

**SOUTH TEXAS COLLEGE  
BOARD OF TRUSTEES REGULAR MEETING  
Tuesday, March 26, 2024 @ 5:30 p.m.  
Ann Richards Administration Building Board Room  
Pecan Campus, McAllen, Texas 78501**

**AGENDA**

"At anytime during the course of this meeting, the Board of Trustees may retire to Executive Session under Texas Government Code 551.071(2) to confer with its legal counsel on any subject matter on this agenda in which the duty of the attorney to the Board of Trustees under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code. Further, at anytime during the course of this meeting, the Board of Trustees may retire to Executive Session to deliberate on any subject slated for discussion at this meeting, as may be permitted under one or more of the exceptions to the Open Meetings Act set forth in Title 5, Subtitle A, Chapter 551, Subchapter D of the Texas Government Code. At this meeting, the Board of Trustees may deliberate on and take any action deemed appropriate by the Board of Trustees on the following subjects:"

**COVID-19 Public Health / Attendance Measures**

Due to COVID-19 and Social Distancing recommendations, members of the public are encouraged to watch the live broadcast of the meeting at:

<https://admin.southtexascollege.edu/president/agendas/live.html>.

- I. Call Meeting to Order**
- II. Determination of Quorum**
- III. Invocation**
- IV. Mission Moment**
- V. Public Comments**
- VI. Update by the College President**
- VII. Presentations**
  - A. Presentation on Creative Services Team Recognition by the American Advertising Federation
  - B. Presentation on the Valley Promise Program
  - C. Report on ACCT Parliamentary Procedures Webinar
- VIII. Consideration and Action on Consent Agenda**
  - A. Approval of Board Meeting Minutes
    - 1. February 27, 2024 Regular Board Meeting
- IX. Consideration of New Items**
  - 1. Report of New Grants Awards

2. Review and Action as Necessary on Quarterly Investment Report for Quarter Ending November 30, 2023
3. Discussion and Action as Necessary on Approval of Certification of Unopposed Candidate for Trustee, South Texas College for District #1
4. Discussion and Action as Necessary on Approval of Order Declaring Unopposed Candidate for STC Trustee District #1 Elected

**X. Consideration and Action on Committee Items**

**A. Finance, Audit, and Human Resources Committee Items**

1. Review of Presentations Delivered to Finance, Audit, and Human Resources Committee
  - a. Presentation on Employee Benefits and Associated Costs, Bereavement Leave, Personal Time Off (PTO), and Impact on Unrestricted Fund Balance
  - b. Update on The College's Enterprise Resource Planning (ERP) System
2. Review and Action as Necessary on Consent Agenda Items from the Finance, Audit, and Human Resources Committee
  - a. Approval of City of Alton Tax Resale Private Bid and Resolution #2024-012 Authorizing Tax Resale Private Bid
  - b. Approval of Purchases, Renewals, and Interlocal Agreement
    - Purchases and Renewals - Instructional Items
      - 1) Mechanical Drive System and Electric Motor Control System (Purchase) - **Grant Funded**
      - 2) Electromechanical Maintenance Cell Kit (Purchase) – **Grant Funded**
    - Purchases and Renewals - Non-Instructional Items
      - 3) Network Equipment Replacements (Purchase)
      - 4) Public Safety Equipment for Police Units (Purchase)
      - 5) Building Moving Services II (Renewal)
      - 6) Insurance Risk Management Consultant Services (Renewal)
    - Purchases and Renewals - Technology Items
      - 7) Computers, Laptops, Tablets, Keyboards, and Monitors (Purchase)
    - Interlocal Agreement
      - 8) Facility Rental Agreement (Rental)
  - c. Approval to Reestablish the Valley Metro Purple Line Transportation Route for FY 2024 – 2025
  - d. Approval of Proposed Revisions to Tuition and Fees Schedules for FY 2024 – 2025

e. Approval to Adopt New Instruction Policies and Retire Current Policies

A-1. Adopt EDA (Local) Instructional Resources – Instructional Material

A-2. Retire Policy #3236: Guidelines for Adoption and Ordering of Textbooks

B-1. Adopt EE (Local) Curriculum Development

B-2. Retire Policy #3100: Educational Program Development

C-1. Adopt EFB (Local) Curriculum Design – Degrees and Certificates

C-2. Retire Policy #3340: Degree, Certificate, and Award Designations

D-1. Adopt EGAA (Local) Grading and Credit – Credit by Examination

E-1. Adopt EGAB (Local) Grading and Credit - Examinations

f. Approval to Adopt New Personnel Policies and Retire Current Policies

A-1. Adopt DC (Local) Employment Practices

A-2. Retire Policy #4110: Filling of Vacancies

A-3. Retire Policy # 4112: Self-Reporting of Criminal Conduct

A-4. Retire Policy # 4113: Employment of Applicants in Security Sensitive Positions

A-5. Retire Policy # 4114: Authorization to Conduct Background Checks

A-6. Retire Policy #4115: Personnel Appointments

A-7. Retire Policy #4120: Orientation of Employees

B-1. Adopt DHC (Local) Employee Standards of Conduct – Employee Solicitations

B-2. Retire Policy # 4810: Solicitation of Employees

3. Review and Action as Necessary to Adopt New Business and Support Services Policy

A-1. Adopt CAL (Local) Appropriations and Revenue Sources – Sale, Trade, or Lease of College-Owned Property

4. Discussion and Action as Necessary to Purchase an Online Test Proctoring Software Agreement

5. Discussion and Action as Necessary to Add New Position in Accordance with Policy DEA (Local)

6. Review and Discussion on Contracting Electric Power Services

7. Discussion and Action as Necessary on Options for Contracting Electric Power Services

8. Discussion and Action as Necessary on Rejection of Request for Proposal (RFP) for Electric Power Services

B. Facilities Committee Items

1. Review of Presentations Delivered to the Facilities Committee

a. Review and Update on Five Year Plan for the Unexpended Plant Fund Budget

2. Review and Action as Necessary on Consent Agenda Items from the Facilities Committee
  - a. Approval to Contract Civil Engineering Services for the Technology Campus Resurfacing of Parking Lot #2 & Regrading Swales
  - b. Approval of Schematic Design of the Pecan Campus Cooper Center for Performing Arts Building L Expansion and Renovations for the Music and Dance Programs Phase II
  - c. Approval of Additional Scope and Schematic Design for the Pecan Campus Cooper Center for Performing Arts Building L Expansion and Renovations for the Music and Dance Programs Phase I
  - d. Approval of Interior Color Selection for the Starr County Campus Workforce Center Automotive Lab Building Q Expansion
  - e. Approval of Proposed Change Order for Regional Center for Public Safety Excellence Two-Story Residential Fire Training Structure
  - f. Approval of Substantial Completion of the Regional Center for Public Safety Excellence Skills Pad and EVOC Lighting
  - g. Approval of Final Completion of the Starr County Campus Workforce Center Building D Welding Lab Expansion
3. Review and Action as Necessary on the Evaluation Process to Contract Architectural Services for the District Office Building Renovation
4. Update on Status of Unexpended Plant Fund Construction Projects and Renewals & Replacements Projects

**XI. Review and Approval of Financial Reports, Checks, and Purchasing Reports**

- A. Approval of Financial Reports for January 2024
- B. Review and Approval of Checks and Purchasing Reports for February 2024

**XII. Announcements**

A. Next Meetings:

- Tuesday, April 9, 2024
  - 3:00 p.m. – Education and Workforce Development Committee
  - 4:00 p.m. – Facilities Committee
  - 5:00 p.m. – Finance, Audit, and Human Resources Committee
- Tuesday, April 23, 2024
  - 5:30 p.m. – Regular Board Meeting

B. Other Announcements:

- South Texas College will be closed Thursday, March 28 – Sunday, March 31 for Semester Break.
- South Texas College will celebrate over 4,000 Bachelor Program Graduates on Thursday, April 25, 2024 from 6:00 – 8:30 p.m. at the Student Union Building, 2<sup>nd</sup> Floor.
- The Spring 2024 Commencement Ceremonies will be held on Friday and Saturday, May 3 – 4, 2024 at Bert Ogden Arena in Edinburg, TX