

**SOUTH TEXAS COLLEGE**  
**BOARD OF TRUSTEES REGULAR MEETING**  
**Tuesday, August 22, 2023 @ 5:30 p.m.**  
**Ann Richards Administration Building Board Room**  
**Pecan Campus, McAllen, Texas 78501**

**AGENDA**

"At anytime during the course of this meeting, the Board of Trustees may retire to Executive Session under Texas Government Code 551.071(2) to confer with its legal counsel on any subject matter on this agenda in which the duty of the attorney to the Board of Trustees under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code. Further, at anytime during the course of this meeting, the Board of Trustees may retire to Executive Session to deliberate on any subject slated for discussion at this meeting, as may be permitted under one or more of the exceptions to the Open Meetings Act set forth in Title 5, Subtitle A, Chapter 551, Subchapter D of the Texas Government Code. At this meeting, the Board of Trustees may deliberate on and take any action deemed appropriate by the Board of Trustees on the following subjects:"

**COVID-19 Public Health / Attendance Measures**

Due to COVID-19 and Social Distancing recommendations, members of the public are encouraged to watch the live broadcast of the meeting at:

<https://admin.southtexascollege.edu/president/agendas/live.html>.

- I. Call Meeting to Order**
- II. Determination of Quorum**
- III. Invocation**
- IV. Mission Moment**
- V. Public Comments**
- VI. Presentations**
  - A. Review and Discussion of the Next Evolution of South Texas College
  - B. Presentation of the Delinquent Tax Collection Report for the Period Ending May 31, 2023
- VII. Update by the College President**
- VIII. Consideration and Action on Consent Agenda**
  - A. Approval of Board Meeting Minutes
    - 1. July 25, 2023 Regular Board Meeting
    - 2. August 14, 2023 Board Work Session
- IX. Consideration and Action on New Items**
  - 1. Report of New Grants Awards

2. Review and Action as Necessary on Quarterly Investment Report for Quarter Ending May 31, 2023
3. Action as Necessary to Approve Contract Training Agreement for McAllen ISD Parent and Family Engagement Program
4. Action as Necessary to Approve Contract Training Agreement with PSJA ISD Career and Technical Education Department and Special Education Department
5. Action as Necessary to Training Services and Equipment Usage Agreement with the Valley Initiative for Development and Advancement (VIDA) for Nursing Program

**X. Consideration and Action on Committee Items**

**A. Education and Workforce Development Committee Items**

1. Review of Presentation to the Education and Workforce Development Committee:
  - a. Presentation on the Center for Advanced Training & Apprenticeships

**B. Finance, Audit, and Human Resources Committee Items**

1. Review of Presentations to the Finance, Audit, and Human Resources Committee:
  - a. Review and Discussion of South Texas College Proposed 2023 Tax Year Tax Rate
  - b. Update on The College's Enterprise Resource Planning (ERP) System
2. Review and Action as Necessary on Consent Agenda Items from the Finance, Audit, and Human Resources Committee
  - a. Approval to Award Student Insurance Proposals for Student / Faculty Medical Professional Liability Insurance, Voluntary Student Accident Insurance, Workforce Training Programs Student Accident Insurance, and Business, Public Safety & Technology Student Accident Insurance
  - b. Approval to Award Insurance Proposals for Property / Inland Marine / Boiler & Machinery, Crime, School Leaders E&O, General Liability, Law Enforcement Liability, Automobile, Workers Compensation, Foreign Liability, and Cyber Liability Insurance
  - c. Approval of Interlocal Agreement for Transportation Services between South Texas College and the Lower Rio Grande Valley Development Council (LRGVDC) for FY 2023 - 2024
  - d. Approval of Award of Proposals, Purchases, Renewals, and Interlocal Agreements
    - A. Award of Proposal
      - 1) Books and Educational Materials – II (Award) – **Grant Funded**
      - 2) Collection Agency Services (Award)

- 3) Office Supplies (Award)
- B. Purchases and Renewals
  - a. Instructional Items
    - 4) Admission Assessment Exams (Purchase)
    - 5) Testing Materials (Purchase)
  - b. Technology Items
    - 6) Banner Application Maintenance Agreement (Renewal)
    - 7) Communication and Messaging Services Agreement (Renewal)
    - 8) Data Hosting and Maintenance Agreement (Renewal)
    - 9) Data Storage Hardware Maintenance Agreement (Renewal)
    - 10) Email Backup Online License Subscription (Renewal)
    - 11) Email Security Software License Agreement (Renewal)
    - 12) Enterprise Antivirus, Maintenance, and Support Agreement (Renewal)
    - 13) Enterprise Software Licenses and Maintenance Agreements (Renewal)
    - 14) Internet Service Agreement – District Wide (Renewal)
    - 15) Network Hardware and Software Maintenance Agreements (Renewal)
    - 16) Oracle License Maintenance Agreement (Renewal)
    - 17) Public Website Hosting Services Agreement (Renewal)
    - 18) Server Hardware Maintenance and Support Agreement (Renewal)
    - 19) Support Services Agreement (Renewal)
    - 20) System Appliance Maintenance Agreement (Renewal)
- C. Interlocal Agreements
  - 21) Facility Usage Agreements (Lease/Rental)
- e. Approval of Revisions to Dual Credit Students Tuition and Fees Schedules for FY 2023 – 2024
- f. Acceptance of Internal Auditor's Annual Statement of Organizational Independence
- g. Approval of Internal Audit Charter
- h. Approval of Proposed Projects for Internal Auditor for FY 2023 – 2024
- i. Approval to Revise Local Policy CT - Intellectual Property
- j. Approval to Adopt New Business and Support Services and Personnel Policies and Retire Current Policies
  - A-1. Adopt CKE (Local) Insurance and Annuities Management: Workers' Compensation
  - A-2. Retire Current Policy #4344: Workers' Compensation
  - B-1. Adopt DBA (Local) Employment Requirements and Restrictions: Credentials and Records
  - B-2. Retire Current Policy #4151: Academic and Professional Credentials for Faculty
  - B-3. Retire Current Policy #4700: Maintenance of Personnel Records
  - B-4. Retire Current Policy #4701: Confidentiality of Personnel Payroll Information
  - B-5. Retire Current Policy #4702: Personal Status Change
  - B-6. Retire Current Policy #4711: Confidentiality of Records and Business Matters

- C-1. Adopt DBB (Local) Employment Requirements and Restrictions: Medical Examinations and Communicable Diseases
- C-2. Retire Current Policy #4400: Employees With or Who Have Been Exposed to Communicable Diseases
- C-3. Retire Current Policy #4401: HIV/AIDS Workplace Guidelines
- D-1. Adopt DEC (Local) Compensation and Benefits: Leaves and Absences
- D-2. Retire Current Policy # 3820: Faculty Renewal and Development Leave
- D-3. Retire Current Policy # 4230: Educational Activities Leave
- D-4. Retire Current Policy # 4306: Vacation Leave Accrual
- D-5. Retire Current Policy # 4308: Sick Leave
- D-6. Retire Current Policy # 4309: Sick Leave Deduction for Faculty
- D-7. Retire Current Policy # 4310: Sick Leave Pool
- D-8. Retire Current Policy # 4311: Personal Leave
- D-9. Retire Current Policy # 4312: Funeral Leave
- D-10. Retire Current Policy # 4313: Family and Medical Leave
- D-11. Retire Current Policy # 4314: Jury and Witness Duty
- D-12. Retire Current Policy # 4316: Leave Without Pay
- D-13. Retire Current Policy # 4318: Accommodations for Religious Observance
- D-15. Retire Current Policy # 4511: Unauthorized Absence

**Policies Retired with No New Policy Adopted:**

- E-1 Retire Current Policy # 4305: Employee Leave, Spring Break, Semester Break and Holidays
  - F-1 Retire Current Policy # 4317: Military Leave
  - G-1. Retire Current Policy # 4319: Professional Leave
  - H-1. Retire Current Policy # 4322: Donation of Sick Leave
- 3. Conduct a Record Vote to Schedule a Public Hearing Regarding Adoption of the Proposed Tax Rate that Exceeds the No-New-Revenue Tax Rate and/or the Voter-Approval Tax Rate
  - 4. Discussion and Action as Necessary on Proposed Memorandum of Understanding between South Texas College and the South Texas College Foundation
  - 5. Review and Action as Necessary to Approve Proposed Purchase of a Cashiering Software and Hardware System
  - 6. Review and Action as Necessary to Approve Proposed Purchase of Library Database Services

**C. Facilities Committee Items**

- 1. Review and Action as Necessary on Consent Agenda Items from the Facilities Committee
  - a. Approval of Substantial Completion and Final Completion for the District Wide Flooring Replacements Phase II at Mid Valley Campus Child Development Center Building L
  - b. Approval of Final Completion of the Pecan Campus Ann Richards Administration Building A Renovation of Administrative Offices
  - c. Approval of Annual Facility Usage Agreements

2. Action as Necessary on Approval of Color Selections for the Mid Valley Campus Workforce Program Projects
  - a. Workforce Center Building D Welding Lab Expansion and Renovation
  - b. Workforce Center Building D Automotive Lab Expansion
  - c. Workforce Center Building D HVAC-R Classroom & Outdoor Lab Expansion
3. Update on Status of Unexpended Plant Fund Construction Projects and Renewals & Replacements Projects

**XI. Consideration and Approval of Checks and Financial Reports**

**XII. Executive Session Items**

1. Deliberation and Action as Necessary on Self-Assessment of the Board of Trustees
2. Deliberation and Action as Necessary on Assessment of the College President
3. Deliberation and Action as Necessary Regarding the Contract for the College President

**XIII. Announcements**

A. Next Meetings:

- Tuesday, September 12, 2023
  - 3:00 p.m. - Education & Workforce Development Committee
  - 4:00 p.m. – Facilities Committee
  - 4:45 p.m. – Public Hearing and Special Board Meeting
  - 5:00 p.m. – Finance, Audit and Human Resources Committee
- Tuesday, September 26, 2023
  - 5:30 p.m. – Regular Board Meeting

B. Other Announcements:

- The Fall 2023 Semester begins Monday, August 28, 2023.
- South Texas College will be closed Monday, September 4, 2023 in Observation of Labor Day
- The Community College Association of Texas Trustees 2023 Annual Conference will be held in Fort Worth, TX from September 14 – 16, 2023.
- Fall 2023 Convocation will be held on Friday, September 29, 2023.
- The Inaugural South Texas College Foundation Gala will be held on Thursday, October 5, 2023.
- The Association of Community College Trustees 2023 Leadership Congress will be held in Las Vegas, NV from October 9 – 12, 2023.