319,337	$ 1,393,398	$ 28,696	$ 37,757		$ 66,453
Subtotal	$ 3,974,471	$ 4,719,824	$ 96,745	$ 127,295	$ -	$ 224,040
				Current Balance of Available Funds		***$ 224,040***

Accountability Report Executive Overview Summary

Board Meeting May 23, 2017

Bond Funded Projects

2013 Bond Program Bond Projects	BondProgram Total Project Budget	GMP Amount	Design Contingency Remaining in GMP	Construction Contingency Remaining in GMP	Return of Buy-Out Savings to date	Total of Contingency & Buy-Out Saving
LA JOYA TEACHING SITE						
Lab Improvements	1,436,000	1,163,000	-	-	-	-
Subtotal	1,436,000	1,163,000	-	-	-	-
					Current Balance of Available Funds	*$* -
Total Remaining of Contingency Balance incl. BOS	$159,028,939	$127,544,061	$1,263,795	$1,706,041	$2,449,834	$ 5,419,670
			$1,427,301	**$1,724,077**		$ 5,419,670

Buy-Out Saving To Date	**$2,449,834**
Design & Construction Cont. Balance Only	**$2,969,836**
Total Projected Available Funds Balance	**$5,419,670**
Current Program Shortfall as 5.23.17	**$4,744,996**

SOUTH TEXAS COLLEGE

2013 BOND CONSTRUCTION PROGRAM
UPCOMING TIMELINE

Facilities Committee Meeting

May 09, 2017

BOARD APPROVAL ITEMS

South Texas College
2013 Bond Construction Program
Upcoming Timeline – 05/09/17

		February '17	March '17	April '17	May '17	June '17
Board Approval	1	Update (No Action)	Update (No Action)	Update (No Action)	Update (No Action)	Update (No Action)
	2	Accountability Status	Accountability Status	Accountability Status	Accountability Status	Accountability Status
	3	Additional Service Thermal Energy Plant Landscape	Buyout Deductive Change Orders	Kitchen Equipment Procurement	Buyout Deductive Change Orders	Buyout Deductive Change Orders
	4	Pecan STEM & SA Color Board Approvals	Pharr RCPSE Civil Additional Service		Furniture Procurement	
	5	Pharr RCPSE Site	AV Procurement		IT Procurement	
	6	Library Furniture Approval (2/28)				
		Pharr RCPSE Building GMP Approval				
		Pharr RCPSE Skill Pad Partial GMP				
		La Joya CSP				

OPERATIONAL ITEMS

South Texas College
2013 Bond Construction Program
Upcoming Timeline

		February '17	March '17	April '17	May '17	June '17
Operational	1	NTP's	NTP's	NTP's	NTP's	NTP's
	2	Ongoing Construction Activity	Ongoing Construction Activity	Ongoing Construction Activity	Ongoing Construction Activity	Ongoing Construction Activity
	3	Concrete Foundation Pours Ongoing	Buyout Savings Requests	Buyout Savings Requests	Buyout Savings Requests	Buyout Savings Requests
	4	Issue Resolution	Issue Resolution	Issue Resolution	Issue Resolution	Issue Resolution
	5			Schedule Compression	Schedule Compression	Schedule Compression
	6			B&A Auditing		
	7					
	8					
	9					
	10					

INFORMATION & PRESENTATION ITEMS

South Texas College

2013 Bond Construction Program

Upcoming Timeline

		February '17	March '17	April '17	May '17	June '17
Informational/Presentations	1	Bond Program Budget Update	Bond Program Budget Update	Bond Program Budget Update	Bond Program Budget Update	Bond Program Budget Update
	2	Contingency & Buyout tracking	Contingency & Buyout tracking	Contingency & Buyout tracking	Contingency & Buyout tracking	Contingency & Buyout tracking
	3	Drone Construction Video Update	Drone Construction Video Update	Drone Construction Video Update	Drone Construction Video Update	Drone Construction Video Update
	4				Contingency Reporting	OCIP Update
	5					
	6					
	7					
	8					
	9					
	10					

2013 BOND CONSTRUCTION PROGRAM PROGRESS REPORT - May 09, 2017

Project Number	PROJECT DESCRIPTION	Project Development					Design Phase					Price Proposals		Construction Phase							Architect/Engineer	Contractor
		Project Development	Board approval of A/E	Contract Negotiations	Concept Development	Schematic Approval	Design Development	30%	60%	95%	100%	B&A Review	Board Approval	30%	50%	75%	95% Substantial Comp	Occupancy	100%	Final Completion		
	Pecan Campus																					
	North Academic Building	■	■	■	■	■	■	■	■	■	■	■	■	■	■						PBK Architects	D. Wilson Construction
	South Academic Building	■	■	■	■	■	■	■	■	■	■	■	■	■	■						BSA Architects	D. Wilson Construction
	STEM Building	■	■	■	■	■	■	■	■	■	■	■	■	■							BSA Architects	D. Wilson Construction
	Student Activities Building and Cafeteria	■	■	■	■	■	■	■	■	■	■	■	■	■							Warren Group Architects	D. Wilson Construction
	Thermal Plant Expansion	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■		Halff Associates	D. Wilson Construction
	Parking and Site Improvements	■	■	■	■	■	■	■	■	■	■	■	■	■	■						PCE	D. Wilson Construction
	Mid Valley Campus																					
	Health Professions and Science Building	■	■	■	■	■	■	■	■	■	■	■	■	■							ROFA Architects	Skanska USA
	Workforce Training Center Expansion	■	■	■	■	■	■	■	■	■											EGV Architects	Skanska USA
	Library Expansion	■	■	■	■	■	■	■	■	■	■	■	■								Mata + Garcia Architects	Skanska USA
	Student Services Building Expansion	■	■	■	■	■	■	■	■	■	■	■	■	■							ROFA Architects	Skanska USA
	Thermal Plant	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■					DBR Engineering	Skanska USA
	Parking and Site Improvements	■	■	■	■	■	■	■	■	■	■	■	■	■	■						Halff Associates	Skanska USA
	Technology Campus																					
	Southwest Building Renovation	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■					EGV Architects	ECON Construction
	Parking and Site Improvements	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■					Hinojosa Engineering	ECON Construction
	Nursing and Allied Health Campus																					
	Campus Expansion	■	■	■	■	■	■	■	■	■	■	■	■	■	■						ERO Architects	D. Wilson Construction
	Parking and Site Improvements	■	■	■	■	■	■	■	■	■	■	■	■	■							R. Gutierrez Engineers	D. Wilson Construction
	Starr County Campus																					
	Health Professions and Science Building	■	■	■	■	■	■	■	■	■	■	■	■	■							Mata + Garcia Architects	D. Wilson Construction
	Workforce Training Center Expansion	■	■	■	■	■	■	■	■	■											EGV Architects	D. Wilson Construction
	Library	■	■	■	■	■	■	■	■	■	■	■	■								Mata + Garcia Architects	D. Wilson Construction
	Student Services Building Expansion	■	■	■	■	■	■	■	■	■	■	■	■								Mata + Garcia Architects	D. Wilson Construction
	Student Activities Building Expansion	■	■	■	■	■	■	■	■	■	■	■	■								Mata + Garcia Architects	D. Wilson Construction
	Thermal Plant	■	■	■	■	■	■	■	■	■	■	■	■	■	■						Sigma HN Engineers	D. Wilson Construction
	Parking and Site Improvements	■	■	■	■	■	■	■	■	■	■	■	■								Melden & Hunt Engineering	D. Wilson Construction
	Regional Center for Public Safety Excellence - Pharr																					
	Training Facility	■	■	■	■	■	■	■	■	■	■	■									PBK Architects	Noble General Contract.
	Parking and Site Improvements	■	■	■	■	■	■	■	■												Dannenbaum Engineering	Noble General Contract.
	STC La Joya Teaching Site (Jimmy Carter ECHS)																					
	Training Labs Improvements	■	■	■	■	■	■	■	■	■	■	■									EGV Architects	TBD

STC 2013 Bond Program - Pecan Campus North Academic Building

Scorecard #26
Status:**Submitted**
04/27/2017

Scope

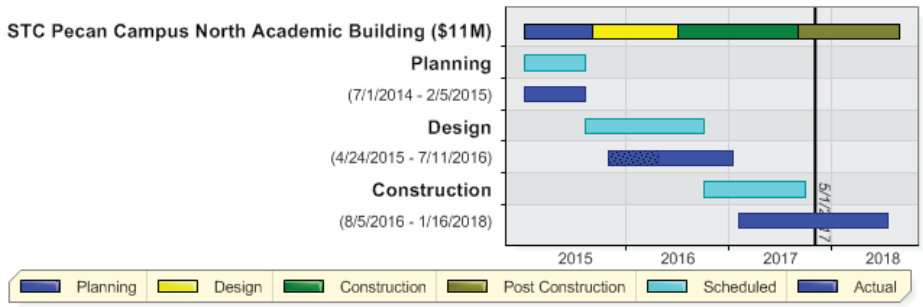
South Texas College (STC) - 2013 Bond Program - Due to the steady increase in the growth in the Rio-Grande Valley, and STC's Board of Trustee's mission to provide a place of Higher Education for those living in the RGV, the voters approve a 159 million dollar bond referendum in 2013. The Bond Program includes New Construction, Renovation, Utility Plants and Infrastructure to support both new and existing facilities at the 5 major STC campus in Hidalgo and Starr Counties.

PECAN CAMPUS - North Academic Bldg. - A state of the Art multipurpose 3 story,64,000 sf structural steel building with a combination of glass curtain wall and brick exterior, and is a multi disclplinary teaching facility including Compter Sciences, Communication Arts, K - 12 Instruction, thru Psychology. The building includes 29 Classrooms, with faculty offices and common areas for Student interaction.

Budget

	Current Budget

Schedule



Activity

30 Day Look Ahead

- Exterior walls: Face brick ongoing, start window-wall
- Roofing finish 'cap' sheet (temp window covers have achieved early dry-in)
- MEP rough-in and drops continue
- Interior partitions closeup continues
- Permanent power, energize switchgear

Key Consultants/Contractors

- Architect: PBK Architects
- MEP: DBR Engineering
- Structural: Chanin Engineering
- Civil: Perez Consulting Engineers
- AV/IT WJHW Consultants
- D.Wilson Construction Co.

Key Owner Issues or Concerns

- Permanent power: AEP acquiring XFMR, need to energize Sw gear
- Roof parapet: Garland late spec change
- Late Active Lrng Classroom changes requested by User

Recent Photo

STC 2013 Bond Program - Pecan Campus South Academic Building

Scorecard #25
Status:**Submitted**
04/27/2017

Scope

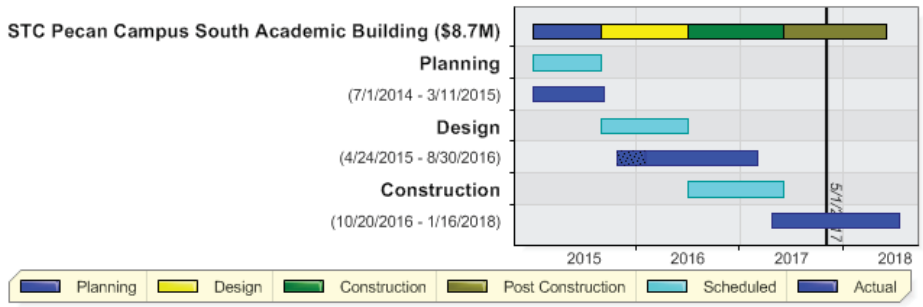
South Texas College (STC) - 2013 Bond Program - Due to the steady increase in the growth in the Rio-Grande Valley, and STC's Board of Trustee's mission to provide a place of Higher Education for those living in the RGV, the voters approve a 159 million dollar bond referendum in 2013. The Bond Program includes New Construction, Renovation, Utility Plants and Infrastructure to support both new and existing facilities at the 5 major STC campus in Hidalgo and Starr Counties

PECAN CAMPUS - South Academic Bldg. - A state of the Art multipurpose 2 story,41,500 sf structural steel building with a combination of glass curtain wall and brick exterior, and is a general purpose, multi-disciplinary teaching facility for varied curriculums. The building includes nineteen Classrooms and specialty learning spaces administrative and faculty offices and common areas for Student interaction.

Budget

	Current Budget
Professional Services - Pecan Campus South Academic Building	$704,794
Construction	$6,668,472
Owner Procured	$1,260,705
Miscellaneous Expenses	$110,638
Additional Costs	$0
Total	$8,744,609

Schedule



Activity

30 Day Look Ahead

- Structural steel finishing detail work
- Exterior walls: studs and sheathing, start vapor barrier
- MEP rough-in, duct testing, drops, etc
- Roof membrane start

Key Consultants/Contractors

- Architect: BSG Architects
- MEP: Halff Associates
- Structural: Lopez Engineering
- Civil: PCE
- AV/IT WJHW Consultants

Key Owner Issues or Concerns

- Early deliver of windows to achieve dry-in
- AVIT early install by STC vendor

Recent Photo

STC 2013 Bond Program - Pecan Campus STEM Building

Scorecard #24
Status:**Submitted**
04/27/2017

Scope

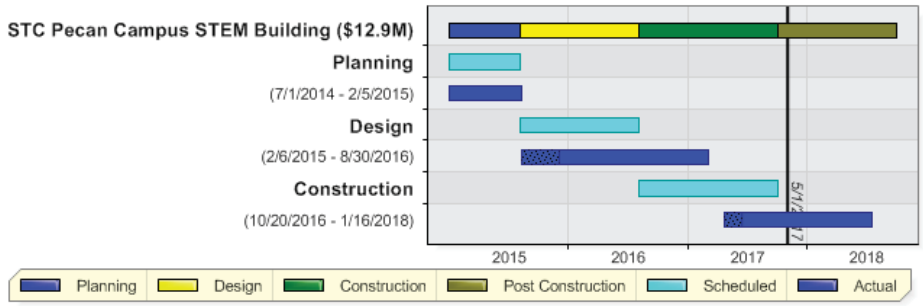
South Texas College (STC) - 2013 Bond Program - Due to the steady increase in the growth in the Rio-Grande Valley, and STC's Board of Trustee's mission to provide a place of Higher Education for those living in the RGV, the voters approve a 159 million dollar bond referendum in 2013. The Bond Program includes New Construction, Renovation, Utility Plants and Infrastructure to support both new and existing facilities at the 5 major STC campus in Hidalgo and Starr Counties

PECAN CAMPUS - STEM Building - A state of the Art multipurpose 2 story,50,600 sf structural steel building with a combination of glass curtain wall and brick exterior, and is a teaching facility for Science, Technology, Engineering, and Math. The building includes nine instructional Classrooms, nine Laboratories, administrative and faculty, offices and common areas for Student interaction.

Budget

	Current Budget
Professional Services - Pecan Campus STEM Building	$970,149
Construction	$10,430,357
Owner Procured	$1,329,518
Miscellaneous Expenses	$145,548
Additional Costs	$0
Total	$12,875,572

Schedule



Activity

30 Day Look Ahead

- Structural Steel detailing near completion
- Metal stud framing: exterior sheathing and partition walls, air barrier starts
- MEP rough-in, duct testing, AHUs drops, etc
- Roof membrane

Key Consultants/Contractors

- Architect: Boultinghouse Simpson Gates
- MEP: Halff Associates
- Structural: Lopez Engineering Group
- Civil: Perez Consulting Engineers
- AV/IT WJHW Consultants
- D Wilson Construction

Key Owner Issues or Concerns

- Commitment by DWilson, BSG and B&A to achieve Subl Comp mid Dec 2017
- Achieve early dry-in to expedite interior finish work

Recent Photo

STC 2013 Bond Program Pecan Campus Cafeteria & Activities Building

Scorecard #25
Status:**Submitted**
04/27/2017

Scope

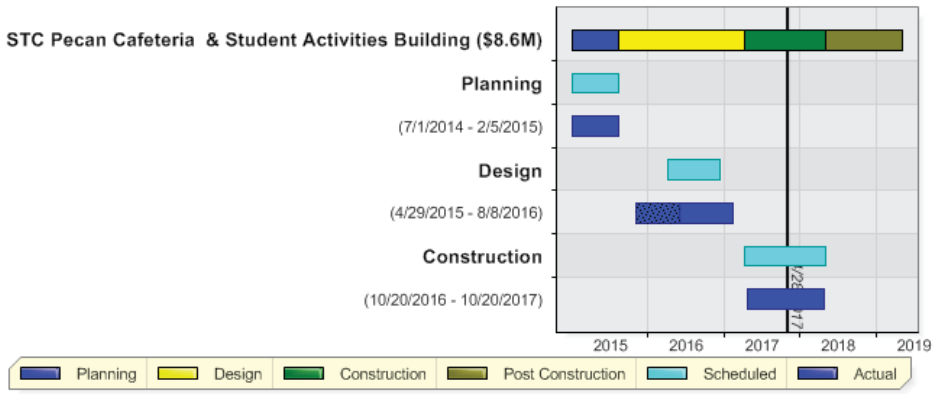
South Texas College (STC) - 2013 Bond Program - Due to the steady increase in the growth in the Rio-Grande Valley, and STC's Board of Trustee's mission to provide a place of Higher Education for those living in the RGV, the voters approve a 159 million dollar bond referendum in 2013. The Bond Program includes New Construction, Renovation, Utility Plants and Infrastructure to support both new and existing facilities at the 5 major STC campus in Hidalgo and Starr Counties.

PECAN CAMPUS - Student Activities & Cafeteria - A State of the Art multi-purpose 2 story,31,000 sf structural steel building with a combination of glass curtain wall and brick exterior, and is a multi-use student programs and activities center with cafeteria, dining and internet café. The building includes two large, dividable multi-purpose rooms, support spaces and conference rooms, offices and common areas for Student interaction.

Budget

	Current Budget
Professional Services - Pecan Campus Student Services and Activities Bldg	$683,110
Construction	$6,897,670
Owner Procured	$884,017
Miscellaneous Expenses	$94,548
Additional Costs	$0
Total	$8,559,345

Schedule



Activity

30 Day Look Ahead

- Roofing start
- Exterior walls: sheathin and air barrier, face brick started
- MEP rough-in; duct testing, AHU connections
- Cover-up inspections continue

Key Consultants/Contractors

- Architect: TWG
- MEP: Halff Associates
- Structural: Chanin Engineering
- Civil: Perez Consulting Engineers
- Kitchen: Cosper & Assoc.

Key Owner Issues or Concerns

- Verification of food service equipment coordination between Owner vs Contrator Furnished and connections

Recent Photo

STC 2013 Bond Program - Pecan Campus Thermal Plant

Scorecard #23
Status: **Submitted**
04/27/2017

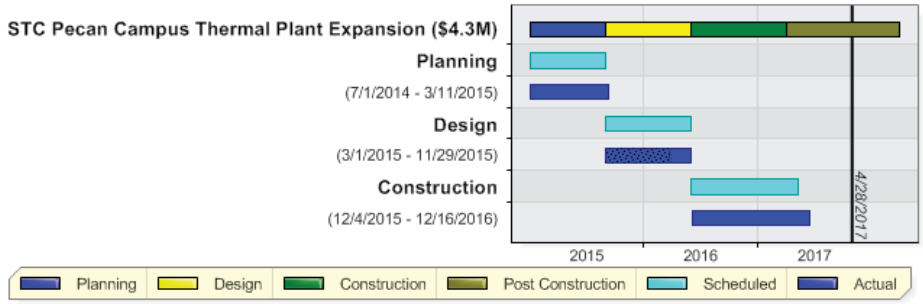
Scope

	Initial Program	Current Program
Building SF	1,440	3,182
Budget	$4,300,000	$4,300,000
GMP		$4,194,000

Budget

	Initial Budget

Schedule



Activity

30 Day Look Ahead

- Punchlists, OM's, Proj Record Docs complete
- Warranty period underway ... few reports to date
- Application for Final Payment / Retainage submitted to STC Fac Planning

Key Consultants/Contractors

- Architect: Halff Associates
- Structural: Chanin Engineering
- MEP: Halff Associates
- Civil: PCE Engineering
- AV/IT WJHW Consultants

Key Owner Issues or Concerns

- Options review of 'Waves' motif at screen wall
- Chiller #4 fire damage: Mfr reports indites Electrican installed bushing to main power panel.

Recent Photo

STC 2013 Bond Program Pecan Campus Parking & Site Improvements

Scorecard #19
Status:**Submitted**
04/27/2017

Scope

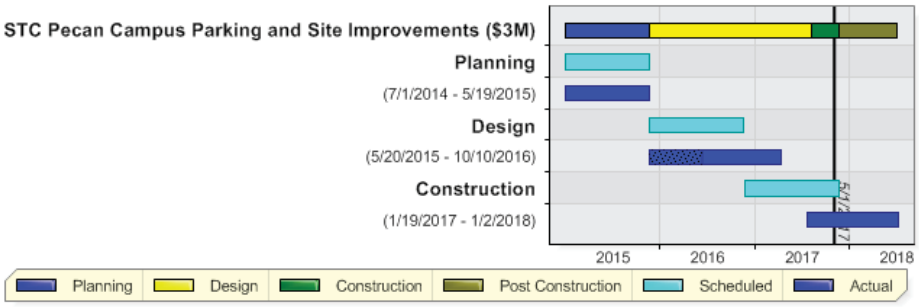
South Texas College (STC) - 2013 Bond Program - Due to the steady increase in the growth in the Rio-Grande Valley, and STC's Board of Trustee's mission to provide a place of Higher Education for those living in the RGV, the voters approve a 159 million dollar bond referendum in 2013. The Bond Program includes New Construction, Renovation, Utility Plants and Infrastructure to support both new and existing facilities at the 5 major STC campus in Hidalgo and Starr Counties

PECAN CAMPUS - Parking & Site - In concert with the construction of five major new facilities at north and west quadrants of the STC Pecan Campus, the Parking & Site Improvements provides a new environmentally sensitive parking area for ~ 300 spaces. Extensive landscaping, lawns, tree lined walkways and outdoor gathering areas are provided between and around the new buildings, promoting the 'urban garden' atmosphere for students, visitors, staff and faculty, and creating a unique pathway drawing the expanding Pecan Campus into a community of higher education.

Budget

	Current Budget
Professional Services - Pecan Campus Parking & Site Improvements	$276,623
Construction	$2,622,121
Owner Procured	$24,374
Miscellaneous Expenses	$30,366
Additional Costs	$0
Total	$2,953,484

Schedule



Activity

30 Day Look Ahead

- Parking lot base complete: start bio-swale drains
- Lighting: pole lights set after bio-swales
- Storm drainage complete: connecting to trench drain at Alt #01 pavers 'Paseo"
- Water and fire service lines extensions with final connections to City mains

Key Consultants/Contractors

- Perez Consulting Engineers (PCE)
- Landscape Designer: SSP Landscape Design

Key Owner Issues or Concerns

- Coordination of Early installation of Owner AVIT vendor

Recent Photo

STC 2013 Bond Program - Nursing and Allied Health Expansion Bldg

Scorecard #25
Status:**Submitted**
05/01/2017

Scope

South Texas College (STC) - 2013 Bond Program - Due to the steady increase in the growth in the Rio-Grande Valley, and STC's Board of Trustee's mission to provide a place of Higher Education for those living in the RGV, the voters approve a 159 million dollar bond referendum in 2013. The Bond Program includes New Construction, Renovation, Utility Plants and Infrastructure to support both new and existing facilities at the 5 major STC campus in Hidalgo and Starr Counties.

NURSING ALLIED HEALTH CENTER - Expansion Bldg.

4 story, 97000 sq ft bldg consisting of:

L1-Vestibule, Learning commons, quiet and high tech study rooms, Kitchen and dining area and exterior seating.

L2-Medium and small classrooms, testing areas and faculty offices.

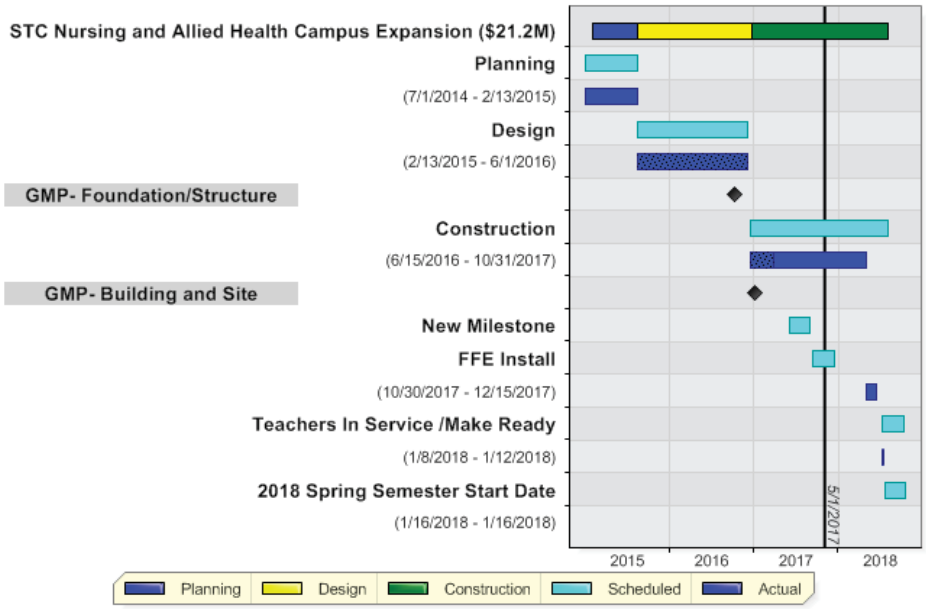
L3-Respiratory and ultrasonic training, Radiology labs, small and medium classrooms and faculty offices.

L4-Medical surgical simulation labs, emergency room simulation, pediatrics,triage and simulation labs. Nursing advanced training, O.B. simulation labs and phlebotomy labs. De-briefing rooms.

Budget

	Current Budget
Professional Services - Nursing & Allied Health Building	$1,745,145
Construction	$17,035,444
Owner Procured	$2,207,887
Miscellaneous Expenses	$250,875
Additional Costs	$0
Total	$21,239,351

Schedule



Activity

30 Day Look Ahead

- L3 complete duct installation and start L4 install
- Fininsh out the high roof
- Start receiving cmu veneer.

Key Consultants/Contractors

- ERO
- Halff
- D. Wilson Construction

Key Owner Issues or Concerns

- No issues or concerns.
- ERO and Halff has quick response for any issues.
- Potential Weather Days

Recent Photo

Nursing and Allied Health Thermal Plant

Scorecard #10
Status:**Submitted**
05/01/2017

Scope

South Texas College (STC) - 2013 Bond Program - Due to the steady increase in the growth in the Rio-Grande Valley, and STC's Board of Trustee's mission to provide a place of Higher Education for those living in the RGV, the voters approve a 159 million dollar bond referendum in 2013. The Bond Program includes New Construction, Renovation, Utility Plants and Infrastructure to support both new and existing facilities at the 5 major STC campus in Hidalgo and Starr Counties.

NURSING ALLIED HEALTH CENTER - Thermal Plant - This termal plant will provide chilled water for the HVAC systems not only in the Nursing Aliied Health building, it will also be used to provide chilled water to the existing STC buildings It consists of 3 chillers, custodial collaboration room and a break room.

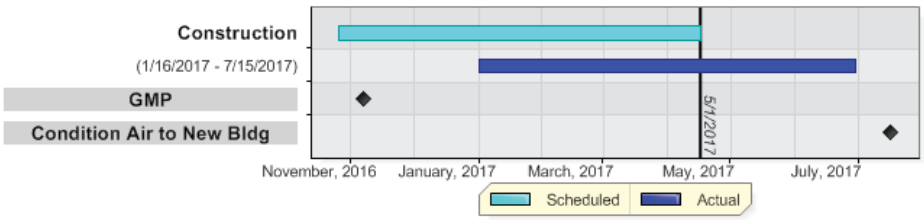
New Thermal Energy Plant for New Nursing Building and the Existing Nursing building

Approx. 3500 Sq ft

Budget

	Current Budget
Professional Services - NAH Thermal Plant	$50,900
Construction	$231,062
Owner Procured	$380,224
Miscellaneous Expenses	$2,722
Additional Costs	$0
Total	$664,908

Schedule



Activity

30 Day Look Ahead

- Assemble cmu block material
- Steel delivery
- 28 day concrete compressive strength break

Key Consultants/Contractors

- ERO
- Halff
- D. Wilson Construction

Key Owner Issues or Concerns

- Chiller delivery
- Weather delays

Recent Photo

Nursing and Allied Health Parking Lot and Site Improvement

Scorecard #18
Status:**Submitted**
05/01/2017

Scope

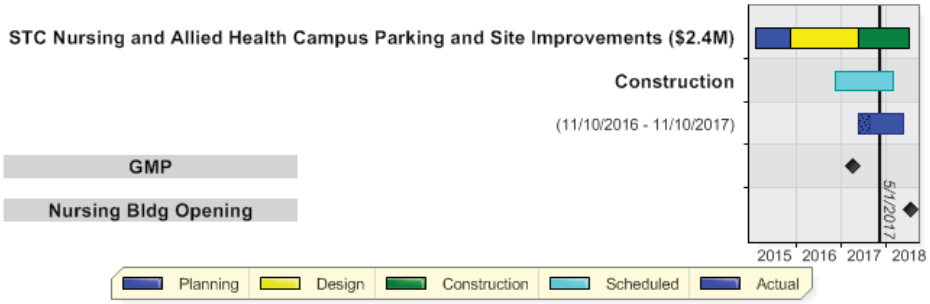
South Texas College (STC) - 2013 Bond Program - Due to the steady increase in the growth in the Rio-Grande Valley, and STC's Board of Trustee's mission to provide a place of Higher Education for those living in the RGV, the voters approve a 159 million dollar bond referendum in 2013. The Bond Program includes New Construction, Renovation, Utility Plants and Infrastructure to support both new and existing facilities at the 5 major STC campus in Hidalgo and Starr Counties.

NAHC - Parking and Site Improvements - Parking area and site were designed to maintain vehicles safety, provide enough parking for future expansion. Improvements to make it easily accessible for all students.

Budget

	Current Budget
Professional Services - NAH Parking and Site Improvements	$164,554
Construction	$2,208,105
Owner Procured	$16,279
Miscellaneous Expenses	$12,616
Additional Costs	$0
Total	$2,401,554

Schedule



Activity

30 Day Look Ahead

- Activities not scheduled until thermal plant is complete
- Activities to the main parking area will happen when most equipment is delivered.
- Photo of Storm drain inlets

Key Consultants/Contractors

- R. Guiterrez
- D. Wilson Constructon

Key Owner Issues or Concerns

- Weather delays

Recent Photo

STC 2013 Bond Program - Mid Valley Campus Health Professions and Sciences

Scorecard #26
04/30/2017

Scope

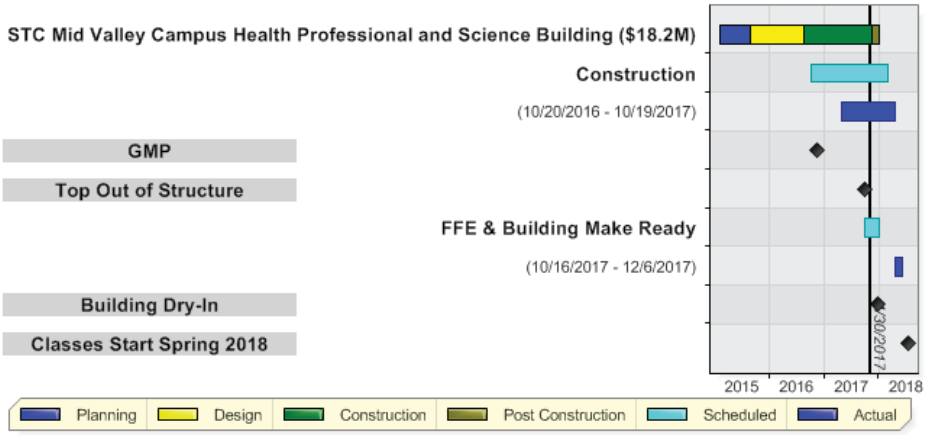
South Texas College (STC) - 2013 Bond Program - Due to the steady increase in the growth in the Rio-Grande Valley, and STC's Board of Trustee's mission to provide a place of Higher Education for those living in the RGV, the voters approve a 159 million dollar bond referendum in 2013. The Bond Program includes New Construction, Renovation, Utility Plants and Infrastructure to support both new and existing facilities at the 5 major STC campus in Hidalgo and Starr Counties.

MID VALLEY CAMPUS - Health Professions & Science Bldg. - A state of the Art multipurpose 2 story,49,000 sf structural steel building with a combination of glass curtain wall and brick exterior, and is a teaching facility for Chemistry, Physics, Biology and Engineering, The building includes 11 Classrooms, 18 Laboratories, offices and common areas for Student interaction. A new multilevel Health Professions and Science Building.

Budget

	Current Budget
Professional Services -Mid Valley Health Professions & Science Bldg	$1,404,145
Construction	$14,481,765
Owner Procured	$2,047,347
Miscellaneous Expenses	$217,513
Additional Costs	$0
Total	$18,150,770

Schedule



Activity

30 Day Look Ahead:

- Complete 2nd floor concrete placement throughout.
- Begin installation of joist and roof deck throughout.
- Begin installation of 1st floor ext. metal studs.
- Begin installation of 1st floor MEP wall and overhead rough-ins.
- Submit payment and schedule Texas Gas Service for meter installation.

Key Consultants/Contractors:

- ROFA Architects
- DBR- MEP
- HALFF -CIVIL
- Skanska USA

Key Owner Issues or Concerns:

- Potential delay resulting from structural steel and or joist delivery date discussions to ensue with the delivery of said material.
- Prioity project, classes begin Spring 2018.

Recent Photo

STC 2013 Bond Program Mid Valley Campus Student Services Addition

Scorecard #24
Status:**Submitted**
04/30/2017

Scope

South Texas College (STC) - 2013 Bond Program - Due to the steady increase in the growth in the Rio-Grande Valley, and STC's Board of Trustee's mission to provide a place of Higher Education for those living in the RGV, the voters approve a 159 million dollar bond referendum in 2013. The Bond Program includes New Construction, Renovation, Utility Plants and Infrastructure to support both new and existing facilities at the 5 major STC campus in Hidalgo and Starr Counties.

MID VALLEY - Student Services Addition - A state of the Art multipurpose 2 story,14,262 sf. structure structural steel building with a combination of glass curtain wall and brick exterior and house some of the College's basic services and support spaces. This building the will be home to a new Cafeteria, Lounge Space, Offices, and Student Admissions.

Budget

	Current Budget
Professional Services - Mid Valley Campus Student Services Building	$871,257
Construction	$3,856,862
Owner Procured	$339,566
Miscellaneous Expenses	$52,889
Additional Costs	$0
Total	$5,120,574

Schedule

Activity

30 Day Look Ahead:

- Complete installation of ext. metal studs.
- Begin installation ext. sheathing.
- Continue with overhead MEP rough-ins. throughout.
- Continue with interior CMU erection.
- Begin roofing activities.

Key Consultants/Contractors

- Architect: ROFA Architects
- Structural: Hinojosa Engineering
- MEP: DBR Engineering
- Civil: Halff Associates
- CMR: Skanska USA

Key Owner Issues or Concerns

- Schedule & Cost

Recent Photo

STC Mid Valley Campus Library Addition and Renovation

Scorecard #19
Status:**Submitted**
04/30/2017

Scope

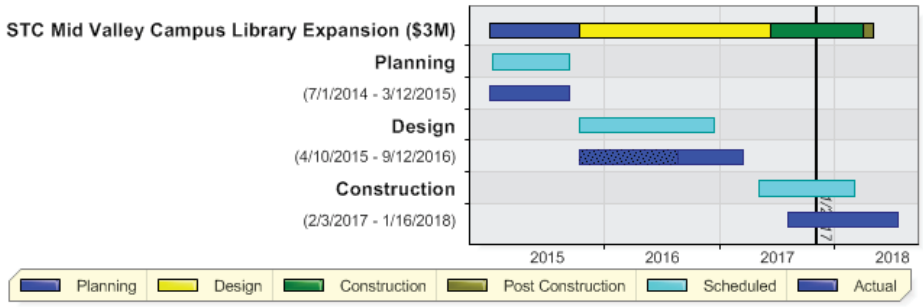
South Texas College (STC) - 2013 Bond Program - Due to the steady increase in the growth in the Rio-Grande Valley, and STC's Board of Trustee's mission to provide a place of Higher Education for those living in the RGV, the voters approve a 159 million dollar bond referendum in 2013. The Bond Program includes New Construction, Renovation, Utility Plants and Infrastructure to support both new and existing facilities at the 5 major STC campus in Hidalgo and Starr Counties.

MID VALLEY CAMPUS - Library Addition and Renovation - A 10,300 sf. addition to and renovation of the existing Library. The design integrates multifunctional seating areas that accommodate both individual and group settings. The new addition and renovations provide furniture with power and data built into the furniture so students have plenty of data & electrical outlets for the multitude of electronic devices. Furniture was hand-selected based of visits to other Colleges to research what type of furniture used most based on function, adaptability, and comfort.

Budget

	Current Budget
Professional Services - Mid Valley Campus - Library Expansion	$226,620
Construction	$2,466,455
Owner Procured	$277,654
Miscellaneous Expenses	$35,466
Additional Costs	$0
Total	$3,006,195

Schedule



Activity

30 Day Look Ahead

- Begin / complete underground utility rough-ins.
- Begin / complete foundation grade beam trenching.
- Begin / complete foundation termite treatment and vapor barrier installation.
- Begin foundation reinforcing steel installation.

Key Consultants/Contractors

- AE: M+G
- Structural: CLH Engineering
- MEP: Sigma HN
- Civil: Melden & Hunt

Key Owner Issues or Concerns

- None at this time

Recent Photo

STC 2013 Bond Program Mid Valley Campus Thermal Plant Expansion

Scorecard #23
Status:**Submitted**
04/30/2017

Scope

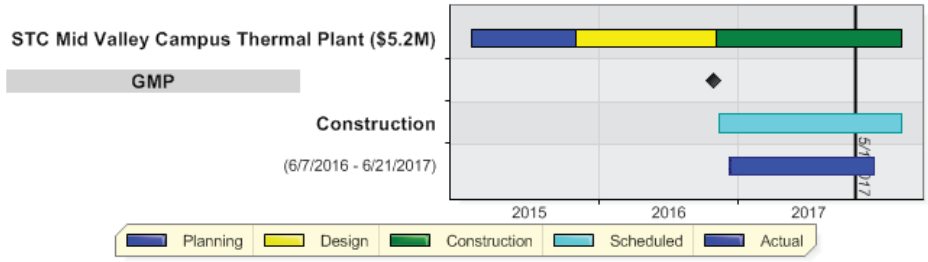
South Texas College (STC) - 2013 Bond Program - Due to the steady increase in the growth in the Rio-Grande Valley, and STC's Board of Trustee's mission to provide a place of Higher Education for those living in the RGV, the voters approve a 159 million dollar bond referendum in 2013. The Bond Program includes New Construction, Renovation, Utility Plants and Infrastructure to support both new and existing facilities at the 5 major STC campus in Hidalgo and Starr Counties.

MID VALLEY CAMPUS - New Thermal - Design for a New Thermal Energy Plant for the Mid Valley Campus to include all new STC Bond projects and Retrofit of all existing buildings.

Budget

	Current Budget
Professional Services - Mid Valley Campus Thermal Plant	$415,224
Construction	$3,904,752
Owner Procured	$815,825
Miscellaneous Expenses	$56,810
Additional Costs	$0
Total	$5,192,611

Schedule



Activity

30 Day Look Ahead

- Complete CHW line connections to Cooling Towers & pumps.
- Complete controls integration.
- Obtain permanent power.
- Begin start-up and commissioning procedures.
- Existing building RTU switchouts to be performed during June and July; weekend work to minimize disruption. Plant to be put into operation once complete with this scope.

Key Consultants/Contractors

- DBR Engineering
- Rofa Architects
- Mata Garcia Architects
- EGV Architects
- Halff Civil
- Skanska USA

Key Owner Issues or Concerns

- None at this time.

Recent Photo

STC 2013 Bond Program Mid Valley Campus Parking and Site Improvements

Scorecard #23
Status:**Submitted**
04/30/2017

Scope

South Texas College (STC) - 2013 Bond Program - Due to the steady increase in the growth in the Rio-Grande Valley, and STC's Board of Trustee's mission to provide a place of Higher Education for those living in the RGV, the voters approve a 159 million dollar bond referendum in 2013. The Bond Program includes New Construction, Renovation, Utility Plants and Infrastructure to support both new and existing facilities at the 5 major STC campus in Hidalgo and Starr Counties.

MID VALLEY CAMPUS - Parking and Site Improvements - This scope includes a new 48,000 sqft surface parking lot providing 159 new parking space. The scope of this project included infrastructure to support the new additions, including sidewalks and landscaping.

Budget

	Current Budget
Professional Services -Mid Valley Parking and Site Improvements	$323,494
Construction	$2,375,049
Owner Procured	$33,638
Miscellaneous Expenses	$29,806
Additional Costs	$0
Total	$2,761,987

Schedule

Activity

30 Day Look Ahead

- Execute telecommunications cutover throughout campus during the Month of May; weekend work to minimize any disruptions.

Key Consultants/Contractors

- Halff Civil
- Rofa Architects
- Mata Garcia Architects
- EGV Architects
- DBR Engineering
- Skanska USA

Key Owner Issues or Concerns

- None at this time.

Recent Photo

STC 2013 Bond Program Technology Campus Scorecard

Scorecard #19
Status:**Submitted**
04/30/2017

Scope

South Texas College (STC) - 2013 Bond Program - Due to the steady increase in the growth in the Rio-Grande Valley, and STC's Board of Trustee's mission to provide a place of Higher Education for those living in the RGV, the voters approve a 159 million dollar bond referendum in 2013. The Bond Program includes New Construction, Renovation, Utility Plants and Infrastructure to support both new and existing facilities at the 5 major STC campus in Hidalgo and Starr Counties.

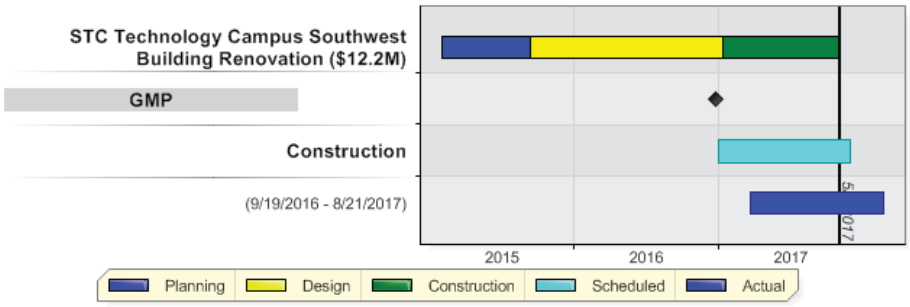
Technology Campus - S.W. Building Renovation -

To provide admissions offices,student enrollment center,financial aid office, computer stations. for a total fo ASF of 80,994.

Budget

	Current Budget
Professional Services - Technology Campus - Southwest Building Renovation	$1,326,724
Construction	$9,311,661
Owner Procured	$1,406,084
Miscellaneous Expenses	$156,193
Additional Costs	$0
Total	$12,200,662

Schedule



Activity

30 Day Look Ahead:

- Section A:
- Complete installation of overhead doors.
- Complete installation of ext. HM Doors.
- Energize lighting.
- Section B:
- Complete ceiling grid installation.
- Energize lighting.
- Start-up of CHW pumps.
- Complete installation of frames at welding booths.
- Section C:
- Complete installation of overhead doors.
- Complete brick veneer installation.
- Complete installation of ceiling grid and light fixtures; energize lighting.
- Section D:
- Complete installation of aluminium frames, windows and storefronts.
- Overall:
- Continue with installation of Alucabond Metal Wall Panels.
- Begin Owner's seperate contract AV/IT, Surveillance Camera and Acess Control installations throughout.
- Complete fire cauling / taping throughout.
- Complete covering of OH MEP equipment, Ductwork and walls in preperation for sanding of existing concete within new hallways to provide a level finish.
- Complete re-roofing activities

Key Consultants/Contractors

- Architect: EGV Architects, Inc
- Structural: Chanin
- MEP: Trinity
- CMR: ECON Enterprises

Key Owner Issues or Concern

- High Priority Project; schedule must be maintained.

Recent Photo

STC 2013 Bond Program Technology Campus Parking and Site Improvements

Scorecard #20
Status:**Submitted**
04/30/2017

Scope

South Texas College (STC) - 2013 Bond Program - Due to the steady increase in the growth in the Rio-Grande Valley, and STC's Board of Trustee's mission to provide a place of Higher Education for those living in the RGV, the voters approve a 159 million dollar bond referendum in 2013. The Bond Program includes New Construction, Renovation, Utility Plants and Infrastructure to support both new and existing facilities at the 5 major STC campus in Hidalgo and Starr Counties.

Technology Campus - Parking and Site Improvements -

Civil, Sitework,Landscaping and Surveying for the Renovations to the STC Technology Campus.

Budget

	Current Budget
Professional Services - Technology Campus - Parking & Site Improvements	$101,814
Construction	$1,564,459
Owner Procured	$8,633
Miscellaneous Expenses	$27,915
Additional Costs	$0
Total	$1,702,821

Schedule

Activity

30 Day Look Ahead

- Complete installation of concrete drives and parking.
- Complete installation of concrete curb and gutter throughout.
- Begin setting sight lighting pole bases.
- Begin installation of landscape irrigation.

Key Consultants/Contractors

- Hinojosa Engineering
- EGV Architects
- ECON Construction

Key Owner Issues or Concerns

- No concerns at this time

Recent Photo

STC 2013 Bond Program - Starr County Campus Health / Science Building

Scorecard #24
Status: **Submitted**
04/28/2017

Scope

South Texas College (STC) - 2013 Bond Program - Due to the steady increase in the growth in the Rio-Grande Valley, and STC's Board of Trustee's mission to provide a place of Higher Education for those living in the RGV, the voters approve a 159 million dollar bond referendum in 2013. The Bond Program includes New Construction, Renovation, Utility Plants and Infrastructure to support both new and existing facilities at the 5 major STC campus in Hidalgo and Starr Counties.

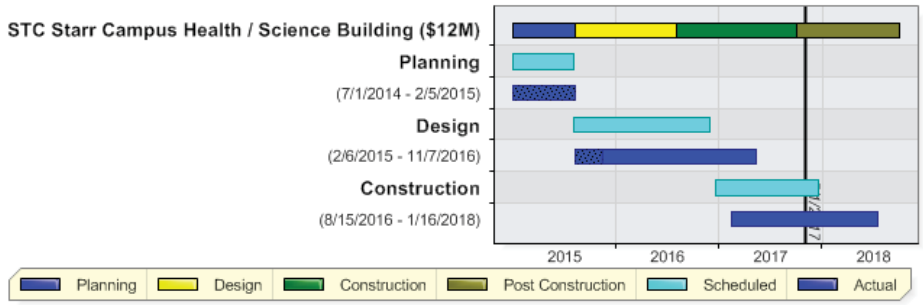
Starr County Campus - Health Professions & Science Bldg. -

This is a 2 story, 52000 sq ft bldg. L1 will provide O.B. Simulation labs, De-briefing rooms, Video room,Large study rooms, staff offices, Computer lab classrooms and skills labs. L2 consists of Chemistry, Biology, Microbiology, and Computer Lab classrooms. Also faculty staff and the Deans offce is located on L2.

Budget

	Current Budget
Professional Services - Starr County Campus - Health Professions and Science Building	$946,176
Construction	$9,546,985
Owner Procured	$1,361,907
Miscellaneous Expenses	$135,615
Additional Costs	$0
Total	$11,990,683

Schedule



Activity

30 Day Look Ahead

- Exterior sheathing/damp proofing
- 2nd fl Interior stud walls are being installed
- 2nd fl HVAC duct installation continues

Key Consultants/Contractors

- Mata-Garcia
- Sigma
- D.Wilson Construction

Key Owner Issues or Concerns

- Finalize data/power locations
- Completion of roofing
- Weather delays

Recent Photo

Starr County Campus Student Services Building

Scorecard #22
Status: **Submitted**
05/01/2017

Scope

South Texas College (STC) - 2013 Bond Program - Due to the steady increase in the growth in the Rio-Grande Valley, and STC's Board of Trustee's mission to provide a place of Higher Education for those living in the RGV, the voters approve a 159 million dollar bond referendum in 2013. The Bond Program includes New Construction, Renovation, Utility Plants and Infrastructure to support both new and existing facilities at the 5 major STC campus in Hidalgo and Starr Counties.

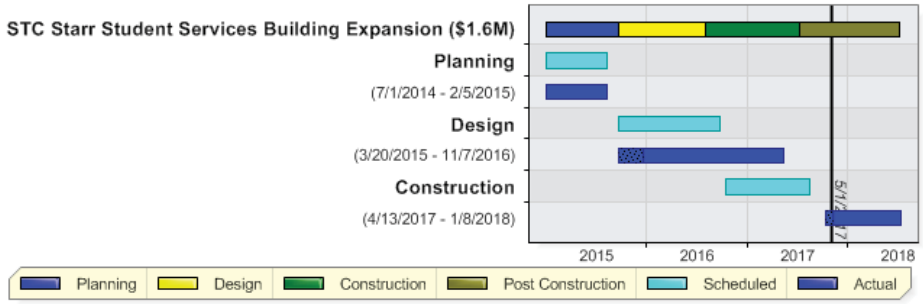
Starr County Campus - Student Services Bldg. -

To provide admissions offices,student enrollment center,financial aid office, compute stations.

Budget

	Current Budget
Professional Services - Starr County Campus - Student Services Building	$114,727
Construction	$1,322,598
Owner Procured	$171,142
Miscellaneous Expenses	$17,976
Additional Costs	$0
Total	$1,626,443

Schedule



Activity

30 Day Look Ahead

- Building Permit
- Relocation of Under Ground Utilities
- AEP Electrical Services

Key Consultants/Contractors

- Architect: Mata + Garcia Architects
- MEP: Sigma Engineering
- Structural: CLH Engineering
- Civil: Melden & Hunt
- AV/IT WJHW Consultants

Key Owner Issues or Concerns

- Appearance of one building not two
- Improved Veteran's areas
- Uniformty of Welcome Centers
- Weather Delays

Recent Photo

STC 2013 Bond ConPrgamr-on egocgpu s Srpgg Sradhnr l mr-t -r-hP Ba-bd-nc

Scorecard #2t

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Starr County Campus - Student Activities Bldg - xo provide more area for uTe Susdenuevenu area and new $1V room.

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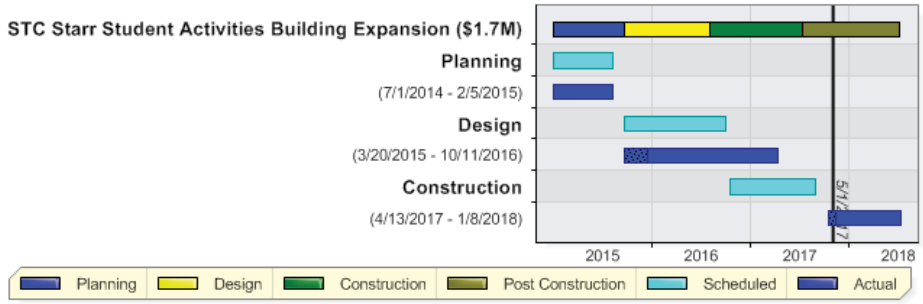

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Rhmhnr e Aoro

STC 2013 Bond Program - Starr County Campus Thermal Plant

Scorecard #21
Status: Submitted
05/01/2017

Summary

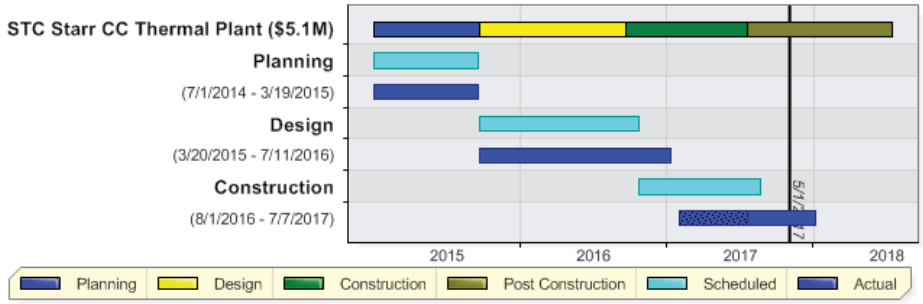
South Texas College (STC) - 2013 Bond Program - Due to the steady increase in the growth in the Rio-Grande Valley, and STC's Board of Trustee's mission to provide a place of Higher Education for those living in the RGV, the voters approve a 159 million dollar bond referendum in 2013. The Bond Program includes New Construction, Renovation, Utility Plants and Infrastructure to support both new and existing facilities at the 5 major STC campus in Hidalgo and Starr Counties.

Starr County Campus - Thermal Plant - To provide chilled water to the new Health Professions and Science bldg, the new Library, and to provide new service. upgrades, to the remaining bldgs on campus.

Budget

	Current Budget
Professional Services - Starr County Campus - Thermal Plant	$440,152
Construction	$3,922,617
Owner Procured	$651,886
Miscellaneous Expenses	$58,665
Additional Costs	$0
Total	$5,073,320

Schedule



Activity

30 yap Dool Ahl ad

- Complete power and hydronic piping to cooling tower
- Rough in Hydronic piping to the Health Professions
- Rough in Hydronic piping to the existing chiller plant.

kl p Consctaneskl Coneral eors

- Sigma
- Mata-Garcia
- D. Wilson Construction

kl p/ Onl r wscl s or Conl l rns

- Roof completion
- Chiller delivery
- Weather delays

Rl l l ne Phoeo

STC Starr CC Parking and Site Improvements

Scorecard #12
Status: **Submitted**
05/01/2017

Scope

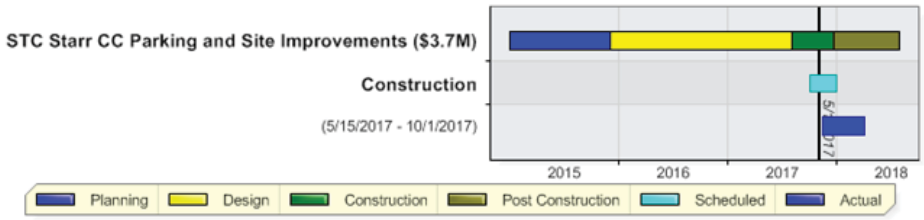
South Texas College (STC) - 2013 Bond Program - Due to the steady increase in the growth in the Rio-Grande Valley, and STC's Board of Trustee's mission to provide a place of Higher Education for those living in the RGV, the voters approve a 159 million dollar bond referendum in 2013. The Bond Program includes New Construction, Renovation, Utility Plants and Infrastructure to support both new and existing facilities at the 5 major STC campus in Hidalgo and Starr Counties

STARR County - Parking and Site Improvements - The scope of this project included infrastructure to support the new additions, including sidewalks and landscaping.

Budget

	Current Budget
Professional Services - Starr County Campus - Parking and Site Improvements	$138,023
Construction	$3,500,701
Owner Procured	$14,059
Miscellaneous Expenses	$18,558
Additional Costs	$0
Total	$3,671,341

Schedule



Activity

30 Day Look Ahead

- Layout and install of AEP Electrical Feed Conduit
- Relocation of underground Utilities
- Issuance of Revised Site Plan showing a shift in entrance/exit drive and detention pond

Key Consultants/Contractors

- Civil: Melden & Hunt
- MEP: Sigma HN
- Landscaping: SSP
- CMR: D Wilson Construction

Key Owner Issues or Concerns

- AEP Electrical Work

Recent Photo

STC Bond Construction Program - New Library Building

Scorecard #18
Status: **Submitted**
05/01/2017

Scope

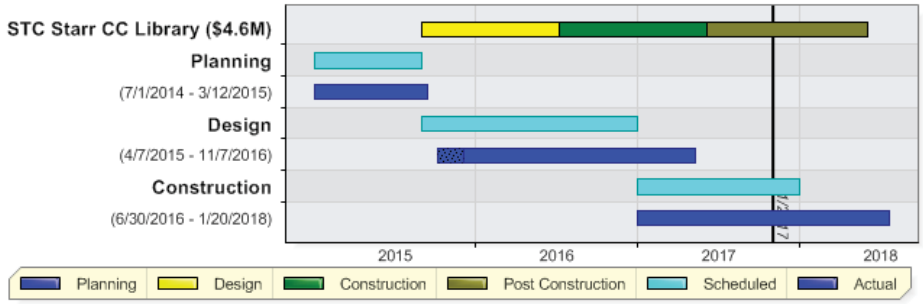
South Texas College (STC) - 2013 Bond Program - Due to the steady increase in the growth in the Rio-Grande Valley, and STC's Board of Trustee's mission to provide a place of Higher Education for those living in the RGV, the voters approve a 159 million dollar bond referendum in 2013. The Bond Program includes New Construction, Renovation, Utility Plants and Infrastructure to support both new and existing facilities at the 5 major STC campus in Hidalgo and Starr Counties.

Starr County Campus New Library - This is a 1 story 26000 sq ft bldg. this will house learning commons areas, deep quiet rooms, collections area, multipurpose room, instructional labs, and student collaboration.

Budget

	Current Budget
Professional Services - Starr County Campus - Library	$323,313
Construction	$3,708,560
Owner Procured	$551,553
Miscellaneous Expenses	$51,105
Additional Costs	$0
Total	$4,634,531

Schedule



Activity

30 Day Look Ahead

- Put up batter boards
- Layout building
- Excavate for grade beams.

Key Consultants/Contractors

- Mata-Garcia
- Sigma
- D. Wilson Construction

Key Owner Issues or Concerns

- Rebar delivery
- Weather delays

Recent Photo

La Joya Jimmy Carter Teaching Site

Scorecard #13

Status: **Submitted**

04/27/2017 Edit Header

Scope

South Texas College (STC) - 2013 Bond Program - Due to the steady increase in the growth in the Rio-Grande Valley, and STC's Board of Trustee's mission to provide a place of Higher Education for those living in the RGV, the voters approve a 159 million dollar bond referendum in 2013. The Bond Program includes New Construction, Renovation, Utility Plants and Infrastructure to support both new and existing facilities at the 5 major STC campus in Hidalgo and Starr Counties

La Joya Jimmy Carter Teaching Site - This scope includes the construction of a new 2,542 sf metal building to house 42 new welding stations to accommodate the colleges increased demand in their vocational classes. Included in this project is the replacement of and upgrades to existing furniture, fixtures, and equipment for 2 computer and science labs, 2 science prep rooms, science storage room and 3 classrooms. This project has joint collaboration between STC and La Joya ISD.

Edit Scope

Budget

	Current Budget

Add/Remove Budget Items

Schedule

Modify Existing Schedule

Add New Milestone/Activity

Activity

30 Day Look Ahead

- NTP was sent on April 6, 2017
- Actual contract days begun April 21, 2017
- Pending finger print process with La Joya ISD
- MOU was signed
- Asbestos Report was provided by La Joya ISD

Key Consultants/Contractors

- CSP project
- EGV Architects
- 5 Star Construction - General Contractor

Key Owner Issues or Concerns

- Pending Roof Warranty - Report

Edit Site Activity

Recent Photo

Edit

Edit

Pharr Regional Center for Public Safety Excellence - Building

Scorecard #13

04/28/2017 Edit Header

Scope

South Texas College (STC) - 2013 Bond Program - Due to the steady increase in the growth in the Rio-Grande Valley, and STC's Board of Trustee's mission to provide a place of Higher Education for those living in the RGV, the voters approve a 159 million dollar bond referendum in 2013. The Bond Program includes New Construction, Renovation, Utility Plants and Infrastructure to support both new and existing facilities at the 5 major STC campus in Hidalgo and Starr Counties

Pharr Regional Center for Public Safety Excellence Building - This facility has been design for the Regional Center for Public Safety Excellence in Pharr, Texas with a total of 19,375 square feet. It will house classrooms, administration spaces and offices, computer lab, shower/locker rooms, support spaces, a workout room and simulation room. Three classrooms can be converted to a larger lecture hall by the use of folding partition walls. The interior of the facility will have plenty of natural lighting with the design of clerestory windows above and will be using a chilled water system to cool the facility.

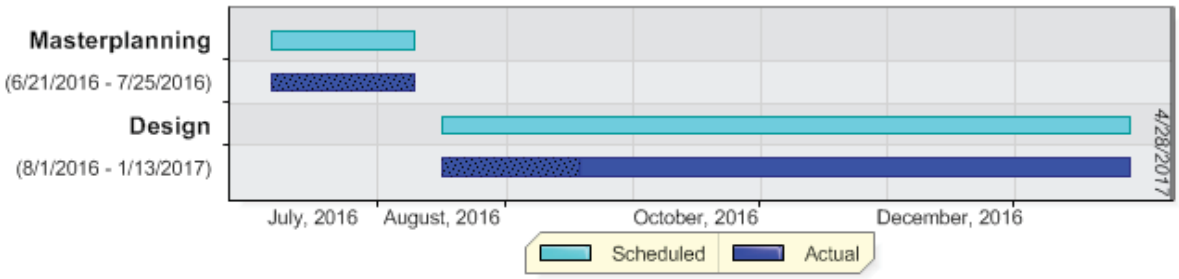
Edit Scope

Budget

	Initial Budget

Add/Remove Budget Items

Schedule



Modify Existing Schedule

Add New Milestone/Activity

Activity

30 Day Look Ahead

- GMP Approved on Feb. 28, 2017
- 100% Drawings due- Mid May - pending Geo-Tech Final Report

Key Consultants/Contractors

- PBK Architects
- G2 Solutions
- Noble Texas Builders, Inc

Key Owner Issues or Concerns

- Additional Services for Raba to provide additional Bores for the relocation of the building due to the finalized detention pond

Edit Site Activity

Recent Photo

Edit

Edit

Pharr Regional Center for Public Safety Excellence - Site and Parking Improvements

Scorecard #12

04/28/2017 Edit Header

Scope

South Texas College (STC) - 2013 Bond Program - Due to the steady increase in the growth in the Rio-Grande Valley, and STC's Board of Trustee's mission to provide a place of Higher Education for those living in the RGV, the voters approve a 159 million dollar bond referendum in 2013. The Bond Program includes New Construction, Renovation, Utility Plants and Infrastructure to support both new and existing facilities at the 5 major STC campus in Hidalgo and Starr Counties

Pharr Regional Center for Public Safety Excellence Site and Parking Improvements - Apart from the building, a total of 138 parking spaces is to be included along with a skills pad to be used for vehicular training by law enforcements and fire emergency students. This design package will include landscape and irrigation.

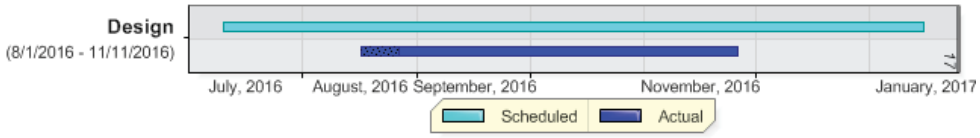
Edit Scope

Budget

	Current Budget

Add/Remove Budget Items

Schedule



Modify Existing Schedule
Add New Milestone/Activity

Activity

30 Day Look Ahead

- Partial GMP approval of Skills Pad on Feb. 28, 2017
- Detention Pond location approved on Feb. 28
- Skills Pad 100% drawings due Friday, March 31, 2017
- 60% Site Package due Friday, March 31, 2017
- Site Package GMP due May 1, 2017

Key Consultants/Contractors

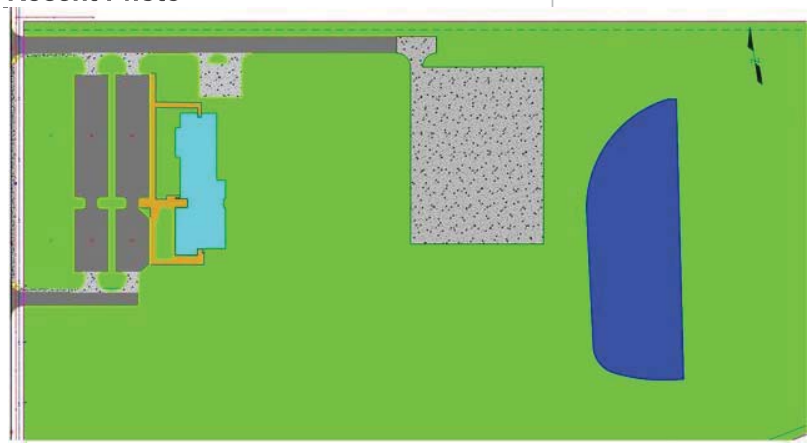
- Dannenbaum Engineering,LLC McAllen
- Noble Texas Builders,Inc

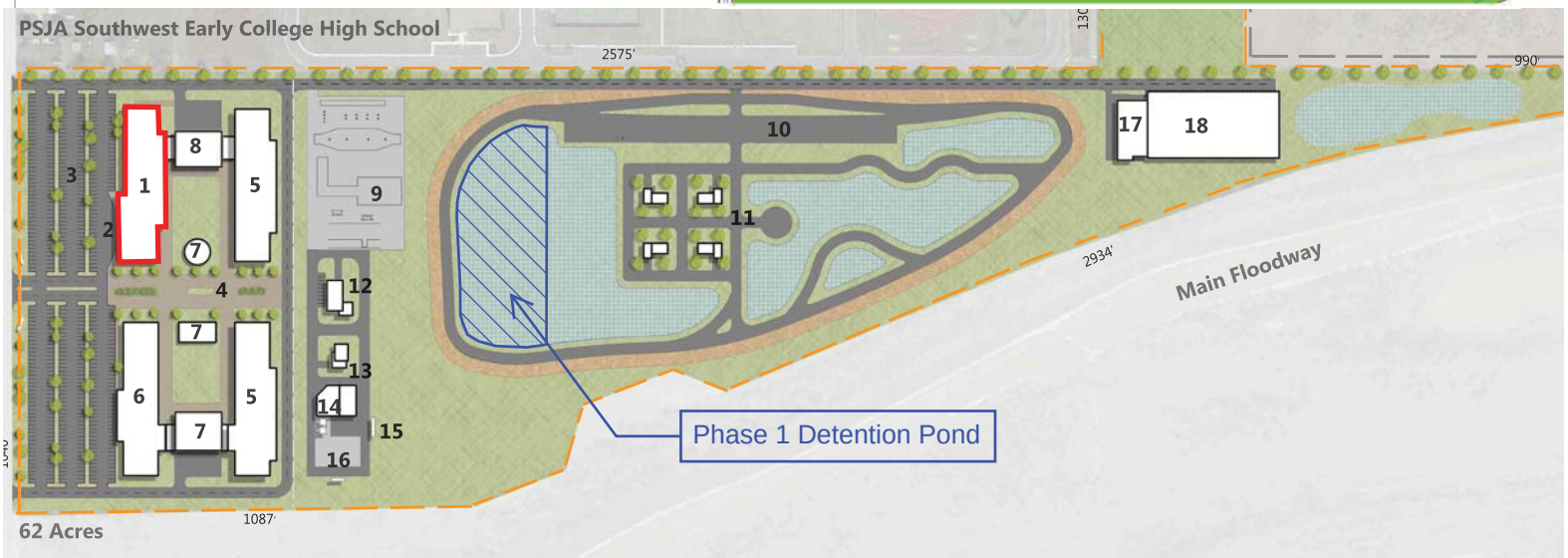
Key Owner Issues or Concerns

- Skills pad to be bid on fast track - the owner needs to spend the state money so they can qualify for more funds
- Currently there are savings on the Skills Pad Partial GMP project

Edit Site Activity

Recent Photo





Completion and Occupancy Schedule of 2013 Bond Construction Buildings - April 17, 2017

Board Approval of April 24, 2017

#	Construction Projects - Bond & Non-Bond	(Building)/Substantial Completion (Owner Insurance in Place)	Begin Installation of Furniture and Equipment (FF&E)	Final Completion of FFE	Begin Moving Faculty and Staff into Building	Building Opening Date or Classes Begin Date	General Notes
Buildings , Expansions and Renovations							
Pecan Campus							
1	North Academic Building	11/15/2017	11/17/2017	12/22/2017	1/8/2018	1/16/2018	Note: 5
2	South Academic Building	11/06/2017	11/09/2017	12/24/2017	1/8/2018	1/16/2018	Note: 5
3	STEM Building	12/18/2017	12/20/2017	1/06/2018	1/8/2018	1/16/2018	Note: 1 & 5
4	Student Activities Building and Cafeteria	11/19/2017	11/23/2017	12/24/2017	1/2/2018	1/8/2018	Note: 5
5	Parking & Site Improvements	11/15/2017	n/a	n/a	n/a	1/2/2018	
6	Thermal Plant	12/16/2016	n/a	n/a	n/a	12/16/2016	
Mid-Valley Campus							
7	Health Professions and Science Building	10/13/2017	10/16/2017	12/06/2017	01/08/2018	1/16/2018	Note:5
8	Library Renovation	11/28/2017	12/01/2017	12/17/2017	12/20/2017	1/16/2018	Note: 4 & 5
8.1	Library Expansion	11/28/2017	12/01/2017	12/17/2017	12/20/2017	1/16/2018	Note: 4 & 5
9	Student Services Building Expansion	9/21/2017	09/25/2017	10/25/2017	11/6/2017	1/8/2018	Note: 5
10	Workforce Training Center Expansion -	ON HOLD		ON HOLD		ON HOLD PENDING PROG. VERIFICATION	
11	Parking & Site Improvements	9/21/2017	n/a	n/a	n/a	9/25/2017	
12	Thermal Plant	6/15/2017	6/16/2017	6/21/2017	6/21/2017	6/21/2017	
Starr County Campus							
13	Health Professions and Science Building	10/30/2017	11/06/2017	12/15/2017	01/08/2018	1/16/2018	Note: 5
14	Library	12/17/2017	12/20/2017	1/15/2018	1/18/2018	1/20/2018	Note: 4 & 5
15	Student Activities Building Expansion	11/30/2017	12/01/2017	12/22/2017	12/27/2017	1/8/2018	Note: 5
16	Student Services Building Expansion	11/30/2017	12/01/2017	12/22/2017	12/27/2017	1/8/2018	Note: 5
17	Workforce Training Center Expansion	ON HOLD		ON HOLD		ON HOLD PENDING PROG. VERIFICATION	
18	Parking & Site Improvements	10/01/2017	n/a	n/a	n/a	10/7/2017	
19	Thermal Plant	7/01/2017	7/03/2017	7/06/2017	7/06/2017	7/7/2017	
Nursing & Allied Campus							
20	Campus Expansion Package 2	12/08/2017	12/11/2017	12/29/2017	01/08/2018	1/16/2018	Note: 5 & 6
21	Parking & Site Improvements	10/30/2017	n/a	n/a	n/a	11/7/2017	
22	Thermal Plant	7/15/2017	7/17/2017	7/28/2017	7/30/2017	7/30/2017	
Technology Campus							
23	Southwest Building Renovation Building Package	07/01/2017	07/3/2017	8/15/2017	8/16/2017	8/21/2017	
24	Parking & Site Improvements	6/1/2017	n/a	n/a	n/a	6/7/2017	
Regional Center for Public Safety Excellence							
25	Training Facility	5/3/2018	5/5/2018	5/31/2018	6/2/2018	SUMMER 2018	Note 7
La Joya Center							

#	Construction Projects - Bond & Non-Bond	(Building)/Substantial Completion (Owner Insurance in Place)	Begin Installation of Furniture and Equipment (FF&E)	Final Completion of FFE	Begin Moving Faculty and Staff into Building	Building Opening Date or Classes Begin Date	General Notes
26	Training Labs Improvements	8/01/2017	8/02/2017	8/15/2017	8/21/2017	8/28/2017	Note: 3

Color Coded Legend

GMP's not approved - dates are tentative until final approval
Dates not confirmed in 4.17.17 BM but verified
Workforce Training on Hold

Board Approved Timeline Schedule - April 24, 2017

Notes: Revised in pursuant with the Special Board Meeting held on Monday April 17, 2017

1) *Priory 1 is 2nd Floor Labs and Lecture Rooms*

2) Some classrooms need to be furnished by Spring 2018 semester start-Staff to verify

(This item is no longer applicable with Substantial Completion Special Board Meeting 4.17.17)

3) Welding Labs need to be ready by Fall 2017 semester start

4) *Library GMP Schedules included in this April 17, 2017 Update*

5) *AV Infrastructure will be install during the construction phase. Installation to begin after cable tray is installed and all above ceiling work completed prior to the above ceiling inspections. Construction Schedules for each project have been provided to STC for use in scheduling their direct purchase vendors where applicable.*

6) *Complete floors starting at the top (level 4) working down. Critical Floors are 2 - 4. Dr. Reed stated 1st floor FFE work would not be complete until after the opening of the 2018 Spring Semester. Simulation Equipment will be installed once to wall have 1st coat of paint and dust generated from the construction is down to a minimum. Shop Drawing must be provide ASAP from receipt of equipment order for verification of of rough-in information .*

7. *Substantial Completion date is preliminary pending final GMP Propoosal due at the end of April 2017*

BOARD MEETING OF MAY 23,2017	SQUARE FOOT COST								CONSTRUCTION COST				
	Org. Square Feet	Proposed Sq. Feet	Variance in Sq. Ft.	Construction Based on Org. Sq. Ft.	Construction Based on Proposed Sq. Ft.	Variance in Construction due to change in Sq. Ft.	CCL/$SF	GMP/SF	Org. CCL	GMP Total	GMP Variance	Org. Construction Contingency	Current Construction Contingency
Pecan Campus													
North Academic Building	61,267	64,299	3,032	$ 13,893,664	$ 11,019,627	$ 2,874,037	171	159	$ 10,500,000	$ 10,230,122	$ (269,878)	$ 150,000	$ 162,000
South Academic Building	40,000	41,694	1,694	$ 9,196,633	$ 7,087,980	$ 2,108,653	170	160	$ 6,800,000	$ 6,657,834	$ (142,166)	$ 100,000	$ 98,355
STEM Building	48,879	50,614	1,735	$ 11,536,375	$ 8,801,714	$ 2,734,661	174	206	$ 8,500,000	$ 10,417,059	$ 1,917,059	$ 125,000	$ 153,990
Multi-purpose space for student support srvs. & activities	33,042	31,219	(1,823)	$ 8,112,884	$ 5,385,518	$ 2,727,366	173	221	$ 5,700,000	$ 6,888,179	$ 1,188,179	$ 85,000	$ 100,000
Thermal Plant Expansion	1,440	3,105	1,665	$ -	$ 4,194,000	$ (4,194,000)	N/A	N/A	$ 4,300,000	$ 4,132,409	$ (167,591)	$ 50,000	$ 50,000
Parking & Site Improvements (GMP Included Atl. #1 & #2)	-	-	-	$ -	$ 2,024,416	$ (2,024,416)	N/A	N/A	$ 2,000,000	$ 2,618,800	$ 618,800	$ 30,000	$ 37,500
Subtotal	**184,628**	**190,931**	**6,303**	**$ 42,739,556**	**$ 38,513,256**	**$ 4,226,300**	**172**	**186**	**$ 37,800,000**	**$ 40,944,403**	**$ 3,144,403**	**$ 540,000**	**$ 601,845**
Nursing & Allied Health Campus													
Expansion for Nursing & Allied Health	87,222	93,296	6,074	$ 17,310,640	$ 17,755,997	$ (445,357)	190	182	$ 16,600,000	$ 17,009,860	$ 409,860	$ 250,000	$ 178,900
Thermal Plant Expansion - Non Bond				$ -	$ 559,640	$ (559,640)	N/A	N/A	$ -	$ 230,788	$ 230,788	$ -	$ 3,386
Parking & Site Improvements				$ -	$ -	$ -	N/A	N/A	$ 1,100,000	$ 2,205,963	$ 1,105,963	$ 16,000	$ 34,207
Subtotal	**87,222**	**93,296**	**6,074**	**$ 17,310,640**	**$ 18,315,637**	**$ (1,004,997)**	**190**	**182**	**$ 17,700,000**	**$ 19,446,611**	**$ 1,746,611**	**$ 266,000**	**$ 216,493**
Technology Campus													
Expansion for Technical & Workforce training programs	72,000	72,000	-	$ 12,190,819	$ 10,412,857	$ 1,777,962	167	129	$ 12,000,000	$ 9,297,546	$ (2,702,454)	$ 175,000	$ 147,215
Parking & Site Improvements (1,793,216 +192,604 = 1,985,820)	-	-	-	$ -	$ 1,860,999	$ (1,860,999)	N/A	N/A	$ 650,000	$ 1,554,676	$ 904,676	$ 10,000	$ 10,356
Subtotal	**72,000**	**72,000**	**-**	**$ 12,190,819**	**$ 12,273,856**	**$ (83,037)**	**167**	**129**	**$ 12,650,000**	**$ 10,852,222**	**$ (1,797,778)**	**$ 185,000**	**$ 157,571**
Mid Valley Campus													
Professional & Science Bldg.	76,069	78,649	2,580	$ 18,827,059	$ 13,957,874	$ 4,869,185	177	184	$ 13,500,000	$ 14,453,388	$ 953,388	$ 200,000	$ 193,887
Expansion for Technical & Workforce training programs	10,000	11,810	1,810	$ 2,308,064	$ 2,066,750	$ 241,314	175	148	$ 1,750,000	$ 1,750,000	$ -	$ (1,750,000)	$ -
Library Expansion	10,369	10,814	445	$ 2,393,231	$ 1,825,104	$ 568,127	169	228	$ 1,750,000	$ 2,462,776	$ 712,776	$ 25,000	$ 34,723
Student Services Bldg. Expansion	14,269	17,929	3,660	$ 3,293,376	$ 3,141,250	$ 152,126	175	215	$ 2,500,000	$ 3,850,923	$ 1,350,923	$ 37,000	$ 51,093
Thermal Plant Expansion	4,000	3,088	(912)	$ -	$ 3,787,322	$ (3,787,322)	N/A	N/A	$ 3,800,000	$ 3,896,698	$ 96,698	$ 52,602	$ 61,547
Parking & Site Improvements	-	-	-	$ -	$ 1,987,090	$ (1,987,090)	N/A	N/A	$ 2,000,000	$ 2,369,777	$ 369,777	$ 29,032	$ 31,731
Subtotal	**114,707**	**122,290**	**7,583**	**$ 26,821,730**	**$ 26,765,390**	**$ 56,340**	**174**	**194**	**$ 25,300,000**	**$ 28,783,562**	**$ 3,483,562**	**$ (1,406,366)**	**$ 372,981**
Starr County Campus													
Health Professionals & Science Ctr. And STEM programs	48,690	51,789	3,099	$ 12,397,425	$ 9,041,004	$ 3,356,421	175	184	$ 8,500,000	$ 9,521,000	$ 1,021,000	$ 125,000	$ 143,000
Expand technical workforce training facilities	9,302	16,869	7,567	$ 2,156,521	$ 2,901,570	$ (745,049)	172	95	$ 1,600,000	$ 1,600,000	$ -	$ 25,000	$ -
Library and renovate existing space for Cultural Arts Center	16,516	18,381	1,865	$ 3,373,085	$ 3,116,178	$ 256,907	170	201	$ 2,800,000	$ 3,700,000	$ 900,000	$ 42,000	$ 55,500
Expansion of student services, advising, admissions, and financial services bldg.	5,000	5,310	310	$ 1,292,198	$ 902,700	$ 389,498	170	249	$ 850,000	$ 1,320,000	$ 470,000	$ 13,000	$ 19,500
Expansion of student activities building	4,923	4,670	(253)	$ 1,272,299	$ 806,317	$ 465,982	173	292	$ 850,000	$ 1,365,000	$ 515,000	$ 13,000	$ 21,000
Thermal Plant Expansion	4,000	4,267	267	$ -	$ 3,911,000	$ (3,911,000)	N/A	N/A	$ 3,800,000	$ 3,911,000	$ 111,000	$ 55,000	$ 58,000
Parking & Site Improvements (GMP 1 - 119,800)	-	-	-	$ -	$ 1,237,180	$ (1,237,180)	N/A	N/A	$ 1,226,820	$ 3,496,950	$ 2,270,130	$ 15,000	$ 54,254
Subtotal	**88,431**	**101,286**	**12,855**	**$ 20,491,528**	**$ 21,915,949**	**$ (1,424,421)**	**172**	**204**	**$ 19,626,820**	**$ 24,913,950**	**$ 5,287,130**	**$ 288,000**	**$ 351,254**
Regional Center for Public Safety Excellence - Pharr													
New Regional Center for Publish Safety	16,000	19,375	3,375	$ 3,169,435	$ 3,390,625	$ (221,190)	175	172	$ 2,800,000	$ 3,326,426	$ 526,426	$ 57,000	$ 89,538
Parking & Site Improvements	-	-	-	$ -	$ -	$ -	N/A	N/A	$ 200,000	$ 1,387,866	$ 1,187,866	$ 18,000	$ 37,757
Subtotal	**16,000**	**19,375**	**3,375**	**$ 3,169,435**	**$ 3,390,625**	**$ (221,190)**	**175**	**172**	**$ 3,000,000**	**$ 4,714,292**	**$ 1,714,292**	**$ 75,000**	**$ 127,295**
STC La Joja Teaching Site (Jimmy Carter ECHS)													
Develop STEM labs and entry level workforce training programs	11,000	11,000	-	$ 1,100,000	$ 1,100,000	$ -	100	106	$ 1,100,000	$ 1,163,000	$ 63,000	$ 16,000	$ -
Subtotal	**11,000**	**11,000**	**-**	**$ 1,100,000**	**$ 1,100,000**	**$ -**	**100**	**106**	**$ 1,100,000**	**$ 1,163,000**	**$ 63,000**	**$ 16,000**	**$ -**
Total	**573,988**	**610,178**	**36,190**	**$ 123,823,708**	**$ 122,274,714**	**$ 1,548,994**	**175**	**178**	**$ 117,176,820**	**$ 130,818,040**	**$ 13,641,220**	**$ (36,366)**	**$ 1,827,439**

BOARD MEETING OF MAY 23,2017		Part II – Construction Phase Srvs. – GMP Inclusions				Part I Construction Services	Owner Procured		GMP + Fees + Chillers + OCIP	Professional Servic		
	Variance in Construction Contingency	IT Duct bank	GMP Target	Current Est. or GMP (red)	Variance or Delta	Fees	Chillers	OCIP	SUBTOTAL	Design	Furniture Consultant	CPM
Pecan Campus												
North Academic Building	$ 12,000		$ 10,500,000	$ 10,230,122	$ 269,878	$ 16,427		$ 120,570	$ 10,367,119	$ 600,000	$ 21,274	$ 371,010
South Academic Building	$ (1,645)		$ 6,800,000	$ 6,657,834	$ 142,166	$ 10,638		$ 78,116	$ 6,746,588	$ 400,000	$ 13,890	$ 236,318
STEM Building	$ 28,990		$ 8,500,000	$ 10,417,059	$ (1,917,059)	$ 13,298		$ 97,645	$ 10,528,002	$ 550,000	$ 16,973	$ 327,523
Multi-purpose space for student support srvs. & activities	$ 15,000		$ 5,965,593	$ 6,888,179	$ (922,586)	$ 9,491		$ 72,116	$ 6,969,786	$ 400,000	$ 11,473	$ 220,666
Thermal Plant Expansion	$ -		$ 4,300,000	$ 4,132,409	$ 167,591	$ 6,825	$ 553,440	$ 47,480	$ 4,740,154	$ 350,000	$ 500	$ 138,526
Parking & Site Improvements (GMP Included Atl. #1 & #2)	$ 7,500	$ 122,925	$ 2,122,925	$ 2,618,800	$ (495,875)	$ 3,321		$ 24,374	$ 2,646,495	$ 200,000	$ -	$ 62,245
Subtotal	**$ 61,845**	**$ 122,925**	**$ 38,188,518**	**$ 40,944,403**	**$ (2,755,885)**	**$ 60,000**	**$ 553,440**	**$ 440,301**	**$ 41,998,144**	**$ 2,500,000**	**$ 64,110**	**$ 1,356,288**
Nursing & Allied Health Campus												
Expansion for Nursing & Allied Health	$ (71,100)		$ 16,740,155	$ 17,009,860	$ (269,705)	$ 25,584		$ 195,006	$ 17,230,450	$ 1,000,000	$ 48,380	$ 566,022
Thermal Plant Expansion - Non Bond	$ 3,386		$ 181,470	$ 230,788	$ (49,318)	$ 274	$ 378,170	$ 2,054	$ 611,286	$ 50,000	$ -	$ 900
Parking & Site Improvements	$ 18,207	$ 321,915	$ 1,421,915	$ 2,205,963	$ (784,048)	$ 2,142		$ 16,279	$ 2,224,384	$ 120,000	$ -	$ 36,194
Subtotal	**$ (49,507)**	**$ 321,915**	**$ 18,343,540**	**$ 19,446,611**	**$ (1,103,071)**	**$ 28,000**	**$ 378,170**	**$ 213,339**	**$ 20,066,120**	**$ 1,170,000**	**$ 48,380**	**$ 603,116**
Technology Campus												
Expansion for Technical & Workforce training programs	$ (27,785)		$ 12,000,000	$ 9,297,546	$ 2,702,454	$ 14,115		$ 137,835	$ 9,449,496	$ 850,000	$ 18,300	$ 374,227
Parking & Site Improvements (1,793,216 +192,604 = 1,985,820)	$ 356	$ 102,575	$ 752,575	$ 1,554,676	$ (802,101)	$ 885		$ 8,633	$ 1,564,194	$ 75,000	$ -	$ 19,959
Subtotal	**$ (27,429)**	**$ 102,575**	**$ 12,752,575**	**$ 10,852,222**	**$ 1,900,353**	**$ 15,000**	**$ -**	**$ 146,468**	**$ 11,013,690**	**$ 925,000**	**$ 18,300**	**$ 394,186**
Mid Valley Campus												
Professional & Science Bldg.	$ (6,113)		$ 13,500,000	$ 14,453,388	$ (953,388)	$ 28,377		$ 155,099	$ 14,636,864	$ 800,000	$ 26,858	$ 449,002
Expansion for Technical & Workforce training programs	$ 1,750,000		$ 1,750,000	$ 1,750,000	$ -	$ 3,679		$ 20,095	$ 1,773,774	$ 125,000	$ 3,531	$ 61,324
Library Expansion	$ 9,723	$ -	$ 1,750,000	$ 2,462,776	$ (712,776)	$ 3,679		$ 20,095	$ 2,486,550	$ 150,000	$ 3,661	$ 62,092
Student Services Bldg. Expansion	$ 14,093		$ 2,685,293	$ 3,850,923	$ (1,165,630)	$ 5,939		$ 32,401	$ 3,889,263	$ 750,000	$ 5,038	$ 99,843
Thermal Plant Expansion	$ 8,945		$ 3,800,000	$ 3,896,698	$ (96,698)	$ 8,054	$ 714,200	$ 42,877	$ 4,661,829	$ 275,000	$ 1,412	$ 110,605
Parking & Site Improvements	$ 2,699	$ 492,063	$ 2,492,063	$ 2,369,777	$ 122,286	$ 5,272		$ 33,638	$ 2,408,687	$ 247,915	$ -	$ 61,397
Subtotal	**$ 1,779,347**	**$ 492,063**	**$ 25,977,356**	**$ 28,783,562**	**$ (2,806,206)**	**$ 55,000**	**$ 714,200**	**$ 304,205**	**$ 29,856,967**	**$ 2,347,915**	**$ 40,500**	**$ 844,263**
Starr County Campus												
Health Professionals & Science Ctr. And STEM programs	$ 18,000		$ 8,500,000	$ 9,521,000	$ (1,021,000)	$ 25,985		$ 94,645	$ 9,641,630	$ 550,000	$ 31,935	$ 294,243
Expand technical workforce training facilities	$ (25,000)		$ 1,600,000	$ 1,600,000	$ -	$ 4,891		$ 18,397	$ 1,623,288	$ 110,000	$ 6,101	$ 53,961
Library and renovate existing space for Cultural Arts Center	$ 13,500		$ 2,800,000	$ 3,700,000	$ (900,000)	$ 8,560		$ 32,175	$ 3,740,735	$ 200,000	$ 10,832	$ 92,988
Expansion of student services, advising, admissions, and financial services bldg.	$ 6,500		$ 850,000	$ 1,320,000	$ (470,000)	$ 2,598		$ 9,770	$ 1,332,368	$ 75,000	$ 3,279	$ 30,473
Expansion of student activities building	$ 8,000		$ 850,000	$ 1,365,000	$ (515,000)	$ 2,598		$ 9,770	$ 1,377,368	$ 75,000	$ 3,229	$ 30,935
Thermal Plant Expansion	$ 3,000		$ 3,800,000	$ 3,911,000	$ (111,000)	$ 11,617	$ 563,901	$ 43,643	$ 4,530,161	$ 300,000	$ 2,624	$ 109,321
Parking & Site Improvements (GMP 1 - 119,800)	$ 39,254	$ 226,820	$ 1,226,820	$ 3,496,950	$ (2,270,130)	$ 3,751		$ 14,059	$ 3,514,760	$ 100,000	$ -	$ 30,888
Subtotal	**$ 63,254**	**$ 226,820**	**$ 19,626,820**	**$ 24,913,950**	**$ (5,287,130)**	**$ 60,000**	**$ 563,901**	**$ 222,459**	**$ 25,760,310**	**$ 1,410,000**	**$ 58,000**	**$ 642,809**
Regional Center for Public Safety Excellence - Pharr												
New Regional Center for Publish Safety	$ 32,538		$ 2,800,000	$ 3,326,426	$ (526,426)	$ -		$ 32,344	$ 3,358,770	$ 200,000	$ 4,800	$ 99,344
Parking & Site Improvements	$ 19,757		$ 200,000	$ 1,387,866	$ (1,187,866)	$ -		$ 2,185	$ 1,390,051	$ 50,000	$ -	$ -
Subtotal	**$ 52,295**	**$ -**	**$ 3,000,000**	**$ 4,714,292**	**$ (1,714,292)**	**$ -**	**$ -**	**$ 34,529**	**$ 4,748,821**	**$ 250,000**	**$ 4,800**	**$ 99,344**
STC La Joja Teaching Site (Jimmy Carter ECHS)												
Develop STEM labs and entry level workforce training programs	$ (16,000)		$ 1,100,000	$ 1,163,000	$ (63,000)	$ -		$ 10,370	$ 1,173,370	$ 100,000	$ 3,000	$ 35,894
Subtotal	**$ (16,000)**	**$ -**	**$ 1,100,000**	**$ 1,163,000**	$ (63,000)	**$ -**	**$ -**	**$ 10,370**	**$ 1,173,370**	**$ 100,000**	**$ 3,000**	**$ 35,894**
Total	**$ 1,863,805**	**$ 1,266,298**	**$ 118,988,809**	**$ 130,818,040**	**$ (11,829,231)**	**$ 218,000**	**$ 2,209,711**	**$ 1,371,671**	**$ 134,617,422**	**$ 8,702,915**	**$ 237,090**	**$ 3,975,900**

$ 130

BOARD MEETING OF MAY 23,2017	es Additional Serv.	Furniture	OFOI Kitchen Equipment	Technology	Audio/Visual	I.T.	Surveillance	Access Control	Technology Total (AG,AH,AI,AJ)	Misc. Cost (1.5 % of CCL)	SUBTOTAL	Explanation for Additional Costs
Pecan Campus												
North Academic Building	$ 86,698	$ 675,000		$ 1,024,009	$ 497,302	$ 130,348	$ 128,080	$ 23,829	$ 779,559	$ 164,265	$ 13,064,925	
South Academic Building	$ 54,586	$ 450,000		$ 732,589	$ 304,925	$ 89,858	$ 59,859	$ 11,886	$ 466,528	$ 110,638	$ 8,478,548	
STEM Building	$ 75,653	$ 550,000		$ 681,873	$ 380,548	$ 91,814	$ 67,144	$ 14,336	$ 553,842	$ 145,548	$ 12,747,541	
Multi-purpose space for student support srvs. & activities	$ 50,971	$ 500,000	$ 265,593	$ 311,901	$ 188,437	$ 27,037	$ 79,334	$ 15,386	$ 310,194	$ 94,548	$ 8,823,231	
Thermal Plant Expansion	$ 30,998	$ -		$ 55,282		$ 12,479	$ 26,233	$ 7,693	$ 46,405	$ 62,910	$ 5,369,493	
Parking & Site Improvements (GMP Included Atl. #1 & #2)	$ 14,378	$ -		$ -					$ -	$ 30,366	$ 2,953,484	
Subtotal	**$ 313,284**	**$ 2,175,000**	**$ 265,593**	**$ 2,805,654**	**$ 1,371,212**	**$ 351,536**	**$ 360,650**	**$ 73,130**	**$ 2,156,528**	**$ 608,275**	**$ 51,437,222**	
Nursing & Allied Health Campus												
Expansion for Nursing & Allied Health	$ 130,743	$ 820,000	$ 140,155	$ 1,192,881	$ 659,512	$ 199,681	$ 118,025	$ 26,522	$ 1,003,740	$ 250,875	$ 21,190,365	
Thermal Plant Expansion - Non Bond	$ -	-		-	5,596	-	-		$ 5,596	2,722	$ 670,504	
Parking & Site Improvements	$ 8,360	$ -		$ -	$ -				$ -	$ 12,616	$ 2,401,554	
Subtotal	**$ 139,103**	**$ 820,000**	**$ 140,155**	**$ 1,192,881**	**$ 665,108**	**$ 199,681**	**$ 118,025**	**$ 26,522**	**$ 1,009,336**	**$ 266,213**	**$ 24,262,423**	
Technology Campus												
Expansion for Technical & Workforce training programs	$ 84,197	$ 600,000		$ 668,249	$ 315,309	$ 92,001	$ 103,925	$ 17,086	$ 528,321	$ 156,193	$ 12,060,734	
Parking & Site Improvements (1,793,216 +192,604 = 1,985,820)	$ 6,855	$ -		$ -	$ -				$ -	$ 27,915	$ 1,693,923	
Subtotal	**$ 91,052**	**$ 600,000**		**$ 668,249**	**$ 315,309**	**$ 92,001**	**$ 103,925**	**$ 17,086**	**$ 528,321**	**$ 184,108**	**$ 13,754,657**	
Mid Valley Campus												
Professional & Science Bldg.	$ 128,285	$ 900,000		$ 992,248	$ 581,980	$ 141,468	$ 93,162	$ 23,022	$ 839,632	$ 217,513	$ 17,998,154	
Expansion for Technical & Workforce training programs	$ 11,096	$ 100,000		$ 149,818	$ 68,890	$ 44,498	$ 36,430		$ 149,818	$ 44,956	$ 2,269,499	
Library Expansion	$ 10,867	$ 150,000		$ 107,559	$ -	$ 43,464	$ 19,506	$ 6,193	$ 69,163	$ 35,466	$ 2,967,799	
Student Services Bldg. Expansion	$ 16,376	$ 150,000	$ 185,293	$ 157,165	$ 163,476	$ 27,568	$ 54,603	$ 6,943	$ 252,590	$ 52,889	$ 5,401,292	
Thermal Plant Expansion	$ 28,207	$ -		$ 58,748	$ -	$ 11,946	$ 25,689	$ 7,693	$ 45,328	$ 56,810	$ 5,179,191	
Parking & Site Improvements	$ 14,182	$ -		$ -	$ -				$ -	$ 29,806	$ 2,761,987	
Subtotal	**$ 209,013**	**$ 1,300,000**	**$ 185,293**	**$ 1,465,538**	**$ 814,346**	**$ 268,944**	**$ 229,390**	**$ 43,851**	**$ 1,356,531**	**$ 437,440**	**$ 36,392,629**	
Starr County Campus												
Health Professionals & Science Ctr. And STEM programs	$ 69,998	$ 600,000		$ 667,262	$ 393,807	$ 90,082	$ 21,369	$ 30,715	$ 535,973	$ 135,615	$ 11,859,394	
Expand technical workforce training facilities	$ 11,841	$ 100,000		$ 78,051	$ 21,882	$ 27,941	$ 21,285	$ 6,943	$ 78,051	$ 46,410	$ 2,029,652	
Library and renovate existing space for Cultural Arts Center	$ 19,493	$ 250,000		$ 269,378	$ 84,301	$ 52,612	$ 23,053	$ 7,693	$ 167,659	$ 51,105	$ 4,532,812	
Expansion of student services, advising, admissions, and financial services bldg.	$ 5,975	$ 60,000		$ 101,372	$ 77,264	$ 23,346	$ 30,426	$ -	$ 131,036	$ 17,976	$ 1,656,107	
Expansion of student activities building	$ 5,831	$ 60,000		$ 106,431	$ 22,023	$ 22,696	$ 10,546	$ 3,050	$ 58,315	$ 17,516	$ 1,628,194	
Thermal Plant Expansion	$ 28,207	$ -		$ 44,342	$ -	$ 11,946	$ 11,074	$ 13,229	$ 36,249	$ 58,665	$ 5,065,227	
Parking & Site Improvements (GMP 1 - 119,800)	$ 7,135	$ -		$ -	$ -				$ -	$ 18,558	$ 3,671,341	
Subtotal	**$ 148,480**	**$ 1,070,000**		**$ 1,266,836**	**$ 599,277**	**$ 228,623**	**$ 117,753**	**$ 61,630**	**$ 1,007,283**	**$ 345,845**	**$ 30,442,727**	
Regional Center for Public Safety Excellence - Pharr												
New Regional Center for Publish Safety	$ 22,947	$ 150,000		$ 371,977	$ 297,567	$ 27,410	$ 72,781	$ 7,000	$ 404,758	$ 42,000	$ 4,282,619	
Parking & Site Improvements	$ -	$ -		$ -	$ -				$ -	$ 3,000	$ 1,443,051	
Subtotal	**$ 22,947**	**$ 150,000**		**$ 371,977**	**$ 297,567**	**$ 27,410**	**$ 72,781**	**$ 7,000**	**$ 404,758**	**$ 45,000**	**$ 5,725,670**	
STC La Joja Teaching Site (Jimmy Carter ECHS)												
Develop STEM labs and entry level workforce training programs	$ 8,292	$ 50,000		$ 249,100	$ 121,716	$ 47,612	$ 9,930	$ 7,000	$ 186,258	$ 16,500	$ 1,573,314	
Subtotal	**$ 8,292**	**$ 50,000**		**$ 249,100**	**$ 121,716**	**$ 47,612**	**$ 9,930**	**$ 7,000**	**$ 186,258**	**$ 16,500**	$ 1,573,314	
Total	**$ 932,171**	**$ 6,165,000**		**$ 8,020,235**	**$ 4,184,535**	**$ 1,215,807**	**$ 1,012,454**	**$ 236,219**	**$ 6,649,015**	**$ 1,903,381**	$ 163,182,894	
					$ 3,796,196	$ 1,115,958	$ 954,736	$ 236,219	$ 6,649,015	$ 1,903,381	$ 163,773,936	

BOARD MEETING OF MAY 23,2017	TOTAL PROJECT COST			
	TOTAL Projected Costs to date	Bond Total Cost	Variance [Total Projected Costs to Bond Total Cost]	Explanation for project over/under budget
Pecan Campus				
North Academic Building	$ 13,064,925	$ 14,843,110	$ 1,778,185	
South Academic Building	$ 8,478,548	$ 9,454,426	$ 975,878	
STEM Building	$ 12,747,541	$ 13,103,319	$ 355,778	
Multi-purpose space for student support srvs. & activities	$ 8,823,231	$ 8,828,254	$ 5,023	
Thermal Plant Expansion	$ 5,369,493	$ 5,542,049	$ 172,556	
Parking & Site Improvements (GMP Included Atl. #1 & #2)	$ 2,953,484	$ 2,490,261	$ (463,223)	
Subtotal	**$ 51,437,222**	**$ 54,261,419**	**$ 2,824,197**	
Nursing & Allied Health Campus				
Expansion for Nursing & Allied Health	$ 21,190,365	$ 21,773,439	$ 583,074	
Thermal Plant Expansion - Non Bond	$ 670,504	$ 601,877	$ (68,627)	
Parking & Site Improvements	$ 2,401,554	$ 1,717,717	$ (683,837)	
Subtotal	**$ 24,262,423**	**$ 24,093,033**	**$ (169,390)**	
Technology Campus				
Expansion for Technical & Workforce training programs	$ 12,060,734	$ 14,864,990	$ 2,804,256	
Parking & Site Improvements (1,793,216 +192,604 = 1,985,820)	$ 1,693,923	$ 905,324	$ (788,599)	Includes a partial buy-out savings on Parking & Site
Subtotal	**$ 13,754,657**	**$ 15,770,314**	**$ 2,015,657**	
Mid Valley Campus				
Professional & Science Bldg.	$ 17,998,154	$ 17,277,682	$ (720,472)	
Expansion for Technical & Workforce training programs	$ 2,269,499	$ 2,257,363	$ (12,136)	Approved by Board- Project on Hold 11.22.16
Library Expansion	$ 2,967,799	$ 2,288,968	$ (678,831)	
Student Services Bldg. Expansion	$ 5,401,292	$ 4,114,228	$ (1,287,064)	Recommended 7/6/16 Facilities Committee
Thermal Plant Expansion	$ 5,179,191	$ 5,042,398	$ (136,793)	
Parking & Site Improvements	$ 2,761,987	$ 2,796,035	$ 34,048	
Subtotal	**$ 36,577,922**	**$ 33,776,674**	**$ (2,801,248)**	
Starr County Campus				
Health Professionals & Science Ctr. And STEM programs	$ 11,859,394	$ 11,267,182	$ (592,212)	
Expand technical workforce training facilities	$ 2,029,652	$ 2,051,983	$ 22,331	Approved by Board- Project on Hold 11.22.16
Library and renovate existing space for Cultural Arts Center	$ 4,532,812	$ 3,732,378	$ (800,434)	
Expansion of student services, advising, admissions, and financial services bldg.	$ 1,656,107	$ 1,162,522	$ (493,585)	
Expansion of student activities building	$ 1,628,194	$ 1,166,402	$ (461,792)	
Thermal Plant Expansion	$ 5,065,227	$ 4,938,772	$ (126,455)	
Parking & Site Improvements (GMP 1 - 119,800)	$ 3,671,341	$ 1,397,789	$ (2,273,552)	*Total Includes Alternates 1-3 Only*
Subtotal	**$ 30,442,727**	**$ 25,717,028**	**$ (4,725,699)**	
Regional Center for Public Safety Excellence - Pharr				
New Regional Center for Publish Safety	$ 4,282,619	$ 3,655,134	$ (627,485)	
Parking & Site Improvements	$ 1,443,051	$ 319,337	$ (1,123,714)	
Subtotal	**$ 5,725,670**	**$ 3,974,471**	**$ (1,751,199)**	
STC La Joja Teaching Site (Jimmy Carter ECHS)				
Develop STEM labs and entry level workforce training programs	$ 1,573,314	$ 1,436,000	$ (137,314)	
Subtotal	**$ 1,573,314**	**$ 1,436,000**	**$ (137,314)**	
Total	**$ 163,773,935**	**$ 159,028,939**	**$ (4,744,996)**	Added $384,219 to Misc. Expense (7/1/16)

COLOR CODES LEGEND
Priority Projects - Fall 2017 & Spring 2018
Non-Bond Projects
Projects with Board Approved Partial GMP's
Bond Program Accountability

SOUTH TEXAS COLLEGE

South Texas College
2013 Bond Construction Program
Construction Budget Summary Spreadsheet
Board Meeting of May 23, 2017

BROADDUS & ASSOCIATES
Innovative Project Management and Consulting

2013 BOND PROJECTS MANAGED BY BROADDUS Program Construction Budget Summary Spreadsheet	Original CCLs	Fixed Assets	IT Duct banks	Revised CCLs GMP Target	Approved GMPs	Board Approved Changes Orders	Adjusted GMP Amount by Approved Change	Projected GMPs	Projected Variance	Current Est. & Approved GMPs	Total Variance CCLs / GMPs	Projected Design Contingency	GMP Design Contingency	GMP Design Contingency Expenditures or Savings	GMP Design Contingency Remaining Balance	Change orders	Projected Construction (Owner) Contingency	GMP Construction (Owner) Contingency	Construction (Owner) Contingency Expenditures or Savings	GMP Contingency Remaining Balance	Expenditures Authorized by Broaddus & Associates	Change orders	Projected Buy-Out Savings @3%	Actual Buy-Out Savings To Date	Actual Buy-Out Savings % Based on GMP Buy-Out	Board Approved Expenditures from Savings	Total Balance of Actual Design & Construction Contingency and Buy-Out Savings	Change orders
Pecan Campus (PBK/Wilson)	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z	AA	BB
1 North Academic	$ 10,500,000			$ 10,500,000	$ 10,951,000	$ (720,878)	$ 10,230,122	$ -	$ -	$ 10,230,122	$ 269,878	$ 102,301	$ 104,000	$ (19,644)	$ 84,356		$ 150,000	$ 162,000	$ (720)	$ 161,280	$ -		$ 306,904	$ (720,878)	7%	$ -	$ 966,514	C.O. #1
2 South Academic	$ 6,800,000			$ 6,800,000	$ 6,657,834	$ -	$ 6,657,834	$ -	$ -	$ 6,657,834	$ 142,166	$ 66,578	$ 66,500	$ -	$ 66,500		$ 100,000	$ 98,355	$ -	$ 98,355	$ -		$ 199,735	$ -	0%	$ -	$ 164,855	
3 STEM Building	$ 8,500,000			$ 8,500,000	$ 10,417,059	$ -	$ 10,417,059	$ -	$ -	$ 10,417,059	$ (1,917,059)	$ 104,171	$ 104,000	$ (2,970)	$ 101,030		$ 125,000	$ 153,990	$ (36,507)	$ 117,483	$ -		$ 312,512	$ -	0%	$ -	$ 218,513	
4 Student Activities & Cafeteria	$ 5,700,000	$ 585,000		$ 6,285,000	$ 6,888,179	$ -	$ 6,888,179	$ -	$ -	$ 6,888,179	$ (603,179)	$ 68,882	$ 70,000	$ -	$ 70,000		$ 85,000	$ 100,000	$ -	$ 100,000	$ -		$ 206,645	$ -	0%	$ -	$ 170,000	
5 Thermal Plant Expansion	$ 4,300,000			$ 4,300,000	$ 4,194,000	$ (61,591)	$ 4,255,591	$ -	$ -	$ 4,255,591	$ 44,409	$ 42,556	$ 110,000	$ (110,000)	$ -	CO 1	$ 50,000	$ 50,000	$ (50,000)	$ -	$ (367)	CO 1	$ 127,668	$ (61,591)	0%	$ -	$ 61,591	c.o.#1
6 Parking and Site Improvements	$ 2,000,000		$ 122,925	$ 2,122,925	$ 2,618,800	$ -	$ 2,618,800	$ -	$ -	$ 2,618,800	$ (495,875)	$ 21,473	$ 25,000	$ 34,520	$ 59,520		$ 30,000	$ 37,500	$ -	$ 37,500	$ -		$ 64,420	$ -	0%	$ -	$ 97,020	
Pecan Campus Subtotal	**$ 37,800,000**	**$ 585,000**	**$ 122,925**	**$ 38,507,925**	**$ 41,726,872**	**$ (782,469)**	**$ 41,067,585**	**$ -**	**$ -**	**$ 41,067,585**	**$ (2,559,660)**	**$ 405,961**	**$ 479,500**	**$ (98,094)**	**$ 381,406**		**$ 540,000**	**$ 601,845**	**$ (87,227)**	**$ 514,618**	**$ (367)**		**$ 1,217,884**	**$ (782,469)**		**$ -**	**$ 1,678,493**	
Nursing/Allied Health Campus	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z	AA	BB
7 Campus Expansion ($12,867,860)	$ 16,600,000	$ 375,000		$ 16,975,000	$ 17,009,860	$ -	$ 17,009,860	$ -	$ -	$ 17,009,860	$ (34,860)	$ 170,099	$ 130,000	$ -	$ 130,000		$ 250,000	$ 115,000	$ -	$ 115,000			$ 510,296	$ -	0%	$ -	$ 245,000	
8 Structural Pkg. ($4,142,000)	*Incl'd. in the GMP totals above*							*Incl'd. in the GMP totals above*				*Incl'd. in the GMP totals above*					*Incl'd. in the GMP totals above*						*Incl'd. in the GMP totals above*					
9 Thermal Plant Expansion - Bond	$ -			$ -	$ 230,788	$ -	$ 230,788	$ -	$ -	$ 230,788	$ (230,788)	$ 2,308	$ 2,200	$ -	$ 2,200		$ -	$ 3,386	$ -	$ 3,386			$ 6,924	$ -	0%	$ -	$ 5,586	
9a T.P. Expansion - NB ($3,200,000)							$ -																				$ -	
10 Parking and Site Improvements	$ 1,100,000		$ 321,915	$ 1,421,915	$ 2,205,963	$ -	$ 2,205,963	$ -	$ -	$ 2,205,963	$ (784,048)	$ 22,060	$ 23,000	$ -	$ 23,000		$ 16,000	$ 34,207	$ -	$ 34,207			$ 66,179	$ -	0%	$ -	$ 57,207	
Nursing & Allied Health Subtotal	**$ 17,700,000**	**$ 375,000**	**$ 321,915**	**$ 18,396,915**	**$ 19,446,611**	**$ -**	**$ 19,446,611**	**$ -**	**$ -**	**$ 19,446,611**	**$ (1,049,696)**	**$ 194,466**	**$ 155,200**	**$ -**	**$ 155,200**		**$ 266,000**	**$ 152,593**	**$ -**	**$ 152,593**			**$ 583,398**	**$ -**		**$ -**	**$ 307,793**	
Technology Campus	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z	AA	BB
11 Southwest Bldg. Reno Pkg	$ 12,000,000			$ 12,000,000	$ 10,533,587	$ (1,236,041)	$ 9,297,546	$ -	$ -	$ 9,297,546	$ 2,702,454	$ 92,975	$ 99,857	$ (16,156)	$ 83,701		$ 175,000	$ 151,179	$ (13,593)	$ 137,586		CO 1	$ 278,926	$ (1,236,041)	13%	$ -	$ (1,014,754)	CO 2
12 Demo. Pkg GMP ($358,106)	*Incl'd. in the GMP totals above*							*Incl'd. in the GMP totals above*				*Incl'd. in the GMP totals above ($5,141 Design Cont)*					*Incl'd. in the GMP totals above($9105 Const. Cont)*						*Incl'd. in the GMP totals above*					
13 Pkg. & Site Improve.(Incl alt 1,2)	$ 650,000		$ 102,575	$ 752,575	$ 1,985,820	$ (431,144)	$ 1,554,676	$ -		$ 1,554,676	$ (802,101)	$ 15,547	$ 10,331	$ -	$ 10,331	CO 1	$ 10,000	$ 15,497	$ -	$ 15,497		CO 1	$ 46,640	$ 431,324	26%	$ -	$ (405,496)	CO 3
14 Demolition Pkg. GMP ($192,604)	$ -		$ -	*Incl'd. in the GMP totals above*				*Incl'd. in the GMP totals above*				*Incl'd. in the GMP totals above($5,141 Design Cont)*					*Incl'd. in the GMP totals above($9105 Const. Cont)*						*Incl'd. in the GMP totals above*					
Technology Campus Subtotal	**$ 12,650,000**	**$ -**	**$ 102,575**	**$ 12,752,575**	**$ 12,519,407**	**$ (1,667,185)**	**$ 10,852,222**	**$ -**	**$ -**	**$ 10,852,222**	**$ 1,900,353**	**$ 108,522**	**$ 110,188**	**$ (16,156)**	**$ 94,032**	**Co1**	**$ 185,000**	**$ 166,676**	**$ (13,593)**	**$ 153,083**	**$ -**		**$ 325,567**	**$ 1,667,365**		**$ -**	**$ (1,420,250)**	
Mid Valley Campus (Skanska/ROFA)	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z	AA	BB
15 Health Professions & Science	$ 13,500,000			$ 13,500,000	$ 14,453,388	$ -	$ 14,453,388	$ -		$ 14,453,388	$ (953,388)	$ 216,801	$ 193,887	$ (33,834)	$ 160,053		$ 201,033	$ 193,887	$ 97,544	$ 291,431			$ 433,602	$ -	0%	$ -	$ 451,484	
16 Workforce Expansion (EGV /Skanska)	$ 1,750,000			$ 1,750,000		$ -	$ -	$ 1,750,000	$ -	$ 1,750,000	$ -	$ 26,250	$ -	$ -	$ -		$ 25,000	$ -	$ -	$ -			$ 52,500	$ -	0%	$ -	$ -	
17 Library - Bond Project	$ 1,750,000			$ 1,750,000	$ 2,462,776	$ -	$ 2,462,776	$ -	$ -	$ 2,462,776	$ (712,776)	$ -	$ 34,723	$ -	$ 34,723		$ -	$ 34,723		$ 34,723			$ 70,932	$ -	0%	$ -	$ 69,446	
18 Student Services Bldg.	$ 2,500,000	$ 325,000		$ 2,825,000	$ 3,850,923	$ -	$ 3,850,923	$ -	$ -	$ 3,850,923	$ (1,025,923)	$ 57,764	$ 51,049	$ -	$ 51,049		$ 37,000	$ 51,049	$ (6,000)	$ 45,049			$ 115,528	$ -	0%	$ -	$ 96,098	
19 Thermal Plant Expansion +NB Fund	$ 3,800,000			$ 3,800,000	$ 3,787,322	$ 109,376	$ 3,896,698	$ -	$ -	$ 3,896,698	$ (96,698)	$ 58,450	$ 61,547	$ -	$ 61,547		$ 61,547	$ 61,547	$ -	$ 61,547			$ 116,901	$ 109,367	0%	$ 109,367	$ 13,727	CO 1
20 Parking and Site Improvements	$ 2,000,000		$ 492,063	$ 2,492,063	$ 2,479,153	$ (109,376)	$ 2,369,777	$ -	$ -	$ 2,369,777	$ 122,286	$ 35,547	$ 31,731	$ (15,222)	$ 16,509		$ 31,731	$ 31,731	$ (8,804)	$ 22,927			$ 71,093	$ (109,367)	4%	$ -	$ 148,803	CO 1
Mid Valley Campus Subtotal	**$ 25,300,000**	**$ 325,000**	**$ 492,063**	**$ 26,117,063**	**$ 27,033,562**	**$ -**	**$ 27,033,562**	**$ 1,750,000**	**$ -**	**$ 28,783,562**	**$ (2,666,499)**	**$ 394,812**	**$ 372,937**	**$ (49,056)**	**$ 323,881**		**$ 356,311**	**$ 372,937**	**$ 82,740**	**$ 455,677**	**$ -**		**$ 860,556**	**$ -**		**$ 109,367**	**$ 779,558**	
Starr County Campus	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z	AA	BB
21 Health Professions & Science (7,785,000)	$ 8,500,000			$ 8,500,000	$ 9,521,000	$ -	$ 9,521,000			$ 9,521,000	$ (1,021,000)	$ 95,210	$ 78,000	$ -	$ 78,000		$ 125,000	$ 117,000	$ -	$ 117,000			$ 285,630	$ -	0%	$ -	$ 195,000	
22 Structural Pkg. GMP 1 ($1,736,000)	$ -			*Incl'd. in the GMP totals above*				*Incl'd in the GMP totals above*				*Incl'd. in the GMP totals above*					*Incl'd. in the GMP totals above*						*Incl'd. in the GMP totals above*					
23 Workforce Expansion (30% CD Estimate)	$ 1,600,000			$ 1,600,000	$ -	$ -	$ -	$ 1,600,000	$ -	$ 1,600,000	$ -	$ 16,000	$ -	$ -	$ -		$ 25,000	$ -	$ -	$ -			$ 48,000	$ -	0%	$ -	$ -	
24 Library Expansion	$ 2,800,000			$ 2,800,000	$ 3,700,000	$ -	$ 3,700,000	$ -	$ -	$ 3,700,000	$ (900,000)	$ 37,000	$ 37,000	$ -	$ 37,000		$ 42,000	$ 55,500	$ -	$ 55,500			$ 111,000	$ -	0%	$ -	$ 92,500	
25 Student Services Building	$ 850,000			$ 850,000	$ 1,320,000	$ -	$ 1,320,000	$ -	$ -	$ 1,320,000	$ (470,000)	$ 13,200	$ 13,000	$ -	$ 13,000		$ 13,000	$ 19,500	$ -	$ 19,500			$ 39,600	$ -	0%	$ -	$ 32,500	
26 Student Activities Building	$ 850,000			$ 850,000	$ 1,365,000	$ -	$ 1,365,000	$ -	$ -	$ 1,365,000	$ (515,000)	$ 13,650	$ 14,000	$ -	$ 14,000		$ 13,000	$ 21,000	$ -	$ 21,000			$ 40,950	$ -	0%	$ -	$ 35,000	
27 Thermal Plant Expansion + NB Funds	$ 3,800,000			$ 3,800,000	$ 3,911,000	$ -	$ 3,911,000	$ -	$ -	$ 3,911,000	$ (111,000)	$ 39,110	$ 39,000	$ -	$ 39,000		$ 55,000	$ 58,000	$ -	$ 58,000			$ 117,330	$ -	0%	$ -	$ 97,000	
28 Parking and Site Improvements	$ 1,000,000		$ 226,820	$ 1,226,820	$ 3,496,950	$ -	$ 3,496,950	$ -	$ -	$ 3,496,950	$ (2,270,130)	$ 34,970	$ 31,731	$ -	$ 31,731		$ 15,000	$ 31,731	$ -	$ 31,731			$ 104,909	$ -	0%	$ -	$ 63,462	
29 Partial GMP - Board Approved 6.28.16	$ -		$ -	*Incl'd. in the GMP totals above*				*Incl'd in the GMP totals above*				*Incl'd in the GMP totals above*					*Incl'd in the GMP totals above*						*Incl'd in the GMP totals above*					
Starr County Campus Subtotal	**$ 19,400,000**	**$ -**	**$ 226,820**	**$ 19,626,820**	**$ 23,313,950**	**$ -**	**$ 23,313,950**	**$ 1,600,000**	**$ -**	**$ 24,913,950**	**$ (5,287,130)**	**$ 249,140**	**$ 212,731**	**$ -**	**$ 212,731**		**$ 288,000**	**$ 302,731**	**$ -**	**$ 302,731**	**$ -**		**$ 747,419**	**$ -**		**$ -**	**$ 515,462**	
Reg. Ctr. For Public Safety Excell.Pharr	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z	AA	BB
30 Training Facility	$ 2,800,000			$ 2,800,000	$ 3,326,426	$ -	$ 3,326,426	$ -	$ -	$ 3,326,426	$ (526,426)	$ 33,264	$ 68,049	$ -	$ 68,049		$ 57,000	$ 89,538	$ -	$ 89,538			$ 99,793	$ -	0%	$ -	$ 157,587	
31 Parking and Site Improvements	$ 200,000			$ 200,000	$ 1,387,866	$ -	$ 1,387,866	$ -	$ 200,000	$ -	$ 200,000	$ -	$ 28,696	$ -	$ 28,696		$ 18,000	$ 37,757	$ -	$ 37,757			$ -	$ -	0%	$ -	$ 66,453	
Reg. Ctr. For Public Safety Excell. Subtotal	**$ 3,000,000**	**$ -**	**$ -**	**$ 3,000,000**	**$ 4,714,292**	**$ -**	**$ 4,714,292**	**$ -**	**$ 200,000**	**$ 3,326,426**	**$ (326,426)**	**$ 33,264**	**$ 96,745**	**$ -**	**$ 96,745**		**$ 75,000**	**$ 127,295**	**$ -**	**$ 127,295**			**$ 99,793**	**$ -**		**$ -**	**$ 224,040**	
La Joya Teaching Site	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z	AA	BB
32 Lab Improvements	$ 1,100,000			$ 1,100,000	$ 1,163,000		$ 1,163,000	$ -	$ -	$ 1,163,000	$ (63,000)	$ 11,630	$ -	$ -	$ -		$ 16,000	$ -	$ -	$ -			$ 34,890	$ -	0%	$ -	$ -	
La Joya Teaching Site Subtotal	**$ 1,100,000**	**$ -**	**$ -**	**$ 1,100,000**	**$ 1,163,000**	**$ -**	**$ 1,163,000**	**$ -**	**$ -**	**$ 1,163,000**	**$ (63,000)**	**$ 11,630**	**$ -**	**$ -**	**$ -**		**$ 16,000**	**$ -**	**$ -**	**$ -**			**$ 34,890**	**$ -**		**$ -**	**$ -**	
Grand Totals	**$ 116,950,000**	**$ 1,285,000**	**$ 1,266,298**	**$ 119,501,298**	**$ 129,917,694**	**$ (2,449,654)**	**$ 127,591,222**	**$ 3,350,000**	**$ 200,000**	**$ 129,553,356**	**$ (10,052,058)**	**$ 1,397,795**	**$ 1,427,301**	**$ (163,306)**	**$ 1,263,995**		**$ 1,726,311**	**$ 1,724,077**	**$ (18,080)**	**$ 1,705,997**	**$ (367)**		**$ 3,869,505**	**$ 884,896**		**$ 109,367**	**$ 2,085,096**	

. $ 116,950,000

SOUTH TEXAS COLLEGE

South Texas College
2013 Bond Construction Program
Tracking Contingency Log
As of May 23, 2017

#	Item Description	Budget Variance	Contingency Balance
1	**Original Contingency Balance**	**$ -**	**$ 9,978,348**
	Approved GMPs		
2	Pecan Campus North Academic GMP Variance	$ (451,000)	$ 9,527,348
3	Pecan South Academic GMP Variance	$ 142,166	$ 9,669,514
4	Pecan STEM Bldg. GMP Variance	$ (1,917,059)	$ 7,752,455
5	Pecan Campus Student Services GMP Variance	$ (603,179)	$ 7,149,276
6	Pecan Thermal Energy Plant GMP Variance	$ 106,000	$ 7,255,276
7	Pecan Parking and Site Improvements GMP Variance	$ (495,875)	$ 6,759,401
8	NAH Campus Expansion GMP Variance	$ (34,860)	$ 6,724,541
9	NAH Campus Parking and Site Improvements GMP Variance	$ (784,048)	$ 5,940,493
10	Technology Campus Renovation GMP Variance	$ 1,466,413	$ 7,406,906
11	Technology Campus Site & Parking GMP Variance	$ (1,335,820)	$ 6,071,086
12	Technology Campus Site & Parking IT Duct Bank	$ 102,575	$ 6,173,661
13	Mid Valley Health Professions GMP Variance	$ (953,388)	$ 5,220,273
14	Mid Valley Student Services Building Expansion GMP Variance	$ (1,025,923)	$ 4,194,350
15	Mid Valley Thermal Energy Plant GMP Variance	$ (96,698)	$ 4,097,652
16	Mid Valley Parking & Site Improvements GMP Variance	$ 122,286	$ 4,219,938
17	Change Order - Mid Valley Thermal Plant	$ 109,376	$ 4,329,314
18	Change Order - Mid Valley Parking and Site Improvements	$ (109,376)	$ 4,219,938
19	Starr County Campus Health Professions GMP Variance	$ (1,021,000)	$ 3,198,938
20	Starr County Campus Library Expansion GMP Variance	$ (900,000)	$ 2,298,938
21	Starr County Thermal Energy Plant GMP Variance	$ (111,000)	$ 2,187,938
22	Starr County Campus Student Services GMP Variance	$ (470,000)	$ 1,717,938
23	Starr County Campus Student Activities GMP Variance	$ (515,000)	$ 1,202,938
24	NAH Campus Thermal Plant (Bond Funded) GMP Variance	$ (230,788)	$ 972,150
25	Mid Valley Campus Library Expansion GMP Variance	$ (712,776)	$ 259,374
26	Starr County Campus Parking and Site Improvements GMP Variance w/ Alternates	$ (2,270,130)	$ (2,010,756)
27	Regional Center for Public Safety Excellence Training Facility GMP Variance	$ (526,426)	$ (2,537,182)
28	La Joya Center Teaching Site GMP Variance	$ (63,000)	$ (2,600,182)
	Subtotal	**$ (12,578,530)**	**$ (2,600,182)**
	Deductive Change Orders - Buyout Savings		
30	Deductive Change Orders-Tech Campus Renovation	$ 120,730	$ (2,479,452)
31	Deductive Change Orders-Tech Campus Parking & Site	$ 22,246	$ (2,457,206)
32	Deductive Change Orders-Tech Campus Renovation	$ 1,115,311	$ (1,341,895)
33	Deductive Change Orders-North Academic	$ 720,878	$ (621,017)
34	Deductive Change Orders-Tech Parking & Site Improvements	$ 400,000	$ (221,017)
	Subtotal	**$ 2,379,165**	**$ (221,017)**
	Other Expenditures		
35	A/E Fees	$ 2,992,085	$ 2,771,068
36	Chillers Procurement	$ (2,209,711)	$ 561,357
37	CMR Preconstruction Services for all projects	$ (218,000)	$ 343,357
38	B&A Reimbursable Expense for Travel	$ (900)	$ 342,457
39	B&A Additional Services - Includes AV/IT, Wage Scale Survey, BIM FM, Traffic Study	$ (932,171)	$ (589,714)
40	FF&E- Portion used for Consultant Fees	$ 66,186	$ (523,528)
41	FF&E Consultant-Not in Original Amount	$ (237,090)	$ (760,618)
42	Technology	$ 703,422	$ (57,196)
43	IT Duct bank-Not in Original Scope	$ (1,266,298)	$ (1,323,494)
44	Fixed Kitchen Equipment-Not in Original Scope	$ (1,285,000)	$ (2,608,494)
45	OCIP	$ (1,371,671)	$ (3,980,165)
46	Miscellaneous Expense Increase	$ (427,633)	$ (4,407,798)
47	Kitchen Budget Deficit	$ (591,041)	$ (4,998,839)
	Subtotal	**$ (4,186,781)**	**$ (4,998,839)**
	Additional Pending Variance		
48	Partial Technology Budget Deficit	$ 1,371,219	$ (3,627,620)
49	Regional Center for Public Safety Excellence Parking & Site GMP Variance	$ (1,187,866)	$ (4,815,486)
50	Deductive Change Order - Tech Campus Parking & Site Buyout Savings	$ 8,898	$ (4,806,588)
51	Deductive Change Order - Pecan Campus Thermal Plant Final Buyout Savings	$ 61,591	$ (4,744,997)

South Texas College
Non-Bond Proceeds - Transfer to Plant Fund Budget
Commitments and Expenditures

As of May 23, 2017

I. Non Bond Commitments					
	Project Name - Item Description	Board Approved Expenditures	Not Board Approved Projected Expenditures	Actual GMP/Projected Expenditures	Approved Board Dates
	Nursing & Allied Health Campus				
	Nursing & Allied Health Campus Thermal Plant				
1	Thermal Plant - Design	$ 112,200	$ -	$ 112,200	10/27/2015
2	Thermal Plant - Construction	2,867,847	-	2,867,847	11/22/2016
3	Thermal Plant - Miscellaneous	26,000		26,000	10/27/2015
5	Thermal Plant - Furniture	3,943		3,943	5/23/2017
6	Thermal Plant -Technology	46,060		46,060	5/23/2017
	Nursing & Allied Health Campus Thermal Plant Parking and Site Improvements				
7	Thermal Plant Parking and Site Improvement - Design	12,000	-	12,000	10/27/2015
8	Thermal Plant Parking and Site Improvement - Construction	229,010	-	229,010	11/22/2016
9	Thermal Plant Parking and Site Improvement - Miscellaneous	5,000	-	5,000	10/27/2015
	NAH Campus Subtotal	***$ 3,302,060***	***$ -***	***$ 3,302,060***	
	Mid Valley Campus				
	Mid Valley Campus Library Retrofit				
10	Library Retrofit - Design	$ 138,213		$ 138,213	10/27/2015
11	Library Retrofit - Construction	1,123,682		1,123,682	11/22/2016
12	Library Retrofit - Miscellaneous	6,000		6,000	10/27/2015
13	Library Retrofit - Furniture	82,785		82,785	5/23/2017
14	Library Retrofit - Technology	113,099		113,099	5/23/2017
	Mid Valley Campus Workforce Restroom Retrofit				
15	Workforce Restroom Retrofit-Construction		$ 90,000	$ 90,000	
16	Workforce Restroom Retrofit-Miscellaneous		$ 10,000	$ 10,000	
	Mid Valley Campus Subtotal	***$ 1,463,779***	***$ 100,000***	***$ 1,563,779***	
	Starr County Campus				
17	Workforce Restroom Retrofit-Design		$ 18,000	$ 18,000	
18	Workforce Restroom Retrofit-Construction		$ 160,000	$ 160,000	
19	Workforce Restroom Retrofit-Miscellaneous		$ 2,000	$ 2,000	
	Starr County Campus Subtotal	***$ -***	***$ 180,000***	***$ 180,000***	
	Regional Center for Public Safety Excellence				
20	Parking and Site Improvements - Construction	$ 500,000		$ 500,000	5/23/2017
21	Parking and Site Improvements - Design	85,000		85,000	1/26/2016
22	Parking and Site Improvements - Miscellaneous	30,000		30,000	1/26/2016
23	Parking and Site Improvements - Technology	-	-	-	
	Regional Center for Public Safety Excellence Subtotal	***$ 615,000***	***$ -***	***$ 615,000***	
	Total Non-Bond Expenditures	**$ 5,380,839**	**$ 280,000**	**$ 5,660,839**	

II. Bond Program Budget Deficits - Board Approved - as of April 24, 2017 (Includes deficits realized after use of Program Contingency Amount)					
			Bond Program Deficits (Savings)		
	Project Name - Item Description	Approved Board Dates	Bond Proceeds Budget	Non-Bond Proceeds Budget	Bond & Non Bond Proceeds Budget
1	Mid Valley Campus Thermal Plant Alternate 1 & 2	4/26/2016	$ -	$ 718,947	$ 718,947
2	Starr County Campus Thermal Plant Alternate	6/28/2016	-	788,305	788,305
3	Pecan Parking and Site Improvements Contingency Variance	9/27/2016	171,819	-	171,819
4	NAH Campus Parking and Site Improvements GMP Variance	10/27/2016	784,048	-	784,048
5	Starr County Campus Library Expansion GMP Variance	10/27/2016	900,000	-	900,000
6	NAH Campus Thermal Plant GMP Variance	11/22/2016	230,788	-	230,788
7	Starr County Campus Student Services GMP Variance	11/22/2016	470,000	-	470,000
8	Starr County Campus Student Activities GMP Variance	11/22/2016	515,000	-	515,000
9	Mid Valley Campus Library Expansion GMP Variance	11/22/2016	712,776	-	712,776
10	Tech Campus Southwest Renovation Building Deductive Change Order	11/22/2016	(1,115,311)	-	(1,115,311)
11	Starr County Campus Parking and Site Improvement GMP Variance w/ Alternates	11/22/2016	2,270,130	-	2,270,130
12	Pecan Campus North Academic Building Buyout Savings	12/13/2016	(720,878)	-	(720,878)
13	Tech Campus Parking & Site Improvements Buyout	12/13/2016	(400,000)		(400,000)
14	Regional Center for Public Safety Excellence Training Facility GMP Variance	2/28/2017	526,426	-	526,426
15	La Joya Center Teaching Site GMP Variance	2/28/2017	63,000	-	63,000
16	Kitchen Budget Deficit	4/24/2017	591,041	-	591,041
	Total Non Bond Funds Required to Cover Bond Budget Deficits		**$ 4,998,839**	**$ 1,507,252**	**$ 6,506,091**

III. Bond Program Budget Deficits - Not Board Approved - as of May 23, 2017					
	Project Name - Item Description	Proposed Board Dates	Proposed Bond Budget Proceeds Deficits (Savings)	Proposed Non-Bond Proceeds Budget Deficits (Savings)	Total Proposed Bond & Non Bond Proceeds Budget Deficits
1	Partial Technology Budget Savings	5/23/2017	(1,371,219)	-	(1,371,219)
2	Regional Center Parking & Site GMP Variance	5/23/2017	1,187,866	-	1,187,866
3	Tech Campus Parking & Site Buyout Savings	5/23/2017	(8,898)		(8,898)
4	Pecan Campus Thermal Plant Final Buyout Savings	5/23/2017	(61,591)		(61,591)
	Total Non Bond Funds Required to Cover Bond Budget Deficits		**$ (253,842)**	**$ -**	**$ (253,842)**

Grand Total Non Bond Expenditures (I, II, and III)	**$ 4,744,997**	**$ 7,168,091**	**$ 11,913,088**

2013 Bond Construction Program
Technology and Furniture Purchases
Board Approval Required
FY 2016 - 2017
For the Month of May 2017

	Funding Source			
Bond Purchases	**Bond Proceeds Pending Board Approval**	**Non-Bond Proceeds M&O Taxes Pending Board Approval**	**Non-Bond Proceeds Transfers to Plant Fund Pending Board Approval**	**Total Bond & Non-Bond Proceeds**
AV Equipment	$ -	$ -	$ -	**$ -**
IT Equipment - Computers	-	1,804,950	15,295	**1,820,245**
IT Equipment - Printers		117,345	3,842	**121,187**
Surveillance Cameras & Licenses	709,855	-	5,972	**715,827**
Servers	244,881	-	22,262	**267,143**
Technology Total	***$ 954,736***	***$ 1,922,295***	***$ 47,371***	**$ 2,924,402**
Furniture	1,656,941	-	86,728	**1,743,669**
Special Instructional Equipment				
Instructional Lab Equipment	-	68,388	-	**68,388**
Science Lab Equipment	-	70,000	-	**70,000**
Spectrometer	-	65,670	-	**65,670**
Furniture Fixture Equipment (FFE) Total	***$ 1,656,941***	***$ 204,058***	***$ 86,728***	**$ 1,947,727**
Grand Total	***$ 2,611,677***	***$ 2,126,353***	***$ 134,099***	***$ 4,872,129***

2013 Bond Construction Program
Summary of Technology and Furniture Purchases
Board and No Board Approved Required
FY 2016 - 2017

As of May 23, 2017

	Funding Source			
Bond Purchases	**Bond Proceeds**	**Non-Bond Proceeds M&O Taxes Fund**	**Non-Bond Proceeds Transfers to Plant Fund**	**Total Bond & Non-Bond Proceeds**
AV Equipment	$ 3,796,196	$ -	$ 80,312	**$ 3,876,508**
IT Equipment (1)	1,115,958	1,994,388	50,613	**3,160,959**
Surveillance Cameras	709,855	-	5,972	**715,827**
Servers	244,881	-	22,262	**267,143**
Access Control	-	-	-	**-**
Technology Total	***$ 5,866,890***	***$ 1,994,388***	***$ 159,159***	**$ 8,020,437**
Kitchen Equipment	$ 591,041	$ 778,671	-	**$ 1,369,712**
Furniture	2,276,551	-	86,728	**2,363,279**
Special Instructional Equipment	-	204,058	-	**204,058**
Furniture Fixture Equipment (FFE) Total	***$ 2,867,592***	***$ 982,729***	***$ 86,728***	**$ 3,937,049**
Grand Total	***$ 8,734,482***	***$ 2,977,117***	***$ 245,887***	***$ 11,957,486***

Note:

(1) IT Equipment - Includes Computers, Printers, Wireless Access Points, Phones, etc

Report on Use of Contingency Funds for the 2013 Bond Construction Program

Approval to recommend action as necessary on use of Contingency Funds for the 2013 Bond Construction is requested.

Background
On March 29, 2016, the Board of Trustees approved the delegation of authority to Broaddus & Associates to approve change orders from the use of Construction Contingencies for the 2013 Bond Construction Program. The approval amount per change order is $5,000, with a monthly limit of $25,000. Broaddus & Associates was also expected to provide a contingency expenditure update to the Facilities Committee and Board of Trustees as part of their monthly update.

On March 28, 2017, the Board requested that Broaddus & Associates provide an update on the specific use of Design and Construction Contingencies to the Facilities Committee on April 11, 2017 which Broaddus & Associates did not provide. Broaddus & Associates informed the Board on April 25, 2017 that they would be prepared to present the current status of use of Contingencies for the 2013 Bond Construction Program.

The contingency funds consist of Design Contingencies which are to be used at the discretion of the Construction Manager-at-Risk with Owner oversight and the Construction Contingencies which are controlled solely by the Owner and by Broaddus & Associates as previously described above. On April 17, 2017, the Board requested that the same approval process that is used to approve the use of Construction Contingencies will be used for the Design Contingencies. Both Construction Contingencies and Design Contingencies are within the Guaranteed Maximum Price (GMP) and will not increase the contract amount.

Broaddus & Associates will provide a list of change orders for the 2013 Bond Construction Program for review and recommendation for approval in a following agenda item.

Presenters
Broaddus & Associates will be available to review and discuss the current status of the use of contingency funds for the 2013 Bond Construction Program.

Enclosed Documents
Broaddus & Associates has provided the requested documents indicating the current status of the design and construction contingencies.

The Facilities Committee noted that Broaddus & Associates documented the use of Construction Contingency funds to pay for additional work crew shifts to complete the erection of structural steel at the Pecan Campus STEM Building, in order to meet the construction schedule. The Facilities Committee stated that use of these funds would be included for the time being, but the College retained the option of reviewing the cause of construction delays at that project, and the right to recoup any costs related to the extra efforts required to bring the project back on schedule.

This item is presented for the Board's information. No action is necessary.

DESIGN CONTINGENCY SUMMARY

BOARD MEETING OF MAY 23, 2017

Total Program Design Contingency Allocation from the GMP's	$	1,427,385
Total Design Contingency Expenditures from previous reporting periods	$	-
Design Contingency Subtotal	**$**	**1,427,385**
Total Design Contingency Expeditures for May 9, 2017 reporting period		($163,506)
TOTAL REMAINING DESIGN CONTINGENCY	***$***	***1,263,879***

A.1 Pecan Campus			***$479,500***
1.a North Academic Building		$	104,000
	ASI -02 Structural Material Adjustment		$2,866
	ASI -01 Additional Steel Members		($3,100)
	Exterior Parapet Angle Additions		($6,831)
	ASI-06 Light Fixture Revisions		$275
	ASI-07 AVIT Conduit and Wall Boxes as Podium		($3,363)
	Roof Flashing to install Relief Vent		($1,090)
	ASI #5 Extended Mock up Wall		($1,775)
	Addition Misc. Steel pilasters Elevator shaft		($6,626)
	Total Expenditures this Reporting Period		($19,644)
	Balance of Design Contingency Remaining	***$***	***84,356***
1.b South Academic Building		**$**	**66,500**
	Total Expenditures this Reporting Period	$	-
	Balance of Design Contingency Remaining	***$***	***66,500***
1.C STEM Building		**$**	**104,000**
	Upgrade Pl Doors to 45 Fire Rating	$	(2,970)
	Total Expenditures this Reporting Period	$	(2,970)
	Balance of Design Contingency Remaining	***$***	***101,030***
1.d Student Activities & Cafeteria		**$**	**70,000**
	Total Expenditures this Reporting Period	$	-
	Balance of Design Contingency Remaining	***$***	***70,000***
1.e Thermal Plant		**$**	**110,000**
	Previously Approved Expenditures for Design Contingency	$	(78,385)

	Return of Design Contingency Balance to Owner Buy-Out Savings	$	(31,615)
	Total Expenditures this Reporting Period	$	(110,000)
	Balance of Design Contingency Remaining	***$***	**-**
1.f Parking and Site Improvements		**$**	**25,000**
	Storm Drain Conflict with existing Sanitary Sewer Temp Bldgs.	$	(4,577)
	Omit Lime Stabilization per the Geo Tech Report	$	21,689
	Delete backflow preventer of water service line	$	8,658
	RFI 14 - Reduce size of Fire Service line .	$	8,550
	Total Expenditures the Reporting Period	$	34,320
	Balance of Design Contingency Remaining	***$***	***59,320***

B2 Nursing Allied Health Campus		**$**	**155,200**
2a. New NAH Building		**$**	**130,000**
	Total Expenditures the Reporting Period	$	-
	Balance of Design Contingency Remaining	***$***	***130,000***
2b. Thermal Plant		**$**	**2,200**
	Total Expenditures the Reporting Period	$	-
	Balance of Design Contingency Remaining	***$***	***2,200***
2C. Parking & Site Improvements		**$**	**23,000**
	Total Expenditures the Reporting Period	$	-
	Balance of Design Contingency Remaining	***$***	***23,000***

B3 Technology Campus		**$**	**110,000**
3a. SW Building Renovation		$	99,857
	Additional Hose Reels & Air Drops	$	(16,156)
	Total Expenditures the Reporting Period	$	(16,156)
	Balance of Design Contingency Remaining	***$***	***83,701***
3b. Parking & Site Improvements		$	10,331
	Total Expenditures the Reporting Period	$	-
	Balance of Design Contingency Remaining	***$***	***10,331***

B4 Mid Valley Campus		**$**	**372,937**
4a. Health Professions & Science Bldg.		$	193,887
	Receptacles & Data Floor Boxes	$	(12,051)
	AVIT SI #1	$	(13,537)
	Design Modification in accordance with the Red Lined Shop Drawings	$	(11,910)
	Additional Fire and Smoke Dampers	$	(11,840)
	ASI-002	$	18,105
	RFI HP-030 Operable Partition Wall Steel Supports	$	(1,071)

	CP-005 RFI 14 - Reduce size of Fire Service line .	$	(1,530)
	Total Expenditures the Reporting Period	$	(33,834)
	Balance of Design Contingency Remaining	***$***	***160,053***
4c. Library Expansion		$	34,732
	Total Expenditures the Reporting Period	$	-
	Balance of Design Contingency Remaining	***$***	***34,732***
4d. Student Services Bldg.		$	51,049
	Total Expenditures the Reporting Period	$	-
	Balance of Design Contingency Remaining	***$***	***51,049***
4e. Thermal Plant		$	61,547
	Total Expenditures the Reporting Period	$	-
	Balance of Design Contingency Remaining	***$***	***61,547***
4f.Parking & Site Improvements		$	31,731
	2SP-005 - Rework parking lot for lime stab	$	(14,600)
	2SP-006 - Relocation of the existing FDC per the City Building Official	$	(622)
	Total Expenditures the Reporting Period	$	(15,222)
	Balance of Design Contingency Remaining	***$***	***16,509***

B5	***Starr County***	**$**	**212,731**
5a. Health Professions & Science Bldg.		$	78,000
	Total Expenditures the Reporting Period		
	Balance of Design Contingency Remaining	***$***	***78,000***
5b. Workforce Training			*on Hold*
	Total Expenditures the Reporting Period		*on Hold*
	Balance of Design Contingency Remaining		*on Hold*
5c. Library Renovation		$	37,000
	Total Expenditures the Reporting Period		
	Balance of Design Contingency Remaining	***$***	***37,000***
5d. Student Services Addition.		$	13,000
	Total Expenditures the Reporting Period		
	Balance of Design Contingency Remaining	***$***	***13,000***
5e. Student Activities Addition		$	14,000
	Total Expenditures the Reporting Period		
	Balance of Design Contingency Remaining	***$***	***14,000***
5f. Thermal Plant		$	39,000

	Total Expenditures the Reporting Period	$	-
	Balance of Design Contingency Remaining	***$***	***39,000***
5g. Parking & Site Improvements		$	31,731
	Total Expenditures the Reporting Period	$	-
	Balance of Design Contingency Remaining	***$***	***31,731***

B6 Regional Center for Public Safety Excellence		**$**	**96,829**
6a. Training Facility		**$**	**68,049**
	Total Expenditures the Reporting Period	$	-
	Balance of Design Contingency Remaining	***$***	***68,049***
6b. Parking and Site Improvements		**$**	**28,696**
	Total Expenditures the Reporting Period	$	-
	Balance of Design Contingency Remaining	***$***	***28,696***

B7	***La Joya Teaching Site***	**$**	**-**
	No Design Contingency		***No Dollars***

OWNER CONSTRUCTION CONTINGENCY SUMMARY

BOARD MEETING OF MAY 23, 2017

Program Construction Contingency Allocation from the GMP's	$	1,724,077
Construction Contingency Expeditiuers from previous reviews		
Owner Construction Contingency Subtotal	$	1,724,077
Total Construction Contingency Expenditures for May 9, 2017 reporting		***($31,920)***
Total Owner Construction Contingency Remaining	$	1,692,157

B.1 Pecan Campus			***$601,845***
1.a North Academic Building		$	162,000
	CR-14: Revised classroom lockset function to "Secure-In Place"		*$0*
	CR-24: Infrastructure for WiFi antennae on west wall		*($325)*
	CR-26: Repair damage to existing street light conduit at Inlet 36		*($395)*
	Total Expenditures this Reporting Period		($720)
	Balance of Const. Contingency Remaining	***$***	***161,280***
1.b South Academic Building		$	98,355
	Total Expenditures this Reporting Period	$	-
	Balance of Const. Contingency Remaining	***$***	***98,355***
1.c STEM Building		$	153,990
	CR-02R: Site Utilities: Add dedicated transformer and reloacte emargency	$	(14,777)
	CR-03R: Revise classroom lockset function to "secure-IN Place"	$	825
	CR-11: Accelerate Structural steel erection with second crew	$	(22,555)
	Total Expenditures this Reporting Period	$	(36,507)
	Balance of Const. Contingency Remaining	***$***	***117,483***
1.d Student Activities & Cafeteria		$	100,000
	Total Expenditures this Reporting Period	$	-
	Balance of Const. Contingency Remaining	***$***	***100,000***
1.e Thermal Plant		$	50,000
	Previously Approved Expenditure	$	(42,081)
	Return of the Owner Construction Contingency Balance to Buy-Out Savings	$	(7,919)
	Total Expenditures this Reporting Period	$	-
	Balance of Const. Contingency Remaining	***$***	***-***
1.f Parking and Site Improvements		$	37,500
	Total Expenditures the Reporting Period	$	-
	Balance of Const. Contingency Remaining	***$***	***37,500***

B2 Nursing Allied Health Campus			***$152,593***
2a. New NAH Building		$	115,000
	Total Expenditures the Reporting Period	$	-
	Balance of Const. Contingency Remaining	***$***	***115,000***
2b. Thermal Plant		$	3,386
	Total Expenditures the Reporting Period	$	-
	Balance of Const. Contingency Remaining	***$***	***3,386***
2c. Parking & Site Improvements		$	34,207
	Total Expenditures the Reporting Period	$	-
	Balance of Const. Contingency Remaining	***$***	***34,207***

B3 Technology Campus			***$166,676***
3a. SW Building Renovation		$	151,179
	ASI #1 Armorlite Wall Panel at high /Low Roof	$	1,395
	Rework of existing concrete Slab	$	(14,988)
	Total Expenditures the Reporting Period	$	(13,593)
	Balance of Const. Contingency Remaining	***$***	***137,586***
3b. Parking & Site Improvements		$	15,497
	Total Expenditures the Reporting Period	$	15,497
	Balance of Const. Contingency Remaining	***$***	***15,497***

B4 Mid Valley Campus			***$372,981***
4a. Health Professions & Science Bldg.		$	193,887
	Delete Emergency Generator	$	19,693
	Furnish Roppe Stair Tread at Risers & Flooring in Stairs	$	6,157
	Furnish Touchstone VCT in lieu of Sheet Vinly	$	37,616
	Furnish Progression VCT in lieu of Sheet Vinly	$	18,648
	Furnish Designer Essesentials VCT in lieu of Sheet Vinyl	$	15,430
	Total Expenditures the Reporting Period	$	97,544
	Balance of Const. Contingency Remaining	*$*	*291,431*
4c. Library Renovation		$	34,723
	Total Expenditures the Reporting Period	$	-
	Balance of Const. Contingency Remaining	***$***	***34,723***
4d. Student Services Bldg.		$	51,093
	Additional owner requested roof insulation	$	(6,000)
	Total Expenditures the Reporting Period	$	(6,000)
	Balance of Const. Contingency Remaining	*$*	*45,093*
4e. Thermal Plant		$	61,547

	Total Expenditures the Reporting Period	$	-
	Balance of Const. Contingency Remaining	*$*	*61,547*
4f.	**Parking & Site Improvements**	$	31,731
	2SP-009 Additional Telecommuncation Pull Box	$	(2,100)
	2SP-010 Extend (1) 4" Telecommuncation	$	(3,352)
	2SP-11 Extend (1) spare 4" Telecommunication Conduit	$	(3,352)
	Total Expenditures the Reporting Period	$	(8,804)
	Balance of Const. Contingency Remaining	*$*	*22,927*

B5	***Starr County***		***$212,731***
5a	**Health Professions & Science Bldg.**	$	117,000
	Total Expenditures the Reporting Period	$	-
	Balance of Const. Contingency Remaining	*$*	*117,000*
5b.	**Workforce Training Expansion**		On Hold
	Total Expenditures the Reporting Period		On Hold
	Balance of Const. Contingency Remaining		On Hold
5c.	**New Library**	$	55,500
	Total Expenditures the Reporting Period	$	-
	Balance of Const. Contingency Remaining	$	55,500
5d.	**Student Services Bldg.**	$	19,500
	Total Expenditures the Reporting Period	$	-
	Balance of Const. Contingency Remaining	$	19,500
5e.	**Student Activities Bldg.**	$	21,000
	Total Expenditures the Reporting Period		
	Balance of Const. Contingency Remaining	$	21,000
5f.	**Thermal Plant Expansion**	$	58,000
	Total Expenditures the Reporting Period	$	-
	Balance of Const. Contingency Remaining	$	58,000
5g.	**Parking & Site Improvements**	$	31,731
	Total Expenditures the Reporting Period		
	Balance of Const. Contingency Remaining	$	31,731

B6	***Center for Public Safety Excellance***		
6a.	**Training Facility**	$	89,538

	Total Expenditures the Reporting Period		
	Balance of Const. Contingency Remaining	$	89,538
6b Parking and Site Improvements		$	37,757
	Total Expenditures the Reporting Period		
	Balance of Const. Contingency Remaining	$	37,757

B7 La Joya Teaching Site	
7a Building Renovation and Welding Shop	No Const. Cont
Total Expenditures the Reporting Period	
Balance of Const. Contingency Remaining	

Review and Action as Necessary on Change Orders for Use of Project Contingencies for the 2013 Bond Construction Program
Pecan Campus
Technology Campus
Mid Valley Campus

Approval of proposed change orders for use of project contingencies for the 2013 Bond Construction Projects is requested.

Purpose
Projects for the 2013 Bond Construction program are in the construction stage and change orders are needed to allow the use of project contingencies within the Guaranteed Maximum Prices (GMPs) submitted by the Construction Managers-at-Risk (CM@Rs).

Justification
Change orders are needed for approval to provide for items needed to complete the construction of the projects.

Background
Project contingencies are provided as part of Guaranteed Maximum Price proposals submitted by the CM@Rs. GMPs are submitted by the CM@Rs at 60% construction drawings. There are two project contingencies and are based on percentages of the construction costs. Design Contingencies are included in the GMPs to allow for costs arising out of the final development and completion of the construction drawings and specifications. Design Contingencies are used at the CM@R's discretion with Owner oversight. Construction Contingencies are controlled solely at the discretion of the Owner. Both contingencies do not increase the amount of the GMPs.

On March 29, 2016, the Board of Trustees approved the delegation of authority to Broaddus & Associates to approve change orders from the use of Construction Contingencies for the 2013 Bond Construction Program. The approval amount per change order is $5,000, with a monthly limit of $25,000. Broaddus & Associates was also be expected to provide a contingency expenditure update to the Facilities Committee and Board of Trustees as part of their monthly update.

Below is a list of change orders with the recommended funding source:

		Funding Source		
Construction Project	**Change Order Item Description**	**Design Contingency**	**Construction Contingency**	**Pending Buyout Savings**
Pecan Campus				
Thermal Plant	CR-43 Additional OCP insurance for December of 2016	$257.03		
	SUBTOTAL:	$257.03	$0	$0
North Academic Building	CR-14 Revise classroom lockset function		$0	
	CR-24 Infrastructure for WiFi antennae on west wall		$325.00	
	CR-26 Repair damage to existing street light conduit		$395.00	
	SUBTOTAL:	$0	$720.00	$0
STEM Building	CR-02R Site Utilities-Add dedicated transformer and relocate emergency generator		$14,777	
	CR-03R Revise classroom lockset function		($825)	
	CR-11 Accelerate structural steel erection with second crew		$22,555	
	SUBTOTAL:	$0	$36,507.00	$0
Technology Campus				
Southwest Building Expansion	Proposal Request No. 3 Grinding/polishing of existing concrete floors		$14,988	
	SUBTOTAL:	$0	$14,988	$0
Mid Valley Campus				
Student Services Building Expansion	Additional Roof Insulation		$6,000	
	SUBTOTAL:	$0	$6,000	$0
TOTAL:		**$257.00**	**$58,215.00**	**$0.00**

Funding Source
Funds are budgeted in the design and construction contingencies within the Guaranteed Maximum Prices for each of the 2013 Bond Construction project budgets.

Reviewers
Broaddus and Associates and the design consultants for the associated projects concur with the pricing as presented in the Construction Manager's-at-Risk proposals.

Enclosed Documents
Change proposals from the Construction Manager-at-Risk for each change order request.

Presenters
Representatives from Broaddus and Associates will be present at the Facilities Committee meeting to present the proposed change orders.

The Facilities Committee noted that CR-11 for the Pecan Campus STEM Building project was the same use of additional labor crews to bring the project back on schedule as indicated in the preceding report on Construction Contingency expenditures.

The Facilities Committee recommended Board approval of the proposed change orders for the 2013 Bond Construction projects and funding sources as presented.

Recommendation:
It is recommended that the Board of Trustees of South Texas College approve and authorize the proposed change orders for the 2013 Bond Construction projects and funding sources as presented.

The following Minute Order is proposed for consideration by the Board of Trustees:
The Board of Trustees approves and authorizes the proposed change orders for the 2013 Bond Construction projects and funding sources as presented.

Approval Recommended:

Shirley A. Reed, M.B.A., Ed.D.
President

BROADDUS & ASSOCIATES
INNOVATIVE PROJECT MANAGEMENT AND PLANNING

DESIGN CONTINGENCY EXPENDITURE AUTHORIZATION

NUMBER: **DCE - 05**

PROJECT NAME: **STC Pecan Thermal Plant Expansion**

DATE: May 3, 2017

PROJECT NO.: 916-150

To: D Wilson Construction Co.
1209 East Pecan
McAllen TX, 78502

YOU ARE HEREBY AUTHORIZED TO PERFORM THE FOLLOWING ITEM (S) OF WORK AND TO ADJUST THE DESIGN CONTINGENCY ALLOWANCE SUM ACCORDINGLY, AS INDICATED BELOW:

SCOPE OF WORK: CR - 43: Additional OCP insurance for December, 2016

DESCRIPTION OF WORK:

CR - 43: Provide extension of project's insurance coverage thru Substantial Completion	$	257.03
Total	$	257.03

ATTACHMENTS:

Subcontractor's quote and pricing breakdown.

ORIGINAL DESIGN CONTINGENCY AMOUNT	$	110,000.00
CONTINGENCY EXPENDITURE PRIOR TO THIS AUTHORIZATION	$	(78,128.39)
CONTINGENCY BALANCE PRIOR TO THIS AUTHORIZATION	$	31,871.61
CONTINGENCY SUM WILL BE ***(DECREASED)*** BY THIS AUTHORIZATION	$	(257.03)
REMAINING DESIGN CONTINGENCY BALANCE	$	31,614.58

ODR RECOMMENDATION:

By: _____ Date: _____
Broaddus & Associates

ARCHITECT APPROVED:

By: _____ Date: _____
Halff & Associates, Inc.

CMR ACCEPTANCE:

By: _____ Date: _____
D Wilson Construction Co.

BROADDUS & ASSOCIATES
Innovative Project Management and Planning

CHANGE ORDER

NUMBER: **One (01)**

PROJECT NAME: **STC Pecan Campus**
North Academic Building

DATE: May 1, 2017

PROJECT NO.: 916-102

To: D Wilson Construction Co.
1209 East Pecan
McAllen TX, 78502

YOU ARE HEREBY AUTHORIZED TO PERFORM THE FOLLOWING ITEM (S) OF WORK AND TO ADJUST THE OWNER'S CONSTRUCTION CONTINGENCY SUM ACCORDINGLY, AS INDICATED BELOW:

SCOPE OF WORK: Owner's Construction Contingency Expenditure: CR-14, CR-24, and CR-26

DESCRIPTION OF WORK:

CR-14: Revise Classroom lockset function to 'Secure-In-Place'		$	Zero
CR-24: Infrastructure for WiFi antennae on west wall		$	325.00
CR-26: Repair damage to existing street light conduit at Inlet 36		$	395.00
	Total	$	720.00

ATTACHMENTS:

Subcontractor's quotes, pricing evalution and recommendations

ORIGINAL OWNER'S CONSTRUCTION CONTINGENCY AMOUNT	$	162,000.00
CONTINGENCY EXPENDITURE PRIOR TO THIS AUTHORIZATION	$	-
CONTINGENCY BALANCE PRIOR TO THIS AUTHORIZATION	$	162,000.00
CONTINGENCY SUM WILL BE ***(DECREASED)*** BY THIS AUTHORIZATION	$	(720.00)
REMAINING OWNER'S CONSTRUCTION CONTINGENCY BALANCE	$	161,280.00

ODR RECOMMENDATION:

By: _____ Date: _____
Broaddus & Associates

ARCHITECT APPROVED:

By: _____ Date: _____
PBK, Architects

CMR ACCEPTANCE:

By: _____ Date: _____
D Wilson Construction Co.

OWNER ACCEPTANCE:

By: _____ Date: _____
South Texas College

BROADDUS & ASSOCIATES
Associative Project Management and Planning

CHANGE ORDER

NUMBER: **ONE (01)**

PROJECT NAME: **STC Pecan Campus STEM Building - 'V'**

DATE: May 1, 2017

PROJECT NO.: 916-126

To: D Wilson Construction Co.
1209 East Pecan
McAllen TX, 78502

YOU ARE HEREBY AUTHORIZED TO PERFORM THE FOLLOWING ITEM (S) OF WORK AND TO ADJUST THE OWNER'S CONSTRUCTION CONTINGENCY SUM ACCORDINGLY, AS INDICATED BELOW:

SCOPE OF WORK: OWNER'S CONSTRUCTION CONTINGENCY EXPENDITURE: CR-02R, CR-03R and CR-11

DESCRIPTION OF WORK:

CR-02R: Site Utilities: Add dedicated transformer and relocate emergency generator	$ 14,777.00
CR-03R: Revise classroom lockset function to "Secure-In-Place"	$ (825.00)
CR-11: Accelerate structural steel erection with second crew	$ 22,555.00
Total	$ 36,507.00

ATTACHMENTS: Subcontractor's quote and pricing breakdown.

ORIGINAL OWNER'S CONSTRUCTION CONTINGENCY AMOUNT	$ 153,990.00
CONTINGENCY EXPENDITURE PRIOR TO THIS AUTHORIZATION	$ -
CONTINGENCY BALANCE PRIOR TO THIS AUTHORIZATION	$ 153,990.00
CONTINGENCY SUM WILL BE ***DECREASED*** BY THIS AUTHORIZATION	$ (36,507.00)
REMAINING OWNER'S CONSTRUCTION CONTINGENCY BALANCE	$ 117,483.00

ODR RECOMMENDATION:

By: _____ Date: _____
Broaddus & Associates

ARCHITECT APPROVED:

By: _____ Date: _____
Boultinghouse Simpson Gates, Architects

CMR ACCEPTANCE:

By: _____ Date: _____
DWilson Construction Company, Inc.

OWNER ACCEPTANCE:

By: _____ Date: _____
Board of Trustees forSouth Texas College

BROADDUS & ASSOCIATES
Innovative Project Management and Planning

CHANGE ORDER

NUMBER: 3

PROJECT NAME: **Technology Campus Southwest Building Improvements**

DATE: May 3, 2017

PROJECT NO.: N.A.

To: E-Con Group, LLC
P.O. Box 2999
Edinburg TX 78540

YOU ARE HEREBY AUTHORIZED TO PERFORM THE FOLLOWING ITEM (S) OF WORK AND TO ADJUST THE OWNER'S CONSTRUCTION CONTINGENCY SUM ACCORDINGLY, AS INDICATED BELOW:

SCOPE OF WORK: Grinding / polishing of existing concrete floors.

DESCRIPTION OF WORK:

Grind / polish existing concrete floors within areas previously designated to receive concrete sealer only (Machine Lab; Automation Lab; Mahine Lab; Tig Welding; Equip. Storage Areas). $28,000 of the proposed cost of $42,988 would be covered via the floor prep. allowance already in the cost of work.

ATTACHMENTS: Subcontractor's quote and pricing breakdown.

ORIGINAL OWNER'S CONSTRUCTION CONTINGENCY AMOUNT	$ 142,074.00
CONTINGENCY EXPENDITURE PRIOR TO THIS AUTHORIZATION	$ 660.00
CONTINGENCY BALANCE PRIOR TO THIS AUTHORIZATION	$ 142,734.00
CONTINGENCY SUM WILL BE ***DECREASED*** BY THIS AUTHORIZATION	$ 14,988.00
REMAINING OWNER'S CONSTRUCTION CONTINGENCY BALANCE	$ 127,746.00

ODR RECOMMENDATION:

By: _____ Date: _____
Broaddus & Associates

ARCHITECT APPROVED:

By: _____ Date: _____
EGV Architects

CMR ACCEPTANCE:

By: _____ Date: _____
E-Con Group, LLC

OWNER ACCEPTANCE:

By: _____ Date: _____
Board of Trustees forSouth Texas College

BROADDUS & ASSOCIATES
INNOVATIVE PROJECT MANAGEMENT AND PLANNING

CHANGE ORDER

NUMBER: 1

PROJECT NAME: **Mid Valley Campus Student Services Expansion**

DATE: May 3, 2017

PROJECT NO.: N.A.

To: Skanska USA Building Inc.
3909 Post Oak Blvd. Suite 910
Houston, TX 77056

YOU ARE HEREBY AUTHORIZED TO PERFORM THE FOLLOWING ITEM (S) OF WORK AND TO ADJUST THE OWNER'S CONSTRUCTION CONTINGENCY SUM ACCORDINGLY, AS INDICATED BELOW:

SCOPE OF WORK: Additional Roof Insulation

DESCRIPTION OF WORK:

Increase roofing insulation from 3.5" to 4.5" to meet updated Energy Code.

ATTACHMENTS: Subcontractor's quote and pricing breakdown.

ORIGINAL OWNER'S CONSTRUCTION CONTINGENCY AMOUNT	$	51,049.00
CONTINGENCY EXPENDITURE PRIOR TO THIS AUTHORIZATION	$	-
CONTINGENCY BALANCE PRIOR TO THIS AUTHORIZATION	$	51,049.00
CONTINGENCY SUM WILL BE ***DECREASED*** BY THIS AUTHORIZATION	$	(6,000.00)
REMAINING OWNER'S CONSTRUCTION CONTINGENCY BALANCE	$	45,049.00

ODR RECOMMENDATION:

By: _____ Date: _____
Broaddus & Associates

ARCHITECT APPROVED:

By: _____ Date: _____
ROFA Architects

CMR ACCEPTANCE:

By: _____ Date: _____
Skanska USA Building Inc

OWNER ACCEPTANCE:

By: _____ Date: _____
Board of Trustees forSouth Texas College

Review and Action as Necessary on Change Orders for Use of Buyout Savings and Deduction of Contingencies for the 2013 Bond Construction Program
Technology Campus Parking and Site Improvements
Pecan Campus Thermal Plant Expansion

Approval of proposed change orders for use of buyout savings for the 2013 Bond Construction Projects is requested.

Purpose
The current buyout savings for the 2013 Bond Construction Project above will be reviewed and the proposed savings will be processed by submitting a change order. Buyout savings are realized when actual construction services are contracted at a lower cost than the Board approved Guaranteed Maximum Price (GMP). GMPs include Design and Construction contingency funds based on a percentage of the total construction cost. When buyout savings reduce the total construction costs, the associated contingencies are also reduced from the GMP.

The proposed Change Orders would reduce the overall GMPs due to buyout savings and associated reductions to project level Design and Construction contingencies, and the reduced costs would be transferred to the 2013 Bond Construction Program Contingency fund. Broaddus & Associates has been working with E-CON Group, LLC and D. Wilson Construction Company to determine the associated contingency savings.

Background
As part of the buyout process, E-Con Group, LLC brings forward cost information to allow the acceptance of actual buyout savings for the project. They are as follows:

1. 2013 Bond Construction Buyout Savings

Construction Projects	Buyout Savings
Technology Campus Parking and Site Improvements	$50,000
Site Modifications per ASI 1-Permit Additions required by the city Board approved change order on April 24, 2017	(41,102)
Total Net Buyout Savings	**$8,898**

Technology Campus Parking and Site Improvements	Board Approved Date	Approved GMP Amount
Original Total GMP Approved	6/28/2016	$1,985,820
Previously Approved Deductive Change Order	12/13/2016	(422,246)
Revised GMP	12/13/2016	$1,563,574
Current Proposed Deductive Change Order	5/23/2017	(8,898)
Current Revised GMP		**$1,554,676**

Broaddus & Associates recommends accepting the buyout savings for a total of $8,898 and approval of a change order for the Technology Campus Parking and Site Improvements and to re-allocate the savings to the 2013 Bond Construction Program Contingency.

As part of the buyout and close out processes, D. Wilson Construction Company brings forward cost information to allow the acceptance of actual buyout savings and deduction of contingencies for the project. They are as follows:

2. 2013 Bond Construction Buyout Savings and Deduction of Contingencies

Construction Projects	Design Contingencies	Construction Contingencies	Buyout Savings	Total Net Amount
Pecan Campus Thermal Plant Expansion	$31,614.58	$7,919.25	$22,056.86	$61,590.69

Pecan Campus Thermal Plant Expansion	Board Approved Date	Approved GMP Amount
Original Total GMP Approved	11/24/2015	$4,194,000
Current Proposed Deductive Change Order	5/23/2017	(61,590.69)
Current Revised GMP		**$4,132,409.31**

Broaddus & Associates recommends accepting the buyout savings and deduction of contingencies for a total of $61,590.69 and approval of a change order for the Pecan Campus Thermal Plant Expansion and to re-allocate the savings to the 2013 Bond Construction Program Contingency.

Staff has recommended that Broaddus & Associates provide a regular report on buyout savings and documentation as those savings are reallocated to the 2013 Bond Construction Program Contingency fund, and to assist the College track its overall program budget.

Presenters
Representatives from Broaddus & Associates, EGV Architects, Halff Associates, E-Con Group, LLC, and D. Wilson Construction Company will be present at the meeting to discuss the buyout savings and return of unused contingencies.

Enclosed Documents
Broaddus & Associates has provided a summary of the current buyout savings, documents supporting buyout savings for the Technology Campus Parking and Site Improvements, and a change order for the Pecan Campus Thermal Plant Expansion.

The Facilities Committee recommended Board approval of the proposed buyout savings of $8,898 for the Technology Campus Parking and Site Improvements, buyout savings and return of unused contingencies of $61,590.69 for the Pecan Campus Thermal Plant Expansion, and to reduce the GMP amount for the 2013 Bond Construction project as presented

Recommendation:
It is recommended that the Board of Trustees of South Texas College approve and authorize the proposed buyout savings of $8,898 for the Technology Campus Parking and Site Improvements, buyout savings and return of unused contingencies of $61,590.69 for the Pecan Campus Thermal Plant Expansion, and to reduce the GMP amount for the 2013 Bond Construction project as presented

The following Minute Order is proposed for consideration by the Board of Trustees:
The Board of Trustees approves and authorizes the proposed buyout savings of $8,898 for the Technology Campus Parking and Site Improvements, buyout savings and return of unused contingencies of $61,590.69 for the Pecan Campus Thermal Plant Expansion, and to reduce the GMP amount for the 2013 Bond Construction project as presented

Approval Recommended:

Shirley A. Reed, M.B.A., Ed.D.
President

BUY-OUT SAVINGS SUMMARY

FACILITIES COMMITTEE MEETING OF MAY 9, 2017

A	**Previously Reported Buy-Out Savings**	$	2,379,165	
a.1	Pecan Campus North Academic Bldg.	$	720,878	
a.2	Technology Campus - SW Building Renovation	$	1,236,041	
a.3	Technology Campus - Parking & Site Improvements - Partial	$	422,246	
a.4	*Mid Valley Thermal Plant*	$	109,376	
a.5	Mid Valley Parking & Site Improvements	$	(109,376)	
B	***Buy-Out Savings for Reporting Period 5.9.17 Facilities Committee***	***$***	***70,489***	
	Pecan Campus Thermal Plant	**$**	**61,591**	
	Technology Campus - Parking & Site Improvements	$	8,898	

TOTAL BUY OUT SAVINGS RETURNED TO DATE **$** **2,449,654**

BUY-OUT SAVINGS PROJECTIONS @3% = $3,888,925

Xochitl Ortiz

From: Tim Weldon
Sent: Thursday, May 4, 2017 11:30 AM
To: Xochitl Ortiz
Subject: Fwd: Tech Parking & Site May Buyout Savings

Pleae print

Sent from my iPhone

Begin forwarded message:

> **From:** Gilbert Enriquez <genriquez@econgroup.us>
> **Date:** May 4, 2017 at 11:28:40 AM CDT
> **To:** Tim Weldon <tweldon@broaddusassociates.com>
> **Cc:** Brian Fruge <bfruge@broaddusassociates.com>
> **Subject: RE: Tech Parking & Site May Buyout Savings**
>
> Econ will be returning $50,000 of buyout savings this month.
>
> Thank you,
> Gilbert Enriquez
> President
>
> ENRIQUEZ CONSTRUCTION
> **3025 S. Sugar Road**
> **Edinburg, TX 78539**
> **956.259.8005**
> **956.259.8009**
> **genriquez@econgroup.us**
>
> **From:** Tim Weldon [mailto:tweldon@broaddusassociates.com]
> **Sent:** Thursday, May 4, 2017 11:23 AM
> **To:** Gilbert Enriquez <genriquez@econgroup.us>
> **Cc:** Brian Fruge <bfruge@broaddusassociates.com>
> **Subject:** Tech Parking & Site May Buyout Savings
>
> Gilbert,
> Per our conversation yesterday afternoon, please confirm that E-Con will be returning $50,000 in buyout savings for the Parking & Site Improvements project at the Technology Campus for the Month of May.
>
> Thank you,
>
> **Tim Weldon**
> Construction Representative
> Broaddus & Associates
> Office: 956-688-2307
> Cell: 956-212-6664

E-Con Group, LLC

Proposal Request #1

Date: December 5, 2016
Job Number: 137.02
Job Name: STC Technology Campus Site & Parking Lot Improvements

TO:
Hinojosa Engineering
108 W. 18th Street
Mission, Texas 78572
956.581.0143

RE: ASI #1 Site & Parking Lot Improvements

ITEM NO.	QTY	DESCRIPTION	UNIT	UNIT PRICE	TOTAL
1	1.00	Site Modifications to utilities and site work per attached proposal	LS	47,770.00	47,770.00
2	1.00	Credit for Storm modifications per attached proposal	LS	-6,668.00	-6,668.00
	-			0.00	
	-			0.00	
	-			0.00	
	-			0.00	
	-			0.00	
	-			0.00	
	-			0.00	
	-			0.00	
	-			0.00	
	-			0.00	
	-			0.00	
				Subtotal	41,102.00
		Tax rate: _____ %		***Tax***	0.00
				Total	41,102.00

PROPOSAL REQUEST

Gonzalez Enterprises, LLC
13717 E. Monte Cristo Rd. Edinburg, TX 78542
M (956) 587-2972
F (956) 765-2600
gonzalezenterprisesrgv@gmail.com

REFERENCE: ASI No. 1 (11/11/2016)
DATE: 11/15/2016

BILL TO: Gilbert Enriquez
ECon Group, LLC
3025 Sugar Rd.
Edinburg, TX 78542
(956) 259-8005

PROJECT: South Texas College Technology SW Campus Site and Parking Improvements

COMMENTS:

As per the revision to Site work, Sanitary, and Storm received on 11/14/2016, a proposal request has been created to match changes requested by WR Hinojosa, Project Engineer.

Please make all checks payable to Gonzalez Enterprises, LLC

GONZALEZ ENTERPRISES, LLC

PROPOSAL REQUEST

PROPOSAL REQUEST

FIELD:	SITE WORK			
QUANTITY	UNIT	DESCRIPTION	COST	TOTAL
1400	CY	Cut and Fill of large detention pond	$ 6.00	$ 8,400.00
4	EA	cut and grade of small detention ponds	$ 400.00	$ 1,600.00
300	LF	Concrete Curb	$ 12.00	$ 3,600.00
			TOTAL	**$ 13,600.00**
FIELD:	**STORM**			
QUANTITY	**UNIT**	**DESCRIPTION**	**COST**	**TOTAL**
1	EA	Type CC Inlet (CC)	$ 3,500.00	$ 3,500.00
4	EA	Type C Inlet	$ 3,000.00	$ 12,000.00
1	EA	Junction Box	$ 3,500.00	$ 3,500.00
310	LF	12" RCP	$ 45.00	$ 13,950.00
			TOTAL	**$ 32,950.00**
FIELD:	**SANITARY**			
QUANTITY	**UNIT**	**DESCRIPTION**	**COST**	**TOTAL**
60	LF	4" Service Line	$ 12.00	$ 720.00
1	EA	8" to 4" Wye	$ 250.00	$ 250.00
2	EA	4"- 45 degree bends	$ 125.00	$ 250.00
			TOTAL	**$ 1,220.00**

CREDITS

FIELD:	STORM			
QUANTITY	UNIT	DESCRIPTION	COST	TOTAL
225	LF	Reduction from 18" to 12" RCP	$ 6.00	$ 1,350.00
25	LF	18" RCP	$ 51.00	$ 1,275.00
1	EA	Type C Inlet	$ 3,000.00	$ 3,000.00
1043	LF	Raise Elevation of Storm line; average 1'	$ 1.00	$ 1,043.00
			TOTAL	**$ 6,668.00**

TOTAL:	$ 47,770.00
CREDIT:	$ 6,668.00
ADJUSTED TOTAL:	$ 41,102.00

Please make all checks payable to Gonzalez Enterprises, LLC

Change Order

Project Name: **STC Pecan – Thermal Plant Expansion** Change Order No.: **One (01) - Final**

Project No.: 916 - 150 Date: May 3, 2017

Location: South Texas College, Pecan Campus, Building "E"

This Change Order Impacts Part II Services

To: D. Wilson Construction Company, Inc , Contractor for the above project;
You are hereby authorized to make the following changes in the work under your contract;

Description of Work:

It is mutually agreed that the sum of Sixty-One Thousand, Five Hundred Ninety Dollars and Sixty-Nine Cents ($61,590.69) will be DEDUCTED from the Contract Sum. It is also mutually agreed that the sum of Seven Thousand, Nine Hundred Nineteen Dollars and Twenty-Five Cents ($7,919.25) will be DEDUCTED from the Owner's Construction Contingency, the sum of Thirty-One Thousand, Six Hundred Fourteen Dollars and Fifty-Eight Cents ($31,614.58) will be DEDUCTED from the CMR/Design Contingency, and Twenty-Two Thousand, Fifty-Six Dollars and Eighty-Six Cents ($22,056.86) will be DEDUCTED from the Cost of Work, as described herein. The Contract Time will be adjusted by an ADD of Seventy-Seven (77) Calender Days. The adjustment to the Contract Sum and Contract Time included in this Change Order, constitutes full compensation to the Contractor, whether direct, consequential, or otherwise, in any way incidental to, or arising out of, or resulting directly from the Work performed or

Type of Change:

This Change Order adjusts the total contract amount Yes ☒ No ☐

This Change Order adjusts the Owner's Construction Contingency Yes ☒ No ☐

The revised Contract Work Breakdown Structure is as follows:

Contract Work Breakdown Structure		Previous		This Revision			Revised
1. Cost of Work:	$	3,782,366.17	+	-$22,056.86	=	$	3,760,309.31
2. General Conditions:	$	222,000.00	+	$0.00	=	$	222,000.00
3. CMR / Design Contingency:	$	31,614.58	+	-$31,614.58	=	$	-
4. Construction Phase Fee:	$	150,100.00	+	$0.00	=	$	150,100.00
5. Owner's Construction Contingency:	$	7,919.25	+	-$7,919.25	=	$	-
Construction Services Total	**$**	**4,194,000.00**	**+**	-$61,590.69	**=**	**$**	**4,132,409.31**
6. Preconstruction Services	$	6,825.00	+	$0.00	=	$	6,825.00
TOTAL CONTRACT	**$**	**4,200,825.00**	**+**	**-$61,590.69**	**=**	**$**	**4,139,234.31**

Contract Schedule Completion Dates	Previous		This Revision (calendar days)		Revised
Substantial Completion Date:	September 30, 2016	+	77	=	December 16, 2016
Final Completion Date:	October 30, 2016	+	77	=	January 15, 2017

ACCEPTED

By : Date
Engineer
Halff & Associates, Inc.

By : Date
Construction Program Manager
Broaddus & Associates

By : Date
Construction Manager at Risk
D. Wilson Construction Co.

By : Date
OWNER,
Board of Trustees, South Texas College

Review and Action as Necessary on Revised Entry Drive for the 2013 Bond Construction Starr County Campus Parking and Site Improvements Project

Approval to recommend action on the revised entry drive for the 2013 Bond Construction Starr County Campus Parking and Site Improvements project is requested.

Purpose
The revised entry drive design of the 2013 Bond Construction Starr County Campus Parking and Site Improvements requires approval from the College for the Construction Manager-at-Risk (CMR) to provide any necessary cost changes and to continue the construction of the project.

Background
On November 22, 2016, the Board of Trustees approved the balance of the Guaranteed Maximum Price (GMP) for the 2013 Bond Construction Starr County Campus Parking and Site Improvements project with D. Wilson Construction Company. Melden and Hunt, Inc., civil engineer for the project, has notified the project team that the original plans were based on an incorrect property survey and has since updated the plans with the corrected information. The original south entry drive that was proposed as part of the final construction plans was located incorrectly and has to be relocated north to be within the College's property. Melden and Hunt, Inc. has proposed a revised location and has provided two options regarding the intersection at the loop drive.

- Option One would leave the loop drive and parking as originally designed.
- Option Two would leave the loop drive unchanged and would create a center driving aisle in the adjacent parking lot.

The Facilities Committee preferred Option Two, but noted that parking spaces would be deleted from the original plan to accommodate the center driving aisle. Melden & Hunt acknowledged that 16 parking spaces would be lost, and offered to draw a new plan providing 16 additional spaces by extending the parking lot to the south.

The Facilities Committee asked that this design, and pricing, be included within the Board packet for the Board's consideration.

Funding
Funds are available in the Construction Contingency budget within the project GMP.

Presenters
Brian Fruge, Broaddus & Associates' Associate Vice President and representatives from Melden and Hunt, Inc. will be available to present the revised entry drive location.

Enclosed Documents
The packet contains a revised site plan in accordance with the identified Option Two, as recommended by the Facilities Committee.

Broaddus & Associates and D. Wilson Construction Company have estimated that the revision would cost approximately $28,345.80.

The Facilities Committee did not take formal action to recommend any design, and asked that the new design and pricing be presented for Board consideration and action as appropriate.

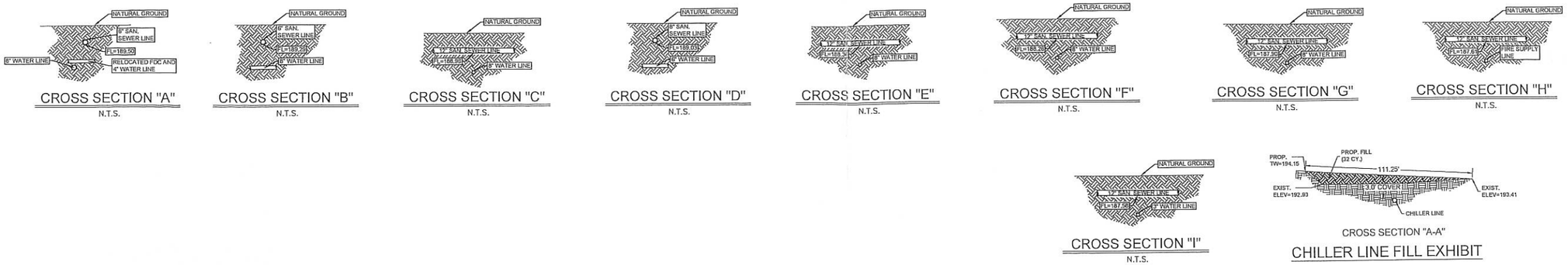
Recommendation:
It is recommended that the Board of Trustees of South Texas College approve and authorize the revised site plan for the 2013 Bond Construction Starr County Campus Parking and Site Improvements project as presented.

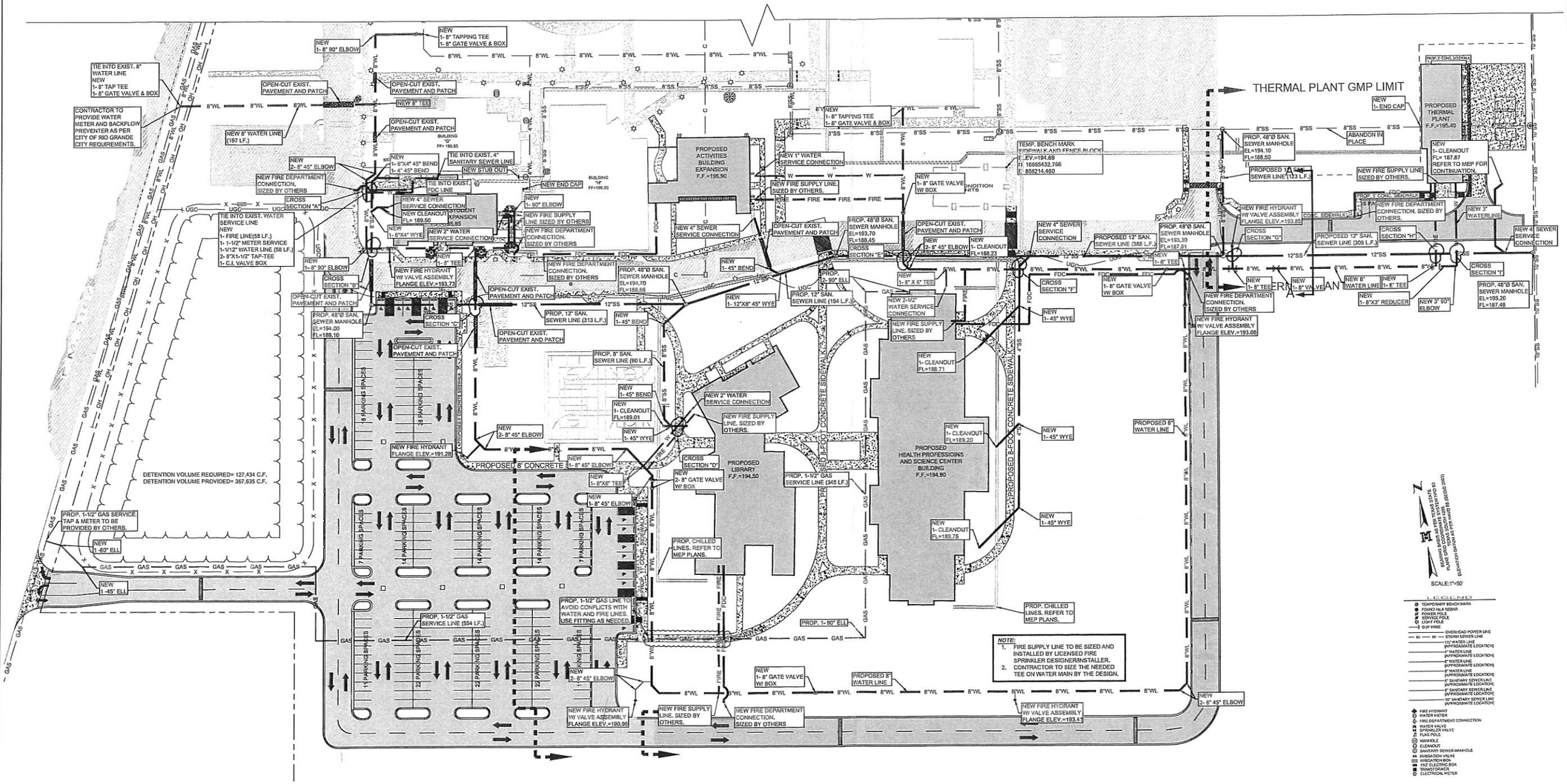
The following Minute Order is proposed for consideration by the Board of Trustees:
The Board of Trustees approves and authorizes the revised site plan for the 2013 Bond Construction Starr County Campus Parking and Site Improvements project as presented.

Approval Recommended:

Shirley A. Reed, M.B.A., Ed.D.
President

OPTION 2





JOB No. 15063.02

REVISION	DATE	BY
ADDED: PROP. GAS LINE, CAP EXIST WATER AND FIRE LINE, REVISED SEWER & FDC LINE.	01-24-17	S.A.
SHIFTED GAS LINE	03-22-17	S.A.

MELDEN & HUNT INC.
CONSULTANTS • ENGINEERS • SURVEYORS
115 W. McINTYRE
EDINBURG, TX 78541
PH: (956) 381-0981
FAX: (956) 381-1839
ESTABLISHED 1947
RIO GRANDE CITY, TX 78582
PH: (956) 487-8256
FAX: (956) 488-8591
www.meldenandhunt.com
TBPLS No. 10026800

ENG. TECH: S.A.
PROJECT ENG: M.R.
T-BOOK: PG.
1. RELEASE DATE: 01-11-17
2. RELEASE DATE:
3. RELEASE DATE:
SCALE: AS SHOWN

MELDEN & HUNT, INC.
TEXAS REGISTRATION F-1435

STATE OF TEXAS
MARIO A. REYNA
117368
LICENSED PROFESSIONAL ENGINEER

THE SEAL APPEARING ON THIS DOCUMENT WAS AUTHORIZED BY MARIO A. REYNA, P.E. 117368

ALTERATION OF A SEALED DOCUMENT WITHOUT PROPER NOTIFICATION TO THE RESPONSIBLE ENGINEER IS AN OFFENSE UNDER THE TEXAS ENGINEERING PRACTICE LAW

STC
RIO GRANDE CITY CAMPUS
STARR COUNTY, TEXAS

ALTERNATE 3 - WATER AND SEWER LAYOUT

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File Name: 15063.02

SHEET 16 OF 41

Review and Action as Necessary on Final Completion for the 2013 Bond Construction Pecan Campus Thermal Plant Expansion

Approval of final completion for the 2013 Bond Construction Pecan Campus Thermal Plant Expansion is requested.

Project	Final Completion	Documents Attached
Pecan Campus Thermal Plant Expansion Architect: Halff Associates Construction Manager-at-Risk: D. Wilson Construction Company	Recommended	Final Completion Letter

Pecan Campus Thermal Plant Expansion

Broaddus & Associates, Halff Associates, and College staff visited the site and have concluded that the Construction Manager-at-Risk (CMR) has completed all items on the punchlist. The engineer recommends final completion and release of final payment in the amount of $207,992.27 to D. Wilson Construction Company be approved. The original cost approved for this project was in the amount of $4,194,000.

The following chart summarizes the above information:

Guaranteed Maximum Price	Net Total Additive Change Orders	Net Total Deductive Change Orders	Final Project Cost	Final Project Cost including Pre-construction Services	Previous Amount Paid	Remaining Balance
$4,194,000	$0	$61,590.69	$4,132,409.31	$4,139,234.31	$3,931,242.04	$207,992.27

Representatives from Broaddus & Associates, Halff Associates, and College staff have inspected the site and confirmed that all punch list items were completed. Enclosed is a final completion letter from Halff Associates acknowledging all work is complete and recommending release of final payment to D. Wilson Construction Company in the amount of $207,992.27.

Broaddus & Associates, Halff Associates, and College staff recommend that final completion and release of final payment in the amount of $207,992.27, which includes final retainage, for D. Wilson Construction Company be approved.

Recommended Language by Legal Counsel

Staff has conferred with legal counsel, regarding the pending completion of an enclosure around the chiller towers, originally intended to be included within the scope of this project, included within the Board approved schematic design, and removed from the GMP without the explicit knowledge of the Board.

Legal counsel recommended clarifying that as part of releasing this final payment, South Texas College and D. Wilson Construction Company do not waive the right to increase the scope of work.

Legal Counsel further advised that the Board move to approve the recommended final completion and release of final payment, “subject to the reservation of any claim for any or all of the cost of the addition of the screen and any necessary structural addition."

Recommendation:
It is recommended that the Board of Trustees of South Texas College approve and authorize final completion and release of final payment for the 2013 Bond Construction Pecan Campus Thermal Plant Expansion, with the understanding that South Texas College and D. Wilson Construction Company do not waive its right to increase the scope of work, and further subject to the reservation of any claim for any or all of the cost of the addition of the screen and any necessary structural addition, as presented.

The following Minute Order is proposed for consideration by the Board of Trustees:
The Board of Trustees approves and authorizes final completion and release of final payment for the 2013 Bond Construction Pecan Campus Thermal Plant Expansion, with the understanding that South Texas College and D. Wilson Construction Company do not waive its right to increase the scope of work, and further subject to the reservation of any claim for any or all of the cost of the addition of the screen, as included in the original schematic design, and any necessary structural addition, as presented.

Approval Recommended:

Shirley A. Reed, M.B.A., Ed.D.
President

BROADDUS & ASSOCIATES

INNOVATIVE PROJECT MANAGEMENT AND PLANNING

May 5, 2017

Ricardo De La Garza, Director
South Texas College
Facilities Planning & Construction
3200 W. Pecan Blvd., N-179
McAllen, TX 78501

Re: South Texas College Pecan Campus – Thermal Plant Expansion

Dear Mr. De La Garza,

D. Wilson Construction has notified Broaddus & Associates all items related to punch list, field reports, project record documentation and deliverables, Owner's concerns and notes from a final walk-though meetings concerning South Texas College Pecan Campus – Thermal Plant Expansion have been addressed.

In concurrence with the Architect's recommendation, it is our opinion that D. Wilson Construction has fulfilled the terms of their contract on the STC Pecan Campus Thermal Plant Expansion. We therefore recommend Final Completion acceptance by Owner.

Sincerely,

Douglas S. Jowell
Sr. Construction Representative

Broaddus & Associates

1100 E. Jasmine Ave Suite 102 ◊ McAllen, Texas 78501 ◊ Phone: (956) 688-2307 ◊ Fax: (956) 688-2315

1301 S. Capital of Texas Highway, Suite A-302 ◊ Austin, Texas 78746 ◊ Phone: (512) 329-8822 ◊ Fax: (512) 329-8242

Review and Action as Necessary on Revised Cooling Tower Enclosure Designs and Cost Proposals for 2013 Bond Construction Pecan Campus Thermal Plant Expansion

Approval of action as necessary regarding the revised cooling tower enclosure design and cost proposal for the 2013 Bond Construction Pecan Campus Thermal Plant Expansion is requested.

Purpose
The metal wave design was requested by the Facilities Committee to be included as part of the cooling tower enclosure. Halff Associates and Broaddus & Associates have provided options for the revised wave design and D. Wilson Construction Company has provided cost proposals for review and approval.

Background
The schematic design of the 2013 Bond Construction Pecan Thermal Plant Expansion was approved at the July 28, 2015 Board meeting. Halff Associates provided exterior renderings showing the wave design on the cooling tower screen enclosure which was approved by the Board.

The Board approved the Final Guaranteed Maximum Price (GMP) at the November 24, 2015 Board meeting. As part of the GMP, the wave design on the screen enclosure was excluded from the GMP without clear notification to the Board. The Board has since asked that the wave design be included as part of the final construction. The project team was instructed to provide the metal wave motif at a cost not to exceed the original cost that was removed from the GMP, which was $87,964.

On March 7, 2013 the Facilities Committee was shown a revised wave design but did not meet the college's request to conceal the top portions of the cooling towers. Halff Associates was instructed to provide a design that would conceal the cooling towers and included the wave motif which was the intent based on the original approved schematic design.

Broaddus & Associates has worked with Halff Associates and D. Wilson Construction Company to receive pricing and construction options to purchase and install a metal wave product to meet the College's requirements.

Funding Source
Cost proposals will be provided by Broaddus & Associates. Funds have not been identified for this work.

Enclosed Documents
The packet includes information regarding the possible use of perforated panels, which could be fabricated in Dallas, Texas, according to a design of the Board's selection. Sample designs are also included.

Presenters
Representatives from Broaddus & Associates, Halff Associates, and D. Wilson Construction Company will be present at the meeting to present the revised design options with the associated costs of the cooling tower enclosure.

At the May 9, 2017 Facilities Committee meeting, Broadus & Associates proposed the implementation of a perforated steel panel that could be imprinted with a design of the College's choice. This could be used to dramatically improve the aesthetic of the screening enclosure, but had not been evaluated by Halff Associates. Halff Associates noted that changing from corrugated steel panels to flat steel panels would require further study to ensure sufficient support was in place, or to design necessary support.

The Facilities Committee took no formal action, asking that Broaddus & Associates present design options and price estimates to the Board for further consideration.

Recommendation:
It is recommended that the Board of Trustees of South Texas College approve and authorize action as necessary.

The following Minute Order is proposed for consideration by the Board of Trustees:
The Board of Trustees approves and authorizes action as necessary.

Approval Recommended:

Shirley A. Reed, M.B.A., Ed.D.
President

SOUTH TEXAS COLLEGE

Pecan Campus Thermal Plant

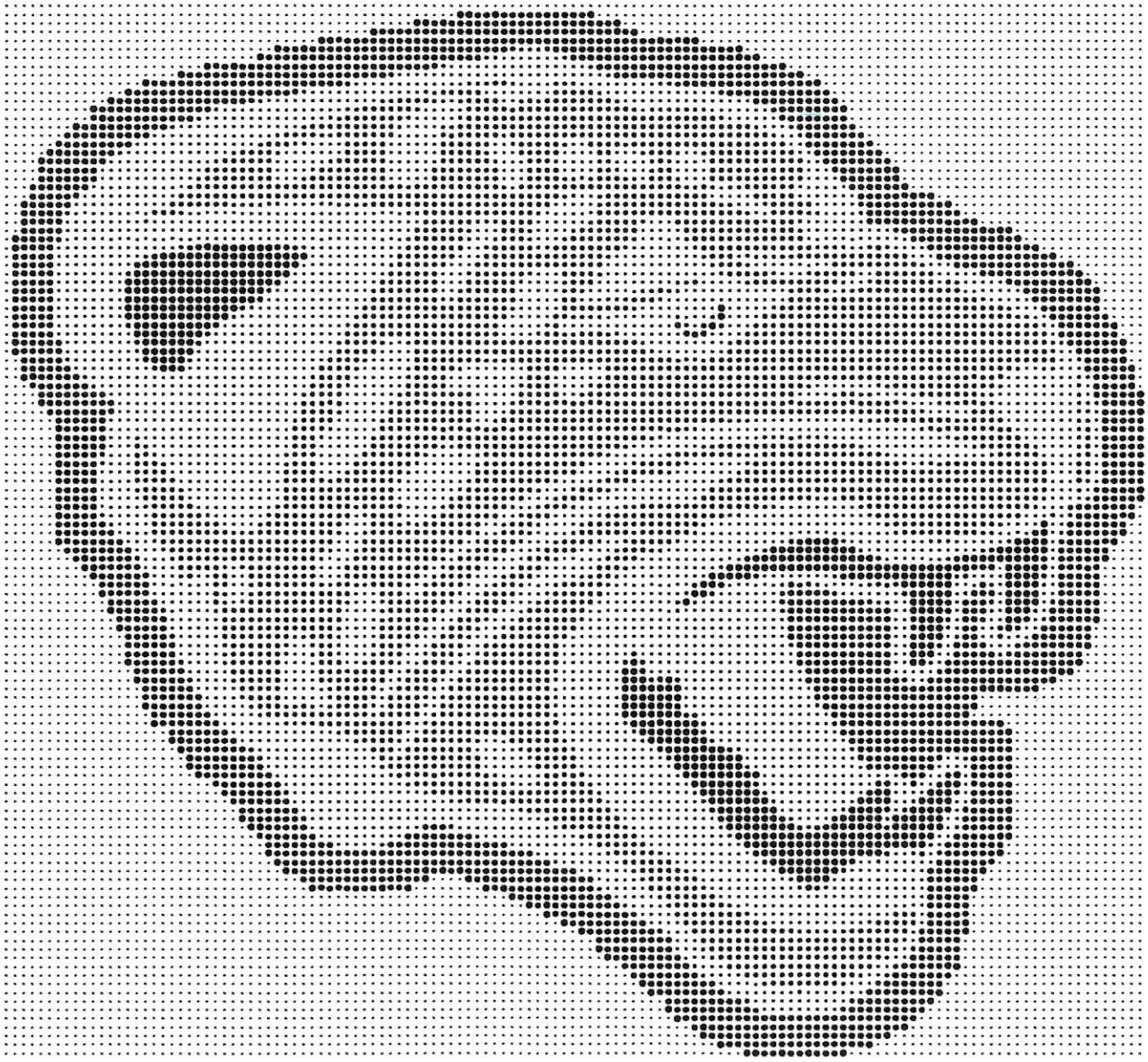
Perforated Panels

Zahner

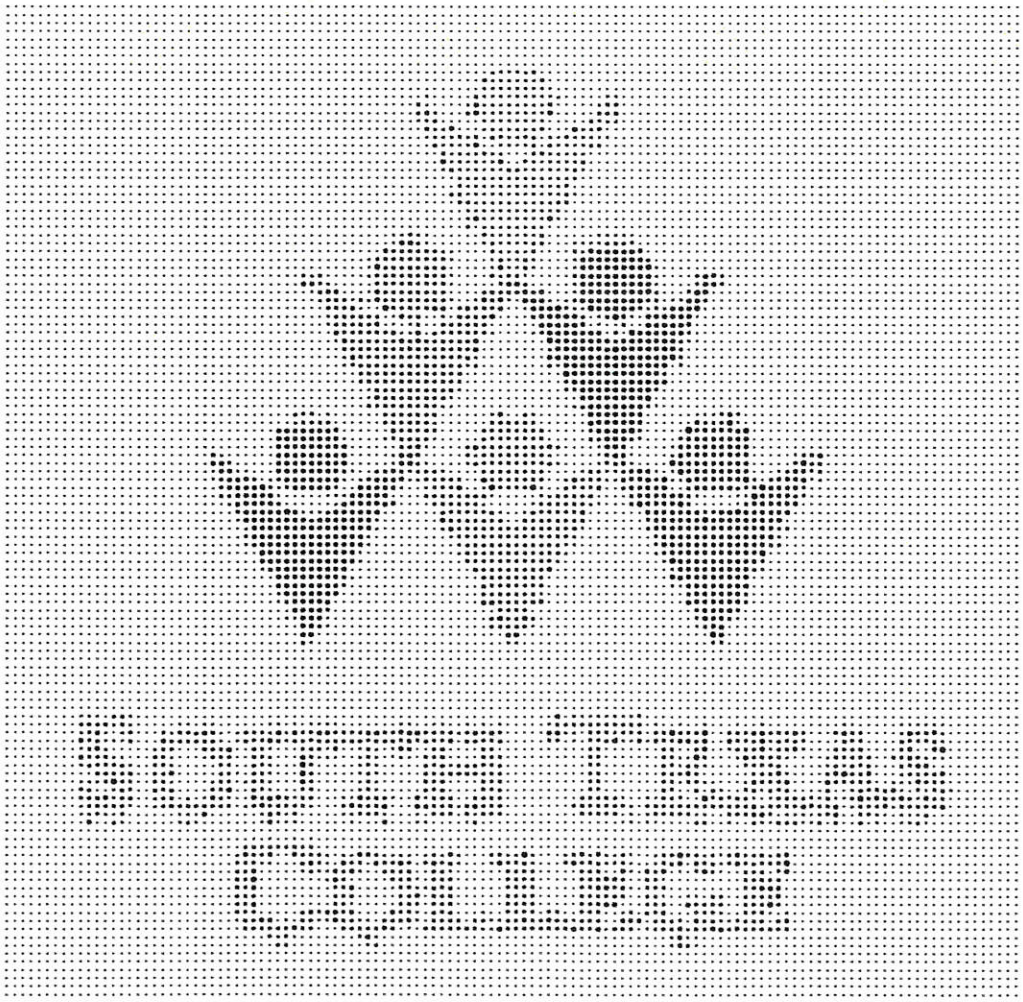
Dallas, Texas

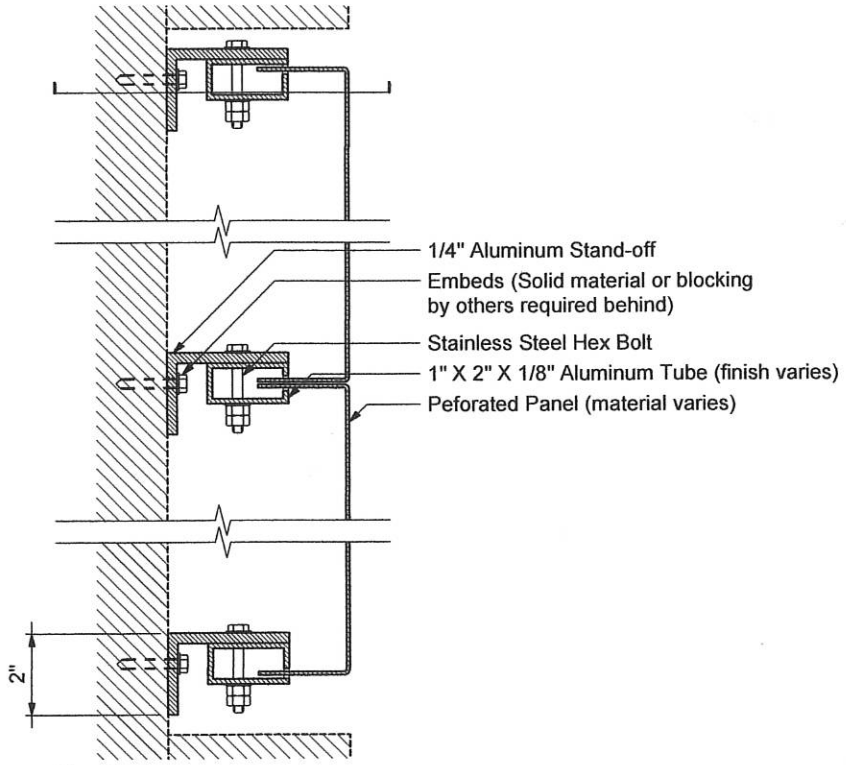
- Design for the Panels
  - Criteria's for design
    - Ideal Photographs
    - Contrast photos work best
    - Range of brightness values
    - Graphic Art is much more difficult
- Size of Panels
  - 42" x 138" Max. or (3'-6" x 11'-6") = $1,845 ($40 - $45 per sq. ft.)
  - For this Project, a range from 3 – 4 rows of panels
    - Option from Finish Floor Elevation up to 24'-8" will need 3 panels
    - Option from above block to 24'-8" will need 2 panels
  - Weight of 120 lbs max. per Standard Panel
- Structural System
  - Aluminum Tubes
  - Panels Stainless Steel Angel Hair Finish
- Fabrication Time Frame
  - 12 weeks from Approved Drawings
- Installation
  - 2 weeks

BROADDUS

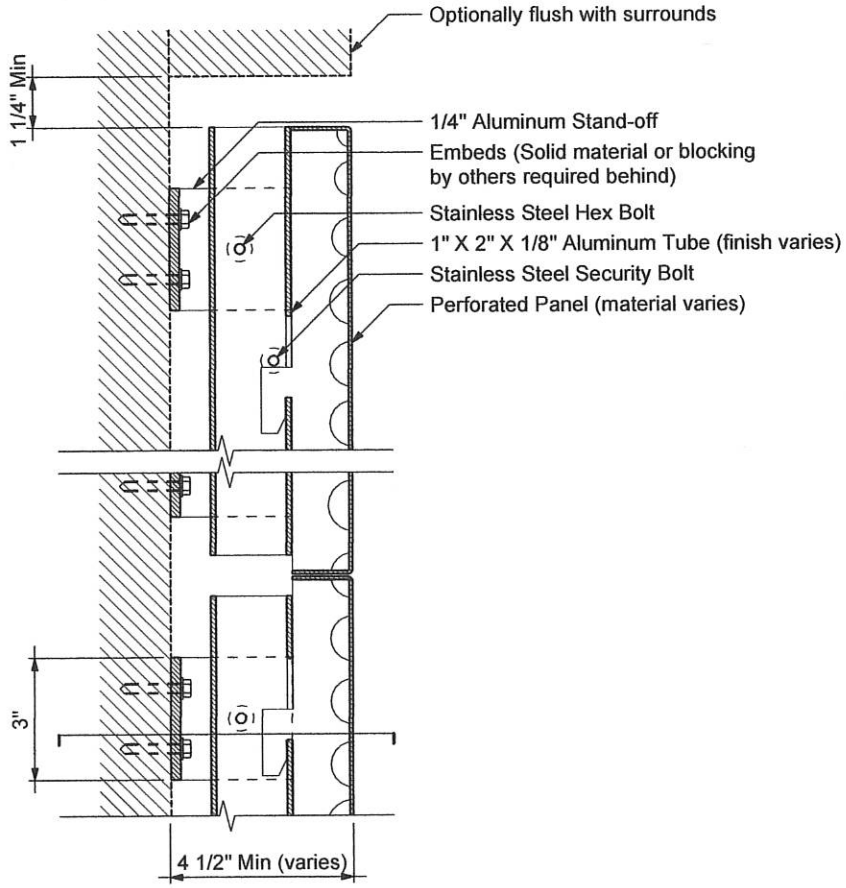


SOUTH TEXAS COLLEGE





Plan Section
1" = 3"



Vertical Section
1" = 3"

IMAGEWALL: DEEP

SITE	Exterior or interior new construction
FEATURES	Variable depth standoffs
USES	Back-lit feature walls, sites requiring extra depth

Review and Action as Necessary on Balance of Guaranteed Maximum Price for the 2013 Bond Construction Regional Center for Public Safety Excellence Parking and Site Improvements

Approval of the revised scope of the Partial Guaranteed Maximum Price (GMP) for the 2013 Bond Construction Regional Center for Public Safety Excellence Parking and Site Improvements is requested.

Purpose
A Guaranteed Maximum Price is the method used by the Construction Manager-at-Risk (CM@R) to present their proposed construction cost to provide the Owner with a complete and functioning project.

Justification
The approval of the revised scope of the Partial GMP will allow the CM@R to continue with the work to meet their overall construction schedule. G2 Solutions Group, Inc, consultant to PBK Architects has submitted the drawings with enough information regarding the proposed construction work of the project.

Background
On February 28, 2017, the Board of Trustees approved a Partial GMP for the Vehicle Skills Pad work for $1,140,000 with Noble Texas Builders Construction Company (CMR). Funds for the Vehicle Skills Pad are in the Non-Bond Construction budget from the Texas Department of Public Safety for fiscal year 2016-2017. The CMR has priced the original scope of the project and has informed Broaddus & Associates and Dannenbaum Engineering Company-McAllen, LLC that the actual costs for that work including the revised vehicle skills pad size of 240’ by 360’ is $717,529. This indicates a savings of $422,471.

At the Facilities Committee meeting on May 9, 2017, Broaddus & Associates presented these savings and proposed using the savings to build part of the EVOC Driving Track, specifically the Accident Avoidance Course as provided by Dannenbaum Engineering Company-McAllen, LLC and G2 Solutions Group, Inc. The proposed course has been reviewed by Broaddus & Associates and College staff. The proposed course as designed will be part of the overall EVOC Driving Track as proposed in the project’s master plan and previously approved by the Board.

Noble Texas Builders (CM@R) has reviewed the proposed Accident Avoidance Course and has proposed to add it to the scope of work for the Partial GMP of the Vehicle Skills Pad. Included in the budget of $422,471 is the proposed size of the Accident Avoidance Course of 45’ x 721’, additional safety waiting areas for the vehicles, an extension to the access road to reach the track and a portable traffic lighting equipment needed to run the course.

The total cost of the Partial GMP will remain at $1,140,000 and will be paid by funds provided by the Texas Department of Public Safety. Dannenbaum Engineering Company-McAllen, Inc will provide the additional construction documents needed for the CM@R to perform the work.

Approval of the revised scope of the partial GMP will allow for the construction to continue and is in an effort for the CM@R to meet their overall construction schedule.

Funding Source	Vehicle Skills Pad	Accident Avoidance Course	Total
Non-Bond Proceeds (TxDPS)	$717,529	$422,471	**$1,140,000**

Reviewers
The revised scope of the partial GMP has been reviewed by Broaddus and Associates, and concurs with the pricing as presented in the Construction Manager-at-Risk's proposal.

Enclosed Documents
A preliminary layout of the EVOC Driving Track indicating the Accident Avoidance Course provided by Dannenbaum Engineering Company-McAllen, LLC and G2 Solutions Group, Inc. and a description of the updated partial GMP for the Vehicle Skills Pad as submitted by Noble Texas Builders Construction Company are enclosed.

Presenters
Representatives from Broaddus and Associates, Dannenbaum Engineering Company-McAllen, LLC Engineering, and Noble Texas Builders Construction Company will be present at the Facilities Committee meeting to present the proposed EVOC Driving Track and the partial Guaranteed Maximum Price.

The Facilities Committee recommended the design team extend the scope of the project to include as much of the EVOC Driving Track as could be included at a price not to exceed $392,000, which was within the total GMP as previously approved.

The recommendation proposed for Board action includes an EVOC Driving Track that exceeds this limit discussed at the Facilities Committee, but without exceeding the prior approved GMP amount of $1,140,000. This has been done through savings in the Vehicle Skills Pad, which would still be built to 240' by 360'.

Recommendation:
It is recommended that the Board of Trustees of South Texas College approve and authorize the revised scope of the Partial Guaranteed Maximum Price (GMP) which includes $717,529 for the Vehicle Skills Pad and $422,471 for the Accident Avoidance Course for a total amount of $1,140,000 with Noble Texas Builders Construction Company for the 2013 Bond Construction Regional Center for Public Safety Excellence Parking and Site Improvements as presented.

The following Minute Order is proposed for consideration by the Board of Trustees:
The Board of Trustees approves and authorizes the revised scope of the Partial Guaranteed Maximum Price (GMP) which includes $717,529 for the Vehicle Skills Pad and $422,471 for the Accident Avoidance Course for a total amount of $1,140,000 with Noble Texas Builders Construction Company for the 2013 Bond Construction Regional Center for Public Safety Excellence Parking and Site Improvements as presented.

Approval Recommended:

Shirley A. Reed, M.B.A., Ed.D.
President

Regional Center for Public Safety Excellence -Skills Pad

Pharr, Texas

60% CD - Skills Skid Pad 240' x 360'

BID - 4/20/17

Estimator: Juan Delgado

Div	Description					Comments
			86,400	sf		
00	Procurement & Contracting Requirements	$	-	$	-	
01	General Requirements	$	120,054	$	1.39	
02	Existing Conditions	$	-	$	-	
03	Concrete	$	-	$	-	
04	Masonry	$	-	$	-	none
05	Metals	$	-	$	-	none
06	Wood, Plastic, & Composites	$	-	$	-	none
07	Thermal & Moisture Protection	$	-	$	-	none
08	Openings	$	-	$	-	none
09	Finishes	$	-	$	-	none
10	Specialties	$	-	$	-	none
11	Equipment	$	-	$	-	none
12	Furnishings	$	-	$	-	none
13	Special Construction	$	-	$	-	none
14	Conveying Equipment	$	-	$	-	none
21	Fire Suppression	$	-	$	-	
22	Plumbing	$	-	$	-	none
23	HVAC	$	-	$	-	none
25	Integrated Automation	$	-	$	-	none
26	Electrical	$	-	$	-	none
27	Communications(Voice and Data rough-in in elect)	$	-	$	-	none
28	Electronic Safety & Security	$	-	$	-	none
31	Earthwork	$	463,297	$	5.36	
32	Exterior Improvements	$	-	$	-	
33	Utilities	$	-	$	-	
		$	-			
		$	-			
	Subtotal	**$**	**583,351**	$	6.75	
	Contractor's Construction Contingency	$	22,800	$	0.26	
	Contractor's Design Contingency	$	17,328	$	0.20	
	Subtotal	**$**	**623,479**	$	7.22	
	General Conditions 4.75% x GMP	$	54,149.99	$	0.63	
	Subtotal	**$**	**677,629**	$	7.84	
	Construction Managers Fee 3.5% x GMP	$	39,900	$	0.46	
		Total	**$ 717,529**	**$**	**8.30**	

Regional Center for Public Safety Excellence -Skills Pad
Pharr, Texas

				$ 1,140,000.00	**$ 717,529**	$ 422,471.01			
BID - 4/20/17		**86,400**	sf		583,351	583,351	583,351		-
Estimator: Juan Delgado									
Div.	**Specification**	**Description**	**Quantity**	**Unit**	**Unit Cost**	**Item Total**	**Section Total**	**Division Total**	**Remarks**
01		**GENERAL REQUIREMENTS**							
		ALLOWANCE FOR PAINTED DOTS	*1*	*al*	*$ 10,000.00*	*$ 10,000*			
		Building Permit	1	ls	$ 5,800.00	$ 5,800			
		Current Site Cleanup	1	ls	$ 13,640.00	$ 13,640			
		Clanup During Construction (add. 8,640sf)	1	ls	$ 1,555.00	$ 1,555			
		Layout and dimensional controls	1	ls	$ 29,800.00	$ 29,800			
		Layout and dimensional controls (add. 8,640sf)	1	ls	$ 3,311.00	$ 3,311			
		Final Cleanup	1	ls	$ 10,920.00	$ 10,920			
		Final Cleanup (add. 8,640sf)	1	ls	$ 1,213.00	$ 1,213			
		Material Handling	1	ls	$ 6,800.00	$ 6,800			
		Material Handling (add. 8,640sf)	1	ls	$ 755.00	$ 755			
		Silt Fence	1	ls	$ 17,540.00	$ 17,540			
		Construction Entrance	1	ls	$ -	$ -			
		Erosion Control Maintenance	1	ls	$ 18,720.00	$ 18,720			
		General Requirements					$ 120,054		
		GENERAL REQUIREMENTS						**$ 120,054**	
02		**EXISTING CONDITIONS**							
		EXISTING CONDITIONS						**$ -**	
03		**CONCRETE**							
		CONCRETE					$ -	**$ -**	
04		**MASONRY**							
		MASONRY						**$ -**	
05		**METALS**							
		METALS						**$ -**	
06		**WOOD, PLASTICS, AND COMPOSITES**							
		WOOD, PLASTICS, AND COMPOSITES						**$ -**	
07		**THERMAL AND MOISTURE PROTECTION**							
		Joint Sealants at Expansion Joints	1	ls	$ -	$ -			
							$ -		
		THERMAL AND MOISTURE PROTECTION						**$ -**	

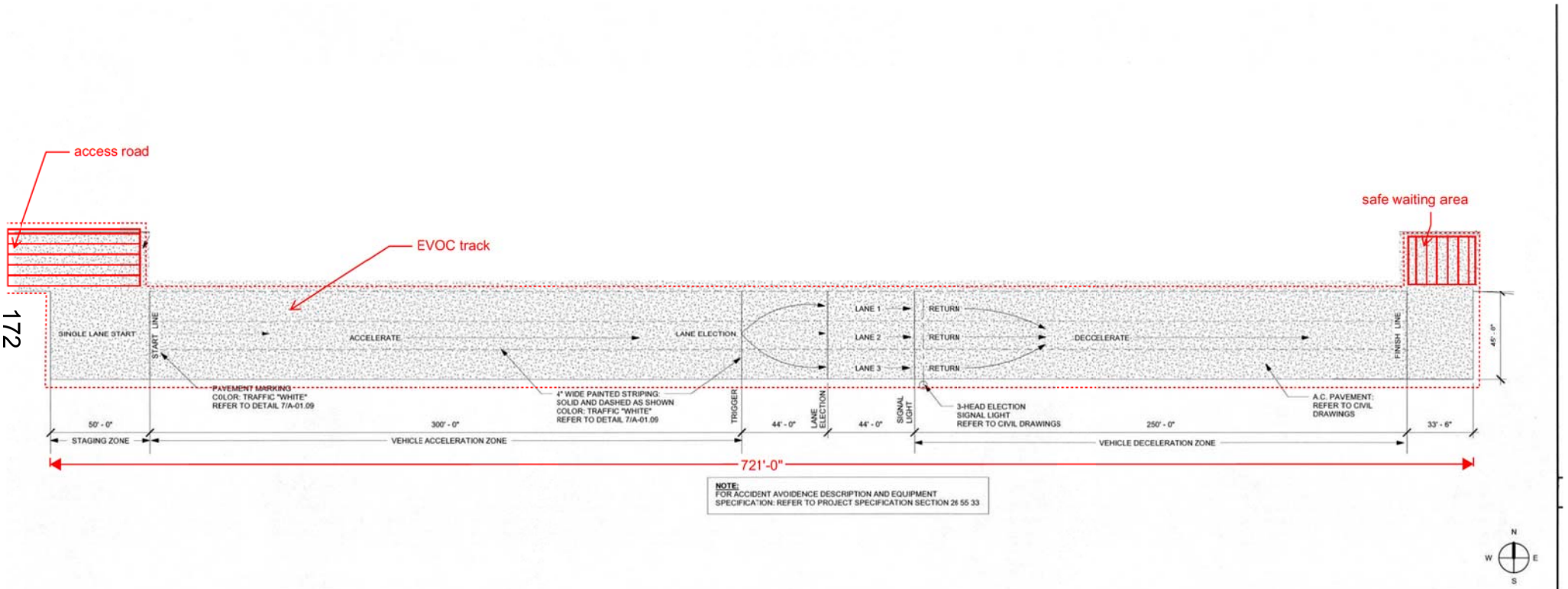
Regional Center for Public Safety Excellence -Skills Pad
Pharr, Texas

				$ 1,140,000.00	**$ 717,529**	$ 422,471.01		
BID - 4/20/17		**86,400**	sf		583,351	583,351	583,351	-
Estimator: Juan Delgado								
Div.	**Specification**	**Description**	**Quantity**	**Unit**	**Unit Cost**	**Item Total**	**Section Total**	**Division Total**	**Remarks**
08		**OPENINGS**						
		OPENINGS						**$ -**
09		**FINISHES**						
		FINISHES						**$ -**
10		**SPECIALTIES**						
		SPECIALTIES						**$ -**
11		**EQUIPMENT**						
		EQUIPMENT						**$ -**
12		**FURNISHINGS**						
		FURNISHINGS						**$ -**
13		**SPECIAL CONSTRUCTION**						
		SPECIAL CONSTRUCTION						**$ -**
14		**CONVEYING EQUIPMENT**						
		CONVEYING EQUIPMENT						**$ -**
21		**FIRE SUPPRESSION**						
		FIRE SUPPRESSION						**$ -**
22		**PLUMBING**						
		PLUMBING					**$ -**	**$ -**
23		**HVAC**	-		$ -	$ -		
		HVAC					**$ -**	**$ -**
26		**ELECTRICAL**						
		ELECTRICAL					**$ -**	**$ -**
27		**COMMUNICATIONS**						
		COMMUNICATIONS					**$ -**	**$ -**
28		**ELECTRONIC SAFETY AND SECURITY**						
		ELECTRONIC SAFETY AND SECURITY					**$ -**	**$ -**
31		**EARTHWORK**						

Regional Center for Public Safety Excellence -Skills Pad
Pharr, Texas

				$ 1,140,000.00	$ 717,529	$ 422,471.01			
BID - 4/20/17		**86,400**	sf		583,351	583,351	583,351		-
Estimator: Juan Delgado									
Div.	**Specification**	**Description**	**Quantity**	**Unit**	**Unit Cost**	**Item Total**	**Section Total**	**Division Total**	**Remarks**
		Skills/Skid Pad							
		Strip 3"	1	ls	$ 429,358.00	$ 429,358			
		Addiitonal 8,640sf of Concrete	1	ls	$ 33,939.00	$ 33,939			
		Lime Treat 8"	1	ls	$ -	$ -			
		Lime	1	ls	$ -	$ -			
		Skills and Road Fill	1	ls	$ -	$ -			
		Concrete Pavement (Reinforced 6.5")	1	ls	$ -	$ -			
		Concrete Curb and Gutter	1	ls	$ -	$ -			
		Saw Cutting	1	ls	$ -	$ -			
		Skills/Skid Pad					$ 463,297		
		EARTHWORK						**$ 463,297**	
32		**EXTERIOR IMPROVEMENTS**							
		EXTERIOR IMPROVEMENTS						**$ -**	
33		**UTILITIES**				**$ -**			
		UTILITIES						**$ -**	
		Direct Cost Subtotal				**$ 583,351**	**$ 583,351**	**$ 583,351**	
						$ -	Check = 0		
						$ -	Check = 0		

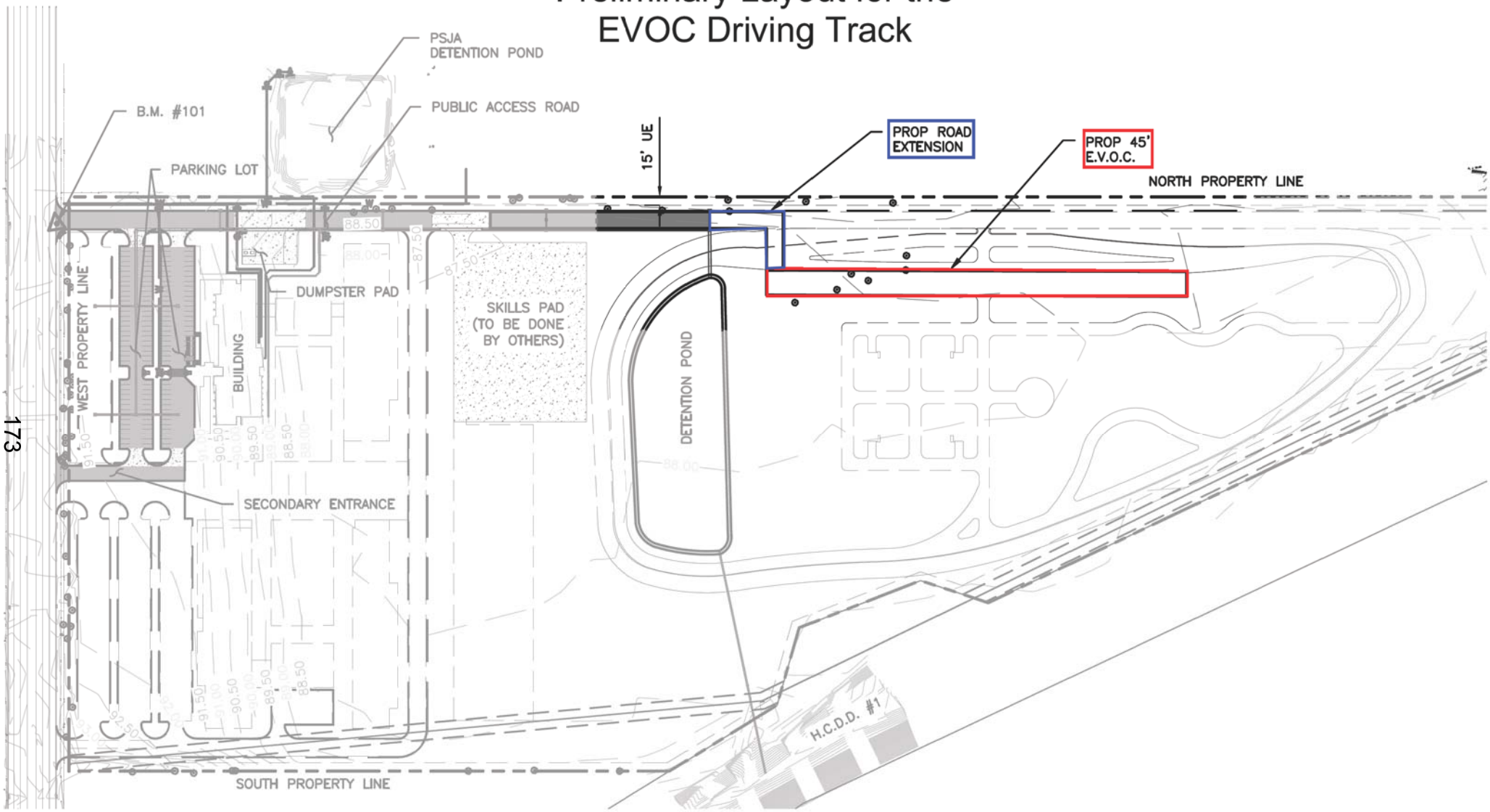
Preliminary Layout for the EVOC Driving Track



Provided by G2 Solutions Group, Inc.

May 23, 2017

Preliminary Layout for the EVOC Driving Track



May 23, 2017

Provided by Dannenbaum Engineering Corporation

Review and Action as Necessary on Contracting Construction Services for the District Wide Marker Board Replacement Project

Approval to contract construction services for the District Wide Marker Board Replacement project is requested.

Purpose
The procurement of a contractor will provide for construction services necessary for the District Wide Marker Board Replacement project.

This project includes the replacement of 199 marker boards in 46 classrooms in Mid Valley Campus Buildings D and H.

Background
As part of the College's Renewal and Replacement program, staff has planned and budgeted for the replacement of the current marker board material. The existing marker material is in need of replacement. Staff will be replacing this material with the College's standard marker board product. The replacement of the existing marker board material will be performed in phases over the next few years. Staff has recommended beginning this work at the Mid Valley Campus North Academic Building G.

Staff from the Facilities Planning and Construction and Purchasing Departments prepared and issued the necessary plans and specifications for the solicitation of competitive sealed proposals for this phase.

Solicitation of competitive sealed proposals for this project began on April 3, 2017. A total of seven (7) sets of construction documents were issued to general contractors and a total of one (1) proposal was received on April 24, 2017.

Timeline for Solicitation of Competitive Sealed Proposals	
April 3, 2017	Solicitation of competitive sealed proposals began.
April 24, 2017	One (1) proposal was received.

College staff reviewed and evaluated the competitive sealed proposal and recommend Noble Texas Builders as the highest ranked in the amount of $84,350.

Funding Source

Source of Funding	**Amount Budgeted**	**Highest Ranked Proposal** **Noble Texas Builders**	**Budget Variance**
Renewals and Replacements Fund	$200,000	$84,350	($115,650)
Total Amount	**$200,000**	**$84,350**	**($115,650)**

Funds are budgeted in the Renewals and Replacements budget for fiscal year 2016-2017.

Reviewers
The proposals have been reviewed by College staff from the Facilities Planning & Construction, Maintenance & Operations, and Purchasing departments.

Enclosed Documents
Staff evaluated the proposal and prepared the enclosed proposal summary. It is recommended that the top ranked contractor be recommended for Board approval.

The Facilities Committee recommended Board approval to contract construction services with Noble Texas Builders in the amount of $84,350 for the District Wide Marker Board Replacement project as presented.

Recommendation:
It is recommended that the Board of Trustees of South Texas College approve and authorize contracting construction services with Noble Texas Builders in the amount of $84,350 for the District Wide Marker Board Replacement project as presented.

The following Minute Order is proposed for consideration by the Board of Trustees:
The Board of Trustees approves and authorizes contracting construction services with Noble Texas Builders in the amount of $84,350 for the District Wide Marker Board Replacement project as presented.

Approval Recommended:

Shirley A. Reed, M.B.A., Ed.D.
President

SOUTH TEXAS COLLEGE
DISTRICT WIDE MARKER BOARDS REPLACEMENT
MID-VALLEY CAMPUS
PROJECT NO. 16-17-1059

VENDOR			Noble Texas Builders	
ADDRESS			435 S Texas Blvd	
CITY/STATE/ZIP			Weslaco, TX 78596	
PHONE			956-520-8183	
FAX			956-520-8238	
CONTACT			Juan G. Delgado	
#	**Qty**	**Description**	**Unit Price**	**Extension**
1	1	District Wide Marker Boards Replacement - Mid Valley Campus	$ 84,350.00	$ 84,350.00
2	Begin Work Within		1 day of a written notice	
3	Completion of Work Within		87 calendar days	
TOTAL PROPOSAL AMOUNT			$ 84,350.00	
TOTAL EVALUATION POINTS			91	
RANKING			1	

SOUTH TEXAS COLLEGE
DISTRICT WIDE MARKER BOARDS REPLACEMENT -
MID VALLEY CAMPUS
PROJECT NO. 16-17-1059
EVALUATION SUMMARY

VENDOR		Noble Texas Builders	
ADDRESS		435 S Texas Blvd	
CITY/STATE/ZIP		Weslaco, TX 78596	
PHONE		956-520-8183	
FAX		956-520-8238	
CONTACT		Juan G. Delgado	
1	The Respondent's purchase price. (up to 45 points)	45 45 45 45 45	45
2	The Respondent's experience and reputation. (up to 10 points)	8.5 9 8 8 9	8.5
3	The quality of the Respondent's goods and services. (up to 10 points)	8 9 9 9 9	8.8
4	The Respondent's safety record. (up to 5 points)	3.5 5 4 4 4.5	4.2
5	The Respondent's proposed personnel. (up to 8 points)	6.5 7 7 7 7	6.9
6	The Respondent's financial capability in relation to the size and scope of the project. (up to 9 points)	5 5 5 7 6	5.6
7	The Respondent's organization and approach to the project. (up to 6 points)	5 5 5 5 5	5
8	The Respondent's time frame for completing the project. (up to 7 points)	7 7 7 7 7	7
TOTAL EVALUATION POINTS		91	
RANKING		1	

Review and Action as Necessary on Substantial Completion for the Following Non-Bond Construction Project

Pecan Campus Building G Fume Hoods – Phase II

Approval of substantial for the following non-bond construction project is requested.

	Projects	Substantial Completion	Documents Attached
1.	Pecan Campus Building G Fume Hoods Phase - II Architect: Sigma HN Engineers, PLLC Contractor: NM Contracting, LLC	Recommended	Substantial Completion

1. Pecan Campus Building G Fume Hoods – Phase II

It is recommended that substantial completion for this project with NM Contracting, LLC be approved.

Sigma HN Engineers, PLLC and college staff visited the site and developed a construction punch list. As a result of this site visit and observation of the completed work, a Certificate of Substantial Completion for the project was certified on April 11, 2017. Substantial Completion was not accomplished within the time allowed in the Owner/Contractor agreement for this project. The contractor was late twenty four (24) days. As part of the Owner Contractor Agreement, liquidated damages of $500 per day for delays are included. The College was able to continue with the instructional studies required in the labs. Legal counsel has advised that based on the College's ability to continue using the facility, no actual damages were incurred by the College. A copy of the Substantial Completion Certificate is enclosed.

Contractor NM Contracting, LLC will continue working on the punch list items identified and will have thirty (30) days to complete before final completion can be recommended for approval. It is anticipated that final acceptance of this project will be recommended for approval at the June 2016 Board meeting.

The Facilities Committee recommended Board approval of substantial completion for the Pecan Campus Building G Fume Hoods Phase - II project as presented.

Recommendation:
It is recommended that the Board of Trustees of South Texas College approve and authorize substantial completion for the Pecan Campus Building G Fume Hoods Phase - II project as presented.

The following Minute Order is proposed for consideration by the Board of Trustees:

The Board of Trustees approves and authorizes substantial completion for the Pecan Campus Building G Fume Hoods Phase - II project as presented.

Approval Recommended:

Shirley A. Reed, M.B.A., Ed.D.
President

AIA® Document G704™ – 2000

APR 19 2017 PM 3:43

Certificate of Substantial Completion

PROJECT:
(Name and address)
South Texas College Pecan Campus
Building G Fume Hoods - Phase II
3201 Pecan Blvd.
McAllen, TX 78501

PROJECT NUMBER: 16024/
CONTRACT FOR: General Construction
CONTRACT DATE: December 1, 2016

OWNER: ☒
ARCHITECT: ☒
CONTRACTOR: ☒
FIELD: ☐
OTHER: ☐

TO OWNER:
(Name and address)
South Texas College
3200 W. Pecan Blvd. N, Suite 145
McAllen, TX 78501

TO CONTRACTOR:
(Name and address)
NM Contracting, LLC
2022 Orchid Ave.
McAllen, TX 78504

PROJECT OR PORTION OF THE PROJECT DESIGNATED FOR PARTIAL OCCUPANCY OR USE SHALL INCLUDE:

All work relating to the the installation of four fume hoods in Micro-Biology Lab 111 and three fume hoods in Chemistry Lab 119.

The Work performed under this Contract has been reviewed and found, to the Architect's best knowledge, information and belief, to be substantially complete. Substantial Completion is the stage in the progress of the Work when the Work or designated portion is sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work for its intended use. The date of Substantial Completion of the Project or portion designated above is the date of issuance established by this Certificate, which is also the date of commencement of applicable warranties required by the Contract Documents, except as stated below:

Warranty	**Date of Commencement**
1-year	April 12, 2017

Sigma HN Engineers, PLLC		April 12, 2017
ARCHITECT	**BY**	**DATE OF ISSUANCE**

A list of items to be completed or corrected is attached hereto. The failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents. Unless otherwise agreed to in writing, the date of commencement of warranties for items on the attached list will be the date of issuance of the final Certificate of Payment or the date of final payment.

Cost estimate of Work that is incomplete or defective: $6,000

The Contractor will complete or correct the Work on the list of items attached hereto within Thirty (30) days from the above date of Substantial Completion.

NM Contracting, LLC		April 19, 2017
CONTRACTOR	**BY**	**DATE**

The Owner accepts the Work or designated portion as substantially complete and will assume full possession at 7:00 am (time) on 04/12/2017 (date).

South Texas College		
OWNER	**BY**	**DATE**

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Update on Status of Non-Bond Construction Projects

The Facilities Planning and Construction staff prepared the attached design and construction update. This update summarizes the status of each capital improvement project currently in progress. Mary Elizondo and Rick de la Garza will be present to respond to questions and address concerns of the Board.

CONSTRUCTION PROJECTS PROGRESS REPORT - May 2, 2017

Project number	PROJECT DESCRIPTION	Project Development					Design Phase				Solicitation of Proposals			Construction Phase						Project Manager	Architect/Engineer	Contractor
		Project Development	Board approval of A/E	Contract Negotiations	Concept Development	Schematic Approval	30%	60%	95%	100%	Solicit of Proposals	Approve Contractor	Construction Start	30%	50%	75%	95% Substantial Comp	100%	Final Completion			
	Pecan Campus and Pecan Plaza																					
15-1-006	Pecan - Library Study Rooms Additions																			Robert	N/A	TBD
	Pecan - Infrastructure for Portable Buildings - Phase II																			Robert	Sigma HN Engineering	Zitro Electric
15-1-017	Pecan - Building K Enrollment Center																			David	Boultinghouse Simpson Gates Architects	NM Contracting
15-1-R03	Pecan - Arbor Brick Columns Repair & Replacement (RR)		N/A	N/A		N/A					N/A									David	N/A	
16-1-004	Pecan - Library Compact Shelving & Furniture		N/A	N/A		N/A														Robert	Library Staff	
16-1-R01	Pecan - Building A Sign Replacement (RR)		N/A	N/A																Robert	Public Relations	
	Pecan - Building A Production Studio Office Expansion		N/A	N/A		N/A	N/A	N/A	N/A	N/A	N/A	N/A									M&O	
15-1-001	Pecan Plaza - GED Entrance and Office Area Improvements		N/A	N/A		N/A						N/A								Robert	M&O	
15-1-003	Pecan Plaza - Emergency Generator and Wiring					N/A														Sam	DBR Engineering	TBD
16-1-016	Pecan Plaza - Parking Area for Police Vehicles					N/A														David	R. Gutierrez Engineering	TBD
	Pecan - G Fume Hoods - Phase II																			Robert	Sigma HN Engineering	NM Contracting
	Pecan Plaza - Human Resources Office Conversion		N/A	N/A		N/A	N/A	N/A	N/A	N/A	N/A	N/A								Robert	M&O	
	Mid Valley Campus																					
16-2-R08	MV - Childcare Canopy Replacement (RR)																					
16-2-007	MV - Covered Walkway for Building G																			Sam	on hold	TBD
	MV - Level II Gallery Improvement in Building G		N/A	N/A		N/A	N/A	N/A	N/A	N/A	N/A	N/A								Rick	M&O	
	Technology Campus																					
15-3-004	TC - Building B Doors and Frame Replacement					N/A														Robert	ROFA	NM Contracting
15-3-005	TC - GM Car Storage Area Upgrade					N/A														David	R Gutierrez Engineers	Roth Excavating, Inc.
15-3-014	TC - Workforce Building Conference Room					N/A														Robert	ROFA	NM Contracting
15-3-R02	TC - Building D Exterior Metal Siding Repairs (RR)		N/A	N/A																Sam	N/A	TBD
15-3-R03	TC - Repair Concrete Floor Mechanical Room (RR)		N/A			N/A														David	CLH Engineering	TBD
15-3-R03	TC - Building B Concrete Floor Repairs (RR)		N/A			N/A														David	CLH Engineering	TBD
16-2-R13	TC - Building B Domestic/Fire Sprinkler Lines (RR)					N/A														Sam	Halff Associates	TBD
	Nursing and Allied Health Campus																					
16-4-R16	NAH - Resurface Parking Lot #2 (RR)					N/A														Robert	PCE	Mid Valley Paving
	Starr County Campus																					
15-5-xx5	Starr - Building E & J Crisis Mgt Center Generator					N/A														Sam	DBR Engineering	TBD
16-4-R18	Starr - Building F Site Grading & Sidewalk Replacement(RR)					N/A														Sam	Melden and Hunt	TBD
	District Wide Improvements																					
13-6-003	DW - Automatic Doors Phase III		N/A	N/A																Robert	TBD	TBD
14-6-010	DW - Building to Building ADA Compliance Ph II																			Robert	Dannenbaum Engineering	TBD
14-6-013	DW - La Joya Monument Sign		N/A	N/A								N/A								David	N/A	TBD
14-6-R014	DW - Marker Boards Replacement (RR)		N/A	N/A		N/A	N/A	N/A	N/A	N/A		N/A								Sam	N/A	TBD
14-6-R015	DW - Irrigation System Controls Upgrade (RR)		N/A	N/A		N/A	N/A	N/A	N/A	N/A		N/A								Sam	M&O	TBD
15-6-R01	DW - Fire Alarm Panel Replacement/Upgrades (RR)		N/A	N/A		N/A	N/A	N/A	N/A	N/A		N/A								Sam	M&O	TBD
	DW - Interior LED Lighting Ph I (RR)		N/A	N/A		N/A	N/A	N/A	N/A	N/A		N/A								Rick	M&O	TBD
15-6-001	DW - Outdoor Furniture		N/A	N/A		N/A														Rick	N/A	
15-6-002	DW - Directional Signage		N/A	N/A		N/A	N/A	N/A	N/A	N/A										David	N/A	TBD
16-6-017	DW - Surveillance Cameras & Poles Campus Entrances		N/A	N/A		N/A	N/A	N/A	N/A	N/A										David	DPS	TBD
16-6-R19	DW - Walkway LED Lighting Upgrade Ph I (RR)		N/A	N/A		N/A	N/A	N/A	N/A	N/A										Rick	M&O	TBD
	DW - Removal of Existing Trees		N/A	N/A		N/A	N/A	N/A	N/A	N/A		N/A								Rick		
	DW - Interior Controls Upgrade (RR)		N/A	N/A		N/A	N/A	N/A	N/A	N/A		N/A								Rick	M&O	TBD
	DW - Flooring Replacement Phase I (RR)		N/A	N/A		N/A	N/A	N/A	N/A	N/A		N/A								Rick		
	DW - Restroom Fixtures Replacement & Upgrade (RR)		N/A	N/A		N/A	N/A	N/A	N/A	N/A		N/A								Rick	M&O	TBD
	DW - Water Heater Replacement & Upgrade (RR)		N/A	N/A		N/A	N/A	N/A	N/A	N/A		N/A								Rick	M&O	TBD
	DW - Door Access Controls Replacement (RR)		N/A	N/A		N/A	N/A	N/A	N/A	N/A		N/A								Rick	M&O	TBD
	DW - HVAC Upgrades (RR)		N/A	N/A		N/A	N/A	N/A	N/A	N/A		N/A								Rick	M&O	TBD
	DW - Water Pump Stations (RR)		N/A	N/A		N/A	N/A	N/A	N/A	N/A		N/A								Rick	M&O	TBD
	DW - Exterior Lighting Upgrade (RR)		N/A	N/A		N/A	N/A	N/A	N/A	N/A		N/A								Rick	M&O	TBD

For FY 2016-2017, 41 non-bond projects are currently in progress, 11 have been completed and 19 pending start up - 71 Total

Status of Non-Bond Construction Projects in Progress
April 2017

Project	% Complete	Date to Complete	Current Activity	Original Budget	Contract Amount	Comparison to Budget	Amount Paid	Contract Balance
Pecan Campus								
Library Additional Study Rooms	75%	April 2017	1. Construction Phase 2. Bidding in Progress	$ 125,000.00	$ 124,744.79	$ 255.21	$ -	$ 124,744.79
Infrastructure for Relocation of Portable Buildings-Phase II	100%	August 2016	1. Construction Phase 2. Construction Complete	$ 350,000.00	$ 372,337.93	$ (22,337.93)	$ 372,337.93	$ -
Student Services Building K Enrollment Center	95%	January 2017	1. Construction Phase 2. Construction in Progress	$ 490,000.00	$413,431	$ 76,568.52	$ 355,666.41	$ 57,765.07
Arbor Brick Columns Repair and Rplacement	5%	July 2017	1. Construction Phase 2. Construcion in Progress	$ 20,000.00	TBD	TBD	$ -	TBD
Library Compact Shelving and Furniture	85%	April 2017	1. Construction Phase 2. Bidding in Progress	$ 400,000.00	$ 394,652.08	$ 5,347.92	$ 394,652.08	$ -
Sand Volleyball Courts	10%	May 2017	1. Project Development 2. Design in Progress	$ 50,000.00	TBD	TBD	$ -	TBD
Building A Sign Replacement	95%	July 2017	1. Design Phase 2. Design in Progress	$ 10,000.00	TBD	TBD	$ -	TBD
Pecan Plaza GED Entrance and Office Area Improvements	100%	August 2016	1. Construction Phase 2. Construction Complete	$ 70,000.00	$ 9,624.62	$ 60,375.38	$ 9,624.62	$ -
Pecan Plaza Police Department Emergency Generator	75%	April 2017	1. Design Phase 2. Design in Progress	$ 40,000.00	$ 36,000.00	$ 4,000.00	$ 2,700.00	$ 33,300.00
Pecan Plaza Parking Area for Police Vehicles	30%	July 2017	1. Construction Phase 2. Construction in Progress	$ 250,000.00	$ 200,000.00	$ 50,000.00	$ -	$ 200,000.00
Pecan Campus Total				**$ 1,830,000.00**	**$ 1,550,790.90**	**$ 174,209.10**	**$ 1,134,981.04**	**$ 415,809.86**

Project	% Complete	Date to Complete	Current Activity	Original Budget	Contract Amount	Comparison to Budget	Amount Paid	Contract Balance
Mid Valley Campus								
Covered Walkway for Building G	10%	August 2017	1. Project Development 2. Design in Progress	$ 12,000.00	TBD	TBD	$ -	TBD
Mid Valley Campus Total				**$ 12,000.00**	**$ -**	**$ -**	**$ -**	**$ -**
Technology Campus								
Building B Main Door and Frame Replacement	95%	April 2017	1. Construction Phase 2. Construction in Progress	$ 50,000.00	$ 37,133.00	$ 12,867.00	$ 18,237.31	$ 18,895.69
GM Car Storage Area Upgrade	95%	February 2017	1. Construction Phase 2. Construction in Progress	$ 275,000.00	$ 262,500.00	$ 12,500.00	$ 249,375.00	$ 13,125.00
Building C Conference Room Addition	95%	April 2017	1. Construction Phase 2. Construction in Progress	$ 60,000.00	$ 77,767.00	$ (17,767.00)	$ 39,856.95	$ 37,910.05
Ford Lab Exhaust System	5%	September 2017	1. Project Development 2. Design in Progress	$ 100,000.00	TBD	TBD	$ -	TBD
Building D Exterior Metal Siding Repairs	75%	May 2017	1. Project Development 2. Design in Progress	$ 25,000.00	TBD	TBD	$ -	TBD
Repair Concrete Floor Mechanical Room	30%	May 2017	1. Design Phase 2. Design in Progress	$ 1,000.00	$ 1,000.00	$ -	$ -	$ 1,000.00
Building B Concrete Floor Repairs	0%	May 2017	1. Construction Phase 2. Bidding in Progress	$ 10,000.00	$ 4,750.00	$ 5,250.00	$ -	$ 4,750.00
Building B Domestic/Fire Sprinkler Lines	40%	April 2017	1. Construction Phase 2. Bidding in Progress	$ 700,000.00	TBD	TBD	$ -	TBD
Technology Campus Total				**$ 1,221,000.00**	**$ 383,150.00**	**$ 12,850.00**	**$ 307,469.26**	**$ 75,680.74**
Nursing and Allied Health Campus								
Resurface Parking Lot 2	100%	July 2016	1. Construction Phase 2. Construction Complete	$ 250,000.00	$ 98,367.30	$ 151,632.70	$ 98,367.30	$ -
Nursing and Allied Health Campus Total				**$ 250,000.00**	**$ 98,367.30**	**$ 151,632.70**	**$ 98,367.30**	**$ -**

Project	% Complete	Date to Complete	Current Activity	Original Budget	Contract Amount	Comparison to Budget	Amount Paid	Contract Balance
Starr County Campus								
Bldg E & J Crisis Management Center with Generator	75%	April 2017	1. Design Phase 2. Design in Progress	$ 40,000.00	$ 36,000.00	$ 4,000.00	$ 2,700.00	$ 33,300.00
Bldg F Site Grading and Sidewalk Replacement	60%	April 2017	1. Design Phase 2. Design in Progress	$ 1,500.00	$ 7,755.00	$ (6,255.00)	$ 1,200.00	$ 6,555.00
Starr County Campus Total				**$ 41,500.00**	**$ 43,755.00**	**$ (2,255.00)**	**$ 3,900.00**	**$ 39,855.00**
District Wide								
Automatic Doors Phase III	5%	May 2017	1. Construction Phase 2. Construction in Progress	$ 65,000.00	TBD	TBD	$ -	TBD
Building to Building ADA Accessibility Improvements Phase	100%	September 2016	1. Construction Phase 2. Construction Complete	$ 400,000.00	$ 468,170.04	$ (68,170.04)	$ 468,170.04	$ -
La Joya Monument Sign	100%	August 2017	1. Construction Phase 2. Bidding in Progress	TBD	TBD	TBD	TBD	TBD
Marker Boards Replacement	50%	May 2017	1. Construction Phase 2. Bidding in Progress	$ 200,000.00	TBD	TBD	TBD	TBD
Outdoor Furniture	0%	August 2017	1. Design Phase 2. Design in Progress	$ 25,000.00	TBD	TBD	TBD	TBD
Directional Signage Updates	50%	August 2017	1. Construction Phase 2. Construction in Progress	$ 50,000.00	TBD	TBD	TBD	TBD
Surveillance Cameras and Poles Campus Entrances	90%	April 2017	1. Construction Phase 2. Bidding in Progress	$ 203,000.00	$ 158,020.00	$ 44,980.00	$ -	$ 158,020.00
Walkway LED Lighting Upgrade	50%	July 2017	1. Construction Phase 2. Construction in Progress	$ 25,000.00	$ 17,730.10	$ 7,269.90	$ 17,730.10	$ -
District Wide Total				**$ 968,000.00**	**$ 643,920.14**	**$ (15,920.14)**	**$ 485,900.14**	**$ 158,020.00**
Non-Bond Construction Project Total				**$ 4,322,500.00**	**$ 2,719,983.34**	**$ 320,516.66**	**$ 2,030,617.74**	**$ 689,365.60**
For FY 2016 - 2017, 31 non-bond projects are currently in progress, 5 have been completed and 34 pending start up - 70 Total								

Consideration and Approval of Checks and Financial Reports

Board action is requested to approve the checks for release and the financial reports for the month of April 2017. The approval is for checks submitted for release in the amount greater than $125,000.00 and checks in the amount greater than $25,000.00 that were released as authorized by Board Policy No. 5610.

Mrs. Mary Elizondo, Vice President for Finance and Administrative Services, will provide a review of the Financial Report for the month of **April 2017**, and will respond to questions posed by the Board.

The checks and the financial reports submitted for approval are included in the Board packet under separate cover.

Recommendation:
It is recommended that the Board of Trustees approve the submitted checks for release in an amount over $125,000.00, the checks that were released as authorized by Board Policy #5610, and the financial reports submitted for the month of April 2017.

The following Minute Order is proposed for consideration by the Board of Trustees:
The Board of Trustees of South Texas College approves and authorizes the submitted checks for release in an amount over $125,000.00, the checks that were released as authorized by Board Policy #5610 and the financial reports submitted for the month of April 2017.

Approval Recommended:

Shirley A. Reed, M.B.A., Ed.D.
President

Consideration and Approval of Checks and Financial Reports

The Checks and the Financial Reports presented for approval are included in the Board Packet under SEPARATE COVER:

A. Release of Checks for $25,000.00 to less than $125,000.00
   Released Prior to Board Approval for April 2017
B. Release of Checks for $125,000.00 and Above
   Board of Trustees Approval Required for April 2017
C. Release of Checks for $125,000.00 and Above
   Released Prior to Board Approval (Policy 5610) for April 2017
D. Release of Construction Fund Checks for April 2017
E. Quarterly Investment Report for April 2017
F. Summary of Revenue for April 2017
G. Summary of State Appropriations Income for April 2017
H. Summary of Property Tax Income for April 2017
I. Summary of Expenditures by Classification for April 2017
J. Summary of Expenditures by Function for April 2017
K. Summary of Auxiliary Fund Revenues and Expenditures for April 2017
L. Summary of Grant Revenues and Expenditures, April 2017
M. Summary of Bid Solicitations
N. Check Register for April 2017

FINANCIAL REPORTS

The Financial Reports are included in your Board packet under separate cover.

President's Report

May 2017 Graduation Ceremonies

South Texas College celebrated four Commencement Ceremonies over the days of Friday, May 12th and Saturday, May 13th. Over **3,000** graduates walked across the stage to receive their hard-earned degree. Distinguished guests, faculty, staff, and public school partners were in attendance to celebrate our graduates. Graduates received special recognition with distinctive Honorary Cords in recognition of their many academic achievements. Retiring Faculty were also recognized by wearing beautiful medallions, with the Academic Seal depicting the 4 Academic Divisions of South Texas College, and inspired by the Academic Mace.

The Music Department held a Concert Week at the South Texas College Cooper Center Auditorium that ran from May 1st through the 8th. All concerts were free and open to the public.

Featured ensembles were Brass, Choir, Guitar, Jazz, Percussion, String, Symphonic Band, and Woodwind.

The concerts also featured solo performances of the Flute, and Piano, plus Voice performances.

The Music Department also hosted a Sophomore Recital featuring Ms. Samantha Marquez and Ms. Esilee Rincon. The recital was held on May 8th at the Cooper Center.

The STC Student Activities and Wellness department held Cinco de Mayo celebrations to commemorate the victory at the Battle of Puebla.

Celebrations were held on Monday, May 1st at the Nursing and Allied Health Campus and on Thursday, May 4th at all other campuses.

The Human Resources department sponsored a college-wide Employee Health Fair for all employees. The fair was held on Tuesday, May 16th at the Pecan Campus student lounge.

The purpose of the Health Fair was to increase health awareness through education and prevention. Activities provided included basic health screenings, nutrition information, and trainings on exercise routines. Informational booths were also available to help staff become aware of the many health-related programs and services located in our surrounding community.

Exhibitors in attendance included:

- Preventative Health Solutions
- South Texas Health Systems
- Doctor's Hospital at Renaissance
- Shah Eye Center
- United Health Care
- Cornerstone Hospital
- McAllen Heart Hospital

South Texas College was closed on Monday, May 29th for Memorial Day.

- Met with key internal staff and Rene Tamez from the Festival Internacional de Poesía Latinoamericano (FEIPOL) regarding logistics in coordinating the festival this year. The 2017 FEIPOL will be held at the Cooper Center on the Pecan Campus and is organized by Latin American Foundation for the Arts and celebrate with us the marvelous Latin American arts and culture through spoken word.

feipol FESTIVAL INTERNACIONAL DE POESIA LATINOAMERICANA

FeIPoL is the result of a successful collaboration between international artists and sponsors dedicated to widening and promoting Latin American arts and culture around the world. It aims to present quality poetry written in English or Spanish to an international audience, encourage the exchange of the Latin American experience with other world cultures, and foster an international community of poetry readers.

- Met with Nick Gonzalez, Administrator for High School Programs and Services, and Sofia Pena, Director of Early College High Schools to discuss the redesign of the Early College High School (ECHS) blueprint draft which was sent to stakeholders across the state. The blueprint is set to create some much needed accountability for the ECHS designated schools and those wishing to apply for designation.

- Participated in the South Texas College May 2017 Commencement Ceremonies at the State Farm Arena. The ceremonies were held at 10am and 3pm on Friday, May 12th, and at 9am and 1pm on Saturday, May 13th.

- Participated in a phone interview with Sofia Pena, Director for Early College High Schools and Brian Joy from DCM Consulting, regarding the Early College High School Designation and Blueprint Redesign. The Texas Education Agency (TEA) is leading a redesign of the ECHS blueprint and designation process. The current blueprint has not changed substantively in over 10 years, despite the considerable growth of ECHS throughout Texas.

- Participated in the Texas Association of Community Colleges Legislative Action conference call. The conference call included discussion on:
  - SB 1 – status report and final round of discussions with conferees and other key legislators
  - SB 2 – status report, session-end expectations, TACC materials, and next steps
  - HB 2994: Relating to workforce continuing education offered by public junior colleges – status report and next steps
  - HB 2937: Relating to the establishment of a pilot program under which a licensed hospital may offer dual credit courses to public high school students
  - SB 18: Relating to public institutions of higher education setting aside portions of designated tuition for student financial assistance
  - SB 802: Relating to a study and report regarding best practices in the transfer of course credit between public institutions of higher education
  - SB 1091: Relating to limitations on courses that may be offered for dual credit by school districts and public institutions of higher education
  - SB 2122: Relating to the coordination of the transfer of course credit between public institutions of higher education.
  - Good Bills generally supported by TACC
  - Bad Bills opposed by TACC
  - Other Business Items, as requested by Members

- Traveled to Austin, Texas where I met with key legislative officials including, Senator Juan Hinojosa and Representative Oscar Longoria regarding Senate Bill 2118. This legislation would allow South Texas College to offer the Bachelor of Science in Nursing Degree.

- Monitored and responded to all proposed bills related to South Texas College or community colleges.

- Attended the Inaugural Dual Enrollment Nursing Program Celebration which honored the STC and PSJA ISD 2017 Program Graduates on Thursday, May 18th. The ceremony was hosted by the Doctors Hospital at Renaissance Health System at the Edinburg Conference Center at Renaissance. This is the first Dual Enrollment Associate Degree program to prepare Registered Nurses while students are still in high school.

- Coordinated the agendas and back-up materials for the Facilities, Education and Workforce Development, and Finance and Human Resources Committee meetings, as well as the May 23rd, 2017 Board meeting.

- Participated in the Formal Launch of the Starfish Early Alert System. The purpose of the system is to provide early alert messages to students who are doing well and those who need assistance in order to improve their probability of success.

- Speaker for the Mercedes ISD Top 10% Honors Banquet.

- Participated in the Information Services Planning Retreat to Plan for new technology applications.

- Participated in I3 Grant press release to announce grant to continue dual enrollment program to additional school districts for the preparation of registered nurses through the college's dual credit program.

- Continue to meet with South Texas College's President's Cabinet to:
  - facilitate administrative planning on a weekly basis;
  - review and address issues of concern;
  - formulate strategic direction and problem solving
  - provide communication and feedback among the President and the Vice Presidents; and
  - coordinate development of staffing and Budget for FY 2017-2018.

- Continue to meet with South Texas College's President's Administrative Staff to communicate information to all administrative staff and to provide the opportunity for discussion on areas of concern regarding the leadership and strategic direction for the College. Topics covered from May 1-31, 2017 included:

  - Kudos: Fabulous Commencement Ceremony for May 2017
  - Update on Student Enrollment for Summer and Fall 2017
    - Enrollment
    - Marketing
  - Demonstration of Career Coach
  - Update and Discussion of Legislative Activity
  - Update and Discussion of Implementation of SB4- Sanctuary City Prohibition Bill
  - Review of 2018-2019 Academic Calendar Proposal
  - Review and Revision of Proposed Staffing Plan Requests for FY 2017-2018
  - Review and Revision of Budget Requests for FY 2017-2018

Education and Workforce Development Committee Minutes
May 9, 2017

South Texas College
Board of Trustees
Education and Workforce Development Committee
Ann Richards Administration Building, Board Room
Pecan Campus, McAllen, Texas
Tuesday, May 9, 2017 @ 2:30 p.m.

MINUTES

The Education and Workforce Development Committee Meeting was held on Tuesday, May 9, 2017 in the Ann Richards Administration Building Board Room at the Pecan Campus in McAllen, Texas. The meeting commenced at 2:36 p.m. with Mrs. Graciela Farias presiding.

Members present: Mrs. Graciela Farias, Dr. Alejo Salinas, Jr., and Mr. Gary Gurwitz

Other Trustees present: Mr. Paul R. Rodriguez

Members absent: Mr. Jesse Villarreal

Also present: Dr. Shirley A. Reed, Dr. David Plummer, Mr. Matthew Hebbard, Dr. Anahid Petrosian, Dr. Laura Sanchez, Dr. Fernando Chapa, and Mr. Andrew Fish

The Finance, Audit, and Human Resources Committee considered the following item out of the posted agenda order:

Review and Discussion of South Texas College's Fact Book and Key Performance Indicators

South Texas College Fact Book is available online, and provides relevant and timely data used to guide the institution and to report on the College's performance. The STC Fact Book accessible by the public through the College's website.

The STC Fact Book includes reporting on the STC Key Performance Indicators (KPIs) which are used to evaluate student success at each stage of their pathway, from enrollment through post-graduation success.

Dr. Laura Sanchez, Associate Dean of Institutional Research and Effectiveness, provided a guided tour of the STC Fact Book. She discussed the process that administration undertook to identify the KPIs commonly used to evaluate student success at South Texas College, both internally and externally.

South Texas College Fact Book

The Fact Book includes the following sections:

Student Achievement Goals

South Texas College evaluates student achievement through the STC Key Performance Indicators (KPIs). Key Performance Indicators have been defined across six focus areas of student achievement: Enrollment, College Readiness, Progress, Completion, Transfer, and Post-Graduation Success in order to evaluate success along the entire student pathway. The KPI's are utilized as metrics for measuring progress towards the Comprehensive Mission of South Texas College.

Enrollment

Provides information about college Traditional Enrollment and Dual Matriculation.

College Readiness

Provides information about TSI completion rates of STC Developmental students.

Progress

Provides information about Persistence, First College-Level Course Completion, Credits Earned, and Successful Course Completion.

Completion

Provides information about Graduation Rates and Degrees & Certificates Awarded.

Transfer

Provides information about STC students who are transferring to a Senior institution.

Post Graduation Success

Provides information about Licensure Exam Passing Rates and Graduate Placement Rate.

Finance

Provides several years of Finance Statistics Reports.

South Texas College Key Performance Indicators

The Key Performance Indicators (KPIs) are:

Traditional Enrollment - *Growth in Traditional enrollment.*

A. Fall to Fall
B. Spring to Spring
C. Summer to Summer

Dual Matriculation - *Matriculation of Dual Enrollment Graduating Seniors to STC the Fall Semester following graduation.*

Students who meet TSI Obligation - *Percent of underprepared students who satisfy a TSI obligation in Math, Reading, and Writing within 1 year*

Persistence - *Fall to Fall Persistence Rates*

1st College-Level Course Completion - *Completion of First College Level Course in Math, Reading and Writing*

Credits Earned - *Number of students who complete 15 credit hours during the academic year*

Credits Earned - *Number of students who complete 30 credit hours during the academic year*

Successful Course Completion - *Overall successful course completion rate per semester*

Graduation Rate - *Full Time/Part Time 3 year Graduation Rates*

Degrees and Certificates Awarded - *Number of baccalaureate, associated degrees, and certificates awarded per academic year*

Transfer - *Percent of students transferring to a Senior institution*

Licensure Exam Passing Rates - *Percent of student who pass applicable licensure exams required for professional practice*

Graduate Placement Rate - *Placement of technical Graduates in the fourth quarter after graduation*

In addition to the STC Fact Book and Key Performance Indicators, the Office of Research and Institutional Effectiveness provides the public with access to collect and understand additional data about South Texas College through its website.

Data and Reporting Integrity

The Fact Book and Key Performance Indicators are managed according to a clearly defined data set, which allows the College and its stakeholders to verify that the source(s) and comparison of data over time are consistent and clear. When appropriate, the data used in the Fact Book is gathered from external sources, such as the Texas Higher Education Coordinating Board (THECB), which independently audits all information prior to publication. This provides strong confidence in the integrity of the data.

For data reported internally by the College, research briefs are published online whenever possible, and all methodology is rigorously monitored and subject to audit, including by the College's accrediting bodies.

Use of Data in College Administration

The KPI data is updated according to a published schedule, and historical data is maintained to allow College administration to track progress and to evaluate its initiatives based upon concrete student success data. This helps the College ensure that its resources are allocated wisely and in accordance with its Strategic Initiatives.

This presentation was provided for the Education and Workforce Development Committee's information and feedback to staff. No action was requested.

Approval of Minutes for Tuesday, April 11, 2017 Committee Meeting

Upon a motion by Mr. Gary Gurwitz and a second by Dr. Alejo Salinas, Jr., the Minutes for the Education and Workforce Development Committee meeting of Tuesday, April 11, 2017 were approved as written. The motion carried.

Adjournment

There being no further business to discuss, the Education Workforce Development Committee Meeting of the South Texas College Board of Trustees adjourned at 3:45 p.m.

I certify that the foregoing are the true and correct Minutes of the May 9, 2017 Education and Workforce Development Committee of the South Texas College Board of Trustees.

_____
Mrs. Graciela Farias
Presiding

Facilities Committee
Minutes
May 9, 2017

South Texas College
Board of Trustees
Facilities Committee
Ann Richards Administration Building, Board Room
Pecan Campus, McAllen, Texas
Tuesday, May 9, 2017 @ 3:30 PM

MINUTES

The Facilities Committee Meeting was held on Tuesday, May 9, 2017 in the Ann Richards Administration Building Board Room at the Pecan Campus in McAllen, Texas. The meeting commenced at 3:54 p.m. with Mr. Gary Gurwitz presiding.

Members present: Mr. Gary Gurwitz, Dr. Alejo Salinas, Jr., Mrs. Graciela Farias, Ms. Rose Benavidez and Mr. Paul R. Rodriguez

Members absent: Mr. Jesse Villarreal and Mr. Roy de León

Also present: Dr. Shirley A. Reed, Mr. Chuy Ramirez, Mrs. Mary Elizondo, Dr. David Plummer, Dr. Anahid Petrosian, Mr. Ricardo de la Garza, Mr. George McCaleb, Mr. Mario Reyna, Dr. Ali Esmaeili, Mr. Cody Gregg, Dr. Kristina Wilson, Dr. Brett Millan, Ms. Monica Perez, Mr. Carlos Margo, Mr. Brian Fruge, Ms. Tammy Tijerina, Mr. John Gates, Mr. Bob Simpson, Mr. Bill Wilson, Mr. Gilbert Enriquez, Mr. Trey Murray, Mr. Oscar Lopez, and Mr. Andrew Fish.

Approval of Facilities Committee Meetings Minutes

Upon a motion by Dr. Alejo Salinas, Jr. and a second by Ms. Rose Benavidez, the Minutes for April 11, 2017 Facilities Committee Meeting were approved as written. The motion carried.

Update on Status of the 2013 Bond Construction Program and Status of Project and Program Accountability

Broaddus & Associates provided the following documents on the current status of the 2013 Bond Construction program.

- Executive Program Budget Overview Summary
- Update on the status of the 2013 Bond Construction Program;
- Video Update on Construction Projects;
- Chart of Project Progress
- Project Scorecards; and
- Completion and Occupancy Schedule Timeline

Broaddus & Associates has provided the following accountability reports:

- Program Budget Summary worksheet;
- Construction Budget worksheet;

As of May 4, 2017, the total budget shortfall was estimated to be at $5,248,354 with the use of buyout savings and design and construction contingency.

In addition, college staff prepared the following reports reflecting additional potential variances considering pending board action:

- 2013 Bond Construction Program Tracking Contingency Log as of May 9, 2017
- 2013 Bond Construction Program Detail of Additional Pending Variance - Tracking Contingency Log as of May 9, 2017
- 2013 Bond Construction Program Non-Bond Proceeds – Transfer to Plant Fund Budget as of May 9, 2017

Funding for any shortfall net of buyout savings and use of design and construction contingency would be covered by non-bond funds.

No action was requested.

Review and Recommend Action as Necessary on Use of Contingency Funds for the 2013 Bond Construction Program

Approval to recommend action as necessary on use of Contingency Funds for the 2013 Bond Construction program will be requested at the May 23, 2017 Board meeting.

Background
On March 29, 2016, the Board of Trustees approved the delegation of authority to Broaddus & Associates to approve change orders from the use of Construction Contingencies for the 2013 Bond Construction Program. The approval amount per change order is $5,000, with a monthly limit of $25,000. Broaddus & Associates was also expected to provide a contingency expenditure update to the Facilities Committee and Board of Trustees as part of their monthly update.

On March 28, 2017, the Board requested that Broaddus & Associates provide an update on the specific use of Design and Construction Contingencies to the Facilities Committee on April 11, 2017 which Broaddus & Associates did not provide. Broaddus & Associates informed the Board on April 25, 2017 that they would be prepared to present the current status of both the Design and Construction Contingencies for the 2013 Bond Construction Program.

The contingency funds consist of Design Contingencies which are to be used at the discretion of the Construction Manager-at-Risk with Owner oversight and the Construction Contingencies which are controlled solely by the Owner and by Broaddus & Associates as previously described above. On April 17, 2017, the Board requested that the same approval process that is used to approve the use of Construction Contingencies will be used for the Design Contingencies. Both Construction Contingencies and Design Contingencies are within the Guaranteed Maximum Price (GMP) and will not increase the contract amount.

Broaddus & Associates separately provided a list of change orders for the 2013 Bond Construction Program for review and recommendation for approval in a following agenda item.

Presenters
Broaddus & Associates reviewed and discussed the current status of the use of contingency funds for the 2013 Bond Construction Program to the Facilities Committee on May 9, 2017.

Enclosed Documents
Broaddus & Associates provided the requested report indicating the current status of the design and construction contingencies.

The Facilities Committee noted the proposed use of the Construction Contingency fund, and a related Change Order, for additional construction labor crews at the Pecan Campus STEM Building project, explained as necessary to complete the structural steel work to make up for schedule delays.

The Committee instructed Broaddus & Associates to track all additional costs incurred to bring the project back on schedule.

Upon a motion by Mr. Gary Gurwitz and a second by Mrs. Graciela Farias, the Facilities Committee recommended Board Approval of the use of Contingency Funds for the 2013 Bond Construction program as presented, pending any necessary corrections concerning the documentation of additional labor costs incurred at the Pecan Campus STEM Building project. The motion carried, though it would be superseded by the following Committee action.

Review and Recommend Action on Change Orders for Use of Project Contingencies for the 2013 Bond Construction Program

1. **Pecan Campus**
2. **Technology Campus**
3. **Mid Valley Campus**

Approval of proposed change orders for use of project contingencies for the 2013 Bond Construction Projects will be requested at the May 9, 2017 Board meeting.

Purpose
Projects for the 2013 Bond Construction program were in the construction stage and change orders were needed to allow the use of project contingencies within the Guaranteed Maximum Prices (GMPs) submitted by the Construction Managers-at-Risk (CM@Rs).

Justification
Change orders were needed for approval to provide for items needed to complete the construction of the projects.

Background
Project contingencies were provided as part of Guaranteed Maximum Price proposals submitted by the CM@Rs. GMPs were submitted by the CM@Rs at 60% construction drawings. There were two project contingencies and both were based on percentages of the construction costs.

Design Contingencies were included in the GMPs to allow for costs arising out of the final development and completion of the construction drawings and specifications.

- Design Contingencies are used at the CM@R's discretion with Owner oversight.
- Construction Contingencies are controlled solely at the discretion of the Owner.

Both contingencies were included within the GMPs, and use of contingency funds does not incur additional costs beyond the GMP.

On March 29, 2016, the Board of Trustees approved the delegation of authority to Broaddus & Associates to approve change orders from the use of Construction Contingencies for the 2013 Bond Construction Program. The approval amount per change order is $5,000, with a monthly limit of $25,000. Broaddus & Associates was also be expected to provide a contingency expenditure update to the Facilities Committee and Board of Trustees as part of their monthly update.

Below is a list of change orders with the recommended funding source:

		Funding Source		
Construction Project	**Change Order Item Description**	**Design Contingency**	**Construction Contingency**	**Pending Buyout Savings**
Pecan Campus				
Thermal Plant	CR-43 Additional OCP insurance for December of 2016	$257.03		
	SUBTOTAL:	$257.03	$0	$0
North Academic Building	CR-14 Revise classroom lockset function		$0	
	CR-24 Infrastructure for WiFi antennae on west wall		$325.00	
	CR-26 Repair damage to existing street light conduit		$395.00	
	SUBTOTAL:	$0	$720.00	$0
STEM Building	CR-02R Site Utilities-Add dedicated transformer and relocate emergency generator		$14,777	
	CR-03R Revise classroom lockset function		($825)	
	CR-11 Accelerate structural steel erection with second crew		$22,555	
	SUBTOTAL:	$0	$36,507.00	$0

Technology Campus				
Southwest Building Expansion	Proposal Request No. 3 Grinding/polishing of existing concrete floors		$14,988	
	SUBTOTAL:	$0	$14,988	$0
Mid Valley Campus				
Student Services Building Expansion	Additional Roof Insulation		$6,000	
	SUBTOTAL:	$0	$6,000	$0
	And TOTAL:	**$257.00**	**$58,215.00**	**$0.00**

Funding Source
Funds were budgeted in the design and construction contingencies within the Guaranteed Maximum Prices for each of the 2013 Bond Construction project budgets.

Reviewers
Broaddus and Associates and the design consultants for the associated projects concurred with the pricing as presented in the Construction Manager's-at-Risk proposals.

Enclosed Documents
Change proposals from the Construction Manager-at-Risk for each change order request.

Presenters
Representatives from Broaddus and Associates attended the Facilities Committee meeting to present the proposed change orders.

The Committee noted that this was duplicative of the preceding agenda item, and Mr. Fruge agreed that the previous action was not necessary. The overall report on design and construction contingency expenditures was provided at the Board's request for their information.

This item on the approval of the proposed Change Orders was the action to be requested of the Board on May 23, 2017.

Upon a motion by Dr. Alejo Salinas, Jr. and a second by Mr. Gary Gurwitz, the Facilities Committee recommended Board approval of the proposed change orders for the 2013 Bond Construction projects and funding sources as presented, and which action supersedes the previous committee recommendation for Board approval of the use of contingency funds for the 2013 Bond Construction Program.

Review and Recommend Action on Change Orders for Use of Buyout Savings and Deduction of Contingencies for the 2013 Bond Construction Program

1. **Technology Campus Parking and Site Improvements**
2. **Pecan Campus Thermal Plant Expansion**

Approval of proposed change orders for use of buyout savings for the 2013 Bond Construction Projects will be requested at the May 9, 2017 Board meeting.

Purpose

The current buyout savings for the 2013 Bond Construction Project above would be reviewed and the proposed savings would be processed by submitting a change order. Buyout savings are realized when actual construction services are contracted at a lower cost than the Board approved Guaranteed Maximum Price (GMP). GMPs include Design and Construction contingency funds based on a percentage of the total construction cost. When buyout savings reduce the total construction costs, the associated contingencies are also reduced from the GMP.

The proposed Change Orders would reduce the overall GMPs due to buyout savings and associated reductions to project level Design and Construction contingencies, and the reduced costs would be transferred to the 2013 Bond Construction Program Contingency fund. Broaddus & Associates has been working with E-CON Group, LLC and D. Wilson Construction Company to determine the associated contingency savings.

Background

As part of the buyout process, E-Con Group, LLC brings forward cost information to allow the acceptance of actual buyout savings for the project. They are as follows:

1. 2013 Bond Construction Buyout Savings

Construction Projects	Buyout Savings
Technology Campus Parking and Site Improvements	$50,000
Site Modifications per ASI 1-Permit Additions required by the city Board approved change order on April 24, 2017	(41,102)
Total Net Buyout Savings	**$8,898**

Technology Campus Parking and Site Improvements	**Board Approved Date**	**Approved GMP Amount**
Original Total GMP Approved	6/28/2016	$1,985,820
Previously Approved Deductive Change Order	12/13/2016	(422,246)
Revised GMP	12/13/2016	$1,563,574
Current Proposed Deductive Change Order	5/23/2017	(8,898)
Current Revised GMP		**$1,554,676**

Broaddus & Associates recommends accepting the buyout savings for a total of $8,898 and approval of a change order for the Technology Campus Parking and Site Improvements and to re-allocate the savings to the 2013 Bond Construction Program Contingency.

As part of the buyout and close out processes, D. Wilson Construction Company provided cost information to allow the acceptance of actual buyout savings and deduction of contingencies for the project. They were as follows:

2. 2013 Bond Construction Buyout Savings and Deduction of Contingencies

Construction Projects	Design Contingencies	Construction Contingencies	Buyout Savings	Total Net Amount
Pecan Campus Thermal Plant Expansion	$31,614.58	$7,919.25	$22,056.86	$61,590.69

Pecan Campus Thermal Plant Expansion	Board Approved Date	Approved GMP Amount
Original Total GMP Approved	11/24/2015	$4,194,000
Current Proposed Deductive Change Order	5/23/2017	(61,590.69)
Current Revised GMP		**$4,132,409.31**

Broaddus & Associates recommended accepting the buyout savings and deduction of contingencies for a total of $61,590.69 and approval of a change order for the Pecan Campus Thermal Plant Expansion and to re-allocate the savings to the 2013 Bond Construction Program Contingency.

Staff recommended that Broaddus & Associates provide a regular report on buyout savings and documentation as those savings are reallocated to the 2013 Bond Construction Program Contingency fund, and to assist the College track its overall program budget.

Presenters
Representatives from Broaddus & Associates, EGV Architects, Halff Associates, E-Con Group, LLC, and D. Wilson Construction Company attended the Facilities Committee meeting to discuss the buyout savings and return of unused contingencies.

Enclosed Documents
Broaddus & Associates provided a summary of the current buyout savings, documents supporting buyout savings for the Technology Campus Parking and Site Improvements, and a change order for the Pecan Campus Thermal Plant Expansion.

Upon a motion by Mr. Gary Gurwitz and a second by Dr. Alejo Salinas, Jr., the Facilities Committee recommended Board approval of the buyout savings of $8,898 for the Technology Campus Parking and Site Improvements, buyout savings and return of unused contingencies of $61,590.69 for the Pecan Campus Thermal Plant Expansion, and to reduce the GMP amount for the 2013 Bond Construction project as presented. The motion carried.

Review and Discussion of Overview of Sources of Funds Utilized for the 2013 Bond Construction Program and Related Projects

South Texas College was in the process of constructing the 2013 Bond Construction Program projects and other related projects, as approved by the Board of Trustees.

The sources of funds budgeted to be utilized for the 2013 Bond Construction Program and other related projects were as follows:

Source of Funds	Purpose
Bond Proceeds (and Interest Revenue)	2013 Bond Construction Program projects totaling $159,028,940
M&O Property Taxes	Furniture, Fixtures, and Equipment as requested by College Departments for 2013 Bond Construction Program Projects
Transfers Unrestricted Fund to Plant Fund	Bond Program Related Projects (e.g. MV Library Renovation, NAH Thermal Plant, etc.)

These funds have been received as follows:

Source of Funds	FY 2014	FY 2015	FY 2016	FY 2017
Bond Proceeds	✓	✓		
M&O Property Taxes		✓	✓	✓
Transfers – Unrestricted Fund to Plant Fund	✓	✓	✓	✓

A description of each of the sources of funds follows below.

1. Bond Proceeds

Bond proceeds were generated by the issuance of Limited Tax Bonds (LTB), Series 2014 and Limited Tax Bonds (LTB), Series 2015 issued in Fiscal Year 2014 and Fiscal Year 2015, respectively.

- Bond Proceeds received for the LTB, Series 2014 and the LTB, Series 2015, totaled $60,000,000 and $99,028,940, respectively.
- The bonds will be amortized over 20 years from 2014 to 2034 for LTB, Series 2014 and from 2015 to 2035 for LTB, Series 2015.
- The LTB, Series 2014 and LTB, Series 2015 will fund the construction and equipping of the 2013 Bond Construction Program projects.
- Bond Proceeds are budgeted in the Unexpended Plant Fund-Bond Proceeds.
- Historically, approximately 92% - 94% of costs have been capitalized as buildings over 50 years.
- The bonds will generate interest revenue.

2. Non-Bond Proceeds

a. Property Taxes (Non-Bond Proceeds)

Funds generated by the M&O tax rate increase and the I&S tax rate needed to support the 2013 Bond Construction Program are Non-Bond Proceeds. The M&O property tax rate was increased to the voter approved rates effective Fiscal Year 2015.

M&O (Maintenance and Operation) Property Taxes:

- Property taxes costs generate revenue for the purpose of funding maintenance and operation costs of the new buildings resulting from an increase of 3 cents approved by the voters in November 2013.
- The M&O tax rate increased from $.11 to $.14 for every $100 of assessed taxable valuation.
- The M&O taxes revenue is budgeted in the Unrestricted Fund.
- Items with costs of $5,000 and above will be capitalized and amortized accordingly and items with costs of under $5,000 will be expended.

I&S (Interest and Sinking) Property Taxes:

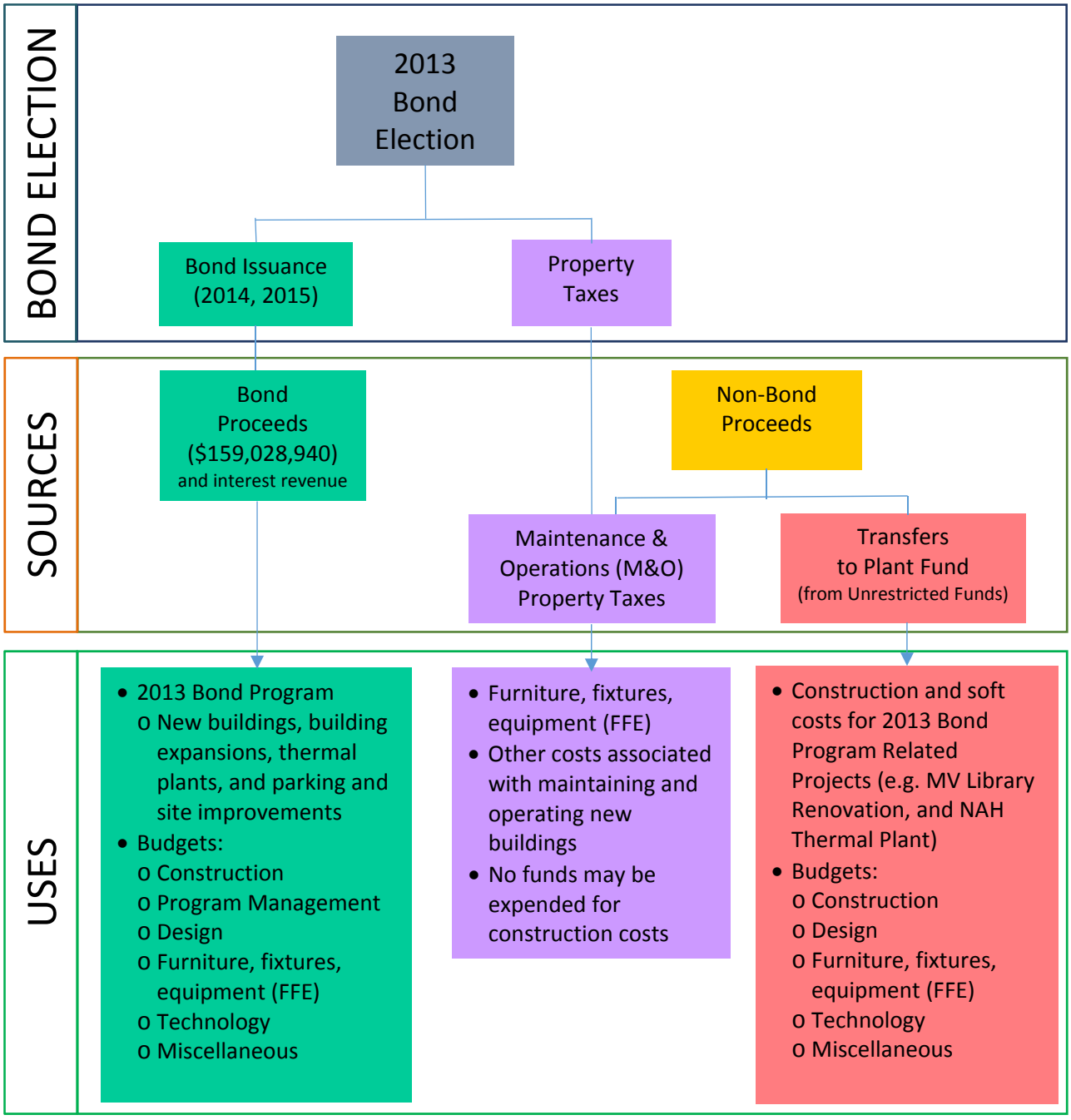
- Property taxes generate revenue for the purpose of funding bond payments resulting from 2013 Bond Construction Program, as approved by the voters in November 2013.
- The I&S tax rate for all the outstanding bonds issuance, including the 2014 and 2015, LTB Series has been $0.045 for FY 2015, $0.045 for FY 2016, and $0.045 for FY 2017.
- The I&S taxes are budgeted in the Retirement of Indebtedness Fund.
- Funds generated from the I&S taxes will be used for bond principal and interest payments until the bonds are paid in full.

b. Transfers to Plant Fund (Non-Bond Proceeds)

Transfers to Plant Fund consists of transfers from the Unrestricted Fund to the Unexpended Plant Fund, as approved by the Board of Trustees for Capital Improvement Projects (CIPs).

- Each fiscal year, transfers are budgeted in the College's annual operating budget. Transfers from the Unrestricted Fund to the Unexpended Plant Fund are for the purpose of funding capital improvement projects (CIPs), as approved by the Board of Trustees.
- Additional transfers may also be budgeted from the Unrestricted Fund to the Unexpended Plant Fund as a result of a budget amendment Board approved before the end of each fiscal year for the purpose of funding CIPs.
- The transfer-out is budgeted in the Unrestricted Fund.
- The transfer-in is budgeted in the Unexpended Plant Fund - Non-Bond Proceeds.

The proposed sources and associated uses of revenue generated and earmarked for the 2013 Bond Construction Program and related projects are as follows:



No action was required from the Committee. This item was presented for information and feedback to staff.

Review and Recommend Action on Revised Entry Drive for 2013 Bond Construction Starr County Campus Parking and Site Improvements Project

Approval to recommend action on the revised entry drive for the 2013 Bond Construction Starr County Campus Parking and Site Improvements project will be requested at the May 23, 2017 board meeting.

Purpose
The revised entry drive design of the 2013 Bond Construction Starr County Campus Parking and Site Improvements requires approval from the College for the Construction Manager-at-Risk (CMR) to provide any necessary cost changes and to continue the construction of the project.

Background
On November 22, 2016, the Board of Trustees approved the balance of the Guaranteed Maximum Price (GMP) for the 2013 Bond Construction Starr County Campus Parking and Site Improvements project with D. Wilson Construction Company. Melden and Hunt, Inc., civil engineer for the project, notified the project team that the original plans were based on an incorrect property survey and has since updated the plans with the corrected information. The original south entry drive that was proposed as part of the final construction plans was located incorrectly and has to be relocated north to be within the College's property. Melden and Hunt, Inc. has proposed a revised location and has provided two options regarding the intersection at the loop drive.

- Option One would leave the loop drive and parking as originally designed.
- Option Two would leave the loop drive unchanged and would create a center driving aisle in the adjacent parking lot.

The project team requested approval of one of the options in order for the project to proceed.

Funding
Funds were available in the Construction Contingency budget within the project GMP.

Presenters
Brian Fruge, Broaddus & Associates' Associate Vice President and representatives from Melden and Hunt, Inc. presented the revised entry drive location.

Enclosed Documents
The packet included original drawing and the revised drawings indicating the proposed entry drive location with the two intersection options.

The Facilities Committee preferred option two as presented, but noted that it would remove previously allocated parking spaces to make room for the entry drive. They requested a revision to option two to include those lost 16 parking spaces within the

overall design of the affected parking lot. They also requested price estimates be delivered to the Board along with the revised plan.

No action was taken on this item.

Review and Action as Necessary on the 2013 Bond Construction Program Information Technology (IT) Equipment Proposed Budget and Expenditures

No action was taken on this item.

Review and Action as Necessary on the 2013 Bond Construction Program Surveillance Equipment Proposed Budget and Expenditures

Approval to recommend action as necessary for the 2013 Bond Construction Program surveillance equipment proposed budget and expenditures will be requested at the May 23, 2017 board meeting.

Purpose

Surveillance equipment was required for all projects in the 2013 Bond Construction Program at all the South Texas College Campuses. Below is a list of example of surveillance equipment:

- Cameras
- Servers
- Licenses

Background

The total budget earmarked for surveillance purchases and installations was as follows:

Total Surveillance Camera Purchases and Installations		
Surveillance Camera Budget	**Budget Amount**	
Bond Proceeds Budget	$	1,534,821
Non-Bond Proceeds Transfer to Plant Fund Budget		120,000
Total Budget	***$***	***1,654,821***

Partial - Surveillance Camera Purchases and Installations - Budget and Actual			
Not Including Projects - MV Workforce and Starr Workforce			
Surveillance Camera Budget	**Budget Amount**	**Actual Amount**	**Variance**
Bond Proceeds Budget	$1,477,106	$976,998	$500,108
Non-Bond Proceeds Transfer to Plant Fund Budget	120,000	5,972	114,028
Total	***$1,597,106***	***$982,970***	***$614,136***

Presenters
Brian Fruge, Broaddus & Associates' Associate Vice President, presented an update to the Board regarding the 2013 Bond Construction Program Budget for surveillance, and the impact of the recommended proposals on the bond budget.

Enclosed Documents
The packet included a detail report of the 2013 Bond Construction Program surveillance equipment purchases and installation Bond Proceeds and Non-Bond Proceeds budgets and actual costs for each project.

Upon a motion by Dr. Alejo Salinas, Jr. and a second by Mr. Gary Gurwitz, the Facilities Committee recommended Board approval of the 2013 Bond Construction surveillance equipment proposed budget and expenditures in the amount of $982,970 as presented.

Review and Action as Necessary on the 2013 Bond Construction Program Furniture Proposed Budget and Expenditures

No action was taken on this item.

Review and Recommend Action on Final Completion for the 2013 Bond Construction Pecan Campus Thermal Plant Expansion

Approval of final completion for the 2013 Bond Construction Pecan Campus Thermal Plant Expansion will be requested at the May 23, 2017 Board Meeting:

Project	Final Completion	Documents Attached
Pecan Campus Thermal Plant Expansion Architect: Boultinghouse Simpson Gates Architects Construction Manager-at-Risk: D. Wilson Construction Company	Recommended	Final Completion Letter

Pecan Campus Thermal Plant Expansion

It was recommended that final completion for this project with D. Wilson Construction Company be approved.

Broaddus & Associates, Halff Associates, and College staff visited the site and have concluded that the Construction Manager-at-Risk (CMR) has completed all items on the punch list. The engineer recommends final completion and release of final payment in the amount of $207,992.27 to D. Wilson Construction Company be approved. The original cost approved for this project was in the amount of $4,194,000.

The following chart summarizes the above information:

Guaranteed Maximum Price	Net Total Additive Change Orders	Net Total Deductive Change Orders	Final Project Cost	Final Project Cost including Pre-construction Services	Previous Amount Paid	Remaining Balance
$4,194,000	$0	$61,590.69	$4,132,409.31	$4,139,234.31	$3,931,242.04	$207,992.27

Representatives from Broaddus & Associates, Halff Associates, and College staff inspected the site and confirmed that all punch list items were completed. The packet included a final completion letter from Halff Associates acknowledging all work is complete and recommending release of final payment to D. Wilson Construction Company in the amount of $207,992.27.

Mr. Gary Gurwitz moved that the Facilities Committee recommend Board approval of final completion and release of final payment for the 2013 Bond Construction Pecan Campus Thermal Plant Expansion as presented.

After subsequent discussion of pending review of this matter by the College's legal counsel, Mr. Gurwitz withdrew his motion.

The Committee took no action on this item and asked that it be presented to the Board on May 23, 2017.

Review and Recommend Action on Revised Cooling Tower Enclosure Designs and Cost Proposal for the 2013 Bond Construction Pecan Campus Thermal Plant Expansion

Approval of the revised cooling tower enclosure design and cost proposal for the 2013 Bond Construction Pecan Campus Thermal Plant Expansion will be requested at the May 23, 2017 Board meeting.

Purpose
The metal wave design was requested by the Facilities Committee to be included as part of the cooling tower enclosure. Halff Associates and Broaddus & Associates have provided options for the revised wave design and D. Wilson Construction Company has provided cost proposals for review and approval.

Background
The schematic design of the 2013 Bond Construction Pecan Thermal Plant Expansion was approved at the July 28, 2015 Board meeting. Halff Associates provided exterior renderings showing the wave design on the cooling tower screen enclosure which was approved by the Board.

The Board approved the Final Guaranteed Maximum Price (GMP) at the November 24, 2015 Board meeting. As part of the GMP, the wave design on the screen enclosure was excluded from the GMP without clear notification to the Board. The Board has since asked

that the wave design be included as part of the final construction. The project team was instructed to provide the metal wave motif at a cost not to exceed the original cost that was removed from the GMP which was $87,964.

On March 7, 2013 the Facilities Committee was shown a revised wave design but did not meet the college's request to conceal the top portions of the cooling towers. Halff Associates was instructed to provide a design that would conceal the cooling towers and included the wave motif which was the intent based on the original approved schematic design.

Broaddus & Associates has worked with Halff Associates and D. Wilson Construction Company to receive pricing and construction options to purchase and install a metal wave product to meet the College's requirements.

Broaddus & Associates provided options and D. Wilson has provided costs for each as follows:

Pecan Campus Cooling Tower Screen Enclosure Options	
Description	**Proposed Amount**
Option A– Includes the addition of three waves on existing panels and the addition of tower extension with curved screen panels	$283,000
Option B – Includes the addition of three waves on existing panels and the addition of tower extension with straight horizontal screen panels curved screen panels	$283,000
Option C – Includes the addition of vertical screen panels to extend above towers	No cost provided

Funding Source
Cost proposals will be provided by Broaddus & Associates. Funds were not identified for this work.

Enclosed Documents
The packet included the original approved cooling tower schematic rendering, current photo of the cooling tower enclosure and rendering of the current options.

Presenters
Representatives from Broaddus & Associates, Halff Associates, and D. Wilson Construction Company attended the Facilities Committee meeting to present the revised design options with the associated costs of the cooling tower enclosure.

Mr. Brian Fruge proposed the use of perforated aluminum panels that could be imprinted with a design of the College's choice, in place of the previously discussed corrugated wave panels. Mr. Trey Murray with Halff Associates had not review the proposed materials or structural requirements to facilitate the proposed new material, noting the change in structural rigidity in changing from corrugated panels to flat, perforated panels.

The Facilities Committee took no action, and asked that this item be presented to the Board on May 23, 2017.

Review and Recommend Action on Balance of Guaranteed Maximum Price for the 2013 Bond Construction Regional Center for Public Safety Excellence Parking and Site Improvements

Approval of the Balance of the Guaranteed Maximum Price (GMP) for the 2013 Bond Construction Regional Center for Public Safety Excellence Parking and Site Improvements will be requested at the May 23, 2017 Board meeting.

Purpose
A Guaranteed Maximum Price is the method used by the Construction Manager-at-Risk (CM@R) to present their proposed construction cost to provide the Owner with a complete and functioning project.

Justification
The balance of the GMP is necessary for the CM@R to begin with the remaining work to meet their overall construction schedule. Dannenbaum Engineering Company-McAllen, LLC has submitted the 60% set construction documents with enough information regarding the proposed construction work of the project.

Background
Dannenbaum Engineering Company-McAllen, LLC completed the 60% set of construction documents for the project necessary for the CM@R to provide the final GMP for review by the project team and approval by the College's Board of Trustees. Approval of the balance of the GMP would allow for the construction to continue and was in an effort for the CM@R to meet their overall construction schedule.

On February 28, 2017, the Board of Trustees approved a Partial GMP for the Vehicle Skills Pad work for $1,140,000 with Noble Texas Builders Construction Company (CMR). Funds for the Vehicle Skills Pad are in the Non-Bond Construction budget from the Texas Department of Public Safety for fiscal year 2016-2017. The CMR has now provided the Balance of the GMP for the remaining civil work in the amount of $1,893,398.

Funding Source	Bond Proceeds	Non-Bond Proceeds	Total
Budget	$200,000	500,000	**$700,000**
GMP	1,393,398	500,000	**1,893,398**
Variance	($1,193,398)	0	**($1,193,398)**

The CMR has proposed deductive alternates for consideration. Some of the alternates were proposed to be reallocated to the Vehicle Skills Pad budget.

Deductive Alternates:

1 - Hurricane fence in lieu of Cedar Fence for the Housekeeping Pad	$ 4,859.00
Note: This fence is not part of the transfer to Vehicle Skills Pad (VSP) budget	
2 - Public Access Road from Dumpster Pad to Vehicle Skills Pad, Storm line included *(Transfer to VSP Budget)*	$ 133,669.00
3 - Manual Steel Gate Allowance *(Transfer to VSP Budget)*	7,250.00
4 - Detention Pond Volume that will be retained for the Vehicle Skills Pad *(Transfer to VSP Budget)*	10,812.00
5 - Landscape and Irrigation around Vehicle Skills Pad, Allowance *(Transfer to VSP Budget)*	20,000.00
Total Amount Proposed to be Transferred to VSP Budget	**$ 171,731.00**

The current Construction Cost Limitation (CCL) for the 2013 Bond Construction Regional Center for Public Safety Excellence Parking and Site Improvement project was $700,000. Funds were budgeted in the 2013 Bond Construction budget for fiscal year 2016-2017 and in the Non-Bond Proceeds – Transfer to Plant Fund budget for fiscal year 2016-2017.

Additional funds were required from the Non-Bond Construction budget in the amount of $1,193,398 to cover the budget shortfall. This amount would be added to the College's projected non-bond expenditure commitment to fund current budget shortfalls. Broaddus and Associates has previously stated that future bond buy out savings and unexpended design and construction contingency funds could be used to cover budget shortfalls. However, those savings were not yet realized at this time and currently the College's risk exposure was unknown.

Reviewers
The Balance of the GMP was reviewed by Broaddus and Associates, who concurred with the pricing as presented in the Construction Manager-at-Risk's proposal.

Enclosed Documents
A memorandum from Broaddus and Associates and a description of the GMP submitted by Noble Texas Builders Construction Company were included in the packet.

Presenters
Representatives from Broaddus and Associates, Dannenbaum Engineering Company-McAllen, LLC Engineering, and Noble Texas Builders Construction Company attended the Facilities Committee meeting to present the proposed Balance of the Guaranteed Maximum Price.

They noted that after pricing was completed for the construction of the Vehicle Skills Pad, which was funded through a contribution by the Texas Department of Public Safety (DPS), there was an unexpected savings of $392,000. Under the terms set for by the DPS, the funds needed to be spent by July 31, 2017.

Broaddus & Associates proposed the use of the additional $392,000 to expand the vehicle skills pad to its original designed size, and/or to complete a portion of the EVOC Driving Track using these funds.

Upon a motion by Dr. Alejo Salinas, Jr. and a second by Mr. Gary Gurwitz, the Facilities Committee recommended Board approval of the Balance of the Guaranteed Maximum Price (GMP) in the amount of $1,893,398 with Noble Texas Builders Construction Company for the 2013 Bond Construction Regional Center for Public Safety Excellence Parking and Site Improvements as presented, and with the additional scope of the EVOC Driving Track at a cost not to exceed $392,000. The motion carried.

The Facilities Committee also discussed the proposed deductive alternates, including #1, which proposed the use of hurricane fencing in lieu of cedar fencing at the housekeeping pad. The Committee verified that the pad would generally be out of the public view, and that the hurricane fencing would be appropriate in that location.

Upon a motion by Mr. Gary Gurwitz and a second by Dr. Alejo Salinas, Jr., the Facilities Committee recommended Board approval of deductive alternate #1 in the amount of $4,859, for the Balance of the Guaranteed Maximum Price (GMP) in the revised amount of $1,888,539 with Noble Texas Builders Construction Company for the 2013 Bond Construction Regional Center for Public Safety Excellence Parking and Site Improvements as presented. The motion carried.

Review and Recommend Action on Contracting Construction Services for the District Wide Marker Board Replacement Project

Approval to contract construction services for the District Wide Marker Board Replacement project will be requested at the May 23, 2017 Board meeting.

Purpose

The procurement of a contractor would provide for construction services necessary for the District Wide Marker Board Replacement project.

Background

As part of the College's Renewal and Replacement program, staff planned and budgeted for the replacement of the current marker board material. The existing marker material was in need of replacement. Staff would replace this material with the College's standard marker board product. The replacement of the existing marker board material would be performed in phases over the next few years. Staff recommended beginning this work at the Mid Valley Campus North Academic Building G.

Staff from the Facilities Planning and Construction and Purchasing Departments prepared and issued the necessary plans and specifications for the solicitation of competitive sealed proposals for this phase.

Solicitation of competitive sealed proposals for this project began on April 3, 2017. A total of seven (7) sets of construction documents were issued to general contractors and a total of one (1) proposal was received on April 24, 2017.

Timeline for Solicitation of Competitive Sealed Proposals	
April 3, 2017	Solicitation of competitive sealed proposals began.
April 24, 2017	One (1) proposal was received.

College staff reviewed and evaluated the competitive sealed proposal and recommend Noble Texas Builders as the highest ranked in the amount of $84,350.

Funding Source

Source of Funding	Amount Budgeted	Highest Ranked Proposal Noble Texas Builders	Budget Variance
Renewals and Replacements Fund	$200,000	$84,350	($115,650)
Total Amount	**$200,000**	**$84,350**	**($115,650)**

Funds were budgeted in the Renewals and Replacements budget for fiscal year 2016-2017.

Reviewers
The proposals have been reviewed by College staff from the Facilities Planning & Construction, Maintenance & Operations, and Purchasing departments.

Enclosed Documents
Staff evaluated the proposal provided a proposal summary. It was recommended that the top ranked contractor be recommended for Board approval.

Upon a motion by Mr. Paul R. Rodriguez and a second by Ms. Rose Benavidez, the Facilities Committee recommended Board approval to contract construction services with Noble Texas Builders in the amount of $84,350 for the District Wide Marker Board Replacement project as presented.

Review and Recommend Action on Substantial Completion of the Following Non-Bond Construction Project

1. Pecan Campus Building G Fume Hoods – Phase II

Approval of substantial for the following non-bond construction project will be requested at the May 23, 2017 Board Meeting:

	Projects	Substantial Completion	Documents Attached
1.	Pecan Campus Building G Fume Hoods Phase - II Architect: Sigma HN Engineers, PLLC Contractor: NM Contracting, LLC	Recommended	Substantial Completion

1. Pecan Campus Building G Fume Hoods – Phase II

It was recommended that substantial completion for this project with NM Contracting, LLC be approved.

Sigma HN Engineers, PLLC and college staff visited the site and developed a construction punch list. As a result of this site visit and observation of the completed work, a Certificate of Substantial Completion for the project was certified on April 11, 2017. Substantial Completion was not accomplished within the time allowed in the Owner/Contractor agreement for this project. The contractor was late twenty four (24) days. As part of the Owner Contractor Agreement, liquidated damages of $500 per day for delays are included. The College was able to continue with the instructional studies required in the labs. Legal counsel advised that based on the College's ability to continue using the facility, no actual damages were incurred by the College. A copy of the Substantial Completion Certificate is enclosed.

Staff recommended waiving any liquidated damages against NM Contracting, LLC on this project. The Facilities Committee asked whether this performance would be taken into account during the evaluation of subsequent proposals submitted by the contractor for work with the College, and staff acknowledged that prior work and reputation are evaluation criteria during the review of proposals.

Upon a motion by Mr. Paul R. Rodriguez and a second by Ms. Rose Benavidez, the Facilities Committee recommended Board of substantial completion for the Pecan Campus Building G Fume Hoods Phase - II project as presented.

Contractor NM Contracting, LLC would continue working on the punch list items identified and would have thirty (30) days to complete before final completion can be recommended for approval. It was anticipated that final acceptance of this project would be recommended for approval at the June 2016 Board meeting.

After further discussion, Mr. Paul R. Rodriguez called the question, and the motion carried.

Update on Status of Non-Bond Construction Projects

The Facilities Planning and Construction staff prepared the attached design and construction update. This update summarizes the status of each capital improvement project currently in progress. Mary Elizondo and Rick de la Garza will be present to respond to questions and address concerns of the committee.

Adjournment

There being no further business to discuss, the Facilities Committee Meeting of the South Texas College Board of Trustees adjourned at 6:26 p.m.

I certify that the foregoing are the true and correct minutes of the May 9, 2017 Facilities Committee Meeting of the South Texas College Board of Trustees.

_____
Mr. Gary Gurwitz, Chair

Finance, Audit, & Human Resources Committee Minutes May 9, 2017

South Texas College
Board of Trustees
Finance, Audit, and Human Resources Committee
Ann Richards Administration Building Board Room
Pecan Campus, McAllen, Texas
Tuesday, May 9, 2017 @ 5:30 p.m.

Minutes

The Finance, Audit, and Human Resources Committee Meeting was held on Tuesday, May 9, 2017 in the Ann Richards Administration Building Board Room at the Pecan Campus in McAllen, Texas. The meeting commenced at 6:32 p.m. with Mr. Paul R. Rodriguez presiding.

Members present: Mr. Paul R. Rodriguez, Dr. Alejo Salinas, Jr., and Ms. Rose Benavidez.

Other Trustees Present: Mrs. Graciela Farias

Members absent: Mr. Roy de León

Also present: Dr. Shirley A. Reed, Mrs. Mary Elizondo, Dr. David Plummer, Mr. Rick de la Garza, Ms. Myriam Lopez, Mrs. Becky Cavazos, Mr. Paul Varville, Mr. Miguel Carranza, Ms. Alicia Gomez, Mr. Cody Gregg, Mr. Ken Lyons, Ms. Alicia Correa, Mr. Brian Fruge, Mr. Raul Cabaza, and Mr. Andrew Fish

The Finance, Audit, and Human Resources Committee considered the following item out of the posted agenda order:

Review and Recommend Action to Renew the Starr County Agreement for Tax Assessment Collection

Approval to renew the Starr County Agreement for Tax Assessment and Collection for current and delinquent taxes collected from September 1, 2017 through August 31, 2018 will be requested at the May 23, 2017 Board meeting.

Purpose – The Starr County Agreement for Tax Assessment and Collection must be approved by the College by June 1, 2017. Approval of the tax assessment and collection fee is needed in order for the Starr County Tax Assessor to assess and collect taxes levied.

Justification – Texas Property Tax Code, Sec. 6.27 (c) Compensation for Assessment and Collection, the assessor or collector is entitled to a reasonable fee, not to exceed actual costs incurred, for which it assesses and collects taxes.

Background – The Board of Trustees approved the Inter-Local Cooperation Agreement for Tax Assessment and Collection with Starr County on June 18, 2001, with an option to

renew for subsequent tax years. The contract was last renewed on April 26, 2016, and the annual fee approved was $87,886.00. The College had not received the final Starr County Collection of Taxes Contract, however Starr County Judge Eloy Vera has proposed a fee of 3.5% of the College's total tax collections for the period of September 1, 2017 through August 31, 2018 for tax year 2017. The annual fee was estimated to be $110,567.00. Upon the Board of Trustee's agreement with the proposed fee for tax year 2017, the fee would be presented for approval by the Starr County Commissioners Court on May 22, 2017. The monthly collection fee would be reduced from taxes collected during the month and the remaining funds collected are paid to the College.

Below is a summary of fees charged by Starr County each year for the past eight years and the estimated fee for Fiscal Year 2018 based on a rate of 3.5% of total tax collections.

Nine Year History of Fees for Starr County Tax Assessment and Collection				
Year	**Fee**	**Increase over Previous Year**	**Total Tax Levy**	**% of Total Tax Levy**
2017 - 2018	$110,567.00	25.81%	Pending	3.5%
2016 - 2017	$87,886.00	0%	$3,494,095.10	2.52%
2015 - 2016	$87,886.00	0%	$3,871,198.83	2.27%
2014 - 2015	$87,886.00	0%	$3,352,380.96	2.62%
2013 - 2014	$87,886.00	0%	$2,735,855.80	3.21%
2012 - 2013	$87,886.00	0%	$2,735,414.30	3.21%
2011 - 2012	$87,886.00	0%	$2,978,854.04	2.95%
2010 - 2011	$87,886.00	0%	$3,307,592.42	2.66%
2009 - 2010	$87,886.00	0%	$3,354,236.73	2.62%

Below is a comparison summary of the tax assessment and collection fee charged by Starr County and Hidalgo County each year for the past eight years.

Nine Year Comparison History of Fees for Starr County and Hidalgo County						
	Starr County			**Hidalgo County**		
Year	**Fee**	**Total Tax Levy**	**% of Total Tax Levy**	**Fee**	**Total Tax Levy**	**% of Total Tax Levy**
2017 - 2018	$110,567.00	Pending	3.5%	$103,212.00	Pending	Pending
2016 - 2017	$87,886.00	$3,494,095.10	2.52%	$98,304.00	$59,701,217.59	0.16%
2015 - 2016	$87,886.00	$3,871,198.83	2.27%	$98,304.00	$56,408,070.41	0.17%

2014 - 2015	$87,886.00	$3,352,380.96	2.62%	$98,304.00	$52,781,657.49	0.19%
2013 - 2014	$87,886.00	$2,735,855.80	3.21%	$93,626.00	$42,343,115.93	0.23%
2012 - 2013	$87,886.00	$2,735,414.30	3.21%	$93,626.00	$41,616,411.41	0.22%
2011 - 2012	$87,886.00	$2,978,854.04	2.95%	$93,626.00	$41,248,920.80	0.23%
2010 - 2011	$87,886.00	$3,307,592.42	2.66%	$93,626.00	$41,499,214.55	0.23%
2009 - 2010	$87,886.00	$3,354,236.73	2.62%	$89,167.20	$41,613,876.97	0.21%

Funding Source – The annual collection fee is reduced monthly from taxes collected during the month. Funds for these expenditures would be budgeted in the Starr Appraisal/Collection Fee budget for FY 2017 – 2018, pending Board approval of the budget.

Enclosed Documents – The fee proposal submitted by Judge Eloy Vera of 3.5% of the College's total tax collection for the period of September 1, 2017 through August 31, 2018 for tax year 2017 were included in the packet for the Committee's information and review.

Ms. Rose Benavidez shared with the Committee that the Starr County Appraisal District was under new leadership and had undertaken several improvements to increase access and service to the taxpayers of Starr County.

Upon a motion by Dr. Alejo Salinas, Jr. and a second by Ms. Rose Benavidez, the Finance and Human Resources Committee recommended Board approval of the renewal of the Starr County Agreement for Tax Assessment and Collection for current and delinquent taxes collected at a fee of 3.5% of the College's total tax collection, or approximately $110,567.00, pending approval from the Starr County Commissioners Court from September 1, 2017 through August 31, 2018 as presented. The motion carried.

The Finance, Audit, and Human Resources Committee returned to the posted agenda order:

Approval of April 11, 2017 Finance, Audit, and Human Resources Committee Minutes

Upon a motion by Dr. Alejo Salinas, Jr. and a second by Ms. Rose Benavidez, the Minutes for the Finance, Audit, and Human Resources Committee Meeting of April 11, 2017 were approved as written. The motion carried.

Review and Recommend Action on Award of Student Insurance

Approval will be requested at the May 23, 2017 Board meeting to award the student insurance proposals for Voluntary Student Accident Insurance, Student / Faculty Medical Professional Liability Insurance, and Student Accident Insurance - Workforce Training Programs as follows:

- **Voluntary Student Accident Insurance:**
  Student Assurance Services, Inc. / Ameritas Life Insurance Corporation for the period beginning August 29, 2017 through August 28, 2018. The student accident insurance limit is $25,000. **This is a voluntary product, so there is no cost to the College.**

- **Student / Faculty Medical Professional Liability Insurance:**
  Affinity Insurance Services Inc. and C.N.A. American Casualty Company of Reading, PA for the period beginning August 29, 2017 through August 28, 2018. The premium is $22,968 which is $10 per student. The recommendation is based on 2,296 students with limits of $1,000,000 per occurrence / $5,000,000 aggregate. **The cost for the Medical Professional Liability Insurance is paid by the students enrolled in the Nursing Allied Health and Child Development programs. The College and Faculty are insured parties at no cost to the student or to the College.**

- **Student Accident Insurance – Workforce Training Programs:**
  Student Assurance Services / Ameritas Life Insurance Corporation for the period beginning from August 29, 2017 through August 28, 2018. The student accident insurance limit is $25,000. The annual premium is $2,700 and includes all participants. The Workforce Training premium is based on 689 participants. These participants are enrolled in non-credit Continuing Education Training Programs such as Phlebotomy, Emergency Care Assistant, Pharmacy Technician, Medication Aide, and Welding. **This cost is covered by Workforce Solutions Project Grow and Accelerate Texas grants and cash paying students.**

The request for proposals was advertised and issued to five (5) vendors. Two (2) responses were received and reviewed by Mr. Raul Cabaza, III, Risk Management Consultant, Mrs. Mary Elizondo, Vice President for Finance and Administrative Services, Frank Jason Gutierrez, Director of Accountability, Risk, & Compliance, Ken Lyons, Risk Manager, and the Purchasing Department.

The recommendation and spreadsheets provided by Mr. Raul Cabaza, III, were provided in the packet for the Committee's information and review.

Upon a motion by Dr. Alejo Salinas, Jr. and a second by Mr. Paul R. Rodriguez, the Finance and Human Resources Committee recommended Board approval of the proposal awards for Voluntary Student Accident Insurance, Student / Faculty Medical Professional Liability Insurance, and Student Accident Insurance - Workforce Training Programs as presented. The motion carried.

Review and Discussion of Overview of Sources of Funds Utilized for the 2013 Bond Construction Program and Related Projects

South Texas College was in the process of constructing the 2013 Bond Construction Program projects and other related projects, as approved by the Board of Trustees.

The sources of funds budgeted to be utilized for the 2013 Bond Construction Program and other related projects were discussed in detail at the Facilities Committee meeting on May 9, 2017, and this item was skipped.

Review and Action as Necessary on Awards, Purchases, Renewals, and Interlocal Agreement (Non-Bond Proceeds)

It was requested that the Finance, Audit, and Human Resources Committee recommend for Board approval at the May 23, 2017 Board meeting the awards, purchases, renewals, and interlocal agreement (Non-Bond Proceeds) as listed below:

A. Instructional Items **C. Technology Items**
B. Non- Instructional Items

A. Awards

1) **Floor Care Equipment (Award):** award the proposal for floor care equipment at a total amount of $139,268.30, to the following vendors:

Vendor	Amount
C C Distributors, Inc. (Corpus Christi, TX)	$14,046.30
Gulf Coast Paper (Brownsville, TX)	$125,222.00

2) **Medical Manikins (Award):** award the proposal for medical manikins at a total amount of $56,544.47 with the following vendors:

Laerdal Medical Corporation (Wappingers Falls, NY)	$32,760.07
Medical Shipment (Elk Grove Village, IL)	$23,784.40

B. Non – Instructional Items

3) **C-Arm X-Ray Imaging System (Purchase**): purchase a c-arm x-ray imaging system from **GE Healthcare, Inc.** (Chicago, IL), a sole source vendor, at a total amount of $128,719.00;
4) **Medication Dispensing Systems (Purchase):** purchase medication dispensing systems from **Pocket Nurse Enterprise, Inc.** (Monaca, PA), a National Intergovernmental Purchasing Alliance (NIPA) approved vendor, at a total amount of $69,770.15;
5) **Furniture (Purchase):** purchase furniture from the National Cooperative Purchasing Alliance (NCPA), National Intergovernmental Purchasing Alliance (NIPA/TCPN), National Joint Powers Alliance (NJPA), TIPS Purchasing Cooperative, Texas Association of School Boards – Buyboard, and the State of Texas Multiple Award Schedule (TXMAS) approved vendors, at a total amount of $77,658.65;

#	Vendor	Amount
A	**Allsteel, Inc./ Gateway Printing and Office Supply, Inc.** (Muscatine, IA/Edinburg, TX)	$9,025.76
B	**Clarus Glassboards, LLC./Gateway Printing and Office Supply, Inc.** (Fort Worth, TX/Edinburg, TX)	$9,404.22
C	**Cramer/Gateway Printing and Office Supply, Inc.** (Kansas City, MO/Edinburg, TX)	$9,185.04
D	**Exemplis Corporation/Gateway Printing and Office Supply, Inc.** (Cypress, CA/Edinburg, TX)	$12,356.70
E	**The Hon Company/Gateway Printing and Office Supply, Inc.** (Muscatine, IA/Edinburg, TX)	$1,702.04
F	**Krueger International, Inc./Gateway Printing and Office Supply, Inc.** (Green Bay, WI/Edinburg, TX)	$18,475.56
G	**Library Design Systems, Inc.** (Houston, TX)	$17,509.33
	Total	$77,658.65

6) **Law Enforcement Vehicles (Purchase**): purchase law enforcement vehicles from **Caldwell County Chevrolet** (Caldwell, TX), a Houston-Galveston Area Council (HGAC) approved vendor, at a total amount of $61,381.00;
7) **Portable Communication Radios (Purchase):** purchase portable communication radios from **Motorola Solutions, Inc.** (Schaumberg, IL), a Houston Galveston Area Council (HGAC) cooperative purchasing program approved vendor, at a total amount of $58,116.75;
8) **Temporary Personnel Services (Renewal):** renew the temporary personnel services contracts for the period beginning June 29, 2017 through June 28, 2018, at an estimated amount of $450,000.00, which is based on prior year expenditures. The vendor are as follows:

a.	**AMP Personnel Services, LLC.** (McAllen, TX)	b.	**Express Employment Professionals** (McAllen, TX)
c.	**Extra Extras, Inc.** (Weslaco, TX)	d.	**Kelly Services, Inc.** (McAllen, TX)
e.	**Manpower Group US, Inc.** (McAllen, TX)	f.	**One Stop Staffing, LLC.** (Harlingen, TX)
g.	**R & D Contracting, Inc./dba R & D Personnel** (McAllen, TX)	h.	**Region Staffing** (Brownsville, TX)
i.	**Spherion Staffing, LLC.** (Atlanta, GA)	j.	**Texas Staffing Pros, LLC.** (McAllen, TX)

9) **Graduation Facility (License Agreement):** lease the graduation facility from the **City of Hidalgo – Texas Municipal Facilities Corporation** (State Farm Arena) (Hidalgo, TX), through an interlocal license agreement for December 15, 2017 beginning at 8:00 a.m. through December 17, 2017 at midnight, at an estimated amount of $23,000.00;

C. Technology

10) **Computers and Laptops (Purchase):** purchase of computers and laptops from the State of Texas Department of Information Resources (DIR) approved vendor **Dell Marketing, LP**. (Dallas, TX), in the total amount of $87,018.50;

11) **Data Storage Appliance (Purchase):** purchase a data storage appliance from **Logical Front** (The Woodlands, TX), a State of Texas Department of Information Resources (DIR) approved vendor, at a total amount of $214,097.47;
12) **Servers (Purchase):** purchase servers from **Dell Marketing, LP. (Dallas, TX), a** State of Texas Department of Information Resources (DIR) approved vendor, at a total amount of $59,878.10;
13) **Audit Management Software (Interlocal Agreement/Renewal):** purchase audit management software from the **Texas State Auditor's Office** (Austin, TX) through an interlocal agreement, for the period beginning May 24, 2017 through August 31, 2018, at a total amount of $5,080.00. This includes the initial purchase of $2,080.00 for the period beginning May 24, 2017 through August 31, 2017 and the renewal and maintenance in the amount of $3,000.00 for the period beginning September 1, 2017 through August 31, 2018.

Recommend Action - The total for all awards, purchases, renewals, and interlocal agreement (Non-Bond Proceeds) was $1,430,532.39.

Upon a motion by Dr. Alejo Salinas, Jr. and a second by Mr. Paul R. Rodriguez, the Finance, Audit, and Human Resources Committee recommended Board approval of all awards, purchases, renewals, and interlocal agreement (Non-Bond Proceeds) as presented. The motion carried.

Review and Action as Necessary on Award of a Proposal and Purchases for the 2013 Bond Construction Program Funded by Bond Proceeds and Related Projects Funded by Non-Bond Proceeds

It was requested that the Finance, Audit, and Human Resources Committee recommend for Board approval at the May 23, 2017 Board meeting the award of a proposal and purchases for the 2013 Bond Construction Program Funded by Bond Proceeds and Related Projects Funded by Non-Bond Proceeds as listed below, with the exception that staff recommended no action on item #3, the proposed purchased of an Automation Lab from Festo Didactic.

A. Bond Proceeds		**B. Non-Bond Proceeds** **--Maintenance and Operation Property Taxes (M&O) and** **--Transfers to Plant Fund** **A. Bond Proceeds and Non-Bond Proceeds - Transfer to Plant Fund**

A. Bond Proceeds

1) **Furniture (Purchase):** purchase furniture from the E & I Purchasing Cooperative, National Cooperative Purchasing Alliance (NCPA), National Intergovernmental Purchasing Alliance (NIPA/TCPN), National Joint Powers Alliance (NJPA), TIPS Purchasing Cooperative, the State of Texas Multiple Award Schedule (TXMAS), and Texas Association of School Boards - Buyboard approved vendors, at a total amount of $1,656,940.66.

#	Vendor	Amount
A	**Allsteel, Inc./ Gateway Printing and Office Supply, Inc.** (Muscatine, IA/Edinburg, TX)	$20,200.76
B	**American Seating Company/Gateway Printing and Office Supply, Inc.** (Houston, TX/Edinburg, TX)	$422,046.38
C	**Bretford Manufacturing, Inc./Gateway Printing and Office Supply, Inc.** (Franklin Park, IL/Edinburg, TX)	$7,181.60
D	**Computer Comforts, Inc.** (Kemah, TX)	$9,276.00
E	**Cramer/Gateway Printing and Office Supply, Inc.** (Kansas City, MO/Edinburg, TX)	$118,412.00
F	**Datum Filing Systems, Inc./Gateway Printing and Office Supply, Inc.** (Emigsville, PA/Edinburg, TX)	$45,776.40
G	**Exemplis Corporation/Gateway Printing and Office Supply, Inc.** (Cyress, CA/Edinburg, TX)	$97,901.64
H	**The Hon Company/Gateway Printing and Office Supply, Inc.** (Muscatine, IA/Edinburg, TX)	$28,063.12
I	**Krueger International, Inc./Gateway Printing and Office Supply, Inc.** (Green Bay, WI/Edinburg, TX)	$416,880.12
J	**Library Design Systems, Inc.** (Houston, TX)	$82,366.52
K	**National Office Furniture/Gateway Printing and Office Supply, Inc.** (Jasper, IN/Edinburg, TX)	$34,628.80
L	**NOVA Solutions, Inc./Gateway Printing and Office Supply, Inc.** (Effingham, IL/Edinburg, TX)	$374,207.32
	Total	$1,656,940.66

2) **Servers (Purchase):** purchase servers from **Dell Marketing, LP.** (Dallas, TX), a State of Texas Department of Information Resources (DIR) approved vendor, at a total amount of $267,143.04;

B. Non-Bond Proceeds
--Maintenance and Operation Property Taxes (M&O) and
--Transfers to Plant Fund

3) **Automation Lab (Purchase):** purchase an automation lab from **Festo Didactic, Inc.** (Eatontown, NJ), a sole source vendor, at a total amount of $786,930.18;
4) **Instructional Lab Equipment (Purchase):** purchase instructional lab equipment from **Pasco Scientific** (Roseville, CA), a sole source vendor, at a total amount of $68,388.00;
5) **Science Lab Equipment and Supplies (Purchase):** purchase science lab equipment and supplies from **Fisher Scientific** (Pittsburg, PA), a U. S. Communities purchasing cooperative approved vendor for the period beginning May 24, 2017 through August 31, 2017, at an estimated amount of $70,000.00;
6) **Spectrometer (Purchase):** purchase a spectrometer from **Magritek, Inc.** (San Diego, CA), a sole source vendor, at a total amount of $65,670.00;
7) **Furniture (Purchase):** purchase furniture from the National Intergovernmental Purchasing Alliance (NIPA/TCPN) National Joint Powers Alliance (NJPA), State of

Texas Multiple Award Schedule (TXMAS), and Texas Association of School Boards - Buyboard approved vendors, at a total amount of $86,727.64;

#	Vendor	Amount
A	**Exemplis Corporation/Gateway Printing and Office Supply, Inc.** (Cyress, CA/Edinburg, TX)	$361.42
B	**The Hon Company/Gateway Printing and Office Supply, Inc.** (Muscatine, IA/Edinburg, TX)	$464.68
C	**Krueger International, Inc./Gateway Printing and Office Supply, Inc.** (Green Bay, WI/Edinburg, TX)	$3,116.48
D	**Library Design Systems, Inc.** (Houston, TX)	$82,785.06
	Total	$86,727.64

C. Bond Proceeds and Non-Bond Proceeds - Transfer to Plant Fund

8) **Security Cameras II (Award):** award the proposal for security cameras II to **Security Solutions of DFW** (Dallas, TX), at a total amount of $715,827.00;
9) **Computers (Purchase):** purchase computers from **Dell Marketing, LP.** (Dallas, TX) and **Apple, Inc.** (Dallas, TX), State of Texas Department of Information Resources (DIR) approved vendors, at a total amount of $1,820,244.89;
10) **Printers (Purchase):** purchase printers from **Reyna Enterprise, Inc./dba CRC** (McAllen, TX), a State of Texas Department of Information Resources (DIR) approved vendor, at a total amount of $121,187.00.

Recommend Action - The total for the award of a proposal and all purchases for the 2013 Bond Construction Program Funded by Bond Proceeds and Related Projects Funded by Non-Bond Proceeds was $5,659,058.41.

Upon a motion by Dr. Alejo Salinas, Jr. and a second by Mr. Paul R. Rodriguez, the Finance, Audit, and Human Resources Committee recommended Board approval of items #1-2, and #4-10 of the proposal and purchases for the 2013 Bond Construction Program Funded by Bond Proceeds and Related Projects Funded by Non-Bond Proceeds as presented. The motion carried.

Review and Recommend Action on Jurisdictional and Interagency Support Memorandum of Understanding (MOU) Between South Texas College Police Department and the Pharr Police Department

Approval of a Jurisdictional and Interagency Support Memorandum of Understanding (MOU) between South Texas College Police Department and the Pharr Police Department will be requested at the May 23, 2017 Board meeting.

Purpose - The South Texas College Police Department currently had an MOU with the City of McAllen Police Department for the College's Pecan, Nursing and Allied Health, and Technology campuses, the Rio Grande City Police Department for the Starr County Campus, and the Weslaco Police Department for the Mid Valley Campus and seeks an

MOU with the City of Pharr Police Department for the Regional Training Center for Law Enforcement Excellence.

Justification – The MOU outlined the jurisdiction of each department, cooperation protocol, and identified which agency is responsible for responding to incidents in geographical locations within the City of Pharr.

Background - This MOU was developed by South Texas College Chief Administrator of the Department of Public Safety Paul Varville and concurred by the Pharr City Commission, Mayor, and Chief of Police Ruben Villescas.

Funding Source - No funds were required for this MOU with the Pharr Police Department.

Reviewers – The Jurisdictional and Interagency Support Memorandum of Understanding (MOU) was reviewed by the Vice President for Finance and Administrative Services, the South Texas College Chief Administrator of the Department of Public Safety and by South Texas College's legal counsel.

Enclosed Documents – The Jurisdictional and Interagency Support Memorandum of Understanding (MOU) was included in the packet for the Committee's review and information.

Paul Varville, STC Chief Administrator of the Department of Public Safety, and Mary Elizondo, Vice President for Finance and Administrative Services, attended the May 9, 2017 Finance and Human Resources Committee meeting to address any questions by the committee.

Upon a motion by Dr. Alejo Salinas, Jr. and a second by Mr. Paul R. Rodriguez, the Finance, Audit, and Human Resources Committee recommended Board approval of the Jurisdictional and Interagency Support Memorandum of Understanding (MOU) between South Texas College Police Department and the Pharr Police Department as presented. The motion carried.

Review and Recommend Action on Write-off of Obsolete Fixed Assets/Capital Assets Valued at $5,000 and Over

Approval to write-off obsolete fixed assets/capital assets valued at $5,000 and over will be requested at the May 23, 2017 Board of Trustees meeting.

Purpose – The Fixed Asset/Inventory Department was requesting approval to write-off obsolete fixed assets and capital assets valued at $5,000 and over, consisting of obsolete and not in use software programs. These assets would be removed, as applicable, from the College's inventory system and general ledger at a total amount of $162,120.13.

Justification – As per Policy #5130: Fixed Assets, the capital assets value and associated accumulated depreciation would be written-off from the College's capital asset ledger and the reduction would be reflected on the Comprehensive Annual Financial Report as of August 31, 2017.

Reviewers – These items were inspected by the College's Financial Managers and the Fixed Assets Department as of April 26, 2017.

Enclosed Documents - A listing of the fixed assets/capital assets valued at $5,000 and over was provided in the packet for Committee's information and review.

Mary Elizondo, Vice President for Finance and Administrative Services, and Becky Cavazos, Director of Purchasing, attended the May 9, 2017 Finance, Audit, and Human Resources Committee meeting to address any questions by the committee.

Upon a motion by Dr. Alejo Salinas, Jr. and a second by Mr. Paul R. Rodriguez, the Finance and Human Resources Committee recommended Board approval to write-off obsolete fixed assets/capital assets valued at $5,000 and over in the amount of $162,120.13 as presented. The motion carried.

Review and Action as Necessary on Disposal of Surplus Property Valued at $5,000 and Over

Approval to dispose of surplus property valued at $5,000 and over through a live auction will be requested at the May 23, 2017 Board of Trustees meeting.

Purpose – The Fixed Assets Department requested approval to dispose of surplus property valued at $5,000 and over, through a live auction.

Justification and Benefit – It was necessary to dispose of obsolete, damaged, and not functioning property for safety purposes and due to the lack of storage area for surplus property.

Background – The surplus property went through an evaluation process by the departments to determine if the items are damaged beyond repair and unable to utilized district wide. After this evaluation process, the department submitted a request to have the property removed from the department and relocated to the Shipping and Receiving Warehouse for auction.

The auction items were located at the South Texas College Receiving Department, 3700 W. Military Hwy., McAllen, TX. The auction would be scheduled for the month of July at the auctioneers' site due lack of space at the Central Receiving Warehouse.

The items valued at $5,000 and over were included in the College's inventory through the Banner system.

Enclosed Documents - The listing of the items to be auctioned was included in the packet for the Committee's review and information.

Upon a motion by Dr. Alejo Salinas, Jr. and a second by Mr. Paul R. Rodriguez, the Finance and Human Resources Committee recommended Board approval of the disposal of surplus property valued at $5,000 and over through a live auction as presented. The motion carried.

Review and Discussion of Position Vacancy Report for FY 2016 - 2017

The Staffing Plan Position Vacancy Report for FY 2016 - 2017 was provided in the packet for the Committee's information and review. Information was current as of May 4, 2017.

Dr. Shirley A. Reed, President, and Mrs. Mary Elizondo, Vice President for Finance and Administrative Services, were available to respond to questions from the Committee.

The presentation of the data was modified to detail the status of each position.

1) Vacancies at Beginning of Fiscal Year 2016 - 2017
(EXHIBIT A - VACANT POSITIONS - NEW)
(EXHIBIT B - VACANT POSITIONS - CONTINUING)

- Fiscal Year 2016 - 2017 started with 143 vacant Full Time Regular positions from the previous fiscal year, and the Board approved one hundred and sixty five (165) additional new positions for a total of 308 vacant Full Time Regular positions.
- The one hundred and fifty-two (152) Bond Construction Program related positions will be filled as needed in alignment with the building construction timeline.

2) Positions Filled during Fiscal Year 2016 - 2017
(EXHIBIT C - HIRED)

- One-hundred and twenty-one (121) Full Time, Regular positions have been filled as of May 4, 2017.
- Ten (10) Full Time, Regular positions have been filled since the last vacancy report provided as of April 6, 2017.

3) Position Turnover during Fiscal Year 2016 - 2017
(EXHIBIT D - RESIGNATIONS)

- There have been thirty nine (39) resignations, terminations, and/or retirement notices submitted for Full Time, Regular positions as of May 4, 2017.
- There have been four (4) resignations, terminations, and/or retirement notices submitted since the last vacancy report provided as of April 6, 2017.

Vacancies, Filled Positions, and Resignations FY 2016 - 2017					
	FY15 - 16 Vacant Positions	New Positions for FY 2016 - 2017			Total
		Non-Bond	Bond	Total	
Vacancies as of September 1, 2016	**143**	13	152	**165**	**308**
Filled as of May 4, 2017	**100**	5	**16**	**21**	**121**
Total	**43**	**8**	**136**	**144**	**187**
Resignations as of May 4, 2017	39	0	0	0	39
Vacancies Balance as of May 4, 2017	**82**	**8**	**136**	**144**	**226**

Further details could be found in the Position Vacancy Report.

The Position Vacancy Report for Fiscal Year 2016 - 2017 and Positions Filled and Vacated Report were presented for information and review by the Committee. No action was required from the Committee.

Adjournment

There being no further business to discuss, the Finance, Audit, and Human Resources Committee Meeting of the South Texas College Board of Trustees adjourned at 6:46 p.m.

I certify that the foregoing are the true and correct Minutes of the May 9, 2017 Finance, Audit, and Human Resources Committee Meeting of the South Texas College Board of Trustees.

_____
Mr. Paul R. Rodriguez
Chair

Announcements

A. Next Meetings:

- *Tuesday, June 13. 2017*
  - 3:00 p.m. – Education and Workforce Development Committee
  - 4:00 p.m. – Facilities Committee
  - 5:30 p.m. – Finance, Audit, & HR Committee
- *Tuesday, June 27, 2017*
  - 5:30 p.m. – Regular Meeting of the Board of Trustees

B. Other Announcements:

- The College will be closed on Monday, May 29, 2017 in observance of Memorial Day