

South Texas College
Board of Trustees
Finance, Audit, and Human Resources Committee

Ann Richards Administration, Board Room

Pecan Campus, McAllen, Texas

Tuesday, February 13, 2024 @ 5:00 p.m.

Agenda

“At anytime during the course of this meeting, the Board of Trustees may retire to Executive Session under Texas Government Code 551.071(2) to confer with its legal counsel on any subject matter on this agenda in which the duty of the attorney to the Board of Trustees under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code. Further, at anytime during the course of this meeting, the Board of Trustees may retire to Executive Session to deliberate on any subject slated for discussion at this meeting, as may be permitted under one or more of the exceptions to the Open Meetings Act set forth in Title 5, Subtitle A, Chapter 551, Subchapter D of the Texas Government Code.”

- I. Approval of January 16, 2024 Finance, Audit, and Human Resources Committee Minutes
- II. Review and Action as Necessary on Award of Proposals, Purchases, Renewals, and Interlocal Agreement
 - A. Award of Proposals
 - 1) Pecan Campus Building B Analog to Digital Audio Visual Upgrade (Award)
 - 2) Pecan Campus Building L Analog to Digital Audio Visual Upgrade (Award)
 - 3) Starr County Campus Building E Auditorium Audio Visual Upgrade (Award)
 - B. Purchases and Renewals
 - a. Non-Instructional Items
 - 4) Food and Related Non-Food Products (Purchase)
 - 5) External Auditor Services (Renewal)
 - 6) Online Continuing Education Services (Renewal)
 - 7) Recruitment Advertising Services (Renewal)
 - 8) Vehicle Maintenance and Repair Services (Renewal)
 - b. Technology Items
 - 9) Computers, Laptops, Tablets, and Monitors (Purchase)
 - 10) Adobe License Subscription Agreement (Renewal/Purchase)
 - 11) Digital Signature Software Subscription Agreement (Renewal)
 - 12) Software License Agreement (Renewal)
 - C. Interlocal Agreement
 - 13) Facility Usage Agreement (Lease/Purchase)
- III. Review and Recommend Action on Assignment of Current Contract for Electric Power Service with Cavallo Energy Texas LLC to Champion Energy Services LLC
- IV. Review and Recommend Action on Financial Advisor Services and Continuing Disclosure Services

- V. Review and Recommend Action on Renewal of Delinquent Tax Collection Services for Hidalgo County and Starr County
- VI. Review and Recommend Action on Resolution 2024-010 on a Written Statement for Professional Legal Services Contract
- VII. Review and Recommend Action on Resolution 2024-011 to Impose an Additional 15 Percent Penalty and Additional Fees for Collection Cost of Delinquent Taxes as Authorized Under Sections 33.07, 33.08, and 33.48 of the Texas Property Tax Code for Attorney's Compensation
- VIII. Discussion and Action as Necessary on Proposed Budget Amendment for FY 2023 - 2024
- IX. Presentation and Action as Necessary Regarding Acceptance of South Texas College Law Enforcement Racial Profiling Report for Calendar Year 2023
- X. Review and Recommend Action to Adopt New Community and Governmental Relations Policy
 - A-1. Adopt GE (Local) Advertising and Fundraising
- XI. Review and Recommend Action to Adopt New Business and Support Services Policies and Retire Current Policies
 - A-1. Adopt CDB(Local) Accounting – Inventories
 - B-1. Adopt CHA(Local) Site Management – Security
 - B-2. Retire Policy #6310: Campus Security Contracted or Employed by the College
 - B-3. Retire Policy #6311: Authority of Non-Commissioned Security Guards
 - B-4. Retire Policy #6312: College Employed and Commissioned Peace Officers
 - B-5. Retire Policy 6313: Vehicle and Body Cameras
 - C-1. Adopt CHE(Local) Site Management – Mail and Delivery
 - D-1. Adopt CMA(Local) Facilities Construction – Competitive Bidding
 - E-1. Adopt CMB(Local) Facilities Construction – Competitive Sealed Proposals
- XII. Review and Recommend Action to Adopt New Personnel Policies and Retire Current Policies
 - A-1. Adopt DK(Local) Professional Development
 - A-2. Retire Policy #4330: Professional Development Plan for Eligible Regular Full-Time Faculty and Staff
- XIII. Review and Recommend Action to Retire Three (3) Current Policies
 - 1. Policy #4214: Campus and Workplace Violence Prevention
 - 2. Policy #5130: Fixed Assets
 - 3. Policy #5213: Voluntary Participation in the State of Texas Purchasing Program

NOTICE OF A PUBLIC MEETING

Notice is hereby given that a meeting of Board of Trustees will be held on February 27, 2024 at Ann Richards Administration Building Board Room for the purpose of considering and taking action on all matters on the agenda for the meeting, including approval of an agreement with the law firm of Linebarger Goggan Blair & Sampson, LLP as special counsel to perform all legal services necessary to collect delinquent property taxes and authorizing the execution of such agreement.

The agreement to be considered is necessary for the delinquent taxes owed to South Texas College to be collected in the most effective manner. South Texas College desires that such delinquent tax, penalties and interest be collected as provided in the Texas Tax Code.

The Linebarger Goggan Blair & Sampson, LLP firm is fully qualified to provide this representation, being the largest delinquent tax collection law firm in the State of Texas, as well as the United States and having been engaged in this specialized legal service for more than 40 years. In addition, the Linebarger Goggan Blair and Sampson, LLP firm possesses infrastructure and technology, such as call center technology, that the South Texas College does not currently possess.

Linebarger Goggan Blair & Sampson, LLP has represented South Texas College for the past twenty-six (26) years with competence and professionalism, in the collection of delinquent property taxes, beginning on May 1, 1997.

The specialized legal services required by this agreement cannot be adequately performed by the attorneys and supporting personnel of the South Texas College due to the high cost of implementing the appropriate infrastructure and technology and employing sufficient in-house attorneys and staff with the level of experience and competence necessary to perform these activities.

Linebarger will be compensated on a contingent fee basis as provided in the Texas Tax Code Sections 6.30, 33.07, 33.08, and 33.48. These Texas Tax Code sections specifically provide for an additional penalty on delinquent taxes to compensate collection attorneys. A contract to pay inside or outside attorneys on an hourly basis would represent an additional cost to the South Texas College.

Entering into the proposed agreement is in the best interests of the residents of South Texas College because the delinquent taxes will be professionally and competently collected without the additional costs to the South Texas College of implementing infrastructure and technology, and employing in-house personnel or paying outside counsel on an hourly fee basis which would otherwise be required.