



**SOUTH TEXAS
COLLEGE**

Board of Trustees

Regular Board Meeting

**Tuesday, May 23, 2023
5:30 p.m.**

**Pecan Campus
Ann Richards Administration Building
Board Room
McAllen, Texas**

Online Board Packet

**SOUTH TEXAS COLLEGE
BOARD OF TRUSTEES REGULAR MEETING
Tuesday, May 23, 2023 @ 5:30 p.m.
Ann Richards Administration Building Board Room
Pecan Campus, McAllen, Texas 78501**

AGENDA

"At anytime during the course of this meeting, the Board of Trustees may retire to Executive Session under Texas Government Code 551.071(2) to confer with its legal counsel on any subject matter on this agenda in which the duty of the attorney to the Board of Trustees under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code. Further, at anytime during the course of this meeting, the Board of Trustees may retire to Executive Session to deliberate on any subject slated for discussion at this meeting, as may be permitted under one or more of the exceptions to the Open Meetings Act set forth in Title 5, Subtitle A, Chapter 551, Subchapter D of the Texas Government Code. At this meeting, the Board of Trustees may deliberate on and take any action deemed appropriate by the Board of Trustees on the following subjects:"

COVID-19 Public Health / Attendance Measures

Due to COVID-19 and Social Distancing recommendations, members of the public are encouraged to watch the live broadcast of the meeting at:

<https://admin.southtexascollege.edu/president/agendas/live.html>.

- I. Call Meeting to Order**
- II. Determination of Quorum**
- III. Invocation**
- IV. Mission Moment**
- V. Public Comments**
- VI. Update by the College President**
- VII. Presentation..... 5**
 - 1. Presentation on the Spring 2023 Commencement Ceremonies
- VIII. Consideration and Action on Consent Agenda**
 - A. Approval of Board Meeting Minutes 6 - 37
 - 1. April 25, 2023 Regular Board Meeting
- IX. Consideration and Action on New Items**
 - 1. Review and Action as Necessary on Quarterly Investment Report for Quarter Ending February 28, 2023 38 - 47
 - 2. Review and Approval of Proposed Interlocal Agreements for Dual Credit Programs 48 - 49
 - 3. Review and Approval of Proposed Interlocal Agreement with The University of Texas Rio Grande Valley for Clinical Services..... 50

4. Review and Approval to Enter into Interlocal Agreement with McAllen ISD for the STRIDES Program..... 51

X. Consideration and Action on Committee Items

A. Finance, Audit, and Human Resources Committee Items

1. Review of Presentation to the Finance, Audit, and Human Resources Committee: 52 - 90
 - a. Review and Discussion of the Texas Higher Education Coordinating Board Report on the Fiscal Year 2021 - 2022 Financial Condition Analysis of Texas Public Community College Districts
2. Review and Action as Necessary on Consent Agenda Items from the Finance, Audit, and Human Resources Committee 91
 - a. Approval of Award of Proposals, Purchases, Renewals, and Interlocal Agreements 92 - 103
 - A. Award of Proposal
 - 1) Medical Oxygen Generating Unit (Award)
 - B. Rejection of Proposals
 - 2) Medical Care Equipment (Reject) – **Grant Funded**
 - 3) Starr County Campus Building E – Analog to Digital Audio Visual Upgrade (Reject) – **Grant Funded**
 - C. Purchases and Renewals
 - a. Instructional Items
 - 4) Instructional Equipment (Purchase)
 - 5) Library Serials (Renewal)
 - 6) Nursing and Allied Health Equipment and Supplies (Renewal)
 - b. Non-Instructional Items
 - 7) Bond Counsel Services (Renewal)
 - 8) Campus Dining and Food Trucks – II (Renewal)
 - 9) Campus Dining and Food Trucks – II (Renewal)
 - 10) Custodial Supplies (Renewal)
 - 11) Geotechnical and Materials Testing Services (Renewal)
 - c. Technology Items
 - 12) Computers, Laptops, and Tablets (Purchase)
 - 13) Web Application Firewall Software/Cloud Subscription (Renewal)
 - D. Interlocal Agreements
 - 14) Facility Lease Agreements (Lease/Rental)
 - b. Approval to Include the Prohibited Contact Provision in the Solicitation for Competitive Procurement 104 - 105
 - c. Ratification of Reclassifications to the Employee Pay Plan and the Employee Staffing Plan for FY 2022 – 2023 106 - 108
 3. Review and Action as Necessary on Approval to Purchase Mobile Hotspot Service – **Grant Funded** 109 - 111
 4. Review and Action as Necessary on Approval to Purchase a Network Fiber Optic Subscription Service Agreement – **Grant Funded** 112 - 114

B. Facilities Committee Items

1. Review and Action as Necessary on Consent Agenda Item from the Facilities Committee..... 115
 - a. Approval of Final Completion and Release of Final Payment for the District Wide Repainting of Exterior Stucco & Panels at Starr County Campus 116 - 125
2. Update on Status of Unexpended Plant Fund Construction Projects and Renewals & Replacements Projects 126 - 133

XI. Consideration and Approval of Checks and Financial Reports 134 - 135

XII. Announcements 136

A. Next Meetings:

- Monday, June 12, 2023
 - 3:30 p.m. - Education & Workforce Development Committee
 - 4:00 p.m. – Facilities Committee
 - 5:00 p.m. – Finance, Audit and Human Resources Committee
- Tuesday, June 27, 2023
 - 5:30 p.m. – Regular Board Meeting

B. Other Announcements:

- South Texas College will be closed Monday, May 29, 2023 in observance of Memorial Day.
- South Texas College will be close Monday, June 19, 2023 in observance of Juneteenth.

Presentations

1. Presentation on the Spring 2023 Commencement Ceremonies

Mr. Matthew Hebbard, Vice President for Student Affairs and Enrollment Management, will present on the May 2023 Commencement Ceremonies.

Over 3,200 certificates and degrees are expected to be conferred at the conclusion of the Spring 2023 semester.

Approximately 2,250 graduates were recognized at five separate commencement ceremonies on Friday, May 5 and Saturday, May 6, 2023 at the Bert Ogden Arena in Edinburg, Texas. In total, about 15,000 friends and families joined South Texas College in celebrating these proud graduates!

Mr. Hebbard has coordinated with the Office of Public Relations and Marketing to develop a video showcasing the hard work, long hours, and extraordinary logistics that continue to improve South Texas College's recognition of its graduates.

No formal action by the Board of Trustees is requested. This information is presented as an update to the trustees for feedback to administration, and to help the trustees advocate in support of the programs.

Approval of Board Meeting Minutes

The following Board Meeting Minutes are submitted for approval:

- 1) April 25, 2023 Regular Board Meeting

It is recommended that the Board of Trustees of South Texas College approve the following Minute Order proposed for consideration:

The Board of Trustees of South Texas College approves and adopts the Minutes for the April 25, 2023 Regular Board Meeting as presented.

Approval Recommended:

Dr. Ricardo J. Solis
President

**SOUTH TEXAS COLLEGE
BOARD OF TRUSTEES REGULAR MEETING
Tuesday, April 25, 2023 @ 5:30 p.m.
Ann Richards Administration Building Board Room
Pecan Campus, McAllen, Texas 78501**

Minutes

Call Meeting to Order:

The Regular Board Meeting of the South Texas College Board of Trustees was held on Tuesday, April 25, 2023 in the Ann Richards Administration Building Board Room at the Pecan Campus in McAllen, Texas. The meeting commenced at 5:39 p.m. with Ms. Rose Benavidez presiding.

Members present: Ms. Rose Benavidez, Dr. Alejo Salinas, Jr., Mrs. Victoria Cantu, Mr. Paul R. Rodriguez, Mrs. Dalinda Gonzalez-Alcantar, and Mr. Rene Guajardo

Members absent: Mr. Danny Guzman

Also present: Dr. Ricardo J. Solis, Mr. Javier Villalobos, Mrs. Mary Elizondo, Dr. David Plummer, Mr. Matthew Hebbard, Dr. Anahid Petrosian, Ms. Lynda Lopez, Dr. Ali Esmaeili, Dr. Christopher Nelson, Mrs. Sara Lozano, Ms. Alicia Correa, Mr. Stefan Stoyanof, Dr. Rachel Sale, Mrs. Olivia De La Rosa, Mr. Lucio Gonzalez, Mr. Jose Vela, Mrs. Carla Rodriguez, Mr. Jason Gutierrez, Mr. Ken Lyons, Ms. Luisa Rodriguez, Mr. Robert Cuellar, Mr. David Valdez, Ms. Amanda Sotelo, Ms. Sandra Charles-Garza, Mrs. Lisa Aleman, Mr. Natanael Perez, Mrs. Kelly Salazar, Mr. Victor Moreno, and Mr. Andrew Fish.

Determination of a Quorum

A quorum was present and a notice of the meeting was posted.

Invocation

Mrs. Olivia De La Rosa, Dean for Continuing, Professional and Workforce Education, said the invocation.

Public Comments

No public comments were given and a notice of the meeting was posted.

Mission Moment

The Mission Moment is an opportunity to highlight a story at South Texas College that provides an example of the College's mission, and its impact on our students and communities. This gives an opportunity to the Board of Trustees, as well as administrative leadership, faculty, and staff to reflect on the importance of their work.

Mrs. Lynda Lopez introduced Mr. Victor Moreno, South Texas College Precision Manufacturing Technology student. Mr Moreno had recently been featured in a story on his motivation in dedication to attend his courses at the South Texas College Technology Campus. Mr. Moreno's commute requires an early start from his home in Reynosa, from where he often rides his bicycle along the busy international highway from the McAllen-Hidalgo International Bridge to the campus.

Mr. Moreno is very active with student organizations at the Technology Campus, and had recently been named a Kennedy Scholar for his achievements at South Texas College.

After Mr. Moreno's story was featured by the College, an anonymous group of benefactors raised support to provide Mr. Moreno with a car to help his daily commute.

Dr. Solis and the Board congratulated Mr. Moreno on his dedication and hard work to complete his program of study. Dr. Solis presented Mr. Moreno with a token of appreciation, and spoke on his outstanding representation of the power of hard work and education.

Update by the College President

Dr. Ricardo J. Solis, College President, provided an update to the Board of Trustees. The update included:

1. Dr. Solis noted that April was Community College Month throughout the nation, and the College was active in promoting examples of how it impacts students' lives.
2. Dr. Solis noted that the College hosted the STEM Summit, Career Expo, and Workforce Summit during April 2023, which were very well attended by students and industry partners.
3. A First Responder Expo would be coming later in April, highlighting law enforcement and other first responder programs at the Regional Center for Public Safety Excellence.
4. Dr. Solis reminded the Board that Mrs. Mary Killoran, who pledged \$50,000 per year in support for Bachelor of Science in Nursing student scholarships, would be honored at the May 6, 2023 Commencement Ceremony for her generous support of South Texas College students.

No action was requested.

Presentations

1. Presentation on the Texas Pathways Institute

South Texas College remains a Leader College of the Texas Pathways Project as it enters into its third round of multi-year collaborative institutes. The Texas Pathways Project is focused on building academic and career pathways for students at community colleges. These pathways should help students from choosing a program of study through successful completion with the necessary skills to meet their academic and career goals.

Each round, participating colleges innovate and implement practices and then come together to share findings and design new ways to support student success initiatives. Through this collaboration and data-driven strategic planning, partners are building structured pathways that can be scaled for students across Texas.

From April 12 – 14, 2023, a team of South Texas College administrators, led by Dr. Ricardo J. Solis, President, Dr. Anahid Petrosian, Vice President for Academic Affairs, and Dr. Christopher Nelson, Dean for Liberal Arts, represented South Texas College's *Guided Pathways* work for peers from across the state.

Dr. Petrosian and Dr. Nelson provided an update to the Board on the Institute, the College's presentations, next steps, and future Round 3 institutes, including the Board of Trustees Institute in February 2024.

2. Presentation on Continuing Education in Western Hidalgo County

South Texas College's Continuing Professional and Workforce Education team was working with La Joya ISD (LJISD) administration to offer continuing education program in Western Hidalgo County.

Since Fall 2022, STC was discussing opportunities for the LJISD Kika De La Garza Elementary building. This facility was currently unoccupied, and provided an opportunity for the College to bring programs directly to that area. At the April 25, 2023 Regular Board Meeting, the Board would be asked to authorize administration to finalize negotiations to lease the facility and prepare it for educational programs.

During this presentation, Ms. Olivia De La Rosa, Dean of Continuing, Professional and Workforce Education, outlined the programs and the promotion that would support this new opportunity for the residents of Western Hidalgo County.

Classes offered would include:

- GED (available in English and in Spanish)
- English as a Second Language (ESL)
- Commercial Driver's License (CDL)
- Phlebotomy
- Summer Camps

Courses were already planned to start in late April 2023 at the Pecan Plaza, and would be relocated to the Kika De La Garza building once the lease was finalized and the facility was ready for instructional activities.

Ms. De La Rosa also reported that due to recent storm damage at another location, La Joya ISD would temporarily move into the Kika De La Garza building through the remainder of the school year. This would slightly postpone the College's planned activities at that location, but the College would work with the district to start those programs as quickly as possible.

No formal action by the Board of Trustees was requested. This information was presented as an update to the trustees for feedback to administration, and to help the trustees advocate in support of the programs.

Approval of Board Meeting Minutes

The following Board Meeting Minutes were submitted for approval:

- 1) March 28, 2023 Regular Board Meeting

Upon a motion by Dr. Alejo Salinas, Jr. and a second by Mr. Paul R. Rodriguez, the Board of Trustees of South Texas College approved and adopted the Minutes for the March 28, 2023 Regular Board Meeting as written. The motion carried.

Presentation of the Delinquent Tax Collection Report for the Period Ending February 28, 2023

Ms. Kelly R. Salazar from Linebarger Goggan Blair & Sampson, LLP, provided the Board with the Delinquent Tax Collection Report for the period ending February 28, 2023.

The Delinquent Tax Collection Report was provided in the packet for the Board's review.

No action was required from the Board of Trustees.

Review and Action as Necessary on Proposed Interlocal Agreement with Hidalgo County for the AmeriCorps VISTA Project

The Board of Trustees was asked to authorize Administration to enter into a proposed memorandum of understanding / interlocal agreement with Hidalgo County for the AmeriCorps VISTA project.

In line with Hidalgo County's Prosperity Taskforce, the County had been awarded a grant to develop and implement an AmeriCorps VISTA program leadership academy.

The AmeriCorps VISTA program is a one-year program under which participants help local organizations expand capacity to address and alleviate poverty. Nationally, these areas include education, public health, climate, access to benefits, and other critical areas. Participants engage in fundraising, grant writing, research, volunteer recruitment, and other experiences that build professional and leadership skills.

As the grant's fiscal agent and project sponsor, Hidalgo County reached out to South Texas College to serve as a subsite host for the AmeriCorps VISTA program.

Under the grant, South Texas College would coordinate with the Hidalgo County Project Sponsor, supporting VISTA Candidate review by the project sponsor, orientation and training of approved participants, and supervision of the activities of VISTA members.

Participating students would receive AmeriCorps VISTA training and ongoing mentorship to help them undertake their year of service locally, supporting their fellow students and communities in line with the national AmeriCorps VISTA program guidelines.

Upon a motion by Mrs. Victoria Cantu and a second by Dr. Alejo Salinas, Jr., the Board of Trustees of South Texas College approved and authorized the proposed memorandum of understanding / interlocal agreement with Hidalgo County for the AmeriCorps VISTA project. The motion carried.

Review of Presentations to the Finance, Audit, and Human Resources Committee:

a. Review and Discussion of FY 2023 – 2024 Budget Development

Purpose and Justification – As part of the budget planning process, the College was evaluating the revenue and expenditure budget considerations influencing the preparation of the FY 2023 – 2024 budget.

The budget planning process is an integral part of strategic planning that is preceded by sound planning and effectively aligns the budget with the College's programs and activities. The revenue and expenditure budget development considerations affect the projected available resources, determine the planned expenditures, and have a direct impact on the budget allocations for the FY 2023 – 2024 budget.

Background – The College's annual budget cycle includes the budget planning process that consists of projecting revenues and expenditures based on historical trend and assumptions for the upcoming fiscal year. The revenue and expenditure budget development considerations are used as the basis for the upcoming fiscal year assumptions and are a fundamental component of developing a proposed balanced budget.

The proposed balanced budget would be reviewed by staff, the President's Cabinet, and the Finance, Audit, and Human Resources Committee before it is presented for approval by the Board of Trustees at the annual Budget Hearing.

The Texas Commission on Community College Finance recommended that the 88th Texas Legislature change the current state formula funding model to an outcomes-based formula methodology. This change would impact the amount of funding the College receives from the State in the upcoming biennium and the budget allocations for the FY 2023 – 2024 budget.

The Texas Legislature was currently in session and was considering the Commission's recommendation to transition to an outcomes-based formula.

On March 28, 2023, the Board of Trustees approved Resolution 2023-006 in support of the Texas Commission on Community College Finance Recommendations.

Enclosed Documents – A PowerPoint Presentation was included in the packet for the Board's review and information.

Mary Elizondo, Vice President for Finance and Administrative Services, presented on the FY 2023 – 2024 Budget Development for the Trustees' review and discussion.

Dr. Alejo Salinas, Jr. noted concerns in the community about tax appraisals and asked about relief that the College might provide. Administration noted that there were a number of pending pieces of legislation that would influence appraisals and taxing entities. Additional review would be needed after the legislative session.

Mr. Paul R. Rodriguez recognized the Texas Commission on Community College Finance for their diligence in studying the issues affecting community college funding in Texas, with special thanks to Rep. Oscar Longoria, Jr., who served on the commission and was also a past Trustee of South Texas College.

b. Update on College's Enterprise Resource Planning (ERP) System

Purpose and Justification – College Administration provided an update on the steps the College had taken in exploring options for the College's new proposed Enterprise Resource Planning (ERP) system.

The Board of Trustees designated a total of \$20 million in fund balance over a period of nine years for the ERP procurement and associated consultant services.

The College had used the current ERP software solution (Banner), provided by Ellucian, a technology company, since 2006. The Banner software was utilized by the College to manage data, including the Student, Finance, and Human Resources operations.

Banner is a complex on premise ERP system that requires significant technical expertise to operate as well as continuous information technology maintenance and updates. Since

the purchase and implementation of Banner, new cloud-based systems had been developed that offer enhanced technological features and capabilities.

Third party applications, such as People Admin, the applicant tracking application, necessary to perform business processes are difficult to integrate with the current system and the data integrity is difficult to manage since each application or module has its own data standards. As a result, time-consuming manual processes and scripts are in place to solve these issues.

Newer cloud-based systems provide responsive business processes coupled with reduced manual input and interventions, robust real time analytics and dashboards, and enhanced reporting. Many new systems offer pre-developed reports required by the College, state, and federal entities that are currently being completed manually or with other third-party software.

In order to gain an understanding of the different options available, College Administrators and staff, led by the Vice President for Finance and Administrative Services and the Human Resources Information Services (HRIS) Officer were performing extensive research on ERP systems used by peer higher education institutions and invited a number of vendors, including our current vendor Ellucian, to demonstrate the different capabilities and functionalities of their ERP systems.

Vendors invited were Anthology, Ellucian, Oracle, and Workday. All vendors conducted a discovery session and had completed or were in the process of completing their ERP solution demonstrations and were each preparing a business case.

The Discovery Sessions and the Demonstrations were scheduled as follows:

| Session | Scope | Oracle | Ellucian | Workday | Anthology |
|-------------------|---|--|---------------|--|------------|
| Discovery Session | To gather requirements from college departments | March 2021 December 2021 January 2022 | July 2022 | August 2022 October 2022 | March 2023 |
| Demo Session | To demonstrate their ERP features | January 2022 April 2022 October 2022 March 2023 | February 2023 | November 2021 October 2022 February 2023 | April 2023 |

On-going and next steps planned for the next few months in the ERP selection and procurement project included the following activities:

- Complete ERP demonstrations
- Complete the individual staff vendor evaluations
- Obtain ERP vendor questionnaire on detailed functionalities
- Collect user business processes requirements
- Contact and visit ERP vendor/s community colleges clients
- Secure a consultant for evaluation services
- Research and interview deployment partners
- Determine procurement method
- Obtain approval from President and Board of Trustees

No action was required from the Board. These items were presented for information and feedback to staff.

Review and Action as Necessary on Consent Agenda Items from the Finance, Audit, and Human Resources Committee

The following Consent Agenda items were thoroughly discussed by the Finance, Audit, and Human Resources Committee. All trustees, whether a member of the Committee or not, received all supporting documentation and were invited to participate in the deliberation on each item. Non-committee members did not participate in Committee votes for recommendation of Board action.

Administration believed that all questions raised during the Committee discussion of Consent Agenda items were resolved to the Committee's satisfaction at the meeting, and the items were presented here substantially as recommended by the Committee, for approval by the Board of Trustees.

Trustees were invited to identify an item or items that should be removed from the Consent Agenda for further discussion. Otherwise, the Board was asked to formally act on the full consent agenda, according to the details and recommended action presented for each item in the following pages

The Finance, Audit, and Human Resources Committee recommended Board action on the following items as presented.

- a. Approval to Redesignate La Joya Windpower, LLC Scholarship Funds to the South Texas College Education Foundation
- b. Approval of Award of Proposal, Rejection of Proposals, Purchases, and Renewals
- c. Approval of Modification Option for Vending Services – Snacks Contract
- d. Ratification of a 3-Month Extension on Contract with Pathfinders Public Affairs, Inc. for Consultant Services
- e. Approval of Disposal of Surplus Property Valued at \$5,000 and Over

- f. Approval of Options to Renew all Property and Casualty Insurance for 2023 - 2024 Insurance Request for Proposal (RFP)
- g. Approval to Renew the Hidalgo County Agreement for Tax Assessment Collection
- h. Approval to Renew the Starr County Agreement for Tax Assessment Collection

Upon a motion by Mr. Paul R. Rodriguez and a second by Dr. Alejo Salinas, Jr., the Board of Trustees of South Texas College approved and authorized items a –h of the Finance, Audit, and Human Resources Committee Consent Agenda as presented. The motion carried.

Consent Agenda:

a. Approval to Redesignate La Joya Windpower, LLC Scholarship Funds to the South Texas College Education Foundation

Purpose and Justification – Administration requested Board approval to redesignate La Joya Windpower, LLC Scholarship Funds to the South Texas College Education Foundation.

On March 3, 2023, the College received the scholarship amount of \$40,000 for the La Joya Windpower, LLC project.

On January 25, 2023, Terra-Gen Development Company, LLC notified the College that the development of the La Joya Windpower, LLC project ceased due to development factors that greatly affected the ability to proceed with the project. Terra-Gen Development Company, LLC indicated that they remain diligent in seeing the rest of the projects to continue the process as planned and that the scholarship amount of \$40,000 will be paid; although per the agreement, the scholarship amount was due to the College at the time that the project was started. The Board of Trustees were updated on this project at the March 28, 2023, Board of Trustees Meeting.

On March 30, 2023, the College sent a letter to Mr. Milton Howard, Vice President of Renewable Development for Terra Gen Development, LLC, requesting that La Joya Windpower, LLC scholarship funds received on March 3, 2023, be redesignated to the College Education Foundation. On March 31, 2023, the College received written approval for the redesignation from Terra Gen Development, LLC.

Background - The agreement with Terra-Gen Development included the following terms:

- Based on a sliding scale to equal approximately 50% tax abatement for each of the four agreements for a period not to exceed ten years (based on tax abatement percentages scale)
- A \$40,000 lump sum payment to the College for scholarships
- A \$10,000 Payment in Lieu of Taxation (PILOT) for each of the ten years of the abatement period

04/25/2023

Regular Board Meeting Minutes

Reviewers – The Request to Redesignate Scholarship Funds from Terra-Gen Development, LLC, was reviewed by Mary G. Elizondo, Vice President for Finance and Administrative Services, and Dr. Rodney Rodriguez, Vice President of Institutional Advancement and Economic Development.

Enclosed Documents – The Request to Redesignate Scholarship Funds letter from the College approved by Terra-Gen Development, LLC, was included in the packet for the Board information and review.

Mary Elizondo, Vice President for Finance and Administrative Services, and Dr. Rodney Rodriguez, Vice President of Institutional Advancement Services, attended the Committee Meeting to address questions.

The Committee recommended Board approval to redesignate La Joya Windpower, LLC Scholarship Funds to the South Texas College Education Foundation as presented.

This item was approved by the Board as part of consent agenda action.

Consent Agenda:

b. Approval of Award of Proposal, Rejection of Proposals, Purchases, and Renewals

Purpose and Justification – Administration requested Board approval of the following award of proposal, rejection of proposals, purchases, and renewals.

The Director of Purchasing has reviewed each item, including the procurement procedures and evaluation of all responses, and recommends approval as follows:

The Committee recommended Board approval of the award of proposal, rejection of proposals, purchases, and renewals at a total cost of \$ 1,418,233.32 as listed below:

A. Award of Proposal

- 1) **Ambulance Cots and Stair Chairs (Award) – Grant Funded:** award the proposal for ambulance cots and stair chairs to **Sombrero Advertising & Marketing** (McAllen, TX) (New), at a total amount of \$91,074.99;

B. Rejection of Proposals

- 2) **Medical Care Equipment (Reject) - Grant Funded:** reject the three (3) proposals received for the medical care equipment because the vendors did not meet and/or submit the required specifications and/or documents. A new solicitation has already been advertised to meet the federal grant deadline;
- 3) **Medical Oxygen Generating Unit (Reject) - Grant Funded:** reject the three (3) proposals received for the medical oxygen generating unit because the vendors did not meet and/or submit the required specifications and/or documents. A new solicitation has already been advertised to meet the federal grant deadline;

C. Purchases and Renewals (C-a. Instructional Items)

- 4) **Forensic Hardware and Software (Purchase) – Grant Funded:** purchase forensic hardware and software from **Digital Intelligence, Inc.** (New Berlin, WI), a sole source vendor, at a total amount of \$102,830.70;
- 5) **Instructional Equipment and Software (Purchase) – Grant Funded:** purchase instructional equipment and software from **Allterra Central, Inc.** (San Antonio, TX) (New), a State of Texas Department of Information Resources (DIR) approved vendor, at a total amount of \$51,050.24;
- 6) **Law Enforcement Vehicle (Purchase) – Grant Funded:** purchase a law enforcement vehicle from **Caldwell Country Chevrolet/Rockdale Country Ford/Cameron Country Chrysler Dodge Jeep Ram** (Caldwell, TX), a Tarrant County Cooperative Purchasing Program approved vendor, at a total amount of \$56,700.00;
- 7) **Medical Office Skills Training (Renewal):** renew the medical office skills training contract with **Practice Management Institute** (San Antonio, TX), for the period beginning July 1, 2023 through June 30, 2024, at no cost to the College. The student or employee participating in the training program will pay the training fee, and South Texas College will receive a 30% commission;
- 8) **Small Business Skills Training (Renewal):** renew the small business skills training contract with **Leadership Empowerment Group, Inc.** (Mercedes, TX), for the period beginning July 1, 2023 through June 30, 2024, at no charge to the College. The student or employee participating in the training program will pay the training fee, and South Texas College will receive a 30% commission;

C. Purchases and Renewals (C-b. Non-Instructional Item)

- 9) **Temporary Personnel Services (Renewal):** renew the temporary personnel services contracts for the period beginning June 29, 2023 through June 28, 2024, at an estimated amount of \$450,000.00, which is based on prior year expenditures. The vendors are as follows:

| Vendor (City/State) | Vendor (City/State) |
|--|--|
| Exceptional Staffing, LLC. (Edinburg, TX) | Fewell Professional Services, LLC. / dba FPS Staffing (McAllen, TX) |
| Five Star Staffing, LLC. / dba Spherion Staffing (McAllen, TX) | Hire Quest, LLC. / dba Snelling Staffing Services (Goose Creek, SC) |
| Infojini, Inc. (Columbia, MD) | Manpower Group US, Inc. (McAllen, TX) |
| Onin Staffing (McAllen, TX) | People Ready, Inc. (Tacoma, WA) |
| R&D Contracting, Inc. / dba R&D Personnel (McAllen, TX) | Readymen Staffing Services (Pharr, TX) |
| Region Staffing, Inc. (Pharr, TX) | Select Staff (Edinburg, TX) |
| Temps Plus Staffing Service (McAllen, TX) | Texas Staffing Pros, LLC. (McAllen, TX) |

C. Purchases and Renewals (C-c. Technology Items)

- 10) **Computers, Laptops, Tablets, and Monitors (Purchase):** purchase computers, laptops, tablets, and monitors from the State of Texas Department of Information Resources (DIR) approved vendors **Dell Marketing, LP.** (Dallas, TX) and **Apple, Inc.** (Dallas, TX), at a total amount of \$211,602.18;

04/25/2023

11)Endpoint Protection Software/Cloud Subscription (Purchase): purchase an endpoint protection software/cloud subscription from **Netsync Network Solutions, Inc.** (Houston, TX), a State of Texas Department of Information Resources (DIR) approved vendor and **DDI Capital – A Technology Leasing Company** (Westhampton, NY) (New), for the period beginning April 26, 2023 through August 31, 2025, at a total amount of \$404,975.21. The payment information is as follows:

| # | Vendor | Period | Amount |
|---|---------------------------------|---------------------|--------------|
| 1 | Netsync Network Solutions, Inc. | Training/Onboarding | \$48,313.20 |
| 2 | DDI Capital | One Time Charge | \$61,493.45 |
| 3 | DDI Capital | 9/1/23 – 8/31/24 | \$147,584.28 |
| 4 | DDI Capital | 9/1/24 – 8/31/25 | \$147,584.28 |

12)Internet Services for South Texas College Sites (Renewal): renew the internet services for South Texas College sites contract with **Smartcom Telephone, LLC.** (McAllen, TX), for the period beginning July 1, 2023 through August 31, 2024, at an estimated amount of \$50,000.00;

This item was approved by the Board as part of consent agenda action.

Consent Agenda:

c. Approval of Modification Option for Vending Services – Snacks Contract

Purpose and Justification – Administration requested Board approval of the modification option for the vending services - snacks contract provided by STX Snacktime Vending Company to increase the product pricing in their current contract starting on March 1, 2023.

On March 1, 2023, STX Snacktime Vending Company contacted the College to request a contract modification effective immediately to their current five-year contract (September 1, 2019 through August 31, 2024) due to COVID-19 and the College's lack of foot traffic on campus due to an increased attendance of online classes. In addition, STX Snacktime Vending Company has experienced inventory shortages, limited labor availability, and increased product costs.

The modification option requested was for the fourth year of the five-year contract, effective March 1, 2023 through August 31, 2024.

Background - On June 25, 2019, the Board of Trustees awarded a five-year contract to STX Snacktime Vending Company for the period of September 1, 2019 through August 31, 2024.

The terms of the current contract were as follows:

- The vendor is currently obligated to pay the College a commission of 22.5% of monthly net sales, and there will be no change to this percentage throughout the duration of the contract.

04/25/2023

Within the existing contract, the force majeure clause allows either party to amend the contract due to governmental regulations or controls, or acts of God. Due to this uncontrollable event, STX Snacktime Vendor Company requested that the College consider a contract modification to the existing contract.

The current and proposed product and pricing are as follows:

| Products | Contract Pricing | Proposed Pricing |
|---|-------------------------|-------------------------|
| Candy, premium nuts, and healthy bars | \$1.25 | \$1.60 |
| Pastry (cupcakes, Danish, buns, donuts, and pies) | \$1.25 | \$1.50 |
| Big bag chips | \$1.10 | \$1.40 |
| Small bag chips | \$0.80 | \$1.00 |
| Crackers | \$0.75 | \$1.00 |

The current and previous commission history reports are as follows:

| Contract | Commission Amount |
|------------------------------|--------------------------|
| September 2022 – March 2023 | \$12,034.14 |
| September 2021 – August 2022 | \$21,006.18 |
| September 2020 – August 2021 | \$6,060.10 |
| September 2019 – August 2020 | \$37,525.77 |

Enclosed Documents – The STX Snacktime Vending Company contract modification amendment was included in the packet for the Board's information and review.

Mary Elizondo, Vice President for Finance and Administrative Services, George McCaleb, Director of Facilities Operations and Maintenance, and Becky Cavazos, Director of Purchasing, attended the Committee meeting to address any questions.

The Committee recommended Board approval of the modification option for the vending services - snacks contract provided by STX Snacktime Vending Company to increase the product pricing in their current contract starting on March 1, 2023.as presented.

This item was approved by the Board as part of consent agenda action.

Consent Agenda:

d. Ratification of a 3-Month Extension on Contract with Pathfinders Public Affairs, Inc. for Consultant Services

Purpose and Justification – Administration requested Board ratification of a 3-month extension on the contract with Pathfinders Public Affairs, Inc. for consultant services for the period beginning December 1, 2022 through February 28, 2023, at a total amount of \$23,749.99.

These consultant services were necessary due to pressing legislative matters, which required immediate action on behalf of the College.

Background - On June 28, 2022, the Board of Trustees approved a 6-month contract beginning June 1, 2022 through November 30, 2022, at a total amount of \$47,500.00. These services provide guidance on matters of local and state policy and legislation.

On April 4, 2023, the Extension to the Agreement was sent to Pathfinders Public Affairs, Inc. for their review and approval.

Dr. Ricardo J. Solis, President, and Mary Elizondo, Vice President for Finance and Administrative Services, attended the Committee meeting to address any questions.

The Committee recommended Board ratification of a 3-month extension on the contract with Pathfinders Public Affairs, Inc. for consultant services for the period beginning December 1, 2022 through February 28, 2023, at a total amount of \$23,749.99 as presented.

This item was approved by the Board as part of consent agenda action.

Consent Agenda:

e. Approval of Disposal of Surplus Property Valued at \$5,000 and Over

Purpose and Justification – Administration requested Board approval on the disposal of surplus property valued at \$5,000 and over by method of recycling for two (2) vehicles. The vehicles are also part of the College's inventory; therefore, it is also requested by the Fixed Assets Department and Fire Science Program that these assets be removed from the inventory and general ledger as follows:

| # | Description | Serial No. | Silver Tag | Amount | Net Book Value | Ptag |
|---|---------------------------|-------------------|------------|------------|----------------|-----------|
| 1 | 1990 Ford Taurus (TSTC) | 1FACP52U2LA135314 | 0000009907 | \$5,650.00 | \$0.00 | 000011090 |
| 2 | 1995 Toyota Tacoma (TSTC) | 4TAUN41BXSZ32765 | 0000009789 | \$9,627.90 | \$0.00 | 000011082 |

Justification and Benefit – It was necessary to dispose of these non-functioning vehicles by recycling them since they had been used for student instruction and were no longer complete vehicles. Students used these vehicles to train on them, and the vehicles were now in disassembled pieces and needed to be removed from the Regional Center for Public Safety Excellence for safety purposes and lack of storage.

Background – The surplus property goes through an evaluation process by the departments to determine if the items are damaged beyond repair and unable to be utilized for student instruction. After this evaluation process, the Automotive Technology Program determined that the vehicles were no longer usable and submitted a request to have the property transferred to benefit the Fire Science Program for student instruction. These vehicles were then utilized for the purpose of fire science instruction and thus charred into an unusable state.

These assets were originally obtained by South Texas College in 1993 from Texas State Technical College and recorded as part of the College's inventory.

Mary Elizondo, Vice President for Finance and Administrative Services, and Becky Cavazos, Director of Purchasing, attended the Committee meeting to address any questions.

The Committee recommended Board approval to dispose of surplus property valued at \$5,000 and over by method of recycling for two (2) vehicles and for these assets to be removed from the College's inventory and general ledger as presented.

This item was approved by the Board as part of consent agenda action.

Consent Agenda:

f. Approval of Options to Renew all Property and Casualty Insurance for 2023 - 2024 Insurance Request for Proposal (RFP)

Purpose and Justification – Administration requested Board approval on options to renew all property and casualty insurance for the 2023 - 2024 Insurance Request for Proposal (RFP).

The College maintains the following property and casualty insurance:

- Property / Inland Marine / Boiler & Machinery
- Crime Insurance
- School Leaders E&O, General Liability, Law Enforcement Liability, Automobile
- Workers Compensation Insurance
- Foreign Liability Insurance
- Cyber Liability Insurance
- Student / Faculty Medical Professional Liability Insurance
- Voluntary Student Accident Insurance
- Workforce Training Programs Student Accident Insurance
- Business, Public Safety & Technology Student Accident Insurance

Chase Carlisle (Insurance Consultant) from Carlisle Insurance proposed changes to the upcoming 2023 - 2024 Insurance Request for Proposal (RFP) and presented to the Committee on related insurance matters as follows:

- Options to renew (one year term with two (2) one-year annual renewals) - The College may be missing out on other carrier participation since it bids out insurance on an annual basis. This practice is uncommon in the public entity space. The Insurance Consultant recommends one year term, which may be renewed for two additional one-year periods by mutual agreement of the parties.
- RFP timeline – Per Insurance Consultant, this year, the Insurance items will be presented to the Committee / Board in August as opposed to July since insurance carriers are more likely to underwrite policies closer to September 1 (carriers are not quoting more than 30 days out and quotes are only valid for 20-30 days once issued).
- Premium increases – According to the Insurance Consultant, 2023 is expected to be the worst property insurance market in the last 40 years, and expects substantial increases in premium costs, specifically for property insurance. Depending on the insurance bids received, the College may need to utilize multiple individual property insurance carriers.
- Admitted / non-admitted – Admitted carriers are insurance companies that have been approved by a state's department of insurance. Admitted carriers are required to follow state regulations. If they fail, the state will step in and pay claims. Generally, they offer standard market coverages for small businesses. Non-admitted carriers are not required to follow state regulations, which can make their coverage options more flexible. Staff reviewed with the insurance consultant and legal counsel and both agreed that the College may accept bids from both admitted and non-admitted carriers.

Background - Every year, the College requests proposals for an insurance program that provides coverage at the most competitive price available in accordance with approved or acceptable insurance practices in the State of Texas.

Chase Carlisle of Carlisle Insurance attended the Committee meeting to address questions.

Enclosed Documents – A copy of the PowerPoint presentation was included in the packet for the Board's information and review.

The Committee recommended Board approval of options to renew all property and casualty insurance for the 2023 - 2024 Insurance Request for Proposal (RFP) for a one-year term with two (2) one-year annual renewals, and for the Board to consider admitted and non-admitted carriers, as presented.

This item was approved by the Board as part of consent agenda action.

Consent Agenda:
**g. Approval to Renew the Hidalgo County Agreement for Tax Assessment
Collection**

Purpose and Justification – Administration requested Board approval to renew the Hidalgo County Agreement for Tax Assessment and Collection for current and delinquent taxes collected from September 1, 2024 through August 31, 2025.

The Hidalgo County Agreement for Tax Assessment and Collection must be approved by the College by June 1, 2023. Approval of the tax assessment and collection fee was needed in order for the Hidalgo County Tax Assessor to assess and collect taxes levied.

Texas Property Tax Code, Sec. 6.27 (c) Compensation for Assessment and Collection, indicates that the assessor or collector is entitled to a reasonable fee, not to exceed actual costs incurred, for which it assesses and collects taxes. Texas Education Code, Sec. 130.121 (b) Tax Assessment and Collection, indicates that each governing board shall be authorized to have the taxable property in its district assessed and/or its taxes collected, in whole or in part, by the tax assessors and/or tax collectors, respectively, of any county, city, taxing district, or other governmental subdivision in which all or any part of the junior college district is located. The Inter-Local Cooperation Agreement requires the County, after reviewing actual collection costs, to submit a proposed fee to the College, which may include a cost increase of no more than 5% per year, prior to May 1st. The College will then have until June 1st to accept the recommended fee.

Background – The Board of Trustees approved the Inter-Local Cooperation Agreement for Tax Assessment and Collection with Hidalgo County on March 11, 1996, with an option to renew for subsequent tax years. The contract was last renewed on April 26, 2022, and the annual fee approved was \$108,372.00.

Mr. Pablo Villarreal, Jr., RTA for Hidalgo County, advised the College that the annual fee for tax year 2023 will remain at \$108,372.00. The monthly collection fee of approximately \$9,031.00 is reduced from taxes collected during the month, and the remaining funds are wired to the South Texas College's bank depository account.

Below is a summary of fees charged by Hidalgo County each year for the periods of Fiscal Year 2013 – 2014 to Fiscal Year 2023- 2024.

| History of Fees for Hidalgo County Tax Assessment and Collection | | | |
|---|--------------|------------------------------------|-----------------------|
| Fiscal Year | Fee | Increase over Previous Year | Total Tax Levy |
| 2023 – 2024 | \$108,372.00 | 0% | Not Available |
| 2022 – 2023 | \$108,372.00 | 5% | \$75,375,088.72 |
| 2021 - 2022 | \$103,212.00 | 0% | \$71,315,412.72 |
| 2020 – 2021 | \$103,212.00 | 0% | \$66,982,283.00 |

| History of Fees for Hidalgo County Tax Assessment and Collection | | | |
|---|--------------|------------------------------------|-----------------------|
| Fiscal Year | Fee | Increase over Previous Year | Total Tax Levy |
| 2019 – 2020 | \$103,212.00 | 0% | \$64,711,985.97 |
| 2018 - 2019 | \$103,212.00 | 0% | \$63,236,679.08 |
| 2017 – 2018 | \$103,212.00 | 5% | \$62,624,834.26 |
| 2016 – 2017 | \$98,304.00 | 0% | \$59,701,217.59 |
| 2015 – 2016 | \$98,304.00 | 0% | \$56,408,070.41 |
| 2014 – 2015 | \$98,304.00 | 5% | \$52,781,657.49 |
| 2013 – 2014 | \$93,626.00 | 0% | \$42,343,115.93 |

Funding Source – The annual collection fee is reduced monthly from taxes collected during the month. Funds for these expenditures would be budgeted in the Hidalgo Appraisal/Collection Fee budget for Fiscal Year 2023 – 2024, pending Board approval of the budget.

Enclosed Documents – Clause VI, Consideration of the Hidalgo County Collection of Taxes Inter-Local Cooperation Amended Agreement for Tax Assessment and Collection Contract was included in the packet for the Board’s review and information.

Mary Elizondo, Vice President for Finance and Administrative Services, attended the Committee meeting to address questions.

The Committee recommended Board approval of the renewal of the Hidalgo County Agreement for Tax Assessment and Collection for current and delinquent taxes collected at an annual fee of \$108,372.00 from September 1, 2023 through August 31, 2024 as presented.

This item was approved by the Board as part of consent agenda action.

Consent Agenda:

h. Approval to Renew the Starr County Agreement for Tax Assessment Collection

Purpose and Justification – Administration requested Board approval to renew the Starr County Agreement for Tax Assessment and Collection for current and delinquent taxes collected from September 1, 2024 through August 31, 2025.

The Starr County Agreement for Tax Assessment and Collection must be approved by the College by June 1, 2023. Approval of the tax assessment and collection fee was needed in order for the Starr County Tax Assessor to assess and collect taxes levied.

Texas Property Tax Code, Sec. 6.27 (c) Compensation for Assessment and Collection, indicates that the assessor or collector is entitled to a reasonable fee, not to exceed actual costs incurred, for which it assesses and collects taxes. Texas Education Code, Sec. 130.121 (b) Tax Assessment and Collection, indicates that each governing board shall be authorized to have the taxable property in its district assessed and/or its taxes collected, in whole or in part, by the tax assessors and/or tax collectors, respectively, of any county, city, taxing district, or other governmental subdivision in which all or any part of the junior college district is located.

Background – The Board of Trustees approved the Inter-Local Cooperation Agreement for Tax Assessment and Collection with Starr County on August 14, 2017, with an option to renew for subsequent tax years. The contract was last renewed on April 26, 2022, and the annual fee approved was 3.5% of the College's total tax collections for the period of September 1, 2022 through August 31, 2023 for tax year 2022. The annual fee for Fiscal Year 2023 is estimated to be \$165,089.19.

Ms. Maria Ameida Salinas, Tax Assessor-Collector for Starr County, advised the College that the annual fee for tax year 2023 will remain at 3.5% of the College's total tax collections. The annual fee for Fiscal Year 2024 is estimated to be \$171,692.76, based on 3.5% of the College's total estimated tax collections for the period of September 1, 2023 through August 31, 2024. The monthly collection fee of approximately \$14,307.73 will be reduced from taxes collected during the month, and the remaining funds are remitted by a check to South Texas College.

Below is a summary of fees charged by Starr County each year for the periods of Fiscal Year 2013 – 2014 to Fiscal Year 2021 – 2022 and the estimated fee for Fiscal Year 2022 – 2023 and Fiscal Year 2023 – 2024, based on a rate of 3.5% of total tax collections.

| History of Fees for Starr County Tax Assessment and Collection | | | | |
|---|-----------------|------------------------------------|----------------------------|-----------------------|
| Fiscal Year | Fee | Increase over Previous Year | % of Tax Collection | Total Tax Levy |
| 2023 – 2024 | \$171,692.76*** | 4.00% | 3.5% | Not Available |
| 2022 – 2023 | \$165,089.19** | (0.22%) | 3.5% | \$4,515,974.35 |
| 2021 – 2022 | \$165,449.37 | 8.60% | 3.5% | \$4,418,023.95 |
| 2020 – 2021 | \$152,346.31 | 6.76% | 3.5% | \$4,108,455.73 |
| 2019 – 2020 | \$142,693.53 | (3.50%) | 3.5% | \$4,010,125.41 |
| 2018 – 2019 | \$147,863.11 | 0.001% | 3.5% | \$4,058,100.49 |
| 2017 – 2018 | \$147,862.05* | 68.24% | 3.5% | \$3,933,751.72 |
| 2016 – 2017 | \$87,886.00 | 0% | N/A | \$3,494,095.10 |
| 2015 – 2016 | \$87,886.00 | 0% | N/A | \$3,871,198.83 |
| 2014 – 2015 | \$87,886.00 | 0% | N/A | \$3,352,380.96 |

| History of Fees for Starr County Tax Assessment and Collection | | | | |
|--|-------------|-----------------------------|---------------------|----------------|
| Fiscal Year | Fee | Increase over Previous Year | % of Tax Collection | Total Tax Levy |
| 2013 – 2014 | \$87,886.00 | 0% | N/A | \$2,735,855.80 |

*In Fiscal Year 2018, Starr County changed the annual fee from a flat rate to 3.5% of all current and delinquent base taxes collected. Prior to Fiscal Year 2018, Starr County assessed a flat rate fee of \$87,886.00

**Estimated Fee Amount to be paid by August 31, 2024

***Estimated Fee Amount to be approved on April 25, 2024 Board Meeting

Funding Source – The annual collection fee is reduced monthly from taxes collected during the month. Funds for these expenditures would be budgeted in the Starr Appraisal/Collection Fee budget for Fiscal Year 2023 – 2024, pending Board approval of the budget.

Enclosed Documents – Clause VI, Consideration of the Starr County Collection of Taxes Inter-Local Cooperation Agreement for Tax Assessment and Collection Contract was included in the packet for the Board's review and information.

Mary Elizondo, Vice President for Finance and Administrative Services, attended the Committee meeting to address questions.

The Committee recommended Board approval of the renewal of the Starr County Agreement for Tax Assessment and Collection for current and delinquent taxes collected at a fee of 3.5% or approximately \$171,692.76 for the tax year 2023 of the College's total tax collected from September 1, 2023 through August 31, 2024, as per the Starr County Commissioner's Court approval on February 27, 2023, as presented.

This item was approved by the Board as part of consent agenda action.

Review and Recommend Action on Approval to Purchase a Subscription Training and Equipment Partnership Agreement

Purpose and Justification – The Board of Trustees was asked to authorize the administration to purchase a subscription training and equipment partnership agreement from VirTra, Inc. (Chandler, AZ), a sole source vendor, for the period beginning May 1, 2023 through April 30, 2024, with two one-year options to renew, at a total amount of 75,063.11.

The Regional Center for Public Safety Excellence requested to purchase a subscription training and equipment partnership agreement to upgrade their VirTra V300 Firearm Training Simulator. The firearm training simulator was purchased in 2017 and the five (5) year manufacturer's warranty had expired, the operating system was obsolete, and its

hardware was at its end of life. This upgrade was necessary to extend its warranty and remain up to date with the latest technology.

The administration recommended upgrading the system and components through the Subscription Training and Equipment Partnership (STEP) agreement. The agreement would provide the College with an upgrade to the system, software, hardware, and provide annual preventative maintenance.

Funds for this expenditure were budgeted in the Regional Center for Public Safety Excellence budget for FY 2022 – 2023.

Enclosed Documents - The Summary of the Purchase was provided in the packet for the Board's information and review.

Dr. David Plummer, Vice President for Information Services Planning Performance and Strategic Initiatives, Sara Lozano, Dean for the Division of Business, Public Safety, and Technology, and Robert Vela, Operational Site Coordinator for the Regional Center for Public Safety Excellence attended the Board Meeting to address questions.

After the publication of the April 11, 2023, Finance, Audit, and Human Resources Committee, the need arose to include this item for approval on April 25, 2023, Board Meeting since the purchase must be made and the upgrade is necessary. Therefore, it was presented without a recommendation from the Committee.

Upon a motion by Mr. Paul R. Rodriguez and a second by Mr. Rene Guajardo, the Board of Trustees of South Texas College approved and authorized the purchase a subscription training and equipment partnership agreement from **VirTra, Inc.** (Chandler, AZ), a sole source vendor, for the period beginning May 1, 2023 through April 30, 2024, with two one-year options to renew, at a total amount of 75,063.11 as presented. The motion carried.

Review and Action as Necessary on Approval to Purchase a Training Manikin – Grant Funded

Purpose and Justification – The Board of Trustees was asked to authorize the Administration to purchase a training manikin from Laerdal Medical Corporation (Wappingers Falls, NY), a Texas Association of School Boards - Buyboard approved vendor, at a total amount of 79,863.06.

The Associate Degree Nursing Program in the Division of Nursing and Allied Health requested to purchase a training manikin for student instruction at the McAllen Campus that would provide the following benefits:

- Students will perform realistic assessments on the patient manikin.
- Students will practice real-world scenarios that will support them in learning nursing concepts and skills.
- Students will perform patient treatments in an advanced simulated clinical environment.

04/25/2023

- Provides a hands-on experience that reinforces theory and skills that help students prepare for the board exam and/or certification.
- The clinical simulation pedagogy permits students to be exposed to clinical environments and situations that very few students have the opportunity to actually observe in an actual clinical setting.
- Enables faculty to evaluate students' provision of safe and competent care to assigned patients in a simulated environment.
- The manikin provides the feedback necessary for faculty to assist the students in improving practical skills and enhancing critical thinking.

Funds for this expenditure were budgeted in the Texas Higher Education Coordinating Board (THECB) – Governor's Emergency Education Relief (GEER II) grant budget for FY 2022 – 2023.

Enclosed Documents - The Summary of the Purchase was provided in the packet for the Board's information and review.

Mary Elizondo, Vice President for Finance and Administrative Services, and Becky Cavazos, Director of Purchasing, attended the Board Meeting to address questions.

After the publication of the April 11, 2023, Finance, Audit, and Human Resources Committee, the need arose to include this item for approval at the April 25, 2023, Board Meeting since the purchase must be made and the item received in order to be in compliance with the grant requirements and period; therefore, it was presented without a recommendation from the Committee.

Upon a motion by Mr. Paul R. Rodriguez and a second by Mr. Rene Guajardo, the Board of Trustees of South Texas College approved and authorized the purchase of a training manikin from **Laerdal Medical Corporation** (Wappingers Falls, NY), at a total amount of \$79,863.06 as presented. The motion carried.

Review and Action as Necessary on Consent Agenda Items from the Facilities Committee

The following Consent Agenda items were thoroughly discussed by the Facilities Committee. All trustees, whether a member of the Committee or not, received all supporting documentation and were invited to participate in the deliberation on each item. Non-committee members did not participate in Committee votes for recommendation of Board action.

Administration believed that all questions raised during the Committee discussion of Consent Agenda items were resolved to the Committee's satisfaction at the meeting, and the items are presented here substantially as recommended by the Committee, for approval by the Board of Trustees.

Trustees were invited to identify an item or items that should be removed from the Consent Agenda for further discussion. Otherwise, the Board was asked to formally act on the full consent agenda, according to the details and recommended action presented for each item in the following pages.

The Facilities Committee recommended Board action on the following items as presented.

- a. Approval to Contract Construction Services for the Pecan Campus Resurfacing of East Drive
- b. Approval of Substantial Completion of the Pecan Campus Ann Richards Administration Building A Renovation of Administrative Offices
- c. Approval of Substantial Completion of the District Wide Repainting of Exterior Stucco & Panels at Starr County Campus
- d. Approval of Lease Agreement with La Joya Independent School District for the Kika de la Garza Elementary School
- e. Approval of Lease Agreement with P&N Shah Family, L.P. for the Shah Eye Center

Upon a motion by Dr. Alejo Salinas, Jr. and a second by Mrs. Victoria Cantu, the Board of Trustees of South Texas College approved and authorized items a – e of the Facilities Committee Consent Agenda as presented. The motion carried.

Consent Agenda:

a. Approval to Contract Construction Services for the Pecan Campus Resurfacing of East Drive

Approval to contract construction services for the Pecan Campus Resurfacing of East Drive project was requested. The procurement of a contractor would provide for construction services necessary for the project.

Scheduling Priority

This project was developed through the annual Deferred Maintenance process. It was reviewed by the Facilities Planning & Construction and Facilities Operations & Maintenance departments, Administration, the President's Cabinet, the Coordinated Operations Council, and the Board of Trustees. This project was scheduled as a non-educational and routine improvement.

Background

On March 29, 2022, the Board approved contracting engineering services with Perez Consulting Engineers, LLC.

Request for Proposals (RFP) - The solicitation process was as follows:

| | |
|-------------------------|---------------------------------|
| Advertised RFP | March 1, 2023 and March 8, 2023 |
| RFP Responses Due | March 23, 2023 |
| RFP Issued To | Sixteen (16) Vendors |
| Responses Received From | Two (2) Vendors |

| | |
|-----------------------|--|
| Responses Reviewed By | Facilities Planning and Construction, Facilities Operations and Maintenance, Project Engineer, and the Purchasing Department |
| Highest Ranked Vendor | 5 Star GC Construction, LLC. |

Highest Ranked Vendor

College staff reviewed and evaluated the competitive sealed proposals and recommended **5 Star GC Construction, LLC.** as the highest ranked in the amount of \$275,239. The table below details the construction budget and the contractor's proposal.

Construction Budget and Proposal Amount

| Source of Funding | Original Construction Budget | Highest Ranked Proposal 5 Star GC Construction, LLC. | Original Budget Variance |
|------------------------------------|------------------------------|---|--------------------------|
| Unexpended Construction Plant Fund | \$250,000 | \$275,239 | (\$25,239) |

Total Project Budgets

| Unexpended Construction Plant Fund Projects | Construction Budget | Design | Misc. | FFE | Tech. | Total Project Budget |
|---|---------------------|----------|---------|-----|-------|----------------------|
| Pecan Campus East Drive Resurfacing | \$250,000 | \$25,000 | \$5,000 | \$0 | \$0 | \$280,000 |

Funding Source

Funds for the Pecan Campus East Drive Resurfacing Project 2022-017R were budgeted in the FY 2022-2023 Renewals & Replacements Fund. Additional funds were available in the FY 2022-2023 Renewals & Replacements Fund to cover the shortfall.

Estimated Project Timeline

Construction was to commence in May 2023 and obtain Substantial Completion in August 2023.

Enclosed Documents

A presentation of the project was enclosed. The evaluation team members completed evaluations of the firms and prepared the enclosed scoring and ranking summary.

The Committee recommended Board approval to contract construction services with 5 Star GC Construction, LLC. in the amount of \$275,239 for the Pecan Campus Resurfacing of East Drive project as presented.

This item was approved by the Board as part of consent agenda action.

Consent Agenda:

b. Approval of Substantial Completion of the Pecan Campus Ann Richards Administration Building A Renovation of Administrative Offices

Approval of substantial completion of the Pecan Campus Ann Richards Administration Building A Renovation of Administrative Offices project was requested.

| Project | | Completion Recommended | Date Received |
|---------|---|------------------------------------|----------------|
| 1. | Pecan Campus Ann Richards Administration Building A Renovation of Administrative Offices Project 2022-040C Architect: The Warren Group Architects Contractor: CRC Development & Construction, LLC | Substantial Completion Recommended | March 31, 2023 |

This project was requested by Administration and was reviewed by the Facilities Operations & Maintenance, Purchasing, and Facilities Planning & Construction departments, and Administration. This project was scheduled as a non-educational improvement to renovate areas of Building A for Administrative Offices.

College staff and the Architect visited the site and developed a construction punch list on March 31, 2023. A Certificate of Substantial Completion was issued. Substantial Completion was accomplished within the time allowed in the Owner/Contractor agreement for this project by CRC Development & Construction, LLC. The original cost approved for this project was \$682,000.

The following table summarizes the current budget status:

| Pecan Campus Ann Richards Administration Building A Renovation of Administrative Offices | | | | | |
|---|--------------------------|-------------------------|----------------------|----------------------|-------------------|
| Construction Budget | Approved Proposal Amount | Net Total Change Orders | Current Project Cost | Previous Amount Paid | Remaining Balance |
| \$465,000.00 | \$682,000.00 | \$0 | \$682,000.00 | \$583,333.34 | \$143,666.66 |

Enclosed Documents

A copy of the Substantial Completion Certificate and photos were enclosed for the Committee's review and information.

The Committee recommended Board approval of substantial completion for the Pecan Campus Ann Richards Administration Building A Renovation of Administrative Offices project as presented.

This item was approved by the Board as part of consent agenda action.

Consent Agenda:

c. Approval of Substantial Completion of the District Wide Repainting of Exterior Stucco & Panels at Starr County Campus

Approval of substantial completion of the District Wide Repainting of Exterior Stucco & Panels at Starr County Campus project was requested.

| Project | | Completion Recommended | Date Received |
|---------|---|------------------------------------|----------------|
| 1. | District Wide Repainting of Exterior Stucco & Panels at Starr County Campus Project No. 2022-016R Contractor: Terra Fuerte Construction, LLC | Substantial Completion Recommended | March 23, 2023 |

This project was part of the Deferred Maintenance plan developed by the Facilities Operations & Maintenance and Facilities Planning & Construction departments. It was reviewed by the Facilities Planning & Construction and Facilities Operations & Maintenance departments, and Administration. It was scheduled as a non-educational improvement to repaint the stucco façades.

College staff visited the site and developed a construction punch list on March 23, 2023. A Certificate of Substantial Completion was issued. Substantial Completion was accomplished within the time allowed in the Owner/Contractor agreement for this project by Terra Fuerte Construction, LLC. The original cost approved for this contractor's portions of the district wide project, which includes Starr County Campus, was \$275,235.

The following table summarizes the current budget status:

| District Wide Repainting of Exterior Stucco & Panels at Starr County Campus | | | | | |
|---|--------------------------|-------------------------|----------------------|----------------------|-------------------|
| Construction Budget | Approved Proposal Amount | Net Total Change Orders | Current Project Cost | Previous Amount Paid | Remaining Balance |
| \$250,000.00 | \$275,235.00 | \$0 | \$275,235.00 | \$0 | \$275,235.00 |

Enclosed Documents

A copy of the Substantial Completion Certificate and photos were enclosed for the Board's review and information.

The Committee recommended Board approval of substantial completion for the District Wide Repainting of Exterior Stucco & Panels at Starr County Campus project as presented.

This item was approved by the Board as part of consent agenda action.

Consent Agenda:

d. Approval of Lease Agreement with La Joya Independent School District for the Kika de la Garza Elementary School

Approval of a facility lease agreement with La Joya Independent School District for use by South Texas College for instructional use was requested. The lease was needed for programs with specific needs for the general classrooms, office spaces, parking lot, and storage area at the facility.

Background

The Kika De La Garza Elementary School would be used for educational purposes by South Texas College's Continuing, Professional and Workforce Education department. The additional site in the La Joya area would allow the department to provide continuing education programs such as GED, ESL, phlebotomy, and CDL to La Joya area residents.

The lease agreement included areas for general classrooms, office space, and parking lots.

College staff recommended approval to approve the lease agreement as noted below.

| Facility | Lease Term | Term Requested | Lease Cost |
|---|------------|-------------------------------|------------|
| Kika De La Garza Elementary School - general classrooms, office space, and parking lots | 1 year | May 1, 2023 to April 30, 2024 | TBD |

Funding Source

Funds for these expenditures were budgeted in the facility lease budget for FY 2022-2023.

The Committee recommended Board approval of the facility lease agreement with La Joya Independent School District for use of instructional facilities at the Kika De La Garza Elementary School for the period as presented.

This item was approved by the Board as part of consent agenda action.

Consent Agenda:

e. Approval of Lease Agreement with P&N Shah Family, L.P. for the Shah Eye Center

Approval of a facility lease agreement with P&N Shah Family, L.P. for use by South Texas College for instructional use was requested. The lease was needed for programs with specific needs for the general classrooms, student common area, cosmetology labs, office spaces, and dispensary/storage area at the facility.

Background

The Shah Eye Center would be used for educational purposes for South Texas College Cosmetology program. The Cosmetology program was currently sharing a facility with PSJA ISD. In its first semester, the Cosmetology program exceeded the expected number of students, and due to its expansion, an additional area was needed to meet the

04/25/2023

demand. The additional area would allow for the program to comply with state licensing requirements specific to the Cosmetology program and use of an independent facility.

The lease agreement included areas for general classrooms, a student common area, cosmetology labs, office spaces, and dispensary/storage area.

The term of the lease agreement was for a five (5) year period from December 1, 2023 to December 1, 2028. The lease agreement allowed for two (2) successive options to renew the lease for terms of one (1) year each. College staff negotiated the lease with P&N Shah Family, L.P.

College staff recommended approval to approve the lease agreement as noted below.

| Facility | Lease Term | Term Requested | Lease Cost |
|--|---|--------------------------------------|-----------------------------------|
| Shah Eye Center – general classrooms, student common area, cosmetology labs, office spaces, and dispensary/storage area Area leased: 5,160 sq.ft. | 5 years, with two one-year options to renew | December 1, 2023 to December 1, 2028 | \$9,030.00 Monthly plus utilities |

Funding Source

Funds for these expenditures were budgeted in the facility lease budget for FY 2022-2023.

The Committee recommended Board approval of the facility lease agreement with P&N Shah Family, L.P. for use of instructional facilities at the Shah Eye Center facility for the period as presented.

This item was approved by the Board as part of consent agenda action.

Review and Approval of Request for Qualifications (RFQ) Evaluation and Selection Process for Architects and Engineers

The Board was asked to review and approve the Request for Qualifications (RFQ) process for evaluating and selecting architects and engineers.

At the January 31, 2023 Board of Trustees meeting, the Board requested a review of the evaluation process for the Requests for Qualifications (RFQ) of architects and engineers used to develop contract award recommendations, in order to possibly reassess or change the process to better evaluate the architectural and engineering firms.

Background

The current RFQ process was Board approved and has been in place since July 29, 2014. The Texas Government Code Chapter 2254: Professional and Consulting Services is followed when completing this process.

The current main requirements for the response to an RFQ include six (6) main categories, which themselves consist of various sub-criteria, and are listed below:

| | | |
|---|-------------------------|------------------|
| 1 | Statement of Interest | Up to 100 points |
| 2 | Prime Firm | Up to 100 points |
| 3 | Project Team | Up to 100 points |
| 4 | Representative Projects | Up to 100 points |
| 5 | References | Up to 100 points |
| 6 | Project Execution | Up to 100 points |

Current RFQ Process

After the RFQ responses are received, the Facilities Planning and Construction department in conjunction with the Purchasing department select the evaluation committee. The committee often consists of representatives from the Facilities Planning and Construction, Purchasing, and Facilities Operations and Maintenance departments, along with College staff from the department for which the RFQ was initiated. Additional representatives may be added to the evaluation committee on the basis of the size and scope of the project.

During the evaluation, each member of the committee independently completes a scored evaluation form for each firm that submitted a Statement of Qualifications (SOQ). The evaluation committee meets to review the final scores to analyze the individual scores for consistency, and any unreasonable inconsistencies are reviewed and addressed. The scores are based on the Board approved criteria and results are provided to the Purchasing department. The Purchasing department compiles the results provided and prepares the evaluation summary.

The evaluation summary is provided to Facilities Planning and Construction so that it can be included on the Facilities Committee agenda. The RFQ scores and rankings are provided to the Facilities Committee. The highest ranked firm is proposed to the Facilities Committee for the Committee's review and recommendation to the Board of Trustees.

Options for RFQ Process

College staff has researched various Request for Qualifications (RFQ) procedures, including those used by other colleges and universities in-state and nationwide. Based on the research of RFQ methodologies, the following are procedures that College staff proposes for modifying the College's RFQ process.

- Pass/Fail Determination(s):
 - The following documents of the Statement of Qualifications (SOQ) submission will be given a pass/fail determination:
 - Execution of Offer
 - Grant Forms (if required)
 - Vendor References
- Specified Weight to Sub-criteria:
 - The individual sections within the RFQ categories will each be given a weighted score. This would emphasize more precise and prioritized scoring.

04/25/2023

- The proposed sub-criteria weights are enclosed in the packet.
- Interview of Firms:
 - The top two (2) or more of the highest-ranked firms, as evaluated by the evaluation committee, may be subject to an interview/presentation by the Facilities Committee or the Board of Trustees before a recommendation is made or action is taken to award a contract. The interview points will determine the final rankings of the firms for an award recommendation by the Board of Trustees.

Enclosed Documents

The list of the evaluation requirements with the proposed weighted sub-criteria was included in the packet for the Board's review.

The Facilities Committee did not take formal action on this item on April 11, 2023, and it is presented for deliberation and action by the Board without a recommendation from that committee.

At the April 25, 2023 Regular Board Meeting, Dr. Alejo Salinas, Jr. advised that the Facilities Committee planned to undertake further review of the proposal, and recommended that the Board withhold action at that time.

No action was taken.

Update on Status of Unexpended Plant Fund Construction Projects and Renewals & Replacements Projects

The Facilities Planning and Construction staff prepared a design and construction update. This update summarized the status of each capital improvement and renewals & replacements project currently in progress, including a categorization based on priority. Mary Elizondo and Rick de la Garza were available to respond to questions and address concerns of the Board.

Consideration and Approval of Checks and Financial Reports

Board action was requested to approve the checks for release and the financial reports for the month of March 2023. The approval was for checks submitted for release in the amount greater than \$125,000.00 and checks in the amount greater than \$25,000.00 that were released as authorized by Board Policy No. 5610.

Mrs. Mary Elizondo, Vice President for Finance and Administrative Services, was available to respond to questions posed by the Board.

The checks submitted for approval and financial reports were included in the Board packet under separate cover. Also included as information only, under separate cover, was the check register.

Upon a motion by Mr. Paul R. Rodriguez and a second by Mr. Rene Guajardo, the Board of Trustees of South Texas College approved and authorized the submitted checks for release in an amount over \$125,000.00, the checks that were released as authorized by Board Policy #5610, and the financial reports submitted for the month of March 2023. The motion carried.

Announcements

A. Next Meetings:

- Tuesday, May 9, 2023
 - 3:00 p.m. - Education & Workforce Development Committee
 - 4:00 p.m. – Facilities Committee
 - 5:00 p.m. – Finance, Audit and Human Resources Committee
- Tuesday, May 23, 2023
 - 5:30 p.m. – Regular Board Meeting

B. Other Announcements:

- The Spring 2023 Commencement Ceremonies have been scheduled for Friday, May 5th and Saturday, May 6th at the Bert Ogden Arena in Edinburg, TX:

Friday, May 5, 2023

- 9:00 a.m.
- 12:30 p.m.
- 4:30 p.m.

Saturday, May 6, 2023

- 9:30 a.m.
- 1:30 p.m.

- South Texas College will be closed Monday, May 29, 2023 in observance of Memorial Day

Adjournment

There being no further business to discuss, the Regular Meeting of the South Texas College Board of Trustees adjourned at 7:02 p.m.

I certify the foregoing are the true and correct minutes of the Tuesday, April 25, 2023 Regular Board Meeting of the South Texas College Board of Trustees.

X_____

Mrs. Victoria Cantú

Board Secretary

Review and Action as Necessary on Quarterly Investment Report for Quarter Ending February 28, 2023

A report on the College's Quarterly Investment Report for the Quarter February 28, 2023, is being presented. The Board is asked to approve the Investment Report as presented.

Purpose and Justification – Ms. Emily Upshaw from Valley View Consulting, L.L.C. will present on the status of the College's Quarterly Investment Report for the Quarter Ended February 28, 2023 and provide a further update at the meeting. Ms. Upshaw will present an overview of the investments, the annual interest earnings, the quarterly interest earnings, and the economic overview.

The report being presented will provide a brief review and update of the College's Quarterly Investment Report for the Quarter Ended February 28, 2023 to the College's Board of Trustees.

Background – The Texas Public Funds Information Act (PFIA) and the College's Policy #5120: *Investment Policy and Investment Strategy Statement*, requires an Investment Report to be prepared and submitted to the Board of Trustees and the President on a quarterly basis.

Reviewers - The Vice President for Finance and Administrative Services, Business Office staff, and Valley View Consulting, L.L.C. (Investment Advisor) have reviewed the information being presented.

Enclosed Documents – A copy of the Quarterly Investment Report for the Quarter Ended February 28, 2023 follows in the packet for the Board's information and review.

Dr. Ricardo J. Solis, President, and Mary Elizondo, Vice President for Finance and Administrative Services, will be present at the Board Meeting to address any questions.

It is recommended that the Board of Trustees of South Texas College approve and authorize the following Minute Order proposed for consideration:

The Board of Trustees of South Texas College approves and authorizes the Quarterly Investment Report for the Quarter Ended February 28, 2023, as presented.

Approval Recommended:

Dr. Ricardo J. Solis
President



QUARTERLY INVESTMENT REPORT

For the Quarter Ended

February 28, 2023

Prepared by

Valley View Consulting, L.L.C.

The investment portfolio of the South Texas College is in compliance with the Public Funds Investment Act and the South Texas College Investment Policy.

| | |
|---|------|
| Maria G. Elizondo, Vice President for Finance & Administrative Services | Date |
| Myniam Lopez, Comptroller | Date |
| Paul R. Rodriguez, Board of Trustees, Designated Investment Officer | Date |

Disclaimer: These reports were compiled using information provided by the South Texas College. No procedures were performed to test the accuracy or completeness of this information. The market values included in these reports were obtained by Valley View Consulting, L.L.C. from sources believed to be accurate and represent proprietary valuation. Due to market fluctuations these levels are not necessarily reflective of current liquidation values. Yield calculations are not determined using standard performance formulas, are not representative of total return yields and do not account for investment adviser fees.

Summary

Quarter End Results by Investment Category:

| Asset Type | November 30, 2022 | | February 28, 2023 | | |
|---------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------|
| | Book Value | Market Value | Book Value | Market Value | Ave. Yield |
| DD/MM/ANOW | \$ 95,552,844.57 | \$ 95,552,844.57 | \$ 105,812,237.31 | \$ 105,812,237.31 | 3.81% |
| Pools | 1,641,178.05 | 1,641,178.05 | 1,658,365.39 | 1,658,365.39 | 4.50% |
| CD/Security | 266,109,188.65 | 262,803,091.49 | 308,126,465.32 | 304,676,179.39 | 2.56% |
| Totals | \$ 363,303,211.27 | \$ 359,997,114.11 | \$ 415,597,068.02 | \$ 412,146,782.09 | 2.88% |

Current Quarter Portfolio Performance (1)
Average Quarterly Yield 2.88%

Rolling Three Month Treasury 4.63%
Rolling Six Month Treasury 4.55%
TexPool 4.50%

Year-to-Date Portfolio Performance (2)
Average Quarter End Yield 2.52%

Rolling Three Month Treasury 4.23%
Rolling Six Month Treasury 4.03%
TexPool 4.06%

INTEREST EARNINGS

| | PRIOR YEAR | CURRENT YEAR |
|---------------------------------|--------------------------|----------------------------|
| Quarterly Interest Earned | \$197,898.10 (Unaudited) | \$2,458,727.89 (Unaudited) |
| Accrued Interest-End of Quarter | \$48,020.78 (Unaudited) | \$1,002,072.99 (Unaudited) |
| Fiscal YTD Interest Earned | \$448,456.34 (Unaudited) | \$4,090,288.46 (Unaudited) |

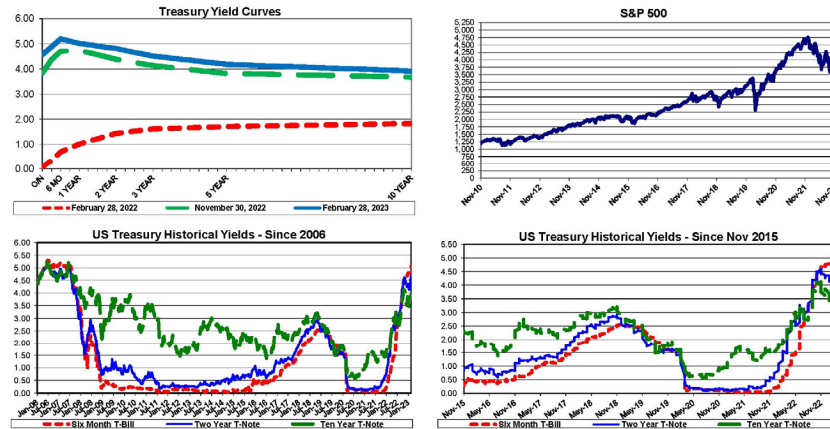
(1) **Current Quarter Portfolio Performance** - yields based on adjusted book value, realized and unrealized gains/losses and investment advisory fees are not considered. The yield for the reporting month is used for bank, pool, and money market balances.

(2) **Fiscal Year-to-Date Performance** - yields calculated using quarter end report yields and adjusted book values and does not reflect a total return analysis or account for advisory fees.

Economic Overview

2/28/2023

The Federal Open Market Committee (FOMC) raised the Fed Funds target range 0.25% to 4.50% - 4.75% February 1st (Effective Fed Funds are trading +4.56). An additional 0.25% increase is projected March 22nd. Estimated Fourth Quarter 2022 GDP was revised downward to 2.7%. February Non-Farm Payroll is due out 3/10/2023. Crude oil moved up slightly to +\$78 per barrel. The S&P Stock Index oscillated on either side of 4,000. The yield curve shifted higher on the expectation of additional FOMC rate increases, but is still negatively sloped (3 months to 10 years). The Market continues to project lower future interest rates (late 2023 to mid 2024). Inflation is still over the FOMC 2% target (Core PCE +4.5% and CPI +5.5%). International challenges add to economic uncertainty.



Valley View Consulting, L.L.C.

2

Investment Holdings
February 28, 2023

| Description | Rating | Coupon/ Discount | Maturity Date | Settlement Date | Original Face/ Par Value | Book Value | Market Price | Market Value | Life (Days) | Yield |
|--|---------|---------------------|------------------|--------------------|-----------------------------|------------------|-----------------|------------------|----------------|-------|
| American Nat'l Bank & Trust MMA | | 4.73% | 03/01/23 | 02/28/23 | \$ 12,123,416.54 | \$ 12,123,416.54 | 1.00 | \$ 12,123,416.54 | 1 | 4.73% |
| PNC Bank MMA - Operating | | 2.70% | 03/01/23 | 02/28/23 | 27,464,181.76 | 27,464,181.76 | 1.00 | 27,464,181.76 | 1 | 2.70% |
| PNC Bank MMA - Payroll | | 2.47% | 03/01/23 | 02/28/23 | 86,206.16 | 86,206.16 | 1.00 | 86,206.16 | 1 | 2.47% |
| PNC Bank MMA - Student | | 2.30% | 03/01/23 | 02/28/23 | 512,255.38 | 512,255.38 | 1.00 | 512,255.38 | 1 | 2.30% |
| PNC Bank - Federal Draw Down | | 2.42% | 03/01/23 | 02/28/23 | 127,194.60 | 127,194.60 | 1.00 | 127,194.60 | 1 | 2.42% |
| PNC Bank MMA - ISG Bond 96,02,03, 04,07,10,14,15 | | 2.70% | 03/01/23 | 02/28/23 | 12,344,437.26 | 12,344,437.26 | 1.00 | 12,344,437.26 | 1 | 2.70% |
| PNC Bank - Construction E&G Transfer | | 2.45% | 03/01/23 | 02/28/23 | 6,828,646.35 | 6,828,646.35 | 1.00 | 6,828,646.35 | 1 | 2.45% |
| Veritex Bank MMA | | 4.58% | 03/01/23 | 02/28/23 | 3,750,344.09 | 3,750,344.09 | 1.00 | 3,750,344.09 | 1 | 4.58% |
| NexBank MMA | | 4.75% | 03/01/23 | 02/28/23 | 42,575,555.17 | 42,575,555.17 | 1.00 | 42,575,555.17 | 1 | 4.75% |
| TexPool LGIP | AAAm | 4.50% | 03/01/23 | 02/28/23 | 1,658,365.39 | 1,658,365.39 | 1.00 | 1,658,365.39 | 1 | 4.50% |
| Prosperity Bank CD | | 0.15% | 03/15/23 | 08/23/21 | 2,004,261.80 | 2,004,261.80 | 100.00 | 2,004,261.80 | 15 | 0.15% |
| Texas Regional Bank CD | | 0.25% | 03/15/23 | 04/27/21 | 5,021,959.04 | 5,021,959.04 | 100.00 | 5,021,959.04 | 15 | 0.25% |
| Bank OZK CD | | 0.24% | 03/15/23 | 04/07/21 | 4,017,759.29 | 4,017,759.29 | 100.00 | 4,017,759.29 | 15 | 0.24% |
| Prosperity Bank CD | | 0.15% | 04/14/23 | 09/23/21 | 4,008,523.58 | 4,008,523.58 | 100.00 | 4,008,523.58 | 45 | 0.15% |
| Texas Regional Bank CD | | 0.27% | 04/14/23 | 04/27/21 | 10,047,438.64 | 10,047,438.64 | 100.00 | 10,047,438.64 | 45 | 0.27% |
| Texas Regional Bank CD | | 0.20% | 05/07/23 | 05/10/21 | 10,033,857.20 | 10,033,857.20 | 100.00 | 10,033,857.20 | 68 | 0.20% |
| Bank OZK CD | | 0.24% | 06/02/23 | 06/02/21 | 5,052,862.30 | 5,052,862.30 | 100.00 | 5,052,862.30 | 94 | 0.24% |
| Veritex Bank CD | | 0.20% | 06/15/23 | 07/12/21 | 10,030,119.92 | 10,030,119.92 | 100.00 | 10,030,119.92 | 107 | 0.20% |
| Veritex Bank CD | | 0.20% | 07/14/23 | 07/12/21 | 8,024,095.94 | 8,024,095.94 | 100.00 | 8,024,095.94 | 136 | 0.20% |
| Bank OZK CD | | 0.18% | 07/14/23 | 08/20/21 | 5,013,629.71 | 5,013,629.71 | 100.00 | 5,013,629.71 | 136 | 0.18% |
| East West Bank CD | | 3.01% | 07/14/23 | 09/23/21 | 5,095,736.78 | 5,095,736.78 | 100.00 | 5,095,736.78 | 136 | 3.01% |
| East West Bank CD | | 4.87% | 07/17/23 | 01/17/23 | 3,803,231.37 | 3,803,231.37 | 100.00 | 3,803,231.37 | 139 | 4.87% |
| US Treasury | Aaa/AA+ | 0.18% | 07/18/23 | 07/12/22 | 10,500,000.00 | 10,375,145.88 | 97.99 | 10,288,771.50 | 153 | 3.03% |
| East West Bank CD | | 4.88% | 08/07/23 | 02/06/23 | 5,015,334.78 | 5,015,334.78 | 100.00 | 5,015,334.78 | 160 | 4.88% |
| Texas Regional Bank CD | | 0.17% | 08/15/23 | 08/23/21 | 5,010,628.20 | 5,010,628.20 | 100.00 | 5,010,628.20 | 168 | 0.17% |
| Bank OZK CD | | 0.20% | 08/15/23 | 08/20/21 | 5,015,137.91 | 5,015,137.91 | 100.00 | 5,015,137.91 | 168 | 0.20% |
| FHLB | Aaa/AA+ | 3.63% | 09/06/23 | 09/08/22 | 342,000.00 | 335,673.48 | 97.47 | 333,356.64 | 190 | 3.63% |
| Veritex Bank CD | | 0.25% | 09/15/23 | 09/01/21 | 10,035,538.75 | 10,035,538.75 | 100.00 | 10,035,538.75 | 199 | 0.25% |
| FHLMC | Aaa/AA+ | 2.00% | 10/17/23 | 03/10/22 | 10,000,000.00 | 10,024,491.01 | 98.05 | 9,805,470.00 | 231 | 1.61% |
| US Treasury | Aaa/AA+ | 1.63% | 10/01/23 | 07/12/22 | 5,000,000.00 | 4,954,360.07 | 97.73 | 4,886,720.00 | 245 | 3.02% |
| FHLMC | Aaa/AA+ | 0.25% | 11/06/23 | 03/24/22 | 10,000,000.00 | 9,878,751.16 | 96.63 | 9,662,620.00 | 251 | 2.06% |
| East West Bank CD | | 4.80% | 11/14/23 | 11/14/22 | 336,602.94 | 336,602.94 | 100.00 | 336,602.94 | 259 | 4.80% |
| US Treasury | Aaa/AA+ | 2.13% | 11/30/23 | 07/12/22 | 5,000,000.00 | 4,966,669.50 | 97.82 | 4,891,210.00 | 275 | 3.04% |
| FHLB | Aaa/AA+ | 2.25% | 12/09/23 | 03/24/22 | 10,000,000.00 | 10,010,455.50 | 97.74 | 9,774,410.00 | 283 | 2.11% |
| US Treasury | Aaa/AA+ | 2.75% | 02/15/24 | 04/01/22 | 10,000,000.00 | 10,043,558.40 | 97.77 | 9,776,560.00 | 352 | 2.29% |
| Independent Financial CD | | 4.95% | 02/27/24 | 02/27/23 | 5,000,000.00 | 5,000,000.00 | 100.00 | 5,000,000.00 | 364 | 4.95% |
| FAMCA | | 3.33% | 03/24/24 | 04/05/22 | 10,000,000.00 | 10,000,000.00 | 96.94 | 9,693,690.00 | 390 | 2.33% |
| Texas Capital Bank CD | | 4.90% | 03/01/24 | 01/01/23 | 5,018,794.52 | 5,018,794.52 | 100.00 | 5,018,794.52 | 397 | 4.90% |
| FAMCA | | 2.35% | 04/28/24 | 04/05/22 | 10,000,000.00 | 10,000,000.00 | 96.79 | 9,676,690.00 | 426 | 2.35% |
| FFCB | Aaa/AA+ | 2.63% | 05/03/24 | 06/01/22 | 9,249,000.00 | 9,254,738.99 | 97.09 | 8,980,113.07 | 430 | 2.57% |
| Independent Financial CD | | 4.99% | 05/27/24 | 02/27/23 | 7,000,000.00 | 7,000,000.00 | 100.00 | 7,000,000.00 | 454 | 4.99% |
| US Treasury | Aaa/AA+ | 2.50% | 05/31/24 | 06/01/22 | 3,000,000.00 | 2,997,794.31 | 96.83 | 2,904,960.00 | 458 | 2.50% |
| FHLB | Aaa/AA+ | 2.89% | 06/14/24 | 06/01/22 | 12,500,000.00 | 12,544,094.34 | 97.05 | 12,131,200.00 | 472 | 2.59% |
| FFCB | Aaa/AA+ | 3.15% | 07/15/24 | 07/15/22 | 15,000,000.00 | 15,003,394.11 | 97.42 | 14,612,250.00 | 503 | 3.13% |

South Texas College

Valley View Consulting, L.L.C.

3

Investment Holdings
February 28, 2023

| Description | Rating | Coupon/ Discount | Maturity Date | Settlement Date | Original Face/ Par Value | Book Value | Market Price | Market Value | Life (Days) | Yield |
|-------------------------------|---------|---------------------|------------------|--------------------|-----------------------------|--------------------------|-----------------|--------------------------|----------------|--------------|
| FFCB | Aaa/AA+ | 3.38% | 08/26/24 | 09/08/22 | 15,000,000.00 | 14,963,549.06 | 97.50 | 14,625,135.00 | 545 | 3.54% |
| FFCB | Aaa/AA+ | 3.50% | 09/13/24 | 09/13/22 | 3,160,000.00 | 3,164,121.79 | 97.70 | 3,095,085.31 | 563 | 3.55% |
| FAMCA | | 4.84% | 09/24/24 | 11/15/22 | 10,000,000.00 | 10,000,000.00 | 99.59 | 9,959,430.00 | 574 | 4.84% |
| FHLB | Aaa/AA+ | 4.50% | 10/03/24 | 11/09/22 | 10,000,000.00 | 9,951,008.85 | 99.18 | 9,917,650.00 | 583 | 4.83% |
| Texas Capital Bank CD | | 4.82% | 10/31/24 | 01/31/23 | 5,018,487.67 | 5,018,487.67 | 100.00 | 5,018,487.67 | 611 | 4.82% |
| Texas Capital Bank CD | | 4.75% | 12/02/24 | 01/01/23 | 15,054,057.53 | 15,054,057.53 | 100.00 | 15,054,057.53 | 643 | 4.75% |
| American Natl Bank & Trust CD | | 4.50% | 02/02/25 | 02/03/23 | 15,000,000.00 | 15,000,000.00 | 100.00 | 15,000,000.00 | 705 | 4.50% |
| | | | | | \$ 415,888,260.57 | \$ 415,597,068.02 | | \$ 412,146,782.09 | 252 | 2.88% |
| | | | | | | | | | (1) | (2) |

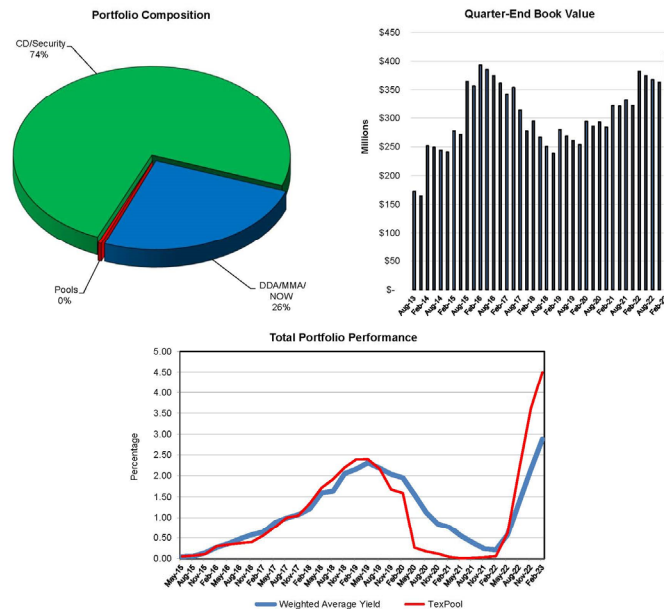
(1) **Weighted average life** - Pools, Money Market Funds, and Bank Deposits are assumed to have a one day maturity.

(2) **Weighted average yield to maturity** - The weighted average yield to maturity is based on Adjusted Book Value, adviser fees and realized and unrealized gains/losses are not considered. The pool and mutual fund yields are the average for the last month of the quarter. Bank deposit yields are estimated from the monthly allocated earnings.

South Texas College

Valley View Consulting, L.L.C.

4



South Texas College

Valley View Consulting, L.L.C.

5

Book & Market Value Comparison

| Issuer/Description | Yield | Maturity Date | Book Value 11/30/22 | Increases | Decreases | Book Value 02/28/23 | Market Value 11/30/22 | Change in Market Value | Market Value 02/28/23 |
|---|-------|---------------|---------------------|-----------------|-----------------|---------------------|-----------------------|------------------------|-----------------------|
| American Natl Bank & Trust MMA | 4.73% | 03/01/23 | \$ — | \$12,123,416.54 | \$ — | \$12,123,416.54 | \$ — | \$12,123,416.54 | \$12,123,416.54 |
| PNC Bank MMA - Operating | 2.70% | 03/01/23 | 20,740,794.24 | 6,723,417.52 | — | 27,464,181.76 | 20,740,794.24 | 6,723,417.52 | 27,464,181.76 |
| PNC Bank MMA - Payroll | 2.47% | 03/01/23 | 134,077.47 | — | (47,871.31) | 86,206.16 | 134,077.47 | (47,871.31) | 86,206.16 |
| PNC Bank MMA - Student | 2.30% | 03/01/23 | 588,817.80 | — | (74,562.42) | 512,255.38 | 588,817.80 | (74,562.42) | 512,255.38 |
| PNC Bank - Federal Draw Down | 2.42% | 03/01/23 | 490.30 | 126,704.30 | — | 127,194.60 | 490.30 | 126,704.30 | 127,194.60 |
| PNC Bank MMA - ISS Bond 86.02/03, 04/07/10, 14/15 | 2.70% | 03/01/23 | 1,338,349.84 | 11,006,087.42 | — | 12,344,437.26 | 1,338,349.84 | 11,006,087.42 | 12,344,437.26 |
| PNC Bank - Construction E&S Transfer | 2.43% | 03/01/23 | 14,875,711.07 | — | (8,047,094.73) | 6,828,646.35 | 14,875,711.07 | (8,047,094.73) | 6,828,646.35 |
| Texas Regional Bank MMA - Constr. E&S | 0.75% | 03/01/23 | 12,052,432.71 | — | (12,052,432.71) | — | 12,052,432.71 | (12,052,432.71) | — |
| Transfer | — | — | — | — | — | — | — | — | — |
| Veritek Bank MMA | 4.58% | 03/01/23 | 3,710,687.42 | 39,656.67 | — | 3,750,344.09 | 3,710,687.42 | 39,656.67 | 3,750,344.09 |
| NewBank MMA | 4.75% | 03/01/23 | 42,113,513.72 | 462,041.45 | — | 42,575,555.17 | 42,113,513.72 | 462,041.45 | 42,575,555.17 |
| TexPool LGIP | 4.50% | 03/01/23 | 1,641,178.05 | 17,167.34 | — | 1,658,365.39 | 1,641,178.05 | 17,167.34 | 1,658,365.39 |
| Texas Regional Bank CD | 0.40% | 12/15/22 | 10,070,127.66 | — | (10,070,127.66) | — | 10,070,127.66 | (10,070,127.66) | — |
| Texas Regional Bank CD | 0.13% | 12/15/22 | 5,008,503.17 | — | (5,008,503.17) | — | 5,008,503.17 | (5,008,503.17) | — |
| East West Bank CD | 3.43% | 02/03/23 | 4,031,319.41 | — | (4,031,319.41) | — | 4,031,319.41 | (4,031,319.41) | — |
| Prosperity Bank CD | 0.15% | 03/15/23 | 2,003,504.22 | 757.58 | — | 2,004,261.80 | 2,003,504.22 | 757.58 | 2,004,261.80 |
| Texas Regional Bank CD | 0.25% | 03/15/23 | 5,018,796.51 | 3,162.53 | — | 5,021,859.04 | 5,018,796.51 | 3,162.53 | 5,021,859.04 |
| Bank OZK CD | 0.24% | 03/15/23 | 4,015,319.68 | 2,439.61 | — | 4,017,759.29 | 4,015,319.68 | 2,439.61 | 4,017,759.29 |
| Prosperity Bank CD | 0.15% | 04/14/23 | 4,007,008.42 | 1,515.16 | — | 4,008,523.58 | 4,007,008.42 | 1,515.16 | 4,008,523.58 |
| Texas Regional Bank CD | 0.27% | 04/14/23 | 10,040,605.53 | 6,833.11 | — | 10,047,438.64 | 10,040,605.53 | 6,833.11 | 10,047,438.64 |
| Texas Regional Bank CD | 0.20% | 06/07/23 | 10,028,856.51 | 5,000.89 | — | 10,033,857.20 | 10,028,856.51 | 5,000.89 | 10,033,857.20 |
| Bank OZK CD | 0.24% | 06/02/23 | 5,049,860.85 | 3,001.45 | — | 5,052,862.30 | 5,049,860.85 | 3,001.45 | 5,052,862.30 |
| Veritek Bank CD | 0.17% | 06/14/23 | 10,026,064.16 | 4,063.73 | — | 10,030,127.89 | 10,026,064.16 | 4,063.73 | 10,030,127.89 |
| Veritek Bank CD | 0.20% | 07/14/23 | 8,020,052.95 | 4,042.99 | — | 8,024,095.94 | 8,020,052.95 | 4,042.99 | 8,024,095.94 |
| Bank OZK CD | 0.18% | 07/14/23 | 5,011,343.09 | 2,286.62 | — | 5,013,629.71 | 5,011,343.09 | 2,286.62 | 5,013,629.71 |
| East West Bank CD | 3.01% | 07/14/23 | 5,058,058.17 | 37,678.61 | — | 5,095,736.78 | 5,058,058.17 | 37,678.61 | 5,095,736.78 |
| East West Bank CD | 4.87% | 07/17/23 | — | 3,803,231.37 | — | 3,803,231.37 | — | 3,803,231.37 | 3,803,231.37 |
| US Treasury | 3.03% | 07/31/23 | 10,301,702.27 | 73,443.61 | — | 10,375,145.88 | 10,182,133.50 | 108,638.00 | 10,286,771.50 |
| East West Bank CD | 4.89% | 08/07/23 | — | 5,015,334.78 | — | 5,015,334.78 | — | 5,015,334.78 | 5,015,334.78 |
| Texas Regional Bank CD | 0.17% | 08/15/23 | 5,008,505.42 | 2,122.78 | — | 5,010,628.20 | 5,008,505.42 | 2,122.78 | 5,010,628.20 |
| Bank OZK CD | 0.20% | 08/15/23 | 5,012,567.95 | 2,539.98 | — | 5,015,137.91 | 5,012,567.95 | 2,539.98 | 5,015,137.91 |
| FHLB | 3.03% | 09/06/23 | 332,676.70 | 2,986.79 | — | 335,673.48 | 330,254.28 | 3,092.36 | 333,356.64 |
| Veritek Bank CD | 0.25% | 09/15/23 | 10,029,217.64 | 6,321.11 | — | 10,035,538.75 | 10,029,217.64 | 6,321.11 | 10,035,538.75 |
| FHLB | 1.61% | 10/17/23 | 10,034,032.96 | — | (9,541.85) | 10,024,491.01 | 9,765,200.00 | 40,270.00 | 9,805,470.00 |
| US Treasury | 3.02% | 10/31/23 | 4,937,594.38 | 16,765.69 | — | 4,954,360.07 | 4,862,695.00 | 24,625.30 | 4,887,320.00 |
| FHLB | 2.06% | 11/06/23 | 9,835,275.49 | 43,475.67 | — | 9,878,751.16 | 9,583,080.00 | 79,540.00 | 9,662,620.00 |
| East West Bank CD | 4.80% | 11/14/23 | 332,642.78 | 3,960.16 | — | 336,602.94 | 332,642.78 | 3,960.16 | 336,602.94 |
| US Treasury | 3.04% | 11/30/23 | 4,665,781.34 | 10,965.16 | — | 4,676,746.50 | 4,672,850.00 | 18,360.00 | 4,691,210.00 |
| FHLB | 2.11% | 12/08/23 | 10,013,781.89 | — | (3,325.30) | 10,010,456.50 | 9,746,820.00 | 27,560.00 | 9,774,410.00 |
| US Treasury | 2.22% | 02/15/24 | 10,054,665.49 | — | (11,137.09) | 10,043,528.40 | 9,775,000.00 | 1,560.00 | 9,776,560.00 |
| Independent Financial CD | 4.86% | 02/27/24 | — | 5,000,000.00 | — | 5,000,000.00 | — | 5,000,000.00 | 5,000,000.00 |
| FAMCA | 2.33% | 03/24/24 | 10,000,000.00 | — | — | 10,000,000.00 | 9,687,000.00 | 6,690.00 | 9,693,690.00 |
| Texas Capital Bank CD | 4.80% | 03/31/24 | — | 5,018,794.52 | — | 5,018,794.52 | — | 5,018,794.52 | 5,018,794.52 |
| FAMCA | 2.38% | 04/26/24 | 10,000,000.00 | — | — | 10,000,000.00 | 9,678,640.00 | 250.00 | 9,678,890.00 |
| FFCB | 2.57% | 05/03/24 | 9,255,940.18 | — | (1,201.19) | 9,254,738.99 | 8,986,957.33 | (8,844.28) | 8,980,113.07 |
| Independent Financial CD | 4.89% | 05/27/24 | — | 7,000,000.00 | — | 7,000,000.00 | — | 7,000,000.00 | 7,000,000.00 |
| US Treasury | 2.58% | 05/31/24 | 2,967,360.58 | 433.43 | — | 2,967,794.31 | 2,808,242.00 | 1,582.00 | 2,804,880.00 |
| FHLB | 2.59% | 06/14/24 | 12,552,502.15 | — | (8,407.81) | 12,544,094.34 | 12,155,975.00 | (24,775.00) | 12,131,200.00 |
| FFCB | 3.13% | 07/15/24 | 15,004,001.41 | — | (807.30) | 15,003,394.11 | 14,656,810.00 | (14,656,810.00) | 14,612,250.00 |
| FFCB | 3.54% | 08/26/24 | 14,567,529.64 | 6,019.42 | — | 14,563,549.06 | 14,695,485.00 | (70,350.00) | 14,625,135.00 |
| FFCB | 3.58% | 09/13/24 | 3,163,501.63 | 619.98 | — | 3,164,121.79 | 3,109,943.23 | (14,857.62) | 3,065,085.31 |
| FAMCA | 4.84% | 09/24/24 | 10,000,000.00 | — | — | 10,000,000.00 | 10,040,230.00 | (80,800.00) | 9,959,430.00 |
| FHLB | 4.83% | 10/03/24 | 9,943,445.89 | 7,562.96 | — | 9,951,008.85 | 9,694,380.00 | (76,730.00) | 9,917,650.00 |

South Texas College

Valley View Consulting, L.L.C.

6

Book & Market Value Comparison

| Issuer/Description | Yield | Maturity Date | Book Value 11/30/22 | Increases | Decreases | Book Value 02/28/23 | Market Value 11/30/22 | Change in Market Value | Market Value 02/28/23 |
|-------------------------------|--------------|---------------|-------------------------|-------------------------|-------------------------|-------------------------|--------------------------|-------------------------|--------------------------|
| Texas Capital Bank CD | 4.82% | 10/31/24 | — | 5,018,487.87 | — | 5,018,487.87 | — | 5,018,487.87 | 5,018,487.87 |
| Texas Capital Bank CD | 4.75% | 12/02/24 | — | 15,054,657.53 | — | 15,054,657.53 | — | 15,054,657.53 | 15,054,657.53 |
| American Natl Bank & Trust CD | 4.50% | 02/02/25 | — | 15,000,000.00 | — | 15,000,000.00 | — | 15,000,000.00 | 15,000,000.00 |
| TOTAL/ AVERAGE | 2.88% | | \$363,303,711.77 | \$ 91,637,958.89 | \$139,384,107.13 | \$415,557,068.07 | \$ 359,097,410.11 | \$ 59,149,657.88 | \$ 478,146,782.09 |

South Texas College

Valley View Consulting, L.L.C.

7

Revised 05/18/2023

Allocation
February 28, 2023
Book Value

| | Total | Operating | Operating Construction | Endowment | Interest & Sinking |
|--|------------------|------------------|-----------------------------------|------------------|-----------------------------------|
| American Nat'l Bank & Trust MMA | \$ 12,123,416.54 | \$ — | \$ 12,123,416.54 | \$ — | \$ — |
| PNC Bank MMA - Operating | 27,464,181.76 | 27,464,181.76 | — | — | — |
| PNC Bank MMA - Payroll | 86,206.16 | 86,206.16 | — | — | — |
| PNC Bank MMA - Student | 512,255.38 | 512,255.38 | — | — | — |
| PNC Bank - Federal Draw Down | 127,194.60 | 127,194.60 | — | — | — |
| PNC Bank MMA - I&S Bond 96,02,03, 04,07,10,14,15 | 12,344,437.26 | — | — | — | 12,344,437.26 |
| PNC Bank - Construction E&G Transfer | 6,828,646.35 | — | 6,828,646.35 | — | — |
| Veritex Bank MMA | 3,750,344.09 | — | 3,750,344.09 | — | — |
| NexBank MMA | 42,575,555.17 | 31,189,275.24 | 10,224,118.36 | — | 1,162,161.57 |
| TexPool LGIP | 1,658,365.39 | — | 1,010,871.75 | — | 647,493.64 |
| 03/15/23—Prosperity Bank CD | 2,004,261.80 | 2,004,261.80 | — | — | — |
| 03/15/23—Texas Regional Bank CD | 5,021,959.04 | 5,021,959.04 | — | — | — |
| 03/15/23—Bank OZK CD | 4,017,759.29 | 4,017,759.29 | — | — | — |
| 04/14/23—Prosperity Bank CD | 4,008,523.58 | — | 4,008,523.58 | — | — |
| 04/14/23—Texas Regional Bank CD | 10,047,438.64 | 10,047,438.64 | — | — | — |
| 05/07/23—Texas Regional Bank CD | 10,033,857.20 | 10,033,857.20 | — | — | — |
| 06/02/23—Bank OZK CD | 5,052,862.30 | 5,052,862.30 | — | — | — |
| 06/15/23—Veritex Bank CD | 10,030,119.92 | 10,030,119.92 | — | — | — |
| 07/14/23—Veritex Bank CD | 8,024,095.94 | 8,024,095.94 | — | — | — |
| 07/14/23—Bank OZK CD | 5,013,629.71 | 5,013,629.71 | — | — | — |
| 07/14/23—East West Bank CD | 5,095,736.78 | — | 5,095,736.78 | — | — |
| 07/17/23—East West Bank CD | 3,803,231.37 | — | 3,803,231.37 | — | — |
| 07/31/23—US Treasury | 10,375,145.88 | — | — | — | 10,375,145.88 |
| 08/07/23—East West Bank CD | 5,015,334.78 | 5,015,334.78 | — | — | — |
| 08/15/23—Texas Regional Bank CD | 5,010,628.20 | 5,010,628.20 | — | — | — |
| 08/15/23—Bank OZK CD | 5,015,137.91 | 5,015,137.91 | — | — | — |
| 09/06/23—FHLB | 335,673.48 | 335,673.48 | — | — | — |
| 09/15/23—Veritex Bank CD | 10,035,538.75 | 10,035,538.75 | — | — | — |
| 10/17/23—FHLMC | 10,024,491.01 | 10,024,491.01 | — | — | — |
| 10/31/23—US Treasury | 4,954,360.07 | 4,954,360.07 | — | — | — |
| 11/06/23—FHLMC | 9,878,751.16 | 9,878,751.16 | — | — | — |
| 11/14/23—East West Bank CD | 336,602.94 | — | — | 336,602.94 | — |
| 11/30/23—US Treasury | 4,966,669.50 | 4,966,669.50 | — | — | — |
| 12/08/23—FHLB | 10,010,456.50 | 10,010,456.50 | — | — | — |
| 02/15/24—US Treasury | 10,043,558.40 | 10,043,558.40 | — | — | — |
| 02/27/24—Independent Financial CD | 5,000,000.00 | 5,000,000.00 | — | — | — |
| South Texas College | | | | | 8 |
| Valley View Consulting, L.L.C. | | | | | |

Allocation
February 28, 2023
Book Value

| | Total | Operating | Operating Construction | Endowment | Interest & Sinking |
|---|--------------------------|--------------------------|-----------------------------------|----------------------|-----------------------------------|
| 03/24/24-FAMCA | 10,000,000.00 | 10,000,000.00 | — | — | — |
| 03/31/24—Texas Capital Bank CD | 5,018,794.52 | 5,018,794.52 | — | — | — |
| 04/29/24-FAMCA | 10,000,000.00 | 10,000,000.00 | — | — | — |
| 05/03/24—FTCD | 9,254,730.99 | 9,254,730.99 | — | — | — |
| 05/27/24—Independent Financial CD | 7,000,000.00 | 7,000,000.00 | — | — | — |
| 05/31/24—US Treasury | 2,997,794.31 | 2,997,794.31 | — | — | — |
| 06/14/24-FHLB | 12,544,094.34 | 12,544,094.34 | — | — | — |
| 07/15/24—FFCB | 15,003,394.11 | 15,003,394.11 | — | — | — |
| 08/26/24—FFCB | 14,983,549.06 | 14,983,549.06 | — | — | — |
| 09/13/24—FFCB | 3,164,121.79 | 3,164,121.79 | — | — | — |
| 09/24/24-FAMCA | 10,000,000.00 | 10,000,000.00 | — | — | — |
| 10/03/24-FHLB | 9,951,008.85 | 9,951,008.85 | — | — | — |
| 10/31/24—Texas Capital Bank CD | 5,018,487.67 | 5,018,487.67 | — | — | — |
| 12/02/24—Texas Capital Bank CD | 15,054,657.53 | 15,054,657.53 | — | — | — |
| 02/02/25—American Nat'l Bank & Trust CD | 15,000,000.00 | 15,000,000.00 | — | — | — |
| Totals | \$ 415,597,068.02 | \$ 343,886,337.91 | \$ 46,844,888.82 | \$ 336,602.94 | \$ 24,629,238.35 |

South Texas College

Valley View Consulting, L.L.C.

9

Revised 05/18/2023

Allocation
February 28, 2023
Market Value

| | Total | Operating | Operating Construction | Endowment | Interest & Sinking |
|--|------------------|------------------|-----------------------------------|------------------|-----------------------------------|
| American Nat'l Bank & Trust MMA | \$ 12,123,416.54 | \$ — | \$ 12,123,416.54 | \$ — | \$ — |
| PNC Bank MMA - Operating | 27,464,181.76 | 27,464,181.76 | — | — | — |
| PNC Bank MMA - Payroll | 86,206.16 | 86,206.16 | — | — | — |
| PNC Bank MMA - Student | 512,253.38 | 512,253.38 | — | — | — |
| PNC Bank - Federal Draw Down | 127,194.60 | 127,194.60 | — | — | — |
| PNC Bank MMA - I&S Bond 96,02,03, 04,07,10,14,15 | 12,344,437.26 | — | — | — | 12,344,437.26 |
| PNC Bank - Construction E&G Transfer | 6,828,646.35 | — | 6,828,646.35 | — | — |
| Veritex Bank MMA | 3,750,344.09 | — | 3,750,344.09 | — | — |
| NexBank MMA | 42,575,555.17 | 31,189,275.24 | 10,224,118.36 | — | 1,162,161.57 |
| TexPool LGIP | 1,658,365.39 | — | 1,010,871.75 | — | 647,493.64 |
| 03/15/23-Prosperity Bank CD | 2,004,261.80 | 2,004,261.80 | — | — | — |
| 03/15/23-Texas Regional Bank CD | 5,021,959.04 | 5,021,959.04 | — | — | — |
| 03/15/23-Bank OZK CD | 4,017,759.29 | 4,017,759.29 | — | — | — |
| 04/14/23-Prosperity Bank CD | 4,008,523.58 | — | 4,008,523.58 | — | — |
| 04/14/23-Texas Regional Bank CD | 10,047,438.64 | 10,047,438.64 | — | — | — |
| 05/07/23-Texas Regional Bank CD | 10,033,857.20 | 10,033,857.20 | — | — | — |
| 06/02/23-Bank OZK CD | 5,052,862.30 | 5,052,862.30 | — | — | — |
| 06/15/23-Veritex Bank CD | 10,030,119.92 | 10,030,119.92 | — | — | — |
| 07/14/23-Veritex Bank CD | 8,024,095.94 | 8,024,095.94 | — | — | — |
| 07/14/23-Bank OZK CD | 5,013,629.71 | 5,013,629.71 | — | — | — |
| 07/14/23-East West Bank CD | 5,095,736.78 | — | 5,095,736.78 | — | — |
| 07/17/23-East West Bank CD | 3,803,231.37 | — | 3,803,231.37 | — | — |
| 07/31/23-US Treasury | 10,288,771.50 | — | — | — | 10,288,771.50 |
| 08/07/23-East West Bank CD | 5,015,334.78 | 5,015,334.78 | — | — | — |
| 08/15/23-Texas Regional Bank CD | 5,010,628.20 | 5,010,628.20 | — | — | — |
| 08/15/23-Bank OZK CD | 5,015,137.91 | 5,015,137.91 | — | — | — |
| 09/06/23-FHLB | 333,356.64 | 333,356.64 | — | — | — |
| 09/15/23-Veritex Bank CD | 10,036,538.75 | 10,036,538.75 | — | — | — |
| 10/17/23-FHLMC | 9,805,470.00 | 9,805,470.00 | — | — | — |
| 10/31/23-US Treasury | 4,886,720.00 | 4,886,720.00 | — | — | — |
| 11/06/23-FHLMC | 9,662,620.00 | 9,662,620.00 | — | — | — |
| 11/14/23-East West Bank CD | 336,602.94 | — | — | 336,602.94 | — |
| 11/30/23-US Treasury | 4,891,210.00 | 4,891,210.00 | — | — | — |
| 12/08/23-FHLB | 9,774,410.00 | 9,774,410.00 | — | — | — |
| 02/15/24-US Treasury | 9,776,560.00 | 9,776,560.00 | — | — | — |
| 02/27/24-Independent Financial CD | 5,000,000.00 | 5,000,000.00 | — | — | — |
| South Texas College | | | | | 10 |
| Valley View Consulting, L.L.C. | | | | | |

Allocation
February 28, 2023
Market Value

| | Total | Operating | Operating Construction | Endowment | Interest & Sinking |
|---|--------------------------|--------------------------|-----------------------------------|----------------------|-----------------------------------|
| 03/24/24-FAMCA | 9,693,690.00 | 9,693,690.00 | — | — | — |
| 03/31/24-Texas Capital Bank CD | 5,018,794.52 | 5,018,794.52 | — | — | — |
| 04/29/24-FAMCA | 9,678,890.00 | 9,678,890.00 | — | — | — |
| 05/03/24-FTCD | 6,900,113.07 | 6,900,113.07 | — | — | — |
| 05/27/24-Independent Financial CD | 7,000,000.00 | 7,000,000.00 | — | — | — |
| 05/31/24-US Treasury | 2,904,960.00 | 2,904,960.00 | — | — | — |
| 06/14/24-FHLB | 12,131,200.00 | 12,131,200.00 | — | — | — |
| 07/15/24-FFCB | 14,612,250.00 | 14,612,250.00 | — | — | — |
| 08/26/24-FFCB | 14,625,135.00 | 14,625,135.00 | — | — | — |
| 09/13/24-FFCB | 3,095,085.31 | 3,095,085.31 | — | — | — |
| 09/24/24-FAMCA | 9,959,430.00 | 9,959,430.00 | — | — | — |
| 10/03/24-FHLB | 9,917,650.00 | 9,917,650.00 | — | — | — |
| 10/31/24-Texas Capital Bank CD | 5,018,487.67 | 5,018,487.67 | — | — | — |
| 12/02/24-Texas Capital Bank CD | 15,054,657.53 | 15,054,657.53 | — | — | — |
| 02/02/25-American Nat'l Bank & Trust CD | 15,000,000.00 | 15,000,000.00 | — | — | — |
| Totals | \$ 412,146,782.09 | \$ 340,522,426.36 | \$ 46,844,888.82 | \$ 336,602.94 | \$ 24,442,863.97 |

South Texas College

Valley View Consulting, L.L.C.

11

Revised 05/18/2023

Allocation
November 30, 2022
Book Value

| | Total | Operating | Operating Construction | Endowment | Interest & Sinking |
|--|------------------|------------------|-----------------------------------|------------------|-----------------------------------|
| PNC Bank MMA - Operating | \$ 20,740,764.24 | \$ 20,740,764.24 | \$ - | \$ - | \$ - |
| PNC Bank MMA - Payroll | 134,077.47 | 134,077.47 | - | - | - |
| PNC Bank MMA - Student | 586,817.80 | 586,817.80 | - | - | - |
| PNC Bank - Federal Draw Down | 490.30 | 490.30 | - | - | - |
| PNC Bank MMA - I&S Bond 96.02.03. 04.07.10.14.15 | 1,338,349.84 | - | - | - | 1,338,349.84 |
| PNC Bank - Construction E&G Transfer | 14,875,711.07 | - | 14,875,711.07 | - | - |
| Texas Regional Bank MMA - Constr. E&G Transfer | 12,052,432.71 | - | 12,052,432.71 | - | - |
| Veritex Bank MMA | 3,710,687.42 | - | 3,710,687.42 | - | - |
| NexBank MMA | 42,113,513.72 | 30,850,800.58 | 10,113,163.57 | - | 1,149,549.57 |
| TexPool LGIP | 1,641,178.05 | - | 1,000,395.02 | - | 640,783.03 |
| 12/15/22-Texas Regional Bank CD | 10,070,127.66 | 10,070,127.66 | - | - | - |
| 12/15/22-Texas Regional Bank CD | 5,006,503.17 | 5,006,503.17 | - | - | - |
| 02/03/23-East West Bank CD | 4,031,319.41 | - | - | - | 4,031,319.41 |
| 03/15/23-Prosperity Bank CD | 2,003,504.22 | 2,003,504.22 | - | - | - |
| 03/15/23-Texas Regional Bank CD | 5,018,796.51 | 5,018,796.51 | - | - | - |
| 03/15/23-Bank OZK CD | 4,015,319.68 | 4,015,319.68 | - | - | - |
| 04/14/23-Prosperity Bank CD | 4,007,008.42 | - | 4,007,008.42 | - | - |
| 04/14/23-Texas Regional Bank CD | 10,040,605.53 | 10,040,605.53 | - | - | - |
| 05/07/23-Texas Regional Bank CD | 10,028,856.51 | 10,028,856.51 | - | - | - |
| 06/02/23-Bank OZK CD | 5,049,860.85 | 5,049,860.85 | - | - | - |
| 06/15/23-Veritex Bank CD | 10,025,066.19 | 10,025,066.19 | - | - | - |
| 07/14/23-Veritex Bank CD | 8,020,052.95 | 8,020,052.95 | - | - | - |
| 07/14/23-Bank OZK CD | 5,011,343.09 | 5,011,343.09 | - | - | - |
| 07/14/23-East West Bank CD | 5,058,058.17 | - | 5,058,058.17 | - | - |
| 07/31/23-US Treasury | 10,301,702.27 | - | - | - | 10,301,702.27 |
| 08/15/23-Texas Regional Bank CD | 5,008,505.42 | 5,008,505.42 | - | - | - |
| 08/15/23-Bank OZK CD | 5,012,597.95 | 5,012,597.95 | - | - | - |
| 09/06/23-FHLB | 332,676.70 | 332,676.70 | - | - | - |
| 09/15/23-Veritex Bank CD | 10,029,217.64 | 10,029,217.64 | - | - | - |
| 10/17/23-FHLMC | 10,034,032.96 | 10,034,032.96 | - | - | - |
| 10/31/23-US Treasury | 4,937,594.38 | 4,937,594.38 | - | - | - |
| 11/06/23-FHLMC | 9,835,275.49 | 9,835,275.49 | - | - | - |
| 11/14/23-East West Bank CD | 332,642.78 | - | - | 332,642.78 | - |
| 11/30/23-US Treasury | 4,955,761.34 | 4,955,761.34 | - | - | - |
| 12/08/23-FHLMC | 10,013,781.89 | 10,013,781.89 | - | - | - |
| 02/15/24-US Treasury | 10,054,695.49 | 10,054,695.49 | - | - | - |

South Texas College

Valley View Consulting, L.L.C.

12

Allocation
November 30, 2022
Book Value

| | Total | Operating | Operating Construction | Endowment | Interest & Sinking |
|----------------------|--------------------------|--------------------------|-----------------------------------|----------------------|-----------------------------------|
| 03/24/24-FAMCA | 10,000,000.00 | 10,000,000.00 | - | - | - |
| 04/29/24-FAMCA | 10,000,000.00 | 10,000,000.00 | - | - | - |
| 05/03/24-FFCB | 9,255,940.18 | 9,255,940.18 | - | - | - |
| 05/31/24-US Treasury | 2,997,300.00 | 2,997,300.00 | - | - | - |
| 06/14/24-FHLMC | 12,552,502.15 | 12,552,502.15 | - | - | - |
| 07/15/24-FFCB | 15,004,001.41 | 15,004,001.41 | - | - | - |
| 08/26/24-FFCB | 14,957,523.64 | 14,957,523.64 | - | - | - |
| 09/13/24-FFCB | 3,163,501.83 | 3,163,501.83 | - | - | - |
| 09/24/24-FAMCA | 10,000,000.00 | 10,000,000.00 | - | - | - |
| 10/03/24-FHLMC | 9,943,445.89 | 9,943,445.89 | - | - | - |
| Totals | \$ 363,303,211.27 | \$ 294,691,407.99 | \$ 50,817,456.38 | \$ 332,642.78 | \$ 17,461,704.12 |

South Texas College

Valley View Consulting, L.L.C.

13

Revised 05/18/2023

Allocation
November 30, 2022
Market Value

| | Total | Operating | Operating Construction | Endowment | Interest & Sinking |
|--|------------------|------------------|-----------------------------------|------------------|-----------------------------------|
| PNC Bank MMA - Operating | \$ 20,740,764.24 | \$ 20,740,764.24 | \$ - | \$ - | \$ - |
| PNC Bank MMA - Payroll | 134,077.47 | 134,077.47 | - | - | - |
| PNC Bank MMA - Student | 586,817.80 | 586,817.80 | - | - | - |
| PNC Bank - Federal Draw Down | 490.30 | 490.30 | - | - | - |
| PNC Bank MMA - ISS Bond 96,02,03, 04,07,10,14,15 | 1,338,349.84 | - | - | - | 1,338,349.84 |
| PNC Bank - Construction E&G Transfer | 14,875,711.07 | - | 14,875,711.07 | - | - |
| Texas Regional Bank MMA - Constr. E&G Transfer | 12,052,432.71 | - | 12,052,432.71 | - | - |
| Veritex Bank MMA | 3,710,687.42 | - | 3,710,687.42 | - | - |
| NexBank MMA | 42,113,513.72 | 30,850,800.58 | 10,113,163.57 | - | 1,149,549.57 |
| TexPool LGIP | 1,641,178.05 | - | 1,000,395.02 | - | 640,783.03 |
| 12/15/22-Texas Regional Bank CD | 10,070,127.66 | 10,070,127.66 | - | - | - |
| 12/15/22-Texas Regional Bank CD | 5,006,503.17 | 5,006,503.17 | - | - | - |
| 02/03/23-East West Bank CD | 4,031,319.41 | - | - | - | 4,031,319.41 |
| 03/15/23-Prosperity Bank CD | 2,003,504.22 | 2,003,504.22 | - | - | - |
| 03/15/23-Texas Regional Bank CD | 5,018,796.51 | 5,018,796.51 | - | - | - |
| 03/15/23-Bank OZK CD | 4,015,319.68 | 4,015,319.68 | - | - | - |
| 04/14/23-Prosperity Bank CD | 4,007,008.42 | - | 4,007,008.42 | - | - |
| 04/14/23-Texas Regional Bank CD | 10,040,605.53 | 10,040,605.53 | - | - | - |
| 05/07/23-Texas Regional Bank CD | 10,028,856.51 | 10,028,856.51 | - | - | - |
| 06/02/23-Bank OZK CD | 5,049,860.85 | 5,049,860.85 | - | - | - |
| 06/15/23-Veritex Bank CD | 10,025,066.19 | 10,025,066.19 | - | - | - |
| 07/14/23-Veritex Bank CD | 8,020,052.95 | 8,020,052.95 | - | - | - |
| 07/14/23-Bank OZK CD | 5,011,343.09 | 5,011,343.09 | - | - | - |
| 07/14/23-East West Bank CD | 5,058,058.17 | - | 5,058,058.17 | - | - |
| 07/31/23-US Treasury | 10,182,133.50 | - | - | - | 10,182,133.50 |
| 08/15/23-Texas Regional Bank CD | 5,008,505.42 | 5,008,505.42 | - | - | - |
| 08/15/23-Bank OZK CD | 5,012,597.95 | 5,012,597.95 | - | - | - |
| 09/06/23-FHLB | 330,264.28 | 330,264.28 | - | - | - |
| 09/15/23-Veritex Bank CD | 10,029,217.64 | 10,029,217.64 | - | - | - |
| 10/17/23-FHLMC | 9,765,200.00 | 9,765,200.00 | - | - | - |
| 10/31/23-US Treasury | 4,862,695.00 | 4,862,695.00 | - | - | - |
| 11/06/23-FHLMC | 9,583,080.00 | 9,583,080.00 | - | - | - |
| 11/14/23-East West Bank CD | 332,642.78 | - | - | 332,642.78 | - |
| 11/30/23-US Treasury | 4,872,850.00 | 4,872,850.00 | - | - | - |
| 12/08/23-FHLB | 9,746,820.00 | 9,746,820.00 | - | - | - |
| 02/15/24-US Treasury | 9,775,000.00 | 9,775,000.00 | - | - | - |
| South Texas College | | | | | 14 |
| Valley View Consulting, L.L.C. | | | | | |

Allocation
November 30, 2022
Market Value

| | Total | Operating | Operating Construction | Endowment | Interest & Sinking |
|----------------------|--------------------------|--------------------------|-----------------------------------|----------------------|-----------------------------------|
| 03/24/24-FAMCA | 9,687,000.00 | 9,687,000.00 | - | - | - |
| 04/29/24-FAMCA | 9,678,640.00 | 9,678,640.00 | - | - | - |
| 05/03/24-FFCB | 8,986,957.33 | 8,986,957.33 | - | - | - |
| 05/31/24-US Treasury | 2,900,242.00 | 2,900,242.00 | - | - | - |
| 06/14/24-FHLB | 12,155,975.00 | 12,155,975.00 | - | - | - |
| 07/15/24-FFCB | 14,658,810.00 | 14,658,810.00 | - | - | - |
| 08/26/24-FFCB | 14,695,485.00 | 14,695,485.00 | - | - | - |
| 09/13/24-FFCB | 3,109,943.23 | 3,109,943.23 | - | - | - |
| 09/24/24-FAMCA | 10,040,230.00 | 10,040,230.00 | - | - | - |
| 10/03/24-FHLB | 9,994,380.00 | 9,994,380.00 | - | - | - |
| Totals | \$ 359,997,114.11 | \$ 291,504,879.60 | \$ 50,817,456.38 | \$ 332,642.78 | \$ 17,342,135.35 |

South Texas College

Valley View Consulting, L.L.C.

15

Investment Policy Compliance
February 28, 2023

| Authorized Investments | Maximum % | Actual Market Value | % of Portfolio | Status |
|--------------------------------------|------------------|----------------------------|-----------------------|---------------|
| U.S. Treasury Bills/Notes/Bonds | 100% | \$ 32,748,222 | 8.0% | Pass |
| U.S. Agencies and Instrumentalities | 100% | 122,269,300 | 29.7% | Pass |
| States, Counties, Cities and Other | 25% | — | 0.0% | N/A |
| Financial Institution Deposits | 100% | 255,470,895 | 62.0% | Pass |
| Government Money Market Mutual Funds | 25% | — | 0.0% | N/A |
| Eligible Investment Pools | 50% | 1,658,365 | 0.4% | Pass |
| Total | | \$ 412,146,782.09 | 100.0% | |

Review and Approval of Proposed Interlocal Agreements for Dual Credit Programs

The Board is asked to approve the Interlocal Agreements for Dual Credit Programs partnerships for academic year 2023 - 2024. These agreements cover a variety of partnerships, including:

1. In-District: School districts within the College's service area of Hidalgo and Starr counties.
2. Out-of-District: School districts within the State of Texas, but outside the College's service area of Hidalgo and Starr counties.

Background

South Texas College works with partnering school districts to execute agreements to specify the partnership terms that help the College and Districts maintain a high level of quality and service to participating dual credit high school students. The agreements are updated annually, and include all Board-approved changes to the tuition and fee structures and policies that impact dual credit programs.

Proposed Interlocal Agreement

Administration recommends the approval and adoption of the proposed Interlocal Agreements for academic year 2023 – 2024 by the South Texas College Board of Trustees, as well as the governing board of each partnering district. There are different template agreements for In-District and Out-of-District partners.

The agreements will assist in the communication of and response to any compliance concerns with administration of partnering districts and the College.

The South Texas College Board of Trustees will be asked to approve the form and content of the agreements for academic year 2023 - 2024, which will then be sent to each partnering district for review and approval by the governing boards.

Changes for FY 2023 - 2024

There are no substantive changes proposed for the interlocal agreement templates that were approved by the Board of Trustees for FY 2022 – 2023, and they are submitted with only minor revisions.

The Education and Workforce Development Committee did not meet in May 2023, and this item is presented without a committee recommendation.

It is recommended that the Board of Trustees of South Texas College approve and authorize the following Minute Order proposed for consideration:

The Board of Trustees of South Texas College approves and authorizes the proposed Interlocal Agreements for Dual Credit Program partnerships for academic year 2023 - 2024, including agreements for In-District and Out-of-District school districts.

Approval Recommended:

Dr. Ricardo J. Solis
President

Review and Approval of Proposed Interlocal Agreement with The University of Texas Rio Grande Valley for Clinical Services

The Board is asked to approve the Interlocal Agreement with The University of Texas Rio Grande Valley (UTRGV) for Clinical Services.

Background

The UTRGV School of Medicine is able to provide clinical health care services students to South Texas College students and employees through a mobile van, and potentially through temporary use of interior clinical spaces and resources. These services would include:

- Health screenings
- Diagnoses and treatment of simple or chronic illnesses
- Laboratory testing
- Counseling
- Referrals

Proposed Interlocal Agreement

Under the proposed Interlocal Agreement, South Texas College will coordinate with UTRGV to establish dates for the mobile clinical services, to provide parking areas for the mobile unit and interior spaces when available and needed, and to promote these services to its students and employees.

UTRGV would provide the mobile van, staffing, and supplies to operate the clinic.

UTRGV will provide quarterly reports regarding the number of patients served at South Texas College sites.

South Texas College will not bear any costs for clinical services. UTRGV reserves the right and responsibility to coordinate any billing including through third party funding, as well as management of medical records and compliance with related laws and standards of care.

It is recommended that the Board of Trustees of South Texas College approve and authorize the following Minute Order proposed for consideration:

The Board of Trustees of South Texas College approves and authorizes the proposed Interlocal Agreement with The University of Texas Rio Grande Valley for Clinical Services.

Approval Recommended:

Dr. Ricardo J. Solis
President

Review and Approval to Enter into Interlocal Agreement with McAllen ISD for the STRIDES Program

The Board of Trustees is asked to authorize administration to enter into an Interlocal Agreement with the McAllen ISD for the Supported Transition & Road to Independence: Development and Employment for Students (S.T.R.I.D.E.S.) Program.

McAllen ISD administers the S.T.R.I.D.E.S. Program to provide special education students with pathways to independence and employment. Under the proposed Interlocal Agreement, McAllen ISD would engage South Texas College to provide continuing education courses in support of their program objectives.

Courses would include a wide variety of life and career skills, and would include earned Continuing Education Units and certification of completion.

The estimated contract total is \$76,944.00, as aligned to a fee structure outlined in the proposed interlocal agreement, and payable from McAllen ISD to South Texas College.

Mrs. Olivia De La Rosa, Dean of Continuing, Professional and Workforce Education, will be present at the Meeting to address questions by the Trustees.

It is recommended that the Board of Trustees of South Texas College approve and authorize the following Minute Order proposed for consideration:
The Board of Trustees of South Texas College approves and authorizes administration to enter into an interlocal agreement with McAllen ISD for the Supported Transition & Road to Independence: Development and Employment for Students (S.T.R.I.D.E.S.) Program as proposed.

Approval Recommended:

Dr. Ricardo J. Solis
President

Review of Presentation to the Finance, Audit, and Human Resources Committee:

a. Review and Discussion of the Texas Higher Education Coordinating Board Report on the Fiscal Year 2021 - 2022 Financial Condition Analysis of Texas Public Community College Districts

Mary Elizondo, Vice President for Finance and Administrative Services, will review the Texas Higher Education Coordinating Board Report on the Fiscal Year 2021 - 2022 Financial Condition Analysis of Texas Public Community College Districts with the Board.

Purpose – South Texas College’s financial information and ratios presented in the Financial Condition Analysis of Texas Public Community College Districts will be reviewed with the Board of Trustees.

Background - The Texas Higher Education Coordinating Board collects financial documents for Texas Public Institutions of higher education, including community colleges. The Texas Higher Education Coordinating Board’s annual report on the financial condition of the state’s community colleges is required as referenced in the General Appropriations Act, House Bill 1 (H.B. 1), 87th Texas Legislature, Section 12 (page III-229). The rider states the following:

“Each community college shall provide to the Texas Higher Education Coordinating Board financial data related to the operation of each community college using the specific content and format prescribed by the Coordinating Board. Each community college shall provide the report no later than January 1st of each year.

The Coordinating Board shall provide an annual report due on May 1 to the Legislative Budget Board and Governor’s Office about the financial condition of the state’s community college districts.”

With the implementation of Governmental Accounting Standards Board (GASB) pronouncements 68 and 75, community college districts experienced significant turbulence in the financial condition metrics for Fiscal Years FY 2015 and FY 2018. Statements 68 and 75 are summarized below:

GASB 68 Summary

“The primary objective of this Statement is to improve accounting and financial reporting by state and local governments for pensions. It also improves information provided by state and local governmental employers about financial support for pensions that is provided by other entities. This Statement results from a comprehensive review of the effectiveness of existing standards of accounting and financial reporting for pensions with regard to providing decision-useful information, supporting assessments of accountability and interperiod equity, and creating additional transparency.”

GASB 75 Summary

“The primary objective of this Statement is to improve accounting and financial reporting by state and local governments for postemployment benefits other than pensions (other postemployment benefits or OPEB). It also improves information provided by state and local governmental employers about financial support for OPEB that is provided by other entities. This Statement results from a comprehensive review of the effectiveness of existing standards of accounting and financial reporting for all postemployment benefits (pensions and OPEB) with regard to providing decision-useful information, supporting assessments of accountability and interperiod equity, and creating additional transparency.”

To create additional transparency, the GASB 68 and 75 implementation transferred pension and other post-employment benefit (OPEB) liability from the state-level financial statements of the Teachers Retirement System (TRS) and Employers Retirement System (ERS) to the individual financial statements of the institutions. This transfer increased the visibility of pension and OPEB liability at the community college district level. The overall effect to statewide financial ratios and to the financial condition of community college districts was substantial.


For the purpose of this report, any GASB 68 and 75 related long-term liabilities, deferred outflow of resources and deferred inflow of resources have been removed from the calculation of these metrics for FY 2021 - 2022, based on the updated KPMG report¹. However, any expenses related to GASB 68 and GASB 75 are included in the calculation, due to that they are included in operating expenses, and not broken out separately in the ACFR and do have an impact on the net position.

Justification - The objective of this report is to provide an assessment of the overall financial health of public community colleges and to identify institutions in which the potential for financial stress exists.

Enclosed Documents - The PowerPoint presentation and a copy of the report follow in the packet for the Board's review and discussion.

No action is required from the Board. This item is presented for information and feedback to staff.

¹ For more information, see *Strategic financial analysis for higher education*, 7th edition, KPMG, Prager, Sealy & Co., Bearing Point, summer 2016.



**SOUTH TEXAS
COLLEGE**

Texas Higher Education
Coordinating Board

Financial Condition Analysis of Texas Public Community College Districts


FY 2021 - 2022

Presented by: Mary Elizondo, MBA, CPA, CFE, CGMA
Vice President for Finance and Administrative Services

1

Executive Summary

General Appropriation Act For The 2022-2023 Biennium,
House Bill 1(HB 1) 87th Texas Legislature, Article III-226 Section 12



**Texas Higher Education
Coordinating Board**

Community colleges shall provide a financial report to the Texas Higher Education Coordinating Board (THECB) by January 1st of each year.

THECB shall provide an annual report to the Legislative Budget Board and Governor's Office by May 1st about the financial condition of the State's Community College Districts.

2

Objective of Report

To provide an assessment of the overall financial health of public community colleges.

To identify institutions in which the potential for financial stress exists.

3

Ratios Calculated

- Composite Financial Index (CFI)
 - Primary Reserve Ratio
 - Viability Ratio
 - Return on Net Position
 - Operating Margin
- Equity Ratio
- Leverage Ratio

4

Composite Financial Index (CFI)

CFI blends four core financial ratios into one metric:

- 1 Primary Reserve Ratio** How long can the institution survive without additional net position generated by operating revenue?
- 2 Viability Ratio** How much of their debt can the institution pay off with existing resources?
- 3 Return on Net Position** Are they better off financially than they were a year ago?
- 4 Operating Margin** Did they balance operating expenses with available revenue?

5

Additional Indicators

- 1 Equity Ratio** → Measures capital resources available and the college's ability to borrow
- 2 Leverage Ratio** → Provides an indication of the amount of debt interest and principal the institution must absorb into the future relative to existing resources

6

GASB 68 and 75 Implementation

- For the purpose of this report, any GASB 68 and 75 related long-term liabilities, deferred outflow of resources and deferred inflow of resources have been removed from the calculation of these metrics for FY 2022, based on the updated KPMG report.¹

¹ For more information, see Strategic financial analysis for higher education, 7th edition, KPMG, Prager, Sealy & Co., Bearing Point, summer 2016.

7

Factors Affecting Fiscal Year 2021 - 2022 Financial Condition Metrics

- Any expenses related to GASB 68 and GASB 75 are included in the calculation, due to that they are included in operating expenses, and not broken out separately in the Annual Comprehensive Financial Report submitted to the Texas Higher Education Coordinating Board and do have an impact on the net position.

8

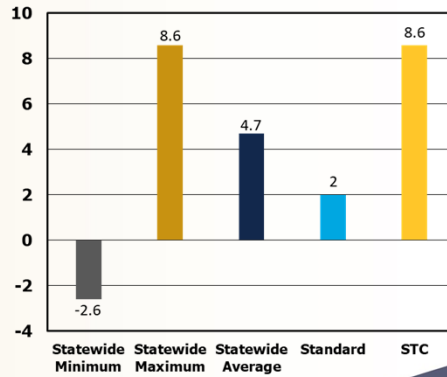
Composite Financial Index

The Composite Financial Index is calculated as follow:

Core Ratio
Relevant Value * Weight Factor

| | Value* | Weight |
|----------------------|--------|--------|
| Primary Reserve | 0.133 | 35% |
| Operating Margin | 0.007 | 10% |
| Return on Net Assets | 0.020 | 20% |
| Viability | 0.417 | 35% |

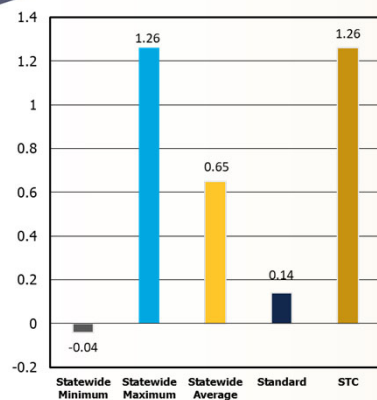
The relevant values and weights are set by THECB.



- CFI Measures the overall health of an institution.
- STC's 2022 CFI Score indicates a strong financial position.

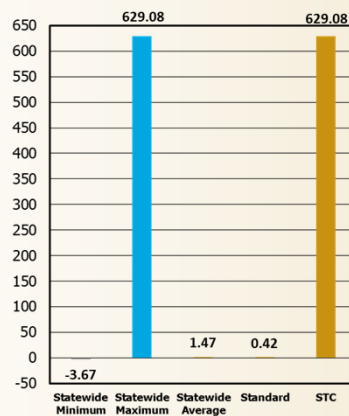
9

Primary Reserve Ratio



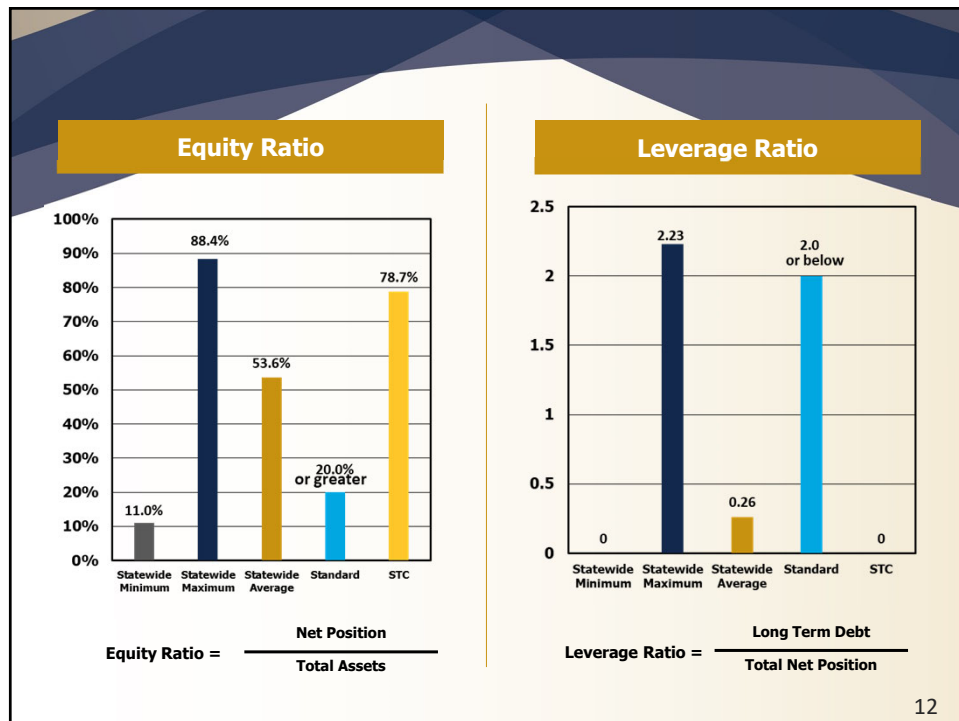
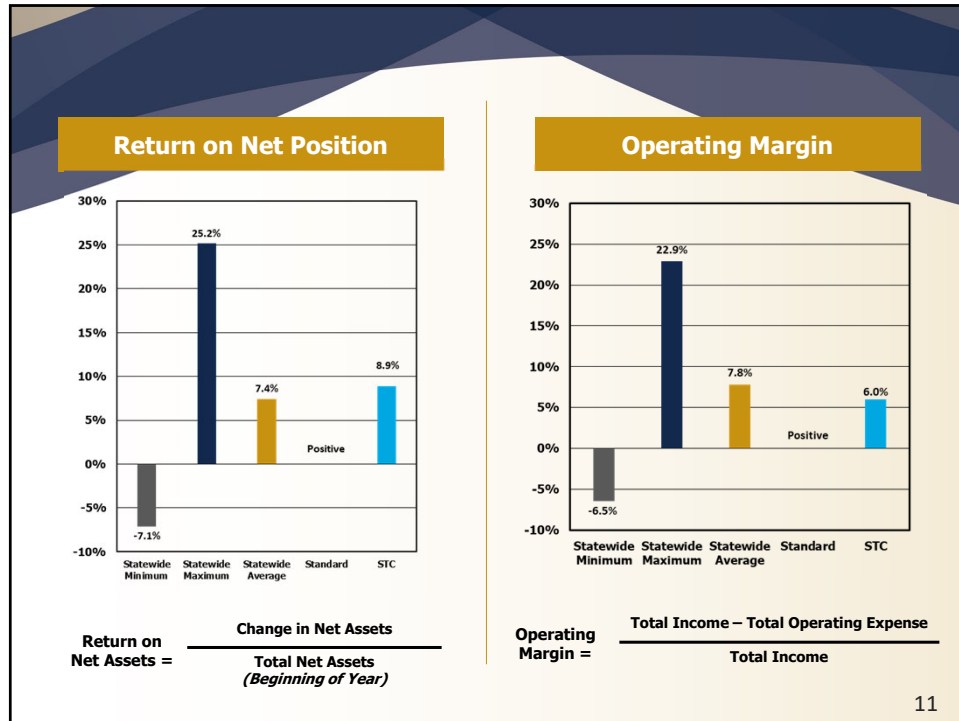
$$\frac{\text{Total Expandable Net Assets} + \text{Unrestricted Net Assets}}{\text{Operating Expenses} + \text{Non Operating Expenses}}$$

Viability Ratio



$$\frac{\text{Total Expandable Net Assets} + \text{Unrestricted Net Assets}}{\text{Total Non Current Liabilities}}$$

10



Financial Condition Conclusion

- For Fiscal year 2021 - 2022, South Texas College met all seven financial conditions, which is an indication of no financial stress.

13

Financial Condition Analysis of Texas Public Community College Districts

FY 2021 - 2022

Questions ?

14

Appendix A: FY 2022 Composite Financial Index, Core Financial and Other Ratios

| Financial Stress Indicator | District | Composite Financial Index | Return on Net Position | Operating Margin | Primary Reserve | Viability Ratio | Equity Ratio | Leverage Ratio |
|----------------------------|-------------------------|---------------------------|------------------------|------------------|-----------------|-----------------|--------------|----------------|
| 0 | Alamo | 4.7 | 14.4% | 8.3% | 0.40 | 1.38 | 44.8% | 0.21 |
| 0 | Alvin | 7.1 | 13.6% | 11.0% | 0.46 | 93.76 | 58.6% | 0.00 |
| 1 | Amarillo | 3.6 | (1.8%) | 0.1% | 0.47 | 3.00 | 42.5% | 0.02 |
| 0 | Angelina | 6.6 | 4.7% | 6.6% | 0.65 | 73.56 | 79.0% | 0.00 |
| 2 | Austin | 3.8 | 24.6% | 6.9% | 0.26 | 0.15 | 27.1% | 2.23 |
| 0 | Blinn | 4.4 | 6.5% | 21.4% | 0.76 | 0.88 | 55.5% | 0.48 |
| 0 | Brazosport | 5.4 | 8.5% | 9.4% | 0.47 | 2.74 | 53.0% | 0.01 |
| 1 | Central Texas | 6.7 | (2.9%) | 1.9% | 1.21 | 58.78 | 88.4% | 0.00 |
| 0 | Cisco | 4.3 | 14.0% | 10.9% | 0.18 | 1.71 | 74.4% | 0.13 |
| 0 | Clarendon | 2.9 | 8.4% | 5.5% | 0.16 | 1.07 | 83.4% | 0.00 |
| 0 | Coastal Bend | 7.7 | 25.2% | 20.2% | 0.45 | 13.61 | 67.2% | 0.03 |
| 2 | College Of The Mainland | 3.3 | 18.6% | (1.0%) | 0.16 | 1.39 | 11.0% | 0.00 |
| 2 | Collin | 5.9 | (1.5%) | (2.4%) | 1.10 | 172.12 | 51.3% | 0.00 |
| 0 | Dallas | 5.9 | 6.6% | 1.3% | 0.58 | 90.96 | 80.9% | 0.00 |
| 1 | Del Mar | 4.5 | 2.6% | (2.6%) | 0.43 | 8.98 | 37.8% | 0.00 |
| 0 | El Paso | 6.7 | 12.0% | 17.0% | 1.15 | 1.78 | 63.7% | 0.37 |
| 5 | Frank Phillips | (2.6) | (7.1%) | (6.5%) | (0.04) | (3.67) | 72.7% | 0.00 |
| 0 | Galveston | 4.6 | 6.2% | 12.0% | 0.86 | 0.84 | 56.6% | 0.61 |
| 0 | Grayson | 8.1 | 11.2% | 13.8% | 0.92 | 17.66 | 77.7% | 0.01 |
| 0 | Hill | 5.6 | 2.7% | 1.6% | 0.61 | 248.87 | 87.3% | 0.00 |
| 0 | Houston | 5.2 | 10.8% | 6.8% | 0.71 | 1.55 | 50.2% | 0.29 |
| 0 | Howard | 6.3 | 6.3% | 9.2% | 0.76 | 3.17 | 74.2% | 0.13 |
| 0 | Kilgore | 4.3 | 4.1% | 9.8% | 0.45 | 1.97 | 76.9% | 0.16 |
| 0 | Laredo | 6.3 | 14.3% | 12.5% | 1.02 | 1.35 | 43.0% | 0.48 |
| 0 | Lee | 6.2 | 12.0% | 13.3% | 0.67 | 2.70 | 60.0% | 0.13 |
| 0 | Lone Star | 4.6 | 12.1% | 19.5% | 0.48 | 1.34 | 38.6% | 0.15 |
| 0 | McLennan | 4.8 | 17.4% | 9.8% | 0.27 | 1.64 | 52.3% | 0.17 |
| 0 | Midland | 7.9 | 11.3% | 14.3% | 0.87 | 8.83 | 84.2% | 0.04 |
| 0 | Navarro | 5.2 | 11.8% | 10.2% | 0.46 | 2.18 | 69.1% | 0.13 |
| 0 | North Central Texas | 2.7 | 2.0% | 1.8% | 0.41 | 1.32 | 58.6% | 0.00 |
| 2 | Northeast Texas | 1.8 | 7.8% | (2.3%) | 0.21 | 0.96 | 31.5% | 0.33 |
| 0 | Odessa | 5.9 | 10.0% | 6.9% | 0.90 | 1.77 | 55.9% | 0.19 |
| 0 | Panola | 8.6 | 8.4% | 11.9% | 1.23 | 70.77 | 67.3% | 0.00 |
| 0 | Paris | 8.2 | 7.6% | 14.6% | 1.12 | 5.59 | 87.3% | 0.10 |
| 1 | Ranger | 2.5 | 9.5% | 5.4% | 0.21 | 0.29 | 36.5% | 1.12 |
| 3 | San Jacinto | 1.7 | (3.5%) | (2.3%) | 0.30 | 1.89 | 23.8% | 0.20 |
| 0 | South Plains | 4.3 | 8.5% | 4.8% | 0.46 | 1.79 | 72.4% | 0.18 |
| 0 | South Texas | 8.6 | 8.9% | 6.0% | 1.26 | 629.08 | 78.7% | 0.00 |
| 0 | Southwest Texas | 3.1 | 8.4% | 7.9% | 0.28 | 0.61 | 54.9% | 0.40 |
| 0 | Tarrant | 5.1 | 4.1% | 8.9% | 1.11 | 0.85 | 65.3% | 0.45 |
| 0 | Temple | 4.9 | 12.0% | 7.2% | 0.42 | 1.87 | 23.8% | 0.07 |
| 0 | Texarkana | 5.6 | 9.3% | 15.1% | 0.80 | 1.92 | 67.4% | 0.00 |
| 0 | Texas Southmost | 7.8 | 1.7% | 6.8% | 1.20 | 6.83 | 76.1% | 0.05 |
| 0 | Trinity Valley | 6.6 | 7.6% | 11.3% | 0.52 | 18.53 | 86.6% | 0.00 |
| 2 | Tyler | 2.2 | 7.0% | 7.9% | 0.11 | 0.26 | 49.3% | 0.40 |
| 0 | Vernon | 4.3 | 9.6% | 5.1% | 0.40 | 1.90 | 71.0% | 0.22 |
| 0 | Victoria | 6.9 | 10.4% | 7.8% | 0.51 | 378.49 | 70.8% | 0.00 |
| 0 | Weatherford | 6.2 | 12.9% | 19.2% | 1.20 | 0.95 | 52.1% | 0.52 |
| 0 | Western Texas | 6.9 | 10.9% | 22.9% | 1.22 | 1.91 | 72.2% | 0.26 |
| 3 | Wharton | 1.9 | (1.5%) | (2.5%) | 0.31 | 1.90 | 76.5% | 0.00 |
| 0 | Statewide | 4.7 | 7.4% | 7.8% | 0.65 | 1.47 | 53.6% | 0.26 |

Bold fonts indicate ratios that do not meet the state standard.



Zero to one financial stress indicators, which indicates no financial stress.



Two to three financial stress indicators, which indicates little to moderate financial stress.



Four to seven financial stress indicators, which indicates financial stress.

Financial Condition Analysis of Texas Public Community College Districts

March 2023

This page has been left blank intentionally.

DRAFT

Texas Higher Education Coordinating Board



Fred Farias III, OD, CHAIR
Donna N. Williams, VICE CHAIR
SECRETARY TO THE BOARD
S. Javaid Anwar
Richard L. Clemmer
Robert P. Gauntt
Emma W. Schwartz
R. Sam Torn
Welcome Wilson Jr.
Daniel O. Wong
Matthew B. Smith, STUDENT REPRESENTATIVE

McAllen
Arlington
[VACANT]
Midland
Austin
Austin
El Paso
Houston
Houston
Houston
Copperas Cove

Harrison Keller, COMMISSIONER OF HIGHER EDUCATION

Agency Mission

The mission of the Texas Higher Education Coordinating Board (THECB) is to provide leadership and coordination for Texas higher education and to promote access, affordability, quality, success, and cost efficiency through *60x30TX*, resulting in a globally competitive workforce that positions Texas as an international leader.

Agency Vision

The THECB will be recognized as an international leader in developing and implementing innovative higher education policy to accomplish our mission.

Agency Philosophy

The THECB will promote access to and success in quality higher education across the state with the conviction that access and success without quality is mediocrity and that quality without access and success is unacceptable.

The THECB's core values are:

Accountability: We hold ourselves responsible for our actions and welcome every opportunity to educate stakeholders about our policies, decisions, and aspirations.

Efficiency: We accomplish our work using resources in the most effective manner.

Collaboration: We develop partnerships that result in student success and a highly qualified, globally competent workforce.

Excellence: We strive for excellence in all our endeavors.

The Texas Higher Education Coordinating Board does not discriminate on the basis of race, color, national origin, gender, religion, age or disability in employment or the provision of services.

Please cite this report as follows: Texas Higher Education Coordinating Board. (2022). Financial Condition Analysis of Texas Public Community College Districts. Austin, TX.

This page has been left blank intentionally.

DRAFT

Table of Contents

| | |
|---|----|
| Executive Summary | i |
| Introduction | 1 |
| Noncurrent Liabilities to Net Position Comparison | 2 |
| Financial Analysis in Higher Education | 3 |
| Metrics Used in This Report..... | 4 |
| Composite Financial Index..... | 4 |
| Financial Ratios | 6 |
| Primary Reserve Ratio | 6 |
| Viability Ratio..... | 7 |
| Return on Net Position | 8 |
| Operating Margin..... | 9 |
| Equity Ratio..... | 10 |
| Leverage Ratio | 11 |
| Financial Condition | 12 |

Tables

| | |
|---|----|
| Table 1. Year-to-Year Comparison of the Percentage of Texas Public Community Colleges Meeting Financial Standards, FY 2021-2022 | ii |
| Table 2. Year-to-Year Comparison of the Number of Texas Public Community Colleges Meeting Financial Indicators, FY 2018-2022..... | 12 |

Figures

| | |
|--|---|
| Figure 1. Comparison of Statewide Noncurrent Liabilities to Net Position of Texas Public Community Colleges, FY 2008-2022..... | 2 |
| Figure 2. Year-to-Year Comparison of the Texas Public Community College Composite Financial Index, FY 2018-2022..... | 5 |
| Figure 3. Year-to-Year Comparison of the Texas Public Community College Primary Reserve Ratio, FY 2018-2022..... | 6 |
| Figure 4. Year-to-Year Comparison of the Texas Public Community College Viability Ratio, FY 2018-2022..... | 7 |
| Figure 5. Year-to-Year Comparison of the Texas Public Community College Statewide Net Position, FY 2018-2022..... | 8 |
| Figure 6. Year-to-Year Comparison of the Texas Public Community College Statewide Operating Margin, FY 2018-2022 | 9 |

Figure 7. Year-to-Year Comparison of the Texas Public Community College Statewide Equity Ratio, FY 2018-2022.....10

Figure 8. Year-to-Year Comparison of the Texas Public Community College Statewide Leverage Ratio, FY 2018-202211

Appendices

Appendix A: FY 2022 Composite Financial Index, Core Financial and Other Ratios13

DRAFT

Executive Summary

An annual report on the financial condition of the state's community colleges is required as referenced in the General Appropriations Act, Senate Bill 1, 87th Texas Legislature, Rider 12 (page III-226). The rider states:

"Each community college shall provide to the Texas Higher Education Coordinating Board financial data related to the operation of each community college using the specific content and format prescribed by the Coordinating Board. Each community college shall provide the report no later than January 1st of each year. The Coordinating Board shall provide an annual report due on May 1 to the Legislative Budget Board and Governor's Office about the financial condition of the state's community college districts."

The objective of this report is to provide an assessment of the overall financial health of the state's 50 public community colleges and to identify institutions under financial stress using common financial ratios. This analysis is intended to be a broad financial evaluation. Other key performance indicators must be considered to gain a complete understanding of an institution's financial strength. This analysis is not intended for peer group comparisons or for benchmarking purposes.

The Fiscal Year 2022 "Financial Condition Analysis of Texas Public Community College Districts" indicates that Texas community colleges are in a strong fiscal position relative to historical averages, as summarized in [Figure 2](#). While more colleges indicated financial stress this year (seven indicated low to moderate stress and one indicated severe stress), the increase is relative to unusually low financial stress indicators in FY 2021.

Government Accounting Standards Board Pronouncements 68 and 75

Governmental Accounting Standards Board (GASB) pronouncements 68 and 75 transferred pension and other post-employment benefit (OPEB) liability from the state-level financial statements of the Teachers Retirement System and Employees Retirement System to the individual financial statements of the institutions. This transfer increased the visibility of pension and OPEB liability at the community college district level. The overall effect to statewide financial ratios and to the financial condition of community college districts was substantial.

To make these financial indicators meaningful, the effects of GASB 68 and 75 on liabilities, deferred inflows, and deferred outflows have been removed from the calculation of net position, which affects several ratios. However, the effects of GASB implementation are still represented in ratios that measure operating expense, such as operating margin and primary reserve.

Table 1. Year-to-Year Comparison of the Percentage of Texas Public Community Colleges Meeting Financial Standards, FY 2021-2022

| Standard | Institutions Meeting Standard | | | | | |
|---------------------------|-------------------------------|-------|------------|-------|--------|----------|
| | 2021 Count | 2021% | 2022 Count | 2022% | Change | % Change |
| Composite Financial Index | 48 | 96% | 46 | 92% | -2 | -4% |
| Primary Reserve | 47 | 94% | 48 | 96% | 1 | 2% |
| Viability Ratio | 46 | 92% | 46 | 92% | 0 | 0% |
| Return on Net Position | 49 | 98% | 44 | 88% | -5 | -10% |
| Operating Margin | 46 | 92% | 43 | 86% | -3 | -7% |
| Equity Ratio | 48 | 96% | 49 | 98% | 1 | 2% |
| Leverage Ratio | 49 | 98% | 49 | 98% | 0 | 0% |

Source: THECB Community College Annual Reporting and Analysis Tool 2022

Introduction

There are 50 public community college districts in Texas, with the oldest dating back to 1869. They are locally controlled governmental entities established via an election process.

State statute specifies that newly created districts must have 15,000 postsecondary students and a minimum assessed property valuation of \$2.5 billion. Six of the existing districts do not currently meet the assessed property valuation standard.¹

Due to the structure of community college districts, local control enables districts to determine their own financial path. State law and rules of the Texas Higher Education Coordinating Board (THECB or Coordinating Board) impose some limitations, but local autonomy and demographics account for much of the variation in resource allocation and revenue collection.

Community college districts have four primary funding sources: state funding, local taxes, tuition and fees revenue, and federal funding. Although some districts have endowments, they are more commonly found in universities.

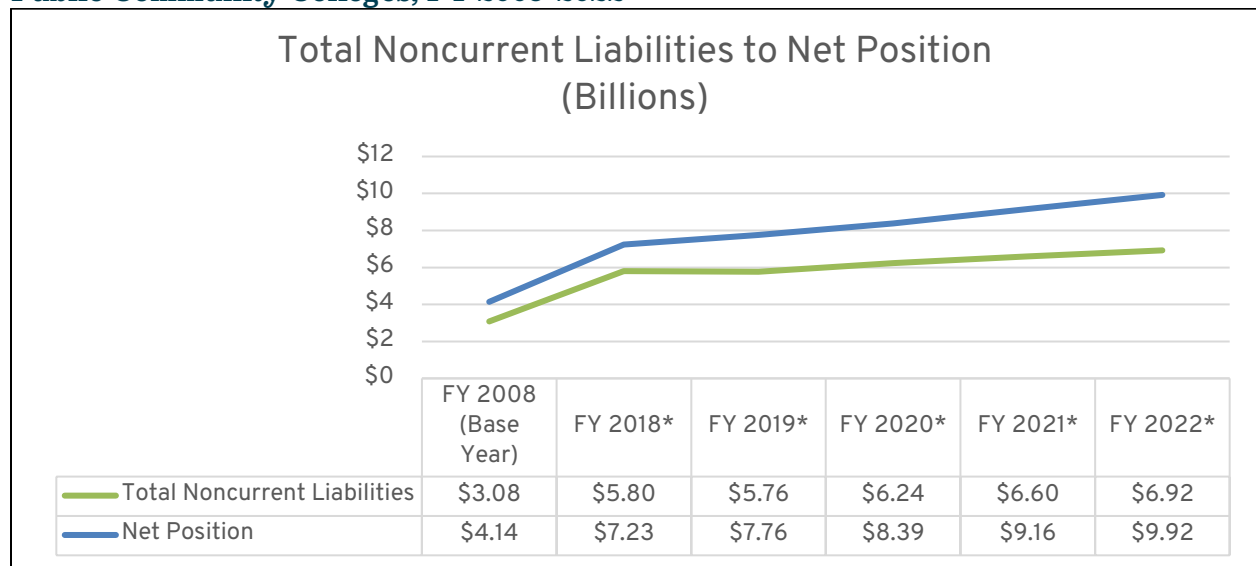
¹ Community College Annual Reporting and Analysis database (institutional reporting)

Noncurrent Liabilities to Net Position Comparison

Two financial components are considered in analyzing the overall financial condition of Texas community colleges: long-term debt (noncurrent liabilities) and cash (net position). The comparison in Figure 1 shows total noncurrent liabilities to net position. The graph does not include the impacts of GASB 68 and 75 on noncurrent liability balances for Fiscal Year (FY) 2022.

Total noncurrent liabilities have increased \$3.84 billion since FY 2008 to the current amount of \$6.92 billion in FY 2022. Most of the increase is due to institutions issuing general obligation (GO) bonds. Net position has increased \$5.78 billion since FY 2008, to \$9.92 billion in FY 2022.

Figure 1. Comparison of Statewide Noncurrent Liabilities to Net Position of Texas Public Community Colleges, FY 2008-2022



Source: THECB Community College Annual Reporting and Analysis Tool 2022

*Excluding GASB 68 and 75 pension and OPEB noncurrent liability

Financial Analysis in Higher Education

The concept of using selected indicators, such as ratios, for financial analysis dates to at least 1980. Financial analysis can measure success against institutional objectives and provide useful information to form a basis for sound planning.

The overall financial health of an institution can be assessed using two dimensions of inquiry. First, is the institution financially capable of successfully carrying out its current programs? Second, is the institution able to carry out its intended programs well into the future?

Along with these two dimensions, four key financial questions need to be asked:

- Are resources sufficient and flexible enough to support the mission?
- Are resources, including debt, managed strategically to advance the mission?
- Does asset performance and management support the strategic direction?
- Do operating results indicate the institution is living within available resources?

A widely accepted metric called the Composite Financial Index (CFI) is often used to address these four key questions. The index was developed over time by a consortium of consulting companies led by KPMG and introduced in 1999.² Many institutions, including the U.S. Department of Education, the State of Ohio Board of Regents, credit-rating agencies, and countless institutions of higher education, employ the index or similar approaches.

The CFI blends four core financial ratios into one metric, providing a more balanced view of an institution's finances; weakness in one measure can be offset by strength in another. Additionally, measuring the index over time provides a glimpse of the progress institutions are making toward achieving financial goals. The CFI includes the following four core ratios: primary reserve, viability, return on net position, and operating margin.

The Coordinating Board has been calculating the CFI and sharing related data with community college districts since 2007.

² For more information, see *Strategic Financial Analysis for Higher Education*, 6th edition, KPMG, Prager, Sealy & Co., Bearing Point, 2005.

Metrics Used in This Report

This report uses a Composite Financial Index (CFI) to provide one metric to efficiently analyze the financial health of all Texas community college districts. Other metrics used in this analysis include an equity ratio and a leverage ratio. The industry standard for assessing overall financial condition is to use the CFI.

The threshold for the CFI was established by considering the original work conducted by KPMG in creating the index and industry practice. While variability exists in the statewide CFI when looking at a year-to-year comparison, the overall financial condition of public community colleges has improved, with the statewide CFI increasing from 3.0 in FY 2011 to 4.7 in FY 2022.

Composite Financial Index

The CFI measures the overall health of an institution by combining four ratios into a single metric. The four core ratios used in the CFI include return on net position, operating margin, primary reserve, and viability. It is computed using the following four-step methodology:

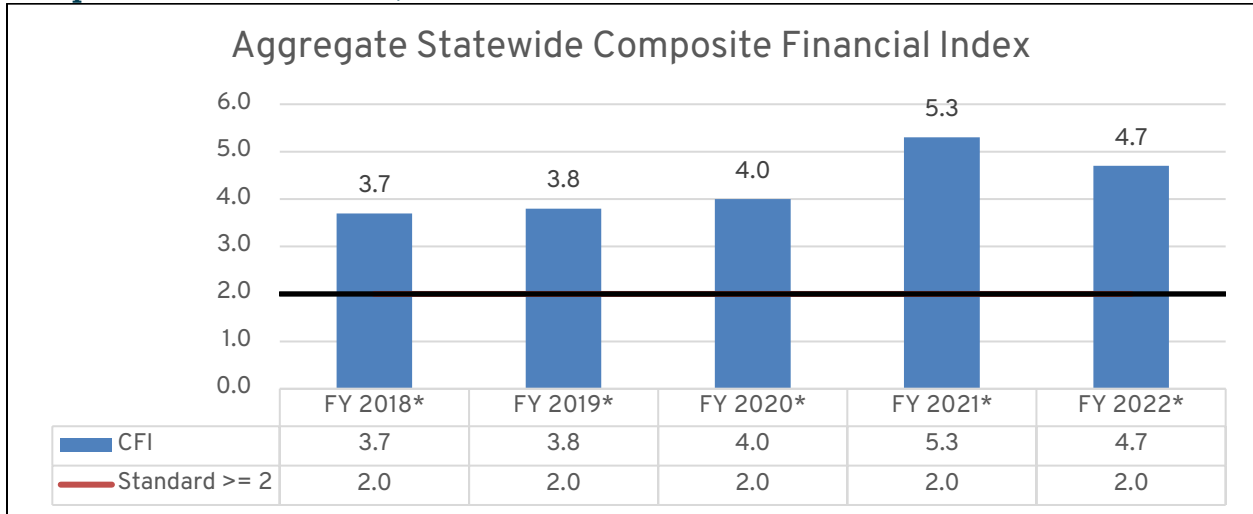
1. Compute the values of the core ratios.
2. Calculate strength factors by dividing the core ratios by threshold values.
3. Multiply the factors by specific weights.
4. Total the resulting scores to obtain the Composite Financial Index.

| CoreRatio | | Value | | Strength Factor | | Weight | Score |
|------------------------|---|-------|---|-----------------|---|--------|---------|
| Return on Net Position | / | 0.02 | = | Factor | X | 20% | = Score |
| Operating Margin | / | 0.007 | = | Factor | X | 10% | = Score |
| Primary Reserve | / | 0.133 | = | Factor | X | 35% | = Score |
| Viability | / | 0.417 | = | Factor | X | 35% | = Score |

Composite Financial Index = Total Score

The threshold standard (2.0) was met by 46 of 50 districts. Two colleges that had exceeded the standard in 2021 were below it in 2022. CFI numbers generally range from 0.0 to 10.0, although it is possible to have a CFI higher than 10.0 or below zero. One institution fell below zero in 2022. A year-to-year comparison of statewide CFI can be seen in [Figure 2](#).

Figure 2. Year-to-Year Comparison of the Texas Public Community College Composite Financial Index, FY 2018-2022



Source: THECB Community College Annual Reporting and Analysis Tool 2022

*Excluding GASB 68 and 75 pension and OPEB liabilities, deferred inflows, and deferred outflows

Financial Ratios

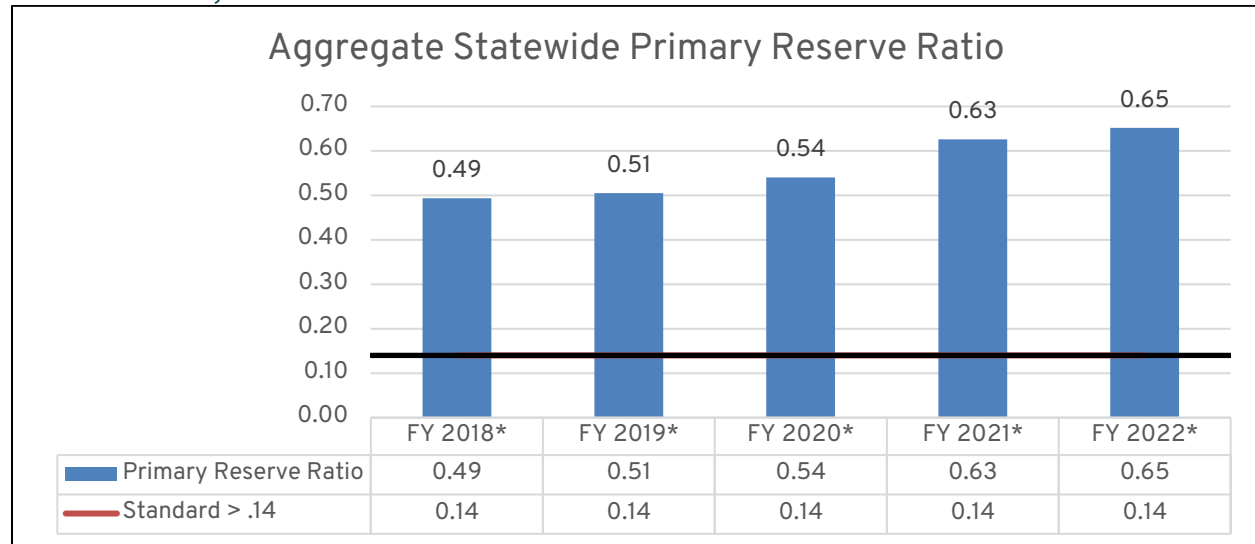
Primary Reserve Ratio

The primary reserve ratio measures financial strength and flexibility by comparing expendable net position to total expenses, as expressed in Figure 3. This measure answers the question, “How long can the institution survive without additional net position generated by operating revenue?”

Calculation: $(\text{Total expendable net position} + \text{unrestricted net position}) / (\text{operating expenses} + \text{interest expense on debt})^3$

The 2022 statewide ratio for public community colleges is .65. A ratio of 0.14 or greater is the standard used in this report. The standard was met by 48 of the 50 districts.

Figure 3. Year-to-Year Comparison of the Texas Public Community College Primary Reserve Ratio, FY 2018-2022



Source: THECB Community College Annual Reporting and Analysis Tool 2022

*Excluding GASB 68 and 75 pension and OPEB liabilities, deferred inflows, and deferred outflows

³ Interest expense on debt includes all debt, both tax and other revenue supported.

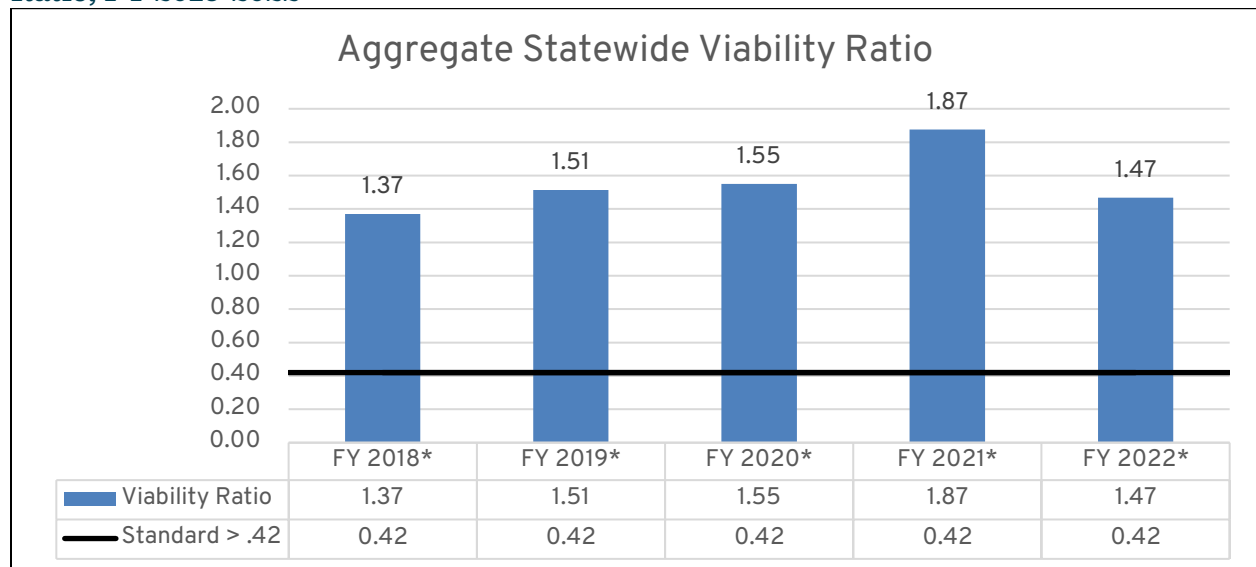
Viability Ratio

The viability ratio measures the financial health of the institution by comparing total expendable net position to total noncurrent liabilities, as expressed in Figure 4. This ratio is similar to a coverage ratio used in the private sector to indicate the ability of an organization to cover its long-term debt and answers the question, “How much of the debt can the institution pay off with existing resources?”

Calculation: $(\text{Total expendable net position} + \text{unrestricted net position}) / \text{noncurrent liabilities}$, excluding general obligation debt

The 2022 statewide ratio for public community colleges is 1.47. A ratio of 0.42 or greater is the state standard, which was met by 46 of 50 districts.

Figure 4. Year-to-Year Comparison of the Texas Public Community College Viability Ratio, FY 2018-2022



Source: THECB Community College Annual Reporting and Analysis Tool 2022

*Excluding GASB 68 and 75 pension and OPEB liabilities, deferred inflows, and deferred outflows

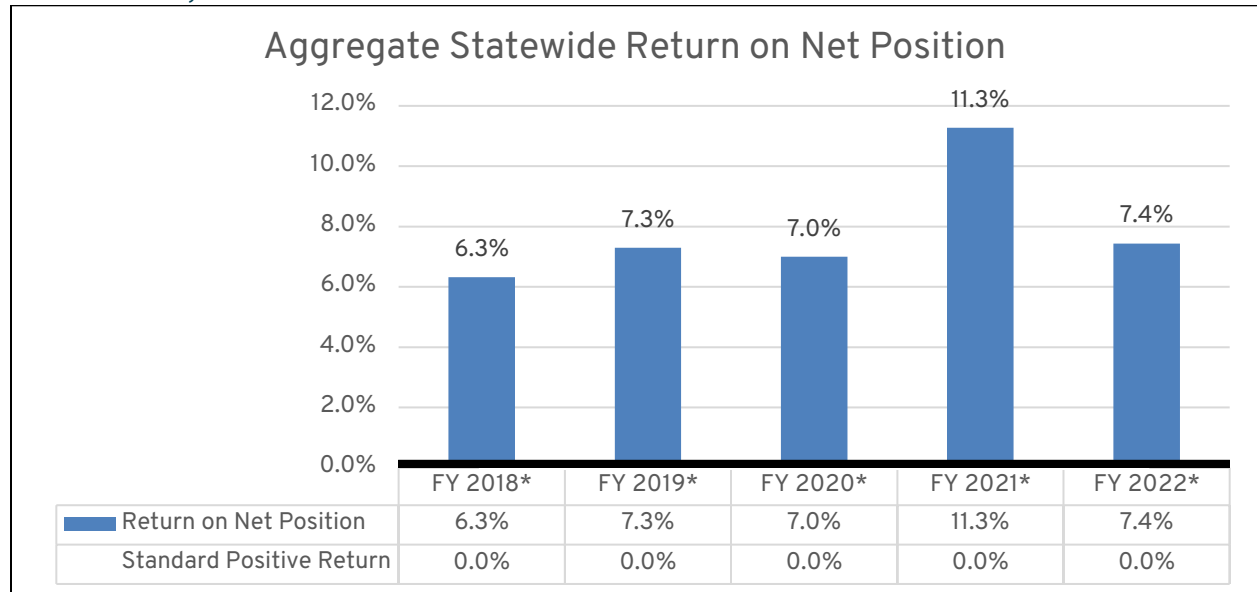
Return on Net Position

Return on net position measures total economic return during the fiscal year, as expressed in Figure 5. This measure is similar to the return on equity ratio used in examining for-profit concerns and answers the question, “Is the institution better off financially than it was a year ago?”

Calculation: Change in net position / Total net position (beginning of year)

The 2022 statewide ratio for public community colleges is 7.4%. A positive return is the standard used in this report and was met by 44 of 50 colleges. Five institutions that met this standard in 2021 did not meet it in 2022.

Figure 5. Year-to-Year Comparison of the Texas Public Community College Statewide Net Position, FY 2018-2022



Source: THECB Community College Annual Reporting and Analysis Tool 2022

*Excluding GASB 68 and 75 pension and OPEB liabilities, deferred inflows, and deferred outflows

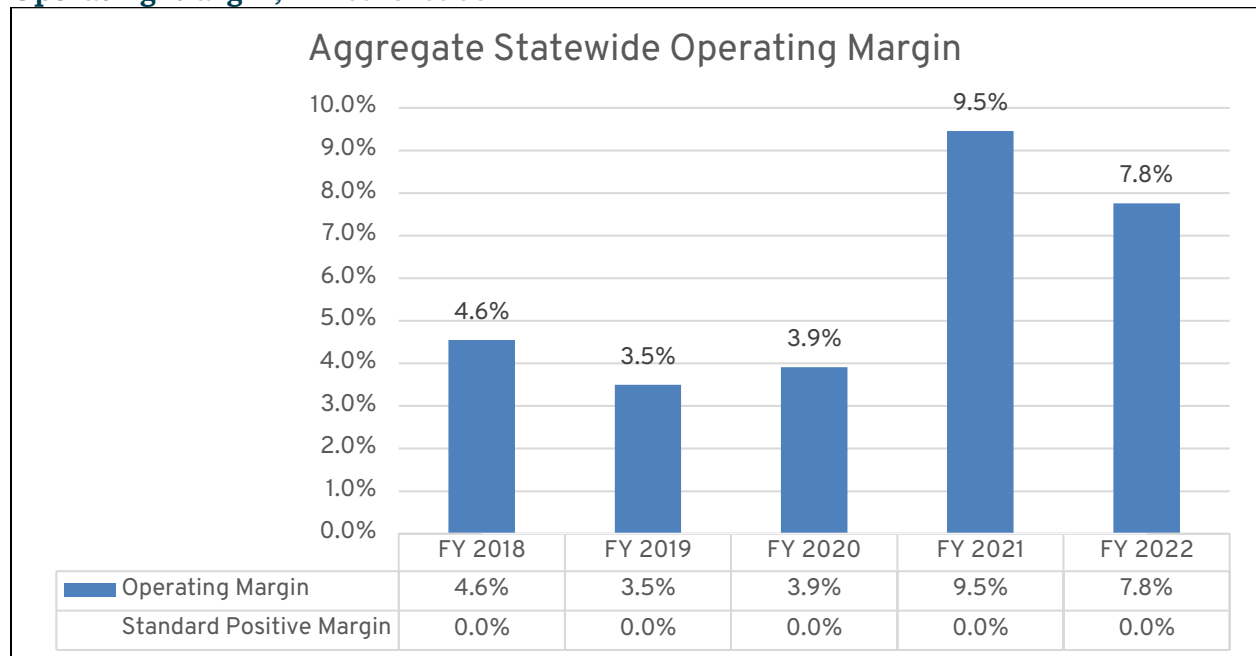
Operating Margin

Operating margin indicates an operating surplus or deficit in the given fiscal year, as expressed in Figure 6. This ratio is similar to a profit margin and answers the question, “Did the institutions balance operating expenses with available revenue?” Depreciation expense is included to reflect the use of physical assets in measuring operating performance.

Calculation: Total income - Total operating expense / Total income⁴

The 2022 statewide margin for public community colleges is 7.8%. A positive margin is the standard used in this report. The standard was met by 43 of the 50 districts, 3 fewer than in 2021.

Figure 6. Year-to-Year Comparison of the Texas Public Community College Statewide Operating Margin, FY 2018-2022



Source: THECB Community College Annual Reporting and Analysis Tool 2022

⁴ Total income includes all operating revenue plus formula funding, property tax, and Title IV federal revenue.

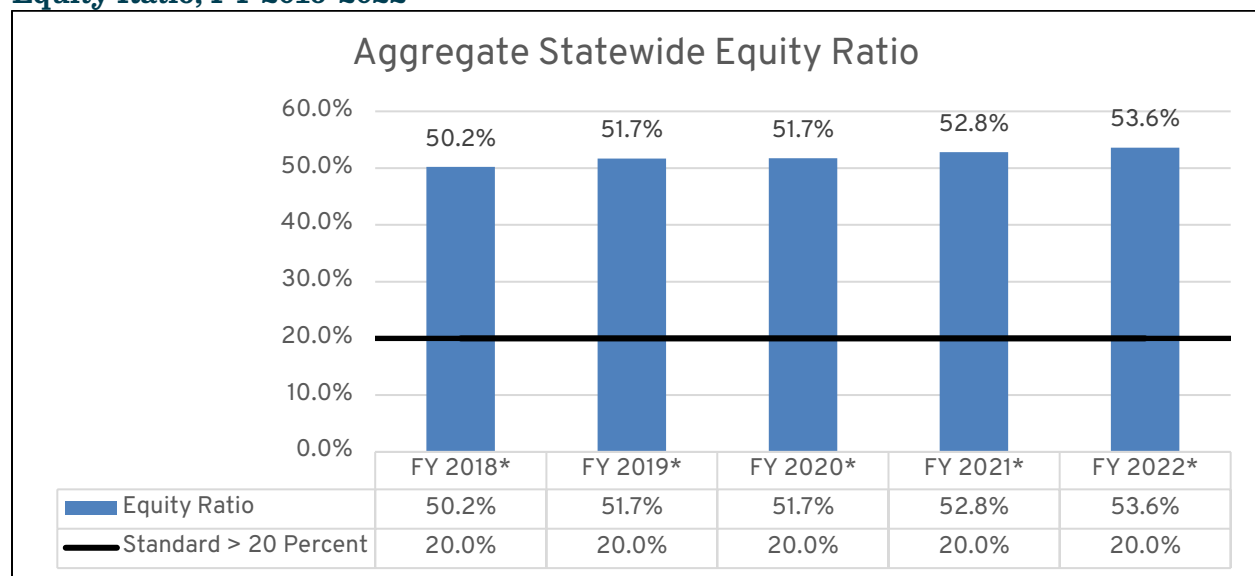
Equity Ratio

The equity ratio measures capital resources available and a college's ability to borrow, as expressed in Figure 7. The U.S. Department of Education (ED) introduced this ratio to enhance reporting for institutions that do not have long-term debt. The ED uses financial ratios, in part, to provide oversight to institutions participating in programs authorized under Title IV of the Higher Education Act.

Calculation: Net position / Total assets

The 2022 statewide ratio for public community colleges is 53.6%. A ratio of 20% or greater is the standard used in this report. The standard was met by 49 of 50 colleges.

Figure 7. Year-to-Year Comparison of the Texas Public Community College Statewide Equity Ratio, FY 2018-2022



Source: THECB Community College Annual Reporting and Analysis Tool 2022

*Excluding GASB 68 and 75 pension and OPEB liabilities, deferred inflows, and deferred outflows

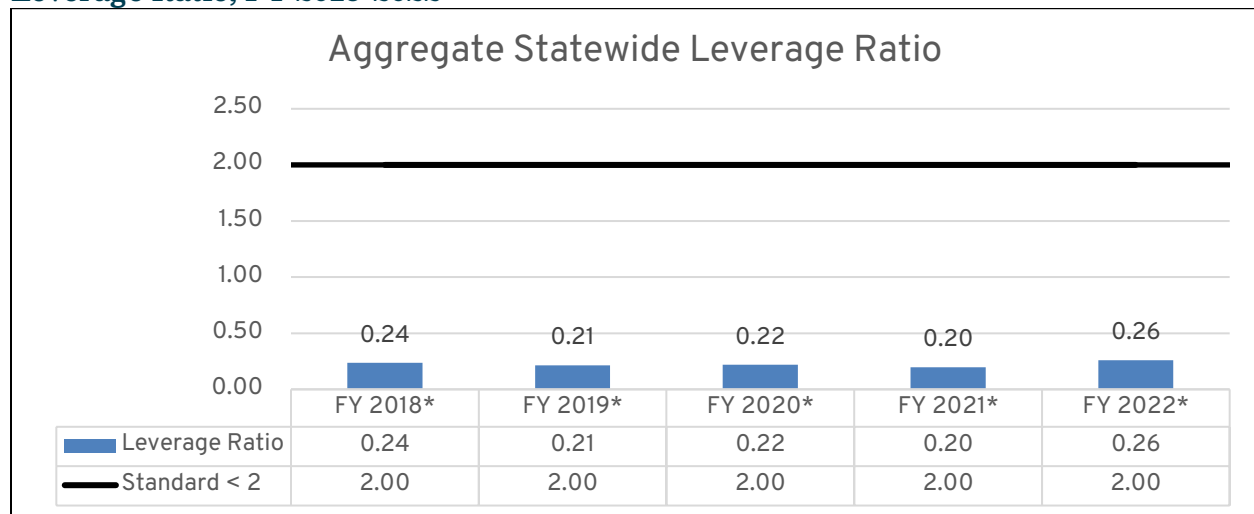
Leverage Ratio

The leverage ratio measures the amount of debt in relation to net position and provides an indication of the amount of interest and principal the institution must absorb in the future, as expressed in Figure 8. This ratio is similar to the debt-to-equity ratio used in the private sector. The leverage ratio differs from the viability ratio in that investment in physical plant assets is included as part of the numerator. Long-term debt includes bonds payable, excluding GO bonds and long-term liabilities.

Calculation: Long-term debt / Total net position

The 2022 statewide ratio for the public community colleges is 0.26. A ratio of less than 2.0 is the standard used in this report. This standard was met by 49 of 50 colleges.

Figure 8. Year-to-Year Comparison of the Texas Public Community College Statewide Leverage Ratio, FY 2018-2022



Source: THECB Community College Annual Reporting and Analysis Tool 2022

*Excluding GASB 68 and 75 pension and OPEB liabilities, deferred inflows, and deferred outflows

Financial Condition

As seen in Table 2, the number of colleges failing to meet indicator standards has increased slightly compared to the unusually strong results of FY 2021, in which colleges received a significant amount of pandemic-related federal aid.

Table 2. Year-to-Year Comparison of the Number of Texas Public Community Colleges Meeting Financial Indicators, FY 2018-2022

| | FY 2018* | FY 2019* | FY 2020* | FY 2021* | FY 2022* |
|---------------------------|----------|----------|----------|----------|----------|
| Met all 7 indicators | 30 | 25 | 26 | 43 | 38 |
| Met 6 indicators | 11 | 11 | 15 | 4 | 4 |
| Met 5 indicators | 3 | 6 | 4 | 3 | 5 |
| Met 4 indicators | 3 | 6 | 3 | 0 | 2 |
| Met 3 indicators | 3 | 1 | 1 | 0 | 0 |
| Met 2 or fewer indicators | 0 | 1 | 1 | 0 | 1 |

*Without GASB 68 and 75 implementation

Appendix A: FY 2022 Composite Financial Index, Core Financial and Other Ratios

| Financial Stress Indicator | District | Composite Financial Index | Return on Net Position | Operating Margin | Primary Reserve | Viability Ratio | Equity Ratio | Leverage Ratio |
|----------------------------|-------------------------|---------------------------|------------------------|------------------|-----------------|-----------------|--------------|----------------|
| 0 | Alamo | 4.7 | 14.4% | 8.3% | 0.40 | 1.38 | 44.8% | 0.21 |
| 0 | Alvin | 7.1 | 13.6% | 11.0% | 0.46 | 93.76 | 58.6% | 0.00 |
| 1 | Amarillo | 3.6 | (1.8%) | 0.1% | 0.47 | 3.00 | 42.5% | 0.02 |
| 0 | Angelina | 6.6 | 4.7% | 6.6% | 0.65 | 73.56 | 79.0% | 0.00 |
| 2 | Austin | 3.8 | 24.6% | 6.9% | 0.26 | 0.15 | 27.1% | 2.23 |
| 0 | Blinn | 4.4 | 6.5% | 21.4% | 0.76 | 0.88 | 55.5% | 0.48 |
| 0 | Brazosport | 5.4 | 8.5% | 9.4% | 0.47 | 2.74 | 53.0% | 0.01 |
| 1 | Central Texas | 6.7 | (2.9%) | 1.9% | 1.21 | 58.78 | 88.4% | 0.00 |
| 0 | Cisco | 4.3 | 14.0% | 10.9% | 0.18 | 1.71 | 74.4% | 0.13 |
| 0 | Clarendon | 2.9 | 8.4% | 5.5% | 0.16 | 1.07 | 83.4% | 0.00 |
| 0 | Coastal Bend | 7.7 | 25.2% | 20.2% | 0.45 | 13.61 | 67.2% | 0.03 |
| 2 | College Of The Mainland | 3.3 | 18.6% | (1.0%) | 0.16 | 1.39 | 11.0% | 0.00 |
| 2 | Collin | 5.9 | (1.5%) | (2.4%) | 1.10 | 172.12 | 51.3% | 0.00 |
| 0 | Dallas | 5.9 | 6.6% | 1.3% | 0.58 | 90.96 | 80.9% | 0.00 |
| 1 | Del Mar | 4.5 | 2.6% | (2.6%) | 0.43 | 8.98 | 37.8% | 0.00 |
| 0 | El Paso | 6.7 | 12.0% | 17.0% | 1.15 | 1.78 | 63.7% | 0.37 |
| 5 | Frank Phillips | (2.6) | (7.1%) | (6.5%) | (0.04) | (3.67) | 72.7% | 0.00 |
| 0 | Galveston | 4.6 | 6.2% | 12.0% | 0.86 | 0.84 | 56.6% | 0.61 |
| 0 | Grayson | 8.1 | 11.2% | 13.8% | 0.92 | 17.66 | 77.7% | 0.01 |
| 0 | Hill | 5.6 | 2.7% | 1.6% | 0.61 | 248.87 | 87.3% | 0.00 |
| 0 | Houston | 5.2 | 10.8% | 6.8% | 0.71 | 1.55 | 50.2% | 0.29 |
| 0 | Howard | 6.3 | 6.3% | 9.2% | 0.76 | 3.17 | 74.2% | 0.13 |
| 0 | Kilgore | 4.3 | 4.1% | 9.8% | 0.45 | 1.97 | 76.9% | 0.16 |
| 0 | Laredo | 6.3 | 14.3% | 12.5% | 1.02 | 1.35 | 43.0% | 0.48 |
| 0 | Lee | 6.2 | 12.0% | 13.3% | 0.67 | 2.70 | 60.0% | 0.13 |
| 0 | Lone Star | 4.6 | 12.1% | 19.5% | 0.48 | 1.34 | 38.6% | 0.15 |
| 0 | McLennan | 4.8 | 17.4% | 9.8% | 0.27 | 1.64 | 52.3% | 0.17 |
| 0 | Midland | 7.9 | 11.3% | 14.3% | 0.87 | 8.83 | 84.2% | 0.04 |
| 0 | Navarro | 5.2 | 11.8% | 10.2% | 0.46 | 2.18 | 69.1% | 0.13 |
| 0 | North Central Texas | 2.7 | 2.0% | 1.8% | 0.41 | 1.32 | 58.6% | 0.00 |
| 2 | Northeast Texas | 1.8 | 7.8% | (2.3%) | 0.21 | 0.96 | 31.5% | 0.33 |
| 0 | Odessa | 5.9 | 10.0% | 6.9% | 0.90 | 1.77 | 55.9% | 0.19 |
| 0 | Panola | 8.6 | 8.4% | 11.9% | 1.23 | 70.77 | 67.3% | 0.00 |
| 0 | Paris | 8.2 | 7.6% | 14.6% | 1.12 | 5.59 | 87.3% | 0.10 |
| 1 | Ranger | 2.5 | 9.5% | 5.4% | 0.21 | 0.29 | 36.5% | 1.12 |
| 3 | San Jacinto | 1.7 | (3.5%) | (2.3%) | 0.30 | 1.89 | 23.8% | 0.20 |
| 0 | South Plains | 4.3 | 8.5% | 4.8% | 0.46 | 1.79 | 72.4% | 0.18 |
| 0 | South Texas | 8.6 | 8.9% | 6.0% | 1.26 | 629.08 | 78.7% | 0.00 |
| 0 | Southwest Texas | 3.1 | 8.4% | 7.9% | 0.28 | 0.61 | 54.9% | 0.40 |
| 0 | Tarrant | 5.1 | 4.1% | 8.9% | 1.11 | 0.85 | 65.3% | 0.45 |
| 0 | Temple | 4.9 | 12.0% | 7.2% | 0.42 | 1.87 | 23.8% | 0.07 |
| 0 | Texarkana | 5.6 | 9.3% | 15.1% | 0.80 | 1.92 | 67.4% | 0.00 |
| 0 | Texas Southmost | 7.8 | 1.7% | 6.8% | 1.20 | 6.83 | 76.1% | 0.05 |
| 0 | Trinity Valley | 6.6 | 7.6% | 11.3% | 0.52 | 18.53 | 86.6% | 0.00 |
| 2 | Tyler | 2.2 | 7.0% | 7.9% | 0.11 | 0.26 | 49.3% | 0.40 |
| 0 | Vernon | 4.3 | 9.6% | 5.1% | 0.40 | 1.90 | 71.0% | 0.22 |
| 0 | Victoria | 6.9 | 10.4% | 7.8% | 0.51 | 378.49 | 70.8% | 0.00 |
| 0 | Weatherford | 6.2 | 12.9% | 19.2% | 1.20 | 0.95 | 52.1% | 0.52 |
| 0 | Western Texas | 6.9 | 10.9% | 22.9% | 1.22 | 1.91 | 72.2% | 0.26 |
| 3 | Wharton | 1.9 | (1.5%) | (2.5%) | 0.31 | 1.90 | 76.5% | 0.00 |
| 0 | Statewide | 4.7 | 7.4% | 7.8% | 0.65 | 1.47 | 53.6% | 0.26 |

Bold fonts indicate ratios that do not meet the state standard.



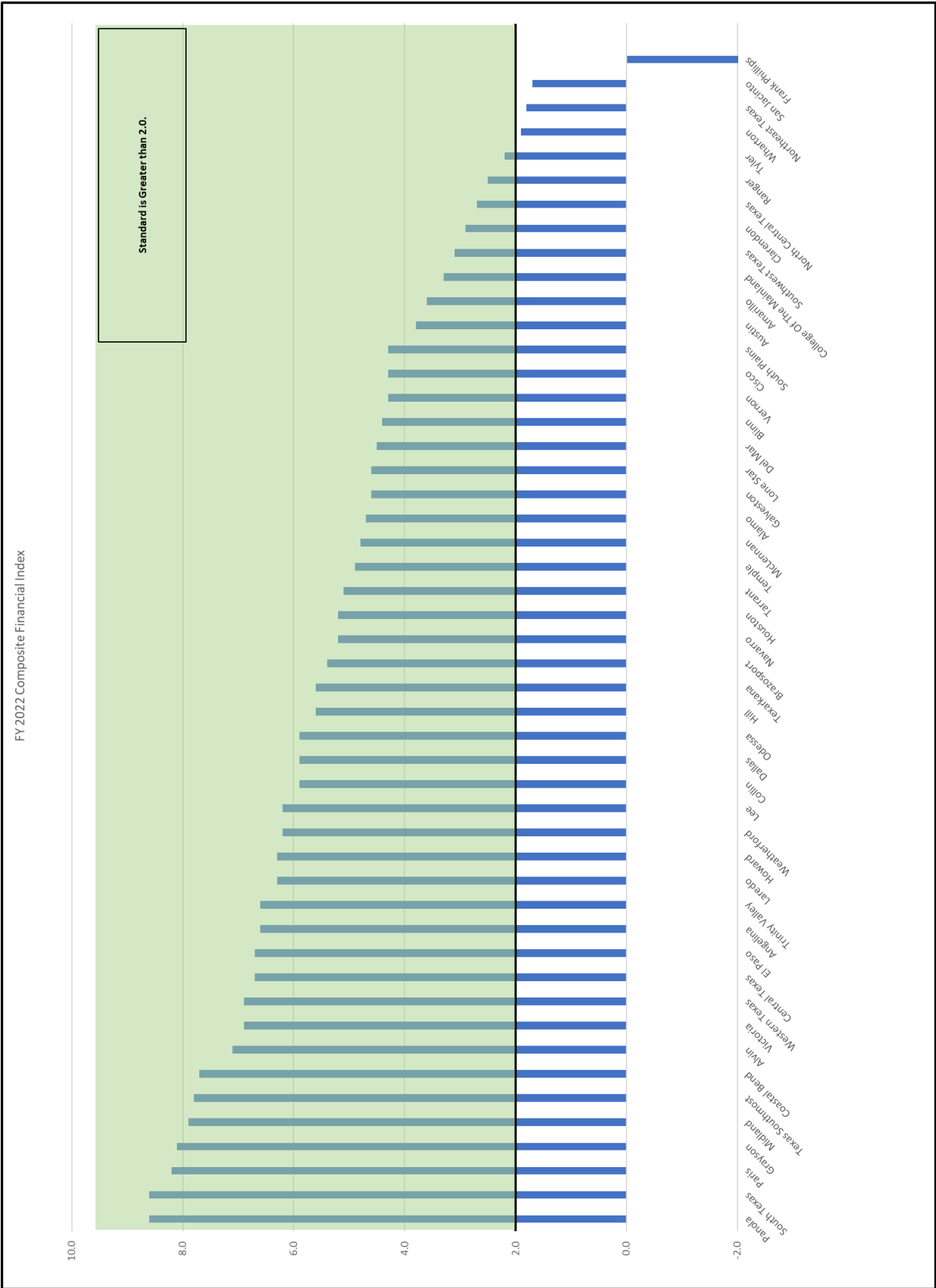
Zero to one financial stress indicators, which indicates no financial stress.

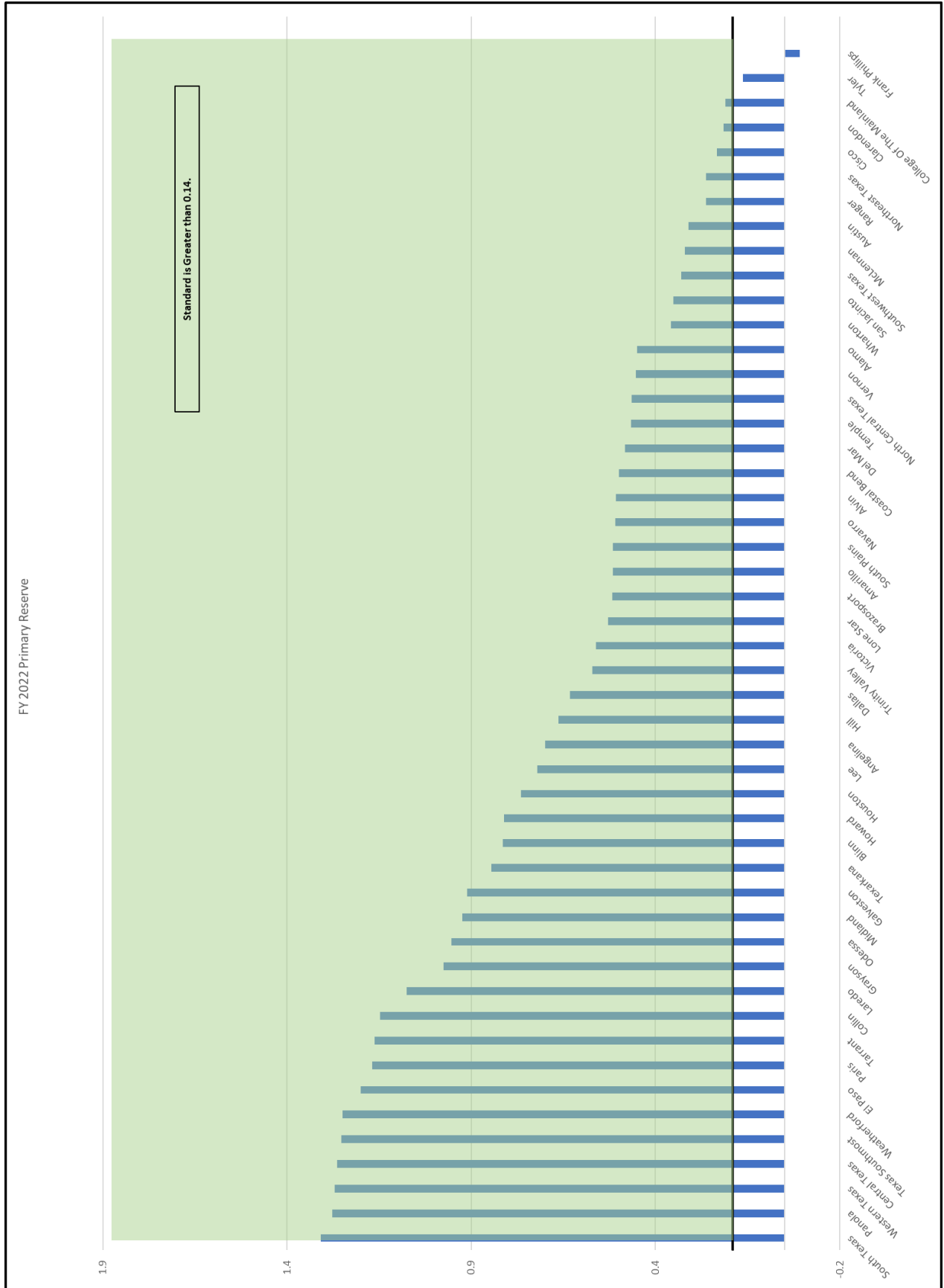


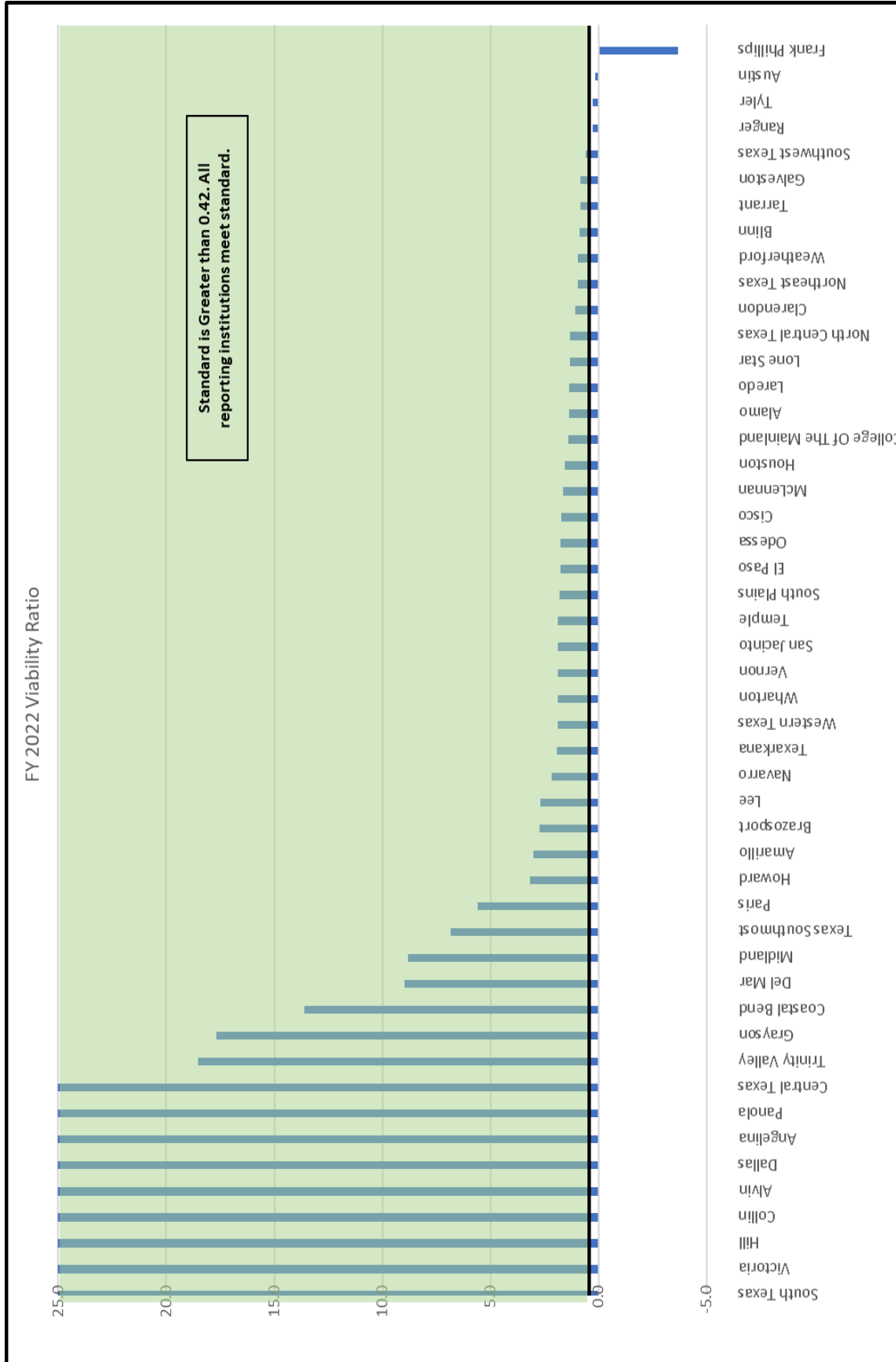
Two to three financial stress indicators, which indicates little to moderate financial stress.



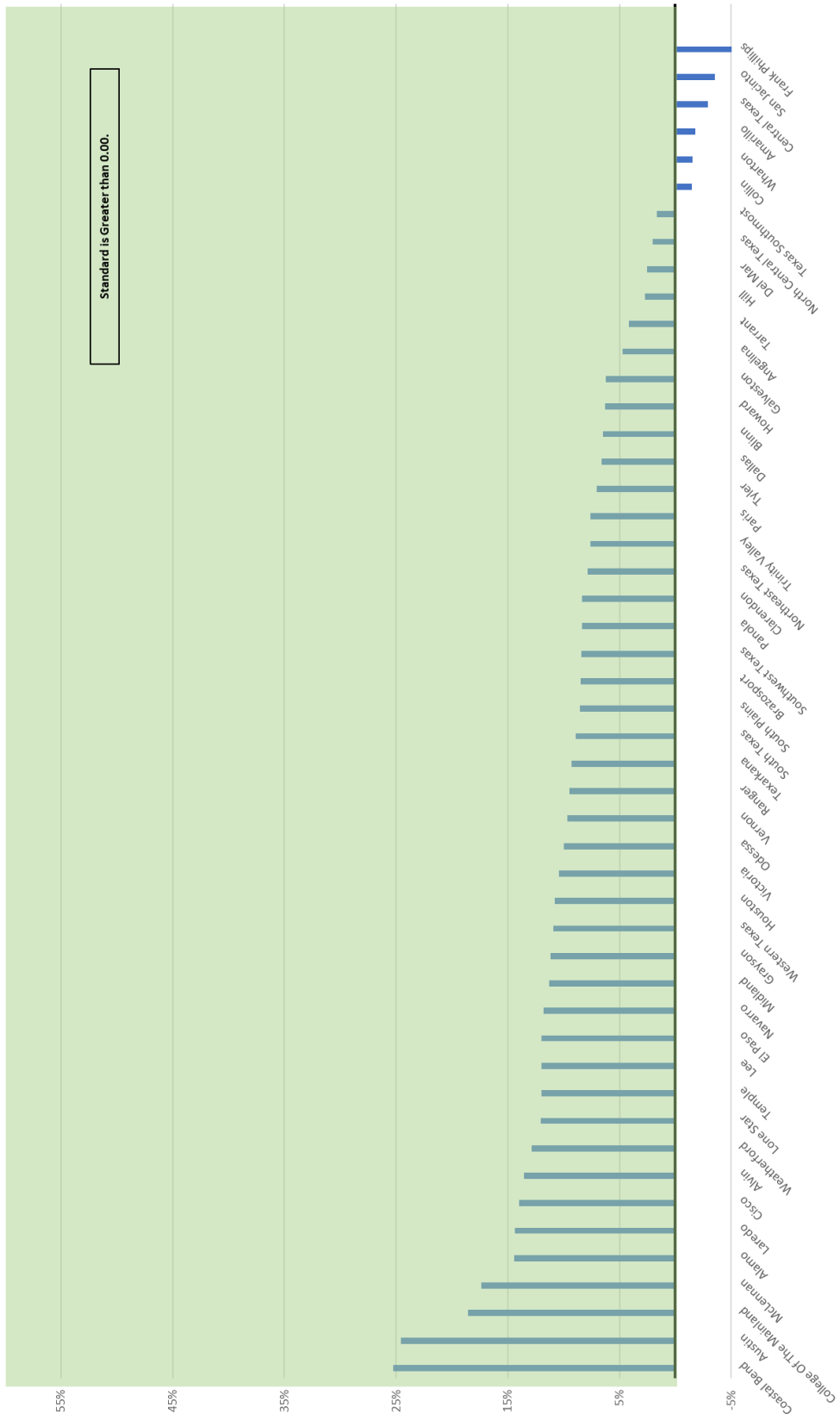
Four to seven financial stress indicators, which indicates financial stress.

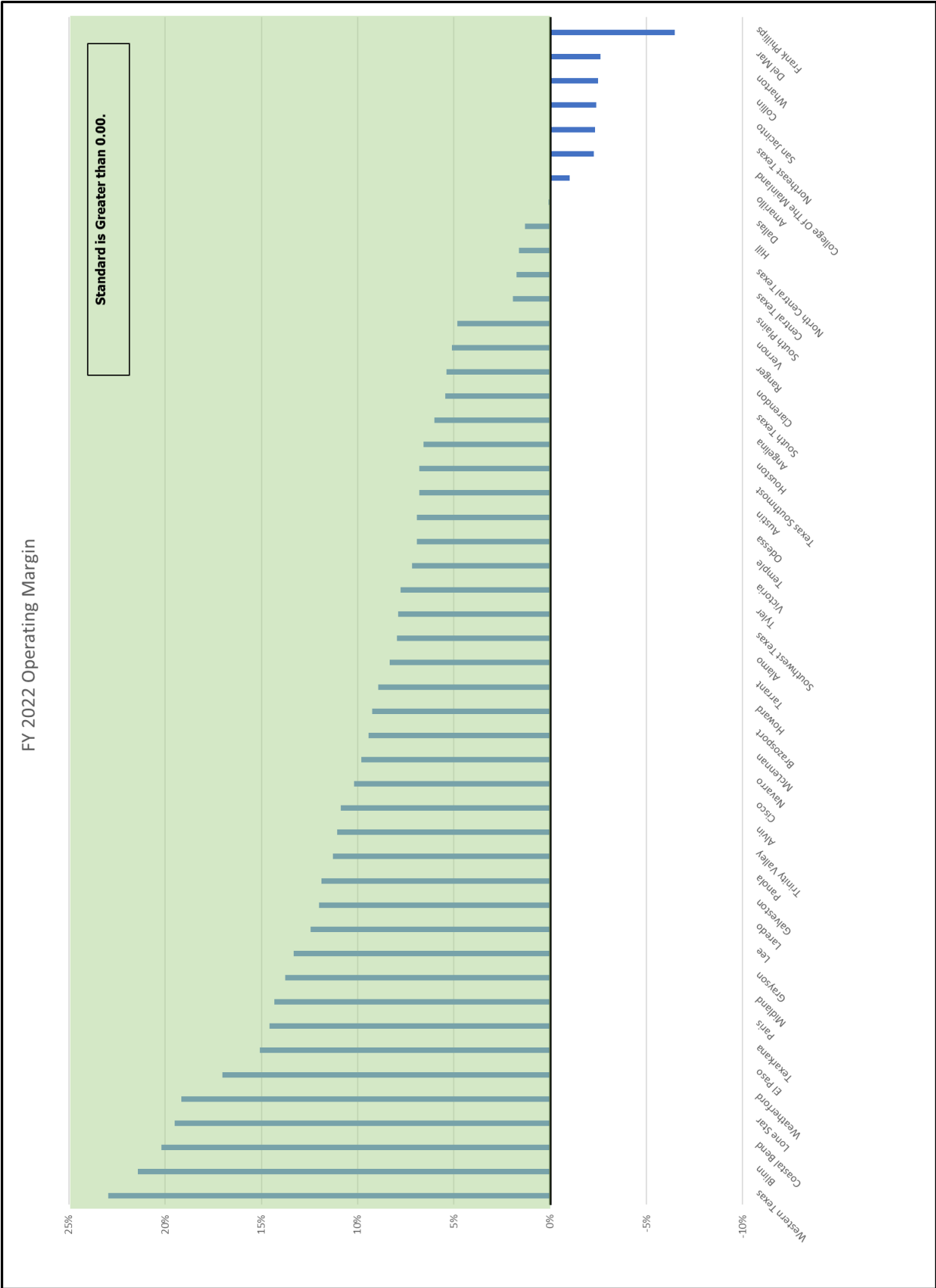


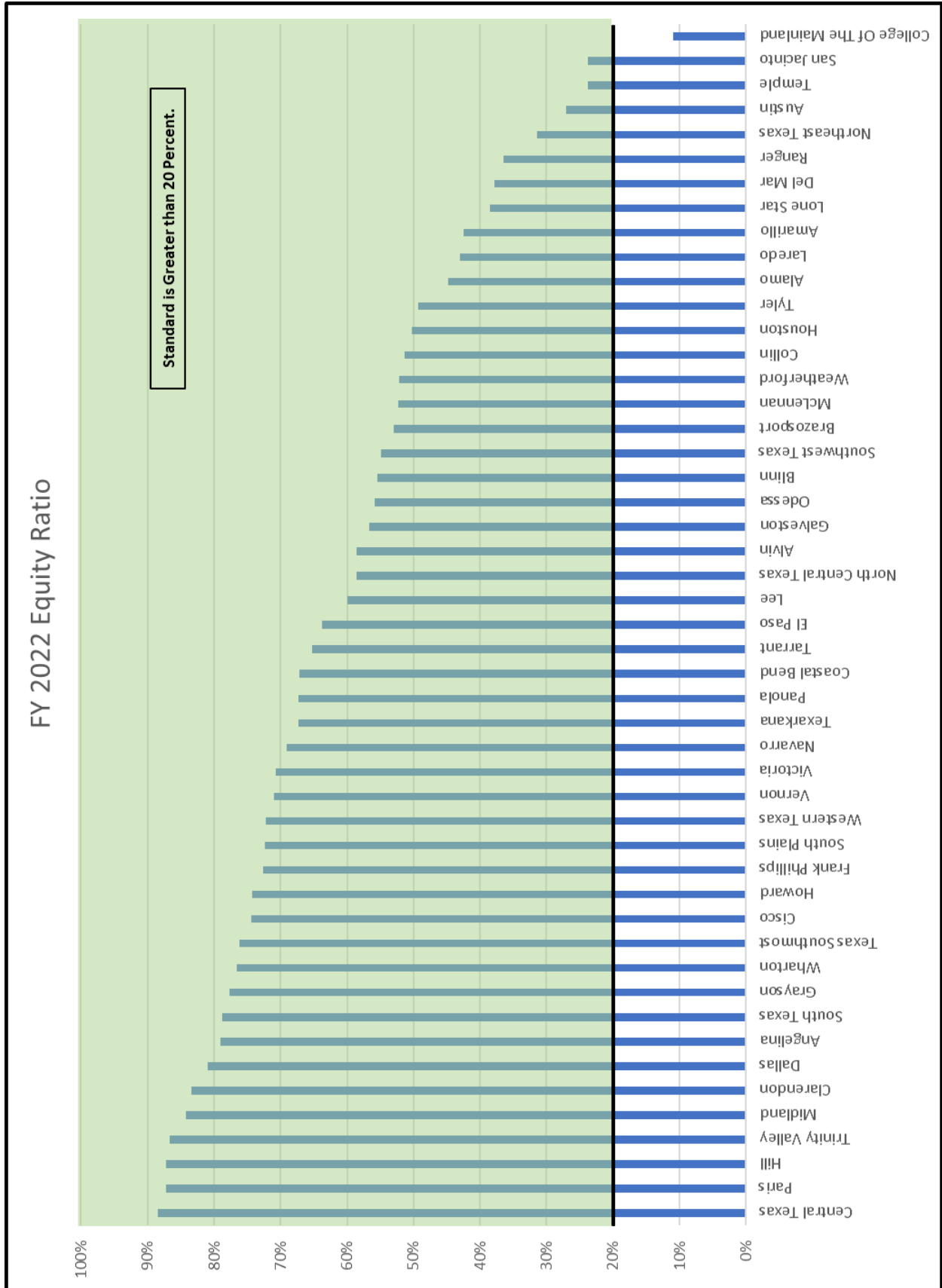


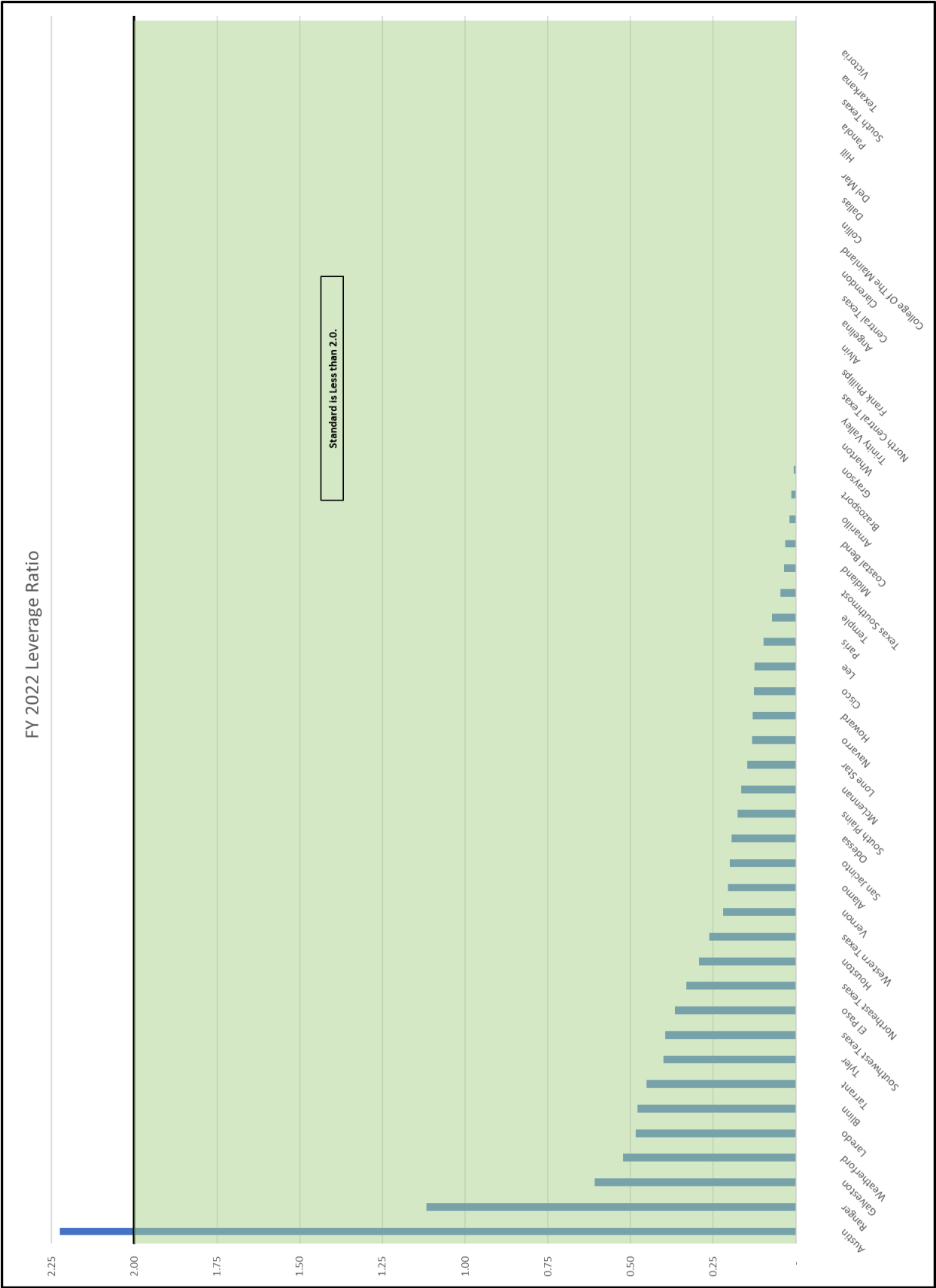


FY 2022 Return on Net Position









Texas Higher Education

COORDINATING BOARD

This document is available on the Texas Higher Education Coordinating Board website: [Community College Financial Condition Report - Texas Higher Education Coordinating Board](#).

For more information contact:

Christopher Fernandez
Senior Director, State Funding
Texas Higher Education Coordinating Board
P.O. Box 12788
Austin, TX 78711
Christopher.Fernandez@highered.texas.gov

Review and Action as Necessary on Consent Agenda Items from the Finance, Audit, and Human Resources Committee

The following Consent Agenda items were thoroughly discussed by the Finance, Audit, and Human Resources Committee. All trustees, whether a member of the Committee or not, received all supporting documentation and were invited to participate in the deliberation on each item. Non-committee members did not participate in Committee votes for recommendation of Board action.

Administration believes that all questions raised during the Committee discussion of Consent Agenda items were resolved to the Committee's satisfaction at the meeting, and the items are presented here substantially as recommended by the Committee, for approval by the Board of Trustees.

Any trustee may identify an item or items that should be removed from the Consent Agenda for further discussion. Otherwise, the Board is asked to formally act on the full consent agenda, according to the details and recommended action presented for each item in the following pages

The Finance, Audit, and Human Resources Committee recommended Board action on the following items as presented.

- a. Approval of Award of Proposals, Purchases, Renewals, and Interlocal Agreements
- b. Approval to Include the Prohibited Contact Provision in the Solicitation for Competitive Procurement
- c. Ratification of Reclassifications to the Employee Pay Plan and the Employee Staffing Plan for FY 2022 - 2023

It is recommended that the Board of Trustees of South Texas College approve and authorize the following Minute Order proposed for consideration:

The Board of Trustees of South Texas College approve and authorize items a –c of the Finance, Audit, and Human Resources Committee Consent Agenda as presented.

Approval Recommended:

Dr. Ricardo J. Solis
President

Consent Agenda:

a. Approval of Award of Proposals, Purchases, Renewals, and Interlocal Agreements

Purpose and Justification – Administration requests Board approval of the following award of proposal, rejection of proposals, purchases, renewals, and interlocal agreements.

The Director of Purchasing has reviewed each item, including the procurement procedures and evaluation of all responses, and recommends approval as follows:

A. Award of Proposal

1) Medical Oxygen Generating Unit (Award) – Grant Funded

Award the proposal for the medical oxygen generating unit to **Novair USA Corp** (North Tonawanda, NY) (New), at a total amount of \$100,575.00.

Purpose and Justification – The Emergency Medical Services (EMS) Program in the Division of Nursing and Allied Health is requesting to purchase a medical oxygen generating unit for student instruction at the McAllen Campus. This unit will allow for medical oxygen to be readily available and ensure continuity of supply without any delays for student practicums.

The application of medical oxygen remains a primary skill for the program students as they perform life-saving interventions during patient assessments that cannot be simulated by any other means. The concept of delivering medical oxygen to a patient is, without a doubt, essential in EMS training as most-if-not all patients encountered will need the life-saving gas to sustain vital functions in the pre-hospital setting. Being able to provide a constant supply of medical oxygen without delays will greatly improve the student's educational experience and will ensure continuity of training.

Background – The project timeline and information are as follows:

| | |
|-------------------------|---|
| Advertised RFP | March 22, 2023 and March 29, 2023 |
| RFP Responses Due | April 11, 2023 |
| RFP Issued To | Five (5) Vendors |
| Responses Received From | Two (2) Vendors |
| Responses Reviewed By | Division of Nursing and Allied Health and the Purchasing Department |
| Highest Ranked Vendor | Novair USA Corp |

Funds for this expenditure are budgeted in the Jobs and Education for Texans (JET) grant and Emergency Medical Services budgets for FY 2022 – 2023.

B. Rejection of Proposals

2. Medical Care Equipment (Reject) – Grant Funded

Reject the three (3) proposals received for the medical care equipment because they exceeded the amount received from the grantor. A new solicitation has been advertised to meet the federal grant deadline.

This solicitation was requested by the Emergency Medical Services Program in the Division of Nursing and Allied Health using the Jobs and Education for Texans (JET) grant funds.

3. Starr County Campus Building E – Analog to Digital Audio Visual Upgrade (Reject) – Grant Funded

Reject the one (1) proposal received for the Starr County Campus Building E – Analog to Digital Audio Visual Upgrade because of the code of federal regulations procurement rules related to competition and price analysis. A new solicitation has been advertised to meet the federal grant procurement timeline.

This solicitation was requested by Education Technologies Department using the U. S. Department of Commerce – National Telecommunications and Information Administration (NTIA) grant funds.

C. Purchases and Renewals (B-a. Instructional Items)

4) Instructional Equipment (Purchase)

Purchase instructional equipment from **JF Petroleum Group** (Edinburg, TX), a Texas Association of School Boards – Buyboard approved vendor, at a total amount of \$60,695.35.

Purpose and Justification – The Automotive Technology Program in the Division of Business, Public Safety, and Technology is requesting instructional equipment for student instruction at the Technology Campus. The equipment will include a balancer/wheel lift and heavy-duty truck lift for hands-on training with the latest automotive technology.

Funds for this expenditure are budgeted in the Automotive Technology budget for FY 2022 – 2023.

5) Library Serials (Renewal)

Renew the library serials contract with **EBSCO Information Services, LLC.** (Birmingham, AL) for the period beginning September 1, 2023 through August 31, 2024, at an estimated total amount of \$62,866.61.

Purpose and Justification – Library Services is requesting to renew the library serials for all libraries district-wide. The approximate one hundred thirty-seven (137) serials that include magazines, journals, and newspapers will be used by the libraries district-wide to support the instructional programs and other needs of South Texas College students, faculty, staff, and patrons.

Background – The Board awarded the contract for library serials as follows:

| Term: June 28, 2022 – one year with two (2) one-year annual renewals | | | |
|---|--------------------|------------------|--|
| Award | Board Meeting Date | Original Term | Renewal Term |
| Original | 6/28/22 | 9/1/22 – 8/31/23 | |
| 1 st Renewal | 5/23/23 | | 9/1/23 – 8/31/24 First Renewal |

The vendor has complied with all the terms and conditions of the contract and services have been satisfactory.

Funds for this expenditure are budgeted in the Library Acquisitions budget for FY 2023 – 2024.

6) Nursing and Allied Health Equipment and Supplies (Renewal)

Renew the nursing and allied health equipment and supplies contracts for the period beginning August 1, 2023 through July 31, 2024, at a total estimated amount of \$200,000.00, which is based on prior year expenditure. The vendors are as follows:

| Vendor (City/State) | Vendor (City/State) |
|---|--|
| Bound Tree Medical, LLC. (Dublin, OH) | DiaMedical USA Equipment, LLC. (West Bloomfield, MI) |
| Hand Safety, LLC. (Wichita Falls, TX) | Henry Schein, Inc. (Melville, NY) |
| J and B Medical Supply Company, Inc. (Wixom, MI) | Meadows Medical Supply (Quogue, NY) |
| Performance Health Supply, LLC./dba Medco Supply Company (Warrenville, IL) | Pocket Nurse Enterprises, Inc/dba Pocket Nurse (Monaca, PA) |
| Social Medical Supply, LLC./dba Well Before (Dallas, TX) | |

Purpose and Justification – The Nursing and Allied Health instructional programs are requesting to renew the purchase of equipment and supplies for various courses and instructional labs. It will include some of the following items: gloves, masks, needles, lancets, alcohol pads, sponges, tubes, lab coats, gauze, tape, infusion and syringe pumps, gowns, caps, IV start kits, catheters, blood pressure cuffs, bed pads, thermometers, bandage strips, medicine cups, etc.

Background – The Board awarded the contracts for nursing and allied health equipment and supplies as follows:

| Term: June 28, 2022 – one year with two (2) one-year annual renewals | | | |
|---|---------------------------|----------------------|--|
| Award | Board Meeting Date | Original Term | Renewal Term |
| Original | 6/28/22 | 8/1/22 – 7/31/23 | |
| 1 st Renewal | 5/23/23 | | 8/1/23 – 7/31/24 First Renewal |

The vendors have complied with all the terms and conditions of the contract and services have been satisfactory.

Funds for this expenditure are budgeted in the Vocational Nursing, Associate Degree Nursing, Patient Care Assistant, Respiratory Therapy, Medical Assistant Technology, Pharmacy Technology, and Emergency Medical Technician programs budgets for FY 2022 – 2023 and FY 2023 – 2024, pending Board approval of the budget.

B. Purchases and Renewals (B-b. Non – Instructional Items)

7) Bond Counsel Services (Renewal)

Renew the bond counsel services contract with **Ricardo Perez Law Firm, PLLC.** (McAllen, TX), for the period beginning August 1, 2023 through July 31, 2024, at a total estimated amount of \$56,000.00.

Purpose and Justification – The Business Office is requesting to renew the bond counsel services for representation in the areas of public education bond law, tax law, local government law, the trial and appeal of bond validation actions, and the issuance of tax-exempt Texas Community College District, Texas School District, and other relevant entities bonds and notes.

The bond counsel services provide advice and counsel to administrative staff, the President, Board Committees, and the Board of Trustees with some of the following matters:

- Bond counsel will be expected to provide, as a part of its basic service fee, policy development, review and drafting of documents, briefs, opinions, negotiations, litigation, research as well as legal advice from time to time pertaining to matters directly or indirectly related to the bond program and corresponding tax issues.
- Consult with South Texas College officials, Business Office staff, and the College outside Legal Counsel and Financial Advisor, concerning all legal questions relating to the issuance, refinancing, defeasance, and management of debt.
- Assist in the preparation of specified sections of the Preliminary Official Statement and the Final Official Statement, and be responsible for the proper scope, legal effectiveness, and compliance with applicable regulatory requirements of the entirety of both documents, subject to the understanding that bond counsel will not be expected to independently verify data contained in the Official Statements that is generated by the client or third parties.
- Assist in making presentations and required submissions and obtain approval of the Bond Review Board and any other state entity with supervisory powers over the issuance of bonds by South Texas College, including the Texas Office of Attorney General.
- Perform all usual and necessary legal services with reference to the authorization, sale, and delivery of any debt issuance and bond refunding that South Texas College may require, including resolutions, agreements, and minute orders, as needed.
- Represent South Texas College in the preparation of any bond refunding and purchase contracts and ensuring that all participants, including underwriters and investment banking firms, whether retained or contracted by South Texas College, disclose all conflicts of interest to and with South Texas College and any other parties involved in the bonds. Assist South Texas College in presentations to the major rating agencies in order to obtain ratings for the bonds.
- Attend Board meetings and Finance Committee meetings to the extent required or requested by the College.
- Provide tax opinion on debt issues and bond refunding.

- Prepare any Internal Revenue Service filings required by federal tax law. Assist in any Internal Revenue Service inquiry and actions as needed.
- Render other written opinions of bond counsel pertaining to investment earnings and any amounts required to be related to the United States as excess arbitrage earnings, if any, and any other written opinion of counsel which may be required under the terms of the Bond Resolutions or under the Internal Revenue Code, as amended.
- Assist with post-issuance matters, such as providing direction for compliant private use activity, including aiding in the annual calculation.
- Provide analysis and resolution of tax issues associated with financing plans.
- Prepare documents calling any bond election, notice thereof, submitting election documents to the U.S. Justice Department for preclearance and canvassing of election results.
- File all required bond-related documents and obtain approval of such from the Texas Office of Attorney General.
- Provide a complete bond transcript in paper and electronic format at the conclusion of each financing.
- Provide advice and counsel on continuing compliance with securities, tax, and other applicable laws pertaining to bonds.
- All other matters necessary or incidental to the refunding and issuance of the bonds.

Background – The Board awarded the contract for bond counsel services as follows:

| Term: July 27, 2021 – one year with two (2) one-year annual renewals. | | | |
|--|--------------------|------------------|---|
| Award | Board Meeting Date | Original Term | Renewal Term |
| Original | 7/27/21 | 8/1/21 – 7/31/22 | 2 – one year options |
| 1 st Renewal | 5/26/22 | | 8/1/22 – 7/31/23 |
| 2 nd Renewal | 5/23/23 | | 8/1/23 – 7/31/24 Last Renewal |

The vendor has complied with all the terms and conditions of the contract and services have been satisfactory.

Funds for this expenditure are budgeted in the Legal Services budget for FY 2022 – 2023 and FY 2023 – 2024, pending Board approval of the budget.

8) Campus Dining and Food Trucks – II (Renewal)

Renew the campus dining and food trucks – II contract with **Cornerstone Catering** (Mission, TX) for the period beginning July 25, 2023 through July 24, 2024, with 0% commission.

Purpose and Justification – Facilities Operations and Maintenance and the Purchasing Department are requesting to renew the campus dining and food truck services for the Nursing and Allied Health Campus. The services are necessary Monday through Friday for the faculty, staff, and students. It will include tacos, sandwiches, salads, burgers, sweets, fruit, and various other items.

Background – The Board awarded the contract for the campus dining and food trucks - II as follows:

| Term: January 22, 2022 – one year with two (2) one-year annual renewals | | | |
|--|--------------------|-------------------|---|
| Award | Board Meeting Date | Original Term | Renewal Term |
| Original | 1/22/22 | 2/1/22 – 1/31/23 | |
| Modified | | 7/25/22 – 7/24/23 | |
| 1 st Renewal | 5/23/23 | | 7/25/23 – 7/24/24 First Renewal |

The vendor has complied with all the terms and conditions of the contract and services have been satisfactory.

9) Campus Dining and Food Trucks – II (Renewal)

Renew the campus dining and food trucks – II contract with **Zaycor Management Company (Steak n Shake)** (Brownsville, TX) for the period beginning August 1, 2023 through July 31, 2024, with 0% commission.

Purpose and Justification – Facilities Operations and Maintenance and the Purchasing Department are requesting to renew the campus dining and food truck services for the Pecan Campus. The services are necessary Monday through Thursday for the faculty, staff, and students and will include burgers, franks, melts, sandwiches, fries, and various shakes.

Background – The Board awarded the contract for the campus dining and food trucks - II as follows:

| Term: January 22, 2022 – one year with two (2) one-year annual renewals | | | |
|--|--------------------|------------------|--|
| Award | Board Meeting Date | Original Term | Renewal Term |
| Original | 1/22/22 | 2/1/22 – 1/31/23 | |
| Modified | | 8/1/22 – 7/31/23 | |
| 1 st Renewal | 5/23/23 | | 8/1/23 – 7/31/24 First Renewal |

The vendor has complied with all the terms and conditions of the contract and services have been satisfactory.

10) Custodial Supplies (Renewal)

Renew the custodial supplies contracts for the period beginning August 18, 2023 through August 17, 2024, at a total estimated amount of \$288,000.00, which is based on prior year expenditures. The vendors are as follows:

| | |
|-------------------|---|
| Primary Vendor | Gulf Coast Paper, Co. (Brownsville, TX) |
| Secondary Vendors | Rio Paper & Supply, LLC. (Pharr, TX) Gateway Printing & Office Supply, Inc. (Edinburg, TX) |

Purpose and Justification – The Custodial Department is requesting to purchase custodial supplies, which will be used throughout the College district as needed. Purchases will include cleaning solutions, disinfecting sprays, disinfecting liquid solutions, hand towels, tissue paper, mops, brooms, gloves, trash bags, and other miscellaneous supplies. The purchases will be based on availability and pricing.

The custodial supplies are needed for the day-to-day cleaning, disinfecting, and maintenance of all South Texas College facilities. These supplies are essential for the health and safety of all students, faculty, staff, and visitors.

Background – The Board awarded the contracts for custodial supplies as follows:

| Term: July 27, 2021 – one year with two (2) one-year annual renewals | | | |
|---|--------------------|-------------------|--|
| Award | Board Meeting Date | Original Term | Renewal Term |
| Original | 7/27/21 | 8/18/21 – 8/17/22 | 2 – one year options |
| 1 st Renewal | 5/26/22 | | 8/18/22 – 8/17/23 |
| 2 nd Renewal | 5/23/23 | | 8/18/23 – 8/17/24 Last Renewal |

The vendors have complied with all the terms and conditions of the contract and services have been satisfactory.

Funds for this expenditure are budgeted in the Custodial budget for FY 2022 – 2023 and FY 2023 – 2024, pending Board approval of the budget.

11) Geotechnical and Materials Testing Services (Renewal)

Renew the geotechnical and materials testing services contracts for the period beginning July 28, 2023 through July 27, 2024, for services ranging from \$5,000 to \$45,000 per project. The firms are as follows:

| Firm (City/State) | Firm (City/State) |
|---|--|
| B2Z Engineering, LLC. (Mission, TX) | L&G Consulting Engineers, Inc. (Mercedes, TX) |
| Millennium Engineers Group, Inc. (Pharr, TX) | Raba Kistner, Inc. (McAllen, TX) |
| Terracon Consultants, Inc. (Pharr, TX) | |

Purpose and Justification – Facilities Planning and Construction is requesting to renew geotechnical and materials testing services, which will be provided as needed for various construction projects.

Some of the anticipated engineering services which may be provided are testing of the following:

| | |
|--|---|
| Soil conditions for proper foundation design | Select fill dirt for proper compaction |
| Concrete samples during concrete pours | Sub-grades, caliche base, and asphalt for parking areas |
| Structural steel reinforcing | Steel Welding |
| Floors for levelness | Fireproof materials |
| Environmental conditions including air quality | Identifying asbestos-type materials |

Background - The Board awarded the geotechnical and materials testing services as follows:

| Term: July 27, 2021 – one year with two (2) one-year annual renewals. | | | |
|--|--------------------|-------------------|--|
| Award | Board Meeting Date | Original Term | Renewal Term |
| Original | 7/27/21 | 7/28/21 – 7/27/22 | 2 – one year options |
| 1 st Renewal | 6/28/22 | | 7/28/22 – 7/27/23 |
| 2 nd Renewal | 5/23/23 | | 7/28/23 – 7/27/24 Last Renewal |

The vendors have complied with all the terms and conditions of the contract and services have been satisfactory.

Funds for this expenditure are budgeted in the Construction budgets for FY 2022 – 2023 the FY 2023 – 2024, pending Board approval of the budget.

C. Purchases and Renewals (C-c. Technology Items)

12) Computers, Laptops, and Tablets (Purchase)

Purchase of computers, laptops, and tablets from the State of Texas Department of Information Resources (DIR) approved vendors **Dell Marketing, LP.** (Dallas, TX) at \$568,120.35 and **Apple, Inc.** (Dallas, TX) at \$3,970.00 for a total of \$572,090.35.

Information Technology has evaluated all the purchase requests for computers, laptops, and tablets and does not have refurbished systems available for new hires. Instructional and/or business needs must be clearly identified/justified for any equipment that is an outside standard configuration or does not replace existing office systems. (Ex. mobile devices)

An itemized list with justification is included for your review and information.

Information Technology used the following criteria when recommending the purchase of technology:

- Systems being requested meet the South Texas College standard configuration
- The new systems will replace an older model (5+ years and out of warranty)
- Software requirements exceed the system capacity

The purchases can be summarized as follows:

- Staff Computers
 - ⇒ 1 Computer for Public Relations/Marketing Department
 - ⇒ 1 Computer for Distance Learning
 - ⇒ 1 Computer for Facility Maintenance
 - ⇒ 2 Computers for Information Technology Program
 - ⇒ 8 Computers for Campus Police Department

- Staff Laptops
 - ⇒ 4 Laptops for Human Resources
 - ⇒ 1 Laptop for Business Office
 - ⇒ 2 Laptops for Dual Credit Academies
 - ⇒ 3 Laptops for Resource Development, Management, and Compliance
 - ⇒ 6 Laptops for Student Financial Services-Pell
- Faculty Computers
 - ⇒ 2 Computers for Information Technology Program
 - ⇒ 2 Computers for Diagnostic Sonography Program
- Faculty Laptops
 - ⇒ 1 Laptop for Mathematics Program
- Student Computers
 - ⇒ 472 Computers for Technology Support
 - ⇒ 2 Computers for Chemistry Program
 - ⇒ 1 Computer for Mid Valley Culinary Lab Renovation
 - ⇒ 10 Computers for Learning Commons and Open Labs
- Student Laptops
 - ⇒ 12 Laptops for Chemistry Program
 - ⇒ 1 Laptop for Dual Credit Academies
 - ⇒ 30 Laptops for Library Public Services
- Student Tablets
 - ⇒ 5 Tablets for the Surveying and Geospatial Technology Program

Funds for these expenditures are budgeted in the requesting department budgets for FY 2022 - 2023 as follows: Public Relations and Marketing, Distance Learning, Facility Maintenance, Information Technology Program, Campus Police, Human Resources, Business Office, Dual Credit Academies, Resource Development, Management, and Compliance, Student Financial Services-Pell, Diagnostic Sonography Program, Mathematics Program, Technology Support, Chemistry, Construction Accounts-Unexpended, Learning Commons and Open Labs, Dual Credit Academies, Library Public Services, and Surveying and Geospatial Technology.

13)Web Application Firewall Software/Cloud Subscription Agreement (Renewal)

Renew the annual web application firewall software/cloud subscription agreement from **Kudelski Security, Inc.** (Minnetonka, MN), a State of Texas Department of Information Resources (DIR) approved vendor, for the period beginning July 7, 2023 through July 6, 2024, at a total amount of \$50,384.00.

Purpose and Justification – Information Security is requesting to renew the annual web application firewall software/cloud subscription that protects all of the College's public-facing applications and services from web application attacks deny services. The Imperva Web Application Firewall (WAF) analyzes and inspects requests coming into the

applications and stops attacks such as cross-site scripting (XSS), structured query language (SQL) Injections, and cookie poisoning, among others.

Funds for this expenditure are budgeted in the Information Security budget for FY 2022 – 2023.

D. Interlocal Agreements

14) Facility Lease Agreements (Lease/Rental)

Facility lease/rental agreements through an interlocal agreement for the period beginning May 12, 2023 through September 21, 2023, at a total amount of \$5,929.00. The events are as follows:

| # | Location | Event | Dates | Amount |
|---|--|---|---------|------------|
| 1 | City of McAllen – Quinta Mazatlan | Distinguished Leadership Academy | 9/21/23 | \$315.00 |
| 2 | City of Mission – Mission Event Center | Graduation Committee Appreciation Banquet | 5/12/23 | \$2,725.00 |
| 3 | Region One Education Service Center | South Texas Leadership Academy | 6/15/23 | \$2,889.00 |

Purpose and Justification – The Office of Professional Development, the President's Office, and the Office of Human Resources are requesting the lease/rental agreements for various College events as listed in the table above.

Funds for these expenditures are budgeted in the Office of Professional Development, Internal Events – President, and Human Resources budgets for FY 2022 – 2023.

The Committee recommend Board approval of the award of proposal, rejection of proposals, purchases, renewals, and interlocal agreements at a total cost of \$1,396,540.31 as listed below:

A. Award of Proposal

- 1) Medical Oxygen Generating Unit (Award) – Grant Funded:** award the proposal for the medical oxygen generating unit to **Novair USA Corp** (North Tonawanda, NY) (New), at a total amount of \$100,575.00;

B. Rejection of Proposals

- 2) Medical Care Equipment (Reject) – Grant Funded:** reject the three (3) proposals received for the medical care equipment because they exceeded the amount received from the grantor. A new solicitation has been advertised to meet the federal grant deadline;
- 3) Starr County Campus Building E – Analog to Digital Audio Visual Upgrade (Reject) – Grant Funded:** reject the one (1) proposal received for the Starr County Campus Building E – Analog to Digital Audio Visual Upgrade because of the code of federal regulations procurement rules related to competition and price analysis. A new solicitation has been advertised to meet the federal grant procurement timeline;

C. Purchases and Renewals (C-a. Instructional Items)

- 4) Instructional Equipment (Purchase):** purchase instructional equipment from **JF Petroleum Group** (Edinburg, TX), a Texas Association of School Boards – Buyboard approved vendor, at a total amount of \$60,695.35;
- 5) Library Serials (Renewal):** renew the library serials contract with **EBSCO Information Services, LLC.** (Birmingham, AL) for the period beginning September 1, 2023 through August 31, 2024, at an estimated total amount of \$62,866.61.
- 6) Nursing and Allied Health Equipment and Supplies (Renewal):** renew the nursing and allied health equipment and supplies contracts for the period beginning August 1, 2023 through July 31, 2024, at a total estimated amount of \$200,000.00, which is based on prior year expenditures. The vendors are as follows:

| Vendor (City/State) | Vendor (City/State) |
|---|--|
| Bound Tree Medical, LLC. (Dublin, OH) | DiaMedical USA Equipment, LLC. (West Bloomfield, MI) |
| Hand Safety, LLC. (Wichita Falls, TX) | Henry Schein, Inc. (Melville, NY) |
| J and B Medical Supply Company, Inc. (Wixom, MI) | Meadows Medical Supply (Quogue, NY) |
| Performance Health Supply, LLC./dba Medco Supply Company (Warrenville, IL) | Pocket Nurse Enterprises, Inc/dba Pocket Nurse (Monaca, PA) |
| Social Medical Supply, LLC./dba Well Before (Dallas, TX) | |

C. Purchases and Renewals (C-b. Non-Instructional Items)

- 7) Bond Counsel Services (Renewal):** renew the bond counsel services contract with **Ricardo Perez Law Firm, PLLC.** (McAllen, TX), for the period beginning August 1, 2023 through July 31, 2024, at a total estimated amount of \$56,000.00;
- 8) Campus Dining and Food Trucks – II (Renewal):** renew the campus dining and food trucks – II contract with **Cornerstone Catering** (Mission, TX) for the period beginning July 25, 2023 through July 24, 2024, with 0% commission;
- 9) Campus Dining and Food Trucks – II (Renewal):** renew the campus dining and food trucks – II contract with **Zaycor Management Company (Steak n Shake)** (Brownsville, TX) for the period beginning August 1, 2023 through July 31, 2024, with 0% commission;
- 10) Custodial Supplies (Renewal):** renew the custodial supplies contracts for the period beginning August 18, 2023 through August 17, 2024, at a total estimated amount of \$288,000.00, which is based on prior year expenditures. The vendors are as follows:

| | |
|-------------------|---|
| Primary Vendor | Gulf Coast Paper, Co. (Brownsville, TX) |
| Secondary Vendors | Rio Paper & Supply, LLC. (Pharr, TX) Gateway Printing & Office Supply, Inc. (Edinburg, TX) |

- 11) Geotechnical and Materials Testing Services (Renewal):** renew the geotechnical and materials testing services contracts for the period beginning July 28, 2023 through July 27, 2024, for services ranging from \$5,000 to \$45,000 per project. The firms are as follows:

| Firm (City/State) | Firm (City/State) |
|--|--|
| B2Z Engineering, LLC. (Mission, TX) | L&G Consulting Engineers, Inc. (Mercedes, TX) |

| Firm (City/State) | Firm (City/State) |
|--|----------------------------------|
| Millennium Engineers Group, Inc. (Pharr, TX) | Raba Kistner, Inc. (McAllen, TX) |
| Terracon Consultants, Inc. (Pharr, TX) | |

C. Purchases and Renewals (C-c. Technology Items)

12)Computers, Laptops, and Tablets (Purchase): purchase of computers, laptops, and tablets from the State of Texas Department of Information Resources (DIR) approved vendors **Dell Marketing, LP.** (Dallas, TX) at \$568,120.35 and **Apple, Inc.** (Dallas, TX) at \$3,970.00 for a total of \$572,090.35;

13)Web Application Firewall Software/Cloud Subscription Agreement (Renewal): renew the annual web application firewall software/cloud subscription agreement from **Kudelski Security, Inc.** (Minnetonka, MN), a State of Texas Department of Information Resources (DIR) approved vendor, for the period beginning July 7, 2023 through July 6, 2024, at a total amount of \$50,384.00;

D. Interlocal Agreements

14) Facility Lease Agreements (Lease/Rental): facility lease/rental agreement through an interlocal agreement for the period beginning May 12, 2023 through September 21, 2023, at a total amount of \$5,929.00. The events are as follows:

| # | Location | Event | Dates | Amount |
|---|--|---|---------|------------|
| 1 | City of McAllen – Quinta Mazatlan | Distinguished Leadership Academy | 9/21/23 | \$315.00 |
| 2 | City of Mission – Mission Event Center | Graduation Committee Appreciation Banquet | 5/12/23 | \$2,725.00 |
| 3 | Region One Education Service Center | South Texas Leadership Academy | 6/15/23 | \$2,889.00 |

It is recommended that the Board of Trustees of South Texas College approve and authorize the following Minute Order proposed for consideration:

The Board of Trustees of South Texas College approves and authorizes the award of proposal, rejection of proposals, purchases, renewals, and interlocal agreements at a total cost of \$1,396,540.31 as listed.

Approval Recommended:

Dr. Ricardo J. Solis
President

Consent Agenda:

b. Approval to Include the Prohibited Contact Provision in the Solicitation for Competitive Procurement

Purpose and Justification – Administration requests Board approval to include the prohibited contact provision in the solicitation for competitive procurement when responding to competitive bids, proposals, and statements of qualifications to preserve the integrity of the procurement process by prohibiting attempts by a vendor to influence the award of a contract.

The requirement clause is as follows:

Prohibited Contact Provision

For the period between the proposal advertisement and the time that the South Texas College Board of Trustees takes action to award a contract or to reject all proposals, respondents, including their agents and representatives, shall not contact, either verbally or through written format, any College Board of Trustees member, administrator, executive, College consultant, member of the proposal evaluation committee, or any other College staff, to discuss or otherwise influence the evaluation and decision-making process relating to the award of a contract. If a respondent violates the foregoing prohibition, such contact may result in disqualification of the respondent's proposal. The foregoing prohibition will not apply to communication with a respondent initiated by the College to request an interview, an oral presentation, or additional information to clarify any aspect of the respondent's proposal.

Board approved contracts that are awarded will include the prohibited contact provision in the formal solicitation documents.

The College has worked with Legal Counsel to include this clause as part of the solicitation for competitive procurement.

On May 9, 2023, Mary G. Elizondo, Vice President for Finance and Administrative Services, and Becky Cavazos, Director of Purchasing, attended Facilities Committee and the Finance, Audit, and Human Resources Committee meetings to address any questions.

The Committee recommended Board approval of the prohibited contact provision in the solicitation for competitive procurement when responding to competitive bids, proposals, and statements of qualifications to preserve the integrity of the procurement process by prohibiting attempts by a vendor to influence the award of a contract.

The provision presented for Board approval incorporates feedback provided by the Trustees on May 9, 2023, to start the prohibited contact period when proposals are advertised, rather than upon the submission deadline, as recommended by each Committee.

It is recommended that the Board of Trustees of South Texas College approve and authorize the following Minute Order proposed for consideration:

The Board of Trustees of South Texas College approves and authorizes the prohibited contact provision in the solicitation for competitive procurement when responding to competitive bids, proposals, and statements of qualifications to preserve the integrity of the procurement process by prohibiting attempts by a vendor to influence the award of a contract.

Approval Recommended:

Dr. Ricardo J. Solis
President

Consent Agenda:

c. Ratification of Reclassifications to the Employee Pay Plan and the Employee Staffing Plan for FY 2022 – 2023

Purpose and Justification – Administration requests Board approval to ratify reclassifications to the Employee Pay Plan and the Employee Staffing Plan for FY 2022 – 2023 to include revisions to position pay grades, titles, and salaries status as recommended by College Administrators.

Background – The Office of Human Resources, in collaboration with College Administration, performed further assessments of FY 2022 – 2023 positions, and actions were taken after the President's approval, as listed below:

1. Reclassification List – Reclassifications initiated by Administration and approved by the President. These changes are deemed critical and result in revisions and reclassifications as appropriate to the position duties and are effective in the month in which the President's approval was received.

The reclassifications are based on an assessment of the position's job duties, responsibilities, and college and departmental needs and objectives that include the following:

- A. Pay Grade Revisions
- B. Position Title and/or Salary Adjustments
- C. Title Changes

Funding Source – Funds for these reclassifications are available in the FY 2022 - 2023 salary budget, and the net effect on the FY 2022 - 2023 Salary Budget and Unrestricted Fund Budget is zero.

Reviewers – The reclassifications have been reviewed by the President, all the Vice Presidents, and the Interim Director of Human Resources.

Enclosed Documents – The Reclassification List follows in the packet for the Board's information and review.

Mary Elizondo, Vice President for Finance and Administrative Services, and Alicia Correa, Interim Director of Human Resources, attended the Committee Meeting to address any questions.

The Committee recommended Board ratification of reclassifications to the Employee Pay Plan and the Employee Staffing Plan for FY 2022 – 2023 as presented.

It is recommended that the Board of Trustees of South Texas College approve and authorize the following Minute Order proposed for consideration:

The Board of Trustees of South Texas College ratifies the reclassifications to the Employee Pay Plan and the Employee Staffing Plan for FY 2022 – 2023 as presented.

Approval Recommended:

Dr. Ricardo J. Solis
President

South Texas College
Reclassifications List: Pay Grade Corrections, Position Title and/or Salary Adjustments, and
Title Changes for FY 2022 - 2023

| # | Organization Name | Title | Classification | Current Salary | Salary Adjustment | Adjusted Salary Budget |
|--|--------------------------------------|--|-----------------------------------|-------------------|-------------------|------------------------|
| Vice President for Institutional Advancement and Economic Development | | | | | | |
| 1 | Institutional Advancement | Title and Grade Change for Workforce Contract Manager (Position 700321) to Global Market Development Manager - Filled | Professional Technical Exempt | \$ 1.00 | \$ 67,399 | \$ 67,400 |
| Rationale: • Will fund a \$1 position and set to EAP 6 pay grade based on departmental needs. | | | | | | |
| 2 | Institutional Advancement | Title and Grade Change for Institutional Advancement and Economic Development Administration Officer (Position 704650) to Director of Institutional Advancement and Economic Development - Vacant | Administrative Exempt | \$ 75,625 | \$ - | \$ 75,625 |
| Rationale: • Change Title and Pay grade due to departmental needs. | | | | | | |
| Total for Vice President for Institutional Advancement and Economic Development | | | | \$ 75,626 | \$ 67,399 | \$ 143,025 |
| Vice President for Academic Affairs | | | | | | |
| 3 | ADN Instr - 10.5 Months | Title Change for A.D.N. Instructor - 10.5 Months (Position 314559) to BSN Instructor - 10.5 Months - Vacant | Faculty | \$ 71,371 | \$ - | \$ 71,371 |
| Rationale: • This request is necessary as the NAH Division aims to hire a full-time BSN regular faculty position at the end of this year. THECB has given us the green light to admit more than 30 BSN regular students yearly. The NAH division usually accepts BSN students once a year, every spring semester, and will now start admitting twice a year | | | | | | |
| Total for Vice President for Academic Affairs | | | | \$ 71,371 | \$ - | \$ 71,371 |
| Vice President for Student Affairs and Enrollment Mgmt. | | | | | | |
| 4 | Office of Enrollment Services | Title Change for Student Completion Specialist (Position 719612) to Student Engagement and Completion Specialist - Vacant | Professional Technical Non-Exempt | \$ 39,292 | \$ - | \$ 39,292 |
| Rationale: • Position is being transferred under newly created department and aligns to the department mission and goals of re-engaging adult learners/stop-outs to re-enroll and complete their degrees. | | | | | | |
| 5 | Dual2Dgree | Title Change for Coordinator of Enrollment Services for Dual Credit (Position 722610) to Coordinator of Student Engagement and Completion Services - Filled | Professional Technical Exempt | \$ 54,645 | \$ - | \$ 54,645 |
| Rationale: • Staff was transferred to the incorrect division and reclassified to the correct division. | | | | | | |
| 6 | Counseling & Student Access Services | Title Change for Licensed Counselor (Position 700172) to Counselor - Vacant | Professional Technical Exempt | \$ 56,867 | \$ - | \$ 56,867 |
| Rationale: • Due to the low applicant pool after posting the position, the title of the position is being modified to attract more applicants. | | | | | | |
| Total for Vice President for Student Affairs and Enrollment Mgmt. | | | | \$ 150,804 | \$ - | \$ 150,804 |

South Texas College
Reclassifications List: Pay Grade Corrections, Position Title and/or Salary Adjustments, and
Title Changes for FY 2022 - 2023

| # | Organization Name | Title | Classification | Current Salary | Salary Adjustment | Adjusted Salary Budget |
|--|--------------------------|---|-----------------------------------|-------------------|-------------------|------------------------|
| Vice President for Information Services, Planning, Performance and Strategic Initiatives | | | | | | |
| 7 | Technology Support | Title Change for Computer Inventory Specialist (Position 710262) to Information Security Specialist - Vacant | Professional Technical Non-Exempt | \$ 36,535 | \$ - | \$ 36,535 |
| Rationale: • Title change and organization change to help support the Information Security department with additional tasks/duties with compliance and governance. In addition, to provide a career path for employees to develop and progress within the department. | | | | | | |
| 8 | Applications Development | Title Change for Applications Analyst III (Position 709393) to Application Development Engineer - Vacant | Professional Technical Exempt | \$ 64,184 | \$ - | \$ 64,184 |
| Rationale: • Title change to mirror the career ladder that has been in the Systems team. This position will serve as the senior lead for the applications team. | | | | | | |
| Vice President for Information Services, Planning, Performance and Strategic Initiatives | | | | \$ 100,719 | \$ - | \$ 100,719 |
| Totals for Divisions | | | | \$ 398,520 | \$ 67,399 | \$ 465,919 |

| | |
|------------------------------------|-------------|
| Total Salary Adjustments | \$ 67,399 |
| Less Sources of Funding Identified | \$ (67,399) |
| Net Impact to Budget | \$ - |

Review and Action as Necessary on Approval to Purchase Mobile Hotspot Service – Grant Funded

Purpose and Justification – The Board of Trustees is asked to authorize the Administration to purchase mobile hotspot service from **T-Mobile USA, Inc.** (Bellevue, WA), a Sourcewell purchasing cooperative approved vendor, for the period beginning June 1, 2023 through February 28, 2025, at an estimated total amount of \$98,490.00. The monthly service subscription cost for three hundred fifty (350) mobile hotspots is \$13.40 per device.

Library Services is requesting to procure monthly service for three hundred fifty (350) mobile broadband hotspot devices that will be utilized by students belonging to vulnerable populations. These devices are funded by the National Telecommunications and Information Administration (NTIA) Connecting Minority Communities Pilot Program federal grant.

The pandemic increased the College's reliance on online and hybrid instruction as a safe option for teaching and learning. This, in turn has resulted in sustained demand for student online access to STC services and resources. Many students do not have access to reliable internet when taking online or hybrid courses. These devices will provide reliable broadband internet service to students, allowing home access to online courses and learning resources. Based on data, students receiving a hotspot have achieved a higher grade-point average and pass rate.

Funds for this expenditure are budgeted in the National Telecommunications and Information Administration (NTIA) Connecting Minority Communities Pilot Program federal grant budget for FY 2023 – 2024, FY 2024 – 2025, and FY 2025 - 2026, pending Board approval of the budgets.

Enclosed Documents – The summary of the purchase is provided in the packet for the Board's information and review.

Dr. David Plummer, Vice President for Information Services Planning Performance, and Strategic Initiatives, Dr. Jesus Campus, Dean for Library and Learning Support Services, and Becky Cavazos, Director of Purchasing, will be present at the Board Meeting to address questions.

After the publication of the May 9, 2023, Finance, Audit, and Human Resources Committee, the need arose to include this item for approval on May 23, 2023, Board Meeting since the purchase must be made for services to begin Summer 2023. Therefore, it is now presented without a recommendation from the Committee.

It is recommended that the Board of Trustees of South Texas College approve and authorize the following Minute Order proposed for consideration:

The Board of Trustees of South Texas College approves and authorizes the purchase of mobile hotspot service from **T-Mobile USA, Inc.** (Bellevue, WA), a Sourcewell purchasing cooperative approved vendor, for the period beginning June 1, 2023 through February 28, 2025, at an estimated total amount of \$98,490.00. The monthly service subscription cost for three hundred fifty (350) mobile hotspots is \$13.40 per device, as presented.

Approval Recommended:

Dr. Ricardo J. Solis
President

**SOUTH TEXAS COLLEGE
PURCHASE MOBILE HOTSPOT SERVICE**

| | | | | |
|-----------------------|------------|---|--------------------------|------------------|
| VENDOR | | | T-Mobile USA, Inc. | |
| ADDRESS | | | 12920 SE 38th St | |
| CITY/STATE/ZIP | | | Bellevue, WA 98006 | |
| PHONE | | | 425-383-4000 | |
| CONTACT | | | Peter Vargas/Robert Hahn | |
| # | Qty | Description | Monthly Amount | Extension |
| 1 | 21 | Hotspots Unlimited Data - 50 GB Service Minimum 4G Speed for 21 months Period: 9/1/23 - 2/28/25 Quantity: 350 Hotspots | \$ 4,690.00 | \$ 98,490.00 |
| TOTAL AMOUNT | | | \$ 98,490.00 | |

Review and Action as Necessary on Approval to Purchase a Network Fiber Optic Subscription Service Agreement – Grant Funded

Purpose and Justification – The Board of Trustees is asked to authorize the Administration to purchase a network fiber optic subscription service agreement from **VTX Communications, LLC**. (Raymondville, TX), The Interlocal Purchasing System (TIPS) purchasing cooperative approved vendor for the period beginning September 1, 2023 through August 31, 2028, at an estimated total amount of \$61,000.00. The annual amounts are as follows:

| Fiscal Year | Service | Monthly Amount | Annual Amount |
|--------------|----------------------|----------------|---------------|
| FY2024 | Subscription Service | \$1,000.00 | \$12,000.00 |
| FY2024 | One Time Fee | \$1,000.00 | \$1,000.00 |
| FY2025 | Subscription Service | \$1,000.00 | \$12,000.00 |
| FY2026 | Subscription Service | \$1,000.00 | \$12,000.00 |
| FY2027 | Subscription Service | \$1,000.00 | \$12,000.00 |
| FY2028 | Subscription Service | \$1,000.00 | \$12,000.00 |
| Total Amount | | | \$61,000.00 |

Information Technology is requesting to purchase a network fiber optic subscription service agreement for additional lines from the Pecan Campus to the Mid Valley and Starr County Campuses. The enhancement will provide services that will improve the network connectivity and increase network services for students, faculty, and staff.

Funds for this expenditure are budgeted in the National Telecommunications and Information Administration (NTIA) grant budget for FY 2023 – 2024 and FY 2024 – 2025 and the Systems and Networking budget for FY 2025 – 2026, FY 2026 – 2027, and FY 2027 – 2028, pending Board approval of the budget.

Enclosed Documents – The summary of the purchase is provided in the packet for the Board's information and review.

Dr. David Plummer, Vice President for Information Services Planning Performance, and Strategic Initiatives, Lucio Gonzalez, Assistant Computer Information Officer – Infrastructure and Software Development, and Becky Cavazos, Director of Purchasing, will be present at the Board Meeting to address questions.

After the publication of the May 9, 2023, Finance, Audit, and Human Resources Committee, the need arose to include this item for approval on May 23, 2023, Board Meeting since the purchase must be made for services to begin prior to the Fall 2023 semester. Therefore, it is now presented without a recommendation from the Committee.

It is recommended that the Board of Trustees of South Texas College approve and authorize the following Minute Order proposed for consideration:

The Board of Trustees of South Texas College approves and authorizes the purchase of a network fiber optic subscription agreement from **VTX Communications, LLC**. (Raymondville, TX), The Interlocal Purchasing System (TIPS) purchasing cooperative approved vendor for the period beginning September 1, 2023 through August 31, 2028, at an estimated total amount of \$61,000.00, as presented.

Approval Recommended:

Dr. Ricardo J. Solis
President

**SOUTH TEXAS COLLEGE
NETWORK FIBER OPTIC SUBSCRIPTION SERVICE AGREEMENT**

| VENDOR | | | VTX Communications, LLC. | |
|-----------------------|-----|---|--------------------------|--------------|
| ADDRESS | | | 881 E Hidalgo Ave | |
| CITY/STATE/ZIP | | | Raymondville, TX 78580 | |
| PHONE | | | 956-642-1324 | |
| CONTACT | | | Marcos Ramirez | |
| # | Qty | Description | Unit Price | Extension |
| 1 | 1 | FY2024 Subscription Service Mid Valley and Starr County Campus Monthly Amount \$1,000 Period: 9/1/23 - 8/31/24 | \$ 12,000.00 | \$ 12,000.00 |
| 2 | 1 | One Time Fee | \$ 1,000.00 | \$ 1,000.00 |
| 3 | 1 | FY2025 Subscription Service Mid Valley and Starr County Campus Monthly Amount \$1,000 Period: 9/1/24 - 8/31/25 | \$ 12,000.00 | \$ 12,000.00 |
| 4 | 1 | FY2026 Subscription Service Mid Valley and Starr County Campus Monthly Amount \$1,000 Period: 9/1/25 - 8/31/26 | \$ 12,000.00 | \$ 12,000.00 |
| 5 | 1 | FY2027 Subscription Service Mid Valley and Starr County Campus Monthly Amount \$1,000 Period: 9/1/26 - 8/31/27 | \$ 12,000.00 | \$ 12,000.00 |
| 6 | 1 | FY2028 Subscription Service Mid Valley and Starr County Campus Monthly Amount \$1,000 Period: 9/1/27 - 8/31/28 | \$ 12,000.00 | \$ 12,000.00 |
| TOTAL AMOUNT | | | \$ 61,000.00 | |

Review and Action as Necessary on Consent Agenda Item from the Facilities Committee

The following Consent Agenda item was thoroughly discussed by the Facilities Committee. All trustees, whether a member of the Committee or not, received all supporting documentation and were invited to participate in the deliberation on the item. Non-committee members did not participate in Committee votes for recommendation of Board action.

Administration believes that all questions raised during the Committee discussion of Consent Agenda items were resolved to the Committee's satisfaction at the meeting, and the items are presented here substantially as recommended by the Committee, for approval by the Board of Trustees.

Any trustee may identify an item or items that should be removed from the Consent Agenda for further discussion. Otherwise, the Board is asked to formally act on the full consent agenda, according to the details and recommended action presented for each item in the following pages.

The Facilities Committee recommended Board action on the following item as presented.

- a. Approval of Final Completion and Release of Final Payment for the District Wide Repainting of Exterior Stucco & Panels at Starr County Campus

It is recommended that the Board of Trustees of South Texas College approve and authorize the following Minute Order proposed for consideration:

The Board of Trustees of South Texas College approve and authorize item "a" of the Facilities Committee Consent Agenda as presented.

Approval Recommended:

Dr. Ricardo J. Solis
President

Consent Agenda:

a. Approval of Final Completion and Release of Final Payment for the District Wide Repainting of Exterior Stucco & Panels at Starr County Campus

Approval of final completion and release of final payment for the District Wide Repainting of Exterior Stucco & Panels at Starr County Campus project is requested.

| Project | | Completion Recommended | Date Received |
|---------|---|------------------------------|----------------|
| 1. | District Wide Repainting of Exterior Stucco & Panels at Starr County Campus Project No. 2022-016R Contractor: Terra Fuerte Construction, LLC | Final Completion Recommended | April 28, 2023 |

This project was part of the Deferred Maintenance plan developed by the Facilities Operations & Maintenance and Facilities Planning & Construction departments. It has been reviewed by the Facilities Planning & Construction and Facilities Operations & Maintenance departments, and Administration. It was scheduled as a non-educational improvement to repaint the stucco façades.

Final Completion, including punch list items, was accomplished as required in the Owner/Contractor agreement for this project. It is recommended that final completion and release of final payment for this project with Terra Fuerte Construction, LLC be approved. The original cost approved for this project was \$275,235.

The following table summarizes the current budget status:

| District Wide Repainting of Exterior Stucco & Panels at Starr County Campus | | | | | |
|---|--------------------------|-------------------------|----------------------|----------------------|-------------------|
| Construction Budget | Approved Proposal Amount | Net Total Change Orders | Current Project Cost | Previous Amount Paid | Remaining Balance |
| \$250,000.00 | \$275,235.00 | (\$39,287.00) | \$235,948.00 | \$218,708.05 | \$17,239.95 |

Enclosed Documents

A copy of the Letter of Final Completion and photos are enclosed for the Board's review and information.

The Committee recommended Board approval of final completion and release of final payment of \$17,239.95 to Terra Fuerte Construction, LLC of the District Wide Repainting of Exterior Stucco & Panels at Starr County Campus as presented.

It is recommended that the Board of Trustees of South Texas College approve and authorize the following Minute Order proposed for consideration:

The Board of Trustees of South Texas College approves and authorizes final completion and release of final payment of \$17,239.95 to Terra Fuerte Construction, LLC of the District Wide Repainting of Exterior Stucco & Panels at Starr County Campus as presented.

Approval Recommended:

Dr. Ricardo J. Solis
President

District Wide Repainting of Exterior Stucco & Panels at Starr County Campus



Starr County Campus - Physical Plant Building P

District Wide Repainting of Exterior Stucco & Panels at Starr County Campus



Starr County Campus - Student Services Building G

District Wide Repainting of Exterior Stucco & Panels at Starr County Campus



Starr County Campus - Student Activities Building H

District Wide Repainting of Exterior Stucco & Panels at Starr County Campus



Starr County Campus - South Academic Building E

District Wide Repainting of Exterior Stucco & Panels at Starr County Campus



Starr County Campus - Library Building K

District Wide Repainting of Exterior Stucco & Panels at Starr County Campus



Starr County Campus - Health Professions and Sciences Building L



P.O. BOX 9701
McAllen, TX 78502-9701

Facilities Planning & Construction
3200 W. Pecan Blvd. • McAllen, TX 78501

(956) 872-3737
(956) 872-3747

April 28, 2023

South Texas College
3200 W. Pecan Blvd., Bldg N. Suite 179
McAllen, TX 78501

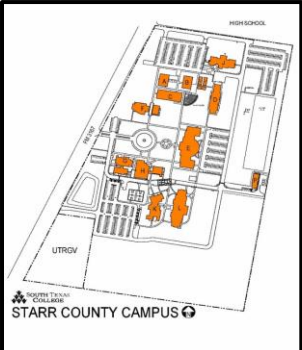







Re: RFP 21-22-1017 STC District Wide Repainting of Exterior Stucco Walls and Panels – Starr County Campus

South Texas College Facilities Planning and Construction recommends Final Acceptance of the STC **District Wide Repainting of Exterior Stucco Walls and Panels for Starr County Campus** as of **April 28, 2023** and recommends release of final payment to Terra Fuerte Construction LLC.

If you have any questions, please contact our office.

Sincerely,

Rick de la Garza, Director
Facilities Planning & Construction
3200 W. Pecan Blvd., Bldg. N. Suite 179
McAllen, TX 78501
Phone: 956-872-3737
Fax: 956-872-3747

| | | | | | | | |
|---|--|---|--|---|---|---|--|
| Project Name: District Wide - District Wide Repainting of Exterior Stucco & Panels - Starr County Campus | | | | | | Project No. 2017-020R | |
| Funding Source(s): Renew and Replacement Fund | | | | | | | |
| | | | FY 21-22 | | | FY 22-23 | |
| | <u>Original</u> <u>Project Budget</u> | <u>* Revised</u> <u>Project Budget</u> | <u>Project Budget</u> | <u>FY 21-22</u> <u>Actual Expenditures</u> | <u>Variance of Project</u> <u>Budget vs. Actual</u> <u>Expenditures</u> | <u>Project Budget</u> | <u>FY 22-23</u> <u>Actual</u> <u>Expenditures</u> |
| | | | | | | <u>Variance of</u> <u>Project Budget</u> <u>vs. Actual</u> <u>Expenditures</u> | <u>Total Actual</u> <u>Expenditures To</u> <u>Date</u> |
| Construction: | \$ 200,000.00 | \$ 275,235.00 | \$ 200,000.00 | \$ - | \$ 200,000.00 | \$ 250,000.00 | \$ 218,708.05 |
| Design | 20,000.00 | 20,000.00 | 20,000.00 | - | 20,000.00 | - | - |
| Miscellaneous: | 3,000.00 | 3,000.00 | 3,000.00 | 109.16 | 2,890.84 | 3,000.00 | 3,000.00 |
| FFE: | - | - | - | - | - | - | - |
| Technology: | - | - | - | - | - | - | - |
| Total: | \$ 223,000.00 | \$ 298,235.00 | \$ 223,000.00 | \$ 109.16 | \$ 222,890.84 | \$ 253,000.00 | \$ 218,708.05 |
| | | | | | | *Project Budget adjusted due to Construction cost amount. | |
| Project Team | | | Board Status | | | | |
| Approval to Solicit | N/A | | Board Approval of Schematic Design NA Substantial Completion 3/23/2023 Final Completion TBD | | | Vendor | Contract Amount |
| Architect/Engineer: | N/A | | | | | Actual Expenditures | Variance |
| Contractor: | Terra Fuerte Construction, LLC | | | | | Terra Fuerte Construction, LLC | \$ 235,948.00 |
| STC FPC Project Manager: | Samuel Saldana | | | | | Board Acceptance | 4/25/2023 |
| Project Description | | | Project Scope | | | | |
| Painting of Exterior Stucco and Panels for Building(s) - Building D Workforce Center - Building E South Academic - Building G Student Services - Building H Student Activities Center - Building K Library - Building L Health Professions and Sciences - Building P Physical Plant | | | Repainting of Building D, Building E, Building G, Building H, Building K, Building L and Building P Exterior Stucco and Panels as indicated by the construction documents. | | | | |
| Projected Timeline | | | | | | | |
| Board Approval to Solicit Architect/Engineer | Board Approval of Architect/Engineer | Board Approval of Schematic Design | Board Approval of Contractor | Construction Start Date | Board Approval of Substantial Completion Date | Board Approval of Final Completion Date | FFE Completion of Move In |
| 10/27/2020 | N/A | N/A | 6/28/2022 | 2/8/2023 | 4/28/2023 | 5/23/2023 | N/A |
| | | | | | | | |
| Fiscal Year | Construction | Design | Miscellaneous | FFE | Tech | Project Total | |
| 2021-22 | - | - | 109.16 | - | - | \$ 109.16 | |
| 2022-23 | 218,708.05 | - | - | - | - | \$ 218,708.05 | |
| Project Total | \$ 218,708.05 | \$ - | \$ 109.16 | \$ - | \$ - | \$ 218,817.21 | |
| Current Agenda Item | | | | | | | |
| 05/09/2023 Facilities Committee Meeting - Review and Recommend Action on Final Completion and Release of Final Payment for the District Wide Repainting of Exterior Stucco & Panels at Starr County Campus | | | | | | | |
|  | |  <p style="text-align: center;">BUILDING L</p> | |  <p style="text-align: center;">BUILDING G</p> | |  <p style="text-align: center;">BUILDING K</p> | |
| | |  <p style="text-align: center;">BUILDING E</p> | |  <p style="text-align: center;">BUILDING E</p> | |  <p style="text-align: center;">BUILDING L</p> | |
| | | | | | |  <p style="text-align: center;">BUILDING P</p> | |
| | | | | | | | |

FPC Project Manager

SPS

FPC Asst. Director

Rob Gilman

FPC Director

RBA

Update on Status of Unexpended Plant Fund Construction Projects and Renewals & Replacements Projects

The Facilities Planning and Construction staff prepared the attached design and construction update. This update summarizes the status of each capital improvement and renewals & replacements project currently in progress, including a categorization based on priority. Mary Elizondo and Rick de la Garza will be present to respond to questions and address concerns of the Board.

**FY 2022 - 2023 Capital Improvement Projects
Project Milestone with Board Approved Dates**

Revised 05/18/2023

| # | Projects | FPC Project Managers | Architect/ Engineer | Schematic Designs Board Approved | Contractor | Start / NTP Date | Substantial Completion Date | Final Completion |
|---------------------|---|----------------------|--|--|---|------------------|-----------------------------------|------------------|
| Pecan Campus | | | | | | | | |
| 1 | New Continuing Education Bldg | DV | TBD | TBD | TBD | TBD | TBD | TBD |
| 2 | Ann Richards Administration Bldg A Renovation of Administration Offices | DV | Warren Group Architects 4/26/22 | 6/28/2022 | CRC Development & Construction 8/23/2022 | 9/18/2022 | 4/25/2023 | 5/23/2023 |
| 3 | North Academic Humanities Bldg P Renovation for Administrative and Support Services Office | DV | Abel City, LLC 5/26/22 | 1/31/2023 | 6/27/2023 | 7/15/2023 | 2/27/2024 | 3/26/2024 |
| 4 | Pecan Campus Kinesiology Bldg Phase I | SS | Boultinghouse Simpson Gates Architects 6/28/22 | 6/27/2023 | 10/24/2023 | 11/15/2023 | 11/26/2024 | 12/10/2024 |
| 5 | Cooper Center for Performing Arts Bldg L Expansion and Renovations for the Music and Dance Programs | MV | Brown Reynolds Watford Architects 6/28/22 | 8/22/2023 | 3/26/2024 | 5/15/2024 | 4/25/2025 | 5/25/2025 |
| 6 | Ann Richards Administration Bldg A Additional Parking Lot | DV | R. Gutierrez Engineering Corporation 11/29/2022 | 3/28/2023 | 6/27/2023 | 7/15/2023 | 11/18/2023 | 12/12/2023 |
| 7 | Library Bldg F Renovation and Expansion | DV | ERO Architect 6/25/19 | 2/23/2021 | N/A | - | - | - |
| 8 | Business and Science Bldg G Engineering Lab Renovation | TBD | - | - | - | - | - | - |

FY 2022 - 2023 Capital Improvement Projects
Project Milestone with Board Approved Dates

Revised 05/18/2023

| # | Projects | FPC Project Managers | Architect/ Engineer | Schematic Designs Board Approved | Contractor | Start / NTP Date | Substantial Completion Date | Final Completion |
|---|--|----------------------|--|----------------------------------|---|------------------|-----------------------------|------------------|
| Mid-Valley Campus | | | | | | | | |
| 9 | Center for Learning Excellence Building A Renovation Existing Cafeteria to Culinary Arts Instructional Kitchen | MV | Boultinghouse Simpson Gates Architects 10/26/21 | 1/25/2022 | Holchemont LTD 4/26/22 | 5/29/2022 | 5/23/2023 | 6/27/2023 |
| 10 | Workforce Center Building D Welding Expansion | MV | PBK Architects 10/26/21 | 6/28/2022 | Holchemont LTD 1/31/2023 | 4/10/2023 | 1/30/2024 | 2/27/2024 |
| 11 | Workforce Building M Automotive Expansion | MV | PBK Architects 10/26/21 | 6/28/2022 | Holchemont LTD 1/31/2023 | 4/10/2023 | 1/30/2024 | 2/27/2024 |
| 12 | North Academic Building C HVAC-R Classroom and Outdoor Covered Area | MV | PBK Architects 10/26/21 | 6/28/2022 | Holchemont LTD 1/31/2023 | 4/10/2023 | 1/30/2024 | 2/27/2024 |
| Technology Campus | | | | | | | | |
| 13 | Welding Lab Expansion Bldg | SS | EGV Architects 2/22/22 | 8/23/2022 | 6/27/2023 | 7/15/2023 | 6/27/2024 | 7/27/2024 |
| 14 | Truck Driving Range Expansion | DV | R. Gutierrez Engineering Corporation 11/29/2022 | N/A | 6/27/2023 | 7/15/2023 | 9/26/2023 | 10/24/2023 |
| 15 | Exterior Solar Panel Structure | SS | Sames Inc. 9/28/21 | 6/28/2022 | Rio United 2/14/2023 | 4/14/2023 | 8/22/2023 | 9/26/2023 |
| 16 | Institute for Advanced Manufacturing Bldg E Collaboration Lab Renovation | TBD | - | - | - | - | - | - |
| Nursing & Allied Health Campus | | | | | | | | |
| 17 | East Building A Occupational Therapy Kitchen Lab Expansion | SS | Negrete and Kolar Architects 12/14/2021 | 5/26/2022 | CRC Development & Construction 9/27/2022 | 10/15/2022 | 5/23/2023 | 6/27/2023 |
| 18 | East Building A Renovation of Radiology Lab to Multipurpose Skills Lab | TBD | - | - | - | - | - | - |

FY 2022 - 2023 Capital Improvement Projects
Project Milestone with Board Approved Dates

Revised 05/18/2023

| # | Projects | FPC Project Managers | Architect/ Engineer | Schematic Designs Board Approved | Contractor | Start / NTP Date | Substantial Completion Date | Final Completion |
|---|--|----------------------|------------------------------------|----------------------------------|--|------------------|-----------------------------|------------------|
| 19 | East Building A Breakroom and Offices Expansion Renovation | TBD | - | - | - | - | - | - |
| Starr County Campus | | | | | | | | |
| 20 | Workforce Center Bldg D Welding Expansion | MV | Gignac Associates 12/10/19 | 11/23/2021 | Kimber 1985 8/23/2022 | 10/27/2022 | 7/25/2023 | 8/22/2023 |
| 21 | Workforce Bldg Q Automotive Expansion | MV | Abel City Architects 10/26/2021 | 2/22/2022 | Trium Construction 1/31/23 | 4/12/2023 | 5/28/2024 | 6/25/2024 |
| 22 | North Academic Bldg C HVAC-R Classroom and Outdoor Area | MV | Abel City Architects 10/26/2021 | 2/22/2022 | Trium Construction 1/31/23 | 4/12/2023 | 5/28/2024 | 6/25/2024 |
| Regional Center for Public Safety Excellence | | | | | | | | |
| 23 | Chiller Installation | MV | Halff Associates, Inc 11/11/20 | N/A | Johnson Controls 1/26/21 | 2/10/2022 | 11/29/2022 | 11/29/2022 |
| 24 | Canopy for Safety Training Vehicles | DV | Gignac Associates 7/27/21 | 1/25/2022 | 5 Star GC Construction 9/27/2022 | 10/24/2022 | 6/27/2023 | 7/25/2023 |
| 25 | Canopies for Students/Instructors | DV | Gignac Associates 7/27/21 | 1/25/2022 | 5 Star GC Construction 9/27/2022 | 10/24/2022 | 6/27/2023 | 7/25/2023 |
| 26 | Flammable Liquid and Fire Training Area | DV | Gignac Associates 7/27/21 | 1/25/2022 | 5 Star GC Construction 9/27/2022 | 10/24/2022 | 6/27/2023 | 7/25/2023 |
| 27 | Skills Pad and EVOC Lighting | SS | DBR Engineering 1/25/22 | N/A | Metro Electric, Inc. 10/18/22 | 11/15/2022 | 9/26/2023 | 10/24/2023 |
| 28 | Perimeter Fencing | DV | N/A | TBD | TBD | TBD | TBD | TBD |
| 29 | Two-Story Residential Fire Training Structure | SS | Martinez Architects 1/25/22 | 6/28/2022 | 5 Star GC Construction 2/14/2023 | 4/26/2023 | 3/26/2024 | 4/27/2024 |

Red text signifies projected dates

South Texas College
Unexpended Plant Fund - Capital Improvement Projects (CIP)
Project Status
FY 2022 - 2023

Revised 05/18/2023

| # | Projects | FPC Project Managers | Not Started | Project Development | Design Phase | Bidding and Negotiations | Construction Phase | Substantial Completion | Final Completion | Move In | Completed | Total Project Budget | Amount Paid | Total Project Balance | FY2023 Budget | Priority Status | Upcoming Board Meeting Item | Architect/ Engineering Firm | Contractor |
|----------------------------|---|----------------------|-------------|---------------------|--------------|--------------------------|--------------------|------------------------|------------------|---------|-----------|----------------------|-------------|-----------------------|---------------|-----------------|-----------------------------|------------------------------------|--|
| Pecan Campus | | | | | | | | | | | | | | | | | | | |
| 1 | Library Building F Renovation and Expansion | DV | | | | | | | | | ● | \$ 17,015,000 | \$ - | \$ 17,015,000 | \$ 2,557,313 | High | N/A | N/A | N/A |
| 2 | New Continuing Education Building & Testing Center Addition | DV | | ● | | | | | | | | \$ 9,898,468 | \$ 521 | \$ 9,897,947 | \$ 603,728 | Low | TBD | Approval of Architectural Services | TBD |
| 3 | Pecan West Continuing Education Parking & Site Improvements | DV | | ● | | | | | | | | \$ - | \$ 1,059 | \$ (1,059) | \$ - | Low | TBD | Approval of Engineering Services | Perez Consulting Engineers |
| 4 | Ann Richards Administration Building A Renovation of Administration Offices | DV | | | | | | ● | | | | \$ 660,000 | \$ 604,577 | \$ 55,423 | \$ 638,800 | Low | May 2023 | Approval of Final Completion | The Warren Group Architects |
| 5 | North Academic Humanities Building P Renovations for Administrative and Support Services Office | DV | | | ● | | | | | | | \$ 1,034,110 | \$ 14,428 | \$ 1,019,682 | \$ 865,600 | Low | June 2023 | Approval of Construction Services | Able City, LLC |
| 6 | Pecan Campus Kinesiology Building Phase I | SS | | | ● | | | | | | | \$ 3,240,000 | \$ 446 | \$ 3,239,554 | \$ 483,660 | Low | June 2023 | Approval of Schematic Design | Boultinghouse Simpson Gates Architects |
| 7 | Cooper Center for Performing Arts Building L Expansion and Renovations for the Music and Dance Programs | MV | | | ● | | | | | | | \$ 4,536,000 | \$ 456 | \$ 4,535,544 | \$ 618,400 | Low | August 2023 | Approval of Schematic Design | BRW Architects |
| 8 | Business and Science Building G Engineering Lab Renovation | TBD | ● | | | | | | | | | \$ 500,000 | \$ - | \$ 500,000 | \$ 35,000 | Low | TBD | TBD | TBD |
| 9 | Ann Richards Administration Building A Additional Parking Lot | DV | | | | ● | | | | | | \$ 200,000 | \$ 261 | \$ 199,739 | \$ 200,000 | Low | June 2023 | Approval of Construction Services | R. Gutierrez Engineers |
| Pecan Campus Subtotal | | | | | | | | | | | | \$ 37,083,578 | \$ 621,748 | \$ 36,461,830 | \$ 6,002,501 | | | | |
| Pecan Plaza | | | | | | | | | | | | | | | | | | | |
| 10 | Human Resources Building A Renovation | RG | | | | | | | | | ● | \$ 5,000 | \$ 40,886 | \$ (35,886) | \$ 600 | Completed | N/A | | N/A |
| Pecan Plaza Subtotal | | | | | | | | | | | | \$ 5,000 | \$ 40,886 | \$ (35,886) | \$ 600 | | | | |
| Mid-Valley Campus | | | | | | | | | | | | | | | | | | | |
| 11 | Workforce Center Building D Welding Expansion | MV | | | | | ● | | | | | \$ 537,500 | \$ 45,944 | \$ 491,556 | \$ 721,273 | High | January 2024 | Approval of Substantial Completion | PBK Architects |
| 12 | Workforce Center Building M Automotive Lab Expansion | MV | | | | | ● | | | | | \$ 920,500 | \$ 57,168 | \$ 863,332 | \$ 915,668 | High | January 2024 | Approval of Substantial Completion | PBK Architects |
| 13 | Workforce Center Building D HVAC-R Classroom and Outdoor Covered Area | MV | | | | | ● | | | | | \$ 528,000 | \$ 30,996 | \$ 497,004 | \$ 425,868 | High | January 2024 | Approval of Substantial Completion | PBK Architects |
| 14 | Center for Learning Excellence Building A Renovation of Existing Cafeteria to Culinary Arts Instructional Kitchen | MV | | | | | ● | | | | | \$ 531,365 | \$ 396,947 | \$ 134,418 | \$ 488,099 | High | May 2023 | Approval of Substantial Completion | Boultinghouse Simpson Gates Architects |
| Mid Valley Campus Subtotal | | | | | | | | | | | | \$ 2,517,365 | \$ 531,056 | \$ 1,986,309 | \$ 2,550,908 | | | | |
| Technology Campus | | | | | | | | | | | | | | | | | | | |
| 15 | Exterior Solar Panels Structure | SS | | | | | ● | | | | | \$ 199,100 | \$ 15,322 | \$ 183,778 | \$ 198,224 | High | August 2023 | Approval of Substantial Completion | SAMES, Inc |
| 16 | Welding Lab Expansion Building F | SS | | | ● | | | | | | | \$ 1,559,180 | \$ 39,253 | \$ 1,519,927 | \$ 122,400 | High | July 2023 | Approval of Construction Services | EGV Architects |
| 17 | Truck Driving Range Expansion | DV | | | | ● | | | | | | \$ 49,620 | \$ 261 | \$ 49,359 | \$ 41,350 | Low | June 2023 | Approval of Construction Services | R. Gutierrez Engineers |
| 18 | Institute for Advanced Manufacturing Building E Collaboration Lab Renovation | TBD | ● | | | | | | | | | \$ 285,000 | \$ - | \$ 285,000 | \$ 285,000 | Low | TBD | TBD | TBD |
| Technology Campus Subtotal | | | | | | | | | | | | \$ 2,092,900 | \$ 54,836 | \$ 2,038,064 | \$ 646,974 | | | | |

South Texas College
Unexpended Plant Fund - Capital Improvement Projects (CIP)
Project Status
FY 2022 - 2023

Revised 05/18/2023

| # | Projects | FPC Project Managers | Not Started | Project Development | Design Phase | Bidding and Negotiations | Construction Phase | Substantial Completion | Final Completion | Move In | Completed | Total Project Budget | Amount Paid | Total Project Balance | FY2023 Budget | Priority Status | Upcoming Board Meeting Item | Architect/ Engineering Firm | Contractor | |
|---|--|----------------------|-------------|---------------------|--------------|--------------------------|--------------------|------------------------|------------------|---------|-----------|----------------------|--------------|-----------------------|---------------|-----------------|-----------------------------|------------------------------------|---------------------------------|---------------------------------------|
| Dr. Ramiro R. Casso Nursing & Allied Health Campus | | | | | | | | | | | | | | | | | | | | |
| 19 | East Building A Occupational Therapy Kitchen Lab Expansion | SS | | | | | | ● | | | | \$ 99,500 | \$ 113,236 | \$ (13,736) | \$ 96,760 | High | May 2023 | Approval of Substantial Completion | Negrete & Kolar Architects, LLP | CRC Development and Construction, LLC |
| 20 | East Building A Renovation of Radiology Lab to Multipurpose Skills Lab | TBD | ● | | | | | | | | | \$ 163,296 | \$ - | \$ 163,296 | \$ 10,106 | Low | TBD | TBD | TBD | TBD |
| 21 | East Building A Breakroom and Offices Expansion Renovation | TBD | ● | | | | | | | | | \$ 147,950 | \$ - | \$ 147,950 | \$ 9,250 | Low | TBD | TBD | TBD | TBD |
| Nursing and Allied Health Campus Subtotal | | | | | | | | | | | | \$ 410,746 | \$ 113,236 | \$ 297,510 | \$ 116,116 | | | | | |
| Starr County Campus | | | | | | | | | | | | | | | | | | | | |
| 22 | Workforce Center Building D Welding Expansion | MV | | | | | ● | | | | | \$ 598,000 | \$ 301,738 | \$ 296,262 | \$ 395,594 | High | July 2023 | Approval of Substantial Completion | Gignac & Associates, LLP | Kimber 1985 |
| 23 | Workforce Building Q Automotive Expansion | MV | | | | | ● | | | | | \$ 1,078,300 | \$ 68,208 | \$ 1,010,092 | \$ 922,098 | High | May 2024 | Approval of Substantial Completion | Able City, LLC | Triun Construction |
| 24 | North Academic Building C HVAC-R Classroom and Outdoor Covered Area | MV | | | | | ● | | | | | \$ 153,000 | \$ 17,905 | \$ 135,095 | \$ 296,878 | High | May 2024 | Approval of Substantial Completion | Able City, LLC | Triun Construction |
| Starr County Campus Subtotal | | | | | | | | | | | | \$ 1,829,300 | \$ 387,851 | \$ 1,441,449 | \$ 1,614,570 | | | | | |
| Regional Center for Public Safety Excellence | | | | | | | | | | | | | | | | | | | | |
| 25 | Canopy for Safety Training Vehicles | DV | | | | | ● | | | | | \$ 285,000 | \$ 493,657 | \$ (208,657) | \$ 421,051 | High | June 2023 | Approval of Substantial Completion | Gignac & Associates, LLP | 5 Star Construction |
| 26 | Canopy for Students/Instructors | DV | | | | | ● | | | | | \$ 247,000 | \$ 369,908 | \$ (122,908) | \$ 155,078 | High | June 2023 | Approval of Substantial Completion | Gignac & Associates, LLP | 5 Star Construction |
| 27 | Chiller Installation | MV | | | | | | | | | ● | \$ 170,000 | \$ 199,938 | \$ (29,938) | \$ 22,000 | High | TBD | TBD | Half Associates, Inc | Johnson Controls |
| 28 | Fire Training Area | DV | | | | | ● | | | | | \$ 443,000 | \$ 202,892 | \$ 240,108 | \$ 295,686 | High | June 2023 | Approval of Substantial Completion | Gignac & Associates, LLP | 5 Star Construction |
| 29 | Perimeter Fencing | DV | ● | | | | | | | | | \$ 193,000 | \$ - | \$ 193,000 | \$ 193,000 | Low | TBD | TBD | TBD | TBD |
| 30 | Skills Pad and EVOC Lighting | SS | | | | | ● | | | | | \$ 342,000 | \$ 209,689 | \$ 132,311 | \$ 313,920 | High | September 2023 | Approval of Substantial Completion | DBR | Metro Electric |
| 31 | Two-Story Residential Fire Training Structure | SS | | | | | ● | | | | | \$ 1,581,200 | \$ 139,152 | \$ 1,442,048 | \$ 1,274,750 | Medium | March 2024 | Approval of Substantial Completion | Martinez Architects | 5 Star Construction |
| Regional Center for Public Safety Excellence Subtotal | | | | | | | | | | | | \$ 3,261,200 | \$ 1,615,235 | \$ 1,645,965 | \$ 2,675,485 | | | | | |
| District Wide | | | | | | | | | | | | | | | | | | | | |
| 32 | Fence Enclosures | MV | ● | | | | | | | | | \$ 35,000 | \$ - | \$ 35,000 | \$ 35,000 | Low | N/A | | N/A | TBD |
| 33 | Outdoor Furniture | AR | | ● | | | | | | | | \$ 25,000 | \$ - | \$ 25,000 | \$ 25,000 | Low | N/A | | N/A | TBD |
| 34 | Land | N/A | N/A | | | | | | | | | \$ 5,500,000 | \$ 2,921,979 | \$ 2,578,021 | \$ 5,500,000 | N/A | N/A | | N/A | N/A |
| 35 | Renovation and Contingencies | N/A | N/A | | | | | | | | | \$ 948,750 | \$ 58,443 | \$ 890,307 | \$ 948,750 | N/A | N/A | | N/A | TBD |
| 36 | Facility Signage | DV | ● | | | | | | | | | \$ 50,000 | \$ - | \$ 50,000 | \$ 50,000 | Low | N/A | | N/A | TBD |
| 37 | Removal of Existing Trees | TBD | ● | | | | | | | | | \$ 25,900 | \$ - | \$ 25,900 | \$ 25,900 | Low | N/A | | N/A | TBD |
| 38 | Project Cost Control Reserve | N/A | ● | | | | | | | | | \$ 3,059,291 | \$ - | \$ 3,059,291 | \$ 3,119,291 | High | N/A | | N/A | N/A |
| District Wide Subtotal | | | | | | | | | | | | \$ 9,643,941 | \$ 2,980,422 | \$ 6,663,519 | \$ 9,703,941 | | | | | |
| Totals | | | 12 | 3 | 6 | 0 | 8 | 1 | 0 | 0 | 3 | \$ 56,844,030 | \$ 6,345,271 | \$ 50,498,759 | \$ 23,311,095 | | | | | |

South Texas College
Renewal and Replacement Projects
Project Status
FY 2022 - 2023

Revised 05/18/2023

| # | Projects | FPC Project Manager | Not Started | Project Development | Design Phase | Bidding and Negotiations | Construction Phase | Substantial Completion | Final Completion | Move In | Completed | Total Project Budget | Amount Paid | Total Project Balance | FY2022 Budget | Priority Status | Upcoming Board Meeting Item | Architect/ Engineering Firm | Contractor |
|----------------------------|---|---------------------|-------------|---------------------|--------------|--------------------------|--------------------|------------------------|------------------|---------|-----------|----------------------|-------------|-----------------------|---------------|-----------------|-----------------------------|--|-------------------------------|
| Pecan Campus | | | | | | | | | | | | | | | | | | | |
| 1 | Student Activities Building H Data Cabling Infrastructure Replacement | RC | ● | | | | | | | | | \$ 150,000 | \$ - | \$ 150,000 | \$ 150,000 | High | TBD | TBD | TBD |
| 2 | Reseeding and Regrading of Athletic Fields | DV | | | ● | | | | | | | \$ 50,000 | \$ - | \$ 50,000 | \$ 50,000 | High | TBD | TBD | TBD |
| 3 | Stucco Repainting | SS | | | | | | | | | ● | \$ 137,000 | \$ 141,469 | \$ (4,469) | \$ 137,000 | High | January 2023 | Approval of Final Completion | Noble Texas Builders |
| 4 | Resurfacing of East Drive | SS | | | | | ● | | | | | \$ 280,000 | \$ 27,698 | \$ 252,302 | \$ 264,000 | High | September 2023 | Approval of Substantial Completion | Perez Consulting Engineers |
| 5 | South Academic Building J Generator Replacement | SS | | | | | ● | | | | | \$ 280,000 | \$ 19,528 | \$ 260,472 | \$ 270,063 | High | November 2023 | Approval of Substantial Completion | Metro Electric |
| 6 | Library Building F Exterior Building Envelope Repairs | TBD | ● | | | | | | | | | \$ 125,000 | \$ - | \$ 125,000 | \$ 125,000 | High | TBD | TBD | TBD |
| Pecan Campus Subtotal | | | | | | | | | | | | \$ 1,022,000 | \$ 188,695 | \$ 833,305 | \$ 996,063 | | | | |
| Pecan Plaza | | | | | | | | | | | | | | | | | | | |
| 7 | Stucco Repainting | SS | | | | | | | | | ● | \$ 12,000 | \$ 9,204 | \$ 2,796 | \$ 12,000 | High | January 2023 | Approval of Final Completion | Noble Texas Builders |
| Pecan Plaza Subtotal | | | | | | | | | | | | \$ 12,000 | \$ 9,204 | \$ 2,796 | \$ 12,000 | | | | |
| Mid Valley Campus | | | | | | | | | | | | | | | | | | | |
| 8 | Stucco Repainting and Exterior Upgrades | SS | | | | | | | | | ● | \$ 323,000 | \$ 354,105 | \$ (31,105) | \$ 323,000 | Low | February 2023 | Approval of Substantial & Final Completion | Terra Fuerte, LLC |
| 9 | South Academic Building H Repair & Renovations of Damaged Roof and Interior Areas | DV | | | ● | | | | | | | \$ 985,700 | \$ 16,906 | \$ 968,794 | \$ 695,163 | Low | June 2023 | Approval of Construction Services | Milnet Architectural Services |
| 10 | North Academic Building G Analog to Digital Conversion | RC | | | | ● | | | | | | \$ 720,000 | \$ 71,709 | \$ 648,291 | \$ 720,000 | Low | TBD | TBD | TBD |
| 11 | North Academic Building G Data Cabling Infrastructure Replacement | TBD | ● | | | | | | | | | \$ 425,000 | \$ - | \$ 425,000 | \$ 425,000 | Low | TBD | TBD | TBD |
| Mid Valley Campus Subtotal | | | | | | | | | | | | \$ 2,453,700 | \$ 442,721 | \$ 2,010,979 | \$ 2,163,163 | | | | |
| Technology Campus | | | | | | | | | | | | | | | | | | | |
| 12 | Emerging Technologies Building A Analog to Digital Replacement | TBD | ● | | | | | | | | | \$ 515,000 | \$ - | \$ 515,000 | \$ 515,000 | Low | TBD | TBD | TBD |
| 13 | Advanced Technical Careers Bldg. B Atrium Repainting | RC | | | ● | | | | | | | \$ 60,000 | \$ - | \$ 60,000 | \$ 60,000 | Low | TBD | TBD | TBD |
| Technology Campus Subtotal | | | | | | | | | | | | \$ 575,000 | \$ - | \$ 575,000 | \$ 575,000 | | | | |

| # | Projects | FPC Project Manager | Not Started | Project Development | Design Phase | Bidding and Negotiations | Construction Phase | Substantial Completion | Final Completion | Move In | Completed | Total Project Budget | Amount Paid | Total Project Balance | FY2022 Budget | Priority Status | Upcoming Board Meeting Item | Architect/ Engineering Firm | Contractor | |
|--|---|---------------------|-------------|---------------------|--------------|--------------------------|--------------------|------------------------|------------------|---------|-----------|----------------------|--------------|-----------------------|---------------|-----------------|-----------------------------|------------------------------------|-------------------------|-----------------------------|
| Dr. Ramiro R. Casso Nursing & Allied Health Campus | | | | | | | | | | | | | | | | | | | | |
| 14 | NAH East Building A Westside Window Waterproofing Repairs | RC | ● | | | | | | | | | \$ 90,000 | \$ - | \$ 90,000 | \$ 90,000 | Low | TBD | TBD | TBD | TBD |
| 15 | NAH East Building A Westside Elevators Repairs | RC/O&M | | ● | | | | | | | | \$ 250,000 | \$ - | \$ 250,000 | \$ 250,000 | Medium | TBD | TBD | N/A | Oracle Elevator |
| 16 | NAH East Building A Exterior Stair Repairs and Replacement | SS | | | | | | | | | ● | \$ 293,000 | \$ 334,139 | \$ (41,139) | \$ 15,850 | High | January 2023 | Approval of Final Completion | Chanin Engineering, LLC | 5 Star GC Construction, LLC |
| 17 | NAH East Building A Generator Replacements | SS | | | | | ● | | | | | \$ 422,000 | \$ 24,255 | \$ 397,745 | \$ 405,219 | Low | November 2023 | Approval of Substantial Completion | DBR | Metro Electric |
| Nursing and Allied Health Campus Subtotal | | | | | | | | | | | | \$ 1,055,000 | \$ 358,394 | \$ 696,606 | \$ 761,069 | | | | | |
| Starr County Campus | | | | | | | | | | | | | | | | | | | | |
| 20 | Stucco Repainting | SS | | | | | | | ● | | | \$ 253,000 | \$ 221,217 | \$ 31,783 | \$ 253,000 | High | May 2023 | Approval of Final Completion | TBD | Terra Fuerte, LLC |
| 21 | Administration/Bookstore Building A Data Cabling Infrastructure Replacement | RC | ● | | | | | | | | | \$ 60,000 | \$ - | \$ 60,000 | \$ 60,000 | High | TBD | TBD | TBD | TBD |
| 22 | Center for Learning Excellence Building B Data Cabling Infrastructure Replacement | RC | ● | | | | | | | | | \$ 60,000 | \$ - | \$ 60,000 | \$ 60,000 | High | TBD | TBD | TBD | TBD |
| 23 | North Academic Building C Data Cabling Infrastructure Replacement | RC | ● | | | | | | | | | \$ 60,000 | \$ - | \$ 60,000 | \$ 60,000 | High | TBD | TBD | TBD | TBD |
| Starr County Campus Subtotal | | | | | | | | | | | | \$ 433,000 | \$ 221,217 | \$ 211,783 | \$ 433,000 | | | | | |
| District Wide | | | | | | | | | | | | | | | | | | | | |
| 26 | Renewals & Replacements | N/A | N/A | | | | | | | | | \$ 151,000 | \$ - | \$ 151,000 | \$ 151,000 | N/A | N/A | | N/A | N/A |
| 27 | Fire Alarm Panel Replacement/Upgrade | RC/O&M | | ● | | | | | | | | \$ 102,500 | \$ - | \$ 102,500 | \$ 102,500 | Low | N/A | | N/A | TBD |
| 28 | Interior LED Lighting Replacements | RC/O&M | | ● | | | | | | | | \$ 110,000 | \$ - | \$ 110,000 | \$ 110,000 | Low | N/A | | N/A | TBD |
| 29 | Ext. Walkway LED Lighting Replacements | RC/O&M | | ● | | | | | | | | \$ 50,000 | \$ - | \$ 50,000 | \$ 50,000 | Low | N/A | | N/A | TBD |
| 30 | Building Automation Systems Replacements | RC/O&M | | ● | | | | | | | | \$ 76,500 | \$ - | \$ 76,500 | \$ 76,500 | Low | N/A | | N/A | TBD |
| 31 | Flooring Replacements | MV | | | | | ● | | | | | \$ 504,000 | \$ 44,345 | \$ 459,655 | \$ 504,000 | Medium | August 2023 | Approval of Substantial Completion | N/A | Intertech Flooring |
| 32 | HVAC Replacements | RC/O&M | | ● | | | | | | | | \$ 325,000 | \$ - | \$ 325,000 | \$ 325,000 | Low | TBD | | N/A | TBD |
| 33 | Exterior Lighting Replacements | RC/O&M | | ● | | | | | | | | \$ 279,000 | \$ - | \$ 279,000 | \$ 279,000 | Low | N/A | | N/A | TBD |
| 34 | Water Tower Logo Replacements | DV | ● | | | | | | | | | \$ 80,000 | \$ - | \$ 80,000 | \$ 80,000 | N/A | TBD | | N/A | TBD |
| 35 | Outdoor Furniture Replacements | TBD | ● | | | | | | | | | \$ 25,000 | \$ 290 | \$ 24,710 | \$ 25,000 | N/A | TBD | | N/A | TBD |
| 36 | Project Cost Control Reserve | N/A | ● | | | | | | | | | \$ 676,489 | \$ - | \$ 676,489 | \$ 676,489 | N/A | TBD | | N/A | TBD |
| District Wide Subtotal | | | | | | | | | | | | \$ 2,379,489 | \$ 44,635 | \$ 2,334,854 | \$ 2,379,489 | | | | | |
| Totals | | 0 | 6 | 7 | 1 | 0 | 2 | 0 | 1 | 0 | 1 | \$ 7,930,189 | \$ 1,264,867 | \$ 6,665,322 | \$ 7,319,784 | | | | | |

Consideration and Approval of Checks and Financial Reports

Board action is requested to approve the checks for release and the financial reports for the month of April 2023. The approval is for checks submitted for release in the amount greater than \$125,000.00 and checks in the amount greater than \$25,000.00 that were released as authorized by Board Policy No. 5610.

Mrs. Mary Elizondo, Vice President for Finance and Administrative Services, will respond to questions posed by the Board.

The checks submitted for approval and financial reports are included in the Board packet under separate cover. Also included as information only, under separate cover, is the check register.

It is recommended that the Board of Trustees of South Texas College approve the following Minute Order proposed for consideration:

The Board of Trustees of South Texas College approves and authorizes the submitted checks for release in an amount over \$125,000.00, the checks that were released as authorized by Board Policy #5610, and the financial reports submitted for the month of April 2023.

Approval Recommended:

Dr. Ricardo J. Solis
President

Consideration and Approval of Checks

The Checks and the Financial Reports presented for approval are included in the Board Packet as follows:

- 1) Release of Checks for \$25,000.00 - \$125,000.00
Released Prior to Board Approval for April 2023.
- 2) Release of Checks for \$125,000.00 and Above
Board of Trustees Approval Required for April 2023.
- 3) Release of Checks for \$125,000.00 and Above
Released Prior to Board Approval for April 2023.
- 4) Release of Construction Fund Checks for April 2023.
- 5) Quarterly Investment Report and Money Market Accounts for April 2023.
- 6) Summary of Revenues for April 2023.
- 7) Summary of State Appropriations Revenue for April 2023.
- 8) Summary of Property Tax Revenue for April 2023.
- 9) Summary of Expenditures by Classification for April 2023.
- 10) Summary of Expenditures by Function for April 2023.
- 11) Summary of Auxiliary Fund Revenues and Expenditures for April 2023.
- 12) Summary of Grant Revenues and Expenditures for April 2023.
- 13) Summary of Bid Solicitations.
- 14) Summary of Purchase Orders.

Announcements

A. Next Meetings:

- *Monday, June 12, 2023*
 - 3:30 p.m. - Education & Workforce Development Committee
 - 4:00 p.m. – Facilities Committee
 - 5:00 p.m. – Finance, Audit and Human Resources Committee
- *Tuesday, June 27, 2023*
 - 5:30 p.m. – Regular Board Meeting

B. Other Announcements:

- South Texas College will be closed Monday, May 29, 2023 in observance of Memorial Day.
- South Texas College will be close Monday, June 19, 2023 in observance of Juneteenth.

*The following document
was provided as a
handout at the meeting.*

Outstanding Issues - Action Plan
May 23, 2023 Board Meeting
as of May 18, 2023

| # | Description of Issues | Responsible Parties | Status | Due Date | Comments/Notes | Resolution / Action Item |
|--|--|-------------------------------------|---------|-----------|---|--|
| <i>Pecan Campus</i> | | | | | | |
| 1 | Pecan Campus North Academic Humanities Building P - Water Infiltration (Warranty Item since 2018) | D. Wilson Construction | Pending | 5/31/2023 | <p>2/28/2018: First warranty request was issued to Contractor.</p> <p>5/8/2023: Meeting with D. Wilson, PBK Architects, BEAM Professionals, Amtech, and College staff to discuss the status of the water infiltration issues and request a Plan of Action from D. Wilson on how they plan to remediate the issues.</p> <p>5/15/2023: Meeting with D. Wilson, PBK Architects, BEAM Professionals, Amtech, Old Castle, and College staff to follow up with the status of Plan of Action from D. Wilson and path forward. D. Wilson stated that Plan of Action would be forwarded to College by 5/16/2023 but was not received by the College.</p> <p>5/18/2023: Report from Spring Break work and a proposed Plan of Action from D. Wilson has been received.</p> | 5/18/2023: Plan of Action from D. Wilson to be reviewed by all team members for approval. |
| <i>Mid Valley Campus</i> | | | | | | |
| 2 | Mid Valley Campus South Academic Building H - Repair of Roof Damage and Interior Areas (Insurance Claim) | Hartford Insurance, Public Adjuster | Pending | 5/31/2023 | <p>5/4/2023: Public Adjuster met on site with Hartford Insurance to perform a final walk through of building to verify damages listed by Public Adjuster. Hartford to provide a response in 2 to 4 weeks.</p> <p>5/17/2023: Construction documents (roof only) have been completed by the Architect and the College has begun the solicitation for construction services.</p> <p>5/18/2023: Pending response from Public Adjuster on status of final insurance settlement.</p> | 5/18/2023: Awaiting final settlement from Hartford Insurance and recommendation from Public Adjuster. |
| <i>Nursing Allied Health Campus</i> | | | | | | |
| 3 | Nursing Allied Health Campus West Building B NAH West & Simulation Center - Wall/Floor Cracks and Water Infiltration | D. Wilson Construction | Pending | 5/31/2023 | <p>Up to 5/2/2023: College staff has been meeting with D. Wilson and ERO Architects to investigate the wall/ floor cracks on the 1sr floor and water infiltration on the 3rd floor that have showed up in the last couple of years. Some repairs have been done but additional cracks have arisen.</p> <p>5/18/2023: Meeting with Contractor and Architect on site to review water infiltration. Pending moisture study from Contractor as requested by Architect.</p> | 5/18/2023: Awaiting results from investigative moisture study and site observations. Pending direction from Architect to Contractor for resolving cracks and water infiltration. |