

**SOUTH TEXAS COLLEGE  
BOARD OF TRUSTEES REGULAR MEETING  
Tuesday, September 26, 2023 @ 5:30 p.m.  
Ann Richards Administration Building Board Room  
Pecan Campus, McAllen, Texas 78501**

**AGENDA**

"At anytime during the course of this meeting, the Board of Trustees may retire to Executive Session under Texas Government Code 551.071(2) to confer with its legal counsel on any subject matter on this agenda in which the duty of the attorney to the Board of Trustees under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code. Further, at anytime during the course of this meeting, the Board of Trustees may retire to Executive Session to deliberate on any subject slated for discussion at this meeting, as may be permitted under one or more of the exceptions to the Open Meetings Act set forth in Title 5, Subtitle A, Chapter 551, Subchapter D of the Texas Government Code. At this meeting, the Board of Trustees may deliberate on and take any action deemed appropriate by the Board of Trustees on the following subjects:"

**COVID-19 Public Health / Attendance Measures**

Due to COVID-19 and Social Distancing recommendations, members of the public are encouraged to watch the live broadcast of the meeting at:

<https://admin.southtexascollege.edu/president/agendas/live.html>.

- I. Call Meeting to Order**
- II. Determination of Quorum**
- III. Invocation**
- IV. Mission Moment**
- V. Public Comments**
- VI. Presentations**
  - A. Presentation on the South Texas College Strategic Planning Cycle
  - B. Academic Affairs Update
- VII. Update by the College President**
- VIII. Consideration and Action on Consent Agenda**
  - A. Approval of Board Meeting Minutes
    - 1. August 22, 2023 Public Hearing & Special Board Meeting
    - 2. August 22, 2023 Regular Board Meeting
    - 3. September 12, 2023 Public Hearing & Special Board Meeting

**IX. Consideration and Action on New Items**

1. Report of New Grants Awards
2. Approval of Resolution 2024-003 to Submit Nominees for the Hidalgo County Appraisal District Board of Directors for 2024 - 2025
3. Approval of Resolution 2024-004 to Submit Nominees for the Starr County Appraisal District Board of Directors for 2024 - 2025
4. Ratification of First Amendment to Renew Interlocal Agreement with Texas A&M Health Science Center for Diabetes Education Program

**X. Consideration and Action on Committee Items**

**A. Finance, Audit, and Human Resources Committee Items**

1. Review and Action as Necessary on Consent Agenda Items from the Finance, Audit, and Human Resources Committee
  - a. Approval of Award of Proposals, Rescind of Award, Purchases, and Renewals
    - A. Award of Proposals
      - 1) Merchant Services (Award)
      - 2) Welding Gases, Metals, and Supplies (Award)
    - B. Rescind of Award
      - 3) Ambulance Cots and Stair Chairs (Rescind)
    - C. Purchases and Renewals
      - a. Instructional Items
        - 4) Access to a Comprehensive Remediation, Testing, and Review Program (Purchase) – **Grant Funded**
        - 5) Industrial Supplies, Materials, and Accessories (Renewal)
      - b. Non-Instructional Items
        - 6) Audio Visual Equipment and Supplies (Purchase)
        - 7) Computer Components, Peripherals, Software, and Supplies (Purchase)
        - 8) Maintenance Equipment, Parts, and Supplies (Purchase)
        - 9) Parts and Supplies (Purchase)
        - 10) Purchase of Materials and Supplies (Purchase)
        - 11) Catering Services (Renewal)
        - 12) Chiller Maintenance Agreement and Repair Services (Renewal)
        - 13) Fire Suppression Systems Service (Renewal)
        - 14) In-Store Purchases of Materials and Supplies (Renewal)
        - 15) Institutional Membership – TACC (Renewal)
      - c. Technology Items
        - 16) Communication Services for Radios and Equipment (Purchase)
        - 17) Course Management and Hosting Services (Renewal)
        - 18) Student Enrollment Management System Agreement (Renewal)
    - b. Approval to Write-off Fixed Asset/Capital Asset Valued at \$5,000 and Over

- c. Approval of Use of Unrestricted Fund Balance for Retention Payment for Regular and Temporary Full-Time and Part-Time Employees
- d. Approval of Technology Support Reimbursement Benefit Payment for Full-Time Regular and Full-Time Temporary Employees
- e. Approval of Proposed Budget Amendment for FY 2023 - 2024
- f. Acceptance of South Texas College Chief Executive Officer Reporting Requirements for Academic Year 2022 – 2023 of Sexual Harassment, Sexual Assault, Dating Violence, and Stalking Incidents Under Texas Education Code, Section 51.253(c)
- g. Acceptance of Internal Audit Annual Report for FY 2023
- h. Approval to Adopt New Business and Support Services Policy and Retire Current Personnel Policies
  - A-1. Adopt CDE (Local) Accounting - Financial Ethics
  - A-2. Retire Current Policy #4204: Reporting and Investigating Suspected or Known Fraud, Abuse, and Other Improprieties
  - B-1. Retire Current Policy # 4300: Eligibility for Employee Benefits
  - C-1. Retire Current Policy # 4411: Faculty Readiness for Instructional Continuity
  - D-1. Retire Current Policy # 4530: Cellular Telephone Stipends
  - E-1. Retire Current Policy # 5280: Optional Retirement and Tax Sheltered Annuities Programs

- 2. Review and Action as Necessary to Revise Employee Staffing Plan for FY 2023 – 2024
- 3. Review and Action as Necessary to Purchase an Online Tutoring Services Agreement
- 4. Review and Action as Necessary to Approve the Modified Elevator Maintenance Agreement Renewal
- 5. Review and Action as Necessary to Approve an Interlocal Agreement for Ambulance Services
- 6. Discussion and Action as Necessary to Trade In/Write Off a Capital Asset Valued over \$5,000

B. Facilities Committee Items

- 1. Review and Action as Necessary on Consent Agenda Items from the Facilities Committee
  - a. Approval of Substantial Completion of the Starr County Campus Workforce Center Building D Welding Lab Expansion
  - b. Approval of Substantial Completion of the Regional Center for Public Safety Excellence Canopy for Safety Training Vehicles, Canopies for Students and Instructors, and Flammable Liquid and Gas (F.L.A.G.) Fire Training Area
  - c. Approval of Substantial Completion of the Pecan Campus East Drive Resurfacing

- d. Approval of Substantial and Final Completion of the Technology Campus Exterior Solar Panel Structures
  - e. Approval of Substantial Completion and Final Completion for the District Wide Flooring Replacement Phase II at Pecan Campus Student Services Building K and Nursing and Allied Health Campus East Building A
2. Review and Action as Necessary on Request for Qualifications (RFQ) Evaluation Process and Criteria for Architects and Engineers
  3. Review and Action as Necessary to Reject the Requests for Qualifications for Architectural Services – Pecan West Continuing Education Building Project
  4. Review and Action as Necessary to Reject the Requests for Qualifications for Architectural Services – District Office Renovation Project
  5. Update on Status of Unexpended Plant Fund Construction Projects and Renewals & Replacements Projects

**XI. Consideration and Approval of Checks and Financial Reports**

**XII. Announcements**

A. Next Meetings:

- Tuesday, October 17, 2023
  - 3:00 p.m. - Education & Workforce Development Committee
  - 4:00 p.m. – Facilities Committee
  - 5:00 p.m. – Finance, Audit and Human Resources Committee
- Tuesday, October 31, 2023
  - 5:30 p.m. – Regular Board Meeting

B. Other Announcements:

- Fall 2023 Convocation will be held on Friday, September 29, 2023.
- The Inaugural South Texas College Foundation Gala will be held on Thursday, October 5, 2023.
- The Association of Community College Trustees 2023 Leadership Congress will be held in Las Vegas, NV from October 9 – 12, 2023.