

South Texas College
Board of Trustees
Finance, Audit, and Human Resources Committee

Ann Richards Administration Building Board Room

Pecan Campus, McAllen, Texas

Tuesday, September 12, 2023 @ 5:30 p.m.

Agenda

“At anytime during the course of this meeting, the Board of Trustees may retire to Executive Session under Texas Government Code 551.071(2) to confer with its legal counsel on any subject matter on this agenda in which the duty of the attorney to the Board of Trustees under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code. Further, at anytime during the course of this meeting, the Board of Trustees may retire to Executive Session to deliberate on any subject slated for discussion at this meeting, as may be permitted under one or more of the exceptions to the Open Meetings Act set forth in Title 5, Subtitle A, Chapter 551, Subchapter D of the Texas Government Code.”

- I. Approval of August 8, 2023 Finance, Audit, and Human Resources Committee Minutes
- II. Review and Action as Necessary on Award of Proposals, Rescind of Award, Purchases, and Renewals
 - A. Award of Proposals
 - 1) Merchant Services (Award)
 - 2) Welding Gases, Metals, and Supplies (Award)
 - B. Rescind of Award
 - 3) Ambulance Cots and Stair Chairs (Rescind)
 - C. Purchases and Renewals
 - a. Instructional Items
 - 4) Access to a Comprehensive Remediation, Testing, and Review Program (Purchase) – **Grant Funded**
 - 5) Industrial Supplies, Materials, and Accessories (Renewal)
 - b. Non-Instructional
 - 6) Audio Visual Equipment and Supplies (Purchase)
 - 7) Computer Components, Peripherals, Software, and Supplies (Purchase)
 - 8) Maintenance Equipment, Parts, and Supplies (Purchase)
 - 9) Parts and Supplies (Purchase)
 - 10) Purchase of Materials and Supplies (Purchase)
 - 11) Catering Services (Renewal)
 - 12) Chiller Maintenance Agreement and Repair Services (Renewal)
 - 13) Fire Suppression Systems Service (Renewal)
 - 14) In-Store Purchases of Materials and Supplies (Renewal)
 - 15) Institutional Membership – TACC (Renewal)
 - c. Technology Items
 - 16) Communication Services for Radios and Equipment (Purchase)
 - 17) Course Management and Hosting Services (Renewal)
 - 18) Student Enrollment Management System Agreement (Renewal)

- III. Review and Recommend Action to Write-off Fixed Asset/Capital Asset Valued at \$5,000 and Over
- IV. Discussion and Action as Necessary on Use of Unrestricted Fund Balance for Retention Payment for Regular and Temporary Full-Time and Part-Time Employees
- V. Discussion and Action as Necessary on Technology Support Reimbursement Benefit Payment for Full-Time Regular and Full-Time Temporary Employees
- VI. Discussion and Action as Necessary on Revised Employee Staffing Plan for FY 2023 – 2024
- VII. Discussion and Action as Necessary on Proposed Budget Amendment for FY 2023 - 2024
- VIII. Presentation and Action as Necessary on Acceptance of South Texas College Chief Executive Officer Reporting Requirements for Academic Year 2022 – 2023 of Sexual Harassment, Sexual Assault, Dating Violence, and Stalking Incidents Under Texas Education Code, Section 51.253(c)
- IX. Review and Recommend Acceptance of Internal Audit Annual Report for FY 2023
- X. Review and Recommend Action to Adopt New Business and Support Services Policy and Retire Current Personnel Policies
 - A-1. Adopt CDE (Local) Accounting - Financial Ethics
 - A-2. Retire Current Policy #4204: Reporting and Investigating Suspected or Known Fraud, Abuse, and Other Improprieties
 - B-1. Retire Current Policy # 4300: Eligibility for Employee Benefits
 - C-1. Retire Current Policy # 4411: Faculty Readiness for Instructional Continuity
 - D-1. Retire Current Policy # 4530: Cellular Telephone Stipends
 - E-1. Retire Current Policy # 5280: Optional Retirement and Tax Sheltered Annuities Programs