

**SOUTH TEXAS COLLEGE
BOARD OF TRUSTEES REGULAR MEETING
Tuesday, June 27, 2023 @ 5:30 p.m.
Ann Richards Administration Building Board Room
Pecan Campus, McAllen, Texas 78501**

AGENDA

"At anytime during the course of this meeting, the Board of Trustees may retire to Executive Session under Texas Government Code 551.071(2) to confer with its legal counsel on any subject matter on this agenda in which the duty of the attorney to the Board of Trustees under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code. Further, at anytime during the course of this meeting, the Board of Trustees may retire to Executive Session to deliberate on any subject slated for discussion at this meeting, as may be permitted under one or more of the exceptions to the Open Meetings Act set forth in Title 5, Subtitle A, Chapter 551, Subchapter D of the Texas Government Code. At this meeting, the Board of Trustees may deliberate on and take any action deemed appropriate by the Board of Trustees on the following subjects:"

COVID-19 Public Health / Attendance Measures

Due to COVID-19 and Social Distancing recommendations, members of the public are encouraged to watch the live broadcast of the meeting at:

<https://admin.southtexascollege.edu/president/agendas/live.html>.

- I. Call Meeting to Order**
- II. Determination of Quorum**
- III. Invocation**
- IV. Mission Moment**
- V. Public Comments**
- VI. Update by the College President**
- VII. Consideration and Action on Consent Agenda**
 - A. Approval of Board Meeting Minutes
 - 1. May 23, 2023 Regular Board Meeting
- VIII. Consideration and Action on New Items**
 - 1. Review and Action as Necessary on Proposed Memorandum of Understanding with the National Alliance of Concurrent Enrollment Partnerships
 - 2. Review and Action as Necessary on Proposed Revision to the 2023-2024 Academic Calendar

IX. Consideration and Action on Committee Items

A. Education and Workforce Development Committee Items

1. Review of Presentation to the Education and Workforce Development Committee:
 - a. Presentation on the South Texas College Student Completion Services

B. Finance, Audit, and Human Resources Committee Items

1. Review of Presentations to the Finance, Audit, and Human Resources Committee:
 - a. Review and Discussion on the Operation of the Jag Express Transportation Services
 - b. Review and Discussion of Preliminary Summary of Unrestricted Projected Revenues and Expenditures for FY 2023 - 2024 with Comparison to FY 2022 – 2023 Amended Budget
2. Review and Action as Necessary on Consent Agenda Items from the Finance, Audit, and Human Resources Committee
 - a. Approval of Resolution # Proposal to Cash Defeasement (Pay Off) the South Texas College Limited Taxable Refunding Bonds, Series 2020
 - b. Approval of Award of Proposals, Purchases, Renewals, and Interlocal Agreement
 - A. Award of Proposals
 - 1) Books and Educational Materials (Award) – Grant Funded
 - 2) Network Cabling and Equipment Installation Services (Award)
 - 3) Starr County Campus Building E – Analog to Digital Audio Visual Upgrade (Award) – Grant Funded
 - B. Purchases and Renewals
 - a. Instructional Items
 - 4) Automotive Equipment and Supplies (Purchase)
 - 5) Welding Equipment (Purchase)
 - 6) Graduation Facility Lease Agreement (Lease/Purchase)
 - b. Non-Instructional Items
 - 7) Data Projectors (Purchase)
 - 8) Campus Dining and Food Trucks – II (Renewal)
 - 9) Campus Dining and Food Trucks – II (Renewal)
 - 10) Mail Services (Renewal)
 - 11) Maintenance and Repair Parts, Materials, and Supplies (Renewal)
 - 12) Mass Notification System Agreement (Renewal)
 - 13) Promotional Items for Student Outreach (Renewal)
 - 14) Promotional T-Shirts for Student Outreach (Renewal)
 - 15) Science Laboratory Supplies (Renewal)
 - 16) Travel Services (Renewal)
 - c. Technology Items

- 17)Computers, Laptops, Tablets, and Monitors (Purchase)
- 18)Software License Agreement (Renewal)
- C. Interlocal Agreement
 - 19)Professional Development Services Agreement (Renewal)
- c. Approval to Write-off Capital Assets Valued at \$5,000 and Over
- d. Approval of Unrestricted Fund Balance Designations as of August 31, 2023
- e. Approval of Proposed Texas Association of School Boards Annual Salary Increases for Faculty and Non-Faculty Personnel and Proposed College's Request for New Positions and Other Adjustments for FY 2023 – 2024
- f. Acceptance of Internal Audit Reports in the Areas of Title IX and Emergency Medical Services
- g. Approval of to Retire Thirty-Nine (39) Current Policies
 - 1 Policy #3000 Statement of Instructional Philosophy
 - 2 Policy #3351 Texas Public Education Grants
 - 3 Policy #3605 Student Development Services
 - 4 Policy #3606 Career Development and Placement Program
 - 5 Policy #3840 Institutional Review Board
 - 6 Policy #4100 College Staffing Plan
 - 7 Policy #4111 Volunteers for Continuing Professional and Workforce Education
 - 8 Policy #4152 Documentation of Official Transcripts for All Employees
 - 9 Policy #4153 Assistance to Faculty Whose Primary Language is Not English
 - 10 Policy #4154 Documentation of Education for Placement of Classified Staff on the Salary Schedule
 - 11 Policy #4210 Immigration Reform and Control Act of 1986
 - 12 Policy #4334 Tuition and Fee Waiver for Eligible Family Members of Regular Faculty and Staff
 - 13 Policy #4820 Employment of Non-Exempt Employees As Adjunct Faculty
 - 14 Policy #4911 Disciplinary Action Procedures
 - 15 Policy #4923 Campus Clearance
 - 16 Policy #5100 Custodian of Funds and Authorization of Disbursements
 - 17 Policy #5110 Comptroller Function: Collection, Deposit, and Disbursement of College and Grant Funds
 - 18 Policy #5223 Third Party Contracts and Scholarships
 - 19 Policy #5430 General Obligation Bonds
 - 20 Policy #5431 Revenue Bonds

- 21 Policy #5520 Emergency Loan Fund
- 22 Policy #5521 Collection of Emergency Loans
- 23 Policy #5540 Returned and Stop Payment Checks
- 24 Policy #5550 Tuition Limit in Case of Concurrent Enrollment at More Than One Higher Education Institution
- 25 Policy #5600 Authorization to Sign Checks
- 26 Policy #5610 Release of Disbursements
- 27 Policy #5620 Operation of Designated Fund Activities
- 28 Policy #5630 Establishment and Control of Petty Cash Funds
- 29 Policy #6100 Display of Flags
- 30 Policy #6111 Photography and Videotaping on Campus
- 31 Policy #6210 Physical Plant Services
- 32 Policy #6215 Custodial and Maintenance Program
- 33 Policy #6226 Energy
- 34 Policy #6410 Campus Parking and Traffic Controls
- 35 Policy #6421 Bicycles, Skateboards, In-Line Skates, Roller Skates, Motorized Scooters, Hoverboards, and Similar Apparatuses
- 36 Policy #6422 Unmanned Aerial Vehicles
- 37 Policy #6427 Maintenance of Vehicles
- 38 Policy #6810 Food Service
- 39 Policy #6820 Eating Area Designations

C. Facilities Committee Items

- 1. Review and Action as Necessary on Consent Agenda Items from the Facilities Committee
 - a. Approval to Contract Construction Services for the Pecan Campus North Academic Humanities Building P Renovations for the Accountability, Risk, and Compliance Department and the Office of Institutional Equity
 - b. Approval to Contract Construction Services for the Mid Valley Campus South Academic Building H Repair & Renovations of Damaged Roof and Interior Areas Phase I
 - c. Approval of Substantial Completion of the Mid Valley Campus Center for Learning Excellence Building A Culinary Arts Lab Renovation
 - d. Approval of Substantial Completion of the Nursing Allied Health Campus East Building A Occupational Therapy Kitchen Lab Expansion
 - e. Approval of Unexpended Plant Fund – Construction Proposed Projects and Preliminary Budgets for Fiscal Year 2023 – 2024
 - f. Approval of Renewals & Replacements Plant Fund Proposed Projects and Preliminary Budgets for Fiscal Year 2023 – 2024

2. Review and Approval of Schematic Design and Authorization to Proceed with Solicitation of Construction Services for the Pecan Campus Kinesiology Building Phase I
3. Review and Recommend Action on Request for Qualifications (RFQ) Evaluation and Selection Process for Architects and Engineers
4. Update on Status of Unexpended Plant Fund Construction Projects and Renewals & Replacements Projects

X. Consideration and Approval of Checks and Financial Reports

XI. Announcements

A. Next Meetings:

- Tuesday, July 11, 2023
 - 3:30 p.m. - Education & Workforce Development Committee
 - 4:00 p.m. – Facilities Committee
 - 5:00 p.m. – Finance, Audit and Human Resources Committee
- Tuesday, July 25, 2023
 - 5:30 p.m. – Regular Board Meeting

B. Other Announcements:

- South Texas College will be close Tuesday, July 4, 2023 in observance of Independence Day.