SOUTH TEXAS COLLEGE

Award Proposal/ Rescindment of Award/ Purchases and Renewals

Supporting Documentation

Board of Trustees Meeting
October 27, 2020

SOUTH TEXAS COLLEGE

SOUTH TEXAS COLLEGE
Award Proposal/ Rescindment of Award/ Purchases and Renewals
Supporting Documentation

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SOUTH TEXAS COLLEGE
1. GRADUATION CAPS AND GOWNS
PROJECT NO. 20-21-1016

VENDOR			Commemorative Brands, Inc./ dba Balfour		Graduate Affairs		Graduation Solutions, LLC./ dba GraduationSource		Herff Jones		Jostens, Inc.		Oak Hall Cap and Gown	
ADDRESS			1550 W Mockingbird Ln		1305 S Calle Palo Fierro		200 Pemberwick Rd		2401 N 10th St Ste A		7760 France Ave S Ste 400		840 Union St	
CITY/STATE/ZIP			Dallas, TX 75235		Palm Springs, CA 92264		Greenwich, CT 06831		McAllen, TX 78501		Minneapolis, MN 55435		Salem, VA 24153	
PHONE			512-431-2296		972-839-4588		914-934-5991		956-971-0064		405-517-1873		540-387-0047	
FAX					972-546-3636		914-934-5992		956-971-9602				540-387-2034	
CONTACT			Scott T. Blevins		Timothy P. Giuliani		Terry Quaranta		Luis J. Garza		Chris Poitras		Lee Beekman	
#	**QTY**	**Description**	**Unit Price**	**Extension**	**Unit Price**	**Extension**	**Unit Price**	**Extension**	**Unit Price**	**Extension**	**Unit Price**	**Extension**	**Unit Price**	**Extension**
1	4,000	Student Caps, Tassels, and Gowns	$ 11.50	$ 46,000.00	$ 10.95	$ 43,800.00	$ 16.45	$ 65,800.00	$ 16.95	$ 67,800.00	$ 11.60	$ 46,400.00	$ 12.50	$ 50,000.00
2	1	Shipping and Handling	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
3	4,000	Student Caps, Tassels, and Gowns - Option 2											$ 11.75	$ 47,000.00
4	1	Shipping and Handling											$ -	$ -
5	1	Order Filled Within	10 Days		14 Days		3-5 Days		14 Days		15 Days		21-30 Days	
6	1	Sample Provided	Yes		Yes		Yes		Yes		Yes		Yes	
ESCALATION														
2nd Year			0%		0%		0%		0%		0%		0%	
3rd Year			0%		0%		0%		0%		0%		0%	
TOTAL PROPOSAL AMOUNT			$ 46,000.00		$ 43,800.00		$ 65,800.00		$ 67,800.00		$ 46,400.00		$ 50,000.00	
TOTAL RANKING POINTS			89.82		83.65		69.27		76.39		93.8		Option 1 - 86.07 Option 2 - 88.91	
RANKING			2		5		7		6		1		Option 1 - 4 Option 2 - 3	

The Director of Purchasing has reviewed all the responses and evaluations completed.

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1. GRADUATION CAPS AND GOWNS
PROJECT NO. 20-21-1016
EVALUATION SUMMARY

												Option 1		Option 2	
	VENDOR	Commemorative Brands, Inc./ dba Balfour		Graduate Affairs		Graduation Solutions, LLC./ dba GraduationSource		Herff Jones		Jostens, Inc.		Oak Hall Cap and Gown		Oak Hall Cap and Gown	
	ADDRESS	1550 W Mockingbird Ln		1305 S Calle Palo Fierro		200 Pemberwick Rd		2401 N 10th St Ste A		7760 France Ave S Ste 400		840 Union St		840 Union St	
	CITY/STATE/ZIP	Dallas, TX 75235		Palm Springs, CA 92264		Greenwich, CT 06831		McAllen, TX 78501		Minneapolis, MN 55435		Salem, VA 24153		Salem, VA 24153	
	PHONE	512-431-2296		972-839-4588		914-934-5991		956-971-0064		405-517-1873		540-387-2034		540-387-2034	
	FAX			972-546-3636		914-934-5992		956-971-9602				540-387-2034		540-387-2034	
	CONTACT	Scott T. Blevins		Timothy P. Giuliani		Terry Quaranta		Luis J. Garza		Chris Poitras		Lee Beekman		Lee Beekman	
1	The purchase price. (up to 45 points)	42.84	42.84	45	45	29.95	29.95	29.07	29.07	42.47	42.47	39.42	39.42	41.93	41.93
		42.84		45		29.95		29.07		42.47		39.42		41.93	
		42.84		45		29.95		29.07		42.47		39.42		41.93	
2	The reputation of the vendor's goods or services. (up to 10 points)	10	8.66	7	6.33	8	7	9	8.33	10	9.33	10	8.66	10	8.66
		8		6		6		8		9		8		8	
		8		6		7		8		9		8		8	
3	The quality of the vendor's goods or services. (up to 18 points)	17	15.66	14	12.66	14	12.66	17	15.66	17	17	17	15.66	17	15.66
		14		12		12		15		17		15		15	
		16		12		12		15		17		15		15	
4	The extent to which the vendor's goods or services meet the District's needs (up to 18 points)	17	15.66	14	12.66	14	12.66	17	15.33	17	17	17	15.33	17	15.66
		14		12		12		15		17		15		15	
		16		12		12		14		17		14		15	
5	The vendor's past relationship with the District. (up to 3 points)	2	2	2	2	2	2	3	3	3	3	2	2	2	2
		2		2		2		3		3		2		2	
		2		2		2		3		3		2		2	
6	The impact on the ability of the College to comply with laws relating to Historically Underutilized Businesses. (up to 1 point)	0	0	0	0	0	0	0	0	0	0	0	0	0	0
		0		0		0		0		0		0		0	
		0		0		0		0		0		0		0	
7	The total long-term cost to the college to acquire the vendor's goods or services. (up to 5 points)	5	5	5	5	5	5	5	5	5	5	5	5	5	5
		5		5		5		5		5		5		5	
		5		5		5		5		5		5		5	
	TOTAL EVALUATION POINTS	89.82		83.65		69.27		76.39		93.8		86.07		88.91	
	RANKING	2		5		7		6		1		4		3	

The Director of Purchasing has reviewed all the responses and evaluations completed.
*The proposal criteria follows in the packet for further explanation of each criteria.

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1. PROPOSAL CRITERIA - PRODUCT ONLY

	Product Only		
	Points	Score Key	
1 **Criterion 1: The purchase price** a. The low bidder gets the maximum points b. Divide the lowest proposal by each of the other proposal(s)	45		
2 **Criterion 2: The reputation of the vendor and of the vendor's goods or services** a. Number of Years in Business b. References (similar projects)	10	8-10 5-7 2-4 0-1	Excellent Acceptable Marginal Poor/No Response
3 **Criterion 3: The quality of the vendor's goods or service** a. Warranty b. Service Support/Response Time c. Goods/Product (manufacturer life) d. Product Performance	18	14-18 9-13 4-8 0-3	Excellent Acceptable Marginal Poor/No Response
4 **Criterion 4: The extent to which the goods or services meet the district's needs** a. Delivery Time Frame of product(s) b. Meet or exceed the specifications	18	14-18 9-13 4-8 0-3	Excellent Acceptable Marginal Poor/No Response
5 **Criterion 5: The vendor's past relationship with the district** a. Quality of Past Performances with STC ****New Vendors will receive two points	3	3 2 1 0	Excellent Acceptable/New Vendor Marginal Poor/No Response
6 **Criterion 6: The impact on the ability of the district to comply with laws and rules relating to historically underutilized businesses** a. Provided the Certification	1	1 0	Yes No
7 **Criterion 7: The total long-term cost to the district to acquire the vendor's goods or services** a. Annual Maintenance Cost b. Annual Escalation Increase ***Five (5) points were used from the purchase price for this criterion.***	5	5 3-4 1-2 0	Excellent Acceptable Marginal Poor/No Response
8 **Criterion 8: Any other relevant factor specifically listed in the request for bids or proposals, e.g.:** a. Financial Standing b. Potential or Pending Sale of Business c. Trade-In of outdated equipment	0		Up to 5 points will be used from the purchase price if applicable
Total Points	100		

Definitions of evaluation terms:

Excellent - respondent provided information which fully addressed or exceeded the requirements
Acceptable - respondent provided information which addressed most but not all of the requirements
Marginal - respondent provided minimal information on requirements
Poor/No response - respondent provided inadequate responses to requirements or did not respond

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NO BACKUP FOR

2. Truck Driver/Bus Driver Training (Rescind)

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3. ADMISSION ASSESSMENT EXAMS

VENDOR	Elsevier, Inc.
ADDRESS	P O Box 9555
CITY/STATE/ZIP	New York, NY 10087
PHONE	314-447-8581
CONTACT	Jizelle Conopio

#	Qty	Description	Unit Price	Extension
1	1,800	Registered Nurse Admission Assessment Exams Period: 9/1/20 - 8/31/21	$ 44.00	$ 79,200.00
TOTAL AMOUNT			$	79,200.00

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4. BUILDING AUTOMATION CONTROL EQUIPMENT, PARTS, AND EQUIPMENT MAINTENANCE

VENDOR	Siemens Industry, Inc.
ADDRESS	1000 Deerfield Parkway
CITY/STATE/ZIP	Buffalo Grove, IL 60089
LOCAL ADDRESS	2805 W Expway 83 La Feria, TX
PHONE	956-797-5075
CONTACT	Samuel Davis

#	Qty	Description	Unit Price	Extension
1	1	Building Automation Control Equipment, Parts, and Equipment Maintenance Period: 9/1/20 - 8/31/21	$ 50,000.00	$ 50,000.00
TOTAL AMOUNT			$	50,000.00

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5. DISTRICT WIDE FURNITURE REQUEST
OCTOBER 27, 2020

#	Qty	Description	Unit Price	Extension	Requesting Department
Computer Comforts, Inc. (TIPS)					
1	16	PL3-4830-EB Power-lift electric table with 3-stage leg 48w x 30d table	$1,658.50	$26,536.00	Educ Tech Maintenance & Replacement - Marie Evans
	16	Cable cut-out in wood with grommet (2"). Left corner location	$18.41	$294.56	Motorized podiums needed for the Nursing and Allied Health Bldg A
	16	Cable cut-out in wood with grommet (2"). Rear corner location	$18.41	$294.56	analog equipment with newer digital signal classroom
	16	Cable cut-out in wood with grommet (2"). Right corner location	$18.41	$294.56	instruction and student presentations
	16	Cable cut-out in wood with grommet (2"). Located half of half	$18.41	$294.56	
	16	Factory assembly	$25.00	$400.00	
	16	RB-243030-L 14U Rack Box (freestanding) with 24W x 30D x 30-1/8H	$403.00	$6,448.00	
	16	Factory assembly	$10.00	$160.00	
	4	PL3-4032-AV Power-lift electric table with 3-stage leg 40W x 32D table top	$1,971.60	$7,886.40	
	4	Cable cut-out in wood with grommet (2"). Left corner location	$18.41	$73.64	
	4	Cable cut-out in wood with grommet (2"). Rear corner location	$18.41	$73.64	
	4	Cable cut-out in wood with grommet (2"). Right corner location.	$18.41	$73.64	
	8	Custom cutout in table top	$40.50	$324.00	
	4	Factory assembly	$25.00	$100.00	
	1	PL3-6030-EB Power-lift electric table with 3-stage leg 60W x 30D table top	$1,708.10	$1,708.10	
	1	Cable cut-out in wood with grommet (2"). Left corner location	$18.41	$18.41	
	1	Cable cut-out in wood with grommet (2"). Rear corner location	$18.41	$18.41	
	1	Cable cut-out in wood with grommet (2"). Right corner location.	$18.41	$18.41	
	2	Custom cutout in table top	$18.41	$36.82	
	1	Factory assembly	$25.00	$25.00	
	1	Shipping estimate for factory assembled tables	$4,450.00	$4,450.00	
		Computer Comforts, Inc. Total		**$49,528.71**	
The Hon Company / Gateway Printing and Office Supply, Inc. (OMNIA Partners)					
1	2	HS42ABC Brigade Bookcase 3-Shelf 12 5/8 D, 34 1/2 W x 41"H	$134.69	$269.38	Business Office - Myriam Lopez
					Bookcase shelves to sort the daily inter campus
					mail that comes into the Business Office
2	1	Labor to receive, inspect, deliver, install, and remove debris	$60.00	$60.00	
		The Hon Company Total		**$329.38**	
Krueger International, Inc. / Gateway Printing and Office Supply, Inc. (Sourcewell)					
1	1	7D/D3066-74P-F 700 Series Desk, Full Modesty Panel,74P Edge, 30 x 66"W	$726.74	$726.74	Technology Campus - Sara Lozano
	1	7D/D2472-74P-F 700 Series Desk, Full Modesty Panel,74P Edge, 24 x 72"W	$633.94	$633.94	Office Desk is needed for the new Dean for the
	1	7D/B2442-74P-F 700 Series Desk,Bridge,Full Modesty Panel,74P Edge, 24x42"W	$483.14	$483.14	Division of Business, Public Safety, and Technology
	1	S7P/1530WBBF 700 Series Files Supporting Ped-Box/Box/File-30" Nominal Depth	$530.70	$530.70	
	1	S7P/1524WFF 700 Series Files Supporting Ped-File/File-24" Nominal Depth	$460.52	$460.52	

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5. DISTRICT WIDE FURNITURE REQUEST
OCTOBER 27, 2020

#	Qty	Description	Unit Price	Extension	Requesting Department
2	2	S19233130 Rectangular Table, Electric, 74P 23 1/2 x 46 1/2	$1,419.84	$2,839.68	Library Information Commons - Jesus Campos
	1	Charge for Setup Fee	$50.00	$50.00	The electric height adjustable table will be used
					for a multi-function library scanner
3	8	PINR1860T-74P Piroutte, Nesting, Training, Rectangular, 18 x 60 Table	$578.26	$4,626.08	Centers for Learning Excellence - Lynell R. Williams
					Tables for the Center for Learning Excellence to be used by students
4	144	1052FT3.US Rio, Light Task Chair, Upholstered Seat	$243.32	$35,038.08	Centers for Learning Excellence - Lynell R. Williams
					Replacement of chairs of a suitable material that can be cleaned after
					each use, for the safety of our students and staff
5	1	Labor to receive, inspect, deliver, install, and remove debris	$7,560.00	$7,560.00	
		Krueger International, Inc. Total		**$52,948.88**	
Versteel / Gateway Printing and Office Supply, Inc. (NCPA)					
1	22	WAW22448COFX Wavelink W2, 24 x 48 Crossover Fixed Table	$ 429.00	$ 9,438.00	Centers for Learning Excellence - Lynell R. Williams
	28	WAW23060VIFX Wavelink W@2 30 x 60 Vibe Fixed Table	$ 485.32	$ 13,588.96	Tables to be used at Pecan Campus for Centers of
					Learning Excellence
2	1	Labor to receive, inspect, deliver, install, and remove debris	$ 2,960.54	$ 2,960.54	
		Versteel Total		**$ 25,987.50**	
		Furniture Total		**$128,794.47**	

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6. VEHICLE FUEL PROGRAM

VENDOR	U. S. Bank / Voyager Fleet Systems
ADDRESS	P O Box 412535
CITY/STATE/ZIP	Kansas City, MO 64141
PHONE	800-987-6591
CONTACT	Pam Pradhan

#	Qty	Description	Unit Price	Extension
1	1	Vehicle Fuel Program Period: 1/1/21 - 12/31/21	$ 130,000.00	$ 130,000.00
TOTAL AMOUNT			$	130,000.00

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7. DISTRICT WIDE TECHNOLOGY REQUEST
OCTOBER 27, 2020

#	Qty	Description	Unit Price	Extension	Requesting Department
LAPTOPS					
7	1	Laptop Latitude 5410 BTX Base, Intel Core i5-10210U, 256GB Hard Drive	$ 1,040.00	$ 1,040.00	World Languages Program - Delia Magdaleno
		Battery, 8GB Memory, Intel UHD 620 Graphics, 20" Monitor, Warranty			New system for dept faculty
8	4	16 inch MacBook Pro with Touch Bar Space Gray, Magic Mouse 2,	$ 3,026.00	$ 12,104.00	Music Program - William Buhidar
		Magic Keyboard with Numeric Pad, 3 Year Apple Care			New systems for dept faculty
9	1	Laptop Latitude 5410 BTX Base, Intel Core i5-10210U, 256GB Hard Drive	$ 920.00	$ 920.00	Curriculum - Christina Cavazos
		Battery, 8GB Memory, Intel UHD 620 Graphics, Warranty			New system for dept staff
10	12	Laptop Latitude 5410 BTX Base, Intel Core i5-10210U, 256GB Hard Drive	$ 1,074.50	$ 12,894.00	Advising Office - Nancy Garcia
		Battery, 8GB Memory, Intel UHD 620 Graphics, (9) Docks, Warranty			New systems for dept staff
11	2	Laptop Latitude 5310 2-in-1 BTX, Intel Core i5-10310U, 256GB Hard Drive,	$ 1,336.59	$ 2,673.18	Welding Program - Hector Cavazos
		8GB Memory, Intel UHD 620 Graphics, Pen, Power Bank, Warranty			New systems for dept staff
12	5	Laptop Latitude 5410 BTX Base, Intel Core i5-10210U, 256GB Hard Drive	$ 920.00	$ 4,600.00	Curriculum - Christina Cavazos
		Battery, 8GB Memory, Intel UHD 620 Graphics, (9) Docks, Warranty			New systems for dept staff
13	3	Gaming Laptop G7 17-7790, 9th Generation IntelCore i7-9750H	$ 1,667.24	$ 5,001.72	Architectural & Engineering Design Tech Program - Laura Salas
		256GB Hard Drive, 16GB Memory, NVIDIA GeForce, Warranty			New systems for dept faculty
14	2	Laptop Latitude 5410 BTX Base, Intel Core i5-10210U, 256GB Hard Drive	$ 920.00	$ 1,840.00	Office of Enrollment Services - Miguel Carranza
		Battery, 8GB Memory, Intel UHD 620 Graphics, (9) Docks, Warranty			New systems for dept staff
15	3	Laptop Precision 5550, Intel Xeon W-10855M, 512GB Hard Drive,	$ 3,085.48	$ 9,256.44	Computer Science Program - Saeed Molki
		16GB Memory, Intel XEON, Warranty			New systems for dept faculty
16	3	Laptop Latitude 5410 BTX Base, Intel Core i5-10210U, 256GB Hard Drive	$ 920.00	$ 2,760.00	Developmental English - Florinda Rodriguez
		Battery, 8GB Memory, Intel UHD 620 Graphics, (9) Docks, Warranty			New systems for dept faculty
17	2	Laptop Latitude 5410 BTX Base, Intel Core i5-10210U, 256GB Hard Drive	$ 920.00	$ 1,840.00	Developmental English - Florinda Rodriguez
		Battery, 8GB Memory, Intel UHD 620 Graphics, (9) Docks, Warranty			New systems for dept faculty
		LAPTOPS TOTAL		**$ 54,929.34**	

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8. MICROSOFT CAMPUS LICENSE AGREEMENT

VENDOR	Software House International (SHI) Government Solutions, Inc.
ADDRESS	3828 Pecana Trail
CITY/STATE/ZIP	Austin, TX 78749
PHONE	512-914-3884
CONTACT	Valerie Soja

#	Qty	Description	Unit Price	Extension
1	2,400	Microsoft 365 A3 - Subscription License - 1 User - Hosted - Academic EES All Languages	$ 56.22	$ 134,928.00
2	170	Microsoft Windows Server Datacente Edition - License and Software Assurance - 2 Cores - Enterprise - All Languages	$ 44.03	$ 7,485.10
3	20	Microsoft Visual Studio Professional with MSDN - License and Software Assurance - 1 User - Select ESS - Win - All Languages	$ 62.21	$ 1,244.20
4	18,405	Microsoft 365 A3 - Subscription License - 1 User - Hosted - Academic Student - EES - All Languages	$ -	$ -
5	400	Microsoft Windows Server Standard Edition - License and Software Assurance - 2 Cores - Enterprise - All Languages	$ 6.70	$ 2,680.00
6	350	Microsoft Windows Virtual Desktop Access - Subscription License - 1 Device Select, Select Plus EES - Win - All Languages	$ 35.83	$ 12,540.50
7	2,123	Microsoft Exchange Online Advanced Threat Protection - Subscription License - 1 User - Hosted - Academic Faculty - Campus School EES - All Languages	$ 16.00	$ 33,968.00
8	18,405	Microsoft Exchange Online Advanced Threat Protection - Subscription License - 1 User - Hosted - Academic Student	$ -	$ -
9	50	Microsoft Windows Remote Desktop Services - License and Software Assurance - 1 Device CAL - Academic - Campus School Enterprise Select, Select Plus, EES - Win - All Languages	$ 9.00	$ 450.00
10	6	Microsoft Project Online Premium - Subscription License - 1 User - Hosted - Academic, Faculty - Campus School EES - All Languages	$ 113.00	$ 678.00
11	5	Power BI Pro - Subscription License - 1 User - Hosted - Academic - Campus School EES - All Languages	$ 31.00	$ 155.00
TOTAL AMOUNT			$	194,128.80

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9. ON-DEMAND SUBSCRIPTION LIBRARY SERVICES

VENDOR	Ellucian Company, LP. through Texas A&M University - Corpus Christi acting by and through the State of Texas Department of Information Resources (DIR) for Texas Connection Consortium (TCC)
ADDRESS	4375 Fair Lakes Ct
CITY/STATE/ZIP	Fairfax, VA 22033
PHONE	610-578-7358
CONTACT	Barry Beasley

#	Qty	Description	Unit Price	Extension
1	1	On-Demand Subscription Library Services - Renewal Period: 2/1/21 - 1/31/22	$ 26,372.00	$ 26,372.00
TOTAL AMOUNT			$	26,372.00

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10. SUPPORT SERVICES AGREEMENT

VENDOR	Ellucian Company, LP. through Texas A&M University - Corpus Christi acting by and through the State of Texas Department of Information Resources (DIR) for Texas Connection Consortium (TCC)
ADDRESS	4375 Fair Lakes Ct
CITY/STATE/ZIP	Fairfax, VA 22033
PHONE	610-578-5135
CONTACT	Tony Yanni

#	Qty	Description	Unit Price	Extension
1	1	Advantage Plus Support Upgrade Period: 9/1/20 - 8/31/21	$ 29,396.00	$ 29,396.00
TOTAL AMOUNT			$ 29,396.00	

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11. TELEPHONE SERVICES

VENDOR	Smartcom Telephone, LLC.
ADDRESS	600 Ash Ave
CITY/STATE/ZIP	McAllen, TX 78501
PHONE	956-687-7070
FAX	956-213-1203
CONTACT	Alan Yoder

#	Qty	Description	Unit Price	Extension
1	12	Telephone Services Period: 6/21/20 - 6/20/21	$ 13,650.00	$ 163,800.00
TOTAL AMOUNT			$	163,800.00