SOUTH TEXAS COLLEGE

Award Proposals/ Purchases and Renewals

Supporting Documentation

Board of Trustees Meeting
November 24, 2020

SOUTH TEXAS COLLEGE

SOUTH TEXAS COLLEGE
Award Proposals/ / Purchases and Renewals
Supporting Documentation

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SOUTH TEXAS COLLEGE

SOUTH TEXAS COLLEGE
1. COMPUTER LAB MANAGEMENT SOFTWARE
PROJECT NO. 20-21-1012

VENDOR			Computer Lab Solutions/ dba LabStats	Sassafras Software, Inc.
ADDRESS			255 B St Ste 201	P O Box 150
CITY/STATE/ZIP			Idaho Falls, ID 83402	Hanover, NH 03755
PHONE			208-473-2222	603-643-3351
FAX				603-676-7671
CONTACT			Bre Myers	Marisa Devlin
#	**Qty**	**Description**	**Proposed**	**Proposed**
1	1	Software Licenses Qty 1,100	$ 6,600.00	$ 5,915.00
2	1	Startup Fee	$ 1,000.00	$ -
3	1	COVID Introductory Discount, 33% discount valid for 3 years		$ (1,951.00)
4	Notes		One-time startup fee of $1,000 has been waived.	For budget planning: the estimated price for a one year subscription renewal to support 1,100 clients will be $3,964.
TOTAL PROPOSAL AMOUNT			$ 6,600.00	$ 3,964.00
TOTAL EVALUATION POINTS			92.25	****
RANKING			1	****

****The vendor did not meet the required specifications, therefore was not evaluated.

The Director of Purchasing has reviewed all the responses and evaluations completed.

SOUTH TEXAS COLLEGE

SOUTH TEXAS COLLEGE
1. COMPUTER LAB MANAGEMENT SOFTWARE
PROJECT NO. 20-21-1012 -- EVALUTION SUMMARY

VENDOR		Computer Lab Solutions/ dba LabStats	
ADDRESS		255 B St Ste 201	
CITY/STATE/ZIP		Idaho Falls, ID 83402	
PHONE		208-473-2222	
CONTACT		Bre Myers	
1	The purchase price. (up to 40 points)	40	40
		40	
		40	
		40	
		40	
		40	
		40	
		40	
2	The reputation of the vendor's goods or services. (up to 15 points)	12	13.5
		14	
		13	
		14	
		13	
		14	
		14	
		14	
3	The quality of the vendor's goods or services. (up to 16 points)	13	14.5
		15	
		13	
		16	
		13	
		16	
		15	
		15	
4	The extent to which the goods or services meet the district's needs. (up to 20 points)	15	17.25
		18	
		15	
		18	
		15	
		20	
		19	
		18	
5	The vendor's past relationship with the district. (up to 3 points)	2	2
		2	
		2	
		2	
		2	
		2	
		2	
		2	
6	The impact on the ability of the district to comply with laws relating to historically underutilized businesses. (up to 1 point)	0	0
		0	
		0	
		0	
		0	
		0	
		0	
		0	
7	The total long-term cost to the district to acquire the vendor's goods or services. (up to 5 points)	5	5
		5	
		5	
		5	
		5	
		5	
		5	
		5	
TOTAL EVALUATION POINTS		92.25	
RANKING		1	

SOUTH TEXAS COLLEGE

SOUTH TEXAS COLLEGE
1. PROPOSAL CRITERIA - PRODUCT AND SERVICE

		Product and Service		
		Points	Score Key	
1	**Criterion 1: The purchase price** a. The low bidder gets the maximum points b. Divide the lowest proposal by each of the other proposal(s)	40		
2	**Criterion 2: The reputation of the vendor and of the vendor's goods or services** a. Number of Years in Business b. References (similar projects) c. Services/Installation d. Professional Licenses/Certifications	15	13-15 8-12 3-7 0-2	Excellent Acceptable Marginal Poor/No Response
3	**Criterion 3: The quality of the vendor's goods or service** a. Warranty b. Service Support/Response Time c. Goods/Product (manufacturer life) d. Product Performance	16	13-16 8-12 3-7 0-2	Excellent Acceptable Marginal Poor/No Response
4	**Criterion 4: The extent to which the goods or services meet the district's needs** a. Time Frame to complete the project b. Delivery Time Frame of product(s) c. Number of staff d. Meet or exceed the specifications	20	16-20 11-15 6-10 0-5	Excellent Acceptable Marginal Poor/No Response
5	**Criterion 5: The vendor's past relationship with the district** a. Quality of Past Performances with STC ******New Vendors will receive two points**	3	3 2 1 0	Excellent Acceptable/New Vendor Marginal Poor/No Response
6	**Criterion 6: The impact on the ability of the district to comply with laws and rules relating to historically underutilized businesses** a. Provided the Certification	1	1 0	Yes No
7	**Criterion 7: The total long-term cost to the district to acquire the vendor's goods or services; and** a. Annual Escalation Increase b. Annual Maintenance Cost	5	5 3-4 1-2 0	Excellent Acceptable/New Vendor Marginal Poor/No Response
8	**Criterion 8: Any other relevant factor specifically listed in the request for bids or proposals** a. Financial Standing b. Potential or Pending Sale of Business c . SAS 70 d. Red Flag Rules e. Gramm-Leach-Bliley Act			Up to 5 points will be used from the purchase price if applicable
	Total Points	100		

Definitions of evaluation terms:

Excellent - respondent provided information which fully addressed or exceeded the requirements
Acceptable - respondent provided information which addressed most but not all of the requirements
Marginal - respondent provided minimal information on requirements
Poor/No response - respondent provided inadequate responses to requirements or did not respond

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SOUTH TEXAS COLLEGE

SOUTH TEXAS COLLEGE
2. NURSING AND ALLIED HEALTH ORIGINAL BUILDING A ANALOG TO DIGITAL AUDIO VISUAL UPGRADE PHASE I
PROJECT NO. 20-21-1017

VENDOR		Audio Visual Aids	Howard Technology Solutions, a Division of Howard Industries, Inc.	Network Cabling Services, Inc
ADDRESS		2903 N Flores St	36 Howard Dr	12626 Fuqua St
CITY/STATE/ZIP		San Antonio, TX 78212	Ellisville, MS 39437	Houston, TX 77034
PHONE		800-422-1282	601-425-3181	281-484-1777
CONTACT		Ernest Mendez	Darlene Parker	Mark Veltri
#	**Description**	**Proposed**	**Proposed**	**Proposed**
1	Nursing and Allied Health Original Building A Analog to Digital Audio Vidual Upgrade Phase 1	$ 369,788.33	$ 362,811.84	$ 448,238.65
TOTAL PROPOSAL AMOUNT		$ 369,788.33	$ 362,811.84	$ 448,238.65
TOTAL EVALUATION POINTS		94.39	93.07	75.91
RANKING		1	2	3

The Director of Purchasing has reviewed all the responses and evaluations completed.

SOUTH TEXAS COLLEGE

SOUTH TEXAS COLLEGE
2. NURSING AND ALLIED HEALTH ORIGINAL BUILDING A ANALOG TO DIGITAL AUDIO VISUAL UPGRADE PHASE I
PROJECT NO. 20-21-2017 -- EVALUATION SUMMARY

	VENDOR	Audio Visual Aids		Howard Technology Solutions, a Division of Howard Industries, Inc.		Network Cabling Services, Inc.	
	ADDRESS	2903 N Flores St		35 Howard Dr		12626 Fuqua St	
	CITY/STATE/ZIP	San Antonio, TX 78212		Ellisville, MS 39436		Houston, TX 77034	
	PHONE	800-422-1282		601-425-3181		281-484-1777	
	FAX						
	CONTACT	Ernest Mendez		Darlene Parker		Mark Veltri	
1	The purchase price. (up to 45 points)	44.15	44.15	45	45	36.42	36.42
		44.15		45		36.42	
		44.15		45		36.42	
		44.15		45		36.42	
		44.15		45		36.42	
		44.15		45		36.42	
2	The reputation of the vendor and the vendor's goods or services. (up to 15 points)	14	14.16	14	12.75	14	10.33
		15		13		13	
		15		14.5		13	
		14		8		10	
		12		12		10	
		15		15		2	
3	The quality of the vendor's goods or services. (up to 16 points)	15	15	15	14.5	14	11
		16		16		16	
		16		16		15	
		12		8		10	
		15		16		9	
		16		16		2	
4	The extent to which the goods or services meet the College's needs. (up to 20 points)	19	18.25	19	18.16	19	16.66
		19.5		20		14	
		20		20		20	
		15		14		15	
		16		16		16	
		20		20		16	
5	The vendor's past relationship with the College. (up to 3 points)	3	2.83	3	2.66	2	1.5
		3		3		2	
		3		3		2	
		3		2		2	
		2		2		1	
		3		3		0	
6	The impact on the ability of the College to comply with laws and rules relating to Historically Underutilized Businesses. (up to 1 point)	0	0	0	0	0	0
		0		0		0	
		0		0		0	
		0		0		0	
		0		0		0	
		0		0		0	
TOTAL EVALUATION POINTS		94.39		93.07		75.91	
RANKING		1		2		3	

The Director of Purchasing has reviewed all the responses and evaluations completed.
*The proposal criteria follows in the packet for further explanation of each criteria.

SOUTH TEXAS COLLEGE

SOUTH TEXAS COLLEGE
2. PROPOSAL CRITERIA - PRODUCT AND SERVICE

		Product and Service		
		Points	Score Key	
1	**Criterion 1: The purchase price** a. The low bidder gets the maximum points b. Divide the lowest proposal by each of the other proposal(s)	45		
2	**Criterion 2: The reputation of the vendor and of the vendor's goods or services** a. Number of Years in Business b. References (similar projects) c. Services/Installation d. Professional Licenses/Certifications	15	13-15 8-12 3-7 0-2	Excellent Acceptable Marginal Poor/No Response
3	**Criterion 3: The quality of the vendor's goods or service** a. Warranty b. Service Support/Response Time c. Goods/Product (manufacturer life) d. Product Performance	16	13-16 8-12 3-7 0-2	Excellent Acceptable Marginal Poor/No Response
4	**Criterion 4: The extent to which the goods or services meet the district's needs** a. Time Frame to complete the project b. Delivery Time Frame of product(s) c. Number of staff d. Meet or exceed the specifications	20	16-20 11-15 6-10 0-5	Excellent Acceptable Marginal Poor/No Response
5	**Criterion 5: The vendor's past relationship with the district** a. Quality of Past Performances with STC ******New Vendors will receive two points**	3	3 2 1 0	Excellent Acceptable/New Vendor Marginal Poor/No Response
6	**Criterion 6: The impact on the ability of the district to comply with laws and rules relating to historically underutilized businesses** a. Provided the Certification	1	1 0	Yes No
7	**Criterion 7: The total long-term cost to the district to acquire the vendor's goods or services; and** a. Annual Escalation Increase b. Annual Maintenance Cost			Up to 5 points will be used from the purchase price if applicable
8	**Criterion 8: Any other relevant factor specifically listed in the request for bids or proposals** a. Financial Standing b. Potential or Pending Sale of Business c . SAS 70 d. Red Flag Rules e. Gramm-Leach-Bliley Act			Up to 5 points will be used from the purchase price if applicable
	Total Points	100		

Definitions of evaluation terms:

Excellent - respondent provided information which fully addressed or exceeded the requirements
Acceptable - respondent provided information which addressed most but not all of the requirements
Marginal - respondent provided minimal information on requirements
Poor/No response - respondent provided inadequate responses to requirements or did not respond

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SOUTH TEXAS COLLEGE

SOUTH TEXAS COLLEGE
3. DISTRICT WIDE FURNITURE REQUEST
NOVEMBER 24, 2020

#	Qty	Description	Unit Price	Extension	Requesting Department
Exemplis Corporation / Gateway Printing and Office Supply, Inc. (OMNIA Partners)					
1	235	1052FT3.UP Rio Light Task Chair, Upholstered Seat & Back, Armless	$256.52	$60,282.20	Centers for Learning Excellence - Lynell R. Williams
					Replacement of chairs with a suitable material that can be cleaned and
					sanitized after each use, for the safety of our students and staff.
2	1	Labor to receive, inspect, deliver, install and remove debris	$10,575.00	$10,575.00	
		Exemplis Corporation Total		**$70,857.20**	
		Furniture Total		**$70,857.20**	

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SOUTH TEXAS COLLEGE

SOUTH TEXAS COLLEGE
4. LED LAMPS

VENDOR	Bush Supply Company
ADDRESS	2308 W Trenton Rd
CITY/STATE/ZIP	Edinburg, TX 78539
PHONE	956-618-2874
FAX	956-618-3208
CONTACT	Jerry Ollervidez

#	Qty	Description	Unit Price	Extension
1	1,120	Lance 24-30W LED Lamp/Retrofit Kit	$ 98.21	$ 109,995.20
2	1	Shipping and Handling	$ -	
TOTAL PURCHASE AMOUNT			$	109,995.20

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SOUTH TEXAS COLLEGE

Purchasing Department
3200 W. Pecan Blvd., McAllen, TX 78501

t (956) 872-4681
f (956) 872-4688

P.O. Box 9701, McAllen, TX 78502-9701
www.SouthTexasCollege.edu

November 3, 2020

Leadership Empowerment Group
Attn: Barbara Baggerly-Hinojosa
805 S Missouri
Mercedes, TX 78570

Dear Ms. Baggerly-Hinojosa:

On January 28, 2020, South Texas College awarded a contract to Leadership Empowerment Group for Business Skills Training Services. The award allowed for two one-year renewal options on the contract if the terms and conditions remain the same. We are currently in the last few months of the first year of the contract and would like to renew for an additional one-year period. The first renewal period will be from February 1, 2021 through January 31, 2022.

We are requesting that you respond to us in writing if this would be acceptable to your company. For your convenience, we are providing a place for your signature approval at the bottom of the letter. If in acceptance of this extension, you may sign where indicated. The letter may be returned via fax at (956) 872-4688 or email to Becky Cavazos at beckyc@southtexascollege.edu.

Sincerely,

Becky Cavazos

Rebecca R. Cavazos
Director of Purchasing

Renewal of contract accepted through January 31, 2022 with no change in terms and conditions as per the South Texas College bid previously submitted.

Authorized Signature: _____

Name Printed: _____

Date: _____

SOUTH TEXAS COLLEGE

Purchasing Department
3200 W. Pecan Blvd., McAllen, TX 78501

t (956) 872-4681
f (956) 872-4688

P.O. Box 9701, McAllen, TX 78502-9701
www.SouthTexasCollege.edu

November 3, 2020

World-Class Training
Attn: Martha A. Valdez
P O Box 4046
Brownsville, TX 78523-4046

Dear Ms. Valdez:

On January 28, 2020, South Texas College awarded a contract to World-Class Services for Business Skills Training Services. The award allowed for two one-year renewal options on the contract if the terms and conditions remain the same. We are currently in the last few months of the first year of the contract and would like to renew for an additional one-year period. The first renewal period will be from February 1, 2021 through January 31, 2022.

We are requesting that you respond to us in writing if this would be acceptable to your company. For your convenience, we are providing a place for your signature approval at the bottom of the letter. If in acceptance of this extension, you may sign where indicated. The letter may be returned via fax at (956) 872-4688 or email to Becky Cavazos at beckyc@southtexascollege.edu.

Sincerely,

Becky Cavazos

Rebecca R. Cavazos
Director of Purchasing

Renewal of contract accepted through January 31, 2022 with no change in terms and conditions as per the South Texas College bid previously submitted.

Authorized Signature: _____

Name Printed: _____

Date: _____

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SOUTH TEXAS COLLEGE

Purchasing Department
3200 W. Pecan Blvd., McAllen, TX 78501

t (956) 872-4681
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P.O. Box 9701, McAllen, TX 78502-9701
www.SouthTexasCollege.edu

November 3, 2020

Amigos Del Valle, Inc.
Attn: Alejandro Guerra
4138 Crosspoint Blvd
Edinburg, TX 78539

Dear Mr. Guerra:

On October 29, 2019, South Texas College awarded a contract to Amigos Del Valle, Inc. for Catering Services. The award allowed for two one-year renewal options on the contract if the terms and conditions remain the same. We are currently in the last few months of the first year of the contract and would like to renew for an additional one-year period. The first renewal period will be from November 28, 2020 through November 27, 2021 which includes a 5% escalation.

We are requesting that you respond to us in writing if this would be acceptable to your company. For your convenience, we are providing a place for your signature approval at the bottom of the letter. If in acceptance of this extension, you may sign where indicated. The letter may be returned via fax at (956) 872-4688 or email to Becky Cavazos at beckyc@southtexascollege.edu.

Sincerely,

Becky Cavazos

Rebecca R. Cavazos
Director of Purchasing

Renewal of contract accepted through November 27, 2021 with no change in terms and conditions as per the South Texas College bid previously submitted.

Authorized Signature: _____

Name Printed: _____

Date: _____

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SOUTH TEXAS COLLEGE

Purchasing Department
3200 W. Pecan Blvd., McAllen, TX 78501

t (956) 872-4681
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P.O. Box 9701, McAllen, TX 78502-9701
www.SouthTexasCollege.edu

November 3, 2020

Atencion Selecta, LLC. / dba Teresita's at Los Lagos
Attn: Rodolfo Sanchez-Rendon
2719 Leslie St
Edinburg, TX 78539

Dear Mr. Sanchez-Rendon:

On October 29, 2019, South Texas College awarded a contract to Atencion Selecta, LLC. / dba Teresita's at Los Lagos for Catering Services. The award allowed for two one-year renewal options on the contract if the terms and conditions remain the same. We are currently in the last few months of the first year of the contract and would like to renew for an additional one-year period. The first renewal period will be from November 28, 2020 through November 27, 2021.

We are requesting that you respond to us in writing if this would be acceptable to your company. For your convenience, we are providing a place for your signature approval at the bottom of the letter. If in acceptance of this extension, you may sign where indicated. The letter may be returned via fax at (956) 872-4688 or email to Becky Cavazos at beckyc@southtexascollege.edu.

Sincerely,

Rebecca R. Cavazos
Director of Purchasing

Renewal of contract accepted through November 27, 2021 with no change in terms and conditions as per the South Texas College bid previously submitted.

Authorized Signature: _____

Name Printed: _____

Date: _____

SOUTH TEXAS COLLEGE

Purchasing Department
3200 W. Pecan Blvd., McAllen, TX 78501

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P.O. Box 9701, McAllen, TX 78502-9701
www.SouthTexasCollege.edu

November 3, 2020

Bread and Butter Bakery Caffee
Attn: Camilo Garza
1126 Pecan Blvd
McAllen, TX 78501

Dear Mr. Garza:

On October 29, 2019, South Texas College awarded a contract to Bread and Butter Bakery Caffee for Catering Services. The award allowed for two one-year renewal options on the contract if the terms and conditions remain the same. We are currently in the last few months of the first year of the contract and would like to renew for an additional one-year period. The first renewal period will be from November 28, 2020 through November 27, 2021 which includes a 10% escalation.

We are requesting that you respond to us in writing if this would be acceptable to your company. For your convenience, we are providing a place for your signature approval at the bottom of the letter. If in acceptance of this extension, you may sign where indicated. The letter may be returned via fax at (956) 872-4688 or email to Becky Cavazos at beckyc@southtexascollege.edu.

Sincerely,

Becky Cavazos

Rebecca R. Cavazos
Director of Purchasing

Renewal of contract accepted through November 27, 2021 with no change in terms and conditions as per the South Texas College bid previously submitted.

Authorized Signature: _____

Name Printed: _____

Date: _____

6d

SOUTH TEXAS COLLEGE

Purchasing Department
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P.O. Box 9701, McAllen, TX 78502-9701
www.SouthTexasCollege.edu

November 3, 2020

Luis Magdaleno/ dba Chick-Fil-A 27th & Nolana
Attn: Lindsey Bushey
2709 W Nolana Ave
McAllen, TX 78504

Dear Ms. Bushey:

On October 29, 2019, South Texas College awarded a contract to Luis Magdaleno/dba Chick-Fil-A 27th & Nolana for Catering Services. The award allowed for two one-year renewal options on the contract if the terms and conditions remain the same. We are currently in the last few months of the first year of the contract and would like to renew for an additional one-year period. The second renewal period will be from November 28, 2020 through November 27, 2021.

We are requesting that you respond to us in writing if this would be acceptable to your company. For your convenience, we are providing a place for your signature approval at the bottom of the letter. If in acceptance of this extension, you may sign where indicated. The letter may be returned via fax at (956) 872-4688 or email to Becky Cavazos at beckyc@southtexascollege.edu.

Sincerely,

Rebecca R. Cavazos
Director of Purchasing

Renewal of contract accepted through November 27, 2021 with no change in terms and conditions as per the South Texas College bid previously submitted.

Authorized Signature: _____

Name Printed: _____

Date: _____

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SOUTH TEXAS COLLEGE

Purchasing Department
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P.O. Box 9701, McAllen, TX 78502-9701
www.SouthTexasCollege.edu

November 3, 2020

Chick-Fil-A Sharyland Towne Crossing
Attn: Jennifer L. Venecia
2501 E US Expressway 83
Mission, TX 78572

Dear Ms. Venecia:

On October 29, 2019, South Texas College awarded a contract to Chick-Fil-A Sharyland Towne Crossing for Catering Services. The award allowed for two one-year renewal options on the contract if the terms and conditions remain the same. We are currently in the last few months of the first year of the contract and would like to renew for an additional one-year period. The second renewal period will be from November 28, 2020 through November 27, 2021 which includes a 6% escalation.

We are requesting that you respond to us in writing if this would be acceptable to your company. For your convenience, we are providing a place for your signature approval at the bottom of the letter. If in acceptance of this extension, you may sign where indicated. The letter may be returned via fax at (956) 872-4688 or email to Becky Cavazos at beckyc@southtexascollege.edu.

Sincerely,

Rebecca R. Cavazos
Director of Purchasing

Renewal of contract accepted through November 27, 2021 with no change in terms and conditions as per the South Texas College bid previously submitted.

Authorized Signature: _____

Name Printed: _____

Date: _____

SOUTH TEXAS COLLEGE

Purchasing Department
3200 W. Pecan Blvd., McAllen, TX 78501

t (956) 872-4681
f (956) 872-4688

P.O. Box 9701, McAllen, TX 78502-9701
www.SouthTexasCollege.edu

November 3, 2020

Coastal Deli, Inc./ dba Jason's Deli
Attn: Merle E. Houston III
6000 S Staples Ste. 300
Corpus Christi, TX 78413

Dear Mr. Houston III:

On October 29, 2019, South Texas College awarded a contract to Coastal Deli, Inc. /dba Jason's Deli for Catering Services. The award allowed for two one-year renewal options on the contract if the terms and conditions remain the same. We are currently in the last few months of the first year of the contract and would like to renew for an additional one-year period. The second renewal period will be from November 28, 2020 through November 27, 2021.

We are requesting that you respond to us in writing if this would be acceptable to your company. For your convenience, we are providing a place for your signature approval at the bottom of the letter. If in acceptance of this extension, you may sign where indicated. The letter may be returned via fax at (956) 872-4688 or email to Becky Cavazos at beckyc@southtexascollege.edu.

Sincerely,

Rebecca R. Cavazos
Director of Purchasing

Renewal of contract accepted through November 27, 2021 with no change in terms and conditions as per the South Texas College bid previously submitted.

Authorized Signature: _____

Name Printed: _____

Date: _____

6g

SOUTH TEXAS COLLEGE

Purchasing Department
3200 W. Pecan Blvd., McAllen, TX 78501

t (956) 872-4681
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www.SouthTexasCollege.edu

November 3, 2020

Cornerstone Catering
Attn: Roberto Ravelo
4406 Santa Fabiola
Mission, TX 78572

Dear Mr. Ravelo:

On October 29, 2019, South Texas College awarded a contract to Cornerstone Catering for Catering Services. The award allowed for two one-year renewal options on the contract if the terms and conditions remain the same. We are currently in the last few months of the first year of the contract and would like to renew for an additional one-year period. The first renewal period will be from November 28, 2020 through November 27, 2021 which includes a 5% escalation.

We are requesting that you respond to us in writing if this would be acceptable to your company. For your convenience, we are providing a place for your signature approval at the bottom of the letter. If in acceptance of this extension, you may sign where indicated. The letter may be returned via fax at (956) 872-4688 or email to Becky Cavazos at beckyc@southtexascollege.edu.

Sincerely,

Becky Cavazos

Rebecca R. Cavazos
Director of Purchasing

Renewal of contract accepted through November 27, 2021 with no change in terms and conditions as per the South Texas College bid previously submitted.

Authorized Signature: _____

Name Printed: _____

Date: _____

SOUTH TEXAS COLLEGE

Purchasing Department
3200 W. Pecan Blvd., McAllen, TX 78501

t (956) 872-4681
f (956) 872-4688

P.O. Box 9701, McAllen, TX 78502-9701
www.SouthTexasCollege.edu

November 3, 2020

Pizza Hut Muy Pizzas Tejas
Attn: Rico Flores
17890 Blanco Rd Ste. 401
San Antonio, TX 78232

Dear Mr. Flores:

On October 29, 2019, South Texas College awarded a contract to Pizza Hut Muy Pizza Tejas for Catering Services. The award allowed for two one-year renewal options on the contract if the terms and conditions remain the same. We are currently in the last few months of the first year of the contract and would like to renew for an additional one-year period. The first renewal period will be from November 28, 2020 through November 27, 2021.

We are requesting that you respond to us in writing if this would be acceptable to your company. For your convenience, we are providing a place for your signature approval at the bottom of the letter. If in acceptance of this extension, you may sign where indicated. The letter may be returned via fax at (956) 872-4688 or email to Becky Cavazos at beckyc@southtexascollege.edu.

Sincerely,

Rebecca R. Cavazos
Director of Purchasing

Renewal of contract accepted through November 27, 2021 with no change in terms and conditions as per the South Texas College bid previously submitted.

Authorized Signature: _____

Name Printed: _____

Date: _____

SOUTH TEXAS COLLEGE

Purchasing Department
3200 W. Pecan Blvd., McAllen, TX 78501

t (956) 872-4681
f (956) 872-4688

P.O. Box 9701, McAllen, TX 78502-9701
www.SouthTexasCollege.edu

November 3, 2020

Pizza Properties Inc. dba Peter Piper Pizza
Attn: Polly H. Vaughn
4445 N Mesa Ste. 100
El Paso, TX 79902

Dear Ms. Vaughn:

On October 29, 2019, South Texas College awarded a contract to Pizza Properties Inc. dba Peter Piper Pizza for Catering Services. The award allowed for two one-year renewal options on the contract if the terms and conditions remain the same. We are currently in the last few months of the first year of the contract and would like to renew for an additional one-year period. The first renewal period will be from November 28, 2020 through November 27, 2021 which includes a 3% escalation.

We are requesting that you respond to us in writing if this would be acceptable to your company. For your convenience, we are providing a place for your signature approval at the bottom of the letter. If in acceptance of this extension, you may sign where indicated. The letter may be returned via fax at (956) 872-4688 or email to Becky Cavazos at beckyc@southtexascollege.edu.

Sincerely,

Becky Cavazos

Rebecca R. Cavazos
Director of Purchasing

Renewal of contract accepted through November 27, 2021 with no change in terms and conditions as per the South Texas College bid previously submitted.

Authorized Signature: _____

Name Printed: _____

Date: _____

SOUTH TEXAS COLLEGE

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3200 W. Pecan Blvd., McAllen, TX 78501

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f (956) 872-4688

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www.SouthTexasCollege.edu

November 3, 2020

Siempre Natural
Attn: Paul Gonzalez
2310 E. Expressway 83 Ste. 1
Mission, TX 78572

Dear Mr. Gonzalez:

On October 29, 2019, South Texas College awarded a contract to Siempre Natural for Catering Services. The award allowed for two one-year renewal options on the contract if the terms and conditions remain the same. We are currently in the last few months of the first year of the contract and would like to renew for an additional one-year period. The first renewal period will be from November 28, 2020 through November 27, 2021.

We are requesting that you respond to us in writing if this would be acceptable to your company. For your convenience, we are providing a place for your signature approval at the bottom of the letter. If in acceptance of this extension, you may sign where indicated. The letter may be returned via fax at (956) 872-4688 or email to Becky Cavazos at beckyc@southtexascollege.edu.

Sincerely,

Rebecca R. Cavazos
Director of Purchasing

Renewal of contract accepted through November 27, 2021 with no change in terms and conditions as per the South Texas College bid previously submitted.

Authorized Signature: _____

Name Printed: _____

Date: _____

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SOUTH TEXAS COLLEGE

Purchasing Department
3200 W. Pecan Blvd., McAllen, TX 78501

t (956) 872-4681
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P.O. Box 9701, McAllen, TX 78502-9701
www.SouthTexasCollege.edu

November 3, 2020

Briggs Equipment
Attn: Mr. Mike Gonzalez
1213 W. Expressway 83
Pharr, TX 78577

Dear Mr. Gonzalez:

On November 26, 2019, South Texas College awarded a contract to Briggs Equipment for Equipment Rental Services. The award allowed for two one-year renewal options on the contract if the terms and conditions remain the same. We are currently in the last few months of the first year of the contract and would like to renew for an additional one-year period. The first renewal period will be from December 1, 2020 through November 30, 2021.

We are requesting that you respond to us in writing if this would be acceptable to your company. For your convenience, we are providing a place for your signature approval at the bottom of the letter. If in acceptance of this extension, you may sign where indicated. The letter may be returned via fax at (956) 872-4688 or email to Becky Cavazos at beckyc@southtexascollege.edu.

Sincerely,

Rebecca R. Cavazos
Director of Purchasing

Renewal of contract accepted through November 30, 2021 with no change in terms and conditions as per the South Texas College bid previously submitted.

Authorized Signature: _____

Name Printed: _____

Date: _____

SOUTH TEXAS COLLEGE

Purchasing Department
3200 W. Pecan Blvd., McAllen, TX 78501

t (956) 872-4681
f (956) 872-4688

P.O. Box 9701, McAllen, TX 78502-9701
www.SouthTexasCollege.edu

November 3, 2020

Marentco, Inc. / dba Tejas Events and Tents
Attn: Mr. Mark Archer
1212 N 23rd St.
McAllen, TX 78501

Dear Mr. Archer:

On November 26, 2019, South Texas College awarded a contract to Marentco, Inc dba Tejas Events and Tents for Equipment Rental Services. The award allowed for two one-year renewal options on the contract if the terms and conditions remain the same. We are currently in the last few months of the first year of the contract and would like to renew for an additional one-year period. The first renewal period will be from December 1, 2020 through November 30, 2021.

We are requesting that you respond to us in writing if this would be acceptable to your company. For your convenience, we are providing a place for your signature approval at the bottom of the letter. If in acceptance of this extension, you may sign where indicated. The letter may be returned via fax at (956) 872-4688 or email to Becky Cavazos at beckyc@southtexascollege.edu.

Sincerely,

Rebecca R. Cavazos
Director of Purchasing

Renewal of contract accepted through November 30, 2021 with no change in terms and conditions as per the South Texas College bid previously submitted.

Authorized Signature: _____

Name Printed: _____

Date: _____

SOUTH TEXAS COLLEGE

Purchasing Department
3200 W. Pecan Blvd., McAllen, TX 78501

t (956) 872-4681
f (956) 872-4688

P.O. Box 9701, McAllen, TX 78502-9701
www.SouthTexasCollege.edu

November 3, 2020

Rental World
Attn: Mr. Bryan Wolf
1020 E Business Hwy 83
McAllen, TX 78501

Dear Mr. Wolf:

On November 26, 2019, South Texas College awarded a contract to Rental World for Equipment Rental Services. The award allowed for two one-year renewal options on the contract if the terms and conditions remain the same. We are currently in the last few months of the first year of the contract and would like to renew for an additional one-year period. The first renewal period will be from December 1, 2020 through November 30, 2021.

We are requesting that you respond to us in writing if this would be acceptable to your company. For your convenience, we are providing a place for your signature approval at the bottom of the letter. If in acceptance of this extension, you may sign where indicated. The letter may be returned via fax at (956) 872-4688 or email to Becky Cavazos at beckyc@southtexascollege.edu.

Sincerely,

Becky Cavazos

Rebecca R. Cavazos
Director of Purchasing

Renewal of contract accepted through November 30, 2021 with no change in terms and conditions as per the South Texas College bid previously submitted.

Authorized Signature: _____

Name Printed: _____

Date: _____

SOUTH TEXAS COLLEGE

Purchasing Department
3200 W. Pecan Blvd., McAllen, TX 78501

t (956) 872-4681
f (956) 872-4688

P.O. Box 9701, McAllen, TX 78502-9701
www.SouthTexasCollege.edu

November 3, 2020

Space Jump Rentals
Attn: Mr. Carlos Rodriguez
813 W Ferguson Ave
Pharr, TX 78577

Dear Mr. Rodriguez:

On November 26, 2019, South Texas College awarded a contract to Space Jump Rentals for Equipment Rental Services. The award allowed for two one-year renewal options on the contract if the terms and conditions remain the same. We are currently in the last few months of the first year of the contract and would like to renew for an additional one-year period. The first renewal period will be from December 1, 2020 through November 30, 2021.

We are requesting that you respond to us in writing if this would be acceptable to your company. For your convenience, we are providing a place for your signature approval at the bottom of the letter. If in acceptance of this extension, you may sign where indicated. The letter may be returned via fax at (956) 872-4688 or email to Becky Cavazos at beckyc@southtexascollege.edu.

Sincerely,

Rebecca R. Cavazos
Director of Purchasing

Renewal of contract accepted through November 30, 2021 with no change in terms and conditions as per the South Texas College bid previously submitted.

Authorized Signature: _____

Name Printed: _____

Date: _____

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SOUTH TEXAS COLLEGE

Purchasing Department
3200 W. Pecan Blvd., McAllen, TX 78501

t (956) 872-4681
f (956) 872-4688

P.O. Box 9701, McAllen, TX 78502-9701
www.SouthTexasCollege.edu

November 3, 2020

BBVA Merchant Services provided by First Data Merchant Services, LLC.
Attn: Gina Lobato
3900 N. 10th Street
McAllen, Texas 78501

Dear Ms. Lobato,

On November 26, 2019, South Texas College awarded a contract to BBVA Merchant Services provided by First Data Merchant Services, LLC for Merchant Services. The award allowed for three one-year renewal options on the contract if the terms and conditions remain the same. We are currently in the last few months of the first year of the contract and would like to renew for one additional one-year period. The first renewal period will be from December 1, 2020 through November 30, 2021.

We are requesting that you respond to us in writing if you accept this offer to renew. For your convenience, we are providing a place for your signature approval at the bottom of the letter. If in acceptance of this extension, you may sign where indicated. The letter can be faxed back to STC at (956) 872-4688 or emailed to Becky Cavazos at beckyc@southtexascollege.edu.

Sincerely,

Rebecca R. Cavazos
Director of Purchasing

Renewal of contract accepted through November 30, 2021 with no change in the terms and conditions as per the South Texas College proposal previously submitted.

Authorized Signature:_____

Name (Printed):_____

Date: _____

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SOUTH TEXAS COLLEGE

Purchasing Department
3200 W. Pecan Blvd., McAllen, TX 78501

t (956) 872-4681
f (956) 872-4688

P.O. Box 9701, McAllen, TX 78502-9701
www.SouthTexasCollege.edu

November 3, 2020

RGV Reprographic, Inc.
Attn: Ms. Teresa C. Smith
519 S. Broadway
McAllen, TX 78501

Dear Ms. Smith:

On December 4, 2018, South Texas College awarded a contract to RGV Reprographics, Inc. for Reprographic Services. The award allowed for two one-year renewal options on the contract if the terms and conditions remain the same. We are currently in the last few months of the second year of the contract and would like to renew for an additional one-year period. The last renewal period will be from December 12, 2020 through December 11, 2021.

We are requesting that you respond to us in writing if this would be acceptable to your company. For your convenience, we are providing a place for your signature approval at the bottom of the letter. If in acceptance of this extension, you may sign where indicated. The letter may be returned via fax at (956) 872-4688 or email to Becky Cavazos at beckyc@southtexascollege.edu.

Sincerely,

Becky Cavazos

Rebecca R. Cavazos
Director of Purchasing

Renewal of contract accepted through December 11, 2021 with no change in terms and conditions as per the South Texas College bid previously submitted.

Authorized Signature: _____

Name Printed: _____

Date: _____

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SOUTH TEXAS COLLEGE

SOUTH TEXAS COLLEGE
10. DISTRICT WIDE TECHNOLOGY REQUEST
NOVEMBER 24, 2020

#	Qty	Description	Unit Price	Extension	Requesting Department
COMPUTERS					
1	19	Computer 3080 XCTO, i5-10500 Processor, 512GB Hard Drive, 8GB Memory	$811.38	$ 15,416.22	Pecan IT Bldg M Office/Workspace Renovation - Dr. Shirley Reed
		Intel Integrated Graphics, 20" Monitors, and Warranty			New systems for dept staff
2	1	27 inch iMac w/Retina 5K Display, 3.8 Ghz 8-Core, 10-Generation, Intel Core i7,	$ 3,338.00	$ 3,338.00	Music Program - William Buhidar
		64GB Memory, 1TB SSD Storage, and 3 Yr AppleCare+Schools iMac			Replacement of non-working system for dept staff
		COMPUTER TOTAL		**$ 18,754.22**	
LAPTOPS					
3	1	Laptop Latitude 5410 BTX Base, Intel Core i5-10210U, 256GB Hard Drive	$ 1,157.06	$ 1,157.06	Kinesiology Program - Rebecca De Los Santos
		8GB Memory, Intel UHD 620 Graphics, Docking Station, Keyboard and Mouse,			New system for dept faculty
		and Warranty			
4	10	Apple 13-Inch MacBook Pro with Touch Bar, 1.4GHz quadcore 8th Generation	$ 1,744.00	$ 17,440.00	Art Program - Luis Corpus
		512GB Hard Drive, 16GB Memory, and Apple Care Warranty			New systems for students
5	1	Laptop Latitude 5310 2-in-1 BTX, Intel Core i5-10310U, 256GB Hard Drive,	$ 1,336.59	$ 1,336.59	Diesel Technology Program - Roy Trevino
		8GB Memory, Intel UHD 620 Graphics, Pen, Power Bank, and Warranty			New system for dept faculty
6	1	Laptop Latitude 5310 2-in-1 BTX, Intel Core i5-10310U, 256GB Hard Drive,	$ 1,336.59	$ 1,336.59	Diesel Technology Program - Roy Trevino
		8GB Memory, Intel UHD 620 Graphics, Pen, Power Bank, and Warranty			New system for dept faculty
7	1	Laptop Latitude 5310 2-in-1 BTX, Intel Core i5-10310U, 256GB Hard Drive,	$ 1,336.59	$ 1,336.59	Diesel Technology Program - Roy Trevino
		8GB Memory, Intel UHD 620 Graphics, Pen, Power Bank, and Warranty			New system for dept faculty
8	1	Laptop Latitude 5300 2-in-1 XCTO, Intel Core i7-8665U, 512GB Hard Drive,	$ 1,551.34	$ 1,551.34	Computer Science Program - Saeedi Molki
		16GB Memory, Intel UHD 620 Graphics, and Warranty			New system for dept faculty
9	5	Laptop Latitude 5410 BTX Base, Intel Core i5-10210U, 256GB Hard Drive	$ 920.00	$ 4,600.00	Biology Program - Maria Cervantes
		Battery, 8GB Memory, Intel UHD 620 Graphics, and Warranty			New systems for students
10	2	Laptop Latitude 5310 2-in-1 BTX, Intel Core i5-10310U, 256GB Hard Drive,	$ 1,336.59	$ 2,673.18	Learning Commons and Open Labs - Jesus Campos
		8GB Memory, Intel UHD 620 Graphics, Pen, Power Bank, and Warranty			New systems for dept staff
11	1	Laptop Latitude 5410 BTX Base, Intel Core i5-10210U, 256GB Hard Drive	$ 1,157.06	$ 1,157.06	HVACR Program - Jose Vela
		8GB Memory, Intel UHD 620 Graphics, Docking Station, Keyboard and Mouse,			New system for students
		and Warranty			
12	1	Apple 13-Inch MacBook Pro with Touch Bar, 1.4GHz quadcore 8th Generation	$ 1,562.00	$ 1,562.00	Resource Development Mgmt and Compliance - Virginia Champion
		512GB Hard Drive, 16GB Memory, and Apple Care Warranty			New system for dept staff

SOUTH TEXAS COLLEGE

SOUTH TEXAS COLLEGE
10. DISTRICT WIDE TECHNOLOGY REQUEST
NOVEMBER 24, 2020

#	Qty	Description	Unit Price	Extension	Requesting Department
13	1	Laptop Latitude 5410 BTX Base, Intel Core i5-10210U, 256GB Hard Drive	$ 1,157.06	$ 1,157.06	College Success - Rene Zuniga
		8GB Memory, Intel UHD 620 Graphics, Docking Station, Keyboard and Mouse,			New system for dept faculty
		and Warranty			
14	1	Laptop Latitude 5410 BTX Base, Intel Core i5-10210U, 256GB Hard Drive	$ 1,157.06	$ 1,157.06	Education Program - Rene Zuniga
		8GB Memory, Intel UHD 620 Graphics, Docking Station, Keyboard and Mouse,			New system for dept faculty
		and Warranty			
15	1	Laptop Latitude 5410 BTX Base, Intel Core i5-10210U, 256GB Hard Drive	$ 1,157.06	$ 1,157.06	Psychological Science Program - Carlo Gonzalez
		8GB Memory, Intel UHD 620 Graphics, Docking Station, Keyboard and Mouse,			New system for dept faculty
		and Warranty			
16	2	Apple 13-Inch MacBook Air - Gold, 1.2GHz quadcore 10th Generation	$ 2,365.00	$ 4,730.00	Computer Science Program - Saeed Molki
		1TB Storage, 16GB Memory, Adapters, Sleeve, Backpack, and Apple Care Warranty			New systems for dept faculty
		LAPTOP TOTAL		**$ 42,351.59**	
		COMPUTER/LAPTOP TOTAL		**$ 61,105.81**	