



Date Received: \_\_\_\_\_  
Staff Assigned: \_\_\_\_\_  
Date of Initial Contact: \_\_\_\_\_

### Funding Research Request Form

South Texas College identifies funding opportunities that align to the mission, strategic directions and goals of the institution. Faculty and staff requesting assistance to identify potential funding sources for a project that support the interests of South Texas College should complete this form and route to the Department of Resource Development, Management and Compliance.

Submitted by Name and Email: \_\_\_\_\_ @southtexascollege.edu

Division/Department: \_\_\_\_\_

#### Project Details:

1. Explain the purpose of potential funds:

2. Which of STCs Strategic Directions does this project support?

How?

3. What is the intended outcome of the project?

4. What specific activities would occur if funding were identified?

5. What types of costs do you anticipate with this project (Salaries/Benefits, Capital Equipment...)?

6. What would be the ideal funding period for this project? (Starting and end dates).

7. What is the overall size of award that you believe to be adequate to achieve the outcomes of the project?

8. Is there a specific funding source that you have already identified as one that you believe could match the focus of the project that should be pursued?

Yes

No

If yes, please provide details, including contact information and any contacts that may have already been made?

9. Has STC ever received funding for this project before?

Yes

No

If so, provide details, including the funding period, the amount, the name of the funding agency and the name of the STC employee involved?

#### Approvals

Supervisor:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Dean/Director (if different from supervisor):

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Vice President:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Once all Signature Approvals are received, please submit form to grants@southtexascollege.edu.

If there are any questions about this form, contact the Department of Resource Development, Management and Compliance at 872-6765

Resource Development, Management and Compliance

RDMC-001

10/10/2019